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Administrative
Senate - Minutes 1916-1919

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SENATE MINUTES. AUGUST 7, 1916.

Present :—J. Taylor, H. T. Silcock, D. S. Dye, O. L. Kilborn,
J. L. Stewart, C. M. Stubbs, C. W. Service, C. B. Kelly,
C. R. Carscallen.

The minutes of the previous meeting were read and approved.

- 556 *Resolved* that H. T. Silcock be asked to communicate with H. B. M. Consul-General regarding the removal of the soldiers who have been living on the premises for the purpose of guarding the property, and to request the Consul-General to express to the Hua Yang official our appreciation of his consideration in sending us the men.
- 557 *Resolved* that the attention of the Methodist Episcopal Mission Meeting now being held in Chengtu, be called to Senate Minute No. 278, asking them if possible to reconsider their proposed removal of Dr. Irwin from Chengtu, in view of the serious effect on the work of the Medical College for next year.
- 558 The Faculty made certain recommendations *re.* scholarships and prizes, which were amended and adopted as follows :
University scholarships are as follows :

- I. Entrance scholarships
- II. Annual scholarships
- III. Special scholarships

I. ENTRANCE SCHOLARSHIPS.

University entrance scholarships entitle the holders to free tuition during the three years of the University Junior Division. These do not include laboratory fees, and are subject to the conditions named below. These scholarships are ten in number, five of which are open to students of the West China Christian Educational Union, and five to students of other schools, as follows :

1. A scholarship will be awarded each year to the student standing highest in the regular examinations for graduation from the West China Educational Union Middle Schools in the following places: Chengtu, Chungking, Mienchow, Suifu, Yunnan. Candidates shall furnish to the University, through the school principal, satisfactory evidence as to health and moral character.

2. One scholarship will be awarded each year in each of the above named places to the student standing highest in a University entrance examination to be conducted in the above named centers. Candidates for these scholarships must be from schools not in the West China Christian Educational Union. Regulations are as follows :

The subjects of examination shall be Chinese, English, Religious Knowledge or Chinese Ethics, History, Geography, Mathematics, Science (Physiology, Biology, Chemistry, Physics). The standard of these subjects to be that of Middle School graduation grade. Candidates shall make application to an examiner appointed by the University in each of the above named centers, according to conditions from time to time announced by the University. The candidates shall, during examinations, be under the direction of the examiner. Candidates shall pay an examination fee of \$.50 which fee will not be refunded.

II. ANNUAL SCHOLARSHIPS.

1. Junior Division: A scholarship of Full Tuition for one year will be granted to the students making the highest grade in their year's work at the end of the First, Second, and Third years of the Junior Division course. Half tuition will be granted to the student standing second highest at the end of the same years. These scholarships do not include laboratory fees.

2. Senior Division: Scholarships amounting to full tuition for one year, are open to students standing first in each department at the end of the first and second years.

III. SPECIAL SCHOLARSHIPS.

Rosemond Scholarship: Through the interest on a fund provided by Mr. Fred L. Rosemond, of Cambridge, Ohio, U.S.A., the University is enabled to offer annually a special scholarship amounting to approximately thirty-five dollars, tenable for three years, to the student of the Third year Junior Division standing highest in his work for that year. This goes to students who would otherwise be unable to complete the Senior Division course.

GENERAL REGULATIONS GOVERNING SCHOLARSHIPS.

In addition to the special regulations governing the above scholarships, the following General Regulations shall be applicable to all Scholarships granted by the University:

No scholarship shall be awarded where the candidate has failed in one subject during that year, or where he has failed to secure an average yearly grade of 78%.

Unless specially exempted by the University, the student obtaining a scholarship must attend University classes continuously from the time the scholarship is

granted and for the time required by the scholarship, otherwise the scholarship shall lapse and may be awarded to another.

The University at any time may rescind a scholarship on account of improper conduct on the part of the recipient (such as dishonesty, etc.), or for continued ill-health, or failure on the part of the student to make satisfactory progress in his studies. Failure in the final examinations of any year may be considered a sufficient for cancelling scholarship.

Attendance at the University during the previous year shall be necessary to secure any Special or Annual scholarship.

No student shall hold more than one scholarship during any year whether from the University or any other institution.

The standing of candidates for scholarships in both divisions of the University will be decided upon the following three points: Scholarship, Health, Leadership.

ADJOURNMENT.

SENATE MINUTES, AUG. 28, 1916.

WEST
CHINA

Present :—A. E. Johns, O. L. Kilborn, C. M. Stubbs, W. R. Taylor, E. W. Wallace, J. Taylor, J. L. Stewart, H. D. Robertson, H. L. Canright, C. W. Service, C. B. Kelly, R. J. Davidson, R. H. Davidson, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

- 559 A communication from E. W. Wallace, on behalf of the Executive of the Educational Union, was read, asking for suggestions as to subjects for discussion at the coming Annual Meeting of the West China Christian Educational Union.

Resolved, that the matter be referred with power to the members of the Senate who are members of the Executive of the Educational Union, *viz.*, J. Taylor, H. T. Silcock, J. L. Stewart, R. J. Davidson, W. M. Crawford.

- 560 A communication from F. Rowntree, University Architect, acknowledging the receipt of Senate's information and suggestions regarding the proposed Middle School Building, was read.

- 561 A communication from Dr. H. T. Hodgkin, under date July 15, dealing with various University matters, was read.

- 562 A communication from C. M. Stubbs, requesting permission to occupy, until the end of the year or until R. C. Ricker's return, the University House lately occupied by R. C. Ricker, was referred to the Property Committee, with power.

- 563 A communication from Dr. J. Endicott, bearing date July 6, informing as to action taken at the meeting of the Executive Committee of the Board of Governors held the first week in July, was read.

- 564 In regard to the matter of the proposed revision of the Constitution,

Resolved, that in accordance with the recommendation of the Executive Committee of the Board of Governors, we authorize the Secretary of the Senate to cable the word "Approve", meaning that we approve the revised Constitution, and still wish the Board of Governors to amend the Constitution, when adopted, in the way in which the Senate has already suggested.

- 565 *Resolved*, that the question of providing a residence for Mr. Goldblatt, who we are informed is expected to arrive this Autumn, was referred to the Property Committee.

- 566 *Resolved*, that the Secretary be instructed to cable the Board of Governors as follows:

"Senate satisfied with Ricker's efficiency". Also "Suggest Board of Governors secure presence of Rowntree and Ricker at the meeting of the Board of Governors".

- 567 *Resolved*, that the expense for cables be paid out of Working Capital Account.

ADJOURNMENT.

0283

SENATE MINUTES—OCT. 5, 1916.

WEST
CHINA

Present :—J. L. Stewart, H. L. Canright, W. M. Crawford,
W. R. Taylor, J. Taylor, O. L. Kilborn, C. M.
Stubbs, H. D. Robertson, A. E. Johns.

The minutes of the previous meeting were read and approved.

568 The following communications were read :

1. A letter from F. Rowntree.
2. A letter from R. C. Ricker.
3. The Minutes of a meeting of the Executive Committee of the Board of Governors.
4. A letter from R. L. Simkin *re* Mr. Ch'en.

569 The Faculty Report was read.

Resolved that the amount of money necessary for printing hymn-books in English and for a sign-board at the Gate, be granted.

570 *Resolved* that the matter of the renting of the Ricker house to the C.M.M. be referred to the Property Committee, with power.

571 *Resolved* that we express our sympathy with R. C. Ricker in the loss of his wife, and our deep appreciation of Mrs. Ricker's gracious Christian character.

ADJOURNMENT.

SENATE MINUTES. Nov. 10, 1916.

Present :—J. Taylor, J. L. Stewart, E. W. Wallace, C. M. Stubbs, H. D. Robertson, O. L. Kilborn, W. M. Crawford, J. M. Yard, H. L. Canright, A. E. Johns, C. B. Kelly, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

- 572 The Secretary reported the receipt of the following cablegram from Toronto on Oct 17:

"mayppiray ipkulvutem", which is

"Library 25,500 Chinese cash; furnish specifications".

- 573 *Resolved* that the Property Committee be asked to prepare the necessary specifications for the Library and report to the Senate.

- 574 Communications from H. T. Hodgkin, dated Sept. 20, and from F. Rowntree, dated Aug. 24, were read.

- 575 A communication from D. S. Dye requesting a supplemental estimate for physical apparatus was read.

Resolved that we authorize the Physics Department to spend \$75.00 Gold, in addition to the items in the Budget, and that it be paid out of the Emergency Fund.

- 576 C. B. Kelly presented a request for authority to use \$150.00 Mex. in addition to the items in the Budget, for bacteriological purposes.

Resolved that the request be granted on the understanding that the amount will be estimated for next year, the amount this year to be paid out of the Emergency Fund.

- 577 *Resolved* that we rent to the Provincial Silk School, located in the Lan Tai Tsi, the field immediately in front of the Temple, for athletic purposes.

- 578 The Vice-President brought to the attention of the Senate the matter of the fees chargeable to medical students.

Resolved that the third paragraph, page 46, in the Calendar be changed to read as follows:

"In medicine, in addition to the above fees, an annual laboratory fee of \$5 is charged. This is not returnable."

This is to go into effect at once.

- 579 *Resolved* that Committees or those responsible for the expenditure of estimates, in case they wish to transfer any unused balance from one item to another, first get the consent of the Senate.

- 580 *Resolved* that the Secretary be asked to communicate with the Secretaries of the Board of Governors and with the President of the University regarding the matter of the latter's return to the field, suggesting the advisability of his being on the field during the absence of the Vice-President on furlough in 1918.

ADJOURNMENT.

A. E.

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SENATE MINUTES, DEC. 7, 1916.

WEST
CHINA

Present:—C. M. Stubbs, R. H. Davidson, H. L. Canright, H. T. Silcock, J. L. Stewart, J. Taylor, D. S. Dye, A. E. Johns, W. M. Crawford, E. W. Wallace, R. J. Davidson, H. D. Robertson. Visitor, G. E. Hartwell.

The minutes of the previous meeting were read and approved.

582 *Resolved* that we endorse the appeal of the Committee which has prepared a statement of the needs of the Normal School, Education Department and Educational Union.

583 The Report of the Faculty was received, amended, and adopted as follows:

Resolved that Liu Tsi-Min be given his examination a few days earlier than other students and that his Diploma be given him at the end of the Term.

Resolved that we open classes next Term according to the Calendar.

584 The following recommendation of the Finance Committee was adopted:

Resolved that we sanction the Normal School Committee drawing on the \$100 granted for Practice Schools, in order to make up the amount needed for salaries.

585 *Resolved* that the Middle School Committee be requested to renew the contract with Mr. Yang.

586 *Resolved* that Senate meet again in December, at the call of the Secretary.

587 *Resolved* that the Missionary Organization to which any College Building belongs be expected to furnish the Building with ordinary furniture, special furnishings to be provided by the University.

588 The Property Committee reported with regard to the allocation of rooms for teaching after the summer vacation. The report was amended and adopted as follows:

1. *Resolved* that the Normal School work be done in the A.B.F.M.S. College Building.

2. *Resolved* that the Bible Training School work be done in the Joyce Memorial Building.

3. *Resolved* that the Middle School work be done in the present buildings.

4. *Resolved* that the University work be done in the Administration Building and the C.M.M. College Building; Chemistry and Physics to be taught in the C.M.M. College Building.

589 *Resolved* that the matter of funds for the University furnishings be referred to the Finance Committee for a recommendation.

ADJOURNMENT.

0287

SENATE MINUTES, DEC. 26, 1916.

WEST
CHINA

Present:—W. R. Taylor, O. L. Kilborn, E. W. Wallace, H. L. Canright, G. B. Neumann, C. R. Carscallen, R. H. Davidson, H. T. Silcock, J. L. Stewart, J. Taylor, C. B. Kelly, J. M. Yard, C. W. Service, P. M. Bayne, W. M. Crawford, H. D. Robertson; Visitor, W. H. Birks.

The minutes of the preceding meeting were read and approved.

Letters from Dr. Endicott bearing dates Oct. 3 and 27 were read; also from Dr. Beech under dates Oct. 20 and 24.

590 *Resolved* that the Secretary be asked to prepare resolutions of thanks to Messrs. B. C. Lamont, J. Keen, and F. Rider, for their gifts to the University.

591 *Resolved* that the allocation of the Rosemond Scholarships be referred to the Faculty with power, for assignment in January.

592 *Resolved* that the question of teaching the full medical course be referred to the Faculty for consideration.

593 The question of the housing of R. C. Ricker was referred to the Property Committee with power.

594 A communication from J. P. Davies was read, which was referred to the Faculty.

595 A communication from E. W. Wallace was read, requesting permission to use certain unused 1916 estimates for the Dewey School for the following purposes: painting the school, levelling and fencing playground, and publishing a bulletin. Permission was granted.

596 A communication from E. W. Wallace, informing the Senate of the recommendation of the Joint Committee on Middle School Science was read and laid on the table.

597 *Resolved* that the resolution of Dec. 7, *re.* the opening of the University for next Term, be reconsidered.

Resolved to register students on Jan. 30 and 31, and open on Feb. 1.

598 The Property Committee presented a partial report *re.* specifications for the Normal School.
Resolved that the matter be referred back.

ADJOURNMENT.

0288

SENATE MINUTES.—FEB. 8, 1917.

WEST
CHINA

Present :—J. Taylor, H. D. Robertson, G. B. Neumann, J. L. Stewart, R. L. Simkin, O. L. Kilborn, H. L. Canright, C. R. Carscallen, W. R. Taylor, W. M. Crawford, P. M. Bayne.
Visitors,—E. R. M. Brecken, A. E. Cook, J. M. Goldblatt.

599 A communication from Dr. Beech, bearing date Dec. 8, 1916, informing the Senate of a gift of \$20,000 for the purpose of building a Middle School, was read.

Resolved, That the Secretary be instructed to write to Dr. Beech expressing our joy in the gift.

600 A communication from the West China Baptist Mission informing the Senate of the appointment of Dr. and Mrs. Rudd to the work of the University, such appointment to begin Jan., 1918, was read.

Resolved, That the Secretary be instructed to express to the A.B.F.M.S. our appreciation of their action.

601 Communications from Dr. Beech, and Mr. Walter Swingle, of the Department of Agriculture, Washington, were read, *re* the co-operation of the University with the Department of Agriculture.

Resolved, That the names of P. M. Bayne and D. S. Dye be added to the Committee on University trees and shrubs, and that we refer these communications to this Committee.

602 The election of officers was proceeded with.

Resolved, That the present officers be re-elected, as follows :—

Vice-President of the University,—J. L. Stewart.
Secretary of the University,—C. R. Carscallen.
Registrar of the University,—W. M. Crawford.
Librarian of the University,—H. D. Robertson.
Treasurer of the University,—R. H. Davidson.
Chairman of the Senate,—J. Taylor.

603 *Resolved*, That O. L. Kilborn and W. M. Crawford be a Committee to nominate Standing Committees for the year.

604 In accordance with the recommendation of the Middle School Committee,

Resolved, That leave of absence be granted to Mr. S. C. Yang from March 15 to the end of the term, in order that he may visit Hankow, Shanghai, Peking, and other educational centres in China; and that we recommend to the Middle School Committee to provide if necessary \$270 toward his travelling expenses.

605 The question of the housing of R. C. Ricker was brought before the meeting.

Resolved, That this matter be referred to the Property Committee, with power to accommodate Mr. Ricker in either of the University Houses.

606 The following recommendation from the Property Committee was adopted :—

Resolved, That a section of ditch be dug, approximately 400 ft. in length, from a point where the irrigation ditch enters the Middle School property, approximately 400 ft. East to the NW. corner of the C. M. M. property, and that a sluice gate be put in at the former point; and that in the meantime the channel of the old ditch be left.

607 The question of the wages to be paid University workmen was raised by J. H. Morrison.

Resolved, That Mr. Morrison be authorized to pay up to 250 cash per day on University buildings.

608 The staffing of the Missionaries' Training School was referred to the Faculty with power.

609 The following resolutions of thanks were adopted :—

1. *Resolved*, That the Senate of the West China Union University records with gratitude its appreciation of the gift of \$15,000 by Mr. B. C. Lamont, of Aberdeen, S. Dakota, for the erection of a Library Building for the University, as a memorial to his son, Maurice B. Lamont.

2. *Resolved*, That the Senate of the West China Union University place on record its deep appreciation of the action of Mr. James Keen, of Mitchell, S. Dakota, in placing in his will \$1000 for the University, and that we convey to him our assurance of the great good his gift will do.

3. *Resolved*, That the Senate of the West China Union University gratefully record its appreciation of the gift to the University of \$1000 by Mr. Frank Rider, of Cobleskill, N.Y.

ADJOURNMENT.

SENATE MINUTES, MARCH 8, 1917.

Senate met at home of Dr. H. L. Canright, Thursday, March 8, 1917.

Present:—J. Taylor, W. R. Taylor, J. L. Stewart, R. H. Davidson, D. S. Dye, H. L. Canright, A. E. Johns, C. B. Kelly, C. M. Stubbs, O. L. Kilborn, H. D. Robertson, P. M. Bayne, W. M. Crawford; also A. E. Cook as a visitor.

Prayer was offered by A. E. Johns and R. H. Davidson. W. M. Crawford was elected secretary to serve during the illness of C. R. Carscallen.

The Minutes of February 8 were read and approved.

Communications were read from H. T. Silcock, for the F.F.M.A; and from Mr. Fred Rowntree. The Minutes of the Board of Governors for its meeting of October 4-5 was also read.

- 610 *Resolved*, that we extend our thanks to the Friends' Foreign Mission Association for the generous way in which they have treated the University in allowing R. H. Davidson to act as treasurer for another year, and for the appointment of R. L. Simkin to the University, and the possible appointment of E. W. Sawdon at some later date to work in the University.
- 611 *Resolved*, that we furnish A. E. Cook with the item from the Minutes of the Board of Governors regarding Mr. Bayloss, for the information of his Mission.
- 612 *Resolved*, that we appeal to the Board of Governors for an additional builder to be sent as soon as possible.
- 613 The committee on Nomination of Committees presented its report which was adopted as follows:

Middle school Management: H. D. Robertson, J. Taylor, C. M. Stubbs, W. M. Crawford.

Normal school Management: W. M. Crawford, H. T. Silcock, E. W. Wallace, S. C. Yang.

Missionaries' Training school: E. R. M. Brecken, H. L. Canright, O. L. Kilborn, C. M. Stubbs.

Publicity: C. R. Carscallen, W. M. Crawford, H. T. Silcock.

Library: P. M. Bayne, H. D. Robertson, C. M. Stubbs.

Lecture: E. R. M. Brecken, J. Taylor, E. W. Wallace.

Sunday Services: J. L. Stewart, with a committee of students.

Records: Secretary, Treasurer, Registrar.

Religious Work: The Principals of Colleges and Dormitories.

Finance: R. H. Davidson, O. L. Kilborn, W. R. Taylor, G. B. Neumann.

Property: H. L. Canright, C. R. Carscallen, D. S. Dye, H. D. Robertson, H. T. Silcock, J. Taylor, O. L. Kilborn.
Athletics: P. M. Bayne, D. S. Dye, H. D. Robertson.

NOTE—The vice-president is ex-officio member of all committees and is expected to attend all committee meetings.

- 614 *Resolved*, that on recommendation of the Athletic committee, that a sum not to exceed \$75 be used for the purposes of the Athletic meet on Foundation Day, said amount to be charged to the Publicity funds account.
- 615 A request was presented from Dr. W. R. Morse asking whether, in our opinion, he should offer for services overseas or return to the University at the expiration of his furlough.
Resolved, to recommend that Dr. Morse return to his work in the University at the expiration of his furlough.
- 616 *Resolved*, that W. R. Taylor and O. L. Kilborn be appointed auditors.
- 617 *Resolved*, that J. L. Stewart and H. L. Canright be a committee to consider the relation of the Mission plots and purchases. The treasurer presented a statement of requests regarding the adjustment of boundaries, and the above committee was instructed to make recommendations regarding the same.
- 618 The Property committee presented its report which was adopted as follows:

Suggestions regarding Library Building:

(1) At present the North wing and central section only be built; estimated cost, G\$15,000. (2) If the exterior plan of the Library building is similar to that of the Administration building, the front wall be moved out 8 feet to secure extra space and improve the lighting. (3) The entire central section be one large room (approximately 39×94), with a gallery extending around the four sides of the room 8; supported by pillars for strength, appearance and utility. (4) This room to be used for Assembly and Convocation purposes. (5) The North wing to be used for library purposes at present. (6) Two stairways leading to the gallery be built at the ends of the room adjoining the north wing. (7) Two narrow stairways, leading to the stack rooms above, be built in the two end rooms of the North Wing. (8) Connecting doors be opened between the rooms in the North Wing. (9) In the central section there shall be four exits. (10) The South wing of the Library building will probably be used for class-room purposes for some years to come.

It is our opinion that if the entire building is erected the cost will be Sze. currency \$40,000.

We recommend that if there is only Gold \$15,000 available now, with the prospect of getting more later and if the donor consents, only the central section and North

Wing be built at present. See foregoing suggestions for particulars.

We would however recommend that if only Gold \$15,000 is to be ultimately available for the Library building a smaller plan be prepared for a building to cost \$15,000 and erected if thought wise on a different site from the one designated for this building.

- 619 Dr. Stubbs stated that \$66 had been estimated for the salary of the Chemistry assistant and that \$22 more was needed.

Resolved, that \$22 be granted for the chemistry assistant and this amount charged to the Teachers' Salaries account.

ADJOURNMENT.

W. M. CRAWFORD,
Secretary pro tem.

SENATE MINUTES—MARCH 12, 1917.

WEST
CHINA

Convened at home of W. M. Crawford.

Present:—J. L. Stewart, N. E. Bowles, W. R. Taylor, C. M. Stubbs, H. L. Canright, D. S. Dye, J. Taylor, E. W. Wallace, R. C. Ricker, H. T. Silcock, O. L. Kilborn, R. H. Davidson, H. D. Robertson, P. M. Bayne, C. B. Kelly, W. M. Crawford.

Prayer was offered by D. S. Dye and H. T. Silcock.

The Minutes of March 8 were read, corrected and approved. Communication *re* 1918 budget was read.

The Finance committee presented its report, which was adopted.

- 620 At the request of the treasurer it was *Resolved* to take \$72 from Working Capital and pay half the year's salary of a clerk for the treasurer.
- 621 *Resolved*, That a committee be appointed, consisting of the Normal school committee and the Middle school Management committee, to make a recommendation in regard to the Yang property, and also to go into the whole question of the location of the Middle school and the Normal school.
- 622 The treasurer, R. H. Davidson, presented his report, which was discussed. The Auditors reported that the accounts for 1916 had been audited and found correct. The treasurer's report was approved and ordered printed.
- 623 The committee on adjustment of boundaries made its report, stating that in the adjustment with the A.B.F.M.S. there is a balance in favor of the University of \$149.35; and that in the adjustment with the F.F.M.A. in favor of the latter to the amount of \$489.76; in the adjustment with the M.E.M. the university owes the M.E.M. \$377.46. This report was adopted and this amount ordered charged against the Land Fund.
- 624 *Resolved*, That the time be extended for fifteen minutes.
- 625 The report of the Faculty was presented. *Resolved*, on recommendation of the Faculty, that we expend a sum not greater than \$25 for seating the guests for Foundation Day sports, and the amount be charged against Working Capital.
- 626 *Resolved*, on recommendation of the Faculty, that the University print a handbook in Biology, prepared by P. M. Bayne, at a cost of \$225 for 200 copies, and that an item covering this amount be included in the 1918 budget.
- 627 The following resolution was, on recommendation of the Faculty, adopted: Inasmuch as some of the teaching in the Senior division, apart from the English department, has to be given in English, because of the lack of suitable textbooks and books of reference in Chinese, and in order to secure this we have to give more instruction in English in the Junior Division; and

[2]

Inasmuch as Mr. J. M. Goldblatt cannot remain as an instructor at the University longer than the present year; and

Inasmuch as the regular teachers in the English department have to help in other branches of instruction;

Resolved, That we urge the Board of Governors to send one man, preferably through one of the participating missions, this year, who can give his full time to the teaching of English in the University. It is understood that he will have two years for language study before beginning work as an instructor.

ADJOURNMENT.

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SENATE MINUTES—MAY 3, 1917.

WEST
CHINA

Senate met at the home of D. S. Dye.

Present:—J. Taylor, W. R. Taylor, O. L. Kilborn, H. T. Silcock, C. M. Stubbs, R. C. Ricker, N. E. Bowles, D. S. Dye, G. B. Neumann, J. P. Davies, H. L. Canright, E. R. M. Brecken, J. L. Stewart, P. M. Bayne, E. W. Wallace, C. R. Carscallen, W. M. Crawford.

Prayer was offered by J. P. Davies and N. E. Bowles.

The Minutes of March 12 were read and approved.

Communication was read from President Joseph Beech.

628 *Resolved* that Robert's Rules of Order be the standard of procedure for the government of the meetings of the Senate. This was passed by a two-thirds vote.

629 *Resolved* that the chair appoint a committee of two to take such steps as they deem necessary to urge the National Geographic Society to send an expedition to West China. G. B. Neumann and D. S. Dye were appointed.

630 *Resolved* that the chair appoint a committee to consider the items in President Beech's letter and report regarding the same. J. L. Stewart and W. M. Crawford were appointed.

631 The Normal school committee reported on the course of study for the Middle Grade of that school. This report was adopted and ordered to be printed in the catalogue.

