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MEETING OF THE COLLEGE FACULTIES
UNIVERSITY OF NANKING
JANUARY 29, 1923

Nanking

For Mr. Moss
TRANSFER

A special meeting of the College Faculties was held at the home of Mr. Sarvis at 7:30 Monday evening, January 29, 1923. Dr. Bowen presided and the following were present: Misses Mills, Priest, Purcell, Sloan, Wixon; Messrs. Bates, Buck, Caldwell, Clemens, Gibbs, Griffing, Hamilton, Jones, C. F. Liu, Lowdermilk, Reiser, Ritchie, Sarvis, Steward, Thomson, Twinem, and the secretary.

The wives of faculty members had been asked to attend the meeting and many were present.

The meeting was opened with prayer by Mr. Ritchie.

Dr. Bowen announced the members of the joint committee of the Kan Ho Yen and Ku Lou faculties called for in the last meeting to arrange for records, statistics, and reports of the University. The committee is composed of Messrs. Sarvis (chairman), Li Hung Teh, Jones, Hu Tien-sing, and Miss Wixon.

Dr. Bowen announced the calendar for 1923-1924 as found in NOTE A of these minutes, and asked that all those responsible for other material for the Bulletin make any necessary revision and return to Miss Purcell by the end of the current semester.

By motion there was a reduction made in the 92 credits required for graduation from Junior College in cases in which circumstances beyond the control of the student made such a reduction necessary (as in cases of absences), provided the reduction did not exceed four (4) credits, making less than 88 credits.

Action was taken providing that the plus sign (+) should designate a grade lower than the figure to which it is attached, and the minus sign (-) should designate a grade higher than the figure to which it is attached. (Thus 3 + would be a grade between 3 and 4, and 2 - would be a grade between 1 and 2.)

The question of literary societies for Junior College was referred to the Committee on Extra-Curriculum Activities with power to act for the spring semester of 1922-1923.

The recommendation of the committee to which, in the last meeting, was referred the matter of Junior and Senior College changes made necessary by the adoption of the suggestions made by Mr. Thomson for the science faculty, was adopted as shown in NOTE B.

Changes were adopted in the work for the College of Arts and Science involving a reduction in the credits required in the Social Sciences and in the Natural Sciences each from 20 credits to 15 credits and the stars were removed (that is, more freedom of choice was granted in that the student may take any of the subjects listed under the group of Social or Natural Science from which he is making his choice), so that the requirements for the College of Arts and Science stand as found in NOTE C of these minutes.

The question of athletics for the spring term was raised for the purpose of calling forth suggestions as to how the groups of students might be coached. After a short discussion, the matter was referred to the Committee on Athletics and Physical Training.

Rule 41 was changed to provide a method whereby seniors whose grade is "D" in one or more courses may complete their courses by non-resident work; the rule as changed reading as follows:

Rule 41 Extra Work to Permit Graduation. Rules 37 and 38 will be suspended in the case of students requiring not more than 52 credits for graduation from a senior college, if they have taken normal work or more during the two semesters preceding. Such students will be permitted to take the extra work not in excess of 5 credits in any semester if they maintain a passing grade or "D" in all subjects; but they shall be subject to the regular rules if they are doing outside work.

A student who is deficient 5 credits or less or 3 credits or less together with not more than 2 "D's" for graduation from a senior college at the end of any semester may, on special recommendation of his advisor and the Student Work Committee, be permitted to finish his work by special supervised assignment of non-resident work requiring at least double the time that it would require to make up the deficiency by work in residence. Written assignments from the instructors in charge must be filed with the registrar. A charge of \$2.00 payable in advance, will be made for each credit or "D" so made up, and no such credit will be allowed unless the work is completed and the grade filed with the registrar within four months from the close of the semester when the student did his last residence work.

The number of cuts allowed each student by Rule 19 was increased so as to stand as follows:

3	cuts	from	classes	meeting	4	or	more	times	a	week			
2	"	"	"	"	"	"	"	less	than	4	times	a	week
4	"	"	chapel	and	drill								

The matter of changing the time of chapel services was discussed, but it was generally felt that the present hours, 8:00 o'clock, was the most appropriate. The attempt to remedy the difficulty of interference with the time allotted to the morning class periods was made by urging the faculty members to close promptly when the 8:15 bell rings and by a motion prohibiting any meetings after chapel unless they are arranged for with the president by 4 p. m. of the day preceding.

Action was taken to have faculty and other lectures on Saturday instead of Wednesday, at a time to be decided upon by the General Meetings Committee.

There was referred to the General Meetings Committee also the matter of working out a schedule for the faculty lectures for next year.

Dr. Bowen announced that March 24th was the date decided upon by the Advisory Council for the general University faculty meeting for the second semester of 1922-23.

By motion, Monday evening, March 19th was decided upon as the date for the College Faculty meeting for the second semester of 1922-1923.

Mr. Clemons asked that the list of books to be placed on the reserve shelves for the second semester be sent to the library before the end of the current semester if possible.

Mr. Clemons made the request that the letter prepared by Dr. Bowen on the condition of the University be sent to all the members of the faculty for their information, to which Dr. Bowen replied that copies were being made and would be distributed.

Mr. Sarvis announced that some grade should be handed in for each student whose name is on the class roll, that an absence should never be excused by a teacher, but by the dean, and that a student after being absent two weeks, should be considered as dropped from the class.

The meeting was then adjourned.

Respectfully submitted,
C. Wade-Jones,
Secretary.

N O T E A.
UNIVERSITY OF NANKING CALENDAR
1923 - 1924.

Summer Session 1923.

	1923	Moon	Day
Registration	July 4, Wed.	V	21
Classes begin	July 13, Fri.	V	30
Summer session closes	Aug. 21, Tues.	VII	10

Autumn Semester 1923.

Admission:			
Applications for admission to be pre- sented on or before	May 15, Tues.	III	30
Entrance tests, at various centers	June 2, Sat.	IV	18
Applications for admission to be pre- sented on or before	Sept. 7, Fri.	VII	27
Applicants to present credentials in person	Sept. 10, Mon.	VII	30
Entrance tests, at Nanking only	Sept. 11, Tues.	VIII	1
Registration	Sept. 12-13 Wed.-Thurs.	VIII	2,3
Classes begin	Sept. 14, Fri.	VIII	4
Holidays:			
Mid-autumn festival	Sept. 25, Tues.	VIII	15
Confucius' birthday*	Oct. 7, Sun.	VIII	27
National celebration day	Oct. 10, Wed.	IX	1
Field day	Nov. 3, Sat.	IX	25
Christmas	Dec. 22-26, Sat.- Wed. evening	XI	15-19
New year	1924 Jan. 1, Tues.	XI	25
Autumn semester closes	Jan. 25, Fri.	XII	20
*Monday, October 8, will be observed as the holiday instead of Sunday.			

Spring Semester 1924.

Admission:			
Applications for admission to be pre- sented on or before	Feb. 11, Mon.	I	7
Applicants to present credentials in person	Feb. 14, Thurs.	I	10
Entrance tests, at Nanking only	Feb. 15, Fri.	I	11
Registration	Feb. 15-16, Fri.- Sat.	I	11,12
Classes begin	Feb. 18, Mon.	I	14

Holidays:

Spring vacation
Field day
Dragon boat festival
Class day
Baccalaureate Sunday
Commencement

1923	Moon	Day
Apr. 4-7, Fri.-		
Mon. evening	III	1-4
Apr. 12, Sat.	III	9
June 6, Fri.	V	5
June 21, Sat.	V	20
June 22, Sun.	V	21
June 23, Mon.	V	22

Autumn Semester 1924.

Admission:

Applications for admission to be pre- sented on or before	May 15, Thurs.	IV	12
Entrance tests, at various centers	May 31, Sat.	IV	28
Applications for admission to be pre- sented on or before	Aug. 30, Sat.	VIII	1
Applicants to present credentials in person	Sept. 3, Wed.	VIII	5
Entrance tests, at Nanking only	Sept. 4, Thurs.	VIII	6
Registration	Sept. 5, 6, Fri. Sat.	VIII	7, 8
Classes begin	Sept. 8, Mon.	VIII	10

NOTE B.
JUNIOR COLLEGE.

FIRST YEAR

AUTUMN
Chinese 120
English 120
Physics 122
Rel. Ed. 120
Sociology 122

SPRING
Chemistry 120
Chinese 121
English 121
Mathematics 122
Rel. Ed. 121

SECOND YEAR

ARTS

Biology 132
English 130
History 130
Psychology 130
Rel. Ed. 130

Biology 133
Chinese 131
Economics 130
History 131
Rel. Ed. 131

SCIENCE

Agriculture and Forestry

Agriculture 132
Biology 132
Chemistry 130
(adv. Inorganic & Qual.)
History 130
Rel. Ed. 130

Agriculture 133
Biology 134
Economics 130
English 130
Rel. Ed. 131

Pre-Medical and Science

Chemistry (Advanced Inorganic)	130	Chemistry (Qual.)	131
English	130	Chinese	130
History	130	Economics	130
Physics	142	Physics	143
Rel. Ed.	130	Rel. Ed.	131

NOTE C.
COLLEGE OF ARTS AND SCIENCE
REQUIRED COURSES.

Language.....	20 credits
Chinese 143-4, 10 credits; English 140-1, 10 credits	
Social Sciences selected from the following.....	15 credits
Economics, Education, History, Philosophy, Political Science, Sociology	
Natural Sciences selected from the following.....	15 credits
Chemistry, Mathematics, Biology, other general courses approved by the Advisor	
Religious Instruction.....	11 credits
Sunday Curriculum Classes, 6 credits; Religious Instruction, 5 credits	
Total of	61 credits.

MEETING OF THE COLLEGE FACULTIES
UNIVERSITY OF NANKING
19 MARCH 1923.

The regular meeting of the College Faculties for the second semester of 1922-23 was held at the home of Mr. Sarvis at 8 o'clock Monday evening, March 19, 1923. Dr. Bowen presided and the following were present: Miss Mills, Miss Priest, Miss Purcoll, Miss Sloan, Miss Wixon, Messrs. Bates, Buck, Clemens, Gibbs, Griffing, Hamilton, Hu, Hung Chang, Jones, Kiang Pen Kung, Lowdermilk, Reiser, Ritchie, Sarvis, Thomson, Twinem, Wei Hsich Ren, and the secretary.

The wives of faculty members were present and all enjoyed the hospitality of Mr. and Mrs. Sarvis.

The meeting was opened with prayer by Mr. Wei Hsich-ren.

The minutes of the last regular meeting held on December 18, 1922 were accepted as distributed and those of a special meeting held on January 29, 1923, were accepted as circulated.

A brief statement was made by Mr. Wade-Jones for the Admissions Committee whose report follows these minutes as Note A.

The report by the Discipline Committee that there had been no meetings of the committee was taken to indicate a satisfactory state of affairs and was followed by a similar report from the Student Work Committee.

Dr. Hamilton reported for the Extra-Curriculum Activities Committee as found in Note B.

Mr. Sarvis reported on attendance for the Spring Semester, 1923 as follows:
Total attendance, colleges - - - - - 429
Of these, 20 are classified as Middle School
(part work only in college)
Of these, 14 are classified as special
There are 4 graduate students

The figures are further analyzed and are available
for those who wish them

Motion a former action providing that the faculty members should wear caps and gowns at Commencement (see minutes of Second Session of October, 22, 1921) was suspended.

The advisability of having students buy and wear uniforms was raised and the matter was referred to the Student Council for the expression of their opinion.

The motion was passed permitting students who live in the city and have local church membership to attend on Sundays the church of which they are members provided cards of attendance are signed by some official of their church.

By motion, the deans were asked to formulate a rule dealing with willful absences.

It was voted to approve of deducting 1/2 point per semester for regular absence from chapel from Monday to Friday.

The secretary read a letter from the secretary of the Middle School faculty stating that the faculty at Kan Ho Yen had voted "To report to the College Faculties that we feel that our students should not be asked to take college entrance examinations in our University. Furthermore, that we shall appoint three representatives to explain to representatives from the college, our view point. The following were appointed: Miss Wixon, Mr. C. F. Liu, and Mr. C. C. Liu."

Mr. Reischer made a brief statement showing that the matter of placing the Famine Funds with the University was developing, and announcing the approaching visit of the members of the Silk Commission to inspect the new sericulture building. He also announced that there was being worked out a system of rural credits, and that there would be a meeting of the Agriculture and Forestry faculty on the first Monday of each month through June.

Dr. Bowen announced the expected return of Mr. Owen and his family in April and the granting to Mr. Thomson by the China Medical Board of a fellowship of \$1000 gold for the study of premedical subjects in America or Europe during the year 1923-24.

Mr. Hung Chang made an announcement concerning the Summer School for 1923, stating that the extension work would include Education, Religion, and Agriculture primarily for the training of supervisors for mission schools, and that the Methodist Mission had arranged to help the Summer School to the extent of \$300.

Mrs. Clemens made a statement for the Ladies' Auxiliary, showing that the \$38.00 borrowed capital had produced \$1300.00 after the loan had been returned, and that the first payment had been made on the nunnery.

The meeting was then adjourned.

Respectfully submitted,
C. Wade-Jones,
Secretary.

NOTE A.

ADMISSION OF NEW STUDENTS FOR THE SPRING SEMESTER 1923. *

Total number of Candidates for admission.....	107	
Admitted to the entrance tests and admitted by certificate..	64	60%
Disqualified for admission on account of inadequate preparation, non-arrival, etc.....	43	40%
Total number of candidates passing entrance tests on Feb.22.....	50	
From Government Schools.....	26:	40.6%
From Private Schools.....	15:	23.4%
From Mission Schools.....	9:	14.1%
Total admitted without examination.....	14	
From University Middle School.....	12:	18.8%
Special Students.....	2:	3.1%
Total number of grades below passing.....	64	
In Chinese.....	25	39.1%
In English.....	39	60.9%
Of Candidates from Gov. Schools.....	51:	48.4%
In Chinese.....	11	38.7%
In English.....	20	61.3%
Of Candidates from Private Schools.....	20:	31.3%

In Chinese.....	9	: 45.0%	
In English.....	11	: 55.0%	
Of Candidates from Mission Schools.....	13	:	20.3%
In Chinese.....	9	: 69.2%	
In English.....	4	: 30.8%	

*A more detailed statement may be obtained by applying to the Ad. Com.

N O T E B.

REPORT OF THE COMMITTEE ON EXTRA-CURRICULUM ACTIVITIES TO THE COLLEGE FACULTIES MARCH 19, 1923.

During the term just passed the Committee has not promoted any new form of student organization nor made radical changes in any of the old ones, but through its several members has kept in helpful contact with the chief student activities, excepting as usual the Student Council and the University Magazine which lie beyond the province of the Committee.

Young Men's Christian Association.

The Y. M. C. A., of which Professor Twinem is the Advisor, shows a generous list of varied activities to its credit. During September reports were given to the student body of the summer conferences, six members having attended the Hangchow Summer Conference and three others the Huling Christian Leaders' Conference. The work of departments has been as follows:

Religious department. The Thursday evening prayer meetings have been kept up, with faculty and some student leaders and an average attendance of 30; attendance on these has been gradually increasing. On Sunday nights a small inner circle group has been meeting for purposes relating to personal work. The Student Volunteer Band has provided preaching for ricksha coolies every Sunday during the foreign service. A voluntary Bible class has been conducted for servants.

The Social Department has taken care of the regular reception of new students, meeting them at Hsiakwan, ushering them through the complexities of entrance examination time and holding tea parties in honor of those succeeding in getting through. On December 23, a Christmas entertainment was attended by more than 500 students at the College chapel. On China New Year's evening an entertainment was held for the sixty students who did not go home for vacation. The games and reading matter of the social hall have been provided in due course and the hall has continued a popular institution during the term. Music has flourished in the form of a glee club, ~~during the term~~ a double quartette and an orchestra of Chinese instruments all of which have contributed to various entertainment programs. The Chinese-English Walking-Talking Club has doubtless been a source of mutual revelation to the ten Language School men and fifteen senior college students who have strolled together on Friday afternoons.

Educational Department. Only one People's School was conducted last term, having an attendance of forty students and meeting nights in Severance Hall. This school has been supported by the Sunday morning collections received from the student body.

Handbook Department. The 1922-23 Handbook is a success in every way, and the managers have shown excellent business ability in getting it out. Fifteen hundred attractive books were printed and distributed among the students of the College, the Middle School and the Language School. Other Y.M.C.A.s in China, The University Alumni and the President were supplied with copies.

Mr. Ch'en Keh-ching, the president of the Y. M. C. A. last term, was in the February graduating class. This term Mr. Lan-Sih-chi, the vice-president, is acting president in his place.

SENIOR COLLEGE CLUBS

Seven senior college clubs were conducted under the new point credit system last term as follows:

Name	Members	President	Secretary	Advisor
Agriculture	26 seniors 31 juniors	T'ung Teh-fu	Chang Chi-wen	Prof. Reisner
Forestry	28	Tsing Ren-chang	Sven Chang-ting	" Ip
Sociology	11	Han Lih-wu		" Sarvis
Science	16	Tai An-pang	Li Fang-hsuei	(Prof. Jones " Thomson
Chinese	13	Chao Shao-ting	Li Ching-siang	" Chi Kwok-ping
World Events	19	Ma Wen-hwan	Wang Yung-tih	(" Bates " Clemons
Civics	13	Wang Chwen-hwa	Chao Siang	" Chen Ching-chang

A gratifying feature of the clubs this term has been that none of them report more than three meetings conducted by outside speakers. This does not mean that we would discourage their listening to good talks by invited speakers, but it is desirable that the students learn how to work up and give effective programs of their own. Of course the value of student programs in any one club depends to a large extent upon wise guidance and suggestion on the part of the adviser.

The exact nature and quality of the work done in the several clubs cannot, unfortunately, be reported upon as an adequate system of reports of meetings was not in force last term. This term, however, in cooperation with Dean Sarvis, a report blank has been prepared which calls for the programs of each meeting and also states the minimum requirements in accordance with which a student will be given point credit for work done in such organizations. As this calls for at least one substantial contribution from each member to some program during a semester and asks the student preparing such to consult with his adviser in his preparation it is hoped that this will help the advisers of the clubs to turn the students' attention in worth-while directions, and encourage them to maintain a good quality of work.

All of the above clubs with the exception of the Sociology Club are continuing in the Spring semester. The Sociology Club, being the smallest of the clubs and finding that a number of its members are graduating has decided to withdraw from the system of University clubs and run itself as a private organization carrying on most of its activities by correspondence. This is a rather interesting outcome for a senior college club and we wish it well in its venture, not without regret, however, that it has not left an organization behind to carry on its interests to succeeding generations of students.

The Agriculture Club, finding itself somewhat unwieldy with its fifty-seven or more members has decided for this term to split itself up into smaller groups of not more than eight members and not less than six each, with faculty advisers

for each group, and in this form to devote itself to specialized problems. There will be three joint meetings at the last of the semester where each group will report to the others the work which it has carried on during the term. This ought to generate much enthusiasm and promote sincere efforts in the club.

All of the clubs are now under the point credit system. That is they are no longer compulsory except as there is a minimum requirement of 4 point credits in literary activities. Attendance at all meetings of a club together with one good contribution to a program entitle any member to receive one point for his efforts during a semester. But which club a student shall join or during which semester he shall work for credit is left entirely to his own discretion.

The Civics Club has invited Professor Irving Hsi to be its adviser in place of Ch'en Ching-chang who is not now with us.

Intercollegiate English Debate

On December 14, 1922 three University of Nanking students debated with three Shanghai College students on the subject "Resolved: That the coming of western industrialism is likely to do more harm than good to China". Shanghai College won, but the Nanking team had done well in its preparation under difficult circumstances and the student body recognized their efforts, accepting the defeat in good spirit.

Oratory.

For the past two or three years public speaking efforts on the part of students, excepting the debates, have been inconspicuous. Speeches that have been given at entertainments and mass-meetings have been far from models of good style. To encourage organizations in the Junior College for the practice of public speaking it has been decided to give point credit to such students as will conduct literary societies in the Junior College according to the regulations for point credit in Senior College clubs. That is, the point credit received in a literary society will apply on the senior college point credits required from clubs in order to graduate.

Respectfully submitted,

Clarence E. Hamilton.

UNIVERSITY FACULTY MEETING

24 March 1923

The regular university faculty meeting for the spring semester of 1922-3 was held in the chapel of the Model School on 24 March 1923 beginning at eleven o'clock.

Seventy-three persons were present, as follows:

Mr. Bowen	Mr. Li Teh-i
Mr. Batee	Mr. Ling Shun-chi
Mr. Buck	Mr. Liu Chi-hsuen
Mr. Caldwell	Mr. Liu Ching-chen
Miss Carr	Mr. Liu Ching-fu
Mr. Chang Gwan-ching	Mr. and Mrs. Lowdermilk
Mr. Chang Sih-yu	Mr. Luh Peng-sen
Mr. Chao Chang-tai	Mr. Mao Yung
Mr. Chen Chang-chi	Miss Mawo
Mr. Chen Chuen-ho	Miss Mills
Mr. Chen Shui-i	Miss Priest
Mr. Cheo Chi-shan	Miss Purcell
Mr. Cheo Hing-i	Mr. Reisher
Mr. and Mrs. Clemons	Mr. San Ken-hsien
Mr. Dieterich	Mr. Shao Teh-hsing
Mr. Gibbs	Mr. Shen Hsioh-chi
Mr. Griffing	Mr. Shen Sheo-tsuen
Mr. Hamilton	Mr. Shi Shuh-tung
Mr. Hsu Chen	Mr. Shi Sze-hung
Mr. Hu Hung-hwa	Miss Sloan
Mr. Hu Tien-tsing	Mr. Speers
Mr. Hung Chang	Miss Daisy Swen
Mr. Hwa Peh-asiang	Mr. Sydenstricker
Mr. Hwang Tsung	Mr. Tai Peh-shan
Mr. I Hsien-ting	Mr. and Mrs. Thomson
Mr. Ih Shu-ting	Mr. Tsien Tien-ho
Mr. Ip Nga-kok	Mr. and Mrs. Twinem
Mr. and Mrs. Jones	Mr. Wade-Jones
Mr. Kiang Pen-kung	Mr. Wang Chang
Mr. Kwch Pei	Mr. Wilson
Mr. Leng Lien-chia	Miss Wixon
Mr. Li Han-seng	Mr. Yang Shi-ming
Mr. Li Hung-teh	Mr. Yen Hung-nan
Mr. Li Shu-shen	Mr. Ritchey

President Bowen presided, and the following had been appointed to serve for the meeting: Mr. Hung Chang and Mr. Shao Teh-hsing as translators and interpreters, Mr. Li Hung-teh as Chinese secretary, and Mr. Clemons as English secretary. Messrs. Hung, Shao, Li, and Clemons were later elected to fill the designated positions regularly at university faculty meetings.

The meeting was opened with prayer by Mr. Chen Chuen-ho.

President Bowen made a statement concerning the plan and purpose of the university faculty meetings.

Reports were presented, both in Chinese and in English, for the university faculty committees in the order indicated. These reports were all received as read.

ADMISSIONS COMMITTEE. Dr. Bowen, Chairman, gave the following general statistics for the February 1923 entrance examinations:

	Col- leges	Middle School	Model School	Total
Candidates for admission	107	90	92	289
Candidates admitted	64	42	82	188

Full reports for the work of the three branches of the general committee were presented by Mr. Wade-Jones for the colleges, Mr. Hsü Tien-tsing for the Middle School, and Mr. Li Shu-shen for the Model School. It was noted that twelve students had been promoted to the Middle School from the Model School, that twelve students had been promoted from the Middle School to the colleges, and that two special students in the colleges had become regular, thus making the number of new students admitted to the university 162.

ADVISORY COUNCIL. Dr. Bowen, Chairman, reported that at a meeting of the Advisory Council on 29 January 1923 two actions of general interest had been taken. The first was the adoption of a university calendar for 1923-4, copies of which were distributed. The second was the selection of the following dates for general meetings of the university faculty: 24 March 1923, 20 October 1923, and 22 March 1924.

ATHLETICS AND PHYSICAL TRAINING. Mr. Twinem, Chairman, presented the report for the colleges, and Mr. Speers the report for the Kan Ho Yen schools, Mr. Shao giving both reports in Chinese. The statements follows

By Mr. Twinem. The report of the University Faculty Committee on Athletics and Physical Training may be summarized under four heads.

'1. The division of funds. It was decided this year to have only two accounts - a Kuleo account and a Kan Ho Yen account. All college athletic fees and twenty per cent of the Middle School fees have gone into the Kuleo account, and all other fees into the Kan Ho Yen account.

'2. The division of work at Kuleo. Mr. Ritchey has had charge of purchasing supplies and Mr. Bates of the stock-room. The supervision of the various sports was assigned as follows: football, Mr. Ip; basketball, Mr. Lowdermilk; tennis, Mr. Twinem; track, Messrs. Gibbs and Jones; baseball, Mr. Thomson; physical drill,

Mr. Twinem; group games, Messrs. Ritchey and Hamilton. Mr. Speers has also kindly consented to give time to Varsity baseball and track in addition to his regular work at Kan Ho Yen.

'3. Activities. The football season was quite successful. We won over St. John's, 1 to 0, and over Shanghai Baptist in a 1 to 1 game that was forfeited to us; we tied with Hangchow in a friendly match; and were defeated by Luhtun, 3 to 1. The captain was Mr. Hwang Chen-liang, and the managers Mr. Hwang Lao-yuen and Mr. Wang Tsi-hsing.

The tennis team went to Shanghai for the intercollegiate tournament in October and won its way up to finals in which the Soochow team was victorious. Mr. Tan Yung was the captain and Mr. Chen Yu-hwa the manager.

The fall activities in track consisted in a field day on November eighteenth in which the whole University took part.

The basketball season was very slow to begin and quick to end. Only one game was played, in which Nanyang defeated us 29 to 13. The resignation of three captains in succession together with other disorders led to the resignation of the coach and manager, and the cessation of all activities. The captains elected were Messrs. Lao Yuen-pei, Chen Yu-hwa, and Tsu Shi-shi, and the manager was Mr. Chen Chen-hsi.

The track and baseball seasons are just opening with a good deal of enthusiasm. Mr. Wu Tz-wei is track manager. Mr. Kim, a Korean, is baseball captain, and Mr. Shao Yu-lien is the manager.

The whole student body of the colleges has been given ten minutes of daily setting-up exercises except during the cold weather of February.

About two hundred students of the Junior College were recently given physical examinations by the University Hospital doctors assisted by the Language School doctors and members of the faculty.

'4. Difficulties and needs. The report of this committee for at least the last four years has emphasized the need of a physical director, an athletic field at Kuleo, and a gymnasium. These needs have grown more and more urgent each year. The desire and demand for these things has become so intense among the students that it is about to result either in some constructive action on their part or in general criticism of the school authorities. On the one hand, some students have suggested the holding of a play to raise funds for the improvement of a new field, and, on the other hand, some have been criticizing because they know that in athletics they do not receive full value for the money they are required to pay in athletic fees. Surely the athletic situation in our College is a disgrace to a Christian institution that stands for the full development of young men. Mr. Ip says that he will not coach football again without an athletic field. Mr. McCloy, of the Southeastern University, says that they have nine physical directors and that a school of our size should have at least two. The students are disorganized and dissatisfied. The members of the faculty are refusing to take athletic responsibility and no one is willing to be the chairman of this committee. Nanking is far behind most colleges in its athletic activities. Something must be done.'

By Mr. Speers. 'The fall and winter athletic work of the Kan Ho Yen group has been very satisfactory, every unit of the school including the kindergarten and the servants having been organized in football and other sports. There were six regular football teams which played games with other teams with a most successful result, twenty-eight victories and one defeat. The school body as a whole is tremendously interested, and rainy days which necessitate a temporary cessation of hostilities are the cause of much woe to the physical director, who is besieged by many small boys who insist that a foot of water on the field does not make any difference. Unfortunately the physical director is in mortal fear of the righteous wrath of parents over wet shoes and so can take no responsibility for holding a class at such a time. But the boys usually play anyway. An impromptu field day was held in the snow by six boys who said that they could not stay in the house any longer. I believe the winner of the most points was to receive three sticks of sugar cane, provided by the losers.

'The regular physical programme of two periods a week for each student seems to be fairly popular. As an attempt to entice more boys to join the Boy Scouts, any boy who joined this organization was promised exemption from physical classes but almost all of the boys still voluntarily attend the drills.

'At the beginning of the school year the whole school was put through a physical examination which proved very good except for the number of cases of trachoma and bad eyes. This week the whole school was vaccinated and the eyes again examined. Fifty-six cases of trachoma were found and twenty more doubtful cases.

'At present there are two great needs in this department at Kan Ho Yen. One is for more playing space, as the present space on all fields allows for only about two hundred boys to play at one time and there are nearly five hundred and fifty in the whole group, not including the servants, who feel that they are badly used because they are not included in the schedule. We are planning to move the wall to the south of the school to include the field there which can not be used until it is properly enclosed. We are waiting until the Agricultural Department can see its way to moving the part of the wall that will enclose the school gardens. The students have promised to subscribe for this purpose and to hold an entertainment to meet all the cost of the enterprise.

'The other great need is for a school nurse to relieve the hospital of the many boys who need a dose of castor oil. This will also save the time of the boys who often manage to waste a whole morning being told that there is nothing wrong with them. The need is also in cases of emergency or of sickness that are too serious to be moved to the hospital. A number of other institutions in East China have such a person, notably Soochow University, where they cannot understand how a school can exist without a nurse.'

FRIENDLY RELATIONS. Mr. C. L. Chien, Chairman, stated that the committee had been first appointed by President Bowen in the spring of 1922 and had been reorganized in the autumn of the same year, the members at present being President Bowen, Dean Sarvis, Dean Reisner, Messrs. K. S. Sie, Irving T. Hu, C. P. Liu, and the Chairman. 'Its duty is to promote and cultivate friendship between the University and the Chinese society. The work has been so far confined to inviting influential persons to the University and making them better acquainted with the institution. As Doctor Bowen is the official representative of the University, the committee owes him all for carrying out ideas suggested by the members of the committee.' (other)

GENERAL MEETINGS. Mr. C. P. Liu, Chairman, reported as follows:

'The General Meetings Committee is divided into four sub-committees, namely, the Morning Chapel, Saturday Morning Lecture, Sunday Service, and Commencement.

'This committee has had one meeting since February.

'Professor Hummel has charge of the Morning Chapel; Professor Wade-Jones arranges for the Saturday lectures; Professor Clemons undertakes the pompous procession and other necessary programme at the Commencement. The Sunday services are under the auspices of President Bowen.

'For Saturday lectures the professors of the University have been mobilized to undertake this task for the most part.

'To give a square meal and a balanced ration to all our students, well-known preachers, outstanding professors, Chinese and foreign, of the city and famous visitors have been scheduled as speakers on Sundays.

'Mr. J. M. Yard of Shanghai will come and conduct a series of evangelistic meetings for college students from May 28 to June 3 inclusive. Professor Sie Chung-kwoh will comply with our request to conduct a series of meetings of the same nature for the Kan Ho Yen students at the same time.

'Mr. Peter Chuen has been requested to give the Baccalaureate sermon; Dr. C. T. Wang will probably take the Commencement oration.

'Any help and suggestions relating to the work of this committee will be immeasurably welcome.'

LIBRARY. At the request of Doctor Bowen, Chairman, Mr. Shao read the report in Chinese and Mr. Clemons in English.

'So far this year the Library Committee has conducted its necessary business by circular letter without a regular meeting. In place of a formal report, therefore, a few items of general information may be stated.

'At present the Library, including the Cooper Hall branch, has a staff of twenty-five persons, of whom eighteen are students working each an hour or two a day. Mr. Li Siao-yuen and Mr. Liu Ewoh-chuin are in the United States studying library science, the former in his second year at the Albany Library School and the latter in the Library School of the University of Wisconsin. The return of both to the Library is eagerly awaited. Mr. Shen Hsioh-chi was in charge of the Library from the time of Mr. Liu's departure last summer until Mr. Clemons's return last October, and is now continuing,

most efficiently, as Associate Librarian. Mr. Li Teh-i is in charge of the pamphlet collection, and Mr. Chen Chang-wei and Mr. Tsao Tsu-ping are acting as regular assistants.

'Miss Wead, who was Chief of the Cooperative Work, had to leave for the United States in November on account of her father's illness. It is earnestly hoped that she may return later. Mr. Mao Yung is Associate Chief of the Cooperative Work, and with him in that department are Messrs. Liu Shen-pu, Ho nan-san, and Tai Lo-chi. The Cooperative Work has consisted this year in the indexing of several agricultural books and the making of bibliographical lists of Chinese authors, of Chinese agricultural books, and of Chinese gazetteers. A special committee has been organized in the College of Agriculture and Forestry for the collection of gazetteers, and the favourable results of its efforts are already becoming apparent.

'At the end of February there were in the library collection 14,325 Chinese books, 9,350 foreign books, 17,074 pamphlets, and many unbound periodicals. Forty-five Chinese periodicals and ninety foreign periodicals are being regularly received. The recent growth of the Library has been chiefly by gifts. Among the book donations received within the past few weeks there may be mentioned a gazetteer of Honan in sixty-four volumes received from the Civil Governor of Honan, 277 volumes of general literature from Mrs. A. L. Dennis of Plainfield, New Jersey, 253 volumes of the Everyman's Library from William G. Houch, Esq., of Buffalo, New York, through Doctor Williams, thirty-six volumes in history from 'a Christian friend of Chinese students' through Professor Bates, and sixteen volumes of the Christian Revolution Series from two or three English Quakers.

'In order to keep this statement a brief one no list will be given of the needs of the Library. The Library Committee ought not, however, to omit an opportunity to mention the urgent necessity for the purchase of new books, especially those related to the social sciences; and also the pressing need for cataloguing, for binding, and for a library building.'

MUSEUM. Mr. Buck, Chairman, presented the following report, Mr. Chen Chuen-ho giving the version in Chinese.

'The Museum Committee has had two meetings since September. At the first meeting we decided to move the Museum, and at the second meeting (during the New Year's vacation) we carried out our decision with the aid of fifteen men from the Gardens.

'The main reason for moving the Museum was the need for more class rooms. Some of the exhibit cases were placed in the hall at the head of the south stairway of Severance Hall. All the other cases with the exception of those of the birds were placed in the first floor of the Severance Hall tower. Entrance to the new quarters of the Museum may be had by asking one of the Severance Hall servants to unlock the door leading to the tower.

'The committee did not find enough suitable material for display to fill all the cases in the Hall. Any contribution for this purpose in the way of exhibits or suggestions will be welcome.

'Steps are being taken to improve the labeling of the specimens and Mr. Lowdermilk and Mr. Chen Chuen-ho have been appointed as a sub-committee to undertake the task.

A request from the Newark Museum Association of New Jersey, U. S. A., for exhibits of the work of the University was referred to the committee by Doctor Bowen and Dean Reisner. The exhibition is to be on "China and the Chinese." The request was so urgent that we decided to answer favourably. We would be glad of any suggestions for such an exhibit. Mr. Bates is working up statistics for the University as a whole and we are depending on the Sericulture and Cotton Departments for material showing improvement over the old methods. If any of the other University departments have anything to contribute we would be most happy to have their cooperation.

At our next meeting we hope to make recommendations for the future policy of the University in regard to the Museum and exhibits in general. Any one having any suggestions should send them in during the next two weeks.

PUBLICATIONS. Mr. Reisner, Chairman, gave the report, Mr. Shao making the translation into Chinese.

This committee has had one meeting, 13 December 1922. At that time the following University publications were recommended to be published, for the calendar year 1923:

Summer School Announcement for 1923.

University Announcement for 1923-1924.

President's Annual Report, including also the year 1921-1922.

Hospital Annual Report for 1922.

Department of Missionary Training Announcement for 1923-1924.

It was recommended that these last three publications be illustrated. Because of the financial situation, no catalogue for the University was recommended for publication.

Mr. Clemons presented a classified list of all University publications since 1910 which showed, in English:

39 bulletins, including catalogues, announcements, reports, etc.

46 bulletins, catalogues, reprints from the College of Agriculture and Forestry.

49 miscellaneous and historical publications.

20 publications of official minutes, Boards of Managers and Trustees.

8 President's Annual Reports.

62 numbers of the University Magazine.

52 publications in Chinese, mostly College of Agriculture and Forestry.

Total, 256 separate publications to 13 December 1922.

There has been added a new series of publications, namely, "Publications of the Arts and Science Faculty of the University of Nanking." Number 1 of this series is:

Sarvis, G. W.: "Exercises on 'The Real Business of Living' by James H. Tufts." January 1923.

Price three dimes.

In addition the following publications have been issued since September 1922:

1923 Nursery Stock and Seed List, in English, 4,500 copies.

1923 Nursery Stock and Seed List, in Chinese, 2,000 copies.

Silkworm Breeding, in Chinese, by Chien, C. L., 3,000 copies.

Rural Survey Blanks, in Chinese, by Buck, J. L., 1,000 copies.

The following publication is in process of preparation:

"Handbook of Sericulture," in Peh Hwa, by Ku Ying.

'A serious effort is being made to secure copies of all publications articles written and published by members of the University faculty. The Publications Committee would urge all faculty members to lay aside their retarding modesty and place copies of all articles written by them in the hands of Mr. Clemons, Librarian, as soon as possible.

