

275 4358

UBCHEA ARCHIVES
COLLEGE FILES
RG 11

WCUU
Administrative
Temporary Board of Management -
Minutes 1908-1911

2

7

5

4

3

5

8

0001

ABSTD.

WEST CHINA UNION UNIVERSITY.

8/10/09 R. J. Davidson

26267

TEMPORARY BOARD OF MANAGEMENT.

SELECTION OF MINUTES.

1908

Oct 30. The committee on Purchase of Property state that there still remain small portions of land which are necessary in order to rectify the boundary of the Central plot, and we recommend that these be purchased when obtainable.

Dec 16 Resolved:-

That at the request of those in charge of the Middle Schools it is decided the Temporary Board of Management have control of the federation of the Chentu Missions Middle Schools.

That the Missions uniting in Middle School work shall jointly provide temporary accommodation for teaching purposes, and that these premises be at the disposal of the University.

Further that each Mission arrange for the boarding of its own students.

We were informed of the possibility of a College for Woman being established by one or more Missionary Societies, in the neighbourhood of the University, and of the prospect of its being in some way connected with the same.

H.L.Canright and R.J.Davidson were appointed a Committee to make enquiries on the subject and report to a later meeting.

Dec 18 R.J.Davidson and H.T.Hodgkin brought in the following statement and resolution, which were adopted:-

In response to the suggestion of the Board of Education held in November last, that the three Middle Schools in Chentu should federate, this to take effect immediately

0002

after next Chinese New Year, the C.M.M. and M.E.M. have decided to unite their Middle Schools, for teaching purposes. It is expected that the F.F.M.A. will also join in this arrangement.

In order to carry out this decision, it is proposed that the three Middle Schools referred to, be removed to the University site ; - that temporary teaching accommodation be provided on the Central Section; - and that each Mission shall make arrangements elsewhere, for the accommodation of the students and teachers.

The principle of conducting educational work of a lower grade than that of a University, on the University site, whether in Middle Schools as proposed, or temporarily in the Colleges, has been carefully considered by us, and we are decidedly of opinion that some educational work of this character is essential, during at least the initial stages of the University.

Resolved therefore ; -

That we make arrangements for the location of the proposed Temporary buildings required for the Middle Schools.

Resolved that the Secretary, when sending these Minutes to the A.B.M.U. urge them to unite in this Middle School work.

1909
March
6.

Whereas the Canadian Methodist Mission have asked to purchase property Section D, we appoint H.L.Canright, E.J.Carson, O.L.Kilborn and R.J.Davidson a Committee to proceed at once to try and purchase a piece of land east of "C", for the University, similar in size to that of one of the original plots, and that in the event of our succeeding in doing so, we sell either that plot or plot "D" to the C.M.M.

The committee to report on the subject within the next ten days.

0003

1909. Resolved : -
 March That we sell "D" Section to the Canadian Methodist Mission.
 18

Report is made that the property east of the Canadian Mission,
 section can be obtained at Taels 90 per Chinese acre.

Resolved ; -

That we instruct the committee appointed for the purpose
 to proceed with negotiations in reference to the purchase
 of the property east of the Canadian Methodist Mission,
 but that the final purchase be not made without further
 instructions.

March Resolved ; -
 23. That we adopt the Matriculation Course amended as follow : -

MATRICULATION. COURSE M.

1. Chinese Language.
2. Mathematics.
3. English. (Grammar, Composition, & Conversation.)
4. History.
5. General and Physical Geography.
6. Religious Knowledge ^{or} ~~and~~ Ethics.
- 7.
8. Three of the following Sciences: -
- 9.

Sciences.	Languages.
Elementary Chemistry	Greek
" Physics	Latin
" Physiology	French
" Botany	Japanese
	German.

or two Sciences and one of the above Languages.

That the standard required for Matriculation be that of
 Graduation in the same subjects in the Middle Schools
 or the Educational Union.

0004

1909.

April
8.

In reply to questions, Dr. Burton made a statement, outlining the history and purpose of his present visit to West China.

Resolved:-

That we proceed with the consideration of the Constitution for one hour.

That paragraphs 2 & 3 under Section 8 b, the words be revised, substituting for them, "All members of the Faculty having the rank of (Professors ?)

The method and period of appointment, and the duties of the President were considered, and it was suggested a new paragraph be substituted for 8 c, embodying the idea that the President shall be appointed by the concurrent action of the Joint Commission and the Senate.

The proposal to have a Vice-president was also considered.

Attention was directed to the 2nd paragraph of Section 11, and to Section 5.

No definite decision was arrived at on these points.

The following report of the Buildings and Grounds Committee was presented:-

That in order that the scheme of college Buildings may be referred to the Joint Commission, this committee recommends the postponement of the erection of permanent buildings other than residences.

Resolved : -

That the Report be adopted.

That in view of the postponement of the erection of our permanent College buildings, we proceed to the erection of Temporary buildings for Teaching purposes, and that we ask the Buildings and Grounds Committee to draw up Plans and Estimates for the same.

0005

In view of the fact that the accommodation in our present Middle School is inadequate, resolved that we ask the Committee on Buildings and Grounds to prepare estimates and plans for additional teaching rooms.

That we ask the Joint Commission to secure an interview with Dr Burton on his return to America, and discuss with him the entire scheme of the West China Union University, with special reference to constitution and Plans for Grounds and Buildings, both Temporary and permanent.

1909.

April. Resolved:-

9th. That we discuss the nature and requirements of the buildings to be erected on the University site.

That until such time as we can form some definite idea of their size and nature, we should make provision temporarily for the teaching of the Sciences in the several College buildings.

And we would further suggest, that the Boards, in making out their plans for College buildings, keep in view this fact, viz. that the Laboratory accommodation in each building is only temporary, and these rooms may ultimately be required for other purposes.

That we recommend that each ~~XXXXXX~~ College provide only one laboratory, and that the four laboratories be approximately of the same size; each being planned to accommodate a class of forty students at a time.

We recommend that there be no less than four class rooms in each College.

It is suggested that in building the colleges the cross or partition walls be not structural.

The greater part of this session was occupied in listening to most helpful suggestions from Dr. Burton and Professor Chamber-

0006

lain, relating to the Constitution and the Curriculum of the University.

1909.

May 9. A letter from Bishop Cassels to the Secretary, asking for information regarding the conditions of entrance into the Union University, was read.

Resolved:-

That the Secretary be instructed to send to Bishop Cassels a copy of the Constitution, so far as at present revised, together with other information respecting the progress of the plans for the establishment of the University.

Also to express to Bishop Cassels our pleasure at the prospect of another body entering the Union.

And to state that we would welcome the Anglican Church on the same basis as the other Missions now in the Union.

Resolved:-

That instruction in the following subjects be offered next year, for the First year University Course.

1. Chinese Language.
2. English.
3. Mathematics.
4. History.
5. Religious knowledge.
6. One of the following Sciences:-
Chemistry, Physics, Botany, Geology, Zoology.
7. Any one of the following subjects:-
Logic, Economics, Japanese.

That we decide that the University shall offer the following Courses of Study.

- | | |
|-----------------------|---------------|
| 1. General Arts. | 2. Science. |
| 3. Political Science. | 4. Education. |

0007

1909

May.13. Resolved:-

That we recommend the Missions interested in the University to take steps to make the present Union Middle School a permanent institution.

May 20. Resolved:-

That the Constitution and By-laws as now amended be adopted.

That we instruct the secretary to print 500 copies of the Constitution as now revised, with By-laws appended.

June 10. A Report, as follows, was brought in by the committee appointed to consult with the Women's Missions in the city, in regard to the establishment of an institution of a College grade for women.

Some suggestions relative to Women's Educational Work in the city of Chengtu.

A. CO-EDUCATION.

The time does not seem to be ripe for the starting of such work.

B. A NORMAL SCHOOL.

The first step to be taken at the present time in the advancement of Women's Educational work seems to be the establishment of a Normal School. The time is fully ripe for this. It should be a Union institution.

C. SITE OF THE ABOVE.

To rent premises in the city might be possible as a temporary experiment, but does not seem to us at all advisable. The right plan we think would rather be to purchase a site, about a mile from the University site, and build temporary premises.

0008

D. OBJECTIVE.

The object clearly before us in this scheme is the development of higher education for women on broader lines, and such a Normal School might lead to : -

- (1) The development of that school into a College for Women affiliated to the University; or
- (2) The establishment of a Union College for Women in immediate proximity to the University site, and working closely in connection with the University.

1909.

June 17. The Report relative to Women's Educational work, recorded at the last meeting of the Board has now been adopted.

Resolved:-

That in view of the report from the committee appointed to meet with representatives of the Women's Boards, this Board advises the said Missions to purchase property about a mile from the University site, and to defer the question of property in the immediate vicinity.

Resolved:-

That this Board, having at various times given much attention to the provision of an adequate staff of teachers for the University, and being more particularly convinced of the need of a larger staff than is at present in prospect, and of more men who can give their whole time to University teaching, for a period of years, without the interruption thereto caused by the appointment to other work, by the Mission which they serve, or the uncertainty caused by their possible appointment thereto,

hereby calls the attention of the Joint Commission to the problem referred to, and to the importance, for the carrying ^{on} of ~~an efficient~~ thoroughly efficient University of a large permanent element of the staff.

Moreover that we ask the Joint Commission to consider, at as early a date as possible, the raising of funds for the purpose of sending out men direct for University work, who need not be attached to any one Mission, but who shall come out as missionaries, no less than those who are already in the field.

We also ask the Joint Commission to represent to the participating missions the importance of making their appointments to the University, of a more permanent nature than is usually the case with ordinary mission appointments.

1909.

June 17. This Board appreciating the extreme difficulty of the problems with which it, in common with other educational bodies in China, is faced at the present time, has heard with peculiar satisfaction of the possibility of Professor Sadler paying a visit to China, and more particularly Sz Chwan, with the idea of studying these problems and contributing towards their solution.

It is the earnest hope of the Board that such a visit may be possible within the next few years, and they would assure Professor Sadler of the warm welcome which would be given to him here, in the event of his being able to carry out this plan. The Board is convinced that such a visit would be ^{of} far-reaching service, both to our own school and University work, and to the cause of education throughout China.

That, whereas there is a possibility of Professor Sadler of Manchester University paying a visit to West China, in the interests of education, and whereas it is evident that such a visit would be most helpful, and opportune at the present time :-

Resolved that we request the Joint Commission to do all in their power to further this end, and also to consider

possibility of associating some American educationalist with Professor Sadler in the work, in the event of his being able to undertake the journey.

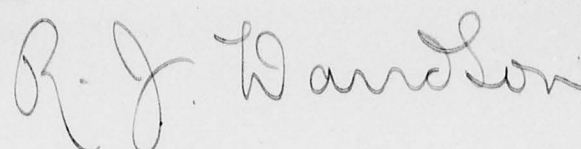
1909.

June 17. Resolved:-

That the report of the committee appointed to prepare a list of Chemical and Physical Apparatus required for the University, together with their estimate for the same, be adopted.

That this Board asks the secretary to write to the Joint Commission requesting the appropriating of \$800 (gold) for the provision of chemical and Physical apparatus and Chemicals, for commencing University work next year.

Signed



Secretary.

2
7
5
4
3
5
8

0011

6/29/09 Joseph Taylor = 25938
Copy. of Minutes of Temporary Board of Management.
ABST'D.
West China Union University

Chentse. March, 4. 1909.

Present. C. R. Carscallen, E. J. Carson, C. L. Kilborn, J. Taylor
H. D. Robertson, H. J. Hodgkin, H. J. Silcock, J. W. Yort,
R. J. Davidson, P. M. Payne.

Visitors. - Mr Shore, Mr Bennett. (C. M. M.).

The minutes of the last meeting were adopted.

Letters and communications as follows were received & read.

A letter from Mr Huntington of the Baptist Missionary
Union, relating to the Constitution of the University.

A letter from H. J. Spenshaw requesting that the buildings
on the Baptist Mission property be appraised.

A communication from A. R. Davidson referring to a
gymnasium for the University.

A minute and proposed resolutions from the Friends'
Mission.

Resolution of the C. M. M. Council referring to Women's
Colleges.

Resolved:- That the name of Joseph Taylor be substituted for
for that of Dr Canright, on the committee for
appraising of buildings on the University site, and
that we ask the committee to consult with the
missions upon whose property the said buildings
are situated, and report as soon as possible.

Resolved:- that we reconsider the resolution of our last meeting
referring to the purchase of property for the establishment
of an institution for the higher education of women
adjacent to the University site.

Resolved; that the above resolution be laid on the table.

Resolved; that the Chair nominate a committee to prepare a statement elaborating the suggestions made in the resolutions of October last, regarding the information to be laid before Dr Burton. This committee is requested to report at an early date to the Board.

Resolved:- That there be a clear statement that the Middle School is only temporarily located on the University site, until such time as the University is in working order, and that we aim ultimately to have the Middle School elsewhere quite distinct from the University.

Adjourned, to meet on Saturday next the 6th March at 10 o'clock.

Temporary Board of Management.

Chenuta. 6 March. 1909

Present:- H. L. Canright, E. J. Carson, C. R. Carscallen,
R. J. Davidson, H. J. Hodgskin, P. M. Bayne, J. W. Jett,
J. Taylor, H. J. Pilcock. H. A. Robertson.

Visitor. Mr Bennett.

Correction of minutes:-

Moved by H. A. Robertson and seconded by C. R. Carscallen:-
That the resolution as drawn up by H. J. Pilcock be considered
as the resolution which was laid on the table at our last
meeting, namely:-

We ask that no mission at work in West China should
initiate work either on the University grounds or in its immediate
vicinity, without previously informing the Temporary Board of
Management.

whereas the Canadian Methodist Mission has asked to
purchase property "D" we appoint H. L. Canright, E. J. Carson,
O. L. Kilborn, and R. J. Davidson a committee to proceed at
once to try to purchase a piece of land east of "C" for the
University, similar in size to that of one of the original
plots, and that in the event of our succeeding in doing so,
we sell either that or plot "D" to the C. M. M.

The committee to report on the subject within the next ten
days.

Resolved; That the Union agrees to purchase the field between
the present Central plot and the Friends and Methodist-
episcopal portions.

Resolved; That the resolution laid on the table at the last
meeting be now taken from the table.

after discussion, the following motion was substituted for the above:-

That we, as the Temporary Board of Management of the Union University, ask the representatives of the missions concerned, wherever possible, to inform the Board of any plans their missions may have for carrying on of work, either on, or contiguous to the present University site.

Adjourned to meet on Thursday next, 11 March, at 2 o'clock.

th
11 March / 09

Present. H. L. Canright, C. R. Carscallen, E. J. Carson, R. J. Davidson,
H. J. Hodgkin, O. L. Kilborn, H. J. Lilcock, J. Taylor, J. W. Ford.

A report was presented by the Building and Grounds Committee.

Resolved:- That we adopt the following recommendations of the Building and Grounds Committee:-

That the Union close its rental account with last autumn, and that the whole of last year's rental, including that of the Central H.S., be divided equally among the four missions.

That each mission assume responsibility for the rent and care of its own section of the property.

That no rice be grown on the University grounds.

That where any tenant wishes to raise an autumn crop, rent, such as can be arranged, be charged for the whole year.

The Building and Grounds Committee referred the location of the residence of the Friends Mission to the Temporary Board of Management for consideration.

Resolved:- That we approve of the location and plans of the first house of the Friends Mission, with the understanding that the second house be placed in symmetrical relationship to the first; and that the back of the second house does not look towards the north and south road.

That the name of Joseph Taylor be added to the General Purposes Committee.

That we sell the house on the north of the "E" property to the Baptist Mission for Tels 100.

That we offer the house on the south of Section "E" for sale at the price of Tels 160.

That we offer the houses on section "B" for sale at the price of Tels 350.

That the General Purposes Committee be directed to commence the east and west road as soon as possible, and that the ditch to the north of the road be built so as to drain the western part of the property.

That the western irrigation ditch be diverted into the ditch south of section "B".

That the portion of the Hwa Yang ditch, which runs between section "D" and the Hwa Yang School Endowment land be continued to the south ditch of the east and west road.

Further that the ditch to the south of the road be so made as to carry the water from the Hwa Yang irrigation ditch at a high level to rejoin said ditch at the east of the Central plot. That the marks on the bridge marked "D 4" on the map be the center of the road.

March 18, 1909.

Present. H. L. Canright, C. R. Carscallen, E. J. Cress, R. J. Davidson, A. J. Hodgkin, O. L. Kilborn, H. D. Robertson, H. T. Sulcock, J. Taylor, J. W. Yost.

Resolved:- That we sell section "D" to the Canadian Methodist Mission.

A report is made that the property east of the Canadian Methodist Mission section can be obtained at Tels 90 per Chinese acre.

Resolved that we instruct the committee appointed for

the purpose to proceed with negotiations in reference to the purchase of the property east of the Canadian Methodist Mission, but that the final purchase be not made without further instructions.

That we request the Treasurer to present a quarterly statement of accounts, and that he bring me to the next meeting of this Board.

That the Committee in charge of negotiations for purchase of property east of the Canadian Methodist Mission be instructed to obtain full information with reference to the property owned by the two "Hu" guild adjacent to the Union site.

That we adjourn to meet on Saturday next, the 20th, at 1 o'clock, at Mr Carson's house, to consider the Constitution of the University.

March 20, 1909.

Present H. L. Canright, C. R. Carscadden, E. J. Carson, E. J. Davidson,
H. J. Hodgskin, O. L. Lilburn, H. D. Robertson, J. Taylor.

The minutes of the last meeting were read and confirmed.

Resolved:- In view of information laid before us, regarding the advisability of having the Union University entered upon the Roll of the Local "Inan" (Hundred, or Township organization) be it resolved that the Treasurer is authorized to pay to the right authorities the necessary fees for such registrations, providing that these do not exceed \$25.00.

That the name of the University be:-

The West China Union University.

The Constitution of the Union University as revised by the Committee of this Board, has been considered, and some proposed alterations have been adopted; the same are filed with the minutes herewith.

