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Lingnan
Administrative
Board of Trustees 1924

THE TRUSTEES OF THE CANTON CHRISTIAN COLLEGE

Minutes of the Trustees Meeting, January 14, 1924.

A special meeting called by the President of the board, met at the National Arts Club, New York, January 14, 1924 to meet Mr. Chung, consider the resignation of C. K. Edmunds as President of the College, elect a Treasurer and to pass upon several other items of business.

Present: Messrs. Parsons, Parkhurst, Smith, Osborn, Davison, Grant, Watts, Edmunds and Chung.

Absent excused, Dr. Laird, D.D.

Prayer: Dr. Parkhurst

The minutes of the previous meeting having been circulated previously among the Trustees were approved as circulated. No reports of officers were made.

The Committee on Education reported upon

- (a) The staff needs for the College of Arts and Sciences and lower schools for 1924 - 5, as follows:

For the College of Arts and Sciences instructor in

Physics
English
Chemistry
Economics and Business
German and French
History
Education and Psychology
Sociology
Physical Education
Household Economics

with certain recommendations as to personnel.

For the Middle School needs (replacements) Americans preferred.

1 man Elementary Science
4 men Middle School English

For the Overseas School American
1 man for English

For the Primary School 1 American for English
preferably a man

The report was approved that the candidates should be sought but that engagements should not be made positive until a subsequent review of the financial situation.

- (b) Approval was given to the following change of titles:

- ✓ Mr. J. N. Keys, from Assistant Professor to Associate Professor of Education
- ✓ Mr. P. A. Grieder, from Instructor to Assistant Professor of English

(c) Approval was given to assigning the rank of Assistant Professor of English in the College of Arts and Sciences to Mr. S. P. Spencer, Jr. ✓

(d) Approved recommendation of the Executive Committee (Session 92, Nov. 20, 1923) that the formation of the Departments in the College of Arts and Sciences be placed in the power of the Faculty upon recommendation of the Dean.

✓ The resignation of C. K. Edmunds as President of the College dated September 13, 1923 was read and causes for delay in presenting the matter fully to the Trustees at an earlier date given. It appearing that there was no other course open the following resolution was adopted:

Resolved: that the Trustees accept C. K. Edmunds' resignation to be effective March 31st, 1924 with sincere regret and that he be asked to be a Trustee to follow his ex officio trusteeship expiring with his retirement as President of the College and that the Secretary be instructed to draw up a resolution embodying the thought and feelings of the Trustees. (Resolution attached herewith)

On motion of Dr. Watts

Resolved that a Committee of Trustees in or near New York be appointed with the President as chairman for the following purposes:

(1) The Committee to have full power to administer the affairs of the New York Office until a permanent plan is adopted.

(2) The Committee to propose a plan of permanent reorganization for the administration of the Trustees' office and the business of the College in America.

(3) The Committee to recommend a person for President and such other personnel and their functions as may be necessary.

Resolved: that Mr. James M. Henry be reappointed for the term 1924-29 for service on the field (at the College). ~~and that it be within the power of the Committee previously authorized to offer him the Presidency of the College if upon mature consideration it deems wise.~~

deleted with consent of Mr. Parsons and Mr. Grant. April 11, 1924

Vice President, W. K. Chung reported on the development of the College of Agriculture and land purchases as conditioned by action of the Provincial Government.

It was agreed, in view of the recent posting of govern- 369
ment notices forbidding owners of land within areas assigned for
sale to the College only, and since villagers are now offering
such lands for sale to the College, and since the Executive Com-
mittee (Session 90, Oct. 30, 1923) has urgently recommended that
such land be purchased up to \$3000 local silver (approximately
\$1500 gold) for the year 1923-24 to grant request on condition
that \$2500 from former appropriation for double cottage 3-4 be
applied on that account.

Post Office - It was also agreed that inasmuch as the postal
facilities on the Campus require enlargement and the Canton
postal authorities have agreed to maintain an adequate Branch
Post Office on the Campus, on condition that the College will
provide suitable quarters (see Executive Committee, session 92,
Nov. 20, 1923) to authorize the erection of a small building
in the neighborhood of the present North Gate (approximately
co-ordinates 445 and 524) to cost \$1500 local silver, to be
rented to the Postal Authorities at \$150 H.K. per annum,
\$1000 H.K. of the cost to be charged against the Budget item
in general emergency for a temporary hospital building, this
item having been met otherwise.

Mr. Chung presented the matter of authorizing the construction
of the proposed Alumni House at a cost of \$20,000 Hkg. which
Mr. Taam Lai Teng has undertaken to provide. In view of the
Insurance documents surrendered by Mr. Taam, it was agreed to
authorize the Council to proceed with the construction of this
house and to express to Mr. Taam the sincere appreciation of
the Board for his generous gift.

Finance Committee Report by Mr. Grant.

On nomination of the Finance Committee Mr. F. Trubee Davison
was elected Treasurer of the Trustees of the Canton
Christian College.

The report of the Finance Committee embodied in its minutes
of December 10, 1923 was read and approved.

Dr. Smith as Chairman of the Committee on Statutes presenting
the section of the proposed Article of the Revised Statutes
relating to the functions and authority of the Finance Committee
which were unanimously adopted.

Meeting of Finance Committee
Trustees Canton Christian College at Mr. Parsons'
office, 52 William Street, December 10, 1923, 4:00 P.M.

Present - Herbert Parsons, Frederick Osborn, F. Trubee Davison,
W. Henry Grant, Mr. Parsons presided. Mr. Grant took the
minutes.

1. The Finance Committee approved and recommended to the
Statutes Committee the items for Statutes on the Finance Committee,
Budget Committee and Bursar.
2. The sale of \$2,000 U.S. certificate of Deposit was approved.

3. An advance on account of \$2,000 to cover shipment of cows to Canton to be placed in the hands of Mr. Frank Hinckley, in San Francisco who will see that the money is properly disbursed in paying for express, crating and other items incident to the shipping was approved.

4. The recommendations in Mr. Keeney's letter of November 9, which were referred to the Finance Committee with power, viz, (a) to employ as auditors of the Assistant Treasurer's accounts, Messrs. William Waddell and Wood was approved, provided they would do the work at the same rate as in the case of Robert College. (b) The Farmers Loan and Trust Company was approved as the Depository of the Securities belonging to the Corporation. (c) The Assistant Treasurer was authorized to examine the securities with the custodian prior to the Annual Meeting of the Trustees and report thereon to the Finance Committee.

5. F. Trubee Davison was nominated by the Finance Committee for Treasurer, his nomination to be later confirmed by the Trustees.

6. It was voted that Mr. W. Henry Grant's gift of \$350 on April 29, 1922 for screening the U.M.S. Building be credited to the Girl's Dormitory Fund.

7. It was voted that the Vassar Alumnae Fund of \$5,000 less \$183.15 previously expended be credited to the Girl's Dormitory Fund.

