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Small, William 1144

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RADIOGRAM

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JANUARY 13, 1944

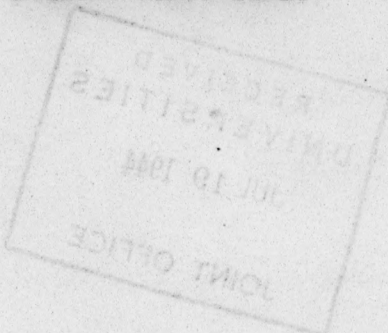
WILLIAM SMALL

CHENG TU (CHINA)

× AMERICAN WOMEN'S HOSPITALS MAY CONTRIBUTE MORE IF ADEQUATE LITERATURE RECEIVED

○ NOTHING SINCE JULY.

CARL EVANS



ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA, 150 FIFTH AVENUE, NEW YORK CITY

DCC-8 NY

WRITE YOUR MESSAGE ON THE GREEN-TOP BLANK. FILE THROUGH POSTAL TELEGRAPH BY MESSENGER, TELEPHONE OR POSTAL TELEGRAPH PRINTER. BE SURE TO SPECIFY "VIA MACKAY RADIO". IF DESIRED MESSAGES MAY BE TELEPHONED DIRECT TO MACKAY RADIO BY CALLING WHITEHALL 4-6780.

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West China Union University,
Chengt'u, Szechuen, China,
February 1, 1944.

Mr. C. A. Evans,
West China Union University,
150 Fifth Avenue,
New York.

Dear Mr. Evans,

A short pause in the regular routine as a result of the winter vacation gives me time to catch up on correspondence.

Your letter of November 16, 1943 indicated that a Mr. Quan Yut had generously made \$60.00 available for general scholarships. In a period such as we are now passing through there are many students who are having a most difficult time financially and contributions such as this are most welcome. I appreciate your effort in having this money placed at the disposal of the general scholarship group for any step which eliminates correspondence and bookkeeping is greatly appreciated when we are so short-handed at the office.

We have contacted Mr. K. T. Chow by mail and as soon as he calls at the office we will make the equivalent of US\$100.00 available to him according to your instructions of November 5, 1943. To make this and the above transaction very clear I am writing check number 38 for US\$160.00 and the proceeds of the sale of this check will be made available for the above purposes. (Mr. Chow has just been in to identify himself and was very pleased to receive the money from Mr. Loo.)

To go back a little further in history, I notice from the monthly statements that funds for the Pharmacy and Chemistry building are still being carried in the Plant section. In my report of November 10th, 1942 it was indicated that construction had been completed and that the accounts should be transferred from Special Funds to Completed Buildings. If you refer to the above mentioned report the following figures will be found: Total required to complete the Pharmacy Building US\$6 112 11, this includes the amount of \$2 000 00 which you show in Plant section 122 (g). Total required to complete the Chemistry Building US\$26 790 20, which includes the amount of \$15 000 00 which you show in Plant section 122 (t). For purposes of clarity I think it would be well to make the appropriate adjustments.

Your telegram regarding the possibility of an increase in the grant made by the American Women's Hospitals is at hand. I well realize how anxious you all are for literature and can say that I have urged those in authority at the Hospital many times to provide more. I have just now received a four page report from Dr. Cunningham which will be forwarded to Dr. Lovejoy. I shall continue to urge the hospital doctors to make more material available, for I feel sure that the American Women's Hospitals Board are anxious to alleviate our present difficulties.

Sincerely yours,

William W. Small
William W. Small.

Reported the above
to Dr. Lovejoy's
office 5/2/44
said they had rec'd
a report from
Dr. Cunningham
a few days
ago.

0609

MEL

February 26, 1944

Mr. William W. Small
West China Union University
Chengtu, Szechwan, CHINA

Re: Your Letter Dated November 12, 1943

Dear Mr. Small:

I wonder if I can answer a letter which I have been unable to properly digest myself. I feel that I should pass your letter back to the Accounting Office with the suggestion that a reply be drafted which, at least, would probably give me a good basis for discussion.

In the first analysis in your letter I would suggest that you clear the Hodgkin Reserve Fund from your books and allow it to remain on the books of the Trustees as the Finance Committee voted some time ago to build up the Fund with unused income. This would seem to be a logical procedure in view of the inability to use the income as designated.

The Fung Scholarship Funds are held in Suspense and the \$1,613.50 for the Theological College and \$250.00 for Pharmacy both have been sent to the field through deposit with the Central Hanover Bank and Trust Company.

The amount on our books in Account #172.3 (Harvard-Yenching Special) was \$716.22 not \$768.35 as listed.

The action regarding the Home Administration cost to the field of \$3,817.27 should be \$3,807.27. An error in computation caused this discrepancy--so you are \$10.00 to the good. Reference is made several times in your figures.

For your further information the \$20,000 from Harvard-Yenching Reserves was paid October 20, 1943 by Draft #815. Likewise the \$1,500 for Y. N. Chang was paid October 5th and charged to the 1943-44 accounts.

I am willing to follow your suggestion regarding the setting up of a reserve fund and have O. K. 'D. US\$4,826.80. We have noted that outstanding drafts prior to July 1, 1942, when presented, are to be charged to this reserve.

I note the discrepancy arising from the appropriations paid to you by the U.C.C. Woman's Missionary Society. The appropriations as listed by Miss Buck reads as follows:

"The total grant paid through 1942 was \$1,750 Canadian."

This formerly was remitted to us quarterly in amounts of US\$593.69; the equivalent of one-quarter of the approved appropriation converted into U. S. currency. Apparently the Canadian women have not entirely restored the 25% out. We will let you know later the result of our correspondence with Miss Buck.

We note that you received the Friends Service Council grant for 1942-43 and placed same upon your books. We have done this through Journal Voucher #497.

Of the outstanding drafts listed on page 4 #314 was paid on February 17th

0610

Mr. Small

- 2 -

February 26, 1944

and #315 on October 20th.

We are setting up on our books the \$5,000 for Commissioner Kwok and we have written elsewhere to you regarding the other balances as set up under Journal Voucher #488.

The balance of \$56,451.59 is correct. We admit this with apologies.

I can well understand the difficulties you must have in trying to adjust bank balances. These go out from our office as promptly as possible, but even so there is a long delay before reaching you. We have noted the list of checks issued since July 1, 1943 and cannot give you a complete report as apparently the bulk of these checks has been received this month and we will not have them in hand for several days yet.

We have complied with your request to add \$1,000 to the reserve for Dr. Kohn. This totals \$1,700 now. This was done by Journal Voucher #502. We have also authorized the setting up of the \$5,000 for the Community Church.

We are searching our files for the list of periodicals which Dr. Harry Williams brought with him. Personally there is a faint recollection that we discussed something of this nature when Dr. Williams was in the office. If I do not get the answer from our files, I will write to Dr. Williams.

I note that you are reducing the amount in Account #172.3 to conform with our books. I have previously alluded to this.

I am approving the transfer by Journal Voucher #501 of \$500.00 from Current Appropriation from Harvard-Yenching Funds to a Special Book Reserve. I believe that is appropriate in your case, but in another instance the Institute took exception to setting aside Restricted Funds for this purpose as they are inclined to let the post-war period be taken care of from funds which the Institute will set aside.

I have been greatly chagrined to learn that Christmas Greeting cablegrams were never forwarded, although the New York office told us it would be possible to do this. Somehow or other, however, you must have caught the depth of feeling in our hearts at that time as we were keenly conscious of the vast differences in conditions as well as space.

Most sincerely yours,

C. A. EVANS

CAE/B

cc: Accounting Office

Via China Clipper
c.c. via next Clipper

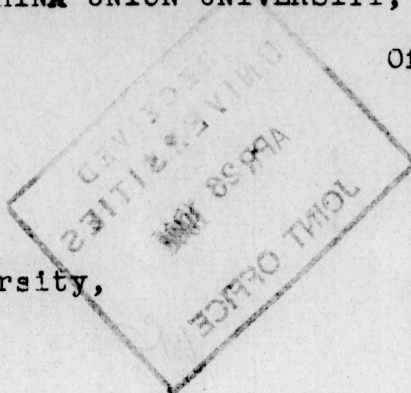


0611

WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
March 4th, 1944.

Mr. C. A. Evans,
West China Union University,
150 Fifth Avenue,
New York City, U.S.A.



Dear Mr. Evans,

In my letter of May 27th, 1943 I indicated that Commissioner Kwoh had deposited with us the equivalent of US\$5,000.00 for use at some later date.

Last summer Commissioner Kwoh found it impossible to leave for the United States and thus the money has been on deposit in New York up to the present time. It now seems probable that he will be going to the United States this summer.

I am giving Mr. Kwoh a copy of this letter. When he reaches New York and presents it at your office will you please make five thousand dollars United States currency available for his use.

I have been informed that our romanization of the Chinese character is incorrect and that the Commissioner uses the form Kuo. The full name is Kuo Yu-shou.

Thanking you for your co-operation in this matter,

Sincerely yours,

William W. Small.

William W. Small.

cc: Mr. Y. S. Kuo.

4/26/44 noted for future payment cc

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WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
March 15th, 1944.

W.H. Small
ack 8/9/44

Mr. C.A. Evans,
West China Union University,
150 Fifth Avenue,
New York City, U.S.A.

Dear Mr. Evans,

I am glad to report the arrival of the monthly statement for December. This means that we have received all reports for the first six months of the fiscal year without loss. In days such as these we consider this something to be grateful for.

No discrepancy
one deposit 100.00
@ the deposit 953.87
covered two
items 893.87
60.00
953.87

There is one small point which I should like to draw to your attention. In the statement for November under disbursements you report having deposited three amounts in the Central Hanover Bank. Two of these are shown in the CHBTC statement, but the third for \$160 is not. This sum of sixty dollars was given by a Mr. Quan Yut for scholarships. Would you please check with the bank to see where the discrepancy is.

see attached letter
& entered
as 1943/44
appo.

