WCUU
Administrative
Board of Governors
Executive Committee – Minutes
1938 – 1940

Please notify the Secretary of any errors or omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

Toronto, Friday, January 7th, 1938

A meeting of the Executive Committee of the Board of Governors of the West China Union University was held at Emmanuel College, Toronto, by kind invitation of Chancellor E. W. Wallace, on Friday, January 7th, 1938 at 9:30 A.M.

List of Members

*Sir Joseph Flavelle, Bart., LL.D.
*Rev. James Endicott, D.D., LL.D.
*Rev. Frank T. Cartwright, M.A., D.D.
Dr. George B. Huntington, D.D.
*Rev. J. W. Decker, D.D.
Mr. H. T. Silcock, M.A.
*Rev. Frank Anderson, M.A., D.D.
Mrs. J. Charles Humphreys

Ex Officio:- *Dr. Joseph Beech

Those whose names are starred were present. Mrs. Charles H. Sears was present as duly accredited substitute for Mrs. J. Charles Humphreys and Mr. Forrest Smith as duly accredited substitute for Dr. Huntington.

Dr. Endicott presided and opened the meeting with prayer.

An apology for absence was received from Mr. Dean Sage, Jr., a newly coopted member of the Board, who had been specially invited to attend the meeting.

The following were also present, and, on motion, were made corresponding members:- Mrs. Frank E. Baker, Mr. Walter Small, Dr. E. C. Lobenstine, Dr. Wallace Crawford, Dr. Edward Corry Wilford, Dr. H. Bruce Collier, Mr. H. D. Robertson, Mrs. C. R. Carscallen, Mr. G. S. Bell, and Dr. B. A. Garside.

Dr. J. W. Decker, Dr. J. H. Arnup, and The Hon. Chief Justice Rowell were also present at the afternoon session.

REMARKS BY CHAIRMAN

Before formally constituting the meeting Dr. Endicott made a statement to the effect that the present was a meeting of the Executive Committee, but that, owing to the present conditions in China, advantage had been taken of the presence at the meeting of the Foreign Missions Conference in Toronto of persons well acquainted with work in China and of many members of the staff to invite them to attend the meeting and give the Committee the benefit of their experience. He reminded the Committee that this would be the last meeting of the Committee before the Annual Meeting of the Board of Governors, which, according to the constitution, should be held this year in England.

He regretted the report that Chancellor Wallace was ill and would not be able to be present at the meeting. He also informed the Committee that a daughter of Dr. Cartwright had been killed just before Christmas by an automobile in Detroit. He expressed to Dr. and Mrs. Cartwright the deep sympathy of the

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Committee in their sudden bereavement, and their admiration of the courage which Dr. Cartwright had exhibited under such a blow in carrying out his onerous duties as Secretary of the Methodist Board of Foreign Missions and in being present at the present meeting of the Executive Committee.

HOURS OF MEETING

The Chairman announced that the session would close at 12:30 and that luncheon would be served at 12:45. The afternoon session would commence at 2:00 P.M.

APPROVAL OF MINUTES

The minutes of the meeting of the Executive Committee held on September 10, 1937, having been circulated, were taken as read and confirmed.

CORRESPONDENCE

(a) The Secretary read a letter from Mr. Dean Sage, Jr., accepting the invitation of the Board of Governors to become a member of the Board as a coopted member.

(b) A letter from Dr. Han Lih-Wu, Director of the Board of Trustees of the British Indemnity Fund, appreciative of the gratitude of the Board of Governors for the help that they had been able to give towards the University Clinical Hospital and Medical School, and

(c) A letter from Dr. Clarence Senn, in the same tenor.

Dr. Lobenstine suggested that a letter of thanks should also be sent to Mr. Calder Marshall, a leading member of the British Boxer Indemnity Fund, who had strongly supported all proposals for making grants to the West China Union University. This was agreed to.

BUSINESS ARISING OUT OF THE MINUTES

(a) E-1316-17 Study Groups on Policy.

The Secretary reported that Mr. Silcock, Dr. Cartwright, and Chancellor Wallace had kindly accepted the positions of Chairmen of their groups in London, New York, and Toronto respectively. Also that a preliminary meeting of the group in Toronto had been held at Victoria College, Toronto, on December 7th. Mrs. Carscallen, who had been appointed Secretary of this group presented a brief report of this meeting which was of a preliminary character. Dr. Cartwright had intimated that he hoped to call together his group in the New Year. No report had as yet been received from the Policy Committee of the General Faculty on the field.

(b) E-1318 Proposed Union Theological College.

The Secretary laid on the table copies of a statement which he had received from Dr. Sparling on this matter. This statement was received as a report of progress. The Committee also expressed satisfaction at the fact that the way was open for him to return to Chengtu. In this connection the following resolution was passed:-

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E-1329 VOTED that having learnt that certain faculty members of Nanking Theological Seminary have raised the question of a temporary affiliation with the West China Union Theological College, we hereby express our sympathy with Nanking Theological Seminary as with all Christian institutions whose work is disturbed by the war, and we authorize the appointment by the Chairman of a committee of three to consult with representatives of the Seminary when formal proposals are made and to report to the Executive Committee of the Board of Governors, or to a full meeting of the Board.

The Chairman appointed the following:- Dr. Decker, Dr. Cartwright, and Dr. Arnup.

(c) E-1320 Proposed Conference in China in 1938 to Promote Cooperation and Correlation.

The Committee agreed that the holding of this meeting would have to be abandoned in view of the facts that

1. War conditions made such a meeting practically impossible.
2. The meeting had been planned with reference to the fact that many members of the Board would be attending the meeting of the International Missionary Council at Hangchow.

(d) E-1321 (G-1309) Greater Unity.

The Secretary stated that, as requested in this minute, he had circulated in advance to all members of the Committee a statement giving full information of the proposals which had been made under this head.

Dr. Decker made a statement with reference to this matter. He pointed out that conditions had so changed since the inception of the war that it was not advisable to proceed further with the matter at the present time, but that it should not be allowed to pass out of sight. It was therefore

E-1330 VOTED to refer the matter to the three groups which are studying the policy of the University for further study and report.

(e) E-1322 (G-1310) Date and Place of the Next Annual Meeting of the Board of Governors.

After discussion, it was

E-1331 VOTED to follow the constitution and arrange for the meeting to be held in England, and to refer to the usual officers the details in connection therewith.

The Committee was reminded of the fact that, if it seemed desirable that the Chairman should go, the expense would have to be met by the Board of Governors. It was exceedingly desirable that Dr. Garside should go, and his expenses might be met, as in the case of the 1934 meeting in England, jointly by West China Union University, Cheeloo University and the Associated Boards.

It was therefore

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E-1332 VOTED that the Committee requests Dr. Garside to explore with the British Boards the question of sending representatives to meetings across the Atlantic, further consideration be given to the subject at the meeting of the Executive Committee in May.

METHOD OF TRANSMISSION OF MIDDLE SCHOOL FUNDS TO THE FIELD

The Secretary stated that an inquiry had been received from Mr. J. Gurney Barclay, of the Church Missionary Society, requesting information regarding this matter, and that a reply had been sent to him to the effect that it does not appear that the field had at any time sent a definite request to the Board of Governors with reference to the handling of these funds, although the general matter of the support of the Middle School is brought up by action #80 of the Board of Directors on March 1, 1937. He had been assured that the point would be raised at the meeting of the Executive Committee.

A discussion on the whole position of the Middle School ensued and the following resolution was passed:-

E-1333 VOTED that whereas the work in the Chengtu Union Middle School is being seriously jeopardized by the reduction in income from the Missions on the field, and

whereas present circumstances, such as serious curtailment of primary and junior Middle School work by all missions in Szechwan increase the importance of this School as a feeder to the West China Union University, be it Resolved

1. That this Executive Committee urge the Foreign Mission Boards cooperating in this School to accede to the request for an annual grant of LC$3,000 as made by the Board of Directors (see minutes item #80 of March 1, 1937)

2. That the Boards take steps to provide payment of their respective shares either by direct payment to the School or through the Mission on the field as follows:- LC$750 from each cooperating mission in North America, and LC$375 from each of the two cooperating missions in Great Britain.

3. That, if any of the Boards desire to transmit their appropriations to the Union Middle School through the Treasurer of the Board of Governors, the Treasurer will be glad to receive and transmit such funds.

INCREASED ENROLLMENT

Dr. Beech stated that the Minister of Education had asked the West China Union University to make provision for 400 more students. These come from twenty different colleges in the war areas, or areas likely to be affected by the war. The Nanking Central Government University was the first to be bombed, and made plans to move to Szechwan - the Arts & Science Departments to the Government College in Chungkiang, the Medical and Dental Departments to the West China Union University at Chengtu. They are bringing their own equipment, and have secured accommodation for their students in an adjoining temple. The Baptist Middle School Dormitory had been vacated and eighty-six members of the Faculty and their families are accommodated there, the Baptist students being transferred to the Methodist Episcopal Church Dormotory; the

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work was now going on. Further, sixty students (the number will probably reach seventy) had come from Cheeloo - all medical students - and ten Chinese professors, had come to Chengtu and were collaborating with our classes in Medicine and Dentistry. President Chen of the Christian University in Nanking is now in Chengtu, and 150 persons - professors and their families - and 200 students are now on their way. For them it is proposed to erect semi-permanent buildings on the campus. The result is that there will soon be approximately 840 students on the campus.

In the matter of finance to meet the needs of this enlarged work, Dr. Beech reported that a total of LC$74,000 had been contributed by the Central Government Ministry of Education and the Provincial Bureau of Education. The contribution of the Central Government of LC$30,000 was applied as heretofore to salaries and approved equipment. The contributions of the Provincial Government were for emergency expenses of providing accommodations, furnishings, etc. for students from the war areas.

Report was made of a resolution adopted at a luncheon meeting of representatives of the various China Colleges held at the Royal York Hotel on January 6th, 1938, expressing warm appreciation of the service rendered to Christian higher education in China by West China Union University through its generous action in receiving students from many other universities whose work has been disrupted by the war.

REQUEST FROM BOARD OF DIRECTORS FOR G$5000

A cable was reported (dated December 1, 1937) as having been received from the field:

"NANKING UNIVERSITY COMING. REQUEST IMMEDIATELY G$5000 SPECIAL GIFT ERECT STUDENT ACCOMMODATION. GOVERNMENT COOPERATES."

This was fully explained by a letter dated November 24, 1937 over the signatures of President Dsang and Dr. Lindsay.

The question was debated as to whether it might not be advisable to erect at once certain out-buildings which come within the scheme of the new Clinical Hospital, and which can be used at once for the temporary accommodation of the Nanking students.

Dr. Garside stated that emergency funds had been secured from which G$5000 could be drawn. Finally, it was

E-1334 VOTED that the Executive Committee authorize the Treasurer to remit at once from these emergency funds G$5000 to the field to be used at the discretion of the Board of Directors for the accommodation of the students from Nanking.

UNIVERSITY CLINICAL HOSPITAL AND MEDICAL CENTER

Dr. Beech made an extended statement urging strongly that the erection of this building should be in no wise delayed. He urged that the incidence of the war only made the Hospital more necessary. He stated that the estimated total cost of the Central Hospital Building, including the chapel and two additional stories (100' x 48'), stands at LC$208,024 all of which has been either paid or pledged.

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After full discussion, the following resolution was adopted:-

E-1335 VOTED (1) That Mr. Small be authorized to return to the field at the earliest possible date.

(2) That we authorize the Hospital Building Committee to proceed with the construction of the main building of the Clinical Hospital provided that a resurvey of the estimated costs of the building demonstrate that the work can be completed in accordance with the conditions laid down in the resolution of the Board of Governors G-1296, taken May 12, 1937

(3) To ask the Committee to keep the Executive Committee promptly informed of the results of their resurvey of building costs, contracts entered into and the construction of buildings arranged for.

TRANSFER OF FUNDS

E-1336 VOTED to instruct the Treasurer to proceed as rapidly as possible to use or convert Chinese currency funds in various accounts in China in Shanghai, setting up the corresponding funds in sterling, Canadian or United States dollars, either in Shanghai or New York.

USE OF EMERGENCY FUNDS

It was

E-1337 VOTED to appoint the Chancellor, the Treasurer and the Chairman of the Finance Committee as a special sub-committee to present to the Associated Boards any special emergency needs beyond the $10,500 already allocated.

GRANT FROM THE MISSION TO LEPERS

The Committee acknowledged with sincere thanks the receipt of a grant from the Mission to Lepers for the erection of a leper hospital in connection with the West China Union University, and of a second grant for its permanent maintenance. The Secretary was instructed to present our thanks in a suitable letter to The Mission to Lepers.

FINANCIAL MATTERS

Dr. Garside stated that there were no financial matters of a routine nature that it was necessary to bring before the Committee.

MATTERS REFERRED FROM ASSOCIATED BOARDS

Dr. Garside stated that there were no matters to be referred to the Executive Committee from the Associated Boards.

VOTES OF THANKS

E-1338 VOTED that the warmest thanks of the Committee be accorded to Chancellor Wallace for making the beautiful Council Chamber of Emmanuel College available for the meeting of the Committee, anf for his generous hospitality in entertaining the Committee and visitors at luncheon. The Committee deeply regretted his absence from the meeting.

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The meeting closed with the benediction, led by the Secretary.

FRANK ANDERSON
Secretary

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

James Endicott.
Chairman.

MP

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RESOLUTION ADOPTED BY CIRCULATION VOTE

EXECUTIVE COMMITTEE
BOARD OF GOVERNORS OF WEST CHINA UNION UNIVERSITY

March 11, 1938

List of Members

Sir Joseph Flavelle, Bart., LL.D.
Rev. James Endicott, D. D., LL.D.
Rev. Frank T. Cartwright, M.A., D.D.
Dr. George B. Huntington, D.D.
Rev. J. W. Decker, D.D.
Mr. H. T. Silcock, M.A.
Rev. Frank Anderson, M.A., D.D.
Mrs. J. Charles Humphreys

Ex officio:- Dr. Joseph Beech

The following resolution was adopted by mail vote by members of the Executive Committee sent in between February 28th and March 10th, 1938. All votes were in the affirmative.

REGISTRATION OF COLLEGE OF MEDICINE

E-1339 VOTED that in view of (a) The desirability of having the College of Medicine of the West China Union University registered under the University of the State of New York for purposes of recognition by National (U.S.) Board of Medical Examiners and similar bodies,

(b) Of the cordial attitude towards this matter by the Commissioner of Education of New York State, as an officer of the University of the State of New York, and

(c) The fact that a request has been made by the Chancellor of the West China Union University that Dr. S. H. Liljestrand should be authorized to act on behalf of the West China Union University towards this end,

RESOLVED that the Executive Committee of the Board of Governors of the West China Union University hereby authorizes Dr. S. H. Liljestrand to carry forward, on behalf of the West China Union University the steps necessary to the realisation of the registration of the College of Medicine of the West China Union University, in negotiations with the Officers, the Commissioner of Education of the State of New York in particular, of the University of the State of New York."

B. A. GARSIDE
Assistant Secretary

Please notify the Secretary of any errors or omisiions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

New York, Wednesday, May 4th, 1938

A meeting of the Executive Committee of the Board of Governors of the West China Union University was held in the Solarium of the Parkside Hotel, New York, on Wednesday, May 4th, 1938 at 9:30 A. M.

List of Members

*Mrs. G.D.Atkinson
Sir Joseph Flavelle, Bart.,LL.D.
*Rev. James Endicott, D.D.,LL.D.
*Rev. Frank T. Cartwright, M.A.,D.D.
*Dr. George B. Huntington, D.D.
*Rev. J.W.Decker, D.D.
*Rev. Frank Anderson, M.A.,D.D.
*Mrs. Charles H. Sears.
Ex Officio:- *Rev.Joseph Beech, D.D.

Those whose names are starred were present.

Dr. Endicott presided and opened the meeting with prayer.

Apologies for absence were presented from Mr. Dean Sage Jr. who expressed the deepest regret at being unable to be present owing to the death of his grandfather. The Secretary was asked to send a suitable reply to Mr. Sage.

The following were also present, and,on motion, were made corresponding members:- Rev. J.H.Arnup, D.D., Mrs.G.D.Atkinson, Mrs. F.E.Baker, Mr. E.H.Cressy, Secretary of the China Christian Education Association, Mr. W.R.Wheeler, of the University of Nanking, Mr. C. A.Evans, Assistant Secretary and Treasurer.

APPROVAL OF MINUTES

The Minutes of the Meeting of the Executive Committee held on January 7th, 1938, having been circulated in the usual way, were taken as read and confirmed.

REGISTRATION OF THE SCHOOL OF MEDICINE OF THE UNIVERSITY

The Secretary reported that, under date February 11th, 1938, he had received the following communication from Dr. S.H.Liljestrand, addressed to the Executive Committee:-

"As the question of the possibility of our graduates in Medicine being allowed to take the examinations of the National Board of Medical Examiners has come up, the Chancellor asked me to investigate the matter. I have interviewed officers of the said Board, and also Dr. Horner, Commissioner of Education of New York State, under whose Board of Regents of the University of the State of New York, we have a full charter. Dr. Horner expressed a cordial attitude towards us in the matter of the registration of our Medical School as one fulfilling the standards of Medical education. He suggested that it would be necessary

(1) That I be given authority to represent the College of Medicine in negotiating with the University of the State of New York, and

(2) That in lieu of official inspection of our School by state officials,

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a list of names be submitted to Dr. Horner of medical men and others who are in a position to testify to the excellence of the medical training in the Medical College of the West China Union University.

Therefore you are hereby memorialised, and a copy of the proposed resolution is submitted herewith."

The Secretary stated that he had consulted the Chairman in the matter, and that the latter agreed that there would be no objection to dealing with it by means of a Circulation Vote. This vote had been taken, and approval had been given to the following resolutions:-

IN VIEW OF

(a) The desirability of having the College of Medicine of the West China Union University registered under the Regents of the University of the State of New York for purposes of recognition by the National (U.S.A) Board of Medical Examiners and similar bodies

(b) The cordial attitude towards this matter by the Commissioner of Education of New York State, as an Officer of University of the State of New York, and

(c) The fact that a request has been made by the Chancellor of the West China Union University that Dr. S.H.Liljestrand should be authorized to act on behalf of the West China Union University towards this end, it was

E - 1342 VOTED that the Executive Committee of the Board of Governors of the West China Union University hereby authorises Dr. S.H.Liljestrand to carry forward on behalf of the West China Union University, the steps necessary to the realization of the registration of the College of Medicine of the University, in negotiation with the Officers,-- the Commissioner of Education of the State of New York in particular,-- of the University of the State of New York."

Dr. Beech indicated the circumstances that led up to the matter, and reported progress in connection therewith. The circulation vote was confirmed.

REPORT FROM WOMAN'S UNIT

Mrs G.D.Atkinson presented, as the result of a meeting of the Woman's College Unit held on Tuesday, May 3, 1938, the report which is attached as Appendix A.

E - 1343 VOTED that the Executive Committee express its appreciation of the wholehearted activity of the Woman's College Unit, and would assure them of its encouragement in all their efforts to strengthen the position of the Woman's College in the University, and that it express to the Woman's Board its sincere hope that they will find it possible to provide the money for the needed expansion of this vitally important section of the University.

WELCOME TO MR. E. H. CRESSY

The Chairman expressed the special pleasure with which the Committee welcomed Mr. E.H. Cressy, secretary of the China Christian Education Association.

