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COLLEGE FILES  
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Nanking  
Corrs.  
Small, Alexander G. 1927

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Ret to E.M.N.  
for dictation  
after others have  
seen it.

President Pierce

UNIVERSITY OF NANKING

OFFICE OF THE  
RESIDENT ARCHITECT AND ENGINEER 536 So. Hope St.,  
NANKING, CHINA Los Angeles, Cal.,  
May 19th, 1927.

TRANSFER



Mr. Eric M. North,  
150<sup>th</sup> Fifth Ave.,  
New York City.

My dear Dr. North:-

OK  
no notes  
p. 1.

Your good letter of April 29th reached me in San Francisco on or about <sup>May 7</sup> when we landed there. I wish to thank you for letter and the check for \$166.67 which it contained. Please note that Mr. Owen paid our salary up and including May and that this check of yours should therefore be considered as our June Salary.

I wrote you from the "President Pierce" that the Shanghai agent of the Great Northern Ry. had sold us an order for our railroad tickets from Seattle to Boston via Portland, San Francisco, St. Louis, Chicago, Pittsburg, New York, and Springfield, Mass. Upon getting this ticket from the general passenger agent in Seattle I was informed that it would cost no more to go from San Francisco to St. Louis via Los Angeles than it would to go direct, so I asked that he please make ~~that~~ tickets out to include Los Angeles. Furthermore the ticket was so arranged that I was allowed a 10 days stopover at each of the above stations provided I wanted to stay that long. This looked to me like too good an opportunity for looking for work to let go by so had it carried out in that fashion. With the assistance of friends I scoured Seattle for work with no results. Similarly with respect to Portland and San Francisco and they both with no results. I tackled this town and have been fortunate enough to land a position where I can get a start again. I soon found in Seattle that I was all out of touch with the present day methods of American construction and with this situation facing me in Portland and San Francisco and here too I found it doubly difficult to even get a "lock-in". However yesterday I located a chance where I can take on a job on a sort of an apprenticeship basis until I get myself thoroughly acquainted with American building customs again. Therefore to-morrow morning I shall begin in the concrete engineering department of the architectural firm of Allison & Allison who have the task of putting up the buildings for the University of Southern California here. The work is on institutional building of a type that I have designed in Nanking hence the attractiveness of the opportunity. With this opening at hand Mrs. Small and our little girl have gone on east to see her sister and mother. Her sister is at St. Louis where they will be together over Sunday next. Mrs. Small will not go by Chicago as previously planned but will go direct from St. Louis to New York arriving <sup>at</sup> the Penn. depot at 7:04 A.M. Tuesday, May 24th. She will call at your office to look over the mail that may be there and issue directions regarding that. I shall be pleased to have you carry out the directions that she may see fit to make about that mail. I imagine that there has been quite a lot that has accumulated there as that has been the only place that I could look to for my friends to write me. Should any mail come there for me after she leaves I shall be pleased to have you forward it to me here at 536 South Hope St., Los Angeles, Cal.

Relative to the China situation would say that I have been very guarded in what I have given reporters. There seems to be an opinion here that all of the Chinese were wrapped up in the chasing of us out of Nanking. Such wrong ideas are easily corrected by the mere description of action of devotion on the parts of those who were up to the very last serving and helping us in the work we were doing.

0784

UNIVERSITY OF NANKING  
OFFICE OF THE  
RESIDENT ARCHITECT AND ENGINEER  
NANKING, CHINA

Dr. North, I want here to thank you for the prompt way in which you and those in your office got the information regarding us to our relatives. Surely you are to be congratulated on the speed with which you got that information out. I saw my sister in Palo Alto to whom you wired about us and she told me that she got the information generally about 12 hours before it appeared in the papers. You can well imagine how interesting our visit was to her and those in her home. I thank you for this again. I fear that I am going to miss the lovely spirit in the staff of the University of Nanking just as soon as I begin work here in this great land. Some firms are said to have a soul and others -- well they might be different. I am afraid that it will be many a day before those of us who were at the University in Nanking will find themselves so pleasantly and congenially located in their work.

Relative to my taking on this work here I am writing Dr. Bowen in full so that he will appreciate in full the whole situation.

On the whole I greatly regret in many ways that I ~~am~~ it does not seem wise for me to go east at the present time. Had I found this job in Seattle it would have looked different but when I have already scoured three cities for a job and that with no results it seemed best for me to take the opening that then first came up. I trust that you will appreciate my position.

I shall be pleased to have you keep me in touch with the affairs of the University. Having spent 13½ years putting up buildings there anything regarding the institution is of deepest interest to me.

With kindest regards to you and with regrets that I will not see you I am

Sincerely yours

*Alex. G. Small.*

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MAY 28 1953  
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## UNIVERSITY OF NANKING

OFFICE OF THE  
RESIDENT ARCHITECT AND ENGINEER  
NANKING, CHINANank  
536 So. Hope St.,  
Los Angeles, Cal.  
Friday, May 20th, 1927.

My dear Dr. Bowen:-

I want to get off a letter to you before the annual Board of Trustees meeting which generally comes in June in order that you may know about my affairs. I don't know where you are but Dr. Eric North wrote me on April 29th that you had cabled him that you were landing in Vancouver on May 8th so I guess you are somewhere on this side of the Pacific. I am sending this to 150 Fifth Ave., and they can forward it.

Relative to getting a job I told you in Shanghai that I wanted to get a ticket from Seattle to Boston (Boston is Mrs. Small's home) as broad in its limits as the University people would financially allow and as long in its time as the railroads would allow. I got tickets for the three of us which cost \$238.38 or nearly that, (Pullmans extra) which covers a route from Seattle via Portland, San Francisco, Los Angeles, St. Louis, Chicago, Pittsburg, New York, Springfield, Mass and on to Boston. A stop-over limit of 10 days is allowed in each one of the above cities if I so desire.