Resolved, that we adjourn to meet on Tuesday next 23rd March, at the home of C. R. Carscadden, at Nine thirty, A. M.

March 23, 1909.

Present; - C. R. Carscallen, E. J. Carson, R. J. Davidson, C. L. Wilson,
H. D. Robinson, J. Taylor.

Minutes of last meeting were read and confirmed.

Resolved; - that the report of the Committee appointed to
prepare a curriculum be taken from the table.

The report of the Committee was then read.

Resolved; that we adopt the matriculation course specified
as follows.

Matriculation Course A.

- 1 Chinese Language.
 - 2 Mathematics
 - 3 English (Grammar, Composition, and Conversation.)
 - 4 History
 - 5 General and Physical Geography.
 - 6 Religious knowledge and ethics
 - 7
 - 8 Three of the following sciences
 - Elementary Chemistry
 - Physics
 - Physiology
 - Botany.
- | | |
|--|------------|
| | Languages. |
| | Greek. |
| | Latin |
| | French |
| | German |
| | Japanese. |

Or two sciences and one of the above named languages.

That the standard required for matriculation be that of
graduation in the same subjects in the middle schools of
the Educational Union.

Further consideration was given to the proposed constitution
and paragraphs 7, 8, 9, + 10 were adopted.

ABST'D.

Temporary Board of Management.

May 6. 1909.

Present. H. L. Cairright, C. R. Cresswell, E. J. Carson, R. J. Davidson,
H. J. Hodgkin, H. D. Robertson, J. Taylor, I. Williams,
J. W. Jost.

The minutes of last meeting have been read and confirmed.

A letter from Bishop Cassels to the secretary, asking for information regarding the conditions of entrance into The Union University, was read.

Resolved:-

That the secretary be instructed to send to Bishop Cassels a copy of the Constitution, so far as at present revised, together with other information respecting the progress of the plans for the establishment of the University. Also to express to Bishop Cassels our pleasure at the prospect of another body entering the Union. And to state that we would welcome the Anglican Church on the same basis as the other missions now in the Union.

Resolved That Dr Cairright be asked to consult with one or two Chinese directors, in reference to the courses in Chinese literature, language, and history, in the University, and report as soon as possible.

That instruction in the following subjects be offered next year, for the first year University course.

(1) Chinese language; (2) English; (3) Mathematics.

(2)

(4) History; (5) Religious Knowledge; (6) one of the following sciences:- Chemistry; Physics, Botany, Geology, Zoology.

(7) any one of the following subjects:- Logic, Economics, Japanese.

It is understood that no more than six different subjects shall be taught in any one term.

That the following be appointed as examiners of me to suggest syllabus and teachers in subjects of the first year, for next year's university work.

Chinese language. H. L. Canright

English.

J. Taylor.

Mathematics.

J. W. Yost.

History.

R. J. Carson.

Religious Knowledge. R. J. Davidson.

Chemistry.

R. Williams.

Physics.

J. W. Yost.

Botany.

H. T. Pilcock.

Geology.

J. Beek.

Zoology.

P. A. Bayne.

Logic.

C. R. Carscallen.

Japanese.

H. J. Hodgkin.

Economics

H. D. Robertson.

That we decide that the University shall offer the following courses of study.

1 General Arts.

2 Science

3 Political Science

4 Education.

That we request the following to prepare a course of study in the undermentioned subjects in the University curriculum, the course to follow cover four years:-

- I General Arts J. Taylor, C. R. Carscallen, H. T. Silcock.
- II Science J. W. J. J. R. J. Davidson, E. Williams,
P. A. Bayne.
- III Political Science, I. J. Carson, H. D. Robertson, J. B. Newman
and History.
- IV Education. J. Beech, H. T. Silcock, H. T. Hodgkin.

Adjourned to meet at the Call of the Chair.

May 20, 1909.

Present. J. Beech, E. J. Cress, R. J. Davidson, H. J. Lillock
H. L. Canright, G. B. Neuman, E. Williams, J. M. Post.

The minutes of the last meeting were read and confirmed.

Resolved: That we adopt the recommendation of the New York Conference, that no college shall duplicate the work of the University, and that this be embodied in the Constitution.

That changes in the By-laws can be made only by a two-third majority of the Senate and the approval of the Joint Commission. Notice of proposed changes must be given in writing one month prior to the date of voting.

That the Constitution and By-laws as now amended be adopted.

That we instruct the secretary to print 500 copies of the Constitution as now revised, with By-laws appended.

Report is made by the Committee appointed to consider the subject, that Japanese be not offered in the University Curriculum next year, but a teacher can be obtained if required. We accept this report.

The Botany committee reports that it is impracticable to offer a course of lectures in this department next year. This report is accepted.

The Zoology committee reports that a course of study has been prepared, but suggests that this subject be deferred until the year after next.

This report is also accepted.

Resolved:-

That the first year of the following report, as brought in by the Committee to prepare a course of study in English, be adopted:-

Suggested Course in English for first year in College.

I Rhetoric,

- (1) sentence analysis; a study of simple + compound sentences as found in specimens of good English prose.
- (2) prescribed reading; reading of prose selections from travel and history.
- (3) theme writing; the student to write on subjects assigned to him and also to select his own topics.

II Composition

- (1) Lectures on narration, description, and exposition.
- (2) prescribed reading from standard authors.
- (3) Theme writing; this is an advance on that in section one, and calls for a longer theme and consultation with the instructor.

III Conversation and letter writing

IV Old Testament studies.

three hours a week.

Suggested course in English for second year in College.

I Argumentation.

practice in argumentative composition, and required brief-drawing.

II Argumentation. Continued, with frequent personal discussion with the teacher.

III Public speaking and conversation.

IV Studies in the epistles of Paul.

three hours a week.

Teacher suggested Joseph Taylor

Resolved:-

That we refer the report from the Committee on Religious Knowledge back to the Committee with the request that a course be prepared to cover four years, with special reference to the first year.

That the report of the Committee to prepare a course in history for the first year be adopted as a tentative one.

Teacher recommended, - S. J. Larson.

That the following course in Economics, presented by the Committee appointed to prepare one, be adopted:-

Course in Economics, first year, University work.

Organization of Commerce and Industry.

a. Historical. Primitive life, origin and growth of state, village community, geographical basis of trade, markets, growth of trade and industries.

7
b Survey of present day commerce and industries.

The situation, climate, and resources of the countries of the world together with their commercial and industrial development to date, the leading trade routes, distribution of the leading industries, including their relation to supply of labor and raw material, the markets of the world.

Teacher not suggested.

Course in History. First year.

Origins of civilization in Asia and around the Mediterranean sea.

- 1 Definition, scope and sources of history.
- 2 Physiography of Asia, Europe and Africa in its relation to history of above regions.
- 3 Ethnology of early races in these regions.
- 4 Development of the religions. Social and political and industrial life in countries of Asia and in the Mediterranean nations with a detailed study of the history of China to the end of the later Han dynasty, and of Rome to the reign of Augustus.

Resolved:- That the report on chemistry be accepted, and

Mr E. Williams be asked to take the subject.
Moved That we adjourn next Thursday, the 27th May, at the University Hall, at the house of E. J. Carson.

Chemistry: First year University.

First Term

Chemistry I. B.

Advanced Quantitative
Experiments to cover
Chemistry I.

Second Term

Chemistry II

3 h. + 10 Introduction to Qualitative
analysis & Elementary Organic
Chemistry.

May 27, 1909.

Present. R. M. Bayne, C. R. Corseallan, E. J. Carson, H. T. Hodgkin,
E. Williams, J. W. Jost, R. J. Davidson.

Minutes of last meeting read, and, with some corrections,
were adopted.

Resolved:— That the ditch north of the east and west road
be widened, more particularly where the soil is sandy,
and that several dams be built in its course, in
view of the danger of the sides being carried away by the
swiftness of the current. And that C. R. Corseallan, R. J.
Davidson, and J. W. Jost be appointed a committee
to carry this into effect.

The report from the committee on mathematics was
read, and referred back for further attention.

Report of the proposed course of Physics for the first
year was adopted as follows:—

University General Physics.

First year.

1. Properties of matter, 2. Mechanics, heat.

Three or four hours per week laboratory work.

One or two hours per week of lectures or recitations.

9

An elementary course in Magnetism and Electricity will be offered to students who have not elected the same in the Middle School.

The following course of study in Religious Knowledge was read and adopted.

Union University.
Religious Knowledge.

Proposed Instructor. Rev. C. R. Carscallen.

First Year Course of study.

- 1 God as revealed to early peoples.
- 2 God as revealed in the prophets of Israel.
- 3 God as revealed in Christ.
- 4 God as revealed in Christian institutions.

Adjourned to meet on Thursday next, June 3rd. R. J. Davidson.

TEMPORARY BOARD OF MANAGEMENT.

10 JUNE 1909.

Present:- C.R.Carscallen, E.J.Carson, R.J.Davidson, H.T.Hodgkin,
J.Taylor, E.Williams, J.W.Yost.
G.Hartwell.

The minutes of ~~last~~ meeting were read and confirmed.

Resolved:-

That Mr.Yost be requested to obtain the standard required for graduation from the Chungking Middle Schools.

That we ask Dr.Hodgkin to make enquiries regarding Chinese Teachers, who can teach Western subjects suitable for the Middle School.

That the Middle School committee be requested to consider, and bring in a report with reference to, the first year University students undertaking teaching in the Middle School.

A report, as follows, (on separate sheet) was brought in by the committee appointed to consult with the Women's Missions in the city, in regard to the establishment of an institution of a College grade for women.

Having been informed of the possibility of Professor Sadler visiting China in the interests of educational work, resolved that we ask Dr.Hodgkin to frame a resolution expressing our views on the subject.

Adjourned to meet at Dr.Hodgkin's house, next Thursday, 17 June.

TEMPORARY BOARD OF MANAGEMENT.

17 June 1909.

Present ; - R.M.Bayne, C.R.Carscallen, E.J.Carson, R.J.Davidson,
H.T.Hodgkin, H.T.Silcock, H.D.Robertson, J.Taylor,
E.Williams, J.W.Yost.

The Minutes of last meeting were read and confirmed.

The following report from the Committee appointed to draw up a resolution regarding the proposed visit of Professor Sadler was brought in and adopted:-

1. This Board, appreciating the extreme difficulty of the problems with which it, in common with other educational bodies, in China, is faced at the present time, has heard with peculiar satisfaction of the possibility of Professor Sadler paying a visit to China, and more particularly to Sz Chwan, with the idea of studying these problems and contributing towards their solution.

It is the earnest hope of the Board that such a visit may be possible within the next few years, and they would assure Professor Sadler of the warm welcome which would be given to him here, in the event of his being able to carry out this plan. The Board is convinced that such a visit would be of far-reaching service both to our own school and University work, and to the cause of education throughout China.

2. That, whereas there is a possibility of Professor Sadler of Manchester University paying a visit to West China in the interests of education, and whereas it is evident that such a visit would be most helpful and opportune at the present time;-

Resolved that we request the Joint Commission to do all in their power to further this end, and also to consider the

possibility of associating some American educationalist with Professor Sadler in the work, in the event of his being able to undertake the journey.

The report relative to Women's Educational work, recording at the last meeting of the Board has now been adopted.

Resolved;-

That in view of the report from the committee appointed to meet with representatives of the Women's Boards, this Board advises the said missions to purchase property about a mile from the University site, and to defer the question of property in the immediate vicinity.

That we adopt the First Year of the following Mathematics University Course, and the proposal regarding Teachers.

UNIVERSITY MATHEMATICS.

FIRST YEAR. (a) COLLEGE ALGEBRA.

1. Binomial Theorem.
2. Choice.
3. Chance.
4. Variables and Limits.
5. Series, Convergent,- Divergent,-
and Recurring.
6. Theory of Numbers.
7. Determinants.
8. Theory of Equations.

- (b)
1. Logarithms.
 2. Plane Trigonometry.
 3. Spherical Trigonometry.
 4. Surveying.
 5. Mensuration of Surfaces and Solids.

- SECOND YEAR. (a) The Analytic Geometry of the Conic Sections.
(b) General Equation of the Second Degree.
(c) Calculus including part or all of the following:-
1. Differentiation,
2. Integration.
3. Maxima and Minima.
4. Differentials.
5. Partial derivatives.
6. Some Geometrical Applications.

Teacher. J.W.Yost. Assistant teacher. Mr.Yeh.

Resolved: -

That the following be the suggested course in Logic, first year.

The scope and method of Logic;
The nature of Deductive and Inductive Reasoning; and their
relation to each other.
The definition of terms;
The Laws of thought;
The forms of the judgment;
The syllogism;
The methods of inductive inquiry;
The detection and rectification of ambiguities in reasoning
and logical fallacies;
Exercises in logical problems are given, and from time
to time corrected.

That H.D.Robertson be Teacher for Political Science.

That the Secretary be requested to forward to Professor Sadler
a copy of the resolution passed at this meeting, respecting
a visit from him.

That the Secretary be requested to send to Mr.Sawdon the in-
formation he asks for, so far as it is obtainable, and to
further state in regard to a Three or Four Year's Course,
this question has not yet been fully decided. We will be
pleased to have his ideas further elaborated.

Resolved; -

That this Board, having at various times given much attention to the provision of an adequate staff of teachers for the University and being more particularly convinced of the need of a larger staff than is at present in prospect, and of more men who can give their whole time to University teaching for a period of years without the interruption thereto caused by the appointment to other work by the mission which they serve or the uncertainty caused by their possible appointment thereto,

hereby calls the attention of the Joint Commission to the problem referred to, and to the importance, for the carrying of a thoroughly efficient University of a large permanent element of the staff. Moreover that we ask the Joint Commission to consider at as early a date as possible the raising of funds for the purpose of sending out men direct for University work, who need not be attached to any one mission, but who shall come out as missionaries, no less than those who are already on the field.

We also ask the Joint Commission to represent to the participating missions the importance of making their appointments to the University of a more permanent nature than is usually the case with missionary appointments.

0032

A report was presented by the Buildings and Grounds Committee,
on Temporary Buildings for the Union.

Resolved;-

That the report be referred back to the said Committee.

The following Committee is appointed to prepare a Prospectus for
the University;-

E.J.Carson, J.Taylor, G.B.Neumann.

Resolved that the report of the Committee appointed to prepare a
list of Chemical and Physical Apparatus required for the
University, together with their estimate for the same, be
adopted.

This Board asks the secretary to write to the Joint Commission
requesting the appropriation of \$800 (gold) for the provision
of Chemical and Physical Apparatus and Chemicals, for
commencing University work next year.

Resolved:-

That we rent the unoccupied portion of the Central Plot.

That we adjourn to meet on the University site next Thursday,
June 24th.

0033

SOME SUGGESTIONS RELATIVE TO WOMEN'S EDUCATIONAL
WORK IN THE CITY OF CHENGDU.

A. CO-EDUCATION.

The time does not seem to be ripe for the starting of such work.

B. A NORMAL SCHOOL.

The first step to be taken at the present time in the advancement of Women's Education seems to be the establishment of a Normal School. The time is fully ripe for this. It should be a Union Institution.

C. SITE OF THE ABOVE.

To rent premises in the city might be possible as a temporary expedient, but does not seem to us at all advisable. The right plan we think would rather be to purchase a site, about a mile from the University site, and build temporary premises.

D. OBJECTIVE.

The objective clearly before us in this scheme is the development of higher education for women on broader lines, and such a Normal School might lead to :-

- (1) The development of that school into a College for Women affiliated to the University ; or
- (2) The establishment of ~~that~~ a Union College for Women in immediate proximity to the University site, and working closely in connection with the University.

TEMPORARY BOARD OF MANAGEMENT.

THURSDAY 24 JUNE 1903.

Present:- J. Beedi, C.A. Carscallon, R.J. Carson, R.J. Davidson,
H.B. Gilcock, J. Taylor, E. Williams, J.W. Test,
O.A. Barwell.

The proceedings of last meeting have been read and confirmed.

Resolved:-

That the name of E. Williams be added to the Committee on
Prospectus.

The accompanying Report ^{with} recommendation has been received from
the Buildings and Grounds Committee.

Resolved:-

That we adopt the same.

Whereas we have asked for the postponement of the erection of our
permanent College buildings, in order to unify the plans;
and whereas, under any circumstances it would be impossible
to complete them within three years;
and whereas we have students ready to undertake College work
next year; and whereas it would be a great misfortune to lose
these students whom we have brought up to this stage at the ex-
pense of much time, thought, and in some cases money,

Therefore resolved that we ask each board for a grant of \$400 (gold)
to erect temporary buildings for College work.

We further recommend that these temporary buildings be placed on the
Central plot.

These Minutes are approved.

Adjourned to the call of the Chair.

signed

R. J. Davidson
Secretary

0035

8/16/29 J. Taylor 7/2 26314

Estimates for the College and Middle School

ABST'D.

at Chentia.

I Middle School

apparatus for teaching Chemistry & Physics
Share in Middle School Buildings
One Chinese teacher

\$150, Mex.
500, " "
500, " "
\$ 1150

II College.

Share in temporary buildings
apparatus (this item already appropriated)

\$400 gold
200 "
\$ 600

III Common to both.

Dormitory
Jien Hsiok (or Proctor)
Galeman
Cook
Coolie

\$900 Mex.
150 "
115 "

Furniture for dormitory

- (1) Beds
- (2) Tables
- (3) Chairs
- (4) Hove
- (5) bowls, etc
- (6) lamps
- (7) oil.

60 "
\$ 1255

Total Mexican \$2375
" gold 600

Joseph Taylor.

26313, J. TAYLOR, Chentu, China.

Meetings of Temporary Board of Management:-

May 6:- Resolved That in answer to Bishop Cassel's letter Secy. be instructed to send him copy of Const. and to state that we would welcome the Anglican church on same basis as the other missions now in the union. Ask Dr. Canright to consult with one or two Chinese directors re courses in Chinese literature, language and history in the Univ. That instruction in following be offered next year for first year Univ. course:- Chinese language, English, Mathematics, History, Religious Knowledge; and one of the following sciences:- Chemistry, Physics, Botany, Geology, Zoology; also any one of the following subjects:- Logic, Economics, Japanese; is understood that no more than 6 different subjects shall be taught in any one term. That University shall offer following courses of study:- General Arts, Science, Political Science, Education.