A journal entry in December indicated that the Church Missionary Society grant to the University was being paid directly to the field. Up to the present time we have not received the money, but I shall contact the field treasurer to see whether the notification has come in recently.

2,000.00 Canadian 1943

At this point I should say that both the Friends Service Council and the United Church of Canada Women's Missionary Society are paying their grants to the University direct to the field, as they did last year. So far we have received the portion of the grants for the first three quarters of the fiscal year. No doubt the respective societies will be writing you to this effect, if they have not already done so.

Three of the members of the University staff expect to leave for the United States shortly and have requested that we allow them to purchase some U.S. currency through the New York office. We have received the National Currency equivalent of the following amounts for the people named:

All these items covered by journal voucher # 515

- OK case* x Dr. Yang Gia Liang Two thousand U.S. Currency (US\$2000)
- x Dr. Beh Ying Tsai Two thousand U.S. Currency (US\$2000)
- x Mr. Mong Sze Ming One thousand U.S. Currency (US\$1000)

Would you please set this money aside so that it will be available for their use on arrival in the United States. I will give each person a letter when they leave which they must present to you before payment is made.

Would you please make the following addition to the reserve you are carrying for the Dental Clinic as we have received the National Currency equivalent:

OK case

Dental Clinic Three thousand U.S. Currency (\$US3000)

As you are no doubt aware Dr. Lindsay will be leaving on

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Mr. Evans

-2-

March 15th, 1944.

furlough in the very near future. I have suggested that he talk over with you some use to which these funds could be put until such a time comes when it will be possible to purchase the necessary equipment. From your point of view it is not desirable to carry such a large balance in current cash. As the funds belong to the Dental Clinic, not the University, Dr. Lindsay has authority to draw on this reserve. I will give him a letter to this effect before he leaves.

Last year a small reserve was set up for Ophthalmology. However, when Dr. Kilborn went on furlough he took a draft for the total amount which has been reported as having been drawn. Would you, therefore, set aside in suspense the following amount:

OK
Ophthalmology Scholarship fund US\$708.34

OK
The Friends Service Council turned over to us an amount in National Currency for a special reserve fund which they would like you to carry until after the war. Would you kindly set up a reserve as follows:

Friends Service Council Two thousand five hundred U.S. Currency (US\$2500)

As this fund will not be drawn on for some time, you might see fit to have the amount invested in some stable security,

Some time ago the students raised a considerable sum from special football matches which were held on our Campus. The proceeds were for student activities and medical fund for students. They have kept a portion of this for immediate use and were anxious that a part be turned into United States currency. I have been waiting for a reply to my letter last fall in connection with setting up reserves such as this (at that time the University Community Church). As I have had no reply to the contrary this seemed to be in order. So would you please make a reserve as follows:

OK
Student activities Two thousand U.S. Currency (US\$2000)

Summarizing the contents of this letter the amount to be charged to our 1943-44 appropriation is thirteen thousand two hundred and eight dollars and thirty four cents (US\$13,208.34). ✓

Thank you for sending the remittance for the Theological College. You originally indicated that this amount of US\$480.05 was to be sent on January first, but fortunately it was delayed and we got the advantage of the additional exchange!!

At present we are wondering how it will be possible to manage on the funds available to the end of June. We certainly hope that it will be possible to secure a much higher rate as a result of permission which we trust will be forthcoming.

Sincerely yours,
William W. Small.
William W. Small.

TO THE OFFICE

VBB SQ 104W

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RECEIVED

OFFICE

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March 17, 1944

Mr. William W. Small,
West China Union University,
Chongtu, Szechwan, China

Dear Mr. Small:

We have deposited in the Central Hanover Bank and Trust
Company to the West China Union University account the following:

Mary A. Richards Trust Fund - Scholarship	60.00
From Mrs. Perry A. Hardin - Scholarship for Eugene Chen (Medical School)	100.00
From C. T. Lee for Mrs. K. T. Chow	200.00
From Mr. E. G. Ackart for Dean of Women, Miss Mary E. Streeter	<u>400.00</u>
	760.00

We trust that you can pay these amounts to the proper
persons.

Very truly yours,

EC/EK

Via China Clipper
c.c. via next Clipper

Copy Accounting Office ✓

06 15

2914573

WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
March 17th, 1944.

*ack
7/15/44*

Mr. C. A. Evans,
West China Union University,
150 Fifth Avenue,
New York City, U.S.A.

Dear Mr. Evans,

Please find enclosed herewith check number 218 on the Treasurer of the United States for Forty-seven Thousand Five Hundred Forty-four dollars (US\$47,544.00) made payable to West China Union University, 150 Fifth Avenue, New York.

This amount has been received from the 14th U.S. Army Air Force as payment for space made available in the University Hospital.

I understand that Mr. Robertson wrote some time ago regarding the negotiations which were then in progress. The final contract has only recently been signed, the details of which will be sent to you shortly.

Our proposal is that this money be credited to a special University Hospital account in your books. We will draw checks on this account from time to time in the regular way, when funds are required here on the field. I will keep you informed as to the checks which should be charged to this account so that you may make the necessary adjustments on your books.

*Trans
1227*

As Dr. Lindsay is leaving in the next few days, I am asking that he take this letter as far as India and post it from there as we are anxious that it reach you as quickly as possible.

Sincerely yours,

William W. Small

William W. Small.

cc: Dr. E. R. Cunningham

Check #47,544.00

Dep. West China P. and A. Co.

Irving Trust Co.

6/21/44

RECEIVED
UNIVERSITY
MARCH 1944

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WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
March 21st, 1944.

Mr. C. A. Evans,
West China Union University,
150 Fifth Avenue,
New York City, U.S.A.

RECEIVED
MAY 19 1944
UNIVERSITY OF
INDIA
BOMBAY

Ark
8/9/44

Dear Mr. Evans,

On March 15th I wrote you, requesting, amongst other things, that you set up a reserve for Two Thousand Dollars for Dr. Yang Gia Liang from which he would draw on arrival in New York.

Dr. Yang now finds it necessary to use a portion of this money for travel and incidentals along the way. I have therefore given him a check payable to the American Express Company for One Thousand Dollars (US\$1000). I have asked the American Express Company to cash this check in India, paying for the ocean passage and giving the balance in travellers checks.

Would you kindly take one thousand dollars (US\$1000) from the reserve set up for Dr. Yang Gia Liang and deposit same in our Central Hanover Bank and Trust Company account to take care of check number 49 which I mentioned above.

Dr 12/1/44
2 1000.00
4236

I am giving Dr. Yang a copy of this letter. When he presents it to you in New York will you please pay the balance of One Thousand Dollars (US\$1000) from the reserve set up in his name.

Dr. Yang expects to leave for Chungking this week, though it will probably be some weeks before final arrangements are completed for his ultimate departure.

Any assistance you can give to Dr. Yang while he is in the United States will be appreciated, not only by himself, but those of us who know him so well out here.

Very sincerely yours,

William W. Small.

William W. Small.

cc: Dr. Yang Gia Liang.

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JOINT OFFICE

WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
March 25th, 1944.

Paid 7/10/44
no 4129
noted sc

ack 7/15/44
4/29/44
ac # 172
500.00 OIC Mr
500.00 Sept. 15th.
OIC earnings

Mr. C. A. Evans,
West China Union University,
150 Fifth Avenue,
New York City, U.S.A.

Dear Mr. Evans,

My letter of March 15th requested you to set up a reserve of One Thousand Dollars for Mr. Meng Sze Ming from which he would draw on arrival in New York.

I find that the romanization should have been Meng Ssu Ming. Will you note this change please as Mr. Meng has decided upon the later signature.

Mr. Meng leaves for Chungking tomorrow where he will make final arrangements for his trip abroad.

I am giving Mr. Meng a copy of this letter. When he presents it to you in New York will you please pay him the One Thousand Dollars from the reserve in his name.

Any assistance you may be able to give to Mr. Meng on his arrival in New York will be greatly appreciated.

Very sincerely yours,

William W. Small.

William W. Small.

cc: Mr. Meng Ssu Ming.

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UNITED CLEARING BOARD

CHENGTU AGENCY

Chengtu, Szechuen,
May 31st, 1944.

Mr. C. A. Evans,
150 Fifth Avenue
New York 11, N. Y.,
U. S. A.

Re: Exchange

Dear Mr. Evans,

Will you kindly register Mr. John Weigh with the U. S. Treasury Department. Mr. Weigh is in charge of a sales organization dealing in chemicals, drugs and scientific instruments. His address is #1 Ginling Kai, Hwa Hsi Hou Pa, Chengtu, China.

Mr. Weigh has deposited here the equivalent of US\$1500 (One thousand five hundred) and wishes to open a joint account with his wife, Mary W. Weigh, in the National City Bank of New York, in New York. It is understood that this money is being deposited to a blocked account for the present but that if necessary in the future a satisfactory application to the Treasury Department will release this money.

Specimen signatures of Mr. and Mrs. Weigh are given below. Will you please open an account in the National City Bank as specified above.

The US\$1500 should be charged to the special account of the Chinese Industrial Cooperatives in the University of Nanking.

Sincerely yours,

UNITED CLEARING BOARD
CHENGTU, AGENCY

cc: to Mr. John Weigh.

