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UBCHEA ARCHIVES  
COLLEGE FILES  
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Lingnan  
Administrative  
Board of Trustees  
1919-1920

✓ Minutes of Meeting of Trustees, Feb. 21, 1919.

The Trustees met at their office at 156 Fifth Ave.,  
New York, February 21, 1919, at 3:30 p.m.

Present: Messrs. Grant, Laird, Miller, Parkhurst, Phraner, Smith, President Edmunds and Miss Griggs. Also for part of the meeting Mr. Mahlon H. Day. During the course of the meeting Miss Jessie Douglass was introduced.

Absent: Messrs. Dutton, Stoddard; excuse for necessary absence having been received from Dr. Dutton.

In the absence of both the President and the Vice-President of the Board, Dr. Parkhurst was elected Chairman pro tem. The opening prayer was offered by Dr. Parkhurst. The Minutes of Dec. 13/18 were read and after the suggestion of two slight changes were approved.

Report of the Treasurer. The following resolutions regarding the acceptance of the legacy of the late Horace W. Carpentier were presented by the Treasurer and on motion were passed:

RESOLVED that the Trustees of the Canton Christian College accept the legacy of \$25,000 as described in the will of the late Horace W. Carpentier of the City of New York, made "to the Trustees of the Canton Christian College, Canton, China, for its medical school under the capable direction of Dr. Andrew H. Woods," for the general purpose of developing medical education as a part of the work of the Canton Christian College.

RESOLVED that if the acknowledgment of receipts from this legacy require the signature of more than one officer, that Dr. Charles H. Parkhurst, as President pro tem, be authorized to sign in place of the President or Vice-President, together with the Treasurer of the Trustees, for the amount received on account.

Figures were presented by the Treasurer in accordance with sheet herewith, showing contributions received by the Treasurer during this fiscal year to date, and also showing the current account of the Treasurer during the same period.

On motion the Report of the Treasurer was accepted.

Report of Executive Committee. In the absence of the Chairman report was given by Mr. Grant.

(1) On request of the Women's Central Committee of the General Association, on motion approval was given to the recent election of the following persons as ex-officio members of that Committee representing groups of women making annual contributions to the Canton Christian College:

Miss Beatrice Buck, Vice-Pres. of Student Council at Teachers College, Columbia University.  
Miss Emily M. Frank, Pres. of Vassar College Christian Association.  
Miss Mary R. Hillard, President of the alumnae organization of Westover School.  
Miss Ida Kirk, representing the Summit (N.J.) C.C.C. Association.  
Mrs. N.H. Stewart, President of the Women's Missionary Society, Central Presbyterian Church, Summit, N.J.

(2) As already reported to members of the Board individually report was made of the formal acceptance by Mr. Ma Ying Piu of Hong Kong of his election as a member of this Board.

(3) On motion it was agreed that President Edmunds be requested to extend an invitation to Prof. F.M. McMurry of Teachers College, Columbia University, to visit the Canton Christian College during his sabbatical year leave of absence 1919-1920, and that the exact conditions of this invitation be left to the discretion of President Edmunds.

(4) Report was made that the Trustees were represented at the Foreign Missions Conference of North America, Jan. 14-17/19, at New Haven, Conn., by Mrs. F.H. Doremus, Chairman of the Women's Central Committee, who has filed with the Secretary a letter, under

date of January 17th, reporting her participation in this Conference.

(5) The following resolutions were unanimously passed:

a- RESOLVED that we express our deep sorrow and sympathy for Mrs. Schaufler in the loss of death of her husband, the Rev. A.F. Schaufler, at New York, February 17, 1919.

b- RESOLVED that we express our sympathy for Mrs. Frederick H. Doremus, Chairman of our Women's Central Committee, in the loss of her mother, Mrs. Rolens Allen Underhill, at East Orange, N.J., February 21, 1919.

On motion the Report of the Executive Committee was accepted.

Report of Education Committee.

(1) The Chairman reported the appointment by President Edmunds, - in accordance with authority given by the Trustees on Dec. 13/18, - of Dr. John C. Griggs as Associate Professor of English Literature in the College Department for a five-year term, in accordance with the usual staff agreements for a married man.

(2) In accordance with written notice sent to each Trustee prior to this meeting, on motion the Board confirmed its action of Dec. 13/18, that the Trustees should present a petition to the Regents of the University of the State of New York, asking that the Trustees be given the right of granting degrees to graduates of the College of Arts and Sciences.

Report of Building Committee. Prof. Laird reported the following action of the Council on Dec. 5/18, with reference to building: "It was agreed that, on account of the saving, no floors in any buildings should be wood-covered, and that all wood window and door-frames and trims in all buildings should be omitted; that interior finish of public buildings be of brick; that interior finish of residences and dormitories be a thin skin plaster finish; that the stairs should always be concrete with perhaps tile, wood, or brick treads; that instead of a drinking-water system each residence have merely a pump in the kitchen."

In accordance with recommendation of the Committee it was voted/ that

2/21/19

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while the Trustees do not give approval to the suggestions contained in this minute, they will be glad to have the Council demonstrate the wisdom of these suggestions.

Report of Finance Committee. (1) After some discussion as to the wisdom of appointing Mr. Mahlon H. Day to assist in the publicity work of the College, on motion it was agreed to leave the matter to the Finance Committee with authority to act but without making action mandatory.

(2) On motion it was agreed to request the Secretary in behalf of the Trustees to convey to Mr. George Grant Mason a fitting expression of gratitude for his generous gift of \$20,000 for the erection of additional residences.

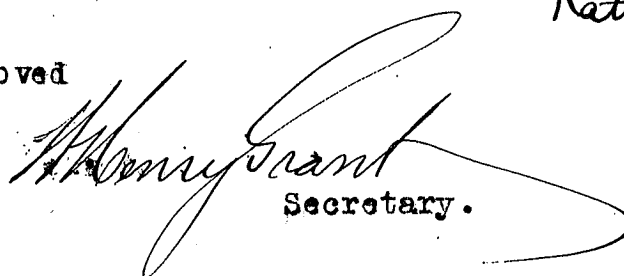
(3) President Edmunds reported that in January he had engaged Mr. Herbert E. House for two months of service in cultivation work in Los Angeles, California.

New Trustees. Prof. Laird brought to the attention of the Board the name of a New York architect whom he would like to see considered for trusteeship.

On motion the meeting was adjourned.

Respectfully submitted

Approved

  
Secretary.

Katherine C. Griggs  
Asst. Secy.

*Accepted by the Board*

Contributions for Canton Christian CollegeJuly 1, 1918-February 21, 1919 (Except China)For Current Expenses

## From Americans:

New York	\$8,403.86	
" "(for 1917-18)	2,250.00	
*China	115.00	\$10,768.86

From Chinese in N.A.	4,838.37	
* " " China	5,958.93	10,797.30
		\$21,566.16

For Designated Funds

From Americans		10,234.48
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From Chinese, New York	105.00	
* " " China	20,679.56	20,784.56
		31,019.04

Total gifts reported		\$52,585.20
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\*Report from Canton through Nov. 1918.

✓  
Mr. George Grant Mason has paid his first installment (\$5,000) of the \$20,000 promised for double residence.

CURRENT ACCOUNT (July 1, 1918-Feb. 21, 1919)  
New York Office.

Receipts

Interest	\$2,181.06	
Gifts to Cur. Expenses	15,492.23	\$17,673.29
(Designated Gifts \$10,339.48)		

Expenditures

Salaries, Allowances & Insurance	4,648.79	
Transportation	1,761.95	
New York Office and Cultivation	3,865.46	
Special	1,113.25	11,390.45
Balance		\$6,282.84

Minutes of Meeting of Trustees, April 11, 1919.

