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WCUU  
Administrative  
Board of Governors - Minutes,  
reports 1937-1939

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Please notify the Secretary of any errors or omissions

MINUTES OF ANNUAL MEETING  
WEST CHINA BOARD OF GOVERNORS

Solarium, Hotel Parkside, 18 Gramercy Park South, New York City  
Wednesday, May 12th, 1937, at 10:00 A.M.

List of Members

<u>Board</u>	<u>Date Terms Expire</u>		
	<u>1938</u>	<u>1939</u>	<u>1940</u>
Am. Baptist	*Henry B. Robins	*John W. Decker	*Emory W. Hunt
" " Wom. Bd.	*Mrs. J. C. Humphreys		
Ch. Miss. Soc.	J. Gurney Barclay	*Frank Anderson	A. G. Lee
Friends Ser. Coun.	Carl Heath	H. T. Silcock	Herbert G. Wood
Methodist	H. A. Chaffee	Bishop Welch	*Frank T. Cartwright
" " Wom. Bd.			Mrs. F. E. Baker
United Ch. of Can.	Newton W. Rowell	*E. W. Wallace	*James Endicott
" " " Wom. Bd.		*Mrs. G. D. Atkinson	
Coopted	*G. B. Huntington	*J. H. Arnup	K. N. Chang
	*Mrs. C. R. Carscallen	Hon. Vincent Massey	J. H. Franklin
		Sir Michael Sadler	*Sir Joseph Flavelle
Ex Officio	*Joseph Beech		

Those whose names are starred were present.

Dr. Endicott presided and the meeting was opened with prayer by Professor H. B. Robins.

The following were also present, and on motion, were made corresponding members:-  
Dr. and Mrs. Joseph Taylor, Mr. L. E. Wilmot, Dr. B. A. Garside, Mr. C. A. Evans,  
and Miss Ella Watson (representing Mrs. Frank E. Baker).

HOURS OF SESSION

G-1286 VOTED that the hours of sessions be as follows:- 10:00 A.M. to 12:30 P.M.,  
and that business be resumed at 1:45, P.M.

APPROVAL OF MINUTES

(a) The minutes of the last Annual Meeting of the Board of Governors held in  
Toronto on October 2 and 22, 1936, having been circulated, were taken as read, and,  
on motion, were confirmed.

(b) The minutes of the meeting of the Executive Committee held on January 5th, 1937,  
in New York, having been circulated, were taken as read and, on motion, were con-  
firmed.

(c) The minutes of the meeting of the Executive Committee held on Wednesday, May 12th,  
1937, were read and, on motion, confirmed, subject to action on items which will  
come under discussion at subsequent sessions.

NOMINATING COMMITTEE

G-1287 VOTED that the recommendation of the Executive Committee be accepted  
and that the following be constituted a Nominating Committee:-  
Dr. Decker, Chairman, Dr. Arnup, Dr. Cartwright, Mrs. Atkinson.



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Please notify the Secretary of any errors or omissions

MINUTES OF ANNUAL MEETING  
OF THE BOARD OF GOVERNORS

Solarium, Hotel Parkside, 18 Gramercy Park South, New York City  
Wednesday, May 12th, 1937, at 10:00 A.M.

List of Members		Date Terms Expire	
Board		1938	1940
Mr. Hapling		*Henry H. Robbins	*Ernest W. Hunt
" " "		*Mrs. J. G. Humphreys	
Mr. Miss Goss		J. Pursey Barclay	As G. Lee
Friends Ser. Comm.		*Carl H. H. H.	*Robert G. Wood
Methodists		*W. A. Gifford	*Frank T. Garveright
" " "			*Mrs. F. E. Baker
United Ch. of Can.		*Newton W. Russell	*James Endicott
" " "			
Cooped		*C. H. Huntington	K. N. Chang
		*Mrs. G. D. Atkinson	J. H. Franklin
		*J. H. Arund	*Sir Joseph Flavell
		*E. H. Wallace	
		*Frank Anderson	
		*H. T. Silcock	
		*Bishop Welch	

Ex Officio Joseph Booth

Those whose names are starred were present.

Dr. Endicott presided and the meeting was opened with prayer by Professor H. B. Robbins.

The following were also present, and on motion, were made corresponding members:-  
Dr. and Mrs. Joseph Taylor, Mr. L. E. Wilcock, Mrs. G. A. Evans,  
and Miss Ella Watson (representing Mrs. Frank E. Baker).

HOURS OF SESSION

6-1286 VOTED that the hours of sessions be as follows:- 10:00 A.M. to 12:30 P.M.,  
and that business be resumed at 1:45 P.M.

APPROVAL OF MINUTES

(a) The minutes of the last Annual Meeting of the Board of Governors held in  
Toronto on October 2 and 23, 1936, having been circulated, were taken as read, and  
on motion, were confirmed.

(b) The minutes of the meeting of the Executive Committee held on January 25th, 1937,  
in New York, having been circulated, were taken as read and, on motion, were con-  
firmed.

(c) The minutes of the meeting of the Executive Committee held on Wednesday, May 12th,  
1937, were read and, on motion, confirmed, subject to action on items which will  
come under discussion at subsequent sessions.

NOMINATING COMMITTEE

6-1287 VOTED that the recommendation of the Executive Committee be accepted  
and that the following be constituted a Nominating Committee:-  
Dr. Decker, Chairman, Dr. Arund, Dr. Garveright, Mrs. Atkinson.



BUSINESS ARISING OUT OF THE MINUTES

(1) E-1270 and 1271. Acceptance of seat on the Board by Mr. Herbert B. Clark.

The Secretary reported that Mr. Herbert B. Clark had kindly accepted a seat on the Board of Governors as a coopted member and had also expressed his willingness to serve on the Finance Committee.

(2) E-1272. Report of Committee on Promotional Work.

The report of the Committee was presented by the Chairman, Dr. Decker, and after full discussion the following actions were taken:-

I. Current Financial Needs.

G-1288 VOTED (1) That it is the judgment of the Board of Governors that the amounts requested in action G-1275, while by no means representing adequate provisions for the needs of the University, do represent a reasonable and desirable goal for the immediate future, and the Board of Governors urges the cooperating Mission Boards to seek the early attainment of the goals thus described;

(2) That the Committee on Promotional Objectives and Methods be continued and be asked to make a careful study of the missionary personnel situation at the University, to recommend a policy for the future guidance of the cooperating Mission Boards in this important matter, and to report to the Board of Governors.

G-1289 VOTED (1) That, in accordance with the procedure followed in previous years, the sum of US\$25,000 or LC\$50,000 be considered as a continuing minimum appropriation to be provided from year to year toward the field budget of the University;

(2) That the Governors continue their efforts to secure from other sources additional funds for the support of the current work of the University.

G-1290 VOTED (1) That the field authorities be requested to furnish to the Board of Governors from time to time a modest list of the most urgent of their current needs which cannot be met from available current resources;

(2) That until a revised list of current needs is received from the field, the Board of Governors continue to use the list of needs for 1936-37 as adopted by the Executive Committee (E-1224) on June 22, 1936.

II. Capital Financial Needs.

G-1291 VOTED (1) That the Board recognizes that the completion of funds required for building and equipping the Clinical Hospital occupies the preferred place on our list of promotional objectives as the first major project to which the Governors are already committed, subject to decisions they have made or may make. The Board therefore requests Dr. Beech to present to the Board of Governors a statement of what has been secured and what will still be needed to complete the Hospital project, including the completion of the Medical-Dental College Building;



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G-1230 VOTED (1) That the Board recognize that the completion of funds required for building and equipping the Clinical Hospital occupies the preferred place on our list of promotional objectives as the first major project to which the Governors are already committed, subject to decisions they have made or may make. The Board therefore requests the Board of Governors a statement of what has been secured and what will still be needed to complete the Hospital project, including the completion of the Medical-Dental College Building.

(2) That until a revised list of current needs is received from the field, the Board of Governors continue to use the list of needs for 1956-57 as adopted by the Executive Committee (E-1224) on June 22, 1956.

G-1229 VOTED (1) That the field authorities be requested to furnish to the Board of Governors from time to time a modest list of the most urgent of their current needs which cannot be met from available current resources;

(2) That the Governors continue their efforts to secure from other sources additional funds for the support of the current work of the University.

G-1228 VOTED (1) That, in accordance with the procedure followed in previous years, the sum of \$250,000 or less be considered as a continuing minimum appropriation to be provided from year to year toward the field budget of the University;

(2) That the Committee on Promotional Objectives and Methods be continued and be asked to make a careful study of the missionary personnel situation at the University, to recommend a policy for the future guidance of the cooperating Mission Boards in this important matter, and to report to the Board of Governors.

G-1226 VOTED (1) That it be the judgment of the Board of Governors that the changes requested in action G-1215, while by no means representing adequate provision for the needs of the University, be requested a reasonable and feasible goal for the immediate future, and the Board of Governors urges the cooperating Mission Boards to seek the early attainment of the goals thus described.

The report of the Committee was presented by the Chairman, Dr. Becker, and after full discussion the following actions were taken:-  
I. Current Financial Needs.

(2) E-1215: Report of Committee on Promotional Work.

The Secretary reported that Mr. Herbert B. Clark had kindly accepted a seat on the Board of Governors as a cooped member and had also expressed his willingness to serve on the Finance Committee.

(1) E-1210 and 1211. Appointment of seat on the Board by Mr. Herbert B. Clark.

BUSINESS ARISING OUT OF THE MINUTES

Minutes of Annual Meeting  
West China Governors

May 12 1957

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(2) That we recognize as the second urgent capital need the securing of about US\$15,000 for the erection of three duplex residences for the staff at about US\$5,000 each;

(3) That we define as the most urgent of our endowment needs the securing of US\$100,000 for the general endowment of the University together with US\$60,000 for the endowment of hospital beds.

III. Policy with Regard to Promotional Work.

G-1292 VOTED (1) That as a Board of Governors we recognize that one of our most urgent promotional needs is to coopt additional members of the Board of Governors who can give time and thought to promotional matters;

(2) That the cooperating Mission Boards be urged to bring their cash contributions up to the minimum of US\$4,000 per unit, as well as to maintain or increase the missionary personnel at the University, and that the West China constituency in Great Britain and Canada select from the lists of financial needs of the University special objectives for which funds will be sought in these areas.

NOTE: a. In connection with this report it was understood that the three Woman's organizations are to be treated as a single unit, and that the two British societies are to be treated as a single unit.

b. Dr. Beech reported regarding the Hospital project, and his report is attached hereto as Appendix A.

(3) G-1260-(2) Proposed Union Theological College.

In addition to the action of the various Boards detailed in Appendix C of the minutes of the Executive Committee of January 5th, 1937, the Secretary reported the following actions:-

(a) Board of Foreign Missions of the Methodist Episcopal Church:-

"It was voted that, inasmuch as the plans for the Nanking Theological Seminary in its relation to theological education in China are still in a formative period, the Board considers it unwise to make the requested appropriation for the West China Union Theological College."

(b) Woman's American Baptist Foreign Mission Society:-

"It was voted that subject to concurrent action by the other cooperating Mission Boards, approval be given to the Board of Governors of the West China Union University acting in North America and Great Britain, for the new West China Union Theological College, though we cannot at the present time give any financial support."

(c) United Church of Canada:-

"Resolved, that we approve the scheme for the establishment of a Theological College in West China, and that we request the Board of Governors to act for the several missions in the government of the College: It was further MP agreed that a grant of LC\$450 be made for the year 1937-38."



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May 12, 1937

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Minutes of Annual Meeting  
East China Governors

(2) That we recognize as the second urgent need the securing of about US\$15,000 for the erection of three English residences for the staff at about US\$5,000 each.

(3) That we believe as the most urgent of our endowment needs the securing of US\$100,000 for the general endowment of the University together with US\$50,000 for the improvement of hospital beds.

III. Policy with Respect to Promotional Work.

6-1232 VOTED (1) That as a Board of Governors we recognize that one of our most urgent promotional needs is to coopt additional members of the Board of Governors who can give time and thought to promotional matters.

(2) That the coopting Mission Boards be urged to bring their own contribution up to the minimum of US\$5,000 per unit, as well as to maintain or increase the missionary personnel at the University, and that the West China endowment in Great Britain and Canada select from the lists of financial needs of the University special objectives for which funds will be sought in these areas.

NOTE: In connection with this report it was understood that the three Western organizations are to be treated as a single unit and that the two British societies are to be treated as a single unit.

Dr. Bosch reported regarding the Hospital project, and his report is attached hereto as Appendix A.

(3) 6-1233-(2) Proposed Union Theological College.

In addition to the action of the various Boards detailed in Appendix C of the minutes of the Executive Committee of January 25th, 1937, the Secretary reported the following actions:-

(a) Board of Foreign Missions of the Methodist Episcopal Church:-

"It was voted that, inasmuch as the plans for the Honking Theological Seminary in its relation to theological education in China are still in a formative period, the Board considers it wise to make the requested appropriation for the West China Union Theological College."

(b) Woman's American Baptist Foreign Mission Society:-

"It was voted that subject to concurrent action by the other cooperating Mission Boards, approval be given to the Board of Governors of the West China Union University setting in North America in Great Britain for the new West China Union Theological College, through we cannot at the present time give any financial support."

(c) United Church of Canada:-

"Resolved, That we approve the scheme for the establishment of a Theological College in West China, and that we request the Board of Governors to not for the several missions in the government of the College. It was further agreed that a grant of 100,000 be made for the year 1937-38."

5260

The Secretary summed up the position by saying that of the eight units cooperating in the West China Union University five had endorsed the scheme, one had thought it necessary to defer a decision, while from two no definite reply had been received. In the matter of the contribution of LG\$450 for 1937-38, four had promised the amount, one had deferred consideration of the whole matter, one had expressed its inability to contribute, while two had sent no definite reply.

Dr. Cartwright added that his Board had endorsed the scheme and had voted G\$100 towards it.

Dr. Decker explained that the Baptist Board was anxious for an assurance that the College would provide a training for the various grades of particular workers needed, including those of junior middle school graduation on entrance.

Dr. Joseph Taylor pointed out that the four theological colleges in China, (Nanking, Cheeloo, Canton, and West China) had a China Association of Theological Schools which might in future be of service to the Union Theological College in Chengtu.

The following action was taken:

G-1293 VOTED that, pursuant to the action of the Board of Governors at its last Annual Meeting approving the establishment of a union theological college at Chengtu and referring the matter of its support to the several cooperating Mission Boards, with the suggestion that each appropriate \$450 local currency, the Board of Governors notes with gratification that to date, six Mission Boards have approved the plan and five have voted the appropriation asked.

The Board of Governors notes, further, that the union theological college has been organized during the past year and is now in actual operation; and, with a profound sense of its importance for the future of the Christian Church in Szechuan, would again commend it to the Mission Boards, with the hope that they will give it a permanent place in their future planning and in their annual appropriations.

G-1294 VOTED that the matter of defining the exact relation of the Board of Governors to the Board of Management of the Union Theological College in Chengtu be referred to the Executive Committee.

(4) G-1256 Proposed Extension Courses.

The Secretary stated that no further report on this matter had been received.

(5) G-1257 Increase of Support by Cooperating Boards.

In addition to the action by the several Boards detailed in Appendix A of the minutes of the Executive Committee of January 5th, 1937, the Secretary reported the following action.

(a) Board of Foreign Missions of the Methodist Episcopal Church:

"VOTED to give expression to the Board of Governors of the West China Union University of a deep interest in the work of that institution, evidenced by the holding of appropriations during these years of severe stringency to a level much higher than that given to the other phases of the Board's work. When rising income permits, the Board will give sympathetic consideration to this request."

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May 12, 1957

Minutes of the 1957 Annual Meeting  
West China Board

The Secretary summed up the position by saying that of the eight units comprising the West China Board, only two had submitted reports for the year 1956. He thought it necessary to delay a decision, while from the no definite reply had been received. In the matter of the contribution of \$100,000 for 1957, four had promised the amount, one had deferred consideration of the whole matter, and one had expressed its inability to contribute, while two had sent no definite reply.

Dr. Cartwright added that his Board had endorsed the scheme and had voted \$100,000 towards it.

Dr. Becker explained that the Regional Board was anxious for an expansion of the College which would provide a training for the various grades of personnel workers needed, including those at junior middle school graduation on entrance.

Dr. Joseph Taylor pointed out that the four theological colleges in China, (Shanghai, Chongqing, Canton, and West China) had a Union Association of Theological Schools which might in future be of service to the Union Theological College in Chongqing.

The following action was taken:

G-1255 VOTED that, pursuant to the action of the Board of Governors at its last Annual Meeting approving the establishment of a Union Theological College in Chongqing and referring the matter of its support to the several cooperating Mission Boards, with the suggestion that each apportion \$500 local currency, the Board of Governors agree with authorization that to date, six Mission Boards have approved the plan and five have voted the appropriation asked.

The Board of Governors noted, further, that the Union Theological College has been organized during the past year and is now in actual operation, and, with a profound sense of its importance for the future of the Christian Church in Chongqing, would again commend it to the Mission Boards, with the hope that they will give it a permanent place in their future planning and in their annual appropriations.

G-1256 VOTED that the matter of defining the exact relation of the Board of Governors to the Board of Management of the Union Theological College in Chongqing be referred to the Executive Committee.

#### (4) G-1256 Proposed Extension Courses

The Secretary stated that no further report on this matter had been received.

#### (5) G-1257 Increase of Support to Cooperating Boards

In addition to the action by the several Boards detailed in Appendix A of the minutes of the Executive Committee of January 25th, 1957, the Secretary reported the following action:

#### (a) Board of Foreign Missions of the Methodist Episcopal Church

"VOTED to give expression to the Board of Governors of the West China Union University of a deep interest in the work of that institution, evidenced by the holding of appropriations during these years of extreme stringency to a level much higher than that given to the other phases of the Board's work. When future income permits, the Board will give sympathetic consideration to this request."

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(b) Woman's Foreign Missionary Society of the Methodist Episcopal Church:-

"VOTED that we sense the great need of additional support for the West China Union University, and have given sympathetic consideration to the request, but, owing to the pressure of other cooperative needs we find it impossible at this time to increase the Society's contributions above the grant of \$700 cash and the salaries of one full-time member and one half-time member of the staff."

(c) United Church of Canada.

"RESOLVED, that our contribution to the maintenance of the University be \$3,000 but, in the event of both of the two participating American Boards raising their respective contributions to \$4,000 per annum, this Board will make an additional grant of \$1,000."

The Secretary summed up the position by saying that of the eight cooperating units, none had seen their way to guarantee that they would contribute a minimum of \$4,000 per annum to the support of the University.

MINUTES OF BOARD OF DIRECTORS

Numbers 74-97 of the minutes of the Board of Directors and numbers 391-417 of the General Faculty were reported as having been received.

FINANCIAL STATEMENT

The Financial Report and Forecast to June 30, 1937 was presented by Dr. Garside. The same will be found as Appendix B of these minutes.

G-1295 VOTED that the Financial Report and Forecast as of June 30, 1937 be received.

UNIVERSITY CLINICAL HOSPITAL AND MEDICAL CENTER

The following statement was presented by Dr. Beech:-

"(1) Progress on the Clinical Hospital. Following the Toronto meeting of the Board of Governors, Schmidt, Garden & Erikson, Architects, Chicago, Illinois, were authorized to prepare preliminary hospital plans, based on specifications and drawings approved by the Medical Dental College.

"Several sets of these plans and elevations have been drawn. Copies have been sent to the University, to the British Indemnity Board, the China Foundation, and to our good friend, Si-chiei Wang, Minister of Education, Nanking. They have brought forth general commendation from all concerned.

"(2) Foundations. The Medical Dental College, through the Dean of Medicine, and the Committee on Hospital Plans reported general approval of the Clinical Hospital plans to the British Indemnity Board. They sent a like approval here, with request for cable advice to proceed with foundations. In harmony with the action of the January Executive, they were cabled to proceed but limited to foundation sections A, B, C. (see blueprint of plan returned from the field). They are now at work on the foundations and should be finished by June, when Mr. Small, our builder, is due to return on furlough.



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May 10, 1957

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Minutes of Annual Meeting  
West China University

(b) Women's Foreign Missionary Society of the Methodist Episcopal Church

"NOTES that we sense the great need of additional support for the West China Union University; and have given sympathetic consideration to the request, but, owing to the pressure of other cooperative needs we find it impossible at this time to increase the Society's contribution above the sum of \$100 cash and the balance of one half-time member and one half-time member of the staff."

(c) United Church of Canada

"RESOLVED, that our contribution to the maintenance of the University be \$5,000 per year, in the event of both of the two participating American boards raising their respective contributions to \$4,000 per annum, this Board will make an additional grant of \$1,000."

The Secretary summed up the position by saying that of the eight cooperating units, none had seen their way to guarantee that they would contribute a minimum of \$4,000 per annum to the support of the University.

MINUTES OF BOARD OF DIRECTORS

Numbers 74-87 of the minutes of the Board of Directors and numbers 391-417 of the General Assembly were reported as having been received.

FINANCIAL STATEMENT

The Financial Report and Forecast for June 30, 1957 was presented by Mr. Gosselin. The same will be found as Appendix 2 of these minutes.

6-1535 VOTED that the Financial Report and Forecast as of June 30, 1957 be received.

UNIVERSITY CLINICAL HOSPITAL AND MEDICAL CENTER

The following statement was presented by Mr. Gosselin:

"(1) Progress on the Clinical Hospital. Following the Toronto meeting of the Board of Governors, Columbia, Graham & Erickson, Architects, Chicago, Illinois, were authorized to prepare preliminary hospital plans, based on specifications and drawings approved by the Medical Dental College."

"Several sets of these plans and elevations have been drawn. Copies have been sent to the University, to the British Inland Board, the China Foundation, and to our good friend, Michael Wong, Minister of Education, Hong Kong. They have brought forth general commendation from all concerned."

"(2) Foundation. The Medical Dental College, through the Dean of Medicine, and the Committee on Hospital Plans reported general approval of the Clinical Hospital plans to the British Inland Board. They sent a like approval here, with request for a public debate on proposed with Foundation. In harmony with the action of the Executive Committee, they were called to press but limited to Foundation sections A.B.C. (see blueprint of plan returned from the field). They are now at work on the Foundation and should be finished by June, when Mr. Gosselin, our Secretary, is due to return on furlough."

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"(3) Changes in Plan. This limitation to Sections A.B.C. was required because their approval of the layout of the Clinical hospital was accompanied by a long list of suggestions regarding increased outpatient facilities and the service arrangements of the hospital. Compliance with these suggestions called for a re-drawing of some sections of the hospital and the recasting of the Outpatient Division of the Medical-Dental Center. (See the revised plan. Scheme "C").

"(4) Suggestions from Field. The most fundamental suggestion of the Committee called for division of the hospital into nurse serving units of about 30 patients. The recast plans incorporate this idea. Two of their suggestions do not appear to be in harmony with administrative experience or modern hospital procedure. They suggested that the dental clinic be located in the main hospital building; and, in order to enlarge the space given to pharmacy they suggested that Electro Therapy be located in a remote part of the hospital inaccessible for outpatients.

"In the redraft of plans the dental clinic is located adjacent to the dental wing of the College building and in connection with the other clinical departments. Electro Therapy is located so as to be available to both the hospital and O.P.D.

"(5) Costs of the Hospital Building and Financial Provisions for Its Erection. The estimated cost of erection of the main hospital building, exclusive of built-in or movable fittings and furnishings, is estimated at \$184,000 Chinese currency. Changes in the building due to "Field" recommendations may increase the cost to \$200,000.

"The following sums at present exchange are now available or promised.

The previously reported Moore Gift	C.\$ 60,000
Recent gifts of US\$20,000 at current exchange	66,000
Total U.S. gifts	C.\$126,000
 Promised by British Indemnity Board of Trustees	 75,000
Total available in Chinese Currency	C.\$201,000

"While this appears sufficient to erect the hospital building, there are, as yet, no funds promised toward the piping, plumbing and all other built-in fittings. Neither are there funds available for the out-buildings of this hospital, nor for the related units of the Medical-Dental Center."

Dr. Beech also read a cable from Chengtu, which had been decoded as follows:-

"FOUNDATION OF BUILDING COMPLETED. SMALL LEAVING IN ABOUT SIX WEEKS. CAN CONTRACT FOR BUILDING MATERIALS TO ADVANTAGE. MAY WE PROCEED? THERE IS LIKELY TO BE COMPETITION WITH GOVERNMENT UNIVERSITY"

A full discussion ensued on this important matter. Finally the following action was taken:-

G-1296 VOTED that authorization be cabled to the Hospital Building Committee to contract for building materials not exceeding in cost \$50,000 Chinese currency, not more than \$10,000 to be paid in cash, such purchase to be limited to material required for the construction of units a.b. and c. for which foundations were authorized; and that no further major expenditures be made or obligations incurred until authorized by the Board of Governors on receipt of estimates of the total expenditure which will be required to put this project into operation on a minimum practical working basis, and that such authorization be not given until the Board of Governors is assured that sufficient resources are available in cash or valid pledges to complete the project on that basis.

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"(3) Changes in Plan. This limitation to Section A.B.C. was required because their approval of the layout of the Clinical Hospital was determined by a long list of suggestions regarding the layout of the hospital and the service to be rendered by the hospital. The suggestions were made by the Division of the Medical-Dental Center. (See the revised plan, Scheme 'C')."

"(4) Suggestions from Field. The most fundamental suggestion of the Committee called for division of the hospital into nurse serving units of about 80 patients. The recent plans incorporated this idea. Two of their suggestions do not appear to be in harmony with administrative experience or modern hospital procedure. They suggested that the dental clinic be located in the main hospital building and in order to enlarge the space given to pharmacy they suggested that Electrotherapy be located in a remote part of the hospital inaccessible for outpatients."

"In the re-arrangement of plans the dental clinic is located adjacent to the dental wing of the College building and in connection with the other clinical departments. Electrotherapy is located as far as possible from the hospital and College building."

"(5) Costs of the Hospital Building and Preliminary Provisions for its Operation. The estimated cost of erection of the main hospital building, exclusive of utilities or movable fittings and furnishings, is estimated at \$184,000 Chinese currency. Changes in the building due to 'field' recommendations may increase the cost to \$200,000."

"The following sums of present exchange are now available or promised."

The previously reported Moore Gift	0.4 62,000
Recent gifts of US\$20,000 at current exchange	68,000
Total U.S. gifts	0.318,000
Promised by British Indemnity Board of Trustees	75,000
Total available in Chinese currency	0.393,000

"While this appears sufficient to erect the Hospital Building, there are, as yet, no funds promised toward the piping, plumbing and all other built-in fittings. Neither are there funds available for the out-patient department of this hospital, nor for the rest of units of the Medical-Dental Center."

Dr. Beach also read a cable from Chengtu, which had been received as follows:-

"FOUNDATION OF BUILDING COMPLETED. SMALL LEAVING IN ABOUT SIX WEEKS. CAN CONTRACT FOR BUILDING MATERIALS TO SHANGHAI. MAY WE PROCEED? THERE IS LIKELY TO BE COMPETITION WITH GOVERNMENT UNIVERSITY."

A full discussion ensued on this important matter. Finally the following action was taken:-

6-1236 VOTED that authorization be called to the Hospital Building Committee to contract for building materials not exceeding in cost \$200,000 Chinese currency, not more than \$10,000 to be paid in cash, such purchase to be limited to material required for the construction of walls, etc. and for which foundations were authorized; and that no further major expenditures be made or obligations incurred until authorized by the Board of Governors on receipt of estimates of the total expenditures which will be required to put this project into operation on a minimum practical working basis, and that such authorization be not given until the Board of Governors is assured that sufficient resources are available in cash or will pledges to complete the project on that basis."

