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Yenching
Corres.
Stevens, Nellie H. 1928.
Stewart, Maxwell S. 1926

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Stevens, Nellie H.

Mrs. Frederick W.

1928

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AMERICAN OFFICE
PEKING UNIVERSITY
150 FIFTH AVENUE
NEW YORK, N. Y.

Mrs. Frederick W. Stevens

\$100 a year and \$100 a year in
her will

THE STEVENS

The World's Greatest Hotel
Michigan Boulevard - 7th Street to 8th Street

Chicago, June 27 1928

Pledge
Yenching University

Gentlemen:- Since 1920 I have given
one hundred dollars per year for Yenching
University. As long as Yenching
University remains a Christian school
I pledge one hundred dollars per year
and in my will I have arranged for
the same amount every year.

I prefer to give my money through
the Young Ladies Park Missionary Society
of Park Congregational Church, Grand
Rapids, Michigan.

Hoping to pray for the work

Sincerely
(Mrs. Frederick W.) Nellie W. Stevens
Waris Manor, Grand Rapids, Michigan

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Stewart, Maxwell S.

1926

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Charge to the account of China Union Universities, 150 Fifth Ave.

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CLASS OF SERVICE DESIRED	
TELEGRAM	
DAY LETTER	X
NIGHT MESSAGE	
NIGHT LETTER	

Patrons should mark an X opposite the class of service desired; OTHERWISE THE MESSAGE WILL BE TRANSMITTED AS A FULL-RATE TELEGRAM

WESTERN UNION TELEGRAM



NEWCOMB CARLTON, PRESIDENT

GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

NO.	CASH OR CHG
CHECK	
TIME FILED	

Send the following message, subject to the terms on back hereof, which are hereby agreed to

TRANSFER

May 29, 1926

Maxwell S. Stewart
 536 Highland Ave.,
 Johnstown, Penna.

PEKING

Peking appointment approved urging some study and rest and exercise.

Eric M. North

EMN-H

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TRANSFER

PEKING

Peking University

June 1, 1926

Mr. Maxwell S. Stewart,
536 Highland Ave.,
Johnstown, Pa.

My dear Mr. Stewart:

I enclose herewith confirmation of telegram sent you on Saturday with reference to your appointment. The Committee on Instruction has approved your appointment, and we are very glad that we were able to complete the process before it was necessary for you to start for Colorado.

There are two points to which the Committee felt you should give some attention before you go. One of these is the securing of some definite training in the process of teaching English to foreigners. You no doubt may feel that in stressing the requirements for technical ability, I may seem to have overlooked the fundamental missionary purpose which you have. This is not the case as I have been assured by others who have known you of this purpose on your part, but I have felt that your success in carrying out your purpose and ours would be really hindered if you should weaken the standard of the work for which you were responsible as an expression of your missionary interest, by lacking suitable preparation for it. I have noted errors in spelling in your letters and applications and have charged these errors to haste, but Professor Breece will be very greatly disappointed if he does not have real help of a genuine effective kind in the teaching of English. This work is, I know, a matter of heavy drudgery, but it will bring you into contact with a large portion of the student body, and through it you have an opportunity to stimulate the skill and the usefulness of those who are to be the future leaders of China. I recognize the financial problem you have in securing this training, yet believe that a good deal can be done if you will, and that, in one way or another that you may find possible, either by a correspondence course or by special study of your own, guided by someone who is competent really to guide you aright, you can fit yourself better for this phase of your work. I suggest you follow this matter up by correspondence with Prof. Breece and secure his counsel.

The second point involved is the matter of your putting yourself in the best possible physical condition. While the report of the medical examiner is O.K., he has urged that you take some time

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for recreation and good outdoor exercise in order to build up your reserves. You are going into a situation where some of the health factors are perhaps a little more negative than they are here and where there will be much hard work to be done while in Yenching. You may no doubt be able to associate yourself with athletic work which will help to keep you in trim while you are there. In planning your summer, ^{to} provide for these two things as we earnestly hope you will, you can ^A figure on not needing to leave Johnstown before the last week in July. If possible I will find out what steamer the Breeces are going to take and endeavor to put you on that boat.

