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0826

May 27, 1931

TRANSFER

Mr. J. H. Reisner,  
University of Nanking,  
Nanking.

My dear Mr. Reisner:

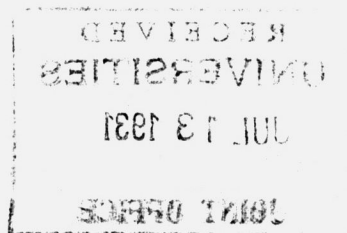
I should have written sooner in regard to your request that the University allow you a leave of absence for one month without salary after your work at Nanking is finished, in order that you might make a trip into Korea and Japan before proceeding to America. While we regret having you leave Nanking any sooner than is necessary, we realize the importance of this trip to Korea and Japan to your new work, and for this reason we are glad to grant your request.

It is very generous of you to ask for this month's leave without salary, and I can assure you we appreciate deeply the spirit which prompts you to do this.

With best wishes for the success of your new work and highest regard for the service you have rendered the University,

Sincerely yours,

Y. G. Chen.



0827

學 大 陵 金 立 私  
UNIVERSITY OF NANKING  
NANKING, CHINA

June 15, 1931

Nanking

ack. 8/25

TRANSFER

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Garside:

INDEXED

I have not acknowledged your letter of May 4 or your cablegram informing us that "George Warren unable leave this year, furthermore next year doubtful. Boyle has no sabbatical leave now." Mr. Buck tells me that Mr. Reisner left with you a memorandum on these two men, which no doubt enabled you to get in touch with them, and we appreciate very much your securing the information contained in the cablegram.

Enclosed is a copy of a letter to Mr. Reisner in regard to his request for a month's leave of absence without salary after his work at Nanking was finished, in order that he might make a trip into Korea and Japan before proceeding to America. It was very generous of him to give the University the financial benefit of this month's salary, and you will be glad to have it in mind in adjusting payments when a successor to Mr. Reisner is taken up with the Presbyterian Board.

On May 28 I wrote of our regret at not having Mr. Wheeler on our faculty, and I wish now to say that should the way open up for him to return to China we should like very much to have him come to the University for promotional work and to make general contacts for the University - to act as promotional secretary. We need some one very badly for this type of work and feel Mr. Wheeler would be an excellent man to do it. He might wish to take a class in English to get in touch with the students, and that would be very much appreciated. You will see from this that we can use both Mr. Wheeler and Mr. Fenn, and as there are now two vacancies on the Presbyterian quota their support is taken care of.

I shall be writing you next week in reply to your letter asking what steps should be taken next in trying to secure diplomas for the candidates for the B. D. degree. The letter has just come and I have not yet had a chance to discuss the matter with any one. You will note from the letter of March 18 that Mr. Tseo Ping-i is the only one being recommended, as Mr. Chu has not completed his work.

Final examinations begin to-day and everything is going along normally. Commencement is next Monday, the 23rd, when a class of about eighty will graduate.

Sincerely yours,

*L. F. Chen*

0828

OFFICE OF THE  
DIRECTOR OF BANKING  
AND CURRENCY

RECEIVED  
UNIVERSITIES  
JUL 13 1931  
JOINT OFFICE

*Handwritten signature*

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0829

Nanking

INDEXED

TRANSF.

University of Nanking

June 15, 1931 #1

Dr. Y. G. Chen,  
University of Nanking  
Nanking, China.

My dear Dr. Chen:

Let me acknowledge receipt of your cablegram of June 9  
which we decoded as follows:

"LOVE SECRETARY URGENTLY NEEDED CONSULT WITH WIGGANS  
CORNELL. CONTRACT IS FOR THREE YEARS. MUST ARRIVE BY  
BEGINNING OF SEPTEMBER YOU MAY USE MY (OUR) NAME MAKE  
APPOINTMENT. CANNOT ALLOW OUTFIT ALLOWANCE. PLEASE  
TELEGRAPH DEFINITE ANSWER IMMEDIATELY."

I at once forwarded this message to Dr. Wiggans and asked  
him for such information as he could give as to whom we could secure  
for Dr. Love's secretary. Dr. Wiggans has just replied as follows:-

"I have just received a letter from Miss Gleichauf in which  
she states that she now has another position in China at  
Peiping. Since her cousin is already in Peiping she much  
prefers to be there to going to Nanking, naturally. So I  
assume that she is out of the question so far as a secre-  
tary for Dr. Love is concerned.

"I hardly know what to suggest in regard to the cablegram,  
but assume that Dr. Love should be notified in regard to  
Miss Gleichauf since he was particularly interested in her.

"At present I do not know of anyone else who would desire  
to go over under the present circumstances of salary for  
the position."

I believe that our office has had no further information with  
regard to this secretarial appointment than what is contained in your  
cablegram and Dr. Wiggans' letter.

We are today sending a cablegram reporting that Miss Gle-  
chauf is not available. No doubt we will have further instructions from  
the field after you have received this cablegram.

Very cordially yours,

BAG-H

E A GARSIDE

0830

over  
Nanking

TRANSFER

University of Nanking

June 17, 1931

Dr. Y. G. Chen, President,  
University of Nanking,  
Nanking, China.

My dear Dr. Chen:

Let me acknowledge receipt of your letter of May 5.

The first part of this letter deals with the possibility of Mr. W. R. Wheeler's appointment to Nanking for work in English. I am very glad indeed to have your clear statement as to the need at Nanking for men with special training in the teaching of English to offer the advanced courses demanded by the upper class students at the University. What you have said in this connection confirms and strengthens the feeling we have had in our office and in the Presbyterian Board on this same subject. As I believe I have indicated in previous letters I have written you on the subject, we have felt that since Mr. Wheeler's training in the teaching of English is of a very general and unspecialized nature, it might be exceedingly difficult for him either to handle the advanced courses in English, or to do the work necessary in organizing and administering the Department of English. On the other hand, Mr. Fenn has had several years of actual experience in the teaching of English and is now completing his Doctor of Philosophy course in English.

All these facts would seem to <sup>the belief</sup> emphasize that Mr. Fenn is the logical man for appointment to Nanking as head of the Department of English.

In the early part of your letter you state that you already have a sufficient number of teachers available for the elementary courses in English. Later you indicate that you might be able to use both Mr. Fenn and Mr. Wheeler in this Department. With the second vacancy on the Presbyterian quota created by Mr. Reisner's resignation this might be a happy solution of the problem. The chief question to be considered in this connection is whether the College of Agriculture and Forestry may not be in very urgent need of a new appointee to carry on to some extent the work laid down by Mr. Reisner.

Mr. Fenn is still continuing his preparation looking toward service at Nanking in the autumn of 1932. The question of Mr. Wheeler's outgoing is held in abeyance. I will communicate to the Presbyterian Board the gist of what you have written on this subject. With your letter.

0831

6-17-31

With your letter you enclose a copy of Dr. Trimmer's letter to the Methodist Board urging them to appoint and support Miss Jeffrey as their nursing representative on the Hospital staff. From the minutes of the meeting of the Nanking Founders held on May 12, together with the covering letters I have written on this subject, you will have learned that there is very little hope of persuading the Methodist Board, or for that matter, any of our cooperating Mission Boards, to undertake the support of an additional representative at the University just at this time. We all sincerely regret that this is the case, for we recognize the urgency of the financial need which the University Hospital is now facing.