G-1297 VOTED that the Board approves the action of the Executive Committee (E-1273), "that the action of Dr. Beech in accepting the terms stated by the firm of Schmidt, Garden & Erikson of Chicago for preparing the plans, be approved."

NOTE:- The terms were circulated as Appendix B to the minutes of the Executive Committee of January 5th, 1937.

G-1298 VOTED that funds contributed for the erection of this building be forwarded to China, unless otherwise ordered or contracted for, and placed on interest for one year, with authorization for renewal as circumstances allow, in such banks as have been approved by the Finance Committee .

G-1299 VOTED that the Board of Governors record their thanks to Mrs. Moore for her gifts for the erection of the University Clinical Hospital.

G-1300 VOTED that the gift of eye, ear, nose and throat instruments from Mrs. Blanchard to the West China Union University Hospital be accepted as a memorial to Dr. William Bradford Blanchard of Framingham, Massachusetts.

#### THE REPORT OF THE PRESIDENT

The Report of the President was reported as having been received. This had been circulated beforehand to all members of the Board. The most important matters contained in the report had already come before the Board in other connections.

G-1301 VOTED to receive the report with a warm expression of thanks for its deeply interesting and encouraging character.

In this connection a communication was read from the Society of Friends addressed to the Board of Governors, expressing concern at the references in the President's report to what appeared to them to be a continuance of compulsory military training, though they were to some extent reassured by more recent information that there is a working arrangement with the Government that students may receive the necessary confirmation of their degrees, without having done the purely military part of the training.

The Board sympathises with the point of view expressed and shares the concern of the Friends Service Council regarding the dangers involved in the situation at the University. Attention was directed to Minute 86 of the Annual Meeting of the Board of Directors held at Chengtu on May 1st, 1937, which reads:-

"Whereas in the matter of Military Training the University has to comply with the minimum requirements of the Government in order that students may receive Government diplomas on graduation, be it

RESOLVED THAT WE ASSURE ALL SUPPORTERS OF THE University that every effort is made to maintain the Christian character of the institution and to give the students a type of higher education in harmony with Christian ideals and principles."

This action would seem to be a proof that the Board of Directors of the University also is alive to the situation and is doing its best as a Registered institution to secure from the Government maximum liberty in regard to all Military training for its students.

MP



B4

May 18, 1937

Minutes of Annual Meeting  
East China University

0-1387 VOTED that the Board approve the action of the Executive Committee (M-1382), "that the action of the Board in accepting the terms stated by the firm of Schmidt, Gorman & Bishop as Chicago for preparing the plans, be approved."

NOTE: The terms were circulated as Appendix B to the minutes of the Executive Committee of January 25th, 1937.

0-1388 VOTED that funds contributed for the erection of this building be forwarded to China, unless otherwise ordered or restricted for, and placed on interest for one year, with authorization for renewal as circumstances allow, in such bonds as have been approved by the Finance Committee.

0-1389 VOTED that the Board of Governors record their thanks to Mrs. Moore for her gifts for the erection of the University Clinical Hospital.

0-1390 VOTED that the gift of eye, ear, nose and throat instruments from Mrs. Bismarck to the East China University Hospital be accepted as a memorial to Dr. William Bismarck a member of the Board of Governors.

THE REPORT OF THE PRESIDENT

The Report of the President was reported as having been received. This had been circulated beforehand to all members of the Board. The most important matter contained in the report had already come before the Board in other connections.

0-1391 VOTED to receive the report with warm expression of thanks for its deeply interesting and encouraging character.

In this connection a communication was read from the Society of Friends addressed to the Board of Governors, expressing concern as to the reference in the President's report to what appeared to them to be a continuance of compulsory military training, though they were to some extent reassured by more recent information that there is a working arrangement with the Government that students may receive the necessary continuation of their degrees, without having done the purely military part of the training.

The Board sympathized with the point of view expressed and shared the concern of the Friends Service Council regarding the dangers involved in the situation at the University. Attention was directed to Minute 28 of the Annual Meeting of the Board of Directors held at Chungking on May 1st, 1937, which reads:-

"Whereas in the matter of Military Training the University has to comply with the minimum requirements of the Government in order that students may receive Government diplomas on graduation, be it

RESOLVED THAT WE ASSESS ALL SUPPORTERS OF THE University that every effort be made to maintain the Christian character of the institution and to give the students a type of higher education in harmony with Christian ideals and principles."

This action would seem to be a proof that the Board of Directors of the University also is alive to the situation and is doing its best as a registered institution to secure from the Government maximum liberty in regard to all military training for its students.

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REPORT OF THE WOMAN'S COLLEGE

A brief report over the signature of Miss B. L. Foster was presented, with an addition over the signature of Mrs. Baker. These two documents will be found as Appendix C of these minutes.

The two reports were received, with a warm expression of thanks to Miss Foster and Mrs. Baker for preparing them.

REPORT OF THE UNION MIDDLE SCHOOL

The report of the Union Middle School over the signature of the Principal, Mr. S. C. Yang was presented. After consideration, the following action was taken:

G-1302 VOTED that the Board of Governors has received with concern the report of the Principal, S. C. Yang, of the Union Middle School reinforced by the statement of Mr. Earl Wilmot. While there are encouraging factors we note that, during a period of increasing enrolment and enlarging opportunity, the contributions of money and missionary time have dwindled. At the present time the cash contributions from the denominations amount to less than ten percent of the budget, while government regulations require the reduction of tuition fees.

We, therefore, request our Secretary to bring this situation to the attention of the Boards of Foreign Missions cooperating with the churches in Szechuan asking that they, in turn, make urgent representations to their official groups in West China.

NOMINATING COMMITTEE

The Report of the Nominating Committee was presented by the Chairman, Dr. Decker.

1. Officers:

Honorary Chairman  
Chairman  
Vice Chairmen  
  
Secretaries  
  
Assistant Secretaries  
  
Treasurer  
Assistant Treasurer  
2nd Assistant Treasurer  
3rd Assistant Treasurer

Sir Joseph Flavelle  
Dr. James Endicott  
Sir Michael Sadler  
Mrs. Frank E. Baker  
Dr. Frank Anderson  
Mr. H. T. Silcock  
Dr. B. A. Garside  
Mr. A. G. Castleton  
Dr. Frank T. Cartwright  
Mr. C. A. Evans  
Dr. B. A. Garside  
Dr. G. F. Sutherland

2. Executive Committee:

RESOLVED to appoint the following as members of the Executive Committee for the ensuing year:- James Endicott, John W. Decker, Frank Anderson, H. T. Silcock, Frank T. Cartwright, George B. Huntington, Mrs. J. Charles Humphreys.

3. Coopted Members:

RESOLVED to appoint the following as coopted members:- K. N. Chang, J. H. Franklin, Joseph Flavelle, whose term of office expires in 1937, to succeed themselves in the class of 1940.



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May 19, 1937

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Minutes of Annual Meeting  
East China Governors

REPORT OF THE WOMAN'S COLLEGE

A brief report over the signature of Miss D. L. Foster was presented, with an addition over the signature of Mrs. Baker. These two documents will be found as Appendix C of these minutes.

The two reports were received, with a warm expression of thanks to Miss Foster and Mrs. Baker for preparing them.

REPORT OF THE UNION MIDDLE SCHOOL

The report of the Union Middle School over the signature of the Principal, Mr. S. C. Yang, was presented. After consideration, the following action was taken:

G-1303 VOTED that the Board of Governors has received with concern the report of the Principal, S. C. Yang, of the Union Middle School referred to by the statement of Mr. Earl Wilcox. While there are encouraging factors we note that, during a period of increasing enrollment and enlarging opportunity, the contributions of money and material have been hindered. At the present time the cash contributions from the denominations amount to less than ten percent of the budget, while government regulations require the reduction of tuition fees.

We, therefore, request our Secretary to bring this situation to the attention of the Board of Foreign Missions cooperating with the churches in Szechuan asking that they, in turn, make urgent representations to their official groups in West China.

NOMINATING COMMITTEE

The Report of the Nominating Committee was presented by the Chairman, Mr. Becker.

I. Officers:

- |                         |                       |
|-------------------------|-----------------------|
| Honorary Chairman       | Sir Joseph Frawley    |
| Chairman                | Dr. James Endicott    |
| Vice Chairman           | Sir Michael Sadler    |
| Secretaries             | Mrs. Frank E. Baker   |
|                         | Dr. Frank Anderson    |
| Assistant Secretaries   | Mr. H. E. Silcock     |
|                         | Mr. H. A. Garfield    |
| Treasurer               | Mrs. A. B. Garfield   |
| Assistant Treasurer     | Dr. Frank E. Garfield |
| 2nd Assistant Treasurer | Mr. G. A. Evans       |
| 3rd Assistant Treasurer | Dr. B. A. Garfield    |
|                         | Dr. G. E. Garfield    |

2. Executive Committee:

RESOLVED to appoint the following as members of the Executive Committee for the ensuing year: James Endicott, John W. Becker, Frank Anderson, H. E. Silcock, Frank E. Garfield, George B. Huntington, Mrs. A. Charles Humphreys.

3. Co-opted Members:

RESOLVED to appoint the following as co-opted members: K. E. Chang, J. H. Franklin, Joseph Frawley, whose term of office expires in 1938, to succeed themselves in the class of 1940.

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4. Finance Committee and Committee on Budget.

RESOLVED to appoint the following as members of the Committee on Finance and the Committee on Budget:- G. B. Huntington, Frank T. Cartwright, J. H. Arnup, G. F. Sutherland, O. R. Judd, H. B. Clark.

G-1303 VOTED to accept the nominations as above stated, and also to refer to the Executive Committee with power the matter of securing other interested persons to serve on the Board of Governors as coopted members.

BUDGET FOR 1937-38

The special committee appointed to consider the budget made its report. After consideration it was

G-1304 VOTED (a) that the Board of Governors define their appropriations for the year 1937-38 as follows:-

1. General Budget Appropriations

	<u>LC\$</u>	<u>US\$</u>
Field Budget, Regular appn. LC\$50,000		
Special appn.       5,000	55,000	18,368.00
Governors budget, field staff		7,500.00
miscellaneous expense		550.00
Home Administration central office		1,980.00
Share in united promotion		857.00
		<u>\$29,255.00</u>

2. Specially Designated Objectives

Harvard-Yenching Institute Program-		
Work in Chinese Cultural Studies	33,000	11,000.00
Support of Dr. Graham, and Reserve		2,210.52
Upkeep Coles Memorial Building		400.00
Scholarships		8.05
Special Library Purchases		181.80
Promotion for World Peace		460.23
		<u>14,260.60</u>
Grand Total		<u>\$43,515.60</u>

(b) that the Board of Governors anticipate that income to cover the above appropriations will be received from the following sources:-

1. Income for General Budget

Mission Boards-		
American Baptist Board	US\$2,750	
Church Missionary Society	500	
Friends Service Council	1,250	
Methodist Episcopal Board	2,490	
United Church of Canada	3,000	
Women's Boards		
Baptist	750	
Church Miss. Socy	125	
Methodist	700	
Un. Ch. of Canada	<u>1,750</u>	
	<u>3,325</u>	13,315.00





Amount brought forward		\$13,315.00
Endowment Income		10,262.00
Colos Estate		2,221.00
Special Gifts-		
Atherton Family	1,600	2,457.00
Miscellaneous	857	1,000.00
Harvard-Yenching Inst. Appn. for Administration		29,255.00

2. Specially Designated Income

Harvard-Yenching Institute	13,210.52
Maria S. Ackerman Fund	400.00
Scholarship Fund	8.05
Kato Atherton Fund	181.80
Hodgkin Memorial Fund	460.23
	<u>14,260.60</u>
Grand Total	\$43,515.60

MATTERS REFERRED TO THE BOARD OF GOVERNORS  
BY THE ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

The Board reviewed the actions taken by the Annual Meeting of the Associated Boards which required the attention of the Boards of Trustees of the individual universities and colleges. These actions of the Associated Boards are quoted below, followed in each case by the action of the West China Governors.

1. Specially Qualified Men and Women as Teachers of Philosophy.

"VOTED that the Associated Boards call to the attention of the Boards of Trustees and the field authorities of the individual Colleges, and of the Council of Higher Education, the importance of having in their departments of Philosophy men and women of the highest academic qualifications and of positive Christian character and influence; and that it urge each institution to make plans for finding and training men and women for service in this field.

G-1305 VOTED to make note of the above action.

2. Securing of Financial and Budget Data.

"VOTED that each of the Boards of Founders be asked to communicate with its institution in China, urging that the requisite financial and budget data be furnished to the office of the Associated Boards, and that in so far as possible cooperation be accorded the Budget Committee of the Associated Boards."

G-1306 VOTED to note the above action with an expression of appreciation to the Bursar's Office for the speed with which the 1937-38 budget estimates were transmitted.

3. Cooperation and Correlation.

"VOTED (1) That the Associated Boards for Christian Colleges in China acknowledges with deepest appreciation receipt of the important documents sent from China dealing with the matter of cooperation and correlation among the Christian universities and colleges of China. Included in this material are the Report of Mr. E. H. Cressy, as Executive Secretary of the Council of Higher Education, to the 1937 meeting of the Council of Higher Education, the minutes of that meeting of the Council, Mr.



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May 12, 1957

Amount brought forward \$15,315.00  
10,825.00  
\$2,321.00

457.00  
1,000.00  
\$2,321.00

\$2,310.25  
400.00  
8.00  
181.80  
480.25  
\$2,321.00  
Grand Total \$43,815.00

Harvard-Yenching Inst. Admin. for Administration  
Miscellaneous  
Atherton Family  
Special Gifts  
Colon Fund  
Endowment Income

2. Specifically Designated Income

Harvard-Yenching Institute  
Marie S. Atherton Fund  
Scholarship Fund  
Kane Atherton Fund  
Hodgkin Memorial Fund

MATTERS REFERRED TO THE BOARD OF GOVERNORS  
BY THE ASSOCIATED BODIES FOR CHRISTIAN COLLEGES IN CHINA

The Board reviewed the actions taken by the Annual Meeting of the Associated Bodies which required the attention of the Board of Governors of the individual member colleges and colleges. These actions of the Associated Bodies are quoted below, followed by each case by the action of the West China Governors.

1. Specifically Qualify Men and Women as Teachers of Philosophy

"VOTED that the Associated Bodies call for the attention of the Boards of Trustees and the field authorities of the individual Colleges, and of the Council of Higher Education, the importance of having in their departments of Philosophy men and women of the highest academic qualifications and of positive Christian conviction and influence; and that it urge each institution to take steps for fitting and training men and women for service in this field."

2-1508 VOTED to make note of the above action.

2. Securing of Financial and Budget Data

"VOTED that each of the Boards of Trustees of the Associated Bodies be asked to communicate with the field authorities in China, urging that the respective financial and budget data be furnished to the Office of the Associated Bodies, and that the same be made available for recording the Budget Committee of the Associated Bodies."

2-1509 VOTED to note the above action with an expression of appreciation to the Budget Office for the speed with which the 1956-57 Budget data were furnished.

3. Cooperation and Correlation

"VOTED (1) that the Associated Bodies for Christian Colleges in China acknowledge with deepest appreciation receipt of the 1956-57 Budget data from China being with the matter of cooperation and correlation among the Christian universities and colleges in China. Included in this material was the Report of Mr. E. H. Cross, as Executive Secretary of the Council of Higher Education, to the 1957 meeting of the Council of Higher Education, the minutes of that meeting of the Council, Mr."

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"Cressy's letter of February 16th commenting on the discussion and actions of the Council on the subject of correlation, Dr. Edward H. Hume's letter of February 25th giving his observations on the present status and apparent trends in these matters of correlation, and President J. Leighton Stuart's letter of February 10th (addressed to the Yenching Board of Trustees and referred by that body to the Associated Boards) setting forth the views of himself and the Yenching faculty with reference to these problems. These documents have been distributed to the general membership of the Associated Boards and have been given careful consideration first by the Committee on Staff and Curriculum and the Executive Committee and then by the Annual Meeting of the Associated Boards itself. The Associated Boards acknowledges its debt of gratitude to those who have prepared these documents for the thoughtful and frank manner in which they have shared with us their observations and conclusions. The Associated Boards also expresses its appreciation to the administrators of other universities and colleges who have written on these subjects to the representatives of their North American Boards of Founders, who have shared these communications with the other members of the group.

"(2) That the Associated Boards notes with satisfaction the assurances of the Council of Higher Education that

'The member institutions of this Council are earnestly continuing to seek such correlation as may be possible considering special resources and the opportunities of local situation, particularly along lines of differentiation of work and agreement as to new work;' and also that

'The Council still holds to ideals for greater concentration of work and larger development of strength, and would encourage such of its members who seek these ends to persevere.'

"In the judgment of the Associated Boards there is a greater need today than ever before for cooperation, especially in the differentiation of functions and the correlation of programs of development, among the Christian universities and colleges of China and among their Boards of Founders in the West. In China the services which these Colleges are being asked to render is of such surpassing importance that their combined resources should be utilized in ways which will be productive of maximum results. In the West the experience of over a decade has demonstrated that the most effective way in which the Boards of Founders of these Colleges can work for the maintenance and strengthening of their support is through an united presentation of a cohesive and comprehensive program of Christian higher education in China.

"(3) That the Associated Boards would assure the Council of Higher Education and the individual universities and colleges that it is ever seeking to understand the realities of the situation in China today, is aware of the need for changes in plans and policies to meet changing conditions, and rejoices that a large and growing measure of responsibility for the administration, direction, and support of these Colleges has been and is being assumed in China. There is no desire on the part of any of our groups in North America to create any super-organization which might attempt to dictate the policies or procedure of the Christian universities and colleges of China

"(4) That the Associated Boards express its gratification at the action of the Council of Higher Education instructing its Executive Committee to revise the Correlated Program for presentation to the 1938 meeting of the Council, and pledges itself to a careful study in an endeavor to clarify the special objectives and responsibilities of the Associated Boards in this connection.





"(5) That the Associated Boards for Christian Colleges in China suggest to the boards of trustees and boards of directors of the participating universities and colleges, to the Council of Higher Education, and to the United Committee for Christian Universities of China, that there be held in China during 1938 - which is the date of the termination of the period of five years for which the present Correlated Program was adopted - a special conference at which all the forces cooperating in the Christian universities and colleges of China would be adequately represented, for a thorough consideration of the whole problem of cooperation and correlation, including the financial support of the institutions. We suggest that such a conference be held just before the Hangchow Conference, that it should occupy at least a week and possibly a fortnight, and that we bring to this meeting the results of our study, as indicated in paragraph four above."

G-1307 VOTED that the above action be referred to the Executive Committee of the Board of Governors for favorable consideration and for efforts to secure suitable representation of the West China Governors at the conference proposed in section 5 of the above action.

4. Support of Associated Boards Promotional Budget.

"VOTED that the cost of united promotional work during 1937-38 be borne as follows:-

"(1) That each board of trustees agreeing to participate in the united promotional work provide toward the promotional budget of the Associated Boards 1% of the support received during 1936-37 from sources within the United States for the current work of the institution it represents.

"(2) That the balance of the cost of promotional work be apportioned pro rata during the fiscal year 1937-38 on the basis of funds secured through the united efforts of the Associated Boards and/or the individual boards of trustees, as follows:-

"(a) All cash gifts which are not continuations of existing grants from organizations listed in (c) will be counted in full.

"(b) Pledges written during the fiscal year 1936-37 will be assessed at one-half their amount when paid (the remaining half having been assessed during 1936-37). Pledges secured during 1937-38 will be assessed in full when paid.

"(c) Continuation of cash grants made during the previous fiscal year by the Mission Boards, Foundations, and American universities and colleges, and other recognized supporting groups, will not be counted, but increases of these grants will be counted.

"(d) The following sources of income will not be counted:- Income on endowment or other permanent funds held by the boards of trustees of the various Colleges or now held in trust for these institutions by other incorporated bodies; proceeds on sales of securities now held by or for the various institutions; payments on notes and bills receivable now outstanding; transfers to boards of trustees of funds now held in trust for an institution by some other incorporated body.



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May 12, 1937

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Minutes of Annual Meeting  
West China Governors

"(3) That the Associated Boards for Christian Colleges in China suggest to the boards of trustees and boards of directors of the participating universities and colleges, to the General of Higher Education, and to the United Committee for Christian Universities of China, that there be held in China during 1938 - 1939, the date of the termination of the period of five years for which the present related program was adopted - a special conference at which all the participating universities and colleges of China would be represented. For a thorough consideration of the whole program of cooperation and correlation, including the financial support of the institutions. We suggest that such a conference be held just before the Harbin Conference, that it should occupy at least a week and possibly a fortnight, and that we bring to this meeting the results of our work, as indicated in paragraph four above."

6-1507 VOTED that the above action be referred to the Executive Committee of the Board of Governors for favorable consideration and for efforts to secure similar representation of the West China Governors at the conference proposed in section 5 of the above action.

#### 4. Report of Associated Boards Promotional Budget

"VOTED that the cost of united promotional work during 1937-38 be borne as follows:

"(1) That each board of trustees agreeing to participate in the united promotional work provide toward the promotional budget of the Associated Boards IX of the support received during 1937-38 from sources within the United States for the current work of the institution it represents."

"(2) That the balance of the cost of promotional work be apportioned pro rata during the fiscal year 1937-38 on the basis of funds received through the united efforts of the Associated Boards and/or the individual boards of trustees, as follows:

"(a) All cash gifts which are not contributions of existing grants from organizations listed in (c) will be counted in full."

"(b) Prizes within during the fiscal year 1937-38 will be assessed at one-half their amount when paid (the remaining half having been assessed during 1936-37). Prizes received during 1937-38 will be assessed in full when paid."

"(c) Contribution of cash grants made during the previous fiscal year by the Mission Boards, Foundations, and American universities and colleges, and other recognized supporting groups, will not be counted, but the existence of these grants will be counted."

"(d) The following sources of income will not be counted: Income on endowments or other permanent funds held by the boards of trustees of the various colleges or new fields in trust for future institutions by other incorporated bodies; proceeds on sales of securities held by or for the various institutions; payments on notes and bills receivable now outstanding; transfers to boards of trustees of funds now held in trust for an institution by some other incorporated body."

0643

- "(3) That where a board of trustees has additional promotional expense outside the promotional budget of the Associated Boards, allowance for such expenses shall be made in computing the institution's share in pro rating the balance of the cost of promotional work as set forth in (2) above, provided such supplementary expenses have been approved by the Associated Boards Committee on Promotion.
- "(4) That in order to provide funds for carrying on the promotional work each participating board of trustees be asked to advance without interest to the promotional department of the Associated Boards, as and to the extent that it may be required, up to 2% of the support received during 1936-37 from American sources for the current work of the institution it represents, such advances to be refunded before the end of the year out of the receipts of that year.
- "(5) The Associated Boards Committee on Promotion will have authority to decide any question as to the application of the above rules."

G-1308 VOTED that the Board of Governors approves participation in this united promotional program, including the appropriation toward the 1937-38 promotional budget of 1% of the current income received for West China during 1936-37 from sources within the United States, and authorization to the Treasurer to advance as and to the extent that it may be required, up to 2% of this same income, such advances to be refunded before the end of the year out of the receipts of that year.

#### 5. Greater Unity.

"VOTED that the Associated Boards for Christian Colleges in China approves in principle the proposed reorganization of the Associated Boards and extends an invitation to all the Boards of Trustees of the Christian universities and colleges of China to participate in this proposed reorganization;

"That in transmitting this invitation to the respective boards, the Secretary be instructed to express the wish of the Associated Boards for the fullest expression of opinion with reference to the plan as a whole and in detail, and further, that these replies be requested by December 1st; and

"That, after December 1st, the Executive Committee receive the replies of the individual Boards of Trustees and take such steps as are necessary with the understanding that final decisions will be subject to the action of the full Board."

G-1309 VOTED to refer the above action to the Executive Committee of the Board of Governors to take whatever action it may deem necessary, including, if desired, the calling of a special meeting of the Board of Governors.

#### MINUTES OF BRITISH UNITED COMMITTEE

Minutes numbers 134 - 146 were reported as having been received.

#### DATE AND PLACE OF THE NEXT MEETING

##### (a) Of the Board of Governors.

The Secretary stated that 1938 would be the year for the Annual Meeting of the Board to be held in Great Britain.

MP

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May 18, 1957

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West China Governors

"(3) That where a board of trustees has additional promotional expenses outside the promotional budget of the Associated Board, allowance for such expenses shall be made in computing the institution's share in providing the balance of the cost of promotional work as set forth in (2) above, provided such supplementary expenses have been approved by the Associated Board Committee on Promotion."

"(4) That in order to provide funds for carrying on the promotional work each participating board of trustees be asked to advance without interest to the promotional department of the Associated Board, as and to the extent that it may be required, up to 2% of the support received during 1956-57 from American sources for the current work of the institution; its representative such advances to be returned before the end of the year out of the receipts of that year."

"(5) The Associated Board Committee on Promotion will have authority to decide any question as to the application of the above rules."

6-1508 VOTED that the Board of Governors approve participation in this United promotional program, including the appropriation toward the 1957-58 promotional budget of 1% of the current income received for West China during 1956-57 from sources within the United States, and authorization to the Treasurer to advance as and to the extent that it may be required, up to 2% of this same income, such advances to be returned before the end of the year out of the receipts of that year.

8. Greater Unity

"VOTE that the Associated Board for Christian Colleges in China approve in principle the proposed reorganization of the Associated Board and extend an invitation to all the Boards of Trustees of the Christian universities and colleges of China to participate in this proposed reorganization."

"That in transmitting this invitation to the respective boards, the Secretary be instructed to express the wish of the Associated Board for the fullest expression of opinion with reference to the plan as a whole and in detail, and further, that these replies be requested by December 1st, 1957."

"That, after December 1st, the Executive Committee receive the replies of the individual Boards of Trustees and take such steps as are necessary with the understanding that final decisions will be subject to the action of the full Board."

6-1509 VOTED to refer the above action to the Executive Committee of the Board of Governors to take whatever action it may deem necessary, including, if desired, the calling of a special meeting of the Board of Governors."

MINUTES OF THE EXECUTIVE COMMITTEE

Minutes numbers 134 - 146 were reported as having been received.

DATE AND PLACE OF THE NEXT MEETING

(a) Of the Board of Governors

The Secretary stated that 1958 would be the year for the Annual Meeting of the Board to be held in Great Britain.

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May 12, 1937

In this connection, Dr. Franklin emphasized the value of holding the meeting in Chengtu, in view of the fact that some members of the Board might be attending the meeting of the International Missionary Council at Hangchow.

G-1310 VOTED to refer the matter to the Executive Committee

(b) Of the Executive Committee.

The Secretary indicated that Mr. Silcock expected to be in the United States during the month of August and would be sailing for England on September 12th.

In view of the fact that the Board expected to meet next year in Great Britain, and of the fact that a meeting of the Executive Committee would almost certainly have to be held in the early fall, it seemed desirable that, if possible, a date should be chosen at which Mr. Silcock might be able to be present. It was therefore

G-1311 VOTED that the meeting of the Executive Committee should be held on Friday, September 10th, in New York, unless it should be found feasible to hold it in Toronto.