You should have vaccination against smallpox and inoculation against typhoid and paratyphoid. Attention must be given to having your teeth in good order, preferably also having X-ray of the teeth. The cost of the inoculations and the matter of your teeth you will have to take care of as a personal item. Please advise us as to when you have completed these inoculations and vaccinations.

I enclose copies of our standard Travel Directions and of the Peking University salary schedule, and will send you the employment agreement for you to sign shortly.

Enclosed you will also find eastern and western Clergy Rate Application blanks which you should fill out and return to me, and I will take care of the necessary endorsements. On these blanks you should apply under rule P. In putting down your denomination, do not put down "Peking University", but "Methodist Episcopal". You will also note that you are giving your entire time to religious work and are supported by salary only. Please take care to fill out the blank completely and we will take care of the rest of the process and see that you have these certificates for your travel.

I want to congratulate you upon the appointment and the opportunity which lies before you, not only for furthering the cause of education, but for helping to make dominant in the eastern world the spirit and life of our Lord. There are many ways by which those who serve Him express their devotion to Him, ways which cannot always be forecast until the opportunity comes before one. The Trustees of Peking University, in making this appointment, expect you to maintain, both in your professional work and in your personal life, the high standard of those who have given themselves solely to His cause. We crave for you a long and satisfying experience in making known to others your own experience of fellowship with Him and the increasing enrichment of that experience as you share it with others.

With cordial regards, I am

Faithfully yours,

Secretary
Peking University

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PEKING

TRANSFER

Peking University

June 2, 1926

Mr. Maxwell S. Stewart,
536 Highland Ave.,
Johnstown, Pa.

My dear Mr. Stewart:

Mr. Lawrence Mead, who has just come from Peking and is expecting to study during this summer and the next year and return to the Department of English at the University, has given me the enclosed announcement of an intensive course in phonetics. I am wondering whether it would not be possible for you to get this in. The amounts involved are not large and I should be inclined to urge it. You will notice that some rather rapid action is necessary if you are to take the course. If it would assist you in floating the financial requirement, I should be glad to advance you a part of the outfit allowance, not to be understood as paying for this course, but with the understanding that it is an advance which you will repay in purchasing your outfit to such an extent as may be necessary. I believe this will be of real help to you. What can you do about it?

Cordially yours,

Secretary
Peking University

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536 Highland Avenue,
Johnstown, Pennsylvania,
June 3, 1926

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

TRANSFER

PEKING

Dear Dr. North:

You may be certain that I am very much pleased at the speedy confirmation of my Peking appointment, and that I am determined to fit myself for my responsibilities in the best possible manner. In your letter of yesterday, you suggest that I take the course in Phonetics which is being given at Smith College. I agree that it is a course that I should take if possible, and had I known of it last week I could have done so. As it is now, I have taken a position here for six weeks and it would be unethical for me to give it up immediately. I am, however, taking up a study of Phonetics, and I will send for the text books which are recommended. I am also writing to Professor Breece for further suggestions.

As you know I am planning to be married before sailing, but that is not quite definite. This will probably mean that I will leave Johnstown about the fifteenth of July for Denver, which is the home of Miss McKlveen, altho she is teaching in Portland at present. I would appreciate it if you could make the necessary financial arrangements with this in mind. I might add that I do not wish this matter to be known by my friends at present because of the uncertainty.

W.
You will find enclosed the western Clergy Rate Application blank. I already have the eastern certificates. Will you kindly send instructions regarding the shipping of freight? May I ask also if it is now necessary to have income tax receipts? I know that the law was repealed once-in 1923.

I will naturally follow your advise concerning exercise. It is my custom to play some tennis nearly every day. I do hope that I may be assigned to assist in athletics in Yenching as that has been a part of my regular work for four years.

