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UNIVERSITY OF NANKING
Chengtu Szechwan

Minutes of the Emergency Executive Committee of the
Board of Directors - October 24 1945

The sixteenth meeting of the Emergency Executive Committee of the Board of Directors was held at the home of Miss Priest on Wednesday afternoon, October 24, 1945. The following were present:

Dr. Luther Shao
Dr. E. H. Cressy
Dr. Y. G. Chen

Dr. C. Stanley Smith
Dr. Tseo Ping-i
Miss Elsie M. Priest

Dr. Frank T. Cartwright was invited to be present.

Regrets were received from Dr. S. N. Cheer, chairman of the Committee who was called to Nanking on the day of the meeting. Dr. Shao was elected chairman for the meeting.

The meeting was opened with prayer by Dr. Cressy.

Dr. Shao welcomed Dr. Cartwright, expressing the appreciation of the group that it was possible for him to share his time with the committee.

Report of the President

President Chen gave a brief report of the conditions of the University this autumn, calling the attention of the committee to the many problems which require decisions, and suggesting that a fuller report will be made at the next meeting of the committee.

Report of the Treasurer

Miss Priest presented the financial statement for the close of the fiscal year June 30, 1945, but inasmuch as the books have not yet been audited requested that the full report be postponed until the next meeting.

EE-262 VOTED to request Dr. Cartwright to represent our committee in expressing our deep gratitude for the help that has come from the Associated Boards and the United China Relief during these years of war, and to assure them that without these grants it would have been impossible to keep the institution open.

Post-War Plans for Christian Higher Education in China

The plans for the development of Christian Higher Education in China as outlined by the group in England, in New York and by the Commission in China were discussed briefly, especially in relation to the place of the University of Nanking in the whole program. Although the final and formal acceptance of the program will wait until there is opportunity to hold a full Board of Directors meeting, enough has developed both abroad and in this country to warrant the University to go ahead in making preparations in support of the plan outlined by the Commission in China, which has given in brief the future status of the University upon return to Nanking. With this point of view in mind it was

Extension

EE-263 MOVED to authorize the administration to organize an extension division to correlate the extension work of all departments of the university, along the lines recommended by the Planning Commission and the Council of Higher Education, with special emphasis on using Christian schools, churches, hospitals and social service agencies as extension centers.

- EE-264 MOVED to secure a full time director who shall study the needs and opportunities in the field, particularly in city churches and other Christian institutions, and bring the resources of the University to bear upon them.

Research

- EE-265 VOTED to approve of placing a room in Nanking at the service of the Institute of Religion recommended by the Planning Commission, and of housing its books and providing library service.
- EE-266 VOTED to authorize the administration to encourage all departments to develop research in such portions of their fields as have a bearing upon religion, including monographs and articles by faculty and papers and theses by advanced students. A research sub-committee should be appointed for this purpose.
- EE-267 VOTED to express a cordial welcome to the tentative proposal of Hartford Theological Seminary to maintain a faculty member in China and cooperate with the program of research in religion in China, and to state that in case Hartford does so, the university is prepared to extend all possible facilities and to cooperate in any way practicable.

Department of Comparative Religion

- EE-268 VOTED to approve in general of a department of comparative religion, which shall put special emphasis on the religious heritage of China and on the Christian religion, and to appoint a special committee to work out a plan for such a department, utilizing the resources of other departments of the university and cooperating with Nanking Theological Seminary, and to investigate the possibility of the registration of such a department.
- EE-269 VOTED to request the Founders to make available in the fall of 1946 a missionary of outstanding scholarship to work with a Chinese on the "group of courses in religion", in accordance with the recommendation of the Council of Higher Education, who shall teach elective curriculum courses in the Christian religion.

Cooperation with Nanking Theological Seminary

- EE-270 VOTED to state our strong conviction as to the desirability of closer cooperation with Nanking Theological Seminary in teaching and research programs in the field of religion, and to propose to the Board of Managers of the Nanking Theological Seminary that each appoint three members on a joint committee to study the whole problem and make recommendations.

Note: After careful consideration it was suggested that the Committee be appointed by a correspondence vote.

Visual Education

- EE-271 VOTED to authorize the administration to appoint a special committee in each college on the use of visual education in the university curriculum and present recommendations to the Directors.

Bowen and Ferguson Memorials

President Chen reported with sadness the death of Dr. Arthur J. Bowen on July 26, 1944 and of Dr. John C. Ferguson on June 29, 1945. The following minutes were recorded:

- EE-272 VOTED to record that in the passing of Dr. Arthur J. Bowen the University of Nanking has lost a leader of rare wisdom and devotion of spirit who had effectually served the cause of Christian higher education in China through a long lifetime. Under his presidency the University grew from small beginnings to an institution with a nation-wide reputation. His unparalleled Christian services will always live in our hearts and be a constant source of inspiration.
- EE-273 VOTED that the Emergency Executive Committee of the Board of Directors of the University of Nanking wish to record their sense of loss in the death of Dr. John C. Ferguson. He has been our counsellor, our friend and constant reminder of the opportunities the University offered for Christian service and stewardship. The valuable museum which he has left to the University will be a lasting memorial to his generous support and devotion.
- EE-274 VOTED that we welcome the founding of a Bowen Memorial Scholarship and as a further memorial to Dr. Bowen we approve of plans being made to secure funds to erect a building, either for an administration hall or as an International Hostel.
- EE-275 VOTED that the funds now available will be insufficient to build the Ferguson Museum to house the Ferguson Collection which it is believed is still in Peiping, and to approve of plans being made to secure additional funds to complete the Museum, to be a memorial to Dr. Ferguson.
- EE-276 VOTED to appoint Dr. Shao and President Chen to study the proposals and to authorize them to appoint a committee to work on these memorials.

Return to Nanking

In preparation for the return to Nanking, Dr. M. S. Bates, who returned from furlough at the end of June 1945, has returned to Nanking to cooperate with Mr. Chen Yung and Mr. C. T. Gee in preparing buildings, arranging for repairs and general care of the plant. Dr. Bates has reported that although the Middle School is continuing in the Middle School campus, he does not consider it is necessary to open additional schools in other buildings. Plans are being made to shorten the fall and spring semesters to move back to Nanking after commencement scheduled for May 13, 1946.

- EE-277 VOTED to recommend strongly that the Spring Semester be shortened by a further four weeks and that the University plan to start the return trip to Nanking not later than April 15, 1946.
- EE-278 VOTED that the administration be requested to contact the American Embassy to secure help in moving back to Nanking especially in the hope of securing river craft that can be used for that purpose.

In 1938 the University Hospital made use of the buildings on the East Compound which were formerly used as dormitories for students and staff of the Colleges. The Dining Hall and kitchen used for students was also in this group of buildings. It has always been the hope that it would be possible to turn over to the hospital the

buildings in the East Compound, but to this date it has been impossible to secure adequate housing facilities for the college staff and students. Due to the pressure for housing facilities at this time it was

EE-279 VOTED that we authorize the Administration to plan to continue to use the Dormitories and YMCA Hall, including the dining hall and the kitchens, for the use of the colleges for the present, and to notify the hospital authorities of this decision.

EE-280 VOTED to authorize the Committee in Nanking to take steps to lease buildings to house both students and faculty upon return to Nanking.

The treasurer reported that during the years of war there had been small savings from time to time, special gifts and some interest on funds that had been placed in one account for rehabilitation to Nanking. The total amount is C\$ 13,225,901.

EE-281 VOTED to authorize the treasurer to transfer this amount of C\$ 13,225,901. to Nanking at the earliest possible date to be used for repairs, and necessary expenses in connection with preparations for the return to Nanking.

University Hospital

The Committee was gratified to learn that the University Hospital in Nanking had now been returned to the University group and that Dr. A. N. Steward was acting as superintendent until Dr. Daniels can reach China. A full report has been sent by Dr. Steward and the information has been forwarded to Dr. Daniels.

EE-282 VOTED to express our deep appreciation to Dr. Steward and Mr. Gee for their difficult task in securing possession of the Hospital in Nanking, and to assure Dr. Steward of the gratitude of this committee for his willingness to assume responsibility for the work of the superintendent.

EE-283 VOTED to request the Presbyterian Mission to secure the return of Dr. J. Horton Daniels at the earliest possible date to relieve Dr. Steward of the task of acting as superintendent of the University Hospital.

EE-284 VOTED to request the Methodist Board to send Dr. C. S. Trimmer to Nanking and the United Christian Missionary Society to send Dr. R. F. Brady to Nanking at the earliest possible date.

Dr. A. N. Steward

Dr. Steward was released from the internment camp in Shanghai at the end of the war and as soon as possible returned to Nanking to assist with the tasks of holding and protecting property. His services were invaluable and deeply appreciated. It has now been possible for Dr. Bates to return to Nanking to assist Mr. Chen and Mr. Gee in the many tasks connected with the property in Nanking and from all reports Mr. Steward is in need of a complete rest and restoration to full health after his experience in the camp.

EE-285 VOTED to acknowledge our deep appreciation of the services rendered by Dr. Albert N. Steward in the first weeks following the close of the war and to authorize that he leave for regular furlough as soon as possible.

Committee in Nanking

From all reports the property in Nanking has not suffered as greatly as was first

feared. Much of the care and protection has been due to the faithful work of the men who remained throughout the years of war.

EE-286 VOTED to express our appreciation of the devoted service of the staff in Nanking during the years of the war, especially Mr. Chen Yung and Mr. Charles T. Gee.

Middle School

From a letter received from Mr. Djang Fang principle of the Middle School at Wanhsien, the question was raised as to the time for the Middle School to return to Nanking. In the letter from Dr. Bates the information has been received that the Committee in Nanking has voted to request Mr. Djang Fang to return to Nanking at the earliest date possible to take over the Middle School now being operated in Nanking, and to combine with it the Wanhsien group by the opening of the spring semester.

EE-287 VOTED to recommend that the University Middle School be authorized to close the school in Wanhsien at the close of the fall semester and to plan to move to Nanking to open in Nanking for the spring semester.

EE-288 VOTED to advise Mr. Djang Fang that it is the opinion of this committee that only students who belong in the East China area should be admitted to the Middle School in Nanking.

EE-289 VOTED that the Middle School arrange to take back to Nanking any staff members and their families who came from Nanking in 1937, and to present a list with recommendations to the president for any other staff members who may be required in Nanking.

EE-290 VOTED that the Middle School in Nanking shall admit boys only.

EE-291 VOTED to authorize the treasurer to advance the funds necessary to move the staff to Nanking.

EE-292 VOTED to authorize the president to arrange with Mr. Djang Fang concerning the disposal of the property in Wanhsien.

EE-293 VOTED to express the deep appreciation of this committee for the long and faithful service of Mr. Djang Fang during these years of war, realizing that he has been cut off from many cultural advantages and assuring him of the gratitude of the committee for his work under very trying circumstances.

Move of the Colleges

It has been suggested that some departments might return earlier than others to Nanking. After discussion it was

EE-294 VOTED to authorize all departments and units of the University, excepting the University Middle School, shall plan to return to Nanking at the same time.

Furlough of the Treasurer

EE-295 VOTED to authorize a furlough for Miss Elsie M. Priest, treasurer as soon as transportation is possible and to invite her to return after furlough.

EE-296 VOTED that we record our profound appreciation of the distinguished service rendered by Miss Elsie M. Priest as treasurer of the University. Her good judgment and sound financial administration have contributed an indispensable element of confidence and financial stability during a most difficult period, which has added greatly to the success of the university. Her ability and generosity in acting as treasurer for various other universities and Christian agencies has enabled the University of Nanking to render vital assistance. We would note with gratitude that she has stayed on duty without furlough for eleven years.

EE-297 VOTED to appoint a committee of Dr. Smith, President Chen and Miss Priest to make plans to carry the work of the treasurer during the furlough period.

Mission supported Staff

During the war years it has been impossible for the cooperating mission boards to send to China the full quota of Mission supported faculty promised under the constitution of the Board of Founders. Inasmuch as a larger program is visualized for the University in the future, it is very important to have all the mission supported faculty possible to carry out the plan. In view of the early return to Nanking it was

EE-298 VOTED to request all the supporting mission boards to send their full quota of faculty members to China at the earliest possible date, and to authorize the administration to send full information of the vacancies and positions desired to be filled by mission supported staff members.

Leave of Absence for Dean Chang Chi-wen

Mr. Chang Chi-wen, Dean of the College of Agriculture and Forestry received a fellowship from the Rockefeller Foundation for a year in the United States to be effective for the year 1944-45. Inasmuch as President Chen was absent from the institution during that year, Dean Chang very kindly postponed his leave for a year. Meanwhile he has received an invitation from the British Council to visit England enroute to the United States.

EE-299 VOTED to express our appreciation of the services rendered by Dean Chang during the absence of President Chen last year, and to grant him a leave of absence for one year, to be effective as soon as it is possible to secure permits and transportation, either to England or to the United States, and to authorize that his field salary be continued to his family during the year of absence.

EE-300 VOTED to express our appreciation to the Rockefeller Foundation and the British Council for this recognition of the services rendered by Dean Chang Chi-wen, and for the grant that makes possible this trip to England and the United States at this time.

Fellowships in England and America

Mr. Westall, a business man in England has granted to the University of Nanking the following fellowships:

Ten fellowships of from \$300 to \$400 a year, for a period of two or three years.

Twenty graduate scholarships in China of \$100 each for a first period of four years.

EE-301 VOTED to express our deep appreciation of this timely grant from Mr. Westall for fellowships in England and China.

It is the plan of the Associated Boards for Christian Colleges in China to make available a substantial amount for refresher courses for faculty and staff members who have had the strain of the war without access to new books or adequate facilities for keeping in touch with the academic world.

EE-302 VOTED to express our conviction that the plan to establish refresher courses for the faculty and staff of the Christian Colleges in China is a sound policy, and to authorize the administration to make plans to enable the University to release certain staff at an early date to take advantage of this offer.

EE-303 VOTED to authorize the administration to prepare comprehensive regulations for all participants in fellowships granted to the University.

Travel expenses for Mr. Chu Yung-chang

Mr. Chu Yung-chang left for study in the United States in September 1941, and was granted the Associated Boards fellowship for two successive years. His first year of study was at Syracuse University, and then he transferred to Harvard University. He returned to China in the summer of 1944. In view of the fact that Mr. Chu is serving the University in an important capacity in the administration offices, and due to the high cost of travel on account of the war, it was recommended by the administration that the cost of his travel on the return trip to China be considered a special case due to conditions caused by war.

EE-304 VOTED to authorize the treasurer to pay the total cost of the travel from Harvard University to Chengtu for Mr. Chu Yung-chang, this money to be charged against special gifts and not be a charge to the regular budget appropriation for the year.

EE-305 VOTED that in consideration of the full payment of travel expenses, Mr. Chu Yung-chang be requested to serve the University for a period of not less than three years, under the same regulations as all faculty members who have received the Rockefeller Fellowships.

TWENTY-SECOND MEETING OF THE BOARD OF DIRECTORS
UNIVERSITY OF NANKING
May 23, 1947.

The twenty-second meeting of the Board of Directors of the University of Nanking was held in the home of President and Mrs. Chen on Friday, May 23, 1947.

The following members of the Board were present:

East China Mission of the American Baptist Foreign Mission Society	Sterling Beath
Central China Mission of the Methodist Church	Francis F. Jones Lyman L. Hale
Presbyterian Church in the U.S.A.	C. Stanley Smith, E. H. Walline
China Christian Mission	Edwin Marx
Alumni	Han Iih-wu, Ma Pao-chi, S. N. Cheer Chiao Chi-ming
Co-opted	K. P. Chen, Wu Yi-fang, Hsu Kwoh-meo
Exofficio	Y. G. Chen
Guests at this meeting:	W. P. Fenn, M. S. Bates, L.S.C. Smythe

The meeting was opened with prayer led by Dr. Smith.

The meeting was called to order by the Vice-chairman, Dr. Han Iih-wu who reported the work that had been done by the Emergency Executive Committee during the years the University was in West China, and outlined the tasks before the newly organized Board of Directors.

MEMBERSHIP OF THE BOARD OF DIRECTORS:

D2102 VOTED: that the Board of Directors should consist of twenty-nine members, and that the Executive Committee shall consist of fifteen members, the names of these fifteen members to be reported to the Ministry of Education if necessary.

ELECTION OF COOPTED MEMBERS:

D2103 VOTED: to elect Mr. K. P. Chen, Dr. Wu Yi-fang and Dr. Hsu Kwoh-meo as co-opted members of the Board of Directors, further elections to be deferred until such time as there is more complete representation on the Board.

NOMINATING COMMITTEE:

D2104 VOTED: that a Nominating Committee be appointed to nominate an Executive Committee, officers and any other committees deemed necessary for the efficient functioning of the Board - the election to be deferred until later in the meeting. The members of the Nominating Committee were: C.S. Smith, Edwin Marx, F. P. Jones, Sterling Beath, and W. P. Fenn.

REPORT OF THE PRESIDENT

We are truly grateful to be able to hold this meeting after the lapse of ten years and especially fortunate that we can meet in this very room where the last meeting of the Board was held in 1937. If we may have the opportunity, we will submit to the Board at a later date a written report of these last ten years, but I would like to say today that we have had excellent guidance from the Emergency

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Executive Committee of the Board of Directors, which started their work after the University moved to the West and carried on in lieu of the full Board of Directors. We are also very much indebted to the Nanking Committee.

During the winter of 1945 I made a trip to Nanking after Dr. Bates and the Committee here had already started on the many problems of rehabilitation. The process of moving the University back to Nanking was difficult and tedious, and it was only possible by the funds from the Associated Boards, United Service to China and the Government. The staff and students were very much benefitted by these grants. At this time our physical plant has been rehabilitated to some extent, but is still greatly in need of more adequate repairs. The housing of our staff is one of our greatest problems at present.

We appreciate very much all the courtesies extended to us by West China Union University during our stay on their campus. It would be a good gesture for this Board to express appreciation and thanks to our friends in West China.

I wish to give you a brief report of activities on the campus this year. In the first place the enrolment for the spring semester is as follows:

College of Arts	287	
College of Science	302	
College of Agr. and Forestry	337	
Rural Leaders Tr. School	85	
Subfreshman year	146	1157
Middle School		1340

The total in the Colleges includes three American students (2 GI's) 2 Italian students and 164 women students.

The University has the following number on the faculty and staff this semester:

Professors	70
Associate professors	42
Instructors	20
Assistants	43
Staff members	71
35 Part time (equivalent of)	10
Middle School	72

For the first year it has been necessary to have a number of part time workers, but we shall attempt to reduce this number in favor of more full time workers.

Scope of Work: The University is maintaining a program of graduate and undergraduate study in each of the three colleges, and service and extension projects in all the units. Graduate, research and service projects are offered in only a few of the Christian Colleges in China.

Living accommodations: The living accommodations for faculty members have been a very serious problem for the salary offered them is inadequate for all their needs, and the houses available in the University are too few to accommodate all the staff members.

The gymnasium has been converted into a dining hall for the students who found it difficult to find satisfactory eating places near the campus.

In the dormitories we have housed one hundred women students. Of the 998 men (85 are in the Rural Leaders Training School) 913 need dormitory space. Of this number only 560 are now accommodated on the campus, the other 347 living wherever they can find rooms outside the campus. In order to take care of 560, it has been necessary to double and re-double in rooms originally intended for only two or four students.

In the Middle School only 700 of the 1340 students are accommodated on the campus.

There are plans being made to convert one of the residences into a University hostel for the purpose of social, cultural and religious meetings and to help house the University guests.

Faculty: In relation to our faculty, we have established a faculty welfare committee to help the faculty with the many problems. We have initiated a hospitalization plan for the benefit of both the single staff and the families of the staff.

For the next school year eleven of our faculty have been recommended to United Service to China and Associated Boards for fellowships to be awarded for study abroad. It is hoped that at least one-half of them will have the opportunity to go abroad.

We are working toward the goal of having the faculty become more interested in extra-curriculum activities such as music, oratory, debate, drama, etc. with the hope that they in turn may create more interest in the students along this line.

Students: There is a hospitalization plan for the students also, allowing them to have adequate medical care for the initial sum of ten thousand dollars each term. There is also a T.B. Clinic in operation to help the students, both as to medical care and supervised and supplementary diet.

Middle School: There is an attempt being made for the next term to get the program of the Christian Middle Schools accredited. Our University Middle School is faced with a serious housing program and is now proposing to borrow money at a low rate of interest from the banks to erect housing accommodations for six faculty families. They plan to repay the borrowed money from tuition receipts from the fall semester.

60th Anniversary: Next year marks the 60th anniversary of the University. We are planning at that time to have memorial meetings for two of our well remembered friends; Dr. Bowen and Dr. Ferguson. It is more agreeable to both families that this service be held at one time and to wait for comparatively normal times. Some of the members from both families will plan to be present for this meeting.

Cooperation with Ginling College: Ginling College and The University have been sharing mutual cultural and religious programs. There are 86 Ginling students registered in the classes of the University and 59 University students enrolled in Ginling classes. There is hope of erecting a classroom building common to the two schools for the use of these cooperative classes. There is work being done on a system of joint library cards and accommodations.

Alumni and friends organization: There is now a strong alumni and friends organization of the University and it has already raised over \$200,000.00 for the use of the institution, not counting funds received over two years ago or those that are anticipated but not yet paid.

Mission personnel and visitors: By the end of the summer more of the mission personnel will return from furlough and new members will have arrived from abroad. These will be very welcome to the University as we have felt the need of having the full quota of Mission members on our faculty.

We are very grateful for the visit of Mr. John H. Reisner, who contributed so much to the University twenty years ago and to Dr. A. O. Rinden, who has joined us to work in the Audio-visual education program. During the past year we have had a number of guests from abroad, to mention a few only: Prof. Osborne, Prof. Franz Michael, Miss Lydia Grier, Dr. Mary Clarke, Professor Burt, Prof. George Catlin, Dr. Fahs, Dr. Evans, Mr. Peter Hume, Pres. Coffin, John E. Skogland and others. It was a privilege to have these distinguished guests and we feel sure there will be an ever increasing number in the days to come.

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D2105 VOTED: that the report of the President be accepted with appreciation.

D2106 VOTED: to instruct the secretary to send letters of appreciation to the following persons and organizations for their services during the past few years, these letters to express the deep appreciation of the Board of Directors. Emergency-Executive Committee, West China Union University, President Y. G. Chen, the Faculty and staff, Miss Elsie M. Priest, Messrs, M. S. Bates, C. T. Gee and Chen Yung, United Service to China, Associated Boards for Christian Colleges in China, Dr. Yao Keh-fang, Dr. Lewis S.C. Smythe as acting treasurer, and the members of the voluntary auditing committee.

REPORT OF THE UNIVERSITY CAMPUS IN NANKING DURING OCCUPATION:

D2107 VOTED: to accept the verbal report given by Dr. Bates of the "University Campus during occupation" with appreciation.

REPORT OF THE TREASURER:

D2108 VOTED: to accept the financial report for the fiscal year 1945-1946.

D2109 VOTED to accept the financial report from July 1 1946 to December 31, 1946 subject to auditing.

D2110 VOTED: to accept the informal financial report for January to April 1947 subject to auditing.

D2111 VOTED: to accept the financial report of the Hospital with appreciation and to request the Hospital Committee to see that the accounts are properly audited.

REPORT FROM DR. W. P. FENN:

"I want to express appreciation for the opportunity of meeting here and I am sure that the Associated Boards in New York will want to hear of this meeting. They will be glad to know that the University has organized its Board of Directors. The Associated Boards has watched with great admiration the way in which the Christian Colleges carried on in the war in the West and their return home. They are watching the present situation with great concern, sympathy and understanding. Our big problem is how we can help our faculty to live. We need a long term budget. The Associated Boards are engaged in a campaign to raise \$15,000,000 in spite of all the difficulties for we feel that the Christian Colleges are worth helping. We need a clear cut picture of what each College needs exactly. There are many dangers which are of concern to the Associated Boards. These are (1) too many students, (2) looking after immediate needs and not long term needs, (3) maintaining Christian character of the college and (4) unity of the faculty. On this point the Associated Boards has high compliments to pay to the University of Nanking."

D2112 VOTED: to accept the report of Dr. Fenn with appreciation.

REGISTRATION OF LAND:

D2113 VOTED: to continue with the authority given the Board of Directors in 1937 to register all land belonging to the University with the proper authorities, and to proceed with the least possible cost.

ADVANCED STUDY:

Several faculty and staff members have been recommended for advanced study abroad. Eight persons have been recommended to the Associated Boards and four to United Service to China.

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MIDDLE SCHOOL PROPOSAL TO BORROW FUNDS:

D2114 VOTED to appoint a temporary Middle School Committee to act until the appointment of the regular committee, this temporary group to examine thoroughly the motives and advisability of borrowing CN\$150,000,000. for the purpose of constructing faculty residences. The committee appointed was: Lyman L. Hale Convenor, C. S. Flopper, Irving Chu, W. P. Mills, with Mr. C. T. Gee as Construction adviser.

WESTERN ADVISER TO THE UNIVERSITY:

D2115 VOTED: on the recommendation of President Chen, that Dr. M. S. Bates be invited to be come Western Adviser to the University, to be known in Chinese as (本校西籍顧問) and abroad as "Vice-President" in charge of Western Relations.

ELECTION OF OFFICERS:

D2116 VOTED to accept the recommendations of the Nominating Committee and elect the following persons as officers of the Board of Directors:
Chairman: K. P. Chen, Vice-chairman Han Lih-wu, Secretary F. P. Jones.

D2117 VOTED to elect the following members of the Executive Committee:

Baptist: Sterling Beath and a Chinese member to be chosen
Methodist: Francis P. Jones and a Chinese member to be chosen
Presbyterian: C. Stanley Smith and a Chinese member to be chosen
Disciples: Edwin Marx, Luther Shao
Alumni: Han Lih-wu, S. N. Cheer, C. M. Chiao
Co-opted: K. P. Chen, K. K. Hsu
2 members are to be appointed by the Executive Committee.