8. Concerning making some part of the general fund available for use by the Assistant Treasurer as a small working capital, it was agreed to decide by circular letter when occasion called for further loans from the funds.

W. Henry Grant, Secretary

ITEMS OF FINANCE COMMITTEE OF TRUSTEES, CANTON CHRISTIAN COLLEGE, Bursar of College and Budget Committee of Council.

Recommended to Committee on Statutes by the Finance Committee, December 10, 1923.

(b) Finance Committee The Finance Committee shall be composed of at least five Trustees, including the Treasurer and Secretary if those offices are filled, three of whom shall constitute a quorum.

The Finance Committee shall have charge and control the funds and securities of the Corporation.

It shall examine the securities of the corporation at least once a year and report thereon to the Trustees.

The Finance Committee shall invest the funds of the Corporation, sell and reinvest the same or change said investments at its wise discretion and is empowered to direct the transfer of registered securities.

The Finance Committee shall have power to authorize the execution, by the proper officers, of conveyances, releases and

contracts, including acceptances of bequests and devises, which in its opinion require action before the next regular meeting of the Trustees.

The Finance Committee shall have full power to proceed by legal action in the collection of any principal or interest upon any debt to the corporation which may be overdue and unpaid.

The Finance Committee shall designate in what banks or trust companies the cash of the corporation shall be deposited and shall designate the person or persons to sign the checks with or in the absence of the Treasurer.

The Finance Committee shall designate the safe deposit where the securities of the corporation shall be kept. Any two members of the Finance Committee certified to the Depository shall have admission to the deposit vaults in the name of the Trustees. A Trust Company, may, however be designated as assistant custodian with any one member of the Finance Committee so certified.

Expenditures authorized by any other standing committee shall not be made until the Finance Committee certify to the Treasurer that there is money available for that purpose.

The Finance Committee shall within the limits of its authority pass upon all extra budget items coming up for action between stated meetings of the Trustees.

It shall report and issue the regulations for the instruction of the Assistant Treasurer, Bursar, and Business Manager or Controller regarding matters of a fiduciary and business order.

The Finance Committee shall appoint an auditor to audit the accounts once each year and report thereon to the Trustees.

a. Appointment.


2. The Bursar The Bursar shall be appointed by the Finance Committee of the Trustees. In case of sudden disability or withdrawal a substitute may be appointed by the Executive Committee of the Council until the Finance Committee takes further action.

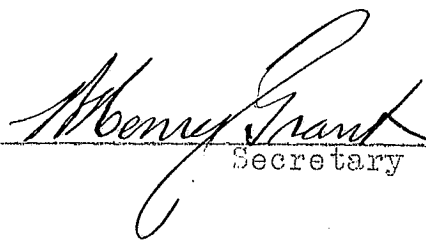
b. Powers and Duties It shall be the duty of the Bursar to receive or deposit in approved banks, all college monies received in China or remitted by the Trustees. He shall make all purchases for the College and on proper executive authorization pay all bills, salaries and other charges originating at the College in accordance with the regulations of the Trustees or Treasurer. The Bursar shall have charge of shipments and storage of all supplies. The Bursar shall keep full accounts, vouchers, etc. of all his transactions and furnish a monthly statement of his receipts and disbursements and status of funds to the Executive Secretary at the College, to the President and to the Treasurer or Finance Committee of the Trustees. His signature shall be necessary on all contracts and documents of a financial nature in China ~~in all contracts and documents of a financial nature in China~~ in the name of the College, and shall be attached when all requirements of the Statutes and By-Laws and instructions of the Treasurer or Finance Committee have been duly complied with.

c. The Bursar is responsible directly to the Trustees for the funds in his hands and it is his duty to see that all contracts,

orders for goods, and orders to pay out money on College accounts are properly authorized by the Trustees; or by the Council or by the Executive officers, acting in accordance with the Statutes or By-Laws or Resolutions of the Trustees. He must therefore make sure that no unauthorized payments are made and must hold up any contract, order or payment until he assures himself that it is properly authorized. In case the other members of the Budget Committee question the decision of the Bursar as to the authorization of any item, the other members by an unanimous recorded vote may decide the question as to the authorization, but may not force the immediate issuance of an order or the signing of contract or payment of money held by the Bursar for other purposes without first consulting the Trustees.

On nomination by Mr. Osborn, Mr. Dudley Mills of New York was unanimously elected a Trustee.


Approved _____
President Trustees.


Secretary

January 14, 1924.

RESOLUTION IN RE RESIGNATION DR. CHARLES K. EDMUNDS
AS PRESIDENT OF CANTON CHRISTIAN COLLEGE

RESOLVED: that, in accepting the resignation of C. K. Edmunds, Ph.D. as President of the Canton Christian College, ~~that~~ we the Trustees of the College express to him our sincere regrets that he feels obliged to retire from the office which he has so ably held for over sixteen years and his membership on the College Faculty of twenty years in September 1923.

It would be impossible to recount the manifold character of Dr. Edmunds' services to the College and how interwoven his life is with the growth of the College and in fact so much of China's history as covers the greater part of the first quarter of the Twentieth Century. To recite alone the marvelous advance and expansion of the College considered from any point of view: The twenty years growth have shown over twenty times the number of students, increase in staff and of annual expenses and receipts. Dr. Edmunds' active labors in securing new members for the teaching and administrative staff and the stability of the organization in the personnel (upon which the continuance of the work is assured) are perhaps the clearest evidences of his magnetic influence exercised by his personal contacts.

China is in a state of ebullition; her internal forces are not the signs of decay or death but of the work of new ideas in the midst of the old, the casting off of her isolation bondage, and the finding her place in the modern world as a member of the human family. The many points at which Dr. Edmunds has touched China in this conflict between the new and old within her borders no one but himself can tell. No Chinese and few foreigners have a greater range and variety of observations to report, and his educational activities therefore have had almost as great an effect in America as in China. These happy influences we trust are not to be lost by excessive labors in other directions but will be called forth by growing interest on the part of his own countrymen.

The general uprising of the alumni to prevent his severing his relations to the College is a good omen of their deepening sense of responsibility as it is of their loyalty and affection for Dr. Edmunds himself. As with the students so with the Trustees. While we regret the severance of the particular ties which have so long bound us we live in the faith that the work will go on and that as a co-trustee Dr. Edmunds may still render very great service to China.

TRUSTEES OF CANTON CHRISTIAN COLLEGE

Minutes of Finance Committee April 1, 1924

April 1, 1924, was set for a joint meeting of the Finance and Executive Committees. Mr. Parsons, Dr. Edmunds and Mr. Grant met in Mr. Parsons' office at 52 William Street, at 4:00 P.M.

The following items were dealt with for the approval of the Trustees in their annual meeting:

1. LOAN TO MR. KEYS

It was voted to approve the loan of \$600. to Mr. J. N. Keys, Associate Professor of Education at the College, and add to his monthly salary of \$115. H.K. currency, \$35. per month, making his salary \$150. H.K. per month, the increase in salary being effective as from July 1, 1923.