Thanking you for your part in making this opportunity possible, I am,

Yours very sincerely,

Maxwell S. Stewart

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Faint, illegible text, possibly bleed-through from the reverse side of the page.

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PEKING

TRANSFER

Peking University

June 5, 1926

Mr. Maxwell S. Stewart,
536 Highland Avenue,
Johnstown, Pa.

My dear Mr. Stewart:

I am somewhat perplexed by your letter of June 3rd and your clause, "As you know, I am planning to be married before sailing". I am frank to say that this perplexes me a good deal. You stated upon your application blank that you were not engaged but indicated that marriage was a possibility. I rather took it from what you said that it was so uncertain as to be unlikely until after you had gone to China for at least a year. A further phase of the matter is the fact that if you are to be married before you go your own appointment is contingent upon the acceptability of your fiancée also, and it will be necessary for her to fill out application papers and give references and go through the same process through which you yourself have gone.

Is the situation such that Miss McKlveen is ready to submit her application? If so, please advise me and we will proceed.

Cordially yours,

Secretary
Peking University

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MAXWELL S. STEWART
INTERNATIONAL HOUSE
BOX 485
500 RIVERSIDE DRIVE
NEW YORK CITY

PEKING

536 Highland Ave.,
Johnstown, Penna.
June 7, 1926

Dr Eric M. North,
150 Fifth Avenue,
New York City.

TRANSFER

Dear Dr. North:

I do not wonder that you are somewhat perplexed about the question of my marriage. I was under the impression that I had explained the situation to you rather fully, but I realize now that it was probably Dr. Samuel whom I told fully, altho I thot I told you also during our first interview. I also have realized all along the necessity of Miss Mc Kluven being accepted by the committee

Briefly the situation at present is this: I will see Miss Mc Kluven the latter part of June at which time we will decide if we will be married this summer or not. We are not engaged or I could simply ask her to send in the application blank immediately, however, she has the blank and will send it in as soon as possible.

I am sure that Miss Mc Kluven's qualifications and personality are such that there will be no hesitancy at all concerning her acceptance as I mentioned to you at one of our interviews, she has a Master's degree in modern languages, and has been in China with the Shanghai American School, and is just the type of a woman you want on your staff. Mr. Yard knows her personally, but I would prefer that you not consult with him until her application comes in.

Is it clear that I am planning to go, whether I marry or not this year? My books are packed ready to ship by freight. Does the shipping office there handle that, or is it for me to look after personally, I am,

your most sincerely,
Maxwell S. Stewart

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TRANSFER

PEKING

June 10, 1926.

PEKING UNIVERSITY

Mr. Maxwell S. Stewart,
536 Highland Avenue,
Johnstown, Pa.

My dear Mr. Stewart:

I have your letter of June 7th and as I see the situation, at present, with reference to you contract, it seems best to keep this in suspense until you know whether you are going to be married or not.

I wish that I could say that you could go, whether you are married or not, this year, but it would be impossible for me to go ahead with the plans for sending you out married until Miss McKlveen has been accepted by the Committee and you are married. In other words, I have no authority to run the risk of Miss McKlveen's not being accepted by the Committee and of putting the University into the position of being committed to her without following out the usual procedure.

I think the best thing we can do is to wait until he is ready to send in her application. Under these circumstances, I do not see how I can go ahead with any of your travel arrangements for the time being.

Cordially yours,

Secretary,
Peking University.

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MAXWELL S. STEWART
INTERNATIONAL HOUSE
BOX 488
500 RIVERSIDE DRIVE
NEW YORK CITY

PEKING

TRANSFER

536 Highland Avenue,
Johnstown, Pennsylvania,
June 28, 1926.

Dr. Eric North,
150 Fifth Avenue,
New York City.

Dear Dr. North:

It has worked out so that it impossible for me to be married this year, so that it is settled that I am to go single. I am sorry that there has been this delay in letting you know my plans, but it seemed inevitable. As it is now, I am entirely free to sail on any date that you may choose. If it is possible to arrange an early boat so that I may stop off in Japan, I would appreciate that very much.

