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COLLEGE FILES  
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Corres.  
Small, William 1941-1943

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0552



Oct.  
1-23-41  
JJP

51 Harbord Street,  
Toronto, Ontario,

January 18, 1941

Mr. Joseph L. Parker,  
150 Fifth Avenue,  
New York, N.Y.

Dear Sir,

I have just been informed by Dr. Aronup that a committee is now considering the appointment of a Bursar for the West China Union University. He intimated that you had understood that I was no longer available for consideration. It was unfortunate that such an impression should have become current as I have endeavoured to make it clear that my desire was to proceed to China if the opportunity were to arise. I was also given to understand that my case was being considered by the Board.

I wrote Dr. Harside in January last year making application for the position in Chengtu and stating my qualifications. In case that correspondence is not available to you now I shall outline the information contained therein.

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1-18-41



-2-

I was graduated from the University of Toronto last June with an honour degree in Commerce and Finance. During my years at college I took an active part in extra-curricular activities. In my final year I was elected president of the Victoria College Union. I also served on the Students' Administrative Council of the University of Toronto and represented that body on the Board of Stewards of Hart House. As chairman of the University committee of the International Student Service I became acquainted with student problems in the Far East. In the field of athletics I played on the Varsity senior intercollegiate tennis and soccer teams. In these varied fields I was able to gain valuable experience in student activities and in institutional organization.

Following graduation I started work with Price, Waterhouse and Company, one of the leading firms of chartered accountants in the province. I desired to gain experience which would prove valuable for work in West China. With the passing of the months the possibility of returning to China in the immediate future seemed rather remote.

However, still with the West China Union University

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in mind I decided in November to take a year in theology. I hoped that by the spring some action might be forthcoming from the Board in New York. I also felt that such a background along with my previous training in Commerce and Finance would prove to be an even better combination for work on the Foreign Field.

In November I was elected president of the Students' Administrative Council of the University of Toronto. The Council is made up of undergraduate representatives of the various colleges and faculties included in the University. This post has given me further valuable experience in the administrative field.

I think you will readily see that every step I have taken has been with West China in mind. I feel that my early years in this section of the country would be of great advantage if my appointment were made. The urgency of the present situation makes knowledge of the language a particular asset. I was sixteen before leaving Chengtu and am thus well acquainted with the University organization there. I can still speak Chinese (Mandarin) quite fluently, though my reading and writing have naturally suffered through lack of use. I am able to converse with a number of

1-18-41



-4-

Chinese students here. This has provided an opportunity of keeping in touch with events in China as well as keeping the language fresh in my mind.

I trust that my present position has been clarified and that my application may be considered favourably.

Yours truly,

William W. Small.

If references should be required the following names may be used:

Principal H. J. Brown, Victoria College, Toronto.

Mr. E. G. Macdonald, Permanent Secretary, Treasurer,

Students' Administrative Council, Hart House, Toronto.

Professor C. G. Ashley, Supervisor of Studies in Commerce and Finance, University of Toronto.

Mr. G. G. Andrews, Price Waterhouse and Company, Royal Bank Building, Toronto.

Mr. J. D. Robertson, Union University, Chengtu, Szechwan, China.

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51 Harbord Street,  
Toronto, Ontario,  
January 22, 1941.

Dear Mr. Beech,

I have recently written to Mr. J. L. Parker making application for the position of Bursar of the East China Union University. Knowing of your keen interest in any matter connected with the University and your intimate knowledge of the situation which must be met there, I am writing to you personally in the hope that you may see fit to recommend careful consideration of my case when it is reviewed by the committee.

I shall endeavour to give you an idea of my activities for the past few years. I was graduated from the University of Toronto last June with an honour degree in Commerce and Finance. I took an active part in extra-curricular activities while at college. In my final year I was elected president of the Victoria College Union, the student governing body. I also served on the Student's Administrative Council of the University of Toronto and represented that body on the Board of Stewards of Hart House. My work as chairman of the University Committee

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of the International Student Service gave me some idea of the educational problems of students in China. In the field of athletics I played on the University union intercollegiate tennis and soccer teams. In these varied fields I was able to gain valuable experience in student activities and problems of institutional organization.

Following graduation I started work with Price, Waterhouse and Company, one of the leading firms of chartered accountants in the province. I intended to make this work a stepping stone to West China. Still with Chengtu in mind I decided in November to take a year in theology at Emmanuel College. I hoped that by spring some action by the Board might be forthcoming with regard to the position in China. I felt, also, that some theological background along with my previous training in Commerce and Finance would prove to be an even better combination for work in West China.

In November I was elected president of Students' Administrative Council of the University of Toronto. The Council is made up of undergraduate representatives of the various colleges and faculties included in the University. This post has given me further valuable experience in the administrative field.

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1-22-41



- 5 -

I think you will readily see that every step I have taken has been with East China in mind. I feel that my early years in Chengtu have given me particular advantages for work in that country. I was sixteen before leaving China and am thus well acquainted with the organization of the work in connection with the University. Mr. Li Min Liang has been studying at Emmanuel this year and I have thus been able to brush up considerably on my Chinese.

I am extremely keen on the idea of being able to fill a current vacancy in East China and would appreciate greatly any support you would feel justified in giving me with regard to this matter.

Yours sincerely,

William W. Small

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January 23, 1941

Mr. William W. Small  
51 Harbord Street  
Toronto, Ontario, Canada

Dear Mr. Small:

I wish to acknowledge your letter of January 18, concerning the position of Bursar at the West China Union University.

You had been mentioned last fall as a possible candidate, but we had understood from Dr. Arnup that your decision to study Theology had removed you from consideration for the position of Bursar. I am very glad indeed to have you correct this impression, and we will see that your qualifications get early consideration by the committee which is responsible for handling this particular matter. During the fall and winter we have been corresponding with a number of people concerning this position, so that we will have a number of names to present to the committee for consideration, and it will no doubt be the feeling of the committee that all the candidates should receive careful consideration before any decision is reached. However, I am sure that your qualifications and training will give the committee real reason to consider your application seriously.

I will be writing you again as the matter develops further.

Sincerely yours,

*J. D. Parker*  
Assistant Secretary

JIP:VN

0560

February 7, 1941

Mr. William W. Small  
51 Harbord Street  
Toronto, Ontario, Canada

Ack  
2/11/41

Dear Mr. Small:

Since writing you the other day, I had an opportunity to talk further with Dr. Cartwright, the Treasurer of the West China Union University Board of Governors and Chairman of the special committee appointed to deal with the matter of the appointment of the Bursar. We are quite in agreement that your background gives us reason to consider your application very carefully. I am, therefore, enclosing our regular information blank, as well as a preliminary medical blank, which will enable us to know your health history. If you will fill these out and return them to us, they will enable us to get ahead with the preliminaries of consideration.

As I mentioned in my previous letter, we have two or three other persons also under consideration, but your experience in West China and familiarity with the language make it particularly desirable for us to know the full details concerning your application.

Sincerely yours,

Assistant Secretary

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ack.  
2/25/41  
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51 Harbord Street,  
Toronto, Ontario.  
February 11, 1941.

Dr. J. L. Parker,  
West China Union University,  
150 Fifth Avenue,  
New York, N.Y.

Dear Sir:

I wish to acknowledge your letter of  
February 7.

I am enclosing herewith the completed  
personal information blank and the first health  
report. I trust that the information contained  
therein will prove satisfactory.

I can assure you that I am awaiting  
further developments with keen anticipation. I  
believe that we on this continent have still much  
to offer our friends in the Orient. It is essential  
during disturbing times such as the present that  
the long range purpose of foreign missions - to create  
a world brotherhood founded upon the teachings of  
Jesus Christ - be ever clearly before us. We are  
interested primarily in spreading the Gospel of

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1-11-41

Jesus Christ. There are, however, many ways by which this may be accomplished. I believe my contribution can best be made through the administrative field and related contacts in the West China Union University.