EXECUTIVE COMMITTEE MEETING:

D2118 VOTED: to hold a meeting of the Executive Committee on June 13th at three o'clock and to request the Budget Committee of the University to present a report concerning plans for operation of the University for the fiscal year 1947-1948 using 80% of the present basis.

There being no further business the meeting adjourned.

REPORTS

REPORT OF THE SUPERINTENDENT OF THE UNIVERSITY HOSPITAL:

At the end of the war, the surrender of the Japanese came quickly and in like manner the surrender of the University Hospital took place suddenly before there was any serious turmoil or loss of property. Dr. K.F. Yao, representing the Chinese Government took it over and then promptly returned it to the University on September 25, 1945. Dr. Albert N. Steward of the University Department of Botany had stayed through the war for this kind of emergency and very effectively took charge continuing his superintendency for nearly four months. A loyal nucleus of old staff members who had continued to serve in this hospital gave very helpful service in the reopening. Freedom of worship was one of the strong evidences of victory which came to its maximum during the Christmas season at which time President Chen made his first return visit to Nan'king.

A few weeks after Christmas the former acting superintendent returned to act. Since then there has been steady rehavilitation, fast at times but more often slow. Staff changes have been frequent but Dr. T. Y. Chen, who has continued his quiet leadership since the prewar days, is still head of Surgery. Many old staff members have returned including Miss S. L. Yu-chih who has finally taken charge of both the Nursing Department and the School of Nursing. Then Mr. K. T. Sie, our former treasurer, returned to greater administrative responsibility in the position of Comptroller. Just recently, after four months delay in Shanghai, Dr. C. S. Trimmer has arrived to take over his former position in charge of Medicine and X-ray. We regretfully report the resignation of Dr. Brady, but look forward to the return in the fall of Dr. Ezra Devol of the Friends Mission for Surgery and Mr. Russell G. Lazier of the China Inland Mission for the Evangelistic work. Dr. John D. Glismann, new appointee from the Christian Mission, may come out this fall for language study. Miss Grace Bauer is delayed at home by the ill health of her mother. Miss Hynds has settled down in Pasadena for her honorable retirement after so many years of most appreciated service.

In spite of economic upheavals the hospital has been able to sustain its work through fees and with the aid of UNRRA, CNRRA, ARC, BRC, CRC, IRC, and special supplies from missions. In addition to the helpful services of Dr. Ernest Schroeder has enabled us to receive two ambulances and hundreds of boxes of equipment and supplies. Even with all this, the percentage of charity work has been too small and the repair of buildings too slow. Housing for staff has been a major problem.

Practically all of the former departments have been reopened including the Rural Health Department under Dr. Li Ju ling and the Students' Health Services under Dr. Wang Yu sun with special cooperation from Dr. Margaret Smythe on the Student problems of tuberculosis and nutrition. In the latter we may hope eventually for the cooperation of Dr. J. Claude Thomson.

The Ginling School of Nursing reopened soon after the war but has suffered setbacks through the unexpected resignation of its leaders. This has been caused by an unfortunate delay in the attempt to register the school but under the newly organized Board we hope this will soon be completed.

Respectfully submitted: J. Horton Daniels, M.D. Acting Supt.

Statistics from the Hospital:

Staff Pay 1947;	Doctors	26	
	Dentist	1	
	Internes	18	
	Laboratory	6	
	Pharmacy	11	
	X-ray	3	
	Nursing staff	20	
	Graduated nurses	22	
	Others	8	
	Administration	22	137

University of Nanking
Meeting of the Board of Directors
May 23, 1947

2.

REPORTS

University Hospital - continued:
Statement of receipts and disbursements - Sept. 25, 1945 to June 30, 1946.

<u>Receipts:</u>			136,468.93
Balance turned over by Japanese 9/25/1945			
Professional:			
Dispensary fees	18,549,190.00		
Pharmacy	79,787,446.50		
Treatment fees	35,392,665.00		
Hospital room	49,601,875.00		
Laboratory fees	9,498,400.00		
Special practice	84,000.00	192,913,576.50	
Non-professional:			
Gifts	11,069,665.00		
Interest	423,001.12		
Miscellaneous	1,758,497.00	13,251,163.12	206,164,739.62
		C\$	206,301,208.55
<u>Disbursements:</u>			
Salaries	33,008,890.00		
Wages	20,594,270.00		
Pharmacy	21,352,200.00		
Medical instruments	4,838,625.00		
Furniture and equipment	2,877,614.00		
Supplies and expenses	16,848,699.00		
Postage	21,500.00		
Telegrams	8,470.00		
Telephone	1,055,090.00		
Transportation	53,880.00		
Fuel	19,778,407.00		
Light	4,326,758.15		
Water	2,703,830.00		
Staff kitchen	19,380,976.74		
Repairs	19,626,590.00		
Nursing school	159,934.00		
Special kitchen	2,659,950.00		
Miscellaneous	2,115,978.60		171,411,662.49
Balance on hand June 30, 1946			34,889,546.06
		C\$	206,301,208.55

Other statistics in brief:

January 1945 to December 1946.	
Out-Patient Department - total visits to clinics	107,586
In-patient days- total patients admitted 3868 -	59,816

University of Nan'ing
Meeting of the Board of Directors
May 23, 1947

3.

Reports

University Middle School: During the years of exile the University Middle School carried on work at Wanhhsien, Szechuen, as a newly establish institution, with the original aid of \$3,000. from the University treasurer, which was refunded after the first semester of operation. Mr. Yang's garden, a vacant old house, was originally rented for the University and was kindly turned over for our use. With only twenty-four teachers and assistants, without any equipment, or any students, the Middle School struggled for existence for eight years. Nearly two-thirds of the original teachers and administrators were forced to leave permanently for various reasons, and the other one-third with their families, returned with us. Although they paid their own transportation individually they were paid extra salary, equivalent to six months salary, and ten dou of rice to cover necessary traveling expenses for the return to Nanking. The property a new dormitory, the equipment of offices, dining room, class rooms, medical supplies, scientific laboratory apparatus and books, the total worth more than nine million dollars (according to the prices of 1945) were presented to the local authorities in Szechuen as a gift for a new school. In turn they gave us a purse of two million dollars for the homeward expenses.

During the eight years in the West we opened 203 classes and enrolled 7947 boys and girls. The total number of girl students in Junior classes was 1260 and in the Senior grad was 1113. There were 15 graduating classes in the Junior Grade with 509 students and 16 in the senior grade with 605 students.

We wish to express our thanks to Mr. Chen Yung and Dr. Bates and Mr. Gee who with the old servants looked after our buildings and equipment during the years of war. When we returned last summer the phases of work were three fold. First of all, to clear the campus which was allocated to teachers and servants for living quarters during the war; secondly to remove the undesirable occupants from our buildings when they had no connection with the institution; thirdly, to repair some of the buildings which are old and had not been repaired for several years. On account of lack of funds, we were able to repair only two buildings, the Quadrangle dormitory and West Hall.

The next step of our work was to strengthen our educational efficiency; that is to reduce the number of students in each class, to limit the teaching hours of each teacher, to raise the scholastic standard, to restore laboratory equipment of the Senior Middle School, to supplement the classwork with reference books and periodicals, and to invite old and new experienced teachers. To a certain extent we have accomplished these steps. At present there are 735 students in Junior Middle School and 614 in Senior Middle School with 71 members of the staff.

The following are needed urgently and immediately:

1. Teachers subsidy	50,000,000.	
2. Residences for 6 families	150,000,000.	
3. Repairs, Science Hall	60,000,000.	
4. " YMCA building	40,000,000.	
5. " Chapel	20,000,000.	
6. " Administration bldg.	30,000,000.	
7. Furniture for dormitories	60,000,000.	410,000,000.

Respectfully submitted,

Djang Fang, principal.

University of Nanking
Meeting of the Executive-Finance Committee of the Board
of Directors
June 13, 1947

The first meeting since the end of the war of the Executive-Finance Committee of the Board of Directors was held in the home of President and Mrs. Chen on Friday, June 13th, 1947 at 3:30 P.M. The members present were:

S. N. Cheer

K. M. Hsu

F. P. Jones

C. Stanley Smith

J. H. McCallum (for Mr. Marx)

C. M. Chiao

Luther Shao

Y. G. Chen, ex-officio

Also the following guests: W. P. Fenn and Lewis S.C. Smythe

The meeting was opened with prayer led by Dr. Smith. In the absence of both the chairman and vice-chairman, Dr. Cheer was elected to preside at this meeting.

BUDGET FOR 1947-1948

The budget proposed for 1947-1948 was presented by Dr. Smythe, based on a proposed reduction to approximately 80% of the present cost of operating the institution. The summary of the budget is attached to these minutes.

EF1000 VOTED to adopt as a working budget for 1947-1948, the estimates based on 80% of the present operating cost of the University.

COMMITTEES OF THE BOARD:

EF1001 VOTED to appoint a Hospital Committee, the names to be chosen by Dr. Daniels and President Chen and presented at the next meeting of this committee.

EF1002 VOTED to appoint the following members of the Ginling School of Nursing: Hsu Ai-chu (chairman) Kwang Pao-chen, Chen Hsi-ren, Yao Ke-fan, Ravena Tien, Tuan Yung chen, C. Stanley Smith, James H. McCallum, Harriet M. Whitmer, Vera S. Hsiung, Liu Feng-tz, J. H. Daniels and Yu-chih Suai-lan, exofficio.

EF1003 VOTED that the Middle School Committee that was appointed as a temporary Committee be asked to function as the standing Middle School Committee. The members are as follows: Lyman L. Hale, C. S. Plopper, Irving Chu, W.P. Mills, C. T. Gee.

NOMINATION OF COOPTED MEMBERS:

EF 1004 VOTED to defer the election of coopted members until the next meeting of the Board of Directors.

LEAVE OF ABSENCE FOR STAFF MEMBERS:

EF1005 VOTED to authorize the administration to follow the following regulations governing leave of absence of the faculty and staff members of the University who are going abroad for further study:

1. Professors: Leave of absence for study may be granted after seven years of continuous service in the University, if full approval is given by the Head of the Department in which he serves, and with the recommendation of the Dean of the College and the President of the University. Allowances during the absence of the professor shall be full salary for the period of one year; the privilege of continuing to use a University residence; on condition only that the professor returns to the University at the end of the period of study abroad.
2. Associate Professors: The same privilege shall be granted to an associate professor, except that the salary shall be one-half salary for one year all other conditions being the same.

LEAVE OF ABSENCE FOR STAFF MEMBERS - continued:

3. Other staff members: Faculty and staff members who hold the rank below Associate Professor shall not be eligible for leave of absence for study abroad, or receive salary and housing privileges during their absence.
4. Staff members who go abroad for study at their own expense, but without the approval of the Department Head or the Dean and President of the University have no right to expect the University to furnish them with salary during their absence or provide for housing for their families in University residences.

PROBLEMS OF HOUSING:

The many difficult problems of housing staff and students were discussed but no action was taken regarding repairs or the provision for a dining hall.

ADJUSTMENT OF LAND AND PROPERTY:

EF1006 VOTED to establish a Building Committee of the Board of Directors to meet with the University Building and Property Committee to plan on land and property adjustments, with authority to act except on large issues which they feel should be referred to the full Board of Directors. The members appointed were Dr. S. N. Cheer, Dr. Han Lih-wu, Dr. F. P. Jones and Dr. Y. G. Chen, ex-officio.

MIDDLE SCHOOL LOAN PROPOSITION:

EF1007 VOTED to refer the matter of the loan for the Middle School to erect residences to the Property Committee of the Board of Directors.

There being no further business the meeting adjourned.

University of Nanking
Minutes of the Executive-finance Committee
June 13, 1947

Budget for the year July 1947-June 1948 - May 1947

Note: Based on 80% of Spring 1947 budget from September 1, 1947 (208 staff members)
(In millions Chinese dollars) Percentage

RECEIPTS:

July-December 1947:				
1. Tuition and receipts in China	600			25
2. ABCCC US\$44,000@14,000.	616			25
3. USC @ 165 June plus inflation @ 11.5% per mo.	<u>1,240</u>	2,456.		<u>50</u>
January-June 1948				
1. Tuition and receipts in China	1,200			25
2. ABCCC US\$42,000@30,000.	1,260			25
3. USC @ 165 June plus inflation @ 11.5% mo.	<u>2,364</u>	<u>4,824</u>	7,280	<u>50</u>

EXPENDITURES:

July-December 1947:				
1. Salaries of staff	1,811			77
2. Operation expense and supplies	453			19
3. Equipment US\$6,000@14,000	<u>84</u>	2,348		<u>4</u>
January-June 1948:				
1. Salaries of staff	3,207			80
2. Operation expense and supplies	<u>803</u>	<u>4,010</u>	6,358	<u>20</u>
Balance for contingency,			<u>922</u>	
Total.....			7,280	

University of Nanking
Minutes of the Meeting of the Board of Directors held on
November 25, 1947

The twenty-third meeting of the Board of Directors of the University of Nanking was held in the home of President and Mrs. Chen on Tuesday, November 25, 1947. The members whose names are starred were present:

East China Mission of the American Baptist Foreign Mission Society	*Sterling Beath, Victor Hanson
Chekiang-Shanghai Baptist Convention	T. C. Bau, (Daniel Fu) Lih Kan-sang
Conference of the Methodist Church	Ralph A. Ward *Francis P. Jones *Lyman L. Hale, alternate *Hung Chang Handel Lee
Presbyterian Church in the USA	*C. Stanley Smith, E. E. Walline *Theodore Romig, alternate
China Christian Mission	Edwin Marx Luther Shao
Alumni	Han Li-wu Chiao Chi-ming Mao Pao-chi S. N. Cheer *Chen Yu-hwa alternate
Co-opted	*K. P. Chen *Hsu Kwoh-meo *Wu Yi-fang
Ex-officio	*Y. G. Chen *Elsie M. Priest

The meeting was opened with prayer led by Dr. Smith.

The minutes of the two previous meetings were presented, and placed on file.

The chairman, Mr. K. P. Chen, called upon the president for his report:-

Report of the President: Due to the fact that we do not have a secretary to help us these days, I am taking the liberty to present my report verbally instead of in written form. This is our second regular meeting of the Board of Directors this year.

Students: The enrolment in the colleges this semester is 1188, only 18 more than last semester showing very little fluctuation and fewer than were enrolled during the last years in Chengtu. The students are divided as follows:

Undergraduate students:

College of Arts	261
College of Science	206
College of Agriculture & Forestry	350
Rural Leaders Training School	128
Special students	26
Loan students	13
Make-up students	104
	1188

Middle School students

There were 221 graduates, including the Short course students, last June bringing the total number of graduates from the University of Nanking to 3,330 - the records begin in 1896.

Staff: The total number of staff is 247 this year, the lowest number during the last ten years, showing a cut of 79 since 1942. The highest number of recent years were 320 in the fall of 1941 and 326 in the spring of 1942. Since the staff is large

and there are always changes in personnel at the beginning of the year, I shall not take time to report each item in detail, but will mention only a few names.

We are very happy to have our Western staff members returning to the campus - already Miss Priest, Mrs. J. C. Thomson, Dr. and Mrs. Steward, and Mr. and Mrs. Slocum have returned. Mr. Charles H. Riggs is giving part time this year but expects to increase this later. In the near future we expect Mr. and Mrs. Andrew T. Roy, Mr. and Mrs. Roy Teslo, Mr. and Mrs. Creighton Lacy, Dr. J. C. Thomson and Mr. Meyer. This is very encouraging to have our Western staff strengthen to this extent, but the mission boards quota is still not filled. As you know each Mission Board is supposed to support five members on the college faculties with the exception of the Baptist Board which supports only two members in the College of Agriculture. For your information:

Methodist Board	Steward, Lacy, Teele	-	2 vacancies
Presbyterian Board	Thomson, Roy	-	3 "
U.C.M.S.	Bates, Smythe	-	3 "
Baptist	Slocum	-	1 "

Possibly Mr. Meyer will fill one of the Presbyterian vacancies but there has been no definite word of his appointment or sailing date.

It seems to us it is of great importance to have every vacancy filled as the influence of these men on the whole Christian movement is great, and we need them to make the University above standard - we are eager to have a definite and important place in the Christian movement in China and do not wish to run the risk of taking only a mediocre part. Most of the Western staff spend their time teaching, but some of them serve in administrative work. For instance, Dr. Smythe was acting treasurer last year and carried his work very faithfully. We are most grateful to him for all he did to assist through a very trying year.

Gifts and grants: I am giving you a list of the gifts and grants that have been received this year:

Ministry of Education:

Special grant	C\$ 460,000,000.	
Elec. Eng. course -approx.	69,148,000.	
Horticulture course "	62,856,000.	
Teaching for students	273,571,425.	C\$ 865,575,425.

Ministry of Finance:

Agr. Engineering course - approx.	22,512,300.
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Ministry of Agr. and Forestry:

Sian station	6,000,000.	
Nanking station	28,600,000.	
Wukiang station	5,000,000.	39,600,000.

Ministry of Social Welfare:

Wukiang station	5,000,000.	
Dept. of Social Welfare Admn.	10,000,000.	15,000,000.

National Public Health

Dept. of Plant Pathology	2,400,000.
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American Advisory Committee:

Nanhsuchow station	29,000,000.
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China Silk Company,

Dept. of Sericulture	30,000,000.
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Dr. Hsu Kwoh-moo

History Department - books	55,300,000.
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University of Nanking
Minutes of the Board of Directors
November 25, 1947

3.

Gifts and grants - continued:

Scholarships:

Shanghai Commercial & Sav. Bank	3,000,000.	
Kincheng Banking Corporation	3,000,000.	
Scholarships for Movies courses	18,000,000.	
China Commercial Bank	5,000,000.	
Mary McPike	4,900,000.	
Col. John M. Fargo US\$150.		
British United Aid to China	1,800,000.	
Note: with the interest on our scholarship endowment and the above gifts the total amount available per term C\$ 50,000,000.		

National Clearing Committee:

Dept. of Social Welfare Admin.	300,000,000.	
Wukiang Station	100,000,000.	400,000,000.
United Service to China:		
July and August grants only	340,354,200.	
Cost of living project July-Aug.	8,974,095.	
Social Welfare Training "	11,242,473.	360,570,768.
British United Aid to China:		
College of Arts for books	£ 294	
Nutritional aid for students	£ 400	
Harvard-Yenching Institute		
Undesignated use	US\$8,000.	

Gifts in commodities and supplies:

China Christian Universities Assn. London -- 1 box chemicals
Unrra and Cnrra through Min. of Education -- 22 boxes chemicals and
equipment arrived to date
several boxes enroute

Cnrra in equipment and supplies:

Wukiang station Lumber, nails, cloth, food
Hsiakwan Social Service station supplies, etc.
International Harvester Co.
Farm machinery

In acknowledging these gifts, a large number being received in China, it is difficult to express in dollars the exact value. We estimate that in addition to all the valuable chemicals and equipment, we have received about CMC\$2,500,000,000. in cash.

Rehabilitation: It seems very slow, and we are seriously handicapped by the lack of funds, and have not been able to make really adequate repairs. By exercising very strict economy, we used 17,000,000. to repair the chapel in part, but could not finish the balcony. Many buildings have been badly neglected although we have tried to do the most urgent items first.

We have repaired the Williams House hoping to use it for a cultural and social center - there is no place for meetings except in classrooms or in the homes of staff members, and for a long time we have felt the need for a center. Our plan has been to make the first floor into a sitting, dining and reading rooms and keep the second floor for a hostel for University guests. However just as it was finished there was a pressing need to use it for the women staff members who had no place to live this autumn, but gradually we hope to find other quarters for the women staff to release this space for the hostel. The first floor is being reserved for the purpose mentioned above.

Rehabilitation - continued. The students have no social center, no place to hold their social meetings. The dormitories are all crowded giving no adequate place for such purposes. We had an old storeroom and toilet that was not greatly needed and have now decided to re-condition it for a small social room for the men students. The cost will be CN¥12,000,000.

The staff is still hard pressed for living quarters so we are using some classrooms and academic buildings still as residences. We must release certain mission staff residences at once and must have more academic space for teaching and laboratory work. We have built a dining hall this year for less than half the students, and the next step is to release the Fenn house which is now used as a dormitory for single men staff. As soon as the dining hall is completed - which will be very soon - we can release the gymnasium now used for the dining hall. The rural Leaders training school is greatly needed for regular classrooms but most of the space is being used for staff residences. It means that to house our staff is a serious problem and is taxing space we can ill afford to give up for this purpose. We have plans to erect immediately a dormitory to care for the single men staff and this will release the Fenn house for other needs.

Unlike many other institutions in China, our colleges, library, middle school and hospital are on scattered campuses, and in addition we have stations scattered throughout various sections of China, and it is no easy task to keep track of this big family. We own over 1,000 mou of land inside the city and over 1,700 mou in farms outside the city. The colleges and academic center have been concentrated in one section, and we have been putting our emphasis mainly on undergraduate instruction these two years, with only a minimum for research and projects. All projects must have guaranteed financial support as we cannot afford to carry them under our present resources. We have not been able to carry very much graduate work for various reasons as well as the fact that many of our faculty are away for advanced study and refresher courses, but we look forward to a stronger faculty next year.

Library: There is great need in the library. At present we do not have many up-to-date books, although we have a total number of about 400,000 including all Chinese books. During the war, the puppet university used the library and lost or confused the card index to such an extent that it is necessary to abandon the entire catalog and start over again. This requires staff, and time as well as money to purchase the Library of Congress cards once more. We are fortunate to have Dr. Charles B. Shaw Librarian of Swarthmore College, visiting China as a representative from the United Board to make a study of the need of the libraries in the Christian colleges in China. He estimates with the present staff it will require eight years alone to re-catalog the books.

We are forced to use wooden stacks instead of the steel stacks we had purchased and had partly ready to be used in the fall of 1937 - at the outbreak of the war. The stacks were a real war loss and we hope to have them replaced at an early date. The wooden stacks made of any old boxes or pieces of wood we can find are a serious fire risk as well as very inadequate.

Middle School: The Middle School has been trying to manage a certain amount of rehabilitation as well as finance the work of the current year and it has been a very difficult task. They have a large enrolment - 1517 students this year - and need help both in teaching and in finances. The University has always supported one Mission staff member to help with teaching and have asked Mrs. Riggs to teach in the Middle School this year, but they need more help from Mission Staff. They are asking to have each supporting mission board contribute one additional staff member assigned to the middle school. The principal, Mr. Djang Fang, has served most faithfully since 1929 and is in need of a rest and change. We hope it may be possible to grant him a leave of absence from his work in order to give him a chance to have a real rest.

University Hospital: Under the untiring efforts of Dr. and Mrs. Daniels the hos-

Hospital - continued Hospital has been on a self-supporting basis. Dr. Daniels has always been very modest and is always looking for a Chinese superintendent, so still holds the title of acting superintendent, but I feel the time has come to appoint him definitely superintendent of the hospital.

There have been statements made, particularly in the University of Nanking committee of the United Board, concerning the relationship of the hospital to the University, and we have explored the situation to see if the time has come to put the hospital on an independent status. After careful consideration the staff of the hospital feels they prefer to remain as a unit of the University and do not wish to consider independent status at the present time.

Special mention: Last year in spite of the great uncertainties and the needs of rehabilitation, research was not neglected entirely. I wish to mention three outstanding alumni members: Li Choh-ha of the University of California staff, who has made unusual contributions in his field in bio-chemistry - he has published more than 50 articles in Western scientific journals. Wang Yiu, another bio-chemist, who has discovered some kind of a medical drug, not unlike penicillin. Although all his work has been done in China, no mention was made here until the magazines in the West gave him great credit for the discovery. Wang Shoo who has developed an unusual type of barley which has now been named the "Wang barley". Dr. Love has commended his work highly as a great contribution to the agricultural field.

Publications: On the whole we have had very little in the way of publications. We continue the semi-monthly news bulletin but have been unable to publish the Nanking Journal. We formerly published abstracts of publications of our staff, but lately this has proved too costly. Our faculty have had an important part in the publication of a national journal on philosophy which received high commendation from Dr. Ku Shih recently. It is our hope to revive the Nanking Journal which has earned outstanding praise from many parts of the world.

Finally a word on cooperation with other institutions. It is always our hope to develop closer cooperation with other groups, and recently the national committee of the Y.M.C.A. has been considering Nanking as a center for its training school, and would like to be located near our campus. We have certain facilities that would be a value to them, and in return they would have many facilities that would be of interest to our students. In this connection if the training center is located in Nanking, it may be a most interesting opportunity for cooperation not only with the University but with the Seminary and Ginling College. There has been no decision as yet as it is all in the stage of negotiation so far. The Blind Welfare workers are also asking us to help them in training workers - this is also in the exploratory stage. The College of Agriculture has been taking an important part in the planning and development of the Rural Extension Center comprised of seven mission and church groups, who have organized and chosen Chuhsien as their training center.

I will close my report with a word concerning the United Financial Campaign in China. Dr. Hsu Kwoh-meo has had a very active part in planning for the campaign, not only for the share of the University of Nanking but for the campaign as a whole, and from all reports it looks as if the outlook was good. Dr. Wu Yi-fang and I secured six billion from the government as the first contribution to the Christian Colleges and in addition we will call on some of the local government agencies in an attempt to secure additional funds in Nanking. We hope to be able to report before long that the entire amount assigned to East China or six billion has been raised.

D2119 VOTED to accept the report of the president with the appreciation of the Board for the untiring efforts of the president to rehabilitate and re-instate the work of the University during these particularly trying years.

D2120 VOTED to record the deep appreciation and grateful thanks to the donors who have made contributions either in money, equipment or supplies during this semester, and to request the secretary to send appropriate letters to each donor.

- D2121 VOTED to express the gratitude and thanks of the Board to the Shanghai Alumni Association for their generous offer to finance the salary and office expenses for the Alumni secretary, office to be located at the University.
- D2122 VOTED to express our thanks to the cooperating mission boards for their efforts in securing additional faculty members to fill the vacancies, and to urge them to complete the total number of mission supported faculty members. (Note: the letter to the mission boards to have the signature of the chairman of the Board.)

