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Shantung / Cheeloo  
Administrative  
President's Committee for  
Women Students 1941

PRESIDENT'S COMMITTEE FOR WOMEN STUDENTS

CHENG TU

First Meeting, 6 March 1941

Present: Mrs. Yui, Dr. Lin Lien-ch'ing, Dr. Luan Ju-lien, Miss Shih,  
Miss Hickson, President Liu, ex-officio.  
Absent: Miss Deens

\* \* \* \* \*

Mrs. Yui explained the history and purpose of the Committee.

1. Miss Hickson was elected English Secretary.
2. Date of regular meeting. It was resolved to meet once in two months or twice a term. The next meeting was tentatively fixed for the first Thursday in May.
3. Correspondence with Tsinan. It was resolved that a letter be written once a month to the Tsinan section of the committee.
4. Exchange of Records. It was resolved that minutes and all records regarding women students be exchanged regularly with Tsinan.
5. Official Letters to the Boards. It was resolved that an official letter be sent to London, New York, and Toronto twice a term.
6. Annual Report. The Dean of Women asked that all material for the annual report be sent in by the middle of May.
7. Health of Students. Dr. Luan reported on the examination of women students and urged that students suspected of tuberculosis be segregated, and not allowed to sleep in the rooms with other students.

8. BUDGET. A tentative budget was passed as follows:-

	<u>Budget for Chengtu</u>	<u>Chinese Currency</u>
Office of the Dean of Women . . . . .		\$ 1,855
Office Expenses . . . . .	\$ 300	
Entertainment . . . . .	350	
Publicity . . . . .	1,000	
Insurance . . . . .	105	
Upkeep of Grounds . . . . .	100	
Dormitory . . . . .		12,510
Wages . . . . .	3,410	
Fuel . . . . .	5,000	
Light . . . . .	1,500	
Repairs and Renewals . . . . .	1,600	
Supplies . . . . .	1,000	
Student Health . . . . .		300
Medical Girls in City . . . . .		<u>100</u>
TOTAL . . . . .		\$14,845*

Local Receipts from Fees:-

(Per Student) Room . . . . .	\$10
Light . . . . .	<u>20 \$30 x 140 = 4,200</u>

Balance needed from Women's Committee  
and Hall Estate . . . . . C\$10,645

\*The budget (total C\$68,405) as circulated with copies of the agenda included the following items which can be deducted because they are cared for in the general University budget.

	<u>Chinese Currency</u>
Original Budget Total . . . . .	\$68,405
Items to be deducted:-	
Office of the Dean . . . . .	\$ 4,560
Rent of land used for Dormitories . . . . .	1,000
Board of Students . . . . .	<u>48,000</u>
	<u>53,560</u>
TOTAL . . . . .	\$14,845

MEETING OF PRESIDENT'S COMMITTEE

April 1st, 1941.

Present- Miss Greaves (chair), Drs. Gault, Gell, Morgan, Myers, Evans, Fang, Sun, Danner, Miller, Alderson, Morton Smith, Dr. Lair.

The meeting was opened with prayer by Dr. Lair.

The Minutes of the last meeting were approved.

181 Sick-room for Women Students.

Dr. Morgan reported that plans were being discussed but that the Committee was not yet ready to make a report.

182 Dormitory Report

Miss Greaves gave a short report on matters concerning the dormitory, the chief of these being the care of sick students and the help given by students in sorting the property left in the dormitory, both of which subjects are dealt with in other minutes of this meeting.

183 Students' Property

The unlabelled property has now nearly all been sorted and arranged in different rooms in Leonard Hall. It includes a large number of shoes, stationery, household articles, bedding, toilet articles, clothing and books. There was some discussion as to the best way of dealing with the stuff as soon as it was all sorted and it was

Resolved- That Miss Sun and the two Chinese ladies who had helped last autumn, Mrs. Lo and Mrs. Peng, be asked to act as a committee to take charge of the pricing and selling of the property, and that this committee have power to co-opt others to help them as they see fit.

