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Admin
Board of Managers - Grounds
and Building Committee
1919 - 1926

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PEKING UNIVERSITY

Report of the Committee on Grounds and Buildings
to the Board of Managers, 10 Nov., 1919

The resignation and departure from Peking of the American Minister, Dr. Reinsch, deprives our Board of Managers of his further services in securing the site west of the city, in which he was particularly interested. Thro his influence a real estate company of prominent Chinese was organized several months ago. It was Dr. Reinsch's plan, endorsed by our Board, that this company secure a large tract of land, including the plot desired for the University, and then transfer this plot to us. When Dr. Reinsch departed, he left no one at the Legation in a position to carry on the activities he had initiated, and, altho the Legation authorities are sympathetic and ready to cooperate to the extent of their influence, we have had to change to the plan of dealing directly with the manager of the real estate company.

President Stuart and the Chairman of your Committee have had several interviews with Mr. Chao, the manager of the company, and with his brother, who acts for him during his frequent absence in Tientsin. These men have reported to us that their agent finds for sale a number of tracts, varying in size from 40 to 125 mu. They have handed a list of nine such plots, located north, or northeast, or northwest of Pai Yun Kuan, west of the R.R., for the most part, and ranging in price from \$60 to \$120 per mu. At the last interview, a week ago, Mr. Chao reported in addition two or three plots of 50 or 60 mu each, and one of 125 mu, all east of the R.R., and supposedly within the tract which we especially desired. But Mr. Chao has been unable thus far, altho he has repeatedly promised to do so, to furnish us with a map or other definite information, enabling us to locate these plots exactly and determine their relation to each other - for it is apparent that none of the plots thus far reported are contiguous.

At the last interview Mr. Chao inquired into our plans for the development of the University, and asked whether we could increase the proposed average price per mu which we had stated we would be willing to pay. (This sum had been fixed at \$75 at Dr. Reinsch's advice). I replied that I was not authorized to commit the Board to a higher figure, but that personally I would be willing to increase the proposed maximum to \$100 per mu, on the average, and that I believed that the Board would agree to this proposal. Replying to his further inquiries, I told him that, if his company could secure for us at first a minimum of 300 mu, in one piece, within the tract desired, I believed our Board would be willing to authorize the purchase and the payment of funds, with the prospect of enlarging the plot by subsequent purchases; but that some such conditions as these were necessary before we could commit ourselves to a particular site. At the close of the interview Mr. Chao seemed to think that on this basis his company could push forward with the undertaking more speedily.

During the summer and autumn word came to the Committee regarding certain sites which might be available in the vicinity of Pai Tien, not far from the Summer Palace and Tsinghua College. Your Chairman and Dean Porter went to inspect one such site, which was reported to contain at least 700 mu in one plot. We found there however less than 400 mu, altho in other ways the site, located just northeast of Hai Tien, possessed many desirable features, and probably could be enlarged by the purchase of open farm land to the east. The sum mentioned for this site was \$70,000, but this had been reported in a very indirect way, and could presumably be lowered considerably. The

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Yokohama Specie Bank holds a mortgage on the place. Other possible sites in this general region have been mentioned, but nothing more definite has as yet been reported.

Last spring a report came to me of a possible site for the University within the city, near the Tung Chih Men. This is the Pei Hsin Ts'ang, one of the former Imperial Granaries, now said to be under the control of the Naval Board. In view of our other plans at the time, it did not seem worth while to investigate this proposal, but about one week ago further reports of this place, from a more direct source, came to hand, and it seemed worth while now to look into the matter. I accordingly visited the site, rode around it on my bicycle, and carefully estimated its size. It is a rectangle, nearly a quarter of a mile from north to south, and more than a quarter of a mile from east to west, the area, according to estimate, is about 45 acres. The whole plot is surrounded by a strong, high wall, in good repair, and contains many trees and buildings, but there was no opportunity to enter the compound and observe these closely. The tract is bounded on the four sides by streets or alleys, the western boundary being Pei Hsiao Chieh, which as it borders this tract is more than a hundred feet wide. The northern boundary is approximately a hundred yards from the Tung Chih Men Ta Chieh, and the eastern boundary is perhaps the same distance from the city wall. One can walk from the corner of the plot to the Tung Chih Men, and the R.R. station there in two or three minutes. I am told that the price of real estate in that part of the city is much less than in the region where we are now, and one may suppose that it would not be difficult to buy the strip of residence properties between this tract and the city wall, if needed for enlargement, or for residence compound. This would be an addition of perhaps ten acres or more. If still more land were needed for an athletic field, it could presumably be secured at no great distance outside the city gate. Summing up my impressions I may say that I was much more favorably impressed with the possibility of this site than I anticipated. The gentleman who reported the matter to me agreed to make inquiries as to the availability of the site.

At a meeting last Friday your Committee discussed at some length the conditions and the possibilities described above. It is the consensus of opinion that the site immediately west of the city, advocated by Dr. Reinsch, is still the most desirable. Whether, under present circumstances, it can be obtained within a reasonable time or not, is another question. It is evident that we are in no position to exert any pressure, either upon the real estate company, or upon the owners.

If there is little promise of securing this site, then your Committee feels that the Pei Hsin Ts'ang site is well worth considering. We are less enthusiastic about a site as remote as Hai Tien, but if an ample site is available in that general direction, not far out from the Hsi Chih Men, we feel that it should be considered.

Your Committee regrets that more definite progress cannot be reported, and begs to lay the matter before the Board of Managers, inviting full discussion and such instructions as the Board may desire to formulate.

(signed) Howard S. Galt

Chairman

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6/11/20

PEKING UNIVERSITY BOARD OF MANAGERS
REPORT OF THE COMMITTEE ON GROUNDS AND BUILDINGS
JUNE 11, 1920.

The University Site. Report of negotiations.

After the meeting of the Board of Managers on April 23, and in view of the action taken by that meeting the committee, with Pres. Stuart's close cooperation, continued the negotiations for the site at the Government Agricultural Experiment Station. Before many days passed, it was reported that opposition to the proposed transfer of the site was developing in certain official circles, and that because of this the present cabinet could not be persuaded to ratify the proposal. In view of these circumstances the hope of securing that site was gradually abandoned and the negotiations had to be discontinued.

Gen. Wang who acted as chief agent in these negotiations, maintained his warm interest in the University's plans, and has been indefatigable in instituting negotiations for other possible sites.

On May 5 a letter from Duke Tsai Tze transmitted by Dr. Tenney of the American Legation, was received, which mentioned two plots of land which could be purchased, but they were both situated about 20 li from the city. Dr. Tenney was requested to reply that the sites proposed were too distant, but that we would appreciate further assistance from the Duke.

On May 10 it was reported by associates of Gen. Wang that land situated outside the Hsi Chih Men, directly east of the Zoological gardens could be purchased, that a large fu (palace) inside of the gate was also available, and that a third possibility was a former prince's garden now belonging to Gen. Chen, the military governor of Shensi. A report of these possible sites was made to a joint meeting of the Executive Committee and the Committee on Grounds and Buildings on May 14, and, the first two sites named having proved to be inadequate or undesirable, it was voted to undertake negotiations for the third, the garden belonging to Gen Ch'en.

These instructions have been followed, and the agents report that express letters and telegrams have been despatched to Gen. Ch'en. As yet no reply has been received. Political and military conditions in Shensi are reported very disturbed, and we have no assurance at present that communications can reach the General, or that he is in a position to give attention to personal matters.

For many months we have been carrying on desultory negotiations with agents for a site near Hai Tien, some 15 li from Peking belonging to Prince T'ung, a Manchu. Mention was made of this place in our report to the Board of Managers Nov. 10, 1919. Several

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Report of the Committee on Grounds and Buildings June 11, 1920, Con.

Several members of the Board of managers have already inspected this site, and, while we hope that a better site can be secured, the possibilities of this site are such that it has not seemed desirable to terminate negotiations. The size of this site is only about 45 acres so that if secured, additional adjoining land would have to be purchased. The exact price asked by the Prince has not yet been reported, but we have reason to fear that, on account of a mortgage on the land, the sum will be excessively high.

The possibility of purchasing open farm land adjoining the site just mentioned has led other agents, with whom the committee has been in contact to propose to purchase for the University sufficient land in this region, under contract, at a fixed price. A rough draft of the proposed contract, accompanied by a map of the site, has been submitted to the committee and the terms are not unreasonable, but the committee has grounds for confidence in the agent who proposes the contract, and on account of this, as well as the desire to pursue further other promising negotiations, the committee proposes no definite reply to this offer at the present time.

Not many days ago another new possibility was mentioned to members of the committee. The proposed site is reported to be outside of the Hsi Chih Men to the north, near the railway, and not more than 7 or 8 li from the city gate. The agent was not in a position to describe the place in detail, but we expressed interest in the proposal, and asked him to secure further information. Later it was reported that a map and definite data regarding the site were being prepared.

The above paragraphs report in very brief form some of the multifarious negotiations which Pres. Stuart and members of the committee have been conducting, and indicate how tedious and difficult the process of securing a suitable extra-mural site for the University is proving to be. Those acquainted with Peking and its environs are by no means surprised at these conditions, for they were to be altogether anticipated. In order to succeed in our project we may have to make concessions, either in the direction of reducing the size of the plot, or of increasing the distance from the city. Either of these concessions would much simplify the problem. All we can promise now is the earnest, unceasing prosecution of all promising negotiations, realizing on the one hand the necessity for early success, and on the other hand the inadvisability of compromising the future of the University by locating it upon a cramped or unsuitable campus.

Certain recommendations regarding matters affecting the present temporary buildings of the University will be presented with other agenda of this meeting.

Respectfully submitted,

(Signed)

Howard S. Galt,
Chairman.

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Grounds and Building Committee

July 20, 1922

A joint meeting of the Executive Committee and the Grounds and Building Committee of the Board of Managers of Peking University was called by the President to meet at his house on the above date at 4:00 P. M. There were present Dr. Stuart, Dr. Hopkins, Dr. G. L. Davis, Miss Miner, Miss Dickinson, Messrs. Glysteen and Gibb, and Mr. J. P. Lund by special invitation.

The subjects for discussion were the positions of the firm of Murphy, McGill & Hamlin and Mr. Henry E. Hill, in regard to architectural work for the University. The agreement of August 1921 entered into between the Trustees and the firm of M. M. & H. was produced, and certain passages were read from it; also the agreement between the Trustees and Mr. Hill was studied. As Mr. Murphy and Mr. Hamlin were to arrive on that evening, some definite action was necessary.

Dr. Stuart reviewed the situation in regard to the buildings and drawings as he saw it in New York. Mr. Gibb stated Mr. Hill's position in regard to his (Mr. Hill's) relation with the University. Referring to the small scale drawing (3/32") of a proposed Chapel which Mr. Hill had made and sent to the Trustees, attention was called to the fact that if that drawing had been made by M. M. & H. and accepted by the Trustees, it alone would have cost the Trustees, according to the agreement of August 1921, anywhere from \$1,000 to \$2,000 Gold, depending on the final cost of the building.

It was finally moved by Mr. Gibb and seconded by Dr. Hopkins that we say to Mr. Murphy and Mr. Hamlin that the Managers were not in a position to enter into any arrangement with them, this being a matter for them to take up with the Trustees, but that Mr. Hill was the University architect now resident in Peking. The motion was unanimously carried.

On motion of Mr. Glysteen, seconded by Miss Miner, it was decided to send word to Mr. Hill, who is spending a few days at Pei-tai-ho, of the appreciation of the work which he has already done for the University, and for the spirit in which he has cooperated in all matters brought to his attention.

Mr. Lund called attention to the very difficult position in which the University found itself in that the general layout and the buildings now being constructed had all been prepared by the firm of M. M. & H. so that in publicity work of the University it was necessary to give them credit as architects for this work, and at the same time not let the public feel that they were at present going forward with other work for the University.

It was understood, though no motion to that effect was made, that Dr. Stuart was to meet Mr. Murphy and Mr. Hamlin on the following day and carry the result of the committee meeting to them.

Respectfully submitted,

John McGregor Gibb, Jr.

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Grounds and Building Committee
Report of August 2, 1922.

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A meeting of the Grounds and Building Committee was held in Dr. Stuart's study on Saturday, August 2nd at 11 o'clock. There were present Mrs. Frame, Drs. G. L. Davis, Galt and Stuart, and Mr. Gibb.

It was moved, seconded and carried that Mr. Gibb write to Murphy, McGill & Hamlin explaining that the making of cement tile in the form suggested by their letter of August 8th, i. e. with a perpendicular lug, would be quite impossible, and that it would be very expensive to scrape the entire tile-making plant, in view of some other style of tile. Mr. Gibb was also instructed to call this firm's attention to the fact that the Chinese contractors who are doing the work for the University severely criticize the curves on the roofs and have made a sample roof, partly to show what the curve should be. A copy of Mr. Gibb's letter to this firm was to be sent to the New York office.

Moved, seconded and carried that we accept the offer of the Women's College Committee to put up one of the Science building provided this fits in with the plans laid down by the two campaigns in America.

Moved, seconded and carried that we recommend to the Trustees that we recommend to the Trustees that the two Science buildings occupy positions 5 and 6, i. e. to the right and left of the circular court, unless placing the buildings in these positions will conflict with considerations affecting donors. (Note: Placing these Science buildings in these positions and building the proposed library on position 10 would give the main academic group a binding arrangement from the start.

It was agreed that we send library plans as drawn by Mr. Hill to New York for the consideration of the Trustees, noting the small number of readers that this library provides for.

It was moved, seconded and carried that the plans for the Science buildings be referred to Dr. Houghton of the P. U. M. C.

Mrs. Frame asked for more information regarding the cost of the proposed Women's College dormitories as she thought the committee in America would be willing to authorize the building of dormitories as soon as plans could be adopted.

Mr. Gibb reported a letter received from the China Medical Board offering us a long list of building materials from their surplus stock, the book value of which was approximately G. \$43,000, from which the Medical Board was willing to deduct 60% and bring the cost to the University down to \$30,000. *Mr. Gibb* As it must be a cash transaction, and as the Construction Bureau is only authorized to buy materials for the four buildings under construction, there is no way in which this transaction can be carried through. It was decided, however, to refer the whole matter to New York to see if they had some instructions in the matter.

Mr. Gibb reported that the exceedingly heavy rains in the summer had washed down most of the mud walls which surrounded the major portion of the site, and that he had ordered three miles of barbed wire from Tientsin and was planning to use this instead of trying to patch up deteriorating walls.

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Grounds and Building Committee
September 22nd, 1922

A meeting of the Grounds and Building committee was held in Dr. Stuart's study on September 22, 1922 at 3:00 P. M. There were present Doctors Stuart, Galt, Davis, Mrs. Frame and Mr. Gibb.

It was moved, seconded and carried that we recommend to the Board of Trustees that the stipend of Lund, Gernow & Co. be increased to \$600 beginning with this present month's salary, and that this committee take the responsibility for this increase until such time as the Trustees can be heard from, and that this proposed revision be communicated to the firm in writing with the request that they signify their acceptance in the same way.

It was moved, seconded and carried that we urge the Trustees to indicate at the earliest possible date, by wire if possible, what buildings are to be constructed next year, and by so doing enable early contracts to be let for materials and enable the Construction Bureau to prepare drawings in advance and make it possible to unload materials in positions for most advantageous use.

Moved, seconded and carried that we ask the Trustees for permission to purchase such small plots of land which are contiguous to the site and which will complete the rectangle of the campus, as come on the market from time to time, if the prices are approximately those which would exchange hands among the Chinese, and not such fancy prices as are likely to be asked from the University.

Moved, seconded and carried that we recommend to the Trustees that unless glazed tiles can be bought at a very economical figure that the Women's College do not plan to use them on their Faculty Club House and on their Administration building as indicated on the plan sent out by Murphy, McGill & Hamlin, this recommendation being subject to the Faculty of the Women's College.

Moved, seconded and carried that we recommend to the Trustees that authorization to purchase such pieces of farm land located southeast of the University site as may become available, the same to be used for location of residences.

