

198-3401

UBCHEA ARCHIVES
COLLEGE FILES
RG 11

Nanking
Academic
Related to faculty + staff
Faculty meetings 1916-1920

0249

MINUTES OF THE SPECIAL MEETING AT MR. C. T. WANG'S HOME.

SHANGHAI. January 10, 1916.

.....

Dr. P. W. Kuo, Mr. C. T. Wang, Dr. R. T. Shields and Mr. J. E. Williams met at Mr. Wang's home at 8 p.m., January 10, 1916.

Letters from Dr. Ed. Hume and Dr. C. F. Yen were read and the outline of the Yale plan stated.

It was decided that it was best to draw up a plan and go ahead to secure the necessary co-operation and support to carry on the Medical Department of the University of Nanking.

When the plan was in shape, it was decided that it was best to take up the scheme with Hwang Yien Pei and C. C. Nieh and later, with their co-operation, to enlist the support of Chang Chien.

The following were the estimated resources of the University and the proposed advance that the University could make, together with the part that should be undertaken by the Kiangsu Province.

The Medical Department of the University of Nanking has at present:-

8 doctors	\$ 4,900 (Mex.) annually
2 nurses	\$200,000 (Mex.) in property
1 secretary	
1 professor	

The University would undertake to support 12 doctors; 2 professors; \$20,000 (Mex.) annually; and to raise the \$200,000 (Mex.) in property to \$300,000. (Mex.)

The Kiangsu Province would undertake to provide \$50,000 (Mex.) for dispensary building; \$70,000 (Mex.) for women's hospital; \$30,000 annually for support of hospital (2 nurses, 1 secretary, matron, orderlies, nurses, staff.)

\$20,000 (Mex.) for the support of six doctors.

Kiangsu Province:

\$50,000 for Dispensary
70,000 " Women's Hospital
30,000 annually for
2 nurses
1 secretary
1 matron
nurses
orderlies
staff
20,000 annually for
6 doctors

University of Nanking:

12 doctors
2 professors
\$20,000 annually
\$200,000)
100,000) for property

The Changsha-Yale plan contemplates the support of the Hospital by the Yale Mission, the support of the Medical School by the Changsha "Ruh Chuang Hwei", roughly on the following basis:

Yale:

\$180,000 (Mex.) in hospital property
To support
15 doctors
nurses
To undertake the initial equipment of the hospital

Changsha:

To contribute for nurses, school (land & building)
\$156,000 in four years:
1st yr. \$30,000
2nd yr. 48,000
3rd yr. 30,000
4th yr. 48,000
To contribute \$50,000 annually toward the support of the school
The school property to be held in the name of the "Ruh Chuang Hwei"
The hospital property to be held in the name of the Yale Mission.

NOTE: It seemed more advisable in Nanking to develop more along present lines, the school to be supported by the University; the hospital and its staff to be supported by the Kiangsu Province Medical Educational Society?

MINUTES OF COLLEGE FACULTY MEETING

4 May 1918

There were present President Bowen, Chairman, Messrs. Hamilton, Hummel, Lee, Lin, Liu, Moss, Reisner, Sample, Sarvis, Wilson, Woodworth, and the secretary. The meeting was opened with prayer by Mr. Sarvis.

The minutes of the meeting of March twenty-third were adopted as previously distributed.

Brief oral reports were presented by the executive officers, President Bowen, Dean Sarvis, and Acting Deans Moss and Reisner. Dr. Bowen announced that the sum of \$10,000 gold had been made available for the University Trustees by the Methodist Board. It was reported that altogether only four students had failed to return after the "plague holidays."

The report of the committee on registration was presented by the chairman, Mr. Moss, and was accepted. A separate copy of that report accompanies these minutes.

The report of the committee on student work was presented by the chairman, Mr. Sarvis, and was accepted. A separate copy of that report accompanies these minutes.

The report of the discipline committee was presented by the chairman, Mr. Lee, and was accepted. The report covered two cases: a disturbance in the dormitory in which Hu Toh, Hwa Peh-hsiung, Kao En-yung, and Sie Chen-hsueh were involved; and the habitual absence from classes of Shu Wen-kai.

The question of the presence of students in questionable places having been raised, it was voted that this matter be referred to the discipline committee with power to circulate among the students such interpretation of the rules about questionable places as to make these rules specific.

The report of the committee on extra curriculum activities was presented by the chairman, Dr. Hamilton, and was accepted. A separate copy of that report accompanies these minutes.

The report of the committee on general lectures was presented by the chairman, Dr. Bowen, and was accepted. A separate copy of that report accompanies these minutes.

Under new business the following actions were taken by the faculty:-

It was voted that we instruct our representative at Hangchow to state to the East China Intercollegiate Association that we shall be glad to consider any eligibility rules that may be submitted to us by that association and, if approved by us, to adopt such rules.

It was voted that we permit Mr. Hung Rwen-tsiang to make the trip to Hangchow as manager of the track team but not as a participant in any of the events.

It was voted that we approve the adoption of five classes, each of four hours a week, for the curriculum of the Junior College, beginning next semester.

It was voted that members of the faculty who had been having personal interviews with students on religious matters send to Mr. Sarvis the statement of questions that had been raised at such interviews.

It was voted that we approve of the idea of daylight saving in connection with the University, and that the arrangement of details be referred to a committee consisting of Mr. Sarvis, Mr. Lee, and Mr. Reisner.

Dr. Bowen announced that there would be an informal prayer meeting of the faculty held in Swasey Hall C5 regularly on Wednesday mornings at seven forty.

The meeting then adjourned.

Harry Clemons,

Secretary.

REPORT OF THE COMMITTEE ON REGISTRATION. 4 May 1918.

At the beginning of the spring term 1918 the committee on registration sat in session for two days meeting the new students who presented themselves for entrance. The total number that applied for admission was 37, of whom 4 were denied entrance because of insufficient qualifications. The number registered was 33, and of this number 5 did not remain, leaving a net total of new students entered 28. One of these students has proven his inability to do the work and has been sent to the Middle School for further preparation.

The entering students are divided among the courses as follows:- Arts 19; Agriculture 5; Education 3; Special 1. Four of the number have come from Soochow, and the same number each from Nan Kai and Nanking.

With regard to religious affiliation they represent themselves as being Christians 11, Confucianists 2; and 15 with no religious profession.

Some difficulties became apparent in the operation of the committee and some mistakes were made, notably by the chairman, but a good idea of what the work is has made it possible to handle the students in the future more expeditiously.

L. B. Moss, Chairman.

REPORT OF THE COMMITTEE ON STUDENT WORK. 4 May 1918.

Two members of the committee met on Saturday morning, April twentieth, one of the other members being absent on account of illness and another on account of other work. Up to that time, 65 students, 55 in the Junior College, 2 in the College of Agriculture, and 8 in the College of Arts, had been reported as absent from examination or failing to pass for the first month. The failures reported were all in Junior and Arts College classes. Of the 65 reported, 15 had failed in two or more subjects.

These students received individual notice to meet in a certain room after chapel. Those who had only one failure were dismissed after being urged to do better work and to bring any difficulties they might have to their deans. The remaining 15 men were dealt with individually by the committee. Owing to the break in school work on account of the plague, many students were absent from or failed at their examinations. The committee were therefore more lenient in their decisions than they would otherwise have been. Hsia Lih-kwei, who had evidently been classified incorrectly, was sent to the Middle School.

Many of the teachers failed to get their reports in on time, and the work of the Committee was very much hampered as a result. The number of students having one or more failures has risen from 65 to 81, and the number failing in two or more subjects has been increased from 15 to 30 as a result of later reports. It is evident, therefore, that only half of the work of the committee could be done. In view of this fact and in view of the unsatisfactory showing in the first monthly reports, it is earnestly hoped that a second report may be in the office by next Saturday morning, May 11. The next report after that should be in the office on June 8.

Late reports are almost useless, or, if used, involve a great deal of extra work for the office.

The following is a list of the students who have failed to pass or who were not present at the first monthly examinations:

Deficient Students, First Month.

(N.B. x means no grade reported)

Chang Nien-yuen	Geology 68	Kiang Hung-chi	Geology 60
Chang Pao-yung	Physics 126, 60	Kiang Tsu-chi	Physics 122, x
Chang Yen-nien	English 122, 65	Ko Ta-yung	(Economics 59
Chao Ren-hwa	History 126, 62		(Education 156, 65
Chen Chang	Philosophy 146, x	Li Fu-nung	(English 126, 69
Chen Chang-wei	Physics 122, 65		(Geology 45
Chen Chi-shan	Geology 50	Li Hung-teh	Chinese 146, 65
Chen Ching-chung	Geology 45	Li Kwei-chen	Physics 122, x
Chen Chung-shen	Philosophy 146, x	Ling Chi-chang	(English 126, 65
Chen I-tsu	Philosophy 146, x		(Physics 122, 30
Chen Shwen-yuin	(Geology 65	Ling Yung-kwan	(Chinese 126, 65
	(History 126, 58		(History 126, 52
Chen Yuin-shwen	Chinese 146, 65	Liu Ting-fan	(Economics 60
Cheo Hsiao-chen	Chinese 146, 60		(History 126, 63
Cheo Hsich-ru	Physics 126, 50	Liu Tseng-ih	Physics 122, 60
Cheo Kai	History 126, 65	Lo Wen-hao	History 126, 62
Cheo Ming-hwei	(Chemistry 126, 68	Lu Pao-ru	(History 126, 65
	(Physics 126, 60		(History 132, 65
Cheo Ru-hen	Physics 122, 65	Luh Tsung-i	(Economics 66
Cheo Ting-tsen	Physics 122, 65		(History 126, x
Chuh En-seng	(Chinese 146, 65	Pao Yuen	Physics 122, x
	(Philosophy 146, x	Ren Ching-chang	(Economics 47
Chu Feng-chang	History 126, 68		(History 132, 60
Chu Pao-tsu	Chinese 146, 62	Shu Wen-kai	(English 122, x
Chu Teh-fang	Economics, 61		(English 126, x
Chu Yung-ling	(History 126, 59		(Physics 122, 30
	(Physics 122, x	Sie Tsi-chao	Education 146, 60
Chung Wen-kwei	(Economics 59	Swen I-fei	(Education 156, 58
	(Physics 122, 40		(History 132, 65
Fang Chen-chuin	Philosophy 146, x	Tao Yen-chiao	(Physics 126, 50
Fang Hsui	(History 126, x	Tsiang Hwei-ing	Physics 122, 50
	(Economics 58	Tsiang Lien	Geology 60
Fang Pei-ling	(Biology 138, 68	Tsu Ming-kao	Philosophy 146, x
	(Physics 122, 65		(Chinese 126, 65
Fang Tsen	English 126, 68	Tsu Ping-hao	(English 126, 68
Hsia Lih-kwei	(Chinese 122, 60	Tsu Shao-wen	Chinese 146, 60
	(Physics 122, 65	Tu Hsing-hwa	History 132, 67
Hsing I-chu	History 126, 64	Tung Chi-hsich	English 136, 65
Hsu Cheh	Education 156, 68		(Economics 66
Hu Kwan-hsui	(English 122, x	Wang Chen-chen	(Philosophy 146, x
	(Physics 126, x		(History 126, 67
Hung Hsing-peh	History 126, 61	Wang Han-peh	(Physics 126, 65
Hung Rwen-tsiang	(Chinese 146, 65		(Education 156, 64
	(Economics 59	Wang Kan-ting	(History 126, 69
	(History 126, 68	Wang Shao-tswen	History 126, 65
	(Philosophy 146, x	Wang Wen-tien	Geology 60
Hwa Peh-hsiung	English 138, 63		(Chinese 146, 65
Hwa Ying-siang	English 126, 68	Wei Peng-sheo	(Philosophy 146, x
Hwang Hsuen	Geology 50		(English 136, 65
Hwang Ren-chieh	Economics 55	Wen Wen-kwan	(History 126, x
		Wu Shi-shui	(History 132, 65
		Wu Tsi-kwan	English 138, 62
		Wu Tung-loh	History 132, 68
			Physics 122, 50
			Economics 65

Yang Chia-kwen	Physics 122, 40
Yao Kwoh-liang	(Chinese 126, 60; Chinese 146, 50;
	(History 126, x; History 132, 59
YH Mei-shen	Biology 138, 65; Education 146, 65
YH Twen-ho	Chinese 146, 65; English 126, 53

Summary of Results of First Monthly Report, Junior College and College of Arts

	No. Enrolled	Grade Below 70	Grade not Reported	No. Passed	Percentage Passed
Biology 136	14	2	2	10	71
" 138	12		1	11	92
Chemistry 136	18	1	17	17	94
" 128a	8			8	100
" 136	11			11	100
Chinese 122	31	1		30	97
" 126	60	5		55	91
" 136	24		2	23	92
" 146	27	11		16	60
Economics 136	49	12		37	75
Education 126	8	2		6	75
E " 158	14	4		10	71
English 122	37	1	2	34	92
" 126	68	5	1	62	91
" 136	27	2		25	92
" 138	15	4	1	10	66
" 146	29			29	100
Entomology	21 (no report)			21	0
German 146	9 (" ")			9	0
Geology 136	15	12		3	20
History 126	38	17	5	16	32
" 132	32	8	1	23	72
Philosophy 146	22		10	12	55
" 156	18			18	100
Physics 122	36	12	6	18	50
" 126	28	5	4	19	68
Psychology 146	14		2	12	86
Rel. Education 128	12			12	100
" " 128a	11			11	100
" " 136	26			26	100
" " 138	34			34	100
Sociology 146	9			9	100
	<u>777</u>	<u>104</u>	<u>37</u>	<u>636</u>	

Total number of classes, 32

Average number of students in each class, 24

Percentage not passed, .18

REPORT OF COMMITTEE ON EXTRA-CURRICULUM ACTIVITIES. 4 May 1918.

The committee submits the following report:

Y. M. C. A. The Y. M. C. A. has this term had the use of a new social hall which has been fitted out with appropriate furniture, pictures, and games, and has proven a real source of attraction to the college students. As a result of a membership campaign, more thoroughgoing than many in the past, the organization now numbers 120 members. An encouraging feature about this is the fact that the membership fee of two dimes has this time been a reality instead of a vague hope. There was the usual reception for new students at the beginning of the term. The regular Sunday morning Bible classes number eleven. There is an evangelistic committee of ten which seeks to promote visitation of patients in the hospital, work in Sunday schools as teachers, and personal work among the college students. During the Eddy meetings a personal-work group was organized which met daily, some twenty-five members attending. On the whole there is evidence of new life and enthusiasm in the Y. M. C. A. An especially hopeful sign is the presence of quite a number of non-Christians, for the first time, among its members.

During the plague quarantine the Y. M. C. A. helped in the arrangement of a social meeting for those students who did not leave the school.

Athletics. The committee on athletics reports that after the basket-ball game of the University of Nanking with Nanyang College the basket-ball championship series was postponed until next fall on account of the plague. University of Nanking athletes made a creditable showing in the recent interscholastic field meet at the Government Normal School. The usual coaching in tennis, basket-ball, and track is being continued, with the welcome addition of Mr. Thomson's help in the training of a basket-ball team. The students are making good use of the tennis and basket-ball courts which are now in good shape. The Intercollegiate Tennis Tournament and the Intercollegiate Field and Track Meet will be held this year in Hangchow, beginning May 10. Our tennis and track teams will be sent in charge of Messrs. Weigel and Lin. Our tennis team will play the Hangchow College team the first round. Our home meet which was scheduled for May 4 is postponed until after the intercollegiate meet.

People's Schools. Although considerably hindered by the plague Mr. Reisner, Mr. Ing, and Mr. Shi Kwei-ling have managed to get twelve schools started, all of which are in operation at the present time. Ten of these are primary schools and two are higher schools. Altogether there are about 270 students in these schools, with some 60 teachers, ~~some~~ 20 of whom are university students.

Literary Societies. This term is seeing our first experiment in compulsory literary work in the college. There are five societies in all. In the Senior College students are required to choose between the Nung Ling Hsioh Hwei and the Wen Hsioh Hwei. In the Junior College students are assigned to one of the three sections, Alpha, Beta, or Gamma. All societies have continuous faculty supervision, and the aim has been to give each society something of the status of a class in the study and practice of forms of public address and parliamentary procedure. Work is graded and a system of rules covering requirements of preparation and penalties for non-fulfillment of requirements has been worked out. The societies are meeting regularly every Friday night. It must be confessed

that the committee does not feel entirely satisfied with the experiment. Plans have naturally been much disorganized by the plague. But a large part of the difficulty lies in the fact that the students do their work in the spirit of avoiding a penalty rather than in response to some more positive incentive. However, the manifest ignorance displayed at every meeting of even the most rudimentary forms in public speaking and parliamentary usage leaves the committee still convinced that compulsory drill in these matters, whether in literary societies or some kind of curriculum course, is absolutely necessary. In the meantime we are trying to learn from our present experience what mistakes to avoid and what better policy to follow next term.

Other departments of the Committee on Extra-curriculum Activities have no report to make at this time.

Clarence H. Hamilton, Chairman.

REPORT OF COMMITTEE ON GENERAL MEETINGS. 4 May 1918.

The committee has approached the following persons for lectures on Saturday mornings for the rest of the term:

- | | |
|--------|--|
| May 4 | Dr. Woodworth |
| 11 | Mr. Wen Ren -shan, Advisor to the Military Governor |
| 18 | Mr. T. S. Kuo, President of the Government Agricultural College, Nanking. |
| 25 | Mr. Fu Tien-shen, Commissioner of Education |
| June 1 | Mr. Chang Yi-o, Commissioner of Industries |
| 8 | Mr. Julean Arnold, Commercial Attaché, United States Government, and President of the American Red Cross, China. |
| 15 | Mr. K. P. Chen, General Manager, Shanghai, Commercial and Savings Bank. |

Mr. C. T. Wang is being asked to deliver the Commencement Address.

The committee has suggested the following speakers and their subjects for the remaining Sunday morning services:

- | | |
|--------|--|
| May 5 | Dr. K. S. Liu; The Intellectual Elements in Christianity and their Relation to Spiritual Life. |
| 12 | Dr. P. F. Price; Prayer, Its Meaning and Function. |
| 19 | Dr. E. C. Perkins: The Reality of the Spiritual World. |
| 26 | Dr. J. L. Stuart: How Appropriate the Spiritual Power of Christianity. |
| June 2 | Mr. L. B. Moss: Faith, Its Meaning and Function. |
| 9 | Mr. G. W. Sarvis: The Church, Its Meaning and Function. |
| 16 | Dr. J. C. Garritt: Sunday and Its Relation to Life.
(cannot accept) |
| 23 | Communion. |
| 30 | Baccalaureate sermon: Rev. Chen Ching-yi. |

A. J. Bowen, Chairman.

MINUTES OF COLLEGE FACULTY MEETING - 15 June 1918.

There were present Dr. Bowen, chairman, Mrs. Francke, Miss Wixon, Messrs. Hamilton, Hummel, Ing, Lee, Lin, Liu, Moss, Reisner, Sarvis, Wang, Wilson, Woodworth, and the secretary. The meeting was opened with prayer by Mr. Sarvis.

The minutes of the meetings of May fourth and June first were adopted as previously distributed.

Under the head of reports from executive officers, Dr. Bowen stated that a letter had been received from Dr. Williams giving details of a meeting of the Board of Trustees; also that the University would hold two summer sessions during the coming vacation period, one in connection with the School of Education and the other in connection with the College of Agriculture and Forestry.

Dean Sarvis announced that the coming examinations would be held in the Assembly Hall, and presented the plan for the academic procession on commencement.

Acting Dean Reisner reported that in the short course in sericulture there had been enrolled seventy-two students representing eleven provinces and that about fifty of these would receive certificates at the completion of the course. He announced the receipt of formal word from the Board of Regents that the degree of B. S. would be granted to graduates in agriculture and forestry.

Acting Dean Moss presented a tentative schedule for Junior and Senior College courses for the autumn semester.

For the Committee on Registration, Mr. Moss, the chairman, stated that the committee had had nothing to do since the last report and that it therefore had no report to make for this meeting.

The report of the Committee on Student Work was presented by the chairman, Mr. Sarvis, and was accepted. A separate copy of that report accompanies these minutes.

The report of the Discipline Committee, covering four minor cases which had been satisfactorily settled, was presented by the chairman, Mr. Lee. This report was received.

The question of the return of Mr. Lo Liang-chu having been presented, it was voted, in view of the attitude shown by Mr. Lo in his correspondence with the university authorities, that we do not receive him back until he shows a change of attitude.

The report of the Committee on Extra Curriculum Activities was presented by the chairman, Mr. Hamilton, and was received. A separate copy of that report accompanies these minutes.

The report of the Committee on General Meetings was presented by the chairman, Dr. Bowen, and was received. A separate copy of that report accompanies these minutes.

The faculty voted an expression of its deep appreciation of Dr. Perkins' services as lecturer during the year.

It was also voted that the matter of lectures on sanitation for next year be referred to the Committee on General Meetings.

The report of a special Committee on Nominations (composed of President Bowen and the three deans) was presented by Mr. Moss. The report was adopted after amendment. Following are the committees elected for the coming academic year:-

Registration Committee: Messrs. Clemons (chairman), Hummel, Lee, Liu.

Student Work Committee: Messrs. Moss (chairman), Ing, Reisner, Roys.

Discipline Committee: Messrs. Lee (chairman), Hummel, Lin, and the dean of the college concerned.

Committee on Extra-Curriculum Activities: Messrs. Hamilton (chairman), Ing, Lin, Liu, Reisner, Roys, Sample, Small, Thomson, Wang, Weigel.

Committee on General Meetings: Messrs. Bowen (chairman), Liu, Reisner.

As series of "notes on university organization" having been presented by Mr. Sarvis, the following actions concerning them were taken:

The recommendation that we have a new rule in regard to the returning of keys was adopted in principle, the wording of the rule being referred to Mr. Clemons.

The other suggestions in Mr. Sarvis's "notes" were referred to a committee composed of Mr. Moss, chairman, Mr. Lee, Dr. Liu, Mr. Reisner, Dr. Wang, and Mr. Wilson. To this committee was granted the power to act on the matters recounted in the "notes;" and to this committee was also referred the question of having a standing Committee on Rules and Regulations.

It was voted that Dr. Hamilton investigate the matter of the students' play given for the Red Cross drive and prepare a short statement for publication.

The meeting then adjourned.

Harry Clemons, Secretary.

REPORT OF THE COMMITTEE ON STUDENT WORK. 15 June 1918.

The committee recommend that the following students be notified that we do not desire their return to the University:

Chang Yen-nien	Yao Kwoh-liang
Chen Chung	Yen Chao-chieh
Hung Rwen-tsiang (drop temporarily)	Yü Mei-shan
Ren Ching-chang	

We recommend that the following students be notified that their work is ~~no~~ unsatisfactory that unless there is some reason to hope for improvement, we consider it unprofitable for them to return:

Chen Shwen-yuin	Ku Tsen-kan
Chu Teh-fang	Ling Yung-kwan
Chu Yung-ling	Lo Wen-hao
Hu Kwan-hsuin	SWen I-fei
Hung Hsing-peh	Wang Chen-chen

We recommend that the following students be notified that their work has not been entirely satisfactory and that we earnestly hope that if they return they may find it possible to remove the causes of the unsatisfactory work:

Cheo Hsioh-ru
Liu Ting-fan
Lu Pao-ru

G. W. Sarvis, Chairman.

REPORT OF THE COMMITTEE ON EXTRA-CURRICULUM ACTIVITIES. 15 June 1918.

Dramatics.

Since the last faculty meeting the students have given two plays. One, which was a twice-given performance on May 31 and June 3, was for the benefit of the American Red Cross and was played at the city Y. M. C. A. The other, on June 13, was for the purpose of paying a debt of the Athletic Association and sending the baseball team to Shanghai. On account of a protest from the Japanese Consul the subject originally chosen for the latter play was changed on the day before the performance-an episode which considerably stirred up the students.

Literary Societies.

The regular meetings of the Literary Societies were closed by a union meeting which was held last night (June 14) and at which two representatives from each society took part in a program consisting chiefly of orations. There was one Chinese and one English number from each society. The committee can report progress in the societies as a

whole. Next year greater stress will be placed upon debating with a view to developing a team to represent the University in intercollegiate debates. The division of five societies will be maintained next term as at present.

Oratorical Contests.

The preliminary contest of the annual oratorical contest will be held tonight (June 15) at Kan Ho Yen at 7:30. There are seven Chinese and six English orations to be delivered.

Athletics.

Our baseball team, under the direction of Mr. Thomson, is in Shanghai today (June 15) to play a game with the Shanghai Baptist College team.

Clarence H. Hamilton, Chairman.

REPORT OF COMMITTEE ON GENERAL MEETINGS. 15 June 1918.

Since the last report of this committee, the following have given lectures on Saturday mornings:

Dr. Woodworth
Mr. Sarvis
Mr. Wen, of the Tutu's office
Mr. Kuo, of the Agricultural College
Mr. Chang, Commissioner of Industries
Mr. Sague, of the Tariff Revision Committee, Shanghai
Mr. Chien, secretary of Cotton Mill Industries.

There will be no lecture today, as Mr. K. Pi Chen, of the Commercial & Savings Bank, Shanghai, is unable to be present.

The programme as outlined for the Sunday services where special speakers for subjects chosen by the committee were provided, has been carried out, with the exception of one Sunday where no service was held, in order that all students could attend communion services in the various churches of the city. Mr. Moss preaches tomorrow (June 16) upon Faith, and we hope that the faculty will be able to attend, as this will be the last service of the term at Swasey Hall.

Mr. Wen Pei-shan will deliver the Commencement Address, and Mr. Tao Wen-tsing will deliver the Baccalaureate Sermon on the 23rd at the Kan Ho Yen, where the graduates of the Methodist Girls High School as well as the students of that school will be present.

Dr. Perkins has given a series of lectures Tuesday mornings on Health that have been of very great value.

I would like to raise the question as to how far the authorities of the University should go in requiring attendance on the part of the faculty at our morning chapel exercises and at our Sunday morning church services. Would it be proper to keep a record of their attendance and follow up absences as is done for the students? I feel that something should be done, as attendance is not at all regular on the part of many of us, especially at the church services, and no doubt it is carefully noted by the student body.

A. J. Bowen, Chairman.

⑥ Faculty

UNIVERSITY ORGANIZATION

The special committee appointed by the faculty to consider the suggestions of Mr. Sarvis desires to make the following report:

I. VOTED

1. That one excused absence be allowed to each student for each hour of credit.

2. That excuses for sickness be accepted only upon presentation of a written statement by a foreign doctor.

3. That absences incurred on account of representing the University either as a member of an athletic team or in any other way shall be excused.

4. That absences due to death in the immediate family will be excused upon receipt of a letter direct from the student's home, written by a responsible person to the University and sent by mail.

5. That absences of former students will be marked from the first day of classes in each term.

6. Absences on account of marriage, birthdays, family affairs and other absences will not be excused.

7. Unused excused absences will be credited to the term's grade at the rate of one per cent for each unused excused absence in a given class.

8. Two per cent will be deducted from the final term grades for each unexcused absence over the number of excused absences allowed for each class.

9. Students are responsible for knowing how many excused absences have been used.

II. It was VOTED to refer No. 2 in Mr. Sarvis' suggestions regarding department colors and the decoration of chapel and class rooms to the Committee on Extra-Curriculum Activities. ("We ought to work out a plan of department colors, which, with the college colors, should be printed in the catalogue or among the rules and suggestions. In this connection the whole problem of decorating our class rooms and chapel ought to have attention. We can do a great deal to improve the spirit of our school by attention to this matter.")

III. VOTED to refer the matter of working out of blanks for reporting students who have work in two departments to Messrs. Wilson, Reisner and Moss.

VOTED that in the case of students who have not yet graduated from the Middle School but who are taking advanced work in Junior College the responsibility for looking after their reports shall lie with the principal of the Middle School, and that for students who are registered in Junior College but are taking one or two classes in the Middle School the responsibility shall lie with the registrar or dean of the Junior College.

IV. VOTED to refer No. 4 of Mr. Sarvis' suggestions to the Committee on Extra-Curriculum Activities. ("It has been suggested that a rule be made that no student be permitted to engage in more than one extra-curriculum activity involving any considerable responsibility. This question is a little difficult to handle and we have no machinery for taking care of it at present. The remedy would perhaps be found in the recent suggestion that we reorganize all of our student activities more in conformity with the principles of efficient democracy.")

- V. VOTED that in the case of students who desire at the end of the first month to drop any laboratory course they may receive two-thirds of the laboratory fee deposited at the beginning of the term. No laboratory fees will be returnable later than six weeks from the day on which the term began.
- VII. VOTED to amend Rule No. 17 regarding the eligibility of students to read: "Any student who desires to represent the University in any contest with any other school or to compete with other students in the University in any contest for which prizes are offered must fulfill the following requirements:
1. He must have maintained an average grade in all his class work during the two preceding semesters of 75% and may not have had more than two conditions or one failure in each semester. If his average is lower than 75% he shall not be allowed any failures or conditions.
 2. His monthly grades during the current semester must average 75% and he shall not be allowed to have more than one condition or failure. If his average is lower than 75% he shall not be allowed any failure or condition. This rule also applies to all students who are candidates for important offices in any student organization. It shall be the duty of the manager of the team or other person making arrangements to determine by application to the dean at least one week before the event his schedule whether the students who are to participate in any event or election are eligible."
- VIII. VOTED to refer No. 8 ("Some definite effort should be made in the classes in Religious Instruction or elsewhere, to teach the students to sing and to participate in the responsive readings. Our chapel singing has steadily deteriorated during the year and a very small proportion of the students take part in the singing") to the General Meetings Committee.
- IX. VOTED to have the word "uniform" printed on the class ticket.
VOTED that teachers will not recognize any student as a member of their class until the word "uniform" on their class ticket is O. K'd by the proper authority.
VOTED to have a regular inspection of uniforms once every two weeks during the Saturday morning exercises for cultivating school spirit.
- X. VOTED to refer No. 10 ("We are very deficient in our whole student organization in that elections take place without previous preparation and usually by acclamation rather than by ballot; also in that we do not have adequate checks on student officers entrusted with the responsibility. This is particularly true of the Student Council. Democracy without direction is a failure in the most enlightened countries and is sure to be a failure here. It is essential that the lessons learned in democratic government in the West be applied here. Democracy has suffered from irresponsibility and lack of forethought more than anything else, and we can never hope to have our students assume responsibilities unless these responsibilities are magnified and unless their office is made important") to the Committee on Extra-Curriculum Activities.

XI. VOTED to authorize the manager of the dining-hall to provide four blue aprons apiece for the waiters and to make every effort to make the waiters keep them clean.

VOTED to refer the matter of regulating prompt attendance of the students at breakfast to the manager of the dining-hall.

XII. VOTED to re-establish the infirmary for sick students and to enforce Rule No. 8.

VOTED that the matter of extra expense for the food of the sick students be referred to the manager of the dining-hall.

X III. VOTED that the whole question of athletics, rules, regulations, budget, and reorganization be referred to the Committee on Extra-Curriculum Activities for their immediate consideration.

XIV. VOTED that the matter of uniform stationery for the students be referred to ~~the~~ Dr. Liu, Mr. Reisner and Mr. Wilson, looking forward to the standardizing of all written work.

XV. VOTED to recommend to the faculty that there shall be a regular schedule of monthly examinations.

VOTED to recommend that the teachers be urged to report the monthly grades directly to the students instead of sending students to the dean's office to determine their grades.

VOTED that there shall be a standing committee of the faculty on rules and regulations.

VOTED that there be printed a new edition of the Rules and Regulations of the University.

L. B. Moss, Secretary.

(6)

MINUTES OF COLLEGE FACULTY MEETING - 2 September 1918.

There were present, including several from the Kan Ho Yen faculties, Dr. Bowen, chairman, Miss Braastad, Miss Clark, Miss Stearns, Miss White, Mrs. Wilson, and Messrs. Ch'en Chen, Hamilton, Hummel, Hung Yu-feng, Ing, Li Ying, D. Y. Lin, Liu Ching-chen, Liu King-shu, Moss, Reisner, Sample, Sie Chia-shen, Thomson, Ts'ien T'ien-ho, Wilson, Woodworth, Wu Sheo-tao, and the secretary. The meeting was opened with prayer by President Bowen.

The minutes of the meeting of June fifteenth were read and accepted.

Mr. Moss, chairman of the special committee to which Mr. Sarvis's "notes on university organization" had been referred, presented a report on "University Organization." (This has previously been distributed among the faculty.) The report was received and the first fourteen sections approved.

