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Please notify the Secretary of any errors or omissions.

MINUTES OF ANNUAL MEETING  
BOARD OF GOVERNORS  
WEST CHINA UNION UNIVERSITY

Room 300, 150 Fifth Avenue, New York, N.Y.  
Wednesday, May 15, 1940 at 9:30 A.M.

List of Members

<u>Board</u>	<u>1939 and 1940</u>	<u>1941</u>	<u>1942</u>
American Bapt.	K.S. Latourette ('40)	Gordon Poteat	*John W. Decker
Am.Bapt.Wom.Bd.		*Mrs. F.J.Nickels	
		Mrs.J.H.Franklin,alt.	
Church Miss.Soc.	F. Boreham ('40)	J. Gurney Barclay	*Frank Anderson
Friends Serv.Coun.	H. T. Silcock ('39)	Paul D. Sturge	
	Herbert G. Wood ('40)		
Methodist, North	*Bishop H. Welch ('39)	*F.T. Cartwright	
	H. A. Chaffee ('40)		
Meth.Wom.F.M.Soc.	*Mrs. F.E.Baker ('40)		Faye H. Robinson,
	Mrs.F.L.Reed,alt.('40)		alt.
United Ch.of Can.	E. W. Wallace ('39)	*J. H. Arnup	
	*James Endicott ('40)		
Un.Ch.of Can.,Wom.			*Mrs.G.D.Atkinson
			Mrs.H.Taylor,alt.
Coopted	K. N. Chang ('40)	*Mrs.C.R.Carscallen	Mrs.J.W.Masland
	H. B. Clark ('40)	*Dean Sage, Jr.	Hon.Vincent Massey
	*J. H. Franklin ('40)	*G.B.Huntington	Sir Michael Sadler

Those whose names are starred were present.

Dr. Endicott presided and opened the meeting with prayer.

The following were also present, and, on motion, were made corresponding members:-  
Dr. David C. Graham, Dr. Arabella S. Gault, Dr. T. C. Greene, Dr. and Mrs. J. F. Peat, Dr. E. H. Cressy, Mr. C. B. Rape, a member of the Board of Directors, Mrs. C. B. Rape, Bishop Ralph A. Ward, Mr. Wallace Wang; also Dr. B. A. Garside, Mr. J.I. Parker, Mr. O. J. Caldwell and Mr. C. A. Evans, members of the office staff in New York.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Dr. K. S. Latourette, Chancellor E. W. Wallace, and Prof. H. G. Wood.

G-1451 VOTED that the Secretary should be asked to write to Chancellor Wallace expressing to him their sympathy with him in his recent illness, and their hopes for his early restoration to complete health.

HOURS OF SESSIONS

G-1452 VOTED that the Board adjourn at 12:30 P.M. for luncheon, and reassemble for business at 2:00 P.M. The Secretary indicated that the Annual Meeting of the Trustees had been called for 1:50 P.M.

APPROVAL OF MINUTES

G-1453 VOTED that the Minutes of the Meeting of the Executive Committee, held at Toronto on January 19, 1940, having been circulated, be taken as read and confirmed.

APPOINTMENT OF NOMINATING COMMITTEE

G-1454 VOTED to appoint the following a Nominating Committee to nominate the officers and Committees of the Board:- The Finance Committee (inasmuch as it had been called for a session at 12:30) with the addition of Mrs. Carscallen.

Before proceeding to the business of the Board, the Chairman spoke briefly, warmly welcoming in the name of the Board the Chancellor, Dr. Joseph Beech, referring also to the signal honours which had been conferred upon him by the Chinese Government.

It was further

G-1455 VOTED that the Secretary express to the President and the Board of Directors on the field their congratulations on the distinction conferred upon the University by the high honour bestowed by the Chinese Government upon the Chancellor.

BUSINESS ARISING OUT OF THE MINUTES

(a) G-1400 - E-1431. Chairman of the Board.

The Secretary reported action of the Board of Governors and of the Executive Committee as follows:-

"The Chairman made a statement, indicating that he had only undertaken to fill the position of Chairman till such time as a suitable person - a layman, by preference - could be found, and he asked the Nominating Committee to suggest some other name for that office. After statements by Dr. Decker and Dr. Arnup, it was

"G-1400 VOTED to request Dr. Endicott to continue in office for another year, to instruct the Nominating Committee to set down his name as Chairman, and to remit to the Executive Committee the whole question of finding a suitable successor."

E-1431 VOTED to defer further consideration of the matter till the meeting of the Executive Committee immediately preceding the Annual Meeting of the Board of Governors. Meanwhile Dr. Decker and Dr. Cartwright were asked to explore the possibility of nominating a layman who would be suitable for the position as Vice-Chairman.

The Secretary further explained that, as it had been deemed unnecessary to hold such a meeting of the Executive Committee, the matter had come direct to the Board of Governors.

Dr. Decker reported that, after exploring the matter carefully, the Committee recommended that Dr. Endicott be nominated as Chairman for the ensuing year.

The Secretary put this report to the meeting, and it was

G-1456 VOTED that the report be accepted with much satisfaction.

(b) G-1401 - E-1432. Progress of new Clinical Hospital.

The Secretary reported that action required by G-1401 had been duly taken, and that the Executive Committee had passed the following resolution:-

E-1432 VOTED that an airmail letter be despatched without delay to the President of the University informing him in detail of the state of the Clinical Hospital Building accounts in New York City. The President is to be requested to arrange for a prompt review of and report on building plans in process or completed, and the building estimates and accounts. This latter should include all funds in hand or assured, in New York or in China, for the buildings and their equipment, and the amounts necessary to bring all buildings on which work has already been done above the foundations to a state of completion sufficient to allow effective use thereof. Such a report should include a clear statement of prospective building deficits, if any. The President is asked to furnish the Executive Committee with the above information by airmail at the earliest possible date.

The Secretary reported that letters affording the fullest information had been duly despatched by the New York Office in accordance with the above, and that the facts required had been received and would be communicated to the Board in the course of the regular business.

(c) G-1403 - E-1433. Titles of University Property.

The Secretary reported action of the Executive Committee on this matter as follows:-

E-1433 VOTED (1) That Dr. Anderson, in cooperation with Mr. Langford, should be asked to proceed to a conclusion in the matter of clarifying the original position as between the Board of Governors and (a) the Society of Friends and (b) the Church Missionary Society.

(2) That Dr. Garside's office should be asked to make a study of the present methods by which the property in Chengtu is held, the location of the deeds, and, specifically, what is covered by the original Declarations of Trust, and what, if any, is held by individual Mission Boards.

(3) That the suggestion be further explored as to the wisdom of transferring the trusteeship from the Canadian to a United States Board.

In connection with (1) above, the Secretary stated that Mr. Langford reported that the matter had not yet been brought to a conclusion.

In connection with (3) the Secretary stated that the question had been raised as to whether the United Church of Canada is authorized, under its Act of Incorporation,

to act in the capacity of a Trustee, and that he had addressed an enquiry on the point to Mr. A. T. Whitehead, Barrister-at-Law and Secretary to the Legal Committee of the United Church, to which Mr. Whitehead had replied as follows:-

"You have asked whether or not the United Church of Canada has the power to hold property in trust, and it is my view that it has not the power to act as a Trustee."

After some discussion it was

G-1457 VOTED that the Secretary, Dr. Arnup and Dr. Cartwright be asked to act as a Committee to further investigate this last point raised, and report to the Executive Committee or the Board of Governors.

(d) E-1437. J. W. L. Förster Estate. Bequest of G\$5,000.

The Secretary reported that he had been advised about a year ago of the bequest in the following terms:-

"(a) To set aside the sum of FIVE THOUSAND DOLLARS (\$5,000) and pay the same over to West China Union University in Chengtu, China, to establish an Endowment Fund, to be administered by the Board of Governors of the said West China Union University to be invested by them in securities authorised by law and to use the income arising therefrom in aiding Christian Chinese young men who are graduated of the said University and who are looking forward to the service of the Christian Church as Ministers, Teachers or Physicians, to pursue their studies, in any of the Colleges of the United Church of Canada."

He indicated that the winding up of the estate was practically completed, and that this bequest would likely be paid in the near future.

E-1437 VOTED that the Board of Missions of the United Church of Canada be asked to accept temporary custody of these funds, and that they be authorized to give a receipt for the same on behalf of the Board of Governors, holding them until final arrangements for their investment can be made, subject to instructions from the Treasurer of the Board of Governors.

The Secretary further reported that, inasmuch as the United Church of Canada is also a beneficiary of the Estate, he had endorsed the suggestion of Dr. Arnup that Mr. A.T. Whitehead, who is acting as legal adviser to the United Church in the matter, should be asked to act also for the Board of Governors, and that he had agreed to do so.

The Secretary also reported that an informal Conference had been held in Toronto on May 8, 1940 between Dr. Endicott, Dr. Arnup, Mr. Whitehead and himself, and that the following procedure had been agreed upon:-

(1) That the Executors be asked to accept a release from the Board of Governors of the said West China University, being the body directed to administer the bequest of Five Thousand Dollars, if and when the said bequest with interest is paid over.

(2) That the said bequest and interest be paid into the Canadian Bank of Commerce in Ontario, the income to accumulate and be applied as directed by the Will of the

late John W. L. Forster, subject to subsequent disposition by the Finance and Investment Committee.

(3) It was recommended that the Executors be advised that the Board of Governors is unwilling to accept mortgages on account of its bequest.

G-1458 VOTED that the Board of Governors receive with appreciation the above report and approve the procedure indicated therein.

(e) E-1438. Report from Finance Committee regarding Investments.

"Investments. The Committee reviewed the list of securities held by the Board of Governors and the question arose as to the desirability of having competent investment counsel supervise the list or at least make periodical reviews and recommendations. It was

"F-1424 VOTED to request the Treasurer to investigate the possibility of procuring investment counsel, either independently or in cooperation with other China Colleges, and report to the Executive Committee on January 19th if possible."

A memorandum on this point over the signature of Mr. C. A. Evans, dated January 17, 1940, was presented, a copy of which will be filed with the official copy of these minutes.

E-1438 VOTED to refer this matter to the Finance Committee for further investigation and definite advice, a report to be presented to the Annual Meeting of the Board of Governors.

After considerable discussion in which the question of employing an Investment Counsel came under review, the matter was referred back to the Finance Committee, which met during the lunch hour, and brought in the following recommendation:-

"That the Finance Committee be requested to continue their supervision of the investments of the Board on the present basis, with the definite understanding that the Board will strengthen the Finance Committee by including in its membership persons specially qualified to render service in this field; and that the Executive Committee be authorized to appoint additional members upon nomination of the Finance Committee."

G-1459 VOTED that this recommendation be endorsed.

Financial Statement. The Treasurers presented a financial statement showing the present situation of the budget accounts of the Board of Governors for the current fiscal year, and the prospective situation at the close of the year on June 30, 1940. From this statement and forecast it appeared that there would be a small surplus at the close of the year. It was noted that the Governors' miscellaneous expense account was slightly overdrawn because of an overdraft carried forward from previous years. It was

G-1460 VOTED (a) to receive and place on record the Treasurers' financial statement and forecast to June 30, 1940.

(b) to authorize the Treasurers to apply such part as may be required of any surplus in the 1939-40 current funds to clear any deficit standing on June 30, 1940, in Account 36.3, Governors' Miscellaneous Expenses.

(f) E-1441. Budget 1940-41.

The Secretary reported the following action of the Finance Committee and Executive Committee regarding the Budget:-

"Funds Available for the 1940-41 Budget. The Committee gave consideration to a statement presented which called attention to the greatly decreased purchasing power of local currency, and of the necessity of providing some relief from the constantly rising price of commodities. It was shown that whereas the original financial obligation of the cooperating boards was agreed to be U.S.\$25,000.00, that at the present time these Boards are providing \$9,990.00 aside from personnel. This has been augmented by the admission of Women's Mission Boards with income of \$3,325.00.

"All possible sources of revenue were reviewed, and it was felt that some immediate steps should be taken toward helping the field during these uncertain times, and that the future support of the University should be given further consideration at a later date. As an immediate measure, it was

"F-1429 VOTED to recommend to the Executive Committee that the field be notified that the Board of Governors will contribute L.C.\$60,000.00 to the budget of the University for 1940-41, plus U.S.\$8,000.00 - these items being aside from the Governors' budget as administered in America."

E-1441 VOTED (a) That the Executive Committee recommend to the Board of Governors the acceptance of the above recommendation;

(b) That the field be notified that it is done with the understanding that the old regulation of calculating exchange at 2 to 1 will be rescinded.

The Treasurers presented budget estimates as submitted by the field, together with a letter from Mr. Robertson under date of April 12th commenting on Action E-1441. After discussion, it was

G-1461 VOTED that the Board of Governors inform the Board of Directors that in addition to the personnel supplied by the cooperating missionary societies, the Governors will provide the following support for the 1940-41 budget:-

General Budget Appropriation

Field budget LC \$100,000, but not to exceed.....	US\$ 7,500.00
Plus Special Appropriation.....	12,500.00
	<u>\$20,000.00</u>
 Governors' Budget, field staff.....	 7,500.00
"      Miscellaneous Expenses.....	1,000.00
Home Administration and Promotion.....	<u>10,320.00</u>
	18,820.00

Specially Designated Items:

Harvard-Yenching Inst. (LC\$33,000) .....	8,250.00	
Fellowship-T.K.Cheng (LC\$1,800) .....	350.00	
Maria S. Ackerman Fund for Rent .....	400.00	
Scholarships .....	8.75	
Hodgkin Memorial Fund .....	450.00	
Kate M. Atherton Fund for Books .....	175.00	9,633.75
		<u>U.S.\$48,453.75</u>

It is estimated that income to cover the above appropriation will come from the following sources:-

Mission Boards .....	U.S.\$13,315.00
Endowment Income .....	11,623.17
Coles Estate .....	1,700.00
Special Gifts - Atherton Family .....	1,600.00
Miscellaneous .....	250.00
Harvard-Yenching Inst. for Administration .....	1,000.00
United Promotional Campaign (a tentative figure, to be adjusted later) .....	9,331.83
Specially designated income (endowment income to be remitted when and as received) .....	9,633.75
	<u>U.S.\$48,453.75</u>

Special Askings.

G-1462 VOTED that the Board of Governors request the Associated Boards for Christian Colleges in China to give sympathetic consideration to the inclusion within its special askings for 1940-41 the following items for West China Union University:-

(a) To Balance Budget ..... U.S.\$ 9,331.83

(b) Special Items:

Fire Engine, half of cost .....	U.S.\$ 500.00
Teachers' Salaries, subsistence increase..	1,500.00
Books for Chinese Staff .....	1,100.00
Rebuilding and equipping dental wing ....	25,000.00
Cadbury building west wing .....	2,500.00
Fine Arts building .....	5,000.00

U.S.\$35,600.00

(g) E-1445. Gift of G\$30,000 for Woman's College.

It was reported that Mrs. Conroy of Pittsburgh had made a gift of G\$30,000 to complete the Woman's Dormitory Buildings.

E-1445 VOTED (a) That the Secretary should be asked to write to Mrs. Conroy expressing to her the warmest thanks of the Board of Governors for her generous gift;

(b) That, if any funds should be left over after the projected buildings are completed, Mrs. Conroy should be consulted as to the application of them to meet other needs in the programme of the Woman's Unit.

This information was received with the greatest satisfaction.

No action on the part of the Board of Governors appeared to be needed in this matter.

(h) E-1448. Scholarship Funds.

The Secretary presented the following item from the Cabinet Meeting, June 29, 1939  
#1760

"Assistance for Staff Members Studying Abroad.

"RESOLVED to request the Board of Governors to consider placing an item of US\$1,000 in their annual budget to help meet the expenses of staff members studying abroad."

E-1448 VOTED to refer this matter to the Board of Governors, at the same time strongly commending the action of the Associated Boards in its policy of unifying and consolidating the matter of funds for scholarships.

No action appeared to be needed on the part of the Board of Governors on this point in view of the fact that the Associated Boards already had the matter in hand, and was giving assistance to West China faculty members.

(i) E-1449. Organization of the University.

The Secretary reported that at the meeting of the Executive Committee on January 19, 1940, Dr. Cressy presented a carefully prepared review of the position of the University, under the six heads of (1) Background, (2) Administration, (3) Type of Academic Work, (4) Finance, (5) Secondary Education, (6) Relation to Hospitals.

At the same time minute 582 of the meeting of the General Faculty held November 1, 1939, dealing with the Organization of the University, was laid on the table. This makes important changes, including the abolishing of the Cabinet.

Copies of both these documents will be filed in the official copy of the Executive Committee minutes.

