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UBCHEA ARCHIVES  
COLLEGE FILES  
RG 11

Nanking  
Administrative  
Indexes to meetings of Board of  
Trustees, Board of Managers, and  
Treasurer's reports 1920-  
1935

## CONTENTS

### MEETINGS OF BOARD OF TRUSTEES

As marked in index.	Date of Meeting	Page
T 1	1910 March 2	
T 1a	1910 March 25	
T 2	1911 June 26	
T 3	1911 November 24	
	1911 December 29	
	1912 January 19	
	1912 January 27	
	1912 March 1	
	1912 April 9	
	1912 May 29	
	1912 June 13	
	1912 November 8	
	1912 December 12	
	1913 January 13, 15	
	1913 February 25	
	1913 April 15	
	1913 July 18	
	1913 October 24	
	1913 December 22	
	1914 January 15	
	1914 March 3	
	1914 July 8	
	1915 January 13, 14	
	1915 March 30	
	1916 January 14	
	1916 March 4	
	1916 June 6	
	1916 November 10	
	1916 December 8	
	1917 April 13	
	1918 May 2	
	1918 September 19	
	1918 December 6	
	1919 June 17	
	1919 November 5	
	1920 April 23	
	1920 December 10	

### MEETINGS OF BOARD OF TRUSTEES Executive Committee

1914	March 24
1914	July 8

## Contents (2)

### MEETINGS OF BOARD OF MANAGERS

Preliminary meetings of representatives of the Disciples,  
Methodist, and Presbyterian Missions to discuss union.

As marked in index.	Date of meeting
------------------------	-----------------

1906	March 15
1907	May 1,
1908	November 4
1909	January 11
1909	June 11
1909	October 1
1909	October 23
1909	November 11

(The above minutes have not been printed)

### Regular Meetings

M 1	1909	December 21
M 2	1910	October 18, 19, 20
M 3	1911	January 4, 5
M 4	1912	February 13
M 5	1913	January 29, 30
M 6	1914	January 21, 22
M 7	1914	March 18
M 8	1914	June 22
M 9	1915	January 28, 29
M 10	1915	June 24
M 11	1915	October 2
M 12	1917	January 12
M 13	1917	December 20, 21
M 14	1918	October 18
M 15	1919	October 10
M 16	1920	June 25
M 17	1920	October 13

# MEETINGS OF BOARD OF MANAGERS

## EXECUTIVE COMMITTEE

As marked in Index.		Date of Meeting
E 1	1910	January 3
E 2	1910	January 31
E 3	1910	April 2
E 4	1910	April 25
E 5	1910	June 1
E 6	1910	June 29
E 7	1910	September 22
E 8	1910	October 25
E 9*	1910	December 27
E 9	1911	June 12
E 10	1912	January 15
E 11	1912	March 5
E 12	1912	April 5
E 13	1912	April 20
E 14	1912	May 25
E 15	1912	September 21
E 16	1912	October 17
E 17	1912	December 4
E 18	1913	February 4
Sp.mtg.	1913	February 26
E 19	1913	March 29
E 20	1913	April 11
E 21	1913	October 1
E 22	1913	November 13
E 23	1913	November 18
E 24	1913	November 19
E 25	1913	December 13
E 26	1913	December 20
E 27	1914	February 13
E 28	1914	March 10
E 29	1914	April 27
E 30	1914	October 30
E 31	1915	September 30
E 32	1915	December 14

Collection of minutes  
of meetings of Executive  
Committee with various  
bodies:

March 18, 1915  
March 25, 1915  
etc.

January 10, 1916

\*This was not printed, and so  
there has been a mistake made  
in the numbering of the meetings.

Distinguished from the meeting of June 12, 1911 by having  
the date after it in index, thus: E 9 - Dec. 27, 1910.



Meetings of Board of Managers

Executive Committee

Continued.

As marked  
in index.

Date of Meeting

E 33	1916	March 18
E 34	1916	May 6
E 35	1916	June 7
E 36	1917	February 26
E 37	1917	April 16
E 38	1917	November 23, 24
E 39	1918	February 28
E 40	1918	November 19

REPORTS TO THE BOARD OF TRUSTEES  
of  
THE TREASURER IN THE UNITED STATES

1912	May 29
1912	November 8
1912	December 12
1913	January 13
1913	February 22
1913	April 15
1913	July 18
1913	October 24
1913	December 31
1914	March 3
1914	July 3 - December 31
1915	January 13 - March 27
1915	April 1 - December 10
1915	December 31
1916	January 1 - March 1
1916	March 1 - November 10
1916	January 1 - December 11
1916	December 12 - 1917 April 13
1916	December 11 - 1917 December 31
1918	January 1 - May 1
1918	May 1 - September 18
1918	September 18 - December 6
1918	December 6 - December 31
1918	December 31 - 1919 June 17
1919	June 17 - November 5
1919	January 1 - December 31
1920	January 1 - April 23
1920	April 23 - December 10*

\*Mentioned in minutes but not sent.

REPORTS TO THE BOARD OF MANAGERS

of

THE TREASURER IN CHINA

1910	February 12 - August 2 (balance sheet)
1911	September 4 (balance sheet)
1912	December 30 (balance sheet)
1913	December 31 (annual report)
1914	December 31 (annual report)
1915	December 31 (annual report)
1916	December 31 (annual report)
1917	December 31 (annual report)
1918	December 31 (annual report)
1919	December 31 (annual report)

THE MINUTES ARE GROUPED UNDER THE FOLLOWING HEADS:

A

	Page
Addresses	1
Advertizing	1
Affiliated Schools	2
Agreements	2
Agriculture	2
Agriculture and Forestry Departments	2
Alumni Association	4
Alumni Financial Campaign (see also under Department of Commerce and Business Administration)	5
Announcements	5
Appraisement	5
Architect and Construction Engineer (see also under Mr. Small)	6
Athletics	7

B

Mr. Joseph Bailie	7
Baptist Co-operation	8
Bible Teachers' Training School for Chinese (see under Nanking Theological Seminary)	9
Dr. A. J. Bowen	9
Boston University	9
Budget	10
Business Courses (see also under Department of Commerce and Business Administration)	12

## Headings (2)

### C

	Page
Calendar	13
Catalogue	13
China Medical Board	13
Chinese Department	15
Christian Church	15
Colonization (see also under Mr. Bailie; and Agriculture and Forestry Departments)	15
Constitution and Bye Laws (see also under Co-operation, and Regents)	16
Construction Engineer	17
Co-operation (see also under Constitution)	17
Co-operation with Colleges and Preparatory Schools in East China	18
Cotton Anti-adulteration Association	18
Courses of Study	19

### D

Deeds (see also under Title Deeds)	20
Degrees (see also under Diplomas)	20
Departments	20
Department of Commerce and Business Administra- tion (see also under Alumni Financial Campaign)	21
Development	21
Diplomas (see also under Degrees)	21
Dr. John F. Downey	22

### E

Educational Commission	23
" Secretary	23
" Survey	23
Electricity	24
Endowment	24
Engineering Department (see under Departments)	24
Enrolment	24
Entrance Examinations	25
Equipment	25
Evangelistic	26
Executive Committee of Board of Managers	26
Exhibit	27

## Headings (3)

### F

	Page
Faculty (see also under Furloughs, Outfit Allowance, Policy, Salaries)	27
Fees	32
Finances (see also under Gifts)	32
Financial Campaign	36
Accounts	37
Appropriations	337
Kennedy Fund	38
Loan	38
Fiscal Year	39
Foreign Missions Conference	39
Forestry (see also under Agriculture and Forestry Departments)	39
Furloughs	39

### G

Dr. F. D. Gamewell	40
Gifts (see also under Endowment, Finances, Scholarships)	40
Ginling College	42
Graduates (see also under Diplomas)	43
Grants	43

### H

Hubugiai School (see also under Primary Education)	44
--	----

### I

Incorporation (see also under <sup>Agreements</sup> Regents, and Constitution)	44
Industrial Department; Industrial University	45
Insurance	45
Interchurch World Movement	45
Intercollege Foreign Missions Board	45

## L

	Page
Lands and Buildings	
Building and Property Committee	46
Land; Money for Land	46
Residences	
Policy	47
Sundry Residences	48
Cory House	49
Evans House	49
Keen House	50
Lasell House	50
Molland House	50
Settlemyer House	50
Sloan House	50
Plans	51
Building Programme	52
Chapel	52
Dormitory - Kan Ho Yen	53
" McCormick	53
Hospital	53
Language School	54
Science Building - Kan Ho Yen	
(see also Equipment)	54
Severance Administration Building (see also Gifts)	54
Swasey Hall	55
Material	55
Development	55
Repairs	55
Miscellaneous	56
Language School; Language Study (see also under Finances; Gifts; Lands and Buildings)	57
Law School of Soochow University	59
Librarian	59
Library	60
Lighting Plant (see also under equipment)	60

## M

Board of Managers	61
Medical Department (see also under Budget; Finances) Faculty; Lands and Buildings	63
Hospital	65
Medical School	66
Mr. and Mrs. F. E. Meigs	68
Middle School	68

# Headings (5)

	Page
Minutes	68
" Approved	68
" Ordered Printed	69
Missionary Headquarters	69
Museum	69

## N

Name	70
Nanking Theological Seminary	70
Nantungchow	71
Needs	71
New Educational Union	71
Night Schools	72
Nomenclature	72
Normal School	72

## O

Observation School	72
Outfit Allowance	73

## P

Miss Thirza M. Pierce	73
Plague	73
Policy	73
Political Situation	74
President (see under Dr. A. J. Bowen)	74
Primary Education	74
Printing Press	74
Proctor	74
Prospectus	75
Publicity	75

## R

Regents	75
Registration of University	75
Reports	76



# Headings (6)

## S

Salaries (see also under Faculty)	Page 77
Scholarships (see also under Normal School, and Gifts)	78
School for Missionaries' Children	78
School Year	78
Secretary (Joint)	79
Sericulture	79
Self-support	79
Mr. and Mrs. A. G. Small (see also under Architect, and Faculty)	79
Social	80
Standing Committees	80
Stenographer	80
Dr. George A. Stuart	80
Students	80
Student Movement	81
Summer School	81
Suwan Christian School Board	81
Swing	81

## T

Telephone	82
Tenth Anniversary of Union	82
Term	82
Title Deeds (see also under Deeds)	82
Treasurer	83
Trustees	84

## U

Uniform	86
Union (see also under Constitution; Co-operation)	86
Universities' Mission	86
University Examiner	86
University Church (see under Evangelistic)	86
University Seal	87

## Headings (7)

### W

Dr. J. E. Williams (see also under Financial Campaign)

Page

Dr. C. W. Woodworth

87

Wuhu Union Academy

87

West China Union University

88

88

### Y

### Z

Zee Way Zung

88

I N D E X  
to  
MINUTES OF MEETINGS  
of  
BOARD OF MANAGERS and BOARD OF TRUSTEES  
UNIVERSITY OF NANKING

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ADDRESSES

	Meeting	Page
Dr. Speer addresses Board of Managers	M 11	
Mr. Swasey, Mr. John A. Brashear, Mr. Hovey Freeman and Mr. John Freeman, Jr., address Board of Managers	M 12	
Dr. Gamewell addresses Board of Trustees on situation in China	T Mar. 1, 1912	
Dr. Ferguson addresses Board of Trustees on situation in China and development of University	T Dec. 22, 1913	
Dr. Bowen addresses Trustees	T Mar. 3, 1914	
Dr. Samuel Cochran addresses Board of Trustees	T Mar. 3, 1914	
Mr. Tao Wen-tsing addresses Board of Trustees	T Mar. 4, 1916	
Mr. Hu Tien-tsing addresses Board of Trustees	T Mar. 4, 1916	
Dr. Henry Sloan Coffin addresses Board of Trustees	T Dec. 8, 1916	
Mr. Chang Po-ling addresses Board of Trustees	T Sept 19, 1918	
Mr. Sarvis reports to Trustees on work of University	T Dec. 6, 1918	
Mr. C. T. Wang addresses Board of Trustees	T Dec. 6, 1918	
Mr. A. G. Small, Dr. C. H. Hamilton, Mr. J.H. Reisner and Mr. G. E. Huggins report to Trustees on work of University	T Dec. 10, 1920	

ADVERTIZING

Discussion regarding advertizing of University	T Dec. 29, 1911
Advertizing of needs of University	T Jan. 19, 1912

### AFFILIATED SCHOOLS

Recognition of such

Meeting  
M 6

Page

### AGREEMENTS

Form of agreement between Boards and  
University

T July 18, 1913

Progress of legal agreement between Boards  
entering Medical School

T July 8, 1914

### AGRICULTURE

Presbyterian Mission negotiates with Uni-  
versity over practicability of es-  
tablishing an experiment station  
at Hwaiyuan

(E 16  
(T Dec. 12, 1912

Relationship between University and  
Colonization Association

E 16

### AGRICULTURE AND FORESTRY DEPARTMENTS

~~Committee appointed to report needs to  
government~~

~~E 33~~

~~Chinese trusteeship~~

~~E 34~~

~~Relation of Chinese Board of Trustees to  
Board of Trustees of University~~

~~E 34~~

~~Release of Mr. Bailie from class room work  
for colonization~~

~~M 4~~

~~Probable expense of an agricultural depart-  
ment~~

~~M 4~~

~~Men and funds for agricultural department  
referred to Trustees~~

~~M 5~~

~~Cablegram to Trustees approving of agricul-  
tural department~~

~~T Mar. 1, 1912~~

	Meeting	Page
Trustees ask for more information regarding department and securing of co-operation		
Prof. L. H. Bailey's interest in forestry department	T Apr. 9, 1912	
Policy of agricultural department	T Feb. 25, 1912	
Dr. Williams recommended to secure contributions for colonization work and for Mr. Bailie's salary	T Apr. 15, 1913	
Dr. Williams reports progress on prospectus of agricultural department	T Apr. 15, 1913	
Development in agricultural department	T July 18, 1913	
Mr. Bailie makes statement to Board of Managers regarding agricultural department	T July 18, 1913	
Board of Managers express appreciation of Mr. Bailie's work	M 9	
Committee appointed to work out plans for developing agricultural department	M 9	
Mr. Bailie reports to Board of Managers on plan of development for agricultural department	M 9	
Proposal of Ministry of Agriculture and Commerce to send 24 students, with maintenance, to University	M 10	
Committee on agricultural department instructed to prepare a statement of policy, plans, and financial needs	M 10	
Resolution referring to development of departments	M 11	
Committee appointed to report needs to government	E 33	
Chinese trusteeship	E 34	
Relation of Chinese Board of Trustees to Board of Trustees of University	E 34	
Trustees express pleasure at development of agricultural department and Chinese support	T July 18, 1913	
Trustees approve of recommendations of Managers regarding Chinese support and securing of land and equipment for agricultural department	T May 30, 1915	
Reasons for wanting tract of land	E 34	
Strengthening of School of Agriculture	M 13	
Mr. Reisner makes statement to Board of Managers in regard to work of agricultural department	M 14	
Mr. Bailie addresses Trustees on agricultural department and its needs	T Mar. 4, 1916	
Extraordinary development in departments and Chinese interest and co-operation in same	T June 19, 1919	
Agreement with Zee Way Zung in regard to development of a department of Animal Husbandry	Ex. 13	

	Meeting	Page
Mr. Griffing and his support	T June 19, 1919	
Mr. O. F. Cook's visit, accompanied by Mr. Griffing	T June 19, 1919	
Mr. Swingle on importance of development of Chinese agricultural interests and of systematic (commercial) botany	T Nov. 5, 1919	
Co-operation of U. S. D. A. in employment of Mr. Merrill in connection with systematic (commercial) botany	T Nov. 5, 1919	
Organization of field work into an experi- ment station	E 40	
Co-operating missions urged to appoint an additional man to department	(M 15 and T June 19, 1919	
Mr. Sie Kia-shen appointed Associate Dean	M 16	
Statement on cotton improvement by Mr. Griffing	M 17	

#### ALUMNI ASSOCIATION

Recognition by Board of Managers	M 3
Reception to Board of Managers	M 17

ALUMNI FINANCIAL CAMPAIGN  
(See also under Department of Commerce  
and Business Administration)

Meeting

Page

Letter setting forth object of campaign	M 15
Expression of thanks to alumni	M 15
Dr. Williams reports to Trustees efforts of alumni to raise \$50,000	T June 17, 1919
Trustees authorize establishing of a de- partment of commerce	M 15
President Bowen reports on Alumni Fund	M 17

ANNOUNCEMENTS

Committee on announcements	E 1
Report of committee	E 2
Posters regarding tuberculosis	E 2

APPRAISEMENT

Committee of appraisers	E 1
Report of committee	E 2
\$11,000 gold in lieu of Hubugiai property	E 4
Valuation of F. C. M. S. chapel and Bible College	E 4
Valuation of properties made in Mexican to be transformed into gold at 2 to 1	E 4
Report of appraisement committee	E 4
Disciples, Methodist and Presbyterian property	May 1, 1907 -preliminary
American Consul asked to appoint appraisers for various properties	Oct. 1, 1909 - "
Appraisers request full list of all prop- erties offered to union	Oct. 23, 1909 - "

ARCHITECT AND CONSTRUCTION ENGINEER  
(See also under Mr. Small)

	Meeting	Page
Mrsbyterian Board offer services of Mr. Keller	T Mar. 1, 1912	
Committee on architect reports Mrs. McCormick's gift of \$1,000 for architect's drawings	T May 29, 1912	
Correspondence re architect and scheme of buildings	T June 13, 1912	
Architect's plans for residences	T Nov. 8, 1912	
Dr. Williams asked to secure special gift to send architect to study scheme of buildings	T July 18, 1913	
Desirability of having civil engineer to superintend construction work	T July 18, 1913	
Vote to cable for architect if Mr. Small could be secured to oversee building operations	E 21	
Possibility of organizing architects' bureau	T Oct. 24, 1913	
Bureau of mission architects	M 15	
Date of Mr. Fellows' departure for Nanking	T Oct. 24, 1913	
Mr. Small secured	T Oct. 24, 1913	
Arrival of Mr. Fellows and Mr. Small in Nanking	T Dec. 22, 1913	
Meeting of Executive Committee to consider architect's plans	E 28	
Architect presents plans for Language School and for arrangement of buildings with gradings	E 28	
Development of plans approved	E 28	
Report of architect	E 29	
Rising vote of thanks given to Mr. Fellows	E 29	
Trustees express thanks for Mr. Fellows report	T July 8, 1914	
Treasurer authorized to pay architect's bill for \$1,000	T Jan. 13, 1915	
Payment of \$1,000 by Shantung Board of Trustees toward expenses of Mr. Fellows' trip to China	T Mar. 30, 1915	
Construction engineer to take Mr. Small's place while he is on furlough	M 15	
Undesirability of securing any one to take Mr. Small's place while he is on furlough	M 16	



# ATHLETICS

	Meeting	Page
Location of athletic ground	E 16	
Land designated for athletic field	E 39	
Managers vote on faculty recommendation to secure athletic director, athletic field and gymnasium	M 16	

## MR. JOSEPH BAILIE

(See also under "Colonization" and  
"Agriculture and Forestry Departments")

Release of Mr. Bailie from class room work for colonization work	M 4
Resignation of Mr. Bailie	E 36
" " " " not accepted	E 36
" " " " and appreciation	
of his services expressed by Managers	M 15
" " " " accepted by Trustees	T Nov. 5, 1919
Transfer and salary of Mr. Bailie	T Apr. 23, 1920

# BAPTIST CO-OPERATION

	Meeting	Page
Baptist co-operation in educational work	E 13	
" " " Union Medical College	#E 13	
" " " Bible Training School	E 14	
Incorporation in University	T Dec. 12, 1912	
Readiness to enter in all parts as far as equipment was concerned	T Apr. 15, 1913	
Relation of Northern Baptists to University	M 6 (2 ref.)	
Committee on basis of affiliation acceptable to Baptist Mission and University	M 6	
Form of agreement between University and Baptist Society	TT July 18, 1913	
Form of agreement referred to Baptist Board attorney	T Oct. 24, 1913	
Baptists meet partial requirements for full participation	T July 18, 1913	
Progress in negotiating agreement	T March 3, 1914	
Basis of agreement on partial co-operation	T March 3, 1914	
Participation of Baptists referred to a committee	M 8	
Report of committee on basis of agreement on partial co-operation	M 9	
Final agreement of co-operation	T Ex. Mar. 24, 1914	
Baptists cancel fund for Language School building	T Ex. Mar. 24, 1914	
Baptists proceed with legal agreement	T July 8, 1914	
Date of beginning of co-operation	T July 8, 1914	
Request to put in man for Normal School as third Baptist representative on faculty	T July 8, 1914	
Time of beginning of co-operation in University and payment of appropriation of \$1,800 gold	T Jan. 13, 1915	
Securing of man for Normal School	T Jan. 13, 1915	
Trustees express satisfaction at final approval of terms of admission	T Mar. 30, 1915	
Basis of affiliation in higher education	M 6	
Meeting on union of Baptists with work of University	Ex. Sp. Mtg. Mar. 29, 1913	

BIBLE TEACHERS' TRAINING SCHOOL FOR CHINESE  
(See Theological Seminary)

Meeting Page

DR. A. J. BOWEN

Dr. Bowen elected President of the University of Nanking	E 1
President to be relieved from teaching	M 4
Trustees temporarily approve appointment of Dr. Bowen as President	T 1
Desirability of Dr. Bowen's going to America in 1913	E 19
Mr. Carter sends \$1,000 for homegoing expenses	E 22
Motion to add item of \$1,250 gold to budget to cover homegoing expenses of President and family	T Dec.12, 1912
Plan of work for President while on furlough	T Jan.15, 1913
Dr. Bowen sails from Shanghai May 29, 1913	T Apr.15, 1913
Plans while in America	T Oct.24, 1913
Reception in America, especially with Disciples in Toronto	E 22
Mr. Wilson to act as President between time of departure of Dr. Bowen and return of Dr. Williams	E 20

BOSTON UNIVERSITY

Organization of Boston University Nanking Association	M 15
Resolution of thanks to Boston University for interest	M 15
Dr. K. S. Liu to be released to act as exchange professor	M 15
Endeavor to raise \$3,000 a year to support an instructor in University	T Nov. 5, 1919
Mr. C. E. Akerstrom's support	T Dec.10, 1920

BUDGET

	Meeting	Page
Committee on Budget	E 1	
" " " and plan of development	M 13	
Budget to be submitted to Trustees not later than November 1	T Nov. 8, 1912	
Differentiated budget desired	E 22	
Trustees appoint committee to study budget necessities	T Jan. 15, 1914	
Form of budget for presentation to Trustees	T Mar. 3, 1914	
" " " " " " "	T Mar. 24, 1914	Ex.
" " " " " " "	T Jan. 14, 1916	
Trustees urge desirability of early presentation of budget	T Jan. 14, 1916	
Trustees asked to provide \$15,000 gold for homegoing expenses of President and family	E 16	
Addition of item to provide for homegoing expenses of President and family	T Dec. 12, 1912	
Estimate for \$1,000 gold for manual training appliances approved - to be specially secured	E 23	
Motion regarding budget for Medical School and Hospital	E 26	
Estimate of \$1,600 for special equipment and \$500 for library recommended to be taken off Medical School account, and the Medical School credit balance then applied on Hospital account	E 26	
Recommendation that income from each society and total amount applied to each department be indicated	E 26	
Recommendation that amounts of receipts and expenditures in each department be equalized	E 26	
Administration not responsible for any deficit in estimated receipts	E 26	
Executive Committee to dispose of suspense account of \$735 and rent of residence for teachers to be met from interest account	M 3	
Executive Committee authorized to transfer balances from one item of budget to another if necessary	(M 3 (T Jan. 14, 1916	
Dr. Williams asked to be responsible for securing funds to provide for possible deficits in Medical School budget	M 11	
Transfer of credit balance in one department, <del>exclusive of all sums for lands</del> to cover debit balance in another department, exclusive of all sums for lands and buildings or otherwise not specifically designated	M 11	

Budget (cont.)

	Meeting	Page
Budget to include sinking fund for expenses of outgoing missionaries and teachers returning on furlough	T Dec.12, 1912	
Budget for 1911	M 2	
Budget for 1911 referred to Finance Committee	M 2	
Budget of financial campaign, 1912	T Jan.27, 1912	
Managers approve budget for 1912	M 4	
Statement of budget for 1912 presented by Mr. Carter	T Oct.24, 1913	
Language School budget approved	E 15	
Language School budget for 1912-1913	E 16	
University budget for 1913 recommended to Trustees	E 15	
Executive Committee instructed to prepare budget for 1913 in time to send Trustees for approval before meeting of Managers preceding school year	M 4	
Trustees approve budget for 1913	T Nov. 8, 1912	
" " Language School budget for 1913	T Dec.12, 1912	
" " Normal School budget for 1913	T Dec.12, 1912	
Normal School budget for 1914 read and approved	E 23	
Middle School budget approved, 1914	E 23	
Trustees approve budget for 1914	T Mar. 3, 1914	
Medical Department budget for 1914 approved	T Mar. 3, 1914	
" " " " 1914		
tentatively by Trustees	T Mar. 3, 1914	
Medical School budget for 1914 approved by Managers	M 6	
Language School budget for 1914 approved	E 24	
Middle School budget for 1914 reconsidered	E 24	
Administration budget for 1914 approved	E 24	
High School budget for 1914 approved	E 24	
College budget for 1914 approved	E 24	
Meeting to consider full budget for 1914	E 24	
Budget for 1915 approved by Managers	M 9	
" " 1915 " " Trustees	T Jan.14, 1915	
" " 1916 " " Managers	M 11	
" " 1916 " " Trustees	T Jan.14, 1916	
Summary of budgets for 1916	M 11 Ap.	
Budget for 1916 to be referred to Finance Committee	E 31	
Budget for 1917 referred to Executive Committee owing to serious financial situation due to rate of exchange	M 12	
Budgets for 1917. Recommendation of Trustees	T Dec. 8, 1916	

Budgets (concluded)

	Meeting	Page
Budget for 1918 approved by Executive Committee	E 39	
Budget for 1918 referred to Executive Committee	M 13	
Budget for 1918 taken up by Managers	M 14	
Budgets for Administration, Colleges, Middle School, Model School, Hospital and Language School adopted as a whole	M 14	
Budget for 1918 presented to Trustees	T May 2, 1918	
" " 1918 approved by Trustees	T Dec. 6, 1918	
Budget for 1919-1920 approved by Trustees, except Hospital budget - to be referred to Finance Committee upon receipt of same	T Nov. 5, 1919	
Provision in budget for part of Mr. Merrill's support discussed	T Nov. 5, 1919	
Budget for 1920 approved by Managers	M 15	
" " 1921 " " "	M 17	
" " 1921 " " Trustees	T Dec. 10, 1920	

BUSINESS COURSE

(See under Department of Commerce and Business Administration)

CALENDAR	Meeting	Page
To be governed by calendar followed by Chinese government	M 4	

CATALOGUE	
Action taken to publish a catalogue	E 3
Catalogue for 1917	T May 2, 1918
Catalogue for 1918-1919	T Dec. 6, 1918

CHINA MEDICAL BOARD	
Dr. Peabody and Mr. Greene present at meeting of Board of Managers, June 22, 1914	M 8
Dr. Peabody and Mr. Greene address Board of Managers	M 8
Status of Medical Department of University in regard to China Medical Board	M 11
Bishop Bashford gives statement regarding plans of China Medical Board	M 11
Dr. Speer makes statement of understanding of attitude of Presbyterian Board to C. M. B.	M 11
Dr. Bovaird addresses Managers on general medical situation	M 11
Committee to revise and simplify recommendations of Medical Committee	M 11
Report of Medical Committee	M 11 & Action by Trustees June 6, 1916
Committee to confer with C. M. B. authorized to represent University in negotiations with institutions concerned	M 11 & Action by Trustees June 6, 1916
Relation of C. M. B. to evangelistic phase of medical work	M 11
Resolutions adopted by Executive Committee and Council on Public Health, Shanghai; China Medical Missionary Association, and medical faculty preliminary to considering recommendations of medical commission of the Rockefeller Foundation	

See typewritten records of special meetings - 1915

China Medical Board (cont.)

