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American Board of Commissioners
for Foreign Missions
1933-1937

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INDEXED

University of Nanking

June 23, 1933

Mr. Harold B. Belcher, Treasurer
American Board of Commissioners
14 Beacon Street
Boston, Massachusetts

My dear Mr. Belcher

As we come to the closing of our University of Nanking accounts for the fiscal year ending on June 30, we are reminded of the fact that thus far we have not received any statement from your office showing the disbursements you have made during the past year on account of Mr. Riggs' salary and allowances.

You will remember from our correspondence last December (see my letter of December 6, 1932 and your reply of December 23, 1932) that your office was to send us semi-annual statements of Mr. Riggs' account, these to be forwarded to us as soon as you have reports from your field treasurers as of December 31 and June 30. You have probably received before this the final figures from the field through December 31, 1932, and so should be able to send us a statement which will give the field items up to that date, and which can also include, if you wish, later receipts and expenditures carried on your accounts in Boston.

We would like to have Mr. Riggs' account as nearly up to date as possible before we come to the end of this fiscal year just closing. So we would welcome any statement you may be able to send at this time.

Very cordially yours

B A GARSIDE

BAG:MS

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(original in AbCCC files)



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AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS
14 Beacon Street
Boston, Mass.

February 4, 1933

Mr. B. A. Garside, Sec.-Treas.
150 Fifth Avenue
New York City

Dear Mr. Garside:

I am enclosing herewith check for \$92.47
to your order on the First National Bank of Boston, covering
the second quarter of the appropriation for the China Union
Universities Office.

I am planning as soon as I have my report
from Mr. McClure of the salary payments made to Charles Riggs,
to send you the first semi-annual statement of the amount due
from the Trustees of Nanking University to the Board on his
account, this in accordance with the arrangement on which we
have agreed.

Very cordially yours,

/S/ HAROLD P. BELCHER
Treasurer.

0671

TRANSFER

AMERICAN BOARD OF COMMISSIONERS FOR FOREIGN MISSIONS

INCORPORATED 1812

14 BEACON STREET - BOSTON, MASS.

HAROLD B. BELCHER, TREASURER

FREDERICK A. GASKINS,

ATTORNEY AND ASSISTANT TREASURER

S. EMMA KEITH, ASSISTANT TREASURER

Treasury Department

HARVEY L. MEEKEN

PUBLISHING AND PURCHASING AGENT

EARLE E. SMITH

DEPARTMENT ASSISTANT

INDEXED

June 28, 1933

ack 6/29

Mr. B. A. Garside
150 Fifth Avenue
New York City, N. Y.

Dear Mr. Garside:

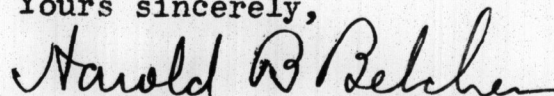
I had not remembered that the University of Nanking accounts closed on June 30 and had been planning to send a statement concerning Mr. Charles Riggs salary and expenses to you later this summer when I had received the field account for June 30.

There are two possible ways in which we can handle the situation. One is to send you a statement of the expenditures through December 31. The other is to make an estimate of the expenditures to June 30 and adjust later when the Mission Account is received. Naturally the latter plan would bring a little more money into the Board treasury and I would prefer it, but I would be very glad to meet your convenience.

I note below the account as it stands, including the estimate through June 30.

Salary and allowances on field, less gain on exchange as reported in Miss. Treas. Dec. 1932 account.	\$ 771.99 ✓
Balance on travel account beyond amount advanced	129.43 ✓
Estimated salary and allowances Jan. 1 to June 30 less gain on exchange.	<u>1,180.00</u>
Total	\$ 2,081.42
Less - Amount to be provided by American Board as per agreement.	<u>500.00</u>
	\$ 1,581.42

Yours sincerely,



Treasurer

HBB/EP

0672

TRANSFER

Nanking

INDEXED

University of Nanking

June 29, 1933.

Mr. Harold B. Belcher
14 Beacon Street
Boston, Mass.

My dear Mr. Belcher:

I have your letter of June 28th, with its statement of Mr. Charles Riggs' salary and expense accounts amounting to \$1,581.42 net.

We are enclosing herewith a check to the order of the American Board for this amount.

I would suggest that hereafter these statements be sent to us semi-annually, about October 31st and March 31st, and that each statement contain the following general items:-

1. Correction in the figure of estimated expenditures for the six months covered by previous statement.
2. Any special disbursements made, or pending.
3. Estimated salary and allowances during the six months' period in which the statement is rendered.
4. Deduction of amount provided by American Board.

This would mean in effect that about the middle of each six months' period we advance a sum which you estimate will be sufficient to care for Mr. Riggs' expenses during that period, and at the same time make a final settlement of his expenses for the preceding six months.

However, we would be glad to use some other procedure if you wish.

Very cordially yours,

BAG:PW
Enc.

B A GARSIDE

CC: Miss Priest
Accounting Office

0673

TRANSFER

**AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS**

INCORPORATED 1812

14 BEACON STREET - BOSTON, MASS.

Treasury Department

HAROLD B. BELCHER, TREASURER

FREDERICK A. GASKINS,

ATTORNEY AND ASSISTANT TREASURER

S. EMMA KEITH, ASSISTANT TREASURER

HARVEY L. MEEKEN

PUBLISHING AND PURCHASING AGENT

EARLE E. SMITH

DEPARTMENT ASSISTANT

June 30, 1933
per check required
HBB

Mr. B. A. Garside
150 Fifth Avenue
New York City

Nanking

Dear Mr. Garside:

INDEXED

Thank you for your letter of June 29 with the enclosed check. We are always glad to receive this sort of a letter.

I note your suggestion regarding the rendering of the statements on his salary account in the future and I will be very glad to follow out your suggestions on it. I am making a note therefore to work it out and write you on October 31 and March 31 hereafter.

I see by the paper this morning that the contests on the Wendall estate have all been cleared up and the executors can now go ahead in the settlement of it. I expect that will be good news to the institutions that are beneficiaries.

Yours sincerely,

Harold B. Belcher

Treasurer

HBB/EP

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RECEIVED
UNIVERSITIES
JUL 1 - 1933
POST OFFICE

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TRANSFER

ROCKWELL HARMON POTTER, D.D., PRESIDENT

FRED FIELD GOODSALL, D.D., EXECUTIVE VICE-PRESIDENT

HAROLD B. BELCHER, TREASURER

AMERICAN BOARD OF COMMISSIONERS FOR FOREIGN MISSIONS

INCORPORATED 1812

14 BEACON STREET

BOSTON, MASS.