After a full discussion it was

E-1449 VOTED that Dr. Cartwright be asked to study Resolution #582 of the General Faculty, together with the Review of the West China Union University by Dr. Cressy, and on the basis of these two documents to make to the Board of Governors whatever recommendations may seem to him advisable, and to undertake any correspondence with the field which may be needed to clarify the position; and further, that a request be also made to the Associated Boards' Committee on "General Educational Policy" to study the matter and report to Dr. Cartwright.

No further action was taken as the matter was dealt with in the President's Report.

REPORT OF THE MIDDLE SCHOOL, 1938-39

The Secretary stated that this report over the signature of Mr. H. V. Wu, the Principal, had been received, and that copies had been circulated to all members in advance of the meeting of the Executive Committee, at which it had been presented.

E-1447 VOTED that the Executive Committee has received with much gratitude these indications of the consolidation and progress of the Union Middle School, and strongly commends to the participating Mission Boards not only its continued support, but also the granting of a share of G\$200 to make possible the wiping out of a debt of LC\$3,000.

After some discussion it was

G-1463 VOTED to approve the report of the Middle School and pass it on to the Mission Boards with a strong expression of commendation.

MINUTES FROM THE FIELD

Minutes reported as having been received from the field since the last Annual Meeting:-

- (a) Annual Meeting of the Board of Directors, March 29, 1940, covering items D-137 to D-158. This meeting was held for the first time in Chungking, with the happiest results.
- (b) Executive Committee of the Board of Directors, June 10, 1939 (items 92 to 107); November 4, 1939 (items 108 to 123).
- (c) General Faculty, Nos. 536 to 596. (N.B. Nos. 510 to 535 do not appear to have been received.)
- (d) Cabinet Bulletins, Nos. 35 to 45, covering items 1512 to 1869. (N.B. No. 43, covering items Nos. 1805 to 1828, does not appear to have been received.)

Minutes Nos. 205 to 249 of the British United Committee for Christian Universities of China reported as having been received.

The Minutes contained a report by the Rev. A. G. Castleton, a statement of accounts and a Budget for the coming year. The report and accounts showed that, in spite of the war, the British United Committee had been carrying on a most effective work.

G-1464 VOTED that the Secretary be asked to convey to the members of the British United Committee the warmest appreciation and thanks of the Board of Governors for the very effective work carried on by them, in spite of the difficult situation created by the war.

The Secretary also read a letter from the Rev. A. G. Castleton, Secretary of the British United Committee conveying the warm greeting of the Committee to the Board of Governors, and listing certain grants that had been made by the Committee to meet certain needs of the University.

REPORT OF THE PRESIDENT

A Report over the signature of President Lincoln Dsang, D.D., dated April 22, 1940 was read by the Secretary.

REPORT OF THE CHANCELLOR

Dr. Beech spoke to the report of President Dsang and showed moving pictures of the buildings on the campus. He spoke of the purposes of his recent visit to China, and indicated his gratitude for the fact that in a very large measure these purposes had

been accomplished. He also laid on the table a Financial Statement of the Clinical Hospital.

Both the President's Report and the Financial Statement will be filed as Appendices in the official copy of these Minutes.

In accordance with a recommendation by the Chancellor, it was

G-1465 VOTED that in view of the special emergency need for more adequate dental clinical facilities, the Board of Governors would be agreeable to the use of any balance available in the 1939-40 Sustaining Fund for the construction and equipment of the new Dental Clinic.

STATEMENT BY DR. CRESSY

Dr. Cressy also addressed the Board, referring specially to two points:-

- (a) The administrative organization of the University.
- (b) The Library Situation.

REPORT FROM MR. WALTER SMALL, SUPERINTENDENT OF CONSTRUCTION

This report, dated April 13, 1940, which was full and complete, was read to the Board. A copy will be filed in the official copy of the Minutes. Arising out of the discussion which followed, this action was taken:

- G-1466 VOTED (1) That this Board has noted with apprehension that an important structural change was made in the building plans for the Entrance Lobby of the Clinical Hospital originally approved by the Board of Governors, over the protest of the builder as recorded in his report. The Board of Governors would call the attention of the University and of the Building Committee to the necessity of obtaining the approval of the Board of Governors for any important changes in plans as approved by this Board.
- (2) That further, in view of the responsibility of the Board of Governors for the security of all buildings erected by them, competent professional advice be at once secured as to the soundness of the structure actually so changed, and a report be submitted at an early date to the Board of Governors.
- (3) That the Board of Governors having noted in the Report of the Superintendent of Construction the statement that the Dental Faculty has borrowed money with which to erect the Dental Clinic, would remind the Field authorities of the Board's repeated instructions to the effect that no construction should be undertaken for which contributed funds are not actually in hand, and would urge that provision be made temporarily in some part of the completed portion of the Hospital plant for the greatly needed Dental Clinic.

REPORT AND BUDGET OF THE UNION THEOLOGICAL COLLEGE

The Secretary presented the report and Budget of the Union Theological College, copies of which had been circulated in advance to members of the Board. The report included requests for G\$5,000 for Endowment of Teachers, G\$5,000 for two Teacher's Residences, G\$5,000 for Endowment of another Teacher, and G\$5,000 for a Class Room Building.

Mr. Wallace Wang, who was present, spoke on the work of the College.

After discussion, it was

G-1467 VOTED that the Board of Governors commends in the strongest possible manner the work of the Union Theological College to the Mission Boards and requests the Secretary, in writing to Dr. Sparling, to convey to him the views of the Board on certain points which emerged during the discussion.

REPORT OF THE WOMAN'S COLLEGE

This report, which was most encouraging, was presented by Mrs. G. D. Atkinson and a copy will be filed in the official copy of these Minutes.

Arising out of Minute No. 624 of the Minutes of the Woman's College Board, dated September 13, 1939, the Woman's Home Committee presented to the Board of Governors the following resolution.

"VOTED that, in view of the fact that there is a great need on the campus of the West China Union University for a Fine Arts Building, which need the University is asking the Woman's College Unit to meet: and in view of the fact that through other sources have been met the emergency need for a dormitory unit presented a year ago:-

"The Woman's College Home Committee recommends that in compliance with the action taken by the Field Committee of the Woman's College, it withdraw its request for G\$15,000 of the Emergency funds from the Associated Boards and ask the Board of Governors to make possible an asking of G\$5,000 from the same fund, in order that a Fine Arts Building may be erected on University property."

Dr. Beech added that this proposal had been approved by the Board of Directors, and it was therefore

G-1468 VOTED to approve this proposal and that this G\$5,000 be included in the askings for the West China Union University from the Emergency Funds of the Associated Boards.

REPORT OF THE NOMINATING COMMITTEE

Dr. Decker presented the Report of the Nominating Committee as follows:-

Chairman:	Dr. James Endicott
Vice-Chairmen:	Sir Michael Sadler
	Mrs. F. E. Baker
Secretaries:	Dr. Frank Anderson
	Mr. H. T. Silcock
Assistant Secretaries:	Dr. B. A. Garside
	Rev. A. G. Castleton
Treasurer:	Dr. Frank T. Cartwright
Assistant Treasurer:	Mr. C. A. Evans
2nd " " :	Dr. B. A. Garside
3rd " " :	Mr. J. I. Parker

Executive Committee: Dr. James Endicott, Dr. Frank Anderson (or Mr. H. T. Silcock), Dr. J. W. Decker, Dr. F. T. Cartwright, Dr. G. B. Huntington, Dr. J. H. Arnup, Mrs. G. D. Atkinson.

Committee on Finance and Budget: Dr. G. B. Huntington, Dr. F. T. Cartwright, Mr. Dean Sage, Jr., Dr. J. H. Arnup, Mr. O. R. Judd, Mr. Forrest Smith.

Coopted Members: Class of 1943:- Mr. O. R. Judd, Mr. Forrest Smith, Mr. K. N. Chang, Dr. J. H. Franklin.

A.B.C.C.C. Executive Committee: Dr. James Endicott, Dr. J. W. Decker, Dr. F. T. Cartwright, Dr. J. H. Arnup, Mrs. G. D. Atkinson, Mrs. F. E. Baker.

Committee on Promotion: Dr. F. T. Cartwright, Mr. Dean Sage, Jr., Mrs. F. J. Nickels.

Committee on Finance: Dr. G. B. Huntington, Mr. O. R. Judd, Mrs. J. W. Masland.

Committee on Christian Character, Staff and Curriculum: Dr. Frank Anderson, Chancellor E. W. Wallace, Dr. K. S. Latourette, Bishop H. Welch, Mrs. C. R. Carscallen.

G-1469 VOTED that the report of the Nominating Committee be accepted and that the Secretary be directed to cast one ballot for the above officers and Committees.

#### BURSAR

The following memorandum was received from Mr. C. A. Evans:

"The Board of Governors has been paying the salary, travel and allowances for Mr. Albertson through The United Church of Canada.

As Mr. Albertson has severed his relations with the University, an adjustment on these charges has been necessary.

In conference with The United Church of Canada, and following the custom of other Boards, the Treasurer's Office suggested that the Board of Governors be responsible for one-half of furlough salary, and allowances -- The United Church of Canada to assume the other half. The Governors' share amounted to \$1,065.00, and it is requested that approval be given to this procedure."

G-1470 VOTED that approval be given to this procedure. Further, the Secretary was asked to invite correspondence from the Field as to their plans for filling the Bursar's office, power being given to the Executive Committee to deal with the matter.

#### DATE AND PLACE OF NEXT MEETING

G-1471 VOTED to refer the date and place of the next meeting of the Board to the Executive Committee, and of the Executive Committee to the Chairman and Secretary.

VOTE OF THANKS

G-1472 VOTED to express the warm thanks of the Board to the Methodist Book Concern for their kindness in providing accommodations for them in their building.

ADJOURNMENT

The meeting adjourned at 5:15 P.M. with prayer by Dr. Decker.

FRANK ANDERSON

Secretary

Office of the Secretary  
26 Grosvenor Street  
London, Ontario, Canada

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West China Union University  
Chengtú, Szechuan, China  
April 22, 1940

Dear Friends,

During the year the political situation in China has not greatly changed. The Central Government in Chungking has held two meetings of the People's Political Congress, the members of which represent all classes of society. Since the Generalissimo has become acting Governor of our province, the meeting of a Provincial Political Council has been held, of which I have the honour to be one of the members representing educational institutions. The National People's Assembly will meet in November of this year to consider and adopt a new constitution. The setting up of the Wang Ching-wei government in Nanking is simply part of the campaign of invasion, and there has been no evidence to suggest that it has the support of any responsible group of Chinese people. At the same time it is still impossible for us to determine when and how the war will be brought to an end. We understand that the Central Government of Chungking is fully prepared to continue the struggle for several years.

The relations of the University with the Central and Provincial Governments continue to be good, and our appeals for financial assistance are given sympathetic consideration. In our Tanning and Pharmacy projects and in our Biological Supply Service the University is giving practical demonstration of our interest in the war services and in the plans for reconstruction proposed by the Governments. The Provincial Commissioner of Education took a keen personal interest in the arrangements for the public recognition of the services of Dr. Beech and the place of the University in the educational life of the country.

During the year we have established closer relations between the departments of the colleges of the five universities. In some cases courses have been combined, in others teachers have been exchanged, and as a result the students of all the Universities have had the opportunity of benefiting from the instruction available. A joint Student Discipline Committee takes care of common problems and plans the carrying out of disciplinary regulations. There is a fortnightly meeting of the four Presidents for the discussion of common problems. We are doing everything possible to increase the amount of cooperation and coordination between the several institutions.

Several departments have been strengthened by the grant to the University of five Chairs from the British Boxer Indemnity Fund and the appointment of highly qualified professors to fill them. We expect this will result in improved standards and increased research work. The Chairs supported by the Government grant are occupied by teachers of high reputation who continue to do most satisfactory work.

During the year we received from the Ministry of Education an order for the reorganization of the administration of the University. These new regulations were passed by the National Educational Conference and are considered by the Ministry of Education to be the best and most

efficient form of organization for university administration. According to these regulations the President is the head of the administration. Under him there are three officers: Dean of Studies, whose office takes care of all matters concerning the academic work of the colleges, curriculum, and students; the Comptroller, whose office looks after such matters as finance, property, and business; the Director of Discipline, whose office takes care of disciplinary questions and matters affecting the welfare of students. In our own internal arrangement the Chinese Vice-Chancellor is the Dean of Studies and the Western Vice-Chancellor the Comptroller. The General Faculty is a representative body of the University, which considers questions of general policy, financial, academic, and disciplinary.

The difference between the new regulations and our former organization is that responsibility now rests on the officers, such as the President, the above-mentioned officers, and the academic Deans, rather than on committees. Each College still has its own faculty organization, and such committees as Library, Finance, Property, and Committee on Studies continue to function. The President's Council, made up of representatives of the colleges and committees meets at the call of the President to discuss important matters. The Ministry of Education expects these regulations to be put into effect in all universities, national and private. We are hopeful that these new arrangements will be helpful and will result in greater efficiency.

We are continuing our projects in connection with the Science Departments. The Provincial Government is continuing its grant for research in connection with Tanning, and the Central Government provides funds necessary for the Department of Biology to prepare biological specimens and models for use in lower grade schools - a very specialized and useful service under present conditions. The Department of Pharmacy now has a staff qualified to do the necessary research and is producing drugs in much larger quantities, thus meeting a very pressing need in these difficult days. Funds for this project are provided by the International Red Cross and the New Life Movement.

Since the other Universities came to our campus, we have felt the need for a Student Center. A gift from the National Student Relief Committee enabled us to erect a small building which has just been opened under rather unusual conditions. A representative of an American broadcasting station made records of the proceedings and these are to be broadcast from Des Moines, Iowa.

At the time of the Chinese New Year the Five Universities' Choral Society of about one hundred members made the two day journey to Chungking by truck and presented a series of concerts which were very favourably received and which did much to provide publicity for the Universities. The standard of work done by this Society is higher than was possible in former years.

The Board of Directors did not meet in Chengtu, but chose Chungking as its meeting place. This made it possible for several members of the Board who had not yet attended an annual meeting to be present and for the Board to share in the public ceremony in connection with the Order granted to Dr. Beech by the Central Government. The Board of Governors representative, Mr. Chang Kia-ngau, Minister of Communications, presided. The only three members not attending were detained in Chengtu. This meeting, therefore, was of unusual interest, and it was quite clear that in the future the members will take much greater personal interest in University affairs. From the minutes you will note that they pledged themselves to raise a large sum of money as an endowment fund for beds in the new Hospital. This action was inspired by Dr. Beech's remarks to the Board. The report of the University was received with much interest, and members of the Board gave their personal support to the policies outlined. It is a great satisfaction to us to have accomplished in this way what we had been aiming at for several years, i. e. a full attendance of Board members not living in Chengtu.

The occasion on which Dr. H. H. K'ung, representing the Government, conferred on Dr. Beech the Order of the Jade in recognition of his service to the University and to China was very formal, and the arrangements were perfect. The Minister of Education, Mr. Chen Li-fu, and the Minister of Communications, Mr. Chang Kia-ngau, were hosts, and among those present were Marshal Feng Yu-hsiang, a number of high officials and the American Ambassador - about forty in all. The remarks of those who spoke were very flattering to Dr. Beech and to the University. It was evident that the University is now considered as one of the important educational institutions of China. Many other functions were held in honour of Dr. Beech, including one of the Chungking Alumni, which was a very enthusiastic meeting and a good indication of the spirit existing between the University and its graduates.

The partial destruction of the Dental Wing of the Medical-Dental building and the loss of so much valuable equipment was a severe blow. A special appeal has been made to the Central and Provincial Governments for funds to assist in rebuilding and in re-equipping the departments concerned. As the work of the Medical-Dental College is highly regarded in all circles we have good hopes of a favourable response. Temporary arrangements have been made for the accommodation of the departments in the new Hospital building. This has enabled the work of the departments to be carried on this term, and we plan to have the Dental Wing rebuilt and ready for occupation after the summer. We hope it will be possible for you to secure special funds to meet the emergency which has resulted from this fire.

Our building programme has been greatly delayed because of difficulty in securing materials. However, it has been possible to complete certain parts of the new Hospital and the small buildings which constitute the Lepor Hospital. The new Science building has suffered most

President Lincoln Dsang  
to West China Friends

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April 22, 1940

in the matter of delay, but we are assured that the whole building will be ready by the opening of the new term. The Single Teachers' Residence, to accommodate forty teachers, will be completed before the summer. Work on residences for married teachers is held up because bricks and lumber are not available. The rise in the cost of these building materials has caused us much anxiety. We have been fortunate in securing certain small parcels of land which formerly were not available, and one of these is next to the Cadbury Education building, so that we are now in a position to erect the West Wing of this building if funds can be found. This would do much to relieve pressure for classroom space, and would be of particular advantage to the Fine Arts faculty. Dr. Beech has been asked to make clear to you the desirability of securing certain small areas of land not in the market at present, but jutting into our university property and of special value to us if ever the opportunity occurs to secure them.