May 20:- Resolved That we adopt recommendation of N. Y. Conf. that no college shall duplicate the work of the Univ., and that this be embodied in the Const. That Const. and By-laws as amended be adopted.

26313, J. TAYLOR (Cont.)

26313, Taylor -2.

Instruct Secy. to print 300 copies of the Const. as revised with By-laws appended.

Request made by Com. appointed to consider the subject that Japanese be not offered in the Univ. curriculum next year, but a teacher can be obtained if required. This report accepted.

Botany Com. reports it is impracticable to offer a course of lectures in this department next year. Report accepted.

Zoology Com. report that course of study has been prepared but suggest that this subject be deferred until year after next. Report accepted.

Adopt first year of report as brought in by Com. to prepare course of study in English:- I Rhetoric. II Composition. III Conversation and letter writing. IV Old Testament Studies. (3 hours a week).

Suggested course in English for 2nd year:- I. Argumentation. II. Argumentation continued. III. Public speaking and Conversation. IV. Studies in Paul's Epistles. (3 hours a week) Joseph Taylor suggested as teacher.

Refer report of Com. on Religious Knowledge back to them with request that four year's course be prepared with special reference to first yr.

Adopt as tentative one report of Com. on course in History for 1st yr.

Adopt course presented by Com. on Economics.

26313, J. TAYLOR (Cont.)

26313, Taylor -3.

Adopt report on Chemistry.

May 27 - Resolved:- That ditch north of east and west road be widened and that several dams be built.

Report from Com. on Mathematics referred back for further attention.

Report of proposed course of physics for first year adopted.

Adopt report of Course of study in Religious Knowledge.

June 10 - Mr. Yost requested to obtain standard required for graduation from Chungking middle sch.

Ask Dr. Hodgkin to make inquiries re Chinese teachers who can teach Western subjects suitable for the middle school.

That middle school committee be requested to consider and bring in report re first year Univ. students undertaking teaching in middle sch.

Report re establishment of institution for women of college grade brought in:- (a) time not yet ripe for starting of such work. (b)

First step should be establishment of Normal school; should be a union institution. (c) Should purchase site about mile from Univ. and build temporary premises. (d) Such a Normal sch. might lead to development of that sch. into a college for women affiliated with the Univ; the establishment of a union coll. for women in immediate proximity to Univ. site, and working closely in connection with Univ.

26313, J. TAYLOR (Cont.)

26313, Taylor -4.

Having been informed of possibility of Prof. Sadler visiting China resolved that we ask Dr. Hodgkin to frame a resolution expressing our views on educational work.

June 17:- Resolution re proposed visit of Prof. Sadler adopted. Request Joint Com. to do all in their power to further this visit and to consider possibility of associating some American educationalist with Prof. Sadler in the work.

That in view of report from Com. appointed to meet with representatives of the Women's Boards, this Board advises the said missions to purchase property about a mile from the Univ. site, and to defer question of property in the immediate vicinity.

Adopt first year of Mathematics Univ. course and the proposal re teachers.

Give suggested course in Logic for first year.

Re teachers:- Call attention of Joint Com. to this problem and ask that they consider raising of funds for purpose of sending out men direct for Univ. work, who need not be attached to any one mission, but who shall come out as missionaries; also that Joint Com. represent to participating missions importance of making their appointments to

26313, J. TAYLOR (Cont.)

26313, Taylor -5.

the Univ. of a more permanent nature than is usually the case with missionary appointments.

Refer back report of Building and Grounds Com. on Temporary Bldgs. for the Union.

Com. appointed to prepare prospectus for the Univ.

Adopt report of Com. appointed to prepare a list of Chemicals and Physical apparatus, together with estimate.

Request Secy. to write Joint Com. requesting approp. of \$800 (gold) for provision of Chemical and Physical Apparatus and Chemicals for commencing work next year.

That we rent unoccupied portion of Central Plot.

June 24 - Adopt report and recommendation of Bldg. and Grounds Com. Resolved that we ask each Board for a grant of \$400 (gold) to erect temporary bldgs. for college work. Further recommend that these temporary bldgs. be placed on the central plot.

"/10/11 J. E. E. Shore A 4484 (14)

V

TEMPORARY BOARD OF MANAGEMENT.

Sept. 8, 1910.

Present:-J. Taylor, H. T. Silcock, G. B. Neumann, H. D. Robertson,
E. Williams, J. Beech, W. H. Davidson, D. S. Dye,
J. L. Stewart, C. R. Carscallen.

The Minutes of previous meeting were read and approved.

Resolved to reconsider the minute of June 23rd. re the amount to be asked from each Mission to cover the estimated deficit in the current expense items of the 1911 Budget. The minute was re-adopted with the following addition:- "These grants have been asked for, for the purpose of estimates, but actual payments will be based on the number of students present in 1911".

The Board was informed that on the occasion of the death of Ieh Deh Min, the instructor in Mathematics in the University, the members of the Board resident in Chengtu, realizing the urgency of the matter and the inadvisability of waiting until a formal meeting of the Board should be called, had passed the following resolution:-

"In consideration of the death of Ieh Deh Min, and the absolute necessity of finding someone to take his place as instructor in Mathematics in the Union University and Middle School, resolved that we instruct our Secretary to write forthwith to Mr. W. E. Manley of Tsichow, and to Mr. J. W. Yost of Chungking, representing to them the critical nature of the case and earnestly requesting the immediate releasing of Mr. Ten or Mr. Shiap for the position, asking that they take steps to confer with each other to that end, and send us a reply at as early a date as possible."

Resolved that the Board approve of the action.

A communication from Columbia University was read regarding a pamphlet in Chinese which they were sending out, and the pamphlet was presented to the meeting.

Resolved that we instruct the Secretary to write requesting twenty more copies, which this Board will undertake to distribute.

Several communications from the Friends' Foreign Mission Association, and from Mr. G. B. Huntington, Secretary of the Joint Commission, acknowledging the receipt of minutes and communications from this Board, were read.

Resolved that we ask the Secretary to express to the Friends' Foreign Mission Association our hearty thanks for the great trouble they have taken on behalf of the Union University

-2-
TEMPORARY BOARD OF MANAGEMENT.

Sept. 8, 1910.

in arranging for the meeting of the Joint Commission.

Resolved that we request the Secretary to write to Mr. G. B. Huntington, expressing our high appreciation of the services he has rendered to our University as Secretary of the Provisional Joint Commission.

A communication from Mr. W. E. Manley, in reply to ours of the 30th ult, was read.

Resolved that D.S. Dye, J. Beech and J.L. Stewart be a Committee to investigate the question of providing for the teaching of Mathematics in the University for this term and for next year.

Resolved that the furniture necessary for the temporary buildings be charged to the Temporary Buildings Account.

D. S. Dye asked permission to purchase furniture for the Physics Department to the extent of \$10.00(Mex). This request was granted, and it was resolved to pay this item out of the Building Fund. X

Resolved that we ask the Friends' Foreign Mission Association at Chungking to forward our chemical supplies unless a sudden rise in the river make this inadvisable, and to insure them against partial loss.

The Building and Grounds Committee reported that they had bought stone slabs for the road over the Central Plot.

Resolved that we accept this Report.

Resolved that the Treasurer be authorized to pay the wages of a night watchman for the sixth and seventh Moons.

Resolved that we ask the Building and Grounds Committee to purchase a lawn mower, not exceeding \$25.00(Mex) in price, the item to be charged to the Current Expense Account, until some other provision be made. X

Resolved that the Finance Committee be asked to report to our next meeting the funds available for carrying out the work entrusted to the Building and Grounds Committee.

The meeting then adjourned.

(Sgd) C. R. Carscallen.

0040

TEMPORARY BOARD OF MANAGEMENT.

Thursday, Sept. 15th, 1910.

Present;- J. L. Stewart, J. Beech, J. Taylor, G. B. Neumann, H. D. Robertson,
R. L. Simkin, W. H. Davidson, E. Williams, D. S. Dye,
C. R. Carscallen.

The minutes of previous meeting were read and approved.

The Committee appointed to find out the amount of money at the disposal of this Board for the work of the Building and Grounds Committee presented a report which was referred back to the Committee.

The Committee appointed to make investigations regarding the teaching of Mathematics in the University brought in the following recommendation, which was adopted:

"Your Committee recommends that the University Algebra be taught in English this term, by Mr. Dye, and that next year Trigonometry be taught by a Chinese teacher, if such can be secured, to 1st and 2nd year students together".

A reply from Mr. J. W. Yost to our communication of 30th, ult, regarding the release of Mr. Den for teaching purposes in connection with the University Mathematics, was read.

A communication from Dr. H. T. Hodgkin, one of the Secretaries of the Board of Governors, was read.

Resolved that, in harmony with the suggestion of Dr. Hodgkin, the Chair appoint a Committee to prepare plans for a Science Hall which might be used for Medical education and in the training of teachers.

Resolved that, in harmony with the request of the Board of Governors, the Chair appoint a Committee to prepare an estimate of our financial needs, covering the various items of our plans for the next five years.

Resolved that we postpone further discussion of Dr. Hodgkin's letter, until the Minutes of the Board of Governors and the Constitution arrive.

The Committee appointed to ascertain the amount of money which is available for the use of the Building and Grounds Committee, reported as follows:-

"There is a balance of \$290.10 (Mex), at the present time, subject to the order of the Board. There will be demands on this sum as follows: \$175.00 for teachers, \$25.00 for

-2-
TEMPORARY BOARD OF MANAGEMENT.

Sept. 15, 1910.

lawn mower, and miscellaneous items estimated at \$50.00. Over against this is a possible receipt of \$105.00 from students fees. This leaves a final balance of \$165.10 which is not encumbered, and may be available at the order of the Board for the use of the Building and Grounds Committee".

The Auditing Committee presented its report as follows:-
"In accordance with the request of the Board, conveyed through the Treasurer, we have examined the books of the Union University, and find that all the items for the current year are correctly entered and posted, and that the money in hand agrees with the Cash balance as shown in the Trial Balance, which, showing a total of Sz-Chuan \$3377.19, is a correct statement of the books on June 30, 1910".

The Committee in charge of bunding the river front presented an itemized statement, showing a total expended to date of \$411.75.

The Committee to measure the bamboo fence around the University site, and number the trees, reported as follows:

A. B. F. M. S. Plot	1830 ft
C. M. M. Plot	3450
Union Central Plot	2260
M. E. M. Plot	2400
F. F. M. A. Plot	1950
Total	<u>11890 ft</u>

Share of A. B. F. M. S.	\$ 120.75
C. M. M.	227.70
Union Central	149.15
M. E. M.	158.40
F. F. M. A.	128.70
Total	<u>\$784.70 (Mex)</u>

Resolved that the measurements of the fence, as per the report of this Committee, be made the basis of estimating the number of trees and quantity of hedge on the various sections.

In harmony with the above resolution, the Committee to apportion to each Mission its proper share of the total expense incurred in connection with the fence, hedge, and trees, reported as follows: That the A. B. F. M. S. be credited with \$38.14, the F. F. M. A. with \$30.19, the M. E. M. with \$.49, and that the C. M. M. be debited with \$68.81.

The Treasurer presented an audited report for the half-year ending the 30th of June, which was adopted and ordered filed.

The Treasurer reported order blanks purchased to the extent of \$3.50 (Max).

The Meeting then adjourned.
(Sgd) C. R. Carscallen.

0042

TEMPORARY BOARD OF MANAGEMENT.

Sept. 22, 1910.

Present: J. L. Stewart, J. Taylor, D. S. Dye, P. M. Bayne, E. Williams,
H. T. Silcock, H. D. Robertson, G. B. Neumann,
C. R. Carscallen.
- - - - -

The Minutes of previous Meeting were read and approved.

The Chairman announced the following appointments to Committees:-

A Committee to prepare plans for a Science Building,-
E. Williams, D. S. Dye, P. M. Bayne.

A Committee to prepare a financial statement of the needs of the University for the next five years,-J. L. Stewart, R. L. Simkin, J. Beech.

The Vice-President was authorized to have two bulletin boards for the University made.

Resolved that a Committee of two be appointed to consider the question of suitable fencing and proper entrance to the present University buildings.-H. D. Robertson and J. Taylor were appointed the Committee.

Resolved that a Committee be appointed to wait upon the British Consul-General, to secure his advice as to the best way of protecting our property from thieves.
C. R. Carscallen was appointed the Committee.

Resolved that a Committee be appointed to investigate the matter of securing phones for the University residents.
J. L. Stewart was appointed the Committee.

Resolved that a Committee be appointed to investigate the course of the Hua Yang ditch and the number of acres dependant upon it for a supply of water.
E. Williams and J. Taylor were appointed the Committee.

Resolved that we ask D. S. Dye to investigate the University drainage system, at his convenience, and to advise us regarding the matter.

P. M. Bayne reported books to the value of \$24.34 (Mex) ordered for the Department of Biology. Resolved that the Treasurer be ordered to pay this amount and charge to the Library Account.

The Meeting then adjourned.

(Sgd) C. R. Carscallen.

0043

TEMPORARY BOARD OF MANAGEMENT.

Sept. 29, 1910.

Present: J. Taylor, E. Williams, G. B. Neumann, H. D. Robertson, P. M. Bayne,
S. T. Silcock, D. S. Dye, J. L. Stewart, C. R. Carscallen,

Visitors:-Messrs. Wigham and Mason.
- - - - -

The Minutes of the previous meeting were read and approved.

The Committee appointed to secure the advice of the British Consul-General regarding the best way of protecting ~~our~~ property against thieves, reported the Consul-General's willingness to bring the matter before the Official in charge of the Police Department, if memoranda of the thefts could be supplied him.

Resolved that the Committee be continued, and that those who have suffered from thieves be asked to furnish the Committee with a memorandum of articles stolen, giving if possible the dates of the thefts.

The Committee appointed to investigate the question of securing telephone service for the University residents reported in part that it was impossible to link up with the city owing to the fact that there is no public system yet established.

The Committee to investigate the course of the Hua Yang ditch and the number of acres dependent on it for water, described the course of the ditch and reported that there are several thousand acres dependent on it.

The Committee appointed to investigate the drainage system and to advise the Board regarding it, reported that there is a fall from the field level of the W. end of the E. & W. road to the top of the river curb at the end of the N&S. road, of seven and a half feet, and that in the judgment of the Committee this fall affords ample opportunity of draining the entire property without resort to filling-in methods. By the use of drain tile obtainable in West China, and a little judicious grading of the land, the entire section can be drained expeditiously. (See file for report).

Resolved that we ask the Committee to continue its investigation and report at a later date, and that H. D. Robertson be added to the Committee.

The Committee appointed to prepare plans for a Science Building such as was suggested in the communication of Dr. H. T. Hodgkin, Joint Secretary of the Board of Governors, presented three alternative plans.

Resolved that the Committee be asked to prepare a Statement of the number and nature of laboratories desired; the accommodation required in each; to unite on one plan, and to prepare estimates of the cost of the building and furniture.

-2-
TEMPORARY BOARD OF MANAGEMENT.

Sept. 29, 1910
- - - - -

Resolved that the purchase of apparatus and supplies for the Biological Department be authorized to the amount of \$590.50 (gold), including \$100.00 (gold), for freight.
(List of apparatus on file).

Resolved that the Physics Department be authorized to purchase apparatus, (sextant, dial and clock) to the amount of \$82.00 (gold). (List filed).

Resolved that these items be added to the budget for 1911.

The question of the taxation of the University property came up for discussion, and J. L. Stewart was asked to investigate the question of the extent of our liability in this regard.

J. L. Stewart recommended that the 4th University building be fitted up as a Reading Room and Library.

Resolved that J. L. Stewart be authorized to fix up the building to the extent of \$150.00 (Mex).

Resolved to adjourn to meet on Thursday, October 6th, at the home of J. L. Stewart.

(Sgd) C. R. Carscallen.

0045

TEMPORARY BOARD OF MANAGEMENT.

Oct. 6, 1910.

Present: E. Williams, J. Taylor, G. B. Neumann, E. T. Silcock, D. S. Dye,
J. L. Stewart, P. M. Bayne, W. H. Davidson, J. Beech,
H. D. Robertson, C. R. Carscallen.

The Minutes of the previous meeting were read and approved.

The Committee on the question of telephones presented the following report:

"Your Committee further recommends (1) That the Union University purchase the switch-board and one quarter of the apparatus recently received (cost, Mex. 58.30); (2) That the telephone service be placed in the temporary Library Building and a booth for its accommodation be built; (3) That the University erect and own the poles and wires necessary to extend the service to the limits of its grounds".

This report was adopted.

The Committee to report on liability to taxation reported as follows:

(1) That as far as evidence could be found, we are assessed for Tls. 6.615 on our entire University site; (2) That in Hau Yang Hsien Tls. 1 of taxes is equal to Tls. 15 of current silver, or a total of Tls. 99.225; (3) That during an interview with H. B. M. Consul-General Wilkinson, the latter considered that as a School Institution we were not liable for taxes save probably in so far as we kept land under cultivation, and advised that we through him make representations to the Viceroy to that end, stating (a) The number of Chinese acres under cultivation this year (b) The number probably under cultivation next year, and asking as an institution doing school work to be freed from all taxes on land not under cultivation, at the same time signifying our willingness to pay a police tax if necessary for more adequate police protection.

This report was adopted.

The question of the procedure to be followed in paying for the order of apparatus and supplies for the department of Biology which P. M. Bayne was authorized to purchase, was discussed, and it was finally-

Resolved that we request our Treasurer to furnish Mr. Bayne with an order on Rev. T. S. Barbour, D. D., the Treasurer of the Board of Governors, to cover the amount.

Resolved that we rent through the Treasurer the portion of the Central Plot outside the present fence.

18

0046

TEMPORARY BOARD OF MANAGEMENT

Oct. 6, 1910.