Report of the treasurer:

The treasurer gave the audited statement for the year ending June 30, 1947 which showed that the books were closed with a small surplus in current funds.

- D2123 VOTED to accept the audited financial report for the year ending June 30, 1947 and to request that it be placed on file.

The budget has been revised in November, and presents a working basis although it is understood that due to present inflation, it is impossible to operate on a strict budget.

- D2124 VOTED to receive the budget for the period July-December 1947 as a working basis for this six months period.

Professional Chairs:

There was considerable discussion of a plan to endow professorial chairs to be established for a definite department by special gifts. Only professors of outstanding ability would be chosen for a chair, the appointment to be considered an honor to the professor and to be held only as long as service was satisfactory. The salary would be in accordance with the chair endowment.

- D2125 VOTED to request the administration to work out a plan to be presented to the Board for approval, outlining regulations governing the professors qualified to hold professorial chairs, the support of which will be solicited from outside gifts.
- D2126 VOTED in order to attract additional income for the University, to authorize the president to seek special gifts to establish professorial chairs in accordance with the regulations approved by the Board.

Appreciation to Dr. Smythe:

During the absence of the treasurer on furlough, Dr. Lewis S. C. Smythe served as acting treasurer during a most difficult period. The staff and administration were all benefited by his assistance throughout the year.

- D2127 VOTED to record the deep appreciation of the Board of Directors for the services of Dr. Smythe during the absence of the treasurer on furlough.

Library:

One of the serious war losses was the loss of the steel stacks from the library. Since the return to Nanking, make-shift shelves of old boxes or anything available have been used, resulting in a most unsatisfactory method of caring for the books now in the library. Besides being a serious fire risk, the space planned for a stack room cannot be utilized efficiently, and the need for steel stacks is a very urgent one.

- D2128 VOTED to urge the United Board to make every effort to secure steel for the library stacks, the cost of which must be a charge on rehabilitation funds.

Ferguson Museum

The collection given to the University by Dr. Ferguson and now on display in Peiping should be housed in Nanking. Recently arrangements were made with the help of Miss Mary Ferguson for the safe housing and care of the collection for the present time but a more permanent solution must be found to bring the collection to Nanking for use of the University faculty and friends. Before the war plans were being made for funds to erect the Museum to hold this collection, but at present the building must be given up for more urgent needs in buildings.

D2129 VOTED to authorize the president to communicate with friends of Dr. Ferguson to see if there is any way to raise sufficient money either in China or abroad to erect a suitable building to house the Ferguson collection now in Peiping.

Middle School

Since 1929 Mr. Djang Fang has served the Middle School as principal and is now in need of rest and refreshment. After careful consideration it was

D2130 VOTED to grant Mr. Djang Fang a regular sabbatic leave from the Middle School, including full salary for one year and the privilege of using the residence now occupied by his family during his absence, it being understood that Mr. Djang will return to the Middle School at the expiration of his sabbatic leave.

D2131 VOTED to request the University administration to help in finding some funds to replace some of the rehabilitation items used for the Middle School, thus releasing funds now invested in repairs and buildings for current expenses of the Middle School.

D2132 VOTED to request the three mission boards; i.e., Methodist, Presbyterian, and United Christian Missionary Society, each to send a mission staff member to serve in the Middle School, it being understood that this person shall be in addition to the regular quota of the University and not to be one of the staff members assigned either to the colleges or the hospital.

As the chairman, Mr. K. P. Chen had to withdraw from the meeting, Dr. Hsu Kwah-mao was asked to serve as acting chairman for the remainder of the day.

Hospital:

As stated in President Chen's report, Dr. Daniels has been serving as acting superintendent for several years and the time has come to regularize the position.

D2133 VOTED to appoint Dr. J. Herten Daniels as superintendent of the University Hospital.

As an item of unfinished business from the meeting held on May 23, 1947, the membership of the Hospital Committee was presented at this meeting:

D2134 VOTED to approve of the following members of the Hospital Committee:

P. Z. King, K. F. Yao, S. N. Chen, Albert N. Steward, James H. McCallum, C. Stanley Smith, John Shen, Chu Chi-chan, David Yang, Miss Ravena Tien, Miss Nora Hsiung and Mr. Charles T. G. Co.

the term of service of each member to be determined at the next meeting upon the recommendation of the Hospital Committee.

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8.

Building and Property

- D2135 VOTED to authorize the immediate construction of a territory to house single men staff, and to authorize the administration to arrange for the site and plans in accordance with the other buildings of the University.
- D2136 VOTED to approve of the use of eight hundred and thirty million dollars (C\$830,000,000.) for the erection of the new faculty dormitory.
- D2137 VOTED to authorize the president in cooperation with the Construction Department to present a list showing the priority for repairs and buildings to be built and to present this information at the next meeting of the board.
- D2138 VOTED to request that the survey of land and boundaries be completed within the next six months and to authorize the administration to make available sufficient funds to make this possible.
- D2139 VOTED to request the president to appoint a special committee to study the use of all buildings, with the idea of changing allocation of space in order to make more efficient use of all available buildings.

Personnel:

In view of the need of providing residence and salary for the full and associate professors on leave of absence for study abroad, and at the same time in view of the congestion of housing and limited sources of funds, the administration finds it necessary to substitute regulations to supplant No. EF1005 passed by the Executive-Finance Committee of the board.

- D2140 VOTED that during any year to limit the number of faculty members allowed to have the privilege of receiving both salary and the use of a residence during absence to two members from each College and two members from the administrative staff.

- D2141 VOTED that the allowance for sabbatic leave shall be as follows:

Full professors, who have served for seven consecutive years - salary for one year and the privilege of the use of a University residence for his family during absence from the campus, for one year only.

Professors, who have served for seven consecutive years, but have only served three years as full professors - three-fourths of full salary for one year and the privilege of the use of a University residence for his family during absence from the campus, for one year only.

Associate professors who have served for seven consecutive years - one-half of full salary for one year and the privilege of the use of a University residence for his family during absence from the campus, for one year only.

Any faculty or staff member granted leave of absence is under obligation to return to the University for at least three additional years of service if salary and a residence were provided during the sabbatic year of absence.

After appointment has been made for the colleges and administrative staff, it will be impossible to transfer to another staff member if conditions make the first appointment impossible - the control of all appointments for leave shall be in the hands of the president.

University of Mankato
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9.

D21142 VOTED to request the Personnel Committee of the United Board to make a careful study of the regulations governing all Western staff members, supported by the University funds directly and not under Mission Board support, with an idea that there may be uniform treatment among all institutions under the United Boards.

Middle School Committee:

D21143 VOTED to appoint Mr. Theodore Romig as a regular member of the Middle School Committee in place of Mr. W. Plumer Mills, who is now in the United States.

There being no further business the meeting adjourned with a vote of thanks to President and Mrs. Chen for their hospitality.

University of Nanking
Meeting of the Board of Directors
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Report of the College of Arts

The College of Arts has an enrolment of 279 students this semester distributed as follows:

Chinese	15	
Foreign languages	30	
History	31	
Political science	28	
Economics	70	
Sociology	35	
Social welfare admin	22	
Philosophy	9	
Psychology	16	
Education	5	
Chinese short course	12	
S.W.A. graduate students	6	279
(54 new students - 225 old students)		

The faculty of the College this semester is as follows:

Full time	38	
Part time	31	69

Among our faculty are five mission supported friends - Dr. and Mrs. M.S. Bates, Dr. Lewis Smythe, Mrs. J. C. Thomson and Mrs. P. D. Twinem. We are looking forward to the coming of Dr. Ray Teele to the Dept. of Foreign Languages, and Dr. and Mrs. Andrew Roy and Mr. and Mrs. Creighton Lacy to the Philosophy and Religion Department.

New department added: The Ministry of Education at last agreed to allow us to reopen the Department of Education which we have long anticipated. The official recognition arrived just in time for us to receive five new students to start this year.

Extra-curriculum activities: This semester the students are led to return to normal activities by encouraging them to organize sightseeing groups. The deans office furnishes them with films and receive copies of pictures in return. The College of Arts football team has been organized, although three games out of four were lost.

Professors' activities: Professors Chen Chen-hsion and Chang Tien-kai of the Social Welfare Administration department have been asked to serve as advisers to the government delegation for the International Labor Conference, Asian Section which was held in India. Professors Chen and Chang have already returned to the campus to resume their work.

Professors Ni Tsing-yuan, Mo Tsong-sen and Tang Chuin-i of the Philosophy Department and Tsao Kweh-chin, Wang Wei-tsang and Yu Tsing-ih have organized with a few others an editorial committee for the famous magazine "Campus Scientiae" printed by the Commercial Press. This magazine has already been ranked as the first class publication of the country, and the above names are among the contributors and editors.

The United British Aid to China organization has sent a gift of £290 and promised to send us in the near future £490. We decided to use this money to buy books and have arranged to do so with all except a small portion used for scholarships and aid to students activities.

Submitted by Acting Dean Ni Tsing-yuan

UNIVERSITY OF NANKING
MEETING OF THE BOARD OF DIRECTORS
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Report of the College of Science

This year the College of Science has an enrolment of 320 students, distributed as follows:

Mathematics	22
Physics	27
Chemistry	48 + 1 ¹ + 2 ²
Biology	14
Chemical Engineering	55 + 1 ² + 1 ³
Electrical Engineering	134 + 2
Radio & Film Spl. course	13

Note: 1 stands for Graduate students 2 special students 3 1-man students

There is still a great difference between the students majoring in departments, but it is gradually becoming more evenly divided.

The distribution of members of the staff is as follows:

	Professors	Asst. Prof.	Instructors	Assistants
Mathematics	2 + (1)	3		2 + (2)
Physics	2 + (1)	1	1	3
Chemistry	1 + (2)	1	3	
Biology	2		2	2
Chemical Eng.	1	2		6
Electrical Eng.	3 + (2)	1 + (1)	(1)	
Radio and Film		1 + (2)	1	1
	11 + (6)	9 + (3)	7 + (1)	14 + (2)

Note: () indicates part time teachers.

Three professors and one associate professor in the Chemistry Department are absent on leave, so two part time professors have been engaged. No new graduate students were admitted this term due to the shortage of professors. One professor and two associate professors in the Physics Department are absent on leave, and one professor in the Mathematics department is on leave, making it necessary to engage one part time teacher. As far as personnel is concerned, the College is at very low tide this term. However they are all out for advanced study and will be back after one year, so we look forward to a much strengthened staff for the next academic year.

The Chemistry Department received 25 boxes of chemicals and apparatus from America which had been ordered in 1945. They have also received 10 boxes of chemicals and apparatus from UNRRA through the Ministry of Education - all being of great help to the work.

The Electrical Engineering and the Chemical Engineering departments are still in dire need of machines and apparatus as teaching aids.

Submitted by K. K. Jou, acting dean.

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Report of the College of Agriculture and Forestry

The College of Agriculture and Forestry is still in the midst of rehabilitation and reconstruction as it suffered a great deal of war damage at its outlying crop improvement stations and at a number of school buildings which are located separately from the main campus and difficult to protect. It is gratifying to report that with financial and material help from various sources the most urgent part of such rehabilitation work has been accomplished, such as repair of greenhouses necessary for instruction, research and seed multiplication. There still remains rehabilitation of the main Crop Improvement Station outside the city and outlying sub-stations.

The College faculty has been very much strengthened by the return of Dr. and Mrs. A. W. Steward, Prof. and Mrs. B. A. Slocum from their much needed furloughs, and Prof. C. H. Riggs who comes to us for part time from his UNRRA job in agricultural rehabilitation. Dr. Edwin Hanson, one of the engineers supported by the International Harvester Co. of Chicago is now with us for a period of three years. A portion of the equipment given by this company for instruction and demonstration has already arrived. At present there are 25 full professors, 19 assistant professors, 10 instructors, 21 associates, 18 assistants, and 9 part time teachers.

The College instruction falls into three categories, namely; post graduate, undergraduate, and extension. Beginning the fall term of 1947 we added a major course in Agricultural Engineering. Also a two year short course in the same field has been added in cooperation with the Ministry of Finance for training a group of extension specialists for the reclamation of salt regions in North Kiangsu. The 30 students in the course are all on government scholarships.

A new strain of wheat, to be known as Wheat 1419, has been developed by the Cooperative Crop Improvement station at Nansuchow in North Anhwei during the war. It outyields by 23% the former improved wheat 61 which was developed by the same station before the war; matures one week earlier, and contains more protein. With the help of the Ministry of Agriculture and Forestry, the new wheat is now under rapid multiplication for distribution.

As a result of the visit of Dr. John H. Reisner, Executive Secretary of Agricultural Missions, Inc. last spring, the Kiangsu-Anhwei Christian Rural Service Union came into being. It consists of seven church bodies and five Christian Training institutions. Chuchow, Anhwei has been chosen as its training center. Mr. C. W. Chang, dean of the College has been named chairman of the union, thus putting the College as well as the whole university in a position to render more service to the rural churches in these two provinces.

Submitted by Dean Chang Chi-wen.

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Report from the Library

1. Works When we received the library from the puppet Central University everything was in a confused state. Both our Chinese and Western catalogues and cards were largely lost or destroyed. We were able to undertake the task of rebuilding and replenishing the library with only a limited staff and facilities. The development of the work since July 1946 may be summarized as follows:

- a. Inventory of all books and periodicals
- b. Reclassification and recataloguing of 3500 Western books and 2510 Chinese books
- c. Arranging catalogue cards.
- d. Ordering 6,318 sets of L.C. cards for recataloguing.
- e. Rendering loan services and reference work.

2. Statistics:	<u>Losses:</u>	<u>Contents</u>	<u>Purchased</u>	<u>Gifts</u>	<u>Used</u>
Chinese books	21,353	164,818	241	772	
" periodicals	10,492	57,754	796	3648	
Western books	4,373	38,543	1002	110	
" periodicals	10,733	43,603	4876	6383	
" pamphlets	16,469	86,398		7089	
Chinese "	10508	6,646		298	
	<u>73,928</u>	<u>397,762</u>	<u>2915</u>	<u>18300</u>	<u>78,258</u>

3. Present needs: (a) Additional stacks: the bookshelves in the library are now packed full, and there is no place to put new books. We must construct some wooden shelves and put them on the third floor of the library in order to meet this demand. This must serve until the steel stacks can be installed.

(b) Purchasing books: It has been years since we have purchased both Chinese and Western books in any large numbers. We have in mind the immediate need of about 10,000 Chinese and 5,000 Western books.

4. Personnel: It is estimated that 160,000 books, both Chinese and Western, are not yet classified and catalogued. The Library needs additional staff, at least three persons for cataloguing, and one or two for circulation and reference department, with one for the periodical department - ordinary routine work.

(d) Lighting and desks: There is great need for better lighting in the reading rooms especially during dark days. Desks should be improved for efficiency.

(e) Binding: There are 1000 titled - both Chinese and Western, or 3000 copies now waiting to be bound. Each copy will cost about \$50,000.

Respectfully submitted,

C. W. Chen
Acting librarian.

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Report of Institute of Chinese Cultural Studies

PERSONNEL AND THEIR WORK: This report, though very brief, is very necessary to cover different phases of the inner workings of the Institute. To be sure the personnel of the Institute is at present at its lowest ebb. Before the war, besides four clerical assistants, we had about seven research fellows, but now we have only three. The three persons are responsible partly for teaching, partly for research work as follows:

A. Instruction:	Prof. Hsu I-t'ang	Introduction to ethnology	3 hrs.
	Prof. Iu Hsiang	Thesis (sociology students)	2
B. Research:		Translation	2
	Prof. Li Sien-yuen	Phonetics	3
	Prof. Hsu	Classification & cataloging	3
	Prof. Lu	Chinese History and Geography	
	Prof. Li	Grammar of Modern Chinese	
		Historical Bibliography	

Besides teaching hours, they are spending their time in the Institute to carry on research projects and are responsible for articles in the Bulletin of Chinese Studies.

GRADUATE WORK IN HISTORY: The graduate work in history has been discontinued since the return to Nanking owing to the lack of personnel and of well qualified students. We need very much to strengthen the teaching staff of the graduate work in history, which consequently will mean strengthening the Institute. As soon as we have a group of specialists in history we will be ready to admit more graduate students. We are now waiting for Mr. Wang Yi-tung to return from Harvard-Yenching Institute as soon as he completes his thesis for the doctor's degree, and are looking forward to having this scientifically trained scholar in history on our staff.

BULLETIN OF CHINESE STUDIES: This is one of the best fruits of cooperation during the war years between the sister institutes in Chengtu. Volume six has just been issued and it will be our turn to edit Volume seven of the Bulletin. Due to the lack of personnel, there is a lack of manuscripts on our part, and unless we increase our staff, we will likely drop from this joint plan.

BOOK PURCHASES: When we returned to our own campus, we found that we had lost a good many titles in Nanking during the war. We were very fortunate that the shipment including 181 cases of books and art objects from Chengtu arrived safely, and are glad to report that the books we stored in Wu-yuan have also been safely returned to the Institute by Mr. Wu Nien-yuin, the custodian for eight years. We are very grateful to him. During war years, owing to the blockade and the lack of facilities, we were unable to purchase books, and now we must (1) replace our important losses, (2) try to fill the gaps of the last ten years, and (3) bring the collection up-to-date.

PAINTING: There are now many inquiries concerning the work of Prof. Shen Chen-tsu on the "Lacquer Pieces found in the Tsu () tombs in Changsha", also "Stone Sculpture Panels of the Han Dynasty found in Szechuen". We have not been able to print these articles as the printing is too costly - there are also several other articles completed and ready for printing.

MUSEUM: We have received a document from the Palace Museum notifying us to move away the John C. Ferguson's collection of art objects, the most valuable and precious gift ever owned by the University. We cannot afford to give up the collection. We must start to study the problem and make plans to receive the collection - when the building is erected, the collection will be housed properly and the Institute will have its working rooms in the Museum. We are most grateful to Miss Mary Ferguson who is negotiating with Mr. Ma Hong, a student of Dr. Ferguson's, to arrange to house the collection temporarily in Peiping.

Report of the Institute of Chinese Cultural Studies - continued:

IN CONCLUSION the Institute is planning to specialize in Chinese History and is placing particular emphasis to Communications between China and the West. We hope to have the Museum building to house the collection now in Peiping and that the personnel may be strengthened for both instruction and research. Extra funds are needed for printing and books.

GENERAL BUDGET NECESSARY FOR THE NANKING JOURNAL: In passing, mention must be made of the Nanking Journal. In the past the Journal was entirely financed by the Institute, but when the Bulletin of Chinese Studies was started, it was agreed that we would discontinue the support by the Institute. Of course the Nanking Journal is a University publication, and is of general interest to all members of the three colleges. It is therefore fitting and proper that the printing expenses should be budgeted as a general fund of the administration and not of the Institute. The Institute is glad to help in editing and compiling this well recognized Journal which has been a great credit to the University and represents the scholarship of the institution.

Submitted by Li Siao-yuen, Director.

REPORT OF THE MIDDLE SCHOOL

This term the total enrolment is 1517 students distributed into 29 classes with 71 staff members, only 4 being part time. There are 9 new teachers and three new assistants. Fourteen staff members left us in the summer.

On account of the agitation given by the city council at the beginning of the year our income has been seriously cut:

<u>Fees estimated</u>		<u>Expenditures</u>	
Tuition	203,280,000.	Deficit spring 1947	89,331,597.
Maintenance	672,310,000.	Salary, wage, rice	482,227,000.
Incidentals	181,560,000.	Refunds	335,811,190.
Others	270,770,000.	Library, athletics	13,361,000.
Room	140,600,000.	Equipment, repairs	157,925,050.
Board	580,400,000.	General expenses	155,808,882.
Building fee	150,000,000.	Board	288,614,910.
Miscellaneous	518,345,500.	Science	29,334,000.
	2,717,265,500.		<u>1,552,413,589.</u>
Collected	2,331,787,650.		

<u>Estimates for Nov. Dec. Jan.</u>	
Salaries and wages	440,000,000.
Fees to be refunded	220,000,000.
Science department	65,000,000.
Athletic, library, medical	55,000,000.
Equipment and repairs	75,000,000.
General and misc.	70,000,000.
Board	<u>301,400,000.</u>
	1,226,400,000.

This term besides the ordinary budget we have spent \$175,000,000. for teacher's houses and \$45,000,000. for assistants' houses, 10,000,000. for chairs (50) 15,000,000. for 84 new desks, 20,000,000. for water pipes and more than 40,000,000. for general repairs besides US\$1600. for scientific and chemical supplies.

On account of refunding the construction fees received at the beginning of this term,

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7.

Report of the Middle School continued:

our budget is short \$447,000,000. (200,000,000. may be collected) which we can hardly manage, and earnestly hope the Board can grant us a subsidy.

As is well known the cost of living has jumped very high, and our fellow workers, in spite of the salary they receive can hardly maintain a decent living. Requests have been received for increases. The persons working in the public service have had increases to 125 times. What can we do? At first I planned to collect from the deposit to meet the request of the staff, but now we have to refund the construction fee to the students. Since our running budget is short, we can hardly find a way to meet this need.

During these years, the administrative responsibility has been largely in the hands of the Chinese staff, but I do not think the cooperating mission boards should wash their hands of us entirely. Mrs. Riggs has done a fine piece of work but she is the only one. May I suggest that a recommendation from the Board to each one of the cooperating missions allocate at least one person to serve in the Middle School as part of their University of Nanking quota.

Since 1928 by the appointment of the Board of Directors, I have had the privilege to be in charge of this middle school. During these years of turmoil, together with my fellow workers, we have done our utmost to restore the school to her old place in the academic field. Now I am thinking seriously either to complete my studies or to do some research along the field of secondary education. May I humbly request the Board to grant me a year of leave to complete my own work.

Submitted by Djang Fang, principal.

Report of the University Hospital

For the progress of the University Hospital, we owe much to those who took responsibility at the time of the re-opening in September 1945. Dr. K.F. Yao representing the National Health Administration, Dr. Albert N. Steward, representing the University and the supporting missions, and the nucleus of loyal staff members, who having stayed here, all did much to keep the property and to maintain the spirit of the institution. This cooperation continuing through the last two years has been of the greatest benefit to the hospital. Monthly meetings of the administrators of the Nanking hospitals, in which ours is the only mission private hospital, is very helpful in meeting the problems of government and public relationships as well as the economic and financial problems of these stormy days. From the University, the friendly cooperation and the firm backing are greatly appreciated by our staff who for the present, at least, have no desire to launch off on any independent course, in spite of conflict of purpose that comes up at times between the educational and medical aims.

For the reorganization of the Hospital Committee we regret the delay but frankly take the full blame upon ourselves, due only to the pressure of the daily problems. We aim for an early accomplishment of this need.

Meeting of the Board of Directors
November 25, 1947,

8.

Report of the University Hospital continued:

Financially we have carried through to the present without severe difficulty, but now face an urgent problem calling for another immediate readjustment of income through fees. Aside from supplies through UNRRA, CNRRA, IRC and missions, a very small percentage comes from foreign funds. One of our supporting boards has still failed to provide a doctor for our staff, nor have they allocated cash in lieu thereof.

Scholarships for study abroad are being sought for some of our staff members, but none have yet been received.

Statistically we are doing more work than ever before and clinics and wards are cramped for space. Briefly summarizing our record for 1946 and 1947, we present the following:

	<u>1946</u>	<u>Jan. through Oct. 1947.</u>
Dispensary - new patients	54,891	50,642
Old "	52,695	54,654
Total	<u>107,586.</u>	<u>105,296</u>
Hospital admissions	3,868	3,328
In patient days	59,816	51,240
Occupancy	91%	95%
Average stay	15 days	15.4 days
Newborn babies	536	447
Operations	1,738	
X-ray examinations	1,493	3,204

Respectfully submitted,

J. Horton Daniels, M.D. Acting Supt.

Names proposed for members of the Hospital Committee.

Albert Steward	University of Nanking	Methodist
James H. McCallum	45 Pao Tai Chiai	U.C.M.S.
C. Stanley Smith	2 Shanghai Road	Presbyterian
John Shen	Pastor of Ku I Lan Church	Methodist
Chu Chi Chan	Pastor of Hu Peh Chiai Church	Presbyterian
David Yang	Pastor of Christian Advent Church	
P. Z. King, M.D.	Ministry of Health	} Medical
K. F. Yao, M.D.	Central Hospital	
S. N. Cheer, M.D.	Central University Med. School	
Miss Ravena Tien	N.A.C.	Nursing
Miss Nora Hsiung (Mrs. Chu)		Social
Charles T. Gee	University of Nanking	Property

University of Nanking

Minutes of the meeting of the Board of Directors held on June 5, 1948.

The twenty-fourth meeting of the Board of Directors of the University of Nanking was held in the home of President and Mrs. Chen on Saturday, June 5, 1948. The members whose names are starred were present:

East China Mission of the American
Baptist Foreign Mission Society
Chekiang-Shanghai Baptist Convention
China Christian Mission

Conference of the Methodist Church

Presbyterian Church in the USA

(Note: Chinese members have not been appointed by the Presbyterian Church)

Alumni

Co-opted

Ex-officio

Dr. E. H. Cressy was invited to be present.

*Sterling Beath

*T.C. Bau

*H. H. Haskell

*Luther Shao

*Tsai Ru-lin

*Lyman L. Hale, alternate for R.A. Ward

*Francis P. Jones

*Handel Lee

*C. Stanely Smith

*Han Lih-wu

*S. N. Cheer

*K. P. Chen

*Hsu Kwoh-meo

*Chen Yu-gwan

Victor Hanson

Linnea Nelson

*Eva McCallum

*Tung Teh-fu

*Hung Chang

*E. E. Walline

Chiao Chi-ming

Mao Pao-chi

*Wu Yi-fang

*Elsie M. Priest

The meeting was opened by prayer led by Dr. Cressy.

Dr. Han Lih-wu, vice-chairman, read the following statement on the present anti-American activities:

"I would like to take this opportunity to refer to the rather extraordinary wave of anti-American agitation that is neither justifiable nor reasonable, and is detrimental to Sino-American friendship.