With the help of Bocker I was able to get in touch with the building situation in Seattle. At that point it didn't take me long to find out that I was completely out of touch with the building job in this country and that that one weakness alone would considerably cheapen my services to an employer until I had had a chance to get caught up. Nothing came out of Seattle. With the help of a brother, a sister and her husband I was enabled to get in pretty close with the situation in Portland out of which nothing came. With the help of another sister and her husband in San Francisco I was enabled to get in touch with that place out of which nothing came. At that place I managed to get in touch with some of the men who finance some of the big jobs there and through them got rather closer to their situation than at the other two towns I went to. No results. I spent about six days in each of the ~~town~~ places walking the streets looking for a place and by that time the atmosphere began to get a bit blue. I came down here and with a lead from San Francisco to a firm ~~name~~ of Architects here I managed to land an engineer's job figuring reinforced concrete floors. The firm, Allison & Allison, have the work for a group of buildings for the University of ~~the~~ Southern California here as well as a lot of other school building work, a couple of churches and the like. They are a very influential firm of Architects here and from all appearances the opening that I have been able to get looks as good and can be had by a person with my handicaps. <sup>(\$4175<sup>00</sup> per Month)</sup> <sub>now</sub>

Polly and Louise went on east on Wednesday night and will return in six weeks or so. I have handed in my ticket from here to Boston and when that refund is back to me I will be in shape to render my financial statement for the trip.

Now about my position with the University would say that ~~this Los Angeles~~ ~~is~~ ~~the~~ opportunity presented itself to me and the nature of it was such that I had to take it at once or leave it for the next fellow. However in view of the fact that my field salary up to and including August was promised me in Shanghai and furthermore, a half years furlough salary according the usual missionary board rulings is also due I am asking if you will please not see your way clear somehow to keep these promises. I think that you will appreciate with me that it would be most unwise for me to sit around for the next nine months merely because the Board of Trustees would pay me a salary during all of that time, and at the end of that time take a job. My kind of jobs do not grow that way.

0787

UNIVERSITY OF NANKING  
OFFICE OF THE  
RESIDENT ARCHITECT AND ENGINEER  
NANKING, CHINA



What action was there taken in ~~the~~ Shanghai regarding a fund to replace the household effects that were taken from the members of the University supported staff? As I remember at that meeting at Julean Arnold's house in Shanghai a recommendation to the Board of ~~Managers~~ Trustees was taken which recommended that G\$3000.00 be paid to each University supported family as a fund to cover in part the cost of the goods lost. In my case would say that this will just about one half cover it. However if G\$3000.00 is paid over to us I shall be mighty gratefully for that.

There is an air to Dr. North's letter to the effect that some of the men who were on the field would be called upon to raise money for the University. I haven't the faintest idea, in view of all of the circumstances at stake whether or how the University will carry on in the future. The Nationalists Army don't want a foreign president. I can't blame you for not wanting to go back there <sup>even if they did.</sup> Taking the whole case of circumstances into consideration it ~~would~~ appear to me that they ruling forces out there don't want anything to do with foreigners, certainly for sometime to come. Therefore any money given to the University would have to be used at home and not on the field. With the field demand closed up I cannot see where any one under the heavens could make any kind of a weak plea for funds to any but the most closely connected with the University and all that it has gone through. Therefore it appears to me that only these Boards whom have annually contributed during the past could be relied upon as a source of income to the University as it now stands; it being understood that this income is to be used to raise the amount necessary to pay up the G\$3000.00 to each University supported family, should the Board of Trustees see fit to approve of that action in Shanghai.

Relative to ever going back to University again would say that under the old form of management I would be mighty happy to go back were it not for Mrs. Small who feels that she could never go back to Nanking. She hopes someday that we will go back to Shanghai but I'd rather settle in the States in business than in business in that place and the experience that the Mission Architect's had is convincing proof enough to me that I would not be happy carrying on there in that way, nor would the clients of such a service be especially happy either.

Mrs. Small's address is Mrs. Eva E. Miller, North Wilbraham, Mass. She will be there till about June 25th to July 1st. I shall be pleased if you will please tell Mr. North that I shall be pleased to have him send any further checks against my salary account to her there and after that time send them to me here.

Well, my dear Dr. Bowen, I hope that you will keep your touch with me from time to time. It does not appeal to me to have spent 13 1/2 years in Nanking and then suddenly cut off all communications with all of the others who were there. I saw Mr. Wilson, and Dr. Wilmot here the other day. Poor Mr. Wilson. He is all right and all of that but it is no easy task for one of his years all so well spent in China to come back here and dig in for his living. He is still up in the air.

I hope that you have found your daughters all well when you saw them. Give my regards to Mr.s. Bowen.

Ever yours sincerely

*Alex. G. Small.*

UNIVERSITY OF NANKING  
OFFICE OF THE  
RESIDENT ARCHITECT AND ENGINEER  
NANKING, CHINA

536 South Hope St.,  
Los Angeles, Cal.  
June 2nd, 1927.

Dr. A. J. Bowen, President,  
University of Nanking,  
150 Fifth Ave.,  
New York.

TRANSFER

see small

My dear Dr. Bowen:-

It was sure good to see your usual A.J.B. signed to your letter of the 28th of May. Seemed for the moment like old times back in Nanking. Since writing you on the 20th of May I have received letters of May 4th, 5th, and 26th from Dr. North and your letters of the 24th and the 28th. The letters of the 24th and the 28th has a lot of accompanying information which is mighty good to have I can assure you. Especially good were the minutes of the Board of Managers which contained reports of Dean Kuo of the Nanking situation immediately after the upheaval. That was the most interesting bit of information on the situation I have had for many a day.