EXPENSES OF COOPTED MEMBERS OF BOARD

G-1312 VOTED that it is quite in order that the expenses of coopted members in attending the meetings of the Board or Executive should be met from the budget of the Board of Governors.

VOTES OF THANKS

G-1313 VOTED that an expression of thanks be tendered to the friends in New York for the admirable arrangements made for the meetings, and to the friend who so kindly provided the luncheon, and to the Chairman for his able conduct of the business.

The members had taken lunch together in the Solarium when an impressive address on the importance of theological training in China was given by Dr. Joseph Taylor.

The meeting closed with the benediction by Dr. Beech

FRANK ANDERSON,  
Secretary

Office of the Secretary  
26 Grosvenor Street  
London, Ontario, Canada

*James Lindsett*



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May 15, 1937

In this connection, Mr. Franklin emphasized the value of holding the meeting in Chicago, in view of the fact that some members of the Board might be attending the meeting of the International Missionary Council at Harrogate.

8-1310 VOTED to refer the matter to the Executive Committee.

(b) Of the Executive Committee.

The Secretary indicated that Mr. Slicker expected to be in the United States during the month of August and would be sailing for England on September 12th.

In view of the fact that the Board expected to meet next year in Great Britain, and of the fact that a meeting of the Executive Committee would almost certainly have to be held in the early fall, it seemed desirable that, if possible, a date should be chosen at which Mr. Slicker might be able to be present. It was therefore

8-1311 VOTED that the meeting of the Executive Committee should be held on Friday, September 10th, in New York, unless it should be found feasible to hold it in Toronto.

#### EXPENSES OF COOPTED MEMBERS OF BOARD

8-1312 VOTED that it is quite in order that the expenses of coopted members in attending the meetings of the Board or Executive should be met from the budget of the Board of Governors.

#### VOTES OF THANKS

8-1313 VOTED that an expression of thanks be tendered to the friends in New York for the admirable arrangements made for the meeting, and to the friend who so kindly provided the luncheon, and to the Chairman for his able conduct of the business.

The members had taken lunch together in the Coliseum when an impressive address on the importance of theological training in China was given by Dr. Joseph Taylor.

The meeting closed with the benediction by Dr. Beach.

FRANK ANDERSON,  
Secretary

Office of the Secretary  
25 Beaver Street  
London, Ontario, Canada

0647

IV. General Set-up of the University Medical-Dental Center,  
with suggested costs.

	<u>U.S.\$</u>	<u>China \$</u>
(1) The Medical Dental College, <u>Completion</u> of Central Division	20,000	
Additional extension of West wing for Dentistry	5,000	
(2) Central Hospital		
(a) Erection of building		*200,000
(b) Erection and furnishings of Chapel (See plan)	6,000	
(c) Hospital Outbuildings, Laundry, Shops, Help quarters, etc.		10,000
(d) Isolation building		8,000
(e) Equipment and fittings and furnishings (See III)	**50,000 (?)	
(f) Endowment or support of charity beds -		
a) C\$.60 per day, C\$219 per year. Capital invested in China	(each) circ.(800)	(each) (2400) circ.
b) U.S.\$ .20 per day, \$73 per year. Capital invested in U.S.	(each) circ.(1800)	(each) (4800) circ.
(3) Nurses and Student Nurses Home and equipment (Temporary provision in attic of hospital)	12,000	
(4) Internes and Residents quarters (Temporary provision in attic of hospital)		15,000
(5) Seven Out Patient Departments, including Pharmacy and Dentistry. (Temporary use of Shansi Kai hospital property (?).		100,000
Built-in Equipment and Furnishing		20,000
(6) Public Health Units (See Dr. Crawford's list)		
(7) Tuberculosis Sanatorium	7,000	
(8) Women's & Children's Hospital Units		25,000
(9) Six Residences, C\$5,000; US\$1,666 each,-	30,000	10,000 circ.

\*Funds available on call.

\*\*Twenty-five thousand dollars, Chinese currency, available.



B4

Appendix A

IV. General set-up of the University Medical Center

China	U.S.	Description
		(1) The Medical Center College, Department of Central Division
		Additional extension of West Wing for laboratory
		(2) General Hospital
		(a) Extension of building
		(b) Extension and furnishing of Chapel
		(c) Hospital Outpatient, Laundry, Shop, Help quarters, etc.
		(d) Isolation building
		(e) Equipment and fittings and furnishings
		(f) Extension or support of existing beds
		(g) Extension or support of existing beds
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		(x) Extension or support of existing beds
		(y) Extension or support of existing beds
		(z) Extension or support of existing beds

0649

III. General Statement of the Built-in and Movable Equipment and Fittings of the University Clinical Hospital.

Water plant, for hot and cold running water, tanks, piping, etc.

Heating plants, boilers, piping, radiators, etc.

Toilet fittings and installation materials and plumbing.

Electric wiring and lights.

One service elevator.

Kitchen furnishings and dietary equipment.

Beds, bedding and room furnishings.

Two units of operating equipment.

Sterilizers and refrigerators.

Electro Therapy units, including X-Ray.

Hospital and Service utensils and linens.

Medical and general furniture.

Instruments, etc.

The hospital plans have been submitted to experts in the equipment of hospitals, with request that they list and price the essential requirements for this hospital. The answers have not yet been received.

We have the C\$25,000 grant of the China Foundation, reported at the Toronto meeting, for hospital equipment to the credit of this account.

VC

0650



B4

General Statement of the Building and movable equipment and fittings of the University Clinical Hospital.

Water plant, for hot and cold running water, tanks, pipes, etc.

Heating plants, boilers, piping, radiators, etc.

toilet fittings and installation materials and plumbing.

Electric wiring and lights.

One service elevator.

Kitchen furnishings and dietary equipment.

Beds, bedding and room furnishings.

Two units of operating equipment.

Radiators and refrigerators.

Electro therapy units, including X-Ray.

Hospital and service vehicles and license.

Medical and general furniture.

Instruments, etc.

The hospital plans have been submitted to experts in the equipment

of hospitals, with request that they list and price the essential require-

ments for this hospital. The answers have not yet been received.

We have the \$250,000 grant of the China Foundation, reported at

the Toronto meeting, for hospital equipment to the credit of this account.

VC

0651

FINANCIAL REPORT  
and  
FORECAST TO JUNE 30, 1937  
WEST CHINA UNION UNIVERSITY

Disbursements

	<u>Appropriations for Budget</u>	<u>Paid on Budget</u>	<u>Balance due on Budget</u>
Field Budget	22,500.00	15,762.40	6,737.60
Governors' Budget	7,500.00	6,248.77	1,251.23
Home Administration - Exec. Off. & ABCCC	1,650.00	1,848.08	198.08*
"          "          - Governors & Incidentals	550.00	575.21	25.21*
Program Chinese Studies and Library	<u>10,300.00</u>	<u>7,215.00</u>	<u>3,085.00</u>
	42,500.00	31,649.46	10,850.54

Receipts

## Anticipated Receipts to June 30, 1937:

American Baptist For. Miss. Soc.	1,375.00
"          "          "          "          " - Women	375.00
Methodist Board of Foreign Missions	622.50
Endowment Income	1,201.50
Harvard-Yenching Institute Restricted Account	1,036.84
Coles Estate	424.20
Cash on Hand	<u>6,017.16</u>
	11,052.20
Estimated Balance June 30, 1937	<u>201.66<sup>a</sup></u>
	10,850.54

\* Overdraft.

a If expenses exceed anticipated receipts, this estimated surplus will be decreased.

ROC

0652



1954

STERNENHIMMEL 1974

11/19/2012

WOMAN'S COLLEGE 1936-1937

The fall of 1936 brought a deluge of freshmen seeking admittance - far more than we could accommodate. However, a number of those who wrote the Entrance Examination did not have the required standing, and at the Woman's College we accepted 42, making a total enrolment of 118. Of these three were special students, living in their own homes. Nineteen came from Mission schools; twenty-three from Government institutions. The percentage of applicants from non-Mission schools is steadily increasing.

One of last year's graduates has a position on the University staff as demonstrator in Chemistry. Two who were with us last year in the Departments of Biology and English remained, so we have three part-time Chinese teachers in residence. We are still looking for the Chinese woman with education and experience, suitable for the position of Dormitory Principal, and eventually Dean of Women.

B. L. FOSTER

March 1937

MP

0654



Appendix 2

The following is a list of the names of the students who were admitted to the University of Chicago in the fall of 1936.

The following is a list of the names of the students who were admitted to the University of Chicago in the fall of 1936.

THE FALL OF 1936

The fall of 1936 brought a deluge of freshmen seeking admission.

Not more than we could accommodate. However, a number of local schools

and the University of Chicago we accepted 12, making a total of 12.

of 12. Of these three were special students, living in their own

houses. Nineteen came from Union schools; twenty-three from the

Government institutions. The percentage of applicants from non-

Union schools is steadily increasing.

One of last year's graduates has a position at the University

as a demonstrator in Chemistry. Two who were with us last

year in the Department of Biology and English returned, as we

have three part-time Chinese teachers in residence. We are still

looking for the Chinese women with education and experience, with

also for the position of Honorary Principal, and eventually

Dean of Women.

B. D. FOSTER

March 1937

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The Woman's Home Committee of the Woman's College, West China Union University desires to present the following review of some of the facts concerning the College which have been brought to its attention.

Aside from their regular contributions toward the support of the University, the three contributing women's boards have sent the past year to the maintenance of the Woman's College \$1,500, the Baptist Board \$300, the Methodist Board \$900 and the United Church of Canada \$300. Other women's boards have made customary contributions; the Church Missionary Society \$200 and the Friends \$150.

There are at the present time five women missionaries on the staff - one from the United Church of Canada mission, one from the Baptist, one from the Church Missionary Society, one full-time and one half-time from the Methodist mission.

One of last year's graduates has a position on the University staff as demonstrator in Chemistry. Two who were on the staff last year in the departments of Biology and English remained, making three part-time Chinese teachers in residence.

The total enrolment of women this year is 118. Forty-two freshmen were accepted last fall from a large number who came seeking admittance. Nineteen came from mission schools and twenty-three from government institutions. Quoting from a letter from the Dean of the College, Miss Foster, "In regard to students from Government Schools we find some who are especially attractive and as a rule they are very courteous and well mannered. A few come with the definite purpose of finding out about Christianity; others are open to influence, while some, of course, do not wish to be identified with Christianity at all. So far the latter have been very few. One of our finest Christian girls, now a third year medical student, came to us having had no contact with Christianity except that a friend has been a patient in a mission hospital, but she was eager to learn. Last summer she wrote to me while she was at home during the holidays and in her rather broken English said, 'Every morning I associate with God for half an hour.'"

In June of this year, the largest class in the history of the college will graduate twenty-six women. Of this number, five will graduate in Medicine; three in Dentistry; eleven in Arts and Education; seven in Science and Pharmacy. One of those graduating in Medicine is the daughter of President Dsang of the University.

The Woman's Home Committee have elected Mrs. J. Charles Humphreys as Chairman of the Committee and Mrs. Humphreys has also been named as the Committee's representative on the Executive Committee of the Board of Governors.

Respectfully submitted,

Mrs. Sarah E. Baker

Recording Secretary



B4

The Woman's Home Committee of the Woman's College, West China Union University desires to present the following review of some of the work done during the College which have been brought to its attention.

Aside from their regular contributions toward the support of the University, the three contributing women's boards have sent the past year to the maintenance of the Woman's College \$1,500, the Baptist Board \$500, the Methodist Board \$300 and the United Church of Canada \$300. Other women's boards have made customary contributions; the Church Missionary Society \$100 and the Friends \$100.

There are at the present time five women missionaries on the staff - one from the United Church of Canada mission, one from the Baptist, one from the Church Missionary Society, one full-time and one half-time from the Methodist mission.

One of last year's graduates has a position on the University staff as demonstrator in Chemistry. Two who were on the staff last year in the departments of Biology and English remained, making three part-time Chinese teachers in residence.

The total enrollment of women this year is 118. Forty-two freshmen were accepted last fall from a large number who came seeking admission. Nineteen came from mission schools and twenty-three from government institutions. Quoting from a letter from the Dean of the College, Miss Foster, "In regard to students from government schools we find some who are especially attractive and as a rule they are very courteous and well mannered. A few come with the definite purpose of finding out about Christianity; others are open to influence, while some, of course, do not wish to be identified with Christianity at all. As for the latter have been very few. One of our finest Christian girls, now a third year medical student, came to us having had no contact with Christianity except that a friend had been a patient in a mission hospital, but she was eager to learn. Last summer she wrote to me while she was at home during the holidays and in her rather broken English said, 'Every morning I associate with God for half an hour.'"

In June of this year, the largest class in the history of the college will graduate twenty-six women. Of this number, five will graduate in Medicine; three in Dentistry; eleven in Arts and Education; seven in Science and Pharmacy. One of those graduating in Medicine is the daughter of President Dargatzis of the University.

The Woman's Home Committee have elected Mrs. V. Charles Humphreys as chairman of the Committee and Mrs. Humphreys has also been named as the Committee's representative on the Executive Committee of the Board of Governors.

Respectfully submitted,

Mrs. Sarah A. Baker

Recording Secretary

1938.

WEST CHINA UNION UNIVERSITY

Minutes of British Section of the Board of Governors held at China Institute on Wednesday, February 9th, at 2.30 p.m.

PRESENT

Mr. Gurney Barclay (in the Chair)  
Mr. H. T. Silcock  
Mr. F. J. Tritton (representing Mr. Paul Sturge)  
Mr. A. G. Castleton

APOLOGIES FOR ABSENCE

Apologies for absence were received from Sir Michael Sadler and Mr. H. G. Wood.

MINUTES OF THE LAST MEETING

The Minutes of the last meeting were read and confirmed.

ELECTION OF OFFICERS

Mr. Castleton was re-elected as Secretary for the British Group.

DATE AND PLACE OF ANNUAL MEETING.

Mr. Silcock reported that within a fortnight he would be leaving for China and was planning to visit the West China Union University as well as other centres in China. He also hoped to be in the United States sometime in July which would be near the normal time for the meeting of the Board of Governors. Under these circumstances the British group suggests that the 1938 meeting of the West China Board of Governors be held on the American continent at a time when Mr. Silcock would be able to contribute to the Board his up-to-date knowledge of the new situation in China created by the present upheaval. Under these circumstances the British group would then welcome a meeting of the Board of Governors in England in 1939.

EXPENSES FOR THOSE ATTENDING THE BOARD OF GOVERNORS MEETING

Discussion took place concerning the expenses of a representative at any meeting who might have to travel across the Atlantic in order to attend. It was agreed that efforts should always be made to ensure that the Board of Governors has representatives from each of the sending countries. There was general agreement, however, that these expenses should be borne by the Board of Governors rather than by making separate appeals to supporting missions. Wherever possible these expenses should be shared jointly by other Boards that might be meeting about the same time as the West China Union University Board of Governors, as for example the Cheeloo University, the Associated Boards or the United Committee.

STUDY OF POLICY

A preliminary discussion took place on the policy of the University. Various points were raised but it was felt wise to defer this matter pending the return of Mr. Silcock from China and the receipt of the report of the Policy Committee of the general faculty on the field.

The date and place of the next meeting was left to the call of the Secretary.

0658



UNIVERSITY OF CALIFORNIA  
Division of Biological Sciences  
Department of Zoology  
Mr. George H. Ragsdale (in the chair)  
Mr. H. G. Wood  
Mr. J. L. Thompson (representing the local chapter)  
Mr. A. G. Carlson

Apologies for absence were received from Mr. Michael Miller and  
Mr. H. G. Wood.

UNIVERSITY OF CALIFORNIA  
MAR 6 1938  
JOINT OFFICE

Mr. Carlson presented a paper on the life history of the  
fishes of the Pacific coast of North America. The paper was  
read by Mr. Carlson and was followed by a discussion by  
the other members of the committee. The discussion was  
very interesting and the members of the committee  
expressed their appreciation of the paper. The meeting  
closed with a vote of thanks to Mr. Carlson for his  
presentation.

The meeting was held in the room of the Biological Sciences  
Department. The members of the committee were present  
and the meeting was very successful. The members of  
the committee expressed their appreciation of the  
presentation and the meeting was very interesting.  
The meeting was held in the room of the Biological  
Sciences Department and the members of the committee  
were present. The meeting was very successful and  
the members of the committee expressed their  
appreciation of the presentation.

A preliminary discussion was held in the room of the  
Biological Sciences Department. The members of the  
committee were present and the meeting was very  
successful. The members of the committee expressed  
their appreciation of the presentation and the  
meeting was very interesting. The meeting was held  
in the room of the Biological Sciences Department  
and the members of the committee were present.

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Please notify the Secretary of any errors or omissions

MINUTES OF ANNUAL MEETING  
BOARD OF GOVERNORS  
WEST CHINA UNION UNIVERSITY

Parkside Hotel, Gramercy Park, New York City  
Tuesday and Wednesday, July 26 and 27, 1938

List of Members

Board

Am. Baptist	*Henry B. Robins	*John W. Decker	
Am. Baptist Wom. Bd.	Mrs. Charles H. Sears		
Church Miss. Society	J. Gurney Barclay	*Frank Anderson	F. Boreham
Friends Ser. Coun.	Carl Heath	*H. T. Silcock	Herbert G. Wood
Methodist	H. A. Chaffee	*Bishop Welch	F. T. Cartwright
" Wom. Bd.			Mrs. F. E. Baker
United Ch. of Can.	Newton W. Rowell	*E. W. Wallace	*James Endicott
" " Wom. Bd.		Mrs. G. D. Atkinson	
Coopted	*G. B. Huntington (on Wed)	*J. H. Arnup	K. N. Chang
	*Mrs. C. R. Carscallen	Hon. Vincent Massey	*J. H. Franklin
	*Dean Sage Jr.	Sir Michael Sadler	Sir Joseph Flavelle
			Herbert B. Clark
Ex Officio	*Joseph Beech		

Those whose names are starred were present.

Dr. Endicott presided, and opened the meeting with prayer.

The following were also present and, on motion, were made Corresponding Members:-  
Mr. H. D. Robertson, Dr. E. N. Meuser, Mr. Roy Spooner, Dr. R. A. Peterson, Dr. S. H. Liljestrand,  
Mrs. T. D. Macmillan, Miss Rebecca W. Griest, Dr. B. A. Garside, Mr. C. A. Evans.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Dr. F. T. Cartwright, Mrs. G. D. Atkinson,  
Mr. Herbert B. Clark.

Miss Faye Robinson was recognized as representing Mrs. Frank E. Baker, and Dr. G. F.  
Sutherland was recognized as representing Dr. F. T. Cartwright.

RESIGNATION OF SIR JOSEPH FLAVELLE

The Chairman read a letter from Sir Joseph Flavelle, requesting that he be released  
from his duties as a member of the Board of Governors of the West China Union Univer-  
sity, as he felt that he was no longer in touch with the immediate situation.

Sir Joseph Flavelle is a coopted member of the Board, his term of office expir-  
ing in 1940.

The letter was referred to the Nominating Committee to coopt another member  
in his place & draft a suitable resolution to be spread on the Minutes.

0660



July 26-27, 1938

The following Vote was presented by the Nominating Committee at a subsequent session and passed.

- G-1353 VOTED that the Board of GOVERNORS accepts with great regret the resignation of Sir Joseph Flavell, Bart., LL.D from its membership, and records its deep appreciation of the great contribution that he has rendered to the West China Union University for many years as a member of the Board, as its Chairman and more recently as Honorary Chairman. To the furthering of the interests of the University Sir Joseph Flavell has given most generously of his thought, his time, and his means, always bringing to the consideration of many difficult problems his unique gifts of judgment and experience of affairs, and rich Christian conviction and insight.

DEATH OF DR. EMORY W. HUNT

The Chairman drew attention to the fact that Dr. Emory W. Hunt had passed away since the last Annual Meeting of the Board of Governors. Dr. Franklin was asked to prepare a suitable resolution for submission to the Board at a later Session.

The following Vote was presented at a subsequent session and passed by a standing vote.

- G-1354 VOTED that having heard with sorrow of the death of one of its highly esteemed and deeply interested members, the Rev. Emory W. Hunt, D.D., LL.D. on May 19, 1938, the Board of Governors of the West China Union University desires to place on its records an expression of its sense of loss to the Board itself, to Christian movements in many parts of the world and to the West China Union University in particular. At the same time the Board would express its gratitude for the significant service rendered by Dr. Hunt, for the warmth of his spirit in all his relationships, and for personal fellowship with him. And to the surviving members of his family the Board would send an assurance of its sympathetic regard.

HOURS OF SESSIONS

- G-1355 VOTED that the hours of sessions be as follows:-

- (a) Board of Governors:- Tuesday - 12:30 P.M. to 2:00 P.M.;  
2:00 P.M. to 5:00 P.M.  
Wednesday - 10:00 A.M. to 12:30 P.M.  
2:00 P.M. till conclusion of business.
- (b) Board of Trustees:- Tuesday - 1:50 P.M.

WELCOME TO MR. H. T. SILCOCK

The Chairman voiced the welcome which the Board of Governors accorded to Mr. H. T. Silcock, one of the Secretaries of the Board, who had just made an extended visit to China, including Chengtu.

Mr. Silcock addressed the Board and prefaced his remarks by extending on behalf of the group in Great Britain a very cordial invitation to hold the Annual Meeting here in 1939. He then proceeded to give a number of interesting facts and impressions relating to China and particularly to the work of the University.

APPROVAL OF MINUTES

- (a) The minutes of the last Annual Meeting of the Board of Governors held in New York on May 12, 1937, having been circulated, were taken as read, and, on motion, confirmed.
- (b) The minutes of the meetings of the Executive Committee held on September 10, 1937, January 7, 1938, and May 4, 1938, having been circulated, were taken as read and, on motion, were confirmed.
- (c) The minutes of the meeting of the Executive Committee, held on Tuesday, July 26, 1938, were read and, on motion, confirmed, subject to action on items which will come under discussion at the present meeting of the Board of Governors.

NOMINATING COMMITTEE

- G-1356 VOTED that the recommendation of the Executive Committee be accepted, and that the following be constituted a Nominating Committee:- Dr. Wallace, Bishop Welch, M r. Silcock.

BUSINESS ARISING OUT OF THE MINUTES

- (a) E-1316-17 Study Groups on Policy.

The Secretary reported that no further meetings of the Groups in New York, Toronto or London had been held, pending further information from the field. The General Faculty, in its Minute #424 of February 25, 1937 had accepted a number of suggestions presented by its "Aim and Policy Committee", which had reference solely to internal organization. Further, by Minute #488 of its meeting of April 7, 1938, it had adopted a detailed religious work program for the University, including therein a "request to the Board of Founders (i.e., the Board of Governors) and other interested parties to request financial aid to make possible, advance in certain important lines"; by Minute #490 of the same meeting it had endorsed five recommendations of the Cabinet bearing on the Policy of the Institution.

Mr. Silcock, who had originally suggested the inauguration of these groups, explained the reasons for the setting up of the same, and urged that the groups should continue to function, studying the changing situation and being prepared to advise the Board of Governors on important problems as they arise.

- G-1357 VOTED that the Groups should be asked to continue their work, with the same Chairmen, viz. Dr. Cartwright for the group in New York, Chancellor Wallace for the group in Toronto, and Mr. Silcock for the group in London.

- (b) E-1318; also E-1329. Union Theological College

1. Relation of the Board of Governors to the Board of Management in Chengtu.

The Secretary stated that the detailed proposals from the field in regard to this matter (Board of Management #47) had been presented to the meeting of the Executive Committee at their meeting on May 4, 1938, and had been referred by them to the Board of Governors for consideration.

These proposals were very carefully considered, and the following action was taken:

0662



G-1358 VOTED that the Board of Governors of the West China Union University finds itself in accord with the spirit and general sense of articles 1 to 6 of the statement from the Board of Management of the Union Theological College (Minute #47) under date of March 1, 1938, as a working basis of relationship between the Board of Governors and the Board of Management, but would suggest that the statement be amended to read as follows:-

1. The Board of Management represents the churches on the field as the Board of Governors represents the supporting Mission Boards. Thus through the two Boards the Churches and Mission Boards may conveniently cooperate.
2. The Board of Management will from time to time consider the policy and plans of the college and when they wish to make recommendations to the supporting Mission Boards will send these to the Board of Governors where the representatives of the supporting Boards can jointly discuss them and, where desirable, agree in a united response.
3. The supporting Boards or one or more of them may wish from time to time to send recommendations in regard to the policy and plans of the college to the field. These would usually first come before the Board of Governors for joint consideration, findings being sent to the Board of Management.
4. Appeals for finances for the maintenance of the college will be forwarded year by year by the Board of Management to the churches on the field, to the supporting Mission Boards, and to the Board of Governors. The Board of Governors as it considers this appeal may have two courses of action. -
  - a) After considering the appeal they may recommend to each supporting Mission Board its share of the budget for the year.
  - b) They may initiate plans for the securing of funds for the maintenance of the college in addition to the amounts provided by the supporting Mission Boards.
5. The Board of Governors may consider such plans for the buildings necessary for the college as may be submitted by the Board of Management, and make recommendations thereon. They may consider the finances necessary for the buildings and solicit funds for them through the supporting Boards and other units.
6. The staffing of the college is the responsibility of the Board of Management and this Board, besides making appeals to the churches on the field, may make appeals for the staffing of the college to the Board of Governors who will consider them and forward their recommendations to the supporting Mission Boards.

2. Budget of the College 1938-39. Request for L.C. \$6,000.

3. Proposed Building for the College. Request for Gold \$36,500.

The Secretary stated that the Executive Committee had instructed him to refer these two matters of Finance to the various Mission Boards, with the request that they will, if possible, provide the funds required (E-1345)

He had, therefore, prepared a full memorandum on the subject, embodying therein extended quotations from communications received from Dr. Sparling. This he had sent,

with a covering letter, to the Secretaries of the eight cooperating Boards, regarded as five units, requesting that the action of their Boards thereon might, if possible reach him before the present meeting of the Board of Governors. A copy of this memorandum had been enclosed for every member of the Board of Governors, with the docket of the present meeting. He reported action of the Boards to date, as follows:-

Budget 1938-39 - L.C.\$6,000:- Amount from each unit, \$1,200.

1. United Church of Canada, L.C.\$1,000.
2. American Baptist Foreign Mission Society, L.C.\$1,000.
3. Church Missionary Society. The matter is referred to the local West China Mission in the hope that they may be able to provide the apportionment from funds put at their disposal by the Church Missionary Society.
4. Friends Service Council. In a letter dated July 7, 1938 from Mr. Paul D. Sturges, he stated that the Friends Service Council would consider in connection with their 1939 budget, whether it will be possible to include any contribution towards the running expenses for that year.

Proposed Building for the College. Request for Gold \$36,500.

The Secretary stated that replies had been received to date from the American Baptist Foreign Mission Society, the Friends Service Council, and the Church Missionary Society, that these three Boards regretted that they were unable at the present time to make any appropriation for this purpose.

After full discussion, in which the vital importance of the College was emphasized, the following action was taken:-

(a) Budget. The Secretary was requested to write to the field, indicating that, to date, the United Church of Canada and the American Baptist Boards had provided L.C.\$1,000 each towards the budget of L.C.\$6,000, and suggesting that the Board of Management should approach the Missions or Churches on the field representing the remaining Boards, with a request that they endeavor to furnish their quota from funds in their control. The Secretary was further asked to write again to the Secretaries of the Board which had not yet responded, stating that the Board of Governors consider the work of the College to be of the highest importance, and urging them to make every effort to provide the comparatively small sum requested from each and, by so acting, assure the Board of Management that their budget requirements, which the Board of Governors consider most reasonable, will be supplied in full.

