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Nanking
Admin
Board of Founders
1939-1945

MINUTES OF MEETING
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

12:45 P.M. Monday, January 9, 1939
Hotel Roosevelt, New York City

List of Members

	<u>Class of 1939</u>	<u>Class of 1940</u>	<u>Class of 1941</u>
Baptists	*R. L. Howard	R.E. Diffendorfer	J. W. Decker
Methodists	(vacancy)	*F.T. Cartwright, alt.	R. C. Morris
Presbyterians	*Lloyd S. Ruland	*E. C. Lobenstine	*T. C. Speers
Disciples	C. M. Yocum	Alexander Paul	S. J. Corey
Ginling		*Virgil Sly, alt.	C. T. Paul, alt.
Coopted	*W. R. Wheeler	*Margaret E. Hodge	Mrs. F. J. McConnell
	(vacancy)	R. E. Speer	K. W. Moore
	(vacancy)	J. H. Banton	G. B. Huntington
		*John T. Ogden	(vacancy)
		(vacancy)	
Ex-Officio	Florence G. Tyler		

Those whose names are starred were present, as were also Dr. John C. Ferguson, Mrs. Lawrence Thurston, Mr. C. A. Evans, Mr. B. A. Garside, Mrs. T. D. Macmillan and the Secretary.

Dr. T. C. Speers presided.

The meeting began with luncheon. Prayer was offered by Dr. Cartwright.

INTRODUCTION OF DR. FERGUSON

Following the luncheon, Dr. Speers opened the meeting by calling on Dr. Lobenstine to introduce Dr. Ferguson. Dr. Lobenstine gave a brief review of the history of Dr. Ferguson's connection with the University and his subsequent activities in China in the interests of Christian and educational work.

Dr. Ferguson then talked informally to the Board, giving the background of his own experience in China and leading up to a presentation of his viewpoint on the emergency situation as it now affects the University of Nanking. He spoke at length regarding his own position as a member of the Board of Directors, and also in regard to his personal viewpoint on the problems faced by the University.

General discussion was entered into by all the members of the Board present, and a number of questions were answered by Dr. Ferguson.

VOTE OF THANKS TO DR. FERGUSON

BF-1039 VOTED that the Board express to Dr. Ferguson their great appreciation for his presence at the meeting, and of the clear summary and interpretation of the present situation.

DR. AND MRS. W. E. MACKLIN

Attention was called to the fact that on January 14th Dr. and Mrs. W. E. Macklin would celebrate their fiftieth wedding anniversary. Dr. Macklin was the founder

of the University of Nanking Hospital, and he and Mrs. Macklin have been actively related to the work at Nanking for nearly half a century. It was

BF-1040 VOTED that the Board extend their felicitations and most cordial greetings to Dr. and Mrs. Macklin on this occasion.

REPRESENTATIVES TO JOINT MEETING OF COLLEGES IN CHENGTU

Attention was called to the plan for a meeting of representatives of the Boards of the Colleges working together in Chengtu, and it was

BF-1041 VOTED that the Chairman appoint three representatives to attend the meeting on January 18. The Chairman appointed Dr. Cartwright, Dr. Lobenstine and Dr. Howard, and also appointed Mrs. F. J. McConnell as an alternate.

The meeting adjourned.

JOSEPH I. PARKER

Secretary

MINUTES OF MEETING
COMMITTEE ON INSTRUCTION
BOARD OF FOUNDERS, UNIVERSITY OF NANKING

2:00 P.M. Tuesday, March 28, 1939
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

Dr. R. L. Howard, Chairman
Mrs. F. J. McConnell
Dr. L. S. Ruland

All members of the Committee were present, as were also Mr. C. A. Evans, Mr. Allen Spitzer, and the Secretary.

The meeting was opened with prayer by Dr. Ruland.

APPOINTMENT TO FILL VACANCY IN DEPARTMENT OF FOREIGN LANGUAGES

The necessity for the appointment of a teacher of English at the University of Nanking was stated, and the Committee considered the candidate papers of Mr. Allen Spitzer. The information concerning Mr. Spitzer had been sent to Dr. Penn at Chengtu, and he has cabled approval of the appointment of Mr. Spitzer to this vacancy.

Mr. Spitzer was introduced to the Committee. The appointment was discussed with him, and he answered questions brought up by the various members of the Committee. It was

CI-1042 VOTED to approve Mr. Allen Spitzer's papers, and in accordance with the request of the field, to recommend to the Board of Founders his appointment to a position of teaching English.

The details of the contract were left to the Secretaries to work out.

RESIGNATION OF MISS IMOGENE WARD

The resignation of Miss Imogene Ward was presented to the Committee, and explanations were made by the Secretaries regarding the situation. It was

CI-1043 VOTED to express to Miss Ward the appreciation of the Committee for her four years of service at the University of Nanking, and also the hope that at some later date she may be able to rejoin the staff.

It was also

CI-1044 VOTED that in view of the advance of salary and educational allowances, the following adjustment should be made:

<u>Amounts Advanced:</u>	
Three months' salary	\$192
Educational allowance	250
	<u>Total \$442</u>
<u>Less Credits Based upon 4/5 of the Full Term:</u>	
4/5 of outfit allowance	\$200
4/5 for rental allowance for three months	60
Balance to be repaid by Miss Ward	<u>\$182</u>

The meeting was adjourned with prayer by Dr. Howard.

JOSEPH I. PARKER

Secretary

MINUTES OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

12:15 P. M. Friday, May 5, 1939
Parkside Hotel - Twentieth Street & Irving Place, New York City

List of Members:

*Morris W. Ehnes, Chairman
*Robert C. Morris
J. H. Banton

*Kenneth W. Moore
J. W. Decker, ex officio

Those whose names are starred were present, also B. A. Garside, Joseph I. Parker and C. A. Evans.

The Meeting was opened with prayer led by Dr. Ehnes.

DEATH OF MR. RUSSELL CARTER

The Committee noted with regret that Mr. Carter, former member of the Finance Committee, passed away in Pittsburgh on Saturday, April 29th, and it was

F-1045 VOTED that the secretary of the meeting be instructed to send Mrs. Carter a copy of the following Resolution, and that same be spread upon the minutes:-

WHEREAS the Finance Committee of the University of Nanking, at a duly called meeting, having learned with sincere regret of the death of Mr. Russell Carter, a former member of the Committee and treasurer of the University of Nanking, records its deep sense of sorrow, recognizing the valuable service rendered the University through the many years that he was connected with the Board, and of his constant loyal attendance at the meetings where his counsel and good judgment were always sought and freely given. Mr. Carter also rendered valuable service in the investment field and was always willing to give of his time and energy in the consideration of problems constantly arising.

In recording our sorrow as a Committee, as well as individual members, be it

RESOLVED that we express to Mrs. Carter and the bereaved family the sincerest sympathy of this Committee, and that these Resolutions be spread upon the minutes of the meeting.

BUDGET 1939-40

A review of the field budget was presented to the Committee and it was studied with deep interest. Accompanying it was a list of emergency needs for the University for 1939-40 which was likewise given careful attention. After considerable discussion of all the factors involved, it was

F-1046 VOTED to recommend to the Board of Founders that the Board of Directors be informed that in addition to the personnel supplied by the cooperating mission boards, the Board of Founders will contribute toward the budget of the University of Nanking during the fiscal year of 1939-40 the following amounts:-

a. Toward the general budget.....	\$29,025.00
Toward the budget of the Board of Founders, including administration and promotion in America.....	11,000.00
	<u>\$40,025.00</u>

This is to be received from the following sources:-

Mission Board Cash Grants

United Christian Missionary Society.....	\$ 1,500.00	
Methodist Board.....	1,055.00	
Presbyterian Board.....	2,920.00	
Baptist Board.....	800.00	6,275.00

Income from Endowment

General.....	13,800.00	
Swasoy Income.....	1,950.00	
Methodist Board (Agri. & Forestry).....	3,000.00	18,750.00

Special Gifts

15,000.00
40,025.00

b. Toward the budget of the University Hospital..... 1,295.00
to be secured from the following sources:-

Methodist Board.....	340.00
United Christian Missionary Society.....	375.00
Presbyterian Board.....	580.00

c. From specially designated items, the following amounts,
which will be transmitted when and as received:-

Harvard-Yenching Institute.....	15,000.00
Vacancies: U. C. M. S.	600.00
Methodist Board.....	1,300.00
Presbyterian Board.....	960.00
	<u>2,860.00</u>

d. Toward the Famine Prevention program the sum of LC\$190,468.20 - to be derived from interest and principal of the Famine Funds held by the Board of Founders, to be drawn when and as required.

e. In addition to the foregoing, the Founders will endeavor to secure through its own Board and other agencies involved such portion of the US\$43,556.92 of emergency requests from the field as may be agreed upon with the Associated Boards, it being understood that these funds will be remitted when and as received.

In order to expedite the handling of Famine Funds, it is recommended that the following motion be recommended to the Board:-

F-1047 VOTED that the Board of Founders authorizes the Finance Committee to make such sales of securities during the year 1939-40 from Famine Fund Investments as may be required in addition to income received on securities, to provide a total of LC\$190,468.20, as representing the income included in the Famine Funds Budget for 1939-40.

AUTHORITY TO DISBURSE EMERGENCY FUNDS

The question was raised as to the desirability of voting authorization to the treasurer to disburse Emergency Funds, and it was

F-1048 VOTED to instruct the treasurer to transmit to the field, emergency funds when and as received after reserving a sufficient amount to complete the Board of Founders' contribution to the current budget as defined in F-1046-a.

INVESTMENTS

It was reported that since the last meeting of the Committee on December 8th, and in accordance with the recommendation made at that time the following bonds were purchased:-

\$10,000 Central Illinois Public Service 3 3/4/68.....	100-1/2	10,050.00
10,000 Ohio Power 3 1/4/68.....	103-1/2	10,350.00
10,000 Public Service of Northern Illinois 3 1/2/68.....	104-3/4	10,500.00
25,000 U. S. Treasury 2 3/4/60-65.....	102-8/32	25,168.75
10,000 Virginia Electric & Power 3 1/2/68.....	107-1/2	10,775.00
5,000 Wisconsin Electric 3 1/2/68.....	104-3/4	5,237.50

It was also stated that on January 30th the Committee gave approval by telephone to the following changes in investment:-

Accepting 120 shares of \$50.00 par value 5 3/4% preferred stock of the North American Company in lieu of 60 shares of 6%; \$100.00 par value preferred stock of the same company. The securities being held in the Famine Funds Account.

Accepting the twenty year 4% bonds of the North American Company in lieu of the 5% bonds called recently, carried in the General Account.

After due study, it was

F-1049 VOTED that the Committee approve the purchase of bonds and stocks as listed in the foregoing report and the acceptance of the change of bonds.

CONSIDERATION OF INVESTMENT PORTFOLIO

A study was presented covering several recommendations to sell and buy securities, and the Committee gave thought and consideration to each item. It was

F-1050 VOTED (a) Annuity Fund - To buy \$400.00 worth of U. S. Treasury
2 3/4 of 1960-65.

(b) Hoover Trust Fund - To sell \$10,000 Georgia Carolina
and Northern 6% bonds due in 1934 at approximately 13
and invest the proceeds in North American common stock.

(c) General Fund - To sell the following:-

\$10,000 Central of Georgia 5% 1959	3 1/2
2,000 St. Louis San Francisco 4 1/2%/78	9 1/2
3,000 Fed. Lt. & Traction 6%, 1942	102 1/2
7,000 Australia 4 1/2%, 1956	91 1/2
5,000 Home Owners Loan Corporation 2 3/4%, 1939-49	101 3/4

With the proceeds, buy \$5,000 U. S. Treasury 2 3/4%, 1960-65
at approximately 105. Balance of proceeds in American Tel. &
Tel. common stock at the approximate prevailing price of 158.

REPORT ON 2348 SEVENTH AVENUE

The following report was presented to the Committee covering this property:-

A new contract for lease of the property was signed with the
Works Progress Administration of the United States Government con-
tinuing the \$1,800.00 annual lease price for another year from Feb-
ruary 1, 1938. Expenses on the building for the past year have been
as follows:-

Repairs.....	\$ 495.00
Taxes.....	1,450.74
Insurance Premiums.....	53.20
New York State Taxes.....	62.06
Total.....	<u>\$2,061.00</u>

As the foregoing figures included a new roof costing \$230.00, it
will be seen that barring this item receipts and expenditures about
balance.

The College Fraternity which was so enthusiastic about purchasing
the property is still working on a plan with the hope that the building
may be secured at a later date.

Considerable delay has been experienced in getting the Nanking Realty Corporation
in operation, but under the guidance of Mr. St. John of the firm Hays, St. John,
Abramson & Schulman, the corporation should be actively functioning before the
15th of May.

STATEMENT COVERING THE USE OF PROPERTY IN CHINA

The secretary presented a communication from President Y. G. Chen setting forth offers for the use of the property in China. It was requested that the trustees take action by correspondence or otherwise, strengthening the position of the vice president in China. An outline of a letter was presented, but it was felt that the situation demanded a more lengthy study, and it was referred to the assistant secretary to confer with such members of the committee as are deemed expedient in formulating the proper document to be transmitted to the field.

On motion adjourned.

C. A. EVANS,
Assistant Secretary.

KGB

REPORT OF THE NOMINATING COMMITTEE
UNIVERSITY OF NANKING

June 5, 1939

The Committee recommends the following nominations for officers:-

Honorary President	- Robert E. Speer
President	- T. C. Speers
Vice-President	- Mrs. F. J. McConnell
" "	- John T. Ogden
" "	- C. M. Yocum
Treasurer	- Robert C. Morris
Secretary & Asst. Treasurer	- B. A. Garside
Asst. Secretary & Asst. Treasurer	- C. A. Evans
" " " " "	- J. I. Parker

The Committee recommends for appointment on the Executive Committee:-

Chairman, T. C. Speers (ex-officio)
D. M. Albaugh
F. T. Cartwright
J. W. Decker
E. C. Lobenstine
Mrs. F. J. McConnell
J. T. Ogden
C. M. Yocum

The Committee recommends as Chairmen for the following Committees:-

Finance Committee	- M. W. Ehnes
Promotion Committee	- E. C. Lobenstine
Instruction Committee	- Mrs. F. J. McConnell

The Committee recommends that the appointment of the members of the standing committees be referred to the Executive Committee, with power.

The Committee recommends that W. R. Wheeler be re-elected as a coopted member of the Board in the Class of 1942, and that M. W. Ehnes be appointed a coopted member of the Board in the Class of 1942.

The Committee recommends that all of the vacancies in the list of coopted members be referred to the Executive Committee, with power.

The Committee recommends that the appointments to the Associated Boards' Committees be continued as at present, subject to review and revision by the Executive Committee.

Respectfully submitted,

W. R. WHEELER, Chairman

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UNIVERSITY OF NANKING

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President	-	T. C. Speers
Vice-Presidents	-	Mrs. F. J. McConnell
	-	John T. Ogden
	-	C. M. Yocum
Treasurer	-	Robert C. Morris
Secretary & Asst. Treas.	-	B. A. Garside
Asst. Secy. & Asst. Treas.	-	C. A. Evans
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Respectfully submitted,

W. R. WHEELER, Chairman

MINUTES OF ANNUAL MEETING,
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

9:30 A.M., Wednesday, June 7, 1939
Room 300, 150 Fifth Avenue, New York, N.Y.

List of Members

<u>Board</u>	<u>1939</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>
Amer. Board Methodist	*D.M. Albaugh (vacancy)	R.E. Diffendorfer *F.T. Cartwright, alt.	*J. W. Decker R. C. Morris	
Presby. No. Disciples	C. M. Yocum	*E. C. Lobenstine Alexander Paul C. T. Paul, alt.	T. C. Speers S. J. Corey	L.S. Ruland
Ginling Col. Coopted	*W. R. Wheeler (vacancy) (vacancy)	*Margaret E. Hodge R. E. Speer *J. H. Banton John T. Ogden (vacancy)	*Mrs. F. J. McConnell K. W. Moore G. B. Huntington (vacancy)	
Ex-Officio	Florence Tyler			

Those whose names are starred were present, as were also Mr. Earl H. Cressy of the China Christian Educational Association, Bishop Ralph A. Ward of the Emergency Administration Committee in Chengtu, Mr. Charles H. Riggs of the staff of the University; and Mr. Oliver J. Caldwell, Mr. C. A. Evans, and Mr. J. I. Parker, Secretaries of the Board of Founders.

Dr. Decker presided as President of the Board.

The meeting was opened with a period of silent prayer, after which Bishop Ward led in prayer.

HOURS OF SESSIONS

It was

BF-1051 VOTED that the morning session should adjourn at 12:00 o'clock, and the afternoon session begin at 2:00 P.M.

APOLOGIES FOR ABSENCE

Regrets for absence were presented on the part of Dr. R. E. Diffendorfer and Dr. L. S. Ruland.

APPROVAL OF MINUTES

The following minutes for the year were approved as circulated:-

Founders Meeting	- May 6, 1938, November 2, 1938, January 9, 1939
Executive Committee	- May 20, 1938, June 15, 1938
Finance Committee	- December 6, 1938, May 5, 1939
Promotion Committee	- December 15, 1938
Instruction Committee	- March 28, 1939
Special Emergency Needs Committee	- June 20, 1938

MEMORIAL RESOLUTION

The death of Mr. Russell Carter, for many years an active member of this Board, was noted.

It was

BF-1052 RESOLVED that the Board of Founders record their sincere regret and deep sorrow at the death of Mr. Russell Carter, at the same time expressing their great appreciation for the years of faithful and loyal work which he gave in the interests of the University of Nanking.

REPORT ON THE SITUATION ON THE FIELD

Bishop Ralph A. Ward was introduced to the Board by Dr. Decker. He spoke to the Board, giving his impressions of the situation, and mentioned his feeling that the members of the Board of Founders were unusually keen in understanding the situation as it now is on the field. He also told of present travel conditions in West China and pointed out the spirit and courage of the members of the staff and the students at the University in making their change from Nanking to Chengtu. He mentioned, too, the very strong position which Dr. Chen holds in Chengtu, and the great regard in which he is held by all the officials, faculty members, and students of the various universities.

Mr. Earl H. Cressy was also introduced, and told of the conditions in West China, mentioning the difficulties and the strong points of the work of the University in its new location. At the close of his remarks, he suggested that there was need of strengthening the securing of scholarships for faculty members, and getting those members of the faculty who come to America in better contact with the members of the Board. He further suggested that special funds might be made available for travel in America and for entertainment to make such contacts possible.

Dr. Decker reported on his visit to West China and the situation as he saw it. He mentioned in particular the strong position which Dr. Chen holds, and the cooperation of the staff with the other universities located in Chengtu. The difficulties which the students and faculty have overcome, and the strong religious spirit which is apparent on the campus, were also mentioned.

Mr. Charles H. Riggs reported on the situation in Nanking, and reviewed some of the things that had happened. He told of the condition of the property, and of the activities that are being conducted on the campus.

FUTURE OF THE UNIVERSITY

Letters from Dr. Chen dated March 16, 1939, and from Miss Priest dated April 26, 1939, were presented and considered.

Dr. Decker also reported on the conditions affecting the future of the University, pointing out that it would be at least two or three years, and perhaps longer, before a return to Nanking could be considered. He mentioned the steps that had been taken to create better cooperation among the Colleges working together on the West China campus. He reported his meeting with members of the Board of Managers who were available in Shanghai, and told of their feeling regarding the necessity of the college work being conducted at Chengtu.

Dr. Decker pointed out, in concluding his remarks at this step, that more cooperation and coordination should be carried out in the joint work at Chengtu, and that the return to Nanking could not be considered at the present time.

Thorough discussion was given to the entire subject of the future work of the University, and it was the consensus of opinion that the Board of Founders should give constant attention to the changing situation, and to specific problems as they arise for the decision of the Board. It was

BF-1053 VOTED that the Board of Founders express their appreciation of the clear, cogent and full reports of the situation on the field as presented by the President of the Board, Bishop Ward, Mr. Cressy, and Professor Riggs.

It was

BF-1054 VOTED to express the appreciation of the Board of Founders to the President and the governing Board of West China Union University for their continued generosity and gracious help.

The Board especially noted the fine guest courtesies which had been observed by the administration of the University toward West China Union University.

It was

BF-1055 VOTED that the Board of Founders record their gratification at the courtesies and services which President Chen and his staff have extended to the West China Union University as the host institution, noting especially the assistance given by Miss Priest to the office of the Bursar of West China Union University.

It was also

BF-1056 VOTED (a) That the Board express its confidence in President Chen and his colleagues, and its cordial approval of the plans and policies which the administration has been following;

(b) That the Board express its gratification at the cooperation which has been developed on the campus at Chengtu, and to further express its desire to see such cooperation continued and extended, while safeguarding the interests of the host institution and the administrative integrity of the University of Nanking.

PROPERTY AT NANKING

Protection of the property at Nanking was discussed, and it was felt that there was need of having more than one American on the campus to care for this property.

LETTER TO DR. BATES

The request from Dr. Bates for a letter from the Board of Founders was considered and the suggested replies to him were discussed. It was

BF-1057 VOTED to approve sending such a letter, as has been requested, to Dr. Bates, and that the preparation of the final form be committed to a committee of three.

The Committee appointed was Dr. Lobenstine, Chairman, Mr. Banton, and Mr. Garside.

At the close of the morning session, Mr. Samson Ding, Secretary of the Educational Work for the Methodist Church in China, was introduced.

FINANCIAL STATEMENT

Presentation of financial statement and forecast to June 30 was discussed, and it was noted that a probable deficit would occur. After thorough discussion of the underlying causes of the deficit, during which it was pointed out that the reduction of a promotional expense due to Mr. Wheeler's resignation had also reduced the amount of emergency receipts applicable in the budget, it was

BF-1058 VOTED that the expected deficit should be met by the application of emergency funds up to the amount of \$1,500, if required.

BUDGET FOR 1939-40

The actions of the Finance Committee in the meeting of May 5, 1939 were reviewed, and it was

BF-1059 VOTED to specifically approve action F-1046 outlining the amounts available from America for the 1939-40 budget. In the presentation of these figures, it was asked that the amount of \$11,000 for administration and promotion in America be itemized as follows:-

For the Associated Boards Budget	\$9,320
For the Board of Founders Expense	680
For Promotional Activities of the University	<u>1,000</u>
	\$11,000

It was also noted that the item of Special Gifts of \$15,000 is included in the amount of money needed for emergency purposes, and that Section (e) of Vote F-1046 should read, "In addition to the foregoing, but including the \$15,000 Special Gifts, the Founders will endeavor....."

EMERGENCY ASKINGS

The emergency askings, as proposed in the field budget, were reviewed, and it was

BF-1060 VOTED to receive the emergency requests and transmit them to the Associated Boards for consideration; and to transmit them to the Finance Committee of the Board of Founders for studying and making suggestions which should also be forwarded to the Associated Boards.

Note: The Finance Committee was asked to give special consideration to the item concerning the Hospital in the emergency askings.

It was also

BF-1061 VOTED to call the attention of the Associated Boards to the need of coordinating the askings from the Colleges working together on the campus at Chengtu, as well as similar circumstances in other sections of China.

It was suggested that a joint committee representing the Boards of the Colleges in Chengtu might be appointed to study the unifying of their emergency askings.

DORMITORY NEEDS

During the various discussions mention was made of the need of additional dormitory accommodations in Chengtu. It was felt that this matter needed clarifying, and it was suggested that the Secretaries correspond with the field with a view of getting more information on this subject.

LIBRARY SITUATION AT CHENGTU

The request for joint action to provide better library facilities on the West China Union University campus was given consideration, and it was

BF-1062 VOTED that the Board commend the library matter to the careful study of the Associated Boards, or its sub-committee working on the question of emergency askings.

SECURITIES HELD FOR GINLING COLLEGE

It was reported that the Board of Founders of the University of Nanking is still holding for Ginling College certain certificates concerning which the University of Nanking acted as Trustee for the invested funds of Ginling College. Since Ginling College is now incorporated, it was felt that these should be transferred to the Ginling College Board. It was, therefore,

BF-1063 VOTED to transfer any securities held for Ginling College to the Ginling Board.

HARVARD-YENCHING INSTITUTE REQUEST REGARDING RESTRICTED FUND

The request from Harvard-Yenching Institute for suggestion as to the use of available balances was discussed, and it was

BF-1064 VOTED that the Chairman appoint two members to confer with representatives of the other Universities concerned, and to report to the Executive Committee.

It was suggested that if the other Colleges were in agreement, the University of Nanking would prefer to have such funds available for use.

The members appointed were Mr. Morris and Dr. Cartwright.

APPOINTMENT OF MR. ALLEN SPITZER

The recommendation of the Instruction Committee that Mr. Allen Spitzer be appointed to a position in the Department of Foreign Languages was considered, and it was

BF-1065 VOTED that the recommendation of the Instruction Committee be approved.

PROMOTIONAL PLANS

Dr. Lobenstine and Mr. Caldwell reported on the promotional work that had been carried out, and on plans for the coming year. It was

BF-1066 VOTED that the Board express its appreciation for the work Mr. Caldwell has done for the University this year, with the hope that he can find it possible to give an increasing amount of time to the promotion of the interests of the University during this coming year.

It was also

BF-1067 VOTED to approve in general the suggestions which had been made for the program for 1939-40, as follows:-

1. That the Board take steps to approach certain important former givers with an official request for continued support.
2. That members of the Board help the New York office in forming contacts with new prospects.
3. That funds be made available for two mail appeals, with publicity, one about November 1, and the other about April 1.
4. That publicity be made brief, clear, and attractive, with emphasis on what is being done by the University for the people of China in wartime.

MATTERS REFERRED FROM THE ASSOCIATED BOARDS

1. Investments in companies dealing with war materials. It was

BF-1068 VOTED to refer this matter to the Finance Committee for consideration and report.

2. Appointments to the Associated Boards Standing Committees. This matter was referred to the Nominating Committee for their consideration and their report.

