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Administrative  
Senate-Minutes  
1914-1915

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Chengtu, February 12th, 1914.

The Senate met at the home of H. D. Robertson.

The following members of Senate were present:-

O. L. Kilborn, R. J. Davidson, J. L. Stewart, H. L. Canright,  
G. B. Neumann, E. W. Wallace, J. P. Davies, C. R. Carscallen,  
H. D. Robertson, P. M. Bayne.

Mr. Yang, the Principal of the Middle School, was also present.

154. PLANS OF THE UNIVERSITY HOUSES.

A cable from Toronto "Accepta" was read. According to a code sent by Mr. Rowntree this was interpreted to read - "The plans for the houses of Messrs. Wallace and Ricker were accepted".

155. CABLE ADDRESS.

RESOLVED that the chair appoint a committee of two, who shall make enquiries as to the registration of a University code address.

E. W. Wallace and R. J. Davidson were appointed.

156. COMMUNICATIONS.

Communications were read from J. Taylor and F. Rowntree.

157. NEW TEMPORARY BUILDINGS.

RESOLVED that we approve of the erection of an additional building, large enough to accommodate all of the Middle School students, and that the Building and Grounds Committee report on plans and seating accommodation of the same.

158. POLICY OF THE MIDDLE SCHOOL.

RESOLVED that we ask Mr. Yang, in consultation with the foreign members of the Senate, who are teaching in the Middle School, to outline the policy of the Middle School, and state the number of teachers required to teach the various subjects.

159. GRADUATION OF CERTAIN UNIVERSITY STUDENTS.

RESOLVED that those students who entered the University in 1911 be allowed to graduate in Dec. 1914 if in the opinion of the Faculty and the Departments concerned they can cover the required work or its equivalent.

160. FU HAI YUIN'S GRADUATION.

Inasmuch as (1) the Department of Philosophy feels that the major subjects in Philosophy may be so arranged as to be

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covered in two years, dating from January 1914.

And inasmuch as (2) the twelve hours of electives may be taken in two years (six per year) instead of four per year for three years.

And inasmuch as (3) the candidate Fu Hai Yui has studied sufficient Religious Instruction, English, and Chinese Language while in Shanghai to cover these subjects for one year, and inasmuch as (4) the candidate entered the University in 1911, and expected to graduate in 1914,

RESOLVED that he be allowed to complete his course in two years, provided that he successfully completes the subjects under (1) and (2).

161. GRADUATION OF STUDENTS OF THE SECOND YEAR PREPARATORY.

RESOLVED that the present second year of the Preparatory Course be allowed to take two hours per week in Logic and Economics of the third year work, and thus graduate from the Preparatory Course in June of 1915.

162. GRADUATION OF WU SHU CH'EN AND LIU TSE MIN.

Regarding the graduation of Wu Shu Ch'en and Liu Tse Min the Department of Education would beg to present the following findings and recommendations:-

We find

(1) That the major subjects can be so arranged as to be covered adequately in two years.

(2) That in regard to their fifteen hours electives Mr. Wu has exceeded his required Preparatory Course credit by three hours, and could therefore complete these by six hours per week, and Mr. Liu has exceeded his Preparatory Course credits by five hours, and would therefore need but five hours per week for two years.

(3) That in regard to the additional year in Religious Instruction and Chinese Literature the good standing then taken and the greater emphasis on these in the former course constitute a claim that these credits should be allowed them. In regard to English an equivalent might be given by work in English in one of the major subjects.

(4) That they entered the University in 1911 with the understanding that they might graduate at the end of 1914.

We would therefore recommend that these two students be permitted to graduate in Dec. 1915 provided they complete the course as arranged above.

Sgd. P. M. Bayne.

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Chengtu, February 19, 1914.

The Senate met at the home of J. Beech.

The following members of Senate were present:-

O. L. Kilborn, R. J. Davidson, E. W. Wallace, H. T. Silcock,  
G. B. Neumann, H. D. Robertson, C. R. Carscallen, H. E. Bowles,  
A. E. Johns, J. L. Stewart, P. M. Bayne, J. P. Davies.

+ 163. ELECTION OF OFFICERS.

The following officers of Senate were elected:-

Vice-President of the University - J. L. Stewart.  
Chairman of the Senate - O. L. Kilborn.  
Secretary of the University - P. M. Bayne.  
Registrar of the University - H. T. Silcock.  
Treasurer of the University - G. B. Neumann.  
Librarian of the University - H. D. Robertson.

164. APPOINTMENT OF COMMITTEES.

The following committees were appointed:-

Buildings and Grounds Committee - R. J. Davidson,  
J. Taylor, H. L. Canright, C. R. Carscallen, H. D. Robertson  
\* Finance Committee - G. B. Neumann, H. T. Silcock, J. Yost,  
J. P. Davies, J. L. Stewart.  
Library and Museum Committee - H. D. Robertson, E. W. Wallace,  
C. R. Carscallen.  
\* Purchase of Property Committee - J. Beech, O. L. Kilborn,  
J. L. Stewart, J. Taylor.

RESOLVED that the President J. Beech be a member of all committees ex-officio.

The minutes of the Executive of the Board of Governors dated Nov. 26th, 1913 were read.

Communications were also received from Dr. Endicott and F. Rowntree.

\* 165. PURCHASE OF MISS BRACKBILL'S SPECIMENS.

RESOLVED that the purchase of the Museum specimens which Miss Brackbill is about to sell be referred to the Library and Museum Committee with power to act.

166. RECOMMENDATIONS OF THE MIDDLE SCHOOL FACULTY.

RESOLVED that Mr. Ch'en the present assistant to Mr. Yang receive an additional allowance of \$70.00 per year for teaching a class in Kueh Wen four hours per week; for correcting the Chinese essays of this class, and for teaching Chinese writing to all the school.

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RESOLVED that Mr. Yang be authorized to engage a writer at a salary of \$100.00 per year.

RESOLVED that Messrs. Yang, Bayne and Neumann be a committee to prepare a Middle School Budget for 1914, and present it to the next meeting of the Senate.

RESOLVED that Building and Grounds Committee build an addition to the present Assembly Hall, so as to increase the seating accommodation by one half.

167. DUPLICATE COPIES OF ALL IMPORTANT DOCUMENTS.

RESOLVED that we ask the Secretary of the Executive of the Board of Governors to send all minutes, important documents and letters in duplicate so that one copy may be kept with the Secretary of the University and the other one circulated amongst the members of the Senate.

Sgd. P. M. Bayne.

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Chengtu, February 26, 1914.

The Senate met at the home of J. P. Davies.

The following members of Senate were present:-

O. L. Kilborn, R. J. Davidson, J. Beech, E. W. Wallace, H. T. Silcock, G. B. Neumann, H. D. Robertson, J. L. Stewart, C. R. Carscallen, H. L. Canright, P. M. Bayne.

168. ELECTIVES OF FU HAI YUIN.

Inasmuch as during his previous course Fu Hai Yuin did five hours per week for one year over and above that now required for the preparatory Course, and inasmuch as the Senate has already allowed Wu Shu Ch'en and Liu Tse Min credit for similar work done. c.f. 162.

RESOLVED that in the Special Course Fu Hai Yuin be required to take only ten hours electives instead of fifteen.

169. UNION LANGUAGE SCHOOL.

The Uniting Missions at their annual meetings, having expressly or impliedly assented to the proposal of the West China Advisory Board, that a Union Language School be established in connection with the Union University, organization and control to be vested in the Senate of the University, but all financial responsibility to be borne by the individual missions.

RESOLVED that we as a Senate hereby accede to the request subject to the consent of the Board of Governors.

170. WOMEN MEDICAL STUDENTS.

RESOLVED that the question of the possibility of receiving women students in the Medical College be referred to the Medical Committee.

171. METEOREOLOGICAL INSTRUMENTS.

RESOLVED that J. Beech and R. J. Davidson be a committee to report on the matter of metereological instruments.

172. MIDDLE SCHOOL COMMITTEE OF MANAGEMENT.

RESOLVED that the heads of the different dormitories, J. L. Stewart, J. Beech, H. T. Silcock, and J. P. Davies, act with the Principal in managing the School.

173. ATHLETIC UNION.

RESOLVED that H. D. Robertson, P. M. Bayne and H. T. Silcock be a committee to organize the Athletic Union.

Feb. 26, 1914

174. MIDDLE SCHOOL BUDGET FOR 1914.

Salaries	\$2,799.
Caretaker & coolies	126.
Current Expense	30.
Educational supplies	125.
Upkeep and repairs	100.
Athletics	40.
Advertising and printing	35.
Deficit of 1913	175.
Rent for principal's house	100.
	<u>\$5,530.</u>

Estimated Receipts:-

127 Students at \$12.	1,524.
23 Evangelists at \$5.00	115.

Fall Term:-

150 Students at \$8.	<u>1,200.</u>
	\$2,839.

Amount asked from the Senate ..... \$ 691 Mexican.

RESOLVED that the Middle School Budget be accepted as presented.

175. UNIVERSITY BUDGET.

RESOLVED that the cost of the

(1) Addition to the Assembly Hall	\$580. Mexican.
(2) Organ	200.
(3) Lamps	50.
	<u>\$800.</u>

be paid from the balance of the 1913 Budget, and that we ask the Board of Governors to sanction this use of the money.

176. APPARATUS FOR PHYSICS.

RESOLVED that we ask J. P. Davies to enter into correspondence re the apparatus sent by Dr. Wilson from England.

177. INSURANCE.

RESOLVED that as far as possible all University apparatus ordered to be insured with H. F. Wareham & Co., 124 Holborn, London, E.C.

178. RESIDENCES FOR CHINESE TEACHERS.

RESOLVED that the policy for providing residences for Chinese teachers be referred to the Building and Grounds Committee

Feb. 26, 1914

179. ADJUSTMENT OF ACCOUNTS.

RESOLVED that the securing of money and the adjustment of accounts be left with the Finance Committee with power to act.

X 180. REPORT OF BUILDING AND GROUNDS COMMITTEE.

RESOLVED that we ask Mr. Ricker to superintend the repairing of the break-water at the river front, and also the erection of an addition to the Assembly Hall.

Sgd. P. M. Bayne.

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Chengtu, March 5, 1914.

The Senate met at the home of G. B. Neumann.

The following members of Senate were present:-

O. L. Kilborn, J. Beech, H. T. Silcock, C. R. Carscallen,  
J. P. Davies, H. D. Robertson, G. B. Neumann, J. Taylor,  
J. L. Stewart, P. M. Bayne. R. C. Ricker was also present.

X 181. PURCHASE OF MATERIALS.

RESOLVED That the purchase of all materials be left with the University builder in consultation with the Building and Grounds Committee.

182. SUGGESTED LAY-OUT OF GROUNDS.

RESOLVED that the suggested lay out of the grounds be referred to the Building and Grounds Committee to report next week.

183. TEMPORARY ADDITION TO BUILDING AND GROUNDS COMMITTEE.

RESOLVED that H. T. Silcock act on the Building and Grounds Committee during the absence of R. J. Davidson.

X 184. INVITATION TO R. C. RICKER.

RESOLVED that we invite R. C. Ricker to all the regular meetings of Senate.

185. SUNDAY EVENING SERVICES.

RESOLVED that the committee for the management of the Middle School be responsible for providing for the Sunday evening services.

186. DISTRIBUTION OF CATALOGUES.

RESOLVED that the Publicity Committee shall consist of J. Beech, H. T. Silcock and J. L. Stewart, who shall be responsible for the distribution of catalogues.

Sgd. P. M. Bayne.

Chengtu, March 12, 1914.

The Senate met at the home of C. R. Carscallen.

The following members of Senate were present:-  
O. L. Kilborn, J. Beech, N. E. Bowles, H. D. Robertson, G. B. Neumann, J. Taylor, H. T. Silcock, H. L. Canright, J. L. Stewart, C. R. Carscallen, P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

\* 187. REPORT OF BUILDING AND GROUNDS COMMITTEE.

\* RESOLVED that the location of E. W. Wallace's house be moved back toward the bank of the creek, and that R. C. Ricker's house be built west of it subject to the approval of the architect.

\* RESOLVED that the Canadian Methodist Mission's and the Union University's share of the newly acquired Hwa Yang school land be determined and that such an adjustment of boundaries between the Canadian Methodist Mission and the Union University be made as shall permit of the location of these houses.

\* RESOLVED that a gate-way be built at the north end of the north and south road by R. C. Ricker according to the plans suggested by F. Rowntree.

\* 188. CABLE TO F. ROWNTREE.

RESOLVED that R. C. Ricker and P. M. Bayne be a committee to cable F. Rowntree re change of the location of the University houses.

The following cable was sent:-

Archicraft, Hammersmith, London. -

Senate unanimous recommend locate Wallace Ricker houses along creek immediately adjoining Baynes boundary, squared wire, Reply Bayne.

189. LETTER TO F. ROWNTREE.

RESOLVED that R. C. Ricker write a letter to F. Rowntree explaining the recommendation of the Senate to change the location of the University houses.

Adjournment.

Sgd. P. M. Bayne.

0208



Chengtu, March 19th, 1914.

The Senate met at the home of J. L. Stewart.

The following members of Senate were present:-

O. L. Kilborn, J. Beech, H. L. Canright, G. B. Neumann,  
A. E. Johns, C. R. Carscallen, H. T. Silcock, J. Taylor,  
J. L. Stewart, H. D. Robertson, P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

The following cable from F. Rowntree was read:-  
"Must delay houses considering suggestions favorably, Writing."

190. COMMITTEE ON RENTING OF UNIVERSITY LANDS.

RESOLVED that J. L. Stewart be added to the committee on renting of University lands.

191. STANDING OF SIE YU FAN AND LIU T'EN HSUAN.

RESOLVED that J. Beech write to the Chungking School for information re the standing of Si Yu Fan and Liu T'En Hsuan in trigonometry, geology and astronomy.

192. PURCHASE OF MAGAZINES AND BOOKS.

RESOLVED that the question of securing additional magazines for the University Library be referred to the Library Committee with power to act.

RESOLVED that any instructor of the University wishing new books report the same to the Library Committee who shall have power to act.

193. NEW STUDENTS.

RESOLVED that the applicants for the University Preparatory Course be received, but that it be made clear to them that in all probability they shall be required to take this term's work over again with the new class entering next September.

194. REPORT OF THE MEDICAL COMMITTEE.

The Medical Committee recommend that a Medical College for women be opened in September 1916, the conditions of admission to be the same as those for men with the hope that sooner or later in the interests of efficiency and economy the two Medical Colleges may be amalgamated.



March 19, 1914

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RESOLVED that the report be referred back to the Medical Committee for consultation with the committee of management of the Women's Normal College as to possible co-operation and further elaboration.

The Resolution of July 12th 1913 fixing the fees for the Medical College at \$80.00 per year was re-considered.

RESOLVED that there be uniform tuition fees for all courses of the University.

RESOLVED that the Budget as presented by the Medical Committee be referred to the Finance Committee.

Manikins .....	\$300. Max.
Apparatus & charts in Histology &	
Anatomy .....	700. "

RESOLVED that O. L. Kilborn purchase as much as possible of the material for the Medical College when in Shanghai.

Sgd. P. M. Bayne.

Chengtu, April 10th, 1914.

The Senate met at the home of H. T. Silcock.

The following members of Senate were present:- O. L. Kilborn, H. T. Silcock, C. E. Carscallen, J. Beech, J. L. Stewart, H. L. Canright, H. D. Robertson, C. B. Neumann, J. Taylor, P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

195. ITEMS REFERRED TO THE BUILDING AND GROUNDS COMMITTEE.

RESOLVED that the question of engaging a man to look after the grounds be referred to the Building and Grounds Committee.