Now about the question at stake- that of raising money to make up the \$174100.00 which is to make good some of the losses that we suffered at Nanking of the 24th and 25th. of March. The more I think of this the more I am convinced that the general spirit of my letter of the 20th to you was a bit out of place. My time during the days is all taken up with work and therefore what I do must be done in the evening. It will take some ~~little~~ little time to get a hold here since this is my first trip to this town. One does not like to thrust himself into a church constituency and go after cash in that way. I don't think he would get much of anything else but kicks. I have one or two places that I think that I can get into to get a favorable hearing. As to results--- well, that remains to be seen.

Re my work would say that I am finding it mighty hard to bring myself up to the ~~max~~ quality of work demanded of the other men in the office.. This job of catching up and readjusting oneself is no easy one I can assure you. China is no place for the chap who hopes that by going there he can also keep up with the States too.

Along with this difficulty my eyes gave out after only two and a half days work which made it necessary for me to drop out a week to get them back to normal again. While that was in progress I had a most persistent infection on the back of my right hand which gave the doctor more worry than it did me for a while. Now that he has them both well on the way to getting well things are looking up a bit.

I see the Wilsons occasionally. They are in Pasadena as are the Rowses too. Miss Blair is living here and is the wife of one Francis John Simmons. They have invited me out there for to-morrow evening.

Mrs. Small, as you know has gone to her mother's home in North Wilbraham, Mass. Miss Priest saw her as she passed through New York. Mrs. Small is planning to make another trip to your town before coming west. She plans about July 1st to land here again.

With every good wish to you in all of your undertakings I am

Sincerely yours

Alex. G. Small.

See P.S. on next sheet

0789

UNIVERSITY OF NANKING  
OFFICE OF THE  
RESIDENT ARCHITECT AND ENGINEER  
NANKING, CHINA

-2-

P. S. Along with Mr. North's letter of the 5th of May I received G\$500.00 which I want to thank the Board of Trustees for. This will be a big lift towards making up our home.

Relative to the Map of Nanking that I suggested having made for the University would say that in view of your wanting such a map with the different mission properties on it, it will take me some little time to prepare it. I have a map of Nanking here ~~ix~~ on which I will indicate the different properties and then trace it. Blue-prints can then be made from the tracing.

*Alex. G. Small*

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UNIVERSITY OF NANKING  
OFFICE OF THE  
RESIDENT ARCHITECT AND ENGINEER  
NANKING, CHINA

*Lee*  
Nanking

415 North Columbus St.,  
Glendale, California,  
June 10th, 1927.

TRANSFER

Dr. Eric North,  
150 Fifth Ave.,  
New York.

My dear Sir:-

Your letter of the 6th to hand.

In reply would say that I will be pleased if you will please deduct these two insurance payments of G\$17.30 and \$31.16 or a total of \$48.46 from the next month's salary payment that you make to Mrs. Small. I know of no easier way to handle this. I am sending her a copy of this so that she will know of this deduction. I shall be pleased to have you send me the policies and receipts for these payments just as soon as you get these receipts.

Relative to the handling of these insurance payments all these years I want at this time to express to you my appreciation for all that you have done for us in this way.

Please note above that I am changing my address again. 536 South Hope St. is the Men's hotel of the Los Angeles Bible Institute. The above address of 415 North Columbus St., Glendale, California is where we will begin keeping housekeeping again. Dr. Wilmot, formerly of Nanking is near there and it is good to be near friends. I have another business project in mind which I think from all appearances is going to open up satisfactorily. On this point I want more time to go into it more thoroughly before making too much ado about it.

With kindest regards to you I am  
Sincerely yours

*Alex. G. Small.*

*EmP ✓*

*Pror. Mutual Life - Mary Miller Small - 17.30*

*Coun. Mutual Life - A. S. Small - 31.16*

*48.46*

*Spent postage*

0791

415 North Columbus Ave.,  
Glendale, California.  
June 21st, 1927.

Mr. B. A. Garside,  
Acting Secretary,  
Board of Trustees,  
University of Nanking,  
150 Fifth Ave.,  
New York.

My dear Sir:-

Your letter of the 16th relative to the actions of the Board of Trustees regarding the staff of the University has been received. I wish to thank you for this information.

In reply to your questions I have the following statements to ~~make~~ make:

1st. I landed in Seattle on the "President Pierce" on April 25th, 1927.

2nd. My work at Nanking was that that would fall to an architect and engineer to perform. It is quite evident from the whole nature of things that the Chinese are going to assume the administrative responsibilities of the educational work of missions in the future. Foreigners may be invited to go over there and lecture in certain definite subjects but for my line of work it appears to me that they will not want any more foreign architects or engineers to do their construction work for them. They have too many of their own men who are well enough qualified to carry on their work as they will want it done. Therefore I am not planning now to go back to China at all but to start in here all over again. As you already know I had one job here but between my eyes and handicap of not knowing the latest American schemes of doing the work I lost the job. Since then I've been on the job of looking for a job. While I have glasses, and shield my eyes with a shade when reading I find that when I read for too long a time they ache and bother me. This is due to chronic iritis which I developed in China. Fortunately Dr. Wilmot, who had my eye case once in China is living just around the corner from me and he sure is a valuable assistant when it comes to looking after this eye.

In my letter of May 19th to Mr. North I wrote him that the check for \$166.67 which I received from him in his letter of April 29th is to be considered as our check for our June salary as we had received our salary up to and including May before we left Shanghai. I have received no money since that. I don't know what he has sent to Mrs. Small. You will have to write her about that. Her address is Mrs. E. E. Miller, North Wilbraham, Mass. I have also received \$500.00 from Mr. North in his letter of May 5th to us.

Relative to writing to Mrs. Small would say that you would do well to write her at once as she is planning soon to come out here to join me.

Trusting that you will find this information all that you had hoped for so far as our case is concerned I am

Very sincerely yours

Alex. G. Small.

How much emergency outfit do you have for leaving China?