'A list, which is probably incomplete, of articles written by members of the faculty and appearing in recent periodicals follows:

- Akerstrom, C. E., A school of business administration; Boston and Nanking. In University of Nanking Magazine, August 1922.
- Bates, M. S., Anarchism, In University magazine, August 1922.
- Bates, M. S., Democracy in Japan. In University magazine, November 1922.
- Bowen, A. J., Ten years of growth and development. In University magazine, August 1922.
- Buck, Mrs. J. L., In China, too. In Atlantic Monthly, January 1923.
- Chen, C. C., The new educational system and the period assigned for the primary schools. In University magazine, August 1922.
- Chen, C. C., The objects in teaching the national language in the primary schools. In University magazine, January 1923.
- Cheo, P., Psychological interpretation of the national language. In University magazine, November 1922.
- Chien, C. L., Improvement of silkworm eggs. In University magazine, November 1922.
- Chien, C. L., The present condition of the silk industry in Italy and France. In University magazine, January 1923.
- Chien, C. L., What should be the attitude of capital toward the farmers? In Science (Chinese), September 1922.
- Gibbs, C. S., Preventable silkworm diseases. In Silkworm, December 1922.
- Griffing, J. B., Economic aspects of the cotton industry. In University magazine, November 1922.
- Griffing, J. B., Pages from an agricultural worker's diary. In "Reflections," published by the Kiangnan mission of the Presbyterian church north, 1922.
- Hamilton, C. H., The place of religion in culture. In University magazine, January 1923.
- Hamilton, C. H., Religious bearings of Bergsonism and neo-realism. In University magazine, August 1922.
- Liu, K. C., Philosophy and human life. In University magazine, August 1922.
- Liu, K. C., The place of metaphysics. In University magazine, August 1922.
- Liu, K. C., The scope and uses of the libraries of today. In University magazine, November 1922.
- Liu, K. C., Review of Bertrand Russell's "Problem of China." In American review, January-February 1923.
- Ritchey, G. E., In the heart of Nanking. In World call, June 1922.

Sarvis, G. W., Is socialism suitable for China? In University magazine, November 1922.

Sarvis, G. W., John Dewey and missionary education in China. In Christian century, 23 November 1922.

Sarvis, G. W., Memoranda with reference to relief policies in the Tamingfu district. In report of the Peking united international famine relief committee. Peking, 1922.

Shen, H. C., General survey of libraries in the western world. In University magazine, August and November 1922.

Twinem, P. D., Poesy of mathematics. In University magazine, January 1923.

GENERAL STATEMENTS ^{re}made to the meeting as indicated below.

For the SUMMER SCHOOL, the Director, Mr. Hung Chaag, gave the following announcement:-

'The University of Nanking Summer School will be held from the thirteenth of July to August twenty-first. The registration will extend from May first until July fourth.

'The object of the Summer School is to help extend educational advantages and to train principals, supervisors, teachers of primary schools, pastors, and others to be more effective and more efficient workers.

'The courses to be given are grouped in three divisions, educational, agricultural, and religious. The total number of courses to be offered in the three departments is twenty-six, of which four are religious, six agricultural, and sixteen educational. No class will be offered unless there are fifteen students registering in that course. All classes, together with a chapel service of fifteen minutes, will be conducted in the forenoon every week day, with the exception of physical training, which will be given at four in the afternoon.

'The total number on the teaching staff is twenty-two, of whom four are from the faculty of Southeastern University, four from the Nanking Theological Seminary, one from the Hitt Bible Training School, and the rest from our own faculty. All of these have been definitely engaged except one, in English. Some of the teachers are new and did not teach for us here in the past.

'Both men and women students are going to be received this year. The men students will stay in the college dormitories and the women students will room and board in the Middle School compound. All the fees to be collected from each student this year will be exactly the same, as was the case last year, no more and no less.

'Towards the support of the Summer School the Methodist Church has generously contributed \$300. Mr. J. H. Blackstone has promised that he will help some; but no definite amount can be stated at present.'

For the COLLEGE OF AGRICULTURE AND FORESTRY Dean Reisner made this report, Mr. Hsu Chen reading the Chinese translation:

'The chief item of interest is perhaps the allocation of gold \$675,000 to the College of Agriculture and Forestry from the left-over famine funds in the hands of the American Committee for China Famine Fund, New York City. An agreement has been entered into between this American Committee and the Trustees of the University

in New York, whereby the University gets the use of the interest, and, under certain conditions, the principal, during ten years, under the direction of a China Advisory Committee of five members, after which time this committee must show cause why whatever balance remaining of the original fund should not revert permanently to the University, and after the balance has been disposed of by the committee, it disbands. This committee of five is to be made up of two members appointed by the North American Conference of Foreign Missions, through its Committee of Reference and Counsel, and two by the American Minister to China, the fifth to be selected by these four. Seventy-five thousand dollars is to be held two years subject to call by the North American Conference of Foreign Missions, if needed, as a nucleus for another drive in the United States for famine relief in China. Considerable delay has been entailed in working up satisfactory legal documents covering the trusteeship of the funds. Word from Doctor Williams in the last mail indicates that a satisfactory document has been brought forth and we should soon be operating on the enlarged programme which this money will make possible. Peking University got \$225,000 gold under the same conditions for their agricultural department. These funds are to be used on work that has a definite bearing on famine prevention, and we are now developing an enlarged programme to this end.

A gift of gold \$21,000 from the Silk Association of America has made possible the erection of a sericulture building. This is now in the hands of Mr. Small, and will be completed shortly. This building, with the equipment that goes with it, will provide the University with the best facilities for sericulture improvement work to be found anywhere in China. The Department of Sericulture well deserves these added opportunities for the extension of its work. A silk mission of members of the Silk Association of America will visit the University April second.

It is impossible to go into details on the work of the College of Agriculture and Forestry. The Department of Cotton Improvement and the Department of Sericulture have both had very successful years and are planning more extensive activities for this year. Between five and six thousand standard cards of silkworm eggs were produced and sixty thousand mulberry trees were sold, representing only a small part of the demand for them. Much valuable sericultural research work has been accomplished. The cotton department developed a highly effective power saw ginning outfit and a hand baling outfit, and this spring has sent out improved cotton seed to the extent of 150 piculs for general planting. One large consignment of improved seed was supplied to the Governor of Shansi. Very satisfactory results are being secured in the improvement of corn, wheat, and rice. Rural statistics and farm survey data collected last summer are being tabulated and interpreted and will form an interesting chapter to our all too meagre knowledge of farm economics and rural conditions. Approximately 2,500 orders for seeds and nursery stock from every province in China have been filled since January first. The one year short course in Agriculture has had a very successful beginning and we are planning to take another class next year.

The Forestry Department has been strengthened with the arrival of Mr. and Mrs. Lowdermilk. Extensive developments are being planned for this important department in the use of the famine funds when they become available.

'In closing this very much abbreviated and inadequate report of the activities of our faculty, I want to express my appreciation of the very great progress made during my twenty-seven months' absence from Nanking, and the hearty spirit of cooperation evident in all phases of our work.'

Mr. C. F. Liu, Acting Principal of the Middle School, speaking for the MIDDLE SCHOOL and also in behalf of Miss Wixon, for the MODEL SCHOOL, gave a number of interesting items concerning the activities and plans at the Kan Ho Yen. These items included matters of present enrolment, of special fees, which are to be used for new furniture, of the plan for uniform certificates and for a separate catalogue in Chinese, of the need for a gymnasium, for a school flower garden, for an improved kitchen for the dining hall, and for a larger library collection. A brief rehearsal of current events was concluded by an exciting account of the recent robberies in the administration building.

President Bowen read a statement, which was later rendered in Chinese by Mr. Hung Chang, concerning the work of the newly formed WOMAN'S AUXILIARY. This Auxiliary, which is composed of the ladies of the faculty 'family', was organized in the autumn to help in carrying the heavy financial burden of the University. The first plan, of raising enough money to pay the interest on whatever loans might be needed to carry the University through until next autumn, had been changed, at President Bowen's request, to the plan of financing the purchase of the property of the old Buddhist nunnery, which, located right in the middle of the future University campus, had been holding out against purchase for fourteen years, but which was offered for sale just before the Chinese New Year. The first payment of \$420 on the purchase price of \$1620 had already been made, and the Auxiliary by vigorous effort in a number of interesting ways was undertaking to raise the balance in order to meet payments in June and October. It was stated further that twelve of the faculty wives were at present teaching, acting on committees, or otherwise assisting in the work of the University and that at least fourteen were teaching or had taught during the year in various other schools and private classes throughout the city. The statement was received by the faculty with applause.

In connection with the reports from the Admissions Committee President Bowen had read the following enrolment statistics:-

	Autumn 1921	Autumn 1922	Spring 1923
Graduate students	2	2	2
College of arts and science	63	77	66
College of agriculture and forestry	37	49	43
Short course	17	45	43
Junior college	182	259	283
Middle school	215	239	251
Model school	217	273	293
Language school	141	96	116
Correspondence students	43	49	53
School of nursing	27	30	28
	944	1119	1178

A great deal of preliminary work had to be done by Doctor Williams after his return, in making our financial situation known, the reasons for our large debt, and working out plans, both to meet the deficit and also to place our work for future development upon a more substantial basis.

While our debt has not yet been cleared, much has been accomplished. The cooperating boards are making available \$34,000 Mexican for meeting part of the deficit. The problem of housing our foreign staff has been taken up and a definite plan worked out, upon which we are now operating. The plan, in a word, is to regard all houses which were contributed in buildings or in funds upon the original basis as being the University's property for housing the staff unsupported by mission boards, and to ask the cooperating societies to contribute additional houses to provide for their representatives on the University staff not thus provided for. On this basis the Presbyterian Board would provide four houses; the Methodist, three; the Disciples, five; and the Baptist, one. The problem of housing our returned students and Chinese staff has not yet been reached, in the press of other matters.

A central administrative office for the following union universities: Fukien Christian University, the University of Nanking, Peking University, and Shantung Christian University, has been established in New York City, with Mr. L. B. Moss as Executive Secretary. This office will unify the accounts, records, publicity, etc., and relieve the various boards of trustees in America of these four institutions of many duties they have not been able to perform completely. Among many constructive things Mr. Moss is doing for us is the taking the lead in working out a complete and full Property or Assets Account, giving the value of all lands, buildings, and equipment.

Through the efforts of Doctor Williams the China Medical Board has promised to give us \$45,000 Mexican, on condition that we raise a like amount by December 31 of this year. As Doctor Hutcheson is Home working with Doctor Williams on this, we are very hopeful that our share can be raised and the China Medical Board grant thus received.

A great deal of time has been spent under the leadership of the President of our Board of Trustees, Doctor Speer, in working out the final agreement and legal safeguards for the Famine Funds. Mr. Reisner had succeeded in getting the fund, \$675,000 gold, allocated to us, on certain general conditions. The working out of satisfactory details and agreeing as to the necessary legal matters has taken much time and effort, and the final statements have not yet reached us.

Doctor Williams has also spent much time in meetings with representatives of other China colleges and universities, in making addresses, and meeting organizations and individuals relative to our needs and work. He is now getting very fine cooperation from the Trustees and cooperating boards. I am convinced that we have the best, the most interested, and the most influential Board of Trustees of any educational institution in foreign lands.

Messrs. Thomson, Wilson, and Hummel return Home on regular furlough at the end of the semester. Misses Sloan, Carr, Mawe, and Mills return to the homeland after completing their terms of ser-

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vice. Mr. and Mrs. Owen are returning soon, their sailing having been delayed by illness in the family. Mr. and Mrs. Illick return in September.

'Minister Schurman, who appoints two members on the Advisory Committee to supervise the Famine Fund expenditures, is to pay us a visit during May.'

The meeting then adjourned, to reconvene on 20 October 1923.

Respectfully submitted,

Li Hung-teh

Harry Clemons

Secretaries.

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MEETING OF THE COLLEGE FACULTIES
UNIVERSITY OF NANKING
11 June 1923

After a very pleasant supper hour on the lawn of the Sarvis home enjoyed by the members of the faculties and their wives, who also remained for the meeting, a special meeting of the College faculties was held in the home of Mr. Sarvis at seven-thirty Monday evening, June 11, 1923. Dr. Bowen presided and the following were present: Miss Mills, Miss Priest, Miss Purcell, Miss Sloan, Messrs. Bates, Buck, Caldwell, Chao Chang-tai, Cheo Pan, Clemons, Dieterich, Gibbs, Griffing, Hamilton, Hoh Hsi, Hsu Chen, Hummel, Hung Chang, Ewa, Ip, Jones, Kiang Pen-kung, Li Shih-king, C. C. Liu, C. P. Liu, Cwen, Reisner, Ritchey, Sarvis, Steward, Thomson, Tsien, Wei Hsich-ren, Hsu Chi-fang and the secretary.

President Bowen announced the sickness of Mr. Cheo Ming-i's son and Mr. Clemons offered prayer for Mr. and Mrs. Cheo and their sick child.

The Admissions Committee reported that on June 2 entrance examinations were given in ten different centers throughout China in addition to Nanking, there being 143 applicants, 137 of whom took the examinations, the results being not yet known.

A statement from Mr. Sarvis showed that there were about 160 new students expected for the fall, according to available accommodations for them. He called attention to the fact that a number of students were being put on probation for the fall, largely because of inferior work, and that three students had been disciplined for cheating. (These names are given below.) He referred to the fact that the honor system had not been a success in the University and urged that the students not be given a chance to cheat either in class exercises or in examinations.

The names of students disciplined:

Chang Chao-ling	probationed
Chang Chi-chuin	"
Ho Chen-kwoh	"
Li Kwoh-piao	expelled for cheating
Mao Yui-chien	probationed
Meng I-lwen	"
Muh Tao-lung	"
Wang Chang-sheo	"
Wang Ming-siang	"
Wang Ping-ting	"
Tsu Chia-chi	first warning for cheating
Fan Hsich-tsuin	" " " "

It was suggested that there should be personal observation of applicants for entrance and that during the first semester students should be closely watched to determine whether they are the kind that will be benefited by a college education and will be a credit to the purposes for which the University stands. The Admissions Committee showed that it was its purpose to work out such a suggestion by having planned for an extra day before the opening of college on which

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the candidates for admission might appear before the Committee and other members of the faculty for a more thorough interview than the short time previously allowed had made possible.

Mr. Jarvis stated that arrangements were being made to care more satisfactorily for those students who needed medical attention, as there had previously been no systematic way of doing so except as the students themselves reported their own cases.

The motion was carried that the Registrar and two others to be appointed should divide the Junior College students among members of the faculty who should advise with those students in their groups on general matters of student welfare. (The committee as later appointed consists of Mr. Jarvis, chairman, Mr. Hung Chang and Dr. Jones.)

By motion, it was decided that students during the first semester after entrance should be on probation and that students at any time may be dropped for unsatisfactory work or conduct.

Mr. Jarvis read for faculty approval the names of those students who were candidates for graduation. (The names are given below.) The faculty passed a vote of approval of those whose names were read provided the current term's work were satisfactory in each case.

Candidates for Graduation

Fall Semester (1922-1923):

Chen Tsu-kwei, Ar.
Tao Yen-chiao, Ag.
Chang Tsuin-tu, Arts
Chen Chang-shen, Arts
Chen Keh-ching, Arts
Kiang Pen-kung, Arts
Li Kwei-chen, Arts

Teng I-seng, Arts
Wang Chwen-hwa, Arts
Wang I-ting, Arts
Yang Chuin, Arts
Kun Han, For.
Li Teh-i, For.
Ling Chen-liang, Sc.
later deferred one year)

Spring Semester (1922-1923):

Chang Chi-wen, Ag.
Liu Lung-chi, Ag.
Lung Teh-fu, Ag.
Chang Tsi-hwa, Arts
Chao Shi-tseh, Arts
Chao Siang, Arts
Chen Chang-wei, Arts
Ho Lih-pen, Arts

Hsia Ren-chiai, Arts
Hu Sih-san, Arts
Ko Seng, Arts
Pu Hen-lung, Arts
San Ken-hsien, Arts
Tang I, For.
Kwo Tsu, For.

The motion was carried that at the end of a semester's work it should be compulsory to have two or more one-hour examinations in 3-, 4-, and 5-hour courses and one or more one-hour examinations in 1- and 2-hour courses.

The motion was carried that members of the graduating class in senior college be excused from recitations beginning with the seventeenth week when work of the semester is finished and that teachers use their own discretion as to requiring examinations from them.

Meeting of the College Faculties - 11 June 1923 - page 3

Mr. Clemons made a brief announcement concerning Commencement on July 2 and stated that the printed programmes would soon be out.

Mr. Reisner made a statement concerning the Keen Memorial Collection of Books on China, involving a plan to raise \$15,000 for such a collection, \$5,000 to be used as an initial investment and only the interest on the balance to be used annually to enlarge the collection.

The following recommendation from the Athletic Committee was accepted: Requirements for eligibility in intercollegiate athletic contests, to read as follows: (1) A student must not have failed in more than one-third of his work for the previous term; (2) he must have received an average grade of 4 for the previous term; (3) he must have received an average grade of 4 in the latest monthly report of the current term.

Mrs. Clemons made a brief statement of the work of the Woman's Auxiliary showing that the success of the work during the year just ending had proved very profitable financially and that plans were being laid for further work the following year.

Mr. Hung Chang stated that plans for the Summer School were progressing satisfactorily and that at least as large an enrolment was expected as that of the previous year.

The meeting was then adjourned.

Respectfully submitted,

C. Wade-Jones,

Secretary.

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MEETING OF THE COLLEGE FACULTIES
UNIVERSITY OF NANKING
11 September 1923

A special meeting of the College Faculties was held at eight o'clock Tuesday evening, 11 September 1923, in room C-10 of Severance Hall. Mr. Sarvis presided and the following were present: Miss Mills, Miss Priest, Miss Purcell, Messrs. Bates, Luck, Clemons, Gibbs, Hamilton, Hsu, Jones, Lee, T. P. Liu, Lowdermilk, Reiser, Ritchey, San, Steward, Wei Hsich-ren, T. H. Chang, C. Hung, and the secretary.

The meeting was opened with prayer by Dr. Jones.

Mr. Liu Tsung-pen and Mr. C. C. Lee were introduced as new members of the faculty, the former in the Department of History and Political Science, and the latter in the Department of Chemistry.

Emphasis was placed by the chairman on the importance of the presence of faculty members promptly at the beginning of a new term because of the numerous questions involving their work that could not well be taken care of without conference with them.

Announcement was made by Mr. Sarvis of a ruling of the Finance Committee of the Board of Managers, providing, with the consent of the dean, for fees in courses where the instructors saw fit, for the purpose of covering the cost of materials used in the courses, the fees to be applied as strictly as possible to those courses for which collected. Those instructors who desired such fees charged in their courses were asked to remain after the meeting to confer with their deans.

Attention was also drawn to the fact that the Finance Committee of the Board of Managers had ruled that fees granted in the budget were not accumulative, but if spent at all must be spent during that period for which the budget provides.

Mr. Sarvis stated that all absences should be reported beginning with Friday, September 14, and that there should be handed in with the term's report a grade for all students who remained in the various courses for more than two weeks.

A request from Mr. Tsai Loh-seng that he be permitted to take his final year's work at Fuh Tan University but receive his degree from the University of Nanking was carefully considered. It was felt that such a procedure would establish an unfortunate precedent although Mr. Tsai's good work in the University and his desire to get more work in psychology than could be taken here made those present reluctant to refuse his request. Finally, the happy solution was proposed by Dr. Jones that Mr. Tsai be sent by the University of Nanking to take certain courses at Fuh Tan under the direction of Dr. Hamilton, and the motion was passed accepting Dr. Jones' proposal.

The meeting was then adjourned.

Respectfully submitted,

C. Wade-Jones, Secretary.

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UNIVERSITY FACULTY MEETING

20 October 1923

TRANSFER

Nanking

The regular university faculty meeting for the autumn semester of 1923-4 was held in the chapel of the Model School on 20 October 1923 beginning at eleven o'clock.

Sixty-nine persons were present, as follows:

Mr. Bowen
Mr. and Mrs. Bates
Mr. Brede
Mr. Buck
Mr. Caldwell
Mr. Chang Tsi-hwa
Mr. Chang Wen-tsing
Mr. Chen Chuen-ho
Mr. Nelson S. Chen
Mr. Chen Shui-i
Mr. Cheo Chi-shan
Mr. Cheo Ming-i
Mrs. Clemons
Mr. Dieterich
Mr. J. B. Griffing
Mr. Hamilton
Mr. Hancock
Miss Hedrick
Mr. Hoh Hsi
Mr. Hsu Chen
Mr. Hsu Chen-ken
Mr. Hung Chang
Mr. Hwa Peh-hsiung
Mr. I Hsien-ting
Mr. I Shu-ting
Mr. E. V. Jones
Mr. Ku Ying
Mr. Kung Tsen
Mr. Kwoh Pei
Mr. C. O. Lee
Mr. Leng Lien-chia
Mr. Li Han-seng
Mr. Li Hung-teh

Mr. Li Shu-shen
Mr. Ling Kan
Mr. Ling Shwen-chi
Mr. Liu Chi-hsuen
Mr. Liu Ching-fu
Mr. Liu Tsung-pen
Miss Mills
Mr. Owen
Mr. Porter
Miss Priest
Miss Purcell
Mr. and Mrs. Reisner
Mr. San Ken-hsien
Mr. Sarvis
Mr. Shen En-yung
Mr. Shen Pen-chen

Mr. Shi Shu-tung
Mr. Shi Tze-heng
Mr. and Mrs. Speers
Mr. and Mrs. Steward
Mr. Tai Pen-shan
Mr. Tao Ming-peh
Mr. Wade-Jones
Dr. Walker
Mr. Wei Hsioh-ren
Miss Wilkinson
Miss Wixon
Miss Woodbridge
Mr. Yang Shi-ming
Miss Yen Chi-fang
Miss Yu Shwen-chen
Mr. Woodbridge

President Bowen presided.

The meeting was opened with prayer by Dr. Walker.

In the absence of Mr. Clemons Miss Purcell was elected English secretary for the meeting; and owing to the absence of Mr. Shao Teh-hsing, Mr. Cheo Ming-i acted as one of the translators and interpreters, Mr. C. Hung being the other translator and interpreter.

The reports of the university faculty committees were presented, in both Chinese and in English, in the order following, and all were received as read.

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ADMISSIONS COMMITTEE. Mr. Wade-Jones, chairman of the Admissions Committee for the Colleges, gave the following report and included in it statistics for the whole University:

'It was the hope of the chairman of the Admissions Committee for the Colleges that this year he would have time to do a number of things that ought to be done if the work is to be carried on properly and progress made. However, other work that cannot be put off may make it difficult to carry out plans that have been formed.

'Following are some of the things that we hope may be accomplished:

1. Checking up to see if students who make high grades in the entrance examinations are really those who make high grades in their college work. If this is uniformly found to be the case, and those who make low grades in the entrance examinations uniformly make low grades in college, there would be reason to believe that the entrance examinations are doing something of what is expected of them. If there is not uniformity in these respects but considerable variation, the question may be raised as to whether some change ought not to be made in our methods of examination for admission.
2. Accrediting of schools feeding into the University. It is hoped that the students may be classified according to the schools from which they come and a study made of their records in college with the idea of ranking schools, basing their rank on the achievements of those students whom they send to us. If we find that students from a particular school uniformly make good in their college work, and those from another school uniformly make poor records, there would be reason for giving preference to those students from the first school, other things being equal. It may be possible when this is carefully worked out and tried out long enough to make us feel we have safe results, to ask the schools from which students come to state in their recommendation whether or not the student applying is one on whom the school is willing to risk its ranking.
3. Giving of tests to students of Junior College. We hope to use the Anderson Comprehensive English Test, Terman's Group Intelligence Test, Form A, and/or possibly the Chinese test devised by Dr. Chow of Peking University (National) if we can get these organized this term.
4. Cooperating with Mr. Terman of Peking and with Southeastern University in an educational survey of Nanking, with the purpose of learning about the schools of our own city.

We hesitate to mention any more plans until we see whether we can carry out these very necessary ones, for even in these there is full-time work for one man and several assistants. The assistants may be forthcoming in the members of one of the classes in Education.

Herewith are figures showing the results of recent examinations for admission:

Model School:-

Total number of candidates for admission
Candidates who took the tests
Total number of candidates admitted

1923	1922
141	145
141	145
117	113

Middle School:-	1923	1922
Total number of candidates for admission	260	132
Candidates who took the tests	152	112
Total number of candidates admitted	68	82
The Colleges:-		
Total number of candidates for admission	419	409
Candidates who took the tests	359	283
From government and private schools	269	229
From mission schools	90	54
Candidates who passed the tests	185	154
From government and private schools	127	113
From mission schools	58	41
Total number of candidates admitted	221*	190*

ADVISORY COUNCIL. Dr. Bowen, chairman, said:- 'The Advisory Council has no report to offer, as the necessary work since our last meeting seems to have been successfully handled by the various committees.'

ATHLETICS AND PHYSICAL TRAINING. Mr. Speers reported for the whole University, as follows, Mr. Cheo Ming-i giving the report in Chinese:

'The report of Athletics and Physical Training at the Colleges is necessarily brief as I do not know the facts as I should and there are not many facts, anyway.

'In athletics, the college students were quite successful in the intercollegiate baseball series, winning through to a tie at the end of the regular games but losing to Nanyang in the play-off. In the Intercollegiate Track Meet the University team was about as successful as usual and all the points were made by Middle School students.

'In the annual meeting of the Intercollegiate Association a big change was made which affects athletics here very much. Beginning with this fall only college students may represent the University. This puts a bigger handicap on us than any of the other institutions as we have been using more middle school students on our teams than any other school, but in the long run it will work to our advantage as it will compel more college men to come out.

'The death of Mr. Twinem, who has headed up athletics at the Colleges for the last two years, has left the athletic situation very much "up in the air." Mr. Lowdermilk is carrying on the drill and two or three of the faculty are serving as coaches in the various sports, but nobody has been found yet who is willing to head up the whole work and the lack of any organization is very unfortunate. The need of a permanent man to give full time to this work is felt more than ever.

'The student attitude has been very good. With very little advice and pushing they engineered three entertainments at the Public Lecture Hall which netted enough money to their own athletic field west of the chapel. In the course of time this ought to be ready for use.

(very materially help in providing)

*Includes those from the University Middle School.

The report of the Middle School and Primary Schools will be taken up largely with the physical side. But a few general notes before I go into that. The spring saw the departure of my assistant, Mr. Hu, and the Providential turning up of Mr. Chang Wen-ching, who is proving very satisfactory in every way. He is a former student of our school and a graduate of the army training school at Paoingfu and was waiting for an appointment as an army physical instructor. He combines in a very happy way strict discipline on the field with great friendliness with the boys off the field.

The Kan Ho Yen students are following the example of the college students and are planning an entertainment, the proceeds of which will be used to move the south wall of the school compound to enclose the field to the south of the school and put the field in shape for use for athletics. With this in use and the college students on their own field, we will have three fields, which will be nearly half enough.

The report on the physical conditions at school is based largely on the results of the physical examinations of last year and subsequent observation of the students. It seems to be quite clear that students cannot work under a physical handicap and keep up properly with their work. The worst handicap seems to be tonsils and this at times appears to warp even a student's morals. Last year three students were expelled for breach of discipline and all three were suffering from enlarged tonsils. Of the students who dropped out either during the term or at the end of school, presumably in most cases because of failure to keep up with their work, nine had bad tonsils, sixteen had trachoma, and seven had other troubles. A boy who has just had his tonsils taken out, lost eleven pounds in the last year at a time when the other boys of his own age gained on an average of thirteen pounds. Two of our students died during the summer. Both were reported by the doctor last year as in great need of exercise. Apparently neither had the vitality to withstand what they caught.

Dr. Wilnot is now conducting physical examinations. As soon as he has finished he plans to have a daily clinic at school instead of the old method of having the boys go to the hospital, to the annoyance of the busy doctors and the loss of much time to the students themselves. As far as possible students who need operations will be accommodated. Certainly matters like trachoma and infectious diseases will be dealt with. Last year Dr. Wilnot treated about eighty boys twice a week for trachoma and nearly half of these were cured and the others responded to treatment well. After a year or two trachoma ought to be pretty well cleaned up in the school.

Of course a certain amount of sickness cannot be prevented under the present conditions of our school. The day students are a constant menace with their ability to bring in disease from outside. Also the overcrowded condition of our dormitories makes an epidemic quite possible and the dark, unsanitary dining-room and kitchen are far from satisfactory. Certainly the health record of the past year is very bad. Seven boys were sent home with tuberculosis. Six boys were sent to the hospital with the itch. An outbreak of boils and skin eruptions among a large number of boys may have been due to just plain dirt and may have been caused by an unbalanced diet. This fall malaria has been very bad, at one time over half of our servant force being sick and as many as thirty or forty boys at a time. There does not seem to be any place inside the school where mosquitoes can breed but the humming-bird variety have been very much in evidence this fall.

'Such a report presents a very serious responsibility to us as an educational institution and especially as a missionary school. It is a pretty poor kind of Christianity which would permit of any of these kinds of trouble which can be prevented. In addition to the very best medical care we can get, we ought to have more educational possibilities for the boys on health subjects. Dr. Wilmot promises to lecture next term on public and personal health. Also an examination of the diet of the school kitchen ought to be made and the best possible diet consistent with the money received worked out. Only a big fire will remedy the faults in the dining room, kitchen, and dormitory.

'An interesting side light on home discipline has appeared from the physical examination records. Of the old students in the Primary School nine have lost their fathers. All of these boys are of the spoiled darling variety and the rod seems to have been spared quite freely. Five boys whose mothers are dead are just the opposite extreme, afraid of their own shadow and the rod or perhaps many of them seem to have been well worn. But the two boys who have lost both parents are real, manly, well-trained boys in every way. This would seem to present a serious responsibility to all parents.'

FRIENDLY RELATIONS. There was no report from this committee.

GENERAL MEETINGS. Mr. C. F. Liu, chairman, reported as follows: 'The General Meetings Committee had a meeting on September fifth to make plans for the current semester. All the sub-committees have practically followed the same programme as they had in the spring, with the exception of the sub-committee on Commencement, which will resume its functions next summer.'

LIBRARY. Dr. Bowen, chairman, gave the following report, after Mr. Hung had first read the Chinese translation:

'The members of the Committee on the Library concerned with College matters held one meeting, on 29 September 1923. At this meeting it was decided that of the \$3,000 Mexican budgeted for books and periodicals, \$1,000 be set aside for periodicals for the year, and that two-fifths of the remaining \$2,000 be used for purchasing Chinese books and three-fifths for foreign books. It was further decided that not more than 75% of this \$2,000 be spent before January first, so that at that time, if circumstances demanded, a different proportion of the remaining 25% unexpended might be agreed upon.

'We are sorry to report that our most highly efficient and beloved Librarian has been ill for several weeks. We rejoice, however, that he is much better and his complete recovery is now only a question of time and adequate freedom from too burdensome duties. We are all much indebted to Mr. Chen Chang-wei, Mr. Shen Hsioh-chi and their faithful assistants for taking full charge of the Library and managing its affairs so effectively.'

MUSEUM. Mr. Buck presented the following report, Mr. Cao-Ming-i having first read the Chinese translation:

'The report of this committee consists of the following recommendations for the consideration of the University Executive Committee:

'1. That each department of the University be requested to prepare an exhibit including a survey of work and accomplishments of the department to be deposited in the University Museum for showing visitors and to be duplicated for exhibits outside the University.

'2. That provision be made for a Publicity Committee which would have the responsibility for news notes and articles both in China and America and to be responsible for the improvement and extension of exhibits of the work of the University, such as have been already requested from America, from the Yangsu Educational Association and from the Nanking Church Council.'

PUBLICATIONS. Mr. Reischer, chairman, reported as follows, Mr. Cheo Hing-i giving the translation in Chinese of same:

'As the details of this report will appear in the minutes a brief summary will be sufficient at this time.

'There have been ten publications issued since the last report.

'The following fifteen members of the faculty have had twenty-three articles appear in various periodicals. Mrs. Buck, Messrs. Bates, Brede, Buck, C. W. Chang, C. L. Chien, Gibbs, Griffing, Hamilton, C. K. Hsu, W. K. Ip, Lowdermilk, Jarvis, Small and Twinem. Ten of the twenty-three appeared in the University Magazine; seven appeared in Chinese and sixteen in English. The list is undoubtedly incomplete and those whose names do not appear are urged to send in a copy of the article in print or information about it. The fuller cooperation of all members of the faculty will be very greatly appreciated in what should be an important phase of our professional activities.' (The detailed report follows.)

'Since March 24, 1923 the following University of Nanking Bulletins have been issued:

Volume VI, Number 8, Summer School Announcement 1923 (in Chinese and English)

Volume VI, Number 9, Announcements (University) 1923-1924 (in Chinese and English)

Volume VI, Number 10, Department of Missionary Training Announcements, 1923-1924

Volume VI, Number 11, University Hospital Annual Report 1922 (illustrated).

'The following University of Nanking Magazines have been published since last March:

Volume 12, Number 3, January 1923

Volume 12, Number 4, June 1923.

Also the following:

The University of Nanking Students Handbook for 1923-1924.

Fourth Edition. Published by Y. H. C. A.

Bulletins of the University of Nanking, Agriculture and Forestry Series:

Volume I, Number 6 (in English)

Part I, Report of Three Years' Cotton Improvement Work.

Part II, Observations on the Behaviour of Cotton Plants especially during Acclimatization.

Miscellaneous Agriculture and Forestry Series:

Rural Survey Blank, J. L. Buck and C. V. Chang. In Chinese only.

Methods of Silkworm Rearing for Farmers, by Kuh Ying. Bulletin in Peh Hwa. 3,000 copies.

The Faculty in Print

- Bates, M. S.: College Life and Self-Government. The University of Nanking Magazine - Vol. 12, No. 4, pp. 1-3, June 1923.
- Bates, M. S.: The Effects of Western Contacts upon the Political Life of China. The University of Nanking Magazine, Vol. 12, No. 4, pp. 8-11, June 1923.
- Brede, A.: Slang and its Uses. The University of Nanking Magazine, Vol. 12, No. 4, pp. 12-16, June 1923.
- Buck, J. L.: The Chinese Church and Country Life. The Chinese Recorder, June 1923.
- Buck, Pearl S. (Mrs. J. L.): The Conflict of Viewpoint. The Chinese Recorder, September 1923, pp. 537-544.
- Buck, J. L. and Chang, C. V.: Rural Survey Blank. Journal of the Agricultural Association of China, Nanking.
- Chang Chi-wen: Agricultural Unrest May Lead to Bolshevism. The China Weekly Review. September 1, 1923, pp. 8-9.
- Chang Chi-wen: Roads. (In Chinese) The University of Nanking Magazine, Vol. XII, No. 4, June 1923.
- Chang Chi-wen, Methods of Farm Crops Improvement. (In Chinese). The University of Nanking Magazine, Vol. 12, No. 4.
- Chien, C. L., Recent Condition of the Sericultural Industry in France and Italy. (In Chinese). The University of Nanking Magazine, Vol. 12, Nos. 3 and 4, January and June 1923.
- Chien, C. L.: Aiding the Chinese Silk Industry, American Silk Journal, April 1923, pp. 85-87.
- Chien, C. L.: Prerequisites in Sericultural Extension. Magazine published June 1923 by students of the One Year Short Course in Agriculture.
- Gibbs, Charles S.: The Role of Bacteria in Nature. The China Journal of Science and Arts, July 1923.
- Griffing, J. B.: Gleaners in the Fields of China. The Christian Herald, August 2, 1923.
- Hamilton, C. H.: The Conception of Personality in Primitive Buddhism. The University of Nanking Magazine, Vol. 12, No. 4, pp. 17-21, June 1923.
- Hamilton, C. H.: Note on the Dhammapada. The University of Nanking Magazine, Vol. 12, No. 4, pp. 22-23, June 1923.
- Hsu Chen-ken: The Importance of Agricultural Extension in Relation to the Future Agriculture Condition in China. (In Chinese.) Shanghai Times special issue of the National Celebration Day. (October 10, 1923.)
- Hsu Chen-ken: A Study of the Methods of Agricultural Extension in the United States of America. (In Chinese.) Commercial Press, October 1923.
- Ip, N. K.: Chinese Women's Position in Forestry. Chinese Forestry Journal - Nu Dou Bao.
- Lowdermilk, W. C.: Panines and their Prevention. The Linguist, 1923.
- Sarvis, G. W.: Western Business in China. The University of Nanking Magazine, Vol. 12, No. 4, pp. 4-7, June 1923.

Small, A. G.: Test of Ginling College Well. Private circulation only.
Twinn, Paul D.: Where Mathematics Break Down. The University of
Nanking Magazine, Vol. 12, No. 4, pp. 28-30, June 1923.

STATISTICS AND RECORDS. Mr. Sarvis, chairman, made the following report, Mr. San Ken-hsien giving it in Chinese:

This Committee has no formal report. The members have been consulted from time to time as to what statistics are desirable and a very great deal of time and energy have been spent in careful studies of progress in the various departments. Much remains to be done, particularly in the matter of cost-accounting, but the progress in this direction has been very great. It is hoped that very soon we shall have standardized forms of statistics that will make it easy to compare one year with another. The statistical studies have included the following, by schools, subjects, and departments:

1. Enrolment
2. Size of classes
3. Proportion of student and teaching time given to various subjects
4. Graduates
5. Comparison of scholastic records in college of graduates from the University Middle School and other schools
6. A number of more technical and educational questions.

GENERAL STATEMENTS were made as indicated below.

For the SUMMER SCHOOL Mr. Hung Chang, the Director, gave the following report:

The University of Nanking Summer School, like that of the previous year, was entirely extensional. Its purpose was to train teachers, pastors and other Christian workers to the best advantage and to increase their efficiency in their work, so that they would serve better when they returned to their work.

In accordance with the request of Mr. E. H. Cressy, the General Secretary of the East China Educational Association, a number of courses were specially adopted for training the supervisors of schools. All these courses were taught by specialists.

The Summer School ran for six weeks, from July 13 to August 21. At a faculty meeting held the day before school opened the decision was made that during the first three weeks all the classes were held at Zuleo, in the second half of the session all work was moved down to Kan Ho Yen, where the girls were staying. This was an experiment which proved very successful.

