WCUU
Administrative
Board of Governors
Executive Committee - Minutes
1934 - 1937

MINUTES OF MEETING
EXECUTIVE COMMITTEE
BOARD OF GOVERNORS, WEST CHINA UNION UNIVERSITY

10:00 a.m. Wednesday, January 24, 1934
Room 606, 150 Fifth Avenue, New York City

List of Members

* James Endicott		Mrs. James Hales
* John R. Edwards		Alton L. Miller
* J. H. Franklin	Frank Anderson	H. T. Silcock

Those whose names are starred above were present, as was the Assistant Secretary.

The Meeting was opened with prayer lead by Dr. Edwards.

RATIFICATION OF CIRCULATION VOTE
CONCERNING ADDITIONAL APPROPRIATION

The Assistant Secretary reported that the following action was circulated to members of the Executive Committee in August 1933, and was unanimously approved. It was

E-1084 VOTED to approve the following action adopted by circulation vote of the members of the Executive Committee in August 1933, "That the West China Board of Governors supplement their contribution toward the 1933-34 budget of the University as defined in action G-1074 (a), adopted April 20, 1933, by the addition of L.C.$4,000."

REVIEW OF RECENT MINUTES FROM THE FIELD

The Committee reviewed all the minutes received from the field since the last meeting, covering a large number of meetings of the Board of Directors, the Executive Committee of the Board of Directors, the Senate, and the General Faculty. Only a few of the matters dealt with in these minutes called for any action by the Governors.

It was noted that in several instances the General Faculty had made requests and recommendations to the Board of Governors, and that apparently these requests and recommendations have not been endorsed or otherwise dealt with by the Board of Directors. It was

E-1085 VOTED that it is the understanding of the Executive Committee that under the organization now in operation on the field, all matters to be brought formally to the Board of Governors should come from or through the Board of Directors.

Reviewing these minutes from the field, the following actions were taken:-

Minute #150 General Faculty. Land for Leper Hospital. It was

-1086 VOTED to refer to the Board of Directors, for information and recommendation, the action of the General Faculty requesting the Board of Governors to allocate land for a leper hospital.

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Minute #14 Board of Directors. Election of President. It was

E-1087 VOTED that the Executive Committee, on behalf of the Board of Governors, record its gratification at the election of Dr. Dsang Lin Gao as President of West China Union University, and extend to President Dsang its good wishes and assurances of its support.

Minute #182 General Faculty. Application for Charter. This action requesting that application be made to the State of New York for an absolute Charter to replace the provisional charter now held by West China Union University, was discussed at some length. Since, however, no action on this important matter had as yet been taken by the Board of Directors, the Committee found itself without authority to go forward in the matter. It was

E-1088 VOTED to refer to the Board of Directors, for its recommendation, the proposed application to the University of the State of New York for an absolute charter, with the understanding that the proposal will then be brought before the Annual Meeting of the Board of Governors.

Minute #35 Executive Committee Board of Directors. Registration of University. The Committee noted with profound satisfaction that the registration of the University has now been completed. A wish was expressed, however, for further information as to what further steps would be necessary to carry out the recommendations of the Ministry of Education for certain modifications for work in the University. It was

E-1089 VOTED that the Executive Committee, on behalf of the Board of Governors, record its gratification at the registration of West China Union University with the Chinese Ministry of Education in Nanking, and that it extend its congratulations to the administrators and members of the administrative boards on the field who have worked so long and so patiently to accomplish this end. The Committee will await with interest further word from the Directors as to the actions which may be taken by the field, in line with minute #36, to put these recommendations into effect.

MEMORIAL TO DR. HENRY T. HODGKIN

The Committee noted with sympathetic interest the movement initiated by a group of friends in Great Britain and America to raise five thousand pounds sterling as an endowment fund for West China Union University in memory of Dr. Henry T. Hodgkin. The Executive Committee in charge of the raising of this fund has asked the New York office of the University to assist with the distribution of copies of a notice to North American friends of Dr. Hodgkin. It was

E-1090 VOTED that the Executive Committee join with the many friends of Dr. Henry T. Hodgkin in the sincere desire to perpetuate the memory of the distinguished service he has rendered to China, and particularly the service he rendered to West China Union University.

COOPERATION WITH ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA FOR PROMOTIONAL WORK

The Committee gave careful consideration to the following action adopted by the Executive Committee of the Associated Boards for Christian Colleges in China on November 15th, 1933.

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"ABEC-186 VOTED that the Executive Committee approve the following recommendations of the Committee on Promotion; and instruct the Secretary to transmit these recommendations immediately to the cooperating Boards:-

1. That each of the separate Boards included in the Associated Boards be requested to inform the Committee as promptly as possible concerning their plans to promote interest in or to solicit funds for their institutions in China, stating specifically their financial objectives, with the understanding that these plans and objectives are in accord with the modified Correlated Program as approved by the Associated Boards. And further

2. That each Board be asked whether it will join in a united promotional forward movement, pooling its interests and efforts with all the other associated Boards with the understanding that the united movement will be not for a few months only but for a continuing plan."

After discussion, it was

E-1091 VOTED that, whereas the Board of Governors has already agreed on numerous occasions, more specifically by actions G-891, G-1043, G-1079 to cooperate with the other Boards participating in the Associated Boards in both its administrative and its promotional activities, and

Whereas the field authorities of the University have already prepared, and the China Council of Higher Education has approved, a statement of the financial needs of the University in order to permit it to carry on the work assigned to it within the Correlated Program, and

Whereas we are informed that a number of the other Boards participating in the Associated Boards have already given a favorable response to the inquiries made under action ABEC-186,

Therefore, be it resolved that the Executive Committee adopt the following action, subject to ratification by the Board of Governors:-

1. To instruct the Secretary to inform the Associated Boards of the present promotional plans and activities of the Board of Governors of West China Union University, and to submit the following financial objectives as representing the amounts required to permit the University to go forward with the work it is asked to undertake within the Correlated Program:-

a. Immediate Current Needs. 1934-5-6

	Amount Required to June 30:-		
	1934	1935	1936
To balance current budget	US$ 5,000	10,000	10,000

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b. Capital Requirements to be met during the next five years
(Based on estimates in 1930 Correlated Program.)

(1) Needs for Increased Income, expressed as Endowment.

General Operation, also Colleges of Arts and Science	500,000	
College of Medicine	1,000,000	
College of Dentistry	80,000	
College of Theology	40,000	
Library Operation and Maintenance	70,000	
Scholarships, Student Services	60,000	
Extension	30,000	$1,780,000

(2) Buildings, Land, Equipment

Land Improvements	15,000	
Class Rooms	48,000	
Hospital	150,000	
Scientific Equipment	75,000	
Laboratory	40,000	
Gymnasium	25,000	
Dormitories, Men's	25,000	
Dormitories, Women's	35,000	
Residences	61,000	
Power and Light Plant	33,000	
Miscellaneous Equipment	8,000	$ 515,000

2. to inform the Associated Boards for Christian Colleges China that the Board of Governors of West China Union University will cordially "join in a united promotional forward movement, pooling its interests and efforts with all the other associated Boards, with the understanding that the united movement will not be for a few mounths only, but for a continuing plan."

FINANCIAL MATTERS

Report of Treasurer. The Committee reviewed the report of the Treasurer of the Board of Governors for the fiscal year ending June 30, 1933. It was

E-1092 VOTED to receive and place on record the report of the Treasurer for the fiscal year ending June 30, 1933.

Audit. The Assistant Secretary stated that Chambellan, Berger, and Welti have audited the accounts of the Treasurer for the fiscal year ending June 30, 1933, and their statement has been transmitted to the Committee on Audit, but that Committee's report is not yet ready. The matter was therefore deferred until the next meeting.

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Charge of Travel Item. It was

E-1093 VOTED to approve the charging of account 36.3, Board of Governors Expense, with the sum of $70.65 covering the cost of a journey made by Dr. Beech from Dixon to New York and return in August 1933.

Investment of funds held in China. The Assistant Secretary presented the following letter from Mr. W. A. Main of the Associated Mission Treasurers, Shanghai, under date of December 18th, 1933, dealing with the investment of the funds belonging to the Board of Governors held in Shanghai in local currency:-

"Dear Mr. Garside:

Let me acknowledge receipt of your letter of November 20th.

We have received in interest from the Board of Governors Fixed Deposits the following amounts:

Hongkong & Shanghai Bank	$1235.43 - 2½%	on $49,417.25
Raven Trust Co.	2306.67 - 7%	on 32,100.00

We have renewed both of these deposits for one year, The Raven Trust Co. deposit at same rate, but the H. & S. Bank deposit at 2%. There are several good reliable companies here that are paying six and seven percent interest. Personally I feel it is a great loss to deposit money with the H. & S. Bank at 2%, but without instructions from you I could only redeposit at the same place. The two Companies with which I am making most of the deposits that I handle, are the Underwriters Savings Bank and the Realty Investment Co. Both of these I consider very safe.

If anytime in the future you should wish to make any change in these deposits, please write a letter to the Company from which you may wish to withdraw the money or any part of it, sending same to me, then with this authorization it can be handled.

Exchange is now about 2.95.

Very sincerely yours,

W.A.Main

After a general discussion of policy with reference to the investment of these funds it was

E-1094 VOTED to refer to the Annual Meeting of the Board of Governors the questions raised by Mr. W. A. Main's letter of December 18, 1933, and to request the Assistant Secretary to make further inquiries meantime as to possible alternative forms of investment for the funds of the Board of Governors now held in Shanghai.

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FUTURE MEETINGS

Meeting in connection with Annual Meeting of Associated Boards. It was

E-1095 VOTED that the next meeting of the Executive Committee be held in connection with the Annual Meeting of the Associated Boards on April 23rd and 24th, and that if possible the Committee meet on the afternoon of April 24th at 2:00 p.m.

Annual Meeting of Governors. The Committee discussed in a preliminary way the representatives from North America who would be present at the Annual Meeting of the Board of Governors in Oxford on June 25tha and 26th. The hope was expressed that at least one representative each from the Baptist, Methodist, and Canadian Boards would be in attendance. It was also

E-1096 VOTED that the Executive Committee record its judgment that Mr. Garside should attend the Annual Meeting of the West China Board of Governors a suitable pro-rata share of the expenses of his journey being borne by the West China Governors.

The meeting adjourned with prayer led by Dr. Franklin.

B. A. Garside

Assistant Secretary

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March 15/34

WEST CHINA

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

12:45 PM, Thursday, March 15, 1934
Consumers Cooperative Cafeteria, 40 East 35th St., New York

Members of the Executive Committee

INDEXED

James Endicott
Frank Anderson
H. T. Silcock
*J. R. Edwards
*J. H. Franklin
Mrs. James Hales
Alton L. Miller

Those whose names are starred were present, also C. A. Evans.

It was noted that a legal quorum was not in attendance and that, therefore, any actions taken would have to be submitted to absent members of the Executive Committee, and be approved by them, before becoming valid.

AMENDMENT TO ARTICLE IV OF THE CONSTITUTION OF THE BOARD OF DIRECTORS

The Committee gave consideration to a letter from Dr. Joseph Beech under date of February 6, 1934, dealing with the proposed amendment to the Constitution of the Board of Directors. This change is required because of the recent ruling of the Central China Government Bureau of Education, stating that the number of Directors shall not exceed fifteen voting members; that at least three members shall be well-known educationalists; that one to three must be representatives of the Board of Founders (Governors); and that not more than one-third of the fifteen voting members may be foreigners.

It was noted that the Board of Directors had approved this resolution, and that according to the By-laws, the concurrence of the Board of Governors is required in passing an amendment to Article IV. It was

E-1087 VOTED that the Executive Committee recommend that the Board of Governors concur in the following amendment to the Constitution of the Board of Directors:

"Amend, Article IV, "Composition of the Board of Directors" by striking out all of the sections following the title, and substituting the following:

The Board of Directors shall be composed of not more than fifteen voting members, elected or chosen for periods of from one to three years, as follows:

(a) Two members, when available, designated by or representatives of the Board of Founders (Governors)
(b) Six members appointed or designated by the "participating organizations maintaining Mission Colleges, as follows:

American Baptist Foreign Mission Society ---------- One Member
Church Missionary Society, or Shan Goong Hwei ---------- One Member
Friends Service Council, or Goong Hi Hwei ---------- One Member

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Board of Foreign Missions of the Methodist Episcopal Church, of their West China Conferences ----------One Member
General Board of Missions or the West China Mission of the United Church of Canada, or Wei Dao Hwei----------One Member
Home Committee of the Woman's Boards or Societies represented on the Board of Founders (Governors) of the Field Committee of the Woman's College----------One Member

Each "participating organization" shall determine the manner of appointing or designating its member on the Board, collaborating with other "participating organizations" to avoid exceeding the quota of foreign members.

(c) One member of the Alumni Association elected by ballot by the whole body of Alumni.
(d) Not more than six members co-opted by a two-thirds vote of the members of the Board of Directors present at any annual or special meeting of the Board.

Non-voting members: ex-officio and honorary, not exceeding four in number:
(1) Ex-officio - The President, and not more than two other officers or staff members designated by the Board.
(2) Honorary, one or more, as the number of non-voting members may permit, elected by three-fourths of the members present at any annual meeting of the Board.

All persons elected to membership on the Board of Directors shall be in cordial sympathy with the purpose of the Board, Article III, and at least two-thirds of the entire voting membership of the Board shall be members of the Christian Church.

No member of the University staff or employee of the University, nor any member of the student body shall be elected or appointed to voting membership on the Board of Directors.

NOMINATION OF REPRESENTATIVES FROM BOARD OF GOVERNORS

Further attention was given to Dr. Beach's letter, wherein he proposed the nomination of a representative and alternate on the Board of Directors from the Board of Governors as follows:-

Mr. Chang Kia-ngau (K. N. Chang)
Mr. Chang Chia-chu (C. C. Chang)

Dr. Beach's recommendations state that Mr. K. N. Chang is managing director of the Bank of China, Shanghai, and of its 181 branch and sub-branch banks; that Mr. C. C. Chang, his brother, is manager of the Bank of China in Szechwan. The latter is a western trained man, holding a prominent place in business as the head of the 10 Szechwan branch banks, and is deeply interested in educational matters.

In connection with these nominations, the Committee gave consideration to observations made by Dr. James Endicott in his letter of March 8th. While ready to agree to recommend the nominations, the Committee felt that more information should be secured before the Annual Meeting of the Board of Governors in June. It was, therefore

E-1036 VOTED that the Executive Committee cannot take final action on the appointment of K. N. Chang as representative of the Board of Governors and C. C. Chang as alternate; but will recommend same to the Board, meanwhile requesting the field to furnish more details as to their qualifications, including Christian character.

In addition to the foregoing motion, it was thought desirable that the Board of Governors also be informed as to the attitude of the members of the Board of Directors regarding the appointment of these representatives.

Upon motion, adjourned.

C. A. EVANS,

Acting Secretary

MINUTES OF MEETING
EXECUTIVE COMMITTEE
BOARD OF GOVERNORS WEST CHINA UNION UNIVERSITY
2:00 P.M. Tuesday, April 24, 1934
Room 606, 150 Fifth Avenue

List of Members

*James Endicott
Frank Anderson
H. T. Silcock
*J. H. Franklin
Alton L. Miller
*J. R. Edwards
*Mrs. James Hales

Those whose names are starred above were present as were Dr. R. L. Howard and the Assistant Secretary.