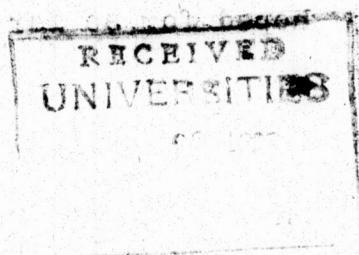
0792

411 North California Ave.,  
Berkeley, California  
June 1957

Dear Mr. ...  
I have received your letter of ...  
and am glad to hear that ...

The following information ...  
is being furnished to you ...

The following information ...  
is being furnished to you ...  
I have received your letter ...  
and am glad to hear that ...  
The following information ...  
is being furnished to you ...  
I have received your letter ...  
and am glad to hear that ...



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415 North Columbus Ave.,  
Glendale, California.  
June 26th, 1927.

Mr. B. A. Garside,  
Assistant Treasurer,  
University of Nanking,  
150 Fifth Ave.,  
New York.  
My dear Sir:-

TRANSFER

It has just occurred to me since I have mailed that letter of even date to you that there are one or two other items that you should be informed about at once. These are

1. In that statement of travel expenses that I sent to Mrs. Small to be forwarded on to you I omitted to state that Mr. Owen gave us \$450.00 to be used for that purpose. This amount was to cover railroad ticket and small other expenses incurred. This will give you an idea of where we are financially on that account when it arrives in your hand.

2. In the last paragraph of your letter of the 16th I note that you say that you will deduct our insurance premiums from our June salary. Permit me to call your attention to my letter of May 19th, to Dr. North, first paragraph, wherein I stated that the monthly salary check that Mr. North sent us and we received in San Francisco is to be considered as our June salary. According to the latest information from Mrs. Small this is the last money salary money that we, the Small family, have received from your office. Therefore you will please make the insurance premium deductions from our July salary.

To be deducted  
in July

3. In the fifth paragraph of Dr. Bowen's mimeographed letter, <sup>of June 2nd</sup> to the University faculty members he mentions the "forms with a statement of each one's losses" as being sent to our respective addresses. To date I have received no such list. It may be you have been too busy to send it out. It may be that you have sent it out and it has got lost in the mail and it is with this later in mind that I raise the question at this time.

From  
China.  
Take  
up  
Review

A G Small

TRANSFER



University of Nanking.

July 27, 1927

Mr. A. G. Small ✓  
415 North Columbus Ave.  
Glendale, Calif.

My dear Mr. Small:

Herewith we are sending you a check for \$118.20 which is the amount of your July salary (\$166.66) less insurance paid on your behalf amounting to \$48.46.

We note in several of your letters that you mention your plan to forward a statement of your travel expenses. We do not have a record of receiving your account as yet. If this account has not been rendered, will you please send it forward at as early a date as possible in order that we may enter this account on your records and make any necessary adjustments?

Also we have not as yet finally adjusted your emergency re-outfit allowance. As you know, the Board of Trustees voted to allow from \$500 to \$750 per family, depending on the circumstances and the number of children. On this account our New York office has already paid you \$500. A number of the Nanking staff members received from the field treasurer an advance, of from Mex. \$100 to Mex. \$200 on this account before they left China. Did you receive such an advance on re-outfit and, if so, for what amount? As soon as we have this information, it will help us to adjust this account.

I believe we have already informed you that the Board of Trustees voted to continue your salary for six months beyond the date of your arrival in this country. In the case of most of the Nanking staff, the first month's salary received in this country was for May. In such cases the six months would expire on October 31, 1927. It seems that in your case the first month's salary paid in this country was June. If our records from Mr. Owen confirm this supposition, your salary will, of course, continue until November 30, 1927.

If at any time our New York office can be of service to you, please feel free to call upon us.

Very sincerely yours,

Secretary  
University of Nanking

BAG-R  
Enc. 1

0795

# TRANSFER

Travel Account of Alex. G. Small and  
Family from Shanghai to Los Angeles Cal.

*See all Small  
7/16/27*

Order for <sup>2 1/2</sup> R.R. Ticket bought from Great Northern		G\$238.24
Ticket Agent in Shanghai (Tickets Seattle to Boston via Frisco)		
Baggage Fee for Travellers checks on University Funds		1.59
Postage on papers for Mr. Reisner		1.00
Tips on Steamer and steamer chair		11.00
April 25th	Seattle 3 Suppers	1.60
	Baggage to Hotel Moore	1.25
	More postage for Reisner	1.20
April 26th	meals	3.56
April 27th	" (Invited out to some)	1.79
	X-Ray of teeth as per Dr. Daniels orders	10.00
	One tooth extracted (Dentist very generous as he had heard of Hanking troubles)	2.00
April 28th	Meals (Invited out some)	2.00
April 29th	Meals	2.61
	Moore Hotel (1/2 paid by A. G. S.)	10.30
	Refund on R.R. ticket on account of mistake made by Shanghai agent	2.68
	Difference	7.68
April 29th	3 meals on R.R. to Portland	.60
	Portland, Ore.	
April 29th	Taxi	.55
April 30th	3 Breakfasts	1.20
May 1st	meals (3 breakfasts)	1.15
2	2 3 " and one dinner	1.61
"	3 3 " " 2 "	2.70
"	4 3 " " 2 "	1.85
"	4 Sleeper to San Francisco	14.85
"	5 1/2 of bill at Hotel Congress at Portland	18.25
"	6 3 breakfasts <del>on train</del>	.97
"	6 2 trunks to train in Portland	1.00
"	8 3 dinners on train	2.00
"	6 3 suppers on train	2.10
"	8 6 meals (other 3 invited out)	2.58
"	8 6 " " " " " " " " " "	1.96
"	9 3 breakfasts (out to others)	1.26
"	10 6 meals (out to others)	3.44
"	11 9 meals	3.57
"	12 9 meals	3.08
"	13 9 meals	3.72
"	13 Pullman to Los Angeles	8.10
"	13 1/2 of Stewart Hotel Bill	16.85
"	13 Taxi and tips	1.00
"	13 Baggage to depot	1.25
Los Angeles		
14	Taxi to Bible Institute	1.00
14	Tourist Sleeper to Kansas City (I was then planning to go with Mrs. Small) Full section	18.90
14	9 meals	2.55
15	3 meals (invited out to others)	.61
16	9 meals	2.84
17	6 meals	2.03
18	6 meals	1.92
18	Tourist section changed to standard lower Pullman from L.A. to Kan. cy.	.98

*pay 1/2*

Carried For. 411.99

	Brought forward	411.99
May 18th	Room rent for 4 days	10.00
	Tips on train for Mrs. Small	.50
	Total amount up to this point	<u>G\$422.29</u>

What follows is Mrs. Small's expenses enroute from Los Angeles to Boston for herself and daughter Louise  
Note also that I am enclosing herewith my check for G\$50.62 which is the amount of refund that the Great Northern allowed on account of my not going east.