Mr. Cressy addressed the Committee, touching on a number of points of importance re-

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lating to the work of the Christian Colleges in China, and answered several questions bearing on the maintenance of the Christian character of the Institutions.

BUSINESS ARISING OUT OF THE MINUTES

(a) E - 1316-17 Study Groups on Policy.

The Secretary reported that the Toronto Group had held no further meeting, and that the group in New York had not yet met at all; he read the following extract from a letter from Mr. Silcock, under date February 14, 1938:-

"We had a meeting of the British members of the Board of Governors last week, and decided we could not do any thing useful about the policy of the University until we heard from Chengtu. I am expecting to leave for China next week, and hope to pay a visit to Chengtu while I am there. I shall hope to have the opportunity of talking with the President and Dr. Lindsay about the whole question of policy."

(b) E - 1318. (see also E - 1329) Union Theological College.

The Secretary reported that he had received from the field the following communications regarding the College:-

(1) Minutes of the sixth meeting of the Board of Management dated March 1st, 1938; these included, among other matters,

(a) Item 47, which reads as follows:-

"The Executive of the Board of Governors at its September 1937 meeting passed the following Minute:- "Voted to refer the matter of the exact relation of the Board of Governors to the Board of Mangement in Chengtu to Dr. Sparling with a request that he take it up with the Board of Managment of the College and the Mission bodies in the field and make concrete suggestions for the guidance of the Executive Committee.' Dr. Sparling reported that he had consulted with representatives of the Missions, and after discussion the following statement was passed:-

'The Theological College is the College of five churches on the field, and eight Boards in the home lands. The Board of Management is composed of representatives from the five churches on the field, and has general oversight of the work and management of the College. The Board of Governors is composed of representatives of the eight supporting Mission Boards in the home lands. We would suggest that their relation be defined as follows:-

'1. The Board of Management represents the churches on the field as the Board of Governors represents the supporting Mission Boards. Thus through the two Boards the churches and missions are united.

'2. The Board of Management will, from time to time, consider the policy and plans of the College, and when it wishes to make recommendations to the supporting Mission Boards, will send these to the Board of Governors where the representatives of the supporting Boards can jointly discuss them and send a joint reply to the field.

'3. The supporting Boards or one or more of them may wish from time to time to send recommendations in regard to the policy and plans of the College to the field. These would first come before the Board of Governors

where they would be jointly considered and the findings of the joint meeting would be sent to the field.

'4. Appeals for finances for the maintenance of the College will be forwarded year by year by the Board of Management to the churches in the field and to the Board of Governors. The latter, if it considers this appeal, may have two courses of action,

(a) After considering the appeal they will recommend to each supporting board its share of the Budget for the year.

(b) The Board of Governors may initiate plans for the securing of funds for the maintenance of the College in addition to the amounts provided by the supporting Mission Boards.

'5. The Board of Governors may consider the plans for the buildings necessary for the College and make recommendations thereon. They will consider the finances necessary for the buildings and solicit funds for them through the supporting boards and also independent of those boards.

'6. The staffing of the College is the responsibility of the Board of Management, and this Board, besides making appeals to the churches on the field, may make appeals for the personnel necessary for the staffing of the College to the Board of Governors, who will consider them, and forward their recommendations to the supporting Mission Boards."

E - 1344 VOTED to refer this matter to the Annual Meeting of the Board of Governors.

(b) Item 51. Budget of the College- which reads as follows:-

"Resolved - to ask the Board of Governors for LC$6,000."

The Secretary read some extended comments by Dr. Sparling on these Minutes.

(2) A communication from Dr. Sparling, dated March 25th, 1938, covering a sketch showing the layout of the buildings that would be necessary for the College , and estimating that the cost of the same would be gold $36,500. The letter closed as follows:-

"Our progress now depends on securing the funds for the College, and in this we are entirely dependent on our home constituency. We trust that at this Annual Meeting of the Board of Governors steps will be taken, which will make it possible for us to proceed."

E - 1345 VOTED to refer these two matters of finance to the various Mission Boards, with the request that, if possible, they will provide the funds required.

(c) Letter from the Friends Service Council, in which the following paragraph occurs:-

"The Yearly Meeting of Friends of Szechwan has given a small contribution towards the local expenses, but at present the China Committee of the F.S.C does not feel able to make a grant. It is, however, interested in the proposition, and will await further information about it with sympathy."

(d) Letter from Rev. F. T.Cartwright, Associate Secretary of the M.E.Board, dated February 10, 1938, in which the following action is reported:-

"A reply to the Board of Governors of the West China Union University expressing our concern in the problem raised by them, but stating that in mid-year it is inadvisable to make appropriations such as this which would imply recurring appropriation. The proposal is referred to the Annual Meeting of the Board at which time appropriations for 1939 will be made."

(c) E - 1331 Date and Place of the Annual Meeting of the Board of Governors.

The Secretary reported that, under date of February 14, 1938, Mr. Silcock had written to him as follows:-

"In view of my forthcoming visit to West China and the possiblity that I might be present at a Board meeting if it were held in the neighborhood of New York some time in late July, we suggest that it might be desirable to postpone the Board meeting in England until next year."

After consultation with the Chairman and Dr. Garside, it appeared that in view of the unusual situation in Chengtu, and the fact that Mr. Silcock will be in a position to give first-hand information with reference to it, it would be advantageous to defer the meeting till July.

The situation was carefully canvassed, and it was evident that it was quite unlikely that a satisfactory meeting could be held this year in England; it was further ascertained that most of those present could be present at a meeting in New York at the end of July. It was therefore

E - 1346 VOTED that the Annual Meeting of the Board of Governors should be held in New York on Tuesday and Wednesday, July 26th and 27th, and that a cable be sent to Mr. Silcock advising him of the date selected.

(d) E - 1335 University Clinical Hospital.

Dr. Beech laid on the table the first draft of the final plans for the buildings, showing certain modifications from those sketched at the last meeting. He stated, however, that as Mr. Small had not yet reached Chengtu, no information was available yet as to the probable cost of the buildings. He also presented a bill from the architects, Messrs. Schmidt, Garden and Erickson for $1000, ($350 having already been paid), stating that the money to meet this was available: a further $1500 would be due for payment when the plans were all completed. It was

E - 1347 VOTED to authorize the payment of the architects' bill for $1000.

In regard to the matter of funds available for the erection of the buildings, Dr. Beech presented the following statement:-

The China Foundation had already given $50,000 in two instalments for equipment. In response to a request for a further $50,000 in two instalments, also for equipment, a cable had been received from Dr. Senn as follows:-

"Application favorably considered."

Dr. Beech also reported a gift of $5000 towards the erection of the buildings. It was therefore

E - 1348 VOTED to express to Dr. Beech the warm appreciation of the Committee for the

valuable and fruitful efforts which he had put forth in connection with the planning and financing of the proposed University Clinical Hospital.

BUDGET FOR 1938-39

This was presented by Mr. C.A.Evans, Assistant Treasurer, as contained in General Faculty Minute#471. The source of income for the Board of Governors was shown as follows:-

Anticipated Income

Mission Boards	
American Baptist Board	$ 2,750.00
Church Missionary Society	$ 500.00
Friends Service Council	$ 1,250.00
Methodist Episcopal Board	$ 2,490.00
United Church of Canada	$ 3,000.00
Women's Boards	
Baptist	$ 750.00
Church Missionary Society	$ 125.00
Methodist	$ 700.00
United Church of Canada	$ 1,750.00
	$13,315.00
Endowment Income	$11,623.17
Coles Estate	$ 1,700.00
Special Gifts: Atherton Family	$ 1,600.00
Miscellaneous	$ 250.00
Harvard-Yenching Appropriation for Administration	$ 1,000.00
	$16,173.17
Total	$29,488.17

Specially Designated Funds

Harvard-Yenching Institute	$11,842.11
Maria S. Ackerman	$ 400.00
Scholarship Fund	$ 8.78
Hodgkin Memorial Fund	$ 480.00
Kate Atherton Fund	$ 191.78
	$12,922.67
Grand Total	$42,410.84

After full discussion, it was

E - 1349 VOTED that notification be sent to the field that they can count upon LC$50,000, and that the matter of any possible assistance to them be left till the meeting of the Board of Governors in July: further, that they be urged to make every possible effort to keep the budget within the appropriation named.

E - 1350 VOTED to endorse the other items contained in the Board of Governors' budget as follows, subject to the approval of the full Board:-

Governors' Budget

Field Staff	$ 7,500.00
Miscellaneous Expense ,...	$ 550.00
Associated Boards	$ 6,562.00
	$14,612.00

The following Minutes from the field were reported as having been received:-

(a) General Faculty Nos.418 to 474. Attention was directed to #470 relating to Goucher Junior Middle School. It was

E - 1351 VOTED to refer consultation of this matter till the Annual Meeting of the Board of Governors.

(b) Cabinet Bulletins, Nos 2 to 17, covering items 59 to 569.

These minutes cover:-

1. Action taken on the field in connection with the accommodation of the staff and students of other Universities driven to Chengtu by war conditions. This information was received.

2. Action regarding the proposed Pharmacy Building. The consideration of this matter was deferred till the Annual Meeting of the Board of Governors.

ACTION REQUESTED BY ASSOCIATED BOARDS

The Secretary reported the following action of the Associated Boards:-

"VOTED that the Associated Boards requests the individual boards of trustees and the various mission boards to provide the amounts listed below toward the budget of the Associated Boards for 1938-39; and that in case any revision of these figures is necessary, the responsibility for adjustment of the budget be referred to the Executive Committee with power:-"

The amount asked from West China amounted to 9% or a sum of $6,562.

After a very full discussion, it was

E - 1352 VOTED that the Executive Committee recommends the assumption by the West China Board of Governors of the sum of $6,562 as its share of the total budget of the Associated Boards for 1938-39.

FURLOUGH OF THE BURSAR, MR.W.B.ALBERTSON
AND
REQUEST FOR THE RETURN OF MR.O.G.STARRETT

Dr. Beech reported that a request had been received from the Board of Directors that Mr. O.G.Starrett, who had previously acted as Bursar, should be sent by the Methodist Episcopal Board to relieve Mr. Albertson,while he takes a much needed furlough, with the hope, however, that he might remain permanently in China. It was stated that Mr. Albertson's health was far from good. Dr. Cartwright stated that this could only be done, if Mr. Starrett, who is not now on the missionary staff of the Methodist Episco-

pal Board, was restored to that position and sent out: he stated that, in no case was it likely that the Methodist Episcopal Board could undertake more than his traveling expenses. The only alternative is that his support, during such period as he relieved Mr. Albertson, should be carried on the Board of Governors' budget, as is the case with that of Mr. Albertson.

The matter was further discussed. In view of the fact that no official communication had yet been received from the field on the subject, it was

E - 1353 VOTED that the Secretary should be asked to write to the field by airmail asking for full information, such information to be in his hands, if possible before the meeting of the Board of Governors in July; and that these matters be deferred until that time.

Dr. Beech read very interesting extracts from a letter from Dr. Lindsay giving facts relating to conditions in the University as of March 28th, 1938.

The meeting adjourned at 5 P.M. with prayer led by Dr. Beech.

FRANK ANDERSON
Secretary

James Endicott

REPORT OF THE WOMAN'S COMMITTEE APPENDIX A

May 3, 1938

The report received from Miss Fosnott, Dean of the Womens' College, West China Union University is one of unusual significance inasmuch as it not only reports a definite progress in scholastic standing, but a crowded condition difficult to realize at this distance. As an immediate consequence, the Committee on the Field sends a request of major importance:-

1. $25,000.00 for building the second part of the Dormitory Court .
2. $ 3,000.00 for a small house to be erected by the fall of 1938.
3. $ 800.00 for salaries of a Chinese staff.
4. A scholarship to be provided by 1940.

The Woman's Committee,in presenting this report as information to the Executive Committee of the Board of Governors,asks that it may go to the three boards concerned with their approval.

MRS. G.D.ATKINSON
Chairman of the Woman's Committee

Please Notify the Secretary of any Errors or Omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

Parkside Hotel, Gramercy Park, New York City
Tuesday, July 26, 1938 at 9 A.M.

List of Members

Mrs. G. D. Atkinson
Sir Joseph Flavelle
*Rev. James Endicott
Rev. Frank T. Cartwright
Dr. George B. Huntington
*Rev. John W. Decker
*Rev. Frank Anderson
Mrs. Charles H. Sears

Those whose names are starred were present.

Dr. Endicott presided and the meeting was opened with prayer by Dr. Anderson.

Apologies for absence were presented from Dr. F. T. Cartwright, Mrs. G. D. Atkinson, and Sir Joseph Flavelle.

The following were also present, and on motion, were made corresponding members: Dr. Joseph Beech, H. T. Silcock, B. A. Garside, and J. H. Arnup.

APPROVAL OF MINUTES

The Minutes of the meeting of the Executive Committee held on May 4th, 1938 having been circulated, were taken as read, and on motion, confirmed.

AGENDA OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

E-1378 VOTED to approve the Agenda, as presented by the Secretary.

APPOINTMENT OF NOMINATING COMMITTEE

E-1379 VOTED that the following names be suggested to the Board of Governors as a Nominating Committee to nominate the Officers, coopted members, and Committees of the Board of Governors:

E. W. Wallace
Bishop Herbert Welch
H. T. Silcock

BUDGET ESTIMATES 1938-39

The Budget for the year 1938-39 was presented, and after some explanations and a reference to the action of the Executive Committee at its meeting on May 4th, it was

E-13.80 VOTED to adopt the following budget for 1938-39 for presentation to the Annual Meeting of the Board of Governors:

1. General Budget Appropriations

Field Budget, Regular Appro.	LC$50,000 -		
	25,000 @2-1	12,500.00	
	25,000 @4-1	6,250.00	
Special Request	10,000 @4-1	2,500.00	21,250.00
Governors Budget, field staff		7,500.00	
Misc. expenses		550.00	
Home administrative and promotion		6,562.00	14,612.00
			35,862.00

2. Specially designated funds.

Harvard-Yenching Institute	11,842.11	
Maria S. Ackerman	400.00	
Scholarships	8.78	
Hodgkin Memorial Fund	480.00	
Kate M. Atherton Fund	191.78	12,922.67
Total		48,784.67

That the Board of Governors anticipate this income to cover the above appropriations will be received from the following sources:

Mission Boards (Listed Ex. Comm. 5/4/38)	13,315.00	
Endowment Income	11,623.17	
Coles Estate	1,700.00	
Special gifts Atherton Family	1,600.00	
Miscellaneous	250.00	
Emergency Funds	6,373.83	
Harvard-Yenching Inst. for administration	1,000.00	
Specially designated items (under 2 above)	12,922.67	48,784.67

The total Emergency funds requested from the Associated Boards are $17,143.75, (subject to revision) of w hich $6,373.83 is being used to balance the Budget.

The charge of $6,562.00 for Administration and Promotion displaces the charge last year of $1,980.00 for Administration and $8,173.00 for Promotion, making a total of $10,153.00.

There being no further business, the meeting closed with the Benediction.

FRANK ANDERSON
Secretary

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

Please notify the Secretary of any Errors or Omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

Room 900 - 150 Fifth Avenue, New York, N. Y.
Wednesday, January 18, 1939 at 9:30 A. M.

List of Members:

*Rev. James Endicott, D. D.
*Rev. Frank T. Cartwright, D. D.
Rev. J. H. Arnup, D. D.
Rev. J. W. Decker, D. D.
Dr. G. B. Huntington
Mrs. F. E. Baker
*Rev. Frank Anderson, M. A., D. D. - Secretary
*Rev. Joseph Beech, D. D. - ex officio

Those whose names are starred were present.

Dr. Endicott presided and opened the meeting with prayer.

The following were also present, and on motion, were made corresponding members: Dr. B. A. Garside, Mr. C. A. Evans, Mr. Joseph I. Parker, Mrs. T. D. Macmillan, Mr. and Mrs. Dean Sage, Jr., Dr. R. L. Howard and Miss H. E. Shank were present as accredited substitutes for Dr. J. W. Decker and Mrs. F. E. Baker, respectively.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Dr. G. B. Huntington, who had been seriously ill.

E-1382 VOTED that the meeting express its deep sympathy with Dr. Huntington in his illness and its hopes for his speedy restoration to health.

APPROVAL OF MINUTES

The Secretary reported that there were no minutes to be approved, as there had been no meeting of the Executive Committee since the Annual Meeting of the Board of Governors on July 26 and 27, 1938.

APPOINTMENT OF MR. JOSEPH I. PARKER AS ASSISTANT SECRETARY AND ASSISTANT TREASURER

E-1383 VOTED that Mr. Joseph I. Parker be appointed Assistant Secretary and Assistant Treasurer of the Board of Governors.

NEW CHEMISTRY BUILDING

The Secretary reported that at a recent meeting the Cabinet passed the following resolution, which was adopted on October 8, 1938 by the Executive of the Board of Directors:

RESOLVED that the Board of Directors urge upon the Board of Governors and Chancellor Beech that an immediate appeal for funds be made for the erection of a Chemistry Building to meet the needs of the present emergency.

He read further comments on the above in a covering letter, dated October 8, 1938, addressed to Dr. Beech and Dr. Garside, over the signature of Mr. H. D. Robertson, endorsed by President Dsang as follows:-

"On coming back to the University I was struck at once by the overcrowding and by the makeshift methods adopted for overcoming the difficulties. It seemed to me that these difficulties were particularly acute in the building where the department of Chemistry carries on its work. As indicated in the statement prepared by the College of Science, even corridors and attic space are being used. Satisfactory work is quite impossible, and the nervous strain on the teaching staff of the department cannot easily be estimated.

I think that the case for the building is made most adequately by the statement prepared by the Cabinet, which is the basis of our appeal. What I wish to urge is that you consider the erection of this building as the best way to meet the emergency of the present and of the immediate future. This would mean that the erection of this building for the teaching of Chemistry would have its place in the appeal you are making for emergency funds this present year, and that plans might be adopted and the erection of the building authorized at the January Meeting of the Executive of the Board of Governors. As the conditions under which the work of the visiting institutions is being carried on is equally unsatisfactory, I have their assurance that they strongly support this appeal.

I would again emphasize how very difficult it is for us to provide adequate classroom, laboratory and office space for the visiting institutions on the campus, and at the same time meet the needs of our own increasing enrolment. While the guest institutions are willing to erect temporary shelters, it does not seem wise planning for the future to have a number of very cheap temporary buildings scattered over the University grounds. It would seem much wiser to erect a permanent building, part of which could be used to take care of the needs of the other institutions temporarily with us. This plan would be advantageous to us all, and would give us a permanent building which is greatly needed for the future. Further, this plan has the hearty support of the cooperating institutions.

The present rate of exchange and the fact that prices of materials have not yet risen to the height they are likely to reach make it all the more urgent that action be taken at once. The building would be practically the same as the Atherton (biology) building in size and located on one of the sites designated for another Science Building.

This appeal to you grows directly out of the emergency situation created by the war, and is forwarded in the confidence that by making the building possible the Associated Boards would be meeting the immediate needs of all the institutions now associated with us in Chengtu.

I would be glad if you could advise me by return mail of the receipt of this letter, so that we may be assured that our appeal has reached you."