RESOLVED that the question of the closing or deflecting the small road to the east of Mr. Robertson's house so that it will coincide with the north and south road on the west of the central plot extension, near the present C.M.M. dormitory, and the question of straightening the east and west road as soon as the purchase of the Liang Pu Kong So property will permit and the M.B.M. temporary dormitory can be moved, be

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referred to the Buildings and Grounds Committee.

RESOLVED that the question of surveying the main south and north ditch, and extending the culvert if level is adequate to secure drainage of proportion at the west and south of the university grounds, be referred to the Building and Grounds Committee.

RESOLVED that the matter of a survey of the grounds on the lines of the proposed lay-out, and the approval of the lay-out with or without suggested changes or the recommendation of a new lay-out be referred to the Building and Grounds Committee.

RESOLVED that the question of supplying a teacher's waiting room be referred to the Building and Grounds Committee.

RESOLVED that the question of planting of trees be referred to the Building and Grounds Committee.

196. ITEMS REFERRED TO THE MEDICAL COMMITTEE.

RESOLVED that the question of the physical examination of students on entrance, and their fitness for physical exercise and sports be referred to the Medical Committee.

197. ITEMS REFERRED TO THE RELIGIOUS WORK COMMITTEE.

RESOLVED that the question of having the city churches and the Y.M.C.A. provide religious work for the Christian students be referred to the Religious Work Committee.

198. ITEMS REFERRED TO THE FACULTY.

RESOLVED that the questions of (1) Courses of Study, (2) Medium of instruction in Departments, (3) New Departments to be opened - Medical, (4) Other Departments to be planned for - technical, industrial, commercial, theological, be referred to the Faculty.

199. ITEMS REFERRED TO THE PUBLICITY COMMITTEE.

RESOLVED that the question of the relation of the University to (a) Missions and Churches, (b) Other Schools, (c) Government, (d) Public, be referred to the Publicity Committee.

200. BONEO SUPPLIES.

RESOLVED that the Secretary be authorized to purchase the following Boneo supplies at an approximate cost of \$35.00:- One brush, 4 Reams X.L. Cap., 6 Quires No. 10 Filmos, 6 Tubes Purple Ink.



April 10, 1914

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April 16, 1914

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201. REGISTRAR'S BOOKS.

RESOLVED that the Registrar be authorized to secure books and stationary at an approximate cost of \$20.00.

202. COMMITTEE ON RECORDS AND SUPPLIES.

RESOLVED that a standing committee on Records and Supplies be appointed. The Secretary, Treasurer and Registrar were appointed.

203. MR. SIE'S CLAIM.

RESOLVED that the question of Mr. Sie's claim in connection with the purchase of the Twa Yang Hsien property be referred to the Purchase of Property Committee with power to act.

Adjournment.

Sgd. P. M. Payne.

Chengtu. April 16th, 1914.

The Senate met at the home of J. Beech.

The following members of Senate were present:-  
J. Taylor, J. Beech, H. L. Canright, H. D. Robertson,  
C. R. Carscallen, J. L. Stewart, C. B. Neumann, H. T. Gilcock,  
A. E. Johns, P. M. Payne.

After prayer the Minutes of the last meeting were read and adopted.

RESOLVED that the Treasurer's report as read be adopted.

The Building and Grounds Committee presented a partial report on the lay-out of grounds and the Location of Buildings. After some discussion, this report was referred back to the committee.

Adjournment.

Sgd. P. M. Payne.

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Chengtu, April 23rd, 1914.

The Senate met at the home of G. B. Neuman. The following members of Senate were present:- J. Taylor, H. D. Robertson, H. T. Silcock, J. L. Stewart, J. Beech, C. R. Carscallen, P. M. Bayne, G. B. Neumann, H. L. Canright, E. W. Wallace.

After prayer the minutes of the last meeting were read and adopted.

205. REPORT OF THE BUILDING AND GROUNDS COMMITTEE.

The Building and Grounds Committee reported as follows:-

The Building and Grounds Committee presented a report which was amended and adopted as follows,

Re layout of University Buildings.

- (1) Inasmuch as there is already adequate accommodation in the city in connection with the hospitals of the various missions and further, inasmuch as the suggested location on account of its proximity to the University residences is not a suitable one, therefore be resolved that we recommend to the Senate that the building at the rear of the proposed Medical College be omitted from the plan of layout.
- (2) To recommend that the North and South road be extended to the East and West road.
- (3) That the Library Building be placed East of the extended North and South road.
- (4) That the Assembly Hall be placed on the axis midway between the Library and Administration Buildings and North of the East and West road.
- (5) That two teaching buildings be placed on the central plot north of the East and West road.
- (6) Embodying the above recommendations we recommend to the Senate some such layout as herewith submitted.
- (7) Inasmuch as adequate permanent accommodation is our urgent need in view of the crisis and opportunity now before us in West China, and inasmuch as the layout for the University and College buildings has not yet been fully determined,

April 23, 1914

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Resolved, that we ask Mr. F. Rowntree in order that buildings may be begun at the earliest possible date to permit of the location of the Administration block not more than thirty-one feet east of the site suggested in the layout, if graves at present not bought can not be obtained at the latest by October 1st.

NOTE: We are almost certain that these graves can be purchased.

Resolved to adopt this report.

The Department of English presented a Course of Study.  
Resolved, to refer this course of study to the Faculty.

Adjournment.

(Sgd) P. M. Bayne.

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Chongtu, April 30th/14.

The Senate met at the home of H.D. Robertson.

The following members of Senate were present:-

J. Taylor J. Beech, H.D. Robertson, H.L. Canright, J.L. Stewart,  
E.W. Wallace, C.R. Canacallen, H.E. Slesoch, G.B. Neumann, N.E. Bowles,  
P.H. Bayre.

Consul Baker of the American Consulate, Chungking was present.

After prayer the minutes of the previous meeting were read and adopted.

Correspondence was read from Miss Milloy Secretary to Dr. Endicott; O.L. Kilborn and J.B. Seal of Shantung University.

(206) REPORT OF FACULTY.

Resolved that we ~~recommend~~ recommend to the Senate that inasmuch as pictures of buildings and classes are primarily for advertising purposes, that the University bear the initial cost of the plates and that the two pictures accompanying these be given over to the Library Committee.

Resolved that the report be adopted.

(207) RESCINDING OF MOTION 175 OF FEB. 16TH/14.

Resolved that the motion 175 of Feb. 16th/14 be rescinded.

The Finance Committee presented a partial report.

(208) SENATE'S REPRESENTATIVE TO MEET WITH THE EDUCATIONAL SEC.

Resolved that J. Beech and J.L. Stewart be the representatives of the Senate to confer with the Educational Secretary.

(209) UNIVERSITY ORGAN

Resolved that the Secretary wire O.L. Kilborn at Shanghai asking him to purchase an organ for the University.

(210) SURVEY OF PROPERTY.

~~Resolved~~ Inasmuch as owing to an incorrect survey the two proposed University houses can not be placed according to F. Rowntree's last proposal, without disarranging the features of the proposed layout,

Therefore be it resolved that we ask R.C. Ricker and H.L. Canright to correct the old survey, plotting in all permanent buildings and roads and to report as soon as possible.

(211) COVERING LETTER TO F. ROWNTREE.

Resolved that we approve of the covering letter to F. Rowntree, presented by the Building and Grounds Committee.

(212) MINUTES OF SENATE.

Resolved that copies of the minutes of the Senate be sent to (1) each member of the Senate

(2) the Chairman; the Secretaries of the Board of Governors, and such individuals ~~as may desire~~ as may desire to have them for information, and may be approved by the Senate.

(3) the Secretaries of the four co-operating Boards.



(213) BRASS BAND.

Resolved that the question of the purchase of ~~instruments~~ instruments for a Brass Band be referred to the Committee of Management of the Middle School.

(214) LOCATION OF THE SECOND HOUSE OF THE M.E.M.

Resolved that we approve of the location of the second M.E.M. house.

Before adjournment Consul Bakerr addressed a few remarks to the members of Senate.

Adjournment.

P. M. Payne

Chongtu, May 8th/14.

The Senate met at the home of G.R. Carscallon.

The following members of Senate ##### were present; -J. Taylor, H.T. Silcock, H.D. Robertson, E.W. Wallace, H.L. Carright, G.B. Neumann, G.R. Carscallon, J.L. Stewart, P.M. Bayne.

After prayer the minutes of the last meeting were read and adopted.

(215) TEACHING ACCOMODATION.

Resolved that the question of providing teaching accomodation for the fall term in the Middle School and the University be referred to the Building and Grounds Committee.

(216) ENGLISH COURSE.

Resolved that we adopt the English Course of study in the Preparatory Course as presented.

(217) LEVELS.

Resolved that the question of levels leading to the Administration Building be referred to the Building and Grounds Committee with power to act.

(218) ROAD LEADING FROM THE NORTH GATE TO THE MIDDLE SCHOOL.

Resolved that the question of the road leading from from the north ##### gate to the Middle School be left to the discretion of the Superintendent of Construction.

(219) GATEMAN.

Resolved that the Building and Grounds Committee secure a gateman for the north gate.

(220) PHOTOS.

Resolved that the question of sending photos of the grounds to the various Missions and the Board of Governors be referred to the Building and Grounds Committee.

(221) METEOROLOGICAL REPORT.

Resolved that we adopt the report of the committee on Meteorological apparatus and that an item of \$ 16 be added to the budget for the purpose of purchasing the apparatus needed.

(222) FEES

Resolved that the University share of the fees of students shall be \$25 per year.

(223) ##### REPORT OF COMMITTEE ON STANDING OF STUDENTS FROM THE CHUNGKING MIDDLE SCHOOL.

A report was presented by this committee.

The report was accepted and referred to the Faculty.

(224) BUDGET.

The Finance Committee presented their report.

This report was adopted and was as follows.

Budget for 1915.

SUMMARY.

Salaries  
Capital account  
Current Account  
Total

Gold  
2,770  
1290.10  
626.04.  
\$4,686.14.

Budget for 1915.		Mexican	Gold.
SALARIES			
Educational Secretary			
Salary	G.1,000.		
Personal teacher	60.		
Gateman	20.		
House rent	180.		
Assistant secretary	150.		
Itinerating	120.		
Model School	100.		
Educational supplies	50.		
Moving expenses	10.		
Total for Educational Secretary			1,690.
Superintendent of Construction			
Salary	1,000.		
Personal teacher	60.		
Gateman	20.		
Total for Superintendent of construction			1,080.
Total of salaries			2,770.

# CAPITAL ACCOUNT.

Buildings and Grounds		
Extending culvert	Mex. 6pp.	
Trees and care of same	50.	
Fencing	100.	
Total Building and Grounds Capital account		Mex. 750.
Medical Department		800.
Organ		200.
Educational Department		50.
Lamps		30.
Carried forward		1,830.



	Mexican	Gold.
Amount brought forward	1,850	
" " " at 47 equals		860.10.
Safe		30.00
Library and Museum		300.00
Meteorological apparatus		100.00
		-----
		1,290.00.

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CURRENT ACCOUNT.

Salaries of Chinese teachers	600.
Assistants in Departments	200
Caretakers	275.
Educational supplies	40
Scholarships	150.
Stationery and postage	50.
Athletics	60
Supplies for departments	150
Library-Papers and assistant	50.
Repairs and upkeep	100.
Model school(Educational Department)	100.
Publicity committee	
Printing catalogues, posters &c	235
" occasional bulletins	65
Postage on catalogues	72
Photographs	50
Cuts and plates	35
Public functions(graduation)	50
Diplomas and seal	50
Flags and bunting	25.

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582

Miscellaneous-oil-janitor's supplies

supplies 100.00

Total current account 2,457.

Univ.share in tuition fees(45 students) 1,125.

Balance asked for on current acc/tl, 332.

" " " " @ 47 equals

626.04.

*Prm Sayre*

Chongtu, May 15th/14.

The Senate met at the home of J. Taylor:

The following members of Senate were present:-

J. Taylor, H. T. Silcock, H. L. Canright, C. R. Carscallen, J. Beech,  
J. L. Stewart, H. D. Robertson, P. H. Bayne.

After prayer the minutes of the last meeting were read and adopted.

(225) ASSISTANT IN CHEMISTRY.

Resolved that we authorize Dr. Stubbs to engage Chang Shuen Ch'in as Chinese assistant in Chemistry at a salary of \$50 a year, and that he shall not teach more than six hours per week.

It is understood that Mr. Chang shall do no teaching in the Preparatory Course during the ~~####~~ year commencing Sept. 1914.

(226) REPORT OF THE BUILDING AND GROUNDS COMMITTEE.

The Building and Grounds Committee reported as follows.

Resolved that we recommend to the Senate that a mud wall be built from the Middle School property northwards along the western boundary of the central plot i.e. on what was the western boundary of the recently purchased Ho property.

Resolved that we recommend to the Senate that \$5,000 of the money promised for the proposed Medical College be asked for in order to purchase building materials.

Resolved that we recommend to the Senate that we request from the M.E.M. the use of the rooms as may be available in the Joyce Memorial Hall, beginning with next fall. (If the request be granted we recommend that the present University teaching building be put at the disposal of the Middle School)

Inasmuch the data that Mr. Rowntree is likely to require for the location of the two University houses has been ascertained,

resolved that we recommend to the Senate that it be sent to him at once.

This report was adopted.

(227) COVERING LETTER OF FINANCE COMMITTEE.

The Finance Committee presented a covering letter to be sent home along with the Budget to the Treasurer of the Board of Governors.

(228) TAXES

Resolved that H. L. Stewart be a committee to talk the question of taxes through with the proper authorities suggesting that we pay the usual tax of \$25 and that we propose a reasonable increase provided it is absolutely necessary.

(229) ADDITIONAL INSTRUCTORS ASKED FOR FROM THE BOARD OF GOVERNORS.

Resolved that we again urge the appointment of a man for the Department of English, who would also be able to teach French and German, and (2) a man for the Department of Geology and Mineralogy.

(229) STANDING OF CHUNGKING STUDENTS.

Resolved that inasmuch as the following students have

during their course at Taen Chia Ngai taken the following subjects  
as now required by the Preparatory College Course and inasmuch  
as the same with their standing has been certified to by the  
Principal of the said school., therefore we recommend to the Senate  
that an equivalent standing be given these students in our  
Preparatory College

	Geology	Astronomy	Trigonometry
Li Yuen Kwan	96	90	88
Sie Yip Fan	96	91	88
Liu Tok Shiang	83	95	88.
Hang Ngai Lon			

*P. M. Bayne*

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Thursday, May, 21st/14.

The Senate met at the home of J. Beech.

The following members of Senate were present:-

J. Taylor, J. Beech, H. L. Carrington, E. W. Wallace, G. B. Neumann,  
C. R. Carscallon, H. T. Silcock, J. L. Stewart, H. D. Robertson, P. M. Bayne.

Mr. Bailey of the A. B. F. M. S. was also present.

After prayer the minutes of the previous meeting were read and adopted.

(230) PUBLICITY COMMITTEE

The Publicity Committee reported as follows.

The Publicity Committee recommends

(1) That the Senate publish occasional Bulletins.

(2) That the first one be published towards the close of the present term.

(3) That it take the following form

(1) The cover to be made as attractive as possible with Chinese characters, the inside of the cover to contain a brief University directory.

(2) Introductory statement.

(3) Notes on the grounds.

(4) Notes on the buildings.

(5) Student activities

Class room work

Christian work

Musical Society

Games.

(6) Actions of the Board of Governors.

(7) Actions of the Senate.

(8) Miscellaneous news items.

This report was adopted.

The committee on taxes presented a partial report.

(231) EDUCATIONAL DEPARTMENT'S REPORT.

The Educational Department presented a partial report.

Resolved that the Senate approve of the plan for teaching the subjects for next term, and that it be referred to the Faculty.

A course in English for the College of Arts was presented.

The course was referred back to the Committee.