Moved, seconded and carried that we authorize the sending of a cable to New York in regard to the purchase of steel.

Moved, seconded and carried that we grant the request of Mr. E. C. Wilson for the occupancy of the house to be vacated by Dr. Wolferz in the summer of next year, 1923.

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Minutes of the Grounds and Building Committee
November 14, 1922

A meeting of the Grounds and Building Committee of the Board of Managers was held at the office of the Construction Bureau on November the 14th. There were present Mrs. Frame, Dr. Stuart, Dr. Galt, Mr. Corbett and Mr. Gibb. Mr. Davis and Mr. Tsur were out of town.

Dr. Stuart reported on the negotiations which he has been carrying forward in regard to purchasing a portion of the old summer palace. This report is confidential and must be kept so until the deal is completed. Dr. Galt moved and Mr. Corbett seconded that we as a Committee authorize the purchase of the land under discussion up to the amount of \$45,000, this motion being conditioned upon a safe title and the approval of the Financial Committee of the Board of Managers.

Mr. Gibb pointed out the necessity of beginning preparations for next year's building, that there was a ring of men dealing in pebbles which was attempting to force the price of pebbles up and that the best way to prevent them from advancing the price was to continue purchasing pebbles from two dealers who are not in the ring, as rapidly as they are able to haul them.

It is also necessary to make concrete piles for next year's use, so that the same can be ripened at least two months before they are needed for use. The question of making concrete drain pipes was also mentioned. It was moved and seconded that the Construction Bureau be authorized to make these preparations for next year's construction and to draw money available for the four buildings now under construction and use it for these preparations, this action to be transmitted to the Trustees and to become inoperative if the Trustees cable their disapproval.

The question of the location of the two Science buildings was then discussed. It was moved, seconded and carried that if the Women's College provides the funds for one Science building (expected that C. M. B. will provide funds for the other), the question of the location of these Science buildings be left to the Women's College Committee in America, and this Committee suggest the possible location 6 and 8 (general plan of July 1922), but further, that if the Trustees of the Men's College provide the funds for the second Science building, this committee recommends that they be located in the positions 5 and 6. It was understood that in putting this matter before the committees at home the reasons pro and con for putting the buildings on various locations be stated.

The advantages of 6 and 8 are: first, the buildings would be near the Women's College where they will have somewhat the appearance of being an integral part of the Women's group, at least their contribution can be easily recognized from there as being their part in the main group; second, it keeps the Science in an equal place of prominence with what might be called an "Arts" group which may come later, in say, position 7 and 5, it being thought by some that to put these buildings in positions 5 and 6 would give science too much prominence and perhaps make a slightly unsightly appearance, because of the use of the buildings, in the main court. It was also pointed out that to have the Library at 10 and the Science buildings at 6 and 8 would define clearly one courtyard of the Chinese style. The arguments in favor of placing the buildings at 5 and 6 are that with the School of Religion now under construction, the Library hoped for next year, and these two buildings at 5 and 6, we would have a symmetrical arrangement which, while not showing the entire Chinese composition of the group, will

make a favorable impression from the first on everybody who visits the site. Second, as the Library, as at present designed, will doubtless become too small for all Library purposes, 8 in part or whole is the logical place for a Library annex.

As the Practice School for the School of Education is to be located in this part of the campus, building 4 becomes the logical place for that department. This provides uses for the entire south court without locating a Science building on location 8. It was moved, seconded and carried that, should funds for a School of Education become available, this be placed in location 4.

It was reported that the Council had agreed that the number of students who would be in session on moving out to the site in 1924 would be about 450 from the Men's College, or sufficient to occupy the whole of two dormitory units, while in the Women's College there would be in the neighborhood of 200 which would occupy four of the Women's College dormitory groups.

Mr. Gibb reported that in putting the wire fence around the site he had thought it best to run it a short distance on the outside of the wall, though not on the boundary as indicated by the old corner stones which had been planted a number of years before the site was bought by the University, and that a representative of the police had called protesting against this action. Mr. Gibb, however, had pointed out that placing a fence there was an advantage to the University for sanitary reasons, but that if at any time the police wished to increase the size of the road or put foot paths there that the University would not be found unreasonable in assisting such public works.

A letter was read from Mr. Lund in reply to the statement made by Mr. Hamlin in a letter of October 26th. Mr. Hamlin had stated that Mr. Lund seemed uncertain about the porousness of cement tile. Mr. Lund says in reply, "As the cement tiles were tested for porousness by Mr. Gernow and Mr. Leth Muller a long time ago and found to be all right, I do not need to go into this question further." Mr. Lund's letter further takes up the question of purchases for the University and says, "In order to cover expenses and outlay in this connection, we would like to make the following charges: for machinery for which we are the sole agency in the Far East we are prepared to give the University the same price as we give our sub-agents, and in case prices are lower than this, we would like it to be understood the difference is to be considered a gift to the University. For all of the machinery we would consider 5% of the invoice value as a fair charge (to cover expenses), and on materials from 1½% to 2½%. This, of course, refers only to orders placed abroad. We do not consider ourselves entitled to commissions for materials bought from local firms. I should be very glad if you would make this point to the Board of Trustees, as otherwise they may think we, as consulting engineers, are acting beyond the knowledge of our clients." The committee asked questions in regard to materials purchased and seemed to think that the prices obtained were the lowest possible anywhere and did not think that the commissions charged were in any way out of order.

The report of Mr. Clyde R. Place sent by Dr. Eric M. North was hurriedly gone over. The major matters in which the committee felt some doubt were, first, the location of the plant. Mr. Place suggests south of building 28 in a drawing of October 1921 which the committee felt had no advantages so far as centralization was concerned over the position in the extreme east of the site, which was heretofore been considered the best location.

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Furthermore, the cooking by steam in the coal kitchens does not seem to have any advantages over the present Chinese methods and might lead to considerable difficulties with Chinese cooks.

The reply of Mr. Lund to this outline from Mr. Place was also read, and is to be sent to the Trustees with this report. The only point which the committee discussed was the question of the number of units which Mr. Lund suggests in his powerhouse equipment. The committee did not take action unfavorably to these units, but wished further information as to whether the units of small size did not make difficulty in running of the plant perhaps in excess of the educational advantages to be derived from such a plant. The engineer will be asked to take this point under advisement.

The color schemes as suggested by Mr. Hamlin on his recent visit to Peking were talked over and Mr. Gibb was asked to get more information in regard to color schemes from Chinese and foreigners resident in Peking and to make a report at a future meeting of the committee and also to the Trustees.

John McGregor Gibb, Jr.

November 14, 1922

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Minutes of the Grounds and Building Committee
December 16, 1922

A meeting of the Grounds and Building Committee was held at the office of the Construction Bureau, Saturday, December 16th. There were present Dr. Galt, Mrs. Frame, Mr. Corbett and Mr. Gibb.

An electric light bill which has been hanging over the Theological court residence for more than two years was brought up. It was noted that the residence was occupied at that time by Dr. T. T. Lew, and the Chairman was authorized to write him to find out whether this bill is not really his.

A letter from several members of the faculty in regard to University residences was read and carefully considered; and the Chairman was authorized to answer the same. It was noted that the question of Chinese architecture was not one initiated by this committee, but that the buildings already drawn in that style had been done so on what was practically instructions from the Trustees, that this committee did not press for Chinese architecture and in so far as the expense was concerned would prefer some other style; that the final decision in this matter must rest with the Trustees and those who were raising and giving money for the erection of residences.

It was further noted that the position of the servants' quarters at one end or the other of the house would certainly be varied in the number of houses that would be built, and that only when a residence site was purchased would the final layout of every house be possible; that the question of the house being a rectangle with a minimum of gables was an architectural one the answer of which must largely be in the hands of Mr. Hill; that the question of window strips, door sills and materials to be used in the house were details which could only be answered when funds became available for the house and the large scale drawings were being made. The committee was thankful for the interest in its problems shown by these members of the faculty, and will be glad to receive any further constructive suggestions.

It was voted that a number of the residence plans be again placed in the President's office and that all the members of the faculty and all the wives of the faculty be urged to vote on at least five plans in order of their preference for their own use. It was voted to leave out of the plans thus presented those lettered A, BC, NC and H.

It was voted to report to the Trustees that the University would need forty residences in order to move out on the site. It was noted, however, that a number of these could be in a slightly modified Chinese style which it is hoped will be quite inexpensive.

It was voted to inquire of the firm of Murphy, McGill & Hamlin whether in their opinion the use of green or other colored tile treatments on some or all of the buildings of the women's academic group would make a harmonious effect if no treatment of this sort were to be used on the buildings of the men's group, that this inquiry be sent to Murphy, McGill & Hamlin with a request for immediate consideration.

It was moved that the manufacture of the cement tile be continued as rapidly as possible and that when spring came another section of experimental roof be made and that some means be devised whereby it can be watered and tested.

The question of the drilling of a well this winter was brought up, but no action was taken. The Chairman announced his plan of placing some contracts for granite now in order that this very necessary material might be hauled while the roads were in good condition. Meeting adjourned.

John McGregor Gibb, Jr.
Chairman

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A meeting of the Grounds and Building Committee was held at the office of the Construction Bureau, Saturday, December 16th. There were present Dr. Galt, Mrs. Tramm, Mr. Corbett and Mr. Gibb.

An electric light bill which has been hanging over the Theological Court residence for more than two years was brought up. It was noted that the residence occupied at that time by Dr. T. T. Low, and the Chairman was authorized to write him to find out whether this bill is not really his.

A letter from several members of the faculty in regard to University residences was read and carefully considered; and the Chairman was authorized to answer the same. It was noted that the question of Chinese architecture was not one initiated by this committee, but that the buildings already drawn in that style had been done so on what was practically instructions from the Trustees, that this committee did not press for Chinese architecture and in so far as the expense was concerned would prefer some other style; that the final decision in this matter must rest with the Trustees and those who were raising and giving money for the erection of residences.

It was further noted that the position of the servants' quarters at one end or the other of the house would certainly be varied in the number of houses that would be built, and that only when a residence site was purchased would the final layout of every house be possible; that the question of the house being a rectangle with a minimum of gables was an architectural one the answer of which must largely be in the hands of Mr. Hill; that the question of window sills, door sills and materials to be used in the house were details which could only be answered when funds became available for the house and the large scale drawings were being made. The committee was thankful for the interest in its program shown by these members of the faculty, and will be glad to receive any further constructive suggestions.

It was voted that a number of the residence plans be again placed in the President's office and that all the members of the faculty and all the wives of the faculty be urged to vote on at least five plans in order of their preference for their own use. It was voted to leave out of the plans those presented that lettered A, B, C, D, E and H.

It was voted to report to the Trustees that the University would need forty residences in order to move out on the site. It was noted, however, that a number of these could be in a slightly modified Chinese style which it is hoped will be quite inexpensive.

It was voted to inquire of the firm of Murphy, McGill & Hamlin whether in their opinion the use of green or other colored tile treatments on some or all of the buildings of the women's academic group would make a harmonious effect if no treatment of this sort were to be used on the buildings of the men's group, that this inquiry be sent to Murphy, McGill & Hamlin with a request for immediate consideration.

It was moved that the manufacture of the cement tile be continued as rapidly as possible and that when spring came another section of experimental foot be made and that some means be devised whereby it can be watered and tested.

The question of the drilling of a well this winter was brought up, but no action was taken. The Chairman announced his plan of placing some contractor granite now in order that the very necessary material might be hauled while the roads were in good condition. Meeting adjourned.

John McCreagor Gibb, Jr.
Chairman

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for Dr. Stuart

Minutes
Grounds and Building Committee
November 27, 1922

A meeting of the Grounds and Building committee was held in the office of the Construction Bureau on Monday, November 27, 1922. There were present Drs. Candlin, Galt and Stuckey, Mrs. Frame, Messrs Tayler and Gibb.

It was voted to approve of the expenditure of about \$150 for alterations and repairs at Huang Chiu Kuaner Hutung and to report this expenditure to the Faculty Executive and ask them to find the money in the budget.

Voted to suggest that Dean Lew move into the house about to be vacated by Mr. R. K. Evans. If Dean Lew thought it unwise that Messrs. Barker and Bentley be asked to occupy it. A letter from Mr. Harris asking for more commodious quarters was noted, and it was voted to tell Mr. Harris that if a house is left vacant by any of the above changes their request would be considered.

The occupation of a University house by Mr. David Dean was noted, and it was voted that as the house Mr. Dean is now occupying was repaired by the Leather Department with funds which would otherwise have been payable to Mr. Dean for services to that department during the summer, that Mr. Dean be granted the use of the house rent free for the space of six months.

It was voted to ask Mr. Hill, as time permitted, to draw a few plans for residences in Chinese courtyard style, same to cost between \$2000 and \$4000.

Moved that a full set of plans of the residences already drawn be placed in Miss Hague's office for study by members of this committee and faculty, and after they have been there not longer than two weeks that the committee shall meet again to discuss them.

Voted that it is our understanding that when land becomes available for faculty residences that there will be space upon which the Women's College can erect the residences which will be for members of the faculty of their College.

Voted that this committee approve the plans for the Women's College Administration building as presented with the date of September 22nd.

Mr. Ch'uan who has been conducting negotiations for the purchase of land for use as a residence site came in at this time to report the progress which he had made during the conference this afternoon with the middle men who were acting in this purchase. Mr. Ch'uan reported that the arrangements with the present tenants of the land were completed and that the land would cost \$44,500 with \$3,000 for fees to the middle men and perhaps \$2,000 for other expenses. Mr. Ch'uan further reported that the middle man who was close to the head of the Board of the Interior of the Manchu court had been called home and would not return to Peking until after the Chinese New Year and would, therefore, not be able to act for the University any further. It would become necessary for the University itself to see that the petition asking that this process of buying out the rights of the tenants of the land in the name of Mr. C. C. Wong on behalf of the University be approved by the Board of the Interior.

Mr. Ch'uan and those in conference with him thought that if a letter from some influential Chinese could be sent with this petition, the head of the Board would take favorable action. The name of General Fend Yu Shiang was suggested. It was moved, seconded and carried that we ask Mr. Tayler to see Rev. Liu Fang and ask him to go with Mr. Tayler to see General Feng

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and find out if it was possible to help the University in this way.

It was voted that Mr. Ch'uan be asked to go with Mr. Tayler to see Mr. Liu so that the whole process could be carefully placed before Mr. Liu.

The revised plans for women's Dormitories were carefully gone over, but action on them was delayed until the women's faculty could discuss it further this evening.

The meeting adjourned to meet at 2:00 O'clock on Monday, December 11th to discuss further faculty residences and other matters.

John McGregor Gibb, Jr.

Chairman
Grounds and Building Committee

November 27, 1922

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March 19, 1923

A meeting of the Grounds and Building committee was held in the office of the Construction Bureau on March 19th. Present: Mrs. Frame, Messrs. Galt Corbett and Gibb.

Mr. Gibb reviewed the cement situation for the past sixteen months, pointing out that last year the ordinary price in the city was \$3.50, that after considerable negotiations the University was able to get a price of \$3.40, that at present it was possible to make a contract with the Tong Shan Cement Company for this year's requirements say for 35,000 bags at \$3.25 including a commission to certain Chinese who have interested themselves in obtaining this price; or if the University were willing to contract for 75,000 bags or its requirements for say the next five years, it would be possible to get a price of \$3.05 per bag. A motion was carried that the Construction Bureau be authorized to contract for 75,000 bags or its five years' needs at \$3.05.

It was further reported that because of the erection of the women's dormitory as authorized from New York, the carpenter shop must be moved and was being located in the extreme southwest corner of the site where the old mud wall has been leveled off.

It was voted to authorize the erection of a small permanent gate house at the southwest corner of the site, as this is the first place that visitors from Peking approach the site. The gate house is to be built as much as possible out of old materials.