WILLIAM W. SMALL

Specimen signatures:

JOHN WEIGH

JOHN WEIGH

MARY W. WEIGH

MARY W. WEIGH

JOHN WEIGH

MARY W. WEIGH

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FAST

DIRECT



RCA



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STANDARD TIME

FC366 25/24= CHENGTU 3 1130=

Via RCA

DLT CARL EVANS 150 FIFTH AVENUE NEWYORKCITYNYK=

*file
ack 6-30*

HAVE RECEIVED EQUIVALENT FIVE HUNDRED DOLLARS FOR LANTIENHO
BIOCHEMISTRY ROCHESTER UNIVERSITY PLEASE PAY CHARGING WESTCHIA
CURRENT=

WILLIAM SMALL.

PLEASE REPLY VIA R. C. A.
45 EAST 17th ST., ALBANY 4-7050

CFM 150.

Telephone: HAnover 2-1811

To secure prompt action on inquiries, this original RADIOGRAM should be presented at the office of R.C.A. COMMUNICATIONS, Inc. In telephone inquiries quote the number preceding the place of origin.

Form 112 TA 583-B

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0620

2 copies made
for Accounting Dept.
8/10/44. E.K.

UNITED CLEARING BOARD

CHENG TU AGENCY

C/o Office of the Bursar,
West China Union University,
Chengtu, Szechuen,
June 19th, 1944.

ack
8/23/44

Mr. C.A. Evans,
Associated Boards For Christian
Colleges in China,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Re: Exchange

Dear Mr. Evans,

Dr. Ch'en Chao-jen and Dr. Wang Yoh-hua, both members
of the University Hospital staff, are about to leave for study
abroad. They are now in Chungking making final arrangements
before proceeding to India.

We have received the equivalent of One Thousand Dollars
United States Currency from Dr. Ch'en and a similar amount from
Dr. Wang, making a total of Two Thousand Dollars United States
Currency (US\$2000).

On presentation of a copy of this letter to you in
New York would you please pay Two Thousand Dollars (US\$2000) to
either Dr. Ch'en or Dr. Wang. I should say that Dr. Ch'en and Dr.
Wang are husband and wife, though the names would not indicate
this to you!

Kindly charge this sum of Two Thousand Dollars
(US\$2000) to the current appropriation of Cheeloo University.

Thanking you for your assistance in this matter,

Sincerely yours,

UNITED CLEARING BOARD
CHENG TU AGENCY

William W. Small.

cc: Drs. Ch'en and Wang.

Noted for
payment on
arrival.

REC'D
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JOINT OFFICE

REC'D
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UNIVERSITY
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JOINT OFFICE

UNITED CLEARING BOARD
CHENG TU AGENCY

C/o Office of the Bursar,
West China Union University,
Chengtu, Szechuen,
June 19th, 1944.

Mr. C. A. Evans,
150 Fifth Avenue,
New York 11, N. Y.,
U. S. A.

Re: Exchange

Dear Mr. Evans,

Will you kindly register ^X Dr. C. C. Teng with the U.S. Treasury Department. Dr. Teng is a former member of the University Hospital staff and is now in private practice. His address is : C/o Mr. Chen Fei Ran, Cheng Ho Trading Company, Tze T'ang Kai, Chengtu, Szechuen, China.

Dr. Teng expects to go to the United States for post-graduate study at which time he would use the funds which for the present he is depositing in the United States. He has given us the equivalent of One Thousand Dollars United States Currency (US\$1000). He wishes this money to be sent to Dr. Peter C. Kronfeld, University of Illinois, 907 West Adams Street, Chicago 6, Illinois, who he has been corresponding with regarding future study. Would you please have this money sent to Dr. Kronfeld.

*Nanking Field ck
283
1,000.
Paid 8/11/44
to Mr. Kronfeld*

This sum of US\$1000 should be charged to the special account of the Nanking Theological Seminary in the University of Nanking.

Sincerely yours,

cc: Dr. C. C. Teng.

UNITED CLEARING BOARD
CHENG TU AGENCY

William W. Small.

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UNITED CLEARING BOARD

CHENGTU AGENCY

C/o Office of the Bursar,
West China Union University,
Chengtou, Szechuen,
June 19th, 1944.

*ack
8/20/44*

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Re: Exchange

Dear Mr. Evans,

Will you kindly register Dr. Chasan Lung with the U.S. Treasury Department. Dr. Lung is a dentist in private practice in Chungking. His address is 20 Wu Sze Road, Chungking, Szechuen, China.

Dr. Lung has deposited the equivalent of Five Hundred Dollars United States Currency (US\$500). He wishes to send this money to the S.S. White, Dental Manufacturing Company, Philadelphia, Pa. and deposited to his account there. Would you please see that this transfer is made.

*Paid
8/10/44
No. 4144*

This sum of US\$500 should be charged to the current appropriation for West China Union University.

Sincerely yours,

cc: Dr. Chasan Lung. UNITED CLEARING BOARD
CHENGTU AGENCY

William W. Small.

RECEIVED
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UNITED CLEARING BOARD
CHENG TU AGENCY

C/o Office of the Bursar,
West China Union University,
Chengtu, Szechuen,
June 19th, 1944.

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Re: Exchange

Dear Mr. Evans,

Will you kindly register Dr. S.C. Yeh^x with the
U.S. Treasury Department. Dr. Yeh is in charge of the Chengtu
Child Welfare Centre (#3), 91 Cheng Tung Swen Kai, Chengtu.

Dr. Yeh has deposited with us the equivalent of
One Thousand Dollars United States Currency (US\$1000). Would
you kindly have an account opened in the National City Bank
of New York in San Francisco, California for Dr. Yeh. Her
signature is given below.

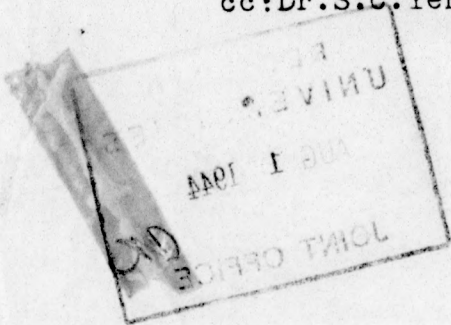
This sum of US\$1000 should be charged to the
current appropriation of Cheeloo University.

Sincerely yours,

cc: Dr. S.C. Yeh.

UNITED CLEARING BOARD
CHENG TU AGENCY

William W. Small



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COPY

The original of this went to Natl City

UNITED CLEARING BOARD

CHENG TU AGENCY

c/o Office of the Bursar,
West China Union University
Chengtu, Szechuen
June 19th, 1944.

Mr. C. A. Evans
150 Fifth Avenue
New York 11, N.Y.
U.S.A.

Re: Exchange

Dear Mr. Evans,

Will you kindly register Mr. Sing J. Dsen with the U. S. Treasury Department. Mr. Dsen is the Director of the Sui Chen Company dealing in auto accessories, electrical supplies and enamels. His address is 39-41 Chung I Road, Chungking, Szechuen, China.

Mr. Dsen has deposited here the equivalent of Twenty Five Thousand Dollars United States Currency (US\$25000.) He wishes to open a bank account in the National City Bank of New York in New York. His signature is given below.

Please charge this sum of US\$25000 as follows:

American Baptist Foreign Mission Society	US\$8,000.00
United Christian Missionary Society	3,000.00
Nanking Theological Seminary	3,000.00
American Board Mission	4,500.00
Chinese Industrial Cooperatives	6,500.00
	<u>25,000.00</u>

We have had word from the various field treasurers that deposits sufficient to meet the amounts above had been made in the University of Nanking account.

Sincerely yours,
UNITED CLEARING BOARD
CHENG TU AGENCY

cc: Mr. Sing J. Dsen.

(signed) William W. Small

Specimen signatures:

SUI CHEN CO. CHUNGKING

SUI CHEN CO. CHUNGKING

/s/ Per Sing J. Dsen

/s/ Per Sing J. Dsen

Sui Chen Company
39-41 Chung I Road
Chungking, Szechuen, China.

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0625

UNITED CLEARING BOARD

CHENGTU AGENCY

C/o Office of the Bursar,
West China Union University,
Chengtou, Szechuen,
June 19th, 1944.

Mr. C. A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

ack
8/23/44
Re: Exchange

Dear Mr. Evans,

Please find enclosed herewith seven letters relating to exchange transactions made by the United Clearing Board, Chengtu Agency, involving a total of Thirty Four Thousand Seven Hundred and Fifty Dollars United States Currency (US\$34750).

The equivalent of this sum has been received here during the past month. As you are well aware there has been a certain amount of difficulty getting all the practical details worked out with the Chungking group. However, yesterday we received a cable from Mr. Arthur Coole, of the United Clearing Board Chungking, stating that Mr. Edwards would notify you to cover our past transactions. I have, therefore, endeavoured to clear up a number of these and get them on their way to you for the necessary handling in New York.

Fortunately Miss Priest was able to secure passage on a plane to Chungking on Sunday and will therefore be able to present the case as we see it from Chengtu. I think there is little disagreement as to fundamentals, but to us there seem to be more efficient methods of dealing with the situation than the suggestions from Chungking would appear to indicate.

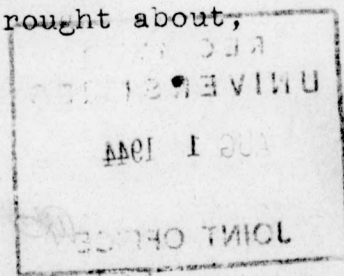
From our point of view, whatever the final arrangements may be, it has been absolutely essential to make sales during the past month. Payrolls have to be met and you can well understand the difficulty we would have had in meeting them had we waited for final decisions to be made. As it is negotiations have been under way for two months and are still continuing. At best this method of selling funds is far from satisfactory and it is to be hoped that the government will adopt a more realistic policy in the not too distant future.

Thanking you for your assistance in this additional work which the present situation has brought about,

Very sincerely yours,

UNITED CLEARING BOARD
CHENGTU AGENCY

William W. Small.