The annual meeting of the Trustees was held at their office, 156 Fifth Avenue, New York, April 11, 1919, at 3:30 P.M.

Present: Messrs. Edmunds, Grant, Hawkins, Laird, Parkhurst, Parsons, Phraner, Smith, Stoddard. Also Messrs. M. H. Day, H.W. Brownell, C.N. Laird, O.E. Pomeroy, and Miss Griggs.

Col. Parsons presided and the opening prayer was offered by Dr. Parkhurst.

The following resolution read by Dr. Stoddard was unanimously approved:

"In view of the sudden death of our fellow Trustee and Vice President of our Board, Samuel Train Dutton, the Trustees of the Canton Christian College record their deep sense of loss at his removal from their fellowship in work for the College in China, and his high service for the Chinese people. His long experience as an educator, and his complete consecration as a Christian gentleman, fitted him to be of unusual service at this period of China's transition from its old traditional forms of religion and education, and of social and political organization, to those founded upon vital religion and modern methods.

"Dr. Dutton was born at Hillsboro, N.H., October 16, 1849, the son of Jeremiah and Rebecca Dutton. He received his A.B. degree at Yale University, 1873, his A.M. at Yale, 1890, and LL.D. at Baylor University, 1912. In 1874 he married Cornelia North of New Haven, Conn. He was in charge of schools of South Norwalk, Conn., 1873-8; Principal Eaton School, New Haven, 1878-82, Superintendent of Schools of New Haven, 1882-90, and of Brookline, Mass., 1890-1900. He was Professor of School Administration and Superintendent of Teachers College Schools, Columbia University, 1900-15; and Professor Emeritus since 1915. He served as Honorary Secretary, New York Peace Society; Chairman Executive Committee National Arbitration and Peace Congress, 1907; General Secretary World's Court League; as Trustee Constantinople College for Women, and of the Canton Christian College, China, World Peace Foundation, American Scandinavian Foundation, Honorary Secretary Japan Society, Member of International Committee on the Balkan War, 1913. He was the author of "Social Phases of Education", "School Management" and joint author of "Administration of Public Education in the United States."

Apr. 11 '19

"At the time of his death he was Vice Chairman of the Executive Committee of the American Committee for Armenian and Syrian Relief, Treasurer of the Constantinople College for Women, and Vice President of the Trustees of the Canton Christian College; also Chairman of its Executive Committee. He was also Chairman of its Committee on New Trustees and had constantly in mind the best men to secure who would give the work in hand the largest support and standards. His gentleness and suavity made him great in persuasion and in keeping all actions of the Board in consonance with the spirit of Christ.

"The Trustees desire to express their profound sympathy to his wife and children and instruct the Secretary to forward a copy of these Minutes to Mrs. Dutton, who was his partner in thought and deed."

The Secretary introduced Mr. F. H. Hawkins, who had recently become a member of the Board as the representative of the London Missionary Society. Mr. Grant spoke briefly of the cordial relations of cooperation which existed many years ago at Hongkong between members of the London Missionary Society and Dr. Andrew P. Happer, the promoter of the project of a Christian College for South China, and he also emphasized the close and sympathetic relations between the London Missionary Society and the Canton Christian College in recent years. Mr. Hawkins made a very happy response, referring with great enthusiasm to the work already accomplished at the College as he had observed it in a recent visit. He emphasized especially the great changes wrought in the interval from 1910 to 1917, between his two visits to the College.

Dr. Edmunds introduced to the Board the three members of the staff present at the meeting, - Messrs. Pomeroy, Laird and Brownell, and reported with regret that Major Andrew H. Woods tho in New York City was unable to be present at the meeting. Mr. Pomeroy reported briefly on the present status of buildings now under construction.

The Minutes of February 21st were approved as read.



### President's Report.

The President stated that he had prepared a report covering the past fifteen years and wished in the near future to publish it with illustrations, and to give it wide distribution. On motion it was agreed to authorize the publication of the President's Fifteen Year Report. He gave an outline of his recent activities and his tentative plans for the immediate future.

### Election of Officers.

On motion Col. Parsons was unanimously reelected as President and the Secretary was requested to cast the ballot. On motion of Prof. Smith, Mr. Phraner and Dr. Parkhurst were unanimously elected First and Second Vice Presidents of the Board and the Secretary was requested to cast the ballots. On motion Mr. Grant was reelected Secretary and Treasurer of the Board. On motion it was voted to discharge the Committee on New Trustees and to elect its one remaining member - Dr. Parkhurst - as a member of the Executive Committee, and to assign to the Executive Committee the duties of the former Committee on New Trustees.

On motion it was agreed that Col. Parsons should become a member of the Finance Committee. On motion it was agreed that Mr. Phraner should become a member of the Executive Committee.

### Report of Executive Committee.

(1) Proposed Affiliation between True Light Middle School of the Presbyterian Mission and the Canton Christian College in regard to Education for Girls. After some discussion on motion it was agreed to leave in the hands of the Executive Committee, together with the Committee on Education, action regarding the proposed affiliation, this being in accordance with the vote of the Board on October 25, 1918. (10247)

(2) New Trustees. The names of Dr. W.W. Comfort, Mr. E.J. Gillies, Dean James Earl Russell, Mr. George Grant Mason, Mr. Frank D. Waterman, Mrs. Willard Straight and Mrs. Finley J. Shepard were mentioned as persons who might accept an invitation to membership on the Board. On motion it was agreed to empower the Executive Committee to extend invitations to any of these people if it seemed to them wise.

Report of Treasurer.

The Treasurer presented in typed form summary of estimated current expenses 1918-19 and approximate financial statement June 30/18. (attached herewith).

Report of Finance Committee.

The summary of the budget for the year 1919-20 as recommended by the Council was presented in typed form and after some discussion and explanation of the items included, on motion it was agreed to adopt the minimum budget.

The Committee reported that in accordance with authorization given at the last meeting of the Board, and after very careful consideration, agreement had been reached with Mr. Mahlon H. Day that he enter the service of the College in the capacity of Home Secretary at a salary of \$3,600 a year. On motion this action was approved.

Report of Committee on Education.

(1) Dr. Smith reported that the prospect did not seem bright for the Trustees' securing from the Regents of the University of the State of New York the right of granting academic degrees. In view of this situation and on the recommendation of Dr. Smith, on motion it was unanimously agreed that the Executive Committee be

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authorized to take up this matter with Dr. P. P. Claxton, United States Commissioner of Education as to whether a national charter might be secured which would give to the Trustees the authority which they desire in this connection.

(2) The Chairman reported that in accordance with authority given at the last meeting the Committee has approved of the appointment of a horticulturist to begin a term of service at Canton at the opening of the school year in September. The Committee further approved of the appointment of Mr. W.L. Funkhouser as an instructor in Farm Management on condition that the Finance Committee gives its approval.

(3) After brief statement of the facts in regard to Mr. F. N. Keyes, on recommendation of the Committee it was voted that Mr. Keyes be offered a five-year appointment to begin in the fall of 1920, on the basis of an unmarried man, after three years his allowances to be those of a married man, if he so desires.

(4) On recommendation of the Committee, on motion it was agreed that the College should pay for Mr. Clinton N. Laird the laboratory fee of \$55 at the Columbia University Summer School.

(5) On motion it was agreed that Mr. C. O. Levine, whose three year term of service terminates with the present school year, be granted a six months' furlough on salary, and be offered reappointment to the staff on the basis of a married man for a five-year term beginning in the fall of 1920.