184 Letter from Miss Hodge

Dr. Gault read a letter she had received from Miss M.E. Hodge, Secretary of the Cheeloo Women's Committee in the U.S.A., inquiring about various matters concerning the organization of the President's Committee and the Women's Committee of the Board of Directors. Arising from this letter, the following resolutions were passed:

185 Official Correspondent

Resolved- That Miss Morton-Smith be the official member of this Committee to correspond with Miss Hodge. //

186 Women's Committee of Board of Directors

Resolved- That the Associate President and the Secretary proceed with plans for the 1941 meeting of the Women's Committee of the Board of Directors. As the membership of this Committee is now somewhat depleted, it was suggested that, where possible, the members present at the last meeting of this Committee, in November 1939, be invited to attend this meeting, with the co-opted members of the Committee.

It was also suggested that the meeting be held in Tsinan, if possible at the time of Commencement, in June.

187 Development of Women's Work in Cheeloo

Resolved- That the Secretary be asked to work out a brief sketch of the development of women's work in the University,

President's Committee

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April 1, 1941.

and that copies of this be circulated to all members of the President's Committee.

188 Recommendation from Campus Committee

Dr. Morgan reported that a request had been received from the Campus Committee of the University that the President's Committee make suggestions in regard to the removal and planting of trees on the land belonging to the "Women's Unit".

Resolved- That the following committee be appointed to consult with the Campus Committee on all questions concerning this land: Miss Greaves (ex officio), Miss Myers, Miss Evans.

Adjournment.

PERSONNEL OF PRESIDENT'S ADVISORY COMMITTEE  
FOR WOMEN STUDENTS  
(in Tsinan)

Name	Mission Affiliation	Year of joining Univ. staff	Present Work
Miss K.F.Greaves	S.P.G.	1940	Acting Dean of Women
Miss M.Morton-Smith	Member Anglican Church, not attached to Mission.	1922	Sec. to Dean Med. School " " Assoc. Pres.
+*Dr. A.V.Scott	A.P.M.N.	1924	Head of Pediatrics Dept
** + Dr. Julia Morgan	W.F.M.S.	1924	Dept. of Medicine
Dr. M.F.Gell	S.P.G.	1927	Head of Obs. & Gyne. Dept
* Miss F.R.Wilson	W.F.M.S.	1927	Supt. of Nursing till furlough
Dr. A.S.Gault	A.P.M.N.	1927	Dept. of Medicine Lab. Technicians Course
x* Miss C.M.Brodie	U.C.C.M.	1928	Hospital Supervisor & Instructor
Miss E.F.Evans	W.F.M.S.	1931	Hosp. Superv. & Instr. In charge Surg. Supplies
Miss M.K.Russell	W.F.M.S.	1932	Rural Institute Work in Nutrition
Miss R.Bell	A.P.M.N.	1932	Hospital Superv. & Instr. Dietetics
Miss M.M.Alderson	S.P.G.	1933	Director of Nursing Services
Miss E.H.Nyers	A.P.M.N.	1933	Head of Social Service Dept.
** Dr. L. Witham	W.F.M.S.	1936	In charge Nutrition Lab
Miss S.C.Sun	-	1939	Rural Institute, Home Economics Dept.
Miss R.M.Danner	W.F.M.S.	1939	Public Health Nursing
Miss G.Fang	S.P.G.	1940	Teaching Psychology & Christian Sociology to Special Course students
Miss G.E.Miller	W.F.M.S.	1940	Director of Nursing Education

\* on furlough 1940-41      \*\* on furlough 1941-42      x\* sick leave  
+ Originally connected with N. China Union Med. College for Women

PERSONNEL IN CHENGTU

Name	Mission Affiliation	Year of joining Univ. staff	Present Work
Miss G.M.Hickson	B.M.S.	1924	Sec. to President, etc.
Mrs. L.H. Yui	-	1929	Dean of Women
Dr. L.C. Lin	-	1930	Dept. of Medicine
Miss A. Deens	S.P.G.	1934	Dept. of English

MEETING OF PRESIDENT'S COMMITTEE  
May 6th, 1941.

Present:- Miss Greaves (chair), Drs. Gault, Gell, Morgan,  
Misses Evans, Fang, Sun, Bell, Miller, Alderson, Danner,  
Myers, Morton Smith, Dr. Lair.