The residences occupied by Mr. Gibb's family and other members of the Construction Bureau last year were considered. It was thought that for a considerable number of years these residences would be needed by members of the faculty or staff of the University, and it was voted to slowly improve these residences for such permanent occupancy by putting in some board floors and making other improvements, cost of same to be carried on Construction Bureau account until such time as they can be written off to Residence account.

It was moved to refer to New York with the approval of this committee the rearrangement of the second floor of the Faculty Club House as per sketch submitted by Mr. Hill, thereby providing temporary quarters for the Dean of the Women's College, but that this committee endorse the action of the Administrative Committee of the Women's College which calls for a separate Dean's residence in the near future.

It was also voted to refer to New York with the approval of this committee the change in the main floor northwest corner of the Faculty Club House lettered "C", whereby two studies and a small toilet are provided rather than the three studies at present shown in the plans.

The gist in the recent correspondence from the New York office in regard to the Women's College buildings was reported to the committee, also that the contract for the Administration building had been let to the same group of contractors as did the work last year, their bid being over \$2,000 less than the next nearest competitor.

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A piece of property situated directly east but somewhat removed from the northeast corner of the site was reported as being offered to the University at \$8,000 with the possibility that it could be bought for \$5,000. The consensus of opinion was that this property was not needed at the present time.

The question of finding office space on the city site for Mr. Bocker, the Comptroller, was referred to the Faculty Executive Committee.

The request of Mr. Donaldson for glazed white tile in the bath room to be installed for him was not granted, as there were no funds available for this purpose.

It was reported that the electric company had at last granted electric current for the faculty residence Pao Tze Ho city site, and it was decided it was best to put this installation in.

It was reported that Mr. Tchoo is about to vacate the house occupied for the last few months in favor of Dr. Ch'en.

Mr. De Vargas' letter in regard to residence next year was read to the committee, and it was the consensus of opinion that the Pao Tze Ho house would best suit Dr. and Mrs. De Vargas' needs.

Committee adjourned.

(Signed) John McGregor Gibb, Jr.

G/M
March 21, 1923

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A meeting of the Grounds and Building Committee was held at the Construction Bureau offices on the new site Saturday afternoon, March 31st, 1923. Those present were Mrs. Frame, Dr. Galt and Messrs. Tayler, Corbett and Gibb.

The question of establishing a cemetery on the site was brought up. It was voted that we recommend that no part of the present site be set aside for a permanent burial ground. Dr. Vincent's request that permission be granted to bury Mrs. Vincent on the site was received. It was voted to reply to Dr. Vincent giving him the sense of the above motion, but that we accede to Dr. Vincent's request, but point out that under no conditions can the interment be considered permanent, but that the graves will have to be moved to some other place in the very near future.

The purchase by the Trustees of 300 tons of steel at about G.\$25,000 was reported. It was pointed out that if permission could have been received to purchase the same amount in November of last year, it could have been gotten for G.\$15,000 and that at the time the Trustees were asked to purchase and ship immediately the same quantity could have been bought for less than G.\$20,000. The reason for asking the Trustees to purchase was to enable the steel to be received at an earlier date than was guaranteed on the G.\$20,000 purchase. As it has worked out, however, this material could have been received at least a month earlier than that which had been secured by the Trustees.

It was voted, that in view of the loss, delay and inconvenience caused by this method of securing materials, we call the Trustees attention to the fact and ask for greater liberty and cooperation in making purchases in the future.

The receipt of a telegram from New York stopping the manufacture of tile was also reported, and recent letters from New York were read, especially in regard to additional recommendations needed in regard to residences.

The needs in relation to the present faculty were studied, and it was worked out that to house the faculty we would need 9 sets of bachelor quarters, 5 five room houses, 9 six room houses, 9 seven room houses and 1 eight room house, making a total of twenty-four houses and nine bachelor quarters for foreign members of the staff; while for the Chinese members of the staff there would be needed 4 bachelor quarters, 12 houses of approximately nine chen, and 6 houses of approximately twelve chen. The committee felt that when this amount of housing was available any adjustments as to Chinese staff who wish to live in foreign residences or foreign staff who wish to live in Chinese residences could be made.

It was thought that bachelor quarters could probably be most economically arranged by giving two single members of the staff a small five room house, or giving three members a six room house.

It was voted to send these figures to the Trustees and to recommend to them as the type of 5, 6 and 7 room houses those plans already passed by the committee, and as to the type of 9 and 12 chen houses those already drawn by Mr. Hill.

Let's get the facts on this and see if we are as bad as we are pointed out

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The question of establishing a cemetery on the site was brought up. It was voted that we recommend that no part of the present site be set aside for a permanent burial ground. Dr. Vincent's request that permission be granted to bury Mrs. Vincent on the site was received. It was voted to reply to Dr. Vincent giving him the sense of the above motion, but that we accede to Dr. Vincent's request, but point out that under no conditions can the interment be considered permanent, but that the grave will have to be moved to some other place in the very near future.

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It was voted, that in view of the loss, delay and inconvenience caused by this method of securing materials, we call the Trustees attention to the fact and ask for greater liberty and cooperation in making purchases in the future.

The receipt of a telegram from New York stopping the manufacture of tile was also reported, and recent letters from New York were read, especially in regard to additional recommendations needed in regard to residences.

The needs in relation to the present faculty were studied, and it was worked out that to house the faculty we would need 9 sets of bachelor quarters, 5 five room houses, 9 six room houses, 9 seven room houses and 1 eight room house, making a total of twenty-four houses and nine bachelor quarters for foreign members of the staff; while for the Chinese members of the staff there would be needed 4 bachelor quarters, 12 houses of approximately nine chen, and 6 houses of approximately twelve chen. The committee felt that when this amount of housing was available any adjustments as to Chinese staff who wish to live in foreign residences or foreign staff who wish to live in Chinese residences could be made.

It was thought that bachelor quarters could probably be most economically arranged by giving two single members of the staff a small five room house, or giving three members a six room house.

It was voted to send these figures to the Trustees and to recommend to them as the type of 5, 6 and 7 room houses those plans already passed by the committee, and as to the type of 9 and 12 chen houses those already drawn by Mr. Hill.

*Let's get the facts on this as
all if we are as bad as we
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It was voted that the committee do not recommend that any two story foreign houses in Chinese type be built, but that the 9 and 12 chen Chinese houses have such modern improvements as board floors and bath rooms.

A request of Mr. Tewkesbury was received that he be granted the permanent occupancy of the house he is now in and that certain enlargements and improvements be granted.

It was voted that Mr. Tewkesbury be authorized to make such improvements as would be covered by ten months rent of the house, it being understood that the American Board would pay rent for him. The rent of the house as it now stands was put at \$25. If one room is added the rent is to be increased to \$40; if the addition of bath room equipment is made, the rent is to be increased to \$50; if a second room is added, the rent is to go to \$60; and Mr. Tewkesbury is to be authorized to make such improvements and additions as can be carried out with ten months rent under these various figures.

The committee voted to urge the Trustees to again consider the advisability of borrowing money with the city site as security in order to enable the building of a heat and light plant and of sufficient dormitory and refectory accommodations so as to enable the institution to move out here in the fall of 1924, it being felt that it would be almost unendurable to continue in the city site after that date.

The offer of sale of various pieces of land contiguous to or near the northeast corner of the site was reported, and owing to the uncertainty of being able to purchase a part of the old summer palace it was voted to continue to talk tentatively with the prospective sellers, and to communicate these possible purchases to the Trustees for their information.

The request of the Senior class to have a tree planted on the site the 21st of April was received, and it was noted that each member of the class wished to plant a tree, and it was voted by the committee:

- (1) That if each member of the class is to plant it should be something which would do as part of the hedge now being started around the site, or
- (2) It should be a small tree planted in the nursery for transplanting when the landscape can be partly laid out, and
- (3) If they did not wish to adopt either of these schemes that they should plant one good tree at a point to be selected by the Chairman, and
- (4) That no large stones are to be erected in the future, but only such a small stone as will carry the numeral of the class.

Meeting adjourned.

(Signed) John McGregor Gibb, Jr.

Chairman.

March 31, 1923.

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April 24, 1923.

A meeting of the Grounds and Building Committee was held at the site on Monday, April 23rd, Mrs. Frame, Mr. Tayler, Dr. Galt and Mr. Gibb being present.

The attention of the committee was called to the fact that the truss shown in the drawings of the dining hall as prepared in New York were not true Chinese trusses, and that if erected as designed they would be continually criticized by all Chinese who saw them, that the experience with the true Chinese truss now being erected in the School of Religion Assembly Hall has shown that it is very expensive and to repeat this expense in the various refectories was probably unwise.

Action
1. Therefore, it was moved, seconded and carried that when we consider the saving which might be effected on the trusses of the refectory, and that as the interiors of most of our rooms are not Chinese, this committee asks permission of the Trustees to design another truss and substitute it for those already shown in the plans.

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The question of the relative costs of the men's and women's Dormitories was discussed, and it was moved, seconded and carried to inform the Trustees that unless the committee hears from the Trustees by cable to the contrary the committee is going to suggest to Mr. Hill that he make some sketch drawings of a more inexpensive type of men's dormitory.

Mr. Gibb reported the receipt of a cable from New York saying that the two Science buildings were to occupy the north and south side of the southern courtyard.

It was moved, seconded and carried that the Grounds and Building committee forbid the removal of sod, shrubs or other vegetation, except that especially planted from the Department of Agriculture, from the site.

The question of Sunday labor on the site was discussed. It was moved, seconded and carried that, as the Trustees have stipulated there should be no construction work carried on on Sunday, and as the disadvantages of other labor being carried on at the site were very great, that we refer the question of Sunday observance to the Board of Managers Executive which meets this coming Thursday.

It was moved, seconded and carried to at present not construct the two partitions separating the south end of the Assembly Hall in the School of Religion from the two adjacent offices, as by so doing there would probably be thirty or more additional seats in that assembly hall which will be needed if that room is the sole place of assembly when the institution moves out.

Report was made that a firm of brick makers recommended by certain members of the faculty have asked permission to dig clay, construct kilns and burn bricks on the southeast corner of the site in order to sell bricks to the University, and if they were permitted

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April 24, 1923

to do so there would be a saving of about 25% on the cost of these materials. It was also stated that the same firm has been scouting out to find available property on which to carry this work on, and that they have found one piece of land within a few minutes walk of the east boundary of the site which contains 70 mou that can be bought for approximately \$4,000.

The question was raised whether the University had not better acquire this piece as part of a residence compound should negotiations for a part of the old Summer Palace prove unavailing. The committee visited this piece and concluded that it was a desirable piece of property. The committee did not approve of allowing brick makers to use any part of the site for the manufacture of bricks.

Mr. Taylor reported on the progress of negotiations for the old Summer Palace and it is apparent that a little progress is being made with this work. Emphasis was laid on the fact that it will be necessary to make some sort of a payment to the Manchu Board of the Interior in addition to the money which has practically been promised to the tenants if we are to gain possession of this place.

Mr. Gibb reported that several owners of property in the northeast corner adjacent to the site were offering to sell, but that their prices were still high, and the committee agreed that with the prices as they were no purchase should be made at the present time.

Mr. Chamberlain met with the committee for a few minutes to bring up the question of the rent being paid by the Department of Agriculture for the house on Hsi Chiahutung. It was moved, seconded and carried that the Department of Agriculture should be reimbursed about \$600, this being a portion of the rent due because Mr. and Mrs. Warner have had the use of a portion of this house, that the Grounds and Building committee refer this action to the Finance Committee of the University and ask them to take steps to reimburse the Department of Agriculture.

Mrs. Frame stated that it was the desire of the Women's College to have laundries and servants' quarters provided for under the dining hall, sitting room, kitchen section of the two dormitories which are being built to the west of the playing field. These basement rooms are to face on and open out upon the service road. This arrangement was approved by the committee.

The committee visited most of the buildings now under construction.

Adjourned.

(Signed) John McGregor Gibb, Jr.
Chairman.

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April 24, 1923

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The question was raised whether the University had not better acquire this piece as part of a residence compound should negotiations for a part of the old Summer Palace prove unavailing. The committee visited this piece and concluded that it was a desirable piece of property. The committee did not approve of allowing brick makers to use any part of the site for the manufacture of bricks.

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Mr. Gibb reported that several owners of property in the north-east corner adjacent to the site were offering to sell, but that their prices were still high, and the committee agreed that with the prices as they were no purchase should be made at the present time.

Mr. Chamberlain met with the committee for a few minutes to bring up the question of the rent being paid by the Department of Agriculture for the house on Hat Chihung. It was moved, seconded and carried that the Department of Agriculture should be reimbursed about \$600, this being a portion of the rent due because Mr. and Mrs. Warner have had the use of a portion of this house, that the Grounds and Building committee refer this action to the Finance Committee of the University and ask them to take steps to reimburse the Department of Agriculture.

Mrs. Byrnes stated that it was the desire of the Women's College to have laundries and servants' quarters provided for under the dining hall, sitting room, kitchen section of the two dormitories which are being built to the west of the playing field. These basement rooms are to face on and open out upon the service road. This arrangement was approved by the committee.

The committee visited most of the buildings now under construction.

Adjourned.

(Signed) John McGraw

5/22/23

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Minutes of the Grounds and Building Committee - May 17, 1923.

A meeting of the Grounds and Building committee was held in the Construction Bureau office Thursday, May 17th. Present: Mrs. Frame, Dr. Galt, Mr. Tayler and Mr. Gibb. After walking over the buildings under construction the committee meeting was opened with prayer and Mr. Gibb reported having received cables from America asking for tile, another cable authorizing the sinking of a test well and asking for information as to the colors being used in the tile, methods of making and tests, also a third cable giving approval for changing the Faculty Club House making arrangements for the residence of the Dean, also a letter transmitting an action of the Finance committee inquiring whether the Construction Bureau did not need more help, and stating that for the present Miss Helen Sittig, architectural draftsman, had been engaged, and that the Bureau was looking for a Chinese accountant to help in the offices. Mr. Gibb also further reported that he had word that a plumbing and hardware firm was at present in Tientsin; also that a night clock had been bought which makes the work of the four watchmen engaged more regular.

In regard to the well Mr. Gibb reported that an estimate by a Chinese firm which included 6" casing and a guarantee of a well which would give a flow of 2000 gal. per hour for \$2000, also a Chinese estimate of \$4.50 per foot which would bring the cost including casing, if water was found within 140 feet of the surface as indicated in a report of Professor Berkey and Mr. Barbour, to about \$1000 for the well. It was moved, seconded and carried that in view of the cable received and of the reports of Prof. Berkey and Mr. Barbour the committee approve of making a contract with some Chinese firm for a boring to accommodate a 6" casing on a per foot basis.

Mr. Gibb reported that some inquiries had come into the office as to whether the University wished to buy the little graveyard on the corner of the Ting gardens, and it was the consensus of opinion for the committee that negotiations for the same should be resumed on the basis of securing it for \$500 or less if possible.

The question of glazed tile ornament on some of the buildings, more especially the two square buildings in the women's quadrangle, was again brought up. Report of the inquiries already set on foot and the lack of return from them was made. The committee was of the opinion that further inquiry should be made to see whether a price could not be obtained.

It was reported that the contractors were inquiring for a final decision in regard to the colors to be put on in the stucco coat of columns and brick work of the Dormitory and that this work should be begun within the next ten days, so that the buildings could be dressed down and scaffoldings be removed and used on some of the other buildings.

It was voted to cable to New York the following message:
MUST HAVE IMMEDIATE INFORMATION COLOR SCHEME FOR BUILDINGS NEARING COMPLETION OR COMPLETE AUTHORIZATION FOR THE GROUNDS AND BUILDING COMMITTEE TO DECIDE.

It was voted to call attention of the Trustees to an article in a recent number of the Zion's Herald which reports that the University has purchased 300 acres of the Summer Palace ground, and to state that this kind of publicity may bring about serious embarrassments on the field.