632 A resolution from the Faculty was amended, and adopted as follows:

Whereas the courses in the Medical school at Chengtu are taught in the Chinese language and those in the medical college at Peking are taught in English, and

Whereas our medical students have a decidedly inadequate knowledge of English to receive instruction in that language,

Whereas if they go to Peking our course must be the same as the corresponding year at Peking;

Whereas it would reflect unfavorably upon the whole university and be a poor advertisement for the medical department if we failed to provide a complete medical course;

Whereas our students would be subject to temptations in Peking which they would not meet with here; they would also be tempted by offers of lucrative positions elsewhere, thereby depriving Szechwan of their most needed services, and at the same time making our efforts only a means for promoting their own personal advancement;

Whereas, the increased cost of sending very many students to Peking would be sufficient to provide the additional staff needed here;

Whereas, if we limit the admission of new classes, we can, with the present and prospective staff, provide a complete course in medicine; therefore be it

Resolved, that we recommend to the Board of Governors, thro the Senate, the completion of the entire medical course in Chengtu.

- 633 The reports of the Junior Division, Department of Sociology and Economy, Department of Religion, and Normal school, Courses of study were adopted.

Resolved, that we instruct the department of Religion to outline a course in Religion for graduates in Arts.

- 634 *Resolved*, to delete "B.D." (page 45, Paragraph 2) in the new catalogue.

- 635 *Resolved*, that the courses of Religion, in the Department of Religion, be referred to the instructors in that department. Upon approval of Faculty the courses are to be printed in the new catalogue.

- 636 The Property committee reported and the following two resolutions, growing out of the report were adopted:

Resolved, that the Dewey Practice school be removed to the site on University property located on the small field at the Northwest of the Earl Yang property with necessary additions; and the Normal committee be instructed to negotiate concerning the sale of the present building to the F.F.M.A.

- 637 *Resolved*, that the Board of Governors be requested to appoint, through one of the participating Missions, a second builder to work under the direction of the Senate, for a period of five years with the expectation of renewal of contract. It is expected that he will have at least one and one-half years for language study.

- 638 *Resolved*, that D. S. Dye be appointed to prepare a letter to the Board of Governors setting forth the need of a second builder.

Adjourned to meet May 17, at the home of G. B. Neumann.

W. M. CRAWFORD,
Secretary *pro tem*.

Senate met at the home of G. B. Neumann.

Present :—W. R. Taylor, J. Taylor, R. C. Ricker, R. H. Davidson, O. L. Kilborn, G. B. Neumann, H. L. Canright, J. L. Stewart, R. J. Davidson, H. T. Silcock, C. B. Kelly, E. W. Wallace, H. D. Robertson, E. R. M. Brecken, D. S. Dye, C. M. Stubbs, W. M. Crawford. Visitors, Messrs. Cook and Lee.

Prayer was offered by J. L. Stewart and H. T. Silcock.

The Minutes of the meeting for May 3 were read and approved.

Communication was read from the A.B.F.M.S. regarding Middle school.

639 MINUTES OF BOARD OF GOVERNORS. The Minutes of the Executive of the Board of Governors for their meeting March 7, 1917, were read and ordered printed and placed on file.

640 1918 BUDGET. The budget for 1918 was taken up and discussed at length. It was amended by the following resolutions :

1. "Superintendent of construction and property" be deleted from list of revenue and put under Capital Class I.
2. The estimates for the Gas plant, Electric light plant, and water plant be taken from the General estimates and presented to the Board of Governors as special estimates.
3. We ask the Board of Governors to carry over the balance of the estimate for culverts from the 1917 account to that of 1918.
4. In Column IV the amount of \$1760 gold for chemistry should be placed at \$285 gold.

Resolved, to adopt the budget as amended,

Resolved, that all the changes in the budget be referred to the Finance committee with power to edit the budget and print.

641 GAS, WATER, LIGHTS. *Resolved*, that the question of a Gas plant, a Water plant and an Electric Light plant be referred to the Science committee for a report to be prepared for presentation to the Board of Governors.

642 EQUIPMENT NEW BUILDINGS. *Resolved*, that the matter of the equipment of the new Library building, Administration building, and Middle school buildings be referred to the Property committee.

643 FACULTY REPORT. The Faculty reported.

644 BOOKS. *Resolved*, on recommendation of Faculty, that \$25 gold be authorized for the purchase of books in the department of Sociology and Economics, said amount to be charged against Working Capital.

645 *Resolved*, that \$200 gold be authorized for the purchase of apparatus for the Biological department, and charged against the Working Capital account for 1917.

646 COMMITTEE REPORT. The joint committee of the Middle School and Normal school Management committees presented the following report:

"Resolved, to recommend to the Senate that Normal school and the Middle school be located on two sites, namely the Marquis Yang property and the property immediately west of that, and to ask the Senate to decide which school should be located on each site." After discussion it was *Resolved*, to make this question the order of the day for the next session, after the reading of the Minutes.

ADJOURNED to meet May 31, 1917.

WEST
CHINA

SENATE MINUTES MAY 31, 1917

Met at the home of P. M. Bayne.

Present:—G. B. Neumann, J. Taylor, C. M. Stubbs, J. L. Stewart,
R. H. Davidson, H. T. Silcock, E. W. Wallace, R. C.
Ricker, D. S. Dye, H. L. Canright, W. R. Taylor,
E. R. M. Brecken, O. L. Kilborn, P. M. Bayne,
W. M. Crawford.

Prayer was offered by J. Taylor and J. L. Stewart.

Minutes of the session May 17 were read and approved.

Communication from H. D. Robertson was read, in which he
expresses regret that he must immediately return to Canada.

647 NORMAL SCHOOL SITE. The order of the day was called
for and the locations of the Normal school and Middle
school were discussed at length. Resolved to locate the
Normal school on the Marquis Yang property.

648 MIDDLE SCHOOL SITE. *Resolved* to refer the question of
the location of the new Middle school plant to the Middle
school committee.

Resolved to add the name of R. C. Ricker to this committee
for the consideration of this question.

649 PRIZES. *Resolved*, that the Senate accept with thanks the
gift of \$35 (Szechwan currency) to be offered in prizes for
essays regarding the Christian ministry in China; and the
Department of Religion is instructed to offer these prizes
in the name of the Senate according to plans approved by
the Senate.

650 BOOKS. *Resolved*, that we instruct the Library committee
to purchase the New Gazetteer and Atlas of China, and
charge to Working Capital.

651 LIBRARIAN. *Resolved*, that G. B. Neumann be elected
librarian to fill the unexpired term of H. D. Robertson.

652 MIDDLE SCHOOL COMMITTEE. *Resolved*, to elect P. M.
Bayne to the Middle School committee to fill the vacancy
caused by the homegoing of H. D. Robertson.

653 CATALOGUE. The Publicity committee reported regarding
the Catalogue for 1918 and it was *Resolved*, that the Publicity
committee be asked to prepare a supplement to the 1917
English edition of the 1917 catalogue showing the changes
in the courses of study, classification of students and members
of faculty. *Resolved*, that we issue the catalogue in Chinese
for 1918 as usual.

654 ADVERTISING. *Resolved*, that the Publicity committee be
instructed to prepare and issue a pamphlet descriptive of the
university, for advertising purposes.

655 NORMAL STUDENTS. *Resolved*, that students in the Middle
grade of the Normal school be considered regular members
of the University student body.

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- 656 RETURN OF DR. BEECH. *Resolved*, that the Senate has heard with pleasure of Dr. Beech's proposed early return to the field and trusts that he will come prepared to spend as long a time as possible with us.
- 657 DR. COLES' GIFT. *Resolved*, that we express, thro our President, Dr. Beech, our gratitude to Dr. Coles for his further generous donations of books to our library.
- 658 REINFORCEMENTS. *Resolved*, that we express our appreciation of the efforts of our President and the Executive of the Board of Governors to strengthen our staff, and trust that the missions concerned will sanction their requests. We would further point out that the F.F.M.A. have agreed to R. L. Simkin's joining our staff this year and that the A.B.F.M.S. have agreed to release Dr. H. F. Rudd by January, 1918. In view of this and of the urgent need arising, especially in the English department, thro the homegoing of J. M. Goldblatt at the end of this year, we would urge that the M. E. M., if possible, release another man for our staff by the beginning of the year 1918.
- 659 SCATTERGOOD GIFT. *Resolved*, that we have heard with deep gratitude of the generous gift of Mrs. Scattergood, of Philadelphia, for the erection of our long and urgently needed Middle School buildings, and beg, thro our president, to assure her of our sincere appreciation of her generosity, and pledge ourselves to the sympathetic fulfillment of her desires regarding the matter.
- 660 FUNDS FOR MIDDLE SCHOOL SITE. *Resolved*, that we express to the Board of Governors and through them to the Missions concerned, our appreciation of their prompt action in looking to the releasing of the funds (\$5000) for the Middle School site.
- 661 NATIONAL GEOGRAPHIC EXPEDITION. The committee appointed to prepare a letter to the National Geographic expedition reported and the letter was read and ordered sent to the Geographic Society.
- 662 NEW BUILDER. The letter prepared by D. S. Dye regarding the new builder was presented and adopted and ordered sent to the Board of Governors.
- 663 CHEMISTRY TIMETABLE. *Resolved*, on recommendation of the Faculty, that one hour be added to the Junior Division Chemistry timetable.
- 664 HOUSE A. The property committee reported on House A. Their report was amended and adopted as follows:
Resolved, that the total amount for the completion of House A. not exceed \$7,100 (Sze. currency), that the remainder of this amount be released and that construction be proceeded with on completion of the Administration building.
- 665 WORKMEN'S QUARTERS. *Resolved*, that the temporary housing of the workmen for the buildings be referred to the

- Property committee with power.
- 666 PUBLICATION. *Resolved*, that the publication of a book for language students, entitled "Chinese Lessons," prepared by Dr. O. L. Kilborn, be referred to a committee consisting of E. W. Wallace, J. L. Stewart, and O. L. Kilborn.
- 667 PUBLICATION. *Resolved*, that we grant \$250 from working capital for the publication of P. M. Bayne's Handbook in Biology.

ADJOURNMENT.

W. M. CRAWFORD,
Secretary pro tem.

SENATE MINUTES—JUNE 7, 1917.

Met at the home of C. M. Stubbs.

Present:—R. H. Davidson, R. C. Ricker, D. S. Dye, J. Taylor,
J. L. Stewart, P. M. Bayne, W. R. Taylor, O. L.
Kilborn, E. W. Wallace, W. M. Crawford.

Prayer was offered by O. L. Kilborn and P. M. Bayne.

Minutes of May 31 read, corrected and approved.

668 MIDDLE SCHOOL SITE. The Middle School Committee reported on the location of a site for the new Middle School buildings. Their report was not adopted and the following motion prevailed: *Resolved* to locate the new Middle School buildings on the north and south axis and south of the creek. 6/7/7

669 NEW PROPERTY. *Resolved*, To instruct the Property Committee to conduct negotiations for the purchase of the property for the new Middle School site in accordance with above motion. 6/7/7

670 PRIZES. The following announcement of the special prizes was presented and adopted: 6/7/7

The Senate of the University offers prizes amounting to \$35.00 for the best essays on the subject—

"Qualifications for the Christian Ministry in China, and Hindrances to College Students Entering the Ministry."

The prizes will be divided as follows—

For the best essay handed in by an alumnus, or by any student of the Senior Division \$15.00 will be paid.

For the second best essay handed in by either an alumnus or a Senior Division student, the prize will be \$10.00.

For the best essay handed in by any Junior Division student, whether at present in the Chungking High School, College Division, or in the University at Chengtu, the prize will be \$10.00.

Essays will be due on the tenth day after the opening of the University in September, 1917.

Those essays which secure the prizes shall become the property of the University and may be published if the Senate so decides.

Any further information may be had by addressing either the Vice-President, Mr. J. L. Stewart, or any other member of the Faculty of Religion, Mr. E. R. M. Brecken, Mr. C. R. Carscallen, Mr. John P. Davies, Mr. G. B. Neumann.

671 RENTS. The Property Committee reported and the following four resolutions were adopted on their recommendation: *Resolved*, That rentals derived from the Superintendent of Construction's residence be released for the repair of the same by the addition of matting and tiles. 6/7/7

Over

672. PAINT. *Resolved*, That \$20 be released to R. C. Ricker from the Working Capital Account for the painting of his temporary residence. 6/7/7

673. LETTERS TO ARCHITECT. *Resolved*, That the letter herewith presented regarding the Normal School building, as written by H. T. Silcock and revised by the Property Committee, be forwarded to the architect (see letter). 6/7/7

Resolved, That the letter prepared by the Property Committee regarding notes on stone, basement, and exposed woodwork, be forwarded to the architect.

674. ELECTRICITY, GAS, WATER. The Science Committee presented a letter to the Board of Governors regarding an electric plant, which was approved and ordered forwarded.

The letter regarding the gas plant and water plant was referred to C. M. Stubbs for changes and circulation among members of Senate, for their approval.

675. REPRESENTATIVES ON BOARD OF EDUCATION. *Resolved*, That the Senate appoint President Joseph Beech and C. R. Carscallen as its representatives on the Board of Education of the West China Christian Educational Union.

676. REPORT. *Resolved*, To ask the vice-president, J. L. Stewart, to prepare the report of the Senate for the Board of Governors, and circulate the report for approval and suggestions.

Adjourned to meet at the call of the secretary.

W. M. CRAWFORD,
Secretary pro tem.

WEST CHINA UNION UNIVERSITY

SUMMARY OF ESTIMATES

Year 1918

DEPARTMENTS	CLASS I.		CLASS II.	
	REVENUE.	CAPITAL.	REVENUE.	CAPITAL.
	Size.	\$ Gold \$	Size.	\$ Gold \$
FACULTY.				
Chemistry	320		300	570 285
Physics	85		245	500 250
Geology.				50 25
Biology	120		290	630 315
Mathematics	120			
Normal School	670		300	90 45
Library	208		150	
History and Library				250 125
Sociology and Economics				150 75
English				300 150
Faculty Books.				300 150
Museum			100	
Publicity	1170			
Meteorology	35			50 25
Athletics	140			
MEDICAL FACULTY.				
General.	165		50	
Physiology				70 35
Anatomy				45 22.50
Medicine				40 20
Bacteriology				250 125
Property Committee	310		300	
Educational Secretary	3376			
Treasury and Working Capital				
Charges	235		500	
Secretary	55			210 105
Registrar	40			
Vice-President.	25			
Superintendent of Construction			1645	
do.			1900	200 100
Miscellaneous	635			
TOTAL FOR EACH CLASS.	6109	3054.50	5780	2890 3705 1852.50

FINAL SUMMARY.

	Size.	\$	Gold	\$
CLASS I—REVENUE.	6109		3054.50	
I—CAPITAL.			5780	2890
II—CAPITAL.			3705	1852.50
FINAL TOTAL ESTIMATE FOR THE YEAR 1918	15594		7797	

Approved by the Senate
17th May, 1917.

R. HUNTLEY DAVIDSON,
Treasurer

1918 ESTIMATES.

BUILDING EQUIPMENT.

Gas Plant.	G.\$1,000.
Water Plant.	450.
Electric Plant.	2,250.
	<u>G.\$3,700.</u>

Summary of Books included in the separate Estimates.

Chinese.	100.
Philosophy.	70.
Education.	100.
Religion.	100.
Chemistry.	170.
China.	30.
History.	40.
Library.	150.
Construction.	60.
English.	300.
Geology.	50.
Physics.	50.
Sociology.	150.
Biology.	60.
Normal School.	30.

Size. \$ 1460. = G.\$730.

1917. 950. = G.\$475.

Approved by the Senate,
17th May, 1917.

(Signed) R. HUNTLEY DAVIDSON.



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SENATE MINUTES—SEPT. 6, 1917.

Present:—D. S. Dye, O. L. Kilborn, W. R. Taylor, J. Taylor,
H. T. Silcock, R. H. Davidson, W. M. Crawford, P.
M. Bayne, C. B. Kelly, E. W. Wallace, C. M. Stubbs.

Visitor:—Rev. A. A. Phillips of the C.M.S.

The minutes of the preceding meeting were read and approved.

- 677 A communication from R. L. Simkin in regard to the direct co-operation of the Haverford College Committee and other American Friends in the work of the University was read. After hearing a further statement from Mr. Simkin in regard to the matter, the following resolution was passed:

Resolved that this body would most heartily welcome the participation of Haverford College and other Friends in America in the work of the University, and that we request the Board of Governors to consult with the Haverford College Committee and other Friends in America who may be interested, in regard to the possibility of such co-operation.

- 678 Rev. A. A. Phillips, of the C.M.S., made a statement regarding the participation of the C.M.S. in the University, stating that the sum of \$3700 silver was now available, and asking the Senate for its advice as to the best way to use this amount. After some discussion the following resolution was passed:

Resolved that we heartily invite the C.M.S. to co-operate wherever possible in the work of the University, and that in order to enable them to participate in the work of the University at once, we offer, subject to the approval of the Board of Governors, to rent to the C.M.S. a portion of ground of about ten Chinese acres for the erection of temporary buildings, it being understood that the C.M.S. may return the land to the University at any time they so desire.

- 679 *Resolved* that Minute No. 668 be rescinded (*re* the proposed site of the Middle School).

- 680 *Resolved* that, provided suitable terms can be obtained, we purchase the land south of the C.M.M. plot for a Middle School site, and that the Property Committee be asked to report on the matter as soon as possible. Adjournment.

(Signed) C. R. CARSCALLEN.

0304

The Senate met at the home of W. R. Taylor.

Present;—J. L. Stewart, J. Taylor, W. R. Taylor, D. S. Dye, O. L. Kilborn, C. M. Stubbs, H. T. Silcock, W. M. Crawford, H. L. Canright, P. M. Bayne, E. W. Wallace, R. L. Simkin, G. B. Neumann, C. R. Carscallen.

The minutes of the preceding meeting were read and approved.

681 A communication from E. W. Wallace was read *re* the disposal of a sum of \$100.00 subscribed during the summer by various parties for relief work among those suffering from the burning of Chengtu, asking the Senate to disburse the money and suggesting that a small school be established for the children of the sufferers.

Resolved that we suggest that another attempt be made to disburse the money privately, to relieve cases of real distress, and in default of this, that the money be used to educate the children of the sufferers.

682 A communication from F. Rowntree was read, acknowledging the receipt of Senate Minutes of March 8, 1917, and a letter from W. M. Crawford, Secretary *pro tem*.

683 The Property Committee recommended that it be authorized to buy several small plots of ground of about ten acres in all, South and East of the Lan Tai San.

Resolved that the Property Committee be authorized to make the purchase at such time as it deems advisable.

684 *Resolved* that the Finance Committee be empowered to borrow sufficient money to cover the purchase of such property as has been authorized by the Senate.

685 *Resolved* that the purchase of the property South of the C.M.M. Plot, for a site for the proposed Middle School be referred to the Property Committee with power.

686 *Resolved* that the three fields West of the A.B.F.M.S. Plot, on the Marquis Yang Property, be not rented next year for wet crops.

ADJOURNMENT.

The Senate met at the home of J. L. Stewart.

Present:—J. Taylor, J. L. Stewart, O. L. Kilborn, P. M. Bayne, H. T. Silcock, W. R. Taylor, R. L. Simkin, W. M. Crawford, C. M. Stubbs, G. B. Neumann, H. L. Canright, R. J. Davidson, D. S. Dye, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

687 A communication from J. Beech, D. D., President of the University, was read, telling the Senate of the important actions of the Board of Governors.

688 A communication from W. M. Crawford, Secretary of the Middle School Committee of Management, was read, recommending that the Senate renew its contract with Mr. S. C. Yang as Principal of the Middle School.

Resolved that the Committee of Management of the Middle School be authorized to renew, on behalf of the Senate, the contract with Mr. Yang for a period of three years; and that, further, we take this opportunity of expressing to Mr. Yang the Senate's appreciation of his valued services for the past few years.

689 A communication from E. R. M. Brecken, on behalf of the College Local Committee of the C.M.M., was read, stating what portions of the C.M.M. College Building it was prepared to put at the disposal of the University.

690 G. B. Neumann, Librarian, on behalf of the Library Committee, made an interesting report on plans for building up the Library, and requested an appropriation of \$50.00 Gold from the Working Capital, for the purchase of general periodicals, in distinction from professional periodicals.

Resolved that this request be granted.

691 *Resolved* that the Library Committee be authorized to make use of any unused balances of the appropriations for books for the various Departments, for the purchase of books of general interest.

692 The Property Committee presented several resolutions which were amended and adopted as follows:

1. *Resolved* that Chemistry be housed temporarily in the South Wing of the Administration Building, and that Physics be taught for the time being in the basement of VanDeman Memorial.

2. *Resolved* that the furnishing of the Administration Building be chargeable to the \$11000.00 grant for the finishing of the building and for the purchase of land, in case there is a balance from that amount.

3. *Resolved* that the teaching accommodations to be made available by the C.M.M. in their College Building, for 1918, be apportioned as follows: West Section, first floor, for Chemistry; East Section, first floor, for Physics; West wing,

second floor, for Biology and Medicine; and certain basement rooms for dynamo, small gas plant, water tanks and stores.

- 693 *Resolved* that the question of the permanent accommodation for the Anatomical Department of the Medical College be referred to the Property Committee.
- 694 *Resolved* that the question of extending the N. and S. Road in front of the A.B.F.M.S. Building be referred to the Property Committee.
- 695 *Resolved* that the Finance Committee be permitted to use temporarily the unclaimed money which is in the Shanghai Bank for purchase of land for the Middle School.
- 696 *Resolved* that the question of the provision of residence accommodation for Dr. Beech be referred to the Property Committee with power.

ADJOURNMENT.

A special meeting of the Senate was held at the home of J. Taylor.

Present;—C. M. Stubbs, J. Taylor, J. L. Stewart, R. C. Ricker, D. S. Dye, O. L. Kilborn, R. L. Simkin, H. T. Silcock, W. R. Taylor, P. M. Bayne, H. L. Canright, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

- 697 A communication from R. H. Davidson resigning his position as Treasurer of the University, to take effect Dec. 31, 1917, was referred to the Finance Committee, with a request to report on the matter at the next meeting if possible.
- 698 A communication was read from S. C. Yang, Principal of the Middle School, acknowledging the receipt of the Senate's resolution of appreciation.
- 699 *Resolved*, That the Treasurer and Vice-President be authorized on behalf of the Senate to sign promissory notes for money borrowed to purchase the Middle School property.
- 700 *Resolved*, That we agree that the boundary line between the A.B.F.M.S. and the University Quadrangle be a line due South from the juncture of the E. and W. Baptist wall and the N. and S. University wall.
- 701 *Resolved*, That the new Eastern boundary of the A.B.F.M.S. property be described by a line at right angles with the E. and W. Road and running North at a point 259.6 ft. from the monument in front of the C.M.M. College Building.
- 702 *Resolved*, That we agree to buy from the Baptist Mission for the University a strip of land 13 ft. 3 in. wide, running North from the E. and W. Road, on the East of the new line just agreed upon as the East Boundary of the Baptist Mission Section.
- 703 *Resolved*, That the University Road on the Western boundary of the Central Quadrangle be 23.5 ft. English wide from the line which is to be edged to by the hedge on the Baptist Property to the Western edge of the hedge to be planted on the University grounds, and that its centre coincide with the centre of the C.M.M. Road at its juncture with the E. and W. Road.

ADJOURNMENT.

SENATE MINUTES—DEC. 6, 1917.

The Senate met at the home of H. L. Canright.

Present:—O. L. Kilborn, J. Taylor, J. L. Stewart, H. L. Canright, W. M. Crawford, G. B. Neumann, H. T. Silcock, C. M. Stubbs, R. L. Simkin, W. R. Taylor, R. J. Davidson, P. M. Bayne, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

The Property Committee presented the following Resolutions which were adopted: (Nos. 704-706.)

704 *Resolved*, That \$120 be granted from the Working Capital Account for the improvement of the house temporarily occupied by the Superintendent of Construction.

705 *Resolved*, That the F.F.M.A. proposal to erect temporary dormitories in the S.-E. Section of their grounds be approved.

706 *Resolved*, That a general estimate of \$2000.00 for furniture for the Administration Building be made, but that the Property Committee be authorized to use up to \$600.00 only, for the present.

707 The Purchase of Property Committee reported as follows:

"Your Committee beg to report the purchase of the Wan farm immediately to the south of the C.M.M. houses. This consists of one hundred and two Chinese acres of rice fields, and five acres of house and outbuildings' site. With the addition of the ridges, and roads which can readily be turned to go around the outside, rather than as now through the property, there is easily one hundred and ten Chinese acres, or between eighteen and nineteen acres English. This will allow for the sale of five or six acres English to the C.M.M. immediately back of their houses, should that mission so desire, and still leave ample room for the Middle School and its development.

The price paid is (Tls. 7550) seven thousand five hundred and fifty taels or Sze. dollars (\$10633.80) ten thousand six hundred and thirty three dollars and eighty cents. It will be seen that at the rate of 110 Chinese acres for Tls. 7550 this is less than Tls. 70 per acre, and so from Tls. 10 to Tls. 20. cheaper per acre than any we have bought of late.

Of the purchase price Tls. 7550 a sum of Tls. 500 is reserved as deposit transfer for the tenant, so we pay in actual cash only the sum of Tls. 7050 or approximately \$9930, so should the exchange (at present so ruinous) drop to \$2 silver to \$1 gold the \$5000 from home would quite meet the need. There will at some time be registration to

[3]

meet, but should the C.M.M. buy the part suggested, their purchase will much more than meet this need.

At present the purchase is provided for by loans as follows:

Yuan Fund (unclaimed)	\$3500.
Loan, M.E.M. (Conference Continuation Committee)	2895. (Shanghai \$3000.)
Liu Li Hsien	500.
J. Taylor	500.
R. L. Simkin	700.
C.M.M. Loan	1000.
Rents	835.
	<hr/>
	\$9930.

The site is almost a quadrangle in shape, is almost free from graves, easily drained, and beautifully level. In extent it should be sufficient for the Middle School building itself and portions might be sold to the missions desiring to erect dormitories in connection therewith."

708 *Resolved*, That J. L. Stewart be asked to communicate with R. H. Davidson, stating the desire of the Senate that if possible he should continue in the Treasureship until the first meeting of the Senate in February.

709 *Resolved*, That the University Treasurer be asked to pay J. M. Goldblatt the amount agreed upon by the Board of Governors at the rate of two to one.

