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Senate Minutes 1911-1913

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SENATE,  
March 2, 1911.

Present:  
As representatives of the participating Organizations-

F.F.M.A. - R. L. Simkin, W. H. Davidson.  
M.E.M.- G. B. Neumann, J. Beech.  
A.B.F.M.S- D. S. Dye, J. Taylor.  
C.M.M.- J. Neave

As members of the Faculty:  
H. T. Silcock, P. M. Bayne, H. D. Robertson,  
E. Williams, J. L. Stewart, C. R. Carscallen.  
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The election of officers was proceeded with.  
After considerable discussion as to whether the  
Vice-President of the University would be Chairman of the  
Senate, it was  
Resolved that a Chairman of the Senate be  
elected.

The results of the various elections were as  
follows:

Chairman of Senate-	J. Taylor.
Secretary of University-	C. R. Carscallen.
Registrar of University-	H. T. Silcock.
Treasurer of University-	G. B. Neumann.
Vice-President of Univ.-	J. L. Stewart.

Resolved to adjourn to meet at the call of  
the Chair.

(Sgd) C. R. Carscallen.



Report of Committee to draw up a statement of the present position and of the Policy of the Temporary Board with regard to the Training of Teachers.

The present situation is here considered in the light of (1) the need, (2) past attempts (3) present efforts, and (4) our policy.

I. THE NEED OF TEACHERS. The Teacher is undoubtedly the crux of the educational situation in West China. The government sorely needs teachers who can teach Western subjects properly and who can maintain discipline. Students of Mission Schools very readily find positions as Teachers with good pay. It is said, on the authority of Chinese, that a majority of the graduates of Mission Colleges in China are Teachers either in Government or Mission schools. Turning to Mission schools, the need for Teachers is still acute. The West China Christian Educational Union includes 102 schools and recent enquiries show that in very many cases only aged Chinese Teachers of the old school are available--men who are utterly incompetent judged ~~from~~ by all modern standards. Lastly, this lack of teachers is vital even to our University, for without a strong system of Primary and Middle schools on which to base the work, we can have no reliable supply of students. Regarded therefore from the point of view of this one institution, or of missionary schools in general, or from the still broader aim of giving timely Christian aid to the education of the Empire, a steady supply of efficient Teachers is a prime necessity.

II. PAST ATTEMPTS. In the past some attempts have been made to meet this need. The first place is due to the Methodist Episcopal Chungking High School, and in a less degree to other middle schools, which have for years been turning out students who make good Teachers and are in great demand, very largely in the Middle and Senior Primary Schools. An attempt to supply a brief course for older men to fit them as Junior Primary Teachers was first made a few years ago in Chengtu and has been carried on during the past year on the University site by the Union Middle School. In addition at least two short-course summer Normal Schools have been held with the idea of giving some slight preparatory training to elementary grade Teachers.

III. PRESENT EFFORTS. At the present time the Educational Union is fostering plans for more such summer Normal Schools and the Union Middle School intends to continue its Normal Department and has lowered the fees in the hope of making it more available for the different Missions. The students take Arithmetic and other subjects which they have afterwards to teach, substituting classes in Pedagogy, and practice for English.

IV. OUR POLICY.

(1) Minutes. The policy of the Temporary Board as indicated by its minutes is to open, as soon as possible, a Pedagogical Department in the University for regular matriculated students, the course as outlined covering four years. A recent Minute (20 Oct. 1910, see also 15 Sept. 1910) recommends the erection of a Science Building on the Central Plot in which several rooms should be set apart for this work.

(2) Informal. The idea has also been gaining ground, from the logic of the facts, that the present Middle School Normal Department is the only feasible source from which a University

Pedagogical Department can later be evolved. At present no students for such a Department are in sight and they are only likely to come as the elementary grade Mission Schools are supplied with more and more efficient Teachers. Then College-trained men will be indispensable as Middle School Teachers and also as local educational organisers or school inspectors in the various Missions.

Present Location of Normal School on University Grounds.

This Middle School Normal Department is at present situate on the University Grounds, though inadequately housed in the temporary school buildings, and having to take some classes in one of the dormitories and others in a practising school about half an hour away.

University to take control The Temporary Board is of the opinion, and it has been somewhat aided in reaching this conclusion by the kind offer of the China Emergency Appeal Committee, that at no distant date it would be well for the University not only to provide a location, but to take over from the Middle School the charge of the present Normal Department or Normal School. It is presumed that the middle school will not be moved to a great distance from the present site and that not for some time at least, so that students would continue as at present to take work partly in the Middle School and partly in the Normal School. The Board is prepared to outline a suitable course for Senior Primary Teachers in addition to the existing course for the lowest grade, and in time to develop from the School a full University Department. In its judgment no lowering of the matriculation standard of the University should be made, and students in the University Normal School, as it would then be, should not be regarded as University students, nor necessarily subject to or eligible for the same fees or length of course.

Revised plans for accommodation of the school. For the proper housing first of such a school and later of a Department of Pedagogy, after further consideration and consultation with educators, we are of the opinion that such an arrangement as that recommended in our Minute of Oct. 20, 1919, whereby certain rooms in a science building to be erected on the Central Plot would be set apart for this work would not be satisfactory. A separate central building containing lecture room, practice-class and other classrooms and offices would be necessary. In addition a system of schools from kindergarten to middle school would be required. Whether these latter would more properly be developed--in the future--on the grounds and under the control of the University, or within short distances and under separate managements, is a point on which the Board waits for further light: but whichever way the University should develop, and whether or not it should be led to undertake the responsibility of organizing and maintaining in connection with its Pedagogical Department a complete system of schools through all grades, such a building as outlined above would be of direct benefit to the University, to the Missions and to West China from the moment of its erection. For the first four or five years it is more than likely that there will not be enough normal students fully to occupy the building continuously, and the University would therefore be grateful if the China Emergency Appeal Committee would grant them the privilege of using one room for the temporary location of the University Library, and also of using the large room from time to time as an Assembly Hall.



Temporary Board's Requests In view of these considerations the Temporary Board asks permission of the Board of Governors to undertake the control and care of such a Normal School as has been outlined. It also recommends that the Trustees accept the offer of the China Emergency Appeal Committee with a view to erecting on the Central Plot and possibly near the present Middle School and University entrance a two-storeyed building containing the following accommodation at an estimated cost of £1200.

	Approx. size (Engl. ft)
1 lecture room for public lectures	45' x 25' (or more)
1 practice-class room	30' x 25'
1 Workroom	30' x 25'
4 Classrooms	25' x 25'
2 Studies	17' x 15'
Porter's room	10' x 8'
Store room	10' x 10'

The Board also proposes to carry out the suggestion of the China Emergency Appeal Committee and to approach the Chinese officials--through H.M. Consul General--and the literati with a view to obtaining further funds. It also suggests the institution of a regular "visitors' day" in the hope of maintaining friendly touch with such subscribers and other Chinese educationalists.



SENATE

March 9, 1911.

Present: J. Beech, J. Taylor, J. Neave, J. L. Stewart, H. T. Silcock,  
H. D. Robertson, D. S. Dye, E. Williams, W. H. Davidson,  
R. L. Simkin, C. R. Carscallen.  
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I. The Minutes of previous meeting were read, corrected, and approved.

II. Resolved that the Secretary and Treasurer of this University shall be the Secretary and Treasurer, respectively, of this body.

III. The following were elected as the Building and Grounds Committee for the year: J. Beech, D. S. Dye, H. D. Robertson, and H. T. Silcock. X

IV. The Finance Committee was elected as follows: J. Beech, R. L. Simkin, J. L. Stewart, and D. S. Dye.

V. The following were elected as the Library Committee: E. Williams, C. R. Carscallen, and J. Taylor.

VI. A communication from Rev. G. B. Huntington, Secretary of the Board of Management of the American Baptist Foreign Missionary Society, informing us of action taken by that body, was read.

VII. The question of the preparation of plans for a Normal School Building, and recommendations re its location, were referred to the Building and Grounds Committee. X

VIII. Resolved that a Committee, consisting of J. L. Stewart, J. Beech, R. L. Simkin and J. Taylor, be authorized to purchase the land intervening between the Middle School and the public road. X

IX. Resolved that a Committee consisting of J. L. Stewart, J. Taylor and E. Williams, be appointed to continue the work of preparing estimates to cover our plans for the next five years.

X. Resolved that the Faculty be asked to bring in its report re the Courses to be taught next year, at the earliest possible moment.

XI. Resolved that the question of deepening the ditches on the University property be referred to the Building and Grounds Committee.

XII. Resolved that the question of finishing the Gateway to the University Buildings be referred to a Committee consisting of J. Beech, H. T. Silcock, and C. R. Carscallen.

XIII. Resolved to adjourn to meet at the home of W. H. Davidson, on Thursday, March 16th, at 2.30 P.M.

(Sgd) C. R. Carscallen.

46

SENATE

March 16, 1911.

Present: J. Taylor, J. Neave, G. B. Neumann, R. L. Simkin, E. Williams,  
W. H. Davidson, D. S. Dye, H. T. Silcock, H. D. Robertson,  
J. L. Stewart, C. R. Carscallen.  
/ .....

I. The Minutes of previous meeting were read and approved.

II. The Faculty reported in part the following recommended Courses for the third year - 1912 - work. See report appended.

III. Resolved that the Committee appointed to negotiate with Mr. J. Vale, in regard to the Chair of Chinese Language and Literature in the University, be continued to bring in recommendations to this Board re adequate provision for the strengthening of that Department.

IV. The Building and Grounds Committee presented the following report which was amended and adopted as follows:

"Resolved that D. S. Dye be delegated to deepen the ditches so as to carry off the water from the East end of the E. & W. road to the river, and to construct a culvert where the N. & S. road joins the public road, at an estimated cost of \$22.00".

"Resolved that J. Beech be delegated to repair the bund at an estimated cost of \$5.00".

"Resolved that H. D. Robertson be delegated to grade the ground within the temporary building plot and the land to the South-West and North of the athletic field, at an estimated cost of \$15.00".

"Resolved that H. T. Silcock be delegated to repair the public road gate at an estimated cost of \$2.00".

"Resolved that the Building and Grounds Committee" be empowered to proceed to the planting of trees along the University roads at a distance of 15 ft from the centre of the road, and that an appropriation of \$60.00 be granted for this purpose".

"Resolved that we recommend to the Senate the early removal of the graves on the E. & W. road".

V. Resolved that the matter of the purchase of graves on the E. & W. road be referred to the Committee on the Purchase of Land, and that the Committee be authorized to purchase at an amount not exceeding Tls. 100.00.

VI. Resolved that E. Williams be appointed Curator of the University and that a sum of \$25.00 be granted him for incidental expenses.

VII. Resolved to adjourn to meet at the home of G. B. Neumann, on Thursday, March 23, at 2.30 P.M.

(Sgd) C. R. Carscallen.

SENATE

March 23, 1911.

Present: G. B. Neumann, E. Williams, J. Taylor, H. T. Silcock, D. S. Dye,  
J. Neave, J. Beech, J. L. Stewart, H. D. Robertson,  
C. R. Carscallen.

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The Minutes of previous meeting were read and approved.

G. B. Neumann, Treasurer, read a communication from Rev. G. B. Huntington, regarding methods of payment of Home orders; also one from Mr. Huntington re the favorable action of the American Baptist Foreign Missionary Society regarding their share of the University Budget for 1911.

C. R. Carscallen, Secretary, reported the arrival of Announcements in Chinese of Columbia University. The Senate arranged for their distribution.

The Building and Grounds Committee made the following recommendations which were adopted:

"Resolved that spreading 'lan muh' trees be planted along the sides of the University roads, at a distance of 30 English feet apart, and willows between."

"Resolved that a 'san ho tu' walk be built from the University gateway straight away to the laboratories, with walks branching from it to the various class-rooms and laboratories."

"Resolved that H. T. Silcock plant shrubbery to the value of \$10.00 on the temporary University plot."

"Resolved that it be recommended that the Senate investigate and purchase if possible the Liang Fu Kong Sheo property to the South of the Methodist Episcopal Mission and Friends' Foreign Mission Association properties".

E. Williams presented a bill of \$26.00 for books purchased for the Library.

Resolved that the Treasurer be instructed to pay this bill.

The Library Committee reported as follows:

"Resolved that we recommend to the Senate that E. Williams be appointed Librarian for the year 1911."

Resolved that we recommend to the Senate that another case be provided for large books".

Resolved that the Library Committee be requested to prepare and present to the Senate a list of books needed for the University Library, together with an estimate of the probable cost.

The Faculty reported in part the following recommendations re Courses for the Fourth Year (1913), which were adopted. (See Report appended).

48



March 23, 1911.

Resolved that the question of the University teachers for 1912 and 1913 be referred to the Faculty.

Resolved that a Committee be appointed to consider what steps can be taken to promote friendly intercourse with Chinese teachers, students, and educators, and to report to a later meeting.

The following were appointed this Committee:  
H. D. Robertson, H. T. Silcock, J. L. Stewart, J. Beech and O. L. Kilborn.

Resolved to adjourn to meet on March 30th, at 2.30 P.M. at the home of J. L. Stewart.

(Sgd) C. R. Carscallen.

SENATE

March 30, 1911.

Present: J. Taylor, G. B. Neumann, D. S. Dye, J. Beech, H. D.  
Robertson, O. L. Kilborn, H. T. Silcock, J. Neave  
C. R. Carscallen.  
.....

The Minutes of previous meeting were read and approved.

The Chairman reported the receipt for the University of nine volumes of the Report of the World Missionary Conference.

Resolved that the books be received and placed in the Library, and that the Secretary be asked to express the thanks of this body to the donors, and that the Curator be asked to pay the postage of 90 cents.

The Methodist Episcopal Mission representatives reported that the Constitution had been agreed to by their Board.

A request from the Canadian Methodist Mission Building Committee was made that the question of College Buildings be made the order of the day.

Resolved that C. R. Carscallen and H. T. Silcock be a Committee to have in hand the completing of the file of the Minutes of the Temporary Board of Management.

The Building and Grounds Committee reported as follows:

"Resolved that the Building and Grounds Committee hire a man-of-all-work" (Adopted)

"Resolved that the Building and Grounds Committee put in a stone drain from the E. B. M. cross-road to the river, according to specifications already passed by the Temporary Board of Management" (Laid on the table).

The Treasurer presented bills for books for his department, amounting to \$32.48 (gold); and for a safe costing \$78.35 (gold).

These bills were ordered paid.

The Committee to prepare a by-law re the terms of service of the members of the Senate presented a report which was amended and adopted as follows:

"In accordance with the request of the Board of Governors relating to the term of office of members of the Senate, (See Constitution, Section 8 b) the Committee desires to present the following report:-

We recommend as by-laws:

- I. That members of the Senate appointed by Missions shall hold office until their successors are elected.