	Meeting	Page
Resolutions passed by C. M. B. and Trustees with reference to closing of Medical School and continuance of support of Hospital	a.m. & p.m. sessions M 12 (2 ref.) M 13	
Plans for strengthening science department	T Mar. 1, 1912	
Negative answer to Dr. Williams' request	T Apr. 9, 1912	
Encouragement of interest on part of Mr. Rockefeller and his committee	(T Dec. 22, 1913)	
Rockefeller Foundation plans for medical education in China	(T Mar. 3, 1914)	
Statement concerning medical education in Nanking to be placed before Investigating Committee of the Rockefeller Foundation	T Mar. 3, 1914	
Statement approved by Trustees	T Mar. 24, 1914	Ex.
C. M. B. inquire cost of support of doctors and nurses and equipment needed for buildings	T Mar. 30, 1915	
Plans for medical school in Shanghai	T June 6, 1916	
Co-operation of University in Medical school in Shanghai	(Action by Trustees ( June 6, 1916	
Co-operation of University in Medical school in Shanghai discussed by Trustees	T Jan. 14, 1916	
C. M. B. appropriation to Hospital and conditions attached thereto	T Nov. 10, 1916	
Trustees accept offer and conditions	T Nov. 10, 1916	
Ways and means suggested for raising \$25,000 to meet offer of C. M. B.	T Dec. 8, 1916	
C. M. B.'s resolution in regard to \$25,000 appropriation	T Apr. 13, 1917	
C. M. B. remit \$13,000 on pledge of \$25,000	T May 2, 1918	
Dr. McLean pleads for high-grade work	T Dec. 8, 1916	
C. M. B. pays grant for 1917	T Apr. 13, 1917	
Recommendation to C. M. B. to make 1918 payment	T May 2, 1918	
C. M. B. asked to pay their grant to Hospital for current year	T Sept. 19, 1918	
Treasurer to take up with C. M. B. appropriation for staff for 1917 and 1918 at rate of 2 to 1	T Sept. 19, 1918	
Needs for development of science work	T Apr. 23, 1920	
Giving up of school in Shanghai. Medical situation in Yangtze valley, 1920	T Dec. 10, 1920	



# CHINESE DEPARTMENT

Mr. Li to be general overseer of department Meeting Page  
E 1

## CHRISTIAN CHURCH

Dr. Williams confers with leaders of  
Disciples Church T Dec. 6, 1918

## COLONIZATION

(See also under Mr. Bailie and Agriculture  
and Forestry Department)

Mr. Bailie released from class room work for	
colonization work	M 4
Report on Mr. Bailie's industrial work	E 12
Mr. Bailie asked to report on progress and	
status of colonization scheme	E 15
Mr. Bailie asked to continue colonization	
work	M 6
Mr. Bailie set free for colonization work	M 14
Tract of land near Nanking given to	
Mr. Bailie by Chinese government	T Mar. 1, 1912
Developments in colonization scheme	T July 18, 1913
Committee on colonization proposed	M 6
Relationship between University and	
Colonization Association	E 16

CONSTITUTION AND BYE LAWS	Meeting	Page
(See also under Co-operation, and Regents)		
Alterations in Constitution	E 1	
Committee on Constitution and Bye Laws	E 2	
Committee on Constitution and Bye Laws		
appointed by Trustees	T 2	
Enlarging of Board of Trustees	E 10	
Copies of revised Constitution distributed	E 22	
Typographical error in Article IV, Sec. 1	M 1	
Legal and property questions arising from		
Articles II and III	M 1	
Executive Committee asked to refer Constitu-		
tion to Trustees	M 1	
Report of Committee on Constitution and		
Bye Laws received and committee con-		
tinued	T 3	
Executive Committee to print, along with		
Constitution, all rules adopted at		
different meetings of Trustees and		
Managers	M 6	
Amendment to Constitution to release Trus-		
tees from personal liability in		
financial affairs	T Jan. 27, 1912	
Amendment to make possible election of at		
least five Chinese members as full		
members of the Board of Managers	M 6	
Amendment in Bye Laws	M 9	
Recommendation to amend Article VIII, Sec. 1-		
composition of Board of Managers	M 14	
Constitution for Union Medical College	T Mar. 1, 1912	
Completion of draft of Bye Laws	T Dec. 12, 1912	
Progress on Bye Laws	T Jan. 13, 1913	
Committee reports progress on Constitution		
and Bye Laws	T July 18, 1913	
Definition of duties of Board of Trustees		
and Board of Managers	T Apr. 15, 1913	
Draft for revised form of Constitution	T Oct. 24, 1913	
Discussion of proposed Bye Laws	T Dec. 22, 1913	
Trustees approve revised Constitution and		
refer same to Board of Managers	T Mar. 3, 1914	
Final approval of Historical Statement and		
Bye Laws by Trustees	T Mar. 30, 1915	
Committee on Bye Laws discharged	T Mar. 30, 1915	
Communication from Foreign Missions Confer-		
ence with reference to certain amend-		
ments	T Dec. 8, 1916	
Change in Bye Law Action VIII, Sec. 1 -		
enlargement of number of Chinese mem-		
bers, other than board representatives		
on Board of Managers	T Dec. 6, 1918	
Proposed amendment to charter to enable		
University to grant honorary degrees	T Dec. 10, 1920	

CONSTRUCTION ENGINEER  
(See under Architect and Mr. A. G. Small)

CO-OPERATION

(See also under Constitution)

	Meeting	Page
Each mission asked to state facts as to acceptance of present plan of University	M 1	
Three missions present general statements of properties and monies available as assets in consummation of union	M 1	
Southern Methodists invited to enter union under conditions imposed by constitution	(T Jan. 27, 1912 (T Mar. 12, 1912 (T Apr. 9, 1912	
Co-operation of boards other than three original boards	T Dec. 12, 1912	
Letters approving of admission to Medical Department boards other than three original boards	T Jan. 13, 1913	
Legal agreement between Trustees and boards other than three original boards	T Jan. 13, 1913	
Securing of Chinese co-operation	M 5	
Affiliation of Church Missionary Society with Medical Department of University	T Mar. 30, 1915 T Feb. 25, 1913	
Nanking union spirit		
Condition within University making it advantageous for all co-operating missions to retain their relationship to University	E 36	
Invitation to missions co-operating in Medical School to continue co-operating with University on former annual basis	M 12	
Appreciation of Southern Methodist Board's co-operation	T Dec. 10, 1920	
Meeting of representatives from Disciples, Methodist and Presbyterian Missions to discuss advisability of uniting in union university; and proposed basis of union	Preliminary meetings (Mar. 15, 1906 (Nov. 4, 1908 (Feb. 23, 1909	
Discussion of proposed basis of union - plants and property	(May 1, 1907 (June 11, 1909	
Change in clauses relating to property in proposed basis of union	Jan. 11, 1909	
Attitude of missions towards union	(Jan. 11, 1909 (Oct. 1, 1909	
Time of making union effective - 1910	Oct. 1, 1909	

CO-OPERATION WITH COLLEGES AND PREPARATORY SCHOOLS IN EAST CHINA

	Meeting	Page
Securing of Chinese co-operation	M 5	
Plan of organization to combine colleges in district served by University	T Nov. 8, 1912	
Correlation of other schools with University	T July 18, 1913	
Dr. Bowen asked to visit other educational institutions to study university methods, plans, and ideals	M 2	
Conference with representatives of other educational institutions with view to establishing more systematized and co-ordinated plan of development of mission education	M 4	
Committee appointed to plan ways and means of closer co-operation	E 38	
Report of meeting regarding co-ordination of educational work in East China	E 39	
Committee asked to prepare written report of meeting of February 8	E 39	
Report of committee	M 13	
Committee to take up with educational in- terests in East and Central China question of closer co-operation	M 13	
Decision to continue committee with power to co-opt	M 14	
Correlation of graduate work in East China	M 16	
Co-operation between government and mission schools	M 17	

COTTON ANTI-ADULTERATION ASSOCIATION

Approval of work done by Mr. Bailie	E 30
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# COURSES OF STUDY

	Meeting	Page
Courses of study	E 1	
Courses prepared by Executive Committee	M 2	
Report of committee	E 3	
Revised courses approved	M 3	
Development of university courses	M 3	
Required work in Religious Instruction courses	M 4	
Proposed curriculum for high school	M 8	
Revised curriculum for college presented and approved	M 8	
Course of study printed in catalogue approved - Jan. 28, 29, 1915	M 9	
Two additional years to be assigned to Normal School and fourth year to be provided for on present high school premises	M 11	
Missions asked to adopt the course of study for primary schools as issued by the University	E 16	
Attitude of boards towards Bible as part of curriculum	Ex.Sp. Mtg. Mar. 29, 1913	
Advanced courses in Theological Seminary	M 13	
Dr. Williams urged to take up advanced courses in Theological Seminary - in America	M 13	
Sunday morning Bible classes	M 15	
Modern languages	M 15	
Department of high-grade ministerial training	M 15	
Committee to consider matter of high- grade ministerial training	M 15	
Development of science courses to meet re- quirements of C. M. B. school in Shanghai.	T May 2, 1918	
English as medium of teaching - Preliminary	mtg. June 11, 1909	

# DEEDS

Deeds listed (old deeds)

(See also under Title Deeds)

Meeting Page  
E 22

# DEGREES

(See also DIPLOMAS)

Recommendations for degrees (honorary)

Conferring of honorary degrees

M 16  
T Dec. 20, 1920

# DEPARTMENTS

Committee to recommend needs of departments E 7

Report of committee M 2

" " " discussed by Managers M 2

" " " referred to a committee M 2

Yearly grant for development and maintenance  
of departments M 3

Needs of department of Religious Instruction M 4

Report of committee on university depart-  
ments accepted M 4

Establishing of Medical Department under  
management of Board of Managers  
approved M 5

Strengthening of Science Department M 13

Astronomy and Mathematics M 13

English in Junior College M 13

Strengthening of School of Agriculture M 13

Mr. Moss appointed Dean of Junior College  
and continued as Dean of School of  
Education M 14

Mr. Weigel appointed Y. M. C. A. Secretary  
for University M 14

Establishing of Engineering Department T Jan. 15, 1914

Advisability of planning for an Engineering  
Department M 17

DEPARTMENT OF COMMERCE AND BUSINESS ADMINISTRATION  
(See also under Alumni Financial Campaign)

	Meeting	Page
Plan to provide for business course of middle s middle school and junior college grade	M 16	
Plan and site for building	M 16	
Plans for development of department and courses	M 17	
Co-operation with other schools in advanced business course in Shanghai	M 17	

DEVELOPMENT

Executive Committee instructed to prepare report on further development of University	M 13
Development of plant and locating of differ- ent departments	Oct. 23, 1909 -preliminary
Arrangements for accommodating students	Nov. 11, 1909 - "

DIPLOMAS

Trustees arrange for conferring of degrees on graduating class	T 2
Trustees vote four graduates be recommended to Regents for degrees	T 3
No reply received from Regents regarding degrees	T Dec. 29, 1911
Regents grant degrees to four graduates	E 10
No report from committee on Application for Degrees	T Jan. 27, 1912

Diplomas (cont.)

	Meeting	Page
Procedure for application for degrees	T Mar. 1, 1912	
Form of diploma	T Dec. 29, 1911, Nov. 24, 1911	
" " "	Ex. 9 - Dec. 27, 1910	
No report from Committee on Diploma	T 3 &	
Trustees arrange for conferring of degrees on graduating class	T Jan. 27, 1912	
Trustees vote four graduates be recommended to Regents for degrees	T 2	
No reply from Regents regarding these four graduates	T 3	
Regents grant degrees to four graduates	T Dec. 29, 1911	
No report from committee on Application for Degrees	E 10	
Treasurer of Trustees to pay fee for diplomas	T Jan. 27, 1912	
Trustees decide to supply a diploma in English and one in Chinese	T May 29, 1912	
Diplomas to be sent President of Board of Trustees for signature	T Nov. 8, 1912	
Issuing of Chinese diplomas	T Dec. 12, 1912	
Regents requested to make quick delivery of diplomas	T Dec. 12, 1912	
Four diplomas displayed before Board of Trustees	T Jan. 13, 1913	
Graduates to pay Regents' fee of \$5.00 for diplomas	T Feb. 25, 1913	
Report on progress made in securing bulletin	T July 18, 1913	
Diplomas of Liu Ching-fu and Chang Yung-hsain	T Oct. 24, 1913	
Granting of diplomas to alumni of Nanking University and Union Christian College not approved by Managers	Ex. 9 - Dec. 27, 1910	
	Ex. 9 - Dec. 27, 1910	

DR. JOHN F. DOWNEY

Appreciation of services of Dr. and  
Mrs. John F. Downey

M 13



### EDUCATIONAL COMMISSION

Managers vote approval of aims and purposes  
of Educational Commission  
Trustees welcome visit of commission to  
China

Meeting      Page  
M 5  
T Sept. 19, 1918

### EDUCATIONAL SECRETARY

Possibility of University appointing man  
as Educational Secretary; his work  
and support.  
Securing of and salary of educational  
secretary  
Securing of Educational Secretary one of  
first items of need in financial  
campaign  
Securing of Educational secretary again  
referred to Executive Committee

M 10  
E 31  
E 39  
M 11

### EDUCATIONAL SURVEY

By experts secured by the China Continua-  
tion Committee

E 39

### ELECTRICITY

Foreign residences in connection with  
University wired for electricity

M 9

# ENDOWMENT

	Meeting	Page
Each mission to be relieved to amount of \$2,400 on running expenses when endowment is secured	E 9	
Annual grants of mission boards not considered as income toward endowment fund	T Mar. 3, 1914	
Trustees approve securing endowment of \$300,000	E 10	
Endowment of chairs at \$40,000	E 10 and T Mar. 1, 1912	
F. C. M. S. decide to set aside \$40,000 gold for endowment of Chair of Religious Instruction instead of giving \$25,000 for new buildings	E 14	
Mr. Solon Severance makes gift of \$1,000 toward endowment	T Feb.25,1913 Memo.	
Mr. Severance's undertaking of \$25,000 for endowment upon condition (see also under Gifts)	T July18, 1913	
Mr. Sherwin's \$5,000 for endowment for Medical School (see also under Gifts)	T Jan.14, 1915	
Endowment for Medical School	T Mar.30, 1915	
Gift of Mr. Ambrose Swasey, \$50,000	T Dec.10, 1920	

## ENGINEERING DEPARTMENT (See under Departments)

# ENROLMENT

Fall term 1913	T Dec.22, 1913
Spring term 1916	E 33
Spring term 1914	M 7
Fall term 1917	M 13
Increased enrolment	E 22
Disciples and Presbyterian, and Methodist	May 1,1907 - preliminary mtg.

## ENTRANCE EXAMINATIONS

M 2

# EQUIPMENT

	Meeting	Page
Chemical and physical equipment	E 2	
Desks, etc.	E 2	
Trustees approve expenditure of \$1,000 gold for desks	T 1 (2 ref.)	
\$1,000 gold allowed for desks	M 1	
\$400 allowed for equipment in each building	E 5	
Appointment of committee	E 5	
Science building equipment	E 8	
Seating, science building lecture hall	E 12	
Estimate for furnishing science hall	M 2 (2 ref.)	
Expenditure of \$2,500 gold on equipment authorized	M 2	
Remaining items of list of equipment needs	M 2	
Committee on equipment for science hall report accepted	M 3	
\$1,000 gold set aside for furnishing of science hall	M 3	
Authorization to secure seats for science hall lecture room and other furniture to extent of \$1,000 Mex.	M 4	
President authorized to buy safe	M 2	
Adjustment of \$1,600 for special equipment in connection with Medical School account	E 26	
Power plant, and heating and lighting	Nov. 11, 1909 - preliminary	

# EVANGELISTIC

Relation of denominational services to University	E 4
Employing of H. C. Hwang for Christian work in University and city, and Dr. Williams for Christian work of University in connection with City Y.M.C.A.	E 7
Report of committee on relations of denominational services to University	M 2
Report discussed	M 2
Recommendation that there be no church organization but special services for University students	M 2

EVANGELISTIC (Cont.)

	Meeting	Page
Dr. Williams and Mr. H. C. Hwang asked to take charge of religious activities of University	M 2	
Students of various churches to be allowed to attend their own services on Sunday morning	M 2	
Possibility of securing Mr. H. C. Hwang as University pastor	T Mar. 1, 1912	
Need of extending evangelistic work in territory reached by University	E 21	
Report on special personal effort	T Apr. 15, 1913	
State religion in China	T Oct. 24, 1913	
Conference on education under leadership of Mr. Mott	T Oct. 24, 1913	
Separation of religion and the state	T Oct. 24, 1913	
Mr. Hummel addresses Trustees on need and adaptation of religious instruction	T Mar. 4, 1916	
Mr. Buchman's visit	M 13	

EXECUTIVE COMMITTEE  
Board of Managers

Executive Committee chosen	M 1
Appointment of Mr. Wilson	E 3
Work of committee as revised by Board of Managers Oct. 20, 1910 approved	M 2
Executive committee proposed as standing committee	M 6
Actions of meeting of Feb. 13, 1914, to be sent to those members who were not present, for approval	E 27
Members for 1911 elected	M 3
" " 1912 "	M 4
" " 1913 "	M 5
" " 1914 "	M 6
" " 1915 "	M 9
" " 1917 "	M 12
M " 1918 "	M 13
" " 1919 "	M 14
" " 1920 "	M 15
" " 1921 "	M 17
Executive Committee delegated to appoint such sub-committees as deemed necessary	M 6
Dr. Butchart appointed on death of Mr. Meigs	M 11

EXHIBIT

Placing of exhibit of work and equipment  
of University in Religious Exhibit at  
Panama Exposition in San Francisco

Meeting

Page

T Jan.14, 1916

FACULTY

Salaries, Furloughs  
and Policy

(See also under Outfit Allowance,  
Dr. Bowen reports to Trustees on faculty  
meetings

T July 18, 1913

Personal teachers supplied by University

E 6

All foreign teachers to secure good working  
knowledge of Chinese language

E 6

Classification of teachers into professors,  
assistant professors, and instructors

M 2 (2 ref.)

Do.

Ex. 8

Do.

M 3 (2 ref.)

Entire teaching staff to be professing  
Christians

T 3

Do.

T Dec.29, 1911

Do.

T Jan.19, 1912

Assignment of work

M 2 (2 ref.)

" " "

Ex. 8

" " "

M 3

" " " - teaching Mathematics  
in Chinese

M 2

" " "

Ex. 36

President and heads of departments to keep  
in touch with work of each teacher

Ex. 40

Need of additional missionary instructors

Ex. 2

Boards urged to take on support of fourth  
man on faculty

Ex. 10

Trustees vote to ask each of three co-  
operating boards to increase quota  
of teaching staff from three to four

T 3

Disciples urged to send fourth representa-  
tive on teaching staff

Ex. 20

Need of man for Middle School

Ex. 18

" " " " " "

Ex. 39

~~Teacher of Mathematics to take Mr. Bailie's  
work~~

M 4

Man to take Mr. Bullock's place

Ex. 39

Substitute for Mr. Roys while on furlough

M 12

Trustees to correspond with boards re  
vacancies on teaching staff

T Dec. 6, 1918

Policy re securing of teaching staff

June 11, 1909 -preliminary

Faculty (2)

	Meeting	Page
Additional men needed on faculty	T May 2, 1918	
Additions made to Chinese faculty	T Nov. 5, 1919	
Decision to call for no more lady teachers	Ex. 18	
Engaging of returned students	T Mar. 1, 1912	
Engaging of college graduates as short-term teachers	T Dec. 12, 1912	
Short-term appointments to University	M 5	
Short-term teachers and policy regarding same	T Jan. 15, 1913	
Method of appointment	M 5	
" " " of teachers other than those appointed by boards	T Mar. 30, 1915	
Desirability of retaining members on faculty after each furlough	M 14 & Ex. 40	
Relation of missionary teachers to the Managers and their own missions in matter of furlough, and discontinuance of their services	T Apr. 15, 1913	
Relation of missionary teachers to University	M 5	
<del>Support of teacher to take Mr. Bailie's classes</del>	<del>M 4</del>	
Executive committee authorized to fill vacancies on faculty and arrange for teachers' salaries	M 8	
Boards provide full quota on field or amount of their salary	M 9	
Teachers 1910 appointed	M 10	
" 1913 (Chinese) to be arranged for by Executive Committee	M 5	
" 1914-1915	M 9	
" 1917 appointed	M 13	
" 1918 "	M 14	
" 1919 and 1920 appointed	M 15	
" 1920	M 16	
President to confer with three of faculty with view of securing work elsewhere	Ex. 9 - Dec. 27, 1910	
Appointment of Mr. Akerstrom	T Dec. 10, 1920	
Support of Mr. Akerstrom	T Dec. 10, 1920	
Appointment of Mr. Annan	T Jan. 17, 1919	
Mr. Bailie Recommended	M 2	
" " approved	M 2	
" " to be requested to return to teaching before close of 1913	M 5	
Teacher of mathematics to take Mr. Bailie's work	M 4	
Support of teacher to take Mr. Bailie's classes	M 4	
Miss Grace Bauer appointed	T Jan. 17, 1919	
" " " sails for China	T Nov. 5, 1919	

Faculty (3)

	Meeting	Page
Correspondence re transfer of Mr. Bullock	T May 2, 1918	
Presbyterians to assume support of teacher		
in place of Mr. Bullock	T May 2, 1918	
Securing of man in place of Mr. Bullock	Ex. 39	
Miss Chace approved by Candidates Committee	T May 2, 1918	
Mr. Chang appointed to Agricultural Dept.	M 10	
Mr. P. H. Chen engaged	M 10	
Appointment of Miss Ella V. Clemans	T Apr. 23, 1920	
Appointment of Mr. H. Clemens	T Jan. 13, 1913	
Mr. Clemens' voyage to China	T Apr. 15, 1913	
Dr. Daniels - possibility of his giving		
half time to work in Hospital	T June 17, 1919	
Dr. Daniels leaves for Nanking	T Nov. 5, 1919	
Miss Georgia Day	Ex. 12	
" " " teacher of mathematics	T May 29, 1912	
Application of Miss Dillon	T Apr. 23, 1920	
Dr. P. S. Evans appointed Acting Dean of		
Medical School	M 5	
Miss Fox	Ex. 31	
Mrs. Helen Francke's services	T Sept. 19, 1918	
Dr. McC. Fellows' appointment	T June 17, 1919	
" " " sails for China	T Nov. 5, 1919	
Mrs. A. V. Gray approved as a teacher	M 2	
Miss Ida K. Greenlea invited to University	M 10	
Mr. J. B. Griffing secured, and his support	T June 19, 1919	
" " " sails for China	T Nov. 5, 1919	
Possibility of securing Mr. Ngan Han and		
his support	T May 29, 1912	
Dr. Henke's appointment approved	M 2	
" " resignation	M 5; T Apr. 15, 1913	
" " - vote of appreciation by		
Trustees	T Apr. 15, 1913	
Mr. Ho Chen-kwan - securing of, for phys-		
ical trainer	M 3	
Mr. Hung - appreciation of his work as		
proctor	M 5	
Mr. Z. T. Ing - arrangements for his en-		
ment and support	T July 18, 1913	
Miss Jerome	E 10 (2 ref.)	
Dr. Judson - possibility of his giving half-		
time to work in Hospital	T June 17, 1919	
" " leaves for China	T Nov. 5, 1919	
Mr. Keen's stay in New York in preparation		
for work in Language School	T Dec. 22, 1913	
" " further study in Germany	T July 8, 1914	
" " " " " approved		
by Trustees on condition	T July 8, 1914	Ex.
" " leaves for Nanking	T Jan. 17, 1915	
Dr. P. W. Kuo accepts position on staff of		
University	T June 13, 1912	
" " " recommended by Trustees	T Apr. 15, 1913	
" " " - arrangements for his engage-		
ment and support	T July 18, 1913	
" " " "	Ex. 20	

Faculty (4)

	Meeting-	Page
Dr. Layton's appointment on faculty of Medical School	M 10	
Mr. Li Ying (A. Y. Lee) - securing of	Ex. 10	
" " " to plan studies	Ex. 12	
" " " - salary and support	T Mar. 1, 1912	
" " " - " "	T May 29, 1912	
" " " - " to begin Aug. 1, 1912	Ex. 13	
" " " - release for work at Nantung-chow	Ex. 17	
Mr. W. Y. Lin - minute re same to be deleted from minutes of Executive Committee meeting of October 29, 1914	Ex. 40	
Dr. Liu King-shu appointed	M 9	
Dr. F. P. Manget appointed to Hospital	M 10	
Dr. and Mrs. A. W. Martin's work while on furlough	T Mar. 30, 1915	
Mr. William Millward - arrangement with Methodist Mission for half-time in University	T Apr. 9, 1912	
Mr. W. A. Mitchell	M 2	
" " " "	Ex. 12	
" " " "	Ex. 13	
" " " " - salary to be provided by F. C. M. S.	T May 29, 1912	
Mr. Ostergaard appointed to Agricultural Department	E 14 & T May 29, 1912	
Professor and Mrs. C. T. Paul - securing of	M 10	
" " " " " " " " " "	M 4	
" " " " " " " " - considera-	Ex. 12	
" " " " " " " " tion of call to University	Ex. 14	
" " " " " " " " expected fall	E 15 & T June 13, 1912	
" " " " " " " " 1913	T Apr. 9, 1912	
" " " " " " " " - probable	T Apr. 9, 1912	
" " " " " " " " appointment		
" " " " " " " " - assignment		
Mr. W. B. Pettus - proposition to secure him for Language School	T Apr. 9, 1912	
Miss T. M. Pierce	M 5	
" " " " "	Ex. 12	
" " " " "	M 4	
" " " " " - appreciation of three years' work in Middle School	M 8	
" " " " " - fourth teacher under Presbyterian support		
Miss Vera McC. Pool appointed	T May 29, 1912	
Miss Elsie M. Prefst appointed	T Dec. 10, 1920	
	T Dec. 10, 1920	



Faculty (5)