#### Report of Building Committee.

After some discussion of the proposal of the Council in regard to change of plans for the development of the model village, on motion it was agreed that work on this village be suspended until the Board has fuller information regarding the factors involved.

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It was informally reported that the architect's drawing of proposed gateway as a memorial to Dr. Andrew P. Happer had just come to hand but that the Committee were not yet prepared to make recommendation regarding it. This matter was referred to the Building Committee for further report.

Respectfully submitted,

*Katharine C. Griggs*  
Assistant Secretary.

Approved

*Henry Grant*  
Secretary.

Apr. 10, 1919

CANTON CHRISTIAN COLLEGE  
Estimated Year's Current Account  
1918-1919

\* final  
a/c

<u>RECEIPTS</u>		Hongkong	Gold
Student Fees - General		106,680	<del>106,680</del>
Specific		49,880	- 3000
Other Receipts		31,330	3,630 + 6250
		\$187,890	\$3,630
<u>PAYMENTS</u>		Hongkong	Gold
<u>Expenses</u>			<i>Gold</i>
Staff		67,000	12,100 + 1500.
Transportation		200	2,000 + 2500
New York Office		-----	8,800 + 750
Canton General		58,190	2,775 + 10,700
Students Specific		49,880	-----
Special		-----	-----
<u>Investment</u>			
Equipment		4,600	1,055 - 300
Land		5,800	----- + 1800
		HK. \$185,670	G\$26,730
	Over	HK. \$ 2,220	G\$23,100
	Short		G\$21,500

\* Handwritten figures added by Mr. Pomeroy 10/4/19

Approximate Financial Statement

June 30, 1918.

General Fund	\$200,000.00	
Invested	<u>175,750.00</u>	\$24,850.00 ✓

Balances

## Special Funds:

✓ Res., Build., Equip.		4,000.00
✓ Schol. & Prizes		8,300.00
✓ Schaufler Endow. or Build.		5,000.00
Retirement & Insurance		13,850.00
○ ✓ Miscell.		2,000.00
Wa Kiu Fund		10,200.00
Working Capital		<u>18,550.00</u>
		\$86,750.00

Cash	\$ 6,950.00	
Bonds	49,700.00	
Bursar	<u>30,100.00</u>	\$86,750.00

BUDGET  
1919 - 1920  
SUMMARY

PAYMENTS:

<u>Expenses</u>	<u>Hongkong</u>	<u>U. S. Gold</u>
Staff	78,237. 1,920.	14,975.43 3,830.
Transportation		8,875.00
New York Office		6,585.00
Canton General	65,834.	3,102.00
Students Specific	47,000.	
Special	5,720.	850.00
Sub-total	196,791. + 1,920.	34,387.43 + 3,830.

<u>Investment</u>		
✓ Equipment	6,694	3,500.
✓ Land	4,000.	
	207,485.	37,887.43
✓ Buildings	358,500.	
Total	565,985. + 1,920.	37,887.43 + 3,830.

103 748  
37 887  
141 635  
09 600  
3 830  
\$146,425

RECEIPTS:

Student Fees General	106,500.	
Student Fees Specific	47,000.	
Other Receipts	34,908.	1,710.
	188,408.	1,710

Net balance to be raised (except for buildings) is about  
\$39,800. and Hongkong 20,900.

10 450  
29 800  
\$50,250 | say \$50,000 Gold

*W.M.*

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Minutes of Meeting of Trustees, May 16, 1919.

The Trustees met at their office, 156 Fifth Avenue,  
May 16, 1919, at 3:35 P.M.

Present: Messrs. Grant, Parkhurst, Parsons, Phraner,  
Smith, Stoddard, Edmunds. Also O.E. Pomeroy.

Absent: Messrs. Miller and Laird, a telegram of ex-  
planation of absence having been received  
from Professor Laird.

Col. Parsons presided and Dr. Stoddard offered the  
opening prayer.

The minutes of the meeting of April 11th were read  
and on motion were corrected in several particulars and finally  
approved as corrected.

On recommendation of the Treasurer, the following res-  
olution was adopted:

RESOLVED: That Col. Herbert Parsons be author-  
ized to have access to the box rented by the Trustees in  
the Fifth Avenue Safe Deposit Company Vaults, accompanied  
by another Trustee already so authorized.

The Treasurer reported the receipts on current account  
to date and the investment of funds in the following bonds:

\$5000. U.S. Financial Corporation Third Liberty Loan at par  
10000. Third Liberty Loan 4 1/4% Bonds  
10000. Subscription- Victory Notes at 4 3/4%.

It was voted unanimously to approve these purchases.  
At 4:00 P.M. on motion of Mr. Phraner the Trustees ad-

journeered for a half hour recess to allow for the meeting of com-  
mittees.

At 5:00 P.M. the Trustees reconvened.

Present: Messrs. Grant, Parsons, Phraner, Smith,  
Stoddard, Edmunds. Also O. E. Pomeroy.

The following minutes of the Joint Meeting of Executive  
and Education Committees were reported:



Joint Meeting Executive and Education Committees

Trustees Canton Christian College, May 16, 1919.

Present: Messrs. Grant, Parkhurst, Parsons, Phraner,  
Smith, Stoddard, Edmunds. Also O. E. Pomeroy.

Dr. Parkhurst withdrew before any actions were taken.

The Committees convened at 4:00 P.M. and on motion

Col. Parsons acted as chairman of the Joint Committee.

The proposed agreement between the Canton Christian College and the True Light Middle School for Girls of the American Presbyterian Mission in Canton was presented for final action and in this connection the recent correspondence between President Edmunds and the Presbyterian Board of Foreign Missions was read and in particular it was noted that under date of April 22, 1919, Dr. Arthur J. Brown, writing as Secretary of the Board of Foreign Missions of the Presbyterian Church in U.S.A., reported that at a meeting of that Board on the 21st inst. the following action was very cordially taken:

"The Board approved the Agreement between the Canton Christian College and the True Light Middle School for girls in the Canton Station of the South China Mission, with the understanding that the necessary adjustments of curriculum will be made on the field and that the Board's financial responsibility will be limited to such provision as it may be able to make from time to time on the recommendation of the Mission and the China Council."

Mr. Grant presented to the Trustees a tentative draft of a statement regarding relations between the True Light School and the Canton Christian College dated July 27, 1918. After extended discussion the following actions were taken:

On motion, it was agreed that the Trustees give general approval to the agreement as submitted from Canton March 28, 1918, by President Edmunds, and April 1, 1918, by J. W. Creighton, Principal of the True Light Middle School.

On motion, it was agreed that Messrs. Grant and Smith take up with the Presbyterian Board the form of announcement for public use.

May 16, 1919

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The request of G. W. Groff that his present term of service on the field should be for a term of two and a half years instead of the customary five years was discussed and on motion it was agreed that in view of the exceptional character of the request, the matter be referred to the President with power.

A letter from Major A. H. Woods, M.D., dated April 22, 1919, was read and also the President's reply of April 30. On motion it was agreed

That Dr. Woods be invited to a six months period of furlough under the College from date of his discharge from the army for the purpose of vacation and consideration of his continuance with the College, in the hope that some way might be found to finance a Medical School of which he would return to Canton as head.

The President made a statement with regard to the staffing of the institution for the coming year, especially in view of the shortage of candidates available for appointment, and on motion it was agreed that in view of the special conditions now existing the President be authorized to cable to Canton requesting Mr. Baber and Mr. Barrow to remain in service at the College for the next academic year.

The Joint Meeting of the Executive and Education Committees then adjourned.

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The following report of the Executive Committee was then rendered:

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Minutes of the Meeting of the Executive Committee  
Trustees Canton Christian College, May 16, 1919.