March 30, 1911.

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II. That members of the staff of the University, approved by the Board of Governors as members of the Senate, shall hold office so long as they are under the appointment of the Senate.

We recommend that a by-law regarding the term of service of members of the Senate appointed by the Convocation be drawn up when the Senate determines the time of admission of such members".

Resolved to adjourn to meet on April 6th, at the home of P.M. Bayne.

(Sgd) C. R. Carscallen.

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SENATE

April 6, 1911.

Present: H. T. Silcock, J. L. Stewart, G. B. Neumann, J. Taylor,  
D. S. Dye, J. Beech, H. D. Robertson, R. L. Simkin,  
C. R. Carscallen: Visitor: F. E. L. Abrey.  
.....

The minutes of previous meeting were read and approved.

H. T. Silcock reported the receipt of Tls. 32.91, insurance for damage done to chemical apparatus.

RESOLVED that this sum be placed to the credit of the Chemical Apparatus Account.

The Treasurer presented a Financial Statement for the quarter ending March 31st, 1911.

RESOLVED that it be accepted and placed on file, and that the debit balance be referred to the Finance Committee for future action.

RESOLVED that the Secretary be asked to write to the Treasurer of the Board of Governors, asking whether the participating organizations have taken action re the setting apart of \$300.00 as a working capital for the University.

The Building and Grounds Committee presented a report which was amended and adopted as follows:

"RESOLVED that the University buy sufficient property to the East of the University plot to extend the plot 200 ft beyond the N. & S. road projected, thus making that plot almost 1100 ft. long.

RESOLVED that, contingent upon the buying of the Hua Yang Hsieu and Liang Fu Kong Sheo land above included, the University seek to buy land from the Methodist Episcopal Mission and the Friends' Foreign Mission Association, so that the University plot may be broadened, and that the public road may be moved northward to parallel the E & W road at a distance of 600 ft from centre of road to centre of road.

RESOLVED that the Purchase of Property Committee be asked to investigate the feasibility of the purchase of the land to the East of the Canadian Methodist Mission plot, and immediately to the South of the University plot, sufficient for the erection of a Medical College, and report.

RESOLVED that plans locating buildings be prepared so as to include eight University Buildings on the University rectangular plot, which will give unity in effect, and that the plans prepared be sufficiently elastic to give unity with only six of the eight erected. (Note: Buildings suggested are: Library and Museum, Chapel, Chemistry Building, Physics Building, Normal Building, and General Science Building).

RESOLVED that the Normal Building be located on the West half of the North side of the University plot.

RESOLVED that the Senate recommend to the Board of Governors that they engage an architect to prepare a plan of the location of buildings for the general style of

April 6, 1911.

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architecture, and to prepare specific plans for the Normal Building".

RESOLVED that a Committee of one be appointed to receive invitations for the meetings of this Senate.  
P.M. Bayne was appointed the Committee.

RESOLVED that a Committee be appointed to solicit subscriptions from the Chinese gentry and officials for the erection of a Normal Building.  
O.L. Kilborn, J. Beech and H.T. Silcock were appointed the Committee.

RESOLVED to adjourn to meet on April 13th, at the home of C.R. Carscallen.  
(Sgd) C.R. Carscallen.

SENATE

April 13, 1911.

Present: J. Taylor, J. Beech, J. L. Stewart, D. S. Dye, H. T. Silcock,  
H. D. Robertson, G. B. Neumann, E. Williams, O. L. Kilborn  
C. R. Carscallen.

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The Minutes of previous meeting were read and approved.

The Purchase of Property Committee presented the following report which was adopted:

"With the exception of two small fields, containing about five English acres owned by the Hua Iang School Endowment, all the land East of the present Central Plot and Canadian Methodist Mission property to a line running North from the San Tai knoll to meet the North-East arm of the irrigation ditch is owned by two families. The Su family own about sixty Chinese 'mong' (10 English acres) and the Chu family about twelve Chinese 'mong' (2 English acres). As all this is continuous with our present property, and would furnish site for Medical College and other future expansion, and as it is within the limit of 15 acres, English, which we were authorized by the Board of Governors to acquire-

Your Committee recommend that power be given to proceed with negotiations for the purchase of both these 'Su' and 'Chu' properties, both to be purchased at the same time".

RESOLVED that the architect who is to prepare plans locating the University Buildings be asked to include the location of a Medical Building in his plans, and that we suggest that it be located somewhere within the proposed South-Eastern extension of the Central Plot.

RESOLVED that the amount of money previously voted for the building of the stone road from the South Gate to the East Gate be paid to the police officials, subject to the conditions already stipulated.

The Canadian Methodist Mission presented a plan for the location of their College Buildings, and also a ground floor plan for the same, and asked for the approval of the Senate.

The Senate approved of the location of the buildings and of the ground plans.

RESOLVED that the University safe be deposited in the basement of H. T. Silcock's house until after the summer.

The Building and Grounds Committee recommended that \$10.00 additional be granted to H. D. Robertson for grading of the ground around the University Buildings.

RESOLVED that this recommendation be adopted.

RESOLVED that the motion referring to the building of



SENATE

April 13, 1911.

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a stone-encased drain at the South end of the N & S road (see Minutes March 30) be taken from the table.

After discussion this was referred back to the Committee.

RESOLVED that the Library Committee be asked to place an order for the new (Eleventh) Edition of the Encyclopedia Britannica printed on India paper.

RESOLVED to adjourn to meet on Thursday, April 20, at the home of H.T. Silcock.

(Sgd) C.R. Carscallen.

SENATE

April 20, 1911.

Present: J. Taylor, J. Neave, D. S. Dye, O. L. Kilborn, G. B. Neumann,  
H. T. Silcock, R. L. Simkin, H. D. Robertson,  
E. Williams, C. R. Carscallen.  
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The Minutes of the previous meeting were read  
and approved.

The question of the binding of the Encyclopedia  
Britannica which it was decided to purchase at the last meeting  
was discussed.

RESOLVED that the Encyclopedia be ordered in  
cloth binding.

RESOLVED that payment be made for this out of the  
Special Gift Fund, unless funds from some other source are  
forthcoming before payment comes due.

A communication to H. T. Silcock from the Friends'  
Foreign Mission Association was read, stating that \$300.00 (Gold)  
had been paid by the F. F. M. A. to the Treasurer of the Board of  
Governors as their contribution toward the working capital of  
the Union University.

The Building and Grounds Committee asked for  
additional estimates, as follows: For shrubbery, \$5; for grading  
the E & W road and fixing the roof of the University Buildings,  
\$15.

The Committee to solicit funds for the Normal  
Building made a partial report, as follows:

"Resolved that because of certain unfavorable  
conditions at present, and on advice from the British Consul,  
we do not at present approach the Chinese gentry and officials  
on this matter".

The Committee to suggest means of keeping in  
touch with the Chinese authorities brought in the following  
recommendations which were adopted:

"We recommend that a day be set aside for  
the entertainment of the teachers of the Provincial University.

We recommend that the work of the Vice-  
President of the University be so arranged as to allow of his  
cultivating the friendship of the Chinese to a greater extent  
than at present is possible.

We recommend that a Consultative Committee  
of Chinese be formed".

RESOLVED that each Mission be asked to nominate one  
member of the Consultative Committee referred to above.

April 20, 1911.

RESOLVED that this Committee of four have power to nominate four others for membership on this Committee.

RESOLVED that for the present the students in the University be permitted to purchase and use the University stationery.

RESOLVED that a neostyle be purchased and the amount charged to the Special Gift Fund until such time as the working capital is provided. X

RESOLVED that the name of O. L. Kilborn be added to the Purchase of Property Committee.

RESOLVED that the Purchase of Property Committee be authorized to go up to one hundred taels per acre in the purchase of the Hua Yang Endowment Land.

RESOLVED to adjourn to meet at the call of the Chair.

(Sgd) C. R. Carscallen.



SENATE

May 4, 1911.

Present: J. Taylor, J. Beech, G. B. Neumann, E. Williams, D. S. Dye,  
H. T. Silcock, R. L. Simkin, J. L. Stewart, P. M. Bayne,  
H. D. Robertson, O. L. Kilborn, J. Neave,  
C. R. Carscallen.

.....

The Minutes of previous meeting were read  
and approved.

RESOLVED that G. B. Neumann be a Committee to  
purchase the neostyle which it was decided to purchase at our  
last meeting.

The Friends' Foreign Mission Association presented  
plans for their College Building.

Resolved that we approve the ground plan, deferring  
consideration of the front elevation until the plans of the  
front elevations of some of the other College Buildings are  
ready.

Resolved that the Treasurer of the Canadian  
Methodist Mission be requested to permit the Treasurer of the  
University to deposit in the C.M.M. safe, duplicate keys of the  
University safe and the combination thereof.

The Building and Grounds Committee sought informa-  
tion from the Senate on several matters.

Resolved that a Committee consisting of O. L. Kilborn  
and W. H. Davidson be appointed to correspond with the hospitals  
in West China with a view to getting information re the number of  
prospective students for a Medical Course next year, and the  
standing of these students.

Resolved that the Faculty be asked to outline a  
Medical Course.

Resolved to adjourn to meet, when we next meet,  
at the home of E. Williams.

(Sgd) C. R. Carscallen.

SENATE

May 18, 1911.

Present: J. Taylor, J. L. Stewart, E. Williams, G. B. Neumann, J. Beech,  
D. S. Dye, H. T. Silcock, J. Neave, C. R. Carscallen.  
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The Minutes of previous meeting were read and approved.

A letter from Rev. T. E. Shore, Secretary of the Board of Governors, together with the minutes of the meeting of the Executive of the Board of Governors, held in New York on January 11, 1911, was read.

Resolved that a Committee be appointed to report on matters that should be presented to the Board of Governors at the annual meeting next October.

E. Williams, O. L. Kilborn, and C. R. Carscallen were appointed on this Committee.

Resolved that the Treasurer be instructed to release \$50.00 for the building of a caretaker's house at the rear of the Chemistry Building.

The Committee to purchase a neostyle recommended that Rev. W. E. Manly of Tsechow be asked to send his neostyle to us for inspection. This recommendation was adopted.

Resolved that a Committee be appointed to consult with the ladies who have in charge the Woman's Normal College, looking to possible co-operation in Normal Training work.

J. Taylor, J. L. Stewart, H. T. Silcock and J. Beech were appointed as this Committee.

Resolved that a Committee be appointed to estimate the value of the property in the University buildings, with a view to having the same insured.

G. B. Neumann and D. S. Dye were appointed the Committee.

The Secretary presented bill of \$6.55 for stationery, which was ordered paid.

Resolved to adjourn to meet on May 26, at the home of G. B. Neumann.

(Sgd) C. R. Carscallen.

SENATE

May 25, 1911.

Present: J. Beech, J. Taylor, G. B. Neumann, H. D. Robertson, D. S. Dye,  
O. L. Kilborn, E. Williams, C. R. Carscallen.

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The Minutes of the previous meeting were read  
and approved.

The Committee appointed to estimate the value of  
the property of the University now in the University Buildings  
reported the value of the present contents of the buildings to  
be approximately \$2,500.00 (Mex).

Resolved that the Treasurer be asked to insure  
the University Buildings and contents for \$3,000.00--one-half  
on the buildings and one-half on the contents.

A communication to P. M. Bayne from Mr. R. H. Smith  
of the Friends' Foreign Mission Association, dated April 21,  
1911, stating that the Biological apparatus would be despatched  
that week, was read.

Resolved that, inasmuch as we are entirely dependent  
on the Board of Governors for our Budget of 1912, the amounts  
not having been asked from the Missions, we request that the  
Board of Governors endeavor to provide for the amount for the  
1912 Budget, and that they place the scientific apparatus orders  
as soon as possible, as some of them are needed in 1912.

The Committee on Estimates brought in the following  
recommendation which was adopted:

"Resolved that in regard to the light-  
ing and water supply, that during the constructive period of the  
University, the lighting and water supply of each building be  
provided for separately".

The Building and Grounds Committee requested that  
\$50.00 additional be released for the purpose of erecting the  
caretaker's house.

Resolved to adjourn to meet on June 1 at the home  
of J. Beech.

(Sgd) C. R. Carscallen.

62



SENATE

31 May, 1911.

Present: G.B. Neumann, E. Williams, H.D. Robertson, O.L. Kilborn,  
J. Beech, J. Taylor, D.S. Dye, J. Neave, J.L. Stewart,  
and C.R. Carscallen.  
.....

The Minutes of previous meeting were read and approved.

The Committee to investigate the matter of strengthening the Department of Chinese Classics, History and Language in the University presented the following report which was adopted:

"After an investigation covering some months your Committee has failed to find any foreigner both free and fully qualified to take entire charge of this department. Men qualified to do such work are few and naturally greatly in demand by their Missions and other organizations. There is the alternative of selecting some younger man of aptitude for the work and giving him the opportunity and assurance needed to make such his life's work, and this your Committee are not without hope may yet be done.

"In the meantime your Committee would recommend that the department be under the direction of the most competent Chinese instructors we can secure; that the subject of Chinese Language for obvious reasons be wholly under their direction; that in the subject of Chinese History consultation be had with the department of Foreign History and that the Course be supplemented by a course of lectures by the latter department on a study of Chinese History from a general standpoint; that the subject of Chinese Literature be similarly directed in consultation with the department of Philosophy and Ethics and that the Course be supplemented by a series of lectures by that department on a Critical Study of Chinese Philosophy and Ethics as presented in the Classics".

The Committee to prepare specific recommendations and estimates regarding the following: Laying out of Grounds, General Upkeep of Grounds, Drainage System, Boundary Wall or Fence, Water Supply, and Electric Lighting, presented the following report which was adopted:

" 1. Re the laying out of Grounds and General Upkeep of Grounds: These are under consideration by the Committee on Buildings and Grounds and are being reported on by them.

" 2. Re Drainage System: Your Committee presented its report in detail on 8. Dec. 1910, giving an estimate of G.\$ 2600.

SENATE

31 May, 1911.

" 3. Re Boundary Wall or Fence: A detailed report was presented on Nov. 17th, and on Gates and Gateways on Dec. 22nd, 1910, giving the following estimates: Boundary Fences G. \$.275  
Gates and Gateways 520

Both these estimates were presented, it should be noted, before the contemplated purchase of the additional twelve acres (Su and Chu properties) see Minute of April 13th, 1911 east of the present plot. Should these be secured a much increased estimate will be required in both 2 and 3 above.

" 4. Re Water Supply and Electric Lighting: Your Committee has made considerable investigation covering some months and had estimates presented by experts varying in the neighborhood of G. \$.10,000 to 20,000 for central plant alone. This would not include housing of plant, mains, wires, lamps, labour, etc, etc.