The school was organized into three departments; namely, Agriculture, Religion, and Education. The total number of courses offered in all these departments was twenty-six, of which three were not given owing to insufficient enrolment for them.

Owing to the proper and careful instruction given by the teachers, we had a very good and successful record this year. All the students, both men and women, even in the hot season, worked hard through the entire session. None of them, with the exception of four who left for very good reasons, about a week before the closing day, dropped from the school. All stayed and took their examinations.

'On the last day of school, two silver shields were awarded as prizes to two students who received the highest grades. The first prize was given to a girl student by the name of Chang Hsiang-lan, who received five 1's and one 2 in her grades. The second prize went to Chen Tson-sen, one of the short-course students of the Agricultural Department. His grades were four 1's and one 2. It was a stimulus and quite encouraging when the giving of prizes was announced two weeks beforehand. The students felt interested and excited when prizes were given.

'Throughout the whole summer session, special lectures on various subjects were given every week by prominent men and leading educators of this city, as well as of other places. The students were interested in and greatly benefited by these profitable lectures.

'With regard to religious activities, a morning chapel of twenty minutes was held every day from 9:50 to 10:10 o'clock. Both faculty members and pastor students were asked to lead. On Sundays the regular Sunday service was held for one hour, from 8:30 to 9:30 o'clock in the morning, and sermons were preached. A total collection of \$5.66 from the Sunday services was made and has been turned over to the University Treasurer as a contribution toward the support of the People's Schools. The chapel and church attendance was required.

'Through the kindness of Mr. J. H. Blackstone, of the Milton Stewart Evangelistic Fund, both Rev. Chia Yu-ning and Dr. Goforth of Honan were sent down to us at different times to help us on the religious side. When they were here special meetings were arranged every day for the students of the religious department and several general meetings were held in Sage Chapel. It was a real help to have them here giving us spiritual stimulation.

'The whole student body were entertained several times, nearly twice a week, throughout the session, being entertained once by faculty members, four times by the students of the Agricultural Department with plays demonstrating extension work, four times by a series of moving pictures for which a small charge of five cents was made to help defray the expense, and once by the students themselves. These were the most pleasing features of the whole session.

'The total receipts, from fees and contributions, including a contribution of \$300 from the Methodist Episcopal Mission, were \$4,494.61. The total expenditures up to September first were \$3,605.44, leaving a credit balance of \$889.17, together with a surplus of \$280 left over from the receipts of the 1922 Summer School, making a total of \$1,169.17.

'Out of the appropriation of \$500 made by Mr. J. H. Blackstone, \$359 was used for scholarships covering the expenses of pastors, evangelists, and Biblewomen studying in the religious department; and \$129 for help on their travelling expenses, leaving a balance of \$12. This help was much appreciated by the students.

'The three book companies - Chung Hwa Book Co., the Mission Book Company, and the Commercial Press - of Nanking made a display of useful and necessary text-books, etc., which helped the students a great deal, as it did last year. These companies also paid \$20 to one of our college students for taking charge of the display.

'Mr. Griffing with other teachers of the Agricultural Department gave an exhibition of class work in one of the class rooms, one day in the last week of school. They exhibited maps, charts,

pictures, drawings, writings, cotton and tea samples, models, etc. Dr. Goforth acted as one of the judges in the giving of ribbon badges for the different kinds of work exhibited. The exhibit was splendid and gave the students a very good impression of the work of the Summer School, especially of the work of the Agricultural Department of the Summer School.

The following statistics will be of interest:

	Men	Women	Total
Total number of students registered - - -	192	63	255
" " " " actually attended -	186	50	236
" " " " who dropped out during term - -	3	1	4
Total number of courses taught - - -	-	-	22
" " " teachers - - -	20	2	22
Total number of students in each group:			
(a) Agriculture - - -	-	-	59
(b) Education - - -	-	-	104
(c) Religion - - -	-	-	45
(d) Unclassified - - -	-	-	28
Total number of married students - - -	107	10	117
" " " unmarried " - - -	63	39	102
" " " marital state unknown - -	18	1	17
Total number of Christians - - -	116	49	165
" " " non-Christians - - -	49	1	50
" " " religion unknown - - -	21	0	21
Churches represented - - -	-	-	13
Provinces and countries represented - -	-	-	16
Average age of students - - -	24	23	-
Average age of evangelistic workers - -	22-60	20-39	-

For the COLLEGE OF AGRICULTURE AND FORESTRY Dean Reisner gave the following report, Mr. Cheo Ming-i reading the Chinese translation of same:

The following have been added to our faculty:- Mr. and Mrs. Hsu Chen-ken, Mr. and Mrs. Porter, Mr. Hancock, Mr. Kan Han, Mr. Li Teh-i and Mr. Ling Kan.

Word has been received that final papers have been signed and that the money has been turned over to the University, in trust, from the American Farine Fund Committee. The share of the University is approximately Gold \$700,000.

From the Cotton Millowners' Association of China we have recently received \$2,500 as a contribution toward our cotton improvement work.

During the summer Messrs. Cheo Ming-i and Griffing gave a course in rural education at the summer school of the Shantung Government Commissioner of Education, held in Tsinan during July, and Messrs. Hsu Chen and Ritchey conducted a course in Agriculture at the Summer Conference of Teachers and Preachers of the Canadian Church Mission, Kaifeng, Honan.

Thirty-five students are enrolled in the one-year short course in Agriculture, and sixteen in the short course in Sericulture.

A Cornell-in-China Club has been formed at Cornell University with the object of developing agricultural and engineering extension work in cooperation with the College of Agriculture and Forestry.

Mr. Ip with three senior forestry students spent August in Southern Anhwei province investigating the Cunninghamia (lumber industry, a report on which will be issued shortly.

At the October meeting of the Faculty the following faculty committees were approved: Instruction, Extension, Research and Investigation, Cooperation and Executive.

The regular monthly faculty meetings will be held on the first Monday night of each month. In addition to the transaction of the necessary business there will be a report or paper of professional interest presented by some member of the faculty.

For the College of Arts and the Junior College, Dean Sarvis reported as follows, Mr. San Ken-hsien giving the report in Chinese:

1. The Point System. After a year of experiment, we feel that the Point System is now so organized that it will be a helpful part of the college life in both the Junior and Senior Colleges. Points are given for positions of honor and trust, for achievement in various extra-curricular activities, for University and community service under the direction of University organizations, and for excellence in scholarship. To some extent, also, the system is used to impose extra work upon those who fail to achieve in these directions. Ability and public-spirit are rewarded; inability and selfishness are discouraged.

2. Personal conferences. Arrangements are now under way whereby every student in the Junior College will have a personal conference with a member of the faculty. These conferences are primarily for the purpose of promoting acquaintance and friendly feeling between faculty and students. It has been decided that the increasing number of students makes such organization of faculty-student relationships imperative. The conferences are to be partly in the nature of vocational guidance, including school problems and religious life.

3. Grading System. After many changes and much discussion, we have come to a definite system of reporting grouping so that each teacher will be working on the same basis as other teachers. This means that there will be no invidious comparison between teachers as to some grading high and some low, although students will still have a right to criticize teachers for careless marking. The administrative officers, on the other hand, will know where a student stands with reference to other members of his class rather than where he stands with reference to some imaginary and shifting standard.

4. Needs. We are greatly in need of certain staff members. The loss of Mr. Twinem has been exceedingly serious. Someone with vision and consecration must be found to take his place. We need more direction in health and athletics. We are, however, grateful for the loyal work of the staff and for the excellent reinforcements we have had this fall. Junior College courses in Education have been discontinued temporarily. A teacher is greatly needed. First-year Business courses are not being given this year, and the department will be at least temporarily closed at the end of the spring term 1924.

For the MIDDLE SCHOOL, Mr. C. F. Liu, the Acting Principal, reported as follows: 'The Middle School has a total enrolment of 254 students, of whom 196 are old students. Four new students who are brothers will come from London in November. They are not British subjects but Chinese citizens whose father is Chinese Consul-General in London.

'The barber's shop and students' guest room have been turned into dormitories. The new barber's shop is now under one of the stairways.

'We have found not only a good substitute for Miss Carr but also a worthy associate for Mr. Speers in Mr. Woodbridge, who will, no doubt, make Nanking shine!

'The long-felt need of a proper business manager has been filled by Mr. Shen En-yung, who is one of our own Middle School graduates.

'It may not be out of place to mention that a show is being planned by the Kan Ho Yen students with the object of raising enough funds to remove the southern compound wall and to level the field beyond it.'

For the MODEL SCHOOL Miss Wixon reported as follows:-

'The enrolment in the Higher Primary is larger than before but we have some way managed to take care of the students. It has been made easier because of the even distribution of students throughout the classes. Nearly all the classes are overcrowded but the seventh year, first term is badly so. We have divided classes where it was possible to get teachers for the other section, but there are still classes which should be divided. We are most fortunate in having Mrs. Griffing helping out in this way. Mr. Tai has taken an additional class and every one has helped out by adding his or her bit to an already heavy schedule. We are glad to note that the students who enter are younger on an average than in former years.

'The large dormitory is full, also the fourth floor annex in the Model School building, where we put thirty-two of the students. These boys are under a special proctor and the lights are put out at nine o'clock instead of ten, as in the other dormitory. When I consider the number sufficient to burst the sides of our class rooms and dormitories the greedy admissions Committee would urge that a few more be taken in, and our patient Proctor would find (or make) places for them, or they would enter as day students.

We have made a separate grade of our first year Lower Primary and were fortunate in getting Miss Yu as the teacher of this class. She is also teaching singing to the second, third, and fourth grades. We are rejoicing that Miss Chen did not join her brother in the North, so we still have her with us. Mrs. Shen has taken Miss Kung's place as assistant, as Miss Kung chose to become the wife of Mr. Hwang of Nanchang and has gone there to live. Miss Wilkinson has come to fill the vacancy made by Miss Howe's return to America, and we are indeed glad to welcome her.'

The Treasurer, Mr. Owen, gave the following report, Mr. Hung reading the Chinese translation of same:

'The Treasurer wishes to report the following items of interest with regard to our present financial situation:

1st. Our financial standing October 1, 1923.

LIABILITIES:

accounts payable	\$2,261.16
Student accts. and scholarships	3,469.91
Property funds	32,505.31
Funds for special purposes	62,516.56
Reserved accounts	9,843.71
Reserve for current budget	<u>39,972.94</u> \$150,569.59

ASSETS:

Cash and bank accounts - current	\$23,310.88	
Property funds, bank accounts	13,773.75	
Funds for special purposes		
bank accounts	53,048.55	
Held in New York Office	12,625.12	
Accounts receivable	24,416.68	\$127,174.98
October 1, 1923, EXPENSE DEFICIT		<u>23,394.61</u>

2nd. With regard to the budget for the first six months of 1923, we are pleased to report that on the trial budget of expense of \$129,442.26 our actual expenditures amounted to \$130,752.82, showing an overexpenditure of \$1,310.56.

The following is a summary of the budget accounts for the period January 1 to June 30, 1923:

Actual income received	\$138,881.45	
Actual expenditures	<u>130,752.82</u>	\$8,128.63
Chemistry credit reserve	2.88	
Reserved for furlough funds	2,173.52	
Reserved for bldg & res. repairs	<u>1,484.16</u>	3,660.56
Saving to apply on Deficit account		<u>4,468.07</u>

3rd. The following will show the receipts which have aided us in reducing our deficit account which January 1, 1923 amounted to \$64,612.80.

From Col. of A. & F. famine endowment	\$23,260.97	
Gift from Mr. Brown thru Dr. Williams	9,708.12	
Saving from spring semester budget	4,468.09	
On 1922 accounts, general receipts	<u>3,781.01</u>	\$41,218.19
Deficit		<u>23,394.61</u>

4th. On this present year's budget, we had budgeted as receipts from fees for fall semester \$66,335.57. We have on our records at present anticipated fees receipts totalling \$69,774.85. We feel that the overage will care for refunds on board, deferred credits, etc., so that we shall probably come within the limit of our estimated receipts for this semester.

'We wish to take this opportunity to express our appreciation of the cooperation we have received in making the present budget system effective, and would ask for continued assistance along this line so that we may keep the expenditures of the University within its income.'

The report of the WOMAN'S AUXILIARY by Mrs. Clemons, the chairman, was read in both English and Chinese.

The First year of the existence of the Woman's Auxiliary will be terminated early in November and we are glad to have something tangible to show for our year's work. Since the March meeting of the University faculty, the Auxiliary has given two concerts, run a saleroom, and held three special sales here and in Kuling. Of the \$3,220 which we have pledged for the purchase and repairing of the Nunnery, \$2,220 have now been paid in. The building has been moved to the lot back of the Hummel house and is soon to be ready for occupancy as a university residence, while its former site is adding a good bit of land to our present Agricultural Gardens and future campus.

'The saleroom is now located at Mrs. Keen's and will be open from eleven to twelve and from four to six. The work of the saleroom and tapestry departments is to be under Mrs. Keen's supervision. The necessity of a salaried supervisor has already become apparent and we hope that this work will make it possible for Mrs. Keen to remain in China and work among us as she longs to do.

'If our year's work had taught us nothing else, we would still have learned a worthwhile lesson in the difficulties of raising money and the foolishness of despising the day of small things. It is taking many a "mickle" to make our "muckle."

'And let it not be supposed that our minds have been wholly occupied with coppers. It became increasingly apparent as the year went on that there were many ways in which the womenkind of the University could help if they were organized for doing women's jobs, and it is our purpose that the Auxiliary shall act as a clearing house for our women's activities. We are working this year toward a definite plan for the entertaining of our students in all the branches of the University, and we feel that, as the financial need becomes less pressing, this work of establishing cordial relations between students and faculty will more and more become not only the duty of our Auxiliary but its very great pleasure. We earnestly desire the suggestions and help of all those who are teaching, in making this concerted effort for a better mutual understanding successful.'

President Bowen reported the following items of interest to all, Mr. Hung giving the same in Chinese:

'We are very sorry indeed to have to record the death of two members of our staff since our last meeting. Mr. Charles S. Keen passed away, after a brief illness, last May; and Mr. Paul D. Twinem, after even a briefer illness, in September. Mr. Keen's death takes away from the University the very efficient Dean of the Language School. Miss Leyda is Acting Dean and steps are being taken to secure a suitable person to take Mr. Keen's place. Mr. Twinem was giving all of his time to Bible teaching and religious work in connection with the Y. M. C. A., and it will not be easy to find a man of his devotion and earnestness for this important work.

'We are glad to welcome and introduce to our united faculties the following who have joined our staff since last we met:

Chang Tsi-hwa, B. A. (Nanking), for Mathematics in the Colleges.

Chen Chang-wei, B. A. (Nanking), who is in charge of the Library during the absence of Mr. Clemons.

Chen, Nelson S., B. S. (Soochow), who has returned to us to teach Biology in the Colleges.

Jeu, Kia-khwe, B. S. (Soochow) for Chemistry in the Colleges.

Hancock, M. L., B. S. (Ontario Agricultural College), for Plant Propagation, College of Agriculture & Forestry.

Hedrick, Miss M. I., B. S. (Mills College), for English in the Junior College.

Griffing, Burgoyne, B. A. (Washburn), for Physics in the Colleges.

Hsu Chen-ken, B. S. (Nanking), M. S. A. (Cornell), formerly Director of the Kiangsu First Provincial Agricultural School, for the College of Agriculture and Forestry.

Kan Han, B. S. (Nanking), assistant in the College of Agriculture and Forestry, in Forestry.

Ko Seng, B. A. (Nanking), assistant to the Dean of the College of Arts and Science.

Lee, Charles O., M. S. (Chicago), for Chemistry in the Colleges.

Li Teh-i, B. S. (Nanking), assistant in the Forestry Department.

Ling Kan, B. S. (Nanking), assistant in the Forestry Department.

Liu Tsung-pen, B. A. (Nanking), M. S. (Chicago), who has just returned from studying in the United States, for History and Political Science in the College of Arts and Junior College.

Porter, R. H., B. S. (Iowa State College), for plant pathology, College of Agriculture and Forestry.

San Ken-hsien, B. A. (Nanking), Assistant Registrar for the Colleges.

Shen Pen-chen, Office assistant, College of Agriculture and Forestry.

Walker, J. W., M. A. (DePauw), S. T. D. (Boston School of Theology), D. D. (Dakota Wesleyan University), who has returned and is giving his services gratuitously in the Department of Religious Education.

The following have joined the Middle School staff: and Model School Chang Wen-ching, a graduate of our Middle School, who is assisting Mr. Speers in the athletics at Kan Ho Yen.

Shen In-yung, also a graduate of our Middle School, who is acting as Business Manager at Kan Ho Yen.

Mrs. Shen Wang Song Mei, for the Kindergarten.

Miss Yu Shwen-chen, for the Lower Primary work.

Miss Maude B. Wilkinson, for English in the Model School.

Charles J. Woodbridge, B. A. (Princeton), for English in the Middle School.

Mr. Chi Wenling, for Chinese in the Model School.

The Hospital staff has been reinforced by the following: Dr. and Mrs. LeRoy D. Earl and Miss Ella A. Hunt - Dr. Earl for dental work and Miss Hunt to strengthen the nursing staff; and

Dr. E. A. Peterson, who has returned to our work in the Hospital and is in charge of the eye, ear, and throat cases.

We are all under very great obligation to Mr. Owen and to Miss Priest for the extremely satisfactory way our finances are handled and our accounts kept. It seems too good to be true that we find ourselves out of a jungle of uncertainties into the clear and lucid light of understandable reports and statements of our finances. That within less than a year our deficit has been reduced from over \$100,000 to less than \$24,000 is very reassuring indeed.

Dr. Williams has been working steadily on our finances and upon larger plans for staffing and developing our work. We have nothing yet very concrete to report, but he and we feel encouraged over the near prospect. It is probable that within a year a United China Universities Financial Campaign for funds will be organized in America. Dr. Williams and others are now working on plans for this.

The enrolment for this term is as follows:

Graduate students	2	
Senior Colleges:		
Arts and Science	91	
Agriculture	26	
Forestry	18	
Junior College	308	
Special students in Colleges	5	450 in Colleges
Short course in Agriculture	37	
Short course in Sericulture	16	
School of Nursing	36	
Middle School	266	
Model School	294	
Language School	96	
Total enrolment	1,194	

'Since a great many of the government middle schools and not a few of the mission middle schools have already adopted the 6-3-3 plan of education, or the six-year middle school, I think the time has come when we should take up the question and consider the wisdom of otherwise of our adopting the same. Probably it will be best to appoint two separate committees to first study the problem and how such a change would affect our organization, one committee from the Kan Ho Yen group to consider how such a change would affect them and what steps should be taken; another group from the Colleges to study the same questions from the college point of view; then these two committees to meet for final recommendations. I should like to ask this meeting for your instructions in the matter.'

(President Bowen later appointed Messrs. C. F. Liu, Liu Chi-hsuen and Dieterich a committee to consider this question from the middle school point of view; and Messrs Sarvis, Hung Chang and Wade-Jones from the side of the college.)

President Bowen called the attention of the meeting to the printed report of Mr. Griffing on three years of cotton improvement work and observations on the behavior of cotton plants, especially during acclimatization, and announced that Mr. Reisner's report on the College of Agriculture and Forestry and his own Annual Report to the Board of Trustees and the Board of Managers for the year 1922-1923 were in press.

President Bowen then made the following APPOINTMENTS ON UNIVERSITY COMMITTEES for the year 1923-1924:

THE UNIVERSITY ADVISORY COUNCIL:

Dr. Bowen, chairman, Messrs. Sarvis, Reisner, Miss Leyda,
Messrs. Clemons, Hutchison, C. F. Liu, Miss Wixon, Messrs.
Owen, Li Han-seng, C. C. Liu, C. Hung, S. I. Chen.

COMMITTEE ON FRIENDLY RELATIONS:

Messrs. C. C. Chen, chairman, Bowen, Hsu Chen-ken,
C. F. Liu, Liu Tsung-pen, Reisner, Sarvis.

COMMITTEE ON GENERAL MEETINGS:

Mr. C. F. Liu, chairman,
Messrs. Bowen and C. F. Liu (in charge of Sunday services)
Mr. Bates (in charge of Kuleo chapel)
Mr. Wade-Jones (in charge of lectures)
Messrs. Cheo Ming-i and Hamilton (in charge of Commencement).

COMMITTEE ON THE LIBRARY:

Messrs. Bowen, chairman, Clemons, Brede, C. C. Chen,
Miss Leyda, Messrs. C. F. Liu, Reisner, Miss Wixon,

COMMITTEE ON THE MUSEUM:

Messrs. Steward, chairman, Bates, Chen Chuen-ho,
Chen Chia-chi, Kwoh Pei, Lowdermilk, Porter,

COMMITTEE ON PUBLICATIONS:

Messrs. Reisner, chairman, Brede, Clemons, Hsu Chen-ken,
C. Hung, Ip, Jones, Miss Purcell.

COMMITTEE ON ATHLETICS AND PHYSICAL TRAINING:

Messrs. Bates, Jones, Speers, joint chairmen, Gibbs,
Hamilton, Ip, Liu Tsung-pen, Lowdermilk, Ritchey, Wilmot.

COMMITTEE ON ADMISSIONS:

- (a) For the Colleges:- Messrs. Wade-Jones, chairman, Brede,
Caldwell, C. C. Chen, J. B. Griffing,
Hsu Chen-ken, C. Hung, Sarvis,
Wei Hsich-ren.
- (b) For the Middle School:- Messrs. Ch. H. Chen, chairman,
C. S. Cheo, Dieterich, L. C. Lang,
H. T. Li, C. F. Liu, Speers.
- (c) For the Model School:- Mr. C. Kung, chairman, Miss Wilkinson,
Miss Wixon, Messrs. S. S. Li, H.N.Yen
- (d) For all Groups:- Dr. Bowen, chairman.

COMMITTEE ON STATISTICS:

Messrs. Sarvis, chairman, H. T. Li, Jones, Miss Wixon.

The meeting then adjourned, to reconvene on 22 March 1924.

Respectfully submitted,

Li Hung-teh
Minnie H. Purcell

Secretaries.

MEETING OF THE COLLEGE FACULTIES
UNIVERSITY OF NANKING
22 October 1923

A special meeting of the College Faculties was held in Severance Hall, room C-10, at seven-thirty Monday evening, October 22, 1923. Dr. Bowen presided and the following were present: Miss Hedrick, Miss Mills, Miss Priest, Miss Purcell, Miss Wixon, Messrs. Bates, Brede, Buck, Chen Chang-wei, Chang Tsi-hwa, Chen Chia-chi, Nelson Chen, Chiu Chia-kwei, B. Griffing, J. B. Griffing, Hamilton, Hancock, Hsu Chen, Hsu Chen-ken, Ip, Jones, Lee, Li Han-seng, Ling Kan, Liu Tsung-pen, Owen, Reisner, Ritchey, San, Sarvis, Steward, Walker, Wei Hsich-ren, Chang Tsi-hwa, and the secretary.

The meeting was opened with prayer by Mr. Liu Tsung-pen.

Dr. Bowen referred to the fact that on the previous day (Sunday) there had been an exhibition tennis game played between students from St. John's and Nanking during the afternoon church service in the Chapel and asked for an expression of opinion as to what ought to be done to prevent such occurrences. After discussion of the matter, it was by motion referred to the Discipline Committee.

Mr. Reisner was asked to make an announcement concerning the Keen Memorial Fund for a collection of books on China for the Language School library. He reported that the committee had about \$5,400 in pledges and about \$1,032 in cash.

Dr. Bowen distributed application forms for membership in the Association of Christian Colleges and Universities of China, saying that any one recommended by the president and dean of the institution could become a member on payment of a fee of \$1.00 and drawing attention to the fact that the annual meeting of the Association would be held at Ginling College, Nanking, February 5-7, 1924.

Mr. Bates as the one in charge of chapel arrangements called for suggestions for eliminating in so far as possible announcements by both faculty and students at the chapel hour. All those present maintained a respectful silence for others to make suggestions, but there are none to record.

Mr. Sarvis took up certain matters as noted below, for which the meeting was primarily called.

Several returns from a questionnaire to students asking for criticism of the University were read and copies pertaining to particular departments or courses were distributed to those whose work was involved.

The case was brought up of Mr. Fan Ting-chiu, who lacks at the beginning of the current semester 60 credits of graduation and who had asked that he might be permitted to take extra work in order to finish in the spring of 1924. After careful consideration, the motion was passed to refuse the request.

The members of the faculty were asked to cooperate promptly and whole-heartedly in the matter of conferring with those students assigned to them for personal interviews and help, and to file a record of the interviews in the Registrar's office.

The question was raised of the maximum number of credits that a student could earn in one year. After general discussion, which seemed to favor the sentiment that the minimum residence requirement in Senior College should be two and one-half years, except for those coming with advanced standing, and that credit should be given for summer work carried on under proper faculty supervision, a motion was passed referring the matter to the Student Work Committee for recommendation to the next faculty meeting.

The question of giving credit for translation called forth various opinions as to whether credit ought not to be given only when it is done as language or literature, but a motion was finally passed referring this matter, too, to the Student Work Committee for recommendation to the next faculty meeting.

The motion was passed that there be substituted for Rule 25 a rule that any student who is absent from more than 10% of the time of any course shall lose 10% credit of the course.

Concerning the point system, the number of points required for graduation from Senior College was fixed at 100 (one point under the former system being roughly equal to three points under the new system, the change being made to avoid fractions of points); eighty of the hundred points are to be earned in Senior College and twenty of the hundred may be earned in Junior College.

The motion was passed to adopt the fixed scale shown below for grading in all parts of college work, and a supplementary motion was passed providing for the adoption of the letters F, D, C, and L to designate failure, deficient (incomplete), condition, and left, respectively. The fixed scale in grading:

- 5% of class in group I
- 20% of class in group II
- 50% of class in group III
- 20% of class in group IV
- 5% of class in group V

A motion passed referring to the Student Work Committee the matter of students' losing point credit when their average fell below 3.26.

A motion passed that instructors in handing grades into the Registrar's office should use the symbols 1, 2, 3, 4, and 5 and that such symbols be recommended in keeping all records, but that individual instructors might use other symbols for their own reference if they preferred.

The motion passed that the use of examination books be discontinued and that the University furnish paper for final examinations.

Concerning student work on Sundays, a motion passed providing that students be excused from one credit in required Religious Education if the same amount of time is spent on religious service in churches or Sunday schools in the city.

Announcement was made that Mr. Twinem's work had been taken by Mr. Price and Mrs. Buck.

The secretary was instructed to write to Mrs. Twinem conveying the sympathy of the faculty in the death of Mr. Twinem.

The meeting was then adjourned.

Respectfully submitted,

C. Wade-Jones, Secretary.

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Form A. 8

SUGGESTED RESOLUTIONS OF THE SPECIAL COMMITTEE APPOINTED
TO CONSIDER THE WORK OF THE UNIVERSITY AS A WHOLE

The committee met at the University October 29-31 and after consultation with a large number of the faculty and others present the following resolutions:

1. We would recommend that if possible one or more foreign teachers be transferred from the Model and Middle Schools to the College as it now appears that an excessive amount of University funds is being used in the former departments. We would suggest that subjects now being taught in English by foreign teachers might properly be taught by Chinese under careful foreign supervision.

2. We would recommend that the curriculum be changed to the 6-6-4 plan. If necessary, a sub-freshman year be provided for graduates from middle schools, who are not qualified for college entrance.

3. We recommend that until after the year 1927, no graduate degree work be offered but we suggest that graduates be retained for further work and as assistant instructors as needed and we further recommend that in the meantime steps be taken to find whether it is feasible to cooperate with other Peking colleges, or, if possible, with other East China colleges in graduate work.

4a. We suggest that the Agriculture and Forestry Departments reconsider their entire curriculum giving more five-hour courses and as compared with research and extension work, giving priority to class work.

4b. We further suggest that there be more co-ordination with the Arts courses in order to allow more interchange of class work between the students in the Arts department and the students in the Agriculture-Forestry department.

5. We recommend that the Hospital and other University funds be sent from the home office separately and that in the future the hospital carry on its own finances in direct correspondence with the Home office.

6. We recommend that as soon as possible there be provided (a) a man to have charge of the social and religious activities of the University. This man may be either foreign or Chinese;

(b) a man to have charge of the health of the students, general sanitation, and to teach physiology and hygiene.

(c) A man for the college English.

(d) Both a Chinese and foreign teacher of Education.

(e) A Chinese for college Mathematics.

(f) A foreigner for Sociology and Economics.

(g) A man for psychology and philosophy. Chinese suggested.

7. We recommend that the Chinese department be strengthened.

8. We recommend that the Chinese be given a larger place in leadership and administration.

9. We recommend that an Annual Report and more frequent publicity literature be issued in Chinese.

10. We recommend that six small houses costing from \$3,000 to \$4,000, including land, cistern, wall, etc., be built for the foreign and Chinese faculty.

11. We urge that there be closer cooperation between the various departments and interests of the University as a whole.

12. We accept the report of The Educational Commission in general as the ideal for all departments of the University.

(NOTE: These suggested resolutions are passed around among the faculty for criticism and suggestion. They will then be taken up again by the special committee and presented to the Board of Managers for final action.)

TRANSFER

Nanking

ADVISORY COUNCIL OF THE UNIVERSITY FACULTY

Second meeting, 20 December 1923

The personnel of the University Advisory Council for 1923-1924 is given below. Those whose names are starred were present at the second meeting, 20 December 1923.

*Dr. A. J. Bowen, Chairman

Miss Leyda	*Mr. Li Han-seng
*Miss Wixon	*Mr. C. C. Liu
*Mr. S. I. Chen	*Mr. C. F. Liu
*Mr. H. Clemens	*Mr. L. J. Owen
*Mr. Hung Chang	*Mr. J. H. Reisner
Dr. A. C. Hutcheson	*Mr. G. W. Sarvis

The meeting was opened with prayer by Mr. Hung Chang.

The minutes of the first meeting, held on 29 January 1923, were accepted as previously distributed.

A-4 Dr. Bowen presented a formulation of the university calendar for 1924-1925. This was discussed and adopted. A copy accompanies these minutes.

Messrs. Sarvis and C. F. Liu presented reports from special committees which had been appointed to consider the adoption of the 6-6-4 curriculum plan.

A-5 After discussion it was voted that the Advisory Council approve of beginning to adopt the 6-6-4 plan by the commencement of the autumn semester 1924; but that in making the necessary adjustments the present standards be maintained.

A-6 It was also voted that further details connected with such adoption be referred to a joint committee to be appointed by the President.

The personnel of this committee was later named as follows: Mr. Sarvis, chairman, Miss Wixon, Messrs. Li Han-seng, C. C. Liu, C. F. Liu, Reisner.

It was reported that Mr. W. P. Wilson had offered to return from furlough, if needed, in April.

A-7 It was voted that the Advisory Council express to Mr. Wilson its hearty appreciation of his offer and its approval of accepting that offer provided Mr. Wilson can return without serious inconvenience.

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It was reported that the Baptist Board had offered, because of the death of Mr. Keen, the Board's representative in the Department of Missionary Training, to appoint a second Baptist representative to the faculty of the College of Agriculture and Forestry.

- A-8 It was voted that the appreciation of the University should be expressed to the Baptist Board; but that the Advisory Council would approve of a statement to the Baptist Board that a money grant would be preferred until such time as the salary of the Dean of the Department of Missionary Training can be provided for outside of general university funds.

Recommendations concerning an exhibit and concerning publicity were reported from the University Museum Committee.

- A-9 It was voted that, on account of limitations of space, money, and energy, the Advisory Council does not deem it wise at present to approve of any general exhibit; but that, if any department can arrange for a departmental exhibit, that such exhibit be approved.

- A-10 It was further voted that the University Publications Committee be asked to appoint a sub-committee on publicity, of which the Chairman of the Publications Committee shall be Chairman.

The meeting was then adjourned.

Harry Clemons, Secretary.

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January 11, 1924

Nanking

The Faculty Action.

The executive committee recommends the following action by the faculty.

From the committee on instructions:

TRANSFER

1. That credit be allowed for summer work which has been done in accordance with the promises which were made.

2. That the College of Agriculture and Forestry require one summer of Project work under the direction of a Department before Graduation, for which three credits may be allowed toward graduation on the basis that one credit shall be allowed for 100 hours field work in the absence of an instructor of the University or 75 hours field work under the personal direction of an instructor of the University, and that additional credit may be allowed for other summer's work on the same basis under the direction of some Department. Such work to receive credit must have a minimum grade of 3, and three credits shall be the maximum number allowed for any one summer except by special faculty action before the work is undertaken.

3. That we accept the schedule of the spring semester courses as presented with the understanding that such changes shall be made as is necessary.

4. That each Department assume the responsibility of a portion of the semester course in Scientific Terminology.

5. That the College of Agriculture and Forestry adopt the policy that twelve credit hours of teaching per week, in addition to other work naturally connected with teaching, be considered the normal and sixteen hours of teaching be considered the maximum amount of work of a full time instructor and except in an emergency an instructor shall not be asked to teach more. Instructors carrying other lines of work and giving part time to instruction shall be expected to carry only the proportionate part of full time work as designated by their time allotted to instruction. Also that except when otherwise stated in his contract that six hours credit teaching per year shall be considered the minimum amount of teaching of any member of the faculty.

6. That since our instruction and relationship with the students a vital part of our work, and since the reputation of the college in the future shall be largely based on the work and efficiency of our graduates the College of Agriculture and Forestry shall adopt the policy that the Head of each Department shall be responsible for the instruction work of his Department and shall keep in close touch with all the work done by act as advisor to all the teachers in his Department.

From the Special Committee on Student Enrollment appointed at November 1923 meeting of the faculty.

7. That the faculty accept the report of and approve of the action recommended by the special Committee on Student enrollment except that part II, recommendation I, instead of the special committee, the four be dealt with as follows:

(a) That there be two student advisors, one foreign and one Chinese member of the faculty and that together they go more carefully into the problems of the students and their course of study spending as much time necessary in giving individual attention to each student.

(b) That recommendations b, c, d, be referred to the dean to be carried out, that either through Agricultural and Forestry notes or special letter once a term, we keep in closer touch with our graduates, and that, before scholarships are granted, careful investigations be made, and consultation held with at least two of the Chinese faculty.

Report of the Special Committee.

The report of the Special Committee consists of two parts, namely: A preliminary survey of the present conditions and some recommendations for making improvement.

I. A preliminary survey of the present conditions:

b. The total enrollment of this fall.

Arts and Science	151
Agriculture and Forestry	63
Chemistry and Medical	17
Business	18
Education	5
General	180
Irregular	18
Total	452

Of the 63 students 19 are in the second year of the Junior College, 26 in the Senior College of Agriculture and 18 in the Senior College of Forestry.

The term "General" refers to those students who are now in the first year of the Junior College. Of those some will, of course, be registered for the College of Agriculture and Forestry.

2. A comparison of the last three years' enrollment.

	1923	1922	1921
Agriculture	26	28	19
Forestry	18	21	18

- (a) Percentage of gaining in 1922 over 1921 being 47 in Agriculture and 17 in Forestry.
- (b) Percentage of gaining in 1923 over 1922 being -7 in Agriculture and -14 in Forestry.

3. What the students complain about.

- (a) Lack of professors
- (b) Paying too much
- (c) Encountering difficulty in securing job of their line
- (d) Lack of enough practical work

4. Some apparent faults on the part of the students.

- (a) Over-looking the value of practical work. One of our graduates engaged in an Agricultural School was kicked out for failing to get seed germinated after being planted.
- (b) Diversifying too much in their study without any specialization. Some of our graduates seem to know everything but when they are asked to teach some courses they can not handle them satisfactorily.

- (c) Having no special aim and consequently no interest in studying Agriculture or Forestry. Some students study Agriculture or Forestry just because they happen to study it without having any definite purpose, or because they have scholarship. Students of this kind can not be expected to become good students of Agriculture or Forestry.

II. In view of the facts mentioned above, we hereby recommend:

1. That the Committee on Instruction be increased in its membership so as to form a sub-committee.
The function of which is to be as follows:
 - (a) To be in touch with the students, with the idea of looking into their problems.
 - (b) To look out positions for graduates.
 - (c) To correspond with the graduates.
 - (d) To make recommendation to our dean in case of granting scholarship. The government scholarships are often given to those students who can exert influence to get them and those students who do get them are usually very rich. The University should look into this, when granting scholarships.
2. That the course in general Agriculture be greatly emphasized.
This course will help the students to understand the various lines of study in Agriculture and Forestry and to comprehend their general scope. After taking this, they will be able to choose for themselves lines of study.
3. That a new committee be organized to work on Terminology. As many of our graduates will go out to teach, they should know Chinese terms as well as English ones. This has been a handicap to many of our graduates engaged in teaching. We recommend that a special committee should be organized by representatives from different departments to compile "A Preliminary Book On Terminology Both In English and Chinese." Furthermore, professors should be urged to see that the students get proper Chinese terms in their course of study.
4. That the practical work be emphasized. The University should secure some land which is near by for the students to do some real farm work. As a rule, the more you do, the more interest you will have.
5. That some more professors, especially Chinese ones, be employed. We all realize this need and our dean is trying to secure several very soon. We hope to get some well-trained Chinese professors because they can make a close contact with the government schools and other institutions which may result in increasing chances for our graduates to secure a job.
6. That Agriculture and Forestry as a profession be presented to students in many middle schools and that this be included as a part of our extension work.

Respectfully submitted,

Chang Chi-wen, Chairman
Hsu Chen-ken
G. E. Ritchey
J. B. Buck
H. K. Ip
Chow Ming I

8. From the Editorial Board of the Hung Ling Sin Bao.

That the faculty elect the Associate editor of the Hung Ling Sin Bao from among the following:-

Chang Chi-wen
Ling Kan
Hsu Chen

From the executive committee.