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WEST CHINA UNION UNIVERSITY

Office of the Bursar,
Chengtu, Szechuen,
June 19th, 1944.

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Re: W.C.U.U. special reserves
and payments in U.S.A.

Dear Mr. Evans,

In the past you have been good enough to set up certain special reserves for individuals and projects within the University. Since last writing we have received a small amount for similar purposes. Would you kindly add to the existing reserves and set up new ones as follows:

		US\$
172.7	1. Ophthalmology scholarship fund	Three hundred sixty six dollars and sixty seven cents 366 67
172	2. Dr. K. Kohn	Eight hundred and fifty dollars 850 00
	3. Tanning project	Three hundred thirty three dollars & thirty four cents 333 34
172	4. Pharmacy endowment	One thousand five hundred dollars 1500 00
	5. Obstetrics and gynecology clinic	Two hundred and twenty five " 225 00
	6. Miss Ou Kwun Che	Two hundred and seventy dollars 270 00
	7. Dr. Tsao Chung Liang	One thousand dollars 1000 00
		4 545 01

Please charge the above total of \$4 545 01 as follows:

179	W.C.U.U. 1943-44 appropriation	3 545 01
122	University Hospital special account	1 000 00

Certain members of our staff have obligations to meet in the United States. We have received here the equivalent of the amounts in U.S. Currency and we would appreciate greatly your assistance in seeing that the following payments are made:

	Amount	To be paid to	From
<i>Paid 7/26/44</i>	US\$ 50.00	× American College of Surgeons, 40 East Erie St. Chicago, Ill.	Dr. Edison R. Cunningham (Dues 1943-44)
<i>7/26/44</i>	200.00	× Dr. C.C. T'ian, C/o China Medical Board, 49 West 49th St. N.Y. 20.	Dr. T.A. Li - \$100
<i>8/10/44</i>	300.00	× Miss Florence Blake, C/o Miss Agnes Pearce, China Medical Board, 49 West 49th St. N.Y. 20.	Dr. Yu Hwan Wen - \$100
<i>8/10/44</i>	150.00	× Mrs. John Nieh, 15 Sumner Road, Boston, Mass.	Miss Liu Ching Ho
	700.00		Miss Vera Nieh

Please charge this sum of \$700 to the 1943-44 appropriation.

Last year a special reserve in the name of the Jesus Study Group was set up for \$800. It has been necessary to use these funds to meet expenditures on the field. Will you therefore charge this fund with the total amount of \$800 and at the same time credit the current appropriation for 1943-44 as we have taken the money from this source on the field. This transaction will close the Jesus Study Group reserve in your books.

Wm. W. Small

0627

June 19th, 1944.

Re: Check for University Hospital acct.

Please find enclosed herewith a check from the Treasurer of the United States for Five Hundred Forty Dollars (US\$540) payable to West China Union University, New York. This is in payment for laboratory expense in the University Hospital. Please credit this amount to the special account you are carrying for the University Hospital. I trust that my letter of March 17th in which I enclosed a check for US\$47,544.00 has reached you safely and that you have already opened a special University Hospital account.

Re: W.C.U.U. checks drawn on University Hospital Account.

I indicated in my letter of March 17th that I would inform you from time to time of the checks drawn on this special account. Up to the present they have been as follows:

Check numbers 53-68	\$9,867.00
" " 71-73	350.00
	<u>10 217 00</u>

Would you please have this sum of \$10,217.00 deposited to the W.C.U.U. account in the Central Bank and Trust Company and charge the University Hospital Account with same.

Re: Correction in letter of March 15

Sorry to trouble you again over such a small matter. In my letter of March 15th I suggested that the CHBTC statement did not include the \$60 given for scholarships by Mr. Quan Yat. On checking over the Bank statement I found that it was included along with the deposit from the Rockefeller Foundation for Public Health, so no adjustment is necessary.

Re: Purchase of Office Supplies

Some time ago you indicated that there was a possibility of getting small articles brought to the field by people returning from the United States. If such an opportunity should arise would you please purchase three super-fine nib Waterman "Junior" pens. As it is increasingly difficult to secure pen nibs and very expensive it would seem that fountain pens for office use would be the most satisfactory thing. This model of the Waterman pen is quite cheap, I believe.

The March monthly statement is the last we have received from New York. In that I note that you have made the adjustments which I requested for the Chemistry Building and the Pharmacy Building. Thank you very much. This now brings the building section up to date, with the exception of the work completed this year. This will be reported on our year end statements.

We are making every effort to get our accounts in shape for the closing at the end of June and trust that our reports will be on their way to you much earlier this year.

With kindest personal regards,

Sincerely yours,

William W. Small.

William W. Small.

US\$540 Check enclosed.

Dep
7/1/44

Yes

at
deposited
in West Chi
- Central Bank

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July 17, 1944

Mr. William Small

Chengtu (China)

Dear Mr. Small:

I am quoting you the paragraph in a letter from Bernard Lawson regarding 52.16.11 which was sent out to Arnold Vaught. What can you do to get this straightened out? If you see any way whereby we can make adjustments let me know and we will do so. For the present the Friends Service Council wish us to keep funds here in America until further notice.

"The matter of 52.16.11 is certainly very troublesome and it will be interesting to know what happened at the other end to the draft which you sent to Miss Priest. I have had some talk with Marjorie Robertson herself on the matter, but she cannot add anything to our previous knowledge. The only information we have is that in the 4th quarter of 1942, Arnold Vaught credited us with an amount of L.C.\$8164.58 marked "Robertson allowance". We estimated this amount to be the equivalent of £102.14.0 and assumed that it included the 52.16.11 as quoted in your letter of July 31st, 1942. In the 2nd quarter of 1943, however, Arnold Vaught debited our account with the whole sum of L.C.\$8164.58 having apparently refunded to, or passed the amount over to the W.C.U.U. The sterling amount however still remains as a debit to our account with yourselves. I hope soon we shall all be able to straighten out the matter."

Very truly yours,

CAE:EW

C. A. EVANS

Via China Clipper
cc Next Clipper

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July 18, 1944

Mr. William W. Small
West China Union University
Chengtu, Szechwan, CHINA

Re: Your Letter of February 1, 1944

Dear Mr. Small:

Your letter of February 1st came to hand just prior to the Annual Meetings and found its way among a mass of correspondence which was attended to but awaiting acknowledgment.

You will have known by this time anyway that the Pharmacy and Chemistry Buildings were cleared by Journal Voucher #511, which we trust proved to your satisfaction.

American Women's Hospitals. I note what you say regarding the grant to the American Women's Hospitals and only yesterday Dr. Lovejoy was in contact with our office. For a matter of twenty-four hours there was grave concern lest this appropriation be handled through other channels. Even now I am not sure that I have straightened the matter out definitely. There is a very strong desire on the part of the organization to send their funds directly to the field. This is in order to maintain their individual identity with the new method of remitting funds. Every other channel of approach was studied and finally they came to our office with the proposal that the money be sent out by individuals in U. S. currency, which I thoroughly discouraged. The next week will tell as to what action they are going to take.

Dr. Lovejoy says that your letter and Dr. Cunningham's report are fine and that she is endeavoring to increase the amount, but will do nothing until the exchange situation is definitely decided upon.

Very sincerely yours,

C. A. EVANS

CAE/B
cc: Accounting Office

Via China Clipper
c.c. via next Clipper

(Dictated July 15, 1944)

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July 18, 1944

Mr. William Small, Bursar
West China Union University
Chengtu, CHINA

Dear Mr. Small:

I have reported elsewhere that Meng Su Ming has arrived in America and is now in New York awaiting the decision of the State Department as to whether or not he can go to Canada. The principle thing in this letter is to report to you that the check you gave to Mr. Meng, made payable to the American Express Company, was not used as Mr. Meng secured transportation otherwise and used his own money. The total amount which he spent for travel is \$308.80. This was charged to the Harvard-Yenching Institute Reserve. If this is not correct kindly notify us.

Mr. Meng also presented a ticket from Daniel S.K. Dai for \$200.00 which Dr. Dai borrowed from Mr. Meng. You will have to adjust this with Dr. Dai. May I say that the reserves which were set up for Mr. Meng could not be paid to him in full as we are only allowed to pay an amount sufficient for maintenance, same to be paid monthly. We have, therefore, made arrangements for these payments.

Very truly yours,

CAE:EW

C. A. EVANS

Via : China Clipper
cc : Next Clipper

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WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
July 29th, 1944.

*write to
Mr. Small
re pay't to
Donald Sung 1/29/45*

*ack
1/29/45*

Mr. C.A. Evans,
150 Fifth Avenue,
New York, N.Y.,
U.S.A.

Re: Letter from Dr. Eugene Chen
W.C.U.U. reserves and transfers.

Dear Mr. Evans,

Please find enclosed herewith a letter from Dr. Eugene Chen of the College of Medicine and Dentistry. He wishes it to be sent to the donor of certain scholarship funds which were sent out in his name some time ago. Would you please have this letter forwarded as we here have no address.

*Rec'd by
United Church
9/26/44*

You will also find enclosed herewith an order on the United Church of Canada for three thousand seven hundred dollars United States currency (US\$3700). Kindly have this order cashed and distribute the funds as follows:

*write
to Dr. Ronald Sung
enc ch \$500
9/26/44*

1. \$2,500.00 to Dr. Ronald R. Y. Sung, Strong Memorial Hospital, Rochester, New York.
2. Set up a new reserve for \$500.00 in the name of Dr. Leslie L. Tsia, as you have done in a number of other cases.
3. Set up a new reserve for \$500.00 in the name of College of Science Scholarship Fund.
4. Add to the existing reserve of Miss Ou Kwun Che \$200.00

*Dep ch. from W. C. U. U.
10/9/44*

Dr. Cunningham asked me to enquire whether you were able to make any arrangements with respect to having medical books sent through the Department of State. You will recall that I wrote you regarding this matter on December 17, 1943, enclosing a list prepared by Dr. Cunningham. The medical group are anxious to know whether any progress has been made in this direction, as they have been quite successful in having a similar request met by the British authorities.