The charge is that American policy with reference to Japan is too lenient and will lead to an industrialized Japan that will be a threat to China and world peace. This is unjustified as the whole question of reparations and the extent to which Japan will be allowed to industrialize are still under the careful consideration of the Far Eastern Commission. Even the Draper and Johnson reports on which the mis-representations have been based are not official documents of the United States government.

Furthermore, we should always bear in mind the accepted Chinese two-fold policy in regard to Japan, that is, vigilant guard against the possibility of a militarist and aggressive Japan, but at the same time a tolerant and far-sighted policy that will permit Japan to live and trade peacefully. We believe that this is the same policy of the other United Nations, including America. What America is doing in Japan is in line with the policy she is pursuing in Europe and the Far East which is to help war-devastated countries to help themselves. Unless we wish to pursue a policy of retribution and drive the Japanese to desperation, a fair chance has to be provided for the livelihood of her eighty million people who have been stripped of their former colonies. There is, of course, all the more reason for America to help China, and that is what she is doing. All we should do is to make the best use of American assistance and to stand on our own feet, especially seeing the rapid strides Japan is making towards recovery.

In view of the long traditional friendship between our two peoples, deep rooted and sincere, it is to be deplored that anti-American feelings, largely instigated, should be fanned and fomented on these pretexts. That such sentiments should find expression in missionary institutions like St. John's University, is all the more deplorable. Sino-

Minutes of the meeting
Board of Directors
June 5, 1948

2.

American cultural relations and American contributions to Chinese education have always been reservoirs of goodwill between our countries. The Chinese government and people are deeply appreciative of American cooperation and assistance and will not allow Sino-American relations to be marred by irresponsible actions."

Minutes of the last meeting

D2144 VOTED to accept the minutes of the meeting held November 25, 1947 as circulated to the members of the Board of Directors.

Nominating Committee:

D2145 VOTED to appoint a nominating committee as follows: Hsu Kwoh-moo, chairman, C. Stanley Smith, Luther Shao and to ask them to report their nominations at a later hour in the meeting.

Coopted members: President Chen reported two vacancies in the membership of the coopted members on the Board of Directors.

D2146 VOTED to request the chairman, vice-chairman and the president to bring in recommendations for coopted members to the next meeting of this Board. (The committee members are Messrs. K.P. Chen, Han Lih-wu and Chen Yu-gwan)

Report of the President: President Chen made the following report to the Board:

It gives me great pleasure to welcome today so many members of this Board - it seems like old times to have this opportunity to meet together once more. We are glad to welcome the old members and the several new members who are with us for the first time. We are particularly happy to have Dr. Cressy with us for this meeting - although he has retired from active work in China, it is a pleasure to have him return for these several months. There are several vacancies still unfilled on the Board membership and we trust by the next meeting we may expect 100% attendance with all vacancies filled by the supporting groups.

Students: The enrolment in the colleges is approximately the same as for the fall semester - the statistics are as follows:

	Undergraduates	Graduates
College of Arts	253	5
College of Science	319	1
College of Agr. and For.	345	6
Rural Leaders Tr. School	120	
Special students	21	
Loan students	13	12
Make-up students	1,071	
Middle School	169	
	1,200	
Grand total of all students	2,512	

The graduates for the class of 1948 are as follows:

College of Arts	51	
College of Science	65	
College of Agr. and For.	102.	218 for B.A. or B.S. degree
Graduate students for M.A. or M. S.	4	
	222	in Class of 1948

This makes the total number of graduates from the University 3,552, dated from 1896

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Staff: There are few changes in the staff during the spring semester. We are glad to report that Dr. and Mrs. Roy E. Teele have come to the Department of Foreign Languages, Mr. and Mrs. Creighton Lacy to the Department of Philosophy and to work among students, and Dr. J. Claude Thomson has returned to the Department of Chemistry.

We have had a good deal of correspondence with the cooperating mission boards regarding additional staff members, but there have been no definite appointments. Recently the Presbyterian Board has written to inquire if we would welcome a young negro to teach English, and after a careful survey of both the Chinese staff in his department and the Western staff members, we have advised the Presbyterian Board that we are ready to welcome him as a member of our faculty when he has some further training in teaching.

The Presbyterian and the United Christian Missionary Society responded to our request concerning an additional teacher for the Middle School that the proposal should be considered first by the field committees. We have sent the request to the two missions in China but to this date have had no replies. The Methodist Board failed to reply to our letter on this subject. (Note: Dr. Jones of the Methodist Mission interrupted to state his mission was considering the request although no official letter had been sent).

We regret to report the sudden death of Mrs. Hansen in April. Dr. and Mrs. Edwin Hansen and their two children left suddenly in March when it became apparent that Mrs. Hansen was in a serious physical condition. Mr. Hansen was the representative from International Harvester Co. in the joint project with the University of Nanking, and we hope it may prove possible for him to join us again at a later date. We enjoyed having Dr. and Mrs. Hansen on the campus and take this opportunity to express our deep sympathy to Dr. Hansen and his children.

We have been honored to have Dr. and Mrs. W. A. Anderson from Cornell University with us for the spring semester. Dr. Anderson is a visiting professor in the field of Rural Sociology. They will return to Cornell at the end of June.

Gifts and Grants: We wish to take this opportunity to express our deep appreciation of all the assistance that has been given to us during these years by the United Board for Christian Colleges in China. We have recently received a statement showing the total amount of the gifts that have been given for rehabilitation and equipment over the period of 1946-1948 as US\$172,716. In addition we have received US\$39,000. for the current budget of this year - this timely grant has enabled us to close without a deficit.

United Service to China has continued to make contributions to carry the two projects; Cost of Living Studies and Child Welfare Training project. In addition we have recently received a grant from USC which completes their promise to December 31, 1947 for the current budget. We appreciate their continued support and interest in our needs.

A special grant of CNC\$16,102,000,000. has been made by China Relief Mission to the College of Agriculture and Forestry to rehabilitate all the farms and stations. This covers our own farms, the stations at Wukiang, Nansuchow, Sian and the Forest station in Nanking.

The China Campaign for the Christian Colleges has been finally closed with a total payment of CNC\$ 2,734,427,000 for the university.

The Alumni Association of Shanghai made a grant of CNC\$200,000,000. in January to support an Alumni secretary, and this gift was converted into U.S. dollars - US\$1,428,50. We are looking for a satisfactory person for this position, but temporarily have a clerk working on the name list and cards to start the work of the Alumni office.

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Report of the President - continued;

During this semester there have been several gifts of books - the Library of Congress has made a valuable contribution, the University of Chicago with the aid of Rockefeller Foundation, British United Aid to China and others have added materially to our books and periodicals.

The gifts of valuable machines and instruments granted through the Ministry of Education from the Unrra supplies are still coming from the stockrooms in Shanghai. Recently two public address systems arrived through a gift secured by the United Board - gradually through gifts or purchases we are re-equipping our laboratories.

Land and Buildings: Arrangements have been made to have a complete survey of all the land made by the Land Bureau as a first step for the completion of registration of the land, which was started in 1937 and interrupted because of the war. We hope the final map will be stamped within the next few weeks.

The process of rehabilitation of property is always a serious need and we have made very little progress since our last meeting. The house at 3 Ping Tsang Hsiang is being rented again to the British Embassy for HK\$40,000. and this money will be used to erect residences for the staff. We shall plan to continue to rent this large house for a few years until we can complete the most pressing need for staff residences. This year we are planning to erect houses for fourteen families - 2 six-unit houses and 1 two-unit bungalow. At the request of Mr. Edwards of United Service to China, we prepared a statement of our most pressing needs for repairs and rehabilitation and it is his hope that some grant may be received for all private institutions from China Relief Mission. We estimate that we shall need five billion dollars at today's cost of labor to complete the repairs on the campus.

The College of Agriculture and Forestry was given a large Quonset hut - 100x40 - which is being erected for workshops and laboratories for the Department of Agricultural engineering. The Department had funds reserved for the purpose of outfitting a new shop, and this fund has been used to pay for the construction of the hut.

Reports from Units: Brief reports have been prepared by the head of each unit and we believe you will find them of interest when you read them over. I shall not take time to report individually on each one.

General : Through the generous gifts of friends, both in China and the United States, we shall be able to finish this term without a deficit although it means very careful planning at all times. At present we are able to give the staff from 25% to 30% of pre-war purchasing power, and we hope to improve this situation next year. We have made every effort to live within available income.

It is not easy to maintain standards these days. During the war there was a general lowering of middle school standards, and it requires special make-up courses to bring the work of the students to University grade. The students are more politically minded and this causes added responsibility on the administrative group, although we are glad to report there has been no serious student difficulty this term. Efforts are being made to place more emphasis on extra-curriculum activities and to have closer relations between the faculty and students. There has been a plan made to change the admission of new students and we have given preference to accredited middle schools, mostly Christian schools, so their students may have an opportunity to enter the University.

Report of the president - continued;

Plans for the 60th Anniversary celebration; This fall we shall hope to celebrate the 60th anniversary, giving special emphasis to a memorial service for both Dr. Ferguson and Dr. Bowen. In our plans we are aiming for a building that will honor them both.

D2147 VOTED to accept the report of the president with deep appreciation for the work accomplished throughout the year.

D2148 VOTED to request the president to express to the United Board for Christian Colleges in China the thanks and appreciation of the Board for the substantial gifts for rehabilitation of plant and equipment amounting to this date to US\$172,716.00, and especially for the grant of US\$39,000. from the Survival Fund for the current budget for the year 1947-1948.

D2149 VOTED to record the gratitude of the Board for the grant of CNC\$16,102,000,000. from China Relief Mission for the rehabilitation of the farms and stations.

D2150 VOTED to request the president to express to the Alumni Association in Shanghai our deep appreciation of the gift of CNC\$200,000,000. for the support of the Alumni secretary and office. (Note; until the secretary is found, the fund has been reserved as US\$1,458.50)

D2151 VOTED to request the president to send the deep appreciation of this Board to United Service to China for their continued support of the work of the University.

Following the report of the president there was some discussion of the need for more publicity abroad of the activities of the Universities in China, and it was suggested that the president should send periodic statements of conditions to the United Board.

D2152 VOTED to request President Chen to prepare a brief statement of conditions in the University and to inform the United Board periodically for purposes of publicity.

Report of the Treasurer:

The treasurer presented a statement showing it was anticipated that the year ending June 30, 1948 would close with a small surplus. Plans for next year are being studied by the administration and it was reported the University was proposing to adopt an Austerity program based on the following conditions;-

1. There will be a change in the method of admission of students so that all students are admitted by colleges instead of departments, allowing more general courses in the first two years, enabling the colleges to have larger classes and fewer staff in instruction.
2. A special committee has been appointed to study the amount of work being carried by each member of the staff on the basis of the number of credits being taught, the number of student hours being given, administrative or research duties, etc. to ascertain the actual number of staff required on the basis of every professor offering 12 credits or 18 hours of laboratory work or the equivalent in other assigned work.
3. Using this as a basis the deans will be requested to cut their staff accordingly, but an effort will be made to give a more adequate salary than at present.

Report of the treasurer - continued;

4. The program for next year will be planned on this reduced basis. Inasmuch as special gifts cannot be anticipated at the beginning of the academic year, and often come late in the year, it is agreed that the administration may anticipate the same amount of special gifts as have been received this year with the understanding that if special gifts are not received as anticipated, the administration is authorized to borrow from reserve funds sufficient amounts to complete the fiscal year.
5. All research and extension work must be supported by special funds secured for a particular project or purpose - and not become a drain on general funds.

D2152 VOTED to accept the report of the treasurer.

D2153. Voted to adopt the Austerity Plan presented by the administration as the working basis for the year 1948-1949.

Institute of Comparative Culture: During the years in Chengtu there was developed on a very modest scale an Institute of Comparative Culture which was later assigned to the University of Nanking by the United Board Planning Committee. The plan as proposed for the continuation of this institute is as follows:

Research Center in Nanking

To take the form of an Institute of Comparative Culture, including the humanities, social sciences and religion. This Institute is in general along the lines proposed by the Council of the Christian Colleges in China in 1945 and would bring to a focus the activities in this field of a number of institutions, combining their facilities so as to provide a single graduate school and research agency of first rank. These would include the following:

- I. American established institutions in Nanking; The Institute would be the graduate school of the three Christian institutions in Nanking as follows:

University of Nanking. This is one of the strongest private universities, and has graduate work (recognized by the Ministry of Education) in Chinese history, social Welfare Administration and Agricultural Economics as well as other scientific departments. It has an Institute of Chinese studies with four full time research workers, supported under the Harvard-Yenching Institute.

Ginling College; This is an undergraduate college for women, but would participate to a limited extent in graduate work.

Nanking Theological Seminary; This is probably the strongest seminary on any mission field and has a graduate department. It has already carried out projects in this field. Its major emphasis would be religion, but in relation to the Chinese humanities and social sciences.

The University of Shanghai is considering a graduate unit for the training of college instructors in Chinese humanities and social sciences as part of this Institute. Its participation is not certain.

The personnel and other resources in this field of the above institutions, together with those indicated below, would thus be organized into a single graduate school.

Research center in Nanking - continued;

II. Personnel from other agencies in China. It is expected that adequate trained personnel would be appointed by other agencies. Thus Buddhist leaders have four men in training for research and the matter has been discussed with Catholic and Mohammedan scholars. There is a possibility of participation of Japanese, Indian and Tibetan scholars.

III. Participation of American Universities: Discussion with scholars and administrators in the Universities of Minnesota, Michigan and Chicago has led to suggestions that a group of four or five American universities, which are deeply interested in this field, each designate several faculty members to this Institute, to reside in Nanking and participate in the work of the graduate school in their special fields of research. The basic work would be done by each on its own campus in America in preparation for advanced degrees, but candidates would go to Nanking to work on their dissertations. These universities would be primarily concerned with the humanities and the social sciences. The following considerations have been suggested in this connection:

1. There is need of American universities taking more responsibility in the study and interpretation of the situation in East Asia.
2. It is doubted whether its existing commitments would permit a single university to undertake this on an adequate scale, whereas a small group would be able to do so, particularly by taking advantage of the base already existing in the American established institutions in Nanking.
3. It is suggested that an adequate plan, sponsored by such a group of universities would appeal to foundations and other donors.
4. Many universities will be sending faculty members to China under the Fulbright act. This proposal would enable the participating American universities to take advantage of this to a larger extent, and a research center in Nanking would attract a number from other universities in America.

IV. Participation of theological seminaries and mission boards; This group would be primarily concerned with religion.

1. The faculty of the Kennedy School of Missions in the Hartford Seminary Foundation has voted to cooperate so far as resources may permit. This is the outstanding institution in this field. Others may wish to participate.
2. One or two mission boards are considering the appointment of adequately trained (PhD) research workers. It is suggested that they be appointed both to the Institute in Nanking and to the Kennedy School of institution of equal standing in America.

V. Government relations in China. The three American established institutions in Nanking have excellent relations with the government universities, national research agencies and the Ministry of Education. They are thus in a position to integrate the program of the Institute with that of all other agencies in China and to secure cooperation where desirable. The Institute could also help to orient other American research workers.

D2154 VOTED to approve in principle the plan for the Institute of Comparative Culture, and to appoint a committee of three composed of Messrs. Y. G. Chen, M. S. Bates, and C. Stanley Smith to make a careful study of the purpose and plan for this institute including consultation of other institutions who may be interested to join such a center at Nanking, and to report their findings to the next meeting of this Board.

D2155 VOTED that we welcome the participation of universities in America and authorize Mr. E. H. Cressy to present the matter to any universities that may be interested making clear the limitations in the facilities which the University of Nanking is able to provide at present.

D2156 VOTED that we consider it of the utmost importance to develop the graduate and research staff of the University of Nanking and other cooperating Christian institutions to a position of secure leadership as a pre-requisite for any large participation of secular universities or non-Christian bodies, and to that end to request Mr. Cressy to make preliminary approaches to Mission Boards, and other interested groups while this study is being made in China.

Land and Buildings: It was reported that the land is being registered during this time - the Land Bureau has sent official surveyors to make a new map of all the property owned by the University in order to prepare for formal registration. Due to the scattered pieces of land owned by the University this is a tedious process.

During the year the following buildings have been constructed or are now proposed for construction:

- | | |
|----------------------------|----------------------|
| 1. Staff dormitory for men | CNC \$1,450,000.000. |
| 2. 2 six-unit residences | US \$ 24,000. |
| 3. 1 two-unit bungalow | US \$ 4,000. |

The first item, staff dormitory for men, has been financed from the funds received from the China Campaign for Christian Colleges, and the gain in exchange from rehabilitation funds sent to China in June 1947.

It is proposed to rent House No. 10, 3 Ping Tsang Hsiang, to finance the construction of residences for the staff, and to continue to rent this large house until such time as the need is met. The rent this year is HK\$40,000. As this is insufficient to erect the residences required this summer, it is proposed to use the Alumni fund presented to the University since the close of the war, as a revolving fund for the erection of residences, the principle to be replaced in due time.

D2157 VOTED to approve the use of the Alumni fund which amounts to US\$18,583. for a revolving fund to construct residences until such time as the need may be met, the principle to be replaced from rent received for House No. 10, 3 Ping Tsang Hsiang.

D2158 VOTED to approve of the construction of two six-unit residences to be located in the Siao Tao Yuen compound, the cost to be covered by the rent from House No. 10, any balance to be taken from the Alumni fund to be refunded as soon as rent may be due on House No. 10.

D2159 VOTED to approve of the policy to rent House No. 10 for the present, the rent to be used for the construction of other residences for the staff.

D2160 VOTED to approve of the division of the hospital residence at 7 Hankow Road occupied by Dr. and Mrs. Daniels into a two apartment house, the cost to be covered from funds secured by the hospital.

D2161 VOTED to approve of the division of Residence at 1 Gin Ying Gai into a two family house for mission staff members, the cost to be covered from the Alumni fund.

Priority list of urgent repairs and rehabilitation; Mr. Gee presented the most

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urgent needs for repairs arranged according to priority, based on the cost of labor as of June 1, 1948:

	<u>Labor</u>	<u>Material</u>
Gymnasium	647,750,000	2,520,000,000.
Student dormitories H-I	370,500,000	600,000,000.
Student dormitory for women	243,000,000.	450,000,000.
Library building (not stacks)	1,584,000,000.	600,000,000.
Severance Hall (Admn)	534,000,000.	340,000,000.
Bath house and boiler	318,250,000.	40,000,000.
Repair walks to second science hall	59,000,000.	350,000,000.
Repairs to boundary fences	459,000,000.	
Repairs road from dorm-dining hall	134,000,000.	160,000,000.
Residences	1,163,250,000.	850,000,000.
Bath and washrooms for women st.	45,000,000.	150,000,000.
Rehabilitation of grounds	120,000,000.	
	CNC\$5,677,750,000.	CNC\$6,060,000,000.

D2162 VOTED to recognize the need for repairs and rehabilitation and to authorize the administration to proceed in this order as rapidly as funds permit.

Sabbatic leave for faculty and staff; Under the regulations adopted at the last meeting of the Board, each college and the administration group will be entitled to have two members of their staff given sabbatic leave providing the rest of the faculty can carry the work during the absence.

D2163 VOTED to approve of sabbatic leave for the following:

Administration:

Chen Chang-song - to receive one-half salary together with the use of a residence for his family for the period of one year.
Tsu Shao-wu: inasmuch as Mr. Tsu holds a fellowship from the United Board for 1948-49, to grant him the use of a residence for the period of one year, the salary to be covered from funds provided in the fellowship from the United Board.

College of Arts;

to authorize the president to make the final decision for sabbatic leave for two members of the faculty of the College of Arts.

College of Science;

Pan Ting-kwan: - to receive full salary for one year, but inasmuch as his family had the use of a residence for the year 1947-8 during the absence of Mr. Pan, to request that they vacate the house counting last year as being the equivalent of the use of a residence for one full year.
Yieh Lan-hsing - to receive one-half salary for one year and to share with Mr. Wang Chong-chuin the use of one residence.
Wang Chong-chuin to receive one-half salary for one year and to share with Mr. Yieh Lan-hsing the use of one residence.
(Note; although the regulation states clearly that only two staff members may be appointed from a college in one year, it has been arranged that Mr. Yieh and Mr. Wang will share one full sabbatic leave grant.)

College of Agr. and Forestry:

- Wei Ching-tsao - to receive full salary for one year. Inasmuch as Dr. Wei's family plans to accompany him to England next year, to provide that his residence will be available upon his return to Nanking after one year of leave.
- Hu Chang-chih - to receive full salary for one year and the use of a residence for his family for the period of one year.

Officers and Committees for 1948-1949;

D2164 VOTED to accept the report of the Nominating Committee and to approve of the election of the following:

Chairman	K.P.Chen	Vice-chairman	Han Lih-wu
Secretary	F.P.Jones	Treasurer	Elsie M. Priest

Executive-finance Committee: K.P.Chen, ex-officio, chairman. Han Lih-wu, Hsu Kwoh-meo, Francis P. Jones, C. Stanley Smith, Chiao Chi-ming, Luther Shao, Hung Chang
Pres. Y. G. Chen and Elsie M. Priest, ex-officio.

Property Committee; Han Lih-wu chairman, Francis P. Jones, Luther Shao, Pres. Y. G. Chen, ex-officio.

Middle School Committee: Chen Yu hwa chairman, Theodore Romig, Francis P. Jones, Tsai Yu-ling, Luther Shao. Y.G.Chen, Djang Fang
Elsie M. Priest, ex-officio.

Hospital Committee; S.N.Cheer, K.F. Yao, P.Z.King, C.S.Smith, A.N.Steward, Ravena Tien, J.H.McCallum, Mrs. Chu Hsiung-chi, C. T. Gee, David Yang, Chu Chi-shan, John Shen
J.H.Daniels, Y.G.Chen, Elsie M. Priest, ex-officio

Hospital Committee: At the meeting of the hospital committee held June 3, 1948 changes were proposed in the By-laws adopted June 17, 1931. After consideration

D2165 VOTED to approve of the changes in the By-laws, of the Hospital Committee as recommended by the Hospital Committee, the By-laws as amended to become effective from this date, according to the copy attached to these minutes.

Professional chairs; President Chen reported briefly that steps are being taken by the administration to work out regulations and plans for the establishment of professional chairs.

Community Church: President Chen reported that three separate groups had approached the University for land to construct a church. A Committee has been studying the possibility of establishing a community church that will serve both the University of Nanking, Ginling College, the Union Church and the Army Advisory Group. The University has been willing to consider the allocation of land to be used for this purpose. No definite decisions can be made as yet. Meanwhile a group of prominent Christian officials have approached the University for a piece of land to permit them to begin construction of a community church.

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D2166 VOTED to authorize the administration to make further exploration of conditions and to proceed with cooperative plans for the establishment of a church building which will be related to the Christian life of the University as well as to the community.

D2167 VOTED to authorize the president to inform the group of Christian officials of the plan for the establishment of a community church and to make known to them the present status of the plans to see if the two groups may combine in establishing a Community Church Center to serve all needs.

There being no further business the meeting adjourned with a vote of thanks to Dr. and Mrs. Chen for their hospitality.

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Appendix A

Brief summary of budget for January-June 1948

Receipts:

Tuition and fees, colleges	1,212,090,000.	
" " R.L.T.S.	<u>262,500,000.</u>	1,474,590,000.
China Campaign		2,274,427,000.
United Service to China (to 12/31/47)		654,115,891.
Ministry of education grant		150,000,000.
" " various courses		350,000,000.
United Board:		
General class A	US\$6,000.	
" B	3,000.	
Famine funds	15,000.	
Harvard-Yenching	<u>6,700.</u>	30,700.@350,000.
Special grant	19,500.@900,000.	<u>17,640,000,000.</u>

Total receipts spring semester..... CNC\$ 33,288,132,891.

Expenditures:

Administration	4,330,950,000.	
Library	1,581,450,000.	
College of Arts	5,838,705,000.	
College of Science	6,282,000,000.	
College of Agr. and Forestry	9,604,905,000.	
Religious (spring retreat)	5,000,000.	
Chinese Cultural Studies	808,500,000.	
Operation and maintenance	1,289,160,000.	
Contingent	2,926,505,187.	
To complete staff dormitory	<u>620,957,704.</u>	CNC\$ 33,288,132,891.

Note: no projects or self-supporting departments such as dormitories, gardens, or research projects are included in this summary.

BY-LAWS OF THE UNIVERSITY HOSPITAL COMMITTEE ADOPTED JUNE 17, 1931
Revised June 3, 1948 and approved by Board of Directors of
University of Nanking on June 5, 1948.

I. Name.

The name of this organization shall be the University Hospital Committee. It is one of the standing committees of the Board of Directors of the University of Nanking.

II. Members.

1. The regular members shall be nominated by the chairman of the Board of Directors of the University, and shall be elected by the Board of Directors at their annual meeting, or as soon thereafter as possible. They shall serve for three years each, the terms to be arranged in rotation so that all the groups represented shall have fair representation each year, and may be re-elected. They shall be twelve in number selected with consideration of the following factors;
 - a. Preferably one shall be a member of the Board of Directors.
 - b. At least two shall be women.
 - c. Due representation shall be allowed for the various church and mission bodies interested in the hospital.
 - d. A due proportion shall be persons who are capable or experienced in medical affairs or hospital management.
 - e. Due representation shall be allowed for those who can make the wider connections that are necessary for promotion and financial support, especially in the financial field.
2. The following shall be members ex-officio: the chairman of the Board of Directors, the president of the University, the treasurer of the University, and the superintendent of the hospital.

III. Officers.

1. The officers of this committee shall be chosen as follows:
 - a. The chairman and vice-chairman shall be nominated by the Hospital Committee and approved by the Board of Directors. At least one of these, preferably the chairman, shall be a regular or ex-officio member of the Board of Directors.
 - b. The secretary shall be elected by this committee.
2. The duties of the officers shall be as follows:
 - a. The chairman of the committee shall keep well informed in the hospital affairs; shall keep in close touch with the superintendent of the hospital and the president of the University; shall request the secretary to call meetings when advisable; shall preside at all meetings; and shall appoint sub-committees.
 - b. The vice-chairman shall act for the chairman in the absence of the latter, and at other times when requested by the chairman to do so.
 - c. The secretary shall call meetings of the committee when instructed to do so by the chairman, or by the chairman of the Board of Directors, or by the president of the University; shall keep all minutes of the meetings, and shall forward to the president of the University all actions requiring the attention of the Board of Directors.