Dr. Endicott presided. The meeting was opened with prayer.

APPROVAL OF MINUTES

It was

E-1099 VOTED to approve the minutes of the meetings of the Executive Committee held on January 24, 1934 and on March 15th, 1934.

COMMUNICATION REGARDING MR. K. N. CHANG

There was presented a letter from Dr. Beech under date of March 24th giving further information with regard to Mr. Chang Kai-ngao. Inasmuch as action on Mr. Chang's appointment as a representative of the Board of Governors of the Board of Directors had already been referred to the Annual Meeting, no further action was taken by the Executive Committee.

FINANCIAL ITEMS

Transfer of Safe Deposit Box. The Committee noted that the present lease on the safe deposit box rented by the West China Board of Governors from the Corn Exchange Bank, Fifth Avenue and 20th Street, will expire on May 25th, 1934. Inasmuch as the current account of the Governors is now held by the Irving Trust Company it was

E-1100 VOTED that the Assistant Secretary be, and he hereby is, instructed to inform the Corn Exchange Bank & Trust Company that the Board of Governors of West China Union University desire to cancel the lease on their safe deposit box at the Corn Exchange Bank as of May 25th, 1934.

It was

E-1101 VOTED that the Assistant Secretary be, and he hereby is, authorized to rent in the name of West China Union University, a safe deposit box in the vault of the Irving Trust Company, and that access thereto shall be had subject to the rules and conditions of said Irving Trust Company:- By any two of the following officers jointly:- Treasurer, First Assistant Treasurer, Second Assistant Treasurer, Third Assistant Treasurer, of the Board of Trustees; this authority to be in force until cancelled at a meeting of this Board of Trustees or its Committee on Finance, and the Irving Trust Company notified in writing."

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Committee on Audit. The Committee gave consideration to a communication from the Chairman of the Committee on Audit in which it was stated that the Committee had not been able to prepare a report on the statement of audit prepared by Chambellan Berger & Welti for the fiscal year ended June 30th, 1933. After a discussion of general policy it was

E-1102 VOTED that the audit of the Treasurer's Accounts for the fiscal year ended June 30th, 1933 be submitted to the Annual Meeting of the Board of Governors.

It was

E-1103 VOTED to recommend to the Annual Meeting of the Board of Governors the following ammendments in the By-Laws:-

(a) That Article III, Section 2, "Standing Committees" be amended to read as follows: "There shall be two standing Committees of the Board of Governors, namely:- Committee on Finance, Property and Investment, with five members; Committee on Budget with six members."

(b) That Article III Section 9 "Duties of the Committee on Audit" be deleted.

(c) That in Article III Section 7 "Duties of Committee on Finance Property and Investment," between the present second and third paragraphs a new paragraph shall be inserted reading as follows:- "The Committee on Finance, Property and Investment shall review and shall transmit to the Board of Governors with its report thereon, the annual audit of the books and securities of the University, which shall be made by a firm of public accountants approved by the Board of Governors or by the Executive Committee.

Deposit of Gift of Mrs. Benjamin Moore. The Committee gave consideration to a copy of a letter from Dr. Beech and Mr. Albertson addressed to Mr. W. A. Main proposing that the funds now on deposit with the Hong Kong and Shanghai Banking Corporation, received from the gift of Mrs. Benjamin Moore, be transferred to other banks in Shanghai where a higher rate of interest could be obtained. It was

E-1103 VOTED to re-affirm the decision of the Executive Committee at its meeting on January 24th, 1934, to refer to tha Annual Meeting of the Board of Governors questions relative to the investment of funds of the Board of Governors now on deposit in Shanghai, and to point out to Mr. Main, Dr. Beech and Mr. Albertson that pending further action by the Board of Governors no change should be made in the present forms of deposit for these funds.

ITEMS FROM FIELD MINUTES

The Committee reviewed the minutes of the General Faculty held on January 24th, 1934. The following items were noted:

202. Cooperation with the University of Hong Kong Faculty of Engineering. The Committee noted the resolution "that the University undertake to give the first two years of the Engineering Course, less workshop practice, in preparation for

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the Engineering course in the University of Hong Kong." It was

E-1104 VOTED that the Committee request the Assistant Secretary to communicate to the field its judgment that in view of the severe limitations of resources at the present time we should not consider, even by implication, the development of any new department of work as seems to be implied in the proposal to undertake the first two years of Engineering.

204. Request for English Secretary for Publicity. The Committee noted the resolution "that we request the Board of Governors to appoint an English Secretary to the University for work in the office, and for publicity." The Committee expressed its recognition of the reality of this need, but in view of the seriousness of the present economic situation was doubtful whether any favorable action could be taken at present. It was

E-1105 VOTED to refer to the Annual Meeting of the Board of Governors, for consideration in connection with the budget for the coming year, the request of the University for an English Secretary for work in the office and for publicity.

INFORMATION AS TO PERSONNEL SUPPLIED BY COOPERATING MISSION BOARDS

Inasmuch as the Board of Governors does not possess up-to-date information as to the personnel supplied by the cooperating Mission Boards, it was

E-1106 VOTED that the Assistant Secretary be requested to ask each of the cooperating Mission Boards for information as to the personnel they are now supplying to the staff of West China Union University.

PREPARATIONS FOR ANNUAL MEETING

The Committee discussed the plans for the Annual Meeting to be held in Oxford on June 25th and 26th. No new items for the docket were suggested, beyond those already referred to in the minutes. The information available indicated that it was hoped that the following representatives might be able to attend the meeting:- From the United Church of Canada, Dr. James Endicott and possibly Sir Joseph Flavelle; from the Women's Society of the United Church of Canada, Mrs. Charles J. Copp; from the American Baptist Board, Dr. R. L. Howard; from the Methodist Episcopal Board, possibly Dr. J. R. Edwards; from the Methodist Women's Board, possibly Mrs. J. M. Avann. It was also pointed out that Mr. Garside would probably attend this and other meetings being held in Oxford during that same week.

STATEMENT BY DR. FRANKLIN

Dr. James H. Franklin stated that inasmuch as he was withdrawing from the American Baptist Foreign Missionary Society to assume the Presidency of Crozer Theological Seminary, Chester, Pa., this would probably be his last meeting with the West China Board of Governors. He expressed his warm interest in the work at West China and assured the Board that he would always be happy to render any service he could. The Committee expressed its profound appreciation of the long and valuable service rendered by Dr. Franklin as a member of the Board and it was suggested that arrangements might be made for his retention on the Board as a coopted member.

The meeting adjourned.

B. A. GARSIDE
Assistant Secretary

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WEST CHINA UNION UNIVERSITY

MEETING OF THE EXECUTIVE COMMITTEE

OXFORD, ENGLAND, MONDAY, JUNE 25, 1934

A meeting of the Executive Committee of the Board of Governors of the West China Union University was held at University College, Oxford, England, on Monday, June 25th, 1934 at 2:00 P.M.

List of Members

*James Endicott
John R. Edwards
J.H. Franklin
Mrs. James Hales
Alton L. Miller
*H.T. Silcock
*Frank Anderson

Those whose names are starred as above were present, as was also the Assistant Secretary.

Dr. Endicott presided and the Meeting was opened with prayer, led by Mr. Silcock.

E1107 MINUTES.

The Minutes of the previous Meeting held on April 24th, 1934, having been circulated, were taken as read, confirmed and signed.

E1108 HOURS OF SESSION OF THE FULL BOARD.

The hours of session of the full Board were approved as follows:

Monday, June 25th
5 p.m. First Session
7 p.m. Dinner
8:30 p.m. Second Session

Tuesday, June 26th
8 a.m. Breakfast
9:30 a.m. Third Session
11:15 a.m. Report of Hodgkin Memorial Committee
11:45 a.m. Devotional Period in the College Chapel
1 p.m. Lunch
2:30 p.m. Fourth Session
4:30 p.m. Tea
5 p.m. Fifth Session
7 p.m. Dinner
8:30 p.m. Final Session

E1109 AGENDA OF THE FULL BOARD.

The draft Agenda was approved after a slight modification.

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E1110 MEETING OF TRUSTEES.

The hour for the Annual Meeting of the Trustees of the University as incorporated under the Regents of the University of the State of New York was fixed for Tuesday morning at 9 a.m.

E1111 NOMINATING COMMITTEE.

Resolved to suggest to the Board of Governors the following names to form a Nominating Committee for the officers and co-opted members of the Board and the standing committees:

Mr. H.T. Silcock
Mr. J.G. Barclay
Rev. Prof. Frank Anderson

E1112 BUDGET ESTIMATES.

The Budget estimates for 1934-35 were presented by Mr. Garside, together with the Preliminary Report of the Treasurer to the Board of Governors for the year ending June 30th, 1934.

The two documents were considered together, and after certain adjustments had been made the following recommendations were adopted:

1. That the Budget estimates for 1934-35, as revised, be accepted, even though they anticipate a small deficit, in the hope that additional funds may be forthcoming as a result of the promotional campaign.

2. That in view of the fact that the cooperating Mission Boards had been compelled to reduce the salaries of missionaries paid directly by the Boards, the Board of Governors should consider the appropriateness of taking the same course in regard to the three officers of the Board whose salaries are chargeable to the Budget of the Board of Governors

The meeting closed with the Benediction pronounced by the Chairman.

FRANK ANDERSON,
Secretary.

Office of the Secretary,
26, Grosvenor Street,
London, Ontario,
June 25, 1934

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WEST CHINA UNION UNIVERSITY

EXECUTIVE COMMITTEE

New York, Friday, May 17, 1935

A Meeting of the Executive Committee of the Board of Governors of the West China Union University was held at 150 Fifth Avenue, New York City on Friday, May 17, 1935 at 9:30 A.M.

List of Members

*Sir Joseph Flavelle, Honorary Chairman of the Board
*James Endicott
J. R. Edwards
F. T. Cartwright
*R. L. Howard
Mrs. Curtis Lee Laws
H. T. Silcock
*Frank Anderson

Those whose names are starred as above were present, as were also the Assistant Secretaries, B. A. Garside and C. A. Evans.

Rev. J. F. Peat was present as substitute for Dr. Edwards, and Mrs. J. C. Humphreys as substitute for Mrs. Curtis Lee Laws.

Dr. Endicott presided, and the meeting was opened with prayer by the Chairman.

Apologies for absence were presented by Dr. Edwards and Mr. F. T. Cartwright.

The following were also present, and, on motion, were made corresponding members.

Mrs. T. D. Macmillan
Mr. Carlton M. Sherwood
Dr. Frank Mason North
Mrs. Frank E. Baker
Dr. G. B. Huntington
Miss Carolena Wood
Mrs. H. R. Inksater
Dr. J. W. Decker

MINUTES. The Minutes of the previous meeting held at Oxford, England, on June 25, 1934, having been approved by the Board of Governors on June 25, 1934, were not read.

The Secretary explained that since the fall he had been in close touch with the Chairman and with Mr. Garside regarding the calling of a meeting of the Executive Committee at an earlier date, but that there did not appear to be sufficient business for consideration to justify such action; moreover, the communications from the field had been some-

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what meagre. For other reasons it had been deemed wiser merely to call the Executive Committee, the Annual Meeting of the full Board being deferred till the fall.

Matters arising out of the Minutes of the Meeting of the Board of Governors held at Oxford, England, June 25 and 26, 1934:-

E-1150 Question of responsibility for the extension of dormitory and lecture-room accommodation. (G-1116)

By an oversight this matter was not brought before the Board of Governors at its Meeting at Oxford.

RESOLVED to refer this matter to the Board of Governors, the Secretary meanwhile to obtain fuller information from the Chancellor, and in particular to ascertain from him on what basis the Friends Service Council were being asked to provide this additional accommodation.

Absolute Charter. (G-1119)

It was reported that the Absolute Charter had been granted, with power to grant all the degrees asked for.

E-1151 Secretary of the United Committee to act as Assistant Secretary of the Board. (G-1133)

The Secretary read Resolution No. 85 of the United Committee in England, as follows:-

"The United Committee agreed to accede to this request, and to enquire whether in view of such an arrangement the West China Board would be willing to make any contribution towards the running expenses of the United Committee."

RESOLVED to defer the consideration of this point till matters connected with the Associated Boards are taken up; it was understood from a letter from Mr. Silcock that the sum looked for is about £25 a year, plus any actual out-of-pocket expenses.

E-1152 MILITARY TRAINING AT THE UNIVERSITY.

The Secretary reported that information had been received from the field to the effect that the government were proposing to make a course of Military Training obligatory upon all universities, including the West China Union University; that under these circumstances the representatives of the Friends Service Council had felt that they could not conscientiously continue to hold office on its administrative Board, and that, accordingly, the resignations of the following missionaries

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from official positions in the administration of the University had been presented to the General Faculty on January 9, 1935, and had been accepted:- Jane B. Dye, W. G. Sewell, Margaret T. Simkin, and Robert L. Simkin.

Action taken by the field is represented by Minute 253 of the General Faculty of November 19, 1934, as follows:-

"1. Resolved, That we cable Mr. Silcock to interview Minister Quo re approaching the Minister of Education at Nanking to grant west China Union University exemption from military drill or permission to introduce alternate courses in physical training and good citizenship in lieu of the prescribed requirements in military drill.

"2. Resolved, That during the time that we are approaching the Minister of Education regarding the demand for the instituting of military training we provide a course of physical drill of two hours per week and a course in good citizenship of one hour per week.

"3. Resolved, That we accept the above as a report of progress, and that we continue the Committee."

and also by No. 265 of the General Faculty of January 9, 1935, as follows:

"Resolved, That we reconsider Minute 253, and that we add after paragraph 2 the following explanation:

"'By physical drill we mean the physical culture part of the required government course.'

"Also that the Chinese minute be altered so that it shall agree with the English minute thus amended.

"Resolved, to ask Dr. Lindsay and Peterson to stop off at Nanking and confer informally with the government officials concerned regarding the question of military training."

Up to date no formal action had been taken by the Friends Service Council in England; but the British members of the Board of Governors had considered the matter and taken the following actions:-

"The British members carefully considered the problems that have arisen relating to the introduction of military drill in the University. They have deep sympathy with their colleagues in Chengtu, and while not desiring to embarrass the situation by taking hasty action, they view the whole issue with the greatest concern and anxiety."

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Mr. Silcock quoted Sir Michael Sadler as writing:-

"I hope that it may be possible, by representation to the Chinese Government, to secure exemption from military duties for all members of the staff of the University who have conscientious objection."

Mr. Silcock also reported that in response to a cable received from Chengtu he had approached the Chinese Minister in London on the matter; at his suggestion Mr. Silcock wrote him a confidential letter explaining the whole position, and he promised that he would forward this privately with a personal note from himself to Dr. Wang, the Minister of Education, who is a personal friend of his.

After a very full discussion, it was

RESOLVED that (1) The question of compulsory military training be brought to the attention of the full meeting of the Board of Governors in the fall.

(2) The Executive Committee would assure the Faculty of their deep sympathy in their effort to escape the necessity of military training and would approve of their approach to the Minister of Education, requesting that they be allowed to substitute physical drill and a course in good citizenship in place of military training.