HAROLD B. BELCHER, TREASURER
FREDERICK A. GASKINS,
ATTORNEY AND ASSISTANT TREASURER
S. EMMA KEITH, ASSISTANT TREASURER

Treasury Department

Nanking

Nov. 1, 1933

HARVEY L. MEEKEN
PUBLISHING AND PURCHASING AGENT
EARLE E. SMITH
DEPARTMENT ASSISTANT

ack 11/21/33

Mr. B. A. Garside
150 Fifth Avenue
New York City, N. Y.

Dear Mr. Garside:

According to the arrangement which we outlined last spring, I should send you a semi-annual statement at this time in connection with the salary account of Charles Riggs.

This will involve correction of the statement which I sent you in June and an estimate of the amount for the six months to December 31. As I figure it the account works out as follows:

Actual cost of salary Jan. 1 to June 30, 1933	\$ 1,271.50
Less amount charged in estimate statement of June 28	<u>1,180.00</u>
Balance due on period Jan. 1 to June 30, 1933	\$ 91.50
Estimated cost July 1 to Dec. 31, 1933	<u>1,252.64</u>
Total	\$ 1,344.14
Less share of American Board appropriation Sept. 1 to Dec. 31, 1933.	<u>166.66</u>
Net amount due	\$ 1,177.48

Paid 11/22/33
204331

The difference between the amount that was charged in my June account and the actual expenditure is on account of the childrens allowances. I had evidently made my estimate on the basis of three children instead of four. This error was a bit offset by the exchange saving being more than I had anticipated. In my last statement I credited the account \$ 500 contributed by the American Board for a full twelve month period. Since the arrangement presumably began when Mr. Riggs went back the first of September, the credit in my June account should properly cover the period September 1 to August 31. In view of the fact that our accounts are going to be worked out on a semi-annual basis, it would seem well to make the adjustment at this time and credit only the amount from September 1 to December 31 which is the amount of \$166.66 noted above. Hereafter we will of course credit the semi-annual amount of \$250 in each one of the semi-annual accounts.

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11-1-33

Mr. B. A. Garside #2

Since Mr. Riggs went to the field our basal salary and also childrens allowances have been cut 5%. There will probably be a further reduction beginning with December 1 or January 1. I think it is clear that under our agreement the University receives the benefit of this in the accounts which I rendered, since we agreed to the flat \$500 per year.

If there is any question concerning this account, I will be glad to hear from you. Otherwise I will assume that you will be sending the check along in due course.

Yours sincerely,

Harold B. Becker

HBB/EP

Treasurer

0678

RECEIVED
UNIVERSITIES
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JOINT OFFICE

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UNIVERSITY OF NANKING
Office of the Treasurer
Nanking, China

September 16, 1933

Mr. B. A. Garside
Associated Boards
150 Fifth Avenue
New York, New York

My dear Mr. Garside:

While I am writing to you about medical accounts with mission boards, I would like to bring up the matter of the relations with Mr. and Mrs. Riggs and family. They are supported in a rather unusual manner as you know, but as far as the technical relationship is concerned they are members of the American Board. They receive their salary directly from their field treasurer, and all personal accounts are of course adjusted through him.

We have been sending them medical accounts on the basis of all non-cooperating missions. I believe you know what we mean but to be sure will mention that there are three mission boards who are cooperating in the hospital - Presbyterian, Methodist and U.C.M.S. The missionaries supported by these three mission boards receive free calls and medical professional care (of course not hospital care, drugs, etc.) The hospital has also extended this privilege to the members of the University staff supported by the Board of Founders. All other members of missions in Nanking are placed on a special rate which we term "non-cooperating mission rates" and are billed periodically for their medical calls etc. In most cases their own missions refund the accounts.

This method has been followed with the Riggs family and so far as I know there has been no question raised. I discussed it with Mr. McClure when he was here and it seemed satisfactory to him. I have only wondered if we should approach the American Board to give us a grant along the same lines as the Baptist grant to care for the Riggs family. There are six members of the family in Nanking - one son away at school at present. However, as I understand contract practice the rate for the children would be less than for the adults. It would seem fair to request G\$50.00 for Mr. and Mrs. Riggs and G\$25.00 for each child making a total of G\$200.00 per year to cover the care of this family.

We shall be glad if you would take the matter up and see if it is at all possible to make such an arrangement. If the Board is planning to include it in the bill for the balance due from the University, there might be a question as to the method to be followed.

While I am writing about the Riggs I would like to call to your attention the fact that no house was provided for them and it does not seem quite fair to the other members of the boards to use one of the mission residences, provided for mission staff, for the Riggs. I feel that if a new mission comes into our group they should make provision for housing their

representative. It has been suggested that we rent a house outside of the campus, and charge it against the salary account thus releasing one of our mission staff houses for regular board appointees. It carries some problems of course but in the main principle I think it is correct. I shall be glad to have your comments and advice. Probably Dr. Chen will write a formal request asking you to take this matter up with the board - we talked it over and as soon as I find time I will work it out for him. In your by-laws or constitution it is clearly stated - as I recall it - that cooperating missions should make this provision and it seems fair to us. Our housing problems will make us all insane unless we find some relief from some source before long.

Sincerely yours,

(signed) Elsie M. Priest

0681

TRANSFER

Nanking

November 25, 1933

AK-1-3/34 - A.B. File

Dr. Wynn C. Fairfield
14 Beacon Street
Boston, Mass.

My dear Dr. Fairfield:

I enclose herewith a copy of a letter we have received from Miss Elsie M. Priest, field Treasurer of the University of Nanking in which she discusses two matters having to do with the relations of Mr. and Mrs. Charles H. Riggs to the University of Nanking -- namely Medical expenses and rent. We would appreciate an expression of your judgment on these questions raised by Miss Priest.

I am not sure that the present is a psychological time to bring any questions involving even minor expenses officially to the attention of any Mission Board. But we will be grateful for your personal and unofficial views even though you may not consider it wise to take the matter up formally with the American Board until we see how President Roosevelt and his "brain trust" come out on their efforts "to turn 130,000,000 Americans into guinea pigs for experimentation."

Very cordially yours,

BAG:MP

B A GARSIDE

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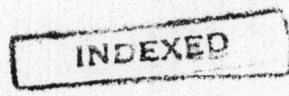
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AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS

14 Beacon Street Boston, Mass.

FOREIGN DEPARTMENT



February 23, 1934

Mr. H. A. Garside
Associated Boards for
Christian Colleges
150 Fifth Avenue
New York City

Dear Garside:

I am planning to stay through Thursday afternoon of next week in order to get in the meetings of the Executive Committee of the A.B.C.C., of the Cheeloo Board of Governors and of the Yenching Board of Trustees. For all of these, I notice that a docket is to be mailed in advance of the meeting. May I ask that those dockets be sent to me at the Prince George Hotel where I expect to register on Monday morning and to remain through the meetings.