The May statement arrived yesterday. It was most pleasing to see that you had been able to place the order for periodicals for the West China Library. We were somewhat worried for fear the list had been misplaced. Thank you very much indeed.

I hope to get away for a short vacation starting tomorrow. It is to be hoped that some more definite word may be forthcoming with respect to next year's budget appropriations by the time I get back. It is somewhat disconcerting to be continually wondering what the next month will bring. However, we fully appreciate your efforts on our behalf.

With kindest personal regards,

Sincerely yours,

William W. Small.

William W. Small.

enclosures: 1 letter
1 money order

RECEIVED
JUL 29 1944
OFFICE OF THE BURSAR
WEST CHINA UNION UNIVERSITY

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August 9, 1944

Mr. William W. Small
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Small:

Your letter of March 15th has been held for acknowledgment with the hope that we could secure all the answers and clear items before writing you.

Discrepancy in Bank Account. In reality there was no discrepancy. There were two deposits and the items in question were one for \$100.00 and the other for \$953.87 which consisted of \$893.87 and \$60.00. If you will look at the cash statement of November you will note that the three items under Disbursements charged to account #172 clarifies the issue.

Appropriation of the Church Missionary Society. Under date of December 3, 1943 the Church Missionary Society notified us that they had sent a credit note to the Secretary of their West China Mission for the sum of 150L, of which 125L covered the appropriation of \$500.00 for West China and 25L represented the Auxiliary contribution for the Women's College. I trust you will be able to straighten this out with the C.M.S. field Treasurer.

Friends Service Council Payments. Through agreement with the Friends Service Council the appropriation for the duration will be sent directly through their Field Treasurer and we enter them on our books as having been paid.

Payment of the United Church of Canada Women's Missionary Society. The same thing applies to this appropriation and we have received word that the entire year's appropriations in both instances have been paid.

Dr. Yang, Dr. Beh and Mr. Meng Payments. Your request in these situations has been attended to under Voucher #515. May I call attention to the fact, however, that we cannot make payments, except on the basis of monthly allowances for actual maintenance. This is limited to \$500.00.

Other Journal Entries. As Journal Voucher #515 also covers the \$3,000 for the Dental Clinic, \$708.34 for the Ophthalmology Scholarship Fund, \$2,500 for the Friends Service Council and \$2,000 for Student activities, you will have noticed before this that all have been taken care of.

You will know more about the Clearing Board now than anything which I can tell you. Consequently, no more comments on this situation is needed.

Very sincerely yours,

C. A. EVANS

CAE/B
cc: Accounting Office
Via China Clipper
c.c. via next Clipper

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August 23, 1944

Mr. William Small
West China Union University
Chengtu, CHINA

Re: United Clearing Board

Dear Mr. Small:

I am acknowledging herewith your letter of June 19th which enclosed seven letters for definite requests for payment through licenses and through registration with the U. S. Treasury Department. I am acknowledging, however, two other letters which were attached to yours regarding future payments against budgetary figures. One refers to the U.S.\$1,000 for Dr. Ch'en Chao-jen and Dr. Wang Yoh-hua. As this money is for living expenses we will be able to make payment on the basis of \$500.00 per month for maintenance for an individual.

We are also acknowledging the letter authorizing us to pay the S.S. White Dental Company \$500.00 which has been charged against the University budget. The other items involved are as follows:

\$1,000 to Peter B. Kronfeld to be held against the arrival of Dr. C. C. Teng for study at the University of Illinois.

\$25,000 to be given to the National City Bank to open an account in the name of Mr. Sing J. Dsen. The original has been sent to the bank.

\$5,000 sent to the National City Bank to open an account in the name of Mr. Chu-Ya Lee. The original was sent to the bank.

\$1,000 to be sent to Mr. and Mrs. L. C. Lee in San Francisco for Tsung-sen Fong. Same to be placed in a blocked account against the arrival in the United States of Mr. Tsung-sen Fong.

\$1,500 to the National City Bank to open an account for Mary W. Weigh.

\$1,000 sent to the Bank of China to open an account for Dr. Mary M. Y. Cheng.

\$250.00 to the National City Bank of New York to open an account for Dr. Ju-lien Luan

We will advise you further should any difficulty arise concerning these accounts but trust they will be completed according to your instructions.

Very truly yours,

CAE:EW

C. A. EVANS

Via: China Clipper
cc : Next Clipper
cc : Accounting Office

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August 23rd, 1944

Mr. William Small
West China Union University
Chengtu (CHINA)

Re: Dr. S. C. Yeh - \$1,000

Dear Mr. Small:

You have requested us in your letter of June 19th under the heading of the United Clearing Board to secure a license for Dr. S. C. Yeh and make a deposit of U.S.\$1,000 in the National City Bank of New York in San Francisco. I have conferred with the main office in New York City of this bank and they tell me there is no branch in San Francisco.

Among the banks mentioned to us in San Francisco is the San Francisco Bank located at 526 California Street. There is also the American Trust Company. Any bank, of course, will cooperate with the banks in New York City but we must have your definite advice and a new authorization before we can proceed.

Very truly yours,

CAE:EW.

C. A. EVANS

Via: China Clipper
cc : Next Clipper
cc : Accounting Office

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0635

WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
September 7th, 1944.

ack
129/45

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Re: Transfer for Dr. S.K. Dai

Dear Mr. Evans,

Dr. Dai was in the other day to enquire about the possibility of transferring funds through our office in payment of certain bills which were outstanding in the United States. As these bills accrued during Dr. Dai's stay in America it seemed in order to ask that you make the payments, without conflicting with any government regulations. We have, therefore, received the equivalent of US\$718.00 here. Would you kindly make the following payments for Dr. Dai:

- Paid 10/18/44*
Vo. 4195 1. \$500.00 to Mr. Jack M. Tien,
1036 Lancaster Avenue,
Syracuse, New York.
- Paid 10/18/44*
Vo. 4196 2. \$200.00 to Dr. H.B. McCauley,
Dental Research, School of Medicine
and Dentistry,
University of Rochester,
Rochester, New York.
- Paid 10/18/44*
Vo. 4197 3. \$ 15.00 to Prof. Kenneth Easlick,
School of Dentistry,
University of Michigan,
Ann Arbor, Michigan.
\$10.00 membership American College
of Dentists
\$ 5.00 membership American Public
Health Association.
- Paid 10/18/44*
Vo. 4298 4. \$ 3.00 to Dr. Louis I. Grossman,
4001 Spruce Street,
Philadelphia 4, Pa.

ok

718.00

Would you please charge this total of US\$718.00
to the current appropriation for 1944-45.

Sincerely yours,
William W. Small.
William W. Small.

cc: Dr. S.K. Dai.

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WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
September 7th, 1944.

ack
1/23/45

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Re: Transfer for Dr. Eric Shao-wu Cheo X

Dear Mr. Evans,

This letter is to introduce Dr. Eric Shao-wu Cheo, who is a staff member of the West China Union University. Dr. Cheo is proceeding to the United States for post-graduate study in dentistry.

Before Dr. Lindsay left Chengtu he had One Thousand Five Hundred Dollars United States Currency (US\$1,500.00) set aside to assist Dr. Cheo with travel expenses.

I am giving Dr. Cheo a copy of this letter. When he presents it to you in New York will you please pay him US\$1,500.00 charging same to the special reserve on your books in the name of the Dental Clinic.

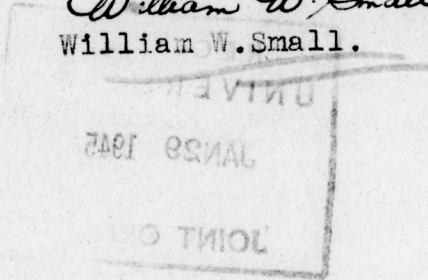
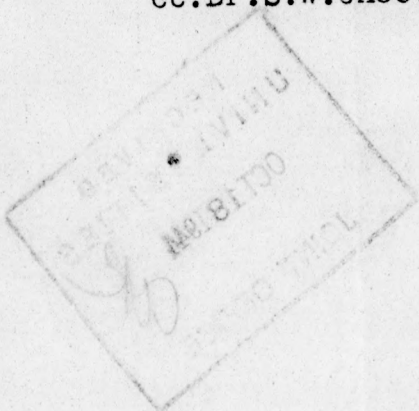
Dr. Cheo is leaving soon and hopes to be in the United States before the end of October. Any assistance you may be able to give him on his arrival in New York will be greatly appreciated.

1/18/45 - 70.4284 - 300.00
70.4285 - 200.00

Very sincerely yours,

William W. Small.
William W. Small.

cc: Dr. S.W. Cheo.



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0637

September 14, 1944

Mr. William Small, Bursar
West China Union University
Chengtou, Szechwan, West China

Dear Mr. Small:

Dr. Ronald R. Y. Sung, who is attending the School of Medicine and Dentistry, University of Rochester, asked me about \$2,000.00 which supposedly was paid to you by Dr. Wang Chiao-Chang, his wife.

I have searched our files and correspondence for some notification regarding this, but without success, and promised I would write to you about it.

Very truly yours,

CAB.A

C. A. EVANS

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0638

WEST CHINA UNION UNIVERSITY,

Office of the Bursar,
September 19th, 1944.

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A

Re: Check for University Hospital Acct.
Transfers and Reserves in New York.