The Executive Committee met at the office of Trustees, 156 Fifth Avenue, at 5:15 P.M., Col. Herbert <sup>Parsons</sup> House presiding.

Present: Messrs. Grant, Parsons, Phraner, Stoddard, Edmunds. Also, on invitation, Messrs. Smith and Pomeroy.

Various aspects of the proposed incorporation under other auspices than the Regents of New York were discussed but no action was taken.

A letter from President Edmunds to Mr. Grant, Secretary and Treasurer, dated April 4, 1919, was taken as read and on motion of Mr. Phraner seconded by Mr. Grant it was agreed that the plan outlined by President Edmunds in his letter with reference to his immediate return to China and early return to America in company with Mr. Day was approved and it was agreed that President Edmunds, on his return from China, be authorized to bring his family to New York at the expense of the Trustees if he considers it advisable.

The question of new Trustees was then briefly discussed and the suggestions made by Col. Parsons were considered. It was agreed to recommend to the Trustees that the following names be added to the list of possible new Trustees approved at the meeting of April 11th:

Raymond Stevens Miller  
Frederick Osborn  
Frank R. Chambers

On motion of Mr. Phraner the Committee then adjourned to meet at the call of the Chair.

On motion the foregoing report of the Executive Committee was received and the names proposed for possibilities for new Trustees were approved.

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The Trustees adjourned at 5:45 P.M. to meet subject  
to the call of the President of the Board.

Respectfully submitted,

*C. K. Edmunds*

Recording Secretary Pro Tem.

Approved by

*Henry Grant*  
Secretary.

Between the Canton Christian College and True Light Middle School on Secondary Education for Women.

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1. The Canton Christian College will not maintain a Secondary School for Girls of its own, provided that True Light Middle School and the Presbyterian Board pledge themselves to maintain courses adequate to enable students to enter the Canton Christian College. The Canton Christian College will recommend to prospective students the college preparatory group of the True Light Middle School as providing adequate preparation for entrance into the Canton Christian College. It is also the hope of the College that other missions will unite with the True Light Middle School rather than attempt, at present, to develop girls middle schools of their own at Canton.

2. The True Light Middle School will not seek to carry students of the college preparatory group further than the fifth year middle school.

3. The True Light Middle School recognizes the Canton Christian College as the college towards which it will direct students who look forward to a college course, and will frame the course of study of its college preparatory group with direct reference to the entrance requirements and the courses of study of the Canton Christian College, and will ordinarily expect and advise such students to enter the Canton Christian College, except in certain individual cases where it seems clearly advisable that they go elsewhere.

4. The Sub-Freshman year (fourth year middle school) of the Canton Christian College shall be open to girls from all schools on a co-educational basis in order that girls may definitely prepare for the College courses, but any transfer of True Light Middle School students in this year shall be allowed only with the joint approval of the Principal of True Light Middle School and the Dean of the Canton Christian College.

5. The fifth year courses for the various groups at the True Light Middle School will be maintained with the understanding that adequate preparation for entrance to Canton Christian College will be provided in the College preparatory group. Upon recommendation of the Principall of the True Light Middle School, True Light Middle School students who have completed the fourth and fifth years at the True Light Middle School will be received without further examination into the Freshman and Sophomore years respectively at Canton Christian College the time of transfer being left to the opinion of the student.

6. Canton Christian College and True Light Middle School mutually agree to receive sons and daughters of staff members of the other school into their schools without payment of tuition, provided such students meet other scholastic requirements.

7. True Light Middle School would welcome participation by Canton Christian College in its work. If the Canton Christian College will assign a member of its staff (a foreigner or foreign-trained Chinese, subject to the approval of the Board of Directors of the True Light Middle School) for full-time service in the True Light Middle School, Canton Christian College may nominate a member of the Board of Directors of the True Light Middle School.

8. There shall be a standing committee on the relationship between the two institutions, composed of the Principal of the True Light Middle School and the Dean of the College of Arts and Sciences of the Canton Christian College, with a meeting at least once a semester. At these conferences other members of the staff of either institution may be included.

9. In case of withdrawal from this agreement, a two-year notice must be given.

10. This agreement shall go into effect Sept. 1st, 1918 provided it is approved by the Board of Trustees of the Canton Christian College and

the Board of Foreign Missions of the Presbyterian Church in the U.S.A.,  
or at some later date mutually agreed upon in case approval is not  
given before September 1, 1918.

For the True Light Middle School

For the Canton Christian College

(Signed) J. W. Creighton

(Signed) C. K. Edmunds,

Principal

President

Date April 1, 1918.

Date March 28, 1918.



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B U D G E T

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S U M M A R Y

PAYMENTS:

<u>Expenses</u>	<u>Hongkong</u>	<u>U. S. Gold</u>
Staff	80,157.	18,805.43
Transportation		8,875.00
New York Office		6,585.00
Canton General	6,834.	3,102.00
Students Specific	47,000.	
Special	5,720.	850.00
Sub-total	198,711.	38,717.43

Investment

Equipment	6,694.	3,500.
Land	4,000.	
	209,405.	47,717.43
Buildings	358,500.	
	567,905.	41,717.43

RECEIPTS:

Student Fees General	106,500.	
Student Fees Specific	47,000.	
Other Receipts	34,908.	1,710.
	188,408.	1,710.

Net balance to be raised(except for buildings) is about  
\$39,800. and Hongkong 20,900.



Minutes of Meeting of Executive Committee  
of the  
Trustees of Canton Christian College

May 29, 1919

The Executive Committee met at the office of the Trustees, 156 Fifth Avenue, at 3:30 P.M., Col. Parsons presiding.

Present: Messrs. Parsons, Phraner, Grant, Edmunds.

On motion it was agreed that President Edmunds be authorized to appoint Miss Margaret Wyman on either a three or five year basis, on the usual terms, with the idea of contributing her services as a teacher to the True Light Middle School for Girls of the Presbyterian Mission, on the condition that she would first serve temporarily as one of the teachers of American children at the College, pending the securing of a permanent teacher, after which Miss Wyman would be assigned to the faculty of the True Light School.

Various possibilities for new Trustees were discussed, and on motion it was agreed to invite the following, the method of invitation to be left with power to the members of the Committee respectively indicated:

President W. W. Comfort	(President Edmunds)
Mr. George Grant Mason	(Mr. Phraner and Mr. Grant)
Mr. Frederick Osborne	(Col. Parsons)
Dean James Earl Russell	(Prof. D. E. Smith)
Mr. Frank R. Chambers	(Mr. Grant)

On recommendation of the President, he was authorized to make arrangements with Dr. William Roy Smith, Professor of History of Bryn Mawr, and Mrs. William Roy Smith, Professor of Economics at Bryn Mawr, to deliver ~~an~~ extended courses of lectures in their respective fields at the College in connection with their journey to China in the next Academic Year, the necessary financial arrangements being left to the President with power.

On motion the meeting adjourned at 4:15 P.M.

Respectfully submitted,

*W. W. Comfort*

  
Acting Secretary

# CANTON CHRISTIAN COLLEGE

O.E.P. 2782  
10/14/19

## Brief Statement- June 30, 1919.

p.1

### Value of Property

Land 135 acres

U.S. Gold

\$82,000.

Buildings

345,000.

Equipment

40,000.

467,000.

To duplicate this property under present conditions it would be necessary to expend well over a million dollars, because of change in exchange rates and cost of materials.

### Treasurer's Account

Bonds (Book and Market Value)

82,000.

Cash

3,000.

\$85,000.

### These Assets Cover:

Endowment Funds

10,025.

Scholarship and Prize Funds

8,225.

Retirement of Staff

16,500.

Wa Kiu Working Capital

10,200.