(232) METEOROLOGICAL APPARATUS.

Resolved that we authorize the Treasurer to use funds for the purchase of meteorological apparatus in 1914.

(233) MONEY FOR ADMINISTRATION BUILDING AND THE TWO UNIVERSITY HOUSES

Resolved that the Senate direct the Vice-President and the Treasurer to request the Board of Governors to grant us permission to draw on them for the balance on the Administration Building and the two University houses.

Adjournment.

*P. M. Bayne*

Chongtu, May 28th/14.

The Senate met at the home of G.B. Neumann.

The following members of Senate were present;—J. Taylor, A.C. Lindsay, H.D. Robertson, J. Deech, G.B. Neumann, T. Yent, E.W. Wallace, H.L. Canright, H.T. Silcock, N.E. Dawles, A.E. Johns, P.M. Dayne.

After prayer the minutes of the previous meeting were read, corrected and adopted.

(234) SENIOR PRIMARY BOARDING SCHOOL.

Resolved to recommend to the C.M.M. the advisability of establishing a Senior Primary Boarding School outside of Chongtu, in proximity to the University, such school to be used as a practice school for the Educational Department.

(235) REPORT OF THE EDUCATIONAL FACULTY TO THE SENATE.

The Educational Faculty recommended that the Senate engage Mr. Liu Tsi Li, Principal of the Model Primary School Wang Chia Kuai to teach administration and method of teaching Chinese Literature next term for two hours a week, on the understanding that one of the members of the Educational Faculty give an equivalent number of hours in Mr. Liu's school in lieu of salary.

The Educational Department further recommend that Dr. Deech and Mr. Yang be asked to act with the Education Faculty in furthering plans for the Department.

The report was adopted.

Resolved that we appoint of providing a room for the Educational Department, and ask the Building and Grounds Committee to make provision for the same.

(236) BUILDING AND GROUNDS COMMITTEE'S REPORT.

Resolved that we recommend to the Senate that we again urge that the first two University houses follow the same general layout as the C.M.M. houses i.e. along the creek and facing the north.

Inasmuch as in our opinion the new position will involve radical changes in the plans of the two University houses,

Resolved that we appoint R.S. Ricker and E.W. Wallace a committee to write a covering letter stating certain changes involved.

(237) English Course.

Resolved that the English Course of the Faculty of Arts be adopted, as presented.

*P. M. Dayne*  
*Number 238-240 omitted next sheet*



(2)

(238) PHOTOGRAPHS

Resolved that we have five copies each of the photographs, and that they be distributed as follows.

(1) One copy to be sent to the architect.

(2) One copy to be sent to each of the Secretaries of the Board of Governors

(3) One copy to be kept in the Library.

(4) One copy to be kept by the Superintendent of Construction.

(239) RESTAMPING OF DEEDS.

Resolved that J.L. Stewart be a committee to act with the C.M.M. and interview Consul General Fox re the restamping of deeds under the new regime.

(240) Degrees

Resolved that we ask the Faculty to consider re the question of degrees desired to be granted to graduates of the University.

Adjournment.

*P. M. Payne*

Shanghai, June 11th/14.

The Senate met at the home of H.D. Robertson.

The following members of Senate were present:-

J. Taylor, C. R. Carscallen, H. T. Silcock, J. L. Stewart, H. D. Robertson, J. Beech, P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

(241) Faculty's Report

Resolved that we recommend to the Senate the appointment of a committee to investigate the possibility of getting from the Chinese government the power to grant degrees.

J. Beech and J. L. Stewart were appointed this committee.

Resolved that we ask the Senate to appoint a committee to forward the interests of the Educational Department of the University.

E. W. Wallace, H. T. Silcock were appointed this committee.

Resolved that the Senate make the following changes in the Religious Instruction as set forth in the catalogue for 1914.

First year

The Person and Principles of Jesus.

Second year

History of the Christian Church from Apostolic times to the Protestant Reformation.

Third year

History of the Christian Church from the Reformation to the present time. It is suggested that this include a study of the modern missionary movement.

This report was adopted.

(242) INCORPORATION OF THE UNIVERSITY C.F. July 12th/13 # 78.

Resolved that we call the attention of the Board of Governors to the fact that we expect to graduate a class in the fall of 1915., and that if the Board of Governors contemplates incorporation it would appear desirable to such incorporation before that date.

This report was adopted.

(243) BUILDING AND GROUNDS COMMITTEE.

Resolved that we recommend to the Senate that the Building and Ground Committee be permitted to use the monies received as rental for the University land for the purpose of raising the compounds of the two University houses.

(244) REGISTRATION OF TITLE DEEDS.

A communication re the registration of deeds was read from Consul General Fox.

(245) HOUSING OF MR. RICKER.

Resolved that the question of housing Mr. Ricker be left to a committee of J. L. Stewart and J. Beech.

(245) Senate's report to the Advisory Board.

Resolved that the President present the report of the Senate to the Advisory Board.

(246) RECORD BOOKS.

Resolved that H. T. Silcock obtain a sample record book

P. M. Bayne

0225

Chongtu, June 18th/14.

The Senate met at the home of H.D. Robertson.

The following members of Senate were present;—J. Tappan,  
N.E. Bowles, J. Beech, R.J. Davidson, A.W. Lindsay, J.L. Stewart,  
H.D. Robertson, C.R. Carscallen, H.T. Silcock, P.H. Bayne.  
(247) RECORD BOOKS

The Committee on sample record books reported.

Resolved that we request the committee to order a record book for each of the standing committees, and the Secretary of Senate.

(248) REPORT OF BUILDING AND GROUNDS COMMITTEE.

Resolved that we recommend to the Senate that the Superintendent of Construction be authorized to spend up to \$600 in the erection of a temporary residence for himself.

The report was adopted. The location of the same was left to the Building and Grounds Committee with power to act.

(249) GRANT TO EDUCATIONAL DEPARTMENT.

Resolved that we authorize the Educational Department to draw on the Treasurer to the amount of \$50.

(250) INVITATION TO ADVISORY BOARD AND COUNCIL.

Resolved that the Secretary invite the Advisory Council and the Advisory Board to attend the closing exercises of the Middle School.

(251) UNION MIDDLE SCHOOL.

In view of the reply of the Board of Governors to the resolutions of the Senate regarding the relation of the Middle School to the Board of Governors and the Senate, we request the committee of management of the Middle School to consider this subject and bring into the Senate a statement of the present status of the Middle School and recommend also as to what procedure they deem advisable in order to provide permanent quarters for the institution.

(252) REPORT OF THE EDUCATIONAL FACULTY.

(1) We present the following suggestions for Courses to be offered in the Normal School. All these save probably the third have been already adopted by the Senate.

(1) Junior Grade (Ts'u Ton) —for graduates of Senior Primary School. To prepare men to teach in primary schools. Two years with an average of at least ten hours per week in education.

(2) Middle Grade (Ching Ton) —for graduates of Middle School. To prepare men to teach in Senior Primary or in Middle Schools as junior teachers. Two years with an average of at least ten hours per week in education, and not more than ten hours in the University Preparatory Department (work taken there to count if a man ever wished to complete that course later.)



(3) HIGHER GRADE (KAO TEN)-for graduates of Middle School.  
To prepare men to become Middle School specialists,  
superintendents, or principals of schools.

(2) We recommend that beginning with Sept. 1914 the fees  
charged shall be \$30 per term for Course (1), the fees to be  
divided equally between the University and the Middle  
School, and \$15 per term for courses (2) & (3)

(3) We estimate that for the second half of 1914 \$50  
Mexican will be required for additional teaching supplies,  
and practice school.

(4) We recommend that the Educational Department be in-  
trusted to issue an advertisement for the Normal School for  
next term.

The report was adopted.

Adjournment.

P. M. Gayne

Chongtu, June 20th/14.

The Senate met at the home of C.R. Carscallon,  
The following members of Senate were present:-

J. Beech, J. Taylor, H.T. Silcock, R.J. Davidson, H.D. Robertson,  
J.L. Stewart, C.R. Carscallon, P.M. Bayne.

(253) REPORT OF THE COMMITTEE OF MANAGEMENT OF THE MIDDLE SCHOOL.

The Committee appointed by the Senate presents the following report.

(1) In view of minute # 123 of the Board of Governors, and the fact that two of the Missions have not yet acted on the request of the Senate to bring the Middle School under the control of the Senate and the Board of Governors, your committee is of the opinion that the Middle School is still under the control of the individual missionary organizations.

(2) We recommend the Senate to pass the following resolution." RESOLVED that we ask the participating Missionary Organizations to request the Board of Governors to recognize the Middle School as part of the University scheme under the direction of the Senate and the Board of Governors. It is understood that until such time as the Board of Governors

can assume financial responsibility for the Middle School the participating Missionary Organizations shall continue to support the school on the present basis.

(3) We also recommend to the Senate the following resolution "In view of the recommendation of the Board of Governors #123 that the Middle School might be given temporary accommodation in the Administration Block, and in view of the need of the building for University work,

Resolved that we ask the permission of the Board of Governors to make over the present temporary buildings of the Middle School until such time as permanent site and buildings can be secured.

(254) PLANT OF THE MIDDLE SCHOOL.

Resolved to recommend to the Board of Governors that in making appeals for funds, the Union University Middle School be included in the statement of plant urgently required for the Union University work.

(255) MIDDLE SCHOOL.

Resolved that we request the participating Missionary Organizations to provide at as early a date as possible the funds necessary for the site and permanent buildings for the Union Middle School, and that the scheme and estimates for the school and site prepared by the Senate be presented to the various Boards.

(256) BUILDING AND GROUNDS REPORT RE MR. RICKER'S HOUSE.

By the courtesy of the F.F.M.A. the temporary residence of the Superintendent of Construction is to be located on their property.

The minutes were read and adopted.

Adjournment.

*P.M. Bayne*

Chongtu, Sept. 3rd/14

The Senate met at the home of J.L. Stewart.

The following members of Senate were present.

O.L. Kilborn; E.W. Wallace; H.D. Robertson; A.E. Johns; J.L. Stewart;  
H.L. Canright; G.R. Carscallon; J. Taylor; R.J. Davidson; G.B. Neumann  
J. Deech; H.T. Silcock; P.K. Bayne.

After prayer the correspondence of the Senate was read.

Resolved that those parts of the Hodgkin's letter requiring special consideration be referred to the Publicity Committee.

Resolved that we ask the Building and Grounds Committee to prepare a statement asking the relation of the Senate to the University Architect and Superintendent of Construction.  
(256) ADMINISTRATION BUILDING

Resolved that we ask the Treasurer to temporarily advance money from the sinking fund for the erection of the Administration Building and residences.

(257) PURCHASE OF BELL

Correspondence was read from R.L. Sinkin telling of the possibility of buying a bell, which had been shipped to Nanking by mistake.

Resolved that the Secretary write to R.L. Sinkin stating that we have no present need for the bell.

The resignation of G.B. Neumann as Treasurer was presented.

Resolved that we accept the resignation of G.B. Neumann as Treasurer of the University, and express our deep appreciation of the work he has done.

(258) PURCHASE OF COMMERCIAL PRESS BOOKS.

Resolved that we ask E.W. Wallace to interview the representative of the Commercial Press re the possibility of securing the same rate of discount as has been obtained on the purchase of books by the Educational Union.

(259) REPORT OF FACULTY.

Resolved that graduation from the Chongtu Provincial College be regarded as equivalent to the Junior College.

Resolved that the Laboratory fees of the Medical College be \$40.00 for this year.

(260) ELECTION OF TREASURER

J.W. Yest was elected Treasurer by ballot. Resolved that O.L. Kilborn and J.W. Yest be auditors.

(261) RATE OF EXCHANGE

Resolved that the rate of exchange on the quarterly payment of the appropriation be the rate of exchange on gold dollars for that quarter.

(262) BOARD OF EDUCATION

Resolved that the President present the report of the Senate to the Board of Education, and that we elect J. Deech R.J. Davidson and E. Sawdon to act for the Senate at the meeting of the Board of Education.

Adjournment.

*P. K. Bayne*



Chongtu, Sept. 11<sup>th</sup>/14.

The Senate met at the home of P.M. Bayne.

The following members of Senate were present;—O.L. Kilbarn,  
R.J. Davidson, J. Taylor, J. Booth, J.L. Stewart, G.R. Carnacallen,  
H.D. Robertson, P.M. Bayne, J.W. Yost, H.T. Silcock.

Resolved that we acceded to Mr. Shipway's request for the  
loan of certain surveying instruments with the understanding  
that the instruments be returned promptly and in good order.

Resolved that we ask the Superintendent of Construction  
to give a copy of his letter to Mr. Rowntree to the Secretary.

Resolved that the providing of a servant, and furniture  
required for University work in the Joyce Building be referred  
to a committee of the Registrar and the Vice-President.

Resolved that the provision of a room for sedan chairs be  
left to the Building and Grounds Committee.

Resolved that the first three years (formerly called  
Preparatory College) be designated as Junior College, and that  
the last three years of University work (formerly called  
Special Course) be designated Senior College.

The Audit Committee presented a report on the Treasurer's  
books on account of the appointment of a new Registrar.

Resolved that the Building and Grounds Committee report  
immediately upon the site, cost and character of a house for  
a Chinese teacher which might be rented to the Rector of the  
Middle School.

Adjournment.

P. M. Bayne.

Chongtu, Sept. 17th/14.

The Senate met at the home of O. L. Kilborn.

The following members of Senate were present:-

J. Beech, H. T. Silcock, O. L. Kilborn, J. L. Stewart, C. J. Neumann,  
H. D. Robertson, J. W. Yost, E. W. Wallace, P. H. Bayne.

(263) BUILDING AND GROUNDS COMMITTEE'S REPORT.

Resolved to recommend to the Senate that the following minute be made.

Whereas a statement has never been made by the Board of Governors to the Senate as to the relation of this body to the Architect of the University and to the Superintendent of Construction, we would ask the Board of Governors to give this matter their consideration. At the present time the Superintendent of Construction is carrying on work in connection with the two University dwellings, and the Administration Building. Meanwhile the Senate is uninformed as to whether the Architect or the Superintendent of Construction or the Senate is responsible for keeping the cost of the buildings within the appropriation made by the Board of Governors. Already many questions have arisen such as the kind of materials to be used; the style and grade of workmanship; the changing of minor details where materials and specifications are not given &c, and we are at a loss to know the proper procedure. We therefore urge the Board of Governors to make known to us the responsibility the Senate is to assume in these matters.

Resolved to report to the Senate that as no money has been appropriated for Chinese teacher's dwellings it is inadvisable to put up such a building at the present time.

Resolved to recommend to the Senate that in reference to the University dwellings we suggest that the Superintendent of Construction proceed to build according to the revised plans of the Architect.

The report was adopted.

(264) CABLEGRAM.

The receipt of the following cable was recorded.

TORONTO, ONT.

DR. BEECH, AMERICAN MISSION, CHONGTU.  
EXECUTIVE AUTHORIZES RETURN.

JAMES ENDICOTT.

In view of the cable received by Dr. Beech from the Executive of the Board of Governors,

Resolved that we ask the Treasurer to pay the travelling expenses of Dr. Beech to Chicago.

(265) SPECIAL COMMITTEE TO CONFER WITH DR. BEECH.

Resolved that J. Taylor, H. T. Silcock, and J. L. Stewart be a committee to confer with Dr. Beech re

(1) ways and means of securing scholarships and salaries of instructors.

(2) order of buildings to be erected and equipment of same.

(2)

CHENGDU, SEPT. 17<sup>th</sup>/14.

(366) DEDICATION OF THE JOYCE MEMORIAL BUILDING.

Resolved that the Senate unite with the Methodist Episcopal Mission in the Dedicatory Service of the Joyce Memorial Building, Oct. 3rd/14.

Adjournment.