"Having therefore in consideration the expense involved and the erection of buildings as growth of the institution may demand-

"Your Committee would recommend the installation of individual water and lighting systems suitable to the needs of the different buildings during this initial stage of development."

The Committee to report on matters which should be presented to the next Annual Meeting of the Board of Governors presented a report which was amended and adopted as follows:

"I. In regard to the appointment of an Educational Secretary, RESOLVED that while not wishing to limit the choice of the Board of Governors to men on the field, yet the Senate is of the opinion that if any one of the following: E.W. Wallace, H.T. Silcock, J.W. Yost, or R.J. Davidson can be secured for the position, such an appointment would be most satisfactory.

"2. In reply to the communication of the Secretary of the Board of Governors, Rev. T. E. E. Shore, asking the Senate to make recommendations as to the disposal of the G. \$.1200 now in the hands of the Treasurer of the Board of Governors as a working capital for the University.

RESOLVED that the Senate recommend to the Board of Governors that this fund be transferred to the Treasurer of the University in Chengtu, Rev. G.B. Neumann.

" 3. RESOLVED that the Senate present to the Board of Governors a list of members of the staff whom it desires that the Board of Governors should approve as members of the Senate.

"4. RESOLVED that the Senate through the Board of Governors ask the Trustees of the Arthington Fund for a further grant of \$100 toward the Library Fund of the University.

"5. RESOLVED that if the Board of Governors approve

SENATE

31 May, 1911.

of our policy re fencing of the University Grounds and the estimate for the same, they place for us the order of Nov. 17th, 1910.

"6. RESOLVED that the report of the Committee on the number of men required for the next five years, adopted June 23rd, 1910, be referred to a Committee consisting of G. B. Neumann, O. L. Kilborn, and E. D. Robertson for revision".

In view of the need of a Normal Building and the offer of the China Emergency Appeal Committee of \$500.

RESOLVED that we urgently request the Board of Governors to seek to provide the \$600 additional necessary to complete the building in accordance with the specifications suggested in the Minutes of March 2nd, 1911.

In view of the lack of uniformity in methods of granting money and the consequent delay incurred in securing the funds necessary for the running of the University-

RESOLVED that we ask the Board of Governors to secure the monies necessary under the annual budgets from the various participating organizations, or other source, enabling us to deal directly with the Board of Governors rather than with the various participating organizations.

RESOLVED that the bill of G. \$.86.30 for physical apparatus ordered in 1911 be paid.

RESOLVED that the Senate release Mex. \$.50 for the Building and Grounds Committee to use in the upkeep of property.

RESOLVED to adjourn to meet Thursday June 8th, at 2.30 at the home of O. L. Kilborn.

(Sgd) C. R. Carscallen.



SENATE

June 8, 1911.

Present: J. Neave, J. Taylor, J. L. Stewart, O. L. Kilborn, D. S. Dye,  
H. T. Silcock, E. Williams, C. R. Carscallen, G. B. Neumann.  
.....

The Minutes of previous meeting were read and approved.

The Committee to confer with the ladies having in charge the Bormal College for Women, with a view to future co-operation with them, reported as follows:

"RESOLVED that we be agreed to give and receive mutual help and to co-operate as far as possible with the Normal Department of the Union University.

In the discussion which followed, this was thought possible and highly desirable, particularly in Music, Science, and Child Study.

RESOLVED that we recommend the location of the Women's Union Normal School to be as near to the Union University as practicable for co-operation".

(Note-The site has already been determined upon to be somewhere within the city).

This report was adopted.

The Committee to revise the report of the Committee on the number of men required for the years 1911-14 made a report which was referred back.

In harmony with the resolution of last week.

RESOLVED that we submit the names of the following members of the staff to the Board of Governors for their approval as members of the Senate: P. M. Bayne, C. R. Carscallen, D. S. Dye, H. D. Robertson, H. T. Silcock, J. L. Stewart, J. Taylor.

RESOLVED to adjourn to meet at the home of J. Taylor on June 15th.

(Sgd) C. R. Carscallen.

SENATE

June 15, 1911.

Present: J. Taylor, O. L. Kilborn, J. Neave, J. L. Stewart, D. S. Dye,  
H. T. Silcock, E. Williams, H. D. Robertson,  
R. L. Simkin, W. H. Davidson,  
C. R. Carscallen.  
.....

The Minutes of previous meeting were read and approved.

The Committee to revise the report of the Committee on the number of men required for the years 1911-14, which report was adopted June 23, 1910, made a report which was amended and adopted as follows:

"We would again call the attention of the Board of Governors to our Minute of June 23, 1910, which refers to four men being urgently needed at once, that is by the Spring of 1911. As these men have not arrived, the Courses outlined can be taught only with great difficulty. Although in 1913 there will be four classes in the institution, according to the present schedule there will be fewer men available for the Faculty than at present when there are but two classes. We would therefore urge that the Board of Governors take steps to secure these men and that they be sent to the field as early as possible in 1912.

In addition to these a man is required to carry on the work of the Biological Department during P. M. Bayne's absence on furlough 1913-14 (not 1915-16, as stated in schedule) It is suggested that this man be secured on the field from one of the participating organizations.

To further correct the schedule (see our Minutes, June 23, 1910) it should be noted that J. Taylor and C. R. Carscallen are expected to have returned from furlough in 1914, and presumably will be available for work in their Departments.

In accordance with the recommendation of the Board of Governors, it is planned to open a Medical School in 1912. The minimum needs of men should be two for the first year of work, and an addition of two for each new year, making eight men when the fourth year's Course is offered.

This does not provide for such subjects as Botany, Zoology, Physics and Chemistry, which it is assumed will be otherwise provided for.

It is expected that the Chinese Language shall be the medium of instruction in teaching the Course in Medicine.

Other things being equal the man under thirty years of age will acquire the Chinese language more easily and more accurately than the man over thirty.

Therefore it is the judgment of the Senate that young men, graduates in Medicine, should be sent to the field through the participating organizations to spend two years in the

SENATE-June 15, 1911.

study of the language, followed so far as possible by an adequate term spent in active Medical work before being appointed to teaching.

On the other hand it may be possible for the Board of Governors to supplement the work of the participating organizations by the appointment of young Medical men direct to the Union University. Such action on the part of the Board of Governors we would both urge and welcome".

A communication from P. Harris & Co. to P. M. Bayne, was read, informing us of the shipment of an order for the Biological Department.

RESOLVED that \$300.00 (Mex) be released to pay for X the Encyclopaedia Britannica ordered some time ago.

The Faculty recommended the release of \$50.00 for the building of an alley board for the use of the University students. The recommendation was adopted.

The Faculty also recommended the opening of the University on Monday, Sept. 4, 1911. This recommendation was adopted.

Resolved to adjourn to meet at the home of H. B. Robertson on June 23, at 2.30.

(Sgd) C. R. Carscallen.



SENATE

June 23, 1911.

Present: O. L. Kilborn, D. S. Dye, J. Neave, J. Taylor, W. H. Davidson,  
H. T. Silcock, E. Williams, G. B. Neumann, J. L. Stewart,  
H. D. Robertson, C. R. Carscallen.  
.....

The Minutes of previous meeting were read and approved.

The Building and Grounds Committee presented the following report which was adopted:

"In view of the fact that more complete data re drainage systems in general, and our own in particular, is at hand, we recommend that the drainage system be tile. laid with a fall of  $2\frac{1}{4}$  inches @ 100 ft., sloping at a uniform rate back from the river's edge where the top of the tile should be  $2\frac{1}{2}$  ft. below the top of the curb at the river's edge at the North end of the N. & S. road, and that the size of the tile used as far as the public road be at least 16 inches.

We also recommend the adoption of the plans submitted by representatives of the American Baptist Foreign Mission Society--plans in which the College campus abuts and parallels the E. & W. road by a width of  $417\frac{1}{2}$  feet".

The Buildings and Grounds Committee presented a report embodying its various recommendations passed up to date, together with some new recommendations. This report was adopted as follows:

"RE UNIVERSITY PLOT--It is recommended that the University buy sufficient property to the East of the present University Plot to extend the Plot 200 ft beyond the N. & S. road projected, thus making the plot almost 1100 ft. long.

It is also recommended that, contingent upon buying the Hua Yang Hsien and the Liang Fu Kong So properties included in the above plan, the University seek to buy land from the Methodist Episcopal Mission and the Friends' Foreign Mission Association, so that the plot may be broadened and that the public road may be moved northward to parallel the E & W road at a distance of 600 ft. from centre of road to centre of road.

It is recommended that the map as revised, with land levels and present houses located, accompany these recommendations.

RE LOCATION OF BUILDINGS -

I. It is recommended that plans locating buildings be prepared so as to include eight University Buildings on the University Rectangle, which will give unity in effect, and that the plans be sufficiently elastic to give unity with only six of the buildings erected. (Note--The buildings suggested are: Library and Museum, Chapel, Chemistry Building, Physics Building, Normal Building, and General Science Building).

June 23, 1911.

2. It is recommended that the Normal Building be located on the West half of the North side of the Rectangle; that the Chemistry and Physics Buildings be part of a group, or adjoining; that the suggested first four buildings to be erected be as follows: Normal, Chemistry, Medical, and Physics Buildings; that the Medical Building be located on a piece of ground to be purchased adjoining the East end of the South side of the Rectangle.

THE KIND OF BUILDINGS:

It is recommended: 1. That buildings be planned to accommodate a University of one thousand students, with two hundred students in each of the following departments: Physics, Chemistry, General Science, Medical.

2. That the Normal Building be two stories high without a basement, and with the ground, or first floor about three feet above the level of the ground; that the Chemistry, Physics, General Science, and Medical Buildings be two stories high, or more, and provided with basements; that the Normal Building be built of brick and trimmed with stone.

3. That the material of the roofing be left to the discretion of the architect. (Note: The normal pitch of the tile is 4-6 inches rise to 10 inches run, but it can be put at any angle by nailing).

4. Normal

Building requirements:

1 lecture room for public lectures,	45 x 25 ft
1 practice class room	30 x 25 "
1 work room	30 x 25 " (larger
4 class rooms	30 x 25 " or
2 studies	15 x 17 "
1 porter's room	10 x 8 "
1 store room	10 x 10 "

5. General Science

Building Requirements:

Lecture room for 160 students	1680 sq ft
Laboratory for 80	40 x 40 ft
" " 40	32 x 32 ft
" " 40	32 x 32 ft
Lecture room " 40	20 x 20 ft

SENATE

June 23, 1911.

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Dark room	12 x 6 ft
Guest room	18 x 22 "
Laboratory for instructors	15 x 15 "
Aquarium in basement	20 x 20 "
Plant room and mammal (breeding room-	
Geology laboratory for 40	48 x 22 "
" " " 20	22 x 22 "
" reading room	18 x 22 "
" teachers' office	18 x 22 "
" assistant's room	18 x 18 "

6. Physics Building

Requirements:

Lecture room for 160 students-	
" " " 30 "	
Labs. on 1st and 2nd floors for 40 (students) each (Genl )	
" " " " 25 "	
" " " " 20 students each	(Electrical)
" " " " 15 students	(Light)
Lab. in basement for	(Heat).
Lab. in basement for	15 students
	(Dynamo).
Apparatus rooms on each floor	
Storage battery and switch board	
Unpacking room	
Work room	
Offices for teachers and instructors	
Research rooms.	

(Note: Such requirements could be met such a building as that in the accompanying suggested building outline) (See file) .

7. Chemistry Building

Requirements:

Lecture room for 160 students-  
(Note: The requirements of the Chemistry Department could be met by a building 120 ft. long, including wings 30 x 60 ft, according to accompanying sketch).  
(See file).



SENATE

June 23, 1911.

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RE BUILDING DATA:

1. The estimated cost of erecting in America such a building as the proposed (12002) Normal Building would be from \$10,000-20,000(gold).
2. Brick(4x8x2) costs \$3.15(gold) @ 1000.
3. Stone costs \$.20 @ cu. ft.
4. Steel roofing costs \$7.00 (gold) @ 10 ft. square, delivered.
5. Tile roofing costs \$1.30-1.50(gold) @ 10 ft. square, delivered.

RE ARCHITECT:

I.-It is recommended that the Senate recommend to the Board of Governors that they engage an architect to prepare the plans for the location of buildings and for the general style of architecture, and to prepare specific plans for the Normal Building.

2.- It is also recommended that the Senate request the Board of Governors to use all possible means to get men of architectural experience who are familiar with West China architecture and the problem here, to consult with the official architect for the University. (Note: R.C. Ricker of the Methodist Episcopal Mission, who is now in America, could give suggestions which would certainly be helpful to the architect).

(NOTES TO ACCOMPANY THE RECOMMENDATIONS OF THE BUILDING AND GROUNDS COMMITTEE). I. The Building and Grounds Committee has attempted to bring together the building needs and plans, with data for the use of the architect whom the Committee hopes will be secured to work out some plan and style for the University Buildings. The Committee feels that a plan is needed and needed at once, before any more buildings go up near the University Rectangle. Some general plan of style is needed so that harmony of design may be secured, and the definite location of buildings is essential so that ultimately the College Buildings will not spoil the frontage of the University Buildings, and vice versa. The only detailed plan wanted at once is that of the Normal Building. The data for the other buildings is given so that the architect may obtain some idea of the size so that they may be worked into the plan harmoniously.

2. The map(see file) has been brought up to date.

University Rectangle: The N.W. corner, the part marked "graves", the Hwa Yang School Endowment land, and the S.W. corner, have not been purchased as yet. It seems probable that

June 23, 1911.

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the last to be purchased will be the Hwa Yang Land. The officials have given permission to straighten the public road. It is thought quite feasible to put the Medical Building South of the end of the N.S. road, outside the Rectangle.

Colleges: The Canadian Methodist Mission College Building is in process of erection, or rather the foundations are now being laid; the Friends' Foreign Mission Association Building will be erected next, somewhere on the south end of their Plot; the American Baptist Foreign Mission Association College will be placed as suggested on the map; and the plan of the Methodist Episcopal Mission is to locate their College to the East of the Rectangle.

Residences and other Buildings: The C.M.M. is erecting a School for children of missionaries at the West of their Plot; the M.E.M. is beginning a Theological Seminary to the North of the centre of the present Plot; and the following residences are completed: The M.E.M., two, and the E.F.M.A., one, by the riverside; the A.B.F.M.S., two, as indicated on the map; and the C.M.M., three, on the south side of the Plot.

Levels: The land is quite level as the levels indicate, yet the fall is quite sufficient to allow of good drainage. The levels given start from a point 3.55 ft. above mean river level.