(3) Approval be given to the seeking of an interview with the Chinese Minister in Washington through the International Missionary Council, requesting him to approach the Minister of Education at Nanking to grant West China Union University exemption from military training or permission to introduce alternate courses in physical training and good citizenship in lieu of the prescribed requirements in military drill.

E-1153 FINANCIAL MATTERS

A study of the financial situation was presented, showing anticipated income to the end of the fiscal year to be $9,727., which, in addition to the amount received to April 30th, will make a grand total of $39,905.50. Total expenditures, including $1,486.48 advanced to the Associated Boards, will amount to $43,047.27, with an apparent shortage of $3,141.77. Deducting the overpayment, the net deficit was shown to be $1,655.29. It was noted that the Plant Cash and Endowment Cash is carried in the Current account of the University. It was

RESOLVED (1) To authorize the proper financial officers to set up in the Irving Trust Company two special accounts of the Board of Governors, one to be known as the Endowment account, and the other as the Plant account;

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and that both be kept separate from the Current account; and that the same authorization for the withdrawal of funds be required as for the other accounts; and

(2) That the special resolutions required by the bank be attached to these minutes.

(3) To accept the report of the Treasurer and place same on file.

E-1154 PROPOSED BUDGET FOR 1935-36.

It was reported that the University budget had not been received; but in view of the fact that the Governors' meeting would not be held until the fall, a study of the income for the coming year was presented. The committee gave thorough consideration to the various items of income, but it was felt that the contributions from the various Boards should be verified before reporting definitely to the field. It was

RESOLVED (1) That the Executive Committee record its keen disappointment in not having received budget figures from the field for the year 1935-36.

(2) That the Assistant Treasurer communicate with the various cooperating Boards and verify the West China appropriation for the coming year.

(3)That when and as all figures have been verified, an analysis of the entire income be presented to the Finance Committee for its final consideration and action.

E-1155 MATTERS REFERRED TO THE BOARD OF GOVERNORS FROM THE RECENT MEETING OF THE ASSOCIATED BOARDS.

Mr. Garside made a full statement of the promotional work recently done by the Associated Boards. Among other things he presented the Budget of the Associated Boards for 1934-35, from which it appeared that the amount to be underwritten by West China was $2,036.48, whereas the amount actually voted by the Board of Governors at its meeting at Oxford in June 1934 was only $750.; further, it appeared that this whole amount of $2,036.48 had been actually paid by the West China Treasurer, without further authorization, explained in part by the fact that the Executive Committee of West China had not met, when an opportunity would have been afforded of bringing the matter before them.

After a very full discussion, the following action was taken:

RESOLVED (1) To add $750. to the $750. already pledged toward the Associated Boards Budget for 1934-35.

(2) To appropriate $1,200. to the Budget for 1935-36.

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E-1156 DATE OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS.

In view of the fact that the International Missionary Council will meet in New York from September 27th to October 6th, and of the indications that representatives from Great Britain might be able to remain in America at its close, it was

RESOLVED That the date of the Annual Meeting of the Board of Governors should be tentatively set for Tuesday and Wednesday, October 8 and 9 at Crozer Theological Seminary, Chester, Pennsylvania.

E-1157 CONTRIBUTION TO THE BUDGET OF THE UNITED COMMITTEE IN ENGLAND. (See Item E-1151 above.)

RESOLVED that this matter be laid on the table.

E-1158 FURLOUGH OF DR. BEECH.

The Secretary stated that he had received information to the effect that Dr. Beech expected to return on furlough to America in the near future. Further, Minute 255 of the General Faculty dated November 19, 1934, was read, as follows:-

"Resolved, That we recommend to the Missions that members of the College of Medicine and Dentistry who are on furlough now and during the ensuing year be requested to work toward obtaining support for the erection and equipping of the University Clinical Teaching Hospital and for the completion of the Medical-Dental Building."

After some discussion, it was

RESOLVED that, Whereas the West China Union University has so far received very insignificant contributions as the result of the promotional efforts of the Associated Boards, and whereas it is evident that the greatest need of the University at the present time is for more adequate financial maintenance of the work now in hand as well as a more adequate staff of teachers; and further, whereas the Presidents of other Chinese Christian colleges on visiting America have been able to make important contacts resulting in the securing of new friends and funds for the University which they represent, it is the strong conviction of the Executive Committee that, when the Chancellor or other members of the staff are on furlough, they should direct their efforts to securing those necessary funds by which the current expenses of the University can be met.

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HENRY HODGKIN MEMORIAL FUND. (G-1131)

The Secretary stated that he had received reports from the British members who had acted in accordance with the resolution (G-1131) and that he hoped to be able to place a full report before the Board of Governors at its Annual Meeting.

GENERAL FACULTY.

The Minutes of the General Faculty Nos. 229-276 were reported as having been received.

ANNUAL REPORTS.

The Annual Reports of the Middle School dated December 1934, over the signature of the Principal, Mr. S. C. Yang, and of the University over the signature of Dr. George W. Sparling, dated Autumn, 1934, were reported as having been received.

The Meeting closed at 5:00 P.M. with prayer by Dr. F. M. North.

FRANK ANDERSON

Secretary

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

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RESOLVED that IRVING TRUST COMPANY, of New York City, be and hereby is designated a depository of this corporation and that checks, drafts, notes, bills of exchange, acceptances or other orders for the payment of money upon said IRVING TRUST COMPANY, or payable at any of its offices, be signed on behalf of this corporation by any two of its following officers, to wit:

Treasurer
First Assistant Treasurer
Second Assistant Treasurer
Third Assistant Treasurer

RESOLVED that said IRVING TRUST COMPANY be and hereby is authorized, without limit as to amount and without inquiry as to the circumstances of issue or the disposition of the proceeds even if drawn and endorsed to any signing or endorsing officer or other officer of this corporation or tendered in payment of the individual obligation of any such officer or for his credit or for deposit to his personal account:

1. To accept, certify and/or pay any such instruments or other orders for the payment of money, whether or not negotiable, so signed and to charge the same to the account of this corporation or to any account containing funds of this corporation maintained in the name or names of any officer(s) or agent(s) of this corporation;

2. To purchase, give credit for, cash and/or pay any instruments or other orders for the payment of money, whether or not negotiable, payable or endorsed to this corporation or to bearer or otherwise, endorsed on behalf of this corporation by such officer(s) authorized as aforesaid to sign similar instruments or orders on behalf of this corporation.

RESOLVED that the account be known as the West China Union University Endowment account.

RESOLVED that the Secretary and/or any other officer or officers of this corporation be and hereby are authorized to certify to said IRVING TRUST COMPANY that these resolutions have been duly adopted and that they are in conformity with the charter and by-laws of this corporation.

I FURTHER CERTIFY that present officers of this corporation are as follows:

NAME	TITLE
Sir Joseph Flavelle	Honorary Chairman
Dr. James Endicott	Chairman
Sir Michael Sadler	Vice Chairmen
Dr. Frank Mason North	
Dr. Frank Anderson	Secretaries
Mr. H. T. Silcock	
Mr. B. A. Garside	Assistant Secretary
Dr. John R. Edwards	Treasurer
Mr. B. A. Garside	Assistant Treasurer
Mr. C. A. Evans	Second Assistant Treasurer
Dr. G. F. Sutherland	Third Assistant Treasurer

IN WITNESS WHEREOF I have hereunto set my hand as secretary of said corporation and affixed the corporate seal this_____day of_____, 1935.

(Seal)

_____
Secretary.

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MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

Crozer Theological Seminary, Chester, Penna.
Tuesday, October 8th, 1935

A meeting of the Executive Committee of the Board of Governorsof the West China Union University was held at Crozer Theological Seminary, Chester, Pa. on Tuesday, October 8th, 1935 at 2:00 P.M.

List of Members:-

*Sir Joseph Flavelle, Bart, L.L.D., Honorary Chairman of the Board
*Rev. James Endicott, D.D.
Rev. J. R. Edwards, D.D.
Rev. F. T. Cartwright, M.A.
Rev. R. L. Howard, D.D.
Mrs. Curtis Lee Laws
*Miss Margaret Emmott (representing Mr. H. T. Silcock, M.A.)
* Rev. Frank Anderson, M.A., D.D.

Those whose names are starred were present, as was also Dr. B. A. Garside, Assistant Secretary.

Apologies for absence were presented from Rev. J. R. Edwards, D.D. and Rev. F. T. Cartwright, M.A., and Mrs. Curtis Lee Laws.

The following were also present and, on motion, were made corresponding members:- Mr. William Eves, 3rd, Rev. J. H. Franklin, D.D.

Dr. Endicott presided and the meeting was opened with prayer led by Dr. Frank Anderson.

MINUTES

E-1163 VOTED to approve the minutes of the previous meeting held in New York on Tuesday, May 17th, 1935.

NOMINATING COMMITTEE

E-1164 VOTED that the following names be suggested as a Nominating Committee to nominate the officers and members of the Board of Governors:- Dr. J. H. Arnup, Dr. J. H. Franklin, Miss Carolena Wood, Rev. Frank T. Cartwright.

HOUR OF MEETING OF THE BOARD OF TRUSTEES

E-1165 VOTED that the Annual Meeting of the Board of Trustees of the University as incorporated under the Regents of the University of the State of New York, be held after lunch on Wednesday, October 9th.

E-1166 VOTED that the hours of the sessions of the meeting of the Board of Governors be as follows:-

Morning Session	9:00 A.M. to 12:30 P.M.
Dinner	12:45 P.M.
MP Afternoon Session	2:00 P.M.

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BUDGET FOR 1935-36

The full budget statement as analyzed by the Committee on Finance, Property and Investment, was presented by the Assistant Treasurer and carefully considered item by item.

E-1167 VOTED to recommend to the Board of Governors the adoption of the budget as outlined, with an expression on the part of the Board of its strong conviction that the budget for the financial year (which commences July 1) should always be in the hands of the Finance Committee for consideration in January of each year.

AGENDA OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

E-1168 VOTED to approve the Agenda as presented by the Secretary.

SALARIES OF MISSIONARIES PAID BY BOARD

Attention was directed to the fact that apparently no action had been taken by the Board of Governors at their last meeting at Oxford on Minute E-1112 of the Executive Committee of June 25, 1934, which reads as follows:-

> "2. That in view of the fact that the cooperating Mission Boards had been compelled to reduce the salaries of missionaries paid directly by the Boards, the Board of Governors should consider the appropriateness of taking the same course in regard to the three officers of the Board whose salaries are chargeable to the Budget of the Board of Governors."

It was explained that from the very first the Board of Governors had adopted the principle that all missionaries whose salaries are provided under the Budget of the Board of Governors should be subject to the same conditions as obtain in the Mission Boards to which they were attached before becoming officers of the Board.

E-1169 VOTED that the Board should be advised to record its conviction that in the matter of reduction of salaries this principle should be applied, and that they be informed that in the case of two of the officers referred to this has automatically been done.

The meeting adjourned at 5:15 P.M., with the benediction by the Chairman.

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

Frank Anderson

Secretary

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Please notify the Secretary of any errors or omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

New York, Tuesday, January 7th, 1936

A Meeting of the Executive Committee of the Board of Governors of the West China Union University was held at 150 Fifth Avenue, New York City, on Tuesday, January 7th, 1936 at 9:30 A.M.

List of Members

Sir Joseph Flavelle, Honorary Chairman of the Board
*James Endicott
J. R. Edwards
*F. T. Cartwright
Miss Carolena Wood
*J. W. Decker
H. T. Silcock
*Frank Anderson

Those whose names are starred were present, as were also Dr. B. A. Garside, Assistant Secretary, and Mr. C. A. Evans, Assistant Treasurer.

Dr. Endicott presided, and the meeting was opened with prayer by Dr. J.W. Decker.

An apology for absence was presented by Dr. Endicott on behalf of Sir Joseph Flavelle, who very deeply regretted that, owing to an important meeting he was unable to be present.

E-1199 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting, held on October 8th, 1935, were reported as having been approved by the Board of Governors at their annual meeting held on the same date.

E-1200 CORRESPONDENCE

(a) Letter from Dr. Beech. A letter was read from Dr. Beech, dated September 20th, 1935. With reference to his return to North America, Dr. Beech remarked:-

"While I was at Shanghai, Nanking and Peiping, I interviewed all the members of the Boards, both British and American, having to do with the distribution of the Boxer Indemnity Funds. There will not be any action on my request before January in the British Board, and February in the American Group. I think it wise that I should not leave China until I have learned the action of these two Boards. Perhaps I may want to be on hand or not far away from Nanking and Peiping when the matter is being considered."

The letter contained a reference to E-1158, in connection with which Dr. Beech again stressed the importance of erecting and equipping the University Clinical Teaching Hospital and the completion of the Medical-Dental Building.

The letter was received.

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(b) Letter from the Church Missionary Society. A letter was also read from the Church Missionary Society in which the Society conveyed to the Board of Governors its sincere congratulations on the approaching Silver Jubilee of the University. The letter states that the Society is sending out Dr. Norman Parfit and Dr. Jessie Parfit to work in connection with the Preventive Medical Public Health Department, and in so doing believed that it is making to the University a Silver Jubilee present of no small worth.

RESOLVED that the warmest thanks of the Committee be conveyed to the Church Missionary Society for their good wishes, and that they be assured that the Committee deeply appreciates their sending to Chengtu two such efficient missionaries as Dr. and Mrs. Parfit.

E-1201 MATTERS ARISING OUT OF THE MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS HELD AT CROZER THEOLOGICAL SEMINARY OCTOBER 8 and 9, 1935.

(a) G-1177 Authority for Granting Degrees Authorized by the Absolute Charter. The Secretary reported that he had written to the field in connection with the matters, but had, as yet, received no reply. The Executive Committee was therefore unable to take any action.

(b) G-1178 Military Training. In this connection attention was drawn to a paragraph in the minutes of a special meeting of the General Faculty, dated November 13, 1935.

> "Student Drill. President Dsang made a statement: 'The Government's main object is the training of students to act together, to overcome the strong tendency to individualism in the national character. This looseness of social ties the government under Gen. Chiang Kai Shek wishes to correct. In the appointment of Mr. Dai Chao Ren the government has recognized our difficulty owing to anti-military opinions, by providing for drill and training in engineering and similar activities for male students and field work for women students.'"

After some discussion, from which it was evident that the position has been much modified, the following action was taken:-

RESOLVED that in view of the statement by President Dsang above, no action be taken under Minute G-1178, pending the receipt of further information from the field; that in the event of the field desiring the assistance of the Executive Committee through the promotion of such informal representations to the diplomatic representatives of China, as referred to in the minute, the Chairman be authorized to appoint suitable persons for carrying out this purpose.

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(c) G-1184 Transfer to New York of Endowment Reserve Funds now Held in Shanghai. Dr. Garside gave full particulars of this matter, details of which appear as Appendix A to the minutes of the Annual Meeting of the Board of Governors. The difficulties of the situation owing to the fall both in the price of silver and in the rate of interest were made quite evident. It seemed almost impossible to decide which was the wisest course to pursue, but in view of the fact that the Board of Governors had made up their minds on the point and merely instructed the Executive Committee to effect a transfer of these funds to New York in the way that would be most advantageous, it was

RESOLVED that in view of the action of the Board of Governors, instruction should be written to Shanghai to transfer to New York all the funds under consideration as soon as the periods for which they have been deposited have expired.