*G M Bayne*

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24 Sept, Sept. 23th/14.

The Senate met at the home of J. Taylor.

The following members of Senate were present:-

O. L. Filburn, G. J. Neumann, J. L. Stewart, E. W. Wallace, R. J. Davidson,  
J. Boeck, H. T. Silcock, G. R. Carscaddon, H. L. Sanright, J. Taylor,  
P. H. Bayne.

(267) ATHLETICS

Resolved that we authorize the Treasurer to pay  
\$50 for athletics.

(268) ATHLETIC FIELD.

Resolved that we authorize the Building and Grounds  
Committee to confer with the Superintendent of Construction re  
the preparation of the Athletic field for the celebration of the  
Dedictory Service of the Joyce Memorial Building.

(269) BOARD OF EDUCATION.

Resolved that we recommend that the Board of Education  
be composed of a certain number of members from the  
Committee on Primary and Secondary Education and a certain  
number from the the Senate.

(270) UNIVERSITY PUBLIC LECTURES IN ENGLISH

Resolved that E. W. Wallace be a Lecture Committee  
of one to develop the proposal of having University  
public lectures in English.

(271) CHANGES OF MINUTE SEPT. 11TH 14

Resolved that the minute

" Resolved that we ask the Superintendent of Const-  
ruction to give a copy of his letter ~~####~~ TO Mr. Rowntree to  
the Secretary be changed to read

" Resolved that we ask the Superintendent of  
Construction to give a copy of his letter FROM Mr. Rowntree  
to the Secretary."

(272) REPORT OF FACULTY OF NORMAL DEPARTMENT.

It has been found impossible to comply with the  
request of the Senate that a room should be set apart for Normal  
work, and there is at present no adequate accommodation for this  
work. Moreover in 1915 one room will not be sufficient. Further  
there is an urgent need for a model school in close proximity to the  
Normal class rooms. Permanent accommodation in the shape of the  
permanent Normal building is not likely to be available for  
another 3 or 4 years, and even the site for the building and its  
relation to the permanent Middle School and the model Senior  
and Junior Primary schools which it is hoped to erect has not been  
determined. Your committee, therefore feel that temporary  
accommodation should be provided, and they suggest the erection  
before the end of this term of 2 Normal class rooms and a  
model school.

The estimated cost is as follows.

Model School	\$300.	Normal class rooms, furniture &c.	\$430.
Furniture	60.		
		TOTAL	\$790.

(2)

Money is in hand in the budget of the Educational Secretary for the model school, and \$50 has already been granted by the Senate towards furniture &c. of the school. The committee therefore asks the Senate to set aside the sum of \$440 in order that the work may be proceeded with at once. We ask the Senate that the Superintendent of Construction may be asked to undertake the work.

The report of the committee was adopted.

Resolved that we authorize the Normal Department to draw on the Treasurer for the amount of \$440 for the erection of the buildings required, provided that some other suitable accommodation can not be found.

Adjournment.

P. M. Bayne.

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Shongtu, Oct. 1st/14.

The Senate met at the home of H.T. Silcock.

The following members of Senate were present:-

J. Taylor, J. W. Yeat, J. R. Carscallen, J. Doock, H.T. Silcock, J. L. Stewart,  
H. L. Janright, P. M. Bayne, O. L. Kilborn.

Dr. Irwin was also present.

#### REPORT OF APPEALS COMMITTEE.

Your committee to advise with the President as to the nature and order of funds for which he will make appeal during his during his home campaign beg to report as follows.

(1) In general we feel that the appeal should be so inclusive of our probable needs that we can receive gifts in money small or great, and also of various articles which will contribute to our equipment.

(2) In particular we recommend the following:-

A. SCHOLARSHIPS:- (1) For the assistance of students in the Middle School at \$15 Gold each.

(2) For the assistance of Junior College students at \$20 Gold each.

(3) For the students of the Senior College at \$25 Gold each.

All these contributions to be placed to the account of a Scholarship Fund for the assistance of worthy students, and to be administered by the Senate.

(4) For travelling scholarships \$500 Gold per year each. These also to be at the disposal of the Senate, and to be awarded to such graduates of the University as in the judgment of the Senate are best fitted not only in scholarship, but also in general physical, moral and social record to profit by ~~study~~ study abroad.

B. SALARIES:- (1) Securing of support of those teachers at present provided for by the Board of Governors.

(2) Support for other teachers (as Moderns and Mineralogy) urgently needed by the staff but not provided for by the Missions.

(3) Support for other officers such as Bursar &c.

C. PLANT:- Buildings needed immediately in so what the following order:- (1) Middle School (2) Library and Museum

(3) Primary Practice Schools &c. (4) Science (possibly for one particular Science as Chemistry but usable for a time for other sciences as well) (5) Medical.

D. EQUIPMENT:- (1) Apparatus for class rooms, science laboratories &c.

(2) Furnishings for buildings.

(3) General as bell, clock, telescopes, sun dials, meteorological instruments.

(4) Library; Books, manuscripts and funds for their purchase.

(5) Museum:- Contributions of various kinds or funds.

(6) Exhibition articles of modern manufactured articles, machinery and devices which mark modern progress.



(2)

R. ENDORSEMENT; - (1) Chairs or Departments.

(2) Property for investment in China.

R The report of the Appeals Committee was adopted.

REPORT OF THE BUILDING AND GROUNDS COMMITTEE.

Resolved that the present Library Building be placed at the disposal of the Normal School Faculty, and that they be authorized to make such alterations as they consider necessary.

This report was adopted.

REPORT OF THE COMMITTEE OF MANAGEMENT OF THE MIDDLE SCHOOL.

Resolved to recommend that the Senate bear the expense of purchasing (1) a lamp to be hung above the table in the Assembly Hall.

(2) vases for the table.

Resolved to recommend to the Senate that G.D. Nounann be appointed along with Mr. Yan, Principal of the Middle School to provide for the speakers at the Sunday evening services.

SALARY OF CHANG SHUEN CH'IN.

Resolved that the salary of Chang Shuen Ch'in be paid by the Treasurer - part to be borne by the Middle School in proportion to the amount of time spent in Middle School work.

TEMPORARY BUILDING.

Resolved that the Treasurer pay the F.F.M.A. \$454 for the building erected on their property to take the place of the building rented from the F.F.M.A. for the use of the Principal of the Middle School.

ACCOMMODATION FOR THE SOLDIERS.

Resolved that G.D. Nounann and J.R. Tarzellan be a committee to make accommodation for the soldiers - the expenditure not to exceed \$1000.00.

HISTOLOGY IN THE MEDICAL COURSE.

Resolved that the course in Histology in the Medical College be dropped for this year.

Adjournment.

P. M. Wayne

0236

Chengtu, October 8th, 1914.

The Senate met at the home of G. B. Neuman. The following members of Senate were present:- J. Taylor, O. L. Kilborn,, J. L. Stewart, H. D. Robertson, B. B. Neumann, C. R. Carscallen, A. W. Lindsay, P. M. Bayne.

Dr. Service was also present.

274. ACCOMMODATION FORM POLICE.

The committee appointed to provide accommodation for the police reported that it was possible to obtain part of the old M.E.M. dormitory and have it removed close to the Administration Building.

275. DESIGNATION FOR THE ADMINISTRATION BUILDING IN CHINESE.

RESOLVED- That we ask the Vice-President to suggest a name for the Administration Building in Chinese.

276. ENGLISH FOR THE MEDICAL STUDENTS.

RESOLVED- That we ask the Faculty to provide a class in English for those Medical students who are unable to take the first year Junior College English.

The Senate adjourned early to say good-bye to Dr. Beech.

P. M. Bayne

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Chengtu, October 29th, 1914.

The Senate met at the home of J. W. Yost. The following members of Senate were present:- O. L. Kilborn, H. D. Robertson, J. L. Stewart, C. R. Carscallen, J. W. Yost, G. B. Neumann, R. J. Davidson, J. Taylor, H. L. Canright, W. R. Morse, P. M. Bayne.

277. A COMMUNICATION WAS READ FROM THE NORTHERN DISTRICT COMMITTEE OF THE F.F.M.A. AT T'SUNG CH'UAN.

While we sympathize with the F.F.M.A. in their loss and whereas we recognize the importance of the Middle School work at Chungking

RESOLVED- That we ask the F.F.M.A. to restore H. T. Silcock to University work at the earliest date possible because of the great importance of the work of H. T. Silcock in the Normal Department of the University.

278. TRANSFER OF MEMBERS OF STAFF.

RESOLVED- That we again call the attention of the Missions to the advisability of wherever possible giving sufficient notice to the Senate when the removal of a member of the teaching staff is contemplated.

279. PRINCIPAL OF THE MIDDLE SCHOOL.

The Committee of Management of the Middle School reported that Mr. Yang had been engaged for 1915 under the same conditions as 1914.

280. NAME OF THE ADMINISTRATION BUILDING.

The Committee appointed to choose a Chinese designation for the Administration Building suggested the name of Si Wu So. The report was adopted.

281. ACCOMMODATION FOR THE POLICE.

The committee appointed to secure a building for the local police reported that the building was completed at a cost of \$90.24.

282. APPOINTMENTS TO COMMITTEES.

The names of W. R. Morse and R. J. Davidson were substituted for that of J. Beech and H. T. Silcock on the Publicity Committee.

The name of H. L. Canright was substituted for that of J. Beech on Purchase of Property Committee.

The name of R. J. Davidson was substituted for that of H. T. Silcock on the Finance Committee and the Committee of Management of Middle School.

Adjournment.

0238



Head Senate Meeting?

Abstract

Chengtu, November 13, 1914.

The Senate met at the home of J. Beech.

The following members of Senate were present:-

O. L. Kilborn, J. L. Stewart, D. S. Dye, J. Beech, R. L. Simkin,  
G. B. Neumann, H. L. Canright, E. W. Wallace, P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

X (115) Report of the Committee on Union Language School.

Your Committee to carry forward the establishment of a Union Language School in connection with the University, agreed to the following which we recommend to the Senate for favorable action, and through the Senate to the Missions concerned.

- X (1) That such a School be established to commence with the calendar year 1914.
- (2) That it be located at Chengtu.
- X (3) That the University be asked to provide quarters for class instruction.
- X (4) That the Missions furnish residences for their respective missionaries.
- (5) That the course of study cover one year's work.
- (6) That no fees be charged for tuition.
- X (7) That O. L. Kilborn be asked to take charge of the school and draw up a tentative course of study and make provision for the teaching of the same.

X Resolved that the above report be adopted.

(116) Instructor in Chemistry.

Resolved that we ask O. L. Kilborn to be responsible for the instruction in Chemistry in the University for 1914.

(117) Instructor in Chinese.

Resolved that J. L. Stewart and R. L. Simkin be a committee to secure a Chinese instructor.

X (118) Chinese Advisers.

Resolved that we take steps to get three of the Chinese gentry and three of the Chinese Christian body to act with us as Advisers.

(119) Principal of the Union Middle School.

Resolved that we approve of the proposal of having a Chinese principal for the Union Middle School as soon as such a man can be secured.

Sgd. P. M. Bayne.

0239

Chengtu November 20, 1913.

\* The Senate met at the home of J. Beech.

The following members of Senate were present:-

O. L. Kilborn, J. Beech, J. L. Stewart, H. L. Canright, R. L. Simkin,  
G. B. Neumann, P. M. Bayne.

+ (120) Purchase of Property.

The purchase of Property Committee reported the purchase of the Ho. property to the north of the Middle School for \$400.00 Paper (\$300.00 to be paid down and \$100.00 to be paid when all of the graves on the property are removed). The graves are to cost \$3.00 Paper each in addition.

Resolved that this report be adopted.

(121) Gates on the North and South Road.

X Resolved that the Secretary write Mr. Rowntree, and ask him if he is preparing plans for the gates on the north and south road.

(122) Purchase of Graves.

Resolved that we record the purchase from Ch'ae Hung Hsin of the two small plots of gravesland lying on and near the centre line of the University plot, near the future gate-way. The plots contain sixty-seven graves, and the graves were \$200.00 Szechwan. The deed is to be stamped by the proper Chinese authorities.

(123) Religious knowledge and Social Service.

Resolved that the course as presented by the committee on Religious Knowledge and Social Service be adopted.

(124) Purchase of Mr. Knight's Pictures.

Resolved that J. Beech, E. W. Wallace, and R. J. Davidson be a committee to select pictures from the plates of Mr. Knight formerly of the Provincial University (to be sued for class instruction) and that the Treasurer be authorized to pay for these.

(125) Specimens for the Museum.

Resolved that the Library Committee be authorized to purchase articles suitable for the museum of the University as opportunity presents itself.

(126) Athletic Union.

Resolved that P. M. Bayne be asked to organize an athletic union.

(127) Publicity Committee.

Resolved that R. J. Davison, J. Beech and F. L. Stewart be a committee to keep the needs of the institution before the public.

(128) Telephone Committee.

Resolved that J. Yost and R. Ricker be a committee to organize a local telephone system to be later linked with the city.

+ (129) Medical College.

Resolved that we open the Medical College Sept. 1914.

(130) Medical College (continued).

Resolved that we ask the several missions to appoint a sufficient number of doctors to form a medical staff.

(131) Medical College (continued).

Resolved that we ask the

M.E.M.	to provide	10	hrs.	instruction.
A.B.F.M.U.	"	10	"	"
C.M.M.	"	12	"	"

per week throughout the year. It is understood that this will include instruction in English, Chemistry and Biology in addition to the Medical Subjects.

Sgd. P. M. Bayne.



Chongtu, Nov 19th/14.

The Senate met at the home of H.D. Robertson.

The following members of Senate were present:-

O.L. Kilborn, G.D. Neumann, H.D. Robertson, J. Taylor, H.L. Canright,  
J.W. Yeast, J.L. Stewart, A.W. Lindsay, W.R. Morao, P.H. Payne.

(283) COMMITTEE ON TERMINOLOGY.

Resolved that J.L. Stewart, J. Taylor and H.D. Robertson  
be a committee on terminology.

The minutes of the Executive of the Committee of  
the Board of Governors dated Aug. 13th/14 was read.

(284) ARRIVAL OF DRS. GOUCHER AND DASHFORD.

Resolved that we telegraph the Methodist Publishing  
House enquiring about the arrival of Drs. Goucher, Dashford and  
North.

(285) SENATE'S RECOMMENDATIONS TO THE MISSIONS.

Resolved that J.L. Stewart and C.A. Carscallen be a  
committee to present a report to the Senate of the things  
to be presented to the Missions.

(286) AN ADDITIONAL MAN FROM THE M.E.M.

In addition to work being done by the members of  
the M.E.M.

Resolved that they be asked to give the full time  
of another man.

(287) GROWING NEEDS OF THE UNIVERSITY

Resolved that we draw the attention of the Missions  
to the development of the University and ask that each Mission  
continuously supply the equivalent of a minimum of four men  
to meet the needs of the following Union Educational Institutions.

(1) Union Middle School (2) Theological School (3) Arts & Science  
Courses (4) Medical College (5) Language School (6) Normal School.

(288) MEDICAL COLLEGE

Inasmuch as several hours are required each year in  
English and Religious Instruction in addition to the Medical  
subjects,

Resolved that the Medical Course be extended from  
five to six years.

(289) PICTURES

Resolved that the Superintendent of Construction be  
allowed to spend up to \$50 for the purpose of taking a panoramic  
picture of the University grounds.

(290) REPORT OF THE BUILDING AND GROUNDS COMMITTEE.

Resolved that we recommend to the Senate that the  
adjustment of the Hwa Yang property between the University and  
the C.M.M. be arranged so as to allow of the completion of the  
rectangle as shown in the architect's scheme.

The report was adopted.

Adjournment.

*P.H. Payne*

Chongtu, Dec. 12th/14.

