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UBCHEA ARCHIVES
COLLEGE FILES
RG 11

Nanking
Corres.
Severance, L.H. 1911-1913

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0064

TRANSFER



January 30th
1911

My dear Mr. Severance,

I have your note of January 28th. I have not forgotten your request for a copy of the application for the Nanking charter. You will recall that you signed two copies. One of these was enclosed with other papers and sent to the Board of Regents of the University of New York. The other copy I have been holding here with the hope that I could show it to you at the time of one of your visits to the Board Rooms on the eighth floor. I am enclosing it herewith.

The information desired on pages 2 and 3 of the application was sent in the form of attached documents and no writing was included on these two pages. The copy which was sent to Albany is an exact duplicate of the enclosed.

I hope that this will be satisfactory and am sorry that I have compelled you to remind me of my promise.

Very sincerely yours,

Mr. L. H. Severance,
Waldorf-Astoria,
New York City.

D-S

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0065

Should not the Certificate
read
University of Banking
(China)
or perhaps it is OK as
of New York

over
The Waldorf Astoria
New York

My dear Mr. Duffus
Your enclosing the Banking
Company appⁿ at hand & its
return came here. Much obliged
to you I supposed it would be quite
necessary to fill out considerable
detail as to property, Land
Building, & Money, &c. I suppose
when the Charter is rec^d. It will
be necessary to call a meeting
of Trustees & proceed under the
Charter. Return the paper
herewith with thanks. Sincerely
Yours
L. S. [Signature]

480 THE ARCADE
CLEVELAND, OHIO.

TRANSFER

August 22, 1911.

Nanking

Mr. R. E. Diffendorfer,
156 Fifth Avenue, New York City.

My dear Sir:-

I am in receipt of yours of the 18th, enclosing copy of letter from Mr. A. J. Bowen of Nanking, China, dated July 10th. Please accept my thanks for the information contained therein. It looks as though the brethren were moving forward hand in hand and heart to heart. Such a combination as they have in mind is bound to do great things for China.

Yours cordially,

L. H. Severance

0067

1912 TRANSFER



April 15, 1912.

Mr. L. H. Severance,
Hotel Waldorf-Astoria,
New York City.

My dear Mr. Severance:-

I secured a few days ago from Mr. W. O. Ludlow from the firm Ludlow & Peabody, architects, a small reproduction of their scheme for the George Peabody College for Teachers. I enclose herewith the copy.

Mr. Ludlow is becoming very much interested in our Nanking scheme. I gave him a number of papers for examination and told him that I would converse with him again. I have asked him to take with his partner about the possibility of their willingness to undertake the entire work involved in laying out this property and the various buildings. They are both Christian men and I have asked them to make this work a contribution to the cause of missions. Mr. Ludlow is very much interested and I feel that a personal call from you would be all that would be necessary to clinch the matter.

Of course, their doing the work would depend upon your being satisfied that they were capable persons. I think that an investigation on your part would probably convince you that they are men who have had wide reputation in doing this sort of work and are thoroughly capable. The city address of the firm is Ludlow & Peabody, 12 West 31st Street.

Very sincerely yours,

Secretary.

D*W.

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Free

480 THE ARCADE
CLEVELAND, OHIO.

June 4th, 1912

TRANSFER

Banking

R. A. Diffendorfer, Esq.,
166 Fifth Ave.,
New York City.

Approved
See preceding paper

My dear Mr. Diffendorfer:-

Yours of the 5th with reference to
President Bowen came duly to hand and I have this day forwarded
same to Mr. Spear requesting that after reading same to return
them to you.

These papers are exceedingly interesting
and encouraging. They give evidence of a complete consolidation
of all the denominations ⁱⁿ interest in the integrity of banking.

I trust you are enjoying well this warm
weather.

Very cordially,

L. J. Lawrence

R. A.

Can you give me Mr. Williams address
in Ohio.

July 10, 1912.

Mr. L. H. Severance,
480 The Arcade,
Cleveland, O.

My dear Mr. Severance;

In reply to your letter of June 8th to Mr. Diffendorfer, I may say that Mr. Williams' address in Ohio will be, South Salem, Ross County. He will be there after the 17th.