The Secretary also read the following extract from a letter dated December 30, 1938 to Dr. Beech and Dr. Garside, over the signatures of President Dsang and Mr. H. D. Robertson:

"acknowledging Dr. Garside's letter of November 17th and Dr. Beech's letter of December 1st - we very much appreciate your sympathetic consideration of our appeal for a second Science Building.

Acting on the suggestion of Dr. Beech the Cabinet decided to put the matter before the Universities' Joint Council, and yesterday the three following resolutions were passed by the Council:

RESOLVED that this Council gives its unanimous support to the appeal of the W. C. U. U. to the Associated Boards that funds be provided for the erection of a Chemistry building to meet the immediate pressing needs of the science departments of the co-operating institutions.

RESOLVED to request each institution represented on the Joint Council to urge their respective Boards to support this appeal to the Associated Boards.

RESOLVED that we estimate the amount necessary for the erection of the building as NC$70,000 and the amount necessary to be used in the current year for furnishings, equipment, etc. as $20,000.

(President Liu, Cheeloo; President Ch'en, Nanking; Dr. Cheer, National Central; and Miss Priest, Ginling, were among those present.)"

After detailed explanation by Dr. Beech and a full discussion, it was

E-1384 VOTED (1) that this Committee looks with favor upon the proposal for a new Chemistry Building at Chengtu, and commends it to the joint meeting of representatives of the Universities now operating upon the West China Campus for the consideration and recommendation to their respective Boards. The Committee expresses the conviction that, of the C$15,000 estimated as basic cost, G$3,000 be requested from the Associated Boards Reserve Fund and that the balance be found within the assignment of Emergency Funds now made by the Emergency Committee of the Associated Boards to the four Universities.

(2) that the Executive Committee authorize the readjustment of the $33,143.75 assigned to West China in the Emergency Funds, so as to allocate not more than $5,000.00 towards the erection of the building.

(3) that it be left in the hands of the Chairman, Secretary and Treasurer to communicate, if necessary, by cable, authorization to put in the foundations of the building and proceed with its erection, as soon as the provision of the money required is assured.

APPOINTMENT OF REPRESENTATIVES OF WEST CHINA UNION UNIVERSITY TO JOINT EMERGENCY COMMITTEE

The Secretary reported that arrangements had been made for a Joint Committee, representing the four Universities at present operating on the West China Campus, the purpose of which would be to confer regarding conditions and operations of the work there. He added that Cheeloo, Nanking and Ginling had already appointed their representatives, and that a meeting had been arranged for 3:30 P. M. today.

E-1385 VOTED that the following should be appointed to represent West China Union University:-
The Chairman, Dr. Anderson, and Mr. Dean Sage, Jr.
In view of the fact that it might be found advisable to continue this Joint Committee, and that the Chairman and Dr. Anderson live in Canada, it was decided that Dr. Cartwright should act as Alternate for the Chairman, and Dr. Huntington for Dr. Anderson. Dr. Beech was also asked to attend.

EMERGENCY GRANT FOR UNITED HOSPITAL

The Secretary read the following communication, dated October 26, 1938, addressed to Dr. Beech and Dr. Garside over the signatures of President Dsang and Mr. H. D. Robertson:-

"A critical situation has arisen with reference to the financing of the United Hospital, which is a union of the various mission Hospitals in Chengtu working under one control and one budget. At a recent meeting of the Chengtu Hospitals Board the following resolution was passed:-

RESOLVED to request the West China Union University to provide concurrently on call of the Acting Chief Accountant of the United Hospital, up to a total of NC$20,000 for the expenses of the United Hospital, same to come from grants from Emergency Funds through the Associated Boards and other similar agencies for the maintenance of free beds in the United Hospital.

A full statement of the situation was made to the Cabinet by Dr. Leslie Kilburn, General Superintendent of the Hospital, and, after discussion, it was resolved to write an urgent letter explaining the present difficulties and requesting cabled permission to advance the G$3,000 which is included in the list of requirements of the University for the present year (Governors' Minute G-1371) This $3,000 to provide for increase in Hospital facilities was intended to be used for the free beds necessary for clinical teaching, and if this amount could be made available at once, the difficulties which have arisen could be overcome.

Recently Dr. Kilburn wrote a letter to Mr. Roger S. Greene explaining how it is that the Hospital finds itself in financial difficulties. Funds granted by the China Foundation have not yet been made available as expected, and this has placed the United Hospital in a serious financial difficulty. The expenditures of the Hospital have increased, and the income has not been sufficient to meet the expenditure. All concerned about the future of the United Hospital are much worried over the situation, and our request to you for the release of these funds should be regarded as most urgent. In fact, unless funds from this or from some other source can be secured before the end of November, the future of the entire organization will be jeopardised. Will you, therefore, give this matter your immediate

consideration, and advise us by cable that funds up to a certain amount are available for this purpose. All work during these days is being carried on under great strain, and we should very much appreciate your assistance in relieving our anxieties in regard to this particular problem. Thanking you for your consideration and anticipating a favorable reply."

After discussion, it was

E-1386 VOTED to authorize the Treasurer to transmit to the Bursar of the University such emergency funds as are received from time to time in excess of the G$6,373.83 already called for in the Board of Governors' Budget appropriation for 1938-39.

REPORT ON THE PROGRESS OF THE NEW CLINICAL HOSPITAL

Dr. Beech presented the following statement of the University Hospital project as of January 18, 1939:-

"Upon request of the Secretary of the Board of Governors, I submit the following brief statement of the University Hospital undertaking in order to give up-to-date information and supplement previous reports; E-1335 and G-1367.

I. Building: As, at present planned, the hospital comprises the following units:- (See plans of architect)

1. The Laundry and Shops (erected)
2. The Isolation Ward and Internes Residence (erecting)
3. The Special Patient and Maternity sections
4. The "H" shaped Central Hospital Building
5. The Chapel and Electro-therapy units
6. The Power House, Kitchens, Dining and service sections
7. Pharmacy and EENT sections
8. Other Medical O.P.D. Dept.
9. Dental O.P.D. Dept.
10. Nurses Building

(Space is reserved in the layout of the "larger hospital" for the specialties, as the children's unit, the tuberculosis unit, etc.)

II. Building Funds: Funds, believed to be adequate for the erection of all of these units (with the exception of the Dental O.P.D. and the Nurses Bldg.), have been provided, as follows:-

(Unless otherwise stated, all sums are in U. S. Dollars)

1. The Laundry ($5,000), and Isolation Section ($3,000) by grants from the Associated China Colleges Emergency Committee.

2. The Shops (NC$15,000), and the Internes Residence section (NC$15,000) by the China Foundation and the graduates in Medicine respectively.

3. The special private patients and maternity sections, the Central Hospital Buildings and the Chapel and Electro-therapy units by the Moore gifts of $50,000.

4. The Power House, Kitchens, and Dining and Service Stations by grant from the Board of Trustees of British Indemnity Fund of NC$75,000.

5. Pharmacy, EENT sections, and the other medical O.P. Departments by grant from the Rockefeller Foundation of $15,000 (NC$93,028).

A gift of $5,000 is being sought for the Dental O.P.D., and a legacy is expected to provide for the Nurses Building.

A grant of NC$75,000 was given by the Trustees of the British Indemnity Fund for buildings; also a grant of £4,000 for the materials for modernization of the buildings and the costs of installation is being sought from the same body.

The detailed sources of building funds, their present disposition and rates of exchange for U.S. currency are on file in the office as A^1 and A^2 exhibits.

III. Funds for Hospital Equipment and Furnishings, and Other University Special Items:-

1936 to 1938

13 individual gifts	$1,536.85	
18 " "	2,011.74	
3 " "	1,295.00	4,843.59
Gifts due from Wesleyan University		900.00
Gift of EENT instruments (minimum value)		500.00
Rockefeller Foundation Grant for Equipment		20,000.00
(Of this grant $13,322.59 expended to date)		
Gifts for Equipment from China Foundation:	1936	NC25,000.00
	1937	NC25,000.00
	1938	NC25,000.00

(These have been paid to the University account in the Bank of China - Shanghai and Chengtu)

The total amount of gifts, paid and due, for hospital equipment, furnishings, or special University items, is approximately $26,250. Details are given in exhibits B^1 and B^2 on file in the office.

It may be as encouraging to you, as it is cause for thanksgiving to me, to make record of the fact that gifts amounting to $7,125 have been secured since the Governors meeting in July, and that now well over $100,000 U.S. currency (including the $8,000 grants from the Emergency Committee) is available for buildings; and that about $26,250 U.S. currency has been secured for equipment and other uses.

Equally gratifying is the fact that NC$180,000 has been secured from resources in China for buildings and equipment (including $15,000 promised gifts from Medical graduates.)

It may be somewhat assuring, also, to quote the minute of the Hospital Building Committee at their meeting September 28, 1938:

> "Reported that the builder has checked over the accounts estimated (at the January 7th Executive Meeting E-1335), and concluded that if conditions concerning building trade continue as at present, the silver currency estimated previously submitted will be sufficient." (NC$201,000 - $208,000)

Record should also be made that Schmidt, Garden & Erikson have presented their complete account, amounting to $2,990., and that it has been paid in full, - thanks to Mr. Evans.

Finally, it would be an unkind omission if I failed to record my sincere thanks for all the gracious services given and acts of kindness rendered to me by the officers and staff of the Associated China Colleges.

Submitted with respects
JOSEPH BEECH
Chancellor

New York, January 18, 1939."

RETURN TO DR. BEECH TO CHINA

Dr. Beech intimated that for a variety of reasons it seemed wise to him to return to China for a period of one, or perhaps even two years. He stated that he hoped to sail on February 3 or 8, and would be taking with him some 10 - 12 tons of equipment of various kinds.

E-1387 VOTED that the Executive Committee approve the return of the Chancellor, Dr. Beech to China, and authorizes the Treasurer to pay all expenses incidental to his travelling.

The Chairman expressed on behalf of the Committee its warm appreciation of the valuable work which Dr. Beech had accomplished, and its prayerful hope that the Divine protection would be extended to him both on and after his journey.

STATEMENT BY MR. DEAN SAGE, JR. REGARDING NATURAL HISTORY

By invitation of the Chairman, Mr. Dean Sage, Jr. made a statement regarding the unique opportunities presented to the University of developing a Department of Research into Natural History. He explained the interest which had been awakened in reference to this among many Natural History Societies in the United States, and suggested that this interest might prove a valuable asset to the University in the future.

E-1388 VOTED to thank Mr. Sage for the interesting statement which he had presented, and especially for the practical service which he had performed in securing and transmitting to the field LC$7,000 for use in research; further, to request him to make a fuller statement at the next meeting of the Board of Governors.

DATE & PLACE OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

The Secretary drew attention to the fact that last year the Annual Meeting should constitutionally have been held in England, but, for verious reasons, the plan had to be abandoned. He read the following Resolution of the Board of Governors:-

"G-1366 VOTED that the Board expresses its appreciation of this invitation, and its hope that the next Annual Meeting may be held in England. It is realized that unforeseen difficulties may arise because of the development of recent events in China, and of special reasons in 1939 following the Madras Conference that may prevent the attendance of a number of members of the Board at a meeting in England. The decision as to the place and date of the next Annual Meeting is therefore referred to the Executive Committee with power."

After discussion, it was

E-1389 VOTED that it seems to be out of the question that the Annual Meeting should be held this year in England, and that the date and place of the Annual Meeting, and also of the Executive Committee should be left to the Chairman and Secretary with power.

REQUEST FROM THE FIELD FOR REMITTANCES IN GOLD

The Secretary drew attention to a request contained in a comment on #847 of the Cabinet over the signatures of the President and Dr. Lindsay as follows:-

"The University feels that the time has come when the Board of Founders should make grants in Gold, with the one proviso that the Founders would protect us if exchange ever falls below an exchange of 2:1. When exchange was stable and costs of living steady the old method of providing us with silver had reason. But today, especially during this war, when the costs are mounting so rapidly, to provide us with a grant of silver even less than that received last year makes it almost impossible for us to operate. We therefore feel it necessary to ask that the position of the grant used in China should come to us at the current rate. In this way we can take advantage of fluctuating exchange rates in favor of gold."

After discussion, it was

E-1390 VOTED that the Executive Committee regrets that it cannot recommend to the Board of Governors to change its present policy.

The point was emphasized that it is more important to get the cooperating units to increase their appropriations so as to bring them up to the level agreed upon when the University was established; it was suggested that this point might ~~more~~ usefully be brought to the attention of the Boards by representations made by the Missions on the field, ~~then by~~ thus strengthening those made by the Board of Governors.

UNION THEOLOGICAL COLLEGE

The Secretary reported receipt from Dr. Sparling of the following:-

(a) Minutes of the 8th meeting of the Board of Management held on October 26, 1938. The minutes included:-

1. Treasurer's report for the year ending June 30, 1938, showing an overdraft of LC$344.31 (#62)

2. Treasurer's report for the period July 1 to October 1, 1938, showing a balance in hand of LC$1319.17 (#62)

3. A Proposal to be implemented at a subsequent meeting for a re-distribution of the Budget among the participating Mission Boards on a more equitable basis (#69)

(b) A report of the College, dated October 1938, covering the first year of its work. The Report will be found as Appendix A to these minutes.

(c) A group photograph of the twenty-two students at present enrolled, together with the Principal, Dr. Sparling, and the three Chinese teachers.

The Secretary further reported that the Methodist Board had appropriated G$157 towards the Budget of the College.

AUDITORS' REPORT (G-1362)

The Assistant Treasurer laid on the table the Annual Report of the Auditors, Messrs. Chambellan, Berger & Welti, which was entirely satisfactory.

E-1391 VOTED that the Report be received.

COOPTION OF A MEMBER OF THE BOARD OF GOVERNORS IN PLACE OF SIR JOSEPH FLAVELLE (G-1375)

E-1392 VOTED that the Executive Committee feels unable at the present time to suggest any name, and would respectfully ask the Board of Governors to take the matter under consideration.

REQUEST FOR LIBRARIAN (G-1376)

Dr. Beech stated that he was investigating the possibility of securing the services of a trained Chinese Librarian now working in the Chinese Department of the Library of Congress at Washington.

BOARD OF TRUSTEES (G-1364)

The Secretary reported that the Special Committee appointed to inquire into this matter had not yet been able to meet. But that he had been in correspondence with Dr. Robins, the Chairman, and the following facts had emerged:-

The Provisional Charter had been granted by the Regents of the University of the State of New York on May 25, 1922 to a body of "twenty-five trustees, who shall be known as the Governors of the University;" the method by which this incorporated body is to be perpetuated is specified in detail, but the Constitution thus

determined is quite different to that of the original Board of Governors of the University. The Absolute Charter was granted on October 18, 1934 to the same body of Trustees, the Regents specifically stating that they have "continued the said Corporation with all its powers, privileges and duties."

After some discussion, it was

E-1393 VOTED that the Committee be asked to continue its investigation and report to the Board of Governors at its next meeting.

TITLES OF PROPERTY

The Secretary stated that in connection with the matter of the Trustees, Dr. Robins had raised the question of the titles of the University Property. Dr. Robins stated that he was "not concerned with this matter as an academic issue, but only for what practical bearing its determination may have upon possible future international complications arising out of activities of a disruptive and destructive military character in which the Japanese may engage in West China."

The Secretary stated that the following action had been taken in this matter:-

(a) B. of G. #788 (September 28 and 29, 1927)

RESOLVED to request Mr. N. W. Rowell, in consultation with the Secretaries of the cooperating Boards, to inquire into the whole matter of the titles of the University Property, and to report to the Executive Committee.

(b) Executive Committee #694 (October 30, 1928). The Secretary presented an interim Report upon the titles of the University Property, prepared pursuant to the resolution of the Board at the Annual Meeting, September 28 and 29, 1927 (B. of G. #788)

RESOLVED (1) That the warm thanks of the Committee be extended to Mr. Rowell for the trouble which he had taken in preparing the report.

(2) That it be accepted as an Interim Report, and that Mr. Rowell be requested to continue the work, and to take any steps that he may deem needful to place all the deeds in order.

(3) That the Secretary be asked to cooperate with Mr. Rowell in securing additional information from the Secretaries of the cooperating Boards.

The Secretary further stated that it did not appear that this matter had been satisfactorily concluded, and that it was most important, especially under present conditions in China, that it should be completely cleared up.

After discussion, it was

E-1394 VOTED that the Secretary should be asked to go further into the matter, in consultation with the legal authorities who had previously handled the matter and prepare and report thereon.

GRANT BY C. M. S. FOR CHINESE WOMEN TEACHERS

The Secretary reported that the C. M. S. had made a special non-recurring grant of £30, to be used for paying the salaries of members of the Women's Staff in consultation with the C. M. S. West China Mission. In a letter intimating the grant, Mr. Barclay added:-

"You will realize, I think, that we want our Mission on the spot to have, as it were, the credit for this addition to the revenue of the University, so that they may feel that they have some special part in the payment of one or another of the women workers on the staff of the University."

BEQUEST BY THE LATE JOHN W. L. FORSTER

The Secretary stated that he had received information from the field of a Bequest of $5,000 by the late John W. L. Forster. That he had communicated with the Solicitors handling the Estate, Messrs. Stephens, McKenna and McCombs of Hamilton, Ontario, who had informed him that the terms of the Bequest are as follows:-

"To set aside the sum of FIVE THOUSAND DOLLARS ($5,000) and pay the same over to the West China University in Chengtu, China, to establish an Endowment Fund, to be administered by the Board of Governors of the Said West China University to be invested by them in securities authorized by law and to use the income therefrom in aiding Christian Chinese young men who are graduated of the same University and who are looking forward to the service of Christian Church as Ministers, Teachers or Physicians, to pursue their studies in any of the Colleges of the United Church of Canada."

The Solicitors stated that this bequest would be handed over, as soon as the preferred legacies had been paid.

E-1395 VOTED the Executive Committee expresses its appreciation of this bequest and that the Secretary be asked to keep in touch with the Solicitors with reference to its payment.

RESIGNATION OF HON. N. W. ROWELL, K. C.

The Chairman stated that, owing to ill health, the Hon. N. W. Rowell had felt obliged to submit his resignation to the Board of Foreign Missions of the United Church of Canada, as one of its three representatives on the Board of Governors, and that that Board would take up the question of appointing his successor.

In view of the long and valuable services of Mr. Rowell to the University, it was

E-1396 VOTED to refer this matter to the Board of Governors for suitable action at its next meeting.

REPRESENTATION OF WOMEN'S UNIT

In response to an inquiry from the Secretary it was

E-1397 VOTED to record the understanding that the three Women's Boards constitute one unit, and as such, are entitled to three representatives on the Board of Governors.

The meeting adjourned at 1:00 P. M. with prayer by Dr. Howard.

FRANK ANDERSON,
Secretary.

January 21, 1939

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

James Endicott
June 5th 1939

Appendix A

REPORT OF THE UNION THEOLOGICAL COLLEGE

October 1938.

On September the fifteenth the Union Theological College began its second year of work. We had received communications from the Central Theological College of Wuchang stating that they would come to West China to carry on their work here but just a short time before opening, word came that, because of difficulties in transportation, it was impossible to come. We are still expecting the Rural Church department of the Nanking Theological Seminary to come to Chengtu and to cooperate with us. Three Chinese teachers and Rev. Frank Price are reported as coming, the three former being now on their way while Mr. Price will come after the Conference in India. These teachers will greatly strengthen our staff.