(b) Building. After discussion, the following action was taken:-

G-1359 VOTED that the Board of Governors has heard with sympathy of the hopes and plans of the Board of Management of the Union Theological College for the building of a suitable plant. It will await with interest the promised and more detailed plans. Meanwhile, it would express the opinion that present conditions in China are not propitious for the final decision on the building of a permanent plant, or a favorable response from the supporters of the Mission Boards on behalf of such a project. The Board of Governors would advise further study of this matter by the Board of Management, and will give careful consideration to recommendations that may result from them.



At the close of this matter, Mr. Silcock, who would not be able to be present on the morrow, as he was sailing for England at midnight, was asked if there was anything that he specially wished to say to the Board of Governors. He took advantage of the opportunity to state that, though the Society of Friends did not accept the institution of a formal ministry, they would be glad to cooperate in the College in so far as it provided an opportunity for ordinary believers, both men and women, to become more efficient in giving their Christian witness, and asked whether the Board of Governors would feel any embarrassment in receiving from them such cooperation as they, with such principles, might feel they could give.

Replies received from all who spoke made it quite clear that the Board of Governors would welcome most cordially any measure of cooperation which the Society of Friends felt that they could most conscientiously give. It was pointed out that they were already cooperating by accepting seats on the Board of Management, and that the English Secretary, Mr. Simkin, belonged to the Society of Friends.

GRANT TO ACCOMMODATE RURAL CHURCH DEPARTMENT OF THE  
NANKING THEOLOGICAL SEMINARY

With regard to the request that the Board of Governors supply G.\$1,000 to cover cost of rental and repairs to buildings and G.\$5,000 for the erection of residences to accommodate the members of the Rural Church Department of the Nanking Theological Seminary, who were coming to Chengtu - the request being part of minutes of the meeting of the Board of Management held June 23, 1938, it was

G-1360 VOTED to request the Board of Management to refer this matter to the Board of Founders of the Nanking Theological Seminary.

REPORT OF THE PRESIDENT

The report of the President for the year 1937-38 was read by the Secretary.

The Secretary was asked to express to the President, Dr. Lincoln Dsang, the deep thanks of the Board for all the information contained in his report and to assure him and all his colleagues of the sustained and prayerful sympathy of the Board in view of the times of strain through which China is passing, at the same time congratulating them, both on the opportunity afforded thereby for Christian service, and on the spirit in which they are facing it.

LETTER FROM THE PRESIDENT AND VICE-CHANCELLOR

A long communication, dated June 30, 1938, over the signatures of the President and Vice-Chancellor, was read by the Secretary. The communication quoted and commented upon action of the Cabinet in a variety of matters, such as purchase of land, need for a Chemistry Building, additional stockroom for Library, grant from Board of Governors, suggested new system of accounting etc.

The Secretary was asked to thank the writers for the valuable information afforded: action required on any items would be taken later in the ordinary course of business.

REPORT OF THE TREASURER

The report of the Treasurer for 1937-38 was read by Dr. Garside and is found as an Appendix to these minutes. The report was fully discussed, and it was

G-1361 VOTED that the report, including the two recommendations therein contained, be received and adopted, subject to certain modifications which had been suggested in the course of the discussion, and subject also to verification by the Auditors.

Attention was drawn by Dr. Liljestrang to the fact that he had received and paid out a considerable sum for the purchase of radium, which had not been passed through the books.

REPORT OF THE AUDITORS

It was explained that the work of the Auditors had not yet been completed and it was therefore

G-1362 VOTED to refer the matter to the Executive Committee with power to receive and act upon the same.

REPORT OF THE WOMEN'S COLLEGE

The following report, over the signature of Mrs. G.D. Atkinson, Chairman of the Women's Committee, was read by the Secretary.

"I have much pleasure in reporting a most successful year for the Women's College a larger graduation class than has been and so large an attendance that there has arisen an urgent need for more buildings.

"The request came to the three cooperating Women's Boards for  
G.\$25,000 for an added building to the Women's College.

\$ 3,000 for a Faculty House.

\$ 800 toward salaries for Chinese women teachers, and a scholarship in 1940.

"Of these requests the \$3,000 for a Faculty House has been granted by the Women's Committee, and the Council on the field of the W.M.S. of the United Church of Canada has given L.C.\$300 toward the salaries of Chinese women teachers. It was with regret that the Women's Committee decided to hold over the request for G.\$25,000 and the scholarship in 1940.

Respectfully submitted  
(Mrs.G.D.) Dora L. Atkinson  
Chairman, Women's Committee"

In connection with this matter the following action was taken:-

G-1363 VOTED to ask the Women's Committee to place before the Executive Committee of the Associated Boards at as early a date as possible the emergency needs of the Women's College of the West China Union University, in order that they may be given full consideration in the apportionment of funds secured during 1938-39.

BOARD OF TRUSTEES

Chancellor Wallace, who had acted as Chairman of the Annual Meeting of the Board of Trustees of the University, as incorporated under the Regents of the University of the State of New York, raised the question as to whether the retention of the incor-



porated body is still necessary, and it was

- G-1364 VOTED that the following should be appointed as a special committee to go fully into the matter and report to the Executive Committee:- Prof. H.B. Robins, Dr. B.A. Garside, Mr. Dean Sage, Jr.

ACTION ON LOSS IN MAIL OF BANK PASS BOOK

The Assistant Treasurer reported that Pass Book #83518 carried with the Bowery Savings Bank had been lost in the mail and that the Bank requested a new resolution to issue a new pass book. It was

- G-1365 VOTED that the following resolution be approved: At a regular meeting of the Board of Governors of the West China Union University (an association incorporated under the New York State Department of Education) held at New York, N.Y., on July 26, 1938, a motion was made and adopted that an account to be known as West China Union University be opened with the Bowery Savings Bank and that all withdrawals shall be signed by any two of the officers or trustees whose signatures are subscribed hereto in accordance with Article "f", Section 6, of the General By-laws.

DATE AND PLACE OF NEXT ANNUAL MEETING

Mr. Silcock extended a very cordial invitation on behalf of the British members of the Board to meet next year in England: it was explained that constitutionally the meeting this year should have been held in Great Britain, but, for various reasons, the plan had to be abandoned. After discussion it was

- G-1366 VOTED that the Board expresses its appreciation of this invitation, and its hope that the next Annual Meeting may be held in England. It is realized that unforeseen difficulties may arise because of the development of events in China, and of special reasons in 1939 following the Madras Conference that may prevent the attendance of a number of members of the Board at a meeting in England. The decision as to the place and date of the next Annual Meeting is therefore referred to the Executive Committee with power.

UNIVERSITY CLINICAL HOSPITAL

Dr. Peterson addressed the Board on the medical situation. He was followed by Dr. Beech, who read a letter from Dr. Senn, Director of the China Foundation, indicating that as a result of a personal visit to Chengtu, and his report thereupon, the China Foundation at its Annual Meeting in Hong Kong on April 27, had granted a sum of L.C.\$145,000 to the Medical Schools in Chengtu, and distributed it as follows:-

West China Union University	L.C.\$50,000
Central University	80,000
Joint use of the three Schools (W.C.U.U, Central and Cheeloo)	15,000

He also read a letter from the Rockefeller Foundation indicating that at the meeting of its Executive Committee held on June 10, 1938, an emergency grant of G.\$35,000 had been made for buildings and equipment of the out-patient centre of the Central Hospital of the University at Chengtu, the detailed allocation of the same being definitely specified.

Dr. Beech also presented the following statement of the position to date of the scheme: -

July 26-27, 1938

"In view of previous reports on the University Hospital project, a brief summary is perhaps all that may be called for at this time.

"Heretofore, we have dealt mainly with the Central Hospital Building of the Hospital Plant. In my report to the Board last year, I stated that the estimated cost was N.C.\$200,000 and that we had N.C.\$201,000 or its equivalent. At a later revision at the Toronto meeting in January the figure presented for this building was N.C.\$208,024. It was stated that this amount was guaranteed. The return of Mr. Small to erect the building was authorized, coupled with a request for detailed estimates after reaching the field.

"We now come to consideration of the Hospital Plant in distinction from the Central Building. Mr. Small estimated the Dental O.P.D. Section at \$27,580 and the Medical Section of the entire plant, exclusive of the Dental Section, at \$258,144 exclusive of the laundry and the isolation buildings, which we now know will cost approximately \$40,000. This brings the estimated cost of the Medical Plant (exclusive of Dental) to \$298,144 with an estimated \$20,000 for later additions for the building. The total estimated cost of the Medical Plant would be \$318,144.

"Over against this we have N.C.\$75,000 Indemnity Funds for the building and proceeds of US\$45,000 (\$10,000 equals \$57,000, \$35,000 @ 3 to 1 equals \$105,000) equal to N.C.\$162,000; Rockefeller Foundation O.P.D. gift N.C.\$60,000 equals \$297,000; Emergency Building estimate \$32,000 -- total amount \$329,000.

Equipment - Indemnity Fund N.C.\$75,000 plus \$20,00 Rockefeller Foundation, plus \$2,000 miscellaneous.

Total available for Medical Plant	NC\$329,000
" " " Equipment	<u>75,000</u>
	404,000

Gold R.F. \$20,000 US equals approx.	<u>100,000</u>
	NC\$504,000

"We still lack from \$20,000 to \$25,000 for building modernization. We doubtless will need considerably more for the Hospital and the O.P.D. Likewise we need the amount estimated for the Dental O.P.D. section."

Following this report by Dr. Beech and after discussion, the following action was taken:-

G-1367 VOTED 1. That the Board of Governors authorize the Hospital Building Committee to proceed with the construction of such parts of the Out-Patient Department Building as a careful re-estimate of building costs will demonstrate can be completed for effective use within the funds available for this project, provided that any construction done under this authorization shall not violate the principles laid down in the Resolution of the Board of Governors G-1296 taken May 12, 1937.

2. To express to the Associated Boards the warm appreciation of the Board of Governors for the enthusiastic and fruitful cooperation in the matter of securing funds for the University.

3. That the sincere appreciation of the Board of Governors be, and it hereby is, extended to Chancellor Beech for his inspired work in advancing the

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University Hospital

4. That the Secretary be asked to write to the China Foundation and Rockefeller Foundation expressing the warm thanks of the Board of Governors for the grants towards the Hospital made by them. Further to assure the Rockefeller Foundation that the funds so granted will be scrupulously applied to the purposes designated by them.

5. That owing to the urgent need for the erection of the Hospital Buildings with the greatest possible speed, consistent with the highest type of construction required and the necessity of continuous and intimate supervision during the period of construction, the Board of Governors requests the university authorities and all concerned to exercise their good offices to relieve Mr. Small of all miscellaneous calls upon his time and services, except the erection of these hospital buildings and the care of the University properties.

FURLOUGH OF THE BURSAR, MR. W. B. ALBERTSON (E-1353)

G-1368 VOTED that Mr. Albertson be permitted to take his furlough at the time desired by the bodies on the field.

BUDGET FOR 1938-39. (E-1349-50; also E-1380)

G-1369 VOTED that the Board of Governors adopt the budget for 1938-39 as recommended by the Executive Committee: but that a footnote be added explanatory of the \$6,373.83 used in the budget for administration and promotion, whereas the total askings for the Associated Boards are \$17,143.75

REPORT OF MIDDLE SCHOOL

The Secretary stated that no report of the Middle School had come to hand to date.

MINUTES REPORTED AS HAVING BEEN RECEIVED FROM THE FIELD SINCE THE  
LAST ANNUAL MEETING

- (a) Annual Meeting of the Board of Directors, March 5, 1938. Minutes #98-113.
- (b) General Faculty #418-492.
- (c) Cabinet Bulletins #1-21, covering Minutes #1-735.

BRITISH UNITED COMMITTEE

The Secretary reported that Minutes 47 to 181 of the British United Committee for Christian Colleges in China had been received.

GOUCHER SCHOOL

G-1370 VOTED that in response to the request contained in General Faculty Minute No. 470, the Board of Governors delegate power to the General Faculty of the University to act for them as a Board of Founders of the Goucher School.

ASKINGS OF THE WEST CHINA UNION UNIVERSITY FROM EMERGENCY  
CAMPAIGN OF THE ASSOCIATED BOARDS

This matter was carefully considered, and the point was brought out that the Committee of the Associated Boards which had the allocation of funds in hand was hampered by lack of information from the field. It was

G-1371 VOTED (a) that the Secretary should be asked to send forward by air mail a list of requirements of the University as presented to the Allocation Committee of the Associated Boards, with the request that this may be returned at once - if possible not later than September - with the addition of such other items as the field may deem urgent. The list is as follows:-

- |   |                    |
|---|--------------------|
| 1. Increase in cost of work in an enlarged budget due to influx of students outside the Province    | \$ 7,893.75        |
| 2. Extra cost of maintaining refugee students as under-written by the Central Government but unpaid | 3,000.00           |
| 3. Extra grant from Board of Governors  | 2,500.00           |
| 4. Special request by Natural History group from Board of Governors                                 | 750.00             |
| 5. Increase in hospital facilities  | 3,000.00           |
|   | <u>\$17,143.75</u> |

(b) that as a matter of general policy the field should regard it as of vital importance to keep the Board informed of its most urgent emergency needs in order that they may pass these on to the Promotional Department of the Associated Boards.

#### PROPOSED PHARMACY BUILDING

"Increasingly convinced of the necessity of adequate housing and equipment for the work in pharmacy, the workers on the field have carefully surveyed the situation. The Faculty of Science, the Faculty of Medicine and Dentistry, then the Cabinet and the General Faculty of the University have in turn considered the matter, and each and all have come to the common conclusion, namely: that a new building specially designed for the needs of a School of Pharmacy is the only proper and satisfactory solution. The findings of these bodies have accordingly been presented to the Board of Directors of the West China Union University at its recent meeting on March 5th, 1938 and that body forwarded to the Board of Governors the following series of Resolutions:

"Resolved to recommend to the Board of Founders the erection of a Pharmacy Building similar in style and structure to the East and West wings of the Medical-Dental Building, to be planned in such a manner that future extensions to the rear will be possible; that the location of the Building be on the site south of the present Medical-Dental Building, facing and parallel to it.

"Resolved that in the proposed Pharmacy Building be located classrooms for the teaching of students of Pharmacy, and also laboratories for research in pharmaceutical chemistry and for the experimental manufacture of pharmaceuticals; a department of Pharmacology, which shall be prepared to serve in its teaching work both the Department of Pharmacy and the College of Medicine and Dentistry. This department shall be organised as a separate entity, so that the work in pharmacology will be separated from the present Department of Physiology and Pharmacology. Moreover, the Department of Pharmacology shall be prepared to undertake research work in connection with Chinese drugs.

"Resolved that in view of the very great number of medicinal plants produced in West China and also of the great likelihood of government assistance being forthcoming for investigations concerning the action and manufacture of these local drugs research should occupy an important place in the programme of the Departments of Pharmacy and Pharmacology.



"Resolved to recommend that Dr. Beech, Mr. Small, and Dr. Meuser be requested to prepare the plans and detailed estimates for the proposed Pharmacy Building.

Note. It will probably cost Mex.\$40,000.

"Resolved to recommend to the Board of Founders that permission be secured for Dr. Meuser to raise funds in U.S.A. and Canada for the erection of the Pharmacy Building."

Dr. E.N.Meuser, Professor of Pharmacy at the University, introduced the matter to the Board. After a very full discussion, it was

G-1372 VOTED that the Board of Governors recognizes the special need for stressing and improving the work in Pharmacy of the University, and approves in principle the proposed building project. The Board feels that before a formal campaign for the building in the United States and Canada is authorized, a more adequate plan should be presented for supporting the staff needed to make use of it. However, Dr. Meuser is authorized to approach special pharmaceutical interests who may be enlisted in supporting the project.

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee made the following recommendations:

1. That the office of Honorary Chairman be discontinued.
2. That the following be the officers and committees of the Board:-

Chairman	Dr. James Endicott
Vice Chairmen	Sir Michael Sadler
	Mrs. Frank E. Baker
Secretaries	Dr. Frank Anderson
	Mr. H.T.Silcock
Assistant Secretaries	Mr. B.A.Garside
	Mr. A.G.Castleton
Treasurer	Dr. Frank T. Cartwright
Assistant Treasurer	Mr. C.A.Evans
2nd Assistant Treasurer	Mr. B.A.Garside
3rd Assistant Treasurer	Dr. G.F. Sutherland

Executive Committee - James Endicott, J.W.Decker, Frank Anderson or H.T.Silcock, F.T.Cartwright, G.B.Huntington, J.H.Arnup, Mrs. F.E.Baker.

Committee on Finance- and on Budget - G.B.Huntington, F.T.Cartwright, J.H.Arnup, G.F. Sutherland, O.R.Judd, H.B.Clark.

Coopted Members - to Mrs. C.R.Carscallen, Dean Sage, Jr. The Executive Committee hold office until 1941 to be given power to coopt a member in the place of Sir Joseph Flavella.

ABCCC Executive Committee - James Endicott, J.W.Decker, F.T.Cartwright, J.H.Arnup, Mrs. G.D.Atkinson, Mrs. C.H.Sears.

ABCCC Promotion Committee - F.T.Cartwright, Mrs. F.E.Baker, Mrs. C.H.Sears.

ABCCC Finance Committee - F.T.Cartwright, G.B.Huntington, Mrs. C.H.Sears

ABCCC Christian Character, Staff and Curriculum, Frank Anderson, Bishop Welch, E.W.Wallace, H.B.Robins,  
Mrs. C.D.Atkinson.

G-1373 VOTED to accept the report of the Nominating Committee.

ILLNESS OF HON. MR. JUSTICE N. W. ROWELL

G-1374 VOTED that the Board of Governors express to the Hon. Mr. Justice N.W. Rowell their deep sympathy with him in his serious and prolonged illness, and their earnest hope that his health may be fully restored.

RETURN OF DR. BEECH TO CHINA

Dr. Beech stated to the Board a growing conviction that it might be advisable for him to return to China for some period, probably for a year at least, in the near future and asked the judgment of the Board of Governors on the matter.

There was a general feeling that it might be well for Dr. Beech to go: but it was

G-1375 VOTED to refer the matter to the Executive Committee with power.

REQUEST FOR LIBRARIAN

The following resolution of the Cabinet had been received:-

"Resolved on the recommendation of the Library Committee to forward an urgent request to the Board of Founders for the immediate appointment of a trained Librarian, her salary to be in the same category as that of the University Bursar, Superintendent of Construction and other administrative staff."

G-1376 VOTED to refer this matter to the Executive Committee.

FORTHCOMING VISIT TO CHINA OF DR. ARNUP AND DR. DECKER

In view of the forthcoming visit of these two members of the Board of Governors to China, it was

G-1377 VOTED that they be authorized to represent the Board of Governors in meeting the University leaders in Chengtu, and that they <sup>be</sup> requested to convey to all connected with the University the cordial greetings of the Board of Governors.

There being no further business the meeting was closed with prayer by Dr. Arnup.

FRANK ANDERSON  
Secretary

Office of the Secretary  
26 Grosvenor Street  
London, Ontario  
Canada

CS

*James Rudieck*  
June 5. 1939



MINUTES OF JOINT MEETING  
REPRESENTATIVES OF THE BOARDS OF COLLEGES WORKING IN CHENG TU

3:30 P.M. Wednesday, January 18, 1939  
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

Cheeloo University	*Mrs. Frank C. Hughson	*Dr. S.M. Milliken	Mrs. C. K. Roys
Ginling College	*Miss Ruth M. Chester	*Miss M. E. Hodge	*Mrs. C. H. Sears
University of Nanking	*Dr. F. T. Cartwright	*Dr. R. L. Howard	*Dr. E. C. Lobenstine
West China Union Univ.	*Dr. Frank Anderson	*Dr. James Endicott	Mr. Dean Sage, Jr.
		*Dr. F. T. Cartwright,	*Dr. R. L. Howard,
		alternate	alternate

Those whose names are starred were present, as were also Dr. Joseph Beech, Chancellor of West China Union University, Mr. B. A. Garside, and the Secretary.

Dr. E. C. Lobenstine was elected Chairman of the meeting. The meeting was opened with prayer by Dr. Lobenstine.

GENERAL CONSIDERATION OF THE SITUATION IN CHENG TU

The Chairman called upon Dr. Beech to make a statement regarding the situation in Chengtu. Dr. Beech reviewed briefly the general background of the West China Union University and its history. He mentioned the slow growth which the University had had up until the present emergency, since when the student body has tripled within a few months. He mentioned the various problems arising due to the influx of students and from the accommodating of the other universities on the campus. The most crucial problem arising from the congested situation is in relationship to the facilities for carrying on science work. Dr. Beech answered a number of questions and discussion followed in regard to the problems raised.

SCIENCE BUILDING EQUIPMENT

A letter from President Dsang and Mr. Robertson of West China Union University, dated December 30, 1938, was read. (See Appendix A).

The present condition of the Emergency Fund was reviewed, as was also the previous allocation of funds as planned for the emergency needs of 1938-39.

An action was taken at the meeting of the Executive Committee of West China Union University, on January 18. (See Appendix B).

These various items were thoroughly discussed.

RECOMMENDATIONS

It was

VOTED to recommend to the Finance Committee of the Associated Boards approval of the project as presented in the letter from West China (Appendix A), and to request a grant of \$4,000 from the Reserve Fund of the Emergency Fund of 1938-39.

It was also

VOTED to recommend to the four colleges on the West China campus that the division of the required balance of \$11,000 for the Science Building be made

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Minutes of Joint Meeting  
Representatives of Boards of Colleges  
Working in Chengtu

-2-

January 18, 1939

up from their shares of the regular allotment for the 1938-39 Emergency Fund, with the suggestion that the following division be made for the four colleges: West China, \$4,000; Nanking, \$3,000; Cheeloo, \$2,000; Ginling, \$2,000.

It was also

VOTED that it is understood that all buildings erected upon the property of West China Union University shall belong to the West China Union University upon the withdrawal from the campus of the visiting colleges.

The meeting adjourned.

JOSEPH I. PARKER

Secretary

VW

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Administration Office

Chengtu, Szechwan  
December 30th, 1938.

Dear Dr. Beech and Dr. Garside,

Acknowledging Dr. Garside's letter of November 17th and Dr. Beech's letter of December 1st - we very much appreciate your sympathetic consideration of our appeal for a second Science Building.

Acting on the suggestion of Dr. Beech the Cabinet decided to put the matter before the Universities' Joint Council, and yesterday the three following resolutions were passed by the Council:

RESOLVED that this Council gives its unanimous support to the appeal of the W.C.U.U. to the Associated Boards that funds be provided for the erection of a Chemistry building to meet the immediate pressing needs of the science departments of the co-operating institutions.

RESOLVED to request each institution represented on the Joint Council to urge their respective Boards to support this appeal to the Associated Boards.

RESOLVED that we estimate the amount necessary for the erection of the building as NC\$70,000 and the amount necessary to be used in the current year for furnishings, equipment, etc. as \$20,000.

(President Liu, Cheeloo; President Ch'en, Nanking; Dr. Cheer, National Central; and Miss Priest, Ginling, were among those present.)

As intimated in my previous letter all the cooperating institutions strongly support this appeal, and the departments chiefly concerned in all the universities have united in urging the necessity for securing this building. We gather from your letters that there is no question in your minds as to the urgency of this appeal, and we hope very much that you can make the necessary funds available for use at the earliest possible moment. Dr. Cheer has promised to write personal letters to Mr. Roger Greene and Dr. Gunn supporting our appeal.

Plans for the building have been prepared by the College of Science. In size it is similar to that of the Atherton Biology and Preventive Medicine building and will be erected on the site immediately opposite. The front elevation will be prepared by Mr. Canning Young who has been engaged as a local architect for the University, and there need be no hesitancy on your part in respect to the external or internal plans for this building.

Our hope is that at the January meeting of the Executive Committee of the Board of Governors favourable action will be taken and that very soon after the Executive Committee of the Associated Boards will consider our request. If favourable action is decided upon, please let us have word by cable. I suggest this because all concerned are anxious to have this building available in September, if possible. This means rushing the erection of the building, and there is a good chance that if we can get the foundations down in February we may have the roof on the building before the heavy rains of August. We would stress again the fact that this building will relieve an impossible situation already existing and likely to be exaggerated at the beginning of the new academic year in September.

We are omitting extended comment in order to keep within the "Clipper" allowance, and because we feel that you thoroughly understand the situation. A cable indicating the action taken by the Universities' Joint Council and our desire with reference to the Librarian is being sent.

HDR/MR

VW

Yours sincerely,  
(Signed) Lincoln Dsang  
Lincoln Dsang, President  
(Signed) H. D. Robertson  
H. D. Robertson, Vice-Chancellor

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Exhibit B.

Universities using W.C.U.U. Buildings.

University of Nanking:

Administration Offices in Cadbury Building and the Hospital Annexe; classes in Atherton Building, Hart College and Hospital Annexe; dormitories in a new building on Chiang Hsi Kai.

Ginling College:

Administration offices and classrooms in Vandeman Hall; classes also in Hart College and Atherton Building; new dormitory erected between the Library and the Woman's College; small music building near the Library; gymnasium behind Vandeman Hall; Physical Education classes on Baptist playing field.

National Central University:

Classes in Medical-Dental Building; students housed in dormitory in the Hsian T'ien-Chu on Tong Hang Dze; staff members living in Baptist Middle School dormitory (Baptist students having moved into completed M.E.M. Middle School Dormitory)

Soochow University Biology Department:

Classes with W.C.U.U. students; sharing dormitory accommodation.

Cheeloo University:

Administration offices in Administration Building; classes with W.C.U.U. students; also dormitory accommodation; small Cheeloo dormitory in the Chi Ch'wan Chung Hsioh on Tong Hang Dze.

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Building Operations during the year 1938.

Dormitory for students of University of Nanking, Chiang Hsi Kai.  
Dormitory for staff and students of Ginling College.  
Residences for staff of University of Nanking on Baptist property,  
for staff of Ginling College on Friends property.  
Hospital Annexe.  
Ginling gymnasium on Baptist property, Music Building near  
Library.  
Model Barn to house Madame Chiang's Herd of Dairy Cattle on  
land south-east of Middle School.  
Tannery, south-east of Clock Tower.  
University Hospital - work commenced.

Purchase of Land.

Grave land on the Tong Hang Dze immediately N. of Baptist property.  
Liu Pei Yuin Orchard for T.B. Sanatorium.  
Negotiations are in process for exchange of property with the  
New City authorities, so as to straighten boundary.



# WEST CHINA EXTENSION SERVICE TO RURAL CHURCHES

## English Bulletin Number 1

May 1, 1959.

Issued by: West China Union Theological College and Rural Church  
Department of Nanking Theological Seminary

Editor: Frank W. Price

### Lay Workers' Institutes (Schools)

Three Lay Workers' Institutes have already been held this spring and the fourth is in session. These institutes are cooperative projects, members of the faculty of the West China Union Theological College and Nanking Theological Seminary working with denominational leaders in planning and direction of the program. The aim is to train members of churches, especially rural churches, so that they may be strengthened in their own Christian life and render greater service to their own churches and communities. The institutes are conducted as schools with opportunities for worship, study, practice, discussion and fellowship.