I trust that the recent political and military flurry in China did not seriously interfere with the closing weeks of the academic year, and that the University is this month having a happy and thoroughly satisfactory commencement season. We trust too that you will find time this summer for a number of weeks of rest and recreation. You have had a very strenuous year, and one filled with perplexing problems and heavy responsibilities, and must be in need of a good rest.

Very cordially yours ,

B A GARSIDE

BAG-H

P.S . Since writing the above we have received your cablegram of June 18 reading as follows:

"WHEELER FENN COME AS SOON AS POSSIBLE. WHEELER NEEDED FOR PROMOTIONAL WORK, HEAD ENGLISH TEMPORARY."

0832

學 大 陵 金 立 私  
UNIVERSITY OF NANKING  
NANKING, CHINA

Nanking

June 20, 1931.

ack. 8/25

TRANSFER

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Garside:

We were pleased to receive your letter of May 20th in regard to Mr. Wheeler and Mr. Fenn and on June 18th we sent you the following cablegram: HANFUJIAN NEWYORK. WHEELER FENNEDVAS WHEELER ZAAPTITZIN IDEHXCHIS, which means: Mr. Wheeler and Mr. Fenn come as soon as possible. Mr. Wheeler needed for promotional work, head English temporarily.

On June 15th I wrote you that we were very anxious to have Mr. Wheeler for promotional work for the University. Your letter of May 20th seems to indicate that there is still a possibility that he will be able to come to Nanking and we hope the way will be open for him to come at least early in 1932. Your suggestion that he act as head of the English Department until Mr. Fenn is available is a very happy one, and as this would be only a temporary arrangement, there would be no awkwardness when the time came for him to turn this work over to Mr. Fenn. It would be a great help if he could do this, as it is very necessary to have some one as soon as possible to coordinate the English work. We are sorry Mr. Fenn's coming to the University will be still further delayed for a year on account of language study, but if Mr. Wheeler can take charge of the English Department in the meantime we should be very pleased.

We have already mailed you forty copies of the minutes of the meeting of the Executive-Finance Committee on May 22nd, and forty copies of the programme for the future development of the College of Agriculture and Forestry. The items in the minutes do not need special explanation, I think. The Keen Memorial Fund matter is fully taken up in the minutes.

It was felt that the conditions of distribution of scholarships under the Sherwin Scholarship Fund needed to be defined a little more in detail, and so it was brought up again for consideration.

June 20, 1931

The actions under Leave for Study are all clear, I think. It was necessary to take action safeguarding certain points in connection with leaves.

The subcommittee to consider pensions for the whole staff has not yet met, but Miss Priest has the matter in mind in the meantime.

Other items in the minutes do not need special comment. As it is doubtful whether the former Woman's Auxiliary will function again to the same extent as they did before, they decided to use the money as indicated in action DEF-559.

You will note the action in regard to the programme of the College of Agriculture and Forestry (DEF-562) and the request that the Board of Founders endeavour to secure the co-operation of the Agricultural Missions Foundation in making it a reality. We have asked the Board of Directors to vote on the programme but a good many have not yet replied. Those who have done so are in favour of it.

The forty copies of the minutes of the Board of Founders of May 12th have come to hand, also your covering letter and letter re pensions and one concerning financial matters, but I shall be writing later in reply to these.

With kind regards,

Sincerely yours,



RECEIVED  
UNIVERSITIES  
JUL 13 1931  
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Nanking

INDEXED

TRANSFER

University of Nanking

June 24, 1931 #1

President Y. G. Chen,  
University of Nanking,  
Nanking, China.

ack. by Priest 7/22  
ack. by Huang 9/5

My dear Dr. Chen:

I am attaching hereto a copy of a letter we have just received from Dean George H. Chase in regard to the request of the University of Nanking for the use of part of the gain on exchange accruing from your Institute funds for the construction of one or more residences to house teachers engaged in the departments of Chinese cultural studies.

You will note that the Institute Trustees are obviously reluctant to take action on this matter without a regular meeting of the full Board, or at least the Executive Committee. Due to some slip-up earlier in the year, this question did not get before the regular meeting of the Institute Trustees held in April. The next meeting will be held in November. From the tone of Dean Chase's letter it seems clear that we cannot press the matter too hard if we hope for any favorable decision. I have, therefore, written him that we could not ask the Executive Committee to meet simply to deal with this one item of business and that we shall, therefore, await action at the next regular meeting which will be held in November, unless it happens that other important matters of business arise in the near future and necessitate an earlier meeting of the Board or of the Executive Committee.

I am extremely sorry at the prospect of this further delay, for we know that the housing situation at Nanking at the present time is extremely critical and that you are in need of relief next autumn. There is a bare possibility that the Institute may yet see its way clear to arrive at a decision in the matter without waiting until the autumn.

Very cordially yours,

BAG-H

B A GARSIDE

Enc.

0836

C O P Y

TRANSFER

HARVARD-YENCHING INSTITUTE

17 Boylston Hall  
Cambridge, Mass.  
June 17, 1931

Dear Mr.Garside,--

I have now heard from all members of the Executive Committee, and the majority opinion is that we ought not to approve the request of Nanking University for the use of the accumulated balances for construction. Mr.Boyden, whom I have consulted finally, has written me as follows:-

"Like Donham, I am not inclined to make saving in exchange a basis for increased expenditure. Gold prices are low for a time when exchange falls but the domestic situation adjusts itself to these conditions and gradually gets to the point where the gold expense is the same as before. Then when exchange readjusts itself, your gold expense is on a higher level, so in principle, you ought to create a reserve at the beginning to help out at the later stage.

"Garside's letter makes the situation more clear. It does not seem to be a case for appropriations on our part but simply whether we would regard it as proper for them to use some of the money which has gone to them from our restricted fund, for building residences. We have laid down certain principles and I presume these principles exclude expenditure for plant. I should think under certain circumstances we might waive these restrictions and it looks as if the circumstances in Nanking might be such as to justify doing this.

"If Garside is satisfied to let it go until November, I have no objection. If it is something which needs to be decided now it might be worth while to have a special meeting of the Executive Committee."

I think this summarizes the opinion as well as possible. I write, therefore, to ask whether you would like to have me try to get a meeting of the Executive Committee or whether you think the whole matter might go over to the meeting of the Trustees in November. I know that a meeting of the Executive Committee will be difficult to manage, since Donham is only in Cambridge occasionally from now until the middle of September and I hardly like to ask Mr.Barber to come up from New York for a single piece of business of this sort. If, however, you think we ought to have a meeting of the committee, I will do my best to get me together.

Mr.B.A.Garside,  
150 Fifth Avenue,  
New York, N.Y.

Very sincerely yours,

(Signed) George H.Chase

per B

0837

# UNIVERSITY OF NANKING

DEPARTMENT OF AGRICULTURAL  
ECONOMICS

DIVISIONS

AGRICULTURAL ECONOMICS  
FARM MANAGEMENT  
RURAL SOCIOLOGY

COLLEGE OF AGRICULTURE  
AND FORESTRY  
NANKING, CHINA

CABLE ADDRESS: "UNIVERSITY"

July 6, 1931.