	Meeting	Page
Mr. and Mrs. Reisner - appointment and salary	T July 8, 1914	
Mr. H. C. Roys	E 10	
" " " " - appointment by Methodists	T Apr. 15, 1913	
Mr. Salisbury	T June 17, 1919	
Dr. R. T. Shields appointed Dean of Medical School	M 5	
Mr. J. L. Sample approved by Candidates Committee	T May 2, 1918	
Mr. G. S. Settlemyer's furlough in the U. S.	T Apr. 9, 1912	
" " " " - Trustees' vote of sympathy	T Sept. 19, 1918	
Miss Marguerite Sloan	T Dec. 10, 1920	
Mr. and Mrs. James Speers, Jr., leave for China	T Nov. 5, 1919	
Miss Grace Taylor	T Nov. 8, 1912	
" " "	T Dec. 12, 1912	
" " "	Ex. 18 & 15	
" " " appointed; salary	T July 8, 1914	
" " " - resignation	T June 17, 1919	
Mr. and Mrs. J. C. Thomson approved by Candidates Committee	T May 2, 1918	
" " " " Thomson - Methodists		
asked to secure man in place of,	T May 2, 1918	
Mrs. Lawrence Thurston - engagement	T Nov. 8, 1912	
" " " "	T Dec. 12, 1912	
" " " "	T Jan. 13, 1913	
" " " - time of departure for China	T Jan. 13, 1913	
" " " - change in plans	T Apr. 15, 1913	
" " " - meeting with Trustees	Apr. 15, 1913	
Mr. Twinem appointed	T June 17, 1919	
" " leaves for China	T Nov. 5, 1919	
Mr. P. W. Tsou appointed	M 12	
Mr. T. H. Tsou appointed	M 10	
Mr. and Mrs. Wade-Jones appointed	T Apr. 23, 1920	
Miss Elizabeth Walker appointed; salary	T July 8, 1914	
Miss Florence Warner, appointed	T Jan. 14, 1915	
Mr. W. H. Weigel approved by Candidates Committee	T May 2, 1918	
Dr. F. A. Wilmot appointed	T June 17, 1919	
" " " " leaves for China	T Nov. 5, 1919	
Mr. Wilson, C. E.	T June 13, 1912	
Miss A. M. Wixon - leaves for Nanking	T Dec. 12, 1912	
" " " " - arrives in Nanking	T Apr. 15, 1913	
Miss Louise Woodbridge's application	T Apr. 23, 1920	
" " " sails for China	T Dec. 10, 1920	
Need of teachers for chemistry and biology	T Apr. 23, 1920	
Mr. G. W. Sarvis appointed Acting Dean and Registrar of the Junior College	M 17	
Dr. C. Pl Wang appointed Associate Dean of the School of Education	M 17	
Mr. Sie Kia-shen appointed Associate Dean of the College of Agriculture and Forestry	M 16	

# FEES

	Meeting	Page
Fees - Preliminary mtg., June 11, 1909, &	Ex. 1 & 10	
Receipts from fees	Ex. 28	
" spring term	Ex. 33	
" Autumn 1917	M 13	
Increase in fees referred to Executive Committee	M 15	
Trustees raise question of increase in fees	T Dec. 6, 1918	
Percentage of increase in college and middle school fees	T June 19, 1919	
Increase deferred owing to student strike	T Nov. 5, 1919	
Fees increased	M 16	

# FINANCES

(See also Gifts)

Boards vote to increase revenue \$600, making \$3,000 gold from each board	Ex. 10
Trustees report favorable action of boards on increase	T Mar. 1, 1912
Presbyterian Mission advances \$2,500 Mex. to help on year's general expenses	Ex. 22
Appropriations of each original board to be applied to department for which they alone are responsible	E 25
F. C. M. S. decide to set aside \$40,000 gold for endowment of Chair of Religious Instruction instead of giving \$25,000 for new buildings	E 14
Adjustment of \$500 for library in connection with Medical School account	E 26
Committee appointed to present financial needs and plans for developing University	E 38
Recommendation to request Dr. Williams to go to America to present needs and plans for development	E 38
Finance Committee appointed	M 2
Finance Committee asked to bring in report on need of securing endowment and equipment funds	M 2
F. C. M.S. list one of buildings in Nanking in Million Dollar Campaign	T May 29, 1912

# Finances (2)

	Meeting	Page
President, Treasurer and Building and Property Committee asked to take up Financial statement	M 3	
Finance Committee report accepted -		
Jan. 5, 1911	M 3	
" " " " Oct. 10, 1919	M 15	
" " proposed	M 6	
" " for 1911 re-elected	M 3	
" " " 1915 appointed	M 9	
" " " 1917 "	M 12	
" " " 1919 "	M 14	
" " " 1920 "	M 15	
" " " 1921 "	M 17	
" " of Trustees created	T Dec. 29, 1911	
Trustees requested to make annual appropriation for current expenses only in Mexican, at rate of two to one	M 13	
Managers requested to ask Mission boards to grant rate of two to one on New York appropriations to the University	M 14	
Responsibilities of Finance Committee	T Dec. 29, 1911	
" " " "	T Jan. 19, 1912	
" " Trustees in financial affairs	T Jan. 27, 1912	
Note to bind treasurer in New York in sum of \$20,000	T Jan. 27, 1912	
Finance Committee given power to determine depository for funds of University	T Jan. 27, 1912	
University funds deposited with Knickerbocker Trust Co.	T Mar. 1, 1912	
Financial responsibility of University Trustees and Managers	T Jan. 27, 1912	
Mr. Jerome elected in place of Mr. Banton on Finance Committee	T Mar. 1, 1912	
Dr. Gamewell reports two satisfactory conferences on financial matters with Mr. Carman, secretary to Mrs. D. Willis James	T Apr. 9, 1912	
Deposit and drawing account opened with Knickerbocker Trust Co.	T May 29, 1912	
Form of financial report	T Apr. 15, 1913	
\$100 toward Balance of Baptist Fund available in June 1913	T Feb. 25, 1913 Memo.	
Finance Committee authorized to act as an Executive Committee ad interim for purchase of land or other necessary business	T Apr. 15, 1913	
Dr. Speer and Mr. Levering appointed to Finance Committee	T July 18, 1913	
Financing of Medical School for 1914	T Dec. 22, 1913	

# Finances (3)

	Meeting	Page
Deficit of \$18,000 for 1917 mainly due to adverse exchange	T Dec. 6, 1918	
Deficit of \$16,000 on residences, 1918, due to purchase of Lasell and Settlemyer houses	T Dec. 6, 1918	
Methodist Mission and F. C. M. S. asked to provide funds to purchase these two residences as homes for their doctors on medical staff	T Dec. 6, 1918	
F. C. M. S. pay \$5,000 toward home for physician on medical staff	T June 17, 1919	
Do.	T Apr. 23, 1920	
Funds to offset purchase of Evans' house and other deficits on equipment and building account	T Dec. 6, 1918	
Securing of additional \$15,000 necessary for fulfilment of condition on which Mr. Swasey's offer of \$25,000 was made (See also under Gifts).	T Dec. 12, 1912	
Amount of grants from boards in lieu of vacancies on faculty referred to Finance Committee for consideration and report to Trustees	T June 19, 1919	
Mission boards asked to pay annual grants of \$3,000 and \$300 toward Medical Department direct to treasurer in New York, quarterly in advance, to be remitted to treasurer of University in Nanking	T July 18, 1913	
Payment of mission appropriations and salaries of missionaries not on field into treasurer's office laid before co-operating boards	T Oct. 24, 1913	
Annual appropriation of co-operating boards to be paid directly to treasurer in New York	T Dec. 22, 1913	
Five boards agree to pay appropriations directly to treasurer	T Mar. 3, 1914	
Three boards agree to pay salaries of missionaries if board does not have its quota on field	T Mar. 3, 1914	
Drs. Shields and Cochran and Bowen authorized to raise funds for Medical School	T Mar. 3, 1914	
\$5,000 needed for Medical School	T Mar. 3, 1914	
Southern Methodists appropriate running expenses for 1913, 1914 and 1915, and are willing to pay interest on deferred payments and on \$5,000 toward Medical Department - sum of \$27,000	T July 8, 1914	
Dr. Speer reports Mr. Swasey began payments on \$25,000. (See also under Gifts.)	T Mar. 30, 1915	
No word as to beginning of payment by Mrs. McCormick on her gift but matter to be taken up by Dr. Speer	T Mar. 30, 1915	

# Finances (4)

	Meeting	Page
No word with reference to funds for adminis- tration building	T Mar. 30, 1915	
Mr. Day willing to go ahead with chapel within amount specified - \$20,000. (See also under Gifts.)	T Mar. 30, 1915	
Gift of \$14,000 from Methodist Board to cover payment on Kuleo property and advances made by Presbyterian Board for property	T May 2, 1918	
F. C. M. S. undertaking to pay interest on pledge of \$40,000 for endowment. (See Endowment.)	T Sept. 19, 1918	
Date when various missions should turn funds into treasury	Ex. 1	
All monies due from home boards to be writ- ten for or cabled out	Ex. 4	
All gold from abroad to be paid over in Mexican at current rate of exchange	Ex. 4	
Funds to be raised for Hospital and Medical School	M 6	
\$5,000 per year additional funds University responsible for owing to assumption of Hospital as a teaching hospital	M 10	
Itemized list of funds necessary for staff- ing, equipment and general mainten- ance of hospital on basis of 150 beds	M 10	
Executive Committee urged to secure special emergency grants owing to unfavorable rate of exchange, to carry on work during 1917	M 12	
Appeal for additional funds for carrying out of administration building and chapel and dormitory as planned by architects	M 13	
Contribution of Southern Methodist Board	T Dec. 10, 1920	
Salary and expenses of Dr. Williams while on furlough	T Apr. 9, 1912	
Treasurer asked to advance funds for Dr. Williams' travelling expenses to China, with family	T July 18, 1913	
Finances to be understood in terms of Mex- ican dollars unless stated to be in gold	T July 18, 1913	
All funds for support of University to pass through hands of treasurer of Trustees	T Mar. 30, 1915	
Trustees vote to forward \$20,000 now in hands of treasurer for administration build- ing	T June 17, 1919	
Requests from Trustees to co-operating boards to be made through the secre- tary of the Trustees	T June 17, 1919	
F. C. M. S. make up on exchange on basis of two to one, from April 1, 1917, and to pay \$5,000 Mexican toward house for doctor	T June 17, 1919	

# Finances (5)

	Meeting	Page
Trustees express appreciation of generous response of F. C. M. S. to appeal for funds	T June 17, 1919	
Supplementary grants for deficiencies in exchange all paid	T Nov. 5, 1919	
Unexpended balances in property account to be made available to field, to be used at discretion of Managers	T Nov. 5, 1919	

## Financial Campaign

Arrangements for Dr. Williams to go home	E 9
University to finance Dr. Williams' trip home	E 9
Report from Dr. Williams	E 10
\$9,000 secured for University	E 10
Dr. Williams requested to continue work in America	E 16
Dr. Williams requested to go to America to present financial needs and plans of development	E 38
Dr. Williams requested to go to America to make an appeal on behalf of the University	M 3
Managers' gratification at success of Dr. Williams	M 5
Return of Dr. Williams approved	M 5
Arrangement for continuance of work done by Dr. Williams	M 5
Vote of thanks to Dr. Williams for success in raising funds	M 8
Trustees approve of Dr. Williams' homegoing and request his bringing information re status of University	T Dec. 29, 1911
Extent of Dr. Williams furlough	T Dec. 29, 1911
" " " " "	T Jan. 19, 1912
" " " " "	T Dec. 12, 1912
" " " " "	T Jan. 15, 1913
" " " " "	T Feb. 25, 1913
" " " " "	T Nov. 10, 1916
Finance Committee decide to raise \$550,000 (\$250,000 for buildings and \$300,000 for endowment)	T Jan. 19, 1912
Pledges of Mr. Severance and Mr. Day	T Jan. 27, 1912
Further financial plans	T Jan. 27, 1912
Budget for financial campaign 1912	T Jan. 27, 1912
\$25,000 pledge of F. C. M. S.	T Dec. 12, 1912
Report on financial campaign	T Feb. 25, 1913
Trustees' appreciation of Dr. Williams' services in the United States	T July 18, 1913
Systematic campaign for funds	T July 8, 1914

# Finances (6)

## Financial Campaign (cont.)

	Meeting	Page
Expenses involved in Dr. Williams' stay in America	T Sept. 19, 1918	
Arrangements for expenses of Dr. Williams' stay in America	T Sept. 19, 1918	
Date of Dr. Williams' return to China	T Nov. 5, 1919	
President of Trustees expresses good wishes of Board for successful trip	T Nov. 5, 1919	
Dr. Williams asked to secure funds to offset purchase of Evans house and other deficits on equipment and building accounts	T Dec. 6, 1918	

## Accounts

Deficit of \$2,620 on Medical School and Hospital	E 25
Motion to prepare financial statement of Medical School from incorporation till Dec. 31, 1916	E 36
Refund of \$12,000 turned into funds of University by mistake	M 3
Accounts audited	M 5
Adjustment of deficit, October 1913	T Oct. 24, 1913
Property account to be a separate account	T Oct. 24, 1913
Rent of residence for teachers ordered to be met from interest account	M 3

## Appropriations

All gold from abroad to be paid over in Mexican at current rate of exchange	E 4
Increase of annual appropriation from \$2,500 to \$3,000	T 3
Remittances to cover calendar year, January 1 to December 31	T Jan. 27, 1912
Payment of appropriations by boards in Mexican	T Apr. 13, 1917

Finances (7)

Appropriations (cont.)

	Meeting	Page
Boards resolve to make all appropriations at rate of two to one	T Dec. 6, 1918	
Requests from Trustees to co-operating boards to be made through secretary of Trustees	T June 19, 1919	
Boards vote to increase revenue \$600 gold, making \$3,000 gold each	(E 10 T Mar. 1, 1912	
Presbyterians advance \$2,500 Mex. to help on year's general expenses	E 22	
Appropriations of each society to be applied to department for which they alone are responsible	E 25	

Kennedy Fund

Dr. Williams asked to approach Presbyterian Mission regarding Kennedy Fund M 9

Loan

Authority for loaning funds	M 2
Loan of \$10,000 authorized to complete purchase of Yu Kong Kwan	T Apr. 9, 1912
President and Treasurer of Trustees authorized to sign necessary paper to negotiate loan	T Apr. 9, 1912



# FISCAL YEAR

January 1 to December 31

Meeting Page  
E 7  
T Jan.15, 1913

## FOREIGN MISSIONS CONFERENCE

\$5.00 paid on current expenses budget

T July 8, 1914

## FORESTRY

(See under Agricultural and Forestry  
Departments)

Motion re letters from Ngan Han in regard  
to Forestry Department in relation to  
University

E 30

## FURLOUGHS

Extension of furloughs to missionary  
teachers

M 5

Schedule of furloughs of medical faculty

M 5

" " " " Univ. "

M 14

" " " " " "

E 40

Desirability of return of members after  
furlough

M 14

" " " " " "

E 40

Relation of missionary teachers to Managers  
and their own missions in matter of  
furlough and discontinuance of their  
services

T Apr.15, 1913

Furloughs for Chinese members of faculty

M 15

Furlough of Dr. Bowen - request that it be  
deferred for a year

M 5

" " Dr. Martin

T Jan.27, 1912

" " " " - extension

M 5

" " Mr. Meigs

M 3

" " Mr. Settlemyer

T Jan.27, 1912

" " Mr. Small

M 15

" " Miss Grace Taylor - allowance

T Sept.19, 1913

DR. F. D. GAMEWELL

Help in consummating union

Meeting  
T Mar. 1, 1912

GIFTS

(See also under Endowment, Finances,  
Scholarships)

New International Encyclopedia	E 8
\$25,000 gold for dormitory - Mrs. McCormick	E 13
" " " " " "	T Apr. 9, 1912 &
	T May 29, 1912
\$1,000 from Mrs. McCormick for architect's drawings	T May 29, 1912
Vote of thanks to Mrs. McCormick for \$25,000	T Apr. 9, 1912
" " " " " " \$1,000	T May 29, 1912
Pledge of Mr. Severance	T Jan. 27, 1912
Vote of thanks to Mr. Severance for generous offers	T Jan. 27, 1912
Mr. Severance arranges for travel and salary of Mr. Ing and Dr. P. W. Kuo	T July 18, 1913
Mr. Severance undertakes \$5,000 for land and \$25,000 for endowment	T July 18, 1913
Mr. J. L. Severance and Mrs. D. P. Allen give \$50,000 for Severance Memorial Building, to be expended as indicated	T Jan. 14, 1916
Mr. Severance and Mrs. Prentiss increase their gift for administration building from \$50,000 to \$65,000	T June 17, 1919
Trustees express appreciation of generous enlargement of gift	T June 17, 1919
Mr. Allen's gift	T Nov. 8, 1912
Resolution of thanks to Mr. Allen	T Nov. 8, 1912
Expenditures under Dr. Allen's gift of \$3,000	E 26
Trustees express appreciation of gift of \$50,000 from Mr. J. L. Severance and Mrs. D. P. Allen (later became Mrs. F. F. Prentiss)	T Jan. 14, 1916
Mr. D. H. Day provides support of treasurer for another three years	T Jan. 14, 1916
\$500 from Mr. Cleveland H. Dodge	T May 29, 1912
" " " " " "	T Feb. 25, 1913
Mr. Swasey's gift of \$25,000 for science building	T Dec. 12, 1912
Vote of thanks to be sent to Mr. Swasey	T Nov. 8, 1912
Mr. Swasey's gift of \$50,000 for endowment	T Dec. 10, 1920
Re securing of additional \$15,000 necessary for fulfilment of condition on which Mr. Swasey's offer of \$25,000 had been made	T Dec. 12, 1912
Mr. Harkness's gift of \$5,000	T Mar. 1, 1912

Gifts (2)

	Meeting	Page
Miss Caroline Babcock's gift of \$5,000	T Apr. 9, 1912	
Vote of thanks to Miss Babcock for gift	T Apr. 9, 1912	
Mrs. Rathburn's gift of \$1,000	T June 12, 1912	
Erroneous impression in report regarding Mrs. James' gift	T Apr. 15, 1913	
Mrs. D. Willis James makes additional gift of \$2,500	T July 18, 1913	
Gift of Mr. Sherwin to apply on Baptist quota	T Jan. 15, 1913	
Mr. Sherwin's gift of \$5,000 for Medical Department and \$5,000 for scholarships (see also under Scholarships)	T Apr. 15, 1913	
Trustees appreciate Mr. Sherwin's gift and accept conditions he proposes	T Apr. 15, 1913	
Mr. Sherwin pays into treasury \$5,000 as endowment for Medical School	T Jan. 14, 1915	
Mr. E. R. Brown's pledge of \$1,000 annually	T Apr. 15, 1913	
Mr. Templeton pledges scholarship gift of \$100 for three years	T Apr. 15, 1913	
Mrs. F. B. Kitch's Bible Class (Detroit) pledge of \$60 a year	T Apr. 15, 1913	
Prof. E. D. Burton gives \$100 in addition to securing \$4,000 for residence	T Apr. 15, 1913	
Mr. and Mrs. Van Deman's gift for Language School diverted to other work of Baptists	T Mar. 24, 1914	Ex.
Mrs. T. J. Shepard continues \$5,000 for support of Theological School for another year	T Dec. 8, 1916	
Gift of \$5,000 from Dr. Hutcheson to be applied on purchase of Evans house	T June 17, 1919	
New Work Women's Board of the Presbyterian Church allot \$25,000 from Sage Bequest for chapel	T June 17, 1919	
Donors of \$15,000 already offered for chapel transfer gift to meet other needs of University	T June 17, 1919	
Gift of \$25,000 for Sage Memorial Chapel increased to \$32,000	T Nov. 5, 1919	
Trustees express appreciation of this increase	T Nov. 5, 1919	
Pledge of Mr. Day	T Jan. 27, 1912	
Vote of thanks to Mr. Day for generous offers	T Jan. 27, 1912	
Committee appointed to look after special questions of special gifts to students	E 22	
Conference with Mr. J. A. Patten	T Apr. 9, 1912	
Mrs. Turner's gift	T Nov. 8, 1912	
Mr. George Perkins' gift	T Nov. 8, 1912	
Disciples in Pittsburgh	T Nov. 8, 1912	
Bible Department	T Nov. 8, 1912	

Gifts (3)	Meeting	Page
Resolution of <del>thanks</del> to be sent to		
Mrs. Turner		
Mr. George Perkins		
Disciples in Pittsburgh	T Nov. 8, 1912	
Bible Department		
Possibility of securing help from Carnegie Fund	T Feb. 25, 1913 Memo.	

# GINLING COLLEGE

Approval of Trustees' acting also as Trustees of Ginling	M 9 & 11 T Jan. 15, 1914
Do.	
One board of Trustees for Ginling, University, and Theological Seminary	T Mar. 30, 1915
Enlarging of Board of Trustees to include representatives of women's missionary societies co-operating in Ginling College	T Jan. 14, 1915
Relation of Ginling College and Theological Seminary to University	T Mar. 4, 1916
Relation of union institutions to boards of trustees in America	T Mar. 30, 1915
Discussion of Ginling and of proposed constitution	T Jan. 14, 1915
Representatives of women's boards present at meeting of Trustees, Jan. 13-14, 1915	T Jan. 14, 1915
Trustees confirm actions coming within function of Board	T Nov. 10, 1916
Co-operation of Chinese and problem of relating Chinese teachers to staff	T Dec. 8, 1916 T Dec. 8, 1916
Smith College co-operation President Burton appointed representative of Smith College on Ginling College Committee	T Dec. 8, 1916 T Apr. 13, 1917
Miss Hanscome elected to Ginling College Advisory membership on Ginling College Committee	T Nov. 10, 1916 T Nov. 5, 1919
Ginling College Committee approved	

Ginling College (2)

	Meeting	Page
Ginling College Committee unable to be present at meeting of Trustees Dec. 6, 1918	T Dec. 6, 1918	
Minutes of Ginling College Committee presented to Trustees	T May 2, 1918	
Minutes of meetings of committee since Dec. 6, 1918, approved	T June 19, 1919	
Table address	T Apr. 13, 1917	
Enrolment, spring 1917, twenty	T Apr. 13, 1917	
Securing of ten acres of land	T Apr. 13, 1917	
Granting of degrees	T Dec. 6, 1918	

GRADUATES

(See also under Diplomas)

Form of certificate to be given those entitled to diplomas	M 3
Certificate ordered granted to students of Medical Department	M 3
Diplomas for medical students	E 25
Graduating classes delayed till end of 1912 to comply with requirements of Trustees	E 14
Six students recommended for graduation, June 1913	E 20
Graduating class recommended to Regents for degrees	M 10
Recommendations for B. A. and B. S. degrees June 1920	M 16
Dr. Bowen reports to Trustees on graduates	T July 18, 1913

GRANTS

Managers approve asking Carnegie Institution or other institutions for grants for research work	M 4
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# HUGUGIAI SCHOOL

All questions referred to Executive Committee  
Enlarging of work and increasing of buildings

Meeting Page  
M 4  
Ex 9 - Dec. 27, 1910

## INCORPORATION

Discussion by Trustees	T 1
Discussion of report on incorporation	T 1a
Committee appointed to investigate report	T 1a
Regents of University of State of New York	
decide to grant charter to University	T 2
Incorrect phraseology of names of co-oper-	
ating missions in charter	T 2
Amendment to charter - 1st paragraph	T 3
" " " " "	T Dec. 29, 1911
" " " " "	T Jan. 27, 1912
Correspondence concerning amendment	T Mar. 1, 1912
Invitation to Southern Methodists to unite	T Mar. 1, 1912
Amendment to charter - power to enlarge	
number of Trustees	T Apr. 9, 1912
Regents grant everything as requested	T Nov. 8, 1912
Consideration of revision of charter by	
Regents	T Dec. 12, 1912
Amendment approved by Regents	T Dec. 12, 1912
Vote of thanks to Regents for favorable	
revision	T Dec. 12, 1912
Registration of High School and Medical	
School	T Mar. 24, 1914 Ex.
Blanks for Medical School not received	T July 8, 1914
Necessary papers for registration of	
Medical School	T Mar. 30, 1915
Concerning incorporation of Union Theolog-	
ical School	T Jan. 14, 1915

INDUSTRIAL DEPARTMENT  
INDUSTRIAL UNIVERSITY

	Meeting	Page
Advisability or otherwise of developing an industrial department	E 39	
Interview with Mr. H. C. Hwang	M 2	
Resolution to introduce certain kinds of industrial work	M 15	
Professor Woodworth's plan for an industrial university	M 15	

INSURANCE

Policy of Trustees to carry adequate insurance on all property	T Nov. 29, 1912
Matter referred to Managers by Trustees	T Dec. 12, 1912
Authorization to insure buildings	E 22
Carrying of adequate insurance	T Nov. 8, 1912

INTERCHURCH WORLD MOVEMENT

Askings	M 15
Askings referred to Finance Committee for report to Trustees	T June 19, 1919
Askings referred to Executive Committee of Trustees	T Nov. 5, 1919
Dr. Williams appointed to represent University at conference to plan for a united effort of all churches and boards	T Dec. 6, 1918
Report of Executive Committee in reference to Interchurch askings	T Apr. 23, 1920

INTERCOLLEGE FOREIGN MISSIONS BOARD

Conference to consider organization	T Dec. 8, 1916
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LANDS AND BUILDINGS

Building and Property Committee

	Meeting	Page
Committee appointed	Ex. 1 & 5	
Report of Committee (location of houses)	E 2	
Property Committee proposed	M 6	
Committee appointed for 1911	M 3	
" " " 1912	M 4	
" " " 1915	M 9	
" " " 1917	M 12	
" " " 1918	M 13	
" " " 1920	M 15	
" " " 1921	M 17	
Mr. Drummond appointed on committee in place of Dr. Williams	E 10	
Mr. Meigs appointed on committee in place of Mr. Garrett	E 30	
Dr. Butchart appointed on committee in place of Mr. Meigs	M 11	
Mr. Moss appointed on committee when Dr. Williams and Mr. Settlemyer leave for America	E 39	
Mr. Marx appointed on committee in place of Mr. Small	M 16	
Mr. Wilson appointed Chairman of committee during Mr. Small's furlough	M 16	
Report of Committee		
" " " "	M 4	
" " " 1915	M 10	
" " " "	E 30	
" " " "	E 31	
" " " "	M 14	
" " " 1919	M 14	
" " " 1920	M 16 & 17	

Land; Money for Land

Property southwest and north of Kan Ho Yen, and between Drum Tower and Kan Ho Yen	E 3
Amount to be set aside for land in 1910	E 3
Trustees approve securing \$186,500 gold on land and buildings	E 10
Boards vote \$7,000 to apply on land (gold)	E 10
" " " " " " " "	T Dec. 29, 1911
" " " " " " " "	T Jan. 19, 1912
Vote to purchase land to amount of \$7,000 gold	E 10
Boards send \$5,000 gold for land	E 10
Mr. Carter sends \$2,000 gold for land	E 22
Presbyterians advance \$6,000 Mexican for land	E 22



Lands and Buildings (2)	Meeting	Page
Land; Money for Land (cont.)		
Motion to secure Ing land if possible	E 39	
\$12,000 gold set aside for land purchase	M 2	
Reconsideration of action to set aside		
\$12,000 gold for land	M 3	
No further funds to be used for land pur-		
chase except to complete transactions	M 3	
Cablegram to Trustees re purchase of va-		
rious pieces of land	M 4 &	
	T Apr. 9, 1912	
East China Union Medical School request to		
purchase Kuleo property	M 4	
Motion to ask Trustees to raise \$5,000 gold		
for land	M 8	
Medical Committee recommend appeal for		
\$7,000 gold for purchase of Kuleo		
Church property and land adjoining		
hospital compound	M 10	
Report of special committee on order of new		
property	M 10	
Difficulty in purchasing land on which some		
of buildings at Kuleo are to rest	M 11 Ap.	
Land account, Oct. 2, 1915	M 11 Ap.	
Cablegram to Trustees re purchase of Yu		
Kong Kwan	T Apr. 9, 1912	
Trustees reconsider purchase of Yu Kong		
Kwan at \$35,000	T Apr. 9, 1912	
Trustees vote to purchase Yu Kong Kwan	T Apr. 9, 1912	
"      "      "      "      "      "	E 13	
Loan authorized to complete purchase of		
Yu Kong Kwan	T Apr. 9, 1912	
Trustees authorize purchase of Yu Kong		
Kwan at \$40,000	T Apr. 9, 1912	
Trustees vote to send \$3,000 gold for land		
purchase	T Oct. 24, 1913	
Committee to look over hill property	Nov. 11, 1909 -preliminary	
Entrance to college grounds	Nov. 11, 1909 -	"
Land at Kuleo to be reserved for college	Nov. 11, 1909 -	"

# Residences

<u>Policy</u>	
\$5,000 allowed for each residence	E 5
Specifications and form of contract	
for residences	E 6
Recommendation to exceed price of \$5,000	
by \$200 if necessary	E 12
Decision to ask Trustees to provide	
funds for residences and one	
other a year later	E 15

Lands and Buildings (3)

Residences (cont.)