Very sincerely yours,

For Mr. Diffendorfer.

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June 19, 1912.

Mr. L. H. Severance,
Chairman of Finance Committee,
Waldorf Astoria, City.

Dear Mr. Severance:-

I am sending herewith bill of my expenses through April, May and half of June.

I am not clear whether the expense of commuting in and out of the City is a legitimate charge against travel and special expense, or whether I am expected to meet that out of the hundred dollars' allowance.

My expenses for commuting from March through to June 15th, are appended to the travel and expense account. The Finance Committee, of course, will decide regarding this charge.

My receipts from speaking have been very small. In most cases, I suppose they regard me as a special representative who should prize the privilege of an opportunity to speak for the cause.

We are giving up the house at Montclair for July and August, and are making another arrangement for the fall, as Dr. and Mrs. Orville Reed's children are going to be back with them this fall and they will need more room. We have completed an arrangement for a furnished house that will answer our purposes, for \$50. a month - the arrangement must be for six months, however the landlady says she can make an arrangement for the last two months so as to release us, she thinks, but does not promise definitely to do this.

We are planning for the whole family to go out to Mrs. Williams' home in South Salem, Ohio, for July and August. We are renting a house there. I would ask the Finance Committee to consider granting us the rent allowance for July and August, \$80. as aid on travel expense to Ohio. Our expenses will be a matter of four and a half tickets each way, at the rate of \$15. a ticket. Our arrangements with Dr. and Mrs. Reed had to terminate with the end of June, so that we would have to make other arrangements for renting had we remained in Montclair during the summer. It would be more expensive than the rate secured from the Reeds.

Mr.L.H.Severance--2

I will take up with Mr.Day the possibility of securing an office room in the Presbyterian building for the fall campaign.

Awaiting your decision upon the questions submitted and the approval of the expense account rendered,

Very sincerely yours,

(Enclosure)

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480 The Arcade
CLEVELAND, OHIO

June 8th, 1912

R. A. Differdorfer, Esq.,
156 Fifth Avenue
New York City

My dear Mr. Diffendorfer:-

Yours of the 5th with enclosures from
President Bowen came duly to hand and I have this day for-
warded same to Mr. Speer requesting that after reading them
he return them to you.

These papers are exceedingly interesting
and encouraging. They give evidence of a complete consolida-
tion of all the denominations, in time, in the University of
Nanking.

I trust you are keeping well this warm
weather.

Very cordially,

(signed) L. H. Severance

P.S. Can you give me Mr. Williams address in Ohio.

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July 1, 1912.

Mr. L. H. Severance,
480 The Arcade,
Cleveland, Ohio.

Dear Mr. Severance:-

We are sending to-day to Mr. Jerome and Mr. Horne, a copy of my letter to you of June 20th, also calling their attention to three other bills of which we did not know when the statement of June 20th was made out.

To Mrs. Whitworth, stenographic services---	\$32.04
" Darling Press--Printing---	9.00
" Miss Swift- (2 week's salary)---	30.00

Also a credit to Mr. Williams of \$17.05 for cables paid by Mrs. Williams, personally, and not reported in his earlier statements, as they would naturally have been.

Very sincerely yours,

Treasurer.

Enc.
C/S

0074

MAR 4 1913

July 22, 1912

Mr. L. H. Severance,
480 The Arcade,
Cleveland, Ohio.

My dear Mr. Severance:-

I have just finished posting the books this morning, and thought perhaps you would like to see the balance sheet as of this date, so that we are enclosing it and will send copies of this letter to Mr. Horne and Mr. Jerome.

The account opened as General Expense or Campaign Fund, showing a credit of \$4300., is what I opened to charge up all expense against, which now, you will see, amounts to \$2957.19; that is, Travel, miscellaneous expenses, office help, office furniture, printing, plans, and the \$700.- the five months' salary and rent, granted Mr. Williams. This \$700. is now charged against this account and other expense items remaining under the several accounts to be transferred at the close of the year.