(d) G-1186 Special Group Appointed to Assist Promotional Work. The Secretary read a letter dealing with this subject which had been sent to the members of the Committee by Miss Carolena Wood, Chairman of the Committee. It was reported, however, that at present Miss Wood is ill and in hospital, and that no progress had therefore been possible.

RESOLVED that the sympathy of the Committee be extended to Miss Wood in her illness, and that a hope be expressed to her that, on recovery, she may be able to achieve some definite results in the direction indicated.

(e) G-1192 Appointment of English Secretary. Dr. Garside gave full details of this, indicating that the British members of the Board had secured the funds required for the passage and outfit of Miss Marjorie Robertson, that she had therefore been appointed to the post, and had sailed from Liverpool on November 30, 1935. Definite steps had been taken to secure her support as one of the promotional activities of the University. Miss Robertson being a Baptist, and the British Baptist Missionary Society not being a cooperating unit in the University, the question had arisen as to which cooperating Mission Board should be asked to make her an affiliated missionary.

RESOLVED that the Assistant Secretary be requested to continue to explore the various possibilities of having some one of the cooperating mission boards accept Miss Robertson as an affiliated missionary.

(f) G-1193 Hodgkin Memorial Fund. The Secretary indicated that he had nothing further to report under this head.

(g) G-1195 Date of Annual Meeting of the Board of Governors.

RESOLVED that the exact date should be left to the decision of the Chairman and Secretary, after learning of the date set for the Annual Meeting of the Associated Boards, which will probably be sometime in May.

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(h) G-1196 (6) Committee on Nominations. Mr. Cartwright, Chairman of this Committee, expressed his regret that no meeting of the Committee had, as yet, been held, but he hoped to call a meeting in the near future and have a report ready for the Annual Meeting of the Board of Governors.

(i) G-1197 Contractual Statement. Dr. Garside stated that he had supplied the Hon. Newton W. Rowell with all information relating to this matter to enable him to give his advice in relation to the same. Mr. Rowell had written pointing out some inconsistencies between the text of the statement and the provisions of the Constitution both of the Board of Governors and of the Board of Directors. After discussion, it was

RESOLVED that it is not desirable to attempt any modification of the Constitution of the Board of Directors, as being the basis of the registration of the University with the Chinese Government, but that further consideration of the Contractual Statement and the Constitution of the Board of Governors should be referred to a Committee consisting of Dr. Garside, Mr. Cartwright, Dr. Decker and the Hon. Newton W. Rowell, K.C.

E-1202 STATEMENT REGARDING THE DENTAL DEPARTMENT

A statement regarding the present situation in Dentistry in the University, over the signature of Dr. Lindsay and Dr. Kilborn, was read by the Chairman. It pointed out that owing to financial stringency the Dental staff had been most seriously decreased, and that there was great danger that the splendid and unique department of the University might be seriously crippled. It was understood that a young dentist belonging to the Baptist Church had offered to go to Chengtu, and it was therefore

RESOLVED that a copy of the statement be forwarded to the American Baptist Missionary Society, with a strong expression of a hope that that body may find means to send him out.

E-1203 TITLES TO UNIVERSITY PROPERTY

A reference was made to this matter and the Secretary was asked to find out whether it had been fully cleared up.

E-1204 FINANCIAL MATTERS

The Assistant Treasurer reported that there were no financial matters requiring special consideration.

E-1205 MATTERS REFERRED FROM THE ASSOCIATED BOARDS

Dr. Garside indicated that there was nothing special to bring before the meeting.

E-1206 MINUTES OF BRITISH UNITED COMMITTEE

The Secretary presented the minutes of the meeting of the British United Committee held on November 8th, 1935.

RESOLVED that these minutes be received with an expression of appreciation of the work, which the British United Committee is doing.

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E-1207 DEATH OF DR. FRANK MASON NORTH

It was reported that Dr. Frank Mason North had passed away on December 17th last.

RESOLVED that the Committee have received this information with the deepest sorrow, and that the Chairman and Secretary be asked to draw up a resolution regarding the matter to be spread on the minutes and forwarded to those in charge of the memorial service which, it is understood, is being arranged on January 20th, next.

This resolution will be found as an appendix to these minutes.

There being no further business, the Committee adjourned at 12:45 P.M.

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

Frank Anderson

Secretary

James Ludlow
Chairman.

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MEMORIAL RESOLUTION
Adopted by
EXECUTIVE COMMITTEE, WEST CHINA BOARD OF GOVERNORS
January 7, 1936

The Executive Committee of the Board of Governors of the West China Union University has learned with profound sorrow of the death of Dr. Frank Mason North, for many years Secretary of the Board of Foreign Missions of the Methodist Episcopal Church.

Dr. North was a member of the Board of Governors of the West China Union University from its very inception, and latterly was one of its Vice-Chairmen. He always took the deepest interest in the subject of Christian higher education in China, and it is the testimony of all those charged with the responsibility of guiding the University at Chengtu that his counsels were always of the highest value. His colleagues on the Board will always think of him as the perfect Christian gentleman, with a vision as wide as the Kingdom of God, and a judgment based on long years of experience as to the soundest means of achieving its realization. To Mrs. Frank Mason North and to Dr. Eric M. North and family and to the great Mission Board which he so wisely led, the Executive Committee of the Board of Governors would extend its heartfelt sympathy.

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Please notify the Secretary of any errors or omissions

WEST CHINA UNION UNIVERSITY
MINUTES OF MEETING
EXECUTIVE COMMITTEE

New York, Monday, April 20th, 1936

A meeting of the Executive Committee of the Board of Governors of West China Union University was held at 152 Madison Avenue, New York City, on Monday, April 20th, 1936 at 9:30 A.M.

E-1208 LIST OF MEMBERS

Sir Joseph Flavelle, Bart., LL.D., Honorary Chairman
*Rev. James Endicott, D.D.
Rev. J. R. Edwards, D.D.
*Rev. F. T. Cartwright, M.A.
*Rev. J. W. Decker, D.D.
Mr. H. T. Silcock, M.A.
*Rev. Frank Anderson, M.A., D.D.

Those whose names are starred were present, as was also Dr. B. A. Garside, Assistant Secretary.

Dr. Endicott presided, and the meeting was opened with prayer.

A telegram was read from Sir Joseph Flavelle, as follows:- "Regret my inability to be with you today: my respectful greetings to members of the Committee."

RESOLVED that the Secretary should be asked to convey to Sir Joseph Flavelle the great regret of the Committee that he was unable to be present.

Mrs. James Hales was also present, and on motion, was made a Corresponding member.

E-1209 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held at New York on January 7th, 1936, having been circulated, were taken as read and confirmed.

E-1210 POSTPONEMENT OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

The Secretary reported that, almost immediately after the previous meeting of the Executive Committee, a letter had been received from Dr. Beech, in which he indicated that in view of important negotiations which he was conducting in China in the interests of the University, it would not be wise for him to leave China at the present time; if, therefore, the Annual Meeting were to be held in the spring, as originally intended, it would be extremely difficult for him to be present.

The Secretary said that he had arranged for the matter to be discussed by the groups in Toronto and New York, and that it was the consensus of opinion that it is of vital importance that Dr. Beech should be present at the Annual Meeting, but that he must not be called upon to leave China till the negotiations referred to had been completed, and that therefore it would be best to postpone the Annual Meeting till the fall, and simply hold a meeting of the Executive Committee in New York at the time when the Annual Meeting of the Associated Boards is being held.

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This action was formally approved.

E-1211 DEATH OF MISS CAROLENA WOOD

The Secretary reported that Miss Carolena Wood, a coopted member of the Board of Governors had passed away on March 12, 1936.

The information was received by the members of the Committee with the deepest regret, and the following resolution was unanimously passed by a standing vote, the Secretary being instructed to send a copy of the same to Miss Wood's brother, Mr. L. Hollingsworth Wood:-

RESOLVED that the Executive Committee of the West China Union University has received with the deepest concern information of the death of Miss Carolena Wood on March 12th last. Miss Wood, a member of the Society of Friends, and a daughter of the late Mr. James Wood, a Charter member of the Board of Governors of the West China Union University, was co-opted a member of the Board of Governors at the Annual Meeting held at Oxford, England, on June 25 and 26, 1934; from the very first she displayed a keen and active interest in the work of the University. At the Annual Meeting held at Crozer Theological Seminary, on October 8 and 9, 1935, she was elected to a seat on the Executive Committee. At this meeting she made a striking speech, stressing the importance of securing the active support of a larger number of laymen to promote the interests of the University, and accepted the position of Chairman of a special committee appointed to further the proposal. Unfortunately her illness prevented her from giving any active attention to this effort. The Committee feel that by her death they have lost a colleague of wide vision and constructive thinking, and they would hereby record their deep sympathy with the members of her family and the great Christian Communion to which she belonged, in their loss.

Dr. Decker led the Committee briefly in prayer.

E-1212 CORRESPONDENCE

The Secretary submitted letters as follows:-

1. From Mrs. Frank Mason North and Dr. Eric M. North, expressing their thanks for the sympathetic resolution passed at the last meeting of the Executive Committee with reference to the late Dr. Frank Mason North.

2. Letter from Miss Winnifred Thomas, communicating the sympathy of the Executive Committee of the Woman's Missionary Society of the United Church of Canada with the Board of Governors in the loss sustained through the death of Dr. Frank Mason North.

3. Letter from Dr. J. W. Decker, in reply to one received from the Secretary, promising to bring the need of a dental worker at the University to the attention of the Board of the American Baptist Foreign Mission Society at its next meeting (E-1202). Dr. Decker explained that his Board is recalling competent missionaries from the field, and that his Board had, therefore, been unable to accede to the request.

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Mr. Cartwright made reference to a Chinese graduate in Dentistry who after teaching for two years and practising for five years, had been encouraged by the University to come to America, where he had studied at the Northwestern University Dental School. It was understood that the University hoped to employ him on his return to China.

Dr. Endicott stated that his Board hoped to send out an extra Dentist, in view of the urgency of the need.

4. Letter from Dr. Alton L. Miller, indicating that in view of the new huge responsibilities developing in connection with his business, he would desire that some one else should take his place as a coopted member of the Board of Governors.

RESOLVED to refer this matter to the Committee on Nominations, with the expression of a strong hope that some means may be found by which Dr. Miller's membership on the Board may be retained.

E-1213 MATTERS ARISING OUT OF THE MINUTES OF MEETING OF EXECUTIVE COMMITTEE HELD ON JUANUAY 7, 1936

(a) E-1201 (a) Authority for granting degrees authorized by the Absolute Charter (G-1177).

The following reply had been received from the field:-
Resolution 336 of Meeting of General Faculty of December 4, 1935:-

"Resolved that it be recorded, that according to instructions received from the Ministry of Education in Nanking, the President confer degrees on candidates approved by the General Faculty."

(b) E-1201 (b) Military Training (G-1178)

The Secretary reported the receipt of a letter from Dr. Beech, received February 19, 1936, covering a copy of an order issued by the Chinese Government, by which the University is "exempted from Military Training for the time being during the regular school sessions." In Dr. Beech's opinion this "ends for all time, or for as long as the government lasts, our problem of military drill."

This information was received with much satisfaction by the Committee, and it was

RESOLVED that the Committee has heard the above statement with much satisfaction, and hopes that it represents a final settlement of the question; further, that the Secretary be requested to send to the members of the Board of Governors for their personal information copies of the order issued by the Chinese Government.

(c) E-1201 (c) Transfer to New York of Endowment Funds now being held in Shanghai.

Dr. Garside reported that these funds were in process of transfer in accordance with the instructions received from the Board of Governors.

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(d) E-1201 (d) Special Group appointed to assist Promotional Work.

The Secretary reported that owing to the illness and death of Miss Carolena Wood, the Chairman of this Committee, no meeting of the Committee had been held, though Miss Wood had sent out a circular dated December 26, 1935 to all the members of the Committee, seeking the judgment of the members as to how the Committee might best function and enquiring as to the possibility of holding a meeting.

After some discussion it was

RESOLVED not to appoint a new Chairman at present, but that Mr. Cartwright, Dr. Garside and Dr. Beech should be asked to constitute a small Committee to further explore the subject and suggest the name of a Chairman to the Annual Meeting of the Board.

(e) E-1201 (e) Appointment of Miss Robertson as English Secretary (G-1192).

The Secretary reported that letters had been addressed to Mrs. J. Charles Humphreys, of the Woman's American Baptist Foreign Missionary Society, to Mr. H. T. Silcock, and to the Rev. A. G. Castleton, of the British United Committee, regarding the missionary status of Miss Robertson. It had seemed wise to suggest to Mrs. Humphreys that the matter should be allowed to stand where it is, pending the receipt of a reply from Great Britain.

Up to date no reply had been received.

This information was received, and the Secretary was requested to continue the correspondence.

(f) E-1201 (f) Hodgkin Memorial Fund. (G-1193).

The Secretary reported that he had written to Mr. Silcock in terms of this Minute, and the following reply had been received:-

> "Minute G-1193 of the Annual Meeting of the Board of Governors expressed a wish that the British members should have an opportunity of making readjustments in the proposals regarding the use of the Hodgkin Memorial Fund, if they so desired. I have consulted with them all about this, and they feel that no change is needed."

After discussion it was

RESOLVED that a notification be sent to the Board of Directors that the plans suggested by the British members for the use of the Henry Hodgkin Memorial Fund, and already assented to by the Board of Directors have been finally approved by the Board of Governors through its Executive Committee. At the present time the capital of the Fund is $10,072.18 in United States 3% Bonds, and the accumulated income of $500.37 is available for expenditure by the Board of Directors. In the future, expenditures should be authorized only after a definite notification to the field from the Board of Governors has indicated what funds are available.

(g) E-1201 (g) Date of Annual Meeting of the Board (G-1195)

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The Secretary reported that a cordial letter had been received from Chancellor Wallace of Victoria University, Toronto, inviting the Board to hold their meetings in the College, and indicating the intention to hold something in the way of a meeting in which an opportunity would be afforded of interesting a wider group in the West China Union University.

RESOLVED that this invitation be accepted with the warmest appreciation: that the date be the latter half of October, the exact days being fixed by the members of the Board in Toronto.

(h) E-1201 (h) Contractual Statement (G-1197).

Dr. Garside explained that the Special Committee had gone very carefully into this matter, in consultation with Mr. Rowell; a report of the Committee was presented, together with an amended draft of the statement, which had already been sent to the field.

RESOLVED to request the Committee to take into account any changes suggested by the field and to bring the matter to the Annual Meeting of the Board of Governors for final action.

(i) E-1203 Titles to University Property.

The Secretary reported that he had written to Mr. H. E. Langford, of the firm of Rowell, Reid, Wright & McMillan, Toronto, who had been dealing with the matter, and that Mr. Langford had replied to the effect that he understood that the deed for the whole property was taken by the former Methodist Church in trust for the cooperating units. Mr. Langford added:- "A declaration of trust was signed by the Church at that time, but, the property has been expanded and the division of the same between the various units altered substantially since the original declaration, and I believe it was the intention to eventually have a new declaration of trust executed by the United Church with respect to the present division of the properties. I do not think this was ever done. You are right that it was our opinion that no effort should be made to transfer the property by deeds in the Chinese form both because of the difficulty of parcelling the same out and because of the trouble which might arise with the local authorities if an attempt to do so were now made."