Resolved that we appoint a Committee consisting of the Chairman and Secretary to prepare our Annual Report to the Board of Education.

Inasmuch as the copy of the Minutes of the Board of Governors, together with the Constitution as adopted by them, which were sent to this Board, have evidently gone astray in the mails, therefore:

Resolved that we accept with thanks the loan of the copy now in the possession of the Friends' Foreign Mission Association.

The Minutes of the Board of Governors were then read, when it was decided to defer action upon them until next meeting.

Resolved to adjourn to meet Thursday, Oct. 13, at 2.30 P.M. at the home of J. Beech.

(Sgd) C. R. Carscallen.

TEMPORARY BOARD OF MANAGEMENT

Oct. 13, 1910

Present: G. B. Neumann, H. D. Robertson, J. Beech, W. H. Davidson,
J. Taylor, J. L. Stewart, R. L. Simkin, D. S. Dye,
E. Williams, C. R. Carscallen.

The Minutes of the previous Meeting were read and approved.

The Committee appointed to prepare the Annual Statement of the progress of the University during 1910 for presentation to the Board of Education, presented a report which was adopted. (See file).

The Committee appointed to investigate the question of securing a teacher for the Department of Mathematics reported correspondence instituted.

The Committee to investigate the drainage system and advise the Board regarding it recommended that the present ditch be deepened and paved with rubble stone on the bottom and sides, at an estimated cost of \$1,000.00 (Mex). The report was not adopted.

Resolved to adjourn to meet on Thursday, Oct. 20, at 2.30 P.M., at the home of C. R. Carscallen.

(Sgd) C. R. Carscallen.

TEMPORARY BOARD OF MANAGEMENT.

October 20, 1910.

Present: H. D. Robertson, J. L. Stewart, E. Williams, D. S. Dye, J. Beech,
G. B. Neumann, J. Taylor, R. L. Simkin, H. T. Silcock,
C. R. Carscallen.

Visitor- Rev. W. F. Beaman.

The Minutes of previous meeting were read and approved.

A communication from the American Baptist Foreign Mission Society, informing us of action taken by their Board in regard to certain matters, was read.

The election of officers was then proceeded with. Resolved that the Secretary be instructed to cast a ballot for the present officers, to serve our the term until the Senate be organized.

The question of assisting in the building of a stone road joining the present South Gate stone road with the East Gate stone road, was discussed at some length.

Resolved that a Committee be appointed to investigate the question of the proper proportion of the cost to be contributed by this Board.

Resolved that the Chair appoint this Committee.

The Committee appointed to prepare an estimate of our financial needs, covering the various items of our plans for the next five years, reported in part as follows:-

Re purchase of property:-

It is recommended that in the purchase of additional property for University purposes, we secure if possible the three or more small pieces of land necessary to square out the Central Plot to the E. & W., and to the N. & S. roads; and approximately ten English acres in addition. Estimated value Gold \$6,000.

(This ten acres is understood to include a Power Site. The remainder of the property is retained for future building sites, athletic field, etc).

This report was adopted.

The Committee to prepare plans for a Science Hall presented plans of building and also a statement of the number and nature of laboratories desired and the accommodation required in each. (See attached report).

Resolved that Mr. Wu be engaged for 1911, at a salary of \$400.00, and that we authorize the Vice-President to secure a contract with him and report to this body.

Moved to adjourn to meet on Thursday, Oct. 27, at 2.30 P.M. at the home of E. Williams.

(Sgd) C. R. Carscallen.

REPORT OF THE COMMITTEE TO SUGGEST
NEEDS OF THE SCIENCE DEPARTMENT.

Physics Department.

Freshman Laboratory to accommodate 40 students.
Sophomore, or 2nd year Lab. " 15 "
Junior, or 3rd year " " 10 "
Senior, or 4th year " " 10 "
Office apparatus, Battery and Storage Rooms.

Biology Department.

Freshman Laboratory to accommodate 40 students.
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd year " " 10 "
Senior, or 4th " " 10 "
Office, Museum, Aquarium, Apparatus and Storage Rooms.

Chemistry Department.

Freshman Laboratory to accommodate 40 students.
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd year " " 10 "
Senior, or 4th " " 10 "
Office, Balance, Apparatus and Storage Rooms.

We recommend further that-

1. The Freshman Labs. be 32 ft x 60 ft, and that the rooms be 15 ft high.
2. That the Lecture Room be built in amphitheatre style, to accommodate at least 100 students.
That the Lecture Room occupy the basement or ground floor, rather than above.
4. That the basement be 7 ft high, and that it be used for storage and unpacking, and also certain work of the Physics and Chemistry Departments.
5. That the building be lighted by electricity, and that gas be used as a source of heat in the laboratories.
6. That a good modern ventilating system be installed.
That, if it can be done without injuring the architectural effect additional stair accommodation be provided at the rear of each wing.
8. That the roof be flat, and the walls be extended 7 ft. above the roof.
9. That the cost be estimated at £3,500.

TEMPORARY BOARD OF MANAGEMENT.

Oct. 27, 1910.

Present: J. Beech, R. L. Simkin, J. E. Stewart, H. T. Silcock, E. Williams,
D. S. Dye, W. H. Davidson, C. B. Neumann, H. D. Robertson,
J. Taylor, C. R. Carscallen.

Visitor: Rev. W. F. Beaman.

The Minutes of previous Meeting were read and approved.

The Committee appointed to investigate the proper proportion to be contributed by the University to the building of a stone road, joining the South Gate stone road with the Lan Tai Tsi Temple, reported as follows:

1. The cost will be Tls. 650 (one foot to cost Tls. 0.14)
2. The police officials ask us to contribute Tls. 300.
3. There is to be a drain on both sides of the street.
4. The road is 356 chang long.

Resolved that Tls. 300.00 be contributed on the following conditions:

1. That at least an equal sum be contributed from some other source.
2. That the road be straightened if possible.
3. That there be two rows of stone 5 in. thick, laid, and that there be a ditch on either side.

Resolved that a Committee consisting of J. L. Stewart, J. Beech, and H. T. Silcock, be appointed to see that the requirements as outlined above be carried out.

H. T. Silcock informed the Board that the Constitution as adopted by the Board of Governors had been agreed upon by the Friends' Foreign Mission Association.

The Vice-President reported that Mr. Wu had been engaged as teacher for 1911, at a salary of \$400.00 (Mex), and that a copy of his contract had been handed to the Treasurer.

The Committee to recommend a suitable fence and entrance for the present University Buildings, presented a report which was amended and adopted as follows:-

Resolved that a fence at least 6 English feet high, be built, with a brick foundation and brick piers, and with palisades between the piers.

Resolved that the fence be built, along the East side of the Middle School, and around the East, South, and West sides of the University buildings; that the

TEMPORARY BOARD OF MANAGEMENT.
Oct. 27, 1910.
- - - - -

south line of the fence be placed 20 ft. in front of the University buildings, and that the path follow this line. Resolved that a gateway be built with three pillars on either side, with palisades between, and with palisaded double gates, the approach to be in the form of a batsi-men.

Resolved that in accordance with the Board of Education we request the Secretary on its behalf to thank the Board of Governors for the prompt and hearty way in which it dealt with the matter of an Educational Secretary.

Resolved to adjourn to meet at the home of W.H. Davidson, on Nov. 3rd, at 2.30 P.M.

(Sgd) C.R. Carscallen.

2
7
5
4
3
5
8

TEMPORARY BOARD OF MANAGEMENT

Nov. 3rd, 1910.

Present: J. Beech, H. T. Silcock, E. Williams, G. B. Neumann, D. S. Dye
J. L. Stewart, R. L. Simkin, W. H. Davidson, J. Taylor,
C. R. Carscallen.

Visitor: Mr. B. Wigham.

The Minutes of previous Meeting were read and approved.

The Committee to see that the stone road joining the South Gate stone road with the Lan Tai Tsi Temple be built in accordance with our suggestions, reported that the street authorities were not willing to build a road with two rows of stone.

Resolved that we yield the requirement of having two rows of stone, and consent to the building of a one-row stone road.

Resolved that we reconsider our action of last week in regard to the south line of the proposed fence through the University property.

Resolved that the Committee be asked to prepare a ground plan showing the proposed location of the fence and gateway, also showing the effect of straightening the road (and fence) from the entrance gate to the angle turning west in front of the University Buildings.

The Secretary reported the reception of five copies of the minutes of the Board of Governors and the Constitution.

Resolved that this Board retain one for its records, and that the remainder be presented to the participating Missions, one to each.

The Faculty recommended syllabuses on the following; 2nd year subjects for 1911: Religious Instruction, Psychology, English, Biology, Physics and Chemistry. These were adopted. (See file). A Copy herewith.

Resolved that the University close for the year on Thursday, Jan. 12th; that it re-open on Friday, Feb. 24th; that the entrance examinations begin on Monday, Feb. 20th, and that lectures begin on Monday, Feb. 27th.

Inasmuch as information has been received that some of the small plots between the Central Plots and Plots A and B are probably available-

Resolved that a Committee be appointed with power to purchase at a price not exceeding Tls. 100.00 per acre (Chinese).

Resolved that the Chair be requested to appoint the above Committee.

TEMPORARY BOARD OF MANAGEMENT.

Nov. 3, 1910.
- - - - -

The Chair appointed the following: J. L. Stewart,
J. Beech, R. L. Simkin, J. Taylor.

Resolved that the Secretary be asked to bring
in suitable designs for University stationery.

Resolved to adjourn to meet at the home of J. Taylor
on Nov. 10th, at 2.30 P.M.

TEMPORARY BOARD OF MANAGEMENT.

Nov. 10, 1910.

Present: R. L. Simkin, J. Taylor, H. T. Silcock, G. B. Neumann, D. S. Dye,
J. L. Stewart, H. D. Robertson, E. Williams, C. R. Carscallen.

The Minutes of previous meeting were read and approved.

Resolved that we deepen and grade the ditches along the E & W road in such a way as to properly drain the adjoining land, and-

That we request the Committee on Drainage, -D. S. Dye and H. D. Robertson, -to carry this into effect.

Resolved that the fence to be built on the South side of the present University buildings be built at a distance of forty feet from them.

Resolved that the fence to be built on the East side of the Middle School be built in a line with the front of the present gateway, to meet the fence to be built along the South side of the University buildings.

Resolved that the road now running on the East of the Middle School be straightened along a line down from the present roadside gateway to meet the road from the West at the junction of the fences on the South and East sides of the University Buildings.

Resolved to adjourn to meet at call of the Chair.

(Sgd) C. R. Carscallen.

0055

TEMPORARY BOARD OF MANAGEMENT.

Nov. 17, 1910.

Present: H. D. Robertson, G. B. Neumann, H. T. Silcock, R. L. Simkin,
D. S. Dye, J. Taylor, J. L. Stewart, E. Williams,

C. R. Carscallen.

The Minutes of previous meeting were read and approved.

Resolved that the Chair nominate a Committee to build the roads and fences in harmony with the resolution passed by the Board at its last meeting.

C. R. Carscallen, J. Beech, and H. T. Silcock, were appointed the Committee.

Designs for University stationery were presented by the Secretary.

Resolved that we in general approve of the designs, and with slight changes, authorize the printing of a limited quantity.

The Committee preparing estimates covering our plans as a University for the next five years presented a partial report which was adopted as follows:

Re boundary fence or wall for the University grounds, your Committee recommend as follows:

(1) That only such sides of the University grounds as are not adjacent to mission property be enclosed, i. e., in general, the North and East sides and parts only of the West and South sides, in all some 2000 English feet.

(2) That the fence consist of double row thorn hedge.

(3) That between these rows, and eventually to be completely covered by them, a five foot barbed wire fence be erected.

Estimates as follows:

Barbed wire-	
2000 ft of ten strands, @ 2 ¢	\$40.00
Brace Wires-	
3 strands to each 10 ft-16 ft	
2000 ft - 3200 ft	6.50
3200 ft at 2 ¢ -	2.50
Staples, 1 keg	5.00
Wirestretchers and tools	5.00
2 post hole diggers	30.00
Freight and duty	30.00
Posts, 200 at 15 cts.	100.00
Labour	25.00
Paint	

0056

TEMPORARY BOARD OF MANAGEMENT

Nov. 17, 1910.

Estimates for University fence, continued-

	Total	Gold \$204.00
Hodge-		
2000 ft at \$1 per 100 ft		20.00
		Gold 224.00
Added for variation in exchange-		51.00
		<u>\$275.00</u>

Mr. Nettle, representing the firm of Arnold, Karberg & Co., Chicago, was then introduced to the Board, and gave us considerable information and advice re lighting and water supply of the University.

Some matters referred to in a letter from Dr. Hodgkin, not previously dealt with by this Board, were discussed.

Regarding the question of the selection of a President on which this Board was asked to express its views, the following resolution was passed:

Resolved that this Board express its pleasure at the action of the Board of Governors in reference to the Presidency of the University, and its hearty sympathy with the efforts being put forth to secure a suitable man for the position.

The resolution of the Board of Governors, urging the formation of a Department of Chinese Language and Literature, was then discussed, and the following resolution passed:

Resolved that we adopt the resolution of the Board of Governors to establish a Department of Chinese Languages and Literature, and take immediate steps towards the securing of a man to take charge of this department.

Resolved that in order to provide information to the Board of Governors in reference to the matter, a Committee of two be appointed to approach Mr. J. Vale in regard to filling this Chair, and find out his attitude thereto.

J. Taylor and J. L. Stewart were appointed the Committee.

Resolved to adjourn to meet at the call of the Chair.

TEMPORARY BOARD OF MANAGEMENT

Dec. 1, 1910.

Present: J. Beech, H. D. Robertson, J. Taylor, E. Williams, P. Bayne,
G. D. Neumann, W. H. Davidson, R. L. Simkin, H. T. Silcock,
C. R. Carscallen.

The Minutes of previous meeting were read and approved.

The Committee to interview Mr. J. Vale, reported in part that Mr. Vale was carefully considering the proposition of this Board, but as yet was unable to answer definitely.

Certain matters referred to this Board by the Board of Governors were then considered.

In reference to the matter of maintaining a Christian atmosphere in the University. Resolved that the Secretary be instructed to write the Board of Governors informing them of the present spiritual condition of the University, the steps being taken to maintain an earnest Christian atmosphere, and assuring them that this Board is fully seized of the importance of the question and are considering carefully what further steps should be taken to safeguard the character of the institution.

Resolved that Messrs. Beech and Carscallen be a Committee to prepare a resolution in reply to the resolution of the Board of Governors re offering facilities for the education of women.

Resolved that the question of drafting a by-law defining the term of service of members of the Senate be referred to a Committee appointed by the Chair.

H. D. Robertson and E. Williams were appointed this Committee.

The request of the Board of Governors re plans for the early establishment of a Medical College was discussed.

Inasmuch as the Board of Governors have urged upon us the early opening of the Medical Department in connection with the Union University scheme

Resolved that we express our hearty sympathy with the suggestion, and further, request our Annual Councils (Mission) to inform us as to how far they feel that they can support the enterprise.

H. T. Silcock presented an account for \$123.64, being expenses incurred in shipment of chemicals from Becker & Co. The

TEMPORARY BOARD OF MANAGEMENT

Dec. 1, 1910.

payment of the account was authorized.

Resolved that in future all estimates of this Board be made in Sze-Chuan dollars.

Resolved that the Vice-President be asked to prepare a report of the work of the year and present it to this Board.

Resolved to adjourn to meet on Thursday, Dec. 8, at the home of H. T. Silcock.

(Sgd) C. R. Carscallen.

2
7
5
4
3
5
8

TEMPORARY BOARD OF MANAGEMENT.

Dec. 8, 1910.

Present: H. D. Robertson, J. Taylor, E. Williams, W. H. Davidson,
C. B. Neumann, J. L. Stewart, R. L. Simkin,
J. Beech, H. T. Silcock, D. S. Dye
C. K. Carscallen.

The Minutes of previous meeting were read and approved.

The Committee having charge of the building of a fence around the temporary University buildings presented estimates of two different types of fence, one with wooden palisades, the other with open brickwork, between the piers. In view of the figures presented it was-

Resolved that the question of the kind of fence to be built be reconsidered.

Resolved that a fence of open brickwork be built, having solid brick piers equidistant ten feet, and with a foundation of two rows of rubble stone and one row of river stones.

The Treasurer reported a balance of about \$900.00 on the Temporary Building Account.

The Committee on preparing estimates covering plans for the next five years presented the following report which was adopted:

Re Drainage System-(Map accompanying)

(1) A single line stone-encased drain from the Cow-King Temple to follow the North side of the public roadway till it reaches the East side of the N & S road, from which point to follow the East side of the N & S road to the river. This drain is to be approximately 4 ft deep and 2 ft wide, and to be encased on the two sides and the bottom by 5 in x 5 in river stone, and covered on the top with 3 in. slabs.

Approximate length- 1525 ft
cost @ Tls. 15 per ten ft. (including labor, etc) -Sze. Tls 2272.50

(2) Two lines of large tiles, one on either side of the E & W road to points indicated, meeting with the stone drain at the Cow-King Temple; also an extra line from the East end of this road to the Temple, tile to be 1 ft. 5 in x 1 ft 5 in. x 1 in. (Chinese) @ 25 Tl. cts. each.

(3) Top tile drains on Central Plot, each tile 1 ft 3 in. x 3 in. x $\frac{1}{2}$ in. @ 12 Tl. cts. each, approximately twenty lines each 200 ft.- Approximate length, total, 4000 ft.

TEMPORARY BOARD OF MANAGEMENT.
Dec. 8, 1910.

Approximate cost

Tls. 336.00

Extras on tile drains:

Labour Tls. 100.00

Lime 50.00

Culverts, etc 50.00

Standpipes- 50.00

Tls.

250.00

Summary of Estimates:

Stone encased ditch

Tls. 2272.50

Large tile drains

1042.00

Top tile drains

336.00

Extra on drains

250.00

Sze. Tls. 3900.50

(@ \$1 gold-Tls 1.50) 2600.00 G

E. Williams presented a bill for chemicals amounting to \$6.00. Payment was authorized.

The Committee to prepare a reply to the request of the Board of Governors that this Board should provide facilities for the higher education of women presented a report which was adopted. (See page attached).