3. Associated Boards Budget. This matter was covered by the action adopting the proposed budget for the year, BF-1059.

ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEES

Dr. Decker requested the Nominating Committee to secure some one to succeed him as President of the Board of Founders because of the heavy duties with which he will be involved as President of the Associated Boards. It was

BF-1068 VOTED that in accepting the resignation of Dr. Decker as President of the Board of Founders, the members of the Board desire to place on record their grateful appreciation of the courage, energy, fidelity, and insight of his leadership as President for two years, and extend their best wishes to him in assuming his new and enlarged duties as President of the Associated Boards.

The Nominating Committee reported, and the following actions were taken:-

BF-1069 VOTED to ask the Secretary to cast a unanimous ballot for the following officers:-

Honorary President	- Robert E. Speer
President	- T. C. Speers
Vice-President	- Mrs. F. J. McConnell
" "	- John T. Ogden
" "	- C. M. Yocum
Treasurer	- Robert C. Morris
Secretary & Asst. Treasurer	- B. A. Garside
Asst. Secretary & Asst. Treasurer	- C. A. Evans
" " " " "	- J. I. Parker

BF-1070 VOTED to appoint the following members on the Executive Committee:-

Chairman, T. C. Speers (ex-officio)
D. M. Albaugh
F. T. Cartwright
J. W. Decker
E. C. Lobenstine
Mrs. F. J. McConnell
J. T. Ogden
C. M. Yocum

BF-1071 VOTED to elect as Chairmen for the following Committees:-

Finance Committee	- M. W. Ehnes
Promotion Committee	- K. W. Moore
Instruction Committee	- Mrs. F. J. McConnell

BF-1072 VOTED that the appointment of the members of the standing committees be referred to the Executive Committee, with power.

BF-1073 VOTED that W. R. Wheeler be re-elected as a coopted member of the Board in the class of 1942, and that M. W. Ehnes be appointed a coopted member of the Board in the class of 1942.

BF-1074 VOTED that all of the vacancies in the list of coopted members be referred to the Executive Committee, with power.

BF-1075 VOTED that the appointments to the Associated Boards' Committees be continued as at present, subject to review and revision by the Executive Committee.

HONORS RECEIVED BY THE STAFF MEMBERS IN NANKING

The Board of Founders noted with gratification the honors and decorations which had been received by staff members in Nanking. The following resolution was adopted:-

BF-1076 RESOLVED that the Board of Founders express their appreciation for the honors bestowed upon the members of the staff of the University for their courageous work in Nanking, and extend congratulations to these persons upon this well-deserved recognition of their efforts.

Minutes of Annual Meeting
Nanking Founders

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June 7, 1939

MEMBER OF THE BOARD VISITING CHINA

The Board was pleased to learn that Dr. Lobenstine planned to visit China during the coming fall, and it was

BF-1077 VOTED to request him, as a member of the Board of Founders and as having been a member of the committees on the field, to interest himself in the University of Nanking matters insofar as he has time available to give them attention during his visit.

The meeting adjourned with prayer by Dr. Wheeler.

JOSEPH I. PARKER

Secretary

JD

CIRCULATION VOTE
EXECUTIVE COMMITTEE
BOARD OF FOUNDERS, UNIVERSITY OF NANKING

October 19, 1939

A communication was sent to the members of the Executive Committee under the above date, requesting action on two items. The results of the circulation vote are as follows:-

APPOINTMENT OF DR. A. J. BOWEN AS PRESIDENT EMERITUS

E-1082 VOTED to elect Dr. A. J. Bowen President Emeritus of the University.

This was done in accordance with a request from the field sent in by President Chen.

HARVARD-YENCHING RESTRICTED FUNDS

E-1083 VOTED to adopt the action as taken by the special representatives of the universities concerned in the Harvard-Yenching Restricted Fund on September 28, 1939. This action is worded as follows:-

"VOTED that, in the opinion of the joint committee representing the six institutions participating in the restricted fund of the Harvard-Yenching Institute, no part of the undistributed income of approximately \$60,000 should for the present be requested from the Institute for expenditure within the current fiscal year, but that this total amount should continue to be held for later development of the Division of Chinese Cultural Studies unless emergency needs should arise which the participating colleges could not possibly meet in any other way than by drawing upon this undistributed income."

Miss Priest

MINUTES OF MEETING
COMMITTEE ON FINANCE
UNIVERSITY OF NANKING

9:45 A. M. Thursday, January 25, 1940
Room 900 - 150 Fifth Avenue, New York City

List of Members:

*Morris W. Ehnes, Chairman
*Kenneth W. Moore
Robert C. Morris

*J. H. Banton
Theodore C. Speers

Those whose names are starred were present, also Joseph I. Parker and C. A. Evans. Regrets were presented from Robert C. Morris and Theodore C. Speers.

The meeting was opened with prayer led by Mr. Parker.

INVESTMENTS

A schedule was presented reviewing particularly the mortgages and, in general, the entire investment list. The Committee carefully studied each item in the portfolio, but there seemed no necessity for taking any action on present holdings.

It was noted that the Committee, by telephone action on July 5th, sold 10,000 Georgia, Carolina and Northern 6% Bonds due in 1934 held in the Hoover Trust Fund. The situation of the road and the possibility of further recession of price seemed to warrant the sale, establishing a loss of \$2,095.50 with proceeds netting \$1067.

Upon recommendation, it was

F-1084 VOTED that the balance from the above sale be used to purchase common stock of the W. T. Grant Company.

It was noted that there was Endowment cash available for investments to the amount of \$3,702.35.

Upon recommendation, it was

F-1085 VOTED to purchase three bonds of the Pennsylvania Water & Power Company 3 1/4's of '64 or '70 @ approximately 105 3/8 - 3/4.

REPORT ON 2348 SEVENTH AVENUE

For the information of the Committee the following report was presented on the property located at 2348 Seventh Avenue:

"Last October the W. P. A., upon thirty days notice, vacated the lease of the property, but continued to supply personnel for the carrying on of the Central Manhattan Music Center, which had been occupying the building. A Committee of Sponsors was formed and requested us to grant two months concession of rent with the hope of establishing an organization which would be able to secure sufficient funds to handle the property and pay the rent. The concession was granted to January 1, 1940. On January 8th the W. P. A. withdrew all support of the teaching staff. They have also taken all of the equipment which had been solicited through Harlem for use in the Music Center. However, the Sponsoring Committee and other residents of Harlem have responded remarkably well, and it is hoped that the project can continue under the management of the Committee."

A proposition was presented from a real estate broker, offering \$25,000.00 for the property, \$1,000.00 cash, balance on mortgage.

The Committee decided that it would not be warranted in accepting such a small cash payment, the purchaser not having a sufficient amount involved. It was felt, therefore, that the present method of handling the property should be continued.

EXCHANGE FOR 1938-39

The Field Treasurer, under date of September 21, 1939, presented a request that the one-quarter portion of gain on exchange accruing to the credit of the Founders for 1938-39 be retained by the field.

While it was felt that the information presented should have been more adequate, yet in view of the general statement, it was

F-1086 VOTED to approve the request that gain on exchange for 1938-39, normally belonging to the Board of Founders, be granted to the field.

DORMITORY FUND HELD IN AMERICA

The Assistant Treasurer requested the judgment of the Committee concerning Dormitory Funds amounting to \$3,129.29 held in the United States but which might be transmitted to the field at a very advantageous rate of exchange. This question was raised because of a similar request from China.

The unanimous opinion was expressed that such funds should be held in America, pending more settled conditions in China. It was

F-1087 VOTED that action regarding Dormitory Funds or any capital funds being transferred to China be deferred until a later date.

REPORT OF THE TREASURER FOR 1938-39

The Treasurer's Report for the year ending June 30, 1939 was presented and carefully studied. It was noted that there were two recommendations, and it was

F-1088 VOTED to approve the following recommendations contained in the Treasurer's Annual Report:

- (a) That the University accept the loss of \$4,151.44 on the sale of the Tyndall Avenue property carried in the Nanking Realty Corporation, thus relieving the corporation of the necessity of carrying this as a loss on its books.
- (b) That, subject to the approval of the field treasurer, the balance of \$1,578.96 in the H. Y. I. Account be credited to the field treasurer's banking account.

It was further

F-1089 VOTED to recommend to the Board of Founders the acceptance of the Treasurer's Report for 1938-39 as attached to these minutes.

AUDITORS' REPORT FOR 1938-39

The findings of the Auditors, Messrs. Chambellan, Berger and Welti for 1938-39 were read, and it was

F-1090 VOTED to recommend to the Board of Founders the acceptance of the Auditors' Report for the past fiscal year.

REPORT ON FAMINE FUNDS FOR 1938-39

The Field Treasurer submitted a statement dated September 21, 1939 reporting that US\$23,529.26 represented the entire amount of expenditure in the Famine Fund budget for 1938-39. The budget estimate called for \$41,357.05, resulting in considerable savings under the estimates. The actual receipts, including \$13,627.70 transferred from principal, totaled \$33,213.58. The field requested that the balance of \$9,684.32 be returned to the Capital Account, but subsequent to the closing \$860.57 was charged to the field account, and \$1,681.27 was paid to the American Board for the expenses of the Riggs family. As a consequence \$8,003.05 was returned to the principal account. It was

F-1091 VOTED the Committee notes with pleasure the savings effected on the field in the use of Famine Funds and that a sizable amount has been returned to the principal account.

ANTICIPATED INCOME FOR 1940-41

A study of Anticipated Income for 1940-41 was presented to the Committee and it was carefully reviewed. It was noted that the Methodist Board appropriation from permanent funds had been increased from \$3,000.00 to \$3,500.00, and that the basis for Harvard-Yenching Institute appropriation had been based upon income totalling \$85,000.00, and that Special Gifts, amounting to \$11,000.00, were included within the budget, with a like amount deducted for Home Administration. It was

F-1092 VOTED to authorize the Treasurer's office to transmit the following figures to the field, with the understanding that they are subject to modification in the light of changing circumstances before final approval is voted.

CLASS A

ESTIMATED
1940-41

Mission Boards Cash Grants:

U. C. M. S.	\$ 1,500.00	
M. E. Board	1,055.00	
Presbyterian Board	2,920.00	
Baptist Board	800.00	\$ 6,275.00

Endowment Income:

U. C. M. S.	381.70	
General	38.17	
Hall Estate	13,378.33	
Swasey Fund	1,988.00	
M. E. Board (Agri. & For.)	3,500.00	
Special Gifts	11,000.00	
	<u>\$30,286.20</u>	
Less: Home Administration	<u>11,000.00</u>	19,286.20

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Nanking Finance Committee

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CLASS B

Special Funds:

Harvard-Yenching Institute
U. C. M. S. Vacancy

ESTIMATED
1940-41

\$25,561.20

\$15,000.00
600.00

15,600.00

Famine Funds:

Estimated Income on Endowment Funds

19,322.50

19,322.50

Hospital:

Methodist Board
U. C. M. S.
Presbyterian Board

340.00
375.00
580.00

1,295.00
\$61,778.70

On motion adjourned.

C. A. EVANS,
Assistant Secretary.

B/

MINUTES OF MEETING
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

2:30 P.M. Friday, February 16, 1940
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

<u>Board</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>
Amer. Bapt. Methodist	F.T. Cartwright, alt. R.E. Diffendorfer	*John W. Decker Robert C. Morris	*D. M. Albaugh
Presby., North Disciples	E.C. Lobenstine Alexander Paul C. T. Paul, alt.	Theodore C. Speers S. J. Corey	Paul R. Abbott C. M. Yocum
Ginling Coll. Coopted	*Margaret E. Hodge *J. H. Banton *John T. Ogden Robert E. Speer	*Mrs. F.J. McConnell George B. Huntington Kenneth W. Moore	Morris W. Ehnes W. Reginald Wheeler

Those whose names are starred were present, as were also Mr. Caldwell, Dr. Cressy, Mr. Evans, Mr. Garside, and the Secretary.

The meeting was opened with prayer by Dr. Decker.

A report was received from Dr. Theodore C. Speers that he had been unavoidably detained by an emergency call which would not enable him to be present. In his absence Mr. John T. Ogden, the Vice-President, presided.

APPROVAL OF MINUTES

It was

BF-1093 VOTED to approve as circulated the minutes of the Executive Committee of July 14, 1939.

It was also

BF-1094 VOTED to approve as circulated the minutes of the Committee on Finance of January 25, 1940, together with the adoption of the recommendations, F-1089 and F-1090, accepting the Treasurer's Report and the Auditors' Report dated June 30, 1939.

CIRCULATION VOTES

Circulation votes since the last meeting were reviewed, and the following votes were recorded:-

BF-1095 VOTED to approve the action taken regarding the contract with Rev. Charles H. Riggs, E-1081, July 18, 1939.

BF-1096 VOTED to approve the appointment of Dr. A. J. Bowen as President Emeritus, in accordance with circulation vote E-1082, October 19, 1939.

BF-1097 VOTED to approve the action regarding the Harvard-Yenching Restricted Fund, as recorded in E-1083, October 19, 1939.

REPORT ON PROMOTIONAL ACTIVITIES

Mr. Caldwell reported on the activities of the current year in comparison to those of last year. It was pointed out that, aside from one special gift of last year which would not be repeated this year, money received to date represents considerable increase over that of last year. Plans for the remainder of the year, and methods of conducting the promotional work, were explained. The need of securing publicity material from the field was brought out and discussed at length. It was

BF-1098 VOTED to request the Secretaries to bring to the attention of the University officials in Chengtu the need of fresh and constant supply of publicity material, and at the same time, to call to their attention the imperative need for this material at once.

It was also pointed out that the University was equipped to produce movie films, and that in the making up of the next budget funds should be made available for the securing of pertinent publicity moving pictures.

Mr. Garside reported on the progress of the Sustaining Fund, and pointed out the need of concerted effort to secure the amounts yet to be raised to complete the Fund. The various phases of promotional plans in connection with the campaign were discussed, and ways and means of cooperating in its completion were discussed.

VACANCIES ON THE BOARD

It was noted that there are several vacancies on the Board and plans for the filling of these vacancies were discussed. A number of names were mentioned, and it was

BF-1099 VOTED to refer these suggestions to the Vice-President, Mr. Ogden, in consultation with Mr. Caldwell and the Secretaries, as to suitability of these and others as members of the Board. Report is to be made to the next meeting of the Executive Committee, or at the latest, to the Annual Meeting.

RESIGNATION OF MISS HILDA ANDERSON

The resignation of Miss Hilda Anderson, as addressed to the Board of Founders, was reviewed, together with the communication from President Chen. The very effective work which Miss Anderson has done for the University was mentioned, and after discussion of the background of the situation, it was

BF-1100 VOTED that the resignation of Miss Hilda Anderson be received with regret, and that a letter be written to her expressing appreciation for her service and regret for her resignation; also that the Secretaries be instructed to make the necessary arrangements for adjustment of Miss Anderson's retirement plan.

REQUEST TO THE COOPERATING BOARDS FROM THE UNIVERSITY HOSPITAL

A letter dated November 1, 1939 from Dr. Daniels to President Chen making an appeal for the reinstatement of cuts in appropriations by the Cooperating Boards, was considered and discussed. Dr. Daniels' material was presented in chart form to show the fluctuations that had been caused by the emergency and its effect upon the income and expense of the Hospital. The seriousness of the situation was noted, and after further discussion, it was

BF-1101 VOTED to ask the Secretaries to transmit this request to the earnest attention of the Cooperating Boards, with the hope that some relief can be secured for this needy situation.

ILLNESS OF MEMBERS OF THE BOARD

Report was made regarding the serious illness of Dr. Ehnes and Dr. Huntington. It was

BF-1102 VOTED to request the Secretaries to write to both Dr. Ehnes and Dr. Huntington expressing the concern of the Board, and the hope for speedy recovery.

DR. CRESSY'S REPORT ON EDUCATION IN CHINA

At the Annual Meeting of the Associated Boards, Dr. Cressy was requested to prepare a general and detailed report on the condition of education in the universities. Dr. Cressy reported informally to the Board of Founders the general content of the material he expected to include in the section regarding the University of Nanking. His report was received with great interest, and it was

BF-1103 VOTED to refer the section regarding the University of Nanking, when completed, to the Executive Committee for consideration and report to the next meeting of the Board.

DATES OF THE ANNUAL MEETING

Attention was called to the dates set for the Annual Meeting of the Associated Boards for May 13 and the morning of May 14. It was suggested that it might be possible and advisable to have the Annual Meeting of the Board of Founders of the University of Nanking immediately following the Associated Boards meeting, on the afternoon of May 14. It was

BF-1104 VOTED that the Secretaries should make the necessary investigation and arrange for the Annual Meeting of the Board on that date, if possible.

The meeting adjourned.

JOSEPH I. PARKER

Secretary

7/10/40

MINUTES OF MEETING
COMMITTEE ON PROMOTION
UNIVERSITY OF NANKING

3:00 P.M. Monday, April 29, 1940
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

*Mr. Kenneth W. Moore, Chairman
*Dr. E. C. Lobenstine
Mrs. Francis J. McConnell
Dr. Theodore C. Speers, Ex Officio
Dr. W. Reginald Wheeler

Those whose names are starred were present, as were also Mr. Caldwell, Mr. Garside, and the Secretary.

Mr. Moore, Chairman of the Committee, presided and opened the meeting with prayer.

PROMOTIONAL PLANS FOR REMAINDER OF YEAR

Mr. Caldwell made a report on what had been done so far this year, and made a statement regarding general plans for the remaining weeks. He pointed out that because of the lack of material from the University, most of the promotional budget had not been used to date. He also reported on the amount of designated gifts received. This report was discussed by the Committee, and the cost of raising promotional funds was considered.

TYPES OF PUBLICITY NEEDED

The need of additional new material from the field was discussed at length. It was pointed out that we were particularly short of good pictures, both in photographs and moving pictures. It was mentioned that there had been quite a demand for up-to-date moving pictures. Plans were presented for the securing of material needed by using money from the promotional funds in the budget of the current year for providing the materials and sending them to the field for the making of the required moving pictures and photographs. After discussion, it was

P-1105 VOTED that \$200 be set aside for materials and transportation in securing pictures.

It was also proposed that some person on the campus of the University who has the publicity ability for handling photography, be appointed to take charge of securing the material, and that a small amount of money be set aside for his expense. It was

P-1106 VOTED to allocate \$100 from the promotional funds of the current year for expense of publicity representative on the Nanking campus.

Mr. Caldwell presented a plan for the issuing of a brochure within the remaining weeks of this year to be sent to the Nanking mailing list. This piece of printed material would be accompanied by a letter from Bishop Ward. It was

P-1107 VOTED to approve the plan as suggested.

The meeting adjourned.

JOSEPH I. PARKER

Secretary

7/10/40

MINUTES OF ANNUAL MEETING
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

2:00 P.M. Tuesday, May 14, 1940
Room 300, 150 Fifth Avenue, New York, N.Y.

List of Members

<u>Board</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>
Amer. Bapt.		*John W. Decker	*D. M. Albaugh
Methodist, No.	R.E. Diffendorfer	Robert C. Morris	*F.T. Cartwright, alt.
Presby., No.	*E.C. Lobenstine	*Theodore C. Speers	*L. S. Ruland
Disciples	Alexander Paul	Stephen J. Corey	*C. M. Yocum
	C. T. Paul, alt.		
Ginling Coll.	*Margaret E. Hodge	*Mrs. F. J. McConnell	
Copted	J. H. Banton	*Geo. B. Huntington	Morris W. Ehnes
	John T. Ogden	Kenneth W. Moore	*W. Reginald Wheeler
	Robert E. Speer		

Those whose names are starred were present. Others present were Dr. E. H. Cressy, Dr. R. Y. Lo (member of the Board of Directors), Mr. E. K. Higdon (substitute for Dr. Alexander Paul), Bishop Ralph Ward, Mr. Oliver Caldwell, Mr. C. A. Evans and the Secretary.

Dr. Yocum, as vice president, presided during the early part of the meeting and Dr. T. C. Speers, president, during the remainder of the session.

The meeting was opened with prayer led by Mrs. McConnell.

APOLOGIES FOR ABSENCE

Regrets for absence were presented on the part of Dr. Robert E. Speer, Dr. M. W. Ehnes, Dr. Ralph Diffendorfer and Mr. J. T. Ogden.

AGENDA

BF-1108 VOTED to adopt the agenda as presented.

APPROVAL OF MINUTES

The following minutes were approved as circulated:

Annual Meeting - June 7, 1939
Executive Committee - July 14, 1939
Circulation Vote of Executive Committee - July 18, 1939
Circulation Vote of Executive Committee - October 19, 1939
Committee on Finance - January 25, 1940
Founders - February 16, 1940
Committee on Promotion - April 29, 1940

REPORTS FROM THE FIELD

Dr. E. C. Lobenstine, having recently returned from a trip of several months in China reported on his visit to the University at Chengtu and Nanking. He summarized his impressions of varied conditions at the University, giving information of great interest in regard to problems faced by the administration.

Dr. L. S. Ruland, also recently returned from an extended visit in China, reported on the situation at the University. He told of his impressions of the progress of work in the various departments mentioning in particular the College of Arts and its problems and the Department of Religion and its work on the campus.

Following these reports questions were asked and problems were discussed at length.

Dr. R. Y. Lo, a member of the field Board of Directors was introduced. He brought greetings to the Founders from the field and spoke of the desire and concerted effort of all connected with the University to prove worthy of the interest and support given through the Board of Founders.

Dr. E. H. Cressy spoke of the relationship to West China University in agricultural studies and projects, mentioning the great need of rural reconstruction and the working out of permanent plans for integrating the work of the two Universities.

It was

BF-1109 VOTED to appoint a committee of three to study the question of integration of plans for rural reconstruction and to report to the Executive Committee. Those appointed were Dr. Cartwright, Dr. Decker, and Dr. Lobenstine.

CURRENT FINANCIAL REPORT

The Assistant Treasurer presented a financial statement and forecast to June 30, 1940 showing an estimated balance of \$126.00. It was noted that very little had been drawn on the promotional budget and while allowing for anticipated expenditures a considerable portion would still be unspent. After discussion it was

BF-1110 VOTED to authorize the treasurer to close the accounts on June 30, 1940 as disbursed up to that date including the promotional budget.

VACANCIES ON STAFF

The question was raised regarding the payment by various cooperating boards for vacancies on staff, and it was brought out that two boards were continuing their payments, whereas a third board had discontinued payment. The Founders gave careful thought to the situation having in mind the agreement signed on March 3, 1914 where the following boards agreed to supply a subsidy in lieu of a staff member:

Board of Foreign Missions of the Presbyterian Church U. S. A.
Board of Foreign Missions of the Methodist Episcopal Church
American Baptist Foreign Mission Society
United Christian Missionary Society.

It was

BF-1111 VOTED that, in view of the special difficulties and stress of the work in China under present war conditions, and the need of the administration to know what resources it can count upon during the time of emergency, the Board of Founders of the University of Nanking make an earnest request to the constituent Foreign Missions Boards to continue to make substitute grants to the University for each vacancy in the approved quota of missionary teachers of the University.

BUDGET 1940-41

The proposed budget for 1940-41 was reviewed and after careful consideration it was

BF-1112 VOTED that the Board of Directors be informed that in addition to the personnel supplied by the cooperating mission boards, the Board of Founders will contribute toward the budget of the University of Nanking during the fiscal year 1940-41 the following amounts:-

Toward the general budget.....	\$28,000.00
Toward the budget of the University Hospital.....	1,295.00

to be secured from the following sources:-

Methodist Board.....	340.00
United Christian Missionary Society.....	375.00
Presbyterian Board.....	580.00

From specially designated items, the following amounts, which will be transmitted when and as received:-

Harvard-Yenching Institute.....	15,000.00
Vacancies: U. C. M. S.	600.00
Methodist Board.....	1,300.00
Presbyterian Board (Pd. in China).....	960.00
	2,860.00

BF-1113 VOTED in addition to the foregoing, the Founders will endeavor to secure through its own Board and other agencies involved such portion of the Sustaining Fund requests from the field as may be agreed upon with the Associated Boards, it being understood that these funds will be remitted when and as received.

In order to expedite the handling of Famine Funds, it was

BF-1114 VOTED that the Board of Founders authorize the Finance Committee to make such sales of securities during the year 1940-41 from Famine Fund investments as may be required in addition to income received on securities, to provide a total of LC\$257,827, as representing the income included in the Famine Funds Budget for 1940-41.

It was noted that certain details of the budget required further study and it was therefore

BF-1115 VOTED to commit the completion of the 1940-41 budget to the Executive Committee with power.

The special item in the budget for the Associated Boards costs for 1940-41 was given special consideration and it was

BF-1116 VOTED that the amount for the Associated Boards of \$10,501 be referred to the Executive Committee with power.

Treasurer	Robert C. Morris
Secretary and Asst. Treasurer	B. A. Garside
Asst. Secretary and Asst. Treasurer	C. A. Evans
" " " " " "	Joseph I. Parker

Executive Committee

Chairman, T. C. Speers (ex-officio)	E. C. Lobenstine
C. M. Albaugh	Mrs. F. J. McConnell
F. T. Cartwright	John T. Ogden
J. W. Decker	C. M. Yocum

Finance Committee

Chairman, M. W. Ehnes	J. H. Banton
K. W. Moore	D. M. Albaugh
Robert C. Morris	T. C. Speers (ex-officio)

Committee on Promotion

Chairman, K. W. Moore	J. T. Ogden
E. C. Lobenstine	W. R. Wheeler
Mrs. F. J. McConnell	T. C. Speers (ex-officio)

Committee on Instruction

Chairman, Mrs. F. J. McConnell	L. S. Ruland
D. M. Albaugh	

A.B.C.C.C. Committees

Executive Committee - John W. Decker, R. E. Diffendorfer,
L. S. Ruland
Committee on Finance - Robert C. Morris, M. W. Ehnes
Committee on Promotion - Mrs. F. J. McConnell, F. T. Cartwright
Committee on Christian Character,
Staff and Curriculum - F. T. Cartwright, D. M. Albaugh

It was

BF-1123 VOTED to refer appointments on the Ginling Board to the Executive Committee with power.

SPECIAL MESSAGES

BF-1124 VOTED to send special messages of greeting to the University in Chengtu and Nanking.

BF-1125 VOTED to send special greetings to Dr. A. J. Bowen.

On motion the meeting adjourned.