I received your letter containing the check for \$4 to partially cover the X-ray charge, but it was not clear just what you wanted me to do. If you want me to pay the bill here, you did enclose the bill. I am holding the check until I am certain that is what you wish. I could not get the X-ray done in New York as I left you to catch the train home, you will remember. However, I am willing to pay the bill if you feel that I should, only your letter did not make it clear, if that is your wish.

Yours very sincerely,

Maxwell S. Stewart

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EMPLOYMENT AGREEMENT

PEKING

THIS AGREEMENT, entered into by and between PEKING UNIVERSITY and MAXWELL S. STEWART, this 9th day of July, 1926

WITNESSETH:

TRANSFER

That Peking University hereby agrees to and does employ MAXWELL S. STEWART for the position of teacher of English for a term of five years, upon the following schedule of salary and allowances:

1. Salary at the rate of Gold \$840. or Mexican \$1,680. per year, beginning on day of sailing;
2. An outfit allowance of Gold \$250.
3. Travel expenses from Johnstown, Pennsylvania, to Peking, China, by the most direct route and for the full five-year term, the University will also pay travel expenses from Peking, China, to the home address above;
4. Residential quarters at Haitien (Peking West), China;
5. Medical attendance for sickness without charge. One-half dental bills if incurred with prior consent;
6. In the case of life contract, a furlough of fourteen months including travel will be granted after the first five years, with travel expenses to and from his home in the United States of America.

The University, upon due notice in writing, may terminate this contract at any time, upon the payment of a sum equal to three months' salary from the date of said termination, and full travel expenses to the address given above, by the most direct route.

MAXWELL S. STEWART hereby accepts the said employment and the foregoing terms and conditions, and agrees, that if for any reason he resigns the position before the expiration of one-half the term of this contract, he will reimburse the University for the outgoing and outfit expenses less such proportion of them as the time of actual service bears to one-half the full term of service as above set forth, and that in case he resigns before the completion of the contract, no payment shall be made by the University for travel expenses to the United States of America, except in case of his serious illness.

It is further agreed by MAXWELL S. STEWART that he will give his whole time and attention to the work for which he is hereby employed, and that he will not engage in any outside occupation or activity for profit, except as may be agreed upon in conference with the President of PEKING UNIVERSITY.

This agreement may be extended for a further period if signed by the parties hereto ninety (90) days prior to its expiration.

WITNESSETH the hands and seals of the parties hereto this 9th day of July, 1926

On behalf of PEKING UNIVERSITY
L. M.

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EMPLOYMENT AGREEMENT

PEKING

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WITNESSETH:

TRANSFER

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2. An outfit allowance of Gold \$250.
3. Travel expenses from Johnstown, Pennsylvania, to Peking, China, by the most direct route and for the full five-year term, the University will also pay travel expenses from Peking, China, to the home address above;
4. Residential quarters at Haitien (Peking West), China;
5. Medical attendance for sickness without charge. One-half dental bills if incurred with prior consent;
6. In the case of life contract, a furlough of fourteen months including travel will be granted after the first five years, with travel expenses to and from his home in the United States of America.

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This agreement may be extended for a further period if signed by the parties hereto ninety (90) days prior to its expiration.

WITNESSETH the hands and seals of the parties hereto this 9th day of July, 1926

On behalf of PEKING UNIVERSITY

by William P. Kelly
Vice-President, Board of Trustees

ATTEST:

Eric M. Cook
Secretary, Board of Trustees

WITNESSES:

Maxwell S. Stewart
David Mudgett

Maxwell S. Stewart

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學大京燕
YENCHING UNIVERSITY
(INCORPORATED IN 1909 AS PEKING UNIVERSITY)
PEKING, CHINA.

爾威史
MAXWELL S. STEWART

PEKING

September 15, 1927.

President J. Leighton Stuart,
Yenching University,
Peking.