Policy (cont.)

	Meeting	Page
Approximate size of lots for houses	E 30	
Managers to decide upon building and location of buildings costing \$500 and more; Executive Committee to pass upon those costing less	M 2	
Housing of Chinese staff	M 7 & 15	
Smaller houses for residences	M 11 Ap.	
Size and cost of residences	M 10 Ap.	
Renting and allocation of houses	M 15	
President's house	M 15	
Renting of houses to Chinese members of faculty	M 15	
Assignment of faculty houses	M 36	
Rent of residence for teachers ordered to be met from interest account	M 3	
Need of erecting more houses for faculty members	M 15	
Cost of residences to be limited to \$4,000 gold	T Nov. 8, 1912	
Agreement between Trustees and boards concerning purchase and location of houses of medical staff	T Nov. 8, 1912	
Housing of staff	T Dec. 22, 1913	
Need of additional houses for missionary staff	T Nov. 5, 1919	
Housing of additional men approved by boards	M 16	
Housing of men appointed by particular organizations	M 16	

Sundry residences

Location of residence to south end of Kuleo compound	E 6
Old Chinese houses on university property to be demolished and sold if they cannot be used to advantage	E 20
\$5,000 Mex. allowed for erection of two-storey building at Kan Ho Yen for foreign teachers	M 1, T 1 & 1a
\$6,000 appropriated for erection of residences for two families	M 1, T 1 & 1a
Residence at Drum Tower approved	M 2

Lands and Buildings (4)

Residences (cont.)

	Meeting	Page
Sundry residences (cont.)		
\$5,000 for building and residence approved	M 2	M 2
Land already purchased to be used as sites for residences	M 3	
One residence ordered built and another if possible, Jan. 5, 1911	M 3	
Erection of five residences for teachers approved	M 5	
Need of residences for Dr. Shields, Mr. Settlemyer and others	M 9	
<del>Trustees approve expenditure of \$6,000 gold for residences for two families</del>	<del>T Nov. 8, 1912</del>	
Need of six more residences for missionaries	T Nov. 8, 1912	
No funds secured for additional residences for missionaries	T Dec. 12, 1912	
Trustees approve building of three residences	T Mar. 24, 1914	Ex.
Methodists and F. C. M. S. asked to provide funds for purchase of Lawell and Settlemyer houses as homes for their doctors on medical staff	T Dec. 6, 1918	
Rebuilding of house formerly occupied by Dr. Macklin - now Clemons house	T June 17, 1919	
F. C. M. S. pay \$5,000 toward home for physician on medical staff	T June 17, 1919	
Do.	T Apr. 23, 1920	
<del>Location of residence to south end of Kaleo compound</del>	<del>E 6</del>	
Site of Butchart house	E 30	
Securing of funds for additional houses	T Apr. 23, 1920	

Cory house

Relation of Cory house to University development	E 15
Funds for purchasing Cory house	M 5

Evans house

Location of Evans house	E 16
Disposition of house	M 13
Purchase	T Apr. 13, 1917
Funds to offset purchase of Evans house	T Dec. 6, 1918
Gift of \$5,000 from Dr. Hutcheson toward purchase	T June 17, 1919
Correspondence with Southern Baptist Board	T Sept. 19, 1918

Lands and Buildings (5)

Residences (cont.)

	Meeting	Page
<u>Keen House</u>		
Progress on Keen house	M 11 Ap.	
Contract for Keen house	M 10 Ap.	
<u>Lasell house</u>		
Arrangement regarding house	M 10 Ap.	
Progress in building	M 11 Ap.	
Purchase	E 39	
President's house	M 15	
Methodists asked to provide funds for purchase of house as house for representative on medical staff	T Dec. 6, 1918	
<u>Molland house</u>		
Vacating of house by Mrs. Molland	E 37	
<u>Settlemyer house</u>		
Location	E 5 & M 4	
Understanding with Mr. Settlemyer in regard to house	M 9	
Trustees approve of Mr. Settlemyer's advancing personal funds on building, on condition	T Mar. 30, 1915	
Arrangement regarding house	M 10 Ap.	
Progress in building of house	M 11 Ap.	
Reimbursement for payments on house	M 13	
F.C. M. S. asked to provide funds for purchase of Settlemyer house for representative on medical staff	T Dec. 6, 1918	
<u>Sloan house</u>		
Cost of house	M 10 Ap.	
Progress on house	M 11 Ap.	

Lands and Buildings (6)

<u>Plans</u>	<u>Meeting</u>	<u>Page</u>
Approval of Bullock house plans	E 5	
Plans for single men's residence	E 5	
Vote to request Trustees to approve architect's plans and authorization to proceed with buildings	E 29	
Mr. Fellows' suggestions for walls, roof, and foundation accepted	E 29	
Mr. Fellows' report and all accompanying drawings to be presented to Trustees for approval	E 29	
Approval of plans for rebuilding old administration building at Kan Ho Yen	E 39	
Bungalow style house not approved	M 7	
Architects asked to draw up plans for smaller type of house	M 7	
Dr. Williams and Mr. Fellows visit Hanyang and Peking in connection with plans for future building operations	M 7	
Plans for hospital	M 7	
Scheme for location of residences	M 8	
Specifications and plans for McCormick dormitories	M 10 Ap.	
Plans for faculty houses	M 15	
Advisability of building apartment houses	M 15	
Plan for extension of dormitory group	M 15	
Trustees desire map of University (1910) and statement as to size and value of land owned	T 1	
Committee to consult with architect on comprehensive plan of university buildings	T Dec. 29, 1911	
Committee's report	T Dec. 29, 1911	
Cady and Gregory draw up preliminary plan of college buildings	T Jan. 27, 1912	
Printed copies of plans used in financial campaign	T Mar. 1, 1912	
General plan for future buildings of University	T Apr. 9, 1912	
Report of committee on scheme of buildings - plans of dormitory	T May 29, 1912	
Discussion on building plans - location, style, size of buildings and purchase of necessary land	T May 29, 1912	
Architect's plans for residences	T Nov. 8, 1912	
Rearrangement of buildings of scheme proposed	T Apr. 15, 1913	
Trustees desire plan for immediate construction of new buildings	T Feb. 25, 1913	
Erection of buildings for which money is provided authorized as soon as plans are passed upon by Trustees	T July 18, 1913	
Trustees desire detailed report on buildings	T Mar. 24, 1914	Ex.

Lands and Buildings (7)

Plans (cont.)

Dr. Fellows reports to Trustees  
Trustees approve Dr. Fellows' plans

Meeting Page  
T July 8, 1914  
T July 8, 1914

Building Programme

F. C. M. S. to build on land loaned by Society to University; buildings likewise to be loaned to University	M 4
Importance of erecting new Middle School building to release old for Medical School	M 8
Trustees desire to have four of main buildings erected at the same time - recommendation of urgent need of dormitory and science building	M 9
Authorization to raise \$3,000 gold for High School open air gymnasium	M 9
Do.	T Mar. 30, 1915
Building of main college group	M 10 Ap.
Excavating and grading, Kuleo	M 11 Ap.
Report on buildings	M 13
Urgency of going on immediately with building programme	M 14
Rearrangement of buildings of scheme proposed	T Apr. 15, 1913
Funds available for buildings on arrival of Mr. Fellows	T Mar. 24, 1914 <u>Ex.</u>
Trustees authorize Managers to go ahead with necessary grading for university group	T July 8, 1914
Dr. Williams reports on building plans	T May 2, 1918
Advisability of going ahead with building operations	T May 2, 1918 & T Dec. 6, 1918
<u>Chapel</u> (see also Gifts - Mr. Day)	Ex 39
Contract price	
Mr. Day approves going ahead with a chapel which could be built within amount specified	T Mar. 30, 1915
Trustees approve building when money is provided and when it is ascertained what kind of chapel could be built for \$20,000	T Mar. 30, 1915

Lands and Buildings (8)

Building Programme (cont.)

Chapel (cont.)

	Meeting	Page
Time of erection	T Nov. 10, 1916	
Plans and specifications and architect's bill for same	T Apr. 13, 1917	
Advisability of proceeding with erection	T Apr. 13, 1917	
Trustees approve erection within limits of gift	T Sept. 19, 1918	
Report on building	M 16 Ap.	
Plans and specifications	M 11 Ap.	
Gift from Sage bequest increased to cover cost of building (see also under Gifts)	T Apr. 23, 1920	

Dormitory - Kan Ho Yen

Approval of erecting dormitory - \$20,000 being set aside for purpose	M 1
Trustees approve	T 1 & 1a

Dormitory - McCormick (see also Gifts)

Contract price	E 39 & M
Specifications and plans	M 10 Ap.
Contract	M 11 Ap.
Urgency of proceeding with McCormick 3-unit dormitory	M 13
Trustees approve going forward with building and using of brick	T Jan. 14, 1915
Trustees approve going ahead with building	T Mar. 30, 1915
Trustees approve erection within limits of gift	T Sept. 19, 1918
Plan for extension of dormitory group	M 15

Hospital

Plans for hospital	M 7
Agreement between boards and Trustees covering purchase and location of houses of medical staff	T Nov. 8, 1912
Erection of operating pavilion within amount specified	T Dec. 22, 1913
Trustees authorize proceeding with building	T July 8, 1914
Completion of dispensary and rebuilding of old Macklin house	T June 17, 1919
F. C. M. S. pay \$5,000 toward home for physician on medical staff	T June 17, 1919

Lands and Buildings (9)

Building Programme (cont.)

	Meeting	Page
<u>Language School</u>		
Site for Language School approved	M 7	
Heating plan for Language School building	M 7	
General plan of Language School approved	M 7	
Arrangement of Language School dormi- tory in case school should be dis- continued	T Nov. 8, 1912	
Urgency of proceeding with Language School dormitory	M 13	
Proposition to proceed with dormitory	E 38	
Report of Language School Committee on housing situation	M 16	
Vote to ask co-operating and non- co-operating boards to furnish two dormitories	M 16	

Science Building, Kan Ho Yen (see also Equipment)

Plans	E 3, 6 & M 2
Lumber needed	E 4
Mr. Wilson to oversee work	E 8 & M 2
Lighting, etc.	M 2

Severance Administration Building (see also Gifts)

Contract price	E 39
Plans	M 11 Ap.
Plans and specifications and architect's fees for same	T Apr. 13, 1917
Advisability of proceeding with erection	T Apr. 13, 1917
Urgency of proceeding with building	M 13
Trustees approve of going ahead with building	T Mar. 30, 1915
Trustees approve of grection within limits of gift	T Sept. 19, 1918
Progress on building	T June 17, 1919
Trustees cable to proceed with building	T June 17, 1919
Mr. Severance and Mrs. Prentiss increase gift for building from \$50,000 to \$65,000	T June 17, 1919
Report on building	M 16
Managers visit tower of Severance Hall	M 17



Lands and Buildings (10)

Building Programme (cont.)

Swasey Hall

Bids on building

Contract

Trustees approve of going forward with  
erection of building, using brick

Meeting

Page

M 10 Ap.

M 11 Ap.

T Jan. 14, 1915

Material

Motion to secure \$100,000 of old city wall  
brick

Cost of Gao Tze marble and other building  
material

Investigation of building materials

Marble for buildings

E 29

E 29

M 7

M 11 Ap.

Development

Ground plan for development of University

Alterations in ground plan

General plan for development of University  
plant

\$7,000 set aside for improvement of Drum  
Tower property

E 12

E 12

M 1

M 1 & T 1 & 1a

Repairs

Estimate for repairs on buildings

\$1,000 granted for repairs

Repairs to house in Kan Ho Yen compound

All houses to be repaired and painted as  
needed

E 6

E 6

M 10 Ap.

E 20

Lands and Buildings (11)

Miscellaneous

	Meeting	Page
Removal of gate at end of land adjoining Meigs' compound	E 6 & M 2	
Disposition of well plot enclosed on Drum Tower property	M 2	
Extending of wall of Kan Ho Yen property on south side	M 8	
Rental of Dr. Williams' house	E 12	
F. C. M. S. list one of buildings in Nanking in Million Dollar Campaign	M May 29, 1912	
Normal School site put to use of Language School	M 12 (2 ref.)	
Rebuilding of Administration building at Kan Ho Yen	M 13	
Providing houses for Chinese teachers - committee asked to appraise houses occupied by teachers for future reference in determining salaries	E 22	
Installation of hot-air, steam, hot- and cold-water equipment in University houses	M 15 & E 40	
Well near Kan Ho Yen kitchen	M 16 Ap.	

# LANGUAGE SCHOOL and STUDY

(See also under Lands and Buildings,  
Finances, Gifts)

	Meeting	Page
Language study by foreign teachers in University approved	M 2	
Personal teachers supplied by University	E 6	
Admission of non-missionaries	M 10, 11, Ex. 31	
Fees - understanding with boards as to amount	M 14 & T Dec. 6, 1918	
" - for particular missionary students	E 31	
" - for students of co-operating missions	M 15	
" - supplementary fee for non-missionary students	M 13	
" - increase	E 39	
Permanent committee on Language School	E 11 & M 6	
Committee on Language School appointed	E 39	
" " " " " 1915	M 9	
" " " " " 1919	M 14	
" " " " " 1920	M 15	
Mr. Clemons appointed in place of Dr. Lyon on committee	M 16	
Establishment of Department of Missionary Training	E 11 (2 ref.)	
Establishment of Department of Missionary Training - data needed	E 11	
Cablegram to Trustees re opening of Lan- guage School	T Apr. 9, 1912	
Opening of Language School	E 15	
Trustees ask for more information	T Apr. 9, 1912	
Handbook to be placed in offices of boards	M 14	
" " " " " " "	T Dec. 6, 1918	
Man for head of department	E 11	
" " " " " - possibility of securing Mr. Keen or Mr. Pettus	T May 29, 1912	
" " " " " - Baptists asked to set aside Mr. Keen	E 11	
" " " " " - Appointment of Mr. Keen considered	E 11 and 12 & T Dec. 12, 1912	
Mr. Keen designated by boards for work in Language School	T July 18, 1913	
Mr. Keen speaks of his interest in work of Language School	T July 18, 1913	
Proposition to secure Mr. Pettus	M 5	
Mr. Wilson to continue teaching in Lan- guage School	E 13	
Mr. Wilson appointed to take Mr. Meigh's work	M 7	
Appreciation of Mr. W. R. Stewart's services	T Apr. 15, 1913	

Language School and Study (2)

	Meeting	Page
Matron - securing of Mrs. Treman	E 36	
" - question referred to Language School Committee	E 39	
" - Mrs. Jones' services	M 14	
Budget approved	E 15	
Housing - 1913, to be left to Executive Committee	M 5	
" - building for housing language students	T Nov. 8, 1912	
" - need of hostel and administration building	M 11	
" - name of dormitory	M 14 & Ex. 40	
" - report of Language School Committee	M 16 Ap.	
" - Vote to ask co-operating and non-co-operating boards to each provide a dormitory	M 16	
" - Cablegram to Trustees to limit number of students to 65 in 1920	M 16	
" - missions on field to represent to boards need of new dormitories	M 17	
Board of students	E 15	
Funds - Mr. Wheeler's success in raising funds for equipment	M 12	
" - gifts from several donors	M 12	
Property - agreement of three boards with reference to property	T May 29, 1912	
Expenses - Motion that Language School bear its share of expense of maintenance	T Nov. 8, 1912	
\$30,000 for Language School building reported	T Dec. 22, 1913	
Above \$30,000 diverted to other needs of Baptist Mission	T Mar. 24, 1914 Ex.	
School to be continued for 1913	M 5	
Status of school	T May 29, 1912	
Extension of curriculum and term of language study	T Jan. 15, 1913	
Dr. Garritt replies to questions regarding Language School	T Feb. 25, 1913	
Preliminary report of Language School sent to all mission boards in the United States, Canada and Great Britain	T Feb. 25, 1913	
Trustees hope work of school might continue	T Apr. 15, 1913	
Statement concerning school sent to different boards	T Oct. 24, 1913	
Dr. Garritt reports to Trustees burdens on faculty and lack of dormitory space	T Feb. 25, 1913	
Normal School site to be put to use of Language School	M 12 (2 ref.)	

Language School and Study (3)

	Meeting	Page
Lecturer on Chinese religions and related subjects	M 14 and T Dec. 6, 1918	
How the Language School might co-operate with missions from Wu dialects	M 13 & 15 E 39 (2 ref.)	
Do.		
Another foreigner to be associated with Mr. Keen in this work, proposed	M 15 and 17	
Mr. Keen and Mr. Chia authorized to visit Language School at Peking	M 15	
Development in Language School	T July 18, 1913	
Report of Department of Missionary Training		
Oct. 18, 1918	M 14	
1919	M 15	
1920 - re housing situation	M 16 & 17 and T Dec. 10, 1920	
Committee on Language School for 1921 appointed	M 17	
Question of receiving members pf Seventh Day Adventist Mission	M 17	

LAW SCHOOL OF SOOCHOW UNIVERSITY

Impossibility of allocating man	E 36
Ways to co-operate	M 12

LIBRARIAN

Securing of	E 8
Encouraging letter from Mr. Clemons	T July 18, 1913

# LIBRARY

	Meeting	Page
Publications from U. S. Geological Survey of Canada, and pamphlets and specimens from the Smithsonian Institute	M 3	
Funds for support of library and librarian	M 3	
Possible extension of library	T Feb. 25, 1913	
New International Encyclopedia	E x. 8	
Expression of thanks to librarian of Princeton University, The Continent, and Ginn & Co. for providing for some of the needs of the library	T Feb. 25, 1913	
Selection of books	T Feb. 25, 1913	
Mr. and Mrs. Nolan R. Best give \$100 for books	T July 18, 1913	
\$100's worth of Chinese books authorized to be bought	T Oct. 24, 1913	
Dr. Cobb elected chairman of Library Committee	T July 18, 1913	
Library Committee of Trustees reports progress	T Dec. 22, 1913	
Matters under consideration by committee	T Mar. 3, 1914	
Increase of library facilities to enable faculty to do research work	T Mar. 3, 1914	
Development of library	M 13	
Adjustment of \$500 for library fund in connection with Medical School account	E 26	
Appreciation of Mr. Y. F. Hung's work	M 14	
Reference books needed for library and funds for same.	T Mar. 30, 1915	
Plans for library building	M 15	
Resolution thanking Methodist Centenary Movement for proposed erection of memorial to Bishop Bashford	M 15	

# LIGHTING PLANT

Question of installing light plant referred to Executive Committee	M 5
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# BOARD OF MANAGERS

	Meeting	Page
Reasons for calling first meeting of Board of Managers	M 1	
Three contracting missions organize as Board of Managers	M 1	
Organization made permanent and all previous actions ratified	M 1	
Presbyterian and Methodist Missions entitled to four representatives on Board, and Disciples to three until certain matters were decided	M 1	
Methodist Mission entitled to another representative on Board owing to Dr. Bowen's election to presidency	M 1	
F. C. M. S. representation	E 4	
Representatives of missions other than four co-operating missions, represented in East China Union Medical College, elected to Board of Managers	(Sp.mtg. Feb.26,1913) M 6	
Mission representatives appointed	M 1	
" " approved of by Trustees	M 1	
Term of office of certain members	E 7	
Faculty members on board to be relieved as soon as possible	E 9	
Appointment of Mr. Wilson	E 3	
" " Dr. Gamewell	E 10	
" " Mr. Ware and Mr. Meigs	E 10	
Election of Mr. Garrett in place of Mr. Paul	M 10	
Methodist Mission representatives, 1911	M 3	
Mission representatives, 1912	M 4	
" " 1914	M 6	
" " 1915 approved of by Trustees	T Mar. 30,1915	
" " 1915	M 9	
" " 1917	M 12	
All actions to come before Board of Managers to be submitted in writing to each member of board two weeks before meeting	M 2	
Material to be sent out with notices of board meetings	M 6	
Executive Committee to print, along with Constitution, all rules adopted at different meetings of Trustees and Managers	M 6	
Order of business and systematic method of reporting actions of each meeting	M 8	
Travel and other necessary expenses of members	M 14	

Board of Managers (2)	Meeting	Page
Fixed date of annual meetings - second Friday in October	M 14	
Trustees desire list of members to be divided in groups of three and names of those to be approved each year forwarded to annual meeting in December	T Mar. 30, 1915	
Meeting called to meet Dr. Speer, October 1915	M 10	
Mr. and Mrs. Bullock entertain board at tea	M 4	
Matron of Language School entertains Board at tea	M 14	
Mr. and Mrs. Clemons entertain board at tea	M 15	
Appointment of Chinese members	B 7	
Appointment by each mission of two Chinese members on board	M 4	
Participating missions to be advised of desirability of electing Chinese members	M 5	
Amendment to constitution to allow election of at least five Chinese members as full members	M 6	
Names of six Chinese suggested as possible members	M 6	
Managers requested to submit to Trustees plans for selection and number of Chinese members	T July 18, 1913	
Advisability of Chinese on boards of managers	T Oct. 24, 1913	
Method of bringing Chinese on board	T Oct. 24, 1913	
Placing of control of money and property of educational institutions, etc., in boards made up of Chinese exclusively	T Oct. 24, 1913	
Trustees desire information regarding basis of representation by Chinese members	T Mar. 24, 1914, <u>Ex.</u>	
Trustees defer full consideration of five Chinese and five foreign members on board	T Dec. 6, 1918	
Y. L. Hwang elected by alumni to membership	M 19	
Y. L. Hwang elected member	M 10	
Bishop Birney asked to take part in discussions of board	M 17	



# MEDICAL DEPARTMENT

(See also under Budget, Finances,  
Faculty, Lands and Buildings)

	Meetings	Page
Approval of establishing of medical department	M 5	
Committee appointed to consult with East China Union Medical College	M 5	
Committee appointed	M 5	
Missions other than three co-operating missions asked to send representatives to meet with committee	M 5	
Resolution urging boards of all missions participating in mission education work to coöperate in University	M 5	
Trustees resolve to invite all these participating boards to co-operate	T Mar. 1, 1912	
Missions represented in East China Union Medical College appoint representatives on Board of Managers	T Dec. 22, 1913	
Southern Baptist Board replies; no reply from Southern Presbyterian and Northern Baptist Boards	T Apr. 9, 1912	
No reply from Southern Presbyterian and Northern Baptists to invitation	T May 29, 1912	
Southern Methodists postpone answer till Dr. W. W. Vinson's visit to China	T May 29, 1912	
Southern Methodist Board takes favorable action	T May 29, 1912	
Trustees vote to send invitation to Southern Methodists to unite in Medical School	T May 29, 1912	
Review of medical situation in letter by Mr. Brockman	Dec. 29, 1911	
Kuleo property to be set aside for medical department	M 5	
Board of Trustees requested to secure \$27,000 additional for purchase of property at Kuleo	M 5	
Motion to ask each co-operating mission to contribute \$3,000 to purchase Drum Tower property from F. C. M. S.	T Jan. 15, 1913 & T Feb. 25, 1913	
Mr. Sherwin's gift of \$5,000 as Baptist share for equipment of Medical Department	T Apr. 15, 1913	
Need of each co-operating board paying \$5,000 each on \$27,000 for Kuleo property	T Apr. 15, 1913	
Payment by three boards of \$5,000 on \$27,000	T July 18, 1913	
Southern Methodists pay \$5,000 toward 27,000	T Dec. 22, 1913	
Payment by boards of \$5,000 apportionment towards \$27,000	T Mar. 3, 1914 (2 ref.)	
Letter presented from Dr. H. W. Schwartz; reply drafted	M 3	

Medical Department (20)

	Meeting	Page
Concerning final payment of \$12,000 on \$27,000	T July 8, 1914	
Status of \$27,000	T Jan. 13, 1915	
Status of payments on \$27,000	T Mar. 30, 1915	
Payment to F. C. M. S. on Kuleo property completed	T May 2, 1918	
Arrangement with boards not yet providing a doctor	T July 18, 1913	
Payment by Southern Methodists of salary of a doctor until a doctor is provided	T Jan 15, 1914	
Payment of \$5,000 asked for medical equipment	(T July 18, 1913 & T Oct. 24, 1913)	
Dr. Shields appointed Dean, and Dr. Evans, Acting Dean of Medical Department	M 5	
Dr. Shields requested to represent needs of Medical Department while on furlough	M 5	
Managers approve of proposed affiliation with the Church Missionary Society	M 5	
Affiliation of Hangchow Medical College of the Church Missionary Society	T Apr. 15, 1913	
Trustees approve of affiliation with the Church Missionary Society	T Mar. 30, 1915	
Organization and management of Medical Department	(Sp.mtg. Feb. 26, 1913 (T Feb. 25, 1913)	
Discussion re organization of a Medical Association to take over support of Hospital - University to continue support of Medical School	T Mar. 4, 1916	
Kiangsu Public Health Association	T June 6, 1916	
Chinese co-operation in hospital and continuance of hospital	T June 6, 1916	
Representatives of boards unanimously approve continuance of medical work in Nanking	T June 6, 1916	
Committee appointed to consider provision of amount for enlarged equipment and dispensary building	T June 6, 1916	
Support from boards to Medical Department	T June 6, 1916	
" " " (3) " " "	T June 6, 1916	
Baptist Society votes to assume its share of maintenance expense - \$3,000	T Dec. 8, 1916	
Southern Presbyterian initial payment on Medical School (\$5,000 and interest on \$300)	T Jan. 14, 1916	
Southern Presbyterians discontinue \$300 for running expenses but allocate		
Dr. Hutcheson to work of hospital	T May 2, 1918	
Southern Methodists pay \$2,500, leaving balance due on account of \$500	T Jan. 14, 1916	
Refunding of \$2,500 to Southern Baptist Board on withdrawal from Medical School	T Apr. 13, 1917	
Matter of Evans house to be taken up with donors	T May 2, 1918	
E. C. U. M. C. being department of University does not release any board from any financial obligation	Sp.mtg. Feb. 26, 1913	

Medical Department (3)

Hospital

(See also under Budget, Faculty, Finances, China Medical Board, Lands and Buildings)

	Meeting	Page
Resolution to ask Northern Methodist and Disciples Missions to take steps to secure doctor each	E 35	
Resolution to ask missions participating in Medical School to underwrite \$1,000 gold per year for financing hospital and other co-operating missions what they are able to furnish	E 35	
Medical staff asked to bring in an estimate of cost of properly staffing hospital, and Dr. Williams asked to secure needed finances for 1916 and 1917	E 35	
Appointment of Hospital Committee	M 12	
Mr. Clemens to take Dr. Williams place on Hospital Committee	E 39	
Hospital Committee for 1918	M 13	
" " " 1919	M 14	
" " " 1920	M 15	
" " " 1921	M 17	
Dr. Sloan reports on development of hospital	T Nov. 5, 1919	
Report on hospital, June 25, 1920	M 16	
" " " "	M 13	
" " " Oct. 12, 1918	M 14	
" " " Oct. 13, 1920	M 17	
Dr. Sloan reports to Trustees on hospital	T Apr. 23, 1920	
Resolutions passed by Trustees and China Medical Board with reference to closing of Medical School and continuing of support of hospital	M 12	
Methodist, Presbyterian, and Disciples Missions stand back of support of hospital	M 12	
Southern Methodist support	M 12	
Dr. Williams makes statement on financial situation of hospital	E 39	
Staffing and contributions by boards to meet requirements of China Medical Board	T Apr. 13, 1917	
Character of work of hospital	M 12	
Development of hospital	M 13	
Appointment of Dr. Sloan as superintendent	M 12	
Appreciation of services of Dr. Shields	M 12	
Hospital Committee authorized to fill up staff	M 14	
Invitation to Dr. Wiltsie to join hospital staff	M 14	
Dr. Williams reports on possible addition to staff of hospital of W. F. Lyon, R. E. Pino, J. W. Wiltsie, and urges providing of full staff	T Dec. 6, 1918	
Plan for Chinese co-operation in hospital on Changsha-Yale plan	Sp.mtg. Jan. 10, 1916	

Medical Department (4)

Hospital (cont.)