2. TRAVEL ALLOWANCE ON PACIFIC

It was voted to approve allowance for travel across the Pacific at the usual rate for first class.

3. CORRECTION OF STATUTE.

The Finance Committee approved of correcting the statutes in reference to the Trustees' Finance Committee changing "a trust company may however be designated as assistant custodian with any one member of the Finance Committee so certified" to read "or a trust company may be designated as custodian and the securities delivered upon the order of any two members of the Finance Committee."

4. FARMERS LOAN AND TRUST COMPANY

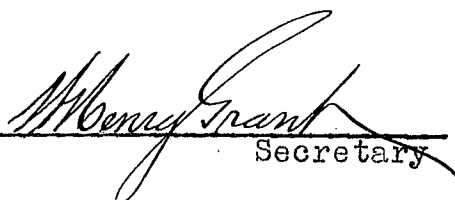
In accordance with the statutes, the Finance Committee authorized the Farmers Loan and Trust Company to deliver any securities that may be placed in their hands as custodians, by or for the Trustees of the Canton Christian College, upon the order of any two members of the Finance Committee.

5. APPROPRIATION FOR SEMI-DETACHED HOUSE

✓ In accordance with the request of the Executive Committee of the Council of January 24, it was voted to approve the request for not more than \$1500. H.K. for the erection of the second semi-detached village house, 214 and 215, this to be added to Mr. Ma Ying Piu's gift of \$6180. H.K. and the appropriation of \$2500. H.K. made on November 8, 1923.

6. FOREIGN MISSIONS CONFERENCE CONTRIBUTION.

It was voted to contribute \$100. to the Foreign Missions Conference of North America for the fiscal year ending March 31, 1924.


Secretary

TRUSTEES OF CANTON CHRISTIAN COLLEGE

Minutes of Executive Committee April 1, 1924

April 1, 1924, was set for a joint meeting of the Finance and Executive Committees. Mr. Parsons, Dr. Edmunds and Mr. Grant met in Mr. Parsons' office at 52 William Street, at 4:00 P.M.

The following items were dealt with for the approval of the Trustees in their annual meeting:

1. DORMITORY CAMPAIGN

RESOLVED, that the Executive Committee of the Trustees express to the students of Canton Christian College, their appreciation of their efforts to raise the money for the completion of the second college dormitory, and the proposed campaign on the part of the young women of the college.

2. MR. LEE SZ YING

Mr. Lee SZ Ying joined the staff of the Canton Christian College in the autumn of 1920, as secretary of the Student Christian Association and instructor in Sociology. On the formation of the Board of Managers of the Lingnaam Agricultural College, Mr. Lee was appointed Executive secretary to that Board. He fulfilled the various duties that fell to him with marked success, showing unusual mentality and judgment, and gave every promise of a brilliant and most useful career. It became evident two years before his death that tuberculosis had a strong hold on him and in spite of every effort to prevent the course of the disease he passed away - - -

RESOLVED, that the Trustees record their appreciation of the effective service rendered in his brief career, and their sense of loss in his untimely death, and that a copy of this minute be sent to the Lingnaam Agricultural Board of Directors with sincere sympathy.

3. MR. E. A. GILBERT.

Mr. E. A. Gilbert joined the staff of the Canton Christian College in the Fall of 1919, as an instructor in the Middle School, a position he filled faithfully and successfully up to the time of his death in January 1924. His death brought sorrow to none so deeply as to the children whose friend he was to a remarkable degree.

RESOLVED, that the Trustees record their appreciation of his faithful service and particularly of his unique service to the staff through their children, and their sense of loss in his sudden death and that a copy of this minute be sent to his mother with sincere sympathy.

4. MR. GILBERT'S RETIRING FUND

It was recommended that the \$400. which had accrued in Mr. Gilbert's retiring fund be paid to his widowed mother.

5. SEATTLE CHAMBER OF COMMERCE SCHEME FOR COOPERATION WITH CANTON CHRISTIAN COLLEGE

A plan of cooperation looking forward to the support of a member of the staff in the School of Business Administration, his home and maintenance to be provided by business interests of Seattle, in association with the University of Washington and the China Club, was approved. *letter to Dr. Edmunds*

Secretary

TRUSTEES CANTON CHRISTIAN COLLEGE

Minutes of Annual Meeting

The Annual Meeting of the Trustees was held on April 11, 1924, at 3 P.M. at the Princeton Club, 76 Park Avenue, New York City.

The opening prayer was made by the Rev. James M. Henry.

Present: Mr. Herbert Parsons, presiding. Dr. Thomas Cochrane, Dr. Wm. Wistar Comfort, Charles K. Edmunds, W. Henry Grant, Prof. Warren P. Laird, Dudley H. Mills, Dr. David Eugene Smith, and on invitation, Vice-President W. K. Chung, Vice-President James M. Henry and D. E. Douty, Vice-President and General Manager of the U.S. Testing Co.

Absent: F. Trubee Davison, Frederick Osborn, Dr. Charles H. Parkhurst, Dean Ralph L. Watts.

Dr. Thomas Cochrane acting as proxy for Mr. F. H. Hawkins, expressed his pleasure at being present to represent the London Missionary Society and his interest in all the activities of the College.

The minutes of the previous meeting were approved as read.

REPORT OF EXECUTIVE COMMITTEE

The following items reported by Mr. Grant for the Executive Committee were approved:

1. RESOLUTION RE: DORMITORY CAMPAIGN

RESOLVED, that the Executive Committee of the Trustees express to the students of the Canton Christian College appreciation of their efforts to raise the money for the completion of the second College dormitory, and hearty endorsement of the proposed campaign on the part of the young women for a woman's dormitory.

2. RESOLUTION RE: MR. LEE SZ YING

Mr. Lee Sz Ying joined the staff of the Canton Christian College in the autumn of 1920, as secretary of the Student Christian Association and instructor in Sociology. On the formation of the Board of Managers of the Lingnaam Agricultural College, Mr. Lee was appointed Executive Secretary to that Board. He fulfilled the various duties that fell to him with marked success, showing unusual mentality and judgment, and gave every promise of a brilliant and most useful career. It became evident two years before his death that tuberculosis had a strong hold on him and in spite of every effort to prevent the course of the disease he passed away --

RESOLVED, that the Trustees record their appreciation of the effective service rendered in his brief career, and their sense of loss in his untimely death, and that a copy of this minute be sent to his family and the Lingnaam Agricultural Board of Directors, with sincere sympathy.

3. RESOLUTION RE: MR. E. A. GILBERT

Mr. E. A. Gilbert joined the staff of the Canton Christian College in the Fall of 1919, as an instructor in the Middle School, a position he filled faithfully and successfully up to the time of his death in January 1924. His death brought sorrow to none so deeply as to the children whose friend he was to a remarkable degree.