I sincerely hope that the possibility of service will, in the near future, become a fact. Only because I feel that I have certain particular advantages through my experience in West China and familiarity with the language along with my university training and practical experience do I feel justified in making application for such a responsible position.

Sincerely yours,

William W. Small.

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2914572



ack.  
2/25/41  
JJP

51 Harbord Street,  
Toronto, Ontario,  
February 20<sup>th</sup>, 1941.

Mr. J. I. Parker,  
150 7<sup>th</sup> Avenue,  
New York City, U. S. A.

Dear Sir:

To prevent any unnecessary delay, I returned to you last week the completed application and medical forms without enclosing a photograph.

Since that time I have had a development made of my graduation picture taken in November 1939. Just to-day I located a photo taken recently. It has not been completely finished, but I am sending it along now lest any further delay may cause you any inconvenience which can be avoided.

Trusting that you now possess the required information and that it is of a nature that will convince you of my ability and sincere desire to undertake the work in West China.

Sincerely yours,

William W. Small.

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ack  
4/7/41  
JSP

51 Harbord Street,  
Toronto, Ontario,  
April 4<sup>th</sup>, 1941.

Mr. J. L. Parker,  
West China Union University,  
150 Fifth Avenue,  
New York City.

Dear Sir,

As I have had no further word from you concerning the appointment at the University in Chengde I am assuming that no definite decision has been reached.

I expect to be in New York on the seventeenth or eighteenth of April and wondered whether it would be possible to see you personally.

I shall be spending a few days at the home of Dr. F. J. Thallon of the Presbyterian Mission Board, with whom you are, no doubt, acquainted.

Sincerely yours, Wm. Small

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April 7, 1941

Mr. William W. Small  
51 Harbord Street  
Toronto, Ontario, Canada

Dear Mr. Small:

Your letter of April 4 has just been received. The reason why you have not heard further from us is that the committee here, after looking over your papers, felt that in a decision as important as this one concerning the Bursarship, it would be necessary to place the proposals carefully before the officers of the University in Chengtu, before trying to reach any decision here. The work of the Bursar is so intimately related to that of the other officers of the administration that every possible effort needs to be made to be sure that they are in agreement with what moves we make.

There have also been, as a result of the bringing home of missionaries from occupied China, some proposals which have been made on the field regarding transfers of people from occupied China to free China, which may involve this particular question, and we want to be sure that we are not crossing any wires in reaching a final decision.

We will be very happy indeed to have the opportunity of talking with you personally on April 17 or 18. It so happens that we are having committee meetings on both the 17th and the 18th, so that our time is not entirely clear on those two days. However, if you will get in touch with me when you get to New York, we will definitely plan on an hour when we can talk. I hope it will also be possible for you to meet Dr. Decker and Dr. Cartwright who, with Dr. Arnup, are members of a special committee giving consideration to this particular question.

Sincerely yours,

Assistant Secretary

JIP:VW

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May 9, 1941

Mr. William Small  
51 Harbord Street  
Toronto, Ontario, Canada

Dear Mr. Small:

I am sending this very brief note to you to let you know of the decision of the Executive Committee of the West China Board of Governors regarding the Bursarship.

The committee charged with finding a Bursar unanimously recommended your appointment to the Executive Committee, and the Committee has taken favorable action accordingly. This means that you have officially been appointed Bursar of the University, and it is hoped that plans can be made for you to go to Chengtu very soon.

I will be writing in detail regarding plans next week when we are out from under the pressure of the several annual meetings which were held this week. In the meantime, this hurried note will indicate our decision, and you will know its effect upon your plans for the summer.

Sincerely yours,

Secretary

JIP:JD

0567





51 Harbord Street,  
Toronto, Ontario,  
June 7, 1941.

ack  
6/11/41

Dr. J. L. Parker,  
150 7<sup>th</sup> Avenue,  
New York City.

Dear Dr. Parker,

I have been awaiting a reply from the Department of External Affairs in Ottawa before writing to you concerning my immediate plans. From the information received to-day I can now say that I expect to arrive in New York next Sunday evening, June fifteenth.

It would facilitate my dealings with the Foreign Exchange Control Board if you could advance sufficient American funds to cover my railway fare to New York. The return fare by day coach is twenty one dollars and sixty three cents (\$21.63 Canadian). P.W.M.

I would also appreciate a suggestion with regard to a suitable place at which I might stay while in New York.

Yours sincerely,

William W. Small

Paid 6/11/41  
203626  
\$19.64

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June 11, 1941

Mr. William W. Small  
51 Harbord Street  
Toronto, Ontario, Canada

Dear Mr. Small:

I am answering your letter to Mr. Parker by enclosing check for \$21.65 Canadian funds.

Dr. Beech usually stays at the National Bible Institute, 340 West 56th Street, and good rooms can be secured there for around \$9.00 per week. At the Parkside Hotel, two blocks from our office, at Twentieth Street and Irving Place, their rates range from \$40.00 per month for a room without bath to \$50.00 and \$60.00.

I do not know where you have stayed when you have been here in New York in the past, but we should be very glad to cooperate in any way. For your convenience, I would suggest the Parkside.

Looking forward to the pleasure of seeing you, I am

Very truly yours,

C. A. EVANS

CAE/B  
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Y.M.C.A. Hotel

For Men, Women and Families  
351 Turk Street San Francisco, Calif.



Correspondence Room

*filed*  
July 20, 1941.

Dear Mr. Evans,

You can be sure I was surprised to find a telegram from New York when I called at the office Tuesday afternoon. My surprise quickly turned to astonishment when I read the contents.

Unfortunately the telegram was addressed only to the United Church and not the Board of Foreign

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7-20-41

## Y.M.C.A. Hotel

For Men, Women and Families

351 Turk Street San Francisco, Calif.



Correspondence Room

-2-

Missions. This delivery was delayed and I had half a day to clear up my business. Needless to say I didn't have much sleep Tuesday night!

I reported to the shipping office here Saturday morning only to be told that embarkation would be 2 P.M. Monday. I thought of two or three things I could have done to the agent, but then I remembered your words of counsel on our various trips to the Irving Hotel and decided I would have to live with them in any case!

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7-20-41

## Y. M. C. A. Hotel

For Men, Women and Families  
351 Turk Street San Francisco, Calif.



Correspondence Room

-3-

I received the copy of the  
West China closing and have  
gone over it with interest.  
Your comments in the letter to  
Mr. Robertson should clear up  
any uncertainty that has existed  
concerning certain specific items.  
I trust I shall be able to  
retain in my mind what you  
imparted in New York.

I let Dr. Armp know that  
you had advanced \$100.00 towards  
my travel account. The effect  
was merely to decrease the amount

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7-20-41

## Y.M.C.A. Hotel

For Men, Women and Families  
351 Turk Street San Francisco, Calif.



Correspondence Room

-4-

which the United Church was to  
advance.

The request by the four presidents  
for increased emergency funds indicates  
that the situation continues to place  
renewed demands on the universities  
in West China. I trust that this  
condition will not prevail forever, but  
the end seems rather distant at the  
present time.

I should like to take this  
opportunity to thank you for your help  
during my stay in New York. The  
technical side was taken care of, but  
in addition your spirit under duress  
was an example and inspiration

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7-20-41

# Y.M.C.A. Hotel

For Men, Women and Families  
351 Turk Street San Francisco, Calif.



Correspondence Room

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to me. My only hope is that I may be able to show a similar spirit in my work in the years to come.

This note could have been shorter and more business like, but after all it will be my last effort before our commercial relationships begin. Besides the paper is free and I knew you would like something to keep you busy during your slow period, between nine and ten A.M!

Sincerely yours,

William Small.

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2914572

July 25, 1941

Mr. William Small  
West China Union University  
Chengtou, Szechwan, CHINA

Dear Mr. Small:

I am addressing this letter to you with the hope that it will reach West China in time to welcome you at your new post. Things happened rather quickly in those last few days, and it was not, as a matter of fact, until after you had gone that we fully realized how much we would miss you.