JOSEPH I. PARKER
Secretary

CIRCULATION VOTE
EXECUTIVE COMMITTEE
BOARD OF FOUNDERS, UNIVERSITY OF NANKING

June 19, 1940

SHARE IN 1940-41 BUDGET OF THE ASSOCIATED BOARDS

The share in the Associated Boards budget for 1940-41 of the Board of Founders of the University of Nanking was indicated to be \$10,501. It was

E-1126 VOTED that \$10,501 be approved as the University of Nanking's share in the Associated Boards budget for 1940-41.

Approval of the vote was received from the following members:-

Mr. D. M. Albaugh
Dr. Frank T. Cartwright
Dr. J. W. Decker
Dr. E. C. Lobenstine
Mrs. F. J. McConnell
Mr. John T. Ogden
Dr. Theodore Cuyler Speers
Dr. C. M. Yocum

JOSEPH I. PARKER

Secretary

MINUTES OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

11:00-A. M. Wednesday, October 30, 1940
Room 606 - 150 Fifth Avenue, New York, N. Y.

List of Members:

*Morris W. Ehnes, Chairman
D. M. Albaugh
*J. H. Banton

*Kenneth W. Moore
Robert C. Morris
Theodore C. Speers

Those whose names are starred were present, also B. A. Garside and C. A. Evans.

The meeting was opened with prayer led by Dr. Ehnes.

REPORT ON FAMINE FUNDS

It was recalled that at a previous meeting of the Finance Committee the question was raised as to the advisability of restudying the Famine Funds with the hope of establishing endowment. No action was taken but the Assistant Treasurer was instructed to discuss the matter with the field. The following is a report on this situation:-

"The minutes of the Finance Committee held January 25th, 1940 in New York arrived a few hours before our meeting and it seemed important enough to bring the matter to the attention of the committee. If you will take time to review the original documents and the agreements at the time the trust funds were given to the University of Nanking, we feel sure you will find that the policy of the donors - or the trustees representing them - was to use both principal and interest whenever necessary to carry out the program in agricultural work. At no time have we attempted to change our original policy and if you will review the reports for the past ten years, you will know that the field authorities have been most careful to maintain the purpose of the original grant.

It seems to us impossible to fix any endowment figure at this time. We are working under abnormal conditions. Exchange is causing difficulties in making any plans, and it would seem short-sighted to fix any amount as the endowment figure when the value of the Chinese dollar is at its present level. The work of the College of Agriculture continues as usual. We are encouraged to find that nearly every station scattered through North China is able to continue their work. We have not lost any of our experiments and mass production is aiding thousands of farmers. It is not the time to curtail this work. Instead we are opening new stations particularly throughout the west and northwest - we must send you more adequate reports of this work.

Please do not take any action fixing an amount that remains endowment for these funds. You may be assured that the field authorities will be careful in using the money. This year we are asking to have C\$214,427 from the trust funds, either interest or principal. Most likely this will come only from the interest and no part of the principal need be taken. We cannot tell at this date for we shall not know the average of exchange for next year, but following our usual policy any left over funds will be returned to you."

The Committee noted this report without action.

INVESTMENTS

It was recalled that the Committee agreed by circulation vote on June 14th to purchase the following for the General Endowment Fund:-

40 shares Common Stock, Parke, Davis & Company @ 34;

and the following for the Famine Fund account:-

10,000 U. S. Government 2 3/4's/60-65 @ 105
5,000 Westchester Lighting 3 1/2's/67 @ 108 3/4
10,000 Purity Bakeries 5's/48 @ approximately 101
60 shares Consolidated Edison 5% Preferred @ approximately 102
300 " Parke, Davis Common @ approximately 34
200 " Montgomery Ward @ 35

It was reported that the 340 shares of Parke, Davis & Company common had been purchased, also

5,000 Westchester Lighting Bonds.

It was

F-1126 VOTED to formally approve the foregoing action.

The Committee studied previous and other recommendations for employing Famine Funds and, after due deliberation of political and economic factors involved,

F-1127 VOTED provided purchases of securities are deferred until after November 5th, the treasurers be authorized to -

- (a) Raise the price on Purity Bakeries Bonds to 102 $\frac{1}{2}$.
- (b) Purchase 10M U. S. Governments 2 3/4's/60-65 at market.
- (c) Purchase 200 shares Montgomery Ward Common @ 39.
- (d) Study California Edison 3's/65 still further and, if felt agreeable, to purchase @ 104, or better.

Further study was given to Utility Preferred Stocks as a medium of investment and, without restrictions, it was

F-1128 VOTED that at the discretion of the treasurers the following Utility Preferreds be authorized for purchase:

Ohio Public Service 6's or 7's.
Pennsylvania Power & Light 6's or 7's.

FIELD ACCOUNTS

A communication from the field was presented requesting the Board of Governors to hold the following funds in trust for the Board of Managers in China:

Harvard-Yenching Institute Balance	\$ 7,000.
Special Reserve Fund	25,000.

After careful thought, and in the light of the desire of the field, it was

F-1129 VOTED to authorize the treasurers to invest the foregoing field funds in U. S. Government 2's/50-55.

FURLOUGH ALLOWANCE - DR. R. O. WILSON

It was reported that Dr. R. O. Wilson and family had arrived in the United States on furlough and that he is under medical care. As the furlough salary, as reported by the field, is not in accordance with the schedule of Salaries and Allowances voted November 27, 1931, it was

F-1130 VOTED that the salary during furlough of Dr. R. O. Wilson and family be \$150.00 per month, plus children's allowance and rent as required.

WESTERN STAFF

After discussing various factors affecting Western staff members, it was

F-1131 VOTED to recommend to the Board of Founders that a committee of three be appointed to study the principles and conditions existing in the dealing with Western staff members.

TREASURER'S REPORT FOR 1939-40

This report had been distributed in advance to members of the Committee, and it was

F-1132 VOTED to recommend to the Board of Founders that the Treasurer's Report for 1939-40 be received and placed on file, and that the recommendations be approved.

ANNUAL REPORT OF THE AUDITORS

Copies of the Report by Messrs. Chambellan, Birger & Welti were available for the Committee, and it was

F-1133 VOTED to recommend to the Board of Founders the acceptance of the Auditors' Report and that same be placed on file.

NEXT MEETING OF THE COMMITTEE

It was agreed that the Committee meet immediately after November 5th and it was left to the Secretary to arrange for such a meeting.

On motion adjourned.

C. A. EVANS,
Assistant Treasurer.

Filed

MINUTES OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

12:00 noon Wednesday, November 6, 1940
Room 606 - 150 Fifth Avenue, New York, N. Y.

List of Members:

*Morris W. Ehnes, Chairman
D. M. Albaugh
*J. H. Banton

*Kenneth W. Moore
Robert C. Morris
Theodore C. Speers

Those whose names are starred were present, also C. A. Evans. Regrets were presented from Mr. Albaugh and Mr. Morris.

INVESTMENTS

The Committee gave thought to the conditions developing out of the prevailing political situation and noted the financial reaction to the Presidential Election. It was the feeling that purchases in the Nanking account be delayed no further; and it was

F-1143 VOTED to authorize the Treasurer to make purchases as outlined in the minutes of the meeting of October 30th.

2348 SEVENTH AVENUE

The question was raised as to the condition of the hospital property located at 2348 Seventh Avenue. The Assistant Treasurer reported that the building is still occupied by the Harlem Music Center, although no taxes or rental are being paid thereon by the tenant.

It was suggested that further steps be made toward disposing of the property, and that at the earliest possible moment an investigation of the property and prospects be made and reported back to the Committee.

On motion adjourned.

C. A. EVANS,
Assistant Treasurer

B/

1/6/41

MINUTES OF MEETING
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

3:30 P.M. Friday, November 1, 1940
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

Amer. Baptist	J. W. Decker	*D. M. Albaugh	
Methodist, No.	*R. E. Diffendorfer	Robert C. Morris	*F. T. Cartwright
Presby., No.	*Theodore C. Speers	Lloyd S. Ruland	*E. C. Lobenstine
Disciples	Alexander Paul	Stephen J. Corey	C. M. Yocum
	C. T. Paul		
Ginling Coll.	*Margaret E. Hodge	Mrs. F. J. McConnell	J. H. Banton
Coopted	Geo. B. Huntington	Morris W. Ehnes	*John T. Ogden
	Kenneth W. Moore	W. Reginald Wheeler	Robert E. Speer

Those whose names are starred were present, as were also Dr. J. Claude Thomson of the faculty of the University, Mr. C. A. Evans, Mr. B. A. Garside, and the Secretary.

The meeting was opened with prayer by Dr. Speers, President of the Board.

APPROVAL OF MINUTES

It was

BF-1134 VOTED to approve the circulation vote of the Executive Committee of June 19, 1940, as recorded and sent out by the Secretary.

BUSINESS ARISING FROM PREVIOUS MINUTES

The Secretary reported on the progress of carrying out the provisions of actions taken by the Board as follows:-

The Finding of a Religious Leader to Go to China.

A committee of the Associated Boards is actively working on this matter.

Return of Dr. and Mrs. Thomson to China.

It was reported that word had been received from the Presbyterian Board that the appropriate actions had been taken, and that Dr. and Mrs. Thomson would be expected to return to the University upon completion of their furlough.

Request for Budget Restoration for the University Hospital.

It was reported that the Presbyterian Board had taken action expressing regret that they were unable to increase the present appropriations to the Hospital, but at the same time referring the request to the China Council.

The Methodist Board reported having the matter under consideration at their Annual Meeting, which is being held within a few days.

Request for Payments on Staff Vacancies.

It was reported that the United Christian Missionary Society would continue their payments on their present basis, that the Methodist Board had recommended in the budget proposed to their annual meeting the payment of the vacancy allowances, and that the Presbyterian Board reported that the usual payments being made in China were being continued as at present.

Securing of Photographic Material from the Field.

It was reported that the President of the University had appointed a committee to deal with the matter of publicity, and that there is hope that photographic material and additional publicity matter will be received before very long.

REPORT OF THE FINANCE COMMITTEE

The minutes of the meeting of the Finance Committee held on October 30, 1940 were presented and reviewed. The minutes included a report on famine funds, investments and field accounts, as well as making certain recommendations on other items. The entire report was given careful consideration and the actions taken under minutes F-1130 through F-1133 were carefully discussed, after which it was

BF-1135 VOTED to approve the minutes of the Finance Committee meeting of October 30, 1940, and particularly approve and adopt the following actions and recommendations:-

(1) "That the salary during furlough of Dr. R. O. Wilson and family be \$150.00 per month, plus children's allowance and rent as required. (F-1130)"

(2) "That a committee of three be appointed to study the principles and conditions existing in the dealing with Western staff members. (F-1131)"

The following committee was appointed: Dr. Cartwright, Dr. Decker, Miss Hodge.

(3) "That the Treasurer's Report for 1939-40 be received and placed on file, and that the recommendations be approved. (F-1132)"

(4) "That the Auditors' Report be accepted and that same be placed on file. (F-1133)"

DR. J. CLAUDE THOMSON

Dr. J. Claude Thomson being present at the meeting was welcomed by the President and the members of the Board, and was asked to speak from the background of his recent experiences in China. Dr. Thomson first presented the greetings of the officers and faculty of the University to the Board. He then reviewed briefly some of the activities that were being conducted in West China and spoke of the lines of cooperation of the four Colleges in Chengtu. He felt that the spirit was very fine, and the attitude of the University towards settling down to a piece of thorough-going work was apparent.

Since he had considerable experience with the handling of freight, he gave several intimate details of the problems involved. In connection with his report on transportation, the Secretary read a quotation from a letter from Mr. H. D. Robertson, Vice-Chancellor of West China Union University, in which he expressed for his group the great appreciation that they had for the work done by two particular staff members of the University of Nanking, Dr. Smythe and Dr. Thomson, in the efficient handling of the transportation of supplies for the Universities.

MINUTES OF THE EMERGENCY EXECUTIVE COMMITTEE IN CHENGTU

The minutes of the meeting of the Emergency Executive Committee in Chengtu held on June 10, 1940 were carefully reviewed and several items were particularly noted as being important for the attention of the members of the Board of Founders. The action of the Emergency Executive Committee regarding insurance of the buildings was given some particular attention. After discussion, it was

BF-1136 VOTED to send a note of appreciation to the Emergency Executive Committee in Chengtu for the action taken in insuring the buildings, and also to request the Committee to send to the Board of Founders details as to the companies in which the insurance is held, the conditions and requirements of the policies, and whether or not the companies have definitely accepted as a basis of payment of claims the valuations as given by the University.

It was also

BF-1137 VOTED to ask the Associated Boards to make a study of the insurance of college properties, and to report to the Board of Founders their findings.

The Emergency Executive Committee in vote EE-123 requested the Board of Founders to invite Dr. and Mrs. Robert O. Wilson to return to the University Hospital after furlough. The very effective and satisfactory work which Dr. Wilson has done was noted by the Founders and it was

BF-1138 VOTED to approve the return of Dr. and Mrs. Wilson to the field, subject to regular and satisfactory health examinations.

PROPOSED VISIT OF MISS PRIEST TO NANKING

The Executive Committee of the Ginling Board of Founders had recently recommended that Miss Priest be asked to visit Nanking for a period of a month to six weeks, and to return to Chengtu before going on furlough. This recommendation was made because of a feeling that there was need for a fresh understanding of the ways of coordinating the work in Nanking and in Chengtu. After discussion, it was

BF-1139 VOTED that the Nanking Board of Founders recognize the desirability of Miss Priest making a visit to Nanking, and therefore recommend that arrangements be made for such a visit.

MEMORANDUM OF THE HARVARD-YENCHING INSTITUTE

The printed memorandum giving the details of the methods and policies of the Harvard-Yenching Institute had been circulated with the agenda. Mr. Garside

presented the memorandum with some further explanation, after which it was

BF-1140 VOTED to ask the Secretary to express to the Harvard-Yenching Institute the appreciation of the Board of Founders for this very careful statement regarding the plans, policies, and operations of the Institute.

It was felt that the document was not only of importance, but that the members of the Board would take the opportunity to study the matter carefully as outlined in the memorandum.

Dr. Lobenstine suggested that a problem such as this one of the Harvard-Yenching Institute was the sort of subject which should come to the attention of the Annual Meeting for careful presentation, so that the members of the Board might become more aware and conversant with the branches of cultural development which are being carried on by the University. It was suggested that various subjects of this kind could be presented from time to time to the Board, particularly at the Annual Meeting.

RECOMMENDATIONS FROM ASSOCIATED BOARDS EXECUTIVE COMMITTEE

The Executive Committee of the Associated Boards had recommended to the Board of Founders that certain items from the report of the Committee on Christian Character, Staff and Curriculum be referred to the authorities on the field. It was

BF-1141 VOTED that the recommendations so made be referred to the authorities on the field as follows:-

"To refer to the authorities on the field, through their Boards of Trustees or Founders in America, (a) the recommendations on Page 4 of the report, Section VII, Paragraphs 1 and 2, as follows:- (E-1125)

'1. The individual colleges and universities are asked to make a study of their budgets, taking into account the original Christian purpose of the founders of these colleges, with a view to determining what portion of the funds which are provided by the founders directly or indirectly, and also what funds which they themselves secure, should be used for the maintenance of the curriculum departments of religion.

'2. It is the conviction of this sub-committee that each college and university should take the primary responsibility for the maintenance of its department of religion and should devote a proper portion of its income to this purpose. Nothing in these proposals should be interpreted as lessening that responsibility.'

"(b) The recommendations on Page 5, Section, 1, Paragraphs 1, 2, and 3, as follows:-

'1. That our primary responsibility here in America is to cooperate in securing missionary faculty appointees from this country, for every department, who have the idea very definitely in mind that these colleges be made 'more efficient, more Chinese, and particularly more Christian'; and are the kind of people who will accomplish this end.

'2. That the college boards in China exercise great care in selecting

Chinese faculty members with these same objectives in view.

'3. That we endeavor to bring outstanding leaders of the China colleges to visit America.'

"(c) The recommendation on Page 5, Section II, Paragraph 1, as follows:-

'1. That we would emphasize the necessity of having in the entering classes each year a large proportion of students who are Christian or graduates of Christian middle schools. We note with approval the emergency assistance which the Associated Boards is giving to Christian middle schools through the China Christian Educational Association, and believe that the colleges must take an increased responsibility for the welfare of the Christian middle schools in order to safeguard their own Christian character.'

"In connection with the reference of these items to the field, the officers of the Associated Boards are instructed to send as strong letters as possible to the individual Boards, and to the authorities on the field, asking for careful and thorough consideration and action."

"To refer to the Council of Higher Education, and to the authorities of the individual Colleges, the request on Page 6 of the report, Section II, Paragraph 2, as follows:-

'2. That we request the colleges in cooperation with the Council of Higher Education to make a study of scholarships available for students in the Christian colleges and trends over a ten or fifteen year period, especially with reference to their effect in relating the colleges to the church, and bringing in students from Christian homes."

NOMINATION OF TWO REPRESENTATIVES TO THE GINLING BOARD

The Board of Founders is expected each year to nominate two of its members to the Ginling Board, subject to election by the Ginling Board. It was pointed out that the present representatives are Dr. Lobenstine and Dr. Decker. Dr. Decker had requested that he be released from this responsibility because of his heavy duties as President of the Associated Boards. After discussion, it was

BF-1142 VOTED that the following persons be nominated and their names be sent to the Ginling Board of Founders:- Dr. Lobenstine and Mr. Ogden.

The meeting adjourned.

JOSEPH I. PARKER
Secretary

MINUTES OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

12:30 P. M. Monday, February 17, 1941
Aldine Club, 200 Fifth Avenue, New York, N. Y.

List of Members:

*Morris W. Ehnes, Chairman
*D. M. Albaugh
J. H. Banton

Kenneth W. Moore
*Robert C. Morris
Theodore C. Speers, ex officio

Those whose names are starred were present, also C. A. Evans.

Regrets were presented from Mr. Kenneth W. Moore and Mr. J. H. Banton.

2348 SEVENTH AVENUE PROPERTY

The meeting was called primarily to consider two offers received by the Nanking Realty Corporation for 2348 Seventh Avenue as follows:-

(a) \$16,000 from the Hon. Hubert T. Delany, Tax Commissioner of New York City, for an office building -- interest rate of 3 1/4% for five years and 3 3/4% for five years, amortizations of 1% for two years and 2% for eight years, or a substitute offer of \$7,500 cash.

(b) \$15,000 from Abraham Levingson for a hospital -- \$2,000 cash, 3% interest on a ten-year mortgage with 2 1/2% amortizations per year.

The Committee gave very careful consideration to both offers, taking into consideration the probable success of both ventures. It was also noted that a certificate of occupancy could not be secured from the City for any other purpose than embodied in these offers -- the bid by Mr. Jacob Goodman having failed for this reason.

It was noted that the cash payment was somewhat less than annual taxes plus possible cost of foreclosure, and it was felt advisable that a larger down payment should be secured. It was

F-1145 VOTED to authorize the Nanking Realty Corporation to negotiate a sale of 2348 Seventh Avenue with Hon. Hubert T. Delany, provided cash of not less than \$2,000.00 be paid with the hope of securing from twenty-four to twenty-five hundred dollars. Other terms to be as outlined above.

INVESTMENTS

The list of securities held in the Nanking portfolio was reviewed and as the Treasurers are constantly watching same and as there are frequent reviews made by Spencer Trask & Company, it was felt that no further action need be taken. Reference was made to cash on hand, and it was agreed that for the next thirty days it might be advisable to maintain this position.

METHODIST VACANCY AND PAYMENT OF STAFF

The Committee noted with appreciation that under date of January 16th, a letter from Dr. Frank T. Cartwright of the Methodist Board stated that \$1,200. had been included in the budget for a vacancy on the staff at the University. The Treasurer was instructed to report same to the Field Treasurer.

FIELD BANK ACCOUNT FOR UNIVERSITY OF NANKING

It was stated that the Central Hanover Bank & Trust Company had called attention to the fact that the field account for the University carries signature authorization only for officers on the field. As the account was authorized by the Board of Founders, and as conditions in China may require funds to be drawn from the account here in America through the Board of Founders, it was suggested that the resolution be revised to include the treasurers of the Board of Founders.

After a careful review of the reasons for carrying such an account in the United States, it was

F-1146 VOTED that the field account of the University of Nanking carried at the Central Hanover Bank and Trust Company be revised to include the signatures of the Treasurer and Assistant Treasurers of the Board of Founders, any two being required to draw funds.

FIRE INSURANCE ON BOARD PROPERTY IN NANKING

A letter from the Field Treasurer was presented listing the valuation of Nanking property including a statement covering the procedure of handling fire insurance in China. It was suggested that a study of this situation be presented to the Board of Founders.

On motion adjourned.

C. A. EVANS,
Assistant Treasurer.

B/

CALENDAR OF REPORTS
From
UNIVERSITY OF NANKING

<u>Report</u>	<u>Date to be Mailed from China</u>
1. <u>Statistics for Annual Report</u>	July 15
2. <u>Annual Financial and Foundation Reports:-</u>	
(a) Report to the Board of Regents of the University of the State of New York	July 15
(b) Field Treasurer's Report	August 1
(c) Harvard-Yenching Institute Report	August 1
(d) Report on Rockefeller Foundation Grant	August 1
3. <u>Scholarship Applications for the Following Year</u>	September 1
4. <u>Report by Cable on Opening Enrollment</u>	September 15
5. <u>Proposed Budget for the Coming Year</u>	February 15
6. <u>Report for Annual Meeting of Board in America</u>	March 1
7. <u>List of Staff Members to be on Furlough in America:-</u>	
(a) Preliminary	April 15
(b) Final Changes	July 1

MINUTES OF ANNUAL MEETING
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

Tuesday, May 6, 1941
Room 725, 156 Fifth Avenue, New York, N. Y.

List of Members

Amer. Baptist	*J. W. Decker	D. M. Albaugh	
Methodist	R. E. Diffendorfer	Robert C. Morris	*F. T. Cartwright
Presby., No.	*Theodore C. Speers	*Lloyd S. Ruland	*Phillips P. Elliott
Disciples	Alexander Paul	C. M. Yocum	R. M. Hopkins
	E. K. Higdon		
Ginling Coll.	*Margaret E. Hodge	R. W. Griest	
Coopted	*Geo. B. Huntington	Morris W. Ehnes	J. H. Banton
	Kenneth W. Moore	W. Reginald Wheeler	John T. Ogden
	Robert E. Speer		

Those whose names are starred were present as were also Dr. E. C. Lobenstine, Dr. E. M. North, Dr. J. Claude Thomson, Dr. Robert O. Wilson, Mr. O. J. Caldwell, Mr. C. A. Evans, Mr. Vernon Ramseur and the Assistant Secretary.

The meeting was opened with prayer by the President of the Board.

APPROVAL OF MINUTES

It was

BF-1147 VOTED to approve, as circulated, the following minutes of Board and committee meetings held since the last annual meeting:

Finance Committee, October 30, 1940, November 6, 1940, January 3, 1941,
February 17, 1941.
Board of Founders, November 1, 1940.
Circulation Vote, Executive Committee, January 23, 1941.

EMERGENCY EXECUTIVE COMMITTEE

Items of particular interest to the Board of Founders in the minutes of the Emergency Executive Committee of December 13, 1940 were discussed.

The report of President Chen to the Emergency Executive Committee in Chengtu was reviewed with interest and appreciation was expressed for the information contained in the report.

Other items particularly noted were, the arrangements for caring for the work in Nanking, changes in Western staff and need of filling vacancies, requests to Mission Boards regarding transfers of missionaries from East China.

STAFF VACANCIES

It was reported that, in accordance with the original agreement, the constituent Mission Boards are making cash appropriations whenever vacancies occur in their staff appointments to the University. The Methodist Board and the United Christian Missionary Society are making such appropriations at the present time.

Attention was called to the serious situation now faced by the English Department at the University which has been caused by a number of resignations of members of the staff. Minute EE-152, of the Executive Committee in Chengtu, was noted, and it was

BF-1148 VOTED to communicate with the Mission Boards concerned, the request that serious consideration be given to the English Department at the University in planning any transfer of missionaries from occupied to Free China.

Dr. Cartwright pointed out that, in addition to the securing of satisfactory candidates, the obtaining of passports at the present time places additional barriers on the carrying out of appointments. Nevertheless, it was agreed that every effort should be made to find qualified candidates for appointment whose names could be proposed to the authorities on the field.

COMMITTEE ON WESTERN STAFF

Dr. Cartwright reported on the deliberations of this Committee, outlining the problems discovered and discussed. Recommendations were presented to the Board and the following actions were taken:

BF-1149 VOTED that any request made to the Board of Founders for the filling of vacancies on the staff be referred to the Committee on Western Staff, and to recommend to the constituent Mission Boards that vacancies be filled as soon as possible.

Payment of Salaries by the Board of Founders

BF-1150 VOTED to authorize the Treasurer of the Board of Founders to make arrangements to pay directly from New York the salaries of staff members appointed by the Founders. This arrangement should become effective not later than the first of the next fiscal year.

Miss Priest's Work and Furlough

BF-1151 VOTED to express the Founders' great appreciation for the very effective work of Miss Priest for her ability and her profound loyalty to the University of Nanking.

Consideration was given to the question of Miss Priest's furlough which is now overdue. It was noted that the Emergency Executive Committee had requested that this furlough be postponed until 1942. It was reported that West China Union University has just appointed the Bursar and expected him to proceed to the field very soon. After considerable discussion, it was

BF-1152 VOTED that Miss Priest be requested to proceed on furlough not later than October 1, 1941. In the interest of a better coordination of the continuing program in Nanking and Chengtu and to help interpret the situation to the Board of Founders in America, Miss Priest is requested to visit Nanking on her way to America if traveling conditions permit.

DR. BATES' FURLOUGH

It was reported that Dr. Bates had left Nanking and was due in America soon. Dr.

Ruland suggested that it would be well to have a meeting of the Board at which Dr. Bates could present and discuss the conditions in Nanking. It was agreed that a luncheon should be arranged for such a meeting, the date and place to be decided upon as soon as Dr. Bates' plans are known.