The Senate met at the home of J.L. Stewart.

The following members of Senate were present:-

O.L. Kilborn, J. Taylor, H.D. Robertson, C.R. Carscallen, W.R. Morris,  
E.W. Wallace, H.T. Silcock, J.W. Yost, P.M. Bayne.

The following telegrams were read.

BAYNE CHONGTU

MET PRESIDENT SECURED WRITTEN ENDORSEMENT  
AND FOUR THOUSAND, BEICH.

YOST, CHONGTU

PEKIN CHEQUE, ENROUTE.

BEICH.

It was also reported that \$3,000 Paper (\$1,527 silver)  
had been received from Mr. Ch'en, the Civil Governor.

291 REPORT OF THE FACULTY.

Resolved that we recommend to the Senate that as  
good an opportunity as possible be given G.D. Neumann when home  
on furlough to do Post-Graduate work in Sociology and Religious  
Service.

Resolved that this recommendation be adopted and  
forwarded to the M.E.M. Board, and that a copy be sent to the  
Mission of the field.

Resolved that the spring term be from Jan. 23rd to June  
23rd/15.

(292) REPORT OF NORMAL SCHOOL COMMITTEE.

The Normal School Committee presented the following  
report which was adopted.

(1) In accordance with plans already discussed in Senate  
it is intended to take in a class of 20 next January in the  
lowest grade of the Normal School. This will necessitate separate  
teaching for the class and the engagement of the following  
teachers.

Science	4 hrs. per week	\$50 per year. ea
Mathematics	4 hrs. per week	\$50 per year
Chinese	8 hrs. " "	\$216 " "
Drill	1 hr. per week	16.50 per week.
Manual Training	3 hrs. per week	33.00. " "
		Total \$365.50.

It is proposed to engage the two University students in  
Education, Wu Shu Ch'en and Kiu Tse Min as pupil teachers for the  
Mathematics and Science. The Senate is therefore asked to grant  
the sum of \$400 for 1915.

(2) To promote esprit de corps and order in the Normal School  
it is proposed to arrange for a uniform to be worn at drill  
and on occasions of academic importance and to charge each  
student \$1 on admission for this purpose.

(3) An advertisement for next January is submitted herewith.

The committee appointed to prepare items to be presented to  
the various missions reported.

(293) TRAINING OF CANDIDATES FOR THE MINISTRY.

Whereas a committee interested in training candidates  
for the Christian ministry has presented the following document  
we hereby accept it and appoint C.R. Carscallen, J.L. Stewart,  
G.D. Neumann R.J. Davidson and J. Davies a committee to have charge  
of the matter and report to the next meeting of Senate.

P.M. Bayne

Chengtu, Dec. 17th/14.

The Senate met at the home of J. Taylor.

The following members of Senate were present;- to meet with Dr. Goucher and Bishop Dashford;- O. L. Kilborn, H. D. Robertson, J. W. Yost, G. B. Neumann, J. L. Stewart, C. R. Carscullen, W. R. Morse, J. Taylor, R. J. Davidson, E. W. Wallace, H. T. Silcock, P. M. Bayne.

Considerable time was spent on the discussion of the special agenda prepared.

Resolved that the thanks of the Senate be sent to the President of the Republic for his gift of \$1,000

Resolved that J. R. Stewart of the C. M. S. meet with us as a corresponding ~~Secretary~~ member

Resolved that we record our high appreciation of the help and inspiration that Dr. Goucher and Bishop Dashford have given us during their visit.

Adjournment.

P. M. Bayne



Chengtu, Dec. 24th/14.

The Senate met at the home of O.L. Kilborn.

The following members were present;—O.L. Kilborn, J.L. Stewart, H.L. Canright, H.D. Robertson, C.R. Carmichael, W.R. Morse, J. Taylor, P.H. Bayne

Resolved to send a delegation to the Governors and Minister of Education and present them with a photo of the group taken during the visit of Dr. Goucher and Bishop Bashford. This delegation was also to thank Mr. Fu for his interest in the purchase of the Twp Fu property, and to ask him how best to thank the President of the Republic for his gift of \$4,000.

O.L. Kilborn, J.L. Stewart, H.T. Silcock and J. Taylor were appointed as this committee.  
(291) CENTRAL PLOT

A letter from Architect Rowntree to Dr. Goucher dated Oct. 13th/14 was read. Plan B of suggested layout of grounds was presented and examined.

We agree to observe the "two vital considerations" suggested by the Architect.

Resolved that we recommend that the central plot be extended to the East about 72 and one half feet beyond the boundaries indicated on the original layout so as to meet the suggestions of the Architect as embodied in Plan B (This plan calls for the extension of the North and South road through the central plot as a 10 foot path)  
(292) OPENING OF JOYCE MEMORIAL BUILDING

Resolved that the expense of the opening of the Joyce Memorial Building be borne by the University  
(293) MEDICAL FACILITY REPORT

X Resolved to erect a two story brick building adjoining the present medical building for dissecting purposes.

Resolved to endorse the proposal that the various Missions in designating medical doctors to Chengtu appoint them to the faculty of medicine of the Union University with the understanding that the Senate of the University through a committee of doctors undertake the general supervision and administration of the medical work in Chengtu.

Resolved to organize a dental college in connection with the Union University as soon as it is practicable.

Resolved to recommend the advisability of P.H. Bayne taking special courses in Biology, Comparative Anatomy and Embryology when he is on furlough.

(294) C.M.S. PROPERTY.

Resolved that we recommend that the Church Missionary Property be outside the boundaries of the central plot and not as in Plan B.

(295) DISSECTING ROOM

Resolved that W.R. Morse be a committee to erect a brick building for dissection and laboratory purposes at an

approximate cost of \$500 Mex.

(296)COURSE FOR CANDIDATES FOR THE MINISTRY.

Resolved that C.R.Carscallen, J.L.Stewart J.Yard and R.J.Davison be a committee to elaborate a course of instruction for candidates for the ministry.

(297)ADDITIONAL MEN

Resolved that we again call the attention of the Mission Boards (through the Councils on the field) and the Board of Governors to our request for instructors in English, and Modern Languages, Geology and kindred subjects. We ask the Boards to send out these two men next spring, otherwise we shall be unable to carry the courses already opened without compromising the religious life of the students by over pressure of class room work on the staff.

(298)NEEDS OF THE INSTITUTION

Resolved that we ask the instructors and faculties to prepare statements of the needs of their work in men and equipment for the next five years and present them to the Senate.

Adjournment.

P. M. Bayne

Chongtu, Jan. 28th/18.

The Senate met at the home of G.R. Garscallen.

The following members of Senate were present;-

O.L. Kibbern, H.D. Robertson, H.T. Silcock, J. Taylor, J.W. Yost,  
W.R. Morse, J.P. Davies, H.W. Wallace, G.R. Garscallen, J.L. Stewart,  
P.M. Bayne.

The following appointments to Senate by the respective  
missions were announced

A.D.F.M.S.;-J.P. Davies, W.R. Morse.

C.M.H.-R.H. Bowles,, A.W. Lindsay.

F.F.M.A.; R.J. Davidson,;

Correspondence was read re the donation of a bronze  
bell by a friend of J. Taylor.

299 Resolved to ask J. Taylor to have further correspondence  
with this friend re the kind of bell we think suitable for  
our needs.

300 The following elections were made;-

Vice-President;-J.L. Stewart,

Treasurer;-J.W. Yost.

Librarian-H.D. Robertson

Chairman;-The Secretary cast a ballot  
declaring J. Taylor Chairman.

The question of the election of a Secretary and  
Registrar was laid on the table.

301 MEETINGS OF SENATE.

Resolved that the Senate meet the first Thursday of  
each month with the understanding that the Secretary may call  
Senate at any time necessary.

302 SENATE'S REPRESENTATIVES TO MEET WITH THE EDUCATIONAL SECRETARY

Resolved that J.L. Stewart and J. Taylor be a  
committee to consult with the Educational Secretary.

303 COMMITTEE OF REVISION OF CONSTITUTION OF W.C.E.U.

Resolved that G.R. Garscallen, H.T. Silcock and  
J.L. Stewart be the Senate's members of a committee to revise the  
constitution of the West China Educational Union.

304 LETTER OF THANKS TO THE PRESIDENT OF THE CHINESE REPUBLIC

Resolved that we write a letter of than's  
to the President of the Republic in Chinese and English to  
be presented by Mr Bishop Dashford.

305 ATHLETIC SUITS.

Resolved that the question of athletic  
clothing be left to the athletic committee in consultation  
with the Vice-President.

306 SIGN BOARD

Resolved that a large sign board be put up at  
the large gate.

307 INSTRUCTION FOR CANDIDATES FOR THE MINISTRY.

This minute was inadvertently omitted from  
the minutes of Dec. 24th/11.

Resolved that it be included in to-day's minutes.



Shongtu, Jan. 26th/15.

(2)

One of the most encouraging features of our year's work has been the formation of a Student Volunteer Band for the ministry with twenty five members. Some of these are already in the University Junior College and others will be entering shortly. The question presents itself, how can the University be made to help this class of students to their life work. At present, when a student who has graduated from the Middle School wishes to prepare himself as a teacher or a doctor, a straight road stretches out before him, a six year's course offered him by the University. To the candidate for the ministry, however at present no such facilities are offered, and there is serious danger that unless they are started early upon a course which definitely leads to the ministry some of them may lose their way.

There are many reasons why such instruction should be offered by the university rather than by a special institution teaching Theological subjects alone.

Therefore, be it resolved that the Senate seek to offer courses of instruction covering the University period of six years, and giving the candidates for the ministry a knowledge

(a) Of the contents and teaching of the Bible.

(b) Of the History of the Church, including its organization and doctrine.

(c) Of doctrinal theology, of the relations of Christian truth to the science and philosophy of our day, and of the principles of Christian ethics.

(d) Of the theory and practice of preaching and of conducting public worship.

(e) Of the principles of Church polity and the government and discipline of the particular Church in which the candidate expects to labour.

(f) Of the principles and methods of religious education and of the problems of social and philanthropic work.

In this way the university will be making its contribution to the solution of what is perhaps at present the most urgent of our educational problems, the securing and the training of ministers whose educational standing is in every respect as high as that of their brothers in medicine and education.

This report was adopted.

Adjournment.

P. M. Bayne

0248

Chongtu, Feb. 4th/15.

The Senate met at the home of J.P. Davies.

The following members of Senate were present:-

J. Taylor, O.L. Kilborn, J.L. Stewart, H.L. Canright, H.D. Robertson,  
C.R. Carscallen, J.W. Yost, H.T. Silcock, E.W. Wallace, P.M. Bayne.

Correspondence was read from Dr. Endicott's Secretary  
including the minutes of the Executive Committee of the Board  
of Governors, West China Union University held in New York  
Dec. 5rd/14.

The Nominating committee reported. The report was  
amended to read as follows.

BUILDING AND GROUNDS COMMITTEE-H.D. Robertson,  
H.L. Canright, C.R. Carscallen, H.T. Silcock, R.C. Ricker.

FINANCE COMMITTEE-J.W. Yost, J.P. Davies, J.L. Stewart,  
J.L. Stewart, R.J. Davidson,

LIBRARY AND MUSEUM COMMITTEE-H.D. Robertson, W.R. Morse.

PURCHASE OF PROPERTY COMMITTEE-O.L. Kilborn, J.L. Stewart  
H. Taylor, H.L. Canright, R.J. Davidson.

PUBLICITY COMMITTEE-C.R. Carscallen, W.R. Morse, H.T. Silcock.

RENTING UNIVERSITY LANDS COMMITTEE-J.L. Stewart, J.W. Yost.

UNIVERSITY RECORDS COMMITTEE-Treasurer, Secretary, Registrar

COMMITTEE OF MANAGEMENT OF MIDDLE SCHOOL-H.D. Robertson,  
J.W. Yost, H.T. Silcock, J. Taylor.

LECTURE COMMITTEE-E.W. Wallace.

RELIGIOUS WORK COMMITTEE-Principals of dormitories.

COMMITTEE OF MANAGEMENT OF NORMAL SCHOOL-E.W. Wallace,  
H.T. Silcock, J.W. Yost, S.C. Yang.

COMMITTEE OF MANAGEMENT OF UNION LANGUAGE SCHOOL-  
O.L. Kilborn, J. Taylor.

Resolved to request all standing committees to make a  
yearly report.

A request was received from the Superintendent of  
Construction to have his books audited. It was RESOLVED that  
the Audit Committee include the ~~###~~ auditing of the books of  
the Superintendent of Construction in their duties.

(308) REPORT OF BUILDING AND GROUNDS COMMITTEE.

The Building and Grounds Committee reported that 9.6264  
Chinese acres is the amount of land to be purchased by the  
University from the C.M.M. in order to complete the the layout  
of the University grounds.

Resolved that the University purchase this land at the  
original price paid by the C.M.M. (85 Taels per acre) and that  
the Treasurer be instructed to pay this ~~#####~~ money.

(309) PLANTING OF TREES.

Resolved that the planting of trees and the rebunding  
of the river be referred to the Building and Grounds Committee.

(310) REPORT OF THE NORMAL SCHOOL COMMITTEE.

Resolved that the Dewey Practice School be under the  
general care of the Normal School Committee and that the  
Secretary of the Educational Union be the director.

(311) REPORTS FROM MISSIONS

Chongtu, Feb. 4th/15.

Three Missions approved of the scheme to establish a Union Theological School in connection with the University and a fourth Mission sent the recommendation to the Home Board.

Two Missions approved of the scheme of placing all the Medical work in Chongtu under the control of the Senate.

The M.E.M. reported that W.H. Crawford was taking the place of G.B. Neumann who had gone home on furlough.

ADJOURNMENT.

P. M. Bayne

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Chongtu, March 4th/15.

The Senate met at the home of J.W.Yest.

The following members were present; -J.Taylor,  
O.L.Kilborn, N.R.Dewles, H.L.Sanright, W.R.Horse, J.L. towart,  
J.W.Yest, H.T.Silcock, C.R.Carscallen, H.D.Robertson W.M.Crawford  
R.W.Wallace, H.W.Irwin, P.M.Bayne.

(312) ELECTION OF REGISTRAR AND SECRETARY

Resolved that the Secretary cast a ballot electing  
W.M.Crawford, Registrar and C.R.Carscallen, Secretary.

(313) FACULTY REPORT

Resolved to recommend that the Registrar be  
permitted to furnish copies of past examinations of the first  
year Junior College to the Faculty of the Union Middle School  
at Chungking.

Resolved to recommend that O.L.Kilborn purchase  
several yards of black board while in Shanghai.

Resolved to recommend that a note be added to the  
new #1 calendar saying that the Senate reserves to itself the  
right to give only those courses for which a sufficient number of  
students present themselves.

Resolved to recommend that Biology be not given  
in 1915 and 16

Resolved to recommend that the Departments to be  
offered to students entering the Senior College next year  
shall be English, Education, Mathematics and Chemistry.

Resolved that all courses in the Senior College  
whether taught or not be printed after revision.

Resolved to recommend that the following be the Time Table  
Table of the Junior College.

FIRST YEAR	HRS.	SECOND YEAR	HRS.
Religious Knowledge	2	Religious Knowledge	2
English	6	English	6
Chinese Lang. & Lit.	3	Chinese Lang. & Lit.	3
Modern History	4	Modern History	4
Mathematics	3	Mathematics	3
Chemistry	3	Physics	3
Biology	3	Geology	2
	-----		-----
	26hrs.		25hrs.
THIRD YEAR			
Religious Knowledge	2		
English	6		
Chinese Lang. & Lit.	3		
Psychology	2		
Logic (one term)			
Ethics (one term)	2		
General Law & Economics			
or	3		
Mathematics			
Sociology & Astronomy	2		
Surveying or Mineralogy	2		
	-----		
	24hrs.		