Our enrollment at the present time is twenty. We have four classes, three of them being in the college proper while the other is a special class of students having only a standing of Junior Middle School graduation. There are ten students in this class, six students in the first year of the college, two students in the second year and two in the fourth. We are expecting several more students to enter the fourth year. These will be students of the Nanking Seminary who will take their final year with us. Some of them have had to go to camp for military drill while two others are now on their way to Chengtu. Four of the students are women, three in the first year of the college and one in the Junior Class.

The curriculum calls for about twenty-four hours of class room work in each class. Some of the classes have been delayed because of military drill while others are waiting for the arrival of the Nanking teachers. Arrangements have been made with the university whereby our students are permitted to enter classes in the university as desired without the further payment of fees. They may also share in the social and religious life of the university. Of the twenty-four hours on the curriculum sixteen are taken in the college and seven in the university. College subjects are Old Testament, New Testament, Church History, Theology, Religious Education and Music. Subjects in the university are Chinese language, English and General Psychology or General Sociology. The students of the Junior class are taking some agricultural classes in the agricultural extension course of the university. All students are taking a course in Public Hygiene.

Besides classroom work, all students are required to undertake responsibility for some practical church work. This is required for two reasons, one that the student may, while in college, continue in this form of practical expression of his Christian experience and secondly that he will continually, while in college, relate all of his studies to the work of the church. All are preparing for work in the church after graduation and the minds of the student should be on the church while in college as well as on the studies which they are following. The men students go to different towns in the vicinity of Chengtu for work on Saturday and some remain for Sunday services also. Besides this, Sunday school and preaching service are carried on on Sunday morning at the college entirely under student control. There is also a street chapel service on Sunday evening and once a week. The girl students have regularly appointed work at their churches in the city. On Monday morning a report of this work is given by each student to one of the teachers and a discussion for mutual help follows.

During the last year the college used only one of the quadrangles for classroom and dormitory but the coming of a larger number of students necessitated the preparation of the second one. This was done at an expense of $350. These newly prepared buildings were also wired for electric light, at expense of $250. A suite of rooms was prepared for Mr. Wallace Wang and he now resides at the college and takes oversight of the college life of the students. The central room of the buildings is being fitted up as a chapel, and an effort is being made

to make it as worshipful as possible. The proper training of these men and their heartfelt interest in the church and its work in future years may depend as much upon the religious life of the college as upon the studies which they follow. A morning devotional service is held in the chapel before the beginning of the day's work and a college service of worship is planned at which a sermon will be preached. There is a student organization which controls recreation and board as well as discussion groups and a debating society.

The graves which were located on our property which is to be the site for our permanent plant, have been removed. A deed has also been secured for the land on which the graves were situated. A dispute has arisen in regard to the ownership of a small piece of this land, but no great difficulty is anticipated here, so that our site is now ready for building. Work is being done on plans for a suggested layout and assistance in this is being given by a competent Chinese architect.

Gradually our college is shaping itself and assuming a stable form. The need for the college becomes more manifest as time passes and students apply for entrance. The church of West China needs a trained leadership and it is to help to meet this need that the college has been established. Only the future can prove the effectiveness of its work.

Geo. W. Sparling.

Exhibit A1 (See A2)

Dec. 30, 1938

[redacted] Central Hospital Buildings Fund

$10,000.00)	H. & S. Bank - December 1932 LC$49,417.23 - later LC$58,645.42	£3,613-8-3
779.76)	Interest reported from China. (Total interests not yet reported)	+ 615-6
		£3,620-3-9
20,000.00	(4,078.00 Foundation, etc. (LC$10000 bldg. materials - to Chengtu)	
	(15,922.00 H. & S. Bank June 1937 LC$53,286.48 - (National City Bank as per Mr. Evans letter 11/10/38)	
10,000.00	(Savings Account - In U. S.	
50.00	(Interest	
5,000.00	Checking Plant Account	
$45,829.76		
5,000.00	Gift Through Methodist Board - Checking Plant Account.	
$50,829.76		
$ 15,000	Rockefeller Foundation. Clinical Bldg.	

Other Grants, USA.

$ 5000. Emergency Committee of ACC - Sent to Chengtu $
$ 3000 " " " " " " "
$ 8,000

~~NC. 75~~ Grants and Gifts from China

NC. 75,000 Trustees British Indemnity - paid to the University Shanghai Bk account.
NC. 15000 China Foundation. " " " " Treasury Chengtu.
NC. 15000 Graduates of Medicine - at rate of $100 each graduate. (In process of being collected)
NC $ 105,000

Exhibit A1 (See A2)
Central Hospital Building Fund. Dec. 30. 1938

A2

Disposition, as of Jan. 1939

A2

Central Hospital

Sent to Chengtu

U. S. $	L. C. $	
598.00	2,000.00	Foundation
2,990.00	10,000.00	Materials
3,588.00	12,000.00	

Sent to Shanghai

10,000.00	Transferred to L3,620.3-9.
15,922.00	53,286.48
25,922.00	

New York

10,000.00	Savings Fund
7,500.00	Checking Account
17,500.00	
2,990.00	Architects Fees paid in New York
50,000.00	Grand Total
50.00	Interest added to Savings account in N.Y.
779.76	Interest reported on Chengtu Funds
50,829.76	Total of Fund including interest

Clinical Hospital

Received from Rockefeller Foundation and sent to Chengtu.

U. S. $	L. C. $
15,000.00	93,028.00

2744345

0386

Exhibit - B1 13 Hospital - University - Miscellaneous Gifts Exhibit B1

1936 Nov. 28	The Edward W. Hazen Foundation	50.00	Sent to Asso.Mission Treas.
1937 Jan. 27	" " " " "	50.00	" " " " "
Feb. 27	W. E. & Kate C. Mead - Scholarships for Women's Medical Student	100.00	" " " " "
May 15	Wesleyan Christian Association Scholarhip	350.00	Draft to Field
15	Wesleyan Christian Association - Bed in Hospital	400.00	Hold for Dr. Beech
June 30	Mr. Wm. H. Leslie Hospital Fund	50.00	" " " "
July 22	Wesleyan University Students & Alumni	180.35	Drafts to West China
Sept.14	Methodist Board - Bay View Association	11.50	Hold for Dr. Beech
1938 Jan. 13	C. A. Russell & E. A. Yarrow - Special Religion Work	50.00	" " " "
22	Edward W. Hazen Foundation Special Religious Work	50.00	" " " "
May 26	Christian Endeavor Society Bound Brook Congregational Church	10.00	" " " "
July 15	Wesleyan University Students & Alumni	185.00	" " " "
Nov. 29	Edward W. Hazen Foundation Special Religious Work	50;00	" " " "
		1,536.85	
	Sent to China	730.35	
	Balance holding for Dr. Beech	806.50	

Exhibit B2

Exhibit B2.

Gifts Received 1936, 37, 38, 39

Equipment Hospital Fund a/c #122j

1937				
Nov.	19	Mrs. William F. Mead	25.00	
	30	Mr. Robert B. Newell	15.00	
Dec.	25	Mr. Floyd J. Miller	25.00	
1938				
Jan.	4	Mr. Carl C. Stickney	5.00	
	13	Mr. C. S. Tasker	5.00	
		Mr. George G. Reynolds	25.00	
		Mr. W. C. Atkins	5.00	
		Mr. Frank B. Wade	5.00	
		Mr. Lewis S. Westgate	10.00	
		Mr. Arthur N. Tasker	5.00	
		Mr. F. C. Atherton	500.00	
		Lucy O. Searle	5.00	
		Mr. Franklin A. Galloway	1.00	
	22	Mrs. George W. Davison	50.00	
Apr.	18	Mr. Frances M. Knoblaugh	25.00	
	20	Wesleyan University Committee	700.00	
Aug.	2	Mrs. John H. Stone	5.00	
Dec.	27	William E. Mead "Mead Memorial Hospital Library"	600.74	2,011.74

Hospital Equipment Fund a/c #122k

1937				
Oct.	18	Mr. Edgar S. Ryder	10.00	
1938				
Nov.	2	Dr. George B. Tompkins	15.00	
Dec.	14	J. E. & George Hall	1,270.00	1,295.00
Aug.	26	Rockefeller Fd.		
		Laboratory Equipment - Instruments, etc.	5,000.00	
		Expenses recommendation of Dr. Cheer	3,000.00	
Nov.	5	Sterilizers	6,400.00	
		X Ray	2,700.00	
		Transportation	2,900.00	20,000.00

Note: Due from Wesleyan Univ. $900-$1000

Amounts expended here - Rockefeller Fd.

Laboratory Equipment, Instruments, etc.	2,595.58	
Recommended by Dr. Cheer	2,357.01	
Sterilizer	8,370.00	13,322.59
Balance Rockefeller Fd. on hand		$6,677.41

1936 Gifts from the China Foundation, Equipment. N.C. $25000
1937 " " 25000
1938 " " 25000
"

Please notify the Secretary of any errors or omissions.

WEST CHINA UNION UNIVERSITY

MINUTES OF THE MEETING of the EXECUTIVE COMMITTEE OF THE BOARD OF GOVERNORS

held at
299 Queen Street West, Toronto, Canada
January 19, 1940 at 9:30 A.M.

List of Members

*Dr. James Endicott
*Dr. Frank Anderson
*Dr. John W. Decker
Mr. Harry T. Silcock
*Dr. Frank T. Cartwright
Dr. George B. Huntington
*Dr. J. H. Arnup
Mrs. Frank E. Baker

Those whose names are starred were present.

Dr. Endicott presided, and opened the meeting with prayer.

The following were also present, and, on motion, were made Corresponding Members:- Dr. B. A. Garside, Assistant Secretary, Dr. E. H. Cressy, and Mrs. C. R. Carscallen.

Mrs. G. D. Atkinson was recognized as a substitute member for Mrs. F. E. Baker.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs. F. E. Baker and Dr. G. B. Huntington.

HOURS OF SESSIONS

E-1430 VOTED that the Committee adjourn at 12:45 for luncheon and reassemble for business at 2:00 P.M.

APPROVAL OF MINUTES

The Secretary reported that there had been no meeting of the Executive Committee since the Annual Meeting of the Board of Governors held in New York on June 5, 1939, and that, in consequence, there were no minutes for approval.

BUSINESS ARISING OUT OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

(a) G-1400. Chairman of the Board. Extract from the Minutes:-

"The Chairman made a statement, indicating that he had only undertaken to fill the position of Chairman till such time as a suitable person - a layman, by preference - could be found, and he asked the Nominating Committee to suggest some other name for that office. After statements by Dr. Decker and Dr. Arnup, it was

"G-1400 VOTED to request Dr. Endicott to continue in office for another year, to instruct the Nominating Committee to set down his name as Chairman, and to remit to the Executive Committee the whole question of finding a suitable successor."

The matter was discussed and it was

E-1431 VOTED to defer further consideration of the matter till the meeting of the Executive Committee immediately preceding the Annual Meeting of the Board of Governors. Meanwhile Dr. Decker and Dr. Cartwright were asked to explore the possibility of nominating a layman who would be suitable for the position as Vice-Chairman.

(b) G-1401. Progress of New Clinical Hospital.

"G-1401 VOTED to call the attention of the Board of Directors to the conditions which are embodied in the original action of the Board of Governors at its meeting in Toronto on October 21 and 22, 1936, under Minutes G-1258 and G-1259, approving the purchase of the first materials and the laying of the foundations, which conditions were extended to cover additional construction later authorized at the meeting of the Board of Governors in New York on May 12, 1937, under Minutes G-1296, G-1297, and G-1298. The Board of Directors is urged to see that a statement of building plans and finances is forwarded to the Board of Governors by early air mail, for study by the Executive Committee of the Board, to which Committee the matter of any action which may be required is referred, with power."

The Secretary read a letter from Mr. H. D. Robertson dated July 11, 1939, covering a report from Mr. Walter Small, dated June 10, 1939, together with a Statement of the Hospital Building Account as on June 30, 1939; also a sketch indicating the progress made; also a letter from Dr. Beech, expressive of his disappointment that, owing to war conditions, comparatively little progress had been made. A full discussion ensued, and it was felt that the reports which have come from the field on the building plans and finances of the Clinical Hospital do not give any adequate picture of the situation. It was

E-1432 VOTED that an airmail letter be despatched without delay to the President of the University informing him in detail of the state of the Clinical Hospital Building accounts in New York City. The President is to be requested to arrange for a prompt review of and report on building plans in process or completed, and the building estimates and accounts. This latter should include all funds in hand or assured, in New York or in China, for the buildings and their equipment, and the amounts necessary to bring all buildings on which work has already been done above the foundations to a state of completion sufficient to allow effective use thereof. Such a report should include a clear statement of prospective building deficits, if any. The President is asked to furnish the Executive Committee with the above information by airmail at the earliest possible date.

(c) G-1403. Titles of University Property.

The Secretary reported that he had continued his investigations into this matter; that he had had an interview with Mr. H. E. Langford, of the legal firm of Wright and MacMillan, and was in a position to report progress as follows:-

The three Declarations of Trust as between the United Church of Canada and the Board of Governors, the Methodist Episcopal Church and the Baptist Church have been duly executed. By Article V Section 5 of the Constitution of the Woman's College unit, "all property of the Woman's College shall be held in trust by the Board of Governors of the West China Union University for the cooperating

Woman's Boards"; nothing further need be done in this case. It is hoped that the matter of the Friends Service Council and the Church Missionary Society will be soon disposed of.

It is pointed out that the above action only covers properties held on June 15, 1931. It is important that full details should be available of all land purchases or changes effected since that date.

Mr. Langford made the suggestion that in view of reparation claims against Japan for war damages, it might prove more effective if the United Church of Canada were to transfer its trusteeship either to the Methodist Episcopal Church or the Baptist Church of the United States.

After some discussion it was

E-1433 VOTED (1) That Dr. Anderson, in cooperation with Mr. Langford, should be asked to proceed to a conclusion in the matter of clarifying the original position as between the Board of Governors and (a) the Society of Friends and (b) the Church Missionary Society.

(2) That Dr. Garside's office should be asked to make a study of the present methods by which the property in Chengtu is held, the location of the deeds, and, specifically, what is covered by the original Declarations of Trust, and what, if any, is held by individual Mission Boards.

(3) That the suggestion be further explored as to the wisdom of transferring the trusteeship from the Canadian to a United States Board.

(d) G-1417 (1) Question of investments in companies selling war material to Japan.

Extract from Minutes:-

"(1) VOTED that the Associated Boards suggest to the college boards

"(a) that they inquire of companies in which they hold investments whether they are selling war materials directly or indirectly to Japan and to express the request that if so, they cease to make such sales; and

"(b) that, alternatively, they adopt the policy of selling as soon as practicable the securities of the companies that persist in continuing the sale of war materials to Japan.

"G-1417 VOTED (1) To refer item (1) to the Finance Committee to report to the Executive Committee at its next meeting."

The Finance Committee reported as follows:-

"That Mr. C. A. Evans has gone through the portfolio of West China Union University investments with the leaders of the Finance Committee, and has their judgment that none of our securities fall in this category."

(e) G-1420. Date and Place of the next Annual Meeting of the Board of Governors.

"G-1420 VOTED that the Chairman and Secretary should determine the place and date of the meeting of the Executive Committee, which Committee should be empowered to determine the place and date of the next Annual Meeting of the Board of Governors."

After discussion it was

E-1434 VOTED that the Chairman and Secretary, in consultation with Dr. Garside, be empowered to fix the date of the Annual Meeting of the Board of Governors on some day following the Annual Meeting of the Associated Boards in New York.

(f) G-1421. United Hospital Board.

Extract from Minutes:-

"Bishop Ward drew attention to the fact that the project, by which the operations of the Hospitals in Chengtu should be carried on under a United Hospitals Board, had about a year ago been brought to a successful consummation.

"G-1421 VOTED that Bishop Ward should be asked to prepare a statement on the subject for incorporation in the minutes of the Executive Committee."

The Secretary reported that he had written twice to Bishop Ward, (under dates of August 3 and November 23, 1939) drawing his attention to this minute, but that up to date, no reply had been received.

In explanation, it was stated that Bishop Ward is now in China.

(g) G-1422. Harvard-Yenching Restricted Fund.

Extract from Minutes:-

"Dr. Garside submitted the following letter from Dr. Eric M. North, dated April 13, 1939:-

'At the recent meeting of the Harvard-Yenching Institute note was taken of the fact that all of the institutions participating in the Restricted Fund are now out of debt to the General Fund for advances made when the income from the Restricted Fund was reduced and that there is now available undistributed income approximating $60,000.

'The Trustees have asked me to ascertain the judgment of the participating institutions as to whether they would prefer that this be distributed or retained as an equalization fund for off-setting future variations in exchange or in earnings of the Fund, or distributed in part and retained in part.

'Will you kindly suggest how this question can best be approached and give me your counsel on a sound policy?'

"G-1422 VOTED to refer this matter to a Sub-Committee, consisting of Dr. Decker, Dr. Cartwright and Chancellor Wallace, to report to the Executive Committee with power."

The Secretary stated that the following report had been received:-

"At the request of Dr. Decker and Dr. Wallace, Dr. Cartwright met with representatives of the other China Colleges and reported to them the decision reached, of which they heartily approved. The terms of the decision are embodied in the following report:-

"VOTED: That, in the opinion of the joint committee representing the six institutions participating in the restricted fund of the Harvard-Yenching Institute, no part of the undistributed income of approximately $60,000 should for the present be requested from the Institute for expenditure within the present fiscal year, but that this total amount should continue to be held for later development of the Division of Chinese Cultural Studies unless emergency needs should arise which the participating Colleges could not possibly meet in any other way than by drawing upon this undistributed income."

The Secretary further stated that after securing the approval of the Chairman, he had communicated the above report to the members of the Executive Committee, with the following note:-

"In view of the fact that the Trustees of the Harvard-Yenching Foundation are to meet in the near future it is felt that the decision of the West China Executive Committee might well be taken by mail. I shall be grateful, therefore, if you will be so good as to indicate to me your view on the point at an early date."

He further reported that no adverse vote had been received.

E-1435 VOTED that the Executive Committee now formally endorse the above report.

APPOINTMENT OF MR. JOSEPH I. PARKER AS THIRD ASSISTANT TREASURER

E-1436 VOTED to appoint Mr. Joseph I. Parker as Third Assistant Treasurer in the place of Mr. G. F. Sutherland, on the usual conditions.

UNION THEOLOGICAL COLLEGE

The Secretary stated that reports of progress had been received from Rev. G. W. Sparling, Principal of the College, and that copies of these had been sent to members of the Board of Governors. A copy will also be appended to the official copy of the Minutes of the present meeting.

Dr. Arnup referred to the encouragement afforded by a recent meeting of the Board of Management of the Nanking Theological Seminary; he felt that the proposals received from the Union Theological Seminary were now reduced to a reasonable basis.

The Executive Committee further felt that to endorse a request that Mr. Wallace Wang should be encouraged to solicit funds for scholarships would be out of harmony with the line of action adopted by the cooperating units in the matter of securing funds.

JOHN W. L. FORSTER ESTATE. BEQUEST OF G$5,000

The Secretary reported that he had been advised about a year ago of the bequest in the following terms:-

> "(a) To set aside the sum of FIVE THOUSAND DOLLARS ($5,000) and pay the same over to West China Union University in Chengtu, China, to establish an Endowment Fund, to be administered by the Board of Governors of the said West China Union University to be invested by them in securities authorised by law and to use the income arising therefrom in aiding Christian Chinese young men who are graduated of the said University and who are looking forward to the service of the Christian Church as Ministers, Teachers or Physicians, to pursue their studies, in any of the Colleges of the United Church of Canada."