DR. ROBERT O. WILSON'S FURLOUGH

Dr. Wilson expressed appreciation for the consideration and help which the Founders and the Associated Boards had given him. He stated that he hoped to return to Nanking as soon as conditions would permit, but at the present time he did not feel that he could again leave his family for an indefinite period. He had recently offered his services to the Army Medical Corps and will probably be accepted. After consideration of the situation facing Dr. Wilson, it was

BF-1153 VOTED that Dr. Robert O. Wilson be placed on the inactive list of appointees and that his furlough allowance be continued until some employment is secured, but, in any case, not longer than June 30, 1941.

It was also

BF-1154 VOTED that the Founders express to Dr. Wilson their great appreciation for his services in Nanking with the hope that conditions may soon permit his return to China.

MISS MARGARET KEES

Miss Margaret Kees, a member of the English Department of the University of Nanking, was killed in an automobile accident on her journey from China to America. It was

BF-1155 VOTED to adopt the following memorial resolution and to forward copies to her family:

The Board of Founders of Nanking University has learned with deep regret of the death of Margaret Kees while traveling over the Burma Road on her return from West China to America.

Miss Kees has been associated with the English Department of Nanking University for the last two years at their new location at Chengtu in Free China. During these way years, life in West China has been very strenuous for everyone connected with the University, but Miss Kees' cheery personality has inspired optimism, and she has made welcome contributions to the general community life as well as her contribution in the classroom as teacher of English.

The Board wishes to record its appreciation of the fine services of Miss Kees toward the program of Christian education of Chinese students with whom she has been associated, and desires to express its deep sympathy with the members of her family in their loss.

In letters from the University, it was reported that after the accident all of Miss Kees' property and possessions were looted. Before leaving Nanking, Miss Kees had agreed to certain financial refunds in adjustment of travel and outfit allowances. Because of the circumstances of her death and the probable loss of considerable

money which she carried with her, as well as her property, the University has suggested to the Board of Founders that the adjustments agreed to be waived so that her family will have the full benefit of anything recovered from the losses sustained. It was, therefore

BF-1156 VOTED to note the suggestion of the authorities in Chengtu and that, in view of the circumstances, the refund of any money to the University be canceled and that any money saved should be sent to her family.

PROPOSAL FOR A UNITED BOARD

Dr. Eric M. North, Chairman of the Associated Boards' Committee on Greater Unity, was present and answered questions concerning the plan for a United Board. It was pointed out that all four of the constituent Mission Boards connected with the University of Nanking had studied the plan and have given general approval, in principle, and appointed representatives to a committee to perfect the plan. After careful discussion, it was

BF-1157 VOTED to approve the plan in principle and to ask the President of the Board to represent the University of Nanking at the meetings of the group working on the final arrangements for a United Board, and that the Chairman appoint an alternate in case he finds it impossible to attend the meetings.

BUDGET FOR 1941-42

Budget figures received from the field were presented and discussed. Since these figures had been received shortly before the meeting, sufficient time had not been available for giving them careful study. After considerable discussion of various items in the budget, it was

BF-1158 VOTED to refer the budget and the askings for 1941-42 from the Associated Boards for further study and early action to the Finance Committee with power.

MIDDLE SCHOOL

In the report of President Chen the question of aid for the Middle School was mentioned. It was also noted that through the China Christian Educational Association efforts were being made to secure emergency relief funds for middle schools in China. It was, therefore

BF-1159 VOTED that the Board of Founders express gratitude to the administrators and faculty of the University of Nanking Middle School for their splendid record of service and that, recognizing the emergency needs of the School, a request be made to the Associated Boards to consider an allocation to the University Middle School if funds are available for this purpose through the efforts of the United China Relief campaign.

INSURANCE ON BUILDINGS

In response to the request of the Executive Committee of the Board of Founders for information regarding the insurance on buildings, a letter from Miss Priest was read, and it was noted that the property had been re-valued and insurance placed with the

Home Insurance Company of New York City. A complete schedule of the insurance had been sent to the office by Miss Priest. It was suggested that Dr. Bates, upon his arrival in America, would probably be able to give some information regarding the insurance arrangements. It was

BF-1160 VOTED to refer the letter and insurance schedule to the Finance Committee for study and such action as may be needed.

DATES OF ANNUAL MEETING

Dr. Cartwright raised a question about the time of the Annual Meeting. He pointed out that proper preparation for the meeting was very difficult when it followed immediately after the Annual Meeting of the Associated Boards. It was, therefore

BF-1161 VOTED to request the Executive Committee to study the question of the date of the Annual Meetings and to make whatever change seems feasible and desirable.

ELECTION OF OFFICERS

The Nominating Committee, Dr. Cartwright and Dr. Ruland, made the following report:-

Coopted Members in the Class of 1944:

Mr. Kenneth W. Moore
Dr. George B. Huntington

Officers:

Honorary President	- Dr. Robert E. Speer
President	- Dr. Theodore C. Speers
Vice Presidents	- Mr. J.T. Ogden; Dr. C.M. Yocum
Treasurer	- Mr. Robert C. Morris
Secretary and Asst. Treasurer	- Dr. B. A. Garside
Asst. Secretary and Asst. Treasurer	- Mr. C. A. Evans
Asst. Secretary and Asst. Treasurer	- Mr. J. I. Parker

Executive Committee:

Dr. Theodore C. Speers, Chairman	Dr. Lloyd S. Ruland
Mr. D. M. Albaugh	Miss Margaret E. Hodge
Dr. Frank T. Cartwright	Mr. John T. Ogden
Dr. J. W. Decker	Dr. C. M. Yocum

Finance Committee:

Dr. M. W. Eames, Chairman	Mr. J. H. Banton
Mr. Kenneth W. Moore	Mr. D. M. Albaugh
Mr. Robert C. Morris	Dr. Theodore C. Speers, Ex-Off.

Committee on Promotion:

Mr. John T. Ogden, Chairman	Dr. W. Reginald Wheeler
Dr. Phillips P. Elliott	Dr. Theodore C. Speers, Ex-Off.
Miss Rebecca W. Griest	

May 6, 1941

Committee on Instruction:

Dr. Lloyd S. Ruland, Chairman
Mr. D. M. Albaugh

Miss Rebecca W. Griest

Associated Boards Committees:

Executive Committee: Dr. J. W. Decker, Dr. R. E. Diffendorfer, Dr. Lloyd S. Ruland

Committee on Finance: Mr. Robert C. Morris, Dr. M. W. Ehnes

Committee on Promotion: Miss Rebecca W. Griest, Dr. Frank T. Cartwright

Committee on Christian Character, Staff and Curriculum: Dr. Frank T. Cartwright,
Mr. D. M. Albaugh

It was

BF-1162 VOTED to instruct the Secretary to cast a unanimous ballot for the persons named by the Nominating Committee.

MEMBER ON THE GINLING BOARD

It was noted that due to the resignation of Dr. E. C. Lobenstine a vacancy had occurred in the nominations to the Ginling Board. It was

BF-1163 VOTED to nominate Mr. D. M. Albaugh and to present his name to the Ginling Board for consideration.

NOMINATIONS FROM THE GINLING BOARD

Nominations from the Ginling Board to the Nanking Board of Founders were reported. The nominations were Miss Rebecca W. Griest and Miss Sallie Lou MacKinnon. It was

BF-1164 VOTED to elect Miss Griest and Miss MacKinnon to membership on the Nanking Board, the expiration of their terms to be in accordance with their terms on the Ginling Board.

The meeting adjourned.

JOSEPH I. PARKER
Assistant Secretary

DOCKET OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

3:30 P.M. Tuesday, June 24, 1941
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

Dr. M. W. Elmes, Chairman
Mr. Kenneth W. Moore
Mr. Robert C. Morris

Mr. J. N. Banton
Mr. D. M. Albaugh
Dr. Theodore C. Speers, ex officio

1. PRAYER.

2. BUDGET FOR 1941-42. Action BF-1158 referred the 1941-2 budget to the Finance Committee for consideration and final action. The following recommendation is presented for consideration of the Committee:-

That the Board of Directors be notified that subject to adjustment of charges for the operation of the Associated Boards program and in addition to the personnel supplied by the cooperating Mission Boards, the Board of Founders will contribute toward the budget of the University of Nanking during the fiscal year of 1941-2 the following amounts:-

A. Toward the General Budget

US\$24,965.00

To be secured from the following sources:

Mission Board Cash Grants:

United Christian Missionary Society	US\$1,500.00
Methodist Episcopal Board	1,055.00
Presbyterian Board	2,920.00
Baptist Board	800.00
	<u>6,275.00</u>

Endowment Income:

United Christian Missionary Society	400.00
General	40.00
Hall Estate	13,800.00
Swasey Fund	1,950.00
M. E. Bd. (Agr. & Forestry)	3,500.00
Special Gifts	11,000.00
	<u>30,690.00</u>

Less: Home Administration

12,000.00
18,690.00

B. Toward the Budget of the University Hospital

1,295.00

To be secured from the following sources:

Methodist Board	540.00
United Christian Missionary Society	375.00
Presbyterian Board	580.00
	<u>1,295.00</u>

- C. From Specially Designated Items the following amounts, which will be transmitted to the field when and as received:

15,221.00

To be secured from the following sources:

Harvard-Yenching Institute	13,421.00
United Christian Missionary Soc. Vacancy	600.00
Methodist Board Vacancy	1,200.00
	<u>15,221.00</u>

It is also recommended in addition to the foregoing the Board of Founders endeavor to secure through its own Board, the Associated Boards and the United China Relief sufficient funds to cover the request from the field, including the \$11,000 listed as Special Gifts under "A", and that such funds will be remitted to the field when and as received.

In the handling of the Famine Funds, it is recommended that the Board of Founders authorize the Finance Committee to make sale of any securities during the year 1941-2 from the Famine Fund security list as may be necessary to fill budget requirements in addition to income received on Famine Fund securities, the amount to yield not in excess of LC\$486,805., as set forth in the 1941-42 budget.

2. ASKINGS FROM SUSTAINING FUNDS. The budget seeks US\$47,352.21 from Sustaining Funds from the Associated Boards. This includes \$11,000 listed as special gifts under "A". It is therefore in order for the Finance Committee to approve the askings from the Associated Boards totalling \$47,352.21, and it is so recommended.
3. INSURANCE ON PROPERTY. Action BF-1160 referred this matter to the Finance Committee with the hope that Dr. Hata e would be able to give additional information upon arrival in New York.
4. INVESTMENTS. Attached herewith is a letter of recommendation covering the security list. It is presented for consideration and action.
5. ANY OTHER BUSINESS.

MINUTES OF MEETING
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

2:30 P.M., Wednesday, June 25, 1941

Hotel Parkside, 18 Gramercy Park, So., N.Y., N.Y.

List of Members

Amer. Baptist	*J. W. Decker	D. M. Albaugh	
Methodist	R. E. Diffendorfer	Robert C. Morris	F. T. Cartwright
Presby., No.	Theodore C. Speers	*Lloyd S. Ruland	*P. P. Elliott
Disciples	Alexander Paul	C. M. Yocum	R. M. Hopkins
	E. K. Higdon		
Ginling Coll.	Sallie MacKinnon	*R. W. Griest	
Coopted	Geo. B. Huntington	Morris W. Ehmes	J. H. Banton
	Kenneth W. Moore	*W. Reginald Wheeler	*John T. Ogden
	Robert E. Speer		

Those whose names are starred were present as were also Dr. M. Searle Bates, Dr. J. Claude Thomson, Mr. Evans and the Secretary.

Prior to the meeting the members of the Nanking Board attended a luncheon given in Dr. Bates' honor by the Foreign Missions Conference. At this luncheon, Dr. Bates presented a confidential report on the situation in Nanking and in the occupied territory in Central China. The subjects dealt with were of more general nature than just of the University, but were of great interest to all those who were concerned with missionary work in Nanking. When the luncheon was over, the University of Nanking Board of Founders held their meeting with Mr. John T. Ogden, Vice-President, presiding.

Mr. Ogden introduced Dr. Bates and requested him to speak on whatever problems he felt were important enough to bring before the Board.

REMARKS OF DR. BATES

Dr. Bates reviewed the situation facing the University in Nanking. He stated that the most important problem with which they were concerned was the conservation of the property. This includes the hospital, middle school, the main college buildings and the Rural Institute. He told of the re-forestation project outside the City which had been completely destroyed by large numbers of people seeking wood for the purpose of selling, and thereby having funds with which to purchase food. He stated that the hospital was working full time on a full program. The staff of American doctors is approximately the same as before the war. Miss Hynes has retired this summer. One of the most difficult problems in connection with hospital operations has been the Chinese personnel. It has been hard to secure and keep satisfactory staff members in Nanking. Mention was made of the work on the farms, and it was indicated that the work was being carried on in a very fine way. Agricultural experimentation is not being done however. In the main buildings of the University, a small boys' middle school is being conducted and in the Rural Leaders' Training School there is a large primary school. A farmers' institute has conducted a one-year course for farm boys, specializing in practical and field work. In the hospital, the Nurses' and Technicians' Training School have been continued. The laboratories and library at the University have required considerable attention in keeping them in proper condition. At the present time, there is no great amount of use to be made of the two departments.

The University has been used as a center for relief, Sage Chapel being used as a storage house for grain. The buildings have been kept up without any major

deterioration, and the grounds have been kept in better shape than could be expected under the severe circumstances of the last few years. Some buildings, which have not been otherwise used, are being occupied by families of teachers, particularly those of teachers who have gone to West China. It has been the policy not to rent the buildings except to fellow missionary organizations.

In response to a question about the staff in Chengtu, Dr. Bates mentioned the great need of support to the American staff of the University in two particular ways. The first was that great care should be taken in selecting anyone to be sent to the field in order to make sure that satisfactory work could be done under the extraordinary conditions prevailing at the present time. In this connection the difficulties concerning certain recent appointments were mentioned.

The second point was the need of supporting the morale of the staff by correspondence and such other means as the Board may have at its disposal. In view of these two suggestions, it was felt that a special note should be made in these minutes of the two particular items and to request the members of the Board of Founders to do all in its power to assist in these important factors.

After Dr. Bates' talk, numbers of questions were asked and answered. The question was raised regarding women on the University staff, and it was pointed out that Miss Bauer in the hospital was the only woman missionary remaining on the staff in Nanking.

Upon motion by Dr. Wheeler, it was

BF-1165 VOTED that the Founders express their great satisfaction in welcoming Dr. Bates to America and to express their gratitude for his and his colleagues', both Chinese and missionary, services to the University and to the Christian community, and that Dr. Bates be requested to transmit this action to his colleagues in Nanking.

BUDGET FOR 1941-42

The budget for 1941-42 had been referred to the Finance Committee, but that Committee had not had an opportunity to hold a meeting. It was, therefore, thought best to have the Board give consideration to the budget and, after reviewing it, it was

BF-1166 VOTED to look with favor on the budget as presented and to refer it to the Finance Committee with the request for their final approval, subject to such revisions as they might find necessary.

The meeting adjourned.

JOSEPH I. PARKER
Secretary

MINUTES OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

12:30 P.M. Friday, June 27, 1941
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

Dr. M. W. Ehnes, Chairman	Mr. J. H. Banton
Mr. Kenneth W. Moore	Mr. D. M. Albaugh
Mr. Robert C. Morris	Dr. Theodore C. Speers, Ex-officio

Those whose names are starred were present, also Mr. C. A. Evans. Regrets were presented from Mr. Kenneth Moore and Mr. J. H. Banton. Mr. Albaugh and Dr. Speers were absent from the City.

BUDGET FOR 1941-42

It was stated that action BF-1158 of the Annual Meeting referred the 1941-42 budget to the Finance Committee for final action. Attention was also called to the action of the Board of Founders (BF-1166) approving the budget after study by the Finance Committee.

After studying the various items in proposed income, it was

F-1167 VOTED that the Board of Directors be notified that subject to adjustment of charges for the operation of the Associated Boards program and in addition to the personnel supplied by the cooperating Mission Boards, the Board of Founders will contribute toward the budget of the University of Nanking during the fiscal year of 1941-42 the following amounts:-

A. Toward the General Budget US\$24,965.00

To be secured from the following sources:

Missions Board Cash Grants:

United Christian Missionary Society	US\$1,500.00
Methodist Episcopal Board	1,055.00
Presbyterian Board	2,920.00
Baptist Board	800.00
	<u>6,275.00</u>

Endowment Income:

United Christian Missionary Society	400.00
General	40.00
Hall Estate	13,800.00
Swasey Fund	1,950.00
M. E. Bd. (Agr. & Forestry)	3,500.00
Special Gifts	11,000.00
	<u>30,690.00</u>
Less: Home Administration	12,000.00
	<u>18,690.00</u>

B. Toward the Budget of the University Hospital 1,295.00

To be secured from the following sources:

Methodist Board	340.00
United Christian Missionary Society	375.00
Presbyterian Board	580.00
	<u>1,295.00</u>

C. From Specially Designated Items the following amounts, which will be transmitted to the field when and as received:

15,221.06

To be secured from the following sources:

Harvard-Yenching Institute	13,421.06
United Christian Missionary Soc. Vacancy	600.00
Methodist Board Vacancy	<u>1,200.00</u>
	<u>15,221.06</u>

It was also

F-1168 VOTED that in addition to the foregoing the Board of Founders endeavor to secure through its own Board, the Associated Boards and the United China Relief sufficient funds to cover the request from the field, including the \$11,000 listed as Special Gifts under "A", and that such funds will be remitted to the field when and as received.

In the handling of the Famine Funds, it was

F-1169 VOTED that the Board of Founders authorize the Finance Committee to make sale of any securities during the year 1941-42 from the Famine Fund security list as may be necessary to fill budget requirements in addition to income received on Famine Fund securities, the amount to yield not in excess of LC\$486,605., as set forth in the 1941-42 budget.

ASKINGS FROM ASSOCIATED BOARDS

The Committee noted that the total deficit for the 1941-42 budget appeared to be US\$47,352.21 which includes \$11,000 as listed in the budget under Section A. It was

F-1170 VOTED that the Finance Committee approve the askings from the Associated Boards -- the total being \$47,352.21 as representing actual needs for balancing the 1941-42 budget.

INSURANCE ON PROPERTY

Action BF-1160 referred the matter of insurance on field property to the Finance Committee, and it was reported that Dr. Bates had discussed the matter with the Treasurer's Office and that the information contained in the letter of January 10, 1941 from the field covered the situation. This letter stated that the insurance is being carried with the Home Insurance Company of 59 Maiden Lane, New York City, and that the policies are carried for one year and renewed annually. An itemized schedule showing the properties included in the policy was attached to the letter of January 10, and it was

F-1171 VOTED to thank the field for the information contained in the letter of January 10, 1941 covering insurance on property in China.

INVESTMENTS

A study of the investment portfolio was presented to the Committee -- same having been compiled by Spencer Trask & Company. Recommendations were made to sell the Cleveland Union Terminal 5s as not of proper grade, American Telephone 5 $\frac{1}{2}$ s which may be re-financed, and the U. S. Treasury Bonds selling at high premium. The Committee felt it inadvisable to disturb these items at the present time -- the first two because of income and the latter because the University does not compute income to maturity. Recommendations were made to sell American Power and Light 6s of 2016 because of the recent appreciation and of their BB quality. It was

F-1172 VOTED to sell 10 American Power and Light 6s/2016 gold debenture bonds at 110 -- disposition of proceeds to be made at time of sale.

On motion adjourned.

C. A. EVANS
Assistant Treasurer

MINUTES OF MEETING
UNIVERSITY OF NANKING
FINANCE COMMITTEE

12:30 P; M. Monday, January 26, 1942
Irving Hotel, 26 Gramercy Park, New York, N. Y.

List of Members

*Morris W. Ehnes, Chairman	Robert C. Morris
*Dana M. Albaugh	Theodore C. Speers, ex officio
Joab H. Banton	

Those whose names are starred were present also C. A. Evans. Regrets were presented from Mr. Banton and Dr. Speers -- Mr. Morris being out of town.

INVESTMENTS

The January review of investments was studied and a letter from Spencer Trask & Company containing several recommendations was read. Due to the absence of the Treasurer, however, it was felt that no change should be made at the present, and it was

F-1173 VOTED to refer the study of investments to the Treasurers in consultation with the Chairman of the Committee; with full authority.

TREASURER'S REPORT FOR 1940-41

The Committee had not had opportunity to study the report and recommendations, and it was

F-1174 VOTED to circulate the 1940-41 Treasurer's Report to the membership of the Committee, and if no objections are filed that the report and recommendations be forwarded to the Board of Founders with the approval of the Committee.

REQUEST FOR EDUCATIONAL GRANT

It was stated that the Presbyterian Board has requested the Trustees of the University to share in the extra cost for the educational work of Mrs. J. Claude Thomson. Mrs. Thomson is supported by the Presbyterian Board, and her husband is planning to sail as soon as possible. Mrs. Thomson desires to finish her work at Union and Columbia, which will enhance her efficiency for the work at Nanking when she is able to return to China. The portion which the University is asked to assume is \$110. The Committee deliberated at length desiring to cooperate in every way possible in the particular problem presented in this situation. As it represented a condition which quite readily could be duplicated in several instances and as the Board of Founders has no money available, it was felt that it would be inadvisable to approve this proposition without consultation with the field. It was, therefore,

F-1175 VOTED that as the University of Nanking has, in effect, followed the general procedure used by cooperating mission boards in each accepting responsibility for faculty members provided for the University that the Committee regrets it cannot see the way clear to cooperate in this particular instance.

FINANCES OF THE NANKING REALTY CORPORATION

A statement of the Nanking Realty Corporation was presented and is appended as a part of these minutes. It was stated that the property located at 2348 Seventh Avenue had been sold to Sarah L. Delany, and that now there is a balance on the mortgage of \$13,930.00. It was noted that the sale produced a loss of \$54,280.50 plus certain costs covering the maintenance of the property and foreclosure proceedings. Several courses of action were studied and finally it was

F-1176 VOTED that the losses in the Nanking Realty Corporation applicable to the handling of the 2348 Seventh Avenue property be charged against the fund in which the original investment occurred.

PAYMENT OF SALARIES BY BOARD OF FOUNDERS

The Assistant Treasurer reported that action BF-1150 authorized the Treasurer to pay the field salaries from New York. In view of the rapidly-changing conditions in the Orient, this action has never been consummated, and now it is impossible to put it into execution. Accordingly it must wait until after the war to be implemented.

AUDITORS' REPORT FOR 1940-41

As the report of Messrs. Chambellan, Berger & Welti had not been distributed in advance of the meeting, it was

F-1177 VOTED that copies of the report be mailed to the Committee and if a majority of favorable votes are received, that it be recommended for acceptance to the Board of Founders.

On motion adjourned.

CAE:MM

C. A. EVANS
Assistant Secretary

NANKING REALTY CORPORATION

TRIAL BALANCE

	<u>December 31, 1941</u>	
	<u>Debit</u>	<u>Credit</u>
Cash	\$ 4,490.18	
Capital Stock		\$ 5,000.00
Deficit	11,145.91	
Notes Payable		78,389.48
Sarah L. Delany Mortgage	13,930.00	
2348 Seventh Avenue Property	54,280.50	
University of Nanking		457.11
	\$83,846.59	\$83,846.59

Notes Payable Dated May 12, 1939
To the order of the University of Nanking

Representing the net mortgage on 2348 Seventh Avenue	\$61,100.00
Covering Taxes & Insurance 1934/35	3,926.44
" " " 1936	1,579.32
" " " 1937	2,174.76
" " " 1938 6157 Tyndall	123.40
" " and foreclosure expenses on 2348 Seventh Avenue	8,617.73
" " & Insurance 1938	305.06
" Cost of improvements on	562.77
	\$78,389.48

Sarah L. Delany Mortgage
May 1st 1941 \$14,000.00
Less - quarterly installments due July & Oct. 15th 70.00
\$13,930.00

2348 Seventh Avenue
Balance as shown on ledger \$70,280.50
Less - Purchase money mortgage 14,000.00
Cash received 2,000.00
16,000.00
\$54,280.50

University of Nanking

Rents received on 2348 - Seventh Avenue in 1938 - \$457.11

MINUTES OF ANNUAL MEETING
BOARD OF FOUNDERS
UNIVERSITY OF NANKING

1:45 P.M., Tuesday, May 12, 1942
Room B, 2nd Floor, 150 Fifth Avenue, New York, N. Y.

List of Members

Amer. Baptist	*J. W. Decker	*D. M. Albaugh	
Methodist	R. E. Diffendorfer	Robert C. Morris	*F. T. Cartwright
Presby. No.	*Theodore C. Speers	Lloyd S. Ruland	*P. P. Elliott
Disciples	Alexander Paul	C. M. Yocum	##R. M. Hopkins
	E. K. Higdon		
Ginling College	*Sallie Lou MacKinnon	#R. W. Griest	
Coopted	Geo. B. Huntington	Morris W. Ehnes	J. H. Banton
	Robert E. Speer	*W. Reginald Wheeler	

* Present

Represented by Mrs. G. T. Scott

Represented by Dr. Guy Inman

Secretaries: Mr. Caldwell, Mrs. Mills, Mr. Evans and Mr. Parker.

The meeting was opened with prayer by Dr. Speers.

The Chairman introduced those present representing other members of the Board and also Mrs. W. Plumer Mills, recently appointed a secretary of the Associated Boards.

APPROVAL OF MINUTES

The minutes of the following meetings were approved as circulated:

Annual Meeting of the Board, May 6, 1941

Board of Founders, June 25, 1941

Finance Committee, June 27, 1941, January 26, 1942

REPORTS FROM THE FIELD

Mr. Evans gave a general report of the situation on the field mentioning in particular the encouraging enrollment of the University, the united work being done in Chengtu by all of the colleges, and such facts as are available concerning the property and staff in Nanking. It is not known whether any work is being conducted in the buildings at the University at Nanking. It is possible that the hospital may be still operating. Dr. Trimmer and Dr. Stewart are presumably in Nanking. The continued loan of Miss Shannon from work in India and Miss Grace Boynton from Yenching University to the work in Chengtu was noted.

A letter from Dr. Cressy, telling of the plans of the administrators of the several colleges on the Chengtu campus for procedure in the event of bombing, was read and carefully considered, after which it was

B-1178 VOTED that the Board of Founders record its warm admiration for the spirit of courage and steadfastness expressed in the letter of Dr. Cressy, dated January 20, 1942, and, in line with the suggestions in that letter in case

of emergency needs in Chengtu, authorize the Executive Committee of the Board to be prepared for action without delay in making an appeal, through appropriate channels and in cooperation with the United China Relief, for aid in meeting such needs as may arise.