710 *Resolved*, That we learn with deep regret that Mr. J. M. Goldblatt is about to leave our staff, that we put on record our high appreciation of Mr. Goldblatt's services while with us, and express the hope that the way may open up at some future date for his return.

The Faculty presented certain recommendations, which were amended and adopted as follows: (Nos. 711-717)

711 *Resolved*, That three and one-half dollars per month be paid to Wang Die Ren as Laboratory Assistant in Physics.

712 *Resolved*, That we correspond with the Church Missionary Society looking to their appointing a representative on the University Faculty at the beginning of 1918.

713 *Resolved*, That "CHINESE LESSONS", by O. L. Kilborn, be sold for \$3.00, postage free.

714 *Resolved*, that a Laboratory for Bacteriology and Public Health be opened in connection with the Medical Faculty at the earliest possible date.

715 *Resolved*, That we recommend to the C.M.M. that C. B. Kelly take special post-graduate work while on furlough to enable him to conduct such a Laboratory, and that the Rockefeller Foundation be asked to supply the Scholarship.

0309

- 716 *Resolved*, That we recommend to the C.M.M. that C. W. Service be asked to pay special attention to Hygiene and Public Health while on furlough to enable him to teach these subjects on his return.
- 717 *Resolved*, That, inasmuch as L. G. Kilborn, at present a student in Toronto Medical College, looks forward to coming to the Mission field under the C.M.M., we recommend that he be advised to specialize in Bacteriology, including the preparation and use of sera, vaccines, anti-toxins, etc, and Laboratory work for Tropical Diseases, with a view to his teaching these subjects in connection with the Medical Faculty of the University.
- 718 *Resolved*, That the University itself undertake the management of sales of the book "CHINESE LESSONS" by Dr. Kilborn, and that we accept with appreciation the offer of Dr. Gifford Kilborn to act as Sales' Manager.
- 719 *Resolved*, That Fe Chen Hsü be allowed to complete his work by the end of May and receive his diploma.
- 720 *Resolved*, That O. L. Kilborn and W. M. Crawford be a Committee to bring in nominations for next year's officers.
- 721 *Resolved*, That when we adjourn, we adjourn to meet at the call of the Secretary after the arrival of Drs. Beech and Endicott.
- 722 *Resolved*, That the question of raising the tuition fee be referred to the Faculty.
- 723 The Committee appointed to interview R. H. Davidson reported that Mr. Davidson agreed to act as Treasurer up to Feb. 1, 1918.

ADJOURNMENT.

SENATE MINUTES.—DEC. 20, 1917.

A special meeting of the Senate for the purpose of discussing University business with Rev. Jas. Endicott, D.D., Secretary of the Board of Governors, and Rev. J. Beech, D.D., President of the University, was held at the home of G. B. Neumann.

Present:—J. Taylor, A. W. Lindsay, H. T. Silcock, D. S. Dye, J. P. Davies, J. L. Stewart, G. B. Neumann, O. L. Kilborn, C. M. Stubbs, H. L. Canright, P. M. Bayne, W. M. Crawford, C. R. Carscallen, W. R. Taylor, R. J. Davidson, R. L. Simkin, E. R. M. Brecken, C. B. Kelly.

The minutes of the previous meeting were read and approved.

An agenda which had previously been prepared was followed.

724 Items 1 and 9, regarding the purchase of property, were referred to the Property Committee with the request that they prepare a report on the amount of land within the University lay-out not yet purchased.

725 The following resolution, after considerable discussion, was laid on the table:—

“Resolved, That in view of the need expressed by the West China Educational Union, the Advisory Council and the Advisory Board for a Sunday School Secretary for West China, and the desire of the World Sunday School Association for such a Secretary, we ask the Board and Council of the Canadian Methodist Mission to consider if they can set apart Mr. H. G. Brown for this purpose. We suggest that Mr. Brown be associated with the University, but shall work for the Sunday Schools of the whole Province, and that he be supported by the Mission Boards participating in the University.”

726 *Resolved, That the Senate ask the F.F.M.A. for the services of Dr. W. H. Davidson in connection with the Medical College.*

727 *Resolved, That we put ourselves on record as favouring the opening of a Dental Faculty in connection with the University, and that we appoint a Committee to prepare a suitable recommendation.*

The following Committee was appointed: A. W. Lindsay, C. W. Service, J. Beech.

728 *Resolved, That we record our appreciation of the value of Dr. Endicott's visit, and our thanks to his Board for permitting him to come to West China.*

ADJOURNMENT.

SENATE MINUTES.—DEC. 20, 1917.

A special meeting of the Senate for the purpose of discussing University business with Rev. Jas. Endicott, D.D., Secretary of the Board of Governors, and Rev. J. Beech, D.D., President of the University, was held at the home of G. B. Neumann.

Present :—J. Taylor, A. W. Lindsay, H. T. Silcock, D. S. Dye, J. P. Davies, J. L. Stewart, G. B. Neumann, O. L. Kilborn, C. M. Stubbs, H. L. Canright, P. M. Bayne, W. M. Crawford, C. R. Carscallen, W. R. Taylor, R. J. Davidson, R. L. Simkin, E. R. M. Brecken, C. B. Kelly.

The minutes of the previous meeting were read and approved.

An agenda which had previously been prepared was followed.

724 Items 1 and 9, regarding the purchase of property, were referred to the Property Committee with the request that they prepare a report on the amount of land within the University lay-out not yet purchased.

725 The following resolution, after considerable discussion, was laid on the table:—

“Resolved, That in view of the need expressed by the West China Educational Union, the Advisory Council and the Advisory Board for a Sunday School Secretary for West China, and the desire of the World Sunday School Association for such a Secretary, we ask the Board and Council of the Canadian Methodist Mission to consider if they can set apart Mr. H. G. Brown for this purpose. We suggest that Mr. Brown be associated with the University, but shall work for the Sunday Schools of the whole Province, and that he be supported by the Mission Boards participating in the University.”

726 *Resolved, That the Senate ask the F.F.M.A. for the services of Dr. W. H. Davidson in connection with the Medical College.*

727 *Resolved, That we put ourselves on record as favouring the opening of a Dental Faculty in connection with the University, and that we appoint a Committee to prepare a suitable recommendation.*

The following Committee was appointed: A. W. Lindsay, C. W. Service, J. Beech.

728 *Resolved, That we record our appreciation of the value of Dr. Endicott's visit, and our thanks to his Board for permitting him to come to West China.*

ADJOURNMENT.

SENATE MINUTES, JAN. 24, 1918.

The Senate met at the home of C. R. Carscallen.

Present :—J. Taylor, J. L. Stewart, H. T. Silcock, J. Beech, W. R. Morse, G. B. Neumann, D. S. Dye, H. L. Canright, R. L. Simkin, P. M. Bayne, C. M. Stubbs, W. M. Crawford, R. J. Davidson, W. R. Taylor, H. F. Rudd, R. H. Davidson, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

729 The minutes of the Annual Meeting of the Board of Governors, Boston, Sept. 12-13, 1917, having been circulated among the members of the Senate, were taken as read.

730 Item No. 265 of the Minutes of the Board of Governors, referring to the Budget, requiring certain adjustments on the field, was referred to the Finance Committee.

731 The following officers of the University were elected :

Vice-President :—J. L. Stewart.

Second Vice-President :—H. T. Silcock.

Secretary :—C. R. Carscallen.

Treasurer :—R. H. Davidson.

Chairman of Senate :—J. Taylor.

Librarian :—G. B. Neumann.

732 The following Standing Committees were appointed,—

Library :—G. B. Neumann, C. M. Stubbs.

Publicity :—R. J. Davidson, H. F. Rudd, H. T. Silcock.

Property :—O. L. Kilborn, R. J. Davidson, D. S. Dye, H. L. Canright.

Finance :—G. B. Neumann, W. R. Taylor, and the University Treasurer.

Middle School Committee :—The heads of the Middle School Dormitories and the M. S. Principal, S. C. Yang.

Normal School :—H. T. Silcock, Principal, E. W. Wallace, S. C. Yang, H. F. Rudd.

733 *Re* the salary of S. C. Yang, Principal of the Middle School.

Resolved, That a committee be appointed, consisting of the president, Vice-President, and the Chairman of the Senate, to acquaint Mr. Yang with the various reasons why this year the Senate does not feel it wise to ask the Missions for an additional grant in the matter of salary.

734 The following recommendations from the Medical Faculty were adopted :

Resolved, That the Senate urge the Methodist Episcopal Mission in West China to send Dr. C. W. Freeman to Chengtu for the Medical College as soon as possible.

Resolved, That the Senate issue request through the Methodist Episcopal Mission Board that the Rockefeller

Foundation, China Medical Board, grant Dr. C. W. Freeman a fellowship for study while on furlough.

Resolved, That the Senate issue request through the Canadian Methodist Mission Board that the Rockefeller Foundation, China Medical Board, grant fellowships to Drs. Service, Kelly and McKinley for study while on furlough.

735 The Finance Committee made the following recommendations, which were adopted :—

Resolved, That we ask W. R. Taylor to arrange if possible to act as Cashier during 1918.

Resolved, That the five acres (Chinese) of the "God of Literature" land be charged to this new grant, and that the Treasurer be authorized to draw on the Board of Governors for the same.

(N. B. This refers to Board of Governors' Minute No. 253.)

Since the Senate faces the difficulty of securing sufficient money for the purchase of land authorized, and since a certain portion of land formerly purchased by the University was supposed to be in the area allocated to the M.E.M., be it

Resolved, That we request said Mission to indicate how much of this plot of land they desire and to make such adjustments as may be necessary for the transfer of this land to the Mission as speedily as possible, in order that the University may have funds in hand with which to settle its present and prospective purchases.

736 *Resolved*, That when we meet again we meet at 2 p.m.

ADJOURNMENT.

C. R. CARSCALLEN,
Secretary.

RECEIVED

SENATE MINUTES—FEB. 7, 1918.

MAY 31 1918

AND The Senate met at the home of H. L. Canright.

Present:—G. B. Neumann, J. Taylor, H. L. Canright, P. M. Bayne, H. T. Silcock, H. F. Rudd, W. R. Morse, R. L. Simkin, C. M. Stubbs, W. R. Taylor, C. B. Kelly, W. M. Crawford, J. Beech, R. H. Davidson, J. L. Stewart, C. R. Carscallen. Visitors—E. A. Cook and W. L. Knipe of the C.M.S.

The minutes of the previous meeting were read and approved.

- 737 A communication was read from E. W. Wallace, General Secretary of the Educational Union, informing the Senate of certain actions of the Board of Education, connected with the University.

The following resolution was referred to the Faculty:—
“That the Board urge upon the consideration of the Senate of the Union University the need, during this time of war and consequent shortage in the staff, of stressing the departments in the University which will bring most immediate results to the Missions—i.e., the departments of Bible training and the training of teachers.”

The following resolution was referred to the Normal School Committee:—

“That this Board recommend to the Senate of the Union University that it endeavour to secure, either through one of the participating Missions, or directly through the Board of Governors, a teacher to direct the practice teaching in the Department of Education and the Normal School.”

The following resolution was referred to the Committee associated with the Educational Secretary in the control of the work of his Department:—

“That the Senate of the Union University be asked to make provision for a man to be available, by the Spring of 1919 if possible, to prepare to take up the work of the Educational Secretary when he leaves on furlough.”

J. Beech and H. T. Silcock were appointed the representatives of the Senate on the Committee associated with the Educational Secretary in charge of the work of that Department.

- 738 The following Athletic Committee was appointed:—P. M. Bayne, D. S. Dye, W. M. Crawford, C. M. Stubbs.
739 The following Lecture Committee was appointed:—E. R. M. Brecken, J. Taylor, E. W. Wallace.
740 The minutes of a meeting of the Executive of the Board of Governors, New York, Dec. 6, 1917, having been circulated among the members of the Senate, were taken as read.
741 Item No. 228, and of the above minutes any letter which may come from the Treasurer regarding it, were referred to the Finance Committee.

03 14

- 742 A communication from R. C. Ricker, re visitors inspecting the Administration Building, was read and referred to the Property Committee.
- 743 The Property Committee made certain recommendations as follows :—
1. That the allocation of buildings and rooms for teaching in any and all departments and schools be the function of the University Faculty, save as restricted by the action of the Senate.
 - This was adopted.
 2. That the Senate consider the whole question of the Middle School site, the general lay-out of the plot, and the form of the Middle School Building or Buildings.
 - Resolved*, that this be the first item of business at the first meeting of the Senate after the return from Chungking of the representatives of the C.M.M.
- 744 The Finance Committee made certain recommendations, as follows :—
1. That the Senate ask the Board of Governors for a further grant of Gold \$10,000, to complete and furnish the Administration Building.
 - This was referred to the Property Committee.
 2. That, pending other adjustments, we ask the Treasurer to draw as needed upon the appropriation of G. \$5000 for land, made by the Board of Governors as part of their 1918 Budget.
 - This was adopted.
- 745 Rev. W. L. Knipe, of the C.M.S., Secretary of the West China Religious Tract Society, on the invitation of the Chairman, briefly addressed the Senate.
- 746 *Resolved*, That we request the Property Committee to investigate the building operations of the University, past, present, and future, and report.
- 747 *Resolved*, That such control of building operations as has been given by the Board of Governors to the Senate, be exercised through the Property Committee.
- 748 *Resolved*, That when we adjourn, we adjourn to meet Feb. 14.
- 749 *Resolved*, That we ask the Secretary to invite S. C. Yang, Principal of the Middle School, to sit with us and take part in the discussions, when the question of the Middle School site is discussed.

ADJOURNMENT.

(Signed) C. R. CARSCALLEN,
Secretary.

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SENATE MINUTES.—FEB. 14, 1918.

MAY 31 1918

The Senate met at the home of H. T. Silcock.

Present:—J. L. Stewart, J. Taylor, J. Beech, D. S. Dye, C. M. Stubbs, H. L. Canright, G. B. Neumann, W. M. Crawford, W. R. Taylor, W. R. Morse, P. M. Bayne, R. J. Davidson, R. L. Simkin, H. F. Rudd, C. B. Kelly, E. W. Wallace, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

750 A letter from Rev. A. A. Phillips, Secretary of the C.M.S., was read, informing the Senate that in response to their request Rev. A. H. Wilkinson had been appointed to the University to take up work next September, and that he (Mr. Phillips) had been authorized to rent a site from the University and arrange for the building of a residence for the Missionary and students.

751 The following resolutions were presented by the Property Committee and adopted:—

Resolved, That President Beech be asked to cable the Board of Governors, "Funds exhausted; can you cable permission use Botkin Gift Administration Building?"

Resolved, That Dr. Beech be requested to write asking that this gift be designated for use in the Administration Building.

Resolved, That in case the gift is designated for this use the main Lecture Hall be known as, "Mason Memorial Hall", and that a suitably worded tablet be placed in the same.

752 A resolution from the Bible School Faculty was amended and adopted as follows.

Resolved, That the Senate inform the various Missions that it is prepared to establish, in addition to the Course already established in Religion in connection with the Junior and Senior Colleges of the University, a Course of study in Religion, for students of a lower grade, if the Missions can assure us that they will send us a sufficient number of students of that grade.

753 *Resolved*, That the Secretary be instructed to send the above resolution to the several Missions concerned, with a covering letter fully explaining it.

754 *Resolved*, That the Faculty of Religion, the Bible School Faculty, and the Normal School Faculty, be a body for conducting a combined Summer School at the University next summer.

755 The Finance Committee made the following recommendations, which were adopted:—

I. *Resolved*, That we approve the revised budget for 1918, as herewith presented. (See separate sheet.)

03 16

[2]

2. *Resolved*, That we ask the Board of Governors for permission to transfer the unused portion of the 1917 budget, amounting to \$, to the 1918 account, to help meet the deficiency on the 1918 budget.

3. *Resolved*, That pending a reply from the Board of Governors, we issue warrants for 90% of the 1918 budget.

4. *Resolved*, That, taking effect next September, the University fees be \$50 for the first year and \$40 for each of the following years.

756 *Resolved*, That the question of added options for students in Religion in the Junior Division be referred to the Committee on Courses of Study.

757 *Resolved*, That the rebate to Colleges on students' fees be raised to \$6, as from September 1, 1918.

758 *Resolved*, That the sum of \$96 be granted for an assistant to the Registrar.

ADJOURNMENT.

C. R. CARSCALLEN,
Secretary.

03 17

SENATE MINUTES:—FEB. 28, 1918.

The Senate met at the home of E. W. Wallace.

Present:—J. Beech, E. W. Wallace, W. R. Taylor, H. F. Rudd, R. L. Simkin, R. J. Davidson, H. T. Silcock, C. M. Stubbs, H. L. Canright, G. B. Neumann, W. M. Crawford, J. L. Stewart, P. M. Bayne, N. E. Bowles, W. R. Morse, C. R. Carscallen. S. C. Yang was also present on the invitation of the Senate.

The minutes of the previous meeting were read and approved.

759 A communication from J. H. Arnup, in reply to a letter of the Finance Committee, re the availability of \$5000 not drawn on land account, was read.

760 A communication from P. M. Bayne, Secretary of the Middle School Committee of Management, calling the attention of the Senate to the necessity of writing a new contract with S. C. Yang, Principal of the Middle School, was read.

Resolved, That this matter be taken up at our first regular meeting.

761 The order of the day, the consideration of the Middle School site, was then called. After a full discussion, it was

Resolved, That a committee be appointed to confer with the Middle School Committee re the future of the Middle School. The following Committee was appointed:—E. W. Wallace, H. F. Rudd, J. Beech, R. J. Davidson, R. L. Simkin.

At 4 p. m. the meeting adjourned, in order to afford members the opportunity of attending a reception given by the President in honour of members of the Faculty who are leaving on furlough.

C. R. CARSCALLEN.

Secretary.

RECEIVED
MAY 31 1918
ANSWERED

03 18

SENATE MINUTES:—MAR. 8, 1918.

RECEIVED

JUN 10 1918

ANSWERED

The Senate was held at the home of P. M. Bayne.

Present;—J. Beech, E. W. Wallace, J. Taylor, W. R. Taylor,
P. M. Bayne, R. L. Simkin, R. J. Davidson, H. T.
Silcock, G. B. Neumann, W. M. Crawford, W. M.
Morse, C. M. Stubbs, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

762 *Resolved*, That the Senate express itself as in favour of a contract with S. C. Yang for an indefinite period, which can be terminated by either party on a year's notice.

Resolved, That the following Committee be appointed to make such a contract with S. C. Yang,—The President, the Vice-President, and the Chairman of the Middle School Committee.

763 The following were announced as representing their respective Missions on the Senate for the year 1918:—

A.B.F.M.S.—H. F. Rudd, W. R. Taylor.

M.E.M.—G. B. Neumann, W. E. Manly.

F.F.M.A.—R. H. Davidson, R. J. Davidson.

764 *Resolved*, That a Committee be appointed to nominate the members of the Faculty who are to be members of the Senate.

The President, Vice-President, and Secretary of the Senate were appointed such a Committee.

765 *Resolved*, That until we receive an official copy of the new Constitution we act under the old.

766 *Resolved*, That we recommend to the Board of Governors that the Vice-President, Rev. J. L. Stewart, be given facilities for visiting educational institutions during his furlough.

767 The following recommendation from the Property Committee was referred back with request for a fuller report,—

That \$20,000, Local Currency, be asked of the Board of Governors to complete and furnish the Administration Building. This includes the Botkin gift already asked for.

768 The question of expressing the thanks of the Senate to Mr. Chu for his gift of land to the University was laid on the table until the Property Committee should officially report the gift.

769 The Committee on the future of the Middle School reported as follows:—

(1). *Resolved*, That we re-affirm our conviction as to Senate Minutes No. 532, Section I, that for the immediate future we look forward to having a Middle School of 300 students.

03 19

[2]

- (2). In order to provide for unity of administration *Resolved*, That we recommend that the dormitories of the Missions who are participating in the union scheme be situated near the Central Middle School Building, if and when possible.
- (3). *Resolved*, That we estimate four acres the minimum needed for playing ground on the Central Plot.
- (4). *Resolved*, That the residences of the Chinese teachers and foreign teachers be near to, but not on, the Central Teaching and Athletic Plot.

ADJOURNMENT.

C. R. CARSCALLEN,
Secretary.

0320

SENATE MINUTES:—APRIL 4, 1918.

RECEIVED
JUN 10 1918
ANSWERED

The Senate met at the home of O. L. Kilborn.

Present;—J. Taylor, O. L. Kilborn, J. Beech, P. M. Bayne, H. F. Rudd, W. R. Taylor, C. M. Stubbs, H. T. Silcock, W. R. Morse, H. L. Canright, W. M. Crawford, E. R. M. Brecken, W. E. Manly, R. J. Davidson, R. H. Davidson, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

770 A communication from H. T. Hodgkin, under date Dec. 21, 1918, was read.

771 A communication from H. T. Silcock was read reporting a gift to the University of thirty-three medical books by Dr. Hall, of the F.F.M.A. Hospital, Suiling, the books to be available on or about Nov. 1.

Resolved, That the Secretary be instructed to forward to Dr. Hall the thanks of this body.

772 The Publicity Committee presented recommendations, which were adopted as follows:—

1. *Resolved*, That another Catalogue of the University, in Chinese, including the New Courses of Study and other changes, be issued.

2. *Resolved*, That the English Catalogue be issued in the Autumn of 1918.

3. *Resolved*, That the Faculty be asked to provide the Courses of Study, lists of students, etc., for the 1918 Catalogue.

773 The Committee on the future policy of the Middle School presented a statement in explanation of their recommendations adopted at the last meeting (filed).

774 *Resolved*, That we rescind the former Resolutions regarding the sites of the proposed Middle and Normal Schools.

The Senate then resolved itself into a Committee of the whole to discuss the location of the Middle School site.

775 The Committee of the whole reported recommending the property West of the A.B.F.M.S. Section, known as the Marquis Yang Property, as the site for the Middle School.

Resolved, That this recommendation be adopted, provided that a certain field cutting into the Marquis Yang property and almost surrounded by it, can be purchased.

776 *Resolved*, That the Property Committee be authorized to negotiate for land sufficient to extend the E. and W. Road westwards approximately to meet a line passing N. and S. on the western boundary of the Marquis Yang site.

777 *Resolved*, That we adjourn to meet on Thursday, Apr. 11.

C. R. CARSCALLEN,

Sec.

RECEIVED

JUL 30 1918

SENATE MINUTES:—APRIL 11, 1918.

ANSWERED

The Senate met at the home of W. M. Crawford.

Present:—H. L. Canright, H. T. Silcock, W. E. Manly, R. C. Ricker, J. Beech, H. F. Rudd, O. L. Kilborn, W. R. Morse, J. Taylor, R. L. Simkin, P. M. Bayne.

The Secretary being absent, W. M. Crawford was elected Secretary, pro tem.

The minutes of the previous meeting were read, corrected, and approved.

778 The Property Committee presented the following report, which was adopted:—

1. The Property Committee announces to the Senate the gift by Mr. Chu Liang Pu to the University of 0.4 Chinese acres of land in front of the Administration Building, with the stipulation that it should be used for educational purposes only.

Resolved, That the Senate express, after the wording submitted herewith (see file), its appreciation to Mr. Chu for the gift of 0.4 Chinese acres of land in front of the Administration Building site.

2. *Resolved*, That the Property Committee proceed to purchase the 700 graves and site to the East of the C. M. M. College Building, for approximately \$2200, as negotiated over a year ago.

779 *Resolved*, That we rent to the C. M. S. certain fields in the southeast part of the University property, for a period not exceeding ten years.

780 *Resolved*, That the Property Committee be appointed to consider the terms of entrance of the C. M. S. into the University, and report.

781 *Resolved*, That the Property Committee be asked to consider how many and what buildings will probably be erected in the next ten years, and report.

782 The Faculty presented the following report which was adopted:—

Resolved, That a small supply of drugs and other essentials be secured for use in the Dispensary, at a possible outlay of \$250.00 Sze., this money to be taken from the Working Capital Account.

Resolved, To organize the following Faculties and approve of their respective Deans:—

Education.—H. T. Silcock.
Religion.—G. B. Neumann.
Medicine.—H. L. Canright.
Science.—D. S. Dye.
Arts.—J. Taylor.

0322

Resolved, That S. C. Yang be co-opted as a member of the Faculty of Arts.

On condition that accommodation can be secured elsewhere for the Normal School and the Office of the West China Educational Union,—

Resolved, That permission be granted to move the two buildings now occupied by the aforesaid institutions on to the Middle School Plot.

Resolved, That classes be closed Jan. 21 to Feb. 21, 1919.

Resolved, That the General Lecture Course be adopted.

Resolved, That the Faculties now organized nominate yearly one of their number to act as Dean, and that the University Faculty report to the Senate for election. These Deans shall hold office for one year, or until their successors are elected.

Resolved, That (1) Mathematics be substituted for Physics, Chemistry of the 2nd Year, Junior College.

(2) Chemistry or Physics be substituted in 3rd Year for other Courses, at the option of the Faculty.

Resolved, That the Courses as amended in the Junior College, and in Arts, Education, Science and Religion in the Senior College, be adopted.

783 *Resolved*, That the Property Committee be asked to bring in a report as to when the Physics, Chemistry, and Normal Buildings can be moved to the Middle School Site, and if any compensation shall be made by the Middle School, what that shall be.

784 *Resolved*, That another scholarship student be added to the Rosemond Fund, and if the Fund be insufficient, that the extra amount be made up from the Working Capital.

ADJOURNMENT.

C. R. CARSCALLEN,

Sec.

RECEIVED

JUL 30 1918

SENATE MINUTES:—MAY 2, 1918.

ANSWERED

The Senate met at the home of C. M. Stubbs.

Present:—C. M. Stubbs, J. Taylor, W. R. Taylor, H. F. Rudd, W. R. Morse, H. T. Silcock, H. L. Canright, O. L. Kilborn, E. R. M. Brecken, E. W. Wallace, N. E. Bowles, P. M. Bayne, R. H. Davidson, R. L. Simkin, C. R. Carscallen.

