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WCUU  
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1945-1947

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MINUTES OF FIRST MEETING

WEST CHINA UNIVERSITY COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

9:30 A.M., Thursday, November 1, 1945

Council Room, Emmanuel College, Victoria University, Toronto, Canada.

List of Members

- |                            |                          |
|----------------------------|--------------------------|
| r) Dr. Harold G. Anderson  | * Dr. A. E. Johns        |
| r) Dr. A. E. Armstrong     | * Dr. R. O. Jolliffe     |
| * Rt. Rev. Jesse H. Arnup  | * Mrs. J. Wesley Masland |
| * Mrs. G. D. Atkinson      | r) Dr. S. P. McCutchen   |
| Mr. J. Gurney Barclay      | * Miss Hazel F. Shank    |
| * Mrs. Frank E. Baker      | * Mrs. Hugh D. Taylor    |
| * Dr. Albert E. Boebe      | r) Dr. Albert C. Thomas  |
| * Dr. Walter T. Brown      | * Rev. A. F. Ufford      |
| * Mrs. C. R. Carscallen    | * Mrs. Lewis C. Walmsley |
| r) Dr. Frank T. Cartwright | * Bishop Herbert Welch   |
| Dr. Chang Kia-ngau         | * Dr. E. C. Wilford      |
| * Dr. J. W. Decker         |                          |

List of Guests

- \* Mrs. R. Gordon Agnew, of the College of Medicine and Dentistry.
- \* Dr. Joseph Beech, Chancellor of the University.
- \* Dr. Gerald S. Bell, Secretary of the West China Mission of the United Church of Canada.
- \* Mr. D. F. DeTrude, Associate Treasurer, American Baptist Foreign Missionary Society.
- \* Mrs. Frank Dickinson, of the College of Science.
- \* Miss Sara B. Downer, on the staff of the College of Science.
- \* Rev. Ernest Hibbard, former Treasurer of the West China Mission of the United Church of Canada.
- \* Dr. and Mrs. J. E. Lenox, on the staff of the College of Medicine and Dentistry.
- \* Mrs. Ashley W. Lindsay, of the College of Medicine and Dentistry.
- \* Dr. Jean Millar, on the staff of the College of Medicine and Dentistry.
- \* Mrs. Harrison J. Mullet, of the College of Medicine and Dentistry.
- \* Miss Louise Robinson, Secretary of the Woman's Division of Christian Service, Board of Missions and Church Extension of the Methodist Church.
- \* Dr. F. W. Routley, National Commissioner of the Canadian Red Cross.
- \* Dr. Roy C. Spooner, on the staff of the College of Science.
- \* Miss Anna Ward, on the staff of the College of Arts.

Staff

- \* Mr. Earle H. Ballou
- \* Mr. C. A. Evans

Persons whose names are starred were present; persons whose names are marked (r) sent regrets.

OPENING OF THE MEETING

The Chairman, Dr. Arnup, called the meeting to order and conducted the devotional period. After singing Keble's hymn, "New Every Morning Is the Love," Dr.

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Arnup read from Matthew 17:1-21, the account of the transfiguration and the inability of the disciples immediately thereafter to meet successfully the challenge of human need, centering his thoughts around the contrast between the poise and self-mastery of our Lord and the "fuzzy, futile and feverish" activity of the disciples, and emphasizing the insistence of Jesus that power to cope with difficult situations becomes available only through prayer.

#### ROLL CALL AND INTRODUCTION OF GUESTS

The Secretary called the roll after which Dr. Wilford, formerly superintendent of the University Hospital, introduced the guests.

#### ADOPTION OF AGENDA

The agenda having been distributed, it was

WCUC-1 VOTED:- to adopt the agenda as presented.

#### STATUS OF THIS COMMITTEE UNDER THE UNITED BOARD

At this point the secretary read a statement prepared from notes on the remarks made by Dr. Eric M. North, Acting Chairman of the Board of Trustees of the United Board, at the Trustees' meeting on October 19. After quoting Article IV, Section 3 of the By-Laws of the United Board dealing with the function of the College and University Committees proceeded the statement as follows:

"First of all the Board of Trustees is the central holding body for the Corporation. The Trustees correspond in that respect to the directors of a stock company and have legal powers of the United Board in between sessions of the United Board. It is not planned, however, that all the business of the colleges shall be done by the Board of Trustees because we desire the wisdom and knowledge and interest of a large number of people related to the respective boards. The general picture is that the Board of Trustees will retain supervision over the whole in order to know that the whole organism is working satisfactorily. It will deal with such items of business as come up from the functional committees and require action by the body as a whole and will also deal with any emergency or interim matters where business urgently needs to be done.

"The major detailed responsibility for the individual institutions lies with the College and University Committees respectively. During the year they would be free to make appropriations up to \$1,000. In addition to the budget they would deal with personnel for the colleges, and with internal problems as they come up for consideration.

"After the College and University Committees have considered the budgets, they would then go to the Committee on Educational Policy and Budget, first to see if they fitted into the total picture and then to see that no college was budgeting for more than income in sight. From the Committee on Educational Policy and Budgets, the budgets would next go to the United Board itself, or to the Trustees as a total transaction.

"The whole process is parallel to what we had before, yet it is freed from some complications because the matter of investment and banking can be handled by the Committee on Investment and Finance without going back to the individual college committees."

APPROVAL OF MINUTES

It was reported that minutes of the Annual Meeting of the Board of Governors, November 2, 1944, of the Executive Committee of the Board of Governors, May 9, 1945 and of the Woman's Committee of the Board of Governors, May 9, 1945, had been distributed and that no corrections had been received. It was accordingly

WUUC-2 VOTED:- that the minutes of the Annual Meeting of the Board of Governors, November 2, 1944; of the Executive Committee of the Board of Governors, May 9, 1945, and of the Woman's Committee of the Board of Governors, May 9, 1945, be approved.

REPORTS AND COMMUNICATIONS FROM CHINA

Several of those present were called upon for verbal reports, the first being Dr. Decker, who spent some weeks in China in the late spring in connection with a visit to East Asia on behalf of the International Missionary Council.

Dr. Decker stated at the beginning that his observations were unavoidably hasty and superficial. He was profoundly concerned for China, and was impressed by the relevancy for that country of a remark by Dr. Fahs of the Committee of Reference and Counsel, "We shall not see peace in our time". China is surrounded by conflicting interests on the part of countries like the United States, Russia, Great Britain, and France. China presents a picture of domestic weakness and internal ferment. More advanced influences from the east coast have been brought and thrown down into less developed regions in the west. We shall not see the end of these influences.

He returned with a tremendous appreciation of China's illimitable needs if China is to become a modern nation, to take her place in the world, and to secure her internal peace. But as the attempt is made to meet these needs, those charged with such matters are talking almost entirely in terms of technical training, with a discouraging lack of reference to any spiritual basis.

China's problems all bear directly upon West China Union University. Dr. Decker was much struck with the favorable situation of Christian as compared with Government universities. At Chengtu the former are fairly well housed - Ginling for example, has attractive surroundings - while Government universities not far away are literally housed in thatched huts. Yet the hospitality extended by West China has been a trying experience for the university. It has combined the strains of war, physical depletion and privation with the tensions of a guest and host relationship over a period too long extended and where different standards have had to be faced in such matters as academic standing, training, and the amount of leadership given to Chinese. We should thank God that all have come through as creditably as they have.

One result of the past few years with immediate and practical significance for the future is the expansion of the university and the concurrent expansion of the university hospital. This will create what is at once a temptation and an extreme difficulty in the years ahead. There is an enlarged plant which was perhaps already in prewar years too extensive for the support available. This will become even more apparent in the postwar period when present budget resources linked to those of other universities will be in part withdrawn. If Nanking University, for example, faces serious problems in returning to its former campus, West China may have to reckon with even more serious problems in remaining where it is.



The expanded plant falls in line with the temptation for a tremendous expansion of the university to help meet the needs of China on a quantitative basis. The easiest thing will be to stress quantity as over against quality. Budgetary difficulties will look in that direction for solution; pride in Szechwan by the people of Szechwan, and the stimulus of contacts with the east, will do the same. This will be especially true of the hospital. Dr. Decker had never met a situation which more excited his sympathy and concern than that facing Dr. Best, the hospital having suddenly lost so many of its experienced missionary leaders. But for the fact that the United States Army had taken over responsibility for a considerable part of the hospital, the speaker would have feared more for the result. One must ask, however, what will happen when the Army unit withdraws?

The University and this Committee must face the questions, "What is wanted for the conduct of the university? What can be maintained in a worthy Christian way? Continually Dr. Decker encountered an insistence that there must be higher standards. The deepest expression of this came from the medical people on the campus, those of the Cheeloo medical staff as well as the local faculty. He was somewhat staggered by the demand that teachers coming out should be proven teachers here at home first. This would mean that they could rarely be less than thirty years old. Can we put enough money into their preparation before knowing whether their service will be acceptable or permanent? Nevertheless, such preparation they must have.

Dr. Decker concluded his remarks with the recommendation which later found formal embodiment in WUUG-3 as recorded below.

Following some discussion of points raised by Dr. Decker, the Chairman called upon several members of the faculty present as follows:

Dr. Wilford spoke as one who had been superintendent of the hospital prior to leaving Chengtu in January. While agreeing in general with Dr. Decker, he had been impressed by the somewhat more optimistic tone of letters written in August and September. Dr. Hsieh, superintendent of the city hospital and acting dean of the college, does not seem to be disturbed regarding finances. Others have written optimistically. The need to have many cases and beds for teaching and for practice by internes is an important reason for developing a large medical work. Hitherto it has not been large enough. Looking to the time when the United States Army will withdraw, the desirability of a large number of private patients able to pay substantial fees is emphasized. Much new equipment is needed. Several senior Chinese staff members are now studying abroad, six in Montreal alone. Their return will greatly strengthen the institution. In closing Dr. Wilford referred to the fund of CH\$4,000,000 which has been raised in celebration of his sixtieth birthday, and which is to be used in the purchase of radium and X-ray equipment.

Dr. Spooner called attention to the fact that this Committee can influence the policy of the university in two main ways: (1) officially by actions taken, but always with the realization that first authority in most matters necessarily rests with the administration and Board of Directors in China, and (2) through the Western personnel sent to the University. The situation in this latter regard has given the speaker great concern. Where are the new recruits? What encouragement can be given to young people who are interested in the idea? What is the machinery, both here and in China, of appointment? We must go out and look for the right kind of people, and for teaching we shall need candidates who have their Ph.Ds. In general, the cracks in the structure of West China are to be found in other Christian colleges, there and here too. To a certain extent it may be said that recent expansion has been due to the example set by some of the guests; but a larger institution had already been planned before the guests arrived. In the matter of size 500 is not an optimum enrolment; 1,000 to 1,200 may be much nearer. The University is now close to that number. It should also be stressed how weary

I inflation leaves people, how difficult it becomes to keep up a fight for quality. Inflation does things to one's morals and morale. An instance was given of a teacher holding a doctorate from an American university, forced to do extra work on the side in order to be able to live even in a hut. Many faculty members will need to be brought over for a year of refreshment in this country. The boat on which Dr. Spooner came was carrying many such, sent here by the government. A Grade A school must have Grade A men. In closing Dr. Spooner said that the inferiority complex under which West China has at times labored has largely disappeared during recent years. The institutions from down river have also had their troubles. Furthermore, the delay of four months in India gave him an opportunity to study the situation in several of the Christian colleges there, and he is convinced that the Indian problems - where, for example, Christians seldom constitute more than 5 to 10% of the student body - are extremely difficult.

Dr. Lenox based his remarks on a letter recently received from Dr. Tien-ho Lan formerly a member of the faculty and planning to return, but at present doing research work - some of it in connection with "Manhattan Project" - at the University of Rochester. Dr. Lan made the following points in his letter:

(1) A more integrated policy is needed for all our educational work in China. For example, should West China attempt to operate a full schedule in Arts and Sciences along with Medicine and Dentistry, or specialize in the latter, as the University of Nanking has done in Agriculture?

(2) There should be insistence on higher standards and on keeping them high. Too often we have lacked both staff and equipment. Offers from the National Health Administration, especially for the financing of any desired research projects, have been very tempting, but Dr. Lan wants to go back to West China if within four to six years certain minimum equipment for research can be secured.

(3) There should be one bursar's office handling all funds coming to the University and subject to one audit.

(4) It is unfortunately a fact that many people in the community regard the University as there for business purposes - to make money.

(5) When the other Universities return to their former campuses there will be need for a larger missionary group to help tide over the period of readjustment.

Miss Ward spoke as a representative of the College of Arts, and for her own department, that of Fine Arts, where at present the emphasis is on music. This department does not yet offer a major, but music teachers have been trained in some numbers, and students are received from all other departments, including some from the College of Medicine and Dentistry. President Dsang feels that Westerners are needed in the College of Arts for (1) English and English literature (2) Religious Education and (3) Music. He is anxious that as soon as possible a major in music be offered, especially as no other institution in West China can provide a musical education. As a minimum three teachers should go out next summer, in piano, voice and theory. With such reenforcement the department could probably become a major one. The value of this from the Christian point of view is obvious.

Miss Downer speaking after a year's residence and considerable teaching experience in the United States, has not been impressed by the superior quality of American students as compared with those of West China. She is convinced of the difficulty of making any Christian impact on girls who live under such crowded conditions as those obtaining in the dormitories.

Dr. Jolliffe reminded the group that China, too, has a way of "muddling through." In recent years it is also true that West China has been thinking. The situation will surely improve, even as it has so definitely improved - since 1927, for instance. The present crisis is not as dangerous as many have been in the past. All our work is a venture of faith.



Following these remarks there was a period of discussion regarding some of the points made. It was felt by some that the danger of over-expansion would be greatly lessened by the withdrawal of the other institutions from the campus, where a top enrollment of between 1,000 and 1,200 would not be difficult to maintain. It was also emphasized that the key to the Christian character of the institution is to be found in the personnel - well trained, competent teachers with contagious Christian characters themselves. Such people, proven Chinese leaders on the faculty, should first be cultivated out there and then brought here for further training.

#### THE QUESTION OF WESTERN PERSONNEL

Discussion of this item on the agenda both preceded and followed the lunch hour, which was from 12:15 to 1:45.

In reference to Action M-1921 taken by the Executive Committee in May, which asked that the possibility be explored of a year's postponement of the furlough for Mr. William Small in view of the extreme shortage of Western personnel, it was reported that such postponement had been made.

There followed a general discussion of policy in manning the University and assisting it to meet the demands of the post-war period, with special emphasis upon the existing shortage of personnel and the division of responsibility for personnel among the supporting boards. It was mentioned that Dr. Leslie Kilborn and Dr. A. W. Lindsay sailed for China via India in September, and that Dr. Margaret Tucker, formerly of Fukien and recently appointed to the College of Medicine and Dentistry by the Women's Division of the Methodist Church, had started by air in mid-October. Despite these reinforcements, the question of how the Western staff at the University shall be maintained and its support shared by the Mission boards responsible for the university's welfare remains. The discussion eventuated in the two actions which follow, the first of which had been suggested by Dr. Docker at the conclusion of his remarks in the morning:

WCUC-3 VOTED:- that the West China University Committee, having in mind the total Christian program in Szechwan and the important position of the University in it, would recommend to the supporting mission boards that they arrange for a joint study of that area by their responsible secretaries in consultation with the Church's leadership and other organizations on the field, both missionary and Chinese, with a view to framing an integrated program of Christian work in the West China area, including the University, and the amount of support for the entire program in personnel and funds which they would be prepared to give it.

WCUC-4 VOTED:- that this Committee favors the continued appointment and support of Western personnel, subject to the approval of the University administration, by the Mission Boards connected with the University, and requests the university administration and the Board of Directors, preferably in consultation with the survey recommended in motion (WCUC-3) to prepare a detailed estimate of the minimum requirements in Western personnel for each department over a period of five years, with a view to a study by this Committee as to the division among the supporting mission boards of the responsibility for the necessary support. It is understood that this action does not preclude direct appeal to mission authorities on the field for the allocation of missionary personnel.

THE WORK OF THE WOMAN'S COMMITTEE

There had been no opportunity for a meeting of the Woman's Committee, and there was also some uncertainty as to the status and function of such a committee under the constitution and by-laws of the United Board. It was therefore proposed and

WUUC-5 VOTED:- that the future organization and function of the Woman's Committee be referred to the staff for study and possible presentation to the United Board.

Following adjournment the members of the former Woman's Committee met with the Chancellor, the Associate Treasurer and the Secretary and discussed at some length the background of the committee and its relation to the university program. A record of this discussion and of the action taken is attached to these minutes as Appendix A.

FINANCIAL MATTERS

(a) While financial matters in the future will for the most part be the responsibility of the Committees of the United Board on Educational Policy and Budget and Investment and Finance (see By-Laws of the United Board, Article IV, c & d) it was felt desirable that this Committee should review the Report of the Treasurer of the Board of Governors for the last fiscal year of the Board's existence, which ended on June 30, 1945. This report was presented by the Associate Treasurer, and is attached to these minutes as Appendix B. In line with the recommendation on page 5 of that report it was

WUUC-6 VOTED:- that the transfer of \$1,500.00 from the Hodgkin Income account to the Hodgkin Memorial Fund in the Endowment Section (112) be recommended to the Committee on Investment and Finance.

(b) It was noted that the Report of the Auditors, Messrs. Chambellan, Berger and Welti, had been submitted to the Investment and Finance Committee and that it showed the books of the Treasurer to be in good order.

(c) In the matter of Mission Board Appropriations it was noted that the effort to restore them to the pre-depression level had not been successful. (See Actions F-1915 and E-1926) The Methodist Board has increased the present year's appropriation from \$2,500.00 to \$4,835.00. This, however, is the only Board which has made an increase. In view of this unsatisfactory situation it was

WUUC-7 VOTED:- that the urgent necessity of restoring mission board appropriations to the pre-depression level be again called to the attention of the responsible secretaries of the cooperating boards.

(d) In the matter of Field Budget for 1945-1946 no reports from China have as yet been received covering current operations. Payments for various purchases such as books, periodicals and equipment are being made and charged to the field budget. For the first quarter of the fiscal year (July, August & September) Sustaining Funds totaling US\$39,531.46 have been paid to the University. These are equivalent to LC\$5,929.718.

(e) The Associate Treasurer reported that a bequest has recently been received from the late Dr. Janet McClure Kilborn in the form of two Dominion of Canada Fifth Victory Loan bonds of \$500 value each. The portion of Dr. Kilborn's will dealing with this reads as follows:



To pay to the West China Union University, Woman's College, the sum of one thousand dollars to be used for the establishment of a scholarship or scholarships to aid women students in obtaining a medical education.

Dr. Kilborn's desire in this matter was known to be that the capital sum be held by the Woman's Missionary Society of the United Church of Canada, the income to be used for the purpose designated. It was

WCUC-8 VOTED:- (a) that the gratification of this Committee be expressed at the receipt of the bequest of \$1000.00 from the late Dr. Janet McClure Kilborn for the establishment of a scholarship or scholarships to aid women students in obtaining a medical education, and

(b) that the Board of Foreign Missions of the United Church of Canada be requested to hold this bequest for the time being, sending the income annually to the university in Chengtu for the purpose designated until such time as it becomes desirable to transfer the fund to the United Board.

Dr. Beech called the attention of the Committee to the recent death of a loyal friend and supporter of the University, Mr. Frank C. Atherton, of Honolulu. Over the years Mr. Atherton's gifts in cash and a building on the University Campus have reached a total of about \$67,000. During the past eight or ten years he has been giving to the support of the University at the rate of \$1,600 a year, and Dr. Beech understands that arrangements have been made whereby this support does not cease with Mr. Atherton's death. Upon hearing this report it was

WCUC-9 VOTED:- that this Committee express its sympathy and regret at the death of Mr. Frank C. Atherton.