9. That we allow Liu Tien to take early examinations in order to leave on January 20th for U. S. A. to enter the graduate school of Cornell University, but that such permission be not granted until he produces acceptable evidence that his banking creditors have been fully satisfied.
10. That we approve the graduate of Ren Chen-tung, forestry, in February, 1924.

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MEETING OF THE COLLEGE FACULTIES

14 January 1924

TRANSFER



The regular meeting of the college faculties for the fall semester was held in Severance Hall room C-10 at seven-thirty, Monday evening, January 14, 1924. Dr. Bowen presided and the following were present: Miss Hedrick, Miss Mills, Miss Priest, Miss Purcell, Mr. and Mrs. Buck, Messrs. Bates, Brede, Caldwell, Chang Tai-hwa, Chen Chang-wei, Nelson Chen, Clemons, B. Griffing, Hamilton, Jones, Ko Seng, C. O. Lee, T. B. Lew, Li Han-seng, Ling Kan, Lowdermilk, Price, San, Sanders, Sarvis, and the secretary. Wei Hsioh-ren.

The meeting was opened with prayer by Mr. Price.

The minutes of the meetings of June 11, September 11, and October 22, 1923, were approved as previously distributed.

The announcement was made by the University Committee on Reorganization that beginning with the fall of 1924 the University would adopt the 6-6-4 plan, and the motion was passed that all applicants for admission to the colleges be informed by the Committee on Admissions that no students entering the colleges beginning with the spring term of 1924 or after would be granted the Junior College diploma.

The action on June 11, 1923, concerning the schedule for final term examinations was rescinded and a motion passed referring to a committee composed of the registrar, the registrar's assistant, and one other named by the President (who later named Mr. Ip) the matter of arranging an examination schedule.

Mr. Sarvis read the names of the candidates for graduation in January 1924 and in June 1924, the candidates being approved by the faculty as follows:

January 1924

Chen Tsing-seng, Arts
Cheo Yung-nien, Arts
Chiao Yung-shen, For.
Choh Ching-chih, Arts
Han Lih-wu, Arts
Heh Ching-ning, Ag.
Heh Shu-chi, For.
Kwoh Shao-hsien, Ag.
Li Ying-hwei, Ag.
Liu Tien, Ag.
Ma Wen-hwan, Arts
Ren Chen-tung, For.
Shen Hsioh-li, For.
Shi Kwoh-ping, Arts
Swen Chang-ting, For.
Swen Teh-heo, Arts
Swen Wen-yu, Ag.
Tsai Wei-fang, Arts
Tseh Tsuen-tsing, For.
Tsi Ching-hsing, For.
Wang Hung-mo, Arts
Wang Kan-ting, Arts
Wang Ren-siu, Ag.
Tsai Loh-seng, Arts

June 1924

Chang Yuen-wei, Ag.
Chao Shao-ting, Arts
Chen Ken, Ag.
Chen Sing-fu, Arts
Chen Tsung-hsi, Arts
Chen Yu-hwa, Arts
Chiao Chi-ming, Ag.
Ching Kai, Arts
Kan Hsing-wei, Ag.
Kao Ying-feng, Ag.
Kung Ching-chu, Arts
Lan Shi-chi, Arts
Lao Yuen-pei, Arts
Li Ching-siang, Arts
Li Tien-pei, Ag.
Liu Hwa-hen, For.
Liu Nai-chen, Arts
Pih Ru-fan, Ag.
Shen Hsioh-chi, Arts
Swen Chi-sheo, Arts
Swen Fang, Ag.
Tai An-pan, Science
Tsiao Chi-yuen, For.
Tsu Teh-meo, For.

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June 1924 Graduates (cont.)

Wang Sheo, For.
Wang Shi-kwei, Science
Wang Yung-tih, Arts
Wei Chi-kwan, Arts
Yang Fang-kwen, For.

Several members of the faculty were asked to report their progress with the personal conferences with the Junior College students and to make further suggestions concerning the value of these conferences. The consensus of opinion seemed to be that these conferences in general were of benefit in increasing better feeling between students and faculty.

Dr. Jones, as secretary of the Association of Christian Colleges and Universities in China, made several announcements preliminary to the meeting of the Association to be held at Ginling College, Nanking, February 5-7.

The recent report of the President and that of Mr. Buck on An Economic and Social Survey of 102 Farms Near Wuhu, Anhwei, China, were heartily commended.

The meeting adjourned to allow for a sectional meeting of the Junior College faculty to consider the work of Junior College students.

Respectfully submitted,

C. Wade-Jones, Secretary.

MEETING OF THE COLLEGE FACULTIES
24 January 1924

A special meeting of the College faculties was held in Severance Hall room C-10 at four o'clock Thursday afternoon, 24 January 1924. Mr. Sarvis presided and the following were present: Miss Mills, Messrs. Bates, Bowen, Brede, Buck, Nelson Chen, Chiu Chia-kwei, Clemons, B. Griffing, Jones, T. B. Lew, Lowdermilk, Price, Ritchey, Steward, Hsu Chen-ken, and the secretary.

The rule was adopted that in classes of ten or more students, the full number of 4's and 5's called for in the system of grading be given in each case.

The motion was passed that the current form of the Point System be adopted.

Mr. Sarvis suggested changes in the rules of the University Work Book, which, with slight modifications, were adopted to be incorporated in the new edition of the Work Book.

Messrs. Bates, Jones, Steward, Griffing, and Buck were asked to formulate a definition of cheating to make clear just what circumstances should come under the rules dealing with cheating.

Several were asked to lead in prayer as the work of the term was drawing to a close, after which the meeting was adjourned.

Respectfully submitted,

C. Wade-Jones, Secretary.

MEETING OF THE COLLEGE FACULTIES
18 February 1924

A special meeting of the college faculties was held in Severance Hall room C-2 at eight o'clock Monday evening, February 18, 1924. Mr. Sarvis presided and the following were present: Miss Hedrick, Miss Wilkinson, Messrs. Bates, Bowen, Brede, Nelson Chen, Y. M. Chen, Hamilton, Jones, Ip, Kan Han, C. O. Lee, Li Ying-hwei, T. B. Lew, Li Teh-i, Ling Kan, Lowdermilk, Reisner, Ren Chen-tung, Ritchey, San, Steward, and the secretary.

The meeting was opened with prayer by Dr. Hamilton.

Mr. Sarvis announced that the enrolment for the spring term was 430.

A letter was presented from four students, Messrs. Tsai Wei-fan, Chao Shao-ting, Lao Yuen-pei, San Ken-hsien, who had received a 'D' in work of the spring 1923 term, which had not been removed by the end of the fall term 1923 as required by the rule of the University unless the 'D' were to be counted as a failure. Reasons for not having removed the 'D' thought to be sufficient were given by the students concerned, with the request that the time allowed for its removal be extended. The faculty realized the seriousness of waiving any of the University rules in particular cases, yet because of the circumstances involved moved to refer the matter to the Student Work Committee with power to act.

Hwang Chen-tung was, by motion, allowed to make up three credits on the same basis as senior college students according to rule 41.

The matter of admitting Chu Ru, a scholarship student from Honan, as a special student was discussed, but it was decided that he should not be taken in as a special student unless it be found that he was in the employ of the University, in which case he would come under the regular rule that no special students should be admitted unless they were in the employ of the University.

The number of hours for advanced courses was considered, and a motion passed that the chairman should, on consultation with others, bring specific recommendations to the faculty at a later meeting.

By motion, Mr. Wade-Jones, chairman, Mr. Clemons, Dr. Hamilton and Dr. Jones were constituted a committee to recommend courses in Religion for the freshman year and the year of work just preceding this year.

The meeting was then adjourned.

Respectfully submitted,

C. Wade-Jones, Secretary.

Minutes of the Fifth Annual Meeting of the Association of Christian
Colleges and Universities in China.

The Meetings were held in the buildings of Ginling College, Nanking.
Feb. 5 - 7th, 1924

First Day

The meeting was called to order by Dr. F. L. Hawks Pott, President of the Association. After the singing of the hymn "Unto the Hills", Dr. A. J. Bowen led in prayer. Dr. Harold Balme then reported for the Committee on Arrangements for the Conference and made various announcements pertaining to the machinery of the Conference.

The following Business Committee was elected: Mrs. M. S. Frame, Mrs. Lawrence Thurston, Mr. C. H. Chung, (Canton); Mr. E. H. Cressy, Mr. J. A. Ely, Mr. W. T. Hail, Dr. E. W. Wallace, Dr. James B. Webster, Mr. Francis Wei, Rev. Walter Davis and Dr. Harold Balme.

The following recording secretaries for the Conference were elected. Dr. E. W. Wallace and Prof. J. B. Hipps.

President Pott then addressed the Conference on "The Contribution of the Christian Colleges to the Life of China", after which Dr. Hodgkin led the Devotional Exercises.

The Conference then adjourned for Sectional Meetings from 10:30 - 12:30 and from 2 - 4 P. M. The reports of these Sectional Meetings will be published in the April number and following numbers of the Educational Review.

The hour from 4 to 5 was set aside each day for Tea and a Social Hour. At 5 o'clock the Conference reassembled to hear Dr. Wallace's paper on "The Correlation of Higher and Secondary Education" and a discussion of "The Next Steps in Connection with the Educational Commission's Report" led by Mrs. Lawrence Thurston.

A Nominating Committee was elected as follows: Dr. E. W. Wallace, Dr. Luella Miner, Mr. C. H. Chung (Canton), Dr. Gilman and Mr. G. W. Sarvis.

It was voted that the business committee be instructed to bring in resolutions on the matters presented in Mrs. Thurston's paper;

The Conference adjourned at 7P. M.

Second Day - Feb. 6th.

The Conference assembled in Sectional Conferences from 9 to 11 A. M. and then came to the general meeting for Dr. Balme's paper on "The Future of the Association of Christian Colleges and Universities".

~~Devotional exercises were~~ led by Dr. Hodgkin.

The Conference adjourned for lunch at 12:30 to meet again in Sectional Conferences at 2:00 P. M.

Dean J. A. Ely presented "The Criteria of a Standard College". After discussion it was voted that the Business Committee be asked to bring in resolutions on Dean Ely's paper.

Professor G. K. Twiss, Director of Science Education, N. A. A. E., presented a paper on "A National Joint Commission on the Teaching of Science". Discussion followed, and it was voted to ask the Business Committee to bring in a resolution covering Dr. Twiss' proposal.

Third Day - Feb. 7th.

After Sectional Conferences (from 9 to 11) Mr. T. Z. Koo presented a very thought-provoking discussion of "Religious Life in the Colleges, and the National Christian Student Movement".

Dr. Hodgkin led the closing Devotional Exercise and the Conference adjourned for lunch at 12:30.

At 2:00 P. M. the Conference came together for its General Business Meeting. Dr. Harold Balme, Chairman of the Business Committee reported for the Committee and presented various resolutions. The new Constitution was presented for adoption. The name proposed was "China Association of Christian Higher Education".

It was voted to change "of" to "for" in the name. After much discussion and many proposals as to amendments and substitutions the name was adopted.

Under "Board of Reference" it was voted that the statement "There shall be a Board of Reference which shall meet at least annually", be modified to read "There shall be a Board of Reference which shall meet at least biennially, or when called by the Council."

In item 2 under "Council" it was voted that the statement "Three Chinese Christian Educators" be changed to read "Three Christian Educators.....".

With these modifications the Constitution was adopted item by item and as a whole as follows:

Constitution.

Name: China Association for Christian Higher Education.

Basis of Membership: The membership shall consist of two classes, institutional and individual.

1. Christian Colleges and Universities carrying on a full college course, as specified by the China Educational Commission, and maintaining such standards as shall hereafter be adopted by this Association, shall be eligible for institutional membership.
- 2.. All Christian men and women engaged in the work of higher education in China shall be eligible for individual membership.

Meetings: The Association shall meet biennially.

Board of Reference: There shall be a Board of Reference which shall meet at least biennially, or when called by the Council and shall be composed as follows:

1. Two members appointed by each of the colleges and universities which are institutional members of the Association.
2. Ten members at large, to be elected by the biennial meeting.
3. The President and Executive Secretary of the Association.

Council: There shall be a Council which shall constitute the Council on Higher Education of the China Christian Educational Association. It shall also act as the ad interim Executive Committee of the Association, and shall be composed as follows:

1. One representative from each of the six higher educational areas specified by the China Educational Commission, and one additional representative for each 100 full-time faculty members, or fraction thereof above the first hundred. These shall be elected by the several areas.
2. Three Christian educators from government or private colleges and universities, to be elected by the biennial meeting.
3. The General Secretaries of the China Christian Educational Association.
4. The President and Executive Secretary of the Association.
5. Two members to be co-opted by the Council as above constituted.

Officers: The Officers of the Association shall consist of President, Vice President, Recording Secretary, and Treasurer.

There shall also be an Executive Secretary, who shall also act as Secretary of the Department of Higher Education of the China Christian Educational Association.

The Business Committee through its chairman then presented the following twelve resolutions which were discussed and adopted in order.

Resolutions.

- I. That the above be adopted as an outline constitution, and that we refer to the incoming Council the task of completing the same for submission to the next biennial meeting.
- II. That delegates from the six regional areas meet at four o'clock to-day and elect members to the Council as provided in the constitution.
- III. That the first meeting of the Council be held at the time of the coming meeting of the Advisory Council of the China Christian Educational Association.
- IV. That the Executive Secretary of the Association be a full-time officer.
- V. To request the National Christian Council to loan the full-time services of Rev. E. C. Lobenstine for a period of years to become the Secretary of this Association as above planned.

VI. Joint Promotion: That in reply to communications from the home lands, the following action is taken:-

1. This Association approves of the establishment of joint Committees in Great Britain and North America for the continuous promotion of the interests of Christian Colleges and Universities in China.
 2. There should be the closest possible cooperation between such Committees and this Association particularly in all matters of finance.
 3. This Association recommends that the Colleges for Women be included in the above plan.
- VII. To instruct the incoming Council to work out criteria of a Standard College along the lines of the Bulletin compiled by Prof. Gee, but adapted to conditions in China, and to give ratings to such institutions as may apply.
- VIII. To accept the invitation of the National Association for the Advancement of Education to cooperate in the establishment of a National Science Board.
- IX. To recommend that institutions and individuals become members of the National Association for the Advancement of Education.
- X. That we recommend the holding of frequent conference between college and middle school teachers, in order that they may come to a better understanding with reference to the curriculum and college entrance requirements.
- XI. To approve of the various Sectional Conferences establishing Continuation Committees as may be considered desirable.
- XII. Resolved that this Association extend its hearty thanks to the members of the Ginling College Faculty, the Hospitality Committee, and hosts and hostesses in Hankow.

Sectional Reports. At 3:00 P. M. the Conference took up reports from the following sections in the order named: Chinese, Sociology and Economics, Religious Education, Education. A special resolution from the Continuation Committee of the Section on Sociology and Economics was adopted as follows:

"Resolved that this Conference endorses the report of the Section on Sociology and Economics relating to the establishment of the Institute of Economic and Social Research in direct connection with one or more Universities and requests Mr. Sydney Gamble to cooperate with the Research Committee of the Section on Sociology and Economics in preparing a definite plan for such an Institute to be laid before the Council of the China Association for Christian Higher Education."

The Conference adjourned at 3:50 for tea and the election of the regional representatives on the Council.

The Conference reconvened at 5:00 P. M.

The Nominating Committee reported as follows: President, Dr. Harold Balme; Vice President, Prof. Francis Wei; Recording Secretary, Miss Jean Dickinson; Treasurer, Dr. C. Hart Westbrook. It was voted that the Secretary cast the ballot of the Conference for the Officers nominated by the Committee.

Three Christian Educators from Government and Private Schools were nominated as members of the Council as follows: Dr. T. H. Lee, Dr. W. T. Tao, Dr. C. W. Luh. The Secretary was instructed to cast the ballot of the Conference for the above nominees.

The Regional Representatives on the Council were reported as follows:

North China: Dr. J. Leighton Stuart, Dr. Harold Balme, (See minutes following)
Central China: Dr. E. H. Rume, (Dr. Gilman ad Interim),
East China: Dr. C. C. Chen, (Shanghai) Prof. M. S. Bates, Mrs. Lawrence Thurston.
Fukien: Dr. John Gowdy.
South China: Mr. Chen Sheo Yi (S. Y. Chen)
West China: Dr. J. L. Stewart.

The following resolution from the Business Committee was adopted: "Resolved that the Council be asked to appoint the ten members at large (on the Board of Reference), and that the Colleges be asked to elect their representatives and report them to Dr. Wallace before March 15th.

Sectional Reports were heard from the following sections: Agriculture, Summer Schools, Extension, Administration, Pre-medical, and English.

A special resolution from the English section was adopted as follows: "Resolved that the Council be instructed to consider what means should be taken to provide for preparation in English adequate to enable students matriculating in our institutions to do work of real college grade through the medium of English."

The above ten Sections brought before the Conference certain recommendations which were covered by the following blanket resolutions from the Business Committee, "Resolved that the recommendations of the various sections, as reported, be approved by the Association and be referred to the incoming Council for action." (2) "Resolved that nominations by sections of Continuation Committees be taken as elections, the Chairman being included in each case."

The above resolutions were adopted by the Conference.

The reports from the other sections whose names do not appear above will be found in the Educational Review, April number, and following.

It was voted that the North China group be asked to elect some one to take Dr. Balme's place on the Council since he was elected President of the Association. Dr. Galt, with the permission of the North China group, nominated Dr. Li Tien Lu, Shantung, and he was elected (from the floor) by the North China group.

It was voted that Mr. Cressy be asked to represent this body in bringing to the attention of the home boards the results and actions of our Conference.

Dr. T. T. Lee delivered the closing address of the Conference on "The Contribution of the Christian Colleges to the Church."

The new President, Dr. Harold Balme, was called to the chair and conducted a brief closing Devotional Exercise.

The Conference adjourned at 7:00 P. M.

(Signed) E. V. Jones,

Recording Secretary.

MAR 3 1924

file Constitution
Yonggang University
 CONFERENCE OF CHRISTIAN COLLEGES & UNIVERSITIES

Section on ~~Student~~ Administration

FEB -- 1924

TOPIC:-- FACULTY ORGANIZATION
 (Summary Statement)

(K. Duncan, Canton)

*Dean*Introduction

It would obviously be quite unprofitable to attempt to cover all phases of faculty organization in this brief statement. The organization of a college or a university will necessarily vary with the kind of control and support it enjoys, with the relations that subsist between it and mission bodies, the government, and other administrations, with the character of work undertaken, and with the genius of the staff. I shall endeavor to concentrate my remarks on some suggestions with respect to the organization and personnel of the teaching faculty itself rather than of the administration as a whole, and it will be convenient to (these present) suggestions, with minor modifications, as a description of the faculty organization that obtains in the College of Arts and Sciences of the Canton Christian College. Opinions have been expressed somewhat positively in order to provoke discussion, and not because it is presumed that an ideal form of organization has been devised suitable for universal adoption.

Composition of the Faculty

The Faculty comprises those who are engaged in instructional and research work in a College, and those who are closely associated with teachers in personnel administration or in relationships with students. The faculty list will include the professors and the instructors, and such administrative officers as the President, Dean of Faculty, Dean of Men and Dean of Women, and possibly such institutional officers as the Librarian, Registrar, Bursar, Secretary, College Physician, and others. In colleges in China, administrative officers often have some academic assignments.

Appointment of Staff

Staff engaged abroad will usually be secured by the mission board or trustees, who should follow as closely as possible the recommendations from the field. Staff engaged locally should be selected by the President or Dean, and contracts made under authority of the board of control on the field. The basis of selection in every case should be satisfactory professional qualifications and high personal character, and it is highly desirable that prospective candidates be seen and approved by the President,

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FACULTY ORGANIZATION #2

Dean, or other responsible executive officer prior to final appointment. From the viewpoint of the Dean on the field, who must arrange the detailed teaching assignments and work out the troublesome adjustments arising every year from furloughs and the probability that all staff needs will not be covered, it is very desirable to have some staff members who can and will teach more than one subject. The Board, or person responsible for making new appointments, should be cautioned not to promise new appointees too explicitly with respect to their field assignments, but as far as possible to leave such details to the Dean or Faculty. On the other hand, in determining assignments, the utmost consideration should be given to the preferences and special qualifications of individual staff members.

Ranking and Classification of Staff

The academic rank of a staff member should best be determined by the President, who should be guided by recommendations from the Dean of the College to which the staff member is primarily assigned. Academic rank should be based on professional merit and attainment, and in mission colleges should not be reflected by gradations in salary. Distinctions either in academic rank or in salary based merely on such considerations as department of work, seniority, race, sex, the possession of certain academic degrees, and the like, are undesirable. On the whole, an elaborate academic hierarchy is of problematical value, and any emphasis in the college community of such distinctions in rank is to be deprecated.

Powers, Duties, and Functions of the Faculty

Considerable economy in time and effort is accomplished if the Faculty can delegate the administration of routine matters to certain standing committees or to executive officers. The Faculty ~~must~~ should lay down the general rules or policies to be followed, defining the limits within which its administrative officers may exercise discretion. ~~Matters relating to student administration, officers, and examinations~~ Matters relating to student admissions, credits, honors, certificates, examinations, discipline, housing, athletics, publications, etc., can in most cases be handled expeditiously by a single individual or a small committee, and need not be brought before the Faculty, except by way of report. Similarly, matters should ordinarily not be introduced in faculty meetings for general discussion and legislation, unless previously studied and digested by the appropriate officers or committees.

FACULTY ORGANIZATION #3

Faculty Meetings

Meetings of the entire Faculty need not be frequent. Probably once in two or three months is often enough if powers are delegated. Adequate notice of all items to be brought before the Faculty should be given, and published in the docket of the meeting. The activities of the general Faculty meeting will consist largely in hearing and approving reports and recommendations, and in the discussion and enunciation of academic policies. Every effort should be made by the Dean as chairman to curb rambling discussion or hasty legislation. Voting should be limited to those who have been on the faculty for at least one semester.

Dean of the Faculty

The Dean of the Faculty in general will act as chief aide to the President in academic matters pertaining to his College, and will represent his Faculty in relations with the governing body of the institution. The duties of the Dean will include the assignment of work to staff, the preparation of the roster or timetable of classes, the coordination of the academic activities of the different departments, the direction of the work of committees, and correspondence with other colleges on matters relating to curricula and standards. He will represent the College at certain formal gatherings and will preside at faculty meetings and the college assembly. Personal academic relationships of individual members of the staff will be through him in the first instance. Appointments, reappointments, and promotions in his staff should not be made unless approved by him and faculty actions should be subject, provisionally at least, to his veto. He should guide the Faculty in shaping general policies, stimulate the maintenance of high professional and academic standards, cultivate the good-will of other collegiate and sub-collegiate schools, and secure proper recognition for the work of his College.

Dean of Men (Dean of Women)

The Dean of Men will have charge of student relationships in all colleges of the institution. He will be the faculty expert on student matters, and under his direction, subject to the regulations of the several faculties, should come all problems concerning student housing, dining facilities, discipline, social life, petitions, athletics and other recreational facilities, student organizations, needs and difficulties, and all matters concerning the general welfare of students. He will correspond with parents and guardians, and, when required, will issue letters of commendation for students proceeding elsewhere. He will presumably be the faculty representative in negotiations between faculty and students, or on

FACULTY ORGANIZATION #4

joint committees and meetings. Class attendance records should be reported to him, and permits for absences from classes, or from other compulsory activities, should be issued by him only. He will advise students with regard to their studies and personal plans, and, whenever necessary, will recommend action by the Faculty. The Faculty will look to him for advice in considering extraordinary cases of discipline, in granting special dispensations to students, and in awarding scholarships and academic honors. He will cultivate a good spirit among the students of the school, and friendly mutual understanding between staff and students. In so far as women students are concerned, the Dean of Women will have functions similar to those exercised by the Dean of Men.

Registrar

The duties of the Registrar will be to act as Director of Admissions, to keep all student records and papers relative to matriculation, enrollment, grades, certificates, honors, and the like. The Registrar will interpret and administer the requirements of the several faculties for admission to specific courses or groups of studies. He will answer the inquiries of prospective students and follow up their credentials. He will send out the term grade reports and issue official transcripts of academic work completed. The health records of students, however, will probably be kept by the Physician. The register and records of alumni (post-collegiate activities, occupations, and addresses) can well be maintained in the Registrar's office. In the Canton Christian College the Dean of Men acts as Registrar.

Advisors to Students.

Where the students are numerous, it will be found helpful to the Deans of Men and of Women to have appointed as aides faculty members to act as Advisors to certain groups of students. The Advisor will be expected to assist the individual students in selecting their courses of study, and to get to know his group intimately and closely, guiding his students in personal and non-academic problems as well. An Advisor may be associated with the same group of students throughout their college course, or he may take the same class (e.g. Freshmen) every year, or he may have under his care students of different rank pursuing the same group of studies (e.g., the Natural Science students.)

FACULTY ORGANIZATION #5

College Departments

Where there are a number of teachers giving instruction in a subject, it will probably be found desirable to have departments organized for administrative purposes, with a chairman or head designated. The chairman should plan the courses and their sequence, decide on texts, guide the deans and advisors in the enrolling students, cooperate in the preparation of the budget, make suggestions to the Dean of the Faculty or the President with respect to staff needs, appointments and assignments within his department, be responsible for the care of laboratories, departmental libraries and equipment, and in general coordinate the teaching and research work in his department so as to insure balanced development and the maintenance of suitable standards.

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COLLEGE FACULTY MEETING - 10 March 1924

TRANSFER

a regular meeting of the college faculties was held in Severance Hall C 4 on Monday evening, March tenth, beginning at half past seven.

President Bowen presided. The following were present: Miss Priest, Miss Purcell, Mr. and Mrs. Buck, and Messrs. Bates, Brede, Chen Chang-wei, Nelson Chen, Chen Yu-men, B. Griffing, J. B. Griffing, Heh Ching-ming, Hsu Chen, Hung Chang, E. V. Jones, Kan Han, Ko Seng, C. O. Lee, Lew Tsung-pen, Li Han-seng, Li Teh-i, Ling Kan, Porter, Ritchey, San Ken-hsien, Sanders, Sarvis, Shen Sheo-tsuen, Wei Hsich-ren, Yang Shi-ming, Mr. Clemons was elected temporary secretary.

The meeting was opened with prayer by Doctor Jones. There was special prayer for Doctor Walker, who was ill in the Hospital.

President Bowen announced that the Advisory Council had elected Messrs. C. C. Chen and Reisner as University of Nanking representatives on the Board of Reference of the Association of Christian Colleges and Universities; that the Hon. Fan Yuen-lien had consented to act as 1924 Commencement Orator; and that the spring meeting of the University Faculty would be held on Saturday morning, March twenty-second, beginning at ten thirty.

Dean Sarvis announced that the first monthly reports were due at the end of the week.

The following report from the Admissions Committee was read by the temporary secretary:-

Report of the Committee on Admission to the Colleges regarding the admission of new students for the spring semester 1924.

Total number of candidates for admission	80	
Admitted to the entrance tests	67	83.7%
Admitted by certificates of Univ. Middle School	5	6.3%
Disqualified for admission on account of inadequate preparation, late-arrival, non-arrival, misconduct, etc.	8	10.0%
Total number of candidates admitted to the entrance tests on January 14 at Nanking	67	
From government schools	32	48.0%
From private schools	16	24.0%
From mission schools	19	28.0%
Total number of candidates who were admitted	60	
By written tests	55	91.7%
By the certificates of the Univ. Middle School	5	8.3%
Total number of candidates who passed the entrance tests	55	
From government schools	22	40.0%
From private schools	14	25.5%
From mission schools	19	34.5%

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College faculty meeting - 10 March 1924 (2)

Doctor Jones presented the report of a special committee on courses in religion. After an hour of discussion the report, in amended form, was adopted as follows:

That three hour courses in Religion be required each semester in the third year of senior high school and in the sub-freshman year, the subject matter being adjusted according to the previous training and needs of the students.

That one of two parallel three hour courses in Religion be required each semester in the freshman year of college, the two parallel courses being adjusted in subject matter according to the previous training and needs of the students.

That it is recognized that in the administration of these courses it may be necessary to use for the Sunday classes teachers who do not teach in these courses during the week and subject matter of a somewhat different content.

Dean Sarvis presented a statement of a programme of expansion in the colleges for the next five years. After discussion it was voted that this be presented in somewhat altered form to the Board of Managers at their next meeting.

In connection with curriculum adjustment it was voted, on motion of Dean Sarvis, that we adopt the principle of five hour courses as the norm in the sub-freshman and two lower college years in the College of Arts and Science, and that in the two upper college years of the College of Arts and Science we plan for at least fifty per cent of the courses to be two hours, the remaining courses being of four hours; it being understood that the number of credits be the same for all of the years and for four hour and five hour courses.

Informal reports were given concerning personal conferences. It was the understanding of the meeting that the plan be continued.

The meeting was then adjourned.

Respectfully submitted,

Harry Clemons, Temporary Secretary.

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UNIVERSITY FACULTY MEETING

22 March 1924

The regular university faculty meeting for the spring semester of 1923-4 was held in the chapel of the Model School on 22 March 1924, beginning at half-past ten.

Seventy-eight persons were present, as follows:

Mr. Bowen	Mr. Li Teh-i
Mr. Bates	Mr. Ling Kan
Mr. Buck	Mr. Ling Shun-chi
Dr. Chang Feng-i	Mr. Liu Ching-chen
Mr. Chang Yen-tsing	Mr. Liu Ching-fu
Mr. Chen Ching-chang	Mr. Liu Chi-asuen
Mr. Chen Chang-wei	Mr. Liu Chen-pa
Mr. Chen Chuen-ho	Miss Mills
Mr. Nelson J. Chen	Mr. Owen
Miss Chen Shen-wan	Mr. Porter
Mr. Chen Shui-i	Miss Priest
Mr. Yule H. Chen	Miss Purcell
Mr. Cheo Ming-i	Mr. and Mrs. Reisner
Mrs. Clemons	Mr. Ritchey
Mr. Chi Wen-ling	Mr. San Ken-hsien
Miss De Groff	Mr. Shao Teh-hsing
Mr. B. Griffing	Mr. Shen En-yung
Mr. J. B. Griffing	Mr. Shen Hsioh-li
Mr. Han Li-wu	Mr. Shen Sheo-tsuen
Mr. Hancock	Mrs. Shen Sung-mei
Miss Hedrick	Mr. Shi Shuh-tung
Mr. Heh Ching-ming	Mr. Shi Tsi-hen
Mr. Ho Han-san	Mr. Speers
Mr. Hsu Chen	Mr. Steward
Mr. Hsu Chen-ken	Miss Daisy Swen
Mr. C. Hung	Mr. Tai Pen-shan
Mr. Hwa Peh-hsiung	Mr. Tao Ming-peh
Mr. I Hsien-ting	Mr. Wade-Jones
Dr. Jones	Miss Warner
Mr. Kan Han	Mr. Wei Hsion-ren
Mr. Ku Ying	Miss Wilkinson
Mr. Kung Tsien	Miss Wixon
Mr. Kwoh Pei	Miss Woodbridge
Mr. and Mrs. C. O. Lee	Mr. Woodbridge
Mr. Leng Lien-chia	Miss Yen Chi-feng
Mr. Li Han-seng	Mr. Yen Me-seng
Mr. Li Hung-teh	Mr. Yang Shi-ming
Mr. Li Shu-shen	Miss Yu Shuen-chen

President Bowen presided and the meeting was opened with prayer by Mr. C. F. Liu.

The minutes of the meeting of 20 October 1923 were approved as circulated.

The following reports of the university faculty committees were presented in both Chinese and English and were accepted as read:

Advisory Council

President Bowen presented the following report, Mr. Hung translating it into Chinese:

The Advisory Council of the University Faculty has held one meeting, on 20 December 1923.

Among the measures adopted at that meeting was the Advisory Council's approval of a motion to begin the 6-6-4 plan by the commencement of the autumn semester 1924, on the understanding that in making the necessary adjustments the present standards be maintained. It was also voted that the further details connected with such adoption be referred to a joint committee composed of Mr. Sarvis, Chairman, Miss Wixon, Messrs. Li Han-seng, Liu Ching-chen, Liu Ching-fu, and Reisner.

It was voted that the appreciation of the University be expressed to the Baptist Board for its offer, because of the death of Mr. Keen, the Board's representative in the Department of Missionary Training, to appoint a second Baptist representative to the faculty of the College of Agriculture and Forestry; the Advisory Council, however, further voted its approval of a statement to the Baptist Board that a money grant would be preferred until such time as the salary of the Dean of the Department of Missionary Training can be provided for outside of general university funds.

It was voted that the University Publications Committee be asked to appoint a sub-committee on publicity, of which the chairman of the Publications Committee, Mr. Reisner, should be chairman.

A calendar for the next two years, 1924-1926, was adopted. This fixes the dates of meetings of the University Faculty on 18 October 1924, 21 March 1925, 17 October 1925, and 20 March 1926.

Other actions of the Advisory Council have been taken by written vote without meetings. These are, approval of the return after furlough of Miss Leyda, Mr. and Mrs. Speers, and Mr. and Mrs. Wade-Jones; and election to the Board of Reference of the Association of Christian Colleges and Universities of Mr. Chen Ching-chang and Mr. Reisner.

Admissions Committee

Mr. Wade-Jones, chairman of the Admissions Committee for the Colleges, gave the following report for the whole university, Mr. Li Hung-teh reading the report in Chinese. (for the spring of 1924):

Colleges.

Total number of candidates for admission	80	
Admitted to the entrance tests	67	83.7%
Admitted by certificates of University Middle School	5	6.3%
Disqualified for admission on account of inadequate preparation, late arrival, non arrival, misconduct, etc.	8	10.0%

Total number of candidates admitted to the entrance tests on February 14, at Nanking	67	
From government schools	32	48.0%
From private schools	16	24.0%
From mission schools	19	28.0%

Total number of candidates who passed the entrance tests	55	
From government schools	22	40.1%
From private schools	14	25.4%
From mission schools	19	34.5%

Total number of candidates who failed in the tests	12	
From government schools	10	83.3%
From private schools	2	16.7%
From mission schools	0	

Total number of candidates who were admitted	60	
By written tests on February 15, at Nanking	55	91.7%
By certificates of the University Middle School	5	8.3%

The Middle School.

Total number of candidates for admission		120
Total number admitted to the entrance tests	82	
Total number who passed the entrance tests	30	
Admitted from the University Higher Primary	19	

The Model School

Higher Primary		
Total number of candidates for admission		140
Total number admitted to entrance tests	56	
Total number admitted	39	

Lower Primary		
Total number of candidates who were admitted		12

Kindergarten		
Total number of new students admitted		14

Total number admitted to the University (including the Colleges, Middle School, Model School and Kindergarten)		174
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Friendly Relations

There was no report from this committee.

General Meetings

Mr. C. F. Liu, chairman, reported as follows:

The General Meetings Committee is divided into four sub-committees. Dr. Bowen and Mr. C. F. Liu are in charge of the Sunday services, Mr. Bates is in charge of the Kuloo chapel services, and Mr. Wade-Jones of lectures, while Commencement is now under the supervision of Mr. Cheo Ming-i and Dr. Hamilton.

Mr. Fan Yuen-lien, president of the Peking Normal School and former Minister of Education, has consented to deliver the commencement oration. Mr. K. T. Chung of the National Christian Council will preach the baccalaureate sermon.

Library

President Bowen read the following report, Mr. Chen Chaip-wei giving the version in Chinese:

Since October the Library Committee has held no meetings, but has transacted by written vote sundry details concerning books to be purchased.

In general the Library is continuing to have a busy year. The usual statistics will appear in the annual report of the librarian. But some of the facts not usually included in that report may be presented here. So far this year books have been reserved for forty-two college courses, including seventy-six sections, and these have amounted to 1,384 volumes. In the reading rooms at Severance Hall and at Cooper Hall there are being received eighty-eight Chinese and 115 foreign periodicals. In Severance Hall additional tables have been arranged for readers in the staff room, C9. The cataloguing and indexing office was in January moved from C12 to C3 in order to gain a little more space. Books filling twelve bookcases have been transferred to the attic of Severance Hall. It has been requested that in June the stacks in Severance Hall be extended into C5B. Need of room for readers, books, and staff becomes more pressing at Severance Hall, Cooper Hall, and the Language School.

The committee has been deeply gratified to learn of action by the University of Nanking alumni in the United States towards raising a fund for the purchase of Chinese books as a memorial to the late Liu King-shu. This seems especially appropriate since the early growth of the present collection of Chinese books in the University Library was very largely due to the interest and effort of Doctor Liu; such a memorial will therefore be a definite method of carrying on Doctor Liu's own work.

The subscriptions to the Keen Memorial Collection of Books relating to the Far East now amounts to over \$8,000 Chinese currency, and the collection already contains about 200 volumes.

The possibilities of the Reference Library in connection with famine prevention undertakings are developing under the leadership of Mr. Wang Kwoh-ting, who joined the staff in January. Mr. Han Lih-wu has also been added to the staff of the Reference Library for special work on the history of famines in China.

Museum

The report of the chairman, Mr. Steward, was read in both English and Chinese by Mr. Shao Teh-hsing. The report follows:

Arrangements have been made for Dr. Norman A. Wood of the University of Michigan to complete the work of naming and mounting our collection of birds. This will add greatly to the value and interest of our collection.

Publications

The report of the chairman was read first in Chinese by Mr. Hsu Chen-ken, and in English by Mr. Reiser, the chairman, as follows:

In submitting the report of the Publications Committee, we desire to call particular attention to two new publications, namely: the Nung Ling Sin Pao, published by the College of Agriculture and Forestry, which is the first newspaper of its kind, so far as we can learn, that has appeared in China. It is published bi-weekly and a subscription price of 30c. per year is charged. About 450 paid subscriptions are already listed.