RESOLVED, that the Trustees record their appreciation of his faithful service and particularly of his unique service to the staff through their children, and their sense of loss in his sudden death and that a copy of this minute be sent to his mother with sincere sympathy.

4. RESOLUTION RE: MR. GILBERT'S RETIRING FUND

It was recommended that the \$400. which had accrued in Mr. Gilbert's retiring fund be paid to his widowed mother.

5. SEATTLE CHAMBER OF COMMERCE SCHEME FOR COOPERATION WITH CANTON CHRISTIAN COLLEGE

A plan of cooperation looking forward to the support of a member of the teaching staff in the School of Business Administration to be called the Seattle Professor of B.A., his residence and maintenance to be provided by a Seattle group representing the business men, the University of Washington and the China Club, somewhat in line with Dr. Edmunds' letter to Mr. W. J. Fisher of April 17, 1924, was approved, and further negotiations referred to the Executive Committee with power.

REPORT OF FINANCE COMMITTEE

The following items reported by Mr. Grant for the Finance Committee were approved:

1. LOAN TO MR. KEYS

It was voted to approve the loan of \$600. to Mr. J. N. Keys, Associate Professor of Education at the College, and add to his monthly salary of \$115. H.K. currency, \$35. per month, making his salary \$150. H.K. per month, the increase in salary being effective as from July 1, 1923.

2. TRAVEL ALLOWANCE ON PACIFIC

It was voted to approve allowance for travel of staff across the Pacific at the usual rate for first class.

3. CORRECTION OF STATUTE

The Finance Committee approved of correcting the statutes in reference to the Trustees' Finance Committee changing "a trust company may however be designated as assistant custodian with any one member

of the Finance Committee so certified" to read "or a trust company may be designated as custodian and the securities delivered upon the order of any two members of the Finance Committee".

4. FARMERS LOAN AND TRUST COMPANY

In accordance with the Statutes, the Finance Committee have authorized the Farmers Loan and Trust Company to deliver any securities that may be placed in their hands as custodians, by or for the Trustees of the Canton Christian College, upon the order of any two members of the Finance Committee.

5. APPROPRIATION FOR SEMI-DETACHED HOUSE

In accordance with the request of the Executive Committee of the Council of January 24, it was voted to approve the request for not more than \$1500. H.K. for the erection of the second semi-detached village house, 214 and 215, this to be added to Mr. Ma Ying Piu's gift of \$6180. H.K. and the appropriation of \$2500. H.K. made on November 8, 1923.

6. FOREIGN MISSIONS CONFERENCE CONTRIBUTION

It was voted to contribute \$100. to the Foreign Missions Conference of North America for the fiscal year ending March 31, 1924.

7. AUTHORITY TO BORROW

The following Resolutions were approved and adopted:

RESOLVED, that the Finance Committee be empowered to borrow up to \$20,000. upon securities belonging to the Trustees, as needed to cover appropriations made by the Trustees, and to issue drafts therefor; and in conformity with this Resolution,

RESOLVED, that the Finance Committee be authorized and empowered to borrow up to \$20,000. from the Farmers Loan & Trust Co. upon promisory demand or time notes, secured by securities held by said Company as custodian, said notes to be signed by any two members

of said Committee certified from time to time as members of said Committee, the present members being as follows: F. Trubee Davison, Chairman, C. K. Edmunds, W. Henry Grant, Dudley H. Mills, Frederick Osborn, Herbert Parsons.

REPORT OF EDUCATION COMMITTEE

1. Dr. Smith, on behalf of the Education Committee, made the following nominations which were approved: To the College of Arts and Sciences, Dr. Gertrude R. Brigham, Instructor in English, Faw Yap Chuck, Instructor in Chemistry, Earl Swisher, Instructor in History; to the Middle School, Herbert H. Pommerenke, Instructor in English.

2. On motion, it was agreed that on authorization of the Finance Committee, power be given the Education Committee to appoint, in excess of replacements, the equivalent of three and a half instructors, and to bring to the U. S. A. for study Mr. Chan Shau Yi.

3. The appointment of Paul A. Grieder as Dean of Men and Miss Mildred K. Magers as Dean of Women for 1924-25 was confirmed.

REPORT OF BUILDING COMMITTEE

Prof. Warren P. Laird, for the Building Committee, made a brief report of building progress, reviewing construction on the campus during the year. His report was received.

REPORT OF SPECIAL COMMITTEE OF ADMINISTRATIVE OFFICES AND OFFICERS

Mr. Grant reported a meeting of the Special Committee in Mr. Parsons' office on February 5, 1924, at which Messrs Parsons, Parkhurst, Smith, Osborn and Grant were present. It was agreed at this meeting to ask Mr. Henry to take charge of the general work of Cultivation and seeking candidates for staff, and that Mr. Grant take charge of the office.

It was agreed that the question of securing Mr. Philip N. Youtz's

services for the New York office be committed to Mr. Grant and Mr. Henry.

The report was received by the Trustees.

REPORT OF PRESIDENT EDMUNDS

Dr. Edmunds made a brief report declaring that the physical facilities of the College had not kept pace with the advances in ^{the} educational work. He stressed the necessity for meeting the need of a Science Hall, filter, women's dormitory. The maintenance of a dentist to care for staff and students, and the inauguration of a music department, were only some of the several highly desirable additions. He urged immediate consideration of a campaign to underwrite the finances of the College.

Dr. Edmunds said he hoped to prepare a report covering the years 1919-24. On motion, the form in which this would be published was referred to the Executive Committee.

REPORT OF VICE-PRESIDENT CHUNG

Mr. W. K. Chung spoke briefly concerning the history of some of the work of the Agricultural Department and referred to the loan of \$40,000 concerning which Mr. Baxter had recently written. He explained to the Trustees that the \$40,000 represented money which was paid for the land and was borrowed from the Bank of Canton, as authorized by the Council. (April 6, 1921) At the time it was borrowed, however, the bank declined to accept the deeds to the land as security, and these deeds are not involved in this loan but are still in possession of the College. The bank loaned the money on the personal notes of Mr. Ma Ying Pin, Mr. Lei Yuk Tong and Mr. Chan Pik Yue and Mr. Chung Wing Kwong. There is no mortgage on the land.

Mr. Chung reported the progress of his campaign, announcing that he had raised approximately \$30,000 U.S. Currency pledged in

New York City and that he had instructed Mr. C. K. Tse to remit \$30,000 Hongkong Currency, representing money already collected in Havana, to the Agricultural Board of Managers. He was forced to leave Cuba before this was actually done but the money was there for the purpose. He spoke of his itinerary which at the present time includes Chicago and other mid-Western cities, then Toronto and other Canadian cities, Cuba and Jamaica and South America; Mr. Tsan Chap Ng and other workers were to cover Western territory and some cities in the mid-West and East in the United States.