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411.99  
10.00  
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451.99

Brought forward

May 18th

Room rent for 4 days

Tips on train for Mrs. Small

Total amount up to this point

What follows is Mrs. Small's expenses

enroute from Los Angeles to Boston for herself

and daughter Louise

Note also that I am enclosing herewith my check

for \$50.00 which is the amount of refund that the Great

Northern allowed on account of my not going east.

RECEIVED  
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*See at Small  
8/1/27*

TRAVEL EXPENSE ACCOUNT OF MRS. A. G. SMALL and  
LOUISE SMALL FROM LOS ANGELES TO SPRINGFIELD, MASSACHUSETTS.

Red Cap		\$ .10
Meals May 19th		3.10
Meals May 20th		3.10
Tips		1.00
Kansas City transfer		.50
Meals May 21st		3.10
St. Louis transfer		.50
Lower Berth St. Louis to New York		10.88
Porter's Tip		.75
Meals May 23 and 24th		5.75
Taxis New York City		.90
Red Caps		.50
		<u>\$30.08</u>

TRANSFER

Amount to			
Amount from Los Angeles from Shanghai		\$422.29	
Amount to Springfield, Mass		30.08	
TOTAL		<u>\$452.37</u>	452.37
Medical Bills in Los Angeles on account of my eyes			39.00
Medical Bills on account of my daughter's Measles			20.00
Freight of books and drawing instruments shipped from my Nanking office			13.06
			<u>524.43</u>
Refund on account of my not going east of Los Angeles			<u>6.00</u>
Amount allowed by Mr. Owen		G\$50.62.	518.43
Amount still due us to date		<u>450.00</u>	500.62
			G\$ 23.81
			<u>17.81</u>

Please note that to date all of the bills in connection with the shipping of that lot of books and drafting instruments to me from my Nanking office are not yet in hand. I have no way ~~have~~ of knowing when they will be in.

August 1st 1927.

LOUISE SMALL FROM LOS ANGELES TO SPRINGFIELD, MASSACHUSETTS  
TRAVEL EXPENSE ACCOUNT OF MRS. A. G. SMALL and

\$ 10.10  
3.10  
3.10  
1.00  
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Red Caps  
Meals May 19th  
Meals May 20th  
Tips  
Kansas City transfer  
Meals May 21st  
St. Louis transfer  
Lower berth St. Louis to New York  
Porter's tip  
Meals May 23 and 24th  
Taxi New York City  
Red Caps

482.37  
39.00  
20.00  
13.00  
324.43  
500.00  
18.81

Medical Bills in Los Angeles on account of my eyes  
Medical Bills on account of my daughter's measles  
Freight of books and drawing instruments shipped  
from my banking office

450.00  
50.00

Refund on account of my not going  
east of Los Angeles  
Amount allowed by Mr. Owen  
Amount still due us to date

Please note that to date all of the bills in connection with  
the shipping of that lot of books and drawing instruments to me  
from my banking office are not yet in hand. I have no way here of  
knowing when they will be in.

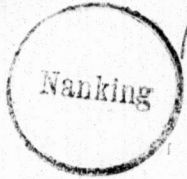
August 1st 1927.

RECEIVED  
UNIVERSITIES  
AUG 6 1927  
JOINT OFFICE

415 North Columbus Ave.,  
Glendale, California.  
August 1st 1927.

Mr. B. A. Garsidem Secretary,  
Board of Trustees,  
University of Nanking,  
New York City, N.Y.

TRANSFER



My dear Mr. Garside:-

I regret that my delaying the expense account of our trip from Shanghai has caused you inconvenience. I have held this up hoping that all of the bills in connection with a shipment of books and drawing instruments that Mr. Charles Gee, (the Chinese engineer I left in charge of the construction department) was sending me. My office was not looted as were all of the other offices not looted. Mr. Gee informed me when I was in Shanghai that he would arrange, just as soon as he possibly could, to send me that apparatus ~~the~~ of mine that was in the office. This just arrived about 10 days ago. The following bills in connection with that are as follows:

To Earl. W. Braga, Los Angeles Custom Broker	6.00
To L. M. Bocker on Seattle for handling goods	4.00
To Pacific Electric R.R. Co for freight from wharf at San Pedro to Glendale	3.06
Total on this account	G\$13.06

You will note that the transpacific freight charges are still to come. These goods were shipped to me from Shanghai by the Mission Book Co. where Mr. Gee left the goods.

You may remember that Mrs. Small went to her home in North Wobramham, Mass and that my daughter Louise there came down with the measles ~~which~~ to which she was exposed en-route. For doctors services on this account there is a bill of G\$20.00.

On account of iritis in my left eye while en-route on the President Pierce Dr. Daniels required that I get an X-Ray taken of my teeth and such dental work as ~~that~~<sup>then</sup> seemed wise to have done, carried out at once on arrival at Seattle. On this account there is the following statement:

X-Ray	G\$10.00
Extraction of one tooth	2.00
Total	G\$12.00

As you already know I took a position here in an architect's office and couldn't keep the pace demanded. During that time I lost one week due to iritis of the same eye that I have always had it in. Since losing the position I have had my eyes refracted and I found that there was a very large difference in the focal length of the two eyes in addition to other difficulties. Glasses were prescribed and obtained. In connection with this account there is a bill for the doctor of G\$39.00 which does not include the cost of the glasses or the medicine that was prescribed.