The morning session begins with a devotional hour led usually by one of the denominational leaders. The morning classes deal with various aspects of the work of the church and the responsibility of volunteer church workers. Methods of rural evangelism, youth work, adult education, Sunday School teaching, church finance and self-support, and are discussed. The afternoons are given to instruction in practical methods of agricultural improvement, cooperative organization, health education and community service. In the last two institutes there have also been special courses on the Christian home for women delegates. The purpose of the afternoon classes is to help the church members, especially those from rural communities to be better farmers and citizens, and to express their Christian life in intelligent and constructive service. Varied programs occupy the evenings - special lectures, practice of new hymns and songs, recreation and games, demonstration of mass education methods, evangelistic or home meetings, fellowship groups. The closing service of witness and consecration is always impressive.

The attendance at the institutes has been good, and the active interest and earnest response of the delegates have been most encouraging. The fellowship between the team from Chengtu and the denominational and local church leaders has been helpful and inspiring to both groups.

Penghsien (March 15-22) The Penghsien Institute in the Church of Christ (United Church of Canada) field was attended by a total of 58 delegates, 54 men and 22 women. Twenty were preachers and evangelists, the others lay-workers including 12 from farming families. Only three members could not read. Five hsien were represented, and fourteen different churches. Of the 24 lay delegates from out of Penghsien, 12 came from Christian families.

Mienyang (March 29-April 4) Twenty-seven delegates, of whom 23 were lay-workers, attended the Shong Kung Hui Institute in Mienyang. Fourteen, or more than half of this number were farmers, and six more business men with farming interests. Ten churches, with a total of 193 Christian families (116 of these rural), were represented.

All of the delegates could read the Bible, 14 reported regular family worship, and 11 are subscribers to The Christian Farmer. Great interest was manifested in the courses and there was a fine spirit throughout the Institute. The team from Chengtu was impressed with the number of branch rural churches in this area and with the neighborhood Sunday Schools carried on in the homes of Christians.

Kiating, (April 12-18) Baptist and Church of Christ churches - cooperated in the Kiating Institute. Forty-four men and 31 women delegates registered, a total of 75, representing ten different churches. Eighteen of the lay delegates were engaged in business and only 8 in agriculture. Although the proportion of rural members was quite small yet interest in rural evangelism and service was very strong and many preachers and church members returned to their homes determined to extend the work of the church more into the great rural districts. Miss T.C. Kuan and Miss Mabel Nowlin of the National Christian Council made a large contribution to this Institute through their courses on the Christian Home and Work for Children. The sessions were held the first half of the week in the Church of Christ church and the second half in the Baptist Church.

Shih-chia-pa (April 28 to May 4) The Methodist Institute is being held at Shih-chia-pa, a market town between Chienchow and Suining. Leaders in addition to the Theological College team are Miss T.C. Kuan, Rev. Olin Stockwell and Miss Grace Manly.

The Theological College team has included, for whole or part time - Mr. Chow Ming-i, Director of Rural Extension, Agriculture and Cooperatives

Rev. Chu Chin-ih, Rural Evangelism and the Work of the Rural Church

Rev. Newton Chiang, Religious Education and Youth Work

Mr. Yu Mo-ren, Adult Education

Mr. Yang Chan-ih, Agriculture

Dr. John K.S. Sun, Public Health and Hygiene

Mr. Tsao Shao-ching, Graduate student of West China Theological College

Prof. Frank W. Price

The Chengtu team wishes to take this opportunity to thank many friends for many kindnesses. Everywhere we have met with the warmest welcome and the finest cooperation.

At each institute one or two rural churches or branch churches are selected as centers for special experiment and demonstration, in connection with a follow-up program.

The institute planned for Tungchuan, in the field of the Friends' Service Council, will probably be postponed until autumn. We hope that during the coming year other institutes or short schools for lay workers may be held in different sections of the denominational fields or in different parts of the province. Union Theological College and Nanking Theological Seminary provide the travel expenses of their team and the cooperating denominations or church groups undertake responsibility for local expenses.

#### Short Course for Rural Preachers, May 12 - 25

A Short Course of two weeks for Rural Preachers and Women Evangelists will be held at Chengtu from May 12 to 25, under the auspices of the West China Union Theological College, the Rural Church Department of Nanking Theological Seminary, and the Szechwan Christian Council.



About forty men and twenty women are expected from the cooperating denominations. Delegates are to pay their own travel expenses; room and food will be provided for them without cost at the Shensi Kai Methodist Church in Chengtu. Morning and evening sessions will be held at this church; afternoons will be spent at the University or Theological College, or in observation and field work.

In the morning there will be a devotional and Bible study hour, followed by classes and discussion groups on the work of the rural church. The afternoons will be given to classes in agriculture, public health, cooperative organization, home improvement, and various forms of community service. Special programs are planned for the evenings. An exhibit of Christian literature and art is being prepared.

Leaders and teachers, in addition to the Theological College staff will include:

Mr. T.H. Sun, National Christian Council and Editor of The Christian Farmer

Dr. C.S. Miao, National Committee for Christian Religious Education

Miss T.C. Kuan and Miss Mabel Nowlin, National Christian Council

Dr. Wallace Crawford, West China Union University

Dr. Frank Dickinson, West China Union University

Bishop C.T. Sung, Shen Kung Hui

Rev. Olin Stockwell and Miss Grace Manning, Methodist Mission

Professors of College of Agriculture, University of Nanking

Several outstanding rural leaders have been asked to make special addresses.

The Short Course will stress the needs and opportunities of the rural ~~service~~ church, methods of rural evangelism and ways of improving rural life. Only those deeply interested in the building up of the rural church and in Christian rural service are being asked to attend. Notices in Chinese, with registration blanks for delegates, have been sent to Chinese church workers. Further information may be secured from Prof. F.W. Price or Mr. Chow Ming-i, West China Union Theological College, Chengtu.

Delegates should arrive on Wednesday, May 11. The first meal served will be on Wednesday night. The opening meeting will be held on Wednesday night at 7:30 P.M.

#### Agricultural Short Course for Christian Farmers

July - August

The Provincial Agricultural Bureau of Szechwan offers a short course of two months to farming members of rural churches which are within the present extension hsien or counties. Notices in Chinese have been sent to all pastors and evangelists within these counties. The short course will be given at the Agricultural Bureau buildings, outside of the East Gate, Chengtu, beginning July 1 and extending through August.

Applicants must have at least Higher Primary School education and must be ready to pay their own travel expenses. Housing and food will be provided by the Bureau to accepted delegates. The limit in number will be 50. Churches desiring to send members to this Short

Course should write to Mr. Chow Ming-i, West China Union Tehological College, giving name, age, address, educational qualifications, farming experience, church standing, etc. of the applicant. Applicants should wait for word of acceptance before coming to Chengtu.

Theological College Notes

Twenty-eight students are registered in the Theological College for the spring term. Of these 20 are men and 8 are women..... President Sparling announces that in the autumn a new class will be received into the College grade Course, and students will be received for the One Year "Refresher" Course..... Students of the Junior Course take six hours of class work and four hours of field work in Agriculture as part of their training for service in the rural church..... President Handel Lee and Dr. C. Stanley Smith of Nanking Theological Seminary visited Chengtu in March to consult with the Theological College faculty and Board of Directors regarding co-operation between the two institutions, especially during the period of the war..... The students in their Saturday and Sunday field work visit several market-towns in the vicinity of Chengtu.

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"The need for a thorough reorientation of the Christian world enterprise in terms of rural needs and opportunities is our next great task."- Madras Report



WEST CHINA UNION UNIVERSITY  
FINANCIAL STATEMENT AND FORECAST TO JUNE 30, 1939  
BOARD OF GOVERNORS' GENERAL FUNDS

RECEIPTS

	<u>Budget</u> <u>Estimates</u>	<u>Rec'd to</u> <u>May 31st.</u>	<u>Balance</u> <u>Anticipated</u>
Mission Boards	\$13,315.00	\$11,548.33	\$1,750.00
Special Gifts	1,850.00	1,600.00	250.00
General Administration (H.Y.I.)	1,000.00	-----	1,000.00
Endowment Income	11,623.17	9,583.49	661.50
Coles Estate	1,700.00	1,700.00	-----
Emergency Funds	6,373.83	6,373.83	-----
	<u>35,862.00</u>	<u>30,805.65</u>	<u>3,661.50</u>
			30,805.65
Total Anticipated Income.....			\$34,467.15

DISBURSEMENTS

	<u>Budget</u> <u>Estimates</u>	<u>Paid to</u> <u>May 31st.</u>	<u>Balance</u> <u>To Pay</u>
Field Budget (US\$)	\$21,250.00	\$13,067.02	\$ 3,316.28
Governors' Budget	7,500.00	8,194.81	-----
Home Administration and Promotion	6,562.00	6,794.29	546.83
Governors' Misc. Expense	550.00	2,227.39	200.00
	<u>35,862.00</u>	<u>30,283.51</u>	<u>4,063.11</u>
			30,283.51
			34,346.62
Approximate balance June 30, 1939,..			120.53
			\$34,467.15

It will be noted that this closes out overdrafts in Home Administration and promotion, also Governors' Expense. A balance was carried forward from 1937-38 in the former of \$507.52 and in the latter of \$483.53. If the books are closed on budget estimates the surplus will be increased accordingly.

WEST CHINA UNION UNIVERSITY

BUDGET 1939-1940

It is recommended to adopt the following budget for 1939-1940:

1. General Budget Appropriations

Field Budget, regular appropriation	LC\$50,000.00		
(LC\$25,000 at 2:1		US\$12,500.00	
( 25,000 at 4:1		6,250.00	
Special Request.....	10,000.00	2,500.00	US\$21,250.00
Governors' Budget, field staff.....		7,500.00	
(This is the salary of Dr. Beech, Messrs. Small, Robertson and Miss Robertson)			
Miscellaneous Expense.....		1,000.00	
(This account was largely over- spent in 1938-39, as \$933.00 travel for Dr. Beech was in- cluded, plus \$176.61 for travel and expenses in America. Also a balance of \$483.53 was carried forward from last year. The other charges consist of auditing fees, treasurers' bond, expenses of members of the Board attending meetings. The appropriation was formerly \$500.00)			
Home Administration & Promotion.....		7,864.00	16,364.00
(last year, \$6,562.00)			37,614.00

2. Specially Designated Funds

Harvard-Yenching Institute.....	LC\$33,000 @ 4:1	8,250.00	
Fellowship-T.K.Cheng.....	1,800.00	350.00	
Maria S. Ackerman Fund for Rent.....		400.00	
Scholarships.....		8.75	
Hodgkin Memorial Fund.....		450.00	
Kate M. Atherton Fund for Books.....		175.00	
			9,633.75
			US\$47,247.75

It is anticipated that income to cover the above appropriations will be received from the following sources:-

Mission Boards.....	US\$13,315.00
Endowment Income.....	11,623.17
Coles Estate.....	1,700.00
Special Gifts Atherton Family.....	1,600.00
Miscellaneous.....	250.00
From A.B.C.C.C. Promotional Campaign.....	8,125.83
Harvard-Yenching Institute for Administration.....	1,000.00
Specially designated items (#2 above).....	9,633.75
	US\$47,247.75

(The increase in the emergency askings is due to the adjusted appropriation for the Associated Boards and the addition to the miscellaneous expenses of the Board of Governors)

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# WEST CHINA UNION UNIVERSITY

## BUDGET ESTIMATES 1939-40

<u>EXPENDITURE</u>					
A. <u>FIELD BUDGET</u>		<u>1939-40</u>		<u>1938-39</u>	
		<u>Detail</u>	<u>Total</u>	<u>Detail</u>	<u>Total</u>
I. <u>Administration</u>					
	Office of President and Vice-Chancellors	14,964.00			
	Office of Bursar	8,096.00			
	" " Registrar	3,380.00			
	" " Business Manager	1,040.00			
	General	<u>3,010.00</u>	30,490.00		23,739.00*
II. <u>Operation &amp; Maintenance</u>					
	Office of Superintendent	6,572.00			
	Academic Bldgs.	<u>12,151.50</u>	18,723.50		11,584.00*
III. <u>College of Arts</u>					
	Office of Dean	2,417.60			
	Salaries of Instructors	77,714.40			
	Departmental Supplies & Expense	4,643.00			
	" Equipment	430.00			
	Division of Religious Studies	<u>2,925.00</u>	88,130.00		39,954.00*
IV. <u>College of Science</u>					
	Office of Dean	2,326.00			
	Salaries of Instructors	51,084.00			
	Departmental Supplies & Expense	<u>19,000.00</u>	72,410.00		25,300.00*
V. <u>College of Medicine and Dentistry</u>					
	Office of Dean of Medicine	3,610.00			
	" " " " Dentistry	3,178.00			
	Salaries of Instructors	103,282.00			
	Departmental Supplies & Expense	12,470.00			
	" Equipment	<u>9,765.00</u>	132,305.00		38,086.00*
VI. <u>Library: General</u>		6,536.00			
	Chinese Cultural	9,270.00			
	Branch	<u>1,040.00</u>	16,846.00		15,350.00
VII. <u>The Archeological Museum</u>			16,454.00		9,910.00
VIII. <u>Research - Chinese Cultural Studies</u>			2,900.00		2,650.00
IX. <u>Extension</u>					
	Agricultural Projects	2,000.00			
	Dairy Cattle Improvement	8,300.00			
	Poultry Project	1,720.00			
	Fruit Trees	700.00			
	Tanning	55,000.00			
	Emergency Chemicals	4,400.00			
	Machine Shop	<u>3,480.00</u>	75,600.00		18,894.00*

West China Union University  
Budget Estimates 1939-40  
Expenditure

-2-

	<u>1939-1940</u>		<u>1938-1939</u>	
	<u>Detail</u>	<u>Total</u>	<u>Detail</u>	<u>Total</u>
X. <u>Faculty Service</u>		8,350.00		-
XI. <u>Student Service</u>		12,838.00		2,648.00
XII. <u>Dormitories</u>		42,080.00		33,100.00
XIII. <u>#United Hospital</u>		320,000.00		-
XIV. <u>*Mission Salaries</u>				<u>184,700.00</u>
TOTAL		837,126.50		405,915.00

	<u>US\$</u> <u>(5 to 1)</u>		<u>US\$</u> <u>(5 to 1)</u>	
B. <u>EXPENDITURE IN AMERICA</u>				
I. <u>Governors' Budget</u>	7,500.00		7,500.00	
II. <u>Administration &amp; Promotion</u>	6,562.00		6,562.00	
III. <u>Miscellaneous Gov. Expense</u>	550.00		550.00	
IV. <u>Incidental Expense</u>	<u>1,080.00</u>		<u>1,080.00</u>	
TOTAL IN AMERICA	15,692.00	<u>78,460.00</u>	15,692.00	<u>78,460.00</u>
GRAND TOTAL LC\$.....		915,586.50		484,375.00

Note: \*Missionary Salaries distributed to Departments in 1939-40 figures.

#Not included in 1938-39.

Note: The Budget for 1938-39 was not itemized as shown in Budget for 1939-40.

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WEST CHINA UNION UNIVERSITY

BUDGET ESTIMATES 1939-40

INCOME

	<u>Detail</u> <u>LC\$</u>	<u>Total</u> <u>LC\$</u>
A. <u>INCOME ON FIELD</u>		
I. <u>Student Fees</u>		37,345.00
II. <u>Dormitory Fees</u>		41,000.00
III. <u>Agricultural Extension Courses</u>		2,000.00
IV. <u>Mission Board Personnel</u>		158,124.00
V. <u>Rent, Residences and Land</u>		1,700.00
VI. <u>Medical Fees - Cooperating Institutions</u>		1,000.00
VII. <u>Special: Women's College</u>	420.00	
<u>Friends Service Council</u>	800.00	1,220.00
VIII. <u>Grants: Ministry of Education</u>	18,200.00	
<u>Provincial Government</u>	20,000.00	
<u>China Fdn., British Fdn., and</u>		
<u>Cooperating Institutions</u>	35,000.00	73,200.00
IX. <u>Scholarships</u>		2,854.00
X. <u>Projects: College of Science</u>	59,400.00	
<u>Agricultural</u>	10,520.00	
<u>College of Medicine &amp; Dentistry</u>	3,480.00	73,400.00
XI. <u>United Hospital: Grant - China Fdn.</u>	15,000.00	
<u>Fees</u>	280,000.00	295,000.00
TOTAL ON FIELD.....		686,843.00

US\$  
(5 to 1)

B. INCOME IN AMERICA

I. <u>From Cooperating Boards</u>	13,315.00	
II. <u>Endowment</u>	14,403.73	
III. <u>Special Gifts</u>	1,850.00	
IV. <u>Harvard-Yenching Institute</u>	10,192.11	
	39,760.84	198,804.20
		885,647.20
Needed from Emergency Funds to Balance Budget	5,987.86	29,939.30
		915,586.50

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WEST CHINA UNION UNIVERSITY

EMERGENCY REQUEST 1939-40

	<u>LC\$</u>	
✓ 1. To balance 1939-40 budget	29,939.30	48,628.00
✓ 2. Librarian	3,000.00	
✓ 3. <i>Scholarships for students - U.S.A.</i> Assembly Hall - Temporary	35,000.00	
✓ 4. Staff Residences	12,500.00	
✓ 5. Motor Truck	4,500.00	
? 6. Purchase of Land	25,000.00	
7. Scholarships for Needy Students	5,000.00	
8. Maintenance of Free Beds in Hospital	25,000.00	
9. Transportation of Chemicals and Supplies	12,500.00	
10. Woman's College Dormitory	75,000.00	
11. Woman's College Teachers' Salaries	<u>4,000.00</u>	
	231,439.30	242.000
	<hr/>	
US\$ at 5 to 1 =	46,287.86	= US\$ 48.000

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# WEST CHINA UNION UNIVERSITY

Proposed Budget for the year 1939-40.

## Summary.

<u>Receipts:</u>	<u>1939-40</u>	<u>1938-39</u>
Fees from students	37,345.00	25,000.00
Rents	1,700.00	2,000.00
Medical fees - guest students	1,000.00	
Special income - designated	1,220.00	
Ministry of Education grant	18,200.00	12,000.00
Provincial Government grant	20,000.00	20,000.00
Board of Governors - current	60,000.00	60,000.00
" " , Harvard-Yenching	33,000.00	37,500.00
China Foundation, British Boxer Ind.		
Fund, Cooperating Institutions	35,000.00	
Other sources - anticipated		11,301.00
	<u>207,465.00</u>	
Balance to be raised - Associated		
Boards emergency appeal	<u>32,283.50</u>	
Chinese	<u>\$239,748.50</u>	<u>167,801.00</u>

## Expenditures:

Administration	27,594.00	23,739.00
Operation and maintenance	12,723.50	11,584.00
College of Arts	52,196.00	39,954.00
College of Science	44,350.00	25,300.00
College of Medicine & Dentistry	66,455.00	38,086.00
Library	16,366.00	15,350.00
Museum	8,354.00	9,910.00
Research - Chinese Cultural Studies	2,900.00	2,650.00
Religious activities	1,810.00	1,000.00
Special for staff needs	7,000.00	
Scholarships		228.00
Chinese	<u>\$239,748.50</u>	<u>167,801.00</u>

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ACTIONS REFERRED TO THE INDIVIDUAL BOARDS OF TRUSTEES

By the

ANNUAL MEETING OF THE ASSOCIATED BOARDS

VOTED that the Associated Boards suggest to the college boards

- (1) that they inquire of companies in which they hold investments whether they are selling war materials directly or indirectly to Japan and to express the request that if so, they cease to make such sales; and
- (2) that, alternatively, they adopt the policy of selling as soon as practicable the securities of the companies that persist in continuing the sale of war materials to Japan.

VOTED that the Boards of Trustees of the colleges in the Associated Boards be asked to review their appointments to the Executive Committee and other standing committees to assure active participation in the work of these committees.

VOTED that the Associated Boards requests the individual Boards of Trustees to provide the amounts listed below toward the budget of the Associated Boards for 1939-40; and that in case any revision of these figures is necessary, the responsibility for adjustment of the budget be referred to the Executive Committee with power:-

<u>Board</u>	<u>Percent</u>	<u>Amount</u>
Cheeloo	10.7%	\$ 7,791.00
Fukien	7.7	5,607.00
Ginling	7.1	5,170.00
Hua Chung	2.3	1,675.00
Hwa Nan	1.6	1,165.00
Lingnan	7.9	5,752.00
Nanking	12.8	9,320.00
West China	10.8	7,864.00
Yenching	28.7	20,898.00
Hangchow	0.2	146.00
Shanghai	3.5	2,549.00
Soochow	0.2	146.00
Assoc. Colleges in Shanghai	6.5	4,733.00
	100.0%	72,816.00

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REPORT FROM WEST CHINA UNION UNIVERSITY

April 20th, 1939

Dear Dr. Garside:

As President Dsang is in Hongkong I am sending you a few comments rather than a report for the year. You have had the reply of the four Presidents to your letter, and no doubt you will receive a statement from the Hongkong meeting. Also, you have received our estimates for the year 1939-40 and our suggestions for the special financial appeal. So, with the return of Dr. Arnup and Dr. Decker after their visit to Chengtu and with Bishop Ward and Mr. Cressy in New York, you should be well-informed on University matters when the Board of Governors meets.

Reference to all the matters of interest would require a letter much too long and consequently not very effective. The conclusion of the four Presidents that at present they do not think it advisable to go further in the direction of federation is supported by the general opinion here, and at the same time the possibilities of closer cooperation are being explored by all departments of the Colleges of Arts and of Science and definite proposals are now being prepared. The Colleges of Medicine and Dentistry are, of course, using one curriculum. We shall have a common calendar next year, a much greater degree of uniformity in administration and a combined faculty in a good many departments. The United Hospitals scheme is running more smoothly as a result of the year's experience and provides a much more effective service than was possible under former conditions.

Mention should be made of the special openings for carrying on experimental work in connection with the reconstruction plans of the Central Government. Our Department of Chemistry is interested in Tanning; Pharmacy in research into Chinese crude drugs and the local manufacture of drugs and medicines; Biology in Agriculture and Animal Husbandry; Sociology in local problems of a social nature. Funds are provided from Government sources and the University is able to undertake the necessary research. Under present conditions these lines of study and investigation have a special appeal for both students and teachers.

The April issue of the "West China Missionary News" is a special University number. Several hundred copies with a special cover and containing only University material are to be used for publicity purposes. A good number will be sent to the New York office. The articles cover all phases of life at the University, and give a complete picture of present conditions to anyone sufficiently interested to read them. We hope this publication may be useful to those responsible in the homelands for making known the opportunities and the needs of the University.

In this connection it has occurred to me that it would be worth while considering the value to the Board of Governors of a well produced film of the University grounds and student activities. It should be well done by a professional and of sufficient length to make an impression on the minds of uninterested persons. Arrangements could be made in New York City or in Shanghai with a professional of proper experience and the necessary qualifications.

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The political situation in China has now become so involved in European developments in international affairs that any comment by one living in Chengtu is quite without value. The fate of China is definitely tied up with that of the democracies in the present alignment of nations, and the Chinese people have as leaders men and women of as clear vision and as great determination as those of any other country. There is a strong feeling in some quarters that China has been fighting the battles of all the nations opposed to aggression, and the recent evidences of more practical support have had a heartening effect. We join with you in praying that Divine Guidance may be given those in whose hands rest the decisions that will bring war or peace to the nations of the world.

Yours sincerely,

/s/ H. D. Robertson

Dr. B. A. Garside  
Board of Governors  
West China Union University  
150 Fifth Avenue  
New York City, U.S.A.

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## WOMAN'S HOME COMMITTEE

Woman's College  
W. C. U. U.  
1939.

The Woman's Home Committee met for its annual meeting, June 2nd, 1939, at 3 P. M. at the Parkside Hotel in New York City. The meeting extended through the dinner hour when we had as guests Bishop Ralph A. Ward, M. E. Church, Szechwan area, and Dr. Albertson, U. C. C., Bursar, W. C. U. U. Members present were Mrs. G. D. Atkinson, Chairman, W. M. S., United Church of Canada; Miss Hazel F. Shank, Woman's American Baptist Foreign Mission Society; Mrs. Franklin Reed, Mrs. Frank E. Baker, W.F.M.S., M. E. Church; coopted members, Mrs. C. H. Carscallen, W.M.S., United Church of Canada, Mrs. T. D. Macmillan, Secretary, Associated Boards for Christian Colleges in China.

Some time was given to the discussion of the responsibility of the Woman's Boards represented on the Woman's Home Committee in relation to the support and additional housing provision for the Union Theological College in Chengtu. By common consent it was agreed that our basis of support in this college should be as formerly agreed upon in 1937, when action was taken that the three Woman's Boards be considered as one unit; and that since funds for the new dormitory for the Theological College had largely been provided for, it be given no further consideration.

(Later, when in the meeting of the Board of Governors, W. C. U. U., it was learned that Mr. George W. Sparling, Dean of the West China Union Theological College, had been given permission by the Board of Governors, to seek support directly through the individual Mission Boards in America, the above agreement was set aside and units as listed by Mr. Sparling were accepted.)

### Askings as sent by Dean Sparling:

Baptist General and Women's Boards	one unit,
Methodist Episcopal General and Women's Boards	one unit,
United Church of Canada General Board	one unit,
United Church of Canada Women's Board	one-half unit
Church Missionary Society	one-half unit,
Friends Service Council	one-half unit

Voted:

That representatives of the individual boards of the Woman's Home Committee present to their Boards the great need for Scholarship funds for the graduate study in America of high-grade graduate students from West China; the share of each Board to be approximately \$350 a year for two years; the scholarship to be secured through the Associated Boards.

Voted:

That in the interest of scholarships for graduate students from West China we ask the Woman's Field Committee to select the candidate, present her qualifications and her needs to the Woman's Home Committee as early as December in order to be effective the following September. This is to be done in the hope that askings for necessary funds may be secured through the three interested Boards.

Taking note of the following facts- That \$33,134.75 allotted to West China Union University in the askings of the Emergency Program of the Associated Boards for 1938 and 1939, approximately \$22,000 has already been raised; and that of the \$33,134.75, \$16,000 was written in to provide additional dormitory space for women students (\$15,000), and \$1,000 toward the faculty salary budget; and that both of these needs are now more acute than at the beginning of the college year; and that the \$22,000 already raised, represents more than \$10,000 toward the dormitory and salary items referred to. It was

Voted

That the Woman's Home Committee ask that this amount be made immediately available to the Woman's Field Committee. And further, that when the full amount allotted to West China Union University is in hand the remaining sum of \$6,000 be forwarded to the Woman's Field Committee, Chengtu, West China.

(The above recommendation was not accepted by the Board of Governors, W. C. U. U., the reason stated being that this request for \$16,000, \$15,000 for the second dormitory unit at the Woman's College, and \$1,000 for salaries of Nationals, had not been presented to the Board of Governors which alone deals with the Associated Boards, through the Board of Directors of the W. C. U. U. Provision was made for future procedure in such a matter while the Board of Governors was in session. Action was also taken in the Board of Governor's meeting (copy not yet in hand) that the Board of Governors request the Board of Directors on the field to give favorable consideration to the needs of the Woman's College in the distribution of the Emergency Funds received from the Associated Boards in 1939. The Woman's Home Committee thought they had met all the necessary requirements in presenting these needs to the Associated Boards and it was not otherwise informed until its representatives were meeting with the Board of Governors in New York City, June 4, 1939.)