The meeting was opened with prayer by Dr. Gault.

189 Dormitory Report

Miss Greaves reported on dormitory matters. Among matters mentioned were two cases of discipline connected with the question of home leave for students living in Tsinan; the sale of students' property; the garden of Miner Hall, which was being looked after by the Laboratory Technician students; and the question of the spirit of co-operation among the students, which Miss Greaves felt was improving and which she hoped, by encouragement and help, would develop still further and find its own natural ways of expression.

Resolved- That this report be accepted.

190 Sickroom for Women Students

The Committee appointed to consider this matter brought in the following suggestions:

1) That any students who were really ill should be sent to the hospital.

2) That, for students who were, apparently, not very ill, a sickroom had been set aside in the dormitory, and that the senior students should be allowed to give the necessary routine attention required, such as taking temperatures, pulse, etc. and report to the doctor in charge.

It was suggested by members of the Nursing Department that some instruction in home nursing should be given to these students by a Public Health nurse. After some discussion, it was

Resolved- that a committee be formed, consisting of Miss Greaves, the Public Health doctor and nurse, to draw up a detailed plan for the care of sick students in the dormitory, along the above lines.

191 Report of Sub-committee on Campus Land

Miss Myers reported for this committee as follows:-

The committee had asked the Campus Committee not to cut down any more trees on the land south of Brown Cottage and south and east of Miner Hall, and to plant other trees as soon as possible. It was hoped that this part of the campus could be left as natural as possible. It was also suggested that the part of this land which was this year under cultivation by the Rural Institute should be left uncultivated next year.

On the request of the Campus Committee that a member of this Sub-committee should be appointed as a regular member of the Campus Committee, Miss Myers had been appointed.

It was decided that the next meeting of the President's Committee should be held at Brown Cottage, so that the members of the Committee could see what had been done and what was proposed for the future on this land.

May 6, 1941.

192 Sale of Students' Property

a) Report of Sub-committee. Miss Sun reported on the arrangements made by the sub-committee in charge of the sale, and on the sale itself. This had been planned to extend over three days, the first when students only would be allowed to buy, the second for staff and the third for employees. However, almost everything was sold on the first day so, on the second day, staff members and employees were admitted together and the remaining things were very soon disposed of. The sale realised \$1497.89, which was afterwards made up to \$1500.00.

Miss Greaves expressed her thanks and the thanks of the President's Committee for the excellent way in which the arrangements for the sale had been made and carried out by the Sub-committee.

Mention was also made of the sum of \$45.00, from the sale of students' bicycles, which was in the treasurer's hands, and should be added to the above amount.

b) Allocation of funds from Sale of Students' Property

Resolved- that this money be allocated to the use of women students in Chengtu, and that a letter be written to Mrs. Yui, telling her of this allocation and asking her, together with Dr. Lin Lien Ch'ing, Miss Hickson and Miss Deans, to decide on the way in which the money may best be used, for women students who have financial difficulties, and to administer it.

193 Meeting of Women's Committee of Board of Directors

As it seemed unlikely, from the replies received to letters, that more than one or two members of the Committee would be able to come to Tsinsen for a meeting in June, it was

Resolved- that the decision in regard to the date and place of this meeting be left to Dr. Lair, Miss Greaves and Miss Morton Smith.

194 Miss J. Fuller

In response to an inquiry from the Women's Committee in U.S.A. as to the possibility of Miss Fuller's return to Cheeloo, it was

Resolved- that the Associate President be asked to write to the President, to Mrs. Yui and to the Women's Committee in the U.S.A., saying that the Hall Estate funds for 1941-42 would not be sufficient to warrant inviting Miss Fuller to return to work in Cheeloo, if her salary was to be paid from these funds.

195 Miss K.F. Greaves and Miss Grace Fang

The Associate President having heard from Bishop Scott of his willingness to continue the loan of the services of Miss Greaves and Miss Fang to Cheeloo for the coming year, it was unanimously resolved- that we recommend that Miss Greaves and Miss Fang be invited to continue their work in Cheeloo for the year 1941-42.

The meeting adjourned, to meet at Brown Cottage on June 3rd, at 5 pm