COPY

Nanking

119 York Street
Ithaca, New York.
April 6, 1932.

Dr. John H. Reisner,
419 Fourth Avenue
New York City.

Dear Reisner,

I wonder if you have been informed of the present financial crisis of our Board. If you have, perhaps the enclosed letter will not be a surprise to you. We have been somewhat expecting it for some time but I have put off writing you until I had definite word of the outcome of this protracted meeting of the Prudential Committee.

The question now arises whether it would be possible, or advisable to look for our support to some other organization, or whether we should consider this word of the Board final. Since you are in touch with the Nanking situation, I am taking the liberty of asking your advice before taking any definite steps.

I received the materials you sent to me and found them quite valuable and will return them as you requested as soon as my thesis is finished. Said thesis becomes somewhat of a Jonah in the light of present conditions, but there seems to be nothing else to do but to carry on.

Most cordially yours,

(Signed) CHARLES H. RIGGS

P.S. I would like to have the enclosed letter returned.

AGRICULTURAL MISSIONS FOUNDATION
419 FOURTH AVENUE
NEW YORK CITY

Nanking

April 8, 1932

Dear Garside - Would this Presbyterian take him if the U.P.C. would approve? any other suggestions? JHR

Mr. Charles H. Riggs
110 York Street
Ithaca, N. Y.

Dear Charles:

Your letter of April 6th, enclosing copy of Dr. Fairfield's letter of April 5th, has just come. Yesterday I had a note directly from Dr. Fairfield. It is most disappointing to all of us, I am sure. I wish there was some other organization to whom we could turn to send you out to Nanking in line with the original plans. I am sending your letter to Mr. Garside. I do not know whether or not there are other vacancies on the University staff in the quotas from other boards, but Mr. Garside no doubt will. I am asking him to write directlt to you.

By all means, if it is at all possible, go right ahead and finish your thesis and get your degree. You are much more likely to need it in the United States than you are in China.

Would you and Mrs. Riggs be interested in a rural community church here in the United States? I have a feeling that both of you would be most admirably fitted for such a job; and there is no question in my mind that the opportunity for real missionary service is as great in our rural churches in America as it is anywhere else. As a matter of fact, the sooner we are able to make our rural churches more vital here in America, with due regard to basic values of religion and rural life, the sooner will we begin to understand the great significance of the rural church abroad.

Please be assured that, if there is anything at all I can do in any way, I shall only be too glad to do it. Feel free to use my name as a reference whenever a word from me might be of value.

Assuring you of the keen disappointment which I share with you, and with kind regards and best wishes, I am

Yours very sincerely,

John H. Reisner,
Executive Secretary.

JHR:LP
CC: Mr. Garside

AGRICULTURAL MISSIONS FOUNDATION
419 FOURTH AVENUE
NEW YORK CITY

Nanking

Dear Charles:

Your letter of April 8th, enclosing copy of Mr. Fairfield's letter of April 5th, was just here. Yesterday I had a note directly from Mr. Fairfield. It is most disappointing to all of us, I am sure. I wish there was some other organization to which we could turn to send you out to tinking in line with the original plans. I am sending your letter to Mr. Garside. I do not know whether or not there are other vacancies on the University staff in the quarter from other boards, but Mr. Garside no doubt will. I am asking him to write directly to you.

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Would you and Mrs. Higgs be interested in a rural community church here in the United States? I have a feeling that both of you would be most admirably fitted for such a job; and there is no question in my mind that the opportunity for real missionary service is as great in our rural churches in America as it is anywhere else. As a matter of fact, the sooner we are able to make our rural churches more vital here in America, with due reverence to basic values of religion and rural life, the sooner will we begin to understand the great significance of the rural church abroad.

Please be assured that, if there is anything at all I can do in any way, I shall only be too glad to do it. Feel free to use my name as a reference whenever a word from me might be of value.

I share with you, and with John Vegerik, the keen disappointment which I share with you, and with John Vegerik are best wishes, I am

Yours very sincerely,

John H. Reisner,
Executive Secretary.

JHR:LP
CC: Mr. Garside

CORNELL-IN-CHINA

May 4th., 1932.

ack 5-7-32

Nanking

B.A.Garside, Esq.,Treas.,
Nanking University,
150 Fifth Ave.,
New York City.

Dear Mr. Garside:

It is with pleasure that I hand you herewith cheque for $500.00 for the extension work sponsored by the Cornell-in-China organization at Cornell University.

Owing to the financial situation this will probably be all that we will be able to send in time for the Summer season of 1932. Will you be so good as to farward this remittance to the College of Agriculture and Forestry at Nanking at your early convenience.

Faithfully yours,

Hugh A. Moran

Hugh A. Moran.

$500 ck

Nanking

119 York Street,
Ithaca, New York.
May 8, 1932.
ack 5-10-32

Mr. B. A. Carside,
China Union Universities,
150 Fifth Ave., New York City.

My dear Mr. Carside,

When the American Board cancelled the agreement which they had made with Dr. Reisner to send me to Nanking University I wrote to him at once (on Apr. 6 & 26th) raising the question of the possibility of finding some other institution or individual who would be in a position to undertake my support there. He replied that he was no longer in a position to say, but that he had taken up the matter with you and had asked you to write me directly.

Since I have not as yet heard from you, I am beginning whether or not this matter came to your attention. Dr. Reisner said that he was sending you my letters, which, if you have received them, will give you the necessary details. If you did not receive them, or if there is anything in the situation which you do not understand, let me know, and I will be glad to give you what information I can. The question which I should like answered is: What is the present attitude of the University toward my appointment ? Specifically, do they wish it continued?

In case they do, are any of the present cooperative bodies in a position to undertake the responsibility which the American Board has dropped ? Or, would there be any other arrangement possible under which I might carry out our original plan ? In case they do not, I would like to know it as soon as possible as in that event I must be making other plans.

Since your answer to my questions will materially influence my plans for the immediate future, I will appreciate an early reply.

Sincerely yours,

Chas. H. Rigg

Nanking

University of Nanking

May 10, 1932.

Mr. Charles H. Riggs,
119 York Street,
Ithaca, N. Y.

My dear Mr. Riggs:

Let me acknowledge receipt of your letter of May 8th.

My delay in acknowledging and replying to your letters of the last few weeks has not been due to lack of interest, but rather to my inability to make any constructive suggestions, and my hoping that something more encouraging might develop. However, nothing at all hopeful has yet materialized, and I am afraid that the prospects of our getting you out to Nanking this year are not at all bright.

I wish to assure you that first of all the University of Nanking is exceedingly anxious to have you. President Chen has mentioned in a number of recent letters the warm gratification of the field at the news that the American Board was planning to appoint you. I know that everyone in Nanking will be gravely disappointed to learn that the financial condition of the American Board prevents your going out this year. I am confident too, that the field will be anxious to have you going out a year hence, or even later, and will wish to have the American Board take up again the matter of your appointment just as soon as its finances will permit.

In the meantime, however, there does not seem to be any prospect of securing the funds for your support either from any of the other Cooperating Mission Boards, or from funds of the University itself. The Presbyterian Board has already made arrangements for the outgoing this summer of two new missionary families, Mr. and Mrs. William Fenn and Mr. and Mrs. W. R. Wheeler, and has strained its financial resources to the limit in providing for these two new appointments. The Methodist Board is in an extremely critical financial situation and there is no possibility whatever of their sending out a new appointee. The situation of the United Christian Missionary Society is much the same. The American Baptist Foreign Mission Society is this summer sending out Mr. and Mrs. B. A. Slocum, and we cannot look to them to do anything more at this time.

As to the resources of the University itself, we are facing already an extremely serious financial problem, caused both by decreased income as a result of the depression, and also to the increased expense and reduced income on the

field growing out of the Sino-Japanese crisis of recent months. Usually our budget for the new year is completed before the first of May, but this year we are still struggling with our efforts to balance the budget, and it is obvious that we must in some way make still further reductions in the expenditures recommended for next year.

This leaves only the possibility mentioned in your letter of April 26th - that you might secure direct support that would cover the cost of your travel to the field, and your salary and allowances for one or more years. If it were possible for you to secure such support, and if the American Board felt reasonably sure that they could assume your support as soon as these privately secured funds were exhausted, there might be a possibility of our sending you out this year. That would, however, be largely a matter for agreement between yourself and the American Board. Neither you nor the University would wish to enter into the arrangement that might leave you without support a year or two hence, and possibly even without funds to pay for your return journey to the United States. If you think there is any genuine possibility of securing such special support will you please let me know the details, both of the possible sources of support, and of your correspondence with the American Board in regard to proposed arrangements?

Very sincerely yours,

Secretary

BAG:PC
CC: Mr. John Reisner

file

Nanking

University of Nanking

June 20, 1932

Mr. Charles H. Riggs
119 York Street
Ithaca, New York

My dear Mr. Riggs:

We have this morning received from the University of Nanking a cablegram which shows that they are favorably considering Mr. Reisner's suggestion that we provide from the University's funds the balance needed to cover your support. We will be having a meeting of the Nanking Executive Committee within two or three weeks, and at that time I would like to lay before the committee detailed information as to the sources of support on which we can rely. Mr. Reisner yesterday handed me a memorandum which indicates that we may hope to obtain the following sums for your support annually for six years if required.

From the American Board,	$500.
From Cornell-in-China	500.
From Endowment	500.
From an Ithaca group	300.
From the Peoples Church, East Lansing,	200.
Total,	$2,000.

I am writing to Dr. Fairfield of the American Board in regard to the $500. per year which we may possibly obtain from them. I believe we have fairly adequate information as to the funds from Cornell-in-China. I find, however, that I am in need of full details as to the last items in the above tabulation. Will you give us the facts as to where this special endowment fund is held and the conditions under which its income is disbursed? Will you also give us facts as to the support available from the group at Ithaca and the church in East Lansing?

I hope that on the basis of this information I have requested, together with the word coming from the field, our Nanking Executive Committee may be able to take some favorable action.

The cablegram from the University indicates that if you are to go out this autumn, they are hoping that you can arrive by September 1st, and be there by September 5th at the latest.