The second new series is the Agriculture and Forestry Notes, issued monthly in English, with a mailing list of about 800 names. Beginning with November 1923, five numbers have appeared. Inasmuch as a detailed list of articles written by the faculty will appear in the printed minutes it will not be necessary to read them here.

We desire to call attention to the fact that so far as the Publications Committee is concerned, the members of the faculty are maintaining their usual high degree of modesty in not reporting to the committee any of the articles which may have appeared under their names. Our list, therefore, is undoubtedly incomplete, for which we are sorry, but, unfortunately, are unable to change. It is to be hoped that the modesty of the faculty will decrease rather than increase in so far as the work of our Committee is concerned.

Publications since 31 October 1923

University of Nanking Bulletins:

Volume VI, Number 12, Annual Report of the College of Agriculture and Forestry and Experiment Station (illustrated)

Volume VI, Number 13, Report of the President and the Treasurer for the Year 1922-1923 (illustrated)

Agriculture and Forestry Series:

Volume I, Number 1, Reprint. School Nurseries, by John H. Reisner. In both English and Chinese.

Volume I, Number 7, An Economic and Social Survey of 102 Farms Near Wuhu, Anhwei, by J. L. Buck. In English. Chinese edition in press.

Miscellaneous:

1924 Nursery Stock and Seed List. In English and Chinese.

Silkworm Rearing for Farmers, by Ku Ying. Reprint.

School Nursery Manual, by Kan Han. In Chinese.

New Series of Publications:

Agriculture and Forestry Notes. Issued monthly in English. Numbers 1, 2, 3, 4 and 5.

Agriculture and Forestry Newspaper, 'Nung Ling Sin Pao.'

Published by the College of Agriculture and Forestry. Mr. C. K. Hsu, Editor-in-chief,

Mr. Chang Chi-wen, Associate Editor. Published bi-weekly, subscription price 30c. per year. 450 paid subscriptions are already listed.

The Faculty in Print

Agriculture and Evangelism in East China, Missions, December 1923, by Charles S. Gibbs. New York City.

The Christian Contribution to China, Missionary Review of the World, January 1924, New York City, by C. H. Hamilton.

Taoist Mysticism, University of Nanking Magazine, Volume XIII, No. 1, by C. H. Hamilton.

- The New Chemical Philosophy, University of Nanking Magazine,
Volume XIII, No. 1, by E. V. Jones.
- The Relation of Mind and Body, University of Nanking Magazine,
Volume XIII, No. 1, by A. Brede.
- China and Per Capita Forest Area, University of Nanking Magazine,
Volume XIII, No. 1, by W. C. Lowdermilk.
- An Untilled Field of Rural Activity, University of Nanking Magazine,
Volume XIII, No. 1, by Chang Chi-wen.
- Class Song of 1923, University of Nanking Magazine, Volume XIII,
No. 1, by Harry Clemons.
- Rural Education, University of Nanking Magazine, Volume XIII, No. 1,
by Chang Chi-wen. In Chinese.
- Rural Psychology, University of Nanking Magazine, Volume XIII, No. 1,
translated by Chang Chi-wen. In Chinese.
- Judging the Silk Cocoon, University of Nanking Magazine, Volume XIII,
No. 1, translated by Ku Ying. In Chinese.
- The Percentage of Cotton Lint in its Relation to the Production,
University of Nanking Magazine, Volume XIII, No. 1,
translated by Li Ying Hwei. In Chinese.
- The Washington Conference and the Present Political Chaos in China,
University of Nanking Magazine, Volume XIII, No. 2,
by Lawrence T. B. Lew.
- The Measurement of Student Work, University of Nanking Magazine,
Volume XIII, No. 2, by G. W. Sarvis.
- The Unique Characteristics of Religion and its Possible Contribution
to Ethics, University of Nanking Magazine,
Volume XIII, No. 2, by C. H. Hamilton.
- Dialect in English, University of Nanking Magazine, Volume XIII, No. 2,
by A. Brede.
- Big Horses, University of Nanking Magazine, Volume XIII, No. 2, by
J. B. Griffing.
- A 'Book Review' of a Teacher, University of Nanking Magazine,
Volume XIII, No. 2, by Harry Clemons.
- The Hygiene of Foods, Dietetics and Cookings, University of Nanking
Magazine, Volume XIII, No. 2, By Charles S. Gibbs.
- Christ's Call to Youth, University of Nanking Magazine, Volume XIII,
No. 2, by Charles S. Gibbs.
- The Well Matched Foes of the Silk Industry, University of Nanking
Magazine, Volume XIII, No. 2, by Chih L. Chien.
In Chinese.
- The Organization of the Board of Education for the Local District,
University of Nanking Magazine, Volume XIII, No. 2,
by Chen Ching-chang. In Chinese.
- What is the Place of Kwoh Yu (the national language) in Philology?
University of Nanking Magazine, Volume XIII, No. 2,
by Cheo Pan. In Chinese.

Statistics

In the absence of Mr. Sarvis Mr. San Ken-hsien read the report of the Committee on Statistics, in both Chinese and English. The report follows:

This Committee has as yet had no meeting. Nevertheless there has been real progress in the direction of more adequate and accurate records of our activities. We hope during the coming spring

to gather together facts with reference to cost of departments and classes, use of buildings and equipment, the use of the time of teachers, the persistence of student attendance, the relation between entrance standing and subsequent work, and other facts concerning students. One of the most important questions to be investigated is what students who do not graduate do after they leave, together with their reasons for leaving before graduation. There is a great deal to be done in perfecting our records of the changes in the religious status of students. There is also need for study of their homes, their sources of support, the classes of society to which they belong, etc. We should then note from year to year the changes that take place in these matters. There is also important work to be done in reporting the time spent by students and faculty on the various subjects.

Athletics and Physical Education

Mr. Speers reported for the Middle and Model School group, as follows, Mr. Shao first giving the report in Chinese:

Athletics at Kan Ho Yen have been as successful as usual both as far as number of victories is concerned and as regards the spirit and sportsmanship of the students. Only one game in any sport was lost in the fall and winter. That was to our traditional rivals, Nanyang Middle School, whom we defeated last year for the Middle School championship, but it was their turn this year.

More boys than ever are playing voluntarily and many of them are now buying their own balls and other equipment instead of depending on the school as formerly. The inter-class games this fall have been entirely in the hands of the students and a great many of the games have been refereed by students with no difficulty.

The entertainment to raise money to move the south wall of the school to enclose the new athletic field was not very successful for several reasons, but we did clear the expenses of the entertainment and made enough to pay for the leveling of the field. Another entertainment, without quite so much face but with an eye to greater profits, may make the moving of the wall possible later this term. The field at present is being used by our neighbors quite extensively and this undoubtedly gives us a glow of charitable satisfaction but I am selfish enough to want to have our own students get the use of the field.

Since the first of November Dr. Wilnot has been coming to school at 8:15 daily with a Chinese graduate nurse and holding a clinic in a room equipped as a dispensary. The response from the students at first was slow but now the dispensary is crowded every morning. As a result of the physical examinations of the fall, a trachoma class has met twice a week for treatment with very good results. The students who have trachoma are required to attend, and unexcused absence is treated in the same way as absence from other classes. Fifty boys with bad teeth were sent to the hospital for dental treatment which they paid for themselves. A special rate was made for them and the boys were required to go. At the doctor's advice a number of operations were performed at the University Hospital.

Day students who are sick at home have to be examined by the doctor on their return to school before they can get an excuse from the Proctor. Prolonged absence requires a doctor's certificate.

Excuses for sickness are given only on the doctor's recommendation. Students who are sick and do not report to the doctor are subject to punishment. The doctor and the proctor cooperate very well.

The following statistics may be of interest:

Average daily attendance at the clinic 28
Total number treated:

Students	283	
Teachers	8	
Servants	12	303
Trachoma class - autumn 1923		77
spring 1924		58
Number cured after autumn treatment		31
Dental treatment at own expense		50
Tonsil operations		14
Trachoma operations		2
Nose operations		2

I have examined into the physical and school records of the students who have the two worst physical defects, tonsils and trachoma, and the results speak for themselves. Boys who have enlarged or infected tonsils are from one to three inches shorter and six to ten pounds lighter than the other boys of the same age in school. The boys with trachoma are from six months to two years older than the average age of their class. As for marks, last term boys with tonsils averaged 71 in all their classes and boys with trachoma 73, whereas the average of the whole school was nearly 80.

Of the students who did not return to school in the fall of 1923, 90% had some physical defect. In the first two months of the fall term, seventeen students dropped or were dropped out of school. Every one of these boys had some physical defect and they averaged two and a half defects apiece.

The number of cases of T. B. is bad as usual. Nine boys have already dropped out of school since fall and there are three other suspicious cases under observation. Three boys who left school last year with T. B. have died.

There are two very great needs at the present time. The first is some sort of an infirmary where sick students can be locked in and their friends kept away. Frequently boys with high fever wander at large on the campus. There is no way of isolating disease at the present time.

The second need is for better bathing facilities. At present the bath room is heated only on Saturday, and although there is always plenty of hot water, a cold, clammy bath room will discourage even the best of ambitions. Four hundred students cannot very well take a bath in one day, which is also a holiday.

This year the physical examinations are absolutely complete. Every student was given a full examination in the fall. In February every new student was given a full examination and all the old students were examined as to eyes and teeth.

Following are the statistics from the fall examinations:

Total students examined	490
Number with no defects	162 or .328%
Total number of defects	520
Needing chest exercises	36
Needing operation	95
Needing a bath	313 or 64%
Barred from all exercise	6

Defects:

Bad or dirty teeth	154	Boils	9
Trachoma	77	Ringworm	3
Enlarged tonsils	56	Hernia	8
Eye strain	22	Possible venereal	8 (2 dismissed)
Conjunctivitis	6	Weak heart	20
Rhinitis	22	Possible T. B.	10
Pharyngitis	10	Bad ears	5
Acne	30	Blind in one eye	3
Eczema	15	Miscellaneous	40
Scabies	14		

I have also made out a number of other tables of statistics which probably would not be of interest to most of those present. Also they are based on too few students over too short a time to prove very much. In the course of a few years I hope these tables may be of great value.

There certainly is no question now as to the value of the work of the school clinic and the follow up after the physical examinations. Thanks are due to Dr. Wilmot and his nurse for their interest and great service.

Dr. Jones made the following brief statement regarding athletics in the Colleges, Mr. Shao having first given the report in Chinese:

The work of the year has been carried on under very great difficulties and, except for cross-country running the results can be regarded only as an utter failure. Some members of the committee feel that unless a man can be secured for this work we had better give up all pretense of athletic work and cancel the athletic fee. Our athletic teams are no credit to the institution and the fault is not all with the students. It seems quite impossible to continue the present arrangements.

The tennis team was not in good trim and lost out in the first round of an intercollegiate tournament held in Nanking.

The football team began the season with a wrangle over who should be captain, and, though the team had some good material in it, every game played was lost because there was no consistent practice and the last game was forfeited under very unfortunate circumstances.

The committee has made a serious effort to improve the tone of athletics and at the opening of this term resolutions were adopted fixing penalties for a lack of sportsmanship in athletics.

In the first intercollegiate basketball game the captain of the team showed a very bad spirit and finally cursed the referee in the midst of the game. The committee, by a unanimous vote, dismissed the captain from the team and recommended to the Discipline Committee that he be not allowed to represent the University officially in any way during the remainder of the term.

One hopeful sign in this connection is the fact that the team elected a new captain and won the game from Soochow University in the afternoon of the day the captain was dismissed and on the following day played a strong game against the Shanghai College team. This game was lost only because our men were not in condition and could not stand the pace.

Students have been examined on two separate occasions but I am unable to give details. Some follow-up work has been done but I am sorry not to be able to report on this.

The grading of the athletic field is practically done, though there is much to be done yet to put the field in condition for use. The grading has cost \$2,500. The funds needed to complete the field are not in sight.

In view of the fact that a man for this work could do little toward the accomplishment of his task without some place in which to work the committee feels that steps should be taken to provide as early as possible a temporary gymnasium to cost between \$3,000 and \$4,000.

Health Standards

The following report on the daily clinic and physical examinations was read by President Bowen in the absence of Dr. Wilmot, Mr. Shao reading the translation in Chinese:

In the work to promote the health standards of the students in the Middle and Model Schools and the Colleges quite satisfactory progress is being made, considering the amount of time and money expended.

The work consists of one hour each day at the Middle and Model Schools and one hour at the Colleges in clinical work carried on by a Chinese nurse and myself and the assistance of Mr. Speers at the Middle School. We attempt in these daily clinics to see all cases of sickness in the respective schools, and if a student is confined to his room, being too sick to report at our clinic, we call on him and treat him there, and if hospitalization seems needed we advise his removal to the hospital.

Although our equipment and space for this work are limited we are finding that the boys are appreciating the effort being put forth for their health and are cooperating in a pleasing way. On more than one occasion students have reported certain boys who were sick, they being alarmed for fear the case might be one of the common contagious diseases or one of venereal origin. In these clinics I think a conservative statement would be that between thirty-five and forty boys are seen daily during the school week, and, we trust, with properly labeled medicine and advice delivered to each.

I also beg to report that a complete physical examination has been made on all students in the Middle and Model Schools and on all students in the Colleges, excepting those who have entered for the second term this year. We hope to get these few remaining boys gone over before long, so it will be fair for us to say every student in the

University has had a physical examination done this current year. We are also planning at this time to vaccinate a good percentage of them against smallpox.

A new physical record blank has been put into use, conforming closely to the one suggested by the Council on Health, and all records for the current physical examinations are entered thereon, and it is complete enough to enter all physical records on during the student's college career with us.

Too much stress cannot be laid upon physical examinations, and a complete one should be done upon each student at least once annually. The percentage of real sickness, eye-strain, eye disease, tuberculosis, skin troubles, and nose and throat and teeth pathology runs very high among the boys and I find that constant contact of the doctor with such disease processes and the boy who carries them is imperative to get proper end results, as to their curtailment or elimination or, if such is not possible, a sufficient and understandable explanation across to the student why he should leave school, not only for his own welfare but also for those he comes in daily contact with, the student body.

In this connection it might also be said that about seventy-five boys are treated for chronic trachoma twice a week in the Middle and Model School group. These treatments are done after the school day is over and at a time when it is least inconvenient for the boys. This treatment is more or less severe causing a reaction which necessitates blinking, dullness of vision, and lacrimation for a short time afterwards, and not the least of all, some real hurt during the time it is being applied. The amount of stoicism being shown by all the students taking the treatments, and especially by some of the little fellows in the primary school, is beyond belief. No doctor could stand the strain of seventy-five Western boys in a continuous performance such as this, I am sure, even if he could find his patients.

Another worth-while work, I feel, is the class in physiology, hygiene and sanitation which is being conducted five hours a week in the Colleges. There are about 125 in this class, for the most part junior college boys, and they are showing real interest and understanding of the subject matter presented. Good attention is given throughout the hour and many questions are being asked and many students brought to the place where they have begun to check up their health with an immediate or subsequent call on the doctor for treatment or advice.

Model School

Miss Wixon presented the following report for the Model School Mr. Kung Tsen having first read the Chinese version of it.

At the close of last term, after having to care for 221 higher primary students, we solemnly discussed and gravely decided that 180 must be our limit this term. We have received 219 so far. This is largely due to our kind-hearted Admissions Committee and generous Proctor. It is hard to send away boys who have come from long distances and we have them from the four winds, Honolulu, Java, Szechuen, and Korea.

The total registration in the Model School for the spring term is 329; the Higher Primary, 239, twenty of whom are Middle School students taking work in the Higher Primary; sixty-one are Lower Primary, and twenty-nine, Kindergarten.

Of the 219 Higher Primary students, 170 are boarding, and 49 day students.

There are 180 old students and 39 new. We dropped ten undesirable last term; graduated twelve, and ten changed classification.

The graduating class of 1924 will be the largest in our history, about 75, 58 in the Higher Primary, 10 in Lower Primary, and 7 in Kindergarten.

The budget system is a boon to us. By reason of it we be able to acquire a gradually suitable equipment, such as the fee we charge makes necessary if we continue to retain our place as an educational institution.

By the end of this year we shall have almost as many good desks and chairs in the dormitory as there are students. Next year we shall begin the replacement of the old wooden beds. More hygienic drinking facilities, and sanitary toilets are also hopes for the near future.

We expect Dr. Bowen will gladden our hearts by bringing back from America next fall the money for a new Model School building, and thus enable us to function properly as a primary school, and the junior and senior Middle Schools to expand and enlarge their usefulness.

Middle School

Mr. C. F. Liu reported as follows:

We have this term a total enrolment of 271 students in the Middle School. In addition to this we have 22 higher primary students taking middle school work. The gross total, then, is 293.

We are pleased to have added to our teaching staff Mr. Shuh Shi-tseng and Mr. Tsai Wei-feng.

Forty-seven students will graduate this June, this being the largest number we have ever had.

Mr. C. C. Liu has been asked to take charge of the Middle School till Mr. Wilson comes back in the fall.

Summer School

Mr. Hung reported, in both Chinese and English, on the proposed plan for the Summer School of 1924.

Registration for the Summer School of 1924 is from June 2 to June 30, and the school will run from July 4 to August 12. All the class work will be carried on in the college buildings.

This year we plan for and expect to receive 400 students, both men and women. The fees will be the same as for last year with one dollar more for the syllabi.

More courses will be offered. In addition to the courses given last year there will be fifteen courses in various subjects, and altogether there will be thirty-eight courses, classified in four groups, namely, educational, religious, agricultural, and special. In the special group we are going to offer five courses in mathematics and four in English, arranged for the benefit of primary school teachers.

All except ten courses have been arranged for, professors and instructors from various colleges and universities having been engaged. These are all qualified teachers and we therefore feel that we shall have a strong teaching force.

The most difficult problem now is a dormitory for the women students. Last year they were accommodated in the dormitory at Kan Ho Yen. So far as the accommodation was concerned they were satisfied but they complained of the long distance they had to travel from Kan Ho Yen to the Kuleo for their classes in the hot weather under the burning sun.

In an attempt to solve this problem I have tried to make arrangements with the principal of the girls' department of the Chi Nan Institute to use their dormitory, and negotiations are still being carried on.

For lectures, I have written to some of our leading educators, such as the Commissioner of Education, Mr. Tsiang Chu-chuan, Dr. Wang Ren-ohi, former Commissioner of Education, Dr. Chang Po-lin, Dr. Tao Chi-hsing, Dr. Chu Ching-yü, and others, asking them to lecture to our Summer School students. As soon as they reply we shall have their names and the subjects on which they will lecture printed in the catalogues.

University Hospital Nurses' Training School

The University Hospital Nurses' Training School was established in 1918 for the purpose of caring for the patients and also for training efficient men for the profession of nursing. The training school opened with seventeen pupil nurses, four of whom had been in the hospital for several years, and were doing very efficient practical work. The nurses do very good practical, as well as theoretical work, and receive a regular course of instruction in lectures and demonstration work following the curriculum of the Nurses' Association of China. The teaching has been done by both the Chinese and foreign staff.

Since the opening of the school there have been 211 applicants, but many have been undesirable on account of lack of education. The large number of applicants gives us the opportunity of choosing the best and keeping our school at a high standard. The standard of admission is at least one year of high school.

Including this year's class, there have been sixteen nurses graduated and all have received the diploma of the hospital, as well as the diploma granted by the Nurses' Association of China. For the past two years the Nurses' Association of China has given honors to those taking examinations with a grade of 85, and since then all the graduates school, ten in number, have been on the Honor Roll. (of this

There has never been any difficulty in finding positions for our nurses after graduation. The demand for graduate nurses has always been greater than the supply. There are now thirty-six nurses in training, some of whom are high school graduates, and all of whom have had some high school work. Most of the boys come from mission schools. All but five are baptized Christians, and all are expected to help in the evangelistic work in the hospital. Each takes his turn in leading the morning chapel service.

The nursing staff consists of four foreign graduate nurses, one of whom is in Language School, and one on furlough since August, five Chinese graduate nurses, and thirty-six nurses in training.

The above report was given in both Chinese and English by Miss Warner, superintendent of the training school.

College of Agriculture and Forestry

Mr. Reisner reported as follows for the College of Agriculture and Forestry, Mr. Hsu Chen-ken first reading the Chinese translation of same:

The chief item of interest since the last University faculty meeting is the approval of our programme and budget for famine prevention by the American Famine Fund Committee, which met in Peking on November 12, 1923. Since that date we have been getting the new projects under way.

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To report on all the work being done in instruction, investigation and extension would require more than the time available. Moreover, much of this information is given in our Agriculture and Forestry Notes which are sent to faculty members each month. One matter, however, should receive special mention, namely, Dr. Gibbs' work in Honan and Shantung on rinderpest.

Dr. Gibbs has worked out a new combination and use of immunizing agents which proved 100% efficacious. Between three and four hundred head of cattle were treated. The majority of the treatments were made in the Chinese villages, not only with the hearty consent and appreciation of the Chinese farmers but for which they were willing to pay \$3.00 for each treatment, thus approximately paying for the cost of producing the serum. The work which Dr. Gibbs has done is of international importance and it would appear that he had developed a method of immunization which would be in every way practicable for use in China.

We are happy to announce the following additions to our faculty and administrative staff: Miss Dorothy DeGroat, Messrs. Heh Ching-ming, Li Ying-hwei, Ren Chen-tung, Shen Hsich-li, Swen Wen-yu, Shen Sheo-tsuen, Han Lih-wu and Wang Kwoh-ting, as associates, and Messrs. A. Benemerito, Chao Tsi-feng, Chu Mei-hsing, Pang Teh-shen, Hsu Teh-hsi, Ing Shi-hwa, Li Ping, Ling Si-ling, Liu Chin-chuen, Liu Wen-wei, Shen En-chen, Sung Lung-tien, Tsu Teh-lung, Wu Lien-seng, Yang Shi-chi, and Yang Shu-yang, as assistants.

College of Arts and Science and Junior College

In the absence of Mr. Sarvis Mr. San Ken-hsien read his report in both Chinese and English, as follows:

1. Attendance. The statistics of attendance have been distributed. I wish to call your attention particularly to the increasing totals in the second year Junior College, viz., 127 for the current school year, as opposed to 81 for last year. This is merely carrying forward the gain of 99 in the total enrolment at Kuleo in the fall of 1922 over the fall of 1921. In spite of our plans to the contrary, there has been a slight increase in each subsequent year during the fall semester, in the first year Junior College, although the enrolment in that year is only 9 more this spring than last spring. I call attention to these figures because they indicate that next fall the number of students in what will then be the sophomore year will be about 100 as compared with 52 last autumn. The fact is that we have a sufficient number of students now in Junior College to justify our expecting from 330 to 350 in the four-year College of Arts and Science.

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Statistical Summary, 7 March 1924
for The Colleges

	Enrolment								Former			New				Total added
	F21	F22	S23	F23	S24	F322-3	F22	F23	S23	S24	S23	S24	S23	S24	S23	S24
	FS23-4															
JC I	117	167	207	180	216	225	240	17	24	1	2	50	58	59	60	
General	83	122	167	*	*	179	*	11	*	1	2	49	*	57	*	
Business	32	33	28	-	-	33	-	5	-	-	-	-	-	-	-	
Education	2	12	12	-	-	13	-	1	-	-	-	1	-	1	-	
JC II	52	75	75	120	122	81	127	6	5	4	5	2	-	6	5	
A & S	*	*	*	72	77	*	81	-	4	*	4	*	*	*	*	
A & F	*	*	*	19	18	*	18	-	-	*	1	*	-	*	*	
Business	-	18	19	18	17	19	18	-	1	1	-	-	-	1	-	
Chemistry	*	*	*	6	5	*	5	*	-	*	-	*	-	*	*	
Education	4	3	3	5	5	3	5	-	-	-	-	-	-	-	-	
General	20	24	25	*	*	27	*	2	*	2	*	1	*	3	*	
Science	28	30	28	*	*	32	*	4	*	1	*	1	*	2	*	
JC Total	169	242	282	300	338	306	367	23	29	5	7	52	58	64	65	
SC I	46	51	50	52	49	53	53	3	4	1	1	-	-	2	1	
Agriculture	8	11	11	8	8	11	8	-	-	-	-	-	-	-	-	
Arts	23	34	33	31	30	36	32	3	2	1	1	-	-	2	1	
Chemistry	*	*	*	5	5	*	5	*	-	*	-	*	-	*	-	
Forestry	15	6	6	3	3	6	3	-	-	-	-	-	-	-	-	
Science	*	*	*	5	3	*	5	*	2	*	-	*	-	*	-	
SC II	32	44	42	34	37	44	38	2	1	-	3	-	-	-	3	
Agriculture	7	11	11	6	6	11	6	-	-	-	-	-	-	-	-	
Arts	23	22	21	16	16	22	17	1	1	-	1	-	-	-	1	
Chemistry	*	*	*	6	7	*	7	*	-	*	-	*	-	*	-	
Forestry	2	11	10	4	4	11	4	1	-	-	-	-	-	-	-	
Science	*	*	*	2	4	*	4	*	-	*	2	*	-	*	2	
SC III	22	31	17	48	27	31	50	14	23	-	2	-	-	-	2	
Agriculture	4	6	3	12	6	6	12	3	6	-	-	-	-	-	-	
Arts	17	21	12	24	16	21	26	9	10	-	2	-	-	-	2	
Chemistry	*	*	*	-	-	*	-	*	-	*	-	*	-	*	-	
Forestry	1	4	2	11	4	4	11	2	7	-	-	-	-	-	-	
Science	*	*	*	1	1	*	1	-	-	-	-	-	-	-	-	
SC Total	100	126	109	134	113	128	141	19	28	1	6	-	-	2	6	
Agriculture	19	28	25	26	20	28	26	3	6	-	-	-	-	-	-	
Arts	63	77	66	71	62	79	75	13	13	1	4	-	-	2	4	
Chemistry	*	*	*	11	12	*	12	-	-	-	-	-	-	-	-	
Forestry	18	21	18	18	11	21	18	3	7	-	-	-	-	-	-	
Science	*	*	*	8	8	*	10	-	2	-	2	-	-	-	2	
A & F. Total	37	49	43	44	31	49	44	6	13	-	-	-	-	-	-	
A & S Total	63	77	66	90	82	79	97	13	15	1	6	-	-	2	6	
Regular	269	368	391	434	451	434	508	42	57	6	13	52	58	66	71	
Graduate	2	2	2	2	2	3	4	1	2	1	1	-	1	1	1	
Special	26	17	14	5	2	21	5	5	3	-	-	3	1	4	2	
Middle Sch.	7	16	18	11	18	26	22	2	4	-	-	10	13	10	13	
Irregular	35	35	34	18	22	50	31	8	9	1	1	13	15	15	15	
TOTAL	304	403	425	452	473	484	539	50	66	7	14	65	73	81	87	

*Included under some other heading

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2. New Faculty Members. We have added to our teaching staff this spring Mr. Chen Yu-meng in economics, Miss Wilkinson in English, Dr. Wilmot in public health, Mr. Sanders in religion, and when Dr. Bowen leaves for America, Mrs. Owen will take his work in English. Mrs. Buck, Dr. Walker, and Mr. Frank Price continue to give their services in the Junior College classes in religion. They are carrying the work of Mr. Twinem. Miss Mills has gone to the Model School for English teaching.

3. Budget and Plans for Next Year. It has not been possible to increase the budget for next year, and it will be necessary to handle the increased number of students with the present staff, with minor additions. We are strongly hoping, however, that we shall have a physical director as a permanent member of the Kuleo staff. It is the plan of the faculty to make increasing use of China graduates and student assistants.

4. Progress. There has been substantial progress during the autumn and spring in several directions. Dr. Wilmot has examined all the students physically (spring examinations are not yet completed) and has conducted a student clinic in the new dormitory. This has saved time and been much more satisfactory than going to the hospital. In the Junior College we have given the English Mastery tests for the first time, and these tests will give us a more objective basis upon which we may check the accuracy of our entrance tests and of the subsequent marking of teachers. The point system has become an established reality with blanks for recording point activities. Our marking system is now thoroughly worked out and printed tables are provided for its administration. The personal conferences of faculty with students have been sufficiently successful so that we are continuing with them. We believe that they will ultimately become a regular part of our college activities. Plans are under way to introduce the four-year college with a sub-freshman year. No important changes will be made in the lower two years except in the classes in religion, which will probably be taught on Sundays by regular faculty members. In the higher years, we are planning to have classes meet less frequently (2 or 4 hours a week) and to require more preparation for each recitation.

Chinese Department

Mr. C. C. Chen reported as follows:

In my work with government schools and colleges I try to find out how far the teaching of Chinese language and literature in government institutions is superior or inferior to ours. My conclusion is that so far as the teaching goes the government institutions are in many respects better than ours.

We feel that the teaching of Chinese in the University is weak. The students also feel the same, and even the Chinese department feels it. Why? (1) Because we compare the teaching of Chinese with the teaching of other subjects. (2) Because in government institutions the Chinese language is used as the medium of social intercourse and instruction; in the University many meetings are held in English and the medium of instruction is English rather than Chinese. We are aware of the weakness of the department of Chinese in comparison with other departments of the University but the process of improvement is a very slow and difficult one.

For this semester, speaking from the administrative side, we are confining our activities to the following: (1) increased efficiency of teachers, (2) stronger teachers, (3) removing of hindrances to teaching and study. With these ends in view I wish to report the condition of our work in the different sections of the University.

I. In the last three grades of the Model School we have three Chinese teachers, two of them being graduates from normal schools of high school grade. We have decided to require all of them during the summer to take three units in elementary education, especially the teaching of language and class room management. This work is to be taken in a summer school approved by us.

At the beginning of the semester we adopted the supervisory system of instruction, Mr. Chi Kwoh-ping, teacher of Chinese history in the Middle School, being appointed by President Bowen supervisor of elementary school Chinese. He is a man of rich experience in teaching language, with a broad outlook and cooperative spirit. He is required to spend ten hours weekly in supervising instruction and helping teachers in matters of choice of subject matter, improvement of method of teaching and discipline, and judgment upon results of instruction. He is under the immediate direction of the Principal of the Model School and the head of the Chinese department, is required to report as often as necessary the result of his teaching and the rating of teachers under his supervision. For carrying out the system of supervision successfully the department is preparing a 'Supervisor's Manual.'

II. In the Middle School we have five teachers, three of whom are graduates of normal schools of Junior college grade or higher. Mr. Liu Chi-hsuen has been appointed supervisor. Besides a teaching schedule of fifteen hours he is required to spend about ten hours in visiting and helping teachers.

III. In the Colleges I am at present giving six demonstration lessons weekly for Chinese 120-121. The rest of my time is spent in visiting classes, helping teachers to make assignments, to control classes, sometimes participating in class discussions, checking reports, selecting and organizing subject matter for teaching, devising means and opportunities for students to study economically and efficiently.

There is one thing I must not forget to mention. It is for this thing I have been working, and that is, to impress upon the teachers the different directions in which their responsibility lies. They are, in one respect, the most faithful and hardest workers on the faculty. With the expenditure of much time they select and organize their subject matter out of a vast body of unsystematized knowledge and write out in good literary form the results of their investigation and patiently and carefully explain them to the classes. This, to them, is adequate fulfilment of their responsibility as teachers. We have heard many criticisms of their teaching and of their being unfaithful to the work and disloyal to the University, but this shows that they are devoted to their work. I am not defending the Chinese teachers but wish to point out that their standard or sense of responsibility is different from ours, and I am just working in many ways to convince them that education is a selective process and that responsibility of a teacher is necessary to successful leadership - the leading of students to work for themselves. Training in habits, skill, attitudes and sympathy is important. The measure of results, conduct of classes, and making of reports are as important as selection of subject matter.

We hope our friends will give us constructive suggestions and at the same time have sympathy for our Chinese teachers.

Woman's Auxiliary

Mrs. Clemons read the report of the Woman's Auxiliary.
Mr. Hung Chang giving the Chinese version of it. The report follows.

The work of the Woman's Auxiliary since last October has taken two forms, the social relations activities and the saleroom work. With the rapidly increasing numbers of students in the various departments of the University and the heavier burdens that this increase has brought to every teacher and administrative officer, it is growing more difficult to have the kind of friendly contact which we all need with each other and with the students. A committee of the Auxiliary with Mrs. Buck as Chairman has arranged for a number of faculty gatherings and we are planning some more good times when the weather is more propitious.

The problem of how to get better acquainted with our students is also being studied, and we hope through teas, suppers, and informal gatherings in our homes to achieve this. An elective course of lectures in Western social usages has been offered to the Senior College students. These lectures are designed to be a convenience to our students who go to America, in helping them to understand the life there and to feel more at home upon their arrival. The course is being met with real appreciation.

Another interesting phase of the work, and one that we are just beginning, is an endeavour to conserve the friendly interest of our graduates, especially those who have gone to America, by sending them news of our doings here and by getting them, wherever possible, in touch with friends in our home churches, that they may find in America a little of the welcome and courtesy that we have been so generously accorded here.

The work of the saleroom has been steadily going on under Mrs. Keen's able supervision. We were gratified to find that in profits and paid for stock the work had made \$6,000 by the end of January 1924, a year and three months after the organization of the Auxiliary. Of the \$3,545 pledged for the purchase and repair of the 'Nunnery', \$3,120 has now been paid. We shall not in future undertake a sum pledged in advance, but we have voted to take as our next project the building of a residence for one of the members of our Chinese faculty, and we have reason to hope that a good start will be made toward this by June 1925.

Mrs. Keen is to continue in charge of this work next year, on a salary, an arrangement which makes us very glad both because of her efficiency and because we hope it will keep her in Nanking for many years to come.

Treasurer

Mr. Owen read the following statement, Mr. Eang reading the same in Chinese.

Summary financial statement as of January 1, 1924

Liabilities:

Accounts payable	\$2,261.16	
Special funds	88,844.02	
Interest and exchange	580.84	
Gifts for special purposes	705.07	
Reserve funds (furloughs and Vouchers Payable)	2,740.11	
Deferred accounts	3,059.10	
Budget income on current expense	8,315.10	\$106,505.40

Assets:

Current:

Cash on hand	808.06		
Hongkong & Sh'ai Bkg Corp.	380.95		
Sh'ai Com. & Savings Bank	1,115.99	2,305.00	
<u>Special funds:</u>			
General: Honkew Branch	2,799.11		
Hongkong & Sh'ai Bank	468.76		
International Bkg Corp.	38,901.53		
Sh'ai Com. & Savings Bank	27,754.21	69,923.61	
<u>Accounts Receivable:</u>			
General	14,832.99		
Book Store	451.94		
Stationery Stock	350.31	15,635.24	87,863.85
Deficit Ex Expense Account			18,641.55

Our report as submitted to you October 20, 1923, listed our deficit accounts as follows:

	October 20, 1923	23,394.61	
Received -	To apply:		
	From Agr. & For. Endowment		
	\$4,418.97		
	Misc. sources	334.09	4,753.06
			18,641.55

Since our last report we have received the following restricted gifts:

Agr. & For. Endowment	G.\$ 2,298.50	M.\$ 4,418.97	- deficit
E. M. Vogleson	125.00	234.12	- Athletic field
Mrs. C. P. Turner	250.00	470.95	- repairs
Mr. W. H. Hoover	5,000.00	9,823.42	- residence

We are glad to report that up to the present we are keeping well within the limit of our budget, both in receipts and expenditures, and we hope we may close the fiscal year with a small credit balance.

President

President Bowen made the following report, Mr. Hunt having first read the Chinese translation:

The Finance Committee as well as the Board of Managers of the University of Nanking met last week, and approved of our 1924-5 budget, which provides for several new Chinese members on our staff, a man to take Mr. Twinn's work, and the long-hoped-for physical director for the Colleges. We shall hope to find this man before the summer so that he may be here by September.

It was a matter of much gratification on the part of the Managers to learn that our debt had been reduced to about \$18,000 and that we are living well within our budget in all departments.

Recent letters from Dr. Williams indicate that he is very active in representing our work, in making friends for us, and in efforts to secure funds. It is probable he will return to Nanking in the fall.

As you know, Mr. C. K. Liu and I sail for the United States April first to represent the Methodist Church at its General Conference which meets all of May in Springfield, Massachusetts. Mr. Liu hopes to spend a year in the States and I hope to be back by the opening of the fall semester. During our absence Mr. C. C. Liu will be in charge of the Middle School and Mrs. Sarvis of the Colleges. Mr. Illick will receive his Ph. D. from Princeton University, having specialized in biology, and be back about September first. Messrs. Wilson and Hummel will also return then.

Professor N. Gist Gee, representing the China Medical Board, has been spending a few days here in informal consultations concerning aid to our work and we are led to hope that approximately the following may be granted, though final action must be taken in New York:

1. A grant of approximately \$30,000 Mexican for equipment for physics, biology, chemistry, and the library.
2. \$25,000 to \$30,000 Mexican towards a new science building for the College of Agriculture and Forestry, it being hoped that the Famine Fund Committee will grant \$50,000 and friends in America the rest, \$20,000 Mexican. It is hoped that this building may be started during the summer or early fall.
3. The support of a visiting professor of outstanding ability in science for one year, who will teach each semester an elementary class in science as a demonstration class in the teaching of science; who will visit our science classes in order to help our teachers of science in their problems of science teaching; and who will cooperate with the educational department in giving courses on methods of teaching science, in which assistants and teachers of science in Ginling and South-eastern would be invited to join with our assistants and teachers.
4. Providing of fellowships for two of our staff during 1925 and 1926 to enable them to study abroad.