The minutes of the previous meeting were read, corrected and approved.

785 The Treasurer presented his report for 1918.

786 *Resolved*, That a Committee be appointed to audit the Financial Statement, and that the specific recommendations in the Treasurer's Report be referred to the Finance Committee.

787 *Resolved*, That O. L. Kilborn and R. L. Simkin be appointed an Auditing Committee.

788 *Resolved*, That H. T. Silcock, together with the Treasurer, be authorized to sign drafts on behalf of the University.

789 *Resolved*, That the Treasurer be asked to draw on the Board of Governors for the salary and current appropriations of R. C. Ricker, Superintendent of Construction, for the year 1918.

790 The Finance Committee presented a Budget for 1919.

Resolved, That a Committee composed of the Deans of the various Faculties be permitted to insert in the Budget an item for Chinese teachers.

Resolved, That a Committee be appointed to review the Budget and the whole University situation in regard to our shortage in men and money, and report.

Resolved, That this Committee be the Committee of Deans.

ADJOURNMENT, to meet on Thursday, May 9.

C. R. CARSCALLEN,

Secretary.

0324

WEST CHINA UNION UNIVERSITY, CHENGTU,
SZECHWAN.

TREASURER'S REPORT FOR YEAR
ENDING 31ST DECEMBER, 1917.

OFFICE OF TREASURER, CHING LUNG GAI,
29TH APRIL, 1918.

*To The Members of the Senate,
West China Union University,*

DEAR SIR:—

I beg to present herewith the Balance Sheet and Accounts of the University, dated the 31st December 1917. The same are subject to audit.

THE REVENUE ACCOUNT after making adjustments for loss in Exchange, and reducing the Grants from a nominal basis of two silver dollars for one gold dollar, to the actual realised amount, shows an under-expenditure of Sze. \$118.01 which, subject to the approval of the Board of Governors, is carried forward for use in 1918.

THE CAPITAL GRANTS, after making the same adjustments as mentioned above, show a balance in hand of Sze. \$1172.19. This balance is also carried forward to 1918 subject to the approval of the Board.

BUILDING FUNDS. From the Balance Sheet it will be seen that the buildings have borrowed from the Land Funds the sum of Sze. \$20,786.30 in the following proportions:—

Houses A and B.	Sze \$4,265.18.
Administration Building.	16,521.12.

For the first time, to make the accounts clearer, I have transferred these amounts from the Land Fund Account to the credit of the two Building Fund Accounts.

The total spent on the Administration Building to date, subject to the addition of transfers from the Stock Account, details of which are awaited from the Superintendent of Construction, is Sze. \$40,194.43. The additions during 1917 amount

0325

to \$8,967.29 plus \$626.29 representing share on loss on exchange between Shanghai and Chengtu. From this are deducted Refunds in respect of uncompleted contracts—\$817.10.

The situation in regard to Building Funds may be summarised thus:—

Grant of G. \$10,000 for Administration	
Building realised	Sze. \$18,749.94.
Loans from Land Funds. ditto.	16,521.12.
Further Grant of G. \$11,000 for ditto.	16,454.29.
Grant of G. \$5,000 for Houses A and B.	9,487.54.
Loans from Land Funds ditto.	4,265.18.

TOTAL FUNDS FOR BUILDING PURPOSES. \$65,478.07.

Less Total spent on Administration	
Building	40,194.43.
Total spent on Houses A & B.	13,752.72.
Total spent on Stock to be allocated.	6,503.06. 60,450.21.
Balance in Hand.	Sze. \$5,027.86.

LAND FUNDS. The Board of Governors at its last meeting made a Grant of G. \$5,000 to meet further land purchases that might be urgent as all surplus Land Funds in hand had been loaned for Building purposes. This Grant I have treated as a part repayment of the above loans, and have credited it to the Land Fund Account. At the present rate of Exchange this will give about Sze. \$7,000 in hand for Land purposes. During 1917 the University drew against this the sum of Sze. \$868.33 in respect of Graves purchased.

WORKING CAPITAL FUND. The amounts charged to this Fund during 1917 total \$1,573.79 details of which are shown in the accounts. These items need the approval of the Board so that they may be refunded to the University next year.

GIFTS IN HAND. I would call the attention of the Senate to the fact that the University has on hand Gifts from Chinese donors amounting to Sze. \$6,940.10.

RESERVE FUND. There is a sum to the credit of this Fund of Sze. \$1,398.96 representing accumulated interest and rents received which has not yet been allocated to any specific use.

POLLARD SCHOLARSHIP FUND. \$502.29 stands to the credit of this Fund which so far is neither used nor earning interest. I would suggest that if the capital sum is not required it might be invested at an early date. I shall be glad of your instructions on this point.

There is still no reply from the Board of Governors to the queries sent to them in my Financial Report of the 9th March 1916. Neither is the University furnished with any information from the Board of Governors to enable the Account at this end to be adjusted so as to agree with those in the books of the Board. The result of this is that there seems to be some confusion as to exactly how the funds of this Institution actually stand. This is particularly so with regard to Building Funds. I am of the opinion that it would be in the interests of the University if the Senate called the attention of the Board to this point and asked them to rectify the matter at an early date.

The Board still owe the University the sum of \$3,061.32 being the total paid out by the Treasury on account of Dr. Beech's travelling expenses to America. And also some travelling expenses of Mr. Ricker's.

SUPERINTENDENT OF CONSTRUCTION. Since October 1917, when I was no longer able to keep the details of the Building expenditure in my books, I have received Monthly Returns from Mr. Ricker which I have duly incorporated in my accounts. The Senate will no doubt appoint auditors who can audit these Returns, together with such other Returns as are now regularly sent in to me each Quarter by those authorised to draw funds on account.

I am,

Yours faithfully,

R. HUNTLEY DAVIDSON
Hon. Treasurer.

WEST CHINA UNION UNIVERSITY.

Unused Capital Grants. "A" 31st December 1917.

Grants Class I -	-	\$785
" " II -	-	1337
		2122
Less Gold Drafts -	195	
	175	370 Size Chuen

\$1752 = 2430.00

Less Expenditure :-

Property Committee -	-	271.78
Chemistry Department -	-	249.18
Library Department -	-	449.48
" " Neumann on a/c -	-	50.00
Furniture -	-	166.89
Normal -	-	70.51
		1257.81

Unused Capital Grants - 1172.19

Memo :-

Unused Capital Grants -	-	1172.19
" Revenue -	-	118.01

Sze. \$1290.20

Sundry Creditors. "B"

P. M. Bayne -	-	248.44
F.F.M.A. Rebates on Fees per H. T. Silcock -	-	39.00
E. W. Wallace -	-	165.91
Salary Teacher -	-	50.00
Taxes unpaid and owing -	-	185.20
Laboratory Supplies 1916 Reserve unused -	-	70.00
Educational Secretary-re Dewey School Reserve -	-	32.31
Superintendent of Construction -	-	27.27
Medical School 1916 Reserve unused -	-	50.00
Library Reserve -	-	79.38
Working Capital Reserve -	-	300.00
J. L. Stewart -	-	41.68

Sze. \$1280.10

Sundry Debtors.

"C"

31st December 1917.

Insurance Premium Allowance due -	-	11.25
" " 1918 portion -	-	400.00
Claim on Cash Shop re July Looting -	-	204.66
D. S. Dye on a/c -	-	1202.46
R. H. Davidson -	-	58.00
Dr. Kelly on a/c -	-	400.00
Dr. Morse on a/c -	-	640.00
G. B. Neumann on a/c -	-	50.00
J. L. Stewart 1917 Rents owing-used for purchase of Wan Property for M.S. -	-	955.00
B. Wigham re Silver -	-	1000.00
Normal School. 1918 Item -	-	10.00
R. C. Ricker Salary 1918 Item -	-	350.00

\$5281.37

Administration Building Additions During 1917. "D"

Painter -	-	90.27
Stone -	-	563.47
Lime -	-	1374.73
Bricks -	-	773.75
Timber -	-	2420.24
Ironwork -	-	16.49
Sundry Materials -	-	342.90
Sundry Expenses -	-	301.22
Mason Wages -	-	877.18
Carpenter wages -	-	2016.39
Carver -	-	134.65
Tiles -	-	56.00
		\$8,967.29

Houses A. & B. Additions during 1917.

Mason Wages -	-	32.50
Carpenter Wages -	-	1.41
Sundry Materials -	-	34.21
" Expenses -	-	115.70
Bricks -	-	6.16
Painter -	-	2.80
		\$192.78

WEST CHINA

"F"

BOARD OF GOVERNORS GENERAL CURRENT

Dr.				
1917.			Gold	Szechue.
Jan. 1	To Grants 1917 Class I Revenue	-	\$3843.00	\$7686.00
"	—dito— II Capital	-	785.00	1570.00
"	—dito— III Capital	-	1367.50	2735.00
			5995.50	11991.00
	" Scholarship. 1 year's interest due	-	48.00	96.00

\$6,043.50 \$12,087.00

1918.				
Jan. 1	To Balance due University	-	b/d. \$2,318.28	\$3,265.18

BOARD OF GOVERNORS BUILDING

1917.				
Jan. 1	To Balance due University forward.		\$31,500.00	\$63,007.15

\$31,500.00 \$63,007.15

1918.				
Jan. 1	To Balance due University	-	b/d. \$15,000.00	\$30,000.00

BOARD OF GOVERNORS LAND FUNDS

1918.				
Jan. 1	To Grant from Board. Gold \$5000	-	\$5,000.00	\$7,042.30

UNION UNIVERSITY.

"F"

ACCOUNT WITH THE UNIVERSITY.

				Gold	Szechuen	Cr.
1917.						
Jan. 1	By Balance forward	-	-	\$302.23	\$604.45	
Feb. 17	" Draft. 0051	-	-	1,000.00	1,648.68	
27	" " 0052	-	-	1,500.00	2,582.64	
Jan. 1	" " 0049	-	-	130.00	213.11	
Feb. 1	" " 0050	-	-	100.00	163.93	
Mar. 22	" " 0053	-	-	3.00	6.00	
31	" R. C. Ricker amount paid to him in U.S.A.	-	-	100.00	163.93	
May 10	" Draft. 0055 £6-6-11. (say)	-	-	31.72	63.45	
June 13	" " 0056 (say)	-	-	195.00	390.00	
"	" " 0057 (say)	-	-	175.00	350.00	
July 30	" " 0058	-	-	25.00	37.87	
Sept. 11	" " 0061	-	-	10.00	15.15	
29	" " 0062 £10 (say)	-	-	50.00	100.00	
Oct. 1	" " 0063	-	-	3.27	4.50	
Dec. 11	" " 0064	-	-	100.00	135.13	
31	" Exchange adjustment showing balance @ current rate	-	-	-	-	2,342.98
	" Balance due to University	-	c/d.	2,318.28	3,265.18	
				<u>\$6,043.50</u>	<u>\$12,087.00</u>	

CURRENT ACCOUNT WITH THE UNIVERSITY. "G"

1917.						
Feb. 17	By Draft 0009	-	-	\$1,500.00	\$2,473.03	
18	" " 00010	-	-	2,000.00	3,307.21	
Mar. 23	" " 00011	-	-	5,000.00	8,172.87	
Apr. 27	" " 00012	-	-	1,000.00	1,323.07	
Dec. 7	" " 00013	-	-	2,000.00	2,646.14	
31	" " 00014	-	-	5,000.00	6,667.88	
	" Adjustment reducing the nominal figure of \$12,000 representing G. \$6,000 re Adm. Bldg. Grant to actual realized amt. in Silver-					2,173.53
	" Ditto re G. \$2,000 being balance grant for Houses A. & B. \$4000—\$3302.29					697.71
	" Ditto re G. \$11,000 being special grant for buildings \$22,000—\$16,454.29					5,545.71
	" Balance due the University	-	c/d.	15,000.00	30,000.00	
				<u>\$31,500.00</u>	<u>\$63,007.15</u>	

CURRENT ACCOUNT WITH THE UNIVERSITY. "H"

WEST CHINA

BALANCE SHEET.

LIABILITIES.

<i>Land Fund Account.</i>			
As per last B/S	-	-	\$52595.59
Less Loan to Houses A. & B.	-	4,265.18	
" " to Administration Bdg.	16,521.12	20786.30	
Balance being invested in Land as per contra	-	31809.29	
Grant from Board G.\$5,000 being part repayment of above Loans. @ 100 & 71	-	7042.30	\$38,851.59
<i>Land Improvement Fund Account.</i>			
As per last B/S	-	1954.69	
Additional during year per 1917 Budget	-	750.00	2,704.69
<i>Administration Building Fund</i>			
As per last B/S	-	20923.47	
Less Adjustment re Exchange	-	2173.53	
Grant of G.\$10,000	-	18749.94	
Add Loan from Land Funds	-	16521.12	
" General Building Funds Grant G.\$11,000	-	16454.29	51,725.35
<i>Houses A. & B. Fund Account</i>			
As per last B/S	-	10185.25	
Less Adjustment re Exchange	-	697.71	
Grant of G.\$5,000	-	9487.54	
Add Loan from Land Funds	-	4265.18	13,752.72
<i>Library Building Fund.</i>			
As per last B/S. Grant G. \$15,000	-	-	30,000.00
<i>Capital Suspense Account</i>			
As per last B/S	-	-	3,337.66
<i>Working Capital Fund Account.</i>			
As per last B/S	-	1958.54	
Add Repayment per 1917 Budget	-	1059.00	
Less 1917 Charges	-	3017.54	
	-	1573.79	1,443.75
<i>General Capital Account.</i>			
As per last B/S	-	14308.39	
1917 Capital Grants. Class I	-	820.00	
-ditto- Class II	-	2735.00	
	-	17863.39	
Excess of Income over Expenditure per Revenue Account	-	118.01	17,981.40
<i>Suspense Cash Account.</i>			
As per last B/S	-	3500.00	
Less Borrowed by Senate to buy Wan Property for Middle School Site	-	3000.00	500.00
	-		\$160297.16

UNION UNIVERSITY.

31st DECEMBER 1917.

ASSETS.

<i>Freehold Land. Chengtu.</i>			
As per last B/S	-	31,809.29	
Additions during 1917	-	868.33	\$32677.62
<i>Drains, Culverts & Roads. (Land Improvement).</i>			
As per last B/S	-	2,744.48	
Additions during 1917	-	271.78	3,016.26
<i>Brick Fence (Around Temporary Buildings).</i>			
As per last B/S	-	-	531.13
<i>Administration Building & Sheds.</i>			
As per last B/S	-	31417.95	
Share of Loss in Exchange Shanghai Chengtu	-	626.29	
Additions during 1917. "D"	-	8967.29	
	-	41011.53	
Less Refund on uncompleted contracts	-	817.10	40,194.43
<i>Houses A. & B. including Sheds.</i>			
As per last B/S	-	13732.68	
Additions during 1917. "E"	-	192.78	
	-	13925.46	
Less Refund on uncompleted contract	-	172.74	13,752.72
<i>Building Stock.</i>			
As per last B/S	-	3283.36	
Additions during 1917	-	3219.70	6,503.06
NOTE Total spent on Buildings to date is \$60,450.21 out of total Grant of \$65,478.07: Balance in Hand \$5,027.86			
<i>Temporary Buildings.</i>			
As per last B/S	-	-	5,524.45
North & South Gate. as per last B/S	-	-	666.14
Riverside Bund. ditto	-	-	1,703.69
Furniture and Fittings. ditto	-	870.38	
Additions during 1917	-	166.86	1,037.24
<i>Museum. as per last B/S</i>			
Library. ditto	-	2520.06	
Additions during 1917	-	449.48	2,969.54
<i>Biological Dept. as per last B/S</i>			
Geological Dept.	-	-	617.40
Chemistry " ditto	-	-	87.33
Additions during 1917	-	2272.89	
	-	249.18	2,522.07
<i>Physics Dept. as per last B/S</i>			
Medical Dept. ditto	-	-	1,867.11
Meteorological Dept. ditto	-	-	693.30
Normal Dept.	-	-	266.57
Dr. Beech Travelling Account. as per last B/S	-	2680.71	
R. C. Ricker ditto	-	380.61	70.51
	-		3,061.32
	-		\$117,311.89

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WEST CHINA

FORWARD.				\$160297.16
Beech Campaign Fund per last B/S	-	-	5610.00	
Governor Fu Gift 3000 paper Dollars	-	-	629.43	
Gifts Received Locally	-	-	700.67	6940.10
Deposits. Rent	-	-	1050.92	
Laboratory	-	-	87.50	1138.42
Reserve Fund.				
Interest as per last B/S	-	-	499.58	
Rents. ditto	-	-	899.38	1398.96
Pollard Scholarship Fund	-	-		502.29
Sundry Creditors "B"	-	-		1280.19
Board of Governors. Building Current Account.				
Repayment due re Stock purchased in U.S.A.				1576.08
G. \$788.04	-	-		
Sze				<u>\$173133.20</u>

AUDITED AND FOUND CORRECT.

(Signed) O. L. KILBORN,
R. L. SIMKIN.30th May 1918.
(See Separate Report to the Senate).

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UNION UNIVERSITY.

FORWARD.				\$117,811.89
Board of Governors Land Current Account.				
Grant. G. \$5,000 @ 100 & 71. "H"	-	-		7042.30
Board of Governors Building Current Account.				
Balance due Library G. \$15,000 "G"	-	-		30000.0
Board of Governors General Current Account.				
Balance due to the University being				
G. \$2318.28 @ 100 & 71. "F"	-	-		3265.18
Sundry Debtors "C"	-	-		5281.37
Cash Balances.				
H. & S. Bank Shanghai	-	-		5811.71
" " Peking	-	-		45.00
In hands of Treasurer	-	-		2098.24
R. C. Ricker on a/c. for buildings	-	-		1777.51
Sze				<u>\$173133.20</u>

(Signed) R. HUNTLEY DAVIDSON
Hon Treasurer.29th April 1918.
Chengtu.

0330

WEST CHINA

REVENUE ACCOUNT.

1917.					64.58
Dec.	31	To Athletics	-	-	104.00
		Caretakers	-	-	250.00
		Insurance	-	-	646.30
		Loss on Exchange	-	-	39.00
		Police	-	-	6.59
		Postage	-	-	503.00
		Salaries	-	-	58.74
		Sundry Expenses	-	-	115.00
		Scholarships	-	-	185.20
		Taxes	-	-	631.06
		Educational Secretary	-	-	197.26
		Superintendent of Construction	-	-	1004.74
		Normal School	-	-	47.98
		Medical School	-	-	160.00
		Library	-	-	324.57
		Publicity Committee	-	-	210.00
		Chemistry Dept.	-	-	146.33
		Treasury	-	-	15.70
		Secretary's Office	-	-	56.74
		Upkeep of Grounds	-	-	16.40
		Vice-President's Office	-	-	13.00
		Biological Dept	-	-	I,332.03
		R. C. Ricker Salary	-	-	2,387.30
		E. W. Wallace Salary	-	-	
		Excess of Income over Expenditure carried forward to 1918	-	-	118.01
					<hr/> \$8,633.53

UNION UNIVERSITY.

YEAR ENDING 31st DECEMBER 1917.

1917.				
Dec.	31	By Net Grants per 1917 Budget	-	6627.00
		Less Adjustment between rate of 2:1 and actual rate for year	2:-1	2029.60
				4,597.40
		" University Fees less Rebates	-	1,664.50
		" Normal School Fees less Rebates	-	490.00
		" Bank Interest - - -	-	95.70
		" Rents Receivable - - -	-	955.00
		" Scholarships per Board of Governors	-	96.00
		" Educational Secretary Return re Typewriter - - -	-	14.40
		" Working Capital Fund to make up extra on Salaries of E. W. Wallace and R. C. Ricker for 9 months at rate of 2:1 - - -	-	720.53
				\$8,633.53

WEST CHINA UNION
UNIVERSITY
CHENG TU WEST CHINA

BALANCE SHEET
and
ACCOUNTS
31st December, 1917

*Adopted by the Senate
30th May 1918*

R. HUNTLEY DAVIDSON
Hon. Treasurer.

0332

WEST CHINA UNION
UNIVERSITY
CHENG TU WEST CHINA

BALANCE SHEET
and
ACCOUNTS

31st December, 1917

*Adopted by the Senate
30th May 1918*

R. HUNTLEY DAVIDSON

Hon. Treasurer.

0331

SENATE MINUTES—MAY 9, 1918.

The Senate met at the home of H. T. Silcock.

Present:—J. Taylor, H. T. Silcock, W. R. Taylor, C. M. Stubbs, A. W. Lindsay, H. L. Canright, W. R. Morse, D. S. Dye, H. F. Rudd, W. E. Manly, R. L. Simkin, C. R. Carscallen.

The minutes of the previous meeting were read, corrected, and approved.

791 A communication from C. M. Stubbs, inquiring as to when the accommodation to be provided for the Chemistry Department will be available, and urging that it be got ready as soon as possible, was referred to the Faculty.

792 The Committee of Deans reported that, after careful consideration they are of the opinion that the Course as recently revised can, by careful conservation of our forces, be taught next year.

They also presented the following recommendation:—
Resolved, That the Budget presented by the Finance Committee to the Senate on May 2 be adopted with the following additions, (see below), and that in the event that exchange should be more favourable than 1.30, this should be sent to the Board of Governors as our maximum Budget for 1919, which in any event will not be exceeded.

Additions to the Budget.

Chinese Literature Teacher	\$500
Dispensary Drugs	250
Mr. Meuser G. \$310 (medical Department)	403
Assistant in English Department	120
Assist. in Middle Grade Normal	120
Assist. Sec. Educational Union	200

If, however, exchange should not during the year become more favourable than 1.30, the Committee of Deans recommend the following cuts in the Budget as presented by the Finance Committee on May 2, and that the Budget thus amended be sent Home as the minimum Budget for 1919:—

Cuts in the Budget.

Publicity	\$770
Normal	200
Library	200
Property	700
Vice-President	280
Medical	200
Science	510

This report was adopted.

The Budget for 1919 is therefore as follows:

Principles governing the preparation of University Budgets

Resolved, That no individual shall include in his estimates any new item that involves the policy of the University without first getting the sanction of the Senate to the said policy.

Resolved, That hereafter all estimates made out by an individual member of any Faculty must be passed on by the Faculty concerned before coming to the Finance committee.

In explanation of the 1919 Budget.

Resolved, That the total Budget for the year 1919, including all the regular expenses of the Board of Governors and the University, shall not exceed Gold \$10,000.00

Resolved, That the exchange for making out the Budget for 1919 be estimated at Gold \$1 equals Sze \$1.30

Whereas the amount distributed by the Board of Governors directly for 1919 will approximate Gold \$3800.00 and

Whereas the Board of Governors are contracted with the Educational Secretary for salary etc to the amount of Sze \$2886.00 which will equal at the 1.30 rate Gold \$2220.00 and

Whereas on the basis of last year's appropriation of Gold \$10,000.00 this leaves Gold \$3980.00 to cover the University Budget on the Field (plus anticipated receipts Gold \$2700.00, a total of Gold \$6680.00)

Resolved, That we ask the Board of Governors for a Block Grant of Gold \$6200.00 for the Field Budget of 1919, being the amount of the above two items G. \$2220.00 and \$3980.00

WEST CHINA UNION UNIVERSITY

MAXIMUM-1919-BUDGET

	CLASS I.		CLASS II.
	Revenue	Capital	Capital.
	Mex.	Mex.	Gold.
LIBRARY DEPARTMENT.			
Arts Faculty			
1. English Dep't.		\$50.00	\$75.00
2. Soc. and Econ.			
Faculty of Religion,			48.00
Faculty of Science			
1. Biological.			30.00
2. Chemistry.			75.00
3. Physics.			45.00

[3]

Medical Faculty.			30.00
Faculty of Education.			100.00
Faculty Books.			
Librarian.	308.00	150.00	225.00
Museum.		100.00	
	\$308.00	\$300.00	\$626.00

	CLASS I.		CLASS II.
	Revenue	Capital	Capital.
	Mex.	Mex.	Gold.
LIBRARY DEP'T.	\$308.00	\$300.00	\$626.00
FACULTY OF SCIENCE.			
1. Biological.	105.00		200.00
2. Chemistry.	317.00		200.00
3. Physics.	135.00		225.00
4. Math. and Astron.	75.00		
5. Meteorology.	31.00		23.00
6. Geological.			
FACULTY OF EDUCATION.			
1. Lower Normal	1367.00		58.00
2. Edu. Secretary	170.00		
FACULTY OF MEDICINE.	633.00	80.00	780.00
CHINESE INSTRUCTORS.	940.00		
ADMINISTRATIVE.			
1. Vice-President.	355.00		
2. Secretary	75.00		
3. Treasurer.	70.00		
4. Registrar.	136.00		
MISCELLANEOUS.			
1. Publicity.	1220.00		
2. Property Com.	1185.00	1100.00	
3. Athletics.	140.00		
BOARD OF GOVERNORS.	2886.00		3800.00
	\$10148.00	\$1480.00	\$5912.00

Minimum - 1919 Budget.