In June of this year we are expecting to graduate eighty students - 32 in Arts, 20 in Science, 16 in Medicine, 7 in Dentistry, and 5 guests. Of these 53 are men and 27 women. Statistics covering our registration and gifts received from the Governments and from other organizations have been forwarded to you under separate cover. I feel sure you will consider these gifts as satisfactory indications of the regard in which the work of the University is held.

It has been quite impossible for me to cover all phases of our work in this report without making it much too long. Some of the problems we have faced during the year have been very hard ones, but considering the difficult times in which we are living and the conditions arising from the war, we must express our thankfulness that in God's providence we have been able to continue our work and to realize more clearly our strength and our weaknesses. We hope to continue to deserve your confidence and most sincerely appreciate the financial support you have given us. In the special circumstances now prevailing we do not hesitate to urge that favourable consideration be given to our appeal for funds necessary to establish and extend the service of the University.

We trust that the annual meeting of the Board as well as the meeting of the Associated Boards may result in decisions which will still further strengthen the cause of Christian education in China.

With all good wishes, I remain

Yours sincerely,

Lincoln Dsang, President

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## REPORT OF THE WOMAN'S COLLEGE

1938-1939.

June 1, 1939. As in former years the students in the Woman's College were preparing for examinations. The underclassmen were looking forward to a period of service in the Northwest or to a time of re-creation and rest with their families. The seniors were viewing, with mixed feelings, a future where the only certainty was that of a new and different environment.

Sunday, June 11. An air-raid and bombs dropping on the campus! The quiet to which we had grown so accustomed was shattered. Our Szechuan students had their first experience of the awful insecurity of life under modern war-fare. One of our Pharmacy students, Whang Hsiao-dso, was killed as she was on her way to a Red Cross station where she was to act in giving first aid. After this catastrophe, it seemed wisest to allow the underclassmen to postpone their examinations until the Autumn. The seniors went through with their examinations under great nervous tension.

Commencement was quite unlike any which we had known in the past. There was little pageantry, little festivity. Only a few friends were invited to attend the exercises. Twenty-two of our women students were graduated and seventeen girls of other universities who had been living in our dormitories received diplomas.

In the Autumn the students came flocking back. We had hoped that since Cheeloo University had made provision for housing its women students that our dormitory would not be so crowded; that was a vain hope! The number of students seeking admission to our College was greater than ever. At the close of the first two weeks of term we had registered 193 students and were providing dormitory accommodation for sixteen Nanking University girls. These 193 students are divided in classes as follows:

5	special students
57	first year
35	second year
48	third year
33	fourth year
15	fourth, fifth, and sixth years dentistry & med.

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The division by academic colleges is as follow :

74	Arts
16	Science
20	" (Pharmacy)
83	Medicine and Dentistry

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This Autumn a "Freshman Day" was instituted. All Freshmen girls were excused from University classes on the first Saturday of term. This entire day was given over to introducing the students to the officers of the administration, to faculty; talks were given about the aims of this College; excursions were made all about the campus and library procedure was clearly explained. Then we had a social hour and the faculty joined the first-year girls for supper. This was followed by evening prayers. The programme was so successful that we hope to make it an annual affair of the College.

It was a matter of great concern to us that we had to turn away so many girls at the beginning of term. Five weeks after the registration had been closed, girls were turning up at odd times from such far-away places as Hong-Kong, Kwei Yang, Kunming, Mukden and Tientsin. Each girl came hoping that an exception could be made in her case. Of course that was impossible but we hope that some of those girls will by trying our examinations this summer.

Our physical plant has not grown at the same rate as our enrollment. For the past two years we have asked from the friends in the West for funds to put up one more dormitory. We had almost given up hope of getting the money from the Boards in England and America. Then one never-to-be-forgotten evening an air-mail letter came telling us the almost incredible news that a friend in America had heard of our very great need and was sending not the \$15,000. gold we had asked for but the amazing sum of \$30,000. U.S.A. currency! It is a gift for which we thank God and for the wise use of which we feel very responsible. We hope that in our next report, we can tell of the laying of the corner-stone of the Conroy Memorial Building.

This Autumn the first unit of our new residences for faculty women of the University was completed. Fifteen women on the staff of the University and one of our Woman's College staff are in residence there. The second unit is near

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ing completion. This unit will house, for the time being, eight members of the staff of our sister college, Ginling Woman's College.

This report would not be complete were we to fail to mention how materially the enlargement of our gymnasium has promoted all sides of our programme. Although the gymnasium was designed primarily to afford facilities for our physical education programme, still it has given us our only room large enough to accommodate the entire student body. General lectures, Christmas parties, receptions are all held there. The gymnasium has been the one physical factor which has been most effective in promoting a sense of unity in the College this year. We want to take this opportunity to thank all who contributed to the enlargement of our gymnasium.

Miss Faith Fan and Miss Helen Hu came to join the staff this Autumn. Miss Fan is a recent graduate from Yenching University and is teaching in the English department of the University, doing some special work in Sociology, and doing splendid work in our college in organizing extra-curricular activities and advising students on matters of personal problems. Miss Hu is our first Director of Physical Education. Miss Hu is a graduate from Ginling College and has had five years experience. We are very grateful to her for organizing our Physical Education programme.

Besides the teaching staff, we have Miss Chiang as College nurse. Mrs. Dsou at the information desk and Mrs. Kao as matron. A great deal of the credit for the smooth running of the College goes to these three women who give unstinted service to us all. Our entire staff now numbers eleven, six of whom are Chinese, and five of whom are Westerners.

Last January, the Government promulgated a "tutorial system" which we have modified in such a way as to be acceptable to both the Government and to ourselves. The entire student body of the College is divided into small groups of from five to eight girls; these groups are under the personal supervision of women members of the University community. Ordinarily a girl does not change her tutor during her college course; thus there is provided a certain amount of continuity. The tutors are really personal friends of the girls and act in an advisory capacity. The system has been of great value in affording girls a natural opportunity to make friends with faculty members.

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Most of the extra-curricular activities are initiated by the students working through their Students Council. There is a night school for College servants which is run entirely by the students. This really entails considerable sacrifice of precious free hours on the part of the girls. The students have been mindful of the needs of the soldiers and have made about one hundred garments by hand. They have contributed generously of their own money and have collected a goodly sum from their friends to buy materials for these same garments. The poor, the infirm, and the aged have not been forgotten. Old clothes have been collected and distributed. At Christmas the students gave \$14.00 to be distributed to the needy.

The same Council arranges the morning chapel services and Bible classes. Attendance at all such meetings is entirely voluntary so it is the more cheering to note how the average attendance maintains a fairly constant line all year.

During the first years of our existence as a College, the greater number of students were Christians; there came a time about four years ago when the numbers of Christians and non-Christians were about equal. That ratio is now entirely upset. The great majority of our students come to us as non-Christians. This year out of 193 students only 78 claim church membership! This puts a far heavier responsibility upon the administration and upon the Christian students if we are to maintain the characteristically Christian features of the College.

To-day we find ourselves the only woman's College in all of free China carrying on a full and uninterrupted programme on our own premises. That, in itself, is a remarkable challenge to us to review our idea of the function of a Christian College for women. All the opportunities for new types of service call for forward thinking on the part of our staff and administrators. The strain of the third year of war-time calls for steadier characters, and the demands which reconstruction will make upon our graduates must be met by an adjusted curriculum and a deeper emphasis upon honesty of purpose and flexibility of method.

To each Mission and to each individual who has supported us by interest, funds, advice, and comfort we express our gratitude. We bespeak your continued interest in our further development.

MARY E. STREETER

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WEST CHINA UNION UNIVERSITY

Union Middle School

Report of the Year 1938 - 1939

The West China Union Middle School was opened in the last year of the Emperor Kwang Hsi, 1908. It was first established by the Canadian Methodist, American Methodist, and English Friends' Missions, and later the American Baptist Mission and English Anglican Mission joined in.

In May 1914 the Civil governor was asked to register the school and in July 1938 the first class graduated. In 1925 the Sze. Education Bureau requested the Central Government Board of Education to register the school, and three years later we established the Senior Middle school, following the requirements of the Central Government. In June, 1934, we requested the Kwo Ming Central Government Board of Education to register the school and this was done. In 1914 Mr. Yang Sao Ch'uen became principal of the school and in July, 1938, having attained his 60th birthday, he asked the Board of Directors to allow him to retire. In recognition of his valued services for almost 25 years, the Board of Directors presented him with a retiring gift of \$3000.

On Mr. Yang's retirement, President Chang Ling Kao was asked to take the name of Principal of the Middle school for a time and Mr. Wu Hsien Yu, Dean of Studies in the Middle school was asked to be Acting Principal. In January, 1939, Mr. Wu was appointed Principal by the Board of Directors the the school was brought into a closer relationship with the University through a change in the constitution, whereby the University Board of Directors became the Middle school Board of Directors also and the M.S. Principal may be invited to attend the meetings of the University Cabinet to present any matters affecting the Middle school.

In June of this year the appointment of Mr. Wu Hsien Yu as Middle School Principal was ratified by the University Board of Directors.

The Report of work and conditions in the Middle School is as follows:

Teaching Staff: All of our full time teachers and two thirds of our part time teachers are Christians. One of our teachers acts as Business Manager and he and the Dean of Studies are both graduates of the Union University while the Proctor is a graduate of Cheeloo University who has a definite concern for the spiritual life of the school and a fine influence on the boys.

We have had the help of three foreign missionaries, one of whom acts as Vice-Principal and Dean of English, and another was Treasurer for a time.

Teaching Staff (continued)

Unfortunately the dean of English has now left Chengtu. We greatly feel the need of more foreigners to help and would appeal to the participating Missions to seriously consider whether they cannot each appoint one of their number for work in the Middle school.

Students: In the autumn term of last year we had 458 students which number was increased by 10 in the spring term of this year. At present we have eight classes, but from next term on we hope to take in a new class each term, though we do not eventually expect to take in more than 450 students altogether in the six classes.

Curriculum: We follow the curriculum as laid down by the Government Board of Education, but we are the only school in Sze, which has adopted the method of dividing the large classes into groups of 20 to 40 students.

In the past we have depended on the University for help in the teaching of Physics, Biology and Chemistry, and have used the University laboratories but now owing to the greater number of students in the University, it is not practicable for us to continue using the Chemistry Laboratory and we can only borrow a very limited amount of apparatus. This may readily be seen to present a grave difficulty and hinders good work, as we have no Laboratory of our own.

Ex-curriculum Activities: Besides regular drill, we have many organized games and matches; also Oratorical contests, and competitions in Chinese composition. The students have themselves organized a singing class and dramatic society and each dormitory has its own "Self-governing Society" which organizes dormitory newspapers, entertainments, lectures, etc.

The boys also carry on a night school for poor people of the district and have a Propaganda society which sends groups out into the country side to educate the villagers in popular subjects.

Religious Life: Most of the dormitories have a weekly meeting at which religious or educational subjects are discussed or addresses given; others have a daily gathering for Bible reading and worship, and a service on Sunday evenings. During the spring term we had a visit from Dr. Lauchtenslanger who had four evening meetings with the students. As a result of these meetings a Bible class was formed which between thirty and forty entered and some of them have asked for a class for the teaching of hymn singing.

The teachers meet together every week for a discussion class on the life of Jesus.

Finance: The following will show our financial position at the end of the Spring term.

<u>Income.</u>		<u>Expenditure.</u>	
Fees	\$19246.40	Salaries	\$18540.00
Rents	60.00	Administration	5612.29
Bank Interest	50.00		
Mission grants	1549.00		
Board of Ed. grant	900.00		
	<hr/>		<hr/>
	\$21805.40		\$24152.29

The reason for the over expenditure is two fold; - Firstly that the Education Bureau has not yet paid the promised grant for this last term, and secondly because the \$3000 for Mr. Yang's retirement fund had to be advanced from our ordinary income. It is hoped that the Board of Directors may find a way to return this sum and we also greatly hope that they will do something to help us in the matter of getting our own Chemical Laboratory.

Now that the Middle school is definitely under the University it is our hope that we may benefit both materially and spiritually and we pray that the officers and teachers of our school may be guided by God in leading the boys under our care to know Jesus Christ and in training them to become useful and conscientious Chinese citizens.

H. Y. Wu

Principal.

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WEST CHINA UNION UNIVERSITY

Report of the West China Union Theological College  
to the Board of Governors, May 1940

During the past three years China has been engaged in a life and death struggle with her enemy and the resistance which she has been able to put forth is remarkable and beyond praise. She bids fair to be able ultimately to maintain her independence and liberty but it is at a terrible cost. Her people have been called upon to endure unspeakable hardships and to adjust to most distressing conditions and in spite of overwhelming odds they have refused to surrender. We believe that her future independence as a nation is assured, because in her own spirit she has refused to be submerged. But she has paid a big price and is still paying it. Politically she is divided into two parts usually styled, free and occupied China, but she will not rest content until occupied China has again been rendered free and she can as a united people develop her own future and work out her own national ideals.

The effect of this calamity on the church has been twofold. The first is the physical effect which has forced many of the mature Christians and Christian leaders to leave their homes in East China and come to the West. The result of this on the Church of West China has been to stimulate it and to give it a new vision of its own future. Congregations have enlarged and have felt new life pulsating in the groups of Christians with which the more mature leaders of East China have joined. The second result has been to give to the whole church a new conception of its place in the social and national life of the country. Everywhere men are looking to the church to make plans for the future and to undertake necessary steps for the people in their distress. Men of prominence, beginning with the Generalissimo Chiang Kai Shek, are calling to church leaders to lead in movements to relieve the present distress of the people and to plan for the new China which is to be. The great watchword of the country is "Reconstruction" and that the church should have a prominent place in this work is generally recognized. In the laying of the foundations of this new nation and new social order, the Church already has a central place and this place will inevitably continue to widen in the years which lie ahead. Probably in no country has the church in its 2000 years of history been faced with a greater responsibility or a more inspiring opportunity than that which faces the church in free China today. Truly the Lord is saying, "Go ye up and possess the land for I have given it into your hands today".

Whether the church will be enabled to measure up to the challenge and to do its duty during the next two decades will depend entirely upon its leadership. This is a truism but needs repetition. Only strong men, men of vision, energy and faith will be qualified for this task. There will be those who will say, "The task is too great, the enemy is too strong, we cannot possess the land". Only defeat awaits such as these. But there will be some who will say, "We are few in numbers but He who is with us is more than all who are against us and we can succeed".

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It is to prepare the leadership for this church of the future that our college exists. Our College and the Canton Theological College now carrying on in Dalifu in Yunnan province are the only institutions definitely accepting this responsibility. When plans were first made for the opening of this College no one knew of the war or the conditions which would confront China and the Church, today, but God was preparing it for this time. We wondered at first, if we were justified in such a venture in West China and during the first year of our history we could not yet see the enlarging possibilities of the college. During that year we had four students enrolled but now our registration is forty-three with every probability of an enrolment of over sixty after next summer. Of these forty-three students, twenty-two are enrolled in the regular classes of college grade. Nine are enrolled in the junior grade, seven in our Refresher course and five are taking special classes opened for graduates from the University. Twenty-six of the students come from our own province while the other seventeen represent nine other provinces. On the staff of our College we have four teachers who are giving full time namely, Dr. Peter Shih, who is a specialist in Old Testament and who has just returned from four years of study in America, Miss C. Trotter of the Methodist Church and Miss B. L. Foster of the Canadian Mission and myself. Rev. A. F. Lutley of the Church Missionary Society is giving almost full time to our college. Besides these, many teachers of our University are helping us. All University classes are open to our College grade students and we are availing ourselves of this privilege. The Teachers of the Rural Church Department of Nanking Theological Seminary are still with us and are giving us great assistance. They have six teachers and about half of their time is given to teaching in the college and the other half to work for the churches of the province.

Our curriculum is divided into two main sections, one which might be termed the Message of the Church and the other The Work of the Church. The first includes such subjects as Old Testament, New Testament, Theology, Church History and Religious Education. The second includes Pastoral Theology, Rural Church, Work among Women and Children, Work for Young People, Public Health, Agriculture, etc.

We have made a beginning at the erection of our new buildings. The plan for the layout of the buildings has been before you. It was planned to erect only one storey buildings but because of the rapid increase of our student body we have decided that we should erect two storey buildings so that the dormitory which is now under construction will be two stories. One double teachers' Residence is also almost completed. We need funds for the other buildings, all of which will be needed in the very near future.