Your recent letter has called my attention to a delay in reporting recent action of the Prudential Committee. The Prudential Committee on February 13 voted:

"That from the income of the Higher Educational Work Endowment Fund, the sum of \$25 be appropriated toward the creation of a revolving promotional fund for the work of the Associated Boards for Christian Colleges in China; and that a further sum of \$25 be appropriated from the income of the Higher Educational Work Endowment Fund to the Trustees of Fukien Christian University for promotional work in behalf of the University in 1933-34, with the clear understanding that the American Board will hereafter have to consider that its obligations for promotional work are met by its regular appropriations to the University budget."

This answers your question concerning the revolving promotional fund and also gives information concerning the

0683

Garside --2

appropriation to Fukien Christian University for this year. While it seems possible to make a small grant on current promotional expense, as a permanent policy it seemed that it would be wiser to make what grants we can in a lump sum and leave it to the Trustees to decide how the fund should best be used.

That leaves me to say that warning should be given that present tentative plans for reduction of our budget call for the reduction of the American Board's appropriations to Yenching University and Fukien Christian University for the year beginning September 1, 1934, by \$500 U.S. currency each. This program has not finally been adopted, but is likely to be. There is also the possibility that the Board may further reduce its quota on the staff of Yenching College, though no decision on that matter will be reached until after further correspondence with the North China Council.

I have also to answer your letter of November 25 concerning our appropriation toward the salary of Mr. and Mrs. Riggs at Nanking University. You forwarded to me a letter from the treasurer of Nanking University in which she proposed that the American Board be approached to make the same provision for Mr. and Mrs. Riggs that the Baptist Board now grants. If you will refer to the correspondence exchanged in connection with the return to China of Mr. and Mrs. Riggs, you will discover that the American Board agreed to contribute toward their salary \$500 a year for a period of six years in lieu of applying that same amount toward a year's expenses in this country with a view to their withdrawing from the service of the Board at the end of the year. It was distinctly agreed that the balance of expense involved should be borne by the University, which was to receive such contributions as Mr. Riggs and other friends might secure for this purpose. If a medical allowance and rent were to be included in the amount which the American Board paid out on the account of the University for Mr. and Mrs. Riggs, it would simply mean that the amount would still come back to the University.

I have also your letter of February 15 with the two questions, one concerning Miss Cookingham and the possibility of a study grant from the American Board's educational fund. I have not yet been able to consult the committee on that fund, but am referring the matter to them.

The second matter concerns a change in the status of Dr. Clara Nutting who is now on the regular

2-24-34

Garside--3

budget of the Women's College. From the intimation of a possible further change in our quota given above, you will see that it is hardly a time to take up the matter of a restoration of her former relation with the American Board. While the actual amount involved at the present time would be relatively slight, beyond the amount now given in place of a salary, the obligations with regard to the future which the American Board would assume are very considerable and it would be, I believe, unwise to press the matter at the present time. In saying this, it is without the slightest personal reference to Dr. Nutting, whom I have known and appreciated for years. I believe that there would be distinct moral advantage in having her connected with a mission board again and I believe it not impossible that in two or three years more it might work out so that this change should be made. In the meantime, if the University should agree to designate that appropriation from the Board toward her salary, it might afford an intermediate stage in which the Board would think of her as standing in closer relation to it than the other members on the University budget.

At the present time the Board is providing in full the salaries of Miss Bounton and Miss Wood and in addition is providing \$1271 U.S. currency in the place of two salaries. In considering the policy as to possible reduction of that aid, it has been assumed that the University would prefer the continuance of the cash appropriation in lieu of salaries which is at the disposal of the University rather than the reduction in that item and the continuance of both the women members of the staff. If you have clear judgment on this matter, we shall be very glad to receive it before May 8 and there is barely time for you to communicate with the University and get the judgment of the authorities on the spot before that date. I shall be seeing you on Wednesday, if not before.

Cordially yours,

(Signed) WYNN

Wynn C. Fairfield

WCF:b

0685

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check

Nanking

February 26, 1934

Dr. Wynn C. Fairfield
Prince George Hotel
14 East 28th Street
New York, New York

My dear Dr. Fairfield:

As requested in your letter of February 23rd we are sending you under separate cover copies of the dockets of the following meetings:

Cheeloo Governors, Afternoon, February 28, 1934
Associated Boards Executive Committee, Morning, March 1, 1934
Yenching Executive, Finance Committees, Afternoon, March 1, 1934

You may possibly have received one or more of these dockets on Saturday before you left Boston.

May I comment on the various items discussed in your letter?

Appropriations for promotional work. We are grateful to your Prudential Committee for appropriating \$25.00 toward the revolving promotional fund of the Associated Boards and \$25.00 toward the promotional fund of Fukien Christian University. Should I make application to Mr. Belcher for these payments, or will they be sent along in due course without a special request?

Prospective Reductions in Appropriations. We note your advance warning that further reductions in the American Board's appropriations will probably have to be made later this year. As you know, we are receiving similar notices from practically all the other Mission Boards. We must face quite squarely in our Associated Boards, as well as in the meetings of our individual College Boards, the question of whether we should continue to maintain all of the Christian higher educational work we are now trying to do in China or should concentrate our support upon a smaller number of institutions.

Inquiry Regarding Support of Mr. and Mrs. Riggs. The statement you make is quite in accordance with my understanding of the agreement made by the American Board and the University of Nanking when Mr. and Mrs. Riggs were sent out to the field eighteen months ago. I will report your comments to the officers of the University who asked us to transmit their request.

Study Grant for Miss Cookingham. We will await further word as to the results of your efforts in her behalf

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Dr. Wynn C. Fairfield

- 2 -

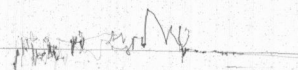
2/26/34

Proposed change in Status of Dr. Nutting. I am communicating to the field authorities at Yenching your two paragraphs with reference to the proposal they made that Dr. Nutting be returned to her former status as a missionary of the American Board, her support to be assumed by you in lieu of one of the vacancies of your quota at Yenching. If they have any special suggestions to make, they should have time to reach us before the first of May.

Very sincerely yours,

B A GARSIDE

BAG:MP



0687

COPY



AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS

14 Beacon Street

Boston, Mass.

August 29, 1935

ack - 9/10/35
chellor file

Mr. B. A. Garside
150 Fifth Avenue
New York City

Dear Garside:

I am glad to be able to report that the American Board has taken the action which I suggested and has restored the appropriation to Yenching to the extent of \$150. I cannot find any evidence that Miss Wilson reported to you the vote of the appropriation from the income of the Higher Educational Work Endowment Fund which was taken last May. I think that it will simplify matters for you if I attempt to include a statement both of the grants actually made from the income of that fund and of the probable grants from the regular income of the Board. You understand that the grants from the income of the Fund cover the year July 1, 1935 to June 30, 1936 while those from the general fund of the Board cover the fiscal year September 1, 1935 to August 31, 1936, but I believe that Mr. Belcher is in the habit of paying both in quarterly installments, beginning in September or October. It should also be made clear that the grants from the regular budget of the Board are subject to confirmation in November after the 1935-36 budget has been finally adopted.