Considerable time was taken in the discussion of the Budget for 1912.

The Meeting adjourned to meet at the call of the Chair.

(Sgd) C. R. Carscallen.

TEMPORARY BOARD OF MANAGEMENT.

Dec. 15, 1910.

Present: J. Taylor, J. Beech, R. L. Simkin, H. T. Silcock, J. L. Stewart,
E. Williams, G. B. Neumann, D. S. Dye, W. H. Davidson,
C. R. Carscallen.

The Minutes of previous meeting were read and approved.

The following recommendation of the Faculty was adopted:—"Resolved that we recommend to the Temporary Board of Management that for next year the Faculty be permitted to offer a supplementary examination in any subject for the first year University work".

The Committee to prepare a by-law defining the term of service of members of the Senate presented a report which was referred back to them.

H. T. Silcock and J. Taylor were added to the Committee.

A communication from the American Baptist Foreign Mission Society, informing us of the action of their Board adopting the Constitution of the University, was read.

Also a communication from the Friends' Foreign Mission Association regarding the copies of Minutes of the Board of Governors which had gone astray in the mails.

The Budget for 1912 was discussed at some length, amended and adopted (See file).

Resolved that the Secretary be requested to write the Board of Governors explaining the item "deficit \$58.30" included in the item of telephones in the 1912 Budget.

Resolved that the Secretary be requested to write the Board of Governors calling their attention to the orders for Biological apparatus and supplies, and for Physical apparatus, passed by this Board as estimates supplementary to the Budget of 1911.

The meeting adjourned to meet at the call of the Chair.

(Sgd) C. R. Carscallen.

TEMPORARY BOARD OF MANAGEMENT.

Dec. 22, 1910.

Present: J. Taylor, J. Beech, R. L. Simkin, H. T. Silcock, J. L. Stewart,
E. Williams, C. B. Neumann, D. S. Dye,
C. R. Carscallen.
- - - - -

The Minutes of previous meeting were read and approved.

A communication from the students requesting the privilege of erecting on the University property a memorial tablet to the late Ieh Deh Min, was read.

Resolved that their request be granted, but that Mr. Beech be asked to inform them that the location of the tablet may be temporary only.

The Committee having in charge the procuring of a teacher for the Dept. of Mathematics reported as follows: "We recommend that owing to the difficulty of securing a Chinese teacher of Mathematics, a rearrangement of work be made whereby D. S. Dye may be able to take the work in Mathematics for 1911 and 1912".

The Secretary presented an account for stationery, postage, etc., for \$17.80, which was ordered paid.

J. L. Stewart, Vice-President, presented a report of the work of the year.

Resolved that the several instructors be asked to each prepare a report of the work of his department, to be incorporated in this general report, and that the report be referred back for the incorporation of these departmental reports.

The Treasurer presented a report for the half-year ending Dec. 31 (see file).

Resolved to reconsider the resolution of Dec. 30, 1909 dealing with the amount of the students' fees to be contributed by the Colleges of the University.

Resolved that for 1910 the Colleges be asked to contribute the total amount of the students' fees.

The question of the salary of the late Ieh Deh Min was up for discussion.

Resolved that the Treasurer be authorized to pay his salary to the end of the eighth moon.

Resolved that an auditing Committee be appointed to audit the Treasurer's books.

R. L. Simkin and H. D. Robertson were appointed the Committee.

0063

TEMPORARY BOARD OF MANAGEMENT.

Dec. 22, 1910.

Resolved to reconsider the location of the road in front of the Middle School and the University. X

Resolved that whereas the proposed location of the road has been found to cut across the present foot-ball grounds, and whereas there is a possibility of acquiring new land on the west side of the road, the road from the Middle School t'ing follow the line of the t'ing to meet the road 40 ft in front of the University Buildings, and that the road from the entrance to the Middle School be not changed.

The Committee on estimates covering the various plans of the next five years reported as follows: "Re gateways, it is recommended (1) That provision be made for four gateways -(2) that each gateway be constructed in semi-octagon shape, with three brick pillars on either side, and filling of brick between, the foundations to be of rubble stone and river stone, and the trimming of rock stone-(3) That the gateway proper be ten feet wide and provided with iron gates seven feet high-(4) That suitable houses be provided for gatemen-(5) That an estimate be made as follows:- X

Gateways, each-	\$115.00 (Mex)
Gatehouses "	80.00
Gates "	100.00
	<hr/>
	295.00

4 Gates- \$1180.00."

The Building and Grounds Committee reported, and after some discussion the meeting adjourned to meet at the call of the Chair.

(Sgd) C. R. Carscallen.

TEMPORARY BOARD OF MANAGEMENT.

Jan. 17, 1911.

Present: E. Williams, H. T. Silcock, W. H. Davidson, D. S. Dye, J. Taylor,
H. B. Robertson, J. L. Stewart, C. R. Carscallen.

The Minutes of previous meeting were read and approved.

A recommendation from the Faculty was adopted as follows: "Resolved that we recommend to the Temporary Board that the English Department be granted the use of the Library and Reading Room for meetings of the Literary Society".

The Committee appointed to prepare a report of the work of the year for presentation to the Board of Governors, presented a report which was adopted as follows: (See file).

The Committee to draw up a statement of the situation in regard to the training of teachers, and our policy in regard thereto, reported. After considerable discussion, the report was referred back to the Committee.

Resolved to adjourn to meet on Thursday, Jan. 26, at 2 P.M., if it be found possible for Dr. Goucher to be present at that time.

(Sgd) C. R. Carscallen.

TEMPORARY BOARD OF MANAGEMENT
Jan. 27, 1911.
- - - - -

Present: J. Taylor, J. L. Stewart, E. Williams, G. B. Neumann, P. M. Bayne,
H. T. Silcock, D. S. Dye, E. D. Robertson, C. R. Carscallen.
- - - - -

Visitors: Dr. J. E. Goucher, Bishop J. W. Bashford, Dr. F. Gamewell,
and many local visitors.
- - - - -

The Minutes of previous meeting were read and
approved.

The meeting was called for the purpose of
meeting Dr. John F. Goucher, Chairman of the Board of Governors,
but full advantage was taken of the presence of the other
visitors, from a distance, - Bishop Bashford and Dr. Gamewell.

Dr. Gamewell was first called upon to tell of
educational work in Peking and Nanking.

Considerable informal discussion of University
matters then took place, in which much valuable information
and advice were given by the visitors.

The meeting then adjourned to meet at the call
of the Chair.

(Sgd) C. R. Carscallen.

TEMPORARY BOARD OF MANAGEMENT.

Feb. 23, 1911.

Present: H. T. Silcock, J. Taylor, W. H. Davidson, E. Williams,
H. D. Robertson, P. M. Batne, J. Beech,
J. L. Stewart, C. R. Carscallen.

Visitors: A. W. Davidson, Chungking, and W. R. Morse, Suifu.

I. The Minutes of previous meeting were read and approved.

II. A communication from H. T. Hodgkin, M. D., Secretary of the Board of Governors was read.

III. A communication from the Friends' Foreign Mission Association Committee of Management was read, containing a copy of a minute passed by them re the removal next year of H. T. Silcock from University work to Chungking, and asking our attitude to the proposal. X

The following resolution was passed:
"In view of the facts presented by the representatives of the Friends' Foreign Mission Association, resolved that we take no action in this matter, further than to express our hope that it may be possible for the F. F. M. A., in the interests of our work here, to make such arrangements as will permit H. T. Silcock to return to us earlier than the beginning of 1916".

IV. Representatives of the various Missions reported the action of their Annual Meetings re the early establishment of a Medical Department.

The Friends' Foreign Mission Association reported the following resolutions:

"In view of the great need of our own district, we welcome the proposal for a Medical School in the Union University. We hope to make use of the School for the training of our Chinese medical helpers, and though we see no near prospect of supplying a man for the staff, we commend the proposal to the China Committee".

"We welcome the proposal to start the Medical Department at the University immediately, and we believe that our Mission should do all in its power to support its work".
(Extract from General Policy, 1911-1920)

The Methodist Episcopal Mission representatives reported that the M. E. M. were sympathetic.

TEMPORARY BOARD OF MANAGEMENT.

Feb. 23, 1911.

The Canadian Methodist Mission reported the following resolution:

" In reply to a communication of the Temporary Board of Management of the Union University, enquiring our attitude toward the early establishment of a Medical Department, be it resolved that we express our hearty sympathy with the early establishment of such Department, and moreover that we inform the Board that Dr. O. L. Kilborn is at its disposal for at least part of his time to assist in the organization of this Department".

V. The Treasurer brought up the question of insuring the University safe now en route. Resolved that it be insured against partial loss above Chungking.

VI. Resolved that the Secretary be asked to notify the persons qualified that a meeting of the Senate of the West China Union University be held on Thursday, March 2, at the home of E. T. Silcock, for the purpose of organization for the year.

VII. The Building and Grounds Committee reported as follows:

(1) "It is recommended that for the present a house be not built on the Methodist Episcopal Mission property, near the North and South road, but that the next house be built on the East side of the property". This recommendation was laid on the table.

(2) "We recommend the sale to the M. E. M. of a section of land on the river-side, to the East of the gateway, from the jog in the line at the rear of J. Bosch's house to the gateway, in order to permit the straightening of the M. E. M. line on the riverside; the price to be the same as paid for the original property." This recommendation was adopted, and D. S. Dye and H. D. Robertson were appointed a Committee to measure the land and report".

(3) "It is recommended to the Missions that buildings be not located near the main University roads, North and South, and East and West". This recommendation was laid on the table.

VIII. Resolved that the Committee on Normal Work be asked to draw up plans for a Normal Building, costing approximately \$1000.00.

IX. Resolved to adjourn to meet next Thursday, March 2, at the home of E. T. Silcock.

(Sgd) C. R. Carscadden.

TEMPORARY BOARD OF MANAGEMENT

March 2, 1911

Present: J. Taylor, G. B. Neumann, J. Beech, J. L. Stewart, E. Williams,
A. T. Silcock, W. H. Davidson, R. L. Simkin, P. M. Bayne,
D. S. Dye, H. D. Robertson, C. R. Carscallen

Visitor: J. Neave

I. The Minutes of previous Meeting were read and approved.

II. A report of the Committee on Normal Work was presented, amended and adopted. See file.

III. The Committee appointed to measure the land to be sold to the Methodist Episcopal Mission reported that there is three one-hundredths of an English acre. This report was adopted.

IV. The following resolution was adopted:
"Whereas the Temporary Board of Management was formed to have supervision of the West China Union University interests until such time as the Senate should be duly organized, and-

Whereas the Board of Governors has now been formed, the Constitution adopted, and the Missions engaged in the Union have appointed their representatives to the Senate of the University, therefore-
Be it resolved that we do hereby transfer to the University Senate all records, property, and authority heretofore vested in us".

V. Resolved that the Minutes be read, and when they have been read, corrected, and adopted, that we stand adjourned, 'sine die'.

(Sgd) E. R. Carscallen.

0069

AGENDA 15.

CONSTITUTION OF THE SENATE.

TEMPORARY BOARD OF MANAGEMENT.
March 2nd, 1911.

The following resolution was adopted:

"Whereas the Temporary Board of Management was formed to have supervision of the West China Union University interests until such time as the Senate should be duly organized, and,

Whereas the Board of Governors has now been formed, the Constitution adopted, and the Missions engaged in the Union have appointed their representatives to the Senate of the University, therefore,

Be it resolved that we do hereby transfer to the University Senate all records, property, and authority heretofore vested in us."

JOINT COMMISSION

"Resolved that the Executive Committee, when appointed, be charged with the duty of looking for a suitable person to take the position of President of the University."

EXECUTIVE COMMITTEE

London, June 28th, 1910.

"On motion of Rev. Dr. Goucher, a Committee composed of Mornay Williams, Dr. H. T. Hodgkin, N.W. Rowell and Bishop Bashford was appointed to make such enquiries as they may consider necessary and to approach Prof. M. E. Sadler with a view to his acceptance of the position of President of the West China Union University. This Committee was empowered to deal with matters of the term of appointment and salary."

EXECUTIVE COMMITTEE

New York, Jan. 11th, 1911.

It was reported that Prof. Sadler declined the appointment as President of the West China Union University, and it was resolved that no further steps should be taken at present toward the appointment of a President for the University.

TEMPORARY BOARD OF MANAGEMENT

Chengtu, Nov. 17th, 1910.

"Regarding the question of the selection of a President, on which this Board was asked to express its views, the following resolution was passed:-

"Resolved that this Board express its pleasure at the action of the Board of Governors in reference to the Presidency of the University, and its hearty sympathy with the efforts being put forth to secure a suitable man for the position."

JOINT COMMISSION

London, June 27th, 1910.-- The Committee appointed to prepare a statement for presentation to the China Emergency Committee, presented the following report which adopted.

Educational Secretary and Normal Training Department in connection with the West China Union University.

One of the most important problems before the Missionary Societies in West China at the present time is, how can our Christian Educational work be carried on most efficiently? All the societies working there have committed themselves to union effort in this regard, and have inaugurated the West China Educational Union, the purpose of which is to promote the unification and centralization of Primary and Secondary Institutions for boys and girls by means of a uniform course of study, similar text books, and common examinations, and also to promote a Christian University. The Union has been operating now for four years, and has been of incalculable value to the educational work of our Missions. We confidently hope that it will be increasingly beneficial.

This last year has made more and more evident two great needs of our union:-

1. The personal link between the many individual schools and between the University and the lower grade work.
2. The training of Christian teachers to take their part in the educational work of our Missions.

In order to meet these needs we propose the appointment of an Educational Secretary who would be a member of the University staff, and who would take a large share in the Educational Department of the University.

We propose that this man should visit the schools, examine the work done, and consult with the different teachers on the best method of teaching and school management.

We propose also that he should undertake the work of Registrar and Secretary of the Union.

Those who are closely engaged in this Union work are strongly persuaded of the need of such a worker.

In order to provide for the needs of this Secretary it is proposed that a fund be raised by special subscription, and the Joint Commission of the West China Union University is prepared to act as trustees for this fund, and to undertake the control of the work of the Educational Secretary. Such a fund should be sufficient

to provide a home, pay the yearly salary, and meet the current expenses incident to carrying on the Secretary's work.

Herewith a Budget of the probable cost of providing for an Educational Secretary such as we propose, for a period extending over nine years:-

CAPITAL EXPENSES.

Property for residence and building of residence	G.\$ 3350	¥ 670
Salary & Current Expenses 9 years -----	G.\$12250	¥2450
Passage and outfit, furlough, etc. -----	G.\$ 2450	¥ 490

Your Committee would suggest that this statement of the need of an Educational Secretary be submitted to the China Emergency Committee, and they be asked to make a contribution either to

1. Support of this man in connection with the University, or
2. The equipment of the educational department of the University.

JOINT COMMISSION

"Resolved that the Committee appointed to interview the China Emergency Committee be requested to report to the Executive Committee the result of the interview, and that the Executive be empowered to take such action as may be necessary to secure the appointment and payment of an Educational Secretary."

TEMPORARY BOARD OF MANAGEMENT

Chengtu, Oct. 27th, 1910.

"Resolved that in accordance with the request of the Board of Education, we request the Secretary on its behalf to thank the Board of Governors for the prompt and hearty way in which it dealt with the matter of an Educational Secretary."

EXECUTIVE COMMITTEE

London, June 28, 1910.

"Resolved that each representative on this Executive Committee make inquiries for available and suitable men for this position, it being understood that the presentation of any name should be accompanied with comprehensive recommendations and after a personal interview by a member of this Committee. It was suggested that among the qualifications desired should be:-

(a) A first class University education and some pedagogical training.

(b) Experience in school management.

(c) More touch with educational affairs in general if possible on both sides of the Atlantic.

It was agreed that it was desirable that the appointee should spend one year studying the educational methods on the opposite side of the Atlantic to that in which he has had his principle training, and that, if necessary, the expenses for this special preparation should be borne by the Board of Governors.

EXECUTIVE COMMITTEE

New York, Jan. 11th, 1911.

It was resolved that the Secretary should communicate with the Senate of the University to ascertain their view as to the comparative advantage of

- (1) Securing a specially trained Educational Secretary from the home lands.
- (2) The selection of an experienced man on the field as Educational Secretary.

SENATE

Chengtu, May 31st, 1911.

In regard to the appointment of an Educational Secretary Resolved that, while not wishing to limit the choice of the Board of Governors to men on the field, yet the Senate is of the opinion that if any one of the following: E.W. Wallace, H.T. Silcock, J. W. Yost, or R.J. Davidson, can be secured for the position, such an appointment would be most satisfactory.

JOINT COMMISSION

London, June 27, 1910.

Whereas the letters from West China on the subject of Co-operation with Western Universities, have our warm sympathy, RESOLVED - That we approve the principle of such Co-operation, and that the Executive and Finance Committees be asked to draw up a statement of principles for Co-operation between the West China University and other educational institutions, and that they be empowered to take such steps as they think best towards this end.

EXECUTIVE COMMITTEE

London, June 28, 1910.

Resolved that Dr. H. T. Hodgkin, Prof. M. E. Sadler, Mr. Mornay Williams and Prof. E. D. Burton, be requested to make suggestions as to the possibilities of co-operation between the West China University and Western Universities.

EXECUTIVE COMMITTEE

New York, Jan. 11, 1911.

A letter received by the Secretary from Dr. H.T. Hodgkin reports that the China Emergency Appeal Committee in England passed the following resolution on November 30th, 1910.

"That a grant of ¥ 500 be made to the proposed Union Normal Training College for men in Chengtu, and of ¥ 500 to the proposed Union College Training School for Women, when the schemes are matured: this offer to hold good for twelve months. It is suggested that the Chinese Government should be asked to contribute toward the cause and also the gentry of the neighborhood."

It was decided to accept this generous offer made by the China Emergency Appeal Committee, and that Dr. H.T. Hodgkin be requested to convey to the Committee the gratification of the Executive Committee of the Board of Governors for their generous contribution.