Dear Mr. Evans,

Def
Paid
10/28/44
Please find enclosed herewith a check from the Treasurer of the United States for One Thousand Nine Hundred and Twenty Three Dollars and Fifty Cents (US\$1,923.50) payable to West China Union University, New York. This is a payment for laboratory and operating room expense in the University Hospital. Please credit this amount to the special account you are carrying for the University Hospital. *122+*

OK
Paid
10/31/44
704209
12,664.00
We have made further advances in National Currency for the University Hospital equivalent to US\$6,010.00 up to the end of June, and in July and August equivalent to US\$6,654.00; a total of US\$12,664.00. Would you please have this sum credited to our 1944-45 current account and charged to the special University Hospital Account. I have divided the total according to the period in which it was spent for purposes of our records here, as it makes a difference in the balance on hand in our current account for the period ending June 30th. It will be shown as an outstanding deposit in our reconciliation at the end of June, as you were not notified of the transfer before your closing.

Miss Priest and I have been endeavouring to clear up all matters relating to the United Clearing Board for the period prior to July 1. As there were certain items relating to West China staff members and departments we felt that they could be dealt with most readily and satisfactorily by making transfers within our own accounts. We have received the National Currency equivalent and request that you kindly add to the existing reserves and set up new ones as follows:

*1. Dental Clinic	Four thousand dollars	US\$ 4,000.00	- 172.5
*2. WCUU Hospital Pediatrics Fund	Three hundred dollars	300.00) 172
*3. Mr. Feng Han-yl	Nine hundred dollars	900.00	
*4. Dr. T.H. Williams	Two Thousand eight hundred and fifteen dollars	2,815.00	K 172
		2,015.00	

Please charge the above total of \$8 015 00 as follows:

W.C.U.U. 1943-44 appropriation	\$7,975.00
W.C.U.U. 1944-45 appropriation	40.00

Here again I have divided the total according to the period before and after June 30th in order that our cash balance may be clear, though the actual transfer as far as you are concerned comes after the period indicated.

Thanking you for your assistance in these matters,

Sincerely yours,
William W. Small.

Encl. US\$1,923.50 check.

0639

EAST **RCA** DIRECT




RADIOGRAM
R.C.A. COMMUNICATIONS, INC.
A SERVICE OF RADIO CORPORATION OF AMERICA
 TO ALL THE WORLD — BETWEEN IMPORTANT U.S. CITIES — TO SHIPS AT SEA

RECEIVED AT 64 BROAD STREET, NEW YORK 4. AT **SEP 19 1944** STANDARD TIME

FC17 CHENGTU VIA RCA 30 18 1720= **Via RCA** *ack 1/20/45 BR*

NLT CARL EVANS 150 FIFTH AVENUE NEWYORK=

LETTER JULY TWENTYNINTH ENCLOSING MISSION ORDER INSTRUCTING PAY
 RONALD SUNG ROCHESTER TWENTYFIVE HUNDRED DOLLARS IF NOT RECEIVED
 PAY CHARGING CURRENT APPROPRIATION TEMPORARILY=

WILLIAM SMALL..

*300.00
 Paid 9/21/44
 no 4172*

PLEASE REPLY
 Via-R. C. A.

ICFM 150 RONALD SUNG.

Telephone: HAnover 2-1811 To secure prompt action on inquiries, this original RADIOGRAM should be presented at the office of R.C.A. COMMUNICATIONS, Inc. In telephone inquiries quote the number preceding the place of origin.

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0640

West China Union University,
September 20th, 1944.

Dear Dr. Williams, J. H.

Since the United Clearing Board Chengtu Agency has been functioning Dr. Cunningham has turned over from time to time a total of Two Hundred and Eighty Three Thousand National Dollars. This total was exchanged into US currency as follows:

CN\$271 500 00	at 100 to 1	= US\$2 715 00
11 500 00	at 115 to 1	= 100 00
		<u>2 815 00</u>

Due to certain changes in the relation of the Chengtu Agency and the Chungking head office of the United Clearing Board it seemed easier to make this US dollar transfer through the West China account. As checks are restricted now the transfer has been made in the nature of a special reserve in your name in the West China accounts in New York. I wrote a letter to Mr. Evans only yesterday with this information, so if you write him, enclosing this memorandum if you like, he will see that the money is paid to you.

With kindest regards to your family,

Sincerely yours,
William Small.

0641

2914573

*See - State of New York Dept. of Education
West China Union tele*

WEST CHINA UNION UNIVERSITY

Office of the Bursar,
September 23rd, 1944.

*ack
10/50/44*

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Dear Mr. Evans,

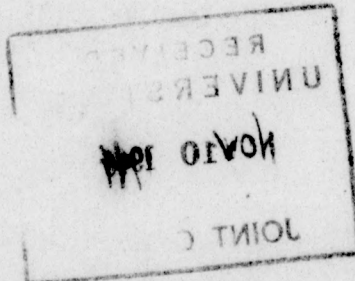
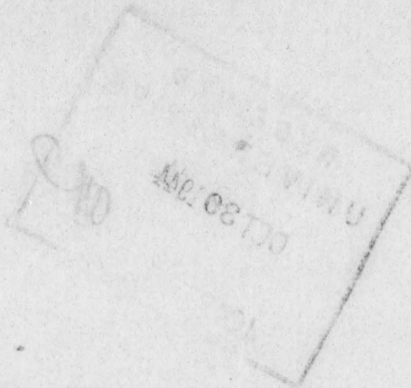
Please find enclosed herewith the Annual Financial Report of The Trustees of West China Union University and the Annual Statistical Report of the Trustees of West China Union University for the year ending June 30, 1944 to the New York State Education Department.

Again, due to the fact that no regular forms have been sent to us and the high cost of mail^{ing} such forms, we have made copies on light paper. Will you kindly see that one copy reaches the proper authorities.

Sincerely yours,

William W. Small.
William W. Small.

Copy by next mail.



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WEST CHINA UNION UNIVERSITY

Oct. 5th, 1944

Mr. C. A. Evans
Room 903
150 Fifth Avenue
New York 11, N.Y.

Dear Mr. Evans,

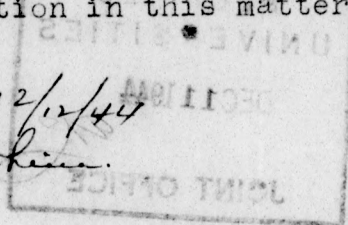
Please find enclosed herewith our check on the Central Hanover Bank and Trust Company for US\$650. The equivalent of this sum was deposited here some time ago by Miss Nieh of the P.U.M.C. Nursing School. The money was given to establish a scholarship fund. Miss Nieh was anxious that this money be deposited so that some interest would be available for future use. Would you kindly set up a reserve entitled "Chen Memorial Scholarship Fund" with this sum of US\$650? If it is possible to invest this money so that there may be interest during the intervening period I know it will be appreciated by those concerned. Thanking you for your attention in this matter.

Sincerely yours,

William W. Small.

William W. Small

*Dep. 12/12/44
West China*



*Account
Money Bank
MT 100 5764*

*ack
1/29/45*

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West China Union University,
Chengtu, Szechuen
October 16, 1944.

RECEIVED
UNIVERSITIES
11/29/44
JOURNAL

Mr. C. A. Evans, Treasurer,
Associated Boards for Chr. Colleges in China,
150 Fifth Avenue, New York City, 10

Re: Transfer payment

Dear Mr. Evans;

Mr. Michael Sullivan of our staff is anxious to send
one hundred United States dollars (US\$100.) to his father in Canada.
Will you be kind enough to forward this amount to

✓ Alan Sullivan, Esquire,
c/o Dominion Bank of Canada,
Toronto, Ontario, Canada

OK can

and charge our current account No. 31. Kindly report this transaction on
the usual monthly statement.

Sincerely yours,

William W. Small.

William W. Small, Bursar

write to
Dominion Bk. of Canada
12/28/44

aid 11/30/44
No 4232

cc Mr. Sullivan

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0644

William W. Smart

WEST CHINA UNION UNIVERSITY

Office of the Bursar,
October 30th, 1944.

Report of closing June 30,
and supporting statements.

ack
11/31/45

for Report see - West China Union
Reports + Statements + files
Childs

Mr. C. A. Evans,
150 Fifth Avenue,
New York, 11, N. Y.,
U. S. A.

Dear Mr. Evans,

Once again the day of reckoning has come and gone and I shall now endeavour to give you a summary of the transactions of the fiscal year ending June 30.

Your letter of February 26th dealt with some of the items which needed clarification following our closing last year, but I had hoped that something further would be forthcoming with regard to certain others.

I gather that no word has been received from the Women's Missionary Society of the United Church of Canada regarding the restoration of the annual grant to Can. \$2,000.00, as your closing this year again includes the old figure. The fact of the matter is, however, that we have received the equivalent of Can. \$2,000.00 for the past year and Can. \$1,000.00 for the previous half year. It would seem therefore that your figures should be altered to record the additional amount actually received.

You

You indicated that you were willing to set up a reserve of \$4,826.80 to bring your accounts into line with ours as of June 30, 1943. As far as I can see this has not been done, for the summary which you give for Accounts Payable does not include such a figure.

I am attaching herewith a statement of income and expenditure in terms of United States Dollars for the period July 1, 1943 to June 30, 1944. The summary brings into view the totals for the year. Perhaps a few comments on the various sources of income would be of assistance to you.

Balances July 1, 1943: The balance shown available for current use is that reported on our statement last year, and presumably ties up with your balance in Accounts Payable when the adjustments suggested then are completed. We have to show a balance each year to meet outstanding checks on the Central Hanover Bank, which have not been presented in New York by June 30, (though naturally there is a corresponding overdraft shown in our Central Hanover Bank account)

Adjustments: A minute of the Finance Committee (F-1803) reversed the earlier decision to withhold \$3,817.27 for Governors expense during the period 1942-43, which we had deducted last year, and thus the current year's income was increased by this amount. You will recall that I noted in my letter of Nov. 12, 1943 the discrepancy between the amount we were carrying as a reserve for Harvard Yenching books and that shown in your accounts. We have reduced the Harvard Yenching book reserve balance accordingly and added a corresponding amount to the general account.