The possibility of making a gift of Mex. \$50,000 to the imperial

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family and in turn obtaining permission to bring out from the old summer palace such carved marble and other old art pieces as have been left after the recent demolition of that place by the military governors was reported. There are, for instance, four columns, two spirit ways, two or more well preserved lions, a number of other carved marble columns and numerous other bits, all of which could be used to make the University campus beautiful and of considerable interest to the tourists who continually pass this way. It was agreed to report this possibility to the Trustees and see whether a special gift could not be soon obtained for this purpose.

The possibility of getting a long lease on the palace belonging to Ts'ai Tao which contains space that would accommodate at least five families was reported. The committee voted to entrust the negotiations for the rental of this place for ten years to the Chairman, this committee taking the responsibility of getting the Managers' authorization after the deal was put through. It was felt that the action should be in this form in order to maintain the greatest secrecy in regard to this transaction until it was complete. It was agreed not to rent the house lately vacated by Mr. Donaldson until after the arrival of Dr. Stuart, and the faculty house situation of next year could be gone into more thoroughly.

It was voted to approve the repairs on the Ch'ou T'i Hutung house about to be occupied by Mr. E. O. Wilson, up to an amount of \$100, the same to be paid out of Construction Bureau funds.

A request for allowance for mosquito netting for Mr. Ruby was placed in the hands of Mr. Tayler and Dr. Galt for their consideration and decision.

Mr. Gibb reported that an estimate for lighting, heating, gas plant and hot water supply for both the college group and the residence group had been received from England and forwarded to New York, which amounts to £41,800 Sterling c. i. f. Tientsin.

Attention was called to the bracket ornament which is shown in the Murphy, McGill & Hamlin plans for the Sage Memorial building and for the Recitation building (prototype of the two Science buildings), and these would cost \$3,000 per building, each made in wood, and that the Construction Bureau was studying to make them of cement which would not increase the cost but would make the construction more permanent and reduce the cost of upkeep.

The difficulty met with in excavating the basement in the Biology and Physics building was discussed, but it was decided to make a beginning in excavating the basement in the Chemistry and Geology building and to decide at a later meeting whether to continue with that or not.

John McGregor Gibb, Jr.

Chairman

May 18, 1923

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Minutes of the
Grounds and Building Committee
Meeting

June 4, 1923

A meeting of the Grounds and Building Committee was held at the new site on June 4, 1923. Those present were Dr. Stuart, Mr. Warner, Mrs. Frame, Dr. Galt, Dr. Davis, Mr. Taylor and Dr. Tzur. The meeting was opened with prayer by Dr. Stuart.

Report was made by Mr. Gibb on cable sent and received concerning color scheme, in which New York questioned the advisability of laying tile until material and color had been decided upon. Dr. Stuart reported an action agreed upon by M. M. & H. and by the Trustees to the effect that M. M. & H. were to give the general idea of the color scheme and leave the local committee to get the true Chinese tints. It was reported that green columns were to some extent used in the South, but in North China green columns were as a rule used only in special buildings. Because of this latter style Mr. Warner thought it advisable to have red columns.

Dr. Tzur suggested that red columns be used in most of the academic buildings and green possibly for the Social Hall. He further stated that if bright red columns were used it would be better Chinese to have gold in the trimmings, but if a darker red were used gold would not be necessary, and the darker red would be much less expensive.

VOTED: that the Construction Bureau be authorized to experiment on the color scheme in a section of the Dormitory building.

Engineer. Dr. Stuart reported that an engineer from Todd & Co. was being sent out arriving in about a month. He was to study into the matters of heating, lighting, drainage, water supply, and the composition of the tile from the standpoint of its durability, and report back to the firm which in turn would make a report to the Trustees.

VOTED: that in view of the small expense involved and the moral and material advantages it was advisable to place tile on the School of Religion.

VOTED: that the Construction Bureau be requested to restudy the curve of the roof and to get independent judgment from Mr. Ch'uang of Tsing Hua and from other architects in Peking, as to the depth of curve necessary in good Chinese architecture.

VOTED: that the Construction Bureau be requested not to go further in installing the type of window sash that follows the original drawing in the Dormitory, but to experiment with the type modelled upon that in the central panel of the building, and to put up the result in one "chien".

VOTED: that the Construction Bureau be authorized to buy 21 tons of steel at the lowest possible price for immediate delivery.

VOTED: that the Construction Bureau be given permission to buy electric conduit sufficient for the buildings.

VOTED: that we approve the exterior of the Library provided the roofs are the same as the School of Religion.

0685

June 4, 1923

Mr. Hill's Status. Mr. Warner gave a brief report of his conference with Mr. Hill concerning Mr. Hill's status with the University, and read a letter written by him to Mr. Hill in reply to Mr. Hill's. The committee approved Mr. Warner's letter. It is understood that if a donor reserves the right to have a building which he is giving designed in America, there should be no unwillingness on the part of Mr. Hill to have the building designed there.

Dr. Stuart suggested that Mr. Warner collect every criticism of the work of the M. M. & H. office, so that he can present the same when necessary on his return to America.

MOVING in 1924. It was reported that three men's Dormitories, one refectory, Library and Power Plant were needed before the University could move to the new site.

VOTED: to definitely plan to move to the new site in 1924 on the basis that there is no other alternative.

VOTED: to authorize the Construction Bureau to begin at once the purchase of material (sand and pebbles) and to excavate for three Dormitories, Refectory and Library.

MOTED: to extend the pent roofs in the Dormitory and School of Religion (over doorways), to occupy the space of one "chien" in accordance with criticism of several Chinese.

VOTED: that we keep the Donaldson house for University purposes.

VOTED: that Mr. Barber be allowed to rent the largest part of the Donaldson house at \$90 a month.

VOTED: that Donald Tewksbury be allowed to occupy the south compound of the Donaldson house, and that Dr. Galt be asked to go over it with him.

VOTED: that the east court of the Donaldson house be given to Mr. Schaegele.

VOTED: that the Chairman take up with the Presbyterian Mission the matter of securing a house for the Luces.

VOTED: to send the following cable to the New York office:

Recommend red columns on Dormitory. Please wire authorization. In order to move in 1924 must start immediately three Dormitories, Refectory and Library. Details Library can be settled Warner's return. Recommend authorization to purchase materials. (Signed) Stuart and Warner.

VOTED: that we ask the Presbyterian Mission to look after the case of Mr. CH'IN with Dr. Pai of the University as a second choice, and suggest that the Bureau does not accept any more cases of this nature.

Decided to use the "t'ung wa" on women's Dormitories as originally planned.

(Signed) John McGregor Gibb, Jr.

Chairman
Grounds and Building Committee.

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For Board of Managers.
Annual
Report of the Grounds and Building Committee
and of the
Construction Bureau

75 copies
Peking
A. Moss

June 9, 1923

When this committee reported last year construction on the School of Religion and Dormitory was barely started and we were waiting for the settlement of some questions in regard to the layout of the Women's College before starting the building which is now known as the Dean's Residence (Faculty Club House), and the Sage Memorial. All four of these buildings were gotten well underway before the middle of the summer.

PROGRESS

The fighting in North China prevented the delivery of granite which was needed for the foundations of the School of Religion, so that the Dormitory, the granite for which was obtained from old structures on the site and from a bridge in the near vicinity, soon forged ahead of the School of Religion. As the buildings stand now the Dormitory is under roof, and a considerable amount of the interior finishing is completed. The School of Religion would also have been under roof, if we had not waited for further instructions from America.

The third floor slab of the Sage Memorial is in place, and some of the roof construction is going up. The Dean's residence is having its third floor slab cast.

Besides these buildings we have now permission to construct two Science buildings, one for Physics and Biology, the gift of the China Medical Board, and another for Chemistry and Geology, being built by the Women's College, three women's Dormitories designed by Mr. Hill and the women's Administration building, the exterior of which is a twin to the Dean's residence, while the interior design has also been drawn by Mr. Hill. These six buildings are all started, though none of them can be said to have progressed very far.

The first Science building is having to be built on concrete piles which were prepared during the winter; and it is quite likely that the second Science building, the excavation for which has not progressed very far, will also need a large number of piles.

The women's Administration building is ready to have its second floor slab cast, while the Dormitories are respectively ready for the first floor slab, for the placing of the concrete forms for the first floor slab, and for the pouring of the concrete for the foundations.

After communications became partially normal last summer, work progressed without any hitch until November when a strike in the cement works at Tong Shan prevented us from getting the last two or three thousand bags of cement which were needed, and the cold weather which came almost immediately afterwards closed down the work for the winter.

WINTER WORK

Besides the piles mentioned above we also made a considerable quantity of concrete soil pipe in 4", 6" and 9" sizes, looking forward to the time when our drainage system will be put in place. We also hauled considerable quantities of sand, pebbles, bricks and lime, purchased and had dressed granite for the buildings which could be anticipated for this year's work.

0687

MATERIALS

We also carried on negotiations with the Tong Shan cement people to see if it were not possible to get our cement at a lower rate than that which was current in the market in Peking. Through the efforts of a former student of the University, Mr. C. C. Lowe, whose father graduated in almost the first class, we have now secured a price of \$3.00 per bag. Mr. Lowe and those who worked with him in obtaining this price at first asked for a commission of \$.05 per bag, which the committee thought was only fair to pay them. This would have meant a commission of approximately \$3500 on the amount we expect to use. After the first part of the commission was paid these gentlemen consented to remit all but \$1000 of the commission to help the building program along.

In the late fall we had some very low bids for steel, but at that time the Trustees were unable to grant permission to purchase. The Trustees have now shipped to us the first part of 300 tons which they are buying in America. Unfortunately this will not arrive until July, and we have, in the meantime, had to purchase considerable quantities in Shanghai in order to carry on the work during these days when building is most easily possible.

WELL. Word has recently been received from the Trustees authorizing us to drill a well, and this is being done, large enough to put a 6" pipe down. It is now progressing in its early stages at about five feet a day. A report of Professor Berkey of Columbia and Professor Barber of our own faculty indicate that we have every chance of a plentiful supply of water at about 140' depth. The Tsing Hua wells all gush above the ground, and we hope we will have the same good fortune on our site.

LAND. It is a disappointment not to be able to report the purchase of a considerable tract of land for residence purposes. During the year negotiations have been carried out over a long period looking forward to getting some of the land belonging to the ex-Manchu court in this neighborhood, but up to this time negotiations have failed, and we are given to understand there is little more which can be done in this line.

The T'ing garden was purchased last summer and several small plots adjacent to the present holding have also been bought. There are several other small pieces which are needed before all the buildings now laid out can be constructed.

MOVING DATE. The Grounds and Building committee in its meeting on Monday of this week decided to make every effort to complete enough buildings to enable the University to move to Haitien by the fall of 1924. They have authorized the Construction Bureau to begin the purchase of materials for three more Dormitories, a Refectory and the Library, though it is unlikely that sufficient quantities for all of these buildings can be purchased while the present hauling season lasts. The committee has also cabled to New York telling of this action and asking for permission to begin some of the color work on the outside of the buildings.

COLOR SCHEME. The color scheme presented by Murphy, McGill & Hamlin, architects, during the summer of 1922 has not been approved by the committee nor by anyone else who has seen it. The matter has been taken up by the Trustees, and Dr. Stuart reports that these New York architects have given the Trustees a further recommendation in regard to the matter, and that we are to use the colors specified by them, but the shade of the colors is to be arrived at on the field in connection with Chinese models by which we are surrounded.

0688

HOUSING PROBLEM. The problem of finding suitable quarters for various members of the faculty close to the present University buildings is becoming more and more difficult. During the past year families of the faculty have lived in very inadequate quarters such as the small houses on Huang Chiu Kuan'er and behind the place now occupied by Dr. Vincent. Mr. Donaldson having left Peking, the University will have the use of this house, which will somewhat relieve the situation, though at the same time it is unlikely that the \$2000 rent which has been received for this place will be completely made up to the University.

FENCE. The heavy rains of last summer largely demolished the mud walls which surrounded part of the site, and a mile of barbed wire fence supported on concrete posts was put in to take its place. Wild date bushes have been planted along a portion of this fence and are showing signs of life and will make an effective hedge in the near future. The seeds of the American locust which were planted along other portions have not sprouted, so that this work will have to be done again next year. The care of the old trees and the starting of a nursery in which we have evergreens, maiden hair trees, Japanese maples, locust and other varieties which have all been started from seed, have taken some of the time of the committee.

MECHANICAL PLANT. A bid has been received from England for the materials necessary for a vacuum steam heating plant, electric light plant and gas plant. It will cost G.\$200,000. This bid has been sent to the Trustees for their consideration.

Dr. Stuart reports that the Trustees are sending out an engineer from a well-known New York firm, who will consider some of these questions and report back to his firm, which will then make a report to the Trustees. It is the opinion of this committee that, even though the heating plant should not be completed, the institution should move to Haitien next year. One method of procedure suggested was that classes could continue until the cold weather when they would be suspended and taken up again with the opening of spring and go as far into the summer as would be necessary to complete the term.

PERSONNEL

The Construction Bureau has been fortunate in having the services all through the year of the firm of Lund, Gernow & Co., and Mr. Lethmuller who is in residence on the site, and of Mr. Hill, our architect, both in his work, the construction of which has already been begun, and on the faculty residences which we hope will be started in the near future, and also in their service of the Chinese superintendent and the foremen who have charge of the work.

NEW COMMITTEE. As several of the members of this committee who have been able to give the greatest amount of time to the work of the committee are retiring from the Board of Managers because of the action in New York which provides that only a limited number of the faculty should be members of the Board of Managers, it is earnestly requested that when the new committee is appointed it will be so constituted that there can be frequent and extended meetings to take care of the matters which must necessarily be referred to the committee during the succeeding fifteen months.

Respectfully submitted,

(Signed) John McGregor Gibb, Jr.
Director
Construction Bureau.

0689

Report for the Department of Agriculture for the
year 1922-23.

The work of the Department of Agriculture for the year may be likened to a plant which seems to make only slight growth as far as foliage is concerned but is at the same time developing a root system which will enable the plant under favourable conditions to make a desirable growth in due season. The work of the Department has been very much hampered by the lack of financial support.

The cause of Christianity will never advance very fast in China until the Christian farmers are better farmers than the non-Christian farmers, for the great mass of China's population depend upon agriculture for a livelihood. Here also is the key to the self supporting Chinese Church. We cannot have a self supporting Chinese Church until the economic returns to the farmer are greater, and until the can produce better crops and animals, use his labor to a better advantage, and remove superstition from his farm practice.

STUDENTS:

A very noticeable feature has been the loyalty and interest shown by the students taking agricultural work. The department was unable to fulfil scarcely any of the promises which the students had every reason to expect should be fulfilled, as to equipment, teachers etc. yet the students willingly paid a high tuition rate.

Total no. of students registered in Agriculture	10
" " " " candidate for a degree	6
" " " " two year students	3
" " " " artisan students	1

FACULTY:

The working the Department was very much strengthened by the work of R. E. Lewis, B. S., a graduate of Greeph Outario, Agricultural College who has served as honorary lecturer in farm crops and Mr. Joseph E. Lee, B. S., a graduate of the South Carolina College of Agriculture, honorary lecturer in animal husbandry. The work in Bacteriology has been carried on by the Peking Union Medical College.

COURSES:

The following courses have been give this year in the Department. Sol's farm crops, farm animals, dairy fundamentals, market mild and bacteriology. Some of these courses should be conditioned for a short time next year in order to use certain laboratory material which was not available for this year.

0690

EQUIPMENT :

The Department has been forced to make every possible make shift--we have absolutely no equipment to conduct our work as it should be carried on. Conductory a 200 acre farm and being compelled to use small sized Chinese cows as plow animals is working under obvious disadvantages.

LAND:

~~Owing to the upset political conditions these have been some worths in which we had land but for a time over this ravished.~~ However at the time of making this report we now have the following lands under cultivature.