Our student body is assured, so that the great task of the future is to build up an efficient teaching staff. For this we will largely need Chinese teachers, though we would like one missionary for each main department, that is Old Testament, New Testament, Theology, Church History, etc. But we will need at least one Chinese also for each of these. The whole complexion and work of the college of the future will depend on the calibre of its teachers. Already we have

one excellent teacher, Dr. Peter Shih, and if we can steadily add such men during the next few years the future of our college is assured. We also have two men studying in America. Mr. Wallace Wang at Union and Mr. Li Ming Liang at Virginia who is preparing for our Rural Church department.

Today, at a meeting of our Faculty, we discussed our immediate needs and decided to make our appeal to the Board of Governors in addition to our regular appeal through you to the Mission Board which is contained in the minutes of our Board of Management, item number 106, for Endowment for Teachers' Salaries and for funds for the erection of the class-room building and for more teachers' residences. We would ask that our appeal be presented to the meeting of the Associated Boards for Higher Education. We decided that the urgency of our appeal is, first, for the Endowment Fund for Teachers' Salaries and then for money for buildings. We have estimated that Gold \$5,000 would endow one Teacher's Chair and Gold \$5,000 would erect the class-room building or two teachers' residences. Our order of appeal would therefore be, first, \$5,000 for Endowment of Teachers, second, \$5,000 for two Teachers' Residences, third, \$5,000 for Endowment of a second Teacher's Chair and fourth, \$5,000 for the class-room building. You will see by this that if we can receive only one gift of \$5,000 it should be for a teacher and other gifts in the suggested order. We hope that the Board of Governors can undertake to raise this amount, probably by application to the Associated Boards.

We look forward with confidence to the future of our college and to the work which our graduates will be enabled to do for the building up of the Church in West China. We will not say that China will emerge from the war a Christian nation, for what do we mean by such a term, but we do believe that Christian ideals and the Christian Church will have a greater place than ever before in the life and hearts of the people of China.

With a prayer for God's Blessing upon us all,

Yours sincerely,

GEO. W. SPARLING  
President

April 5, 1940

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REPORT OF WORK

Superintendent of Construction

West China Union University Hospital .

Since no report was sent to the Board of Governors last year, this report will cover briefly the period from June 15, 1938 to March 31, 1940.

Arriving in Hongkong, we spent a busy twenty days, selecting and purchasing hardware and glass for the New Hospital. Then came the problem of getting customs and official papers to enable us to move forward.

At Haiphong we were delayed for eight days, and only by having definite evidence that our goods were for the West China Union University, did we get permission to go through Indo-China on a Transit Pass, thereby saving the examination of the whole of the 350 cases of goods in our charge.

From Haiphong we went by rail to Kungming, there to await the arrival of our freight. Owing to landslides and railway wash-outs, we were delayed for twenty-one days before the goods arrived. Due to this delay large consignments of freight had accumulated and it was impossible to get the freight moved forward. After many arguments and much effort we obtained one two-ton truck and loaded forty large cases for Chungking and Chengtu, with the promise that the balance would be forwarded as soon as possible. A few days later I went by plane to Chungking and Chengtu. Arriving there, we began to make plans for the Big Push.

Large quantities of material, for which I had made contracts before furlough, had been delivered in my absence, so it was possible to get started with the minimum of delay. Changes in the plans necessitated alterations in the foundations which had been put down before I left for furlough.

The Isolation Block was the first order of the day, so brick work was commenced. After some discussion with the Medical-Dental College group, it was decided to complete the shell of the whole section, which included Isolation, Private Wards, and Maternity Section. This was pushed forward and roofed over in good time.

The North Central Unit was our next piece of brick work. This is the largest unit and is three and a half storeys high. This is roofed over and the interior work is being pushed forward. It was decided that the foundations for the South Central Unit should next be put down and the work was completed some months ago.

About this time a cable was received intimating that a gift had been received for erection of the O. P. D. but that in order to retain this money it was necessary to complete this block in record time. After due consideration it was decided to accept the challenge. The foundations were commenced on this unit, 360 ft. x 48 ft. In spite of all the material collected during my absence, this large building soon made our piles of brick disappear, but in their place we saw a fine medical unit rising.

March 31, 1940

New problems arose, owing to the fact that due to Japanese bombing thousands of families had been driven by the Government from the city to the country to live. This made a great demand for building material, and prices began to soar. Contracts made with merchants with whom we had been dealing for twenty years went by the board and it was necessary to negotiate all over again. This turned out to be a continued struggle, for prices changed more rapidly than the moon. Never in my thirty years of work here have I met with so many difficulties in obtaining material. Hundreds of thousands of refugees arrived and had to be taken care of. Some had money and were able to build homes for themselves. Wealthy men found it profitable to erect small houses and rent them for fabulous sums and so were ready to go on the market and pay high prices for quick delivery. This meant that we had a large group to compete with. However, our past relationships with merchants stood us in good stead, and the enclosed list of buildings erected or under construction will give you some idea of the volume of work carried through. It has been the most strenuous year that I have known in all my time in China, but I thank God for health and strength to carry the load, and rejoice in the opportunities of service.

Difficulties with Chinese merchants were not the only problems that had to be met. The men who work in the various departments are equally keen to see progress made with the block in which each has a particular interest.

By no means the least of the pressure came from the Dental Clinic, for which there was no money, but my Committee gave me loyal support in refusing to begin work on a block for which no grant had been made. Recently the Dental Faculty has managed to borrow money with which to erect their block, so the pressure gauge is rising once more, and it will not make life any easier.

Recently a new member has been added to the staff: Dr. Brown, who has been invited to become the General Superintendent of the University Hospital. Like all new comers he is full of ideas. Many of them would have been excellent two years ago before the buildings were erected, but some are rather belated. We have spent much time in discussing his desire to enlarge the Entrance Lobby. This entrance, as Dr. Beech can explain, is 34 ft. x 17 ft. Dr. Brown would like to enlarge it. Unfortunately the brick wall goes up three full storeys and supports three floors and two large roof trusses. The first suggestion was to take down the whole three storeys of brick work and commence at the foundation and build two large arches in order to carry out an enlargement scheme. I protested the expense, which was countered by an offer to pay. After much discussion and several headaches, Dr. Beech suggested a compromise of making a sixteen-foot opening in the middle wall. I protested that this was too wide in view of the great weight to be carried and also because in summer the whole area around us is water sogged, which often causes uneven settlement. The motion, however, was finally carried, even though I protested and stated that I would do it against my own best judgment and with a rider to the minute that I would in no way be responsible for settlements afterwards.

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The struggle to keep pace with all the demands is terrific, but we have been fortunate in having material come along with fair regularity. At present we are going slow awaiting lumber, but the dam at Kwansien was opened yesterday, and soon the logs will be flowing this way.

Labour has increased from fifty cents per day to one dollar, lime from one cent per cattie to four, lumber from \$1.10 per cubic foot to \$5.00, bricks from \$150 per ten thousand to \$500, other commodities in like proportion.

With prices so uncertain it is exceedingly difficult to make any kind of an estimate of final costs. The thing that I am striving for is to complete certain units before commencing others.

The National University was making some alterations, and a contractor gave an estimate. Red tape necessitated a delay of three weeks and when the acceptance was given, he refused to take it unless the price were doubled.

Program of the Superintendent of Construction:

New Hospital:

Isolation and Internes, 2 storeys.  
Maternity and Private Wards, 2 storeys.

Central Block North,  $3\frac{1}{2}$  storeys.

Central Block South,  $3\frac{1}{2}$  storeys.

Kitchens.

Chapel.

O. P. D.

Leper Hospital, 8 one storey units.

Social Center.

Chemistry Building.

Dental Clinic.

Animal House at Medical College

Residence for Superintendent of Sanatarium

4 Residences for Teachers

Guest Rooms and Gymnasium for Woman's College.

Single Teachers' Residence, 2 storeys.

Dairy Barn for Madame Chiang's cattle.

Woman's College, 2 Residences.

Gymnasium and Music House for Ginling.

University of Nanking Agriculture Offices.

Shops along boundary of University property (14)

Complete

Roof on; interior proceeding.

Roof on; interior proceeding.

Foundations complete.

Complete except floor.

Foundations complete.

Nearing completion.

Nearing completion.

Complete.

Brickwork 2nd storey nearing completion.

Foundation finished.

Complete.

Complete.

Complete.

Roof on, interior proceeding.

Complete.

Complete.

Complete.

Complete.

Under construction.

This is all new work. In addition there is the care of and upkeep of the University buildings, with many alterations to meet present needs. Next week we hope to commence rebuilding the burned out West Wing of the Medical-Dental College.

Walter Small

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WEST CHINA UNION UNIVERSITY  
Chengtu, Szechuen

Statement of Hospital Building Funds in China - March 1, 1940.

Receipts:

Through Board of Governors:

Original grant	US\$ 3,588.00	C\$ 12,000.00
Sent through Assoc. Miss. Treas.	15,922.00	53,286.48
Moore Fund - per Dr. Beech	17,025.00	260,375.00
Rockefeller Foundation (O.P.D.)	15,000.00	93,028.00
		<u>C\$ 418,689.48</u>

From Other Sources:

British Boxer Trustees - full grant		75,000.00
Emergency funds: Isolation unit	3,000.00	18,234.00
Hospital annex	5,000.00	29,430.00
Internes dormitory - Isolation bld.		720.00
Interest and local exchange		9,835.47
Total Receipts for Buildings .....		<u>C\$ 551,908.95</u>

Expenditures:

Isolation unit	C\$ 54,463.35	
Out-Patient Department unit	100,520.07	
Hospital annex units: Laundry building	20,729.50	
Machine shop	3,652.37	
Others	5,048.13	
Central unit - all others except the East-west section nearest the teaching building	213,151.92	397,565.34
Balance of above funds available for hospital buildings (in China).....		<u>C\$ 154,343.61</u>

(Retained in New York is approximately US\$12,500.00)

NOTE:

1. All pledges in China have been paid in full, except the Alumni pledge of \$15,000 for the completion of the Internes' dormitory in the Isolation unit.
2. The amount of US\$1,304.79 is held unsold this date for the O.P.D. Bldg. This fund was given by Dr. Beech to complete this unit and will be sold within a short time, approximate value @ 17 N.C.\$ 22,167.00
3. Proceeds of Notman fund

21,002.72  
197,513.33  
250,000.00  
447,513.33

(Approximate value of US\$12,500.00)

Statement of Hospital Equipment Funds - March 1, 1940.

Receipts:

China Foundation: Received in China	C\$ 43,750.00	
Received in U.S.A.		
(US\$ 1,847.63)	<u>6,250.00</u>	50,000.00

Interest on funds held in China		3,937.50
Total amount of equipment funds available.....		<u>C\$ 53,937.50</u>

Additional grant for Hospital Bldg. equipment		25,000.00
		<u>C\$ 78,937.50</u>

Expenditures:

No expenditures made to date in China and no report of expenditures against the above US\$1,847.63 made in New York.

(R. F. grant expenditure in New York US\$20,000)

WEST CHINA UNION UNIVERSITY  
FINANCIAL STATEMENT AND FORECAST TO JUNE 30, 1940  
BOARD OF GOVERNORS' GENERAL FUNDS

	<u>INCOME</u>		Additional Anticipated Receipts to <u>June 30, 1940</u>
	<u>Budget</u>	<u>Received to May 1, 1940</u>	
<u>Mission Boards</u>			
American Baptist	2,750.00	1,250.00	1,500.00
"    "    Women	750.00	375.00	375.00
Church Missionary Society General	500.00	485.70*	
"    "    "    Women's Coll.	125.00	97.63*	
Friends Service Council	1,250.00	945.63*	
Methodist Board	2,490.00	1,873.50	616.50
"    Women	700.00	700.00	
United Church of Canada	3,000.00	2,976.78*	
"    "    "    "    Women	1,750.00	1,649.26*	
<u>Endowment Income</u>			
General	11,623.17	9,775.11	872.86
Coles Estate	1,700.00	2,069.64	
Ackerman Fund	400.00	377.08	
Scholarship Fund	8.75	7.39	.66
Atherton Fund	175.00	157.42	14.25
Hodgkin Memorial	450.00	403.67	35.91
<u>Special Gifts</u>			
Atherton Family	1,600.00	1,600.00	
Other Gifts	250.00		250.00
General Administration	1,000.00		1,000.00
<u>Special Funds</u>			
Harvard-Yenching Institute	8,250.00	8,250.00	
"    "    Special	1,350.00	1,350.00	
Sustaining Funds	18,148.78	17,163.00	985.78
	<u>58,270.70</u>	<u>51,506.81</u>	<u>5,650.96</u>

	<u>EXPENDITURES</u>		
	<u>Budget</u>	<u>Paid</u>	<u>To Be Paid</u>
Field Budget (LC\$60,000 Spent LC\$54,943.07)	21,250.00	16,828.27	1,517.09
Governors' Budget	7,500.00	4,656.92	2,843.08
H. Y. I. Program	9,600.00	500.00	9,100.00
Maintenance Coles Mem. Bldg.	400.00	187.50	212.50
Scholarships	8.75		8.75
Library Purchases	175.00	3.00	172.00
World Peace Program	450.00		450.00
Sustaining Fund allocation	10,022.95		10,022.95
Home Administration & Promotion	7,864.00	7,633.01	230.99
Governors' Miscellaneous	1,000.00	1,006.58	6.58d
	<u>58,270.70</u>	<u>30,815.28</u>	<u>24,550.78</u>
Cash On Hand May 1st.		20,691.53	
Additional Cash Anticipated		5,650.96	
		<u>26,342.49</u>	
Estimated Surplus June 30, 1940		<u>1,791.71</u>	
		<u>24,550.78</u>	

\* Loss due to shrinkage of foreign exchange values. (d) Overdraft.

The Governors' Budget for Annual Meeting travel, audit, Fidelity Bond, and miscellaneous expenses, exceeded \$2,000.00 in 1938-39. Of this amount \$916.84 was carried forward to this year. Action E-1439 authorized using \$176.41 from gain in exchange to reduce the deficit. However, authorization should be given to use any available surplus to balance the overdraft.

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April 15, 1940

WEST CHINA UNION UNIVERSITY

PROPOSED BUDGET 1940-41

	<u>Expenditure</u>		<u>1939 - 1940</u>	
	<u>1940</u>	<u>- 1941</u>	<u>1939 - 1940</u>	
	<u>US\$</u>	<u>LC\$</u>	<u>US\$</u>	<u>LC\$</u>
<u>EXPENDITURES IN CHINA</u>				
Administration		42,666.00		30,490.00
Operation & Maintenance		25,504.00		18,723.50
College of Arts		106,549.00		88,130.00
College of Science		104,620.00		72,410.00
College of Medicine & Dentistry		149,684.00		132,305.00
Library		21,034.00		16,846.00
Museum		11,498.00		16,454.00
Chinese Cultural Studies		46,000.00		2,900.00
Agricultural Projects		13,880.00		12,720.00
Tanning Project		30,000.00		55,000.00
Pharmacal Laboratories		102,000.00		4,400.00
Leper Hospital		15,000.00		-
Public Health Project		5,500.00		-
Huata Press		8,000.00		-
Machine Shop		6,000.00		3,480.00
Drill Instructor's Office		3,050.00 )		
Athletic Director's Office		3,344.00 )		
University Health Clinic		8,800.00 )		12,838.00
Scholarships		3,046.00 )		
Religious Activities		1,810.00 )		
Group Insurance for Faculty		1,350.00		8,350.00*
Residential Colleges		42,820.00		42,080.00
Union Middle School		25,828.00		-
United Hospital		600,000.00		320,000.00
		1,377,983.00		837,126.50
<u>EXPENDITURES IN AMERICA</u>				
Governors Budget	7,500.00		7,500.00	
Administration & Promotion	7,864.00		7,864.00	
Misc. Governors' Expense	1,000.00		1,000.00	
Special Items (Ackerman & Hodgkins Funds)	850.00		850.00	
	17,214.00		17,214.00	
<u>SPECIAL NEEDS</u>	<u>27,300.00</u>		<u>35,300.00</u>	
TOTAL EXPENDITURE	44,514.00	1,377,983.00	52,514.00	837,126.50

\* Includes Faculty Service Items.