#### Interim Committee

The attention of the Committee was called to an action taken by the Board of Trustees of the United Board on October 19, which reads as follows:

"UBT-74 VOTED that the Board of Trustees hereby authorize the respective College and University Committees each to appoint an Interim Committee of five to seven of its own members to act for it in matters appropriate for them so to act, subject to such regulations as the individual College and University Committees may prescribe."

In accordance with this action it was

WCUC-10 VOTED:- that an Interim Committee of seven be appointed by the Chair to perform the customary functions of an Executive Committee. Those subsequently appointed were:

Dr. A. E. Armstrong  
Dr. Albert E. Beebe  
Dr. J. W. Decker  
Mrs. J. Wesley Masland

Miss Hazel F. Shank  
Mrs. Hugh D. Taylor  
Bishop Herbert Welch

I Dr. Beech referred to a letter he had recently received from Dr. Tien-ho Lan. This letter notes the worn condition of much of the equipment now being used in the Department of Biochemistry and the lack of many pieces of apparatus needed for both teaching and research work if the reputation of the University is to be maintained. Dr. Lan estimates that \$6,000 will be required to supply apparatus and chemicals for this department and requests an appropriation of that amount. In view of the fact that under the by-laws of the United Board this is a sum in excess of what a College or University Committee may appropriate (see United Board, By-Laws, Art. IV, section 3) it was

WOUC-11 VOTED:- that the request of Dr. Tien-ho Lan for an appropriation of \$6,000 to purchase equipment and supplies for the Department of Bio-chemistry be referred to the United Board.

There being no further business the meeting adjourned at 3:00 P. M.

Earle H. Ballou  
Executive Secretary

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REPORT OF A MEETING OF THE WOMEN MEMBERS OF THE WEST CHINA UNIVERSITY COMMITTEE

Toronto, November 1, 1945.

Present: Mrs. G. D. Atkinson, Mrs. Frank E. Baker, Mrs. C. R. Carscallen, Mrs. J. Wesley Masland, Miss Hazel F. Shank, Mrs. Hugh D. Taylor, Mrs. Lewis C. Walnsley of the University Committee; Miss Sara B. Downer and Miss Anna Ward of the faculty; Miss Louise Robinson, of the Woman's Division of Christian Service, Board of Missions and Church Extension of the Methodist Church; Dr. Joseph Beech, Chancellor, Mr. Earle H. Ballou and Mr. C. A. Evans of the staff of the United Board.

As noted in the Minutes of the West China University Committee (p. 7, WCUC-5) there had been no opportunity for a meeting of the women members of the Committee prior to or during the time that the Committee was in session. Moreover there was a question as to the status of any organized Woman's Committee under the new United Board constitution and by-laws which make no provision for such a sub-committee. Inasmuch, however, as there were matters concerning the Woman's College which called for discussion and clarification, the women members of the West China University Committee and women faculty members present were requested to remain after the adjournment of the Committee. Mrs. Atkinson, who had been Chairman of the former West China Woman's Committee, presided.

The Chairman referred to a recent report of the Woman's College received from Dr. Pearl B. Fosnot which supplied information previously lacking as to the handling on the field of certain financial items connected with various activities of the University related to the Woman's College. This letter also helped to explain the exact character of the Woman's College and its relation to the University organization. Miss Ward and Dr. Beech were particularly helpful in clarifying for several members of the group, who were not familiar with the history of the development of the university during the past twenty-five years or so, the peculiar circumstances which have determined the management of the Woman's College affairs: a "College" which from the beginning has been residential rather than academic in nature, designed at first primarily to provide facilities which would make co-education acceptable in a social environment where that concept was even more novel than elsewhere in China; a "Woman's College" which in the early days of union higher education took its place alongside "Methodist" and "Baptist" colleges, also residential in nature; a college which under the pressure of necessity developed extra services for its students not in every case provided for the rest of the student body, or else provided in a form not so suitable for women students - physical education, for example, - and sought to meet the cost of some of these services by special grants and gifts outside the regular university budget.

Some of these special arrangements have in the past involved extra bookkeeping but have not been included in the regular university accounts. Conditions have changed greatly over the years until not only has the concept of co-education been given general acceptance by Chinese society in Szechwan as well as elsewhere, but a more integrated organization and administration of the University has become possible. Yet the need for some differentiation in treatment as between women students and the rest of the student body remains, as well as for a continuation of the name and procedures connected with the Woman's College. With these numerous considerations in mind it was, therefore,

VOTED:- that in the opinion of this group there is a real need for a West China Woman's Committee, to be known as the Woman's College Committee of the West China University Committee of the United Board, and that it be recommended to the West China University Committee that the membership of such a Woman's College Committee consist of all the women members of the University Committee; that some affiliation be worked out between the Woman's College Committee and the organizations in England which have representation on the University Committee; and that the Woman's College Committee receive reports and financial statements covering the operations of the Woman's College.

It was further agreed that it will be desirable that the time of the meeting of this Committee be announced on the agenda of the University Committee; that all minutes be made available to the administrative secretaries of the supporting Mission Boards; and that the Secretary arrange for the inclusion of those minutes as part of the record of the meeting just adjourned of the West China University Committee.

Earle H. Ballou  
Executive Secretary, United Board.

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At the request of the Chairman, Dr. Decker made several observations on the present state of the College, supplementary to his remarks relative to the work of the University made earlier in the day. The return down river of other Christian groups which have shared the life of the Chengtu campus will reveal the need there in the province of Szechwan, a need for moral and spiritual support all through the church program. Too often young pastors have been left to their own resources, to sink or swim. There is also the perennial problem of the economic support of the ministry. The next year or so will be trying ones.

There being no other business, the meeting adjourned with prayer at 3:50 P.M.

Earle H. Ballou  
Executive Secretary

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REPORT OF THE TREASURERBOARD OF GOVERNORS, WEST CHINA UNION UNIVERSITYJUNE 30, 1945

Nearly eight years have elapsed since West China Union University offered refuge to other Christian Universities fleeing from the devastation of the Japanese. In late years five colleges have cooperated in carrying on their work and while there have been difficulties, yet the experience has been good for all. With the advent of peace, West China is due to profit in many ways but surely there will be a considerable period before the completion of the transition period.

For its own work, aside from funds supplied by the Trustees, West China profited from the distribution of Relief Funds to a larger degree than any other of the Christian Colleges in China. This should react favorably toward the continuing program of the University.

In America, efforts were centered in the dissemination of educational material to the constituency and the securing of additional funds to help out in the need existing in China. Work also progressed satisfactorily in amalgamation with the United Board for Christian Colleges in China.

This report is accompanied by the following documents:

- (a) Trial Balance Sheets as of June 30, 1945 (Pages 6, 7, 8, 9 )
- (b) Consolidated Balance Sheet (Page 10)
- (c) Budget Analysis as of June 30, 1945 (Page 11)
- (d) List of Securities as of June 30, 1945 (Pages 12, 13)

Our auditors, Messrs. Chambellan, Berger and Welti have checked the figures in this report.

ENDOWMENT

Endowment Funds increased \$3,938.95 during 1944-45. This was due entirely to the Fung and Chen Loan Funds which belong to the field. The actual figures showing the operations in the fund accounts are as follows:

Fung Memorial Fund	\$3,975.15	
Chan Loan Fund	678.30	
Income Mead Memorial Library Fund	37.73	
Income on Harvard-Yenching Institute Fund	136.35	4,827.53
Less Endowment Stabilization Funds transferred to Current		888.58
Net Increase		<u>\$3,938.95</u>

Quite a few changes are reflected in the investment and cash situation and they are summarized as follows:

5% Paid by Insurance Dept. on claim on Ctf. Mtg. 100 Lefferts Ave.	247.99
Proceeds on sale of Certificated Participation in " "	15,688.44
Loss on " " " "	2,740.59
Payment of Lambert Mortgage	<u>4,325.00</u>



Report of the Treasurer  
West China Union University

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June 30, 1945

Continued:

Sale 40 shs. Lawyers Mortgage Corp. Stock	108.70	
Loss on sale of 40 shs. Lawyers Mortgage Corp. Stock	116.38	
Payment on claim for losses on Ctf. 21294	94.87	
Payment of Metallo Mortgage	2,820.00	
Distribution of assets on Home Title Corporation	5,750.42	
Received on Participating Certificate #281321	69.04	
Received on 23 Lafayette St. New Rochelle	465.00	
Loss on sale of interests in 542 Parkside Ave.	828.18	
Amortization of bonds	68.33	
Reduction of cash balance of June 30, 1944	<u>1,873.97</u>	35,196.91

The difference between the above credits and the following charges reconciles the increase of \$3,938.95:

Taxes paid on 23 Lafayette St. New Rochelle	887.91	
Purchase of 20M U.S. Treas. "G" bonds, 1/1/57	20,000.00	
Purchase of 12 1/2M U.S. Treas. Bonds 2-1/2's/72-67	12,500.00	
Income on Ackerman Fund	7.24	
Savings Bank Deposits of Cash	1,358.76	
Interest on Savings Bank Accounts	251.85	
Fung Memorial Funds sent to China	444.95	
Losses on sales of securities	<u>3,685.15</u>	<u>39,135.86</u>
		<u>3,938.95</u>

Gross Income before deducting custodian charges and amortization of bonds was \$9,039.08 or 3.40% on holdings and savings funds at the beginning of the year.

PLANT

Plant Funds decreased from \$535,404.61 on June 30, 1944 to \$519,908.60. This shrinkage of \$15,496.01 was due to the transfer of funds received for the University Hospital to the current account, at the request of the field treasurer. It is obvious that if receipts for rental are to be used for current expenses, this account should be transferred to Current Special. Actual changes in this section are shown as follows:

Hospital Funds transferred to Current	15,595.50	
Less: Gifts for Hospital Equip. Fund	20.00	
Income on Savings Bank Accts.	<u>79.49</u>	<u>99.49</u>
		15,496.01

CURRENT SECTION

The following arrangement of 1944-45 income and disbursements includes the corresponding figures for 1943-44. This reveals any variation between the two years:

Source:	<u>Receipts</u>	<u>1944-45</u>	<u>1943-44</u>
American Baptist Foreign Missionary Society		2,500.00	2,500.00
" " " " " Women		1,000.00	1,000.00
Church Missionary Society		500.00	500.00
" " " " Women		40.00	100.00
Friends Service Council		1,010.00	1,010.00

0907

Continued:

Source:	RECEIPTS	1944-45	1943-44
Methodist Bd. of Missions & Church Extension		2,500.00	2,500.00
" " " " " Woman's Div.		700.00	700.00
United Church of Canada		2,727.27*	2,715.00*
" " " Women		1,800.00*	1,574.76*
Special Gifts: Atherton Family		1,600.00	1,600.00
General Administration from H.Y.I. Funds		1,000.00	1,000.00
Endowment Income		9,000.00	10,000.00
Coles Estate		2,095.00	2,100.00
Harvard-Yenching Institute		12,421.04	12,421.04
Sustaining Funds		175,720.08	149,364.07
Designated Income		837.88	804.31
Special Gifts for Current Budget		19,691.00	46,560.93
	Totals	\$235,142.27	\$236,450.11

\* Paid on the basis of Canadian Currency

EXPENDITURES

Field Budget	12,029.00	12,350.00
Governor's Budget	7,342.52	7,871.03
Home Administration and Promotion	9,737.07	8,014.75
Governor's Miscellaneous Expenses	724.40	973.72
Chinese Cultural Budget	12,421.04	12,421.04
M. E. Board, Upkeep Coles Memorial Building	340.00	353.99
Scholarships	19.75	6.82
Sustaining Funds sent to the field	192,050.36	195,925.00
	\$234,664.14	237,916.35
Designated Income carried forward	478.13	443.50
	\$235,142.27	238,359.85
Deficit		1,909.74
		\$236,450.11

Total income fell off \$1,363.20 during the year which is slightly more than the decrease in Endowment Income.

Mission Board support finished the year without appreciable change.

The combined totals of Sustaining Funds and Special Gifts for Current Budget about balanced income from the same sources last year. The Sustaining Funds received from the Associated Boards through United China Relief produced a local currency equivalent of L.C.\$42,271,748.95. This was by far the largest amount received by any of the Colleges.

The increased cost in Home Administration and Promotion was due to the heavier cooperating expenses of the Associated Boards.

The Current Budget of the Governors was balanced (as shown by the Budget Analysis, Page 11) by the use of \$3,360.72 from "Gifts for Current Needs."



CURRENT SPECIAL

The large amount of cash (\$95,893.52) carried in this Section is due to the transfer of \$38,678.32 to Accounts Payable at the close of the year, as well as \$36,645.93 carried in Suspense. Other items in Accounts Payable and Special Reserves go to make up the balance.

Harvard-Yenching Institute Restricted Account. The balance of \$11,747.20 in this account is fully employed through deposits in Savings Bank Accounts.

Suspense Account. This account totaled \$36,645.93. Of this, \$25,378.56 is held for various individuals and departments in accord with instructions from Mr. Small. \$6,000.00 is from China Medical Board on account of an appropriation based on a request of Dr. Balfour. \$3,000.00 is a Syracuse-in-China Scholarship Fund. The balance of \$2,267.37 covers a number of small scholarships, transfer requests, and gifts for special purchases.

Other Suspense Accounts. Individual Suspense Accounts are listed in the Balance Sheet (Page 9). Some of the funds are on deposit in Savings Banks as shown in the 79.2 - .8 accounts.

Miscellaneous Gifts for Current Needs. The balance of \$2,353.15 in this account consists of various contributions from Wesleyan University student body, "For the Work of Dr. Beech." This will be allocated by Dr. Beech.

J. A. Coles Estate: Income received from the Fidelity Union Trust Company, Cleveland, Ohio, Trustees of this fund was \$2,095.00 all of which was used in the current budget. This left the same balance on hand, i.e. \$3,136.15.

Kate M. Atherton Income Account. The balances accrued in this account total \$1,519.86. As this income is designated for the purchase of books it will be valuable in the postwar period when shipments can be made to China.

Henry T. Hodgkin Memorial Fund Income. This was established for the purpose of inculcating peace. This fund has been in action during the war years and the accumulated total on June 30, 1945 was \$1,589.95. Consideration might well be given to adding some of this to the principal account.

Permanent Reserve Fund. This fund has decreased to a balance of \$3,420.64 through absorbing various charges authorized by the Board of Governors. An effort should be made to build it up.

Accounts Payable. Analysis of this account might well be considered as including the following figures:

Balance of 1943-44 funds due the field	\$2,620.41
" " 1944-45 Budget due the field	12,717.25
" " Harvard-Yenching 1944-45 Appropriation	9,611.04
Scholarship Income due the field	19.75
Gifts for Current Needs	16,330.28
Balance June 30, 1945	\$ 41,298.73

It is understood that drafts are enroute to claim the above balance.

June 30, 1945

THE CASH SITUATION

The total cash carried on hand June 30, 1945 amounted to \$134,692.90 and was distributed in the following sections:

Endowment	\$1,323.65
Plant	37,300.73
Current General	175.00
Current Special	95,893.52
Total	<u>\$134,692.90</u>

The above total was carried in the following accounts with the Irving Trust Company, 21st Street Branch.

Endowment Account	2,215.43
Plant Account	37,300.73
General Bank Account	95,176.74
	<u>\$134,692.90</u>

In addition to the above the following were carried in Savings Bank accounts:

General Endowment Funds	17,049.30	
Special Endowment Funds	<u>488.90</u>	17,538.20
Plant Funds		5,359.74
Current Special Funds - H.Y.I.	13,131.07	
" " Reserve Fund (Governors)	5,178.16	
" " Chemistry Dept.	4,446.00	
" " Dental Clinic	36,168.69	
" " University Community Church	<u>5,000.00</u>	63,923.92
Total Funds in Savings Accounts		<u>86,821.86</u>
Total of all cash in banks		\$221,514.76

RECOMMENDATIONS

It is recommended that the Treasurers office be instructed to communicate with the field and ascertain the desirability of transferring \$1,500.00 from the Hodgkin Income account to the Hodgkin Memorial Fund in the Endowment Section (112).

Respectfully submitted

FRANK T. CARTWRIGHT, Treasurer  
C. A. EVANS, Ass't. Treasurer  
CHARLES H. CORBETT, Ass't Treasurer



WEST CHINA UNION UNIVERSITY

TRIAL BALANCE AFTER CLOSING JUNE 30, 1945

CURRENT GENERAL

		<u>Debit</u>	<u>Credit</u>
39	Current General Cash.....	175.00	
134b	Receipts - Methodist Board - Women's Division.....		175.00
		175.00	175.00

CURRENT SPECIAL

79	Current Special Cash.....	95,893.52	
79.1	Savings Bank Accounts - Special.....	13,131.07	
79.2	" " " - Reserve Fund.....	5,178.16	
79.4	" " " - Chemistry Dept.....	4,446.00	
79.5	" " " - Dental Clinic.....	36,168.69	
79.8	" " " - University Community Church.	5,000.00	
171.2	Harvard-Yenching Institute-Restricted Account.....		11,747.20
172	Suspense.....		36,645.93
172.1	" - Dr. Wallace Crawford.....		238.61
172.2	" - Dr. A. W. Lindsay.....		1,273.37
172.3	" - Harvard-Yenching Special Book Purchases...		1,216.22
172.4	" - Chemistry Department.....		4,446.00
172.5	" - Dental Clinic.....		33,085.59
172.7	" - Dept. of Ophthalmology.....		1,340.01
172.8	" - University Community Church.....		5,200.00
172.9	" - Special Reserve Friends Service Council...		2,500.00
172.10	" - Student Activities.....		2,000.00
172.11	" - Chen Memorial Scholarship Fund.....		650.00
172.12	" - Advance Study & Research School of Dentistry		1,000.00
175.1	Miscellaneous Gifts for Current Needs.....		2,353.15
175.2	Endowment Income - Restricted.....		7.24
175.5	Income - J. A. Coles Estate.....		3,136.15
175.4	Income - Kate M. Atherton Endowment Fund.....		1,519.86
175.5	" - Henry T. Hodgkin Memorial Fund.....		1,589.95
178	Permanent Reserve Fund.....		3,420.64
178.2	Mortgage Reserve Fund.....		321.99
178.3	Special Reserve.....		4,826.80
179	Accounts Payable.....		41,298.73
		159,817.44	159,817.44