Land ()	1257 mou
Nau Yuan	200 "
New site	8 "
Horticultural Gardens	
K'u'n China Chang	
A total of	<u>1465 mou</u>

We are conducting our teaching work on the project basis so far as practicable. The above areas are divided into units for which some student is responsible, handles all the funds, and keeps all recorded. The only way to develop responsibility is to give responsibility. This plan is working advisably and brings out in the individual all that he is capable of doing. Reports are made weekly and monthly on the progress of the work. All expenditures must be approved by the head of the department of agriculture. This managerial work is carried on in addition to the regular class work. We are also aiming to have a period of six weeks or more, during the summer, in which the student may become proficient in different manual operations. Under the student direction the following work has been carried out.

Hait'ien--The new site	46 mou
Sweet potatoes	25 "
White potatoes	15 "
Rice	50 "
Corn	10 "
Kalioliary	40 "
Garden Crops	3 "
Lotus	

Total workers. Various from 18 to 50 men per day.

Horticultural Gardens, Kuei Chia Chang.

Garden area, devoted to Aspargees, Peas, Lettuce, Radisber, and general garden crops. Five green houses, devoted to flowering plants.

Total worders. Various from 6 to 8 men per day.

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Nan Yuan.			
Selected Chinese yellow corn	138	mou	
white "	230	"	
White kaoliary	120	"	
Red "	203	"	
Millet	308	"	
Wheat	120	"	
Sweet Potatoes	6	"	
Alfalfa	1.5	"	
Sweet clover	2	"	
Sesame	2.5	"	
Shell beans	2	"	
Foreign yellow dent corn	2	"	
" " flant "	3	"	

Total workers various from 15 to 80 men

SUMMARY: Agriculture Department

Total no. mou under cultivature . 1333 approx.
 " laborers. various from 34 to 137 total.

The University now has definite control of the land at Nan Yuan. So that the Department is now on a much firmer basis. The construction bureau is asking us to pay \$300 for the use of the land at Haitien. We have agreed to do this because we deemed the land necessary to carry out our work. We are quite of the opinion that the University should give us the use of this land without charge for the following reasons.

1. The price \$300 is much greater than the rental received from the same area last year of the University.
2. Owing to building operations the amount of land available for crop growing is less than last year.
3. It does not show a proper co-operation spent on the part of the University toward the development of this Department. It would be equally consistent to charge us for the use of a class room.

EXTENSION WORK:

No funds or assistance have been available in general for extension service. Ten days was spent last summer on the estate of General Chang Shih Chih in Northern Shansi, agriculture assistance was given by means of plans and definite service, animals were treated etc.

EXPERIMENTAL WORK:

Experimental work has been carried out on the following projects.

The growing of Rape		under
" " " Sweet Clara		Northern
" " " Alfalfa		China
" " " Sudan Grass		condit'ons
" " " Canadian Field Peas		
" " " Barley		
" " " Rye		

The acclimating of foreign seed corn in an attempt to introduce improved varieties. Selection of Chinese Yellow Corn with the object of producing a definite two eared strain wheat selection in order to produce a higher yielding strain.

CORRESPONDENCE:

Various inquiries asking for agricultural information have been answered. The department has been placed on the making list of all of the State Agricultural Experimental Stations in the United States. We have also been in correspondence with all of the leading breeders organizations in the United States. We now have on file information for the use of prospective purchasers whereby desirable animals could be quickly found for importation.

Approximately 430 letters have been sent out during the year.

PUBLICITY:

Various items have been written for the local newspapers. A set of enlarged photographs was sent the New York office also sets of pictures were sent various implement manufacturers showing types of farm machinery used in China.

All exhibit of potted plants was made in connection with the dudustual exhibit of the Peking Mothers Club at the dustitute of Fine Arts. This was commended on very favourably.

ORGANIZATION:

Students interested in agricultural work have become affiliated in a Chapter of the World Agricultural Society. This links Peking

University up with other institutions in Europe and America interested in this movement. The small house in the horticultural gardens has been fitted up as an office for student managers, reading room and agricultural club headquarters.

The interest in agriculture on the part of the various missions, schools, and other allied forms of Christian enterprise in North China has indicated very clearly that we need an association to discuss the various problems which this type of education must face. Therefore steps have been taken by this department to organize what may be known as the North China Society for the promotion of agricultural science and education under foreign auspices.

A. Organization

There being most need for the production of pure milk in Peking for the use of hospitals, babies, etc., steps have been taken in the organization of a dairy company which will desire to co-operate with the Agricultural Department of Peking University.

To date 2500 has been definitely promised, and 47000 partially assured. The organization of this company will take place this summer. The University will gain by obtaining the use of laboratory and equipment of the company to the value of \$10000 or more. The company will gain by the advice of the Agricultural Department. The plans when fully perfected will be presented to the Board of Managers for their approval. This is a big step towards making our work truly vocational.

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B. Language Study

Language study was carried on for $1\frac{1}{2}$ hours per day for two terms of the language school and for thus per day during the third term.

Gifts

We have made good use of the following gifts

one horse firm	Dr. Stuart
one horse firm	Miss Hague
two books firm	Mr. E. W. Stevens

Lantern slides and large photographs from various Association.

Thirty different agricultural periodicals have been given by their publishers for our reading room: Approximate 3000 Bulletins on agricultural subjects have been received. This also includes my own private collection 40 crates of Seed Potatoes secured from America by Joseph Bailey. An Oakland automobile from Mr. S. C. Chiu also financial aid to the value of \$10000 or more in the transfer of the Nan Yuan property.

We are indebted to Mr. L. An Young for the telephone in the student managers' office in the Horticultural Gardens also for the furnishings. Mr. and Mrs. J. M. Kurrle of Philadelphia \$100 gold. Walter E. Chamberlin \$80.00 Mex.

In addition to the above we have been in correspondence with twelve different American farm machinery manufacturers. The arrangements are not yet completed but we shall have machinery for our farms presented to us by various American Concerns. Of this we are assured. We have definitely by promised in America

for transportat'ion to China this year the following animals from some of the foremost breeders.

Five dairy animals of the Hotstien and Ayrshire breeds.

1 beef animal of the

1 trio of Buff Plymouth Rock Poultry

1 trio of Silver Pencilled Wyandotte Poultry

10 boys representing the Hampshire, Jersey, Tamworth and Berkshire Breeds.

The value of these animals delivered will exceed \$50,000.

Hon. Warren T. McCray the Governor of the State of Indiana has also offered to assist us.

We are expecting daily to bear the news from America that the American Red Cross has appropriated \$20,000 gold per year for a period of ten years or more for the work of this Department in future famine presentation.

Governor Yen of Shansi is now ready to make his contribution for the carrying on of our work.

OUR NEEDS:

In view of the fact that we are to do definite experimental research work, we should take steps at once toward the establishment of an excellent reference library of agricultural books.

All of the Department bulletins should be cataloged and thus be made much more available for student use.

The Department has been hampered at times by the lack of stenographic assistance. Our growth in the future must assure us this assistance. In order to make temporary room for our University dairy the Agricultural Department should be given the ground now designated (although but used) as a football

field. The football area should be removed to an other open space convenient to the University.

In order to begin to carry out the desires of the American Red Cross, we must at once increase our staff by at least two members for next year. These men should be Dr. W. P. Schlegel for work in Animal husbandry and science (now under contractary the University) and also a teacher for with Chinese assistance.

This increase in staff must be given office space and I would suggest that the Department beginning the use of the house now occupied by Dr. Scott and Waddell. This will bring all the agricultural work in Peking about a given point, i.e. the horticultural gardens, the proposed dairy etc.

The University should take immediate steps to raise one dollar of Chinese money for every dollars obtained from America. If this can be made possible, we can soon establish a Department of agriculture which will be a real factor in Christian education in North China.

After next year we should definitely plan for the following additions to our staff as soon in the future as it is practicable.

- a Prof. of Horticulture
- " " Rural Engineering
- " " Farm Management
- " " Poultry Husbandry
- " " entomology
- " " Plant Pathology
- " " Agricultural Education

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With a possibility of work in Rural Sociology and Department of Home Economics following the precedent of many American Agricultural Schools.

We shall then be carrying out the expressed wishes of the recent Educational Commission that a College Department of Agricultural be maintained by Peking University.

Arrangements should be made as soon as possible for definite extension work to co-operate with the various missions. Agricultural surveys must also be made in order to know definitely the condition which should first receive attention.

Recommendations should be made to the New York Office that various issues of the "Peking News" should be devoted entirely to Agricultural Department propoganda that we may built up a patronage in America among prominent breeders etc.

The great future for the Christian Church is for it to become thoroughly established among the country people (85% China's population).

In view of this fact it is most essential that all Theological Students should be required to take at least 8 hours work in agriculture before receiving their B. D. degree. All preachers should have this training as it will give them a much greater insight into the every day problems of the great mass of the people. Theological students, however, cannot be accommodated by the Agricultural Department until we have an staff.

As we look back over the year, it seems as though as little has been accomplished in comparison with what it is possible to

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do with proper facilities.

However, we have made a beginning.

Respectfully submitted

Walter E. Chamberlin

June 5, 1922.

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Minutes of the
Grounds and Building Committee Meeting
June 23, 1923

A meeting of the Grounds and Building committee was held at the new site on June 23rd. Present: Doctors Davis, Stuart, Houghton, Tzur, Mrs. Frame and Mr. Gibb.

Mr. Gibb reported on the visit of Mr. Chuang to the site, who was quite complementary in his remarks about the work already done. He was not in favor of the extensive use of green columns. Mr. Chuang's only comment in regard to the tile was that the drip tile might be made larger, and he did not think the curve in the roof varied from the Chinese roof enough to make it warrant the expense of any changes. He also advised the extending of the pent roofs over the entrances.

Mr. Gibb reported on the taking of two hundred additional feet of moving picture films on the site.

Russian Draftsman. Mr. Gibb recommended the employment of a Russian as foreman and draftsman. Moved, seconded and carried that the Russian be employed, first on two months' trial, later on one or two years' contract.

Leveling on the Site. The need of considerable leveling around the site was brought to the attention of the committee. It was moved, seconded and carried to begin some of the leveling, and that in so far as this motion affected the women's courts, it was subject to the approval of the women's committee.

Attics. The question of the finish and use of attics was brought up. Moved, not to finish the attics and not to contemplate using this space in the Dormitories for students' residence purposes.

Property purchased. Mr. Gibb reported the agreement to purchase a piece of property on the southwest corner, containing approximately four mou and eleven chien of buildings, for \$1050.

N. Y. Engineer. The arrival of Mr. Newman sent by the Trustees to take up the various problems in relation to mechanical equipment was discussed, and various details in regard to heating, lighting and other equipment were canvassed, but no decisions were arrived at pending the arrival of Mr. Newman.

The desire of Dr. Vincent to put a permanent memorial near the grave of Mrs. Vincent was reported, and the action of the committee at its meeting on March 31st in regard to the interment of Mrs. Vincent was reviewed. It was moved, seconded and carried to refer to the University Council the question of whether the University wishes to have its own cemetery.

Dining Room - W. College. The change in the women's Dormitory plans, putting the dining room in the second story of each unit was approved. It was moved, seconded and carried that, although at present each unit was to have a kitchen, we should study the problem of having one kitchen for every four Dormitories when the plant was finished.

0700

Residence Z. Moved, seconded and carried that we approve plan of Residence Z as a medium-sized house, and that after an estimate of the cost had been secured we send this plan to New York, and that we ask Mr. Hill to make some drawings of different exteriors to fit this same interior.

Residence plans. Moved, seconded and carried that supplementary to the minutes of March 31st in regard to residences, we shall need two residences with five bed rooms, and not less than two bath rooms, these to be used by members of the faculty who are willing to do official entertaining.

Adjourned. Moved, seconded and carried that we adjourn, to meet sometime during the week of July 16th, at which time we will be able to meet with Mr. Newman and get his first reactions in regard to the questions upon which he is to report.

John McGregor Gibb, Jr.

Secretary.

June 23, 1923.-

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0701

Noted
E. M. N.

GROUNDS AND BUILDINGS COMMITTEE
August 30, 1923.

A meeting was held at Haitien at 9.00 a.m.

Present:- Dr. Stuart, Mrs. Frame, Messrs. Corbett, Davis, Gibb, Houghton and Johnson.

Purchase of land

Mr. Gibb reported the purchase of the graveyard in the corner of the e Ting Garden for \$442.00, and another small graveyard in the South East Corner for \$32.00

Authorization to purchase land for Faculty Residence Site

Voted: that the committee be authorized to negotiate for the purchase of a temple property south of San Chi, the property consisting of 70 mou of land to be used for faculty residence site, the total cost not to exceed \$4,500.

On Mr. Gibb's reporting an offer of two pieces of land, buildings consisting of 50 chien to the south of the site at \$11,500.00, and buildings south east of the Construction Bureau consisting of 35 chien for \$4,500, it was

Voted:- to notify the owners that the price is too high

Voted:- to authorize Dr. Stuart to go ahead and see what can be done towards the purchase of land offered between San Chi and Chen Fu, the total cost not to exceed \$4000.

Sub- Committee on Kuei Chia Chang Property

Voted:- to appoint Mr. Corbett chairman of this committee, the other members being Dr. Stuart and Dr. Galt.

Report on the well

Mr. Gibb reported that the well had been successfully completed, water being found at a depth of 120ft, it being necessary to dig to a depth of 140ft before water came through: the capacity is 16,000 gals. an hour.

Commission for Prince Tsai Tao's Manager.

Voted:- to approve the grant of \$20 a year as commission, to extend over a period of ten years, the total sum to amount to \$200.

Miss Mason's Status

Voted:- to pay Miss Mason two weeks salary, amounting to \$75.

Site for the Dairy

Voted:- to tentatively approve the south east corner as the site for Mr. Chamberlain's Dairy buildings.

Chinese style for sash in all Buildings

Voted: to approve of Chinese style window for the Women's Academic Quadrangle, and that the Construction Bureau be asked to prepare suggestions for the style of window to be used, to be passed on by the Women's College and submitted to New York.

(Note:- No change in sash of main academic groups ordered as maximum light is necessary in many places for microscopic and other laboratory work)

0702

August 30, 1923

Mr. Newman, consulting engineer.

Voted:- to ask Mr. Newman to put in writing any requests that he may have to make, and that these requests be made as practical and detailed as possible, for the clear understanding of what these requests are.

Mr. Newman was called in and asked to make a brief report.

Mr. Newman asked that go on record that the water piping in Mr. Gibb's house was installed at Mr. Newman's suggestion but not under his supervision.

Voted:- that an accurate survey be made of the entire site as soon as possible and that Mr. Gibb be asked to superintend the conducting of the survey, at such time as may be decided by him in consultation with Mr. Newman and Mr. Lund.

On Mr. Newman's recommendations the following actions were taken

(a) Voted:- that the question of gradients be put into the hands of a committee consisting of Mrs. Frame, Messrs. Corbett and Gibb and the consulting engineers, the matter to be settled by them.

(b) Water Tower

Voted:- that the whole matter be referred to the architects with the suggestion that we approve of having the tower but do not encourage the idea of a pagoda.

(c) Interior Fire Stand Pipe and Hose

Voted:- that no special change or alteration be made in the water system already projected with the exception of installing fire hydrants in suitable locations.

(d) Central Laundry Plant

Voted:- that there shall be no central laundry plant for the University. In the Women's Buildings arrangements shall be made for two laundries and drying rooms.

(e) Clock and Signal Bells

Voted:- that there shall be no Master Clock and Signal Bells.

(f) Telephone

Voted:- that there shall be a telephone system installed, with a phone in every office and dormitory building and in the homes of the executive officers. (about ten)

Lund and Gernow

Voted:- to authorize the Construction Bureau from the first of the year to pay the salary of Mr. Lund's assistant engineer Mr. Leth Muller and in addition to ask the firm to get additional help if available to prepare the information which Mr. Newman requires.

Color wash for Walls

Voted: to approve of red columns and plain cement finish on walls.

Stone Blackboards

Voted:- to approve of installing blackboards of stone as per sample exhibited.

0703

August 30, 1923

Date of Removal to New Site

Voted: - that the Board of Trustees be notified that the Grounds and Buildings Committee do not see that it will be possible to move to the new site before 1925.