REPORT OF THE TREASURER, JUNE 30, 1941

The report of the treasurer was reviewed and discussed. The recommendation that the surplus of \$1,516.06 be appropriated to the field was reported as having been carried out by the Finance Committee. It was

BF-1179 VOTED to approve the recommendation as acted upon by the Finance Committee.

It was also

BF-1180 VOTED to receive the treasurer's report and place it on file.

REPORT OF THE AUDITORS, JUNE 30, 1941

The report of the auditors was presented and after discussion, it was

BF-1181 VOTED to receive the auditors' report and place same on file.

REPORT OF THE FINANCE COMMITTEE

The report of the Finance Committee was presented by Mr. Evans and after consideration and discussion, it was

BF-1182 VOTED to accept the report as presented and which is attached hereto as Appendix A.

BUDGET FOR 1942-43

Usually the detailed budget from the field is available for consideration at the Annual Meeting, but, owing to emergency conditions, this was not possible this year. The only information available was a cable from Chengtu indicating that the minimum amount needed over and above the usual and regular amounts received from the Board of Founders would be \$87,000. This amount represents the minimum sum needed from the Sustaining Fund during 1942-43. At the same time, it was indicated that for a more adequate conduct of the work of the University \$112,000 would be the amount required. After careful consideration of the situation, it was

BF-1183 VOTED to approve \$87,000 as the minimum request to the Associated Boards for the 1942-43 Sustaining Fund and that the adequate amount of \$112,000 be referred to the Finance Committee with power for study in the light of additional information to be received from the field.

The details of the regular funds available from endowment, etc., including the Founders' budget, were discussed, and it was

BF-1184 VOTED that the statement concerning these funds should be prepared in the same form as acted upon last year and that their consideration be referred to the Finance Committee for report and action by the Executive Committee.

REPORT ON PROMOTION

Mr. Caldwell presented a summary of the promotional activities, a copy of which is attached hereto as Appendix B. He pointed out the very great difficulty which has been caused by the lack of new material from the field for use in promotional work. In discussing the report and the problem raised, it was felt that the Board should take some action concerning the need of publicity material, and it was

BF-1185 VOTED that a cable be sent to the field regarding the need of publicity material and point out that nothing had been received during the past year.

RESIGNATION OF DR. B. A. GARSIDE

A letter from Dr. Garside, presenting his resignation as secretary and assistant treasurer, was read. The resignation is due to Dr. Garside's transfer to work at United China Relief. It was

BF-1186 VOTED to accept the resignation of Dr. Garside and to direct the officers to prepare a letter to him expressing the very deep regret of the Board for the necessity of the resignation and the very great appreciation for the valuable service which Dr. Garside has rendered to the University.

RESIGNATION OF MR. OGDEN

A letter from Mr. J. T. Ogden was read in which he presented his resignation on account of leaving America for work abroad with the British Ambulance Unit. The members of the Board expressed their feeling that Mr. Ogden should be continued as a member even though for the time being he could not take an active part in the work of the Board. It was, therefore,

BF-1187 VOTED not to accept Mr. Ogden's resignation but to notify him that the Board hopes that he will permit his name to remain on the roster of the Board of Founders with the earnest hope that he will resume active work on the Board upon his return.

RESIGNATION OF MR. K. W. MOORE

A letter from Mr. K. W. Moore was read in which he presented his resignation on account of the discontinuance of his relationship with the Board of Foreign Missions of the Presbyterian Church and his location outside of New York City. It was

BF-1188 VOTED to accept the resignation of Mr. Moore with an expression to him of appreciation for his service on the Board.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF OFFICERS

The Nominating Committee presented the following names of officers, committee members and coopted members of the Board:

<u>Officers:</u>	Honorary President	- Dr. Robert E. Speer
	President	- Dr. Theodore C. Speers
	Vice-Presidents	- Mr. D.M. Albaugh
		- Dr. C. M. Yocum
	Treasurer	- Mr. Robert C. Morris
	Asst. Secy. & Asst. Treasurer	- Mr. C. A. Evans
	" " " " "	- Mr. J. I. Parker

Minutes of Annual Meeting
Nanking Board of Founders

-4-

May 12, 1942

Executive Committee:

Dr. Theodore C. Speers, Chairman
Mr. D. M. Albaugh
Dr. F. T. Cartwright
Dr. J. W. Decker

Dr. Lloyd S. Ruland
Dr. C. M. Yocum
Miss Rebecca W. Griest
Dr. W. R. Wheeler

Finance Committee:

Dr. M. W. Ehnes
Mr. Robert C. Morris
Mr. J. H. Banton

Mr. D. M. Albaugh
Mr. Wandell Mooney
Dr. T. C. Speers, Ex-officio

Committee on Promotion:

Dr. W. R. Wheeler, Chairman
Dr. F. T. Cartwright
Dr. J. W. Decker

Dr. Phillips P. Elliott
Miss Rebecca W. Griest
Dr. T. C. Speers, Ex-officio

Committee on Instruction:

Dr. L. S. Ruland, Chairman
Miss Rebecca W. Griest

Mr. D. M. Albaugh

Associated Boards' Committees:

Executive Committee: Dr. J. W. Decker, Dr. R. E. Diffendorfer, Dr. L. S. Ruland

Committee on Finance: Mr. Robert C. Morris, Dr. M. W. Ehnes

Committee on Promotion: Miss Rebecca W. Griest, Dr. F. T. Cartwright

Committee on Christian Character, Staff and Curriculum: Mr. D. M. Albaugh,
Dr. F. T. Cartwright

Ginling Board

Dr. W. R. Wheeler

Coopted Members in the Class of 1945: Dr. M. W. Ehnes, Dr. W. R. Wheeler

It was

Minutes of Annual Meeting
Nanking Board of Founders

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May 12, 1942

BF-1189 VOTED to instruct the secretary to cast one ballot for the officers, committee members and coopted members as reported by the Nominating Committee.

The ballot was cast.

The Nominating Committee also reported four names as new coopted members of the Board. These are as follows:

Class of 1945: Mr. Wandell Mooney
Mr. Orrin R. Judd, Jr.

Class of 1944: Mr. T. E. Whiteman
Mr. B. Carter Milliken

The members of the Board expressed their satisfaction over the prospect of having these new members of the Board, and it was

BF-1190 VOTED to invite the four persons named to become members of the Board and to have the invitation presented in each case by some member of the Board of Founders.

Mr. Wheeler was asked to present the invitation to Mr. Whiteman and Mr. Milliken.

Mr. Albaugh was asked to call on Mr. Judd, and Dr. Ehnes was asked to call upon Mr. Mooney.

The meeting adjourned with prayer by Dr. Speers.

JOSEPH I. PARKER
Secretary

REPORT OF THE FINANCE COMMITTEEUNIVERSITY OF NANKING

The major duties of the Finance Committee this past year have been frequent reviews of the security list as well as a study of the 1941-42 budget. The latter item was considered at length at the June meeting of the committee and the usual actions of approval are set forth in the minutes of that meeting. At the same time approval was given to the request from the Associated Boards for \$47,352.21 as the needs for askings in the Nanking 1941-42 budget.

The Committee gave considerable thought to the insurance of property in China which was formerly carried by the treasurer's office in Nanking. We are reporting that the treasurer's office has arranged to take care of the insurance from the New York office of the Home Insurance Company.

The reports of the treasurer and auditors were reviewed at the January 26th meeting of the Committee and recommendation was made to the Founders.

The Nanking Realty Corporation status has been before the Committee for adjustment and the minutes of the meeting held on January 26th set forth these considerations.

Such changes in the security list as have been made during the year were approved by the members of the Committee by telephone.

The sales for the year have been as follows:

ENDOWMENT FUNDSales

100 sh.	Aluminum Preferred		@ 107
\$10,000	American Power & Light	6/2016	@ 90-3/8
5,000	American Tel. & Tel.	5-1/2/1943	@ 100 (called)
10,000	Central Illinois & Pub. Ser.	3-3/4/68	@ 105
7,000	North American	4/1959	@ 103

Purchases

\$22,500	U. S. Treasury Bonds	2-1/2% due 9/15/67-72
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FAMINE FUNDSales

\$ 5,000	Public Ser. of Indiana	4/1969	@ 106-1/2
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RETIREMENT FUNDSales

\$ 2,000	North American	4/1959	@ 103-1/2
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R E P O R T O N P R O M O T I O N

UNIVERSITY OF NANKING

Introduction

For a number of years there has been an attempt to build up a clientele for Nanking which would be a reliable source of income for the University. It is important that these efforts be maintained.

Procedure

During the year no news reports, or photographs, were received from the field. Old material had been rehashed so many times it was deemed inadvisable to repeat the process. Therefore promotional efforts were limited to a few informal reports, and a very effective letter of appeal written by the President of the Board of Founders.

Results

Receipts for the year 1941-42:

Sustaining Fund

Designated, allocated and received direct.....	\$1,949.90
" " (not paid over from Assoc. Bds.)	<u>51.00</u>
Total.....	\$2,000.90

Summary

It is vitally important that a limited individual program of fund raising be maintained on behalf of the University. However, the active cooperation of the field is a prime requirement for success. Until the administration takes an active interest in promotional matters in this country, there will probably be constantly diminishing returns.

MINUTES OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

3:15 P.M. Tuesday, July 14, 1942
Room 903, 150 Fifth Avenue, New York, N. Y.

List of Members

Morris W. Ehnes
*Robert C. Morris
J. H. Banton

*D. M. Albaugh
Theodore C. Speers

Those whose names are starred were present as was also the Secretary. Dr. Ehnes approved the recommendations in advance of the meeting.

Mr. Albaugh was appointed Chairman, pro tem.

BUDGET FOR 1942-43

It was stated that the Annual Meeting of the Board gave consideration to the budget requirements for 1942-43 and noted that the cabled dispatches from China requested \$87,000.00 as the minimum askings from the Associated Boards beyond the regularly approved budget of the Board of Founders. Another item called for \$112,000 for a more adequate budget. Accordingly, the following was approved:

"BF-1183 VOTED to approve \$87,000 as the minimum request to the Associated Boards for the 1942-43 Sustaining Fund and that the "adequate" amount of \$112,000 be referred with power to the Finance Committee for study in the light of additional information to be received from the field."

Regarding the Founders budget, it was

"BF-1184 VOTED that the statement concerning these funds should be prepared in the same form as acted upon last year and that their consideration be referred to the Finance Committee for report and action by the Executive Committee."

It was reported that copies of the 1942-43 Nanking budget have been received and, after careful study, the askings to United China Relief have been revised to meet the requirements of allocating funds for relief and rehabilitation purposes. The amount being requested to balance the budget is \$57,650.00 with \$30,000 additional for salary and rice bonuses. The Committee was asked to review the budget and to pass judgment upon these askings.

Attention was given to regular budget figures representing income from Boards, Foundations, Endowment Fund, etc., and after careful study of the individual items, it was

F-1200 VOTED that the following action be recommended to the Executive Committee:

THAT the Board of Directors be notified that, subject to adjustment of charges for the operation of the Associated Boards' program and in addition to the personnel supplied by the Cooperating Mission Boards, the Board of Founders will contribute toward the budget of the University of Nanking for the fiscal year 1942-43 the following amounts:

July 14, 1942

(a) Toward the General Budget

..\$22,087.59

To be secured from the following sources:

Mission Boards Cash Grants:

United Christian Missionary Society	US\$ 1,500.00	
Methodist Board	1,434.59	
Presbyterian Board	2,920.00	
Baptist Board	800.00	
	<u>\$ 6,654.59</u>	6,654.59

Endowment Income:

United Christian Missionary Society Funds	\$ 385.00	
General	38.00	
Hall Estate	10,723.00	
Swasey Fund	1,787.00	
M. E. Board (Agr. & Forestry)	<u>3,500.00</u>	
		\$16,433.00
Special Gifts		<u>11,000.00</u>
		<u>34,087.59</u>
Less: Home Administration		<u>12,000.00</u>
		<u>22,087.59</u>

(b) Toward the University Hospital:

1,295.00

To be secured from the following sources:

Methodist Board	340.00
United Christian Missionary Society	375.00
Presbyterian Board	580.00
	<u>1,295.00</u>

(c) From Specially Designated Items the following amounts, which will be transmitted to the field when and as received:

16,421.06

To be secured from the following sources:

Harvard-Yenching Institute	13,421.06
United Christian Missionary Society Vacancy	600.00
Methodist Board Vacancy	2,400.00
	<u>16,421.06</u>

It was also

F-1201 VOTED that in addition to the foregoing the Founders endeavor to secure by itself, or through the Associated Boards and United ^{China} Relief, sufficient funds to cover the request from the field including the \$11,000 listed under "a" and that such funds be remitted to the field when and as received.

In relation to the Famine Funds budget for 1942-43, it was

F-1202 VOTED that the Board of Founders direct the Finance Committee to sell any securities during 1942-43 from principal account of Famine Funds securities

July 14, 1942

as may be required to balance the budget aside from income received from Famine Funds income, the total amount not to exceed LC\$769,922.00 as listed in the 1942-43 budget.

Attention was called to the amount deducted above under Home Administration, and it was

F-1203 VOTED to approve the figure of \$12,000.00 for Home Administration expenses for 1942-43 -- it being understood that there will be credit adjustments from charges during 1941-42.

COMMUNICATION FROM HARVARD-YENCHING INSTITUTE

It was stated that at the meeting of the Harvard-Yenching Institute held on May 25th, the following resolution was passed:

"To advise the interested colleges that, if in their judgment the emergency has reached a point where they need to begin to draw on the Restricted Fund reserve account, it would be looked on by this Board as something within their discretion and that the Trustees would feel that, in the present circumstances, no restriction should be placed on the application of these funds for whatever purposes seem dictated by the emergency; that the needs are likely to continue for several years and that should be kept in mind in drawing on the fund."

It was recalled that the fund referred to was the Reserve Fund established through the receipt of Aluminum Company back dividends within the Restricted Account. The share accruing to the University of Nanking is \$15,000 and ordinarily would be held for use within the Department of Chinese Cultural Studies or research work. It was noted that the Institute had been gracious in its release of these funds. As conditions on the field are not sufficiently clear to recommend the use of these funds at the present time, it was

F-1204 VOTED (a) that the Assistant Secretary be instructed to acknowledge receipt of the information covering the Harvard-Yenching Institute's action voicing appreciation on behalf of the Board for the release of restrictions on Restricted Funds Reserve, and

(b) that the field be informed of this action, stressing especially the admonition of the Institute regarding the long term needs and calling attention to the necessity of thoroughly justifying the use of these funds.

INVESTMENTS

As of June 30th, cash on hand in the General University Account amounted to \$78,377.08, which accrued through the sale of Aluminum Preferred Stock. Recommendations were made to purchase common stock to be selected from a list of high-grade securities or to use the entire amount for the purchase of Series "G" U.S. Defense Bonds yielding $2\frac{1}{2}\%$.

Minutes of Meeting
Banking Com. on Finance

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July 14, 1942

After study of the suggestions, and in view of the conditions of the market as well as the limited number of Committee members present, it was

F-1205 VOTED that \$40,000 be invested in U.S. Defense Bonds, Series "G" and that \$35,000 be invested in U.S. Treasury 2% bonds due December 1949-51.

It was also noted that there was a balance of \$31,685.09 in the cash account of Famine Funds, and it was

F-1206 VOTED to invest \$30,000 of Famine Funds in 2% U.S. Treasury Bonds due December 1949-51.

On motion adjourned.

C. A. EVANS
Assistant Secretary

MINUTES OF MEETING
UNIVERSITY OF NANKING
FINANCE COMMITTEE

12:15 P.M. Friday, November 13, 1942
Irving Hotel, 26 Gramercy Park, New York, N.Y.

List of Members

*Morris W. Elnes, Chairman	*Robert C. Morris
*D. M. Albaugh	Theodore C. Speers, Ex-off.
Joab H. Banton	

Those whose names are starred were present; also C. A. Evans and C. H. Corbett. Regrets were presented from Dr. Speers.

INVESTMENTS

It was reported by Mr. Evans that since the beginning of the present fiscal year the following bonds have been purchased:-

40,000 U.S. Savings Bonds, Series "G" $2\frac{1}{2}\%$ due 7/1/54 at par.
35,000 U.S. Treasury Bonds, 2% due 12/15/51-49
30,000 U.S. Treasury Bonds, 2% due 12/15/51-49 (FAMINE FUNDS)

The following action was taken:

F-1207 VOTED to approve of the foregoing purchases.

A letter from Spencer Trask & Company containing several recommendations was read. Action was taken as follows:-

F-1208 VOTED to sell the following securities if and when they reach the prices specified:-

	<u>Selling Price</u>
10,000 Baltimore and Ohio 5's due 2000	33
10,000 Missouri, Kansas & Texas 5's, 1962	43
5,000 New York Central $4\frac{1}{2}\%$'s, 2013	53
5,000 Northern Pacific 5's, 2047	60

MORTGAGE SITUATION

It was explained that the \$10,000 mortgage on the property located at 136 East 237th Street, New York City had been in difficulty for some time and reached a climax in July 1942. Title to the property was granted by the owner for the payment of \$200.00, which, together with other expenses for transfer, aggregated \$517.60. A purchaser was secured immediately for \$10,000, -- \$7,000 cash and \$3,000 mortgage. In the adjustment the following items were paid:

Back Taxes.....	\$472.23
Insurance.....	22.58
Commissions.....	500.00

The Manufacturers Trust Company failed to collect approximately \$175 in rentals. Therefore our office refused to pay an additional \$250 commission to the Bank. They would be agreeable to accepting \$100.

November 12, 1942

After discussion it was

- F-1209 VOTED to authorize the payment of \$100 to the Manufacturer's Trust Company, as commission on transactions connected with the mortgage on property located at 136 East 237th Street, New York City.

RESTRICTED FUNDS OF HARVARD-YENCHING INSTITUTE

The following action taken by the Harvard-Yenching Institute at its spring meeting was reported to the Committee:

"To advise the interested colleges that, if in their judgment the emergency has reached a point where they need to begin to draw on the Restricted Fund account, it would be looked upon by this Board as something within their discretion and that the Trustees would feel that, in the present circumstances, no restriction should be placed on the application of these funds for whatever purposes seem dictated by the emergency; that the needs are likely to continue for several years and that should be kept in mind in drawing on the fund."

The following resolution was adopted:-

- F-1210 VOTED that we note with gratification the action of the Trustees of the Harvard-Yenching Institute stating that it is within the discretion of the interested colleges to draw on the Restricted Fund reserve account, but in view of the fact that we are now cooperating with United China Relief and expect to get from this source sufficient funds for this year's need, we deem it better to leave for future use such sums as the Harvard-Yenching Institute holds in its Restricted Fund reserve account for the credit of the University of Nanking.

REPORT OF THE TREASURER

The Treasurer's report for the year ending June 30, 1942 was presented to the Committee and it was

- F-1211 VOTED to recommend to the Board of Governors for acceptance the treasurer's report for the year ending June 30, 1942.

REPORT OF THE AUDITOR

The auditor's report for the year ending June 30, 1942 was presented to the Committee. It was

- F-1212 VOTED to refer the auditor's report for the year ending June 30, 1942, to a sub-committee consisting of Messrs. Ehnes and Morris for examination and report to the Finance Committee.

ASKINGS FOR NANKING FROM THE ASSOCIATED BOARDS

It was reported to the Committee that a cable had been received from Earl Cressy stating that our Budgets leave Nanking impossibly short and that a revision is imperative.

Minutes of Meeting
Nanking Finance Committee

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November 12, 1942

It was also reported that Prof. William Fenn had accepted the invitation of the Associated Boards to be their Special Representative in China beginning as soon as practicable and continuing till January 1, 1944. His duties will include visiting each of the colleges in Free China at least once a year, securing information regarding budgets, administration and so forth. In view of this development it was

F-1213 VOTED that in the next cable to Dr. Fenn a message be included to the effect that we are disturbed over the budget situation of Nanking University, but we do not have adequate information, and so hope that he will make this one of the first matters studied.

STUDY ALLOWANCE FOR MISS TURNER

It was explained that Miss Turner has reached England and is studying there with the intention of returning to China at the end of her regular furlough. She has indicated that a study grant of \$50 would be sufficient for her needs. It was

F-1214 VOTED to allow Miss Turner a study grant of \$50.00 and to recommend to the Board of Governors that plans be made for sending her back to China as soon as practicable after the end of her regular furlough.

On motion adjourned.

C. A. EVANS
Assistant Treasurer

MINUTES OF ANNUAL MEETING

BOARD OF FOUNDERS

UNIVERSITY OF NANKING

2:00 P.M. Thursday, May 13, 1943
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members:

	<u>1943</u>	<u>1944</u>	<u>1945</u>
Am. Baptist		*A. F. Ufford	Dana M. Albaugh
Methodist	*R. E. Diffendorfer	R. C. Morris	*Frank T. Cartwright
Presbyt. No.	*P. P. Elliott	*T. C. Speers	*Lloyd S. Ruland
Disciples	E. K. Higdon	*R. M. Hopkins	C. M. Yocum
Ginling College	S. L. MacKinnon		Rebecca W. Griest
Coopted	Robert E. Speer		Morris W. Ehnes
	Joab A. Banton		R. M. Wheeler
	*John T. Ogden		

Those whose names are starred were present, as were also Mrs. Mills, C. A. Evans and Mr. Caldwell.

Regrets were received from Miss Rebecca Griest and Miss Sallie Lou MacKinnon.

The Chairman, Dr. Speers, called the meeting to order and led in prayer.

The death of Dr. George B. Huntington was announced as having occurred March 6, 1943. He had been a member of the Nanking Board and served long and faithfully on the Finance Committee.

It was

BF 1220 VOTED to instruct the Secretary to prepare a resolution of sympathy on the passing of Dr. George B. Huntington and that same be forwarded to the members of the family and spread upon the minutes of the meeting.

ADOPTION OF AGENDA

A carefully prepared agenda was placed before the meeting and it was

BF 1221 VOTED to accept the agenda as presented.

APPROVAL OF MINUTES

The records of the 1942 Annual Meeting and Finance Committee meeting of November 13, 1942 were presented and it was

BF 1222 VOTED to dispense with the reading of the two sets of minutes listed below and that they be approved as circulated.
Minutes of the Annual Meeting of the Board, May 12, 1942.
Minutes of the Finance Committee Meeting, November 13, 1942.

REPORTS FROM THE FIELD

Letter from President Y. G. Chen

A letter from President Chen, dated March 20, 1943 and addressed to the Board of Founders and friends of the University of Nanking, was presented and it was

BF 1223 VOTED to instruct the Secretary to acknowledge formally the receipt of this letter, expressing the appreciation of the Board of Founders and that a copy of the letter addressed to the Board be sent to all the members.

It was suggested that the Secretary especially express the gratification of the Board at the financial showing.

Letter dated March 25, 1943

Mr. Evans reported that he had received a letter dated March 25, 1943 addressed to him jointly by President Chen and Miss Elsie Priest. This letter made a report on the current year 1942-1943, advising that there are now 857 students enrolled in the college; giving a report on the askings for 1943-44; special housing needs; post-war planning and plans for celebrating the 55th anniversary of the College. (See Appendix B).

A brief report was given of the part which the Associated Boards took in arranging for a radio broadcast to China in connection with the Anniversary. Dr. Decker spoke as the President of the Associated Boards and a former member of the Board of Founders; Willys Peck of the State Department, Washington, spoke as the representative of the State Department, and Dr. Nicholas Murray Butler representing the colleges in America.

It was

BF 1224 VOTED that these reports from the field be accepted.

It was also

BF 1225 VOTED that the office be requested to prepare and circulate before Board meetings, a mimeographed digest of reports from the field, giving the President's report in full but selecting from other letters and minutes matters which call for the Board's action, also information which the Founders need for promotion.

Minutes of the Meeting of the Emergency Executive Committee of the Board of Directors, April 20, 1942.

In Action EE181 it was voted to authorize a cable to the Board of Founders inquiring if it is possible to renew the fire insurance on the Nanking property with the Home Insurance Company in New York. A cable was sent subsequently to the college advising them that it was possible to arrange for this insurance in New York. After discussing this question, it was

BF 1226 VOTED that the Finance Committee be instructed to study this matter and act appropriately before contracting for another year for insurance under present conditions.

May 13, 1943

Action EE-199 recommended to the Board of Founders that Miss P. Margaret Turner be invited to return to the position of English secretary to the administration after a regular furlough to be dated from March 1, 1942. Miss Turner is entitled to 14 months away from the field and should return to China by June 1, 1943. It was reported that Miss Turner is ready to return. Her fare has been sent to her and everything is complete as soon as permission to sail is granted by the Government.

Action EE-200 urged the return of both Dr. M. Searle Bates and Dr. J. Claude Thomson.

Dr. Hopkins reported that a decision had not yet been reached by the United Christian Missionary Society regarding the return of Dr. Bates.

Dr. Ruland reported that Dr. Thomson has been doing graduate work at Johns Hopkins and it was understood by the Presbyterian Board that he would be ready to return in the summer and that he is high on their list to be returned.

In connection with Vote EE-202, which expressed appreciation to the Board of Foreign Missions of the Presbyterian Church in the USA for their willingness to allow Miss Winifred Shannon to spend a second year in the University, - Dr. Ruland stated that the Presbyterian Board had made a permanent assignment of Miss Shannon as one of the Presbyterian quota to the staff of the College.

In Vote EE 203, the Board of Directors expressed its appreciation to the American Board and to Miss Grace M. Boynton personally for her services during the academic year.

Vote EE-204 inquired through the Board of Founders if it would be possible for the four cooperating mission boards to reconsider their annual grants, and in view of the need these days, to increase the appropriations.

In this connection, considerable discussion took place, and it was

BF 1227 VOTED that this matter be referred to the Executive Committee of the Associated Boards for a study of the Boards' participation in various colleges, especially where there was in recent years a reduction in the Boards' support, in an effort to restore their support to the full amount of the participation they once had and to report back to the individual boards.

And it was

BF 1228 VOTED to request the Associated Boards to communicate with the constituent mission boards and agencies pointing out the necessity of including the Colleges in a very large way in any post-war reconstruction funds which the denominations may be using for their post-war reconstruction.