REPORT OF THE TREASURER

The partial report of the Treasurer was received (attached herewith).

REPORT OF MR. DOUTY

Mr. D. E. Douty, Vice-President and General Manager of the U. S. Testing Company, on invitation of Mr. Parsons, made an enthusiastic and inspiring report to the Trustees of his several visits at the College, and outlined the proposed plans of the American Silk Association as far as they have been worked out for developing the sericultural plant and work and establishing a School of Sericulture and Silk Reeling at the College.

Following Mr. Douty's report the following Resolution was adopted:

AMERICAN SILK ASSOCIATION AND SCHOOL OF SERICULTURE AND SILK REELING

RESOLVED, that in view of the statement of Mr. D. E. Douty in behalf of the American Silk Association to the Trustees of the Canton Christian College, at the Trustees' Meeting at the Princeton Club, New York, April 11, 1924, regarding the general plans and expectations of the American Silk Association (backed by financial

aid from some of its members), to cooperate with the Canton Christian College in the further development, at the said College, of a School of Sericulture and (Scientific) Silk Reeling, including provision for adequate buildings and equipment, the Trustees express to Mr. Douty their hearty appreciation of his attendance and presentation of the proposed plans, including the valuable information given, and refer the full consideration of the same to its Executive, Finance and Building Committees.

GIFT OF AMERICAN SILK ASSOCIATION

The following Resolution was adopted and a cable giving the information to the field authorized:

RESOLVED, that the Trustees express their appreciation of the gift of \$1300. given on April 10, 1924 by the American Silk Association to be used by Mr. C. W. Howard, Head of the Department of Sericulture for equipment for rearing laboratory to enable him to continue his work. RESOLUTION RE: MR. W. K. CHUNG

The following Resolution was presented on behalf of the Trustees by Mr. Grant who was instructed to write the Regents of the University of the State of New York giving full information concerning Mr. W. K. Chung's achievements for education in South China.

RESOLVED: that the Trustees of the Canton Christian College request the Regents of the University of the State of New York to confer the degree of Doctor of Laws upon Mr. Wing Kwong Chung (Chu Jen - Chinese Second Degree), the Vice-President of Canton Christian College.

MEMORIAL MINUTE RE: COLONEL EDWARD HOWARD HASKELL

The following minute was adopted in memory of Colonel Edward Howard Haskell of Boston and Newton Center:

✓ Colonel Edward Howard Haskell was born at Gloucester, Massachusetts October 5, 1845, and married Harriet J. Smith, June 27, 1886, and passed away at Pasadena, California, January 8, 1924, leaving a widow and son, Edward A. and two daughters, Marion R. and Edith L. Haskell. He was a signal officer in the Civil War and served as Adjutant General upon the staff of Governor Long from 1880 to 1883 and in the Massachusetts legislature, and otherwise in active business and in many social, civic, and benevolent projects until shortly before his death.

The Trustees of Canton Christian College record their sincere appreciation of the encouragement given to the work and workers of the College in China by Colonel Edward Howard Haskell during his life; in his kindly reception of its representatives, in his visit to the College in its earlier stages in 1907, and in his generous provision in his will of a legacy to the College of \$20,000 and have instructed their Secretary to forward a copy of this minute to the members of his family with their warmest sympathy.

ELECTIONS

The following officers were duly elected for the coming year:

Herbert Parsons, President
Charles H. Parkhurst, Vice-President
F. Trubee Davison, Treasurer
W. Henry Grant, Secretary.

Committees elected for the ensuing year were:

Executive: Herbert Parsons, Chairman
C. K. Edmunds
W. Henry Grant
Charles H. Parkhurst
David Eugene Smith.

Finance: F. Trubee Davison, Chairman
C. K. Edmunds
W. Henry Grant
Dudley H. Mills
Frederick Osborn
Herbert Parsons

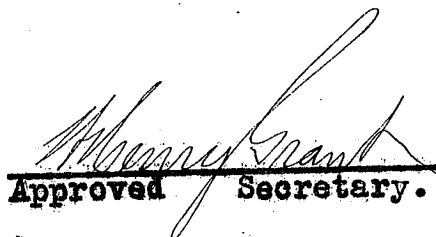
Education: Dr. David Eugene Smith, Chairman
W. W. Comfort
C. K. Edmunds
W. Henry Grant
Dr. Charles H. Parkhurst
Dean Ralph L. Watts

Building: Warren P. Laird, Chairman
W. W. Comfort
W. Henry Grant
David Eugene Smith

On motion it was agreed that the budget, when it arrived from Canton be referred to the Finance Committee with power.

On motion it was agreed that the recommending of candidates for degrees to the Regents be referred to the Executive Committee with power.

The meeting was declared adjourned.


Approved Secretary.


Assistant Secretary.

President.

MINUTES OF SPECIAL MEETING

TRUSTEES OF CANTON CHRISTIAN COLLEGE.

The Trustees of the Canton Christian College met at their offices, 18 East 41st Street at 4:00 o'clock on May 23rd, 1924, at the call of the President of the Board for the purpose of electing a President of the College.

Present: Herbert Parsons, presiding; Charles K. Edmunds, W. Henry Grant, Trustees, the Vice-President of the College, James M. Henry, Assistant Secretary of the Trustees, Ida Himes.

Letters were received by the President and Secretary from Charles H. Parkhurst, William Wistar Comfort, David Eugene Smith, and Ralph E. Watts. Excuses for absence were had from Frederick Osborn, F. Trubee Davison and Dudley H. Mills.

Mr. Grant made the opening prayer.

REPORT OF THE SPECIAL COMMITTEE OF OFFICES AND OFFICERS.

Mr. Grant reported that at a meeting of the Special Committee on Offices and Officers, held at the office of Mr. Parsons, May 16th, it was agreed to call a special meeting of the Trustees to present the name of James McClure Henry for election to the Presidency of the Canton Christian College, and request Trustees who could not be present to communicate their ideas on the subject of the Presidency in writing, to the Secretary, as also on the subject of the general administration of the College.

The report as offered being accepted it was agreed to proceed to an election.

ELECTION OF A PRESIDENT OF THE COLLEGE.

Mr. Grant nominated and Dr. Edmunds seconded the nomination of James McClure Henry as President of the College. The Secretary spoke of his long acquaintance with Mr. Henry from his boyhood and of his correspondence with his father, Rev. Benjamin C. Henry, D.D.

Minutes of Trustees' Meeting May 23, 1924.

as the second President of the College, succeeding Dr. Happer. The vote was put in the form of a resolution and adopted as follows:

RESOLVED: that James McClure Henry be elected President of the Canton Christian College.

MR. CHUNG DESIGNATED ASSOCIATE PRESIDENT OF THE COLLEGE.

Upon motion of Mr. Grant, it was further RESOLVED, that Wing Kwong Chung, in view of his long and efficient service to the College as Student-Teacher, as Dean of the Chinese Department, and as Vice-President for Chinese Affairs, be designated Associate President of the Canton Christian College.