As you know I did not go east of Los Angeles. The Great Northern Railroad, ~~the~~ whose agent sold me the ticket order in Shanghai, made me a refund of G\$50.62. Mr. Owen gave us G\$450.00 in Shanghai for our trans-continental passage. These two items makes a total of G\$500.62 which is the total about of the assets for that trip from the University

Regarding our re-outfitting allowance would say that Mr. Owen gave us Mex\$300.00. Your New York office gave us G\$500.00 towards the same account.

We arrived in Seattle on April 25th. According to your letter of June 16th the Board of Trustees will allow us six months salary after the date of arrival in the States. This would allow us salary for the months of May, June, July, August, September and October inclusive. Mr. Owen paid us from Shanghai for April and May and you paid us the June salary in Dr. North's letter of April 29th. Our July salary has just reached us in your letter of July 27th. There is therefore, still due us the salaries of ~~September~~ August, September and October, as we figure the account out.

Relative to the question of extra cost on account of not traveling the most direct route from Seattle to New York would say that this was with the approval of Dr. Bowen and Mr. Owen and, later, of Mr. North (See his letter of May 4th, 1927).

We appreciate all that your office has done to help us. It has not been an easy task for us to be so suddenly dumped from the one continent to the other with nothing to do after we get here and in spite of that, to have dental and medical bills to face. We find ourselves so far behind in American methods that the finding of a place that we, ~~our~~, ~~with~~, with our handicaps, has not been at all easy. I find myself at middle age with a family getting about what I should be getting at the time of leaving college. With all of this let me assure you that it has been a great comfort these first difficult months of readjustment to feel that we still have the Board of Trustees behind us.

With kindest regards to you I am  
Sincerely yours

*Alex. G. Small*

P. S. \* Relative to the dental bills above mentioned would say that I am now having necessary work done that will cost more than G\$100.00 which I am proposing to carry myself.

Regarding our re-outfitting allowance would say that Mr. Owen gave us \$300.00. Your New York office gave us \$200.00 towards the same account.

We arrived in Seattle on April 25th. According to your letter of June 10th the Board of Trustees will allow us six months salary after the date of arrival in the States. This would allow us salary for the months of May, June, July, August, September and October inclusive. Mr. Owen paid us from "Warrant for work" and you paid us the same salary as in Dr. North's letter of April 1927. Our July salary has just reached us in your letter of July 25th. There is therefore still due us the salaries of August, September and October as we figure the account out.

Relative to the question of extra cost account of not travel - the most direct route from Seattle to New York would say that this was with the approval of Dr. Owen and later, of Mr. North (see his letter of May 4th, 1927).

We appreciate all that your office has done to help us. It has not been an easy task for us to be so suddenly dumped from the one continent to the other with nothing to do after we got here and in spite of that, to have dental and medical bills to face. We find ourselves so far behind in various matters that the finding of a place that we can live with our handicaps has not been at all easy. I find myself at middle age with a family getting about what I should be getting at the time of leaving college. With all of this let me assure you that it has been a great comfort these first difficult months of readjustment to feel that we still have the Board of Trustees behind us.

With kindest regards to you and  
Sincerely yours

*W. B. ...*

Relative to the dental bills above mentioned would say that I am now having necessary work done that will cost more than \$100.00 which I am proposing to carry myself.

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AUG 6 1927  
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TRANSFER

University of Nanking

August 13, 1927

Mr. Alex. G. Small,  
415 No. Columbus Ave.,  
Glendale, Cal.

My dear Mr. Small:

We have received your letter of August 1st with its attached travel expense account. In going over this expense account I see that you have been most careful in your expenditures and have kept the total at a very low figure. Such care on the part of members of the Nanking staff is of great assistance to the University at this time when financial problems are so urgent.

I note that your account includes several items of dental and medical expense. The salary regulations for the Nanking supported staff provide, as you know, for the repayment by the Treasurer of only one-half the dental expenses incurred. Since I assume that the \$12.00 includes the total amount of your dental expense, we will plan to allow you credit for \$6.00 on this item. If we are incorrect in this assumption please let me know. The items of medical expense presented something of a problem because the Nanking salary schedule provides that while the full amount of medical expenses is borne for staff members on the field, only one-half of the medical expenses will be paid for members on furlough. However, since it is clear that these medical expenses were for illness either contracted before you arrived in America or as a direct result of your experience in China and on the voyage home, it seems fair to allow them in full, and our office is therefore doing so. Thus we accept your travel account as rendered except for a deduction of \$6.00 on dental bill.

I note that you state the amount allowed you by Mr. Owen was \$450. Our office has just received from Mr. Owen a statement of the advances made on the travel account of Nanking staff members, in which he states that he advanced \$500. gold to be accounted for by yourself. I hope to see Mr. Owen within the next fortnight and will ask him to check up and see if he has made a mistake in the figure he gives. If, in the meantime, you can throw any light on this difference I will be glad to hear from you.

You state in your letter that since arriving in America you have had to face the necessity of rather heavy dental and medical bills. You know, of course, that you are entitled to the repayment of fifty per cent of such necessary expenditures. Approval by the Board of such expenditures is usually required but I am sure that the Trustees will be anxious to do everything

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possible to assist you in these days when you are getting readjusted to conditions in America.

With kindest regards, I am

Very sincerely yours,

Secretary  
University of Nanking

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415 North Columbus Avenue,  
Glendale, California.  
August 19, 1927.

Mr. B. A. Garside,  
China Union Universities,  
150<sup>n</sup> Fifth Avenue,  
NEW YORK CITY.