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April 15, 1940

WEST CHINA UNION UNIVERSITY

PROPOSED BUDGET 1940-41

	<u>Income</u>			
	<u>1940 - 1941</u>		<u>1939 - 1940</u>	
	<u>US\$</u>	<u>LC\$</u>	<u>US\$</u>	<u>LC\$</u>
<u>INCOME IN CHINA</u>				
Student Fees		40,330.00		37,345.00
Dormitory Fees		42,820.00		41,000.00
Mission Board Personnel		150,090.00		158,124.00
Rent - Staff Residences		1,700.00		1,700.00
University Health Clinic		5,440.00		1,000.00
Special Gift for Staff Salaries		1,220.00		1,220.00
Special Funds for Projects:				
Agricultural		10,720.00		
Tanning		30,000.00		
Pharmaceutical Laboratories		102,000.00		
Leprosy Hospital		15,000.00		
Huata Press		8,000.00		
Machine Shop		6,000.00		
Grants: Ministry of Education		40,000.00		13,200.00
Provincial Government		30,000.00		20,000.00
British Boxer, Trustees and Others		20,000.00		35,000.00
Special		4,000.00		-
Scholarships		2,854.00		2,854.00
Union Middle School		25,828.00		-
United Hospital		600,000.00		295,000.00
		<u>1,136,002.00</u>		<u>686,843.00</u>
<u>INCOME IN AMERICA</u>				
Cooperating Boards	13,315.00		13,315.00	
Endowment	13,323.17		13,323.17	
Special Gifts	1,850.00		1,850.00	
Special Items	1,383.75		1,383.75	
Harvard-Yenching Institute	9,250.00		9,250.00	
		39,121.92		39,121.92
<u>DEFICIT</u>	<u>5,392.08</u>	<u>241,981.00</u>	<u>13,392.08</u>	<u>150,283.50</u>
	44,514.00	1,377,983.00	52,514.00	837,126.50

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WEST CHINA UNION UNIVERSITY

PROPOSED BUDGET 1940-41

RECOMMENDED that the Board of Governors inform the Board of Directors that in addition to the personnel supplied by the cooperating missionary societies the Governors will provide the following support for the 1940-41 budget:-

General Budget Appropriation

Field budget LC\$60,000, on the basis of 5 to 1 rate of exchange .....	\$12,000.00
Plus Special Appropriation .....	8,000.00
	<u>\$20,000.00</u>

Governors' Budget, field staff .....	7,500.00	
"      Miscellaneous Expenses .....	1,000.00	
Home Administration and Promotion .....	<u>10,320.00</u>	18,820.00

Specially Designated Items:

Harvard-Yenching Inst. (LC\$33,000) .....	8,250.00	
Fellowship-T.K.Cheng (LC\$1,800) .....	350.00	
Maria S. Ackerman Fund for Rent .....	400.00	
Scholarships .....	8.75	
Hodgkin Memorial Fund .....	450.00	
Kate M. Atherton Fund for Books .....	<u>175.00</u>	9,633.75
		<u>\$48,453.75</u>

It is estimated that income to cover the above appropriation will come from the following sources:-

Mission Boards .....	<u>\$13,315.00</u>
Endowment Income .....	11,623.17
Coles Estate .....	1,700.00
Special Gifts - Atherton Family .....	1,600.00
Miscellaneous .....	250.00
Harvard-Yenching Inst. for Administration ...	1,000.00
United Promotional Campaign (a tentative figure, to be adjusted later) .....	9,331.83
Specially designated income (endowment income to be remitted when and as received) .....	<u>9,633.75</u>
	<u>\$48,453.75</u>

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MEMORANDUM  
regarding  
THE TITLES OF THE UNIVERSITY PROPERTY

September 12, 1940

The following Memorandum is designed to cover only the position of the University as incorporated under the Regents of the University of the State of New York, and their power to hold property, whether in the United States or elsewhere, particularly in China; it does not touch on the present condition of affairs, by which the United Church of Canada holds the property in Trust for the Board of Governors and the cooperating units; rather it is intended to afford material for ascertaining by what method the Trusteeship now held by the United Church can be transferred to the University itself.

1. The following represents the terms of the Provisional Charter, which Charter is now absolute.

THIS INSTRUMENT WITNESSETH that the Regents of the University of the State of New York have granted this provisional charter incorporating

Rev. Austin K. De Blois, Rev. Joseph Beech, Rev. James Endicott, Vincent Massey, Rev. Canon E. Price Devereaux, James Edmund Clark, Rev. Cyril C. B. Bardsley, Rev. John Franklin Goucher, Mornay Williams, William North Rice, Rev. Richard Pinch Bowles, Ross A. Hadley, Rev. F. Baylis, Henry T. Hodgkin, Michael Sadler, William O. Gantz, Rev. Emory William Hunt, Rev. James Henry Franklin, H. Wilson Harris, T. R. W. Luntz, Rev. Frank Mason North, James Wood, Newton W. Rowell, George Vaux, Jr., Rev. Frank Anderson,

and their successors and associates as a university for the elementary, secondary and higher education of youth in China, under the corporate name of "West China Union University", to be located at Chengtu, in the province of Szechwan, China, with the principal office to be located in the Borough of Manhattan, in the City, County and State of New York, with twenty-five trustees who shall be known as the Governors of the University, to be at first the persons named herein as incorporators, to hold in the order of their naming, eight until the annual meeting of the University in the year 1922, eight until the annual meeting in 1923, and nine until the annual meeting in 1924 and until their successors shall be chosen by the members of the corporation each year in place of those whose terms expire within that year, one from the American Baptist Foreign Mission Society, one from the Friends Foreign Mission Association, Great Britain and Ireland, one from the General Board of Missions of the Methodist Church of Canada, one from the Board of Foreign Missions of the Methodist Episcopal Church, one from the Church Missionary Society, and the remainder from the Board of Governors of the University as it may be constituted from time to time, and to hold office for terms of three years each with power in them to increase or decrease its membership in such manner and upon such terms as shall be provided for by the general rules of its trustees, with power in them from time to time by unanimous vote of their full board to fix their terms of office and their number to be not more than twenty-five nor less than five; and with the provisions that this charter will be replaced by an absolute charter authorizing the university to confer upon its graduates the usual degrees, subject to the restrictions

and requirements of the University, if within five years the corporation shall acquire resources and equipment of the value of at least \$500,000, available for its use and support and sufficient and suitable for its chartered purposes in the judgment of the Regents of the University and be maintaining an institution of educational usefulness and character satisfactory to them; and that until the granting of the absolute charter suitable degrees of The University of the State of New York will be conferred upon the graduates of the University who in the judgment of the Regents shall have duly earned the same.

GRANTED May 25, 1922, by the Regents of the University of the State of New York, executed under their seal and recorded in their office.  
Number 3126.

ADELBERT MOOT  
Vice Chancellor

FRANK D. GRAVES  
President of the University

2. Extract from the Constitution of the Board of Governors:- Article IV  
Section 3 reads as follows:-

"The Board of Governors shall hold, either in the name of one or more of the participating Missionary Organizations, or as a corporate body on behalf of the University, all deeds of trust, endowments and other property of the University not otherwise provided for."

This does not in any way conflict with the terms of the Charter, as the twenty-five Trustees, who form the incorporated body, will always be members of the Board of Governors, and in this way the Board of Governors, which is a larger body, can hold property by means of a smaller incorporated body of its own members.

3. Extract from the Minutes of the Annual Meeting of the Board of Governors, May 15, 1940.

"(c) G-1403 - E-1433. Titles of University Property.

"The Secretary reported action of the Executive Committee on this matter as follows:-

'E-1433 VOTED (1) That Dr. Anderson, in cooperation with Mr. Langford, should be asked to proceed to a conclusion in the matter of clarifying the original position as between the Board of Governors and (a) the Society of Friends and (b) the Church Missionary Society.

'(2) That Dr. Garside's office should be asked to make a study of the present methods by which the property in Chengtu is held, the location of the deeds, and, specifically, what is covered by the original Declarations of Trust, and what, if any, is held by individual Mission Boards.

'(3) That the suggestion be further explored as to the wisdom of transferring the trusteeship from the Canadian to a United States Board.'

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September 12, 1940

"In connection with (1) above, the Secretary stated that Mr. Langford reported that the matter had not yet been brought to a conclusion.

"In connection with (3) the Secretary stated that the question had been raised as to whether the United Church of Canada is authorized, under its Act of Incorporation, to act in the capacity of a Trustee, and that he had addressed an enquiry on the point to Mr. A. T. Whitehead, Barrister-at-Law and Secretary to the Legal Committee of the United Church, to which Mr. Whitehead had replied as follows:-

'You have asked whether or not the United Church of Canada has the power to hold property in trust, and it is my view that it has not the power to act as a Trustee.'

"After some discussion it was

"G-1457 VOTED that the Secretary, Dr. Arnup and Dr. Cartwright be asked to act as a Committee to further investigate this last point raised, and report to the Executive Committee or the Board of Governors."

4. The following letter, dated July 11, 1940, was received by the Secretary from Dr. Cartwright:-

"We have enquired of the University of the State of New York concerning the question raised at the meeting of the Board of Governors of the West China Union University and I have in my possession an expression of judgment from Ernest E. Cole, Commissioner of Education for the State of New York. It reads as follows:-

'In my opinion, the West China Union University has the power to acquire real estate in China, in so far at least as the laws of this State are concerned. It seems to me that your real problem is whether or not it can acquire real property in China under the laws of China. Of course you understand that this is merely my opinion and it might be well for you to seek the advice of the attorneys who are handling the real estate transaction. So far as I have been able to find, there are no cases upon the question.'

"This seems to clear the matter from the standpoint of our own highest authority on this subject. If there is any further question from the attorneys in Canada, it will be necessary, I suppose, for 'the attorneys who are handling the real estate transaction' to secure a legal opinion through the above channel."

5. I referred the matter to Dr. Beech, sending him a copy of the above letter from Dr. Cartwright, and asking for his opinion. The following letter was received from him, dated August 20, 1940:-

"Thank you for your reply of August 16th and also for yours of July 19th with invitation to comment regarding the University right to hold property, etc. in China. I am not sure that I have anything definite to say beyond what has already been said when these matters have been before the Governors meetings, but in response to your invitation I venture the following comments:-

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"(1) In using the term 'University' we should be quite clear if it refers to the 'Board of Governors of the University' and the property of this body, or if it implies the Board of Governors and the several Mission Boards and that also own property within the general term University. (See (5) below)

"(2) As to the Mission Boards or bodies, they have long since had rulings on that matter by their respective government officials in China. That right has been recognized - though often regarded as implying 'lease' for ninety-nine years or indefinite period, instead of the word 'sale'.

"(3) If the Board of Governors is a legal missionary body, I do not see the necessity of raising this question of the right of a missionary body incorporated in the State of New York, U.S.A. to hold property in China.

"(4) If there is any question as to the 'University', as that term is stated in the Articles of Incorporation, being a missionary body, I suggest that the whole question be referred to Ambassador Nelson T. Johnson, United States Embassy, Chungking, China, or to the United States Department of State, enclosing with the request for official opinion, (a) the Articles of Incorporation and (b) the opinion of Commissioner Ernest E. Cole, together with other legal opinions of the Board.

"(5) The property of the Woman's College requires definition. The Woman's College took over their present property from the Methodist Episcopal Mission or their Board of Foreign Missions. What is the status of the 'Woman's College' in this connection? Is it a legal entity of the 'University' as incorporated in New York and its property included in the 'University' holdings; if not, what is their legal status as a property holding body? They are not incorporated as the Woman's College.

"I do not raise this last question to bring it up for consideration by the Board of Governors, as that, in the first instance, concerns the Methodist Board and the Woman's College or the Mission Boards associated in the Woman's College. I state it to indicate the desirability of removing misunderstanding in our use of terms as legally defined.

"I am of the opinion that the Chinese Government will never deny the right of the University, the Board of Governors, or the Mission Boards co-operating in the University, to ownership of the 'University' property. But it is necessary for us all to know where ownership of it rests. Example:- If destroyed, and claim for compensation is made, who would make the claim or claims for the part or parts destroyed; example - the Woman's College? Etc.?

"May I suggest that the next Executive Committee meeting consider these aspects to understanding of our own terms and legal responsibilities. They are complex. If the Governors were holding trustees for all properties of the University - and the Governors as incorporated - a recognized legal church or missionary body - our situation would be far more clear, even if not simple."

6. It is, perhaps, natural to enquire how the other Christian Universities in China hold their property.

VW

FRANK ANDERSON,  
Secretary

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MINUTES OF ANNUAL MEETING  
BOARD OF GOVERNORS  
WEST CHINA UNION UNIVERSITY

Wednesday & Thursday, November 5 and 6, 1941.  
299 Queen Street, Toronto, Canada  
10:30 A.M., Eastern Daylight Time

List of Members

<u>Board</u>	<u>1941</u>	<u>1942</u>	<u>1943</u>
American Baptist	Gordon Potéat	*John W. Decker	*Forrest Smith
American Bapt. Wom. Bd.	Mrs. J. H. Franklin		
	Mrs. F. J. Nickels		
Church Miss. Society	J. G. Barclay		Harold G. Anderson
Friends Serv. Coun.	Paul D. Sturge	H. T. Silcock	Herbert G. Wood
Methodist, North	F. T. Cartwright	*Bishop H. Welch	H. A. Chaffee
Meth. Wom. Div.			Mrs. F. E. Baker
			Sallie L. MacKinnon
			*A. E. Armstrong
United Ch. of Canada	*J. H. Arnup	*A. E. Johns	
United Ch. of Can. Wom.		*Mrs. G. D. Atkinson	
		*Mrs. H. D. Taylor	
Coopted	*Mrs. C. R. Carscallen	Mrs. J. W. Masland	K. N. Chang
	*G. B. Huntington	Hon. Vincent Massey	J. H. Franklin
	Dean Sage, Jr.	Sir Michael Sadler	Orrin R. Judd

Those whose names are starred were present, also Dr. Joseph Beech, Chancellor, and Mr. C. A. Evans.

During the session Dr. James Endicott appeared and was warmly welcomed. His son, James Endicott, Jr., likewise attended one meeting and was voted a corresponding member.

Dr. J. H. Arnup, as past Acting Chairman, called the meeting to order, and it was

G-1579 VOTED to appoint Dr. J. W. Decker Chairman for the meetings of the session.

Dr. Decker took the chair and called upon Bishop Welch to lead in the opening prayer.

REGRETS

The acting secretary reported regrets had been received from Mrs. F. E. Baker, Miss Sallie L. MacKinnon, Dr. Frank T. Cartwright and Dr. J. H. Franklin. Members of the Faculty unable to be present were Dr. Agnew, Dr. Mullit, and Dr. Ngai.

ADOPTION OF AGENDA

The agenda as presented was reviewed and there being a request from the Finance Committee for a set hour in which to report, it was

G-1580 VOTED to approve the Agenda as presented, setting aside 3 P.M., Wednesday, for the report of the Finance Committee, including a report on Property Titles.

HOURS OF MEETING

Dr. Arnup presented the program outlined for entertainment of guests and

It was

G-1581 VOTED to establish the following schedule as the hours for meeting.

Wednesday, 12:00 Devotional.  
12:30 P.M. Lunch and to meet staff of United Church Foreign Bd.  
2:00 P.M. Reassemble, closing 4:20 P.M.  
4:20 P.M. Trustees Meeting.  
8:00 P.M. Dinner at Timothy Eaton Memorial Church to meet  
U.C.C. Foreign Board members, and selected guests  
from the church.  
Thursday, 9:30 A.M. First Session.  
11:40 A.M. Memorial Service, closing 12:10.  
2:00 P.M. Closing Session.

It was

G-1582 VOTED that the Thursday morning meeting be especially constituted as a session devoted to the consideration of the Theological Seminary.

NEW MEMBERS

The following were presented as representing the United Church of Canada but for the first time in attendance at an Annual Meeting. Mrs. H. D. Taylor, of the Woman's Board, and Dr. A. E. Armstrong and Dr. A. E. Johns of the General Board.

APPOINTMENT OF THE NOMINATING COMMITTEE

On motion, it was

G-1583 VOTED that the chair appoint a Nominating Committee of four members.

(Later in the Session the chair announced the following Committee:  
Dr. Arnup, Mrs. Carscallen, Dr. Beech and Mr. Forrest Smith.)

APPROVAL OF MINUTES

The Minutes of the Annual Meeting, May 15, 1940, were presented for approval, and it was

G-1584 VOTED to approve the minutes of the annual meeting of May 15, 1940, as distributed.

Other committee meeting minutes were presented and it was

G-1585 VOTED to approve as circulated, the following minutes of the Executive Committee:

October 15, 1940: - January 22, 1941  
February 5, 1941: - May 7, 1941.

G-1586 VOTED to approve, as circulated, the following minutes of the Finance Committee:

July 27, 1940: - September 23, 1940  
February 10, 1941: - June 18, 1941  
October 24, 1941.

GREETINGS

Dr. Arnup presented a letter from Dr. S. K. Ngai, now working in the Toronto Hospital, expressing regret that he and Mrs. Ngai could not attend the meetings of the Board. It was

G-1587 VOTED to request Dr. Arnup to send greetings to Dr. Ngai with thanks for his thoughtfulness and also the fine work he is doing.

UNIVERSITY HOSPITAL

A five page report and map from Dr. R. E. Brown was presented and read. A statement of condition of building funds was also attached.