With all good wishes, I am,

Very cordially yours,

Nanking

119 York Street,
Ithaca, New York.
June 21, 1932.

Mr. B. A. Garside,
150 Fifth Ave.,
New York City.

INDEXED

My dear Mr.Garside,

Your letter of June 20 received this morning and I hasten to reply, as the time left is short. If we are to reach Nanking by Sept. 1, we must be making the necessary arrangements immediately.

As to funds, you ask for further information with regard to three items which total $1000. First, the Endowment fund is known as the Menoka Fund and is held by the Trustees organized by what was formerly the Plymouth Congregational Church of Columbus, Ohio. The deed of trust stipulates that the income shall go to work under my direction so long as I remain a missionary, with further stipulations as to its use on the mission field should I cease to be a missionary, and a final stipulation that the capital shall return to the heirs of the Hislop estate when the income can no longer be used in accordance with the deed. The sum is $10,000, invested in U.S. bonds bearing 4¼ %. These bonds mature next year, when the trustees will reinvest them subject to certain stipulations. The income then, from this fund, for the next 18 months will be at $425 per year, after which, it may be more, or less, depending on the nature of the investment made by the trustees. The supposition is that it will be again invested in U.S. bonds, probably at a lower rate. I will write the Trustees and ask them to give you the information directly.

The Ithaca group is a Club of Young Married People in connection with the Congregational Church, who are undertaking to be responsible for $200 among themselves, and for raising at least $100, and possibly more, from others not immediately in the group. You will probably hear directly from the Club very soon.

The East Lansing People's Church have for a number of years, given us an Easter offering which usually amounts to slightly under $300. It was a little short this year, being $260, but Mr. McCune, the pastor, thinks that they will be able to raise considerably more on the proposition framed in this way. He says, "At least we are sure of the amount we already have (260) and I have no doubt but what we can get hold of another $100." This means that the People's church may be expected to find at least $350; with the probability of considerable increase in the future, as there will be a larger interest in the work of the University than there was in our Shaowu work. This year's $260 they are holding for further instructions from you. The pastor has already been in correspondence with Reisner regarding it.

This would give the following for the three items,

Menoka Fund, Columbus,	425	
Ithaca Group	300	
East Lansing	350	1075.

This might vary somewhat from year to year, but between the three groups should not fall below $1000.

Now as to travel, I note that Nanking is hoping to have us arrive by Sept. 1, or the 5th at the latest. Under our original plans we were scheduled to arrive Aug. 19, but with the change in the situation, that sailing was cancelled, and as we were not certain of the outcome of our efforts, we were not able to go ahead with our preparations to make the earlier date, and it would now seem difficult to do so. There are two elements involved, the first is a matter of expense, and the second is a personal factor. We would much prefer to sail via Honolulu, which of course, makes a longer trip.

In the matter of expenses, it has been our thought to make the greatest economy consistent with satisfactory accomodations. We have been considering two possible routes to the coast, either taking a boat from New York, or driving overland. The latter, of course, would be much the cheapest, if we have no untoward expenses. Mr. Edminster, of the Ithaca Travel Bureau, has been very kind in looking up schedules and prices for us, and has suggested the S.S. Shinyo Maru, the Japanese cabin class boat which has made a special for the Olympic games. They are running the entire ship as tourist cabin, and giving the regular first cabin state-rooms at $20 more than the regular tourist rate, making a total of $180 per ticket. This gives exceptionally good accomodation, at a cost of $20 less than either the American or Canadian second class. This boat sails from San Francisco Aug. 13th arriving in Shanghai Sept. 8, which would be only a few days later than indicated in your letter. If we should try to make an earlier boat, the cost would be more and the accomodations probably not as good.

As Dr. Reisner has probably already told you, the income from the Menoka Fund which has accumulated for the last 2½ years will probably be available for our use in travel. The question is, would the University wish to make a further appropriation, or would we be expected, as in the original proposition, to hold our travel to within that sum ? We will require the equivalent of 5½ tickets, or $890; if we take the Shinyo, and if we drive, our expenses will be but very little more than the amount in hand, as we have a large 7 passenger car which will take us all comfortably. The fare by boat from N.Y.C. would be somewhat less than by train, but even so, would amount to $660, and be considerably more than the cost of driving, which of course cannot be figured exactly in advance.

The questions, then, which we should like to have answered, are;- Can we go ahead and make arrangements for our passage immediately, or will it be necessary to wait for final action of the Committee ? If so, would it be correct for me to make these arrangements thru Mr. Edminster, or would you prefer to make them for us in N.Y. ?

Secondly, how much, if any travel allowance, would be available over and above the amount already in hand ?

And thirdly, would the necessity of arriving in Nanking by Sept.1 take precedence over economy of travel, or personal desires as to route?

As the Olympic ship will probably be pretty well filled, I will be thankful for an immediate answer in case it will be satisfactory to have Mr. Edminster go ahead with reservations for us on that boat.

Sincerely yours,

Chas. H. Riggs

P.S. Since I expect to leave Ithaca this coming Friday, please address your reply to me at

204 First Street, Scotia, N. Y.

HUGH A. MORAN
ITHACA, NEW YORK

PRESBYTERIAN UNIVERSITY PASTOR
RESIDENCE 221 EDDY ST.
DIAL 9537

DIRECTOR OF RELIGIOUS EDUCATION
CORNELL UNIVERSITY CHRISTIAN ASSOCIATION
OFFICE: BARNES HALL
DIAL 2337
EXTENSION NO. 2

Barnes Hall, Cornell University,
Ithaca, New York, June 23rd.,1932.

Nanking

Mr. B. A. Garside,
Secretary, Nanking University,
150 Fifth Ave.,
New York City.

INDEXED

Dear Mr. Garside:

The proposal came to the officers of the Cornell-in-China Club several months ago, sponsored by professor C. W. Chang and a group of Chinese students at Cornell, that the Club undertake in part the support of Mr. C. H. Riggs as professor of Rural Engineering on the Nanking University faculty.

We are informed that the appointment of Mr. Riggs has been approved from Nanking by cable; that it has also been approved by the American Board of Commissioners for Foreign Missions, and that arrangements for the remainder of Mr. Riggs budget have been made.

Following a meeting of the Cornell-in-China Club at which this matter was presented and discussed, // the Executive Committee of the Club, as well as the officers of the Corporation, hereby approve of the allocation of funds from the club to the amount of $500.00, five hundred dollars, per year towards the budget of Professor Riggs, or such an amount up to $500.00 per year as the club shall be able to raise for the next five years; provided that this action will not seriously hamper or curtail the extension work already begun, and formerly supported by the club. //

Trusting that this action will meet with the hearty approval of the Nanking University administration,

I am,
Very sincerely yours,

Hugh Moran.
Hugh Moran.
Secretary, Cornell-In-China, Inc.

MCR

Nanking

University of Nanking

June 27, 1932

Mr. Charles H. Riggs
204 First Street
Scotia, New York

My dear Mr. Riggs:

I have your letter of June 21st.

I am grateful to you for sending me details in regard to the fund that will be available for your support at Nanking.

The next step now seems to be to secure some formal action from our Nanking Trustees, or the Board's Executive Committee. I have been expecting that each mail arriving from China would bring us the University of Nanking's budget for 1932-33, and have been planning to call a meeting within a few days after the budget reaches us. The budget was adopted by the directors at the meeting on May 20th and I have already received letters from Miss Priest and President Chen in regard to it, but the budget itself has not yet come to hand. I have been holding other pending matters of business to be dealt with at the same time as the budget. If this material reaches us within the next day or two we will have a meeting of our Executive Board before the end of this week; or at the latest the meeting should be held some time next week.

As to your sailing arrangements:- Sailing to China during August will be somewhat crowded on account of the Olympics, but we can undoubtedly secure reservations for you at about any date you may wish to sail. Our office has an agency for practically all of the Trans-Pacific Lines, and we will be glad to return to you the 5% commission we secure on tickets. I will ask the Trustees for their decision as to an advance of whatever amount you require, in addition to the income already received from the Nemoka fund, to cover the cost of your travel to China. I see no reason why there should be any serious difficulty in using a part of this supplementary appropriation which the university would have to make from Famine fund in order to cover the remaining portion of your travel expense. As to your travel across the United States it would seem for you to go by car would be the simplest and most economical. Quite a number of our missionary

familes have made their trans-continental journeys in this way.

It would undoubtedly be very desirable for you to arrive in Nanking within the first few days of September, as requested by the field. I suppose, however, that the field would not object to a few days' delay, if this permitted a substantial increase in economy and comfort on the journey.

Just as soon as we can get out Nanking Trustees together, I will be able to write to you more definitely in regard to these various matters.

Very cordially yours,

BAG:W

B A GARSIDE

104 Maple Ave.,
Ithaca, New York

June 27, 1932

Banking

INDEXED

B.A. Garside
150 Fifth Ave.
N.Y. city

Dear Mr. Garside:—

This will inform you that the "Young Married People" of the First Congregational church of Ithaca have taken as their chief financial objective the provision of $300. annually to support the work in Agricultural Engineering et. al. to be undertaken by Mr. Riggs in china. About $100. is assured by special pledges and the balance will be provided by individual members and from activities of the club.

Sincerely yours,

M.C. Bond
Pres. Young Married People
of 1st Congl. Church.

Nanking

204 First Street,
Scotia, New York.
July 10, 1932.

Ack 7/14/32

Mr. B. A. Garside,
150 Fifth Ave.
New York City.

Dear Mr. Garside,

Since receiving your letter of June 27, I have been waiting further word as to the final action of the Nanking trustees before making definite sailing arrangements. However, if we are to arrive in Nanking in the first half of Sept. these arrangements cannot be put off much longer. When I wrote you last, we were hoping for accomodations on the Shinyo Maru which was making an exceptional offering for that particular sailing, but a cable from Tokyo has advised us that the ship is already fully booked. The company is offering us as a substitute accomodations on the Heian Maru which sails from Seattle three days earlier, as per enclosed letter. This boat, however, is not wholly satisfactory, as it will necessitate an overly hurried preparation if we are to allow a safe margin of time for our drive to the coast. Further, while the rate is somewhat less, the accomodations are nowhere as good as those of the Shinyo, and the route is the northern one which we had desired to avoid if possible, having found from experience that it was not so desirable when traveling with small children. And lastly, the accomodation is offered to Yokohama, and what they would give us beyond that point, or what changes might be required there is a question.