After some discussion, it was

RESOLVED that in view of the return of Dr. Beech to America in the near future, he be requested to provide full information as to the present position of affairs and to consult with Mr. Langford about the matter.

E-1214 BUDGET FOR 1936-37.

The Budget as submitted by the field was presented. In view of the fact that the University year, both at home and on the field, commences July 1st, it was imperative that consideration must be given to it by the Executive Committee. After all details had been carefully considered, it was

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RESOLVED that, inasmuch as the Budget varies but little from that of the previous year, the Executive Committee would recommend its adoption, with the understanding that it is subject to review by the Board of Governors, and that the field be informed that they can count upon an appropriation of $50,000 from the Board of Governors.

E-1215 LETTERS FROM DR. BEECH.

The Secretary reported that in addition to the communication referred to under the heading "Military Training", he had received two letters from Dr. Beech since the meeting of the Executive Committee on January 7th.

1. Dated December 13, 1935. In this Dr. Beech made references to
(a) The matter of Military Training, in regard to which he was endeavoring to get a satisfactory settlement.

(b) The negotiations which he was conducting in China to secure grants from the two Boards in charge of the Boxer Indemnity Fund towards the erection of the new Clinical Hospital. It was on account of this work that he deemed it inadvisable to leave China at the present time.

2. Dated March 5, 1936. This letter is in the nature of a comment on the minutes of a meeting of the Board of Directors, which had just been held, and of which the minutes at the time of writing were in the press. The letter also contained an abstract of the Budget actualities for 1935-36, and the Budget Estimates for 1936-37.

In view of the fact that there was nothing of an urgent character in these letters and that Dr. Beech expects to be in America at an early date, it was

RESOLVED to refer them to the Annual Meeting of the Board of Governors.

E-1216 RETIREMENT OF MRS. JAMES HALES.

Mrs. James Hales explained that, as she was retiring from her official position in connection with the Woman's Missionary Society of the United Church of Canada, this would be the last occasion when she would meet with the Board. She expressed her warm appreciation of the pleasure and profit which her association with the members of the Board had brought her.

The Chairman thanked Mrs. Hales for her statement and for the valuable services that she had rendered to the Board over a long period of years, and expressed a hope that the Board of Governors would see fit to make her a coopted member.

The Committee adjourned at 12:30 P.M. with prayer and benediction by Dr. Anderson.

Frank Anderson
Secretary

James Endicott.

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

April 20th, 1936 ER

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CONFIDENTIAL

Reference No. 16516. Order From
The Government Ministry of Education
and the Government Special Training Bureau, Nanking
Regarding exemption from military training.
(Despatched November, 1935, received December 20, 1935)

"To the West China Union University:

"Having received a telegram from Generalissimo Chiang, Chairman of the Military Affairs Committee, stating:-

'Dr. Beech, Chancellor of the West China Union University, has sent me his special petition* saying that the University was founded by five Missionary Organizations and that they had made some agreement with the Friends Service Council, one of the missionary organizations in the University, to the effect that no military training should be conducted in the University. On account of the recent regulation regarding military training adopted by all schools in China he felt that it was difficult for the University to comply with this practice. He requested the Government to allow the University some special arrangement. I, therefore, order you Authorities of the Ministry of Education, and the Government Special Training Bureau, to consider his petition jointly, as to the method to be adopted in this matter.'

"We wish to point out that the regulation regarding military training in schools is intended to be a kind of discipline for students to develop their self defensive capacities. This has no reference to preparation for war. The enforcing of such regulation is the act of government which is different from that which the University itself proposes to do.

"Therefore, the adoption of the government regulation does not necessarily interfere with the original agreement made by the University, mentioned above. The said training should have naturally followed the Government rules and there should not have been made any special protest against them; however, in order to give some special consideration to this matter we agree tentatively to a special modification of our regulation, and to give permission to the said University to be exempted from military training for the time being during the regular school sessions. Such special training will be required at the concentrated training period during the vacation. The students of the said University shall be organized into a separate corps and shall be required to make up what they have lost during the school terms. Such special permission is only given for this year.

"Having presented our reply to Generalissimo Chiang, we now have the pleasure to notify the said University of the above order."

(Signed) Wang Shih-chieh, Minister of Education
Tang Shen-tsi, Head of Government Special Training Bureau

Translated by Professor S. H. Fong
West China Union University
Chengtu, China.
December 23rd, 1935

* The petition memtioned above was delivered in person to the Generalissimo during his last stay in this City in the early autumn.

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Please notify the Secretary of any errors or omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

Toronto, Monday, June 22nd, 1936

A meeting of the Executive Committee of the Board of Governors of the West China Union University was held at 299 Queen Street West, Toronto, on Monday, June 22nd, 1936, at 10:30 A.M.

List of Members

*Sir Joseph Flavelle, Honorary Chairman of the Board.
*James Endicott
J. R. Edwards
*Frank T. Cartwright
*J. W. Decker
H. T. Silcock
*Frank Anderson

Those whose names are starred were present, as was also B. A. Garside, Assistant Secretary, and Dr. Joseph Beech, Chancellor of the University.

Dr. Endicott presided and the meeting was opened with prayer by Dr. Decker.

E-1217 MINUTES OF PREVIOUS MEETING.

The minutes of the previous meeting held on April 20th, 1936, having been circulated, were taken as read and confirmed.

E-1218 CORRESPONDING MEMBERS.

Rev. G. W. Sparling, D.D., Vice-Chancellor of the University, and Rev. J. H. Arnup, D.D., were also present and, upon motion, were made corresponding members of the Committee.

E-1219 DATE OF ANNUAL MEETING OF THE BOARD (E-1213).

Communications were received from Chancellor Wallace and on motion it was

RESOLVED that the dates of the Annual Meeting be fixed for Wednesday and Thursday, October 21st and 22nd.

E-1220 REPRESENTATION FROM GREAT BRITAIN AT ANNUAL MEETING

The important question was discussed of securing adequate representation from Great Britain at the Annual Meeting. Dr. Garside mentioned that plans were under consideration for holding the Annual Meeting of the Cheeloo Board at the same time as that of West China, and also a meeting of the Associated Boards. He suggested that it was highly desirable that either Mr. H. T. Silcock or Rev. A. G. Castleton, Secretary of the British United Committee, should be present, and suggested further that West China, Cheeloo and the Associated Boards might each make some contribution toward the expense. After discussion it was

RESOLVED (1) That it is the judgment of the Committee that if the other bodies mentioned can see their way to make some contribution, the West China Board will appropriate up to $50 towards the expense;

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(2) That in view of the unusual significance which attaches to the coming Annual Meeting of the Board of Governors set for October in Toronto, due to the expected presence of the Chancellor of the University, and in view of the importance of the special problems in the affairs of the University, the Committee expresses the hope that as many representatives as possible of the British Boards may plan to attend.

E-1221 GREETINGS TO CHANCELLOR BEECH.

The Chairman expressed to Dr. Beech the great satisfaction of the Committee at having him present with them, and thanked him for the splendid service that he had rendered to the University.

Dr. Beech, in reply, referred especially to the fact that, while the economic depression had seriously affected the home base, the work on the field had received signal encouragement from the fact that some of the strongest among the Chinese business leaders had identified themselves with the University. The Chinese staff was increasing, and some of their financial difficulties were due to this fact. Dr. Beech further referred to the successful efforts that he had made to secure funds from various Boards of Trustees and Foundations in China.

The Vice-Chancellor, Dr. G. W. Sparling, also addressed the Committee. He referred specifically to the marked increase in the number of Chinese who are actively associated with the University. He also spoke of the Union Theological College under a separate management and location from the University. A number of questions were asked relating to this last item, and all the purposes and plans of the College were clearly elucidated. Finally it was

RESOLVED that the Committee is deeply grateful to Dr. Sparling for his statement, and request him to prepare a comprehensive statement of the subject for presentation to the Annual Meeting of the Board.

E-1222 ADJOURNMENT.

RESOLVED that the meeting adjourn for lunch at 1:00 P.M. to meet again at 2:00 P.M.

E-1223 PRELIMINARY FINANCIAL REPORT.

The Assistant Treasurer presented a preliminary financial report showing the probable financial position of the Governors at the close of the current fiscal year on June 30th, 1936. Every indication went to show that the Board's expectations in regard to receipts and expenditures would be realized.

The Assistant Treasurer read a letter from Mr. J. Gurney Barclay, of the Church Missionary Society, expressing the disappointment of the Church Missionary Society missionaries on the field that a special gift of £25 per annum promised by a donor during her lifetime, had apparently not been remitted by the Treasurer in New York as a special item. After discussion, it was

RESOLVED (1) That in view of the special character of the gift, of which the University Treasurer in New York is merely a medium of transmission, the Treasurer should be instructed to forward this amount, together with the £25 for the past year, as a special contribution not included
MP in the Board of Governors' grant;

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(2) That in view of the fact that the Church Missionary Society makes no contribution to the Women's College in the same manner as the Women's Boards in Canada and the United States, which contribution is included in the Board of Governors budget, of which a portion is appropriated on the field for the support of the Women's College, the Church Missionary Society should be asked to consider the appropriateness of asking the donor whether this gift might not be assigned to the Board of Governors as a contribution from the Church Missionary Society towards the general upkeep of the Women's College.

E-1224 MATTERS ARISING FROM THE ANNUAL MEETING OF THE ASSOCIATED BOARDS

(a) Representatives on Standing Committees of the Associated Boards
It was explained that the Governors are entitled to two representatives on each Committee and may also nominate alternates, if desired. After discussion, it was

RESOLVED to refer the matter to the Committee on Nominations appointed by the Board of Governors under minute G-1196(6) and to reconstitute the Committee as follows:-

Rev. F. T. Cartwright Rev. J. H. Arnup Rev. J. W. Decker
Mrs. C. H. Sears

(b) Statement of Promotional Objectives. Attention was called to the request of the Associated Boards that each of the participating Boards of Trustees submit to the Associated Boards lists of its urgent current and capital needs which it will seek to meet during 1936-37, and also its general capital needs which it hopes to meet during the next five years.

The Committee gave consideration to a list of needs prepared by Chancellor Joseph Beech, copies of which had been distributed to the members in advance of the meeting.

(1) Urgent Current Needs for Which Funds Should be Sought During 1936-7.

RESOLVED that the Executive Committee define the following as the most urgent current needs of West China Union University for which funds should be sought during the year 1936-37:-

For current budget for annual salaries, equipment library, maintenance, to restore cuts since 1932	US$ 12,000
For replacement of missionary teachers	5,000
	US$ 17,000

(2) Urgent Capital Needs for Which Funds Should be Sought During 1936-7.

RESOLVED that the Executive Committee define the following as the most urgent capital needs for West China Union University, for which funds should be sought during the year 1936-37:-

General endowment of University	US$100,000
Erection of four residences for rental to University teachers	6,000
	US$106,000

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(3) General Capital Needs for Which Funds Should be Sought During Five-Year Period.

RESOLVED that the Chairman of the Executive Committee, the Assistant Treasurer, and the Chancellor of the University, be appointed a sub-Committee to give further study to the general capital needs of the University, and to present recommendations for consideration by the Annual Meeting of the West China Board of Governors.

(c) Participation in Support of the Associated Boards.

(1) Share of Administrative Budget. The Committee gave consideration to the request of the Associated Boards that each of the Boards of Trustees continue during 1936-37 its appropriation toward the administrative budget of the organization. The Associated Boards' Business Committee estimates that the amount required to cover the cost of the fiduciary and secretarial services to be rendered to West China during the coming year, plus its pro-rata share in the general administrative services of the office to the entire group, will be $1,650.

RESOLVED to approve the appropriation of $1,650 toward the administrative budget of the Associated Boards, covering the cost of the fiduciary and secretarial services to be rendered to West China during the coming year plus the West China Governors pro rata share in the general administrative services of the Associated Boards for the entire group of Colleges.

(2) Share of Promotional Budget. It was pointed out that the Associated Boards has agreed that no appropriation should be requested from any of the College Boards toward the united promotional budget of the group, and that the cost of the united promotional work should be met by pro-rata charges against actual new money raised. But, in order to provide working capital to begin the promotional work of the year, each Board was asked to agree to loan to the Associated Boards, as and to the extent required, an amount up to its underwriting in 1935-36, such loans to be made with the understanding that they will be adjusted before the close of the fiscal year. This figure for West China is $1,200. It was

RESOLVED that the Treasurer's office be authorized to lend to the Associated Boards for carrying forward its promotional work during 1936-37, such amounts as may be required, up to a maximum of $1,200, it being understood that this loan is to be adjusted before the close of the fiscal year.

(d) Proposal Concerning United Board of Trustees for Christian Colleges of China. The Committee noted action AB-499 of the Associated Boards referring to the individual Boards of Trustees proposals with regard to a United Board of Trustees for the Christian Colleges of China. In view of the importance of these proposals it was

RESOLVED that the consideration of the proposals submitted by the Associated Boards with regard to a United Board of Trustees for Christian Colleges in China be referred to the Annual Meeting of the West China Board of Governors.

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E-1225 APPROPRIATION FROM INCOME OF HODGKIN MEMORIAL FUND.

The Chancellor reported on negotiations being made for a visit to Japan by Dr. H. P. Chen in the interests of international friendship and better understanding. The cost of such a trip is estimated at between £20 and £30, and it has been recommended that this be met from the income of the Hodgkin Memorial Fund. Mr. Silcock, with whom Chancellor Beech has corresponded, has written that all the British members of the Board of Governors have given their approval to this suggestion as being in line with the agreed objectives for using the income on the Hodgkin Fund. The Committee noted that at a meeting of the Executive Committee of the West China Board of Directors held on March 21st, 1936, the following committee was appointed to administer the income of the Hodgkin Memorial Fund:- W. G. Sewell, S. C. Yang, Loh Dzong Shu, L. G. Dsang, H. D. Robertson. It was

RESOLVED that the Executive Committee note that the Board of Directors has now appointed a Committee to administer the income on the Hodgkin Memorial Fund, and that hereafter all matters pertaining to the administration of income from this fund should be placed in the hands of this committee. Inasmuch, however, as there is not sufficient time to secure the approval of this Committee if Dr. H. P. Chen is to visit Japan this summer as has been proposed, the Executive Committee hereby authorizes the Treasurer of the Board of Governors to transmit to Dr. Chen through Mr. Silcock the sum of £25 to cover the cost of this proposed visit.

E-1226 VOTE OF THANKS

Upon the motion of Dr. Decker, seconded by Mr. Cartwright, it was

RESOLVED that the heartiest thanks of the Committee be extended to the United Church of Canada for their hospitality.

The Committee closed with prayer by Mr. Cartwright and Dr. Anderson.

Frank Anderson
Secretary

James Endicott

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

June 22, 1936

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Please Notify the Secretary of any Errors or Omissions

MINUTES OF MEETING
EXECUTIVE COMMITTEE
BOARD OF GOVERNORS
WEST CHINA UNION UNIVERSITY

Victoria University, Toronto, Canada
Wednesday, October 21st, 1936, at 9:30, A. M.