In connection with section IX it was voted that the President appoint a committee on inspection.

In place of section XV the following substitute motions were adopted:-

A. That there shall be a regular schedule for monthly examinations; that the holding of such examinations shall be optional on the part of the teacher; that this schedule shall be sent to the faculty only; and that a definite date shall be set each month by which all monthly grades shall have been handed in at the dean's office.

B. That each teacher's record of monthly grades shall be made known to the students through the assistant in the dean's office, provided the students apply for this information at a time specified by notice.

Under the head of reports from executive officers, Dr. Bowen outlined Dr. Williams's energetic work on difficult problems during war-time conditions in America; he announced the coming of Mr. Marx of the Foreign Christian Mission for the work in English; he also announced the return of Mr. Roys, and the presence in the faculty of the following new members: Miss Braastad, Mr. Ch'en Chen, Miss Pierce, Mr. Sie Chia-shen, Miss Stearns, Mr. Ts'ien T'ien-ho, Dr. Wang Chang-ping, and Miss White. Dr. Bowen stated that the long preliminary labour towards having the University registered in Peking had been accomplished through the assistance of Dr. Liu and other Chinese members of the faculty, and that the prospects of such registration were good. He stated further that the new catalogue was in the press. The arrangements for the branch store of the Mission Book Company were explained; and a statement was made of the courses for faculty and graduate students which were being offered by Professor Woodworth for the coming semester.

Mr. Reisner indicated the value of Professor Woodworth's mosquito campaign in Nanking during the spring and summer; and also the importance of Professor Bailie's colonization work near Kirin, a work which Mr. Sample had visited during the summer. Mr. Reisner stated that in the summer course in agriculture there had been enrolled sixty students from twelve different provinces.

Mr. Moss reported that in the summer institute for teachers there had been seventy-eight students, including forty ladies, and that twelve had received certificates. Mr. Moss announced the arrangements for

Minutes of College Faculty Meeting - 2 September 1918 (2)

conditional examinations, the Junior College schedule for the autumn semester, and the new method of reporting absences; he also distributed copies of the revised regulations.

Mr. Li Ying as Proctor outlined the arrangements for the assignment of rooms, for the servants, and for the dining hall.

The report of the Committee on Registration was presented by the chairman, Mr. Clemons, and was accepted, the faculty voting thereby that the committee should hereafter be known as the Committee on Admissions. A separate copy of that report accompanies these minutes.

The report of the Committee on Student Work was presented by the Chairman, Mr. Moss, and was accepted. A separate copy of that report accompanies these minutes.

The report of the Discipline Committee was presented by the chairman, Mr. Li Ying, and was accepted, the faculty voting thereby that Mr. Lo Liang-chu might return, as a day student, to the University. A separate copy of that report accompanies these minutes.

Reports for the Committee on Extra-Curriculum Activities were presented by the chairman, Dr. Hamilton, and by Mr. Thomson for the sub-committee on student athletics. Of the nine recommendations looking towards the development of athletics in the University, the first four were adopted by the faculty and the others referred back to the Committee on Extra-Curriculum Activities for further consideration.

In connection with the first recommendation, concerning the appointment of a Board of Physical Examiners, it was voted by the faculty that this be a standing committee and be appointed by the President.

The whole report, a copy of which accompanies these minutes, was received with the thanks of the faculty.

Dr. Bowen, as chairman of the Committee on General Meetings, reported that the first chapel service would come on Friday morning, September sixth, and that the Sunday preaching services would begin on September eighth, the service on the following Sunday being omitted, however, because of communion services in the city chapels. He reported that Mr. Weigel had been asked to take charge of the Bible study classes. Dr. Bowen announced that lectures would regularly come every other Saturday morning after chapel.

Under new business, the four following motions were passed:

It was voted that a Committee on the University Summer School be appointed.

After a statement by Dr. Liu and Mr. Reisner concerning the standard forms that had been adopted for examination paper and theme books, it was voted that the faculty require the use of the uniform examination paper and notebooks by all students and that the work not so presented shall not be recognized.

It was voted that the matter of military drill be referred to the committee on athletics.

It was then voted to adjourn, the next meeting of the faculty being called for one o'clock, Saturday afternoon, September fourteenth.

Harry Clemons, Secretary.

REPORT OF THE COMMITTEE ON REGISTRATION. "2 September 1918.

The Committee on Registration will meet directly after the present faculty meeting. The committee will hold sessions on the regular days of registration, Wednesday and Thursday, the fourth and fifth of September, and will probably have a regular daily hour of meeting thereafter until the admissions work is completed.

The committee would, in view of the nature of its work, suggest that its name be changed from Registration Committee to Committee on Admissions.

Harry Clemons, Chairman.

REPORT OF THE COMMITTEE ON STUDENT WORK. 2 September 1918.

Since the last meeting, the committee has suffered severely by reason of the fact that the chairman has been changed. The changes in the Rules regarding Absences, and regarding Eligibility for representing the University appear to have greatly strengthened the hands of the committee in dealing with the work of the students. We are resolved to do our utmost to make the students work during the coming semester, and would urge upon the rest of the faculty to do the same. We should be doing everything we can to raise the standard of our work. As the university in East China in which the missions are co-operating, we cannot fail to maintain a high and ever higher grade of work both for the sake of the students who come to us, and as an inspiration and example to all mission schools.

L. B. Moss, Chairman.

REPORT OF THE DISCIPLINE COMMITTEE. 2 September 1918.

As chairman of the Discipline Committee, I have at present nothing to report except that Lo Liang-chu came to see me with the promise not to break any rules and regulations of this university if we give him another chance to finish his education. He also promised to come as a day student, taking no meals from our dining hall. On these conditions I recommend that he be given one more chance.

This committee has to wait for the students to initiate an offensive before we can begin our defence and offence. Therefore our present duty is to watch with keen eyes and be ready to put down any attempt tending to be irregular and offensive.

Alexander Y. Lee, Chairman.

REPORT OF THE COMMITTEE ON EXTRA-CURRICULUM ACTIVITIES. 2 September 1918.

The Whole Committee

The committee as a whole will take up those matters referred to it by the special committee appointed last fall to consider the suggestions of Mr. Sarvis. These comprise the question of a plan of department and college colors, the question of decorating our class rooms and chapel, the question of the extent to which any one student may be permitted to engage in more than one extra-curriculum activity involving considerable responsibility and the question of more efficient methods of electing officers in student organizations and of keeping adequate checks on student officers entrusted with the responsibility. This work of the committee as a whole should make for the establishment of uniform methods or at least uniform principles of dealing with all student organizations. The question of the reorganization of the athletic rules, regulations and budget has been referred to the Sub-committee on Athletics.

Committee on Social Relations

The Committee on Social Relations between faculty and students presents the following analysis of the reports that were handed in by the faculty members last spring:

No. of teachers reporting	11	
" " students on last term's printed name list	236	
" " " entertained in homes of faculty members	106	45% of all
" " " entertained in more than one faculty home	21	9%
" " " having intimate talks with faculty members	63	26-2/3%
" " " having intimate talks with two or more different faculty members	15	6%
Of these P'an Chien-ch'ing had 3		
" " Chu T'iao-swen " 4		
" " of whom there is no record of personal, social contact with faculty members	97	41%

The distribution of these last is as follows:

In College of Arts	20
In Junior College of Arts	61
In Middle School	10
In Junior Medical Department	5
College Special	<u>1</u>
Total	97

This report cannot be entirely accurate because the printed list of students did not correspond exactly to the actual number of students attending the University after the plague period; because not all of the faculty reports were received; and because through an oversight a report of the excellent work of Mr. Small among the Korean students was not secured. But allowing for these sources of inaccuracy the figures still show that more than a fourth of the student body in the Colleges has had no contact with teachers during this last semester outside of the class room and administrative offices.

This term the chairman of the Social Relations Committee will call for reports earlier in the term so that lists of students not in contact with the faculty socially may be made out. These will be of use to faculty members in directing attention to students in their classes who may need the kindly interest of a teacher-friend.

Committee on Oratorical Contests, Dramatics and Literary Societies

Oratorical Contests. This year a much longer preparation for the oratorical contests will be made than has been the custom in the past. Specific directions will be prepared and given to the students. The interest of the literary society members will be stimulated by allowing them to present at the contest any orations of unusual merit delivered in the regular society meetings. In view of the fact that we are already recognizing the class divisions in our literary societies, and that the removal of the college students to the Drum Tower campus sharpens yet more in the student consciousness of the distinction between the Middle School and the College students, it has been deemed wise to separate the College Oratorical Contest entirely from that of the Middle School. This will remove a standing difficulty which we have had with the students in connection with the oratorical contest in the past.

Dramatics. In accordance with the request of the faculty at its last meeting, the chairman of the Extra-Curriculum Activities Committee made an investigation and sent the following notice to last year's members of the Nanking Language School:

August, 1918.

To the Members of the Nanking Language School.

Dear Friends:-

I wish to call your attention to the financial account of the play given by the students of the University of Nanking in connection with the Red Cross Fete last spring.

Receipts:

By sale of tickets	\$46.09	
By receipts from second performance	<u>52.80</u>	\$98.89

Disbursements:

To Dr. Stevenson	- Parade horses	1.50	
" Mr. Hutchinson	- " expenses	6.00	
" Mr. Holroyd	- Entertainment bill	3.70	
" Y. M. C. A.	- Tickets, posters, programs, etc.	21.16	
" Mr. Gia	- Y. M. C. A., food, etc.	5.41	
" Mr. Haskell	- On play expense paid to University boys	5.00	
" University students	- expenses of play	<u>28.10</u>	\$70.87

The University sends out this account because of a mistaken impression that has gotten abroad that the students were responsible for the entire expense of \$70.87.

Very truly yours,
C. H. Hamilton.

On June 13 the Dramatic Club gave another play. Its original purpose, in the understanding of the faculty, was to pay the debt of the Athletic Association of \$40.00 incurred by the athletes who went to Hangchow in May. To this purpose, in order to make the performance a success, the students added the philanthropic aim of raising money for the relief of Chinese students in Shanghai recently returned from Japan in protest to certain political conditions. The summary of accounts is as follows:

Receipts:

From tickets sold	\$82.30	
From subscriptions	<u>20.00</u>	\$102.30

Disbursements:

To expenses of play	\$21.00	
Paid to Mr. Thomson		
(for athletic debt)	40.00	
Sent to Shanghai students	<u>40.00</u>	
On hand	1.30	\$102.30

An itemized list of the expenses of these two plays is in the hands of the chairman of the Committee on Extra-Curriculum Activities.

Literary Societies. There are two important changes in regard to the Junior Literary Societies this term.

1. In order to take care of the entire number of junior college students two new societies have been added, Kappa and Sigma. These will contain students of the second year only. Alpha, Beta and Gamma will continue, but for first year students only. The entire scheme of literary societies will then be as follows:

First Year	Alpha	Beta	Gamma
Second Year		Sigma	Kappa
Senior College	Agr. & For. Society		Arts Society.

2. The Junior Societies will each have but one faculty adviser and will be conducted in but one language throughout the term. This will at once make the problems of administration easier and make for more continuity in the faculty direction of the students' work. At the end of the ~~year~~ term each society will change from the one of the two languages to the other. Thus if Alpha is Chinese this term, it will be English in the next, or vice versa. Students passing from first to second year standing will pass automatically into one of the second year societies just as those passing from Junior to Senior College standing will enter one of the senior societies.

The Senior Societies will for the present continue still upon the bilingual basis and have each two faculty advisers.

Committee on People's Schools

At the close of last term the People's Schools numbered 12 with 60 teachers and 250 students. It is hoped that we shall have no less a number this term and that they shall be better than ever. They will be organized as soon after the student body returns as possible.

Committee on Student Athletics

The Committee on Athletics presents the following report through its chairman, Mr. Thomson:

In Article XIII of the report of the Committee on University Organization it was voted that the whole question of athletics, rules, regulations, budget, and reorganization be referred to the Committee on Extra-Curriculum Activities for their immediate consideration. The Committee on Extra-Curriculum Activities has referred this to the Sub-committee on Athletics.

During the summer we have discussed the question of athletic organization with the members of the faculties of St. John's University, Boone University, Soochow University, the Shanghai Baptist College, and Yale College. We have endeavored to profit by their experiences, in the light of the situation here in the University of Nanking we wish to make the following recommendations:

1. Inasmuch as at present there is no one in the University who can give his entire time to Physical Training, we recommend that there be appointed a committee to be known as the Board of Physical Examiners.
2. Also we wish to recommend: That a thorough physical examination be given to each student of the University at the beginning of each college year and that additional examinations be given at the discretion of the Board of Physical Examiners.
3. That at least four hours per week of such outdoor physical exercise as is recognized by the Board of Physical Examiners be required of each student in the University.
4. That there be organized an official Federated Athletic Association of the Schools of the University of Nanking.
5. That there be a Student Council consisting of twelve members - three from the Senior Colleges third year class; two from the Senior Colleges second year class; one from the Senior Colleges first year class; one from the Junior College second year class; one from the Junior College first year class and four from the Middle School, - to be elected by the various classes from the students that are chosen by the Class Nominating Committee and approved by the Dean of the College.
6. That there shall be appointed a Student Advisor who is a member of the faculty and who shall meet with the Student Council in all its meetings.
7. That all managers and assistant managers and all officers of the athletic teams except the captains be elected by the Student Council.
8. That the decisions of the Student Council be final in all student athletic questions over which the student body has jurisdiction.
9. That one member of the faculty be appointed Student Auditor, who shall audit the books of all student organizations and who may call for any book at five minutes' notice.

We have tried to outline a Budget for all the athletic expenses of the coming year 1918-1919. As we have not yet received the Football Budget this is quite incomplete.

Middle School Athletics	\$260.00	
Baseball Department	250.00	
Tennis	150.00	
Track	132.00	
Basket-ball	117.00	
General Athletics	160.00	\$1069.00

Committee on the Y. M. C. A.

The committee here has nothing new to report, other than that it will strive in every way to co-operate with the organization in carrying out its plans and to direct the enthusiasm developed in the summer conferences at Kuling and Soochow into helpful channels.

Clarence H. Hamilton, Chairman.

MINUTES OF COLLEGE FACULTY MEETING - 7 September 1918.

A special meeting of the college faculties was called to consider recommendations from the Committee on Extra Curriculum Activities, these recommendations having been previously distributed among the members of the faculties.

There were present Dr. Bowen, chairman, Miss Braastad, Miss White, Messrs. Hamilton, Hummel, I, Ing, Lee, Lin, Liu, Moss, Reisner, Roys, Sample, Sie, Thomson, Wang, and the secretary.

The meeting was opened with prayer by Mr. Ing.

The minutes of the meeting of September second were accepted as distributed.

After discussion of the committee recommendation on **MILITARY TRAINING**, the following substitute motion was adopted:

That the President appoint a committee to take steps looking towards the establishment of military training in the University.

After discussion, the recommendations concerning a **STUDENT COUNCIL** were, after sundry amendments, adopted as follows:-

A. That for the articulation of all student activities a Student Council be created as follows:

I. It shall consist of the following officers from student organizations:

1. The head of the monitorial system.
2. President of the Y. M. C. A.
3. President of the Dramatic Club.
4. Manager of the baseball team.
5. Manager of the basket-ball team.
6. Manager of the track team.
7. Manager of tennis.
8. Director of the People's Schools.
9. Representative from the University Magazine.
10. Representative of the Alumni Association.

II. It shall further have upon it from the faculty as advisers:

1. One general faculty adviser appointed by the President of the University.
2. The Auditor.
3. The chairman of the Extra Curriculum Activities Committee.

III. The duties of this Student Council shall be:

1. To mediate between all student organizations in their inter-relations with each other and in their relations with the faculty.
2. To investigate the eligibility of all nominees to student offices.
3. To be responsible for the proper use of all funds in the student organizations.
4. To investigate the eligibility of all possible participants in inter-scholastic activities.

5. To deal with such cases of discipline as the faculty shall see fit to place into its hands.

6. And to have such other duties as may be entrusted to it from time to time.

IV. The decisions of the Council will be final in all matters over which students may be given jurisdiction by the faculty.

A. The Student Council shall be ultimately responsible to the faculty as represented by the Committee on Extra Curriculum Activities, the chairman of which shall be ex officio a member of the Council.

B. That one member of the faculty be appointed Auditor, who shall audit the books of all student organizations and who may call for any book at five minutes' notice, such Auditor being also a member of the Student Council.

C. That there be elected by the student body a proctor-at-large (preferably an upper class man) to whom, with President Bowen, the sub-proctors shall be individually responsible and who shall represent the monitorial system on the Student Council; and that the first proctor-at-large be elected as soon as possible according to new Rule 18 of the University Rules and Regulations.

The committee recommendation on ATHLETIC DISCIPLINE was, after discussion, laid on the table until the next meeting.

The faculty voted to refer to the Committee on Extra Curriculum Activities and to the students who are already, by previous election to offices, qualified for membership on the Student Council the arrangement for presenting this matter of the Student Council to the student body and for getting it effectively into operation.

The President appointed Mr. Li Ying faculty adviser to the Student Council. It being understood that the election of auditor is to be by the faculty, Mr. Moss was so elected to that office and therefore to membership on the Council. As chairman of the Extra Curriculum Activities Committee, Dr. Hamilton became ex officio a member of the Council.

The faculty voted that the proctors should hereafter be appointed by the Student Council, subject to the regulations of Rule 18.

The faculty also voted that there be referred to the Committee on Extra Curriculum Activities the matter of giving consideration in our curriculum for extra curriculum activities.

The meeting then adjourned.

Harry Clemons, Secretary.

RECOMMENDATIONS OF THE COMMITTEE ON EXTRA-CURRICULUM ACTIVITIES

to the

COLLEGE FACULTIES, UNIVERSITY OF NANKING

After considering, in two sessions on the evenings of September 2 and September 3, the questions referred to it at the last faculty meeting, the Committee on Extra-Curriculum Activities came to some conclusions which it hereby presents in the following recommendations:

Military Training

Recommended that, contingent upon securing the necessary guns from the Government, the University of Nanking establish compulsory military training for the students of the Junior and Senior Colleges; such military training to be a part of the required University curriculum.

Student Council

A. Recommended that for the articulation of all student activities a STUDENT COUNCIL be created as follows:

I. It shall consist of the following officers from student organizations:

1. The head of the monitorial system
2. President of the Y. M. C. A.
3. President of the Dramatic Club
4. Manager of the Baseball Team
5. Manager of the Basket-ball Team
6. Manager of the Track Team
7. Manager of Tennis
8. Director of the People's Schools
9. Chief Officer of the University Magazine
(Editor-in-chief?)
10. A representative of the Alumni Association.

II. It shall further have upon it from the faculty as advisers

1. One general faculty adviser appointed by the President of the University
2. The Student Auditor (see Recommendation B. below)

III. The duties of this Student Council shall be

1. To mediate between all student organizations in their inter-relations with each other.
2. To investigate the eligibility of all nominees to student offices.
3. To be responsible for the handling of all funds in the student organizations.
4. To investigate the eligibility of all possible participants in inter-scholastic activities.
5. To deal with such cases of discipline as the faculty shall see fit to place into its hands.

IV. The decisions of the Council will be final in all matters over which students have jurisdiction.

V. The Student Council shall be ultimately responsible to the faculty as represented by the Committee on Extra-Curriculum Activities.

B. Recommended that one member of the faculty be appointed Student Auditor who shall audit the books of all student organizations and who may call for any book at five minutes' notice, such Auditor being also a member of the Student Council.

C. Recommended that there shall be elected by the student body a proctor-at-large (Preferably an upper class man) to whom with President Bowen the sub-proctors shall be individually responsible and who shall represent the monitorial system on the Student Council; and that the first proctor-at-large be elected as soon as possible according to new Rule 18 of the University Rules and Regulations.

Advantages of such a Student Council.

1. It will enable the students to participate in a very real way in the government of their own affairs, under an adequate system of checks.

2. It will do away with the present inefficient handling of student elections.

3. It will give us the machinery for handling a rule to the effect that "no student shall be permitted to engage in more than one extra-curriculum activity involving any considerable responsibility."

4. To it can be referred the matter of department colors and decorations.

5. It will greatly facilitate the work of the Extra-Curriculum Activity Committee in details without diminishing the authority of the committee in the larger essentials.

Athletic Discipline

Recommended that any student engaged in any form of athletics who disobeys the orders of a University coach be liable to severe penalty at the discretion of the coach - even to the extent of expulsion from the University.

Respectfully submitted,

C. H. Hamilton, Chairman.

Faculty min (6)

MINUTES OF MEETING OF COMMITTEE ON GENERAL MEETINGS - 10 Sept. 1918.

The Committee on General Meetings met in President Bowen's office on Tuesday afternoon, September 10, 1918, at half-past three.

All members were present.

The leaders for chapel services for the term were arranged for and the list is herewith presented. In accordance with the suggestions of last term, alternate Saturday mornings are to be given to general lectures and to special songs and other exercises helping to create college spirit.

It was decided to invite the following persons to lecture

September	21	- H.E. Ex-Governor Ying of Szechuen
October	5	- " " " " " " "
"	19	- Mr. Roy Anderson or Dr. K. S. Liu
November	2	- Mr. K. P. Chen, General Manager, Shanghai Commercial and Savings Bank.
"	16	- Dr. Woodworth
"	30	- Mr. Fu, Commissioner of Education
December	14	- Mr. Chang, Commissioner of Industries
"	28	- Mr. Wen Ren-shan, Advisor to the Military Governor
January	11	- Mr. T. Chang, of Government Teachers' College

These lectures are to begin at eight o'clock on these days, the religious part of the chapel service being omitted. Dr. Liu is to preside for Chinese speakers and president Bowen for English speakers.

The suggested speakers for the Sunday services are

September 15 - There will be no service at the University, students going out to communion services in the various churches

"	22	- Dr. K. S. Liu
"	29	- Dr. P. W. Kuo
October	6	- Dr. C. W. Woodworth
"	13	- Pastor Kao, of the Quaker Mission
"	20	- Mr. L. B. Moss
"	27	- Dr. C. F. Wang
November	3	- Mr. Sie Chia-shen
"	10	- Mr. J. C. Thomson
"	17	- Pastor Cheo, of the Kiangtang Methodist Chapel
"	24	- Mr. A. Y. Lee
December	1	- Dr. C. H. Hamilton
"	8	- Mr. Z. T. Ing
"	15	- Pastor Chung, of the Episcopal Church
"	22	- Will be Christmas vacation and no service
"	29	- Dr. J. Leighton Stuart
January	5	- Pastor Chang, of the Seminary
"	12	- Communion
"	18	-

10 September 1918.

The Committee wish to raise the question with the faculty as to a possible change in the hour of the Sunday service to eight o'clock, having the preaching service from eight to nine, and the Bible classes from nine to ten o'clock. This does not come exactly in the form of a definite recommendation, but we wish to know the judgment of the faculty as to the wisdom of such a change.

Mr. Ing will be in charge of the Saturday morning song services.

The Committee wish to call to the attention of the leaders of the morning chapel services the fact that the service begins promptly at eight and should close very promptly by the time the bell rings at eight-fifteen. It is not necessary always to give a talk. The time could be spent in Scripture reading, songs, or in anything the leader desires.

A. J. Bowen Chairman.

PREACHERS, LECTURERS, CHAPEL LEADERS. Autumn 1918

SEPTEMBER

Fri. 6 Bowen
Sat. 7 Song Li
Sun. 8 BOWEN

Mon. 9 Liu
Tue. 10 Moss
Wed. 11 Ing
Thu. 12 Woodworth
Fri. 13 Wang
Sat. 14 Song Clemons
Sun. 15 COMMUNION

Mon. 16 Sie
Tue. 17 White
Wed. 18 Ts'ien
Thu. 19 Reisner
Fri. 20 Hummel
Sat. 21 Lec. Ex.Gov.Ying
Sun. 22 DR. LIU

Mon. 23 Weigel
Tue. 24 Hamilton
Wed. 25 Thomson
Thu. 26 Lin
Fri. 27 HungYufeng
Sat. 28 Song Ing
Sun. 29 DR. KUO

Mon. 30 Roys

OCTOBER

Tue. 1 Holiday
Wed. 2 Small
Thu. 3 Wilson
Fri. 4 Sample
Sat. 5 Lec. Ex.Gov.Ying
Sun. 6 WOODWORTH

Mon. 7 Bowen
Tue. 8 Li
Wed. 9 Moss
Thu. 10 Holiday
Fri. 11 Liu
Sat. 12 Song Ing
Sun. 13 PASTOR KAO

Mon. 14 Woodworth
Tue. 15 Wang
Wed. 16 Clemons
Thu. 17 Sie
Fri. 18 Miss White
Sat. 19 Lec. Anderson
or Dr.Liu
Sun. 20 MOSS

Mon. 21 Ts'ien
Tue. 22 Reisner
Wed. 23 Weigel
Thu. 24 Hamilton
Fri. 25 Thomson
Sat. 26 Song Ing
Sun. 27 DR. WANG

Mon. 28 Lin
Tue. 29 Hung Yu-feng
Wed. 30 Hummel
Thu. 31 Roys

NOVEMBER

Fri. 1 Small
Sat. 2 Lec.K.P.Chen
Sun. 3 SIE KIA-SHEN

Mon. 4 Wilson
Tue. 5 Sample
Wed. 6 Bowen
Thu. 7 Li
Fri. 8 Moss
Sat. 9 Song Ing
Sun. 10 THOMSON

Mon. 11 Liu
Tue. 12 Woodworth
Wed. 13 Wang
Thu. 14 Clemons
Fri. 15 Sie
Sat. 16 Lec.Woodworth
Sun. 17 PASTOR CHEO

Mon. 18 Miss White
Tue. 19 Ts'ien
Wed. 20 Reisner
Thu. 21 Weigel
Fri. 22 Hamilton
Sat. 23 Song Ing
Sun. 24 LI YING

Mon. 25 Thomson
Tue. 26 Lin
Wed. 27 Hung Yu-feng
Thu. 28 Hummel
Fri. 29 Roys
Sat. 30 Lec.Com.of Ed.Fu.
Sun. 1 HAMILTON

DECEMBER

Mon. 2 Small
Tue. 3 Wilson
Wed. 4 Sample
Thu. 5 Bowen

Fri. 6 Li
Sat. 7 Song Ing
Sun. 8 Z. T. ING

Mon. 9 Moss
Tue. 10 Liu
Wed. 11 Woodworth
Thu. 12 Wang
Fri. 13 Miss White
Sat. 14 Lec. Com. Chang
Sun. 15 PASTOR CHUNG

Mon. 16 Sie
Tue. 17 Clemons
Wed. 18 Ts'ien
Thu. 19 Reisner
Fri. 20 Weigel
Sat. 21 Ing
Sun. 22-26, 'Xmas Vacation

Fri. 27 Hamilton
Sat. 28 Lec. MR. WEN
Sun. 29 J.L.STUART

Mon. 30 Thomson
Tue. 31 Lin

JANUARY

Wed. 1 Holiday
Thu. 2 HungYufeng
Fri. 3 Hummel
Sat. 4 Song Ing
Sun. 5 PASTOR CHANG

Mon. 6 Roys
Tue. 7 Small
Wed. 8 Wilson
Thu. 9 Sample
Fri. 10 Bowen
Sat. 11 Lec. T. Chang
Sun. 12 COMMUNION

Mon. 13 Li
Tue. 14 Moss
Wed. 15 Liu
Thu. 16 Hamilton
Fri. 17 Wang
Sat. 18 Song Ing
SUN. 19

Mon. 20 Clemons
Tue. 21 White
Wed. 22 Ts'ien
Thu. 23 Weigel
Fri. 24 Thomson

Chapel Leaders

	September	October	November	December	January
Bowen					
Bowen	6	7	6	5	10
Li	7	8	7	6	13
Liu	9	11	11	10	15
Moss	10	9	8	9	14
Ing	11, 28	12, 26	9, 23	7, 21	4, 18
Woodworth	12	14	12	11	16
Wang	13	15	13	12	17
Clemons	14	16	14	17	20
Sie	16	17	15	16	
Miss White	17	18	18	13	21
Ts'ien	18	21	19	18	22
Reisner	19	22	20	19	
Hummel	20	30	28	-	3
Weigel	23	23	21	20	23
Hamilton	24	24	22	27	16
Thomson	25	25	25	30	24
Lin	26	28	26	31	
Hung Yu-feng ..	27	29	27	-	2
Roys	30	31	29	-	6
Small	-	2	1	2	7
Wilson	-	3	4	3	8
Sample	-	4	5	4	9

Nanking, September 13, 1918.

Dear Friends:

Mr. Li's duties, in addition to a heavy schedule of teaching, in connection with the proctorial work are very heavy, especially looking after the dining-room, so Mr. Ing has very generously consented to take charge of all of the breakfasts and Mr. Li will continue to take charge of the noon meals, and I am suggesting that the rest of us divide up on the evening meal, which at present comes at six-thirty. We will need to be present promptly so that we can at the tap of the bell have the blessing asked and the students can start their meal promptly. I believe they are allowed to leave the room as soon as each one finishes his meal. They do not all go out together but none are supposed to eat until after the blessing. If you can be so good as to take the evenings opposite your name, we shall appreciate it very much.

Cordially yours,

A. J. BOWEN.

Dining-room Assignments

Dr. Bowen	Sept. 14	Sept. 30	Oct. 16	Nov. 1	Nov. 17	Dec. 3	19	Jan. 4	20
Dr. K. S. Liu	" 15	Oct. 1	" 17	" 2	" 18	" 4	20	" 5	21
Mr. Moss	" 16	" 2	" 18	" 3	" 19	" 5	21	" 6	22
Dr. C. P. Wang	" 17	" 3	" 19	" 4	" 20	" 6	22	" 7	23
Mr. Clemons	" 18	" 4	" 20	" 5	" 21	" 7	23	" 8	
Mr. Sie Kis-shen	" 19	" 5	" 21	" 6	" 22	" 8	24	" 9	
Mr. Ts'ien	" 20	" 6	" 22	" 7	" 23	" 9	25	" 10	
Mr. Reisner	" 21	" 7	" 23	" 8	" 24	" 10	26	" 11	
Mr. Hummel	" 22	" 8	" 24	" 9	" 25	" 11	27	" 12	
Mr. Weigel	" 23	" 9	" 25	" 10	" 26	" 12	28	" 13	
Dr. Hamilton	" 24	" 10	" 26	" 11	" 27	" 13	29	" 14	
Mr. Thomson	" 25	" 11	" 27	" 12	" 28	" 14	30	" 15	
Mr. D. Y. Lin	" 26	" 12	" 28	" 13	" 29	" 15	31	" 16	
Mr. Hung Yu-feng	" 27	" 13	" 29	" 14	" 30	" 16	31	" 1	17
Ray Mr. Roys	" 28	" 14	" 30	" 15	Dec. 1	" 17		" 2	18
Mr. Sample	" 29	" 15	" 31	" 16	" 2	" 18		" 3	19

MINUTES OF COLLEGE FACULTY MEETING - 14 September 1918

There were present Dr. Bowen, chairman, Miss Braastad, Miss White, Messrs. Hamilton, Hummel, Hung Yu-feng, Ing, Lee, Liu, Moss, Reisner, Roys, Sie, Thomson, Ts'ien, Weigel, Wilson, Woodworth, and the secretary.

The minutes of the special meeting of September seventh were read and approved.

Dr. Bowen announced the appointment of the following committees:-
 Board of Physical Examiners (standing committee): Mr. Thomson, chairman, Dr. Hutcheson, Messrs. Hu Kenpchiu, D. Y. Lin, Sample.
 Committee on Military Training (special committee): Mr. Thomson, chairman, Messrs. Ing, Lin, Sample, Weigel, and Bowen.

Reports on Enrolment from the executive officers gave the following results (records of the previous ~~month~~ semester being in parentheses):

College of Agriculture and Forestry	43	(46)
College of Arts	46	(39)
Junior College	176	(157)
Agriculture and Forestry	37	265
Arts	115	242
Education	9	
Medicine	3	
Middle School, part time	12	
Middle School	143	(145)
Model School	135	(139)
Higher Primary	97	
Lower Primary	28	
Kindergarten	10	
Total (less 12 duplications)	543	(526)

Further reports from executive officers were as follows: from Mr. Lee on dormitory rooms, from Mr. Reisner on standard note books, and from Mr. Moss on the schedule for monthly examinations. It was announced that monthly examinations should occur on the weeks October 7 to 12, November 11 to 16, December 9 to 16; and that monthly grades should be handed in on or before the following dates: October 14, November 18, December 16. Mr. Moss asked that grades of conditional examinations be reported at once and that the date of each student's first appearance in any class be given with the first reports of absences.