It was also decided that Dr. Hodgkin be requested to secure from the Senate of the University any information required respecting the relation of women to the Normal Training College; and also respecting the wisdom of approaching the Chinese Government and the Chinese Gentry as suggested by the China Emergency Appeal Committee.

TEMPORARY BOARD OF MANAGEMENT

Chengtu, Dec. 8, 1910.

The Committee to prepare a reply to the request of the Board of Governors that this Board should provide facilities for the higher education of women, presenting a report, (see page attached) which was adopted.

TEMPORARY BOARD OF MANAGEMENT

Chengtu, Jan. 17, 1911.

"The Committee to draw up a statement of the situation in regard to the training of teachers and our policy in regard thereto, reported; after considerable discussion the report was referred back to the Committee."

TEMPORARY BOARD OF MANAGEMENT

March 2nd, 1911.

"A report of the Committee on Normal Work was presented, amended, adopted."

Report of Committee to draw up a statement of the present position and of the Policy of the Temporary Board with regard to the Training of Teachers.

The present situation ~~is~~ is here considered in the light of (1) the need, (2) past attempts, (3) present efforts, and (4) our policy.

I. THE NEED OF TEACHERS. The Teacher is undoubtedly the crux of the educational situation in West China. The government sorely needs teachers who can teach Western subjects properly and who can maintain discipline. Students of Mission Schools very readily find positions as Teachers with good pay. It is said, on the authority of Chinese, that a majority of the graduates of Mission Colleges in China are Teachers, either in Government or Mission Schools. Turning to Mission schools, the need for teachers is still acute. The West China Christian Educational Union includes 102 schools and recent inquiries show that in very many cases only ~~very~~ aged Chinese teachers of the old school are available-- men who are utterly incompetent judged by all modern standards. Lastly, this lack of teachers is vital even to our University, for without a strong system of Primary and Middle Schools on which to base the work, we can have no reliable supply of students. Regarded therefore from the point of view from this institution, or of missionary schools in general, or from the still broader aim of giving timely Christian aid to the education of the Empire, a steady supply of efficient teachers is a prime necessity.

II. PAST ATTEMPTS. In the past some attempts have been made to meet this need. The first place is due to the Methodist Episcopal Chungking High School, and in a less degree to other middle schools, which have for years turning out students who make good teachers and are in great demand, very largely in the Middle and Senior Primary Schools. An attempt to supply a brief course for older men to fit them as Junior Primary Teachers was first made a few years ago in Chengtu, and has been carried on during the past year on the University site by the Union Middle School. In addition at least two short-course summer Normal Schools have been held with the idea of giving some slight preparatory training to elementary grade Teachers.

III: PRESENT EFFORTS. At the present time the Educational Union is fostering plans for more summer Normal Schools and the Union Middle School intends to continue its Normal Department and has lowered the fees in the hope of making it more available for the different Missions. The students take arithmetic and other subjects which they have afterwards to teach, substituting classes in Pedagogy and practice for English.

IV. OUR POLICY.

(1) Minutes. The policy of the Temporary Board as indicated by its minutes is to open, as soon as possible, a Pedagogical Department

in the University for regular matriculated students, the course as outlined covering four years. A recent minute (20 Oct. 1910, see also 15 Sept. 1910), ~~recommendations~~ the erection of a Science Building on the Central Plot, in which several rooms should be set apart for this work.

(2) Informal. The idea has also been gaining ground, from the logic of the facts, that the present Middle School normal department is the only feasible source from which a University Pedagogical Department can later be evolved. At present no students for such a department are in sight and they are only likely to come as the elementary grade Mission Schools are supplied with more and more efficient Teachers. Then College-trained men will be indispensable as Middle School Teachers and also as local educational organizers or school inspectors in the various Missions.

Present Location of Normal School on University Grounds.

This Middle School Normal Department is at present situate on the University Grounds, though inadequately housed in the temporary school buildings, and having to take some classes in one of the dormitories and others in a practising school about half an hour away.

UNIVERSITY To Take Control. The Temporary Board is of the opinion, and it has been somewhat aided in reaching this conclusion by the kind offer of the China Emergency Appeal Committee, that at no distant date it would be well for the University to not only provide a location but to take over from the Middle School the charge of the present normal department or normal school. It is presumed that the middle school will not be moved to a great distance from the present site, and that not for some time at least, so that students would continue as at present to take work partly in the middle school and partly in the Normal School. The Board is prepared to outline a suitable course for Senior Primary Teachers in addition to the existing course for the lowest grade and in time to develop from the school a full University Department.

In its judgment no lowering of the matriculation standard of the University should be made, and students in the University Normal School, as it would then be, should not be regarded as University students nor necessarily subject to or eligible for the same fees or length of course.

Revised plans for accommodation of the school. For the proper housing first of such a school and later of a Department of Pedagogy, after further consideration and consultation with educators, we are of the opinion that such an arrangement as that recommended in our Minute of 20 Oct. 1910, whereby certain rooms in a science building to be erected on the Central Plot would be set apart for this work, would not be satisfactory. A separate central building containing lecture room, practice-class and other class-rooms and offices would be necessary. In addition a system of schools from kindergarten to middle school would be required. Whether these latter would more properly be developed--

in the future-- on the grounds and under the control of the University, or within short distances and under separate managements, is a point on which the Board waits for further light; but whichever way the University should develop and whether or not it should be led to undertake the responsibility of organizing and maintaining in connection with its Pedagogical Department a complete system of schools through all grades, such a building as outlined above would be of direct benefit to the University, ~~and~~ to the Missions and to West China from the moment of its erection. For the ~~first~~ four or five years it is more than likely that there will not be enough normal students fully to occupy the building continuously and the University would therefore be grateful if the China Emergency Appeal Committee would grant them the privilege of using one room for the temporary location of the University Library and also of using the large room from time to time as an Assembly Hall.

Temporary Board's Requests. In view of these considerations the Temporary Board asks permission of the Board of Governors to undertake the control and care of such a Normal School as has been outlined. It also recommends that the Trustees accept the offer of the China Emergency Appeal Committee with a view to erecting on the Central Plot and possibly near the present middle school and University entrance, a two-storied building containing the following accommodations at an estimated cost of \$-1200: Approx: size (Eng. feet)

1 Lecture room for public lectures	45' x 25' (or more)
1 practice-class room	30' x 25'
1 workroom	30' x 25'
4 classrooms	25' x 25'
2 studies	17' x 15'
Porter's room	10' x 8'
Store room	10' x 10'

The Board also proposes to carry out the suggestion of the China Emergency Appeal Committee and to approach the Chinese officials;- through H. M. Consul General-- and the literati with a view to obtaining further funds. It also suggests the institution of a regular "visitors" day" in the hope of maintaining friendly touch with such subscribers and other Chinese educationalists.

SENATE

Chengtú, March 9, 1911.

"The question of the preparation of plans for a Normal School Building and recommendations re. its location, were referred to the Building and Grounds Committee."

SENATE

Chengtú, April 6, 1911.

"Resolved that a Committee be appointed to solicit

subscriptions from the Chinese gentry and officials for the erection of a Normal Building."

SENATE

Chengtu, April 20, 1911.

"The Committee to solicit funds for the Normal Building made a partial report as follows: RESOLVED that because of certain unfavorable conditions at present, and on advice from the British Consul, we do not at present approach the Chinese gentry and officials on this matter."

SENATE

Chengtu, May 18, 1911.

"Resolved that a Committee be appointed to consult with the ladies who have in charge the Women's Normal College looking to possible co-operation in Normal Training Work."

SENATE

Chengtu, May 31st, 1911.

In view of the need of a Normal Building, and the offer of the China Emergency Appeal Committee of £500, RESOLVED- "That we urgently request the Board of Governors to seek to provide the £600 additional necessary to complete the building in accordance with the specifications suggested in the Minutes of March 2nd, 1911."

SENATE

Chengtu, June 8th, 1911.

The Committee to confer with the ladies having in charge the Normal College for Women, with a view to future co-operation with them, reported as follows:-

"Resolved that we be agreed to give and receive mutual help and to co-operate as far as possible with the Normal department of the Union University.

In the discussion which followed, this was thought possible and highly desirable, particularly in music, science, and Child Study.

Resolved that we recommend the location of the Women's Union Normal School to be as near to the Union University as practicable for co-operation.

(Note - The site has already been determined upon to be somewhere within the city)

This report was adopted.

0080

JOINT COMMISSION

London, June 27, 1911.

"Resolved that the Joint Commission recommend the Senate to devise means for the early establishment of the Medical Department in connection with the University, and submit plans to the Executive of the Board which shall have power to act."

TEMPORARY BOARD OF MANAGEMENT

Chengtu, Dec. 1, 1910.

Establishment of Medical department.

The request of the Board of Governors re. plans for the early establishment of a Medical College was discussed.

Inasmuch as the Board of Governors have urged upon us the early opening of the Medical Department in connection with the Union University Scheme:

Resolved that we express our hearty sympathy with the suggestion, and further, that we request our Annual Mission Councils to inform us as to how far they feel that they can support the enterprise.

TEMPORARY BOARD OF MANAGEMENT

Chengtu, February, 23, 1911.

Representatives of the various Missions reported the action of their Annual Meetings re. the early establishment of a Medical Department.

The Friends' Foreign Mission Association reported the following resolutions:-

"In view of the great need of our own district, we welcome the proposal for a Medical School in the Union University. We hope to make use of the School for the training of our Chinese Medical helpers, and though we see no near prospect of supplying a man for the staff, we commend the proposal to the China Committee."

"We welcome the proposal to start the Medical Department at the University immediately, and we believe that our Mission should do all in its power to support its work. (Extract from General Policy 1911-1920.)"

The Methodist Episcopal Mission representatives reported that the M.E.M. was sympathetic.

The Canadian Methodist Mission reported the following resolution:-

"In reply to a communication of the Temporary Board of Management of the Union University, enquiring our attitude toward the early establishment of a Medical Department, be it

resolved that we express our heart sympathy with the early establishment of such department, and moreover that we inform the Board that Dr. O.L. Kilborn is at its disposal for at least a part of his time to assist in the organization of this Department."

SENATE

May 4, 1911. (Chengtu)

Resolved that a Committee consisting of Dr. O. L. Kilborn and W. H. Davidson be appointed to correspond with the hospitals in West China with a view to getting information re. the number of prospective students for a Medical Course next year, and the standing of these Students.

Resolved that the Faculty be asked to outline a Medical Course.

0082

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Sept. 15, 1910.

A communication from Dr. H.T. Hodgkin, one of the Secretaries of the Board of Governors, was read: RESOLVED that in harmony with the suggestion of Dr. Hodgkin, the Chair appoint a Committee to prepare plans for a Science Hall which might be used for Medical education and in training of Teachers.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Sept. 29, 1910.

The Committee appointed to prepare plans for the Science Building such as was suggested in the communication of Dr. H.T. Hodgkin, presented three alternative plans.

Resolved that the Committee be asked to prepare a statement of the number and nature of the laboratories desired; the accommodation required in each; to unite each one plan and to prepare estimates of the cost of the building and furniture.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Oct. 20, 1910.

The Committee to prepare plans for a Science Hall presented plans of Building and also estimate of the number and nature of laboratories desired and the accommodation required in each.

REPORT OF THE COMMITTEE TO SUGGEST
NEEDS OF THE SCIENCE DEPARTMENT.

.....

Physics Department

Freshman Laboratory to accommodate 40 students				
Sophomore, or 2nd year Lab.	"	15	"	
Junior, or 3rd	"	"	"	10
Senior, or 4th	"	"	"	10
Office apparatus, Battery and Storage Rooms.				

Temporary Board of Management.
Chengtú, November 17, 1910.

The resolution of the Board of Governors, urging the formation of a Department of a Chinese Language and Literature, was then discussed, and the following resolution passed:

Resolved that the resolution of the Board of Governors be adopted, re. the establishment of a Department of Chinese Language and Literature, and that immediate steps be taken towards the securing of a man to take charge of this department.

Resolved that in order to provide information to the Board of Governors in reference to the matter, A Committee of two be appointed to approach Mr. J. Vale in regard to filling this Chair and find out his attitude thereto.

J. Taylor and J. L. Stewart were appointed the Committee.

Senate:

Chengtú, May 31, 1911.

The Committee to investigate the matter of strengthening the department of Chinese Classics, History and Language in the University presented the following report, which was adopted:

"After an investigation covering some months your Committee has failed to find any foreigner both free and fully qualified to ~~do such work~~ take entire charge of this department. Men qualified to ~~do~~ such work are few and naturally greatly in demand by their Missions and other organizations. There is the alternative of selecting some younger man of aptitude for the work and giving him the opportunity and assurance needed to make such his life work, and this year Committee are not without hope may yet be done.

"In the meantime your Committee would recommend that the department be under the direction of the most competent Chinese instructors we can secure; that the Subject of Chinese language for obvious reasons be wholly under their direction: that in the subject of Chinese history consultation be had with the department of Foreign History, and that the course be supplemented by a course of lectures by the latter department on a study of Chinese history from a general standpoint; that the subject of Chinese literature be similarly directed in a consultation with the department of Philosophy and Ethics and that the Course be supplemented by a series of lectures by that Department on a critical study of Chinese Philosophy and Ethics as presented in the Classics."

Biology Department

Freshman Laboratory to accommodate 40 students
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd " " 10 "
Senior, or 4th " " 10 "
Office, Museum, Aquarium, Apparatus and Storage Rooms.

Chemistry Department

Freshman Laboratory to accommodate 40 students
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd " " 10 "
Senior, or 4th " " 10 "
Office, Balance, Apparatus, and Storage Rooms.

We recommend further that:

1. The Freshman Labs. be 32 ft. x 60 ft. and that the rooms be 15 ft. high.
2. That the lecture room be built in amphitheatre style, to accommodate at least 100 students.
3. That the lecture room occupy the basement or ground floor, rather than above.
4. That the basement be 7 ft. high, and that it be used for storage and unpacking, and also certain work of the Physics and Chemistry Departments.
5. That the building be lighted by electricity and that gas be used as a source of heat in the laboratories.
6. That a good modern ventilating system be installed. That, if it can be done without injuring the architectural effect additional stair accommodation be provided at the rear of each wing.
8. That the roof be flat, and the walls be extended 7 ft. above the roof.
9. That the cost be estimated at £ 3500.

AGENDA 20 - (7) TERM OF SERVICE OF MEMBERS OF SENATE.

Joint Commission:

London, June 27th, 1910.

"The Senate is asked to draft a By-Law defining the term of service of members of the Senate."

Senate:

Chengtú, March 30th, 1911.

The Committee to prepare a by-law re. the term of service of the members of the Senate presented a report which was amended and adopted as follows:

"In accordance with the request of the Board of Governors relating to the term of office of members of the Senate (See Constitution, Section 7.b) the Committee desires to present the following report:

We recommend as by-laws--

1. That members of the Senate appointed by Missions shall hold office until their successors are elected.

2. That members of the staff of the University, approved by the Board of Governors as members of the Senate, shall hold office so long as they are under the appointment of the Senate.

We recommend that a By-law regarding the term of service of members of the Senate appointed by the Convocation be drawn up when the Senate determines the time of admission of such members."

Joint Commission:
London, June 27th, 1910.

Resolved that in view of the fact that the object of the University, as stated in the Constitution, is the advancement of the Kingdom of God by means of higher education in West China under Christian auspices, we requested the Senate to consider what steps should be taken to assure a strong Christian atmosphere in the University, both in the teaching force and in the student body.

Temporary Board of Management:
Chengtu, Dec. 1st, 1910.

Resolved that the Secretary be instructed to write the Board of Governors informing them of the present spiritual condition of the University, the steps being taken to maintain an earnest Christian atmosphere, and assuring them that this Board is fully seized of the importance of the question and are considering carefully what further steps should be taken to safeguard the character of the Institution.

AGENDA 21 (2)

PERMANENCY OF TEACHING STAFF.

Joint Commission:
London, June 27th, 1910.

Resolved that the Joint Commission earnestly recommends the participating Missionary Organizations to make a definite provision for more permanency in appointments to University and other educational work.

2
7
5
4
3
5
8

0088

AGENDA 21 (3)

STAFF REQUIREMENTS FOR FIVE YEARS.

Joint Commission:

London, June 27th, 1910.

Resolved that we request the Senate to lay before the Board of Governors, a statement of teachers probably required for University work (with qualifications) for the forthcoming five years, and also to give a list of those teachers who may be provided by the various Missions.

Resolved that the question of the required staff of the University be referred to the Executive Committee.

Temporary Board of Management:

Chengtu, 23rd June 1910.

The report of the Committee on the number of men required for the next four years was then considered, and finally adopted as follows:

To maintain the four Courses in the general Arts department, at least fourteen men will be needed, as shown below. To provide for furloughs and other exigencies, this number of men are necessary for the maintenance of the work in any efficiency. Of these, four men are urgently needed at once, that is by the Spring of 1911: One man is needed for Chemistry, (we would advise that we have a special knowledge of Geology), one for English, with a knowledge of modern languages, one for the department of Political economy and History, and one for the department of Education (normal work);--- this latter man might also act as Educational Secretary and Registrar for the West China Missions' Board of Education.

It is hoped that in the near future the specialized Courses in the General Arts Department, may themselves be developed into Departments, and that before long, new Courses may be commenced in modern Languages, Medicine, Applied Science, and Law. The four men now asked for form the lowest estimate we can make for this present year's needs. (For Schedule of men needed see separate sheet).

21 (3)

Temporary Board of Management.
Chengtu, 23d June, 1910.