A year ago, under Authorization #4011, we instructed the field to draw \$30.00 received from the Woman's Baptist Foreign Mission Society. From the same source, we received \$33.33 which we instructed the field to draw under Authorization #4012. Neither one of these has been drawn. I am suggesting that they be taken care of immediately. The \$30.00 is to be paid for women's work and the \$33.33 for the Union Theological Seminary.

Another \$30.00 has been received, which we are depositing in your U. S. dollar account with the Central Hanover Bank and Trust Company. This is also from the American Baptist Woman's Organization and is for women's work at West China. Please draw a check in favor of this work and hand it to the proper individual. Thereby your assistance will be greatly appreciated.

Very sincerely yours,

C. A. EVANS

CAE/B  
Via China Clipper - 7/28/41  
c.c. via next boat.

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August 7, 1941

ACK  
10/6/41

Mr. William W. Small  
West China Union University  
Chengtu, Szechwan, CHINA

Dear Mr. Small:

I am handing you herewith copies of correspondence in connection with \$966.00 which Dr. Beech is holding on our books for hospital and library equipment.

There is a letter of June 14, 1940 from Dr. Beech to Glenn Fuller and which I reported to Glenn Fuller also. His reply of April 10, 1941 is attached, and we have on our books the following items:

Scholarship Hospital Bed Endowment.....	\$966.00
Hospital Bed & Library Fund.....	300.00

Obviously this cannot be held on the field and I am hoping that you will be able to fathom the depth of this problem.

Very sincerely yours,

C. A. EVANS

CAE/B  
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Via China Clipper - 8/11/41  
c.c. via next boat

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UNIVERSITIES
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June 14, 1940

Mr. Glenn Fuller  
Associated Mission Treasurers  
169 Yuen Ming Yuen Road  
Shanghai, CHINA

Dear Mr. Fuller:

I thank you for your letter of unknown date, since copy is in Chicago, relative to the deposit I made with you in passing through Shanghai. I will write you later regarding that matter.

Since coming here to New York, and prior to visiting Wesleyan to report to them regarding the gifts, I have learned of the following from the Methodist special gift department:-

March, 1940.....	\$666.00	Yellow slip No. 1
March, 1940.....	200.00	" " " 12
March, 1940.....	100.00	" " " 13

These amounts were included in the March gifts sent out by the Methodist Board to you. This was done by the assistant in the department, under the assumption that I was in China and therefore would desire to receive these gifts over there.

Since these gifts are designated for endowment purposes in the name of Wesleyan University and for the Mead Memorial Library, I do not wish to have the money in Chengtu. Will you therefore please notify me, or notify the Mission Board treasurer, that the money is available and may be drawn and put to the credit of the University here. Mr. Woodruff is not about just now, and when he returns I may not be about, so I want to make sure that these gifts are not sent out to West China and that they remain available for the purposes designated.

I hope the war is not making things too bad for you, and I hope that in the end everything will come out all right.

Cordially yours,

JB:RC

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ASSOCIATED MISSION TREASURERS

Shanghai

April 10, 1941

Mr. C. A. Evans  
Associated Boards for Christian Colleges in China  
150 Fifth Avenue  
New York City

Dear Mr. Evans:

I have just received your letter dated February 13th about the \$966.00 for Dr. Joseph Beech, per his letter of June 14th 1940. This item became quite involved due to misunderstandings and the crossing of letters. However, we believe it is all clear now, and at Dr. Beech's instructions it has been handled in the following manner:-

\$48.30 to the Methodist Mission, West China, Sze.  
500.00 to Chengtu University Hospital, Beds'  
Endowment  
417.70 to Chengtu Scholarships

In our letter dated December 28th 1940 to Dr. Beech this was all explained and verified. This fund is no longer in my possession.

Sincerely yours,

/s/ Glenn V. Fuller

Glenn V. Fuller

GVF:LK



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February 20, 1942

Mr. William Small  
c/o West China Union University  
Chengtu, Szechuan, China

Dear Mr. Small:

On January 23rd we cabled you \$300 through the Bank of China for the purpose of paying the salaries of six Chinese women doctors and six nurses in the outpatient service of your hospital. This amount we expect to send you monthly for the balance of this year.

At a meeting of our board last evening it was decided to increase the amount to \$500 monthly for the present to pay the salaries of ten nurses and ten women doctors. This increase, however, we cannot guarantee until the end of the year, although we hope to continue it for a much longer period. But in case of an emergency in the United States, or bombing of England again, we might wish to increase the amount we are allowing in England, and for that reason we can make no pledge regarding the continuance of the extra \$200 monthly.

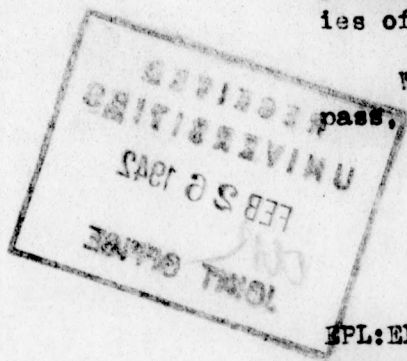
As we wrote in our last letter, Dr. Morgan told us that \$25. American would provide a subsistence salary for one person, and on this basis we made our calculations. We formerly contributed to just such work in Shanghai through the Margaret Williamson and St. Elizabeth's Hospitals which we are not able to reach at the present time. The \$500 will be cabled through the Bank of China within the next few days, and we are sending copies of this letter to Mr. Evans and Mr. Ramseur.

With the hope that things will be better as the months pass, I am

Yours sincerely,

Chairman

P.S. It is understood, of course that this \$500 is to be used to pay the salaries of twenty medical women: 10 doctors and 10 nurses, working in outlying clinics.



EPL:EF

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March 9, 1942

Mr. William Small  
West China Union University  
Chengtu, Szechwan, CHINA

Dear Mr. Small:

Due to the necessity involved in the association with ourselves with the Women's Hospital, it will be necessary for me to conduct correspondence through you. It seems the only way we could devise to avoid a conflict with organized university work. Had the situation been handled through our regular university channels, the appropriations would have been withheld entirely. The Chairman of the Association wrote you under February 20th sending same by air mail and we have a copy in hand. This increased the appropriation from \$300.00 to \$500.00 monthly for a period at least, with the understanding that the additional amount would increase the coverage for more nurses and doctors.

One of the means of publicity for securing additional funds is through the use of photographs of people working with an arm band of the Association in a conspicuous place. I am enclosing some pictures to give you the idea. I am also enclosing the lettering used on these arm bands which is blue embroidered on a cotton band  $17\frac{1}{2}$ " long and  $3\frac{3}{4}$ " wide. As soon as possible, therefore, that we can get pictures of some of the workers carrying on, it will help the situation immensely. There should not be the appearance of posing in any of these snapshots. They should be as natural as possible.

We are struggling here in the office under terrific odds, and I only wish you were back here to give us a lift.

Most sincerely yours,

C. A. EVANS

CAE/B  
ENCS.

Via China Clipper

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West China Union University,  
Chengtu, Szechuen,  
July 25, 1942.

Mr. C.A. Evans,  
150 Fifth Avenue,  
New York City,  
U.S.A.

ack  
10/19/42

Dear Mr. Evans,

This morning I sent you the following cable:

"SIX HOSPITALS REMITTANCES RECEIVED. PUBLICITY MATERIAL AIRMAILED."

This is in reply to your cable in which you stated that you had received no reports or acknowledgments regarding the remittances sent by the American Women's Hospitals and that publicity material was urgently needed. This seems to indicate that you have received none of our communications in connection with this matter.