The report of the Committee on Admissions was presented by the chairman, Mr. Clemons, and was accepted, the suggestion about the terms "special" and "unclassified" being referred to the Committee on Rules and Regulations for consideration. A separate copy of the report accompanies these minutes.

The report of the Committee on Student Work was presented by the chairman, Mr. Moss, and was accepted. A separate copy of the report accompanies these minutes.

The report of the Discipline Committee was presented by the chairman, Mr. Lee, and was accepted, the recommendation "that whenever a student is caught cheating in examinations in any class he become automatically dropped from that class" being referred to the Committee on Rules and Regulations. A separate copy of the report accompanies these minutes.

The report of the Committee on Extra Curriculum Activities was presented by the chairman, Dr. Hamilton, and was accepted. A separate copy of the report accompanies these minutes.

The report of the Committee on General Meetings was presented by the chairman, Dr. Bowen, and was accepted. Copies of this report, which includes lists of week-day and Sunday chapel leaders and Saturday lecturers for the semester, have already been distributed.

After full discussion of the suggestion that the hour of the Sunday service be changed to eight o'clock, the faculty voted to try this change of hour.

For the Board of Physical Examiners, Mr. Thomson, the chairman, announced that the physical examinations for the semester would begin on Monday afternoon, September sixteenth, and asked for the co-operation of the faculty. The report was accepted.

For the special Committee on Military Training, Mr. Thomson, the chairman, stated that the temporary absence from Nanking of Mr. Wen, the Advisor to the Military Governor, had prevented action. The report was received.

The question of the classification of students who have deficiencies having been raised by Mr. Moss, this was referred to the Committee on Rules and Regulations for consideration.

Mr. Weigel stated some of the problems in connection with the administration of the Bible classes.

The faculty voted that the next regular meeting should occur on October twenty-sixth; and the meeting then adjourned.

Harry Clemons, Secretary.

REPORT OF THE COMMITTEE ON ADMISSIONS - 14 September 1918.

The Committee on Admissions has held thirteen meetings and has examined one hundred new students, these not including students from the University Middle School. Of this number eighty-one have been admitted to the Colleges. Of the nineteen who were not admitted nine have since entered the University Middle School. The eighty-one students admitted to the Colleges have been classified as follows:

	Senior Colleges	Junior College II	Junior College I	Junior College Special	Totals
Agriculture	1	8	9	3	21
Arts	4	15	26	3	48
Education			3		3
Forestry	1		5		6
Medicine			3		3
Totals	6	23	46	6	81

The Committee hopes to carry on the work of standardizing admissions to the Colleges (1) By further tabulation of the courses in the preparatory schools and (2) by such adaptation of the process of examination as may be practicable. The Committee would suggest that the terms "special students" and "unclassified students" might be more clearly defined.

Harry Clemons, Chairman.

REPORT OF THE COMMITTEE ON STUDENT WORK - 14 September 1918.

The Committee's activities have been wholly without correlation since the last meeting of the faculty and they are unable to report anything definitely accomplished in the way of committee business.

L. B. Moss, Chairman.

REPORT OF THE COMMITTEE ON DISCIPLINE - 14 September 1918

Our Committee was specially called to meet at President Bowen's office to consider the case of Tsi Shao-wen, who was caught cheating in examination in Mr. Reisner's class. Our decision was to drop him from scholarship, from the class, and from Mr. Moss's office work.

We as a committee recommend also that whenever a student is caught cheating in examination in any class, he become automatically dropped from that class.

Alexander Y. Lee, Chairman.

REPORT OF THE COMMITTEE ON EXTRA CURRICULUM ACTIVITIES - 14 September 1918.

Since the last faculty meeting the plan of a Student Council has been presented to a selected group of seventeen students, among whom were the available head officers of existing student organizations. In a special meeting of their own to consider the faculty plan of the Council, these students passed the following motions:

1. That they all approved of the creation of such a council.
2. That they preferred the membership of the Council to be determined by faculty nomination and student election rather than by the de facto existence of heads of organizations.

Two of the students came from institutions where an organization similar to our suggested Student Council is already successfully established, namely, Canton Christian College and Nan Kai. Our Committee has written to both of these schools, hoping to use their experience in definitizing our own plan of student self-government. In the meantime we hope to learn further reactions from our students.

Clarence H. Hamilton, Chairman.

MINUTES OF COLLEGE FACULTY MEETING - 26 October 1918.

There were present Dr. Bowen, chairman, Miss Bragstad, Miss White, Messrs. Hamilton, Hummel, Ing, Lee, Liu, Moss, Reisner, Roys, Sample, Sie, Thomson, Ts'ien, Weigel, Woodworth, and the secretary. The faculty voted

The meeting was opened with prayer by Miss White. The meeting was then opened with prayer by Miss White. The meeting was then opened with prayer by Miss White.

The minutes of the meeting of September fourteenth were accepted as distributed. The secretary reported that a revision of the plan adopted September seventh for a Student Council had been prepared by the Committee on Extra Curriculum Activities, had been circulated among the faculty, and had been approved by that body.

Under "Unfinished Business" the report of the Committee on Rules and Regulations concerning the classification of students - a matter referred to that committee on September fourteenth - was presented by the secretary, Mr. Moss. The report was accepted. The text of the report accompanies these minutes. (A.)

Under the same heading the report of the special committee on military training - as created September seventh - was presented by the chairman, Mr. Thomson. The report with its four recommendations was adopted after amendment. A copy of the amended report accompanies these minutes. (B.)

In connection with this report it was voted that the matter of making military training compulsory be taken up with the Student Council.

Under "Reports of Executive Officers" President Bowen made a statement in regard to the recent meeting of the Board of Managers and in regard to several other matters of interest and importance. The text of this statement accompanies these minutes. (C.)

Executive reports were also made by Dean Reisner concerning the plans for cotton culture, the progress in wheat culture, and the exhibition and sale of chrysanthemums; by Dean Moss concerning the enrolment statistics for the Colleges; and by Proctor Lee concerning arrangements in the dormitories and in the dining hall.

Under "Reports from Standing Committees" a report from the Committee on Admissions was presented by Mr. Clemons and accepted. A copy of the report accompanies these minutes. (D.)

A report from the Discipline Committee was presented by the chairman, Mr. Lee, and was accepted. A copy of the report accompanies these minutes. (E.)

The general report from the Committee on Extra Curriculum Activities was presented by the chairman, Dr. Hamilton, and was followed by reports from Mr. Reisner for the People's Schools, from Mr. Weigel for the Y. M. C. A., and from Mr. Thomson for Athletics. The whole report was accepted. A copy accompanies these minutes. (F.)

A report from the Committee on General Meetings was presented by the chairman, Dr. Bowen, and was accepted. A copy accompanies these minutes. (G.)

A report from the Board of Physical Examiners was presented by the chairman, Mr. Thomson. In accepting this report the faculty voted that the recommendation concerning the isolation and treatment of six cases of scabies be adopted and that the thanks of the faculty be expressed to the doctors who took part in the physical examination. The text of the report accompanies these minutes. (H.)

A report from the Committee on Student Work was presented by Mr. Roys for the chairman, Mr. Moss. The report and its recommendations were adopted. The text accompanies these minutes. (I.)

Under the heading "New Business" the faculties voted that an expression of their deep appreciation and gratitude for his services to the University of Nanking be made to Professor Woodworth and that President Bowen be asked to formulate the letter. A copy of this letter is among the documents accompanying these minutes. (J.)

The faculties voted that Messrs. Lee, Ing, and Liu consider the twenty-four persons nominated by the students as candidates for the Student Council and select a list of twelve to be submitted to Dr. Hamilton for vote by the faculties.

The meeting then adjourned to reconvene at the call of the secretary.

Harry Clemons, Secretary.

(A) REPORT OF THE COMMITTEE ON RULES AND REGULATIONS - 26 October 1918.

The Committee held a meeting on October fifth and drew up the following rules regarding the classification of students:

A student whose work in a lower school or class is incomplete may have standing in the next advanced school or class in case the incomplete work does not amount to more than ten hours, or, if he has advanced credit to the amount of ten hours or more, he may be allowed the advanced standing if his incomplete work totals not more than twenty hours.

Students will not be allowed standing in the second year class of any school until all their work in the next lower school is complete.

All regular students shall be classified upon entrance on the basis of the "ten-hour" rule above.

The term "SPECIAL" shall be applied only to those students who are taking a few classes and are not meeting the regular requirements of the University for graduation.

The term "UNCLASSIFIED" shall be applied only to those students who are only taking irregular classes in order to secure full standing in some other school or class.

No Special student shall be allowed to live in the dormitories except by special permission from the President.

A. J. Bowen, Chairman,
L. B. Moss, Secretary.

(B) REPORT OF THE COMMITTEE ON MILITARY TRAINING - 26 October 1918.

The Committee on Military Training wishes to express its appreciation for the interest which the members of the faculty have taken concerning the question of introducing military drill into the University of Nanking.

The Committee has given careful consideration to the letters presented to it and inasmuch as the large majority of the faculty were in favor of introducing military training and whereas 145 students of the University have already asked that we introduce military training - this number not including the twenty-five men in the Forestry Department who are already taking military drill three hours a week, the Committee on Military Training makes the following recommendations:

1. That a Course in Military Training be introduced into the University of Nanking.
2. That at present the course shall consist of three hours of military drill each week.

3. That there shall be immediately offered an Officers Training Course which shall be open to any members of the Junior and Senior Colleges. From this group of students there will be chosen the various commissioned and non-commissioned officers of the University Battalion. This shall be a voluntary course but no student who has elected it may withdraw from it and still remain in the University.
4. That the University plan to make military drill a part of the required training of all Junior and Senior College students as soon as satisfactory arrangements can be effected.

Two members of the Committee - Doctor Bowen and Mr. Ing - have had a conference with the Adviser to the Military Governor, Mr. Wen, concerning the possibility of securing three hundred rifles for the Battalion. The matter was presented to the Military Governor October 24, 1918. No definite word has been received.

J. C. Thomson, Chairman.

(C) REPORT OF PRESIDENT BOWEN TO THE FACULTY - 26 October 1918.

Since our last meeting the Board of Managers of the University has held its Fourteenth Annual Meeting. In spite of the fact that a number of our Chinese members of the Board were unavoidably absent (e. g., C. T. Wang and Chang Po-ling in America), we had a good meeting. Among the most important matters acted upon, the following are of interest:

The University recognized the Suwan Christian School Board as an affiliated organization, and the University undertakes to provide an executive secretary for the Board; to provide the services of a Chinese member of the Department of Education for half-time (Mr. T. T. Hu being expected to take this up eventually); and to provide administrative offices for the Board. It was decided that Mr. Wilson give part time as Executive Secretary full such time as a permanent man can be secured. This adjustment necessitates my spending my afternoons, as a rule, at the Kan Ho Yen.

Dr. J. W. Wiltsie, who was in the Language School about three years ago and since then has been in charge of the medical work of the Presbyterian Mission at Nansuchou, has been invited to join our medical staff, and the Presbyterian Board of Missions has made it possible for him to come, if Mrs. Wiltsie's health permits.

All new teachers with us this fall have been appointed on the various faculties.

Strong action was taken urging the Trustees to make it possible for us to carry out our building programme at the earliest possible moment, also to afford us needed financial relief due to losses in exchange. Budgets totaling an annual expenditure of \$197,673.00 Mexican were approved and recommended to the Trustees for ratification.

Mr. Baillie was officially appointed to colonization work and his status with the University will be as formerly, except he will not be Dean of the College of Agriculture and Forestry hereafter but will be "on colonization service" for the University. Mr. Reisner was appointed Dean in his place. Mr. Moss was appointed Dean of the Junior College; Mr. Li was appointed Proctor of ~~all the Kan Ho Yen work; Mr. Weigel was appointed~~ all the Colleges; Mr. C. C. Liu was appointed Proctor of all the Kan Ho Yen work; Mr. Weigel was appointed University Y. M. C. A. Secretary.

A suitable minute regarding Dr. Woodworth's notable service to the University was passed. As Dr. Woodworth may be leaving before we meet again, I would suggest that you ask one of our number to prepare a suitable resolution from this faculty also regarding Dr. Woodworth's work among us.

I was especially pleased that the Board of Managers passed a special vote of thanks to Mr. Hung Yu-feng for his excellent work in cataloguing and arranging the Chinese Library. I hope all will inspect the special library at the Kan Ho Yen.

Letters have recently come from Dr. Williams stating that Mr. and Mrs. Marx have been appointed to the University and were to come this fall. A number of other men are being considered, both for the University and for the Hospital. Dr. Williams has had three or four weeks' rest with the family in Ohio and all have now moved to Montclair, New Jersey, where he will be near to our Trustees' headquarters in New York. There was to be a special meeting of the Trustees early in September and we hope to have a report of it on the next mail.

Messrs. Thomson, Li, Ing, and Roys have been appointed a Committee on Pre-medical Sciences, both to bring our science courses in harmony with the requirements of the medical colleges, and to represent the University in conferences with the Council of Medical Education.

I have an encouraging letter to read from Mr. Y. L. Hwang, 1896, Commissioner of Foreign Affairs, Tientsin, regarding the registration of the University.

Mr. C. S. Sie has been chosen by the Alumni as their President, and is making plans for a number of interesting alumni activities.

The new catalogues are out and have been sent to Nanking.

A. J. Bowen.

(A) REPORT OF THE COMMITTEE ON EXTRA CURRICULUM ACTIVITIES - 26 October 1918.

The Whole Committee

(D) REPORT OF THE COMMITTEE ON ADMISSIONS - 26 October 1918.

Since the report to the faculties on September fourteenth, the committee on Admissions has examined fourteen candidates for admission. Of these ten were admitted, all to the Junior College, as follows:- Agriculture two, both to the second year; Arts five, one to the second year, four to the first year; Education one, to the first year; Forestry one, to the first year; Medicine one, to the first year.

Altogether 114 candidates have this semester been examined by the Committee on Admissions. In addition there are twelve Middle School students taking courses in the Junior College and two Theological Seminary students taking a course in Sociology in the Senior Colleges who have not come before the Committee on Admissions. This makes a total of 128 new students in the Colleges this semester.

Of the 114 who appeared before the Committee on Admissions, ninety-one were regularly admitted and were classified as follows:-

	Senior Colleges	Junior College II	Junior College I	Junior College Special	Totals
Agriculture	1	10	9	3	23
Arts	4	16	30	3	53
Education			4		4
Forestry	1		6		7
Medicine			4		4
TOTALS	6	26	53	6	91

Material for the work of tabulation of the courses in the preparatory schools and of the credits that should normally be given graduates of those schools is being gathered through a questionnaire sent out by Mr. Moss.

Harry Clemons, Chairman.

(E) REPORT OF THE DISCIPLINE COMMITTEE - 26 October 1918.

Our Committee has not had any meeting since the last faculty meeting. Liu Peh-yang, who was caught cheating in Miss White's class, is the only case referred to this committee and it was settled by sending Mr. Liu to the Middle School to make up his deficiencies.

A. Y. Lee, Chairman.

(F) REPORT OF THE COMMITTEE ON EXTRA CURRICULUM ACTIVITIES-26 October 1918.

The Whole Committee

Since the last meeting of the faculties, the Committee on Extra-Curriculum Activities has been especially concerned with the establishment of the Student Council. At a meeting of the Committee on September 30, the motions passed by the student committee selected to discuss the idea of a Student Council were considered, with the result that a considerable change in the method of selecting the members on the Student Council was determined upon. It was passed that the students' suggestion of faculty nomination

tion and student election be accepted, and provision was made that twelve students should be nominated by the faculty, from which number the student body were to elect seven. It was further passed that the faculty members of the Student Council should not have voting power but should sit with the Council as advisers. A few days later a revised plan of the Student Council was drawn up, embodying the above-mentioned changes and some minor additions under the head of the duties of the Council. This plan, after receiving the approval of the members of the faculty, to whom it was sent individually, was presented before the students in chapel on Tuesday morning, October 22. On Thursday morning the students were asked to signify their approval of the establishment of a Student Council and 226 students out of the 278 signed the slips provided for this purpose. The desire was expressed, however, that the students and not the faculty should make the first choice of the candidates for membership on the Council. The Committee decided that adjustment to this desire could be made, without altering the published plan of the Council, by having the faculty ask the students to choose twenty-four names from which the faculty would select its twelve. It seemed best that eight names should be chosen from each of the three college divisions, the School of Agriculture and Forestry, the Arts College, and the Junior College. The students selected their twenty-four names yesterday morning according to this arrangement and it is one of our duties in this meeting today to choose twelve from among them out of whom the students will later elect seven to be the members constituting the first Student Council of the University of Nanking. The Committee sincerely hopes that the creation of this Council will open the way for a much more vital appreciation on the part of our students of the real values and responsibilities of democratic government.

Committee on Oratorical Contests, Dramatics and Literary Societies

We shall soon have to add "Debates" to the special interests of this sub-committee, for we have agreed to form with St. John's University, Shanghai Baptist College, and Hangchow Christian College an Inter-Collegiate Debating Association. ^{to be known as the East China Inter-Collegiate Debating Association.} Articles of Agreement have been drawn up that are acceptable to all the institutions concerned and the final launching of the whole scheme only waits for the special meeting of representatives in Shanghai. Developments will be duly reported later.

The Literary Societies are continuing their activities according to the scheduled programmes. On the whole there is a noticeable improvement in preparation and quality of work done by the members over last year.

Committee on People's Schools

This term the students are conducting three higher schools and eleven primary schools. A new feature which is somewhat of an experiment is that the students in charge of the People's School activity are going to help four churches to establish new schools outside of the city. These four new schools will all be under the supervision of Mr. Chang Fang, one of the graduates of the University.

Committee on Social Relations

The Committee on Social Relations wishes to announce that it will soon call for a report from the members of the faculty as to their social contacts with the students apart from professional relationships.

Committee on the Y. M. C. A.

The Committee on the Y. M. C. A., through its chairman, Mr. Weigel, presents the following report:

So far this term there have been meetings as follows:

Cabinet meetings	6
Committee meetings	5
Sunday night meetings	4

Speakers outside the University staff have been Pastor Chang, Mr. Rugh, and Mr. Wen, the adviser to the Military Governor.

There is an Advisory Board of four members which will meet twice a year to consider the welfare of the Association. The members are Dr. Liu, Dr. Hamilton, Pastor Cheng Ching-yü, and Mr. Wen Shih-chen, Adviser to the Military Governor.

The membership campaign of the term is now in progress. Ten days from now the financial campaign will be started. It is hoped that a budget of from \$350 to \$400 will be raised.

An Association blotter will soon be ready for distribution. A beginning has been made in the preparation of a Hand Book for next year which, it is hoped, will prove of great convenience and suggestiveness to students and faculty alike.

Much use is being made of the Y. M. C. A. Social Hall by all of the students. One corner of it has recently been set aside, by means of a matting partition, for a Y. M. C. A. office.

We are looking forward to some later meetings. An efficient speaker from the National Committee will give a lecture on Sex Hygiene. At the beginning of the second term, Pastor Cheng Ching-yü will lead our week of prayer. During our financial campaign we are expecting the assistance of Mr. Turner from the National Committee.

The Committee earnestly urges the faculty members teaching Bible classes to utilize to the utmost the opportunities presented therein for friendly interest in and personal interviews with the students. Thereby they can further the aims of the Y. M. C. A. in no small measure in its attempt to meet the needs of lonely, indifferent or inquiring students.

Committee on Student Athletics

Since the report cards of the students which indicate the kinds and amount of exercise taken each week have not yet been called in for examination, the Committee has no special report to give at this time beyond stating that progress is being made.

Clarence H. Hamilton, Chairman.

(G) REPORT OF COMMITTEE ON GENERAL MEETINGS - 26 October 1918.

The schedule for chapel leaders, Sunday preachers, and general lecturers is being carried out, with minor changes due to necessary adjustments on account of illness and other engagements; e. g., Mr. Anderson who was to lecture October 19, has pneumonia; Dr. Kuo had to be out of town September 29, and Mr. Tao substituted. Mr. K. P. Chen has promised to lecture Saturday, November 2.

So far as we know, the plan of having the church service Sunday morning at eight o'clock is meeting with general favor.

A. J. Bowen, Chairman.

(H) REPORT OF THE BOARD OF PHYSICAL EXAMINERS - 26 October 1918.

Through the co-operation and generous assistance of the Staff of the University Hospital and the members of the Faculty of the University the Board of Physical Examiners is able to report that since September 16 each regular member of the Junior College and the Senior Colleges has been given a physical examination.

Of the 254 men examined, 122 were passed as "normal," i.e., without evidences of disorders requiring medical treatment. Of the remaining 132, 110 have already been treated in the University Hospital and the other twenty-two have received their notices to report for treatment.

The disorders for which the students were sent to the Hospital may be classified as follows:

General debility	2
Heart	3
Lungs	6
SKIN (18)	
Scabies	6
Ringworm	5
Eczema	1
Hook-worm	1
Acne	4
Boils	1
Ears	2
Throat	1
Nose	1
Teeth	12

EYES (75)	
Myopia	3
Trachoma	54
Myopia and Trachoma	6
Conjunctivitis	7
Defective vision	5
OPERATIONS (13)	
Hernia	4
Circumcision	6
Hemorrhoids	1
Undescended Testicle	1
Fistula in Anus	1

From the examinations it was evident that in weight and in height the average of the students examined was lower than the average among students in America. Of the 122 men who were passed as "normal" there were

26 men whose height was	5 ft. 5 in.
17 "	" " " " 5 " 6 "
16 "	" " " " 5 " 7 "
9 "	" " " " 5 " 8 "
15 "	" " " " 5 " 4 "
19 "	" " " " 5 " 3 "
10 "	" " " " 5 " 2 "

There was one man who was 5 ft. 1 in.; one who was exactly 5 ft.; one who was 5 ft. 11 in.; and one who was 5 ft. 11½ in. The average weight for the twenty-six men who were 5 ft. 5 in. in height was 112.4 lbs., whereas the standard accepted weight in the United States Army for men who are 5 ft. 5 in. in height is 130 lbs.

The most outstanding defects were the poorly developed chests. Among the 122 men who were passed as normal, there were twenty-six who could not expand their chests more than 1½ in., and there were twenty-eight others who could scarcely expand their chests 2 in. In order that this may be corrected the examining physicians recommend that each student take at least one hour of outdoor exercise each day, placing special emphasis on exercises such as the Setting Up exercises of the Military Drill Manual.

The Committee is glad to report that there were no serious heart disorders and no definite indications of tuberculosis or venereal diseases.

Of the eighteen cases of skin diseases the ones which are serious are the six cases of scabies. The Board of Physical Examiners wishes to present the recommendations of the examining physicians; namely, that these men who have scabies be isolated from the students who do not have the disease and that they be required to take adequate treatment until they are cured.

J. C. Thomson, Chairman.

Revised (1) REPORT OF THE COMMITTEE ON STUDENT WORK - 26 October 1918.

The Committee has had one meeting, namely, Friday afternoon, October 18. The following facts were brought out in connection with the reports on the first month's work:

There were three classes of students: those who had no grade, those who were conditioned, and those who had failed. Altogether there were 107 students who were conditioned, had failed, or received no grade in one or more subjects, divided as follows:

65 had one failure or condition,
23 had two failures or conditions,
16 had three failures or conditions.
3 had four failures or conditions.

Put in a little different form we find 66 failures,
82 conditions,
25 no grade.

The students who had fallen below passing in one subject only were sent a note, pointing out the fact and urging them to better their work by next month. The other students were considered by the Committee one at a time and fitting recommendations were made in each case. In many cases the student was instructed to drop a class. In some cases it seemed wise to place the student on probation for another month. This was especially true in the case of several students who entered late and who evidently had not been able to catch up with the work as yet. In a few cases the student was simply exhorted to do better.

The Committee has definite recommendations to make to the faculty in the cases of several students, as follows:

- Chang Ren-chieh - that he bring his work all up to a minimum grade of 70% by next month or that if he fails he shall be requested to drop out of school.
- Choh Ching-chi - that he be not allowed to register again in Junior College until he has completed his Middle School work.
- Chu Teh-fang - that if he falls below 70% in a single class or is absent one day from any class he shall be dismissed from school.
- Tsü Shao-wen - that he pass all his work next month with at least a grade of 70% or that he be requested to leave school.
- Wu Tung-loh - that he bring his work all above 70% this second month or be dropped from school.

The Committee feels that it is for the best interests of the school and of our work to weed out the students who are either too lazy or too careless to bring their work up to the standard we recognize as passing work.

L. B. Moss, Chairman.

The committee is glad to report that there were no serious cases (suicides) on the list.

The Committee has had one meeting, namely, Friday afternoon, October 18. The following facts were brought out in connection with the reports on the first month's work:

There were three classes of students: those who had no grade, those who were conditioned, and those who had failed. Altogether there were 107 students who were conditioned, had failed, or received no grade in one or more subjects, divided as follows:

65 had one failure or condition,
23 had two failures or conditions,
16 had three failures or conditions.
3 had four failures or conditions.

But in a little different form we find
65 failures,
23 conditions,
25 no grade.

The students who had failed below passing in one subject only were sent a note, pointing out the fact and urging them to better their work by next month. The other students were considered by the Committee one at a time and fitting recommendations were made in each case. In many cases the student was instructed to drop a class. In some cases it seemed wise to place the student on probation for another month. This was especially true in the case of several students who entered late and who evidently had not been able to catch up with the work as yet. In a few cases the student was simply exhorted to do better.

The Committee has definite recommendations to make to the faculty in the cases of several students, as follows:

Chang Ren-chieh - that he bring his work all up to a minimum grade of 70% by next month or that if he fails he shall be requested to drop out of school.

Chou Ching-chi - that he be not allowed to register again in Junior College until he has completed his Middle School work.

Chu Teh-fang - that if he fails below 70% in a single class or is absent one day from any class he shall be dismissed from school.

Tai Shao-wen - that he pass all his work next month with at least a grade of 70% or that he be requested to leave school.

Wu Tung-fah - that he bring his work all above 70% this second month or be dropped from school.

The Committee feels that it is for the best interests of the school and of our work to weed out the students who are either too lazy or too careless to bring their work up to the standard we recognize as passing work.

L. B. Moss, Chairman.

(J) EXPRESSION TO PROFESSOR WOODWORTH.

Nanking, October 31, 1918.

Dr. C. W. Woodworth,
University of Nanking,
Nanking.

My dear Dr. Woodworth:

The Faculty of the University of Nanking wishes me to express for them the very deep feeling of appreciation and the very high regard we all feel towards you for your exceptional service to the University, and for the inspiration and help you have been to each of us personally. It has been of the greatest value to us as individuals, to these young men as students, and for the whole ideals and work of the University in its formative years to have the privilege of seeing you at work, and of catching, I trust, for ourselves and for the University, your splendid spirit of service and of "applied scholarship."

The definite and specific contributions that you have made in a brief school year have been notable. The lectures and laboratory work in Entomology, the study of Sericulture with thousands of real silkworms, testing and comparing all possible methods and practices, the daily campaigns against the mosquito pest and the unique and constructive plan of education to meet more nearly China's greatest needs - the very practical and intimate nature of all of your work and thinking for us have been a revelation and will serve as a model of right procedure for the years to come.

We have also been much impressed with your untiring industry and with your very wide interests, so that your help to us has been many-sided and you have entered into all our problems with ready sympathy and always with constructive suggestions.

We only regret that you are leaving us so soon. We hope that your next sabbatical year may be spent with us, for by then we believe that the ideals you have emphasized and the methods and plans you have inaugurated will be bearing increased fruitage. We are exceedingly grateful to you personally and to the University of California for her rich gift of your year's service in the University of Nanking.

Very cordially yours,

(Signed) A. J. Bowen,

In behalf of the Faculty.

0297

MINUTES OF COLLEGE FACULTY MEETING - 14 November 1918.

A special meeting of the college faculties was called on November fourteenth to consider methods of participating in the Nanking celebration for the victorious conclusion of The War. Dean Moss presided and the following were present: Miss Braastad, Miss White, Messrs. Ts'ien, Hamilton, Ing, Lee, Liu, Reisner, Sie, Wang, Woodworth, and the secretary.

It was voted that the work of preparation of banners and other equipment for the parade be undertaken by the Committee on Extra Curriculum Activities, and that the University or the faculty bear the necessary expense.

The meeting then adjourned.

Harry Clemons, Secretary.

MINUTES OF COLLEGE FACULTY MEETING - 23 November 1918.

There were present President Bowen presiding, Miss Braastad, Miss White, Messrs. Ts'ien, Hamilton, Hummel, Hung, Ing, Lin, Liu, Moss, Reisner, Roys, Thomson, Wang, Weigel, Woodworth, and the secretary.

The meeting was opened with prayer by Dr. Wang.

The minutes of the regular meeting of October twenty-sixth were accepted as distributed. The minutes of the special meeting of November fourteenth were accepted as read.

A question concerning the return to his late home in Shantung of the body of Swen T'ung-chang, a student who died of pneumonia on the twentieth, was made the first order of business.

It was voted that a committee of the faculty be appointed to treat with Mr. Swen, the ~~uncle~~ of the deceased student, that another committee be appointed to treat with the students, and that it be stated as the sense of the faculty that the body should not be sent to Shantung but that a sum of money be collected to give to the student's mother.

Dr. Liu was appointed chairman of the first committee, with power to coopt such members as he might desire. The faculty members on the Student Council, Messrs. Hamilton, Lee, Moss, were appointed as the second committee.

It was further voted that students should bring forward questions of this sort through the Student Council.

Under REPORTS OF EXECUTIVE OFFICERS President Bowen stated that recent letters from Dr. Williams had reported a meeting of the Board of Trustees, at which permission to proceed with the buildings was granted provided the necessary money be obtained; that Mr. and Mrs. Marx were expected to arrive in Shanghai on the twenty-fourth; that the Executive Committee of the Board of Managers had reluctantly agreed to a request

from the Foreign Christian Mission that Mr. Lee be released for work in Nantungchow, provided a ~~new~~ man could be found to take his work; that Mr. Ngan Han had written in regard to registration that a committee had been appointed in Peking to investigate the University; and that the following committees had been appointed: a special committee to consider modifications of our work for more practical training - Mr. Moss, chairman, Miss Pierce, Messrs. Ch'en Chen, Ing, Lee, Reisner, Sie, Wilson; a standing university Committee on Publications, Dr. Liu, chairman, ~~Messrs.~~ Messrs. C. C. Ch'en, Ts'ien, Clemons, Lin, Reisner, Sloan.

Dean Reisner announced that the International Committee for the Improvement of Sericulture in China had approved the report submitted in October covering the work done in sericulture by Professors Woodworth and Ts'ien and also the mulberry experiment, granting payment of all expenses incurred and approving of next year's budget of \$2700.

Under REPORTS OF STANDING COMMITTEES Mr. Moss presented the accompanying report (A) of the Committee on Student Work. The report and its recommendations were adopted.

The report of the Committee on Extra Curriculum Activities was presented by Dr. Hamilton, being supplemented by reports on various branches of athletics by Messrs. Thomson, Hamilton, Lin, and Roys. This report, a summary of which accompanies these minutes (B), was accepted.

A report from the Board of Physical Examiners was presented by the chairman, Mr. Thomson, and was accepted. The text of this report accompanies these minutes. (C.)

The recommendation that some adequate method be devised to enforce the regulation requiring four hours of physical exercise by each student each week was referred to the university Committee on Rules and Regulations, with power to coopt as necessary.

A report from the new university Committee on Publications was presented by Mr. Reisner for the chairman, Dr. Liu. The text of the report, which was accepted, accompanies these minutes. (D.)

There were no reports from the Committees on Admissions, Discipline, and General Meetings.

Under NEW BUSINESS Messrs. Thomson and Roys reported the results of a recent meeting in Shanghai of the Council on Medical Education and presented a tentative scheme for a three years' pre-medical course for the university. The report was received. A copy of it accompanies these minutes. (E.)

It was voted, in this connection, that the President appoint a standing university Committee on the Curriculum; and that this scheme for a revision of the pre-medical course be referred to that committee.

The meeting then adjourned.

Harry Clemons, Secretary.

(A) REPORT OF THE COMMITTEE ON STUDENT WORK - 23 November 1918.

The Committee held a meeting in the office of the chairman, Wednesday afternoon, November 21, and considered the cases of the students whose work has been unsatisfactory during the second month. The teachers' reports were not all in hand but practically all of those that were vital had been received. There are fifty-four conditions this month, twenty failures, and fifty-two who did not receive any grade. Put in another way, there were

50 students with one failure or condition,
15 students with two failures or conditions,
5 students with three failures or conditions.