Voted

That the representatives of the three Woman's Boards, Mrs. Atkinson, Miss Shank and Mrs. Baker present to their respective Boards the need for \$275 from each of the three Boards as a recurring item covering salaries of Nationals in the Woman's College."

After a social hour at the dinner table the meeting adjourned.

MRS. FRANK E. BAKER,  
Recording Secretary.



Please notify the Secretary of any errors or omissions.

MINUTES OF ANNUAL MEETING  
BOARD OF GOVERNORS  
WEST CHINA UNION UNIVERSITY

Room 300, 150 Fifth Avenue, New York, N. Y.  
Monday, June 5, 1939 at 9:30 A.M.

List of Members

<u>Board</u>	<u>1939</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>
Am. Bapt.	*J. W. Decker	*K.S.Latourette	H. B. Robins	
Am.Bapt.Wom.Bd.			*Hazel F. Shank	
Church Miss.Soc.		F. Boreham	J.Gurney Barclay	*Frank Anderson
Friends Ser.Coun.	H. T. Silcock	H. G. Wood	Paul D. Sturge	
Methodist	*Bishop H. Welch	H. A. Chaffee	*F.T.Cartwright	
Meth.Wom. Bd.		*Mrs.F.E. Baker		
		Mrs.F.L.Reed,alt.		
United Ch.of Can.	*E. W. Wallace	*James Endicott	*J. H. Arnup	
" " Wom. Bd.	*Mrs.G.D.Atkinson			
	Mrs.H. Taylor,alt.			
Coopted	Hon.Vincent Massey	K. N. Chang	*Mrs.C.R.Carscallen	
	Sir Michael Sadler	*H. B. Clark	Dean Sage, Jr.	
		J.H. Franklin	G.B. Huntington	

Those whose names are starred were present.

Dr. Endicott presided, and opened the meeting with prayer.

The following were also present, and, on motion, were made Corresponding Members:-  
Mr. W. B. Albertson (Bursar), Dr. A. E. Best, Mr. Roy Spooner, Miss Mary Streeter,  
and Bishop R. A. Ward - all being members of the University staff on the field; also  
Mr. O. J. Caldwell, Dr. B. A. Garside, and Mr. J. I. Parker, members of the office  
staff in New York.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Rev. J. H. Franklin, D.D., Mr. Dean Sage, Jr.  
and Mr. Herbert G. Wood.

HOURS OF SESSIONS

G-1398 VOTED (a) that the Board adjourn for luncheon at 12:30 P.M. and reassemble  
for business at 2:00 P.M.

(b) that the Board of Trustees meet at 1:50 P.M.

APPROVAL OF MINUTES

(a) The minutes of the last Annual Meeting of the Board of Governors, held in New  
York on Tuesday and Wednesday, July 26 and 27, 1938, having been circulated, were  
taken as read and, on motion, were confirmed.

(b) The minutes of the meeting of the Executive Committee, held in New York on Wednes-  
day, January 18, 1939, having been circulated, were taken as read and, on motion,  
were confirmed.

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APPOINTMENT OF NOMINATING COMMITTEE

G-1399 VOTED to appoint the following a Nominating Committee to nominate the members and committees of the Board of Governors:- Dr. Wallace, Bishop Welch, and Mrs. F. E. Baker.

The Chairman made a statement, indicating that he had only undertaken to fill the position of Chairman till such time as a suitable person - a layman, by preference - could be found, and he asked the Nominating Committee to suggest some other name for that office. After statements by Dr. Decker and Dr. Arnup, it was

G-1400 VOTED to request Dr. Endicott to continue in office for another year, to instruct the Nominating Committee to set down his name as Chairman, and to remit to the Executive Committee the whole question of finding a suitable successor.

Dr. Endicott agreed to this.

BUSINESS ARISING OUT OF THE MINUTES

(a) E-1384 New Chemistry Building.

The Secretary reported that the Joint Committee referred to in E-1384, on which the Chairman, Dr. Anderson, and Mr. Dean Sage, Jr. had been appointed to represent the Board of Governors (E-1385), had met on January 18, 1939 and taken the following actions:-

"VOTED (a) to recommend to the Finance Committee of the Associated Boards approval of the project as presented in the letter from West China (Appendix A), and to request a grant of \$4,000 from the Reserve Fund of the Emergency Fund of 1938-39.

(b) to recommend to the four Colleges on the West China campus that the division of the required balance of \$11,000 for the Science Building be made up from their shares of the regular allotment for the 1938-39 Emergency Fund, with the suggestion that the following division be made for the four Colleges:- West China, \$4,000; Nanking, \$3,000; Cheeloo, \$2,000; Ginling, \$2,000.

(c) that it is understood that all buildings erected upon the property of West China Union University shall belong to the West China Union University upon the withdrawal from the campus of the visiting colleges."

The Secretary further reported that the Cabinet on the field had taken the following action on receipt of the above resolutions (Cabinet Meeting, No. 34, of February 15, 1939, item 1500):-

"VOTED that the representatives of the Universities present at this meeting express their intention of recommending favourable action to their Boards of Directors."

Further, the Board of Directors of the West China Union University had, at their Annual Meeting held on February 6, 1939,

"RESOLVED to approve the suggested allocation of US\$4,000 from Emergency Funds to be raised for West China." (Item D-124).



(b) Progress of New Clinical Hospital.

The Secretary reported information received from the field, under date of March 29, 1939, as follows:- "The University Hospital is coming along according to plan..... Dr. Beech has been in correspondence with us since his arrival in Hong Kong, and plans to leave for Chengtu tomorrow, coming by way of Indo-China. The difficulties of transportation from the rail-head, Kunming, to Chengtu remain as great as ever. Petrol is G\$1.00 a gallon, and the roads are in bad shape because of excessive traffic; commercial trucks are impossible to secure because of military needs, and our supplies have to be brought by the one truck purchased by the University. The distance is roughly 1,200 miles, and the truck takes three weeks to make the trip."

Further, a cable had just been received from Dr. Beech from Kunming, as follows:-

"GREETINGS GOVERNORS: ENROUTE CHUNGKING TWELVE TONS FREIGHT."

Attention was called to the fact that this Board has had no recent report from Chengtu on the building of the University Clinical Hospital. Dr. Arnup and Dr. Decker reported briefly on their meeting with the Building Committee in Chengtu in February, 1939. It was

G-1401 VOTED to call the attention of the Board of Directors to the conditions which are embodied in the original action of the Board of Governors at its meeting in Toronto on October 21 and 22, 1936, under Minutes G-1258 and G-1259, approving the purchase of the first materials and the laying of the foundations, which conditions were extended to cover additional construction later authorized at the meeting of the Board of Governors in New York on May 12, 1937, under Minutes G-1296, G-1297, and G-1298. The Board of Directors is urged to see that a statement of building plans and finances is forwarded to the Board of Governors by early air mail, for study by the Executive Committee of the Board, to which Committee the matter of any action which may be required is referred, with power.

(c) E-1393. Board of Trustees.

The Secretary reported that the matter had been dealt with by correspondence by the Committee appointed (G-1364); that he had consulted Mr. H. E. Langford (of the firm of Wright & MacMillan, Toronto, of which firm the Hon. Mr. N. W. Rowell, K.C. had till recently been Counsel), who had always most generously given to the University the benefit of his advice, with the following result:-

A careful review of the minutes of the Board of Governors reveals the fact that the University is not incorporated either in the United States or Canada otherwise than under the Regents of the University of the State of New York. Under this Charter of Incorporation, the control and property of the University is vested in a body of Trustees, which must not exceed 25 in number; but the actual control is carried out by the present Board of Governors, which, while it bears practically the same inter-denominational complexion, is nevertheless differently constituted, and may rise to a membership of as many as 34.

The question on which legal advice is required is whether the Regents of the University of the State of New York have the power to bring into being other corporate bodies, in the legal sense that they can hold property.

If the Regents have this power, the question arises as to the manner in which a single controlling body may be constituted to replace the present unwieldy arrangement of two controlling bodies, viz. the 25 Trustees and the Board of Governors, by which the University is administered.

It was pointed out that the Regents do possess this power, and that the present Incorporation of the University is, by consequence, in perfect legal order.

It was further pointed out that the Regents do not constitute bodies of more than twenty-five Trustees, who may actually represent, as Trustees, a larger body. This is the case with the University, since, initially, the Trustees were all members of the Board of Governors, and in perpetuating themselves as a corporation, will naturally only elect members of the Board of Governors. It was, therefore,

G-1402 VOTED that there is no necessity to alter the present arrangements.

(d) E-1394 Titles of University Property.

The Secretary reported that he had had an interview with Mr. H. E. Langford (of the Toronto legal firm of Wright & MacMillan) who had previously dealt with the matter. He reviewed the whole matter by laying on the table the following documents:-

(1) Letter from Mr. H. E. Langford, dated September 23, 1931, as follows:-

"I am enclosing herewith a Declaration of Trust in duplicate, United Church of Canada in favor of West China Union University. This Declaration replaces the one made in 1916 by the Methodist Church of Canada in favor of the University. The great changes which have taken place in the lands held in West China since 1916 rendered this course necessary.

You will notice that there is attached to one of the documents a plan. The allocation of the lands on this plan was prepared for me by Dr. R. G. Agnew of the West China Union University staff. I have no means of knowledge, other than the information given to me by him, regarding the correctness of the boundaries mentioned, but assume, of course, that they are as up-to-date as anything can be.

I am also enclosing a copy of a memorandum regarding the titles to the lands of the University and constituent colleges. This indicates the present position of the matter.

The Union University should execute the agreement which I am enclosing herewith. The copy which has the plan attached is for the University files and the other should be returned to us to be handed over to the United Church for its files."

(2) Memorandum accompanying letter from Mr. H. E. Langford, of Wright & MacMillan, dated September 23, 1931:-

"1. You will recall that some time ago it was decided to report on the question of the titles to the lands of the various constituent bodies in the West China Union University.

2. As a result of the preliminary survey made over a year ago, it was decided that the time was not opportune to make any effort to alter the present ownership of these lands in accordance with the Chinese law. This decision was arrived at because this law is somewhat in a state of flux at the present time, due to the unsettled conditions generally in China.

3. As a result of this enquiry it was also ascertained that all of the lands of the University, with the exception of a few very small plots, chiefly graves, purchased by the American Baptist Foreign Mission Society, was held in the name of the Canadian Methodist Mission or The United Church of Canada Mission. The Canadian Methodist Mission appears to have been the first of the parties to have commenced acquiring lands in China, and for that reason all of the purchases were put



through by them in their name.

4. In 1916 a Declaration of Trust was signed by the Methodist Church in Canada whereby that body recited that it held certain of these lands in trust for the West China Union University. The lands that were so held were described by attaching a sketch to the original document. This Declaration of Trust was supposed to have been executed by the other bodies making up the Union University, but, in fact, it was never so executed by them.

5. It was felt at the last meeting, when the question of titles was gone into, that a new Declaration should be signed by The United Church, embodying the present allocation of lands to the West China Union University, and also Declarations of Trust in favor of other Missions in regard to the lands which were in the name of The United Church of Canada Mission, and which were, in fact, the property of the other Mission bodies.

6. In accordance with this decision I had a long discussion with Dr. Beech in January last, and obtained from him details of the division of the lands at the present time in Chengtu. I also obtained an up-to-date plan of the University, upon which Dr. Agnew, of the University staff, was kind enough to mark the allocation of the lands for us. Subsequently, I prepared Draft Declarations of Trust to be executed by The United Church of Canada in favor of the following:-

American Baptist Foreign Mission Society  
The Friends Foreign Missions Association Trust Corporation  
Board of Foreign Missions, Methodist Episcopal Church  
West China Union University  
Women's College, West China Union University

7. After considerable correspondence and some alterations, the form of the agreements was agreed upon in the case of the American Baptist Foreign Mission Society and the Board of Foreign Missions, Methodist Episcopal Church. Definite agreements with plans attached showing the lands which they covered were engrossed and executed by The United Church of Canada in accordance with the form approved, and were by me forwarded to the Board of Foreign Missions, Methodist Episcopal Church and the American Baptist Foreign Mission Society. As yet neither of these bodies have returned their copies of the documents finally executed. I do not expect any difficulty in this matter and understand that the delay is merely due to the fact that the responsible officials have only recently returned from their vacation. In the case of the Friends Foreign Missions Association, I forwarded the draft to them for approval and received a communication from their solicitors asking for certain additional information. This was furnished by me in June last and since then I have not heard from them as to whether or not the form of the Declaration met with their approval. As soon as I am able to adjust the form of the Declaration of Trust, I will complete the engrossing and execution and forward it to the Friends Foreign Missions Association for execution by them.

8. In the case of the Women's College, the situation is slightly more difficult. This is an unincorporated body under the control of the Women's Missionary Society of The United Church of Canada, the American Baptist and The Methodist Episcopal Church. I understand that the details of the agreements between these bodies, as regards the Women's College, have not been completed and in the meantime it is not possible to obtain the execution of the Declaration of Trust by anyone who really represents this College. I have had the Declaration engrossed by The United Church and the Women's Missionary Society of the United Church of Canada has signed it; but the American Baptist Women's Missionary Society prefers to wait until the definite constitution of the Women's College has been agreed upon before affixing

their signature. The matter of the Women's College Declaration of Trust, therefore, stands in abeyance until organization of that body is consummated.

9. With regard to the Declaration of Trust of the University proper, this has been forwarded by me to Dr. Anderson in London, and I presume it will be dealt with at the coming meeting of the Board of Governors. It should, of course, be executed by the University officials."

(3) Later action by the Executive Committee as follows:-

Executive Committee, January 7, 1936.

E-1203. A reference was made to this matter, and the Secretary was asked to find out if it had been fully cleared up.

Executive Committee, April 20, 1936.

E-1213 (i). The Secretary reported that he had written to Mr. H. E. Langford, of the firm of Wright & MacMillan, Toronto, who had been dealing with the matter, and that Mr. Langford had replied to the effect that he understood that the deed for the whole property was taken by the former Methodist Church in trust for the cooperating units. Mr. Langford added:- "A Declaration of Trust was signed by the Church at that time, but the property has been expanded and the division of the same between the various units altered substantially since the original declaration, and I believe it was the intention to eventually have a new declaration of trust executed by the United Church with respect to the present division of the property. I do not think that this was ever done. You are right that it was our opinion that no effort should be made to transfer the property by deeds in the Chinese form, both because of the difficulty of parcelling the same out, and because of the trouble which might arise with the local authorities if an attempt to do so were now made."

After some discussion, it was

RESOLVED that in view of the return of Dr. Beech to America in the near future, he be requested to provide full information as to the present position of affairs, and to consult with Mr. Langford about the matter.

No report had been received from Dr. Beech as to what further had been done.

The Secretary laid on the table a copy of the new Declaration of Trust executed by the United Church of Canada and covering the land held in trust for the West China Union University, with plan attached indicating the exact boundaries of their land.

Inasmuch as all the land was originally conveyed to the body which is now the United Church of Canada, it is assumed that they have their own deeds to the land occupied by them.

It would appear from the memorandum above that the Declarations of Trust in favour of the other four bodies named in Paragraph 6 of the same have never been properly completed, and it would appear that steps should at once be taken to get this done; in particular, the matter of the Women's College should be clarified.

The Secretary further stated that he had written to the field to ascertain precisely what procedure had been adopted in the case of land recently acquired by the University either by purchase or exchange. It was



G-1403 VOTED to request the Secretary to continue his efforts to bring the whole matter to a satisfactory conclusion.

(e) E-1396 Resignation of Hon. N. W. Rowell, K.C.

The Chairman stated that, owing to ill health, the Hon. N. W. Rowell, K.C. had felt obliged to submit his resignation to the Board of Foreign Missions of the United Church of Canada, as one of its three representatives on the Board of Governors, and that the Board had agreed that Rev. J. H. Arnup, D.D. should complete the balance of Mr. Rowell's term, namely until 1940.

In view of the long and valuable services of Mr. Rowell to the University it was

"E-1396 VOTED to refer this matter to the Board of Governors for suitable action at its next meeting."

The following action was taken:--

G-1404 VOTED that the Board of Governors receive with the deepest regret from the Board of Foreign Missions of the United Church of Canada information to the effect that the Hon. N. W. Rowell K.C. has been obliged, owing to ill health, to resign his position as one of the three representatives of that Board upon the Board of Governors.

They regret especially the cause necessitating his resignation, and pray that God's presence may be with him in his sickness, and that the Divine blessing may accompany all the means used to promote his recovery.

In recording his resignation, the Board would express their profound sense of the great loss to the Board thereby accruing. Mr. Rowell has been a member of the Board from the very inception of the University; his counsels have always been marked by the spirit of the Christian statesman; in all legal matters his unrivalled knowledge and sagacity have been freely placed at the Board's disposal; he has given most generously of his time and means to promote the welfare of the institution. At the same time his high personal character and splendid Christian ideals have proved an inspiration to his colleagues on the Board in their efforts to commend the cause of Christ to the people of China.

The Secretary was asked to send a copy of the above resolution to Mr. Rowell, and also to the Foreign Missions Board of the United Church of Canada.

(f) G-1363 Appropriation to Woman's College from Emergency Funds of the Associated Boards.

The minute reads:-

"VOTED to ask the Woman's Committee to place before the Executive Committee of the Associated Boards at as early a date as possible the emergency needs of the Woman's College of the West China Union University, in order that they may be given full consideration in the apportionment of funds secured during 1938-39."

The question was raised whether, under terms of the above minutes, the Woman's Committee was not entitled to receive \$16,000 (\$15,000 for a Dormitory and \$1,000 for salaries of Chinese staff) of the Emergency Funds being sought for West China

by the Board of Governors and the Associated Boards 1938-39. A full discussion took place in which it was pointed out by Dr. Garside that in defining West China emergency needs as \$33,143.75, no detailed list of specific needs was adopted, although this request for \$16,000 from the Woman's College was among the various needs presented by West China. It was noted that a similar request from the Woman's Committee is included in the askings for 1939-40 given later in these minutes.

It was brought out in the discussion that, while the Woman's College is an integral part of the University, it makes its contacts direct to the Woman's Home Committee to supply its needs. From the report of the Woman's College dated January 1939 (to which reference is made later in these minutes), the status of the Woman's College is defined as follows:-

"The Mission Boards at home cooperating in responsibility for the Woman's College operate through the Home Committee. This Committee is composed of representatives from the Mission Boards, is organized as a legal entity, and has representatives on the Board of Governors and on the Associated Boards for Christian Colleges in China."

But it is not clear exactly what relation it sustains to the Board of Directors, and other University machinery, save that "the Dean of Women is, by virtue of her office a member of the Cabinet of the University", and "represents the College on the Administrative Committee of the University". In view of the foregoing, it was

G-1405 VOTED to pass the following two resolutions:-

- (1) That the allocation of 1938-39 Emergency Funds be referred with power to the Board of Directors in West China, with the understanding that the needs of the Woman's College be given consideration on the same footing as other needs of the University.
- (2) That the Board of Directors be reminded that requests for grants, both regular and to meet emergencies, for all units of the University, including the Woman's College, must be forwarded by the Board of Directors, with their action, to the Board of Governors (Founders); and that the distribution of available funds shall be made with reference to all such needs. The requests for the Woman's College, as acted upon, by the Board of Directors are to be forwarded both by that Board to the Board of Governors (Founders) and to the Woman's Home Committee.

DEATH OF SIR JOSEPH FLAVELLE, BART. LL.D.

The Secretary reported that Sir Joseph Flavelle, Bart. LL.D., formerly Honorary Chairman of the Board, had passed away on March 8, 1939, that a spray of flowers had been sent on behalf of the Board as a token of their respect and affection, and that Dr. J. Endicott and Mr. W. B. Albertson had represented the Board of Governors at the funeral.

The Chairman made a brief statement, indicating the outstanding services rendered to the University by Sir Joseph Flavelle, and it was

G-1406 VOTED that Dr. Arnup should be a Committee to prepare a full statement covering the whole subject of the connection of Sir Joseph Flavelle with the University, to be spread on the minutes.



This was carried by all the members standing in silence, after which prayer was offered by Dr. Wallace and Bishop Welch.

The statement is as follows:-

The Board of Governors records its sense of loss in the death of Sir Joseph Flavelle, Bart., LL.D., who served for many years as member, as chairman and latterly as honorary chairman of the Board.

One of the most distinguished citizens of Canada and one of its greatest and busiest business men, Sir Joseph nevertheless found time to give his undivided attention to the affairs of this Board. His assiduity in the discharge of his duties as a member and chairman of the Board and his devotion to the interests of the University were but further examples of the integrity and efficiency which marked his conduct in all business and public affairs. His generosity to the University is also gratefully remembered. In its interests he travelled many thousands of miles at his own expense and his gifts were timely and helpful. His interest was maintained even after his retirement from active participation in the affairs of the Board.

The Board extends sympathy to his family and records its thanksgiving for a life of remarkable achievement and disinterested service.

DEATH OF DR. ROBERT A. PETERSON

Dr. Cartwright reported that since the last meeting of the Board of Governors, Dr. Robert A. Peterson, a missionary of the Methodist Episcopal Church Board, had passed away. Dr. Cartwright briefly reviewed the connection of Dr. Peterson with the University, and it was

G-1407 VOTED that the Board of Governors has heard with the deepest regret of the death of Dr. Robert A. Peterson, and that Dr. Cartwright be appointed a Committee to prepare a suitable statement, to be spread on the minutes, indicative of the great services rendered by Dr. Peterson to the University, a copy of this minute to be sent to Mrs. Peterson.

The motion was carried by all the members standing in silence.

The statement is as follows:-

The Board of Governors learned with inexpressible regret of the death of Robert A. Peterson, M.D., and at this first meeting following his death we record our sorrow at his untimely passing and our sympathy for Mrs. Peterson and for other relatives.

It has long been recognized by us, as by his colleagues in China, that Dr. Peterson was outstanding for his professional skill and was one of those upon whom the work of medical missions in western China has been built. One of his colleagues stated: "He has lifted up the name of the entire medical fraternity in West China by his professional ability and spirit." In his infrequent meetings with us, we have been impressed by his radiant spirit and his boundless energy. During the recent health furlough we were moved, too, by the steadily deepening spiritual life of the man.

For these and many other reasons we mourn his loss. The tablet to his memory is erected in our hearts and in the lives of many in China. Nevertheless, we adopt these formal words and inscribe them on the records of the Board of Governors.

REPORT OF THE PRESIDENT

The Secretary read a Report dated Jan. 20, 1938 for the year 1938 over the signature of Dr. Lincoln Dsang, President, and Mr. H. D. Robertson, Vice-Chancellor, with supplemental information of later date. The Report will be found as an appendix to these minutes.

G-1408 VOTED to receive this Report with profound gratitude to God, and to assure President Dsang and all his colleagues of the determination of the Board of Governors to support them to the limits of their ability in the heavy task, which is nevertheless a unique opportunity, which lies before them.

FINANCIAL STATEMENT AND FORECAST

There was presented on behalf of the treasurer a summarized financial statement and forecast for the fiscal year ending June 30, 1939.

The original estimates of income, together with actual and anticipated receipts, within the regular budget, are as follows:-

	<u>Budget Estimates</u>	<u>Rec'd to May 31st.</u>	<u>Balance Anticipated</u>
Mission Boards	\$13,315.00	\$11,548.33	\$1,750.00
Special Gifts	1,850.00	1,600.00	250.00
General Administration (H.Y.I.)	1,000.00	-	1,000.00
Endowment Income	11,623.17	9,583.49	661.50
Coles Estate	1,700.00	1,700.00	-
Special Funds - designated	10,272.67	10,128.89	143.78
Emergency Funds (to balance budget)	6,373.83	6,373.83	-
	<u>46,134.67</u>	<u>40,934.54</u>	<u>3,805.28</u>
			<u>40,934.54</u>
Total Anticipated Income.....			\$44,739.82

The total amount of emergency funds being sought this year by the West China Governors, in cooperation with the Associated Boards, is US\$33,143.75. After reserving the above \$6,373.83 required within the regular budget, there would - if the entire emergency fund is secured - be \$26,769.92 available for the other emergency needs of the University. Up to May 31st about three-fourths of these emergency funds were in hand. The final result will not be known until after the year closes on June 30th. During the year West China has received a special grant of \$4,000 from the Associated Boards to assist in the cost of the new Science Building. Substantial progress has also been made during the year, under Dr. Beech's leadership, in securing capital funds for the new hospital plant.

The estimated disbursements within the regular budget, together with actual and anticipated expenditures, are as follows:-



	Budget Estimates	Paid to May 31st.	Balance To Pay
Field Budget (LC\$60,000)	\$21,250.00	\$13,067.02	\$ 3,316.28
Governors' Budget	7,500.00	8,194.81	-
Special Objectives	10,272.67	4,307.52	5,965.15
Home Administration and Promotion	6,562.00	6,794.29	546.83
Governors' Misc. Expense	550.00	2,227.39	200.00
	<u>\$46,134.67</u>	<u>\$34,591.03</u>	<u>\$10,028.28</u>
			<u>34,591.03</u>
			<u>\$44,619.29</u>
			<u>120.53</u>
			<u>\$44,739.82</u>

Approximate balance June 30, 1939

In connection with the above disbursements, attention was called to the following points:-

1. There will be a substantial gain on exchange in providing the LC\$60,000 called for under the field budget.
2. The expenditures on behalf of the staff of the University supported under the Governors' Budget will be somewhat larger than normal this year, due to unusually large travel costs.
3. Expenditures this year for home administration and promotion are being kept within the amount appropriated, but a deficit in this account has been carried forward from previous years. Under the heading of Governors' Miscellaneous Expense, a deficit was carried forward from last year, and expenses this year have been particularly heavy due to the fact that the travel of members for two annual meetings are included and that Dr. Beech has had a small amount of special expense in connection with his money-raising efforts, in addition to the support of his work met from the Associated Boards budget. Both of these over-expenditures can be met within regular budget income, as shown above.

After discussion of the above report it was

G-1409 VOTED to accept and place on record the above statement and forecast for the fiscal year ending June 30, 1939.

#### BUDGET, 1939-40

Budget estimates for the year 1939-40 were presented and discussed, and the following actions were taken:-

G-1410 VOTED that the Board of Governors inform the Board of Directors that in addition to the personnel supplied by the cooperating missionary societies, the Board of Governors will provide the following support for the 1939-40 budget:-

#### 1. General Budget Appropriations

Field Budget LC\$60,000, (of which portion spent in U.S. currency is to be completed at 2 to 1,

balance at the current rate) -		
Estimated amount required	US\$21,250.00*	
Governors' Budget, field staff	7,500.00	
Governors miscellaneous expense	1,000.00	
Home Administration and Promotion	7,864.00	
		\$37,614.00

2. Specially Designated Items

Harvard-Yenching Institute LC\$33,000	8,250.00*	
Fellowship, T.K. Cheng LC 1,800	350.00*	
Maria S. Ackerman Fund for Rent	400.00	
Scholarships	8.75	
Hodgkin Memorial Fund	450.00	
Kate M. Atherton Fund for Books	175.00	9,633.75
Total		\$47,247.75

It is anticipated that income to cover the above appropriations will come from the following sources:-

Mission Boards.....	US\$13,315.00
Endowment Income.....	11,623.17
Coles Estate.....	1,700.00
Special Gifts Atherton Family.....	1,600.00
Miscellaneous.....	250.00
From United Promotional Campaign.....	8,125.83
Harvard-Yenching Institute for Administration.....	1,000.00
Specially designated items (#2 above).....	9,633.75
	US\$47,247.75

SPECIAL NEEDS, 1939-40

After considering the list of special financial needs for 1939-40 submitted by the field authorities, the following action was taken:-

G-1411 VOTED that the Board of Governors request the Associated Boards for Christian Colleges in China to include within the special funds to be sought for 1939-40 by the boards of trustees jointly the sum of US\$40,000 for West China Union University to meet, as far as possible, the following special needs, which are arranged in order of priority:-

1. To complete needs of regular budget.....	US\$ 8,125.83
2. Travel of post-graduate students.....	2,000.00
3. Woman's College teachers salaries.....	800.00
4. Librarian.....	600.00
5. Scholarships for needy students.....	1,000.00
6. Transportation of chemicals & supplies.....	2,500.00
7. Staff Residences.....	2,500.00
8. Woman's College Dormitory.....	15,000.00
9. Motor truck.....	900.00
10. Maintenance of free beds in Hospital.....	5,000.00
11. Purchase of Land.....	5,000.00
	US\$43,425.83

G-1412 VOTED to request that the Associated Boards include as an item to be sought jointly for all of the Colleges cooperating in Chengtu the sum of US\$7,000 to erect a temporary Assembly Hall.