Surroundings: There is no hill within miles, so that the horizon is unbroken.

(Note. The two lots marked "Chu" and the one large lot "Su" are purchasable. They should be in dotted lines on the map.

The two unbroken blue lines are irrigation ditches higher than the land level).

In view of the recommendation above re drainage-  
RESOLVED that we ask the Building and Grounds Committee to revise the estimate re drainage, passed previously by the Senate.

RESOLVED that a Committee consisting of C.R. Carscallan and D.S. Dye be appointed to secure prints of the map prepared by the Building and Grounds Committee.

The Treasurer presented a financial report for Jan. 1, -June 30, 1911, which was adopted.

RESOLVED that the Treasurer be instructed to pay to the Canadian Methodist Mission \$71.61, to reimburse the Mission for moneys paid by them for taxes on University property in 1910, and also to pay \$25.00 on 1910 taxes still due.

G.B. Neumann reported that Mr. W.E. Manly's neostyle had arrived.

RESOLVED that we return the neostyle to Mr. Manly, expressing our thanks to him for his trouble in the matter.

RESOLVED that a Committee consisting of O.L. Kilborn



Chengtu, December 3rd, 1918.

Meeting held at the home of P. M. Bayne.

Present:- Dr. J. Beech, J. L. Stewart, Dr. O. L. Kilborn,  
G. B. Neumann, P. M. Bayne.

Dr. J. Beech led in prayer.

RESOLVED, that the following cable be sent home -

"Purchasable \$22,000.00 Gold."

In reply to the following cable -

"Bayne, Canadian, Chengtu, Telegraph possibility purchase additional  
fifty acres University property. What do you estimate the cost  
will be."

RESOLVED, that Religious Instruction 2 hrs. per week be given  
from the English text.

RESOLVED, that the course of study for 1st, 2nd and 3rd years in  
Arts for 1913 as presented by the Faculty, subject to the above amendment  
be adopted. This course of study is as follows:-

Algebra (1st and 2nd years) - A. E. Johns, 3 hrs. per week.  
English - 3 classes - Instructors to be arranged for 5 hrs. per week each.  
Economics - G. B. Neumann - In English - 1 hr. per week.  
History - G. B. Neumann, Juniors in English - 2 hrs. per week, 1st  
and 2nd years in Chinese - 2 hrs. per week.  
Biology - P. M. Bayne - 4 hr. per week.  
Physics - D. S. Dye - 4 hrs. per week.  
Religious Instruction - Psalms and Wisdom Literature. Instruction to be  
given from the English text - 2 hrs. per week. R. J. Davidson.  
Chinese Language - Instructor to be arranged for - 6 hrs. per week.  
Psychology - J. L. Stewart - 2 hrs. per week.

RESOLVED, that Messrs. Beech and Stewart be a committee to provide  
for a Chinese Instructor.

RESOLVED, that Messrs. Stewart and Dye prepare a prospectus in  
Chinese for 1913.

RESOLVED, that Messrs. Neumann and Bayne be a committee to secure  
one of the Baptist houses for Mr. E. Wallace.

RESOLVED, that the Secretary get a reasonable amount of University  
and Carbon paper and charge to the University account.

RESOLVED, that Messrs. Neumann and Dye be a Library Committee.

RESOLVED, to adjourn.

(Sgd.) P. M. Bayne.



West China Union University

CHENG TU, WEST CHINA

ESTABLISHED BY

AMERICAN BAPTIST FOREIGN MISSION SOCIETY,  
FRIENDS FOREIGN MISSION ASSOCIATION, GREAT BRITAIN AND IRELAND,  
GENERAL BOARD OF MISSIONS OF THE METHODIST CHURCH, CANADA,  
THE BOARD OF FOREIGN MISSIONS OF THE METHODIST EPISCOPAL CHURCH, U.S.A.



(First page missing)

2.

Senate.

Dec. 19th/12.

RESOLVED that ~~the~~ those of Middle School Grade standing who wish to take a Specialist Course in Languages be charged \$20.00 extra per year.

RESOLVED that a course of study be prepared which will fit men for foreign study and that students who wish to enter this course shall pay an additional fee of \$20.00 per year. *advertising*

RESOLVED that the ~~Prospectus~~ *Notice* as presented by the Committee on preparation of the Prospectus be adopted and that 1000 copies be printed.

RESOLVED that the ~~Prospectus~~ *advertising* Committee advertise in the Sz-Chuanese papers.

RESOLVED that the report of the Committee on Building and Grounds be adopted,

"The Building and Grounds Committee proposes the following,

That the "temporary" trees (a kind of willow) be planted along the Union roads this winter.

That the temporary buildings, the furniture, and the enclosure gate be repaired.

That the piers be repaired.

That the road ditches be made permanent at the north end of the NJS road (from the M.E.M. E-W path to residences to river) and that the entrance to the same be made permanent as soon as possible.

That this Committee recommend to the Senate thro' the Finance Committee the following Budget for 1914.

CAPITAL EXPENDITURE.

Theodolite	\$100.00 Gold.
Furniture	\$100.00 Gold.
Moving public roads	\$100.00 Gold.

\$300.00 Gold.

CURRENT EXPENDITURE.

Repairs	\$200.00 Gold. Sz-Chuanese.
Coolies	\$169.00 Sz-Chuanese.
	<u>\$360.00 Sz-Chuanese.</u>

## West China Union University

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 GENERAL BOARD OF MISSIONS OF THE METHODIST CHURCH, CANADA,  
 THE BOARD OF FOREIGN MISSIONS OF THE METHODIST EPISCOPAL CHURCH, U.S.A.



3.

Senate.

Dec. 19th/12.

RESOLVED that the Budget ~~is presented~~ for 1914 as ~~presented~~ by the Finance Committee be adopted.

Since the expenditures under the 1912 Budget have been comparatively slight owing to the cessation of Univ. work on account of the revolution it is expected that the unexpended balance of the grant by the Board of Governors for the 1912 Budget will be sufficient to meet the expenditures for 1913. We accordingly present herewith the estimates for the Budget of 1914

CLASS 1. CAPITAL ACCOUNT. 1914.

West China Union University

(Estimates) for the Biol. Department; [214/18/1]	\$72.25.
Human anatomy - microscopic specimens	
(Estimates) for Physics Department;-	
Tools	\$10.00.
Mechanics	\$61.68.
Heat	\$35.00.
Light.	\$40.00.
Electricity	\$50.00.
Freight and Duty on above apparatus	\$65.69.
	\$262.27. GOLD.
Estimates for the Buildings and Ground Comm.	
Theodolite	\$100.00. GOLD.
Furniture	\$100.00 "
Moving of Public roads.	\$100.00 "
	\$300.00 GOLD.
Estimates for purchase of graves	\$100.00 "
" " Library (books &c)	\$200.00 "
" " North & South roadway.	\$147.50 "

CLASS #2. CURRENT ACCOUNT. 1914.

Estimates for teachers in Chinese	\$500.00 Sz-chua
" for Assistants in departments.	\$200.00 "
" " Caretakers "	\$160.00 "
" " Educational supplies	\$ 40.00 "
" " Scholarships.	\$150.00 "
" " Stationary, Postage, Printing	\$ 50.00 "
" " Miscellaneous (lamps, oil)	\$100.00 "
" " Supplies of Departments consumed	\$150.00 "

# West China Union University

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## 4. Senate

Dec. 19th/12.

### CURRENT ACCOUNT BROUGHT FORWARD

#### Estimates for furnishings

" " library, papers &c.  
" " repairs.  
" " advertising

\$1350.00 Sz-Chuanese.

\$ 100.00 "

\$ 50.00 "

\$ 200.00 "

~~\$ 200.00 "~~

\$1900.00 Sz-Chuanese.

\$ 500.00 "

Less students' fees

\$1400.00 Sz-Chuanese

or.

\$ 700.00 GOLD.

### SUMMARY OF AMOUNT ASKED FROM BOARD OF GOVERNORS.

*West China Union University - General Budget 1914*

For Biological Department

\$ 72.25 GOLD.

Physics Department

\$262.27 "

Building & Grounds Coms.

\$300.00 "

Graves, Library, Gateway.

\$447.50

Current Account.

\$700.00 "

\$1782.02 GOLD.

RESOLVED to adjourn.

*Pm Payne*



1913  
Chengtu, March 20th, 1913.

The Senate met at the home of P. M. Bayne.

Prayer was offered by D. S. Dye.

The following members were present:- O. L. Kilborn, R. J. Davidson,  
R. L. Simkin, D. S. Dye, G. B. Neumann, J. L. Stewart, J. Beech, P. M. Bayne.

(30.) CHINESE NAME OF UNIVERSITY.

Inasmuch as the Government now uses a different terminology to designate a University,

✓ RESOLVED, that the Chinese name of the West China Union University shall read Hwa Hhi Shie Ho Ta Hsiao Hsiao.. \*

(31.) MODERN LANGUAGES.

RESOLVED, that we urge upon the Board of Governors the immediate need of a man for the Department of Modern Languages.

(32.) FINANCE BUDGET.

✓ RESOLVED, that the report of the Finance Committee on the special budget for four years asked by the Board of Governors be adopted. \*

(33.) STANDING OF GRADUATES IN HOME UNIVERSITIES.

RESOLVED, that J. L. Stewart, G. B. Neumann and P. M. Bayne be a committee to draw up a list of the Universities to which the Vice-President shall write re the standing of our graduates in these institutions.

(34.) LOCATION OF THE M. E. M. COLLEGE BUILDING.

✓ RESOLVED, that the location of the M. E. M. College as presented on the map by J. Beech be approved.

RESOLVED, to adjourn to meet at the home of J. Beech, subject to the call of the Secretary.

(Sgd.) P. M. Bayne.

Letter to accompany estimated budget 1914 - 17.

*from Minutes of March 20, 1913*

In view of the fact that the Board of Governors has requested us to take steps looking to the purchase of fifty acres of additional land and that the architect is soon to be here with plans for the layout of the grounds, roads, drainage, buildings, etc., which are unknown to us the problem of making out a budget for four years is rendered very difficult for most of the items included in the estimates and impossible for some of them, some of the latter items we have included in our list omitting the amounts and it may be that other items have been omitted altogether which it will be necessary to add as they become known.

Details would encumber the report and in many instances be misleading. They are accordingly omitted. The method by which the amounts were ascertained was to figure from the details, insofar as we have them, most of which have been furnished to the Board in former reports, for the plot as it now stands and make a general estimate for the property to be added. Below we refer you to these items where they may prove helpful. In some instances, as water and light, the estimate is of course not for a lighting and water plant but such initial expense as the next four years will require or make possible. In other instances we have estimated for the completion of the work although it may not be possible to finish it within the period covered.

We send you rough sketch map of the property which it is believed we can purchase and which it is desirable to purchase which will furnish the information which it was thought you might desire in connection with the plan to raise funds for additional land.

For former estimates in connection with drainage see minutes of December 8th, 1910. For fence, hedge, gateways, etc. see minutes of November 12th and December 22nd, 1910.

It is hoped that this budget will supply the information you need for the present. After the architect has been here and determined just what work will be required, and when the purchase of additional land has been made, or when we know the money is forthcoming for the purchase, we will then enter upon the question of proposed expenditure for several years to come and hope to give details and a more exact approximation of the actual outlay required.

Under capital and Current accounts, the estimate is for three years only as the estimate for 1914 has been forwarded to you with the Minutes for December 19th, 1912.

The following estimates of the amounts needed for improvements, extension, and general and current expenses for the years 1914 - 17, inclusive, of the West China Union University, are the nearest approximation that can be made at this time for the budget of needs for four years as requested by the Board of Governors. (See accompanying letter and map.)

Estimated Budget 1914 - 17.

I. Property.

	U.S.C.
(1.) Additional fifty acres of land, including graves	\$22,000
(2.) Leveling and laying out grounds	2,000
(3.) Draining and moving of ditches, bunding	3,000
(4.) Roads and walks, moving public highway	2,000
(5.) Gates (\$1200) fence, walls, hedge	3,000
	<hr/> \$32,000

II. Buildings.

(1.) Normal	(Price to be estimated after	
(2.) Medical	consultation with architect)	
(3.) Chemical		
(4.) House, Educational Secretary		\$ 3,000
(5.) Builder, salary and expenses 4 years		6,000
(6.) Architect, professional services and expenses		
(7.) Light and Water		8,000
(8.) Heating Plant		1,000
		<hr/>

III. Capital and Current Expense 1915 - 17.

(1.) Capital, departments, books, supplies	\$ 3,500
(2.) Current, balance asked from Board of Governors	3,000
	<hr/> \$ 6,500



Minutes of Senate  
West China Union University.

CHENGDU, April 3rd, 1913.

The Senate met at the home of J. Beech.

The following members were present:- G. L. Kilborn, J. Beech,  
D. S. Dye, G. B. Neumann, R. L. Simkin, J. L. Stewart, R. J. Davidson.

Prayer was offered by R. J. Davidson.

In the absence of the Secretary J. L. Stewart was elected Secretary pro tem.

An account with the C. M. N. Press for \$6.20 presented by the Treasurer was ordered to be paid.

(35.) CABLE RE PURCHASE OF LAND.

The following cable was received,

"Bayne, Canadian, Chengtu.  
Immediate action land impossible if  
option inexpensive extend six months.  
Shore."

(36.) RELATION OF THE UNION MIDDLE SCHOOL TO THE UNIVERSITY.

The Committee re the future policy of the Union Middle School reported. After discussion the following resolution was adopted.

Inasmuch as the Normal Department of the Union University would greatly benefit by attaching to it a Secondary school (and possibly also elementary schools) in which Normal students might find a practical training ground; and inasmuch as the Union Middle School committee has requested that the Senate assume the control of the school,

Therefore be it resolved that,

(1.) We ask the Missions -

(a.) To make the present temporary union in Middle School work here permanent.

(b.) To place the control of the Middle School in the hands of the University Senate.

(2.) We ask the Board of Governors to include the Middle School in the Union University scheme and allow the Senate to take control.

(3.) The Missions and (or) the Board of Governors be requested to assume the financial responsibility for site and buildings, these to be situated in close proximity to the Union University Normal School (the provision financially to be on a similar basis as at present under the Union University scheme.

(37.) AGENDA TO BE DISCUSSED WITH MR. ROWNTREE.

The Buildings and Grounds Committee presented an agenda, preparatory to our meeting with Mr. Rowntree the University Architect, (soon to arrive from England) as follows:-

April 3rd, 1913.

(1.) A map showing the proposed size and shape of the University site when property at present under negotiation is purchased.

(2.) The same map indicating the possible site of the Union Middle School (namely to the West of the A. B. F. M. U.) if site be purchasable.