Appropriations: The appropriations for 1943-44 are shown as reported in the final budget analysis from New York as of June 30.

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October 30th, 1944.

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OK 10.17.44
Oct 31. 44

Special funds: I have designated this group of funds in this manner to indicate that the sources are other than regular budget, and therefore transfers have to be made in each case from the special funds to Accounts Payable. This will have been done in some cases. You have already made deposits in the Central Hanover Bank during the period amounting to \$3 313 87 in total. The transfer from the Jesus Study Group will have been made according to my letter of June 19; also the transfers from the University Hospital Special Account according to my letters of June 19 (\$11,217.00) and Sept 19 (\$6,010.00). In each of the other cases will you kindly make the transfers from the various special funds indicated to Accounts Payable, as the equivalents of the amounts shown have been used during the past year on the field. The \$462.52 from the Harvard Yenching Reserve is for the travel of Mr. S.M. Meng in China. Certain essay prizes were offered in the Middle School and Goucher School and a grant made towards the publication of a translation of Henry T. Hodgkin's book, "Reconstruction According to Jesus" to the equivalent of \$370.07. The old balances in suspense were those mentioned in your letter of Sept. 23, 1943; namely, Davidson Fund \$500.00; New York Zoological Society \$186.83; Sage Foundation \$60.65; Mortimer Graves \$144.84; totalling \$892.32. Likewise the transfers of \$1000 each for Drs. Behm & Yang will have been made per my letters of March 21, 1944.

✓ Sep 12/1/44

Sundry receipts: The sundry receipts are according to the monthly statements from New York.

Expenditures: The items of expenditure are straightforward. The discrepancy between our account and yours in each case is due to the items which were outstanding at June 30- due to the time factor. For your information I am attaching herewith a separate statement with summaries of each classification, indicating the outstanding items in each case. This explains the seemingly large balance which you show in Accounts Payable as of June 30. We received a copy of your letter to Mr. Edwards of July 21 expressing the same thought. It would have been disastrous to put this balance through the United Clearing Board. It is our hope that you will not make transfers through the United Clearing Board until instructions are received from the field. We are endeavouring to keep a minimum balance in Chinese currency and unexpected deposits through the National City Bank tend to make this difficult. I know you will appreciate this position, as every increase in exchange helps to carry us a little further.

You will note that the amount of the overdraft shown for the Central Hanover Bank is not exactly equal to the amount shown for checks outstanding. You will understand this as you make lump sum deposits to the Bank, rather than covering the exact amount of the checks which are reported drawn each month.

Balance on hand July 1, 1944: We were indeed fortunate to finish the year with a balance of \$26,140.44. This was contrary to our estimates and expectations, being due largely to three factors. By March 1st we had only fifty odd thousand dollars remaining to carry us to the end of the year. At the prevailing rate of 40 to 1 this would have been enough for only a little more than two months. However, during March and April certain non-budget accounts received unexpected grants and sundry income enabling us to manage until the new exchange rate of 100 to 1 had been established. This saved the University some \$15,000.00. In addition we received according to your final statement an additional \$8,619.00 from sustaining funds. Along with the assistance of certain extra grants from the China Medical Board we were able to close with the above mentioned balance. As we have not yet had to sell this amount you can readily see the great advantage we will receive on exchange. This will go part way in meeting the deficit for the coming year 1944-45 which we have still not been able to eliminate.

Sincerely yours,

William W. Small.

cc: by surface transport.

0646

October 30th, 1944.

Special funds: I have designated this group of funds in this manner to indicate that the sources are other than regular budget, and therefore transfers have to be made in each case from the special funds to Accounts Payable. This will have been done in ~~some~~ cases. You have already made deposits in the Central Hanover Bank during the period amounting to \$3 313 87 in total. The transfer from the Jesus Study Group will have been made according to my letter of June 19; also the transfers from the University Hospital Special Account according to my letters of June 19 (\$11,217.00) and Sept 19 (\$6,010.00).** In each of the other cases will you kindly make the transfers from the various special funds indicated to Accounts Payable, as the equivalents of the amounts shown have been used during the past year on the field. The \$462.52 from the Harvard Yenching Reserve is for the travel of Mr. S.M. Meng in China. Certain essay prizes were offered in the Middle School and Goucher School and a grant made towards the publication of a translation of Henry T. Hodgkin's book, "Reconstruction According to Jesus" to the equivalent of \$370.07. The old balances in suspense were those mentioned in your letter of Sept. 23, 1943; namely, Davidson Fund \$500.00; New York Zoological Society \$186.83; Sage Foundation \$60.65; Mortimer Graves \$144.84; totalling \$892.32. **Likewise the transfers of \$1000 each for Drs. Behm & Yang will have been made per my letters of March 21, 1944.

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Sincerely yours,

William W. Small.

cc: by surface transport.

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United Church of Canada Women's
Society

entered the additional for
1943/43 - J. R. # 547

question as to what should
be done about the additional
for last half 1942/43 - \$117.62,
should we write Mr. Small?

On our book adjustment should
be made with Endowment Income
Stabilization Fund and Accounts
Payable?

Special Reserve.

Internal Medicine	1,000 ⁰⁰
Medical Student Society	1,130 ⁰⁰

no record of any instructions
regarding these two items

West China Union Univ.

Fung Memorial Loan Fund

Balance on hand to 11/30 - 3,138.00
also Chan Loan Fund (sent 8/8/44 444.95) 635.00
Suspense

First Meth. Ch. Andersons, Ind.
Scholarship. 100.00

Jack N. Lien for
Daniel Dye
Refund Loan 100.00
+ interest 25.00 125.00

Richard J. Walsh for
Madame Alexandra Daniel-Neel
(Border Research Society) 100.00

Write Mr. Small about
these items ?

2061-4573

WEST CHINA UNION UNIVERSITY

Office of the Bursar,
November 9th, 1944.

Mr. C. A. Evans,
150 Fifth Avenue,
New York 11, N. Y.

*ack
1/29/45*

Dear Mr. Evans,

Please find enclosed herewith a check from the Treasurer ✓
of the United States for One Thousand Six Hundred Fifth Nine (US\$1,659.00)
payable to West China Union University, New York. This is a payment
for laboratory and operating room expense in the University Hospital.
Please credit this amount to the special account you are carrying for
the University Hospital.

Sincerely yours,

William W. Small
William W. Small.

*Dep 12/12/44
West China*

RECEIVED
NOV 11 1944
AM 11:00
WEST CHINA UNION UNIVERSITY
JOINT OFFICE

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WEST CHINA UNION UNIVERSITY

Office of the Bursar,
November 9th, 1944.

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.

*Money received
and spent
in Bonding Bank
Savings @ fee*

UNIVERSITY
RECEIVED
OFFICE

Dear Mr. Evans,

Please find enclosed herewith three United States Dollar
Drafts on the Bank of China, New York, as follows:

Issued by	Number	Date of Maturity	Amount
1. Bank of China	ACC31133	June 19th, 1944	\$ 824 18
2. Bank of China	ACC31170	June 30th, 1944	1 339 29
3. Postal Remittances & Savings Bank	BDC24052	Aug. 5th, 1944	1 030 23 3,193.70

The owner of these drafts is Mr. Hsiao-Li Chang, the Dean of the
College of Science of the University. Mr. Chang expects to go abroad for
further advanced study after the war and wishes to have a fund available
to meet expenses at that time.

Mr. Chang would be greatly indebted to you if you could negotiate
these drafts for him, and place the proceeds in a special account in West China
Union University in his name: Hsiao-Li Chang. As these funds will not be
required for some time Mr. Chang wondered whether you could put them in a
savings account so that there might be a certain amount of interest in the
interim. You will know the regulations which govern such deposits much better
than we do here, and any assistance you can give in this matter will be greatly
appreciated.

Sincerely yours,

William W. Small.
William W. Small.

*Copy sent
to Bank of China
12/12/44*

cc: Mr. Hsiao-Li Chang.

*Adway Savings
Bank*

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November 16, 1944

Mr. William W. Small
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Small:

You will find herewith the September Trial Balance sheets for West China Union University including the cash statement, copies of invoices and copies of Journal Vouchers #541 and #543. Account #175.6 shows that we have received and disbursed \$53,005.07.

At a meeting of the United China Relief Executives which was held yesterday, we were told that payments would be made on the basis of actual needs within the budgets of the various agencies and that extra funds for inflation would be paid when and as needed. It was stated that 56% of the total budgets as presented to us were actual requirements; whereas, 44% would be considered as inflation. Accordingly hereafter payments will be made upon this basis with a relative increase each month as inflation continues.

This has been done at the insistence of the National War Fund from which instructions have been received that absolutely no expansion work can be carried on under sustaining funds. I am to have a meeting with Dwight Edwards tomorrow to go into the matter still further and it is quite possible we will have to cable the field immediately thereafter.

I trust you will find the balance sheets in order.

Very sincerely yours,

C. A. EVANS

CAE/B
ENCS.

Via China Clipper
c.c. via next mail

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November 21, 1944

Mr. William W. Small
West China Union University
Chengtu, Szechwan, CHINA

Re: Payment to Dr. Ch'en or Dr. Wang

Dear Mr. Small:

We have received the copy of your letter of June 19th regarding the \$2,000 for Dr. Wang Yoh-hua and Dr. Chen Chao-jen.