Carpentier Legacy

18,750.

Unexpended balances of

Designated Gifts (Mason & Swasey) 8,000.

Working Capital in Treasurer's hand 13,300.

85,000.

### Bursar's Accounts

Cash on Hand

H.K. 66,000.

G. 1,000.

### This covers:

Unexpended balances of

Designated Funds

\$30,000.

Working Capital and

General Funds

H.K.

36,000.

G.

1,000.

Total Working Capital and General Funds

G  
HK

14,300.

36,000.

Tentative Brief Statement

Current Expenses - 1918 - 19.

Salaries	\$ 47,500.
Transportation	4,600.
Offices and Administration	12,400.
Interest, rent, exchange	1,100.
Business Departments	9,700.
Agriculture Department	11,500.
Instruction Departments & Library	3,200.
Service Departments	10,500.
Students Board, etc.	19,800.
Scholarships, Prizes	3,900.
Equipment	3,000.
Land and Improvements	4,800.
Bills paid by Treasurer but undistributed in Canton	3,500.
	<u>\$135,500.</u>

Expended on buildings not covered by Designated Funds	<u>13,000.</u>	\$ 148,500.
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Current Receipts - 1918 - 19.

Interest, Rent, Exchange	\$ 5,100.
Students Fees	75,200.
Staff Earnings	2,100.
Business Departments	8,400.
Agriculture Department	9,500.
Gifts - New York	27,000.
Gifts - Canton	9,500.
	<u>\$136,800.</u>

Rules and Regulations of the  
Ling Naam Real Estate Developing Company.

(Presented to the Council April 9/19. The Council "looks with favor" upon the company's formation.)

1. The object of this Company shall be to purchase land for the building up of a Modern Village.
2. All land bought must be in the vicinity of the Ling Naam College.
3. There shall be stock issued, amounting to not over three hundred thousand dollars (\$300,000). Local currency shall be the standard.
4. There shall be three thousand (3000) shares of one hundred (\$100.) local per share.  
Those who pay for their shares the first year will pay \$900. instead of \$1,000; the second year \$1,000, third \$1,100, and \$100. extra shall be paid for each additional year.
5. Cumulative dividends amounting to five per cent per annum shall be paid before other dividends are declared.
6. Lands will be purchased while stock is being paid in. Plans for the Model Village will be drafted as soon as a big piece of land is bought.
7. Where the plan for the whole village is definitely settled, land shall be sold by house lots. One thousand dollar lots shall be sold to stock holders of one share and two thousand dollar lots to stock holders of two shares, etc. Lots will be open for sale to non-stock holders in case the highest bid of the stock holders is below the minimum price per lot as fixed by the Trustees.
8. The income from the sales of lands to stock holders after paying the expenses of the Company and municipal expenses and the five per cent dividends to stock holders shall be paid off as follows:  
5/10 will go to stock holders, 2/10 to capital,  
2/10 to Ling Naam College for endowment fund, and  
1/10 to trustees and officers of the Company as recompense.
9. There shall be a board of Trustees of at least six members and of not over ten who shall meet monthly. Meetings can be held for the discussion of business or passing of motions if 40% of the trustees are present. The board shall elect a president, a vice-president, a secretary, and a treasurer who shall render voluntary service. The President and Vice-President of the C.C.C. shall be ex-officio Trustees of the Company. The rest of the Trustees shall be elected at the first meeting of the stockholders, and after that in the first month of each year by the stockholders at a meeting held after a month's notice to all stockholders. A majority of the stock present shall elect. Each share shall have as many votes as there are members to be elected. All may be cast for one member or they may be distributed. Those receiving the largest number of votes shall be elected.

10. The temporary office will be in the Canton Christian College. All purchases of lands shall be in the charge of the existing land purchasing committee of the Canton Christian College, who shall be assisted by a secretary, an accountant, and a surveyor. Monthly reports shall be rendered at the monthly meetings of the Trustees.
11. Amendments of the above rules and regulations require a majority vote of the stock (one vote per share), voting by proxy allowed. New rules or regulation, approved by the Trustees, may be added in.
12. As soon as this Real Estate and Property Company is definitely and firmly organized, meetings of the Trustees shall be held for the discussion of plans and procedures for the opening of Model Village.

Minutes of Meeting of Trustees, October 17, 1919.

The Trustees met at their office, 156 Fifth Avenue, New York, October 17, 1919, at 3:45 p.m.

Present: Messrs. Comfort, Grant, Laird, Parsons, Phraner, Stoddard. For part of the meeting, Mr. E.J. Gillies, an Advisor of the College. Also Mr. Pomeroy and Miss Griggs.

Absent: Messrs. Miller, Smith and Parkhurst, from each of whom message had been received in explanation of absence.

Mr. Phraner presided for the first part of the meeting until the arrival of Col. Parsons. Mr. Grant offered the opening prayer.

Dr. Comfort, in response to a few words of welcome from Mr. Phraner, expressed his satisfaction in becoming a member of the Board, and emphasized his enthusiasm for the Chinese students he had known intimately while at Cornell University, and his interest in the educational problems of the College.

The minutes of the meeting of May 16th were approved as read.

Report of Executive Committee. In the absence of Col. Parsons, Mr. Phraner reported as follows:

(1) Efforts to secure additional Trustees in accordance with action of the Executive Committee, May 29, 1919.

Mr. Grant and Mr. Phraner accompanied by Mr. Pomeroy called recently on Mr. George G. Mason and invited him to become a member of the Board. While expressing warm interest in the College, he declined to accept appointment.

Col. Parsons has taken up the matter with Mr. Frederick Osborn, but as yet has not secured his consent to appointment. Dr. Smith has approached Dean Russell on the same subject, but the latter feels that it is not wise for him to accept. No interview has been secured as yet with Mr. Frank R. Chambers. Reference was

made to several others whose appointment to the Board has been authorized whenever it seems wise to the Executive Committee to approach them.

(2) The proposal received from Prest. Edmunds, Oct. 4/19, for a Straight Memorial Engineering Laboratory was referred to Mr. Parsons and the Secretary.

(3) Dr. Stoddard presented resolutions as follows:

✓ Mr. Ma's offer of \$10,000 H.K. for a guest house. The Trustees desire that he visit America in the near future.

RESOLVED that having learned of the offer of Mr. Ying Pin Ma, a Trustee of the College, to give \$10,000 H.K. Currency to provide a guest house on the College campus, the Trustees record their appreciation of his offer and are assured that such a guest house will be of great value in the promotion of the objects which Mr. Ma has in mind. And it is further RESOLVED that a message be conveyed to him expressing the Trustees' earnest desire that he come to America in the near future to meet with the Board, preferably at the annual meeting, the second week in April 1920. On motion of Mr. Grant these resolutions were unanimously approved.

✓ Gift of Mrs. Cheung Chu Yun Chi of \$7,000 for Elementary Cottage No. 46.

RESOLVED that the Secretary be instructed to write to Mrs. Cheung Chu Yun Chi of Canton accepting her gift for the erection of cottage in the Elementary School group, and to express to her the grateful appreciation of the Trustees for her generous help in housing this beloved department, particularly thanking her for increasing her original pledge from \$5,000 to \$7,000, in order to cover the higher cost of building. On motion of Dr. Laird this resolution was unanimously approved.

✓ Gift of Mr. Cheung Tit Guan of \$70,000 H.K. for Wa Kiu Buildings.

Trustees' Minutes, 10/17/19 -3-

RESOLVED that the Secretary be instructed to write to Mr. Cheung Tit Guan of Singapore expressing their pleasure in accepting his gift of \$70,000 H.K. for Wa Kiu Buildings, and their hearty appreciation of his generosity in making this gift. On motion of Dr. Laird this resolution was unanimously approved.