IV. Relationships.

1. The purpose of the committee shall be to promote the welfare of the hospital, and assume the largest practical measure of responsibility for the control and support of it.
2. The internal administration of the Hospital shall be primarily in the hands of the superintendent of the Hospital and his executive council.

3. Routine administrative relations shall continue directly between the superintendent of the Hospital and the president of the University.
4. This committee shall consider external affairs of policy, promotion and finance and shall make recommendations concerning the same to the Board of Directors, who in turn shall make recommendations to the ~~Board of Directors~~ United Board for Christian Colleges in China, University of Nanking committee.

V. Duties

The duties of the Hospital Committee shall be as follows:

1. To make themselves familiar with all hospital matters.
2. To hear reports from the superintendent of the Hospital from time to time.
3. To aid in the promotion of understanding and good will for the hospital:
 - a. Among the various church and mission bodies.
 - b. Among the medical profession and among the other medical institutions.
 - c. Among the local constituency of the hospital.
4. To consider and advise on such financial and administrative problems as are presented to them.
5. To aid actively in securing local financial support.
6. To pass on all actions to be brought to the attention of the president of the University or the Board of Directors for action, and to consider such other matters as are referred to it by the president of the University of the Board of Directors.

VI Meetings

1. There shall be at least two regular meetings each year.
2. Regular or special meetings shall be called by the secretary whenever requested by the chairman of the Hospital Committee, or the chairman of the Board of Directors, or the president of the University. The place of the meeting shall be indicated in the notice.
3. A majority of the members of the Committee shall constitute a quorum.

VII Ratification and Amendments.

1. These by-laws are prepared and adopted by this committee for its guidance. They are not a substitute for the by-laws of the Board of Directors, and they shall not contain any provision contrary to the by-laws of the board of Directors.
2. They shall become effective when they have been ratified by a ~~two~~two-thirds vote of the regular members of this Committee. Amendments may be adopted at any meeting by the same method.

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REPORT OF THE COLLEGE OF ARTS

The College of Arts has an enrolment of 279 students this semester and a staff of 77 including full and part time teachers. They are distributed among various Departments as follows:

DEPARTMENTS	Students		Faculty			
	Last sem.	This sem.	Last sem. F.T. P.T.	This sem. F.T. P.T.	Last sem. F.T. P.T.	This sem. F.T. P.T.
Chinese	15	18	6 2	5 5	6 2	5 5
Foreign Language ..	30	20	8 3	9 6	8 3	9 6
Economics	70	69	3 6	4 5	3 6	4 5
Education	5	7	1 0	1 0	1 0	1 0
History	31	36	3 1	3 1	3 1	3 1
Philosophy	9	13	2 6	2 6	2 6	2 6
Psychology	16	13	2 1	2 2	2 1	2 2
Soc. Wel. Admin ...	22	23	6 4	6 3	6 4	6 3
Sociology	35	33	3 1	3 2	3 1	3 2
Chinese (Short Cou)	12	10	2 0	1 1	2 0	1 1
S.W.A. (GRAD. Stu)	6	5	37	30	37	38
Unclassified	0	2				
	279	279				

NEW STAFF ADDED: Among our new staff we have Dr. Roy Teele (Foreign Language) and Mr. Creighton Lacy (Philosophy) Dr. Andrew Roy will be with us next semester.

NEW COURSES ADDED: In order to meet an urgent need especially for the junior staff of three colleges for other languages beside English, we offered three new courses in French, German and Japanese, to encourage our younger colleagues to utilize their spare time more valuably. There are 36 staff members enrolled regularly taking these courses.

PROFESSORS' ACTIVITIES: In order to educate the Chinese people to be responsible citizens in a democratic country, a group of our professors have issued several statements including criticism and constructive suggestions to the government. They have gained much attention within and without the country.

STUDENTS' ACTIVITIES: The students are paying more attention to their studies and the regular departmental clubs.

NEW BOOKS: The United British Aid to China has sent more than forty packages of new books which we have ordered on the British Aid contribution.

WHAT WE NEED: We need badly funds to aid in publishing academic papers of several professors and some highly valued new discoveries in Chinese classical short stories by Professor Wang Ku-lo.

Submitted by Acting Dean, T. Y. Ni

University of Nanking
Meeting of Board of Directors
June 5, 1948

REPORT OF THE COLLEGE OF SCIENCE

This term the College of Science has an enrollment of 325 students, distributed as follows:

Mathematics	25
Physics	30
Chemistry	$49 + 1_1 + 1_2 + 1_3$
Biology	$19 + 1_2$
Electrical Engineering	$121 + 1_2$
Chemical Engineering	$50 + 1_2$
Radio and Film Spl Course	16
Not classified	9

Note: 1 stands for graduate students; 2 special students; 3 loan students.

The faculty of the College is as follows:

	Full Time	Part Time	
Mathematics	5	1	
Physics	9	3	
Chemistry	13	4	
Biology	4		
Electrical Engineering	11	4	
Chemical Engineering	5		
Radio and Film	12	3	
	<u>59</u>	<u>15</u>	$= 74$

This term the Physics Dept received from the University Hospital an X-ray set, with which Prof. Ru-lin Wu, head of the Department hopes to do some research work.

Prof. J. C. Thomson, who returned from West China Union University on the 29th April, is setting up a Nutrition Laboratory. This will be one of the best equipped of its kind in China. Different kinds of vitamins can be assayed as well as small amounts of other important constituents found in food.

Electrical Engineering Department received from the UNRRA through the Ministry of Education a Brinell hardness testing machine, an impact testing machine, one universal photometer, one generator and two electric motors. These are all very useful as teaching aids.

Chemical Engineering Department received from the same source an Emico filter laboratory set, which is specially designed for laboratory teaching on filtration. Many experiments can be performed by using this set.

The Radio and Film Center thus far has produced 6 filmstrips. Wu Hsiun, the Beggar Who Starts Three Schools, is the recent addition. Owing to its educational value, the Ministry of Education has ordered 10 copies. Altogether 27 copies have been sold shortly after its completion. Chinese and English pamphlets have been prepared to go with the filmstrip to explain the pictures.

Prof. Fang-Hsiun Lee, who spends the present year in England, is now in the U.S.A. He was awarded an honorable D.Sc. degree by the Northwestern University in recognition of his contribution to chemistry during the adverse war time.

Submitted by Acting Dean, K. K. Jeu

University of Nanking
Meeting of Board of Directors
June 5, 1948

REPORT OF THE COLLEGE OF AGRICULTURE & FORESTRY

As we enter the second year after our return to the campus, the College finds itself in a better working condition than a year ago, although our floor space is still inadequate. In line with the principle of first things first, the College has been engaged in bringing farms and gardens and green houses back to workable conditions. Both farms and gardens are now on a self-supporting bases and are even providing expenses for related research activities.. Recently a grant of CN\$16,102, 100,000 was obtained from the Executive Yuan Commission for American Relief Supplies for rehabilitation of the college farms at Nanking, Wukiang, Nanhsuchow-Anhui, and Sian. This will help to bring these farms into full productive condition.

A huge Quonset Hut, 40 x 100' was given us by the National Agricultural Engineering Corporation. It is being created for the Division of Agricultural Engineering. This will house modern machinery and farm implements given us by the International Harvester Co. and will also provide rooms for offices, class rooms and laboratories for the Division. There is a plan under way to mechanize one of the farms, outside Taipingmen under the supervision of the Division, for training and demonstration.

A sizable laboratory for horticultural utilization is being installed in the Rural Leaders Training School, for the whole college, with equipment given us by CNRRA. It is hoped that this will be able to serve the community as well, in home canning services.

Beginning with this school year (Sept. 47) we added a major course in Agricultural Engineering in the College and a two-year course in Agricultural Engineering in the Rural Leaders Training School which was financed by the Ministry of Finance.

The Instruction Committee of the College under the chairmanship of Prof. B.A. Slocum has been working hard devising ways and means to improve the quality of our instruction and has revised our courses of study, reporting their results to the Ministry of Education, who are now using this outline as a model for the improvement of all college education in agriculture.

For the two terms of the year we have had the following staff members:

	Fall Term, 1947	Spring Term, 1948
Professors	23	20.1/3
Associate professors	20	20
Instructors	8.1/3	8.2/3
Associates	22	23
Assistants	17	17.
Total	90.1/3	89

During the year, five of our staff members have gone to the States for advanced work and will return to us upon the completion of their work. They are: Pan Hung-sheng (Ag.Econ.); Wang I-kuei, Cheo Ying-chang & Cheo Shu-yien, (All of Forestry); and Moh Chao-chi (Agronomy).

Submitted by Dean C. W. Chang

University of Nanking
Meeting of Board of Directors
June 5, 1948

The Report of the University Middle School

For the sake of the uplifting the scholastic standard, for the efficiency of teaching and learning and the elimination of the undesirable ones we have successfully reduced the size of the student body from 1510 term to 1260 for the present semester, but the number of classes are the same, same, 29 altogether. Except one class, on account of its special complication, practically all of them have around fifty students. With special emphasize on each individual personal scholastic standing, the length of time of service here in this institution and the satisfaction of service rendered we have worked out, after ten years of exile, the salary basis again. While this may not satisfy everybody, it is a more scientific, scheme for future readjustment than our wartime arrangement.

We wonder why the Municipal Educational Bureau and the City Council would not allow the parents of the well-to-do students to undertake the educational responsibility of their children, on the other hand, force the private institutions to meet the living necessities of their faculty members on the same basis as the public institutions, and to provide 30% of total number scholarships for poor students. Since the price is going up daily and the cost index is changing monthly we still pay according to the cost index of February now. Although we have provided houses for most of the teachers and the assistants, given rice, cloth freely, and distributed bean oil and fuel based on original price, our fellow workers are still hard up financially.

The general atmosphere of this term, especially the general conduct, academic and religious, is very much improved. Students, under the instruction, discipline and guidance of our staff, are be having quite well, I should say, much better than last term.

Religion, has been definitely put into our curriculum study from the first year of Junior middle school. If the teaching staff is available, I hope, by three years of time we can carry it to all the classes of both Junior and Senior classes. The Spring Evangelistic meetings which was held from the 19th to the 25th of last month were successful ones. Mr. Glazier, of the University Hospital kindly led the gatherings. Absolutely free, without any force or coercion, our chapel was filled daily, even on Saturday and Sunday evenings. More than 190 students signed for further study of Christian religion. Now four extra-curriculum fellowship Bible classes are organized and a general meeting for all of them is held on Friday evening.

Now our buildings, at least 4 of them are in very bad shape, need immediate repair and drainage of the whole compus without any single outlet command our special attention. I cannot see any way from our general budget to manage both of them. There are still some members of our staff, who struggle desperately with their housing problem. If we can construct another building as that of last term the whole problem will be solved. May I make our request again that at least one representative of each coopted mission is heartily invited to work with us for the important enterprise.

Submitted by Djang Fang

University of Nanking
Meeting of Board of Directors
June 5, 1948

REPORT OF THE UNIVERSITY HOSPITAL

The progress of the hospital during the past six months has been steady but with no spectacular developments. For a brief period in the spring we played host to the Cheeloo Medical School and it looked as though they might be with us for more than a temporary visit, but they were soon able to return and expect to carry at least through this term in Tsinan. However, Miss Wheal and Miss Jagger of the English Baptist Mission remained and we are happy that their personal desire and their Mission's approval has led to their continuing service on our nursing staff. Gratitude is also expressed to the China Inland Mission for the return of Mr. and Mrs. Russell Glazier on a field cooperating basis in which he takes up again his former leadership as head of our Religious Department and she renders fine assistance in administrative secretarial work. Dr. and Mrs. Howard Moffett, under the Presbyterian Board, with intentions toward Korea, are adding pleasantly to our staff, and he is helping in surgery. The return in the fall of Dr. and Mrs. W.E. DeVol under the Friends Mission, is eagerly anticipated. We would urge the early filling of the vacancy left by Dr. Brady of the United Christian Missionary Society in 1941.

Scholarships for study abroad have just been granted by the United Christian Missionary Society to Dr. T. Y. Chen, head of Surgery, and by the Methodist Crusade Scholarship Committee to Dr. B. L. Liu, head of Gynecology and Obstetrics. These are the first so granted in our 56 years of history, and we are grateful.

Land negotiations are underway for an exchange with our neighbor, the Christian Church, so that as they build a new church and as we expand our entrance gate and traffic space, neither one will be cramped nor crippled through the decades to come. Equally urgent for the near future is the hospital's need for the University buildings on the Hospital land. Even though old, those buildings could meet many of the critical restrictions in necessary floor space for patients, staff and students. Hospital cash for these might help to promote a campaign for funds for a new University Dormitory to take the place of these. A new adequate mortuary unit away from the Chun Shan Road, the revision of the old morgue for a free dispensary for refugee patients and a small expansion of the ward are among projects which we expect to be met in part through EYCARS - CRM grants.

The Ginling School of Nursing and its Board have finally become fully registered with the government. For the hospital administration, its chief embarrassment is the continued delay in initiating action into the appointed Hospital Committee which we shall trust may really become an early reality.

With statistical brevity we present the following:

	1946	1947	1948-3 months
Dispensary - new patients	54,891	58,140	18,576
old patients	52,695	63,601	20,110
Total	107,586	121,741	38,686

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REPORT OF THE UNIVERSITY HOSPITAL

	<u>1946</u>	<u>1947</u>	<u>1948-3 months</u>
Hospital Beds		200	200
Hospital admissions	3,868	4,282	1,488
In-patient Days	59,816	65,871	22,250
Occupancy	91%	90.3%	91.3
Average stay	15 days	15.24 days	14.95
Newborn babies	536	545	197
Operations	1,738	2,653	
X-ray examinations	1,493	5,089	

FINANCIAL STATEMENT FOR APRIL, 1948

Professional Receipts:

1. Hospital Fees	1,249,821,000	
2. Dispensary Fees	367,762,000	
3. Special Practice	183,720,000	
4. Pharmacy	3,674,295,000	
5. Laboratory	317,553,000	
6. X-ray	452,161,000	
7. Medical treatment	63,988,000	
8. Surgical treatment	457,250,000	
9. Gyn. & Obs. "	545,960,000	
10. E.E.N.T. "	110,918,000	
11. Pediatrics "	720,000	
12. Dentistry "	15,841,000	7,439,989,000.00

Non-Professional Receipts:

1. Gifts:		
a. Social Serv. 66,000,000		
b. Rural Health 2,000,000		
c. General 102,167,500 ..	170,167,500	
2. Income Tax	17,115,200	
3. Interest	4,003,634.75	
4. Preventive Medicine	1,505,000	
5. A. M. T.	665,190	193,456,524.75
Total Receipts:		7,633,445,524.75

Expenditures:

1. Salaries	1,774,328,000
2. Wages	510,592,000
3. Administration	225,662,815
4. Operation & Maintenance	816,024,050
5. Staff Kitchen	231,487,000
6. Patients Kitchen	127,622,000
7. Special Kitchen	147,617,000
8. Linen	9,500,000
9. Laundry	22,610,000
10. Evangelistic	3,155,000
11. Social Service	4,487,000
12. Professional - general	156,253,000

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REPORT OF THE UNIVERSITY HOSPITAL

13. Pharmacy	2,946,284.000	
14. Laboratory	28,984,000	
15. X-ray	77,737,000	
16. Nursing Service:		
a. Special Nursing fee	1,910,000	
b. General	41,407,000	
17. Medical Service	38,508,000	
18. Nursing School	20,808,000	
19. Suspense	6,160,000	
20. Building	38,000,000	
21. a/c Payable	25,789,010	
22. a/c Receivable	96,000	
23. Addition & Alternation of Building	8,750,000	
24. Fixed Deposit - Social Service Dept.	60,000,000	7,323,800,875.00

Summary:

1. Expenditures for Apr. 48	7,323,800.875.00	
2. Deficits for March 1948	341,20,816.31	7,664,921,691.31
3. Receipts in April, 1948		7,633,445,524.75
4. Deficit for April, 1948		<u>31,476,166.56</u>

Submitted by J. Horton Daniels, M.D. Supt.

REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

The personnel of the Institute is still at its lowest ebb. However, we are fortunate enough to have Prof. Hsiang Ta (向達) of the National Peking University, who is this year on leave in Nanking, to offer a special course on the "Communication between China and the West during the Ming Dynasty". About twenty students are now taking this course. There are seven students from Ginling College. Many students realize that this is the only opportunity to take this course so they dropped other courses which could be taken in other terms. Members of the Institute are taking part in the teaching work and research work as follows:

A. Instruction: Prof. Hsu I-t'ung:	Historical geography of China	3 hrs
" " "	Studies on Chinese Urban Communities	3 hrs
	Thesis	2 hrs
Prof. Lu Hsiang	Chinese Phonology	3 hrs
	Translation	2 hrs
	Thesis (Chinese Dept. & English Dept)	2 hrs
Prof. Hsiang Ta	Communication between China and the West	3 hrs
Prof. Li Siao-yuen:	Cataloguing	3 hrs

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REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

B. Research work: Prof. Hsu: Chinese Historical Geography
Prof. Lu : Grammar of Modern Chinese
Prof. Li : Historical Bibliography

(Several research articles written by them are included in the section on Bulletin of Chinese Studies.)

GRADUATE WORK IN HISTORY: The work is still under suspension. We are counting on the return of Mr. Wang Yi-t'ung from the Harvard-Yenching Institute, Cambridge, Mass. He was on our staff in Chengtu, 1941-2. He left us for further study on "The History of Communication between China and the West". This year being his fourth year in Harvard, he is working hard in writing his thesis on "The Conflict between Chinese and Japanese during the Ming Dynasty". Dr. Elisseeff commented on the return of Mr. Wang that when Mr. Wang returns from Harvard we will have a well-trained young scholar in new methods in teaching history. However, there must be re-adjustments between the History Department and the Institute.

BULLETIN OF CHINESE STUDIES: This Institute is now cooperating with the Institute of West China Union University in continuing to edit volume seven of this Bulletin, which is now being printed in Nanking. The following articles by our members have been included in this issue:

The Rise and Fall of the Population in North and South of China, by
Hsu I-t'ang

Pi Shao-tung (畢少童) the artist and archeologist during the period
of Occupation of the Sung Dynasty by Liu Ming-shu

The Custom of "First Hunting Feast" and "First Fishing Feast, by
Liu Ming-shu

The "Nankao" (南朝) of Ching (金) and Yuan (元) Dynasties and its
Relation to the Oral Language of the Sung Dynasty by Liu Ming-shu

The Census Blue Book of the Yuan Dynasty by Liu Ming-shu

Tone Sandhi in the Tan-yang (丹陽) Dialect, by Lu Hsiang

Prof. Li Siao-yuen is editing this volume this year. The Editorship for volume eight will be in West China.

BOOK-PURCHASE: Mr. Hwang Yu-yu who is assisting Prof. Li in proofreading the Chinese articles of the Bulletin, is also doing the re-accessioning work for books brought back from Wu-yuan and those left in the Institute's office. When the re-accessioning is made, we will have a complete catalog for the Institute, though without call numbers. Yet the arrangement of the same subject together in one place disregarding the language is very useful to members of the staff and also to members of other departments. Book-buying is going on in a very much limited way. Only important gaps for the last nine or ten years are bought. Complete statistics will be given in the annual report.

MUSEUM: The art collection of Dr. John Calvin Ferguson is still in Peiping under the custodianship of the Palace Museum. It is very important that we start to plan the Museum Building, otherwise it may be too late.

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REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

IN CONCLUSION, the Institute needs very much the strengthening of personnel for instruction and for research. We need very much funds for printing the works as listed in my last report, and also for books to fill the gaps of the last ten years and also to replace some important losses. We must have special funds for this purpose. Current funds are hardly enough for all.

For the scholastic and academic standing of the University, I wish to point out again that there should be set aside a special fund for the Nanking Journal. It is very important contribution toward the academic life of the University. Perhaps it is boring for me to mention this need again and again.

Submitted by Li Siao-yuen, Director

REPORT OF THE OFFICE OF STUDIES 1947-48

I. Re-division of work.

The work in the Office of Studies have been re-divided with the following three divisions: Registration, Recording and Admission of new students. For the purpose of strengthening the division of work, Dr. C. T. Wei of the Plant Pathology Department, Dr. A. N. Steward of the Botany Department and Dr. P. T. Yuen of the Education Department have been called to give assistance to the work in the office.

II. Two new steps taken concerning the admission of new student.

1. Improvement of the entrance examination questions. Five sub-committees have been organized in order to secure improvement of the entrance examination questions, these are: Committee on Chinese, on English, on Social Studies, on Mathematics and on Sciences.

2. Methods of admitting new students have been changed. The former method of admitting new students on departmental basis has been changed into college basis; new students of the three colleges shall be divided into departments after a year of guidance work. Through this work we hope that the students may be more wisely chosen for their own major department.

III. Accredited schools adopted.

In order to have better quality of students and more Christian students in the university, a group of about 60 Christian High Schools and about a half dozen public schools all over China have been adopted by this university as accredited schools. The upper 30% graduates in the accredited schools are only required to take a simple examination given in their own school by the university. There are around 700 students who have applied to take this examination, which is scheduled to take place on June 4th and 5th this year.

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REPORT OF THE OFFICE OF STUDIES

IV. Reorganization of general requirements being studied.

There is a wide opportunity for improvement of the general requirements. A small committee of two representatives from each of the three colleges has been organized to study this problem. Three successive meetings were called last month for the study of this problem, but a promising result is waiting for more meetings of this sort.

V. 1. Students Enrollment:

Graduated students	12
College	925
Special courses	146
Make up classes	169
Total	<u>1252</u>

2. Teachers

	Full Time	Part Time
Arts	41	29
Science	46	15
Agriculture	69	11
Total	<u>156</u>	<u>55</u>

3. Courses offered 1947 fall

	Courses	
Arts	164	
Science	106	
Agriculture	157	
Total	<u>427</u>	mostly 3 credits courses

Courses offered 1948 spring

	Courses	
Arts	164	
Science	106	
Agriculture	192	
Total	<u>462</u>	mostly 3 credit courses

Submitted by P. T. Yuen

REPORT OF DEAN OF DISCIPLINE 1947-48

The work in the office of discipline is mainly discipline and welfare of the students. Following is a summary of the work that we have done in this office during these two semesters:

I. Government aid to the students.

Under government aid, we have three kinds of students who receive this benefit.

University of Nanking
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REPORT OF DEAN OF DISCIPLINE

<u>Kinds of aids</u>	<u>Amount of the aids</u>	<u>No. of students</u>
(1) Whole government aid	Rice: 2 Dou and 3 Shen per month, given free of charge Board subsidy: calculated from the formula, $30/7 \times$ living index, about \$1,030,000.00 for April	288
(2) Half government aid	Rice: 1 Dou and 1.5 Shen Board subsidy: 1,030,000.00/2 for April	32
(3) Ration rice for non-government aid students	Rice: 2 Dou, 3 Shen each, sold at 332,800.00 for April	727

The board subsidy increases according to the index of living. The price of rice sold to the students is changed according to the fixed rate, about 50% less than the market price. All the routine in handling the rice with the Ministry of Education and Ministry of Food is done by the Discipline Office.

II. Scholarships

On account of the general depressed economic condition of the students, increases in scholarships and other aids are urgently needed, so we have done our best to more scholarship aid for the students during these two semesters.

A total of 73 scholarships have been granted for this semester from University funds. The amount granted varies from 2 million to 5 million each. In addition the Nanking Municipal government gives 1,500,000.00 for 50 students, and 750,000.00 each for 166 students in this semester. These grants are great help to the poor students.

III. Self-supporting work for students

For this spring semester 85 students are enrolled for self-supporting work. They are expected to do 40 hours a month for the various departments. Each student receives 2,200,00.00 a semester. This has been financially a great help to those students who required help.

IV. Student health service

The new students, before entering the school, are required to take an X-ray microfilm besides their general physical examination. The old students are required to take an X-ray at least once a year. All suspicious T. B. cases, are urged to take follow-up X-ray films. We handle the T. B. students in three ways:

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Committee of Board of Directors
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REPORT OF THE DEAN OF DISCIPLINE

1. In case of new students, they are not allowed to enroll, but their records are preserved for future enrollment after they are fully recovered.
2. Serious cases are urged to go home for rest.
3. Old students whose T.B. is not serious are allowed to take a lighter schedule of study and live in a separate dormitory.

V. Student extra-curricular activities

Students have been quite active during the past two semesters. Any student organization is required to register in the Discipline Office so they can be guided in proper channels of development.

VI. Discipline work

During these past two semesters, and on account of uncertain conditions and conflicts of political thought in China, the discipline committee has one of the hardest jobs in the University. In spite of this, the discipline office is looking strictly after the students' action. The students are charged with demerit or suspension of study if there are any violations of school rules.

In conclusion, I may say that this office is doing a most difficult and heavy job for the University. We are trying to do our best for all concerned. The success of the work depends on the close cooperation of the various units in the school and help from friends in or outside of the university. An increase of the number of scholarships and various aids are specially needed for this difficult time. The number of government aid students is decreasing as the old students graduate from the University. No new government aid students will be added so we must find some other source of help for the poor students. About one quarter of the students have financial problems, and this makes a difficult problem for the Discipline Office to face.

Submitted by Acting Dean, C. C. Fan

REPORT OF UNIVERSITY LIBRARY

1. Work: With limited staff and facilities, the library progresses gradually. The developments of the work in this half year, from Dec. 1947 - May 1948, can be summarized as follows:

- a. Arranging the periodicals, both Chinese and Western, requesting the missing numbers for the whole war period.
- b. Ordering L. C. cards.
- c. Reclassifying, recataloging, and typing the shelf list.
- d. According to our own careful analysis of each step in the work of complete recataloging, with the present staff eight years will be required. Dr. C.B. Shaw, librarian of Swarthmore College, using his own methods, made a similar estimate of time, and strongly urged an increase of staff in order that the valuable contents of our library may be brought into usable condition.
- d..The heavy regular work of loans, orders, accessioning, and necessary services to staff and students.