The grants are as follows:

	Higher Educational Work Endowment Fund Income Grants	Regular Budget	Totals
Fukien Christian University - Budget	\$3500		\$3500
Cheeslee Theological School	800		800
Yenching University - Budget	900		900
Salary (T.T.Lew)	1482		1482
Yenching Woman's College- Budget	583.33	\$750.00	1333.33
Salary		636	636
Equipment & graduate study for faculty	500		500
Nanking University-Toward salary, C. H. Riggs		500	500

Thank you for the minutes of the April meeting of the Cheeslee Board of Directors. I will do my best to check up those figures and get them to you by Saturday. I hope that we shall have a strong delegation from England for the meeting of the Board of Governors on September 26. Whom do you expect?

0688

August 29, 1935

You will be interested to know that the Board has voted:

"That leave of absence without salary for Dr. Philippe de Vargas of the North China Mission be extended for one year from the summer of 1935, with the hope that by August 1, 1936, arrangements can be made for the resumption by the American Board of the entire salary for Dr. and Mrs. de Vargas."

The hope expressed in the latter portion of the vote covers the same general position that I have outlined in my previous letters, namely that it is expected that some other adjustment will be made to the extent of \$636 and that the Board will thereupon restore Dr. de Vargas to its budget and find a way to care for the additional expense involved in Mrs. de Vargas' appointment.

Cordially yours,

/s/ WYNN C. FAIRFIELD

WCF:b

0689

Nanking

INDEXED

May 7, 1936

Dr. Wynn G. Fairfield
14 Beacon Street
Boston, Mass.

Dear Fairfield:

I am sorry to have overlooked for so long the note you sent on April 11th asking for "a statement of all remittances received from F. G. Mirick of Columbus, Ohio, to apply on Charlie Riggs salary at Nanking since he went out on the joint basis".

We do not have in our office any record of any contributions coming from Mr. Mirick. We do receive remittances each year from the Congregational Christian Church of Columbus, Ohio covering income on the Menoka Fund. The amounts received during the past four years are as follows:-

1932-33	\$767.50	1934-35	\$432.50
1933-34	\$541.46	1935-36	\$357.54

I understand, however, that this is merely income on an invested fund and does not represent annual contributions from individuals. The official of the Church who has remitted this income from year to year is Mr. W. G. Bristow.

The other three sources from which we have received special support for Mr. Riggs are the People's Church, East Lansing, Michigan; the Congregational Couple's Club, Ithaca, New York, and the Cornell in China group, Ithaca, New York. Brother Mirick does not seem to fit into any of these four pigeon holes.

If there is any further information we can give, let me know.

Very cordially yours,

B A GARSIDE

BAG:MP

0690

**AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS**

INCORPORATED 1812

14 BEACON STREET BOSTON, MASS.

SECRETARIESALDEN H. CLARK, D.D.
MISS MABEL E. EMERSON
WYNN C. FAIRFIELD, D.D.**ACTING ASSOCIATE SECRETARY**
MRS. WILLIAM H. MEDLICOTT**Foreign Department**

May 21, 1936

MEDICAL SECRETARY
MARK H. WARD, M. D.**ASSISTANT SECRETARY**
HERBERT E. B. CASE*ack 7/9/36*Mr. B. A. Garside
150 Fifth Avenue
New York City

Dear Garside:

Thank you for your letter of May 7 regarding remittances from F. G. Mirick of Columbus. Mr. Mirick was the original trustee on behalf of the Congregational Christian Church of Columbus for the Menoka Fund, but evidently the money has been remitted through the church treasurer. Thank you for those figures.

One good turn deserves another, so I am going to ask you to let me have a statement showing the income from each of the sources of support during the past years for Mr. and Mrs. Riggs and the amount that has had to be made up by Nanking University. Our reduction in North China salaries effective on September 1, 1934, reduced the University's annual obligation by something like \$300., but I know that they had to meet the return travel expense of their son Frederick last year and that they also met the heavy medical bills connected with Mr. Riggs' illness.

The American Board as you remember agreed to make a grant of \$500 per year for six years from the summer of 1932, so that that amount still has two years to run and I am not without hope that after the conclusion of that agreement, we may be able to do more toward their budget. However, I am afraid that the arrangements with the other groups which you mentioned aside from the Menoka Fund were made on a five year basis, so that the problem for the University will become acute during the coming fiscal year. We should like to be advised of any thinking that the University is doing on the matter. If Riggs' work has been or is unsatisfactory or of such a nature that the University will be glad to be relieved of his services at the end of the five years, we ought to know it as soon as possible. If the problem is mainly or entirely one of finance, it is not too early to commence working on it together. I have talked over the possibility of my visiting Ithaca with Professor Lincoln D. Kelsey who is in close touch with both the Couples Club and the Cornell-in-China group at Ithaca.

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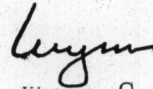
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Garside --2

I have suggested to Mrs. Riggs that they might suggest to the East Lansing Church that I be invited to visit that church some time when I am in the vicinity, possibly next January. If there is anything else that you can think of that might be done, I shall be glad to cooperate. I understand that one difficulty at Cornell is that Mr. and Mrs. H. H. Love were not greatly impressed with the Riggs family as a whole while in Nanking and that Mrs. Love in particular has poured a good deal of cold water on the interest of people there at Cornell.

I cannot yet be sure about getting to New York for the meeting of the Executive Committee next week and may not decide until I get the docket, so it might be well to be sure to mail the docket early and by first class mail! I should like to know what proposition the faculty of F. C. U. has made which would seem to head away from future cooperation rather than in its direction.

Cordially yours,



Wynn C. Fairfield

P.S. I have just been running through the correspondence of 1932 with regard to the appointment of Mr. and Mrs. Riggs and do not find any copy of the exact vote of the Nanking University Board of Trustees giving the length of the term of appointment, etc. When you send this other material, will you kindly let me have a transcript of that vote also.

W. C. F.

Minutes of Meeting Executive Committee, Board of Founders,
University of Nanking, 7/12/32:-

"EC-625 VOTED to appoint Mr. and Mrs. Charles H. Riggs to the staff of the University of Nanking for a regular term of six years, on the usual schedule of salary and allowances, support to be provided in part by special sources and the remainder to be appropriated from Famine Funds."

0692

RECEIVED
UNIVERSITIES
MAY 22 1936
JOINT OFFICE

0693

Nanking

July 9, 1936

INDEXED

Dr. Wynn C. Fairfield
14 Beacon Street
Boston, Mass.