	Meeting	Page
Appointment of woman physician urged and approved of by Trustees	T Apr. 23, 1920	
Dr. Williams reports to Trustees on hospital	T May 2, 1918	
Trustees to correspond with boards re vacancies on staff	T Dec. 6, 1918	
Trustees express sympathy with Dr. and Mrs. Hutcheson on serious illness of Dr. Hutcheson and burdens carried by Dr. Sloan	T June 17, 1919	
Treasurer requested to remit to field all funds in hand for property and equipment of hospital	T Sept. 19, 1918	
Relation of tuberculosis pavilion to Christian Mission Girls' School	M 14 & E 40	
Dr. Williams reports to Trustees on development of hospital	T June 17, 1919	
Medical Committee proposed	M 6	
" " appointed	M 6	
" " " 1915	M 9	
Report of Medical Committee	M 10	
" " " " Oct. 2, 1915	M 11	

Medical School

(See also under Budget, Faculty, Finances,  
China Medical Board and Lands and Buildings)

	Meeting	Page
Trustees move to invite East China Union Medical College to become integral part of University	T 3	
Invitation to unite with university	E 10	
" " " " "	T Dec. 29, 1911	
Relation of Medical School to University Union with Church Missionary Society (see also Medical Department - general)	E 17; Sp.mtg. Feb. 26, 1913	
Appointment of Dr. Sloan	M 9	
Houses for medical faculty (see also Land and Buildings)	T Mar. 1, 1912	
Purchase of Kuleo property	T Dec. 12, 1912	
Funds and staff for Medical School and Hospital	M 4	
Financing of School for 1914	M 9	
Needs of school and staff and equipment	T Dec. 22, 1913	
Doctors Shields, Cochran and Bowen authorized to raise funds for school	T Mar. 30, 1915	
	T Mar. 3, 1914	

Medical Department (5)

Medical School (cont.)

	Meeting	Page
Admission of non-Christian students	T Jan. 15, 1913	
" " " " "	T July 18, 1913	
Adjustment of entrance requirements to medical course to enable graduates to get degree	M 6	
Revised course of study	M 8	
Requirements of admission to Medical School	T July 18, 1913	
Awarding of M. B. and M. D. degrees	T July 18, 1913	
Advisability of raising standard of entrance	M 8	
Special class of students	M 8, 9, 10	
Dr. Garritt reports to Trustees on Medical Department	T Feb. 15, 1913	
Dr. Shields reports to Trustees on outlook of Medical Department	T July 18, 1913	
Statement re medical education in Central China	T July 18, 1913	
Developments in Medical School	T July 18, 1913	
Report of Medical Faculty	M 9	
Catalogue	T Mar. 24, 1914	Ex.
Informal meeting of Tsinan Medical School representatives with Executive Committee	E 32	
At least one properly equipped school using Mandarin	E 32	
One undergraduate medical school to meet needs of medical mission education	T July 18, 1913	Ap.
Use of English in Medical School	M 9	
" " " " "	T Mar. 30, 1915	
Trustees vote that provision be made to teach Chinese doctors in the vernac- ular	T Jan. 14, 1916	
Resolution of Trustees and China Medical Board with reference to closing of school and continuing of hospital	M 12	
Trustees vote that provision be made for all students received to complete their full medical course	T Jan. 14, 1916	
Settling up of school affairs	M 12	
Discussion re re-opening of Medical School	M 17	

MR. AND MRS. F. E. MEIGS

Recovery after long illness of Mr. Meigs  
Trustees express satisfaction on Mr. Meigs'  
return to his teaching work  
Resolution in regard to death of Mr. Meigs  
Mrs. Meigs asked to supervise welfare of  
students

Meeting	Page
E 10	
T Mar. 1, 1912	
M 11 & Ex. 31	
E 10	

MIDDLE SCHOOL

Mr. Settlemyer, principal  
Mr. Wilson appointed principal of new  
Middle School  
Trustees requested to provide funds for  
erection and equipment of a Middle  
School

E 31 & M 11
E 36
M 5

MINUTES

Secretary of Trustees to send members of  
Board copies of minutes of meetings  
and documents from Nanking

T 1a

MINUTES APPROVED

Actions of Executive Committee meeting of  
Feb. 13, 1914 to be sent to members  
who were not present, to be approved  
Certified copies of all minutes of meetings  
of the Board of Managers preliminary  
to union ordered placed on permanent  
record

E 27

Minutes of Executive Committee meetings of  
January 3 and 31, 1910, April 2 and  
25, 1910, June 1 and 29, 1910, and  
September 22, 1910, deferred until  
various actions have fuller discus-  
sion

M 1

Executive Committee meetings of Dec. 27,  
1910, except paragraphs land 2,  
regarding diplomas

M 1

Executive Committee meetings of February  
24, March 29, April 11, October 1,  
November 13, 18 and 19, and December  
13 and 20, 1913, with exception of  
paragraph relating to scholarships

M 3

M 6

Minutes Approved (cont.)

	Meeting	Page
Executive Committee meeting of October 30, 1914, with exception of items ordered deleted	M 9	
Trustees' meeting of March 30, 1915, with exception of possible correction in minute relating to relation of boards of Theological Seminary and Ginling College to Board of Trustees of University	T Mar. 4, 1916	
Trustees' meeting of May 2, 1918, with exception of minutes dealing with Theological Seminary	T Sept. 19, 1918	
Motion to proceed with meeting of Trustees of May 2, 1918, and submit minutes to absent members, no quorum being present	T May 2, 1918	
Actions of meeting of Board of Managers, Oct. 13, 1920, approved by Trustees	T Dec. 10, 1920	
Trustees' meeting of October 24, 1913, approved with two exceptions	T Dec. 22, 1913	
Note:- See two minutes under Nanking Theological Seminary		

MINUTES ORDERED PRINTED

Minutes ordered printed	E 2 & 8
Motion that Executive Committee collect, classify and print, along with Constitution, all rules adopted at different times by Trustees and Managers	M 6
Trustees and Managers minutes for 1917	M 13
" " " " from 1918 to October 1919	M 15
Trustees authorize indexing of minutes	T Dec. 8, 1916

MISSIONARY HEADQUARTERS

Dr. Mott asks Trustees to make appropriation toward budget	T Dec. 8, 1916
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MUSEUM

Recommendation regarding museum presented in President's report Jan. 5, 1911, approved	M 3
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NAME  
In English and Chinese

June 11, 1909 - preliminary

NANKING THEOLOGICAL SEMINARY

(See also under Courses of Study)

	Meeting	Page
Invitation to locate Bible Teachers' Training School in Nanking	E 7	
Invitation to unite with University	E 10	
" " " " "	T 3	
" " " " "	T Dec. 29, 1911	
" " " " "	T Jan. 27, 1912	
" " " " " - discussion held over till more information could be obtained from Southern Methodist Board	T May 29, 1912	
Conference with Dr. Garritt on Union Bible School	T Dec. 12, 1912	
Union Bible School's becoming a department of University	T Dec. 12, 1912	
Do	T Jan. 13, 1913	
Dr. Garritt reports to Trustees on Theological School	T Feb. 15, 1913	
Bringing of Theological School under Board of Trustees	T Feb. 15, 1913	
Do.	T Oct. 24, 1913	
Do.	M 9	
Do.	T Jan. 14, 1915	
Do.	T Jan. 14, 1916	
Minute on relation of Theological School and Ginling College to Board of Trustees to be revised	T Mar. 4, 1916	
Minute of Trustees' meeting of May 2, 1918, approved, with exception of section dealing with Theological Seminary - reserved for fuller consideration	T Sept. 19, 1918	
Development of plans of co-operation	T Dec. 22, 1913	
Mr. Frank Garrett addresses Trustees on Union School of Theology and its relation to the University	T Mar. 3, 1914 (2 ref.)	
Hope that relation between Theological School and University will be determined when Dr. Stuart and Mr. Rowe are in the United States in 1914	T July 8, 1914	
Theological School requests boards to enlarge annual contributions	T Dec. 8, 1916	
Managers ask Dr. Williams to secure certain immediate needs	T May 2, 1918	
Advanced theological training (see also	T May 2, 1918	
" " " (Courses of study)	T Sept. 19, 1918	
Adjustment of courses between College and Seminary faculties	M 17 & 16	
Situation in Theological Seminary discussed	T June 19, 1919	
Mr. Bradshaw as representative of F.C.M.S.	T Nov. 5, 1919	
Satisfactory working at Seminary	T Dec. 10, 1920	
Advisability or otherwise of having a theological department	May 1, 1907 - preliminary	



# NANTUNGCHOW

	Meeting	Page
Professor Bower expresses need of having man from University go to Nantungchow to help - preferably Mr. Sarvis	E 30	
University unable to release Mr. Sarvis but suggest Mr. Bailie	E 30	

## NEEDS

(See also Departments)

Needs of department of Religious Instruction	M 4
Committee on needs of departments	E 7
List of needs	M 10
" " " referred to Finance Committee	M 10
" " " " Executive "	M 13
Trustees approve of effort to secure \$186,500 for land and buildings	T 3
Publication of prospectus for financial Solicitation	T 3
Do.	T Dec. 29, 1911
Do.	T Jan. 27, 1912
Do.	T Mar. 1, 1912
Do.	T Apr. 9, 1912
Advertizing of needs	T Dec. 29, 1911
" " "	T Jan. 19, 1912
Trustees ask Managers for list of needs, including buildings, equipment, and staff	T Mar. 30, 1915
Houses, chief need - June 1920	M 16

## NEW EDUCATIONAL UNION

Invitation to enter union	M 17
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## NIGHT SCHOOLS

Relation of night schools to University	E 8
" " " " " "	M 2

# NOMENCLATURE

	Meeting	Page
Nomenclature changed to conform to that of Chinese schools	M 9	
Adjustments needed in adapting new nomenclature	M 12	
Report on nomenclature approved	M 12	
Reorganization of schools	M 13	
Results of change in nomenclature	T May 2, 1918	

# NORMAL SCHOOL

Normal committee proposed	M 6
Maintenance and development of Normal Department urgent need; endowment and yearly support requested	M 5
Development of Normal School	T Dec. 29, 1911
" " " "	T Jan. 19, 1912
" " " "	T Jan. 15, 1914
Statement and plans for development	E 20
Report for Normal School	E 21
Grants by Relief Committee for teachers out of employment	E 21, 22, 25
Vocational training	T Oct. 24, 1913
" "	T Oct. 24, 1913
No funds paid in to cover budget	T Jan. 15, 1914
Raising of budget	T Jan. 15, 1914
Securing of man for normal school work	T Jan. 15, 1914
(See also under Baptist Co-operation)	

# OBSERVATION SCHOOL

Endorsement of Dr. Sailer's plan	M 12
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# OUTFIT ALLOWANCE

\$400 Mex. for each residence occupied by missionaries of Methodist Mission or other missionary teachers  
 Allowance for teachers appointed by Trustees  
 Allowance for full term appointees  
 " " Mr. and Mrs. Owen  
 " " Mr. and Mrs. Reisner  
 " " Miss Grace Taylor  
 " " Miss Elizabeth Walker

Meeting Page

M 2

M 14, Ex. 40

T June 19, 1919

T Sept. 19, 1918

T July 8, 1914

T July 8, 1914

T July 8, 1914

## MISS THIRZA M. PIERCE

Title to land

T Apr. 23, 1920

## PLAGUE

Dr. Williams reports to Trustees on situation in Nanking during plague

T May 2, 1918

## POLICY

Discussion of University policy  
 Carrying of adequate insurance; support of faculty members by individuals or societies; Trustees reserving right to pass upon teachers  
 Aims and policy of University  
 Policy regarding raising of funds  
 " " changes in plans of missions before and after union is consummated - language, etc.

T Dec. 29, 1911

T Nov. 8, 1912

T Dec. 8, 1916 (2 ref.)

May 1, 1907 - preliminary

June 11, 1909

"

# POLITICAL SITUATION

Cablegram from President  
Trustees express gratitude upon return of  
peace to China  
Political situation in Nanking - 1913

Meeting	Page
T Jan. 27, 1912	
T Mar. 1, 1912	
T Oct. 24, 1913	

## PRESIDENT

(See under Dr. Bowen)

## PRIMARY EDUCATION

Importance of primary education	M 3
Report of Committee on Day Schools	M 3
" " " " " "	M 4
Committee for 1912 elected	M 4
Mr. Bullock chosen Secretary of Day Schools	M 4
Education scheme for territory served by University	T Dec. 29, 1911 T Jan. 19, 1912
Missions asked to adopt course of study for primary schools issued by University	E 16
Committee to consider development of a large day school at Hupukiai	Oct. 23, 1909 -preliminary
Committee arranged courses of study for all day schools	Nov. 11, 1909 - "

## PRINTING PRESS

Need of printing press	E 7
Decision to sell or rent press	M 2
Disposition of press	E 8 & M 3
Need of printing press for industrial department	E 29

## PROCTOR

For 1910	E 1
Appointment of A. Y. Lee and Mr. C. C. Liu	M 14

PROSPECTUS

(See under Needs)

PUBLICITY

Publication of bulletin

T Oct. 24, 1913

REGENTS

(See under Incorporation and Graduates)

Need of having report required by Regents  
in hands of Trustees by August, and  
of having it in duplicate

T Mar. 30, 1915

REGISTRATION OF UNIVERSITY AT PEKING

Suggestion

E 33

# REPORTS

	Meeting	Page
President's Report 1910 - autumn	M 3	
" " 1911 - January 5	M 3	
" " 1911 - placed in hands of Trustees	T 3	
" " 1912 - February 13	M 4	
" " 1914 (Vice-President) - Jan. 21, 22	M 6	
" " 1913-1914 (general re- port by departments	M 8	
" " - - presented to Trustees	T Apr. 15, 1913	
" " 1915 - January 29	M 9	
" " 1917 - January 12	M 12	
" " 1916-1917	M 13	
" " 1916-1917 referred to Trustees	T May 2, 1918	
" " 1918 - October 18	M 14	
" " 1919 - October 10	M 15	
" and Vice-President's Reports, 1920 October 13, 1920	M 17	
Cablegram and letters from Dr. Bowen	T Dec. 29, 1911	
Correspondence from Dr. Williams in America; Minutes of meeting of Trustees, and other correspondence read at meeting of Managers, Feb. 13, 1912	M 4	
Dr. Williams asked to prepare a bulletin, by Trustees	T Apr. 15, 1913	
Appreciation by Trustees of work being done by University	T Apr. 15, 1913	
Dr. Franklin reports on three days' visit to University	T July 18, 1913	
Dr. Williams reports progress in prepara- tion of bulletin	T July 18, 1913	
Need of having report required by Regents in hand by August and of having it in duplicate	T Mar. 30, 1915	
Dr. Williams reads to Trustees excerpts from Dr. Bowen's letters regarding enrol- ment, buildings, etc.	T Sept. 19, 1918	
Dr. Williams reports on conferences with leaders of Christian Church	T Dec. 6, 1918	
Dr. Williams calls attention of Trustees to President's report, Hospital re- port, and announcement of the Depart- ment of Missionary Training	T Dec. 6, 1918	
Messrs. A. G. Small, C. H. Hamilton, J. H. Reisner and G. E. Huggins, report on work of University to Trustees	T Dec. 10, 1920	

# SALARIES

(See also under Faculty)

	Meeting	Page
Schedule of salaries	E 8	
" " " for foreign teachers	M 2	
" " " " " "	M 3	
" " " revised, beginning 1920	M 15	
Increase in salaries of certain teachers (Chinese)	M 5	
Dr. Chang Sheo-ren's request for an increase	E 27	
Mr. P. H. Chen's salary raised	E 33	
Dr. Hiltner's salary	T July 8, 1914	
Mr. Ing's salary	T July 18, 1913	
Dr. Kuo's salary	T July 18, 1913	
Mr. Li Ying's salary	T Apr. 9, 1912	
" " " and support	T May 29, 1912	
Mr. Liu Ching-chen's salary increased from \$45 to \$50	E 18	
Mr. and Mrs. Reisner's salary and outfit allowance	T July 8, 1914	
Miss Grace Taylor's salary and outfit allow- ance	T July 8, 1914	
Miss Elizabeth Walker's salary and outfit allowance	T July 8, 1914	
Dr. Williams' salary and expenses while on furlough	(Mar. 1, 1912 (T Jan. 27, 1912, Apr. 9, 1912	
Miss Wixon's salary	T Nov. 8, 1912	
President's salary to be paid by University	M 2	
Methodist Mission asked to appoint another missionary to fill Dr. Martin's place or provide salary for a teacher in case his furlough is extended	M 5	
Boards to provide full quota of men in field or amount of their salary	M 9	
Each board to provide \$1,500 whenever it does not have its full quota on the field	T July 18, 1913 & T Mar. 30, 1915	
Each board to provide salary on basis of married missionary of board concerned if its full quota is not on the field	T Oct. 24, 1913	
Executive Committee authorized to arrange for salaries	M 8	
Paying of salaries at rate of two to one " " " " " " " " "	M 12 (2 ref.) T Apr. 13, 1917	
Salaries of teachers being employed by various missions at time of union	Nov. 11, 1909 -preliminary	

# SCHOLARSHIPS

(See also under Normal School and Gifts)

	Meeting	Page
Fees for children of Christian parents and poor students	E 1, & 2	
Educational Association	E 2	
Cablegram to Trustees to secure \$5,000 gold to help tide over difficulties of students in autumn of 1913	(T Oct. 24, 1913 (E 4 & 22?)	
Loan Association	M 2 (2 ref.)	
" "	M 3	
New committee appointed to arrange for aid to needy students	M 4	
20 scholarships authorized for each mission	E 23	
30 " allotted to each co-operating mission	M 6	
Perpetual scholarship provided by Class of 1915	M 10	
30 scholarships allotted each co-operating mission; sons of ministers of co-operating missions to be granted scholarships at \$25.00 per term	E 27	
No scholarships for those under high school grade	E 31 & M 11	
Scholarships to go to best boys from lower schools	M 3	
Sherwin scholarships (see also under Gifts)	T Apr. 15, 1913	
" "	T July 8, 1914	
" " - responsibility of Trustees	T Nov. 5, 1919	
" " - disposal of fund	T Apr. 23, 1920	
Committee to look after special questions of special gifts to students	E 22	
Mr. Templeton's pledge of \$100 for three years	T Apr. 15, 1913	
Mr. F. B. Kitch's Bible Class (Detroit) pledge of \$60 a year	T Apr. 15, 1913	

## SCHOOL FOR MISSIONARIES' CHILDREN

Kuling	T Jan. 27, 1912
Nanking - Board becomes holding Trustees	T Jan. 14, 1916
Board of Trustees become holding trustees of School for missionaries' children in Nanking.	T Jan. 14, 1916

## SCHOOL YEAR

Length	E 8
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Meeting

Page

# SECRETARY

Joint secretary for three universities

T June 17, 1919

" " " " "

T Apr. 28, 1920

" " " " "

T Dec. 10, 1920

# SERICULTURE

Recommendation of Dr. Woodworth for primary  
work

E 40

# SELF-SUPPORT

Trustees do not favor gratuitous education  
" " " " " "

T Dec. 29, 1911

T Jan. 19, 1912

# MR. AND MRS. A. G. SMALL

(See also under Architect, and Faculty)

Presbyterian Mission asked to assign

Mr. Small to oversee building opera-  
tions for one year at least

E 21

Arrival of Mr. Small on field; salary being  
provided by Presbyterian Mission

E 22

Assignment of Mr. Small by Presbyterian

Mission to oversee building operations  
for one year at least

E 21 &

T Oct. 24, 1913

Managers express thanks for work on Univer-  
sity buildings

M 16

# SOCIAL

Mr. F. A. Horne, on behalf of Trustees,  
gives a dinner at Minneapolis  
Dinner at Union League Club, New York, in  
interests of University and Chengtu  
University

Meeting	Page
T May 29, 1912	
T Nov. 8, 1912	

## STANDING COMMITTEES

Colonization work, executive, finance, Language School, medical, normal and property committees proposed as stand- ing committees	M 6
Appointment of committees	M 6
Members on Medical Committee appointed	M 6
Standing committees for 1915 appointed	M 9

## STENOGRAPHER

Cablegram regarding stenographer

Ex. 9 - Dec. 27, 1910

## DR. GEORGE A. STUART

Minute regarding death of Dr. Stuart	E 10
Trustees heartily approve action of Managers	T Mar. 1, 1912

## STUDENTS

Number and grade to be received in 1911	E 1
Adjustment of middle school students on transfer of college and medical stu- dents to Kuleo	E 31

STUDENT MOVEMENT

Report to Trustees on student strike

Meeting Page  
T Nov. 5, 1919

SUMMER SCHOOL

Plan approved	E 39
\$5,000 authorized to be raised for each year	E 39
Committee appointed to plan for summer school in 1921	M 17

SUWAN CHRISTIAN SCHOOL BOARD

Recognition of board as an affiliated organization of University	M 14
Mr. Wilson appointed English Secretary for time being	M 14
Executive secretary	T Dec. 6, 1918

SWING

Removal of swing at Drum Tower	E 6
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TELEPHONE

	Meeting	Page
Practicability of establishing a service	E 8	

TENTH ANNIVERSARY OF UNION

Comparative statistics	M 16
" "	T Apr. 23, 1920
Invitation to representatives of Regents to attend celebration	M 16

TERM

New term opening Feb. 1, 1912	E 10
Division of school year into three terms	M 16

TITLE DEEDS  
(See also under Deeds)

To be vested in Trustees	M 9
" " " "	T 1 & 1a
" " " "	T Dec. 12, 1912
Letters from Mr. F. B. Ray re "Title of property vested in the University"	M 10
Agreement of transfer	T 2 & 3
" " " "	T Dec. 29, 1911
" " " "	T Mar. 1, 1912
" " " "	T Apr. 9, 1912
" " " - document drawn up by Mr. Steger	T May 29, 1912
" " " - thanks presented to Legal Committee	T June 13, 1912
" " " "	T Nov. 8, 1912
" " " "	T Mar. 30, 1915
Indenture between boards other than three original boards and Trustees	T Dec. 12, 1912
List of residences and titles of each	T Mar. 30, 1915

TREASURER

	Meeting	Page
Dr. Bowen appointed	E 1	
Dr. Bowen's appointment ratified	M 2	
Securing of treasurer referred to Executive Committee	M 2	
Mr. Millward appointed	E 8	
Mr. Millward's appointment ratified	M 3	
Mr. Millward re-elected for 1912	M 4	
Miss Gilmore appointed assistant treasurer 1912	M 6	
Mr. Carter elected treasurer of Trustees	T Jan. 27, 1912	
Mr. Carter accepts treasurership	T Mar. 1, 1912	
Mr. Rosse appointed	T May 29, 1912	
Mr. Rosse's support	T May 29, 1912	
Mr. Rosse's resignation - Executive Committee empowered to secure a successor	M 11	
Miss Elizabeth Walker asked to give part time to work of treasurer after departure of Mr. Rosse, until permanent treasurer could be found	E 31	
Mr. Beaman - possibility of securing his services	E 33	
Mr. L. J. Owen's appointment approved	T Nov. 10, 1916	
Mr. L. J. Owen's papers passed upon by Candidates Committee	T Dec. 8, 1916	
Mr. Day provides support of treasurer for another three years	T Jan. 14, 1916	
Vote of thanks to Mr. Day for continuing support of a treasurer	M 11	
Treasurer's salary to be paid through treasurer of University in New York	T Dec. 12, 1912	
Auditing Committee appointed to audit treasurer's books December 1910	M 2	
Treasurer's report Feb. 13, 1912 accepted by auditors	M 4	
Committee appointed to audit treasurer's report	M 9	
Audit of New York treasurer's books for 1914	T Mar. 3, 1914	
Auditor's statement with reference to treasurer of Board of Trustees	T Mar. 30, 1915	
Auditors send signed certificate after examination of treasurer's accounts	T Mar. 4, 1916	
Auditing Committee recommend accounts be kept according to system recommended by Carnegie Foundation	M 4	
Dr. Bowen reports to Trustees on treasurer's report and system of bookkeeping	T July 18, 1913	
Mr. Carter reviews annual report of treasurer of University with auditor's comments	T Mar. 30, 1915	

# Treasurer (2)

	Meeting	Page
Auditor's report and recommendations as to methods of bookkeeping and accounting	T Mar. 30, 1915	
Form of financial report	T Apr. 15, 1913	
Financial report - receipts of students to be analyzed	M 12	
Note to bond treasurer in New York in sum of \$20,000	T Jan. 27, 1912	
Mr. Carter asked to sit with Trustees at their sessions	T Mar. 1, 1912	
Mr. Carter states all co-operating boards have paid their quotas to date (Apr. 23, 1920) and gives financial report	T Apr. 23, 1920	
Treasurer reports showing payments by boards, Apr. 23, 1920 - Dec. 10, 1920	T. Dec. 10, 1920	

## TRUSTEES

Purpose of first meeting of board - Mar. 2, 1910	T 1
No action of first meeting binding without consent of representatives of F. C. M. S;	T 1
Members of board 1910 - March 2	T 1
" " " 1910 - March 25	T 1a
" " " 1911 - June 26	T 2
" " " 1914	T Dec. 22, 1913
" " " 1916-1918	T Jan. 14, 1916
" " " 1917	T Dec. 8, 1916
" " " 1917?	T Apr. 13, 1917
" " " 1918	T May 2, 1918
Appointment of officers 1911 - June 26	T 2
" " " 1913	T Jan. 13, 1913
" " " 1914	T Dec. 22, 1913
" " " 1915	T Jan. 14, 1915
" " " 1916	T Jan. 14, 1916
" " " 1917	T Dec. 8, 1916
" " " 1918	T May 2, 1918
" " " 1921	T Dec. 10, 1920
Candidates Committee appointed	T Dec. 12, 1912
Nominating Committee appointed	T Oct. 24, 1913

# Trustees (2)

	Meeting	Page
Dr. Speer elected chairman of board	T 1a	
Mr. Diffendorfer elected secretary of board	T 1a	
Mr. S. T. Willis appointed F. C. M. S. representative in place of Mr. Corey	T 2	
Mr. Joab Banton elected F. C. M. S. repre- sentative	T 2	
Mr. J. L. Severance appointed on Finance Committee	T Oct. 24, 1913	
Dr. E. D. Burton appointed to board	T July 8, 1914	
Resignation of Mr. Severance as President	T Dec. 29, 1911	
" " " " " "	T Jan. 19, 1912	
Resolution re death of Mr. L. H. Severance	T July 18, 1913	
Expression of sympathy with Mrs. Dudley P. Allen and Mr. J. L. Severance	T Jan. 14, 1915	
Mr. Levering resigns on account of with- drawal of Southern Baptists from union	T May 2, 1918	
Baptist representatives at meeting of December 12, 1912	T Dec. 12, 1912	
Professor C. T. Paul present at meeting of December 12, 1912	T Dec. 12, 1912	
Guests invited to attend meeting of May 2, 1918	T May 2, 1918	
Representatives of board elected under authority of amended charter	T Dec. 12, 1912	
Mr. Jerome elected for three years, 1915-18	T Mar. 30, 1915	
Mr. Cobb " " " " 1915-18	T Mar. 30, 1915	
Mr. Diffendorfer " " " " 1915-18	T Mar. 30, 1915	
Mr. W. J. Stitt appointed as Methodist (North) representative in place of Mr. Diffendorfer, 1920	T Apr. 23, 1920	
Motion made that Executive Committee <sup>of Managers</sup> col- lect, classify and print along with Constitution all rules adopted at different times by Trustees or Managers	M 6	
Office expenses of secretary and treasurer to be paid from treasury	T 2	
Relationship of Board to co-operating mission boards	T 3	
Personal liability of Board of Trustees	T Mar. 1, 1912	
" " " " " "	T Apr. 9, 1912	
Congratulations to Mr. Horne upon his marriage	T Feb. 25, 1913	
Reorganization of University Senate	T Feb. 25, 1913	
Centralizing of correspondence of board	T Oct. 24, 1913	
All recommendations, budget, and data for Regents to be in hand in time for meeting in December	T May 2, 1918	

### Trustees (3)

	Meeting	Page
Committees for 1913 continued	T Dec. 22, 1913	
" " 1915 appointed	T Jan. 14, 1915	
" " 1916 "	T Jan. 14, 1916	
" " 1917 "	T Dec. 8, 1916	
" " 1918 "	T May 2, 1918	
" " 1921 "	T Dec. 10, 1920	
Terms of office of representatives	T Jan. 13, 1913	
Time of election of President	T Oct. 24, 1913	
Conservation of happy relations between Trustees and boards	T Dec. 6, 1918	
Enlarging of board to include representa- tives of women's societies co-opera- ting in Ginling College	T Jan. 14, 1916	
Board becomes holding trustees of school for Missionaries' children in Nanking	T Jan. 14, 1916	

### UNIFORM

Requirement

Ex. 8

### UNION

(See under Constitution, and Co-operation)

### UNIVERSITIES' MISSION

Discussion regarding history and aims	T Jan. 19, 1912
Location of United Universities' Mission	T Jan. 27, 1912 (2 ref.)
Raising of sufficient funds by British	T Maych 1, 1912

### UNIVERSITY EXAMINER

Names submitted for examination	T Apr. 9, 1912
Dr. Wilder appointed; Mr. Gracey alternate	T Mar. 1, 1912
Reply from Regents re appointment of examiner	T May 29, 1912
Judge Lobingier recommended	M 9
Judge Lobingier's appointment approved by Trustees, in place of Mr. Wilder	T Mar. 30, 1915
Form of certificate	T Mar. 1, 1912

### UNIVERSITY CHURCH

(See under Evangelistic)



# UNIVERSITY SEAL

	Meeting	Page
Dr. Williams appointed to secure design	T Nov. 8, 1912	
Possible design for seal	T Feb. 25, 1913	
Progress made in preparation of seal	T July 18, 1913	
Matter referred to a committee	T Oct. 24, 1913	
" " " Executive Committee	M 9	
Design accepted after a few changes	T Dec. 22, 1913	
Trustees authorize seal's being affixed to various documents and then being forwarded to Nanking	T Dec. 22, 1913	
Revision of seal and affixing of same to various documents	T Mar. 3, 1914	

## DR. J. E. WILLIAMS

(See also under Financial Campaign)

Advisability of return to America to con- fer with Trustees over plans for securing endowment	E 33
Office and secretarial help while in America	T 3
Extent of furlough and return of family to America	T 3
Services of Dr. Williams	T July 18, 1913

## DR. WOODWORTH

Appreciation of coming of Dr. Woodworth	E 39
Minute in regard to work of Dr. Woodworth	M 14
Trustees express appreciation of his services	T Dec. 6, 1918

WUHU UNION ACADEMY

To be recognized as an affiliated school

Meeting  
M 5

Page

WEST CHINA UNION UNIVERSITY

Financial needs of West China Union Univer-  
sity and University of Nanking  
Do.