I had to credit one of the checks to this General Expense account, and as I understood from Mr. Williams that there were no conditions on Mr. Harkness' gift, we have credited his \$5,000 into this account; all others being credited to the Property and Building Fund Account, against which account there has been charged but the one draft of \$20,000 for the Yukung Kwan property, but against this balance, there was the authorization cabled of an expenditure of \$6,000 for land, you will remember; this leaves us about \$4613. in this account, and about \$2,000 in the General Expense Account.

Everything is cleared up to date save the one item of \$44.70; Mr. Williams' commutation back and forth from Montclair, which you remember you said you were referring to Mr. Speer, and which he tells me in his letter of June 25th to you, he gave you his judgment regarding it.

If you will kindly advise me when convenient to you as to this item, I can leave things cleaned up to date when I leave August 1st, upon my vacation.

Yours very sincerely,

Enc.

TREASURER.

0075

University of Nanking

Balance Sheet

July 22, 1912.

TRAVEL	\$1188.28	
INTEREST		\$128.61
MISCELLANEOUS EXPENSE	126.90	
OFFICE HELP	435.29	
OFFICE FURNITURE	60.	
PRINTING--PLANS	446.72	
PROPERTY & Bld'g FUND		10613.25
GENERAL EXPENSES- CAMPAIGN FUND		4300.
CASH in Knickerbocker TRUST COMPANY	12784.67	
	<u>\$15041.86</u>	<u>\$15041.86</u>

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July 22nd, 1912.

UNIVERSITY NANKING

RECEIPTS

DISBURSEMENTS

EDWARD S. HARKNESS	\$ 5,000.00
ELLEN S. JAMES	20,000.00
MRS. ACORS RATHBURN	1,000.00
MISS H. R. BABCOCK	5,000.00
THROUGH MR. DAY	613.25
JULIA M. TURNER	4,000.00
INTEREST	<u>128.61</u>
	<hr/>
	\$35,741.86

TRAVEL	\$ 1,188.28
MISCEL. EXPENSES	126.90
OFFICE HELP	435.29
" FURNITURE	60.00
PRINTING & PLANS	446.72
SALARY & RENT - J.E.W.	700.00
YU-KUNG-KWAN PROPERTY	20,000.00
BALANCE ON HAND	12,784.67
	<hr/>
	\$35,741.86

(Against which
authorisation
land, \$6000.)

0077

MAR 4 1913

July 25th, 1912.

Mr. L. H. Severance,
480 The Arcade,
Cleveland, Ohio.

Dear Mr. Severance:-

I thank you for your kind letter of July 23rd, and in reply would say that I cannot find where you have authorized me to pay the \$44.70 commutation to Mr. Williams. On July 3rd, you returned me four bills, but you did not check this item, and when I spoke to you about it you replied that you were taking the matter up with Mr. Speer.

I sent duplicates of all these bills to Mr. Horne and Mr. Jerome, and Mr. Horne's reply was: "I presume the account can be settled with the exception of the small items, about which there is some question, which can be adjusted at the next meeting of the Committee." This under date of July 3rd, and which I took to be in line with your statement that all items were to be paid save this one for commutation.

I will now refer the matter to Mr. Horne and Mr. Jerome, quoting from your letter, so that upon receipt of their reply I will take it that this can be paid. I am enclosing you a correct copy of the Receipts and Disbursements which includes the \$20,000.00 for the Yu-Kung-Kwan Property, which line you say was omitted in the previous copy sent you.

No. 2 to Mr. Severance.

We have had delightful weather here this last week -- good weather to work in -- and matters will all be left in good shape, we think, by the time most of us go away on our vacations the first of August. Dr. White is now away; Mr. Speer goes the first of August; Dr. Halsey keeping house until the first of September; and Dr. Brown being here now until the 19th, when Dr. White returns.

We received this morning from Dr. McLean the Conveyances duly executed, and we have sent them down to Mr. Stiger this noon. This means now that all three Boards have duly executed these papers, and that it simply remains for you and Mr. Diffendorfer to execute them in behalf of the Board of Trustees of the University.