(As this presents a rather complete description of the property as of September 10, 1941, it is being attached to these minutes as Appendix A.)

The Board recognized the value and completeness of the report, and it was

G-1588 VOTED to receive the report and recommendations of Dr. R. E. Brown, dated September 10, 1941, with sincere appreciation for its fullness and its evidence of careful study and application to details.

At this point the Board adjourned until 2:00 P.M.

Dr. Decker led the devotional service, which members of the U. C. C. staff attended.

The luncheon in the U. C. C. Cafeteria was also graced by the presence of the U. C. C. staff and all were introduced to the gathering by Dr. Arnup. Bishop Welch was presented and spoke of the growth of West China Union University and paid tribute to the genius of Dr. Beech in his farsighted leadership in West China.

Dr. Beech responded, giving the glory to God in the achievements at the University.

At 2:00 P.M. the Board resumed its sessions.

UNIVERSITY HOSPITAL (continued)

The Chair called attention to the recommendation in Dr. Brown's report and sought some adequate action to cover the thinking of the group. It was observed that full information anticipated costs for the completion of the buildings had not been submitted and that the financial report included practically all cash available in U. S. Action E-1488 (as follows) was reviewed and restudied.

"Voted (1) that construction necessary to bring to completion all buildings of the New Clinical Hospital on which construction has already been carried above the foundations and for which funds are available be continued.

(2) That no further construction be undertaken until the Hospital Director has returned to China and has had opportunity to consult the Building Committee and the Administration of the University has made its resulting recommendations to the Board of Governors. The information submitted by the Administration should include

plans for properly equipping the buildings for use, as well as clear estimates of funds available, their designations, and obligations already incurred.

(3) The above shall not be construed to prevent the purchase of equipment already authorized for buildings completed or to be completed (as in (1) above) and for which funds and transportation are available."

Portions of Dr. Dsang's letter of September 30th were read and questions were raised as to the complete compliance with action E-1488. The Chair ruled that while there was no evidence of approval or recommendations by the field building committee, yet the administration was fully aware of the report and that the Governors might well accept same as having been properly handled in China. Reference was made to the extreme uncertainty of prevailing conditions and of the risks involved in erecting new buildings. Serious thought was accorded the idea that no further funds be sought for building beyond the completion of units now under way. Dr. Beech stated that sufficient funds had been secured originally for the erection of all units but war prices of material and wages had completely upset all calculations. It was finally

G-1589 VOTED In reaffirming the former action of the Board in the matter of the Building of the hospital, #E-1488, the Board of Governors would call the attention of the Administration of the University to the need for further information as to the adequacy of funds available for the completion, (defined as "Walls, floor, roof and doors are in place, but without electric wiring, plumbing, heating or furniture,") of buildings on which construction is proceeding. It also needs similar information regarding funds available to carry out the program recommended by the administration as in letter of Dr. Brown, approved by President Dsang under Recommendation I, Items 2 to 6 inclusive as follows:

2. Electric wiring installation.
3. Water supply pump and sufficient piping to have 15-20 water taps in important places.
4. Dipper toilets local made, and Chinese wood bath tubs for temporary use until the war is over.
5. Scientific and Mechanical Equipment which cannot be made in China, - Staff and nurses call systems, telephones, instruments, drugs, surgical supplies, etc.
6. Beds, furniture, shelving, etc., which can be made locally.

While the Board approves the above program for implementation so far as funds are in hand to do so, it would suggest extreme caution in the light of present political uncertainties.

Request for \$50,000.00 for Hospital Equipment

The Board learned of the request for \$50,000.00 to complete the Hospital equipment, as acted upon by the Finance Committee, (#F-1554) as presented to the Associated Boards and United China Relief. This sought preferential treatment for the asking, with the hope that early assistance might be rendered. The possible

sources of revenue were canvassed and it was stated that the books showed cash balances for equipment approximating \$14,000.00, but without knowledge of any commitments against the funds. It was

G-1590 VOTED that the Board of Governors possesses no present resources available for hospital equipment other than that definitely known to the field in the shape of the funds secured by Dr. Brown and Dr. Beech, but it will present the request to the United China Relief with the urgent appeal for early action.

Hospital Annual Support - \$5,000.00

This request came from Recommendation 1, Item 7, reading as follows:

"Hospital operating expenses. Due to unfavorable exchange and for additional equipment during the first few years we should have a subsidy of US\$5,000.00 per year. A teaching hospital will always need some subsidy for the more elaborate examinations and procedures that are necessary."

As annual support of any university department has always been included in the budget, and as the Governors have no funds for additional appropriations beyond those included in the budget, it was

G-1591 VOTED that as requests for annual support should be a part of the regular budget, the University be instructed to include in it such items as are necessary but with the understanding that there are no present resources to meet such additional items as above, without displacing other objects.

With the hope that some recognition might be secured from United China Relief toward the Hospital Operating expenses for three years, it was

G-1592 VOTED to request the Associated Boards to include \$15,000.00 within the immediate askings of the United China Relief for the support of the Hospital in its present projected program.

Future Plans for the Hospital Building and Equipment

The Board reviewed Recommendations II, III, and IV, which included the erection of the Main Patients' Building #18, the modernization of the buildings, and the development of a Department of Physiotherapy. It was decided that these called for no immediate action especially as no estimate of cost was presented. It was

G-1593 VOTED that under prevailing conditions the Board of Governors does not consider it appropriate to take further action on Recommendations II to IV inclusive (in Dr. Brown's Report), but if and when the requests are renewed, it is suggested they be presented with definite and adequate estimates.

LEPER HOSPITAL

The following quotation from President Dsang's letter of September 30, 1941 was read and discussed:

"In June we opened the "Leper Hospital," the gift of the Mission to Lepers of London, England, which provided the

funds for the erection of the building and is providing equipment and also prepared to meet the expense of maintenance."

Unanimous appreciation was expressed for the generous gift from England, especially during these strenuous days of war. The question was raised regarding plans and procedure, as no previous record appears in the Board of Governors Minutes. It was

G-1594 VOTED that the Board of Governors express sincere and deep appreciation for the gift of the Leper Hospital from English friends and without cost to the Board.

As the erection of buildings without consent of the Governors seemed not entirely in accord with the contractual agreement, it was

G-1595 VOTED that any similar extensive additions to property (See Contractual Statement II and IV) should be in proper form and approved by the University administration and prior consent secured from the Board of Governors.

#### FINANCE COMMITTEE REPORT

The Finance Committee report was presented by the chairman, Dr. Huntington. The first item was

##### Land Titles

It was stated the committee had held a meeting at 10 A.M., at which time Mr. A. T. Whitehead, Counsel for the United Church of Canada, was present and made definite recommendations, all of which were embodied in resolutions and actions which Dr. Huntington read. (F. C. 1564)

Mr. Whitehead was present at the Board Meeting for the discussion and certain minor changes were made which are incorporated in the minutes of the Finance Committee. It was

G-1596 VOTED to accept and approve the report of the Finance Committee on Land Titles, and authorize continuance of the study along the lines proposed. (F. C. 1564)

It was stated that Mr. Whitehead would accept no fees for his personal services which would be gladly donated. It was

G-1597 VOTED that the Board express its very sincere appreciation to Mr. A. T. Whitehead for the generous donation of his personal services in connection with Land Title Matters.

##### Insurance on Buildings

The chairman of the Finance Committee stated that action had been taken on the Insurance problem by asking the Treasurer's office to secure full data on this situation, from China. It was

G-1598 VOTED to approve Action F. C. 1565 regarding further investigation of Insurance.

Treasurer's Report, 1940-41.

The captioned report had been studied by the Finance Committee and Action F. C. 1566 recommended acceptance of same. It was

G-1599 VOTED to accept and approve the Treasurer's Report for the year ending June 30, 1941.

Auditor's Report, 1940-41.

This report likewise had been considered by the Finance Committee, F. C. 1567, and its acceptance was recommended. It was

G-1600 VOTED to accept the Report of the Auditors, Messrs. Chambellan, Berger and Welti, for the year ending June 30, 1941.

Wallace Bequest

Action F. C. 1568 was referred to covering a bequest from the Estate of the late Dr. E. W. Wallace, long a missionary in China and a staff member of West China Union University, also a member of the Board of Governors.

The Board noted this and it was

G-1601 VOTED to record the deep interest and gratification of the Board for the mention of the University in the Wallace Will and to authorize the officers of the Board to execute any papers pertinent to the carrying out the wishes of the deceased.

Securities

Action F. C. 1569 referred to the investment of funds and it was

G-1602 VOTED to approve the recommendations of the Finance Committee regarding the purchases of U. S. Series G Defense Bonds.

It was

G-1603 VOTED to accept the report of the Finance Committee, as a whole.

FINANCIAL ITEMS

The Assistant Treasurer reported that the actual receipts from the Associated Boards, as recommended by the ABCCC Finance Committee was as follows:

Received from the Associated Boards,  
including designated and allocated gifts - \$13,602.75

Recommended by ABCCC Finance Committee - 4,800.00

Total - \$18,402.75

It was noted that this was in comparison with \$16,800.00 allocated originally by the Associated Boards.

Associated Boards Operating Budget

It was stated that the expenses of office management and promotion of the Associated Boards had been compiled for the current year and that West China's share was \$9,312.00 in comparison with \$9,570.00 for 1940-41. It was

G-1604 VOTED to approve the appropriation of \$9,312.00 toward the budget of the Associated Boards for 1941-42.

Completion of College of Medicine and Dentistry

It was learned that the northwest wing (No. 2 on the 1941 Map) of this college, recently partially destroyed by fire, had been restored. The central unit (No. 3) has never been built for lack of funds, although the foundations have been down since the two wings were erected. President Dsang's letter of September 30, 1941, contained the following paragraph:

"We have received two grants from the China Foundation of \$40,000.00 each to be used in erecting the central block of the teaching buildings; in addition there is the Doctor Service bequest of something in excess of Canadian \$1,600.00. Most of the China Foundation grants were invested in brick and lumber when prices were not so high. We think we can erect the shell of the building and finish some of the rooms. The lack of this building has decreased the efficiency of the College as certain departments have had to be accommodated in other and distant parts of the campus. We request your permission to proceed with this Central Block and go as far as our money will permit and would appreciate a cable to this effect."

Again the Board faced the problem of approving the erection of new buildings in the face of the prevailing international political situation, and doubts were expressed as to the wisdom of this procedure. However, as the funds had been secured abroad and as the foundations were down, it seemed proper to sound a word of caution while giving assent if, after further study by the Directors, the field felt it proper to go ahead. It was

G-1605 VOTED that the Board of Governors learns that sufficient funds originating in China have been secured for the erection of the Central Unit of the College of Medicine and Dentistry, long in an unfinished state, and desires to call the field's attention to the following:

- (a) That sufficient funds must be in hand for completing the building.
- (b) That serious consideration should be given to the project in the light of the present international situation.

If after reconsideration by the Board of Directors, the judgment still is to proceed with the building, the Governors would be prepared to approve the decision.

Department of Pharmacy

The Board gave consideration to the request to approve the action of the Board of Directors (D. 173) changing the Department of Pharmacy to a College of Pharmacy. The action is as follows:

RESOLVED that a petition be sent to the Minister of Education that the Department of Pharmacy in the College of Science be changed to a College of Pharmacy; this change to be subject to the approval of the Board of Governors."

Reference was also made to Faculty minutes of May 1, #610, and May 8, #617, as well as letters from the field dated June 2, 1941. It was

G-1606 VOTED to approve the action (D-173) of the Board of Directors in requesting that that Department of Pharmacy be reorganized as a College of Pharmacy - provided this entails no additional costs and does not involve the Directors or Governors in new expenditures.

At this point the session for the day adjourned to meet 9:30 A.M. Thursday, November 6th, the first item to be the consideration of the Theological Seminary. It was agreed that the Board of Governors would meet as a specially constituted body representing the interests of the Theological Seminary, and that minutes of the meeting would be kept separated.

At 6 o'clock the Board was entertained at dinner at the Timothy Eaton Memorial Church to meet the members of the Foreign Board of the United Church of Canada and the Women's Board, also selected guests from the Church. At this time informal addresses were made by Dr. Decker and Dr. Beech. The occasion was most delightful.

The Nominating Committee met at 9:00 P.M.

(Thursday, 9:30. The Board met as a unit to consider the docket of the Theological Seminary. For convenience the Governors Actions are numbered consecutively. The Theological Actions follow and are recorded in separate minutes for that body.)

The Board of Governors of the University resumed its session at 11 A.M., Thursday, November 6, 1941.

#### LIBRARIAN

It was stated that during the past summer further search had been made for a suitable Librarian, and one prospect investigated, but without success. There seemed to be some indication from China that a former candidate may still be able to arrange his work so as to consider a call to the position. Meanwhile, it was

G-1607 VOTED to request the staff of the Associated Boards to continue the search for a suitable Librarian.

At this point the Board adjourned to participate in the Memorial Service for Dr. E. W. Wallace, Dr. Frank Anderson and Mr. W. B. Albertson.

#### MEMORIAL SERVICES

Dr. A. E. Armstrong led in prayer and read scripture, then called upon three members of the Board for remarks regarding those who had passed on during the year.

Dr. Frank Anderson

Mr. C. A. Evans spoke of the long service Dr. Anderson had rendered to the Board of Governors as its recording secretary, while representing the Church Missionary Society. Mention was made of his life on the mission field and the devotion to his professional duties in recent years. Truly - as secretary - as well as Christian, Dr. Anderson has written his name into the history of the University.

Dr. E. W. Wallace

Dr. J. H. Arnup alluded to various articles of appreciation published in memory of Dr. Wallace. He was a member of the original West China Staff and later served as Secretary to the Committee on Higher Education in China. Returning to Canada, he became Chancellor of Victoria University and served as a member of West China Board of Governors, bringing to it his vast Christian experience - and has always been its friend and valued counsellor.

Rev. W. B. Albertson

Dr. A. E. Johns told of the sudden death of Mr. Albertson while supervising the shipping of equipment and supplies to the University from Haiphong. Thirty years of service were rendered in West China, many of them as Bursar of the University, where he worked untiringly and devotedly. As a life long friend of the Orient, Mr. Albertson served to the last day of his life among the people he loved.

Bishop Welch led in prayer and pronounced the Benediction.

Afternoon session, November 6th, 2:00 o'clock.

The meeting was called to order and Mrs. Atkinson led in prayer.

SCHOLARSHIPS

The Board noted that the following West China Faculty members are in America through scholarships provided as indicated:

David Dai - Guggenheim fellowship  
John Kao - Massachusetts Institute of Technology

also

Dr. S. K Ngai who is studying in Toronto  
and

Miss Stella Cheng who is on the West Coast

It was reported that Dr. and Mrs. Ho had reached Chengtu.

REPORTS FROM THE FIELD

President's Message

Reference was made to the fine report of President Dsang, generally covering the entire activities of the University. The letter was read in entirety during the sessions of the Board and referred to frequently in various discussions. It was

G-1608 VOTED that the Board in reading and reviewing the contents of President Dsang's letter of September 30, 1941, wishes to record its

appreciation for the report and expresses its warmest sympathy for the difficult conditions under which the university is carrying on its fine work.

Letter of Dr. Dryden Phelps

Two letters from Dr. Phelps to President Dsang were presented to the Board and one dated August 27, 1941, addressed to the New York Office. There were read and discussed, and it was

G-1609. VOTED that the Board wishes to express gratification for the letters from Dr. Phelps dealing with religion on the campus and for the fine description of the variety of the religious program.

REQUEST FOR NEW CHURCH

The Board gave lengthy consideration to the request of the field to endorse the proposal to build a new church after the plan submitted in reduced form. It was noted that the General Faculty Meeting (626) gave study to the project and while agreeing with the general statement regarding the need, yet referred same back with instructions to put same "into more concrete form for presentation to the Executive Committee of the Board of Directors." No other official action was in hand.

The minutes of the "Special Committee" meeting of June 12th to consider the Church project were reviewed and the enthusiasm for the project was commended. Many grave questions were raised, among them being:

**Location for the church.** Advisability of building a smaller church and a larger assembly room.

The advisability of erecting any new building under prevailing international conditions.

The grave question as to the propriety of approaching friends of China for gifts for a new building while intensive campaigns for relief are in progress.

Many relevant factors considered by the field were reviewed, and attention called to the original plan, drawn years ago, for a church on the campus. Finally it was

G-1610 VOTED that the Board wishes to record its consideration of the project to erect a new church costing between U.S.\$50,000.00 and U.S.\$60,000.00, and expresses appreciation for the plans as submitted by the field and that the Chairman, Dr. Decker, be asked to review the discussions in a letter to the Administration, and that the result of such correspondence be presented to the Executive Committee of the Governors for further consideration.