It was agreed to circulate a copy of these resolutions and thus secure the signatures, as far as possible, of the entire board on the same document.

CANTON CHRISTIAN COLLEGE DINNER

On motion of Mr. Grant, it was agreed to hold a Canton Christian College Dinner in New York, on Friday evening, November 14, 1924, or as near that date as practicable, in order to set forth the remarkable growth and opportunity of the College, with special honors to the recently retiring President, Charles Keyser Edmunds, who remains a Trustee, and to the newly elected President, James McClure Henry, and the Associate President, Wing Kwong Chung.

Mr. Parsons named Dudley H. Mills Chairman of the special dinner committee, the committee later to be elected to have power to co-opt additional members.

REPORT OF EDUCATION COMMITTEE

On behalf of the Education Committee Mr. Henry presented the names of the following candidates, approved by the Committee for staff positions at the College:

To the College of Arts and Sciences:

Helen T. Gilroy, Assistant Professor of Physics

Gertrude Tolle, Instructor In Physics

Raymond T. Rich, Instructor in Economics

Martin Yee, Instructor in Chemistry.

To the Middle School:

Clarence O. Wheeler, Instructor in English

Wave Lesley, Instructor in Mathematics,

Charles Stuart Nichols, Instructor in English

The report was accepted and the appointments confirmed.

ASSISTANT IN CULTIVATION WORK

The appointment of Mr. Philip N. Youtz to assist in Cultivation work was reported.

The meeting was declared adjourned.

Ida H. Hines

Assistant Secretary

Monica Frank
Approved: Secretary

Herbert Parsons
President

MINUTES OF THE FINANCE COMMITTEE. June 3, 1924.

The Finance Committee met on June 3, 1924 at the office of Mr. Herbert Parsons at four o'clock. Present: Mr. Parsons, presiding, F. Trubee Davison, C. K. Edmunds, W. Henry Grant, President James M. Henry, and Dudley H. Mills.

The following resolutions were passed:

1. RESOLVED, that the Trustees of the Canton Christian College authorize its Finance Committee to open two checking accounts with the Farmers' Loan and Trust Company, one called the Custodian Account to be checked out or transferred to the Treasurer's account, by any two members of the Finance Committee, and the other called the Treasurer's Account, to be checked out by the Treasurer, Assistant Treasurer, or in the absence of either by any member of the Finance Committee.

2. RESOLVED, that the Finance Committee authorize the Farmers' Loan and Trust Company to cable credit authorizing drafts on account of Atwood Filature Building up to \$5,000 and to sell U. S. 4% bonds deposited with them for the purpose, to cover the same when the draft is received.

3. RESOLVED, that the Bursar be instructed to send the Assistant Treasurer a statement of outstanding checks, by numbers, dates, and amounts, drawn on his New York bank account at the time of statement of said bank, April 30, 1924, and monthly thereafter, all checks drawn on the New York bank account.

4. RESOLVED, that the Bursar be instructed to send, as heretofor, along with the Budget annually, a detailed statement of annual salaries paid to each member of the staff with the estimates for the coming year.

5. RESOLVED, that the Trustees Loan to the current budget, from the Custodian's account, up to \$7,000 to cover amounts mentioned in the cable of May 23rd, and to limit the time of five days sight draft to November 1, 1924.

6. RESOLVED, that the Bursar, with the concurrence of the Executive Committee of the Council, be allowed to borrow up to \$15,000 Mex. to provide funds for current summer expenses.

7. RESOLVED, that the Budget be referred to a later meeting, after a digest of its contents has been circulated among the members of the Finance Committee and approval given in writing.

8. RESOLVED, that the Finance Committee authorize the appointment of staff equivalent to three and a half members in excess of replacements.

MINUTES OF THE FINANCE COMMITTEE June 3, 1924.

9. RESOLVED, that the Finance Committee authorize an amount not to exceed \$1500 to be used for one year of study in America for Mr. Chan Shau Yi.

10. RESOLVED, that the Trustees accept the proposal of Selden Spencer Jr. to build at personal expense, a small village house costing up to \$8100 Mex. with obligation to purchase the house within two years in the event Mr. Spencer is obliged to withdraw from the staff.

11. RESOLVED, that the salary and allowances of James M. Henry as President, be the same as those allowed Charles K. Edmunds.

Henry Grant
Secretary

Ida Hines

Recording Secretary.

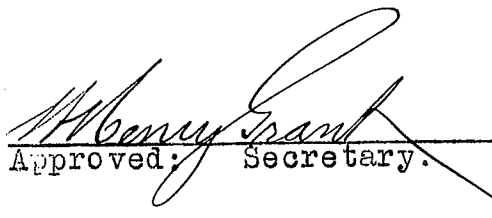
Approved: Secretary.

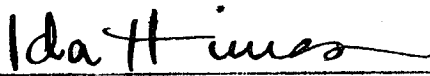
MINUTES OF THE EXECUTIVE COMMITTEE.

1924 (1st)
The Executive Committee met in the office of Mr. Herbert Parsons, June 3, at 4 o'clock. Present: Mr. Herbert Parsons, presiding, C. K. Edmunds, W. H. Grant, President James M. Henry, and on invitation, Dudley H. Mills of the Finance Committee.

The following resolutions were adopted:

1. RESOLVED, that Philip N. Youtz, whose services have been secured for cultivation, shall be designated Assistant to the President (in the New York Office.)
2. Resolved, that the recommendation of the Executive Committee of the Council, Session 108, April 17, 1924, for a site for the Workman's Y. M. C. A. Building, 429/30 - 515-25, be referred to the Buildings and Grounds Committee with power.
3. RESOLVED, that Mr. Alexander Baxter be offered appointment as Vice-President of the College and urged to continue as Acting President during Mr. Henry's absence.
4. RESOLVED, that on account of the financial condition of the College, it be deemed advisable for Mr. Henry to remain in America until the end of December and Mr. Baxter be urged to continue as Acting President until his return to the College.


Approved: Secretary.


Recording Secretary.

TRUSTEES CANTON CHRISTIAN COLLEGE

Minutes of the Executive Committee Meeting of

November 20, 1924.

The Executive Committee met at the office of Mr. Herbert Parsons 52 William Street, New York, November 20, 1924.

Present: Mr. Parsons presiding, Dr. Charles K. Edmunds W. Henry Grant, Dr. James M. Henry, and on invitation F. Trubee Davison, Dudley H. Mills of the Finance Committee, and Mr. Richard B. Grant.


The following resolutions were adopted:

1. RESOLVED, that the five members of large of the Council shall be Dr. S. K. Wei, C. K. Cheung, K. T. Yeung, Suen Hung, I. C. Lam, and that the additional member to represent the College of Arts and Sciences be Y. T. Chiu.