President Bowen also announced that four national associations would hold their annual meetings in Nanking during the time our Summer School will be in session, viz., (1) the National Association for the Promotion of Education, (2) the National Science Association, (3) the National Vocational Association, (4) the National Association for the Promotion of Popular Education, all four having exhibits. There will also be exhibits of the various normal schools in China.

After lunch in the Middle School dining room and a play given by the Cotton Department staff, the meeting adjourned to meet again on 18 October 1924.

MEETING OF THE EXECUTIVE COMMITTEE OF THE
UNIVERSITY FACULTY ADVISORY COUNCIL - 9 June 1924

The Executive Committee of the University Faculty Advisory Council met in the President's office on Monday afternoon, June 9, 1924, at three o'clock. There were present:- Messrs. Garvis, chairman, Clemons, Owen, Reiser, Miss Wixon, and the secretary.

Voted; That we purchase the stock of examination books from the students' book store at the price of one cent apiece, for use in the entrance examinations.

It was announced that no more meetings of the Executive Committee would be held this semester, unless matters of importance requiring decision should arise.

Respectfully submitted,

M. H. Purcell, Secretary.

MEETING OF THE EXECUTIVE COMMITTEE OF
THE UNIVERSITY FACULTY ADVISORY COUNCIL - 30 August 1924

The Executive Committee of the University Faculty Advisory Council met in the President's office at 3 P. M. on August 30, 1924, upon the return of President Bowen from the United States. There were present Messrs. Bowen, Chairman, Clemons, Hung, C. C. Liu, Owen, Reisner, Wilson, and Miss Wixon, and Mr. Wei Hsioh-ren representing the College Admissions Committee, and the Secretary.

In view of unsettled conditions in the provinces of Chekiang and Kiangsu, the matter of sending out notices to old students and applicants for admission, in regard to the opening of school, was considered, and it was decided to send the following notice to all old students:

"The University will open according to schedule. Registration September 4 and 5. Classes are expected to open September 8. All students are urged to return as soon as possible. Late fee will not be charged in cases where lateness has been caused by unsettled conditions. Nanking at present is quiet."

and the following notice to all applicants for admission and also to old students:

"Examinations will be given according to schedule at 7:30 A. M., September 3, in Nanking. All students are urged to get here on time ~~and~~ to take the examinations. Applications will be received up to and including September 2.

"For applicants unable to arrive for the September third examinations special examinations will be given up to and not later than September 20."

The matter of arranging for the special examinations was referred to the three groups of the University Admissions Committee.

It was suggested that the information in the above notices be sent as a news item to various foreign newspapers in Shanghai, and, at the request of Ginling College, it was decided that the advertisement regarding opening plans, to appear in the various Chinese newspapers, include the Ginling opening plans.

A request from two members of the Chinese Department, that they might store in the University their private collections of books amounting to about 20,000 volumes, was presented by Mr. Clemons. The request was made for the purpose of facilitating class use and for protection. It was voted that this matter be referred to Doctor Bowen and Proctor Li, to be decided in accordance with the general rules for the storage of property at this time; but with the understanding that space might be available either in the office of the Chinese Department or in the Library for about 2,000 of the volumes which were to be used for class work.

Respectfully submitted,

Minnie H. Purcell, Secretary.

MINUTES OF COLLEGE FACULTY MEETING

6 September 1924

The first regular meeting of the college faculties for the fall semester was held in Severance Hall room C-10 at 10:30 a. m. Saturday, September 6, 1924. Dr. Bowen presided at this meeting and the following were present: Misses Hedrick, Purcell, Shippen, and Wilkinson; and Messrs. Bates, Brede, Caldwell, Chang Chi-wen, Chang Tsi-hwa, Chang Yuen-wei, Chen Chang-wei, C. C. Chen, T. F. Chen, Y. M. Chen, Chiao Chi-ming, Clemons, Fan Hai-kwan, B. Griffing, J. B. Griffing, Hamilton, Han Lih-wu, Hsu Chen, Hu Siao-shi, C. Hung, P. H. Ewa, H. T. I, N. K. Ip, Jones, Ko Seng, Lee, L. M. Lew, Li Han-seng, Li Ying-hwei, Ling Kan, C. Y. Liu, Owen, Price, Reisner, Ritchey, Robson, J. K. San, Sarvis, Swen Wen-yuh, Tai An-pan, Thomson, H. R. Wei, and the secretary.

Mr. Y. M. Chen led in the opening prayer. Mr. A. N. Steward was elected to the position of English secretary. Mr. Li Han-seng was elected Chinese secretary.

Mr. C. C. Chen introduced Messrs. T. F. Chen, Fan Hai-kwan, and Hu Siao-shi, who have recently joined the staff of the Chinese Department. Mr. Sarvis then introduced Mr. Horace G. Robson, who will take up social and religious work among the students; Miss Frances W. Shippen, who will teach English and assist in some office work; Mr. C. Y. Liu, who will teach Mathematics; and Mr. Chiao Chi-ming, who will assist in the office of Agricultural Economics and Farm Management. Other new members of the faculty, who were not present, are: Miss Gless, Messrs. Chen Chuh-hsuen, Chen Ken, Chiao Chi-yuen, Swen Fang, Wang Sheo.

The following report of the Admissions Committee concerning new students was made by Mr. Wei:

Result of the two examinations

July: Number admitted	51	
Number on the waiting list	18	69
Sept.: Number admitted	42	
Number on the waiting list	12	54
<u>Number of Students expected to come</u>		
From July examination	30	
From September examination	54	
From University Middle School	16	100

Mr. San reported 345 students registered in the colleges up to this date.

Mr. Wei made a brief statement concerning the service which the Intelligence Committee, recently appointed by the Executive Committee of the University Faculty Advisory Council, is rendering so efficiently to the whole community through the daily Bulletin, which keeps us informed of the trend of affairs relating to the Chekiang-Kiangsu war situation. A vote of thanks was gladly given to this committee for their helpful service.

It was stated that reports were filed for about 50% of the faculty-student conferences which were arranged last year. Mr. Sarvis remarked that unless some opinion to the contrary should be expressed he would understand that the faculty did not wish to continue these conferences.

The revised University Rules which were circulated during the summer were taken up and the changes approved except as follows:

Par. 13b. Dr. Bowen, Proctor Li, and Mr. Owen were appointed to consider the exact percentage figure to be used in calculating refunds.

Par. 15a. The word 'second' was substituted for the word 'similar' in the third line.

Par. 19a. Voted, that the advisability of students teaching or assisting in Sunday schools of the city being excused from Sunday recitations in Religious courses without losing any credit be referred to a committee for reconsideration and recommendations to the faculty. Dr. Bowen appointed the following to serve on this committee: Dr. Hamilton, chairman, Messrs. Bates, Hummel, Price, Robson, Sarvis, and Wei.

Par. 28-30.- Note. The last sentence was abbreviated to read, 'The fee for the removal of a "D" will be excused if the instructor so recommends.'

Par. 31. Since the faculty meeting, attention has been called to the fact that by a previous faculty action the first sentence was changed to read, 'No claim for advanced standing will be considered unless it is made within six months after the admission of the student; and no correction of the records will be made more than one year after the work for which a corrected record is desired was completed.'

Par. 37. The fourth sentence, beginning on line 9, was changed to read, 'If in either case, however, his monthly rank falls below 2.5, his total credits for the semester will be reduced to 21; but if his semester rank in any course falls below 3, he shall receive no credit in that course..'

Par. 70. The last sentence was altered to read, 'For the first infringement of this rule the student will be fined one dime, but for each subsequent offence the fine will be one dollar; and

Mention was made of the recommendations of a committee of science men concerning the salaries paid to those employed in various laboratories and offices of the University.

Voted to adjourn.

UNIVERSITY FACULTY MEETINGS

TRANSFER

Nanking

18 October 1924.

The regular university faculty meeting for the autumn semester of 1924-5 was held in the chapel of the Model School on 18 October 1924, beginning at 10:30 a. m. Dr. Bowen presided, and ninety-two persons were present, as follows:

Dr. Bowen	Mr. Ling Shwen-chi
Mr. Ai Chuen-fah	Mr. Liu Chen-yu
Miss Blair	Mr. Liu Chi-hsuen
Mr. Brede	Mr. Liu Ching-chen
Mr. Chang Chi-wen	Mr. Liu Shen-pu
Mr. Chang Wen-tsing	Mr. Liu Tsung-pen
Mr. Chen Chang-wei	Miss Mills
Mr. Chen Chuh-hsien	Mr. and Mrs. Mills
Mr. Chen Chuen-ho	Mr. Mou Shou-tsun
Mr. Chen Hsiao-hsu	Mr. Owen
Mr. Chen Ken	Miss Priest
Miss Chen Shen-wan	Miss Purcell
Mr. Cheo Chi-shan	Mr. Reisner
Mr. Chiao Chi-ming	Mr. Ren Chen-tung
Mr. Chi Kwoh-ping	Mr. Robson
Mr. Chi Wen-ling	Mr. J. K. San
Mr. Chia Chi-ning	Mr. Sarvis
Mr. Chia Puh-tang	Mr. Shao Teh-hsing
Mr. Chiao Chi-yuen	Mr. Shen En-yung
Mr. Clemons	Mr. Shen Hsich-chi
Miss De Groff	Mr. Shen Hsich-ti
Mr. and Mrs. Dieterich	Mr. Shi Shu-tung
Mr. Fang Hai-kwan	Miss Shippen
Miss Gless	Mr. Steward
Mr. J. B. Griffing	Mr. Swen Fang
Mr. Han Lih-wu	Mr. Swen Wen-yuh
Mr. Hancock	Mr. Tai Pen-shan
Mr. Ho Han-san	Mr. Tao Ming-peh
Mr. Hsu Chen	Mr. Tsai Wei-fan
Mr. Hsu Chen-ken	Mr. Tsu Teh-meo
Mr. Hu Hsiao-shih	Mr. Wang Kwoh-ting
Mr. Hummel	Mr. Wang Tsi-ping
Mr. Hung Chang	Mr. Wang Yao-ting
Mr. Hwa Peh-hsiung	Miss Warner
Miss Hwang Ih-sung	Mr. Wei Hsich-ren
Mr. Illick	Miss Wilkinson
Mr. Ku Ying	Mr. and Mrs. Wilson
Mr. Kung Tsen	Miss Wixon
Mr. Kwoh-Pei	Miss Woodbridge
Mr. Leng Lien-chia	Mr. Wu Hwei-cheo
Mr. Li Han-seng	Mr. Wu Yah-poh
Mr. Li Hung-teh	Miss Yen Chi-fang
Mr. Li Shu-shen	Miss Yu Siwen-chen
Mr. Li Teh-i	Mr. Yen Hung-nan
Mr. Ling Kan	

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The meeting was opened with prayer by Mr. Long Lien-chia.

The minutes of the meeting of 22 March 1924 were approved as circulated.

The following reports of the university faculty committees were presented in both Chinese and English and were accepted as read:

Advisory Council

Mr. Hung first read the report in Chinese, after which Dr. Bowen presented it in English, as follows:

The Advisory Council held a meeting on March 22, directly following the March meeting of the University Faculty. The following actions were taken:

(A-13) That the personnel of the Executive Committee of the Advisory Council of the University Faculty authorized by the Board of Managers at their meeting on 18, 19 March 1924 to adjust changes in the budget which do not affect totals in a given administrative unit be the President, the Treasurer, and the Deans or heads of administrative units, and that a quorum to act be the President, the Treasurer, and the administrative officer affected.

(A-14) That the Advisory Council approves of the recommendation made by the faculty of the College of Agriculture and Forestry on 28 September 1923 that the present departments of Bacteriology, Botany, Plant Pathology, and Biology be incorporated into a Department of Biology within the College of Agriculture and Forestry, with the Divisions of Bacteriology, Botany, Plant Pathology, and General Biology; and that the College of Arts and Science continue its present financial and administrative relations with the Division of General Biology.

At the request of Acting President Sarvis the Executive Committee of the Advisory Council which was thus formed - and which has since become known by the mysterious title of 'ACEC' - held regular meetings during President Bowen's absence for discussion of university matters. Eleven such meetings were held during the spring and summer. Such actions as developed from those meetings were announced by Acting President Sarvis or through other regular channels, and need not be repeated at this time.

Admissions Committee

Mr. Wei Hsioh-ren gave the following report in both Chinese and English:

After a study of the entrance requirements of the various colleges and universities in China and in Western countries, the committee has worked out a list of entrance requirements for admission to the colleges and to the sub-freshman department. It is now working on the survey of the middle schools feeding the University and on the comparison of entrance grades of the applicant with his work in the University during his first two years with us. The middle school survey includes the nature and curriculum of the school, the seal of the school, the seal of the principal, and the list of the applicants to the University each semester, and it will be a very useful reference in the study of the credentials of our applicants. The study of students' work in relation to their entrance grades will help to determine the future policy of the committee in the admission of new students.

The total number of applicants admitted to the various departments of the University this semester is 309, including 160 to the colleges and sub-freshman department; 69 to the first and second years of the Senior Middle School and of the Junior Middle School; 72 to the Primary School, and 8 to the Kindergarten.

The college entrance records show an increased number of applicants from mission middle schools failed in the entrance tests this term. One reason is the raising of our entrance standards in Chinese. It is interesting to note that in spite of the civil struggle the total number of applicants this semester to the colleges, 314 in all, exceeds the record of last autumn by 2, that of last year being 312.

I. The Colleges:

Total number of applicants for admission	314	
Admitted to entrance tests	268	85.4%
Admitted by certificates	20	6.3%
Disqualified for admission	26	8.3%
Total number of applicants admitted to entrance tests July 1, September 3 and 25	268	
From government middle schools	117	43.6%
From private middle schools	70	26.2%
From mission middle schools	81	30.2%
Total number of applicants who passed the entrance tests	140	
From government middle schools	61	43.5%
From private middle schools	39	28.0%
From mission middle schools	40	28.5%
Total number of applicants admitted (including 30 conditioned students)	160	
By written tests on July 1, Sept. 3 and 25	140	87.5%
By certificates from Univ. Middle School	19	11.8%
By certificate from Shantung Christian University as a special student	1	.7%

II. Middle School:

Total number of new students admitted	55
By written tests	24
By certificates from Univ. Higher Primary Sch.	31

III. Model School:

Total number of new students admitted	94
Admitted to Higher Primary	74
By written test	71
By certificate from Lower Primary School	3
Admitted to Lower Primary	12
Admitted to Kindergarten	8
Total number of new students admitted by the University	309
Admitted to the Colleges	160
Admitted to the Middle School	55
Admitted to the Model School	94

Friendly Relations Committee

There was no report from this committee.

General Meetings Committee

Dr. Bowen read the following report, Mr. Hung having first read the translation of it in Chinese:

There has been no formal meeting of this whole committee but informal conference was held with various members concerning the one question of common interest between Kan Ho Yen and Kuleo, namely, the Sunday service. It was the clear conviction of all that this semester we should try holding separate Sunday morning services. This plan is being followed, so the Kan Ho Yen students have a service planned to meet younger students' needs, and the college students, the short course men and students from Ginling College, make up the Kuleo group.

For the Kuleo morning chapel a change has been made, in that some speakers are given two to three consecutive meetings, others, as formerly being given one morning. Mr. Hung and Mr. Steward are in charge of the Saturday morning lectures.

Library Committee

Mr. Hung first read the report in Chinese, after which Dr. Bowen, the chairman, gave the report in English, as follows:

The Library Committee has held no formal meeting since the University Faculty meeting in March. The following notes from the Library have been supplied by the Librarian.

Mr. Shen Hsioh-chi has been added to the regular staff for 1924-5 as Cataloguer. Mr. Li Siao-yuen attended the 1924 meeting of the American Library Association and read a paper before the Association. During the summer he has been connected with the Library of Congress at Washington. His return to the Library is expected in the early winter. Mr. Liu Kwoh-chuin is the holder of two fellowships for 1924-5: one having been conferred by the University of Wisconsin and the other being a Tsing Hua fellowship. Mr. Liu plans to remain at the University of Wisconsin during the coming year. We look forward to his return to the Library in the summer of 1925.

The Severance Hall stacks were extended into C5B during the summer. This necessitated the moving of all the foreign books and pamphlets in the main library; and it was accomplished under the direction of Mr. Chen Chang-wei as a part of his summer vacation!

The Severance Hall Library is now open on week days during term time from 8:20 a. m. until 10:00 p. m. On holidays it is open only nine hours: 9 to 12, 1 to 4, and 7 to 10. In the regular reading rooms benches have been substituted for chairs, with resulting economy of space and expense. It has been found necessary to use Severance C 10 as a supplementary reading room during the afternoons and evenings.

The Library has been designated as the depository for China of the publications of the League of Nations, and a large consignment of these publications has arrived.

At the end of September the combined collection of books and pamphlets had reached a total of 65,243.

Museum Committee

The report of the chairman, Mr. Steward, was read in both Chinese and English, as follows:

We desire to call attention to the very great improvement

in the appearance of our bird collection since Dr. Norman A. Wood of the University of Michigan has completed his work of mounting them. Dr. Wood was able also to identify a considerable number of our specimens.

The committee has made plans for the labeling of specimens in our possession. Details of this plan follow:

The exhibits will be divided into two classes, known as 'General' and 'Special.' Specimens of the general exhibit will include those that are of general interest and would be placed in the hall or at some other place open to the public. Specimens of the special exhibit would be those of more particular interest to the different departments and they would be deposited in the department concerned. There will be three sets of labels of three colors: one to go with the specimen, one for a card index, and one for the department in which the specimen is deposited as a special exhibit. It is urged that whenever a specimen is offered to the Museum it be passed upon and accepted by the Museum Committee, at which time cards will be made out and filed in the proper manner.

Publications Committee

Mr. Hsu Chen read the translation into Chinese of the report of the chairman, Mr. Reiser, who later read it in English, as follows:

The following list will indicate the publications issued since the last University Faculty meeting on 22 March 1924; also the articles, in so far as we have been able to learn, which have been written and published by members of the faculty.

The Publications Committee has recommended the issue of a complete University Catalogue in 1925. The last catalogue was issued for the year 1920-1, and a new catalogue is urgently needed. Plans are being made to budget the necessary cost of its publication.

Steps are being taken to bring about a better edited and more regularly issued University Magazine.

Publications since 22 March 1924

University of Nanking Bulletins:

Volume VI, Number 14. Special Training Courses for Rural Workers Offered by the College of Agriculture and Forestry, 1924-1925.

Volume VI, Number 15. Summer School Announcements, 1924. (Also in Chinese)

Volume VI, Number 16. University Hospital Annual Report for 1923.

University Library Series:

Number 1. A Bibliography on Chinese Agriculture.

Agriculture and Forestry Series Bulletins:

Number 8. Summary Meteorological Records, University of Nanking, 1895-1923, by W. C. Lowdermilk and Shen Hsich-li.

Number 9. Famine Prevention Program of the College of Agriculture and Forestry as approved by the China Famine Fund Committee.

Agriculture and Forestry Notes:

Number 6, 7, 8, and 9.

Daily Meteorological Records:

Number 1. October, November, December, 1923.

Number 2. January, February, March, 1924.

Number 3. April, May, June, 1924.

Miscellaneous:

Rural Community Survey Outlines, by J. L. Buck.
Saved Again, by J. B. Griffing.

The following publications have been issued in Chinese:

Forestry and Human Life, by Ling Kan.
Catalogue of Forestry Correspondence School.
Announcement of One Year Short Course and Rural Normal School.
Rural Community Survey Outlines.
Farm Management Survey Outlines.
Two Villages, by Hsu Chen.
Saved Again, by J. B. Griffing and Chang Chi-wen.
Agriculture and Forestry Newspaper - regularly every fortnight.

The Faculty in Print

Hamilton, C. H. Faith in Immortality. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Griffing, J. B. Saved Again. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Lew, T. B. The Open Door Policy in China. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Brede, A. Sources of English Words. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Wade-Jones, C. Christian Education in China. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Chiao Chi-yuen, Chinese Bamboos and Their Cultivation. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Tai An-pan. Nature of Struggle for Existence. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Clemons, Harry. A Great Book or Two. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Lowdermilk, W. C. A Preliminary Survey of Forest Conditions in Northern Honan and Shantung. The University of Nanking Magazine, Vol. XIII, Nos. 3 and 4. June, 1924.
Lowdermilk, W. C. China and Per Capita Forest Area. The University of Nanking Magazine, Vol. XIII, No. 1, pp. 43-45, September, 1923. Also The China Weekly Review, Shanghai, November 17, 1923.
Lowdermilk, W. C. A Preliminary Survey of Forest Conditions in Northern Honan and Shantung. The University of Nanking Magazine, Vol. XIII, No. 3. June, 1924.
Lowdermilk, W. C. Erosion and Floods in the Yellow River Watershed. The China Weekly Review, Shanghai, Vol. XXIX, No. 2. June 14, 1924.
Lowdermilk, W. C. Slash Disposal in the Western White Pine Type, by J. A. Larsen and W. C. Lowdermilk. Issued as a Forest Service bulletin, No. 292, of the United States Department of Agriculture.
Lowdermilk, W. C. Factors Influencing the Establishment of Engelmann Spruce. Journal of Agricultural Research.
Kuh Seng. A Study of Human Beings. (In Chinese) The University of Nanking Magazine, Vol. XIII, No. 3, June, 1924.

Statistics

The report of the chairman, Mr. Sarvis, was first read in Chinese by Mr. San, after which Mr. Sarvis read the following:

The chairman has to report that the committee has done nothing to carry out the instructions under which it was appointed, and to recommend that the committee be discontinued. Progress in standardizing records and statistics is being made both by individuals in the University and by provincial and national educational organizations, and perhaps that method will be most satisfactory for the present. There is still need, however, for a greater degree of unification in the records of the different administrative units in the University. Such unification as is needed may well be carried on under the direction of the Advisory Council.

One important piece of work in the direction of co-ordination is the preparation of a regular romanization of all the names that have occurred in the colleges during the last five years. This list, including over 1,100 characters, is now in press. It is believed that it will greatly facilitate the keeping of records.

Athletics and Physical Education

Dr. Jones gave the following report regarding athletics in the Colleges, Mr. Hung giving the Chinese version of the same:

Basket ball. The report last March was made in the midst of the basket ball season, which was, on the whole, very satisfactory. Our team won two games and lost four - two by very close scores - and finished fifth in the Association. The team had good material, showed a fine spirit, and with regular coaching would have made a much better record.

Track. There was little interest in track and field athletics, partly due to the fact that we had no field on which to practice. A small team was taken to Shanghai to the Intercollegiate meet and five points were scored for the University of Nanking.

Baseball. There was very little baseball material, no baseball field, and very little interest in this great sport. The committee decided not to attempt to put out an intercollegiate team.

Tennis. The first intercollegiate sport of the new year, has been delayed by the war and is now scheduled to begin on this date. Possibly Southeastern, Soochow, and Nanking will hold a tournament in Nanking next week. A local interclass tournament has been held which was won by the Class of 1929. An effort was made to give more careful supervision to these contests in order to get them above being simply "good fun for the boys" into real serious competition of the character of intercollegiate contests. Mr. Lew and Dr. Bowen have been chosen to coach the team.

Under "reported athletics for point credit" thirty-six students participated in tennis last term. This term 132 students have signed up for tennis and thirty-three for bicycle riding.

Football practice has begun but it is too early to know what the prospects are for a winning team. Mr. Ip will again coach the team. There is still some hope that a part of the new athletic field may be ready for use before the end of the season.

Cross Country Running has probably enjoyed a more normal condition than any other athletic activity in the colleges. During the spring term thirty-three students participated under the leadership

of Dr. Hamilton and Mr. B. Griffing. This autumn forty-six have signed up for this work under Dr. Hamilton and Mr. Robson. It is interesting to note that cross-country running is now a regular inter-collegiate sport in East China.

Group Games, particularly for non-athletic students, the most important phase of all college athletic activities, made a feeble beginning last spring under Mr. B. Griffing. Plans are under way for the continuation of this work this term by Mr. Griffing and Mr. Porter. Volunteers to help in umpiring indoor baseball and other group games will be cordially welcomed.

Morning Exercise has been carried on by Mr. Lowdermilk, assisted by Mr. B. Griffing. The morale of this work has been greatly improved by using a group of inspectors who report all students who fail to get into the spirit of the group.

The New Athletic Field is not ready for use although the committee made all arrangements for it to be put into shape the first of July so as to be ready for this autumn. The committee is sorry to report that it is still necessary to apologize to visitors and to the students because the University of Nanking is so far behind all the other colleges in its efforts to help the students keep physically fit while they are pursuing their studies. The south half of the field has been re-leveled since the opening of school and should soon be usable. Plans are under consideration for the building of a 100-meter track across the south end of the field for use in the spring in preparation for the Intercollegiate Meet to be held at Southeastern next May.

A Temporary Gymnasium was discussed last spring and, for a time, it seemed that arrangements might be made for its immediate erection. But the hoped-for funds were not available and the building had to be postponed. The committee feels that the need of such a building is very urgent and at a recent meeting of the committee an effort was made to revive the movement to get it. On taking stock it was found that \$1,500 had accumulated in the Field Account. The committee voted to add \$500 to this sum from this year's athletic fees, making \$2,000 to apply on the building of a temporary gymnasium, provided an additional \$2,000 could be "found" to make possible a \$4,000 building. It is hoped that this building may be secured in time to house the group games and basket ball during the spring rains.

The Policy of the Committee is definitely that of seeking to provide for the physical development of the whole student body; to regard the athletic fees as funds to be administered in the interest of the whole student body rather than simply apportioned out among the various "Varsity" teams. In a word, the committee regards the athletic fees very much as laboratory fees in the various science departments. There has been some criticism of this policy but the committee feels that this is the only basis on which a department of physical development can be established and the only basis on which we can ask a physical director to undertake this work. The committee wishes to enlist the interest of every college faculty member in support of this policy and urges that there be more participation on the part of faculty members in the athletic activities of the students in an effort to lay the foundation for the work we surely hope a full-time physical director will begin not later than next year.

The report on athletics and physical training at the Middle and Model Schools was first read in Chinese by Mr. Chang Wen-ching, who was followed by Mr. Dieterich, who gave the report in English, as follows:

In the spring athletics last semester our Middle School teams maintained the same high standard reported by Mr. Speers at our last faculty meeting on March 22. The football game with Nanyang Middle School was the only game in any sport lost by our teams throughout the whole of last year. This includes contests in one sport or another with all the middle schools connected with the colleges in the East China Intercollegiate Athletic Association excepting Hanschow, and several other middle schools in Soochow and Nanking. We also won the Nanking city championship in basket ball and football. The culminating event of the year was an inter-middle-school, invitation track and field meet on our own grounds participated in by the Middle schools of Shanghai College, Soochow University, Nanyang, Fuh Tan, Southeastern, and the University of Nanking. This meet was so closely contested by Fuh Tan and our own school that the final result was not decided until the very last event, when our man won first place in the pole vault, thus winning the meet. The wild demonstrations of unrestrained enthusiasm were in striking contrast with not many years since when it took the supreme efforts of a reluctant yell leader to evoke a few half-hearted "rah, rahs" from even a small minority of student spectators.

The work in physical education is being continued this year along the lines outlined in the last report, which please see for further details. We greatly regret that owing to the limited staff of the University Hospital, especially during the present war emergency, we have not been able yet this autumn to give the students a physical examination. The need for this is very urgent as practically all of our health work is based on the findings of these examinations, and also the continuation of the various health records and statistics begun last year. Furthermore, most cases of defective vision or hearing, and trachoma, tuberculosis, or other contagious or infectious diseases are not properly cared for or controlled. Almost daily several cases of trachoma report at the dispensary and a few days ago a well-developed case of chicken pox, which had for days been mingling freely with other students. We also greatly regret that thus far we have not been able to secure at least the occasional visit of a doctor at our daily dispensary (or clinic) which has been carried on by a graduate nurse. All minor ailments are attended to there and the more serious cases passed on to the hospital if diagnosis is uncertain or equipment inadequate to care for him. In the absence of a doctor to advise, boys who have a fever are usually excused from all classes for the day. The attendance at dispensary varies from twenty to thirty daily. Thus far we have sent about seventy-five students to the hospital for further diagnosis or treatment, and one who had T. B. went to Kuling.

We are gratified to have our new athletic field at last enclosed within the compound wall and in daily use. The main part is used for a football field, the west end for tennis courts, and the east end, temporarily, as an agricultural garden for the Model School. While we have sufficient space for the present, our physical education classes are still at the mercy of the weather and hence cannot be conducted during rainy days - the time when most needed, so we hope

that an outdoor gymnasium may soon be provided.

Our other needs are still the same as recorded in the last report.

Medical Care of Students

The work reported at the general faculty meeting last March was continued throughout the spring semester. Detailed statistics were kept by Mr. Speers at Kan Ho Yen. These are as follows, for the period from February 25 to June 6, 1924:

Total clinic days	84	
Total patients	2,932	
Average number daily	35	
Total individuals (Nov. 1-June 6)	444	
Students	420	
Teachers	11	
Servants	13	
School days lost	250	
Sent to hospital for treatment	172	
Total cost of clinic, Nov. 1-June 6		\$300
Dental treatment	209	
Cost to students		\$607
Collected to date		\$400
Trachoma class twice weekly	58	
Tonsil operations	18	
Other operations	5	
Vaccination compulsory	84	
Vaccination voluntary	94	
Left school with T. B.	16	
Dismissed for disease	3	

A complete physical examination was given to all new students at the beginning of the spring term. The eyes and teeth of all students were also examined.

In the absence of a physical director for the colleges, it is impossible to give a statistical report of the work there, but there was a daily clinic which was a very great improvement over the plan of previous years, from the point of view of students, hospital staff, and faculty.

The work this fall is being carried on by a nurse from the Hospital staff, who deals with minor cases and refers others to the hospital. As soon as the hospital staff is reinforced, however, it is expected that a doctor will be present at these daily clinics.

On account of shortage of staff, combined with extraordinarily heavy work on account of the war, the physical examinations have been postponed until next month.

The class in physiology and hygiene which was given for college students last spring will be repeated next spring, under the direction of the Department of Biology, but with active participation in lectures and demonstration by one of the hospital physicians.

Records are being prepared which will give complete statistical information of all work in the future, showing the nature of the treatment and disease, amount of time lost from school, and similar information.

The above report was sent in by Dr. Wilmot, who took charge of the daily clinics in the spring semester, and taught a class in physiology.

Model School

The following report for the Model School was first given in Chinese by Mr. Hung and then in English by Miss Vixon:

The total registration in the Model School is 302, 8 of whom are Middle School students, 209 Higher Primary students, 60 Lower Primary, and 25 Kindergarten. Last term we had 220, which overcrowded our classrooms, dormitories and chapels, so we decided to make 200 our limit. We received a few more however, to make our budget safe, but had to turn away a number. Of the 209 in the Higher Primary 136 are old students, 71 new students, and 2 former students. There are 158 boarding students, 51 day students, 13 of whom take noon meal at the school. Throughout the term children enter the Lower Primary and Kindergarten, and as the war scare is over parents are returning to Nanking and the children will come into school.

During the summer the south wall of our compound was removed to enclose our land outside and this has enlarged our playground considerably, giving us more adequate space for football and for tennis courts.

Our well is being deepened, which we expect will give us an unfailing supply of water thus eliminating the cartage of water during many months each year. A sanitary drinking fountain is being installed at an approximate cost of \$30. We are also building a new toilet with a septic tank just south of the Model School building:

We regret losing Miss Woodbridge from our department, but her full time was needed in the Middle School. This was made possible by reason of the necessity for financing a permanent secretary and part-time teacher in the Model School.

We rejoice to report the coming of Mr. Chen Hsiao-hsu to join our office and teaching staff. Mr. Chen was in our former High School and has had several years of successful teaching since his graduation. We are fortunate in adding Mrs. Trimmer to our staff. Mrs. Lee has been substituting most acceptably in the absence of one of our teachers on account of illness. We are glad to welcome Miss Hwang to our Lower Primary and Miss Tsu to our Kindergarten.

Middle School

Mr. Wilson presented the following report for the Middle School Mr. Li Hung-teh having first read it in Chinese:

The Middle School during the summer received 163 applications from new students, but only 102 appeared for examination. Of those who took the examination only 34 passed satisfactorily and of these only 24 remained for class work. If we are to hold rigidly to our examinations as a basis for placing our students, I see no other way than to give examinations at distant points for those who want them. Two students came from Changsha for this last examination and because we could not put them in as high a class as they wished, they returned to Changsha, a long journey at much expense, and all to no purpose. The unsettled conditions have undoubtedly affected the Middle School for the summary of statistics shows a decrease in all but six unimportant items. There are this term 223 Middle School students, divided among the four years as follows: Eighth year, 60; ninth year, 68; tenth year 56; eleventh year, 39; total 223.

Mr. Speers, Mr. Woodbridge and Mr. C. F. Liu, who were with us last term are not with us this year, but we are fortunate in having Miss A. K. Blair come in place of Mr. Woodbridge, who has returned to the United States. For unavoidable reasons Miss Blair did not reach Nanking till October 14, but we were very fortunate in having two young ladies visiting Nanking who kindly took her classes for the first month. These young ladies were Miss Cook, sister of Mrs. Thomson, and her friend, Miss McLaughlin, and they have been a very great help to us during the past month. There have also been some changes in the Chinese Department.

Mr. Dieterich has kindly taken upon his shoulders the responsibility of the athletics which Mr. Speers had been carrying, and with the assistance of Mr. Chang Wen-tsing is doing a very careful and effective work for all the students.

Our large well has proved inadequate for our needs and we are now drilling a new well inside of the old one, which we trust will be satisfactory, and we shall thus be able to make use of both. Other wells in the city similar to the one we are drilling are furnishing practically an inexhaustible supply for bath houses and we hope that we are in this way solving a very vexing problem.

Another vexing problem, especially at night, is being solved by replacing the old wooden beds by iron beds, 300 of which have been ordered from Shanghai. When these arrive our students will be very comfortably provided for with chairs, tables, and beds.

As I come back from a year's furlough I cannot but express my sincerest gratitude to Mr. C. F. Liu and Mr. C. C. Liu, both of whom have carried the responsibility of the principalship in addition to other duties, and to Mr. Li Hung-teh, who has done such careful and effective work in the registrar's office. These administrative responsibilities are not easy to carry and I want to publicly express my thanks to them for their great help. In fact the whole faculty have been working together most satisfactorily and I am certainly very grateful to them all.

Summer School

Mr. Hung, the Director, reported in both English and Chinese on the Summer School of 1924, as follows:

The University of Nanking Summer School ran for six weeks, from July 4 to August 12. The total enrolment was 363, but only 319, including 63 women, actually attended classes.

On the administrative side, the work of the Director was greatly facilitated by the help of the different co-workers. Messrs. Wu Shan and San Ken-hsien were in charge of registration; Mr. Li Han-seng was in charge of the dormitories and board for men, and Miss Wu, of the Christian Girls' School, was responsible for all the problems connected with the dormitory, board, etc., of the women students. Mr. Sie King-tsu acted as treasurer, and Mr. Chen Chang-wei as librarian.

The courses were divided into four groups: Education, Agriculture, Religion, and English and Mathematics. Forty courses were offered but three were not given. Owing to the fact that no appropriation was received from the Milton Stewart Evangelistic Fund very few evangelistic workers were able to attend, and no one registered in the Religion group. However, one course was given for church workers - Principles and Methods of Teaching Religion. Some of the classes could

not be handled by one instructor and were divided into two or three sections, especially the classes in English and Mathematics, so though only thirty-seven courses were given, we actually held forty-two classes, an increase of nineteen over last year, or 82%.

The students had the privilege of hearing lectures on various subjects by well-known men, some of whom were in Nanking attending the national educational conferences held during the summer. There were on an average two lectures a week.

A very interesting feature of the Summer School was the English Club, which was organized by the students of the three advanced English classes. They met twice a week, and the time spent in speech-making and a social hour with refreshments was much enjoyed, and the students were delighted because both Miss Hedrick and Miss Wilkinson were kind enough to act as advisers as well as chaperons.

The religious side of the Summer School was not neglected. A morning chapel of about twenty minutes was held daily from 8:50 to 9:10 a. m., and a regular Sunday service each week from 8:30 to 9:30 a. m.

At the close of the session three satin banners were awarded the three students who received the highest grades, the first going to Mr. Ho Ping, a short course student of the College of Agriculture and Forestry; the second to Miss Wang Suchen, from Kiangyin; and the third to Mr. Chang Chi-cheo, of Nanking.

University Hospital.

The following report has been sent in by Dr. Hutcheson:

The outstanding features of the year ending June 30, 1924, are the following: (1) the success of the financial campaign, involving the raising of \$45,000 Mexican to meet an equal amount from the China Medical Board for the purpose of extension and growth of the hospital; (2) the erection of a new hospital building called the Woman's Wing, costing \$70,000 Mexican, including heating and waterworks, which besides housing Chinese patients is the temporary home of the old Foreign Memorial Hospital, pending the erection of a new building to take care of that work; (3) the purchase and installation of an X-ray unit with Delco lighting plant; (4) the inauguration of a separate clinic for the care of the University of Nanking students with Dr. Wilmot, and follow-up work for these students; (5) the full staffing of each department with a foreign physician; (6) the amalgamation of the former Foreign Memorial Hospital with the University Hospital as an integral part of the University Hospital.

Our programme of development, on which we are rapidly working is the building of a home for the Chinese nurses and other students of the institution, the housing of the Chinese doctors in suitable residences, a new and up-to-date kitchen and laundry, and the building of a Memorial Unit where satisfactory service will be given to patients of all nationalities.

Nurses' Training School

The sixth year of the School of Nursing opened with thirty-six pupil nurses in training. Three nurses were graduated this year, all of whom are now helping with the work in other hospitals. In selecting probationers from the large number of applications that we receive our desire is to secure Christians who will assist in and have

at heart the evangelistic work side of our work. Of the nine new students who entered this semester all but one are baptized Christians. While in training the students receive a thorough course following the curriculum of the Nurses Association of China. All of our graduates this year received honors in the Nurses Association of China examinations, and we have the satisfaction of knowing that our school stands highest on the honor roll and leads the eighty-eight schools of nursing in China.