T Dec. 29, 1911 (2 ref.)  
T Jan. 19, 1912

ZEE WAY ZUNG

Agreement with regard to development of  
Department of Poultry Husbandry

Ex. 13

THE UNIVERSITY OF NANKING

MINUTES OF MEETINGS

of

THE BOARD OF MANAGERS

and

THE EXECUTIVE COMMITTEE

and of meetings preliminary to the organization of  
The University of Nanking

1906 to 1927

21  
FOR REPORTS AND OTHER DOCUMENTS

ATTACHED TO MINUTES

OF THE BOARD OF MANAGERS

SEE

Part II of this volume

following page 406

# C O N T E N T S

## 1. Minutes of meetings preliminary to the organization of the University of Nanking:

	Page
1906 March 15	1
1907 May 1	2
1908 November 4	5
1909 January 11	5
February 23	7
June 3 (preliminary to union in medical school in East China)	12
June 11	7
October 1	9
October 23	10
November 11	11

## 2. Printed minutes of meetings of the Board of Managers and of the Executive Committee of the Board of Managers of the University of Nanking (the dates of meetings of the Board of Managers are starred):

	Page
1909 December 21*	13
1910 January 3	17
January 31	19
April 2	23
April 25	23
June 1	27
June 29	28
September 22	29
October 18-20*	31
October 25	37
December 27 (typed)	39
1911 January 4-5*	41
June 12	49
1912 January 15	51
February 13*	55
March 5	61
March 5 (Executive Committee with Subcommittee on Language School for Missionaries) - typed	181
April 5	63
April 20	65
May 25	66
September 21	67
October 17	70
December 4	73

Printed minutes (continued):

Page

1913	January 29*	74
	✓ February 4	80
	February 26 (Executive Committee with representatives of the East China Union Medical School Committee) - typed	185
	✓ February 26 (Joint Committee appointed by Boards of Managers of the East China Union Med- ical School and the Univer- sity) - typed	186
	March 29	81
	March 29 (Executive Committee with Dr. J. H. Franklin)	81
	April 11	82
	✓ October 1	84
	✓ November 13	85
	✓ November 18	87
	✓ November 19	88
	✓ December 13	88
	✓ December 20	89
1914	✓ January 21-22*	91
	February 13	97
	March 10	98
	✓ March 18*	103
	✓ April 27	98
	✓ June 22*	105
	✓ October 30	100
1915	✓ January 28-29*	111
	March 18 (Executive Committee and Medical School Faculty) - typed	187
	March 25 - (same as preceding) - typed	190
	April 9 (Executive Committee and Council on Public Health, Shanghai) - typed	191
	Resolutions adopted by the Executive Committee China Medical Missionary Association and the Council on Medical Education - typed	192
	✓ June 24*	130
	✓ September 30	124
	✓ October 2*	139
	✓ December 14 (Executive Committee with Tsinan Medical School Committee)	123

Printed minutes (continued):

	Page
1916 January 10 (meeting regarding the Medical Department) - typed	193
March 18	125
May 6	127
May 31 (meeting of representatives of Missions regarding Hospital) - typed	195
June 7	128
June 13 (meeting of Medical School Faculty)	129
1917 January 12*	153
February 26	147
April 16	148
November 23	149
December 20-21*	161
(For later minutes see under item No. 4.)	

3. Minutes of meetings of the Hospital Committee:

Printed:

1917 January 17	171
February 24	171
March 1	172
March 10	173
May 8	174
October 11	175
November 28	176

Typed:

1918 June 13	177
1919 February 18	177
1922 January 10	178
March 9	179
1926 April 28	179

4. Mimeographed minutes of meetings of the Board of Managers and of the Executive Committee:

1918 February 28	198
October 18*	201
November 19	207
1919 October 10*	209
Resolutions drawn up at request of Board on October 10	217

Mimeographed minutes (continued):

	Page
1920 ✓ June 25*	219
✓ October 13*	223
1921 ✓ October 13*	227
1922 ✓ October 9 (Executive Committee with Finance Committee)	232
October 10*	233
✓ November 11 (Finance Committee)	242
✓ November 11	246
1923 ✓ January 19	249
✓ June 25-26 (Executive Committee with Finance Committee)	253
✓ October 31 (Finance Committee)	262
1924 March 17 (Finance Committee)	265
✓ March 18-19*	269
✓ June 12	280
Actions by correspondence and errors in minutes of June 12	285
November 3	286
1925 ✓ March 14	300 <sup>should be 290</sup>
✓ March 16*	303
1926 ✓ March 17 (Executive-Finance Committee)	311
March 18*	314
1927 ✓ April 19-20*	324
✓ April 21 (Executive-Finance Committee)	334
✓ May 20-25 (Executive-Finance Com.)	336
✓ June 16*	345
✓ June 29 (Committee on Reorganization and Registration)	354
✓ July 12*	357
✓ July 13 (Executive-Finance Committee)	364
July 21 (Committee for Nominating President)	367
July 28 (Special Committee on Middle School Repairs)	369
August 8 (as above)	370
✓ August 31 (Executive-Finance Com.)	371
✓ September 13 ( " " " " )	372
✓ September 21 ( " " " " )	377
October 31 (Committee on Reorganization and Registration)	379
November 10 (Executive-Finance Com.)	384
✓ November 9-11*	385
✓ November 28 (Executive-Finance Com.)	403
November 29*	405



5. Reports and other documents, attached to minutes.

The dates indicated refer to minutes of correspondence  
ing dates, to which these reports and documents  
were attached.

Supplement  
page

(1) Charter, April 19, 1911; historical statement and by-laws of the University of Nanking	1
(2) Documents attached to minutes of Board of Managers of July 12, 1927:	
a. Report of the Committee on Reorganization and Registration	16
b. Document A -- Proposed Constitution of the Board of Directors	17
c. Document B -- Proposed Agreement with the Board of Founders	20
d. Document C -- Amended Charter and Constitution of the University in force till 1927	24
e. Document D -- Proposed amendments to Constitution	36
f. Document E -- Proposed by-laws of the Board of Directors	37
(3) Changes made up to October 31, 1927, in Documents A. B. and E. of the report of the Committee on Reorganization and Registration since these documents had been presented to the Trustees	46
(4) Reports of the Building and Property Committee:	
1915 June 24 (printed, p. 137)	50
October 2 ( " p. 143)	52
1918 October 18	54
1920 June 25	55
October 13	57
1921 October 13	58
1925 March 16	59
1926 March 18	60
Source of Funds for houses up to 1925	60
(5) Documents relating to the College and Preparatory Group:	
Recommendations of the Committee on Graduate Study, March 17, 1926	61
Statistics, 1889 to 1920	67
" October 13, 1920	68

## Page

(8) Budgets:	
Fundamental principles in budget making	
(according to Arnett), November 11, 1922	112
Comparative statistics of colleges in	
East China - 19 January 1923	114
Suggested changes in salary scale,	
March 18, 1926	115
Budget for 1911	116
" " 1912	117
" " 1913	118
" " 1914 (printed)	119
" " 1915 ( " )	127

	Supplement
	Page
Budget for 1916 -----	135
" " 1918 -----	144
" " 1918 (revised) -----	148
" " 1919 -----	151
" " 1920 -----	160
" " 1921 -----	167
" " 1922 -----	176
" " 1923 - first six months -----	186
" " 1923-1924 -----	212
Program and budget of famine prevention work for the year ending June 30, 1924 --	227
Budget for 1924-1925 -----	246
" " 1925-1926 -----	261
" " 1926-1927 -----	281

(9) Treasurer's reports:

Financial condition of the University, October 13, 1921 -----	303
Vice President's statement on financial campaign - March 16, 1925 -----	306
Report of the Treasurer:	
August 2, 1910 -----	310
September 4, 1911 -----	312
December 30, 1912, including property account -----	314
1913 (printed) -----	321
1914 ( " ) -----	329
1915 ( " ) -----	346
1916 ( " ) -----	351
1917 ( " ) -----	357
1918 ( " ) -----	365
1919 mimeographed -----	375
1920 (printed) -----	386
1921 -----	400
1922 to June 30, 1923 (printed) -----	414
1923-1924 (printed) -----	420
1924-1925 ( " ) -----	435
1925-1926 ( " ) -----	465
1926-1927 -----	492

NOTE:- For further minutes and reports see minutes of the  
Board of Directors of the University of Nanking.

THE UNIVERSITY OF NANKING

MINUTES OF MEETINGS

of

THE BOARD OF DIRECTORS

and of

THE EXECUTIVE-FINANCE COMMITTEE

November 1927 to June 1935

# CONTENTS

	Page
1. Index to minutes of Board of Directors and the Executive-Finance Committee .....	1
2. Minutes of the Board of Directors and of the Executive-Finance Committee, the dates of meetings of the Board being starred:	
1927 *November 29 .....	1
1928 January 16-17 .....	13
✓ March 29 .....	16
✓ *March 30-31 .....	20
✓ June 14 .....	42
✓ *June 28-29 .....	45
✓ November 8 .....	53
*November 9-10 .....	55
1929 March 28 .....	66
✓ *March 29-30 .....	68
✓ July 3 (Executive-Finance Committee with Hospital Committee and Middle School Committee) ....	78
✓ October 25 .....	83
✓ *November 1 .....	87
February	
1930 ✓ February 7 .....	107
March 21 .....	116
✓ *March 28 .....	119
✓ May 2 .....	136
✓ November 20 .....	144
✓ *November 21 .....	150
1931 ✓ March 11 .....	181
✓ *March 13 .....	187
✓ May 22 .....	205
✓ November 5 .....	214
✓ *November 6 .....	218
1932 May 19 .....	232
✓ *May 20 .....	236
✓ November 17 .....	252
✓ *November 18 .....	257

# Contents (Continued)

	Page
1933 ✓ April 20 .....	275
✓* April 21 .....	279
✓ November 23 .....	302
✓* November 24 .....	306
✓ December 29 .....	322
1934 March 23 .....	326
✓* March 24 .....	333
✓ November 22 .....	352
✓* November 23 .....	355
1935 ✓ January 26 .....	372
✓ March 29 .....	376
✓ April 12 .....	378
✓* April 13 .....	383
✓ May 15 .....	400
✓ June 28 .....	403

Reports and other documents attached to minutes of meetings of the Board of Directors and the Executive-Finance Committee are bound in a separate volume.

CONTENTS OF SUPPLEMENTARY VOLUME  
CONTAINING REPORTS AND OTHER DOCUMENTS  
ATTACHED TO MINUTES

	Pages
Constitution of the University, Agreement with the Board of Founders, By-laws of the Board of Founders and of the Board of Directors .....	1 - 47
Outline of organization of the University, June 14, 1928, including organization of the Advisory Council .....	48 - 53
Revised regulations of the Ministry of Education for private schools, promulgated October 21, 1933 ...	54 - 55
Reports of the Director of University Development and Publicity Secretary .....	56 - 65
Minutes of subcommittee on student life and activities in relation to the general organization of the University .....	66 - 69
Religious conditions in the University, Nov. 4, 1933	70
Correlated program:	
Statement by Dr. Paul Monroe, March 1929 .....	71 - 73
Report of subcommittee of Board of Directors December 13, 1932 .....	74 - 76
Minute recommended by subcommittee Dec. 5, 1932 .	77 - 78
The correlated program for Christian higher education in China in relation to The Har- vard-Yenching Institute, May 15, 1933 .....	294a-294f
Minutes of joint committee on cooperation with Ginling College and the Nanking Theological Seminary .....	81 - 85
Minutes and reports of Promotion Committee, Committee on Policy, and Committee on Suggesting Ways of Raising Funds .....	86 - 96
Minutes and reports of the Building and Property Committee .....	97 -132
Minutes of the Hospital Committee and reports of the Acting Superintendent of the Hospital .....	133 -213
Reports of the Librarian .....	214 -243

# Contents of Supplementary Volume

-2-

	Pages
Needs of the College of Arts and Science, Nov. 9, 1923	234 - 240
Suggestions for reorganization of the colleges of arts and science, November 1, 1929 .....	241
Provisional report of the reorganization committee for the colleges, February 7, 1930 .....	242 - 243
Revised programs for the future development of the colleges, 1931 .....	637 - 638
Reports of the Dean of the College of Arts .....	244 - 270
Reports of the Institute of Chinese Cultural Studies .	271 - 298
Reports of the Dean of the College of Science .....	299 - 330
Reports of the Dean of the College of Agriculture ....	331 - 396
Reports of the Principal of the Middle School .....	397 - 414
Recommendations for leave for study .....	415
Report of special committee concerning university employed Western staff, October 25, 1929 .....	416
Minutes of subcommittee on staff pensions, Oct. 22, 1931	417
Minutes of special finance committee for budget revi- sion .....	419 - 423
Increases and promotions for staff .....	424
Minutes of subcommittee to consider salaries and promotion, March 3, 1931 .....	425 - 426
Proposal for modest expansion in administration, May 22, 1931 .....	427 - 429
Minutes of subcommittee to arrange for work in office during Treasurer's absence on furlough .....	430
Budgets .....	431 - 586
Treasurer's reports .....	587 - 675



ADVISORY COUNCIL pp. 14, 30, 42, 148, 172, 184, 197.

ADMINISTRATION - need of additional funds p. 213.

ADMINISTRATIVE COMMITTEES - appreciation p. 111.

AGREEMENT WITH BOARD OF FOUNDERS - reference to, p. 1; approval of historical statement p. 29; rent of property p. 6; rent of residences pp. 6, 14, 29; details regarding grounds, buildings and equipment pp. 16, 29, 105, 115, 133, 320; insurance p. 6 (see under Insurance); cost value of property to be used in lease agreement p. 42; date of lease p. 105; renewal of lease pp. 232, 251, 277, 295; reservation regarding houses for missionaries in lease renewal pp. 255, 278, 295.

ALUMNI - pledge of Yuan 10,000 to meet 1928-9 budget pp. 16, 23; possibility of borrowing this amount from funds in hand for the purpose pp. 24, 43; plans of alumni p. 177; provision for alumni secretary pp. 178, 185, 198; land for alumni centre pp. 256, 272, 299, 318; possibility of alumni providing Yuan 40,000 for Ferguson museum pp. 353, 365, 378, 390.

ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA p. 284.

See "Financial Campaign, United States."

BAPTIST COOPERATION - second man 146, 173. See "Language School, Building Fund."

BOWEN, Dr. A. J. - departure p. 143; letter requesting return p. 177; Bowen scholarship p. 262, 265. See under name in "Faculty and Staff."

BUDGET - 1928-9 pp. 35, 37, 53, 56; 1929-30 pp. 74, 97; 1930-1 pp. 116-118, 126, 144, 158; 1931-2 pp. 181, 198-9, 214-215, 225; 1932-3 pp. 233, 245; 1933-4 pp. 275, 287, 341; 1934-5 pp. 326-7, 341, 352, 363, 372; 1935-6 pp. 373, 379, 389-90, 391, 400. University budget in comparison with other institutions p. 122.

See "Financial Campaign, United States."

**BUILDINGS** - repairing 1927 damages p. 18; such repairs to be kept in separate account p. 18; repairs to middle school buildings pp. 168, 276; middle school gymnasium pp. 255, 271; accommodation for branch of Shanghai Commercial and Savings Bank pp. 183, 196; partitioning of tower of Severance Hall (administration building) p. 361; alterations in Severance, Swasey and Baillie Halls to be covered by gain in exchange 1931-2 rejected p. 194; space for physics department pp. 111, 129; request for second building for College of Science p. 404; gate house pp. 136, 190; funds for gatehouse pp. 145, 165; gate house to cost within Yuan 3,000 p. 152; erection of wool-weaving plant p. 388; classroom building between Ginling College and the University (see Ginling College); appraisal of buildings in the east compound at the Drum Tower, p. 403. Location of future buildings pp. 287, 404; suggested sites for arts building (Ferguson Hall) pp. 118, 136, 163, library pp. 118, 136, 163 (see "Library"), Williams Hall, pp. 118, 137, 164 (see "Williams Hall"); dormitory pp. 137, 164, 403 (see "Dormitory"); fortieth anniversary memorial pp. 137, 164 (see "Fortieth Anniversary Memorial"); faculty residences pp. 137, 164 (see "Residences"). See also Hospital, Middle School, Language School Property, Dormitory, Residences.

**BUTTERFIELD, Dr. K. L.** - address p. 203; recommendations regarding rural parishes p. 353 (see "Rural Parishes").

**BY-LAWS OF THE BOARD OF DIRECTORS** - duties of Executive-Finance Committee pp. 5, 6, 7; appointment of standing committees p. 7; chairman and vice chairman pp. 7, 29; foreign assistant to the president to be ex officio member of committees p. 29; by-laws as proposed by Founders p. 62; officers to serve till successors are elected p. 104; article re amendments p. 104; duties of Building and Property Committee of the Board of Directors and of the Committee on Finance, Property and Investment of the Board of Founders pp. 105, 113-14, 131.

**BY-LAWS OF THE BOARD OF FOUNDERS** - Reference to, p. 1; duties of Committee on Finance, Property and Investment pp. 105, 113-14, 131.

**CENTRAL THEOLOGICAL SCHOOL** - request for sale or transfer of land pp. 381, 393.

**CHARTER, ABSOLUTE** pp. 284, 287, 359.

**CHINA FOUNDATION** pp. 156, 284, 286, 339; Yuan 15,000 for crop improvement and plant disease control pp. 359, 363.

**CHINA UNION UNIVERSITIES** - see Associated Boards for Christian Colleges in China.

CO-EDUCATION pp. 34, 43, 48, 110, 264; dormitory provision for women pp. 130, 138.

COLLEGE OF AGRICULTURE - report of development p. 38; agreement with the Ming Feng Silk Works pp. 85, 98; second sericulture building pp. 98, 225; deficit in sericulture department pp. 224, 233, 234, 244, 246, 253, 268, 288; income from sericulture p. 388; consideration of cooperation with the College of Agriculture of National Central University and with the National Agricultural Research Bureau p. 325; organization of sixty cooperative credit societies p. 388; Yuan 1,000 from 1930-31 gain in exchange for printing pp. 117, 126; securing of English secretary authorized p. 75; releasing of Dean Sie p. 402.

See Colleges, Development and Reorganization, also China Foundation, National Christian Council, etc.

COLLEGE OF ARTS - report November 21, 1930 p. 165; need for more classrooms p. 166; revised list of needs p. 183; President requested to report on possibilities of extending activities of sociology department p. 312; activities of sociology department pp. 312, 387; Yuan 1,000 from 1930-1 gain in exchange for books pp. 117, 126.

See Colleges, Development and Reorganization; Division of the College of Arts and Science.

COLLEGE OF SCIENCE - Yuan 370 for books and Yuan 1,000 for technical magazines from gain in exchange 1930-1 pp. 117, 126; chemistry department deficit pp. 149, 159; statement of needs p. 183; purchase of model A projector and films pp. 184, 194; budget for 1932-3 pp. 253, 267; cooperation with the Reconstruction Bureau of Kiangsu Province pp. 387, 396; Eastman Kodak Co. p. 387; Science Education Magazine p. 387; request for back numbers of technical magazines and films for instructional use to be covered by gain in exchange 1931-2 rejected p. 194; additional building requested p. 404; more space for physics department p.p. 111, 129.

See Colleges, Development and Reorganization; Division of the College of Arts and Science; Gas Plant.

COLLEGES, DEVELOPMENT pp. 63, 212, 213, 360, 386; development of the College of Agriculture pp. 219, 360; needs of the colleges p. 231; comparative study of departmental budgets 1923 to 1932 showing effort to increase expenditure on instruction and decrease administrative expenses pp. 242, 243; study of policy in regard to courses of study p. 288; unification of work pp. 304, 315, 328, 343, 376; policy for development p. 316 (see Policy Committee); pre-registration p. 338.

COLLEGES, DIVISION OF THE COLLEGE OF ARTS AND SCIENCE pp. 85, 89, 95, 109; administration of departments of zoology and entomology pp. 148, 166, 196; 184, 191.

COLLEGES, REORGANIZATION OF pp. 148, 166; Dr. Tang Chi-yu to be a member of the Committee on Reorganization p. 166.

COMMENCEMENT 1933 p. 310; 1934 p. 356.

COMMUNITY CHURCH (UNION CHURCH) - suggestion that University provide site p. 250.

CONSTITUTION OF THE UNIVERSITY - amendments in proposed constitution p. 4; composition of Board of Directors pp. 4, 5, 102; Executive Committee to be changed to Executive-Finance Committee p. 5; declaration of purpose pp. 42, 46, 104; declaration of purpose as formulated by Founders p. 53, 62; religious qualification for membership on the Board of Directors pp. 53, 56.

CONSTRUCTION COMMISSION OF THE KIANGSU PROVINCIAL GOVERNMENT - development of a forest at Lwen Shan pp. 368, 374.

CONSTRUCTION DEPARTMENT - functions p. 28. See Buildings, Property, etc.

CONTINGENT - Yuan 3,000 from gain in exchange 1930-31 pp. 117, 126; Yuan 8,720 from gain in exchange 1931-2 pp. 182, 193, 214, 225.

COOPERATION. See Fukien Christian College, Ginling College, Ginling College and Nanking Theological Seminary, Hangchow Christian College, Mass Education Movement, Ministry of Industries, Municipal Government of Nanking, Nanking Theological Seminary, National Christian Council, National Economic Council, Provincial Government of Hupeh, Reconstruction Bureau of Kiangsu Province, Shanghai Commercial and Savings Bank, Shensi Provincial Government, Union High School, Foochow.

COOPERATIVES. Rural cooperatives, see National Christian Council and Shanghai Commercial and Savings Bank; cotton cooperatives, see National Economic Council. See also Gifts and Grants.

CORRELATED PROGRAM pp. 63, 76, 81, 101, 112, 139, 172, 186, 203, 272, 297, 319; University representative on Board pp. 63, 66, 76, 81, 84, 149, 173; address by Dr. Paul Munroe p. 76; Needs of the University p. 231; revised askings 331, 346; programme for 1933-1938 p. 350.

COST PER STUDENT CREDIT pp. 234, 248; cost per student compared with other institutions p. 122.

COUNCIL OF HIGHER EDUCATION - Director's representative on Council p. 203 (1931), 318.

CROP IMPROVEMENT, SUMMER INSTITUTE OF (Fourth) p. 222.

DECKER, DR. J. W. - appreciation p. 397.

DEFICITS - committee appointed to consider Gardens and Sericulture deficits pp. 53, 66, 75. See College of Agriculture and reports of Treasurer and administrative units attached to minutes.

DIRECTORS, BOARD OF - formation of Board, p. 1; initial members p. 2; initial alumni representatives p. 21; initial co-opted members p. 21; initial membership classified into three classes p. 39; term of membership p. 14; duration of membership pp. 302, 312; members of board pp. 45, 55, 68, 87, 119, 120, 150-151, 187, 188, 218, 236-7, 257, 279-80, 306, 333-4, 355, 383; vacancies filled pp. 107, 185, 189; alternates for coopted members 185, 189; re-election of Dr. Chen Chung-shen p. 238, Mr. T. C. Woo p. 281, Dr. C. T. Wang and Mr. K. P. Chen pp. 302, 312; alternates for Dr. C. T. Wang and Mr. K. P. Chen p. 322; election of Dr. Wei Wen-han as a coopted member and Dr. Chen Chung-shen as alternate for coopted members p. 384. Officers, initial p. 5; officers pp. 76, 121, 186, 188, 237, 280, 350, 398; secretary pp. 14, 51, 52, 88; provision for Chinese as well as English secretary p. 151; Chinese to be official language p. 377; regulations of the Ministry of Education re boards of directors p. 372; government regulation regarding number of directors 396 (committee to study problem); 401; board entertained by various organizations p. 41. See By-laws of Board of Directors.