Dear Fairfields

At last we have copied off the information asked for in your letter of May 21st, with reference to the amount of support we have received for Mr. and Mrs. Riggs at Nanking. You will note that the total has been dwindling from year to year as happens all too frequently in cases of this kind. We must take some constructive measures to stimulate the interest and support of the groups contributing to Mr. and Mrs. Riggs. One difficulty we have encountered is that it is almost impossible to get any direct information from Mr. Riggs with regard to his work, or even with regard to personal items which would be of interest to his friends here.

I believe I have not yet quoted to you the action of the Nanking University Board of Founders which you requested us to send you. This action appointing Mr. and Mrs. Riggs was adopted by the Executive Committee of the Nanking Founders on July 12, 1932 and reads as follows:-

"VOTED to appoint Mr. and Mrs. Charles H. Riggs to the staff of the University of Nanking for a regular term of six years, on the usual schedule of salary and allowances, support to be provided in part by special sources and the remainder to be appropriated from Famine Funds."

I hope that you are going to manage a few weeks of well earned vacation this summer.

Very cordially yours,
B A GARSIDE

BAG:MP
Encl.

0694

CHARLES H. RIGGS ACCOUNT

	1932-33	1933-34	1934-35	1935-36
Peoples' Church, East Lansing, Mich.	285.00 204.00	250.00	250.00	276.00
Congregational Christian Church (Income on Menoka Fund)	480.00 287.50	267.50 273.96	272.50 160.00	160.00 197.54
Congregational Couples Club (Ithaca, New York)	150.00	150.00	175.00	175.00
Cornell-in-China			160.00	
		350.00	140.00	175.00
	\$1,406.50	\$1,291.46	\$1,157.50	\$983.54

0695

M E M O R A N D U M

To: Mrs. Macmillan From: Dr. Fairfield

September 28, 1936

Professor Lincoln D. Kelsey of the Extension Service Administration, New York State Colleges of Agriculture and Home Economics, at Ithaca, has written as follows:

"We shall certainly be glad to see you and President Chen on November 20. We shall arrange a meeting in our church making provision for motion picture screen.

We should like to have the meeting held under the auspices of the First Congregational Church with the Couples Club serving tea at a reception following the meeting and with the Cornell-China Club cooperating.

Can you get us a photograph or a mat of President Chen and yourself for use in publicity? I would also appreciate a sketch regarding him and any other information which would be useful for the newspaper. Mr. Hastings is delighted and upon confirmation of these arrangements by you we shall start work on the meeting."

Can you get me the photograph or mat of President Chen so that I can send it along, or will you arrange to have it sent from the New York office direct? In the latter case, the address I have just given is sufficient. I will send my own material.

W. C. Fairfield

0696

Nanking

March 15, 1937

INDEXED

Dr. Wynn C. Fairfield
14 Beacon Street
Boston, Mass.

Dear Dr. Fairfield:

Enclosed herewith is a copy of a letter recently received from the Chairman of the Administrative Committee at the University of Nanking which carried on President Chen's work in his absence. You will note the questions raised with regard to the future of Mr. Riggs at the University.

We would be grateful for any information you can provide, and even more for any assistance you can give in convincing the American Board that the University of Nanking is an institution deserving its enlarged cooperation and support. Perhaps this is a matter with which we might deal in the same way you have requested me to prepare a statement concerning the grants the American Board is making to Fukien, Yenching, and Cheeloo. I am now engaged in securing the statement for these three institutions, and will get them in your hands before March 31st as you request.

Very sincerely yours,

B A GARSIDE

BAG:MP
Encl.

0697

**AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS**

INCORPORATED 1812

14 BEACON STREET BOSTON, MASS.

SECRETARIESALDEN H. CLARK, D.D.
MISS MABEL E. EMERSON
WYNN C. FAIRFIELD, D.D.
MRS. WILLIAM H. MEDLICOTT**Foreign Department**

March 23, 1937

MEDICAL SECRETARY
MARK H. WARD, M. D.**ASSISTANT SECRETARY**
HERBERT E. B. CASE

Mr. B. A. Garside
Associated Boards for Christian
Colleges in China
150 Fifth Avenue
New York, N. Y.

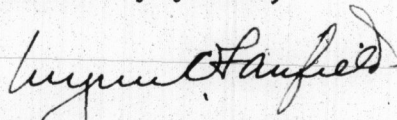
Dear Garside:

I am sorry for the further delay in regard to the Minutes of the meeting of the Committee on Secondary Education. I corrected them several days ago and put them in a folder for dictation, but have just got to the point of sending them to you.

I have received also your letter of March 15 concerning the matter of the future of Rev. and Mrs. Charles H. Riggs at Nanking University. I have not brought the matter formally before the Board, but have talked it over with Belcher and we are able to prophesy that probably the Board would be prepared to extend the time on the present basis. Any further proposition beyond that, based upon the assumption of further financial responsibility, would have to be taken up in the light of our whole budgetary problem. The budget for 1936-1937 is still not definitely met, and the policy for 1937-1938 is to be studied further this spring and again in the fall. Anything as far in advance as 1938 will probably require much further study.

I am sorry that we cannot give a more definite answer at the present time. I am afraid if the Board were forced to take official action upon the matter, it would feel that it had to be a negative one.

Cordially yours,



Wynn C. Fairfield

WCF:BF

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RECEIVED
JUN 1937

MAR 1937

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March 30th, 1937

Dear Wynn,

Enclosed are originals and nine carbon copies each of statements related to the work of Cheeloo, Fukien, Yenching, and the Associated Boards, with special relation to the share of the American Board in these institutions.

We promised to have this to you before March 31st - but we trust that it will not be too late to have it to you on that date.

Whether this is the type of material you want, we leave to you. It's a large order of salesmanship you place on our unworthy shoulders, for a volume could be written on each institution - but would not be read if it were written. I've tried to give the salient facts, both as to program and as to support.

One might send any quantity of printed material to back up this material, but your office already has a supply of practically everything we possess. If you need any more catalogues or pamphlets, wire us - collect. And if you find you want any other types of information, let us know and we'll try to shoot it to you.

Cordially,



*See Candidate
File*

April 7, 1937

Dr. Wynn C. Fairfield
14 Beacon Street
Boston, Mass.

Dear Fairfield:

I have your letter of yesterday. This discusses the possibility of sending out to China the son of Professor Lewis of M.I.T. I assume that the young man referred to in your letter is Mr. Clay Lewis, of 85 Lombard Street, Newton, Mass. A month or so ago we received a letter from Dr. C. W. Goodrich recommending Mr. Lewis in the very highest terms. We sent Mr. Lewis our preliminary information blank which he filled out and returned to us about a fortnight ago.

All information we have received about Mr. Lewis rates him a particularly interesting and worthwhile candidate for service in our China Colleges. His speciality is apparently Chemical Engineering, with History as a second choice. I notice your letter mentions English as another possibility, though I believe that is not referred to in our correspondence with Mr. Lewis.