<u>CURRENT GENERAL</u>		<u>Debit</u>	<u>Credit</u>
31.1	Current Expense - General Budget.....	12,029.00	
31.2	" " - Governors Budget.....	7,342.52	
36.1	Home Administration - Executive Office.....	9,324.09	
36.2	" " - Incidentals.....	401.66	
36.3	" " - Governors.....	724.40	
36.4	Promotional Expense.....	11.32	
39	General Cash (Overdraft).....		5,280.72
131a	Receipts - American Baptist For. Mission Society...		2,500.00
131b	" - Women's Amer. Bapt. For. Miss. Society..		1,000.00
132	" - Church Missionary Society.....		540.00
133	" - Friends Service Council.....		1,010.00
134a	" - Methodist Board.....		2,500.00
134b	" - Women's Missionary Soc. M. E. Church....		875.00
135a	" - United Church of Canada.....		2,727.27
135b	" - Women's Society-United Church of Canada.		1,800.00
136	Special Gifts - Current Budget.....		1,600.00
136.3	General Administration.....		1,000.00
136.4	Current Account Transferred from Hospital.....		31,241.00
136.4	Disbursed-Current Acct. Transferred from Hospital..	31,241.00	
137	Endowment Income - General.....		9,000.00
		61,073.99	61,073.99
<u>CURRENT SPECIAL</u>			
79	Special Cash.....	101,349.24	
79.1	Savings Bank Accounts - Special.....	13,131.07	
79.2	" " - Reserve Fund.....	5,178.16	
79.4	" " - Chemistry Department.....	4,446.00	
79.5	" " - Dental Clinic.....	36,168.69	
79.8	" " - University Community Church	5,000.00	
171.2	Harvard-Yenching Institute-Restricted Account.....		28,141.57
171.2	Disbursed- Harvard-Yenching Institute-Restricted Acct.	16,394.37	
172	Suspense.....		36,645.93
172.1	" - Dr. Wallace Crawford.....		238.61
172.2	" - Dr. A. W. Lindsay.....		1,273.37
172.3	" - Harvard-Yenching Special Book Purchases..		1,216.22
172.4	" - Chemistry Department.....		4,446.00
172.5	" - Dental Clinic.....		33,085.59
172.7	" - Dept. of Ophthalmology.....		1,340.01
172.8	" - Univ. Community Church.....		5,200.00
172.9	" - Special Reserve-Friends Service Council..		2,500.00
172.10	" - Student Activities.....		2,000.00
172.11	" - Chen Memorial Scholarship Fund.....		650.00
172.12	" - Advance Study & Research Sch. of Dentistry		1,000.00
175.1	Miscellaneous Gifts for Current Budget.....		22,044.15
175.1	Disbursed - Miscellaneous Gifts for Current Budget.	16,330.28	
175.2	Endowment Income - Restricted.....		366.99
175.2	Disbursed - Endowment Income - Restricted.....	359.75	
175.3	Income J. A. Coles Estate.....		5,231.15
175.4	" - Kato M. Atherton Fund.....		1,519.86
175.5	" - Henry T. Hodgkin Memorial Fund.....		1,589.95
175.6	Receipts - Sustaining Funds.....		175,720.08
175.6	Disbursed- " " .....	175,720.08	
178	Permanent Reserve Funds.....		3,420.64
178.2	Mortgage Reserve Fund.....		321.99
178.3	Special Reserve.....		4,826.80
179	Accounts Payable.....		41,298.73
		374,077.64	374,077.64



<u>PLANT</u>		<u>Debit</u>	<u>Credit</u>
20	Completed Buildings:		
	(a) Whiting Memorial Administration....	49,254.66	
	(b) Cadbury School of Education.....	23,176.58	
	(c) Scattergood Middle School.....	27,726.92	
	(d) Middle School Chapel.....	7,841.37	
	(e) Medical and Dental College.....	48,652.61	
	(f) Coles Clock Tower.....	8,378.35	
	(g) Residences.....	18,582.19	
	(h) Lamont Memorial Library.....	30,254.78	
	(i) Atherton Biology & Preventive Med..	25,202.38	
	(j) Pharmacy.....	6,112.11	
	(k) Chemistry.....	26,790.20	
		271,972.15	271,972.15
120	Funds for Completed Buildings.....	42,420.58	
21	Land.....	7,500.00	
21a	Land - Middle School Building Site.....	300.33	
21b	Land Improvements.....		49,634.20
121	Land & Building Fund - General.....	1,810.00	
22e	Investment - Kilborn Memorial Library Fund.....		
122	Special Funds:		
	(d) Scattergood Middle School Site.....		5,000.00
	(e) Omar L. & Retta G. Kilborn Memorial Library Fd.		1,810.00
	(f) WCUU Hospital-Rockefeller Foundation Grant 1941		10,000.00
	(h) Coles Clock Tower.....		209.64
	(j) Clinical Hospital.....		20,000.00
	(k) Hospital Equipment.....		33,381.99
	(m) Residences.....		2,500.00
	(p) Atherton Memo. Biology & Preventive Medical Bldg.		297.62
	(r) Benjamin Moore Memorial Hospital.....		58,990.82
	(v) United Church of Canada - Hospital Equipment.		10,000.00
	(w) Scientific & Medical Laboratory Equipment....		2,000.00
	(wl) Appropriation for Furniture Equipment.....		15,000.00
	(x) Miscellaneous \$1,366.54 - Hospital \$34,008.01		35,374.55
			3,737.63
124m	Ambulance Fund.....		
24	Equipment:		
	(e) Library Books and Furniture.....	2,449.90	
	(f) New Hospital-Rockefeller Grant 1941.....	5,144.20	
	(k) Hospital.....	30,280.71	
	(m) Ambulance.....	3,737.63	
	(wl) Scientific and Medical.....	22,343.02	
	(w2) Apparatus.....	2,027.81	
	(w3) Medical Apparatus.....	1,000.00	
	(w4) Storage Battery.....	1,000.00	
	(w5) Goucher Building.....	1,200.00	
	(x) Miscellaneous.....	278.76	
26	Building Operations:		
	(j) Clinical Hospital Building.....	79,381.39	
	(m) Residences.....	2,500.00	
	(q) Church Missionary Society Dormitory.....	1,901.65	
		37,300.73	
29	Plant Cash.....	5,359.74	
29.1	Savings Bank Accounts.....		
		519,908.60	519,908.60

<u>ENDOWMENT</u>	<u>Debit</u>	<u>Credit</u>
11a Consolidated Endowment Investments.....	242,501.56	
11b Special Endowment Investments Ackerman.....	9,488.90	
11d J. W. L. Forster Estate Fund Investments.....	4,450.00	
111 General Endowment Fund.....		2,300.00
111a William Ronk Fund.....		52.09
111c Hall Endowment Fund - General.....		200,000.00
111d J. W. L. Forster Estate Fund.....		4,450.00
112 Henry T. Hodgkin Memorial Fund.....		10,072.18
113 Maria S. Ackerman Memorial Fund.....		10,000.00
114 J. E. Johnson Chair of Practical Christianity.....		5,000.00
115 Scholarship Funds - Rosemond \$800; General \$275.....		1,075.00
115a Fung Memorial Loan Fund.....	444.95	3,975.15
115b Chan Loan Fund.....		678.30
116 William Masland Library Fund.....		1,000.00
116a Mead Memorial Hospital Library Fund.....		1,151.62
117 The Kate M. Atherton Fund - Special Library Purchase.		4,000.00
118 Exchange Endowment - Reserve Fund.....		19,610.91
118a Endowment Income - Stabilization Fund.....		13,818.68
118b Harvard-Yenching Institute Fund.....		4,184.15
19 Cash Awaiting Investment.....	1,323.65	
19.1 Savings Bank Accounts.....	17,049.30	
119 Loss on Sale of Securities.....	6,109.72	
	281,368.08	281,368.08



WEST CHINA UNION UNIVERSITY

BUDGET ANALYSIS 1944/45

AS OF JUNE 30, 1945

DISBURSEMENTS

Acct. No.	Appropriation	Disbursed to June 30	Acct. No.	Disbursed to June 30	Budget Estimate	Rec'd to June 30
A. General Funds						
31.1	Field Budget.....	12,029.00	131a	American Baptist F. M. S.....	2,500.00	2,500.00
			131b	" " Women.....	1,000.00	1,000.00
31.2	Governors Budget.....	6,000.00	132	Church Missionary Society-General.	500.00	500.00
			132	" " Women's.....	100.00	40.00
36.1	Home Adm.- Executive Office.....	7,906.00	133	Friends Service Council.....	1,035.00	1,010.00
36.2	" " - Incidentals.....	400.00	134a	Methodist Board.....	2,500.00	2,500.00
			134b	" " Women.....	700.00	700.00
36.3	" " - Governors Expense....	400.00	135a	United Church of Canada.....	3,000.00	2,727.27
			135b	" " " Women.....	2,000.00	1,800.00
36.4	Promotional Expense.....	200.00	136	Special Gifts: Atherton Family....	1,600.00	1,600.00
			136.3	General Administration.....	1,000.00	1,000.00
			137	Endowment Income.....	9,000.00	9,000.00
			175.3	Coles Estate.....	2,000.00	2,095.00
			175.1	Gifts - Current Needs.....	-	3,360.72
		26,935.00			26,935.00	29,832.99

B. Special Funds

171.2	Program of Chinese Studies.....	12,421.04	171.2	Harvard-Yenching Institute.....	12,421.04	12,421.04
175.2	Upkeep - J.A. Coles Memorial Bldg.	300.00	175.2	Income Maria S. Ackerman Fund.....	300.00	347.24
175.2	For Scholarship.....	6.50	175.2	" Scholarship Fund.....	6.50	19.75
175.4	Special Library Purchases.....	78.50	175.4	" Kate M. Atherton Fund.....	78.50	78.50
175.5	Promotion of World Peace.....	365.00	175.5	" Hodgkin Memorial Fund.....	365.00	337.03
		13,171.04			13,171.04	13,203.56
Appropriation						
	L. C. \$	Disbursed		L. C. \$	Disbursed	
175.6	Sustaining Fds. 42,271,748.95	42,271,748.95	175.6	Sustaining Funds.....	-	175,720.08
175.1	Gifts-Current Needs -	-	175.1	Gifts - Current Needs.....	-	16,330.28
		42,271,748.95			-	192,050.36

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WEST CHINA UNION UNIVERSITY  
LIST OF SECURITIES  
AS OF JUNE 30, 1945

<u>Amount</u>	<u>Security</u>	<u>Cost</u>	<u>6/30/45</u> <u>Market</u> <u>Price</u>	<u>Cost</u>	<u>6/30/45</u> <u>Market</u> <u>Value</u>	<u>Nominal</u> <u>Income</u>
	(a) Consolidated Endowment Investments					
	<u>Mortgage Participating Certificates</u>					
9,829.48	119-127 Eastern Parkway, Brooklyn 4 1/2/40	100	70	9,829.48	6,880.63	420.00
	<u>Mortgages - Real Estate</u>					
2,000.00	Alfred & Andrew Brown, 49 deWitt Place, New Rochelle	100	100	2,000.00	2,000.00	120.00
5,422.91	Isabelle Gallagher, 23 Lafayette St, New Rochelle	100	75	5,422.91	4,067.18	345.12
				7,422.91	6,067.18	465.12
5,000.00	Canada Permanent Mortgage Debentures 3 1/2/45	89	89	4,450.00	4,450.00	-
	<u>Railroad Bonds</u>					
10,000.00	Chesapeake & Ohio Rwy. "E" 3 1/2/96	100-7/8	105	10,096.86	10,500.00	350.00
15,000.00	Chicago Union Station, 1st Mtge. Series "F" 3-1/8/63	100-7/8	107	15,159.84	16,050.00	468.75
8,000.00	Columbus & Hocking Valley R.R. 4/48	Gift	107-5/8	8,000.00	8,610.00	320.00
				33,256.70	35,160.00	1,138.75
	<u>Public Utility Bonds</u>					
15,000.00	Bell Telephone Co. of Canada "B" 5/57	102-1/2	111-1/4	15,373.68	16,687.50	750.00
10,000.00	Cleveland Elec. Illuminating Co. 3/70	105	107-1/4	10,480.75	10,725.00	300.00
				25,854.43	27,412.50	1,050.00
	<u>Industrial Bonds</u>					
4,000.00	Texas Corporation Debentures 3/65	103-5/8	106-5/8	4,138.04	4,265.00	120.00



BALANCE SHEET  
BOARD OF GOVERNORS WEST CHINA UNION UNIVERSITY  
JUNE 30, 1945

ASSETS

Endowment  
Consolidated Investments  
Forster Estate Fd. Investment  
Cash on Hand  
Savings Bank Accounts  
" " Ackerman Fd.

251,501.56  
4,450.00  
1,323.65  
17,049.30  
488.90

LIABILITIES

Endowment  
Total Endowment Funds  
Scholarship Funds  
Exchange Reserve Fund  
Endowment Inc. Stabilization Fd.  
H.Y. Inst. Stabilization Fund  
Fung Memorial Loan Fund  
Less Sent to China  
Chen Loan Fund

238,025.89  
1,075.00  
19,610.91  
13,818.68  
4,184.15  
3,530.20  
678.30  
280,923.13  
6,109.72

Less Loss on Securities

274,813.41  
274,813.41

Plant

Completed Buildings  
Land & Improvements  
Equipment  
Building Operations  
Building Fund Investments  
Savings Bank Accounts  
Cash

271,972.15  
50,220.91  
69,462.03  
83,783.04  
1,810.00  
5,359.74  
31,300.73

519,908.60

Plant

Funds for Completed Buildings  
Land Funds  
Special Funds

271,972.15  
49,634.20  
198,302.25

519,908.60

Current Assets

Savings Bank Accounts H.Y.I.  
" " Dental Clinic  
" " Chemistry Dept.  
" " Community Church  
" " Reserve Fd. (Gov-  
ernors)  
Cash

13,131.07  
36,168.69  
4,446.00  
5,000.00  
5,178.16  
96,068.52

Current Liabilities

Harvard-Yenching Restricted a/c  
Suspense Account  
Miscellaneous Gifts  
Restricted Income Balances  
Permanent Reserve Fund  
Mortgage Reserve Fund  
Special Reserve  
Accounts Payable  
Income Advanced to 45/46

11,747.20  
89,595.73  
2,353.15  
6,253.20  
3,420.64  
321.99  
4,826.80  
41,298.73  
175.00

159,992.44

954,714.45

159,992.44

954,714.45

West China Union University - List of Securities (cont'd)

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West China Union University - List of Securities (cont'd)					
Amount	Security	Cost Price	6/30/45		Nominal Income
			Market Price	Market Value	
<u>Government Bonds</u>					
25,000.00	U. S. Treasury Bonds, Series "A", 1½/9/15-47	100	100.28	25,000.00	375.00
12,500.00	U. S. Treasury Bonds, 2½/6/67-72	100	105.19	12,500.00	312.50
20,000.00	U. S. Savings Bonds, 2½/9/1/53, Series "G"	100	100	20,000.00	500.00
20,000.00	U. S. Savings Bonds, 2½/5/1/54, Series "G"	100	100	20,000.00	500.00
10,000.00	U. S. Savings Bonds, 2½/3/1/55, Series "G"	100	100	10,000.00	250.00
22,500.00	U. S. Savings Bonds, 2½/12/1/55, Series "G"	100	100	22,500.00	562.50
20,000.00	U. S. Savings Bonds, 2½/1/1/57, Series "G"	100	100	20,000.00	500.00
1,000.00	U. S. Savings Bonds, 2½/5/25/54, Series "G"	100	100	1,000.00	25.00
				131,000.00	3,025.00
488.90	Emigrant Industrial Savings Bank	488.90	488.90	488.90	9.77
<u>Preferred Stock</u>					
400shs.	Aluminum Co. of America 6½ Cum.	100	114-1/2	40,000.00	2,400.00
				256,440.46	8,628.64
<u>Total Investments</u>					
<u>Endowment Funds</u>					
	The Bowery Savings Bank, New York City			3,998.54	
	Charlestown Five Cents Savings Bank, Boston, Mass.			5,927.11	
	Home Savings Bank, Boston, Mass.			5,744.45	
	Dry Dock Savings Bank, New York City			1,379.20	
				17,049.30	340.98
29.1	<u>Plant Funds</u>				
	Greenwich Savings Bank, New York City			5,359.74	107.19
79.1	<u>Harvard-Yenching Institute</u>				
	The Bowery Savings Bank, New York City			6,738.88	
	Union Square Savings Bank, New York City			1,084.60	
	Newton Savings Bank, Newton, Mass.			5,307.59	
				13,131.07	262.62
79.2	<u>Reserve Fund</u>				
	Central Savings Bank, New York City			533.53	
	Empire City Savings Bank, New York City			558.66	



(cont'd) West China Union University

Acct.  
No.

New York Savings Bank, New York City  
Somerville Savings Bank, Somerville, Mass.  
Union Dime Savings Bank, New York City  
Woburn Five Cents Savings Bank, Woburn, Mass.

79.4

Chemistry Dept.

Dry Dock Savings Institution, New York City

79.5

Dental Clinic

The Bank for Savings, New York City  
North River Savings Bank, New York City  
Greenwich Savings Bank, New York City  
Franklin Savings Bank, New York City  
Emigrant Industrial Savings Bank, New York City  
Broadway Savings Bank, New York City  
Bowery Savings Bank, New York City  
East River Savings Bank, New York City

79.8

University Community Church

Empire City Savings Bank, New York City

GRAND TOTAL

- 14 -

598.83  
1,643.79  
539.62  
1,303.73  
5,178.16  
4,446.00

103.56

88.92

1,064.55  
5,104.14  
5,000.00  
5,000.00  
5,000.00  
5,000.00  
5,000.00  
5,000.00  
36,168.69

723.37

125.00

1,751.64

MINUTES OF FIRST MEETING

WEST CHINA UNIVERSITY COMMITTEE  
CONSIDERING THE THEOLOGICAL COLLEGE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

3:00 P.M., Thursday, November 1, 1945

Council Room, Emmanuel College, Victoria University, Toronto, Canada.

List of Members

- |                            |                          |
|----------------------------|--------------------------|
| r) Dr. Harold G. Anderson  | * Dr. A. E. Johns        |
| r) Dr. A. E. Armstrong     | * Dr. R. O. Jolliffe     |
| * Rt. Rev. Jesse H. Arnup  | * Mrs. J. Wesley Masland |
| * Mrs. G. D. Atkinson      | r) Dr. S. P. McCutchen   |
| Mr. J. Curney Barclay      | * Miss Hazel F. Shank    |
| * Mrs. Frank E. Baker      | * Mrs. Hugh D. Taylor    |
| * Dr. Albert E. Beebe      | r) Dr. Albert C. Thomas  |
| * Dr. Walter T. Brown      | * Rev. A. F. Ufford      |
| * Mrs. C. R. Carscallen    | * Mrs. Lewis C. Walmsley |
| r) Dr. Frank T. Cartwright | * Bishop Herbert Welch   |
| Dr. Chang Kia-ngau         | * Dr. E. C. Wilford      |
| * Dr. J. W. Decker         |                          |

List of Guests

- \* Mrs. R. Gordon Agnew, of the College of Medicine and Dentistry.
- \* Dr. Joseph Beech, Chancellor of the University.
- \* Dr. Gerald S. Bell, Secretary of the West China Mission of the United Church of Canada.
- \* Mr. D. F. DeTrude, Associate Treasurer, American Baptist Foreign Missionary Society.
- \* Mrs. Frank Dickinson, of the College of Science.
- \* Miss Sara B. Downer, on the staff of the College of Science.
- \* Rev. Ernest Hibbard, former Treasurer of the West China Mission of the United Church of Canada.
- \* Dr. and Mrs. J. E. Lenox, on the staff of the College of Medicine and Dentistry.
- \* Mrs. Ashley W. Lindsay, of the College of Medicine and Dentistry.
- \* Dr. Jean Millar, on the staff of the College of Medicine and Dentistry.
- \* Mrs. Harrison J. Mullet, of the College of Medicine and Dentistry.
- \* Miss Louise Robinson, Secretary of the Woman's Division of Christian Service, Board of Missions and Church Extension of the Methodist Church.
- \* Dr. F. W. Routley, National Commissioner of the Canadian Red Cross.
- \* Dr. Roy C. Spooner, on the staff of the College of Science.
- \* Miss Anna Ward, on the staff of the College of Arts.

Staff

- \* Mr. Earle H. Ballou
- \* Mr. C. A. Evans

Persons whose names are starred were present; persons whose names are marked (r) sent regrets.



At the beginning of the meeting the Chairman, Dr. Arnup, stated that it has been the custom in recent years at meetings of the Board of Governors and of the Executive Committee of that Board, to reconvene after adjournment in order to consider matters concerning the Theological College. Under the new organization it is necessary to regularize procedure in view of the fact that the West China University Committee, while for the most part composed of people who were formerly on the Board of Governors, is not directly elected by the mission boards which support the Theological College, but is appointed by the United Board. It therefore seems desirable to go back to the supporting Mission boards and seek from them authority to handle matters relating to the Theological College. To this end it was

WCUC-12 VOTED:- that the several mission boards supporting the West China Union Theological College be requested to approve the proposal that this Committee serve as the home base governing body for the college.