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City.

Dear Mr. Garside:

We have made arrangements for Dr. David Weeks of the Department of Agricultural Economics of the University of California, Berkeley, to come to our Department of Agricultural Economics for the period from January 1st to June 30th, 1932.

We have agreed to pay his travel expenses. Will you therefore write him and make the necessary travel arrangements as per the usual custom.

Thanking you, I am,

Sincerely yours,

Y. G. Chen, President.

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Nanking

INDEXED

University of Nanking

July 7, 1931

AIR MAIL

Dr. Y. C. Chen, President  
University of Nanking,  
Nanking, China.

My dear Dr. Chen:

I am sending this note by air mail so as to catch the same China mail as is carrying the letter Dr. Scott wrote you on July 2, telling of his conference with the Rockefeller Foundation.

You will note what Dr. Scott says as to his discussion with Dr. Carter on the subject of the loss incurred by the University on the five year appropriation from the Foundation now terminating, due to the unfavorable exchange situation. Before making any request to the Foundation for an adjustment to cover this loss in exchange we would need full details as to just what loss the University has suffered during the last five years. Only the field can supply us with much of the information we require.

If, therefore, you agree with Dr. Scott's suggestion that we make application to the Foundation to cover this loss in exchange, will you ask Miss Priest to prepare whatever statement will put the case of the University in the strongest position, and will give as full details as possible as to the exact amount we would like to have the Foundation supply on this item?

Very cordially yours,

BAG-H

B A GARSIDE

0839

Nanking

INDEXED

University of Nanking

July 9, 1931

Dr. Y. G. Chen,  
University of Nanking  
Nanking, China.

My dear Dr.Chen:

I am enclosing herewith for your information a copy of a letter addressed to Dr.Scott which has been received by our office. Dr.Scott is on a vacation this month so I am passing this along to keep you informed of developments.

This letter seems to close the door pretty definitely to our hopes for securing from the Rockefeller Foundation the fund of Mex.\$140,000 requested for the hospital. I do hope, however, that it will be possible for us to secure from the Foundation whatever amount is needed to cover the losses in exchange incurred during the five year period now closing due to the decline in the value of silver.

Very cordially yours,

BAG-H

B A GARSIDE

Enc.

0840

C O P Y

THE ROCKEFELLER FOUNDATION

61 Broadway, New York

July 8, 1931

Dear Dr.Scott:

I acknowledge with thanks your letter of July 2 in which you present on behalf of the Board of Founders the matters discussed in our conversation of July 2.

I regret to say that the proposal to provide Mex.\$140,000 to restore the Peden Nurses' Home, which has been condemned without indemnity by the Nationalist Government, and to provide equipment lost in 1927, does not fall within any present program of the Foundation.

As I explained to you in conversation, the Rockefeller Foundation has changed its policy, and is not renewing any commitments for aid to hospitals in China, such as it has given in the past as a continuation of the activities of the China Medical Board. Therefore, the endowment to replace the annual contribution which will cease at the end of this year, which your Board of Founders requests, can not be considered as fitting into the present requirements of the Foundation's program.

Sincerely yours,

(Signed) W.S.Carter

Dr.George T.Scott,  
University of Nanking,  
150 Fifth Avenue,  
New York City

WSC:H

0841

UNIVERSITY OF NANKING  
NANKING, CHINA

ack  
TRANSFER

July 18, 1951. #2

ack. 8/21

Nanking

Mr. D. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Garside:

INDEXED

I have your letter of June 15th informing us of the reasons why Miss Gleichauf is unable to come to help Dr. Love. Your cablegram in regard to her came in due time and we thank you for doing all you could to secure her. Dr. Love is still anxious to find some one but will try to do so in China if possible.

We all appreciate your writing in regard to Dr. Hamilton's decision to remain in America at least until his children are a little older. He has also written me and I do not think there is anything more to be done.

I enclose a letter authorizing the payment of travel expenses of Dr. David Weeks of the Department of Agricultural Economics of the University of California, Berkeley, who is coming to the University for six months in connection with the land utilization and population project. We shall appreciate your making the necessary arrangements for his travel to Nanking. This item is covered in the Famine Prevention Work section of the budget.

Hoping you will have the opportunity to take a vacation during the summer, and with kind regards,

Sincerely yours,

Y. G. Chen

Y. G. Chen.

0842

Nanking

University of Nanking

July 23, 1931

ack. 9/5

TRANSFER

Dr. Y. G. Chen,  
University of Nanking  
Nanking, China.

My dear Dr. Chen:

I am enclosing herewith a copy of the application papers of Mr. Lawrence Garrett, the son of Rev. Frank Garrett who is well known to you.

You will note that Mr. Garrett is applying for a position as a teacher of English. Since the U.C.M.S. has at least two quota vacancies, and since the University has been in need of recruits in the English Department, it occurs to me that if Mr. Garrett proves thoroughly qualified professionally and spiritually, he might be a valuable addition to the University staff.

We would like your tentative judgment in the matter. We hope that Mr. Fenn will be going out next year, and we are also hoping that Mr. Wheeler may be able to go to Nanking sometime during the next year. Possibly this will take care of the work in English. Perhaps, however, there would still be a place for Mr. Garrett if he proves thoroughly qualified.

Will you let us have your judgment not only on this point, but also on the question of the other vacancies in the U.C.M.S. quota? Should we encourage the continuation of cash payments by the U.C.M.S. as equivalent for these quota vacancies, or should we try to fill the vacancies at an early date with new appointees? If new appointees are desired what specific places could they fill to the best advantage?

Very cordially yours,

BAG-H

Enc.

B A GARSIDE

0843

CHINA UNION UNIVERSITIES

Fukien Christian University  
Lingnan University  
University of Nanking

Shantung Christian University  
West China Union University  
Yenching University

Princeton - in - Peking

CENTRAL OFFICE

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150 Fifth Avenue, New York City

Telephone  
WATkins 8703-4-5

B. A. GARSIDE,  
Secretary-Treasurer

C. A. EVANS,  
Associate Secretary-Treasurer

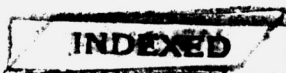


July 28, 1951

ack. 9/5

RECEIVED

Dr. J. Leighton Stuart,  
Rev. L. J. Davies,  
President Y. G. Chen, ✓  
President C. J. Lin



Gentlemen:

I have written to most of you during the last year with regard to the annual reports to Harvard-Yenching Institute covering the work done and the expenditures made in your departments of cultural studies during the fiscal year 1950-51. However, I am sending this general letter to remind you of the report for last year.

For the year 1950-51 reports should be prepared similar to those sent in for 1929-30. These reports should show the amounts received from the Harvard-Yenching Institute for your work in the departments of Chinese cultural studies, and the disbursements you have made for these departments, and allied objectives. The disbursements reported should not be less than the amount received from the Institute for these special lines of work. If the disbursements actually made in the departments of Chinese cultural studies, and allied objectives, were not equal to the amounts received from the Institute, an explanation should be made as to the use of the balance remaining; (such, for example, as some proportionate share in the general administrative expenses of the University, etc.).