TRANSFER

Banking

Dear Mr. Garside,

Thank you so much for your kind letter of August 13th I am glad you found the Travel Account in order with the exception of the \$12.00 for dental expenses which should have been only \$6.00. That was entirely my mistake. I knew the ruling but forgot about it at the same. The bill for the rest of my dental work has not come in yet but I will send it on to you when it does come. It will be a great help to have half paid on that.

As to the amount Mr. Owen gave us in Shanghai. I am quite sure and Mrs. Small feels equally sure it was \$450.00 rather than \$500.00 but I have no record <sup>from him</sup> here so I have no way of proving it. If Mr. Owen is unable to straighten it out on his arrival we can write Mr. Main of Shanghai who has ~~the~~ Mr. Owen's order. I have no doubt, however, that Mr. Owen will be able to satisfactorily clear up the matter when he reaches New York.

Most sincerely yours,

Alex. G. Small.

0806



415 North Columbus Avenue,  
Chicago, Illinois,  
August 19, 1937.

Mr. A. A. Garfield,  
China Union Activities,  
100 Fifth Avenue,  
New York City.

Dear Mr. Garfield,

Thank you so much for your kind letter of August 13th. I am glad you found the travel account in order with the exception of the \$18.00 for hotel expenses which should have been only \$6.00. That was entirely my mistake. I knew the bill but forgot about it at the same time. The bill for the rest of my hotel work has not come in yet but I will send it on to you when it does come. It will be great help to have half paid on that.

As to the amount Mr. Owen gave me in Shanghai, I am quite sure and Mrs. Small feels equally sure it was \$450.00 rather than \$300.00 but I have no record here so I have no way of proving it. If Mr. Owen is unable to straighten it out on his arrival we can write Mr. General who has been in New York. I have no doubt, however, that Mr. Owen will be able to satisfactorily clear up the matter when he reaches New York.

Very sincerely yours,

*Wm. J. ...*

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AUG 24 1937  
JOINT OFFICE

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## UNIVERSITY OF NANKING

New York, Aug. 25, 1927

In account with

Alex. G. Small

TRANSFER



<u>1927</u>	<u>Dr.</u>	<u>Cr.</u>
April - Advanced, re-outfit, Shanghai Mex. (\$300.)	\$136.36	
- Advanced travel, Shanghai *	500.00	
" 28 Advanced June Salary, New York	166.66	
May 5 Advanced re-outfit, New York	500.00	
June 9 Trustees' re-outfit allowance		675.00
25 Credited June salary		166.66
July - Paid insurance premium	48.46	
25 Credited July salary		166.66
Paid July salary less insurance	118.20	
Aug. - Charge for postage used during June and July	2.41	
13 Approved travel accounting (Including medical and dental bills en route)		518.43
Charge for Railway refund	50.62	
25 Credited August salary		166.66
Paid August salary plus balance on re-outfit minus postage	202.89	
Still to be adjusted on travel *		32.19
	<hr/>	<hr/>
	1,725.60	1,725.60

Note: \* Mrs. Owen's records show G. \$500. advanced for travel. Mr. Small's account shows \$450. This difference is still to be adjusted.

Furlough salary is to be continued to Oct. 31, 1927 (Action T-310 of Trustees, June 9, 1927). Furlough salary began as of May 1, 1927, but May salary was paid on field. If May salary was paid at field rates, Mr. Small is due difference between field and furlough rate for May Salary.

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415 North Columbus Ave.,  
Glendale, California.  
August 27th, 1927.



Mr. B. A. Garside, Secretary,  
University of Nanking,  
150 Fifth Ave.,  
New York.

TRANSFER

My dear Sir:-

Your letter to-gether with check for G\$202.89 has been received and I want to thank you for it all.

From my personal notes on the situation I find that the May salary was for M\$283.33 which is the field rate of our salary.

So far as I can discern your letter and statement of account is correct.

It may be of interest to you to know that at the time of Mr. Owen's making out our travel allowance I made a statement on my own account to the effect that was G\$450.00. Should Mr. Owen not find this in keeping with his statement I shall be most pleased to abide by the decision that will maintain after writing Mr. Main of Shanghai Mission Treasurer's office as he received the order for our travel allowance as issued by Mr. Owen.

I wish to thank you for all the trouble that you are being put to in getting our accounts adjusted. No further statement has come to me regarding the freight ~~charges~~ on the goods that Mr. Gee of my Nanking office shipped me.

My dentist is not yet through with my work and when he is, which I hope will be within the next two or three weeks, I shall send the bill on to you. From all that I can make out it will be between G\$75.00 and 100.00.

With kindest regards to you I am  
Sincerely yours

Alex. G. Small.

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418 North Columbia Ave.,  
Glendale, California  
August 27th, 1937.

Handwritten mark

Mr. B. A. Garfield, Secretary,  
University of Banking,  
150 Fifth Ave.,  
New York.

My dear Sir:

Your letter together with check for \$280.89 has been received and I want to thank you for it all.

From my personal notes on the situation I find that the May salary was for \$283.33 which is the field rate of our salary.

So far as I can discern your letter and statement of account is correct.

It may be of interest to you to know that at the time of Mr. Owen's making out our travel allowance I made a statement on my own account to the effect that was \$450.00. Should Mr. Owen not find this in keeping with his statement I shall be most pleased to abide by the decision that will maintain after writing Mr. Main of Shanghai Mission Treasurer's office as he received the order for our travel allowance as issued by Mr. Owen.

I wish to thank you for all the trouble that you are being put to in getting our accounts adjusted. No further statement has come regarding the freight ~~allowance~~ on the goods that Mr. Gee of my banking office shipped me.

My debit is not yet through with my work and when he is which I hope will be within the next two or three weeks, I shall send the bill on to you. From all that I can make out it will be between \$75.00 and 100.00.