I have a letter from Mr. Williams this morning asking me to send him check at once to cover full expense account:- Expenses at Boston, \$10.00; Trip to Chicago & Cincinnati, \$30.00; Incidentals, \$15.00; Total, \$55.00. He evidently is in need of money, and would like this before I go away. I will enclose the expense account to Mr. Horne and Mr. Jerome also.

Yours very sincerely,

C/F

0079

Oct. 25, 1912.

Mr. L. H. Severance,
480 The Arcade,
Cleveland, Ohio.

Dear Mr. Severance:

The enclosed letter has just been received this morning, and we think you would be pleased to see it. It is a fine tribute to the ability and the spirit that Mr. Williams has been showing in all his work. We personally have had great delight in being in touch with him this fall before his own family returned, he spending several days with us, and Mrs. Carter and the children enjoyed him immensely. He can adapt himself to any situation and give you information without making you feel that you know nothing, and he has a rare art in mixing with people. We have come to know him in a new way and to love him most deeply.

We are sure that you will want to see this fine letter and we have kept a copy of it here.

Yours very sincerely,

Copy.

Oct. 23, 1912.

Board of Trustees,
University of Nankin,
#156 Fifth Ave.,
New York City.

Dear Brethren:-

I am writing you this morning to express my own appreciation and the appreciation of the Foreign Christian Missionary Society, of the great service that Mr. J.E. Williams rendered the cause of the University of Nankin, and the whole cause of Christ at our International Convention at Louisville, which has just closed. Mr. Williams spoke three times. His first address was to our Board of Managers. That address will linger in the minds of those who heard it as long as life shall last, and it was one of the highest spiritual notes that was sounded throughout the Convention. He spoke again to three hundred men at our Brotherhood banquet. This was indeed a masterly address and turned a great many men who were indifferent to active support of the University. The last address he delivered was at the evening session of our Convention before many thousands of people. It was as cordially received as any address that was delivered during the entire Convention, and contributed mightily to swinging the sympathy of our entire people to union work in China.

We can only express our deepest appreciation of the beautiful fellowship that we had with Mr. Williams, and want to assure you that he rendered a real service to the whole cause of Christ.

With warmest Christian regards, believe me, I am,

Most truly yours,

(Signed) F.M. Rains

Secretary
Foreign Christian Missionary
Society,
Cincinnati, Ohio.

Oct. 25th, 1912.

Mr. L. H. Severance,

480 The Arcade,

Cleveland, O.

My dear Mr. Severance,

I have been away at meetings in Albany, Butler and Huntingdon, and just returned to the office this morning and find Mr. Williams' Day Letter regarding the meeting of the Nanking Trustees and the joint University luncheon or dinner. Mr. Cascallon has just been in and we have talked over the arrangements. I am sorry that Mr. Williams and Mr. Diffendorfer both have to be away, and I must be off on campaign meetings all day to-morrow and all day Monday, so that we may not be able to act as promptly in the matter of the dinner as would otherwise be possible. Still, it will take a few days to make the preliminary arrangements in any case.

Mr. Cascallon is going over to-day with Mr. Vickrey the long list of names - 2000 in all - to which Dr. Schieffelin is sending out invitations to an evening affair in his house. This list will include all the names we would be thinking of, and it would be easy to pick out from it the fifty or a hundred names which I suppose you and Dr. Goucher would think it desirable to invite to the dinner.

While Mr. Cascallon and Mr. Vickrey are working over these names, I promised to write at once to you to ask as to the number of people whom you think it would be well to invite and the place, and whether a luncheon or dinner should be held.

Where the dinner is a public affair, one cannot count, as a rule, on more than ten per cent of acceptances to the invitations. Where it is a private invitation dinner, one can count on a much larger per cent. Perhaps if it is desired to have fifty at the dinner, it might be wise to send out one hundred invitations. Will you please let me know what your judgment and wish are on this point?