We were unsuccessful in securing a meeting between representatives of the various Universities benefitted by the funds held in trust by the Harvard-Yenching Institute, and the special committee appointed by the Institute two years ago to confer with representatives of the different Universities. We understand that the Institute requested Dr. Stuart, on return to the field, to consult with representatives of the various Universities benefitted by these funds. We presume, therefore, that you have either heard from him already, or will hear from him in the near future with regard to these matters.

Very cordially yours,

BAG-B

B A GARSIDE

0844

學 大 陵 金 立 私  
UNIVERSITY OF NANKING  
NANKING, CHINA

Nanking

August 29, 1931.

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Garside:

INDEXED

In complying with your request for publicity material from Nanking and for details as to how funds allocated from the united campaign for new askings shall be used, I should like to begin by saying that there are a few important factors which make Nanking, and the University, quite unique in the programme of Christian education in China.

The population of Nanking during the last three years has increased by one-third, and it has been estimated by specialists that a more regular increase will be forthcoming. Because of its importance as a political, social, and educational centre, and being the capital, this will be evident. I might also add that in religious education, due to this new pivotal position, we are in a position to wield a national influence for good, for mediocrity, or for inferiority, which will reflect back on the Christian movement in China as a whole. To maintain Christian education in Nanking, therefore, it should be of a high standard, as its influence would be national. Our relations with the government and public educational institutions in the country are friendly and congenial, especially with our neighbour, Central University. We are confident that our influence will not be limited to Christian education only but will extend to education in general in a national way.

Our colleges have been running on a very slim budget. The budget of our College of Arts, for example, even compared with that of some other Christian universities, on a percentage basis, is only one-fourth or one-third as large. This is not because we are better off, but rather because of efficient budgeting, living within our means, and carrying out the conditions of donors - strictly following systematic budgeting. We can therefore assure the Boards that the University on the whole is financially stable. We have not had a financial campaign for many years, but, in spite of our heavy losses in

0845

Aug. 29, 1931.

1927, we have been running on the whole on balanced budgets. The Boards may rest assured that any new funds that may be forthcoming will mean a strengthening of our institution and assets and not in any sense or under any circumstances a liability to our supporters.

We wish to remind the Boards of the other side of our problem as well - that owing to present inadequate financial resources we may have to be satisfied with playing a secondary part in national Christian education. The cost of living in Nanking is considered the highest in China, including the settlements, and this state of affairs may continue for years to come. It is because of the high cost of living on the one hand, and better facilities and remuneration elsewhere, that some of our staff members have been drawn away from us or are on the point of leaving us, even for other Christian institutions which have better financial backing. For the same reason we are not able to secure high-grade staff members as other universities are in better position to make more attractive offers. Our University has no provision for securing large sums in further donations, having no promotional officers in America or elsewhere, and in recent years we have been quite seriously handicapped on this account.

Enclosed we are sending you a statement of our future needs. This is based on the programmes for development presented by the three colleges to the Board of Directors this year. That of the College of Arts was attached to the minutes of the Board of Directors of March 13, 1931, and that of the College of Agriculture and Forestry to the minutes of the Executive-Finance Committee of May 22, 1931. As a Christian institution in China it is not very easy for us to approach non-Christian bodies or individuals for any large amount of support. We are therefore presenting these needs as an appeal from Chinese Christians to the Christians in America. If Christians in America want us to maintain a higher educational standard and wield national influence as a Christian institution, we must maintain higher standards. We have no intention of making undue financial requests, but if we run on inadequate financial support and drag along, we shall soon be in an inferior or dwarfed position, much probably to the regret of our Chinese Christians as well as of our American supporters. The programme of needs which we submit total somewhat more than what has been allotted us by the Council of Higher Education, who reduced our original figures very radically. In case the united campaign cannot grant us the amount on the basis of the importance or uniqueness of our position, we shall do the best possible with the funds available and assume whatever role of importance the Founders would desire us to assume.

0046

Aug. 29, 1931.

In submitting the needs of the University, I might add that the statements for Arts and Science include very little or practically nothing of a research programme. We shall not make any request for research in these two colleges until we know the wishes of the Founders in this respect. The programme for agriculture and forestry includes a considerable amount for research and extension purposes, and we should also like to know the wishes of the Founders in regard to this. I might add, also, that the programme for agriculture and forestry was prepared mainly for presentation to the Agricultural Missions Foundation.

The askings can be compared with those covered by a former action of the Board of Directors taken on November 9-10, 1928, D-186:

"Voted to approve of asking the Board of Founders to assist in the task of raising one million gold dollars as an endowment for the College of Arts and Science and one million gold dollars as an endowment for the College of Agriculture and Forestry in accordance with the plans presented by the Deans, with the understanding that the matter will be referred to the Executive-Finance Committee to work out the details in cooperation with the administrative officers of the University. Copies of the programmes submitted are to be sent to the Trustees of the proposed Federated University of the East China Colleges and Universities."

The former programmes submitted were for two colleges only, the College of Arts and Science, and the College of Agriculture and Forestry, while now we have three colleges. The former programmes did not take into consideration the expense of administration and maintenance. Attention should also be called to the fact that in 1928, when the above action was taken by the Board of Directors, we were not quite so much affected by the status and tendency of this capital city.

We humbly submit the accompanying statement for the consideration of the Boards in the United States. The publicity material in support of these needs will be sent later under separate cover.

Sincerely yours,



Y. G. Chen.

0847

UNIVERSITY OF NANKING  
NANKING CHINA

STUDY OF REVISED PROGRAMS FOR THE FUTURE DEVELOPMENT OF THE COLLEGES  
AS PRESENTED TO THE BOARD OF DIRECTORS DURING 1931.

<u>A. CURRENT:</u>	College of Arts	College of Science	College of Agri- culture & Forestry.
Administration:			
Share of General	5,000 00	5,000 00	5,000 00
Publications	5,000 00	1,000 00	5,000 00
Travel & Extension	5,000 00	2,000 00	2,000 00
Dean's expense	2,000 00	2,000 00	3,000 00
Contingent	10,000 00	10,000 00	10,000 00
Operation and Main.:			
Upkeep of plant	2,000 00*	5,000 00	5,000 00
Instructional:			
Salaries:			
Additional staff	51,600 00	45,000 00	144,900 00**
Specialists	20,000 00	4,240 00	36,000 00
Department expenses	5,000 00	18,500 00	4,000 00
Department equipment	5,000 00	17,000 00	5,000 00
Library:			
Share of expense	3,000 00	3,000 00	4,000 00
Scholarships	3,000 00	3,000 00	3,000 00
Research:(inc. extension)			
General research	4,000 00	10,000 00	15,000 00
General extension			15,000 00
Cooperative extension			10,000 00
Books and equipment	<u>1,000 00</u>	<u>5,000 00</u>	<u>3,000 00</u>
	131,600 00	130,740 00	269,900 00
..equivalent to endow- ment estimated at 5%-	2,632,000 00	2,514,200 00	5,398,000 00
or in U.S. GOLD-2/1 \$	1,316,000 00	1,257,100 00	2,699,000 00
<u>B. CAPITAL:</u>			
Arts building	150,000 00		
Science buildings		180,000 00	
Agr. Science building			180,000 00
Endowment for upkeep	50,000 00		
Equipment		37,000 00	20,000 00
Library books	20,000 00	20,000 00	20,000 00
Residences for staff	160,000 00	160,000 00	160,000 00
Green houses			30,000 00
Land and improvements			75,000 00
Field buildings			10,000 00
Removal of Training Sch.			<u>40,000 00</u>
	<u>380,000 00</u>	<u>397,000 00</u>	<u>535,000 00</u>
In U.S. Gold at 2:1	190,000 00	198,500 00	267,500 00
<u>SPECIAL</u>			
To replace Famine Funds			\$ 500,000 00