It seems quite probable that a large share of the poor quality of the work, especially that indicated by the lack of any grades, may be laid to the door of the influenza.

The Committee on Student Work wishes to make the following recommendations:

That if the Chinese mark of Chang Ren-chieh is below passing, he be asked to leave school.

That we give Ch'en Ch'ing-chung one month's trial, and if he fails to secure a passing grade in everything, we ask him to leave school.

That Ch'en Kwan-ch'ao be required to get passing grades in three subjects next month or leave school.

That Tsiang Hwei-ying be placed on probation. If his work is not all above 70% next month he should be dropped from school.

That Ts'ü Shao-wen be placed on probation another month. His work has improved, though it has not quite come up to the mark set for him this month.

That Yü Chien-hao be informed we do not want him back in school until he finishes his Middle School work. He came under false pretences of having graduated from St. John's University Middle School.

That Liu Chi-rao, who came six weeks late, be allowed credit on thirteen hours of work he is now carrying provided his grade is 75% or over.

That Ho Ping be required to become a regular student next spring by being required to finish up his Middle School Algebra and Geometry.

That Kiang Hung-ch'i be allowed one credit toward graduation for his music lessons. He has had one hour of lesson each week on the organ for three terms.

L. B. Moss, Chairman.

(B) REPORT OF THE COMMITTEE ON EXTRA CURRICULUM ACTIVITIES - 23 Nov. 1918.

There has been one meeting of the Student Council. The financial campaign of the Y. M. C. A. seems to be successful in that a larger amount of money has been subscribed by the students than has ever been the experience of the school in the past. Three students have entered for the Oratorical Contest of the Kiangsu Educational Association. They are T'ang Chi-yü, Hsü Cheh, and Wei Wen-han. The sub-committee on Student Athletics is able to report a growing interest in the matter of regular exercise among the students.

Clarence H. Hamilton, Chairman.

(C) REPORT OF THE BOARD OF PHYSICAL EXAMINERS - 23 November 1918.

The Physical Record Cards for the month of October were called in the first of November, and 263 of the 276 students returned their cards within the appointed time. Inasmuch as the cards were given out a few days late in October the minimum requirement for this month has been made fourteen hours instead of the sixteen-hour requirement which is the requirement for a normal month.

Forty-eight men failed in the month's work. The greatest number failing to meet the passing grade were from the Junior Arts College where there were nineteen deficiencies. The Senior Arts College had thirteen failures; the Junior and Senior Agriculture Colleges had six failures each, and the Junior Forestry Section had one failure. The Senior Forestry Section was the only group which had a perfect record.

The average number of hours of outdoor physical exercise taken during the month by the forty-eight men who failed was 10.7 hours. This is 3.3 hours below the passing grade. These forty-eight failures for the Junior and Senior Colleges make the percentage of failures 17.3%.

The Committee wishes to bring to the attention of the College faculties the need of an adequate system of rules and regulations for enforcing the minimum requirement of physical training and for making the physical training activities an integral part of the University curriculum.

J. C. Thomson, Chairman.

(D) REPORT OF THE UNIVERSITY COMMITTEE ON PUBLICATIONS - 23 November 1918.

The Committee on Publications wishes to make the following recommendations:

1. That each member of the faculty produce at least one article each semester embodying the results of his research work along his special line.

2. That the form and size of the catalogues and bulletins, both in English and Chinese, be standardized.

3. That the Magazine be made as far as possible a student publication but that the faculty should guide the students in their work and give them training in research work, so that the articles produced may have more than temporary or local value, namely, the value possessed by magazines of a merely "newsy" character.

4. That the pamphlets and books (both original works and translations) already published by members of the faculty be put together and arranged in a separate room, so that we have something to show to those who visit us - which is very important in view of the coming visit of the representatives from the Ministry of Education.

K. S. Liu, Chairman.

(N) REPORT OF THE COMMITTEE ON PRE-MEDICAL REQUIREMENTS - 23 Nov. 1918.

After a careful consideration of the Report of the Council on Medical Education, the Committee on Pre-medical Requirements has tried to ascertain how the University of Nanking may best prepare men to meet the minimum requirements of the best medical colleges in China, With this purpose in mind we wish to present the following recommendations:

1. That the minimum pre-medical course shall consist of two years in the Junior College and one year in the Senior College.
2. That there be required of all pre-medical students four semesters of Biology; four semesters of Physics; six semesters of Chemistry; and one semester of Mathematics (including Trigonometry).
3. That in each of the three sciences - Biology, Physics, and Chemistry, all the courses of study shall be five-hour-credit courses.
4. That the present courses in Chinese, English and Religious Education be continued as they are now given throughout the two years in the Junior College.

The Committee also wishes to offer the following tentative plan for this three-year pre-medical course:

<u>First Year</u>					
	Cata- logue number	Hours Credit		Cata- logue number	Hours Credit
English	121	4	English	126	4
Religious Education	131	4	Religious Education	136	4
Chinese	121	4	Chinese	126	4
Chemistry	121	5	Chemistry	126	5
Physics	121	5	Physics	126	5
		<u>22</u>			<u>22</u>
<u>Second Year</u>					
English	131	4	English	136	4
Chinese	131	4	Chinese	136	4
Chemistry	131	5	Chemistry	136	5
Biology	131	5	Biology	136	5
Mathematics	131	4	History	136	4
		<u>22</u>			<u>22</u>
<u>Third Year</u>					
Biology	141	5	Biology	146	5
Chemistry	143	5	Chemistry	148	5
Physics	156	5	Physics	161	5
Psychology	141	5	Advanced Psychology)		
			Sociology, or)		
			Economics)		5
		<u>20</u>			<u>20</u>

J. C. Thomson, Chairman.

MINUTES OF COLLEGE FACULTY MEETING - 1 December 1918.

There were present President Bowen, Messrs. Hamilton, Hummel, Ing, Lee, Liu, Marx, Moss, Roys, Thomson, Ts'ien, and Wang.

In view of the fact that Cheo Ming-hwei has committed grave crimes by forging the name of the University of Nanking and by getting money from the public under false pretences, the faculty convened and passed the following motions:

Moved by Mr. Lee that Cheo Ming-hwei be expelled and that notice of his crimes and his expulsion from the University be printed in the daily papers.

Moved by Mr. Hummel that the Chinese members of the faculty investigate the evidence against Cheo Ming-hwei and report to the faculty at a subsequent meeting.

The faculty then adjourned to meet at 2 P. M.

W. F. Hummel, Secretary pro tem.

At the afternoon meeting there were present President Bowen, Messrs. Hamilton, Ing, Lee, Liu, Moss, Reiser, Thomson, Ts'ien.

After further consideration of the case of Cheo Ming-hwei, it was voted to send him to prison with a letter to the police stating the situation.

L. B. Moss, Acting Secretary pro tem.

0303

RECOMMENDATIONS FOR WORK IN SERICULTURE TO
BE UNDERTAKEN BY THE COLLEGE OF AGRICULTURE AND
FORESTRY, UNIVERSITY OF NANKING.

Professor C. W. Woodworth.

In the matter of continuing the work in silk culture at the University of Nanking I would like to make the following suggestions and recommendations.

1st. As to the importance of the industry, it is well to point out not only (a) that silk is at present China's most important export but that (b) it is the most suitable for export of all crops that can be grown in China because it occupies the least shipping space in proportion to its value and because (c) finally, unlike many agricultural crops, its shipment does not tend to impoverish the soil; it will not enrich this generation at the expense of the future.

2nd. Silk culture can be improved. The silk worm has been grown in China for many centuries without attempting to improve either the breed or the methods. The countries of southern Europe are successfully competing with China in silk production because they have made the raising of the insect more profitable. Europe's success has been secured by avoiding in a larger measure the losses due to diseases, particularly pebrine, and in the use of improved races.

3rd. Silk culture has been improved in the neighboring country, Japan, which under less favorable conditions has in the last few years exceeded China in silk exports, and this has all been due to Japan's enterprise in adopting European methods. Those interested in the advancement of China should endeavor to awaken the silk growers in China to the advantage of such progress.

4th. The fact that the government silk schools are attempting to introduce these methods does not relieve the Agricultural Department of the University of Nanking from also exerting itself in this direction. The difficulties of overcoming the inertia are so great that the combined effort of all forces is necessary to bring the much needed improvement about within a reasonable time.

5th. The University of Nanking should consider that it had a peculiar service to perform in applying the scientific knowledge which has not yet reached and affected the silk world in any country, and in investigating the principles underlying the industry according to the methods developed in the American Experiment Stations. As far as I can learn none of the silk schools are attempting anything of this kind and have not and are not liable to obtain men specially qualified for work of this character.

6th. I would urge that funds be secured to hold Mr. Ch'ien as a permanent member of the staff of the University. He has interpreted for me during the progress of the two courses which I held the past summer and is therefore the man most fully acquainted with the facts I was able to bring to the study of the silk cultural problems of China. He is also specially qualified by his previous training to carry on some of the investigations which need to be undertaken.

7th. I would suggest also that provision be made to secure the services of one or two of the best students in the silk course to assist Mr. Ch'ien, each for one or more seasons, whereby these young men may become by further study competent to go to other schools as instructors to extend in the widest manner possible the teachings which will be developed through the work conducted at Nanking.

8th. The continuation of the silk course as started this spring would seem very desirable. Mr. Ch'ien with the assistants just suggested could easily care for these courses. They could easily begin about two weeks later than this year, since the weather was too cold this season to begin rearing at once. The plan of having each student raise a crop of silk worms should be by all means continued and if the numbers taking the course permit, the quantity raised by each should be larger.

9th. Another school beginning in September should also be organized particularly to demonstrate the utilization of the fall crop of leaves. This I am convinced will result in the greatest advance in the amount of production of anything that can be done at present. These leaves serve no good purpose as they are about to ripen and fall and can be removed while still good and fed to the worms without loss or injury to the tree. Thus with the present trees nearly twice as much silk could be produced and the proceeds from the trees twice as much as at present.

10th. The experimental work Mr. Ch'ien is particularly competent to carry on is the breeding of new races in accordance with the recently developed science of Genetics. I would particularly urge that we do not simply introduce the European races of silk worms, but that we make the best possible use of the hereditary qualities of the Chinese races of worms. The quality of fiber and hardiness of these races can be combined under skillful breeding with the desired qualities of the imported ~~races~~ ^{races} particularly ~~races~~, size and quality of silk, and we can have every reason to expect better results than if we discard native races for the foreign.

11th. All experimental work like that just referred to requires a long period of settled policy, and in arranging for Mr. Ch'ien's salary and expenses this rather permanent character of the arrangement should be kept in mind. Some valuable results may come right away, but the full fruits of the work cannot be expected except after long continued labor.

12th. I would recommend that either now or later provision be made for the employment of another man for the study of silkworm diseases in the same continuous and intensive way that is suggested for Mr. Ch'ien's study of breeding. The man should be selected who is thoroughly equipped by acquaintance with the latest knowledge of the physiology and pathology of animals and of animal parasites. No one since Pasteur has made

any notable progress in the study of diseases, and knowledge is urgently needed in the non-parasitic diseases because such knowledge may materially affect our rearing practice and reduce the early mortality of the worms.

13th. I will not include in these suggestions the work you are doing with races of mulberries, which is certainly very important and promising of large returns, but should not neglect to urge that some attention be paid to substitute foods, which may be used in seasons of food shortage, and therefore the loss of large quantities of fine vigorous worms which now have to starve to death in seasons when the silkworm diseases are less prevalent.

14th. Finally the plan should be considered to ultimately add to the staff a man competent to undertake research work upon the quality of fiber and its manipulation through the processes of reeling, dyeing, and weaving. If such a man could be secured right away he could work with Mr. Ch'ien in his breeding work, enabling a more intelligent selection of the quality of the worms in the matter of fiber production.

These suggestions, if carried out, would lay the foundation upon which might ultimately develop a great silk school worthy of the great industry of this great country.

0306

TRANSFER

MINUTES OF COLLEGE FACULTY MEETING - 17 March 1919. Nanking

There were present Dr. Bowen, chairman, Miss Braastad, Messrs. Folk, Hamilton, Liu, Marx, Moss, Roys, Sie, Thomson, Weigel, and the acting secretary.

Mr. Moss spoke concerning the conduct of Liu Nan-ts'eh.
VOTED: That Mr. Moss be requested to write a letter to Liu Nan-ts'eh announcing the latter's suspension from the University for the remainder of the term.

The meeting then adjourned to reconvene at the call of the acting secretary.

W. F. Hummel, Acting Secretary.

MINUTES OF COLLEGE FACULTY MEETING - 27 March 1919.

There were present Dr. Bowen, chairman, Miss White, Messrs. Folk, Hamilton, Ing, Lin, Liu, Moss, Roys, Sample, Sie, Thomson, and the acting secretary.

The meeting was opened with prayer by Mr. Roys.

Under REPORTS OF EXECUTIVE OFFICERS President Bowen made a statement welcoming Mr. Folk and Miss Miller as newly appointed members of the college faculty and announcing the marriage of Mr. Ts'ien. He spoke of the work of Dr. Williams in America, of the plans of Miss Wixon, Miss Taylor, and Mr. and Mrs. Sarvis to return in September, and of the expected return of Mr. Clemons by June 1. He also referred to the possible coming of Dr. Theodore Macklin to the staff of the College of Agriculture and Forestry, the alumni campaign, the work on the new Severance Administration building, the purchase of the Ying land, and the co-operation of the Chinese Cotton Millowners, the International Committee for the Improvement of Sericulture, and the Chinese Flour Millowners.

Executive reports were also made by Dean Moss concerning the enrolment statistics for the colleges; by Proctor Ing concerning the willingness of students to co-operate; and by Dean Moss in behalf of Dean Reisner who was ill, concerning the course to be given in sericulture.

Under REPORTS FROM STANDING COMMITTEES a report from the Committee on Admissions was presented by Dr. K. S. Liu and accepted. A copy of the report accompanies these minutes. (A.)

A report from the Committee on Student Work was presented by the chairman, Mr. Moss. The report and its recommendations were adopted. The text accompanies these minutes. (B.)

A report from the Committee on General Meetings was presented by the chairman, Dr. Bowen, and was accepted. A copy accompanies these minutes. (C.)

0307

Minutes of College Faculty Meeting - 27 March 1919 (2)

A report from the Discipline Committee was presented by the chairman, Mr. Ing; from the Committee on Extra-Curriculum Activities by the chairman, Dr. Hamilton; and from the Commencement Committee by the chairman, Mr. Thomson. These reports were accepted.

Under the heading NEW BUSINESS the faculties voted to make Mr. Moss chairman of the Commencement Programme Committee.

VOTED: That only the military and civil governors of the province and certain other selected persons whose names should be printed on the commencement programme be invited to speak at the commencement exercises.

VOTED to refer to the Commencement Programme Committee the question of permitting students to publish a pamphlet embodying their aims and aspirations.

VOTED: that graduates should provide their own gowns according to a uniform design to be submitted by Mr. Ing.

VOTED to refer the question of selecting ushers for the commencement exercises to the Student Council.

VOTED to allow one credit to students taking the course in phonetics.

VOTED; That graduates of the School of Education participate in the commencement procession and be permitted to have their pictures appear in the commencement programme.

VOTED: That the monthly lists of students' grades be in the library on inspection instead of in the office of the Dean as previously.

VOTED to refer to the Committee on Admissions for report at the next meeting the question of requiring students to provide recommendations on entrance and also the matter of entrance examinations.

VOTED to rescind the rule that all special students have junior college standing.

VOTED to refer to the Committee on Admissions the question of limiting the number of students to enter in the autumn semester.

VOTED to have one holiday on the occasion of the government school athletic meet, leaving it to the Student Council to select the day.

VOTED: That the University observe Arbor Day on Monday, April 7, instead of Sunday.

The meeting then adjourned to reconvene at the call of the acting secretary.

W. F. Hummel, Acting Secretary.

(A) REPORT OF THE COMMITTEE ON ADMISSIONS - 27 March 1919.

The committee examined thirty-two candidates for admission. With the exception of one who was sent to the Middle School, they were all admitted and classified as follows:

Junior College	28
Pre-medical	1
Special	2
Unclassified	1

K. S. Liu, chairman.

(B) REPORT OF THE COMMITTEE ON STUDENT WORK - 27 March 1919.

Owing to the fact that the grades for the first month have not yet all been received, the Committee on Student Work is unable to make a complete report. The following recommendations are presented however:

Give warning to the following students that they must improve work

Chung Chien-yuen
Hu Toh
Pao Hwa
T'ao Yen-ch'iao

Ts'ai Lien-hsi
Tsiang Ts'ung-li
Ts'u Teh-meo
T'u Wen-teh

The following should drop a class as indicated

Hung Hsi ng-peh
Hwa Ying-siang
Ts'ai Mo-seng
Ts'ai Wei-fang
Ts'u Ming-kao
Wang Ch'en-fang
Wang Yuen-chieh
Yang Chuin

Economics or History
Religious Education or Botany
History
Economics
Philosophy
Religious Education
Chemistry

Special action

Liu T'ien - bring all work above 70% next month or leave school. He is loafing.
Shen Yen-chung - special student for English. Must improve or leave school.

L. B. Moss, Chairman.

(C) REPORT OF COMMITTEE ON GENERAL MEETINGS - 27 March 1919.

The Committee on General Meetings met early in February and decided to invite the following lecturers for the semester:

Mrs. Mei, of Kiukiang
Dr. C. Chu, of Teachers' College, Nanking
Mr. J. B. Powell, of Millard's Review, Shanghai
Mr. K. P. Ch'en, of the Shanghai Commercial and Savings Bank, Shanghai
Mr. T. Chang, of Teachers' College, Nanking
Mr. T. S. Kuo, President of the Agricultural College, Nanking
Mr. Ting Chu-ling, of the Silk Growers' Association, Shanghai
Mr. C. C. Nieh, of the Cotton Millowners' Association, Shanghai
Mr. T. S. Wen, Adviser to His Excellency, the Military Governor.

It was decided to invite the following to preach during the semester:- Dr. Bowen, Dr. C. P. Wang, Mr. Moss, Dr. Cheng Ching-yi, Mr. Ing, Mr. W. R. Stewart, Mr. Li Ying (Mr. Gia of the Seminary takes Mr. Li's place), Rev. Tsh Yü-ho of Ku I Lan, Mr. C. S. Smith, Dr. K. S. Liu, Dr. H. P. Beach of Yale, Rev. Chung of the Episcopal Church, Mr. Sie Kia-shen, Rev. Ch'en Chung-yung of the Seminary, Dr. Hamilton, Rev. Chang Yung-hsueh, Mr. Hummel, and Dr. J. L. Stuart for the baccalaureate sermon.

A new order of service for our morning chapel services, suggested by Mr. Hummel, was adopted. This order is

1. One verse of Hymn No. 18
2. Leader's prayer or Lord's prayer
3. Psalm read responsively
4. Hymn
5. New Testament and Talk - Leader
6. Doxology
7. Recessional.

Since the meeting of the Committee Dr. Wang has been good enough to suggest the possibility of securing Mr. Fang Yuen-lien, formerly Minister of Education for a number of years, to deliver the commencement address, and has written him to ascertain whether he might accept a formal invitation to come here in June.

The special meetings led by Dr. Cheng Ching-yi were arranged for by the Y. M. C. A. and Dr. Hamilton has reported for them.

A. J. Bowen, Chairman.

(D) REPORT OF THE COMMITTEE ON EXTRA-CURRICULUM ACTIVITIES- 27 Mar. 1919.

The Student Council

The members of the newly elected Student Council for this term are, according to departments, as follows:

Agriculture-Forestry

Lu P'ei-chang
Kao Ping-fang
Ch'ien Kwan-shwen
Chang Nien-yuen

Arts

Fang Tsi-yuin
Lan Pao-liu
Ling Chen-shen
Ts'ai Mo-seng

Junior College

Ching Shan-chih
Wei Wen-han
Liu T'ing-wei
T'ang Mo-ru

The members have elected their officers as follows:

President: Kao Ping-fang
Vice-President: Chang Nien-yuen
Secretary: Wei Wen-han

The first meeting of the Council was held on the evening of March 15. The faculty advisers present were pleased with the evident willingness to serve their Alma Mater displayed by the members. Mr. Moss presented some important matters for their consideration, among them the problem of dealing with unwarranted criticism of the dining hall on the part of some of the students. Discussion was earnest and lasted late - until ten o'clock. Already the Council has rendered public service by arranging the send-off given the debating team which left for Hangchow yesterday.

Intercollegiate Debate

To-night our University Debating Team, consisting of Ch'ien Kwei-chi, Ling Chen-shen and Yung Chia-yuen, will be representing our University at Hangchow Christian College in a debate on the question "Resolved that China Should Adopt Universal Manhood Suffrage." Much interest of the students centres on this our first intercollegiate debate and we are hoping much from its promotion of school spirit.

Y. M. C. A.

The numerical results of Pastor Cheng Ching-yi's meetings held under the auspices of the Y. M. C. A. from March 7 to 10 are as follows:

Number of students making their first Christian decision	20
Number signing for people's school work	32
Number signing for Sunday school work	36
Number signing for evangelistic work	5
Number signing for church work	14
Number of decisions for the ministry	8

There is possibly some inaccuracy in these figures due to the fact that the questions asked on the card were in English and may not have been entirely understood. But the results of Pastory Cheng's work extend further than these rough countings indicate. The message which he brought was wholesome in every way and was met with a very favorable reaction from the student body. His effort received the support of Christian students and faculty alike and we trust will continue to bear fruit throughout the semester.

People's Schools

The people's schools are being directed this semester by Chang Tso-wen. So far there are six in all, being located at the following places:

Nanking Theological Seminary	Hwa Shi Ta Chiai
The City Y. M. C. A.	Wa Wa Chiao
Kuleo	Lung Pan-li

We are trying this term the experiment of using a paid business manager. The student serving in that capacity is Liu Ren-chieh. His duties are to buy all the materials, pens and ink, books, abacuses, oil, etc., that are used in the schools, to keep a strict account of the property of the schools, to work up statistics on all important features of the work, to report on the methods used in the several schools and the quality of the results. The attempt will be made to put the schools, so far as possible, on a uniform basis. If the students can demonstrate that they are able to conduct a system of people's schools efficiently there is no reason why the University may not receive such support for this purpose as to make it a centre for the organization and conduct of many more such schools all over the city. There are other schools, beside the above-mentioned six, to be opened yet this term.

Clarence H. Hamilton, Chairman.

MINUTES OF COLLEGE FACULTY MEETING - 1 May 1919.

There were present Dr. Bowen, Chairman, Miss Brasted, White, Messrs. Folk, Hamilton, Ing, Lin, Marx, Thomson, Ts'ien, Wang, and the acting secretary.

The meeting was opened with prayer by Dr. Wang.

Under REPORTS OF EXECUTIVE OFFICERS President Bowen announced the receipt of a cable from Dr. Williams in America authorizing us to proceed with the erection of the first story of the Administration building, and Dean Moss reported concerning the students to graduate in June 1919.

Under REPORTS OF STANDING COMMITTEES a report from the Committee on Student Work was presented by the chairman, Mr. Moss, and accepted. A copy of the report accompanies these minutes. (A.)

A report from the Committee on Extra-Curriculum Activities was presented by the chairman, Dr. Hamilton, and accepted. The text accompanies these minutes (B).

Under the heading NEW BUSINESS the faculties passed the following motions:

On recommendation of Dean Moss it was voted that the following students, provided they complete the required work, graduate in June 1919 from the College of Arts with the degree of Bachelor of Arts, and from the College of Agriculture and Forestry with the degree of Bachelor of Science:

<u>College of Arts</u>		
Cha Chien	Kiang Hung-ch'i	Liu Ts'ung-pen
Ch'en I-tsu	K'o Ta-yung	P'an Chien-ch'ing
Cheo Shui-chang	Leng Pao-seng	Ts'ai Ts'iang-chih
Fang Ch'en-chuin	Li Hung-teh	Wang Ch'ing-kung

<u>College of Agriculture and Forestry</u>		
Chang Ch'wan-ching, F.	Ken Choh-ling, F.	P'an Hsioh-ts'an, F.
Chang T'ung-wu, F.	Li Chuin-k'ang, A.	P'en K'eh-chung, F.
Chang Wei-chen, F.	Li Shwen-ch'ing, F.	Shen I-ch'ien, F.
Ch'en Kwan-shwen, A.	Li Tai-fang, F.	Ts'u Chen-k'en, A.
Hwang T'ien-yü, A.	Ni Wen-sing, F.	Ts'u Hwai, F.
Kao Ping-fan, F.		Tung Hwa, F.

A = graduates in Agriculture. 4
F = graduates in Forestry. 13

VOTED: That the following students, provided they complete their studies, receive the diploma of the School of Education:

Li Ching-hsuen	Liu Chi-hsuen	Liu Ru
Lih Ch'ing-yuin	Liu Chi-rao	Ting Tso-ch'en

VOTED: That the following students, provided they complete the required work, receive the diploma of the Junior College:

Chu Tsieh-yuen	Shen Ch'i-tung	Sie Ch'en-hsueh
Fang Hsueh	Shen Ts'i-hwei	Sueh Choh-tung
Feng Rui		Tsiang Ts'ung-li

Minutes of College Faculty Meeting - 1 May 1919 (2)

VOTED: To grant the diploma of the Junior College only to students who have completed forty credits in the Junior College of the University.

VOTED: That the question of granting the diploma of the Junior College to students who, on account of an unavoidable arrangement of courses, have not completed the two required courses in Religious Education be referred to the Committee on Student Work.

VOTED: That the University provide diplomas for students who complete the work of the Junior College.

VOTED: That the recommendations of the Committee on Student Work be adopted and that notices be sent to students whose names are reported to the faculty as doing unsatisfactory work.

VOTED: That responsibility for athletics and physical training be removed from the Committee on Extra-Curriculum Activities.

VOTED: That there be one Committee on Athletics and Physical Training and that Dr. Hamilton be a member of this committee.

VOTED: That beginning Monday morning, May 5, daylight saving be introduced.

VOTED: To require Chen Chang to complete work in Philosophy by June 20 or he cannot be recommended to the Board of Regents for the degree without further action of the faculty.

VOTED: That the motion which was passed on March 27 allowing one credit to students taking the course in phonetics be changed to read two credits.

VOTED: That the members of the faculty do not wear gowns at the graduation exercises this year.

VOTED: To refer the matter of College entrance requirements to a later meeting of the faculty on Thursday evening, May 8, at eight o'clock.

VOTED: That the University provide \$20.00 toward securing a tent for Class Day exercises.

VOTED: That we permit the organization of a Students' Union subject to the supervision of the faculty.

The meeting then adjourned to reconvene at the call of the acting secretary.

W. F. Hummel, Acting Secretary.

(A) REPORT OF THE COMMITTEE ON STUDENT WORK - May 1, 1919.

The report is not final as the second monthly reports have not all been turned in yet.

4 students had 3 failures or conditions or no grade,
14 students had 2 failures or conditions or no grade,
47 students had 1 failure or condition or no grade.

There were 56 conditions
 22 without grade
 9 failures.

The following recommendations are made:

Improve work to passing point or else be told we cannot receive them back next year:

Chang Pei-nan Lao Yuen-pei Tsai Lien-hsi

Drop a class as indicated

Hu Toh Luh Tsung-i Tu Wen-teh (History*)
Hwang Tsung Pao Hwa (Chi. 146) Wang Chwen-hwa (Econ.)
Li Yen-tseh Yang Chuin

Improve their work or drop a class next month:

Ling Kan Mao Yung
Ling Tao-suen Yang Hwei

Warn to improve their work:

Kao Ping-fang Wang Ch'ing-kung.

L. B. Moss, Chairman.

(B) REPORT OF THE COMMITTEE ON EXTRA-CURRICULUM ACTIVITIES -1 May 1919.

The Committee has no special report to make at this time. But it wishes to present the following recommendation for faculty consideration:

It is recommended that the Committee on Extra-Curriculum Activities be relieved from responsibility for Student Athletics.

The reason for this recommendation is that the Sub-committee on Student Athletics of the Committee on Extra-Curriculum Activities encroaches upon the territory of the standing faculty Committee on Physical Training. Since the personnel of these two committees is practically the same, and the standing Committee on Physical Training was created later and with a more comprehensive purpose than the Sub-committee on Student Athletics, it would seem logical that all matters pertaining to the physical life and training of the students should be turned over to the former committee.

Clarence H. Hamilton, Chairman.

MINUTES OF COLLEGE FACULTY MEETING - 8 May 1919.

There were present Dr. Bowen, chairman, Miss White, Messrs. Hamilton, Moss, Reisner, Roys, Thomson, and the acting secretary.

The meeting was opened with prayer by Mr. Hummel.

Mr. Moss requested the opinion of the faculty regarding a possible change in the entrance requirements of the University. The prevailing sentiment was that our entrance requirements should not be changed.

A report from the Committee on Admissions was presented by Mr. Hummel, in the absence of Dr. K. S. Liu, the chairman, and accepted. A copy of the report accompanies these minutes.

VOTED: That students entering the University for the first time be required to provide satisfactory recommendations and guarantors, arrangements to be worked out in detail by the Committee on Admissions.

VOTED: That the question of entrance examinations and intelligence tests be referred back to the Committee on Admissions for a subsequent report.

VOTED: That the faculty is of the opinion that the Commencement and Baccalaureate Exercises should be held at Kan Ho Yen.

VOTED: That all members of the faculty who appear on the platform at the Commencement Exercises wear gowns.

VOTED: That Mr. Moss present the matter of students' grades at a subsequent meeting of the faculty.

The meeting then adjourned to reconvene at the call of the acting secretary.

W. F. Hummel, Acting Secretary.

REPORT OF THE COMMITTEE ON ADMISSIONS - 8 May 1919.

The Committee met to consider the question of requiring students to provide recommendations on entrance, and the matter of entrance examinations. The results of the discussion are embodied in the following recommendations:

(1) That all students be required to provide satisfactory recommendations and guarantors on entering.

(2) That three days be set aside at the opening of each semester for entrance examinations.

(3) That as soon as feasible intelligence tests be installed as a substitute for entrance examinations.

The Committee does not think it advisable to limit the number of students to be admitted.

K. S. Liu, Chairman.

MINUTES OF COLLEGE FACULTY MEETING - 12 May 1919.

There were present Dr. Bowen, chairman, Miss Braastad, Miss White, Messrs. Hamilton, Ing, Liu, Marx, Moss, Roys, Sie, Thomson, Ts'ien and the acting secretary.

Mr. Moss read a petition sent to the Student Council by fifteen students of the College of Agriculture and Forestry and referred by the former to the faculty. The petition requested the abolition of daylight saving in the University.

VOTED: That since the Governor has been approached with a view to having the city of Nanking adopt daylight saving, and since other church schools have already adopted it, the faculty refers the petition back to the Student Council with the request that it be signed by a majority of the student body before it can be considered.

The meeting then adjourned to reconvene at the call of the acting secretary.

W. F. Hummel, Acting Secretary.

TRANSFER Nanking
MINUTES OF COLLEGE FACULTY MEETING - 31 May 1919.

There were present Dr. Bowen, chairman, Miss Braastad, Miss Miller, Miss White, Messrs. Folk, Hamilton, Hung, Liu, Moss, Reisner, Roys, Thomson, Ts'ien, Weigel; and Messrs. Wilson and Ch'en from the Middle School. The meeting was opened with prayer by Mr. Weigel. In the absence of Mr. Hummel, Mr. Reisner was elected secretary of the meeting.

The minutes of the previous meeting were approved as circulated.

BUSINESS

Under UNFINISHED, Dr. K. S. Liu, acting chairman, presented a report from the Committee on Admissions. The report is attached herewith. (A.) It was moved and seconded that the report be accepted.

Mr. Moss, chairman, presented the report and recommendations of the Committee on College Entrance Requirements, which is herewith attached (B). It was moved and seconded that the report and recommendations be accepted.

Mr. Moss made a report on the subject of "grades." Out of this report grew the following motion:

Moved and seconded that the Committee on Student Work prepare formal recommendations on the matter of "grades," to be presented at the first meeting of the faculty next autumn, and to prepare a curve showing the distribution of grades covering the past year's grades.

A statement of the student strike was made by Dr. Liu.

With reference to final examinations for this term, it was moved and seconded that the following alternatives be submitted to the Student Council:

a. That final examinations be not given, but instead, that the average of the first three months' grades be taken as the term grade, and that term credit be granted on the following basis:

if 85% or over, full credit;

70% to 85%, 1 less than full credit;

if conditioned, the privilege of a make-up examination will be given next term in the customary manner.

b. That we hold final examinations at the regular time, on the work covered to date, and that full credit be given for the term's work, on the customary basis.