(3.) The location of the Normal School near the proposed Middle School site so as to be readily accessible to both the Middle School and University.

(4.) The erection of the buildings in order as follows:- Normal, Medical, Chemistry, Physics, Library and Museum, Administration and Assembly, Chapel, General Science (Gymnasium, Engineering, Agricultural, Industrial, and other buildings to await later developments.)

(5.) The presentation for discussion of such problems as Style, Location, Lighting, Heating, Power Plant, etc.

(38.) AGENDA TO BE DISCUSSED WITH THE ADVISORS.

RESOLVED, that an agenda be prepared for discussion with Mr. Shen and other Chinese Gentry, whom we are calling in as Advisors.

The Senate adjourned to meet at the home of G. B. Neumann.

(Sgd.) P. M. Bayne.

Chengtu, April 14th, 1913.

The Senate met at the home of P. M. Bayne.

Prayer was offered by J. Beech.

The following members of the Senate were present:- O. L. Kilborn,  
R. J. Davidson, R. L. Simkin, J. L. Stewart, G. B. Neumann, J. Beech, D. S.  
Dye, W. E. Bowles, P. M. Bayne.

The Following visitors were present:- F. Rowntree, J. Yard, F. E. L.  
Abrey.

(41.) INVITATION TO F. E. L. ABREY.

RESOLVED, that the Senate invite F. E. L. Abrey to sit with them  
while the plans of the University plot and buildings are being discussed  
with Mr. Rowntree.

(42.) MIDDLE SCHOOL PLANS.

In view of motion 36, Relation of the Union Middle School to the  
Union University, and in view of the probability that the Board of Governors  
may accede to the request of the Senate and ~~that~~ therefore Mr. Rowntree  
will become the official architect of the Middle School as well as the Union  
University.

RESOLVED, that we ask Mr. Rowntree for suggestions re the plan of the  
Middle School.

The Senate adjourned to meet at the home of J. Beech, Thursday, April  
17th, at 2.30 p. m.



Chengtu, April 17th, 1913.

The Senate met at the home of J. Beech.

Prayer was offered by R. J. Davidson.

The following members of Senate were present:- O. L. Kilborn, R. L. Simkin, J. Beech, D. S. Dye, R. J. Davidson, G. B. Neumann, J. L. Stewart, P. M. Bayne.

F. Rowntree, the University architect was also present.

In addition there were the three Chinese Advisors, Fu Chuin, President of the Provincial Assembly; Shao Min Soc, Head of the Provincial Department of Justice; Shen U Peh, Ex-Commissioner of Education, who had accepted the invitation of the Senate to take part in the discussions.

(43.) ARCHITECTURE.

The advisors maintained that

1. The present type of architecture amongst the Chinese results from an imitation of what they have seen Westerners build.

2. If the best of the ancient Chinese architecture and the best of the Western were harmonized it would serve as a type plan for the Chinese and would at the same time develop their patriotism.

3. The hood above the ground storey shelters from the rain and yet allows an abundance of light to come in and is in accordance with Chinese ideas.

4. The long semi circular tiles with the seal of the University at the lowest end would be the most beautiful.

5. Colored tiles could be used and suggested that there be green tiles on the ridge.

6. The workmanship would be very difficult to do and only the best trained men could do it.

(44.) POLICE PROTECTION.

The advisors maintained that although we had no buildings we ought to get recognition at Peking through Mr. Wang the Commissioner of Education and stated that we should interview Fu Wen Lan the Provincial Governor re Police protection. They furthermore stated that by applying to the Wha Yang Hsien we could learn how much we ought to pay the local militia.

(45.) PROPOSED RELATIONSHIP WITH MR. SHEN U PEH'S UNIVERSITY.

The relation of our University to one to be established by the Chinese was discussed under the following heads (1) same course of study, (2) same name, (3) Same student body, (4) same faculty.

The Senate adjourned after a photo had been taken.

(Sgd.) P. M. Bayne.

Chengtu, April 21st, 1913.

The Senate met at the home of G. B. Neumann.

The following members of the Senate were present:- O. L. Kilborn, R. J. Davidson, R. L. Simkin, J. L. Stewart, J. Beech, H. J. Canright, G. B. Neumann.

After the opening prayer the minutes of the last meeting were read and adopted.

(46.) POLICE PROTECTION.

RESOLVED, that R. J. Davidson and O. L. Kilborn be a committee to investigate in regard to police protection for the University.

(47.) LAYOUT OF GROUNDS AND LOCATION OF BUILDINGS.

RESOLVED, that the Building and Grounds Committee confer with Architect Rowntree in regard to the layout of the University Grounds and the location of buildings.

(48.) NORTH-SOUTH ROAD.

RESOLVED, that the proposed North-South Road south of the East-West public road be a "walk" if such is necessary to the plan for the proper plotting of the grounds.

(49.) FUNDS FOR THE ADMINISTRATION BUILDING AND LIBRARY.

RESOLVED, that we ask the Board of Governors to ratify Architect Rowntree's plans for the Administration Building and the Library and that we further ask that they release funds immediately for the erection of the same as soon as possible. X

(50) CHINA EMERGENCY APPEAL COMMITTEE'S GRANT.

RESOLVED, that the Secretary communicate through the Secretary of the F. Y. M. A. re the Committee's grant in order to ascertain whether it will meet with that Committee's approval to use their grant to help erect this first building which will be used as a normal building for some years, and should it become advisable to remove the normal work nearer the middle school, possibly to re-invest their grant in another building. X

(51) MAIN GATE.

RESOLVED, that we ask the Architect Rowntree to draw a plan of a gateway and porter's house at river end of the North-South road. X

(52) PLANS OF THE MEDICAL COLLEGE.

RESOLVED, that H. J. Canright and O. L. Kilborn be a committee to consider and report on the plans presented for the Medical College. X

(53) PLANS OF THE NORMAL BUILDING.

RESOLVED, that J. Beech and R. L. Simkin be a committee to consider and

and report on the plans presented for the Normal Building.

(54) PRACTICAL BUILDER FOR THE UNIVERSITY.

RESOLVED, that we ask the Board of Governors to appoint as soon as possible a practical builder, not necessarily an architect to superintend the erection of the University Buildings. (Note - This man may be found in China or he may be sent out from home for a term of five or six years including a year's study of the language. \*

( 55) BUILDING AND GROUNDS COMMITTEE.

RESOLVED, that H. J. Canright be added to the Building and Grounds Committee.

The Senate adjourned to meet at the home of R. L. Simkin, April 24th, 1913, at 2.30 p. m.

(Sgd.) P. M. Bayne.

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Chengtu, April 24th, 1913.

The Senate met at the home of R. L. Simkin.

The following members of Senate were present:- O. L. Kilborn,  
H. L. Canright, R. J. Davidson, J. L. Stewart, R. L. Simkin, D. S. Dye, M. E.  
Bowles, G. E. Neumann.

The following visitors were present:- F. Rowntree, F. E. L. Abrey,

After prayer the minutes of the last meeting were read and approved.

(56.) SUPERINTENDENT OF UNIVERSITY BUILDING.

RESOLVED, that we request the M. E. M. to consider releasing  
H. L. Canright in 1914 for the purpose of teaching in the Medical College  
and to be superintendent of building on the University site.

(57.) NO. 1 UNIVERSITY HOUSE.

RESOLVED, that we ask F. Rowntree to prepare plans for No. 1  
University House subject to the approval of the Board of Governors.

A recess was taken in order that the Senate might see the proposed  
layout of the central plot.

The Senate adjourned to meet at the home of J. L. Stewart on Monday  
April 28th, 1913.

(Sgd.) P. M. Bayne,

Chengtu, April 28th, 1913.

The Senate met at the home of P. M. Bayne.

The following members of Senate were present:- O. L. Kilborn, R. J. Davidson, R. L. Simkin, J. L. Stewart, D. S. Dye, G. B. Neumann, P. M. Bayne, A. E. Johns (by invitation).

The following visitors were present:- F. Rowntree, J. W. Yost, F. E. L. Abrey.

After prayer, the minutes of the last meeting were read and approved.

F. Rowntree called attention to a letter, received by him from E. Wallace, the Educational Secretary, re house to be erected for his use.

(58.) REPORT OF COMMITTEE ON PURCHASE OF PROPERTY.

J. L. Stewart reported for the committee on purchase of property stating that increased difficulties had arisen in the matter of negotiating for the Ho property. X

RESOLVED, that the committee on the purchase of property be instructed to move forward as rapidly as possible in the purchase of land so that there may be sufficient land secured to complete the layout of the University grounds as planned by the architect.

(59.) SURFACE DRAINAGE SYSTEM.

RESOLVED, that the question of surface drainage remain under the control of the Senate, which body shall take action in important matters, only after consultation with the architect.

(60.) UNIVERSITY HOUSE NO. 1.

RESOLVED, that the portion of ground lately purchased, and adjoining the east side of the C. M. M. property be the location of No. 1 University House, which is intended for the use of the Educational Secretary. (c. f. #57)

(61.) PLANS OF NORMAL BUILDING.

RESOLVED, that R. J. Davidson, R. L. Simkin, E. W. Wallace, be the personnel of the committee appointed to consider and report on the plans presented for the Normal School Building. (c. f. #53)

(62.) HEATING OF THE UNIVERSITY BUILDINGS.

RESOLVED, that provision be made for the heating of the University Buildings by fire places.

After some discussion re lighting and water supply it was decided not to change the action of the Senate as seen in the Minutes of May 31st, 1911.

The Senate adjourned to meet May 1st, 1913.

(Sgd.) P. M. Bayne.

Chongtu, May 1st, 1913.

The Senate met at the home of G. B. Neumann.

The following members were present:- R. J. Davidson, R. L. Simkin, D. S. Dye, G. B. Neumann, P. M. Bayne.

The following visitors were present:- F. Rowntree, G. Rowntree, F. E. L. Abrey.

R. J. Davidson was appointed Chairman pro tem.

After prayer the minutes of the last meeting were read and approved.

(63.) BASE LINE TO WHICH THE UNIVERSITY BUILDINGS ARE TO BE SQUARED.

RESOLVED, that the centre of the present East-West road be made the base line to which all University buildings shall be squared.

(64.) FURNISHINGS FOR UNIVERSITY BUILDINGS.

RESOLVED, that we request the Board of Governors as soon as the plans of any of the University buildings are sanctioned to authorize the architect to arrange for the procuring of all furnishings, and any foreign material that is necessary for the erection of these buildings. X

(65.) ESTIMATES FOR ADMINISTRATION BUILDING AND UNIVERSITY HOUSE NO. 1.

RESOLVED, that we request the Board of Governors to sanction the Treasurer of the West China Union University drawing upon the Treasurer of the Board of Governors to the amount of - X

1. Two Thousand Dollars Gold (\$2,000 Gold) on account for the purchase of material for the Administration Building.

2. One Thousand Dollars Gold (\$1,000 Gold) on account for the purchase of material for University House No. 1.

(66.) RESOLUTION OF APPRECIATION TO THE BOARD OF GOVERNORS.

RESOLVED, that we express to the Board of Governors our appreciation of every effort, which they have made and are making for the advancement of the University. We are particularly gratified in their choice of an architect, and are very glad that provision was made for his coming to the field to study the situation here. We feel that inasmuch as the erection of several permanent buildings in the immediate future is a matter of prime importance his coming to the field at this time has been most opportune. The plans which he has presented meet with our hearty approval. X

(67.) RESOLUTION OF APPRECIATION TO F. ROWNTREE.

RESOLVED, that we assure F. Rowntree the University Architect, of the very real pleasure which his visit has afforded us. We appreciate the cordial manner in which he has discussed with us the various problems connected with the preparation of the laying out of the central plot and the planning of the buildings, as well as the enthusiasm with which he has entered into a work



Chengtu, June 5th, 1913.

The Senate met at the home of J. L. Stewart.

The following members of Senate were present:- R. J. Davidson, J. L. Stewart, D. S. Dye, P. M. Bayne, R. L. Simkin, G. B. Neumann, and H. L. Canright.

The following visitors were present:- J. R. Stewart, and W. E. Manly.

The names of R. J. Davidson and H. L. Canright were temporarily added to the Committee on the purchase of property in place of those of O. L. Kilborn and J. Beech, who are at present unable to act.

(68.) UNION IN EDUCATIONAL WORK AT CHUNGKING.

A communication re Educational work in Chungking was read from E. W. Sawdon.

RESOLVED, that the Secretary write to the Chungking Committee on Union Educational Work stating that the Senate looked very sympathetically on their scheme and that a committee would be appointed to consider their suggestions.

(69.) COMMITTEE TO CONSIDER SCHEME OF UNION EDUCATIONAL WORK IN CHUNGKING.

RESOLVED, that a committee of three be appointed to consider ways and means to strengthen the relations between the University and the various middle schools in the province, and also to consider the communication from the Chungking committee of Educational Work.

J. L. Stewart, R. J. Davidson and G. B. Neumann were appointed members of this committee.

A communication from Dr. T. E. E. Shore containing the minutes of the Executive Committee of the Board of Governors at their meeting in New York March 28th, 1913, was read.

(70.) COMMITTEE ON COURSE OF STUDY IN MEDICAL COLLEGE.

RESOLVED, that the name of H. L. Canright be added to this committee.

A summary of receipts and disbursements of the Treasurer of the West China Union University from October 26th, 1907 to December 31st, 1913, was read and placed on file.

(71.) CHURCH MISSIONARY SOCIETY AND THE UNIVERSITY.

J. R. Stewart of the Church Missionary Society met with us to learn on what terms the Church Missionary Society could enter the University scheme. He thought that probably the Secretary of the Miss-

June 5, 1913

ion would look favorably on some scheme by which they should have at least one building which might be a residence for the foreign teacher and his family and at the same time a dormitory for probably thirty picked students who would enter the University for training as ministers and teachers. \*

RESOLVED, that if the C. M. S. can enter the University scheme that we offered them a very hearty welcome. \*

RESOLVED, that we suggest that the C. M. S. purchase a site to the East of the Central Plot and that they provide, \*

- (1.) £3000 for site and building.
- (2.) £100 per year for general expenses.
- (3.) At least one teacher. +

The Senate adjourned to meet at the call of the Secretary.

(Sgd.) P. M. Bayne.

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Chengtu, June 24, 1913.

The Senate met at the home of R. L. Simkin.

The following members were present:- R. J. Davidson, O. L. Kilborn, R. L. Simkin, J. L. Stewart, G. B. Neumann, H. L. Canright, N. E. Bowles, E. W. Wallace, P. M. Bayne.

The following visitors were present:- A. E. Johns, J. R. Stewart.

After prayer the minutes of the previous meeting were read and adopted.

(72.) COMMITTEE ON PUBLICITY.