He indicated that the winding up of the estate was practically completed, and that this bequest would likely be paid in the near future.

E-1437 VOTED that the Board of Missions of the United Church of Canada be asked to accept temporary custody of these funds, and that they be authorized to give a receipt for the same on behalf of the Board of Governors, holding them until final arrangements for their investment can be made, subject to instructions from the Treasurer of the ~~University.~~ Board of Governors

REPORT OF FINANCE COMMITTEE

The Treasurer, Dr. Cartwright, presented a report of a meeting of the Finance Committee held on January 15, 1940. A copy of this report will be appended to the official copy of these minutes. The following items called for action:-

> "INVESTMENTS. The Committee reviewed the list of securities held by the Board of Governors and the question arose as to the desirability of having competent investment counsel supervise the list or at least make periodical reviews and recommendations. It was
>
> "F-1424 VOTED to request the Treasurer to investigate the possibility of procuring investment counsel, either independently or in cooperation with other China Colleges, and report to the Executive Committee on January 19th if possible."

A memorandum on this point over the signature of Mr. C. A. Evans, dated January 17, 1940, was presented, a copy of which will be filed with the official copy of these minutes.

E-1438 VOTED to refer this matter to the Finance Committee for further investigation and definite advice, a report to be presented to the Annual Meeting of the Board of Governors.

"INVESTMENTS IN WAR SECURITIES. The Chairman called attention to action G-1417 which requested the Finance Committee to investigate the recommendations of the Associated Boards regarding securities in companies selling war material directly or indirectly to Japan. The Assistant Treasurer stated that West China holds bonds of Bethlehem Steel and preferred stock of Aluminum Company of America, but that the companies reported no sales to Japan, and, as a consequence, the securities held in the portfolio had not been disturbed."

"REPORT OF THE TREASURER FOR 1938-39. The Annual Report of the Treasurer for the Board of Governors for the year ending June 30, 1939 was presented and studied. It was observed that there were two recommendations; and it was

"F-1426 VOTED to recommend to the Executive Committee the approval of the recommendations as set forth in the Report of the Treasurer as of June 30, 1939.

"After further consideration, it was

"F-1427 VOTED to recommend to the Executive Committee the acceptance of the Treasurer's Report for 1938-39."

A copy of this report will be filed with the official copy of these minutes.

After the report had been carefully considered, it was

E-1439 VOTED that the Treasurer's Report for 1938-39 be hereby accepted.

"REPORT OF AUDITORS FOR 1938-39. The Auditors' Report for 1938-39, as submitted by Messrs. Chambellan, Berger and Welti, was presented and carefully considered. Upon motion duly made and seconded, it was

"F-1428 VOTED to recommend to the Executive Committee the acceptance of the Auditors' Report for the year 1938-39."

A copy of this report will be filed with the official copy of these minutes.

It was noted that the Auditors' Report contained the following recommendation:-

"We recommend that, whenever practicable, wider distribution be given to bank balances, so that not more than $5,000.00, the amount insured by the Federal Deposit Insurance Corporation, is carried in any one bank."

E-1440 VOTED to receive and file the Auditors' Report, and to refer the above recommendation to the Finance Committee for consideration.

"FUNDS AVAILABLE FOR THE 1940-41 BUDGET. The Committee gave consideration to a statement presented which called attention to the greatly decreased purchasing power of local currency, and of the necessity of providing some relief from the constantly rising price of commodities. It was shown that whereas the

original financial obligation of the cooperating boards was agreed to be US$25,000.00, that at the present time these Boards are providing $9,990.00 aside from personnel. This has been augmented by the admission of Women's Mission Boards with income of $3,325.00.

"All possible sources of revenue were reviewed, and it was felt that some immediate steps should be taken toward helping the field during these uncertain times, and that the future support of the University should be given further consideration at a later date. As an immediate measure, it was

"F-1429 VOTED to recommend to the Executive Committee that the field be notified that the Board of Governors will contribute LC$60,000.00 to the budget of the University for 1940-41, plus US$8,000.00 - these items being aside from the Governors' budget as administered in America."

E-1441 VOTED (a) That the Executive Committee recommend to the Board of Governors the acceptance of the above recommendation;

(b) That the field be notified that it is done with the understanding that the old regulation of calculating exchange at 2 to 1 will be rescinded.

E-1442 VOTED FURTHER (a) That the name of Mr. Dean Sage, Jr. be added to the Finance Committee;

(b) That the Executive Committee put on record their appreciation of the most efficient work of the Assistant Treasurer, Mr. C. A. Evans.

LETTER FROM PRESIDENT AND CHANCELLOR REGARDING ADDITIONAL GRANT FROM HARVARD-YENCHING FUNDS

The following letter, dated November 13, 1939, to Dr. Garside over the signatures of President Dsang and Dr. Beech was read:-

"At a conference of President Dsang, Dean Fong Su-hsuen, Chancellor Beech and Mr. Robertson called today to consider the Harvard-Yenching programme, a proposal was made to consolidate the three or four colleges on this campus into a single Harvard-Yenching programme. It was perceived that West China would need about NC$12,000 in addition to the amount granted this year in order to carry its appropriate share and measure up to the other faculties in men of professorial rank and national standing. Our present staff is largely composed of lower or second grade men, while the other universities have specialised in highly educated men, with much higher salaries than we have ever considered paying. We have no professors with Western training and high Chinese attainments for teaching and research in Oriental fields of study. The only feasible method of working together on common fields of work is to have men on a common plane of excellence. One of these universities has stated that they will expend NC$50,000 this year on their research staff. On NC$33,000 we conduct the museum, the Chinese library, and our department of Chinese, as at present constituted. Hence all additions or

improvements must be met by an additional grant from our Harvard-Yenching funds.

"We have included salary and travel for Mr. Chang Te-k'un, now at Harvard, who we hope will join the staff next year, and the salary and travel of Mr. and Mrs. Fang, now in the Congressional Library at Washington, also two research scholars, one of them from Harvard University Harvard-Yenching Institute. It is expected that these men, together with their assistants, will cost considerably more than the figure stated above, owing to the gold travel items, but we are hopeful that an additional grant of US$1,000 will enable us to begin this new programme now and to finish the present college year without indebtedness.

"An urgent reply by cable is requested, stating the amount of gold granted, in order that we may engage these men now that they are available. Will you therefore endeavour to secure the necessary action to cable us at once?"

E-1443 VOTED that the Executive Committee appropriate from the surplus of Harvard-Yenching Institute funds now held by the Board of Governors the sum of US$1,000 for use by the University in 1939-40, in addition to the LC$33,000 already placed in the budget for this purpose.

E-1444 VOTED that the Assistant Secretary be asked to correspond with the University as to general plans for the use of the surplus now in the Governors' hands in the Harvard-Yenching Institute account.

GIFT OF G$30,000 FOR WOMAN'S COLLEGE

It was reported that Mrs. Conroy of Pittsburgh had made a gift of G$30,000 to complete the Woman's Dormitory Buildings.

E-1445 VOTED (a) That the Secretary should be asked to write to Mrs. Conroy expressing to her the warmest thanks of the Board of Governors for her generous gift;

(b) That, if any funds should be left over after the projected buildings are completed, Mrs. Conroy should be consulted as to the application of them to meet other needs in the programme of the Woman's Unit.

MINUTES RECEIVED FROM THE FIELD

The Secretary reported that, owing to war conditions, there had been some irregularity in the receipt of minutes from the field; but that the following had come to hand:-

(a) Executive Committee of the Board of Directors, June 10, 1939, covering items E92 to E107.

(b) General Faculty. The minutes of the meeting or meetings covering items 510 to 535 appeared to have miscarried, but those of meetings held March 2, 1939, April 6, 1939, June 8, 1939, June 15, 1939 and October 5, 1939, covering items 536 to 585 had been received.

(c) Cabinet Bulletins Nos. 35 to 42, covering items 1512 to 1804, though as a result of errors in the numbering, items 1708 to 1712 and 1745 and 1746 do not appear.

The following items of importance were noted:-

(a) Library. Cabinet Minute #56, dated April 3, 1939, which reads as follows:

"It was reported that as a result of conversation with Mr. Cressy during his recent visit to Chengtu, plans have been worked out for closer cooperation in the Library between the various Universities, together with an appeal for the extra cost involved in such cooperative reorganisation, approximately $2,500.

"RESOLVED to inform the Library Committee of the receipt of Mr. Cressy's telegram concerning Joint Funds; and to allocate $2,000 for this purpose.

"Report was also made of an appeal to be sent to the Associated Boards, on the recommendation of Mr. C. H. Fahs, for US$41,065 to cover an extension of stackroom and a rearrangement of library space to allow for circulation and cataloguing activities; a nucleus of a qualified permanent Library staff for W.C.U.U.; staff requirements for utilizing to the utmost a more closely cooperative service in the Library for a three-year period; immediate revision of catalogues, both Chinese and Western, requiring a full-time, trained person for each section; additional books for teaching purposes.

"RESOLVED that the Universities' Joint Council express its approval of this appeal being sent to the Associated Boards.

"RESOLVED to request Mr. Robertson to send a covering letter with the appeal, making clear that it must not take precedence over emergency funds for current budgets of the Universities for which appeal has already been made."

The following remarks are contained in a letter from Mr. H. D. Robertson:-

"We are hoping to hear from you the results of your discussion of the report on the Library situation, which was before the meeting of the Board in June. We trust it has been possible to give careful consideration to this report which was very carefully prepared, and that the University may receive further assistance in this important piece of work. Almost 2,000 students and members of the staff are on the books of the Library. The packing of much of the Museum material, because of our fear of air raids, has given us considerable additional space, but the representations made in the report are still true. We have of necessity increased the staff, but we need very badly a trained librarian, and hope that you may be able to assist by securing either a missionary or a trained Chinese librarian."

Additional copies of the report referred to were laid on the table.

After discussion it was

E-1446 VOTED (a) That Dr. Garside should be asked to make enquiries as to the possibility of securing a fully trained librarian, and in the event of his finding such a man, to advise the field accordingly.

(b) That the Executive Committee call to the attention of the university authorities that within the Sustaining Fund which the Associated Boards and the individual boards are seeking to secure for 1939-40 is included US$17,520 for the joint needs of the West China group of four institutions. The library requirements of the group constituted the major items in the lists of joint needs submitted on behalf of the group. This Committee therefore assumes that these library needs will be met from some part of these joint funds when and to the extent that they become available.

(b) Report of Union Middle School 1938-39

The Secretary stated that this report over the signature of Mr. H. V. Wu, the Principal, had been received, and that copies had been circulated to all members in advance of the meeting.

E-1447 VOTED that the Executive Committee has received with much gratitude these indications of the consolidation and progress of the Union Middle School, and strongly commends to the participating Mission Boards not only its continued support, but also the granting of a share of G$200 to make possible the wiping out of a debt of LC$3,000.

(c) Scholarship Funds

Cabinet Meeting, June 29, 1939 #1760

"Assistance for Staff Members Studying Abroad.

"RESOLVED to request the Board of Governors to consider placing an item of US$1,000 in their annual budget to help meet the expenses of staff members studying abroad."

E-1448 VOTED to refer this matter to the Board of Governors, at the same time strongly commending the action of the Associated Boards in its policy of unifying and consolidating the matter of funds for scholarships.

MINUTES OF BRITISH UNITED COMMITTEE

The Secretary reported receipt of minutes Nos. 205 to 225 of the British United Committee.

REVIEW OF THE UNIVERSITY BY DR. E. H. CRESSY

Dr. Cressy presented a carefully prepared review of the position of the University, under the six heads of (1) Background, (2) Administration, (3) Type of Academic Work, (4) Finance, (5) Secondary Education, (6) Relation to Hospitals.

At the same time minute 582 of the meeting of the General Faculty held November 1, 1939, dealing with the Organization of the University, was laid on the table. This makes important changes, including the abolishing of the Cabinet.

Copies of both these documents will be filed in the official copy of these minutes.

After a full discussion it was

E-1449 VOTED that Dr. Cartwright be asked to study Resolution #582 of the General Faculty, together with the Review of the West China Union University by Dr. Cressy, and on the basis of these two documents to make to the Board of Governors whatever recommendations may seem to him advisable, and to undertake any correspondence with the field which may be needed to clarify the position; and further, that a request be also made to the Associated Boards' Committee on "General Educational Policy" to study the matter and report to Dr. Cartwright.

MATTERS REFERRED BY ASSOCIATED BOARDS

Dr. Garside stated that there was no special matter from the Associated Boards to bring before the Committee. He was glad, however, to be able to report that there had been to date a very encouraging response to effort to secure a Sustaining Fund of $250,000.

VOTES OF THANKS

E-1450 VOTED that the warm thanks of the Committee be accorded to the Foreign Mission Board of the United Church of Canada for providing accommodation for the meeting; to Dr. J. H. Arnup for his kind hospitality at luncheon, and to the ladies for serving tea.

There being no further business, the meeting was closed with prayer by Dr. Cartwright.

FRANK ANDERSON, Secretary

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

January 23, 1940

ROC

Attached to Minutes
of January 19, 1940

WEST CHINA UNION UNIVERSITY

By E.H.Cressy
Subject to Correction

I BACKGROUND

Background is in this case very important, and has a large effect upon the situation in the University.

1. General Educational Standards

The schools of the province, including the Christian schools, do not furnish the same foundation for a university as do those of the coast provinces. This situation has its effect upon the various activities of the Christian movement, particularly as to Chinese leadership.

2. Division of Territory Among Missions.

West China has justly prided itself upon the elimination of overlapping through a wise division of territory at the beginning. This has had good results in the field of economy and efficiency. It has, however, resulted in placing the emphasis upon the division of field, rather than upon cooperation among the various church bodies and educational and other interests, as has been necessary in other parts of the country. This emphasis upon division, rather than cooperation, appears in the lay-out of the university campus, with its division into portions owned and occupied by the several cooperating missions, and its segregation of foreign faculty by missions, and affects the university in various other ways.

3. The Newness of the Christian Movement in West China.

This may be roughly indicated by saying that in Canton there are many third-generation Christians, whereas in the Shanghai regions second-generation Christians are available in considerable numbers, but in West China, few beyond first-generation Christians. This has an obvious bearing upon the vital problem of Chinese leadership.

4. International Character.

The missions cooperating in the university include English, Canadian and those from the United States. This brings in a diversity as to background and university practice. This diversity has been further intensified by the emphasis upon division, rather than cooperation. The differences in University practice have had important results, as will appear later.

II ADMINISTRATION

The administration of the Christian Colleges in China has gone through a cycle, beginning in most cases with a democratic town-meeting type, in which all missionaries have participated as if in a mission meeting, and has developed on the basis of the Chinese government regulations, where the president is held responsible by law for the administration of the institution, as in the case of American universities.

In West China this process has lagged, and is not yet complete.

1. The Senate.

Up to a few years ago, the administration of the University was in the hands of a large and very representative body, actuated to a large degree by the English university tradition. The operations of this body put great emphasis upon the democracy and responsibility of the whole body of administrators and professors. The emphasis of such a body is upon high standards, as interpreted by itself, rather than the business standards of efficiency which tend to creep into American universities.

More recently, a President's Cabinet has been formed, which makes possible the more rapid dispatch of business, and is a step in the direction which all other institutions have taken.

The further step provided for by law, of placing much more authority in the hands of the president, has not been taken, as has been the case in practically all of the other Christian Colleges.

There is still a considerable sentiment on the campus in favor of the earlier town-meeting type of administration, as against the present Cabinet, or Executive Committee. Such sentiment is far removed from the practice desired by the Chinese Government of a large degree of executive responsibility on the part of the president.

2. The Cabinet.

The President's Cabinet includes deans and administrative officers, all of whom, with the exception of the President and the Business Manager, are missionaries. This does not make for a Chinese administration. If the President were in a position to exert much more influence or had more Chinese support, he might be able to take the lead in this administration, but that is not the case at the moment.

3. Board of Directors.

The Board of Directors, as provided by Chinese law, does not seem to have been taken very seriously. The attendance at a recent meeting was small, no Executive or Finance Committee of the Board had made the preparation usual in many other of the Christian Colleges, the agenda was very sketchy, and it was reported that the budget, which was far from complete, was the first one to be presented to the Board of Directors in anything like as good shape.

If this meeting was typical--and it appears to be so--it means that the President, who is elected by the Board and by law responsible to it, fails to receive the direction and support which he ought to have, with the result that neither the President nor the Board is in a position to be responsible for the conduct of the University.

This leaves actual administration of the University in the hands of a few missionaries in key positions.

It should be borne in mind that the University was established by missionaries, and that they of necessity took the responsibility for many years of

its administration. It should further be borne in mind that the West China situation is a backward one, and Chinese leadership is not available to the same degree as in other parts of the country.

In addition to this, is the natural feeling on the part of a number of very able men, who have made the University what it is, that they should continue to make such contribution as their experience and previous success warrant.

It is not surprising under such circumstances that the transition to Chinese leadership has been delayed. This is a situation which needs to be faced, with full appreciation of the abilities of the missionaries and with the expectation that a period of transition will involve a slump in a number of ways, as has been the case in certain other institutions. However, both Chinese law and the best interests of the university, and the Christian movement as a whole, require that a Chinese president be placed in a position to work out his own plans, make his own mistakes, and take the responsibility for the same with the Board of Directors, the Chinese Government, and the constituency of the university.

4. Board of Trustees.

The Boards of Trustees in North America of the several Christian Colleges differ considerably. Originally, they were representatives of Mission Boards, meeting together, rather than a new organization functioning in its own right. Some of them, including West China, still remain in this category. Others, of which Yenching is an outstanding example, take a considerable amount of initiative rather than merely reflecting the point of view of the Mission Boards.

An interesting example of this is the fact that a visitor to the individual Boards of Trustees, which meet on the days following the annual meeting of the Associated Boards, finds that the attendance at the Yenching meeting is about as large as that of all of the other boards put together. This correlates with the development of a body which, on the one hand, represents the Mission Boards which were the original founders, but, on the other, thinks of itself as a separate and additional organization with initiative and responsibilities.

5. The President.

In eleven of the Christian Colleges in China, where the foreign president has given way to a Chinese president in connection with registration, it has been possible for one individual to turn over to another. The situation in West China, with its traditions of government by a Senate, has not made that possible to the same degree. The fact that so many missionaries have had a hand in the administration gives rise to a peculiar difficulty in turning this administration over to the president and centralizing it in his hands, as is required by law, and as has been done in the case of the other Christian Colleges.

The president is expected to put the administration on a Chinese basis, but the preponderance of missionaries on a faculty and, still more, the fact of their seniority to the Chinese faculty members, makes it extremely difficult to set up committees which are Chinese in character and which are not dominated by missionaries.

All credit must be given to the ability and accomplishment of the missionaries. The fact, however, remains that if the University is to be geared

into the life of the Chinese people, it must be put on a Chinese basis, and Chinese leadership be made effective. This can be done while still leaving ample room for the maximum contribution of missionaries.