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REPORT OF UNIVERSITY LIBRARY

2. <u>Statistics</u>	a. Contents	b. Increase		
		Purchased	Gift	
Chinese books	165,185	288	79	
periodicals	59,310	517	1038	
pamphlets	6,770		124	
Western books	39,431	139	749	
periodicals	44,490	296	591	
pamphlets	87,598		1200	
TOTAL	402,784	1,240	3,781	86,266

3. Gift and Exchange

The U.S. Library of Congress presented us with a complete set (167 volumes) of the L.C. Catalog of Printed Cards; the Encyclopaedia Britannica gave us a complete set (24 volumes) of the 1947 edition; USIS, the British Council and others presented us with a great quantity of books, as shown above in item 2, b. Some asked us to send them the University Publications in exchange, but we have none at present, since we have not issued any publication since 1937, except a few volumes and numbers of the Nanking Journal.

4. Present Needs

- The lighting in the reading room and stacks is very bad and there is great need for additional lights.
- Binding: There are 400 worn books and 500 complete volumes of valuable periodicals.
- Personnel: Our staff is inadequate both in size and training for the work of the library at present.

We were honored to have librarians visit us recently. Dr. C.B. Shaw, Librarian of Swarthmore College and library representative from UBCCC to investigate all Christian College Libraries in China, used our library as his headquarters, from Oct. 1947 - Jan. 1948. Cr. Charles H. Brown of the American Library Association, and Mr. Verner W. Clapp of the Library of Congress, Representatives from United States Government for starting Library Institutes in China were here in January 1948.

Submitted by C. W. Chen, Acting Librarian

REPORT OF THE CONSTRUCTION DEPARTMENT

During the occupation, the buildings were in our hands for the first five years and the repairs were made and all buildings kept in good condition. After the outbreak of the Pacific war, the buildings received hard usage and deteriorated considerably. To date there has not been sufficient funds available to restore all the property. Gradually we are repairing buildings and the grounds.

The land is now being surveyed by the Land Bureau, and the final registration will be completed soon. This was started in 1937 but was interrupted due to the war. Part of our deeds were on file at the Land Bureau - the others were taken by the Japanese, but we have photographic copies on file both in New York and in China.

University of Nanking
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REPORT OF THE CONSTRUCTION DEPARTMENT

The Dining Hall for men students was one of our war losses. The new hall has now been completed - together with roomy kitchens. The only furniture in the hall are some old tables. The students stand up to eat as we have no stools. About four hundred students can eat at one time, but with two shifts, it works satisfactorily. The building was constructed with the hope that money may be secured to build a second storey to be used for a student social center.

Residences are the greatest need at the present time. The new staff dormitory to house thirty-five single men, with kitchen and dining room, facilities, has been completed and the men will move next month into the new building. This will release a mission staff residence which is to be divided into two apartments for mission staff members.

Plans are now underway to erect residences for fourteen families. There will be two six-unit houses to be erected at Siao Tao Yuan compound, and one two unit house to be erected on Er Tiao Hsiang. As an experiment concrete blocks will be used for one of these houses instead of brick - the cost is about the same, but we feel the cement blocks will require very little upkeep. The erection of these residences will enable the families now living in the first Sericulture Building to move to proper residences. The first Sericulture building will be restored for a second agricultural building for offices, classrooms and laboratories.

A request has been made for special funds to complete the restoration of all property. It will require at present prices around five billion dollars. If no funds are available we shall continue to repair slowly according to our resources. We are continuing to rent the house at 3 Ping Tsang Hsiang to the British Embassy, and will use this fund for the erection of residences for the staff. We have just re-conditioned that house, so it is now in excellent repair and condition. One of the greatest needs is for barbed wire to repair the fences. It is hard to buy and our fences are in bad condition.

Submitted by C. T. Gee

University of Nanking
Meeting of Board of Directors
June 5, 1948

Minutes of the Winter Meeting of the University Middle School Committee

The University Middle School Committee met in the home of Principal Djang on January 21st, 1948 at 4:30 P.M.

The members present were as follows: Dr. Cheer, Mr. Lyman Hale, President Y.G. Ch'en, Mr. L.L. Ts'ai, Mr. Irving Chu, Miss Elsie Priest and ex-officio member, Principal Djang.

The meeting was opened with prayer, led by Mr. L.L. Ts'ai.

Due to the absence of the English Secretary, Mr. Romig, it was requested that Mr. Irving Chu, the Chinese Secretary, take the minutes and translate them into English in cooperation with Mr. Romig.

PRINCIPAL'S REPORT: Principal Djang reported that the difficulties which confronted the school during the first semester of this school year are in the process of being solved. Due to efficient financial management the large deficit which existed last term is now being liquidated.

BASIC SALARIES: Principal Djang presented a scale for basic salaries for the school staff, ranging from sixty dollars a month to one hundred and twenty dollars per month. The plan was discussed and approved.

PERSONNEL PROBLEMS: It was voted to authorize the Principal to deal with matters of personnel problems and to act in accordance with each individual case.

MR CH'EN JUI I: At the retirement of Mr. Ch'en Jui I the school committee at Wanhhsien granted two scholarships in honor of Mr. Ch'en. The action was contrary to University regulations. Therefore, it was recommended that the Principal report this matter to either the President of the University or to the Board of Directors for a final decision.

SYSTEM OF FINANCE: A system of finance prepared by Principal Djang was approved, namely, that the school return to the finance system was in use before the war and that the finances of the school be supervised by the Treasurer of the University. The Middle School is responsible only for the daily cash payments.

SUBSTITUTE FOR PRINCIPAL DJANG: In regard to finding a temporary Principal of the school while Principal Djang takes his sabbatical leave, it was voted to abide by the decision of the previous meeting.

The meeting was closed with the praying of the Lord's Prayer.

Respectfully submitted,

T. F. Romig, English Secretary

University of Nanking
Meeting of Board of Directors
June 5, 1948

Minutes of the Spring Meeting of the University School Committee

The Spring Meeting of the University Middle School Committee was held in the home of Principal Djang on April 30th, 1948 at 4:30 P.M.

The members present were as follows: Mr. Lyman Hale, President Y.G. Ch'en, Miss Elsie Priest, Mr. L.L. Ts'ai, Mr. Irving Chu, Mr. Y.H. Ch'en, and Mr. T.F. Romig, and ex-officio member, Principal Djang.

The meeting was opened with prayer led by Miss Priest.

The minutes of the previous meeting were read and approved.

PRINCIPAL'S REPORT: Principal Djang, when presenting a report on the conditions of the school, stated that definite progress had been made in both the discipline and scholastic standards of the school. Undesirable students were dismissed, and students who did poor class room work were required to repeat the courses in which they had done unsatisfactory work. The percentage of students who have been required to repeat courses is much larger than in previous years. The classes are smaller this term and this makes for more efficient instruction. The development of religious instruction is very encouraging. Special services were held by Mr. Glazier this Spring and nearly two hundred students signed up for further Christian instruction.

The primary problems which confront the school at this time are salary adjustments for the school staff, repairs for several of the buildings and necessary drainage.

The report was accepted.

TREASURER'S REPORT: The treasurer's report was made and accepted. Miss Priest reported that the financial obligations for this term had been met, but with the devaluation of Chinese Currency a salary supplement was needed.

SALARIES: Regarding the problem of adequate salaries for the staff the motion was made and approved that the Principal use his discretion to work out a means for meeting the necessary expenses for the completion of this term.

REPAIRS: Due to the urgent need for repairs on four school buildings and for the installation of proper drainage it was moved and approved that the Board of Directors approach the cooperating missions for assistance in rehabilitation, the amounts to be determined later.

THE BOARDS AND THE SCHOOL: Since the Middle School is in great need of assistance from the cooperating boards it was moved and approved that the Principal gather data revealing the needs in personnel and finance of the school, and that these needs be presented to the Board of Directors which will place them before the cooperating boards.

The meeting was closed with the praying of the Lord's Prayer.

Submitted by T.F. Romig, English Secretary

Minutes of the Second Meeting of the
Board of Directors of the Ginling School of Nursing

Date: April 2nd, 1947.

Place: Reading Room of the School

Members present: Miss Hsu Ai-chu (Chairman) Dr. J.H. Daniels, Miss Yu Chih Suai-lan, Miss Chen Hsi-ren, Miss Harriet Whitmer, Mr. J.H. McCallum, Dr. C. Stanley Smith, Miss Kwan Pao-chen, (Secretary)
Absent: Miss Tien Tsai-lee (in America), Miss Eunice Nieh (in America), Dr. K. F. Yao.

The Secretary, Miss Kwan Pao-chen, read the Minutes of the last meeting.

A correction was made in that the words:

"The aim of the school is to train nurses to serve society and to promote the welfare of human beings."

were changed into

"The aim of the Ginling School of Nursing is for the training of nursing personnel, the promotion of nursing education, and the welfare of humanity."

With this correction the Minutes were passed.

Miss Yu Chih Suai-lan reported: that:

1. Miss Eunice Nieh resigned as a principal and went to the U.S.A. for further study on February 17, 1947.
2. Miss Chang Mei-chun resigned from the deanship.
3. Miss Wang En-tze was appointed as Acting Dean of the School, but owing to family reasons she could not continue the work. Then Miss Yuan Ching-jui was appointed as the Acting Dean of the School.
4. There were 57 students in four classes.

The Chairman, Miss Hsu Ai-chu made the following announcements:

1. Miss Tien was in America for a short period. Miss Nieh would be in her postgraduate training for a longer time so for her position as a principal some other person should be elected.
2. Concerning the School registration which started in November, 1946, the Bureau of Education of Nanking had made an inspection and suggested several points, some for the improvement of the School, others concerning the Board.

Minute of the Third Meeting of the Board
of Directors of the Ginling School of Nursing

Date: April 22nd, 1948.

Place: The School Library.

Members present: Dr. Vera Hsiung, Miss Liu Feng-tze, Miss Chen Hsi-ren, Miss Harriet M. Whitmer, Miss Hsu Ai-chu, Miss Tuan Jung-chen, Dr. Yao Ke-fang, Mr. J. H. McCallum, Miss Tien Tsai-lee, Dr. J.H. Daniels, Miss Yu Chih Suai-lan, Miss Kwan Pao-chen.

Absent: Dr. C. Stanley Smith.

The Minutes of the last meeting were read by the Secretary, Miss Kwan Pao-chen. No corrections being made the Minutes were passed.

The Chairman, Miss Hsu Ai-chu, reported that although a meeting of the Board should be held twice a year for various reasons this was the first one to be called within the past year.

It was also reported that half of the Directors should be re-elected each year.

The principal of the School, Miss Yu Chih Suai-lan, gave a report regarding the registration of the School. A copy of her written report is attached.

Discussion took place on the following and it was VOTED

1. THAT the budget for July 1947 -- January 1948 and the Financial Statement covering the same period should be acknowledged and accepted. (Both of these reports are attached.)
2. THAT the Budget covering the needs of the School for 1948 should be made up by the principal and the accountant with the approval of the hospital superintendent. It should be presented at the next Board Meeting and accepted if approved.
3. THAT a suggestion be made to the Superintendent of the Hospital that funds should be requested from the China Relief Committee to help in the enlargement of the School Building. A budget for this should be made up by the School principal and the Superintendent of the Hospital. The Principal gave a report regarding the limited space of the School which hindered the admission of more new students.
4. THAT the graduates of the School should participate in the commencement Exercises at the Nanking University as usual.
5. THAT the principal should make arrangements for the entertainment of the Inspector of the Bureau of Education and the other friends who helped in the registration of the school.
6. THAT the Chairman and all the members of the Board should continue to serve in the same positions as at present.
7. THAT the meeting of the Board should be called twice a year at the end of each semester.
8. THAT instructors paid by the hour should be paid temporarily according to the scale of salary at present prevailing at the National Central School of Nursing, Plus travelling fares.
The Principal reported that at present one credit hour is reckoned at \$32.00 x 1/10 x the living index.
9. THAT the school principal is also the superintendent of nurses and a special fee should be paid to her. Further discussion on this matter would be taken up by the chairman with the Superintendent of the hospital.

The meeting was adjourned at 5.45 p.m.

Discussion took place on the following and it was VOTED

1. THAT Miss Yu Chih Suai-lan be appointed the Principal of the School.
2. THAT three full-time instructors be appointed, one for the teaching of Chinese and History. The instructors should be appointed by the Principal.
3. THAT, according to the Bureau of Education's instruction for the Revision of the Constitution of the Board of Directors, in No.8, the number of candidates for Board membership to be 1-3. (The Constitution is attached.)

4. THAT three candidates be nominated and recommended to be President of the University of Nanking to invite one nurse to take Miss Nieh's position and one as a candidate.

The following were nominated:

Miss Tuan Jung-chen

Dr. Vera Hsiung

Miss Liu Feng-tze

5. THAT the duties of the Board be revised.
6. THAT the endowment of the School should be reported for registration:

- a. Bank Deposit
- b. Certificate for running expenses
- c. Other expenses according to the Rules, i.e.
 1. Construction fee --\$120,000,000.00
 2. Equipment fee ---- 60,000,000.00
 3. Running expenses-- 80,000,000.00

Against (1) above, the value of the school building could be stated.

(2) the value of the Hospital's equipments, furniture, instruments, books, bed linen supplies, etc. could be given.

(3) for running expenses a report could be given regarding the Fixed Deposit in the Ching Chen Bank from November, 1946 for \$30,000,000.00. For the balance of \$50,000,000.00 a statement could be made that \$4,000,000.00 monthly would be set aside for the running expenses and this statement could be approved and guaranteed by the Superintendent of the Hospital.

7. THAT the registration of the School be taken up after the registration of the Board.
8. THAT the condition of the School be improved according to the instructions of the Bureau before registration is taken up.-- the Principal to take care of this.
9. THAT the instructors paid by the hour be paid according to the payment of private Senior Middle School Teachers, plus travelling fare.

The meeting was adjourned at 6 p.m.

Minutes of The Thirty-sixth Meeting of the
University Hospital Committee
June 3, 1948

The University Hospital Committee held its 36th meeting at the home of Dr. and Mrs. Daniels on Thursday, June 3, 1948. The following members whose names are starred were present:

#Dr. Sn.N. Cheer	Dr. P.Z. King	#Mr. C.T. Gee
#Dr. K.F. Yao	#Dr. C.S. Smith	#Mr. David Yang
#Miss Ravena Tien	#Dr. A.N. Steward	#Chu Chi-shan
#Mr. J.H. McCallum	Mrs. Chu Hsiung Chi	Mr. John Shen
Ex-officio: #Dr. J.H. Daniels,	#Pres. Y.G. Chen	#Miss Elsie M. Priest

The meeting was opened with prayer led by Pastor Yang.

President Chen was asked to serve as chairman and Miss Priest as secretary of this meeting.

As this is the first time the Hospital Committee has been organized since the close of the war, it was thought important to review the By-laws of the committee and to recommend changes in order to bring the regulations up to date.

H198 VOTED to recommend to the meeting of the Board of Directors the following changes to be made in the By-laws of the Hospital Committee:

Under II Members:

Instead of "they shall be seven in number" it shall read "they shall be twelve in number"

Instead of "they shall serve for three years each, or until their successors are elected" to read "they shall serve for three years each, the terms to be arranged in rotation so that all the groups represented shall have fair representation each year, and may be re-elected"

Under III Officers:

Instead of "The chairman and vice-chairman shall be designated by the chairman of the Board of Directors." to read "The chairman and Vice-chairman shall be nominated by the Hospital Committee and approved by the Board of Directors."

Under VI Meetings:

Instead of "Regular meetings shall be held bi-monthly, except in summer" to read "There shall be at least two regular meetings each year."

Dr. Daniels, superintendent of the hospital, gave a report of conditions in the hospital at present. He called attention to the scholarships granted several members of the staff for study in United States, and reported on the present financial condition.

Dr. Daniels reported on Western staff who have been loaned to the hospital for short term service:

The Presbyterian Mission (Miss Caroline D. Beegle Mr. & Mrs. Moffett)

China Inland Mission (Mr. and Mrs. Russell Glazier)

English Baptist Mission (Miss Wheal, Miss Jagger)

Dr. and Mrs. Ezra DeVol of the Friends Mission will join the hospital in September. The United Christian Missionary Society needs to send a doctor to fill the vacancy on the staff.

H199 VOTED to request Dr. Daniels to write to each of the Missions who have so generously loaned staff members to assist in the hospital during the past few months, and express the deep appreciation of this Board.

Dr. Daniels took this opportunity to express the great appreciation to Dr. Yao Dr. Steward and Mr. Gee for their inestimable service in securing the release and possession of the hospital after V-J day in 1945.

H200 VOTED to record the deep appreciation of this Board to Dr. Yao, Dr. Steward and Mr. Gee for their services to the hospital in 1945-6.

H201 VOTED to receive the report of the superintendent with appreciation for the fine condition of the hospital at this time.

The report was made of special gifts from UNRRA, CNRRA, Peter Moran Gifts, United Board, C.R.M. etc.

H202 Voted to request the superintendent to write letters expressing the deep appreciation of this Committee for these timely and valuable gifts to the hospital.

For some years it has been proposed that the Christian Church should exchange their land adjacent to the hospital for land east of the hospital and move the church activities to that site. Although it will be three years before the church can take advantage of this opportunity, it was suggested that plans should be made.

H203 VOTED to approve in general of the exchange of property with the Drum Tower Church and to suggest that a joint committee be appointed, three members from the hospital and three members from the mission, to make plans for this exchange.

It has been proposed by Dr. and Mrs. Daniels that they will be willing to have their house divided into a two family house in order to provide housing for mission staff.

H204 VOTED to approve of the division of the Daniels house into two apartments, providing it is possible for the Presbyterian Mission to provide US\$2,400. in lieu of rent to house their staff, this money to pay for the change in the residence.

There being no further business the meeting adjourned to a supersession by Mrs. Daniels.

University of Nanking
Meeting of Board of Directors
June 5, 1948

REPORT OF THE COLLEGE OF ARTS

The College of Arts has an enrolment of 279 students this semester and a staff of 77 including full and part time teachers. They are distributed among various Departments as follows:

DEPARTMENTS	Students		Faculty			
	Last sem.	This sem.	Last sem.	This sem.	Last sem.	This sem.
			F.T.	P.T.	F.T.	P.T.
Chinese	15	18	6	2	5	5
Foreign Language ..	30	20	8	3	9	6
Economics	70	69	3	6	4	5
Education	5	7	1	0	1	0
History	31	36	3	1	3	1
Philosophy	9	13	2	6	2	6
Psychology	16	13	2	1	2	2
Soc. Wel. Admin ...	22	23	6	4	6	3
Sociology	35	33	3	1	3	2
Chinese (Short Cou)	12	10	2	0	1	1
S.W.A. (GRAD. Stu)	6	5	37	30	37	38
Unclassified	0	2				
	279	279				

NEW STAFF ADDED: Among our new staff we have Dr. Roy Teele (Foreign Language) and Mr. Creighton Lacy (Philosophy) Dr. Andrew Roy will be with us next semester.

NEW COURSES ADDED: In order to meet an urgent need especially for the junior staff of three colleges for other languages beside English, we offered three new courses in French, German and Japanese, to encourage our younger colleagues to utilize their spare time more valuably. There are 36 staff members enrolled regularly taking these courses.

PROFESSORS' ACTIVITIES: In order to educate the Chinese people to be responsible citizens in a democratic country, a group of our professors have issued several statements including criticism and constructive suggestions to the government. They have gained much attention within and without the country.

STUDENTS' ACTIVITIES: The students are paying more attention to their studies and the regular departmental clubs.

NEW BOOKS: The United British Aid to China has sent more than forty packages of new books which we have ordered on the British Aid contribution.

WHAT WE NEED: We need badly funds to aid in publishing academic papers of several professors and some highly valued new discoveries in Chinese classical short stories by Professor Wang Ku-lo.

Submitted by Acting Dean, T. Y. Ni

University of Nanking
Meeting of Board of Directors
June 5, 1946

REPORT OF THE COLLEGE OF SCIENCE

This term the College of Science has an enrollment of 325 students, distributed as follows:

Mathematics	25
Physics	30
Chemistry	$49 + 1_1 + 1_2 + 1_3$
Biology	$19 + 1_2$
Electrical Engineering	$121 + 1_2$
Chemical Engineering	$50 + 1_2$
Radio and Film Spl Course	16
Not classified	9

Note: 1 stands for graduate students; 2 special students; 3 loan students.

The faculty of the College is as follows:

	Full Time	Part Time	
Mathematics	5	1	
Physics	9	3	
Chemistry	13	4	
Biology	4		
Electrical Engineering	11	4	
Chemical Engineering	5		
Radio and Film	12	3	
	<u>59</u>	<u>15</u>	$= 74$

This term the Physics Dept. received from the University Hospital an X-ray set, with which Prof. Ru-lin Wu, head of the Department hopes to do some research work.

Prof. J. C. Thomson, who returned from West China Union University on the 29th April, is setting up a Nutrition Laboratory. This will be one of the best equipped of its kind in China. Different kinds of vitamins can be assayed as well as small amounts of other important constituents found in food.

Electrical Engineering Department received from the UNRRA through the Ministry of Education a Brinell hardness testing machine, an impact testing machine, one universal photometer, one generator and two electric motors. These are all very useful as teaching aids.

Chemical Engineering Department received from the same source an Emico filter laboratory set, which is specially designed for laboratory teaching on filtration. Many experiments can be performed by using this set.

The Radio and Film Center thus far has produced 6 filmstrips. Wu Hsiun, the Beggar Who Starts Three Schools, is the recent addition. Owing to its educational value, the Ministry of Education has ordered 10 copies. Altogether 27 copies have been sold shortly after its completion. Chinese and English pamphlets have been prepared to go with the filmstrip to explain the pictures.

Prof. Fang-Hsiun Lee, who spends the present year in England, is now in the U.S.A. He was awarded an honorable D.Sc. degree by the Northwestern University in recognition of his contribution to chemistry during the adverse war time.

Submitted by Acting Dean, K. K. Jeu

University of Nanking
Meeting of Board of Directors
June 5, 1948

REPORT OF THE COLLEGE OF AGRICULTURE & FORESTRY

As we enter the second year after our return to the campus, the College finds itself in a better working condition than a year ago, although our floor space is still inadequate. In line with the principle of first things first, the College has been engaged in bringing farms and gardens and green houses back to workable conditions. Both farms and gardens are now on a self-supporting bases and are even providing expenses for related research activities. Recently a grant of CN\$16,102, 100,000 was obtained from the Executive Yuan Commission for American Relief Supplies for rehabilitation of the college farms at Nanking, Wukiang, Nanhsuchow-Anhui, and Sian. This will help to bring these farms into full productive condition.

A huge Quonset Hut, 40 x 100' was given us by the National Agricultural Engineering Corporation. It is being created for the Division of Agricultural Engineering. This will house modern machinery and farm implements given us by the International Harvester Co. and will also provide rooms for offices, class rooms and laboratories for the Division. There is a plan under way to mechanize one of the farms, outside Taipingmen under the supervision of the Division, for training and demonstration.

A sizable laboratory for horticultural utilization is being installed in the Rural Leaders Training School, for the whole college, with equipment given us by CNRRA. It is hoped that this will be able to serve the community as well, in home canning services.

Beginning with this school year (Sept. 47) we added a major course in Agricultural Engineering in the College and a two-year course in Agricultural Engineering in the Rural Leaders Training School which was financed by the Ministry of Finance.

The Instruction Committee of the College under the chairmanship of Prof. B.A. Slocum has been working hard devising ways and means to improve the quality of our instruction and has revised our courses of study, reporting their results to the Ministry of Education, who are now using this outline as a model for the improvement of all college education in agriculture.

For the two terms of the year we have had the following staff members:

	Fall Term, 1947	Spring Term, 1948
Professors	23	20.1/3
Associate professors	20	20
Instructors	8.1/3	8.2/3
Associates	22	23
Assistants	17	17
Total	90.1/3	89

During the year, five of our staff members have gone to the States for advanced work and will return to us upon the completion of their work. They are: Pan Hung-sheng (Ag.Econ.); Wang I-kuei, Cheo Ying-chang & Cheo Shu-yien, (All of Forestry); and Moh Chao-chi (Agronomy).

Submitted by Dean C. W. Chang

University of Nanking
Meeting of Board of Directors
June 5, 1948

The Report of the University Middle School

For the sake of the uplifting the scholastic standard, for the efficiency of teaching and learning and the elimination of the undesirable ones we have successfully reduced the size of the student body from 1510 term to 1260 for the present semester, but the number of classes are the same, same, 29 altogether. Except one class, on account of its special complication, practically all of them have around fifty students. With special emphasize on each individual personal scholastic standing, the length of time of service here in this institution and the satisfaction of service rendered we have worked out, after ten years of exile, the salary basis again. While this may not satisfy everybody, it is a more scientific, scheme for future readjustment than our wartime arrangement.

We wonder why the Municipal Educational Bureau and the City Council would not allow the parents of the well-to-do students to undertake the educational responsibility of their children, on the other hand, force the private institutions to meet the living necessities of their faculty members on the same basis as the public institutions, and to provide 30% of total number scholarships for poor students. Since the price is going up daily and the cost index is changing monthly we still pay according to the cost index of February now. Although we have provided houses for most of the teachers and the assistants, given rice, cloth freely, and distributed bean oil and fuel based on original price, our fellow workers are still hard up financially.

The general atmosphere of this term, especially the general conduct, academic and religious, is very much improved. Students, under the instruction, discipline and guidance of our staff, are be having quite well, I should say, much better than last term.