#### Reports from the field

Attention was called to the letters and reports which have been received from President Wallace Wang since the meeting of the Executive Committee of the Board of Governors in May. These include the following, which are appended to these minutes:

A Report of the West China University Theological College,  
1945

Minutes of the Board of Management Meeting, May 15, 1945.

Attention was called to several items in these communications. Chief among these was the action taken by the Board of Management in May (action 265) in electing Rev. Wallace Wang, who has been serving as Acting President of the College, to be President. It was

WCUC-13 VOTED:- that this Committee express its gratification at the election of Rev. Wallace Wang to be President of West China University Theological College.

There was some discussion of the actual amount of financial support given to the College by each of the supporting boards. Action in this matter has not been uniform nor has the goal urged by the Board of Management at its May meeting (action 255) been attained, namely, that the supporting Boards each "guarantee the sum of \$500 Gold or the equivalent amount in Chinese currency for the coming year." It was also pointed out that upon the return of the Nanking Theological Seminary to its home site there would almost certainly be a reduction in the size of the grant made from funds controlled by that institution as well as the inevitable withdrawal of cooperation in teaching. It was therefore

WCUC-14 VOTED:- that this Committee urge each supporting Board which has not already done so to guarantee for the support of the West China Union Theological College during the present academic year an amount of US\$500 or the equivalent in Chinese currency.

WEST CHINA UNIVERSITY COMMITTEE

ACTIONS OF SUPPORTING MISSIONARY BOARDS RELATING TO

VOTES PASSED AT MEETING ON NOVEMBER 1, 1945

WCUC - 3 Study of Christian Work in Szechwan.

ABFMS: "We will take up with the field the question of a joint study of the West China area including the University and the amount of support for the entire program of personnel and funds which we would be prepared to give, and make recommendations later."

WABFMS: "We are very favorable toward this action and will correspond with our West China Mission in regard to it and make a recommendation regarding support in personnel and funds at a later date."

CMS: "This would seem to be a recommendation to the Societies' Missions in West China rather than to us here, i.e., asking the Missions on the field to frame an integrated programme in the West China area."

METHODIST: "Approval of a joint study of the West China area by responsible Secretaries of Mission Boards cooperating in the West China Union University, with a view to framing an integrated program for Christian work in that area, including the University and amount of support for the entire program in personnel and funds."

UCC: "It was agreed that this Board should participate in whatever joint study is made with regard to the Christian program in Szechwan."

UCC, WMS: "Our Board has given approval to item No. WCUC-3 regarding the joint study in Szechwan Province. This means, I take it, that our Board would be willing to share in any expenses involved."

WCUC - 7 Restoration of Grants to pre-depression level.

ABFMS: "The request for the restoration of appropriations to the pre-depression level will be considered in the light of the needs from all fields."

WABFMS: "We are glad to say that the Woman's American Baptist Foreign Mission Society restored its appropriation to pre-depression level beginning with the appropriation for 1942-43."

CMS: "As regards finance we have not reduced our appropriation; as regards staff I am afraid we have done so, but we are doing our utmost to restore the position, and have actually found a very well qualified doctor to go out to the Mission staff, and he will be sailing for China as soon as we can get him a passage."

METHODIST: Held until Dr. Cartwright's return.

UCC: Held until Annual Meeting, April 30th - May 3rd.

UCC, WMS: "For the past three years our Society has restored our annual grant to the West China Union University to the figure of \$2,000 (Can. Currency) per annum. This was our original grant when we first became a cooperating Board."

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COPY OF LETTER FROM DR. LINCOLN DSANG, WEST CHINA UNION UNIVERSITY, TO MR. BALLOU

Chengtu, May 3, 1946.

You have received from our Board of Directors and from the University information concerning the request for my sabbatical year. As the end of the term draws near and I must start my period of rest, I will write to you myself.

As you know during these twenty years in the University I have never had one month's holiday without interruption, except for the couple of years spent in America. Specially during the war years we have been faced with all sorts of problems of a transition period, which have worried me a great deal and broken down my health. Right at the outset of the war my asthma trouble started, and it has been getting worse each year until last year I pretty nearly could carry on no longer. This caused me to approach the Board of Directors and the University to consider my resignation from my duties. After consideration both the Board of Directors and the University found it very difficult to make any other arrangement during war time, and so they decided to grant me a year for rest and medical care, so that I might regain my health and cure my asthma trouble to enable me to render more service in the future. According to the doctors' advice I must take at least a year off for complete rest and medical treatment in some other climate; otherwise none of the remedies will be effective, except for a short period.

Concerning my financial situation, probably you know that our University has never given adequate salaries to the staff, specially during the war years. The . . . ordinary salary is not sufficient to cover family living expenses. My plan for next year, as I stated to the Board of Directors, is for the University to give me the ordinary salary for my family. I shall have to find some way to make up the shortage. I told Dr. Cartwright when he was here that I expect the Associated Boards to make a special grant to cover my travel, living expenses and medical treatment during this sabbatical year. According to the doctors' advice I plan to go to some place like Kunming, Peiping or Hongkong. You will know from experience what travel to such places costs. I have not sufficient money saved to cover this expense. Dr. Cartwright told me that the Associated Boards might be able to help out. This is all I can say to you.

Will you kindly present this matter to the Associated Boards to see whether they will be kind enough to help me with some finance. As indicated in the request from Minister Chang Kia-ngau, chairman of our Board, I figure it will cost me something like US\$1,500 for travel, living and medical treatment. If the Associated Boards find it too difficult, please wire me at latest by the first part of June, so that I can make some other arrangement. If by that time I hear nothing from the Associated Boards I shall take it that my request has been turned down.

I am very sorry to trouble like this. It is a matter of life and death to me and to my family. At present I feel dizzy in the early morning and late evening. I still have a cough which interrupts my sleep in the early hours of the morning and spoils my appetite. This is something I cannot help myself. Both for my own sake and for the sake of my family I must follow the doctors' advice.

A meeting of the Board of Directors will be held during the latter part of this month, and we shall then try to make all arrangements for carrying on during my absence. We are doing our best to keep all our key personnel, our own graduates or those from outside this province. It is very fortunate that most of them are very loyal and still willing to struggle through this difficult period.

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COPY OF LETTER FROM DR. ASHLEY W. LINDSAY, VICE CHANCELLOR, WEST CHINA UNION  
UNIVERSITY, TO REV. EARLE H. BALLOU

Chengtu, May 3, 1946.

You will find enclosed a letter from the President. He writes this after a great deal of thought and questioning. He has come to a clear decision that he should not take his year abroad. Some of us feel that he should leave China for a time; that for the University's sake he should meet men and women who are vital to our program; that he have a chance to imbibe spiritual as well as material and bodily benefits from his year's rest and change. Realizing all this, he nevertheless feels that he is making the wiser choice for himself. He is tired and the daily worries of his office loom larger than they should. It may be that six months change will bring him to the place where he will wish to take the trip to U.S.A., but we dare not predict this with certainty.

I trust that Dr. Dsang's request for financial assistance in order to make his holiday possible will be granted and that he may receive an early reply.

I trust that you will see my letter of May 2nd to Mr. Corbett stating our willingness to do all within our power to fit into the Planning Committee's recommendations for the China Colleges. We shall be faced with our own special problems when our guests all leave our campus. We have lived many phases of our lives in common. We cannot but miss the benefit of close associations. Now we shall have to support the many programs, projects and institutions which have been shared as a group. We ourselves shall have to pay for all the maintenance and operating expenses of the campus; electric light, police protection, road upkeep and campus cleanliness, etc. etc. have to be kept up by our budget which is not expandable! Our buildings are sadly in need of repair and refurbishing. The wear and tear of the many feet and hands leave us with big bills to meet if we are to have respectable buildings. Again, the group of teachers who have taught associated groups of students have left us lacking a sufficient number of teachers to meet departmental needs. Heads of Departments are pleading for additional staff to meet the minimum requirements of the curriculum. Any addition will increase our budget!! This we hope not to do this year.

There are some situations arising which call for some recognition in the budget. What have been considered "Special Projects" supported by funds outside the budget today should be included in the regular budget. For instance, the West China Frontier Research Institute has been functioning as a research project of the Department of Sociology. Again, our Natural History Museum must be recognised as an integral part of our Museum set-up, not as a special project.

We are hoping that it will be possible for the Associated Boards for Christian Colleges or the United China Relief to help us meet our ever mounting costs. When the exchange rate is increased at some future date we shall have more adequate funds to carry our program.

We greatly appreciate the work of those of you who plan the financial campaigns. May you be given the wisdom and guidance needed.

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I saw from  
the papers yesterday  
that Orrin Judd, Jr.,  
of whom I spoke before  
recently, had resigned  
as Solicitor General of  
Mass. State, to form  
a law firm here in  
N.Y.C. Hence he  
will be hereafter located  
in this vicinity. He is  
a good man

MINUTES OF ANNUAL MEETING

WEST CHINA UNION UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:00 P.M., Wednesday, May 15, 1946  
Room 903, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

Members

Dr. Harold G. Anderson	Mrs. J. Wesley Masland
*Dr. A. E. Armstrong	Dr. S. P. McCutchen
*Rt. Rev. Jesse H. Arnup (Chairman)	*Miss Louise Robinson
Mrs. G. D. Atkinson	Dr. F. W. Routley
*Mrs. Frank E. Baker	*Dr. Floyd Shaacklock
Mr. J. Gurney Barclay	Miss Hazel F. Shank
Dr. Albert E. Beebe	Mr. Harry T. Silcock
Dr. Walter T. Brown	Mr. Forrest Smith
*Mrs. C. R. Carscallen	Mr. Paul D. Sturge
*Dr. Frank T. Cartwright	Mrs. Hugh D. Taylor
Dr. Chang Kia-ngau	Dr. Albert C. Thomas
*Dr. J. W. Decker	Mrs. Lewis C. Walmsley
Dr. A. E. Johns	Bishop Herbert Welch
Dr. R. O. Jolliffe	

Guests

*Dr. R. Gordon Agnew	*Dr. Harold D. Robertson
*Dr. Joseph Beech	*Rev. Noel B. Slater
*Dr. R. L. Crook	*Mr. William W. Small
*Dr. and Mrs. E. R. Cunningham	*Mr. A. F. Ufford (representing Mr. Forrest
*Dr. and Mrs. J. Spencer Kennard	*Miss Annie Ward /Smith
*Dr. Cora Lennox	*Dr. and Mrs. E. C. Wilford
*Mrs. Dryden Phelps	

Staff

*Mr. E. H. Ballou	*Mrs. W. Plumer Mills
*Mr. C. A. Evans	*Dr. Gerald F. Winfield

Those whose names are starred were present.

OPENING PRAYER

The Chairman called the meeting to order. Mrs. Carscallen led in Prayer.

INTRODUCTION OF GUESTS

A warm welcome was extended to the guests present who were called on to introduce themselves.

APPROVAL OF MINUTES

It was reported that the Minutes of the First Meeting of the West China Union University Committee held on November 1, 1945 and the Report of a Meeting of the women members of the Committee on November 1, 1945 had been distributed and no errors or omissions had been reported. It was therefore



WC-15 VOTED to approve the minutes of the First Meeting of the West China Union University Committee of November 1, 1945 and the Report of a Meeting of the Women Members of the Committee held on November 1, 1945 as distributed.

APPOINTMENT OF A WOMAN'S COMMITTEE

It was reported that at the first meeting of this Committee it was requested that the United Board authorize the appointment of a Woman's Committee. This request was referred to the Trustees who, on February 14, 1946, authorized the appointment of Sub-Committees on Women's Education when requested by College or University Committees and that if appointed such sub-committees should include but not necessarily be limited to the women on the College or University Committees concerned.

It was reported that at noon the women of this Committee had been invited to meet together informally, since no Woman's Committee had yet been appointed. There were present also several members of the faculty. A good deal of discussion took place and it was decided that the Woman's Committee when appointed should serve the University as a whole in order that values of the past may be conserved. There was, however, a feeling of uncertainty as to how this can best be done. The group hence not only requested that a Woman's Committee be formed but also asked for the appointment of a sub-committee to study the relationships of this Woman's Committee to the University Committee and the United Board, how each can best function for the advantage of the University, and how best to conserve the values previously existing.

After some discussion, it was

WC-16 VOTED that a Woman's Committee be appointed to consist of the women members of this University Committee and such women members of the faculty as may be available.

It was also

WC-17 VOTED that a sub-committee of three within the Woman's Committee, consisting of Miss Louise Robinson, Miss Annie Ward and Dr. Gladys Cunningham, with Mrs. W. Plumer Mills as Secretary, be appointed to define the functions of that Committee.

REPORTS AND COMMUNICATIONS FROM CHINA

Statements were made by several, as summarized below:

Dr. Frank T. Cartwright

Dr. Cartwright stated that on his recent trip to China higher education had not been one of his major concerns. He was sent out by the Foreign Missions Conference and by the Methodist Board. He had also in mind the presence of Dr. Fenn in China during much of the time he was there and the expected visit by official representatives of the Associated Boards.

However, when in Chengtu the five universities were among the matters to which he gave attention, especially because of his membership on this Committee.

Conditions in general had changed so little since Dr. Decker's report given last year that it could be lifted almost verbatim and brought to this Committee again.

While on the whole he was gratified with what the university has done and is planning to do, there are some regrettable tendencies. Among these is that towards expansion. The pressure will be even greater now that the other universities are leaving the campus. Can President Dsang and the administrative staff resist it? Little effort so far appears to have been made so far. The spirit on the campus was evidently better than it had been some months earlier. Yet the impression he gained was of an institution of tremendous potentialities, just now in a state of bafflement as it faces the problems ahead. He had tried to make clear the financial problems which would follow the almost inevitable decline of relief contributions from America. These problems should have been faced earlier; as a matter of fact there appeared an unwillingness to face them even now.

Another urgent problem concerns the Chinese faculty. Nearly all are hoping for sabbatical leaves in China, Great Britain, or in North America. Morale will be definitely lifted if a program can be set up soon which will make clearer than is at present the case the actual possibility of such refresher courses and a probable time schedule. Our faculty friends in West China have been under a kind of pressure during the war years which while very different from that in the occupied areas had hardly less serious effects upon morale.

Rev. Harold D. Robertson

Mr. Robertson suggested that his remarks should be supplemented by faculty members present who would emphasize matters in which each was particularly interested.

He thought we should recognize that the presence of other institutions on the West China campus has resulted in the administration and faculty of the University having plans, ideals and a certain amount of impatience perhaps greater than would otherwise have been the case. Definitely there is in the minds of administration and faculty - western and Chinese - a desire that West China Union University be an institution with as high standards of work as are found in any of the other Christian colleges, with staff, equipment and financial support that will make this possible. There is also impatience as to the amount of work to be undertaken. That is all the result of the war years. He believes too there is a new conception of their own potentialities and of the future possible for their institution.

Mr. Robertson said it was quite true that there is not as keen a realization of financial responsibility as there was before the war, and one might take some time in discussing this matter. He wanted, however, to indicate one thing; he himself had returned to West China in the summer of 1938 and, as he remembered it from that time until perhaps last year, the University had been forced to enter on each new year without knowing how it would meet its budget. The administration had to say to each college dean and faculty member, "We do not know how much money will be available. What may happen next year nobody knows." That has gone on for seven or eight years. Yet every year in some way the money was found and the year ended without a deficit. That experience accounts to a certain extent for the fact that people on the field do not appreciate the financial situation as keenly as otherwise they might.

One particular point to be remembered is that there is keen feeling on the part of the missionary staff that there is need for a new appreciation on the part

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of the original cooperating missions of the work of the University. The time has come when each of the missions cooperating in West China should reconsider their relationship to the institution. Decisions should be reached as to the support of the institution by the original cooperating organizations. It is hoped that this will result in new interest on the part of the organizations in North China and Great Britain and closer contact between them and the University in West China.

The Chairman referred to the financial uncertainties of recent years. The situation looked impossible on this side of the water. Only the prodigious efforts of friends in the United States has wrought what amounts to a miracle in the reports from China.

Dr. R. Gordon Agnew

Dr. Agnew believes that on the whole the University has made progress and has matured during the tumultuous war years. It seems to him that there has been an internal conflict in China for a number of years in the minds of those concerned for the University. There is a natural urge for expansion in view of the vast area of West China: "We must do justice to this vast area." It was this feeling that has given rise to much of the dissatisfaction with the early reports of the Planning Committee. The other urge is for quality and specialization: "West China should not spread itself thinly over a wide field." Thus there has been an internal conflict. Yet neither of these aspirations can be ignored.

He spoke also of the middle school problem and the difficulty in maintaining a high standard in the face of the poor quality of so many of the middle schools. The Ministry of Education has offered to help in trying to improve the situation.

Then there is the matter of graduate study. The sending abroad of more of the faculty and staff is important. He is working on a program which he hoped would tie in with the work of the group here by securing scholarship facilities from various professional institutions.

One of our great problems arises from the fact that we have embarked upon a professional training program in matters relating to health. Those of us concerned with this health program are facing a situation which is becoming increasingly difficult. If we are going to develop a strong health training center at the University we cannot depend on philanthropic sources alone for our support. The Government is asking us to cooperate in health work by becoming a center for refresher courses. We are also pressed by the Government to undertake pieces of work that carry us into the field of graduate study. This is one point that has not been clarified in the recent thinking of the Planning Committee. If the Government asks us to continue and develop our graduate work it is the expectation that West China will accede to the request. This will involve the development of a graduate center. There will be continued support from the Government for such an extended program. We are also getting considerable aid from the American Bureau for Medical Aid to China.

Dr. Agnew also spoke of an inquiry from Dr. Kalman Kohn, a member of the staff in West China looking toward appointment by one of the supporting Boards. Dr. Kohn is a Jew and has been a member of the staff for a number of years. He has studied in Vienna, Budapest and Modena. He has done fine work and he is a good man. He has asked whether we are prepared to give appointments to a non-Christian. He would like to stay in China and to devote his life to West China Union University but if he does so he wishes to be on a basis comparable to that of missionaries.

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Dr. E. C. Wilford

Dr. Wilford said he had been home over a year and so had nothing very fresh to offer. Letters from colleagues in China have told of the heavy burdens they are carrying and have urged everybody to get back as soon as possible. He and his wife hope to return in the early autumn. While at home he has been urging the Secretary of the Canadian Red Cross, Dr. Routley (a member of this Committee) that the Red Cross should do something in the way of helping Chinese in graduate study. Dr. Routley has been sympathetic and has suggested that we write him a letter officially and he will bring it up next month. He thinks financial assistance from the Canadian Red Cross is possible.

Dr. Armstrong asked whether anything of this sort could be done in connection with the American Red Cross. Dr. Winfield gave reasons why it was highly unlikely.

Dr. Gladys Cunningham spoke of the need for a man who would act as personnel adviser and work with the students in religious education. With the exceptionally heavy schedule that all teachers carry they are not fit at the end of the day to handle personnel problems. During the past years Mr. Andrew Roy has been doing that sort of work.

Mr. Ballou called attention to the fact that in any case Mr. Roy has not been able to give all his time to one institution.

Mr. Slater stated that when this matter had been discussed by the British Planning Committee, the feeling had been that it should not be handled by a member of the staff appointed for that work and that work only. This work should be done by a member of the teaching staff whose schedule is so arranged that he will have enough time. A chaplain might be regarded as too much of a specialist and would not be approached by the average student.