Drafting Plans for Administration Building

Voted:- that this committee begin to assemble data out of which working drawings can be prepared.

Committee on Administration Building

Voted:- that the President and Deans in consultation with Mr. Gibb constitute a committee to draw up plans for the administration building.

Swimming Pool for the Women's College

Voted:- to recommend that preparations be made to install a swimming pool.

Window Glass

Voted :- that Mr. Gibb be asked to make plans to put small panes of glass in any dormitories that may be built in the future.

Voted:- that the secretary be asked to notify Mr. Newman giving him the action taken on his recommendations.

Voted:- to ask the secretary to send a letter of thanks to Mrs. Gibb for her hospitality in entertaining the committee.

Adjourned.

- (b) Measurements of the quantity of water given by the Artesian Well
Voted:- to refer to the surveying staff as they are interested in this and other matters to be reported to the Deans and the President as to the construction of the well.
- (c) Test Pits near the site of the new building
Voted:- that the test pits be filled in.
- (d) Higarian Rights
Voted: that from all knowledge of conditions in China we are in need for apprehension on this point.
- (e) Industrial Trade
Voted: that in view of the disturbed political conditions in China we feel that the possibilities of securing and maintaining the right of way would not be any economic advantages.

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GROUNDS AND BUILDING COMMITTEE

Sept. 19, 1923.

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JOINT OFFICE

A meeting of the above Committee was held at 30 Ma Pi Chang in 3.00 p.m.

Present: Dr. G.L. Davis, chairman, Dean Frame, Messrs. Corbett, Houghton, Galt, Johnson, Stuart and Gibb.

Report on Negotiations for Land

Mr. Gibb reported the payment of guarantee money (\$100) on 42 mou of land east of ChenFu.

Ta Nan Yuan

On report from Dr. Stuart that there seemed a chance for opening up negotiations again regarding the Ta Nan Yuan,
Voted:- to authorize Dr. Stuart to go ahead and offer \$40,000 for the Ta Nan Yuan as a start provided it comprises not less than five or six hundred mou, and that if later the negotiations become serious to authorize the committee to come up to the equivalent of \$25,000 G.

Suggested Agreement between Lund, Gernow & Co.

Voted:- that this matter be referred to a sub-committee composed of Dr. Stuart, Messrs. Corbett and Gibb, for consideration of details and the preparation of specific recommendations to be made to the Trustees by this body and reported back to the committee before the end of next week.

Cable to America in regard to Tiles

Voted: that a cable be sent to New York as follows:-
Field property committee and Mr. Newman unanimously approve tile placed new method cannot too strongly urge on you the necessity cable us authority to act expedite work.

Points Raised by Mr. Newman.

(a) Immediate start of the new Survey of University site.

Voted:- that Messrs. Lund, Gernow and Co., be asked to establish major and sub-major axes in accordance with Mr. Newman's communication of Sept. 17. leaving the detailed survey to a later date.

(b) Measurements of the quantity of water given by the Artesian Well

Voted:- to reply to Mr. Newman stating that we are interested in this and would like him to make suggestions as to the means and the probable cost in consultation with the Construction Bureau.

(c) Test Pits now open on the New Site.

Voted:- that the committee suggests that the pits be filled in.

(d) Riparian Rights

Voted: that from our knowledge of conditions in China we see no need for apprehension on this point.

(e) Industrial Track

Voted: Under the present disturbed political conditions in China we feel that the difficulties of securing and maintaining the right of way would off set any economic advantages.

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Sept 19, 1923

(f) Toilet accommodations in projection booth in the Divinity Hall
Voted:- that it is the judgment of the committee that this is not necessary owing to the limited use of this projection booth.

(g) Hot water in toilets in Recitation and Science Buildings
Voted:- that we feel that that it would be well to omit hot water supply in toilets in Recitation and Science Buildings.

(h) Authorization to reduce size of cold water main in Women's Administration building to 1½"
Voted:- to approve of the reduction of the size of the cold water main in the Women's Administration building to 1½".

Mr. Newman's question regarding the status of the Lund, Gernow & Co. firm.

Voted:- to advise Mr. Newman that a small sub-committee has been appointed to go into the question of the future relationship of the Lund, Gernow & Co. firm

Question regarding trenches for the Mechanical Plant

Voted:- to advise Mr. Newman that ~~us~~ we have yet no authorization to do anything on the mechanical plant we cannot begin to put in the mechanical plant.

Mr. Newman's letter regarding the director of the Bureau.

Voted:- to reply to Mr. Newman that we appreciate his letter of Sept. 19th and thank him for his frank statement, but we wish to assure him that it has been our thought all along that there will be a mechanical engineer to take charge of all such installation.

Mechanical Engineer

Voted:- that as can be seen by actions taken above we have under advisement a contract with Lund, Gernow & Co., which deals with the whole question of the extent of responsibility that the mechanical engineer will have from now on.

Mr. Newman to be notified of Meetings and Personnel of Committee

Voted:- to ask the secretary to send the names of the personnel of this committee to Mr. Newman and that in future he be notified by the secretary of the meetings of this committee in order that he may present such communications as bear on his mission.

Mr. Newman's Departure

Voted:- that Mr. Newman be asked to make known to the chairman or secretary of the committee any ways in which his work can be so facilitated as to enable him to leave for New York at a time more nearly related to the original date planned, in order that his report may be presented and the work go forward, even if this necessitates his leaving memoranda of data to be secured which will be secured and forwarded to New York with all possible despatch; and that the committee feels concerned over the length of time this report is taking and would like to be informed by Mr. Newman as to what unsecured material required his presence longer.

Dr. Stuart to Reply to Mr. Newman

Voted:- to ask Dr. Stuart to write a letter to Mr. Newman inclosing the actions taken by this committee.

0706

Sept 19, 1923

Chairmanship of the Committee

Voted:- that the matter of the nomination of a successor to Mr. Davis be left to President Stuart and Mr. Davis with power, their decision to be reported at the Board of Managers Meeting on Friday of this week.

ADJOURNED

(It was decided to hold a meeting on Wednesday, Sept. 26th at 3.00 p.m. at 30 Ma Pi Chang)

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0707

Sept. 26, 1923

GROUNDS AND BUILDING COMMITTEE

Sept, 26th. 1923.

A meeting was held at 30 Ma Pi Chang at 3 p.m.

Present:- Mr. O. J. Krause, chairman, Dean Frame, Dr. Stuart, Dr. Galt, Messrs. Corbett and Gibb, and Messrs. Lund, Gernow, Leth Muller and Newman by request for part of the meeting.

Installation of Heating and Lighting and Sewer Systems
On explanation by Mr. Lund of three suggested methods of installing these systems it was

Voted:- that we recommend to the Trustees the adoption of Scheme A (central heating system from a power plant at the eastern part of the compound, including heating, hot water service, cold water service, electricity, gas and the temporary use of the smaller sized main pipes for the heating system.

The Committee on agreement between the University and Messrs. Lund, Gernow and Co., presented a revised agreement. This was read par. by par. and altered as it appears with these minutes.

Voted:- to approve the agreement as altered to be transmitted to the Trustees for their authorization and to request President Stuart to cable out the Trustees acceptance.

The question of styles of windows was committed to the Construction Bureau for further study to report.

Voted:- to request Mr. Newman to leave with the Construction Bureau all books and implements which have been or are to be charged to the Board of Trustees.

Voted:- that the crop of reeds from the Site be harvested by the Construction Bureau and not by the Agricultural Department, and the proceeds to go to cover the expenses of the Tree nurseries.

Voted:- to approve the removal of the Construction Bureau Offices to part of the Divinity Hall and putting in a steam heating plant in a portion of that building, using the boiler on hand at the K'uei Chia Chang for the purpose.

Voted:- to approve changes in the Construction Bureau Residences in order to make them more habitable for Winter and to authorize the installation of heating plant in the Construction Bureau Residences.

Voted:- that Dr. Stuart urge upon the Trustees the need of the following in order to adequately carry on the work after its removal to the New Site:-

- 1) Administration Building
- (2) The Library
- (3) Four more dormitories
- (4) Two Refectories.

0708

Sept. 26, 1923

Voted:- that Mr. Newman's memo to the Grounds and Building Committee dated Sept. 20th to be placed in the hands of Mr. Gibb for him to answer.

ADJOURNED.

A meeting of the Grounds and Buildings Committee was held at Mr. Stewart's office February 25th at 2:30 P.M.

Present Messrs. Krouse, J. S. Corbett, Johnson, Macpherson, Mrs. Thane and Mr. Gibb.

Minutes of the previous meeting were read and approved.

Mr. Gibb Voted - to locate the two monuments about to be removed from the site of the 5th Women's Hospital to positions south of the Hospital grounds, subject to future consideration.

Mr. Gibb Voted - to call attention of the New York office to the fact that the chairman of the Grounds and Buildings Committee is not the best person as the director of the Construction Bureau as was the case up to June 1923 and to request that correspondence be sent in duplicate to the chairman of the committee and to the director of the Construction Bureau.

Mr. Gibb reported that Mr. Stewart had asked him to purchase such objects as might be available in the neighborhood which could be used to make the grounds attractive and that he was able to purchase a bronze bell weighing in the neighborhood of 1500 pounds and possibly a pair of stone lions.

The meeting adjourned to meet at 2:30 P.M. on February 25th at the Construction Bureau offices at Haitien.

Signed,
John McGregor Esq., Secretary.

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GROUNDS AND BUILDINGS COMMITTEE

JANUARY 28, 1924

A meeting of the Grounds and Buildings Committee was held at Mr. Krause's office January 28th at 2:00 P.M.

Present Messrs. Krause, Galt, Corbett, Johnson, Houghton, Mrs. Frame and Mr. Gibb.

Minutes of the previous meeting were read and approved.

GB 534 Voted - to locate the two monuments about to be removed from the site of the 4th Women's Dormitory to positions south of the Women's Gymnasium, subject to future consideration.

GB 535 Voted - to call attention of the New York office to the fact that the chairman of the Grounds and Buildings Committee is not the same person as the director of the Construction Bureau as was the case up to June 1923 and to request that correspondence be sent in duplicate to the chairman of the committee and to the director of the Construction Bureau.

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Mr. Gibb reported that Dr. Stuart had asked him to purchase such art objects as might be available in the neighborhood and which could be used to make the grounds attractive and that he was able to purchase a bronze bell weighing in the neighborhood of 1600 catties and possibly a pair of stone lions. The meeting

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The meeting adjourned to meet at 2:30 P.M. on February 23d at the Construction Bureau offices at Haitien.

Signed,
John McGregor Gibb, Secretary.

0710

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Grounds and Buildings Committee
February 23, 1924

A meeting of the Grounds and Buildings Committee was held at the office of the Construction Bureau February 23, 1924 at 2:30 P.M.

Present - Messrs. Krause, Houghton, Galt, Johnson, Corbett, Gibb and Mrs. Frame.

Minutes of the previous meeting were read and approved.

GB 536 Voted - that with respect to the report of Mr. Place's on page 29, last paragraph, we have received from the Construction Bureau in consultation with the engineers the suggestion that it is not necessary to place valves on the radiators in class rooms, lecture rooms and laboratories (except on the mains so that they heat in portions of buildings can be cut off when necessary), we approve of this suggestion and forward it to New York to the Trustees for their approval.

GB 537 Voted - that the matter of assigning the space from the West of the Construction Bureau residence gate to the mud wall for nursery purposes be referred by Dr. Galt and Mr. Corbett to consult with Mr. Chamberlain with power to act.

GB 538 Voted - that we authorize the omitting of the pent roofs over the doorways in future dormitory groups and transmit this motion to the Trustees for their approval.

GB 539 Voted - that the Grounds and Buildings Committee request definite statements from the various departments as to what will be the actual requirements of space for the first two years after moving out to the site.

GB 540 Voted - that we request the Men's and Women's College to make an invoice of all furniture so that we may look forward to preparing a minimum amount of additional furniture.

GB 541 Voted - that in view of the action F-1509 of the Finance Committee of the Trustees we request Lund and Gernow to prepare recommendations and estimates for the roofs of the buildings using the cement tile as contemplated.

Mr. Gibb reported the following property items: 1 - Yang Hua Yuang is progressing slowly but we think favorably. 2 - Offer of more than half of the unbought plot ^{on the} northeast corner (asked price over \$20,000, possibly can be bought for half). 3 - Chin Property still on the market at \$4,000. 4 - Graveyard at the extreme southwest available if the deeds presented are genuine.

GB 542 Voted - that we offer up to \$4000 for the Chin property.

GB 543 Voted - that authorization be sought to proceed with the excavations for two Men's Dormitories and Refectory by cable with a brief explanation of the urgency of this move.

Mr. Gibb reported the purchase of a total of 464,000 board feet of lumber from Seattle. He also reported the placing of an order for electric conduit, etc. through the New York office.

0711

Feb. 23, 1924

Mr. Gibb reported the offer of the American Radiator Company to supply radiators for delivery up to the coming fall at 83 cents per square foot C.I.F. Tientsin.

GB 544 Voted - that on the basis of an equal or approximately higher cost for radiators made in China we favor the purchasing of foreign made radiators.

GB 545 Voted - that this committee recommend that Mrs. Frame send home to Yenching College Building Committee any suggestions or plans or lists of requirements that are in hand with the request that these be worked over and approved plans be returned as soon as possible.

Mr. Gibb made a verbal report giving the approximate amounts already spent on the ten buildings with estimates of how much more would be needed for their completion. This is to be followed by a report worked out in greater detail.

Mr. Gibb - that the engineers do not think that a satisfactory plan is being figured for heating radiators and radiators.

Note - It was pointed out by the engineers that when the radiators were made in the United States they would be made from the best material. This would allow for a considerably better than ordinary work in the present case.

On the 23rd of February 1924 it was voted - GB 544 - that the committee should advise the building committee of the present situation of the buildings.

Note - To run the engine of the power plant, drawing 1000 lbs. of steam would cost the early part of the year. The property held at present is very high priced in the market. The committee is to be advised of the price of main fuel forward to the building committee.

Mr. Gibb - It was voted that Mr. Gibb write a letter to the trustees in regard to the above report giving the details of the details of the buildings and the present situation of the buildings and the committee is authorized to make changes in details with reference to the above report.

Mr. Gibb - It was voted that as the committee has received a report from the engineers that the gas plant is to be located in the building and the committee is authorized to make changes in details with reference to the above report.

Mr. Gibb - It was voted that the department of education is to be advised of the present situation of the buildings and the committee is authorized to make changes in details with reference to the above report.

Mr. Gibb - It was voted to advise the building committee of the present situation of the buildings and the committee is authorized to make changes in details with reference to the above report.

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GROUNDS AND BUILDINGS COMMITTEE
March 7, 1924

The Grounds and Buildings Committee held a meeting on the above date at the office of Mr. Krause at 10:30 A.M.

Present - Mrs. Frame, Mr. Krause, Mr. Corbett, Dr. Houghton, Dr. Galt, Mr. Gibb and Mr. Lund by request.

Mr. Krause opened the meeting with prayer.

The minutes of the previous meeting were read and after the following changes approved:

Motion 545 to add the word "Gymnasium" and Motion 544 to change the word "approximately" to "slightly".

Mr. Lund stated some of the problems that were facing the engineers and it was voted -

GB 547 - that the engineers do not include Men's Dormitory units D and E in figuring the heating mains and radiators.

Note - it was pointed out by the engineers that when these two dormitory units were built a separate supply and return could be run from the power plant. This would allow for a considerably smaller size principal main in the present long circuits.

In the Women's Dormitory group it was voted -
GB 548 - to run a main across the playing field between dormitory units DD, C and FF, E for the present.

Note - to run the mains as shown in Lund, Gernow & Co. drawing PUSL 8 would entail the early purchase of small bits of property held at exorbitantly high prices in the southwest corner. This temporary arrangement of mains looks forward to building dormitories AA, B, D, F, A as dormitories are needed.