(4) On motion of Mr. Grant, seconded by Dr. Stoddard, it was unanimously RESOLVED that the Trustees hereby record their appreciation of the generous help of Chinese friends during the period of the war, and that they request Mr. Pomeroy on his return to China to convey this message to these friends. On motion of Dr. Laird this resolution was unanimously approved.

(5) The Proposed Ling Nam Real Estate Developing Company.

The Trustees' attention was called to the proposed Rules and Regulations as presented to the Council April 9/19. The Council on that date recorded that it looked with favor upon the formation of such a Company. Somewhat full discussion was had of the proposed plan, <sup>(i.e. a Ling N. R. E. D. Co.)</sup> emphasis being placed on the points as to whether the College should enter into or be a party to any profit-making schemes, and as to whether the College should be responsible for any part of the management of such a Company. The Trustees recognized the value of giving aid in the proposed project and to protecting the general situation as to the purchase of land. On motion of Col. Parsons, seconded by Dr. Laird, it was RESOLVED that the Trustees look with favor upon the formation of this Company, and are glad to aid in any way they can, with the understanding that the College is to have no share in the profits or losses or in the management of the Company, except that provision should be made that the College should be repaid for services actually ren-



dered by its staff, or for any other expenses incurred.

(6) Information regarding the Dairy Farm Project was brought to the attention of the Board. There was some informal discussion and on motion the matter was referred back to the Executive Committee.

Report of Finance Committee.

(1) Mr. Phraner presented to the Trustees the figures on the three sheets herewith-- The Budget for 1919-20, A Brief Statement June 30, 1919, and Tentative Brief Statement, Current Expenses, 1918-1919, respectively, - and gave a few words of explanation regarding the figures involved.

(2) Building #34 (formerly Wa Kiu Dormitory, now Dormitory for College Students).

On motion of Dr. Stoddard it was voted, first, to approve the action of the Committee, since the last meeting of the Board, in authorizing campaign for money for this building, but delaying further building operations; and, second, to approve the action taken in Canton reported in cablegram received Sept. 29/19, that "building operations are now progressing on Building #34, subscriptions amounting to \$41,000 Mex. having been secured in Java designated for that building as a dormitory for College students."

(3) In response to cable message received Sept. 29/19, on motion it was agreed to authorize the following building operations:

(a) The erection of two semi-detached houses #12 and #13 for members of the Chinese staff.

(b) The erection of Village House #4.

(c) The erection of Residence #34.

(d) The completion of the pier with the \$3,000 fund

given last May by Mr. Edgar H. Betts.

(a) After considering further request contained in cable of Sept.29/19 that permission be given to begin building operations for the School for Western Children at a total cost of \$10,000 Mex., it was informally agreed that action be postponed for the present.

(4) On motion it was agreed to leave it to the Treasurer and the Chairman of the Finance Committee to make some satisfactory agreement with President Edmunds in regard to his salary and allowances, and meantime to reimburse him to the extent of \$1,243 for excess of expenses beyond salary and allowances already paid for period Nov.1,1917 to July 1,1919.

Report of Education Committee. (In absence of Dr.Smith was given by Mr. Grant.)

(1) Dr. Andrew H. Woods has acknowledged with appreciation, but has declined to accept, the offer of the Trustees that he reconsider his resignation and continue for a six months' period as on furlough, as recorded in minutes of May 16,1919.

(2) On recommendation of the Committee the Trustees endorsed the following appointments by President Edmunds, with the concurrence of the Education Committee:

+Miss Metta M. Rust, on a three-year term in accordance with the usual staff regulations, as teacher in the School for Western Children. Appointment authorized by Trustees 10/25/18.

+Miss Margaret G. Wyman for a three or five years' term in accordance with the usual staff regulations, with the idea of contributing her services to the True Light Middle School of the Presbyterian Mission, on the condition that she first serve temporarily as one of the teachers of Western Children at the College.

+Mr. Harry L.Caldwell, for three year term to teach English in the secondary school as authorized 12/13/18.

+Mr. Floyd A. McClure, for three year term to teach as much as needed in the secondary school and eventually to help as horticulturist in Agricultural Department, as authorized 12/13/18.

Mr. J. Carter Brandon, for three year term to teach English in secondary school, his budget to replace that of Mr. Baber. (Cable of Sept. 29/19 included message "Brandon out." Subsequent letter reports briefly Mr. Brandon's resignation a few days after his arrival.)

+Mr. E.A. Gilbert, as instructor of Agriculture for five year term, to begin as soon as he can get passage from Honolulu to Hongkong.

(3) Committee reported the decision of Mr. J.N. Keys and Mr. J.V. Barrow to remain at the College this coming year to help meet the emergency.

(4) The Committee reported the news received by cable message Sept. 29/19 that Mr. James M. Henry has been appointed Executive Secretary, this appointment having been left with power to Pres. Edmunds, with the written consent of all Trustees available in July.

On motion the Report of Education Committee was accepted.

Report of Building Committee.

On motion approval was given of the action of the Committee since the last meeting of the Board in assigning site 78a for Wa Kiu Building, this being in accordance with the request of the Council.

\*(See below)

On motion the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Approved:

*Henry Grant*

Secretary.

*Katherine C. Briggs*  
*Henry Grant*  
Asst. Secy.

\* The Secretary brought to the attention of the Trustees Dr. Edmunds' article "Shantung, China's Holy Land" in the Sept. issue of the National Geographic Magazine, and also the new book, "The Canton Christian College, Its Growth and Outlook."

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Textature

Minutes of Meeting of Trustees, December 19, 1919. Copy to Howard 4/20

The Trustees met at their office, 156 Fifth Avenue, New York, Friday, December 19, 1919, at three-thirty o'clock.

Present: Messrs. Grant, Osborn, Parkhurst, Parsons Phraner, Smith. Also Miss Griggs.

Absent: Messrs. Comfort, Laird, Miller, Stoddard. Excuse for necessary absence having been received from Messrs. Comfort, Laird and Stoddard.

Col. Parsons presided and the opening prayer was offered by Dr. Parkhurst.

The Minutes of October 17th were approved as read.

Report of the Treasurer. The Treasurer stated that a satisfactory statement of the present financial status of the College could not be given until the Bursar's report for the year ending June 30/19 had been received.

The Treasurer made an informal statement regarding the concerted effort which is being made by the missionary colleges in China to secure the help of the Interchurch World Movement.

Report of Executive Committee.

(1) Introduction of Mr. Frederick Osborn.

Mr. Frederick Osborn was welcomed to membership on the Board by Col. Parsons, and in responding expressed his deep interest in the work of the College and his desire to assist to the extent of his ability.

✓ # (2) Agreement between American Silk Association and Canton Christian College Trustees. On motion of Mr. Phraner, seconded by Dr. Smith, it was agreed that the Trustees confirm the action of the Secretary and Treasurer in signing the agreement, Dec. 13/19, between the Silk Association of America and the Trus-

tees of the Canton Christian College, whereby the Silk Association agrees to furnish \$8,000 gold to be applied to the cost of erecting a sericulture building at the College, and the Trustees agree to erect and maintain the same and to provide instruction in sericulture, as set forth in the agreement, added before meeting.

(3) Appointment of Rev. James M. Henry as Executive

Secretary. On motion of Mr. Phraner it was agreed that the Trustees approve of the appointment, with the title of Executive Secretary, of Rev. James M. Henry, as made by President Edmunds and the Council (See Council Minutes, Session 461, 9/9/19) with the understanding that the Executive Secretary shall, as far as possible, assume the functions and authority of vice president, as defined in the Statutes as they stood prior to May 1916, with the understanding that a more precise definition of function and relationship will be worked out later.