With reference to graduation, it was moved and seconded that examinations be given or not given to candidates for diplomas, on work covered, at the discretion of the teachers, and that all those students be graduated who would have graduated under normal conditions.

Under REPORTS OF EXECUTIVE OFFICERS President Bowen stated (a) that Mr. Clemons had started back for Nanking, (b) that letters sent to scattered alumni, requesting subscriptions to alumni fund,

Minutes of College Faculty Meeting - 31 May 1919. (2)

were receiving fine responses and that about \$40,000 had already been subscribed, (c) that Mr. Twinem was expected in the fall to teach Mathematics.

Mr. Reisner reported for the College of Agriculture and Forestry (a) that about twenty of the garden coolies had taken out savings accounts in the University branch bank, making monthly deposits equal to 15% to 33% of their wages of \$6.00 per month, (b) that \$4,000 Mexican had been guaranteed for the salary of a cotton expert, and (c) that the forestry Fund Committee have established a loan forestry scholarship fund of \$5,000 Mexican, \$1,000 per year available for five years, beginning September, 1919.

Mr. Moss reported that "the students were on strike." Mr. Ts'ien, as proctor, reported difficulty in maintaining proper deportment on the part of the students since the strike.

Under REPORTS OF STANDING COMMITTEES Dr. Hamilton reported for the Committee on Extra Curriculum Activities, and Mr. Weigel, by request of Dr. Hamilton, reported for the Y. M. C. A. Please see accompanying report (C). It was moved and seconded that the report be accepted.

Dr. Liu, for the Committee on Publications, brought up the matter of magazine fees. It was moved and seconded that all college students be required to pay a fifty-cent fee at the beginning of each term for a subscription to The University of Nanking Magazine, ~~and any other publications deemed wise~~ said fee to go to a University Publication fund, to be used for publishing the University Magazine and any other publications deemed wise or possible By the Committee on Publications, the fee to be collected at the beginning of each term by the University treasurer when the student pays his other school fees.

It was moved and seconded that this motion be referred to the Middle School faculty for similar action.

Under NEW BUSINESS Mr. Moss reported an action referred to the Student Council by the faculty, on the matter of requiring all students to remain for Commencement, that no definite recommendations were so made.

It was moved and seconded that we have an admission fee of \$5.00, to be paid by all new students entering the colleges, fee to be paid to the registrar upon arrival.

The meeting, which began at 8:30 A. M. adjourned at 11:45 A.M.

John H. Reisner, Acting Secretary.

(A) REPORT OF THE COMMITTEE ON ADMISSIONS - 31 May 1919.

The Committee met on May 29 in Mr. Moss's office. The following recommendations were adopted:

1. That Mr. Reisner be asked, on behalf of the Committee, to conduct the examination in Shansi for those desiring to enter the University, and that examinations be given in four principal subjects; viz., Chinese (composition and Chinese history), English (composition, grammar, reading and speaking), Mathematics (algebra and Plane Geometry), and Science (chemistry and physics).
2. That the recommendations which the students are required to provide be attached to the application blanks they are required to fill out and which will be printed in both English and Chinese (i. e., with the Chinese in parentheses), and that the guarantor's blank be printed in Chinese only.
3. That entrance examinations be given in Chinese, English, Mathematics and Science (including physics, chemistry and biology).
4. That Dr. Hamilton be asked to look into the matter of intelligence tests for entrance examination.
5. That the faculty approve of the report and recommendations of the Committee on College Entrance Requirements, appointed by the East China Educational Association, after they are adopted.

K. S. Liu, Acting Chairman.

(B) REPORT AND RECOMMENDATIONS OF THE COMMITTEE ON COLLEGE ENTRANCE REQUIREMENTS.

The East China Association of Colleges and Universities, at its meeting in January 1919, appointed a committee to consider the matter of college entrance requirements, and asked that several representatives of middle schools be appointed by the East China Educational Association to serve on the same committee. The Educational Association then appointed the whole committee, including the college representatives.

This committee met on March 29, 1919, and decided the scope that its report should cover. The committee was then divided into two sections in order to deal with the problems before it more expeditiously.

On May 16, Section 1 had a meeting, and on May 17, Section 2 had its meeting. In these two meetings recommendations were adopted covering the work that the committee had laid out in its original meeting. It should be noted that Mr. E. H. Cressey of Hangchow was co-opted as a member of the committee.

The recommendations adopted are as follows:-

Report and Recommendations of the Committee on College Entrance Requirements (2)

1. That the work of mission middle schools should be measured on the basis of the unit system as it is in operation in the United States.
 2. That a unit should be defined as one hundred and twenty (120) sixty (60) minute hours of work.
 3. That one hour of class work should be considered the equivalent of two hours of laboratory or similar types of work.
 4. That the minimum requirements for graduation from Middle School should be counted as twenty (20) units, as defined under No.2 above.
 5. That the following subjects be required in the following minimum amounts for graduation from a middle school; namely,

Chinese	4 units
English	6 units
Bible	1½ units
 6. That the work required to complete the balance of the minimum required twenty units shall not be stipulated but each school shall consider itself at liberty to offer such subjects as it thinks best.
 7. That for the benefit of those schools who wish for suggestion as to what subjects shall be taught and in what proportions, we recommend the following:-

History	2 units
Social Science (including Civics, Economics and Sociology)	1 unit
Science (including geography)	2 units
Mathematics	1½ units
Any other subjects	2 units.
- (NOTE: It is the conviction of the committee that the social sciences and phases of life should receive a relatively larger proportion of attention because of the fact that we are anxious to have the students who graduate from middle school capable of taking an interest in the people and the world in which they live, and of taking an active part in the community of which they are members, rather than to have bookishly learned students without the social spirit.)
8. That the work of the middle school shall presuppose seven (7) years of primary work, including three (3) years of English.
 9. That the colleges and universities of East China accept the above stated minimum requirements for graduation from middle school as their standard for college entrance.
 10. That the mission middle schools shall be accredited according to a plan hereinafter set forth.
 11. That an accrediting committee, consisting of representatives of the colleges and middle schools shall be appointed by the East China Association of Colleges and Universities and by an Association of Middle Schools, yet to be formed, meeting in joint session.

Report and Recommendations of the Committee on College Entrance Requirements (3)

12. That the plan of procedure of the accrediting committee should be approximately the following:-

- a. The committee would respond to requests from middle schools desiring to be accredited. Through its delegated representatives the school would be systematically studied according to a definite plan of enquiry agreed upon by the accrediting committee. This would at once secure uniformity and thoroughness of investigation. The report of the investigation, together with the ~~unpublished~~ recommendations of the investigator, would then be considered by the committee, and the school could be placed on the accredited list if the results were satisfactory. The graduates of this school who could secure the recommendation of the principal could then enter without examination any of the colleges participating in the plan.
- b. The scholastic and other records of the students entering the colleges from each school should be carefully kept and studied, for the first year of the college course, in order to verify the reports of investigations of the schools, and to redress any injustice which may have been done, either to the college or the middle school by the decision of the accrediting committee.
- c. For those students making application for entrance to college from schools not on the accredited list, the accrediting committee should conduct standard entrance tests in suitable educational centres. Students who pass favorably would be recommended to the participating colleges for entrance without examination.

13. In view of the present differences of organization in different colleges and universities, the committee does not feel qualified to make any recommendations with regard to the placing of graduates of accredited middle schools in college further than to say that it seems best to recommend that these students be given full admission to what is considered by the college or university its first year of regular collegiate work.

(C) REPORT OF THE COMMITTEE ON EXTRA CURRICULUM ACTIVITIES -31 May 1919.

Intercollegiate Debate

On March 27 our debating team met the team of Hangchow Christian College at Hangchow. The judges were unanimous in our favor. The question was: Resolved, that China Should Adopt Universal Manhood Suffrage. Our debaters, Ch'en Kwei-chi, Ling Chen-shen, and Yung Chia-yuen, supported the affirmative. This debate was one of the preliminaries of the Intercollegiate English Debating Association series. The other preliminary, held between St. John's University and Shanghai Baptist College, was won by St. John's.

Our final debate with St. John's was to have been held on May 28, but has been indefinitely postponed on account of the present widespread strike among the students of the country. The subject was:

Report of the Committee on Extra Curriculum Activities - 31 May 1919.(2)

Resolved, that China When She Has Tariff Autonomy Should Adopt a Protective Tariff. The debaters were Cha Chien, Ling Chen-shen and Yung Chia-yuen. They had made good preparation under the able coaching of Professor Marx, and it is a disappointment that they did not have the opportunity to try their strength with the St. John's team. They were to have maintained the affirmative.

People's Schools

Forty dollars gate receipts were taken in at the benefit entertainment given for the People's Schools last evening (May 30) in the mat shed at Kan Ho Yen. Approximately ninety dollars were subscribed in a special appeal during the evening. The receipts from the sale of tickets beforehand have not yet been counted.

A summary report of the People's Schools up to May 1.

School No.	Location	Teachers	Enrolment	Av. Attendance	Expense
1.	Drum Tower	14	31	25	\$15.10
2.	Theol. Seminary	19	30	26)	38.01*
3.	Han Si Men	12	30	25)	
4.	Shui Si Men	2	21	16	none
5.	South Gate	6	20	18	19.13
6.	Chung Cheng Kai	13	21	16	17.05
7.	Y. M. C. A.	6	40	31	27.70
Totals		72	193	157	\$116.99
Expenses of central office . . .					16.53
Total					\$133.52

*Schools 2 and 3 were under one management so their expenses are counted together.

Literary Societies

Meetings have continued in the six societies each week according to schedule until the recent interruption of all school activities. There is a noticeably increased interest in debating on account of the intercollegiate debates. Students complain, however, of the mechanical character of the literary society work under the present arrangement. The Student Council has made the suggestion that the societies should be reorganized more along the line of the students' interests.

The Christian Association - Report by Mr. Weigel.

The following officers have been recently elected for 1919-1920:

President	Chang Tso-wen
Vice-President	Chuh En-seng
Treasurer	Wu Wen-an
Secretary	Wang Wen-t'ien

The following chairmen of committees have been appointed:

Membership	Liu T'ing-wei
Bible Study	Wang Wen-t'ien
Religious Meetings	Tsai Mo-seng
People's Schools	Chang Nien-yuen
Business Manager	Lan Shi-chi
Deputations	Ch'en Kwei-chi

Report of Committee on Extra Curriculum Activities - 31 May 1919. (3)

The following have been speakers at the Sunday evening meetings this term:

David Yui
Wen Pei-shan
Pastor Chung

Dr. P. F. Price
Mr. John Magee

Dr. J. L. Stuart
Miss Culter
Mr. Woon

An early morning prayer group which grew out of Dr. Cheng Ching-yi's visit has been well attended. Some non-Christians have attended as well as the Christians.

The Student Volunteers (eight in number) have been meeting at six o'clock every Sunday evening.

The Executive Committee (six men), with the General Secretary will go to Peitaiho this summer to attend a Bible Study class conducted under the Stewart Fund. Three students will represent the University at the Y. M. C. A. conference in Kuling. Ten students will attend a conference at Kuling conducted under the Stewart Fund.

Clarence H. Hamilton, chairman.

0323

filed to the
TRANSFER
Nanking

MINUTES OF COLLEGE FACULTY MEETING - 7 June 1919.

There were present Dr. Bowen, presiding, Miss Braastad, Miss White, Messrs. Ch'en Chen, Folk, Hamilton, Hummel, Ing, Lin, Liu, Marx, Moss, Reisner, Sample, Thomson, Wang, Weigel of the college faculties, Messrs. C. C. Chen, S. I. Chen, C. C. Liu, and Wilson of the Middle School faculty, and the secretary.

The meeting was opened with prayer by Miss White.

This being a special meeting, no minutes of previous meetings were presented.

A communication from the Student Council concerning the method of dealing with the matter of special credits was read by Mr. Moss. The following recommendations contained therein were adopted:

First, that students with grades of 80% or above receive full credit.

Second, that students with grades of 70-80% receive one less than full credit, or that they may take conditional examinations in September; if they pass the examination, that they receive full credit, if they fall below 70%, no credit.

Third, that students with grades of 60-70% take conditional examinations in September as usual.

President Bowen reported actions of a meeting of college presidents held the day previous in Shanghai. These included a protest against imputation of blame for student strikes to Americans and a protest against the turning over of Shantung to the Japanese. Dr. Bowen stated that a number of schools in Shanghai had already closed.

It was voted that the University close on the regular calendar date or on such previous date as the Nanking government schools might close.

It was further voted that commencement exercises be dispensed with for this year.

With regard to the opening of the autumn semester it was voted that conditional examinations be given on Monday, Tuesday, and Wednesday, September 1, 2, and 3; that registration take place on Thursday, September 4; that the examination of new students occur on Friday and Saturday, September 5 and 6; that all registration after Saturday, September 6, be regarded as late; and that classes commence on Tuesday, September 9.

Dean Moss asked that all grades for the spring semester be handed to him by Monday, June 9.

0324

Minutes of College Faculty Meeting - 7 June 1919 (2)

The matter of the calendar for 1919-1920 was referred to the Committee on Rules and Regulations for report to the next meeting.

A report from the Discipline Committee was presented by Mr. Ing. After discussion it was voted that Messrs. Chang Pih-shan, Chuh En-seng, and Liu Tien be asked not to return after the present semester.

It was voted that the athletic fee for college departments be raised to \$1.50 a semester.

The nomination of standing committees for 1919-1920 was referred to the Committee on General Meetings.

The meeting was then adjourned.

Respectfully submitted,

Harry Clemons, Secretary.

0325

RECEIVED

MINUTES ~~OF~~ COLLEGE FACULTY MEETING - 16 June 1919.

TRANSFER

Nanking

There were present Dr. Bowen, presiding, Miss Braastad, Miss White, Messrs. Chien, Hummel, Ing, Li Shwen-ching, Lin, Liu, Moss, Reisner, Roys, Sample, Wang, Wilson, and the secretary.

The meeting was opened with prayer by Mr. Roys.

The minutes of the regular meeting of May first and of the special meetings of May thirty-first and June seventh were approved as distributed.

Under UNFINISHED BUSINESS the University Committee on Rules and Regulations presented a report on the calendar for 1919-1920. This report was accepted and appears as the first part of Note A, accompanying these minutes.

Under the same head the Committee on General Meetings offered nominations for standing committees for 1919-1920. The nominations were approved, and the personnel of the new committees appears in Note B.

Under REPORTS OF EXECUTIVE OFFICERS President Bowen announced the welcome news from Dr. Williams that Severance Hall, the Day Chapel, and the three-unit McCormick Dormitory could be completed.

Dean Reisner reported a gift of fifty dollars gold from Mrs. Francke; and also the accession to the College of Agriculture and Forestry faculty of Messrs. Li Chuin-k'ang, Li Shwen-ch'ing, and Li Tai-fang.

REPORTS OF STANDING COMMITTEES were received as follows, the Committees on Admissions, Athletics and Physical Training, Discipline, and Extra Curriculum Activities not reporting:-

The report of the Committee on Student Work was presented by Dean Moss. This, with its recommendations, was accepted after amendment. The amended form appears as Note C.

A further report from the University Committee on Rules and Regulations was presented by Dean Moss, and accepted after amendment. The amended form appears in Note A.

A report from the special Committee on Practical Work was presented by Dean Moss and was accepted. The text accompanies these minutes as Note D.

In line with the last recommendation of this report, it was voted that the matter of cooperation with the Alumni in working out definite plans for the Commercial Course be referred to President Bowen and to Dean Moss, the chairman of the Curriculum Committee.

Under NEW BUSINESS it was voted that graduates of our Middle School be not required to take the regular entrance examinations.

A petition from certain students for permission to make and sell to the students various articles of food, and to use two rooms in the college buildings for this purpose, was referred to the special Committee on Practical Work.

0326

Minutes of College Faculty Meeting - 16 June 1919 (2)

It was voted that the three students, who, by faculty action on June seventh, were to be asked not to return to the University after the present semester, should be requested to appear before President Bowen and the Discipline Committee in order that a full statement might be given them of the reasons for that action of the faculty.

The meeting was then adjourned.

Respectfully submitted,

Harry Clemons, Secretary.

0327

Note A. REPORT OF THE COMMITTEE ON RULES AND REGULATIONS - 16 June 1919.

Messrs. Bowen, Ing, Reisner and Moss were present.

The Committee decided to defer action on a definite calendar for the University for next year, until the chairman, Mr. Bowen, has had opportunity to correspond with the other schools in East China to find out what their opening and closing dates are going to be. It was the opinion of the Committee that it would be better if all the colleges and universities opened at approximately the same time, to prevent the application at another school of students who have been refused in one place.

The Committee wishes to recommend that the University observe the following holidays next year:

Autumn Semester

Middle Autumn	October 8
National Celebration Day	October 10
Confucius' Birthday	October 20
Christmas	December 25
New Year's Day	January 1

Spring Semester

Chinese New Year	February 19-22 inclusive
Tsing Ming	April 5
Dragon Boat Festival	June 19

The following rules are suggested for addition to our printed list of Rules and Regulations:

1. No part of a student's fees will be refunded because of absences of any kind. (See also statement under Fees and Expenses in catalogue.)
2. No extra dishes will be served in the dining hall on holidays or at other times except on payment of the cost of such dishes by the students.
3. No heating over of dishes, or refilling of dishes will be allowed.
4. Individual students are not allowed to buy extra food from the University cook.
5. Dining-room seats are assigned by the teachers in charge and are not selected by the students.
6. Meals will not be served at times other than those regularly scheduled, except by previous arrangement with teacher in charge of dining hall.

Because the present plan of allowed absences is not altogether satisfactory, the following plan is recommended:

1. A student shall be allowed a total of ten absences during the semester which do not need to be excused by his Dean, but not more than three of these absences may be in a single class.
2. A student who has no absences either allowed or excused will be given one extra credit for the term, providing he is taking at least the minimum work required of regular students (fifteen hours a week).

Report of the Committee on Rules and Regulations - 16 June 1919 (2)

3. A student who has more than ten unexcused absences will lose a half credit for the term, from the course having the highest grade.
4. A student having more than twenty unexcused absences will lose one credit for the term from the course with the highest grade, except that, if ten of these absences are from one course, a half credit shall be deducted from that course.
5. Six absences from Chapel will be allowed during the term. Those in excess of this number will be reckoned on the same basis as unexcused absences from classes, but two chapel absences shall count as one class absence. One Literary Society absence will be allowed in each term, but absences above this number shall be regarded as equivalent to class absences. Failure to appear on the Literary Society programme when one is scheduled will count as two unexcused absences.
6. Absences immediately before and after holidays or vacations will be counted as double-absences.

L. B. Moss, Secretary.

Note B.

STANDING COMMITTEES FOR 1919-1920

University

CURRICULUM: Mr. Moss (chairman), Miss Wixon, Messrs. Hu, Ing, Liu, Reisner, Sarvis, Thomson, Wang, Wilson.
PUBLICATIONS: Messrs. Liu (chairman), Chien, Clemons, Lin, Reisner, Wang.
RULES AND REGULATIONS: Dr. Bowen (chairman), Miss Wixon, Messrs. Ing, C. C. Liu, Moss (secretary), Reisner, Sarvis, Wilson.

The Colleges

ADMISSIONS: Messrs. Liu (chairman), Clemons, Hummel, Roys, Sarvis, Sie, Thomson.
ATHLETICS AND PHYSICAL TRAINING: Messrs. Thomson (chairman), Hu, Hutcheson, Ing, Lin, Roys, Sample, Weigel.
DISCIPLINE: Mr. Ing (chairman), Miss White, Messrs. Chien, Hummel, Lin, and the Dean of the College concerned.
EXTRA CURRICULUM ACTIVITIES: Messrs. Hamilton (chairman), Folk, Hu, Ing, Lin, Liu, Marx, Moss, Roys, Sample, Small, Thomson, Wang, Weigel.
GENERAL MEETINGS: Messrs. Bowen (chairman), Liu, Reisner, Wang.
STUDENTS' WORK: Mr. Moss (chairman), Miss White, Messrs. Ing, Reisner, Wang.

Note C. REPORT OF THE COMMITTEE ON STUDENT WORK - 16 June 1919.

During the spring term 1919 the class work has been considerably interrupted on account of the strike, but the students have undoubtedly learned some lessons not made in classes. The reports for the term show that there have been

	Spring 1919	Autumn 1918
Conditions	45	46
Failures	30	29
Left School	10	37
Expelled	1	1

During this term students have dropped twenty-one classes, either because the Committee requested it, or of their own accord. Because of the special ruling giving students who received a grade of 80% or over full credit, it is of interest to note that there were only 264 grades between 70% and 80%. Last term there were 367. The total number of classes for which students registered this term was 1217, so that there were approximately 800 grades above 80%, whereas last term the number was 504; 67% above 80 this term, as opposed to 42% last term.

Recommendations

The Committee wishes to make the following recommendations regarding students:-

Luh Tsung-ih	}	If they return they shall be placed on probation and required to do good work in every class or leave school.
Sueh Choh-tung		
Tsu Shao-wen		

Tsai Lien-hsi - with whom we have labored some time - should be advised that we do not wish his return.

The faculty requested that this committee present definite recommendations regarding the matter of "grades." We present the following:-

1. That we change our marking system in such a way as will indicate the relative standing of the student in the class rather than his hypothetical position on a scale of 100%.
2. That we utilize the numbers, I-Excellent, II-Superior, III-Medium, IV-Inferior, V-Failure to represent the status of the student in class.
3. That each teacher be expected to group the students in his classes approximately in accordance with the normal distribution or probability curve. This means that about

5%	will be	V
20%	will be	IV
50%	will be	III
20%	will be	II
5%	will be	I

Report of the Committee on Student Work - 16 June 1919 (2)

4. a. That Group III receive the regular amount of credit.
b. That Group II (in 4- & 5-hr. courses) receive $\frac{1}{2}$ credit extra.
(in 2-hr. courses) receive $\frac{1}{4}$ credit extra.
c. That Group I (in 4- & 5-hr. courses) receive 1 credit extra.
(in 2-hr. course) receive $\frac{1}{2}$ credit extra.
d. That Group IV (in 4- & 5-hr. courses) receive 1 credit less.
(in 2-hr. courses) receive $\frac{1}{2}$ credit less.
5. That a statement of the aim and purpose of the plan be prepared and sent to the students.
6. That a suitable statement be drawn up for presentation to new members on the faculty as they shall be added.

L. B. Moss, Chairman.

•Antieroc, suoneio Auzeh

Note D. REPORT OF THE COMMITTEE ON PRACTICAL WORK - 16 June 1919.

The Committee at this time can present only a partial report. It was appointed November 1918 by President Bowen to consider ways and means of making the work of the entire University more practical in its nature so that we might give the students the best preparation possible for life. Several meetings have been held, a few recommendations drawn up, and some study of the situation has been made. A number of events and conditions have conspired to make a report of the committee seem rather useless, but there are one or two recommendations upon which the faculty might act.

It was recommended that the Manual Training work in the Primary Schools be put on a different basis, requiring the students to pay for the materials used, and then allowing them to take home the articles they made. This has already been put into practice.

It was recommended that plans be made looking toward the use of students in caring for the materials, classrooms, etc., in the lower schools. Not much has been accomplished in this direction as yet.

It was recommended that, subject to our ability to secure a proper teacher, we should provide for the teaching of the new Government Phonetic System to all University students. A start has been made along this line, for we have had a teacher from the Normal College teaching one class in the college with thirty students in attendance. This work should be offered in all of the University schools.

The Committee is agreed that a Commercial course should be inaugurated. Since the Committee started work on this matter, the Alumni have made their pledges with a view to starting such a department. The work along this line has not been pushed therefore because we felt that any plans that were made should be made in consultation with the representatives of the Alumni.

It is the belief of the Committee that as soon as feasible school gardens should be started for the Primary and Middle School children, and that practical agricultural courses should be started in the Middle School. At the present time it is impossible to move in this direction on account of the lack of teachers and resources. We should, however, look forward definitely to this in the near future.

We recommend that the faculty recommend to the Board of Managers that they put themselves on record to the effect that the University will be glad to entertain any proposition Dr. Woodworth may have in mind to make to the University in connection with the establishment of any part of the Industrial University he is working for.

It would perhaps be a good thing if the faculty would authorize one of its committees to get into touch with the Alumni and begin working out definite plans for the Commercial course, so that there may be no misunderstandings and so that we shall be able to move definitely in the matter when it becomes possible.

L. B. Moss, Chairman.

0332

MINUTES OF COLLEGE FACULTY MEETING - 25 March 1920

There were present Dr. Williams, presiding, Miss Purcell, Miss White, Messrs. Chang, Chao, Chen, Chia, Chien Tien-ho, Folk, Hamilton, Li Tsih-hsing, Moh, Moss, Owen, Reisner, Ritchey, Roys, Thomson, Twinem, Wade Jones, Wang, Weigel, Wilson, Yang; Acting President Vautrin and Miss Gundlach of Ginling College also attended the meeting.

The meeting was opened with prayer by Mr. Chen.

The minutes of the regular meeting of January second and of the special meeting of February sixteenth were accepted as previously distributed.

Under UNFINISHED BUSINESS, Mr. Moss reported that he had, as directed by the faculty on November thirteenth and January second respectively, brought before the East China Association of Colleges and Universities the question of three terms and the question of uniform academic dress for Commencements. He reported that the questions had been received with interest, and that a committee had been appointed to consider the matter of academic costume.

Under REPORTS OF EXECUTIVE OFFICERS there were brief statements from Vice President Williams, Dean Reisner, and Dean Moss. Dr. Williams outlined the course of President Bowen's journey from Peking through Manchuria, Korea, and Japan, giving such news of him as had been received by letters. Mr. Reisner announced the arrival of Mr. and Mrs. Griffing and the marriage of Mr. Li Tsih-hsing. Mr. Moss stated that the college enrolment for the spring semester was 240 and that the new student list had been issued.

Under REPORTS OF STANDING COMMITTEES Mr. Clemons read a report, including four recommendations, from the Admissions Committee. This report and the recommendations were adopted. The full text accompanies these minutes as Note A.

Dr. Hamilton presented the general report of the Extra Curriculum Activities Committee, Mr. Weigel speaking on the activities of the University Young Men's Christian Association, and Mr. Moss and Dr. Wang on the activities of the Student Council. The report, which accompanies these minutes as Note B, was accepted.

After discussion of the proposed revision of the Student Council constitution, it was voted to grant a charter for the formation of a student government association and to present this to the Student Council.

It was also voted that the faculty consider the English form of this Charter as the authoritative version.

The English text of this charter accompanies these minutes as Note C.

The report of the Student Work Committee, which accompanies these minutes as Note D, was presented by Mr. Moss and was accepted.

Minutes of College Faculty Meeting - 25 March 1920 (2)

Where were no reports from the Discipline and General Meetings Committees.

Under ANNOUNCEMENTS FROM UNIVERSITY COMMITTEES Mr. Chen for the Museum Committee reported that space had been secured in Severance Hall for the exhibits now at Kan Ho Yen.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

NOTE A - REPORT OF ADMISSIONS COMMITTEE - 25 March 1920.

The applications of twenty-nine candidates for admission were presented to the Admissions Committee at the beginning of this semester; several late candidates were not considered.

Of the twenty-nine, eleven were graduates of the University Middle School and were admitted without examination. Of the remaining eighteen, three were not permitted to take examinations and three were admitted for the semester as special students, the regular entrance examinations to be taken later. The remaining twelve were permitted to take the entrance examinations. Of these six failed.

The results of this problem in subtraction were, therefore: eleven students admitted from the University Middle School, six admitted on examination, and three admitted as specials - a total of twenty admissions out of twenty-nine applications.

One of the twenty is in the College of Arts as a special and two are specials in the Junior College. All the others are in the first year of the Junior College: two in agriculture, nine in arts, one in education, four in medicine, and one in forestry.

The Committee would make the following recommendations:

That the entrance examinations in September 1920 be held on the afternoon of Tuesday, September seventh, and the morning of Wednesday, September eighth, leaving Tuesday morning free for the necessary conferences between the applicants and the Admissions Committee.

That the University of Hongkong senior local examinations be considered as equivalent to the University of Nanking entrance examinations.

That the graduates of the University Middle School who are candidates for admission to the Junior College be required to present the regular application and guarantor's forms at the regular time; and that the matter of the matriculation fee be adjusted for these graduates by conference with the faculty of the Primary and Secondary Group.

That those students admitted this semester who shall not have presented all the properly filled forms of application by April first be suspended until such forms have been presented.

HARRY CLEMONS, Chairman.

NOTE B - REPORT OF THE COMMITTEE ON EXTRA CURRICULUM ACTIVITIES - 25 March 1920.

The People's Schools

Eight people's schools are being supported this term by the student body, under the auspices of the Christian Association. The chairman of the committee in charge is Shi Kwei-ling. The schools are being conducted in various parts of the city; they have an average enrolment of thirty students; and the estimated expense for the term is \$20.00 per school.

The University Young Men's Christian Association
(Report presented by Mr. W. H. Weigel)

The students and faculty members met on the evenings of March 4, 5, 6 and 7 in the Social Room for prayer in preparation for the week of special evangelism which was to have been held March 25 to 30. The twenty-fifth anniversary of the Young Men's Christian Association in China, which is to be held in Tientsin from April 1 to 5, has made it impossible for either Mr. David Yui or Dr. Chang Ching-yi to come to lead these meetings. We hope to have one of the above men come to us April 29 through May 2.

Prayer groups will be held in the different dormitories preceding these meetings.

Six students and two faculty members will attend the Anniversary at Tientsin.

The financial campaign resulted in the following figures:

Subscriptions	\$350.00	
Advertising secured for handbook	115.00	
University subscription to handbook	100.00	
University annual subscription	100.00	\$665.00

The handbook goes to press within a few days and will be ready for distribution in May.

Since the last faculty meeting the following speakers have addressed the Sunday night meetings of the Association:

Mr. Wen P'ei-shan

Dr. M. L. Perrin

Mr. Maxwell Chaplin

Mr. Sie - a former student
of the University.

Senior College Clubs

The Philosophical Club has this term organized its programs around the general topic "Philosophy and the Social Reconstruction." The Civics Club is devoting a meeting each week to the study of certain present-day tendencies, such as Socialism, Anarchism, Syndicalism, and Bolshevism. As it is impossible for the faculty to be present at every meeting it is planned to ask different members of the faculty to each be responsible for one meeting by being present and helping the members of the Club in their discussions. A student will be responsible for the presentation of the topic of the evening.

The Student Council

The Student Council has so far this term been occupied with a revision of the constitution of the organization. The changes suggested amount practically to a new constitution. There has consequently been considerable discussion between the advisors of the Council and within the Committee on Extra Curriculum Activities. Mr. Moss, who has been in touch with the whole matter from the beginning will make the detailed report.

CLARENCE H. HAMILTON, Chairman.

Note C - CHARTER

Whereas, we, the college faculties of the University of Nanking, recognizing

1. that there is among the students of China a sincere desire to establish in the nation a democracy of reality and not simply of form;
2. that this desire is perfectly legitimate and worthy of commendation, because in it are contained the seeds out of which may grow the future improvement and development of the nation;
3. that it is only to be realized as a result of the inculcation of right ideals of government, and a proper education of the people, which in turn depends upon intelligent and directed practice as well as upon theory; and
4. that students in school have a better opportunity to assist in laying these foundations when they are given a share in the responsibility for meeting the problems of school government;

therefore we do hereby grant to the students of this University a

CHARTER

authorizing them to establish a student government association under the following provisions:-

1. that the students may have complete and perfect freedom in determining the type of organization which they shall adopt, except as hereinafter specified;
2. that the original constitution together with all subsequent amendments or revisions shall be passed upon by the whole student body after approval by the faculty;
3. that the constitution should specifically recognize and express its conformance to the regulations of the University;
4. that the chief governing body shall be the official organ of communication between the faculty and students on all matters of common interest, therefore provision shall be made for direct faculty representation with advisory powers on this body;
5. that the nominations for student representatives on the governing body shall be made by the students, and subject to faculty selection before final election by the students;
6. that the student government association must assume full responsibility for its acts and legislation and the consequence thereof;
7. that this charter may be revoked at any time its provisions are not carried out.

Note D - REPORT OF THE STUDENT WORK COMMITTEE - 25 March 1920.