As soon as I received your letter with the enclosed photographs and arm band I turned the material over to Dr. Kilborn, who is in direct contact with the members of the Hospital staff. He agreed to collect the necessary material as soon as possible. I mentioned the matter to him yesterday and he informed me that he had sent you a letter some time ago via air mail to Durban. At that time this mail route was the only one available to us here and I am afraid that it is rather slow. I am suggesting, therefore, that he send you another copy by the new all air mail route which has just been opened this week.

I am sorry that the prevailing circumstances are such that the information has been so long reaching you, for certainly the gift is greatly appreciated. I shall write Dr. Lovejoy again, for it appears that they have had no communications from us.

In the midst of our year-end closing I came down very suddenly with some curious ailment. The doctors are uncertain as to the nature of the disease, though some suggest a type of cholera. I am just getting around after two weeks in bed and am to be shipped off to the hills for a few weeks next Monday. It is most provoking at this particular time, but it seems the wisest action under the circumstances.

Sincerely yours,

*William W. Small*  
William W. Small.

RECEIVED  
JUL 28 1942

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WEST CHINA UNION UNIVERSITY, Chengtu, China,

Sept. 4, 1942.

Mr. C. A. Evans,  
150 Fifth Avenue,  
New York, U.S.A.

*ack - 11/17/42*  
*CE*

Dear Mr. Evans,

You will find enclosed a copy of the annual report for the work supported by funds received from the Harvard-Yenching Institute. We have already mailed the original copy to Dr. Elisseeff. When you receive this letter would you please check with him to see whether his copy has arrived. In the case of its non-arrival you will be able to pass the enclosed on to him.

*W. T. Elisseeff*  
*10/21/42*

You will, by this time, have learned of Mr. Robertson's serious illness. He certainly has had a bad time. However, I believe it is now safe to say that he has rounded the proverbial corner. The period of recovery after such an attack of typhus is generally long, and it is quite probable that he will not be back with us here at the office until around the end of the year. This will leave us in a rather difficult position, but we are endeavouring to meet the situation as best we can.

The annual report to the New York State Education Department is now completed and will be mailed to you at once (COPY ENCLOSED).

Inflated prices continue to be our chief worry as the new term opens. We have endeavoured to meet this situation by making a special commodity grant to each member of the staff. I understand Mr. Robertson wrote you at some length regarding this matter. Of course, such a grant is a great help but one wonders whether it will be more than just a temporary benefit. It continues to amaze me the way you manage to help us over each financial impasse. Indeed we are grateful to you and the organization which you represent.

It would seem from your letters that you have not been able to take any holiday this summer. I trust that someone may be found to relieve you for a short time as the past year has been a strenuous one for you.

Sincerely yours,

*William Small*

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WEST CHINA UNION UNIVERSITY,

Chengtu, Szechuen,  
September 23, 1942.

Mr. C.A. Evans,  
150 Fifth Avenue,  
New York City,  
U.S.A.

*ack*  
*1/4/43*

Dear Mr. Evans,

You will find enclosed herewith a copy of the annual report to the New York State Education Department. The original was mailed to you along with the annual report of the Harvard-Yenching Institute.

Possibly a comment is due regarding Item 6 (Library) of the statistical report. If reference is made to 1940-1941 report you will see that the figures used in the 1941-1942 report are the same. We were forced to use the previous year's figures as the Library was undergoing internal reorganization at the time we were making out the report. Mr. Robertson, no doubt, informed you of Mrs. Lindsay's resignation in May, and the unexpected departure of the Head Chinese Librarian in July. This left the Library very inadequately staffed and since that time we have been carrying on without replacements. We have with great difficulty contacted an experienced man and I understand he is now on his way to the University. We hope that he is as able as reports would indicate for you know how great our need has been for someone to assume the responsibilities of Head Librarian.

Miss Priest reports the arrival this morning of the fourteen thousand nine hundred (US\$14,900) dollars you cabled on September seventeenth, for West China Union University.

The enrollment in all institutions is considerably higher than last year. Registration will close within a week, following which a cable will be sent you indicating the total registration.

We have practically completed the work on our annual statement and the final statement should be ready for mailing very soon.

Mr. Robertson continues to improve, though it seems quite certain that he will not resume his duties at the office until the beginning of the new year. In the mean time Dr. Lindsay is spending an hour a day in his office endeavouring to meet some of the numerous calls which were made formerly on Mr. Robertson. Miss Robertson also expects to put in some time at the office, starting next Monday.

I understand you are also experiencing some difficulty in maintaining your staff. I trust that you will not be left short-handed at a time when you are carrying such a load yourself.

S. Miss Priest has asked to have  
Dr. Dsang's letter regarding H.Y.I.  
enclosed herewith.

Sincerely yours,

*William W. Small*  
William W. Small.

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WEST CHINA UNION UNIVERSITY

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October 19, 1942

Mr. William W. Small  
West China Union University  
Chengtu, Szechwan, CHINA

Dear Mr. Small:

I sincerely hope that your health has greatly improved. News which we received from several sources was very alarming and then came your letter of July 25th which has been on my desk for two or three weeks, but I cannot refrain from writing you, not alone because of our deep concern but to tell you that we have received the letter from Dr. Kilborn about the American Women's Hospitals remittances. Any pictures which may have been mailed have not been received and I am doubtful whether you can get them going. Possibly you have difficulty in getting films, but if there is any possible manner of getting at least a few negatives or even pictures, it will be greatly appreciated.

I surely do wish that you were on this side of the water as you would be put to good use. On the other hand, this is not a good wish after all, there should be no desire in our hearts about taking good people from their work in China.

With every hope that you are completely well at this time, I am

Very sincerely yours,

C. A. EVANS

CAE/B

Via China Clipper  
c.c. via next Clipper

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November 17, 1942

Mr. William Small  
West China Union University  
Chengtu, Szechwan, China

Dear Mr. Small:

Thank you for your letter of September 4, enclosing the copy of the report for the Harvard-Yenching Institute, also for the report to the New York State Education Department. These certainly have arrived in good time and we appreciate the effort which has been put forth in order to accelerate the process.

We are still receiving letters from other sources regarding the rise in the price of commodities and something must be done soon to relieve the situation which is resulting from the limited amount received from the U. S. dollar. We hope that we will be able to write you something at an early date, or better still, you will hear of it before any letter will reach you.

With sincere personal regards, I am

Most sincerely,

C. A. EVANS

CAE:P

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December 8, 1942

Mr. William Small  
West China Union University  
Chongtu, Szechwan, CHINA

Dear Mr. Small:

The Annual Report of the Treasurer for 1941-42 for West China Union University is enclosed herewith.

The necessity of sending to China all relief and rehabilitation funds credited through United China Relief places an entirely different emphasis upon the Board of Governors' responsibility for the field budget. In the past a sufficient amount has been taken from Sustaining Funds to pay for the cost of Administration and promotion in America. This can no longer be done and our Finance Committee is now struggling with the problem. "Struggle" is a good word as we have presented two different sets of recommendations, but they have failed to accept either one. It has the appearance of desiring to approach the United China Relief and force the hand of the Program Committee and a good deal of adroit maneuvering must be done. Meanwhile we must be patient until the matter is clarified.

I am giving you this information as the report calls for the transfer of surplus held by the Governors for Home Administration this current year. You will note this in another letter which we are enclosing covering the minutes of the Finance Committee of November 20th.

We trust that Mr. Robertson is improving rapidly, but undoubtedly he will not be able to take up the large task in the office. The question also arises in my mind about your good self.

The minutes for the West China Board meetings should be coming through within the next day or two and Mr. Corbett, I hope, will be writing a covering letter.

Very sincerely yours,

C. A. EVANS

CAE/B  
ENCS.

Via China Clipper  
c.c. via next Clipper

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December 8, 1942

Mr. William Small  
West China Union University  
Chengtou, Szechwan, CHINA

Dear Mr. Small:

We are enclosing copy of the minutes of the Finance Committee of West China Union University held on November 20th.