GB 549 - it was voted that Mr. Gibb write a letter to the Trustees in regard to the Place report giving illustrations of some of the details which may have to be changed and request a reply by cable as to whether the field is authorized to make changes in details which deviate from the Place report.

GB 550 - It was voted that as the committee has received a report from the engineers that the gas plant as suggested in the Place report would be too small, both because of the amount of gas needed and the distance of the plant from the buildings in which the gas is to be used, therefore we refer this question to New York and approve the use of a larger (approximately double) capacity gas plant.

Dr. Galt reported that the Department of Education is still undecided as to the kind of buildings to be used by the School of Practice but hoped to have a report in the near future.

GB 551 - It was voted to cable to New York in answer to their cable a summary of the figures presented by Mr. Gibb showing the value of materials on hand to the amount of \$147,000, the amounts carried on the books against buildings not yet started \$12,000 and the ledger items carried forward and not yet chargeable to any definite account \$52,000.

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GB 552 - Voted that it was the sense of this committee that dormitories are more important at this juncture than the Administration Building.

GB 553 - Voted to again cable to New York asking for authorization to begin at least a dormitory and refectory.

GB 554 - Voted that we think heating should be so planned that the temperature of all rooms should be maintained at 65 degrees.

ADJOURNMENT

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GROUND AND BUILDINGS COMMITTEE MEETING MINUTES
March 25, 1926

March 25, 1926

The meeting was held at Haitien, at 2:00 P. M.

Present: Mr. Barker, Dr. Stuart, Mrs. Frame, Mr. Johnson,
Mr. Wong, Dr. Hopkins, Mr. Taylor, Mr. Gibb

TRANSFER

LANDSCAPING

GB 932

Voted: That the subject be postponed to the next fortnightly meeting.

GB 940

Voted: To mention all large possibilities in

MECHANICAL INSTALLATIONS COMMITTEE REPORT

GB 933

Voted: To ask the Mechanical Installations Committee to go over the lighting plans for the Administration and Library Buildings, so as to be sure that they understand what is desired.

GB 941

Voted: To refer the location of the department of Agriculture building in the Old Imperial Garden, east of the College Memorial.

ELECTRIC METERS

GB 934

Voted: That all residences have their individual electric meters.

GB 942

Voted: To instruct the Construction Bureau to

SPRING COMPRESSION BIBS

GB 935

Voted: That all lavatories be equipped with spring compression bibs, and that same be ordered by cable.

GB 943

Voted: That only straight stairs be ordered at present

WATER METERS

GB 936

Voted: That there be water meters in each Residence Compound but not in the individual houses. That a charge of \$2.00 per month be made for water as an experimental charge, and that the tenants be asked to keep their plumbing fixtures in good order.

GB 944

Voted: That a different and better design for the essential plumbing be decided upon by the Faculty Committee.

DREDGING THE LAKE

GB 937

Mr. Gibb reported on the recent bids for the dredging of the lake and it was Voted: That the dredging of the lake be proceeded with at once, and that the sum to be expended should not exceed \$5,000. and that Mr. Gibb and the University Treasurer consult as to securing the funds. The procedure to be decided upon by the Faculty Committee.

LOCATION OF THE PRACTICE SCHOOL

GB 938

Voted: That the location of the Practice School be referred to the Department of Education to report on it before the arrival of Dr. Murphy, and that Dr. Stuart and Mrs. Frame take up the matter.

LOCATION OF INFIRMARY

GB 939

Voted: that the location of the infirmary be referred to Dr. Learmonth, but that the Committee tentatively approve of the site as shown on the original layout of 1921.

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PAGE 2

GROUND AND BUILDINGS COMMITTEE MEETING MINUTES
March 25, 1936

Present: Mr. Barker, Mr. Stuart, Mr. Frank, Mr. Johnson, Mr. ...

LOCATION OF THE WOMEN'S COLLEGE HOUSEHOLD AND PRACTICE HOUSE.

There are three possible locations suggested for the site of the Practice House.

- 1st: East of residence No. 3 (Eunuch Li's)
- 2nd: South and East of the Sage memorial
- 3rd: East of the Women's Gymnasium

GB 940 Voted: To mention all three possibilities to Mr. Murphy but to recommend the adoption of the first location.

LOCATION OF THE BUILDING OF AGRICULTURE

GB 941 Voted: To recommend the location of the Department of Agriculture Building in the Old Imperial Garden, east of the Sage Memorial.

BASHFORD STAGE

GB 942 Voted: To instruct the Construction Bureau to deepen the stage by four feet.

FACULTY COMMITTEE ON LIBRARY

GB 943 Voted: That only straight chairs be ordered at present and that a different and better design for arm chairs be sought.

INFIRMARY

GB 944 Voted: To ask Dr. Learmonth to give an estimate for the equipment necessary for the whole infirmary when completed. Also to give an estimate for the essential equipment for the middle building.

MOVING TO THE NEW SITE

GB 945 Voted: That it is not possible to admit any Academic equipment to the site before the end of term, and that the Construction Bureau must not be asked to assume any responsibility for the moving, but that the method of procedure be decided upon by the Faculty Committee.

ALUMNAE GATE

GB 946 Voted: That the contracts for the Gate be closed now and to purchase material if necessary, but actually starting work on it by the first day of May.

JUN 1 1936
 MAY 1 1936
 JOHN T. ...

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THE BOARD OF DIRECTORS OF THE UNIVERSITY OF CALIFORNIA
MEETING HELD AT BERKELEY, CALIFORNIA, ON MAY 17, 1926

RESOLUTION NO. 1000

Resolved, That the Board of Directors do hereby recommend to the Regents of the University of California that the following be done:

1. That the Board of Directors do hereby recommend to the Regents of the University of California that the following be done:

2. That the Board of Directors do hereby recommend to the Regents of the University of California that the following be done:

3. That the Board of Directors do hereby recommend to the Regents of the University of California that the following be done:

4. That the Board of Directors do hereby recommend to the Regents of the University of California that the following be done:

5. That the Board of Directors do hereby recommend to the Regents of the University of California that the following be done:

6. That the Board of Directors do hereby recommend to the Regents of the University of California that the following be done:

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MINUTES OF THE GROUNDS AND BUILDINGS COMMITTEE MEETING? April 8, 1926

The meeting was held at the residence of Dr. Stuart at 2.00 P. M.

Present: Mr. Barker, Dr. Stuart, Mrs. Frame, Mr. Johnson, Mr. Hogg, Mr. Robbins, Mr. Hopkins, Mr. Taylor, Mr. Gibb.
By invitation: Dr. Learmonth, Dr. ~~TRANS.~~

1. Mr. Barker lead in prayer.

2. Minutes of the last meeting were approved.

3. LANDSCAPING

CB 947 Voted: To postpone the discussion until Mr. Etter could be present.

4. DREDGING OF THE LAKE.

Dr. Stuart said that Mr. Murphy suggested that the dredging of the lake be allowed not to get too far along until he had seen whether any great change in the contour of the lake is necessary. As there is likely to be not to be any big change, and that haste is a factor, it was

CB 948 Voted: To continue with the dredging of the lake but not to go ahead too far with the stones around the bank until Mr. Murphy has had an opportunity of seeing what work is being done.

5. FLAG POLE

CB 949 The present graduating class wishes to give the University a Chinese Flag Pole for the Campus. A typical flag pole in the correct Chinese style will cost \$ 400.00. The matter should be decided by the seventeenth of April, therefore it was

CB 949 Voted: That the Chairman and Dr. Stuart be asked to confer with the students, submit to them the cost of the proposed flag pole and report to the Grounds and Buildings Committee the decision of the students.

6. DEPARTMENT OF EDUCATION PRACTICE SCHOOL

CB 950 The Department of Education made the plea that the whole of the Pu Lun property tract be reserved for them. Whether the Practice School building is going to be a series of Chinese buildings with court yards, or whether it is going to be a two story building like the Academic Building already being built, is not finally decided.

CB 950 Voted: To give the Department of Education the northern part of the Pu Lun property for the Practice School, reserving the southern part for future considerations; and to ask Mr. Murphy to lay out a two story building for the Practice School, putting in groups of one story buildings if needed farther to the south.

MINUTES OF THE GROUNDS AND BUILDINGS COMMITTEE MEETING

April 8, 1926
April 8, 1926

7. NEW HOUSES IN THE TSAI TAO GARDENS

GB 951 Voted: To authorize the Construction Bureau to put up two houses in the Tsai Tao Gardens upon any terms Mr. Gibb and the Prince can agree.

9. CHARGES ON HOUSE NO. 51

GB 952 Voted: That the Chairman take up the matter with Dr. Vincent and find out what he is willing to pay.

11. HOUSE NO. 2 TO BE REMODELED FOR DR. LEARMONTH

GB 953 Voted: That the desired changes be made in house No. 2 for Dr. Learmonth, and that satisfactory heating apparatus be installed. Also that adjustments made necessary by the changes in house No. 2 be undertaken for house No. 1.

12. MR. LUND'S PHONE AT HIS RESIDENCE

GB 954 Voted: To install a telephone from the main office to Mr. Lund's office in the lower house.

13. MR. LUND

GB 955 Voted: That Mr. Lund's car allowance be \$ 100.00 for February and March because he has done so little travel for the University during this period.

GB 956 Voted: That because of Mr. Lund's continued bad health we ask him to stop coming and going between Haitien and Tung Chou, and that he take up his residence in Haitien so giving all his strength to the University work.

14. DR. LEARMONTH'S REPORT ON THE HOSPITAL

Dr. Learmonth made some suggestions as to slightly different uses of the rooms in the proposed Hospital Building. As none of these involved material structural changes, the Committee

GB 957 Voted: To approve the suggestions made by Dr. Learmonth.

Dr. Learmonth also raised the question of sun parlors, and it was thought that when the wings of the building were being built, sun parlors could be arranged for.

MINUTES OF THE GROUNDS AND BUILDINGS COMMITTEE MEETING

April 8, 1926

15. UNIVERSITY TELEPHONE SERVICE

Dr. Vincent was asked by the Dean's Committee to present to the Grounds and Buildings Committee a report concerning the installation of telephones with direct communication with Peking in faculty residences.

GB 958 Voted: That there be a committee appointed by the Faculty Executive, consisting of five or seven members, subject to the Grounds and Buildings Committee, to take care of the Operation and Maintenance Plant.

GB 959 Voted: That Dr. Vincent's report be referred to the Mechanical Installations Committee for further investigation then submitted to this Committee for action.

16. REARRANGEMENT OF THE SECOND FLOOR OF THE BASHFORD MEMORIAL TO ADD ADDITIONAL CLASS ROOM SPACE.

GB 960 Voted: That necessary changes be made and approved by the Committee if they are passed upon favorably by the Chairman and the Construction Bureau.

17. REPORT OF NECESSARY FINANCES

New York was notified by cable that there will be needed from now until the end of October, \$ 5,600,000 (five thousand and six hundred dollars) weekly, Gold, to finish work in hand which has been authorized. No comment by the Committee

18. BALANCE DUE FROM THE DEPARTMENT OF AGRICULTURE

Referred to a time when Mr. Etter will be before the Committee

19. THAT THE CONSTRUCTION BUREAU BE RELIEVED FROM ALL RESPONSIBILITY OF A HOUSE AS SOON AS EVER THE TENANT HAS TAKEN THE KEYS OR INSTALLED ANY OF HIS BELONGINGS.

GB 961 Voted as above.

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OFFICE OF THE CHAIRMAN
UNIVERSITY OF CALIFORNIA

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MINUTES OF THE JOINT OFFICE OF THE UNIVERSITY AND BUILDINGS COMMITTEE MEETING

April 8, 1928

13. UNIVERSITY PROPERTY SERVICE

Dr. Vincent was asked by the Joint Committee to present to the grounds and buildings committee a report concerning the installation of telephones with direct communication with taking in faculty residences.

Voted: That there be a committee appointed by the Faculty Executive, consisting of five or seven members, subject to the grounds and buildings committee, to take care of the operation and maintenance of telephones.

Voted: That Dr. Vincent's report be referred to the Technical Installation Committee for further investigation then submitted to this committee for action.

GD 998
GD 999

14. REARRANGEMENT OF THE SECOND FLOOR OF THE BASHFORD MEMORIAL TO ADD ADDITIONAL CLASS ROOM SPACE.

Voted: That necessary changes be made and approved by the Committee if they are passed upon favorably by the Chairman and the Construction Bureau.

GD 990

17. BUDGET OF EMERGENCY REPAIRS

New York was notified by cable that there will be needed from now until the end of October, \$2,000,000 (five thousand and six hundred dollars) weekly, to finish work in funds which has been authorized, as ordered by the Committee.

18. BUDGET FOR THE MAINTENANCE OF AGRICULTURE

Referred to a time when Dr. Kiser will be before the Committee.

19. THAT THE COMMISSIONER OF BUREAU BE HELD RESPONSIBLY OF A HOUSE AS LONG AS THE TRUST HAS TAKEN THE KEY OR RECALLED ANY OF HIS RELATIONS.

GD 991 Voted as above.

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Minutes of the meeting of the Grounds and Buildings Committee
April 22, 1926

With Carbons

PEKING

for
J. C. C.

The meeting was held at the residence of Dr. Stuart at 2.00 PM

Present: Mr. Barker, Dr. Stuart, Teur, and Hopkins, Mrs. Frase,
Messrs. Hogg, King, Taylor, Johnson, Sevan, and Gibb.
By invitation: Dr. Murphy, Dr. Vincent.

1. Dr. Stuart led in prayer.
2. After emphasizing the fact that nothing said was to be considered final, Mr. Murphy gave a preliminary report.
GB 962 Voted: That a special meeting of the Grounds and Buildings Committee be held on Monday May 3rd. to hear further from Mr. Murphy.
3. Resolutions offered.
GB 963 Voted: That a committee on landscape consisting of Mr. King and Mr. Etter be appointed to work with Mr. Murphy.
GB 964 Voted: That a small sub-committee consisting of Dr. Stuart, Mrs. Frase, Mr. Barker, and Mr. Gibb be appointed to meet with Mr. Murphy any time on short notice.
GB 965 Voted: The minutes of the last meeting approved.
4. Matters arising from the minutes of the last meeting:
 - a. Mr. Chairman read Mr. Lund's answer to the Grounds and Buildings Committee Vote No. 956, in which he declined to move to Haitien but said later he hoped to spend two nights and four days in Haitien; and it was
GB 966 Voted: Having regard to the fact that the mechanical installation is in such shape that every effort must be made to complete it without further delay, and further that Mr. Lund, acting under medical advice, is not expected to spend more than four days and two nights at Haitien, it is resolved: That as the time Mr. Lund is prepared to devote to the mechanical installation is, in the opinion of the Grounds and Buildings Committee, inadequate for the purpose, Mr. Lund be informed that on receiving his resignation in writing he will receive salary up to and including June 30, 1926.
 - b. New Houses in Tsai Tao Gardens.
Due to the fact that Prince Tsai Tao has not been out to Haitien and to the upset conditions in general, it has been impossible to make any progress.
 - c. Report of the Chairman on House No. 51.
Dr. Vincent asked to compare his house with the three largest houses on the campus, and if the cubage of his house is larger than this average, he is willing to pay the difference.
GB 967 Voted: To accept the offer of Dr. Vincent.
 - d. The Chairman reported that the gift of the Senior Class will not be a Flag Pole.
 - e.
GB 968 Voted: That the sub-committee take up the matter of dredging the lake with Mr. Murphy.

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April 22, 1936

Page 2

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Meeting of the Grounds and Building Committee Meeting

5. New York Correspondence

a. Removal of Foreign graves:

GB 969 Voted: That the matter be referred to the Co-operative Society.

b.

GB 970 Voted: That the Grounds and Buildings Committee make the final payments with Lund Gernow & Co. without reference to New York.

6. Residence matters.

a.

GB 971 Voted: That the re-arrangement of the Faculty suite in refectory No. I. be referred to the Mens' College Faculty Executive.

b.

GB 972 Voted: That in the houses which are to be occupied by two families, that two bath rooms be installed.

c.