We are setting up an account on our books to cover this \$2,000 but we have also received a request both from Dr. Ch'en and Dr. Kilborn for \$200 additional which they state should be added to the \$2,000. We do not have this authority and I am postponing the payments on the \$200.00 until we get further advice from you.

Very sincerely yours,

C. A. EVANS

CAE/B

Via China Clipper
c.c. next mail

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WEST CHINA UNION UNIVERSITY

Office of the Bursar,
November 27th, 1944.

*ack
1/29/45*

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Dear Mr. Evans,

RECEIVED
UNIVERSITIES
NOV 30 1944

For some time the University Dental Clinic has been building up a fund in New York for the purchase of equipment when available. Dental equipment is still very difficult to secure in the United States and transportation to this country is an insurmountable problem at the present time.

In order to meet present requirements, arrangements have been made with the Dental College of National Central University to purchase new equipment which was brought in before the cutting of communications. The agreement provides that we pay the price of similar equipment in the United States plus an additional amount for transportation expenses. The total for the dental chair, accompanying unit and transportation comes to One Thousand Five Hundred and Five Dollars and Eighty Nine Cents (US\$1,505.89).

*Paid 1/25/45
704294
\$1,505.89*

UNIVERSITY
NOV 30 1944

Would you kindly have this money paid to the S.S. White, Dental Manufacturing Company, Philadelphia into the account of the Dental College, National Central University, Chengtu.

o/c cur

Please charge this sum of US\$1,505.89 to the special account you are carrying in the name of the Dental Clinic.

Yours sincerely,

WEST CHINA UNION UNIVERSITY

William W. Small

.....
Bursar

cc: Dental College, William W. Small.
National Central University.
W.C.U.U. Dental Clinic.

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November 30, 1944

Mr. William W. Small
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Small:

I quote herewith a paragraph received from Dr. Leslie G. Kilborn:

"You will shortly be receiving from Mr. Sellery of the Canadian Red Cross the American equivalent of \$1,000. Canadian currency. This is a donation which the Canadian Red Cross is making toward the travel expenses to Canada of Dr. Sadie Kiang. She is a member of the Pathology Department of the West China Union University and Dr. T. H. Williams has arranged a Fellowship for her in the University of Manitoba, Winnipeg. I expect that she will be travelling in this direction sometime this spring and will need to draw this money for her travel expenses. I shall appreciate your notifying Mr. William Small of the fact that you have this money available so that he can arrange payment to her either in China or in India as she may need it."

This explains the situation better than I can paraphrase it. In other words we will have on hand slightly under US\$900 available for the travel expenses of Dr. Sadie Kiang.

It has been mighty fine to have Dr. Kilborn with us. He has been of tremendous help in many, many ways.

Most sincerely yours,

C. A. EVANS

CAE/B
cc: Dr. Kilborn

Via China Clipper
c.c. via next mail

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WEST CHINA UNION UNIVERSITY

Office of the Bursar,
December 4th, 1944.

Mr. C. A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

act 3/27/45
Re: Sundry items as underlined

Dear Mr. Evans,

A number of your letters have come to hand, which up to the present time have received no reply.

Associated Mission Treasurers distribution on deposits:

Your letter of July 7th referred to two small amounts which had been received from the distribution of A.M.T. deposits. Since the closing of communications with Shanghai we have been carrying reserves to cover possible losses on our account there. Fortunately it was very small. I think, therefore, the most satisfactory arrangement would be to credit the University Hospital Building account with the \$59.51; and leave the \$12.25 credited to last year's appropriation as you did according to the June statement. You will already have seen according to the Report of Closing June 30 (dated October 30) that I followed the statement and included the \$12.25 as sundry income.

Friends Service Council - letter from Bernard Lawson:

In your letter of July 17th you asked if we had any information which would throw light on the query of Bernard Lawson regarding B52.16611. I have checked our records and it appears to me as though Mr. Lawson has mixed two entirely different transactions, though this may not be the case. Late in August 1942 you cabled, along with other odd amounts, to Miss Priest, an amount of \$213 for Mr. A. Vaught. At the prevailing rate this brought CN\$4,206.75 which was sent to Mr. Vaught, who acknowledged receipt of same in a letter of November 4th. He indicated in this letter that he was not sure of the source of the transfer of US\$213 - whether from the British or American Friends Service Council. (The US\$213 presumably was equivalent to B52.16.11) Then on November 30 we paid the Friends Service Council Chengtu representative CN\$8,164.58, which in turn was passed on to Mr. Vaught in Chungking. This is the amount which was included in the 4th quarter report to Mr. Lawson, marked "Robertson salary". Then in May 1943 the F.S.C. Chengtu representative came to us saying that she had a communication from Chungking requesting that a refund of CN\$8,164.58 be made to the University, as Miss Robertson's salary had been settled previously. This cleared the amount of CN\$8,164.58 entirely from our accounts. I think, therefore, if Mr. Lawson were to write to Mr. Vaught directly and ask what became of the transfer of CN\$4,206.75 (equivalent to US\$213, and in turn B52.16.11) which he received from Miss Priest and which he acknowledged in his letter to her of Nov. 4th, 1942 he would no doubt be able to get the information he requires.

Mr. Meng Ssu Ming:

Your letter of July 18th indicated that you were charging various expenditures on behalf of Mr. Meng to the Harvard-Yenching Institute Reserve. This is according to our intention out here. Actually we made no specific recommendation as to the amount he was to get as a monthly allowance or for special allowance for setting up, as we felt that you would be better able to determine such things being closer at hand and more familiar with actual conditions.

Eli Lilly International Corporation, Indianapolis:

From the note at the foot of your letter of August 8th I hope that the matter of \$300 will now be straightened out. I should have written you after sending the telegram giving more information from this end. We received

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December 4th, 1944.

the equivalent of \$300 here from one of the members of the staff of the College of Dentistry, who said he had an order placed with the above mentioned firm. As the amount was small it did not seem that it would conflict with any regulation. As we have heard nothing since your letter of August 7th we are considering the matter satisfactorily settled.

American Women's Hospitals Association:

From time to time in your letters references to the A.W.H. appear and, unfortunately, generally indicating that the amount of information reaching the other side is not sufficient. I can see the reason why Dr. Lovejoy is anxious to have frequent reports, for it is only naturally that she wishes to have material to put before her group. Personally I have endeavoured to keep reports coming, but I trust that you will understand that I am only a "middle man". It is impossible for me to secure the information and prepare the reports, other than those relating to finance, as I am not familiar enough with what is being done in the Hospital on the one hand, and as you know we keep busy trying to handle our regular work. I shall continue to prod the Hospital authorities, but they should be able to see the value of maintaining and extending this contact without outside persuasion.

write to
C.A.E. 2/1/45

Sustaining Funds:

Your letter of October 11th with closing papers for the month of September arrived a few days ago. I note your comment on the receipts and disbursements for July, August and September in Sustaining Funds. These do not tie in with the figures we have received from Chungking, the amount for September being considerably larger. However, you indicate that adjustments will come later and Miss Priest, I understand, has written about this whole problem so I will not add to the confusion. It is rather disturbing not to have final figures of the amount we are to get, having already completed five months of the current fiscal year. We well realize that this difficulty is beyond your control and related to a far bigger problem - but it is sometimes difficult to ignore one's own immediate problem and look objectively at another which appears rather distant.

(2)
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Three weeks from to-day we will be celebrating another Christmas. I am afraid that this letter will reach you too late for that occasion, but nonetheless it brings my best wishes. May the spirit of this season remain with you and with us throughout the coming year, guiding our thoughts and actions through the situations which we will be called upon to meet.

Greetings and good wishes for 1945!

Very sincerely yours,

William W. Small

William W. Small.

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WEST CHINA UNION UNIVERSITY

Office of the Bursar,
December 11th, 1944.

*See 12/26/45
with duplicate
to Evans*

*ack
7/10/45*

Mr. C.A. Evans,
150 Fifth Avenue,
New York 11, N.Y.,
U.S.A.

Dear Mr. Evans,

This letter is to introduce ⁺Dr. Tsao Chung Liang, a member of the College of Medicine and Dentistry staff. Dr. Tsao is proceeding to the United States and Canada for further post-graduate work. He leaves for Chungking tomorrow.

*noted
see*

At the present time you are carrying a reserve of one thousand dollars (US\$1000) in the name of Dr. Tsao Chung Liang, according to my letter of June 19th. Since that time Dr. Tsao has given us the equivalent of two thousand dollars (US\$2000). Would you kindly add this to the reserve mentioned above and charge the 1944-45 current appropriation.

J.C. Liu

I am giving Dr. Tsao a copy of this letter. When he presents it to you in New York will you please make arrangements to pay him the balance of US\$3000 in accordance with the regulations governing deposits in the United States.

*9.7 #
556
3/21/45*

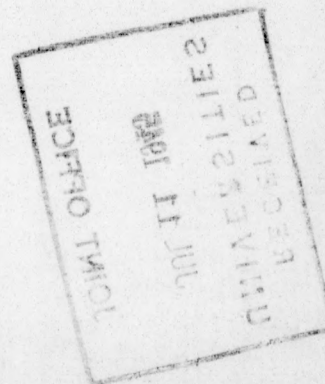
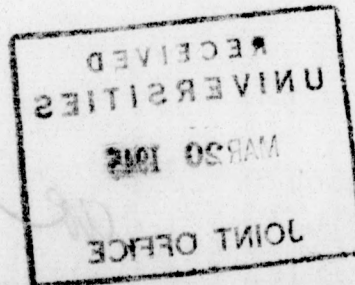
Any assistance you can give to Dr. Tsao while he is in the United States will be greatly appreciated.

Very sincerely yours,

William W. Small.

cc: Dr. Tsao Chung Liang.

William W. Small.



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