There are only two references which need clarification -- one being the cost of the Dental Building. We are hoping to secure this amount from United China Relief, but do not wish to publicize it in any way. Another item for reference is the Harvard-Yenching Institute balances held in Boston. A letter from President Dsang to Dr. Elisseeff has reflected very much the action taken in F-1687. I believe that we will gain further confidence from the Institute by taking this attitude.

An additional word regarding the budget estimates which were presented at the meeting of the Board and which are attached to these minutes. You will note that the field has in hand \$29,773.32 in Accounts Payable. My own judgment is that as these our last year's funds, we are perfectly justified in seeking assistance this year from the field in taking care of these costs. During the year the entire condition must be restudied.

Very sincerely yours,

C. A. EVANS

CAE/B  
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Via China Clipper  
c.c. via next Clipper

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February 15, 1943

Mr. William Small  
West China Union University  
Chongtu, Szechwan, CHINA

Dear Mr. Small:

The West China January trial balance sheet is enclosed herewith along with the budget analysis, cash statement and copy of Journal Voucher #456.

You will also find copy of a letter dated January 30th from the Associated Boards indicating that three-quarters of the present year's appropriation has been paid to West China. This does not include the building program of \$20,000 about which Miss Priest has cabled us recently. I have not replied as I do not have an answer available.

On December 12th we presented a revised program to United China Relief for their action. This included the \$20,000 for West China and the adjustments in the Nanking program, as well as Joint Needs for the West China campus, as the President's War Control Board has sounded a warning that we must go slow on the funds in hand as our program cannot be again budgeted until some time in October. We are, therefore, turning our attention to getting additional funds from the outside in the hope that we can secure an additional amount to carry the Colleges through this year on the basis which was authorized. Probably before this letter reaches you other word will be received by cable announcing the decision regarding the building program.

The figures which we have assembled for 1943-44 staggered the Executive Committee of the Associated Boards this morning as the total askings were 100% higher than last year.

I am sorry that we have not been able to make more definite statements regarding our position, but since December 12th it has been a matter of waiting for action on the part of United China Relief. This is not a thing to be publicized in China, but it definitely is the reason for our seeming slowness.

With every good wish to you, I am

Very sincerely yours,

C. A. EVANS

CAE/B  
ENCS.

Via China Clipper  
c.c. via next Clipper

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*Wek*

April 13, 1943

Mr. William Small  
West China Union University  
Chengtu, Szechwan, CHINA

Dear Mr. Small:

Minutes of the March 30th Finance Committee meeting are enclosed herewith.

By way of reporting on various actions taken it might be said that we have sold the nine shares of City Service Preferred and are still investigating the Canada Mortgage Corporation. The main discussion at the meeting centered around actions previously taken but not carried out by the Assistant Treasurer due to the Committee failing to recognize the character of the second grade bonds held on the list. This was all ironed out satisfactorily and F-1738 voted unanimously. Action F-1739 was voted out of sheer necessity as it would take considerable legal action to get the Custodian to release these restricted bonds for sale.

more

An even/lengthy and more detailed discussion was carried on regarding the use of common stocks. The statement which was presented, however, is not included with the minutes as same is to be revised for the Annual Meeting of the Board. At that time further discussion will be carried on regarding this situation.

The Committee reviewed the 1941-42 report and instructed the Treasurer's Office to distribute it to the entire Board. This was done but it is not attached to these minutes as the papers are comments from your letter of November 10th and the summary of income and expenditures attached to that letter.

The field budget for 1943-44 as attached to the minutes is not included herewith as it would also take up additional cost in transmittal and there are copies of the budget pages 1 and 2 consisting of summary of receipts and expenditures. The statement made in the minutes pretty much covers the situation as we see it now. The total askings from the Associated Boards ran to \$1,296,000. but after a re-study the requests were reduced by \$60,000.00. Still with all that the United China Relief has proposed that we receive approximately the same amount as provided in 1942-43. This means a very drastic re-study of the entire situation but we have hope that other funds will be received, which will help compensate for the difference. We will let you know later.

You will note from the minutes that \$15,000.00 has been included in

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Mr. William Small

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April 13, 1943

Joint Needs for the West China campus and we will be authorizing the balance of the fund by drawing as soon as the money comes to hand.

The authority to select a savings bank for the College of Dentistry was contingent upon the character of this balance. If it represents an accumulation of capital funds this seems a perfectly proper procedure. If, however, it is current balances accumulating there is a very serious question involved.

Very sincerely yours,

C. A. EVANS

CAE/B  
ENCS.

Via China Clipper  
s.c. via next Clipper



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CHECK SERVICE DESIRED OTHERWISE MESSAGE WILL BE SENT AT FULL RATE	
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	SHIP RADIO



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Send the following message "VIA MACKAY RADIO," subject to the rules, regulations and rates of Mackay Radio and Telegraph Company set forth in its tariffs and on file with regulatory authorities.

DOMESTIC SERVICES | 15 WORDS FOR THE 10 USUAL PRICE OF 10 FORM CCC-8

MAY 19, 1943

WILLIAM SMALL

CHENG TU (CHINA)

AMERICAN WOMENS HOSPITALS EXCEEDINGLY WROUGHT UP OVER LACK OF REPORTS USE OF THEIR FUNDS MAY RAISE MONTHLY REMITTANCES TO 1000 PROVIDED INFORMATION PICTURES FORTHCOMING CABLE SOMETHING FOR ANNUAL MEETING JUNE FOURTH.

CARL EVANS

*written by Dr. Langford 5/19/43*

Sender's Name and Address (Not to be transmitted) ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA, 150 Fifth Avenue, New York City

TO SEND A MESSAGE TELEPHONE YOUR LOCAL MACKAY RADIO OFFICE OR ANY POSTAL TELEGRAPH OFFICE.

NEW YORK ..... WHITEHALL 4-6780	DETROIT ..... RANDOLPH 1555	SAN FRANCISCO ..... GARFIELD 1303	SEATTLE ..... ELLIOT 4212
CHICAGO ..... HARRISON 1515	WASHINGTON ..... NATIONAL 1246	OAKLAND ..... TEMPLEBAR 3360	TACOMA ..... MAIN 6101
BOSTON ..... CAPITOL 1234	BALTIMORE ..... PLAZA 7210	LOS ANGELES ..... TRINITY 0731	PORTLAND ..... ATWATER 6484
PHILADELPHIA ..... LOCUST 3740	CAMDEN ..... CAMDEN 3296	SAN DIEGO ..... MAIN 4177	NEW ORLEANS ..... RAYMOND 9237
..... BROAD 5221			

FOR MESSENGER TELEPHONE POSTAL TELEGRAPH OR RING POSTAL CALL BOX

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R A D I O G R A M

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THE INTERNATIONAL SYSTEM

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Cables



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LH3N 57 WIRELESS VIA MRT=C CHENGTU 24 1140<sup>37</sup> MAY 25 AM 8 <sup>04349</sup>

NLT CARL EVANS=

150 FIFTHAVE ( NYC ) ( HR )=

*ack cable  
by 6/1/43*

*to R. S. 1. New York  
5/25/43*

FULL INFORMATION PICTURES SENT YOU OCTOBER ADDITIONAL MATERIAL  
FORTHCOMING WOMANS HOSPITALS FUNDS PROVIDING VITAL HELP AND  
MAKING POSSIBLE ADDITIONAL SERVICE NEED PARTICULARLY GREAT WITH  
OPENING NEW HOSPITAL STOP IMPOSSIBLE INSURE UNIVERSITY BUILDINGS  
GOLD CURRENCY CAN YOU PLACE INSURANCE NEWYORK STOP CENTRALBANK  
INSTRUCTS CABLE ALL FUNDS THROUGH CHASE NATIONAL NOT BANKCHINA=  
: WILLIAM SMALL.==

FOR MESSENGER-RING THE POSTAL CALL BOX OR TELEPHONE NEAREST POSTAL TELEGRAPH OFFICE.  
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CHINA UNION UNIVERSITY, Chengtu, China,  
May 27th, 1943.