	CLASS I.		CLASS II.
	Revenue	Capital	Capital.
	Mex.	Mex.	Gold.
LIBRARY DEP'T.	\$238.00	\$300.00	\$526.00
FACULTY OF SCIENCE.			291.39
1. Biological.	105.00		
2. Chemistry.	317.00		
3. Physics.	135.00		
4. Math. and Astron.	75.00		
5. Meteorology.	31.00		
6. Geological.			
FACULTY OF EDUCATION.			
1. Lower Normal	1167.00		58.00
2. Ed. Sec'y.	170.00		

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FACULTY OF MEDICINE.	633.00	80.00	626.16
CHINESE INSTRUCTORS.	940.00		
ADMINISTRATIVE.			
1. Vice-President.	75.00		
2. Secretary.	75.00		
3. Treasurer.	70.00		
4. Registrar.	136.00		
MISCELLANEOUS.			
1. Publicity.	450.00		
2. Property Com.	1185.00	400.00	
3. Athletics.	140.00		
BOARD OF GOVERNORS.	2886.00		3800.00
	\$8828.00	\$780.00	\$5301.55

SUMMARY OF RECEIPTS AND EXPENDITURES

MAXIMUM-1919-BUDGET

AMOUNT ASKED FOR FROM THE BOARD OF GOVERNORS		Gold. \$10000.00
Class II, Capital of 1919 Budget	Gold. 5912.00	
Salary of Ed. Sec'y, \$2886. Mex. @ 1.30	" 2220.00	8132.00
TOTAL AMOUNT FOR EXPENDITURE ON FIELD,—Gold.		\$1868.00
Class I, Revenue, 1919 Budget	Mex. \$10148.00	
Less Salary of Educational Secretary	" 2886.00	
	" 7262.00	
Class I, Capital, 1919 Budget	" 1480.00	
EXPECTED INCOME.		
1. Tuition Fees	Mex. \$2500.00	
2. Rents	" 950.00	
3. Publicity Committee	" 50.00	
4. Budget G.\$1868.	" 2428.40	
@ 1.30	" 2428.40	
EXPENDITURE IN EXCESS OF RECEIPTS	2813.60	
	" \$8742.00	\$8742.00

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MINIMUM-1919-BUDGET

AMOUNT ASKED FOR FROM THE BOARD OF GOVERNORS		Gold. \$10000.00
Class II, Capital, of 1919 Budget	Gold. 5301.55	
Salary of Educational Sec'y, \$2886. Mex. @ 1.30	" 2220.00	7521.55
TOTAL AMOUNT FOR EXPENDITURE ON FIELD,—Gold.		\$2478.45
Class I, Revenue, 1919 Budget	Mex. \$8828.00	
Less Salary of Educational Sec'y	" 2886.00	
	" 5942.00	
Class I, Capital, 1919 Budget	" 780.00	
EXPECTED INCOME		
1. Tuition Fees	Mex. \$2500.00	
2. Rents	" 950.00	
3. Publicity Committee	" 50.00	
4. Budget G.2478.45, @ 1.30	" 3222.00	
	" \$6722.00	\$6722.00

REVISED-1918-BUDGET.

	CLASS I.	CLASS II.
	Revenue	Capital
	Mex.	Mex. Gold.
LIBRARY DEP'T.	\$168.00	\$150.00
FACULTY OF SCIENCE.		
1. Biological.	60.00	150.00
2. Chemistry.	265.00	80.00
3. Physics.		175.00
4. Math. and Astron.	120.00	250.00
5. Meteorology.	15.00	25.00
6. Geological.		25.00
FACULTY OF EDUCATION.		
1. Lower Normal.	600.00	160.00
2. Edu. Sec'y.	706.00	30.00
FACULTY OF MEDICINE.	115.00	50.00
ADMINISTRATIVE.		
1. Vice-President	25.00	
2. Secretary.	55.00	
3. Treasurer.	235.00	500.00
4. Registrar.	40.00	
MISCELLANEOUS.		
1. Publicity.	900.00	
2. Property Committee.	310.00	210.00
3. Athletics.	140.00	
BOARD OF GOVERNORS.		5410.00
	\$3754.00	\$1475.00
		\$6535.00

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793 A request from the Medical Faculty for teaching rooms for 1918-19 was referred to the Faculty.

794 The Property Committee made the following recommendations which were adopted:

That \$98.00 local be taken from the Working Capital Fund to cover the expense of the telephone for 1918.

That the treasurer reimburse the A.B.F.M.S. for the transfer of a strip of land 13'3x 199' English in front of Vandeman Memorial in making boundary adjustments, and that the amount of this compensation be \$43.38 local for the 0.363 meng @ \$119.30. (See Minute No. 702.)

That the treasurer be asked to draw the remainder of the grant of \$5000.00 gold on the land account in order to have it on the field for use in case of emergency.

That the treasurer be asked to draw on the Board of Governors for the 1918 salary and work account of Mr. R. C. Ricker, the Superintendent of Construction.

That a supplementary request for 1919 appropriations be made to cover the salary (\$1200.00 gold) according to C. M. M. regulations, the house repairs (\$40.00 local), the gateman (\$40.00 local) and personal teacher (\$100.00) of Mr. Ricker.

That the Board of Governors be asked to determine from what sources these items are to be met.

That \$20,000.00 local currency be asked to complete and furnish the Administration Building. (The Botkin Gift of \$5000.00 requested Feb. 11th 1918 is within this \$20,000.00)

That the Board of Governors be asked to make an additional grant to the Administration Building in order that money borrowed from the Land Fund may be paid back into said account. (This will approximate \$13,000.00 local, i.e., \$20,786.30 local less the proceeds of \$5000.00 gold recently sold.)

795 Certain recommendations regarding the building programme for the next ten years were referred back to the Property Committee in order that they may consult with the various Faculties concerned.

796 *Resolved*, That permission be granted to the Middle School to use, free of charge, the temporary Physics and Chemistry Buildings and the temporary Normal Building, when vacated by the Normal School.

797 *Resolved*, That permission be granted to the Middle School to remove the temporary Normal Building to a situation North of the Physics or Chemistry Buildings.

ADJOURNMENT.

C. R. CARSCALLEN.
Sec.

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ANSWERED

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CHINA

SENATE MINUTES:—MAY 30, 1918.

The Senate met at the home of R. C. Ricker.

Present:—W. R. Taylor, J. Taylor, H. L. Canright, W. M. Crawford, H. T. Silcock, E. W. Wallace, R. L. Simkin, C. M. Stubbs, D. S. Dye, W. R. Morse, R. H. Davidson, R. C. Ricker, C. R. Carscallen.

The minutes of the previous meeting were read, corrected, and approved.

798 The Finance Committee made a report which was amended and adopted as follows:

(1) *Resolved*, That the Senate recommend to the Board of Governors that the gifts from Chinese sources, amounting to Mex. \$6940.10, plus interest, be used for some permanent improvement or "Endowment Fund".

The Senate submits the following for consideration:

- a. Electric light equipment for Science and lighting.
- b. A clock tower.
- c. University entrance.
- d. Endowment fund,—investment of funds in property, such as the Wan Property.

(2) *Resolved*, To recommend that this money be kept as a separate fund, to be used for some definite object or objects, such as those suggested, but that for the present it be loaned to a Purchase of Property Fund.

(3) *Resolved*, To recommend that the Pollard Scholarship be invested in Endowment property.

(4) *Resolved*, That the attention of the Board of Governors be called to Paragraphs 2 and 3 on Page 3 of the Treasurer's Report for the year 1917.

799 The Committee appointed to audit the Treasurer's accounts for 1917 reported that the accounts had been audited and found correct. *Resolved*, that the Treasurer's Report for 1917 be adopted.

800 In view of the fact that Dr. Beech is recovering from a serious illness,

Resolved, That the Vice-President be asked to write the University Annual Report, in consultation with the President.

The Committee to nominate the membership of the Senate for 1919 made the following report which was adopted:

Resolved, That we nominate to the Board of Governors the following for membership in the Senate for 1919: P. M. Bayne, E. R. M. Brecken, H. L. Canright, C. R. Carscallen, W. M. Crawford, D. S. Dye, A. E. Johns, O. L. Kilborn, C. B. Kelly, W. R. Morse, G. B. Neumann, H. F. Rudd, C. W. Service, H. T. Silcock, R. L. Simkin, J. L. Stewart, C. M. Stubbs, J. Taylor, E. W. Wallace.

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Resolved, That the Missions be asked, in electing their representatives on the Senate for 1919, to elect others than those in the above list.

- 801 The Middle School Committee made certain recommendations re the proposed new Middle School.

Resolved, That they be laid on the table, pending consultation with the President, Dr. Beech.

- 802 The Normal School Committee made the following recommendation which was adopted: *Resolved*, that the University publish two Educational pamphlets—(1) A translation of Dewey's "How to Think", Chapter 6; and, (2) A translation of "The Hall of Heroes", from "The Fascinated Child".

- 803 *Resolved*, That the University publish a "Handbook of Experimental Chemistry", in Chinese, by Dr. C. M. Stubbs, the edition numbering two hundred, and the total cost being \$76.50, Mex., the initial cost to be provided from Working Capital, and a price of 50 cts. to be charged for the book.

- 804 *Resolved*, That the following be a Publishing Committee for the Senate:—H. T. Silcock, E. W. Wallace, S. C. Yang.

ADJOURNMENT.

C. R. CARSCALLEN,
Sec.

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SENATE MINUTES:—JUNE 6, 1918.

The Senate met at the home of J. Taylor.

Present:—J. Taylor, W. R. Taylor, W. R. Morse, H. F. Rudd, D. S. Dye, P. M. Bayne, E. R. M. Brecken, E. W. Wallace, H. T. Silcock, C. M. Stubbs, H. L. Canright, R. J. Davidson, G. B. Neumann, W. E. Manly, C. R. Carscallen.

A. A. Phillips, A. H. Wilkenson and E. A. Cook, representing the Church Missionary Society, were also present.

The minutes of the previous meeting were read, corrected, and approved.

803 A communication was read from Leonard Wigham, Secretary of the F.F.M.A. Committee of Missionaries, informing the Senate of the appointment of the following representatives to the Senate for 1918,—R. J. Davidson, R. H. Davidson. This communication also contained a Minute passed by the F.F.M.A. Committee of Missionaries regarding the Senate's request for the appointment by that body of a man to the Medical Faculty of the University.

804 A communication from J. L. Stewart, Vice-President of the University, was read, asking the Senate to consider the question of applying to the Rockefeller Foundation for aid in the Science Courses preliminary to medical training, and informing the Senate that a large grant had been given to the University of Fukien for a similar purpose.

Resolved, That a small committee be appointed to deal with this matter in consultation with the President.

H. T. Silcock and W. R. Morse were appointed the Committee.

805 *Resolved*, That the University close for the Spring Term, yearly, on the Tuesday nearest the 20th of June.

806 A letter from Dr. Beech, President of the University, was read, re the participation of the C.M.S. in the work of the University, expressing his keen regret that he was unable to be present to join in welcoming the representatives of the C.M.S. and to share in the deliberations regarding the relation of the C.M.S. to the University.

Resolved, That we record the following from the President's letter, as expressing not only his own but the mind of the Senate:—

"I would like to express my sense of high delight that this day has come to pass. It was the dream of some, if not all, of us who laid the foundation of the University that it would not only minister to all the Christian bodies in West China, but that it would be participated in by all, and so contribute in its fullest measure to the saving of mankind and to the realization of the largest possible degree of brotherhood and Christian unity, which is even now the world's

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great need. I rejoice in the coming of the Church Missionary Society, in the nearer fulfilment of that hope."

- 807 Regarding the participation of the C.M.S. in the work of the University, the following memorandum from the Rev. A. A. Phillips, Secretary of the Church Missionary Society West China Mission, was read:—

JUNE 6, 1918.

To the Senate,

West China Union University.

When the Revs. C. C. Bardsley and F. Baylis, Secretaries of the Church Missionary Society, visited China in 1913, delegates from the West China Mission met them in Shanghai, and among other matters put before them the proposal to enter the Union University at Chengtu. It was felt by the members of the Mission generally that we should not be able to enter in on so large a scale as the other participating Missions, owing both to the less advanced condition of our educational work, and to the improbability of funds being available.

But a proposal had already been adopted by the Mission Conference, that the Mission might in a small measure participate in the institution by providing a hostel to accommodate from ten to twenty students, and a Missionary for the Teaching Staff.

The C. M. S. Secretaries concurred in the proposal and on their return to England included it in their Report, which was adopted by the Society and published as a pamphlet, entitled, "Plans for Advance".

No funds have been provided by the Society, but a legacy of \$3,700 (three thousand seven hundred dollars) by the late Rev. J. R. Stewart, has been allocated to this purpose, and the Society has promised to endeavour to raise further funds when possible.

Up to the present time no further plan has been laid before the Parent Committee of the Mission Conference beyond the purchase of a site and the erection of a Missionary's residence and a Dormitory, and the location of one man to the Teaching Staff.

Our Mission Conference has now assigned the Rev. A. H. Wilkinson to join the staff after the summer vacation and a few Students from our Middle School are preparing to enter the University at the same time. Instructions have been given to make the best arrangements possible for the necessary accommodation.

It is in this very elementary manner that we now propose to join hands with the other Missions in the University enterprise. If our entry in this manner is recommended by this Senate, and approved by the Board of Governors, it will then be necessary to lay before our Mission Conference any plans for further development for recommendation to the Parent Committee.

The erection of a permanent College Building, the contribution of the capital outlay, and the annual contribution to the running expenses of the University are all matters which have hitherto not been laid before the Local Governing Body or the Parent Committee.

This shall be done, but it is not at the present time possible to say how far the Mission and the Society will adopt the whole scheme for future development.

(signed) ALFRED A. PHILLIPS,

Secretary of the C. M. S. West China Mission."

Resolved, That we receive and record this communication.

Resolved, That the Senate receives with great satisfaction the application of the Church Missionary Society to enter the University, and that we recommend to the Board of Governors that the C. M. S. be admitted to participation in the University, with the status of a College.

This was passed unanimously by a standing vote.

- 808 The Property Committee made the following recommendations, which were adopted:—

After discussing the pros and cons of renting, purchase of land, buildings, purchase of materials, and the ultimate as well as the temporary site for the C. M. S. Buildings, the consensus of opinion reached was that it would be wise for the C. M. S. to endeavour to purchase and obtain a foot-hold in the North-west corner of the block immediately East of the Medical Block, and abutting on the E. & W. Road extended; but, failing in this, to rent high land in the proximity of this site; accordingly,

Resolved, That the Property Committee be authorized to buy 14 Chinese acres of graves and fields lying diagonally across the north end of the eastern boundary of the Medical Block, and to transfer that part which lies without this boundary to the C. M. S.

- 809 The Faculty made the following recommendations which were adopted:—

(1) *Resolved*, That the attention of the Board of Governors be called to the great need of adequate equipment for the Scientific and Medical Laboratories.

Resolved, That C. M. Stubbs be asked to write a covering letter in regard to the above resolution.

(2) *Resolved*, That H. T. Silcock be authorized to engage a teacher of Chinese Language and Literature for the University.

(3) *Resolved*, That the Fire Protection Committee, composed of R. L. Simkin, C. M. Stubbs and P. M. Bayne, be authorized to procure buckets, ladders and fire alarm for the University, if the Finance Committee can provide the money.

810 The Publishing Committee made the following recommendations which were adopted :

(1) *Resolved*, That the Publishing Committee secure during the summer a list of books or pamphlets that should be published during the coming school year. Those who have manuscript, or who plan to have work ready for publication during the year, are asked to communicate with the Committee.

(2) *Resolved*, That the Publishing Committee immediately publish, for use in the Summer and Regular Normal Schools, and in Primary Schools, a tentative edition of a Handbook for Teaching Lower Primary Scripture, by the Faculty of Education.

(3) *Resolved*, That the retail price of University publications be 25 % above actual cost per copy, with a reduction to our own students of 10 % for cash.

811. The above minutes were read, corrected, and adopted.

Resolved, That we adjourn to meet at the call of the Secretary.

SENATE MINUTES—JUNE 20, 1918.

The Senate met at the home of W. R. Taylor.

Present:—J. Taylor, W. R. Taylor, J. Beech, D. S. Dye, O. L. Kilborn, H. T. Silcock, R. H. Davidson, R. J. Davidson, R. L. Simkin, W. R. Morse, H. L. Canright, P. M. Bayne, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

812 The Secretary announced the receipt of the following cablegram on the 16th. inst.

"Carscallen, Chengtu.

Proceed Administration Building; five thousand available; Bodkin money not received; site Middle School accepted; furnish Rowntree topographical survey.

Endicott".

813 The Faculty made the following recommendation which was adopted:—

Resolved, That the degree of Bachelor of Arts be conferred on Fei Tsong Chī, who has completed the required course.

814 The Property Committee made the following recommendation which was adopted:—

In view of the adverse rate of exchange whereby 15% to 20% is lost in bringing money up from Shanghai.

Resolved, That the Treasurer be advised to borrow locally as needed, up to the amount of \$10,000, so long as it is an economy.

815 *Resolved*, That the name of A. H. Wilkinson be added to the list of nominations sent forward to the Board of Governors, for membership in the Senate during 1919.

ADJOURNMENT.

C. R. CARSCALLEN
Sec.

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SENATE MINUTES:—SEPT. 5, 1918

The Senate met at the home of C. R. Carscallen.

Present:—J. Taylor, J. Beech, W. R. Taylor, O. L. Kilborn, W. R. Morse, P. M. Bayne, E. R. M. Brecken, H. L. Canright, H. T. Silcock, W. M. Crawford, A. W. Lindsay, N. E. Bowles, H. F. Rudd, A. H. Wilkinson, C. M. Stubbs, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

816 R. C. Ricker, Superintendent of Construction, announced to the Senate that the South Wing of the Administration Building was completed, and thereupon presented the key of that part of the Administration Building to the President, Rev. J. Beech, D.D., who, on behalf of the University, accepted the same.

817. At the same time, Mr. Ricker, on behalf of Dr. Goucher, Chairman of the Board of Governors, presented to the University a bronze medallion to be hung in the Senate Room.

Resolved, that the Senate accept with pleasure the gift by Dr. Goucher of a bronze medallion, and ask the Secretary to express to Dr. Goucher its thanks.

818 The minutes of the Executive Committee of the Board of Governors, held in New York on May 10th., 1918, were read.

Resolved, that these minutes be printed.

819 A Letter from Rev. J. Endicott, D.D., Secretary of the Board of Governors, bearing date June 15th, 1918 was read.

820 The following Minute of a meeting of the Finance Committee of the M.E.M. in June, 1918, sent by the Secretary, J. F. Peat, was read:—

"It was moved and carried that we favour the University's taking over the Bible School and that we do all we can to support it"

821 H. T. Silcock announced the gift to the University Library by R. J. Davidson of a number of books on miscellaneous subjects.

D. S. Dye also announced to the Senate the gift to the University by W. N. Fergusson of one Sextant and one Artificial Horizon.

H. L. Canright also announced the gift to the University by Dr. W. Wilson of his medical library consisting of over two hundred volumes.

Resolved, that we accept these gifts and request the Secretary to convey to the donors the thanks of the Senate.

822 *Resolved*, that the purchase of 4,000,000 bricks for future buildings, as per authorization of the Executive of the Board

of Governors (Minute 255), be referred to the Property Committee with power.

823 *Resolved*, that we appoint a Committee consisting of the President, Vice-President, Chairman of the Senate, and the Secretary, to investigate the question of the new Constitution of the University and our previously suggested amendments to the same, and to bring in recommendations thereon to the Senate.

824 *Resolved*, that after tea the Senate adjourn to view the Administration Building.

825 The Committee to report on the proposal to establish a Dental Department presented a report to the Senate.

Resolved, that this report be adopted, as amended, subject to the approval of the Board of Governors.

The Report as adopted is as follows:—

"Whereas there is now one student in the Medical School who has completed the third year, who will begin dental training this Autumn, and whereas there are now ten odd boys in the Middle School who are pledged to Dental training, therefore we recommend

1. That a dental course of six years be established in connection with the Medical School, three years of which shall correspond with three years of the Medical Course and three years in dental subjects, technique, and training.

2. That upon the completion of this course the University grant to the student who has maintained satisfactory standards a certificate of graduation in Dentistry.

3. That for the present subject to the concurrence of the Canadian Methodist Mission, the subjects in dentistry and the training in connection therewith be pursued at the Dental Department of the Canadian Methodist Mission, and that the instruction given there be under the direction of the University.

4. That the dental course be incorporated in the University Catalogue in connection with the Medical courses, and that the instructors recognized be included in the list of the University staff, and that the students be enrolled in the student body.

5. That until such time as the Board of Governors and the Senate have ordered otherwise the budget for the strictly dental work done at the Dental Department shall not be included in the University Budget to an amount exceeding the income from student fees.

In making these recommendations we have recognized that some of its items ought to be considered as of a temporary nature, and that ultimately the dental instruction should be done at the University, and that in anticipation thereof we

further recommend, that in the planning of the Medical Building provision be made for this department.

Further, in recommending this course, we have assumed that the addition of its instructors to the University staff will not reduce the number of physicians supplied or to be supplied by the Canadian Methodist Mission to the Medical School so long as the dental instruction is not carried on at the University, and that the other Missions are not obligated, until further agreed, to furnish instructors for this department."

826 *Resolved*, That the matter of the Fourth Year Course in Dentistry be referred to the Faculty.

827 The Committee to make a contract with Mr. S. C. Yang, Principal of the Middle School, presented the proposed contract. After slight amendment it was adopted and ordered to be filed.

ADJOURNMENT.

(Signed) C. R. CARSCALLEN.

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SENATE MINUTES:—SEPT. 26, 1918.

The Senate met at the home of W. M. Crawford.

Present:—J. Beech, J. Taylor, W. M. Crawford, H. L. Canright, G. B. Neumann, H. T. Silcock, D. S. Dye, W. R. Taylor, W. R. Morse, H. F. Rudd, O. L. Kilborn, E. R. M. Brecken, E. W. Wallace, A. H. Wilkinson, C. M. Stubbs, R. H. Davidson, W. E. Manly, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

828 A letter from Dr. Endicott, bearing date June 1st., 1918, covering the minutes of a meeting of the Executive of the Board of Governors, New York, May 10th., 1918, was read.

829 A letter was read from Mr. T. Torrance to Dr. Kilborn, offering to the University Library a set of sketches representing the various tribes of Miao people in Kweichow.

Resolved, That the Senate accept with pleasure this gift and ask Dr. Kilborn to convey its thanks to Mr. Torrance.

830 A communication from E. W. Wallace, Secretary of the West China Educational Union, was read, asking the Senate to appoint its representative on the Board of Education, and expressing the hope that one of the officers of the University may be able to attend the coming meeting of the Board.

H. T. Silcock was appointed the representative of the Senate.

O. L. Kilborn was also appointed a representative to fill out the unexpired term of Dr. Beech, who is returning to America.

831 A communication from W. R. Taylor, Secretary of the A.B.F.M.S., forwarding a resolution of that body *re* the proposal that the Senate should take over the work of the Bible Training School, was read. The Resolution is as follows:

“Resolved, That, as one of the participating Missions in the Union Bible School, we approve the proposal to bring the work of the Bible Training School under the direction of the Senate and that it be made a responsibility of the University”.

832 The Vice-President presented an outline of exercises and functions to take place on the home-going of the president.

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Resolved, That the outlined programme be accepted and a Committee appointed to make the necessary arrangements.

H. T. Silcock, W. R. Taylor and C. M. Stubbs were appointed the Committee.

- 833 The Committee to make recommendations *re* the work of the Educational Secretary while on furlough, presented a report, which was amended and adopted as follows:—

Resolved, (a) That we request the Education Faculty, or some member thereof as they may determine, to give the oversight necessary and to perform such other duties of the Educational Secretary as require the services of a foreigner, and

(b) That in order to lighten the burden as much as possible, we recommend to the Educational Union the advisability of omitting the Annual Meeting during the furlough of Mr. Wallace.

(c) That in order to permit of these additional duties and responsibilities being undertaken by the Educational Faculty, and also to provide for the work in that department which has been done by Mr. Wallace, we recommend that a man be added to the Educational Faculty, and

(d) That the M.E.M. be asked for the services of Mr. Fuh Huai Dao to act as Chinese Secretary in lieu of Mr. Dsang Dao Pin, who has been promised that he may resume his studies in Sept. 1919.

(e) That the F.F.M.A. be requested to permit Mr. Dsang Dao Pin to continue his studies in the Department of Education, with the expectation that he will give about an hour a day to the work of the Educational Union.

- 834 A proposal from the Committee of the Province-wide Forward Evangelistic Movement was presented to the Senate to the effect that a Secretary of Evangelism be secured if possible by the Senate, who, in conjunction with Evangelistic Secretaries of each Mission (to be appointed) should form a Committee to forward the Evangelistic work of the Province. It was suggested that his relation to the Senate should be similar to that of the Educational Secretary, and that support for such a man might be found at home, which might not be available for the general educational work of the University.

Resolved, That we endorse the general lines of the scheme for evangelistic work brought before us by the Committee of the Province-wide Forward Evangelistic Movement, and that should the Advisory Council of the Churches, the Advisory Board, and the Missions concur in the proposal, we forward it to the Board of Governors for their approval;

and further, that we ask the President to use his utmost efforts to advance the scheme both in China and at home, it being understood that the securing of the other reinforcements previously asked for by the Senate is not prejudiced thereby.

- 835 *Resolved*, That the question of reinforcements from the Missions, and Departmental needs for equipment, be referred to the Board of Deans for recommendations.

ADJOURNMENT.

SENATE MINUTES:—OCT. 3, 1918.

The Senate met at the home of G. B. Neumann.

Present:—W. R. Morse, J. Beech, J. Taylor, H. T. Silcock, R. J. Davidson, E. R. M. Brecken, A. W. Lindsay, P. M. Bayne, R. L. Simkin, H. F. Rudd, G. B. Neumann, A. H. Wilkinson, C. M. Stubbs, W. E. Manly, W. R. Taylor, R. H. Davidson, W. M. Crawford, H. L. Canright, C. R. Carscallen.
C. E. Tompkins of Suifu was present as a visitor.

The minutes of the previous meeting were read and approved.

836 *Resolved*, That the securing of a man to handle the sale of "Chinese Lessons" by Dr. Kilborn, be referred to the Publishing Committee, with power.

837 The Finance Committee presented a recommendation re the securing of a man to fulfil the duties of Librarian, Treasurer, Registrar, etc.

Resolved, That this be referred to the Board of Deans.

838 The Faculty made recommendations which were amended and adopted as follows:

Resolved, That the Senate make the Blodget and Goodrich Hymnal the official hymnbook for University services as soon as feasible.