College of Agriculture and Forestry

Mr. Reiser's report was first read in Chinese by Mr. Hsu Chen, after which Mr. Reiser reported as follows:

Dr. Bowen will report on new faculty members and status of the second science hall in which the College of Agriculture and Forestry is particularly interested.

There are 93 students enrolled in the College of Agriculture and Forestry regular course, as follows: Class of 1925, 8; Class of 1926, 10; Class of 1927, 10; Class of 1928, 22; and Class of 1929, 43. Of these 93 students, 30 are registered for forestry, and 63 for agriculture. In addition, there are 41 students enrolled in the one-year short course in agriculture, and 13 enrolled in the rural normal school. This makes a total of 147 students.

Our faculty now consists of 23 of our own graduates, 3 returned students, 9 full-time foreigners, 6 part-time foreigners, 2½ secretaries, and 25 assistants.

For the many details of our varied activities, it is necessary to refer you to the annual report which is now in the hands of the printer, and to the Agriculture and Forestry Notes which are sent to you regularly each month. The Department of Sericulture is busy examining under the microscope the 600,000 layings of eggs produced by them last spring. The Department of Cotton Improvement is busy harvesting and ginning an excellent crop of cotton. The Department of Agronomy has just finished distributing its large crop of improved winter wheat, harvested last June, to a total of 214 people representing at least 500 farmers. An excellent crop of improved corn seed has been harvested for distribution next spring. The Department of Rural Education has completed its new buildings on Er Tiao Hsiang, northwest of the University, and all members of the faculty are urged to visit them. Out-buildings and a rural school house are included in the equipment.

The Department of Plant Pathology has arranged and personally overseen four demonstrations in North China on control of the nematode and flag smut disease of wheat. The Department of Extension has been doing some very excellent work about Nanking. Last year they came in touch with at least 40,000 people on their various extension trips. The Department of Forestry, in addition to regular work of instruction, is busy getting into shape reports of their summer activities. Five of the seven members of the department spent from one to two months on field work during the summer. The Department of Bacteriology is making life miserable for many kinds of bacteria, with no sign of a truce until they are known and controlled. The Department of Botany, with the aid of the Herbarium Committee, is fathering the second largest and best herbarium in China.

A trip through the Agricultural Gardens will indicate that many plants other than moss are growing where a few grew before. The Department of Agricultural Economics and Farm Management are busy on their various investigations, and in studying the large amount of valuable data collected in their farm surveys. Mr. Griffing's study of the population problem has been very greatly complicated by the arrival of twin sons in the home of Mr. and Mrs. Chao.

At the last faculty meeting of the College of Agriculture and Forestry, after a fierce debate, led by Chang Chi-wen, for the affirmative, and N. K. Ip for the negative, the faculty voted that in the next fifteen years the rural interests of China can be served more effectively by higher education than by secondary education in agriculture.

College of Arts and Science and Sub-freshman Department

Mr. San read Mr. Sarvis' report first in Chinese, after which Mr. Sarvis reported as follows:

The most noteworthy fact in connection with the College of Arts and Science is the excellent attendance in spite of the disturbed political conditions. We had estimated an attendance of 495 for the Colleges. Our actual total is 480. The figures for the upper four years of the College of Arts and Science (which now constitute the college) are: 1921, 152 students; 1922, 201 students; 1923, 254 students; 1924, 290 students. There are 118 students in this year's freshman class, as opposed to 83 (not counting 18 in the business course) in the corresponding class last year. There are 67 sophomores, as compared with 41 last year; 27 juniors, compared with 24; and 28 seniors compared with 25. It is therefore evident that, if no unexpected reverses are met, we shall have within two years a four-year college of 350 students in Arts and Science, which is the maximum set by the Board of Managers.

There are a few noteworthy changes in our educational policy. The four-year college, with the subfreshman department, is under way in a satisfactory fashion. The Department of Chinese has been very greatly strengthened by the addition of Mr. Hu Siao-shih, formerly in Northwestern University, Shensi, as acting head of the department, and of Mr. Chen Chuh-hsuen, the former head of the Chinese Department in Southeastern University, as a professor. We have thus added to our faculty two men of national reputation both as teachers and writers, and hope that it will not long be true that our graduates are unwilling to undertake the teaching of Chinese. Another advance step is the establishment of special non-credit classes to which promising students who fail in English or mathematics in the entrance examinations may be assigned.

The general activities of the students have been interfered with to a considerable degree by the late arrival of a considerable degree by the late arrival of a considerable number.

Changes in the faculty will be reported by Dr. Bowen so will not be noted in this report. We are very happy indeed in having Mr. Robson in the colleges in charge of the religious and social work among students, which work has not been adequately cared for since the death of Mr. Twinem. We wish also to express our appreciation of the generosity of Ginling College in permitting Dr. Wood, who is visiting there for the fall semester, to give a course in the history of religion in the College.

Mr. San gave some interesting figures in connection with the registration for the colleges and the sub-freshman year. As the enrolment in the colleges has already been reported by Dean Sarvis and Dean Reisner we quote below figures regarding the sub-freshman class:

Agriculture	33	
Arts	95	
Chemistry	14	
Forestry	10	
Science	17	169

Chinese Department

Mr. Hu, acting head of the department, reported for the department in Chinese, Mr. San afterwards giving a translation in English, of which the following is a summary:

The total class registration this semester is 610. There are sixteen different courses being offered in the colleges this semester: (1) Required courses, intended to fit and prepare students for further study; (2) elective courses, divided into three groups- literature, philosophy, history. The students are expected to measure up to the following standards: (1) be able to take notes in class; (2) be able to find references in the library and to take notes; (3) be able to write essays or compositions as a result of their study. Our aim is (1) to arouse the interest of the students, (2) to show them how to study and to realize the importance of Chinese, (3) to lead them to form the habit of studying Chinese by themselves.

We would make the following suggestions to the administration: (1) A rigid entrance examination in which the candidate for admission would be expected to be able to explain the literary works of the writers of the Han and Tang dynasties; to know something of the literary tunes and history of literature; and to write at least three hundred words without a grammatical error. (2) A rigid examination at the time of graduation by a committee of three or five members of national reputation, no student being permitted to graduate if two-thirds of the committee felt that his Chinese was too poor. (3) We suggest that more needed reference books be secured by the library for the use of the Chinese classes.

Department of Missionary Training (Language School)

Mr. Mills reported as follows, after which Mr. Gia gave the report in Chinese:

The staff of the Language School consists of the following: S. J. Mills, Dean; Mr. Gia Fu-tang, head teacher; Mr. Wang Yao-ting, assistant head teacher; Miss Bertha C. Smith, office secretary; and a teaching staff of twenty-four Chinese teachers.

This term there are 35 first year students; 2 in the January 1924 class; and ten second year students. In addition to these there are 54 correspondence students. The number taking examinations was 133.

In September thirteen teachers from outside took a three weeks' normal course in methods, two of them having come from Changsha, where a language school is to be started.

Woman's Auxiliary

The Report of Mrs. Hamilton, chairman, was read in Chinese by Mr. Hung, Dr. Bowen reading it in English, as follows:

The first meeting of the Woman's Auxiliary, held on October 3, was well attended by both Chinese and foreign women, and much enthusiasm was shown in making plans for this year.

The Finance Committee reported a credit balance of \$4,859.42 for the year ending September 30, 1924. The Salesroom Committee reported that the summer sales at Kuling and Peitaino amounted to about \$3,000. The salesroom opened on October 1 in the Williams house, where it will be located until the house under construction for Mrs. Keen is ready to be occupied. Last year the salesroom served as a selling center for the industrial products of twelve missions. Three more, among them the Songdo School in Korea, have given the agency for their products to the Auxiliary salesroom. In this way the salesroom is not only serving the Nanking community but is furnishing a much needed outlet for many mission industries. The tapestry department is entirely under the supervision of Mrs. Keen.

The Social Committee is undertaking a series of entertainments and cultural programmes which we hope will include every student in the University. The aim of the committee is to provide a good time for all the students in smaller and larger groups, creating the opportunity when possible for friendly contacts and interest leading to real friendships. In addition to this the more formal programmes have as their purpose the sharing with our students of some of the cultural ideas and achievements of our Western civilization, in music, art, etc., such as is not possible to give them through the regular curriculum. In this we are planning to work together with the Ginling College faculty. You will be interested to know that the Auxiliary has budgeted \$500 for the use of the Social Committee, so important do we consider this work.

Because of the fine attendance and splendid interest shown by our Chinese members, we have asked their cooperation on all our standing committees and have increased the membership of all these committees by adding one Chinese member. Mrs. Hung Chang was elected vice-chairman.

The following budget for expenses was passed:

Salary of Mrs. Keen and rent of house	\$2,200	
Expenses incurred by Social Committee	500	
Incidentals used in salesroom	100	\$2,800

If our finances prosper as heretofore we expect to build a Chinese house in the spring.

Treasurer

Mr. Owen gave the following report, Mr. Huns having first read the translation of the report in Chinese:

We wish to submit the following summary statement of the financial condition of the University of Nanking. Our accounts and statements have been audited and certified correct by our Shanghai auditor.

Liabilities:

Accounts payable	\$2,529.43	
Special funds	154,388.53	
Interest and exchange	513.46	
Gifts for special purposes	1,707.81	
Scholarship funds	5,123.45	
Reserved funds (Parlours,		
Contingent, Vouchers Payable)	38,035.01	
Deferred accounts	678.60	
Total Liabilities		\$202,986.29

Assets:

Cash	512.45	
Bank (current)	14,778.37	
Bank - special accounts	86,539.44	
" " " fixed		
deposit	60,753.57	
Accounts receivable, general	31,588.03	
Stock & store room accounts	1,441.62	
Bookstore	364.16	
		\$195,977.64
DEFICIT		7,008.65

At our last general faculty meeting in March we reported the deficit to you as - - - - - \$18,641.55 which has been reduced in the following way:

Miscellaneous credits	\$630.90	
Sale of land to house appropriations	800.00	
Interest and exchange	1,799.83	
Unused Vouchers Payable reserves		
from 1922-3 budget	115.03	
Washington Library Cooperation		
(saving from Library budget)	940.19	
Saving from 1923-4 budget	7,346.95	
		11,632.90
		7,008.65

Since July 1 we have reduced the deficit still further and October 1 it stands at \$5,307.03.

For the budget year 1924-5 we shall have to use great care as our gross receipts are going to be considerably under our estimates. First figures show we shall be short on fees receipts about \$2,500 for this semester. Also, over \$19,000 gold of our estimated income will be at current exchange, which we estimated at 1.85. If exchange does not improve to our advantage it will mean an additional shortage of about Mexican \$3,000. on this item.

In view of this situation, we shall need, and ask, the co-operation of all in the careful management of the budget for this year, so as to avoid adding to the deficit. We have all worked hard to reduce it this far, and it had been our hope to wipe it out this year. We shall at least, with the help of those involved, make a strenuous effort not to increase it.

President

The President's announcements were first read in Chinese by Mr. Hung, after which Dr. Bowen gave a summary of same in English. The announcements follow:

We are very pleased to welcome to our staff this semester a number of new faculty members. The following have come to us for work in the Model School:- Mr. Chen Hsiao-hsu, Miss Hwang Ih-sung, and Miss Tsu Seng-lao. The Middle School teaching staff has been strengthened by the addition of Miss Anna Kathryn Blair, Mr. Tao Tung-pu, and Mr. Wu Yah-peh. The following graduates have become members of the faculty of the College of Agriculture and Forestry:- Messrs. Chang Yuen-wei, Chen Ken, Chiao Chi-ming, Chiao Chi-yuen, Swen Pang, Tsu Teh-meo, and Wang Sheo; and the following assistants have been added to the staff of the College of Agriculture and Forestry:- Messrs. Li Ling and Mou Shou-tsun, for sericulture, and Mr. Ching Foua-seng for agriculture. Miss Bertha M. Gless arrived at the end of August for secretarial work in the College of Agriculture and Forestry. Mr. Shen Hsich-chi, who graduated in June, is now a member of the Library staff, and Mr. Liu Chen-yu, a graduate of 1922, is teaching mathematics in the College of Arts and Science. Mr. Horace G. Robson, of the Methodist Mission, has joined us for religious and social work among the students, and Miss Frances W. Shippen is spending the year with us teaching English and doing secretarial work in the College of Arts and Science. We are happy to announce the reorganization of our Chinese staff department and the addition to our Chinese staff of three well-known and experienced Chinese teachers, Messrs. Hu Hsiao-shi, Chen Chuh-hsien, and Fang Hai-kwan. We are under very great obligation to Mr. C. C. Chen for his fine work in strengthening this department. Mr. Shu Shi-chen has also joined our Chinese department this semester, as an assistant. Two other members of the University faculty who have joined us this semester are Mr. S. J. Mills, of the Northern Presbyterian Mission, who has been appointed Dean of the Department of Missionary Training, and Mr. Chi Chao-chang (Charles T. Gee), who will relieve Mr. Small a great deal in the work of the Construction Department. This semester we have the privilege of having with us Dr. Irving F. Wood, of the Department of Biblical Literature and Comparative Religion of Smith College, who is giving a course in the history of religion.

We are also pleased to welcome back after furlough Mr. and Mrs. Hummel, Mr. and Mrs. Illick, and Mr. and Mrs. Thomson. Dr. and Mrs. Williams and Richard are planning to start back to China about the middle of November.

In spite of all that Dr. Williams and I could do during my recent visit to America, we still lack about \$4,000 or \$5,000 gold for the science building we are planning to erect opposite Swasey Hall. We are confident, however, now that the summer is over, that Dr. Williams will soon be securing the remaining amount. The contractor tells us that if he can begin building early in November the building will be ready by next autumn.

Funds are in hand for a new building for the Language School. It was originally intended to build another dormitory but now it seems the more pressing need is for a better classroom and recitation building, and probably this is the one that will be erected now. The Executive Committee of the Board of Managers is to decide on this next week.

Two young men, graduates of the Springfield Y. M. C. A. Physical Training School, were appointed to the University by the Trustees, but neither finally could come. Two suitable men for the special science work were found but could not leave their work to come to us this semester. Dr. Williams and the Trustees are looking for both a physical director and a man for the special work in science and we hope to have them with us next autumn.

The following have been appointed on the various university committees for 1924-5:

THE UNIVERSITY ADVISORY COUNCIL:

Dr. Bowen, chairman, Messrs. Williams, Sarvis, Reisner, Clemons, Hutcheson, Mills, Wilson, Miss Wixon, Messrs. Owen, Li Han-seng, C. C. Liu, Hu Siao-shih, C. Hung, S. I. Chen.

COMMITTEE ON FRIENDLY RELATIONS:

Messrs. Chen Yu-meng, chairman, Bowen, Hsu Chen, C. C. Liu, Liu Tsung-pen, Reisner, Sarvis, Wilson.

COMMITTEE ON GENERAL MEETINGS:

Mr. C. Hung, chairman.
Messrs. Bowen, Williams, Hummel - in charge of Sunday services.
Messrs. C. Hung & Steward - in charge of Saturday lectures.
Mr. Bates - in charge of Kuleo chapel.
Messrs. Cheo Ming-i and Hamilton - in charge of Commencement arrangements.

COMMITTEE ON THE LIBRARY:

Messrs. Bowen, chairman, Clemons, Brede, Hu Siao-shih, Illick, C. C. Liu, Miss Mills, Messrs. Reisner, and Sarvis.

COMMITTEE ON THE MUSEUM:

Messrs. Steward, chairman, Bates, Chen Chuen-ho, Chen Yen-shan, Illick, Kwoh Pei, Lowdermilk, Porter.

COMMITTEE ON PUBLICATIONS:

Messrs. Reisner, chairman, Brede, Clemons, C. Hung, Ip, Jones, Li Han-seng, Miss Purcell.

COMMITTEE ON ATHLETICS AND PHYSICAL TRAINING:

Messrs. Jones and Dieterich, joint chairmen, Bates, Gibbs, Hamilton, Illick, Ip, Liu Tsung-pen, Lowdermilk, Ritchey, Wilnot.

COMMITTEE ON ADMISSIONS:

(a) For the Colleges:

Messrs. Wei Hsioh-ren, chairman, Brede, Caldwell, J. B. Griffing, Hu Siao-shih, C. Hung, Hummel, Sarvis, Thomson, Reisner.

(b) For the Middle School:

Mr. Chen Chuen-ho, chairman, Miss Blair, Messrs. Cheo Chi-shan, Dieterich, Leng Lien-chia, Li Hung-ten, Shen En-yung, Wilson.

(c) For the Model School:

Mr. Kung Osen, chairman, Miss Mills, Miss Wixon, Messrs. Li Shu-shen and Yen Hung-nan.

(d) For all Groups:- Dr. Bowen, chairman.

UNIVERSITY OF NANKING
UNIVERSITY FACULTY MEETING

21 March 1925

The regular university faculty meeting for the spring semester of 1924-5 was held in the Model School chapel on Saturday morning, 21 March 1925, beginning at 10:30 a. m. Doctor Bowen presided and the following seventy-three persons were present:

Dr. Bowen	Mr. Li Teh-i
Mr. Bates	Mr. Ling Ken
Mr. Chang Tsi-hwa	Mr. Liu Chen-yu
Mr. Chang Wen-tsing	Mr. Liu Chi-hsuen
Mr. Chen Chang-wei	Mr. Liu Ching-chen
Mr. Chen Chwen-ho	Mr. Liu Ching-fu
Mr. Chen Hsiao-su	Mr. Liu Shwen-pu
Mr. Chen Yu-men	Mr. Liu Tsung-gea
Mr. Chen Ken	Mr. Lo Tsi-tung
Mr. Chen Shui-i	Miss Mills
Mr. Chen Tsu-kwei	Mr. Porter
Mr. Cheo Chi-shan	Miss Purcell
Mr. Chi Kwoh-ping	Mr. Reiser
Mr. Chi Wen-ling	Mr. Ritchey
Miss Chiu Tsung-tao	Mr. Robson
Mr. Clemons	Mr. J. K. San
Mr. Dieterich	Mr. Shen Sa-yung
Dr. and Mrs. Gibbs	Mr. Shen Hsich-chi
Mr. J. B. Griffing	Mr. Shen Hsich-li
Mr. Heh Ching-ming	Mr. Shi Shuh-tong
Mr. Ho Han-san	Mr. Tai Pan-shan
Mr. Hummel	Mr. Tao Ming-peh
Mr. Hwa Peh-hsiung	Mr. Tao Tung-pu
Miss Hwang I-sing	Mr. Tsai Wei-fan
Mr. Hwang Tsung	Mr. Tsd Ming-kao
Mr. Ip	Mr. Thomson
Mr. K. K. Jau	Mr. Wang Kwoh-ting
Dr. Jones	Mr. Wei Hsich-ren
Mr. Ko Geng	Miss Wilkinson
Mr. Kung Tsen	Mr. Williams
Mr. Kwoh-pei	Mr. Wilson
Mr. Leng Lien-chia	Miss Woodbridge
Mr. Li Han-seng	Mr. Wu Ya-peh
Mr. Li Hung-teh	Mr. Yang Shi-ming
Mr. Li Shi-chin	Mr. Yen Hung-nan
Mr. Li Shu-shen	Miss Yu Shwen-chen

The meeting was opened with prayer by Mr. C. F. Liu.

The minutes of the meeting of 18 October 1924 were approved as circulated.

President Bowen gave the following report, the Chinese translation of which was first read by Mr. H. T. Li:

Report of the President

We are glad to welcome back Dr. and Mrs. Williams after a long absence in America, working for the University. In spite of adverse conditions there, much has been accomplished and we are asking Doctor Williams to report as fully as our time will permit at this meeting.

I am also taking advantage of this occasion to announce that during Mr. Sarvis' absence, serving on the Commission on Social Research, Doctor Williams will be Acting Dean of the College of Arts and Science, and questions relating to this College, usually handled by the Dean, should be taken to Doctor Williams.

We are glad to welcome on our faculty Miss Black, kindly loaned by Ginling College to teach a course in education for us; Miss Feng Shuh-lan of the Department of Chinese; Mr. Ch'en Tsong-tsi, also of the Department of Chinese; Messrs. Wu Tsing-tsuen and Yu Ta-fu of the College of Agriculture and Forestry; Mr. Chen Tsu-kwei of the Research Library, and Mr. Tsu Ming-kao of the Middle School.

The Board of Managers of the University at a recent meeting took steps towards securing more active Chinese participation in the meetings of the Board. They also appointed Mrs. George A. Stuart matron of the Language School dormitory, to take Mrs. Goddard's place after her retirement in June. Mrs. Stuart is Mrs. Hummel's mother and a former resident of Nanking, when Doctor Stuart was President of Nanking University.

The new administration-classroom building at the Language School is to be called 'Keen Hall,' in honor of its first Dean, and the new science building, 'Baillie Hall,' in honor of Mr. Joseph Baillie, who started our agricultural and forestry work.

The Board of Managers also authorized budgets totaling \$547,399.00, including the Famine Fund budget, the Hospital, and the Language School. Many probably do not realize that we are expending over half a million dollars annually in the various activities of the University.

We are glad to say that the Managers set aside \$2,600.00 of funds now in hand for a temporary gymnasium, and this amount, together with funds at the disposal of the Athletic Committee, will enable us to erect this building at once.

The total attendance of students in all departments this semester is as follows:

College of Arts and Science including subfreshmen		449
Regular students	227	
Graduate students	2	
Subfreshmen	199	
Special	3	
Visitors	4	
Middle School students	14*	
College of Agriculture and Forestry including Short Course and Rural Normal students:		107
Regular students	51	
Short course	37	
Rural Normal	19	
Middle School		259
Model School: Higher Primary	206	
Lower Primary	53	
Kindergarten	21	280
Language School		43
School of Nursing		35
		<u>1,173</u>
Less duplication		14*
		<u>1,159</u>

making a total attendance of 1,116 Chinese students, probably the largest Chinese attendance during one semester.

As you know, two main buildings are under construction, Bailie Hall, costing approximately \$100,000.00 Mexican, and Keen Hall, costing about \$48,000.00 Mexican. The new wing at the Hospital to accommodate patients wishing foreign-style treatment is nearing completion and will be ready for use soon.

The College of Agriculture and Forestry has made arrangements for the annual visit of an expert in plant propagation work, from America, chiefly from Cornell University. Dr. H. d. Love, the first representative from Cornell, will arrive about April 15.

Beginning Sunday morning at 10:30 Dr. Clellan B. McAfee, a noted American scholar and speaker, will begin a series of addresses in Sage Chapel. The Sunday address will be interpreted. Each day during the week, March 23-28, Doctor McAfee will speak at Sage Chapel from 8:00 to 8:45 a. m. These addresses will not be interpreted.

Doctor Williams gave the following report in both Chinese and English, on the developments connected with the work of the University both in the United States and in China.

Vice-President's Statement

President Bowen has referred very generously and appreciatively to our work in the United States and its outcome and our welcome to the work here.

Before reporting more in detail upon conditions in the United States, I cannot forego the opportunity of expressing again our great joy in returning to Nanking and the wonderful comradeship in this work. You have realized the joy of returning after a year's furlough. Few of you have experienced the joy of returning after three years' enforced furlough.

It is a great joy to note the development in the physical equipment of the Hospital, the College of Agriculture and Forestry, the residences, and now the Language School and second science building. Far more impressive has been the great body of students at this disturbed time, their fine spirit of loyalty and unity, the increased strength of the faculty and personnel, the improved quality of the teaching, which is the very heart of the University.

In reporting upon the past three years' development of the financial problems I realize the delicacy of dealing with any part of it in a personal way. I was acting as representative for the University in work and problems in which Doctor Bowen and the whole staff were engaged. Very little of it was accomplished by me directly or alone.

President Bowen's visit to the United States as delegate to the Methodist Episcopal Quadrennial Conference was most timely and effective for our work. The Trustees through his comprehensive report were enabled to feel the inspiration of the larger scope, quality and power of the work, which also placed our financial problems in their more rightful perspective.

You are all keenly aware of our financial problems three years ago when mounting deficits, owing to exchange and our forced development of property and teaching and some deferred payments, had risen above \$100,000 Mexican, and we were directed to return to the United States to find relief. Each of the cooperating missions and conferences had taken action, appealing to their Boards to pro-rate the deficit and appropriate amounts adequate to liquidate the obligations. One of the Boards took action approving and expressing its readiness to meet its share if the other cooperating Boards could do likewise. Two of the Boards replied that owing to cuts upon their own mission they could not undertake such an amount. This left the deficit to be found otherwise.

The unhappy outcome of the Interchurch Movement entailing very heavy obligations which the cooperating boards were compelled to meet through special effort in the churches had greatly prejudiced the situation for union efforts. Serious differences of thought in the churches, expressed in the extremes of fundamentalism and modernism, were disturbing the general support of the cooperating boards and were particularly evident in the attitude toward union institutions. The

Vice-President's Statement - 2

general slowness of business, coupled with the trend toward 100% Americanism which tended to develop all things within and for America, were retarding tendencies against any larger support abroad. On top of all was the disturbed political condition of China which was given unusually great publicity in the United States. In face of these difficulties the loyalty of the Trustees of the University and of the cooperating boards was evidenced the more in not only continuing in full all previous support but increasing their annual grants by \$1,000.00 each.

The deficit was reduced in the following ways:

Payment of deferred interest on endowment of	
Methodist Episcopal Board	G. \$7,500.00
United Christian Missionary Society	2,000.00
Payment of all arrears in adjustment of salaries	2,000.00
Payment by Methodist Episcopal Board for chemical equipment	5,000.00
Famine Fund previously assigned for endowment:	
Methodist Episcopal Board	10,000.00
Presbyterian Board	10,000.00
Baptist Society	5,000.00
Mrs. Prentiss and Mr. Severance on Administration Building	14,000.00
Mr. E. R. Brown	5,000.00

The Methodist Episcopal Board definitely assigned the principal for the \$100,000.00 undertaken for endowment, upon which interest of \$5,000.00 per year had been paid since 1918, and transferred it from general endowment to Agriculture and Forestry.

The undertaking of \$40,000.00 for endowment by the Christian Church, upon which interest of \$2,000.00 had been paid regularly, was reduced by \$10,000.00 of the principal paid the Trustees.

Protection against farther deficit was made in the gift of \$50,000.00 from the Hall Estate toward endowment of the Arts and Science.

Mr. Reisner's work in the United States not only secured \$21,000.00 pledged for the sericulture building, but he also conceived the idea and prepared the plans and statement for appeals for the Famine Fund. Doctor Speer, as chairman of the Trustees, presented and supported these plans in conferences with the committee appointed by the President of the United States and carried them through to a successful issue. This secured for the University \$675,000.00, which was placed in trust with the Washington Trust Company.

Residences were secured and some built, as follows:

Mr. Reisner from the Presbyterian Board	G. \$6,000.00
Famine Fund - three residences	18,000.00
Mr. W. H. Hoover - for Mr. Bates	5,000.00
Mr. E. M. Bowman - for Mr. Holroyd	5,000 or 5,000.00
West End Presbyterian Church - for a Chinese teacher	3,000.00
Residence from Day Fund - loan	5,000.00

Vice-President's Statement - 3

The residence situation is in the way of more adequate provision although there are still two or three very real needs.

The agreement with the China Medical Board for the support of the Hospital terminated at the end of 1921. A new agreement was made for another period of five years on terms more satisfactory to the Hospital. A sum of G.\$9,250.00 annually was given for current expense and not restricted to foreign doctors and nurses.

In addition to this annual support, the China Medical Board agreed to give Mexican \$45,000.00 or not more than \$ G.\$27,000.00 towards equipment upon condition the Trustees found an equal amount. This was found as follows:

Mr. Harkness	G.\$5,000.00
Westminster Church	500.00
Friends of Dr. Hutcherson in Houston, Texas	14,000.00
Secured in China	Mex.\$ 5,000.00

The Famine Fund Committee, through work in China, provided toward the second science building Mex. \$50,000.00

The China Medical Board, on condition of \$25,000.00 more being provided by the Trustees " 25,000.00
For this purpose

Mr. Harkness gave	Gold \$ 5,000.00
Mrs. Prentiss and Mr. Severance	" 5,000.00
Mr. Vogelson	" 500.00
Bishop Birney's friend	" 1,000.00
Mr. Stitt	" 1,000.00
Other gifts	600.00

The China Medical Board also made a grant for better equipment in our Departments of Chemistry, Physics, and Biology, to improve the pre-medical work Mex. \$25,000.00
For gas plant " 5,000.00

The plans of the cooperation of Cornell University have been reported by President Bowen and Dean Reisner. A larger co-operation of the New York State College of Agriculture and Forestry, Department of Plant Breeding, will begin in April with the arrival of Professor H. H. Love, who will be succeeded next year by Professor Meyers. The plans contemplate the residence of one full professor of that department, on sabbatical leave, annually for the next five years in the development of plant breeding, then by a representative, a full professor, in alternate years. A part of the support for this enterprise comes from the International Board of Education, through its Director, Mr. Wyckliffe Rose, who is interested not only in this particular work, but in the larger plans of the University's College of Agriculture and Forestry, especially rural education.

The Hospital is provided with new and adequate equipment to meet the demands for some years of development, and its current support is guaranteed for the years 1925-1926.

The College of Arts and Science needs increased staff. Two professors have been asked by the cooperative missions of each co-

Vice-President's Statement - 4

operating board. If these increases should be made, fairly adequate provision for teaching up to the limit of the enrolment set by the Board of Managers would be secured for the University. The boards will do this as soon as they are able, for they realize that they are contributing to the University of Nanking fewer teachers for a larger body of students with high grade instruction than they are providing in any other union institution in which they have a common interest.

What of future support! The outlook in the United States for business generally is vastly improved. It is probable that the country will be undergoing a period of real prosperity and boom within a year. Conditions also within the cooperating churches have greatly improved. The spirit that the Christian Church manifested in their convention in Cleveland was most encouraging. The United Christian Missions Board had not only succeeded in the Jubilee Fund of nearly \$1,000,000.00 for the Women's Board, but did this without decrease in the regular giving.

Last year the Presbyterian Board had a heavy deficit of \$657,000.00 and it was charged by the extreme fundamentalists that this was due to lack of confidence in the administration and the missionaries. The Church, however, responded by giving over \$1,000,000.00 more than the year before and this was not due to large gifts but came from all the members.

The Methodist Board had the greater obligation entailed from the Interchurch and is undergoing a period of transition, not due to theological difficulties so much as to administrative reorganization. While the Board is struggling at the present time with a very heavy deficit the missionaries are drawn from all parts of the Church and the whole church is loyal to them and is bound to respond adequately when the real facts of the situation and needs are known throughout the Church.

The church bodies are the real supporters of our work and the annual support and direct support of missionaries is even more vital than endowment, as much as we need the latter.

As we look back we take courage, more deeply assured that God has led us in our enterprise every step of the way and that He goes before us into every new problem. The University is in better financial condition than ever before. The work is better developed in organization. The Treasurer's department is so developed in its accounting and budget that the President and deans of departments are able to know at any time just where we stand. The teaching is better correlated and is done more effectively. We have never had as fine a student body nor was there ever a more earnest spirit of inquiry as to the deepest things of life than now obtains in the student body. Our needs have been met in troublous times and our present needs will have like help in time.

Respectfully submitted,

J. E. Williams.

16 March 1925.

The following reports of the university faculty committees were presented in both Chinese and English and were accepted as read:

Advisory Council

The following report was given by Doctor Bowen, the Chinese version of it having first been read by Mr. H. T. Li:

During the time since the last University Faculty meeting the Advisory Council has been called upon to perform only one of its various functions; namely, the adoption of the Calendar for the year 1926-1927. This calendar will be published in the new Catalogue. Dates for later meetings of the University Faculty are as follows:

17 October 1925
20 March 1926
23 October 1926
19 March 1927

Committee on Friendly Relations

The Committee's report was given in both Chinese and English by the chairman, Mr. Y. M. Chen; as follows:

The Committee on Friendly Relations, composed of Doctor Bowen, Messrs. Hsu Chen, C. C. Liu, T. B. Lew, Reiser, Sarvis, Wilson, and myself, has felt the need of forming an association for the purpose of bringing about a closer intercourse and a more intimate relationship between our own graduates and the graduates of other institutions - between the teachers of this University and the educators of government schools as well as other mission institutions of learning in this city. In the opinion of the members of this committee, this association should be cosmopolitan and semi-serious in character and primarily social in purpose. It is also the opinion of the committee that in the actual carrying out of this suggestion there should be a rally or reception of college professors, school teachers, and graduates of all colleges and universities in Nanking, to discuss matters concerning the formation of this association, first getting representatives of government institutions interested in the idea so that they can join us in inviting these professors and teachers and graduates to the rally. We hope to have this rally or reception some time in the latter part of April, when the weather will be nice and warm and it will be pleasant for us to assemble on one of the pretty lawns in the neighborhood of the University. We earnestly hope that the formation of this association will be successful, for we believe it will not only prove of mutual benefit to all graduates and teachers of Nanking but also be of great service to this University. The Committee on Friendly Relations will need the cooperation and advice of all to make it a success.

Committee on General Meetings

In the absence of the chairman, Mr. Huns, the report was read in Chinese by Mr. H. T. Li and by Doctor Bowen in English, as follows:

There has been one meeting of the Committee at which the plans were made for the scheme which is now being tried out, of restricting all lengthy student announcements to Friday. Doctor Bowen has been in charge of the Sunday morning service, but beginning March 29 Doctor Williams will have charge of it, while Mr. Lunn is arranging for the Saturday morning lectures.

Committee on the Library

Doctor Bowen gave the following report, after it had first been read in Chinese by Mr. H. T. Li:

The duties of the Committee on the Library are to act as a committee of management determining questions of general policy, such as the distribution of funds, the extension of the library activities, the plan of construction of a library building and the nature of its equipment. Since the last session of the University Faculty this committee has had no meeting. It is on tiptoe to perform its duties, however, whenever there may be funds to distribute, activities to extend, or a library building to plan and equip.

Committee on the Museum

In the absence of Mr. Steward, the chairman, the following brief report was read by Doctor Bowen, Mr. Li giving it in Chinese:

The work of classifying and labeling the museum specimens has been making good progress under the direction of Mr. Lowdermilk.

Committee on Publications

The chairman, Mr. Reisner, gave the following report, Mr. Hsu Chen first giving the Chinese translation of same:

The work of this committee has been, since the last meeting of the university faculty, concerned chiefly with matters pertaining to the University of Nanking Magazine and our new University Catalogue. A new constitution for the University Magazine was carefully drawn up by this committee and submitted to the student body. While it is likely that certain slight modifications may have to be made in the constitution as presented, regarding ownership and control of the magazine, our chief concern has been in having the management of the magazine come more directly under the controlling direction of representatives of the University faculty. The next issue of the University Magazine will come out under the joint efforts of the faculty and student representatives. The second chief feature of the new constitution, in addition to faculty supervision, is that a place on the editorial board must be secured by work done on the basis of articles contributed and other work in connection with the publication of the magazine. This will take it out of student politics entirely and place the election of the editorial board on a strictly merit basis.

Work is now going rapidly ahead on the University Catalogue under the direction of Miss Purcell and it is hoped to have it back from the printers before summer. The last University Catalogue was issued in 1920.

The Committee on Publications desire to thank the faculty for cooperating with them in securing a list of publications by individual faculty members. These have now been arranged in card catalogue form, one card being given to each faculty member under which is listed all his publications of which this committee has a record.

The following publications have been issued since the last faculty meeting:

I. University of Nanking Bulletin Series:

1. Vol. VI, No. 18. Report of the President and the Treasurer for the Year 1923-1924.
2. Vol. VI, No. 17. Tenth Annual Report of the College of Agriculture and Forestry and Experiment Station 1923-1924.

II. Arts and Science Series:

1. No. 2. Romanization of Chinese Personal Names by G. W. Sarvis.

III. Agriculture and Forestry Series:

- Vol. I, No. 7. An Economic and Social Survey of 102 Farms Near Wuhu, Anhwei. Part Two.

IV. College of Agriculture and Forestry. Miscellaneous Series.

- No. 1. Saved Again. Reprint. By J. B. Griffing.
- No. 2. Annual Report, Department of Sericulture.
- No. 3. A Christian School with a Rural Message.
By J. B. Griffing.
- No. 4. Mapping the Rural Community. By Chiao Chi-ming.
- No. 5. One of the Least. By J. B. Griffing.

V. Agriculture and Forestry Notes:

- Nos. 10, 11, 12, and 13.

Chinese Publications

I. Former Bulletins:

- No. 2. Culture of American Cotton. Reprinted and revised.
← Agriculture and Forestry Series:
An Economic and Social Survey of 102 Farms Near Wuhu
(Parts I and II of English editions combined).

II. Agricultural and Forestry Newspaper:

- Issued regularly on the first and fifteenth of each month.
Special Anniversary Issue, No. 25; 5,000 copies.

Committee on Athletics and Physical Education

For the Middle and Model Schools Mr. Dieterich handed in the following report, which had previously been translated.
Mr. Chang Wen-ching read the report in Chinese.

Historians tell us that one of the great benefits of the Olympian games was the fellowship among the various groups and the spirit of brotherhood which it engendered in Greeks from all parts of the Greek world, divided and separated as they were in tribes and colonies and city states with mountain barriers and rushing mountain streams between them. So it was the hope of the committee that the annual fall Field Day, November 1, might not only stimulate athletics among the students, but also create a spirit of fellowship and unity among the various departments and schools of the University, separated as they are by the rushing waters of Kan Ho Yen, the forbidding walls of the Language School and the Hospital, and the thorny hedges and barbed wire entanglements of the College of Agriculture and Forestry. This being the only event of the year (excepting commencement) in which the faculties and students of all departments are invited to participate, it provides a unique opportunity for the cultivation of a university spirit. So the whole university family is given a day when they are urged to throw all cares to the four winds and come and play together.