The financial year-end will soon be upon us and to facilitate the usual adjustments I shall try to gather together a number of items which have come up during the last few weeks.

Funds available in gold 1942-43: You will find enclosed herewith a statement of the gold available for the current year and its use to May 18, 1943. This should make clear to you the funds and their sources which we have counted on for this year. You will note that we have not included any income for "Scholarships" or "Hodgkin Fund". As the amount varies each year it seemed best to leave it out of the present calculation and draw the amount following your June 30 statement.

According to Miss Priest's letter of Nov. 10, 1942 we had drawn draft no. 808 for US\$415.50 and paid the Friends Service Council for Miss Robertson's salary. However, since that time we have your letter of January 18 to hand stating that you had already paid this amount. We have therefore asked the station treasurer of the F.S.C to refund us the national currency. Thus your charging the amount to Account #31 is all right for we will merely treat the above draft as a withdrawal from the general appropriation.

Dep-015 ✓ Checks drawn on the Central Hanover Bank need no explanation, though it might be well to draw your attention to the one issued March 24, 1943 to N. Parfit for US\$1 500.00. Miss Priest wrote asking you to deposit this amount from Yenching University to our Central Hanover Bank account. We issued the check only because Yenching University have none on hand in Chengtu.

In section "D" there are a number of transfers recorded which have not been reported to you. Will you, therefore, please note the following and make the necessary adjustments: 1) Dr. Hsu Min-yuen. A copy of the letter given to Dr. Hsu is enclosed. Please pay him on presentation of the letter.

2) Commissioner Kwoh. He has paid the equivalent of US\$ 5,000.00 to us here. It is to be used by a student going to the United States for advanced study. When we know just who it is we will forward a copy of the letter given to him.

3) Will you kindly transfer from the current appropriation for 1942-43 the amounts below and set up special accounts for the following:

Jesus Study Groups US\$800.00 eight hundred  
Kalman Kohn 700.00 seven hundred  
Ophthalmology equipment 265.00 two hundred sixty five

8/30/43  
Dr #488  
Expense #172  
Perhaps this is the place to answer your query in your April 13 letter regarding the College of Dentistry reserve fund which you have set up. First I should say it is not the "college" but the "Dental Clinic" and therefore does not relate to current budget balances. The Dental Clinic is now using a number of new dental chairs which were loaned by National Central University. When this university moves down river at the end of the war the chairs will go too. Dr. Lindsay is therefore trying to have a balance on hand to meet the cost of new chairs at such a time. Let me assure you that all the special reserves which we have asked you to set up during the year are of a similar nature. Some departments have sold a piece of old equipment, while prices are favourable, and want to have the money on hand in the States to be able to purchase new equipment, when transportation becomes possible.

In section "E" the first two items were explained in Miss Priest's letter of Nov. 10, 1942. I have included the amount of US\$3,817.27 which the Finance Committee recommended be taken from Accounts Payable to meet the deficit on Home Administration. Mr. Robertson took this matter up with you in a letter Mar. 18 and as yet we have had no reply. Though we are hoping that you will not need this amount I thought it best to include it so that we would run no danger of overdrawing.

You will note that up to May 18 we have a balance of US\$16,249.42. It will be necessary to draw most of this during the next month to provide for current expenses, so we do not expect to have much on hand at the time of closing.

American Women's Hospitals: On Monday last, May 24th we sent you the following telegram- FULL INFORMATION PICTURES SENT YOU OCTOBER ADDITIONAL MATERIAL FORTHCOMING WOMEN'S HOSPITALS FUNDS PROVIDING VITAL HELP AND MAKING POSSIBLE ADDITIONAL SERVICE NEED PARTICULARLY GREAT WITH OPENING NEW HOSPITAL STOP IMPOSSIBLE

0593

UNIVERSITY BUILDINGS GOLD CURRENT CAN YOU PLACE INSURANCE NEWYORK STOP  
CENTRALBANK INSTRUCTS CABLE ALL FUNDS THROUGH CHASE NATIONAL, NOT BANKCHINA.

The first part was in reply to your telegram. I am certainly sorry that it was necessary. It would seem to indicate that Dr. Kilborn's last letter written in October did not reach you. I understand that this was a detailed letter reporting on the activities of the hospital and also enclosing pictures. In the absence of Dr. Kilborn, Dr. Cunningham is now preparing another letter which will be forwarded soon. I shall suggest to him that he include the other letter for even now the information will no doubt prove valuable. Since receiving your telegram we have received another remittance from the American Women's Hospitals - this time for US\$1,000.00, so evidently they decided to increase the amount as you intimated. I might say that films are extremely difficult to secure and the prices of developing are exorbitant. However, I know the medical people are doing their best to provide the type of information that is desired.

Mr. Robertson is writing regarding the insurance so I will not lengthen this letter unduly.

No doubt you have received from other sources the news of the Government's grant of 50% on every dollar sent from abroad. Unfortunately the regulation takes effect from the first of May, and will mean that we will receive only limited benefit on the 1942-43 budget as the greater portion of our funds were already brought out by this time. However, it will help the immediate situation and for that we are indeed thankful. We are hoping that the subsidy will be increased from time to time, for there is no possibility of any alteration in the present price trend.

The last item in the telegram is connected with the new regulations. If we are to receive the special subsidy it would seem from the latest word from the Central Bank that all telegraphic transfers must be through the Chase National Bank. Formerly any of your remittances have been through the Bank of China. The remittance from the American Women's Hospitals is a case in point. Would you please see that this is changed so that we will be sure to get the additional 50%. We have sent the last two remittances, which arrived in May, to Chungking applying for the extra subsidy, but up to the present have not had time for a reply. For the ex On a May 20th I received a letter from Miss Harrison, the field treasurer of the W.M.S. of the United Church of Canada, stating that she had been instructed by the Home Board to pay the annual grant to the University directly. She has therefore, paid over the equivalent of Canadian \$1,000.00 for the period January 1 to June 30, 1943. The new procedure is made necessary by a Canadian government regulation, I believe. As this transaction was made on May 20th it has not been included in the accompanying report, but you will want to make the necessary adjustment before the closing.

I trust that this letter will reach you before you have completed the closing of the books. We can only hope that the year-end statements will come through as quickly as the monthly reports have done all year, and we will do our best to have our reports home to you at an early date.

Sincerely yours,

*William W. Small*

William W. Small.

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MAY 20 1943  
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WEST CHINA UNION UNIVERSITY, Chengtu, China,  
May 27th, 1943.

Dear Mr. Evans,

*Duplicate*

*ack  
5-9-43*

The financial year-end will soon be upon us and to facilitate the usual adjustments I shall try to gather together a number of items which have come up during the last few weeks.

Funds available in gold 1942-43: You will find enclosed herewith a statement of the gold available for the current year and its use to May 18, 1943. This should make clear to you the funds and their sources which we have counted on for this year. You will note that we have not included any income for "Scholarship or "Hodgkin Fund". As the amount varies each year it seemed best to leave it out of the present calculation and draw the amount following your June 30 statement.

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Mr. Evans.

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INSURE UNIVERSITY BUILDINGS GOLD CURRENCY CAN YOU PLEASE INSURANCE NEWYORK STOP  
CENTRALBANK INSTRUCTS CABLE ALL FUNDS THROUGH CHASENA NOT BANKCHINA.

The first part was in reply to your telegram. I am certainly sorry that it was necessary. It would seem to indicate that Dr. Kilborn's last letter written in October did not reach you. I understand that this detailed letter reporting on the activities of the hospital and also enclosing pictures. In the absence of Dr. Kilborn, Dr. Cunningham is now preparing another letter which will be forwarded soon. I shall suggest to him that he include the other letter for even now the information will no doubt prove valuable. Since receiving your telegram we have received another remittance from the American Women's Hospitals - this time for US\$1,000.00, so evidently they decided to increase the amount as you intimated. I might say that films are extremely difficult to secure and the prices of developing are exorbitant. However, I know the medical people are doing their best to provide the type of information that is desired.