DORMITORIES - site for pp. 137, 164; provision for women 130, 138; request for providing equipment from gain in exchange in 1931-2 pp. 182, 193, 194; repairs and changes in east compound to be covered by gain in exchange 1931-2 pp. 214, 225, 244; east compound dormitory pp. 146, 163, 190; plan for financing a dormitory to accommodate 200 students pp. 352, 361, 364; approval of plan rescinded p. 379; transfer of east compound to Hospital p. 217; construction of dormitory to replace east dormitory (tung leo) in east compound p. 404; provision of better dormitory accommodation requested pp. 379, 391. See fees.

EAST CHINA FEDERATED UNIVERSITY. See Correlated Program.

EASTMAN KODAK COMPANY p. 387.

ENROLMENT pp. 22, 57, 70, 90, 122, 154, 190, 220, 239, 259, 282, 308, 336, 357.

EXCHANGE - use of gain in exchange 1929-30 pp. 85, 98; 1930-1 pp. 117, 126, 152; 1931-2 pp. 182, 193, 214, 225, 232, 244; 1932-3 pp. 254, 268; 1933-4 pp. 303, 314; use of gain in exchange on money received in lieu of board quota personnel for building gatehouse p. 145; fixing exchange pp. 111, 126; rate on personal accounts of faculty p. 130; request that Founders grant \$40,000 from gain in exchange in 1931-2 p. 194; request for permission to contract for sale of gold pp. 215, 227; request that Founders release sufficient from gain in exchange to cover specified items p. 244.

EXECUTIVE FINANCE COMMITTEE - election of initial committee p. 6; report on meeting of October 25, 1929 p. 97; actions needing confirmation of Directors and those merely needing to be recorded p. 250; correction in action embodying this policy p. 258.

#### FACULTY AND STAFF

An Si-long p. 93; Anderson, Miss Hilda M. p. 189.

Bates, M. S. p. 282, furlough 286; Mrs. M. S. Bates p. 93; Bauer, Miss Grace, furlough pp. 382, 386; Bowen, Dr. A. J. pp. 57, 143, 177, 222, 62; Mrs. Bowen p. 231; Brady, Dr. R. F. p. 222, appreciation pp. 224, 249; Buck, Dr. J. Lossing p. 310; Mrs. Buck p. 57, gift to Hospital pp. 255, 270, return after furlough Mr. and Mrs. Buck pp. 232, 251, 281.

Chang Cheng-fu p. 22; Chang Chi-wen, salary p. 81, leave p. 210, M. A. p. 260; Chang Chia-wei p. 189; Chang Ching-hwa p. 309; Chang Chuin-chao p. 309; C. Y. Chang p. 221; Chang En-sih p. 308; Chang Feng-i pp. 56, 80; Chang Lu-iwan, salary pp. 158-9, 235, 248; Chang Min-chin p. 386; Chang Nai-feng p. 221; Chang Pan-rui p. 23; Chang Ru-chien p. 358; Chang Sing-chen pp. 221, 358; Chang Sing-i (C. C. Chang) p. 261; Chang Shao-heo p. 221; Chang Shao-i p. 59, salary p. 117; Chang Shih-chang p. 261; Chang Tao-chih p. 282; Chang Tsu-nai p. 358; Chang Yih-yu p. 386; Chang Yu-cheh p. 122; Chang Yu-swen p. 386; Chao Ching-hai p. 261; Chao Hsi (Si)-ping p. 359; Chao Lan-ping p. 337; Chao Lien-fan p. 58; Chao Ming-heng p. 93; Chao Nai-chwan p. 58;

- Chao Wen-hai p. 358; Chapman, B. Burgoyne p. 154; Mr. and Mrs. B. Burgoyne Chapman p. 222, appreciation p. 177; Andrew C. Y. Cheng (Cheng Chieh-yi) p. 358; Chen Chang-song p. 309; Chen Chang-wei, salary p. 81; Chen Chao-hsing p. 359; Chen Chi pp. 59, 221; Cheng Chi p. 261; Chen Chi-hwa p. 154; Miss Chen Chu-chuin p. 23; Chen, Hawking p. 58; Chen Hao-hwai p. 122; Chen Hung p. 240; Chen Kan-fang p. 309; Chen Kong-tuh p. 59, salary p. 99; Cheng Long-hwa p. 93; Chen Na-swen (Nelson S. Chen) pp. 58, 81; Chen Sheo-an, salary p. 81; Chen Sheo-chu pp. 153, 358; Chen Sih-hsing p. 261; Chen Teh-ling p. 261; Chen Teng-yuen p. 153; Chen Tieh-ming p. 308; Chen Tsu-kwei pp. 235, 248; Cheo Chen-shen p. 70; Cheo Cheng-wen p. 358; Cheo Chi-ren p. 386; Cheo Chi-shan, retirement pp. 255, 271; Cheo Keh-ying p. 153; Cheo Kwoh-hwa pp. 329, 344, travel fellowship; Cheo Ming-i, sick leave pp. 234, 248; Cheo Shen-tong p. 282; Cheo Shuh-tsai p. 221; Cheo Shuh-yien p. 189; Chi Chwen-ting p. 260; Chiang Chien-yao p. 154, salary pp. 253, 267; Chiang Pen-min p. 386; Chiao Chi-ming p. 310, see also "Leave for Study"; Ching (King) Chi-kang p. 309; Ching Foun-chen p. 99; Ching Kan-chen p. 23; Ching Fu p. 153; Ching (King) Teh-pei p. 309; Ching Tsu-meo p. 153; Ching Yien-seng p. 221; Chow Chao-chi p. 261; Chow Tai-lai p. 260; Chow Tsou-ren p. 59; Chu Chi-hsueh p. 309; Chu Hsiung p. 261; Chu Hwei-fang p. 154; Chu Pei-tsiang, salary pp. 252, 267; appreciation p. 389; Chu Ping-yuen p. 122; Chu Shi-ming p. 59; Chu, Mrs. Shi-ming p. 70; Chu Shui-tang p. 93; salary pp. 235, 248; Chu Tsieh p. 337; Chu Tsieh-yuen p. 358; Chu Yao-ping p. 261; Chu Yong-chang p. 309; Miss Chu Yu-bao p. 262; Miss Margaret Cocks p. 308.
- Daniels, Dr. J. Horton pp. 10, 30, 44, 153, 154, 171; Djang Fang p. 79, 217, 228.
- Bo-yang Ping p. 282.
- Fang Hsing-kao p. 359; Miss Fan Ih-chi p. 154; Fan Teh-shen p. 358; Feng Ti-yuen p. 59; Dr. and Mrs. William F. Fenn p. 260; Dr. Fenn p. 308.
- Gee, Charles T., appreciation p. 61; leave 304, 314; Mr. and Mrs. Samuel F. Goodsell p. 260; Mr. S. F. Goodsell p. 261; successor pp. 391, 380.
- Hall, Miss Christine p. 308; Han Lih-wu p. 122; Heh Ching-ming p. 310, leave 210, 213, 216, 219, 228, 241; Heh Sih-ching p. 358; Heo Ai-chang p. 70; Ho Hao-yoh p. 93; Ho Si-fang pp. 153, 358; Ho Sih-ku p. 93; Ho Wei-ching p. 22; Hideru Hesono (Shi) p. 123; Hsi Chu-tao pp. 153; Hsia Tien-seng p. 358; Hsia Tsi-sung p. 261; Hsia Yuen p. 309; Hsiung Teh-lih p. 386; Hsiung Li-nan p. 337; Hsu Chen pp. 138, 176-(leave), 260; Hsu Chi-lien p. 308; Hsu Choh-shi p. 337;



Hsu Fuh-tsih pp. 189, 221; Hsu I-tang p. 282, loan pp. 217, 228; Hsu Kai-yuan p. 261; Hsu Kwoh-liang p. 154; salary pp. 253, 267; Hsu, Leonard Shih-lien p. 358; Hu Chang-chih p. 22; Hu Chen p. 93; travel fellowship pp. 371, 374; Hu Ching-chuen p. 23; Hu Hong-hwa p. 261; Hu Pang-hsien p. 358; Hu Shih-wen p. 261; Hu Toh p. 309; Hu Tsih-hsien p. 70; Hung Shui-kwen p. 23; Hutcheson, Dr. Allen C. pp. 9, 71; Hwa Beh-hsiung p. 386; Hwa Wen-hsien p. 359; Hwang Chi-kan p. 59; Hwang Ching-seng p. 309; Hwang Hai-chin p. 337; Hwang Hu-keng p. 359; Hwang Kwoh-chang pp. 93, 282; Hwang Liang p. 93; Hwang Shui-tsai, p. 123; Hwang Shwei-iwen p. 59; Hwang Sih-chuin p. 386; Hwang Wei p. 261; Hwang Ying-mei p. 240; Hwang Yueh p. 261.

Illick, John Theron, p. 93; Mrs. Illick p. 122; Ip, N. K., vacating house pp. 84, 99.

Jeu Kia-khwe p. 260; Jones, Francis R. p. 153.

Kao Ching-hsien p. 59; Kao Li-ming p. 358; Kao Ping-chwen p. 153; Kan Han p. 221; Kan Tai-chang pp. 158, 159 (salary); King (Ching) Chi-kan p. 309; King Chi-nan p. 385; Mr. and Mrs. Ogden King p. 358; King Teh-pei p. 309; Ko Fuh-tsiang p. 308; Ko Seng (Ko Siang-feng) p. 153; salary pp. 252, 267; Ko Shen-mo p. 261; Ko Shen-ying p. 337; Kong Hwang p. 337; Ku Hsioh-tsen p. 93; Ku Ru-siu p. 189; Ku Ruh-tseng p. 308; Ku Tsuin-ren, salary pp. 252, 267; Ku Yuen-liang p. 309; Kuo Tan-sien pp. 66, 69, 70; Kwan Chia-chi p. 309; Kwoh Ming-sheo p. 153.

Lei Hai-tsung p. 189; Lewis, Ardron B. p. 309; Li Cheng-kan p. 189; Li Cho-hao p. 337; Li Chuen-kwai p. 309; Li Fang-hsui p. 221; Li Hwei-chien p. 358; Li Hsuen-chiu (Hoon K. Lee) p. 154; Li Loh-chi (Miss Rachel Lee) p. 153; Li Ping-hsuen p. 261; Li Shi-king, salary pp. 99, 158, 159; Li Shi-tsai p. 337; Li Shu-hsien p. 310, salary p. 99; Li Siao-yuen p. 123, salary pp. 215, 227; Li Teh-i p. 240; Li Tseh-yu p. 23; Liang Kwen-chuin p. 23; Liang Tsing pp. 153, 189; Liao Wen-kwei p. 260; Ling Ching-yu p. 59; Ling Chwan-kwang p. 337; Ling Hsien-chang p. 23; Ling Kan p. 99; Ling Sih-feng p. 260; Ling Wei p. 358; Liu, Mrs. Chen Shi-djen p. 23; Liu Chen-yu p. 260; Liu Chi-hsuen p. 93; Liu Ching-fu, resignation p. 79; Liu Chuin p. 154; Liu Chwen-nien p. 261; Liu En-lan p. 260; Liu I-yong p. 337; Liu, Mrs. I-yung p. 337; Liu Kwan-chen pp. 337, 358; Liu Kwoh-chuin pp. 38, 152, 261, 337; Liu Nai-ching pp. 38, 152, 261, 337, salary pp. 216, 227; Liu Nan-kai p. 309; Liu Pao-chi p. 309; Liu Tien-ching p. 22, salary p. 159; Liu Ting-mien p. 308; Liu Tsung-pen (Lawrence M. Lew) p. 152, leave 185, 197, 210, 216, 222, 227; Liu Yuen-chwen p. 261; Lo Chi-hsi p. 22; Lo Hong-chao p. 221; H. Brian Low p. 309; Lu Feng-tze p. 123; Lu Hsioh-ying p. 261; Lu Teh-ling p. 282; Lu Wei-ming p. 358.



Ma Ming-ching p. 358; Ma Ru-hwa p. 386; Ma Wen-hwan p. 189, salary pp. 215, 227; L. A. Maynard p. 337; Mao Teh-en p. 153; Mao Teh-i p. 260; Mei Ping-fu pp. 93, 154; Mei Tsih-fang p. 337; Meng Chi-hao p. 261; Miss Grace Mertsky p. 123; Miao Chong-yien p. 59; Miao Feng-lin p. 385; Samuel J. Mills p. 57, 153, 282, 286; Ming Chuin-hao p. 153; Mr. and Mrs. C. H. Myers pp. 189, 222, appreciation p. 223; Mr. and Mrs. C. H. Myers

Nan Ping-fan p. 337; Miss Talitha Neufeld p. 93; Mrs. Ni Liang p. 221; Ni Tsing-yuen p. 153, travel fellowship pp. 255, 271; Ni Shang-tah p. 189; Oong Teh-tsi p. 221.

Pan Chia-yu p. 240; Pan Chien-wei p. 189; Pan Ting-kwan p. 310; travel fellowship pp. 255, 271; Pan Zen-heo p. 93; Pen Peh-chwan pp. 221, 260; Peng Sheo-pang p. 153; R. A. Petersen, M.D. p. 44; Pih Tso-chong p. 221; Miss Elsie M. Priest 386; furlough pp. 286, 341 (see under Treasurer); Miss Minnie H. Purcell 93, furlough 382, 386.

Ran Pei-kwei p. 358; Rao Yung-tsen p. 59; Reisher, John H. pp. 11, 189, 222, resignation p. 200; Ren Ying-chong p. 240; Mr. and Mrs. Charles H. Riggs pp. 260, 261.

Schafer, Marvin R. pp. 91, 93, 128-9; Mrs. M. R. Schafer p. 93; Sha Feng-hu p. 93; Shang Chen-tsu p. 261; Shan Tsi-hsien p. 153; Shao Teh-hsing p. 122; C. F. Shaw p. 123; She Hsui-shwen p. 153; Shen Hsioh-yen p. 282; Shen Kan-pei p. 358; Sheng Kwan-shi p. 60; Shen Men-tao, salary pp. 254, 267; Shen Sheo-tsuen p. 260, leave p. 210; Shen Tsong-han, travel fellowship pp. 307, 310; Sheo Loh p. 153; Shih Tao-chih p. 309; Shill Chao-ying p. 22; Sie Chu-ching p. 358; Sie Kia-shen p. 121, release p. 402; Sie Meng-ming p. 221; Sie Ping-teh p. 261; Sie Siang p. 341, acting treasurer; appreciation p. 389; Mrs. Sie (Middle School) p. 261; Sing Rwen-tang 337; Dr. R. A. Slater pp. 222, 249; B. A. Slocum p. 309; Mrs. B. A. Slocum pp. 342, 386, appreciation p. 389; Mr. and Mrs. Slocum p. 260; Smythe, Lewis S. C. Smythe pp. 57, 329, furlough pp. 329, 344; W. Sorrel p. 93; Dr. and Mrs. W. Mackenzie Stevens pp. 359; A. N. Steward p. 153; C. F. Strickland pp. 359, 386; Su Tsong-chang pp. 261, 310; Swen Chong-ih p. 59; Swen Liang-chi p. 261; Swen Pen-wen p. 358; Swen Wen-yuh, p. 154.

Tai An-pang p. 221, salary pp. 252, 267; Tai Fang-chi, salary pp. 253, 267; Tai Fang-lan, travel fellowship 329, 344; Tai Pen-shan, salary 252, 267, payment to family pp. 276, 290; Tai Ying-kwei p. 221; Tang Chien-seng p. 309; Tang Ih, salary p. 81, travel fellowship pp. 255, 271; Tang Siang-yu p. 309; Tang Wen-yao p. 23, salary pp. 252, 267; Tao Min-pei, salary p. 81; Tao Sing-chi p. 221; Tao Yen-chiao p. 59; Thompson, Warren S. pp. 123, 154, appreciation p. 177; Teng Kwoh-chang p. 23; Teng Shu-chuin p. 70; J. Claude Thomson p. 310; return

after furlough p. 232; Tieh Ching-ming p. 309; Tien Kwan-seng p. 386; Tien Sih-chuan p. 93; Ting Cheng-p. 261; Ting Wen-piao p. 22; Tong Wei-chi p. 70; Dr. C. S. Trimmer pp. 44, 382, 386; Tsai Wei-ping p. 261; Tsao Tsu-ping, travel fellowship pp. 371, 374; Tseng Kwan-chu p. 309; Tsiang Chen-tong p. 386; Tsiang Chia-siang p. 59; Tsiang Chieh p. 386; Tsiang I-kwan p. 358; Tsiang Kwan-tsen, p. 153; Tsien Pao-chuin p. 93; Tsing Tsi-cheng pp. 261, 337; Tsu Shao-wu, p. 22; Tsu Sing-fu, salary p. 99; Tsu Yang-chu (Tsu Tseh-ling) pp. 93, 111; Tsui Ru-tsun p. 70; Tsung I p. 22; Tu Ting-hsiu (Theodore Tu) p. 153; Tuan Luen-tih p. 81, salary pp. 235, 248; Tung Shao-hwa p. 153; Miss Edith M. Turner p. 358.

Miss Helena G. Van Vliet, leave p. 249.

Wang Chao p. 60; Wang Chao-yong p. 93; Wang Chen-hwa p. 386; Wang Chi-chia p. 386; Wang Chong-chuin p. 308; Wang Chuin (Wang Po-chi) p. 70; Wang Chung-ling p. 123; Wang Fang-chi p. 153; Mrs. Wang Hu Meng-tsing p. 154; Wang Hwei-fang p. 358; Wang Kia-yu p. 153; Wang Kwanshwen p. 358; Wang Pei-ran p. 93; Wang Peng-yuen p. 337; Wang Ping-chuin p. 153; Wang Shen-tsu p. 93; Wang Sheo pp. 23, 310, leave pp. 213, 219; Wang Shih-ming p. 154; Wang Shu-ling p. 308; Wang Shu-tsu p. 240; Wan Teh-chao p. 337; Wang Teh-chi p. 359; Wang Tsai-peh p. 123; Wang Tsing, salary pp. 252, 267; Wang Tung-peí p. 153; Wang Wen-tsai p. 358; Wang Ying-hwai p. 70; Wang Ying-lai p. 93; Miss Imogene Ward p. 358; Dr. and Mrs. Stanley W. Warren p. 222; David Weeks p. 241; Wei Ching-chao p. 153; Wei Hsioh-ren p. 59; Wen Mih p. 153; W. Reginald Wheeler p. 260; Miss Maud Whipple, salary pp. 214, 225, 244; R. G. Wiggins pp. 93, 123, 154; appreciation p. 177; Miss A. M. Wixon pp. 93, 201, furlough 232, 251; Wu Cheng-chien p. 189; Wu Cheng-chu p. 221; Wu Cheng-kai p. 358; Wu Chen-tsiang p. 221; Wu Chi-hwang p. 282; Wu Ching-chao p. 59; Wu Ching-ting p. 386; Wu Chu-an p. 282; Wu Fang-chi p. 261; Wu Hwei-meng p. 337; Wu Kwan-tsing p. 60, salary p. 99; Wu Meo-seng p. 23; Wu Ru-ling p. 310, salary p. 99; Wu Shan pp. 153, 310; Wu Shih-lung p. 309; Wu Shi-shui p. 93; Wu Shui-peí p. 337; Wu Ya-chen p. 282; Wu Yuh-tuan p. 261.

Yang Chien-tsu pp. 189, 221; Yang Meo-an p. 23; Yang Shi-ming, salary pp. 158, 159; Yang Shao-hou p. 358; Yang Shu-fang, salary pp. 158, 159; Yang Tsai-chang p. 358; Yang Ying-pu p. 308; Yao Kwei-keng p. 282; Yao Yung p. 358; Yeh Chi-yin p. 123; Yen Hsing p. 70; Yen Keh-lieh p. 60; Yen Seng p. 61; Yi Chen-keng p. 260; Yieh Ho-tsai p. 358; Yieh Lan-hsing p. 309; Yieh Meo p. 154; Yieh Pei-chong p. 261; Yieh Yuen-long p. 221; Yieh Chang-ho p. 359; Yiu Chiao-kuh p. 59;

Young, John G. p. 122; Yu Chi Su-tsao p. 221; Yuen Kwan-lan p. 93; Yu Lih-chi p. 122; Yu Muh-ren p. 154; Yu Si-chien p. 221; Yu Si-peng p. 260; Yu Ta-fu p. 260; Yu Yien-fu p. 221; Yuen Kai-chi p. 60; Yuen Ching-hsien p. 153; salary pp. 252, 267; Yuen I-tien p. 261; Yuen Hong-rue p. 358; Yuen Toh p. 358; Yung Chia-yuen p. 59, 221; Yung Tai-ming p. 221.

**FACULTY AND STAFF.** For appointments, see President's reports and list in preceding section. President sole representative of the Board of Directors in making faculty appointments, p. 312. Classification, promotion and salaries of faculty and staff pp. 19, 35, 36, 37; amendments pp. 66, 73, 276; revised schedule p. 290. Request for return of Western staff pp. 10, 13, 30; appreciation of services of J. H. Reiser and administrative committees p. 11; request for return of Dr. Bowen pp. 11, 12; University employed Western staff to be known as missionaries of the Board of Founders pp. 84, 99; vacancies in mission board quotas (see Mission Board Quotas).

Securing of registrar pp. 15, 38; securing of dean for the College of Arts and Science pp. 15, 19, 38; death of Dean T. S. Kuo pp. 66, 69, 70; appreciation of J. L. Buck and department staff p. 73.

Resignation of Dr. A. C. Hutcheson p. 49; request for return of Dr. Daniels pp. 10, 30, 44; request for return of Dr. Trimmer p. 44; request for return of Dr. Peterson p. 44; Presbyterian Mission requested to supply a doctor until the return of Dr. Daniels p. 80; Southern Presbyterian Mission requested to continue cooperation pp. 9, 30; Dr. Chang Feng-i appointed superintendent of Hospital p. 56; resignation of Dr. Chang Feng-i p. 80; cable inviting Dr. Hutcheson to return as vice superintendent p. 71.

**FAMINE FUNDS (CHINA FAMINE FUND)** - orphanage claim for help p. 180; permanent allocation of funds pp. 233-234, 246; study of possibility of conserving fund pp. 379, 390, 401.

**FARMERS' BANK OF FOUR PROVINCES** pp. 312, 317; agreement with the Provincial Government of Hupeh and the Farmers' Bank of Four Provinces p. 348.

**FEES** - raising of dormitory fees p. 364; raising of rent for rooms in the west dormitories only pp. 379, 391; raising of rent in rooms in the east compound and in the women's dormitory p. 405; building fee pp. 364, 391, 404.

FERGUSON, DR. JOHN C. Gift of Yuan 10,000 pp. 69, 72; possible help on arts building (Ferguson Hall) pp. 89, 91; location of proposed Ferguson Hall pp. 136, 163; gift of art collection pp. 155, 191, 365; condition of gift p. 365; acceptance of gift and appreciation pp. 365, 366; deed of gift pp. 366; housing of art collection pp. 283; appropriation of Yuan 40,000 for such a building pp. 353, 365, 378, 390; study of cost of maintenance of building and collection pp. 378, 390, 401; Ministry of Education petitioned to commend Dr. Ferguson for gift p. 366, 386.

FINANCIAL CAMPAIGN IN CHINA - campaign for Yuan 25,000 authorized to cover 1929 expenditures pp. 60, 71; committee to suggest ways of raising funds pp. 303, 314; Middle School campaign pp. 340; committee of three appointed to arrange campaign to raise funds to cover part of 1934-5 budget pp. 348, 367; Promotion Committee to be responsible for campaign pp. 353, 367; committee of three on policy to start financial campaign p. 373; Promotion Committee requested to make drive for Yuan 75,000 pp. 378, 390; super. in assistance financial as result of these twelve members of the financial CAMPAIGN IN THE UNITED STATES - revised askings in correlated program pp. 331, 346. See Correlated Program.

FINANCE COMMITTEE (SPECIAL) p. 74. See 1929-1930 budget; FLAG-POLE p. 387; site pp. 137, 164.

FLOOD 1931 - gathering of statistics for National Flood Relief Commission p. 220.

FORTIETH ANNIVERSARY OF UNIVERSITY pp. 67, 77, 89; site for memorial pp. 137, 164.

FOUNDERS, BOARD OF - greetings from p. 273. See By-laws of the Board of Founders and Agreement with the Board of Founders.

FUKIEN CHRISTIAN UNIVERSITY - cooperation with, pp. 354, 367, 374.

FURLOUGH - building up of fund for furlough p. 286. Return after furlough: Miss Grace Bauer pp. 382, 394; M. S. Bates, p. 286; L. Buck pp. 232, 251, 281; Miss E. M. Priest p. 286; Miss M. H. Purcell pp. 382, 394; Lewis S. C. Smythe pp. 329, 344; J. C. Thomson pp. 139, 176; C. S. Trimmer pp. 382, 394; Miss A. M. Wixon pp. 232, 251.

GAS PLANT - borrowing from Hospital funds for additional tank pp. 145, 152, 164; Yuan 600 from 1930-1 gain in exchange for retorts pp. 117, 126.

GIFTS AND GRANTS - appreciation pp. 89, 91, 92, 317; policy regarding gifts pp. 91, 92, 128, 148, 162, 316, and see under Policy Committee for later actions; Yuan 800 from Belgian Boxer Indemnity p. 317; Bishop Birney and Dr. Bowen pp. 69, 73; U. S. \$500 from Mrs. J. L. Buck for Hospital pp. 255, 270, and support of Western faculty members pp. 317; for grants from The China Foundation, see China Foundation; Eastman Kodak Company p. 387; Farmers' Bank of Four Provinces pp. 312, 317; Dr. J. C. Ferguson, see under Dr. J. C. Ferguson; Nelson D. Gifford p. 312; W. H. Hoover pp. 111, 112, 118, 123, 127; F. G. Hoover and Mrs. D. P. Hoover p. 387; Institute of Pacific Relations pp. 70, 173, 317; Yuan 300,000 from National Government for library pp. 91, 92, 138, also see Library Building Fund; Yuan 30,000 from Ministry of Education for arts and science pp. 359, 363; Yuan 3,920 from Municipality of Nanking for training in wool weaving pp. 359, 363; Yuan 20,000 from National Defence Council of China p. 317; see National Christian Council; Yuan 15,000 from National Economic Council for training in cotton cooperatives pp. 359, 363; see The Rockefeller Foundation; Shanghai Commercial and Savings Bank; Yuan 63,000 for cooperatives p. 285; Shensi Provincial Government pp. 312, 317; Mr. Sycip (Mr. Hsieh Tsing-sih) p. 387; Twinem Memorial Prayer Hall; see Mrs. Twinem; Woman's Auxiliary p. 212.

GINLING COLLEGE - cooperation with, pp. 263, 284, 310, 338; classroom building between Ginling and the University pp. 374, 381, 393, 405.

GINLING COLLEGE AND NANKING THEOLOGICAL SEMINARY - see under Ginling College, also Nanking Theological Seminary. p. 322, reports of joint committee  
Appointment of joint committee, pp. 304, 315; Directors' representatives on joint committee, pp. 374, 380, 393; desirability of closer cooperation p. 377; joint standing committee on cooperation pp. 381, 393.

GRADUATES - 1926-1927 p. 32; 1927-1928 p. 33; 1929 pp. 101, 102; 1930 pp. 139, 140, 175; 1931 p. 229; 1932 p. 300; 1933 pp. 310, 311, 320; 1934 p. 356; 1935 pp. 382, 395. Statistics pp. 311, 357. Recommendation of graduates of the Nanking Theological Seminary for degrees pp. 108, 129, 174, 230.

HALL ESTATE pp. 69, 72; request for funds to erect building to house Dr. Ferguson's art collection p. 283.