Vote EE-195: "to authorize that C\$200,000 now invested in banks in China be used for the purchase of land, these funds to be guaranteed and replaced by Famine Funds now held in United States currency in New York" was discussed and the Secretary was instructed to write to the field raising the question as to the advisability of spending too much money for land in West China if they plan to return to Nanking.

REPORT ON PROMOTION

The report on promotion was presented by Mr. Caldwell. Originally when the Associated Boards was formed, there was supposed to be a unified single promotional campaign for all the colleges in which each shared according to its needs. Later it was discovered feasible to conduct a separate promotional effort for each of the colleges which had a certain clientele. A special situation arose when joining with United China Relief, but the Associated Boards carried on at the same time as intelligent and effective a program of education as could be devised, but not of direct solicitation on behalf of the individual colleges. The status of the Associated Boards with United China Relief and the National War Fund was clarified to such an extent that it is now possible to solicit funds for individual institutions. Consequently, approximately \$200,000 was obtained through Associated Boards' efforts and \$500,000 through United China Relief for the institutions.

The educational publicity has been received very much better than anything previously issued. City libraries of Baltimore and Cleveland have asked for copies of the Nanking folder. The Carnegie Peace Foundation is using our publicity as part of its text room material for study groups in the United States. On the other hand there has not been any direct appeal this year to the Nanking constituency but there is a great deal of interest and there seems to be every likelihood that the University of Nanking constituency is more interested than ever.

It was

BF 1229 VOTED to instruct the Committee on Promotion to prepare an appeal, using funds which otherwise might be used in the issuing of a pamphlet.

It was suggested that the report of the Committee on Promotion be appended to the Minutes (Appendix C) and it was further

BF 1230 VOTED to receive the report on promotion with appreciation.

FINANCIAL MATTERS

A general report was presented by the Assistant Treasurer dealing with the status of the current budget and also with reference to balances carried on the books. Out of the discussion came the suggestion that the Colleges begin to set aside a reserve fund for post-war reconstruction, and it was therefore

BF 1231 VOTED to refer to the Associated Boards the problem of beginning to build up a reserve fund in the United States to be used for post-war reconstruction in the colleges.

Report of Finance Committee

The minutes of the Committee on Finance held on May 10, 1943 were presented, and discussed, including the study of investments, remittances of funds to China, field budget for 1942-43, the current budget, field budget for 1943-44, and Trustees' budget for 1943-44, as well as the Field Treasurer's report for 1941-42.

After due study of the various recommendations and actions, it was

BF 1232 VOTED to approve the minutes of the Finance Committee meeting of May 10, 1943 and adopt ~~the~~ recommendations.

Annual Report of the Treasurer of the Board of Trustees for 1941-42

The report of the Treasurer of the Board for 1941-42 having been circulated, it was

BF 1233 VOTED to approve the Annual Report of the Treasurer for the year ending June 30, 1942 and approve the recommendations contained therein.

Auditors' Report for 1941-42

The report of the auditors, Messrs. Chambellan, Berger and Welti, having been reviewed and as the books were found in order, it was

BF 1234 VOTED to receive the auditors' report and place same on file.

HARVARD-YENCHING INSTITUTE

A letter from Harvard-Yenching Institute dated March 10, 1943, addressed to the Presidents, Boards of Managers, and Boards of Trustees of the China Christian Colleges, was presented and discussed.

It was pointed out that Nanking has been outstanding in its desire to participate with the other institutions, and that reports from the field have been sent regularly to the Institute, receiving much commendation for work done. It was brought out that the Planning Committee of the Associated Boards is arranging to send an outstanding educator to China, who will also look into the question of cooperation and economy of administration. It was

BF 1235 VOTED that we ask the chairman and secretary to reply to the letter from the Harvard-Yenching Institute, expressing appreciation of their concern about the future cooperative program of the colleges and of the Boards, reminding them of the traditional attitude of the University of Nanking in this connection and expressing willingness to effect any changes within our power that may affect the welfare of the institutions.

MATTERS GROWING OUT OF MEETING OF ASSOCIATED BOARDS

It was reported that the question of providing an adequate salary for members of the Trustee supported staffs of the various colleges had been taken up at several of the meetings of the Colleges. This question was discussed at length, having in mind what other boards and organizations are doing, and it was

BF 1236 VOTED to ask the Committee on East Asia to investigate further the possibility of some joint committee in Free China to study and recommend a uniform salary scale for missionaries and other foreign workers.

It was also

BF 1237 VOTED that pending report from some kind of cooperative salary group, the salaries be on the same basis as for Ginling College, as follows: That the Board of Founders make an additional grant of at least fifty percent on the basic salaries of the foreign staff and more if that

May 13, 1943

is required and is in line with action taken by other Boards, to begin as of January 1, 1943.

(The effect of the foregoing is to increase basic salaries at least 100% and more if necessary).

ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEES

Resignation of Mr. J. I. Parker

Mr. Parker having resigned, it was suggested that Mr. Charles H. Corbett be appointed Assistant Secretary and Assistant Treasurer in his place. It was therefore

BF 1238 VOTED that Mr. Charles H. Corbett be appointed Assistant Secretary and Assistant Treasurer.

The Nominating Committee presented the following names of officers, committee members, and coopted members of the Board:

<u>Officers:</u>	Honorary President	- Dr. Robert E. Spear
	President	- Dr. Theodore Cuyler Speers
	Vice-Presidents	- Mr. Dana M. Albaugh
	Treasurer	- Dr. C. M. Yocum
	Assistant Secretary and Assistant Treasurer	- Mr. Robert C. Morris
	" " " " "	- Mr. C. A. Evans
	" " " " "	- Mr. Charles H. Corbett

Executive Committee:

Dr. Theodore Cuyler Speers	Dr. Lloyd S. Ruland
Mr. Dana M. Albaugh	Dr. C. M. Yocum
Dr. F. T. Cartwright	Miss Rebecca Griest
Dr. J. W. Decker, ex officio	Mr. John T. Ogden

Finance Committee:

Dr. Morris W. Ehnes	Mr. Dana M. Albaugh
Mr. Robert C. Morris	Dr. Theodore Cuyler Speers, ex officio
Mr. Joab H. Banton	

Committee on Promotion:

Dr. Frank T. Cartwright, Chairman	Dr. Phillips P. Elliott
Dr. J. W. Decker	Miss Rebecca W. Griest
	Dr. Theodore Cuyler Speers, ex officio

Committee on Instruction:

Dr. Lloyd S. Ruland, Chairman	Mr. Dana M. Albaugh
Miss Rebecca W. Griest	

May 13, 1943

ASSOCIATED BOARDS' COMMITTEES

Executive Committee:

Dr. J. W. Decker
Dr. R. E. Diffendorfer
Dr. Lloyd S. Ruland

Committee on Finance:

Mr. Robert C. Morris
Dr. Morris W. Ehnes

Committee on Promotion:

Miss Rebecca W. Griest
Dr. Frank T. Cartwright

Committee on Christian Character, Staff and Curriculum:

Mr. Dana M. Albaugh
Dr. Frank T. Cartwright

Ginling Board - Dr. Lloyd S. Ruland

Coopted Members in the Class of 1946

Dr. Robert E. Speer
Mr. Joab A. Banton
Mr. John T. Ogden

It was

BF 1239 VOTED to instruct the secretary to cast one ballot for the officers, committee members and coopted members as reported by the Nominating Committee.

The ballot was cast and the chairman declared the election of those nominated.

ADJOURNMENT

The meeting adjourned at 4:10 P.M.

C. A. EVANS

Secretary

REPORT ON PROMOTION
UNIVERSITY OF NANKING

During 1942-43 there have been certain changes in the emphasis of the promotional program of the University of Nanking. Because the Sustaining Funds of the Christian Colleges in China were in a large measure guaranteed by United China Relief, it has not been so necessary to seek continually an increase in the giving of our friends. Therefore, the principal purpose of promotional efforts during the past fiscal year has been to maintain the interest of old friends, and to make new ones.

A popular booklet was published for Nanking in the autumn of 1942. This booklet has received wide distribution, and has been very favorably received. In addition, a number of mimeographed reports have been sent to trustees, friends, and former staff members. More reports will be made available as they are received from China.

Although there has been as yet no organized solicitation of funds this year on behalf of Nanking, by April 10 a total of \$1,587.10 had been received in the form of more or less spontaneous gifts. It is expected that in May or June there will be a formal mail appeal to the friends in the University of Nanking mailing list.

Perhaps the most encouraging feature of the promotional work which has been done for Nanking is this, that if an emergency arises, if funds are no longer available through United China Relief, or through the War Fund, everything is in readiness for an intensified private effort to secure whatever may be needed by our friends in China. The foundation of our promotional activities must be the interest and sympathy of American friends. We probably have more of this now than in some time past.

MINUTES OF MEETING
FINANCE COMMITTEE
UNIVERSITY OF NANKING

12:15 P. M. Monday, May 15, 1944
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

* Morris W. Ehnes
* Robert C. Morris
J. H. Banton

D. M. Albaugh
Theodore C. Speers

Those whose names are starred were present, also C. A. Evans.

It was agreed to submit the minutes to other members of the Committee available or, at least, to secure a majority vote. (One additional vote of approval now makes these minutes valid).

INVESTMENTS

The Committee reviewed the investment portfolio and noted that the market value of the total list, as of April 17th, was nearly \$45,000 in excess of costs. A study of the individual holdings revealed no situation requiring immediate action. It was felt wise, however, to sell the Cleveland Union Terminals, if possible, at par and it was:

F-1240 VOTED to enter an order for the sale of 2,000 Cleveland Union Terminal Bonds 5's/73 at 100 same now carried in the Retirement Reserve Fund Investment.

It was noted there was an overdraft in Famine Funds account, but later on changes in securities might be made to correct this situation.

ANNUAL REPORT OF THE TREASURER FOR 1942-43

The Committee reviewed this Report and studied the various schedules. As same had also been reviewed by the Auditors, it was

F-1241 VOTED to refer the Report of the Treasurer for the year ending 1942-43 to the Annual Meeting of the Board of Founders with the recommendation that it be approved and placed on file.

AUDITORS' REPORT FOR THE YEAR ENDING JUNE 30, 1943

The Report of Chambellan, Berger & Welti for 1942-43 was reviewed and as a result it was

F-1242 VOTED to recommend to the Board of Founders that the Auditors' Report for 1942-43 be received and placed on file.

BUDGET FOR 1944-45

Figures were presented to the Committee indicating that the following figures seem to represent the situation regarding the 1944-45 expenditures:

Expenditures in Chinese \$	\$28,696,852.
Less Income in Chinese Currency	2,407,000. 26,289,852.
Less Assured Income from Trustees in New York in Chinese \$ @ 40:1	2,472,000.
Balance Required in Chinese \$	23,817,852.
Amount required in US\$ if Exchange is 40:1	595,446.
Amount required in US\$ if Exchange is 80:1	266,823.
Amount required in US\$ if Exchange is 120:1	157,282.

The Committee also considered comparative figures for previous years which, because of the vast difference in totals, seemed to be of very little value.

A statement was also made regarding the efforts to sell remittances on the open market in China and thus alleviate the condition. As definite mechanism for carrying out this project had not been approved, it seemed impossible for the Committee to make any definite recommendations to the Annual Meeting of the Board. Rather it appeared to be a situation wherein conditional negotiations should be continued, and it was

F-1243 VOTED to recommend to the Board of Founders that pending the determination of the rate of exchange Nanking requests from the Associated Boards sufficient Chinese dollars to cover the budget as estimated by the field for 1944-45.

It was understood in connection with the foregoing that if any definite conclusions in the exchange rate were reached the Committee could again meet and give further study to the budget situation.

SALARY FOR FOREIGN STAFF ON FURLOUGH

Thought was given to the general procedure followed by the Mission Boards and other Colleges in respect to foreign staff on furlough. On the basis of customary procedure it seemed that Nanking should pay a minimum of \$100.00 per month for foreign staff on furlough at home. It was, therefore

May 15, 1944

F-1244 VOTED to approve and report to the field the payment of \$100.00 per month for single missionaries while on furlough.

LOAN OF US\$8,016 TO A. N. STEWARD OF NANKING

The Committee was advised that word had been received from China through repatriates on the last GRIPSHOLM that US\$8,016 had been paid to Dr. A. N. Steward at Nanking reputedly for University purposes. The payment was made before June 1942. This situation was reported to the Treasurer at Chungku and a reply has been received indicating that no word or representations had been received from Nanking to this effect and that the University authorities felt that this could not be a University charge and preferred to let the matter rest until more adequate information might be secured. It was

F-1245 VOTED that, in view of the inadequate information available regarding the US\$8,016 paid to A. N. Steward prior to June 1942, the University cannot make payment at the present time.

It was conceded that if any new evidence is received that the Committee should make arrangements for a meeting to plan for clearance with the Methodist Board.

REHABILITATION NEEDS

The Assistant Treasurer presented a letter from the field dated February 4th listing the rehabilitation needs as summarized on the attached sheet (Appendix A). The Committee was deeply interested in these figures and in the process of arriving at the totals, but felt that it is entirely too early to make any definite estimates as conditions may so completely alter the situation that any present prognostications will be of little value. It was reported that the Associated Boards had adopted a minimum goal of three and one-half million dollars for post-war rehabilitation for the entire group of Colleges. The Committee also felt that any consideration of rehabilitation needs should be undertaken in the light of the entire Christian Higher Educational program in China.

DECISION IN THE ESTATE OF AMBROSE SWASEY

A communication was presented from the law firm of Jones, Day, Cockley & Reavis, informing the Treasurer that the Probate Court in Cleveland, Ohio had decided in favor of the contention of the Trustees that inheritance tax was not due on account of the gift made by Ambrose Swasey to the University.

There being no other business, the meeting adjourned.

C. A. EVANS
Secretary

Appendix A

University of NankingInformation regarding Rehabilitation Needs - February 1944
(based on questionnaire from Associated Boards)

All estimates are on prewar values and prices - the rate of exchange used is C\$3.40 for US\$1.00.

	<u>Buildings</u>	<u>Equipment</u>	<u>Books and apparatus</u>	<u>Total</u>
1. Property destroyed or unrecoverably lost (as of Dec. 8, 1941)	US\$ 21,657.	US\$ 17,190.		US\$ 38,847.
Forest destroyed				3,090,909.
2. Property recoverable if no further loss or destruction (Dec. 8, 1941)	US\$887,129.	US\$311,143.	US120,000.	US\$1,318,272.
3. Property damage and depreciation on No. 2	US\$ 44,100.	US\$300,000		US\$ 344,100.
4. Property in present home:				
a. Amount worth taking back to Nanking		US\$ 40,000.	US\$ 30,000.	US\$ 70,000.
b. Amount to be left behind	C\$500,000.	C\$200,000.	C\$100,000.	C\$ 800,000.
c. Amount that might be realized on #b.	Probably all that is left will be given to hosts.			
5. Return trip:				
a. Transportation of personnel (based on costs in 1937)		C\$106,000.	US\$ 32,120.	
b. Transportation of equipment (based on costs in 1937)		40,000.	12,000.	
Total		C\$146,000.	US\$ 44,120.	

6. Additions to prewar property necessitated by increased size

No increase in buildings anticipated except to complete the freshman dormitory and library building, both of which were under construction in 1937.

No increase in equipment or furniture anticipated except to furnish the two buildings mentioned above.

Note: Under No. 3 property damage is estimated on the basis of normal repairs annually to all the property. Under equipment, figures are given on the basis that equipment and apparatus must be renewed every three years.

MINUTES OF ANNUAL MEETING

BOARD OF FOUNDERS

UNIVERSITY OF NANKING

2:00 P.M. Thursday, May 18, 1944
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members

	<u>1944</u>	<u>1945</u>	<u>1946</u>
Am. Bapt.	*A. F. Ufford	Dana M. Albaugh	
Meth.	*Robert C. Morris	*F. T. Cartwright	*R. E. Diffendorfer
Ginling		*Rebecca W. Griest	Sallie Lou MacKinnon
Presb.No.	*T. C. Speers	*Lloyd S. Ruland	*Phillips P. Elliott
UCMS	R. M. Hopkins	C. M. Yocum	E. K. Higdon
Coopted		*Morris W. Eames	Joab A. Banton
			John T. Ogden
			Robert E. Speer
<u>Staff</u>	*Earle H. Ballou	*Mrs. W. Plumer Mills	
	*C. A. Evans	*Charles H. Corbett	

Those whose names are starred were present.

PRAYER

The Chairman called the meeting to order and led in prayer.

REGRETS FOR NON-ATTENDANCE

It was reported that regrets for non-attendance had been received from Mr. Albaugh, Mr. Higdon, Mr. Hopkins, Mr. Ogden, Dr. Yocum and Miss MacKinnon.

ADOPTION OF AGENDA

It was

BF-1246 VOTED to approve the agenda as presented.

APPROVAL OF MINUTES

The Minutes of the Annual Meeting held May 13, 1943 having been circulated, and no corrections received, it was

BF-1247 VOTED to approve the Minutes of the Annual Meeting of the Board of Founders of May 13, 1943 as distributed.

REPORTS FROM THE FIELD

It was reported that the University is going ahead with a larger enrollment than ever before, - 1,099 students. The financial situation is giving considerable concern, however. The present rate of exchange is 40:1 but it is hoped to get a much more favorable rate by trading on the open market, permission for which has been granted, but the mechanics of the plan have not yet been worked out.

It was reported that President Y. G. Chen has been invited to be one of the six Chinese Professors to be brought to America by the State Department during the current year. It is hoped that he will arrive some time in the near future.

It was reported that a letter had also been received from Dr. Fenn about other exchanges of professors. The recent visit of Professor Abraham of Serampore College in India to the West China campus proved so unusually helpful it was hoped that a great deal more of that sort of exchange might be arranged. A request has come from Dr. Fenn to the Presbyterian Board asking their help in providing for exchange professors from Allahabad. It has already been planned that a Professor in Calcutta is to go to Nanking University.

REPORT ON PROMOTION

It was reported that the News Letters on the work of Nanking University have been given wide circulation among friends of the University as well as 220 religious periodicals but because there is no religious press clipping bureau it is not possible to know how many publications have carried these News Letters. Aside from this there has been a regular promotion program in connection with the Associated Boards.

The opinion was expressed that the Nanking News Letter is the best publicity material we are getting out of Chengtu and the best systematic presentation of the news available.

COMMUNICATIONS FROM DR. E. H. CRESSY OF NATIONAL CHRISTIAN COUNCIL

Need for Filling Dr. Fenn's Place in the English Department

The Board considered a letter from Dr. Cressy dated March 8, 1944 which expressed the hope that the Board of Founders would be able to send a man for the English Department of the University to relieve Dr. Fenn.

The matter was considered at great length and various suggestions were offered with regard to available personnel.

It was pointed out that there is a group of men in the School at Berkeley, California, studying under the Program of Training for Post-war Rehabilitation Abroad, who have been hoping to go out for short term service in Europe or Asia. Most of them are college and professionally trained men, practically all of them ministers. This group of men will soon be ready for service. Some of these men might be diverted into other fields. There are about 35 men available at Berkeley and the situation should be canvassed very carefully. It was suggested that the Secretary be asked to get in touch with Dr. Arthur Cushman McGiffert, Jr. the Director of the School. It was

BF-1248 VOTED to make a record of the receipt of this request for an English teacher at the University of Nanking in order that Dr. Fenn may be able to continue his service for the Associated Boards and that the Board of Founders' Committee on Instruction, in cooperation with the new Executive Secretary of the Associated Boards, Rev. Earle H. Ballou, be asked to seek a person for the English Department of the University.

Report was also made on the actions taken by the Executive Committee of the Associated Boards on May 2nd with regard to Dr. Fenn, who has done a remarkably fine piece of work. He has reported on every phase of the work and as far as can be seen, with due justice to everybody. The Executive Committee of the Associated Boards voted to express its appreciation to the President of the University of Nanking, to the President of the Board of Founders of the University and to the Presbyterian Board for their actions in making the services of Dr. Fenn available to the Associated Boards.

Need for Chairman of Religious Studies

The request of Dr. Crassy for a Chairman of Religious Studies at the University was also considered in the foregoing discussion, and it was

BF-1249 VOTED that the Committee on Instruction, in cooperation with Mr. Ballou, endeavor to find a Chairman of Religious Studies.

CONSIDERATION OF PLAN FOR CONSOLIDATION OF THE TRUSTEE BOARDS

The Chairman called on the Secretary, as being more familiar with the plan for consolidation, to give an outline of the proposal.

It was pointed out that in order to effect a merger of any of the China Christian Colleges under the Education Law, the Trustees or Founders of any China Christian College incorporated by the Board of Regents of the State of New York are required to approve an agreement of merger by three-fourths of the total number of Trustees or Founders of the China Christian Board.

It did not seem right to submit at any Board meeting a cut-and-dried statement asking for a vote of approval. However, it was suggested that everything possible be done to secure a full meeting of the Board to consider whether the Board is in favor of adopting the proposals for a "United Board for Christian Colleges in China," and that a previous meeting of the Board consider what can be done. Prior thereto a full statement of the proposed plan must be sent to all the Founders, and the meeting of the Board be called at such a time after the mission boards have acted as seems most likely to ensure the attendance of more than three-fourths of the Trustees. The Board also authorized the preparing of a ballot which could be used by such members as could not be present at such a meeting, but this suggestion should not be used except in an extreme emergency. It was

BF-1250 VOTED that when this meeting adjourns, it adjourn to meet at the call of the Chair for the purpose of acting on the plan of consolidation of the Trustee Boards.

It was also

BF-1251 VOTED that in preparation for this proposed meeting the Secretary of the Board be empowered to draft a resolution to be sent to those who cannot attend the meeting if after a thorough canvass of the entire membership of the Board it is discovered that three-fourths of the membership cannot be present.

It was reported that the Board of Foreign Missions of the Presbyterian Church in the USA has voted to approve the plan and has instructed its representa-

tives to vote for it.

In response to a suggestion that the eight coopted members of the proposed United Board might be appointed at this time, it was pointed out that it is only necessary now to appoint one person for the Preparatory Committee. The eight coopted members should not be nominated until it is known how the various boards are going to vote.

It was suggested that the Chairman be asked to represent this Board on the Preparatory Committee but the President of the Board of Founders suggested the appointment of some one more familiar with the entire plan. It was however,

BF-1252 VOTED that the Chairman of the Board of Founders be appointed to represent the Board on the Preparatory Committee, and that Dr. R. E. Diffendorfer act as his alternate.

It was also

BF-1253 VOTED that the votes already taken (BF-1250, 1251 and 1252) be prefaced with the statement that this annual meeting of the Founders of the University of Nanking, being in favor of the adoption of the proposals for a "United Board for Christian Colleges in China," request the officers

- 1) to send the full statement of the proposed plan to all the Founders;
- 2) to call a meeting of the Board at such a time after the mission boards have acted as seems most likely to ensure the attendance of more than three-fourths of the Founders; and

that the vote upon this matter be taken by signed ballot and that the ballot of any member of the Board who cannot be present at the meeting, which shall be received before the vote is taken, shall be counted in the total of votes cast.

(Note: There are serious questions as to whether the Regents will accept signed ballots).

FINANCIAL MATTERS

Current Conditions

It was reported that the financial situation at the present time, so far as the budget is concerned, indicates that it will be possible to close the year without any deficit on our books. In fact after anticipated income has been studied and in view of what is expected on investment and income from mission boards, it may be possible to close the year with a small balance. This morning a cable was sent to the field saying that payments made today will complete seven-eighths of the Sustaining Funds of the Colleges in China, and that the Associated Boards has in sight appropriations or funds to reach the full amount of the goal set for the Sustaining Funds for the current year.

In addition to that it appears that it will be possible to secure an additional \$35,000 or more for the Sustaining Fund before June 30, and the Associated Boards has instructed the Treasurer to send out to China all funds beyond the present budgets which are received for relief and sustenance purposes. If it is found possible to send the \$35,000 mentioned, it will be in addition to the \$65,000 which was sent to China for the relief of the faculty of all the colleges. The Sustaining Fund for all the colleges will be over a million dollars this year for the first time in the history of the Christian colleges.

Auditors' Report

The Finance Committee at its meeting held May 15, 1944 reviewed the report of the auditors, Messrs. Chambellan, Berger & Welti for the period ending June 30, 1943 and on their recommendation, it was

BF-1254 VOTED that the report of the auditors, Messrs. Chambellan, Berger & Welti, for the period ending June 30, 1943 be received and placed on file.

Report of the Treasurer, 1942-43

The Finance Committee also reviewed the Report of the Treasurer for the period ending June 30, 1943 and it was

F-1255 VOTED on recommendation of the Finance Committee to approve the Report of the Treasurer for the year ending June 30, 1943 and place it on file.

Budget for 1944-45

It was reported that the Finance Committee at its meeting on May 15, 1944 voted to recommend to the Board of Founders that pending the determination of the rate of exchange, Nanking University requests from the Associated Boards sufficient Chinese dollars to cover the budget as estimated by the field for 1944-45.

When request for permission to trade on the open market was made, the Chinese Government was willing to have this done provided some satisfactory plan could be worked out. A statement has been issued by the U.S. Treasury Department that this can be accomplished; that the Foreign Exchange Control Commission in Chungking has approved, but the machinery has not yet been set in motion. A cable from the field indicates that people there are thinking in terms of negotiable drafts. However, no negotiable paper will be used. The money will be charged against blocked accounts under the control of the U. S. Treasury Department.

It was reported that it might be possible to sell considerable of our money at 120:1 and that an average of about 100 could be counted on. It was therefore

BF-1256 VOTED to approve the recommendation of the Finance Committee that pending the determination of the rate of exchange, Nanking University requests from the Associated Boards sufficient Chinese dollars to cover the budget as estimated by the field for 1944-45.

It was explained that if we do not get the privilege of selling on the open market the question will be a serious one and US\$595,446 would be the amount

required for the Nanking Budget for 1944-45.

Salary for Foreign Staff on Furlough

The question of salary for foreign staff on furlough was considered by the Committee on Finance which voted to approve and report to the field the payment of \$100.00 per month for single missionaries while on furlough. It was

BF-1257 VOTED to approve the action of the Finance Committee in allotting the payment of \$100.00 per month for single missionaries while on furlough.