GB 973 Voted: Not to install running water in the Tang Fu Hutung house.

d.

GB 974 Voted: That the University put up the backstops for the tennis courts, but that the cost be paid back to the University by the tennis club in a period of five years.

GB 975 Voted: As things stand now we do not think the University will need the continued service of Mr. Willis.

8. No action

9. Notice of the death of Mr. Huang Shou T'ing.

10. Dr Vincent presented again a report on telephones.

GB 976 Voted: That the subject of installation of phones be left to the Mechanical Installations Committee.

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Meeting of the Grounds and Buildings Committee Meeting

A. New York Correspondence
a. Removal of Foreign Graves:

GB 929 Voted: That the matter be referred to the Co-operative Society.

b. GB 930 Voted: That the Grounds and Buildings Committee make the final payments with Land Gravel & Co. without reference to New York.

c. Residence matters.

a. GB 931 Voted: That the re-arrangement of the faculty suite in refectory No. 1. be referred to the Gen'l College Faculty Executive.

b. GB 932 Voted: That in the houses which are to be occupied by two families, that two bath rooms be installed.

c. GB 933 Voted: Not to install running water in the long bathroom houses.

d. GB 934 Voted: That the University put up the backstops for the tennis courts, but that the cost be paid back to the University by the tennis club in a period of five years.

7. GB 935 Voted: As things stand now we do not think the University will need the continued service of Mr. Willis.

8. No action

9. Notice of the death of Mr. Huang Shou Ting.

10. Mr. Vincent presented again a report on telephones. GB 936 Voted: That the subject of installation of phones be left to the Mechanical Installations Committee.

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May 13, 1926

PEKING

The meeting was held at the residence of Dr. Stuart at 2:00 PM

Present: Drs. Stuart and Hopkins, Mrs. Frame, Messrs. King, Hogg, Tayler, Bevan, Barker and Gibb.

MATTERS ARISING OUT OF THE VISIT OF MR. MURPHY WERE TAKEN UP and it was voted:

GB 988 To approve the location of the Chapel on the site of the Old Temple to the Flowers.

GB 989 To appoint several sub-committees to assist the Director of the Construction Bureau to decide various technical questions. The committees appointed are as follows:

Committee on Landscaping: Mr. Sho Tzu King, Mr. Etter.

Committee on Painting: Mr. Porter, Mr. Kungpah King, Mr. S. D. Wilson, Miss Coleman

Committee on Architectural Points: Dr. Hopkins, Mr. Bevan, with such other members as they see fit to co-opt.

NB: The previous Mechanical Installations Committee is continued for mechanical questions.

GB 990 Mr. Murphy's letter to Dr. Stuart which contained his suggestions was referred to the Construction Bureau, to be in turn referred to the sub-committees and to be put into effect in so far as the Construction Bureau and sub-committees can agree.

GB 991 MR. LUND. Mr. Gibb reported that Mr. Lund has been passed by his medical adviser as a cure. The Action GB 966 was re-considered and it was voted: That Mr. Lund's services be continued on a monthly basis, subject to his being in good health and his being able to work harmoniously with the Construction Bureau.

GB 992 Drs. Learmonth and Porter were elected to the Grounds and Building Committee to succeed Messrs. Barker and Tayler who are going home on leave.

GB 993 MR. HOGG was elected Chairman of the Grounds and Buildings Committee to succeed Mr. Barker.

GB 994 DR. LEARMONTH was appointed Chairman of the Faculty Residence Committee to succeed Mr. Wilson who is going home on leave.

Dr. Stuart brought up the questions of the Pien (Tablets under the eaves and over the doors) of the various buildings, saying that Mr. Murphy was very anxious they be installed; it was voted:

0725

GB 995 That President Stuart refer the matter of Pien to Vice President Wu Lei Ch'uan.

MECHANICAL INSTALLATIONS COMMITTEE

Mr. Hogg reported that the Mechanical Installations Committee had has a meeting and had gone through the questions raised in Mr. Pi Place's report; that the Committee had not spent any more money than was absolutely necessary except in the case of a standby pump. It was voted:

GB 996 To accept the report of the Committee and that in the future the Secretary send copies of the minutes to all members of the Grounds and Buildings Committee.

GB 997 FINAL DISPOSITION OF THE LAN CH'I PROPERTY was discussed and it was finally decided to sell the property to the Agriculture Department at the price for which the University purchased it.

IMPROVEMENTS FOR SANITARY ARRANGEMENTS IN THE RESIDENCES IN THE SOUTH RESIDENCE SITE were discussed and it was voted:

GB 998 To refer the question to the Committee on Operation and Maintenance.

DR. WOLFERZ LETTER asking for permission to increase the size of his service yard in House No. 26, was read and it was voted:
GB 999 To allow Dr. Wolferz to increase the size of his service yard 20 feet to the east at his own expense, and also to grant his request to open a gate from his East Residence site into a small piece of rented property directly east of his house, with the understanding that this property be enclosed in the same manner as the east residence site.

STORE ROOM SPACE: As requests for store room space in the Dormitory attics are exceeding the number of rooms provided it was voted:

GB 1000 To refer the matter of store rooms to the Committee on Operation and Maintenance for study and report.

TELEPHONE SERVICE Additional telephone service to Baitien was brought up for decision and it was voted:

GB 1001 To get more telephones in operation and that the work should be turned over to the Construction Bureau and that Dr. Gibb should get in touch with Dr. Vincent in regard to the matter.

RECEPTION ROOMS IN DORMITORIES A report from the Mens' College Faculty Committee on Dormitory furnishing was read in regard to reception rooms in the dormitories and it was voted:

GB 1002 To refer the matter to the Mens' Faculty Executive, with power.

COLUMNS The question of whether we should at this time begin to erect the columns from the Manchu House was discussed and it was voted:

GB 1003 That Dr. Stuart take up the matter with General Wang Hwai Ch'ing

LIBRARY STACKS A letter from the Library Committee asking for the opportunity to carry on work and to have temporary shelves prepared was read, and it was voted:

GB 1004 To refer the matter to Mr. Gibb and the Library Committee.

GB 1005 In regard to Library stacks it was voted: That the Construction Bureau cable to New York asking them to ship metal stacks.

THE WOMEN'S COLLEGE GYMNASIUM plans were considered, and it was noted that the over all measurements do not agree with those previously provided by the architect; that there are no indications on the plan in regard to the points of the compass; that marble saddles are called for; that terrazzo floor with brass strips are specified. that maple wainscoting and maple floor are called for, the latter not being procurable in China; that no detailed drawings have been delivered; that steel trusses are specified; also eleven courses of stone all the way around the building; while no estimate has been made it would appear that the building could not be built for the G\$ 62,000. which has been allowed for it. It was voted:

GB 1006 To ask the Construction Bureau to get up an estimate and to write to Mr. Murphy at Kobe after consulting with the special Committee on Architecture.

GB 1007 It was voted: To wire New York to secure authorization to commence the Mens' Gymnasium and to begin work as soon as possible after receiving authority.

MR. MURPHY'S GIFT Dr. Stuart announced that Mr. Murphy has made a gift of G\$1,000.00 and had undertaken to secure an additional G\$ 4,000.00 among his friends; the amount to be used to secure stone ornaments for the campus. It was voted:

GB 1008 That the Secretary write a letter to Mr. Murphy, expressing the Committee's appreciation of his generosity.

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0728

MEETING OF THE GROUNDS AND BUILDINGS COMMITTEE.

The meeting was held at 2.P.M. on Wednesday, June 30th, 1926.
at the Construction Bureau Offices, Haitien.

Present: Mr. Hogg, Chairman, Mrs. Frame, Drs. Stuart, Porter, Learmonth,
Mr. Bevan and Mr. Gibb. Mr. Etter by invitation.

1 Mr. Gibb led in prayer.

2 Matters arising out of minutes of previous meeting.

Telephones. The matter referred to the President at last meeting.

Dr Vincent re- China Electric Company, was mentioned.

Voted

GB 1025 That the correspondence be turned over to Dr. Stuart with full power to close the incident as he sees fit.

In regard to telephones now being installed.

Voted

GB 1026 That Dr. Stuart and Mr. Gibb have a conference with Mr. Stimson and go into the whole matter of agreement with the Switch-board Company.

Voted

GB 1027 To insert the words \$60.00 in action No. 1017.

The Committee's attention was called to the fact that the President's offices are located on the West side of the Administration Building.

Voted

GB 1028 That the matter of the location of these offices be referred back to the Faculty Committee, and that this Committee recommend their location on the East side.

Residence Matters.

Voted

GB 1029 That the stone terrace for house No. 33. be granted.

Re Arcola for house No. 13. in Tsal T'ao Garden.

Voted

GB 1030 That the decision be postponed until 1927.

Re chairs for readers in the Library.

Voted

GB 1031 That chairs as per sample shown with a little more scoop in seat be ordered. Cost \$6.70.

0729

MEETING OF THE GROUNDS AND BUILDINGS COMMITTEE.

The meeting was held at 2 P.M. on Wednesday, June 30th, 1926.
at the Construction Bureau Offices, Hatten.

Present: Mr. Hogg, Chairman, Mrs. Frame, Dr. Stuart, Porter, Leamonth,
Mr. Bevan and Mr. Gibb. Mr. Hogg by invitation.

Mr. Gibb led in prayer. I

Matters arising out of minutes of previous meeting. S

Telephones. The matter referred to the President at last meeting.

Dr Vincent re - China Electric Company, was mentioned.

Voted
GB 1025 That the correspondence be turned over to Dr. Stuart with

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Voted
GB 1026 That Dr. Stuart and Mr. Gibb have a conference with Mr.

Stimson and go into the whole matter of agreement with the Switch-

board Company.

Voted
GB 1027 To insert the words \$60.00 in section No. 1017.

The Committee's attention was called to the fact that the Pres-
ident's office are located on the West side of the Administration

Building.

Voted
GB 1028 That the matter of the location of these offices be

referred back to the Faculty Committee, and that this Committee re-

commend their location on the East side.

Residence Matters.

Voted
GB 1029 That the stone terrace for house No. 32 be granted.

Re Arcola for house No. 13. in East T's Garden.

Voted
GB 1030 That the decision be postponed until 1927.

Re chairs for readers in the library.

Voted
GB 1031 That chairs as per sample shown with a little more scope

in seat be ordered. Cost \$670.

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rooms for the Practice School and Co-operative Store.

Voted

GB 1032 That the Practice School have rooms asked for, West of the rooms already cleared up for the Kindergarten.

Voted

GB 1033 That the Co-operative Store consider using residence No.3. for the present.

Voted

GB 1034 That Mr. Hildebrand's salary be raised to \$450 per month.

In regard to first floor slab in Women's College Gymnasium.

Voted

GB 1035 That the Construction Bureau be authorized to remove the wooden forms now in place for first floor slab. That Trustees be informed in detail of the estimated cost of completing the building as now planned, and Mr. Murphy's comments that building seems needlessly large in view of American College experience.

Voted

GB 1036 That the Committee recommend that one course of granite be used and city wall bricks above that, instead of the eleven courses of granite shown in the plan.

Voted

GB 1037 That the scheme of roads shown in plan by H.K. Murphy, April/May, 1926. be adopted by this Committee as a working plan for roads and landscape for the University Campus; on the understanding that the vote does not commit the Committee to any particular detail without further discussion, and the further understanding that designing as to landscape features be made upon recommendation from the Sub-committee on landscape.

A report of a grant for Science work from the China Medical Board and the Women's College was made.

Voted

GB 1038 To ask the Secretary to write a letter of thanks to the China Medical Board and the Women's College.

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rooms for the Practice School and Co-operative Store.

Voted
GB 1032 That the Practice School have rooms asked for, West of the rooms already cleared up for the Kindergarten.

Voted
GB 1033 That the Co-operative Store consider using residence No. 3. for the present.

Voted
GB 1034 That Mr. Hildebrand's salary be raised to \$450 per month.

In regard to first floor also in Women's College Gymnasium.

Voted
GB 1035 That the Construction Bureau be authorized to remove the wooden forms now in place for first floor slab. That Trustees be informed in detail of the estimated cost of completing the building as now planned, and Mr. Murphy's comments that building seems needlessly large in view of American College experience.

Voted
GB 1036 That the Committee recommend that one course of granite be used and city wall bricks above that, instead of the eleven courses of granite shown in the plan.

Voted
GB 1037 That the scheme of roads shown in plan by H.K. Murphy, April 1st, 1926, be adopted by this Committee as a working plan for roads and landscape for the University Campus; on the understanding that the vote does not commit the Committee to any particular detail without further discussion, and the further understanding that designing as to landscape features be made upon recommendation from the sub-committee on landscape.

A report of a grant for Science work from the China Medical Board and the Women's College was made.

Medical Board and the Women's College.
and the Secretary to write a letter of thanks to the China

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Re Rents.

Voted

GB 1039

That only half of the balance due for rent on house No.15. be collected.

Suggested that Mr. Gibb be asked to furnish the Chairman of the Committee of Colours with a memorandum as to respective dates upon which he wishes to let the contracts for the painting of the various buildings, as a basis for the Colour Committee preparations, and in order to avoid any loss of time in pressing on the work.

A question was raised about bonuses and penalties.

Voted

GB 1040

That bonuses and penalties be put in force.

Residences.

Voted

GB 1041

That we accept the obligation of marking off boundaries around residences with hedges, the Sub-committee on landscape to be consulted, and if they agree, hedges can be planted, and a further action to reimburse those who have advanced money. To ask Mr. Gibb and the landscape Committee jointly to present recommendations to the Committee re- the South compound.

In regard to lease of houses in Cheng Fu.

Voted

GB 1042

To refer the matter to Dr. Stuart, Mr. James Chuan and Mr. Gibb.

Re the approach to the Women's College.

The Committee visited the new approach to the Women's College and,

Voted

GB 1043

To proceed with the necessary fill and leveling, and with making roads.

Voted

GB 1044

To authorize sum of G\$1,000 for this fill and for removal of undesirable vegetation on the hills.

Voted

GB 1045

To proceed with the fill in the main Academic court and to level the hill on the North side of the court.

Re Rents.

Voted

GB 1039

That only half of the balance due for rent on house No. 15. be

collected.

Suggested that Mr. Gibb be asked to furnish the Chairman of the Committee

of Colours with a memorandum as to respective dates upon which he wishes

to let the contracts for the painting of the various buildings, as a

basis for the Colour Committee preparations, and in order to avoid any

loss of time in pressing on the work.

A question was raised about houses and penalties.

Voted

GB 1040

That houses and penalties be put in force.

Residences.

Voted

GB 1041

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and if they agree, hedges can be planted, and a further action to re-

imburse those who have advanced money. To ask Mr. Gibb and the landscape

Committee jointly to present recommendations to the Committee re- the

South compound.

In regard to lease of houses in Cheng Ya.

Voted

GB 1042

To refer the matter to Dr. Stuart, Mr. James Guan and Mr. Gibb.

Re the approach to the Women's College.

The Committee visited the new approach to the Women's College

and,

Voted

GB 1043

To proceed with the necessary fill and leveling, and with making

roads.

Voted

GB 1044

To authorize sum of \$41,000 for this fill and for removal of

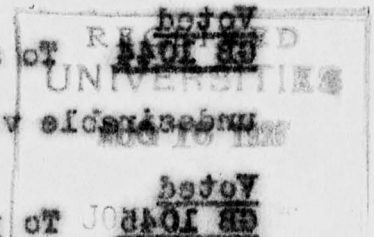
undesirable vegetation on the hills.

Voted

GB 1045

To proceed with the fill in the main Academic court and to level

the hill on the North side of the court.



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Voted
GB 1046 To authorize the expenditure of \$1,000 for this work.

Voted
GB 1047 To do the necessary work to insure water in the lake by the first of September.

Voted
GB 1048 That the next meeting of the Committee be held on July 29th.

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To authorize the expenditure of \$21,000 for this work.

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To do the necessary work to insure water in the lake by the first

of September.

20 1936
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That the next meeting of the Committee be held on July 30th.



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