With kindest regards to you I am  
Sincerely yours

*Handwritten signature*

RECEIVED  
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SEP 2 1937  
JOINT OFFICE

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225383



TRANSFER

415 North Columbus Ave.  
Glendale, California.  
October 2nd, 1927.

Mr. B. A. Garside, Secretary,  
Board of Trustees,  
University of Nanking,  
150 Fifth Ave.,  
New York.

My dear Mr. Garside:-

Your check for \$166.66 for September salary has been received and I want to thank you for this.

Relative to dental work that has been done in the family during the past two months I am, in accordance with your letters of August 13th and 22nd, sending you herewith receipts for \$105.00 from two dentists for work completed by them. I understand that it is the custom of the University to refund only 50% on these accounts and therefore \$52.50 would be the amount refunded in this case.

In the first paragraph of my letter of August 1st, to you I wrote you of trans-Pacific freight bills on goods shipped to me by Mr. Gee, still to come. This bill arrived just last Tuesday and is as follows:

Railway freight from Nanking to Shanghai	M\$3.72
TransPacific freight, Shanghai to Los Angeles	16.00
Total	M\$19.72.

These goods in question were shipped from Nanking on or about May 10th, 1927. I shall be pleased to acquiesce in any arrangement you think best in exchange of this M\$ account.

You may be interested in knowing that yesterday there was a big Nanking round-up at the Wilson home in Arcadia near Pasadena in honor of Dr. and Mrs. Bowen who are spending a week with the Wilsons. It was sure good to see them again. I must confess that Dr. Bowen is looking very thin (He naturally never was thick) but was in much better spirits than I have seen him in since March 24th last. It is certainly an inspiration to us all to know that he feels, that as many of us feel, that should there be a call for his services in China again he would be willing to answer that call.

In the 5th paragraph of Dr. Bowen's letter of June 3rd written from New York, he writes as follows:

"The Consular officials in Shanghai and Mr. Clemons have worked out a satisfactory form for filing losses. This form with a statement of each one's losses as handed in at Shanghai is being sent each of us to our home address. This list will have to be sworn to before a notary public and then sent to the State Dept. at Washington, D. C. These are not reparation claims but simply losses, properly attested on which claims may be based later."

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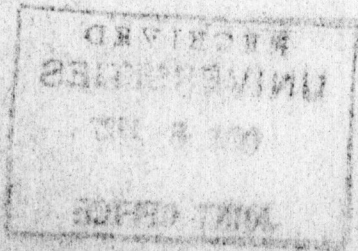
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I spoke to Dr. Bowen yesterday about these forms as I have never received mine. He suggested that I write you on this point as you might have some spare copies in your office. If you can I would appreciate immensely your forwarding to me one copy at your earliest convenience.

Nanking

With kindest regards to you I am  
Sincerely yours

Alex. G. Small.



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I spoke to Dr. Bowen yesterday about these forms as I have never received mine. He suggested that I write you on this point as you might have some spare copies in your office. If you can I would appreciate immensely your forwarding to me one copy at your earliest convenience.

Sincerely yours  
With kindest regards to you I am

*Wm. B. D. ...*

RECEIVED  
UNIVERSITIES  
OCT 8 1927  
JOINT OFFICE

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Nanking

TRANSFER

University of Nanking

December 12, 1927

Mr. A. G. Small,  
170 S. Marengo Ave.,  
Pasadena, Cal.

My dear Mr. Small:

I am glad to report that we have today received from Miss Priest a confirmation of your statement that only G \$450.00 was advanced to you for travel expenses to America instead of G\$500.00 as stated in Mr. Owen's earlier correspondence. With this confirmation from the field we are now able to pay you the difference of \$50.00 due you. I am sending you a check for that amount herewith.

This, I believe, balances your account with the University for the present.

With best wishes for a most enjoyable holiday season, I am

Very cordially yours,

BAG-H

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308 Burton Court,  
Pasadena, California.  
December 21st, 1927.

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not address  
Mr. B. A. Garside, Secretary,  
Board of Trustees,  
University of Nanking,  
150 Fifth Ave.,  
New York City.

RECORDED

My dear Sir:-

Your letter of December 12th with the check for Fifty Dollars (\$50.00) has just been received. I want to thank you for all the trouble that you and those with you have gone to to get this adjusted.

There are a few items that may be of interest that I want to write you about.

1st. Note another change of address as above indicated. We believe that we have at last found a house to our liking, in a city to our liking, amid circumstances to our liking and last but not least among friends to our liking. While we were at Glendale we spent considerable time looking about for a house and a community and we would always come back to Pasadena. Finally we have a place here and we do not feel that we have in any way at all made any mistake.

2nd. In your letter of October 13th you brought to my attention the fact that I had not filed a statement of our personal losses with your office. I am sending them herewith. It seems that most all of the different powers that are should, by this time, have copies of this list!

3rd. With the acceptance of the above check for Fifty Dollars (\$50.00) I want you to know that I am well aware of the fact that this is the last payment to me from the University of Nanking which covers a period of fourteen years <sup>of service</sup> in our case. Whether there will be other payments or transactions in the future remains to be seen. At the close of this fourteen years of service I want you and those there with you to know that I shall always look back upon that period of work as one of great enjoyment. True there were times when there were trials and times of testing etc. But I probably shall never do another <sup>such</sup> period of service where I so thoroughly enjoyed it as I did that at Nanking. It was material, <sup>true</sup> but even the building that you have your offices <sup>in</sup> was probably designed by an architect and all that goes with him. So one has to do that part of the work and I felt that was my part of the work there. The question of going back to Nanking is very much "in the air!" It is one dependent upon what the policy of the Mission Boards will be regarding the physical development of their work. I say Boards because of the fact that while in Nanking I did work for six or eight different Boards besides the University to say nothing of the numbers of other people <sup>of still other Boards</sup> who were constantly dropping in for consultations, etc.

4th. If in the future you feel that there is anything that I can do to assist you in the way of giving you information or otherwise I hope that you will feel perfectly free to call upon me.

With Seasons Greetings to you I am Sincerely yours

Alex. G. Small.

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