MISS ROBERTSON'S FURLOUGH

A communication from the Vice Chancellor was read, indicating that Miss Robertson is in need of a more extended rest period than a summer vacation would allow and advising that her furlough be advanced one year. It was

G-1611 VOTED that the Board learns of the illness of Miss Robertson with sincere regret and concurs in the recommendation for an advanced furlough to be worked out by the field, and that the Governors treasurer be instructed to cooperate in caring for travel and other expenses.

MINUTES FROM THE FIELD

Attention was called to the following minutes from China which were reviewed with deep interest:

General Faculty - March 6, 1941  
" " - May 1, 1941  
" " - May 8, 1941  
Board of Directors- May 10, 1941  
General Faculty - June 5, 1941

It was noted that D.160 (regarding the Department reorganizations) and D.161 (regarding the Division of Fine Arts) called for action by the Governors. It was suggested that the Secretary write the field stating that the Board regards the matter of curriculum adjustments as subject to the Faculty and Board of Directors, and sees no objection to the proposed changes provided there is no additional expense involved, but that changes in curriculum might well be a subject for consultation with the Council of Higher Education.

Action D.162 was read and it was

G-1612 VOTED to note with deep appreciation the action of the Directors in expressing gratification over the interest of the Governors and Associated Boards in the work at Chengtu.

It was further

G-1613 VOTED that the Governors have reviewed the Minutes of the Faculty and Directors Meetings as listed above and express their pleasure in in noting the ongoing activities of the University, while recognizing the administrative difficulties involved.

CORRESPONDENCE WITH THE FIELD

The thought was expressed that the Cooperating Mission Boards might find it advantageous to have on file copies of Major correspondence with the field. The suggestion was passed on the secretary's office for future guidance.

WOMAN'S COMMITTEE

Mrs. Atkinson presented a report of the work carried on by the Woman's Committee. It was stated that latest enrollment figures indicated 245 women students matriculated and that there was a fine spirit of cooperation and friendliness with other institutions on the campus at Chengtu, and that marked progress was being made on the field in the supervision and development of women's work. It was

G-1614 VOTED to accept with thanks the report of the Woman's Committee.

PROMOTIONAL ACTIVITIES

A review of the work being done by United China Relief was presented and also a statement concerning the continuing program of education being carried on by the Associated Boards. Letters from Roy Spooner and William Sewall have been recently sent to West China constituency and a West China brochure will be prepared in the near future. No action was taken.

REPORT OF THE CHANCELLOR

Dr. Beech expressed his gratification for the continuing work of the University and for the evidences of continued growth and development. He reported the following gifts with the hope that they might become a record on the books of the Governors' Secretary.

Rockefeller Foundation

A letter dated May 20, 1941 from the Foundation stated that U.S. \$10,000 had been voted for equipment for the new West China Union University Hospital. It was

G-1615 VOTED that the Board of Governors wishes to acknowledge officially the receipt of \$10,000 from the Rockefeller Foundation for equipment in the new Hospital, and expresses its profound gratitude for the evidence of their sympathetic interest.

Wesleyan Funds

Dr. Beech called attention to the continued interest of Wesleyan in the program of the University, especially in the accumulation of scholarship funds and the specific gifts for Hospital beds. It was

G-1616 VOTED that a letter be sent to Dr. James L. McConaughey acknowledging the receipt of gifts from Wesleyan over a continuing period of years for scholarships and hospital charity beds, and expressing deep appreciation for these gifts which have been forwarded to China as designated by the donors.

The Board noted that as a result of the foregoing gifts, the Board of Directors were inspired to raise a fund of \$120,000.00 as a testimonial to the services of Dr. Beech. It was

G-1617 VOTED that the Governors congratulate the Board of Directors on the raising of the above fund and joins in the expression of appreciation for the services of Dr. Beech.

Gifts from Atherton Family

Dr. Beech referred to the generosity of the Atherton Family to West China. First, in the donation of funds which made possible the fine Atherton Building for Chemistry and Biology, with lecture room. Secondly, in the annual gifts to West China Union University ranging from \$1,800.00 to \$1,600.00 for fifteen years. It was

G-1618 VOTED that in recording the generous gifts from the Atherton Family as listed above, the Board expresses its deep appreciation for these gifts, both for capital funds and those extending over a period of years.

Mead Memorial Fund

Dr. Beech called attention to the gift of approximately U.S. \$1,000.00, in memory of Dr. Kate Campbell Mead, which has been received and held on the Books of the Governors. This is for the establishing of a Hospital Library and the project has been approved by the General Faculty. It was

- G-1619 VOTED that the Board accepts the custody of the Dr. Kate Campbell Mead contribution for a Hospital Library and expresses sincere gratitude to the donor.

It was

- G-1620 VOTED that in view of the importance and peculiar nature of the gifts as listed above, acknowledgment of same be signed by the Chairman and the Secretary.

ELECTION OF OFFICERS

Dr. Arnup, Chairman of the Nominating Committee, read the report and moved the election of the following in order. It was

- G-1621 VOTED that the following officers be elected to serve for the ensuing year:

Chairman,	Bishop H. Welch
Vice Chairmen,	Sir Michael Sadler Mrs. C. R. Carscallan
Secretaries,	Dr. B. A. Garside Mr. H. T. Silcock
Ass't. Secretaries,	Rev. A. G. Castleton Mr. C. A. Evans
Treasurer,	Dr. Frank T. Cartwright
Ass't. Treasurer,	Mr. C. A. Evans
2nd Ass't. Treasurer,	Dr. B. A. Garside
3rd Ass't. Treasurer,	Mr. J. I. Parker

- G-1622 VOTED that Executive Committee consist of the following members of the Board as per the provision of the by-laws for officers and committee members.

Bishop H. Welch	Dr. F. T. Cartwright
Dr. J. W. Decker	Dr. G. B. Huntington
Mrs. G. D. Atkinson	Dr. J. H. Arnup
Dr. B. A. Garside (or	Mr. H. T. Silcock )

- G-1623 VOTED that the following be elected to the Finance and Budget Committee for 1941-42.

Dr. G. B. Huntington, Chairman	Dr. F. T. Cartwright
Mr. Dean Sage, Jr.	Mr. Forrest Smith
Mr. O. R. Judd	Dr. J. H. Arnup

- G-1624 VOTED that the following be appointed as Coopted members of the Board to serve in the Class of 1944.

Mrs. C. R. Carscallan  
Dr. G. B. Huntington  
Mr. Dean Sage, Jr.

Upon nomination from the floor it was

G-1625 VOTED to elect Dr. James H. Endicott as a Coopted member of the Board to serve in the Class of 1944.

G-1626 VOTED to appoint the following members of the Board as representatives on the Committees of the Associated Boards for Christian Colleges in China.

Executive Committee

Bishop H. Welch	Dr. J. W. Decker
Dr. F. T. Cartwright	Mrs. G. D. Atkinson
Dr. J. H. Arnup	Miss S. L. MacKinnon

Committee on Promotion

Dr. F. T. Cartwright	Mr. Dean Sage, Jr.
Mrs. F. J. Nickels	

Committee on Finance

Mr. Forrest Smith	Dr. F. T. Cartwright
Dr. J. H. Arnup	

Committee on Christian Character, Staff and Curriculum

Mr. H. D. Tayler	Dr. A. E. Armstrong
Dr. A. E. Johns	Mr. Gordon Potent
Bishop H. Welch	Mrs. C. R. Carscallan

REPORT FROM SUPERINTENDENT OF CONSTRUCTION

Dr. Arnup read excerpts from a letter written by Mr. Walter Small and endorsed by President Dsang. This amplified the Building Report on the Hospital and included a list of building materials and cost. Reference was made to the new Chemistry Building, named "Stubbs Memorial", and to the work being done in renovating the Atherton Building. It was

G-1627 VOTED to accept the report of Mr. Small with appreciation for its clarity and completeness.

APPRECIATION

By rising vote it was

G-1628 VOTED that the Board extends its sincere thanks to the United Church of Canada for its cordial hospitality during the days of the meetings.

G-1629 VOTED that a special vote of thanks be extended to Dr. J. W. Decker, who as acting Chairman, has led the Board through all of its sessions.

MEETING OF EXECUTIVE COMMITTEE

By common consent the Executive Committee of the Board will meet in the

Minutes of Meeting  
Board of Governors

- 16 -

November 5 and 6, 1941.

spring at New York when the Associated Boards for Christian Colleges in China holds its annual sessions.

All joined in the closing prayer led by Dr. A. E. Johns.  
By motion adjourned.

MM

C. A. EVANS  
Assistant Secretary.

Dr. J. W. Decker  
Dr. F. T. Cartwright  
Mrs. G. D. Atkinson  
Mrs. S. L. McKinnon

Committee on Promotion

Dr. F. T. Cartwright  
Mrs. F. J. Nickels

Committee on Finance

Mr. Forrest Smith  
Dr. J. H. Armp

Committee on Christian Character, Staff and Curriculum

Mr. H. D. Taylor  
Dr. A. E. Johns  
Mr. Gordon Foster  
Mrs. G. R. Garcelian

REPORT FROM SUPERINTENDENT OF CONSTRUCTION

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MEETING OF EXECUTIVE COMMITTEE

By common consent the Executive Committee of the Board will meet in the

9870

West China Union University

A Report of the University Hospital Building Program with Recommendations Submitted to the President of the University and Board of Governors.

by

Robert E. Brown, M.D. Director of the Hospital

The two buildings of the College of Medicine and Dentistry-No.1-2 on the plot plan determined the location of the new hospital which is now nearing completion. Any one familiar with medical work in China will agree that in this conveniently located group of buildings lie the possibilities for one of the outstanding medical centers in China. A plot plan of the building accompanies this report. When a building is described as completed it means, Walls, floor, roof and doors are in place but without electric wiring, plumbing, heating or furniture.

The Central building of the College group No. 3 is urgently needed to provide additional laboratories and class rooms and to free space in other colleges now occupied by medical departments.

Machine Shop and Garage - No. 4 is one storey and is completed. It is the one building in the hospital group that is being used for the purpose for which it was constructed.

The China Foundation grant for the purchase of the equipment from a local machine shop put this department in operation three years ago. It has ten power machines, four lathes, drills etc. It serves all four universities besides the campus community and some outside business. It is able to make some equipment and repairs everything from dental chairs to typewriters and microscopes. It will be an increasingly valuable department to the new hospital.

The Morgue, Laundry and Workmen's quarters-No.5 is two storeys and completed. It was erected in 1938. It is now loaned to the Nanking University College of Agriculture for Class rooms and laboratories.

Building No. 6 is two storeys and completed. It will contain the Isolation Department for infectious diseases on the first floor and Internes and Staff rooms on the second floor. It was finished in 1939 and has an octagonal tower. Its rooms are now loaned to the Ginling Women's College. It also houses the Clinical branch of the Medical library and the hospital director has been living in some of the rooms for the past two months until his own house can be vacated.

Private Patients Wing No. 7 is two storeys and nearly completed. When modern plumbing can be provided this wing will have 16 rooms with private and semi-private bath and toilets. There are 17 additional private rooms for one or two patients without bath. The obstetrical department which was located on the second floor of this wing has been moved over the X-Ray department in wing 13. This increases the number of private rooms and gives them more quiet.

Kitchen - No. 8 is one storey and partly under roof. It is conveniently located behind the private wing and in front of the patients ward building. The central location, convenient to stairs, corridors and future elevators will make for efficient food service. It is now being used for lime storage.

Main Building -No.9 is 3½ storeys and largely completed. It will have on the first floor the main entrance and lobby; administration and nursing offices; a waiting room connected with a private patients consulting and examination suite and a

doctors coat room and toilets. The second floor will contain public or third class wards for about 60 patients with the necessary nursing services. The third floor is for the four main operating rooms with minor rooms, sterilizing and nurses work rooms and doctors dressing and shower rooms. The half height fourth floor contain the galleries from which students may watch operations. Several valuable store or living rooms are on this floor back of the galleries.

Central Service and Supplies- No.10 is  $3\frac{1}{2}$  storeys and not built although foundations were laid in 1938. It is located along the corridors connecting the main building with the future patients ward building. It will contain the main central stairs, future elevators, business offices, central supply and linen rooms, treatment rooms, nurses toilets etc. The water tower will be located above the elevator and stair well of this building.

This Central Service building has the walls built only to the floor level. It was awaiting the return of the director for final arrangements.

The nurses and staff dining rooms were planned to be in the future patients ward building. Since the ward building can not be constructed at present these dining rooms can be most conveniently located in a second storey above the kitchen along the main corridor.

Admitting and Emergency Unit- No.11 is not yet built. It was planned to be near the pharmacy building which was not near the wards or business offices. This new location is between the two patients buildings and near the X-Ray, business offices and main stairs. This department will attend to, admissions, admitting baths, discharges, deaths, transfers, inpatients fees, scheduling operations, night emergencies etc. The night telephone operator will be on duty to receive patients coming during the night.

X-Ray & Obstetrics Wing -No.13 is three storeys and largely completed. It has the X-Ray department on the ground floor with an outside entrance connecting with the Emergency department. On the second floor is the Obstetrical department with the nursery and obstetrical wards adjoining on the west. The third floor of this wing has additional ward space.

The Chapel - No. 14 foundations are laid but funds are not available for its construction. To give the proper emphasis to the Christian purpose and spirit of this hospital it would be very desirable to have the chapel ready for use when the hospital is opened. We could then start regular religious services to help the hospital personnel in their daily lives and service to the patients. The director believes that the chapel is needed before additional hospital buildings and trusts that every effort will be made to secure the necessary funds.

Pharmacy and Physiotherapy-No.15 is two storeys and completed. It connects the hospital proper with the Out Patient Building over a covered drive way. The pharmacy is on the first floor and probably the Physiotherapy will be located there also. The second floor is shared by the nursery, the obstetrical wards and the out patient department for ophthalmology.

The Out Patient Building-No.16 is a two storey spacious building 330 feet long with three wings taking the shape of an "E" and is finished. It can easily handle 500-600 patients daily. In addition to the large main waiting room there are four departmental waiting rooms.

Each of the four major departments has a section of the building with service rooms grouped around the waiting room. A large clinic lecture and demonstration room where interesting cases are presented for teaching purposes is above the main waiting room. Some of the rooms have been loaned during the past year for teaching

purposes to refugee colleges. The University Health Service is now being reorganized and is already operating in this building.

The Dental Clinic-No.17 is  $1\frac{1}{2}$  storeys and completed. It stands between the Out-patient Building and the College Building No. 2. It is more nearly ready for occupancy than any of the hospital buildings. This is because they have their equipment, instruments and supplies ready to move from the present Dental Clinic in building-No.2.

School of Nursing. The best available site for the school of nursing and dormitory for graduate nurses is that now occupied by the Baptist Middle School Dormitory-No.23. The Baptists have agreed that when we build them another dormitory of equal accommodation on other land belonging to them, we may have this building. The original dormitory would need some changes to become suitable for a school of nursing. This is one of our urgent needs.

Comments. This hospital plant when finished and properly equipped along with the College buildings will complete one of the finest medical centres in China and the best in all West China. The elaborate Chinese style of architecture conforms to the general university plan but increases construction and maintenance costs and sacrifices some conveniences for a hospital. The spacious corridors and rooms will also increase operating costs. The floor plans in general are well designed especially the nursing units and the operating floor. The building was planned for modern conveniences and central heating.

Numerous changes are required to adapt it to present China conditions. There are no chimneys for heating stoves. The stairs were not designed for carrying stretchers. There are no outside or back stairs for carrying water and toilet buckets to and from the wards. There is no provision for screening the windows, and where the hospital "guests" are often infected with malaria, typhoid or other insect borne diseases screening ceases to be a luxury. Bed nets are a miserable substitute when caring for the sick and a large number are almost as expensive as screening. Screening the windows as they are now is one of our most difficult unsolved problems.

#### Recommendations

I. That we unite our first efforts towards the completion, equipping and opening of the hospital buildings that are finished or partly constructed. This will include the following:-

1. Construction work to complete the buildings.
2. Electric wiring installation.
3. Water Supply pump and sufficient piping to have 15-20 water taps in important places.
4. Dipper toilets local made and Chinese wood bath tubs for temporary use until the war is over.
5. Scientific and Mechanical Equipment which can not be made in China- Staff and nurses call systems, telephones, instruments, drugs, surgical supplies etc. Dr. Beech has lists.
6. Beds, furniture, shelving etc. which can be made locally.
7. Hospital operating expenses. Due to unfavorable exchange and for additional equipment during the first few years we should have a subsidy of US\$5000.00 per year. A teaching hospital will always need some subsidy for the more elaborate examinations and procedures that are necessary.