HANGCHOW CHRISTIAN COLLEGE - cooperation with, pp. 330, 346.

HARVARD-YENCHING INSTITUTE - see Hall Estate and Institute of Chinese Cultural Studies.

HOOVER, MR. W. H. 111, 112, 118, 123, 127. Support of four professors in the College of Arts and four in the College of Science with Hoover Fund pp. 184, 196.

HOOVER, MR. F. G. and Mrs. D. P. Contribution toward study of local government p. 387.

HOSPITAL - situation March 30, 1928 p. 10; situation June 14, 1928 p. 44; return of hospital after 1927 troubles p. 48; status of hospital p. 61; committee appointed to administer hospital on resignation of Dr. Chang Feng-i until appointment of a successor p. 80; Dr. Daniels appointed acting superintendent p. 171. Request of cooperating boards to supply one nurse each p. 171; suggestions sought for securing funds p. 184; recommendation for providing one foreign-style house and replacing Peden nurses' home p. 199; request of Rockefeller Foundation to renew grant p. 199; Dr. George T. Scott requested to approach the Rockefeller Foundation for a grant of Yuan 140,000 p. 200; gift of U. S. \$500 from Mrs. J. L. Buck pp. 255, 270.

Need of provision for electricity p. 80; duty on supplies p. 249; expense of heating system in dispensary and covered way between dispensary and main building pp. 304, 315; Chung Shan Road property pp. 61, 95; building for staff members p. 382; transfer of University east compound at the Drum Tower to the Hospital in exchange for the Hutcheson compound pp. 217, 228, 361, 375, 404; exchange of police station to south of hospital with University house on Pao Tai Chieh pp. 382, 394; campaign to raise Yuan 30,000 p. 223

Leave for Miss Van Vliet p. 249; securing of western nurse to fill vacancy pp. 304, 315; expense of increases in salaries p. 305; increases referred to Hospital Committee p. 315; rural health clinics p. 312; Millbank Foundation Health program pp. 145, 168.

Possibility of separating administration pp. 90, 91, 118, 108, 123, 133; hospital executive committee p. 90; reorganization of Hospital Committee of Board pp. 133, 169; President to act as convener but not as permanent chairman of committee

p. 146; committee requested to co-opt or include one or two members of the Board of Directors p. 368; separation of administration again discussed p. 368; no change in status for present p. 377; matters coming within sphere of committee to be decided by committee pp. 275, 280 - YUPE AGI SYAM

See Faculty and Staff. one moved to the English; 39

INSTITUTE OF CHINESE CULTURAL STUDIES - budget pp. 83, 97, 117, 123, 149, 162, 182, 195, 217, 229, 233, 245, 254, 269, 287; use of funds to support Chinese Department pp. 317; residences p. 212; proposal that Harvard-Yenching Institute make U. S. \$30,000 available for a building to house Dr. Ferguson's art collection, pp. 254, 269; articles regulating work of the Institute of Chinese Cultural Studies pp. 254, 270, 276, 292, 293; two advisory committees in China pp. 269, 261, 339; publications p. 311; uncertainty of future p. 359; request for certain studies to be completed p. 373; request of the Division of the Humanities of The Rockefeller Foundation for support pp. 329, 339, 344.

INSTITUTE OF PACIFIC RELATIONS - appreciation pp. 70, 73, 317.

INSTITUTE FOR RESEARCH IN LAND ECONOMICS AND PUBLIC UTILITIES - possible cooperation p. 190.

INSURANCE - provision for insurance in agreement with Founders p. 6; recommendation that all buildings except residences be insured (March 1928) pp. 18, 28 for the remainder of the fiscal year; that all buildings be insured 1928-1929 pp. 18, 28; the company with which insurance is taken up to be left to the administration to decide p. 143.

INVESTMENTS - more diversity recommended pp. 216, 227; committee to study investments pp. 275, 288.

KEEN MEMORIAL FUND AND COLLECTION - administration of fund and of the collection of books pp. 205 to 208.

LAND - see Property.

LANGUAGE SCHOOL - collection of fees for spring 1927 pp. 17, 18, 26; discontinuance of school p. 51; Peiping Union Language School to be considered THE Language School for East Central China pp. 142, 161.

Property - temporary use of dormitory pp. 61, 137, 164; upkeep of Keen Hall pp. 147, 161.



LANGUAGE SCHOOL BUILDING FUND pp. 86, 130, 142, 147, 160.

LEASE - see Agreement with the Board of Founders.

LEAVE FOR STUDY - committee appointed to study problem p. 82; recommendations approved p. 100; Ip house and salary p. 84, 99; assignment of leave and conditions of leave and scholarships pp. 138, 176, 185, 197, 210, 211; leave and scholarships granted to Chang Chi-wen p. 210, Chang Teh-ren p. 258, Chiao Chi-ming p. 258, Charles T. Gee pp. 304, 314; Hsi Ching-ming pp. 210, 213, 216, 219, 228, Hsu Chen pp. 138, 176, Liu Tsung-pen (Lawrence M. Lew) pp. 185, 197, 210, 216, 227, Shen Sheo-tsun p. 210. Recommendations for scholarships for 1932-1933 resubmitted to deans p. 210; possibility of covering one scholarship with gain in exchange in 1929-1930 pp. 85, 98; one with gain in exchange 1931-1932 pp. 182, 193, 225, 215, 244; scholarships for 1935-1936 and after to be deferred until funds are available pp. 382, 394. Granting of scholarship to Wang Sheo p. 219.

LECTURES - desirability of having public lectures p. 405.

LIBRARY - teachers responsible for purchasing their own reference books pp. 37; policy regarding books p. 249; request for the use of portion of gain in exchange in 1931-1932 for the purchase of books p. 194; that Yuan 1,000 of the gain in exchange in 1932-1933 be used for books pp. 254, 268. Gift of Everyman's Library from Mr. Harry Clemons p. 387; Yuan 2,500 from The China Foundation for printing indices on agriculture p. 222; gifts of books and pamphlets p. 387

LIBRARY BUILDING FUND - Yuan 300,000 promised by National Government pp. 88, 91, 92, 100, 138; two instalments received pp. 359, 362; appreciation of services of Dr. C. T. Wang and Dr. H. H. Kung in securing of the grant p. 362.

Proposed site for library pp. 136, 163, 367, 354. Erection of building as soon as total fund is available p. 354; proportion of the fund to be used for building, what proportion for endowment, etc., pp. 137, 373; Building and Property Committee to make a study of existing libraries p. 367; report by committee appointed on needs of library referred back for fuller details p. 393; specifications to be made out by librarian and the subcommittee of the Building and Property Committee pp. 373, 381; committee appointed to work with the Library Committee in preparing specifications p. 401; income on proportion of fund for books and upkeep to be used for the purchase and cataloguing of additional books p. 401; possibility of borrowing Yuan 30,000 from the library fund to erect a museum to accommodate Dr. Ferguson's art collection pp. 353, 365.



LOBENSTINE, MR. E. C. - appreciation pp. 386, 397.

LOVE, DR. HARRY H. pp. 90, 92, 156; appreciation p. 371.

MASS EDUCATION MOVEMENT - cooperation with Tingsien p. 273.

METHODIST EPISCOPAL BOARD urged to maintain full cooperation p. 60; decrease in appropriation p. 50.

MIDDLE SCHOOL - resignation of Liu Ching-fu as principal p. 79; committee appointed to administer the Middle School until appointment of a successor p. 79; appointment of Djang Fang as principal p. 79, resignation pp. 217, 228, 248.

Report Nov. 21, 1930 p. 167; salary scale p. 94; increase in salaries 1931-1932 p. 213; salary increases 303, 313, 322; reduction in tuition fees p. 168; size of student body pp. 201, 248; request for Miss Wixon p. 201; presentation of Yuan 1,000 to Mr. Cheo Chieshan in appreciation of long service pp. 255, 271.

Repairs to buildings and purchase of equipment not to exceed Yuan 4,000 p. 168; repairs pp. 276, 293; Yuan 2,000 requested from gain in exchange in 1930-1931 for repairs and equipment pp. 117, 126; need for new dormitory pp. 201, 213, new chapel p. 213, teachers' dormitory p. 201, faculty house and equipment p. 388; gymnasium pp. 255, 271, 361, 348, 356; financial campaign p. 340; appointment of Mr. Cressy on Middle School Committee pp. 255, 271; report by Mr. Cressy April 21, 1933 p. 298.

See Subfreshman Department.

MILBANK FOUNDATION health program pp. 145, 168.

MILITARY EDUCATION p. 361.

MING FENG SILK WORKS pp. 85, 98. See College of Agriculture.

MINISTRY OF EDUCATION - Yuan 30,000 for arts and science pp. 359, 363; petition to commend Dr. Ferguson for gift of his art collection p. 366; regulations regarding responsibilities of boards of directors p. 372.

MINISTRY OF INDUSTRY - cooperation with University in small scale project 335.

MINUTES - approval pp. 22, 41, 46, 56, 69, 88, 121, 152, 204, 219, 238, 281, 307, 334, 356, 384. Minutes to be kept in both Chinese and English pp. 143, 151; editorial committee appointed to edit Chinese minutes p. 152; first distribution of Chinese minutes p. 238. Action wrongly numbered (duplication of number 483), p. 204.

MISSION BOARD QUOTAS - Presbyterian Board vote U. S. \$1,300 a year for vacancies left by Dr. Williams, Dr. Daniels, Mr. Speers p. 10; Presbyterian Mission requested to supply a doctor until return of Dr. Daniels p. 80. Appeal to co-operating boards for appropriations in lieu of vacancies pp. 16, 24, 25; co-operating boards requested to supply one nurse each for hospital p. 171. Baptist vacancy p. 86. See Methodist Episcopal Board, also United Christian Missionary Society.

MOVING PICTURE INCIDENT of March 22, 1930 p. 128.

MUNICIPAL GOVERNMENT OF NANKING - cooperation in training class in wool weaving p. 369.

NANKING THEOLOGICAL SEMINARY. Extension of facilities to students to take courses in the University p. 405. See "Ginling College and the Nanking Theological Seminary."

NATIONAL CHRISTIAN COUNCIL - rural cooperatives pp. 277, 285; agreement with the N. C. C. p. 294; amendment to action D-755 (p. 285) p. 307.

NATIONAL DEFENCE COUNCIL OF CHINA p. 317.

NATIONAL ECONOMIC COUNCIL - Yuan 15,000 for training cotton co-operatives pp. 359, 363.

NIGHT SCHOOL pp. 155, 173.

NORTH CHINA AGRICULTURAL INSTITUTE pp. 112, 113.

ORGANIZATION OF THE UNIVERSITY - outline approved pp. 14, 30, 42, 148, 172, 184, 197.

OVERDRAFT - authorized summer 1928 pp. 17, 25, 43, 50; December 1928 and January 1929 p. 60; up to Yuan 15,000 for summer 1929 p. 81; up to Yuan 25,000 for summer 1935 pp. 379, 390.

OVERHEAD (Or administration and operating expense). Middle School and Hospital p. 75; approval of charging 10% of budget of each college for overhead pp. 83, 98; overhead on projects pp. 303, 314, 326, 341.

PENSIONS AND RETIRING ALLOWANCES. Plan presented by Sun Life Assurance Company of Canada p. 182, 194; request that the National Christian Council work out satisfactory plan pp. 216, 226; building up of fund for Chinese staff on retiring pp. 211, 214, 216, 225, 226, 234, 248; provision for Chinese staff on retirement pp. 194, 211, 216, 288, 289; equitable treatment of professors on retiring after long service p. 227 (action D-611). See T. S. Kuo pp. 66, 69, 70; Liu Tsung-pen (Lawrence M. Lew) pp. 185, 197, 210, 216, 222, 227; Cheo Chi-shan pp. 255, 271; Tai Pen-shan pp. 276, 290.

POLICY, COMMITTEE ON pp. 316, 323, 334 (amendment to action re policy with reference to gifts), 343. Continuation of committee p. 353; Directors vote to discontinue the committee and transfer its duties to the Executive-Finance Committee p. 366; new committee of three appointed by Executive-Finance Committee p. 372; committee requested to start financial campaign p. 373, to study request of Hospital to use buildings in the east compound during reconstruction of the Peden nurses' home p. 375, to study possibility of conserving the China Famine Fund p. 379, to study the consolidation of the University compound pp. 392, 404. Dr. W. H. Wei reports on observations of work of the colleges and reports to Board of Directors pp. 376, 396. Request for study of need of an administrative committee withdrawn p. 401.

POLITICAL SITUATION winter of 1931-1932 p. 238.

PRESBYTERIAN MISSION AND BOARD. See Mission Board Quotas.

PRESBYTERIAN MISSION AND BOARD, SOUTH - request for continuance of cooperation in Hospital pp. 9, 30.

PRESIDENT. Election pp. 6, 31; inauguration pp. 15, 31; appreciation pp. 77, 157, 243; Yuan 15.00 added to budget of office to cover cost of meeting and entertaining visitory, pp. 253, 267. Adviser to the President p. 62; Foreign Assistant to the President (J. H. Reisher) p. 6, resignation p. 51; (M. S. Bates) p. 51, resignation p. 62; funds for assistant to the President pp. 144, 158; secretary p. 52.

Visit to the United States pp. 131, 156, 157; provision for expenses of visit to the United States pp. 117, 126, 182, 193.

214, 225; provision for work while President is in the United States pp. 185, 198; acting president p. 178. Visit to Manila pp. 375, 376, 385.

#### PRESIDENT'S REPORTS AT MEETINGS OF THE BOARD OF DIRECTORS.

Nov. 29, 1927, political and financial situation of the University pp. 9, 10; March 30-31, 1928 p. 22; Nov. 9-10, 1928 p. 57; March 29-30, 1929 p. 69; Nov. 1, 1929, p. 88; March 28, 1930 p. 121; Nov. 21, 1930 p. 152; March 13, 1931 p. 189; Nov. 6, 1931 p. 220; May 20, 1932 p. 238; Nov. 18, 1932 p. 259; April 21, 1933 p. 281; Nov. 24, 1933, p. 307; March 24, 1934 p. 336; Nov. 23, 1934 p. 356; April 13, 1935 p. 384.

PROMOTION, COMMITTEE ON. See Financial Campaign in China.

PROMOTION OF FACULTY AND STAFF. Regulations pp. 19, 35-37, 66 (amendment regarding salary), 73, 276, 290 (revised schedule).

PROPERTY. Sale of grave land north of Drum Tower p. 8; deep well p. 50 (see Well); provision of toilet facilities p. 50; sale of Wu Tai Shan property pp. 61, 75; exchange of land between Ginling College and the University p. 211; United Christian Missionary Society property known as the Macklin house and the Butchart land, p. 212; transfer of east compound, Drum Tower, to the Hospital pp. 217, 228, 403, 404; exchange of east compound property with Hospital for the Hutcheson compound p. 404; alumni request for land for an alumni centre pp. 256, 272, 299, 318; filling in pond and land in Ping Tsang Hsiang compound pp. 329, 344; consolidating University compound pp. 377, 380, 389, 392, 404; sale of land adjoining Tsing Hua University to Tsing Hua University p. 377; sale or transfer of land to Central Theological School pp. 381, 393; abandoning of central avenue of original plans for the University p. 138; cost value of property to be used in agreement with the Board of Founders p. 42; committee appointed to make a survey of University property p. 52. See Language School.

PROVINCIAL GOVERNMENT OF HUPEH. Agreement with the Provincial Government of Hupeh and the Farmers' Bank of Four Provinces p. 350.

PUBLICATIONS - Yuan 2,500 from 1930-1931 gain in exchange for publications of administration p. 117, 126; from 1931-1932 gain in exchange pp. 182, 193, 214, 225.

PUBLICITY - budget pp. 253, 268, 311, 330; quarterly or bulletin pp. 345, 360; need for pamphlet p. 387; see University Development.

PURCHASING - centralization p. 376.

RECONSTRUCTION BUREAU OF KIANGSU PROVINCE. Cooperation in a study and analysis of soils and fertilizers pp. 375, 387, 396.

REGISTRATION OF UNIVERSITY LAND pp. 96, 354, 368, 375, 380, 392, 402. Possibility of creation of a central holding body in China, for land p. 402; photographing of deeds to University land p. 244.

REGISTRATION OF UNIVERSITY pp. 31, 65; committee appointed pp. 46, 188; new regulations p. 312.

RELIGIOUS WORK pp. 74, 90, 250, 263, 361, 388; appointment of Committee on Christian Life of the University pp. 118, 134; faculty religious reading circle pp. 156, 201, 250; retreat p. 262; social service discussion group p. 262; religious work in relation to registration p. 124; discontinuance of department of religion p. 125.

RENT. See Room Rent, Fees, Residences, Agreement with the Board of Founders.

REORGANIZATION OF UNIVERSITY UNDER BOARD OF DIRECTORS. Report of committee, outline of steps taken p. 1.

REPARATIONS AND PROPERTY LOSSES 1927. Statement of losses to be submitted to Trustees p. 7; estimated losses p. 8; personal losses of Chinese staff p. 8; no claim advisable pp. 49, 64, 88. See Library Building Fund.

REPORTS of standing committees, president, etc.; to be submitted in writing before meeting p. 172.

RESIDENCES. Repairs for 1927 damages p. 8; use of Small House fund for repairs pp. 18, 27; borrowing from Speers House fund for repairs pp. 18, 27; hospital funds to be used in repairing hospital residences pp. 18, 28; repair of 1927 damages to be kept in separate account pp. 18, 27; repairs pp. 85, 98; repairs in basement of Bates house to be covered by gain in exchange 1931-1932 pp. 182, 193, 215, 225, 244; balance of residence repair account to be covered by gain in exchange 1931-1932 pp. 182, 193, 214, 225, 244; repairs to be covered by gain in exchange 1929-1930 pp. 85, 98.

Rent schedule p. 49; adjusting of rentals in equity to those living off the campus pp. 327, 341. See Agreement with the Board of Founders.

Vacating of Ip house (No. 32) pp. 71, 85; exchange with Hospital of Daniels house for Owen house pp. 108, 130.

Proposed sites for residences pp. 137, 164; approval of erection of four-unit house p. 183; cost of four-unit house (Yuan 8,750) to be covered by gain in exchange 1931-1932 pp. 182, 193, 214, 225, 244; approval of construction of four-unit house when funds can be provided p. 195; residence for Institute of Chinese Cultural Studies p. 212; Hamilton house recovered for University use p. 195; erection of residences for eight instructors or associates from gain in exchange p. 268 (approved), p. 287 (rescinded), 329, 343 (when funds are available); apartments favored for housing instructors and associates p. 344; small residence in Ping Tsang Hsiang compound pp. 308, 314; construction of residences for rent to visiting professors pp. 304, 314, 343; gain in exchange for 1932-1933 for building accommodation for eight staff members pp. 254, 268; plan for financing erection of four-unit house pp. 353, 361, 364; three double houses p. 96; use of Speers house fund p. 78.

Reservation of residences for missionaries from Agreement with the Board of Founders pp. 255, 278, 295. See Agreement with the Board of Founders, also Language School Building Fund. Construction of residences with Language School building fund p. 142. See Middle School and Hospital.

RETIRING ALLOWANCES. See Pensions.

ROCKEFELLER FOUNDATION. Request to renew grant to Hospital p. 199; Department of Agricultural Economics program for U. S. \$60,890 annually for five years and capital fund of U. S. \$63,000 p. 284; revised program, including project in cooperation with the Department of Sociology pp. 296, 316, 325; request of Division of the Humanities for aid in agricultural history and in the Institute of Chinese Cultural Studies pp. 329, 339, 345. Grant of U. S. \$4,250 for science equipment and expense p. 285; emergency grant for College of Science p. 325; U. S. \$5,000 for natural sciences pp. 355, 359, 363.

ROOM RENT - increase of Yuan 5.00 or more approved on dormitory rent p. 364; rent of rooms in west dormitories to be raised Yuan 5.00 pp. 379, 391; in east dormitory and women's dormitory, Yuan 3.00 p. 405.

RURAL COOPERATIVES. See National Christian Council and Shanghai Commercial and Savings Bank.

RURAL PARISHES. Recommendations of Dr. K. L. Butterfield pp. 353, 366, 382, 394, 400.

**SALARIES** - Classification, promotion and salary scale of faculty and staff pp. 119; 35-37 (schedule); 166 (amendment re salaries), 73 (amendment to schedule), 276, 290 (revised schedule). 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

**SCHOLARSHIPS** - mission pp. 62, 66, 74, 106, 134, 318; Bowen pp. 262, 265. See Leave for Study, Travel Fellowships.

**SCOTT, DR. GEORGE T.** p. 200; address p. 204.

**SHANGHAI COMMERCIAL AND SAVINGS BANK.** Quarters for branch of bank pp. 183, 196; Yuan 63,000 for rural cooperatives p. 285.

**SHENSI PROVINCIAL GOVERNMENT** grant pp. 312, 317.

**SHERWIN SCHOLARSHIP** request for modification of terms pp. 19, 29; conditions of assignment pp. 105-6, 209.

**SOCIAL SERVICE DISCUSSION GROUP** p. 262; Wukiang centre p. 312.

**SOCIAL WORK** - see Ministry of Industries pp. 335, 338.

**STAFF** - see Faculty.

**STANDING COMMITTEES** for 1928 pp. 40, 43; 61 (Hospital), 62 (Middle School). Middle School Committee recommend meeting twice each semester p. 75. Committees for 1930 pp. 134, 141-2; Hospital Committee specially organized p. 133; President to act as convener only p. 146; organization p. 169; appointment of faculty subcommittee of the Building and Property Committee pp. 140, 165; appointment of Committee



on Christian Life of the University pp. 118, 134; report  
 p. 171; standing committees for 1930 pp. 178, 180 (see  
 also third line of this paragraph); 1931 pp. 186, 198;  
 1932 p. 251; 1933 p. 301; 1934 p. 351; 1935 p. 398.  
 Appointment of Mr. Cressy on Middle School Committee  
 pp. 256, 271; joint standing committee on cooperation  
 with Ginling College and the Nanking Theological Seminary  
 pp. 381, 388, 391, 318, 323, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

STUDENT COUNCIL - letter from, p. 273; also revised, p. 271.  
 STUDENT CREDIT - see Cost per Student Credit; also revised, p. 271.

STUDENT LIFE AND ACTIVITIES - subcommittee appointed pp. 91, 109, 127; this committee to suggest best use of Hoover gift p. 112. Student cooperative society p. 388; student publications pass through publications office of the University p. 388.

SUBFRESHMAN DEPARTMENT - work to be done under administration of the Middle School pp. 129, 190, 201.

SUMMER SCHOOL p. 58.

SYCIP, MR. (MR. HSIEH TSING-SIH) - gift p. 387. see also

TAWNEY, PROF. R. H. p. 155.

TEACHING SCHEDULE - size of, p. 226.

TRAVEL FELLOWSHIPS - regulations pp. 255, 270-1. Fellowships granted to Pan Ting-kwan pp. 255, 271; Ni Tsing-yuen pp. 255, 271; Tang Ih pp. 255, 271; Shen Tsong-han pp. 307. Requests received from Cheo Kwoh-hwa pp. 329, 344; Tai Fang-lan pp. 329, 344; Tsao Tsu-ping pp. 371, 374; Hu Chen pp. 371, 374. Requests deferred (April 1935) until funds are available, p. 382.

TREASURER - appreciation pp. 58, 199, 60. Bonding of treasurers pp. 275, 288, 304, 316, 328, 342. Provision for work of office during furlough of Treasurer pp. 304, 327, 341, 379; furlough pp. 282, 286, 341; in the United States pp. 360, 376. See Miss Elsie M. Priest in Faculty List.

TREASURER'S REPORTS - Nov. 29, 1927 p. 9; March 29, 1928 p. 16; Middle School financial statement March 1, 1928 pp. 17, 25; transfer of balance of China Medical Board grant to gas plant account p. 17; report March 30-31, 1928



pp. 23, 26; unexpended balances in 1927-8 budget p. 43; report, March 28, 1928 p. 50; decrease in Methodist appropriation p. 50; report March 29-30, 1929 p. 70; October 1929 p. 83; November 1, 1929 pp. 96-97; 1928-1929 pp. 86, 98; 1929-1930 p. 144; Feb. 7, 1930 p. 111; March 28, 1930 p. 125; Nov. 1930 p. 144, 157; March 11, 1931 pp. 181, 198; Nov. 6, 1931 pp. 214, 224; May 20, 1932 pp. 233, 244; Nov. 18, 1932 p. 252, 266; April 21, 1933 p. 287; Nov. 24, 1933 pp. 303, 316; March 24, 1934 pp. 326, 340; Nov. 22, 1934 pp. 352, 363; April 13, 1935 pp. 378, 388.

TREASURER, GINLING COLLEGE - desirability of having same person treasurer for Ginling and the University p. 51; Miss Priest appointed acting treasurer of Ginling College p. 56.

TWINEM, MRS. PAUL DEWITT - gift of Twinem Memorial Prayer and Meditation Hall pp. 250, 262, 266; supervision of hall pp. 278, 283, 286, 302, 312.

UNION CHURCH - see Community Church.

UNION HIGH SCHOOL, FOOCHOW, Cooperation with, pp. 354, 367, 374.

UNITED CHRISTIAN MISSIONARY SOCIETY - request for a successor to Mr. S. F. Goodsell pp. 380, 391; appreciation of services of Dr. R. F. Brady pp. 224, 249; request for services of Dr. Brady until return of Dr. Slater p. 249.

UNIVERSITY DEVELOPMENT - Director of University Development. Mr. W. R. Wheeler as Director p. 260; report pp. 276, 293. Subsequent duties carried on as Publicity Secretary. See Publicity.

WARNSHUIS, DR. A. L. address p. 203.

WELL pp. 50, 96, 145, 164.

WILLIAMS, DR. J. E. Memorial fund p. 38; C. T. Wang memorial p. 92.

WILLIAMS HALL - fund for pp. 89, 91; proposed site pp. 137, 164.

THE JOHN E. WILLIAMS MEMORIAL BOOK FUND p. 123.

WOMAN'S AUXILIARY p. 212.

WUKIANG EXTENSION CENTRE - Cooperation with Central Agricultural Extension Committee p. 156.

appointed acting treasurer of Gaining College, p. 66.  
treasurer for Gaining and the University p. 67; Miss Wright  
THOMAS, GIVING COLLEGE - desirability of having same person

pp. 278, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1012, 1013, 1014, 1015, 1016, 1017, 1018, 1019, 1020, 1021, 1022, 1023, 1024, 1025, 1026, 1027, 1028, 1029, 1030, 1031, 1032, 1033, 1034, 1035, 1036, 1037, 1038, 1039, 1040, 1041, 1042, 1043, 1044, 1045, 1046, 1047, 1048, 1049, 1050, 1051, 1052, 1053, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1061, 1062, 1063, 1064, 1065, 1066, 1067, 1068, 1069, 1070, 1071, 1072, 1073, 1074, 1075, 1076, 1077, 1078, 1079, 1080, 1081, 1082

UNION NOIR - 1950-1951

UT-108 HIGH SCHOOL, HOCHSCHOOL, COOPERATION WITH, PC, 364, 387, 397

UNITED CHRISTIAN MISSIONS SOCIETY - request for a passport  
Mr. E. O'Connell Jr., 380, 901; appreciated of services  
to Mr. E. O'Connell Jr., 380, 901; request for services of  
Mr. E. O'Connell Jr., 380, 901.

UNIVERSITY DEVELOPMENT - Director of University Development  
J. H. Wheeler, Assistant Director, report no. 276,  
registered trademark as an identity secretary.  
activity.

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WITNESSES: \_\_\_\_\_

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