The grades that have been handed in so far show that there are

37 in Group 5
154 in Group 4

82 students who have one 4 or 5
25 students who have two 4's or 5's
15 students who have three 4's or 5's
4 students who have four 4's or 5's

The Committee recommends that the following students be requested to drop a class in order that they may be able to keep the rest of their work up to standard:

Chen Chen-hsi
Feng Shao-yen
Li Wen-chung
Liu Yu-roh

Tsen Mien
Tsien Swen-yiu
Wang Yen-chien
Yang Shu-tseh

The following students should be given a warning and told that unless they do better work next month they will be required to drop a class:

Kao En-pei
Kiang Shui-fang
Li Fang-hsueh
Shen Hsioh-li
Tai Ling-tsao
Tang Wei-teh
Wang Chang-fu

Wang Tso-mo
Wei Peh-sung
Wen Wen-kwan
Wu Tsz-wei
Tsu Ming-kao
Yang Pei-yuan

That the other students be informed of their poor work and urged to do their best to make it better.

That we tell Ma Chung-ming that his work is so poor that we advise him to plan not to return to the University but to get into some other form of work.

L. B. MOSS, Chairman.

SPECIAL MEETING OF THE COLLEGE FACULTIES

11 April 1920

At a special meeting of the college faculties on April eleventh, to which representatives from other faculties were invited, Mr. Wen Pei-shan, Adviser to the Military Governor of Kiangsu Province, spoke on the present situation in China, with special reference to the student movement and the unrest growing out of it. Informal discussion, touching on various phases of the current conditions, followed.

Dr. Williams presided at the meeting and the following were present: Miss Bauer, Mr. Buck, Mr. Chao, Mr. Chen, Dr. and Mrs. Ewers, Mr. Folk, Mrs. Griffing, Dr. Hamilton, Dr. and Mrs. Hutcheson, Mr. Keen, Mr. Li Siao-yuen, Mr. and Mrs. Moss, Dr. Perrin, Miss Purcell, Mr. Reisner, Mr. Ritchey, Mr. Roys, Mr. and Mrs. Small, Mr. Thomson, Mr. Twinem, Mr. Wade Jones, Miss Walker, Dr. Wang, Mrs. Weigel, Miss White, Miss Wixon, Miss Wright, and the Secretary.

Respectfully submitted,

HARRY CLEMONS, Secretary.

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 17 April 1920

There were present Acting President Williams, presiding, Mr. Irving T. Hu, Dr. Hutcheson, Mr. C. C. Liu, Mr. Moss, Mr. Reisner, Mr. Sie, Mr. Small, Dr. Wang, Mr. Wilson, and the secretary; also, by invitation, Miss Vautrin from Ginling College and Dr. Richardson from the Theological Seminary.

The meeting was opened with prayer by Dr. Richardson.

The minutes of the meeting of 16 January 1920 were accepted as presented. The secretary reported that the Executive Committee had voted its unanimous approval on the return after furlough of President Bowen, Dr. Hamilton, Dean Reisner, and Mr. Small.

Statements concerning the student strike situation were made by Dr. Williams, Mr. Moss, Miss Vautrin, Mr. C. C. Liu, and Mr. Wilson. No action was taken by the Executive Committee.

The matter of a closer relationship in courses of study with the Nanking Theological Seminary, growing out of actions passed at a recent meeting of the Seminary Board of Managers, was presented by Dr. Williams and Dr. Richardson. This had special reference to a three years seminary course requiring Junior College graduation for admission and leading to a University of Nanking bachelor of arts degree. After discussion it was voted that the Chairman be empowered to appoint a subcommittee to canvass this matter and report to the Executive Committee.

Certain questions, particularly the definition of the University's first year of Junior College, which had arisen in the work of the East China Accrediting Committee, were stated by Mr. Moss. It was voted that the Executive Committee is not favorable to any action which will lower the present entrance requirements of the University of Nanking.

With regard to a suggestion that the admissions committees of the Colleges and of the Primary and Secondary Group be united in a University Admissions Committee, it was recommended that the two admissions committees meet in conference concerning this proposal and report such conclusions as might be reached to the Executive Committee.

Mr. Moss set forth some of the difficulties in making up the Junior College schedule which arise each semester under the present arrangement of courses. It was voted that this matter also be referred to the special subcommittee on relationship between the curricula of the Seminary and of the University.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

NOTE: The special committee on relationship with the Seminary and on Junior College curriculum was later appointed as follows: Dr. Hamilton, chairman, Mr. Clemons, Mr. Moss, Mr. Sie, Dr. Wang.

0340

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 20 April 1920

There were present Acting President Williams, president, Miss Wixon, Dr. Hamilton, Mr. Moss, Mr. Reisner, Mr. Small, Dr. Wang, Mr. Wilson, and the secretary.

The meeting was opened with prayer by Mr. Wilson.

The minutes of the meeting of 17 April 1920 were read and accepted after amendment by Mr. Moss that the names of Mrs. Bowen, Mrs. Hamilton, Mrs. Reisner, and Mrs. Small be included in the statement of those whose return after furlough had been unanimously approved by the Executive Committee.

The matter of the continuation of the student strike was discussed at length by the members of the Committee. It was then voted that the two following propositions be presented for consideration to the separate faculties and that their action thereon be reported back to the Executive Committee:-

First, that we desire to help the students come to some definition of their position and since we are entirely sympathetic with their idea and anxious to help them we would point out to them that any further drifting in their policy would automatically close the school and unless the strike comes to an end by Monday the faculty would feel compelled to consider the date upon which school would be closed if the strike were to continue.

Second, that the students of the University be permitted to use only half day for their propaganda and spend the mornings for school work. It is hoped that this plan may gradually bring the University to its former order again in a short time, and at the same time allow the students to keep up their connection with the students alliance. (Thus the good feeling between the Chinese and Americans would in no way be jeopardized.)

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

0341

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 21 April 1920

There were present Acting President Williams, presiding, Miss Wixon, Mr. Chao, Mr. Dieterich, Dr. Hamilton, Mr. Hu, Mr. C.C. Liu, Mr. Reisner, Mr. Sie, Mr. Small, Mr. Tai, Mr. Wilson, and the secretary.

The meeting was opened with prayer by Mr. Dieterich.

The minutes of the meeting of 20 April 1920 were read and accepted.

Reports were received from the faculty of the Primary and Secondary Group and from the faculties of the Colleges concerning the two propositions presented to them by the Executive Committee.

The faculty of the Primary and Secondary Group recommended an attitude of neutrality which would abide by general actions of students and other schools and not lead the University into particular and isolated positions.

The faculties of the Colleges recommended that both propositions submitted by the Executive Committee be, after re-editing, presented to the students; and also that a committee be appointed to keep in touch with the student movement and with the actions of the teachers at the different schools and to report to the rest of the faculty of their findings from time to time, so long as the student strike should last. For this committee there were nominated Mr. Sie, Mr. Chao, and Dr. Wang.

The Executive Committee adopted the recommendation from the college faculties concerning a committee of information, and elected as members of this committee Mr. Sie Chia-shen, Mr. Chao Tsung-ting, Mr. Irving T. Hu, Mr. Liu Ching-chen, and Dr. Wang Chang-ping.

The members of this committee having already begun investigation of conditions in the city, there followed brief reports from Mr. Hu concerning the Chi-nan Institute, from Mr. Chao concerning the Government Teachers College, and from Mr. Sie concerning the Police Commissioner.

It was then voted that the proposition of having all the day's classes arranged in shorter periods in the morning, leaving the afternoons free, be offered as a suggestion to the students, with such statement as would make clear the predicament into which a prolonged strike would place the University.

It was further voted that, if and when it seems wise, Dr. Williams present this matter to the student body direct and that the meeting be arranged by the Ping I Bu.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

0342

MEETING OF THE COLLEGE FACULTIES

21 April 1920

This was a special meeting concerning the student strike situation. It was called at the request of the Executive Committee of the University Faculty.

Acting President Williams presided and there were present Miss White and Messrs. Chang Li-chao, Chao, Nelson S. Chen, Chia Nien-tsen, Chien Sung-shu, Chien Tien-ho, Griffing, Hamilton, Hu Tien-tsing, Li Siao-yuen, Li Tsih-hsing, Marx, Moh, Moss, Owen, Reisner, Ritchey, Roys, Sample, Sie, Thomson, Twinem, Wade Jones, Wang, Weigel, and the secretary.

The meeting was opened with prayer by Mr. Sie Chia-shen.

Two different proposals for action were presented from the Executive Committee for consideration by the college faculties. After discussion it was recommended that both propositions, after being re-edited, be presented to the students.

It was further recommended that a committee be appointed to keep in touch with the student movement and with the actions of the teachers at the different schools and to report to the rest of the faculty of their findings from time to time, as long as the student strike lasts. The following were nominated for this committee: Mr. Sie Chia-shen, Dr. Wang Chang-ping, Mr. Chao Tsung-ting.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

0343

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 26 April 1920

There were present Acting President Williams, presiding, Miss Wixon, Mr. Dieterich, Mr. Liu Ching-fu, Mr. Reisner, Mr. Sie, Mr. Tai, Mr. Wang, Mr. Wilson, and the secretary.

The meeting was opened with prayer by Mr. Liu Ching-fu.

The minutes of the meeting of 21 April 1920 were read and accepted.

Dr. Williams stated that the Committee of Information had been issuing daily bulletins; that he had spoken to the student body on April twenty-sixth concerning the general situation; and that a series of suggestions concerning assignment of studies had been presented from the students.

After discussion of the matter of studies it was voted that the Executive Committee approve the suggestions made by the students for study, with the following understanding on the part of the faculty; that this plan be followed for the time being; that there be chapel each day with half-hour talks by faculty or invited guests; that assignments be made weekly; that the faculty have two scheduled office hours each week for each subject, during which time it is understood that students will report to the teachers for discussion of work assigned.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

0344

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meetings of 27 April 1920

A meeting of the Executive Committee of the University Faculty was called for five o'clock on the afternoon of April twenty-seventh. There were present Acting President Williams, presiding, Miss Wixon, Dr. Hutcheson, Mr. Moss, Mr. Small, Mr. Tai, Mr. Wilson, and the secretary. It was decided to postpone this meeting until eight o'clock in the evening in order to secure a larger attendance of the Committee.

At the eight o'clock meeting there were present Acting President Williams, presiding, Miss Wixon, Dr. Hamilton, Dr. Hutcheson, Mr. Moss, Mr. Reisner, Mr. Sarvis, Mr. Sie, Mr. Small, Mr. Tai, Dr. Wang, Mr. Wilson, and the secretary.

The meeting was opened with prayer by Dr. Hamilton.

The minutes of the meeting of April twenty-sixth and of the afternoon meeting of April twenty-seventh were read and accepted.

After prolonged discussion concerning the student strike situation the following action was taken:

In view of the inability of the college students to come to a decision concerning the plan for study presented by the faculty in response to the students' own suggestions, and of the untenable position into which this inability has placed the institution, the Executive Committee of the University Faculty have decided that the colleges be closed from Wednesday, April twenty-eighth, to Tuesday morning, May eleventh, at eight o'clock.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

0345

SPECIAL MEETING OF THE COLLEGE FACULTIES

1 May 1920

This was a special meeting called to consider arrangements for completing the work of the semester and to act on a report from the Discipline Committee.

Acting President Williams presided and there were present Messrs. Chao, Chen, C. L. Chien, S. S. Chien, Folk, Hamilton, Hu, Marx, Moh, Reisner, Ritchey, Roys, Thomson, Wade Jones, Wang, and the secretary.

The meeting was opened with prayer by Mr. Chen.

In regard to further work during the semester the following actions were taken:

That students who return on May eleventh and complete the semester without absences, other than excused absences, may receive full credit for the semester's work.

That between May eleventh and the end of the semester there shall be no holidays except the Dragon Boat Festival, June twenty-first.

That notice of these actions be sent to each student and that copies be posted on the bulletin boards.

Several recommendations were presented by Dr. Wang for the Discipline Committee. After discussion of each case, the following actions were taken:-

That Li Ch'ing-ling, Hsu Cheh, Ch'en Hsu-i, and Hsiung Ta-ch'wen be dropped.

That Chang I-yang be put on probation; and that, if he does not show improvement at the end of one month, he be dropped.

That Cheo Chia-shu and Feng Pan-wen be put on probation.

That Teng Pan-suen's case be referred back to the Discipline Committee.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 20 May 1920

There were present Acting President Williams, presiding, Miss Wixon, Dr. Hamilton, Mr. Moss, Dr. Wang, Mr. Wilson, and the secretary.

The meeting was opened with prayer by Mr. Wilson.

The minutes of the evening meeting of April twenty-seventh were read and accepted.

A report from the special committee on relationship with the Seminary and on Junior College curriculum, which had been appointed April seventeenth, was presented by the chairman, Dr. Hamilton. This committee, after canvassing through four meetings the matters which had been submitted to it, presented three recommendations. The recommendations, with the actions taken concerning each, were as follows:-

I. We recommend that a committee be appointed composed of three men from the University faculty and two men from the Theological Seminary, to work out a plan of progressive curriculum Bible study for the Junior College. We suggest Messrs. Clemens, Moss, and Twinem as the University members and that the President of the University serve ex-officio as chairman. The recommendation and the suggestion were both adopted by the Executive Committee.

II. We strongly recommend to the Executive Committee that a college pastor be secured as soon as possible.

It was voted that this matter, together with arrangements for services in Sage Chapel and for the coming commencement, be referred to a special committee composed of the General Meetings Committee of the college faculties and of representatives from the Primary and Secondary Group.

III. We recommend that the University adopt the plan, as already approved by the college faculties on 13 November 1919, of a division of the academic year into three terms, and that the plan be put into operation not later than the autumn of 1921.

The Executive Committee voted to suspend action until after the matter should have been referred to the two faculties with the suggestion, however, that the date be changed to the autumn of 1920.

Mr. Moss presented a statement which had been sent to colleges and universities by the East China Accrediting Committee. The Executive Committee, after reaffirming its action of April seventeenth against any lowering of the present entrance requirements of the University of Nanking, expressed itself as willing.

University Faculty Executive Committee,
Meeting of 20 May 1920 (2)

to accept graduates from middle schools accredited by the East China Accrediting Committee to full standing in the first year of Junior College without examination.

Conclusions concerning a university Admissions Committee, which had been agreed on by the admissions committees of the Primary and Secondary Group and of the Colleges, to which this matter had been referred on April seventeenth, were presented in the form of four recommendations. These, which were as follows, were adopted:-

- I. That there be a university Admissions Committee.
- II. That its duties comprise oversight of matters of admission to the University preliminary to the business of registration.
- III. That, for the present, those who have had charge of such matters of admission at the Primary and Secondary Group and at the Colleges be made members of this university committee.
- IV. That this new university Admissions Committee be appointed and undertake its duties at once.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

0348

Please return to J.H.P.
Reef

MINUTES OF COLLEGE FACULTY MEETING - 31 May 1920

There were present Dr. Williams, presiding, Miss Purcell, Miss Vautrin, Acting President of Ginling College, Miss White, and Messrs. Chang, Chao, Chen, Folk, Griffing, Hamilton, Hu, Li Siao-yuen, Li Tai-fang, Marx, Moh, Moss, Ritchey, Roys, Sample, Shao, Sie, Thomson, Twinem, Wade Jones, Wang, Weigel, Wilson, and the secretary.

The meeting was opened with prayer by Mr. Hu.

The minutes of the regular meeting of March 25 and of the special meetings of April 11, April 21, and May 1 were accepted as previously distributed.

Under REPORTS OF EXECUTIVE OFFICERS there were statements from Acting President Williams, Associate Dean Sie, and Dean Moss.

Dr. Williams read extracts of letters from President Bowen concerning probable appropriation for the University from Methodist Centenary funds and concerning a meeting of the Board of Trustees; Dr. Williams stated that copies of the 1919-1920 catalogue would be ready for distribution in a few days; he announced the appointment of Mr. Sie as Associate Dean of the College of Agriculture and Forestry, this appointment having been voted by the Executive Committee of the Board of Managers; and he reported that Acting Dean Buck of the College of Agriculture and Forestry would leave for the United States on June fifth on account of the illness of Mrs. Buck.

Mr. Sie mentioned the kaleidoscopic changes which had recently been necessary in the administration of the College of Agriculture and Forestry.

Mr. Moss presented an interesting resume of observations regarding mission and government colleges which had been made by him during a journey to Tsinan and Peking.

REPORTS OF STANDING COMMITTEES included reports from the Discipline, Extra Curriculum Activities, General Meetings, and Student Work Committees.

For the Discipline Committee Dr. Wang gave a list of students who had been warned in personal interview with members of the faculty, a list of those who were under surveillance, and a list of those upon whom action had been postponed until the end of the semester. The report was accepted.

For the Extra Curriculum Activities Committee, Dr. Hamilton presented the general report, Mr. Weigel speaking for the work of the Young Men's Christian Association. Dr. Hamilton, who is leaving for furlough, expressed his appreciation of those who had aided in the various activities of the committee. In accepting the report, the college faculties passed an unanimous vote of thanks to Dr. Hamilton for his services as Chairman since the original appointment of this committee. The text of the report accompanies these minutes as Note A.

Minutes of College Faculty Meeting - 31 May 1920

For the General Meetings Committee Dr. Williams presented a list of speakers in the college chapel services during the spring semester. The list accompanies these minutes as Note B.

For the Student Work Committee Mr. Moss presented a report containing recommendations concerning four groups of students. The report was accepted; and it, with the recommendations, accompanies these minutes as Note C.

ANNOUNCEMENTS FROM UNIVERSITY COMMITTEES included announcements from the Athletics and Physical Training and the Executive Committees.

For the university Athletics and Physical Training Committee Mr. Thomson presented three requests to the college faculties. These all received votes of approval. The statement of the three requests accompanies these minutes as Note D.

For the university Executive Committee sundry actions were announced from a meeting held May 20. These actions included matters of Junior College curriculum, the securing of a college pastor, the appointment of a university Admissions Committee, and the acceptance of graduates from middle schools accredited by the East China Accrediting Committee to full standing in the first year of the Junior College without examination.

It was further announced that the Executive Committee had referred to the various faculties the matter of putting the third term plan into operation in the autumn of 1920; and that this had already been approved by the faculty of the Primary and Secondary Group. The college faculties, after a brief discussion, voted in favour of this proposal.

Under NEW BUSINESS Mr. Moss presented the names of candidates for graduation: 27 from the Junior College and 34 from the Senior Colleges - 19 for the B. A. degree and 15 for the B. S. degree. It was voted that these be given the regular diplomas or certificates, provided they complete the required work.

It was voted that the diploma for the late Fang Tsi-yuin be presented to his family.

Certain questions from the graduating class concerning (1) ushers from the class of 1921, (2) commencement invitations, and (3) the wearing of caps and gowns by the faculty were referred to the General Meetings Committee.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

NOTE A.

REPORT OF THE COMMITTEE ON EXTRA CURRICULUM ACTIVITIES - 31 May 1920

Required Public Speaking Classes

Since the recent student strike which ended on May 10 the six classes in required public speaking have been discontinued. There were two reasons: the upsetting of the programmes due to the loss of several meetings during the strike period; and the advisability of giving the students and teachers more time to make up work in other more important classes. It is planned not to resume this work in the form it has taken in the past (literary societies and public speaking classes) but to integrate it as one phase of the work in the English and Chinese departments.

Senior College Societies

Two of the five Senior College Clubs have ceased holding meetings since the strike. The Dramatic Club seems to have been a failure. The World Events Club was doing good work under the able advisorship of Professor Clemons, but stopped because of the pressure of added work in curriculum courses since the strike. The Agriculture-Forestry Society is still carried forward by the incentive of its specialized departmental interests. The Civics Club still finds radical social movements an attractive theme. The Philosophical Club has been holding its discussions semi-monthly: some of its members have been translating philosophical articles into Chinese and contributing occasional articles to periodicals.

People's Schools

There have been eight people's schools conducted under the auspices of the Y. M. C. A. this term. The strike interfered with them considerably, but six have kept on to the end of the term. Two have stopped. The total expenses for the schools this term has been \$146.20. The average enrolment per school has been thirty-two.

The Student Council

Upon the presentation, shortly before the strike, of the charter defining the limits of self-government among the students as recognized by the faculty (in its action of March 25), the members of the Council elected at the beginning of the term resigned. Since the strike it has not seemed advisable to reopen the question in view of the short time left in the term. It is hoped, however, that next autumn will be propitious for taking up again the entirely worthwhile task of helping the students to develop a real capacity for self-government and cooperation with the administrative organs of the faculty.

Report of the Committee on Extra Curriculum Activities - 31 May 1920

(Continued)

The Young Men's Christian Association

(Reported by Mr. Weigel)

The Sunday speakers at the Association meetings for May have been H. C. Ch'en, Dr. Lewis Hodous, T. L. Ch'en and K. T. Chung. At a meeting conducted by Pastor Chung on May 30 with those students especially interested to consider the claims of the ministry there were thirteen men present. One student who had just decided for the Christian life came to this meeting prepared to give his testimony. The printing of the hand-book is going forward: the Commercial Press promised to have four hundred copies ready within the first week in June. The cabinet members for next year have been elected and are as follows:

President	Chen Kwei-chi
Vice President	Wei Hsich-ren
Treasurer	Ting Tso-chen
Secretary	Liu Nai-chen

Only Christian students in good standing with an Evangelical Church were allowed to vote.

Respectfully submitted,

C. H. HAMILTON, Chairman.

0352

NOTE B

REPORT OF GENERAL MEETINGS COMMITTEE - 31 May 1920

Sunday Services and Saturday Lectures - Spring Term 1920

Sun.	Feb.	8	Dr. C. P. Wang
Tues.	"	10	Dr. Frank Rawlinson - Ideas of God
Sat.	"	14	" " " (continuation)
Sun.	"	15	Dr. Walter J. Lowrie, Chairman of China Council of the Presbyterian Mission
Sat.	"	21 and Sun. Feb. 22	- Chinese New Year
Sat.	"	28	Mr. Arthur Rugh, Secretary of the Student Volunteer Movement, spoke in connection with the Y. M. C. A. Convention.
Sun.	"	29	Mr. David Z.T. Yui, General Sec'y, Y. M. C. A., China
Tues.	Mar.	2	Mr. F. S. Brockman, General Secretary, Y. M. C. A. of North America
Sat.	"	6	General sing - college songs - led by Mr. E. J. Anderson
Sun.	"	7	Mr. Wen Pei-shan, adviser to the Military Governor
Mon.	"	8	Mr. J. L. Bjelke, of the Language School
Sat.	"	13	
Sat.	"	20	Memorial Service for Mr. Fang Tsi-yuin, addressed by Mr. Marx and others
Sun.	"	21	Rev. H. F. Rowe, D. D., Acting President, Nanking Theological Seminary
Sat.	"	27	Special lecture by Mr. Yang Tsi-heo, professor of Chinese
Tues.	"	30	Mr. E. J. Anderson, of the Language School
Sat.	Apr.	3	
Sun.	"	4	Easter Sunday. Dr. J. E. Williams
Sat.	"	8	Statement in regard to Student Union and Student Council
Sun.	"	11	Sermon by Mr. Wen Pei-shan
Fri.	"	16	4:30 P. M. Address by Dr. John Dewey
Sun.	"	18	Rev. John Magee
Fri.	"	16	to Thurs. Apr. 29, Suspension of classes and chapel owing to strike
Thurs.	"	29	to Tues. May 11, School dismissed owing to strike
Fri.	May	14	Dr. Chang Po-ling
Sat.	"	15	College songs - led by Mr. E. J. Anderson
Sun.	"	16	Rev. Chung Kuo-tung, pastor of St. Paul's Church, Nanking
Mon.	"	17	to Sat. May 22 given up to special talks at chapel, emphasizing the place of importance of the ministry, by
		Mon. May 17	Dr. J. E. Williams
		Tues. " 18	Mr. Hu Tien-tsing
		Wed. " 19	Mr. Moss
		Thurs. " 20	Mr. Chang Fang - Class of 1918
		Fri. " 21	Dr. C. P. Wang
		Sat. " 22	Mr. Clemons
Sat.	May	22	Lecture by Rev. E. H. Cressy of Wayland Academy, Hangchow
Sun.	"	23	Rev. E. H. Cressy
Mon.	"	24	Dr. Lewis Hodous - Communion with God.
Sat.	"	28	Mr. Chang I-ee, Commissioner of Industry and Commerce, Kiangsu Province
Sun.	"	29	Rev. Z. T. Kaung of Shanghai.

Respectfully submitted,

J. E. WILLIAMS, Chairman.

NOTE C

REPORT OF THE STUDENT WORK COMMITTEE FOR THE SECOND MONTH - 31 May 1920

The committee wishes to recommend that on account of poor work the following students should be dropped from school at the end of the term:

Chang I-yang
Ling Yung-kwan
Tang Wei-teh
Wang Yen-chien
Yang Shu-tseh

The following students should be required to drop classes as indicated:

Chen Chen-hsi	Religious Education 126
Lan Sih-chi	History 136
Liu Yu-roh	Religious Education 126
Wang Yen-chien	Economics 136

The following should receive a good stiff warning to improve the quality of their work:

Chang Pei-nan
Choh Ching-chi
Cheo Chen
Chu Tsieh-yuen
Hu Sih-san
Kan En-nan
Lu Shi-pei
Wang Ting
Yang Fang-kwen

We wish to recommend that Kao Ing-feng be sent to the Middle School next year for the study of English.

A number of other students should be warned that their work is poor and should be improved.

Respectfully submitted,

L. B. MOSS, Chairman.

0354

NOTE D

REPORT OF THE UNIVERSITY COMMITTEE ON ATHLETICS AND PHYSICAL TRAINING

31 May 1920

I. In order to train students who upon graduation are prepared to undertake responsibility and to make useful workers and effective leaders we must see to it that they are physically fit. Our experience has shown that this cannot be accomplished by leaving it to the boys themselves, most of whom have nothing in their early training which is an incentive to any athletics or regular physical exercise. Our experience during the last two years has also shown that it cannot be accomplished by dividing the responsibility for the physical training of our whole student body among untrained, though willing, faculty members whose time is already more than filled. There is a possibility that with prompt action we may be able to secure a well-trained and experienced director of physical education who is already engaged in such work in China. Your committee would like to have the approval and support of this whole faculty endorsing their urgent request that such a man be obtained for the opening of the fall semester.

II. With approximately three hundred and fifty students in the Middle and Primary Schools, it is impossible to continue training the college students at Kan Ho Yen. We therefore recommend that there be set aside for use in September of this year a piece of land large enough to include a quarter-mile track, a baseball diamond and a football field.

III. Inasmuch as there are many serious interruptions in the physical training of the students each year because of stormy weather which makes outdoor work impossible; and whereas at present we have no place for any kind of indoor physical training; and whereas the present bathing facilities are entirely inadequate for the number of students who are taking part in the athletics of the University, we therefore recommend that every possible step be taken to provide the Colleges with a fully equipped gymnasium - including a swimming pool and shower baths - at the earliest possible moment. Until this can be obtained we recommend that there be erected for use in September of this year a covered shed large enough for basket ball, volley ball, and similar indoor games.

Respectfully submitted,

J. C. THOMSON, Chairman.

0355

UNIVERSITY FACULTY EXECUTIVE COMMITTEE
Meeting of 7 June 1920

There were present Acting President Williams, presiding, Miss Wixon, Dr. Hamilton, Mr. Hu, Mr. C. C. Liu, Mr. Moss, Mr. Sie, Mr. Small, Dr. Wang, Mr. Wilson, and the secretary.

The meeting was opened with prayer by Mr. Liu.

The minutes of the meeting of May twentieth were read and accepted.

It was reported that the plan for a division of the academic year into three terms, which had been referred to the faculties of the Primary and Secondary Group and of the Colleges, had been approved by both faculties, and that the autumn of 1920 had been adopted as the date for putting the plan into effect. The Executive Committee thereupon voted in favour both of this plan and of this date.

For the year 1920-1921 the following schedule was suggested:
Registration, September 7-9, Tuesday to Thursday.
First term. September 10, Friday, to December 3, Friday.
Registration, December 11, Saturday.
Second term. December 13, Monday, to March 11, Friday.
Registration, March 23, Wednesday.
Third term. March 24, Thursday, to June 17, Friday.
Commencement, June 20, Monday.

It was voted that this schedule be adopted, with such adjustments as may be necessary.

It was also voted that we have both the day before Christmas and Christmas Day as holidays.

In regard to the matter of fees under the three term plan, the following schedule was adopted for the Colleges, the consideration of the question of fees for the Primary and Secondary Group being postponed:

	Term.	Year
Board	\$20.00	\$60.00
Room and incidentals	15.00	45.00
Tuition	30.00	90.00
Totals	\$65.00	\$195.00

The Executive Committee voted that students who are graduating from the Senior Colleges be excused from final examinations except in individual cases where the teachers deem the examinations necessary.

It was voted that, inasmuch as the matter of uniform academic costume is still under discussion by the East China Association of Colleges and Universities, the faculty do not wear caps and gowns at the coming Commencement.

It was voted, however, that the Committee approve of the graduates wearing caps and gowns, if these be obtainable.

The Committee voted that an invitation be extended to Ginling College to hold their Commencement in conjunction with ours on June twenty-eighth.

The meeting was then adjourned.

Respectfully submitted,

HARRY CLEMONS, Secretary.

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 12 July 1920

The meeting was held at the home of Mr. Moss, and there were present Mr. Moss, presiding, Miss Wixon, Mr. Chao, Dr. Ewers, Dr. Hamilton, Mr. C. C. Liu, Mr. Sie, Mr. Tai, Dr. Wang, Mr. Wilson, and the secretary.

There was full consideration of possible developments from the political situation. As preliminary measures the following actions were taken:-

Mr. Chao and Mr. Moss were elected a committee to prepare such bulletins of information as might be deemed necessary.

Mr. Wilson was asked to prepare a list of the Americans in Nanking for the use of the committee on information and of the American consul.

Other matters were left for later action if necessary. The discussion of the local situation and of several rounds of ice cream generously provided by Mr. and Mrs. Moss led the Committee to adjourn in a hopeful state of mind.

Respectfully submitted,

Harry Clemons, Secretary.

0357

MEETING OF THE COLLEGE FACULTIES - 6 September 1920

The first regular meeting of the college faculties for 1920-1921 was held in Severance Hall B13 beginning at four o'clock on Monday afternoon, September sixth. Dr. Williams, Acting President, presided and the following were present: Miss Purcell, Miss White, Messrs. Chao, Chen, Chia Nien-tsen, C. L. Chien, S. S. Chien, Hu, Hummel, Illick, Li Siao-yuen, Li Tsih-hsing, Lin, Liu, Marx, Moss, Ritchey, Sarvis, Sie, Thomson, Twinem, Wade-Jones, and the Secretary.

The meeting was opened with prayer by Mr. Marx.

The minutes of the regular meeting of May thirty-first were accepted as previously circulated.

Under REPORTS OF EXECUTIVE OFFICERS there were statements by Acting President Williams, Associate Dean Sie, Dean Sarvis, and Dean Moss.

Dr. Williams for the UNIVERSITY gave the following report:

Before taking up matters concerning the summer's work, I want to welcome back to our number some who have been absent for a time. Mr. Sarvis, after a year's study in America and another year of even more intensive study, of Chinese, in Chuchow, is back with us for work in college. We are very glad to welcome to our number at this time Mr. Illick, who has come to work in biology, and also to assist in physics. He is known to many of us and will be known by all as one of our regular members. Mr. Hummel has not been absent so long as Mr. Sarvis but during the past half-year has been restored to good and vigorous health and will take up the regular work which falls to his department.

The enrolment will be presented by the Admissions Committee. It was quite an experiment for us to change our school year from two semesters to three terms, and at the same time, make an increase in fees of about sixty per cent. I did not know whether our patrons, the parents of the students, would be as enthusiastic about that as we were, but it is reassuring to find how large a number have reported for enrolment. The outlook is for a good strong enrolment, the details of which Mr. Clemons will give in connection with the report of the Admissions Committee.

Among the interesting things that happened during the summer were our experiences with the political situation. Members of the Executive Committee of the Faculty who were present for some time sent out daily reports of information that was secured from the Tuchun and the American Consul. A good many of us received the bulletins during the summer.