III TYPE OF ACADEMIC WORK

The most disappointing thing in connection with the University has been to find that in many courses the students have not been doing work of full university grade. This is apparent chiefly in the use of the Library. One administrator put it that the Library was used by the students chiefly as a place to carry on the same studies that they would in their own rooms, it being more convenient in that heat and light were provided. He further indicated that the students went to the Library not to use the Library books, but, rather, to enjoy the facilities of a study hall.

This is further borne out by the fact that until recently few books have been placed on reserve, which would apparently mean that there has been a minimum of assigned reading.

It is necessary to make clear that a sweeping statement of this sort has many exceptions, and is only generally true. It must further be borne in mind that there has been much emphasis on laboratory work, which in the sciences parallels the use of the library to a considerable extent.

It should further be borne in mind that the backward state of secondary education in West China has not made it possible to use the English language in the classroom or even to use reference books in English, to anything like the same extent as has been possible in the other Christian Colleges. These considerations have naturally led to a larger emphasis upon the lecture and the classroom and a much smaller emphasis upon the student's individual work in the Library, based on assignment by the instructor. It should be added to this that the small amount of reference material as yet available in Chinese in many modern university subjects adds to the burden placed upon the classroom.

The Library has not been administered by a thoroughly-trained librarian and staff. A Chinese librarian of outstanding training, experience and ability, who would be fully familiar with what is being done by the best librarians in the best universities in China, could make a great contribution and be of the greatest assistance to the entire faculty in enabling them to make the transition from the present method to one in which all available library resources were put at the service of faculty and students as a basis for building up a use of the Library and a university method of independent study, comparable to that of higher educational institutions in China and throughout the world.

While making all due allowance for the special situation in West China, the fact remains that real university work calls for a great advance in the student's individual work in the Library.

IV FINANCE

There is some ground for feeling that, taking the size of the budget in comparison with the other twelve Christian Colleges into consideration, the academic return for the money is rather below that of a number of the other institutions. This is a somewhat sweeping statement, to which many qualifica-

tions might be made.

One factor is the predominance of missionaries on the faculty, as compared with 20 percent for the Christian Colleges as a whole.

This raises a question as to making more funds available for the employment of Chinese faculty. This has been done in many of the other Christian Colleges by charging high fees and admitting more students. This method cannot be used to anything like the same extent in West China, and is one of the reasons for the smaller proportion of Chinese faculty members.

The budget has been an evolution in most of the Christian Colleges, where at first the funds were in the hands of a few missionary administrators, in most cases. This still seems to be the situation to a considerable extent in West China. In a number of the other colleges, the development of a Chinese Board of Directors has been paralleled by the development of a detailed budget, receiving careful study from the Directors and officially authorized by them, the general rule being that no changes whatever may be made except upon the official authorization of the trustees at a regular meeting. The Treasurer is held responsible, under the oversight of the president, for the financial administration as laid down by the budget.

This has had two extremely good results in certain other institutions. First, it has led the Board of Directors to take responsibility for balancing the budget, involving any necessary cuts or economies. Second, it has led presidents, deans and department heads, as well as board members, to seek additional financial resources in China, in which the University of Nanking, not to mention others, has been conspicuously successful.

The University has taken advantage of the presence on the campus of the University of Nanking, which has one of the best financial systems in the country, to enlist the services of the Nanking treasurer and revise its budget. This should be followed up by developing the responsibility of the Chinese Board of Directors and a Chinese administration for balancing the budget and adding to the income and resources of the University.

V SECONDARY EDUCATION

The academic standards of the University cannot parallel those of other universities until the students admitted can be brought up to those admitted in other parts of the country. The University must take more responsibility for the development of Christian secondary education in the province.

The West China Christian Educational Association was reorganized two years ago, and is functioning vigorously with a full-time Chinese secretary. The University is cooperating. There should, however, be special funds available to provide for summer schools and institutes so that the various departments of the University may make their contribution toward raising the level of instruction in the middle schools throughout the province. There are normally twenty-four Christian middle schools, with a student body of 5,600. Refugee schools have increased this number to about 40, the number of students not being exactly known.

VI RELATION TO HOSPITALS

West China has now the strongest medical center in China, due to their wisdom in close cooperation both among the three medical schools and with the Mission hospitals. In making Dr. Choer, of Central University, the head of the clinical work in the University and the three ~~great~~ Mission hospitals, those concerned have rendered a national service by bringing a government man of outstanding ability into the administration of a Christian university and Christian hospitals. This has disarmed the lurking suspicion of the Ministry of Education, and has led to much better understanding and closer relationships, which will be productive of good in the future, both to Chinese education and the Christian movement.

This is offered as an illustration of the fine spirit and real progressive character of West China, which furnish a basis for the making and successful carrying out of whatever readjustments may be necessary for the development of the University. Those who established it were men of vision and laid out the University on broad lines. It is possible to indicate plainly the readjustments necessary at the present time, in the confidence that the situation will be met and the necessary measures taken in the same spirit which has characterized the development of the University up to the present.

Attached to Minutes of
January 19, 1940

REPORT OF THE TREASURER

BOARD OF GOVERNORS, WEST CHINA UNION UNIVERSITY

June 30, 1939

Activities during the past year have shown fine increases in Endowment, Plant and Current sections. By far the major portion of these increases came from special efforts to build up the Plant, Equipment and Current Income of the university. Cooperation with the Associated Boards in the Emergency Program resulted in the acquisition of additional funds totaling $33,166.50 - $7,000.00 of which was donated by cooperating institutions.

Since closing the books on June 30th $5,064.50 additional Emergency Funds were received from the Associated Boards and £96 were sent to West China from Great Britain.

This report is accompanied by the following documents as of June 30, 1939:

(a) Trial Balance Sheet
(b) Budget Analysis
(c) Consolidated Balance Sheet
(d) List of Securities

ENDOWMENT SECTION

Funds in the Endowment Section increased to $275,333.53 by the acquisition of new money to a total of $1,473.57. This is accounted for from the following sources:

Mead Memorial Library Hospital Fund and Income	$ 614.85
Wesleyan Association Hospital Bed Fund & Income	409.21
Income on H. Y. I. Stabilization Fund	142.01
Profit on Milwaukee Bonds called	307.50
Total	$1,473.57

The changes in the investment portfolio and the use of cash is shown in the following schedule:

PURCHASES

5M	Firestone Tire 3 1/2's/48	$5,187.50	
5M	Bethlehem Steel 3 3/4's/66	5,137.50	
5M	Penn. R. R. 3 3/4's/70	4,418.75	
5M	Chesapeake & Ohio 3 1/2's/96	4,980.00	
	Interest on Savings Accounts	367.91	$20,091.66

CASH USED

15M	Milwaukee El. Ry. & Lt. Bonds called	15,142.50	
	Receipts of Principal, 100 Lefferts Ave., Brooklyn	200.48	
	" " " Home Title Guaranty	22.98	
	Balance of cash used from last year	3,252.13	18,618.09
			1,473.57

The total market value of securities held on June 30, 1939 amounted to $265,565.15 showing a shrinkage under cost of $9,768.38. Again, as last year, the largest shrinkage is shown in the railroad bonds holdings. The greatest appreciation is shown in the Aluminum Company of America Preferred with 13½ points. The nominal rate of income on cost values of securities on June 30, 1939 was 4.52%. The actual income over the past year on Endowment Investments totaled $11,748.58 or 4.27% not including custodian charges and fees.

PLANT

The total Plant Funds at the end of the year amounted to $443.808.04 or an increase of $65,381.81. The sources from which this increase was derived is shown as follows:

Clinical Hospital		
China Medical Board Grant	$ 1,847.63	
J. H. Stone	5.00	
Rockefeller Foundation	15,000.00	$16,852.63
Hospital Equipment		
Rockefeller Foundation	20,000.00	
Dr. G. B. Tompkins	15.00	
J. E. & G. Hall	1,270.00	21,285.00
Benjamin Moore Memorial Fund		
Special Gift	5,000.00	
Interest on Savings Account	219.18	
Interest & Gain on Exchange on $10,000 sent to field and returned	7,025.00	12,244.18
Chemistry Building		
Associated Boards	4,000.00	
West China Emergency Funds	4,000.00	
University of Nanking Contribution	3,000.00	
Ginling College "	2,000.00	
Shantung Christian University Contribution	2,000.00	15,000.00
		65,381.81

The gain of $7,025.00 recorded in the Benjamin Moore Fund is the result of transferring US$10,000.00 into local currency and later changing it into pounds sterling, and then converting it into U. S. dollars.

The distribution of these funds is shown in the following list of expenditures and increase of cash:

Expenditures

Hospital Equipment	$21,270.00	
Clinical Hospital	6,500.00	
Chemistry Building	15,000.00	
Increase in Plant Cash	22,392.63	
Interest on Savings Bank Accounts	219.18	$65,381.81

The cooperation of the universities using the West China campus made possible the new Chemistry Building together with $4,000.00 appropriated by the Associated Boards from undesignated funds. The building will be used by all co-operating units while at Chengtu, but becomes the property of West China under normal circumstances.

CURRENT SECTION

The following table shows income and expenditures during the past year, together with comparative figures of 1937-38, increases or decreases being listed:

INCOME

Source	1938-39	1937-38	Increase * or Decrease
American Baptist Foreign Mission Society	2,625.00	2,750.00	125.00
" " Women's Societies	750.00	750.00	---
Church Missionary Society	617.18	624.62	7.44
Friends Service Council	1,187.65	1,247.18	59.53
Methodist Board of Foreign Missions	2,543.50	2,490.00	53.50 *
" " Women	700.00	693.00	7.00 *
United Church of Canada	3,000.00	3,000.00	---
" " " " Women	1,750.00	1,750.00	---
Special Gifts	1,600.00	1,605.00	5.00
General Administration H. Y. I.	1,000.00	1,000.00	---
Endowment Income	10,835.67	11,728.43	892.76
Coles Estate Income	1,700.00	2,340.00	640.00
Harvard-Yenching Institute Restricted	5,543.42a	9,669.84	4,126.42a
Emergency Funds	22,166.50	17,800.01	4,366.49 *
Designated Endowment Income	1,010.36	1,025.83	15.47
Totals	57,029.28	58,473.91	1,444.63

DISBURSEMENTS

Field Budget	18,361.91	18,214.72	147.19 *
Governors' Budget	8,194.81	7,687.28	507.53 *
Home Administration and Promotion	6,562.00	10,589.60	4,027.60
Governors' Miscellaneous Expenses	1,564.13	550.00	1,014.13 *
Harvard-Yenching Institute Budget	5,543.42	9,669.84	4,126.42
Methodist Board Upkeep Coles Memorial Bldg.	375.00	375.00	---
Scholarships	7.54	8.80	1.26
Special Library Purchases	140.03	---	140.03 *
World Peace Program	480.00	460.23	19.77 *
Emergency Funds, Chemistry Building	4,000.00	---	
" " Balance for Field	11,792.65	10,736.64	5,056.01 *
	57,021.49	58,292.11	
Special Income Carried Forward	7.79	181.80	174.01
	57,029.28	58,473.91	1,444.63

a. Decrease due to the greatly depreciated Chinese currency.

Emergency Funds from the Associated Boards, before June 30th, totaled $22,166.50 not including the $11,000.00 contributed by others for the Chemistry Building. Only $6,373.85 was used of Emergency Funds to balance the current budget. The budget was closed out on the basis of current rate of exchange and such balances, as not drawn by the field aside from Emergency Funds, are listed in Accounts Payable as shown in the Special Section.

NOTE: (1) Shortly after the Treasurer's accounts were closed on June 30th, additional Emergency Funds, totalling $5,064.50, were received from the Associated Boards, bringing the total of Emergency Funds available for current work, 1938-39, up to $27,231.00. In addition £96 in Emergency Funds were sent to West China from London by the United Committee for Christian Universities of China.

(2) The total amount of new money, in addition to regular income, received for West China during the year by the Board of Governors and the Associated Boards, was $94,003.58 as follows:

Endowment Funds.....	$ 1,009.95
Plant Funds.....	65,162.63
Emergency Funds to 8/4/39.....	27,231.00
Miscellaneous Current Gifts.....	600.00
	$94,003.58

CURRENT SPECIAL SECTION

It will be noted from the balance sheet that special cash in this section totals $36,146.43 not including savings bank accounts amounting to $9,581.81. Emergency Funds and Accounts Payable represent half of the cash, whereas the Harvard-Yenching Institute Restricted Account covers the balance. The special accounts in this section calling for comment are as follows:

Harvard-Yenching Institute Restricted Account. The balance in this account, as of June 30, 1939, amounted to $16,812.84, an increase of $2,813.96. The transactions are listed as follows:

Receipts:

Balance July 1, 1938	$13,998.88	
Received from H. Y. I. during the year	13,921.06	
Interest on Savings Bank Deposits	204.45	
Total Receipts		$28,124.39

Disbursements:

Appropriation for Chinese Studies	5,243.42	
Dr. Graham's Salary & Allowances	3,418.13	
Fellowship T. K. Cheng	1,650.00	
Administration Expense	1,000.00	
Total Disbursements		11,311.55
Balance June 30, 1939		$16,812.84

Permanent Reserve Fund. This account still remains at $3,243.95, no change having been recorded during the year.

Accounts Payable. In this account are listed various cash items authorized to be drawn by the field but still held on books of the governors. On June 30th it contained the following:

Balance of Hodgkin Memorial Fund 1937-38	$ 360.23
" " " " " 1938-39	480.00
H. Y. I. Balance 1937-38 (gain on exchange)	196.06
1937-38 Emergency Balance	736.64
Outstanding Draft	25.00
Gain on Exchange	176.41
Current 1938-39 Budget	3,626.30
Scholarships	7.54
Balance H. Y. I. 1938-39 Appropriation	1,530.64
TOTAL	$7,138.82

All of the foregoing items are subject to withdrawal, barring two upon which recommendations will be made later.

CASH SITUATION

The total cash held on hand as of June 30, 1939 was $65,418.82 distributed in the following sections:

	Balance	Overdraft
Endowment	$ 2,358.46	
Plant	28,887.74	
Current General		1,973.81
Current Special	36,146.43	
	67,392.63	1,973.81
	1,973.81	
	$65,418.82	

This cash was carried as follows:

Irving Trust Company:	Endowment	2,358.46	
	Plant	28,887.74	
	General	34,172.62	$65,418.82

In addition, Savings Funds were held as follows:

Bowery Savings Bank, 110 E. 42nd St.	6,125.96	
" " " 130 Bowery	3,625.59	
Charlestown Five Cent Savings Bk., Boston, Mass.	8,240.21	
Home Savings Bank, Boston	8,128.05	
Greenwich Savings Bank	4,881.36	
North River Savings Bank	6,098.42	37,099.59

RECOMMENDATIONS

Two items in the Accounts Payable in the Current Special Section have been finally adjusted with the field and should be cleared from that account. It is, therefore;

RECOMMENDED that the balance of $196.06, representing gain in exchange of the adjustment of Harvard-Yenching Institute payments for 1937-38, be credited to the Harvard-Yenching Institute Restricted Account No. 171.2.

RECOMMENDED that gain on exchange amounting to $176.41 be credited to the Governors' Budget Account #36.3 reducing the over-expenditures to $740.43.

Respectfully submitted,

FRANK T. CARTWRIGHT, Treasurer
C. A. EVANS, Assistant Treasurer
B. A. GARSIDE, Assistant Treasurer
JOSEPH I. PARKER, Assistant Treasurer
G. F. SUTHERLAND, Assistant Treasurer

B/

BALANCE SHEET

WEST CHINA UNION UNIVERSITY

JUNE 30, 1939

ENDOWMENT

A S S E T S			L I A B I L I T I E S		
Consolidated Endowment Investments		245,726.47	General Endowment Fund		2,000.00
Special Endowment Investment Ackerman		10,000.00	William Ronk Fund		52.09
Cash Awaiting Investment		2,358.46	Hall Endowment Fund-General		200,000.00
Savings Bank Accounts		17,248.60	Henry T. Hodgkin Memorial Fund		10,072.18
			Maria S. Ackerman Memorial Fund		10,000.00
			J. E. Johnson Chair of Practical Christianity		5,000.00
			Scholarship Funds:		
			Rosemond	800.00	
			General	275.00	1,075.00
			William Masland Library Fund		1,000.00
			Mead Memorial Hospital Library Fund		614.85
			Wesleyan Assoc. Hospital Bed Fund		409.21
			K.M.Atherton-Spec.Library Purchase		4,000.00
			Exchange Endowment-Reserve Fund		19,610.91
			Endowment Income Stabilization Fund		15,639.67
			Harvard-Yenching Inst. Stabilization Fund		3,289.70
			Profit on Sale of Securities		2,569.92
		275,333.53			275,333.53

PLANT

Completed Buildings:			Fund for Completed Buildings	236,434.84
Whiting Memorial Administration	49,254.66		Land & Buildings-General Funds	49,634.20
Cadbury School of Education	23,176.58		Special Funds:	
Scattergood Middle School	27,726.92		Scattergood Middle School Site	5,000.00
Middle School Chapel	7,841.37		Coles Clock Tower	209.64
Medical & Dental College	46,017.61		Clinical Hospital	23,258.63
Coles Clock Tower	8,378.35		Hospital Equipment	21,295.00
Residences	18,582.19		Residences	2,500.00
Lamont Memorial Library	30,254.78		Atherton Mem'l.Bio.& Prev.Med.Bldg.	297.62
Atherton Bio. & Prev. Medical	25,202.38	236,434.84	Benjamin Moore Mem'l.Hospital Fund	58,073.94

Balance Sheet - West China Union University

Land	42,420.58	Chemistry Building Fund	15,000.00
Land-Middle School Site	7,500.00	United Church of Canada-Hospital Equipment	10,000.00
Land Improvements	300.33	Scientific & Med.Laboratory Equipment	2,000.00
Equipment:		Appropriation for Furniture Equipment	15,000.00
Library Books & Furniture	2,449.90	Miscellaneous	1,366.54
Hospital Equipment	21,276.84	Ambulance Fund	3,737.63
Ambulance	3,737.63		
Scientific & Medical	22,343.02		
Apparatus	2,027.81		
Medical Apparatus	1,000.00		
Storage Battery	1,000.00		
Goucher Building	1,200.00		
Miscellaneous	278.76		
Building Operations:			
Clinical Hospital	43,279.76		
Residences	2,500.00		
Chemistry Building	15,000.00		
Church Missionary Society Dormitory	1,901.65		
Plant Cash	28,887.74		
Savings Bank Accounts	10,269.18		
	443,808.04		443,808.04

CURRENT GENERAL (before closing)

Current Expense-General Budget	18,361.91	General Cash-Overdraft	9,996.16
" " -Governors Budget	8,194.81	Receipts-American Baptist For.Miss.Society	2,625.00
Home Administration-Executive Office	7,069.52	" -Women's " " " " "	750.00
" " -Incidentals	227.95	" -Church Missionary Society	617.18
" " -Governors	2,480.97	" -Friends Service Council	1,187.65
Accounts Receivable	270.00	" -Methodist Board	2,543.50
		" -Women's Missionary Soc. M.E.Church	700.00
		" -United Church of Canada	3,000.00
		" -Women's Society U.Church Canada	1,750.00
		Special Gifts for Current Budget	1,600.00
		Receipts-General Administration	1,000.00
		Endowment Income-General	10,835.67
	36,605.16		36,605.16

CURRENT GENERAL (after closing)

Home Administration-Executive Office	786.97	General Cash-Overdraft	1,973.81
" " -Governors	916.84		
Accounts Receivable	270.00		
	1,973.81		1,973.81