The only opening we are actively trying to fill just now is a position in English at the University of Nanking. There is a vacancy in the quota of the Presbyterian Board, and Miss Elliott is now in touch with one or two promising candidates. As you know, Billy Fenn is very anxious to have in his department only men and women who have specialized for teaching English just as thoroughly as they would for teaching Chemistry or Surgery. He has quite a decided complex - with plenty of justification - against loading up his department with fine young Christian men and women who are a decided asset to the University community, but of very little value to a self respecting Department of English. If Mr. Lewis is really interested in English and is reasonably well equipped for teaching in this department, we would certainly give him very serious consideration for the Nanking vacancy there. But if he thought of this position as merely a stepping stone to something more permanent, we could not give him very serious consideration without first having a frank understanding with Dr. Fenn.

The possibility of his working with Lossing Buck in Nanking or in Stanley Wilson's position at Yenching during his approaching furlough, are both worth further consideration. Even though funds do not seem to be available to provide for a regular appointee in either of these positions, if Mr. Lewis' father were able to help with the problem of support, some arrangement might be worked out.

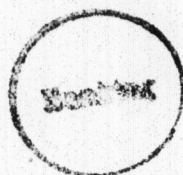
I am afraid that these comments are too general in nature, but we hope that they may help to guide you somewhat in your conference with Mr. Lewis tomorrow morning.

Sincerely yours,
B A GARSIDE

BAG:MP

April 16, 1937

Dr. Wynn C. Fairfield
14 Beacon Street
Boston, Mass.



Dear Fairfield:

I should have acknowledged before this your letter of March 23rd discussing the problem of future support for Mr. and Mrs. Riggs. I have quoted excerpts from your letter to President Chen.

We certainly hope that the American Board will continue to provide at least the US\$500 per year you have already been giving toward the support of Mr. and Mrs. Riggs. And we hope that at the very earliest opportunity the Board will take up the question of assuming their entire support.

Very sincerely yours,

B A GARSIDE

BAG:MP

0702

AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS

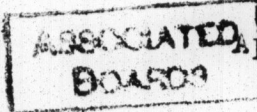
INCORPORATED 1812

14 BEACON STREET BOSTON, MASS.

SECRETARIES

ALDEN H. CLARK, D.D.
MISS MABEL E. EMERSON
WYNN C. FAIRFIELD, D.D.
MRS. WILLIAM H. MEDLICOTT

Foreign Department

MEDICAL SECRETARY
MARK H. WARD, M. D.ASSISTANT SECRETARY
HERBERT E. B. CASE

Dear Garsóde:

End of the office day, but I want to spring an idea on you, and so write suo manu.

Charley Storrs, our sole evangelistic missionary in the Shaowu field aside from George Shepherd, is overdue for a furlough and is to have it this summer. We had expected George Shepherd to take half time from the New Life Movement, with which he is now cooperating, and help out in Shaowu, but have just today had a letter from Madame Chiang in which she says she and the Generalissimo want to keep Shepherd continuously with New Life for the coming year and will be willing to pay a salary for that year to provide a substitute for Storrs, so that Shepherd will not have to go.

It has occurred to me that perhaps the University of Nanking would be willing to give Riggs a year of absence without salary for 1937-38 in order to fill in at his old field in Shaowu, where he was doing evangelistic as well as agricultural work, so that the sixth year of cooperation on the present basis would be 1938-39 instead of 1937-38. I have no idea what Riggs would think about it, but guess that he would be ready to use the year in this way in order to stretch out for a year longer the time during which his stay in China is definitely financed. Do you think the University would consider such a proposition?

Please let me have a reply by Thursday, if you can, and if you can get in touch with Belcher through Ehnes you might talk it over with him, as he is to be in New York tomorrow.

Hastily yours,

Wynn C. Fairfield

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Amer. Bd.
Comm.



April 20, 1937

Dear Fairfield,

I have your letter of yesterday, concerning possible plans for Charley Riggs next year.

Of course any comments I can make today are entirely informal and unofficial, and represent merely my personal guess as to how the University of Nanking will react to the suggestion that Riggs spend next year in Shaowu.

As you know from the correspondence I have passed along to you, the University has very active plans for Mr. Riggs next year, and would be sorry to see him absent from the campus.

On the other hand, the situation with regard to financing Mr. Riggs' support has involved the University in a heavier burden than they anticipated, and perhaps they could carry on for a year without him and get their finances in better shape. But this would raise the practical question of what we would do about the various special sources of support for Mr. Riggs now coming to the University of Nanking. Of course the American Board \$500 would go along with him. But what about the gifts we are receiving from Cornell in China, the Menoka Fund, the Congregational Couples Club, et al.? Some of this was coming to Nanking before Riggs came into the picture, other portions came with him.

Another aspect which we should not ignore is that of the future plans of Riggs and of the future support by the American Board. We are hoping that in a year or two the American Board can find full support for Riggs as one of its representatives on the Nanking staff. While of course that would not be directly in the picture at this time, the University would be inclined to "make friends with the unrighteous mammon" (sic) by pursuing whatever course might make the best impression on our American Board friends.

I hardly see how, under the circumstances, the University would be in any position to raise strenuous objections to Riggs' assignment to Shaowu next year if the American Board desires it. Whether they would accept the proposal gladly or reluctantly I really do not know. If you wish to pursue the suggestion further, I'll be glad to take it up with them in any way you suggest.

Cordially,

BAG/G

B A GARSIDE

0705

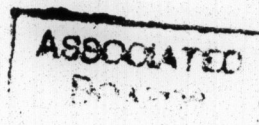
**AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS**

INCORPORATED 1912

14 BEACON STREET BOSTON, MASS.

SECRETARIESALDEN H. CLARK, D.D.
MISS MABEL E. EMERSON
WYNN C. FAIRFIELD, D.D.
MRS. WILLIAM H. MEDLICOTT**Foreign Department****MEDICAL SECRETARY**
MARK H. WARD, M. D.**ASSISTANT SECRETARY**
HERBERT E. B. CASE

April 28, 1937

*Ach 6/24/37*Mr. B. A. Garside
Associated Boards for Christian
Colleges in China
150 Fifth Avenue
New York, New York

Dear Garside:

I enclose a copy of a letter which I have just written to George Shepherd following up a cable which was sent last week. In it you will see both the contents of the cable and the interpretation of it which I sent by the China Clipper in the hope that it might get there in time to help in the consideration of the problem. They advertize arrival in Shanghai and Peiping on the tenth day out of Boston which would be May 7.