As to the place, and also whether it should be a luncheon or a dinner, it seems to me that a dinner would be far wiser. A luncheon would have to be held downtown, and it would be for men only, and coming at the end of a week and in a week where one day has already been lost through the Election holiday, I think it would be difficult to get the men together and to hold them. If it is in the evening, up-town, it will be much easier to get men and it will be possible also to invite ladies. Do you want ladies invited, and in view of these facts do you not think it would be better to have a dinner? I am sorry, however, that if it is a dinner, as I think it ought to be, I shall have to miss it, as I have to be in Atlanta on Sunday, Nov. 10th, and must leave at half-past four Friday afternoon to get there in time for appointments.

As to the place, may I ask what your desire would be? If you are

0082

Mr. Severance - 2.

a member of the Metropolitan Club, perhaps that would be a good place to have it. Otherwise either the Waldorf, or the Hotel Astor, or the Hotel Manhattan, or the Aldine Association might be suggested.

Could you telegraph to me to-morrow what you think best as to the number of invitations, the place of the dinner, and whether men and women both should be invited? Mr. Cascallon will come in to get the telegram, and this will make it possible to go ahead with the engraving and printing of the invitations and the final preparation of the list of guests to be invited.

Mr. Diffendorfer is still in Baltimore and will not be back until Tuesday. I will report Mr. Williams' telegram to him and give him a copy of this letter, and ask him to get into communication at once on Tuesday morning with Mr. Cascallon and to call a meeting of the Nanking University Trustees for the morning of Nov. 8th. Perhaps it would be well to have a meeting next Wednesday also of such members of the two Boards as can be got together to complete the arrangements for the dinner and to plan any special effort to secure the presence of the people specially desired.

Very cordially yours,

s/d

0083

(Nanking Severance)
1912

To meet the members of the
Boards of Governors of Nanking University
and the
West China Union University
and to hear of the present political situation
and educational opportunity in China
The Rev. J. F. Goucher
and
Mr. L. H. Severance
~~request the pleasure of~~

company at dinner
on Friday evening, November the eighth
at seven o'clock
at the Union League Club
Fifth Avenue and Thirty-ninth Street
1912

Kindly address reply to
Mr. L. H. Severance
Waldorf Astoria

Henry T. Hodgkin, M. B. Secy Friends
Foreign Mission Assn of Great Britain
The Rev. J. E. Williams, Vice Pres. of
Nanking University

0084

Nov. 1st, 1912.

Mr. L. H. Severance,
480 The Arcade,
Cleveland, Ohio.

Dear Mr. Severance:-

We have acted upon your telegram and sent invitations to Carnegie, Berttram and Dr. Allen, also to Levering, Corey, Raymond. We are sending you a copy of the full list of invited guests, as you probably will appreciate running over it again at your leisure.

Yours sincerely,

C/F

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BOARD OF TRUSTEES

PH. E. DIFFENDORFER } METHODIST
 REV. F. W. HANNAN, D.D. } EPISCOPAL
 FRANK A. HORNE } NORTH
 REV. E. B. COBB, D.D. } PRESBYTERIAN
 L. H. SEVERANCE } NORTH
 ROBERT E. SPEER }
 JOAB H. BANTON } DISCIPLES
 REV. A. McLEAN, D.D. } OF
 PERCY F. JEROME } CHRIST

UNIVERSITY OF NANKING
 NANKING, CHINA

A. J. BOWEN } PRESIDENT
 J. E. WILLIAMS } VICE-PRESIDENT

OFFICE OF BOARD OF TRUSTEES
 156 FIFTH AVENUE, NEW YORK

OFFICERS
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 REV. JAMES WARE } DISCIPLES
 REV. ALEXANDER PAUL } OF
 *REV. FRANK GARRETT } CHRIST
 *REV. F. E. MEIGS, M.A. }

*(MEMBERS OF THE EXECUTIVE COMMITTEE)

Nov. 7, 1912.

*Thursday 12/11/12
 See pp 27-28
 Mr. L. H. Severance
 New York*

Mr. L. H. Severance,
 New York.

My dear Mr. Severance:

There are some memoranda which I think you would like to have for your meeting of the Finance Committee tomorrow morning at 9.30.