RESOLVED, that R. J. Davidson be asked to act as a committee on publicity in order to secure a more wide spread dissemination of news re the University.

(73.) UNION IN EDUCATIONAL WORK IN CHUNGKING. c. f. #68.

The Committee appointed to consider the scheme for Union Educational work in Chungking reported.

While the Senate is not yet in a position to express an opinion on this report.

RESOLVED, that we ask the committee to send their report to the Chungking Union Middle School Committee for their discussion, and ask for more information as to what they mean by affiliation, and how they think that it could be brought about.

(74.) BUDGET OF THE EDUCATIONAL SECRETARY.

RESOLVED, that the budget as presented by the Educational Secretary be adopted.

Budget of the Educational Secretary 1913-14.

Salary	\$1,000.00	Gold.
House Rent	240.00	"
Gateman	20.00	"
Personal Teacher	60.00	"
Assistant	120.00	"
Travel	120.00	"
Model School	90.00	"
Extra for travel to the field, about	100.00	"

Total \$ 1750.00 "



June 24, 1913

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Less -

Six (6) months house rent	\$ 125.00	
Assistant four (4) months	30.00	
Travel	45.00	+
Practice school	50.00	
Total		\$ 250.00
Net total		1500.00

Supplies -

Books and magazines	20.00	
Charts and supplies of the Educational Department	50.00	
Typewriter	80.00	
Total		150.00

(75.) TEMPORARY RESIDENCE OF THE EDUCATIONAL SECRETARY.

At an informal meeting of the Senate June 20th, 1913, the following minute was passed:

RESOLVED, that the Secretary communicate with R. J. Davidson re the possibility of securing one of the houses of the F. F. M. A. inside the city as the residence of Mr. E. W. Wallace during the coming year. +

RESOLVED, that this be adopted as a minute of this session.

(76.) RESOLUTION OF WELCOME TO MR. E. W. WALLACE.

RESOLVED, that we extend to Mr. E. W. Wallace a very hearty welcome on his return to West China to take up the duties of Educational Secretary of the West China Educational Union, and to assist in the Educational Department of the University, to which position he has lately been appointed by the Board of Governors and further that we express our pleasure that a man with his training and experience could be found to assume the responsibility of this most important work.

(77.) RESOLUTION OF APPRECIATION TO THE BOARD OF GOVERNORS.

RESOLVED, that we express to the Board of Governors our appreciation of the efforts they have made to advance the interests of the University by the appointment of an Educational Secretary, who we hope along with the two representatives, appointed by the Executive ~~of~~ of the Committee on Primary and Secondary Education, and the two representatives appointed by the Senate will be able to link up the Primary and Secondary schools in such a way that they shall supply a large student body for the University. We are particularly pleased with their choice of Mr. E. W. Wallace as Educational Secretary and feel that his appointment is most opportune since it is very essential at this time of change in China to have one man devote much of his time to this important field of work. +

The Senate adjourned to meet at the call of the Secretary.

(Sgd.) P. M. Bayne.

0170

Chengtu, July 12, 1913.

The Senate met at the home of P. M. Bayne.

The following members were present:- O. L. Kilborn, D. S. Dye, G. B. Neumann, J. L. Stewart, R. L. Simkin, P. M. Bayne.

Visitors Present:- J. Yost.

(78.) THE COMMITTEE APPOINTED TO CONSIDER "INCORPORATION OF THE UNIVERSITY" REPORTS.

The Committee appointed to consider "Incorporation of the University in some foreign country" reported that they had entered into correspondence with almost all the mission universities and colleges in China and find that the majority and these the most progressive of the colleges, are incorporated abroad almost if not all in the United States. One institution thinks there is little gained but the majority are of the opinion that there is decided advantage.

(1.) at home in securing funds as greater confidence is secured.

(2.) on the field where Chinese students are honored by a foreign degree. One of the colleges in replying assures us that it will be ready to suspend its foreign degree conferring rights as soon as the Chinese government recognizes its degrees.

In keeping then with the consensus of opinion elsewhere and our experience we would recommend that the Board of Governors seek incorporation for the University and if this must be confined to one country then preferably the United States under the Regents of the University of the State of New York.

RESOLVED, that this report be adopted.

(79.) MEDICAL COLLEGE FEES.

RESOLVED, that the fees for the Medical College shall be -

Board - \$20.00 Mexican per year.  
Tuition - \$80.00 Mexican per year, paid in advance at the commencement of each term.

(80.) PURCHASE OF BOOKS.

The Library Committee recommends that an appropriation of \$105.00 be made for the purchase of books as follows:-

Medical Department	-	\$ 40.00
Biological	"	22.00
Physical	"	25.00
Mathematical	"	10.00
History	"	8.00

RESOLVED, that we adopt this report.

July 12, 1913

(80.) PURCHASE OF PROPERTY.

The purchase of Property Committee beg to report the purchase of the SU property immediately to the east and adjoining the C. M. M. containing according to the old deed now in our possession eighty and more or according to the present measurement eighty five Chinese acres (about Fourteen 14 English acres). The purchase price was eighty taels per acre. Therefore the total purchase price was six thousand eight hundred Taels (6,800 Tls), or \$9577.53 Mexican. To this must be added later the cost of registration. The property has already been turned over to us, but the rice crop is to belong to the former owner. He is also to pay this year's taxes. x

In proceeding with the purchase of this property after receiving the recent cablegram from the Secretary of the Board of Governors advising us to postpone negotiations, the Committee for itself and on behalf of the Senate which unanimously sanctioned the proceeding, feel that a clear statement should be given as to the urgency of the step taken. They would point out in the first place the difficulty of the purchase of property in China at any time by foreigners, especially if it is known that certain pieces and none others are wanted. To this in this instance was added the difficulty that the property adjoining us belonged to school organizations, wealthy gentry or old official associations of other provinces, all quite independent so far as need of money is concerned complicated by numbers and varying interests and formerly of the classes most prejudiced against the foreigner. They would point out in the second place the difficulty in China if negotiations have once been begun for the purchase of property through middlemen of refusing to accept, if conditions are satisfactory as the middlemen are inclined to accept it as not keeping faith, and the seller as a loss of face. Both of which make it a much more expensive and difficult matter to again open negotiations. They would point out in the third place that these properties have been under negotiations for the past five or more years, that it seemed quite impossible to secure them during the old Manchu Dynasty, and that sale of to others at any time for commercial purposes would not only permanently prevent their purchase by us, but greatly affect the desirability of the site already purchased. \*

For these then and other reasons the Committee felt that the purchase should be made now when price and popular opinion are both favorable to us. They would further urge that the Board of Governors endorse proceeding with the purchase of the remainder of the land necessary to complete the fifty acres recommended. Just now the foreigners and the Christian religion are in favor but popular opinion is a very fluctuating thing in China and a return of prejudice may again preclude the possibility of purchase at any price.

RESOLVED, that we adopt the report of the Committee on the Purchase of Property.

(81.) DEEDS OF PROPERTY LATELY PURCHASED.

RESOLVED, that O. L. Kilborn be authorized to have the deeds of property lately purchased stamped. +



July 12, 1913

(82.) BOUNDARY STONES FOR THE NEW PROPERTY.

RESOLVED, that the Committee on the Purchase of  
Property be requested to erect boundary stones for all the  
property purchased. \*

The Senate adjourned to meet at the call of the  
Secretary.

(Sgd.) P. M. Bayne.

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July 31st, 1913.

The Senate met at the home of J. L. Stewart.

The following members were present:- O. L. Kilborn, N. E. Bowles, R. L. Simkin, R. J. Davidson, G. B. Neumann, D. S. Dye, J. L. Stewart, P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

(84.) RENTED HOUSE FOR THE EDUCATIONAL SECRETARY.

A communication was received from R. J. Davidson saying that it was possible to rent No. 2 F. F. M. A. for the use of the Educational Secretary.

RESOLVED, that the above mentioned house be rented for eighteen (18) months starting from July 1st, 1913.

(85.) VICE-PRESIDENT'S REPORT.

RESOLVED, that the report of the Vice President be adopted as read.

(86.) MIDDLE SCHOOL ESTIMATES.

If the Board of Governors is prepared to take the responsibility of including the Union Middle School in the Union University Scheme,

RESOLVED, that the following estimates be presented:-

(1.) Site	\$ 5,000.00 Gold.
(2.) Drainage	1,500.00 Gold.
(3.) Buildings, including teaching Rooms, Laboratories, assembly Room, residences for Chinese teachers	20,000.00 Gold.
(4.) Equipment	2,000.00 Gold.
<hr/>	
Total	\$28,500.00 Gold.

The Senate suggests that this might be provided in three or four equal annual instalments since the money would not be all required at the commencement of building operations.

The Senate has prepared the following letter to be sent to the Board of Governors along with the minutes.

Report to Board of Governors

Chengtu, Szechwan, West China.

July 31, 1913.

To the Officers and Members,  
of the Board of Governors,  
Of the West China Union University.

Gentlemen:-

Though but one term has elapsed since the re-opening of University classes, subsequent upon the Revolution, we have felt it well to again present a report that you may have any information it may contain before you for consideration this autumn.

SENATE.

Since last report the Senate has held some seventeen meetings. The following have constituted its members and officers:-

Representatives of Participating Missions:-

A.B.D.M.S.	D. S. Dye, H. J. Openshaw.
C.M.M.	O. L. Kilborn, N. E. Bowles.
F.F.M.A.	R. J. Davidson, E. W. Sawdon.
M.E.M.	J. Beech, H. L. Canright.

Representatives of University Faculty:-

P. M. Bayne, D. S. Dye, A. E. Johns, G. B. Neumann,  
J. L. Stewart.

Officers of the Senate:-

Chairman -	O. L. Kilborn.
Secretary -	P. M. Bayne.
Treasurer -	G. B. Neumann.
Registrar -	D. S. Dye.
Vice-President -	J. L. Stewart.

Chinese Advisers:-

In addition, the following Chinese advisers have been requested to meet with us:-

Mr. Shao,	Provincial Judge,
Mr. Fuh,	Speaker of the Provincial Assembly.
Mr. Shen,	Ex-Commissioner of Education.

These gentlemen have been invited partly with the purpose of getting the Chinese authorities more in sympathy with our propaganda, but more especially for the real help they can afford us in rightly interpreting the present needs

0175



Report of Vice-President  
to Board of Governors  
July 31, 1913

of their people and proper methods of approach. They have very willingly accepted our invitations and their counsel has been much appreciated. We trust that this step will meet with your approval and that we may feel free to co-opt others as time progresses.

#### CHURCH MISSIONARY SOCIETY.

Following upon encouraging assurances from their home authorities, the Church Missionary Society have approached the Senate, looking toward entering the union by possibly founding a hostel adjacent to the union site and providing one or more instructors. This has been viewed with general favor by us, and our recommendation duly forwarded you. In the meantime, we have requested one of the C.M.S. to meet with us, this with the hope that the wider union may be more speedily consummated by mutual sympathy and understanding.

#### MR. ROWNTREE'S VISIT.

Mr. Rowntree's (the University Architect) visit to us was the occasion of much pleasure and profit. It is a great source of satisfaction to the Senate to see long cherished hopes of suitable plans for laying out of site and permanent buildings taking tangible form. We sincerely trust that no delay will be incurred in carrying out the recommendations which Mr. Rowntree was entrusted to present to your body.

#### FACULTY.

The Faculty, since our re-opening of classes has consisted of the following:-

P. M. Bayne	Biology.
J. Beech	Religious Instruction
D. S. Dye	Physics.
A. E. Johns	Mathematics
G. B. Neumann	History.
R. L. Simkin	English
J. L. Stewart	Psychology.
C. H. Loh	Chinese Language and Literature.

Our efficiency in teaching has been necessarily much affected by the absence of so many of our staff on furlough. To this has been added the unfortunate illness for the greater part of the term of Messrs. Beech and Johns. We are happy to report that both of these gentlemen are making a good recovery, and prospects are correspondingly brighter for next term. Such exigencies however emphasize the need of an adequate staff if we are to be ready for emergencies.

#### REOPENING.

It was a happy day for us and we are assured equally

July 31, 1913

so for our students when we assembled on February 21st after the Chinese new year, to re-open the University classes. With two exceptions our old students have all returned. These two are still absent, one being engaged in teaching English and Mathematics in the Paoning Middle School, the other holding an official connection with the Provincial Arsenal. Both have expressed repeatedly their intention to return as soon as circumstances permit.

#### ATTENDANCE.

We are pleased to report an increase in attendance. We have now a total enrollment of eighteen as follows:-

Juniors 5.                  Sophomores 2.                  Freshmen 11.

By Missions thus:-

A.B.F.M.S. 4.          C.M.M. 3.          F.F.M.A. 2.          and M.E.M. 9.

#### STUDIES.

The second year being but two in number, their work has been for economy in teaching, taken by adjustment with the first and third years. Thus we have had but two classes. The freshman year have taken:-

<u>Subjects.</u>	<u>Hours Weekly</u>	<u>Subjects</u>	<u>Hours Weekly.</u>
Chinese Language & Literature	3.	English	5.
Religious Instruction	2.	Mathematics	2.
History	2.	Psychology	2.
Physics	4.	Biology	4.
Total .....			24.

The Junior class has taken much the same course (in some cases the classes being combined) save that the subjects have been more advanced and that those looking toward teaching as their life's work have been recommended to specialize in Physics and Mathematics, and those desiring to enter the Christian ministry to specialize in History and Philosophy.

#### STANDING.

All have passed the term test examinations satisfactorily with but one exception. Six averaged over eighty per cent. As to conduct we have had no cause for discipline, and have found each apparently willing and anxious to uphold the good name of the institution. With one exception each of the eighteen is a Christian and we have reason to believe sincere in his profession. The forced fashion of combining the different years into the same classes has however been unsatisfactory both to teachers and students, and we cannot but hope that a more adequate staff and one more permanent in its appointment will



Report of Vice-President  
to Bd. of Governors  
July 31, 1913

soon be with us. This need of a more adequate staff is rendered all the more imperative by Government regulations just issued.

#### NEW GOVERNMENT STANDARDS.

According to these, the University course is divided into the following seven Colleges or Schools:-

Arts, Science, Law, Commerce, Agriculture, Medicine, Industries.

No institution will be recognized as a University which does not establish two or more of these. In fact the minimum requirement is for the first two, namely, Arts and Science. These of course it has been our constant hope to establish, and also to add a College of Medicine.

#### TIME REQUIREMENTS.

For the completion of the courses as laid down for any of the Colleges, a term of six or seven years is required. That is, after graduation from the Middle Schools a student must continue three years in a University Preparatory School, completing certain general or minor subjects. After this, he must spend three years (or four in the case of Medicine) in the University proper, pursuing the major or special subjects required for his course.