REPORT OF THE WOMAN'S COLLEGE

The Secretary presented a comprehensive printed "Annual Report Woman's College" dated January 1939, over the signature of Miss Annie C. Thexton, Acting Dean of Women, of which the salient points are the following. It is stated that "the above report has been accepted by the Woman's College Board and adopted by them as representing their considered opinion on these matters." A copy of the printed statement will be filed as an Appendix to the official copy of the Minutes. Attention was drawn to the fact that in this report the "Status of the Woman's College in the University" has been clearly defined; also the "Responsibilities of the Woman's College."

"In the fall of 1938 there were registered 230 students from all parts of China. On the Staff there are four full time Missionary appointees, one half time appointee, and ONE Chinese woman teacher. A great need is for Chinese women teachers who are members of the University Faculty and who are willing and able to give responsible leadership in Student activity or in classes given for women students. Owing to the enforced absence of the Dean, Miss Pearl Fosnot, because of home conditions, Miss Annie Thexton was appointed for half time to the position, which she had previously held, as Dean.

"The addition to the Staff of Miss Annie Ward, a highly qualified musician, and of a specialist in handicrafts has made possible a further undertaking of responsibilities in the teaching program of the Fine Arts Department.

"The College feels the urgent need of a Gymnasium and Assembly building; it is also suggested that a Building for the teaching of the subjects of the Department of Fine Arts and of Home Economics be provided; and again the request comes for a Scholarship for one of the graduates of the Woman's College for a two year post-graduate study abroad. An urgent need is for a grant which will make possible the engaging of Chinese members of staff. This report is respectfully submitted in the confidence that the Home Committee, the Missions, and Conferences interested in the Woman's College will give sympathetic consideration to our problems and will do whatever lies in their power to make more effective the Institution in the undertaking of the work entrusted to it."

G-1413 VOTED to receive this report with much gratitude.

REPORT OF THE MIDDLE SCHOOL

The Secretary stated that no report of the Middle School had been received.

G-1414 VOTED that the Secretary write to the field asking for a full report of the Middle School to be sent at an early date.

REPORT AND BUDGET OF THE UNION THEOLOGICAL COLLEGE

The Secretary laid on the table the following:--

1. A printed Report of the College, over the signature of Dr. G.W. Sparling, dated January 1939. A copy of this will be filed in the official copy of the Minutes of this Meeting.
2. Copy of a letter from Dr. Sparling dated February 9, 1939, covering Minutes of the ninth meeting of the Board of Management of the College, held January 31, 1939.

3. Copy of a letter from Dr. Sparling, dated February 24, 1939, covering Minutes of the meeting of the Executive Committee of the College held February 23, 1939.

He stated that he had sent copies of the documents referred to in items 2 & 3 above to the Secretaries of the eight units cooperating in the University, with the following letter:-

"I have pleasure in enclosing herewith copies of a letter received from Dr. Sparling relating to the West China Union Theological College, together with copies of Minutes, Nos. 76, 79, 80, 84, 85, 86 and 87 of the meeting of the Board of Management held on January 31, 1939, which are relevant to this letter.

"The Board of Governors earnestly trusts that you will be so good as to bring this matter to the attention of your Board at an early date, with a view to according the College all necessary support in its important work. Perhaps you will be so good as to furnish me with an indication of what your Board can do before the Annual Meeting of the Board of Governors in New York on Monday, January 5, 1939."

The main items in the above documents are the following:-

(a) Minutes of the Board of Management of January 31, 1939.

"84. In harmony with item 69 of our Board Minutes the following resolution was passed,-

RESOLVED, to recommend to the Board of Governors that our budget be divided and allotted to the participating Boards in the following ratio,

Baptist General and Womens Boards	one unit
Methodist Episcopal General and Womens Boards	one unit
United Church of Canada General Board	one unit
United Church of Canada Womens Board	one half unit
Church Missionary Society	one half unit
Friends Service Council	one half unit

85. RESOLVED, that we request the supporting Boards to supply \$6000 annually towards our budget for the next few years.

86. RESOLVED, to request the Board of Managers and Board of Founders of the Nanking Theological Seminary for a special grant for the next three years, 1939-1942. It is suggested that the annual grant be in the proportion of two to three to the total amounts contributed by the supporting churches and Missions of the West China Union Theological College. Since our request is for \$6000 from the supporting Boards the amount requested from Nanking Seminary would not exceed \$4000 making a total of \$10,000, Chinese National Currency.

87. In order to secure stability in the finances of our College,



RESOLVED, to recommend to the Board of Founders that they seek the assistance of the supporting Board and interest individuals in the building up of an Endowment Fund for the College."

(b) Minutes of the Executive Committee of February 23, 1939. Dr. Sparling writes:

"Your attention is called especially to item 1. This is a real emergency. Due to an influx of students far beyond what we had expected we are faced with a shortage of room both for dormitory and class room. As stated in the minute, we are almost sure to have thirty more students next year than this year, and we have no place for them. This appeal is for funds to erect a building which would provide this accommodation. Exchange from Gold to Silver is especially good now; so we think that G\$1500 may give us NC\$10,000 which we will need for this building.

"I am writing to the supporting Mission Boards requesting that grants be made for this purpose. We hope that the Board of Governors can take some measures on behalf of the need."

The Minutes referred to reads as follows:- "Discussion was held concerning needed accommodation for students. The College buildings are now crowded with an enrolment of 25 students. It is estimated that after the summer we will have 40 students enrolled in the regular classes. Besides this, we expect ten or more students for a year's Refresher Course. It will be necessary to provide accommodation for dormitory and class rooms for at least 25 or 30 students.

RESOLVED that we appeal to the supporting Boards for a minimum fund of Gold \$1500 for this building. We urge that each Mission Board make a special emergency appeal for these funds. In order to have the building ready for the Fall term, it is necessary to have the funds by the month of May."

The Secretary further submitted the following documents:-

(a) West China Extension Service to Rural Churches. English Bulletin No. 1; May 1, 1939; issued by the West China Union Theological College and the Rural Church Department of Nanking Theological Seminary. This embraces details concerning:-

1. Lay Workers Institutes (Schools)
2. Short Courses for Rural Preachers, May 12 to 25.
3. Agricultural Short Course for Christian Farmers. July-August.

(b) Letter from Dr. Sparling, dated May 1, 1939, giving further information about the proposed buildings for the College, including a Blue Print, drawn by the Architect of the University, showing the layout of the Buildings, as adopted on May 1, by the Board of Management. The letter indicated that a Building Committee had been appointed consisting of D. S. Dye, R. L. Simkin and Dr. Sparling, which Committee would prepare and forward as soon as possible estimates as to the cost of the complete plant. Also they were expecting NC\$10,000 from Nanking Theological Seminary, and G\$1,500 (NC \$10,000) from the Boards to meet the cost of Dormitory and Teachers' residences. It was further stated that G\$600 would be required for a wall, which is absolutely necessary.

G-1415 VOTED that the Board of Governors approve the action of the Secretary in forwarding the above information and appeal to the Secretaries of the cooperating units; and further, that the Board strongly commend to the cooperating units the work and requirements of the Union Theological College.

MINUTES REPORTED AS HAVING BEEN RECEIVED FROM THE FIELD SINCE LAST ANNUAL MEETING

Minutes reported as having been received from the field since the last Annual Meeting:-

- (a) Annual Meeting of the Board of Directors, February 6, 1939.  
Minutes Nos. 114 to 136.
- (b) General Faculty Nos. 493 to 509.
- (c) Cabinet Bulletins, Nos. 22 to 34, covering items 736 to 1511.

RECEIPT OF MINUTES NO. 182 to 204 OF THE BRITISH UNITED COMMITTEE

Minutes Nos. 182 to 204 of the British United Committee for Christian Universities of China were reported as having been received.

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee made the recommendation that the following be the officers and committees of the Board:-

Chairman	- Dr. James Endicott
Vice Chairmen	- Sir Michael Sadler
	- Mrs. Frank E. Baker
Secretaries	- Dr. Frank Anderson
	- Mr. H. T. Silcock
Assistant Secretaries	- Mr. B. A. Garside
	- Mr. A. G. Castleton
Treasurer	- Dr. F. T. Cartwright
Assistant Treasurer	- Mr. C. A. Evans
2nd Assistant Treasurer	- Mr. B. A. Garside
3rd Assistant Treasurer	- Dr. G. F. Sutherland

Executive Committee - James Endicott, Frank Anderson (or H. T. Silcock), J. W. Decker, F. T. Cartwright, G. B. Huntington, J. H. Arnup, Mrs. F. E. Baker.

Committee on Finance and on Budget - G. B. Huntington, F. T. Cartwright, J. H. Arnup, G. F. Sutherland, O. R. Judd, H. B. Clark.

Coopted Members - (1) to 1942: Hon. Vincent Massey, Sir Michael Sadler, and one to be coopted by the Executive Committee.  
(2) to 1940: Mrs. J. Wesley Masland.

ABCCC Executive Committee - James Endicott, J. W. Decker, F. T. Cartwright, J. H. Arnup, Mrs. G. D. Atkinson, Mrs. F. E. Baker (or Mrs. F. L. Reed).



ABCCC Promotion Committee - F. T. Cartwright, Dean Sage, Jr., Miss Hazel F. Shank.

ABCCC Finance Committee - G. B. Huntington, F. T. Cartwright, Mrs. J. W. Masland.

ABCCC Christian Character, Staff and Curriculum - Frank Anderson, E. W. Wallace, K. S. Latourette, Herbert Welch, Mrs. C. R. Carscallen.

G-1416 VOTED to accept the report of the Nominating Committee.

ACTIONS REFERRED TO THE INDIVIDUAL BOARDS OF TRUSTEES  
BY THE ANNUAL MEETING OF THE ASSOCIATED BOARDS

- (1) VOTED that the Associated Boards suggest to the college boards
- (a) that they inquire of companies in which they hold investments whether they are selling war materials directly or indirectly to Japan and to express the request that if so, they cease to make such sales; and
  - (b) that, alternatively, they adopt the policy of selling as soon as practicable the securities of the companies that persist in continuing the sale of war materials to Japan.
- (2) VOTED that the Boards of Trustees of the colleges in the Associated Boards be asked to review their appointments to the Executive Committee and other standing committees to assure active participation in the work of these committees.
- (3) VOTED that the Associated Boards requests the individual Boards of Trustees to provide the amounts listed below toward the budget of the Associated Boards for 1939-40; and that in case any revision of these figures is necessary, the responsibility for adjustment of the budget be referred to the Executive Committee with power:-

<u>Board</u>	<u>Percent</u>	<u>Amount</u>
Cheeloo	10.7%	\$ 7,791.00
Fukien	7.7	5,607.00
Ginling	7.1	5,170.00
Hua Chung	2.3	1,675.00
Hwa Nan	1.6	1,165.00
Lingnan	7.9	5,752.00
Nanking	12.8	9,320.00
West China	10.8	7,864.00
Yenching	28.7	20,898.00
Hangchow	0.2	146.00
Shanghai	3.5	2,549.00
Soochow	0.2	146.00
Assoc. Colleges in Shanghai	6.5	4,733.00
	<u>100.0%</u>	<u>\$72,816.00</u>

The following action was taken on the above:-

- G-1417 VOTED 1. To refer item (1) to the Finance Committee to report to the Executive Committee at its next meeting.
2. To indicate to the Associated Boards that the Nominating Committee was understood to have taken these points into consideration in suggesting the representatives of West China on the committees of the Associated Boards.
3. To indicate to the Associated Boards that the amount assigned to West China (\$7,864.00) has been inserted in the budget for 1939-40.

BASIS OF EXCHANGE, FIELD BUDGET

The following paragraph is quoted from Mr. Robertson's letter of April 20, 1939:-

"Three other institutions with whom we are working have their budgets determined in gold and have had the benefit of the good exchange through the year. This applies both to their current budgets and to the grant from the Harvard-Yenching Institute. Also, the greatly increased student body and the opening of so many opportunities have made us feel our financial limitations. If when the Board meets it is possible for you to reconsider the matter of exchange, it would be very much appreciated. It occurs to me that as it will not require the amount estimated from emergency funds to balance the budget for 1938-39, you might release the difference for use on the field."

- G-1418 VOTED that the Board of Governors cannot alter its procedure as regards the basis of its appropriation to the regular budget, but that it remind the field authorities that for 1937-38 and 1938-39 all emergency funds secured beyond the amounts required to balance the regular budgets are being transmitted to the field in U.S. currency and pounds sterling.

THE LIBRARY SITUATION AT CHENG TU

Attention was drawn by Bishop Ward to the seriousness of the library situation in Chengtu. The facts were set out in a detailed statement which had been mimeographed.

- G-1419 VOTED that, inasmuch as it is understood that this matter is being included in the joint emergency askings of the Associated Boards, the Board of Governors strongly commend it as an object urgently needing support.

DATE AND PLACE OF THE NEXT MEETINGS

- G-1420 VOTED that the Chairman and Secretary should determine the place and date of the meeting of the Executive Committee, which Committee should be empowered to determine the place and date of the next Annual Meeting of the Board of Governors.

UNITED HOSPITAL

Bishop Ward drew attention to the fact that the project, by which the operations of the Hospitals in Chengtu should be carried on under a United Hospitals Board,



June 5, 1939

had about a year ago been brought to a successful consummation.

G-1421 VOTED that Bishop Ward should be asked to prepare a statement on the subject for incorporation in the minutes of the Executive Committee.

HARVARD-YENCHING INSTITUTE RESTRICTED FUND

Dr. Garside submitted the following letter from Dr. Eric M. North, dated April 13, 1939:-

"At the recent meeting of the Harvard-Yenching Institute note was taken of the fact that all of the institutions participating in the Restricted Fund are now out of debt to the General Fund for advances made when the income from the Restricted Fund was reduced and that there is now available undistributed income approximating \$60,000.

"The Trustees have asked me to ascertain the judgment of the participating institutions as to whether they would prefer that this be distributed or retained as an equalization fund for off-setting future variations in exchange or in earnings of the Fund, or distributed in part and retained in part.

"Will you kindly suggest how this question can best be approached and give me your counsel on a sound policy?"

G-1422 VOTED to refer this matter to a Sub-Committee, consisting of Dr. Decker, Dr. Cartwright and Chancellor Wallace, to report to the Executive Committee with power.

STATUS OF WORKERS EMPLOYED INDEPENDENTLY BY THE UNIVERSITY

Bishop Ward enquired as to the status of a doctor, who had already worked in China in connection with the Congregational Church, but who was contemplating accepting employment by the University, his support being independently guaranteed. It was pointed out that there were two methods by which such a step might be rigidly taken:-

1. The worker might be loaned to one of the cooperating units of the University.
2. The University might employ him as a Contract Teacher, on the explicit understanding that his support is provided from special sources.

G-1423 VOTED that if this matter advances to a further stage, it be referred to the Executive Committee, with power.

There being no further business, the meeting adjourned with the Benediction by Bishop Ward.

FRANK ANDERSON  
Secretary

Office of the Secretary  
26 Grosvenor Street  
London, Ontario  
Canada

REPORT OF THE PRESIDENT FOR 1938

The year 1938 was full of new and unexpected experiences. Expansion of the war area from the north to central China resulted in many educational institutions transferring their activities and their students to the western provinces. Of the eleven Christian Colleges in China whose work is correlated under the Associated Boards, four are carrying on at least part of their work at this University. These are the University of Nanking and Ginling College from Nanking, Cheeloo University from Tsinan and Soochow University Biology Department, Soochow. In addition, the College of Medicine of the National Central University has joined the College of Medicine and Dentistry. By making use of every available bit of space and by erecting a number of temporary buildings the University has been able to provide classroom and residential accommodation for the greatly enlarged faculty and student body. Up to the present, however, all plans have been made with a view to meeting the emergency situation, and it is expected that the visit of Dr. Arnup and Dr. Decker, both members of the Board of Governors, and Dr. Cressy of the Council of Higher Education will afford an opportunity for the discussion of problems and possibilities of future development and closer cooperation.

The general affairs of the several universities have been under the direction of a Universities' Joint Council, which has taken action on all matters of common interest, and through special committees has been responsible for religious services and student discipline. This Joint Council gave its unanimous support to the appeal made to the Board of Governors that funds be secured for the erection of a second Science building in order that the Science departments of all the Universities might be able to carry on the work more satisfactorily than is possible under present conditions. This appeal has gone forward and we are hopeful that it will be successful.

The College of Medicine and Dentistry was reinforced during the year by the coming to Chengtu of members of the Cheeloo University staff and student body. The College of Medicine of the National Central University has carried on its work in close association with our staff and has assisted in the organising of the Hospitals of Chengtu under one control. This United Hospital is expected to make possible much more efficient teaching by the Medical and Dental College. The University Hospital which has been envisaged for a good many years is now under construction and the funds necessary for the building and its equipment are in hand. The work and needs of the College has been brought to the attention of the China Foundation and the Trustees of the British Boxer Indemnity Fund, and substantial grants have been made for equipment. We confidently expect that the work of this College in coming years will continue to command the recognition and financial assistance of these Funds.

In several departments of the College of Science and the College of Arts special projects have been begun or are under consideration. The staffs of these Colleges have been strengthened and the number of students enrolled has greatly increased. The Departments of Chemistry, Education and the Social Sciences are in close touch with the Government Bureaux interested in reconstruction, and definite schemes of a practical nature have been considered and forwarded to the proper official quarters for their approval. In this way the University is making clear its desire to serve, by preparing men and women for the positions of responsibility and leadership demanded by the China of today and tomorrow.



The greatly increased number of students resulting from the coming of the down river universities has put a strain on every kind of university accommodation. The Library has been used as never before in its history, and the laboratories and classrooms have been in use at night as well as by day. The religious and social activities of the students have been affected to their great gain by different background and experienced outlook of the students of the great universities. The standards and methods of the teaching personnel of the other institutions have both inspired and helped the faculty of our own University.

The march of events during the year 1938 has thrown into even clearer relief the importance of Chengtu as an educational centre. We have been very conscious of the urgency of the new situation which has been created and the opportunity which opens up before us. There is every prospect that in the coming year the resources of the University in leadership, imagination, consecration, will be drawn upon to the full to meet the extraordinary possibilities of the developing situation.

In conclusion we would express our thanks to God that we have been permitted to carry on our work during the year comparatively free from alarms and far removed from the scene of actual warfare. It is our prayer that we may continue to be spared the horrors of war in our midst and that in the spirit of our Master we may so labour that God's blessing may be upon all our works.

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ENROLMENT FIGURES, FALL TERM, 1938.

West China Union University:

College of Arts.....	164	
College of Science.....	128	
Agricultural Extension Course.....	36	
College of Medicine & Dentistry		
Medicine.....	168	
Dentistry.....	77	573
Senior Middle School.....	490	
Goucher Junior Middle School.....	120	
Dewey School - Higher Primary	229	
Lower Primary	333	
Kindergarten	76	638
Nursery School, children of staff.....	24	
School for missionaries' children.....	55	1,327

Cheeloo University:

College of Arts.....	29	
College of Science.....	23	
College of Medicine.....	98	150

University of Nanking:

College of Arts.....	65	
College of Science.....	117	
College of Agriculture.....	<u>146</u>	328

Ginling Women's College:

College of Arts.....	56	
College of Science.....	46	
Physical Education Course.....	<u>9</u>	111

National Central University:

Medicine.....	67	
Dentistry.....	<u>46</u>	<u>113</u>

Total University students 1,275

" Others 1,327

Teachers and Administrative Officers.

West China Union University - 102 full-time, 50 part-time	152
Chefoo University	21
University of Nanking	136
Ginling College 34 " 2 "	36
Soochow (students included in W.China Coll. of Science)	6
National Central University	<u>62</u>
	<u>413</u>

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To the foregoing should be added the following remarks over the signature of Mr. H. D. Robertson, contained in a letter to Dr. Garside, dated April 20th, 1939:--

"As President Dsang is in Hongkong I am sending you a few comments rather than a report for the year. You have had the reply of the four Presidents to your letter, and no doubt you will receive a statement from the Hongkong meeting. Also, you have received our estimates for the year 1939-40 and our suggestions for the special financial appeal. So, with the return of Dr. Arnup and Dr. Decker after their visit to Chengtu and with Bishop Ward and Mr. Cressy in New York, you should be well-informed on University matters when the Board of Governors meets.

Reference to all the matters of interest would require a letter much too long and consequently not very effective. The conclusion of the four Presidents that at present they do not think it advisable to go further in the direction of federation is supported by the general opinion here, and at the same time the possibilities of closer cooperation are being explored by all departments of the Colleges of Arts and of Science and definite proposals are now being prepared. The Colleges of Medicine and Dentistry are, of course, using one curriculum. We shall have a common calendar next year, a much greater degree of uniformity in administration and a combined faculty in a good many departments. The United Hospitals scheme is running more smoothly as a result of the year's experience and provides a much more effective service than was possible under former conditions.



Mention should be made of the special openings for carrying on experimental work in connection with the reconstruction plans of the Central Government. Our Department of Chemistry is interested in Tanning; Pharmacy in research into Chinese crude drugs and the local manufacture of drugs and medicines; Biology in Agriculture and Animal Husbandry; Sociology in local problems of a social nature. Funds are provided from Government sources and the University is able to undertake the necessary research. Under present conditions these lines of study and investigation have a special appeal for both students and teachers.

The April issue of the "West China Missionary News" is a special University number. Several hundred copies with a special cover and containing only University material are to be used for publicity purposes. A good number will be sent to the New York office. The articles cover all phases of life at the University, and give a complete picture of present conditions to anyone sufficiently interested to read them. We hope this publication may be useful to those responsible in the homelands for making known the opportunities and the needs of the University.

In this connection it has occurred to me that it would be worth while considering the value to the Board of Governors of a well produced film of the University grounds and student activities. It should be well done by a professional and of sufficient length to make an impression on the minds of uninterested persons. Arrangements could be made in New York City or in Shanghai with a professional of proper experience and the necessary qualifications."

JD

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THE WEST CHINA UNION THEOLOGICAL  
COLLEGE, REPORT - JAN. 1939.

The aim of the Christian Movement in China is the establishing of the Kingdom of God or the Church which Paul calls the body of Christ. This church is the group of those who have been touched into life by the Spirit of Christ and who are united by the bonds of Christian fellowship and Christian love. This is a spiritual group which God is seeking to realize in all society and of which Jesus Christ is the foundation. This Church seeks to propagate itself and to extend this Christian fellowship to all who are willing to accept Jesus Christ as their Saviour and Lord.

To make this fellowship real in human society and to seek to extend it to others, the church as an organization was called into being, and to-day almost every country in the world have those who have joined this fellowship until we can speak of the Church Universal. But to make this spiritual reality function in human society it must have a human form or organization, and this is the visible church as we know it throughout the world to-day. We have the beginnings of this church in West China and the motto accepted some years ago was "One Protestant Christian Church for West China." The spirit of Christian unity is strong among us and our common possessions mean more to us than our differences. We can see the church growing and increasing in influence and power with the passing years.

But this Church will make progress and follow along right lines only as it has a trained leadership. A group of men and women who are thoroughly versed in the scriptures and who are well acquainted with the meaning and history of the church throughout the ages must be set aside to give all of their time and attention to this all-important spiritual calling. They must study methods of church work and in a consecrated spirit and in an intelligent manner seek to spread the influence and message of the church. It is as true here as in any calling or profession that men must be trained by those of experience and must learn from the heritage of the ages how men and women can be led to Christ and taught to worship and serve Him in the best way. This is the responsibility of the Christian people of West China to work for the establishment and growth of the



Christian church and to do it in the most effective and intelligent manner. There must be those who having felt the power of Christ in their own lives will consecrate their talents and energies to this particular form of work and having been called they should be given the best possible training for the work.

To meet this need there has been established the West China Union Theological College. This college has only one aim and that is to train men and women for work and service for the Christian Church of West China. It is the college of the Protestant Church of West China and it seeks to train its students in the way required by that church. It has grown out of the need of that church and now seeks to meet its needs.

This College is now in the second year of its history. It is situated in the suburb of Chengtu outside of the south gate of the city. It has a Board of Management representing and elected by the churches of the province. Its enrolment at present is twenty-two with three more prospective students for next term. Of these students all but five are from our own province and their church affiliations are distributed as follows, Mei Dao Huei nine students, Methodist Episcopal four students, Baptist one student, Mei Dao Huei Woman's Board two students, Sheng Kung Huei one student, Southern Methodist two students, Christian Church one student, Congregational church one student, the reformed church one student. The teachers at present at the college are Mr. Wallace Wang, Rev. A. Lutley, Miss C. Trotter Rev. C. Y. Kwoh from Hankow and Rev. Y. L. Liu of Wuchang also three teachers from the Nanking Theological Seminary—Rev. Newton Chiang, Mr. Yiu Mo Ren and Mr. Cheo Ming Yi, also Rev. G. W. Sparling.

The College aims to do work which in academic standing is of university grade. The requirement for entrance into the regular classes of the college is graduation from the Senior Middle School. To meet the wishes of some of the churches in the province a special class is admitted which requires only Junior Middle School graduation. An arrangement has been made with the Union university whereby they agree that our students may enter any classes of the university for which they are qualified with out any extra fees. There is also an interchange of staff with the university. English, Chinese language and other Arts subjects are taken in

the University. The members of the special class are also admitted to the agricultural extension course classes of the university.

The Curriculum might be divided into two parts one which has to do with the Content of the Christian message and the other with practical methods of church work. The first part follows the usual courses to be found in a Theological College such as Courses in Old Testament, New Testament, Church History, Theology Religious Education etc. Practical work consists of preaching in the market towns in the vicinity and in our own street chapel, Sunday school and young peoples' work in the city etc. This work is carried on under supervision, the students being divided into groups each with a member of the faculty as supervisor. Written reports are required each week from every student concerning the work which he has done.