As I have indicated in my letter to Shepherd, I should be glad to get in touch with the different groups which are now contributing to Nanking University in connection with the support of the Riggs family. My basis of appeal would be to continue the gift for the extra year with the idea of having it count on the return travel expense. Of course, as far as the Menoka Fund is concerned there will be no question so long as the money is used year after year for Charlie Riggs and his work. The use of the income is limited to that purpose and income unused one year would accrue for use the following year. I am quite sure that Kelsey at Ithaca would be appealed to by the idea of rounding out the term of service in this way and providing the return travel expense and I have a pretty good guess that we could count on that \$175 which they have given regularly these last few years. I think also that the East Lansing Church, who were interested in the Riggs family before Nanking University entered the picture, will continue to take their special Easter offering for this purpose. Cornell-in-China would be the dubious factor and it is possible that they will not welcome the proposal to contribute during a year when Charlie is not in Nanking. Can you give me the exact text of their agreement as far as this matter is concerned? Kelsey, I am sure, will do what he can, but as you probably know the influence of the Loves since their return has been distinctly negative as far as the Riggs family is concerned and even if we do succeed in carrying their support in some fashion through 1938-39, I am inclined to think that it would

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4-28-27

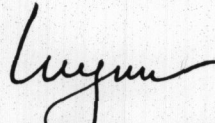
Mr. B. A. Garside --2

be better for the whole proposition to get them interested in something else at Nanking after that.

It is still impossible to speak with any clarity concerning what the American Board can do in 1938-39. With the inevitable attrition of the staff that comes annually with death, it is more likely on general grounds that we could resume the support of the Riggses in 1939-40 than in 1938-39. Further than that, "deponent saith not".

I shall probably have seen you before this letter reaches you, but wanted to get it down in black and white for your record and ours. I will inform you in case we have any further light on the matter.

Cordially yours,



Wynn C. Fairfield

WCF:b
Enc.

0707

AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS

INCORPORATED 1812

14 BEACON STREET BOSTON, MASS.

SECRETARIES

ALDEN H. CLARK, D.D.
MISS MABEL E. EMERSON
WYNN C. FAIRFIELD, D.D.

Foreign Department

MEDICAL SECRETARY
MARK H. WARD, M.D.ASSISTANT SECRETARY
HERBERT E. B. CASE

April 26, 1937

Rev. George W. Shepherd
New Life Movement Headquarters
Nanking, China

Dear George:

I have your letters of March 27 and April 1 and also the letter which Madame Chiang wrote on March 22. I had hoped that your letters would comment on the offer which Madame Chiang has made and which from our point of view is definitely different from her taking you and Chara on the salary list of the New Life Movement. We have talked it over here among the staff and I have consulted Miss Welcher, the Chairman of the China Committee. As a result, on Thursday I cabled you as follows:

MADAMES OFFER CONTRIBUTE SUPPORT STORRS SUBSTITUTE DURING
FURLOUGH GRATEFULLY RECEIVED CREATES NEW SITUATION CONSULT
STORRS RIGGS UNIVERSITY WHETHER ADVISABLE UNIVERSITY RELEASE
RIGGS YEAR FOR SHAOWU RESUMING PRESENT BASIS FOLLOWING YEAR
CABLE DECISION

I do not know that I need to enlarge on the new situation beyond what I have said in the letter to Madame Chiang, a copy of which is enclosed. As I am sending this by the Clipper at the rate of \$.70 a half ounce, I shall try to be brief.

I have gone through all the possibilities as far as I can see them. In order to take advantage of the Madame Chiang's offer, it is necessary to find some one who can meet the situation and who can be detached from his present occupation for a year without injuring his permanent relationships. As I have already written, I do not think that Ned Kellogg can do that. However, as we considered possibilities, everything seemed to point toward the wisdom of suggesting that you try to arrange to have Charlie Riggs released for a year from Nanking University. He is financed for only six years of what would normally be a seven year term. This would make it possible to complete a seven year term of service. It would make it easier for Nanking University financially by spreading the extra expense from the general university budget over two years instead of one. I would do my best to see that the people here who are contributing to the University toward the Riggses' salary give in both 1937-38 and 1938-39. In this way their contribution and the income of the Menoka Fund during 1937-38 could be applied on the return travel expense of the family in 1939 at the expiration of the term. I realize that it may not be easy for the University to juggle the work so that they will not have heavy extra expense for a substitute during 1937-38.

4-26-27

Mr. Shepherd --2

However, it seemed to me that in all probability they could make such an adjustment that the required courses for two classes could be given in 1938-39 and that Charlie's work could be omitted during 1937-38.

As far as fitness for the work is concerned, we know that Charlie and Grace are distinctly personae gratae to the friends in Shaowu. They know the Shaowu district and love the people there and while there may be some complexities with regard to the children, it may be that Grace would think it best to do what Polly Storrs has done and be with the children at Kuling for the greater part of the year. On the other hand, if in order to be with Charlie in Shaowu it is necessary to have the extra expense of the children at Kuling, I am quite sure the Chiangs would be glad to include that expense in their offer.

As far as the future relationships of the American Board to the Riggs family and to Nanking University are concerned, the postponing of the time for having to make a decision for another year would be all to the good. To be sure, we may be in for another period of radical budget adjustments during this next year and that may continue into 1939-40, but we hope that we can see our way farther into the future by that time.

Your letter of April 1 added enlightenment and insight to the urgency of your remaining there. Believe that we are all heartily behind you as you try to render Christian aid to perplexed and valiant Christian administrators.

Cordially yours,

Wynn C. Fairfield

P.S. I have also not acknowledged the enclosed photographs and the reprint of the Generalissimo's Good Friday address to the Methodist Conference. Thank you for them.

W. C. F.

0709

**AMERICAN BOARD OF COMMISSIONERS
FOR FOREIGN MISSIONS**

INCORPORATED 1812

14 BEACON STREET BOSTON, MASS.

SECRETARIESALDEN H. CLARK, D.D.
MISS MABEL E. EMERSON
WYNN C. FAIRFIELD, D.D.**Foreign Department****MEDICAL SECRETARY**
MARK H. WARD, M. D.**ASSISTANT SECRETARY**
HERBERT E. B. CASE

October 6, 1937

Mr. B. A. Garside
150 Fifth Avenue
New York, N. Y.

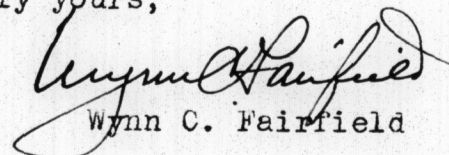
Dear Garside:

I wonder whether you have seen the item in our Bulletin #13 to the effect that Mrs. Charles H. Riggs of Nanking and children are to sail from Kobe on October 11 on board the Dollar Line S.S. President Wilson due at Honolulu October 20 and at San Francisco October 26. Letters which came to hand yesterday from China made it clear that we have missed some intervening letters again, but state that Mrs. Riggs' leaving for America was done with the approval of the Nanking University authorities.