SUMMARY

	College of Arts	College of Science	College of Agr.&For
A. Current:			
In terms of endowment			
using U.S.gold at 2:1	G\$1,316,000 00	1,257,100 00	2,699,000 00
B. Capital items	190,000 00	198,500 00	267,500 00
C. Special			500,000 00
Based on 2:1	G\$1,506,000 00	1,455,600 00	3,466,500 00
Based on 4:1	G\$ 753,000 00	727,800 00	1,733,250 00

NOTE: Under the capital grants asked for the College of Arts there is a request for a specific endowment of 50,000 00 to cover the up-keep of the building. For the other colleges specific endowment designated for this purposed has not been asked, but the cost of upkeep has been included as one of the current items.

NOTE: The College of Agriculture and Forestry program was prepared to be presented to the Agricultural Missions Foundations and covers the field of instruction, extension and research. The total seems much greater than for the other colleges which do not anticipate future extension or research except in a way that will strengthen the instructional work. This is not the case with the work to be done in the college of Agriculture and Forestry where a large proportion of their work must be done as extension and research for the whole country.

If it is desired for the sake of comparison to separate the program for instruction, some arbitrary adjustment could be made although the three fields are very closely linked together. However, in order to compare the totals with the other colleges this point must be kept in mind.

September 2, 1931.

Mr. W. R. Wheeler,  
156 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Wheeler:

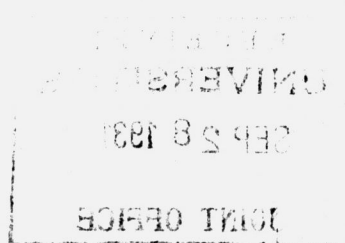
I am sure you have heard through Mr. Garside of our great need here for well-qualified English teachers. Early in the year our hopes were raised, for Mr. Garside wrote that you might possibly come to us for English and we were expecting you to arrive about this time. In the meantime we hear of the serious illness of your son and sympathize with you in your anxiety over him. We can understand why you do not wish to make any definite plans for coming to China while he needs medical attention, but we have not given up hope of having you with us.

We have heard indirectly, quite recently, that you and Mrs. Wheeler and the family may possibly be ready to come to Nanking for the spring term, and this is very good news. You no doubt know that Mr. Fenn has been specializing in English with a view to coming to the University for English, but he will not be ready for our work until the fall of 1933. While we could very well keep two more English teachers busy, we feel that you could render an even greater service by giving your time to promotional work for the University. This has had practically no attention in recent years and we hope that if you come you will devote a good deal of time to it, as it is the kind of work you have been doing so successfully for many years. If, in addition to this, you would be willing to act as head of the English Department until Mr. Fenn arrives, you would help to solve many of our problems. We hope this will appeal to you and Mrs. Wheeler and that we shall have the pleasure of seeing you early next year. We should appreciate hearing directly from you as to whether or not you can be with us in the near future.

Hoping your son is much improved in health and that you will be with us next term,

Sincerely yours,

Y. G. Chen.



0850

September 2, 1931.

Mr. W. R. Wheeler,  
155 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Wheeler:

I am sure you have heard through Mr. Garbide of our great need here for well-qualified English teachers. Early in the year our hopes were raised, for Mr. Garbide wrote that you might possibly come to us for English and we were expecting you to arrive about this time. In the meantime we heard of the serious illness of your son and sympathize with you in your anxiety over him. We can understand why you do not wish to make any definite plans for coming to China while he needs medical attention, but we have not given up hope of having you with us.

We have heard indirectly, quite recently, that you and Mrs. Wheeler and the family may possibly be ready to come to Hankow for the spring term, and this is very good news. You no doubt know that Mr. Fenn has been specializing in English with a view to coming to the University for English, but he will not be ready for our work until the fall of 1932. While we could very well keep two more English teachers busy, we feel that you could render an even greater service by giving your time to promotional work for the University. This has had practically no attention in recent years and we hope that if you come you will devote a good deal of time to it, as it is the kind of work you have been doing so successfully for many years. If, in addition to this, you would be willing to act as head of the English Department until Mr. Fenn arrives, you would help to solve many of our problems. We hope this will appeal to you and Mrs. Wheeler and that we shall have the pleasure of seeing you early next year. We should appreciate hearing directly from you as to whether or not you can be with us in the near future.

Hoping your son is soon improved in health and that you will be with us next term,

Sincerely yours,

Y. C. Chen.

RECEIVED  
UNIVERSITIES

SEP 28 1931

JOINT OFFICE

1580

學 大 陵 金 立 私  
UNIVERSITY OF NANKING  
NANKING, CHINA

Nanking

September 5, 1931.

INDEXED

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Garside:

I have your letter of July 23rd forwarding application papers of Mr. Lawrence Garrett for a position as teacher of English at the University. As he was brought up in China and his father has been on ~~the~~ mission field for many years and is a member of our Board of Directors and intensely interested in the welfare of the University, he should have a good background for understanding the Chinese situation and the possibility of his coming to the University appeals to us. Before securing Mr. Garrett, however, we should like to have fuller information as to his experience in teaching English, and as we shall not be needing him for another year probably, there is ample time to find out more about his ability in this direction before coming to a definite decision regarding his appointment.

As the terms of one or two of our English teachers expire in a year or two more, we should be on the lookout for men to replace them. In this connection I should like to suggest the son of Dr. Bowen, Mr. Philip Bowen, as a desirable person. He has specialized in English in America, and, I understand, has undertaken graduate study in English looking toward the doctor's degree. Should that be the case, we would consider him a very suitable candidate for a position as English teacher, though we have not approached either him or his father in regard to the matter. //

Our need is for highly qualified men, with preference for those able to adapt themselves to our local situation, and either Mr. Garrett or Mr. Bowen should be able to fill the positions acceptably\*. Of course we want Mr. Wheeler and Mr. Fenn anyway. I enclose copy of a letter to Mr. Wheeler, which will show how much we desire to have him come to the University.

\* if academically well qualified.

Sept. 5, 1931.

We certainly wish to have vacancies on the mission quotas filled in preference to receiving cash payments. Should Mr. Garrett possess the necessary experience for teaching English, there would still be a vacancy in the U. C. M. S. quota. Is there any possibility of securing an experienced professor to direct graduate research and teaching in the College of Science as the other U. C. M. S. representative?

I am taking this opportunity to acknowledge your letter of June 24th in regard to our request for use of part of the gain on exchange accruing from funds of the Harvard-Yenching Institute for the construction of one or more residences to house teachers engaged in our Institute of Chinese Cultural Studies. We shall await with interest the outcome of the meeting of the Trustees in November. In reply to your letter of July 28th, I am writing to say that we shall be sending you as soon as possible a report on the Institute.

Your letter of June 24th enclosing contract with Mr. Stanley W. Warren has been received. He and Mrs. Warren have reached Shanghai and we are expecting them in Nanking any time.