Mr. William W. Small

Mr. Small said a lot of people back here were under the impression that as soon as the war ended inflation would come to an end. This has not been so and one main result of its rapid increase has been that the esprit de corps of the staff is low. Referring to the necessity of getting people abroad to continue their education he stated as his opinion that it would not matter much when such an opportunity occurred so long as they could figure that it would happen sometime. Consequently he was glad to hear that those in charge of the promotional program of the Associated Boards have it in mind. This fact is helping to build up a better esprit de corps and the return of Western personnel will also help in this regard. During all these years Western staff members have continued to go away. In the absence of its own staff, West China did indeed receive some help from other parts of China but the continued absence of people who have been away several years and the non-arrival of new appointees has broken down the close cooperative feeling built up during past years.

In regard to the physical plant at West China, it is true that it has been expanded to meet the needs of the other institutions on the campus, and this does present a serious problem for the near future. Very little in the way of needed repairs and maintenance has been done. The rehabilitation of the University plant required by its increased use by larger numbers needs consideration at this end.

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Dr. Winfield spoke of the problem connected with bringing people to this country for advanced study. Many staff members are going back to China this summer and fall. It is extremely important that they explain to our colleagues on the field some of the problems in North America of placement for advanced study. Many American institutions have a sour taste in their mouths due to the fact that some 40 to 50 well-trained Chinese medical men stayed in this country much longer than originally planned. This has prejudiced some admitting officers against Chinese students.

He also spoke of the fact that in bringing people to this country, the Chinese Government as well as most other organizations with the exception of the Rockefeller Foundation have not supplied enough information about applicants. The Committee on Christian Character, Staff and Curriculum is working on forms to be filled out and tests to be used in selecting people to come to this country. At one university here there were 1200 applicants for 60 positions for advanced medical training. He advised those who are returning to China to help our Chinese friends realize that they must supply us with all the relevant information possible. The University must take responsibility so that when these advanced students get through with their course the United Board and our universities in America will feel that they have done a good job. Key people from all over the world are competing for these positions. The advanced study project must be developed slowly and carefully by those who pass on candidates or else we will find ourselves getting nowhere.

Dr. Winfield went on to say that in our rehabilitation calculations here we have by no means overlooked West China. She is due to have her full share of rehabilitation and development funds. We estimate that West China equipment has had 24 to 32 years of use in the last eight years. This puts West China pretty high up on the list for replacements.

Mr. Ufford asked for clarification of the middle school situation.

Dr. Agnew stated that it was a difficult situation before the war and has become increasingly so. Preparation is deficient in science and English. During the war years because of the lack of qualified teachers and the psychological effect of the war, students have come up to the University with inadequate preparation and on entering freshman year are not ready to do work of university grade. Various sub-courses and sub-sub-courses in science and English have had to be offered.

Dr. Cartwright referred to the China Christian Education Association, which has made a rather careful survey of middle school education in free areas. One of the things they laid before him was the very fact stated by Dr. Agnew, coupled with another lack - the lack of Christian training and the low development of Christian character. They referred to one of the Methodist schools from which in 20 years not one candidate has gone into Christian work. The situation creates a very real problem for any Christian university which builds itself on the Christian students of our middle schools.

Mr. Slater referring to the need for refresher courses for the staff, said that the British Council is much interested in this subject and is prepared to consider applications. He felt that if more details had been available students might have been placed more satisfactorily. The difficulties in Great Britain are enormous. All institutions are overcrowded and each one has one to two thousand students on the waiting list. Nevertheless Great Britain is prepared to do its part.

He raised another question; on more than one occasion there has been called to his attention an alleged disparity in the matter of housing and salary as between Westerners and Chinese. It will be a satisfaction to hear from members of the staff

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I and of the Committee whether this question is a live one or not, and if it is whether anything has been done about it.

Dr. Beech pointed out that the University itself has only two houses, the rest of those on the campus having been contributed by mission boards.

Mr. Slater said that this is a question which faces more universities than West China. At certain universities in recent years most houses have been given by missions for the use of their mission staff. He understood that in certain other universities all buildings not given over to the university have at any rate been submitted to the University for its use. Faculty members meeting together decide who should live in each house.

Mr. Small stated that the picture at West China has changed very radically. At the beginning of the war it was true that residences were under foreign control. However, it should be said that many Chinese didn't like foreign houses. Now they want them and in the past few years the situation has been met. It should also be said that there has been a great deal of politics among the missionaries regarding the assignment of residences and this has created an unfortunate impression among the Chinese staff. American missions had more houses to be allocated to staff for example. A good many houses were used by western members of the guest universities. As time went on - six or seven years - the housing problem became more and more acute, and there was an increased desire for anything available on the campus. The situation will ease with the departure of the visiting universities. A committee set up to deal with this problem, composed of Chinese and representatives of all the missions, didn't have as much success as was hoped. When the Chinese had an opportunity to share on a comparable basis they didn't seem to avail themselves of it. He thought, however, that in the years to come the situation would work out satisfactorily.

Dr. Robertson added that accommodations in the city which were sought to relieve the congestion on the campus were made more difficult to secure because of the bombing and burning of certain areas. Furthermore, in the inflation process rents became the most extreme example of its evil effects. All these factors combined to produce a situation which seemed to be very acute, yet which, if the war situation had not arisen, would not have caused much difficulty.

#### Plans for President Dsang's Furlough

Reference was made to correspondence from both President Dsang and Dr. Lindsay (already distributed) with regard to a furlough for President Dsang and his recently expressed preference to take his furlough in China. Dr. Cartwright stated that he had had a long personal conversation with President Dsang. Dr. Dsang felt that if he came to North America he would need to spend most of the time in rest and recuperation rather than in study or deputation work. He spoke of going to some other place, either in China or India where the climate would be good for his asthmatic condition. Dr. Cartwright told him that while he had no knowledge of what the West China Committee would do he thought some provision would certainly be made to enable him to have the desired sabbatical leave, whether here or in some other place. After further discussion, it was

WC-18 VOTED to recommend to the Trustees of the United Board that a request be made to the Sub-Committee on Financial Program of the Associated Boards for an immediate allocation of US\$1,500 toward the expenses of a sabbatical year to be spent in China by President Lincoln Dsang of West China Union University.

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It was also

WC-19 VOTED that warm expressions of welcome be extended to President Lincoln Dsang should he decide to spend his sabbatical year in North America.

Adjustments to be made after Departure of Refugee Institutions

It was reported that Cheeloo may not be able to get away for several months. One group of Ginling girls has arrived safely in Nanking, making the journey in 14 days. The proposed route to be taken by the returning institutions was outlined.

Requests for Western Personnel

Reference was made to Dr. Ashley W. Lindsay's letter of April 17th, which has already been sent to all members of the Committee.

The Chairman spoke of the reduction of their personnel by the United Church of Canada.

Mr. Ufford stated that we all appreciate the splendid way the United Church of Canada has supported the University in the matter of personnel. He said that Dr. Fridell, now in China, is studying the question and will give a report to the Baptist Board in December.

Dr. Cartwright reported that Dr. and Mrs. Liljestrand are on their way to China. Dr. and Mrs. Fisher are on the field as replacements for Dr. and Mrs. Peterson. If the Fishers come here on their furlough after he has been given American citizenship he will be before the Methodist Board for appointment as a missionary. Any new Methodist nurses would have to be appointed by the Women's Division of Christian Service of the Methodist Board. The Methodist quota for doctors is two. As the Methodist Board shares in the support of seven colleges in China consideration has to be given to the total field.

Miss Robinson stated that Dr. Margaret Tucker is now at West China on loan, but that she must eventually return to her former post in Fukien.

Dr. Agnew emphasized that the personnel problem in medicine and dentistry is acute. The Chinese staff is being developed as rapidly as possible but inevitably it is in the younger age bracket and older personnel is needed. Experienced teachers are needed who can give stimulus to the younger faculty. There is one possibility for reinforcement in addition to the requests to mission boards. During the past six months he has been approaching dental and medical groups in America in the hope of securing their cooperation and the cooperation of dental schools. Both the Department of External Affairs in Ottawa and the State Department at Washington have been approached with a proposal for a joint program in the field of dentistry. By this program schools on this continent will contribute by sabbatical leave or special leave some of their outstanding teachers. We could thus look forward to having teachers who would give one or two years of service in China, teachers chosen from the top group in America, who would be partly paid by the institution and partly by the United States Government or the Canadian Government. He said he would like to have a minute passed expressing approval of such an approach to dental professional bodies in North America and to the appropriate Government agencies. (See Vote 26 on page 12).

Dr. Cartwright said that he was proposing to the Division of Foreign Missions of the Methodist Church that in addition to the two men in the College of Medicine and Dentistry they place at the earliest possible date at least one full-time

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teacher in the College of Arts. Just as urgently he is recommending that they provide one teacher for the middle school.

In answer to a question, Mr. Slater said he had no information to offer as to new staff to be provided by the British Boards. Miss Hensman of the Church Missionary Society is taking a special course before she returns. Mr. and Mrs. Sewell are hoping to return before long. Negotiations are going on with the British Council which is much interested in the teaching of English and is prepared to help the universities in China secure foreigners well qualified to teach English. He stated that Mr. Lindsay is taking this matter up with Professor Roxby. Possibly if the right person can be found, the British Council will help subsidize one such person for West China. The British Council has a number of people on its list that would like to go out. Their conditions include not simply ability to teach English but to introduce improved methods of teaching. Such an appointee might train people to teach English in other schools.

Dr. Armstrong referred to a letter he had received from England saying there were medical people available.

Mr. Slater said he was convinced that many possible candidates were lost to the missions because they were not known of. He spoke again of the need for a "clearing-house." The universities in China should inform us as to their needs and through the Clearing-houses - one in New York and one in London) all information would be shared. Mr. Slater gave as illustration the fact that only a few weeks ago he had been approached by a man at present studying at Oxford whose interest is anthropology. He had asked if there was an opening in China. His natural connections would be through the London Missionary Society. He is a very good man, a keen church worker, and has been prominent in church work in New Zealand. Full particulars about him are available for circulation not only in Great Britain but here as well. This young man has another two years of College.

#### ACTIONS OF SUPPORTING MISSION BOARDS

Reference was made to Votes WC-3 and 4 of the first meeting of the Committee on November 1, 1945, and the Secretary presented a summary of the actions taken by supporting mission boards relating to these votes. (See Appendix A).

Dr. Decker stated that West China (Szechwan particularly) has been impressed on us as one of those regions set off from the rest of China and having its regional problems. Those of us who know West China realize that from the church up to the university, or the other way around, there are a great many serious problems that Szechwan has faced through the years of revolution and difficulty and will continue to face. He repeated what he had said before: that in the post-war period West China will be faced with readjustment problems of the most serious kind. Short of some sort of attack like that proposed by the Committee last November we will not get done what we ought to do. The proposed survey should be related to the work of the National Christian Council. He hoped that out of the experience of the National Christian Council centered at Chengtu there would come a strong provincial Council. We have an opportunity here to do something in the way of real postwar planning for the stability and growth of the Church and Christian institutions in Szechwan. After further discussion, it was

WC-20 VOTED that the Chairman of the West China Union University Committee be asked to carry forward correspondence with cooperating mission boards to see whether a deputation to West China can be arranged within the fairly near future to study the entire program of work in Szechwan, with special emphasis on the work of West China Union University.

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Dr. Agnew again referred to the possible appointment of Dr. Kalman Kohn to the staff of the University. As previously stated, he is a Jewish refugee doctor on the staff, very highly trained. Dr. Agnew said he would like to have some expression of opinion for Dr. Kohn's guidance. As it would be establishing a precedent it may not be possible to come to a decision today. After careful discussion, it was

WC-21 VOTED to refer to the United Board for presentation to the Committee on Christian Character, Staff and Curriculum the matter of the appointment of Dr. Kalman Kohn to the faculty of West China Union University.

Dr. Agnew was asked to prepare a detailed statement of Dr. Kohn's qualifications.

Dr. Edison R. Cunningham

Dr. Cunningham asked that secretarial help be secured for the Director of the Medical and Dental College, Dr. Leslie G. Kilborn. Having substituted for him for a couple of years Dr. Cunningham knows what a heavy task he has. He is now burdened with the purely secretarial work of his office and an American or European stenographer is badly needed.

Another matter mentioned by Dr. Cunningham had to do with nursing. All are aware that West China has had the help of the PUMC Nursing School during recent war years. That school has been of great help in organizing the nursing work in our hospital. Now, however, it is about to leave West China, and West China is in a position of transition. Up to the present time West China Nursing School has required only graduation from junior middle school for admission. In the future it is planned that the school require as qualification of admission graduation from senior middle school and offer a nursing diploma plus a nursing certificate. The reorganization of the school on this higher level requires the leadership of a person or persons trained in the west. Is it possible for the supporting Boards to make new appointments of nurses qualified to carry through this reorganization?

In connection with the staff, Dr. Cunningham said that as he had looked over the list of people who have left the field he has felt grateful to the supporting missions for their help in contributing various members. Dr. Margaret Tucker, for example, is now on the field taking Dr. Greene's place. Is it possible to retain her? The medical department is completely depleted. Cannot the supporting Boards send several short term workers for this emergency? He hoped, for instance, that the Baptist mission might contribute Dr. Crook.

He pointed out that the faculty of medicine has thirteen departments, five of them headed by westerners and eight by Chinese. Many of these latter have not had training abroad and the University is anxious to rectify this deficiency at the earliest possible opportunity. While he realized the difficulty of getting fellowships for them he felt that our western workers on the field must be strengthened so that these men can be brought up to date on advances in medical science here in the west.

The matter of help for Dr. Kilborn was given serious consideration and it was

WC-22 VOTED that the cooperating Mission Boards with the exception of the United Church of Canada, endeavor jointly to secure and appoint a secretary for Dr. Leslie G. Kilborn, Director of the College of Medicine and

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Dentistry, it being understood that the support for such a person will be divided among such cooperating mission boards.

Dr. Beech suggested that a committee be appointed with power, Dr. Cartwright to be Chairman, to cable West China to secure field authorization before appointing such a person.

#### FINANCIAL MATTERS

##### Current Budget

Mr. Evans reported that the current year ending June 30, 1946 would probably close with a deficit of about \$1,000. It will not be possible to tell until adjustments have been made on personnel supported by what was formerly known as the Governors' Budget. It was stated that action to meet a possible deficit might be postponed as any shortage might be covered from funds received from the Associated Boards, designated for current needs.

##### Field Budget 1945-1946

Mr. Evans stated that on the field there is every hope that the budgets can be balanced by the end of the fiscal year. Dr. Fern is making a special appeal to UCR for funds for this purpose.

##### Proposed Budget 1946-1947

Mr. Evans presented the proposed Governors' Budget for 1946-1947 which showed a deficit of \$2,190.00. He stated that an amount sufficient to cover this deficit could be written in as anticipated income from current gifts. It was therefore

WC-23 VOTED that an amount sufficient to cover the deficit shown on the proposed budget for 1946-1947 be included as anticipated income from current gifts.

It was then

WC-24 VOTED to approve the budget for 1946-1947 in accord with Action WC-23.

(See Appendix B).

#### OTHER BUSINESS

Miss Ward asked for the privilege of speaking to one aspect of the large contribution that westerners have to make in our colleges. The College of Arts at West China is probably its weakest college. Yet as a Christian University she felt that we from the west have a great contribution to make out of our own Christian life and heritage here. This could be done especially well through emphasis upon the fine arts as they have developed in the west. Yet Fine Arts is still considered at West China only as a Division. It should be developed into a department. To do this, however, we need additional staff. Miss Ward is the only full-time member of that Division, which cannot become a major department without a proper staff. She therefore asked for three new full-time music teachers, university trained: one for voice training, one for theoretical music and composition and one for piano.

She also stated that the Department of Education is one of the University's

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weakest departments. Yet she is convinced it could be developed to make a very valuable contribution in rural education.

Mr. Ballou reminded the Committee that according to the recommendations of the Planning Committee, just adopted by the Annual Meeting of the Associated Boards, no new departments or colleges may be initiated. After further discussion, it was

WC-25 VOTED to refer to the Interim Committee matters of personnel.

In connection with the remarks made by Dr. Agnew earlier in the meeting regarding possible cooperation with other agencies in the field of medicine and dentistry (page 8) it was

WC-26 VOTED that the Chairman of this Committee and the President of the Associated Boards be asked to sign a letter to go out to medical and dental associations asking for short-term medical and dental personnel to go to China, possibly under the auspices of the Canadian or American Governments, the institutions served being partly responsible for their salaries.

On motion made by Dr. Armstrong, it was

WC-27 VOTED that Dr. Armap be made a member of the Interim Committee to replace Dr. Armstrong.

It was also

WC-28 VOTED to leave to the Interim Committee the appointment of representatives on the standing committees of the Associated Boards.

It was also

WC-29 VOTED to defer to a special meeting of the Interim Committee matters growing out of the meeting of the Associated Boards, especially the recommendations of the Planning Committee and other matters on the docket which have not been considered by the Committee, such a special meeting to be held early in the autumn at the call of the Chairman and Secretary.

Mr. Robertson spoke of the fine service rendered by Miss Elsie Priest and asked for a minute expressing the appreciation of the Committee for her services during the war years on the Chengtu campus. He also suggested the appropriateness of further recognition of these services. He felt sure that every one in West China would be well pleased even if such recognition had to come out of their budget.

The Chairman supported Dr. Robertson's suggestion and recommended that the Committee put itself on record as in favor of such action and asked the Secretary to write her accordingly. It was unanimously

WC-30 VOTED that the secretary be authorized to prepare a suitable resolution expressing thanks for the services of Miss Elsie Priest to West China Union University and that the matter of a financial grant be left in the hands of the Secretary and the Treasurer.

#### ADJOURNMENT

There being no time for further business, the meeting adjourned at 6:00 P.M.

Earle H. Ballou  
Secretary

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JUL 15 1946

SUMMARY OF MINUTES OF ANNUAL MEETINGWEST CHINA UNION UNIVERSITY COMMITTEEUNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA2:00 P.M., Wednesday, May 15, 1946, 150 Fifth Avenue, New York, N. Y.PRELIMINARY

Attendance: Total membership 27; present 8; guests 15; staff 3.

Dr. Cartwright made a statement on his visit to Chengtu, bringing out fact that administration had not sufficiently realized likelihood of speedy decline of relief funds from abroad.

Dr. Robertson explained why this was so and asked original cooperating Missions to re-think their relations to West China.

General discussion of possible sources of increased support in personnel or finance, prospects for graduate study of staff, housing problems, inflation, deterioration of middle schools both in standards and in Christian training, need for religious worker on campus etc.

ACTIONS

- WC-15 Minutes of WCUU Committee, Nov. 1, 1945 approved. Also minutes of women's meeting on same date.
- WC-16 Women's Committee appointed, including all women on WCUU Committee and available women members of faculty.
- WC-17 Sub-Committee appointed, consisting of Miss Robinson, Miss Ward, Dr. Gladys Cunningham, with Mrs. Mills as Secretary, to define the functions of the Women's Committee.
- WC-18 United Board Trustees to be asked to transmit to Associated Boards a request for \$1,500 for sabbatical year for President Dsang.
- WC-19 Welcome to be extended to President Dsang should he decide to spend sabbatical in North America.
- WC-20 Chairman asked to write to cooperating Missions in regard to possibility of a deputation in near future to study work in Szechwan and especially WCUU.
- WC-21 Question of appointment of Dr. Kalman Kohn to Dental faculty referred to Committee on Christian Character, Staff and Curriculum of ABCCC.
- WC-22 Cooperating Missions (other than UCC) to be asked to secure, appoint and support a secretary for Dr. Leslie Kilborn.