(4) Dates for regular meetings of the Board. On motion it was agreed that except as <sup>a</sup> special meetings may be called in the meantime, the next meeting of the Board shall be the annual meeting in the second week of April 1920, at which time the Executive Committee shall present a recommendation as to the most desirable schedule of meetings for the Board and its Committees.

(5) Resolutions of Condolence. " On motion it was agreed that the Trustees record the loss by death of Mr. Chan Kwong Kew of Brooklyn the Vice-President of the Chinese General Association of the Canton Christian College in North America. Mr. Kew was born near Canton and came to this country at the age of fourteen and served for many years as interpreter for the U.S. Bureau of Immigration. He was connected first with the Central and then with the Tompkins Avenue Congregational Church in Brooklyn as a

teacher in the Sunday School. His interest in the College dates well back to the beginnings of the present schools and grew with the years. He was steady and unfaltering in his efforts to encourage the Chinese community to give the College their support. The Secretary is instructed to convey the Trustees' sympathy to his wife, Mrs. Mae Voorhees Kew, and his daughter, Miss Kathryn S. Kew.

The Trustees record with profound sorrow the loss to Mr. and Mrs. George Weidman Groff, and to the whole College community, in the death of John Howry Groff in the sixth year of his age and request the Secretary to express their sympathy by letter.

The Finance Committee made no report.

Report of Education Committee. On motion of Dr.

Smith, seconded by Mr. Phraner, it was agreed regarding "The work and plans of Mr. G.W. Groff in connection with the Canton Christian College and the U.S. Department of Agriculture," dated September 29, 1919, the Trustees would express themselves as heartily in favor of such cooperative <sup>work</sup> with the U.S. Department of Agriculture in agricultural investigation and research in Kwangtung, together with such educational extension as may properly be expected of the College, and entertain the hope that such arrangements can be made with the U.S. Department of Agriculture and Mr. Groff as will conserve his time and energy in effective work closely related to the Agricultural Department of the College in its proper functions.

The Trustees at this time are only able to give their general approval to the proposals and concur with the recommendation of President Edmunds that the specific items and terms be the subject of future action.

Dr. Smith reported informally the recent negotiations with Mr. Luther A. Harr and Mr. Sheldon F. Douglas in the effort to secure an instructor in business administration. On motion it was RESOLVED that the Committee be authorized to send a teacher for the business courses whenever the right man <sup>can</sup> be secured.

Report of Building Committee. On motion it was agreed that the Trustees approve of President Edmunds' action in giving notice to Mr. James R. Edmunds, Jr., as of December 1st, that his period of service as resident architect at the College is to terminate six months from that date, and they refer to the Executive Committee in conference with the Building Committee the matter of making some agreement with Mr. Edmunds for architectural services in the U.S.A.

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Mr. Osborn, who is Chairman of the Intercollegiate Cosmopolitan Club of the Y.M.C.A., stated that he would like to report informally to the Education Committee the plan now under consideration by the Cosmopolitan Club whereby the Club might cooperate with some of the Christian missionary colleges in the Near and Far East in securing short term teachers from the student body at Columbia University. After some informal discussion regarding the possibilities of such a plan, on motion of Dr. Parkhurst, seconded by Dr. Smith, it was agreed to authorize the Education Committee to cooperate with the Cosmopolitan Club in securing teachers for the staff of the College, in accordance with Mr. Osborn's suggestions.

On motion the meeting was adjourned at 4:55 p.m.

Approved  
Secretary

Respectfully submitted  
I.C. Briggs Asst. Secy.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE

APRIL 14, 1920.

Present: Mr. Parsons, Presiding

Mr. Phraner, President Edmunds and on invitation

Messrs. Day and Graybill.

The following recommendations to the Board of Trustees were adopted:

1. That the appointment of Dr. Wu Ting Fang as Advisor be left to the Council with power, in accordance with previous action of the Trustees, May 20, 1910.

2. That the name of the College in Chinese be Ling Naam Tai Hok.

3. That the denominational boards having work in Kwangtung be again <sup>invited</sup> ~~united~~ to participate in the work of the College of Arts and Sciences and that the President be directed to seek favorable response especially from the American Presbyterian Board.

4. That Messrs. Comfort and Osborn be added to the Education Committee and that Dr. Parkhurst be omitted from the Education Committee to concentrate on the affairs of the Executive Committee.



MINUTES OF MEETING OF FINANCE COMMITTEE

APRIL 14, 1920.

Present: Mr. Phraner, Presiding

Mr. Parsons

President Edmunds

and on invitation Messrs. Graybill and Day.

The Committee considered the exhibit presented by President Edmunds regarding maintenance of the staff and recommends to the Trustees:

1. That salaries be increased 25% from July 1, 1920.
2. That the staff additions and replacements proposed be authorized on the understanding that the total budget for staff shall not exceed \$144,000 in addition to those to be covered by the China Medical Board.
3. That pending presentation of the whole budget for 1920-21, it be understood that the same budget as for 1919-20 will apply plus this special provision for staff.
4. That the President of the College and the Home Secretary be authorized to send out a letter to possible contributors calling attention to the fact that the Interchurch World Movement does not assist the Canton Christian College and urging increased gifts to meet the increased burden, amounting for the year ending April 15, 1921 to \$140,000 on current account only.

Minutes of Meeting of the Trustees April 15, 1920.

The annual meeting of the Trustees was held at their office, 156 Fifth Avenue, New York, April 15, 1920, at 3:30 P.M.

Present: Col. Parsons presiding, Messrs. Grant, Hawkins, Osborn, Parkhurst, Phraner, Smith, President Edmunds, also Mr. Day, Mr. Graybill and Miss Griggs.

Absent: Messrs. Comfort, Laird and Stoddard, excuses for necessary absences having been received from Dr. Comfort and Prof. Laird.

Prayer was offered by Dr. Parkhurst.

The minutes of Dec. 19th, 1919 were read and with one addition, approved. 1919 "as set forth in the agreement of."

Election of Officers: On motion of Dr. Smith, seconded by Mr. Hawkins, the Assistant Secretary was instructed to cast one ballot for the present officers, Col. Parsons, President, Mr. Phraner, First Vice-President, Dr. Parkhurst, Second Vice-President, Mr. Grant, Secretary and Treasurer.

The Treasurer made no formal report.

Report of the Executive Committee:

The recommendations of the Committee as presented by Mr. Grant were approved as follows:

(1) On motion it was agreed that the appointment of Dr. Wu Ting Fang as Advisor be left to the Council with power, in accordance with previous action of the Trustees, May 20, 1910.

(2) On motion it was agreed that the name of the College in Chinese be Ling Naam Tai Hok.

- R ✓
- (3) On motion it was agreed that the denominational boards having work in Kwangtung be again invited to participate in the work of the College of Arts and Sciences and that the President be directed to seek favorable response, especially from the American Presbyterian Board.
- (4) On motion it was agreed that Messrs. Comfort and Osborn be added to the Education Committee and that Dr. Parkhurst be omitted from the Education Committee to concentrate on the affairs of the Executive Committee.
- (5) The following resolution was passed, ~~namely~~: RESOLVED that the Trustees extend their sympathy to Dr. Warren P. Laird and Mr. Clinton N. Laird in the death of their Mother, Mrs. Lydia Laird, in Philadelphia, February 11, 1920, and note the same upon their minutes.