From my study of the schedules the next possibility would be ten days or so later and could be had on either of the three lines, on the Chichibu Maru, President Coolidge, or the Empress of Canada. All three of these offer tourist or second class accomodation at $215 per ticket, and travel the southern route. The Canada and Chichibu are due in Shanghai Sept. 13, and the Coolidge Sept. 16. Of the three our preference would be for the Canada, it being the fastest. In the hope of obtaining a less expensive passage we made inquiries with regard to 3rd class on the Canada, which we have seen and would be acceptable, but the reply from the company states that they will not book European women 3rd class.

In view of the fact that we have not yet been advised of the final action of the Trustees and are in the dark as to the amount of travel funds which will be available and since the Columbus fund which represents the major portion, has been forwarded direct to you, I should like to request <u>you to go ahead</u> and make definite arrangements for us at your earliest convenience. On the whole the Canada would seem the most satisfactory to us, but if necessary, either on account of arriving early at Nanking, or on account of lack of travel funds, we will authorize you to accept the offer of accomodation on the Heian Maru. In this event, however, we must have immediate notification of the fact as it will necessitate our leaving here in another ten days.

The only other possibility of reducing the cost would appear to be to book us on the Canada with Mrs. Riggs and the three youngest children tourist class and myself and two older boys 3rd. This would repre-

sent a saving of $279, since the 3rd class rate is $90 per ticket. In case you are not acquainted with our family, there are: boys 15, 11 and 6, and girls 9 and 2.

Mr. Edminster has made considerable efforts on our behalf to locate satisfactory sailings for us; were I making arrangements myself I should feel somewhat obligated to get them thru him, Of course, if you make the arrangements for us, it would not, I suppose, be necessary to deal thru him, tho I would appreciate it if some recognition could be made of his services.

Anxiously awaiting your reply, I remain,

Sincerely yours,

Chas. H. Riggs

P.S. Some of our goods too bulky to with us in the car I am having shipped direct by the shipping dept. of the American Board. To whom and how should they be consigned ?

C.H.R.

over

Nanking

University of Nanking

July 14, 1932.

Mr. Charles H. Riggs,
204 First Street,
Scotia, N. Y.

My dear Mr. Riggs:

We had a meeting of our Nanking Executive Committee this week at which the question of your appointment to Nanking was considered, and the following actions taken:-

"VOTED, to appoint Mr. and Mrs. Charles H. Riggs to the staff of the University of Nanking for a regular term of six years, on the usual schedule of salary and allowances, support to be provided in part by special sources and the remainder to be appropriated from Famine Funds."

I am enclosing herewith a copy of the University's schedule of salary and allowances as adopted by our Nanking Trustees last fall. I am also enclosing in triplicate a copy of our usual Employment Agreement, which I have prepared in accordance with our schedule of salary and allowances. If you find the Employment Agreement satisfactory, will you and Mrs. Riggs please sign on the two bottom lines, with witnesses, and return to me for completion of the signatures on behalf of the University? I do not know what you consider your home address in the United States, so you will note I have left that blank. Will you please fill this in, or else inform us of the address we should typewrite in at that point?

As to sailing accommodations:- I have been in touch with the Canadian Pacific and am asking them to make tentative reservations for you and your family on the Empress of Canada sailing August 27th from Vancouver to Shanghai. This steamer is fairly well filled, but they will probably be able to accommodate you. I will have definite word tomorrow. However, it will not be possible to make the arrangements you suggest, whereby you and the boys would travel third class and Mrs. Riggs and the younger children would travel tourist, since the Canadian Pacific is now reserving third class for oriental passengers.

The cost of the tourist class tickets is $215 plus $5.00 tax, less our 5% agency commission amounting to $10.75 making the net cost $209.25* If you wish us to confirm these reservations on the Canada, please let us know at once. On the Japanese Line I find that we can probably get accommodations on the Heiyo Maru leaving Los Angeles on the 17th and arriving in Shanghai on September 8th. Both the Heiyo Maru and the Shinyo Maru are leaving Los

* Total 5½ fare $1150.88

2 2 4 3 7 8 7

0612

Angeles the same day. The Shinyo Maru is filled with returning travelers from the Olympic Games, but space is still available on the Heiyo Maru. If you take the Heiyo Maru, you would have to transfer to the Shinyo in Yokohama on September 3rd, but the N. Y. K. Line assurs us that this would not be difficult because the two steamers will arrive in port together.

The Heiyo Maru is one of the new motor ships of the N. Y. K. Line and is supposed to have very good accommodations. The cost per Tourist class ticket is $190 plus $5.00 tax, less $9.50 agency commission, net $185.50. The N. Y. K. Line allows children less than twelve to travel one-half fare, so I believe the entire cost would be equivalent to five adult tickets, or $927.50. Here too, you should let me know immediately if you wish us to make these reservations for you.

The considerations favoring the Heiyo Maru are both that it is more economical and that it will get you to Nanking several days earlier, and at more nearly the date suggested by the field. On the other hand the Canada may be more comfortable, and would give you more time. We leave it to you to call the choice.

As to the cost of your journey:- All we have received thus far to apply on your outgoing expenses is one remittance of $480.00 from Mr. Bristow on the Menoka Fund. I understood that about $1,000.00 had accumulated on this fund -- will another remittance for the balance be coming in soon. I presume also that the American Board would make an initial remittance on the $3,000.00 they have promised. And is there not something now available from the East Lansing People's Church? Of course some of these receipts must be utilized for your salary as well, but since it all goes into the same fund, and since the Famine Funds will be charged for the shortage anyway, it doesn't make a great deal of difference what payments go for travel and what for salary. The University will pay whatever is necessary to get you and your family to the field, though of course whatever can be saved without too great hardship for you and the family is that much more available for the work you will do after reaching China.

As to your freight:- If you have made arrangements with the shipping department of the American Board to handle this for you, we will be grateful. In that case we can reimburse that Board on presentation of their bill. You will note that the University will bear the expense of two cubic tons. I believe the shipping department of the American Board is 14 Beacon Street, Boston, but you would wish to correspond with them as to the details of handling the freight. If the American Board cannot handle this, we could ask the shipping department of the Methodist Board here in this building to do so.

As to outfit allowance:- We will send you a check for $200 on request.

As to pension:- I am enclosing an outline of the pension plan of the University. Practically all university-supported Westerners are now participating in this plan. However, you probably have somewhat similar arrangements with the American Board which you may be reluctant to give up. It might be possible for us to make some arrangement with the American Board whereby you and the University of Nanking could pay the American Board whatever is requisite to retain you in their plan. What would you suggest?

As to health examinations:- Have you and your family had recent health examinations which show your fitness for return to the field? I hope you had this attended to when it seemed that the American Board was going to send you

out, so we will not need to do anything more about the matter. If the item has been overlooked, we should arrange for a final checkup, and you should be sure that the usual requirements concerning inoculation, vaccination, and dental repairs have been met.

In the last paragraph of your letter, you raise the question of whether we should allow Mr. Edminster to purchase your steamer tickets, since he has already made some substantial efforts in your behalf. As you will see from the preceding figures, our office will be able to save some fifty or sixty dollars through the rebate on agency commissions. Where other agents purchase the tickets they are naturally entitled to this commission. This is a difficulty that comes up frequently, for in spite of our efforts to inform candidates that our office will be glad to arrange the steamer tickets, they often make inquiries at other agencies, and those agencies feel quite logically that they are entitled to the business they have initiated. Our office has to deal carefully in such matters, for we can get very unpopular with the steamship lines and other agents if we step into the picture after people have already made commitments elsewhere. Of course our office passes along to the universities and the individuals interested every penny that is received on commissions, so we have not any financial interest in the matter aside from what we can save for our institutions.

There are one of two items which we have not yet had time to clear with the field. I presume that the field will wish us to send you monthy checks to cover salary and allowances, just as we do for other members of the university-supported Western staff. This, however, I will need to check up. If we do send your checks, shall we mail the entire amount to you in Nanking, or will you wish some portion deposited to your account in some bank here. Your basic salary will be paid in gold and you derive full benefit on exchange. There is a slight question as to children's allowances, as the university regulations still read "U.S. $100, or Mex.$200," etc. I have been trying to clear with the field whether this should now be interpreted to mean that the staff member may elect the gold figure, payable in gold, which is much more advantageous than the Mex. figure at present. I believe that the gold figures are the ones we should use, but here again I want to be sure I am in line with the thinking of the field before making any final pronouncement.

As to cash expenses in travel:- How much cash do you estimate you will need to get you to Nanking? We can send you a check which you can convert into travelers checks, or else we can follow any other plan you wish.

If I have missed anything, call on me. I hope things will now move along smoothly and satisfactorily.

Very cordially yours,

BAG/G
Enc.

B A GARSIDE

UNIVERSITY OF NANKING
EMPLOYMENT AGREEMENT
REGULAR TERM APPOINTMENT

Nanking

This AGREEMENT, entered into by and between the University of Nanking and Mr. and Mrs. Charles H. Riggs this fourteenth day of July, 1932, WITNESSETH:

That the University of Nanking hereby agrees to and does emply Mr. and Mrs. Charles H. Riggs as regular members of the staff of the University of Nanking in the College of Agriculture and Forestry for a regular term of six years beginning September 1st, 1932 on the following schedule of salary and allowances:-

1. Salary at the rate of Gold $1,800.00 per year beginning on the date of sailing.
2. Children's allowances

Up to 5 years inclusive	U.S. $100 or Mex. $200 per year
6 to 13 " ".	U.S. $200 " Mex. $400 " "
14 years to college age	U.S. $250 " Mex. $500 " "
In college, but not beyond twenty-first birthday	U.S. $300 per year

3. Re-outfit allowance $200.
4. Residence to be provided by the University.
5. Medical care to be provided by the University, and one-half of dental and oculist fees to be paid by the University when approved beforehand by the University medical advisor.
6. Travel expenses to be borne by the University from Scotia, N. Y., the home of the appointees in the United States, to Nanking, China, by the most direct and economical route; and from Nanking, China, to the home of the appointees at the expiration of this term of service.
7. The University will bear one-half of the cost of participation in the established pension plan of the University.