The above report was adopted.

Chongtu, March 4th/15.

(314) MEDICAL REPORT

Resolved to recommend that we request the C.I.M.(East) to release Dr. Elliott to come to the University in the fall of 1915 to teach the subject of Practical Anatomy.

Resolved to recommend that H.L. Canright and H.W. Irwin be appointed to the M.E.M. Hospital.

Resolved to recommend that G.W. Service and G.B. Kelly be appointed to the C.M.M. Hospital.

Resolved that O.L. Kilborn be appointed consultant in Eye Diseases at the M.E.M. and C.M.M. Hospitals.

Resolved that W.R. Morse be appointed consulting surgeon at the M.E.M. and C.M.M. Hospitals.

(315) APPOINTMENTS TO SENATE.

Resolved to recommend to the Board of Governors the appointment of the following as members of Senate, H.L. Canright, J.W. Vest, H.W. Irwin, W.M. Crawford, G.B. Neumann, J. Beech, O.L. Kilborn, J.L. Stewart, C.R. Carscallen, H.D. Robertson, P.M. Bayne, A.E. Johns, G.W. Service, G.B. Kelly, E.W. Wallace, J. Taylor, W.R. Morse, D.S. Dye, H.T. Silcock, C.M. Stubbs.

(316) GENERAL ~~###~~ COURSE.

Resolved to ask the Faculty to prepare a General Course in the Senior College and report to the Senate.

(317) NORMAL SCHOOL REPORT.

The committee of management of the normal school presented a report which was amended and adopted as follows.

The committee of management of the Normal School has given consideration to plans for the development of the school in accordance with suggestions made by Dr. Goucher. While we do not feel in a position to make a final report we feel that in any plan that is drawn up the following will ultimately be required.

(1) A man to give the greater part of his time definitely to Senior College work in the Department of Education.

(2) A man to work with the Educational Union as Secretary for Religious Education.

(3) A man to work with the Educational Union as Secretary of Agricultural Education.

(4) A man to work with the Educational Union as Secretary for Industrial Education.

We hope that in the near future it may be possible to secure men now on the field to give some time to Religious and Agricultural Education.

The immediate need is for a man in the Senior College. We feel that it is most desirable that, in addition to his other qualifications, he should have had a term's experience in teaching and administering a school in China. We believe that the right man is available in the person of Mr. E.W. Sawdon, of the F.P.M.A. We fully recognize the importance to the Friend's Mission and to the University of the school of which Mr. Sawdon has been Principal, and realize the difficulty the Mission may have in filling Mr. Sawdon's place there. But we hope that another man may be found for the school, so that Mr. Sawdon may be

(3)

Chongtu, March 4th/15.

released for a special work for which we believe that he has special qualifications. At the same time we wish it to be clear that we ask Mr. Sawdon as an additional man from the Friend's Mission, not to take the place of any of those now in the university, none of whom could be spared.

Resolved to recommend to the Senate that if a Chinese Secretary of the Educational Union be appointed, a third of his salary and expenses, estimated at about \$150 (total expenses being \$450) be borne by the University, it being understood that he is to give a part of his time to the Normal School.

(318) REPORT OF COMMITTEE ON RELIGIOUS EDUCATION.

The committee to prepare a course in Religious Education presented a partial report. After some discussion the Senate adjourned to meet at the home of H.T. Silcock March 11th/15.

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WEST CHINA UNION UNIVERSITY  
MINUTES OF SENATE  
Chengtu, March 11, 1915.

The Senate met at the home of H.T. Silcock.

The following members were present: J. Taylor, H.L. Canright, J.W. Yost, J.L. Stewart, J.P. Davies, H.W. Irwin, W.R. Morse, H.D. Robertson, H.T. Silcock, P.M. Bayne, W.M. Crawford, C.R. Cargascallen.

The Minutes of the previous meeting were read and approved.

(319) REPORT OF COMMITTEE TO DRAW UP A THEOLOGICAL COURSE.

The report of committee appointed to outline a theological course, which was before the last meeting of the Senate when it adjourned, became the first order of the day. After considerable discussion it was referred back to the committee with the following recommendations:

1. That Theological subjects be substituted for Algebra and Chemistry in the first year, and for Trigonometry and Physics in the second year, of the Junior College Course.

2. That the committee consider the possibility of arranging the course so that student who might enter it at the beginning of the Senior College could get a well-rounded and more or less complete course.

(320) BUILDINGS AND GROUNDS COMMITTEE REPORT: The Buildings and Grounds committee presented the following recommendations which were adopted:

1. That the plans for College Building,

as presented by the American Baptist Foreign Mission Society, be approved, and that we urge that the building be proceeded with as soon as possible as we are in great need of class-room accomodation.

2. That owing to the fact that the road between the Canadian Methodist Mission No. 1. Compound, and University House A. Compound is not to be a public road, and that the irrigation ditch no longer runs beside it, we recommend that the road be 8 ft. wide.

3. That a drainage ditch be dug from the head of of the present E.&W. Road to the head of the present N.& S.

Road

(321). BOUNDARIES BETWEEN UNIVERSITY HOUSES.

RESOLVED that the adjustment of the bounгарies between the two University Houses be referred to the Building and Grounds Committee.

(322). The Athletic Committee presented a report which after some discussion was referred back.

(323). RESOLVED that when we adjourn we adjourn to meet next Thursday, March 18.

(324). UNIVERSITY RELIGIOUS SERVICE.

RESOLVED that we plan to hold a special religious service each Sunday evening for the University students, and that Mr. Robertson be asked to make arrangements and report to the Senate.

The meeting then adjourned.

WEST CHINA UNION UNIVERSITY  
SENATE MINUTES.

March 18, 1915

Present:- H.T.Silcock, E.L.Stewart, H.D.Robertson, P.M.Dayne,  
W.M.Crawford, H.L.Canright, J.Taylor, W.R.Morse,  
O.L.Hilborn, C.R.Carscallen.

The minutes of the previous meeting were read and approved.

(325). The Publicity Committee presented the following report  
which was ~~RESOLVED~~

RESOLVED (1) that the Publicity Committee act as the  
depository for all University photographs and that such be kept on  
file in the Library.

(2) that the Tuesday following Easter be observed  
as the Annual University Day, commemorating the foundation, and  
that a Committee be appointed to make arrangements for this year.

(3) that a Visitors' Day be held monthly on  
Saturday afternoons. (Note:- We suggest that if a series of public  
lectures be instituted the two be combined).

(4) that E.W.Wallace be asked to undertake the  
work of sending University notes to the West China Missionary News.

(326). The arrangements for the University Day were referred to  
the Publicity Committee.

(327). The Athletic Committee presented a report. After some  
discussion it was laid on the table in order to hear the report of  
the Medical Faculty.

(328). The Medical Faculty presented the following recommendation  
which was approved:

RESOLVED that the Senate purchase Gray's Anatomy  
as a reference book in anatomy.

(329). RESOLVED that in answer to the request of the students  
we approve of the provision of uniform suits, and request that  
patterns be submitted to the Faculty.

(330). RESOLVED that we ask Mr. Ricker to make inquiry as to  
the possibility of using cobblestone crates for repairing the bund,  
and that if it be found practicable, to repair the bund in that way;  
in the event of this proving impracticable, that he be authorized to  
repair the bund with solid masonry at an approximate cost of \$900.00.

(331). The Faculty presented the following recommendations which  
were adopted:-

RESOLVED (1) that the following Medical Course be  
adopted:-



# MEDICAL CURRICULUM.

## FIRST YEAR.

English	8 hrs.
Religious Instruction	2
Biology & Embryology	4
Chemistry	3
Physics	3
Anatomy(didactic)	2
Anatomy(practical)	7
	<u>29</u>

## SECOND YEAR.

English	8
Religious Instruction	2
Chemistry	3
Anatomy(didactic)	2
Anatomy(practical)	10
Physiology	5
	<u>30.</u>

## THIRD YEAR.

Religious Instruction	1
Surgical Anatomy	1
Materia Medica & Therapeutics	4
Pharmacy	1
Medicine	5
Surgery	5
Clinical Medicine	2
Clinical Surgery	2
Clinical Pathology	
(Fall term, only 3)	1 1/2
Medical Diagnosis	
(Spring term only 3)	1 1/2
Pathology & Bacteriology	6

## FIFTH YEAR.

Religious Instruction	1 hr.
Materia Medica & Therapeutics	4
Medicine	5
Surgery	5
Clinical Medicine	4
Clinical Surgery	4
Obstetrics, Gynaecology & Pediatrics	5
Gross Pathology	2
Minor Surgery & Bandaging	1
	<u>31.</u>

## SIXTH YEAR.

Religious Instruction	1
Obstetrics, Gynaecology, & Pediatrics	5
Eye, Ear, Nose, Throat	2
Diseases of the Skin	2
Tropical Diseases	2
Hygiene & Public Health	3
Nervous & Mental Diseases	1
Genito-Urinary Diseases	1
Clinical Medicine	4
Clinical Surgery	4
Special Clinics	2
Operative Surgery	1
	<u>28.</u>

(2) that the following divisions of and assignments to subjects in the Faculty of Medicine be adopted:-

H.L.Canright,- Didactic Anatomy and Obstetrics.

H.W. Irwin,- Histology, Medical Diagnosis, Laboratory  
Diagnosis, Tropical Diseases.

C.B.Kelly,- Genito-Urinary Diseases, Minor Surgery,  
Bandaging).

R.G.Kilborn,- Materia Medica, Therapeutics.

O.L.Kilborn,- Physiology, Diseases of the Skin.

W.R.Morse,- Anatomy(practical and surgical), Gross  
Pathology, Orthopaedics, & Bone Surgery.

C.W.Service,- Gynaecology, Pediatrics, Hygiene,  
and Public Health.

Unassigned,- General Surgery, Nervous and Mental Diseases,  
Pharmacy, Eye, Ear, Nose and Throat,  
Pathology, Bacteriology.

(3) that a Standing Committee on Athletics  
be appointed.

(4).that we close classes from Thursday  
evening, April 1 to Wednesday morning, April 7, prox.

(332) RESOLVED that the Standing Committee on Athletics  
consist of H.D.Robertson, W.R.Morse, J.W.Yost and A.E.Johns.

(332). RESOLVED that the Standing Committee on Athletics  
consist of H.D.Robertson, W.R.Morse, J.W.Yost and A.E.Johns.

(333). RESOLVED that we recommend to the Publicity  
Committee the advisability of making the laying of the corner-  
stone of the Administration Building a feature of University Day.

The Senate then adjourned to meet on Thursday, Mar.25



WEST CHINA UNION UNIVERSITY.

SENATE MINUTES.

March 25, 1915.

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The Senate met at the home of W.R.Morse.

Present: J.Taylor, B.L.Stewart, H.L.Oanright, Y.W.Yost,  
H.T.Silcock, J.P.Davies, W.R.Morse, H.A.Robertson, P.M.Bayne,  
W.M.Drewford, G.R.Carsallion.

The minutes of the previous meeting were read and approved.

(334). A letter from Bishop Cassells re the appointment of Dr. Elliott to the Faculty, stating that the matter had been referred to the Directors of the China Inland Mission, was read.

(335). A letter from Dr. Cox re entrance requirements of the Medical Course, was read and referred to the Medical Faculty.

(336). The Purchase of Property Committee reported as follows:

"Your Committee on the Purchase of Property beg to report the purchase of the Marquis Yang (Yang HoeYeh) property, immediately to the West of the Baptist Plot and to the South of the Classical College (Kwei Hsich Yuan). The property includes according to official measurement, fifty-one acres and six-tenths, exclusive of the ditches and boundary ridges among the fields. The latter were included in the sale but not in the measurement, in that no tenant's house was included. The purchase price was eighty taels per Chinese acre, plus two hundred and fifty taels to pay off the tenant and another two hundred and fifty for the signature of the owner's mother (Hua Yah). The total price was thus taels four thousand six hundred and twenty-eight. Of this we still retain the two hundred and fifty for the tenant until he hands over the property to us, which he has agreed in writing to do during the fourth month of this year. The deed is now in the hands of the British Consul and Chinese officials for registration."

(337). The Athletic Committee Report was taken from the table and after amendment was adopted as follows:-

RESOLVED that an Athletic Union be organized to consist of all the University students.

RESOLVED that a type athletic suit be obtained for the University.  
RESOLVED that all students be required to obtain an athletic suit and that the price of the same be additional to the regular fees.

RESOLVED that copies of the Y.M.C.A. rules for various sports be obtained and placed in the Library.

RESOLVED that an Athletic Meet of the University and Middle School students be held at least once a year.

RESOLVED that a special prize be offered to the best all-round athlete at each Meet.

RESOLVED that, provided donors can be obtained, trophies be



offered for competition amongst the various years in the different sports.

(338). The Publicity Committee presented a Programme for University Day which was adopted.

(339). The Superintendent of Construction presented figures as to various methods of repairing the build.

RESOLVED that we recommend that a stone wall be built for the fallen part of the Western section as high as the new breakwater, and that all repairs be made and that breakwaters at centre of Western section and the gate be built, with crates of cobbles placed along footings, at an approximate cost of \$775.00.

(340). RESOLVED that certain stone slabs now on hand be planed from the East end of the E. & W. road along the wall leading to the Joyce Memorial Building.

(342).<sup>1</sup> RESOLVED that we ask the Standing Committees of the Senate to bring in programmes stating their plan and requirements for the next five years.

(342). RESOLVED that we ask the men engaged in teaching the Sciences in the University to take an inventory of their supplies and report to Senate.

(343). RESOLVED that we recommend to the Board of Governors that inasmuch as Mr. D.S. Dye, B.Sc., is our only specialist in the department of Physics, and that not only his own but all other Missions in the University are dependent on his services for teaching in that department, they (the Board of Governors) urge upon the American Baptist Foreign Mission Society that if at all possible Mr. Dye return to the field this year (1915).

(344). A request of the students that the Senate publish a University magazine was presented by the Vice-President.

RESOLVED that we ask the Vice-President to secure from the students a more definite statement of their ideas in regard to the matter.

(345). RESOLVED that we authorize the Superintendent of Construction to secure and erect a flag-pole on the University site.

The meeting then adjourned.

WEST CHINA UNION UNIVERSITY.  
SENATE MINUTES.

Chengtu, April 1/1

The Senate met at the home of J.L. Stewart.

Present:- H.D. Robertson, J. Taylor, N.E. Bowles, W.R. Morse,  
H.T. Silcock, H.W. Irwin, J.L. Stewart, J.W. Yost,  
C.R. Carscallen.

The minutes of the previous meeting were read and approved

(346). A communication from Mr. Silcock was read, containing minutes of the China Committee of the Friends' Foreign Mission Association, held in London, Fe. 5, 1915, informing us of their consent that the Middle School should be taken over by the Board of Governors, as a temporary measure.

(347). The Publicity Committee presented some further items for University Day Programme.

(348). RESOLVED that we authorize the Superintendent of Construction to rebuild 100 ft. of the old culvert along the N. & S. road in order to secure better grading for the drainage system.

(349). The Treasurer presented his report for 1914. It was accepted and referred to the Auditing Committee. (See file).

(350). The Vice-President presented certain recommendations re the publication of a College Magazine. These were referred to the Publicity Committee.

(351). The Faculty presented the following recommendation re interchange of Physics and Chemistry, which was adopted:  
"RESOLVED that Physics be taught in the first year and Chemistry in the second year of the Junior College, instead of vice versa as formerly".

(352). RESOLVED that we ask the men engaged in teaching the Sciences to make recommendations to the Senate re the care of scientific apparatus.

(353). RESOLVED that we ask the Secretary to bring in an estimate for filing requisites for the Secretary's office.

(354). RESOLVED that as to the Autumn Term, registration begin on the 1st. and classes on the 6th. of September.

The meeting then adjourned.