Religion, has been definitely put into our curriculum study from the first year of Junior middle school. If the teaching staff is available, I hope, by three years of time we can carry it to all the classes of both Junior and Senior classes. The Spring Evangelistic meetings which was held from the 19th to the 25th of last month were successful ones. Mr. Glazier, of the University Hospital kindly led the gatherings. Absolutely free, without any force or coercion, our chapel was filled daily, even on Saturday and Sunday evenings. More than 190 students signed for further study of Christian religion. Now four extra-curriculum fellowship Bible classes are organized and a general meeting for all of them is held on Friday evening.

Now our buildings, at least 4 of them are in very bad shape, need immediate repair and drainage of the whole compus without any single outlet command our special attention. I cannot see any way from our general budget to manage both of them. There are still some members of our staff, who struggle desperately with their housing problem. If we can construct another building as that of last term the whole problem will be solved. May I make our request again that at least one representative of each coopted mission is heartily invited to work with us for the important enterprise.

Submitted by Djang Fang

University of Nanking
Meeting of Board of Directors
June 5, 1948

REPORT OF THE UNIVERSITY HOSPITAL

The progress of the hospital during the past six months has been steady but with no spectacular developments. For a brief period in the spring we played host to the Cheeloo Medical School and it looked as though they might be with us for more than a temporary visit, but they were soon able to return and expect to carry at least through this term in Tsinan. However, Miss Wheal and Miss Jagger of the English Baptist Mission remained and we are happy that their personal desire and their Mission's approval has led to their continuing service on our nursing staff. Gratitude is also expressed to the China Inland Mission for the return of Mr. and Mrs. Russell Glazier on a field cooperating basis in which he takes up again his former leadership as head of our Religious Department and she renders fine assistance in administrative secretarial work. Dr. and Mrs. Howard Moffett, under the Presbyterian Board, with intentions toward Korea, are adding pleasantly to our staff, and he is helping in surgery. The return in the fall of Dr. and Mrs. W.E. DeVol under the Friends Mission, is eagerly anticipated. We would urge the early filling of the vacancy left by Dr. Brady of the United Christian Missionary Society in 1941.

Scholarships for study abroad have just been granted by the United Christian Missionary Society to Dr. T. Y. Chen, head of Surgery, and by the Methodist Crusade Scholarship Committee to Dr. B. L. Liu, head of Gynecology and Obstetrics. These are the first so granted in our 56 years of history, and we are grateful.

Land negotiations are underway for an exchange with our neighbor, the Christian Church, so that as they build a new church and as we expand our entrance gate and traffic space, neither one will be cramped nor crippled through the decades to come. Equally urgent for the near future is the hospital's need for the University buildings on the Hospital land. Even though old, those buildings could meet many of the critical restrictions in necessary floor space for patients, staff and students. Hospital cash for these might help to promote a campaign for funds for a new University Dormitory to take the place of those. A new adequate mortuary unit away from the Chun Shan Road, the revision of the old morgue for a free dispensary for refugee patients and a small expansion of the ward are among projects which we expect to be met in part through EYCARS - CRM grants.

The Ginling School of Nursing and its Board have finally become fully registered with the government. For the hospital administration, its chief embarrassment is the continued delay in initiating action into the appointed Hospital Committee which we shall trust may really become an early reality.

With statistical brevity we present the following:

	1946	1947	1948-3 months
Dispensary - new patients	54,891	58,140	18,576
old patients	52,695	63,601	20,110
Total	107,586	121,741	38,686

University of Nanking
Meeting of Board of Directors
June 5, 1948

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REPORT OF THE UNIVERSITY HOSPITAL

	<u>1946</u>	<u>1947</u>	<u>1948-3 months</u>
Hospital Beds		200	200
Hospital admissions	3,868	4,282	1,488
In-patient Days	59,816	65,871	22,250
Occupancy	91%	90.3%	91.3
Average stay	15 days	15.24 days	14.95
Newborn babies	536	545	197
Operations	1,738	2,653	
X-ray examinations	1,493	5,089	

FINANCIAL STATEMENT FOR APRIL, 1948

Professional Receipts:

1. Hospital Fees	1,249,821,000	
2. Dispensary Fess	367,762,000	
3. Special Practice	183,720,000	
4. Pharmacy	3,674,295,000	
5. Laboratory	317,553,000	
6. X-ray	452,161,000	
7. Medical treatment	63,988,000	
8. Surgical treatment	457,250,000	
9. Gyn. & Obs. "	545,960,000	
10. E.E.N.T. "	110,918,000	
11. Pediatrics "	720,000	
12. Dentistry "	15,841,000	7,439,989,000.00

Non-Professional Receipts:

1. Gifts:		
a. Social Serv.	66,000,000	
b. Rural Health	2,000,000	
c. General	102,167,500	170,167,500
2. Income Tax		17,115,200
3. Interest		4,003,634.75
4. Preventive Medicine		1,505,000
5. A. M. T.		665,190
Total Receipts:		193,456,524.75
		7,633,445,524.75

Expenditures:

1. Salaries	1,774,328,000
2. Wages	510,592,000
3. Administration	225,662,815
4. Operation & Maintenance	816,024,050
5. Staff Kitchen	231,487,000
6. Patients Kitchen	127,622,000
7. Special Kitchen	147,617,000
8. Linen	9,500,000
9. Laundry	22,610,000
10. Evangelistic	3,155,000
11. Social Service	4,487,000
12. Professional - general	156,253,000

University of Nanking
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June 5, 1948

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REPORT OF THE UNIVERSITY HOSPITAL

13. Pharmacy	2,946,284,000	
14. Laboratory	28,984,000	
15. X-ray	77,737,000	
16. Nursing Service:		
a. Special Nursing fee	7,910,000	
b. General	41,407,000	
17. Medical Service	38,508,000	
18. Nursing School	20,808,000	
19. Suspense	6,160,000	
20. Building	38,000,000	
21. a/c Payable	25,789,010	
22. a/c Receivable	96,000	
23. Addition & Alternation of Building	8,750,000	
24. Fixed Deposit - Social Service Dept.	60,000,000	7,323,800,875.00

Summary:

1. Expenditures for Apr. 48	7,323,800.875.00	
2. Deficits for March 1948	341,120,816.31	7,664,921,691.31
3. Receipts in April, 1948		7,633,445,524.75
4. Deficit for April, 1948		<u>31,476,166.56</u>

Submitted by J. Horton Daniels, M.D. Supt.

REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

The personnel of the Institute is still at its lowest ebb. However, we are fortunate enough to have Prof. Hsiang Ta (何達) of the National Peking University, who is this year on leave in Nanking, to offer a special course on the "Communication between China and the West during the Ming Dynasty". About twenty students are now taking this course. There are seven students from Ginling College. Many students realize that this is the only opportunity to take this course so they dropped other courses which could be taken in other terms. Members of the Institute are taking part in the teaching work and research work as follows:

A. Instruction: Prof. Hsu I-t'ung:	Historical geography of China	3 hrs
" " "	Studies on Chinese Urban Communities	3 hrs
	Thesis	2 hrs
Prof. Lu Hsiang	Chinese Phonology	3 hrs
	Translation	2 hrs
	Thesis (Chinese Dept. & English Dept)	2 hrs
Prof. Hsiang Ta	Communication between China and the West	3 hrs
Prof. Li Siao-yuen:	Cataloguing	3 hrs

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REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

B. Research work: Prof. Hsu: Chinese Historical Geography
Prof. Lu : Grammar of Modern Chinese
Prof. Li : Historical Bibliography
(Several research articles written by them are included in the section on Bulletin of Chinese Studies.)

GRADUATE WORK IN HISTORY: The work is still under suspension. We are counting on the return of Mr. Wang Yi-t'ung from the Harvard-Yenching Institute, Cambridge, Mass. He was on our staff in Chengtu, 1941-2. He left us for further study on "The History of Communication between China and the West". This year being his fourth year in Harvard, he is working hard in writing his thesis on "The Conflict between Chinese and Japanese during the Ming Dynasty". Dr. Elisseeff commented on the return of Mr. Wang that when Mr. Wang returns from Harvard we will have a well-trained young scholar in new methods in teaching history. However, there must be re-adjustments between the History Department and the Institute.

BULLETIN OF CHINESE STUDIES: This Institute is now cooperating with the Institute of West China Union University in continuing to edit volume seven of this Bulletin, which is now being printed in Nanking. The following articles by our members have been included in this issue:

The Rise and Fall of the Population in North and South of China, by Hsu I-t'ang
Pi Shao-tung (畢少童) the artist and archeologist during the period of Occupation of the Sung Dynasty by Liu Ming-shu
The Custom of "First Hunting Feast" and "First Fishing Feast, by Liu Ming-shu
The "Nankao" (南考) of Ching (金) and Yuan (元) Dynasties and its Relation to the Oral Language of the Sung Dynasty by Liu Ming-shu
The Census Blue Book of the Yuan Dynasty by Liu Ming-shu
Tone Sandhi in the Tan-yang (丹陽) Dialect, by Lu Hsiang

Prof. Li Siao-yuen is editing this volume this year. The Editorship for volume eight will be in West China.

BOOK-PURCHASE: Mr. Hwang Yu-yu who is assisting Prof. Li in proofreading the Chinese articles of the Bulletin, is also doing the re-accessioning work for books brought back from Wu-yuan and those left in the Institute's office. When the re-accessioning is made, we will have a complete catalog for the Institute, though without call numbers. Yet the arrangement of the same subject together in one place disregarding the language is very useful to members of the staff and also to members of other departments. Book-buying is going on in a very much limited way. Only important gaps for the last nine or ten years are bought. Complete statistics will be given in the annual report.

MUSEUM: The art collection of Dr. John Calvin Ferguson is still in Peiping under the custodianship of the Palace Museum. It is very important that we start to plan the Museum Building, otherwise it may be too late.

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REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

IN CONCLUSION, the Institute needs very much the strengthening of personnel for instruction and for research. We need very much funds for printing the works as listed in my last report, and also for books to fill the gaps of the last ten years and also to replace some important losses. We must have special funds for this purpose. Current funds are hardly enough for all.

For the scholastic and academic standing of the University, I wish to point out again that there should be set aside a special fund for the Nanking Journal. It is very important contribution toward the academic life of the University. Perhaps it is boring for me to mention this need again and again.

Submitted by Li Siao-yuen, Director

REPORT OF THE OFFICE OF STUDIES 1947-48

I. Re-division of work.

The work in the Office of Studies have been re-divided with the following three divisions: Registration, Recording and Admission of new students. For the purpose of strengthening the division of work, Dr. C. T. Wei of the Plant Pathology Department, Dr. A. N. Steward of the Botany Department and Dr. P. T. Yuen of the Education Department have been called to give assistance to the work in the office.

II. Two new steps taken concerning the admission of new student.

1. Improvement of the entrance examination questions. Five sub-committees have been organized in order to secure improvement of the entrance examination questions, these are: Committee on Chinese, on English, on Social Studies, on Mathematics and on Sciences.

2. Methods of admitting new students have been changed. The former method of admitting new students on departmental basis has been changed into college basis; new students of the three colleges shall be divided into departments after a year of guidance work. Through this work we hope that the students may be more wisely chosen for their own major department.

III. Accredited schools adopted.

In order to have better quality of students and more Christian students in the university, a group of about 60 Christian High Schools and about a half dozen public schools all over China have been adopted by this university as accredited schools. The upper 30% graduates in the accredited schools are only required to take a simple examination given in their own school by the university. There are around 700 students who have applied to take this examination, which is scheduled to take place on June 4th and 5th this year.

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IV. Reorganization of general requirements being studied.

There is a wide opportunity for improvement of the general requirements. A small committee of two representatives from each of the three colleges has been organized to study this problem. Three successive meetings were called last month for the study of this problem, but a promising result is waiting for more meetings of this sort.

V. 1. Students Enrollment:

Graduated students	12
College	925
Special courses	146
Make up classes	169
Total	<u>1252</u>

2. Teachers

	Full Time	Part Time
Arts	41	29
Science	46	15
Agriculture	69	11
Total	<u>156</u>	<u>55</u>

3. Courses offered 1947 fall

	Courses	
Arts	164	
Science	106	
Agriculture	157	
Total	427	mostly 3 credits courses

Courses offered 1948 spring

	Courses	
Arts	164	
Science	106	
Agriculture	192	
Total	462	mostly 3 credit courses

Submitted by P. T. Yuen

REPORT OF DEAN OF DISCIPLINE 1947-48

The work in the office of discipline is mainly discipline and welfare of the students. Following is a summary of the work that we have done in this office during these two semesters:

I. Government aid to the students.

Under government aid, we have three kinds of students who receive this benefit.

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REPORT OF DEAN OF DISCIPLINE

<u>Kinds of aids</u>	<u>Amount of the aids</u>	<u>No. of students</u>
(1) Whole government aid	Rice: 2 Dou and 3 Shen per month, given free of charge Board subsidy: calculated from the formula, $30/7 \times$ living index, about \$1,030,000.00 for April	288
(2) Half government aid	Rice: 1 Dou and 1.5 Shen Board subsidy: 1,030,000.00/2 for April	32
(3) Ration rice for non-government aid students	Rice: 2 Dou, 3 Shen each, sold at 332,800.00 for April	727

The board subsidy increases according to the index of living. The price of rice sold to the students is changed according to the fixed rate, about 50% less than the market price. All the routine in handling the rice with the Ministry of Education and Ministry of Food is done by the Discipline Office.

II. Scholarships

On account of the general depressed economic condition of the students, increases in scholarships and other aids are urgently needed, so we have done our best to more scholarship aid for the students during these two semesters.

A total of 73 scholarships have been granted for this semester from University funds. The amount granted varies from 2 million to 5 million each. In addition the Nanking Municipal government gives 1,500,000.00 for 50 students, and 750,000.00 each for 166 students in this semester. These grants are great help to the poor students.

III. Self-supporting work for students

For this spring semester 85 students are enrolled for self-supporting work. They are expected to do 40 hours a month for the various departments. Each student receives 2,200,00.00 a semester. This has been financially a great help to those students who required help.

IV. Student health service

The new students, before entering the school, are required to take an X-ray microfilm besides their general physical examination. The old students are required to take an X-ray at least once a year. All suspicious T. B. cases, are urged to take follow-up X-ray films. We handle the T. B. students in three ways:

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REPORT OF THE DEAN OF DISCIPLINE

1. In case of new students, they are not allowed to enroll, but their records are preserved for future enrollment after they are fully recovered.
2. Serious cases are urged to go home for rest.
3. Old students whose T.B. is not serious are allowed to take a lighter schedule of study and live in a separate dormitory.

V. Student extra-curricular activities

Students have been quite active during the past two semesters. Any student organization is required to register in the Discipline Office so they can be guided in proper channels of development.

VI. Discipline work

During these past two semesters, and on account of uncertain conditions and conflicts of political thought in China, the discipline committee has one of the hardest jobs in the University. In spite of this, the discipline office is looking strictly after the students' action. The students are charged with demerit or suspension of study if there are any violations of school rules.

In conclusion, I may say that this office is doing a most difficult and heavy job for the University. We are trying to do our best for all concerned. The success of the work depends on the close cooperation of the various units in the school and help from friends in or outside of the university. An increase of the number of scholarships and various aids are specially needed for this difficult time. The number of government aid students is decreasing as the old students graduate from the University. No new government aid students will be added so we must find some other source of help for the poor students. About one quarter of the students have financial problems, and this makes a difficult problem for the Discipline Office to face.

Submitted by Acting Dean, C. C. Fan

REPORT OF UNIVERSITY LIBRARY

1. Work: With limited staff and facilities, the library progresses gradually. The developments of the work in this half year, from Dec. 1947 - May 1948, can be summarized as follows:

- a. Arranging the periodicals, both Chinese and Western, requesting the missing numbers for the whole war period.
- b. Ordering L. C. cards.
- c. Reclassifying, recataloging, and typing the shelf list.
According to our own careful analysis of each step in the work of complete recataloging, with the present staff eight years will be required. Dr. C.B. Shaw, librarian of Swarthmore College, using his own methods, made a similar estimate of time, and strongly urged an increase of staff in order that the valuable contents of our library may be brought into usable condition.
- d. The heavy regular work of loans, orders, accessioning, and necessary services to staff and students.

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REPORT OF UNIVERSITY LIBRARY

2. <u>Statistics</u>	a. Contents	b. Increase	
		Purchased	Gift
Chinese books	165,185	288	79
periodicals	59,310	517	1038
pamphlets	6,770		124
Western books	39,431	139	749
periodicals	44,490	296	591
pamphlets	87,598		1200
TOTAL	402,784	1,240	3,781
			86,266

3. Gift and Exchange

The U.S. Library of Congress presented us with a complete set (167 volumes) of the L.C. Catalog of Printed Cards; the Encyclopaedia Britannica gave us a complete set (24 volumes) of the 1947 edition; USIS, the British Council and others presented us with a great quantity of books, as shown above in item 2, b. Some asked us to send them the University Publications in exchange, but we have none at present, since we have not issued any publication since 1937, except a few volumes and numbers of the Nanking Journal.

4. Present Needs

- The lighting in the reading room and stacks is very bad and there is great need for additional lights.
- Binding: There are 400 worn books and 500 complete volumes of valuable periodicals.
- Personnel: Our staff is inadequate both in size and training for the work of the library at present.

We were honored to have librarians visit us recently. Dr. C.B. Shaw, Librarian of Swarthmore College and library representative from UBCCC to investigate all Christian College Libraries in China, used our library as his headquarters, from Oct. 1947 - Jan. 1948. Cr. Charles H. Brown of the American Library Association, and Mr. Verner W. Clapp of the Library of Congress, Representatives from United States Government for starting Library Institutes in China were here in January 1948.

Submitted by C. W. Chen, Acting Librarian

REPORT OF THE CONSTRUCTION DEPARTMENT

During the occupation, the buildings were in our hands for the first five years and the repairs were made and all buildings kept in good condition. After the outbreak of the Pacific war, the buildings received hard usage and deteriorated considerably. To date there has not been sufficient funds available to restore all the property. Gradually we are repairing buildings and the grounds.

The land is now being surveyed by the Land Bureau, and the final registration will be completed soon. This was started in 1937 but was interrupted due to the war. Part of our deeds were on file at the Land Bureau - the others were taken by the Japanese, but we have photographic copies on file both in New York and in China.

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REPORT OF THE CONSTRUCTION DEPARTMENT

The Dining Hall for men students was one of our war losses. The new hall has now been completed - together with roomy kitchens. The only furniture in the hall are some old tables. The students stand up to eat as we have no stools. About four hundred students can eat at one time, but with two shifts, it works satisfactorily. The building was constructed with the hope that money may be secured to build a second storey to be used for a student social center.

Residences are the greatest need at the present time. The new staff dormitory to house thirty-five single men, with kitchen and dining room, facilities, has been completed and the men will move next month into the new building. This will release a mission staff residence which is to be divided into two apartments for mission staff members.

Plans are now underway to erect residences for fourteen families. There will be two six-unit houses to be erected at Siao Tao Yuan compound, and one two unit house to be erected on Er Tiao Hsiang. As an experiment concrete blocks will be used for one of these houses instead of brick - the cost is about the same, but we feel the cement blocks will require very little upkeep. The erection of these residences will enable the families now living in the first Sericulture Building to move to proper residences. The first Sericulture building will be restored for a second agricultural building for offices, classrooms and laboratories.

A request has been made for special funds to complete the restoration of all property. It will require at present prices around five billion dollars. If no funds are available we shall continue to repair slowly according to our resources. We are continuing to rent the house at 3 Ping Tsang Hsiang to the British Embassy, and will use this fund for the erection of residences for the staff. We have just re-conditioned that house, so it is now in excellent repair and condition. One of the greatest needs is for barbed wire to repair the fences. It is hard to buy and our fences are in bad condition.

Submitted by C. T. Gee

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Minutes of the Winter Meeting of the University Middle School Committee

The University Middle School Committee met in the home of Principal Djang on January 21st, 1948 at 4:30 P.M.

The members present were as follows: Dr. Cheer, Mr. Lyman Hale, President Y.G. Ch'en, Mr. L.L. Ts'ai, Mr. Irving Chu, Miss Elsie Priest and ex-officio member, Principal Djang.

The meeting was opened with prayer, led by Mr. L.L. Ts'ai.

Due to the absence of the English Secretary, Mr. Romig, it was requested that Mr. Irving Chu, the Chinese Secretary, take the minutes and translate them into English in cooperation with Mr. Romig.

PRINCIPAL'S REPORT: Principal Djang reported that the difficulties which confronted the school during the first semester of this school year are in the process of being solved. Due to efficient financial management the large deficit which existed last term is now being liquidated.

BASIC SALARIES: Principal Djang presented a scale for basic salaries for the school staff, ranging from sixty dollars a month to one hundred and twenty dollars per month. The plan was discussed and approved.

PERSONNEL PROBLEMS: It was voted to authorize the Principal to deal with matters of personnel problems and to act in accordance with each individual case.

MR CH'EN JUI I: At the retirement of Mr. Ch'en Jui I the school committee at Wanhshien granted two scholarships in honor of Mr. Ch'en. The action was contrary to University regulations. Therefore, it was recommended that the Principal report this matter to either the President of the University or to the Board of Directors for a final decision.

SYSTEM OF FINANCE: A system of finance prepared by Principal Djang was approved, namely, that the school return to the finance system was in use before the war and that the finances of the school be supervised by the Treasurer of the University. The Middle School is responsible only for the daily cash payments.

SUBSTITUTE FOR PRINCIPAL DJANG: In regard to finding a temporary Principal of the school while Principal Djang takes his sabbatical leave, it was voted to abide by the decision of the previous meeting.

The meeting was closed with the praying of the Lord's Prayer.

Respectfully submitted,

T. F. Romig, English Secretary

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Minutes of the Spring Meeting of the University School Committee

The Spring Meeting of the University Middle School Committee was held in the home of Principal Djang on April 30th, 1948 at 4:30 P.M.

The members present were as follows: Mr. Lyman Hale, President Y.G. Ch'en, Miss Elsie Priest, Mr. L.L. Ts'ai, Mr. Irving Chu, Mr. Y.H. Ch'en, and Mr. T.F. Romig, and ex-officio member, Principal Djang.

The meeting was opened with prayer led by Miss Priest.

The minutes of the previous meeting were read and approved.

PRINCIPAL'S REPORT: Principal Djang, when presenting a report on the conditions of the school, stated that definite progress had been made in both the discipline and scholastic standards of the school. Undesirable students were dismissed, and students who did poor class room work were required to repeat the courses in which they had done unsatisfactory work. The percentage of students who have been required to repeat courses is much larger than in previous years. The classes are smaller this term and this makes for more efficient instruction. The development of religious instruction is very encouraging. Special services were held by Mr. Glazier this Spring and nearly two hundred students signed up for further Christian instruction.

The primary problems which confront the school at this time are salary adjustments for the school staff, repairs for several of the buildings and necessary drainage.

The report was accepted.

TREASURER'S REPORT: The treasurer's report was made and accepted. Miss Priest reported that the financial obligations for this term had been met, but with the devaluation of Chinese Currency a salary supplement was needed.

SALARIES: Regarding the problem of adequate salaries for the staff the motion was made and approved that the Principal use his discretion to work out a means for meeting the necessary expenses for the completion of this term.

REPAIRS: Due to the urgent need for repairs on four school buildings and for the installation of proper drainage it was moved and approved that the Board of Directors approach the cooperating missions for assistance in rehabilitation, the amounts to be determined later.

THE BOARDS AND THE SCHOOL: Since the Middle School is in great need of assistance from the cooperating boards it was moved and approved that the Principal gather data revealing the needs in personnel and finance of the school, and that these needs be presented to the Board of Directors which will place them before the cooperating boards.

The meeting was closed with the praying of the Lord's Prayer.

Submitted by T.F. Romig, English Secretary

Minutes of the Second Meeting of the
Board of Directors of the Ginling School of Nursing

Date: April 2nd, 1947.

Place: Reading Room of the School.

Members present: Miss Hsu Ai-chu (Chairman) Dr. J.H. Daniels, Miss Yu Chih Suai-lan, Miss Chen Hsi-ren, Miss Harriet Whitmer, Mr. J.H. McCallum, Dr. C. Stanley Smith, Miss Kwan Pao-chen, (Secretary)
Absent: Miss Tien Tsai-lee (in America), Miss Eunice Nieh (in America), Dr. K. F. Yao.

The Secretary, Miss Kwan Pao-chen, read the Minutes of the last meeting.

A correction was made in that the words:
"The aim of the school is to train nurses to serve society
and to promote the welfare of human beings."

were changed into
"The aim of the Ginling School of Nursing is for the training
of nursing personnel, the promotion of nursing education and
the welfare of humanity."
With this correction the Minutes were passed.

Miss Yu Chih Suai-lan reported: that:

1. Miss Eunice Nieh resigned as a principal and went to the U.S.A. for further study on February 17, 1947.
2. Miss Chang Mei-chun resigned from the deanship.
3. Miss Wang En-tze was appointed as Acting Dean of the School, but owing to family reasons she could not continue the work. Then Miss Yuan Ching-jui was appointed as the Acting Dean of the School.
4. There were 57 students in four classes.

The Chairman, Miss Hsu Ai-chu made the following announcements:

1. Miss Tien was in America for a short period. Miss Nieh would be in her postgraduate training for a longer time so for her position as a principal some other person should be elected.
2. Concerning the School registration which started in November, 1946, the Bureau of Education of Nanking had made an inspection and suggested several points, some for the improvement of the School, others concerning the Board.

Minute of the Third Meeting of the Board
of Directors of the Ginling School of Nursing

Date: April 22nd, 1948.

Place: The School Library.

Members present: Dr. Vera Hsiung, Miss Liu Feng-tze, Miss Chen Hsi-ren, Miss Harriet M. Whitmer, Miss Hsu Ai-chu, Miss Tuan Jung-chen, Dr. Yao Ke-fang, Mr. J. H. McCallum, Miss Tien Tsai-lee, Dr. J.H. Daniels, Miss Yu Chih Suai-lan, Miss Kwan Pao-chen.

Absent: Dr. C. Stanley Smith.