The University further agrees that in case of the renewal of this appointment at the expiration of six years, the appointees shall be entitled to one year of furlough with regular salary and allowances.

The University, upon due notice in writing, may terminate this contract at any time upon the payment of a sum equal to three months' salary from the date of said termination, and full travel expenses to the address given above, by the most direct route.

Mr. and Mrs. Riggs hereby accept the said employment and the foregoing terms and conditions, and agree, that if for any reason they resign within three years of the beginning of this term, they will reimburse the University for such proportion of the outgoing and outfit expenses as the time of actual service bears to the period of three years; and that in case they resign before the completion of six years, no payment shall be made by the University for travel expenses to the United States. However, should resignation be due to the serious illness of the appointees or their children, financial adjustments will be a matter of conference between the appointees and the President of the University.

It is further agreed by Mr. and Mrs. Riggs that they will give their full time and attention to the work for which they are hereby employed, and that they will not engage in any outside occupation or activity for profit, except as may be agreed upon in conference with the President of the University.

ATTEST: On behalf of the UNIVERSITY OF NANKING

Secretary, Board of Founders — President, Board of Founders

WITNESSES:

Kenneth J. Frederick — Chas H. Riggs, Appointee

Jacob H. Frederick — Grace F. Riggs, Appointee

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file

Nanking

July 15, 1932

Mr. Charles H. Riggs
204 First Street
Scotia, N. Y.

My dear Mr. Riggs:

This is to report on the latest developments of our efforts to secure steamer reservations for you.

The Canadian Pacific has reported that they are continuing their efforts to find space for you on the "Canada", but that the prospects are not particularly bright. All their space has been assigned and there is a rather long waiting list. The C. P. headquarters mentioned incidentally that their Montreal office informed them that you have been put on a waiting list by their Buffalo office. I at once stated that if their Buffalo agent had gone far enough in arranging for your reservations that he could rightly claim the agency commission on your tickets, our office would not wish to make any claim for such a commission, even though the actual handling of the tickets may be done through our office. This is in line with the rules of courtesy in such matters and we cannot offer to do otherwise.

I have made inquiries again at the N. Y. K. office to see whether they have definite reservations available on the "Heian Maru" but they have not had any final word from their San Francisco headquarters office. They expect some reply within a short time - by tomorrow or Monday morning at the latest.

As the situation now stands, if accommodations are offered us on the "Heian Maru", and if you can make the journey to Los Angeles without having to crowd for time, it seems to me wise for us to accept these reservations and to plan accordingly. If the "Heian Maru" is too early for you, or is unsatisfactory for some other reason, I will begin checking up on

other steamers sailing either from California, or Seattle, or Vancouver around the 27th.

I am sending this special delivery so you will receive it tomorrow or Sunday. Will you please write us promptly as to your judgment on these various alternatives? I am enclosing the letter from Mr. G. E. Smith which I should have sent you yesterday.

Very cordially yours,

B A GARSIDE

BAG/RC
Enc.

221-223 Nippon Yusen Kaisha 15-1 Di 4-2780 23 Aug 19 62 1/2 185

Amelia B. Deck

204 First St.
Scotia, New York.
July 15, 1932.

Nanking

Mr. B. A. Garside,
150 Fifth Ave.
New York City.

My dear Mr. Garside,

Your letter of July 14 received. It is a great relief to know that the last final action has been taken. I am enclosing the signed contracts which are fully acceptable.

As to sailing accomdations; your statement of the case would make the Heiyo Maru seem to be the more satisfactory of the two possibilities, and I think it will be perfectly possible for us to reach Los Angeles by Aug. 17. However, the Empress schedule which I have, indicates the same age limits for children as the N.Y.K. which would make the number of fares the same on either boat, and according to your figures, represent a total saving of $118.75. As the cash expenses for the trip to Los Angeles will probably be greater, the actual saving will be somewhat less than this amount. This would indicate that the major advantage of the Heiyo will be an earlier arrival in Shanghai. However, the sailing schedule of the N.Y.K. which Mr. Edminster gave me has the Heiyo due to arrive in Yokohama on Sept. 5, whereas the Shinyu is due to leave Yokohama on the 4th. This may be a recent change in schedule, and presumably your information is more accurate, in which case you may engage passage for us on the Heiyo. But in case you find that the N.Y.K. cannot give sufficient guanantee of making the connection, I should think it wiser not to run the risk of having to sit around in a Japanese port awaiting some other vessel, which might in the end get us to Shanghai no earlier than the Canada, and perhaps at greater expense. As either boat is acceptable to us, and the choice will hinge on information which you may obtain directly, we would appreciate your using your best judgment in making final acceptance for us.

Both arrive on 3rd

I have a letter from Columbus which states that a portion of the accrued funds is invested in Savings and Loans deposit certificates which have not yet matured, and hence could not be forwarded at this time This balance will be sent you as soon as these certificates can be cashed. I have just received a letter from Rev. McCune of East Lansing asking if the Trustees had taken final action on our appointment as he had been holding the funds pending such action. I am writing him the information he requesting and you should receive the funds shortly.

As to pension, I have not yet had time to thoroughly study your plan. As you have guessed, the American Board has a similar arrangement in the Congregational Annuity fund. I am taking the matter up with them and will let you know later what our final judgment is.

As to the health examination, we have, I think, completed the requirements of our board, and have asked our medical advisor to send you the formal release which he regularly gives to our Treasury Dept.

As to cash expenses in travel, it is rather hard to estimate; I have made a few inquiries of people who made the trip to the coast and judging from their experience, unless something unexpected happens, it should be between $200 and $300. I should think it would be the wisest plan to allow a safe margin and have $300, any balance of which can be remitted. Expenses on the boat and in Shanghai should probably not be over $100, or a total of $400. We should like to have this cash in the form of traveler's checks, which I presume you can purchase to better advantage, but if not, you may send a check and I will make the purchase here.

As to outfit allowance, we are planning to save this $200 for use in Nanking, as the few things we are taking with us are already paid for. However, if you will send this to us now along with the travel funds, it will give us an extra margin of safety en route; and if no emergency calls for their use we will have them on hand when we arrive in Nanking.

As we are sending our heavier trunks to the boat by freight, we will be thankful to have you let us know, as soon as you have made our reservations, to what address to ship them in order to be certain that they will be delivered to the boat on time.

Most cordially yours,

Chas. H. Riggs

204 First St., Scotia, N. Y.
July ~~20~~, 1932.

Nanking

(19) ack 7-20-32

Mr. B. A. Garside,
150 5th Ave.
New York City.

My dear Mr. Garside,

Your letter of July 15 received Saturday morning, but as I had already written you Friday evening accepting the Heiyo Maru from Los Angeles on the 17th in case the company could assure you that satisfactory connection could be made at Yokohama, I did not write again.

Yesterday I received a letter from Dean Sie requesting me to be in Nanking by Sept. 1,and also suggesting that I interview Dr. David W. Weeks of the University of Cal. on my way out. I presume that he has sent you a carbon so I need not repeat further. If I am to make this appointment, it will mean leaving here a day or so earlier, consequently I would appreciate your wiring me as soon as you have made final reservations for us.

In referring to your letter of July 15, I note that you speak of reservations on the Heian, but since you mention Los Angeles, I infer that you mean the Heiyo Maru. I am hoping that you find the steamship company can give you satisfactory guarrantees, and accommodations for us on this boat. My affairs here are pretty well settled and we will easily be able to get started the first of next week, so that in case you have been unable to get the accommodations on the Heiyo leaving Los Angeles Aug. 17, I should think it advisable to try to make the earlier boat rather than wait for the 27th.

Since you said in your letter that you would expect a reply by Monday morning, and as no word has as yet come, I fear that there has been some difficulty in obtaining reservations on the Heiyo Maru; in which case, would it be possible to get the original reservations which Smith of the Cunard line held for us until July 15th on the Heian Maru sailing from Seattle Aug. 10. The time of course, is short, but this boat will get us to Shanghai by Sept. 1 and if you can make the arrangements and wire me to-morrow (Wednesday) I can get my freight started immediately and it should reach the boat in time, but the freight agent here tells me that any further delay would be risky, and I have two trunks which I should like to have with me when I arrive but which are too heavy to take with me in the car.

Yours hastily,

Chas. H. Riggs

Over

Nanking

University of Nanking

July 20, 1932.

Mr. Charles H. Riggs,
204bFirst Street,
Scotia, N. Y.

My dear Mr. Riggs:

I have your letters of July 15th and July 20th, (probably written July 19th).

I am enclosing a copy of the telegram we are sending you today as requested in your second letter. We have checked up again with the N. Y. K. Line to be sure that there is no mistake about your being able to make the transfer from the Heiyo to the Shinyo in Yokohama. They have read to us a cablegram from their Tokyo headquarters a few days ago, reading substantially as follows:-

> "For the convenience of Japanese Athletes at Olympic games, the sailing of the "Shinyo Maru" from Los Angeles is changed to August 17th, same day as the "Heiyo Maru". Both steamers will arrive in Yokohama September 3rd."

The Line assures us that you should have no difficulty in making the transfer in Japan.

The desirability of your sailing from the Southern port is now increased by the requests coming from the field that you consult with Dr. David Weeks before you leave this country.

It seems, therefore, that we are following the wisest course in planning to have you sail on the Heiyo Maru and we are going ahead accordingly. In the next day or so I will secure these tickets and will send them to you. The accommodations to be assigned you on the Shinyo Maru from Yokohama to Shanghai have not yet been settled. But since the Shinyo loses most of its passengers at Yokohama, there should be no difficulty about giving you a well located cabin. I am enclosing herewith a Cabin plan of the Heiyo Maru which shows the location of Rooms 221 and 223. You will notice they are adjoining rooms located amidships on deck "B", and seem to be as satisfactory accommodations as the steamer affords in this class.