#### UNIVERSITY PREPARATORY COURSE:

The three years Preparatory Course is in outline as follows:-

College of Arts	College of Science	College of Medicine.
1. Two foreign languages.	1. do.	1. do. one German.
2. Chinese Lan & Literature	2. do.	2. do.
3. History	3. Mathematics	3. Latin.
4. General Law	4. Physics	4. Mathematics.
5. " Economics	5. Chemistry	5 Physics.
6. Logic	6. Geology	6. Chemistry.
7. Ethics & Psychology	7. Botany & Zoology	7. Botany & Zoology
or Mathematics & Physics	or Surveying.	

This outline will serve to show the variety of subjects to be taught during the three preparatory years. This is much more significant when the three years of the University Course proper is considered.

#### UNIVERSITY DEPARTMENTS.

Each School is naturally divided into several departments. These are as follows:-



Report of Vice President  
to Board of Governors  
July 31, 1913

School of Arts:- (four departments)

1. Modern Languages, including Chinese, English, French,  
German, etc.,
2. Philosophy.
3. History.
4. Geography.

To these we would wish to add two departments, namely:-

5. Education.
6. Religious Knowledge.

School of Science: (nine departments)

1. Mathematics.
2. Astronomy.
3. Theoretical Physics,
4. Experimental Physics
5. Chemistry.
6. Botany.
7. Zoology
8. Geology
9. Mining Engineering.

School of Medicine: (two departments)

1. Medicine & Surgery
2. Pharmacy.

PRESENT STAFF.

Some of these departments may possibly be combined for the present. This is true of Theoretical and Experimental Physics, Botany and Zoology, and perhaps also of Geology and Geography, Mathematics and Astronomy. If so, by a calculation of one man to a department, we may with our present staff be able to teach the required subjects so far as the Schools of Arts and Science are concerned with the exception of two departments, namely, that of Modern Languages and Mining Engineering.

TWO MEN WANTED.

For the first of these an appeal has already been presented to you and we trust some one may by this time be appointed ready to sail this autumn. He should, as pointed out, be able to teach French and German at least and be able to a reasonable extent to speak these languages. The second should be a graduate in Mining Engineering and be able to teach the following:-

1. Mining.
2. Metallurgy,
3. Ore Dressing,
4. Assaying.
5. Mineralogy,
6. Geology,
7. Mine Surveying.

Such a man should be sent at once, as by the time he is prepared for work almost three years must elapse.

MEDICAL STAFF.

A statement as to our needs for the medical staff has already been forwarded. Though it may be possible to open next year with three or four teachers, yet it is felt that these should speedily be increased to at least eight.

Report of Vice President  
to Bd of Governors  
July 31, 1913

TOTAL STAFF.

This would bring the total staff required for the three colleges of Arts, Science and Medicine up to a total of about twenty men, that is, if the C.M.S. join the union - an average of about four men to each Mission. This may seem a large demand when it is remembered that we have so far but eighteen students, but we are assured that there will be no lack of the latter ~~if~~ <sup>#</sup> we can convince them that we are ready to give a thorough course in the Schools and Departments we have established. Until we can demonstrate this our position, growth and influence, must remain ~~open~~ <sup>open</sup> to criticism and unfavorable comparison with other native and foreign institutions in China and abroad.

We would also beg to say that these men ~~are~~ carrying on other work having a wide influence in their respective missions and throughout the Province. With them rests the responsibility for:-

1. The Union Middle School.
2. The Union Theological College.
3. Most of the Junior and Senior Primary Schools of the City and District.
4. The Executive work of the West China Christian Educational Union.
5. A large share in the Evangelistic and Medical work of Chengtu and District.
6. Membership on Provincial Committees such as Advisory Board, Church Union, etc.,
7. A probable Union Language School for New Missionaries on the U.U. site.
8. Financial agents for the Missions, Secretaries, Treasurers, Editors, Builders.

We add this lest the misconception might prevail that the ~~time~~ <sup>time</sup> of twenty men is asked for to teach about as many students.

IMPROVEMENTS, BUILDINGS AND GROUNDS.

During the term the buildings and grounds, purchase of property and other committees have been steadily pushing forward their work. An experiment has been made by building a large tunnel drain to the north ~~of~~ the north and south road, where the general drainage system enters the river. Trees have been ~~set~~ <sup>planted</sup> out along some of the main roads and ditches deepened.

The C.M.M. has foundations down for three new houses, and work begun on the construction of two. The foundations for their college building are completed and one of their college dormitories has the brick work finished. The M.F.M. has the foundations down for their college and much material collected. The A.B.F.M.S. and the F.F.M.A. have also material collected and are letting contracts for more.



Report of Vice President  
to Board of Governors  
July 31, 1913

PROPERTY PURCHASED.

Following upon the advice of the Board of Governors that an additional fifty acres be purchased for site, and further inquiries as to price and possibility of purchase, the Senate began anew upon certain desirable properties in the vicinity. Those familiar with the situation here, know that these properties have been under consideration for the past five years or more. Under the old Manchu rule it seemed quite impossible to secure them as they were the property of school organizations, wealthy gentry, official guilds of other provinces, etc. Under these early days of the Republic however the foreigner and the Christian religion seem much more in favor and the purchase of property possible. Despite, therefore, the cable largely qualifying your instructions as to purchase, it was the unanimous conviction of the Senate and others here, that we should proceed with negotiations, or again risk greatly increased prices and another prohibitive phase of public opinion.

We have to report then the acquisition of the Hwa-Yang Hsien School Endowment land, (about seven acres English, over half of which will probably be required by the C.M.M.); and of the Su property immediately to the east of the C.M.M., containing about fourteen acres English for the Union Site. We trust this may meet with your endorsement, and that the remaining property necessary to complete the proposed site may be purchased now while both people and price seem favorable.

MIDDLE SCHOOL.

Experience here and elsewhere in Mission Colleges in China goes to show that the best source of supply for students must be our own Mission Middle Schools. To this end we are seeking to bring those in the West into, if possible, an even more intimate relation than that which at present obtains under the Educational Union. Upon this we hope to report to you in due course.

In regard to the Union Middle School here in Chengtu, we feel this intimate relation even more urgent, especially as it is under the control of the same personnel as the College, and moreover is needed as a practice field for the Normal and Educational Departments of our University scheme. Site, also School and Dormitory Buildings for this work are urgently needed as it has already outgrown the temporary accommodation and these buildings are becoming dilapidated and unsatisfactory.

Briefly then we would urge as our present and pressing needs:-

1. The consideration of the relation of the Chengtu Union Middle School to the Union University Scheme.
2. The providing us with an adequate and permanent staff of instructors by sending:-



Report of Vice President  
to Bd. of Governors  
July 31, 1913

- (a) An instructor for Modern Languages,
- (b) An instructor in Mining Engineering.
- (c) Urging upon the Missions the releasing of one or more experienced medical men each for a medical staff.

3. The endorsement of the Senate in its recent purchases of property, and permission to complete the remaining purchase (necessary to complete the proposed fifty acres) while price and popular opinion are favorable.

4. The releasing of sufficient funds for the purchase of material, and the immediate erection of at least (a) the home for the Educational Secretary, and (b) the Administration Building. This latter as recommended might for some time be used for Normal and other teaching purposes.

5. With this comes naturally the appeal for a builder who can, if possible, commence building operations this winter.

These five things are we feel of primary importance, and would respectfully urge them upon your body for immediate and definite action.

With deep gratitude to God for the men of vision and power He has raised up to form our Board of Governors, and with grateful acknowledgment of your continued sympathy and patience with us as we feel our way slowly forward in the midst of many complex and perplexing circumstances, we remain,

On behalf of the Union University Senate,

Yours respectfully,

Sgd. J. L. STEWART?

Vice-President.

Chengtu, Aug. 7, 1913.

The Senate met at the home of P. M. Bayne.

The following members of Senate were present:- O. L. Kilborn,  
J. L. Stewart, R. J. Davidson, R. L. Simkin, D. S. Dye, G. B. Neumann,  
H. L. Canright, P. M. Bayne.

The Senate adjourned after discussing the Government University Course of Study in relation to ours.

- (1) Numbers of years in the Preparatory & Special Courses.
- (2) Number of Departments likely to be taught.
- (3) Whether there shall be any Pass Subjects such as Religious Instruction, English and Chinese in the Special Courses.

(Sgd.) P. M. Bayne.

Chongtu, August 31, 1913.

Dear Sirs:-

We write to ask your special attention to the requests which we have forwarded to you relative to the future of the Union Middle School in Chongtu, and to urge the importance of providing permanent buildings for its accommodation at the earliest possible date.

Our resolutions have stated how closely the Middle School is related to the University, in that the Faculty of the latter is also the staff of the former, so that while at present under nominally two governing bodies the personnel of both is practically the same, and we therefore see great advantages in the Middle School being under the control of the Board of Governors of the University.

When the union of the Middle Schools took place about five years ago only very temporary buildings were erected on the University site, for the continuance of their work. Today these buildings are in a most unsatisfactory condition and are quite unworthy of the work to be done in them. It has therefore become a pressing necessity that permanent quarters be provided.

While the Missions concerned may be able to find dormitory rooms for their Middle School students in some of their College buildings for some time to come, there is no similar teaching provision available.

The Provincial Educational Authorities have just recognized our Middle School on the same conditions as those under complete Chinese control, and we fear, when close inspection takes place, serious objection may be raised unless we are prepared to make better accommodation.

Experience has proved to us that it takes considerable time in this country to obtain suitable sites and to erect buildings. If we had at the present moment your sanction to proceed, and the necessary funds at hand, it would probably be at least two years before the premises could be occupied, and to judge by the progress made in regard to the University buildings, even longer time might be required. It is therefore evident that there is no time to be lost, if any permanent accommodation can be ready within three or four years.

Besides which, the University is at present largely dependent upon this Middle School for its students. And if the number of our graduates to go up for further study is to be sufficient, we ought to enlarge the accommodation, which now only admits about one hundred students. With an efficient staff of foreign and Chinese teachers, and given Government recognition, and with more settled political conditions, there is no reason why the number of Middle School students should not be greatly increased, but with the present buildings this would be impossible.



August 31, 1913

The Missions have already committed themselves to this scheme of Union and as only temporary accommodation has been provided, it is but a question of WHEN and WHAT WAY the funds should be supplied for making it permanent.

We ask you to give this whole matter the most careful attention you can and hope that either through grants from the Mission Boards or through funds obtained by the Board of Governors, we may be able next year to begin to make provision for permanent buildings.

(87.) ABSTRACT OF MINUTES AND LETTER TO THE BOARD OF GOVERNORS.

RESOLVED, that the abstract of minutes and the explanatory letter be adopted as read.

(88.) SUGGESTED ADDITIONS TO THE SENATE.

In addition to those already approved #71 Minutes of the Board of Governors, October 11, 1912.

RESOLVED, that we recommend to the Board of Governors that the following members of the Faculty be approved as members of the Senate:- J. Beech, A. E. Johns, H. T. Silcock, J. Taylor, H. D. Robertson, C. R. Carscallen.

(Sgd.) P. M. Bayne.

## Transfer of Property. -

#2 M. E. M. are willing to sell the S-W corner of their property to the University. x

## Purchase of Property. -

#3 Hwa Yang Hsien Endowment land has been purchased.  
#58 Difficulties in the purchase of property.  
#83 Purchase of Su property - 14 English acres.

## University Builder. -

#54 Necessity of having a practical builder.  
#56 M. E. M. requested to consider the scheme of re-  
leasing H. L. Canright to superintend University  
building. x

## Meeting with representatives of the Commissioner of Education. -

#11 Two representatives discussed the Educational Union  
and saw the University property.

## Proposed relation with the Chi Ch'uan Hsieh T'ang. -

#45 Four proposals were discussed.

## Government registration of Mission schools. -

#15 R. J. Davidson reported that it might be possible. x

## Additional Men. -

#31 Immediate need of a man for the Department of Modern  
Languages. x

## Medical College. -

#6 Three recommendations from the C. M. M.  
#79 Fees.

## Amendment of Constitution. -

#8 Receipt of a notice of motion Feb. 10, 1913.

## Finance Committee -

#29 Budget  
Property - - - - - \$ 32,000.00 Gold. x  
Buildings - - - - - 18,000.00 plus the  
cost of Normal Medical & Chemical Bldg.  
Capital and Current  
Expense 1915-1917 - \$ 6,000.00

Transfer of Property. -

#2 M. E. M. are willing to sell the S-W corner of their property to the University. x

Purchase of Property. -

#3 Hwa Yang Hsien Endowment land has been purchased.  
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University Builder. -

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cost of Normal Medical & Chemical Bldg.  
Capital and Current  
Expense 1915-1917 - \$ 6,000.00



Release of Funds. - #2 - Abstract of Meetings of Senate - to accompany letter of August 31, 1913

#49 To build Administration Building and Library.

#50 To use the China Emergency Appeal Committee's grant for the Administration and Library Buildings, until the Normal Building was commenced.

#65 To release \$1,000.00 on account to purchase material for University House No. 1. x

Foreign Furnishings for University Buildings. -

#64 suggest that the University Architect might purchase.

Church Missionary Society and University.-

#71 Suggestions made whereby it might be possible for the C. M. S. to enter the University scheme.

Union in Educational work in Chungking.

#68 Senate sympathetic towards such union.

#69 Committee appointed.

#73 Committee reports but the Senate takes no action.

Relation of University and Middle School. -

#10 Committee appointed.

#36 Report of Committee.

#42 Mr. Rowntree to make suggestions re the plans of the M. S. in case the Board agrees to assume responsibility for the carrying of the M. S. scheme.

Incorporation of the University. -

#24 Committee appointed.

#33 Standing of graduates in home universities.

#78 Report of Committee.

Chinese Advisers. -

#43 Discussion of Architecture.

Chengtu, September 26, 1913.

The Senate met at the home of P. M. Bayne.

The following members of Senate were present:- G. L. Kilborn, R. J. Davidson, J. L. Stewart, D. S. Dye, E. W. Wallace, J. Beech, R. L. Simkin, G. B. Neumann, P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

(89) COURSE OF STUDY.

RESOLVED, that the course of study be duplicated in English, and translated into Chinese, and that arrangements be made to discuss the latter with our Chinese Advisers.

(90) PURCHASE OF LAND.

RESOLVED, that we record the receipt of the following cable from the Board of Governors.

"Board authorizes purchase fifty acres \$22,000 half on demand quarter four and six months." Shore.

The Board was informed by minute 81 of July 12, 1913, of the purchase of the Su property about 14 English acres at a cost of \$9577.53 Mexican. Negotiations are proceeding for the purchase of further property.