2. RESOLVED, that the Executive Committee of the Council have as its three members at large, Dr. Kenneth Duncan, H. B. Graybill, and C. K. Cheung.

3. RESOLVED, that the election of delegates to the Foreign Missions Conference to be held at Washington January 28th to February 2 be left to the Secretary of the Board with power.

4. RESOLVED, that Mr. Alexander Baxter be elected Vice-President of the College.


Recording Secretary

Approved: Secretary

TRUSTEES CANTON CHRISTIAN COLLEGE

Minutes of the Finance Committee Meeting of

November 20, 1924

The Finance Committee met on November 20, 1924 at the office of Mr. Herbert Parsons.

Present: Mr. Parsons, presiding, F. Trubee Davison, Dr. Charles K. Edmunds, W. Henry Grant, Dr. James M. Henry, Dudley H. Mills and on invitation, Mr. Richard B. Grant.

The following actions were taken:

1. The appointment of F. W. Crampton, on a married basis, as Superintendent of Buildings and Grounds, for a three year term at a monthly salary of \$200 gold, living quarters, ordinary medical attention, no insurance, no reserve, was approved.

2. Authorization was given for erecting four village residences, at a cost not to exceed \$3,500 gold each.

3. The agreement between Canton Christian College and Dr. S. P. Spencer, Jr., regarding Village House #5, dated September 12, 1924, (copy attached herewith) was approved.

4. It was voted to approve the action taken by the Executive Committee of the Council Session 123, October 9, 1924, to pay land tax at the college.

5. It was voted to recommend authorization of the Executive Committee of the Council to make desirable appropriations from the \$100 gold given by Teachers College for expenditures for Mr. Graybill's office.

6. It was voted to approve granting insurance up to \$5,000 gold, twenty payment life, to Prof. John G. Griggs and to Prof. C.N. Laird, respectively. ↑

Minutes of the Finance Committee, C. C. C.
November 20, 1924.

7. It was voted to approve, with expressions of appreciation the request of Mr. R. H. Laird and Mr. C. N. Laird, the holding in trust by the Trustees of the Canton Christian College for the "Robert Laird School," in Canton, one coupon bond issued by the Tennessee Electric Power Company, No. M. 19569, amount \$1,000 due June 1, 1947, bearing interest at 6%, payable June 1 and December 1, and to authorize the payments by the Bursar in Canton, to the Student Christian Association at the College, on or before January 31 and July 31 of each year the amount of interest received at the interest date immediately previous.

8. Report was made of the offer of the China Medical Board to extend their conditional grant toward Science Building to December 31, 1924.

9. The report of Dr. Henry concerning the financial appeal to the Laura Spelman Rockefeller Memorial and of Mr. Chung's agricultural campaign and the completion of the gift of Mr. Eugene Atwood for the Atwood filature was received.

10. A vote of thanks was given to Mr. Richard B. Grant for his work in preparing a digest of the 1924-5 Budget.

11. The 1924-5 Budget as submitted by the Bursar under date of October 1, was approved up to \$105,274 H.K.

12. Confirmation was given to the appointment of Kenneth Duncan as Acting Bursar as reported by cable, October 22, 1924.

Ida Hines

Recording Secretary

Approved: Secretary.

TRUSTEES OF CANTON CHRISTIAN COLLEGE
Minutes of November 21, 1924.

The November meeting of the Trustees of Canton Christian College was held at the office of the Trustees at 18 East 41, New York on November 21, 1924 at 2:30 P.M., The opening prayer was made by

Dr. James M. Henry, President of the College.

Present: Mr. Herbert Parsons, presiding, Dr. Charles K. Edmunds, Dr. David Eugene Smith, W. Henry Grant, Dudley H. Mills, Dr. James M. Henry and Ida Himes, Assistant Secretary.
Dr. William Wistar Comfort

Absent: / F. Trubee Davison, Frederick Osborn, Dr. Charles H. Parkhurst, Dean Ralph L. Watts, and Dr. Warren Powers Laird. Excuses for absence were read from Dr. Laird, Dean Watts, and Dr. Parkhurst. It was voted to ask the Assistant Secretary to send a note of sympathetic greeting to Dr. Parkhurst, who had been ill.

The minutes of the Annual meeting of April 11, 1924 were approved as read. The minutes of the special meeting of May 3, 1924 were approved as read.

REPORTS OF OFFICERS

Dr. James M. Henry, President of the College, made a brief report of enrollment statistics as far as they were available, and told the Trustees of the unveiling at the college, of the bust of Sz Kin Yi, one of the Seventy Two Heroes of the Revolution, the erection of a tablet in honor of Dr. Edmunds' long and faithful work at the College, the gift of members of the Silk Association of America of a high powered launch, the good services of General Lei Fuk Lam in securing gifts toward the Ling Naam Village Hospital, progress on the Atwood Filature, the entrance of three former C. C. C. students to Peking Union Medical College without examination, and of the campaign of Associate President Wing Kwong

Chung in South America. The report was received with gratification by the Trustees present and it was voted to send appropriate thanks to General Lei Fuk Lam and members of the Silk Association for their gifts.

Mr. Grant reported concerning the religious work on the campus.

REPORT OF EXECUTIVE COMMITTEE

The following resolutions adopted by the Executive Committee June 3, 1924 were confirmed by the Trustees:

1. RESOLVED, the Philip N. Youtz shall be designated Home Secretary.

2. RESOLVED, that the recommendation of the Executive Committee of the Council, Session 108, April 17, 1924, for a site for the Workmen's Y. M. C. A. Building, 429-30 - 515-25, be referred to the Buildings and Grounds Committee with power.

3. RESOLVED, that Mr. Alexander Baxter of the London Missionary Society be offered appointment as Vice President of the College and urged to continue as Acting President until the return of James M. Henry, President of the College.

4. RESOLVED, that on account of the financial condition of the College, it be deemed advisable for Mr. Henry to remain in America until the end of December and Mr. Baxter be urged to continue as Acting President until his return to the College.

The following resolutions adopted by the Executive Committee November 20, 1924, were confirmed by the Trustees:

1. RESOLVED, that the five members of large of the Council shall be Dr. S. K. Wei, C. K. Cheung, K. T. Yeung, Suen Hung, I. C. Lam, and that the additional member to represent the College of Arts and Sciences be Y. T. Chiu.

2. RESOLVED, that the Executive Committee of the Council have as its three members at large, Dr. Kenneth Duncan, H. B. Graybill, and C. K. Cheung.

3. RESOLVED, that the election of delegates to the Foreign Missions Conference to be held at Washington January 28 to February 2 be left to the Secretary of the Board with power.

4. RESOLVED, that Mr. Alexander Baxter be elected Vice-President of the College.

REPORT OF FINANCE COMMITTEE

The following resolutions adopted by the Finance Committee, June 3, 1924 were confirmed by the Trustees.