The tendency in the past has been to allow the field day to be primarily a Middle School affair, partly because held on Middle School grounds and promoted by the athletic department there, and partly because of neglect or lack of interest in other departments; so it was especially gratifying this year to have 117 entries from the colleges - the largest number that we have ever had. It was also a great encouragement to have a larger number of our Chinese members of the faculty from both the College of Arts and Science and the College of Agriculture and Forestry assist in carrying out the programme by acting as judges and other officials. We wish to take this occasion to invite the hearty cooperation of the whole faculty in making the coming spring field day, four weeks from today, the most successful one to date, along the lines suggested above. Nanking is to have the unusual privilege this spring of being hostess to both the intercollegiate and the national or 'all China' track and field meets, so we have the added stimulus of providing every opportunity for our own students to get in training for these events.

The organization of football was greatly delayed by the war but the Middle School squad by faithful, daily work managed to develop a machine which went through the whole season undefeated, wresting the East China Middle School Championship from the reluctant clutches of Shanghai College Middle School, the interscholastic champions of the Shanghai League. A series of interclass games was also played. Owing to the disturbed conditions and interrupted work in government schools there was no city league in Nanking this year.

The basket ball team has also had a successful season, being defeated only once by a middle school team, the Shanghai Y. M. C. A. Day School, in a tournament at Soochow. They were unlucky in that

they drew this team for their first game before having a chance to become familiar with an indoor court and a very hard ball. It is a cause for gratification that our college and middle school teams have been willing, without ill feeling, to play several practice games together, to their mutual benefit.

In tennis we have had only one match this year, that with Shanghai Middle School, which we won.

The moderate winter and lack of rainy weather have enabled us to carry on our classes in physical education almost without interruption throughout the winter. At this point we wish to record our thanks and appreciation for the conscientious, faithful, and efficient work of Mr. Chang Wen-ching in conducting classes, organizing games, and helping supervise the daily clinic in our school dispensary.

The following is a summary of the statistics for the fall semester in connection with the clinic, where a graduate nurse is in attendance every day, and Doctor Turner three times a week:

Total clinic days	96
Total patients	4,223
Average daily	43
Total individuals:	349
Teachers	8
Servants	7
Students	334
School days lost	549.4 (av. per student 1.14 days)
Sent to hospital	120 (90 individuals)
Total cost, fall semester	\$109.83
Students receiving dental treatment	63
Left school with T. B.	1
Dismissed for disease	0

(On account of not being able to have the physical examinations during the semester the trachoma cases were not isolated and treated except as they came voluntarily to the clinic, as many did.)

We are finding that the daily clinic is becoming too popular and that excuse from the first period classes is too much of an inducement for the manufacturing of all sorts of minor ailments, so we are exercising a stricter censorship on applications and as far as possible granting excuses to only deserving cases. Trumped up 'tummy aches' or mythical headaches parading under the guise of wrinkled brows and distorted faces are frequently vanquished by prescribing generous doses of the much disliked Epsom salts or castor oil.

With the generous cooperation of the hospital staff, especially Doctors Wilmot and Turner, every boy in school from the fifth to the eleventh years has been given a physical examination, so that our health work from the medical side is just beginning now. Out of 457 boys examined 31 were found to have marked trachoma, and 61 more are suspicious. One hundred and twenty-eight have decayed teeth and an additional 168 need to have their teeth attended to. Seventy-five have enlarged tonsils though only a few of them are infected. One student has been dismissed on account of disease, one has gone home with T. B., two with diphtheria.

On the whole decided progress is evident. There is a higher percentage of good health, decidedly less tuberculosis, and a growing interest in and desire for health. Not a single student tried to avoid the examination. On the other hand, every item on the medical blank was carefully scrutinized by large numbers and many asked what they should do to correct their troubles. They are learning how to take care of minor bruises and sores and common ailments. They are learning to know what are the most common causes of illness and how to avoid them. Hence they are more willing to cooperate in efforts for better school health.

We feel keenly the need for a building for the physical education work and plans for a gymnasium have been sent to Mr. Speers in the hope that he may be able to secure the needed funds. Plans are also under consideration for moving our running track to the south part of our compound where we can have a 200 meter straight away, which would be a great asset.

For the Colleges, Doctor Jones reported as follows, after Mr. H. T. Li had read the Chinese translation of the report:

Since the report of last October the work has been carried on as usual and the Committee is glad to be able to report some signs of progress.

Two of the college classes put out very good class teams on the autumn field day.

Our tennis team played through to the Association championship finals and ranked about third in the Association.

A part of the new athletic field was finally put into usable condition and was first used for the football game with Shanghai College near the end of the season. Our team ranked about fifth in the Association but showed a good spirit and distinguished itself in the last game by defeating Southeastern University on her own ground in a very good game.

The basket-ball season is now in progress. Our team is stronger than it has been for some years and has shown a very gratifying willingness to practice. It has won two out of four games to date and has three more games to play.

Morning exercise has been carried on regularly by Messrs. Lowdermilk and B. Griffing.

Cross Country Running has been under the direction of Doctor Hamilton and Mr. Robson.

The tennis courts are kept busy with about sixty students out regularly each week.

Group games including basket-ball, football, indoor baseball, and volley-ball have been going on with very good interest with the help of Messrs. B. Griffing, Porter, Thomson, Steward and some student assistants.

The Bicycle Club has been reorganized with a faculty adviser in charge.

The enrolment in the various forms of physical exercise is as follows:-

Basket-ball 36, Bicycle Club 27, Cross country running 25, Football 44, Indoor Baseball 56, Tennis 60, and Volley Ball 48, making a total enrolment of 296.

The new athletic field is now in use six days each week by students many of whom have never participated in athletic games before.

The Committee is glad to report that provision has been made for the erection of a temporary gymnasium in the immediate future. The fact that all our physical programme stops in rainy or muddy weather indicates the importance of this building.

During the spring term one-fourth of the time of the chairman of the Committee on Athletics is now charged against athletics and physical development and fully one-half of his time and energy is given to this work. A student assistant also gives about eight hours per week to checking up on attendance and records.

The present arrangement can be regarded as only temporary and the Committee wishes to emphasize the necessity of leaving no stone unturned in the effort to secure a full-time physical director by the opening of the fall semester.

Committee on Admissions

Mr. Wei gave the following report in both Chinese and English:

This spring there are altogether 129 new students who have been admitted to the University. The Colleges received 43 out of 78 applicants; the Middle School 32 out of 72; and the Model School 54 out of 64. On account of the fighting at the time of opening we did not have as many applicants as we expected. In the Colleges alone the total number of applicants was two less than the number for the spring of 1924. Though there is accommodation for a few more students the committee felt that only those who came up to standard should be admitted. We received 55% of the total number who applied.

Since the last General Faculty Meeting, the following actions taken by the Committee may be of interest:

1. Applicants who have done good work for a year or more in the college departments of the colleges or universities of high standing in China may be excused from the entrance tests, but they shall not be excused from the examinations for advanced standing.

2. The University will not consider for admission any applicant from the Middle School of Szechuen except in cases where the applicant can give written and reliable evidence for his credentials.

This coming autumn semester the Colleges will hold two entrance tests, the first one in the early part of the summer being given in cooperation with the other colleges and universities in China. We have already written to the association that has charge of these examinations and will make further announcement about the tests when we have a reply from the association.

The following is a detailed report on admissions for the spring semester of 1925:

I. The Colleges:

Total number of applicants for admission, including the Subfreshman Department	78	
Admitted to take entrance tests	63	80.78%
Admitted by certificates of Univ. Middle Sch.	11	14.10%
Admitted by the certificate of Peking National Univ. as a post graduate student	1	1.28%
Admitted by recommendation as a special stud.	1	1.28%
Disqualified on account of non-arrival and inadequate preparation	2	2.56%
Total number of applicants admitted to the entrance tests Feb. 2-3 and Feb. 16-17	63	
Total number of applicants who passed	30	48.00%
Total number of applicants who failed	33	52.00%
Total number of applicants who passed	30	
From government schools	12	40.00%
From mission schools	13	43.00%
From private schools	5	17.00%
Total number of applicants who failed	33	
From government schools	17	51.5%
From mission schools	9	27.2%
From private schools	7	21.3%
Total applicants admitted as new students, including 12 conditioned students	43	
By entrance tests	30	69.76%
By Middle School of Univ. graduation	11	25.60%
By certificate as graduation	1	2.32%
By recommendation	1	2.32%

II. Middle School:

Total number of applicants admitted to entrance tests	72	
Total number of applicants who passed	32	44.4%
Total number of applicants who failed	40	55.6%
Total number of new students admitted	32	
Junior first year	12	
Junior second year	11	
Junior third year	5	
Senior first year	3	
Senior second year	1	

III. Model School:

Total number of new students admitted	54	
Admitted to higher primary	35	
Admitted to lower primary	11	
Admitted to kindergarten	8	

IV. The University

Total number of new students admitted	129	
Admitted to Colleges (including subfreshmen)	43	33.33%
Admitted to Middle School	32	24.82%
Admitted to Model School	54	41.85%

The meeting adjourned to meet again on

17 October 1925.

UNIVERSITY OF NANKING
UNIVERSITY FACULTY MEETING

23 October 1926.

put ahead of file

The regular university faculty meeting for the autumn semester of 1926-7 was held in room 303 Baillie Hall on Saturday morning, October 23, 1926, beginning at eleven o'clock. Doctor Bowen presided and the following were present:

Miss Abbott	Mr. Ling Kan
Mr. Bates	Mr. Liu Ching-chen
Mr. Buck	Mr. Liu Ching-fu
Mr. Chang Yuen-wei	Mr. Liu Chen-yu
Mr. Chen Chang-wei	Dr. Liu Kwok-chuin
Mr. Chen Chuh-hsuen	Mr. Liu Shen-pu
Mr. Chen Tsu-kwei	Mr. Liu Tsung-pen
Mr. Chen Yen-shan	Mr. Wei Ping-fu
Dr. Chen Yu-gwan	Mr. Wih Siu-chung
Mr. Chi Kwok-ping	Miss Mills
Mr. Chiao Chi-ming	Miss Darcel
Mr. Chu Sing-yuen	Mr. Reisher
Mr. Clemons	Mr. Ren Chen-tung
Miss Darcel	Mr. Robson
Mr. Fan Yuen-kang	Mr. Shen En-yung
Dr. Hamilton	Mr. Shen Hsion-li
Mr. Heng Hsd-yuen	Mr. Speers
Miss Hedrick	Mr. Swen Wen-yu
Mr. Ho Han-san	Mr. Tao Ping-geh
Mr. Ho Ih-wu	Mr. Thomson
Mr. Holroyd	Mr. Tsai lei-fan
Mrs. Hsu Mei-ling	Mr. Tsu Chen-chi
Mr. Hummel	Mr. Wan Kwok-ting
Mr. Hwang Tsong-hai	Mr. Wan Puh-hwa
Mr. Illick	Miss Whipple
Mr. Ip	Dr. Williams
Dr. Jones	Mr. Wilson
Mr. Ko Seng	Miss Wixon
Mr. Kung Tsen	Mr. Wu Chen-chung
Mr. T. S. Kuo	Mr. Wu Ru-lin
Mr. Leng Pao-seng	Mr. Wu Ya-geh
Mr. Li Han-seng	Mr. Wu Yuen-huai
Mr. Li Hung-teh	Miss Yien Chi-feng
Mr. Li Shu-shen	Miss Yu Siwen-chen
Mr. Li Siao-yuen	

The meeting was opened with prayer by Mr. Wilson.

The minutes of the meeting of March 20, 1926, were approved as circulated.

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For the information of those who have recently joined the university faculty, Doctor Bowen referred to the reasons for having general faculty meetings. At a meeting of the college faculties on December 18, 1922, it was voted to adopt the suggestion of Mr. Clemons to President Bowen, as follows:

'The suggestion is that there be a union meeting of both Ku Lou and Kan Ho Yen Faculties once each semester, the dates being fixed beforehand just as holiday dates and meetings of the Board of Managers are fixed beforehand; that the meetings be conducted in both Chinese and English, two or three faculty interpreters being appointed so that everything said shall be given in both languages; that there be both Chinese and English secretaries of the University Faculty, and that minutes be kept and distributed in both languages and that the university standing committees (University Advisory Council, Committee on Admissions, Committee on Athletics and Physical Training, Committee on Friendly Relations, Committee on General Meetings, Committee on the Library, Committee on the Museum, Committee on Publications) make brief written reports at these meetings. I would suggest that deans and other heads of departments be not asked to report unless you, as President, deem that there be special reason for such reports in the form of important announcements; that these two meetings be business meetings and not social events; and that they be not prolonged in time more than may be necessary.'

This suggestion was also adopted by the Kan Ho Yen Faculty at a meeting on January 29, 1923, and by the University Advisory Council at a meeting on the same date.

The following reports of standing committees were presented in both Chinese and English and were accepted as read:

Advisory Council

Doctor Bowen, chairman of the Advisory Council, reported as follows after Mr. Li Han-seng had read the Chinese translation of the report:

In May the Advisory Council met to consider the possibility of closing the Lower and Higher Primary School and of doing away with our subfreshman year. After considerable discussion it was decided that it was impracticable and undesirable under present conditions to make any change in these departments. It was, however, decided to discontinue the term 'Model School' and to use the term 'Primary School and Kindergarten' instead.

By correspondence the Advisory Council has approved of a calendar for the years 1927-1928 and 1928-1929. The details of the calendar are as follow:

C A L E N D A R

Autumn Semester 1927

Admission:		<u>Moon</u>	<u>Day</u>
Applications for admission to be presented on or before....	Sept. 3, Sat.m	VIII	3
Applicants to present creden- tials in person.....	Sept. 6, Tues. forenoon	VIII	11
Entrance tests, at Nanking only, begin.....	Sept. 6, Tues. afternoon	VIII	11
Registration.....	Sept. 7, 8, Wed., Thurs.	VIII	12, 13
Classes begin.....	Sept. 9, Fri.	VIII	14
General faculty meeting.....	Oct. 22, Sat.	IX	27
Holidays:			
Mid-autumn festival.....	Sept. 10, Sat.	VIII	15
Confucius' birthday.....	Sept. 22, Thurs.	VIII	27
National celebration day.....	Oct. 10, Mon.	IX	15
Field day.....	Oct. 15, Sat.	IX	20
Christmas.....	Dec. 24-26, Sat. to Mon. inclusive	XII	1-3 inc.
New year (Jan. 1, 1928, Sun.)...	Jan. 2, 1928, Mon.	XII	10
Autumn semester closes.....	Jan. 14, 1928, Sat.	XII	22

Chinese New Year, Jan. 23, 1928, Mon.

Spring Semester 1928

Admission:			
Applications for admission to be presented on or before....	Feb. 4, Sat.	I	13
Applicants to present creden- tials in person.....	Feb. 7, Tues. forenoon	I	16
Entrance tests, at Nanking only, begin.....	Feb. 7, Tues. afternoon	I	16
Registration.....	Feb. 8, 9, Wed., Thurs.	I	17, 18
Classes begin.....	Feb. 10, Fri.	I	19
General faculty meeting.....	Mar. 17, Sat.	II	23
Holidays:			
Spring vacation.....	Apr. 5-8, Thurs. to Sun. inclusive	II	Int'c 15-18 inc.
Field day.....	Apr. 21, Sat.	III	2
Dragon boat festival.....	June 22, Fri.	V	5
Class day.....	June 23, Sat.	V	6
Baccalaureate Sunday.....	June 24, Sun.	V	7
Commencement.....	June 25, Mon.	V	8

C A L E N D A R

Autumn Semester 1928

Admission:

		<u>Month</u>	<u>Day</u>
Applications for admission to be presented on or before....	Sept. 4, Tues.	VII	21
Applicants to present credentials in person.....	Sept. 6, Thurs. forenoon	VII	23
Entrance tests, at Nanking only, begin.....	Sept. 6, Thurs. afternoon	VII	23
Registration.....	Sept. 10, 11, Mon., Tues.	VII	27, 28
Classes begin.....	Sept. 12, Wed.	VII	29
General faculty meeting.....	Oct. 13, Sat.	IX	1
Holidays:			
Mid-autumn festival.....	Sept. 28, Fri.	VIII	15
Confucius' birthday and National celebration day.....	Oct. 10, Wed.	VIII	27
Field day.....	Oct. 20, Sat.	IX	8
Christmas.....	Dec. 22-26, Sat. to Wed. inclusive	XI	11-15 inc.
New year.....	Jan. 1, 1929, Tues.	XI	21
Autumn semester closes.....	Jan. 26, Sat.	XII	16

Chinese New Year, Feb. 10, 1929, Sun.

Spring Semester 1929

Admission:

Applications for admission to be presented on or before....	Feb. 15, Fri.	I	6
Applicants to present credentials in person.....	Feb. 18, Mon. forenoon	I	9
Entrance tests, at Nanking only, begin.....	Feb. 18, Mon. afternoon	I	9
Registration.....	Feb. 20, 21, Wed., Thurs.	I	11, 12
Classes begin.....	Feb. 22, Fri.	I	13
General faculty meeting.....	Mar. 16, Sat.	II	6
Holidays:			
Spring vacation.....	Apr. 5-7, Fri.-Sun. incl.	II	26-28 inc.
Field day.....	Apr. 27, Sat.	III	18
Dragon boat festival.....	June 11, Tues.	V	5
Class day.....	June 22, Sat.	V	16
Baccalaureate Sunday.....	June 23, Sun.	V	17
Commencement.....	June 24, Mon.	V	18

Friendly Relations

There was no report from the Committee on Friendly Relations.

Social and Religious Activities
(General Meetings)

Mr. Robson, chairman of the Committee on Social and Religious Activities, gave the following report, Mr. Li Han-seng having first read it in Chinese:

The detailed work of the Committee on Social and Religious Activities is carried on regularly by the various sub-committees, consequently the general committee meets infrequently. There has been only one meeting of the general committee since our last report. This meeting was given over to a discussion of methods and policies in the work of religious education, which was most helpful and led to a clearer understanding of the different points of view.

The responsibilities of the committee are largely carried by Dean Kuo, who is the new chairman, because of the absence of Prof. Hung Chang, of the sub-committee on Saturday lectures, by Doctor Williams, who is responsible for securing preachers for the Sunday morning church service, and by Prof. C. F. Liu, who appoints the speakers for the daily assembly.

The social life among our students is being splendidly cared for this semester by the Social Committee of our Students' Y. M. C. A., together with the cooperation and substantial financial assistance of the Woman's Auxiliary, which has refurnished our social rooms in the old Y. M. C. A. building. These social rooms are now well supervised and well kept by a student committee. Plans for entertaining all our students in faculty homes are now being made on the initiative of the student 'Y' Committee, as a recent letter from the chairman of that committee to each member of the college faculties reveals. The success of this plan, however, depends clearly upon the cooperation which we as a faculty will, I am sure, gladly and willingly give.

The spiritual life of both faculty and students was greatly stimulated by the series of addresses given by Dr. Rufus M. Jones of Haverford College. We hope for a week of religious addresses by Dr. David Yui, chairman of the National Committee of the Y. M. C. A., during November. The exact date has not been settled. Dr. Robert E. Speer is scheduled to speak daily to the assembly during the week beginning October 24. The teachers of the Sunday one-credit, elective courses in religion report a splendid interest and response on the part of the students. High scholastic standards are being insisted upon in all classes, plus a kindly and personal interest by the teachers in their students, so we feel that a real piece of religious education is being accomplished.

Library

Mr. Clemons reported for the Committee on the Library after Dr. Liu Kwoh-chuin had read the Chinese translation of the report. The report follows:

'The Library Committee has held meetings on March thirtieth and September thirtieth, has made three important decisions, and has received reports on various phases of library activity.

'The first decision concerned the division of book funds for college departmental western books among college departments. The decision was

"That from the total amount budgeted for the purchase of western books at the main library a definite amount be set aside for general purchases at the discretion of the librarians; that the remainder be reserved as a college departmental purchase fund for the purchase of books needed in class work; that this remainder be divided among departments on a percentage basis to be decided by the Deans of the Colleges and the librarians in conference the division being based on the actual use of library books in class work and on special conditions such as the number and character of the teachers and of the courses and of the relative cost of the books; it being understood that the librarians shall have the right to question any orders that seem to them unwise, and that the total amount of the college departmental fund shall be guaranteed each year for such purchases.

"That the amount budgeted for college departmental western books be divided between the Colleges in proportion to the number of students above the subfreshman year which are enrolled in each College in the semester in which the budget is adopted."

'The second decision concerned the transfer of the location of the Children's Collection from Cooper Hall to a room in the Primary School. The decision was

"That the Children's Collection be transferred from Cooper Hall to the Primary School for an experimental period, with the understanding that the collection remain under the administration and supervision of the Cooper Hall Branch of the University Library; that the collection be strictly for the use of the Primary School students; that the books be not loaned out; and that the cost of attendants and equipment be included in the Primary School budget."

Library (continued)

'The third decision concerned the introduction of general courses in library science and bibliography in the College of Arts and Science. These courses were approved, arrangements for them were made by a special committee, and the first, a five credit course in library science, is being given this semester by Mr. Li Siao-yuen, with an enrolment of fourteen students and three visitors.

'Among the reports on various phases of library activity were the following:-

'Two general lectures on the library, followed by tours of the main library, have been given this semester by Dr. Liu Kwach-chuin and Mr. Li Siao-yuen to all new college students.

'Mr. Li has also given special talks on library matters this semester to two advanced college classes and to the students of the Rural Normal School.

'In the process of cataloguing, fifty sets of Chinese books comprising 2,595 volumes and 1,264 titles of western books comprising 1,448 volumes, have been completed.

'Towards the year's deficit of \$2,000 in the appropriation for general Chinese books and for college departmental western books, \$375.68 has been donated.

'The beginning of extension work has been made possible by the establishment from special funds of the College of Agriculture and Forestry of a rural workers' loan collection of western books, selected by Co-Dean Reisner and Professor Buck. Thus does Co-Dean Reisner ruralize the library.

'The size of the library collection at the end of September was 52,636 Chinese books, 15,140 western books, and 29,650 pamphlets, a total of 97,426 items. The Library Committee hopes that its next report can record 100,000 items.'

Publications

There has been no meeting of the Committee on Publications since the last general faculty meeting so there are no actions of the committee to report.

A list of articles and other publications by members of the faculty is being prepared, but since those who write are not prompt in sending in information regarding their work, it is not possible to give the list at this time.

Athletics and Physical Education

For the Primary and Middle Schools Mr. Speers reported as follows, after Mr. Li Hung-teh had read the report in Chinese:

The health work goes on quite satisfactorily. Every student in school was given a thorough physical examination on the Tuesday after the opening of school and the results are encouraging. There are about fifty cases of trachoma but forty of them are among new students or old students who have never been treated in school. Practically all of those whom Doctor Peterson had worked over were improved or cured.

Skin troubles are very conspicuously absent. The cases that Doctor Daniels treated last term are all cured with one exception. Of course bathing is still more of a pleasure than a duty and the days of unwashable bedding are still distant, but there certainly is marked improvement.

The dispensary system has been altered and improved somewhat. The bulk of the work is done after four o'clock and even the serious cases that are seen during the first period do not take so much school time as boys are sent to class late with a note and are not excused for the whole first period as formerly.

The general health and physical appearance of the boys continue to improve. Our old students are as a whole markedly superior to the bulk of the new students who are not themselves an inferior group. The following facts speak for themselves: the old students averaged about a pound under normal weight for their height and age while the new students were four pounds too light. Old boys averaged 92% of an American normal for vital capacity while new boys averaged 85%. Old boys averaged seven-tenths of one correctable physical defect each while new boys had one and three-tenths defects apiece.

The school sanitation, while not perfect, is under constant supervision and in an inspection by Dr. S. M. Woo of the Council of Health Education in Shanghai received a rating of 'A'. Ten per cent of the more than sixty schools examined received this rating. We also received a general rating of 'A' on teaching of hygiene, health work and physical examination of students.

Our exercise programme has gone as usual although the regular drill periods were seriously hampered by the weather in the late spring and fall. During May the drill classes were changed to a daily calisthenic drill after chapel on account of the heat, and in June even this had to be discontinued. Rain this fall has interfered with the continuity of the work. Two new boys did not go to any drill class for the first three weeks because they said they could not find our gymnasium!

This fall our track has been moved to the field south of the school buildings and greatly enlarged. We now have a two hundred meter straight track and a four hundred meter circle, which is ideal. This encloses a football field which is full size and also

Athletics and Physical Education (cont.)

allows for a clear space which is directly before where a grand stand would be if we had one, for jumping pits and shot put, discus throw, etc. This makes our athletic equipment very complete with the exception of the appalling lack of a gymnasium.

In athletics last spring we showed remarkable consistency, taking second place among the middle schools of the vicinity in track, tennis and baseball. We had planned for a big middle school track meet here in Nanking but because of the situation here the meet was changed to Soochow. We had a very strong team in the field events but Soochow Academy had a stronger team on the track and we had to bow to them.

While we were at Soochow, the Kiangsu-Chekiang Middle School Athletic Association was formed, made up of seven mission middle schools in this neighborhood. In the first official competition of this association in tennis this fall, we made a good beginning by winning the championship.

The fall field day next week Saturday promises to be a big event. I offered a banner for the class which had the biggest percentage of its members playing. Four classes have entered one hundred per cent and I will have to give four banners if they all play.

Mr. Ip, chairman of the Committee on Athletics and Physical Education, reported for athletics at the colleges, as follows:

Since the report of last March, the physical training programme has been carried on as usual, and the committee is glad to report several happy events in athletics.

1st. Volley Ball. The University of Nanking Volley Ball Team won the championship of the first annual East China Intercollegiate Athletic Association tournament, held at Soochow University. Nanking eliminated Hangchow in the first round, met Shanghai College in the final, and won by three points to two.

2nd. Track and Field. The University Track and Field Team won the annual East China Intercollegiate Athletic Association track and field championship on May 15, 1926, held at Shanghai College. The University team was composed of thirteen athletes and eleven won points in the various events. The meet was a very close contest for three colleges, and Nanking won by 72-3/4 to 71-3/4. Nanking also holds the East China Intercollegiate Athletic Association 800-meter relay race championship.

3rd. Basket Ball. The Basket Ball Team played through the Association Championship final and ranked second.

The year 1925-6 was the most successful year in the history of Nanking's participation in the East China Intercollegiate games. The University holds the honor of four championships, namely, football, volley ball, track and field, and 800-meter relay race.

Athletics and Physical Education (concluded)

The Committee realizes the importance of having as early as feasible a bath house as an annex to the gymnasium and has agreed to provide \$1,500. The Committee is very happy to state here that the Woman's Auxiliary of the University has again come to our timely aid and generously agreed to give toward the building of the bath house a sum equal to the amount the committee provides, namely, \$1,500.

The activities of this term and the number of students participating in the various games are as follows:

1. Cross country	11	
2. Tennis	111	
3. Subfreshman physical training	127	
4. Volley ball	130	
5. Hand ball	8	
6. Track and field	43	
7. Basket-ball	54	
8. Gym. class	15	
9. Indoor basket-ball	20	529

There is no department in the University that has so much contact with the students as the Department of Physical Training. The work is growing so rapidly that one person can hardly handle it efficiently. It is hoped, therefore, that the University will find some way and means to provide an assistant in this department. This need is very urgent indeed and the committee hopes that serious and earnest consideration may be given to it.

Admissions

Mr. C. F. Liu, chairman of the College Section of the Committee on Admissions reported on admissions to the Primary and Middle Schools as well as to the Colleges. He announced that the following action had been taken by the committee:

That hereafter no visitors will be admitted to sub-freshman and freshman classes.

He also reported that the committee expected to have the college matriculation fee revert to \$5.00. The following statistics in regard to admissions were circulated at the meeting:

Admissions (continued)

I. The Colleges:

Total number of applicants for admission.....	382
Number admitted by examination.....	68
Number admitted through graduation from the University Middle School.....	25
Number admitted because of graduation in the upper three-fifths of senior class of certain accredited middle schools.....	46
Number admitted with reduced standing	11
Number who transferred back to the University.....	1
Number admitted as visitors.....	11
Number admitted as special students.....	1
Number who failed in entrance examinations but who were admitted as visitors	28 209
Number who failed in entrance examinations.....	151
Number disqualified on account of non-arrival.....	22 173

Total number of applicants who passed the entrance examinations or were accepted by transfer.....	169
a. from government schools	35
b. from private schools	105
c. from mission schools.....	29
Total number of applicants admitted as visitors or special students.....	40
a. from government schools.....	17
b. from private schools.....	13
c. from mission schools.....	10
Total number of applicants who failed in the en- trance examinations or who failed to arrive.....	173
a. from government schools.....	86
b. from private schools.....	60
c. from mission schools.....	27

II. The Middle School (from second year of Junior Middle School
to end of second year of Senior Middle School):

Total number of applicants for admission.....	133
a. from government schools.....	33
b. from private schools.....	46
c. from mission schools.....	54
Total number admitted to examinations.....	109
a. from government schools.....	22
b. from private schools.....	40
c. from mission schools.....	47
Total number who passed the entrance examinations.....	63
a. from government schools.....	11
b. from private schools.....	29
c. from mission schools.....	23
Total number of applicants who enrolled	73
a. from government schools.....	9
b. from private schools.....	15
c. from mission schools.....	20
d. from University Primary School, etc., without examination.....	29

Admissions (concluded)

III. The Higher Primary:

Total number of applicants for admission.....	112
Total number admitted to examinations.....	92
Total number who passed examinations	72
Number admitted from University Lower Primary.....	6
Total number admitted	78
First year.....	29
Second year.....	25
First year of junior middle school.....	24

IV. The Lower Primary:

Total number of new students admitted.....	22
First year.....	15
Second year.....	4
Third year.....	2
Fourth year.....	1

V. The Kindergarten:

Total number of new students admitted.....	9
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VI. Summary for the University:

Total number of new students admitted	391
The Colleges (including subfreshman class).....	209
The Middle School.....	72
Primary School and Kindergarten.....	109

The President

Doctor Bowen introduced those who had recently joined the University staff and made several announcements, as follows:

Since our last general faculty meeting several new members have joined our staff and I wish to take this opportunity of introducing them. In the College of Arts and Science we are glad to welcome Messrs. Li Shuh-chwen and Siao Ming-lai of the Department of Chinese; Mrs. C. E. Hunnex of the Department of English, who is also teaching English in the Middle School; Mr. Philip S. Y. Chu (Chu Sing-yuen) of the Department of Economics; and Messrs. Cheo Ting-ih, who graduated in January 1926, Liang Cui-kwei, who graduated June 1926, Wang Shen-wu and Yih Chih-pao, who are assisting in the Department of Chemistry and spending part time in study for the Master's degree; also Mr. Wu Rulin, who graduated June 1926, who is giving full time to the Department of Physics, and Mr. Swen Shu-fang, who also graduated June 1926, who is giving part time to the Department of Physics and part time to the work of the Admissions Committee. In addition, we are glad to welcome Mr. Tsu Sing-fu, as secretary to the Dean of the College of Arts and Science. Mr. Cheo Pan, who graduated in June, is continuing to teach a course in Chinese in the College of Arts and Science and is also

teaching in the Primary School; and Mrs. S. J. Mills is conducting a class in beginning French this semester.

In the College of Agriculture and Forestry we are pleased to announce that Miss Virginie Darcel and Miss Jane Munn have arrived for secretarial work. Messrs. Sheo Piao, a graduate of June 1926, and Chen Hung-kwei are assisting in the Department of Biology and studying part time for their Master's degree; and Mr. San Wei-chang is an addition to the staff of the Agricultural Gardens.

To the Library we welcome the following new members: Messrs. Fan Yui-kang, Hang Hsi-yuen, Ho Ih-wu, Tsu Chen-chi, and Wan Pu-hwa.

The following have recently joined the staff of the Hospital: Miss J. J. Ferguson, Mrs. Cheo Ping-ru and Mr. Chiang Hsu-sui, nurses, and Mr. Chen Tsu-chi for interne work.

In the Middle School, in addition to Mrs. Hunnex, we are glad to have Miss M. L. Whipple as a teacher of English. Mr. Mei Ping-fu, who graduated in June, is teaching general science, and Mr. Chu Shu is acting as assistant to the Principal and also as assistant proctor.

In the Primary School we are glad to welcome Mrs. Hsu Mei-ling.

We are also glad to welcome the following on their return from furlough: Mr. and Mrs. Bates, Mr. and Mrs. J. B. Griffing, Miss Hynds and Miss Wixon.

We have not yet heard definitely whether Mr. Sarvis is to take up the task of trying to raise funds for us while he is on furlough. A recent letter from him indicates that he was going to New York early in September to talk the matter over with representatives of the Trustees before deciding what he would do.

I am very happy to announce that Dr. Robert E. Speer, President of our Board of Trustees and for many years now Secretary of the Presbyterian Board of Foreign Missions, comes to Nanking to-day. Doctor Speer has probably been the outstanding speaker in student gatherings in America during the past twenty-five years. We are all to have the privilege of meeting him at a reception at our home on Monday afternoon from four to six, when we hope he will give a short address. We also hope he will preach to-morrow and speak at assembly each morning next week.

Dr. C. H. Myers and Mr. Shen Tsong-han have left during the week on their return to Cornell University. On their way they will attend the Third Pan-Pacific Science Congress in Tokyo October 27 to November 16, Doctor Myers as the representative of the American Genetic Association, and Mr. Shen, of the Agricultural Association of China.

Doctor Myers has rendered most valuable service in the Department of Agronomy and has been assisted by Mr. Shen, who is returning to Cornell to complete his work for the master's degree.

You will also be interested to know that Mr. Lowdermilk is attending the Pan-Pacific Science Congress as the representative of the Society of American Foresters, and Mr. Porter, of the American Phytopathological Society.

I am very glad to report that Mr. Ma Wen-hwan, who has had typhoid fever, is now convalescing and is able to sit up a few hours each day. We expect him back in three or four weeks.

I am also glad to report that we are letting the contract for the third dormitory in the western group overlooking the athletic field. This is to be a "three unit" building with an entirely usable ground floor something like in Bailie. The space under the roof will also be used. The building will accommodate about 160 students. Plans are also under way for erecting a new bath and toilet building in connection with the gymnasium, and also for the construction of a new gas plant.

I have been asked by the Committee on Athletics to announce that field day will be held at Kan Ho Yen next Saturday, October 30, but there will be no field day for the Colleges this semester.

The list of standing committees of the university faculty for the year 1926-7 follows:

Standing Committees of the University Faculty 1926-7

ADVISORY COUNCIL: Dr. Fowen, chairman; Dr. Williams, vice-chairman; Messrs. Chen Yu-gwan, Kuo Tan-sien, Reisner, Clemons, Hutcheson, Mills, Liu Ching-chen, Li Shu-shen, Owen, Li Han-seng, Ma Wen-hwan, Liu Ching-fu, Chen Chuh-hsuen, Hung Chang, Wilson.

ADVISORY COUNCIL EXECUTIVE COMMITTEE: Dr. Fowen, chairman, Messrs. Chen Yu-gwan, Clemons, Hutcheson, Li Shu-shen, Liu Ching-chen, Liu Ching-fu, Kuo Tan-sien, Ma Wen-hwan, Mills, Owen, Reisner, Williams.

ADMISSIONS: (A) For the Colleges: Messrs. Liu Ching-fu, chairman, Bates, Brede, Chang Chi-wen, Chen Chuh-hsuen, Fummel, Holroyd, Kuo Tan-sien, Robson, Thomson.

(B) For the Middle School: Messrs. Leng Pao-seng, chairman, Chi Kwoh-ping, Leng Lien-chiah, Mih Sih-chung, Miss Whipple.

(C) For the Primary School: Messrs. Kung Tsen, chairman, Chi Wen-ling, Chen Hsiao-hsu, Chen Shui-i, Li Shu-shen, Miss Mills, Mr. Shen En-yong.

ATHLETICS AND PHYSICAL TRAINING: Messrs. Ip, chairman, Chang Sing-fu, Daniels, Illick, Jones, Liu Tsung-pen, Lowdermilk, Speers, Thomson.

FRIENDLY RELATIONS: Messrs. Chen Yu-gwan, chairman, Hsu Chen, Liu Ching-chen, Liu Chen-yu, Liu Tsung-pen, Kuo Tan-sien, Ma Wen-hwan, Reisner, Williams.

GENERAL MEETINGS: Mr. Kuo Tan-sien, chairman. Messrs. Williams and Liu Ching-fu - in charge of Sunday services and daily assembly.

Messrs. Kuo Tan-sien and Robson - in charge of lectures.

Messrs. Li Han-seng and Brede - in charge of commencement arrangements.

(This committee includes the COMMITTEE ON SOCIAL AND RELIGIOUS ACTIVITIES, a college committee composed of the following: Mr. Robson, chairman, Mrs. Buck, Messrs. Chang Fang, Chen Yu-gwan, Chu Sing-yuen, Tsu Chen, Hummel, Liu Ching-fu, Reisner, Williams.)

LIBRARY: Messrs. Bowen, chairman, Brede, Chen Chang-wei, Clemons, Hu Siao-shih, Li Shu-shen, Li Siao-yuen, Liu Ching-chen, Liu Kwoh-chuin, Ma Wen-hwan, Reisner.

PUBLICATIONS: Messrs. Reisner, chairman, Brede, Clemons, Hung Chang, Ip, Jones, Li Han-seng, Li Siao-yuen, Miss Purcell.

Adjournment,

Respectfully submitted,

Li Hung-teh, Secretary
Minnie H. Purcell