Members:-

*Sir Joseph Flavelle, Bart., LL.D.
*Rev. James Endicott, D.D.
Rev. J. R. Edwards, D.D.
*Rev. F. T. Cartwright, M.A.
*Rev. J. W. Decker, D.D.
Mr. H. T. Silcock, M.A.
*Rev. Frank Anderson, M.A., D.D.

Those whose names are starred were present, as was also Rev. A. G. Castleton, representing Mr. H. T. Silcock.

Dr. Endicott presided and the meeting was opened with prayer by Dr. Decker.

The following were also present and, on motion, were made corresponding members:- Dr. G. B. Huntington, Rev. Joseph Beec, Dr. B. A. Garside, Dr. G. W. Sparling, Mrs. J. Charles Humphreys, Dr. Wallace Crawford.

APPROVAL OF MINUTES

It was

E-1231 VOTED to approve the minutes of the previous meeting held in Toronto on June 22nd, 1936, as circulated to the members.

NOMINATING COMMITTEE

It was

E-1232 VOTED that the following names be suggested to the Board of Governors as a Nominating Committee to nominate the officers, coopted members and committees of the Board of Governors:-

Sir Joseph Flavelle,
Rev. F. T. Cartwright
Dr. J. W. Decker
Rev. J. H. Arnup
Mrs. J. Charles Humphreys

HOURS OF MEETING OF THE BOARD OF TRUSTEES

E-1233 VOTED that the Annual Meeting of the Board of Trustees of the University as incorporated under the Regents of the University of the State of New York, be held at the beginning of the morning session on Thursday, October 22nd.

AGENDA OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

E-1234 VOTED to approve the agenda as presented by the Secretary.

BUDGET ESTIMATE FOR 1936-37

The Secretary reminded the Committee that at its meeting on April 20th, it had anticipated the probable action of the Board of Governors by a resolution which

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Please Notify the Secretary of any Errors or Omissions

MINUTES OF MEETING
EXECUTIVE COMMITTEE
BOARD OF GOVERNORS
EAST CHINA UNION UNIVERSITY

Wednesday, February, Thirteenth, Nineteen Hundred and Forty, Eighth at Five, A. M.

PRESENT:

*Mr. Henry Fowsile, Pres., D.D.
*Rev. Jerome Hudnotte, D.D.
Rev. V. T. Lependa, D.D.
*Rev. F. E. Cortwright, M.A.
*Rev. T. T. Dooner, D.D.
Dr. H. T. Bilsend, M.D., D.D.
*Rev. Frank Anderson, M.A., D.D.

Other board members were present, as was also Rev. A. G. Castleton, representing Mr. T. Silcock.

Dr. Hudnotte presided and the meeting was opened with prayer by Dr. Dooner.

The following were also present and, on motion, were made corresponding members: Dr. H. Huntington, Rev. Joseph Ives, Dr. A. Gorwale, Mr. W. T. Cortright, Mr. G. Charles Humphreys, Dr. Wm. Cox Crawford.

APPROVAL OF MINUTES

Motion was made to approve the minutes of the executive meeting held in Toronto on June 22nd, 1940, as circulated to the members.

WORKING COMMITTEE

Motion was made that minutes be approved to the board of governors as the working committee to conduct the affairs, control members and committees of the board of governors:

Mr. Henry Fowsile
Rev. F. E. Cortwright
Dr. T. T. Dooner
Rev. A. G. Castleton
Mrs. G. Charles Humphreys

NOTE ON QUALITY OF THE LOAN OF STUDENTS

Mr. Hudnotte read the annual meeting of the board of trustees of the University, as developed under the degrees of the University of the State of New York, in lieu of the beginning of the working session on Thursday, October 22nd.

AGENDA OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

Motion moved to approve the agenda as presented by the secretary.

BUDGET SECTION TO LEGAL

The Secretary reminded the members that at the meeting on April 20th, it had discussed the possible action of the board of governors, by a resolution which

stated that the Board of Directors might count upon an appropriation from the Board of Governors of not less than $50,000 Chinese Currency. (E-1214)

In this connection Dr. Beech submitted for the consideration of the Committee the following three resolutions:-

"1. That the grant to the University from the Board of Governors for the General University Budget for 1936-37 be $60,000 Chinese currency.

2. That the quota asked from each and every missionary group represented on the Board of Governors be $4,000 United States currency for the year 1937-38.

3. That the grant from the Harvard-Yenching Institute funds for the year 1936-37 be $33,000 Chinese currency, of which not less than $1,000 be for needed cases for the Library and Museum."

With regard to resolution 1, Dr. Beech stated that it was expected that the University would receive $23,000 Chinese currency from the Chinese Government for the current year, but that the bulk of this was for designated objects. The Board of Directors were facing a deficit of $6,000 Chinese currency for the year 1935-36, and anticipated a further deficit of $12,000 at the end of 1937.

Dr. Garside stated that this additional $10,000 could be provided almost entirely from current resources, owing to the favorable condition of exchange and improved income from securities held by the Board.

It was clearly understood that this additional appropriation, if granted by the Board, was intended solely to meet the present emergency, and is not for the purpose of expansion.

After full discussion, it was

E-1235 VOTED that the Executive Committee recommend to the Board of Governors that in continuance of the Executive Committee on April 20th, (E-1214) action be taken as follows:-

"That the Board of Governors appropriate toward the Field Budget LC$110,495.00 as adopted by the Board of Directors on February 29th, 1936, the sum of LC$60,000, with the understanding that the Board does not thereby make any commitment for the future beyond the LC$50,000 agreed to in the Contractual Statement."

With regard to resolution 2, it was felt that the matter should be left for discussion at the meeting of the Full Board.

Resolution 3 was given careful consideration and the information regarding the Harvard-Yenching Institute funds was presented to the Committee. It was

E-1236 VOTED that in view of the favorable condition of the Harvard-Yenching Restricted Fund and of the presentation of needs by Chancellor Beech, the Executive Committee recommend to the Board of Governors an appropriation of $32,000 Chinese currency for the year 1936-37 and $1,000 Chinese currency for Library equipment.

There being no further business, the Committee adjourned at 11:30 A.M.

James Ludlow.

FRANK ANDERSON
Secretary

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Please Notify the Secretary of Any Errors or Omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

Room 300, 150 Fifth Avenue, New York, N. Y.
Tuesday, January 5th, 1937, at 9:30, A. M.

Members:-

Sir Joseph Flavelle, Bart., LL.D.
*Rev. James Endicott, D.D., LL.D.
Rev. F. T. Cartwright, M.A., D.D.
*Dr. George B. Huntington, D.D.
*Rev. J. W. Decker, D. D.
Mr. H. T. Silcock, M.A.
*Rev. Frank Anderson, M.A., D.D.
Mrs. J. Charles Humphreys

Those whose names are starred were present.

Dr. Endicott presided and the meeting was opened with prayer.

The following were also present, and on motion, were made corresponding members:-

Rev. Joseph Beech, D.D., Chancellor of the University
Rev. J. H. Arnup, D. D.
Mr. C. A. Evans
Dr. B. A. Garside

APOLOGIES FOR ABSENCE

Apologies for absence were presented from Mrs. J. Charles Humphreys and Dr. F. T. Cartwright and Sir Joseph Flavelle.

MINUTES

The Secretary reported that the minutes of the last meeting of the Executive Committee, held in Toronto on October 21st, 1936, had been approved by the Board of Governors at their Annual Meeting and that, in consequence, no action thereon was needed.

BUSINESS ARISING OUT OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

G-1238 (2) Election of an additional member of the Executive Committee.

E-1269 VOTED that Dr. George B. Huntington, at present Chairman of the Finance Committee be elected a member of the Executive Committee.

G-1238 (6) Cooption of Additional Members of the Board of Governors.

Dr. Decker mentioned that members of the Baptist group had considered this matter and suggested that Mr. ~~G. Herbert~~ Herbert B. Clark, President of the Northern Baptist Convention, would be a very suitable member of the Board of Governors.

E-1270 VOTED that Mr. ~~G. Herbert~~ Herbert B. Clark should be asked to join the Board of Governors as a coopted member.

G-1239 (2) Appointment of Additional Members of the Finance Committee

E-1271 VOTED that Mr. ~~G.~~ Herbert B. Clark on joining the Board of Governors should be asked also to become a member of the Finance Committee.

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Please notify the Secretary of Delegates of Omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
OF THE UNION UNIVERSITY

Commission, 156 Fifth Avenue, New York, N. Y.
Tuesday, January 6th, 1920, at 8:30 P. M.

Members:

Mr. Joseph Lawrence, Pres., N.J.
Mr. Thomas Medford, Vice-P.
Mr. E. H. Ashmolde, Sec., Ind.
Mr. Henry R. Huntington, Ind.

Mr. Charles W. Pearson, Treas., Ind.
Mr. Ralph Ellington, Ind.
Mr. Frank Lundgren, Ind.
Mr. Chrystie Hamilton

Those other members were absent from meeting.

The minutes of the last meeting was approved with proper corrections.

The following work also presented, and the resolutions were corresponding adopted:

Mr. Joseph Lawrence, Pres., Thanked for the hospitality
Mr. H. M. Kemp, Ind.
Mr. Y. Y. Tyson
Mr. J. J. Jones
Mr. J. J. Jones

ADJOURNED MEETINGS

Principles for attendance were presented from the Mr. Charles Hamilton and Mr. H. T. Ashmolde and the Executive.

MINUTES

The minutes of the meeting of the last meeting of the Executive Committee, held in New York on January 13th, 1920, had been approved by Mr. Lawrence as correct and were duly signed by the President and Secretary, in accordance with the rules of the.

Resolution adopted by the Advisory Committee of the Board of Governors

(a) Election of Mr. Lawrence member of the Executive Committee.

Also voted that Mr. Henry R. Huntington be appointed chairman of the Finance Committee, to obtain a member of the Executive Committee.

Resolution of additional Members of the Board of Governors.

Mr. Thomas moved that members of the Nominating Group and nominated this written and unopposed slate of Mr. Lyon to charge, Presidency of the Nominating Committee, which would be a very valuable member of the Board of Governors.

Voted that Mr. Henry R. Huntington be asked to join the Board of Governors as a coopted member.

(2) Appointment of Additional Members of the Finance Committee

Voted that Mr. Henry R. Huntington be asked also to become a member of the Finance Committee.

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G-1257 Increase of Support by Cooperating Boards.

The Secretary reported that he had written fully to all the Boards on this point, and that up-to-date replies had been received, as set forth in Appendix A attached to these minutes.

This report was received, and the Secretary was asked to send a copy of the same, with a special covering letter, to each of the cooperative units for their information.

G-1241 Study of Promotional Work and Appointment of Committee.

E-1272 VOTED that the following be appointed a Committee to make a careful study of all the capital and current needs of the University and of the wisest policy to be adopted in approaching the constituency in the United States, Canada and Great Britain from which the funds must be secured:- Dr. Decker (Chairman), Dr. Arnup, Dr. Cartwright, and Mrs. Humphreys, with Dr. Garside as an ex officio member.

G-1259 Plans of Proposed Clinical Hospital.

Dr. Beech laid on the table the plans of the proposed Clinical Hospital, which had been drawn by the firm of Schmidt, Garden & Erikson of Chicago, specialists in Hospital Architecture. These plans have been already forwarded to the field.

The terms on which these plans had been prepared are set forth in Appendix B, attached to these minutes.

After the plans had been explained by Dr. Beech to the members of the Committee, the following action was taken:-

E-1273 VOTED that the action of Dr. Beech in accepting the terms of the architects for preparing the plans be approved.

E-1274 VOTED that the Chancellor be asked to prepare a full statement, for inclusion in the minutes, indicating in full detail the amounts given as pledged up to date for (a) the erection (b) the equipment of the building.

The statement is as follows:-

I. For Clinical Hospital Building (Estimated total required LC$200,000 to $215,000)

(a) Funds Actually in Hand	Chinese Dollars
1. First gift of Mrs. Benjamin Moore, US$10,000 plus gain on exchange and accrued interest (on deposit in Shanghai Branch of Hongkong & Shanghai Banking Corporation in name of West China Board of Governors)	$56,500 (approx.)
2. Second gift of Mrs. Benjamin Moore, US$10,000 in hands of Treasurer of Board of Governors, at current rate of exchange	33,500 (approx.)

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(b) Funds Immediately Available

Appropriation for 1936 from British Boxer Indemnity funds, now due and probably already paid in Shanghai	25,000
	$115,000

(c) Pledges Payable in One and Two Years

Appropriation from Boxer Indemnity funds payable in 1937-38, $25,000, in 1938-39, $25,000	50,000
Total in Hand or Appropriated for Hospital Building	$165,000

II. For Equipment (Estimated total required LC$85,000)

(a) Already Granted

Appropriated by China Foundation, 1936, now due and probably already paid in Shanghai	25,000
Total in Hand or Appropriated for Building and Equipment	$190,000

In addition to the above, there have been unofficial assurances from members of the China Foundation that they are favorable to a further grant of LC$25,000 for equipment in their 1937 appropriations. The Board of Trustees of the British Boxer Indemnity Funds have also indicated their favorable attitude toward further grants from equipment after their existing grants for constructing the hospital have been paid.

E-1275 VOTED that in view of the fact that foundations can only be put down in that part of China between the months of December and March, the University be authorized to put down the foundations before April next, as soon as the approval of the Medical-Dental Faculty is secured of the plans of the main building so far as they affect the foundation lines.

G-1260 (2) Proposed Union Theological College.

The Secretary reported that he had written to all the Boards in terms of the above resolution, and that up to date the following replies had been received. These replies will be found as Appendix C, attached to these minutes.

This report was received, and the Secretary was requested to send copies of it to each of the Boards.

G-1266 Proposed Extension Course.

The Secretary stated that no further report on this had been received.

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FINANCIAL MATTERS

The Executive Committee reviewed the minutes of the meeting of the Finance Committee held on January 4th, 1937. The Chairman of the Finance Committee and the Assistant Treasurers made explanatory comments.

Report on Investments. The Executive Committee noted the action of the Finance Committee in investing the $25,461.14 of endowment funds on hand in carefully selected bonds and mortgages, together with deposits in savings banks in New York and Boston.

Back Dividends on Aluminum Preferred Stock. The Executive Committee gave consideration to the Finance Committee's recommendations (F-1270) as to the disposition of back dividends on Aluminum preferred stock, and after discussion it was

E-1276 VOTED that the Executive Committee approve the following recommendations of the Finance Committee covering the back dividends on Aluminum preferred stock, and the setting up of an endowment income stabilization fund:-

(a) That the Aluminum dividends of $5,800, plus $4,200 of the Permanent Reserve Fund, be set up as an Endowment Income Stabilization Fund of $10,000.

(b) That if and when further payments of back dividends are made by the Aluminum Company of America, these payments be added to this fund.

(c) That this fund be invested by the West China Governors in the same way as its other capital funds are invested.