Resolved, That the Senate appropriate a sum not exceeding \$50.00 for provision of cupboards for anatomical models and specimens, and that this be replaced from the appropriations of the Faculty of Medicine for 1919.

Resolved, That in so far as it does not contravene existing obligations, before granting the degree of Bachelor of Medicine a student be required to present a certificate of having completed a year's satisfactory service in a recognised hospital, in addition to the completion of his University studies.

Resolved, That from Sept. 1919, the fees for special students be \$50.00 for the first year and \$40.00 for subsequent years, with an additional registration fee of \$1.00 and an examination fee of \$4.00 on entrance.

Resolved, That the Senate issue a second edition of 300 copies of the Teachers' Manual in Religious Instruction.

839 The Normal School Committee presented a statement regarding the need for better facilities for practice teaching, and made the following recommendation, which was adopted:—

Resolved, That the Senate negotiate for the loan of the Goucher Unit Lower Primary School and site on the Tong Hang Tsi, for the purpose of Practice Teaching, for a period of years, looking to the possible privilege of future purchase.

840 The Committee of Deans and the Committee of Management of the Middle School presented recommendations which were amended and adopted as follows:

Resolved, That we enter into correspondence with the Council of the Women's Normal School looking toward the appointment in the immediate future of a woman to oversee the Practice Teaching of both the Women's and Men's Normal Schools.

Resolved, That we reiterate with emphasis our request to the C.M.M. for the services of H. G. Brown for Religious Education, including Sunday School work.

Resolved, That we ask the C.M.M. for the services of D. S. Kern for part time during 1919 in the training of teachers.

Resolved, That we request the Methodist Episcopal Mission to appoint Dr. Liljestrand to the University for work in the Faculty of Medicine.

Resolved, That we ask the M.E.M. for a man to work in the Middle School and University, with emphasis on the work of the Middle School.

Being informed that the College Committee of the C.M.M. are requesting their Mission for an additional man to give the greater part of his time to Middle School work,

Resolved, That we heartily endorse this request and urge other Missions to take similar action.

841 *Resolved*, That we accept the resignation of J. Taylor from the Committee of Management of the Middle School and appoint H. F. Rudd in his place.

842 *Resolved*, That when we adjourn, we adjourn to meet on Thursday, Oct. 10, 1918.

Adjournment at 5.25 for lack of quorum.

(signed) C. R. CARSCALLEN.

SENATE MINUTES,—Oct. 10, 1918.

The Senate met at the home of C. M. Stubbs.

Present :—J. Taylor, J. Beech, H. T. Silcock, H. L. Canright, W. M. Crawford, G. B. Neumann, W. R. Taylor, D. S. Dye, W. R. Morse, E. R. M. Brecken, W. E. Manly, R. L. Simkin, A. H. Wilkinson, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

- 843 The Committee on the Constitution made the following recommendations which were adopted :—

(a) *Resolved*, That the Senate reaffirm its request to the Board of Governors for the amendments to the Constitution suggested by the Senate at a meeting, March 16, 1916, (min. 518, and sent forward in a communication to the Board of Governors bearing date, March 29th, 1916.) and that in addition it request that in Article IX, after the word "designated" there be added the words, "as a member of the Faculty", thus making clear the meaning of that article.

(b) *Resolved*, That in the By-laws governing the Senate there be added a clause defining "teaching body" and its functions.

- 844 The Property Committee made the following recommendations which were adopted :—

(a) *Resolved*, That the Board of Governors be asked to approve the policy of borrowing money on long time at a low rate of interest (say 5%) for investment in land adjacent to the University. (Note :—The idea would be to convert this into endowment land as rapidly as possible).

(b) *Resolved*, That the Library Building be planned somewhat as per sketch, with one large main section of one floor, with wings of two floors and hall galleries, and stacks with provision for expansion immediately in the rear of the centre of the building, and with the North Wing arranged for museum purposes.

(c) *Resolved*, Certain recommendations regarding the proposed new Middle School building were referred to the Committee of Management of the Middle School, with a request to report as soon as possible.

(d) *Resolved*, That the recommendation *re* Library Building be sent to the Architect through the Board of Governors.

(e) *Resolved*, That in view of the increased cost of labour and materials, and our experience of the cost of the Administration Building, we estimate that such a building as that

proposed above will cost from 40,000 to 60,000 silver dollars.

- 845 The President announced the gift to the University of an organ by Mr. and Mrs. R. C. Ricker.

Resolved, That we accept with pleasure the gift and ask the Secretary to convey to Mr. and Mrs. Ricker the thanks of the Senate.

Resolved, That the old organ be placed at the disposal of the Middle School.

- 846 The President reported a gift of \$150.00 Gold, for scholarships in the Normal School.

Resolved, That the Senate accept this gift and ask the President to express its thanks to the donor.

- 847 The President made a brief address to the Senate, outlining some of his ideals for the University.

Resolved, That in taking leave of the President this time we place on record our grateful appreciation of his work, both in America and in China, and our earnest good wishes for his further success in promoting the interests of the University.

- 848 *Resolved*, That we ask the President to conduct negotiations with Dr. Goucher *re* the loan of the Goucher Unit to the University as a practice school for the Normal students.

- 849 The Deans of the various Faculties made a statement outlining needs in men and equipment for the future.

At 5.15 the meeting adjourned for lack of quorum.

(Signed) C. R. CARSCALLEN,

Secretary.

RECEIVED

FEB 13 1919

ANSWERED

WEST
CHINA

SENATE MINUTES OCT. 17, 1918.

The Senate met at the home of H. T. Silcock.

Present :—J. Taylor, H. T. Silcock, D. S. Dye, W. R. Taylor, W. R. Morse, P. M. Bayne, E. R. M. Brecken, R. L. Simkin, H. F. Rudd, G. B. Neumann, W. H. Wilkinson, C. R. Carscallen, C. M. Stubbs.

The minutes of the previous meeting were read and approved.

850 The Committee of Deans presented a report for the use of the President, regarding the needs in men and equipment for the next ten years. The report was discussed at considerable length and it was finally.

Resolved, That the report be referred back to the Committee of Deans, with power to amend and forward to the President.

851 The Committee of Management of the Normal School made the following recommendation:—

Resolved, That scholarships consisting of tuition fees be granted to the following students:—Si Yu, Ma Yuan Pao, Wang Chi Hsiang, Luei Ch'en Chang, Liao Tsen Kwang.

852 *Resolved*, That the Middle School Committee of Management be authorized to communicate directly the several Missions regarding the need of men for the Middle School.

At 5.15 the meeting adjourned for lack of quorum.

(signed) C. R. CARSCALLEN,

Secretary.

0350

RECEIVED

FEB 12 1919

SENATE MINUTES OCT. 17, 1918.

ANSWERED

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Present :—J. Taylor, H. T. Silcock, D. S. Dye, W. R. Taylor, W. R. Morse, P. M. Bayne, E. R. M. Brecken, R. L. Simkin, H. F. Rudd, G. B. Neumann, W. H. Wilkinson, C. R. Carscallen, C. M. Stubbs.

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At 5.15 the meeting adjourned for lack of quorum.

(signed) C. R. CARSCALLEN,
Secretary.

0351

SENATE MINUTES:—Nov. 7, 1918.

The Senate met at the home of R. C. Ricker.

Present:—H. T. Silcock, J. Taylor, A. H. Wilkinson, W. R. Morse, R. L. Simkin, H. F. Rudd, D. S. Dye, P. M. Bayne, W. R. Taylor, R. H. Davidson, C. R. Carscallen.

S. C. Yang was present to participate in the discussion of plans for the Middle School.

The Rev. F. J. Watt, of the C.M.S., Mienchow, was present as a visitor.

The minutes of the previous meeting were read and approved.

A communication from Miss J. Milloy, Secretary to Dr. Endicott, was read.

853 The Committee of Deans presented the following recommendation, in response to Senate Minute No. 837, which was passed:

Resolved, That the Senate recommend to the Board of Governors the securing of an additional man as Business Manager.

854 *Resolved*, That the Board of Deans be asked to prepare a statement in regard to the functions of such a man.

855 *Resolved*, That we request Mrs. C. R. Carscallen to act as Librarian during the illness of Mr. Neumann, and express to her our appreciation of what she has already done in connection with the Library.

856 The Committee of Management of the Middle School presented a report regarding plans for the proposed Middle School Building. After discussion, the report was referred to a Committee consisting of the Property Committee and the Committee of Management of the Middle School.

Resolved, That we make the question of asking the various Missions to unite in supporting an additional instructor in connection with the Medical Department, the first order of the day at a special meeting of the Senate to be held on Nov. 21st.

ADJOURNMENT.

(Signed) C. R. CARSCALLLEN.

RECEIVED
FEB 13 1918

SENATE MINUTES:—Nov. 7, 1918.

The Senate met at the home of R. C. Ricker.

Present :—H. T. Silcock, J. Taylor, A. H. Wilkinson, W. R. Morse, R. L. Simkin, H. F. Rudd, D. S. Dye, P. M. Bayne, W. R. Taylor, R. H. Davidson, C. R. Carscallen.

S. C. Yang was present to participate in the discussion of plans for the Middle School.

The Rev. F. J. Watt, of the C.M.S., Mienchow, was present as a visitor.

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ADJOURNMENT.

(Signed) C. R. CARSCALLEN.

0353

RECEIVED
FEB 13 1918

SENATE MINUTES:—Nov. 21, 1918.

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The Senate met at the home of D. S. Dye.

Present:—A. H. Wilkinson, R. L. Simkin, J. Taylor, H. F. Rudd,
E. R. M. Brecken, W. R. Taylor, D. S. Dye, P. M.
Bayne, E. W. Wallace, H. T. Silcock, N. E. Bowles,
A. W. Lindsay C. M. Stubbs, W. R. Morse, C. R.
Carscallen.

The minutes of the previous meeting were read and approved.

- 857 At this time of the cessation of hostilities in the Great War, and the promise of a just and permanent peace, the Senate would express its hearty thanks to Almighty God for His sovereign care over us, and for His protecting and leading grace, which has enabled us, in the face of no small difficulty, to carry on the work of the University.

And we would further express our deep appreciation of the untiring efforts of the Board of Governors in doing the utmost in their power to secure men and means so as to enable us to fulfill the measure of service committed to us in providing a means of higher education for the people of West China.

- 858 Communications from the following were read:—

(1) Dr. H. T. Hodgkin, bearing date Sept. 10, 1918.

(2) Mr. W. N. Fergusson, bearing date Oct. 25, 1918.

(3) Dr. F. M. North, bearing date Aug. 28, 1918.

(4) Mrs. R. H. Davidson, Secretary of the Woman's Normal School Board of Management, bearing date Nov. 15, 1918, and enclosing the following Minute:—

"We are in receipt of a letter from the Senate asking that we may appoint as soon as possible a worker to superintend the practice teaching in both the Women's and Men's Normal Schools. We ask the Secretary to reply that we feel that the Senate should apply to the various Missions, as we have no power to make such an appointment."

- 859 *Resolved*, That the President be asked to take up with the Board of Governors the question of the support of an additional instructor in connection with the Medical Department, possibly by joint contributions from the various Boards.

- 860 The Science Faculty made the following recommendation, which was adopted:—

Resolved, That the Senate apportion from the Working Capital Fund G. \$150.00, for the purchase of a Balopticon projecting apparatus, fitted for electricity and acetylene, for the University.

- 861 *Resolved*, That the name of E. W. Wallace be added to the Committee of Management of the Middle School.

ADJOURNMENT.

(Signed) C. R. Carscallen.

0354

SENATE MINUTES:—Nov. 21, 1918.

The Senate met at the home of D. S. Dye.

Present :—A. H. Wilkinson, R. L. Simkin, J. Taylor, H. F. Rudd, E. R. M. Brecken, W. R. Taylor, D. S. Dye, P. M. Bayne, E. W. Wallace, H. T. Silcock, N. E. Bowles, A. W. Lindsay C. M. Stubbs, W. R. Morse, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

857 At this time of the cessation of hostilities in the Great War, and the promise of a just and permanent peace, the Senate would express its hearty thanks to Almighty God for His sovereign care over us, and for His protecting and leading grace, which has enabled us, in the face of no small difficulty, to carry on the work of the University.

And we would further express our deep appreciation of the untiring efforts of the Board of Governors in doing the utmost in their power to secure men and means so as to enable us to fulfill the measure of service committed to us in providing a means of higher education for the people of West China.

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859 *Resolved*, That the President be asked to take up with the Board of Governors the question of the support of an additional instructor in connection with the Medical Department, possibly by joint contributions from the various Boards.

860 The Science Faculty made the following recommendation, which was adopted :—

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861 *Resolved*, That the name of E. W. Wallace be added to the Committee of Management of the Middle School.

ADJOURNMENT.

(Signed) C. R. Carscallen.

RECEIVED
SENATE MINUTES:—DEC. 4, 1918.
ANSWERED

The Senate met at the home of W. R. Taylor.

Present :—J. Taylor, W. R. Taylor, H. T. Silcock, D. S. Dye,
W. R. Morse, H. F. Rudd, C. M. Stubbs, H. L.
Canright, P. M. Bayne, E. W. Wallace, A. H. Wilk-
inson, R. L. Simkin, O. L. Kilborn, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

- 862 A letter of brotherly interest and encouragement from Mr. Joseph Elkinton of Moylan, U. S. A. was read, giving his impressions of the last meeting of the Board of Governors, which he attended.

Resolved, That the Secretary be asked to express to Mr. Elkinton the Senate's appreciation of his letter.

- 863 In response to the request of the British Consul General to appoint two representatives to attend an exhibition of British War Films, later in the month, H. T. Silcock and J. Taylor were appointed the representatives.

- 864 *Resolved*, That we accept the offer of the Consul General to exhibit War Films at the University, and refer the matter of dates to the Board of Deans.

- 865 A communication from E. W. Wallace, informing the Senate of action of interest to the University, taken by the Board of Education at its last meeting, was read and referred to the Board of Deans.

- 866 A recommendation from the Middle School Board of Management, regarding the housing of Chinese teachers who should live on the University grounds, was referred to the Property Committee.

- 867 The Faculty presented the following recommendation which was adopted :—

Resolved, That the Faculty recommend to the Senate that 600 copies of the Form of Service for the University services be printed, and that the Sunday Service Committee be empowered to spend up to \$5.00.

- 868 The Board of Deans presented the following report regarding the functions of the proposed Business Manager, which was adopted :—

(See separate sheet).

The Senate adjourned for lack of quorum.

(signed) C. R. CARSCALLEN.

THE NEED FOR A BUSINESS MANAGER FOR THE UNIVERSITY.

NEED.

One of the most pressing needs of the University at the present time is for a business manager who can relieve the teaching staff of much detail and clerical work which they now have to do and who can be responsible for the efficient business management of the Institution including especially proper and effective control of its accounts and finances and the making of contracts for building operations and the purchasing of materials and general goods required by the University.

FUNCTIONS.

The functions of such a business manager would include

- (1) The work of Treasurer and Accountant.
- (2) The supervision of general clerical work of the University.
- (3) Ordering and buying of goods for all departments including Building materials, in co-operation with the individuals concerned.

STAFF REQUIRED.

1. A qualified business manager with the necessary qualification and business training to do the work outlined above.
2. At least 2 or 3 good Chinese assistants with knowledge of English at say \$15-\$30 per month.
3. Several Chinese assistants in training, possibly students-- at a salary of say \$7-\$10 per month.

EQUIPMENT.

It would be necessary to supply 2 or 3 typewriters and general office equipment and supplies as might prove necessary.

COST.

It is suggested that the expenses of such an office as this would be largely saved on the saving effected through having effective control over University Funds, especially building funds. There would also be the very considerable saving in time and strength of the teaching staff who would thus be relieved from duties and work which they now have to undertake.

0357

SENATE MINUTES:—DEC. 1917, 1918.

WEST
CHINA

Minutes of Senate Meeting held at J. Taylor's.

Present:—J. Taylor, W. R. Taylor, H. T. Silcock, D. S. Dye, W. R. Morse, H. F. Rudd, H. L. Canright, P. M. Bayne, E. W. Wallace, A. H. Wilkinson, R. L. Simkin, O. L. Kilborn, A. W. Lindsay, W. E. Manly, G. B. Neumann, R. H. Davidson, E. R. M. Brecken, Hon. Vis., E. A. Cook (C.M.S.), and J. C. Jensen, (A.B.M.S.).

The Minutes of the previous meeting were read and approved. A. H. Wilkinson was appointed *Sec. pro tem*.

869 Communications were read from J. L. Stewart and E. A. Cook. The latter's was referred to the Faculty.

On recommendation from the Library Committee it was

870 *Resolved*, That \$151.43 Szechwan be allocated from the Working Capital to meet an item for transportation expenditure.

On the recommendation of the Board of Deans, it was

871 *Resolved*, That we concur in the proposal regarding Educational Sunday and ask the Publicity Committee to prepare material.

872 A recommendation from the Board of Deans regarding the holding by H. T. Silcock of the position of President of the Board of Education was laid on the table.

It was further

Resolved, That we report with regret to the Executive of the Educational Union the impossibility, so far as we can see, of releasing H. T. Silcock to fill the vacancy caused by the furlough of E. W. Wallace, and we recommend that the Executive appeal to the Missions for a man for this purpose.

A recommendation from the Faculty was amended to read:—

873 *Resolved*, That we favour the principle that members of the University teaching staff, and especially of the Faculty of Medicine, should be recommended, if feasible, for furlough at the end of five years, absence from the field to extend over approximately one academic year, six months of which might be spent in special study.

The meeting adjourned for want of a quorum.

A. H. WILKINSON,
Sec. pro tem,

0358

SENATE MINUTES. —JAN. 9, 1919.

WEST
CHINA

The Senate met at the home of W. R. Morse.

Present :—J. Taylor, W. R. Taylor, P. M. Bayne, H. L. Canright, R. L. Simkin, E. R. M. Brecken, A. H. Wilkinson, H. F. Rudd, W. M. Crawford, H. T. Silcock, W. R. Morse, C. B. Neumann, E. W. Wallace, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

A communication from J. Beech to H. T. Silcock, under date Nov. 25, was read.

- 874 The Vice-President informed the Senate that the engine, dynamo, and cinematograph now in the City under the auspices of the British Propaganda Committee, were for sale.

The following resolution was passed :

Resolved, That we appoint D. S. Dye, H. T. Silcock, C. M. Stubbs, and the Treasurer a Committee with power to purchase the British Government Cinematograph and electric light outfit, provided they are satisfied that the price is suitable, that money is available, that electric light and power is not likely to be available from the Chengtu Electric Light Company, and that the outfit will meet our needs.

- 875 The Senate was informed that R. F. Pilcher and W. E. Manley had been elected the representatives of the M.E.M. on the Senate.

- 876 A communication from W. M. Crawford on behalf of a joint Committee of the Educational Union Executive and the Faculty of the University, asking the Senate to adopt an appeal to the Missions re the provision for the work of the Secretary of the Educational Union while on furlough, was read, and the appeal was adopted.

- 877 *Resolved*, That the Vice-President be asked to make inquiries regarding the qualifications of Dr. Sie Tien Pie of Tsinan, for the position of Physical Director of the University.

- 878 The Faculty made the following recommendation which was adopted :

Resolved, That we urge the Missions of West China to send their newly-arrived missionaries to the University Language School.

- 879 The Property Committee made the following recommendation which was adopted :—

Resolved, That we inform the Board of Governors that the \$5000.00 granted (See Minute 812) toward the completing of the Administration Building has been exhausted, and that in view of the expressed desire of the Board of Governors to

see the building completed, we are borrowing from the Land Fund to carry on the work, and further, that we request an early grant of the remainder of the \$20,000.00, local currency, requested (See Minute 794).

- 880 *Resolved*, That we ask the Board of Governors for \$305.00 silver, to build a gateway, as indicated by Mr. Rowntree, near the entrance to the Administration Building; and also for \$600.00 silver, to build a shed for the storage of building material, \$500.00 of which will be returned to credit of the Administration Building.

- 881 The Finance Committee made the following recommendations, which were adopted:—

1. *Resolved*, That the Treasurer be authorized to pay the former unpaid rebates to the several Missions which they are due, out of such surplus funds as he may have in hand.

2. *Resolved*, That the Registrar, as soon as registration is closed, issue vouchers to the Principals of each dormitory for the amount of rebates due them.

3. *Resolved*, That the Board of Deans be authorized to charge reduced tuition fees at the rate of \$1.00 per hour of credit in those exceptional cases when students are rendering service to the University or its affiliated institutions, and are in consequence unable to carry their full quota of work.

4. *Resolved*, That the cost, beyond the appropriation made in 1918, of making certain additions to the Canadian College Building, in preparation for the location of the Chemistry Department there, be paid out of Working Capital, *pro tem*.

(NOTE.—The Total cost was \$154.85, the appropriation was \$100.00, making the balance to be paid from Working Capital \$54.85.)

5. *Resolved*, That the Auditors be appointed to audit accounts of those spending University money, as well as the accounts of the Treasurer, and that the Auditors bring in to the Senate recommendations as to the best methods for those spending the money to keep the accounts.

R. L. Simkin and W. M. Crawford were appointed Auditors.

- 882 The following recommendation of the Finance Committee was referred to the Faculty, with power:—

Recommended that in the case of students in the Faculties of Education and Religion, a rebate be given for students aided by Missions or Churches, bringing the fee down to \$30.00 per year, and that this take effect Sept., 1918.

- 883 The following were appointed a Committee to nominate the Officers and Standing Committees for 1919:—W. R. Taylor and G. B. Neumann.

- 884 The Committee of Management of the Middle School brought up the case of the travelling expenses of S. C. Yang to the meeting of the China Educational Association at Shanghai.

Resolved, That we recommend that the Middle School Committee of Management grant \$250.00 to Mr. Yang for this purpose.

- 885 *Resolved*, That \$50.00 be granted to S. C. Yang for entertaining on behalf of the University for 1918, to come out of unused balances.

- 886 *Resolved*, That \$100.00 be granted to the Vice-President for entertainment on behalf of the University for 1918, the money to come out of unused balances.

- 887 *Resolved*, That the Chairman and Secretary be asked to bring the matter of the proposal to establish breweries on a large scale in China, and kindred evils, to the attention of the Executive of the Advisory Board.

ADJOURNMENT.

SENATE MINUTES.—FEB. 27, 1919.

WEST
CHINA

The Senate met at the home of E. W. Wallace.

Present :—J. Taylor, W. R. Taylor, D. S. Dye, W. R. Morse,
P. M. Bayne, E. W. Wallace, E. R. M. Brecken, C.
M. Stubbs, W. Crawford, H. L. Canright, R. F.
Pilcher, G. B. Neumann, R. L. Simkin, A. H.
Wilkinson, C. R. Carscallen.

The Minutes of the previous meeting were read and approved.

888 Communications were read from the following :

1. The Woman's Missionary Society of the C.M.M., bearing date Jan. 26, 1919.
2. The President, Rev. J. Beech, D.D., bearing date Dec. 19, 1918.
3. The West China C.M.S. Conference, bearing date Jan. 28, 1919.
4. Rev. J. Endicott, D.D., bearing date Nov. 21, 1918.
5. Miss J. Milloy, Secretary to Dr. Endicott, bearing date Jan. 2, 1919.
6. The Minutes of the Annual Meeting of the Board of Governors, held in Philadelphia, Sept. 25-26, 1918, and of the Executive Committee of the Board of Governors, held in Philadelphia, Sept. 24, 1918.
7. A cablegram from President Beech, as follows :

"Goucher loans school Elliott assured".

889 Regarding Minute of the Board of Governors No. 284.

Resolved That, inasmuch as the Senate has already furnished Dr. Beech with a preview of University needs for the next decade, we refer the Executive Committee of the Board of Governors to him.

890 *Resolved* That, the Auditing Committee be made a Standing Committee of the Senate.

891 The following officers were elected for 1919 :

Chairman of Senate—J. Taylor.
First Vice-President—J. L. Stewart.
Second Vice-President—H. T. Silcock.
Secretary—C. R. Carscallen.
Treasurer—R. H. Davidson.
Cashier—R. F. Pilcher.
Librarian—Mrs. C. R. Carscallen.
Registrar—W. M. Crawford.

892 The following Standing Committees were appointed :

Property Committee—D. S. Dye, C. R. Carscallen, H. L. Canright and R. J. Davidson.

Finance Committee—The Treasurer, G. B. Neumann, R. L. Simkin, and W. R. Taylor.

Library Committee—G. B. Neumann, W. R. Morse and Mrs. Carscallen.

Publicity Committee—E. W. Wallace, A. H. Wilkinson, and R. J. Davidson.

Missionaries' Training School Committee—S. Lewis, D.D., R. L. Simkin, E. R. M. Brecken, and H. L. Canright.

Lecture Committee—E. W. Wallace, A. E. Johns and H. F. Rudd.

Athletics Committee—Principals of dormitories, and D. S. Dye, F. Dickinson, P. M. Bayne and A. E. Johns.

Sunday Services Committee—E. W. Wallace, J. Taylor and S. C. Yang.

Religious Work and Life Committee—Principals of the College dormitories.

Middle School Committee—Principals of the Middle School dormitories and W. Crawford, E. W. Wallace and S. C. Yang.

Publishing Committee—E. W. Wallace, H. T. Silcock, and S. C. Yang.

893 *Resolved*, That the support of the second teacher in the Goucher Lower Primary School be met at present out of Dewey School estimates.

894 *Resolved*, That each Faculty be asked to make a list of its members and report to the University Faculty for its approval.

ADJOURNMENT.

C. R. CARSCALLEN, *Secretary*.

SENATE MINUTES.—MARCH 20, 1919.

WEST
CHINA

The Senate met at the home of E. R. M. Brecken.