I have been in correspondence with the American Board on various questions as to your relationship to that Board, and to the University on your present

appointment. Probably youhave had some word from Mrs. Lee or the other secretaries on this same subject. The suggestion I have made is that it might be more satisfactory for you, and quite agreeable to the University, if you could go back to China as a regular missionary of the American Board, rather than as a University supported member of the Nanking staff. A letter just received from Miss Priest makes this same suggestion and shows that the University would welcome such a plan.

The advantages to you would be that you could thus maintain the continuity of your American Board service, with the benefits that gives in connection with your pension retirement, and dissability benefits; and you would also have the added backing of a Mission Board with work carried on all over the world, instead of a single institution working at only one place. Should the present position at Nanking terminate for any reason, the American Board might easily find a satisfactory position for you elsewhere, whereas the University of Nanking would not be able to make any such provision for you. I am sure that you would also like to maintain the closeness of the relationships you have so long had with the American Board, and with your other American Board missionaries in China. From the standpoint of comparative financial benefits, I believe that the American Board would, on the whole, be able to provide for you a little more generously than the University of Nanking. I do not know all the details of your Board's arrangements, but Mrs. Lee has gone over our Nanking schedule of salary and allowances, and informs me that the American Board aggangements are slightly more generous.

I have been very much gratified to receive from Mrs. Lee a tentative expression of judgment that the American Board will be agreeable to having you return to China as a regular missionary of that Board, and having exactly the same relationship as you have heretofore held in all matters of salary, allowances, furlough, and the like. The only difference would be that the American Board would look to the University of Nanking for reimbursement on all expenditures they make in your behalf after using the $500 or $600 which they have pledged toward your support for the next five or six years. I believe, therefore, that if this continuation of service under the American Board is satisfactory to you, we will be able to make arrangements accordingly. I would like your frank and unreserved judgment in the matter.

However, in view of the fact that your departure is so near at hand, it seems desirable that our University of Nanking office should carry through the arrangements we have already begun for your outgoing journey. We will therefore, complete the purchase of your tickets, and will advance you funds to cover your miscellaneous expenses and your refit allowance.

When you arrive in China, however, you would make your report to the Treasurer representing the American Board, rather than to Miss Priest, the Field Treasurer of the University. Also, you will receive salary and allowances through your Mission Board Treasurer, and will take up with him any special financial questions that may arise.

Pending your decision on this point I am holding up the completion of signature on the Employment Agreement sent you last week, by which you would be considered a University-supported member of staff.

I am enclosing herewith a check to your order in the amount of $600. This is to cover the miscellaneous expenses of your journey, together with your re-outfit allowance. If you are going out under the American Board schedule, your re-outfit allowance will be $225, which will leave $375 as the advance to cover your miscellaneous expenses en route. If you are going out under the University of Nanking schedule, your re-outfit allowance is $200, which would mean that the remaining $400 is to be considered as travel advance. You will, of course, keep your usual accounting of expenditures en route, and after arrival in China will report to your Mission Treasurer or Miss Priest as may be decided, making at that time any necessary adjustment.

Please keep me informed of any further details we should attend to before you leave Scotia, or before you sail from Los Angeles,

Very cordially yours,

BAG:PW
Enc. Check $600.00

Nanking

204 First St.
Scotia, N. Y.
July 21, 1932.

ack 7-22-32

Mr. B. A. Garside,
150 Fifth Ave. N. Y. C.

Dear Mr. Garside,

Your letter with enclosures received this morning. Thank you for check.

The accommodations on the Heiyo appear very satisfactory with one exception. We note that there are berths for only six people and we will need seven. Will it be possible to secure an extra berth for Mr. Riggs in a nearby cabin ?

I had a letter from Mrs. Lee yesterday in regard to our "status" and I am trying to find time in these busy days to think the matter over and reply to her. As soon as I can do so I will send you a copy of my letter to her.

We plan to leave Scotia in the early morning of Tues. July 26. Could you give us the name of good hotel, not too expensive in Los Angeles where we may put up ? For the rest of our trip across we plan to stay at tourist cabins, and use the car for sleeping, but think it better to stay in a hotel for our couple day's stay in Los Angeles.

Cordially yours,

Chas H. Riggs

Hotel Rosslyn

Chas. H. Riggs

Nanking

204 First St. Scotia, N.Y.
July 21, 1932.

Mrs. Lucius Lee,
14 Beacon St., Boston, Mass.

My dear Mrs. Lee,

Your letter of July 18 received. It is somewhat of a puzzle to me to know just how to reply, as it has never occurred to me that there were any alternatives. I realize of course, that for the sake of record, you must have something definite, and I suppose that either of the two propositions you suggest, from the point of view of official red tape would be more workable than the understanding which I previously have had of the situation. This, as I understood it, may be summarized as per Fairfiled's letter of June 15, in which he says, "It might be just as well to understand that control and direction would rest with the University, but you would still be listed as a missionary of the Board." and again in his letter of June 29, "You will still be missionaries of the American Board ----- On the other hand, you will have the rights and privileges of a member of the University staff." From this, I understood that my relationship would be a dual one, financially and practically I was to be a member of the University staff, and subject to their instructions, but this fact would not prevent my remaining nominally a missionary of the Board. This may have been a wrong construction to put upon the correspondence received, but as I look it over again I cannot see how I could have interpreted it otherwise, especially as the vote of the Prudential Committee indicates that the University was to assume all responsibility.

With this understanding in mind, when I received the request from Mr. Garside to sign the University contract, it was with no thought whatever that there was any break with the Board involved, that I complied with their request. I took it simply as a formality necessitated by the fact that the University was assuming the responibility and that it would make no change in my status, save as it involved the shift in financial relationship. Further, as travel funds over and above the $1000 from the Menoka Fund were coming from the University, and as the time at our disposal was so very short, (the Nanking Executive Committee did not take final action until the week of July 11) I felt that in order to insure the earliest possible sailing date, this matter should be arranged by the New York Office.

In other words, I have been under the impression that my status would be a combination of your two alternatives, and that as the University was paying the bill they were also they were also setting the terms. Now, if I understand your suggestion aright, it means that the Board would virtually reconsider its request for my resignation, and that my status would be exactly the same as it would have been had the Board not taken the action reported to me in Mr. Fairfield's letter of Apr. 5, with the one exception that the University becomes financially responsible. This is a consummation which I had not dared hope for, and if my understanding of it is correct, and if the Board and the University are willing to recognize such a relationship, I shall be only too glad to accede to it.

A letter from Mr. Garside to-day also takes up this matter. He says, "That if this continuation of service under the American Board is satisfactory to you, we will be able to make the arrangements accordingly", and further that he is holding up the completion of the contracts pending such change. Also, that as the time is short he will continue to complete the arrangement for our outgoing journey, and that should these arrangements be the Prudential Committee have taken the special action necessary in time to notify us before sailing, we will make our report to the Mission Treasurer on arrival instead of the University Treasurer.

As to our salary, since you are inclined to think that our support, "would be slightly more under the Board" I assume that either the Board is now regularly allowing its missionaries the benefit of the current exchange, or that in our case they would follow the University custom of allowing the current rate, or else make payments in gold, while at the same time guarrantying 2 to 1 in case exchange should drop below that figure. I assume this as otherwise the Board s salary would be only a fraction of the University's. When in Shaowu, I felt that the benefit of exchange should go to the Board since it had little effect on the cost of living, but I understand that the case is different in Nanking where expenses have risen with the exchange making it essential that with a high rate of exchange the current rate should be allowed.

In the matter of Frederick's return with us, our decision to take him back was arrived at following the action of the Board in April, and when we had no expectation whatsoever of returning under their auspices, but were planning, with the help of a loyal constituency, to return to Nanking more or less independently. Our support was being pledged in gold, and with the present favorable exchange (including the cost of travel) we found that financially it would be possible to provide a good education should he return with us, but difficult, if not impossible, should he remain in the United States. When the proposition of Mr. Chang and Dr. Reisner that the University underwrite our expenses materialized, we could not see that it in any way affected our decision in the matter, as I think the University has no such ruling. We had ~~xxxxx~~ discussed the matter with Dr. Reisner who agreed with us that it was a wise thing to do. There is one point which you evidently have not taken into consideration, namely; that Frederick is expecting to take the major part of his college work in Nanking University, which means that he would not be coming home, as you suggest at the end of 2 or 3 years, but would be remaining much longer.

As to the cost of his travel out, we have altered our original plan, approved by the Treas. Dept., of sailing from New York via Panama, which, withour Frederick would have cost nearly $600; and are now intending to drive to California. Altho this meant considerable disappointment in giving up the trip thru Panama, it should, barring accidents, effect a saving of $300 or more, which, as our tickets from Los Angeles to Shanghai are costing $185.50 each, much more than covers his expenses out.

Going on the understanding that I had from Dr. Fairfield that we would be under "the control and direction" of the University it did not occur to us that the matter should be brought up for approval of the Prudential Committee. If, however, under this new arrangement, it becomes necessary to have special permission from them to permit us to take Fred. we would would like to have you present the matter for their formal approval. Nevertheless, as we are starting Tuesday July 26. and as our steamer reservations (M.S. Heiyo Maru, leaving Los Angeles Aug. 17) have

already been made, I fear that it is too late to make any alteration in our plans.

Unless you are able to answer this letter immediately it will be impossible to reach us at Scotia. Mail sent during July should be sent care of Dr. Judd at 102-110 Second Ave.S.W. Rochester, Minn. and the first week in Aug. care of Mrs. Kellogg 172 E. 50th, Portland, Ore. after which, care of N.Y.K. Line, Los Angeles, Cal.

Sincerely yours,

(Charles H. Riggs)

July 23

P.S. The above letter was a considerable time in writing since we have been rushing madly about preparing for our departure Tues. which has given us little chance to give the matter careful attention. Further, as the time was so short, it seemed necessary to have the University continue with our travel arrangements, and ~~also~~ consequently we did not feel it essential to rush you a hasty reply. However, your letter of July 22 just received, would indicate that it would have been better had we done so. I was unaware of the fact that the Cabinet had ad-interim authority . I think there is no need to add anything further except to say that your resolution is satisfactory and to raise the question ~~of~~ as to whether it would not be better to have our financial dealings with the Treas. of the North China Mission, both because we would be receiving salary and allowances on the Peiping rate, and because of the fact that for the purposes of correspondence the time factor involved would make it much more convenient.

already been made, I fear that it is too late to make any alteration in our plans.