Both Mr. Horne and Mr. Jerome have agreed to be here by 9.30. Mr. Horne might have to leave before the Trustees Meeting is over, but I urged his presence at the Finance Committee.

A brief statement of gifts to date with conditions in the order of making as follows:

For Chapel	Mr. Day & Friends	\$15,000
Towards Science Bldg. or other <i>and dorm.</i> purposes	" " "	5,000
Support of Mr. Ross as Treasurer for three years.	Mr. Day.	3,000.
Mr. Severance, Land,	Gift	5,000
	Endowment conditional	25,000
Mr. Harkness -- Unconditional	<i>check</i>	5,000
Mrs. McCormick -- Pledge for Dormitory -		25,000
	Conditioned upon approval of plans. Plans approved - money available when called for.	
Mrs. McCormick - for plans		1,000
Miss Babcock - Per Mr. Day -	Check	5,000
Mrs. D. Willis James - Through Mr. Gamewell .	Check	20,000
June 2, Mrs. Rathbun	Check	1,000
July 1, Mrs. C.P. Turner . for house	Check	4,000
" 26, Dr. Allen - for Medical - Pledge		3,000
	Available when called.	
Dr. Perkins - Methodist - Support of Miss Wixon - five years at \$600.		3,000
Oct. 22, Disciples Church - Friends in Pittsburgh - Science Building - Pledge		25,000
	Endowment - Bible Dept. - Pledge	40,000

12,500 paid 18-

Oct. 23, Mr. Swasey - Science Building - Pledge ^{185,000} \$25,000
Conditioned upon securing \$15,000
more as total equipment from Baptists.

Mr. Cleveland Dodge - Pledge 500
Expect to see him again.

By Burtin on \$5,000 - \$1,000

Mr. Bowen in correspondence is exceedingly anxious that the funds for residences should be secured and the house taken as early as possible. The Union Language School has already brought to Nanking some thirty to forty young missionaries who must be housed where there are not enough houses for the regular staff. It might be advisable to appeal for twenty or twenty-five thousand dollars for a regular Missionary Home and Language School. These suites of rooms could be provided to relieve the pressure on the homes in Nanking.

There is 4,000 dollars of Mrs. Turner in hand for residences. It is not clear from Mr. Bowen's correspondence that the 7,000 dollars left over from the Hubujai property might also be used for that purpose, but with the block of houses still incomplete, I believe it would be wise policy to reserve this money for land purchasing and secure special gifts to provide the houses.

Mr. Bowen also feels anxious that we should not launch the larger scheme for college buildings without having more funds in sight for endowment. We shall have to pay higher salaries for able Chinese teachers, and we need to press the endowment to the utmost

If the Central Reception and Administration Building were secured, the new scheme would be fully provided upon a working basis. The Library and other Dormitory to be secured later.

In regard to the budget, you will note that ^{\$}12,000 gold

0087

is estimated for Mr. Roys' salary. The action taken by the Trustees was to engage Mr. Roys for one year as substitute or Mr. Martin, who is now studying in Chicago University, and desired to continue his studies another year, in order to secure his doctor's degree in Chemistry and Physics. If he continues beyond the regular time of furlough, his substitute will be a legitimate charge on the Methodist Board. If the Trustees approved of a substitute at \$2,000 dollars a year for fifteen months, they would make liberal allowance for Mr. Martin's furlough, and I believe we should do this. I have taken up the matter with Dr. North.

In my personal statement of expense account and travel, I have listed the increased cost of rent for this fall.

I hope your Committee can consider the plan for completing our campaign within the year. I will have present at your meeting a map of the land purchases, etc.

Very cordially.

RECEIVED

APR 7 1913

Mr. Carter

S. H. Severance

WALDORF-ASTORIA HOTEL



NEW YORK, April 5, 1913.

Mr. Russell Carter, Treasurer,

Nanking University,

156 - 5th Ave.,

New York City.

Solomon L. Severance
TRANSFER

Dear Sir:-

Herewith please find enclosed my check on New York bank for \$1,000. in payment of S.L. Severance's pledge for endowment of the college. This money of course will have to be invested by the trustees and held in this country.