Present:—J. Taylor, E. R. M. Brecken, E. W. Wallace, P. M. Bayne, A. E. Johns, W. R. Morse, H. F. Rudd, D. S. Dye, C. M. Stubbs, R. L. Simkin, H. L. Canright, G. B. Neumann, W. M. Crawford, R. F. Pilcher, R. J. Davidson, N. E. Bowles, A. H. Wilkinson, R. H. Davidson, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

895 A communication from J. Taylor, Secretary of the A.B.F. M.S. West China Mission, was read informing the Senate of action taken by that Mission on matters referred to it by the Senate.

896 A telegram was received as follows:

"Simkin, Chengtu. Advisory Council, China Continuation Committee urge Silcock remaining. Reply. Gamewell, Warnshuis."

Resolved, That H. T. Silcock be given extended leave of absence, in order to attend the meeting of the China Continuation Committee at Shanghai; and also that we ask him to take advantage of the time to visit various educational institutions.

897 The question of the relation of the Bible School to the University (See Minute No. 752) was discussed.

Inasmuch as favourable replies have been received from the Missions concerned, regarding the proposal to establish a course for men of lower grade than those provided for in the Course in Religion in connection with the Junior and Senior Divisions of the University.

Resolved, That we establish such a Course, to be taught in the fall of 1919, and appoint the Faculty of Religion to take the matter in charge.

898 A Joint Committee, consisting of the Middle School Committee of Management and the Property Committee, submitted a letter to the President, Dr. Beech, and the Architect, Mr. Rowntree, regarding the plans for the proposed Middle School Building. It was adopted and ordered filed.

The Committee also made the following recommendation: *Resolved*, That we ask the Senate to finally determine as soon as possible the site of the Middle School.

The Senate then formed itself into a Committee of the Whole to consider the question.

899 The Committee of the Whole (see No. 898) presented a report which was amended and adopted as follows:

Resolved, That in view of the difficulty of purchasing the land necessary to complete the Yang site, we recommend

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WEST CHINA
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that the matter of site for the Middle School be brought up for final decision not later than the regular meeting in May.

- 900 The following recommendation from a Joint Committee of the Executive of the West China Christian Educational Union and the Committee of Management of the Union Middle School was adopted:

Resolved, That we recommend to the Executive of the Educational Union and to the Senate of the University that the proposal of the Committee of Missionaries of the F.F.M.A., offering the services of Mr. E. B. Vardon during Mr. Wallace's furlough, be accepted. We also recommend that Mr. Vardon be asked to take a short furlough and endeavour to return to the field perhaps as soon as March, 1920, so as to take up the work of Mr. Wallace on his departure.

ADJOURNMENT.

(Signed) C. R. CARSCALLEN,
Secretary.

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SENATE MINUTES—APRIL 3, 1919.

The Senate met at the home of C. R. Carscallen.

Present:—J. Taylor, W. R. Taylor, H. F. Rudd, W. R. Morse, D. S. Dye, P. M. Bayne, A. E. Johns, E. R. M. Brecken, C. M. Stubbs, W. M. Crawford, H. L. Canright, W. E. Manly, G. B. Neumann, R. F. Pilcher, R. L. Simkin, A. W. Lindsay, C. R. Carscallen.

The minutes of the previous meeting were read and approved.

901 A communication from Dr. Beech, bearing date Jan. 23, 1919, was read.

902 *Resolved*, That P. M. Bayne be asked to write the President, expressing our sense of the urgency of a Biological Building.

903 *Resolved*, That the matter of plans for a Biological Building be referred to the Medical Faculty and the head of the Department of Biology, in conjunction with the Property Committee.

904 *Resolved*, That we request the Secretary to communicate with Mr. Roger S. Greene, Director of the China Medical Board, Peking, and with Dr. G. E. Vincent, President of the Rockefeller Foundation, urging them, on their proposed tour of China, to visit West China.

905 *Resolved*, That we express our pleasure on hearing that the International Missions Board has appointed a Commission to visit China, and instruct the Secretary to communicate with the members of the Commission, urging them to visit Chengtu, and offering any assistance the University may be able to render.

906 The Finance Committee presented the following recommendations:

1. "*Resolved*, That we recommend to the Senate that the accounts of all committees or individuals who handle money for the University on the field, be presented to the auditor within five days after the close of the Fall Term each year."

This resolution was passed.

2. "The Finance Committee has considered the advisability of continuing the present arrangement whereby the expenses of the Educational Union are so largely included in the General Budget of the University. Of the 1919 University Budget approximately 25% is for purposes more directly connected with the Educational Union than with that of the University proper. Therefore it was

Resolved, That we recommend to the Senate that the Board of Governors be requested to take steps looking to the separation of these expenses for the Educational Union from the regular Budget of the University, and that a special effort be made to secure adequate support for the Educational Union from the Missionary Organizations which profit by its work, or from other sources."

This was referred to a Joint Committee consisting of representatives from the Senate and from the Executive of the Educational Union.

H. F. Rudd and G. B. Neumann were appointed the representatives of the Senate.

3. *Resolved*, That we recommend to the Senate that the Library Committee be authorized to redistribute the unused balances in their hands, Dec. 31, 1918, and the amount of money apportioned for Library purposes for 1919, in consultation with the various Departments concerned."

This recommendation was passed.

- 907 *Resolved*, That we do not observe University Day this year.

- 908 *Resolved*, That we accept the invitation of the A.B.F.M.S. to attend a formal opening of their Middle School Dormitory on Saturday, April 19.

- 909 *Resolved*, That a Committee be appointed to deal with the question of nomenclature in connection with the University.

H. F. Rudd, E. W. Wallace and C. M. Stubbs were appointed this Committee.

- 910 The Faculty presented the following recommendations which were adopted:

1. *Resolved*, That a student registered in any School or Faculty of the University (exclusive of the Middle School) may, at the discretion of the Faculty, be admitted to classes in another School without further charge.
2. *Resolved*, That the following be appointed as Deans of the various departments.

Education: H. T. Silcock (H. F. Rudd during his absence).

Science: D. S. Dye.

Medicine: H. L. Canright.

Religion: G. B. Neumann.

Arts: J. Taylor.

- 911 *Resolved*, That we approve of the Athletic Meet being held on Friday, May 2.

- 912 The Committee of Management of the Middle School made recommendations which were amended and adopted as follows:

1. *Resolved*, That Dr. Beech be asked to prepare suitable literature, which Mr. S. C. Yang and other University representatives might use while in the homelands.
2. *Resolved*, That leave of absence be granted to Mr. S. C. Yang, until Dec. 31, 1919, to attend the Friends' Conference in England; and that his salary be continued for such portion of this period as provision is not made for from other sources, providing always that no extra charge on the Middle School Budget be involved by the extra cost in salaries of staff caused by his absence. *Resolved*, also, that if satisfactory arrangements be made for Mr. Yang's visiting America, we extend his leave of absence to August 31, 1920, on the same conditions as above.
3. *Resolved*, That we recommend to the F.F.M.A. and Dr. Beech that arrangements be made, if thought advisable, for Mr. Yang to visit America, in order to visit educational institutions there and to assist in campaign work on behalf of the University.
4. *Resolved*, That the Middle School Committee of Management endeavour to secure from each Mission participating in the Union, at least one Christian Chinese teacher of College grade, to give his time to the Union Middle School.

- 913 The question of the principalship of the Middle School during Mr. Yang's absence was referred to the Board of Deans.

ADJOURNMENT.

(Signed) C. R. CARSCALLEN,
Secretary.

REIVED

F. Anderson

900 - 1919 SENATE MINUTES—APRIL 3, 1919.

SWERED

The Senate met at the home of C. R. Carscallen.

Present:—J. Taylor, W. R. Taylor, H. F. Rudd, W. R. Morse, D. S. Dye, P. M. Bayne, A. E. Johns, E. R. M. Brecken, C. M. Stubbs, W. M. Crawford, H. L. Canright, W. E. Manly, G. B. Neumann, R. F. Pilcher, R. L. Simkin, A. W. Lindsay, C. R. Carscallen.

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0367

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4. *Resolved*, That the Middle School Committee of Management endeavour to secure from each Mission participating in the Union, at least one Christian Chinese teacher of College grade, to give his time to the Union Middle School.

- 913 The question of the principalship of the Middle School during Mr. Yang's absence was referred to the Board of Deans.

ADJOURNMENT.

(Signed) C. R. CARSCALLEN,
Secretary.

RECEIVED
AUG 3 1919

SENATE MINUTES—MAY 1, 1919.

The Senate met at the home of A. E. Johns.

Present:—H. F. Rudd, W. R. Morse, W. R. Taylor, D. S. Dye, P. M. Bayne, A. E. Johns, E. R. M. Brecken, W. E. Manly, E. W. Wallace, W. M. Crawford, G. B. Neumann, H. L. Canright, R. F. Pilcher, R. L. Simkin, A. H. Wilkinson, R. J. Davidson, R. H. Davidson, A. W. Lindsay, C. R. Carscallen.

Dr. Spencer Lewis of the M.E.M. was present as a visitor: also S. C. Yang, Principal of the Middle School.

In the absence of the Chairman on account of illness, E. W. Wallace was elected Chairman.

The minutes of the previous meeting were read and approved.

914 Communications from the following were read:

1. E. B. Vardon, bearing date April 17.
2. L. N. Hayes, Secretary of the Advisory Board, bearing date March 18-19.

This was referred to the Medical Faculty.

915 The Committee to suggest plans for the Biological Building made a report which was adopted and ordered forwarded to the Board of Governors and to Dr. Beech.

916 Regarding the question of the site for the proposed Middle School, the following resolution was passed:

Inasmuch as the property referred to in Minute No. 775 as necessary to complete the site for the Union Middle School has not yet been obtained, and, whereas, owing to the long delay there has been in locating the Middle School, it now becomes urgent to determine the site,

Resolved, That the Middle School be placed on the Wan property.

917 The Finance Committee made certain recommendations which were amended and adopted as follows: (see Report).

1. After consideration of questions involved in the request by Chinese that cheques issued by J. W. Yost as treasurer of the University in 1915 for \$3500 and uncashed by the original purchasers be either re-issued or initialed or cashed it was

Resolved, That the Treasurer be instructed to refuse to issue new cheques to replace these old ones until such time as the Senate decides that it is right to do so.

2. *Resolved*, That as soon as the rightful ownership of the cheques is established by evidence and the University is protected against loss by suitable guarantees, the Treasurer be authorized to issue new cheques for \$3500.00

0369

Shanghai currency, payment to be made through the British Consulate.

3. *Resolved*, That we appoint R. L. Simkin and R. H. Davidson to act in conjunction with two representatives of the M.E.M. in investigating the evidence and report to the Senate.

4. *Resolved*, That in view of the great excess of estimates over and beyond the income on the field and that part of the appropriation available for use by the Senate, the Board of Deans in conjunction with the finance committee be asked to make the final draft of the budget and present it to the Senate at its next meeting.

At 4 p.m., the meeting adjourned, in order to permit members of the Senate to attend the May Day Exercises at the Canadian School.

Resolved, That we adjourn to meet a week from to-day, May 8th.

(Signed) C. R. CARSCALLEN.

RECEIVED
AUG 8 - 1919
ANSWERED

SENATE MINUTES:—MAY 8, 1919.

✓ III 918

The Senate met at the home of P. M. Bayne.

Present:—W. R. Taylor, J. Taylor, E. R. M. Brecken, H. F. Rudd, W. M. Crawford, A. E. Johns, W. R. Morse, R. L. Simkin, G. B. Neumann, R. C. Ricker, D. S. Dye, E. W. Wallace, P. M. Bayne, H. L. Canright.

A. E. Johns was elected Secretary *pro tem*.

The Minutes of the previous meeting were read and approved.

918 A letter from Dr. Endicott, dated Feb. 12, 1919, was read. Also an enclosed letter of July 8, 1918, from Mr. Rowntree.

Resolved, That these letters be placed on file.

919 *Resolved*, That H. D. Robertson be urged to return to the University with a view to taking up work in History and Economics.

920 The Budget for 1920 was now considered in detail.

Resolved, That we extend the time of session until the Budget be completed.

921 *Resolved*, That the Budget for 1920 as a whole, as amended, be adopted. (See following pages.)

ADJOURNMENT AT 6.12.

(Signed) A. E. JOHNS,

Secretary, *pro tem*.

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AUG 8 - 1919

SENATE MINUTES:--JUNE 5, 1919.

ANSWERED

922

The Senate met at the home of H. L. Canright.

Present:--E. W. Wallace, H. L. Canright, J. Taylor, R. L. Simkin, W. R. Morse, D. S. Dye, W. R. Taylor, P. M. Bayne, A. E. Johns, E. R. M. Brecken, W. E. Manly, H. F. Rudd, R. F. Pilcher, G. B. Neumann, A. H. Wilkinson, C. C. Elliott.

Rev. A. A. Phillips was present as a visitor.

The minutes of the previous meeting were read and approved.

922 A communication from Miss J. Milloy, announcing the sending of four copies of the Constitution of the West China Union University, was read.

923 The Faculty made certain recommendations which were amended and adopted as follows:

I. YANG CHONG HSI.

Whereas, Yang Chong Hsi (楊重熙) has done faithful work throughout his course, which would have entitled him to graduation had it been successfully pursued to the end of this term, and

Whereas, His recent serious illness will make it impossible for him to attend further classes, or to take the final examination this term, and

Whereas, The Head of the Department in which his major subjects lie, recommends that he be graduated, therefore

Resolved, That he be given a passing mark, and be graduated at the end of this term.

2. CANDIDATES FOR DEGREE.

Resolved, That on the successful completion of the required work and examinations the following be given the degree of Bachelor of Arts in the Department indicated.

Fang Shu Shuen	(方樹萱)	in Education.
Liu Ten Shuen	(劉騰軒)	in Education.
Li Hai Lan	(李海瀾)	in Mathematics.
Djang Lin Gao	(張凌高)	in Philosophy.
Yang Chong Hsi	(楊重熙)	in Philosophy.

0372

3. CANDIDATES FOR CERTIFICATES.

Resolved, That Junior Division Certificates be granted to the following students on the successful completion of their work,—Ruan Fang Min (阮芳銘), Hua Hsien Da (華顯達), Gao Chang Djiang (高長江), Wu Mung Hsiu (吳懋修), Tang Bo Chen (唐波澄) Djen Chen Dju (鄭承祖) and Chen Mung Djong (陳茂忠).

4. UNIVERSITY OPENING.

Resolved, That Registration for the Fall Term be on Sept. 5 and 6, that the formal opening be on the 6th and that classes begin on Sept. 8.

5. LATE REGISTRATION FINE.

Resolved, That an extra fee of \$50 be charged for registration after the date set by Faculty.

- 924 A statement of University needs in men, for presentation through the President to the Board of Governors, was read by the Acting Vice-President and adopted.

- 925 The following members of the Faculty were nominated to the Board of Governors for membership in the Senate for 1920:

P. M. Bayne, E. R. M. Brecken, H. L. Canright, C. R. Carscallen, W. M. Crawford, D. S. Dye, C. C. Elliott, A. E. Johns, S. Lewis, S. H. Liljestrang, G. B. Neumann, H. D. Robertson, H. F. Rudd, H. T. Silcock, R. L. Simkin, J. L. Stewart, J. Taylor, E. W. Wallace, A. H. Wilkinson, Mrs. Carscallen.

- 926 The following recommendation from the Property Committee was adopted:

Resolved, That Administration Building, Rooms Nos. 11, 13 and 15, recently vacated by the Chemistry Department, be assigned to the Physics Department for this and the following academic year.

- 927 The following recommendation from the Medical and Science Faculties was adopted:

Resolved, That the appropriation of \$4000.00 be used as follows:

Microscope	\$400.00
Science Faculty Equipment	1100.00
Science Faculty (for gas plant)	1000.00
Medical Faculty Equipment	1500.00

- 928 *Resolved*, That the Treasurer be authorized to pay through the Finance Committee \$3500.00 Sze. currency, on the 12th.

of June to the Military Government, to redeem a cheque issued in 1915 by J. W. Yost, then Treasurer of the University.

Further *Resolved*, That before this is paid, an interview be held if possible with the Military Governor, in order that the case may be stated before him.

- 929 The Joint Committee on the support of the Educational Union, consisting of representatives of the Senate and of the Educational Union, made certain recommendations.

Resolved, That this report be referred to the Finance Committee together with the Educational Secretary, with power, and that they forward their Report to the Board of Governors.

- 930 The Union Middle School Committee of Management presented the following recommendations:

1. *Resolved*, That the Senate formulate regulations for the terms of payment of Student Teachers.

This was referred to the Board of Deans.

2. *Resolved*, That the matter of equipment for the Middle School be referred to the Property Committee, together with S. C. Yang and H. F. Rudd.

This was passed.

- 931 *Resolved*, That the Publicity Committee be authorized to print the Graduation address in Chinese for distribution to those present.

- 932 The Baptist College notified the Senate that the Van Deman Memorial Hall will be ready to open after the summer, and that the first floor, save one office, will be at the disposal of the University.

Resolved, That we accept with thanks the offer of the Baptist Mission to open the Van Deman Memorial Hall, by making the occasion a University function.

- 933 *Resolved*, That D. S. Dye and G. B. Neumann be appointed a Committee to arrange and care for the University Museum.

- 934 *Resolved*, That C. C. Elliott be asked to act as Treasurer of the Medical Faculty.

- 935 *Resolved*, That we ask the A.B.F.M.S., through the West China Baptist Mission, that Dr. C. E. Tompkins be appointed to the Medical Faculty of the University on his return to China.

- 936 *Resolved*, That the Senate issue request through the American Baptist Foreign Mission Board that the Rockefeller Foundation, China Medical Board, grant a fellowship to Dr. C. E. Tompkins for post graduate study while on furlough.

The Minutes were read and approved.

The meeting then adjourned.

(Signed) C. R. CARSCALLLEN,
Secretary.

RECEIVED
DEC - 8 1919

SENATE MINUTES—SEPT. 4, 1919.

WEST
CHINA

The Senate met at the home of W. M. Crawford.

Present:—J. Taylor, W. M. Crawford, H. L. Canright, G. B. Neumann, R. F. Pilcher, H. T. Silcock, C. C. Elliott, W. R. Taylor, D. S. Dye, W. R. Morse, H. F. Rudd, P. M. Bayne, A. E. Johns, E. A. Hamilton, R. J. Davidson, N. E. Bowles, S. Lewis, S. H. Liljestrand, F. Dickinson, C. R. Carscallen.

937 1. A communication from Dr. Beech, bearing date June 3, 1919, having been circulated among the members of the Senate, was taken as read.

Resolved, That we ask the Secretary to reply to Dr. Beech, saying that we support him unanimously, subject to appointment by the Board of Governors, as President for the next five years, and that we will heartily welcome him and his family back in 1920.

In order to give proper consideration to the important proposals of the President in regard to productive trade schools.

Resolved, To refer Dr. Beech's letter to a Committee composed of the Vice-President, R. J. Davidson, F. Dickinson.

2. A communication from Rev. A. A. Phillips, Secretary of the C.M.S. West China Mission, forwarding memoranda on certain questions submitted by the University to the Missions in 1918, having been read was referred to the Board of Deans.

3. A communication from the Trade Club of San Francisco was referred to the Science Faculty.

4. Letters from the following were also read:

J. E. Russell, Dean of Teachers College, Columbia University; Roger S. Greene, China Medical Board; Geo. E. Vincent, President of the Rockefeller Foundation, New York; M. E. Sadler, Vice-Chancellor of the University of Leeds; Abram W. Harris, Secretary of the Board of Education of the M. E. Church; Fred. Rowntree, bearing date June 20.

938 The Faculty made the following recommendations, which were adopted:

1. *Resolved*, That Resolution No. 694, which says that an extra fee of \$.50 be charged for registration after the date set by Faculty, shall be interpreted to refer only to old students, and that the Board of Deans be empowered to make exceptions in the case of unavoidable delay.

0374

2. In view of the illness of Chen Gi Djou (程濟州), which prevented him from coming last year to claim his scholarship.
Resolved, That he be now reawarded the Educational Union Entrance Scholarship for Chungking.
3. *Resolved*, That Ran Ru Dji (冉汝之) be employed to teach the General Science Course in the Junior College this Term.
4. *Resolved*, That the Board of Deans consist of the Deans of the Faculties, the College Principals, and the Registrar.
5. *Resolved*, That in accordance with the original plan, the resignation of D. S. Dye as Dean of the Science Faculty be approved, and that A. E. Johns be appointed to fill out the unexpired term.
- 939 The Board of Deans made a report which, after amendment, was referred back as follows:
Resolved, That during the absence of S. C. Yang in Europe we ask Dr. H. F. Rudd to take charge of the Middle School.
- 940 The related questions of the English Department, the Faculty of Education and the Educational Union were also referred to the Board of Deans.
- 941 *Resolved*, That we authorize the Board of Deans to excuse students, in order that they may attend the Evangelistic Conference to be held in Chengtu from Oct. 27 to Nov. 4.
- 942 The Property Committee made the following report, which was adopted:

I. *Allocation of Buildings and Rooms for 1919-1920.*

BIBLE SCHOOL.

C.M.M. College Dorm. and 2nd floor east of Hart when available.

NORMAL SCHOOL.

Van Deman 1st floor (excepting 1 north-east corner and 1 north-west corner rooms)—five rooms and 3 basement rooms, and gymnasium not to the exclusion of Baptist College use, and chapel for religious exercises.

MEDICAL SCHOOL

Dissection on 2nd floor of Temporary Brick Building, Biology Lectures and Laboratory in Van Deman 1st floor north-east corner room (including north stair-closet). Other room in Temporary Brick 1st floor is also available for storage and use of Biology Dept. Medical Lectures in Administration Bldg 2nd floor north-west corner No. 44.

ARTS AND SCIENCE.

- Registrar and Registrar's Class Room, No. 4.
 Chinese and large classes, No. 7 (Senate Room).
 Chinese and small classes, No. 9. (Treasurer's Office).
 Chemicals and Physical Apparatus, No. 11.
 Senior Physics Lab. and lecture room, No. 13.
 Junior Physics and Middle School Physics, No. 15.
 Senior English, Retiring Room No. 34.
 and other small classes as fit in with time table.
 Museum, No. 39 (south-east, 2nd floor off library).
 Mathematics in No. 7 or No. 9.
 Sociology and other classes unprovided for in
 No. 7, No. 9, No. 4, or No. 6.
 Waiting Room or Teachers Room No. 6 (?).
2. *Resolved*, That \$25.00 be granted from the Working Capital Fund to provide furniture for the use of the Biology Department.
- 943 *Resolved*, That we rescind previous action regarding the extra laboratory fees for medical students, and that an extra non-returnable laboratory fee for medical students be charged for students in the third year of their course.
 The Senate adjourned to meet at the call of the Secretary.

(signed) C. R. CARSCALLEN.

RECEIVED

DEC - 8 1919

SENATE MINUTES:—SEPT. 11, 1919.

WEST
CHINA

The Senate met at the home of R. F. Pilcher.

Present :—G. B. Neumann, R. F. Pilcher, H. L. Canright, S. Lewis, W. M. Crawford, S. H. Liljestrand, H. T. Silcock, C. C. Elliott, R. L. Simkin, D. S. Dye, W. R. Taylor, J. Taylor, H. F. Rudd, W. R. Morse, P. M. Bayne, A. E. Johns, E. R. M. Brecken, E. W. Wallace, N. E. Bowles, A. W. Lindsay, F. Dickinson, C. R. Carscallen, R. J. Davidson.

The minutes of the previous meeting were read and approved.

- 944 A communication from E. W. Wallace was read, asking to be relieved of his duties as a member of the Publicity and the Sunday Services Committees, owing to the pressure of other work.

Resolved, That we accept the resignation of E. W. Wallace with regret, and ask the Publicity Committee to nominate a new committee for the next meeting.

Resolved, That H. F. Rudd be made a member of the Sunday School Committee in the place of E. W. Wallace.

- 945 H. T. Silcock reported the presentation by A. Rose, Esq., of the British Legation, Peking, to the University Museum, of two bowls recently excavated at Taiyuanfu, and assigned by experts as probably belonging to the Sung Dynasty period and the Dragon Spring Pottery; and by J. L. Smith, Esq., H.M.B. Consul at Ichang, of fossils collected near the Ch'in T'an.

J. Taylor reported the gift by Rev. H. J. Openshaw to the University Museum of an iron cross and a bullet from the battlefield of Ypres.

Resolved, That we accept these gifts with hearty thanks, and ask the Secretary to write on our behalf to the donors, expressing our gratitude.

- 946 *Resolved*, That we ask the Publicity Committee, in co-operation with the Baptist Mission, to arrange for the opening of the Van Deman Memorial Hall.

- 947 The Board of Deans presented the following recommendations, which were adopted:

1. *Resolved*, That we express our sincere regret that we find it impossible to accommodate the Blackstone Conference on the University Campus and carry on the work of the institution at the same time.

2. *Resolved*, That a letter be sent to the Board of Governors recommending that funds be definitely provided in co-operation with the F.F.M.A., to enable Chang Tao Pin to study abroad for a year, with the understanding that he remain in the Educational Union until the summer of 1922, by which time the Secretary of the Educational

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Union will be due on the field, and that after Mr. Chang's stay abroad he return to the work of the Senate, or the Mission; and that we ask for a reply by cable.

948 A further recommendation from the Board of Deans regarding the Middle School principalship was referred back.

949 *Resolved*, That the Middle School Committee be asked to bring in recommendations regarding the conditions and length of Mr. Yang's leave of absence, and that we ask the Middle School Committee to report through the Board of Deans.

ADJOURNMENT.

(signed) C. R. CARSCALLEN.

VIII
Budget

WEST CHINA UNION UNIVERSITY

BUDGET FOR 1920.