Another matter of particular interest was the arrival of the American Congressional party. It was first reported that there would be 150 or 160 to be entertained by the University - that is, to be housed; but as a portion of the party returned directly to the States from Shanghai, those who really come to Nanking numbered about sixty. The programme for entertainment was a magnificent one car-

Meeting of the College Faculties - 6 September 1920 (2)

ried out by committees appointed by the Tuchun. All have seen some of the changes that took place in Nanking. The University seemed to be the centre of interest, and the campus was illuminated, and autos whizzed by. The party left with a deepening impression of the greatness of China and the Chinese people and a deepening friendship toward the Chinese people. Incidentally they had an opportunity to see the scope of the University and its plans. The party of more than sixty people were entertained in the McCormick dormitories and they had just as good as we give our own students, except that they had electric fans in each room and there was more to drink than we usually provide for students, so there were some few differences; but it is an interesting thing for the students to know that they succeed the Congressional party. These parties promise to become popular. A large number of delegates from Kiangsi have been visiting, on a tour of inspection of education, in the hope of stirring up provincial assemblies to send out parties of inspection in the interest of trade and education. The change in the appearance of the grounds, which you have all seen, is mainly due to Mr. Sie and the agricultural forces who were factors in putting everything in shape. You will be pleased with the new quarters in the buildings. There is also promise of improvement in roads; all our roads are to be put in condition.

I was called upon to report on the University at the annual meeting of the Kiangnan Mission of the Presbyterian Church, and also to the Hunan Mission, and later made a trip to Mekanshan to be present and speak at the East China Conference of the Baptist Mission. In each case it was gratifying to see the growing interest of the missions cooperating in the University and their real, increasing confidence that the kind of work being done is of great value to their plans. The University is forging ahead, and it is increasingly important that the University and the missions cooperate.

There have been some changes in the library arrangements and I would suggest you visit the library before classes begin, to see the splendid work done by Mr. Clenons's associates with himself during the summer. This work will register, I venture to think, in all the next term's work, in the efficiency of the aid to all the classes.

Another phase of the work carried on during the summer, very quietly but effectively, was Mr. Griffing's work in cotton. Twelve college men were working with him and it was a very rigorous course. They put on rough clothes and did some hard hiking and travelling to a number of places to see their experiments, at Nantungchow and other places, Mr. Griffing going to Tientsin also and other points. It was hard work and work done most thoroughly, and fine work for the college men. They seemed enthusiastic, notwithstanding the heat of the summer. Mr. Griffing got out an interesting pamphlet on "Roguing Cotton." There will be opportunity to secure this pamphlet. It is in line with Mr. Griffing's whole work - very direct, so that one cannot make a mistake - in language that meets the common people as well as being scientifically correct.

Meeting of the College Faculties - 6 September 1920 (3)

We have in prospect Dr. Bowen's return on the "Empress of Asia," arriving in Shanghai about the ninth or tenth. Mrs. Bowen is coming back with him, and he writes about some of the furniture they are bringing back with them for their new house. They are also bringing with them Mr. Bates, for the work in economics and history. He was a Rhodes scholar and did post graduate work at Oxford for three years, having just returned from that work. Miss Woodbridge, sister of Mrs. Roys, is returning for work in the Middle School, and Miss Pool has also been appointed for work in the Middle School. Dr. Bowen also reports an interesting meeting of Bishop Lewis and other leaders of the Methodist Church to take place in Shanghai, to divide up the spoils of the Centenary's successful drive, and we are very glad that Dr. Bowen is to be present at the division.

I want to report to all about the Interchurch. Our askings in the Interchurch were something over \$2,000,000, and we rested back, after elaborate reports had been prepared and sent in. One of the few directions left me when Dr. Bowen asked me to take his office was a big package on which he wrote: "More Interchurch questionnaires. You might feel like filling them in; I don't. Yours truly." We did hope for great things on the Interchurch and there seemed good reason for hoping, but the Interchurch drive came too late. It was planned in a time when everybody was looking toward a united, safe world. There was to be a League of Nations that was to settle all international questions. The league did not succeed for many reasons, mainly the recurrence of the spirit of the old diplomacy; the drive seemed to come on an ebb tide when it seemed as though idealism was sinking to the lowest ebb. At the beginning of the war everybody was willing to do everything for the fight for democracy. The Interchurch caught the ebb tide and it failed completely. It left the staff with overhead expenses something like \$11,000,000; only \$2,000,000 of which they succeeded in securing, so there was \$9,000,000 of debt to be distributed among the churches. The separate church drives are succeeding, and through those we shall have assistance for the University, namely through the Methodist and Baptist drives and the New Era of the Presbyterian Church.

Regarding other departments: Many of the old friends will be pleased to know of Dr. Sloan's return with Mrs. Sloan and the little one, Margaret. As soon as they arrived in Shanghai the little one was taken with dysentery, and Dr. Sloan later was taken with a very severe attack which proved to be cholera. Dr. Ewers kindly stepped in, and Miss Chace, and the hospital has been mainly run by the effective work of the Chinese doctors and nurses. It is now full to the utmost limit. We are expecting Dr. Wilnot to come in and fill the need, as well as Dr. Daniels. Dr. Hutcheson

Meeting of the College Faculties - 6 September 1920 (3a)

is now in Kuling owing to his wife's illness from typhoid. After these illnesses, which we trust are only temporary, we hope the work in the fall will carry through with full staff, and it ought to be possible for us to hold the medical examinations of the students.

The Language School: The housing of such a large number of new recruits each year is a great burden upon the University. The Board of Managers at their meeting in June decided to send a cable to America restricting the number of new recruits to sixty-five. Acting upon a letter from Dr. Bowen to Dr. Speer, Dr. Speer wrote a strong letter to the cooperating societies stating the situation and asking their cooperation in aid toward a new dormitory. There has been one response, according to a letter in today, from the Board of Foreign Missions of the Reformed Church in the United States. Dr. Bartholomew writes that their church had estimates in for help toward a dormitory. And we hope to hear from others. The present situation is difficult for both sides; for the school and community the school should be free to go on growing and rendering an ever increasing service to the missions. We hope there will be further responses from the cooperating societies.

It was feared that the whole political situation might prove a serious obstacle to our work, but it does not seem so. Now we have as bright an outlook for the year's work as we ever had. Financially, we have less insistent problems just now, although there will be plenty ahead. The prospect of a larger and fuller faculty is reassuring. The increased rates have not decreased our prospect of enrolment. Students and faculty will find it increasingly pleasant to work in the new buildings. It was a crucial time securing buildings; they have cost more than twice the original gifts. Having passed through these trying stages the future ought to be bright. During the summer we carried on more publicity in the Chinese papers. Last year's appropriation was \$20; this year over \$200 was paid toward the same purpose, the publication of announcements in the papers of Canton, Tientsin, Shanghai, Hankow and other places. The effectiveness of this will be brought out in connection with the report of the Admissions Committee.

Meeting of the College Faculties - 6 September 1920 (4)

Mr. Sie for the COLLEGE OF AGRICULTURE AND FORESTRY reported that Dean Reisner had been making very successful trips in the United States, in company with President Bowen, to Washington, Syracuse, and Ithaca; that Mr. Buck had sent word of the favourable outcome of the operation on Mrs. Buck and that he expected to be able to return to Nanking in the autumn; that three graduates had been appointed as assistants in the College. Mr. Wang Kwoh-ting for Mr. Chien's work in sericulture, and Messrs. Feng Rui and Lai Yuh-hsuei for Mr. Griffing's work in cotton; that practically all of the recent graduates had either positions or opportunities to study in the States, Mr. Tang Chi-yu having been one of six successful candidates for foreign scholarships offered by the Nanyang Brothers Tobacco Company; that Mr. Sample had returned to the United States, but that Mr. D. Y. Lin had come back from his special appointment in Shantung to carry on the courses in forestry.

In connection with this report of the College of Agriculture and Forestry, Mr. C. L. Chien made a statement concerning the developments in sericulture and Mr. D. Y. Lin outlined the work of reafforestation accomplished in Shantung.

Mr. Chien said that the short course in sericulture for 1920 had forty-two students in comparison with twenty-seven in 1919, and that four crops had been reared this year in comparison with one crop the previous year. He said further that, through introduction by Mr. Lin, he had been called in as advisor by Mr. Sugden of Chefoo for the organization of a sericultural school at that place; and that an extension of the University short course to one of six months or a year was contemplated, partly in order to train teachers for the proposed institution in Chefoo; and that financial support had been promised by Mr. Sugden for this purpose. Mr. Chien also reported the receipt of a letter from Mr. Dunlop of the Silk Commission which referred favourably to the suggestion that Mr. Dunlop contribute the cost of a sericultural building at the University in memory of his father.

Mr. Lin reported the varying fortunes of the undertaking to reafforest Shantung, saying that a department of twenty had been organized, using as high as 700 workmen, and that 150 mow of forestry nursery had been started and 5,000 mow of land south of Tsinan planted to trees. Mr. Lin said that it now seemed probable that the work would advance. Three graduates of the University were among those in charge. And \$1,000 had been contributed to the University by the Civil Governor of Shantung.

Mr. Sarvis for the COLLEGE OF ARTS expressed his pleasure at returning to the work, and announced that attention would be given to the further planning for courses under the three term calendar.

Meeting of College Faculties - 6 September 1920 (5)

Mr. Moss for the JUNIOR COLLEGE and the REGISTRAR'S OFFICE stated that there would probably be a somewhat smaller number of old students returning to the colleges this year, due, in part at least, to the number of students who had gone to the United States in the summer and to the number who had graduated in June. He reported the printing of an announcements bulletin during the summer, and presented a schedule of all courses, except those in forestry, for the autumn term.

Under REPORTS OF STANDING COMMITTEES Dr. Williams, speaking for Dr. Wang, who was ill from the effects of an operation, reviewed the work of the DISCIPLINE COMMITTEE during the spring semester and pointed out the successful outcome of the actions taken. Dr. Williams announced that the resignation of Dr. Wang as chairman of this committee had led to its reorganization for the coming year with President Bowen as chairman and the Deans as members.

For the COMMITTEE ON EXTRA CURRICULUM ACTIVITIES Mr. Marx gave the following report:

The Committee has little to report since Dr. Hamilton's final report of last term. Dr. Hamilton has turned over the various reports, correspondence, and other papers of the committee that have accumulated during the time of his chairmanship, and the present chairman has been trying to become familiar with them.

If any student activities that come under the supervision of this committee have been carried on during the summer vacation, the reports have not yet been secured, but will be given at the next meeting of the faculty.

The University Christian Association (the Y. M. C. A.) is already actively at work, meeting the new students as they arrive, and helping them to get settled. This year this organization will no doubt feel the handicap of not having a general secretary, but with the advice and help of the members of the faculty it is hoped that its excellent achievements of previous years will not be diminished, but may even be surpassed.

The activities of the various Senior College clubs and of the People's Schools will be resumed as soon as possible.

The third preliminary debate of the Intercollegiate English Debating Association is scheduled to be held in Nanking, in December, between the University of Nanking and St. John's University.

The Student Council is still in a state of suspended animation, since the resignation of all the members elected last term. This was related in the report of this committee, May 31 last. It is hoped that very soon the students will be able to resume the valuable exercise of self-government, with the help and cooperation of the faculty.

In connection with this report Dr. Williams announced that arrangements were being made to have the student dining room taken in charge by a committee of students.

For the COMMITTEE ON GENERAL MEETINGS, Dr. Williams pointed out the advantages made possible by the completion of Sage Chapel, and the special obligations now resting on the faculty for attendance at chapel. He mentioned the possible change of the hour of Sunday service to nine o'clock.

Under ANNOUNCEMENTS FROM UNIVERSITY COMMITTEES Dr. Williams referred to the vacation activities of the EXECUTIVE COMMITTEE during the political excitements in July.

The following preliminary report for the ADMISSIONS COMMITTEE was presented by Mr. Clemons:

The new University Admissions Committee, which is composed of representatives from the Colleges, the Middle School, and the Model School, held a meeting on June twenty-fourth, at which the following actions were taken:-

"That to the regular form of application blank to be used in the Middle School and Higher and Lower Primary Schools the Applicant's picture should be added.

"That these application forms properly filled out should be presented not later than August thirty-first; and that the entrance examinations all take place on September seventh and eighth.

"That it be suggested to the Registrars that they prepare mimeographed or printed directions concerning matters of entrance and registration.

"That it be suggested to the President that notices concerning the examinations be published widely in the vernacular press several times in July and for the fortnight between August eleventh and twenty-fifth.

"That it be suggested to the Executive Committee that the matriculation fee should not be required of students already in the University when they advance from one school to another.

"That a regular meeting of the University Admissions Committee be held at nine o'clock, Saturday morning, September fourth."

At the meeting of this Committee held on September fourth it was reported that of these actions, all had been carried out as far as possible; but that no report had been received from the Executive Committee concerning matriculation fees, since no regular meeting of that committee had been held in the interim.

At this second meeting the following actions were taken:

"That the third regular meeting of the University Admissions Committee be held on Saturday morning, September eleventh, at ten o'clock.

"That a meeting of the Kulou section of the general committee be held on Saturday afternoon, September fourth, at two

Meeting of College Faculties - 6 September 1920 (7)

o'clock; and that a meeting of the Kan Ho Yen section be held on Monday morning, September sixth, at nine o'clock.

"That applications for admission received through Saturday, September fourth, be accepted.

These actions represent the organization and preliminary work of this University Committee. Among the purposes of the Committee are the effort to correlate all the entrance work in the University, to apply the entrance regulations as strictly as possible in order to maintain our standards and to be just to all entering students alike, to temper justice with sympathy for the frightened applicant in the enforcement of the regulations, and to develop from the experiences of this autumn improvements for another year. To effect the correlation of all the entrance work in the University, members of the Kan Ho Yen section have been selected to be present at the Kulou meetings and examinations and members of the Kulou section have been selected to be present at the Kan Ho Yen meetings and examinations; and to effect improvements for another year, at the general meeting on September eleventh the Committee hopes not only to formulate a full report for this autumn but also to offer some recommendations for next year.

The applications for entrance to the Colleges number 103 and the applications for entrance to the Middle and Model Schools number 116.

The entrance examinations for the Colleges will be held in the Assembly room of Swasey Hall as follows:

Chinese, Tuesday, one o'clock in charge of Mr. I.

English, Tuesday, three o'clock, in charge of Mr. Marx.

Mathematics, Wednesday, eight o'clock, in charge of Mr. Twinem.

Science, Wednesday, ten o'clock, in charge of Mr. Royce and Mr. Thomson.

The Committee would greatly appreciate it if the reports from these examinations were presented within twenty-four minutes after the close of the respective examinations.

The Chairman would like to take the opportunity to express his thanks for work done during the summer by Mr. Li Siao-yuen of the Committee, Mr. Moss, Mr. Chang Li-chao, Mr. Wang I-ting, Mr. Chao Tsung-ting, and Mr. Li Hung-teh.

For the COMMITTEE ON ATHLETICS AND PHYSICAL TRAINING, Mr. Thomson read this report:

The Committee hopes that the University will soon provide a new Athletic Field for the students at Kulou and also a covered area where outdoor work can be carried on in rainy or stormy weather.

The Committee also hopes that the University will soon provide a well trained man who will devote his entire time to the physical welfare of the University students at Kulou.

Meeting of the College Faculties - 6 September 1920 (8)

The Committee plans to give each student in the Junior and Senior Colleges a thorough physical examination as soon as the number of physicians in the University Hospital makes it possible for the Hospital Staff to undertake this task.

The Committee recommends to the University faculty:

That each student in the Junior and Senior Colleges be required to take two hours of Military Drill each week throughout the college year - these two hours to be counted as two of the four hours of athletics and physical training which the University requires weekly of each student in the Junior and Senior Colleges.

In order that the physical training of the students may be carried on, until a full time Director of Physical Training can be provided, the Committee requests the cooperation of each member of the University faculty.

The recommendation was adopted as presented.

For the MUSEUM COMMITTEE Mr. Chen reported that there had been no meeting of the Committee, but that meantime the Museum had been moved from Kan Ho Yen and located in Severance Hall just west of the Library.

For the PUBLICATIONS COMMITTEE the only report was the exhibit of three bulletins issued during the summer.

Under NEW BUSINESS the following actions were taken:

That students be not allowed to make changes in their registration this term after Monday, September thirteenth, at four o'clock, except on payment of a fee of one dollar for each class.

The the fee for special examinations be raised to one dollar.

That the college faculties approve of the suggestion that mid term and final examinations be given (instead of monthly examinations) each term; and that the suggestion be worked out by the Student Work Committee.

That the matter of calendar holidays be referred to the Executive Committee.

That the matter of a summer term and other summer work for 1921 be referred to the Executive Committee.

At the close of the meeting Dr. Williams read from letters just received from Dr. Bowen and from Mrs. Prentiss and Mr. Severance, the donors of Severance Hall.

The meeting was then adjourned.

Respectfully submitted,

Harry Clemons, Secretary.

UNIVERSITY ADMISSIONS COMMITTEE
11 September 1920

The University Admissions Committee held its third regular meeting on September eleventh in Severance Hall. Dr. Williams honoured the Committee by acting as presiding officer and the following were present: Miss Wixon, Mr. Chen Shui-i, Mr. Cheo Chi-shan, Mr. Hummel, Mr. Kung Tsen, Mr. Leng Lien-chiah, Mr. Li Hung-teh, Mr. Li Siao-yuen, Mr. Sie Kia-shen, Mr. Speers, Mr. Thomson, Mr. Wilson, and Mr. Clemens.

The meeting was opened with prayer by Mr. Sie.

The minutes of the second regular meeting of September fourth were accepted; and it was reported that the actions therein taken had been carried out.

The report of the admissions was as follows (corrected to September twenty-fourth):

In the Primary and Secondary Group there were 128 students who paid matriculation fees and 112 whose application blanks were examined; of these 112, 45 were for the Middle School and 67 for the Higher Primary. Altogether there were, in these two schools at Kan Ho Yen, 88 new students admitted, 34 to the Middle School and 54 to the Higher Primary. These were assigned as follows:

Middle School,	eleventh year	1
"	"	12
"	"	9
"	"	12
"	"	12
Higher Primary,	seventh	23
"	"	19
"	"	19

In the College Group 122 complete or partial applications for admission were considered; from these 73 new students were admitted, as follows:

lows:			
College of Arts, special			1
Junior College, second year, arts			1
"	"	first year:	
Agriculture			20
Arts			21
Education			6
Forestry			13
Premedical			3
Science			5
Specials			3
Total			71

*33 arts + 7w.
21 arts
11 all others
71-*

For the Higher Primary, the Middle School, and the Colleges the Admissions Committee, therefore, considered a total of 250 cases and admitted to registration a total of 161 new students.

After discussion by the Committee the following action was taken:

That it be recommended to the Executive Committee of the University Faculty that examinations for entrance to college be held in the early summer in various centers in addition to the regular entrance examinations in Nanking in September.

The meeting then adjourned without a fixed date for the fourth regular meeting.

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 20 September 1920

Those who were present at this meeting are starred on the list of members given below.

The meeting was opened with prayer by Mr. C. F. Liu.

The minutes of the meetings of June seventh and of July twelfth were read and accepted.

President Bowen announced that the following persons had been appointed on the Executive for 1920-1921:

*Dr. Bowen,	Chairman
*Dr. Williams,	Vice-Chairman
*Miss Wixon	*Mr. Liu Ching-chen
Mr. Buck	*Mr. Liu Ching-fu
*Mr. Chao Tsung-ting	*Mr. Marx
*Mr. Chien Tien-ho	*Mr. Moss
*Mr. Clemons	*Mr. Sarvis
*Mr. Hu Tien-tsing	*Mr. Sie Kia-shen
Mr. Keen	Dr. Sloan
*Mr. Li Hung-teh	*Dr. Wang Chang-ping
Mr. Lin Dao-yang	*Mr. Wilson

By action of the College Faculties on 6 September 1920 there had been referred to the Executive Committee the matter of CALENDAR HOLIDAYS.

The following holidays were approved for the autumn term, 1920:-

Mid-autumn festival: from Sunday noon, September twenty-sixth, to Monday evening, September twenty-seventh at six o'clock.

Birthday of Confucius and National Celebration day: from Thursday evening, October seventh, at six o'clock to Sunday evening, October tenth, at six o'clock.

Field day: Saturday, November thirteenth.

The question of holidays for later terms was referred to a committee of three, to include the Chairman and to be appointed by the Chairman. (On this committee were later appointed Messrs. Clemons, Chairman, Bowen and Wang.)

After discussion of the time for the SUNDAY CHAPEL SERVICES it was voted that the President invite various members of the Nanking missions to confer with the university authorities concerning the best hour for these services.

By action of the College Faculties on 6 September 1920 there had been referred to the Executive Committee the matter of a SUMMER TERM and of other SUMMER WORK for 1921.

This was in turn referred to a special committee to be appointed by the Chairman, this committee to report to the Executive Committee at a subsequent meeting. (On this special committee were later appointed Dr. Williams, Chairman, Messrs. Chien, Hu, Rowe, Sarvis, Wilson, Wang.)

College Faculty Executive Committee - 20 September 1920 (2)

By action of the University Admissions Committee on 24 June 1920 there had been referred to the Executive Committee a suggestion that the MATRICULATION FEE should not be required of students already in the University when they advance from one school to another.

The Executive Committee voted that on entering the Junior College graduates of the University Middle School should pay four dollars, the difference between the matriculation fees for the Colleges and for the Middle and Higher Primary Schools.

By action of the University Admissions Committee on 11 September 1920 it had been recommended to the Executive Committee that EXAMINATIONS FOR ENTRANCE to college be held in the early summer in various centers in addition to the regular entrance examinations in Nanking in September.

The Executive Committee voted its approval of the plan and referred the working out of the details to the college section of the Admissions Committee.

In response to a request from GINLING COLLEGE that one of the students in that college be permitted to take one of the advanced English courses in the University, it was voted that the student be permitted to enter the course in the English essay. (English 151.)

In view of CHANGES IN THE REGULATIONS made necessary by the adoption of the three term plan, it was voted that a committee of three be appointed by the Chairman to consider such changes and report concerning them to the Executive Committee. (On this special committee were later appointed Mr. Moss, Chairman, Mr. Chao, and Mr. Marx.)

The matter of admission, registration, and oversight of GRADUATE STUDENTS was referred to a special committee to be composed of the Registrar, the Deans, and the Chairman of the Admissions Committee, the conclusions reached to be reported to the Executive Committee.

It was announced by the Chairman that the regular voting with regard to the RETURN OF FACULTY MEMBERS AFTER FURLOUGH would be conducted by the secretary through correspondence.

Respectfully submitted,

Harry Clemons, Secretary.

0369

MEETING OF THE COLLEGE FACULTIES - 3 November 1920

The second regular meeting of the college faculties for 1920-1921 was held in Severance Hall B 11 at three thirty on Wednesday afternoon, November third. There were present Miss White, Miss Wixon, and Messrs. Bowen, L. C. Chang, N. S. Ch'en, C. L. Chien, S. S. Chien, W. Y. Chun, Folk, Griffing, Hummel, Illick, D. Y. Lin, K. C. Liu, Marx, Moss, Roys, Sarvis, Sie, Thomson, Wade-Jones, Wang, Williams, Yang, and the Secretary. Dean Sarvis presided until the arrival of President Bowen, when the latter took the chair.

The meeting was opened with prayer by Miss Wixon.

The minutes of the regular meeting of September sixth were accepted as previously distributed.

The REPORTS FROM EXECUTIVE OFFICERS may be summarized as follows:-

PRESIDENT BOWEN for the UNIVERSITY stated that a meeting of the Board of Managers had been held on October thirteenth, and that, among other actions, there had been appointed special committees to investigate possibilities for an engineering department, a summer school, and a course of studies in business and commerce. He said that Mr. Reisner was investigating cotton culture in the southern part of the United States and that Mr. Y. F. Hung was taking his second year at the Albany Library School. Dr. Bowen reported that there had been sixteen ADDITIONS TO THE VARIOUS FACULTIES since June:

University, Liu Kwoh-chuin, Assistant Librarian.

Colleges, Cheo Ming-i, Proctor.

College of Agriculture and Forestry, Chun Woon-young, Dendrology and Entomology; Feng Rui, Cotton; Hwa Peh-hsiung, Rural Lecturer on Agriculture; Lai Yeh-hsueh, Cotton; Wang Kwoh-ting, Sericulture.

College of Arts, Miner Searle Bates, History and Political Science; John Theron Illick, Zoology.

Middle School, Miss Margaret Adadourian, English; Ma Chen-kw'en, Chinese; Miss Vera McC. Pool, English and History; Miss Louise Woodbridge, English and Music.

Model School, Miss Ella V. Clemans, English; Miss Daisy Swen, Grade Teacher.

University Hospital, Miss Marguerite Sloan, Secretary.

Dr. Bowen also announced the following COMMITTEES

APPOINTMENTS FOR 1920-1:

University.

Executive: Dr. Bowen, Chairman, Dr. Williams, Vice-Chairman, Miss Wixon, Messrs. Buck, Chao, Chien Tien-ho, Clemans, Ha Tien-tsing, Keen, Li Hung-teh, Lin Dao-yang, Liu Ching-chen, Liu Ching-fu, Marx, Moss, Sarvis, Sie, Sloan, Wang, Wilson.

Admissions: Mr. Sie, Chairman, Miss Wixon, Messrs. Chen Shui-i, Cheo Chi-shan, Chi Kwoh-ping, Chien Tien-ho, Clemans, Hummel, Kung Tsen, Leng Lien-chiah, Li Siao-yuen, Roys, Sie, Kia-shen, Tai Pen-shan, Thomson, Wilson.

Meeting of the College Faculties - 3 November 1920 (2)

Athletics and Physical Training: Mr. Thomson, Chairman, Messrs. Bates, N. S. Ch'en, Hu Ken-chiu, Hammel, Illick, Lin, Marx, Ritchey, Roys, Sarvis, Speers, Twinem, Wilnot.

General Meetings: Dr. Williams, Chairman, Messrs. C.ao, Liu Ching-fu, Wang, Wilson.

Museum: Mr. N. S. Ch'en, Chairman, Messrs. S. S. Chien, Chun, Griffing, Illick.

Publications: Mr. D. Y. Lin, Chairman, Messrs. Chao, Chien Tien-ho, Clemons, Li Siao-yuen, Liu Chi-hsuen, Reisner, Wang. The Colleges.

Discipline: Dr. Bowen, Chairman, Dr. Williams, and the Deans.

Extra Curriculum Activities: Mr. Marx, Chairman, Messrs. Bates, Chang Li-chiao, N. S. Ch'en, Li Tai-fang, Liu Kwoh-chuin, Twinem.

Student Work: Mr. Sarvis, Chairman, Miss White, Messrs. Buck, S. S. Chien, Folk, Li Tsih-hsing, Sie, Wade-Jones, Wang.

ASSOCIATE DEAN SIE for the COLLEGE OF AGRICULTURE AND FORESTRY reported that recent letters from Mr. Reisner had given news of his meeting with several of our graduates in the United States; that Mr. and Mrs. Buck would reach Shanghai on November twelfth; that Mr. C. L. Chien was preparing the sericulture exhibition to be given in New York City next year; and that the annual chrysanthemum sale on Saturday, October thirtieth, had amounted to \$125 the first day as against \$60 on the first day of last year.

DEAN SARVIS for the COLLEGE OF ARTS reported that work was continuing on the curriculum changes under the three term plan.

DEAN MOSS for the REGISTRAR'S OFFICE reported that the schedule for the winter term was nearly complete and announced the following enrolment statistics:

	1920-1	1919-20
Senior Colleges - Graduate students	3	0
College of Agriculture and Forestry	21	25
College of Arts	52	40
Junior College	173	177
Middle School	224	226
Model School:		
Higher Primary	162	163
Lower Primary	31	31
Kindergarten	15	15
Language School	111	86
Nurses' Training School	26	25
Totals without duplication	747	788
Total Christian students	391	386
Total non-Christian students	350	414

Meeting of the College Faculties - 3 November 1920 (3)

Statistics for the Colleges

New students registered:		New students from mission schools	36
Graduate Department	3	" " " non- " "	45
Senior Colleges	2	Per cent from non-mission schools	56%
Junior College	75		
TOTAL	80	All college students	
Last year's students ret'd	156	From mission schools	141
Former students returned	13	From non-mission schools	101
Total students	249	Per cent from non-mission schools	42%
Already left	8		
TOTAL COLLEGE STUDENTS NOW	241	Christian college students	128
		Non-Christian college students	114
		Average age of new students	yrs. 20
		Av. age of all college "	" 21.6

Under REPORTS OF STANDING COMMITTEES a report for the Extra Curriculum Activities Committee was presented by Mr. Marx and a report for the Student Work Committee by Mr. Moss. These were accepted, a verbal amendment being made to the last resolution in the second, and are given in full below. There was no report from the Discipline Committee.

REPORT OF EXTRA CURRICULUM ACTIVITIES COMMITTEE - 3 November 1920.

There are five principal student activities in operation at present, the oversight of which belongs to this committee: the Y. M. C. A. (including the People's Schools); the Senior College clubs; the University Magazine; and the Intercollegiate Debate.

The work which is being done under each of the above heads may be summarized as follows:

I. The Y. M. C. A.

1. On Friday, September seventeenth, a reception in honor of the new students and new members of the faculty, as well as those who had just returned from furlough, was held in Swasey Hall. It was largely attended and was a decided success.
2. The Social Hall is open regularly, and is supplied with magazines, newspapers, and games. It is quite popular with students.
3. A Bible class is conducted on Saturday evenings for the servants of the University.
4. Three cabinet meetings have been held. In one of these meetings Mr. Ray Sweetman was present and gave the benefit of his counsel.
5. No regular Sunday evening meetings have been held thus far this year. Pastor Ting Li-mei was invited to address the students on Sunday evening, October third, but nobody came to hear him, and the cabinet did not care to repeat the experiment at once. The most of the students seem to feel that they get sufficient meetings in the daily chapel and required Sunday services.
6. The People's Schools are in session, and holding up to past standards. There are seven such schools now. The location, principals, enrolment, and budget for each are shown in the following:

Meeting of the College Faculties - 3 November 1920 (4)

People's Schools - Autumn 1920					Budget
Location	Principal	Enrolment			
Methodist Church, Ku I Lan	Rev. Tsü Yü-ho	45 (last term)			\$15.00
" " Tsai Yu Kiai	Mr. Chen Kuh-chi	40 (last term)			12.00
" " Mohlingkwan	Mr. Chen Yong-i	50			10.00
Pres. Mission, Futung Kiai	Mr. Tsü Chi-chang	31 (last term)			10.00
Episcopal Ch., Menlien Chiao	Rev. K. T. Chung	32 (last term)			15.00
Y. M. C. A., Hwapailou	Mr. Wang Ding	45 (last term)			15.00
University	Mr. K. Y. Yiu	25			8.00
Central Department					5.00
Received from University Treasurer					\$90.00

II. Literary Clubs.

There are five literary clubs, the data concerning which are shown as follows:

Name	Advisor	Number enrolled
Agriculture and Forestry	Mr. C. L. Chien	All the students in this College
Civics	Mr. G. W. Sarvis	16
Science	Mr. P. D. Twinem	7
Social Science	Mr. G. W. Sarvis	9
World Events	Mr. H. Clemens	17

All these clubs meet weekly, and are manifesting excellent interest. The nature of their programmes is indicated by the name of each club.

III. Debate.

The annual intercollegiate preliminary debate will be held in December, in Nanking, between St. John's University and the University of Nanking. The question and the team have been selected, and both the team and the students seem enthusiastic and determined to win.

IV. Student Council

No further developments have been made in the matter of reorganizing the Student Council. The spirit of the students seems to be steadily improving, and it may be possible later to revive the work of self-government.

V. University Magazine.

The University Magazine, like most of the voluntary student organizations, has been suspended since the resignation of the Student Council last year. Mr. Chao Tsung-ting has been conferring with students in regard to reviving the magazine, and may have some results to report later.

Respectfully submitted,

Edwin Marx, Chairman.

REPORT OF THE STUDENT WORK COMMITTEE - 3 November 1920.

On September twenty-second there was a meeting of the Committee at which the matter referred to it by the faculty was considered and the following action taken:

VOTED: To ask each teacher to make a report to the Registrar's office on October second, giving the names of all students in his classes whose work for the first three weeks places them in groups four or five. The Registrar is requested to consider each case, and advise the students accordingly.