Your letter of June 25th has also been received and contents noted, as well as your letter of July 28th covering the minutes of the Supervisory Committee. We regret the death of Miss Lane under such sad circumstances and sympathize with you in your efforts to arrange for funds to cover her medical and hospital expenses. We can understand what a loss such a valuable worker is to your office.

Classes begin to-day. To date 488 students have enrolled in the colleges, about 150 of these being new students.

Sincerely yours,



*over*

Nanking

INDEXED

University of Nanking

September 10, 1931.

*ack. 11/30*

President Y. G. Chen,  
Miss Elsie M. Priest,  
University of Nanking,  
Nanking, China.

My dear Dr. Chen and Miss Priest:

Recently we have had some correspondence and conversations with representatives of the Board of Regents of the University of the State of New York which we consider of sufficient importance to report to the field.

For a number of years, under the administration of Dr. James Sullivan, the Assistant Commissioner for Higher and Professional Education, it appears that the Board of Regents became rather lax, both in the granting of degrees to graduates of Universities all over the world, chartered by the University of the State of New York and also in keeping in close touch with the work these institutions have been doing. Recently there has been a thorough house cleaning in Albany, and the men now responsible for supervision of the Colleges and Universities chartered by the University of the State of New York and are finding it necessary to make a careful check up of what each institution is doing. It is quite possible that if an institution is found too sadly deficient, the Board of Regents may refuse to sign the diplomas of its graduates, or might even go so far as to revoke the institution's charter.

A representative of the Regents spent an entire morning in our office about a week ago; During this time he asked a large number of questions as to the work our China Colleges are doing. He expressed serious disappointment that such university publications as catalogues were so lacking, as in the case of Nanking and one or two other universities now issuing these publications only in Chinese. He stated that the Regents became somewhat uneasy as to the present status of the Universities in China carrying on under charters issued by the Board of Regents and are likely to ask for a full investigation in the near future. They have even suggested sending a representative to China to make a personal inspection of these institutions. If such a representative were sent, each of the universities visited, probably would be asked to bear a proportional share of the expense involved.

I hope that if we can supply the Regents with full and satisfactory printed material regarding the work of the universities, they will not find it necessary to go any further in their investigation of what we are doing.

0854

President Y. G. Chen  
Miss Elsie M. Priest

-2-

September 10, 1931.

It is obvious however, that we should lose no time in supplying them with full and up to date printed material descriptive of these institutions. At the present time Nanking is in the most difficult position because your last catalogue in English was printed in 1925, and has long been out of date as well as practically out of print. We have had various comments from the field that you hope to print a new catalogue in English quite soon. We urge that if this task has not already been undertaken that you begin as soon as possible. Of course we have other uses here in the states for such a catalogue, but at the present moment the demand of the Board of Regents is the most urgent one. When such a catalogue is printed it would be well if you could send us about 100 copies.

For several years we have realized that sooner or later, our Colleges in China would have to face the question whether or not they desired to continue to operate under charters granted by the Board of Regents of the Universities of the State of New York. With the radical changes that have taken place during recent years in the large increase of Chinese administration and control, and registration under the Chinese Government, perhaps it may now be desirable -- or may soon become desirable -- to discontinue operating under a charter granted here in the West. We had hoped however, that this question could stand in abeyance for a few years longer until the process of reorganization might be more fully completed. I hope that it may still be unnecessary for us to reach any immediate decision on this point, but it would be well for us to give very serious study to the matter, for the changes now being made in the administration the New York Regents may possibly push the question into the foreground.

Very cordially yours,

BAG:PC

B A GARSIDE

0855

學 大 陵 金 立 私  
UNIVERSITY OF NANKING  
NANKING, CHINA

Nanking

September 21, 1931. #2

Ack. 10/26

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

TRANSFER

My dear Mr. Garside:

INDEXED

Several letters have come from you recently which have not been acknowledged. I think I have already written in regard to the safe arrival of the diplomas for the Class of 1930, and we are grateful to you for securing these. You refer in your letter of July 8th to a difference in the list of names actually recommended for degrees and that appearing in action DEF-389. The latter list was made out before it could be definitely known whether the students would complete their work in time to be recommended with the class so includes the names of a few who were unable to finish their work for graduation in time. In your letter you ask whether in future we desire to have the University seal also affixed to the diplomas. We think it well to have only that of the University of the State of New York, for the reason you give, and also because of the fact that one of the characters in the seal is not really applicable under present conditions.

Your letter of August 12th enclosing confirmation of your cablegram of August 3rd requesting the forwarding of information in regard to the Federated University needs no reply, since the information has already been sent to you, and we hope it was of use to you.

We are glad to note from your letter of August 18th that the programme for future development of the College of Agriculture and Forestry would be presented at the next meeting of the Board of Founders, and to hear through Mr. Evans' letter of August 25th that copies of this programme and the minutes of the Executive-Finance Committee of May 22nd had reached you.

We note from your letter of August 21st that you are taking up with Dr. David Weeks the matter of transportation.

0856

B. A. Garside - 2

Sept. 21, 1931.

We should appreciate it very much if you would be good enough to send us a copy of a letter you wrote last May enclosing copy of correspondence with the Regents in regard to the granting of the B. D. degree. Unfortunately the letter has been mislaid and so we have not been able to give the Seminary as much information as is available, and we should also like to have it when the matter is taken up at the next meeting of the Board of Directors.

You will be glad to know that it has been definitely arranged that Mr. H. C. Liu be Dean of the College of Arts. Mr. Lawrence Lew, the former dean, is having a year's leave but he resigned as dean at the end of last term. Mr. K. S. Sie has moved his family to Nanking and we are very glad that he is now quite decided to remain with us. It is a great help to have the deanship of the three colleges filled so satisfactorily.

With kind regards,

Sincerely yours,

*W. F. Schen*

0857

RECEIVED  
UNIVERSITIES

OCT 10 1931

JOINT OFFICE

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9

YCK

Nanking

TRANSFER

University of Nanking

October 3, 1931.

Dr. Y. C. Chen,  
University of Nanking,  
Nanking, China

My dear Dr. Chen:

Let me acknowledge receipt of your letter of September 5th.

Application of Mr. Lawrence Garrett. Thanks for your comments on Mr. Garrett's application for a position at Nanking. I am enclosing herewith digest of Mr. Garrett's qualifications which has been furnished us by the Placement Bureau of the Colorado State Teachers College. These papers give a very detailed picture of Mr. Garrett's personal and professional qualification. The application papers we have already sent give you in a general way his Religious training and background. When you have studied this digest of qualification and have made excerpts from it that you wish to keep in Nanking, will you return this material to our office so that we can show it to Boards and Committees here at home who may be interested in Mr. Garrett's application?

The preliminary correspondence I have had with Dr. Alexander Paul of the U. C.M.S. indicate that they might possibly be able to appoint Mr. Garrett a little later on after financial conditions improve, though I am afraid there is very little hope of their sending any further representatives on their quota while the economic situation continues as at present. If, however, we find Mr. Garrett's qualifications such as to make us enthusiastically in favor of his appointment, we might urge the U.C.M.S. to appoint him at the earliest possible date that their finances would permit.