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Summary Annual Meeting  
West China May 15/46

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- WC-23 Treasurer authorized to amend budget for next year by adding to expected income an item from current gifts sufficient to cover anticipated deficit.
- WC-24 Budget for next year adopted as amended in WC-23. (Appendix A)
- WC-25 Matters of personnel referred to Interim Committee.
- WC-26 Chairman of WOUU Committee and President of ABCCC asked to send letters to medical and dental professions asking for short-term medical and dental personnel to go to China, partly on University budget, partly perhaps under Canadian and U. S. Governments.
- WC-27 Dr. Arnup to replace Dr. Armstrong on Interim Committee.
- WC-28 Interim Committee asked to appoint WOUUU representatives on ABCCC Standing Committees.
- WC-29 Consideration of Planning Committee's Report and other matters growing out of Associated Boards' Annual Meeting, as well as unfinished business, postponed till special meeting of Interim Committee in early autumn.
- WC-30 Resolution of appreciation for services of Miss Priest to WOUU to be drafted; question of possible financial grant referred to Secretary and Treasurer.

Earle H. Ballou

Secretary

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WEST CHINA UNION UNIVERSITY

PROPOSED BUDGET 1946/47

Anticipated Income

Regular Funds

American Baptist F.M.S.	\$ 2,500.00
" " Women	1,000.00
Church Missionary Society General	500.00
" " " Women	40.00
Friends Service Council	1,000.00
Methodist D.F.M.	4,835.00
" W.D.C.S.	700.00
United Church of Canada	3,000.00
" " " " Women	1,750.00
Special Gifts - Atherton Family	1,600.00
General Administration	1,000.00
Endowment Income	7,310.00
Coles Estate	2,000.00
Gifts from Special Funds	2,190.00
Total	\$ 29,425.00

Special Funds

Harvard-Yenching Institute	\$ 12,421.04
Income Ackerman Fund	275.00
Scholarship Fund	25.00
Atherton Fund	75.00
Hodgkin Memorial Fund	300.00
	\$ 13,096.04

Anticipated Expenditures

Field	\$ 11,425.00
Governors	7,500.00
Administration	9,500.00
Incidentals	400.00
Government Expenses	400.00
Promotional	200.00
	\$ 20,425.00

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DOCKET FOR ANNUAL MEETING

WEST CHINA UNION UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

9:30 A.M. and 2:00 P.M., Tuesday, May 13, 1947  
Room B, 2nd Floor, 150 Fifth Avenue, New York, N. Y.

Members

Very Rev. Jesse H. Arnup, Chairman

Dr. Harold G. Anderson	Dr. S. P. McCutchen
Dr. A. E. Armstrong	Mrs. John McKillop
Mrs. Frank E. Baker	Mrs. J. Wesley Masland
Mr. J. Gurney Barclay	Miss Louise Robinson
Dr. Albert E. Beebe	Dr. F. W. Routley
Dr. Gerald S. Bell	Mrs. A. Roger Self
Rev. G. W. Birtch	Dr. Floyd Shacklock
Dr. Walter T. Brown	Miss Hazel F. Shank
Mrs. C. R. Carscallen	Mr. Harry T. Silcock
Dr. Frank T. Cartwright	Mr. Forrest Smith
Dr. Kia-ngau Chang	Mr. Paul D. Sturge
Dr. J. W. Decker	Mrs. Hugh D. Taylor
Dr. Oscar W. Henderson	Mrs. Lewis C. Walmsley
Dr. A. E. Johns	Bishop Herbert Welch
Dr. R. O. Jolliffe	

- I. OPENING PRAYER
- II. ROLL CALL AND REGRETS FOR NON-ATTENDANCE
- III. APPROVAL OF MINUTES - Meeting of May 15, 1946  
Meeting of Interim Committee, November 1, 1946
- IV. REPORTS AND COMMUNICATIONS FROM CHINA
  - a) Summary of letters and reports from China
  - b) Student enrollment and religious affiliations

There were 2083 students in first semester and 1932 in second semester as compared with 1249 in 1945-46

There were also 258 Cheeloo students in Chengtu

There were 448 Christian students (including 8 Catholics), 15 Buddhists, 1 Confucianist and 1417 of whom the religious affiliation was now known
  - c) Faculty and Administrative Staff

The teaching faculty numbered 210; the non-teaching administrative staff numbered 154
- V. PROSPECTS FOR WESTERN PERSONNEL
- VI. FINANCIAL MATTERS
  - a) Status of current budget

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- b) Budget for 1947-48
- c) Report of the treasurer for the year ending June 30, 1946
- d) Report of the auditors
- e) Prospects for additional funds in the coming year

VII. UNFINISHED BUSINESS

- a) Poll of Cooperating Mission re West China Union Theological College
- b) Renewal of contract between Board of Governors and Board of Directors
- c) Secretary for Dr. Kilborn

VIII. MATTERS ARISING OUT OF MEETING OF THE ASSOCIATED BOARDS

X. APPOINTMENT OF COMMITTEES

- a) Interim Committee. The Committee on Nominations and Administration suggests the following: Dr. Arnup, Dr. Beebe, Mrs. Masland, Miss Shank, Mr. Smith, Mrs. Taylor, Bishop Welch
- b) Election of representatives on ABCCC Committees

XI. OTHER BUSINESS

XII. ADJOURNMENT

MINUTES OF ANNUAL MEETING

WEST CHINA UNION UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

9:30 A.M. and 2:00 P.M., Tuesday, May 13, 1947  
Room B, 2nd Floor, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

Members of the Committee

	*Very Rev. Jesse H. Arnup, Chairman
Dr. Harold G. Anderson	*Dr. S. P. McCutchen
Dr. A. E. Armstrong	Mrs. John McKillop
*Mrs. Frank E. Baker	Mrs. J. Wesley Masland
Mr. J. Gurney Barclay	Miss Louise Robinson
Dr. Albert E. Beebe	Dr. F. W. Routley
*Dr. Gerald S. Bell	Mrs. A. Roger Self
Rev. G. W. Birtch	*Dr. Floyd Shacklock
Dr. Walter T. Brown	Miss Hazel F. Shank
Mrs. C. R. Carscallen	Mr. Harry T. Silcock
*Dr. Frank T. Cartwright	Mr. Forrest Smith
Dr. Kia-ngau Chang	Mr. Paul D. Sturge
*Dr. J. W. Decker	*Mrs. Hugh D. Taylor
Dr. Oscar W. Henderson	Mrs. Lewis C. Walmsley
Dr. A. E. Johns	*Bishop Herbert Welch
Dr. R. O. Jolliffe	

Members of the Faculty

\*Prof. H. D. Robertson

Members of the Staff

*Dr. Gerald F. Winfield	*Dr. R. J. McMullen
*Mr. C. A. Evans	

Those whose names are starred were present.

OPENING OF MEETING

The Chairman called the meeting to order. Dr. Bell led in prayer.

The Chairman then suggested that Prof. H. D. Robertson be made a corresponding member. It was therefore

WC-38 VOTED that Professor H. D. Robertson be made a corresponding member of this meeting.

Dr. Cartwright reported that he had just learned that Mrs. Masland's absence was caused by the death of her mother. He suggested that a special word of condolence go from this Committee. It was therefore



WC-39 VOTED that the Secretary be instructed to write, on behalf of the Committee, a special note of condolence to Mrs. J. Wesley Masland, on the death of her mother.

DEATH OF PROFESSOR DAVID S. K. DAI

Professor Robertson reported the death of one of the University's most promising faculty members, Dr. David S. K. Dai, the Associate Dean of Dentistry. He was killed in an airplane accident last winter. His death was a very great blow to the University. The Secretary was requested to make note of Dr. Dai's death in the minutes. Dr. Arnup stated that a fund had been started by Dr. Lindsay on behalf of Dr. Dai's family and contributions were being received in Toronto.

DEATH OF MRS. G. D. ATKINSON

Notice was taken of the fact that Mrs. G. D. Atkinson, a member of the Committee and Vice-Chairman of the Woman's Sub-Committee, had died on January 13th, 1947. (A memorial minute was adopted by the Associated Boards at its Annual Meeting in memory of Mrs. Atkinson).

APPROVAL OF MINUTES

It was reported that the minutes of the meeting of May 15, 1946 and the minutes of the meeting of the Interim Committee of November 1, 1946 had been distributed and that no errors had been reported. It was therefore

WC-40 VOTED to approve the minutes of the meeting of the West China Union University Committee held on May 15, 1946 and also the minutes of the Interim Committee held on November 1, 1946.

FACULTY AND STUDENT STATISTICS

It was reported that the student enrollment in the University was 2083 in the first semester and 1932 in the second. The previous year's enrollment was 1249. There were also 258 Cheelgo students on the campus.

The religious affiliation of the West China students was as follows: Christian 448 (including 8 Catholics); Buddhists 15; Confucianist 1; unknown 1417.

It was reported that figures compiled by the educational adviser of United Service to China's Coordinating Committee in Shanghai and sent by Dr. Fern, gave the following facts about teaching and non-teaching staff at West China Union University:

<u>Year</u>	<u>Student Enrollment</u>	<u>Teaching Staff</u>	<u>Non-Teaching Staff</u>	<u>Total Staff</u>
1936-37	393	88	24	112
1946-47	2083	210	154	364

Professor Robinson conceded that the large number of non-teaching staff certainly looks bad, but he suggested that probably all the time given to administration by heads of departments, deans of colleges and heads of divisions, etc. is counted along with the time given by those devoting themselves wholly to administration.

PROSPECTS FOR WESTERN PERSONNEL

The prospects for western personnel were discussed and reports of new and returning missionaries were made on behalf of the cooperating Mission Boards.

Dr. Bell stated that the Board of Overseas Missions of the United Church of Canada had appointed Mr. Gibson to do religious work among the students in the University.

Mrs. Hugh D. Taylor said that the Woman's Missionary Society of the United Church of Canada had agreed to find a secretary for Dr. Kilborn, and that there were two prospects whom she would interview shortly. Mrs. Taylor also reported that Miss Annie Ward had returned to the campus.

Dr. Cartwright reported that Dr. and Mrs. Liljestrand were back in Chengtu. He said that the Methodist Board was corresponding with the field in regard to another physician who would be sent a year from now if his qualifications fit into the needs of the College of Medicine.

Dr. Cartwright told also of the new arrangement with Syracuse University which is changing its specific interest from the high school and institutional church in Chungking to West China Union University. Syracuse University will send to China seniors or alumni as short-term workers, very much as Yale-in-China has done. The persons selected by the University will have to meet the Methodist personnel committee and pass the standards for regular missionaries but will not be labelled missionaries during the short-term period. It is hoped that many of these persons will later offer themselves for life-time service. The first person chosen to represent Syracuse is Mr. Donald Flaherty and he is to go out this summer.

Mrs. Baker reported that Dr. Ovidia Hensing had returned to Chengtu.

Prof. Robertson referred to Dr. Charles Arnold a surgeon from Lincoln, Nebraska, who has gone to the University at his own expense. (He is a member of the Disciples' Church). Prof. Robertson also reported that Mr. William Sewell, of the Friends has returned to Chengtu. He was interned in Hongkong from 1941-45.

Note was taken of the fact that Mr. William Small was on his way back to China with Mrs. Small. The Chairman summarized the discussion by saying that there had been a healthy increase in the staff since last year.



LAPSED CONTRACT WITH BOARD OF DIRECTORS

The Committee considered whether it is desirable to renew the contract which was entered into in 1936, between the former Board of Governors and the Board of Directors for a period of five years, and was not renewed at the end of that time. The Committee recognized that conditions have changed and that the form of the contract is out-of-date.

It was

WC-41 VOTED that the matter of the renewal of the contract with the Board of Directors of the University be referred to the administrative officers for study and for reference back to the full Committee at its meeting next May.

It was also

WC-42 VOTED that the administrative officers suggest to the Board of Directors the advisability of meeting to consider the renewal of the contract, preferably not later than April 1, 1948 so that a report of that meeting may be in hand to guide the Committee in considering the matter at the May meeting.

POLL OF MISSIONS RE WEST CHINA UNION THEOLOGICAL COLLEGE

In regard to the poll taken on the proposition to authorize the West China Union University Committee of the United Board to act as the home base committee for the West China Union Theological College, it was reported that favorable replies had been received from all the cooperating mission boards except the United Church of Canada's Board of Overseas Missions and the Woman's Division of Christian Service of the Methodist Church, both of which had not yet responded.

Dr. Arnup stated that it should be recorded that the Board of Overseas Missions of United Church of Canada was in favor of this action.

Dr. Cartwright said that the Committee could feel quite confident that the Woman's Division of Christian Service of the Methodist Church is also in favor of this action, and that it was just an oversight in their not getting the matter before their administrative committee.

APPOINTMENT OF COMMITTEES

It was reported that the Committee on Nominations and Administration of the United Board had recommended that the West China Interim Committee be reappointed without change of personnel. It was accordingly

WC-43 VOTED to reappoint the West China Interim Committee without change in membership.

Note was taken of the fact that the Associated Boards and the United Board have negotiated a contract by which the former will hand over its assets, liabilities and activities to the latter not later than June 30, 1947, and that therefore the Committees of the Associated Boards will probably not function again. It was nevertheless

WC-44 VOTED to re-elect the present representatives of the West China Union University Committee on the standing committees of the Associated Boards.

#### ADMINISTRATIVE CORRESPONDENCE

There was a discussion as to measures which might be taken to get fuller information about what was happening in the University and more adequate administrative correspondence. At the end of the discussion it was

WC-45 VOTED to ask the Executive Secretary and his Staff to share with members of the West China Union University Committee not only official minutes but relevant and important information that comes in covering letters; and to ask Secretaries of cooperating Mission Boards to share similar information with the Executive Staff.

#### OCCUPATION THERAPY EQUIPMENT

The matter of securing occupational therapy equipment for the University Hospital was presented by Mrs. Hugh D. Taylor. She explained that Miss Eleanor Burwell, an occupational therapist, had been appointed a missionary by the Woman's Missionary Society of the United Church of Canada to the University Hospital at Chengtu and needs \$1,000 worth of equipment for her work. As the equipment is for the University she felt that securing it should be the responsibility of the University and not of the Woman's Missionary Society. It was

WC-46 VOTED to recommend to the United Board that the matter of purchasing occupational therapy equipment, to the value of \$1,000, be referred to the University authorities on the field.

#### LINK WITH WESLEYAN UNIVERSITY

A proposal made by Dr. Beech in regard to a plan for deepening the interest of Wesleyan University in West China Union University was reported to the Committee. It involved setting up a trust fund, using as a nucleus a sum of about \$3,000 which has accumulated during the years. Dr. Beech's proposal included having the fund handled by the Trustees of Wesleyan University in the hope that the principal would be increased from time to time as a memorial to Wesleyan servicemen. There was some question as to why this money should be turned over to Wesleyan University, and it was

WC-47 VOTED that Dr. Beech's proposal for developing the link between Wesleyan University and West China Union University be referred to the office for study and for presentation to the Interim Committee.



FINANCIAL ITEMS

Current Budget

Mr. Evans reported that there was a possibility of a deficit of \$1,800 at the end of the fiscal year. The reasons for this deficit were as follows: (1) the J. A. Coles estate has paid about \$400 less than in the past; (2) special gifts have not yielded as much as anticipated because some givers have contributed to "Restoration" rather than to "Current Needs"; (3) endowment income has been less than was expected. He suggested that if the deficit materializes, it should be met by drawing on the "Endowment Income Stabilization Fund". It was

WC-48 VOTED to recommend to the United Board that the anticipated deficit of about \$1,800 in the budget for 1946-47 be met out of the "Endowment Income Stabilization Fund."

WC-49 VOTED to recommend that the United Board approve the West China budget for 1947-48. (See Appendix A).

Report of the Treasurer for the Year Ending June 30, 1946

Mr. Evans presented the report of the Treasurer for the year ending June 30, 1946, with four alternative proposals for handling the 1945-46 deficit of \$2,447.05. The Committee chose the third alternative, namely requesting the field to approve of charging this deficit against the "Special Reserve" of \$15,372.09. It was accordingly

WC-50 VOTED to recommend to the United Board that the field be asked to approve charging the 1945-46 deficit against the "Special Reserve" of \$15,372.09.

It was also

WC-51 VOTED to accept the report of the Treasurer for the year ending June 30, 1946 and to pass it on for approval to the United Board.

Report of the Auditors for the Year Ending June 30, 1946

It was

WC-52 VOTED that the report of the auditors, Messrs. Chambellan, Berger and Welti for the year ending June 30, 1946 be received with thanks for the service rendered.

Adjournment

The meeting closed with the benediction by Bishop Welch.

Charles H. Corbett

Recording Secretary

JUN 18 1947

SUMMARY OF MINUTES OF MEETING

WEST CHINA UNION UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

9:30 A.M., Tuesday, May 13, 1947

Room B, 2nd Floor, 150 Fifth Avenue, New York, N.Y.

PRELIMINARY

Attendance: Nine members of the Committee; one member of the faculty; three members of the United Board staff.

The meeting was called to order by the Chairman, Dr. Arnup. Dr. Bell offered the opening prayer.

PERSONNEL

There was a review of the prospects for additional western personnel next year.

ACTIONS

- W-38 Prof. H. D. Robertson was invited to be a corresponding member at this meeting.
- W-39 The Secretary was instructed to write a letter of sympathy to Mrs. J. Wesley Masland on the death of her mother.
- W-40 The minutes of the meeting of the Committee held on May 15, 1946 and the minutes of the meeting of the Interim Committee held on November 1, 1946 were approved as circulated.
- W-41 The matter of the renewal of the contract with the Board of Directors of the University was referred to the administrative officers for study, they to bring it back with their recommendation to the full committee at its next meeting.
- W-42 The administrative officers were asked to suggest that the Board of Directors consider the renewal of the contract not later than April 1, 1948, so that a report of their action may be available for the Committee when it meets in May.
- W-43 The personnel of the Interim Committee was re-elected for another year.
- W-44 The present representatives of the West China Union University Committee on the Committees of the Associated Boards were re-elected.

0949



- W-45 Executive staff asked to share with the Committee relevant and important information that comes in covering letters, and secretaries of cooperating mission boards asked similarly to share information with executive staff.
- W-46 Recommended to UB that the request of Woman's Missionary Society of the United Church of Canada for \$1,000 for equipment for occupational therapy in the University hospital in Chengtu be referred to the University authorities on the field.
- W-47 The matter of working out a new form of link with Wesleyan University was referred to the office for study and presentation to the Interim Committee.
- W-48 Recommended to the United Board that the anticipated deficit of approximately \$1800.00 be met from the Endowment Income Stabilization Fund.
- W-49 Recommended to the United Board that approval be given to the proposed budget for 1947-48.
- W-50 Recommended to the United Board that the field be asked to approve of charging the 1945-46 deficit against the Special Reserve of \$15,372.09.

The meeting closed with the benediction by Bishop Welch.

Charles H. Corbett,

Recording Secretary

*Recd  
Jed*

WEST CHINA UNION UNIVERSITY

Minutes of the Annual Meeting of the Board of Directors

May 23rd, 24th, 1947

Present

Representative of the Board  
of Founders:  
Church of Christ in China  
Methodist Church  
Friends Yearly Meeting  
Sheng Kung Hwei  
West China Baptist Convention  
United Church of Canada  
Friends Service Council and)  
Church Missionary Council )  
American Baptist Mission and)  
Methodist Mission )  
Woman's College Board  
Representative of Alumni  
Honorary Member  
Ex-officio

G. W. Sparling  
(proxy for Chang Kia-ngau)  
Whang T'ien-chi  
Yang Chung-hsi  
Lo Pin-san  
Luke Hsiao (proxy for C. T. Song)  
Fu Chin-beh  
Howard Veals  
  
H. A. Maxwell  
  
F. Olin Stockwell  
Winfred Harris  
Yoh Bao-ch'i  
Huang Chi-lu  
Lincoln Dsang  
S. H. Fong  
A. W. Lindsay

Letters of regret for absence were received from Chang Kia-ngau.  
Den Han-hsiang, Li Beh-sen and Den Chin-kang.  
Mr. Chang Kia-ngau having appointed Dr. G. W. Sparling as his proxy.  
Dr. Sparling took the chair.  
Dr. Sparling extended a cordial welcome to new members of the Board.