On October twenty-eighth the Committee held its regular meeting following the handing in of the grades for the first report. The recommendations of the Committee are as follows:-

1. That all students with one "five" or two "fours" be sent a notice that they shall be aware of their condition.
2. That the following students be notified of their poor work and advised to drop a class:

Chao Ch'ang-t'ai	Kan Hsing-wei
Ch'en Yuan-siang	Kiang Chao-fang
Cheo Kwoh-hsui	Pih Ru-fan
Chiang Chih-ying	Ru Chieh-mien
Ching Kai	Shao Hao-k'wei
Chu Wen-wei	Shi Kwoh-ping
Feng Shao-yen	Swen Teh-heo
Feng Wen-loh	Tsiang Tsung-li
Ho Hsieh-puh	Tsu Ming-kao
Hu Sih-san	Tsu Shi-hsi
Hwang Shao-ch'iu	Ts'ui Ya-ju
	Wang Sheo

3. That the following students be required to drop a class:-

Chang P'ei-nan	Kao Ing-feng	Sie An
Ch'en Feng-hwai	Liu Tien	Swen Wen-yuh
Choh Ching-chi	Lu Shi-pei	Swen Fang
Kao En-nan	Shu Kwen-ken	Wu Pao-chen

4. That the following students be notified that unless they bring their work up to a much better grade before the end of the term we will have to require them to withdraw from the

College:

Chang Pei-nan	Liu T'ien	Tsiang Tsen-hung
Chen Feng-hwai	Liu Yü-roh	Wang Chao-tso
Cheo Chen	Lü Shi-pei	Wang Ping-tsiu
Choh Ching-chi	P'an Ren	Wu Pao-chen
Feng Chi-shu	Swen Fang	Kao Ing-feng
Hung Rwen-tsiang	Swen Wen-yuh	
Liu Chi-tao	Sie An	

Note: Twelve of these are old students with whom we have labored and worked for at least a year to bring them into some semblance of being worth while students. The Committee believes it a waste of time to allow these students to fuss along any longer.

Meeting of the College Faculties - 3 November 1929 (6)

5. After a study of the entrance examination grades and a comparison with the records of the new students who entered this fall, and the discovery that the students who are failing in their work are just those who did the poorest work on the entrance examination in English, the committee wishes to recommend that

In the future we do not admit students whose entrance examination indicates that they are notably deficient in English.

Respectfully submitted,

L. S. Moss, Chairman

Under ANNOUNCEMENTS FROM UNIVERSITY COMMITTEES Dr. Bowen stated that the EXECUTIVE COMMITTEE had appointed special committees to consider the calendar, the summer arrangements, and the changes in the rules made necessary by the adoption of the three term plan. This last committee (Messrs. Moss, Chao, and Marx) presented the following suggestions for changes in the regulations. The suggestions were, after slight amendment, approved by the college faculties.

CHANGES IN THE REGULATIONS

1. General. To substitute the word 'term' for the word 'semester' wherever it occurs.
2. II, 10a. To change the words 'ten,' 'ten,' and 'twenty' to 'fifteen,' 'fifteen,' and 'thirty' respectively.
3. II, 11e. To change 'twelve' to 'ten.'
4. III, 15. To insert after the word 'week' 'each term, of which two hours shall be military drill.'
5. IV, 16. To add a paragraph, 16b: The fee for a special or make-up examination shall be \$1 in each subject.
6. V, 20a. To change 'ten' to 'six,' and 'three' to 'two.'
7. V, 20g. To change 'ten' to 'six.'
8. V, 20h. To change 'twenty' to 'twelve' and 'ten' to 'six.'
9. V, 21b. To change 'six' to 'four'.
10. V, 21c. To change the first clause to read, "One absence each from physical exercise, military drill and literary society will be allowed in each term, but absences," etc.
11. VI, 27. To change 'first month' to 'first three weeks,' and change 'six weeks' to 'four weeks.'

The Committee also suggests the following additions to our present rules:

1. II, 10d, "Students will not be allowed to change their classification during the school year."
2. V, 20m (the former 20m becoming 20o). "Students will be allowed to make necessary changes in their registration during the first three days of each term but after that time a fee of \$1 will be charged for each alteration."

Meeting of College Faculties - 3 November 1920 (7)

3. V, 20n. (the former 20n becoming 20p). Students are not allowed to register for a new class or to change their registration later than two weeks after the beginning of the term, except by permission of the Student Work Committee.
4. V, 26 (to be added to the present rule). Students will not be allowed to enter school later than two weeks after the beginning of the term.
5. VII, 31f. Meals in the dining hall for relatives ^{other} guests of students must be arranged for the day previous, otherwise they cannot be accommodated.

The following statement was presented for the ADMISSIONS COMMITTEE: The work of the University Admissions Committee for September 1920 is now past history and only the numerical results need be reported here. The Committee acted for the Higher Primary, and Middle Schools and the Colleges; it considered a total of 250 applications for entrance; and admitted to registration after examination 161 new students. These were assigned as follows: Higher Primary 54, Middle School 34, Colleges 73. More specifically, the assignment by years was this:-

Fifth year (Higher Primary)	19
Sixth " " "	23
Seventh " " "	12
Eighth " (Middle School)	12
Ninth " " "	9
Tenth " " "	12
Eleventh " " "	1
Twelfth " (Junior College)	71
Thirteenth " " "	1
Fourteenth (College of Arts)	1

Mr. Thomson announced for the COMMITTEE ON ATHLETICS AND PHYSICAL TRAINING that the autumn field day would be held on November thirteenth and that physical examinations of students would begin on Tuesday, November eighth.

For the COMMITTEE ON GENERAL MEETINGS Dr. Williams stated that there had been conference with members of various mission churches in Nanking concerning the time of the University chapel services on Sunday, and that it had been decided to continue holding the services at ten thirty. He also reminded the faculty of the obligation of attendance at daily and Sunday chapel services. Dr. Williams presented the following list of meetings and leaders during the autumn:

Meeting of the College Faculties - 3 November 1920. (8)

LEADERS OF SUNDAY SERVICES - Autumn Term 1920

Sept.	12	Dr. J. E. Williams
"	19	President A. J. Bowen
"	26	Dr. W. H. Griffith Thomas, travelling in China
Oct.	3	Dr. J. Walter Lowrie, Secretary of the China Council of the Presbyterian Church
"	10	National Holiday
"	17	Rev. Harry F. Rowe, D. D., Acting President of the Theological Seminary
"	24	Mr. S. T. Wen, Commissioner of Foreign Affairs, Nanking
"	31	Mr. Wren-Yuen Loh, Ph. D., Editorial Secretary, Methodist Centenary.

OTHER SPEAKERS AND LECTURERS

Dr. S. C. Kiang Kan-hu, Professor of Chinese History and Philosophy, University of California. Two lectures on the influence of Western culture on China.

Dr. C. T. Wang, Peace Delegate. Lecture on what Chinese students can do for the Republic (October 23).

Dr. H. Clay Trumbull, Editor of the Sunday School Times. Chapel talk.

Dr. Frederick Stubbs, Associated Press Correspondent. Chapel talk (September 20).

Dr. Chang Po-ling, President of Nan Kai College, Tientsin. Historical statement: Grounds of optimism in China's development in representative government.

Mr. Tsd Tseh-ling, Professor, Teachers' College. Lecture on Confucius (October 8).

Dr. Frank Garrett, Chairman of Advisory Committee of the Christian Mission, and Secretary of the Mission. Chapel talk (October 14).

Bishop S. D. Chown, Methodist Church of Canada, also Lieutenant-General, British Army. Chapel Talk (October 28).

Dr. Frank L. Brown, Secretary, International Sunday School Association. Chapel talk (Saturday, October 30).

Bishop Brickley, Methodist Bishop appointed to Singapore. Chapel talk (October 28).

Dr. A. W. Martin, formerly Professor of Chemistry in the University, now in evangelistic work at Tunki, Anhwei. Chapel talk (November 3).

Rev. Paul Hutchinson, Editor of Methodist publications in China. Chapel talk (November 1).

Meeting of the College Faculties - 3 November 1920 (9)

Mr. Ch'en distributed for the MUSEUM COMMITTEE a list of needs of the University Museum and made the following announcements:

The Museum Committee invites the faculty members to visit the Museum in Room C 3 Severance Hall from 9:00 to 12:00 in the mornings and from 2:00 to 4:15 in the afternoons on Thursday and Friday of this week; and will be glad to hear suggestions as to the shaping of the policy of the Museum.

The Committee will appreciate very much the cooperation of the faculty members in collecting materials of any museum value in their travels during the vacation days and on furlough and hopes that the list of general needs of the Museum, just distributed, will help to suggest the kind of materials desired in the different subjects.

Mr. Lin made the following statement for the PUBLICATIONS COMMITTEE: So far very little writing has been done by the members of the faculty, excepting Mr. Chao, who has been working on the University Magazine since the beginning of the term. While Dr. Liu was Chairman of the Publications Committee it was recommended that all members of the faculty should write one or two articles showing results of research made in their respective subjects. So far only the agricultural and forestry teachers have been following this recommendation but the Committee would like to see the Arts teachers doing the same.

Under NEW BUSINESS the matter of unsanitary conditions near the college gate-house was referred to the Property Committee; the matter of a general meeting of the University Faculty was referred to the General Meetings Committee; and it was voted that the dormitory lights, excepting the hall lights, should be turned off at eleven o'clock.

The meeting was then adjourned.

Respectfully submitted,

Harry Clemons, Secretary.

0378

MEETING OF THE COLLEGE FACULTIES - 10 December 1920

The third regular meeting of the college faculties for 1920-1921 was held in Severance Hall B11 beginning at nine o'clock on Friday morning, December tenth. President Bowen presided and there were present: Miss Pool of the Middle School, Messrs. Akerstrom, Buck, Chang, Chao, C. L. Chien, Griffing, Hu, Hummel, Illick, S. Y. Li, Lio, Marx, Ritchey, Roys, Sarvis, Sie, Thomson, Twinem, Wade-Jones, Wang, Williams, and the secretary.

The meeting was opened with prayer by Dr. Williams.

The minutes of the regular meeting of November third were accepted as previously distributed.

ANNOUNCEMENTS FROM EXECUTIVE OFFICERS were made as follows:

PRESIDENT BOWEN for the UNIVERSITY said: "Last year the Faculty and later the Board of Managers recommended several prominent Chinese to the Trustees for honorary degrees. Dr. Speer reports in a recent letter that the Regents have stated that under the Charter of the University we are not empowered to grant such degrees; but that, if it is desired, the Charter can be amended so as to enable us to grant honorary degrees. The Trustees are now taking the necessary steps for such an amendment.

"As you know, Boston University through its Nanking Association is supporting a man in Nanking in the Department of Commerce and Business Administration. We are happy to say that their representative, Mr. Clarence E. Akerstrom, has arrived and will enter the Language School in January. It is hoped that the Department can open next autumn.

"We have received word from Dr. Ferguson and also from Dr. Leighton Stuart that the Board of Education in Peking has taken steps, under the direction of the new Minister of Education, Mr. Fan Yuen-lien, to register and recognize mission educational institutions. As our petition for recognition, in the form required by the Board, was prepared and sent in about two years ago, we hope now to be able soon to report that the University is registered with the Board and has proper recognition.

"You will be glad to know that the University, on the recommendation of the Alumni Association, has asked Mr. Chen Shui-i to act as Alumni Executive Secretary for the University. We believe this is an advance step and a very important one in connection with closer relationship and cooperation with our alumni. Mr. Chen's office will be in Severance Hall.

"Good reports come from Mr. Reisner, Dr. Hamilton, Mr. Small, and Mr. Dieterich. Mr. Reisner has recently completed a long trip through the South and West of the United States, investigating the development of cotton under the United States Department of Agriculture. He is now in New York or in Washington, D. C., working for the University and looking up several very promising men. Dr. Hamilton is taking studies in Union Theological Seminary and Columbia University; Mr. Small is taking courses in architecture and

engineering in the Massachusetts Institute of Technology; and Mr. Dieterich is taking courses in the University of Chicago. We also continue to get good reports from our numerous alumni who are studying in various parts of America.

"It is hoped that during this term the faculty may come into closer personal contact with the students, through having them in our homes, by entertainments, and in various other ways. We believe this will bring very important results for our best work and the spirit of the institution and the helping of the students."

VICE PRESIDENT WILLIAMS, speaking also for the UNIVERSITY, announced that details had not been settled concerning the summer term; that Mr. Cheo Ming-i could not continue with the proctorship on account of the pressure of studies, but might be able to combine with another student in oversight of dining hall and dormitories; and that, apropos of the possibility of an Engineering Department, a very interesting letter had been received from Dr. J. R. Freeman, who had been working on the conservancy problem in China.

For the COLLEGE OF AGRICULTURE AND FORESTRY ASSOCIATE DEAN HILL had no formal announcements, but ACTING DEAN BUCK gave some interesting observations resulting from his recent visit to the United States. He said that the Cornell University Christian Association has in contemplation a programme of overseas work; and that he had had the privilege of addressing the members of the cabinet of that association on the opportunities in Nanking. It is anticipated that Mr. Reisner will be able to follow up later this possible contact with Cornell. Mr. Buck found the agriculture men on the Cornell faculty interested in missionary agricultural work in China, as were also the men in the United States Department of Agriculture in Washington. Indeed there is a possibility that a campaign for men and money for agricultural missions may be started among the agricultural colleges in the United States. Mr. Buck had found a similar interest among the American farmers, and had spoken at several grange meetings.

DEAN SARVIS, who is at present not only Dean of the COLLEGE OF ARTS but also Acting Dean of the JUNIOR COLLEGE and Acting REGISTRAR, reminded the faculty of the importance of care in giving grades, in view of the system of estimating amount of credit by grades; and suggested that a modification of the amount of reduction for low grades might prove just. Mr. Sarvis also spoke of the lack of "uniformity about uniforms" in the University, and this matter was referred to the Committee on Athletics and Physical Training.

For the SCHOOL OF EDUCATION ASSOCIATE DEAN LANG urged the adoption of some action that would lead students who plan to teach

Meeting of the College Faculties - 10 December 1920 (3)

after graduation or who are teaching to register with the School of Education for advice and to take at least one educational course.

The faculty voted to refer to the Executive Committee the matter of introducing into the curriculum a course in education for all students.

The following REPORTS were received FROM STANDING COMMITTEES OF THE COLLEGES:-

For the DISCIPLINE COMMITTEE Dr. Bowen reported that "one case of discipline has been before the committee since our last meeting. Mr. Hu T'oh was impolite and disrespectful to one of the teachers and so was called before the committee and made suitable apology." It was also reported that requests had been received for reinstatement of Mr. Hsiung Ta-chwen, but no action was taken.

For the EXTRA CURRICULUM ACTIVITIES COMMITTEE Mr. Marx reported thus for the autumn term:

"The attitude of the students during the past term toward student activities and the college in general, while not all that was to be desired, yet on the whole was not as bad as it might have been. At the opening of the term there appeared to be a considerable amount of lassitude and indifference toward everything except regular class work, and there were not altogether lacking indications of discontent and opposition. But as time went on, this gradually and steadily gave way to a spirit of interest, enthusiasm, and loyalty. This has been reflected in various ways, among which may be mentioned the generous contributions made to the Famine Relief Fund; enthusiastic participation in the Athletic Field Day exercises; the hearty support given to the athletic teams in the intercollegiate contests; and in the various activities reported below:

"1. THE YOUNG MEN'S CHRISTIAN ASSOCIATION. This organization has not broken any new ground during the term. In fact, there is not as wide an extent of territory under cultivation this year as formerly, but as several of the officers in the Association are students in the Department of Agriculture, it is believed they understand their business. Probably some of the plots formerly cultivated very intensely need a rest, and in the future will bring forth more bountifully. At least, the organization is experiencing the novel sensation of being out of debt. The social room, provided with games and reading matter, is functioning, and is very popular.

"2. THE PEOPLE'S SCHOOLS are conducted under the auspices of the Y. M. C. A. and have shown no deterioration from last year. Following are the principal facts about these schools:

Location	Conducted by	Number of Pupils
1. Methodist Church, Ku J'ien		11
2. Men Lien Chiao	Pastor Chung Ko-toh	27
3. Fu Tung Chiai Presby- terian Church		31
4. Tsien Tan Chiai	Pastor Chow Chia-yung	13
5. Mo Ling Kwan	Pastor Chen	50 (this is in the country)
6. Y. M. C. A. Hwa Pai Lou		15
7. (See below)		

Meeting of the College Faculties - 10 December 1920 (4)

"The amount of money spent on these schools for the half year, from about October first to Chinese New Year, is \$93.00. There is now before the Association the problem of raising about \$300 for the work for the coming year, which will begin at Chinese New Year.

"In addition to the above schools, an evening school is conducted for two hours on evenings a week for the servants of the University, in which the teaching is done by students.

"The writer regrets that he has not been able to visit any of these schools personally, so no information can be given first hand as to the efficiency of these schools, but his impression is that they are one of the most valuable kinds of extra-curriculum work that our students are doing. They certainly offer unlimited potential opportunities for both social service to China and for the personal development of our students.

"3. THE COLLEGE LITERARY CLUBS. There are four of these in the College of Arts and one in the College of Agriculture and Forestry.

"A. THE WORLD EVENTS CLUB. (Reported by Mr. Clemons, the Adviser.) 'The World Events Club has held eight meetings this autumn term and each of the seventeen members has taken a leading part at some one of the sessions. On October twenty-second Mr. Charles Bates favoured the club with a talk on the industrial situation in England; and if the Chairman of the Committee on Extra Curriculum Activities did not insist that this report be short, a list could be given of the other subjects that have been discussed this term that would show an extraordinary range. The World Events Club has also developed considerable esprit de corps as a club.'

"B. THE SCIENCE CLUB. Mr. Twinem is the Adviser. This club has held eight meetings at which various subjects of a scientific nature were discussed. A complete list of subjects is not in hand, but among them are the following: 'The aeroplane;' 'The changes of heat;' 'Physics;' 'Meteorology;' and 'Mechanical drawing.'

"C. THE ASSOCIATION OF AGRICULTURE AND FORESTRY. This is one of the oldest student organizations in the university, and has a good and long-standing record. Formerly only the students of the Senior College of Agriculture and Forestry were admitted to membership, but now all the Junior College students of agriculture and forestry have been added to the roll. This term a lecture was delivered every Friday evening either by a professor or by an outside guest, the attendance being good. Professor C. L. Chien is the Adviser.

"D. THE CIVICS CLUB and E. THE SOCIAL SCIENCE CLUB have not presented special reports.

"4. INTERCOLLEGIATE DEBATE. The team for this debate was chosen by the students of the Senior Colleges in a joint meeting. They are Messrs. Yung Chia-yuen, Hsiung Tsiang-hsu, and Wei Wen-han. They have been working hard on the preparation, and held a preliminary debate by way of practice, with a team of Language School

students on December fourth. This debate was very lively and interesting. The contest with St. John's University will be held in our chapel on the evening of December sixteenth. The question will be: 'Resolved, That a national convention, chosen by and representative of the people, should be called to adopt and put into operation a constitution for the government of China.' Nanking will have the negative side.

"5. CHINESE ORATORICAL CONTEST. A provincial Oratorical Contest in Chinese will be held in Soochow on December 19. The subject will be 'The Best Means of Safeguarding the Coming Parliamentary Election.' The students in chapel assembled elected Mr. Shi Kwei-ling to be their representative, and he is now industriously preparing to win.

"In conclusion, if the committee might make some suggestions as to the lines of progress in these extra-curriculum activities which need to be cultivated, and concerning which the earnest thought and cooperation of all the faculty are solicited, the following would be some of the outstanding items:

"(1) The re-establishment and strengthening of student self-government.

"(2) The development of more initiative and self-reliance in all lines of organizational work.

"(3) The growth of closer personal touch between students and members of the faculty."

For the COMMITTEE ON STUDENT WORK Mr. Sarvis presented the list and recommendation which follow, the report being accepted by the faculties:

"Students with poor grades for autumn term, 1920.

"Students taking two classes:

1. Lieh Hung-ren, one 5.
2. Tsu Wei-chiao, one 4 and one 5.

"Students taking three classes:

1. Chang Chang-ling, one 4 and one Condition.
2. Chang Pei-nan, three 4's.
3. Chen Feng-hwai, three 4's.
4. Chao Chen, one 4 and one 5.
5. Chu Chi-chang, two 4's.
6. Hoh Chang-chiu, one 4 and one 5.
7. Kao En-nan, three 4's.
8. Liu Chi-tao, one 4 and two 5's.
9. Liu Yu-roh, one 4 and one 5.
10. Mei Liang-tsu, one C and one 5.
11. Pao Wen-nien, one 4 and one 5.
12. Shao Hao-kwei, two 4's.
13. Shu Rwen-ken, two 5's.
14. Sven Fang, one 4 and one 5.
15. Sven Tehaheo, three 4's.
16. Tsian Tsung-li, two 4's.
17. Tsu Chang-tao, one C and one 5.
18. Tsu Ming-kao, two 4's.

Meeting of the College Faculties - 10 December 1920 (6)

- | | |
|---------------------|--------------------|
| 19. Tsui Ya-ruh, | two 4's. |
| 20. Wang Chi-chang, | two 5's. |
| 21. Wu Pao-chen, | one 4 and two 5's. |
| 22. Wu Wei-chung, | one 4 and one 5. |
| 23. Yang Chuin, | two 4's. |

"Students taking four classes:

- | | |
|-----------------------|-----------------------------------|
| 1. Chen Chang-wei, | two 4's and one 5. |
| 2. Chen Hwa-sing | three 4's. |
| 3. Chen Yuan-siang, | three 4's and one 5. |
| 4. Chiang Chia-ying, | two 4's and one C, and one 5. |
| 5. Ching Kai, | two 5's. |
| 6. Chu Tsieh-yuen, | one 4 and one C. |
| 7. Chu Wen-wei, | two 5's. |
| 8. Feng Shao-yen, | three 4's. |
| 9. Fu Pao-chen, | one 4 and one 5. |
| 10. Ho Hsieh-pu, | one 4 and one 5. |
| 11. Hu Toh, | two 4's and one Inc. |
| 12. Kan Hsing-wei, | three 4's and one 5. |
| 13. Kao Ing-feng, | one 5 and one C. |
| 14. Kiang Shao-fan, | two 4's and one 5. |
| 15. Li Wei-tah, | one 4, one C, one 5, and one Inc. |
| 16. Ren Chen-tung, | one 4, and one 5. |
| 17. Shih Hsiao-tsung, | two 4's and one 5. |
| 18. Swen Wen-yueh, | two 4's and one C. |
| 19. Wang Chen-chen, | one 4 and two 5's. |
| 20. Wang Ping-tai, | one 4 and one 5. |
| 21. Wang Sheo, | one 5 and one 4. |
| 22. Wu Chi-ah, | two 4's and one C. |

"The Committee recommended that the following students be not permitted to return:

Lieh Hung-ren
Liu Chi-tao
Wu Pao-chen

"In general, the principle of reducing work to three courses was approved in dealing with the rest, discretionary power being in the hands of the chairman."

In addition, Mr. Sarvis announced that the list of absences would hereafter be posted each week.

STATEMENTS FROM UNIVERSITY COMMITTEES were made as follows:-

For the ADMISSIONS COMMITTEE Mr. Sie reported that a special entrance examination had been given on November twenty-seventh to six special students and that all of these had passed and might now enroll as regular students.

For the COMMITTEE ON ATHLETICS AND PHYSICAL TRAINING

Mr. Thomson made this report:

"Since the last meeting of this faculty 192 students have received their physical examinations. The names of those needing special medical attention have been given to the Registrar, who is making individual assignments to the University Hospital. The re-

Meeting of the College Faculties - 10 December 1920 (7)

maining members of the student body who have not been examined will receive their physical examinations early this term - as soon as the doctors can care for them.

"In view of the unfavorable weather conditions during the winter months, which make it practically impossible for us to have regular outdoor sports for the entire student body, the committee suggests (1) that during the winter term the physical training requirements for the college students consist of one hour of military drill each Saturday morning and twenty minutes of setting-up exercises each of the other days except Sunday from 10:00 to 10:20 a. m. - these setting up exercises to be led by different members of the faculty; (2) that the daily chapel service begin at 7:40 a. m.

"Under this arrangement all sports will be entirely voluntary and open to all qualified students whenever the weather permits."

This report was received, and it was voted that the morning session be extended to 12:35, the afternoon session being from 1:30 to 4:30, and that the setting-up exercises be held after the second morning period, or from 10:15 to 10:35.

There was no statement from the EXECUTIVE COMMITTEE.

For the GENERAL MEETINGS COMMITTEE Dr. Williams presented the following list of leaders of Sunday services during November:

"November 7. Dean Leslie B. Moss.

November 14. Dr. John F. Goucher, Chairman of the Commission on Education in the Orient.

November 21. Rev. Clarence A. Burch of the Christian Mission, Wuhu.

November 28. Dr. J. Walter Lowrie, Chairman of the Presbyterian China Council; Communion service led by President Bowen."

Among other speakers had been Dr. T. Dwight Sloan, Superintendent of the University Hospital, who had lectured on university hygiene on November 20, and Dr. Dickinson, pastor of a Southern Methodist Church at Colorado Springs, Colorado, who had given a chapel talk on November 15.

Dr. Williams reported that about 240 had participated in the communion on November 28, and that the question of having a university church was being raised. This was referred to the General Meetings Committee for report to the Executive Committee.

For the LIBRARY COMMITTEE Dr. Bowen made the following statement: "In my letter of November 23 to the faculty we called attention to a new university committee, the Library Committee, consisting of Mr. Clemons, Dr. Williams, Mr. Sie, Mr. Sarvis, Dr. Wang, Miss Wixon, Mr. Wilson, Dr. Sloan, Mr. Keen and myself. The purchase of all books hereafter will be through this Library

Meeting of the College Faculties - 10 December 1920 (8)

Committee and as we have to run on a somewhat limited budget it will be necessary to have close cooperation with the whole faculty in order to get the most needed books for the various departments. The monthly lists of books added to the Library will prove helpful to all, I believe."

There was no statement from the MUSEUM COMMITTEE.

There was no formal statement from the PUBLICATIONS COMMITTEE. But at the request of the Chairman, Mr. Lin, Mr. Hu announced that the "Alumni Record" was in press and would appear in due time; and Dr. Bowen called attention to five new pamphlets, in Chinese, by Messrs. C. L. Chien and Griffing with assistance from Messrs. Wang Kwoh-ting, Shao Teh-hsing, and Chao Tsung-ting, and to recent articles by Mr. Reisner in two silk journals, in Mr. Julean Arnold's handbook on China, and in the November number of the American Journal of Forestry.

Under NEW BUSINESS two actions were taken:-

It was voted that the college faculties express their appreciation to Mr. Speers for the work done by him in organizing and carrying through the autumn field day programme.

It was voted that all teachers be asked to send in two monthly reports within each term, the basis for report being examinations or such other methods as the teachers may devise.

There was also discussion without action concerning the insecure condition of the steps just north of Swasey Hall, of the present misnomer in the use of the term "black" boards, of the regulations for mission scholarships, of lectures Sunday evening, and of holding daily chapel services within scheduled time.

Whereupon this meeting was adjourned.

Respectfully submitted,

Harry Clemons, Secretary.

UNIVERSITY FACULTY EXECUTIVE COMMITTEE

Meeting of 27 December 1920

President Bowen presided and the following were present: Messrs. Bates, Buck, Chao, C. L. Chien, Hu, H. T. Li, C. C. Liu, C. F. Liu, Marx, Sarvis, Sloan, Wang, Williams, Wilson, and the secretary.

The meeting was opened with prayer by Mr. Hu Tien-tsing.

The minutes of the meeting of 20 September 1920 were read and accepted.

The secretary reported that through vote by letter the RETURN AFTER FURLOUGH of Dean and Mrs. Keen, Dean and Mrs. Moss, Miss Purcell, and Mr. and Mrs. Clemons had been approved.

The special committee (Messrs. Clemons, Chairman, Bowen, Wang) which had been appointed on 20 September 1920 to consider the question of HOLIDAYS for the winter and spring terms presented a report which, after one amendment had been made, was adopted. The holidays as approved are as follows:-

Winter Term

Christmas: from Thursday evening, December twenty-third, at six o'clock, to Sunday evening, December twenty-sixth, at six o'clock.

New Year (foreign): Saturday, January first.

New Year (Chinese): from Friday evening, February fourth, at six o'clock, to Thursday evening, February tenth, at six o'clock.

Spring Term

Ching Ming: Tuesday, April fifth.

Field Day: Saturday, May seventh.

Dragon Boat Festival: Friday, June tenth.

The Executive Committee further voted to adopt a CALENDAR FOR 1921-1922 on the basis of the Calendar for 1920-1921.

The special committee (Messrs. Williams, Chairman, C. L. Chien, Hu, Rowe, Sarvis, Wang, Wilson) which had been appointed on 20 September 1920 to consider the matters connected with a SUMMER TERM and of OTHER SUMMER WORK FOR 1921 presented a statement of the various problems involved.

It was voted that the summer term extend from Friday, July first (registration), to Friday, August twelfth; and that other details be referred back to this committee, to which the President and the Deans of the various departments should be added, with power to act.

For the college section of the Admissions Committee (Messrs. Sie, Chairman, C. L. Chien, Clemons, Hummel, S. Y. Li, Roys, and Thomson), to which the matter of ENTRANCE EXAMINATIONS in the early summer had been on 20 September 1920 referred, it

0387

was reported that details would be completed, if possible, in January, so that announcements could be issued in ample time. The Executive Committee expressed by vote its understanding that this committee had power to act on such details.

The special committee (Messrs. Jarvis, Chairman - in place of Mr. Moss, on furlough - Chao, and Marx), which had been appointed on 20 September 1920 to consider CHANGES IN THE REGULATIONS made necessary by the adoption of the three term plan, reported that the changes in the college regulations had been brought before a meeting of the college faculties on 3 November 1920 and adopted by that body.

The Executive Committee voted that the Chairman appoint a special committee to revise the rules and regulations for the whole University and its parts and to report these to the heads of departments for approval.

On recommendation from the Student Work Committee of the Colleges it was voted, inasmuch as the present system of giving extra credit to students doing work above the average cannot be applied to the College of Agriculture and Forestry or to the Primary and Secondary Group, that a special committee be appointed by the Chairman to modify the grading system so as to make it adaptable to all departments of the University.

(The Chairman later announced that the following committee should undertake both of these matters: Messrs. L. C. Chang, Chairman, Bowen, Chao, C. L. Chien, Clemons, H. T. Li, C. C. Liu, and Wilson.)

The special committee (Messrs. Jarvis, Chairman, - in place of Mr. Moss, on furlough - Clemons, Sie, Thomson, and Wang), to which had, on 20 September 1920, been referred the formulation of matters of administration connected with GRADUATE STUDENTS, reported that a tentative statement of such matters had been prepared but that the announcement of such would be deferred until the conclusion of correspondence now in progress with the Regents of the University of the State of New York anent the conferring of the master's degrees.

By action of the college faculties on 10 December 1920 there had been referred to the Executive Committee the matter of introducing into the curriculum a COURSE IN EDUCATION for all students.

In addition to this, there was also proposed (1) by members of the College of Agriculture and Forestry the introduction of a general lecture COURSE IN AGRICULTURE and Forestry for all students in the College of Arts; and (2) by the Superintendent of the University Hospital a general lecture COURSE IN SANITATION AND HYGIENE for all college students.

It was voted by the Executive Committee that the matter of the general lectures be referred to the General Meetings Committee; and that the course in Education to be given in the first year of the Junior College be referred to the Registrar and the College Deans.

By action of the college faculties on 10 December 1920 the question of having a UNIVERSITY CHURCH had been referred to the General Meetings Committee for report to the Executive Committee. Dr. Williams presented this report.

After discussion it was voted that the Executive Committee receive this as a report of progress and ask the General Meetings Committee to formulate a tentative plan for a University Church and submit it to the cooperating missions.

There having come from the UNITED INTERNATIONAL FAMINE RELIEF COMMITTEE individual requests for the services of Messrs. Moss, Reisner, Sarvis, Clemons, and possibly other members of the faculty, it was voted that the Executive Committee approve of the release of Dean Sarvis - if arrangements for carrying on his work can be effected - at once and until March fifteenth; and that others can possibly be released later, if they be needed.

President Bowen was authorized to make the necessary arrangements for the carrying on of Dean Sarvis's work.

The Executive Committee voted that the Chairman appoint a committee from the college faculties to investigate the possibility of reviving the STUDENT COUNCIL.

(There were later appointed on this committee Messrs. Chao, Chairman, Marx, and Sie.)

Dr. Bowen reported that a SCHEDULE OF FURLOUGHS for the foreign members of the university staff had been worked out to 1927.

It was voted that this be approved, on the understanding that the schedule be taken up with the individuals concerned and later with the supporting missions.

Dr. Bowen announced that as REGISTRATION OF THE UNIVERSITY AT PEKING now seems possible a delegation composed of Dr. Williams, Mr. Chao Chung-ting, and Dr. Gamewell would start for Peking on Tuesday, December twenty-eighth, to have conferences with the officials concerning this matter.

The meeting was then adjourned.

Respectfully submitted,

Harry Clemons, Secretary.