Unless you are able to answer this letter immediately it will be impossible to reach us at Scotia. Mail sent during July should be sent care of Dr. Judd at 102-110 Second Ave.S.E. Rochester, Minn. and the first week in Aug. care of Mrs. Kellogg 172 E. 80th, Portland, Ore. after which, care of N.Y.K. Line, Los Angeles, Cal.

Sincerely yours,

July 23

P.S. The above letter was a considerable time in writing since we have been rushing madly about preparing for our departure Tues. which has given us little chance to give the matter careful attention. Further, as the time was so short, it seemed necessary to have the University continue with our travel arrangements, and thus consequently we did not feel it essential to wait when you wrote. However, your letter of July 22 just received, would indicate that it would have been better had we done so. I was unaware of the fact that the Cabinet had ad-interim authority. I think there is no need to add anything further except to say that your resolution is satisfactory and to raise the question as to whether it would not be better to have our financial dealings with the Trans. of the North China Mission, both because we would be receiving salary and allowances on the Tsinghua rate, and because of the fact that for the purposes of correspondence the time factor involved would make it much more convenient.

Nanking

University of Nanking

July 22, 1932.

Mr. Charles H. Riggs,
204 First St.,
Scotia, N. Y.

My dear Mr. Riggs:

I have your letter of yesterday.

I have taken up with the N. Y. K. Line the question of a seventh berth for you. They have suggested that it might be more satisfactory for you if an extra cot were put in one of your cabins for one of the children, but they promised to secure an extra berth in some nearby cabin.if you prefer. The New York Office of the N. Y. K. is writing to San Francisco and requesting that arrangements be made for you, and they are making a notation on your ticket that an extra berth or extra cot is to be provided. I trust you will find this a satisfactory arrangement.

I am enclosing herewith the steamer tickets.

The travel offices of our New York Mission Boards recommend the Hotel Rosslyn as a satisfactory and economical place to stay in Los Angeles. I understand that it is conveniently located and that the rates are quite moderate.

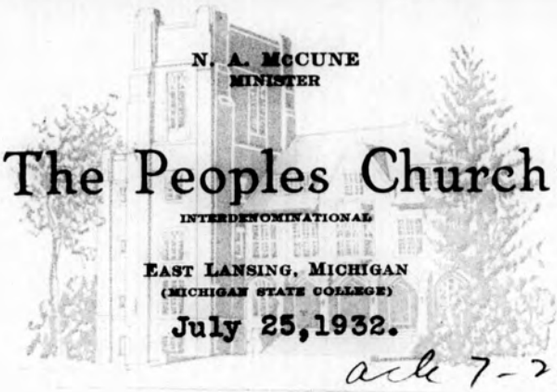
I will probably be writing again before you sail as to the various questions now pending concerning your status in relation to the University and to the American Board. Also, if there are any other matters in connection with your outgoing arrangements which we may have overlooked, please remind us.

Very cordially yours,

B A GARSIDE

BAG:PW
Enc.

MARTIN LUTHER FOX,
Acting Associate Minister
MRS. GRACE E. LYON,
Church Secretary
C. S. RIGGS, Shaowu, China,
Representative in Foreign Field



N. A. McCUNE
MINISTER

The Peoples Church

INTERDENOMINATIONAL

EAST LANSING, MICHIGAN
(MICHIGAN STATE COLLEGE)

NORMAN W. KUNKEL,
Director of Men Students and
Y. M. C. A. Secretary
EMMA SATER,
Director of Women Students and
Y. W. C. A. Secretary
JOHN G. BIERY,
Student Employment

July 25,1932.

ack 7-27-32

Nanking

Mr. B. A. Garside,
China Union Universities,
150 Fifth Avenue,
New York City.

INDEXED

My dear Mr. Garside:

A letter from Reverend Charles H. Riggs states that he is enroute, or about to become so, for China. I am very happy to hear this for a large number of East Lansing friends and admirers of Mr. Riggs feel the same way. It is fine that he was able to get readjusted so as to return to the field for which he is so well prepared. Enclosed find draft for $285 to be applied towards Mr.Riggs' support.

I will be glad to receive a note or a receipt saying that the money arrived safely.

Very truly yours,

N. A. McCune

Mc/1

N. A. McCune.

Nanking

December 5, 1932

Mr. Charles H. Riggs,
University of Nanking,
Nanking, China.

My dear Mr. Riggs,

We have been very much distressed to learn that there was a serious slip-up in our understanding with the American Board as to the manner of handling your salary and allowances.

As soon as we learned of the difficulty, I wrote a letter to Mr. Belcher setting forth our understanding of the arrangements and the steps we took last summer to make these arrangements operative. I enclose a copy of this letter for your information. Mr. Belcher has just replied that he is cabling Mr. McClure asking him to take care of your salary and allowances, and that he is writing you. I trust that this will now straighten out the difficulties and will make your status quite clear all around.

I am much chagrined that this misunderstanding occurred, and that you and your family suffered inconvenience as a result. We put in quite a bit of time last summer getting these arrangements in order, and I had ventured to hope that everything was in order. But it happened that Mr. Belcher was on his vacation while we were corresponding about these matters and the American Board was reaching its decisions - and then when Mr. Belcher returned and took up the accounts I was on vacation at the time he wrote a letter which would, upon very careful study, have shown that he might not be thinking in the same way regarding these arrangements as were the other secretaries of the American Board.

At all events, we trust that things are now satisfactorily arranged, and that you and your family will enjoy a happy holiday season.

Very cordially yours,

BAG/G

B A GARSIDE

MARTIN LUTHER FOX,
Acting Associate Minister
MRS. GRACE E. LYON,
Church Secretary
C. S. RIGGS, Shaowu, China,
Representative in Foreign Field

N. A. McCUNE
MINISTER

The Peoples Church

INTERDENOMINATIONAL

EAST LANSING, MICHIGAN
(MICHIGAN STATE COLLEGE)

NORMAN W. KUNKEL,
Director of Men Students and
Y. M. C. A. Secretary.
EMMA SATER,
Director of Women Students and
Y. W. C. A. Secretary
JOHN G. BIERY,
Student Employment

April 17, 1933

Ack 4/29/33

Nanking

Mr. B. A. Garside, Secretary,
University of Nanking Foundation,
150 Fifth Avenue,
New York City.

My dear Mr. Garside:

Our Easter offering for Mr. Charles H. Riggs of Nanking was taken yesterday and amounted to $190 which we will hope to make $200. Should we send this money to your office or should it be sent direct to Mr. Riggs? I would rather send it to your office if agreeable because you understand the best method of getting it across to the other side of the world. If I send it I would be afraid of its getting lost in the labyrinth of uncertain bankers. If we remit the money to you to whom should it be remitted?

If you have any recent word from Mr.Riggs we would be very glad to have it. We had a circular letter from him some time ago in which he seemed to be quite happy.

Very sincerely yours,

N. A. McCune

Mc/1

N. A. McCune.

First Congregational Church of Ithaca

309 WILLOW AVENUE
ITHACA, NEW YORK

April 27,1933.

University of Nanking
China Union Universities
150 Fifth Avenue
New York City

Nanking

Gentlemen; Att. Mr. B.A.Garside

In accordance with the contents of our Mr. M.C.Bond'sletter to you dated June 27,1932, we are pleased to enclose a New York draft payable to China Union Universities in the amount of one hundred and fifty dollars ($150.). This draft represents a portion of the amount we shall endeavor to raise each year to help support Mr. Riggs in his work while in China.

We felt it advisable to forward a part of the funds to you at this time so that,in the event you have not already forwarded the funds to Mr. Riggs,it would be possible for you to do so now and thereby prevent further loss by the variance in the exchange.

For your information, the name of our organization has been changed from "Young Married Peoples Club of the First Congregational Church of Ithaca" to "The Congregational Couples Club".

Yours very truly,
Congregational Couples Club

A.B.Davis
Secretary-Treasurer

draft enclosed

$150.00 draft encl.
Dep. 5/1/33

MARTIN LUTHER FOX,
Acting Associate Minister
MRS. GRACE E. LYON,
Church Secretary
C. S. RIGGS, Shaowu, China,
Representative in Foreign Field

N. A. McCUNE
MINISTER

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Y. M. C. A. Secretary
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Director of Women Students and
Y. W. C. A. Secretary
JOHN G. BIERY,
Student Employment

Nanking

5:9:33. ack 5/20

INDEXED

DEAR MR.GARSIDE:

Inclosed please find $204 for Charles H.Riggs, this being the Easter offering of Peoples Church. I much regret that it does not come up to former years. It is made payable to the University of Nanking. May I suggest that it be banked at once, and some other draft made out ~~to~~ in its place? The check is good, but Michigan banks are in a parlous state, and any Michigan check or draft should be deposited for collection at once.

Will you kindly send a receipt?

Yours truly,

N. A. McCune

N.A.McCune.

$204.00 check encl.
F ep 5/15/33

CORNELL-IN-CHINA

Nanking

June 19th., 1933.

ack. 6/23

Mr. B. A. Garside,
China Union Universities,
150 Fifth Ave.,
New York City.

Dear Mr. Garside:

It is a pleasure to me to enclose herewith cheque for $350.00 for the Cornell work at Nanking. Our understanding is that this is to be credited to the budget of Professor Charles Riggs, for salary or expense account.

I am sorry not to send more. It is the same story everywhere. Many of our most faithful contributors have given nothing this year. We have resorted to various expedients to raise money, and it with some difficulty that we have scraped together this sum.. We may be able to send an additional amount of fifty or one hundred dollars in the Autumn.

We receive of course the Nanking Agricultural College bulletins; do you get any sort of reports from Prof. Riggs? If you have anything of the sort, we would of course be glad to have it. Prof. Buck tells me that a moving picture of several reels has been prepared. I trust that this will be in circulation in the Autumn and that we may be able to have it for several consecutive showings.

Very sincerely yours,

Hugh Moran.