II. That the Main Patients Building No. 18 be constructed as soon as the first recommendation is completed and war and transportation conditions permit and that reinforced concrete-terrazzo floor and stair construction be used to make the building semi-fire and rat proof and that provision be made for screening against insects.

There are several reasons for postponing further buildings at this time. Shortage of funds is the immediate reason. Experience gained from the use of the present buildings for a year or more will indicate valuable improvements, for the patients ward building. It is impossible at this time to bring in certain necessary building materials without which any important building becomes a makeshift. Important government buildings and schools constructed just before the war are of the type recommended. We should not construct buildings in a center like Chengtu of which we will be ashamed in five years. It will be better to organize and train an entirely new hospital team for a 150 bed hospital than for one of 300 beds. This is especially true in a country where a large part of the new personnel have no previous knowledge of the purpose or procedures of a hospital.

III. That the Modernization of the hospital buildings be undertaken as soon as possible. This would include the following installations, the first three of which should be done before or at the same time as the construction of the ward building.

1. Steam boilers to provide steam for heating, sterilizing, hot water supply, cooking, laundry etc.
2. Steam radiation and piping for heating.
3. Cold and hot water lines with a moderate amount of plumbing fixtures.
4. Laundry machinery so hospital linen can be sterilized during washing.
5. Refrigerators for necessary ice and cold storage supplies.
6. Elevators for moving patients from floor to floor.
7. Possibly a steam engine- electric generator for essential current supply when the city current is off. Such a generator is a good talking point to keep electricity rates from going too high.
8. Pressure steam cooking kettles for the kitchen can be made locally.

IV. Physiotherapy, including facilities for occupational therapy, as well as electro-therapy, mechano-therapy and helio-therapy, etc. is of increasing importance from both the service and educational point of view. Hence adequate provision should be made for such a department.

P.S. Wages, carpenters and masons, 1939--1941.

Per day, \$1.00, \$2.40, \$3.50, \$6.00, \$10.00, present rate.

Materials.

Bricks,	\$240.00	per ten thousand,	1939.
	\$2000.00	per ten thousand,	1941.

Lumber,	\$2.50	per cubic foot,	1939.
	\$7.50	per cubic foot,	1941.

WEST CHINA UNION UNIVERSITY  
STATEMENT OF HOSPITAL BUILDING FUNDS FOR THE YEAR  
1940-1941

BUILDINGS:

Receipts:

Balance on hand July 1, 1940	C\$133,364 35
Internes fund	2,250 00
Rent from Ginling College	600 00
Contribution from Ginling College for private wards	50,000 00
Gift through U.C.C.M.	122 63
Funds from treasurer in New York: US\$15,000 00 average	285,000 00
19. (Total US\$18,008 48 - 15,000 00 leaving balance US\$3,008.48)	

Total receipts for year ending June 30, 1941 ..... C\$ 471,336 35

Expenditures:

Central building	318,971 03
Grounds	4,058 85
O.P.D. building	31,648 07
Dental Clinic building	74,980 57
Expenses for plant:	
Architect	3,897 00
Insurance	856 59
Office supplies and expenses	559 00
Cement etc. (not distributed)	1,626 14
	6,983 73

Total expenses for year ending June 30, 1941 ..... C\$ 436,597.25

Balance on hand July 1, 1941 C\$ 34,739.10  
US\$ 3,008.48

0794

MINUTES OF MEETING  
BOARD OF GOVERNORS CONSIDERING UNION THEOLOGICAL COLLEGE  
CHENG TU, SZECHWAN, CHINA

9:30. A. M. November 6, 1941  
299 Queen Street West, Toronto 2, Canada

List of Members

<u>Board</u>	<u>1941</u>	<u>1942</u>	<u>1943</u>
American Bapt.	Gordon Poteat	*John W. Decker	*Forrest Smith
Am. Bapt. Wom. Bd.	Mrs. J. H. Franklin		
	Mrs. F. J. Nickels		
Church Miss. Soc.	J. G. Barclay		Harold G. Anderson
Friends Serv. Coun.	Paul D. Sturge	H. T. Silcock	Herbert G. Wood
Methodist, North	F. T. Cartwright	*Bishop H. Welch	H. A. Chaffee
Meth. Wom. Div.			Mrs. F. E. Baker
			Sallie L. MacKinnon
United Ch. of Can.	*J. H. Arnup	*A. E. Johns	*A. E. Armstrong.
Un. Ch. of Can. Wom.		*Mrs. G. D. Atkinson	
		*Mrs. H. D. Taylor	
Coopted	*Mrs. C. R. Carscallen	Mrs. J. W. Masland	K. N. Chang
	*G. B. Huntington	Hon. Vincent Massey	J. H. Franklin
	Dean Sage, Jr.	Sir Michael Sadler	Orrin R. Judd

Those whose names are starred were present, also Dr. J. Beech and C. A. Evans.

The meeting opened with prayer by Dr. Decker.

Reference was made to the actions (1533-1534) of the Board of Governors wherein more detailed study would be made of the activities of the Theological College, the result of which brought about this special meeting.

LETTERS FROM THE FIELD

A report of the Theological College was read by Dr. Arnup, also a letter from Dr. George W. Sparling. These showed sixty students enrolled plus nine in the B. D. Classes conducted by the Nanking Theological Seminary. Of the sixty students 26 are women and 34 men. The correspondence reviewed the closing work of the past year, the general plan for operation during 1941-42, comments on the staff and budget requirements. It was

G-1630 VOTED that the Board of Governors expresses appreciation for the reports on the work of the Theological College and records its gratification for the progress being made.

The chairman called upon Dr. Arnup as chairman of the Special Committee regarding the relationship of the Governors toward the Union Theological College.

Dr. Arnup presented minutes of a meeting of the Committee held on October 29, 1941 at which the following attended: Mrs. G. D. Atkinson, Mrs. C. R. Carscallen, Dr. J. H. Arnup (chairman), Dr. A. E. Armstrong and Mrs. H. D. Taylor (by invitation)

As a result of study made by the Committee the following recommendations were presented to the Board for considerations.

November 6, 1941

(a) "That the Board of Governors of the West China Union University accept responsibility for the direction and support of the West China Union Theological College similar to that which they are maintaining towards the West China Union University."

In the light of the foregoing, the Committee recommended consideration to the following items from the Management of the Theological College.

(b) "1. Financial Statement for the year ending June 30, 1941.

"2. The high cost of living having brought before us again in an acute form the need of scholarships for students, Resolved that an appeal be made to all the cooperating Churches and Missions and to the Board of Founders for further grants to increase the college scholarship fund.

"3. In view of the phenomenal rise in the cost of living in West China, the present budget of the college which was prepared two years ago is entirely inadequate and out of relation to the needs of the college today. Though realizing that at the present time it is impossible for the cooperating Boards to increase their grants in proportion to the rise in prices, we nevertheless feel that if the college is to try to meet the great opportunities before it and render the service to the churches which it ought to make, it is essential that its budget should be at least doubled. We therefore ask each participating church and Mission for at least double the amount previously given.

"4. Resolved to request the Board of Founders to directly seek financial aid for our college. That is, besides recommending our budget to the Missions for favorable consideration, that they make direct appeals for funds. We suggest that they appoint a committee of the board who will be charged with this responsibility.

"5. Resolved to request the Board of Founders to seek Endowment Funds for the following purposes: Care and Upkeep of Property U.S. \$5,000; Support of a teacher U.S. \$10,000; Library U.S. \$5,000; Scholarships for students U.S. \$5,000.

"6. Resolved to request the Board of Founders that sums received for the college be remitted direct to the Treasurer of the College instead of through the University.

It was

G-1631 VOTED to accept the report of the special Committee and proceed to consideration of recommendations seriatim.

Thought was given to the action of the Committee as stated in (a) above and after a thorough discussion it was

G-1632 VOTED to accept in principle the resolution outlined in (a) above and that the legal aspects and involvements be studied by the Finance Committee in consultation with Counsel and report be made to the Executive Committee.

#### FINANCIAL STATEMENT

As suggested in (1) a study was made of the financial statement of June 30, 1941, and it was

November 6, 1941

G-1633 VOTED that the Secretary communicate with the field treasurer with a view of clearing the following items, and report the findings to the Finance Committee for further consideration.

- (a) A breakdown of Current Expense Item \$LC10,454.11
- (b) Status of Reserve Fund \$LC6,903.34
- (c) Method of Handling current overdraft of \$LC5,567.49
- (d) Extent of Scholarships granted in 1940-41 as shown in payment of \$LC236.00

G-1634 VOTED that the Secretary communicate with the Methodist Board to ascertain status of the \$LC66,496.81 loan and if necessary to consult the field for more light.

#### SCHOLARSHIPS

Number (2) of the above recommendations stressed the necessity of added scholarship assistance and the Board discussed the subject at length. It was

G-1635 VOTED that the request for scholarships outlined in #2 (b) above and in 160 (1 and 2) of field minutes be approved and the request forwarded to the cooperating Mission Boards for further consideration.

#### INCREASED BUDGET

The third item (b) called for action on the budget. Whether the increase askings were for the present year or 1941-42 occasioned considerable discussion. It was finally

G-1636 VOTED that the request to double the budget be referred to the Cooperating Mission Boards requesting action as soon as possible, on the basis of increased cost of living, the increase to become operative July 1, 1942 if not possibly before.

#### FUNDS REQUESTED FROM BOARD OF GOVERNORS

This item (number 4 and 5 in the Report) hinged largely upon the decision of counsel regarding the status of the Governors and it was

G-1637 VOTED that this report (b-4) listed in 163 of the field minutes be referred to the Finance Committee for study after the status of the Board of Governors is determined.

#### REMITTING OF FUNDS TO THE FIELD

Under the last item the field requested that funds be remitted through the Theological College treasurer, due partly to previous delays in forwarding funds to China. While in agreement with this request the Governors recalled the pending investigation of Board status and it was

G-1638 VOTED that all remittances from Cooperating Boards be sent through the Mission Board treasurer in China for the present--being paid to the treasurer of the Theological College.

OTHER MISSION BOARDS IN WEST CHINA

The Board learned that other Mission organizations are seeking areas for permanent work in West China, the Scotch and Irish Presbyterian in the Fuchow district and American (Southern) Presbyterian in the Ningyuen field. After thoroughly exploring the possible future developments under such conditions it was

G-1639 VOTED It is the judgement of the Board of Governors that it would be a serious blow to Union work in West China if major Mission Boards should come into that area unless there is participation with West China Union University and Theological College.

It was further

G-1640 VOTED (a) to instruct the office of the Secretary to communicate with the Board of Directors of the University regarding the situation as set forth in Action G-1639 expressing the hope that Directors will cooperate in encouraging the participation in the University and Theological College of desirable major Mission Boards entering West China area.

(b) to communicate the foregoing action to the National Christian Council.

On motion adjourned.

C. A. EVANS  
Acting Secretary

EB

0798

Report of work from Superintendent of Construction for the Year  
1940-41.

To the Members of the Board of Governors.  
Honoured Sirs.

It is my privilege and pleasure once again to report another year of progress with the Building programme of the West China Union University. In spite of all the difficulties that have come our way because of Air Raid Alarms, followed in many instances, by Raids of varying severity, we have been able to keep steadily at the work of Construction.

Dr. Brown has given a fairly complete report regarding the Hospital, so that there is little to say excepting under the heading Construction.

Various sections have been completed and some have been taken over by the Departments concerned.

The Central Unit #9 has the upper three storeys finished and the ground floor is rapidly nearing completion.

Dental Clinic #17, originally planned as a one storey building. Owing to the spread of the roof, it was found that by raising the North half of the roof, it was possible to arrange a number of offices and store-rooms also classrooms and Lab for the Dept. of Odontology on the upper floor. The spacious room on the ground floor with its large windows and partitions only four feet high, makes a great impression on the visitors to this Department, and is one of the finest Clinical centres in the country.

At the West end of the Dental Bldg. rises the Water Tower, which gives some additional Lab. space for Odontology. The top storey affords a splendid "Lookout" during Air Raids, as from the top the whole of the Hospital can easily be watched, as well as most of the University Grounds.

Maternity & Electrical Therapy #13, planned as a two storey. Was raised to three which makes a fine addition to the stately Central block. The two upper storeys are complete and the Ground floor walls plastered with the carpenters busy laying the final floors.

Pharmacy & Eye Clinic #15. Complete. Awaiting furnishings and then patients.

Private Wards #7. Complete.

O. P. D. #16 has long been finished and this summer the Student Health Clinic moved into the South section and gradually other departments will move in and take possession of this fine edifice, 350 feet by 48 feet.

The Burned Wing #13, Mod. Dent. College was rebuilt and taken over for service last February. Many people who saw the wreckage, and those who heard from afar of its destruction walk by and marvel that they cannot see which section was burned.

Collection of material has been as difficult or even more so during this present year than in the past year. With rice jumping from a normal price of twenty-five dollars per bushel to ninety-eight, you may realize somewhat the difficulty that confronted us as we endeavored to persuade contractors to continue delivery of the material for our work.

Price Market:- Carpenters & Bricklayers: Mar. 1940--\$1 per day, May--\$1.25, Sept--\$2.30, Oct--\$3.40, Mar. 1941--\$6, July--\$10.  
Bricks: 1939--\$150, Today--\$2300 per ten thousand.

Lime: 1939--\$2.40, Today--\$40 per bag of 300 lbs.  
 Lumber: Soft Wood Pine, \$1.05 to \$7.50 per Cu. Ft.  
 " Hard Wood Lan Muh \$2.00 to \$35.00 per Cu. Ft.

Fortunately we had purchased large quantities before the rise but future buildings will be based on prevailing market price.

Material on hand.

Brick--350,000 Tile--657,000 Poles--1000  
 Lumber--400 logs or about 6000 Cu. Ft.  
 Lime--1000 bags or 320,000 lbs.  
 Nails--20 kegs  
 Glass & hardware sufficient to complete present uncompleted blocks.

Estimates. With an unsettled market and unforeseen problems arising weekly and monthly, it is impossible to make an accurate estimate. However, based on prices of labour and material on the market today the following are suggested:-

South Central Unit #15, four-story block.....	\$1,000.000--00
Connecting unit between N & S Units.....	240.000--00
Complete Present Sections.....	80.000--00
Proposed New Admission Unit.....	150.000--00

Chemistry Building. This fine addition to our Buildings was handed over in part to the Department in February, but the whole building was taken possession in full for the opening of the present session. To describe this I will repeat for you the brief statement made at the formal opening:-

"Mr. President, it is my privilege and pleasure on behalf of the Building Comm. of the Stubbs Memorial Chemistry Building to ask you to accept this Building for the University for service in the interests of Scientific Education. Erected during two of the most critical and dangerous years in the history of China, it stands as a witness to the faith of some people for the future of this province and country. The money for this building was provided from Joint Funds which shows the spirit of good-will and cooperation that exists between us and our Guest Universities.

It may interest you and your guests to know a little about the amount of material that had to be collected in order to make possible the erection of this fine block of masonry and woodwork.

Foundations.....	1400 tons of cobble stone, from the river
<u>Structure--Bricks.....</u>	650000
Tile.....	350000
Lime.....	2789 bags or 450 tons
Lumber.....	875 logs or 9875 Cu. Ft.
Lumber--Hard Wood	475 Cu. Ft.
Glass for Windows	6250 panes

Locks, hinges, nails and other hardware all had to be brought in from Hongkong, which in itself is no light task.

The assembling of this mass of material, for one building, kept the Bldg. Comm. constantly struggling against many problems that arose during these two years. Many anxious moments have been ours as we listened to the wailing of Air Alarm sirens, and wondered whether or not we should escape unmarred, and as each time the bombs whistled over the city and we found our buildings intact, we breathed a prayer of thankfulness. We turn over to you this building, with the expressed hope that it may be used for the Education of the youth of this land and for the Glory of God."

Pharmacy Teaching Building #25. Total structure complete and the West half completed practically ready for teaching, as soon as the San-Ho-Tu floors are dry.

Biology Building. This building for the past three years has been a scene of perpetual motion as the classes of the four Universities had to be accommodated for lectures and Lab work, which meant that the classrooms and Labs were in use from early morning till on into the night. With the moving of the four Chemistry groups to the new and spacious building, we were able to see the real condition of the Atherton Building. Floors were barren of paint, walls dirty, and the vacated rooms looked forlorn indeed. During the summer vacation, we put a goodly number of men to work in cleaning up and renovating the whole of the Interior and part of the Exterior. It was one grand rush but by time school opening came round, the building had a very changed appearance.

The other buildings have been kept in repair and the Roads and Grounds have demanded considerable attention. Thus another strenuous year finds us glad for the opportunities of service, and praying that this service may speak its message to those with whom we labour from day to day.

Signed

Walter Small  
Lincoln Dsang