We are fortunate to have the assistance this year of teachers from Nanking Theological Seminary. The Rural Church Department of that Seminary is now operating in connection with our College. The teachers in this department are all specialists in Rural Church work, Mass Education and Religious Education. Their sojourn in Chengtu will be a blessing to the church of this province. They are prepared to visit churches in the province and give them the benefit of their information and experience. They have that which our church needs at the present time. They have made the problem of how to meet the needs of the rural community their special object of study and effort and they are prepared to give the church the benefit of their experience. Besides this we hope that during their stay with us teachers of our own may be trained who will carry on this work in our department after they return to their work in East China. We wish that the church would select a few young men or women who could study under the direction of these Rural Church leaders and who would thus prepare themselves for future service in the college. This is also an opportunity for any workers in rural churches to learn new methods and catch the inspiration of these experienced teachers.

This college is now beyond the experimental stage, for this year has pointed in a remarkable way to the place that it should have in preparing leaders for the church. It belongs to the church of this province and



it will accomplish its work only as it is encouraged and supported by that church. It needs a staff and for the present each church should undertake to supply one full time teacher or that amount of teaching. Each church should also share in supplying the funds that are necessary for its support and running expenses. More buildings are necessary, for already our dormitory is full. We had hoped to hold short term classes for lay workers and others but we have no extra accommodation. It is expected that this will be one of the special features of our work in the future but for expansion we now need more buildings. Surely God is leading in this work and the Church should seek to follow that leading and carry on the work as he points the way.

GEO. W. SPARLING.

APR 4 1939

## ANNUAL REPORT WOMAN'S COLLEGE.

Jan. 1939.

This report has grown out of the discussions of a committee appointed by the Woman's College Board to review the matter of our relationship as a College to the University. As the degree to which we had succeeded or failed in measuring up to the responsibilities which that relationship involved became clear, it was decided to draw the substance of our discussions in the form of a report to be submitted to the Woman's College Board and if approved, forwarded to our Home Committee and to the Mission Boards as the Dean's Annual Report. In so doing we hope to make clear to the groups concerned the necessity for immediate adjustments made urgent by the contingencies of the present war situation.

### *Status of the Woman's College in the University.*

The Woman's College has the status of a Mission College in the West China Union University, but with the following differences.

All women students studying in the University enter through the Woman's College and we accept responsibility for them. Therefore our students represent a larger proportion of the entire student group than any of the other Mission Colleges.

Members of the Woman's College faculty are appointed to the College by the Missions, at the invitation of the Woman's College Board, and after having received the invitation of the University to its staff as teachers.

The Administrative Head of the College is the Dean of Women appointed by the Woman's College Board, and, by virtue of her office a member of the Cabinet of the University.

The College has the right and responsibility of offering any academic courses particularly suited to women students if such courses supplement courses already given in the University and are approved by the University Administration.

The mission field administration of the College is carried on through the Woman's College Board, which is composed of representatives of the missions cooperating in the College, the College staff, and representatives of the College Alumni Association. The Board meets once a month.

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The Mission Boards at home cooperating in responsibility for the Woman's College operate through the Home Committee. This committee is composed of representatives from the Mission Boards, is organized as a legal entity and has representatives on the Board of Governors and on the Associated Boards of the Christian Colleges in China.

*Responsibilities of the Woman's College.*

Within the framework indicated above it will be seen that the Woman's College has committed itself to the following responsibilities.

To recommend for entrance to the University women students of high academic and moral standard.

To provide accommodation and leadership in activities of excurricula nature for women students.

To develop a faculty of women teachers sufficiently strong to discharge our responsibility to the University of providing a proportionate number of teachers on the University staff, and to conduct in our own College such ex-curricula training as is necessary to the preparation of our students for effective leadership.

To offer courses for women students to supplement those of the University.

To provide the plant to accommodate all such work undertaken.

*Development during the 1924-37 period.*

During this period the College was concerned chiefly with getting properly established, and developing along the following lines.

*Students.* As the conducting of Higher education for women in a coeducational institution was a new venture in West China, our chief concern was to build up a small but dependable students group. The majority of the students came from mission schools and were preparing for leadership in mission institutions. By 1937 there were 130 such girls in residence.

*Faculty.* The staff of the Woman's College was composed of Missionaries appointed by the cooperating missions, ranging in number from two to four. From these the Woman's College Board chose the Dean of Women who was their administrative officer and represented the College on the Administrative Committees of the University.

*Plant.* Land was bought and one permanent dormitory unit erected. Two temporary dormitories and a faculty resi-

dence had previous to this been put up on land rented from the University, immediately adjacent to our own property. Students in the last three years of the medical course were housed in a dormitory in the city belonging to the Woman's Missionary Society of the United Church of Canada, and adjacent to their Woman's Hospital.

*Courses.* During this period little was done in the matter of conducting courses especially suited to women. It had been found advisable to conduct separate classes for women in physical education. These were carried on by volunteer teachers or those engaged by the hour. The music department of the Fine Arts had its beginning in our College but soon outgrew any accommodation we could offer and moved to the Educational building. The large majority of students registered in this department are women.

*Present Situation.*

The summer of 1937 marked a sudden change in the tempo of the development of the Woman's College. We had a fine student group and dormitory accommodation for them and were aware that our next concern must be the building up of a stronger faculty affording Chinese leadership for our students, and of the securing of more accommodation for the carrying on of student activities. Then the war came. Suddenly we found ourselves in a position when we could not but open our doors to the flood of needy students who came to us as refugees from the war zone. At first they came singly but eventually in University groups. Cheeloo, Ginling and Nanking Universities sent large groups of women students to us. In the summer of 1938 Ginling College built a dormitory for their own students, and Nanking University put up a small dormitory unit on our premises to accommodate 12 of their students so the pressure in the dormitories was relieved and we were able to take in a class of freshman girls in September. Therefore during the year of 1937-38 our energies were chiefly employed in finding accommodation for our greatly increased numbers. In the fall of 1938, with the reorganisation necessary, we became increasingly aware of our lack of leadership and of plan to deal effectively with the situation. Under these unusual circumstances we developed in the following ways.

*Students.* In the fall of 1938 we registered 230 women students, of these 32 studied in Cheeloo University and 24 in Nanking University. Of the rest, 28 were accommodated in the city at the Woman's hospital, and 17 were accepted as day students. These students came from all parts of China. The



majority were Christian. They were receiving training in a much wider range of professions than had been available hitherto, and were preparing for service in all parts of China in the program of reconstruction which their country is undertaking.

*Recap need*

*Faculty.* We have as staff four full time missionary appointees, one half time appointee and *one* Chinese woman teacher who comes to us as a representative of the Friend's Service Council. It is evident that our great need is for Chinese women teachers who are members of University Faculty and who are willing and able to give responsible leadership in the College in student activities or in classes given for women students. Our present policy of finance makes it impossible for us to secure such additions to our staff. We have depended on missionary appointees for staff and have no funds to pay Chinese staff. A request for a grant for this purpose has been made to the Home Committee. The mission groups on the field realising our need gave us through the W. M.S. of the United Church of Canada and the W.F.M.S. of the Methodist Episcopal Mission, a grant of 600 dollars which made it possible for us to take a share in the salary of one Chinese woman teacher and thus secure her services as a member of staff for this year.

We are fortunate in adding as missionary members of staff two young women who have special qualifications as leaders of student activities and whose teaching subjects especially meet the needs of women students.

*Miss Annie  
Hector  
half time as  
Dean of  
women  
she is born  
in the  
United Church  
of Canada*

It was unfortunate that just at this critical time in our development it was necessary for our Dean of Women to leave in order to accept home responsibilities. Her place was filled by the appointment for half time to the College of a missionary who had formerly held the office of Dean and so was familiar with the work. Under these circumstances readjustments were necessary. The Dean heads up internal administration of the College and represents it in the University, while the administration of the dormitories is in the hands of three dormitory principals in charge of the Freshman-Sophomore dormitories, the Junior Senior dormitory, and the medical dormitory respectively. One of our graduates has been engaged to reorganise the administrative machinery of the student group and to take responsibility for the office and its records. We have a nurse who looks after the health of the girls under the direction of a woman doctor who is on the University Faculty staff and gives her services voluntarily.

*Plant.* The only excuse we can offer for the present crowding of our dormitories is the urgent need of the students to whom we have given accommodation. We badly need the second unit of the permanent dormitory buildings. We have no one room large enough to hold our whole student group. We carry on physical education without a gymnasium. In response to an appeal made to the Home Committee a grant was given to put up a teachers residence. This building is now being built and will free some rooms for students now occupied by teachers, and those of our graduates who are employed by the University as assistants in various departments. This building will also furnish us with a much needed reception room.

*Courses.* The addition to our staff of a highly qualified musician, and of a specialist in handcrafts has enabled us to undertake more fully our responsibilities in the teaching program of the Fine Arts department. The University now requires every student to take physical education throughout the University course. We have only one member of our staff who offers a course in physical education, so for the rest we must depend on outside teachers engaged by the hour, or on voluntary teachers, so we can meet our responsibility for providing physical education for women in a very inadequate way.

*A Restatement of our Policy.*

In view of conditions outlined above, we consider it advisable to make a brief statement of what our policy is, in order that we may make effective adjustments to the unusual conditions which we face.

*Students*

The Woman's College shall continue to be responsible for all women students in the University.

All students registered in the University shall live in the Woman's College Dormitories. Exception is made in the case of married women students who can live in their own homes. The existing permission granted to a few students to come as Day Students, we regard as a temporary measure.

We plan to provide dormitory accommodation for not more than two hundred students including medical seniors.

*Faculty.*

The Woman's College should have a staff sufficient in number and in ability to provide ~~our~~ proportionate share

*musical  
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of teachers to the University, to undertake responsibility for courses especially suited to women, and to give adequate leadership to women students in their extracurricular activities and advice in their personal problems.

A member of the College staff should be a teacher in full standing on the faculty of the University, and contribute a part of her time to student activities and administration within the Woman's College.

The staff of the Woman's College should include missionaries appointed to the college by the missions and invited by the University as members of Faculty, but there should also be a growing group of Chinese women on the staff who are invited by the Woman's College and the University as faculty members and whose salaries will be met in part by the Woman's College.

From these groups of staff members the Woman's college Board will appoint the Dean of Women, three dormitory principals, and a director of student activities.

*Plant.*

Upon the completion of the main unit of the Faculty, if the funds on hand are sufficient we shall proceed immediately with the building of the first small faculty unit. This small unit will be used for senior students and medical interns by the fall of this year.

In order to meet our present urgent need for an assembly hall and a gymnasium we are adding an extension to the student activity room in one of the temporary dormitories.

We repeat our request to the home board to release funds for erecting our second permanent dormitory unit. We do this realising that our most pressing need is for accommodation for student activities and an assembly room, for, if this new dormitory is secured it will give our students less crowded living quarters, and will free one of our temporary dormitories for student activities and administrative offices.

We bring to the notice of the Home Committee our urgent need for a Gymnasium and Assembly building. The curriculum of our students is so heavy that it has been found more satisfactory to conduct most of the classes in physical education at night, so a gymnasium has become indispensable.

Formerly the University had sufficient accommodation for teaching purposes, but under present crowded conditions this is no longer the case. When we entered the University one of the conditions was that the Woman's College furnish at least one teaching building for the University students on Woman's College grounds. We would draw the attention of the Home Committee to this fact, and suggest that it would be highly desirable if at this time we could provide a building for the teaching of the subjects of the Department of Fine Arts and of Home Economics.

*Courses offered.*

Our students are urging the offering of an adequate course in Physical Education. We need at least one full time staff member to head up this department in our College and give our students the needed leadership. Our present dependence on 'hour' of volunteer teaching is quite inadequate to meet the need.

The Fine Arts department is developing rapidly and its subjects appeal largely to women students. We should more fully support the University by contributing more teachers and possibly equipment to this department.

There is at the present time a demand and a need for a department of Home Economics. As courses in this department are directly related to the need of women students we should plan to take more responsibility in the building up of this department in the University.

*Graduates.*

The ideal way for the College to build up its Chinese faculty would be gradually to prepare our graduates for this responsibility. Our development has been so rapid, and the present war conditions have brought so many excellent leaders from other parts of China to our province that at the present time we do not need to entirely depend upon developing our own graduates as staff. However, we have this as our aim, and with this in mind have asked the Home Committee for a scholarship for one of our graduates for two years post-graduate study abroad.

*Finance.*

The current expenses of our College are met by College fees paid by the students, and by maintenance fees paid by the missions in proportion to the number of students they recommend for entrance to the University. This sum is



sufficient to meet repair and replacement expenses, current administrative expenses, salaries of helpers, nurse, matron and secretary.

The salaries of the missionary members of staff are met by the missions who appoint them.

We are in urgent need of a grant which will make it possible for us to engage Chinese members of staff. This grant would be used:

1. To engage full time teachers for the Woman's College, such as a Director of Physical Education, whose whole salary would be met by the Woman's College.
2. To secure as members of the College staff women acceptable to the University as members of Faculty who are interested in giving leadership in extracurricular student activities. In such cases the Woman's College will be responsible for a portion of the salary.

This report is respectfully submitted, in the confidence that the Home Committee, the Missions and Conferences interested in the Woman's College, will give sympathetic consideration to our problems and will do whatever lies in their power to make us more effective as an institution in undertaking the work entrusted to us.

We realise that it is a great privilege to be permitted to carry on this work, while the fact that the war has denied this privilege to so many worthy institutions increases the consciousness of our obligation in the effective preparation of leaders for the New China that is to be . . . . . leaders who will exemplify the Christian ideals of brotherhood and of International understanding, of which our world seems so sadly in need.

ANNIE C. THEXTON.

Acting Dean of Women.  
Woman's College,  
West China Union University.

The above report has been accepted by the Woman's College Board and adopted by them as representing their considered opinion on these matters.

The Library Situation at Chengtu, Szechwan*Comm. and to ARCC  
for Emergency Joint Library  
askings*

Since the outbreak of the war in the summer of 1937, Chengtu has become one of the leading educational centres in free China. Five institutions or departments of institutions which have moved from the war areas now share the campus of the West China Union University - the University of Nanking, Ginling College, Cheeloo University, National Central University Medical and Dental College, and the Biology Department of Soochow University. Not only are these five guest institutions or departments resident on the campus, but the student body of West China Union University itself has increased at an accelerated rate both before and during the war period. The composite student and teacher group now using the library and dependent upon it numbers over sixteen hundred.

The Library building, erected in 1928, was not expected to meet the needs of any such numbers as the present enrolment of West China Union University, let alone such additional readers as have come up river and must also be accommodated. Nevertheless, by making adjustments and certain changes in the use of the rooms, it is possible to provide facilities, inadequate to be sure, but fairly practicable, for the students and staffs of all six institutions now sharing the campus. Some provision must be quickly made for the expansion of the stackroom, however, in order to house not only the present collection of West China Union University, but also the books belonging to the guest Universities, books which by great effort and struggle they have managed to bring with them in their flight from the east. Moreover, large numbers of new books are urgently needed, and shelf room must be provided, for at present there is not sufficient shelf room for the ordinary and normal annual accessions for 1939 and for the future.

As the period of the emergency and of guest university relationships lengthens into years, these institutions now on the campus have joined with West China Union University in a cooperative plan for greater efficiency in the use of the library and its facilities. This plan contemplates a further period of three years of cooperative relationships. All books brought to Chengtu by the guest universities, many of which have hitherto been housed outside the library building because of its inadequate stackroom facilities, are to be brought together there. Careful surveys have been made of the particular needs of all the groups for the next three years, and the following plan has been adopted and instrumented by an authoritative resolution on the part of each institution concerned.

I. Joint cooperation in the use of books.

Every university will make its accessible books available for the joint use of the entire staffs and for the inclusive student body now on the campus. Each institution will be responsible for the care and oversight of its own books and periodicals. The several library catalogues will be placed side by side in the general reading room. The book slips will be of different colours for convenience at the circulation desk. All institutions will share in the circulation work.

Temporarily, rooms are to be rearranged to make possible the housing of present collections, but it is grievously poor economy to be forced to use valuable and urgently needed reading, seminar and office space for emergency shelving; moreover, the present use of rooms in widely separated areas for housing books which should be in the main library is both inconvenient and non-economical. Additional stackroom space must be provided at the earliest day possible.

II. General reference and reserved books.

One room at the north end of the Library Building will be made into a general reference and reserved book room. The present staff of the reserved book department will be retained but will be provided with more space and more adequate facilities so as to permit an enlarged service to include all guest institutions.



Each university is to have the privilege of placing on the combined reserve shelves the books required for its particular courses.

General reference books will be placed on open shelves in this room, and will be available to all staff members and students wishing to consult them. Reading tables in this reference room will provide facilities for forty students at any one time.

### III. Joint periodical rooms for staffs and for students.

Faculty members of all the institutions will continue to use two rooms for cooperative shelving of periodicals subscribed for personally, also for special collections and for staff reading facilities.

A student periodical reading room will be opened, with facilities for open shelving of the periodicals received statedly by all institutions. This room will be open during regular library hours.

### IV. Increase of general reading room facilities.

Additional chairs are to be provided for each table, and more tables are to be added. This will give additional seating to seventy-six students. Necessary electric lighting and other facilities will be added to provide for more efficient and increased use of the general reading room.

### V. Needs.

In order to make possible the carrying out of this cooperative plan, it is necessary to seek financial aid to enable imperative changes to be made within the building and in the service. The following are required:-

#### 1. Stackroom expansion.

After careful study of the problem by all immediately concerned and with the help of the counsel and skilled estimates of the university architect, a plan has been prepared which provides for the extension of the present stackroom. This should give adequate space not only to house the collections of West China Union University but also the collections of the guest institutions for the period they are likely to be in Chengtu. When these visitors return to their home situations, stackroom space so released will be available for expansion by the Library of the West China Union University, and for the return of campus branch or special collections already set up to relieve the stack space in the Library building.

The proposed extension would provide for three floors of stacks, necessary shelving, heating facilities, electric lights, tables and other equipment required for efficient use of the stackrooms.

The cost of the extension, equipment and building readjustments is estimated as follows:-

Building extension.....	C\$17,000.00
Shelves.....	4,000.00
Heating and electric lights.....	4,000.00
Rearrangement to provide for adequate circulation space and offices.....	2,500.00
Contingent.....	2,500.00
	<u>C\$30,000.00</u>

#### 2. Additional Staff.

The present University Library staff is unable to take care of the increased work which the new situation has brought to the library. The university

library had reached the point as early as 1937 where its too limited normal staff could scarcely continue to function because of overload, and an appeal was made to the University authorities for reinforcements. This appeal failed of response because of the condition of the university budget in general. With the advent of war and the sudden accession of refugee student readers, conditions became doubly acute. The additional staff needs are as follows:-

- (a) A permanent head librarian, who will have equal status and standing with the heads of other academic units. This person should have had advanced training and be able to manage the library as well as to train the junior staff.

Estimated amount required..... C\$2,700.00 per year

- (b) Trained library cataloguers and assistants. At present only two of the library staff have had training for their work. At least one additional trained man is the minimum required.

Estimated amount required for one..... C\$1,800.00 per year

- (c) College graduates for staff work, these to be trained by the librarians. Experience is not essential but two men of this type should be added to the Library staff.

Estimated amount required for two..... C\$1,920.00 per year

- (d) Junior staff members are required but need not be college graduates. Three Middle School graduates should be added and trained as assistants for the future development of the library.

Estimated amount required for three.... C\$1,500.00 per year

- (e) One secretary with special training is needed.

Estimated amount required..... C\$1,000.00 per year

Total required for Chinese staff for one year C\$8,920.00

For three years..... C\$26,760.00

### 3. Recataloguing of the present Library.

From the beginning of cataloguing in the library the cards, both Chinese and English, have been prepared by amateur Chinese workers, who knew something of Chinese but little of any western language, and still less of modern library science. A simple type of card was produced which gave author and title, and an attempt at an approximate general classification was made. Under hitherto existing staff conditions no subject carding and no analytic cataloguing could be done. With this inescapably faulty and fractional cataloguing, the lack of a reference librarian made the catalogue service an exceedingly unsatisfactory and often an illusive guide to the contents of the library. The available books, both Chinese (75,000) and Western (17,000), quite inadequate both in number and in scope for worthy university library service, are rendered measurably inaccessible by incomplete cataloguing.

The need of a more adequate and soundly prepared catalogue has become increasingly apparent, indeed very poignant, during the year, beginning in the spring of 1938, when readers have tripled in number.

For the best present and future efficiency of the Library service the old catalogue of the West China Union University library should be discarded at the



earliest date possible. To set up, before any large number of additional accessions comes to hand, a clear, comprehensive type of card for Western books similar to that used and distributed by the Library of Congress, is an immediate necessity. To accomplish this the need is dual: first, an expert cataloguer, preferably able, through revision and completion, to deal with both the Chinese and the Western sections of the present catalogue; secondly, funds to secure the necessary cards from the Library of Congress, these being unavailable in China, also the blank unruled cards in kind and quality like the Library of Congress cards. Similar blanks, but ruled, are required for the cataloguing of Chinese books. Paper stock produced in China has proved to be unsatisfactory for library catalogue cards.

The expert needed to reorganize the present cataloguing of the Library, and possibly to install a new system as well as to train the junior staff to continue to operate it, may be either Western or Chinese but should be fully and completely trained in North American Library techniques, and have had disciplined experience, preferably in the West, in this type of work. Presumably one year of service would be required from such a qualified expert adviser.

Estimated amount required for:-

- |  |              |
|--|--------------|
| (a) One year of expert service, including contingent travel from and to U.S.A. or Canada.....      | US\$4,000.00 |
| (b) Installation of the Library of Congress cards and blank catalogue cards for present books..... | US\$2,000.00 |
| (c) Additional temporary staff and supplies for one year   | C\$2,000.00  |

4. Binding of Chinese Books.

Through force of circumstances the Chinese Classics in their old-style binding have had to be placed on open shelves, and owing to lack of funds have not been safeguarded against the ravages of time, use and borrowing. An assistant slowly and laboriously turns the pages as he has time and the worms get ahead of him before he can start back again, as does also the dust. Protection is urgently needed for these books, many of which are highly valuable, and due to present conditions in China probably quite irreplaceable. The customary blue boxes would be dust-proof and would give protection in carrying from one place to another.

Estimated amount required..... C\$2,500.00

5. Books.

The need for books falls into three categories, all of high importance:-

(a) There is a serious shortage of general reference books which are already needed by the West China Union University Library, while the guest institutions were unable to bring to Chengtu many of their own reference books. A more adequate supply of standard dictionaries, encyclopedias, yearbooks, and general reference texts is essential.

(b) A second great need is for duplication of technical books necessary to and most in demand for the supplementing of text books. Such books are completely out of reach of students through private purchase. In many cases there may now be only one copy of a book to be shared by teachers and students taking similar courses in all three Arts and Science institutions, when a dozen copies are really needed for reasonably efficient work. At times as many as thirty students and several teachers are demanding the use of a single book. Duplicate or triplicate copies are absolutely essential, these to be placed on the reserve shelves for the use of students during this emergency period when many refugee students are unable to buy basic texts and the temptation is great on the part of all to sequester books temporarily in order to make essential study possible.

(c) The third need is for more general books for collateral reading where one copy may be sufficient for the use of many readers. Faculty members also desire these books and consider such additions of great importance in meeting present demands in the classroom. It is difficult to estimate closely the amount of money required for this purpose; indeed an almost unlimited sum could be used to high advantage in supplying the urgent needs of all six institutions on the campus. A figure is proposed for books in western languages, mostly in English, which is equivalent to adding one such book at an average price of 10s or U.S.\$2.50 for each student on the campus each year for three years and the necessary transportation costs for these books.

Estimated amount required for Western books.....	US\$13,500.00
" " " " Chinese " C\$5,000.00	

6. Housing for present and additional staff personnel.

The administrators of the West China Union University and those of the guest institutions have a grievous and pressing problem with respect to the decent, let alone the wholesome and healthful, housing of the Chinese staffs. When the residential colleges were not crowded a certain number of rooms therein were available for members of staff without families. Even before the tide of war refugees set westward, however, these dormitories were filled to maximum capacity with student residents, and library and other staff occupants were requested to leave. Some of them have been temporarily accommodated in attics, in offices, and in vacant single rooms at the rear of houses of faculty members. Meals can occasionally be arranged for in student dining rooms, but more often must be snatched irregularly in unhygienic street shacks. Housing facilities for new-comers in the city of Chengtu, always almost entirely lacking, are now, because of refugee conditions, quite impossible to obtain. Overcrowding is observable everywhere. Temporary buildings have been thrown up on the campus of West China Union University, or on mission land near by, but the present demand far exceeds the supply. For the permanent library Chinese staff, present or prospective, there is little or nothing to be had, and only additional buildings will meet the case. The need for such houses is inescapably a part of the inclusive library problem, and that problem cannot be solved apart from it. Several small family houses, Chinese style, and two modest hostels, one for men and one for women, could be put up for US\$5,000.

VI. Limited Current Resources of the Library.

(1) Budget. The current budget of the library of West China Union University in Chinese currency and stated in terms of inclusive categories, is as follows:-

Books.....	C\$7,190.00
Staff and supplies.....	5,020.00
Light and heat.....	500.00

Of the total for books, C\$5,750 is an annual gift of the Harvard-Yenching Institute and by terms of the grant may be used solely for books on China, whether in Chinese or in European languages. The current library budget contains no item for building, equipment or repairs.

(2) Staff help from the guest institutions. Many of the Library staff members of the visitor institutions could not or did not move west. Those who came now act as custodians of such books as were shipped to Chengtu or have been added since; also they act as reference and other helpers to the students of their respective institutions which are now in Chengtu. Several are rendering special temporary service in the West China Union University Library, thus aiding the students of all



the institutions grouped on the campus.

(3) Library budgets of the visiting institutions. These were already at a minimum before war conditions forced the westward move of the guest institutions, at heavy expense and indeed at considerable loss through transportation exigencies. Salaries are still necessary if the staff groups are not to be disintegrated during this emergency period. Certain books specially needed for various professors or classes have been purchased by the visiting universities and periodical subscriptions have been continued, at least in part. Due to disablement of the postal services at various periods of the war and at various places, many important serials, both Chinese and foreign, show serious gaps, because of non-appearance or of loss in transit, and these files must be rechecked and missing issues replaced as far as possible. The expense of replacement will be in advance of that of original subscriptions. In some cases salaries must also be provided for custodians for libraries left behind.

This statement as a whole, therefore, must be regarded as an appeal for additional equipment, staff and books, beyond provision for those possible under the present library budget of West China Union University, and beyond any help to be had from other library staffs, or from the library budgets of the visiting institutions.

It is proposed that the funds to meet the needs of the additional equipment (other than extension of stack space) required for the joint use of the library building, be somehow secured in China. The needs outlined in this statement may be summarized as follows:-

	<u>To be paid in Chinese currency</u>	<u>To be paid in US currency</u>
Stackroom extension.....	\$30,000.00	
Additional Chinese staff (3 yrs.).....	26,760.00	
Expert for one year (including travel from and to America).....		\$4,000.00
Recataloguing of present library (special Chinese staff - 1 yr.).....	2,000.00	
Recataloguing of present library, L. of C. cards & western supplies.....		2,000.00
Binding of present Chinese books.....	2,500.00	
Books in Chinese (3 yrs.).....	5,000.00	
Books in English, etc. (including transportation - now very costly) (3 yrs.).....		13,500.00
New housing essential for present and proposed staff.....		5,000.00
	<u>C\$66,260.00</u>	<u>US\$24,500.00</u>
Expressed in US currency (using a safe exchange rate of 4 : 1) - C\$66,260 is equivalent to.....		<u>16,565.00</u>
Grand total estimated amount in US currency.....		US\$41,065.00