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The last item in the telegram is connected with the new regulations. If we are to receive the special subsidy it would seem from the latest word from the Central Bank that all telegraphic transfers must be through the Chase National Bank. Formerly any of your remittances have been through the Bank of China. The remittance from the American Women's Hospitals is a case in point. Would you please see that this is changed so that we will be sure to get the additional 50%. We have sent the last two remittances, which arrived in Chungking applying for the extra subsidy, but up to the present have not received a reply. On May 20th I received a letter from the field treasurer of the W.M.S. of the United Church of Canada. She has been instructed by the Home Board to pay the annual grant to the hospital. She has therefore, paid over the equivalent of Canadian \$1,000 for the period January 1 to June 30, 1943. The new procedure is made necessary by the Canadian government regulation, I believe. As this transaction was made on May 20th it has not been included in the accompanying report, but you will want to make the necessary adjustment before the closing.

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Sincerely yours,

*William W. Small*

William W. Small.

P.S.

Not until after posting the original copy of this letter and statement did I register the fact that the items in Account # 31 had not been included in the calculations. I have added, therefore, a summary for your reference. The items which appeared previously as drafts and checks have not been included.

Also since mailing to you last we have had a letter from Dr. Hsu Min-yuen stating that he no longer needs the five thousand United States dollars. Will you therefore destroy the copy of the letter which I enclosed in the previous letter and not set up the reserve which I requested. This means in effect that we have another five thousand dollars to draw above what is reported on the enclosed statement.

Sorry to trouble you with these extra details. W.W.S.

0596

June 11, 1943

Mr. William Small  
West China Union University  
Chengtou, Szechwan, CHINA

Dear Mr. Small:

We thank you for your cable of May 25th informing us regarding the publicity material for the American Women's Hospitals. We trust this material will be forthcoming very shortly. These people are greatly interested and are eager to get as much material as possible for publicity purposes. They will no doubt raise their remittances if they are kept informed of conditions and the need for such funds.

We have investigated the possibility of insuring the University buildings and find that the American Foreign Association is in a position to take care of this. We have cabled you today regarding same and trust your reply will be received promptly.

With best wishes to you, I am

Most sincerely yours,

C. A. EVANS

CAE/B

Via China Clipper  
s.s. via next Clipper

(not dictated)

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WEST CHINA UNION UNIVERSITY,

Chengtu, Szechuen,  
June 15th, 1943.

Mr. C.A. Evans,  
150 Fifth Avenue,  
New York, U.S.A.

*file*

Dear Mr. Evans,

Yesterday we sent you the following telegram:

\*Pay Yao-Nan Chang student Massachusetts Institute Technology  
500 American dollars charge current appropriation letter following.  
(Signed) William Small.

Mr. Chang is a student at M.I.T. who will be graduating in June,  
but he is remaining in the United States for further training during the  
coming year. \*Mr. Ho Beh Heng, one of the members of the West China Board of  
Directors, has asked us to send him two thousand United States dollars (US\$2,000.)  
He has deposited with us here sixty thousand dollars National Currency (NC60,000.)  
the equivalent of two thousand United States dollars at the official rate of  
20:1 plus the additional exchange subsidy of 50% allowed by the government.

We have already cabled Mr. Chang stating that US\$500.00 would be  
available immediately and the balance of US\$1,500.00 later. We hope that he  
had no difficulty in contacting you in the first instance and that when Mr.  
Chang presents this letter you will turn over the balance due to him.

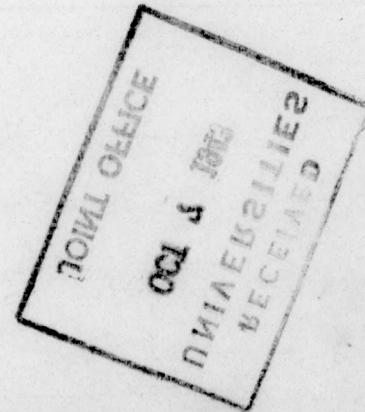
Thanking you in advance for your attention in this matter,

Sincerely yours,  
WEST CHINA UNION UNIVERSITY

*William W. Small*

William W. Small, Bursar. Bursar

\$500.00 paid 6/25/43 - West China Co. 3984  
1,500.00 " 10/5/43 - " " " 4005



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CHECK SERVICE DESIRED OTHERWISE MESSAGE WILL BE SENT AT FULL RATE	
DOMESTIC	FOREIGN
FULL RATE	FULL RATE
DAY LETTER	CDE RATE
NIGHT LETTER	URGENT
SERIAL	DEFERRED
	NIGHT LETTER
	SHIP RADIO



CHARGE ACCOUNT NUMBER	
CASH NO.	TOLLS
CHECK	
TIME FILED	(STANDARD TIME)

Send the following message "VIA MACKAY RADIO," subject to the rules, regulations and rates of Mackay Radio and Telegraph Company set forth in its tariffs and on file with regulatory authorities.

FORM DCC-8  
DOMESTIC SERVICES: 15 WORDS FOR THE 10 USUAL PRICE OF 10

JUNE 22, 1943

WILLIAM SMALL  
CHENG TU (CHINA)

WE ASKING FOR REPORT USE OF 10,000 DOLLARS DONATED FOR HOSPITAL EQUIPMENT LAST YEAR  
CABLE REPLY INDICATING ADDITIONAL HOSPITAL FACILITIES PROVIDED.

CARL EVANS

Sender's Name and Address (Not to be transmitted) ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA, 150 Fifth Ave., New York City

TO SEND A MESSAGE TELEPHONE YOUR LOCAL MACKAY RADIO OFFICE OR ANY POSTAL TELEGRAPH OFFICE.

NEW YORK ..... WHITEHALL 4-6780	DETROIT ..... RANDOLPH 1555	SAN FRANCISCO ..... GARFIELD 1303	SEATTLE ..... ELLIOT 4212
CHICAGO ..... HARRISON 1515	WASHINGTON ..... NATIONAL 1246	OAKLAND ..... TEMPLEBAR 3360	TACOMA ..... MAIN 6101
BOSTON ..... CAPITOL 1234	BALTIMORE ..... PLAZA 7210	LOS ANGELES ..... TRINITY 0731	PORTLAND ..... ATWATER 6484
PHILADELPHIA ..... LOCUST 3740	CAMDEN ..... CAMDEN 3296	SAN DIEGO ..... MAIN 4177	NEW ORLEANS ..... RAYMOND 9237

FOR MESSENGER TELEPHONE POSTAL TELEGRAPH OR RING POSTAL CALL BOX

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R A D I O G R A M

Mackay Radio

THE INTERNATIONAL SYSTEM

Commercial  
Cables



All America  
Cables

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15 WORDS FOR THE  
USUAL PRICE OF 10  
DOMESTIC  
SERVICES

RECEIVED AT

STANDARD TIME  
INDICATED ON THIS MESSAGE

LET4N 25 CABLE VIA MRT=N CHENGTU JUNE 22 1201

DCC-4 G

NLT CRL EVANS=

JUN 23 AM 8 55

150 FIFTHAVE NYC (HR)=

*file*

HAVE DRAWN TWENTY THOUSAND AGAINST HYI 30000 RESERVE IS

KAOYAOLIN AVAILAABLE SEPTEMBER INSURANCE DETAILS AIRMAILED

JUNE THIRD=

WILLIAM SMAEL.

150 FIFTHAVE TWENTY THOUSAND HYI 30000 KAOYAOLIN JUNE THIRD

FOR MESSENGER-RING THE POSTAL CALL BOX OR TELEPHONE NEAREST POSTAL TELEGRAPH OFFICE.

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0600

TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

私立華西



協合大學

ADMINISTRATION OFFICE

辦公廳  
THE BURSAR

CHENG TU, SZECHWAN

四川成都

July 2, 1943.