Possible appointment of Mr. Philip Bowen. I am very much interested in the possibility that Mr. Philip Bowen might be available for an English position at Nanking. Because of Dr. Bowen's connection with the Methodist Board, I presume that this Board is the one we would approach with a request for Mr. Bowen's appointment. Unfortunately, the Methodist Board is in about the most critical financial condition of any of our major Mission Boards, so the possibility of their appointing any new representatives at Nanking is extremely remote.

I will however, write a personal note to Dr. Bowen, in which I will inquire as to the possibility that his son might be available for work in Nanking.

0859

Dr. Y. G. Chen

October 3, 1931.

-2-

Mr. Fenn and Mr. Wheeler. So far as I know there have been no new developments in regard to the reappointment of either of these men. I understand Mr. Fenn is going steadily ahead with the completion of his, and hopes that he may be able to get to the University in the fall of 1932.

A couple of weeks ago I had a chat with Mr. Wheeler, and again assured him that Manking is anxious for his appointment and is hoping that the Presbyterian Board will soon be able to take definite action. There seems to be some difference of opinion in the Presbyterian Board as to the desirability of sending Mr. and Mrs. Wheeler to Manking. I have already reported the grounds for this uncertainty:- "Health considerations, reluctance to have Mr. Wheeler give up the work he is now doing, and doubt as to whether Mr. Wheeler would be permanently satisfied with the work he would be asked to do at Manking". I hope however, that a definite decision in this matter can be reached in the near future. We have kept the Presbyterian Board fully informed as to the field's desire for Mr. Wheeler's appointment.

Additional U.C.M.S. Representatives. When next I write to the U.C.M.S. I will tell them of your desire for an experienced professor to direct Graduate research and teaching in the College of Science as a U.C.M.S. representative. I am afraid however, that there is no possibility of making such an appointment in the near future. The most we could accomplish just now, would be to get such a request on the Board's list of recruits requested.

letter

I believe that the other items in your -do not require specific comment. It is good to know that the University began its work in a satisfactory way and with a good enrollment. We have feared that the prevalence of flood conditions in the Yangtze Valley might seriously affect the University's enrollment this year.

Very cordially yours,

BAG:PC

B A GARSIDE

Enc.

0860

學 大 陵 金 立 私  
UNIVERSITY OF NANKING  
NANKING, CHINA



October 9, 1931.  
*ackd. 11/16/31*

INDEXED

TRANSFER

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Garside:

I am transmitting herewith the Report of the Director of the Work of the Institute of Chinese Cultural Studies covering the year September 1, 1930 to August 31, 1931, to which is attached a financial statement by the University Treasurer. We hope this will reach you in time to forward to the Trustees of the Harvard-Yenching Institute for their meeting next month.

Under separate cover we are mailing a second copy of the report, for your files.

Thanking you for your help in presenting the report to the Trustees of the Harvard-Yenching Institute, I am,

Sincerely yours,

Y. G. Chen.

0861

Nanking

INDEXED

November 16, 1951.

ack. 1/8/52

TRANSFER

President Y. G. Chen,  
University of Nanking,  
Nanking, China

My dear Dr. Chen:

We have just received a letter from the University of the State of New York expressing dissatisfaction over the non-receipt of the annual report from the University of Nanking for the year ending June 30, 1951.

Reports from all the other Union Universities were sent to Albany some time ago, and they are becoming rather impatient because this one report is still outstanding.

The matter is of special importance just now, because the Regents have been seriously considering making a thorough investigation of the work of the Institutions operating in China under charters from the Regents; such investigation to be at the expense of the institutions themselves. We have been hoping that, by supplying full and prompt information to the Department, we could forestall such a method just at this time. Appearance of carelessness or inefficiency is apt to crystalize this proposal.

We sincerely hope therefore, that the report from Nanking will be reaching us in the very near future.

Very cordially yours,

BAG:PC

B A GARSIDE

0862

學 大 陵 金 立 私  
UNIVERSITY OF NANKING  
NANKING, CHINA

November 30, 1931.

Nanking

Mr. B. A. Garside,  
China Union Universities,  
150 Fifth Avenue,  
New York City, U. S. A.

My dear Mr. Garside:

I find several letters have come for you in the past few weeks which have not been acknowledged. The first is dated September 10, in regard to the uneasiness of the Regents concerning the present status of the universities in China carrying on under charters issued by the Board. We hope it will not be necessary for them to send a representative to China to make a personal inspection of these institutions, especially if it means that these institutions will be expected to finance the visit. Our catalogue will be in the hands of the printer within a few days and we shall hope to send you one hundred copies, as requested, in due time.

Thank you for enclosing with your letter of October 26 a copy of the correspondence with the Regents in connection with the granting of the B. D. degree to one of the Seminary graduates. At the meeting of our Board of Directors on November 6, the Board's attention was called to the reference made in the Founders' minutes of May 12 to your report after having taken the matter up with the Regents. Mr. C. Stanley Smith, a member of the Seminary faculty, was present at the meeting and urged the Directors not to give up trying to secure the degree for Mr. Tseo Ping-i, since the Seminary's arrangement with the University for recommending graduates to the Regents dated back beyond the time the new regulations came into force and Mr. Tseo had entered the Seminary with this arrangement in view. On Mr. Smith's motion, therefore, the action recorded in the minutes of the Directors' meeting of November 6, was taken. I do not know what more can be done as you have already passed on to the Regents the various reasons we have given why they might see their way clear to grant the degree independent of the University. These are given in my letter to you of November 26, 1930, and on March 18 I reported on the work of the candidates, only one of whom the Seminary finally decided to recommend for the degree.

I am enclosing a first draft of the minutes of the meeting of the Board of Directors of November 6, which is being submitted for approval before being mimeographed, but it will give you information as to the ground covered at the meeting.

0863

MANUSCRIPT

Nov. 30, 1931.

The different actions all seem clear and do not need any special explanation, and Miss Priest has no doubt written you in regard to financial matters involved.

In reply to your query as to the exact change that should be made in the Chinese characters used in the University seal to meet changed conditions, I should point out that the last character, "T'ang," is no longer used in connection with schools. It is now necessary to designate whether or not a school is a national institution, or established by a province, a city, or privately ("ssu lih"). So the official title of the University is "Ssu Lih Gin Ling Ta Hsioh." We have had a Chinese seal made to use here and I am attaching an impression for your information.

Your letter of October 3 enclosing copy of Mr. Lawrence Garrett's testimonials has been received. We are glad to have this fuller information concerning him and he seems a desirable person to have on the faculty. However, we shall be able to tell better a little later on whether or not we definitely need him. I shall be interested in knowing what reply you received from Dr. Bowen in regard to the possibility of his son's coming to the University as an English teacher. We are returning Mr. Garrett's testimonials, as requested.

In spite of many interruptions, school has been going pretty well on the whole, considering the many opportunities there are for agitators to cause trouble. The students go out every now and then for parade or inspection but there have been no disturbances in which our students have been involved. While the Manchurian situation remains unsettled, however, those in charge of schools have an anxious time.

So far the winter has been very mild, for which we are thankful, when we think of the many flood refugees. The different relief organizations are doing all they can to tide the people over the winter.

This letter will reach you during the Christmas season so I wish to take this opportunity to wish you and all at the Union Office the compliments of the season.