Loan to A. N. Steward

The Finance Committee studied the matter of the loan at Nanking of US\$8,016 to Dr. A. N. Steward for University purposes. It was explained to the Board of Founders that this money had been given to Dr. Steward for current obligations of the University before June, 1942 and as he is still in an internment camp no accounting is available. It was

BF-1258 VOTED to approve the action taken by the Finance Committee that, in view of the inadequate information available regarding the US\$8,016 paid to Dr. A. N. Steward prior to June 1942, the University cannot make payment at the present time.

Rehabilitation Needs

The Finance Committee had studied a list of rehabilitation needs as summarized by the field. The Committee had been informed of the action of the Associated Boards looking toward the establishment of a rehabilitation fund of three and a half million dollars for the entire group of colleges. In view of this action by the Associated Boards, the Finance Committee did not feel that at the present time any definite goal for rehabilitation should be adopted.

It was questioned whether reforestation could be included in the program of rehabilitation and whether this group or any group would pay for such a project from funds for relief and rehabilitation.

It was suggested that a study be made by the combined mission and college boards with regard to the acceptance of Chinese funds offered by the Chinese Government or funds which might be offered by the U.S. Government for various projects. It was doubted whether any general rule or principle could be adopted. Help from foreign governments may be resented by some Chinese people as trying to bring imperialism into the country and it would make the Board vulnerable to attack. It was felt that the solution to this question would be found in China.

After further discussion, it was

BF-1259 VOTED that the matter of the acceptance of funds from the Chinese Government or a foreign governments for use by the colleges be referred to the Associated Boards for study.

Other Financial Matters

Report was made that a communication had been received from the law firm

of Jones, Day, Cockley & Reavis, informing the Treasurer that the Probate Court in Cleveland, Ohio had decided in favor of the contention of the Trustees that inheritance tax was not due on account of the gift made by Ambrose Swasey to the University.

It was also reported that Induseo, one of the affiliated agencies of United China Relief, had decided to use the Nanking account for sending money to China.

It was

BF-1260 VOTED to approve the report of the Finance Committee.

VISUAL EDUCATION

It was reported that a letter had been received from Dr. Fenn describing the work done in the department of visual education, and expressing his own enthusiasm for visual education, and his feeling that this was one field in which the Christian Colleges can pioneer in the post-war period. He thought that months of time could be saved if it were possible to have adequate visual education. He expressed the hope that help may be obtained from engineers who are familiar with visual education. He also hoped that a committee might be set up in the United States to start collecting films in the way books are collected.

It was reported that a request had been received by the Committee on East Asia from Dr. Cressy asking that a special committee be set up here for the purpose of getting some missionaries trained in this country for a visual educational program in the post-war period.

It was also reported that the Rockefeller Foundation gave \$5,000 for the development of this program three years ago. A repetition of this gift is now being sought and the Rockefeller Foundation has indicated its interest.

In the meantime it has been revealed that the microfilm readers which have been developed by the University are not entirely satisfactory. They are horizontal projectors which throw the image on a paper or cloth screen. The lighting is not good enough and the spread is not as satisfactory as it might be on a more finished product.

Visual education is not a part of the University except as a self-supporting project, but it was felt that the matter of visual education is becoming increasingly important and the Founders ought to help encourage it. It was

BF-1261 VOTED to express our deep interest in the development of the field of visual education and our readiness to cooperate in any studies and training of personnel for this program in America.

ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEES

The Nominating Committee presented the following list of officers and committee members:

OFFICERS

Honorary President
President
Vice-Presidents

Treasurer
Secretary
Ass't Sec'y and Ass't Treas.
" " " " "

Dr. Robert E. Speer
Dr. Theodore Cuyler Speers
Mr. Dana M. Albaugh
Dr. C. M. Yocum
Mr. Robert C. Morris
Mr. Earle H. Ballou
Mr. C. A. Evans
Mr. C. H. Corbett

COMMITTEES

Executive Committee

Dr. Theodore Cuyler Speers
Mr. Dana M. Albaugh
Dr. F. T. Cartwright
Mr. John T. Ogden

Dr. Lloyd S. Ruland
Dr. C. M. Yocum
Miss Rebecca W. Griest

Finance Committee

Dr. Morris W. Ehnes, Chairman
Mr. Dana M. Albaugh
Mr. Joab A. Benton

Mr. Robert C. Morris
Dr. Theodore Cuyler Speers, ex officio

Committee on Promotion

Dr. Frank T. Cartwright, Chairman
Dr. Phillips P. Elliott

Miss Rebecca W. Griest
Dr. Theodore Cuyler Speers, ex officio

Committee on Instruction

Dr. Lloyd S. Ruland, Chairman
Miss Rebecca W. Griest

Mr. Dana M. Albaugh
Mr. A. F. Ufford (alt)

It was

BF-1262 VOTED to instruct the secretary to cast one ballot for the officers and committee members as reported by the Nominating Committee.

The ballot was cast and the chairman declared the election of those nominated.

Coopted Members

Attention was called to several vacancies in the coopted membership of the Board of Founders. It was

BF-1263 VOTED to elect Dr. E. C. Lobenstine a coopted member of the Board of Founders in the Class of 1947.

It was also

May 18, 1944

BF-1264 VOTED to refer to the Executive Committee with power the filling of the vacancies in the accepted membership of the Board where it seems desirable.

REPRESENTATIVES ON THE STANDING COMMITTEES
ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

Executive Committee

Dr. R. E. Diffendorfer
Dr. Lloyd S. Ruland

Committee on Finance

Dr. Robert C. Morris
Dr. Morris W. Ehnies

Committee on Promotion

Miss Rebecca W. Griest
Dr. Frank T. Cartwright

Committee on Christian Character, Staff and Curriculum

Mr. Dana M. Albaugh
Dr. Frank T. Cartwright

It was

BF-1265 VOTED to instruct the Secretary to cast one ballot for the representatives on the standing committees of the Associated Boards.

The Secretary reported the ballot cast and the Chairman declared the election of those nominated.

ADJOURNMENT

There being no other business, the meeting adjourned subject to action
BF-1250. Dr. Phillips P. Elliott led in prayer.

Charles H. Corbett

Secretary

MINUTES OF ANNUAL MEETING

BOARD OF FOUNDERS, UNIVERSITY OF NANKING

2:00 P.M., Wednesday, April 25, 1945
Room 900, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

<u>Members</u>	<u>1945</u>	<u>1946</u>	<u>1947</u>
Am. Bapt.	*Dana M. Albaugh		E. A. Fridell
Meth.	*F. T. Cartwright ('47)	R. E. Diffendorfer	Robert C. Morris
Presby. USA	L. S. Ruland ('48)	*Phillips P. Elliott	Theodore C. Speers
UCMS	C. M. Yocum	E. K. Higdon	Robert M. Hopkins
Ginling	*Rebecca W. Griest	Sallie Lou MacKinnon	
Members at Large	Morris W. Ehnes	Joab A. Banton	*E. C. Lobenstine
	W. R. Wheeler	*John T. Ogden	
		Robert E. Speer	
Ex Officio:	*President Y. G. Chen		
Guest:	*Mr. A. F. Ufford, representing Dr. Fridell		
Staff:	*Mr. E. H. Ballou	*Mr. C. A. Evans	*Mrs. W. Plumer Mills

Those whose names are starred were present.

OPENING OF MEETING

Mr. Dana M. Albaugh, in the absence of the President of the Board of Founders, acted as Chairman and called the meeting to order. Mr. Ufford led in prayer.

REGRETS FOR NON-ATTENDANCE

Regrets for non-attendance were presented on behalf of Dr. Diffendorfer, Dr. Fridell, Mr. Higdon, Dr. Hopkins, Miss MacKinnon, Dr. Speer, Dr. Speers and Dr. Yocum.

ADOPTION OF AGENDA

After studying the agenda prepared for the meeting, it was
BF-1280 VOTED to approve the agenda for the Annual Meeting as presented.

APPROVAL OF MINUTES

The minutes of the Special Meeting of the Board of Founders held on October 2, 1944 having been distributed, and no errors having been reported, it was

BF-1281 VOTED to approve the minutes of the Special Meeting of the Board of Founders held on October 2, 1944, as distributed.

REPORT OF PRESIDENT CHEN

The Chairman expressed appreciation that Dr. Chen could attend the meeting and address the Board. He explained that the reason for advancing the date of the Annual Meeting was the imminent departure of Dr. Chen for China. He asked Dr. Chen to carry to friends in China greetings of the Founders and assured him that

their thoughts and prayers would follow him.

Dr. Chen said in reply that he was glad to be present once more at a meeting of the Founders and would be honored to carry their greetings to China. During his recent long trip to the Pacific Coast and back he had not only visited universities and colleges but taken the opportunity to visit Nanking friends. These were not as numerous as might be desired inasmuch as there had been little cultivation since the times of Dr. Williams and Dr. Wheeler.

He then enumerated some of the outstanding contributions of the University of Nanking:-

1) At present it is the only Christian institution in China that is able to carry on graduate work. Seventeen students received masters' degrees last commencement.

2) Practical training is offered in social work and social service. This is quite different from sociology, and will be of great importance in the postwar period. One phase of this work has been the assistance given to the Chinese Industrial Cooperatives.

3) Though six institutions benefit from appropriations of the Harvard-Yenching Institute, Nanking is the only one that has an Institute of Cultural Studies separate from its Arts College.

4) Nanking has been helping the war effort through its courses in applied science, such as industrial chemistry and industrial engineering.

5) Audio-visual education was begun by Nanking about a dozen years ago. The Government saw its value and took Nanking men to head up the Government's visual education program. A subsidy of US\$5,000 has been received by Nanking from the Rockefeller Foundation for the development of this kind of work.

6) The agricultural services of the University of Nanking are so well known as to require no elaboration.

Turning to the things which have not been accomplished, Dr. Chen mentioned the fact that close relations had not been established with Nanking Theological Seminary. He hoped that in the postwar period there might be physical proximity between the two institutions with a helpful mingling of personnel and the interchange of library and other facilities.

Another deficiency of Nanking has been in the realm of music, especially religious music. He hoped that someone could be found to give regular leadership along this line.

Again, Nanking has done very little in public health though a beginning was made through the University Hospital at Nanking.

Dr. Chen made a special appeal for maximum help in missionary personnel, feeling that American friends on the staff would help Nanking make a special Christian contribution. This is extremely important because the University is expanding rapidly.

Because of extensive cooperation with Government agencies, the income

from Chinese sources was as much as 60% of the budget in 1937. He questioned whether it was wholesome to get so much financial help from the Government. One purpose of the 55th Anniversary Fund was to interest Chinese alumni and friends in contributing to the University. Between six and seven million Chinese dollars have been raised in this way, and he felt confident that after he returned the amount would be increased.

Dr. Chen then spoke of the proposed memorials to former officers of the University. He hoped that the library rebuilt and restocked with a grant of NC\$300,000 from the Government would be a memorial to Vice-President Williams; and that another building might be erected as a memorial to President Bowen. An additional memorial might take the form of graduate scholarships or fellowships.

In the course of a question period which followed his address, Dr. Chen spoke of the need for increasing the salaries of the faculty, many of whom were living in huts. Because their salaries are not enough to live on, more and more of them are forced to do outside work.

In connection with Dr. Chen's hope that there would be a closer relationship between the University and Nanking Theological Seminary, it was

BF-1282 VOTED that when the University of Nanking and the Nanking Theological Seminary are able to return to Nanking, consultations be initiated between the administrative groups of the two institutions looking toward such relocation of their plans as will permit close correlation of university and seminary courses and extra-curricular activities.

PROPOSED SCHOOL OF NURSING

At this point attention was called to the action of the Planning Committee of the Associated Boards which recommended that in view of the request of the Chinese Government for assistance in training many more nurses during the next ten years, schools of nursing which require for admission graduation from a senior middle school be established at university centers, such as Nanking, Soochow and Foochow, where there are large well-run mission hospitals but no medical schools. After consideration it was

BF-1283 VOTED that the recommendations of the Planning Committee of the Associated Boards with regard to establishing in association with Nanking University a School of Nursing which will require for admission graduation from a senior middle school, be referred to President Chen and the administration on the field.

MEMORIALS TO DR. WILLIAMS AND DR. BOWEN

After a general discussion of the memorials which Dr. Chen had proposed in his address, it was

BF-1284 VOTED that this Board approves of the proposal of President Chen that within the general framework of plans for postwar rehabilitation of the University, a special place be given to suitable memorials for Dr. Williams, former Vice-President, and Dr. A. J. Bowen, former President.

There followed a discussion as to ways and means by which these memorials might be secured, and it was

BF-1285 VOTED to express the hope that a meeting of the new Promotion Committee can be called before Dr. Chen leaves, so as to gain from him his ideas as to the nature of the memorials and also to secure from him lists of faculty members and alumni now in the United States.

WESTERN PERSONNEL

Taking up the matter of western personnel which Dr. Chen mentioned in his address, it was

BF-1286 VOTED that this Board reiterate its conviction of the importance of sending qualified personnel to the field and that the Mission Boards cooperating with the University of Nanking be asked to send their full quotas of faculty members.

It was also

BF-1287 VOTED that President Chen be requested to furnish to the Associated Boards, before he leaves for China, a complete list of the vacancies on the faculty of the University of Nanking, together with the qualifications required for these positions.

Attention was called to the fact that Dr. Claude Thomson has reached India on his return trip to the University; also that Dr. William P. Fenn has resigned from his position with the armed forces and expects to give full time to the Associated Boards and the University of Nanking.

PROMOTION

A brief report was given of the promotion carried on by the office during the past year. In addition to the publicity given to the general group of colleges, including Nanking, through THE CHINA COLLEGES, there have been three issues of THE NANKING NEWSLETTER going to 800 persons each issue. This NEWSLETTER, compiled by Miss Turner, is one of the best pieces of publicity which comes from the Colleges.

CONSOLIDATION OF TRUSTEE BOARDS

It was reported that the plan for the consolidation of the trustee boards is moving along rapidly. It is hoped that approval will be given by the Regents in May and that the consolidation of the six institutions chartered under the Regents may be in effect by July first. When that occurs this Board of Founders will no longer meet as a separate board but as a committee of the United Board representing the University of Nanking.

FINANCIAL MATTERS

Current Conditions

Due to the improved rate of exchange, it is anticipated that the budget of the University for the current year will be balanced.

Report of the Finance Committee

Review of Cash Situation. It was reported that the Finance Committee at its meeting on April 25th advised that there is \$55,184.09 available for investment.

As the Treasurer had not been able to attend the meeting, the committee voted to refer the matter of investing cash balances to the Treasurer and Assistant Treasurer, with power. It was

BF-1288 VOTED to approve the action of the Committee on Finance (F-1272) that the matter of investing cash balances be referred to the Treasurer and Assistant Treasurer with power.

Auditors' Report, 1943-44. In accordance with the recommendation of the Finance Committee, it was

BF-1289 VOTED to accept the report of the auditors, Messrs. Chambellan, Berger & Welti for the year ending June 30, 1944 and place same on file.

Report of the Treasurer - 1943-44. It was noted that the Committee on Finance recommended to the Board of Founders approval of the report of the Treasurer for the period ending June 30, 1944, together with the two recommendations contained therein, and it was therefore

BF-1290 VOTED to approve the recommendation of the Treasurer's office that \$479.60 of the 1943-44 surplus be used to meet the 1942-43 deficit.

also

BF-1291 VOTED to approve the recommendation of the Treasurer's office that \$229.74 representing the balance of the 1943-44 surplus be set aside in a special account to be known as the "Founders' Reserve Account" with the understanding that the limitation upon such an account should be approximately \$8,000.

It was also

BF-1292 VOTED to approve the report of the Treasurer for the period ending June 30, 1944.

Review of Securities. It was noted that the Finance Committee had voted to refer the investment portfolio to the Treasurer and Assistant Treasurer for further study and such action as may be deemed prudent, but recommended that certain items be given first consideration.

Current Budget 1944-45. It was noted that the Finance Committee, in accordance with the action of the Board of Founders at the October meeting which had referred the current budgets to the Finance Committee with power, had voted to approve the budget for 1944-45 as submitted to the October meeting of the Board of Trustees, with the understanding that Sustaining Funds in so far as they relate to receipts from the Associated Boards through United China Relief are being paid in local currency in China.

Founders' Budget for 1945-46. The Finance Committee had voted to approve the figures as presented by the Treasurer's office for the budget for 1945-46 and refer same to the Board of Founders for further study and acceptance. It was

BF-1293 VOTED to approve the following figures for the Founders' Budget for 1945-46 as presented by the Treasurer's office:-

Class A - General Funds

Mission Grants

United Christian Missionary Society	\$1,500.00	
Methodist Board	1,200.00	
Presbyterian Board	3,755.00	
Baptist Board	800.00	\$ 7,255.00

Endowment Income

UCMS Funds	343.00	
General	35.00	
Hall Estate	9,937.00	
Swasey Fund	1,747.00	
Methodist Board (Agr. and Forestry)	3,000.00	
Gifts for Current Budget	1,400.00	16,462.00
		\$23,717.00
Less Home Administration		12,000.00
		\$11,717.00

Class B - Special Funds

Harvard-Yenching Institute	\$13,421.04	
UCMS Vacancy	600.00	
Methodist Board Vacancy	2,400.00	
Presbyterian Board Vacancy	3,000.00	
Relief Fund Gifts (to be negotiated)	-	
Gifts for Current Budget (unknown)	-	
		\$19,421.04

Famine Funds

Receipts:		
Income	\$20,000.00	
Principal	10,000.00	\$30,000.00

Hospital

(to be held in New York and invested for future work at the Nanking Hospital)

Methodist Board	\$ 750.00	
UCMS	375.00	
Presbyterian Board	580.00	\$ 1,705.00

ANALYSIS OF REQUIREMENTS TO RAISE THE STANDARD OF THE UNIVERSITY OF
NANKING TO A "GRADE A" INSTITUTION.

At the request of several members of the Board, Dr. Chen and Mr. Evans had prepared an analysis of requirements needed to raise the standard of the University to that of a "Grade A" institution.

Mr. Evans reported that he and Dr. Chen used as the basis for calculation Nanking's budget for 1937-1938. This totaled LC\$1,250,750.00 or US\$417,000.00 figured at 3:1. The U.S. support (40%) amounted to US\$166,800. In order to restore education to the pre-war level it was figured that it would cost about 25% more (US\$41,700) which brought U.S. support to US\$208,500. In order to raise still further the standards of the university to the level of a Grade A institution, 50% was added to the appropriations for the various departments. The U.S. total for this purpose was \$61,141. For special work including Graduate Work, Social Work, Health Service and Audio-Visual Education, an additional \$75,000 would be needed. This resulted in a total of US\$344,641.

Dr. Chen expressed the hope that a larger proportion of income might be raised in America - at least 50%. However, it was the judgment of the Board that not more than 48% could be provided from America.

The detailed analysis is as follows:

1937-1938 budget - US\$417,000 or at 3:1 LC\$1,250,750.00.

USA proportion (40%)	US\$166,800 or at 3:1	LC\$500,400.	
25% for adjustment	<u>41,700</u> " " "	<u>LC\$125,100.</u>	
	US\$208,500 " " "	LC\$625,500.	US\$208,500.

<u>Department</u>	<u>Normal</u>	<u>Adjustment</u>	
Administration	LC\$ 46,848	LC\$ 23,424	
Arts	95,000	47,500	
Science	116,000	58,000	
Agriculture	80,000	40,000	
Library	<u>29,000</u>	<u>14,500</u>	
		LC\$135,424	at 3:1
			<u>61,141</u>
			US\$269,641
Graduate Work	US\$25,000		
Social Work Department	20,000		
Health Service	15,000		
Audio-Visual Education	<u>15,000</u>		
			US\$ 75,000
			US\$344,641
			<u>373,361</u>
			US\$718,002
			LC\$2,154,006.

48% of the total needed (American sources)

52% to be obtained from China

Total adjusted budget

or at 3:1

It was

BF-1294 VOTED that the foregoing figures be received by the Board of Founders and that Dr. Chen be requested to furnish the Board with more accurate information regarding finances and Government requirements for Grade A institutions upon his return to China.

REPORT OF THE TREASURER
TRUSTEES UNIVERSITY OF NANKING
YEAR ENDING JUNE 30, 1945

The operations of University of Nanking continued for another year on the campus of West China Union University at Chengtu. With President Y.G. Chen in America the greater part of the year as a guest of the U. S. State Department, the administration was conducted by a committee of Deans headed by C. W. Chang.

Reports tell of the difficulties involved in trying to solve the inflation problem, but with the help of sales of U. S. currency on the open market the year has been passed in the hope of return of more normal times.

In the United States every effort has been made to help the field secure funds necessary to carry on and close cooperation has been maintained with the Associated Boards and United China Relief which is operating in conjunction with the National War Fund.

This report is accompanied by the following documents:

- (a) Trial Balance Sheets Before and After Closing (Pages 6,7, 8)
- (b) Budget Analysis June 30, 1945 (Pages 9, 10)
- (c) Consolidated Balance Sheet (Page 11)
- (d) List of Securities June 30, 1945 (Pages 12, 13, 14)

This report has been checked by our Auditors, Messrs. Chambellan, Berger and Welti.

ENDOWMENT SECTION

There was a decrease in funds in this section to the amount of \$19,461.89. This came entirely through transferring capital from the China Famine Fund for current budget uses. The actual adjustments are shown in the following schedule:

China Famine Funds transferred to current budget	\$20,125.89	
Loss on 10M Virginia Elect. & Power Co. Bonds called	275.00	20,400.89
Less Profit on 5M Ohio Edison Bonds 4/67 called	312.50	
" " 10M Penn. R.R. Bonds called	162.50	
Interest on Savings Bank Deposits	29.89	
Income on Harvard-Yenching Stabilization Fund	136.24	
" " Endowment Income Stabilization Fund	113.91	
Profit on 2M Cleveland Elec. Illuminating Bonds called	183.96	939.00
Net Decrease		<u>\$19,461.89</u>

Changes in Investments and Cash are shown herewith:

General Endowment

Lawyers' Mortgage on 40 Lincoln Road	3,772.31	
10M Public Service of Northern Ill. (called)	10,550.00	
Received on Fries Mortgage -1515 Overing Street	90.00	
10M Virginia Ry. Bonds called	10,600.00	
	<u>\$25,012.31</u>	
Purchased 25M U. S. Treasury 2½ 67/72	25,000.00	12.31

China Famine Funds:

Payment on Rheem's Note (balance)		\$24,960.51	
Proceeds 5M Ohio Edison 4/67 called		4,987.50	
" 10M Virginia Elec. & Power 3 $\frac{1}{2}$'s 68 called		10,500.00	
Loss on " " " " " " " "		275.00	
Proceeds 10M Penn. R.R. 3-3/4 70 called		10,237.50	
		<u>\$50,960.51</u>	
Less Purchase 5M Ohio Edison 3's/74	5,125.00		
U. S. Treas. 2 $\frac{1}{2}$'s 67/72	<u>12,000.00</u>	<u>17,125.00</u>	<u>\$33,835.51</u>
			<u>\$33,847.82</u>

Retirement Reserve:

Sale 2M Cleveland Union Terminal 5/75	1,805.00		
Purchase 2M U. S. Treas. 2 $\frac{1}{2}$ 70/65	<u>2,003.75</u>	198.75	
Interest on Savings Bank Accounts		29.89	
Cash on Hand June 30, 1945		12,345.14	
Cash Overdraft June 30, 1944		1,812.15	
Net decrease as above		<u>19,461.89</u>	
			<u>\$33,847.82</u>

The payment of the Rheem's Note in Famine Funds permitted the transfer of cash to current funds to care for the 1943-44 budget.

The cash position as of June 30 (see Trial Balance Sheet Page 6) showed total cash on hand to be \$12,345.14. The overdraft of June 30, 1944 had likewise been absorbed.

Profits on Sale of Securities during the year was \$197.50 and reduced the overcharge in Account 113 (see Page 6) to \$19,416.07.

Net income on General Funds during 1944-45 before deducting Custodian Fees was \$10,957.48 or 3.48%.

PLANT SECTION

The total in Plant Funds increased by \$50.95 to a grand total of \$761,386.00. This increase represented interest from the Savings Bank deposit for the Freshmen Dormitory. This income was permitted to stay on deposit with the Bowery Savings Bank.

CURRENT GENERAL SECTION

The details of income and expenditures for the past year are shown in Budget Analysis (Page 9.) However, the totals are repeated herewith along with the 1943-44 figures for comparison:

	<u>Income</u>		Increase or Decrease *
<u>Mission Boards</u>	1944-45	1943-44	
United Christian Mission. Soc.	1,500.00	1,500.00	-
" " " " Vacancies	600.00	600.00	-
Methodist Board	1,055.00	1,055.00	-
" " Vacancies	2,400.00	2,400.00	-
Presbyterian Board	3,963.75	2,920.00	1,043.75
" " Vacancies	3,000.00	1,950.00	1,050.00
Baptist Board	800.00	800.00	-
 <u>Endowment General</u>			
Endowment General Income	10,407.67	10,175.49	232.18
Swasey Fund Income	1,721.86	1,749.99	28.13*
Methodist Bd. for Agr. & Forestry	3,000.00	3,000.00	-
 <u>Other Income</u>			
Gifts for Current Budget	12,726.25	50,611.18	37,884.93*
Harvard-Yenching Institute	13,421.04	13,421.04	-
Sustaining Funds	186,773.16	176,618.82	10,154.34
	<u>\$241,368.73</u>	<u>\$266,801.52</u>	<u>\$25,432.79*</u>
 <u>Disbursements</u>			
 <u>Field Budget</u>			
Current Appropriation	12,873.63	12,819.24	54.39
Salaries	110.40	655.40	545.00*
Library	515.97	584.54	68.57*
 <u>Other Funds Sent to Field</u>			
Institute for Chinese Studies	13,421.04	13,421.04	-
Salary Vacancies	6,000.00	4,950.00	1,050.00
Sustaining Funds	196,962.25	225,830.00	28,867.75*
 <u>Home Administration</u>			
Administration & Promotion	10,039.26	7,237.82	2,801.44
Audit, Bond, Postage, etc.	648.22	552.29	95.93
Special Promotional Expenses	69.71	41.85	27.86
	<u>\$240,640.48</u>	<u>\$266,092.18</u>	<u>\$25,451.70*</u>
Surplus.	728.25	709.34	18.91
	<u>\$241,368.73</u>	<u>\$266,801.52</u>	<u>\$25,432.79*</u>

Under income from Mission Boards the Presbyterian Board increased its total cash appropriations by \$2,093.75.