7 1. RESOLVED, that the Trustees of the Canton Christian College authorize its Finance Committee to open two checking accounts with the Farmers' Loan and Trust Company, one called the Custodian Account to be checked out or transferred to the Treasurer's account, by any two members of the Finance Committee, and the other called the Treasurer's Account, to be checked out by the Treasurer, Assistant Treasurer, or in the absence of either by any member of the Finance Committee.

2. RESOLVED, that the Finance Committee authorize the Farmers' Loan and Trust Company to cable credit authorizing drafts on account of Atwood Filature Building up to \$5,000 and to sell U. S. 4% bonds deposited with them for the purpose, to cover the same when the draft is received.

✓ 3. RESOLVED, that the Bursar be instructed to send the Assistant Treasurer a statement of outstanding checks, by numbers, dates, and amounts, drawn on his New York bank account at the time of statement of said bank, April 30, 1924, and monthly thereafter, all checks drawn on the New York bank account.

4. RESOLVED, that the Bursar be instructed to send, as heretofor, along with the Budget, annually, a detailed statement of annual salaries paid to each member of the staff with the estimates for the coming year.

5. RESOLVED, that the Trustees loan to the current budget, from the Custodian's account, up to \$7,000 to cover amounts mentioned in the cable of May 24, and to limit the time of five days sight draft to November 1, 1924.

6. RESOLVED, that the Bursar with the concurrence of the Executive Committee of the Council, be allowed to borrow up to \$15,000 Mex. to provide funds for current summer expenses.

7. RESOLVED, that the Budget be referred to a later meeting, after a digest of its contents has been circulated among the members of the Finance Committee and approval given in writing.

8. RESOLVED, that the Finance Committee authorize the appointment staff equivalent to three and a half members in excess of replacements.

9. RESOLVED, that the Finance Committee authorize an amount not to exceed \$1,500 to be used for one year of study in America for Mr. Chan Shau Yi.

10. RESOLVED, that the Trustees accept the proposal of Selden Spencer Jr. to build at personal expense, a small village house costing up to \$8,100 Mex. with obligation to purchase the house within two years in the event Mr. Spencer is obliged to withdraw from the staff.

11. RESOLVED, that the salary and allowances of James M. Henry as President, be the same as those allowed Charles K. Edmunds.

The following actions taken by the Finance Committee in their meeting on November 20, 1924 were confirmed by the Trustees.

1. The appointment of F. W. Crampton, on a married basis, as Superintendent of Buildings and Grounds, for a three year term at a monthly salary of \$200 gold, living quarters, ordinary medical attention, no insurance, no reserve, was approved.

2. Authorization was given for erecting four village residences, at a cost not to exceed \$3,500 gold each.

3. The agreement between Canton Christian College and Dr. S. P. Spencer, Jr., regarding Village House #5, dated September 12, 1924, (copy attached herewith) was approved.

4. It was voted to approve the action taken by the Executive Committee of the Council Session 123, October 9, 1924, to pay land tax at the college.

5. It was voted to recommend authorization of the Executive

Committee of the Council to make desirable appropriations from the \$100 gold given by Teachers College for expenditures for Mr. Graybill's office.

6. It was voted to approve granting insurance up to \$5,000 gold, twenty payment life, to Prof. John C. Griggs and Prof. C.N. Laird,

7. It was voted to approve, with expressions of appreciation, the request of Mr. R. H. Laird and Mr. C. N. Laird, the holding in Trust by the Trustees of the Canton Christian College for the "Robert Laird School," in Canton, one coupon bond issued by the Tennessee Electric Power Company, No. M. 19569, amount \$1,000 due June 1, 1947, bearing interest at 6%, payable June 1 and December 1, and to authorize the payments by the Bursar in Canton, to the Student Christian Association at the College, on or before January 31 and July 31 of each year the amount of interest received at the interest date immediately previous.

8. Report was made of the offer of the China Medical Board to extend their conditional grant toward Science Building to December 31, 1924.

9. The report of Dr. Henry concerning the financial appeal to the Laura Spelman Rockefeller Memorial and of Mr. Chung's agricultural campaign and the completion of the gift of Mr. Eugene Atwood for the Atwood filature was received.

10. A vote of thanks was given to Mr. Richard B. Grant for his work in preparing a digest of the 1924-5 Budget.

11. The 1924-5 Budget as submitted by the Bursar under date of October 1, was approved up to \$105,274 H.K.

12. Confirmation was given to the appointment of Kenneth Duncan as Acting Bursar as reported by cable, October 22, 1924.

REPORT OF EDUCATION COMMITTEE

On recommendation of the Education Committee,

The appointment of Miss Josephine E. Budd and Miss Willie Frances Cocke to the Secondary Schools at the College and Miss Marguerite V. Woodman to teaching of modern languages was approved.

Reappointments to the College of Arts and Sciences of Mr. C. N. Laird as Professor of Chemistry, of Dr. John C. Griggs as Professor of English, and Mr. H. C. Brownell as Professor of History were approved.

The recommendation of the Education Committee that Prof. Y. T. Chiu be brought to America at the expense of the College for a year of furlough study in 1925-26 and reappointed on a five year basis at a salary of \$250. Mex per month was referred to the Finance Committee with power.

The reappointment of Mr. H. S. Frank as Assistant Professor of Chemistry after a two year furlough 1925-27 was referred to the Finance Committee with power.

The reappointment of Mr. H. B. Refo to the Secondary Schools on a married basis was referred to the Finance Committee with power.

The meeting was adjourned.

Ida Hines

Assistant Secretary.

Henry Grant
Approved: Secretary

President.

September 12, 1924

Agreement Between Canton Christian College and
Dr. S. P. Spencer, Jr., regarding Village House #5.

The College hereby undertakes to erect for Dr. S. P. Spencer, Jr., a residence on its own land (Village House #5) in accordance with plans and estimates approved by both parties and on condition that the total cost of the building is provided by Dr. Spencer and does not exceed \$8,000 H.K.

Payments are to be made by installment as required and the final payment is to be made not later than one month after the building is completed.

The cost of all necessary repairs and up-keep will be met by Dr. Spencer so long as he occupies the house and he will also provide his own furniture.

In the event of Dr. Spencer's permanently vacating the house at least six months' notice shall be given and the house put in proper repair at the time of leaving. The College undertakes to purchase the house within two years after notice that it is to be vacated by Dr. Spencer has been received. In the event of the house being temporarily rented to the college the amount paid as rent shall be 5% per annum of the initial cost.

If the house is vacated by Dr. Spencer within a period of three years the purchase price to be paid by the College shall be the initial cost of the house in gold dollars; if a longer period is involved the amount to be paid shall be a matter of mutual agreement between the two parties concerned. In the event of disagreement a third person acceptable to both parties shall decide the matter.

This agreement is subject to ratification by the Trustees in all points except the guaranteed purchase of the house.

(signed) S. P. Spencer, Jr.

(signed) Alex. Baxter
Acting President.