Hugh Moran.

check enclosed
$350.00
Dep. 6/23/33

Cornell-in-China

Nanking

University of Nanking

June 22, 1933

Dr. Hugh Moran
Cornell-in-China
Cornell University
Ithaca, New York

My dear Doctor Moran

We are very grateful indeed for your letter of June 19 with its enclosed check for $350.00 for the Cornell work at Nanking. This contribution is to be credited to the budget of Professor Charles H. Riggs.

We can appreciate the large amount of sacrifice represented by this present contribution from the Cornell-in-China group. It is tremendously difficult for any of us to find any surplus cash just at this time for anything more than the bare essentials of living, together with a few of the most immediate and most pressing demands on our generosity.

While we are closing our books for this year with a deficit in Professor Riggs' account, we hope that next year it will be easier for the friends in America who are supporting him to give a somewhat larger sum. It would indeed be helpful if the Cornell-in-China group could send an additional amount this autumn which you indicate may possibly be secured.

Mr. W. S. Wheeler has just completed an 800-foot reel of 16 mm motion pictures of the University of Nanking which he is sending to our New York office. I hope that the film will arrive within the next few weeks. We will be very glad to send this to you for your use with the Cornell-in-China group. We have not had any recent letters or reports from Professor Riggs which would be of any special interest to the Cornell-in-China group, though we know that he has been going ahead vigorously with his very valuable service to the University. I am writing him at this time suggesting the desirability of sending occasional reports or letters of the type you have in mind. These could either be addressed to our office, or sent directly to the Cornell-in-China group.

Very cordially yours
B A GARSIDE

BAG:MS

over

Nanking

INDEXED

University of Nanking

June 23, 1933

Professor Charles H. Riggs
University of Nanking
Nanking, China

My dear Mr. Riggs

As we are now in process of closing our accounts for the year 1932-33, it occurs to me that you will be interested in a report of the special contributions we received from the groups here in America contributing to your support. We are attaching to this letter a statement of the contributions received during the last year and of the expenditures made on your account. The Cornell-in-China gift and the remittance from the Congregational CChristian Church of Columbus, Ohio, have come in during the last few days, and inasmuch as we had already closed out our Nanking accounts, we are applying these to the year 1933-34. When we closed our books a few days ago, your account showed a debit balance of $298.56 which we are also carrying forward.

The American Board has sent us a number of small charges for miscellaneous items, but as yet has not sent any statement covering disbursements on your regular salary and allowance account. We have an understanding with Mr. Belcher that these will be sent us semi-annually as soon as he has received reports from the American Board's field treasurer as of December 31 and June 30. I am writing to remind him that the first of these semi-annual statements is now rather badly overdue.

In a letter just received from Dr. Hugh Moran he asks us to send to the Cornell-in-China group any letters or reports from you that would be of special interest. We frequently receive requests of somewhat this same nature from the other groups contributing to your support. Thus far we have not received any letters or special reports from you giving the type of information which would be of direct interest to these contributors. Possibly you are maintaining a direct correspondence with the individual groups, so that nothing more is necessary or desirable. This is, of course, an important matter, for if you do not maintain a very close personal relationship with these supporting groups, their interest will

inevitably diminish. Will you please drop me a note at your convenience telling us just what contacts you are maintaining with these groups and indicating any ways in which our office could be of assistance.

Very cordially yours

BAG:MS
Enc.

UNIVERSITY OF NANKING

Status of Account of Professor Charles H. Riggs

June 23, 1933

Nanking

Receipts

Jul.	8, 1932	Income from Menoka Fund (Congregational Christian Church, Columbus, Ohio)	$480.00	
"	28, 1932	Peoples Church, East Lansing, Michigan	285.00	
Sep.	1, 1932	American Board, balance of furlough allowance	80.75	
Nov.	2, 1932	Income from Menoka Fund (Congregational Christian Church, Columbus, Ohio)	287.50	
"	23, 1932	American Board, Estate of Geo. M. Boughton	24.22	
May	1, 1933	Congregational Couples Club	150.00	
"	15, 1933	Peoples Church, East Lansing, Mich.	204.00	
June	21, 1933	Cornell-in-China	350.00	
"	22, 1933	Income from Menoka Fund (Congregational Christian Church, Columbus, Ohio)	267.50	$2,128.97

Expenditures

Jul.	20, 1932	Scoutfit allowance and miscellaneous expenses	$600.00	
"	25, 1932	N.Y.K.Line - S.S.ticket	937.50	
Aug.	25, 1932	American Board - Inoculation Mr. and Mrs. Riggs	8.00	
"	31, 1932	American Board - Charge on shipment	53.45	
Sep.	8, 1932	" " - " " "	2.00	
Nov.	1, 1932	" " - Freight charges	19.58	
"	10, 1932	" " - Life insurance	176.00	
"	23, 1932	" " - Medical expenses	13.50	$1,810.03

First Congregational Church of Ithaca

Nanking

309 WILLOW AVENUE
ITHACA, NEW YORK

July 5, 1933

Ack 7/11/33

INDEXED

University of Nanking
China Union Universities
150 Fifth Avenue
New York City

Gentlemen; Att. Mr. B. A. Garside

It is a pleasure to inclose a bank draft in the amount of one hundred and fifty dollars ($150.) payable to your order, representing the final payment of our pledge for the year 1932-33. Our pledge, as you remember, was for three hundred dollars a year to assist you in the financing of Mr. Charles Riggs while he is in China. Our new year will begin in the fall; plans will be made at that time for the raising of the required amount for the year and we will forward the funds to you as we raise a sum large enough to make it practical.

I believe it would be of interest to the Club members if we were to receive a letter from you giving us a idea of the work which is being accomplished on the other side of the ocean. This letter would make a very good item to start off the new year with and would give the members a little stimulus. A letter of this nature has been requested from Mr. Riggs but we dare not rely on it for fear it will not arrive in time.

I trust the above request will be granted.

Yours very truly,

Congregational Couples Club
Herman B. Davis
Secretary- Treasurer

Draft inclosed

Check inclosed
$150.00
Dep. 7/10/33

First Congregational Church of Ithaca

Nanking

Nanking

July 11, 1933

Mr. Herman B. Davis,
Congregational Couples Club,
309 Willow Avenue, Ithaca, N.Y.

My dear Mr. Davis,

I am grateful for your letter of July 5th, with its enclosed check for $150.00 to complete your 1932-33 pledge toward the support of Mr. Charles H. Riggs.

We must certainly see that your club has some full and interesting report of Mr. Riggs' work when you begin your activities this fall. I am making a note on my calendar to see that information is sent you not later than the first part of September. Some weeks ago I wrote Mr. Riggs, asking that he supply specific information to supplement the general facts already available in our office. I trust that I will hear from him within the next six weeks or so. But in any event I will write you early in September.

We have just received eight hundred feet of very interesting 16 mm. motion picture film showing the city of Nanking and the work of the University. Would you like to show this to your club some time next fall? We have tentative plans for sending the film to Dr. Hugh Moran at Cornell, and no doubt could also arrange for your club to use the film as well.

Very sincerely yours,

BAG/G

B A GARSIDE

Congregational Couples Club
P.O. Box 243
309 WILLOW AVENUE
ITHACA, NEW YORK

Oct. 18, 1933
Ack 11/22/33

Nanking

Mr. B. A. Garside
University of Nanking
New York City

Dear Mr. Garside;

Regarding your letter of October 10th, we plan to use the information you or Mr. Riggs prepare on the evening of November 1st, Nanking Night. We thought it would be interesting to the audience to hear about work being done by Mr. Riggs and trust you will be able to get it for us.

We certainly appreciate your cooperation in this matter as well as in your suggestion of the Nanking slides to be used the same nite.

Sincerely yours
H. B. Davis

pack

Nanking

INDEXED

Nanking

January 9, 1934

Mr. Charles H. Riggs
Univers ity of Nanking
Nanking, China

My dear Mr. Riggs:

I am enclosing herewith a statement showing the receipts and disbursements on your account since I sent you the statement dated June 23, 1933. You will note that during the past six months expenditures have greatly exceeded income due chiefly to the fact that we have paid the American Board some heavy bills which were considerably delayed in being rendered. I hope that before June 30th we will receive some substantial contributions from the various groups contributing to your support so as to reduce the amount we will have to charge against the Famine Funds account.

As yet I have not received any reply to the request in my letter of June 23rd, 1933, for information as to how you are maintaining your contacts with the different groups which are supporting you and for suggestions as to how our office could best assist in maintaining these relationships. This is a matter that has come up a number of times during recent months. In particular, the First Congregational Church of Ithaca wrote us several times asking for information with regard to your work which they could use in stimulating contributions. At the time they sent these requests they had not received any very recent communications from you. We tried to supply them with such information as we could obtain from our records, and from conversations with Mr. Bates, but the best we could do was sadly inadequate.

As I understand it, we are receiving regularly gifts for you from the following four sources:-

The People's Church, East Lansing, Michigan
The First Congregational Church of Ithaca, New York
The Cornell in China group of Ithaca
The Menoka Fund of the Congregational Christian Church of Columbus, Ohio.

May I again request two things:- first that you keep us informed of just what steps should be taken by our office in order to follow up each of the four sources of support mentioned above, together with any others. Second, that you send us copies of whatever letters and reports you send these friends from time to time with a view of keeping them informed of you work and maintaining their interest and support. If there are other facts in regard to your work which you think we should have in order to give an accurate and interesting description of your work to friends who are inquiring from time to time,

will you please send that information to us also.

We know how busy you are, and how difficult it is to find time and inspiration for sending letters and reports of this kind. But we have discovered again and again to our sorrow, that special sources of support soon diminish and disappear unless we maintain a constant and vital contact not only through correspondence, but wherever possible, by personal contact.