D-281 Minutes

The Minutes of the Annual Meeting, May 27th and 28th, 1946,  
of the Interim Committee of August 6th, December 6th, 1946, January 4th,  
1947, were approved as circulated; Minutes of Interim Committee of  
May 19th were approved as read.

It was reported that no comment approving or disapproving has  
been received from the West China Committee on the actions of the last  
annual meeting of the Directors, with the exception of minutes Nos.  
D255, 272, 275, mentioned in a letter from Mr. Evans of March 1st, 1947.  
No minutes of any meeting of the West China Committee have been  
received for over a year.

D-282 Correspondence

Correspondence was read from:



1. Alumni re their representation on the Board of Directors.
2. President Lincoln Dsang resigning his position.
3. Dr. McMullen, November 8th, 20th, April 3rd, 1947.
4. Dr. Fenn, November 22nd, 1946, April 3rd, May 7th, 1947, re the serious financial situation and the necessity to make a drastic cut in expenditure next year.
5. Dr. Phelps re the raising of funds for the erection of the University Church.
6. Miss Ward requesting permission for the changing of the status of the Division of Fine Arts to that of a Department.
7. Dean Fugh re the operation of separate Department of Education and Rural Reconstruction.
8. Dr. D. S. Dye on behalf of the Baptist urging that the College of Medicine and Dentistry erect the promised Middle School Dormitory at the earliest possible moment.
9. Nine letters from members of the staff of the College of Arts and Science, the Administration, and of the student body urging President Lincoln Dsang to reconsider his resignation.
10. Friends World Committee for consultation requesting Mr. Fong's attendance at meeting in Richmond, U.S.A., September 9th-12th, 1947.

D-283 Alumni Representation and Change of Constitution

RESOLVED to give notice of motion: To change Article IV (c) of the Constitution of the Board of Directors to read: "Three representatives of the Alumni elected by ballot from the whole body of the Alumni, the election to be carried out by the Executive Committee of the Board of Directors."

RESOLVED to request the Executive Committee to send out ballot papers for the election of three members next year, on the understanding that the three thus elected shall not be seated until the proposed amendment to the Constitution has been accepted.

D-284 Resignation of President Dsang

RESOLVED to request Messrs. Luke Hsiao, F. O. Stockwell, G. W. Sparling and C. H. Yang to be a Committee to consider President Dsang's resignation and bring in recommendations later in the meeting.

D-285 Appointment of Nominating Committee

RESOLVED to appoint Messrs. G. W. Sparling, Whang T'ien-chi and C. H. Yang as the Nominating Committee to report later in the meeting.

D-286 Report of the Acting-President

Mr. Fong presented statistics covering staff and student body for the past year, with parallel statistics for earlier years, to indicate the growth of the University. He mentioned the stimulus

given to religious activities since the return of Dr. Phelps; urged that Missions keep up their quota of missionaries on the University staff; expressed gratitude for the spirit of fellowship existing between the Missions and the University, and the hope that this spirit would be as effective in matters of property and housing.

D-287 Resignation of President Dsang

Discussion took place regarding the recommendations of the Committee appointed to consider President Dsang's resignation.

RESOLVED to accept President Lincoln Dsang's resignation on health grounds; to request him to become President Emeritus; further to request the Executive Committee to consider retiring allowance and housing for the next three or four years.

D-288 Presidency

A Committee composed of Messrs. Whang T'ien-chi, G. W. Sparling, Howard Veals and Yang Chung-hsi was appointed to discuss with Mr. Fong the matter of the presidency for the year 1947-48.

D-289 Finance

Vice-Chancellor Lindsay presented an income and expenditure statement for the six months July 1st to December 31st, 1946; budget estimates as of November 1946, together with estimates for the coming fall term, these latter showing that if the University continues with the same number of staff, it will be faced with a deficit of \$60,000,000 per month.

Discussion took place as to ways and means of meeting this serious financial situation, and it was

RESOLVED to pass on to the Executive of the Board the following suggestions:

1. Tuition fees for the fall term be raised to equal at least one dan of rice, on the understanding that ways and means be found to provide scholarships for as many needy students as possible;
2. As large an endowment as possible be raised by means of a finance campaign;
3. The student body be reduced to 1,500;
4. Wherever possible credit courses be given in alternate years;
5. The number of elective courses be reduced;
6. All Departments be required to operate as effective Departments;
7. Ways and means be considered to assure reduction of the staff of the University.

D-290 Quality of New Students

RESOLVED to request the Executive Committee to consider proposals to be submitted to the Missions concerning the improvement of Mission



Schools with a view to supplying more and better Mission middle school graduates to enter the University.

D-291 Presidency

Dr. Whang T'ien-chi presented the recommendations of the Committee.

RESOLVED to appoint Mr. S. H. Fong as President for the current year.

RESOLVED to refer to the Executive Committee the question of the advisability or otherwise of appointing a Chinese Vice-Chancellor during the presidency of Mr. Fong.

D-292 Coopted Members

RESOLVED to appoint as Coopted Members for the ensuing year Messrs. Den Hsi-ho, Lincoln Dsang and Ho Beh-heng.

D-293 Honorary Members

RESOLVED to elect as Honorary Members Messrs. Hwang Chi-lu and Wu Chin-beh.

D-294 Chairmen

RESOLVED to elect the following Chairmen of the Board:

Honorary Chairman	Chang Chuin
Chairman	Chang Kia-ngau
Vice Chairman	G. W. Sparling

D-295 Executive Committee

RESOLVED to appoint as members of the Executive Committee:

Messrs. Lincoln Dsang, Lo Pin-san, G. W. Sparling, F. O. Stockwell, Whang T'ien-chi, H. J. Veals and Mrs. Yoh Bao-chi.

D-296 Officers of the University

RESOLVED to appoint the following officers of the University:

President Emeritus	Lincoln Dsang
President	S. H. Fong
Chancellor	Joseph Beech
Vice-Chancellor	Chinese -
	Western - Ashley W. Lindsay

D-297 Auditors

Mrs. D. S. Dye  
Gordon K. Smith

8 D-298 Fine Arts

Discussion took place concerning the request of the Division of Fine Arts to be raised to the status of a Department.

RESOLVED to express ourselves in favor of changing the status of Fine Arts from that of a Division to that of a Department, but that in view of the specially difficult financial situation which the University is facing at this time, action on this request must be postponed for another year, at which time Miss Ward should again present the request; further, that the situation be clearly placed before the West China Committee so that it may be fully informed of the teaching staff and the scope of teaching already being covered by the Division of Fine Arts.

D-299 Nursing

It was reported that no further word has been received regarding the possibility of Nursing being registered as a Department by the Ministry of Education. It was again agreed that in the event of a Nursing Department being approved by the Ministry, it must be self-supporting. It was further reported that students in Nursing are now registered in the College of Medicine and Dentistry and not in Arts and Science as suggested in Minute D-264.

RESOLVED that further action in the matter of a Nursing Department be referred to the Executive.

8 D-300 Education and Rural Reconstruction

Consideration was given to the request of Dean Fugh that Education and Rural Reconstruction be permitted to function as separate Departments.

RESOLVED to refer action in this matter to the Executive Committee to be considered together with other retrenchment plans.

D-301 University Church

Discussion took place concerning the importance of giving priority to a University Church in the building program of the University.

RESOLVED that we record our conviction of the urgent need for the erection of a Church on the campus, and refer to the Executive Committee consideration of steps to be taken and procedure followed in presenting the matter to the West China Committee of the Associated Boards.



D-302 Institute of Child Welfare

Reported that United Service to China is providing special funds for the support of a W.C.U.U. Child Welfare Training Project. The case was presented for the inauguration in conjunction with this project of a Child Welfare Institute to facilitate the coordination of research work of the various Departments concerned with Child Welfare.

RESOLVED to approve the inauguration of a Child Welfare Institute on condition that it be entirely self-supporting.

D-303 Baptist Middle School Dormitory

A request was received from the Baptist Mission for the speedy erection of the Middle School Dormitory in lieu of the building giving to the College of Medicine and Dentistry as a Nurses Residence.

RESOLVED to reaffirm minute D-253 urging the College of Medicine and Dentistry to take steps to erect the Baptist Middle School Dormitory at the earliest possible moment.

D-304 U.U. Middle School

The report of the U.U. Middle School for the year 1946-47 was read.

RESOLVED to refer to the Administration the matter of the final examinations of the U.U. Senior Middle School replacing W.C.U.U. entrance examinations.

D-305 Gifts and Grants

The following gifts and grants received since January were reported:

Special Grants and Gifts received January to May 1947

USC for Child Welfare Project	\$38,288,740.
USC for Budget purposed Jan.-Mar.	144,044,250.
B.U.A.C. for Nutritional Aid	3,000,000.
University budget Oct.-Dec.	2,435,760.
Ministry of Education -	
for Hospital building	40,000,000.
University equipment	2,000,000.
Regular grant	3,500,000.
Special Pharmacy Class	2,000,000.
Bureau of Education - Special Lab. Grant	12,419,000.
Yuan Ch'ao-yuin Scholarship Fund	1,000,000.
Chen Kang Scholarship Fund (Luke Hsiao)	1,000,000.

Kiangsi Scholarships	3,861,000.
Anderson Drug Co. Shanghai Pharm. Scholarships	1,000,000.
An Liang Hsien	60,000.
Mission to Lepers for Leper Hospital	5,184,000.
American Women's Hospitals Association	US 900.
Methodist Church for Social Service Work in Hospital	750,000.
International Relief Committee - 48 cases hospital supplies	
83 cases drugs & supplies	
CNRRA - 600 pamphlets	
American Council of Learned Societies - Microfilm reader parts.	
Chinese Air Force Station, Peiping - 2 sets sound instruments.	
General Chemical & Pharmaceutical Co., England - 130 lbs. chemicals in four years.	
British Red Cross Society for Hospital	13,200,000.
U.C.C.M., W.M.S. for Occupational Therapy	
Equipment Can.	500.
British Council, for Library - 86 books and 15 pamphlets	
Chinese War Relief Fund of Canada - 262 books.	
C.M.S. per Frank Knights - 24 books.	
Dr. L. G. Kilborn - 342 books and 247 volumes bound periodicals.	
Dr. A. E. Best - 64 books and 18 volumes of periodicals.	
Canadian Red Cross - 10 scholarships for medical and dental graduates.	
Burroughs Welcome Fellowship for Li Hsin-lung	

D-306 Nursery School

Reported that the Nursery School for children of University staff is located in the remodelled wool weaving building, formerly erected by the University of Nanking.

D-307 Nutritional Aid

Reported that the University is operating a Nutritional Aid project for students and others suffering from malnutrition, the project being supported generously by B.U.A.C. funds.

D-308 Buildings

Reported that Dental and general X-ray Extensions to the University Hospital have been completed during the year.

D-309 City Dental Hospital

Reported that the Canadian Mission has withdrawn the City Dental Hospital as a unit cooperating in the University Hospital.

D-310 Hsi Cheng Collection

Reported that the University has secured a loan for US\$3,500 from the Trustees of the Harvard-Yenching Institute with which to purchase part of the Hsi Cheng Collection. This will be a valuable asset to the University's Archaeological Museum.



D-311 School of Hospital Technology

Reported that the Ministry of Education has agreed to register the School of Hospital Technology under the name .

D-312 Pharmacal Laboratories

Report was made of an agreement signed between the W.C.U.U. Pharmacal Laboratories and the Chinese Pharmaceutical Laboratories, of mutual benefit to both organizations.

D-313 Fellowships

Reported that several members of the staff have applied for ABCCC and USC fellowships for study abroad during the coming academic year.

Adjournment

WEST CHINA UNION UNIVERSITYPROPOSED BUDGET 1947/48ANTICIPATED INCOMERegular Funds

American Baptist F.M.S.	\$2,500.00	
" " Women	1,000.00	
Church Missionary Society General	500.00	
" " Women	40.00	
Friend's Service Council	1,000.00	
Methodist D.F.M.	5,000.00	
" W.D.C.S.	700.00	
United Church of Canada	6,000.00	
" " "	3,500.00	
Special Gifts - Atherton Family	1,600.00	
General Administration	1,000.00	
Endowment Income	7,300.00	
Coles Estate	2,000.00	
Gifts from Special Funds	<u>2,035.00</u>	34,175.00

Special Funds

Harvard-Yenching Institute	12,421.04	
Income - Ackerman Fund	275.00	
" - Scholarship Fund	25.00	
" - Atherton Fund	75.00	
" - Hodgkin Memorial Fund	<u>300.00</u>	<u>13,096.04</u>
		47,271.04

ANTICIPATED EXPENDITURES

## Available for Field:

Regular Funds	16,175.00	
Special "	<u>13,096.04</u>	<u>29,271.04</u>
Appropriation for Western Staff	7,500.00	
Administration	8,500.00	
Incidentals	400.00	
West China Committee Expense and Travel	400.00	
Promotional	<u>200.00</u>	<u>47,271.04</u>



REPORT OF THE TREASURER  
FOR  
WEST CHINA UNION UNIVERSITY  
JUNE 30, 1946

The war in the Pacific ended in August of 1945. The period of cooperation with other Colleges on the West China campus continued throughout the fiscal year, however, and not until the Spring of 1946 was there a breaking of the ties which held the five cooperating institutions together. Even then some students from Cheeloo continued to attend West China under special arrangements between the two institutions.

When the final analysis is made it will be found that West China profited greatly in this experiment of united effort. In the general distribution of relief funds, including "Joint Funds" as well as rentals and the like, West China gained beyond calculation. It is hoped that there was spiritual value which also contributed to the uplift of the host institution.

In America work continued to secure sufficient funds to keep the University going and in spite of drastic inflation in China new funds were obtained to meet the need.

This Report has been checked by the Auditors, Messrs. Chambellan, Berger & Welti and is accompanied by the following papers:

- (a) Balance Sheet, June 30, 1946 (Page 6).
- (b) Budget Analysis (Page 7).

ENDOWMENT

Funds in this section decreased by \$8,807.73 during the year, which may be summarized as follows:

Loss on Sale of Securities	\$	5,876.06	
Transfer of Fung Memorial Funds to China		3,500.00	
"    "    Chen    "    "    "		500.00	
Stabilization Funds used to balance Budget		639.64	
	\$	10,515.70	
Less:			
Payment received from Lawyers Mtg. Corp.	\$	114.48	
Income, Hodgkin Memorial to Endowment		1,000.00	
New Gifts		465.34	
Interest on Harvard-Yenching Institute			
Stabilization Fund		128.17	1,707.97
Net Decrease	\$		8,807.73

Analysis of assets in the Endowment Section shows the following adjustments:

Decrease in Consolidated Investments	\$ 8,320.67
" " Cash Awaiting Investments	780.96
	<u>\$ 9,101.63</u>
Less Interest on Savings Bank Accounts	293.90
	<u>\$ 8,807.73</u>

Gross income during the year (income before deducting custodian and service fees) was \$8,108.70. This represented 3.34% on Endowment Funds at the beginning of the year.

Agreeable to action taken by the United Board's Finance Committee and approved by the Trustees, consolidated securities were transferred to the United Board for Christian Colleges in China on July 1, 1946 at market value of June 30, 1946. This netted a profit of \$9,426.61 and raised the value of securities to \$241,607.50 plus \$17,374.79 in cash. This will be reflected in the report of June 30, 1947.

#### PLANT

An increase of \$1,176.40 is recorded in this Section, shown by the following schedule:

Gifts to Kilborn Memorial Fund	\$ 10.00
Hospital Equipment Fund	20.00
Memorial Cancer Clinic Fund	10,050.00
Special Union Hospital Funds and Income	3,692.86
Interest on Moore Memorial Fund	80.68
	<u>\$ 13,853.54</u>
Less: Purchases, Cancer Clinic	\$ 8,202.22
Other Plant Disbursements	4,474.92
	<u>12,677.14</u>
Net Increase	<u>\$ 1,176.40</u>

The foregoing increase is shown in Plant Assets in the following table to changes in accounts:

Transfer to Completed Buildings - Residences	\$ 2,500.00
Investment of Special Plant Funds	35,000.00
Hospital Equipment	20.00
Memorial Cancer Clinic Equipment	8,202.22
Interest added to Savings Banks	80.68
	<u>\$ 45,802.90</u>
Less: Disbursements of Cash	\$ 41,000.85
Transfer from Residences	2,500.00
Decrease in Hospital Equipment	1,125.65
	<u>44,626.50</u>
	<u>\$ 1,176.40</u>

The transfers in "Hospital Equipment" and "Residences" were at the suggestion of the field. The transactions in the "Memorial Cancer Clinic" accounts were the result of gifts obtained by Dr. S. H. Liljestrang. Actually the Hospital account (\$26,390.27) should be carried in the Special Section as it is for field use and may be appropriated for current expenditures.



CURRENT SECTION

The income and expenditures under the budget are shown in the "Budget Analysis" (Page 7). As this analysis shows the source of income as compared with the anticipated budget, it should be studied carefully. Briefly, the following figures show the situation as of June 30, 1946.

Expenditures	\$ 32,444.46
Income for the year	<u>29,997.41</u>
Deficit	\$ 2,447.05

The following schedule shows the "over" and "under" expenditures as related to the budget:

	<u>Over</u>	<u>Under</u>
Governors' Budget	\$ 85.19	
Administration - Executive	2,885.70	
" - Incidentals		\$ 28.07
" - Governors'	250.63	
Propotional Expense		<u>173.99</u>
	\$ 3,221.52	\$ 202.06
	<u>202.06</u>	
	\$ 3,019.46	
	<u>572.41</u>	
Less excess of receipts		
Net Budget Deficit	\$ 2,447.05	

The largest item of overdraft was due to the extra administrative demands during the year which had to be met in spite of excess cost. If these demands continue, extra appropriations should be made.

The Atherton and Hodgkin Memorial income was deferred to 1946-47 pending advices from China.

The distribution of Sustaining Funds (\$138,959.53) compared with \$192,050.36 for 1944-45 when more U. S. dollars were needed because of the unfavorable rate of exchange. The 1945-46 distribution was the largest to any of the colleges.

CURRENT SPECIAL

The "Debit" side of this section lists the following summarized accounts:

Deficit 1945-46	\$ 2,447.05
Cash	129,414.13
Savings Bank Accounts	<u>65,243.68</u>
	\$197,104.86

Only a few "Credit" accounts need be referred to such as:

Harvard-Yenching Restricted Account (\$11,200.28) This balance is available for the field upon presentation of a program within the uses of Harvard-Yenching Institute. It represents balances from previous years.

Suspense Account (\$59,639.38) This account is broken down as follows:

Receipts from China Medical Board held for the field	\$ 24,886.00
Credit balances for various individuals and departments at West China	<u>34,953.38</u>
	\$ 59,639.38

Shortly after the close of the books June 30, 1946 a number of payments were made which materially reduced the total in these accounts.

Special Suspense Accounts (\$61,491.17). These thirteen accounts represent credit balances due various departments of the University and are available on call from China.

Specially Designated Gifts (\$2,834.51). This amount covers several gifts from Wesleyan University student body, of which the field has been notified. They are designated for work "in which Dr. Beech is interested."

J. A. Coles Estate. Upon special appropriation, \$2,500.00 from this fund was used by the field. This was aside from the \$2,000.00 in the current budget. Income from the Trustee of the fund was \$1,925.00 leaving a balance June 30 of \$561.15.

Kate M. Atherton Income Account. Receipts during the year totaled \$121.77, bringing the total in the account to \$1,641.63. There has been no other activity in the account as no orders for books have been received from China.