CURRENT SPECIAL (before closing)

Disbursed-Harvard-Yenching Salaries & Allowances	3,418.13	Harvard-Yenching -Salaries & Allowances	3,418.13
Equipment-Campaign Office	71.58	Harvard-Yenching Restricted Account	26,211.01
Special Cash	44,220.28	Suspense	557.73
Savings Bank Accounts	9,581.81	Miscellaneous Current Gifts	956.50
Disbursed-Harvard-Yenching Institute	9,398.17	Endowment Income-Restricted	382.54
" -Endowment Income Restricted	382.54	Income-J. A. Coles Estate	5,851.19
" -Kate M. Atherton Fund	140.03	" -Kate M. Atherton Fund	799.50
" -Income Henry T. Hodgkin Memorial Fund	480.00	" -Henry T. Hodgkin Memorial Fund	966.67
" -Emergency Fund	4,000.00	Emergency Fund	22,166.50
		Permanent Reserve Fund	3,243.95
		Accounts Payable	7,138.82
	71,692.54		71,692.54

CURRENT SPECIAL (after closing)

Equipment-Campaign Office	71.58	Harvard-Yenching Institute-Restricted a/c	16,812.84
Special Cash	36,146.43	Suspense	557.73
Savings Bank Accounts	9,581.81	Miscellaneous Current Gifts	956.50
		Income-J.A.Coles Estate	4,151.19
		" -Kate M. Atherton Fund	659.47
		" -Henry T. Hodgkin Memorial Fund	486.67
		Emergency Fund	11,792.65
		Permanent Reserve Fund	3,243.95
		Accounts Payable	7,138.82
	45,799.82		45,799.82

PROMOTIONAL

Promotional Expense-Miscellaneous	51.50	Promotional Cash-Overdraft	51.50
	51.50		51.50

ROC

MONTHLY BUDGET ANALYSIS
WEST CHINA UNION UNIVERSITY
As of June 30, 1939

DISBURSEMENTS

	Appropriation LC$	Appropriation US$	Disbursed to 6/30 LC$	Disbursed to 6/30 US$
a. General Funds				
Field Budget	60,000.00	*21,250.00	60,000.00	18,361.91
Governors' Budget		7,500.00		8,194.81
Home Administration & Promo.		6,562.00		6,562.00
Governors' Miscellaneous Expense		550.00		1,564.13
	60,000.00	*35,862.00	60,000.00	34,682.85
b. Special Funds				
Program of Chinese Studies	33,000.00	*8,842.11	33,000.00	5,243.42
Fellowship-T.K.Cheng	1,800.00	*350.00	1,800.00	300.00
Upkeep J.A.Coles Mem'l.Bldg.		400.00		375.00
For Scholarship		8.78		7.54
Special Library Pur.		191.78		140.03
Promotion of World Peace		480.00		480.00
	34,800.00	*10,272.67	34,800.00	6,545.99

RECEIPTS

	Budget Estimate US$	Rec'd.to June 30 US$
American Baptist F.M.S.	2,750.00	2,625.00
American Baptist Women	750.00	750.00
Church Miss.Soc.-General	500.00	500.00
" " " -Wom.College	125.00	117.18
Friends Service Council	1,250.00	1,187.65
Methodist Board	2,490.00	2,543.50
United Church of Canada	3,000.00	3,000.00
Methodist Women	700.00	700.00
United Church of Canada-Wom.	1,750.00	1,750.00
Spec.Gifts:Atherton Family	1,600.00	1,600.00
Other Special Gifts	*250.00	--
General Administration	1,000.00	1,000.00
Endowment Income	11,623.17	10,835.67
Coles Estate	1,700.00	1,700.00
Emergency Funds	6,373.83	6,373.83
	*35,862.00	34,682.85
Harvard-Yenching Inst.	*8,842.11)	
Fellowship-T.K.Cheng	*350.00)	5,543.42
Income-Maria S.Ackerman Fd.	400.00	375.00
Income on Scholarship Fund	8.78	7.54
" Kate Atherton Fund	191.78	178.04
" Hodgkin Mem'l.Fund	480.00	480.00
	*10,272.67	6,584.00

*These figures were estimates. Closings are based on actual local currency proceeds, and at 6 to 1 rate for LC$35,000.

ROC

CONSOLIDATED BALANCE SHEET

WEST CHINA UNION UNIVERSITY

JUNE 30, 1939

A S S E T S

Endowment			
Consolidated Investments		255,726.47	
Cash Awaiting Investment	2,358.46		
Savings Bank Accounts	17,248.60	19,607.06	275,333.53
Plant			
Completed Buildings		236,434.84	
Land		50,220.91	
Equipment		55,313.96	
Building Operations		62,681.41	
Cash	28,887.74		
Savings Bank Accounts	10,269.18	39,156.92	443,808.04
Current Operations			
Balances to 1939-40		1,703.81	
Accounts Receivable		270.00	
Equipment		71.58	
Special Cash	36,146.43		
Savings Bank Accounts	9,581.81		
	45,728.24		
Less Current General Overdraft	1,973.81	43,754.43	45,799.82
			764,941.39

ROC

L I A B I L I T I E S

Endowment			
Total Endowment Funds		272,763.61	
Profit Sale of Securities		2,569.92	275,333.53
Plant			
Funds for Completed Buildings		236,434.84	
Land Funds		49,634.20	
Special Funds		157,739.00	443,808.04
Current Operations			
Harvard-Yenching Restricted a/c		16,812.84	
Suspense		557.73	
Income advanced to 1939-40		956.50	
Restricted Income:			
J.A.Coles Estate	4,151.19		
K.M.Atherton Fund	659.47		
Hodgkin Mem'l.Fund	486.67	5,297.33	
Emergency Fund		11,792.65	
Permanent Reserve Fund		3,243.95	
Accounts Payable		7,138.82	45,799.82
			764,941.39

LIST OF SECURITIES
WEST CHINA UNION UNIVERSITY
JUNE 30, 1939

Amount		Cost Price	6/30/39 Market Price	Cost	6/30/39 Market Value	Nominal Income
	Mortgages - Real Estate					
10,000	119-127 Eastern Parkway, Bklyn. 4½/40	100	75	10,000.00	7,500.00	292.50
7,377.02	542 Parkside Ave.,Bklyn. 4¾/43	100	80	7,377.02	5,901.62	306.04
19,499.52	#200007-100 Lefferts Ave.,Bklyn. 5¼/40	100	85	19,499.52	16,574.59	952.24
2,000	Sarah Crennen, 49 DeWitt Pl,New Rochelle 6/41	100	100	2,000.00	2,000.00	120.00
5,000	I. Gallagher, 23 Lafayette st.,New Rochelle 6/41	100	100	5,000.00	5,000.00	300.00
3,000	G. & M. Metallo, 243 Sickles Ave.,New Rochelle 5½/39	100	100	3,000.00	3,000.00	165.00
4,000	G.S.Wilcox, 49 Clove Rd., New Rochelle 6/39	100	100	4,000.00	4,000.00	240.00
5,000	G.& V.B.Lambert, 39-6th St.,No.Pelham 6/39	100	100	5,000.00	5,000.00	300.00
55,876.54				55,876.54	48,976.21	2,675.78
	Railroad Bonds					
10,000	Baltimore & Ohio 4/48	92	52-1/2	9,201.67	5,250.00	400.00
10,000	Chesapeake & Ohio 3½/96	102-1/8	98-7/8	10,098.75	9,887.50	350.00
8,000	Columbus & Hocking Valley 4/48	Gift	113	8,000.00	9,040.00	320.00
10,000	Missouri Pacific R.R. 5/78	99-1/4	14	9,925.00	1,400.00	--
1,000	Pacific R.R. of Missouri 4/38	Gift	75	1,000.00	750.00	40.00
9,000	Pennsylvania R.R. 3¾/70	99	87-1/4	8,388.75	7,852.50	337.50
10,000	Texas & Pacific R.R. 5/79	100-1/2	83-1/2	10,050.00	8,350.00	500.00
58,000				56,664.17	42,530.00	1,947.50
	Public Utility Bonds					
15,000	Bell Telephone of Canada 5/57	102.7	125	15,405.00	18,750.00	750.00
1,000	Brooklyn Union Gas 5/57	106-1/4	103-1/2	1,062.50	1,035.00	50.00
10,000	International Tel. & Tel. 5/55	96-1/2	60-3/4	9,650.00	6,075.00	500.00
10,000	Utah Power & Light 5/44	98-1/4	100-1/2	9,825.00	10,050.00	500.00
36,000				35,942.50	35,910.00	1,800.00

List of Securities - West China Union University

Amount		Unit Cost	6/30/39 Market Price	Cost	6/30/39 Market Value	Nominal Income
	Industrial Bonds					
10,000	Bethlehem Steel 3¾/66	99-1/8	103-1/2	10,106.25	10,350.00	375.00
400	Colorado Fuel & Iron 5/70	100	45	400.00	180.00	20.00
5,000	Firestone Tire & Rubber 3½/48	103-1/2	104-7/8	5,187.50	5,243.75	175.00
15,400				15,693.75	15,773.75	570.00
	Government Bonds					
10,000	U.S. Treasury Bonds 3%, 1951-5	100.13	111.1	10,050.63	11,103.13	300.00
	Preferred Stocks					
800 sh.	Aluminum Company of America 6%	100	113-1/2	80,000.00	90,800.00	4,800.00
9	Cities Service Co. 6%	99-7/8	65	898.88	585.00	--
				80,898.88	91,385.00	4,800.00
	Common Stock					
20 sh	Colorado Fuel & Iron	30	14	600.00	280.00	--
				255,726.47	245,958.09	12,093.28
	Purchased by Finance Committee			130,021.95		
ROC	Received as gifts			125,704.52		
				255,726.47	245,958.09	12,093.28.
	Cash Awaiting Investment			2,358.46	2,358.46	--
	Savings Bank Accounts			17,248.60	17,248.60	367.91
				275,333.53	265,565.15	12,461.19

THE WEST CHINA UNION THEOLOGICAL COLLEGE.

The West China Union Theological College was established in 1936 and admitted its first class in the autumn of 1937. Its first class consisted of four students and its present enrolment is 43. In the present student body there are representatives from ten provinces. It is the only institution of College grade training men and women for church work in West China. It serves a constituency of one hundred million people from an area which is one third of China. This is in harmony with the recommendation of the Committee on Theological Education in China led by Dean Weigle who stated that there should be one Theological College in West China. At the present time there are many Middle Schools in West China from which students may come to our college.

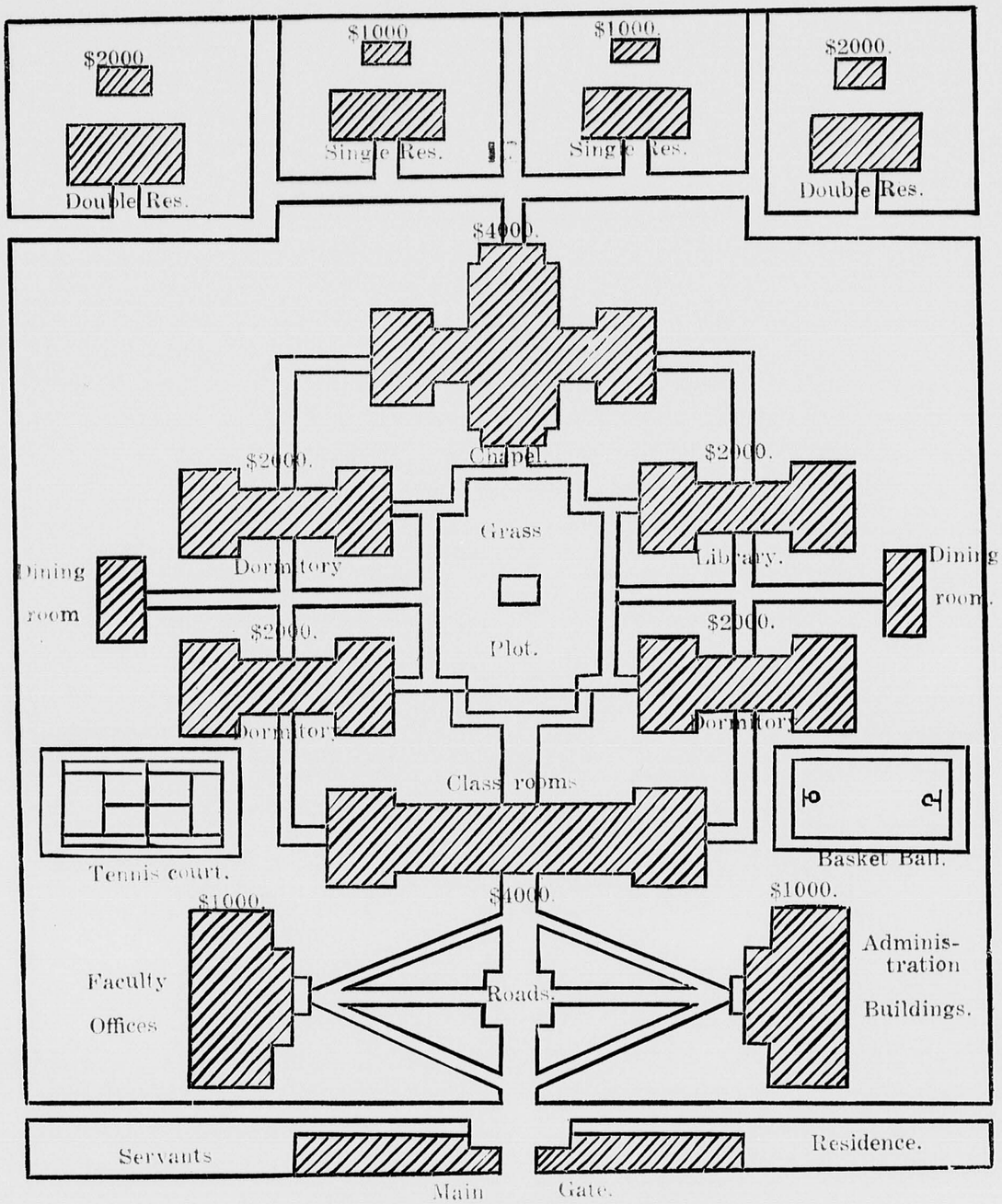
Five Missions and Churches are associated in the College. Two of the Missions are from England, two from the United States and one from Canada. It is associated with the West China Union University and its students are admitted to classes in the university when desired. It has its own Board of Management on the field but the University Board of Governors is also the Board of Governors of the College. The entrance requirement for the regular class is graduation from a Senior Middle School while a special class is admitted of those who have only graduation from a Junior Middle School. The College is building up a good staff and at present it is assisted by the Rural Church Department of the Nanking Theological Seminary.

The College needs new buildings. The work is being carried on in old buildings which are no longer sufficient or suitable. Land has been donated by one of the Missions and a layout of buildings has been drawn by a competent architect and accepted by the Board of Management. The buildings will be simple, of one storey, of brick construction and are laid out in an attractive style. It is estimated that gold $25,000 would erect the plant. The buildings will be erected as funds are available. Exchange from gold to Chinese currency is now very favorable and this accounts for the low estimate of building costs in gold currency.

The first building required is a dormitory which should be built before the next college year. Residences for our Chinese staff are now urgently needed. Great care will be taken in the erection of the chapel so that a beautiful and worshipful building may be built. The library building and the dormitories are of uniform style. It is hoped that this plant may be completed within the next few years.

Layout of the proposed buildings of

THE WEST CHINA UNION THEOLOGICAL COLLEGE



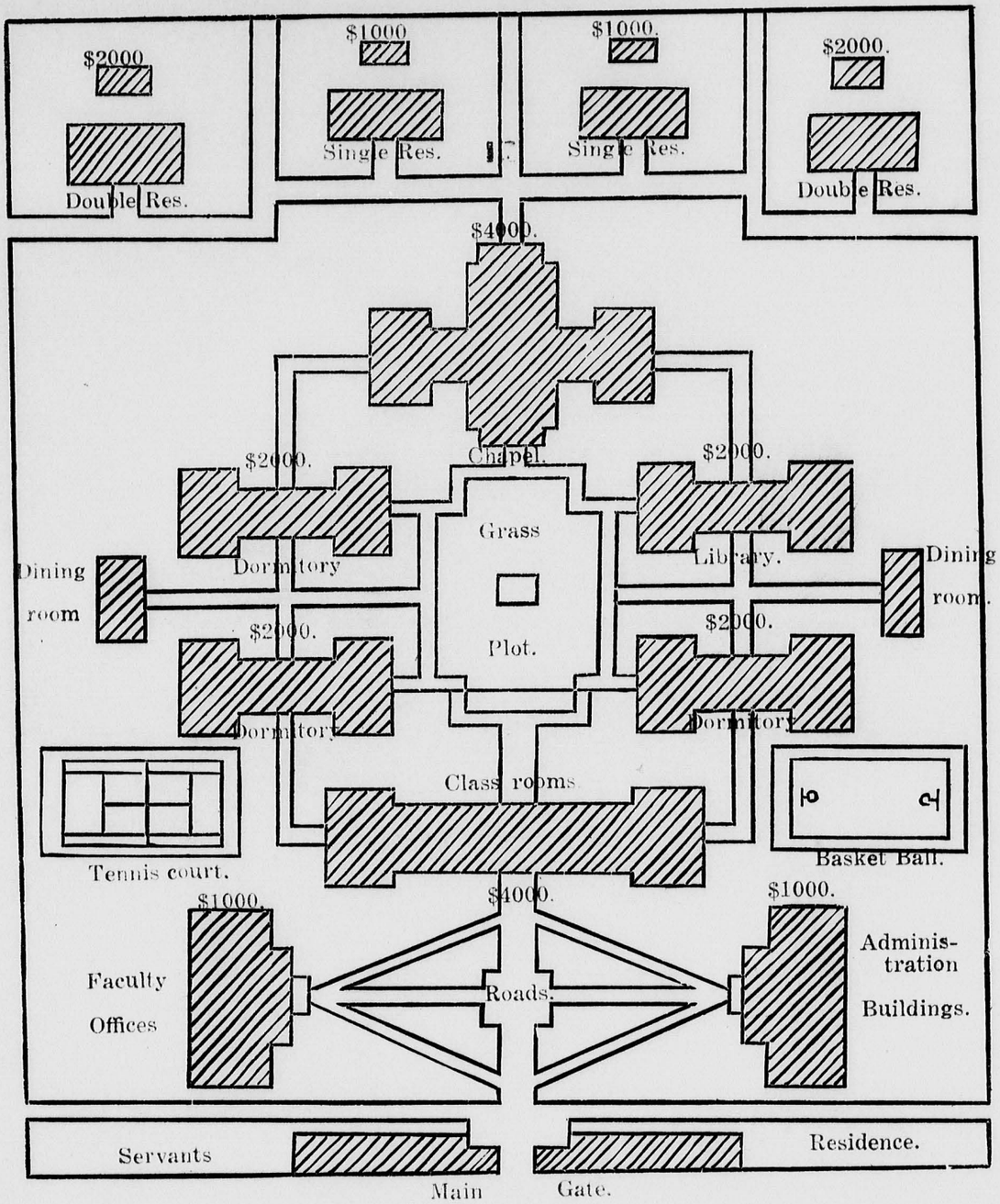
The above layout of buildings was drawn by Mr. Canning Young, architect of the West China Union University, and has been accepted by the College Board of Management.