TRANSFER

Dear Dr. Stuart:-

As you already know, I am planning to marry next summer if all goes well. I am writing this letter as a formal request that the University take the necessary steps to provide a travel allowance for my fiancée, and make the other necessary financial adjustments.

Miss Marguerite McKlveen, to whom I am engaged, is a graduate of Denver University, and has a Master of Arts degree from the same university. She has seven years experience as a teacher of modern languages and Oral English. She has spent a year in China as a teacher in the Shanghai American School. I feel certain that she would be willing to aid in teaching English in Yenching, and I can assure you that she is an exceptionally capable teacher who would make a very real contribution. Her home is in Denver, and at the present time she is teaching in the Woodrow Wilson High School, Long Beach, California.

Before leaving America, I had some correspondence with Dr. North about the possibility of marrying before I came out. He was somewhat puzzled at the time because on my application blank I had stated that I was not engaged. As a matter of fact I became engaged only a few days before sailing for China, but it had been contemplated for some years.

If there should be any further steps taken by either of us to comply with the regulations of the University, I would appreciate your letting me know. Needless to say, we are anxious to avoid any last minute complications, and we want to put you to as little trouble as possible. Our engagement has never been publicly announced, so I will appreciate it if you do not mention it except when necessary.

I want to thank you for the sympathetic friendly way in which you have dealt with my requests. It grieves me that most of them have imposed an additional burden upon you. I hope that I may repay you by rendering real service to Yenching.

Yours most sincerely,

Maxwell S. Stewart ✓

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PEKING
TRANSFER

Peking University

February 20, 1928

Mr. Maxwell S. Stewart,
Yenching University,
Peking West, China.

My dear Mr. Stewart:

President Stewart has just handed me your letter of September 15th with a request that we send Miss McKlveen the usual candidate papers which must be submitted to the Candidate Committee of the Board of Trustees in formally making appointments to the University staff. I am quite sure that this formality will soon be cleared away and that everyone will heartily welcome the addition of your fiancée to the Yenching community.

With best wishes, I am

Very sincerely yours,

Assistant Secretary
Peking University

BAG-H

CC: Dr. Stuart

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TRANSFER

SUPPLEMENTARY AGREEMENT

In view of the marriage of Mr. Maxwell S. Stewart to Miss Marguerite Ann McKlveen on August 18, 1928, Yenching (formerly Peking) University has altered its previous agreement with Mr. Stewart by defraying the travel and outfit expenses for Miss McKlveen to Peking, by providing the usual salary and other arrangements for a married couple from the date of marriage, and by guaranteeing the travel back to Johnstown, Pennsylvania by the most direct route for both Mr. and Mrs. Stewart at the expiration of his full five year period. The other clauses in the original agreement are to remain unchanged except as they may be affected by the mutual obligations imposed by the marriage of Mr. Stewart.

On behalf of Yenching (formerly Peking) University:

J. Leighton Stewart
President

Witnesses:

Howard Galt
Act. Treasurer

Sec. R. Loehn

Maxwell S. Stewart

Yenching University,

February 21, 1929.

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TRANSFERS

SUPPLEMENTARY AGREEMENT

In view of the marriage of Mr. Maxwell S. Stewart to

Miss Marguerite Ann McKivern on August 18, 1928,

Yenching (formerly Peking) University has altered its

previous agreement with Mr. Stewart by delaying the

travel and outfit expenses for Miss McKivern

to Peking, by providing the usual salary and other

arrangements for a married couple from the date of

marriage, and by guaranteeing the travel back to

Johnstown, Pennsylvania by the most direct route

for both Mr. and Mrs. Stewart at the expiration

of his full five year period. The other clauses

in the original agreement are to remain unchanged

except as they may be affected by the mutual obligations

imposed by the marriage of Mr. Stewart.

On behalf of Yenching (formerly Peking) University:

[Signature]
President

[Signature]
Maxwell S. Stewart

Witnesses:

[Signature]
Treasurer

[Signature]

RECEIVED
YENCHING UNIVERSITY
February 21, 1929

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