Technically, some supplementary action by the American Board was called for and yesterday afternoon at the meeting of the Prudential Committee it was voted "that the return to America of Mrs. C. H. Riggs and children of the North China Mission be authorized with the understanding that in accordance with the original agreement, the expenses of travel and furlough allowance will be borne by the University of Nanking, and the American Board will continue to contribute \$500 to the University of Nanking toward the salary of Mr. and Mrs. Riggs for the fiscal year 1937-38."

We realize that the fortunes of war have prevented the thorough consideration of the future of the Riggs family which I had hoped we could have before the expiration of the six years. I have already written you on that subject but realize that Nanking University will find it difficult to plan for the future under present circumstances. This action by the American Board was not intended to go beyond the framework of our original commitment to the effect that we would provide the \$500 per year toward the budget of the Riggs family for six years. It was not intended to close the door to any further adjustments concerning the future along the general line of my letter of March 23, 1937. It seemed wise to clear the matter before Grace arrives at San Francisco.

Cordially yours,


Wynn C. Fairfield

WCF/MM

October 15, 1937

Dr. Wynn C. Fairfield
14 Beacon St.
Boston, Mass.

Dear Dr. Fairfield:

I am writing to you in regard to a letter from you to your church constituency, endorsing the appeal of the University of Nanking for help. I am enclosing a copy of a letter which Dr. Speer has written for use with our own Presbyterian group. We would appreciate your help very much if you could write a similar letter directed to your own church members.

We are also trying to increase the mailing list of the University. I have gone through the list of Presbyterian pastors and members who, I thought, ought to be added to our constituents. Would it be possible for you to send, or to have sent, to me a list of fifty of the leading pastors in your church, and fifty laymen and women, particularly women, who might be interested in the work of the University?

We have had a cable through the State Department saying that the Central Hospital in Nanking has been bombed and closed, and our University Hospital is being asked to carry the full load for civilian relief and hospitalization. Dr. Lobenstine is already in action in regard to a grant from the Red Cross.

Sincerely yours,

W. Reginald Wheeler

WRW:VW
Enc.

acknowledgement of Letter
of 10/6/37

October 25, 1957

Dr. Wynn C. Fairfield
14 Beacon Street
Boston, Massachusetts

My dear Dr. Fairfield:

Your letter of October 6th just came to my desk last Friday, and by referring to you files, you will find it has to do with the return of Mrs. Charles H. Riggs and the children.

We note the action of your Prudential Committee covering the cost of travel, which is thoroughly in accord with our understanding of the situation. It appears that early in September Miss Priest requested the State Department to ask for US\$1,000. to cover return travel of several families, among them Mrs. Riggs and the children. That request never reached us and we knew nothing of it until a covering letter was received through the mails. We immediately communicated with the State Department, sending them a check for the amount and asking that it be forwarded to Miss Priest. They have promised to do this. As this will be taken care of through the University account, there should be no request from your Board for this travel.

We note that the \$500. contribution from the American Board for salary will be forthcoming for the current year.

Very truly yours,

C A Evans

CAE:RC

0712

November 18, 1937

Dr. Wynn C. Fairfield
American Board of Commissioners
for Foreign Missions
14 Beacon Street
Boston, Massachusetts

Dear Dr. Fairfield:

The University of Nanking, through its Hospital, has been performing a valiant service in the relief of citizens in that thoroughly distraught area, where bombings have been so frequent. Late letters which have come through voice thanksgiving in the most pitiful tones for the prompt response in securing the medical supplies.

The total spent for these emergency supplies amounted to \$4,914.24. Through various sources we are endeavoring to secure sufficient funds to care for these supplies, and to date \$2,600. has been subscribed. The Hospital also urgently pleads for \$1,500. per month to carry on during the period when there will be no income from paying patients. We have authorized this amount for three months, totalling \$4,500., but the Board or its Finance Committee cannot take responsibility beyond that period.

It has been suggested that possibly the Boston Committee might desire to take this objective of \$4,500. or a part of it, and the Nanking Executive-Finance Committees instructed us to present the matter for the consideration of your committee. This is a most appealing object. It is for the immediate relief of suffering, and has all the appeal of supplying a very urgent human need. We hope you will take up this matter with your committee at once.

Very sincerely yours,

C A Evans

CAE:RC

cc - 25m.

AMERICAN BOARD OF COMMISSIONERS FOR FOREIGN MISSIONS

INCORPORATED 1812

14 BEACON STREET BOSTON, MASS.

HAROLD B. BELCHER, TREASURER
FREDERICK A. GASKINS,
ATTORNEY AND ASSISTANT TREASURER
S. EMMA KEITH, ASSISTANT TREASURER

Treasury Department

HARVEY L. MEEKEN
PUBLISHING AND PURCHASING AGENT
EARLE E. SMITH
DEPARTMENT ASSISTANT

November 20, 1937

Mr. C. A. Evans
Christian Colleges in China
150 Fifth Avenue
New York, N. Y.

Dear Mr. Evans:

Your letter of September 17th to Mr. Belcher in connection with the travel for Mrs. Riggs and the children has been received.

You report that a total of \$1,333.70 for tickets and funds was advanced by our mission treasurer and advice from our mission treasurer confirms this figure. I understand that Mrs. Riggs incurred expenses totalling \$150.55 and that a miscellaneous allowance of \$80. for the family was included in the statement. You advise that there was a refund of \$44.13 received from the American Express Company, representing rebates on the tickets, leaving a balance of \$63.58 to be returned from the total advance.

The miscellaneous allowance, which we call personal travel allowance, is at the rate of \$20. a month per adult and \$10. a month per child regardless of age. This personal travel allowance is paid for the period dating from the time the field salary ceases and the time the furlough allowance begins in the homeland. Our mission treasurer advises that the field salary was paid thru October 4th, and as Mrs. Riggs reached her destination on November 1st, we are voting the furlough allowance to begin November 2nd. For the twenty-eight days between the time the field salary ceased and the time the furlough allowance began the personal travel allowance would amount to \$58. The account should, therefore, work out as follows:

Incidental expenses of travel	\$150.55
Less refund from American Express Company	<u>44.13</u>
	\$106.42
Personal travel allow. 28 days	<u>58.00</u>
	\$164.42
Balance due to make up advance of \$250.	\$ 85.58

We are charging against the furlough allowance of Mrs. Riggs the balance of \$85.58 due on travel. You sent our office a check for \$1,270.12 with the understanding that the amount due from Mrs. Riggs on travel was \$63.58. As the actual amount due from Mrs. Riggs is \$85.58, we are returning to you our check for \$22. on account of the adjustment on personal travel allowance.

I trust that the adjustment is clear and satisfactory to you, but if you have any questions to ask, do not hesitate to write to our office.

Very truly yours,

Earle E. Smith
Treasury Dept.

EES/MB(enc.) Dep. 11/23/37 - \$22.00

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