Hodgkin Memorial Fund. Agreeable to action by the West China Committee, \$1,000.00 from the income account was transferred to principal. In addition \$370.07 was appropriated by the field leaving a balance of \$426.49 in the account.

Permanent Reserve Fund. Accrued interest of \$57.55 was added during the year but authorized charges reduced the net balance to \$3,148.58 from \$3,420.64 the previous year.

Special Reserve (\$15,372.09). This account was set up to absorb certain balances accrued in Accounts Payable and balances available for West China when the United Clearing Board ceased to exist. Eventually pending charges will absorb this balance.

Accounts Payable. (\$25,457.59). Starting the year with a balance of \$41,298.73, this account was reduced to \$11,527.37. Later credits however brought the final figure to the above stated amount and the present analysis may be considered as follows:

Balance on 1944-1945 Budget	\$10,510.89
Balance due Current Budget 1945-46	12,302.89
Harvard-Yenching Institute Account	2,611.04
Income Scholarship Funds	<u>32.77</u>
	\$25,457.59

#### THE CASH SITUATION

On June 30, 1946 the cash situation was as follows:



June 30, 1946

	<u>Balance</u>	<u>Overdraft</u>	<u>Savings Banks</u>
Endowment	\$ 542,69	\$	\$ 17,832.10
Plant		3,700.12	5,440.42
Current General		1,100.08	
Current Special	<u>129,414.13</u>		<u>65,243.68</u>
	\$ 129,956.82	\$ 4,800.20	\$ 88,516.20
Deduct Overdraft	<u>4,800.20</u>		
Total - Checking Acct.	\$ 125,156.62		
Add Savings Account	<u>88,516.20</u>		
Total Cash	\$ 213,672.82		

Aside from a lengthy list of savings banks holding \$88,516.20 on deposit, the cash (\$125,156.62) was carried with the Irving Trust Company, 21st Street Branch, New York City.

DEFICIT

The 1945-46 deficit of \$2,447.05 may be treated in several ways - as follows:

- (a) Carry forward as a first charge against 1946-47.
- (b) Charge against the Permanent Reserve Fund of \$3,148.58.
- (c) Request the field that it be charged against the Special Reserve of \$ 15,372.09.
- (d) Hold as a first charge against new gifts in 1946-47, toward the current budget.

Respectfully submitted,

FRANK T. CARTWRIGHT, Assistant Treas.  
C. A. EVANS, Assistant Treasurer  
CHARLES H. CORBETT, Assistant Treas.

BALANCE SHEET  
WEST CHINA UNION UNIVERSITY COMMITTEE  
JUNE 30, 1946

ASSETS		LIABILITIES	
<u>Endowment</u>		<u>Endowment</u>	
Consolidated Investments	\$ 243,180.89	Scholarship Fund	\$ 239,061.43
Forster Estate Fd. Investments	4,450.00	Exchange Reserve Fund	1,075.00
Cash on Hand	542.69	Endowment Inc. Stabiliz. Fd.	19,610.91
Savings Bank Accounts	17,335.85	H. Y. Inst. Stabilization Fd.	13,179.04
" " Ackerman Fund	496.25	Fung Memorial Fund	4,312.32
		Fung Memorial Fund	460.00
		Chang Loan Fund	178.30
			<u>\$ 277,877.00</u>
<u>Plant</u>		Less Loss on Sale of Securities	\$ 11,871.32
Completed Buildings	\$ 274,472.15		\$ 266,005.68
Land and Improvements	50,220.91		
Equipment	76,558.60	<u>Plant</u>	
Building Operations	81,283.04	Funds for Completed Bldgs.	\$ 274,472.15
Building Fund Investments	36,810.00	Land Funds	49,634.20
Savings Bank Accounts	\$ 5,440.42	Special Funds	196,978.65
Cash Overdraft	<u>3,700.12</u>		
	1,714.30		\$ 521,085.00
	\$ 521,085.00		
<u>Current Assets</u>		<u>Current Liabilities</u>	
Accounts Receivable	\$ 1,250.00	Accounts Payable	\$ 25,457.59
Deferred Expense	25.08	Suspense Accounts	121,130.55
Savings Bank Accounts	65,243.68	Harvard-Yenching Restricted a/c	11,200.28
Current Special Cash	\$ 129,414.13	Rehabilitation Fund	15,000.00
Less Current Overdraft	<u>1,100.08</u>	Permanent Reserve Fund	3,148.58
	128,314.05	Mortgage Reserve Fund	321.99
		Special Reserve Fund	15,372.09
		Restricted Income, Balances	2,629.27
		Miscellaneous Gifts	2,834.51
		West China Border Society	10.00
		Income Advanced to 1946-47	<u>175.00</u>
			\$ 197,279.86
		Less 1945-46 Deficit	<u>2,447.05</u>
			\$ 194,832.81
			\$ 981,923.49



WU T T M U M

WEST CHINA UNION UNIVERSITY  
BUDGET ANALYSIS 1945/46  
AS OF JUNE 30, 1946

DISBURSEMENTS

A. General Funds

RECEIPTS

Acct. No.	Appropri- ation	Disbursed to June 30	Acct. No.	Budget Estimate	Rec'd to June 30
31.1 Field Budget.....	11,425.00	11,425.00	131a American Baptist F. M. S.....	2,500.00	2,500.00
31.2 Governors Budget.....	7,500.00	7,585.19	131b " " Women.....	1,000.00	1,000.00
36.1 Home Adm. - Executive Office....	9,500.00	12,385.70	132 Church Missionary Society - General	500.00	500.00
36.2 " " - Incidentals.....	400.00	371.93	132 " " Women's	40.00	40.00
36.3 " " - Governors Expense....	400.00	650.63	133 Friends Service Council.....	1,000.00	1,010.00
36.4 Promotional Expense.....	200.00	26.01	134a Methodist Board.....	4,835.00	4,835.00
			134b " Women.....	700.00	700.00
			135a United Church of Canada.....	3,000.00	2,984.91
			135b " " Women.....	1,800.00	1,800.00
			136 Special Gifts: Atherton Family....	1,600.00	1,600.00
			136.3 General Administration.....	1,000.00	1,000.00
			137 Endowment Income.....	8,000.00	8,000.00
			175.3 Coles Estate.....	2,000.00	2,000.00
			Gifts- Current Needs.....	1,450.00	2,027.50
	29,425.00	32,444.46		29,425.00	29,997.41

B. Special Funds

171.2 Program of Chinese Studies.....	12,421.04	12,421.04	171.2 Harvard-Yenching Institute.....	12,421.04	12,421.04
175.2 Upkeep - J.A. Coles Memorial Bldg.	275.00	354.59	175.2 Income - Maria S. Ackerman Fund....	275.00	354.59
175.2 For Scholarship.....	10.00	32.77	175.2 " - Scholarship Fund.....	10.00	32.77
175.4 Special Library Purchases.....	75.00	-	175.4 " - Kate M. Atherton Fund.....	75.00	121.77
175.5 Promotion of World Peace.....	350.00	-	175.5 " - Hodgekin Memorial Fund.....	350.00	306.61
	13,131.04	12,808.40		13,131.04	13,236.78

175.6 Sustaining Fund.....	104 105,625,418.00	138,959.53	175.6 Sustaining Fund.....	138,959.53
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MINUTES OF ANNUAL MEETING

WEST CHINA UNION UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

Considering the Union Theological College

Tuesday, May 13, 1947  
150 Fifth Avenue, New York, N. Y.

ATTENDANCE

Members

\*Very Rev. Jesse H. Arnup, Chairman

Dr. A. E. Armstrong	*Dr. S. P. McCutchen
*Mrs. Frank E. Baker	Mrs. John McKillop
Mr. J. Gurney Barclay	Mrs. J. Wesley Masland
Dr. Albert E. Beebe	Miss Louise Robinson
*Dr. Gerald S. Bell	Dr. F. W. Routley
Rev. G. W. Birtch	Mrs. A. Roger Self
Dr. Walter T. Brown	*Dr. Floyd Shacklock
Mrs. C. R. Carscallen	Miss Hazel F. Shank
*Dr. Frank T. Cartwright	Mr. Harry T. Silcock
Dr. Kia-ngau Chang	Mr. Forrest Smith
*Dr. J. W. Decker	Mr. Paul D. Sturge
Dr. Oscar W. Henderson	*Mrs. Hugh D. Taylor
Dr. A. E. Johns	Mrs. Lewis C. Walmsley
Dr. R. O. Jolliffe	*Bishop Herbert Welch

OPENING OF MEETING

The meeting was called to order by Dr. Arnup.

APPROVAL OF MINUTES

The minutes of the meeting of November 1, 1946 having been distributed and no errors having been reported, it was

WC-51 VOTED to approve the minutes of the meeting of the West China Union University held on November 1, 1945 to consider the Union Theological College.

PROPOSED TRIP FOR PRESIDENT WALLACE WANG

The proposal that the cooperating Missions provide travel and maintenance for President Wallace Wang up to \$4,000 for a refresher course in America was considered. It was noted that not many years had elapsed since his previous visit. It was felt that he should get more firmly established in his new position before going abroad again. It was accordingly

WC-52 VOTED to advise the field that the Committee feels it would be wise to defer President Wallace Wang's Visit to America for a few years.

FINANCIAL ITEMS

There was a discussion as to whether all the money raised or pledged to the Union Theological College by the cooperating Mission Boards had actually been received by the College. It was

WC-53 VOTED to refer to the administrative officers, in consultation with Dr. Cartwright the Treasurer, the matter of checking on the payments to the Union Theological College by the cooperating Mission Boards and the Nanking Theological Seminary.

The Committee considered item 312 in the minutes of the Board of Management for October 13, 1946.

"RESOLVED that the amount per unit requested from the supporting churches shall be gold \$900 beginning with the year 1946-47."

It was reported that the United Church of Canada, Board of Overseas Missions, had included \$900 in its grant for 1946-47, but that the request had come too late to be acted upon by the Methodist Board for the year 1946-47. Its action was taken for the year 1947-48. After further discussion it was

WC-54 VOTED to ask the administrative officers to check on the Mission Board response to the request of the Board of Management that the amount per unit from the supporting churches be gold \$900 beginning with the year 1946-47.

Adjournment

The meeting adjourned.

Charles H. Corbett,

Recording Secretary



MINUTES OF MEETING  
WEST CHINA UNION UNIVERSITY COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

10 A.M., Monday, November 10, 1947  
Room 900, 150 Fifth Avenue, New York, N.Y.

ATTENDANCE

Members:

	*Chairman: Very Rev. Jesse H. Arnup
Dr. A. E. Armstrong	Mrs. J. Wesley Masland
Mrs. Frank E. Baker	Dr. S. P. McCutchen
Mr. J. Gurney Barclay	Mrs. John McKillop
*Dr. Albert E. Beebe	Miss Louise Robinson
Dr. Gerald S. Bell	Dr. F. W. Routley
Rev. G. W. Birtch	Mrs. A. Roger Self
Dr. Walter T. Brown	*Dr. Floyd Shacklock
Mrs. C. R. Carscallen	*Mrs. Charles H. Sears
*Dr. Frank T. Cartwright	Mr. Harry T. Silcock
Dr. J. W. Decker	*Mr. Forrest Smith
Dr. Oscar W. Henderson	Mr. Paul D. Sturge
Dr. A. E. Johns	Mrs. Hugh D. Taylor
Dr. R. O. Jolliffe	Chancellor Wm. P. Tolley
	Mrs. Lewis C. Walmsley
	Bishop Herbert Welch

Staff:

*Dr. Robert J. McMullen	*Mr. Charles H. Corbett
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Persons whose names are starred were present.

OPENING OF MEETING

The meeting was opened with prayer by the Chairman, Dr. Arnup.

Dr. McMullen explained the reasons for the present emergency financial campaign of the United Board and its relation to the West China Union University Committee. He said that the former donors in the United States to West China Union University were relatively few - much fewer than to some of the other institutions in the United Board. He raised the question as to whether donors in Canada could be solicited for an extra effort in this emergency. Dr. Arnup replied that the terms of the budget system of the United Church of Canada is such that appeals of this nature are contrary to agreements with the Churches.

STUDY OF PROSPECT LISTS

The Committee then studied the list of former donors to West China. Responsibility was assigned for writing personal letters appealing

November 10th, 1947

for emergency gifts.

#### CONTRACTUAL STATEMENT

The Committee gave consideration to a proposed revision of the "Contractual Statement" of the relations between the Board of Governors and the Board of Directors adopted on October 21, 1936 for a period of five years and never renewed.

It was recognized that the situation had changed materially since 1936, and it is doubtful whether such a contract is called for at the present time. In any case it would have to be entered into by the United Board, which has now taken over the legal functions of the Board of Governors, and which probably would desire a uniform procedure toward all its constituent universities.

The suggestion was made that a form of lease might be substituted for the former contract.

After further discussion it was

WC-55 VOTED to ask the Trustees to consider whether the contract with the Board of Directors of West China Union University should be renewed or whether a form of lease should be prepared stating the conditions under which the property of the United Board is made available for the University.

#### COMMUNICATIONS FROM CHINA

The Committee took note of a letter written by Vice-Chancellor, Ashley W. Lindsay on July 22, 1947 dealing with a proposal to transform the Division of Fine Arts into a Major Department, and enclosing a letter from Miss Annie I. Ward, under date of May 21, 1947 giving details of the proposition.

The Committee took note also of the fact that the members of the Board of Directors at their meeting in May 1947, while expressing themselves in favor of the proposed change, voted to postpone action for a year in view of the difficult financial situation. The Committee, therefore, took no action beyond circulatory copies of the communications for the information of members.

#### ADJOURNMENT

The Committee adjourned after a closing prayer by Dr. Cartwright.

CHARLES H. CORBETT  
Recording Secretary

*Read*  
*300*  
JUL 30 1947

WEST CHINA UNION UNIVERSITY  
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Meeting of the Executive Committee of the Board  
of Directors, held on June 9th, 1947.

Present: G. W. Sparling in the Chair; Lincoln Dsang, Lo Pin-san,  
H. Veals, Whang T'ien-chi, Yoh Bao-chi; ex-officio:  
S. H. Fong, A. W. Lindsay.

E-280 Minutes

The Minutes of the Annual Meeting held on May 23rd and 24th were read in English and approved. Agreed to make adjustments in the Chinese Minutes to include reported material covered by Minutes D 281, 282, 305 to 313 inclusive, and other business not covered.

E-281 Dr. Dryden L. Phelps

President Fong made explanations regarding newspaper articles concerning a political meeting held in Dr. Phelps' study on Sunday, May 31st; he being under the impression that the meeting was a regular Christian fellowship meeting. The opinion was expressed that missionaries should be advised to be careful to keep free of politics.

E-282 Dr. Lincoln Dsang

*N.B.*

Agreed to refer to the Housing Committee the matter of arranging a house on the campus for Dr. Lincoln Dsang, and to appoint a sub-committee composed of Messrs. Lo Pin-san, Whang T'ien-chi and G. W. Sparling to consider and report on a retiring allowance for Dr. Dsang. *3rd*

E-283 Financial Situation

Letters of June 3rd, 4th and 5th were read from Dr. Fenn concerning the serious financial situation, and urging very drastic reduction in enrollment and staff for 1947-48, perhaps as high as 40-50%, also quoting the following cable from the Associated Boards:

CHINA'S FINANCIAL POLITICAL CRISIS DRASTICALLY  
AFFECTING FUND RAISING IN USA. SURVEY REVEALS  
ALARMING DECREASE USC INCOME REQUIRING THOROUGH  
CURTAILMENT PROGRAMS ALSO REALLOCATION OF  
APPROPRIATIONS. COLLEGES SO COOPERATING WILL  
RECEIVE FIRST CONSIDERATION. VAN DUSEN NORTH ARNUP.



Agreed to write to Dr. Fenn stating that in view of the fact that we are under obligation to our staff to the end of the contract year, July 30th, and in view of the fact that a new scale of salaries has been announced by the Government, we hope that Associated Boards will give us a grant proportionate to that given to other Christian Universities, so that we may increase the multiple as well as the cash bonus.

Reported that Dr. Lan T'ien-ho has been appointed Executive Secretary of the University Finance Campaign and that he is very actively engaged in organization. There was agreement and stress was laid on the importance of making the campaign a success.

#### E-284 Plans for Retrenchment

Discussion took place concerning the plans necessary to retrenchment.

Agreed that in view of the over-expanded staff and the financial difficulties of the University at the present time, every attempt be made to reduce the total staff by 30-40%, the Administration being requested to submit detailed recommendations for consideration at the next meeting.

The following suggestions were adopted as principles and means to be followed as closely as possible:

##### Principles

1. Loyalty and interest in the University are requisites for the engagement of staff.
2. Quality and the student's good are of far more importance than size or equality with other Universities.
3. Reductions should be made in staff in order to build up the Huata spirit not to diminish the effectiveness of the work.
4. Christian teachers should be engaged in preference to others.

##### Ways and Means

1. All Departments should be operated according to the same pattern - a limited number of professors with instructors and assistants carrying a large part of the routine teaching.
2. Require full 12 hours teaching schedule for full-time teachers. Research work and supervision of students shall not count as teaching hours.

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3. Use part-time teachers where less than 9 hours per week are needed for a required course, except where the teacher gives time to administration or can be appointed to do some other service in the immediate interest of the University; or, in the case of Medicine and Dentistry, where teachers serve in Departments of the Hospital.
4. When a full-time teacher is engaged to give a course which does not call for 12 hours teaching, other service agreed to by the President must be given.
5. As many credit courses as possible should be given for two "Years" or in alternate years.
6. Reduce teaching staff to minimum required to teach credit courses.
7. Reduce elective courses if they require the engagement of extra teachers.
8. Limit the number of students in any one class or laboratory.
9. Laboratory Assistants should be in proportion to the number of students in the laboratory.
10. Tuition fees should at least equal one tan of rice.
11. The student body should be reduced to 1,500.
12. The Administration should be reorganized so that:
  - a. Writers can be used in common;
  - b. Where possible departments should be amalgamated;
  - c. Duties of departments should be rearranged to reduce staff and provide full-time work for all;
  - d. Fewer divisions should be permitted with highly paid heads.
13. ~~Administrators and Heads of Departments must be full-time without interests in other institutions.~~
14. No clinical practice or business shall be carried on in University houses.
15. Residences shall be allocated to full-time staff only.
16. Each year in each College one professor only shall be permitted on sabbatical leave, the work being carried without addition of staff. Rules must be kept without exception.

17. Leave of absence shall be of a very limited nature; when it extends beyond one month's duration in the year it should be without pay.
18. Those who are incapacitated for full work should be retired with an allowance.
19. Changes in salary affecting the budget must secure the sanction of the Executive Committee of the Directors.
20. The University budget shall not be held responsible for any expense incurred by any sanctioned Institutes. Funds of such Institutes must be reported and administered according to prescribed University regulations.

E-285 Friends World Committee for Consultation

Agreed to express appreciation of the honor which would accrue to the University through President Fong attending the Friends World Committee for Consultation in Richmond, U.S.A., in September; but because of the financial difficulties and retrenchment facing the University it is impossible to grant President Fong leave of absence at this time.

E-286 Education and Rural Reconstruction

Discussion took place concerning the request of the Dean of the College of Arts for permission to operate separate Departments of Education and Rural Reconstruction.

Agreed inasmuch as the University is faced with a very serious financial situation, calling for drastic reduction in enrollment and staff, that Rural Reconstruction and Education be combined into one Department with one quota of Freshmen. The Directors can this year accept responsibility for the finances of one Department only.

E-287 Pharmacy

It was noted that an order has been received from the Ministry of Education that no Freshmen are to be accepted in the Pharmacy Special Class in the fall term.