~~WEST CHINA UNION UNIVERSITY.~~

SENATE MINUTES.

Chongtu, Apr. 8.

The Senate met at the home of C.R.Carscallon.

Present:- H.T.Silcock, A.E.Johns, C.M.Stubbs, J.Taylor,  
J.Yost, W.M.Crawford, W.R.Morse, P.M.Bayne,  
J.L.Stewart, H.W.Irwin, C.R.Carscallon.

Visitors:- A.A.Phillips, and A.E.Cook, of the C.M.S.

The minutes of previous meeting were read and adopted.

(355). The Science Committee presented the following recommendations:-

"RESOLVED (1) that the South wing of the first floor of the Administration Building be reserved for the use of the Physical Department until such time as permanent accommodation can be obtained.

(2) that the North wing of the first floor of the Administration Building be reserved for the use of the Chemical Department until such time as permanent accommodation can be obtained.

(3) that a list of the Biological apparatus that is being used by the Middle School and the Medical Department be filed with the Secretary of the Senate.

(4) that the Biological apparatus that is not at present in use be stored in the attic of Mr. John's house.

(5) that D.S.Dye be commissioned to purchase the apparatus necessary for the Physics Department up to the amount appropriated in the Budget of 1914.

(6) that P.M.Bayne be allowed to use the \$132(Mex) appropriated in the Budget of 1914 for the purpose of Biological supplies, while at home on furlough.

(7) that in preparing the Budget for 1916, an estimate of \$100(gold) be made for the purchase of Biological and Embryological supplies, with the understanding that it be used by P.M.Bayne while at home on furlough.

(8) that \$75(Mex) be appropriated for the purchasing of cases for the storing of Chemical and Physical apparatus".

Nos. 3,4,5 and 6 of the above Report were adopted; Nos. 1 and 2 were referred to the Building and Grounds Committee, and Nos. 7 and 8 to the Finance Committee.



Chongtu, Apr. 8.

(356). Mr. A.A. Phillips, representing the Advisory Board, addressed the Senate, expressing the interest of that body in the work of the University, and making certain suggestions regarding the conduct of the institution.

(357). Mr. Phillips, as a member of the Church Missionary Society, also spoke regarding the participation of that Society in the Union University, stating their intention of cooperating just as soon as funds could be obtained and asking for information regarding the basis of cooperation, possible site, etc.

After considerable discussion, it was  
RESOLVED that the question of a possible site for the Church Missionary Society be referred to the Building and Grounds Committee, to report to this body and thence to the C.M.S.

(358). RESOLVED that the matter of an appropriation for furnishing the Histological Laboratory be referred to the Finance Committee.

The meeting then adjourned.

WEST CHINA UNION UNIVERSITY  
SENATE MINUTES

CHENG TU Apr. 29/15

The Senate met at the home of J.W. Yost.

Present:- J. Taylor, J.L. Stewart, H.D. Robertson, J.W. Yost,  
W.R. Morse, H.T. Gilcock, R.J. Davidson, W.M. Crawford,  
J.M. Yard, H.L. Canright, E.W. Wallace, A.W. Lindsay,  
A.E. Johns, C.R. Carscallon.  
Visitor:- R. H. Davidson.

The minutes of previous meeting were read and approved.

(359) A communication from the Union High School, Chungking, was read, requesting the University to annually examine their students in the first year of the Junior Division.

RESOLVED, that this communication be referred to the Faculty.

(360) A communication from B. Wigham, Secretary of the F.F.M.A. was read asking that the representatives of their Mission on the Senate might be permitted to have one or if possible two copies of the Senate Minutes.

RESOLVED, That we authorize the Secretary of the University to furnish extra copies of the Senate's Minutes to any Mission representatives who may apply for them.

(361) The Vice-President announced the receipt of a donation to the funds of the University from J.L. Smith, Esq., H.B.M. Consul-General, Chengtu.

(362) The Building and Grounds Committee presented the following recommendations which were adopted:-

1. "Inasmuch as the work of construction already undertaken by the University is too much for the Superintendent of Construction to properly carry forward,

RESOLVED, That we ask the F.F.M.A. for the services of Mr. J.H. Morrison at as early a date as possible in order to complete Houses A. and B.

2. RESOLVED, That we recommend that the C.M.S. be advised to secure property immediately South of the proposed site for the M.E.M. College Building, on the opposite side of the East and West Road if it were extended East; or else immediately west of the F.F.M.A. property."

(363) RESOLVED, That if the F.F.M.A. should accede to our request in regard to the services of J.H. Morrison we refer the matter of financial arrangements as between the F.F.M.A. and the University to the Finance Committee with power.

(364) The Committee to prepare a Course in Religion presented the following report which was adopted:- See Report appended.

(365) RESOLVED, That we recommend to the Board of Governors that they assure the C.M.S. that if the C.M.S., having purchased a small section of land with a view to cooperating in the work of the University, should finally find themselves unable to join in the Union work, the University will in that event take the property off their hands.

(366) The Committee on Designations made the following Report, which was adopted:-

"Your Committee on Terms beg to report as follows re the use of certain words:



Sheet 2.

1. That the term "College" be applied as already provided for by the Constitution, viz. to the teaching buildings erected by each Mission. (See Notes on Constitution, Page 11:2).

2. That the term "School" be applied to the following institutions:- Union Middle School, Union Language School, Normal School, Bible Training School.

3. That the term "Faculty" be applied as follows:- Faculty of Arts, Faculty of Science, Faculty of Medicine, Faculty of Religion. (The instructors might still be designated as Arts faculty, etc.)

4. That the term "Division" be applied to distinguish the first and last three years of the University work, as Junior Division and Senior Division.

Your Committee would further recommend that the ~~term~~ Constitution be edited to read consistently for the terms Mission Body as applied to the Mission on the field, and Missionary Organization as applied to the Home Boards, Societies, Associations. This would effect:

Section 2 - Aim:- Mission Bodies for Missions

4 - Colleges- (g): 'Missionary Organization' for 'Board'

14:- Amendments for Constitution: 'Said organizations' for 'bodies'.

Bye-laws:1-(c): 'Missionary Organizations' for 'Societies'."

(367) A communication from Mr. A.T. Crutcher was read informing the Senate of his inability to teach in the Language School after May 8, owing to the necessity of an early furlough on account of the poor health of his daughter.

RESOLVED, That we ask the Secretary to reply expressing our regret for the circumstances which make necessary Mr. Crutcher's early return to Canada.

(368) RESOLVED, That we refer the matter of University stationery to the Publicity Committee.

(369) RESOLVED, That we ask each member of the Faculty to prepare a report of the year's work in his subjects for incorporation in the Annual Report to the Board of Governors.

(37) The Treasurer presented an audited Report which was adopted and filed.



WEST CHINA UNION UNIVERSITY  
SENATE MINUTES

Chongtu May 6/15

The Senate met at the home of H. T. Silcock.

Present:- J.M.Yard, W.M.Crawford, C.M.Stubbs, H.D.Robertson,  
E.W.Wallace, H.T.Silcock, J.L.Stewart, J.Taylor,  
H.L.Ganright, H.W.Irwin, R.J.Davidson, W.R.Morse,  
G.R.Carscallen.

The minutes of previous meeting were read and approved.

(371) The following recommendation was made by the Faculty, which was amended and adopted as follows:-

"RESOLVED we recommend to Senate that we accede to the request of the Chungking Middle School to examine certain of their students in the work of the first year of the Junior Division and that the Faculty be authorized in collaboration with the Faculty of Chungking High School to provide such examinations. We further recommend that in addition to this examination the instructors of the Chungking Middle School be asked to report on the years work of the students. Such report to be taken in consideration by the Faculty in determining their standing."

(372) The following resolution re extra mural students was laid on the table:-

"RESOLVED, That applications for partial or total exemption from attendance at classes be individually considered by the Senate in the case of students who can bring proof of suitable scholastic standing and inability to attend classes and whose application is endorsed by a missionary. Such application must be made at the latest a full term before the final examination is to be taken. In such cases the final examination above shall determine the years standing."

(373) The following received from E.W.Wallace:-

"Resolved that a Committee be appointed to outline a policy for the development of the University during the next five years, and in the light of this policy to secure from the faculties and committees necessary information as to the increase in men, equipment, etc., and to bring in a full report to the Senate; and be it further

Resolved, That the Vice-President be asked to ~~ask~~ select this Committee."

(374) A recommendation re opening of new courses was referred to the above Committee.

(375) A communication from J.W.Most was read tendering his resignation as Treasurer of the University inasmuch as for reason of health it is necessary for him to return soon to America.

RESOLVED, That it be referred to the Finance Committee.

(376) RESOLVED, That E.W.Wallace be authorized to secure any lantern slides and photographs of the University which may be available for use in his visits of inspection to outside schools.

WEST CHINA UNION UNIVERSITY  
SENATE MINUTES

Chengtu May 13/15.

*Extra Copy*  
*Need not be filed*  
*with Minutes of*  
*Senate*

The Senate met at the home of H.D. Robertson.

Present- W.M. Crawford, H.L. Canright, H.D. Robertson, J.L. Stewart,  
J. Taylor, C.M. Stubbs, H.T. Silcock, C.R. Carscallen,  
J.W. Yost, W.R. Morse.

The minutes of previous meeting were read and approved.

(377) A communication from J.H. Morrison in reply to ours re the possibility of securing his services to help in University building was read informing us that probably he would be unable to come to the Capital for at least a month, if then.

Inasmuch as J.H. Morrison will be unable to begin building operations for the University for at least a month,

RESOLVED, that we ask Mr. W.R. Taylor to undertake the finishing of House "B", and further that we refer the matter of arrangements as between the University and W.R. Taylor to the Building and Grounds Committee.

(378) A communication from A.A. Phillips acknowledging our communication of the 1st inst. re possible site for C.M.S. was read.

(379) The Finance Committee presented the Budget for 1916 which was amended and adopted as follows:-

WEST CHINA UNION UNIVERSITY BUDGET--- 1916.

PREPARED BY THE SENATE:-

CURRENT ACCOUNT.

Educational Secretary		Gold	\$1150.00
Superintendent of Construction			1000.00
Total Salaries			\$2150.00
Educational Secretary			
Personal Teacher	Gold	\$ 60.00	
Gateman		20.00	
House Repairs		20.00	
Itinerating		120.00	
"Model School" Teacher's Salary, etc., G.	90.00		
Running Expenses	25.00	115.00	335.00
Superintendent of Construction.			
Personal Teacher		60.00	
Gateman		20.00	
House Repairs		20.00	100.00
Normal School			
Teachers		850.00	
Practice Schools		100.00	
Incidentals		50.00	
Class-room Supplies		25.00	
		\$1025.00	512.50
Miscellaneous			
Medical Department		100.00	
Chinese Teachers' Salaries		600.00	
Assistants in Departments		150.00	
Caretakers		280.00	
Classroom Supplies		50.00	
Science Laboratories - Supplies		150.00	
Scholarships		150.00	
Stationery & Postage		110.00	
Athletics		60.00	
Carried forward			1650.00



Brought forward	\$1650.00	\$3097.50
Library Papers	150.00	
Repairs and Upkeep	100.00	
Publicity Committee	465.00	
Oil, Janitor's Supplies, etc.	100.00	
	<u>2465.00</u>	1232.50

Chinese Educational Secretary		
Salary (our share 1/3)	<u>150.00</u>	<u>75.00</u>
		4405.00

#### CAPITAL ACCOUNT

	Building and Grounds	Mex.	
Extending Culvert		600.00	
Trees and care of same		50.00	
Fencing		100.00	
Safe for Superintendent of Construction		<u>60.00</u>	
		<u>810.00</u>	405.00
	Medical Department		
Anatomical and Pathological Specimens			320.00
	Library and Museum		
Books and Furniture			390.00
	Maps, Charts, Etc.	Gold	
Normal School		35.00	
Department of Religion		<u>15.00</u>	50.00
	Scientific Apparatus		
Meteorological Apparatus		50.00	
Chemical Apparatus		195.00	
Physics Apparatus		150.00	
Biological Apparatus		<u>100.00</u>	<u>495.00</u>

Total Capital \$1660.00

EMERGENCY OR WORKING FUND ~~XXXXXXXXXXXXXXXXXXXXXXXXXXXX~~ 500.00

#### SUMMARY OF 1916 BUDGET:-

<u>CURRENT ACCOUNT</u>		Gold	Gold
Foreigners' Salaries		2150.00	
Educational Secretary		335.00	
Superintendent of Construction		100.00	
Normal School	Mex. 1025.00		
Miscellaneous	2465.00		
Chinese Educational Secretary	<u>150.00</u>		
	<u>3640.00</u>	1820.00	
		<u>4405.00</u>	
Less University Students' Fees	1400.00		
" Normal " "	<u>700.00</u>		
	<u>2100.00</u>	1050.00	3355.00
<u>CAPITAL ACCOUNT:</u>			
Building and Grounds		405.00	
Medical Department		320.00	
Library and Museum		390.00	
Maps and Charts		50.00	
Scientific Apparatus		<u>495.00</u>	1660.00
EMERGENCY OR WORKING FUND			<u>500.00</u>

TOTAL BUDGET-- \$5515.00

0268



WEST CHINA UNION UNIVERSITY  
SENATE MINUTES

MAY 20, 1915.

Senate held at the home of J. Taylor.

Present:- J.P.Davies, W.M.Crawford, H.T.Silcock, J. Taylor,  
J.L.Stewart, H.D.Robertson, H.L.Canright, R.J.Davidson,  
W.R.Morse, C.R.Carscallen.

Minutes of previous meeting read and approved.

(380) A request from the Superintendent of Construction for an item of Three Thousand Dollars (\$3000) for tracks and trucks, to be added to the Budget was referred to the Building and Grounds Committee with power to include in its statement of needs for the next five years.

(381) A request for an item of One Hundred Dollars (\$100) for fire apparatus, to be added to the Budget was referred to the Building and Grounds Committee.

(382) RESOLVED, That the question of engaging a man to look after the apparatus for the Physics and Chemistry Departments be referred to the Science Faculty with power.

(383) RESOLVED, That we authorize the Superintendent of Construction to build a room for storage purposes using up to Mex.Forty Dollars.

(384) RESOLVED, That subject to the approval of the Architect as to its location we approve of the erection of a building for testing building materials.

(385) The Finance Committee reported the following resolution which was adopted:-

RESOLVED, That the Senate of the Union University has heard with deep regret of the circumstances compelling the resignation of J.W.Yost and of his resignation as University Treasurer. In accepting his resignation they would wish to place on record their deep appreciation of the personal Christian character of Mr. and also of Mrs. Most, and their faithfulness and zeal in teaching and other responsibilities connected with the Institution.

(386) RESOLVED, That W. R. Taylor be appointed Treasurer of the University as successor to J.W.Yost.

Adjournment.

West China Union University

Senate Minutes June 3, 1915.

Senate met at the home of J.L. Stewart.

Present: W.R. Morse, H.D. Robertson, J.L. Stewart, A.W. Lindsay,  
H.W. Irwin, J. Taylor, E.T. Silcock, C.R. Carceallen.

Minutes of previous meeting read and approved.

(387) Minutes of a meeting of the Executive of the Board of Governors held New York March 24, 1915 were read.

(388) The Normal Committee presented the following report which was adopted:

"RESOLVED, That we recommend to the Senate that beginning with the class of 1916 the fee for the lower Grade Normal Course be \$20 per year and that work taken in the Middle School or University be charged extra, such extra fee to go to the Institution concerned.

RESOLVED, To report to the Senate that the following meteorological apparatus has arrived and that in accordance with the instructions from the Senate the Normal School is making arrangements for its housing and for the regular keeping of records by the students."

(389) RESOLVED, That we do not increase the number of hours in English and in History to be taught in the University courses next year.