Staff Required:

The sub-joined table shows the men needed and their subjects, and the extent to which these needs can probably be met for the first four years if furloughs fall in when expected:

SUBJECTS.	No. OF MEN REQUIRED.	MEN AVAILABLE FOR THE SUBJECTS IN			
		1911.	1912	1913	1914
Religious Instruction.	At least 1 man's time.	To be arranged by the Faculty on the field.			
English	2	J.Taylor			
Mathematics	1		Johns	Johns	
Philosophy	2	C.Carscallen	J.L.Stewart	J.L.Stewart	J.L. : Stewart:
History : Political: Economy :	3	H.Robertson	H.Robertson:	H.B.Neuman:	G. B. : Neumann:
Education	2	H.T.Silcock			H.T. : Silcock:
Physics	1	D.S.Dye	D.S.Dye	D.S.Dye	D.S.Dye
Chemistry	2	E.Williams	E.Williams	E.Williams	
Biology	1	P.M.Bayne	P.M.Bayne	P.M.Bayne	P.M. : Bayne:

0090

Senate:

Chengtu, June 15, 1911.

The Committee to revise the report of the Committee on the number of men required for the years 1911-14, which report was adopted June 23, 1910, made a report which was amended and adopted as follows:

We would again call the attention of the Board of Governors to our minute of June 23rd, 1910, which refers to four men being urgently required at once, that is by the Spring of 1911. As those men have not arrived, the Courses outlined can be taught only with great difficulty. Although in 1913 there will be four classes in the Institution, according to the present schedule there will be fewer men available for the Faculty than at present when there are but two classes. We would therefore urge that the Board of Governors take steps to secure these men and that they be sent to the Field as early as possible in 1912.

In addition to these a man is required to carry on the work of the Biological Department during P.M. Bayne's absence on furlough 1913-14 (not 1915-16, as stated in the schedule). It is suggested that this man be secured on the field from one of the participating organizations. To further correct the schedule (see our minutes of June 23d, 1911) it should be noted that J. Taylor and C.R. Carscallen are expected to have returned from furlough in 1914 and presumably will be available for work in their Departments.

On accordance with the recommendation of the Board of Governors it is planned to open a Medical School in 1912. The minimum needs of men should be two for the first year of work, and an addition of two for each new year, making eight men when the fourth year's Course is offered.

This does not provide for such subjects as Botany, Zoology, Physics and Chemistry, which it is assumed will be otherwise provided for.

It is expected that the Chinese language shall be the medium of instruction in teaching the Course in Medicine.

Other things being equal the man under thirty years of age will acquire the Chinese language more easily and more accurately than the man over thirty.

It is the judgment of the Senate that young men, graduates in Medicine, should be sent to the field through the participating organizations to spend two years in the study of the language, followed so far as possible by an adequate term spent in active medical work before being appointed to teaching.

21 (3)

On the other hand it may be possible for the Board of Governors to supplement the work of the participating organizations by the appointment of young medical men direct to the Union University. Such action on the part of the Board of Governors we would both urge and welcome."

2
7
5
4
3
5
8

0092

AGENDA 21 (4)

DEATH OF IEH DEH MIN.

TEMPORARY BOARD OF MANAGEMENT

Chengtu, Dec. 22nd, 1910.

A communication from the students requesting the privilege of erecting on the University property, a memorial tablet to the late Ieh Deh Min. was read.

Resolved that their request be granted, but that Mr. Beech be asked to inform them that the location of the tablet may be temporary only.

0093

2
7
5
4
3
5
8

Budget 1911.

Expenses

Income

Asked from Participating Missions
8925

From Apparatus
account 75.

1000.

Current Accounts

Expenses

<u>Income</u>	
Tuition fees	\$400.00

Asked from par-	
ticipating	
Schools send-	
ing students	340.00

~~8740.00~~

0094

AGENDA 22 (1)

Temporary Board of Management:
Chengtú, Sept. 29, 1910.

1911--Budget.

Resolved that we authorize the purchase of apparatus and supplies for the Biological Department to the amount of \$590.50 (gold), including \$100.00 (gold) for freight. (List of apparatus on file).

Resolved that the Physics Department be authorized to purchase apparatus, (sextant, dial and clock), to the amount of \$82.00 (gold) (List filed)

Resolved that these items be added to the Budget of 1911.

Temporary Board of Management:
Chengtú, Dec. 15, 1911.

Budget received from the Senate for 1912.

The Budget for 1912 was discussed at some length, amended and adopted.

Resolved that the Secretary be requested to write to the Board of Governors explaining the item "deficit \$58.30" included in the item for telephones in the 1912 Budget.

S E N A T E
Chengtú, May 25, 1911.

Resolved that inasmuch as we are entirely dependent on the Board of Governors for our Budget of 1912, the amounts not having been asked from the Missions, we request that the Board of Governors endeavour to provide the amount for the 1912 Budget, and that they place the scientific apparatus orders as soon as possible, as some of them are needed in 1912.

JOINT COMMISSION

London, June 27, 1910.

Resolved that each Society be requested to make an appropriation of £60 or Gold \$300 to form a working Capital for the Institution, from which, sums may be drawn in anticipation of the payment of grants made.

SENATE

Chengtu, May 31st, 1911.

In reply to the communication of the Secretary of the Board of Governors, Rev. T.E.E. Shore, asking the Senate to make recommendations as to the disposal of the Gold \$1200 now in the hands of the Treasurer of the Board of Governors as a working capital for the University.

Resolved that the Senate recommend to the Board of Governors that this fund be transferred to the Treasurer of the University in Chengtu, Rev. G.B. Neumann.

EXECUTIVE COMMITTEE

New York, June 7th, 1911.

Mr. Williams reported the receipt of the following appropriations from the respective Missionary Organizations.

Canadian Methodist Church (Mar. 10, 1911)	\$200.00
" " " (Mar. 22, 1911)	300.00
Methodist Episcopal Church (Mar. 3, 1911)	200.00
Friends' Foreign Missionary Assn. (Feb. 24)	300.00
American Baptist Foreign Society	300.00

The American Baptist Society also paid a further amount through the Mission Treasurer on the field.

Mr. James Wood reported that the Friends' Association appropriated an additional £40, which, however, was applied by their home treasurer, in payment of Sundry bills for apparatus ordered by the Temporary Board of Management (In England and Germany). He also reported that they had paid an additional amount of £102/6/3 for similar accounts, for which they claimed reimbursement.

Resolved that the Board Treasurer be authorized to pay the Friends' Foreign Association the sum of 102/6/3; and credit the Friends' Association with the payment of their appropriation of £40.

AGENDA 22 (3)

ARRANGEMENT FOR PAYING UNIVERSITY ORDERS.

SENATE:

Chengtu, March 23, 1911.

G. B. Neumann, Treasurer, read a communication from G. B. Huntington, regarding methods of payment of Home orders; also one from Mr. Huntington re. the favourable action of the American Baptist Foreign Missionary Society regarding their share of the University Budget for 1911.

0097

2
7
5
4
3
5
8

Temporary Board of Management

Chengt'u, June 23rd, 1910.

The Auditing Committee presented a partial report, which was as follows:

In accordance with our appointment we have audited the accounts of the Treasurer and have found them correct thus far, but inasmuch as the correct analysis of the several accounts in order to charge each Mission with its correct proportion of each expenditure, is so difficult, we have not been able to complete this task.

We, therefore, suggest that this Committee be continued until such time as it can complete this work.

September 15th, 1910.

The Auditing Committee presented its report as follows:

"In accordance with the request of the Board, conveyed through the Treasurer, we have examined the books of the Union University, and find that all the items for the current year are correctly entered and posted, and that the money in hand agrees with the Cash balance as shown in the Trial Balance; and that the Trial Balance, showing a total of Sz-Chuan \$3,377.19, is a correct statement of the books on June 30th, 1910."

AGENDA 22 (6) METHOD OF KEEPING ACCOUNTS.

Temporary Board of management
Chengtu, June 7th, 1910.

The Financial Committee reported in part as follows:
The Committee appointed to collaborate with the Treasurer offer the following recommendations:

(A) As to equipment for Treasury:

I. We recommend that the loose-leaf system of book-keeping be used, and that Mr. Crutcher be requested to act with the Treasurer as a Committee to make out forms of books and to order same, and that Mr. Crutcher be also asked to assist in opening of this set of books. It is recommended that the expense of these books be charged to Current Expense account.

II. We recommend that the old Ledger be sold and that the amount received be returned to the Current Expense Account.

III. We recommend that a Safe be No. CF13220 (Catalogue No.78) and that the price, \$47.50 (Gold) be charged to Current Expense until such time as the Board makes other provision.

IV. We recommend that the treasurer be authorized to secure order books containing blanks, a model of which is furnished herewith, and that all persons authorized to draw on the Treasury shall do so by means of these order blanks.

(B) We suggest that the following form a basis of Ledger Accounts as they shall appear in the new books.

CLASS I: CAPITAL ACCOUNTS

Land
Land improvements(drain, bunds, etc)
Each permanent building
Each temporary building
Each building's furniture
Each department's apparatus
Dwelling houses
Walls and gates
Roads (roads, road ditches, road trees)
Light and Water plant
Endowment
Scholarship

Library
Suspense (Cash Capital)

CLASS II. CURRENT ACCOUNTS

Salaries
Scholarships
Student fees
Gateman and Coolies
Educational supplies
Furnishings
Repairs
Land rent
Depreciation
Current expense(fuel, light, etc.)
Loss and gain
American Baptist Foreign
(Missionary Society
Canadian Methodist Mission
Friends' Foreign Mission
(Association
Methodist Episcopal Mission

(C) We recommend that there be appointed a Standing Committee to consist of one member from each Mission and the Treasurer, ex-officio

AGENDA 22 (6)

The following duties are suggested for this Committee:

1. To prepare the yearly budget of the University.
2. To prepare semi-annually a financial statement to the Temporary Board of Management, these attachments to close with June 30 and December 31.
3. With December 31 statement to furnish an estimate of the amount to be asked for from the participating Missions for the following year's work.

We recommend that this Committee prepare an estimate for 1911 this month.

2
7
5
4
3
5
8

SENATE

Chengtu, Mary 31, 1911.

The Committee to prepare specific recommendations and estimates regarding the following: Laying out of grounds, General Upkeep of Grounds, Drainage System, Boundary wall or fence, Water supply, and Electric Lighting, presented the following report which was adopted:

1. Re. the laying out of grounds and general upkeep of grounds; these are under consideration by the Committee on Buildings and Grounds and are being reported on by them.

2. Re. Drainage System: Your Committee presented the report in detail on 8th December 1910, giving an estimate ~~in~~ of G. \$ 2600.

3. Re. Boundary wall or fence: A detailed report was presented on November 17th, and on Gates and Gateways on December 22nd 1910 giving the following estimates:

Boundary Fences	G \$ 275.
Gates and Gateways	520

Both these estimates were presented, it should be noted, before the contemplated purchase of the additional twelve acres (Su and Chr properties, see minute of April 13, 1911) east of the present plot. Should these be secured a much increased estimate will be required in both two and three, above.

4. Re. Water supply and Electric lighting: Your Committee has made considerable investigation covering some months and had estimates presented by Experts varying in the neighborhood of G \$10,000 to 20,000 for central plant alone. This would not include housing of plant, mains, wires, lamps, labor, etc.

Having therefore in consideration the expense involved and the erection of buildings as growth of the institution may demand.

Your Committee would recommend the installation of individual water and lighting systems suitable to the needs of the different buildings during this initial stage of development.

JOINT COMMISSION

London, June 27th, 1910.

Resolved that the Executive Committee be requested to bring the subject of a Library for the University before the Trustees of the Arthington Funds.

The Library Committee presented the following report which was adopted:

"Of the £50.00 received from the Arthington Trustees, £28.8.3 has been used in the purchase of books, and £1.2.6. for freight and other charges. There remains, therefore, for the use of the Library, £26.9.3.

1. In view of the fact that somebooks were purchased by the University and paid for from the Treasury, we now recommend that the money so used be the first account against the sum which we have to our credit. (£9.0.0.)

2. We recommend that the list of books desired for the Department of Chinese Language and Literature be secured.

3. We recommend that the following list of books be the next charge against the account:

(Here follow list of books)

4. We recommend that the Friends' Foreign Mission Association be requested to transfer the balance of the Library Fund to the field, and that in the meantime the Treasurer be instructed to advance the amount of money necessary to purchase the above list of books.

AGENDA 23 (1) MISSION BOARDS' APPROPRIATION

JOINT COMMISSION

London, June 27, 1910.

Resolved that the representatives of the various Boards be requested to report to the Treasurer as under:

Amount of money spent
Amount of money in hand
Amount of money in immediate prospect
Amount of money required by them.

FOR:-

1. Property
2. College Buildings
3. Residences
4. Staff
5. Equipment
6. Union Buildings.

So that a statement may be prepared to bring the whole scheme of the institution before the public.

EXECUTIVE COMMITTEE

New York, Jan. 11, 1911.

The Secretary was requested to secure from the respective participating Missionary Organizations, a statement of grants so far made for College Buildings in Chengtu; and that the Treasurer be requested to compile these reports into a combined statement.

JOINT COMMISSIONLondon, June 27th, 1911.

Resolved that we recognize the importance of proper architectural treatment in dealing with plans for the various College and University Buildings.

That while not aiming at uniformity of design, an attempt be made to introduce a measure of general agreement into the Buildings.

That we, therefore, request each Society to submit plans to the Executive before Building operations are commenced, and that the Executive be empowered to take such expert advice thereon as may seem desirable.

That in all buildings due regard be had to possible adaptation to the best features of Chinese Architecture.

That we look to the erection of the following buildings on the Central Plot:

Central Administration Block (including an Assembly Hall); Museum; Library; Science Laboratories; Medical Building; etc.; and we leave power with the Executive to modify this scheme as may seem best from time to time.

SENATEChengtgu, April 13, 1911.

The Canadian Methodist Mission presented a plan for the location of their College Buildings, and also a ground floor plan for the same, and asked for the approval of the Senate.

The Senate approved of the location of the Buildings and of the ground plans.

SENATEChengtgu, May 4th, 1911.

The Friends' Foreign Mission presented plans for their College Building.

Resolved that we approve the ground plan, deferring consideration of the front elevation until the plans of the front elevations of some of the other college Buildings are ready.

SENATEChengtgu, June 23rd, 1911.

1. It is recommended that plans locating buildings be prepared so as to include eight University Buildings on the University Rectangle, which will give unity in effect, and that the plans be sufficiently elastic to give unity with only six

of the buildings erected. (note,--the buildings suggested are:-- Library and Museum, Chapel, Chemistry Building, Physics Building, Normal Building, and General Science Buildings.)

2. It is recommended that the Normal Building be located on the West half of the North side of the Rectangle; that the Chemistry and Physics Building be part of a group, or adjoining; That the suggested first four buildings to be erected be as follows:

Normal, Chemistry, Medical and Physics Buildings; that the Medical Building be located on a piece of ground to be purchased adjoining the East end of the South side of the Rectangle.

2
7
5
4
3
5
8

Report from Senate on Special Items.

JOINT COMMISSION:

London, June 27th, 1910.

Resolved that the Senate be asked to prepare specific recommendations and estimates regarding the following.

Drainage System.
Laying out of Grounds.
Electric Lighting.
Water Supply.
General Up-keep of Grounds.
Boundary Wall or Fence.

SENATE.

BUILDING.

General. 23rd June 1911. (Very long, not copied)

25th May, 1911.

The Building and Grounds Committee requested that \$50. additional be released for the purpose of erecting the caretaker's house.

a. Drainage. 8th December 1910.

(1) A single line stone-encased drain from the Cow-King Temple to follow the north side of the public roadway till it reaches the East Side of the N. & S. road, from this point to follow the East Side of the N. & S. road to the river. This ditch (is) to be approximately 4 ft. deep and 2 ft. wide, and to be encased on the two sides and the bottom by 5 in. x 5 in. river stone, and covered on the top by 3 in. slabs. Approximate length 1525 ft. cost at Rls. 15 per 10 ft.

(including labour etc. Sze Tls. 2272.50.

(2) Two lines of large tile, one on either side of the E. & W. road to points indicated, meeting with the stone drain at the Cow-King Temple; also an extra line from the East end of this road to the Temple, tile to be 1 ft. 5 in. x 1 ft. 5 in. x 1 in. (Chinese) at 25 Tl. cts. each.

Approximate length of large tile drains 5955 ft.

" cost Tls. 1042.00

" length of Tile drain 5955 Ft.

" cost Tls. 1042.00

d. Water Supply & Electric Lighting. 31st May, 1911.

Your committee has made considerable investigation covering some months and had estimates presented by experts varying in the neighborhood of G. \$ 10,000 to 20,000 for central plant alone. This would not include housing of plant, mains, wires, lamps, labour, etc. Having therefore in consideration the expense involved and the erection of buildings as growth of the institution may demand.

"Your committee would recommend the installation of individual water and lighting systems suitable to the needs of the different buildings during their initial stage of development."

f. Boundary Wall and Fence. 17th November 1911.

Re. Boundary fence or wall for the University grounds, your committee recommend as follows:-

(1) That only such sides of the University grounds as are adjacent to mission property be enclosed, i.e. in general, the North and East sides and parts only for the West and South sides, in all some 2000 English feet.

2. That the fence consist of a double row of thorn hedge.

3. That between these rows, and eventually to be completely covered by them, a five foot barbed wire fence be erected.

Estimates as follows:-

Barbed wire. 200 ft. of 1L strands, at 2.ct	\$40.00
Brace wires, 3.strands to each 10 ft. 16 ft.	
2000 ft. 3200 ft.	
3200 ft. at 2 ct.	6.50
Staples, 1.keg	2.50
Wire stretchers and tools.	5.00
2 post hole diggers	5.00
Freight & duty	30.00
Labour	30.00
Paint	25.00
Hedge. 2000 ft. at \$1 per 100 ft.	20.00
	<hr/> 224.00
	Gold \$
Added for variation in exchange	51.00
	<hr/> \$ 275.00

Mr. Nettle, representing the firm of Arnold, Karberg & Co., Chicago, was then introduced to the Board, and gave us considerable information and advice re. lighting and water supply of the University.

May 31st, 1911.

Resolved that if the Board of Governors approve of our policy re. fencing of the University Grounds and the estimate for the same, they place for us the order of November 17th, 1910.

(3) Top tile drains on Central Plot, each tile 1 ft. 3. in x 1/2 in. at 12 Tls. cts each, approximately twenty lines each 200 ft.