(91) MONEY FOR LAND PURCHASE.

RESOLVED, that we authorize the Treasurer to draw on the Treasurer of the Board of Governors for \$11,000 Gold for land purchase.

(92) LOSS IN EXCHANGE.

Owing to the difficulty in selling cheques on Shanghai,

RESOLVED, that the Treasurer be authorized to pay the loss in exchange in the purchase of property, and that such loss be considered as part of the purchase price of property.

(93) Y. M. C. A.

RESOLVED, that G. B. Neumann be requested to take steps to organize a branch of the Y. M. C. A. in connection with the University.

(94) NORMAL SCHOOL INSTRUCTION.

RESOLVED, that Normal work for men of whatever grade carried on in connection with the Middle School or the University shall be under the direction of the Senate.

The Senate adjourned. (Sgd.) P. M. Bayne.



Chengtu, October 16, 1913.

The Senate met at the home of J. L. Stewart.

The following members of Senate were present:- O. L. Kilborn, J. Beech, R. L. Simkin, R. J. Davidson, G. B. Neumann, D. S. Dye, E. W. Wallace, H. L. Canright, J. Yost, P. M. Bayne.

After prayer the minutes were read and adopted.

Correspondence was read from Dr. Shore and E. W. Wallace.

(95) SENATE'S NOMINATION FOR PRESIDENT.

We have learned with regret that the Board of Governors has not succeeded in finding the kind of man we designated for the Presidency. We adhere to the former idea concerning the Presidency and we trust that the Board of Governors will not abandon this ideal,

(1) Because we need the advice and direction here on the field of a man, who has had experience at home and is thoroughly conversant with present day educational movements, in order that the organizations of the University in its initial stages may follow lines well tested by experience.

(2) We believe that the institution needs at home such a representative head that his very name and personality will win men to the support of the University, for it must be admitted that the only criterion of judgment that many will have of the institution will be found in the character and personality of the man who represents it.

(3) We are proceeding on the assumption that a large proportion of such a representative's time would necessarily be spent at home in securing friends and financial support for the institution and inasmuch as our numbers are limited and as the men here on the field have all consecrated their lives to work amongst the Chinese it of course follows that we should not take one from our own number unless no other provision can be made.

However, in compliance with your wish that we make a nomination we are unanimous in presenting the name of Dr. J. Beech.

(96) PURCHASE OF MATERIAL COMMITTEE.

RESOLVED, that a committee of three including the Treasurer be elected with power to sell cheques and purchase materials for building.

RESOLVED, that Dr. Beech, R. L. Simkin, and G. B. Neumann constitute this committee.

(97) ADJOURNMENT.

RESOLVED, that when we adjourn it be to meet next Tuesday, Oct. 21st at a place to be decided by the Secretary.

(98) REPORT OF NORMAL SCHOOL AND CURRICULUM.

RESOLVED, that we tentatively receive the report of E. W. Wallace



October 16, 1913

the Normal School and curriculum, and authorize him to make the necessary announcement.

(99) PRESIDENT'S REPORT TO THE EDUCATIONAL CONFERENCE.

RESOLVED, that G. B. Neumann and J. L. Stewart be a committee to revise the report of the Vice President for presentation to the Educational meeting.

(Sgd.) P. M. Bayne.

Chengtu, Oct. 31st, 1913

The Senate met at the home of P. M. Bayne.

The following members of Senate were present:- O. L. Kilborn, N. E. Bowles, G. B. Neumann, H. L. Canright, R. L. Simkin, D. S. Dye, J. L. Stewart, P. M. Bayne.

After prayer the minutes of the last meeting were read and adopted.

(100) AMENDMENT TO THE CONSTITUTION.

RESOLVED, that we adopt the proposed amendment of the Constitution Sec. 5 Par. B. so that the sentence shall read,

"The Board of Governors shall have power to add to its membership a number of persons not exceeding twice the number of organizations participating."

(101) REPORT OF VICE-PRESIDENT TO THE EDUCATIONAL CONFERENCE.

RESOLVED, that the 1913 report of the Vice President to the Educational Conference be adopted.

(102) NOMINATING OF PRESIDENT.

RESOLVED, that the preamble to the nomination of the President from amongst those on the field be adopted and inserted in its proper place in the minutes of the last meeting.

(103) POSSIBLE SITE OF THE UNION LANGUAGE SCHOOL.

In view of the possible establishment of a Union Language School in the near future,

RESOLVED, that O. L. Kilborn be a committee to get information as to the renting or possible purchase of the College of Classics, which property is contiguous to the property of the A. B. F. M. U.

(104) NOTICE OF MOTION.

J. L. Stewart gave notice of motion that at the next meeting of the Senate he would propose the following.

"That a Union Language School be started as a Department of the Union University."

(Sgd.) P. M. Bayne.

Chengtu, Nov. 6, 1913.

The Senate met at the home of R. L. Simkin.

The following members of Senate were present:- O. L. Kilborn, G. B. Neumann, J. Beech, J. L. Stewart, E. W. Wallace, R. L. Simkin, D. S. Dye, and P. M. Bayne.

After prayer the minutes of the previous meeting were read and adopted.

(104) REPORT OF COMMITTEE ON THE PURCHASE OF THE COLLEGE OF CLASSICS.

O. L. Kilborn reported that one of the owners of the Classical College was out of the city and hence nothing could be done at present re the purchase of the above mentioned institution.

(105) PURCHASE OF THE HO PROPERTY.

RESOLVED, that the purchase of the Ho property be left entirely in the hands of J. Beech.

(106) COMMENCEMENT OF THE SCHOOL YEAR.

RESOLVED, that the school year shall commence Sept. 1st, according to government regulations.

(107) PROPOSED SITE OF THE BRITISH AND FOREIGN BIBLE SOCIETY DEPOT.

W. N. Ferguson, Chengtu agent of the B. F. B. S. addressed the Senate expressing a desire on the part of the B. F. B. S. to obtain a site for a depot of approximately one English acre contiguous to or part of the University site.

RESOLVED, that the Buildings and Grounds Committee confer with W. N. Ferguson re the securing of a site for a depot for the B. F. B. S.

(108) DEPARTMENT OF RELIGIOUS AND SOCIAL SERVICE.

RESOLVED, that the question of adding a course of Religious and Social Service be referred to the Faculty to report at next meeting.

(109) PRINTING OF PROSPECTUS.

RESOLVED, that the Prospectus as presented be handed over to the Faculty to be edited and published.

(110) MR. DYE'S FURLOUGH.

RESOLVED, that we recommend to the A. B. D. M. U. that D. S. Dye take his furlough in 1914 and 1915.

(111) UNION LANGUAGE SCHOOL.

RESOLVED, that the Senate take steps to commence instruction in the Union Language School next Spring and ask for the Approval of the Board of Governors.



November 6, 1913

- 2 -

(112) UNION LANGUAGE SCHOOL COMMITTEE.

RESOLVED, that O. L. Kilborn, R. J. Davidson and J. Beech and P. M. Bayne be a committee to take steps to organize a Union Language School.

(113) EXPENSES OF THE CELEBRATION OF THE RECOGNITION OF THE REPUBLIC

RESOLVED, that the expenses incurred in connection with the celebration on the occasion of the recognition of the Republic be charged to current expenses.

(114) INSTRUCTION IN CHEMISTRY.

RESOLVED, that the appointment of an instructor in Chemistry be left to the Faculty with power to act.

The Senate adjourned.

(Sgd.) P. M. Bayne.

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C o p y.  
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Chengtu, Dec. 4th, 1913.

The Senate met at the home of P. M. Bayne.

The following members of Senate were present:- O. L. Kilborn, E. W. Wallace, G. B. Neumann, J. L. Stewart, J. Beech, R. L. Simkin, P. M. Bayne.

After prayer the Minutes of the last meeting were read and adopted.

(132) FOREIGN SCHOLARSHIP.

Inasmuch as we are firmly convinced that it would greatly add to the interests of China to have the best of our graduates receive a foreign education, and inasmuch as the hope of such an education would bring to us a large number of the best students,

RESOLVED that we ask the Board of Governors to appropriate \$3,000.00 yearly to provide for a Foreign Scholarship.

Such a scheme is not a new one. Institutions such as Boone College of Wu-Chang have adopted a similar policy to provide for preachers, assistant instructors in all subjects, principals of Middle Schools and Colleges. Formerly the Central Government made provision for sending the best students in each province to study abroad, but lately only those students in each province of the China Hwa College, Peking, enjoy this privilege. The Provincial Government here had adopted this policy, but at present the scheme is in abeyance on account of the lack of means. Now would be an excellent opportunity for us to send the best graduates of a Christian institution abroad for further study.

It is hoped that the scholarship would be awarded on the basis of character, intellectual attainment, athletics, leadership and social adaptability.

In case \$3,000.00 could not be appropriated it might be possible to appropriate \$1,000.00 for each year, and provide such a scholarship every three years.

(133) ADVISERS.

RESOLVED that Ho Pu Shan be one of the Advisers for 1914.

(134) APPROPRIATION FOR BOOKS FOR THE EDUCATIONAL SECRETARY.

RESOLVED that the appropriation of \$20.00 Gold for books for the Educational Secretary be increased to \$50.00

Sgd. P. M. Bayne.

Chengtu, Dec. 11th, 1913.

The Senate met at the home of J. L. Stewart.

The following members of the Senate were present:- O. L. Kilborn, H. J. Canright, G. B. Neumann, J. Beech, E. W. Wallace, J. L. Stewart, P. M. Bayne, R. J. Davidson, R. L. Simkin.

After prayer the Minutes of the previous meeting were read.

RESOLVED to re-consider Minute 132.

RESOLVED to lay Minute 132 on the table.

(135) CHINESE PRINCIPAL OF THE MIDDLE SCHOOL.

RESOLVED that the Principal of the Middle School shall be a Christian.

RESOLVED that we ask R. J. Davidson to communicate with Mr. Yang, now at Ta Chien Lu asking him, (1) if he would be free to accept the Principalship of and teach in the Middle School; (2) when he would be here; (3) if he would consider \$1200.00 a year.

(136) ITEMS TO BE PRESENTED TO THE VARIOUS COUNCILS.

RESOLVED that G. B. Neumann and the Secretary be a committee to prepare those items that should be presented to the next annual Councils.

(137) CHINESE ADVISERS.

RESOLVED that Shen Wen Mei and Shen U Peh be invited to be Advisers for 1914.

(138) BUDGET FOR 1913.

RESOLVED that the Treasurer be requested to draw on the Treasurer of the Board of Governors for the 1913 Budget which has not as yet been received.

Sgd. P. M. Bayne.

Chengtu, December 18th, 1913.

The Senate met at the home of G. B. Neumann.

The following members of Senate were present:-  
O. L. Kilborn, R. J. Davidson, H. L. Canright, J. L. Stewart,  
R. L. Simkin, J. Beech, G. B. Neumann, E. W. Wallace and  
P. M. Bayne.

139. NORMAL SCHOOL REPORT.

RESOLVED that the Normal School Report as presented  
by E. W. Wallace be adopted, and that the following be the  
representatives to their respective Missions to secure Normal  
students:-

C.M.M. - O. L. Kilborn; F.F.M.A. - H.T. Silcock;  
M.E.M. - J.W. Yost; C.M.S. - J.L. Stewart; A.B.F.M.U. -  
H. Openshaw.

140. CLOSING EXERCISES.

RESOLVED that R. J. Davidson and E. W. Wallace be  
the speakers at the graduating exercises of the Preparatory  
Course.

141. STUDENTS FOR THE UNIVERSITY SPECIAL COURSE.

RESOLVED that we are of the opinion that the four  
M.E.M. students now ready to enter the Special University  
Course be requested to return next year.

142. SHANGHAI CHEQUES.

RESOLVED that we make a contract with Mr. Stone  
to sell Shanghai cheques at par to the amount of \$2,000.00  
Silver per mos.

143. HOUSING OF STUDENTS' FAMILIES.

RESOLVED that we do not consider it advisable for  
the families of students to live on the University campus,  
or at least not in close proximity to the University centres.

Sgd. P. M. Bayne.



Chengtu, Dec. 22nd, 1914.

The Senate met at the home of R. M. Bayne.

The following members of Senate were present:-  
O. L. Kilborn, G. B. Neumann, J. Beech, J. L. Stewart,  
A. E. Johns, R. L. Simkin, R. M. Bayne.

144. ITEMS TO BE PRESENTED TO THE VARIOUS COUNCILS.

RESOLVED that the secretary make four copies of the minutes to be presented to the various missions for action.

X 145. AUDITORS.

RESOLVED that we nominate A. E. Crutcher and J. W. Yost as auditors, subject to the approval of the Board of Governors.

X 146. SECURING OF BONDS.

RESOLVED that the Secretary enter into correspondence with Guarantee Insurance companies re the securing of bonds for the Treasurer.

147. PROGRAMME FOR 1914.

RESOLVED that J. L. Stewart and J. Beech be a committee to give an outline of next year's programme.

X 148. CHINESE PRINCIPAL OF THE MIDDLE SCHOOL.

If Mr. Yang accept the Principalship of the Middle School, RESOLVED that

- X (1) we offer him \$1200.00 Silver per year.
- X (2) he shall give his entire time to the work of the school.
- (3) he shall teach not more than three hours per day.
- X (4) he shall have an assistant, whose salary shall not exceed \$200.00 Silver per year.
- (5) he shall find his own house.
- (6) he shall be Chien Hsioh and Principal.

149. COMMITTEE TO ENGAGE TEACHERS.

RESOLVED that J. Beech, R. J. Davidson and R. M. Bayne be a committee to engage a principal and the teachers of the Middle School and a Chinese teacher for the University.

150. HAND-BALL COURT.

RESOLVED that the cost of the hand-ball court be charged to the University account.

Y 151. HOUSING OF MR. RICKER.

RESOLVED that J. L. Stewart write through the Secretary

December 22, 1913

to J. Taylor asking him if there is any possibility of Mr. Ricker securing part of the Baptist House.

152. J. T. ROBERTSON'S HOUSE.

RESOLVED that the Building and Ground's Committee confer with J. A. T. Robertson of the Technical College re the rental of three Chinese acres on which he shall build a temporary house.

153. PUBLICITY COMMITTEE'S REPORT.

RESOLVED that (1) we adhere to the practice of the past year and enroll students from any of our four mission territories in the college of the mission from whose territory they come;

(2) Each of our Missions or mission colleges be requested to co-operate in and as far as possible to be responsible for properly advertising and extending the influence of the University in their territory;

(3) The advertising in sections outside of our respective territories be left to the Publicity Committee;

(4) That students from these divisions be enrolled equally in the several dormitories but in accordance with their preference as far as possible.

Sgd. P. M. Bayne.