(d) That the fund be used to maintain the endowment income of the Board of Governors at a fixed rate of 5%. In years when the income from endowment funds falls below 5%, some or all the income of this fund, and if necessary some of the principal, shall be used to make up this difference. Any income from this fund not thus required each year shall be added to the principal. If at any time the income on endowment funds of the Governors exceeds 5%, all such income above 5% shall be added to the principal of this fund. The foregoing excludes specially designated funds received in the form of securities restricted by the donor.

(e) That this fixed rate of 5% become operative July 1, 1937, income on the fund meantime being added to the principal.

(f) That the Governors reserve power to modify the rate of income fixed by this action at any regular meeting of the Board. Unless, however, the Governors resolve that an emergency exists and such a change be made effective at once, such a change in the fixed rate will not become operative for a period of at least twelve months - in order that the field authorities may have time to adjust their program to meet the impending change.

Surplus in Restricted Account of the Harvard-Yenching Institute. The Executive Committee reviewed the discussion and action (F-1271) of the Finance Committee with regard to the surplus in the Restricted Fund of the Harvard-Yenching Institute Account, due to the payment of back dividends on Aluminum preferred stock. It was

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FINANCIAL MATTERS

The Executive Committee reviewed the minutes of the meeting of the Finance Committee held on January 4th, 1977. The minutes of the Finance Committee and the Auditing Committee were made explanatory comments.

Report on Investments. The Executive Committee noted the action of the Finance Committee in investing the $58,401.14 of endowment funds on hand in exceptionally-located bonds and mortgages, beginning with deposits in savings banks in New York and Boston.

Stock Dividends on Aluminum Preferred Stock. The Executive Committee gave serious consideration to the Finance Committee's recommendations (F-1-1977) as to the distribution of stock dividends on Aluminum preferred stock, and after deliberation it was

Resolved: That the Executive Committee approve the following recommendations of the Finance Committee, covering the stock dividends on Aluminum preferred stock, and the setting up of an endowment income stabilization fund:

(a) That the Aluminum dividends of 36,000, plus 14,000 of the Permanent Reserve fund, be set up in an endowment income stabilization fund of 50,000.

(b) That if and when further payments of stock dividends are made by the Aluminum Company of America, those payments be added to this fund.

(c) That this fund be invested by the Cash Office investment in the same way as the other funds, from time to time.

(d) That the fund be used to subsidize the retirement income of the Board of Investment, at a flat rate of $50. In years when the income from endowments would yield a sum below $50, we shall use the income of this fund, and if necessary, also the principal. Conversely, if the yield be greater than $50, the surplus above this amount will be added to the principal. If at any time the income on endowments of the Corporation exceeds $75, it shall be within the authority of the Executive Committee to increase the pensions of the Board of Investment, by a vote of two-thirds of the members present.

(e) That this fund be terminated on December 31, 1977, unless on the first meeting of the Board of Trustees of Corporation in 1977, it be continued by the action of the Board.

(f) That the Corporation reserve the right to modify the rules of income fund by this action at any regular meeting of the Board. Provided, however, that Corporation cannot take an emergency action and then a fortiori be no obligation to do so, such a change to be duly noted only after not less than one month's notice to the Board of Trustees, and provided that such action may have time to adjust their pensions to meet the impending change.

Surplus in Funds Invested Accounts of the Drexel-Vandiver Institute. The Executive Committee reviewed the Resolution of April 1st (R-1976) of the Finance Committee, relative to the surplus in the Drexel-Vandiver Fund of the Drexel-Vandiver Institute Account, due to the payment of the stock dividends on Aluminum preferred stock, through

E-1277 VOTED that, in accordance with the recommendation of the Finance Committee, the Executive Committee take action as follows with regard to the disposition of West China Union University's share in the surplus of $25,250 now available in the Harvard-Yenching Institute account together with additional funds which may accrue from further payments of back dividends on the Aluminum preferred stock held by the Harvard-Yenching Institute:-

(a) That, on behalf of the Board of Governors of West China Union University, the Executive Committee recommend that the Harvard-Yenching Institute set up these payments of back dividends as an income stabilization fund, to be used for maintaining future income on the investments in the Restricted Account at a stable rate;

(b) That in case the Trustees of the Institute prefer to distribute some or all of this surplus among the Boards of Trustees of the beneficiary universities and colleges, this Executive Committee would favor having the West China Board of Governors set up its pro rata share of this surplus as a special reserve fund to maintain a stable income for carrying on the work in West China Union University to which the Harvard-Yenching Institute funds are allocated;

(c) That if the Boards of Trustees of the other beneficiary institutions desire to confer on the matter of making uniform recommendations to the Trustees of the Harvard-Yenching Institute regarding the disposition of this surplus, the Executive Committee appoints the Chairman of the Finance Committee, Dr. George B. Huntington, as the representative of the West China Board of Governors.

FIELD BUDGET

E-1278 VOTED that the field should be asked to furnish in future an all-inclusive Budget, subdivided under necessary separate heads, in order that a clear statement might be presented of the total cost of maintaining the University together with all its sources of income.

AMENDMENT OF BOARD OF GOVERNORS' BY-LAWS

Amendment of Board of Governors' By-Laws, Article III Section 1, to make it harmonize with the Constitution of the Woman's Unit, Article IV Section 3 (h).

In view of the fact that the above By-Law reads as follows:-

> "The Board of Governors shall elect at the Annual Meeting an Executive Committee, consisting of not less than five nor more than seven members, in which number the Chairman, one of the Secretaries, and the Treasurer shall be included,"

While the Section above referred to of the Constitution of the Woman's Unit reads as follows:-

> "The Woman's Home Committee shall.....nominate from their members a representative to serve on the Executive Committee of the Board of Governors;"

And in view of the desirability of having the Chairman of the Finance Committee serve as a member of the Executive Committee, it is desirable to amend the By-Law so that it shall read as follows:-

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"The Board of Governors shall elect at the Annual Meeting an Executive Committee, consisting of seven members, in which number the Chairman, one of the Secretaries, the Treasurer, the Chairman of the Finance Committee, and a representative of the Woman's College Unit shall be included."

E-1279 VOTED to recommend to the Board of Governors that the above amendment to the By-Laws should be made.

DATE OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

Dr. Garside stated that the dates of the Annual Meeting of the Associated Boards had been set for May 10 and 11.

E-1280 VOTED that the Annual Meeting of the West China Governors should be held during the week of May 10, the exact date being left in the hands of Dr. Garside and Dr. Anderson.

GRANT FOR EQUIPMENT TO GOUCHER SCHOOL

Dr. Beech made a statement regarding the need of money to pay for the equipment of the building which replaced the old Goucher School, which had been destroyed by fire, and it was

E-1281 VOTED that a grant of $1,200 should be made from the balance available in the general plant funds of the Governors for the equipment of the Goucher Building.

The meeting closed with the Benediction by Dr. Anderson.

FRANK ANDERSON

Secretary

Office of the Secretary
26 Grosvenor Street
London, Ontario, Canada

January 8th, 1937

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Appendix A

ACTION OF BOARDS IN REGARD TO INCREASED SUPPORT BY COOPERATING UNITS

UNITED CHURCH OF CANADA

The Sub-Executive of the Board of Foreign Missions agreed to recommend to the Board the increase of the present grant for maintenance to $4,000, on condition that the two United States Boards in the University make similar contributions.

WOMAN'S BOARD OF THE METHODIST EPISCOPAL CHURCH

No report can be furnished till after the next meeting of the Executive Committee, which convenes in March.

BOARD OF FOREIGN MISSIONS, METHODIST EPISCOPAL CHURCH

"No increase in the appropriations ($2,490.00) can be made during this year. Formal action will be taken and word sent as soon as possible after it has been taken."

CHURCH MISSIONARY SOCIETY

"The Far East Committee could not at the present moment give any decision on the question, but decided to postpone the matter till after the return of Mr. J. Gurney Barclay, the Secretary of the Far East Committee from his visit to the Far East."

WOMAN'S MISSIONARY SOCIETY OF UNITED CHURCH OF CANADA

In consideration of the grant already given of Cash G$1,750 and G$1,600, covering the salaries of one doctor and one teacher, as well as considerable other contributions, no further grant be given at this time.

AMERICAN BAPTIST FOREIGN MISSION SOCIETY

Dr. Decker wrote:-

> "I am presenting to our Budget Department the action of the Board of Governors with respect to the annual appropriation that is requested from the cooperating Boards. I shall follow this up and press the claims of the University, but I cannot be optimistic that we shall be able in the coming fiscal year to meet this request in full."

WOMAN'S AMERICAN BAPTIST FOREIGN MISSION SOCIETY

"The Board of Managers finds it impossible to increase their appropriation for the year 1937-38: this will be a great disappointment to you as it has been to us."

FRIENDS SERVICE COUNCIL (Letter from Paul D. Sturge, December 17, 1936)

"Naturally we regret very much the small amount of our contribution to the University Funds, but I am doubtful whether we can raise it. Ours is a small society, and the total amount of our allocation to China is not much. I fear that there is little chance that we can consider the figure of $4,000 mentioned in the minute..... I will write again later on."

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Appendix B

SCHMIDT GARDEN & ERIKSON Architects

104 South Michigan Avenue, Chicago
Telephone - Randolph 6120

September 21, 1936.

Dr. Joseph Beech, Chancellor,
West China Union University of Chengtu,
The Universities Office,
New York City.

Dear Dr. Beech:

This will record the gist of our conversation about the architectural service that we are to perform in connection with the proposed Hospital at the West China Union University at Chengtu, China. Our work is to be divided into two stages - the first of these is to prepare the necessary drawings to aid you in raising funds - the second would be the preparation of drawings necessary to the construction of the building.

The first stage will consist of the following:

(a) Restudy of the drawings you have left with us;

(b) When these meet with your approval, the preparation of floor plans to illustrate to possible donors how the Hospital will be arranged; and

(c) The study and presentation of an elevation of this building;

(d) Perspective.

For the above we are to receive the sum of $350.00 in American currency, payable upon completion of the drawings. Should you elect to have us prepare a perspective drawing there would be an additional charge of $150.00.

The charges we are making for this portion of the work probably will cover our drafting cost, leaving nothing for overhead or professional fees. It is made to enable you to determine at the lowest possible cost whether or not funds can be raised for the construction of the Hospital. If you do raise the funds necessary for construction within a period of two years, we are to be employed to render the following further service:

(a) Restudy the plans and elevations preparatory to building; and

(b) Prepare outline drawings such as are necessary for construction purposes in Chengtu.

These drawings are not to be working drawings such as are customarily prepared for a building of this character in this country. They are to be sufficiently comprehensive to illustrate the Hospital in its main essential - the interpretation of details to be in the hands of your local supervisors of construction at Chengtu.

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For this second stage, we are to be paid an additional $2,500.00 in American funds.

There is some discussion about preparation of necessary drawings for plumbing with which, we understood, your supervisors of construction are not very familiar. We have not estimated what such drawings would cost but hope that we can include such drawings in the fee for the second stage without increasing the fee. We cannot now determine this as we are uncertain how much detail would be necessary on such drawings. As it is not our intention to do anything more than "break even" on your very interesting Hospital project, you may be sure that we will endeavor to keep the cost down as low as possible consistent with proper study.

There was some discussion of the desirability of the desirability of our representative visiting Chengtu prior to preparation of the final drawings. However, you reached no decision and our proposition does not include it.

If this outline of services we are to render and the compensation we are to receive does not agree with your own impression, will you be good enough to write us so that corrections may be made? Otherwise, we shall assume that this outline is satisfactory to you.

Thanking you for the privilege of cooperating with you in this fine enterprise, we are

Very truly yours,

SCHMIDT, GARDEN & ERIKSON,

(Signed) Carl A. Erikson.

CAE/VGM

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ACTION OF BOARDS IN REGARD TO GRANT FOR UNION THEOLOGICAL COLLEGE

UNITED CHURCH OF CANADA

The Sub-Executive Committee of the Board of Foreign Missions took the following action:-

(a) Approval of the Scheme.

(b) Grant of LC$450 for the year 1937-38 requested. On motion it was agreed that the matter be referred to the Board for action.

WOMAN'S MISSIONARY SOCIETY OF UNITED CHURCH OF CANADA

Action:-

"That in view of the great need for a Theological College in West China, as recommended by the Board of Governors of the West China Union University, a grant of $150 Mex (approximately $50.00 Gold) be made from Emergency as the share of our Society for the year 1937-38."

CHURCH MISSIONARY SOCIETY

The Far East Committee passed a resolution making a grant of LC$450 towards the College. In May last this same Committee recorded their great interest and thankfulness on the formation of the Union Theological College in West China, and heartily concurred in the proposal that their missionary, Rev. H. A. Maxwell, should join the teaching staff.

AMERICAN BAPTIST FOREIGN MISSION SOCIETY

Action by the Board of Managers:-

"That subject to concurrent action by the other cooperating Mission Boards, approval be given to the Board of Governors of the West China Union University acting in North America and Great Britain for the new West China Union Theological College."

"The request for an appropriation of LC$450 towards the current expense Budget for 1937-38 will be dealt with by our Budget Department in the setting up of the new Budget. You can be assured of sympathetic treatment here, though we believe it is essential to our support that the new College in its program attempt to provide training for the various grades of particular workers whom we believe we need, including those of junior middle school graduation on entrance."

FRIENDS' SERVICE COUNCIL
(Letter from Paul D. Sturge, December 17, 1936)

"I am hoping shortly to get together the English members of the Board to discuss in particular the question of the contribution which we should make to the University, and also the question of the Theological College. On both these points I will write again later on."

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Please notify the Secretary of any errors or omissions

MINUTES OF MEETING
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

A meeting of the ExecutiveCommittee of the Board of Governors of the West China Union University was held in the Solarium of the Parkside Hotel, 18 Gramercy Park South, New York City, Wednesday, May 12th, 1937 at 9:00 A.M.

List of Members

*Sir Joseph Flavelle, Bart, LL.D.
*Dr. James Endicott, D.D., LL.D.
Dr. Frank T. Cartwright, M.A., D.D.
*Dr. George B. Huntington, D.D.
*Dr. J. W. Decker, D.D.
Mr. H. T. Silcock, M.A.
*Dr. Frank Anderson, M.A., D.D.
*Mrs. J. Charles Humphreys

Those whose names are starred were present.

Dr. Endicott presided and the meeting was opened with prayer by Dr. Beech.

The following were also present, and, on motion, were made corresponding members. Dr. Beech, Chancellor of the University, Dr. J. H. Arnup, Mr. C. A. Evans, Assistant Treasurer.

MINUTES

The minutes of the meeting held on January 5th, 1937 having been circulated, were taken as read and confirmed.

NOMINATING COMMITTEE

E-1282 VOTED that the following names be suggested to the Board of Governors as a Nominating Committee to nominate the officers, coopted members and committees of the Board of Governors:- Dr. Decker, Dr. Arnup, Dr. Cartwright, and Mrs. Atkinson.

HOUR OF MEETING OF BOARD OF TRUSTEES

E-1283 VOTED to determine the hour of the Annual Meeting of the Board of Trustees of the University as incorporated under the Regents of the University of the State of New York in connection with the matter of hours of session of the Full Board.

AGENDA OF ANNUAL MEETING OF BOARD OF GOVERNORS

E-1284 VOTED to approve the agenda as presented by the Secretary.