General Endowment income increased by \$232.18 while there was a slight falling off from Swasey Income.

Gifts for Current Budget and Sustaining Funds showed the greater recession when considered as one. This was because a greater rate of exchange was secured throughout the year, the local currency equivalent of funds received from

the Associated Boards through the United China Relief, being LC\$42,891,066.42. It is understood that sufficient local currency was received to balance the field budget on June 30th.

The increased cost in the Home Administration charges was due to the increased expenses of the Associated Boards operations for the year.

It will be noted that there was a gain of \$728.25 from operations during the year as against \$709.34 the previous year.

FAMINE FUND SECTION

No reports from China have been received covering 1944-45 expenditures of Famine Funds. Adjustments on the 1943-44 budget were made during the year by the use of U.S.\$40,000.00. For this purpose \$20,125.89 was transferred from the principal account. Transactions in the income account are shown herewith:

Balance on hand July 1, 1944		\$19,874.11	
Net income on investments 1944-45	\$19,015.94		
Less Custodian charges	244.53	18,771.41	
Transferred from principal account		20,125.89	\$58,771.41
Less Cash used to balance 43/44 Budget			40,000.00
Balance on hand June 30, 1945			<u>\$18,771.41</u>

HOSPITAL SECTION

No funds were sent to China during the year for the Hospital. As per the request of the field all receipts were added to the Hospital Reserve which now totals \$5,529.99.

ACCOUNTS PAYABLE

The Trial Balance Sheet (Page 7) shows this account (#139) totaling \$68,124.06. This may appear large, but it also involves transactions carried on with other institutions in Chengtu and since closing the books June 30, the information has been received indicating that this account will be reduced rapidly.

SPECIAL SECTION

Director's Funds

On June 30, 1945 a total of \$82,768.07 was held on hand as belonging to the field. They are shown in Accounts 179 etc. on Page 8 of the Trial Balance Sheet. The employment of the cash is shown as follows:

Invested	10M	U.S.A. Series "G" Bond	\$10,000.00
	25M	U.S.A. Treas. 2½'s 69/64	25,000.00
	8500	U.S.A. Treas. 2½'s 67/72	8,500.00
Cash -			<u>39,268.07</u>
			<u>\$82,768.07</u>

Suspense

The balance of \$11,085.14 in the General Suspense Account consists of items held in transit to the field and are entirely outside of the budget. They are largely accommodation items.

The special balance of \$8,000.00 is also of this nature, being the deposit by a Chinese parent in U.S.A. for the education of his son upon arrival in this country.

Retirement Reserve Fund Income

The operations within this account during the year are shown herewith. Note that there has been a slight improvement as over a year ago.

Cash on hand June 30, 1944	\$ 1,217.29	
Interest on Investments	247.07	\$ 1,464.36
Less Paid on Annuity Contracts		110.40
Balance on hand June 30, 1945.		\$ 1,353.96

CASH SITUATION

Cash on hand June 30, totaled \$159,582.44 distributed in the following manner:

Endowment	\$12,345.14
Plant	-0-
Current General	67,185.31
Famine Fund	18,771.41
Current Hospital	5,529.99
Current Special	55,750.59
	<u>\$159,582.44</u>

These balances were held in the Irving Trust Company the 21st Branch, \$1,080.88 being in the Endowment Account the balance in the Endowment Section belonging to Famine Funds.

In addition the following amounts are held in Savings Bank Accounts:

Famine Fund	\$2,018.48	
Plant Fund	3,434.99	
Directors Special Fund	4,933.20	\$ 10,386.67

RECOMMENDATION

It is recommended that the current surplus of \$728.25 be transferred to the credit of Account 178 "Founders Reserve Fund" bringing the total of this account to \$957.99.

Respectfully submitted,

Robert C. Morris, Treasurer
C. A. Evans, Ass't. Treasurer
Charles H. Corbett, Ass't. Treasurer

ENDOWMENT		Debit	Credit
Endowment Funds and Investments:			
11a	Consolidated Endowment Investments.....	282,712.17	
11g	China Famine Fund Investments.....	491,270.94	
11 & 111	(b) General.....		1,024.14
	(c) Hall.....		289,534.65
	(d) United Christian Missionary Society.....		10,000.00
	(e) Methodist Board - College of Agriculture....	100,000.00	100,000.00
	(f) Swasey Trust Fund.....	48,750.00	48,750.00
	(g) China Famine Fund.....		504,553.68
	(h) Harvard-Yenching Institute-Stabilization Fd.		4,043.82
	(j) Endowment Income Stabilization Fund.....		3,371.49
12d	Retirement Reserve Investments.....	7,513.75	
112	Other Permanent Funds:		
	(a) Harriet M. Williams Scholarship Fund.....		1,000.00
	(b) Mr. & Mrs. Wood Scholarship Fund.....		1,000.00
	(c) Sherwin Scholarship Fund.....		5,000.00
	(d) Retirement Reserve Fund.....		7,553.84
	(e) Hoover Trust Fund.....		1,067.00
113	Loss on Sale of Securities.....	19,416.07	
115	Amortization Reserve.....		91.00
19	Cash Awaiting Investment: Famine Funds....	11,264.26	
	Retirement.....	40.09	
	Endowment.....	1,040.79	12,345.14
19.1	Savings Bank Accounts (Famine Funds).....	2,018.48	
119	Notes Receivable.....	12,963.07	
		<u>976,989.62</u>	<u>976,989.62</u>
PLANT			
21a	Land.....	88,171.41	
121	General Funds: (a) Baptist.....		31,764.00
	(b) United Christian Missionary Soc..		66,675.00
	(c) Methodist Board.....		109,432.00
	(d) Presbyterian Board.....		226,277.00
22	Buildings: (a) University.....	277,307.64	
	(b) Hospital.....	109,554.03	
	(c) Sciences.....	55,691.95	
	(d) 1927 Dormitory.....	5,000.00	
	(e) Language School.....	4,060.00	
	(f) Undesignated.....	13,600.00	
122	Special Funds: (a) James Normal School.....		20,000.00
	(b) Sericulture Building.....		21,000.00
	(c) Science Building.....		55,691.95
	(d) Science Equipment.....		13,550.66
	(e) Language School.....		4,060.00
	(f) Gas Plant.....		2,762.50
	(g) Land-Mulberry Orchard.....		4,000.00
	(h) Freshman Dormitory.....		3,434.99
	(x) Miscellaneous.....		5,308.38
23	Residences: (a) University.....	90,064.18	
	(b) Hospital.....	24,000.00	
123	Hospital Funds.....		111,203.26
24	Equipment (a) University.....	16,596.94	
	(b) Hospital.....	54,503.95	
	(c) Sciences.....	15,537.49	
	(d) Gas Plant.....	228.44	
124	Plant Funds transferred from Current.....		18,332.24
25	Miscellaneous Plant Assets Normal Sch. & Equipment..	3,634.98	
125	Plant Funds transferred from Famine Funds.....		52,871.27
125a	Famine Funds for Land.....		15,022.75
29.1	Savings Bank Accounts.....	3,434.99	
		<u>761,386.00</u>	<u>761,386.00</u>

<u>CURRENT GENERAL</u>		Debit	Credit
31	Director's Current Expense.....	12,873.63	
31.1	" " Salaries.....	110.40	
32	" " Library.....	515.97	
36.1	Home Administration - Executive Office.....	11,341.88	1,302.62
36.2	" " - Incidentals.....	342.87	
36.3	" " - Trustees.....	305.35	
36.4	Promotional Expense.....	69.71	
39	Current General Cash.....	65,376.40	
39.1	Accounts Receivable.....	938.75	
131	Receipts - United Christian Missionary Society.....		1,500.00
132	" - Methodist Board.....		1,055.00
133	" - Presbyterian Board.....		3,963.75
133.1	" - Baptist Board.....		800.00
136	Special - Current Budget.....		6,000.00
136	Disbursed - Special - Current Budget.....	6,000.00	
137.1	Endowment Income - General.....		382.21
137.2	" " - Hall.....		10,025.46
137.3	" " - Swasey.....		1,721.86
137.4	" " - Methodist Board.....		3,000.00
139	Accounts Payable.....		68,124.06
		<u>97,874.96</u>	<u>97,874.96</u>
<u>FAMINE FUND</u>			
59	Famine Fund Cash.....	18,771.41	
151	" " Receipts.....		18,771.41
		<u>18,771.41</u>	<u>18,771.41</u>
<u>HOSPITAL</u>			
69	Current Cash - Hospital.....	5,529.99	
162.1	Receipts - Methodist Board.....		750.00
163	" - United Christian Missionary Society.....		375.00
164	" - Presbyterian Board.....		600.00
169	Hospital Reserve.....		3,804.99
		<u>5,529.99</u>	<u>5,529.99</u>
<u>CURRENT SPECIAL</u>			
79	Current Special Cash.....	57,559.50	
79.1	Savings Fund Account (Directors' Special Funds).....	4,933.20	
79.2	Directors' Special Reserve Investments.....	43,500.00	
171.2	Harvard-Yenching Institute - Restricted Account.....		13,421.04
171.2	Disbursed - Harvard-Yenching Institute-Restricted Acct.....	13,421.04	
172	Suspense.....		11,085.14
172.2	" - Seed Account (A. N. Steward).....		18.63
172.4	" - Special.....		8,000.00
175.1	Gifts for Current Needs.....		12,726.25
175.1	Disbursed - Gifts for Current Needs.....	10,189.09	
175.2	Endowment Income - Restricted (Non Budget).....		242.36
175.2	Disbursed - Endowment Income Restricted.....	242.36	
175.5	Receipts - Sustaining Funds.....		186,773.16
175.5	Disbursed- " ".....	186,773.16	
177	Retirement Reserve Income.....		1,353.96
178	Founder's Reserve Funds.....		229.74
179	Directors' Special Funds.....		4,733.20
179.1	" " " Inst. of Chinese Cult. Studies.....		10,450.00
179.2	" " " Reserve Fund.....		34,151.87
179.3	" " " Fund-Rockefeller Local Fellowship.....		25,933.00
179.4	Special Endowment for Agricultural Machinery.....		7,500.00
		<u>316,618.35</u>	<u>316,618.35</u>

UNIVERSITY OF NANKING

TRIAL BALANCE AFTER CLOSING JUNE 30, 1945

CURRENT GENERAL

	<u>Debit</u>	<u>Credit</u>
39 Current General Cash.....	67,185.31	
39.1 Accounts Receivable.....	938.75	
139 " Payable.....		68,124.06
	68,124.06	68,124.06

FAMINE FUND

59 Famine Fund Cash.....	18,771.41	
151 " " Receipts.....		18,771.41
	18,771.41	18,771.41

CURRENT SPECIAL

79 Current Special Cash.....	55,750.59	
79.1 Saving's Fund Account.....	4,933.20	
79.2 Director's Special Reserve Fund - Investments.....	43,500.00	
172 Suspense.....		11,085.14
172.2 " - Seed Account (A. N. Steward).....		18.63
172.4 " - Special.....		8,000.00
176.3 Surplus 1944/45.....		728.25
177 Retirement Reserve Fund - Income.....		1,353.96
178 Founder's Reserve Account.....		229.74
179 Director's Special Funds.....		4,733.20
179.1 Director's Special Funds.Inst.of Chinese Cult. Studies		10,450.00
179.2 " " Reserve Fund.....		34,151.87
179.3 " " Fund -Rockefeller Local Fellowship		25,933.00
179.4 Special Endowment for Agricultural Machinery.....		7,500.00
	104,183.79	104,183.79

HOSPITAL

69 Current Cash - Hospital.....	5,529.99	
169 Hospital Reserve.....		5,529.99
	5,529.99	5,529.99

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UNIVERSITY OF NANKING
BUDGET ANALYSIS - 1944/45
AS OF JUNE 30, 1945

DISBURSEMENTS

I G E N E R A L U N I V E R S I T Y
Class A. General Funds

RECEIPTS

<u>Acct. No.</u>	<u>Item</u>	<u>Appropri- ation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>Item</u>	<u>Estimated Income</u>	<u>Rec'd to June 30</u>
	General Purposes-Directors' Budget..				<u>Mission Cash Grants</u>		
31	Current Expense)		12,873.63	131	United Christian Missionary Soc.	1,500.00	1,500.00
31.1	Salaries Account).....	13,500.00	110.40	132	Methodist Board.....	1,055.00	1,055.00
32	Library)		515.97	133	Presbyterian Board.....	3,755.00	3,963.75
	Contingent	511.78	-	133.1	Baptist Board.....	800.00	800.00
					<u>Endowment Income</u>		
				137.1	United Christian Missionary Soc.	343.00	346.79
				137.1	General.....	35.00	35.42
				137.2	Hall Estate.....	9,937.00	10,025.46
				137.3	Swasey Fund.....	1,747.00	1,721.86
				137.4	Methodist Ed.-Agri. & Forestry..	3,000.00	3,000.00
				175.1	Gifts for Current Budget.....	1,400.00	1,400.00
						<u>23,572.00</u>	<u>23,848.28</u>
					Less Home Adm. & Promotional....	9,560.22	9,560.22
		<u>14,011.78</u>	<u>13,500.00</u>			<u>14,011.78</u>	<u>14,288.06</u>
					<u>Class B. Special Funds</u>		
171.2	Harvard-Yenching Institute.....	13,421.04	13,421.04	171.2	Harvard-Yenching Institute.....	13,421.04	13,421.04
136	U. C. M. S. Vacancy.....	600.00	600.00	136	U. C. M. S. Vacancy.....	600.00	600.00
136	Methodist Board Vacancies.....	2,400.00	2,400.00	136	Methodist Board Vacancies.....	2,400.00	2,400.00
136	Presbyterian Bd. Vacancies.....	3,000.00	3,000.00	136	Presbyterian Board Vacancies....	3,000.00	3,000.00
		<u>19,421.04</u>	<u>19,421.04</u>			<u>19,421.04</u>	<u>19,421.04</u>
		<u>Appro-</u>	<u>Disbursed</u>	<u>Disbursed</u>			<u>Received</u>
		<u>riation</u>	<u>L. C. \$</u>	<u>U. S. \$</u>			<u>U. S. \$</u>
175.1	Gifts Current Needs	-	-	10,189.09	175.1	Gifts Current Needs.....	10,189.09
175.5	Sustaining Funds...	42,891,066.	42,891,066.12	186,773.16	175.5	Sustaining Funds.....	186,773.16
		<u>42,891,066.</u>	<u>42,891,066.12</u>	<u>196,962.25</u>			<u>196,962.25</u>

Acct. No.	Item	Appropriation L. C. \$	Paid to June 30 L. C. \$	II F A M I N E F U N D		Acct. No.	Item	Estimated Rec'd to Income June 30	
				U. S. \$	U. S. \$			U. S. \$	U. S. \$
51	General Purposes 1944/45) Disbursed in New York	3,600,000.	-	-	-	151	Famine Funds Receipts 1944/45		
							Income.....	20,000.00	18,771.41
							Principal.....	10,000.00	-
								<u>30,000.00</u>	<u>18,771.41</u>

III H O S P I T A L (To be held in New York for
future work at the Nanking Hospital)

Acct. No.	Item	Appropriation U. S. \$	Paid to June 30 U. S. \$	Acct. No.	Item	Estimated Rec'd to Income June 30	
						U. S. \$	U. S. \$
61	General Purposes.....	1,705.00	-	162.1	Methodist Board.....	750.00	750.00
				163	United Christian Miss. Society..	375.00	375.00
				164	Presbyterian Board.....	580.00	600.00
		<u>1,705.00</u>	-			<u>1,705.00</u>	<u>1,725.00</u>

IV B O A R D O F F O U N D E R S

36.1	Administration & Promotion.....	11,000.00	11,341.88	Appropriation.....	9,560.22	9,560.22
36.2	Incidentals).....	600.00	342.87	Refund a/c Home Adm. 1943/44....	1,302.62	1,302.62
36.3	Trustees).....		305.35	Anticipated Gifts.....	1,137.16	1,137.16
36.4	Promotional Activities of University.	400.00	69.71			
		<u>12,000.00</u>	<u>12,059.81</u>		<u>12,000.00</u>	<u>12,000.00</u>

BALANCE SHEET
TRUSTEES UNIVERSITY OF NANKING
JUNE 30, 1945

A S S E T S

<u>Endowment</u>	
Consolidated Investments	282,712.17
Investments held in Trust	148,750.00
Notes Receivable	12,963.07
Cash	<u>1,040.79</u> 445,466.03
Famine Fund Investments	491,270.94
" " Savings a/cs	2,018.48
" " Cash	<u>11,264.26</u> 504,553.68
Retirement Reserve Invest.	7,513.75
" " Cash	<u>40.09</u> 7,553.84
<u>Plant</u>	
Land	88,171.41
Buildings	582,912.78
Equipment	86,866.82
Cash in Savings Banks	<u>3,434.99</u> 761,386.00
<u>Current Assets</u>	
Director's Investments	43,500.00
" Savings Acct.	<u>4,933.20</u> 48,433.20
Accounts Receivable	938.75
Current General Cash	67,185.31
Famine Fund Cash	18,771.41
Hospital Cash	5,529.99
Current Special Cash	55,750.59

196,609.25
1,915,568.80

L I A B I L I T I E S

<u>Endowment</u>	
Endowment Funds	449,308.79
Scholarship Funds	7,000.00
Stabilization Funds	7,415.31
Hoover Trust Fund	<u>1,067.00</u> 464,791.10
Less Loss on Sales	<u>19,416.07</u> 445,375.03
China Famine Funds	504,553.68
Retirement Reserve Fund	7,553.84
Amortization Reserve	<u>91.00</u> 957,573.55
<u>Plant</u>	
General Funds	452,480.24
Special Funds	129,808.48
Hospital Funds	111,203.26
Famine Funds for Land & Plant	<u>67,894.02</u> 761,386.00
<u>Current Liabilities</u>	
Accounts Payable	68,124.06
Famine Fund Receipts	18,771.41
Hospital Reserve	5,529.99
Suspense Credits	19,103.77
Surplus 1944-45	728.25
Retirement Reserve Income	1,353.96
Founder's Reserve Account	229.74
Director's Special Funds	4,733.20
" Cultural Studies	10,450.00
" Reserves	34,151.87
" Rockefeller	
Fellowship	<u>25,933.00</u> 75,268.07
Special Endow. for Agr. Machinery	<u>7,500.00</u> 196,609.25

1,915,568.80

UNIVERSITY OF NANKING
LIST OF SECURITIES
JUNE 30, 1945

<u>Amount</u>	<u>Endowment</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/45 Market Price</u>	<u>6/30/45 Market Value</u>	<u>Nominal Income</u>
	<u>Bonds</u>						
5,000		The Bolton Square Imp. Co. 1st Mtge. 7%	-0-	-0-	-0-	-0-	-0-
5,000		New York Central, 5/2013, Registered	99-7/8	4,993.75	96-1/4	4,812.50	250.00
3,000		Penn Water & Power 3 1/2/70	105-3/4	3,172.50	108	3,240.00	97.50
40,000		U. S. Savings Bonds, 2 1/8%, 1954, Series "G"	100	40,000.00	100	40,000.00	1,000.00
35,000		U. S. Treasury Bonds, 2% 12/51-49	100.6	35,065.63	103	36,050.00	700.00
5,000		U. S. Treasury Bonds, 2-3/4%, 12/65-60	106.29	5,351.56	115.10	5,765.63	137.50
22,500		U. S. Treasury Bonds, 2 1/8%, 9/67-72	100	22,500.00	105.19	23,758.42	562.50
25,000		U. S. Treasury Bonds, 2 1/8%, 6/67-72	100	25,000.00	105.19	26,398.43	625.00
10,000		U. S. Treasury Bonds, 2 1/8%, 6/69-64	100	10,000.00	101.31	10,196.88	250.00
5,000		Wisconsin Electric Power, 3 1/2/68	104-3/4	5,250.00	106	5,300.00	175.00
		Total Bonds		<u>151,333.44</u>		<u>155,521.86</u>	<u>3,797.50</u>
	<u>Preferred Stock</u>						
800		Aluminum Co. of America 6%	100	80,000.00	114-1/2	91,600.00	4,800.00
80		Atchison, Topeka & Santa Fe 5%	100-1/4	8,040.00	112	8,960.00	400.00
40		Consolidated Edison 5%	107-7/8	4,328.60	106-7/8	4,275.00	200.00
100		Union Pacific R.R. 4%	88	8,834.50	107-3/4	10,775.00	400.00
		Total Preferred Stock		<u>101,203.10</u>		<u>115,610.00</u>	<u>5,800.00</u>
	<u>Common Stock</u>						
60		American Telephone & Telegraph Co.	165-1/8	9,930.30	174-3/8	10,462.50	540.00
30		W. T. Grant	32-3/8	977.40	45-1/4	1,357.50	42.00
25		Lawyers Mortgage Corporation	5-5/8	140.15	3-3/4	93.75	-
100		Nanking Realty Corporation	50	5,000.00	50	5,000.00	-
40		Parke Davis	34	1,370.00		1,220.00	52.00
		Total Common Stock		<u>17,417.85</u>		<u>18,133.75</u>	<u>634.00</u>

Ranking List of Securities
(continued)

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<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/45 Market Price</u>	<u>6/30/45 Market Value</u>	<u>Nominal Income</u>
<u>Mortgages</u>						
3860.00	1515 Overing St. Bronx	100	3,860.00	90	3,474.00	210.00
1288.88	40 Lincoln Road, Brooklyn, N. Y.	100	1,288.88	10	128.89	-
7608.90	414 Brook Ave., Bronx	100	7,608.90	80	6,087.12	200.00
	Total Mortgages		<u>12,757.78</u>		<u>9,690.01</u>	<u>410.00</u>
	Total Endowment		<u>282,712.17</u>		<u>298,955.62</u>	<u>10,641.50</u>
<u>Famine Fund</u>						
<u>Bonds</u>						
5,000	Atchison, Topeka & Santa Fe, 4/95 (adjustment)	103-1/4	5,175.00	122-3/4	6,137.50	200.00
5,000	Ohio Edison 3/74	102-1/2	5,125.00	105-1/2	5,275.00	150.00
10,000	Ohio Power Co. 3-1/4/68	103-1/2	10,350.00	107	10,700.00	325.00
10,000	Southern California Edison 3/65	104-1/8	10,412.50	106-3/8	10,637.50	300.00
30,000	U. S. Treasury Bonds 2%, 12/51-49	100.6	30,056.25	103	30,900.00	600.00
65,000	U. S. Treasury Bonds 3%, 9/51-55	100.13	65,304.69	111.17	72,495.31	1,950.00
268,000	U. S. Treasury Bonds, 4 1/4, 1952-47	100	268,000.00	108.12	290,445.00	11,390.00
40,000	U. S. Treasury Bonds, 2 3/8%, 6/69-64	100	40,000.00	101.31	40,787.50	1,000.00
12,000	U. S. Treasury Bonds, 2 3/8%, 6/67-72	100	12,000.00	105.19	12,671.25	300.00
10,000	Westchester Lighting, 3 1/2/67	103	10,327.50	108-1/4	10,825.00	350.00
	Total Bonds		<u>456,750.94</u>		<u>490,874.06</u>	<u>16,565.00</u>
<u>Preferred Stock</u>						
100 sh.	Consumers Power, 4 1/2%	103	10,300.00	111-1/2	11,150.00	450.00
120 "	North American Co. 5-3/4%	52	6,240.00	56-1/4	6,750.00	345.00
	Total Preferred Stock		<u>16,540.00</u>		<u>17,900.00</u>	<u>795.00</u>
<u>Common Stock</u>						
200	Montgomery Ward	38-1/2	7,732.00	60-7/8	12,175.00	400.00
300	Parke Davis	34	10,248.00	30-1/2	9,150.00	390.00
	Total Common Stock		<u>17,980.00</u>		<u>21,325.00</u>	<u>790.00</u>

Ranking List of Securities
(continued)

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<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/45 Market Price</u>	<u>6/30/45 Market Value</u>	<u>Nominal Income</u>
	<u>Famine Fund (cont'd)</u>					
	* Savings Bank Acct.		2,018.48		2,018.48	29.89
	<u>Total Famine Fund</u>		<u>493,289.42</u>		<u>532,117.54</u>	<u>18,179.89</u>
	<u>Retirement Reserve</u>					
20 shs.	Atchison, Topeka & Santa Fe, 5% Pfd.	100-1/4	2,010.00	112	2,240.00	100.00
3,000	U. S. Treasury Bonds, Series "G" 2 1/2%/54	100	3,000.00	100	3,000.00	75.00
500	U. S. Treasury Bonds, 2 1/2% 6/69-64	100	500.00	101.31	509.84	12.50
2,000	U. S. Treasury Bonds, 2 1/2% 70/65	100.6	2,003.75	101.20	2,032.50	50.00
	<u>Total Retirement Fund</u>		<u>7,513.75</u>		<u>7,782.34</u>	<u>237.50</u>
	<u>Field Account Investments</u>					
10,000	U. S. Savings Bonds, 2 1/2%/54, Series "G"	100	10,000.00	100	10,000.00	250.00
25,000	U. S. Treasury Bonds, 2 1/2%, 6/69-64	100	25,000.00	101.31	25,492.19	625.00
8,500	U. S. Treasury Bonds, 2 1/2%, 6/62-59	100	8,500.00	100	8,500.00	191.25
	Savings Bank Account		4,933.20		4,933.20	72.68
	<u>Total Field Account Investments</u>		<u>48,433.20</u>		<u>48,925.39</u>	<u>1,138.93</u>
	<u>Plant</u>					
	* Savings Bank Account (Freshman Dormitory)		3,434.99		3,434.99	50.95
	<u>* Savings Bank Accounts:</u>					
	Bowery Savings Bank		\$5,157.96			
	Bowery Savings Bank		4,628.48			
	Greenwich Savings Bank		600.23			
			<u>\$10,386.67</u>			