(390) RESOLVED, That we authorize the Medical Faculty to spend up to Mex.\$70 in the furnishing of the Histological laboratory.

(391) RESOLVED, That we elect W.M. Crawford a member of the Finance Committee.

(392) RESOLVED, That we authorize the Vice-President to provide atype uniform for students.

(393) RESOLVED, That we adjourn to meet next Tuesday June 8 at the home of H.T. Silcock in order to meet Mr. Joseph Elkinton of Philadelphia and Mr. Isaac Mason of the Christian Literature Society.

Adjournment.

WEST CHINA UNION UNIVERSITY

Senate Minutes

June 8, 1915.

Held at the home of H.T.Silcock for the purpose of meeting Mr. Joseph Elkinton of Philadelphia, U.S.A. and Mr. Isaac Masen of the Christian Literature Society, Shanghai.

Present: H.L.Canright, J.Taylor, H.T.Silcock, E.W.Wallace,  
J.L.Stewart, J.P.Davies, W.M.Crawford, A.W.Lindsay,  
H.D.Robertson, C.R.Carscallen.

Visitors: J. Elkinton, I.Masen.

Minutes of previous meeting read and approved.

(394) After introduction by the Chairman Mr. Joseph Elkinton was called upon to address the Senate. Mr. Elkinton conveyed the greetings of Philadelphia Yearly Meeting, expressed his deep interest in our work and his willingness to serve the University in any way he could, and suggested that the Senate prepare a clear statement of how he and those whom he represented might best forward the interests of our united work.

After listening to Mr. Elkinton the Senate passed the following,-

RESOLVED, That we express to Mr. Joseph Elkinton our hearty thanks for his helpful and encouraging words, our appreciation of the greetings of Philadelphia Yearly Meeting, and his own deep interest in the work of the University. Further

RESOLVED, That in accordance with the suggestion of Mr. Elkinton we appoint a committee consisting of the Vice-President, H.T.Silcock, and E.W.Wallace to draw up a clear and concise statement of our urgent needs to be put at the disposal of Mr. Elkinton.

(395) After a few words from Mr. Isaac Masen the meeting adjourned.



Met at the residence of W.R.Morse

June 15(?) 1915

Present: J. Taylor, H.L.Canright, J.L.Stewart, E.W.Wallace,  
H.T.Silcock, N.E.Bowles, H.W.Robertson.

Minutes of previous meeting read and approved.

(396) A communication from B.M.Barry and Company, Chungking, re insurance on University buildings was read.

(397) RESOLVED, That E.W.Wallace and H.L.Canright be a committee with power to secure housing accommodation for E.W.Wallace for the Autumn term or until such time as house "B" is completed.

(398) RESOLVED, That we approve the suggested location of M.E.M. house No.4.

(399) The report of the committee on the needs of the University for the next five years was read by the Vice-President and adopted as follows:-

"In presenting an outline of our prospective needs for the next five years we will follow the following order,-

1. The work to be attempted. 2. The staff required for its accomplishment. 3. Equipment required. 4. Property required. 5. Needs in Buildings and Grounds.

1. The work to be Attempted: The work which we have undertaken is already well known to your body, and is outlined in our new 1915-16 catalogue. It is sufficient to state that we are responsible either to your body or to the missions concerned for the following schools and colleges with their faculties and departments,-

Schools: Union Middle School. (Four years course, to university matriculation)  
Union Normal School. (Two years course, for teachers of primary grades)  
Union Language School. (One year in residence)  
Union Bible School. (Five years with selected Middle School subjects).

Colleges: Junior Division. (Three years general course with certain theological, medical, and other options).

Senior Division. (Special Departments under the following Faculties:

Faculty of Arts: Department of Education.  
Department of English.  
Department of History.  
Department of Philosophy.

Faculty of Science: Department of Biology  
Department of Chemistry.  
Department of Mathematics.  
Department of Physics.

Faculty of Medicine: (Many subjects taken in Junior Division).

Faculty of Religion: (Certain options in Junior Division).

Note re Departments: Though the different departments in the Senior Division as outlined above are offered, still we reserve to ourselves the right not to teach any for which in our judgment an insufficient number of students present themselves.

0272

Present: J. Taylor, H.L.Canright, J.L.Stewart, E.W.Wallace,  
H.T.Silcock, N.E.Bowles, H.J.Robertson.

Minutes of previous meeting read and approved.

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Department of Chemistry.  
Department of Mathematics.  
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Note re Departments: Though the different departments in the Senior Division as outlined above are offered, still we reserve to ourselves the right not to teach any for which in our judgment an insufficient number of students present themselves.

Re Opening of New Work: Situated as we are almost in the heart of Asia with vast agrarian, mineral, and other undeveloped resources about us, with a people as yet unreached by aesthetic culture, we cannot but realize the great need of opening up Faculties of Agriculture, of Mining, of Engineering, Applied Sciences, Music and Art, Law and Economics. Indeed we look forward anxiously to the day when you as a Board of Governors will sanction such an advance, and in the meantime would welcome to the field any Christian organization which would affiliate with us in the conduct of such departments. Looking to the needs of the next five years, however, unless we are



strengthened in money and in men in some way we at present have not seen, we feel that we will be working for the best interests of the work as a whole by concentrating all our efforts on the work already opened. We would therefore recommend that, unless an exception be made in the case of Dentistry, which would entail little extra in addition to the medical subjects already taught, no new work be opened, or at least until our present needs as outlined be adequately met.

2. Staff Required: The needs in men to carry out the above program may perhaps best be shown by restating the work and showing the men now available and the number needed additional.

Institution	Present Staff	Needed Additional
Middle School	Part time of some, but no one specially (Chinese Teachers)	2 men wanted to give special attention to this work.
Normal School.	H.T.Silcock (23 hours by Chinese Teachers).	1 man to have charge of a much needed large practise school.
Language School.	Part Time of three.	1 man as special work.
Bible School	Part time of four.	1 man (Brecken, C.M.M.?)
Junior Division.	Part time of several.	
Senior Division:		
English	J.Taylor W.M.Crawford	1 man (Rudd, A.B.F.M.S.?)
Education		
History	Part time of two. H.D.Robertson	1 man (with a knowledge of modern languages, R.O.Canright, M.E.M.?) 1 man (Sawdon, F.F.M.A.?) 1 man for allied subjects in law and economics.
Chinese		
Philosophy	1 Chinese Teacher. C.R.Carscallen J.L.Stewart	1 man also to give part time to other work, - North, M.E.M.?)
Biology	P.M.Bayne	
Chemistry	C.M.Stubbs	
Mathematics	A.E.Johns	
Physics	D.S.Dye	1 man Commercial Chemistry or Mathematics and Physics, and to provide for others during furlough.
Geology		1 man also to assist other sciences in lower courses.
Religion and Social Science	G.B.Neumann. (also part J.P.Davies, J.M.Yard).	2 men. (Erico, A.B.F. M.S.?)
also Religious Knowledge.		
Medical	H.L.Canright H.W.Irwin O.L.Kilborn W.R.Merwe C.W.Service	5 men as a minimum. (According to the recommendation of the China Medical Association there should be 15 for a Medical staff).
Secretary of Education	E.W.Wallace	1 man for Religious Instruction, Agriculture, or Industrial work.
Superintendent of Construction	R.C.Ricker	
Treasurer and Registrar		1 man (R.H.Davidson, F.F.M.A.?).



present have not seen, we feel that we will be working for the best interests of the work as a whole by concentrating all our efforts on the work already opened. We would therefore recommend that, unless an exception be made in the case of Dentistry, which would entail little extra in addition to the medical subjects already taught, no new work be opened, or at least until our present needs as outlined be adequately met.

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<u>Institution</u>	<u>Present Staff</u>	<u>Needed Additional</u>
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Normal School.	H.T.Silcock (23 hours by Chinese Teachers).	1 man to have charge of a much needed large practise school.
Language School.	Part Time of three.	1 man as special work.
Bible School	Part time of four.	1 man (Brecken, C.M.M.?)
Junior Division.	Part time of several.	
Normal Grade		1 man (Rudd, A.B.F.M.S.?)
Senior Division:		
English	J.Taylor W.M.Crawford	1 man (with a knowledge of modern languages, R.O.Canright, M.E.M.?)
Education		1 man (Sawdon, F.F.M.A.?)
History	Part time of two. H.D.Robertson	1 man for allied subjects in law and economics.
Chinese	1 Chinese Teacher.	
Philosophy	C.R.Carscallen J.L.Stewart ) Part time in Theology.	1 man also to give part time to other work, - North, M.E.M.?)
Biology	P.M.Bayne	
Chemistry	C.M.Stubbs)	1 man Commercial Chemistry or Mathematics and Physics, and to provide for others during furlough.
Mathematics	A.E.Johns )	
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Geology		2 men. (Price, A.B.F. M.S.?)
Religion and Social Science also Religious Knowledge.	G.B.Neumann. (also part J.P.Davies, J.M.Yard).	
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Secretary of Education	E.W.Wallace	1 man for Religious Instruction, Agriculture, or Industrial work.
Superintendent of Construction	R.C.Ricker	
Treasurer and Registrar		1 man (R.H.Davidson, F.F.M.A.?).

Total increase wanted - 21 men in five years.

We would therefore request an addition of 21 men to our staff or approximately four men per year for the next five years.

In regard to the present staff as is well known to you several of the men mentioned can only give part time to teaching, being required to give other services to their Missions.

3. Equipment required. Though it is impossible to foresee the expansion of the different phases of our work with anything but approximate accuracy we would submit the following as somewhat a guide to our needs in equipment:

		Total C\$.
Middle School.	(Provided at present by Missions)	
Bible School	(Provided by Missions)	
Language School	(Provided by Missions)	
Normal School (and	Museum	\$125
Department of Education)	Furnishings	600
	Maps, Etc.	200
	Pictures	100
	Slides	100
	Applied Science	200
	Agricult.	50.
	Manual Training	200
	Drill	15
	Organs	160
	Band	250
	10 Scholarships	1000
		\$3000.00
Department of English.	English Library,	
	Rel. Books, etc.	250
	Current Expenses	100
	Chinese Assistant	150
		500.00
Department of History	Maps and Charts and	
	Library	200.00
Department of Philosophy	Library, and Current	
	Expenses	200.00
Department of Education (See Normal above)		
Department of Chemistry	Current Expenses &	
	Supplies	\$200 yearly 500.00
Department of Biology	" "	50 " 250.00
Department of Physics	" "	50 " 250.00
Department of Mathematics	" "	40 " 200.00
Faculty of Medicine	1000)	
	Microscopes (12) 1500)	2500.00
Faculty of Religion	Maps, Library, and	
	Current Expenses	400.00
Chinese Teachers.	(2) 500 per year	2500.00
Chinese Assistants	(4) 200 " "	1000.00
Secretary of Education	At 1300 " " (salary,	
	teacher, house repairs,	
	gateman)	3500.00
		5000.00
	Itinerating at \$120 yearly	600.00
	Model School 115 "	575.00
Supt. of Construction	Salary, Teacher,	
	house repairs, gateman	6200.00
Scholarships	at \$150 yearly	750.00
Travelling Scholarships	4 at \$750	3000.00
Stationary and Postage	At \$50 yearly	250.00
Athletes	At 30 "	180.00
Gatemen and coolies	10 at \$20. each	1000.00
Library Papers	At \$75 yearly	375.00
Repairs and Upkeep	At 50 "	250.00
Publicity Committee	At 200 "	1000.00
Oil, Janitor's Supplies, etc.	50 "	250.00
Chinese Educational Secretary	75 "	375.00
Library and Museum, Additional to needs of Depts.		750.00
Chemical, Physical and Biological Apparatus (now)		2500.00
Emergency Fund	At \$500 yearly	2500.00
Insurance (covered by rents)		
		\$38525.00
Less Students' Fees 1st year \$1000		



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Department of Education)		Furnishings	600
		Maps, Etc.	200
		Pictures	100
		Slides	100
		Applied Science	200
		Agricult.	50.
		Manual Training	200
		Drill	15
		Organs	160
		Band	250
		10 Scholarships	1000
			\$3000.00
Department of English.		English Library,	
		Ref. Books, etc.	250
		Current Expenses	100
		Chinese Assistant	150
			500.00
Department of History		Maps and Charts and	
		Library	200.00
Department of Philosophy		Library, and Current	
		Expenses	200.00
Department of Education (See Normal above)			
Department of Chemistry		Current Expenses &	
		Supplies	\$200 yearly 500.00
Department of Biology		"	50 " 250.00
Department of Physics		"	50 " 250.00
Department of Mathematics		"	40 " 200.00
Faculty of Medicine			1000)
		Microscopes (12)	1500)
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Scholarships		at \$150 yearly	750.00
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Chemical, Physical and Biological Apparatus (now)			2500.00
Emergency Fund		At \$500 yearly	2500.00
Insurance (covered by rents)			
			\$38625.00
Less Students' Fees		1st year \$1000	
(U.U. & Normals)		2nd " 1200	
		3rd " 1400	
		4th " 1600	
		5th " 1800	
		\$7000	
Net Balance		31625	
		\$38625.00	\$38625.00

We will therefore require for the next five years a net sum of \$31625.00 or slightly over \$3000.00 gold per year.



4. **Purchase of Property.** As there is still a considerable portion of the original grant for land on hand, and especially as some of the site already bought may be receded to the Middle School for a site, and small portions to the Missions, it is probable (unless property advances greatly in value), that we will have sufficient on hand to purchase all additions needed for the completion of the University site. No further estimate is therefore made for such during the next five years.

5. **Building and Grounds.** The following is a statement of the needs of the University in the next five years for buildings, grounds, and miscellaneous items:

**Buildings,-**

1. There is an urgent need for the immediate erection of the Mission College buildings. The accommodation that these buildings would provide would solve many problems.
2. Normal School and equipment \$25000.00
3. New Middle School 25000.00
- Site for Middle School 5000.00
4. Medical Building 25000.00

**Miscellaneous,-**

5. A sum of money for purchasing building materials so that there would always be a stock on hand. 2000.00
6. Power plant for providing light and water to the Science Buildings and to drive a wood-working plant. 5000.00
7. Building and apparatus for testing native building materials, and to purchase materials. 2000.00
8. Brick-making plant. 2000.00
9. Funds for cement-making apparatus, materials. 1000.00
10. Fire-fighting apparatus. 1000.00
11. Electric signal-system for all buildings and clocks, telephones, watchmen's signal service. 300.00
12. Possible expenditure for the diverting of the Hwa Yang ditch. 500.00
13. Small amount for grading, seeding, and care of campus, including two large lawn-mowers and caretaker 500.00
14. Small amount for trees, shrubs and upkeep of roads 100.00
15. Flag stones for public roads and barrow track. 500.00
16. Vault in the Administration Building. 1000.00
17. **Special Needs for Science Departments:**
  - Gas Producing Plant (These are !
  - Electric Power very difficult
  - Electric Accumulator to estimate
  - Water Supply on the field).
  - Laboratory Fittings
  - Lantern and Slides.

In the above list we have sought to present a conservative statement as to urgent needs re buildings, etc. during the next five years. Needless to say other buildings such as Library and Museum, Chemistry, Physics, and Assembly Hall are also necessary and would be cash and all heartily welcomed should funds be found for their erection."

(450) RESOLVED, That the University during July, August and September take a page in the West China News for advertising purposes.

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(400) RESOLVED, That the University during July, August and September take a page in the West China News for advertising purposes.

(401) The committee to prepare a statement of some of our urgent needs to be put at the disposal of Mr. Joseph Elkinton and by him to be presented to the Friends of Philadelphia, made its report. It was adopted and filed.

(402) RESOLVED, That the Chairman of the Senate, the Vice-President of the University, together with H.T. Silcock be a committee to edit and publish the University Catalogue.

Adjournment.