Mr. C.A. Evans,  
150 Fifth Avenue,  
New York City.

*JK*

Dear Mr. Evans,

This letter is to introduce Mr. Tu Shu-tung, a member of the faculty of our University. Mr. Tu has secured a scholarship for post-graduate study at Oberlin College during the coming year.

On February 19 Miss Priest wrote you requesting that you transfer from current appropriation a total of five thousand dollars United States currency (US\$5,000.00) and set up a special account, preferably in a savings bank in the name of Tu Shu-tung. At that time it did not seem probable that Mr. Tu would be able to secure his passport this summer. However, since that time arrangements have been completed and Mr. Tu expects to leave shortly.

On presentation of this letter will you please pay Mr. Tu five thousand dollars United States currency (US\$5,000.00)

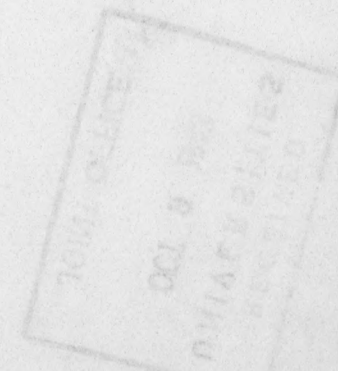
Any assistance you can give to Mr. Tu during his period of study or while he is making the necessary arrangements for entry into College will be greatly appreciated.

*Paid  
10/10/43  
No. 4007*

Sincerely yours,

*William W. Small*

William W. Small, Bursar.



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# Mackay Radio

STANDARD TIME INDICATED

RECEIVED AT



FOREIGN SERVICES  
AT  
STANDARD RATES

## RADIOGRAM

The following Message was received "VIA MACKAY RADIO,"

HB83 CH

CHENG TU 32/31 7 1145

NLT CARL EVANS 150 FIFTH AVE NYC

UCR 10000 HOSPITAL EQUIPMENT MADE POSSIBLE OPENING UNIVERSITY  
HOSPITAL REESTABLISHING OBSTETGNECOLOGY UNIT WITH FORTY BEDS  
WARD ACCESSORIES TOILET KITCHEN NURSES FURNITURE PAINTING  
OPERATROOM //

WILLIAM SMALL

*ack 7/8/43*  
*Relayed to Dr. Senning Forest 7/8/43*

ITT-I

DCC-4 NY TRIP

WRITE YOUR MESSAGE ON THE GREEN-TOP BLANK. FILE THROUGH POSTAL TELEGRAPH BY MESSENGER, TELEPHONE OR POSTAL TELEGRAPH PRINTER. BE SURE TO SPECIFY "VIA MACKAY RADIO". IF DESIRED, MESSAGES MAY BE TELEPHONED DIRECT TO MACKAY RADIO BY CALLING WHITEHALL 4-6780.

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Wick  
August 9, 1943

Mr. William Small  
West China Union University  
Chengtou, Szechwan, CHINA

Dear Mr. Small:

Your letter of May 27th came through promptly and has been studied both by the undersigned and Miss Cloud. As our closing was completed before this reached us, naturally we could not make the changes suggested for 1942-43.

I do not know that I have specifically referred to the use of the "Hodgkin Fund" but the Finance Committee did give attention to it and raised questions as to the use of the fund at the present time. At least, there should be a very detailed statement as to what use the fund is allocated before the Finance Committee reverses its action to put accrued interest into principal. Temporarily I withheld putting this action through until we can get some further light from the field.

We take it that the \$415.50 involving Miss Robertson's salary has now been adjusted.

The check for \$1,500.00 to N. Parfit came through and was deposited as requested.

We received the copy of a letter to Dr. Hsu Min-yuen and will be governed accordingly when the funds are needed. The same is true of the \$5,000.00 for student work in the United States, but please scan all of these with great care as we are working in close cooperation with the U. S. Treasury Department and cannot afford to become involved in any questionable transaction.

Temporarily, we have set up the three accounts as listed under No. 3 of your letter, putting them into Suspense and labeling them as requested.

Thanks for your explanation regarding the Reserve accounts on our books. This paragraph will be of great value to us in making reports to United China Relief and the National War Fund regarding balances on hand.

We are grateful for the adjustment of US\$3,817.27, but at this end, it is again in the hands of the Finance Committee and I sincerely hope that nothing drastic will be done by that Committee when it meets again and finds itself face to face with this problem.

Here in the office we are endeavoring to keep administrative and promotional expenses to the lowest minimum and in every instance; and every college in the field has had the advantage and I can see no other alternative than that Nanking, Shantung and West China will have to face the deduction of home office expense from regular income.

As a matter of fact our adjustment of the closing shows a much larger amount of cash on hand than your figures. Our Accounting Office has prepared the enclosed statement which naturally does not reconcile with your figures and cannot be made to balance, as payments made by us in New York are not accounted for in your balances. Miss Priest has written us about this and it is a perfectly understandable oversight.

0603

August 9, 1943

The enclosed statement will give the total picture as we see it from this end, but in the light of the statement which you attached, it seems an almost impossibility to reconcile the two accounts.

In connection with your reconciliation the following checks are still undrawn through the Central Hanover Bank and Trust Company:

#58	\$1,000.00
59	1,000.00
64	75.00
65	150.00
66	100.00
69	600.00
72	400.00
73	1,000.00
80	1,000.00
81	1,000.00
83	500.00
	<u>6,825.00</u>

I notice in your appropriations that you have a total from Sustaining Funds and Special Building Funds of \$110,000.00; whereas, in reality the total was \$120,000.00 plus \$12,000.00 as a special appropriation for equipment for the Hospital. I shall be interested in your adjustment after you have studied these figures.

American Women's Hospitals. We were indeed grateful for the cablegram which is quoted in your letter regarding this very important venture. We are on the receiving line of a barrage of telephone calls for photographs, descriptive material and what-not to support this work. The original literature which the organization issued secured a remarkably fine response and they are now even in a position to increase the appropriation beyond the present amount. They are thoroughly in earnest, but cannot do more without additional information. I sincerely hope, therefore, that we can get more than has been coming in the past.

We investigated the insurance question and found out that there is no data here which will be a guide in placing insurance here. Naturally, the Company will not proceed without such data. You replied to my cable indicating that the information is en route and as soon as it arrives, we will take the matter up again.

I sincerely hope that the exchange grant situation has been changed so that remittances are coming through satisfactorily at the present time. Frankly, the Chase Bank charges practically \$25.00 for a minimum remittance and a proportionate rate for larger amounts—whereas, the Bank of China charges simply for the cost of the cable. I have put the pressure on the Bank of China and they tell me that the remittances are going through satisfactorily now and do not have to be transferred from their Branch in China. If that is true, you are being saved considerable money.

We were aware of the necessity of sending the remittances of the Woman's Society of the United Church of Canada direct to the field as it is almost impossible to get money out of Canada into the United States, as is also true of Great Britain. Therefore, we agreed to this method. We entered the final payment on our books as an in-and-out item, anticipating that this would be done.

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Mr. Small

- 3 -

August 9, 1943

We did the best we could in getting out the closing for the Colleges,  
but were extremely short-handed and did not do as well as a year ago.

With sincerest personal regards, I am

Most cordially yours,

C. A. EVANS

CAE/B  
cc: Accounting Office  
ENC.

Via China Clipper  
c.c. via next Clipper

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0605

November 16, 1943

Mr. William W. Small  
West China Union University  
Chengtu, Szechwan, CHINA

Dear Mr. Small:

We have received \$60.00 from a Mr. Quan Yut in California for a scholarship memorial fund. He wished to communicate with some student, but we told him that this was hardly possible and quite inadvisable and, therefore, he has released the money for general scholarship use.

We are depositing this in the West China account at the Central Hanover Bank and Trust Company.

Very sincerely yours,

C. A. EVANS

CAE/B  
cc: Accounting Office

Via China Clipper  
c.c. via next Clipper

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