The property contains about four English acres or 25 Chinese acres. The estimated cost of the buildings is as follows and prices are given in gold currency. Chapel $4000, 3 dormitories each $2000, Library $2000, Class rooms $4000, 2 single residences $1000 each, 2 double residence $2000 each, Faculty Office $1000, Administration building $1000. Preparing roads and grounds $1000. Total $25,000 Gold currency.

Buildings will be erected as funds are available.

Layout of the proposed buildings of

THE WEST CHINA UNION THEOLOGICAL COLLEGE



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Buildings will be erected as funds are available.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
BOARD OF GOVERNORS, WEST CHINA UNION UNIVERSITY

299 Queen Street West, Toronto, Canada
9:30 A.M. Wednesday, October 16, 1940

List of Members:

*Dr. Frank Anderson
*Dr. J. H. Arnup
Mrs. Frank E. Baker
*Dr. Frank T. Cartwright
*Dr. J. W. Decker
*Dr. James Endicott
Dr. G. B. Huntington
Mr. H. T. Silcock
*Chancellor Joseph Beech, ex officio

The members of the Committee whose names are starred above were present, as was the Assistant Secretary.

The following were also present, and upon vote were made corresponding members: Dr. and Mrs. R. G. Agnew, Dr. and Mrs. Robert E. Brown, Mrs. C. R. Carscallen, and Dr. H. J. Mullett.

Dr. Endicott presided.

The meeting was opened with prayer led by Dr. Cartwright.

ADJUSTMENT IN DUTIES OF SECRETARY

Dr. Anderson stated that because of medical advice and the heavy duties he is carrying in connection with his teaching work he must regretfully present his resignation as Secretary of the Board of Governors and of the Executive Committee. The Committee agreed that under the circumstances steps must be taken to relieve Dr. Anderson of his active secretarial duties, but all united in expressing the desire that the Committee and the Board of Governors continue to have the benefit of Dr. Anderson's wisdom and experience as Secretary. After discussion it was

E-1484 VOTED that the Executive Committee request Dr. Anderson to continue as Secretary but ask Dr. Garside as Assistant Secretary to perform for the present the active secretarial duties of the Executive Committee and of the Board.

BUSINESS ARISING FROM ANNUAL MEETING

The Committee then took up the following items arising from the minutes of the annual meeting of the Board of Governors, held May 15, 1940:

(a) Titles of University Property. (G-1457)

Upon invitation Mr. A. T. Whitehead, Barrister-at-Law and Secretary to the Legal Committee of the United Church of Canada, met with the Committee during the discussion of this topic. Attention was called to the

"Memorandum regarding the Titles of the University Property" prepared by Dr. Anderson under date of September 12, 1940, copies of which had already been distributed to all members of the Committee and a copy of which is attached to the official copy of these minutes.

It was pointed out that the United Church of Canada holds title to all of the property of West China Union University acquired before 1931, and that it also holds title in trust for certain property of the Women's College acquired by the Board of Foreign Missions of the Methodist Episcopal Church. Dr. Beech stated he thought that the title to certain small pieces of property acquired in recent years may be somewhat vague.

Mr. Whitehead gave as his opinion that the United Church of Canada does not have the power to act as a trustee. He suggested as an alternative that a statement be formulated for acceptance by each of the Mission Boards concerned, setting forth the rights of each of these Boards, and appointing the United Church of Canada as their agent in holding title to the property. After discussion it was:

E-1485 VOTED that the Executive Committee record the opinions expressed by Mr. A. T. Whitehead with reference to the titles of West China Union University property; that it express its judgment that at present it is not desirable to effect any change in these titles except in the recognition of the United Church of Canada as an agent rather than as a trustee; and that it request Mr. Whitehead, in consultation as he may desire with officers of the United Church of Canada and others, to prepare a proposal as to steps that may be taken to safeguard the rights of the original owners of the University property.

(b) Date and Place of Next Meetings. (G-1471)

After discussion of various possibilities, it was

E-1486 VOTED that, unless some emergency situation demands earlier meetings, the Executive Committee meet in New York in the spring of 1941 (probably in connection with the Annual Meeting of the Associated Boards), and that the next Annual Meeting of the Board of Governors be held in Toronto in the autumn of 1941.

(c) Building Policy. (G-1466)

The Committee discussed in some detail information received since the Annual Meeting with reference to the plans, construction, and financing of the new Clinical Hospital. Chancellor Beech, Dr. Brown, and other staff members from the University presented various aspects of the construction program. The Committee discussed also general building policies for the University, applicable to future building operations as well as to the new Clinical Hospital. After general discussion it was

i. General Policy

E-1487 VOTED that, recognizing the values which have been conserved by the process heretofore followed in the construction of West China

Union University buildings, and feeling that new conditions in Chengtu call for a new process, this Executive Committee approve the following procedure:

(1) In the case of the erection of new buildings for the Board of Governors, as in the past, the Board of Governors reserves to itself the final decision in the adoption of plans and the authorization of construction. No financial obligation shall be incurred beyond the total authorized by the Board of Governors.

(2) Where plans have been approved by the Board of Governors, minor changes in such plans may be made by the Building Committee on the field; but major changes, especially those involving structural stability and general appearance, shall be referred to the Board of Governors for consideration in consultation with the original architects. Final definition of what constitute major and what minor changes shall be reserved to the Board of Governors.

(3) The letting of contracts, the supervision of construction, including decisions on minor changes in plans, shall be placed in the hands of a Building Committee, to be appointed by the administration on the field and to include elected representatives of the faculty concerned. Any Superintendent of Construction or builder assigned to the University shall be ex officio a member of all such Building Committees and advisor thereto.

ii. Clinical Hospital

E-1488 VOTED (1) That construction necessary to bring to completion all buildings of the New Clinical Hospital on which construction has already been carried above the foundations and for which funds are available be continued.

(2) That no further construction be undertaken until the Hospital Director has returned to China and has had opportunity to consult the Building Committee (See Action E-1487 (3) above) and the Administration of the University has made its resulting recommendations to the Board of Governors. The information submitted by the Administration should include plans for properly equipping the buildings for use, as well as clear estimates of funds available, their designations, and obligations already incurred.

(3) The above shall not be construed to prevent the purchase of equipment already authorized for buildings completed or to be completed (as in (1) above) and for which funds and transportation are available.

iii. Hospital Lobby

The question of the Hospital lobby was considered, but, in the absence of a report from the architects, the following action was taken:

E-1489 VOTED (1) That the Executive Committee accept the judgment of the architect, when it has been received, as determinative of this proposal.

(2) That if the architect's report is not determinative, the matter be referred with power to a committee consisting of Dr. Endicott, Dr. Decker, Dr. Beech, and Dr. Garside.

(d) Appointment of Bursar (G-1470)

Reports were made of a number of suggestions as to possible candidates for the bursarship of West China Union University. In no case had the investigators gone far enough to give much hope of an early decision. It was

E-1490 VOTED (1) To ask the following to serve as a special committee to seek for a suitable nominee to the bursarship: Dr. Cartwright, Dr. Decker, Dr. Arnup.

(2) That while search is being made for a permanent bursar, the field be authorized to draw up to NC$250 per month to give temporary assistance for the work of the bursar's office, such drafts to be charged against the Governors' Field Budget. (Account 31.2).

POSSIBLE VISIT OF CHINESE SINGERS

Dr. Agnew discussed in a preliminary way the possibility that plans might be made to bring to America a group of Chinese singers from West China and possibly some of the associated universities, to give a series of American musical programs. Such an undertaking should help to acquaint American friends with the type of men and women being trained by the Christian Colleges of China, and at the same time would be a valuable experience for the singers themselves. The matter was discussed from the standpoint both of finances and of possible relationship to the united promotional activities on behalf of all the China Colleges. It was

E-1491 VOTED to refer the suggestion with reference to the group of Chinese singers to the officers of the Board for consideration in connection with the work of other College groups.

USE OF INCOME AND SURPLUS, J. A. COLES FUND

Dr. Beech presented a request from the field with reference to increased appropriations for the general upkeep and maintenance of the buildings of the University from the income and surplus of the J. A. Coles Estate Fund. After discussion, it was:

E-1492 VOTED (1) That the Treasurer of the Board of Governors be authorized to transmit to the University the sum of NC$2,345.32 as requested by the field, charging the cost of this remittance against the surplus in the J. A. Coles Estate Account.

(2) That the field be invited to submit for further appropriation by the Board of Governors a list of any other needs now existing, or likely to arise in the near future, in connection with the insurance, repairs, improvements, and up-keep of the buildings of West China Union University; and that the Executive Committee refer to the Finance Committee of the Board of Governors, with power, the meeting of such needs from the surplus in the Coles Estate account.

(3) That, beginning with the fiscal year 1941-42, the Board of Governors place within its budget from year to year an appropriation of the entire amount of anticipated income from the Coles Estate, as nearly as it is possible to estimate that amount in advance, for the insurance, repair, improvement, and up-keep of the buildings of West China Union University; placing this budget item under Section B, "Special Funds."

E-1493 VOTED to instruct the field authorities of the University to take any necessary steps to provide for adequate insurance, in U. S. currency, of the buildings of the University, and to inform the Board of Governors of what is done in this matter.

E-1494 VOTED to request the officers of the Board to study the possibilities of some form of self-insurance, either for West China alone or in cooperation with the other China Colleges.

REPORT OF FINANCE COMMITTEE

In the absence of the Committee's Chairman, Dr. Cartwright presented a report of the Finance Committee, giving both certain general information and also specific recommendations.

(a) Investment of Funds.

i. Reserve Fund, $4,216.82. The following report was noted for information:

"As approved by the Finance Committee, three banks have been selected for the deposit of these funds. They are as follows:

Bank for Savings, New York	(now paying 2% interest)
Somerville Savings Bank	(now paying 2¼% ")
Woburn Five Cent Savings Bank	(now paying 2¼% ")

ii. Harvard-Yenching Institute Funds. The following report was presented:

"At the meeting of the Finance Committee, authorization was given to purchase 15M Chicago Union Station 3 1/8's, 1963, at 101 7/8. This reduces the balance of this fund to $11,495.43. The Finance Committee suggested that further recommendations for the use of this fund be made by the Assistant Treasurer in consultation with Mr. Judd.

"It is proposed that this fund be deposited in the following banks, each of which will accept $1,000 deposit, with $500.00 during the succeeding quarter:

Central Savings Bank	2% interest
Dry Dock Savings Bank	" "
Empire City Savings Bank	" "
New York Savings Bank	" "
Union Dime Savings Bank	" "
Union Square Savings Bank	" "

It was

E-1495 VOTED that the Executive Committee approve the deposit of Harvard-Yenching Institute funds in any or all of the following savings banks: - Central Savings Bank, Dry Dock Savings Bank, Empire City Savings Bank, New York Savings Bank, Union Dime Savings Bank, Union Square Savings Bank.

(b) Proposal from the Keen Estate.

The Committee was reminded that Mr. James Keen in his will authorized $4,000 to be paid to West China Union University from his estate. At no time has there been sufficient cash available to do this. At one time it was proposed to settle for $2,000, but even that amount could not be secured. Of late years the real estate involved has steadily decreased in value and for a number of years sufficient income has not been received to pay the taxes. However, the Executors are offering to settle for $300. It was

E-1496 VOTED that the Treasurer's office be authorized to settle on the estate of Mr. James Keen on the basis of $300.

(c) Special Salary Appropriation.

In response to a recommendation coming from the Chancellor's office it was

E-1497 VOTED that the Executive Committee authorize an appropriation of US$20 per month to supplement the salary of Miss Marjorie Robertson, this to be charged to the Governors' Field Budget (Account 31.2).

(d) J.W.L. Forster Bequest (G-1458)

Dr. Cartwright reported that the Finance Committee had been in consultation with the United Church of Canada as to a suitable investment of the $5,000 bequest of J.W.L.Forster. Mr. H. L. Arnup, the Associate Treasurer of the United Church of Canada, made a report and recommendations. It was

E-1498 VOTED that this Executive Committee request the United Church of Canada to invest the $5,000 bequest from J. W. Forster in 5M 5 year 3½% Guaranteed Trust Debentures issued by the Canada Permanent Trust Company, to be purchased in the name of the Board of Governors of West China Union University; that if it is now found inadvisable to transfer these securities to the United States the United Church of Canada be asked to act as the agent of the Board in holding these securities; and that the income be paid to the

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United Church of Canada to be held in trust for disbursement at instructions of the Board of Governors.

(e) Treasurer's Report.

Dr. Cartwright presented the report of the Treasurer for the year ended June 30, 1940. After discussion, it was

E-1499 VOTED (1) To receive and place on record the Report of the Treasurer of the Board of Governors for the fiscal year ended June 30, 1940.

(2) To approve the following recommendations:

(a) "Since 1928 the West China Governors have carried on their accounts an item of $71.58 for 'Equipment - Campaign Office'. This item represented originally the share which the West China campaign office had in office facilities and equipment then used jointly by several of the colleges engaged in promotional work. The account has long been obsolete and meaningless, and should have been closed out before this. It is recommended that $71.58 of the 1939-40 surplus be applied to the closing out of this account.

(b) "It is recommended that the remaining surplus of $1,550.31 be added to the Permanent Reserve Fund, thereby increasing that fund to $5,767.13."

(f) Auditors' Report.

The statement of Chambellan, Berger, and Welti, C. P. A., covering their audit of the accounts of the Board of Governors for the fiscal year ended June 30, 1940, was presented. It was

E-1500 VOTED to receive and place on file the auditors' report for 1939-40.

E-1501 VOTED that the Executive Committee record its gratification at the excellent state of the Board of Governors' accounts as revealed by the reports of the Treasurer and the Auditors, and that it express its appreciation to the Treasurers of the Board for their efficient services.

APPOINTMENT OF LIBRARIAN

Chancellor Beech reported on the progress made in his efforts to secure a librarian for the University. No special action was called for at this time.

MEMORANDUM FROM HARVARD-YENCHING INSTITUTE

The Committee reviewed with interest the "Memorandum on the Policy and Procedure of the Harvard-Yenching Institute concerning Educational Activities in China." It was

E-1502 VOTED (1) That the Executive Committee receive and place on record the Memorandum on the Policy and Procedure of the Harvard-Yenching Institute.

(2) That it record its sincere appreciation for this clear statement as to the Institute's wise and constructive policy and procedure in connection with educational activities in China.

(3) That it recommend that the Board of Governors give full and unhurried consideration to this memorandum at its next meeting.

REPORT OF UNION THEOLOGICAL COLLEGE

Dr. Anderson presented a brief report of the activities of the Union Theological College, and of the progress made toward securing a more adequate physical plant for the College. It was

E-1503 VOTED (1) That the Executive Committee receive and place on file the report of the Union Theological College.

(2) That the Committee express its gratitude to the Methodist Episcopal Board and the United Church of Canada for their generous support of the Union Theological College's plans for buildings.

REPORT OF COLLEGE OF MEDICINE

The report of the College of Medicine and Dentistry for 1937-39 arrived just after the annual meeting of the Board, and could therefore not be considered at that time. Copies had been sent to all members of the Board of Governors. It was

E-1504 VOTED That the Executive Committee record, with appreciation, the receipt of the report of the College of Medicine and Dentistry for 1937-39.

REMARKS BY MR. LI MIN-LIANG

Mr. Li Min-liang, a graduate of the University now studying in Toronto, was introduced by Dr. Arnup. Upon invitation of the Chairman he addressed the group briefly, and then remained as a guest of the Committee throughout the remainder of the meeting.

ACTIONS REFERRED BY ASSOCIATED BOARDS

Two actions adopted by the Executive Committee of the Associated Boards on October 4, 1940, coming from the Report of the Committee on Christian Character, Staff, and Curriculum were presented.

(a) Strengthening Departments of Religion, Selection of Staff Members with Vigorous Christian Purpose, Admission of Christian Students.

"To refer to the authorities on the field, through their Boards of Trustees or Founders in America

a. The recommendations on Page 4 of the report, Section VII, Paragraphs 1 and 2, as follows: -

'1. The individual colleges and universities are asked to make a study of their budgets, taking into account the original Christian purpose of the founders of these colleges, with a view to determining what portion of the funds which are provided by the founders directly or indirectly, and also what funds which they themselves secure, should be used for the maintenance of the curriculum departments of religion.

'2. It is the conviction of this sub-committee that each college and university should take the primary responsibility for the maintenance of its department of religion and should devote a proper portion of its income to this purpose. Nothing in these proposals should be interpreted as lessening that responsibility.'

b. The recommendations on Page 5, Section I, Paragraphs 1, 2, and 3, as follows:

'1. That our primary responsibility here in America is to cooperate in securing missionary faculty appointees from this country, for every department, who have the idea very definitely in mind that these colleges be made 'more efficient, more Chinese, and particularly more Christian'; and are the kind of people who will accomplish this end.

'2. That the college boards in China exercise great care in selecting Chinese faculty members with these same objectives in view.

'3. That we endeavor to bring outstanding leaders of the China colleges to visit America.'

c. The recommendation on Page 5, Section II, Paragraph 1, as follows:

'1. That we would emphasize the necessity of having in the entering classes each year a large proportion of students who are

Christians or graduates of Christian middle schools. We note with approval the emergency assistance which the Associated Boards is giving to Christian middle schools through the China Christian Educational Association, and believe that the colleges must take an increased responsibility for the welfare of the Christian middle schools in order to safeguard their own Christian character.'

In connection with the reference of these items to the field, the officers of the Associated Boards are instructed to send as strong letters as possible to the individual Boards, and to the authorities on the field, asking for careful and thorough consideration and action."

After discussion of the above action, it was

E-1505 VOTED That the Executive Committee warmly welcome these suggestions from the Associated Boards, and transmit them to the field authorities of the University and to the cooperating Mission Boards for their consideration and action.

(b) Scholarships.

"To refer to the Council of Higher Education, and to the authorities of the individual Colleges, the request on Page 6 of the report, Section II, Paragraph 2, as follows:

'2. That we request the colleges in cooperation with the Council of Higher Education to make a study of scholarships available for students in the Christian colleges and trends over a ten or fifteen year period, especially with reference to their effect in relating the colleges to the church, and bringing in students from Christian homes.'"

After discussion, it was

E-1506 VOTED That the Executive Committee likewise transmit this inquiry to the field authorities with the request that they supply the Board of Governors and the Associated Boards with the information indicated.

STATEMENT ON HOSPITAL BOARD

Dr. Anderson presented a statement from Bishop Ralph Ward, in accordance with the request in Action G-1421, with regard to the United Hospital Board. With this was transmitted a copy of the contract agreed upon by the three medical colleges working on the West China campus and the Chengtu Hospitals Board.

E-1507 VOTED to receive and place on record the information supplied by Bishop Ward with regard to the United Hospital Board and to express to Bishop Ward the Committee's gratitude for his services in this matter.

VOTES OF THANKS

It was

E-1508 VOTED That this Executive Committee extend to Dr. Arnup and to the United Church of Canada its sincere thanks for the hospitality extended to it during this meeting.

E-1509 VOTED That the Committee also thank Dr. J. W. Decker and Dr. Robert E. Brown for the informative and inspiring talks they gave to this Committee and to other guests from the United Church of Canada during luncheon.

The meeting adjourned with prayer at 5:40 P. M.

B. A. GARSIDE
Assistant Secretary

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