	CLASS I.		CLASS II.
	Revenue.	Capital.	Capital.
<i>LIBRARY DEPARTMENT.</i>			
A. <i>Faculty of Arts</i>			
1. Chinese Department		100.00	
2. English "		50.00	75.00
3. History "			50.00
4. Philosophy "			50.00
5. Soc. and Economics			50.00
B. <i>Faculty of Education</i>		100.00	
C. " " <i>Medicine</i>			181.50
D. " " <i>Religion</i>			100.00
E. " " <i>Science</i>			
1. Biology Department			50.00
2. Chemistry "			100.00
3. Geology "			30.00
4. Mathematics "			50.00
5. Physics "			80.00
F. <i>Librarian</i>	200.00	125.00	360.00
TOTAL FOR LIBRARY M. \$200.00 M. \$375.00 G. \$1176.50			
<i>FACULTY OF EDUCATION.</i>			
A. Lower Normal	1367.00		58.00
B. Practice Schools	500.00		
<i>FACULTY OF MEDICINE.</i>			
" " <i>RELIGION.</i>	178.00	285.00	120.00
A. Bible School	300.00		
<i>FACULTY OF SCIENCE.</i>			
A. Biology Department	173.00	125.00	
B. Chemistry "	80.00	30.00	300.00
C. Geology "		100.00	
D. Mathematics "	100.00		
E. Meteorology "			
F. Physics "	123.00	75.00	
<i>CHINESE INSTRUCTORS.</i>			
	940.00		
<i>ADMINISTRATIVE.</i>			
A. Vice-President	200.00		
B. Secretary	105.00		100.00
C. Treasurer	70.00		
D. Registrar	95.00		

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[2]

MUSEUM.

150.00

MISCELLANEOUS.

A. Publicity Committee	700.00		
B. Property "	706.00	255.00	55.00
C. Athletics	200.00		
D. University Dispensary			250.00
E. Taxes, Insurances, etc.	617.73		
F. Publishing Committee	200.00		

M. \$6854.73 M. \$1395.00 G. \$2059.50

[3]

Budget
1920

WEST CHINA UNION UNIVERSITY

SUMMARY OF RECEIPTS AND EXPENDITURES.

AMOUNT GRANTED BY THE FOUR MISSIONS Gold. \$10000.00

AMOUNT USED BY THE B. of G.

1. President's Sal., etc. Gold \$3800.00

2. Educational Secretary :

(1) Field Sal. (4 Mo.) 540.00

(2) Home " (8 ") 833.34

(3) Gateman, Teacher, Repairs 134.00

5307.34

TOTAL GOLD AVAILABLE FOR EXPENDITURES
HERE AND ABROAD

G. \$4692.66

TUITIONS.

1. University Proper Mex. \$2100.00

2. Lower Normal 600.00

3. Bible School 300.00

RENTS.

1300.00

Mex. \$4300.00 @ 1.50 2866.66

ESTIMATED EXPENDITURES.

Class I. Revenue (Mex. \$6854.73
@ 1.50) Gold \$4569.82

Class I. Capital (Mex. \$1395.00
@ 1.50) 930.00

Class II. " 2059.50

Gold. \$7559.32

\$7559.32

SUPPLEMENTARY BUDGET NO. I.

(Must be provided)

EDUCATIONAL SECRETARY.

1. Itinerating in China Gold. 120.00

2. Travel to Canada. 1000.00

3. House Rent for seven months 315.00

SUPERINTENDENT OF CONSTRUCTION.

1. Salary G. \$780. @ 2-1 & G. \$520. @ Current 1560.00

2. Teacher, Gateman, and Repairs 100.00

TOTAL Gold. \$3095.00

0379

WEST CHINA UNION UNIVERSITY.

SUPPLEMENTARY—1920—BUDGET No. II.

	CLASS I. Capital.	CLASS II. Capital.
<i>Grand Stand.</i>	\$1000.00	
<i>Property Committee.</i>		
1. Superintendent of Construction		400.00
2. Dynamo and Cinematograph	1500.00	
3. Gateway near Administration Bldg.	325.00	
4. Fire Protection Apparatus		300.00
<i>Faculty of Medicine.</i>		1500.00
<i>Faculty of Science.</i>		
1. Biology		300.00
2. Chemistry		600.00
3. Geology		50.00
4. Mathematics		500.00
5. Meteorology		50.00
6. Physics		750.00
Salary for Substitute Educational Secretary if salary and man are not furnished by one of the Missions. Approximately		1500.00
TOTALS M.	\$2825.00	Gold. \$5905.00

NOTE. The items in Supplementary Budget No. II were estimated for by the various departments but could not be included in the regular budget because less than half of the \$10,000.00 Gold is available for the University's expenditures here and abroad and further because of the unfavorable exchange.

The regular budget is worked out on the basis of G. \$1.00 to Mex. \$1.50, which according to the present slump in exchange is rather high. If figured on the present rate of exchange the regular budget would need to be reduced G. \$1800.00.

RECEIVED

MAR 5 1920

SENATE MINUTES--SEPT. 25, 1919.

WEST
CHINA

ANSWERED

The Senate met at the home of R. C. Ricker.

Present:—J. Taylor, H. T. Silcock, W. R. Taylor, W. R. Morse, H. F. Rudd, D. S. Dye, P. M. Bayne, A. E. Johns, E. R. M. Brecken, E. W. Wallace, C. C. Elliott, R. L. Simkin, S. Lewis, G. B. Neumann, W. M. Crawford, R. F. Pilcher, R. J. Davidson, R. C. Ricker, F. Dickinson, C. R. Carscallen.
Visitor,—G. W. Sparling, of Chungking.

The minutes of the previous meeting were read and approved.

950 A communication from C. E. Blandford, Seventh Day Adventist Mission, Chengtu, inquiring whether the Language School was open to the members of their Mission, was read.

Resolved, That Mr. Blandford be informed that students of his Mission will be admitted to the Language School on payment of a fee, to be decided on later.

Resolved, That the matter of fees be referred to the Language School Committee.

951 A request from the Inter-Church World Movement of America for certain statistics was referred to the Board of Deans, with power.

952 *Resolved*, That we express our very sincere appreciation of the work which our colleague, Dr. Canright, has done in connection with this institution. Since the inception of the scheme for a Union University, Dr. Canright has shown very great interest in its progress, and has given unstinted labour, particularly in the obtaining of property and the erection of buildings. His work in the Medical Department has also been highly valued. As he returns to the United States on furlough, our hearty good wishes go with him.

953 The following Publication Committee was appointed:—R. J. Davidson, A. H. Wilkinson, S. C. Yang and H. T. Silcock.

954 *Resolved*, That we open the Van Deman and Administration Buildings on Oct. 9.

955 The Board of Deans presented a report, which was amended and adopted as follows:

1. *Resolved*, That we grant Mr. S. C. Yang a leave of absence from the Middle School from May 1 to Dec. 31 of the year 1920, to attend the Conference of Friends in England, and that if the President of the University believes that the presence of Mr. Yang with him in America for a few weeks previous to the Friends' Conference would be of assistance in the campaign for funds, especially for the Middle School, and if he can secure funds for the additional expenses involved, outside the regular budget of the Board of Governors, we are willing to consider releasing Mr. Yang, not earlier than the close of the present Term.

2. *Resolved*, That W. M. Crawford be asked to act as Principal of the Middle School during the absence of S. C. Yang.

3. *Resolved*, That in view of the change in financial conditions since the previous action of the Senate (April 3, 1919), we do not see that it is possible for either the Committee of Management of the Middle School or the Senate to undertake Mr. Yang's salary during his absence.

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4. *Resolved*, That as soon as feasible after the arrival of J. L. Stewart at the University, we recommend that H. T. Silcock begin his furlough, which will end during the last part of 1920.

REPORT OF COMMITTEE ON DR. BEECH'S LETTER

Your committee has given careful attention and consideration both individual and collective to Dr. Beech's letter and begs to present the following report:—

1. We think that the first claim upon us is to put our present work on a thorough basis; no new scheme should be allowed to jeopardise this or draw off men or money needed in our regular work. We therefore most heartily endorse Dr. Beech's statement, "there are the five lines of work which we now have projected that must be carried on as rapidly as our student body and circumstances will permit."

2. We endorse again the appeal we have made previously that a specialist in agriculture and another in some branch of industry should be sent out as soon as possible to work in connection with the University and the Educational Union. We consider that this would be a good way to inaugurate Dr. Beech's plans.

3. We are in hearty sympathy with plans that seek to prepare students for the actual life they will have to live in modern China, and also with plans that seek closer co-operation with the Chinese. We think that further elaboration is necessary before we can offer a definite opinion on the 'productive trade schools' of the President as means to these ends.

4. We assure Dr. Beech that his colleagues are interested in the problems he raises.

5. We ask for a more detailed statement of the President's plans showing (a) their relation to the educational ideals of the Chinese and to present social and labour conditions such as the sweated industries here in Szechwan, and (b) how complications concerned with treaty rights may be avoided.

6. We ask Dr. Beech to endeavour to get in touch with such men as S. Soper, — Wilcox (son of the M. E. missionary in Fukien), and D. S. Dye's brother. We would heartily welcome a man like J. Baillie, of Nanking.

7. We ask the Senate to continue the present committee to keep in touch with Dr. Beech and report again later.

956 *Resolved*, That we appoint C. C. Elliott a member of the Property Committee.

957 The Property Committee made the following recommendation, which was adopted:

Whereas the building schedule for the next ten years of the University contemplates the construction of the Library Building, the Middle School Buildings, the Medical Unit (in whole or in part), Residence A, the Biology Building, the Normal School Building and Practice Schools, residences for Chinese teachers, and Chemistry Building, as well as gateways, and

Whereas one man unaided cannot carry through such a building programme within the time proposed, and

Whereas it is not wise to shut down construction during Mr. Ricker's furlough, be it

Resolved, That the Board of Governors be asked to make every endeavour to send out at the earliest date possible at least two builders, so that they may obtain some proficiency in the Chinese language, as well as some experience, before Mr. Ricker's furlough in the Spring of 1922, and thus be able to continue the work in hand at that time; and further be it

Resolved, That the Board of Governors request the Architect to go forward with the plans for those buildings that are likely to be erected within the next five years.

NOTE: In case one of the above builders is not appointed within the next few months, it may be deemed wise to erect the Biology Building and Residence A, or something else that can be finished before Mr. Ricker's furlough, rather than commence the Library Building and leave it unfinished during his absence. Under such circumstances, it would be imperative that plans be on the field early in 1920.

958 *Resolved*, That the A.B.F.M.S. be approached with regard to securing the services of W. R. Taylor as a builder for the University upon his return from furlough.

959 *Resolved*, That the matter of funds for the purchase of material for the Library Building be referred to the Finance Committee.

960 W. R. Taylor, owing to early departure on furlough, resigned from the Finance Committee.

Resolved, That we accept with regret Mr. Taylor's resignation.

961 The Finance Committee presented the following resolution, which was adopted:

Resolved, that the Senate request the Board of Governors, by cable, to release if possible eleven thousand dollars, Chinese currency, to pay for the purchase and registration of the Wan property in full.

962 The Language School Committee reported as follows:

"*Resolved*, That we recommend to the Senate that steps be taken to find a Director for the Language School."

Resolved, That we approve of the general principle of the above resolution, and that the matter be referred to the Board of Deans for further elaboration.

963 *Resolved*, That the Secretary be authorized to purchase a typewriter at once.

ADJOURNMENT, to meet at the call of the Secretary.

(Signed) C. R. CARSCALLEN.

RECEIVED
MAR 5 1920

SENATE MINUTES:—OCT. 6, 1919

WEST
CHINA

A special meeting, at the home of W. M. Crawford, was called for the purpose of meeting Dr. R. A. Ward, Dr. F. Gamewell, Mr. C. A. Jones, Mr. J. I. Parker, and Mr. Stanley High.

Present:—R. J. Davidson, P. M. Bayne, A. E. Johns, D. S. Dye, J. Taylor, H. F. Rudd, W. R. Morse, C. C. Elliott, G. B. Neumann, W. M. Crawford, R. F. Pilcher, E. W. Wallace, H. T. Silcock, W. R. Taylor, N. E. Bowles, S. Lewis, W. E. Manly, R. L. Simkin, A. W. Lindsay, E. A. Hamilton, S. H. Liljestrang, C. R. Carscallen, E. R. M. Brecken.

The following visitors were present, in addition to the above—S. C. Yang, F. Dickinson, J. Neave and D. S. Kern. The minutes of the previous meeting were read and approved.

964 After words of welcome from the Chairman, the following resolution was passed:

Resolved, That we hereby record the presence with us at this meeting of Dr. R. A. Ward, China Secretary of the Methodist Episcopal Board of Foreign Missions and representative of the Inter-Church World Movement; Dr. F. Gamewell, General Secretary of the Educational Association of China; Mr. C. A. Jones, a Publicity Director of the M. E. M.; Mr. J. I. Parker, of the Survey Staff of the Inter-Church World Movement; and Mr. Stanley High of the M. E. M.; that we express our pleasure at their presence, and assure them of a most cordial welcome: that we place this meeting and ourselves personally entirely at their disposal for any services we may be able to render: and that we wish God's blessing on the important movements they represent.

965 The Faculty of Medicine recommended that W. R. Morse be elected Dean of the Faculty of Medicine in succession to H. L. Canright on furlough. This was adopted.

After several hours spent in interesting discussion with the visiting delegation of certain University matters, the Senate adjourned at 6 o'clock, to meet again at 8 p. m., Tuesday the 7th, in order to afford an opportunity for the discussion of other matters on the agenda.

966 At 8 p. m., on Tuesday, Oct. 7, the Senate again met, and after completing the agenda adjourned at 10 o'clock.

(Signed) C. R. CARSCALLLEN.

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RECEIVED
MAR 5 1920

SENATE

WEST
CHINA

Nov. 7th, 1919

At the home of G. B. Neumann.

Present:—G. B. Neumann, S. H. Liljestrand, R. L. Simkin, C. C. Elliott, D. S. Dye, H. F. Rudd, J. Taylor, W. R. Morse, P. M. Bayne, E. R. M. Brecken, H. T. Silcock, A. H. Wilkinson, C. R. Carscallen,

Visitor—R. C. Ricker.

967 The minutes of the preceding meeting were read and adopted.

A communication from R. H. Davidson was read tendering his resignation as Treasurer of the University owing to the pressure of his business duties.

968 *Resolved*, That we refer to the Finance Committee with power the matter of finding a successor to Mr. Davidson and that we regretfully accept his resignation to take effect from the date on which his successor is appointed.

Resolved, That we authorize the Property Committee to negotiate for a piece of property, contiguous to and west of the Goucher Higher Primary School, if and when money is available.

J. Taylor presented his resignation as Dean of the Faculty of Arts.

969 *Resolved*, That we accept with regret the resignation of Dr. Taylor to take effect when his successor is appointed.

970 A report of the Board of Deans *re* figures for the Inter-Church World Movement was referred back to the Board of Deans.

The following recommendation from the Library Committee was adopted.

971 *Resolved*, That orders for books in the various Departments be presented through the Deans of the sub-faculties concerned.

The following recommendation of the Faculty was adopted.

972 *Resolved*, That the sixth year Medical students be graduated in June, 1920, provided that they pass their examinations satisfactorily.

(NOTE:—It is considered necessary to the above action that the graduating class remain under our instruction during the School year 1920-21, in order to give a more complete course and furnish the basis for future Government recognition.)

973 The following recommendation from the Committee in charge of the Language School was adopted.

0384

1. That the fee for students other than members of the co-operating churches be twenty silver dollars per term.
2. That such fees be credited by the University Treasurer to the Language School to be used only for the current expenses of the School.
3. That the acceptance of such special students will not obligate the School to conduct any classes other than those organized for the regular students of the school.

The report of the Science Faculty *re* the Metric System was referred back with power.

The following recommendation of the Museum Committee was passed:—

Resolved, That we express to Mr. J. Huston Edgar, F.R.G.S., our sincere appreciation of his contributions to knowledge of Chinese border life and of unwritten tribal customs of West China, as well as our hearty thanks for stimulating our interest in primitive man and awakening us to the possibilities of the study, in China, of the pre-historic by his temporary loan to Museum of twelve specimens of crude stone implements and other relics suggesting human workmanship from New Zealand and Central and Western China.

The meeting then adjourned.

C. R. CARSCALLEN,

Secretary.

RECEIVED

MAR 30 1920

SENATE MINUTES.

WEST
CHINA

ANSWERED

DECEMBER 4, 1919.

At the home of DR. H. F. RUDD.

Present:—J. L. Stewart, W. R. Morse, G. B. Neumann, S. H. Liljestrand, A. E. Johns, A. H. Wilkinson, P. M. Bayne, A. W. Lindsay, H. T. Silcock, J. Taylor, H. F. Rudd, S. Lewis, D. S. Dye, C. C. Elliott, R. L. Simkin, A. E. Hamilton, W. M. Crawford.

W. M. Crawford was elected secretary *pro tem*.

The Minutes of the meeting of November 7 were read and approved.

975 A letter from President Joseph Beech, D.D., of date September 25, 1919, was read and discussed, and the following resolutions were passed:

1. *Resolved*, That we approve of the President's charging to the University, through the Board of Governors, the incidental expenses incurred in the prosecution of his work for the University.
2. Whereas, Dr. Beech has reported the following gifts for the University, viz: J. Ackerman Coles, for upkeep of Ackerman Memorial, \$10,000; Mr. Joseph B. Morrell, of Northport L. I., naming the Administration Building the Robert M. Whiting Memorial, \$25,000; Mr. Frank C. Atherton for Biological building, \$15,000; Mr. Edgar B. Moore, of Elizabeth, N. J., \$10,000; J. E. Johnson, of Waterloo, Iowa, \$5,000; James Keene, \$3,000; Mr. Morris, Mitchell, S. D., \$1,000; Wessington Springs, S. D. Methodist Episcopal Church, \$5,000; Wesleyan University, \$800; Mr. Notman, \$5,000, and other smaller gifts:

Resolved, That we record our deep gratitude to the donors for these gifts which show such appreciation and loyalty to the work of the University in West China.

3. *Resolved*, To refer the letter of Dr. Beech and the Minutes of the Board of Governors, if they arrive, to the Board of Deans to consider and bring in recommendations at the next meeting.

976 The Library committee reported concerning the salary of the Assistant Librarian. It was *Resolved*, To refer the matter of this salary to the Library Committee with power.

977 *Resolved*, On recommendation of the Faculty of Arts, that A. H. Wilkinson be elected Dean of that Faculty, to fill the vacancy caused by the resignation of Dr. Joseph Taylor.

978 The Dean of the Medical Faculty reported regarding the medical work.

Resolved, That we express our hearty appreciation of the Committee of Management of the C.M.M. Hospital for

0386

Women and Children, providing for the co-operation of the hospital with the Medical Faculty and medical students.

979 The Finance Committee reported and the following resolutions were adopted:

1. *Resolved*, That we instruct the Property Committee to consult with Mr. R. C. Ricker in regard to his rendering assistance to the Treasury department.

Resolved, To recommend to the Senate that the Treasurer be authorized to pay \$78.93 on account of the vice-president's trip to Peking and that it be charged to Working Capital.

Resolved, To recommend to the Senate that the Treasurer be authorized to pay \$32.00 for the purchase and carriage of electrical supplies to be used in connection with the dynamo.

DECEMBER 30th, 1919.

At the home of J. TAYLOR

Present:—J. Taylor, H. F. Rudd, Mrs. C. R. Carscallen W. R. Morse, D. S. Dye, A. H. Wilkinson, C. C. Elliott, R. L. Simkin, S. Lewis, W. M. Crawford, P. M. Bayne, E. R. M. Brecken, J. L. Stewart, E. W. Wallace, R. J. Davidson, A. W. Lindsay, S. H. Liljestrand, C. R. Carscallen.

The minutes of preceding meeting were read and approved.

980 Minutes of the Annual Meeting of the Board of Governors, held at Toronto, September 11-12, 1919, having been circulated among the members of the Senate, were taken as read, also a covering letter of Dr. Endicott.

981 The election of officers for 1920 resulted as follows:—

Chairman of Senate—Rev. J. Taylor D.D.

Secretary of University—Rev. E. R. M. Brecken, M.A., B.D.

Treasurer of University—R. H. Davidson, A.C.A.

Vice-Presidents of University—Rev. J. L. Stewart, D.D. and H. T. Silcock, M.A.

Registrar of University—Rev. W. M. Crawford, M.A.

Librarian—Mrs. D. S. Dye.

982 *Resolved*, That we appoint J. L. Stewart, R. L. Simkin, and C. R. Carscallen, a nominating committee to report nominations to the Standing Committees of the Senate at a later meeting.

The question of forming a Dental Faculty was referred to the Senate by the Faculty.

983 *Resolved*, That we establish a Faculty of Dentistry in connection with the University.

984 *Resolved*, That the Senate approach the F.F.M.A. as to the possibility of securing the services of a Doctor, in order to relieve a very serious situation as regards the teaching staff of the University, owing to the necessity under which the A.B.F.M.S. feel themselves to take either Dr. Morse or Dr. Rudd from the University in order to meet a medical need at Suifu.

Resolved, That a special committee consisting of Dr. Lewis, C. C. Elliott and C. R. Carscallen be appointed to have this matter in charge and to approach any other Mission, if deemed advisable.

985 Mrs. C. R. Carscallen presented her report as Librarian for the year.

Resolved, that we receive the report and refer any recommendations therein to the new Library Committee.

986 *Resolved*, That we record our deep appreciation of the unusually efficient services given us by the retiring Librarian, Mrs. Carscallen.

987 The Board of Deans made the following recommendations, which were adopted.

Resolved, That we express our satisfaction at the reelection of J. Beech, D.D., as President and our pleasure in giving him our hearty support. Also that we record our great appreciation of the work he has done on behalf of the University in raising up friends and finding funds during the past few years.

Relating to the Minutes of the Board of Governors,—

1. *Resolved*, That we instruct the Secretary of the Senate to send letters of thanks to the donors of gifts for the University, such letters to be sent through Dr. Beech.
2. *Resolved*, That we refer all items dealing with Property to the Property Committee.
3. *Resolved*, That we have heard with pleasure of the return of Drs. Wilford and Kelly, and H. G. Brown, and of the strong probability of their appointment to the University, and that we express our earnest hope that nothing will be allowed to interfere with such appointments.
4. *Resolved*, That we interpret the list of members of Senate from the Faculty as approved by the Board of Governors as incomplete and that we consider W. R. Morse, C. R. Carscallen, S. Lewis and A. E. Johns as members of the Senate until the Board of Governors has been heard from on the matter.
5. *Resolved*, That in Minute No. 355 of the Board of Governors, referring to Dr. Elliott, since Dr. Beech states that

the intention was to state the "C.M.S." rather than the "C.I.M.", we consider C.M.S. substituted for C.I.M. in this paragraph until we hear from the Board of Governors on the matter.

6. *Resolved*, That we concur in the action of the Board of Governors in reference to Mr. Chang Tao Ping, and that we again ask him to give up his trip to England next year and to remain in the office of the Secretary of the Educational Union during the absence of Mr. Wallace, and that we inform him of the action of the Board of Governors.

Relating to the Language School.

- I. *Resolved*, That in view of the prospects of a considerable number of new missionaries coming to the field next year, we recommend that until a permanent director can be secured Dr. Lewis be asked to take the directorship of the Language School.
- II. *Resolved*, To recommend that the Language School Committee be authorized to publish a prospectus of the School in the form of a small folder.
- III. *Resolved*, That Dr. Lewis, in consultation with the Vice-President of the University, be asked to prepare a statement of the needs of the Language School for presentation to the Inter-Church World Movement.
- IV. *Resolved*, That we accept in the main the course of study as used in the Peking and Nanking Language Schools.
- V. *Resolved*, That we recommend that Chinese Teachers be engaged and trained by the School, expenses to be covered by tuition fees.

988 The following recommendations from the Educational Union were adopted.

Resolved, That the Educational Union make the following estimates for increase in the secretarial staff of the Union:

- (1) Office Secretary. Annual salary, Sze. \$1400. Travel to West China in 1920, Sze. \$1200. $\frac{1}{3}$ of this amount shall be asked for from each of the three Women's Boards. (Miss B. E. Bassett of the A.B.F.M.S. is being asked for to fill this position.)
- (2) Chinese Secretaries. Two additional. Sze. \$500 each.
- (3) Three Additional Foreign Secretaries (Religious, Agricultural, Industrial Education). Sze. \$4800 each per year.

(NOTE. This amount, which is based upon the usual estimate of the total expense of a missionary in China to his Board, spread over a long number of years, includes furlough

allowance, travel, years of language study, provision of house, etc., as well as regular salary and current allowances. Salary would be at the regular rate of the Mission of which the Secretary is a member.)

- (4) That the Union University be asked to include the three foreign secretaries in their statement of needs for the Inter-Church World Movement; and that the University be asked to be ultimately responsible for the maintenance of these secretaries. It is expected that their work for the Educational Union would be carried in connection with the Union University, and that they would give approximately half their time to each of the two bodies.
- (5) That the Union University be asked to include the two Chinese secretaries in their statement of needs. (The University is not asked to be ultimately responsible for the maintenance of these two secretaries.)

(The three foreign secretaries are those whom the University has for years had upon their list of needs. It was thought well at this time to get the whole matter prominently before the whole constituency of the Educational Union. No new policy is contemplated.)

With regard to Chinese secretaries, it was felt that as soon as possible the Union should have the services of two more men (making four in all). I asked that these men might be included in the University list of needs for the Inter-Church Movement to avoid the necessity of making a statement from the Educational Union to that body. There is no thought of involving the University in any financial responsibility for these men, beyond that of passing on the request for their support. It is my hope that I may be able while on furlough to interest some one in these men and so to secure their support.)

- 989 *Resolved*, That when we adjourn we adjourn to meet on Thursday, Jan. 8th.
- 990 The following recommendations of the Property Committee was adopted

Resolved, That the Superintendent of Construction be authorized to place contracts for a total of 900,000 of brick and to proceed with the erection of Public Road Gateway in front of Administration Bldg, Residence B Gatehouse, and Residence A.

- 991 *Resolved*, That we grant Mr. S. C. Yang up to \$50.00 for entertainment on behalf of the University during 1919.

The meeting then adjourned.

C. R. CARSCALLEN,
Secretary.