With kind regards,

Sincerely yours,



P. S. I am sending Mr. Stanley Smith a copy of your letter to me of May 15 and Mr. Horner's letter to you of May 5, and am asking him if he has any further suggestions to make. If he has anything definite in mind I shall pass on his request.

Y. G.C.

0864

over

December 7, 1931.

President Y. G. Chen,  
Miss Elsie M. Priest,  
University of Nanking,  
Nanking, China

My dear Dr. Chen and Miss Priest:

In the China mail last week we sent you copies of the Minutes of the November 27th meeting of the Board of Founders, but I failed to get this covering letter in that mail. A supply of these Minutes sufficient for the use of the directors, and for your office purposes went forward last week.

Revision of Schedule of Salaries and Allowances of University Supported Western Staff. The actions of the Founders are based upon the recommendations of the special committee on Salary, Retirement, and Status of the University Supported Western Staff, although the Founders made a number of modifications in the recommendations of the committee. I am enclosing herewith for your information copies of the Minutes of this committee meeting.

We sincerely hope that the revised schedule is fair alike to the University and to the staff members. In the form adopted by the Founders it follows very closely the draft sent to us by Miss Priest during the summer. Where the Founders made modifications, I believe that the majority of the changes are for the benefit of the staff members. A few comments on the revised schedule will perhaps be in order:-

Types of Appointment. You will note that in addition to the groups ordinarily listed - life appointees, regular term appointees, and short term appointees. The Founders have included another group "local appointees" consisting of appointees selected on the field for one or two years. Where such appointments are to be made, the present University acting as representative of the Board of Founders, is authorized to make such appointments, it being understood however, that he will then transmit to the Founders, for study by the Candidate Committee, the usual information required of candidates for appointment, in order that the Founders may give formal confirmation to the appointment, and thus carry out the theory that all University Supported Western members of Staff are appointees of the Board of Founders.

Medical provisions. The Founders adopted the recommendations made by Miss Priest. You will note however, that in the first paragraph of this section provision is made for approval of medical expenses by the University medical officer. I believe this is the procedure followed by practically all the cooperating Mission

0865

President Y. G. Chen  
Miss Elsie M. Priest

December 7, 1931.

-2-

Boards, and we trust it will be satisfactory to the University. You will note also that medical allowances on furlough are now dealt with in the same way as medical allowances on the field. That is to say that full provision is made for medical expenses on furlough rather than one-half as in the past.

Furloughs. You will notice that the length of term is defined as "five academic years," for the first term, and "six academic years" thereafter. The special committee, and the Board of Founders, gave a great deal of careful study to the question of length of second and subsequent terms of service, and agreed that six years is more in line with the procedure of the cooperating Mission Boards than five years. However, in order to avoid any feeling on the part of the University Supported Western Staff members now on the field, that they were being asked to stay a year longer than they contemplated when they began their present day of service, the Board provided in Action BF-586, that for staff members now serving second and subsequent terms, a regular furlough would be granted at the expiration of five years. The Board introduced the word "academic" into the definition of the length of service, with the understanding that normally a term would begin at about the opening of the academic year on September 1st, and would end with the close of the academic year in June.

A number of other minor modifications were made, but I believe that all of them are self-explanatory.

Revision of Action FC-580. You will note that the Founders have approved the revision of our instructions to the bank so as to include President Chen's name. We are sending this information to the bank, and we have already sent them the signature card Miss Priest sent to us.

Minutes of May 22nd of the Board of Directors Executive-Finance Committee. The item of these Minutes which called for the most discussion was the proposed program for development for the College of Agriculture and Forestry. We had hoped that Mr. Reisner could be present at this meeting to present this program, but unfortunately he was absent from the city at the time. The objection was raised that this proposed program is greatly in excess of what is contemplated for the College of Agriculture and Forestry under the Correlated Program. Since the Board was pressed for a time, and since it was felt that Mr. Reisner should be present to discuss this proposed program for the Board to get a final action, it was agreed to defer the action on this proposal until the next meeting of the Board.

Language School Building Fund. You will note that the Board has now given its approval to the expenditure of the balance of L.C. \$3,750. in the Language School Building Fund surplus, the same conditions as set forth in the Board's previous action on this topic. We hope that this will help to relieve somewhat the acute problem of University housing. We are waiting for some favorable word from the Institute with regard to the use of a portion of the surplus from last year for the purpose of residence construction. I will let you know if and when any such word reaches us.

Treasurer's Report. We are enclosing herewith copies of this report. We did not send a supply for distribution to the Board of Directors, because it hardly

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President Y. G. Chen  
Miss Elsie M. Priest

TRANSFER  
December 7, 1951.

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seems that the report is of sufficient interest to make this worth while. I believe that nothing in the report calls for special comment.

Proposed Joint Board of Trustees. A substantial portion of the time of the meeting was devoted to a very careful study of the proposal of the Committee for Christian Colleges in China looking toward the creation in America and Great Britain of a Joint Board for Christian Colleges in China. I am enclosing herewith copies of the document prepared by the special committee, Dr. Speer as Chairman, giving the details as to the proposal. A Joint meeting will be held on December 15th and 16th, at which, it is hoped that we can make more definite progress in the formulation of plans for such an organization. We are requesting the Committee for Christian Colleges in China to make inquiries to the Council of Higher Education as to the attitude in China regarding such a proposal. Meantime we would appreciate it if the University would let us know, either formally or informally, your attitude in regard to the matter.

I believe these are all the matters in the Minutes requiring specific comment.

Very cordially yours,  
B A GARSIDE

BAG:PC

Enc. 3

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Ranking

December 18, 1931.

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TRANSFER

Dr. J. Leighton Stuart  
Dr. King Olin  
Dr. Y. G. Chen  
Dr. C. J. Lin  
Dr. Lincoln Deang

Gentlemen:

We are enclosing herewith application blanks for 1932 Clergy  
Certificates as follows:-

Eastern Clergy Certificates	6	Blanks
Western "	6	"
Southeastern "	5	"

It sometimes happens that members of staff planning to come on furlough write to our office requesting that we secure Clergy Certificates for them, and have the Certificates awaiting them on the arrival of their steamer. It is impossible for us to secure a Certificate without having the application filled out personally by the applicant himself. You will note the statement on each Certificate:- "I hereby certify on my honor - that the answers to the foregoing questions were written in my own hand.

We suggest therefore, where members are planning to come on furlough and desire us to secure Clergy Certificates for them, that they will send us these applications well in advance of the date they are planning to sail. We can then secure the Certificates for them and send such Certificates either to the field or to the port where the staff member is to arrive. Where staff members are leaving the field at the end of a calendar year, and desire Certificates for the new year, but do not have application blanks for the new year available, it will be satisfactory for them to use the blanks for the year just closing, making the necessary changes in dates.

With the blanks we are enclosing a sheet of instruction which will answer most of the questions when these certificates are filled out. Endorsements by Resident Clergymen and Railroad agents will be taken care of by the New York Office. Note that the application must be personally filled in and signed by the applicant in ink.

If the supply of application blanks enclosed herewith is not adequate please let us know and we will increase the quantity sent you.

Very cordially yours,

B A GARSIDE

BAG:PS

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