With all good wishes for your work this year, I am

Very cordially yours,

BAG:MP

Copy sent to Miss Priest

UNIVERSITY OF NANKING

Status of Account of Professor Charles H. Riggs

July 1, 1933 to December 31, 1933

Receipts

July 1 Balance on Hand from previous year	$318.94	
July 10 Congregational Couples Club	150.00	
Total	$468.94	

Disbursements

July 1 American Board Statement, as follows:-		
Salary and Allowances on Field, Less Gain on Exchange, as reported in Miss. Treasurer' December 1932 account	$ 771.99	
Balance on travel account beyond amount advanced	129.43	
Estimated Salary and allowances January 1 to June 20, less exchange	1180.00	
	$2081.42	
Less Amount to be provided by American Board as per agreement	500.00	$1,581.42
November 22 American Board Statement as follows:		
"Actual cost of salary Jan. 1 to June 30,1933	$1271.50	
Less amount charged in estimate statement of June 28, 1933	1180.00	
Balance due on period Jan. 1 to June 30, 1933	91.50	
Estimated cost July 1 to December 31, 1933	1252.64	
Total	$1344.14	
Less share of American Board appropriation Sept. 1 to Dec. 31, 1933	166.66	$1,177.48
		2,758.90
Deficit on December 31, 1933		2,289.96
		$ 468.94

MARTIN LUTHER FOX,
Acting Associate Minister
MRS. GRACE E. LYON,
Church Secretary
C. S. RIGGS, Shaowu, China,
Representative in Foreign Field

N. A. McCUNE
MINISTER

The Peoples Church

INTERDENOMINATIONAL

EAST LANSING, MICHIGAN
(MICHIGAN STATE COLLEGE)

NORMAN W. KUNKEL,
Director of Men Students and
Y. M. C. A. Secretary
EMMA SATER,
Director of Women Students and
Y. W. C. A. Secretary
JOHN G. BIERY,
Student Employment

May 11, 1934

Secretary B. A. Garside,
University of Nanking Foundation,
156 Fifth Avenue,
New York City.

My dear Mr. Garside:

We are enclosing check for $250 to be forwarded to Mr. Riggs. I am not certain as to the person to whom this check should be made out, so I have made it out to him, presuming that you will want to get an international draft before sending it on. This is a little bit more than last year.

If you have heard from Mr. Riggs recently, we should be very glad to have any word that you have received.

Very truly yours,

N A McCune

N.A.McCune.

Mc/l
Enc.
check enc. $250.-

P. O. BOX 24
136 SPENCER PLACE
ITHACA, NEW YORK

Nanking

June 28, 1934
Ack 7/3/34

Mr. B. A. Garside
China Union Univ.
150 Fifth ave
New York City

INDEXED

Dear Mr. Garside:

Find enclosed New York Draft in amount of $175- covering contribution of the Congregational Couples Club for use in defraying expenses of Mr. & Mrs. Charles F. Riggs, Nanking.

We regret that, because our various events, given to raise funds, were not as profitable as last year and that individual donations were smaller, we were unable to reach our goal of $300- this year. However, we trust that next year will be better and that we will be able to forward the full $300- by July 1, 1935.

At our final meeting for the year Mr. & Mrs. C. W. Skeele were elected presidents for 1934-35. Any correspondence pertaining to the Club may be addressed to them - Glenside, Ithaca, N. Y.

Yours truly
Congregational Couples Club
Mr. & Mrs. H. B. Davis
Retiring Presidents

Encl.
Dep. 7/5/34 - $175.00

Nanking

July 12, 1934

Mr. N. G. Bristow
N. Y. Central Railroad Co.
Land & Tax Department
Columbus, Ohio

My dear Mr. Bristow:

Let me acknowledge with thanks receipt of your check of June 30th, 1934 in the amount of $272.50 being a remittance on account of the Menoka Fund from the Congregational-Christian Church of Columbus for the support of Professor and Mrs. C. H. Riggs at the University of Nanking.

Within the last few weeks I have had some interesting conversations with Miss Elsie M. Priest, the Field Treasurer of the University who has just arrived from Nanking for a short furlough. She has given me some extremely interesting descriptions of the work Professor Riggs is doing. Just now she is engaged in getting this material in a form suitable for sending around to the friends in North America who are contributing so generously to his support. A little later this summer we will send you a copy of this material.

Very cordially yours,

B A GARSIDE

BAG:MP

September 15, 1934

My dear Mr. Bristow:

Again we are writing to share with your group a field report of Professor C. H. Riggs' teaching and service. In the two years since Professor Riggs returned to China -- and to Nanking, a station new to him -- he has become an important member of the group in that center. He has made agricultural engineering really vital to students in the University of Nanking and at the Government university, to his fellow workers -- Chinese and foreign, to Chinese farmers reached through extensive services of the universities mentioned, and to other agricultural services in China. No tool of the Chinese agricultural worker is too small to escape Professor Riggs' attention. His service follows the farmer from the moment the seed is put in the ground until it is harvested. From the plow to the threshing machine, tools are being made cheaper and better and the work less burdensome. Allied occupations -- silk production, silk and cotton spinning and other home crafts -- are receiving aid from the research and labor of Professor Riggs. A refrigeration plant produces an additional "winter" rest period for silk worms and thus doubles their productivity.

We will soon send you details of Professor Riggs' present program and his most recently completed tools and devices. Will you let me know the dates of any autumn meetings of your group on which such material could be presented? Will you also send me a memorandum of the number of copies of Professor Riggs' reports you would like us to supply for distribution to the members of your group?

Sincerely yours,

(Mrs. T. D. Macmillan,
Associate Secretary)

Mr. N. G. Bristow
New York Central Railroad Company
Land and Tax Department
Columbus, Ohio

September 15, 1934

My dear Mr. Moran:

Again we are writing to share with your group a field report of Professor C. H. Riggs' teaching and service. In the two years since Professor Riggs returned to China -- and to Nanking, a station new to him -- he has become an important member of the group in that center. He has made agricultural engineering really vital to students in the University of Nanking and at the Government university, to his fellow workers -- Chinese and foreign, to Chinese farmers reached through extensive services of the universities mentioned, and to other agricultural services in China. No tool of the Chinese agricultural worker is too small to escape Professor Riggs' attention. His service follows the farmer from the moment the seed is put in the ground until it is harvested. From the plow to the threshing machine, tools are being made cheaper and better and the work less burdensome. Allied occupations -- silk production, silk and cotton spinning and other home crafts -- are receiving aid from the research and labor of Professor Riggs. A refrigeration plant produces an additional "winter" rest period for silk worms and thus doubles their productivity.

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Sincerely yours,

(Mrs. T. D. Macmillan,
Associate Secretary)

The Reverend Hugh Moran
Cornell in China
Cornell University
Ithaca, New York

September 15, 1934

My dear Mr. and Mrs. Skeele:

Again we are writing to share with your group a field report of Professor C. H. Riggs' teaching and service. In the two years since Professor Riggs returned to China -- and to Nanking, a station new to him -- he has become an important member of the group in that center. He has made agricultural engineering really vital to students in the University of Nanking and at the Government university, to his fellow workers -- Chinese and foreign, to Chinese farmers reached through extensive services of the universities mentioned, and to other agricultural services in China. No tool of the Chinese agricultural worker is too small to escape Professor Riggs' attention. His service follows the farmer from the moment the seed is put in the ground until it is harvested. From the plow to the threshing machine, tools are being made cheaper and better and the work less burdensome. Allied occupations -- silk production, silk and cotton spinning and other home crafts -- are receiving aid from the research and labor of Professor Riggs. A refrigeration plant produces an additional "winter" rest period for silk worms and thus doubles their productivity.

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Sincerely yours,

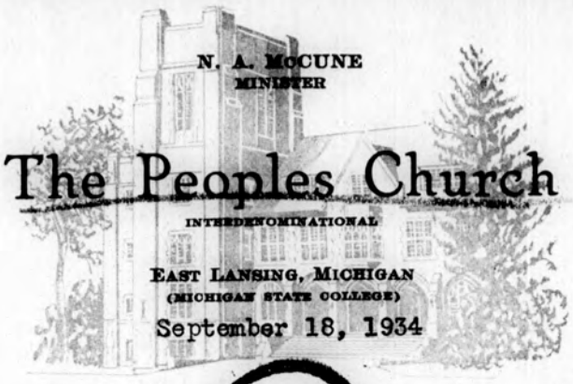
(Mrs. T. D. Macmillan,
Associate Secretary)

Mr. and Mrs. C. W. Skeele
Presidents, Congregational Couples Club
Glenside, Ithaca, New York

MARTIN LUTHER FOX,
Acting Associate Minister

MRS. GRACE E. LYON,
Church Secretary

C. S. RIGGS, Shaowu, China,
Representative in Foreign Field



N. A. McCUNE
MINISTER

The Peoples Church

INTERDENOMINATIONAL

EAST LANSING, MICHIGAN
(MICHIGAN STATE COLLEGE)

NORMAN W. KUNKEL,
Director of Men Students and
Y. M. C. A. Secretary.

EMMA SATER,
Director of Women Students and
Y. W. C. A. Secretary

JOHN G. BIERY,
Student Employment

September 18, 1934

Nanking

ack 4/3/35

Mrs. T. D. McMillan
Associate Secretary
Christian Colleges in China
150 Fifth Avenue
New York City

My dear Mrs. McMillan:

Your letter of the 15th in regard to Mr. Riggs at hand. I am very happy to hear from him through you as this church has been interested in him for a long time. We can use four or five copies of the material concerning his work. I will send a copy to the fall meeting of the Congregational Association of this section and other copies to some of our own boards here in the church. I will probably read it to the congregation. We are happy to know that things are going so well with him.

Very cordially yours,

N. A. McCune

Mc/l

N. A. McCune

CORNELL-IN-CHINA

Office: BARNES HALL, CORNELL UNIVERSITY
ITHACA, N. Y.

October 4, 1934
ack 10/8

Mr. B. A. Garside,
Nanking University,
150 Fifth Avenue,
New York City.

Dear Mr. Garside:

Enclosed please find a check for $160. toward the Cornell-in-China work at Nanking. I greatly regret the smallness of the check this year but have received a very limited response to our appeal to the usual supporters. I waited until this late in the hope that further contributions might be received.

Trusting that the smallness of our contribution may not seriously hamper Mr. Riggs' work this year I am

Faithfully yours,

Hugh Moran

Hugh Moran

Chec
enc- $160. -
Dep 10/9/34