The Minutes of the last meeting were read by the Secretary, Miss Kwan Pao-chen. No corrections being made the Minutes were passed.

The Chairman, Miss Hsu Ai-chu, reported that although a meeting of the Board should be held twice a year for various reasons this was the first one to be called within the past year.

It was also reported that half of the Directors should be re-elected each year.

The principal of the School, Miss Yu Chih Suai-lan, gave a report regarding the registration of the School. A copy of her written report is attached.

Discussion took place on the following and it was VOTED

1. THAT the budget for July 1947 -- January 1948 and the Financial Statement covering the same period should be acknowledged and accepted. (Both of these reports are attached.)
 2. THAT the Budget covering the needs of the School for 1948 should be made up by the principal and the accountant with the approval of the hospital superintendent. It should be presented at the next Board Meeting and accepted if approved.
 3. THAT a suggestion be made to the Superintendent of the Hospital that funds should be requested from the China Relief Committee to help in the enlargement of the School Building. A budget for this should be made up by the School principal and the Superintendent of the Hospital. The Principal gave a report regarding the limited space of the School which hindered the admission of more new students.
 4. THAT the graduates of the School should participate in the commencement Exercises at the Nanking University as usual.
 5. THAT the principal should make arrangements for the entertainment of the Inspector of the Bureau of Education and the other friends who helped in the registration of the school.
 6. THAT the Chairman and all the members of the Board should continue to serve in the same positions as at present.
 7. THAT the meeting of the Board should be called twice a year at the end of each semester.
 8. THAT instructors paid by the hour should be paid temporarily according to the scale of salary at present prevailing at the National Central School of Nursing, Plus travelling fares.
- The Principal reported that at present one credit hour is reckoned at \$32.00 x 1/10 x the living index.
9. THAT the school principal is also the superintendent of nurses and a special fee should be paid to her. Further discussion on this matter would be taken up by the chairman with the Superintendent of the hospital.

The meeting was adjourned at 5.45 p.m.

Discussion took place on the following and it was VOTED

1. THAT Miss Yu Chih Suai-lan be appointed the Principal of the School.
2. THAT three full-time instructors be appointed, one for the teaching of Chinese and History. The instructors should be appointed by the Principal.
3. THAT, according to the Bureau of Education's instruction for the Revision of the Constitution of the Board of Directors, in No.8, the number of candidates for Board membership to be 1-3. (The Constitution is attached.)

4. THAT three candidates be nominated and recommended to be President of the University of Nanking to invite one nurse to take Miss Nieh's position and one as a candidate.

The following were nominated:

Miss Tuan Jung-chen

Dr. Vera Hsiung

Miss Liu Feng-tze

5. THAT the duties of the Board be revised.
6. THAT the endowment of the School should be reported for registration:

- a. Bank Deposit
- b. Certificate for running expenses
- c. Other expenses according to the Rules, i.e.
 1. Construction fee --\$120,000,000.00
 2. Equipment fee ---- 60,000,000.00
 3. Running expenses-- 80,000,000.00

Against (1) above, the value of the school building could be stated.

(2) the value of the Hospital's equipments, furniture, instruments, books, bed linen supplies, etc. could be given.

(3) for running expenses a report could be given regarding the Fixed Deposit in the Ching Chen Bank from November, 1946 for \$30,000,000.00. For the balance of \$50,000,000.00 a statement could be made that \$4,000,000.00 monthly would be set aside for the running expenses and this statement could be approved and guaranteed by the Superintendent of the Hospital.

7. THAT the registration of the School be taken up after the registration of the Board.
8. THAT the condition of the School be improved according to the instructions of the Bureau before registration is taken up.-- the Principal to take care of this.
9. THAT the instructors paid by the hour be paid according to the payment of private Senior Middle School Teachers, plus travelling fare.

The meeting was adjourned at 6 p.m.

Minutes of The Thirty-sixth Meeting of the
University Hospital Committee
June 3, 1948

The University Hospital Committee held its 36th meeting at the home of Dr. and Mrs. Daniels on Thursday, June 3, 1948. The following members whose names are starred were present:

#Dr. Sn.N. Cheer	Dr. F.Z. King	#Mr. C.T. Gee
#Dr. K.F. Yao	#Dr. C.S. Smith	#Mr. David Yang
#Miss Ravena Tien	#Dr. A.N. Steward	#Chu Chi-shan
#Mr. J.H. McCallum	Mrs. Chu Hsiung Chi	Mr. John Shen
Ex-officio: #Dr. J.H. Daniels, #Pres. Y.G. Chen	#Miss Elsie M. Priest	

The meeting was opened with prayer led by Pastor Yang.

President Chen was asked to serve as chairman and Miss Priest as secretary of this meeting.

As this is the first time the Hospital Committee has been organized since the close of the war, it was thought important to review the By-laws of the committee and to recommend changes in order to bring the regulations up to date.

H198 VOTED to recommend to the meeting of the Board of Directors the following changes to be made in the By-laws of the Hospital Committee:

Under II Members:

Instead of "they shall be seven in number" it shall read "they shall be twelve in number"

Instead of "they shall serve for three years each, or until their successors are elected" to read "they shall serve for three years each, the terms to be arranged in rotation so that all the groups represented shall have fair representation each year, and may be re-elected"

Under III Officers:

Instead of "The chairman and vice-chairman shall be designated by the chairman of the Board of Directors." to read "The chairman and Vice-chairman shall be nominated by the Hospital Committee and approved by the Board of Directors."

Under VI Meetings:

Instead of "Regular meetings shall be held bi-monthly, except in summer" to read "There shall be at least two regular meetings each year."

Dr. Daniels, superintendent of the hospital, gave a report of conditions in the hospital at present. He called attention to the scholarships granted several members of the staff for study in United States, and reported on the present financial condition.

Dr. Daniels reported on Western staff who have been loaned to the hospital for short term service:

The Presbyterian Mission (Miss Caroline D. Beagle Mr. & Mrs. Moffett)

China Inland Mission (Mr. and Mrs. Russell Glazier)

English Baptist Mission (Miss Wheal, Miss Jagger)

Dr. and Mrs. Ezra DeVol of the Friends Mission will join the hospital in September. The United Christian Missionary Society needs to send a doctor to fill the vacancy on the staff.

H199 VOTED to request Dr. Daniels to write to each of the Missions who have so generously loaned staff members to assist in the hospital during the past few months, and express the deep appreciation of this Board.

Dr. Daniels took this opportunity to express the great appreciation to Dr. Yao Dr. Steward and Mr. Gee for their inestimable service in securing the release and possession of the hospital after V-J day in 1945.

H200 VOTED to record the deep appreciation of this Board to Dr. Yao, Dr. Steward and Mr. Gee for their services to the hospital in 1945-6.

H201 VOTED to receive the report of the superintendent with appreciation for the fine condition of the hospital at this time.

The report was made of special gifts from UNRRA, CNRRA, Peter Moran Gifts, United Board, C.R.M. etc.

H202 Voted to request the superintendent to write letters expressing the deep appreciation of this Committee for these timely and valuable gifts to the hospital.

For some years it has been proposed that the Christian Church should exchange their land adjacent to the hospital for land east of the hospital and move the church activities to that site. Although it will be three years before the church can take advantage of this opportunity, it was suggested that plans should be made.

H203 VOTED to approve in general of the exchange of property with the Drum Tower Church and to suggest that a joint committee be appointed, three members from the hospital and three members from the mission, to make plans for this exchange.

It has been proposed by Dr. and Mrs. Daniels that they will be willing to have their house divided into a two family house in order to provide housing for mission staff.

H204 VOTED to approve of the division of the Daniels house into two apartments, providing it is possible for the Presbyterian Mission to provide US\$2,400. in lieu of rent to house their staff, this money to pay for the change in the residence.

There being no further business the meeting adjourned to a superserved by Mrs. Daniels.

Minutes of the Special Meeting of the Members of the

Board of Directors in Nanking on Saturday, November 20, 1948.

Due to the difficulties of communication and the uncertainty of securing a full meeting of the Board of Directors at this time, President Chen called a special meeting of the members of the Board of Directors who were in Nanking on November 20, 1948. There were present the following members:

Dr. Han Lih-wu -- Vice Chairman
Mr. Hung Chang
Mr. Chen Yu-hwa (alternate)
Bishop R. A. Ward
Dr. Francis P. Jones

Miss Eva McCallum
Dr. Luther Shao
Dr. C. Stanley Smith
Dr. Wu Yi-feng
Dr. Y. G. Chen - ex-officio
Miss Elsie M. Priest-ex-officio

There were also invited to be present:

Dr. William P. Fenn
Dr. J. Horton Daniels
Dr. M. Searle Bates

The meeting was opened with prayer led by Bishop Ward.

President Chen gave an informal report, stating conditions on the campus, advising the group that he was seeking advice and guidance for the difficult days ahead. This was not to be considered a regular formal meeting of the Board of Directors, but any actions could be confirmed by correspondence if it seemed important to do so.

Dr. Han, chairman of the meeting, gave a brief informal report and stated that as far as he knew there were no plans for the evacuation of the government or for the evacuation of any government school. Some families of officials had moved from the city but no members of the government had made any plans to leave the city at the present time.

FORMATION OF AN EMERGENCY COMMITTEE OF THE BOARD OF DIRECTORS:

Remembering the experience of the University administration in 1937 when the members of the Board of Directors were widely scattered, it seems wise to plan for the institution in case there should be serious need in the near future. After careful discussion and consideration it was;

VOTED that this group records our understanding: (1) that the conduct of the University is in the hands of the administration, and (2) that those members of the Board of Directors at any time in Nanking or who may be assigned by the cooperating organizations in the ratio of their representation for substitute service in the Board of Directors shall be an Emergency Executive Committee of the Board for matters of current administration subject to the approval of the Board of Directors itself or its duly constituted executive committee.

Internal Administration of the University;

It may become necessary for the president to appoint a small executive committee to serve during the emergency period. It was discussed fully and

VOTED to authorize that the president shall have full authority to appoint a small committee to serve as an executive committee of the Administration if it becomes necessary to use this method of administering the institution.

University of Nanking
Informal meeting - Board of Directors
November 20, 1948.

REGISTRATION OF LAND:

There were a few small problems to be solved before the final registration of the land is completed, and it seems imperative to proceed with all formal requirements at this time. The question is raised concerning the name for registration of the land and after discussion it was

VOTED to proceed with registration of the land in the name of the United Board for Christian Colleges in China, University of Nanking Committee and to request President Chen with the help of Mr. Charles T. Gee to complete as far as possible all the necessary steps in order to secure the final approval from the Land Bureau.

HOSPITAL COMMITTEE:

Dr. Daniels, superintendent of the hospital, reported that several Members of the Hospital Committee were out of the country and it was necessary to fill the vacancies in order to have a quorum for the committee.

VOTED to authorize President Chen in consultation with Dr. Daniels to fill the vacancies in the Hospital Committee, and to have the membership confirmed by correspondence vote by members of the Board of Directors.

Inasmuch as this meeting was not a regular meeting of the Board of Directors, it was

VOTED to send these actions to the members of the Board of Directors in order to have a correspondence vote to enable these actions to become formal actions of the whole Board of Directors.

Minutes of the Emergency Executive Committee of the
Board of Directors of the University of Nanking.
May 12, 1950

The third meeting of the Emergency Executive Committee of the Board of Directors of the University of Nanking was held at the home of President Chen on Friday afternoon, May 12, 1950. The members whose names are starred were present:

*Handel Li
*Luther Shao
Hung Chang
*Hwang Shao-chi

Tsai Ru-ling
Chen Yu-hwa
*Wu Yi-fang
*C. Stanley Smith

*Mrs. J. H. McCallum
*F. P. Jones
*Yu-gwan Chen ex-officio
*Elsie M. Priest "

Dr. M. Searle Bates was also invited to be present.

In the absence of the chairman and vice-chairman, Dr. Handel Li was elected to be chairman of this meeting.

The meeting was opened with prayer led by Dr. Luther Shao.

Report of the President:

The main purpose of this meeting is to consider a particular financial problem but as this is the first time this committee has met since liberation, I will report briefly on conditions in the University. We have not called a full meeting of the Board of Directors as it is rather difficult to arrange for the members to come, and the western members in Shanghai find it is impossible to secure permits to leave Shanghai for visits to Nanking.

Prior to actual liberation the staff and students were restless, but the majority decided the best thing was to remain on the job and continue routine work. With the exception of some of the agricultural stations, especially in North China, the work has continued normally on the whole. There have been some changes but the program has not been changed to any great extent. We have fewer students - 704 this semester divided as follows: College of Arts 113; College of Science 239; College of Agriculture and Forestry 352 including 44 in the Rural Leaders Training School. Not only has there been a decrease in the number of students but also in the fees that they are able to pay. As we expected, the greatest decrease has been in the College of Arts as emphasis on practical work has brought a proportionate increase in the other colleges. Although our staff is somewhat fewer in number than before liberation, we still have a larger staff in proportion to the student body than we need. Our Western staff is very small indeed. We have always had a comparatively smaller number in the western group than other institutions in this area, and the total number is now twelve persons including the wives of the professors. In some of the Shanghai institutions, the total number of western staff is even smaller at the present time.

The religious work continues as usual, and we have noticed that there is more interest in religious work these days in spite of all the political study. Prayer groups and discussion groups all seem to be more progressive than former years. It seems to us that the youth is yearning for religious inspiration in troublesome times.

The first month of this semester was spent entirely in political study,

following a different plan than was used in North China. It was felt this area was more backward and both staff and students required an opportunity to know more of the background of the present movement. The concentrated study for the first month was considered the equivalent of three to four credits of regular work. In order to make up the work of the term the semester is extended two weeks longer than other years and will not finish until after the middle of July.

The members of the Board of Directors are scattered during these days. We are hoping to call a full meeting of the Board before too long, but will not make any new plans until after the coming Educational Conference is held in Peking. We anticipate there will be some new regulations and plans for re-organization for the colleges and universities, and at that time we will re-consider the membership of the Board.

The University Council has been re-organized with the following membership; the president is chairman, nine professors, with the other three groups having nine members, each group electing three members, making a total membership of nineteen. Under the University Council, the Finance Committee, Promotion Committee, Property Committee, Library Committee, Studies Committee, College committees, etc. have been organized and are all functioning in orderly fashion.

As stated previously tuition fees were reduced so that tuition fees are now equal to two piculs of rice and other expenses approximately one picul of rice. Some of the science students, who have several laboratories, may be paying a little more than this total. Many students have financial difficulties and we are helping many of them in giving more scholarships and aid grants than ever before. This year we have given 31 scholarships based on scholastic attainment, 28 scholarships partially based on academic grades, 25 scholarships to the children of the faculty and staff, there are a large number of partial scholarships, aid for working scholarships, and various kinds of student aid. Some have grants equal to half tuition, some have aid for board etc. There are groups working as laborers in repairing roads, etc. a cooperative working on weaving cotton cloth, etc.

I do not wish to take too much of your time telling you of the problems of the institution, but I do wish to make a brief report concerning the University Hospital and University Middle School. In previous years both were self-supporting but for reasons well known to you all, they are both in difficulties these days. It is a serious burden to find funds to meet the livelihood of the staff. With the help from the mission boards we hope the middle school will be able to pull through this term. The hospital difficulties are more than finances although that is a most important factor. Since Dr. Daniels left we have not been able to secure a new superintendent. I want to recommend to you today an expression of appreciation to the missions who formerly donated about US\$295. monthly to the support of the hospital and have now agreed to give an additional US\$3,000. for ten months. We appreciate the help that the mission boards have extended to both the Middle School and the University Hospital.

EE-8 VOTED to accept the report of the President with deep appreciation of his untiring efforts on behalf of the University.

Report of the Treasurer:

The treasurer presented a summary report to April 1, 1950 and an estimate of the probable outcome of this fiscal year. Although at this time it is anticipated there may be a small deficit, additional grants may cover the shortage enabling us to close this year without creating a permanent deficit. The main purpose of the meeting today is to present a letter from Dr. R. J. McMullen, Executive Secretary of United Board for Christian Colleges in China in which it is proposed that the special grant from the United Board shall be made to the Board of Directors and administered according to their decision. Excerpts from the letter are attached to these minutes as exhibit A. It was suggested that the special grant from the United Board for the year 1950-51 would be forty thousand dollars (US\$40,000) of which 20% may be designated for student aid. Under date of April 22d 1950 a cable was received from Dr. McMullen as follows;

"UBCCC grant Nanking University fall semester 20000 dollars including 4,000 dollars designated for student aid stop this grant 10000 dollars July 10000 dollars October stop allocation for spring semester will be decided November Trustee meeting.
McMullen."

In view of this proposal a summary proposed budget for 1950-51 was presented showing an anticipated deficit of JMP\$145,972,000. if the program and staff are continued according to the present plan. It was pointed out that several factors need to be kept in mind--exchange rate, cost of commodities, number of students, fees that can be collected, etc. At this time there are many unknown factors, so at best the budget calling for an expenditure of JMP\$5,055,538,000. is only an approximation. After discussion of the entire proposal it was

EE-9 VOTED to express our deep appreciation to the United Board for Christian Colleges in China for their continued support of the University especially for the special grant of twenty thousand United States dollars for the fall semester 1950, this grant to be made in quarterly payments in advance, 20% or four thousand United States dollars to be designated for student aid including adjustment of tuition fees.

EE-10 VOTED to authorize that the special funds from the United Board for Christian Colleges in China shall be administered by the University administration as part of the amount required to maintain the work of the University for the year 1950-51.

EE-11 VOTED that in regard to any contemplated re-adjustment of relative responsibility between the United Board for Christian Colleges in China, the Board of Directors, and the University administration, we wish to point out that pending a possible revision of the government regulations regarding the constitution of the Board of Directors, we would suggest that any actions bearing on this subject be held in abeyance, it being understood that the Board of Directors will meet as soon as possible after the new regulations are promulgated to study them and to make any necessary recommendations.

EE-12 Voted to accept as a tentative working budget the estimates calling for expenditures which total JMP\$5,055,538,000. and to instruct the administration to make every possible effort to wipe out the deficit anticipated at this date as being the equivalent of JMP\$145,972,000.

EE-13 VOTED that if the University is not exempt from taxes, that the administration proceed to plan the work of the year in order to cover necessary taxes from the current appropriations for the year 1950-51.

President Chen presented the recommendation from the Hospital Committee which met on May 11, 1950 asking for approval of the addition of three new members on the Hospital Committee.

EE-14 VOTED to approve of the election of the following persons as members of the Hospital Committee; Mr. Chu Be-en, Dr. Li Fang-hsuin, either Dr. Ing Ru-chang or Dr. Tsai Chiao.

EE-15 VOTED to express to the cooperating Mission Boards the deep appreciation of this Board for the timely grants both to the University Middle School and to the University Hospital.

There being no further business the meeting adjourned with a vote of thanks to Dr. and Mrs. Chen for their hospitality.

Minutes of the Emergency Executive Committee of the Board of
Directors of the University of Nanking
November 18, 1950

The fifth meeting of the Emergency Executive Committee of the Board of Directors of the University of Nanking was held at the home of President Chen on Saturday afternoon, November 18, 1950. The following members were all present:

Hung Chang, Chairman	Chu Be-an (alternate)	Shao Ching-shan
Chen Ho-ching	Chu Chi-chang	Tsai Ru-ling
Chen Yu-hwa	Hwang Shao-chi	Wu Yi-fang
Chang Chi-ih	Li Han-toh	F. P. Jones
Ruth M. Chester	Samuel H. Moffett	J.H. McCallum
		(for Mrs. J.H. McCallum)
Chen Yu-gwan, ex officio	Lee Fang-hsuin, ex officio	Elsie M. Priest
		ex officio

The meeting was opened with prayer led by Pastor Chu.

The chairman extended a welcome to the new members who were meeting for the first time with this committee.

Minutes of the meeting of September 19, 1950

EE-23 VOTED to approve of the minutes of the meeting of September 29, 1950 as circulated to the members of this committee.

Report from Dr. Lee Fang-Hsuin:

1. Conditions in the University: During the last two months, since the absence of President Chen, we have followed closely the previously determined and planned policy of the president and have depended largely on the cooperation of the administration group and staff members to help in seeing that everything has been going along steadily in a progressive manner.

The University Council has been reorganized in accordance with the new regulations passed by the Central Ministry of Education. The membership includes the president, dean of studies, dean of general affairs, librarian, deans of the three colleges, twenty-eight heads of departments, six representatives elected by the University Educational Labor Union, and two student representatives making a total of forty-three persons. The functions of the Council is to formulate policies concerning the teaching program, the general affairs of the institution, and control all financial policies. The number is large, and in order to handle the business more efficiently, an Executive Council of fourteen members was elected from the membership of the Council. The membership of the Executive Council is composed of fourteen members; president, dean of studies, dean of general affairs, librarian, deans of the three colleges, with three representatives from the department heads, three representatives from the University Educational Labor Union, and one student representative. The main purpose of having an executive Council is to arrange for this group to carry all interim business between council meetings, to help with administration problems, and handle all necessary business that may be referred to them. With the setting up of this Council and the Executive Council the different groups and administration are better correlated and with the large representation from the departments of the whole institution, it is better able to reflect the ideas from all the different interests of the university. We hope we shall be

able to act more intelligently in solving the problems and that the final decisions will be more effective.

2. Two year Short course in Forestry: During the fall, Professor Chen Yung, head of the Department of Forestry was called to Peking to attend a conference, the aim of which was to plan to train forestry technicians for carrying out re-forestation projects for the whole country. After careful study of the result of the conference, the Central Ministry of Education and Central Ministry of Forestry joined together in asking seven universities to offer a two year college course in Forestry. We are the only private institution among this group and feel we are honored to serve in this way. We were asked to take fifty middle school graduates. The course will be under the direction of the Ministry of Education, and the financial obligations will be met entirely by the Ministry of Finance. The University Council feels it is an honor for us to accept the proposal and to start the course immediately. We would like to request approval of the program from the Board of Directors.

3. Conference called by the East China District Ministry of Education: In the early fall, the Executive Yuan announced five controlling regulations for higher education, and consequently the East China District called an educational conference in order to deal with the practical problems in this locality in accordance with the general regulations. There were four main problems placed on the agenda for discussion:

1. How to improve teaching methods
2. The administration problems of the colleges and universities
3. Registration problems of private institutions
4. Health and athletics for students

The conference was called on October 23rd and ended October 29th - one solid week of meetings. There were 187 in attendance, representing 69 institutions of higher learning. Local educational administrators and specialists in the field of education were invited to be present.

There were certain outstanding policies defined more clearly at this conference - it was made clear that the policy shall be to maintain equality for private Christian institutions with all private and national institutions; and that under the constitution of the national government, that religious freedom is assured.

At the conference the preliminary regulations for registration for private institutions were distributed as guides in preparation for registration - the final regulations will be issued at some later date. In studying over these preliminary regulations we feel there are two pressing problems that need the help of the Board of Directors;

1. Re-organization of the membership of the Board of Directors, which must conform as to number, etc.
2. Transfer of the University property to the Board of Directors in China.

EE-24 VOTED to accept the report given by Dr. Lee, with appreciation.

Two year course in forestry:

At the request of the Central Ministry of Education, the College of

Agriculture and Forestry has arranged to offer a special training course of two years duration to fifty students in Forestry. The cost of maintaining the course, supporting the livelihood of the students, and caring for their housing etc. will be met from a grant from the government, the college to provide the instruction to be offered by the professors and staff of the Department of Forestry.

EE-25 VOTED to approve of the Two Year Short Course in Forestry to be offered by the Department of Forestry of the College of Agriculture and Forestry in cooperation and with the support of the government.

Registration of the University with the Ministry of Education

Dr. Lee presented the process that has been made, the plans that are now outlined, and the steps being taken to arrange for the registration of the University with the Ministry of Education at such time as it may become necessary to do so.

Registration and re-organization of the Board of Directors:

Dr. Lee presented the preliminary draft of regulations for the organization of the Board of Directors, and reported on the first plans that were being taken. It involves consideration of the old constitution and regulations governing the Board of Directors. After discussion of some length, especially concerning the membership of the Board it was

EE-26 VOTED to appoint a committee of five members, the four cooperating missions and the Alumni Association each to have one representative, to study and to recommend for adoption a constitution of the Board of Directors of the University in accordance with the regulations of the East China Political District. The members appointed were: Li Han-toh, convenor, Tsai Ru-lin, Chu Chi-chang, T. C. Bao, Chen Yu-hwa, and to ask Mr. Hung Chang, chairman to meet with them as an ex-officio member.

Transfer of Property to Chinese Ownership

EE-27 VOTED to make inquiry of the United Board for Christian Colleges in China concerning the property of the University of Nanking and to make clear to them that the Board of Directors feels it is now time to consider the transfer and that they are now ready to accept the responsibility involved.

Provision for financial administration

At the meeting held September 19, 1950, the treasurer presented her resignation but at that time it was considered wise not to accept it, and she was requested to continue as treasurer. Since that time, the new regulations make clear that it is important that the financial administration should be under a Chinese treasurer, and in view of this new condition it was

EE-28 VOTED to accept the resignation of Miss Elsie M. Priest as Treasurer of the Board of Directors, and concurrently of the University, and to request the administration to make necessary temporary arrangements for the financial administration of the institution.

EE-29 VOTED to express deep appreciation of the faithful and very effective service which Miss Priest has rendered to the University during the past thirty years.

Financial aid for University Middle School:

At the meeting of the University Middle School Committee of the Board of Directors held on October 23, 1950, it was made clear that the Middle School is in urgent need of financial aid to cover the minimum expenses for the current semester, and consequently for each semester during these particular years. After careful consideration it was

EE-30 VOTED to request the cooperating Mission Boards (Methodist, Presbyterian, United Christian Missionary Society) to make an annual grant of six hundred dollars (US\$600) from each mission board to the middle school during present years.

Appointment of Chinese Secretary of this committee:

EE-31 VOTED to appoint Mr. Chen Yu-hwa to serve as Chinese secretary of the Emergency Executive Committee.

There being no further business the meeting adjourned to share supper together in the home of President and Mrs. Chen.