Approximate length, total 4000 ft.	
" cost Tls	.336.00

Extras on tile drains: Labour Tls	100.00	
Lime	50.00	
Culverts etc.	50.00	
Standpipes	50.00	.250.00

Summary of estimates:	
Stone of encased drain	2272.50
Large tile drains	1042.00
Top tile drains	336.00
Extras on drains	<u>250.00</u>

Sze Tals. 3900.00

(at \$ gold - Tls.1.50	\$ 2600.00 G
------------------------	--------------

23rd June 1911.

In view of the recommendation above re. drainage, Resolved that we ask the Building and Grounds Committee to refuse the estimate re. drainage, passed previously by the Senate.

b. Laying out of grounds. 31st May, 1911.

Re laying out of grounds and general up-keep of Grounds; these are under consideration by the Committee on Buildings and Grounds and are being reported on by them.

c. Electric Lighting. 25th May, 1911.

Resolved in regard to water and lighting that during the constructive period of the University, the water and lighting of each building be provided for separately.

23rd June 1911.

A communication from Mr. Nettle, representing Arnold, Karberg & Co. to J.L. Stewart, was read, and also one from Harvey & Co., Kankow, re. lighting of the University Buildings.

Resolved that J.L. Stewart be asked to reply to the former.

Resolved that a standing Committee on lighting and Heating of the University be appointed, and that these communications be referred to it. J.L. Stewart, and E. Williams were appointed the Committee.

23 (7) PURCHASE OF PROPERTY AND SALE OF SMALL PLOT.

TEMPORARY BOARD OF MANAGEMENT
October 20th, 1910.

It is recommended that in the purchase of additional property for University purposes, we secure if possible the three or more small pieces of land necessary to square out the Central plot to the E. & W., and to the N. & S. roads; and approximately ten English acres in addition. Estimated value Gold \$6000.

(This ten acres is understood to include a Power site. The remainder of the property is retained for future building sites, athletic fields, etc.)

SENATE
April 6th, 1911.

The Buildings and Grounds Committee presented a report which was amended and adopted as follows:

"Resolved that, contingent upon the buying of the Hua Yang Hsien and the Liang Fu Kong Shoe land above included, the University seek to buy land from the Methodist Episcopal Mission, and the Friends' Foreign Mission Association, so that the University plot may be broadened, and that the public road may be moved northward to parallel the E. & W. road at a distance of 600 feet from centre of road to centre of road.

Resolved that the Purchase of Property Committee be asked to investigate the feasibility of the purchase of land to the East of the Canadian Methodist Mission Plot, and immediately to the South of the University plot, sufficient for the erection of a Medical College, and report.

SENATE
April 13, 1911.

The Purchase of property Committee presented the following report, which was adopted:

"With the exception of two small fields, containing about five English acres owned by the Hua Yang School Endowment, all the land East of the Central Plot and Canadian Methodist Mission property to a line running North from the San Tai Knoll to meet the North East arm of the irrigation ditch is owned by two families. The Su family own about sixty Chinese 'mong.' (10 English acres), and the Chu family about twelve Chinese 'mong.' (3 English acres). As all this is continuous with our present property, and would furnish site for Medical College, and other future extension, and as it is within the limit of 15 acres, English, which we were authorized by the Board of

ABST'D.

1085

WEST CHINA UNION UNIVERSITY

Chengtu, West China.

ANNUAL REPORT OF THE TEMPORARY BOARD OF MANAGEMENT TO
THE BOARD OF GOVERNORS.

.....

The Temporary Board of Management of the West China Union University takes pleasure in presenting to the Board of Governors the following report for the year 1910. For the sake of greater clearness, the report is presented under the following headings:-

Control
Temporary buildings
Opening
Course of Study
Students
Developments
Present problems
Future needs.

I. Control.

The control of the affairs of the University on the Field has during the year, as heretofore, been vested in the Temporary Board of Management. Though the new Constitution recently received calls for the formation of a Senate, it was felt that the Temporary Board of Management should continue until the Constitution was finally adopted by the Missionary Organizations. During the year, save for the holidays and a few exceptions, meetings have been held regularly each Thursday afternoon. The officers and members for the year have been:-

Chairman, - J. Tayler, (A.M.F.M.S.)
Secretary, - C. R. Carscallen, (C.M.M.)
Acting Vice-President, - J. L. Stewart (C.M.M.)
Treasurer, - G. B. Newmann (M.E.M.)
Registrar, - H. T. Silcock, (F.F.M.A.)
Other members, - A.B.F.M.S. - W. F. Beamann, D.S.Dye.
F.F.M.A., - Dr. W.H. Davidson, R.L. Starnin.
C.M.M. - H.D. Robertson, P.M. Bayne.
M.E.M. - J. Beech, E. Williams.

The Faculty has also been organized and has taken over its duties. It has held frequent meetings arranging for Courses of Study, Time Tables, Examinations, Discipline, etc., and where necessary it has reported to the Temporary Board of Management.

2. Buildings.

During the first part of this year, three temporary one-storey buildings, each 50 ft. x 20 ft., tile-covered, and of lath and plaster construction, were erected, and later a fourth was added, thus completing three sides of a quadrangle. These serve as Chemical Laboratory, Physical Laboratory, General Class-rooms, and Library and Reading Rooms, respectively. The ground about these buildings has been raised, temporary stone slab walks constructed and they will shortly be enclosed by a neat open brickwork wall, which with an appropriate gateway, should add greatly to the general appearance of the institution. Much of this material, as stone, bricks and tile, together with some of the timbers, will be usable again for other purposes. These buildings, though far from ideal, answer our present needs. There can be no doubt, however, that many more students will be attracted, and much more effective work done, when the permanent buildings are erected. Permanent College buildings will also be a great boon, as in the present temporary buildings erected by the various Missions, despite our best efforts, much illness prevails, owing to extremes of cold, heat and dampness, and to the lack of proper ventilation.

3. Opening of the University.

On the eleventh of March, the University was formally opened. It was but a little group of members of the Temporary Board of Management, the Faculties of the University, and of the Middle School, and a few friends, who met in the temporary Physical Laboratory with four or five score of Chinese students from our Middle School, and the prospective first class for the University. But unflagging enthusiasm, high hopes, and an unwavering faith in the future, made up for all deficiencies. In this spirit we sang together, "All peoples that on earth do dwell", Rev. J. Beech led in prayer, and short speeches were made by Mr. Ich Deh Min and Rev. Egbert John Carson, Rev. J. L. Stewart, as Vice-President, in a brief address, declared the University opened. All again united in singing the Doxology, and Rev. J. Taylor pronounced the Benediction. A feast, later, in one of the dormitories gave the occasion a characteristically Chinese auspicious inauguration tone.

It is with keenest sorrow we report that in less than a six month from that day of mutual rejoicing we were called to mourn the loss of both the chief speakers of the day. Mr. Carson, as a member of the Temporary Board of Management, and as first Acting Vice-President of the University, had been untiring in his labours and unswerving in his loyalty to the work he loved. His severance from us to serve his Mission elsewhere came as a great strain, and his death of typhus fever on June 14th, at Chungking little more than three months later, still casts its gloom upon us.

In Mr. Ich Deh Min Many hopes were centred. He was a mathematician of rare qualifications, a teacher of many years' experience and a Christian of ripe character. We looked confidently to him as a coming leader of his people, and his sudden death of pneumonia, at the M.E.M. Hospital here, in September, has left a vacancy hard to fill, and a memory which will long be held in high esteem by students, fellow-teachers and friends.

4. Course of Study.

English	3	hrs	per	week	-	J. Taylor
Chemistry	4	"	"	"	"	E. Williams
Algebra	2	"	"	"	"	D. S. Dye
Western History	2	"	"	"	"	H. D. Robertson
Chinese Literature	3	"	"	"	"	Wu Chong Ru
Chinese Language	3	"	"	"	"	"
Chinese History	2	"	"	"	"	"
Religious Instruction	2	"	"	"	"	C. R. Carscallen
Physical Exercises	2	"	"	"	"	Chinese master

The following details are supplied by the different departments:-

ENGLISH

In presenting this Report of the year's work in the study of English, it may be well to remind the Board that the students who entered this first class of the University did so upon the recommendation of the Principals of their Schools. Because of this fact we received students who had not reached the required standard in English. Some of them had to take supplementary work in the Union Middle School. Even with this help they would have been unable to keep up with the better prepared students. It was therefore deemed wise to suit the Course to the students, with the result that work of a lower grade has been done than was at first planned.

(4)

Emphasis has been laid on the ability to understand what has been read, to speak clearly and to write distinctly. Lectures on the study of English, the meaning of language in its broader sense, and on Description and Narration have been given. The students have been required to do original work in their theme writing. A simple edition of "Robinson Crusoe", and part of "Gulliver's Travels" have been read.

The year's work has shown that the students are weak when they are put upon their own initiative. They can work up any text-book given to them, but are at a loss when appointed to work which calls for original thinking and planning.

Perhaps it would be well if more time could be put upon the work of sentence analysis and the mastering of the English verb in the preparatory schools. This would allow the Course in the University to begin at a much more advanced point than it did this year.

In willingness to work, in eagerness to learn, and in deportment and good character, the class has been all that could be desired.

Respectfully submitted,

(Signed) J. Taylor.

CHEMISTRY

There has been a very marked change in the attitude of the students in the Chemistry class during the last half-year. The Course offered was intended to consist almost entirely of laboratory work in general elementary Chemistry. This was for the reason that most of the class had previously studied a text-book, but had very little experience of a practical nature. We found, however, that class work was necessary and that it must accompany the laboratory work. The students took the Course very lightly at first, but have come to realize that their old-time attitude of approximate accuracy must be put aside in the study of Science. The preparation of several of the students was such that their progress has been hindered materially.

The laboratory work has been conducted in the building erected for that purpose. The equipment, appar-

0113

(5)

atus and chemicals have been due to the good graces of the Union Middle School. The University supplies were ordered more than a year ago. They have been wrecked twice since leaving Chungking, and at present are piled on the bank of the river about thirty miles above Suifu. Fortunately the things are insured, but that cannot compensate us for the loss of time and lack of materials during the last year and for an indefinite time in the future.

We expect to offer a Course in Qualitative Analysis next year and hope to draw out an even greater interest than was shown this year.

Yours respectfully,

(Signed) Elrick Williams.

MATHEMATICS

The Course in College Algebra was carried on throughout the year, during the first half-year instruction was given four times a week under the late Mr. Ieh. The class was given a thorough grounding in:

- Fundamental Idea.
- Elementary Operations.
- Factors.
- Symmetry.
- Fractions.
- Simple Equations.
- Simple Simultaneous Equations
- Quadratic Equations.

During the second half-year the class met twice a week under D. S. Dye. The following topics were taken up:-

- Simultaneous Equations.
- Exponents.
- Surds.
- Involution and Evolution.
- Ratio and Proportion.
- Variation.
- Choice.
- The Binomial Theorem.

(Signed) D. S. Dye.

FOREIGN HISTORY

The lectures of the Spring term dealt with Europe as it was at the time of the Fall of the Roman Empire, and traced the beginnings and rise of the Holy Roman Empire up to the 10th. Century A. D. No text-book was used in class, the lectures being copied by the students and time given for discussion at the end of each hour. On the final examination each student wrote a very acceptable paper.

During the Fall term we have read in class a translation of Green's Shorter History of the English People, as far as the reign of Henry III. Once a week time was taken to examine the students orally on the previous work, as well as to answer questions asked by the students. A mid-term essay was given and splendid work was done on the following subjects:

(1) Trace the beginnings and development of the Christian Church in England to the end of the reign of Henry II.

(2) Relate in detail the struggle of the English people against the invasions of the Danes and Normans and carefully summarize the results of these invasions.

Each student wrote on one subject only, and the instructor was much gratified at their first attempt in this particular department of the work in History.

At the final examination questions were chosen which very fully covered the work of the term and the marks obtained indicate the good work done.

Of the seven students, six have been in attendance at practically every lecture, and the work in class has been of such a nature as to suggest the value of this study apart from the book-learning involved. From the instructor's point of view the work done by these seven students has been eminently satisfactory.

(Signed) H. D. Robertson.

CHINESE LITERATURE

The study of the Spring and Summer Annals has been made the basis of class work. With these have gone the Commentaries of the Tse Chuen and others.

CHINESE HISTORY

In Chinese History the period covered has been from the times of earliest traditions to the early Han Dynasty.

CHINESE LANGUAGE

In Chinese Language the basis has been Essays of the Worthies. These have been read and examined as to their construction and characters used. Essays have also been required of the students weekly and these have been criticized individually and in class.

RELIGIOUS INSTRUCTION

In this department we have endeavored to give the students a general idea of the rise, meaning and message of Prophecy, the History of the 8th Century as it effected Judah and Israel and gave form to the message of the Prophets, and we have studied in some detail the Books of Amos, Hosea, and Isaiah (1-39). The work has been of great interest to the instructor, and apparently of interest to the students also. There is so much in the local colour of the age of the Prophets that is familiar to the Chinese, and so much in the particulars sins of that age, - the covetousness of the rulers, the injustice toward the poor, the lack of honesty among the people, the running hither and thither in time of national calamity, grasping at this and now at that, the absence of the peace and confidence that come from faith in God, - so much that is peculiarly Chinese, that the study of these old Prophets comes to them with particular force. There is much also that is applicable to these times in China, when the old ideas and conceptions are being turned upside down, as were the old theological conceptions of the Hebrews of that day, and where the alternative seems to be a materialistic atheism or a deeper conviction of God.

In all my teaching I have tried to remember these things, and to find the point of contact with the students, and thus make the Prophets real to them.

Respectfully submitted,

(Signed) C. R. Carscallen.

5. Students.

The first class has been a small one, but eleven in number, and during the year even those have been reduced to seven; one entered the Railroad School, two were dropped early in the term for mis-conduct, one left us for Peking Medical College, and one owing to ill health dropped out. The remaining students have pursued the prescribed Course with commendable diligence. The final examinations for the year have been satisfactory. All the class passed in all subjects, except two who have been conditioned in English, and this through no lack of application during the year, but rather through lack of fitness on entering. Four of the students have assisted in teaching in the Union Middle School, have thus paid in part their own way and have had excellent training for future needs. In conduct and religious life the year has been highly satisfactory. Not only has there been no case for severe discipline, but these University men have been most regular in attendance on religious services and leaders in the Christian Endeavor Society, thus exerting an excellent influence on the younger students of the Middle School. Six of the number are church members and the remaining one is strongly Christian in sympathy and active in service.

6. Developments.

The conditions are still far from ideal, but much progress has been made from the original two farms and small plots of rice fields. The University site, save for one small field in a remote part, has been completely cleared of tenants. Grading, as already mentioned, has been done about the temporary buildings and stone walks put down. The chief permanent improvements have been, however, in homes for the foreign instructors. Buildings which should prove adequate for fifty years to come are complete or nearing completion. There are now some seven of these, and though others will be needed soon, it should leave the time more free during the coming year for the other buildings and improvements which confront us.

7. Present Problems.

At present Committees are busy pushing forward such matters as the purchase of property, drainage and grading, fencing and gateways, roads, walks and avenues of trees, lighting and water supply, etc., and another year should show great improvement in these. Plans for our permanent buildings have not as yet reached us, but material has in many cases been long since contracted for, and some start should be made during the coming months.

As to the actual work of teaching, Courses have been made out, supplies for the Sciences have been ordered and advertising mater has been sent to various parts of the province. We therefore look forward somewhat sanguinely to teaching the first and second years of University work during the coming year. It is, however, not probable that we will enroll a large class of new students, as we are as yet not well enough known and are unrecognized by the official system. The results of the Educational Union in uniting the Missions in Primary and Secondary education have been very gratifying, the Registrar's Report showing a doubling of enrolled students this year, but it will take some years before it can bear fruit in largely increased University attendance. To converse the men we had it seemed best to begin a class this year and our judgment at the end of the time is that it was wisely done.

As outlined below, the Pass Course is continued, as we felt that it would be unwise to attempt Honour or Special Courses at present. The Course, with time and instructors is as follows:-

Chinese Literature	5	hrs weekly	- Wu Chong Ru
Chinese Language	5	" "	"
Chinese History	2	" "	"
English	3	" "	J. Taylor
Logic	1	" "	C.R.Carscallen
Psychology	1	" "	J.L.Stewart
Western History	2	" "	H.D.Robertson
Western History (in Eng.)	1	" "	J. Taylor
Religious Knowledge	2	" 1st term	C.R.Carscallen
		2nd "	J.L.Stewart
Trigonometry and Solid Geometry	2	hrs weekly	D. S. Dye
Chemistry	2	" "	E. Williams
Physics	2	" "	D. S. Dye
Biology	1	" "	P. M. Bayne
Physical Exercises	2	" "	Chinese Inst'r

The recommendation of the Board of Governors for the strengthening of the Department of Chinese Language, Literature and History has met with our very hearty response, and we are taking steps to assure proper emphasis and efficiency as speedily as possible.

8. Future Needs.

We find ourselves handicapped in certain ways which we would again point out to the Board of Governors.

(10)

The first is in funds for unexpected small expenditures. This will be remedied when we are given the central of the \$1000.00 (gold) recommended by your Body. Another is the almost shattering of our work caused by the removal of some of our staff, after work has been all planned, by the action of the Annual Councils. This would also be in large measure remedied if some measure were taken by the Home Boards, as you suggest, for making University appointments more permanent. A third, and that a somewhat pressing one, is the providing of men for the furloughs which must soon fall due. As you will see from the list of teachers, and Courses for the next five years, submitted to you, we shall be in need of men for certain departments immediately and trust that this may have your immediate attention.

May we add in closing that we are most highly gratified at the way in which our many and varied requests have been responded to by your Body and the Missionary Organizations. Here on the field, through all the many complex questions that arise, the utmost harmony has prevailed, and we look forward with even brighter hope to the coming years, and the Mission of this Union University work in the ushering in of the Kingdom of Truth, Righteousness, Peace and Joy in this ancient Empire.

Respectfully submitted,

(Signed) J. L. Stewart.