Kindly acknowledge receipt and oblige,

Yours cordially,

S. H. Severance

1913

April 7, 1913

My dear Mr. Severance:

Just to acknowledge the receipt of your check on the Seaboard National Bank for one thousand dollars (\$1,000.) in payment of Mr. S. L. Severance's pledge for endowment ~~for~~ the University. The understanding is that this one thousand dollars is to be held to be invested by the Trustees. I will deposit it in our regular account but will credit this to the Endowment Fund.

I have other matters to turn over to you but will plan to see you this afternoon at the Board meeting.

Thanking you very much for your remittance

Yours sincerely

Mr. L. H. Severance
The Waldorf Astoria
New York City

Russell Carter

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2253800

CABLE ADDRESS:
"INCULCATE" NEW YORK

Severance

TELEPHONE
822 GRAMERCY

**THE BOARD OF FOREIGN MISSIONS
OF THE
PRESBYTERIAN CHURCH IN THE U.S.A.**

156 Fifth Avenue
NEW YORK

OFFICE OF SECRETARY

April 9th, 1913.

Mr. Louis H. Severance,
The Waldorf Astoria,
New York City.

Dear Mr. Severance:-

Enclosed please find an itemized statement of the small items for telephone charges, postage, express charges, etc., which Mr. William's office has been securing from the Board, as charged on the Board's books and which I settled the last day of March in order to enable Mr. Day to close his books at the end of the year without anything appearing against the University. In addition I am enclosing a bill of the Darling Press, also Mr. William's last travel account to April 1st, which he himself has made out, and a bill for a ventilator for their office, all of which are checked by Mr. Williams. Also Rudolph Long 13. -

Yours very sincerely,

Russell Carter

My dear Mr. Carter

I have approved the bills herein

*Kindly see that the other two members
of the Committee also approve*

Yours sincerely

April 11-1913

L. H. Severance

0091

UNIVERSITY OF NANKING
NANKING, CHINA

OFFICE OF BOARD OF TRUSTEES
156 FIFTH AVENUE, NEW YORK

May 8, 1913

MAY 2 1913

Dear Mr. Severance:

Enclosed please find invoices of:

The Underwood Typewriter Company	of \$74.59
Tower Mfg. & Novelty Company	of 2.60
Horace S. Ely & Co., for Rent of	
Room #913 for month of May	- 20.84
Express Bill, campaign material	.42

Will you kindly O.K. these and pass them on
to Mr. Jerome?

Yours sincerely

Russell Carter
Treasurer

*Mr. Jerome
Please find within
named with my app-
for L.H.S. Jerome*

Mr. L.H. Severance
The Waldorf Astoria
New York City

P.S. Enclosed also bill of \$2.21 from the Missionary Education
Movement for postage, for Messrs. Jerome and Horne

R.C.

RECEIVED

JUN 13 1913

Mr. Carter

4/13

L. H. Severance

WALDORF-ASTORIA HOTEL,

NEW YORK, June 11, 1913.

Mr. Russell Carter, Treasurer,

156 - 5th Ave.,

New York City.

My dear Sir:-

Herewith please find my check on New York Bank for \$350. to re-imburse you for amount paid to Mr. Z. T. Ing to take up work about the first of September. \$250. of this amount is money paid for his expenses to banking and \$100. is an advance to be applied on his salary after he enters upon his work. He is to receive 1200 mex. per year and an adjustment will have to be made later on, as to the rate of conversion of gold into mexican. I am to be responsible for this salary for one year.

Yours truly,

L. H. Severance

1800.
80
1440.
7 1260

0093

June 13, 1913

Dear Mr. Severance:

May we kindly acknowledge the receipt of your check for \$350 on the Seaboard National Bank - \$250 of this amount being for Mr. Ing's travel expenses to Nanking and \$100 to be applied on his salary this coming year.

We will notify Mr. Ross on the field of this advance upon his salary, the understanding being that Mr. Ing is to receive \$1200 Mexican per year and that you have assumed responsibility for this salary for one year.

Yours very sincerely

Mr. L. H. Severance
The Waldorf Astoria
New York, N.Y.

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