BUDGET ESTIMATES, 1937-38

The budget figures were presented to the Committee and discussed, and it was

E-1285 VOTED that the following be a special Budget Committee to consider the statement and report to the meeting of the Board of Governors:- Dr. Garside, Dr. Beech, Dr. Huntington, and Dr. Arnup.

There being no further business, the meeting adjourned.

FRANK ANDERSON
Secretary

Office of the Secretary
26 Grosvenor Street
London, Ontario

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Please Notify the Secretary of any Errors
or Omissions.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
BOARD OF GOVERNORS
WEST CHINA UNION UNIVERSITY

New York, Friday September 10, 1937

A meeting of the Executive Committee of the Board of Governors of the West China Union University was held in Room 900, 150 Fifth Avenue, New York City, on Friday September 10, 1937 at 9:30 A.M.

List of Members:-

Sir Joseph Flavelle, Bart., LL.D.
*Rev. James Endicott, D.D.
Rev. Frank T. Cartwright, M.A.,D.D.
Dr. G. B. Huntington
*Mrs. J. Charles Humphreys
*Rev. R. L. Howard, D.D., substitute for Rev. J. W. Decker, D.D.
*Rev. Frank Anderson, M.A.,D.D.
*Mr. H. T. Silcock, M.A.

Those whose names are starred were present.

Dr. Endicott presided,and opened the meeting with prayer.

The following were also present and, on motion, were made corresponding members:- Rev. Joseph Beech, D.D., Chancellor of the University; Mr. H. D. Robertson of the University Staff; Mr. Paul Sturge of the Friends Service Council; Dr. B. A. Garside, Assistant Secretary; Mr. C. A. Evans, Assistant Treasurer; and Mrs. T. D. Macmillan of the Associated Boards for Christian Colleges in China.

Apologies for absence were received from Dr. Cartwright, who had written that he expected to be on his vacation at this time. Also from Sir Joseph Flavelle, regretting his inability to be present.

AGENDA

E-1315 VOTED to approve the Agenda, as prepared by the Secretary.

MINUTES

The Secretary intimated that there had been no meeting of the Executive Committee since that of the Board of Governors on May 12, and that therefore there were no Minutes to be approved.

WELCOME TO MR. H.T. SILCOCK AND MR. PAUL STURGE

The Chairman expressed the appreciation of the fact that it was possible for Mr. H. T. Silcock, the Honorary Secretary of the Board, residing in Great Britain, and Mr. Paul Sturge, one of the representatives of the Society of Friends on the Board of Governors, to be present at the meeting, and invited them to lay before the members any matter that might be on their minds.

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In the course of his address, the question of the policy of the University was raised by Mr. Silcock, who expressed the hope that the members of the Board of Governors might join in careful consideration of the problems connected with the development of the institution, including such matters as the definition of its aim and scope, increasing emphasis on its Chinese character in both finance and personnel, and military training.

After discussion it was

E-1316 VOTED (1) That members of the Board should be invited to meet in informal local sections in Toronto, New York and London for such discussion, with a view to sharing the results of their study with the Faculty in Chengtu and with the other sections; and

(2) That the Faculty be asked to send for the use of the members of the Board copies of the recommendations of the Policy Committee as soon as they are adopted.

E-1317 VOTED that the following should be asked to act as Chairman of the groups:-

London: Mr. H. T. Silcock
New York: Dr. Frank T. Cartwright
Toronto: Chancellor E. W. Wallace

BUSINESS ARISING OUT OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS

(1) G-1294 Proposed Union Theological College. The Secretary called to the Committees' attention Action G-1294, which reads as follows:-

"Voted that the matter of defining the exact relation of the Board of Governors to the Board of Management in Chengtu be referred to the Executive Committee."

After discussion it was

E-1318 VOTED to refer the matter to Dr. Sparling, with a request that he take it up with the Board of Management of the College and the Mission bodies in the field, and make concrete suggestions for the guidance of the Executive Committee.

With regard to the support of the College, the Secretary reported that he had received the following communication from Dr. Decker, Secretary of the American Baptist Board:-

"G-1293 refers to the annual appropriation of $450, local currency, requested for the support of the new Theological College. I am very happy to be able to report to you that, largely through the instrumentality of Dr. Joseph Taylor, we were able to secure special gifts to cover this appropriation, and have notified the people in West China accordingly."

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The Secretary also reported that he had received from Mr. Paul Sturge of the Friends Service Council the following communication:-

"Thank you for your letter of June 24th with regard to the proposed Union Theological College. Friends in China have made a small allocation to this fund. We have considered the matter here, but do not see our way to make any definite proposal. We will let you know when we see more clearly about it."

(2) G-1257 Increase of Support by Cooperating Units. The Secretary reported that , in view of the action of the United Church of Canada, which had resolved

"That our contribution to the maintenance of the University be $3,000; but, in the event of both of the participating American Boards raising their respective contributions to $4,000 per annum, this Board will make an additional grant of $1,000."

He had written to the Secretaries of the two American Boards and had received the following replies:-

(a) From the American Baptist Foreign Mission Society:-

"The financial situation of our Board is such as to make it impossible for us to consider during the current fiscal year any addition to the appropriation we have already made for the support of the University. We recognise fully the need of the University for this help, and much regret that our circumstances forbid us to extend further aid."

(b) From the Board of Foreign Missions of the Methodist Episcopal Church:-

"Your letter of June 16th, calling attention to the resolution of the Board of Governors of the West China Union University is here before me will be presented to our Board at the time of making the Appropriations for our Board's fiscal year beginning January 1, 1938."

The Secretary further reported that the following communication on this matter had been received from Mr. J. Gurney Barclay of the Church Missionary Society:-

"The Committee find themselves faced with big educational responsibilities in several parts of China other than the West China Union University, and feel, that, compared with what we are doing in other places, we are, at the present time, doing a full share if not more than full share for the W.C. U.U. We have, of course, a very deep interest in this institution, and that, I think, is proved by the way in which we have greatly added to our missionary staff there, while many other societies have had to reduce

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their staffs. Our Committee felt bound to decide that, under the present circumstances, they were unable to consider any increase in our present staff.

They again considered the question of an increase in grant to the University, as requested by the Board of Governors,,so as to bring up the contribution of the English Unit up to $4,000. For similar reasons to those given in the case of staff, they feel unable to make any addition to our grant.

I hope that the Board of Governors will not feel that we are weakening in our interest in the work of the University, but I can assure you that the result of my visit around China was to make me feel so strongly the need of strengthening our work in other places, that I could not recommend any additions to the staff or grant for the W.C.U.U."

HOURS OF SESSION

E-1319 VOTED to adjourn for lunch at 12:30 and resume business at 1:30.

(3) G-1296. University Clinical Hospital and Medical Centre. The Secretary stated that all the action authorized by the Board of Governors under G-1296 had been taken.

Dr. Beech,reporting on the progress of the school, reported that the estimates from the field placed the probable cost of the building (excluding equipment) at local currency $200,000, toward which local currency $180,000 had actually been received, with the promise of an additional grant of local currency $25,000 from the British Boxer Indemnity Fund.

Dr. Beech read an interesting letter from Madame Chiang Kai-Shek, congratulating him on the progress made in the matter of the Hospital. He also read a letter from Mr. Roger S. Greene, formerly director of the Peiping Union Medical College, a representative in China of the Rockefeller Foundation and a member the China Foundation, which administers the Boxer Indemnity Funds, in which Mr. Greene confirms the verbal assurance that a further grant of local currency $25,000 had been made by the China Foundation towards the equipment of the institution, and encloses a copy of a letter which he had written to Mr. Clarence Senn, of the China Foundation, Shanghai, on September 7, 1937, intimating that he hoped Mr. Senn "might find it possible to not only pay over at once the subsidy voted, but to secure authorization from the Board or Executive Committee for further subsidies, if that seem wise."

The Secretary was asked to write to the officers of each of these funds, thanking them most warmly for the help given.

(4) G-1307 Proposed Conference in China in 1938 to Promote Cooperation and Correlation. This action reads as follows:-

"Voted, that the above action be referred to the Executive Committee of the Board of Governors for favorable consideration and for efforts to secure suitable representation of the West China Governors at the Conference proposed in Section 5 of the above action."

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The proposal referred to from the Associated Boards is as follows:-

"(5) That the Associated Boards for Christian Colleges in China suggest to the Board of Trustees and the Boards of Directors of the participating universities and colleges, to the Council of Higher Education, and to the United Committee for Christian Colleges in China, that there be held in China in 1938 -- which is the date of the termination of the period of five years for which the present Correlated Programme was adopted -- a special Conference at which all the forces cooperating in the Christian universities and colleges in China would be adequately represented, for a thorough consideration of the whole problem of cooperation and correlation, including the financial support of the institutions. We suggest that such a conference be held just before the Hangchow conference, that it should occupy at least a week, and possibly a fortnight, and that we bring to this meeting the results of our study, as indicated in paragraph four above."

E-1320 VOTED to defer consideration of this matter till it was known whether, in view of the disturbed conditions in China, the Hangchow Conference planned for October 1938 would be held.

(5) G-1309 Greater Unity.

"Voted to refer the above action to the Executive Committee of the Board of Governors to take whatever action it may deem necessary, including, if desired, the calling of a special meeting of the Board of Governors."

That the proposal referred to from the Associated Boards is as follows:-

"Voted that the Associated Boards for Christian Colleges in China approves in principle the proposed reorganization of the Associated Boards, and extends an invitation to all the Boards of Trustees of the Christian universities and colleges in China to participate in this proposed reorganization;

That in transmitting this invitation to the respective Boards, the Secretary be instructed to express the wish of the Associated Boards for the fullest expression of opinion with reference to the plan as a whole and in detail, and further, that these replies be requested by December 1st; and

That, after December 1st, the Executive Committee receive the replies of the individual Boards of Trustees and take such steps as are necessary, with the understanding that final decisions will be subject to the action of the full Board."

Dr. Garside explained this matter in some detail. It was pointed out that Dr. Decker, who had been Chairman of the Committee which formulated these proposals, was absent, as also were Dr. Cartwright and Dr. Huntington, members of the Executive Committee, and that therefore it would be somewhat inopportune to deal with the matter at the present meeting.

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E-1321 VOTED to postpone consideration of this matter till the next meeting of the Executive Committee, and that the Secretary be asked to furnish all the members with the fullest information prior to the meeting, with a view to their considering it carefully beforehand.

(6) G-1310 Date and Place of the Next Annual Meeting of the Board of Governors. The Secretary stated that, according to the Constitution, the meeting of the Board in 1938 should be held in England, and Mr. Silcock and Mr. Sturge extended to the Board a most cordial invitation (in which Mr. Silcock stated, Mr. J. Gurney Barclay, of the Church Missionary Society most heartily joined) to meet there.

The question was considered of holding the meeting in Chengtu; the possibility of this was apparent, if it were linked up with the meeting of the International Missionary Council at Hangchow and the Educational Conference proposed by the Associated Boards.

However, in view of the grave uncertainty of conditions in China caused by the present war, it was

E-1322 VOTED to postpone the consideration of the date and place of the meeting till the next meeting of the Executive Committee(to be held,probably, in January), as also that of the provision of funds in the Board of Governors' budget to pay the travelling expenses of at least one member of the Board across the Atlantic every year, to attend the Annual Meetings.

FINANCIAL MATTERS

The Treasurer's report to June 30, 1937, was presented and explained in detail, by Mr. C. A. Evans, Assistant Treasurer. A copy of the same is appended to these minutes.

E-1323 VOTED to approve, subject to the approval of the Committee on Finance, the Annual Report of the Treasurer of the Board of Governors, for the year ended June 30, 1937, including the recommendation that the deficit of $696.55 on the Current General Account, 1936-37, be charged against the Permanent Reserve Fund of $3,940.50.

It was also reported that by a new arrangement made with the Bank of China, a definite sum of money is being deposited with the Bank of China in New York every month, which is automatically and immediately credited to the University in Chengtu. This plan is proving more satisfactory than the previous method of sending money through the Associated Mission Treasurers in Shanghai.

MINUTES FROM THE FIELD

Cabinet Bulletins Numbers 2, 3 and 4, the last dated June 17, 1937, covering Items 112 to 170, and General Faculty Minutes 427 - 446, the last dated June 10, 1937, were reported as having been received.

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COOPTION OF MR. DEAN SAGE JUNIOR AS MEMBER OF THE BOARD

Dr. Beech suggested that the Executive Committee acting under the powers conferred upon it by G-1239, should coopt Mr. Dean Sage Junior as a member of the Board of Governors. He explained in detail the fact of, and the basis for, the deep interest in the University which Mr. Sage has, and indicated that Mr. Sage had expressed a desire that, if the way opened, he might assist the work of the University in this way.

E-1324 VOTED to coopt Mr. Dean Sage, Junior, as a member of the Board of Governors, with an expression of appreciation of Mr. Sage's willingness to cooperate in this manner in the work of the University.

MR. WALTER SMALL

Dr. Beech referred to the work of Mr. Small, as supervisor of the erection of the buildings in the University. Mr. Small is now on furlough in Canada. On the suggestion of Dr. Beech it was

E-1325 VOTED that the Executive Committee approve of Mr. Small paying a visit to the architects prior to his return to the field, the expense to be charged to the Board of Governors.

PROPOSED PHARMACY BUILDING

Dr. Beech stated that he had received a letter from Dr. Mouser, asking that his proposed project for the erection of a Pharmacy Building and the matter of securing funds for its erection be laid before the Executive Committee.

It was explained that the latest official information on this matter from the field is contained in Item 437 of the meeting of the General Faculty of June 10, 1937, which reads as follows:-

> "Resolved to endorse Cabinet Minute 105 recommending to the Board of Directors and to the Board of Governors that a Pharmacy Building be provided; and asking Dr. Mouser to prepare the data necessary for the presentation of such a scheme to the Directors and to the Governors.
>
> Resolved on the recommendation of the College of Medicine and Dentistry to recommend that the future Pharmacy Building be located on the site south of the present Medical-Dental Building, parallel to and facing it."

E-1326 VOTED that inasmuch as we have no report of official action from the Board of Directors or from the Canadian and other Boards, and because we believe that this is a matter which should be considered by the full Board of Governors, the Committee defer action on the proposal.

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REPORT OF PRESIDENT DSANG'S TRIP DOWN RIVER

The Secretary laid on the table and briefly summarised the contents of a report prepared by President Dsang of a three months' trip which he had taken down river. The main objects of the trip were as follows:-

1. To attend the Methodist Central Conference in Nanking, and a meeting of Christian Middle School Principals in Shanghai.

2. To call on Honorary members of the Board of Directors, and also to visit Government Offices and other Educational Institutions.

3. To visit the Alumni of the University.

President Dsang expressed the belief that he had been able to accomplish much good for the University by this trip.

E-1327 VOTED to express to President Dsang the thanks of the Committee for this report.

DATE AND PLACE OF MEETING OF THE EXECUTIVE COMMITTEE

E-1328 VOTED that the next meeting of the Executive Committee should be held in Toronto in January, the date to be determined by the Chairman and Secretary in consultation.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:45 P. M.

Frank Anderson.

Secretary.

Office of the Secretary
26 Grosvenor Street,
London, Ontario, Canada.

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