Report of the Finance Committee: Mr. Phraner reported recommendations agreed upon by the Committee at its meeting on April 14th, in regard to which the following resolutions were passed:

- R
- (1) On motion it was agreed that the President of the College be authorized at his discretion to grant increases of salaries not to exceed 25%.
- (2) On motion it was agreed that in view of the "Exhibit re: Maintenance of Staff" presented by President Edmunds that staff additions, and replacements proposed be authorized on the understanding that the total budget for staff shall not exceed \$144,000. in addition to those to be covered by the China Medical Board.
- R ✓
- (3) On motion it was agreed that pending presentation of the whole budget for 1920-21, it be understood that the

same budget of current expenses as for 1919-20 will apply plus this special provision for staff.

(4) That the President of the College and the Home Secretary be authorized to send out a letter to possible contributors calling attention to the fact that the Interchurch World Movement does not assist the Canton Christian College and urging increased gifts to meet the increased burden, amounting for the year ending April 15, 1921 to \$140,000 on current account only.

Report of the Education Committee:

I- The Chairman reported regarding candidates under consideration for staff appointment for a term of service to begin this summer, -

Maurice L. Cotta, Karl P. Buswell, Alfred H. Holt, Samuel L. Greenwood, Henry B. Rafo, Mr. and Mrs. W.E. Anderson, Hishing Wong, Sidney K. Wei, S.Y. Lee, Dr. and Mrs. H.B. Nottage, Mrs. Minnie C. Rand, - and on

motion it was agreed that authority be given for the appointment of these candidates at the discretion of the President.

II

(A) It was further agreed that the appointment of an instructor in Business, instructor in Music, instructor for the upper grades of the Western School, Secretary to the President, Secretary to the Bursar and Dean, four or five additional instructors in English for the Middle School, should be left to the President with power.

(B) It was agreed that any changes found necessary in the personnel as listed in I should be left to the President with power.

III- It was agreed that the Trustees approve granting the B.A. degree in June 1920 to the four candidates recommended by the Council:

R  
✓ Chan Shau Yi, Hoh Hung Ping, Lau Kai Tso, Yeung Kwok Tsuen.

✓ IV - On motion the Trustees approved the action of the College Faculty in planning to grant the Junior College Certificate at the end of the Sophomore Year instead of granting it at the end of the Freshman Year as is done at present.

✓ V - It was voted <sup>that</sup> the Regents of the University of the State of New York be asked to designate the American Consul General at Canton ex officio as their representative in approving credentials for the granting of degrees.

Report of Building Committee:

In the absence of Dr. Laird, the Chairman, President Edmunds made the following informal statement of building operations since the last annual meeting.

✓ A

I - Completion of Residences 35 and 36, 45 and 47.

II - As authorized by the Trustees' cablegram Oct. 20/19 the erection of Residences 12, 13 and 19, Village House #4; progress toward completion of the Pier.

III - Erection of two cottages <sup>in</sup> ~~and~~ model village to be financed from Wa Kiu Fund; Village House #1, cost to be placed on imperative budget for 1920-21; workmen's Barracks.

IV - Building 34 has become College Dormitory under title Java Hall, Wa Kiu Funds are being used to erect first section of Building 78 on revised plans as part of Middle School buildings.

V - Work is under way or plans approved by the Council are in hand for the following: Guest House Building 81, the gift of Mr. Ma Ying Piu; Tea House, Building #55; Weather Station Building #40, Power House, Bell Tower Building 50.

(Freeman)

Apr 18, 20  
290

E.

VI - The completion of reroofing of Residence 20 is provided for in the budget of 1920-21.

B  
I - The recommendation of the Council (Session 475) that buildings 21 and 22 be temporarily assigned to the Upper Primary School, was not approved. Resolution was passed that the extension of the Elementary School be on sites 41 and 42 as heretofore planned.

II - The choice of site for the proposed Sericulture Building at point 448/590 as recorded in Council Minutes Session 474 was not approved and on motion it was agreed that the matter of cabling to the field with regard to the location of this building, be left with power to Mr. Grant and President Edmunds.

III - In reference to the action of the Council, Session 470, in regard to securing a supervisor of construction, on motion it was agreed that in the absence of Dr. Laird, the whole matter of providing for the supervision of construction be left until the President can confer with him on this subject.

President Edmunds reported informally regarding:

(1) Prospect of financial aid from the China Medical Board in the pre-medical work at the College.

✓ (2) The Celebration at the College, November 1919, of the Fifteenth Anniversary of the location of the College on its present site.

(3) The proposed campaign among the Chinese for the Agricultural Department.

✓ Mr. Day said a few words regarding his visit to China, emphasizing his great enthusiasm over what he saw at the College. He stressed the urgent need of securing funds for a Science Building.

On motion meeting was adjourned at 5:15 P.M.

Approved

Secretary

*Monck Grant*

Respectfully submitted

*Katharine C. Briggs*  
Asst. Secy.

Minutes of Joint Meeting Executive and  
Finance Committees  
Trustees of Canton Christian College  
May 6, 1920.

The two committees met jointly at the office of the Trustees at 2 P.M. Present: Mr. Herbert Parsons, Mr. Francis S. Phraner, Dr. Chas. H. Parkhurst, Mr. W. Henry Grant, President Edmunds and Mr. M. H. Day.

Mr. Parsons presided:

The memoranda accompanying President Edmunds' letter of April 30th were considered.

The Treasurer reported that in the General Fund and Working Capital there was July 1, 1919 probably a total of about \$40,000 U.S. Currency, after protecting all designated funds including salary reserve and retiring fund of the faculty.

The appropriate use of the Carpentier Fund was discussed. No action was taken.

The President was cautioned to be conservative with regard to new appointments under the authority given at the annual meeting.

After further discussion of ways and means it was finally decided to authorize the President to appoint one additional College physician (probably Dr. H. P. Nottage) on the understanding that as far as possible he would earn his maintenance through fees collected for his services to private patients.

It was agreed that an instructor in piano should be appointed only if the piano-fees approximate her maintenance.

Dr. Parkhurst was requested to prepare the text of a special appeal for support.

It was agreed to cable the field to the effect that in the Chinese Campaign first emphasis should be placed on current expenses to the extent, say, of \$50,000 on account of this year and next.

It was decided that for the year 1920-21 it would be necessary to hold back on all building except that covered by designated gifts. It was agreed, however, that the following work should be completed: Reroofing of R20, Pumping Section of Power House, One section of Workmen's Barracks on site 51.

The meeting adjourned at 4 P.M.

Approved

*W. Henry Grant*  
Secy & Treasurer.

*W. H. Edmunds*  
Recording Secretary

Pro. temp.

(3)

Notes on exhibit of extra items for budget 1919-1920 as reviewed by President Edmunds, apropos of the cable from Canton, April 14, 1920.

(1) This pair of semi-detached houses #35,36 was undertaken by the Council in advance of authority from the Trustees because it was imperative to provide additional quarters for the staff as indicated in letters of Sept. 9/18 and October 30/18 by Mr. Pomeroy, who was then Chairman of the Council. The estimated cost at that time was \$14,000 gold for the pair including furniture. In response to Mr. Pomeroy's letter of Sept. 9/18 Mr. Grant cabled on Oct. 10/18 authorizing the construction of a single residence, but in view of the steps they had already taken the Council deemed it appropriate to consider the single residence of the larger type as equivalent to the construction of a pair of semi-detached houses and, therefore, proceeded with the latter. Rise in cost of material and labor made it necessary to go beyond the original estimate. Recent cablegram from Canton indicates total cost of the pair as \$17,000 H.K., not counting furniture. During 1918-19, \$8,600 was disbursed on account of this pair of residences, so that on the budget of 1920-21 there remains the net item of \$8,400.

The Trustees at their meeting of Dec. 13th ratified the cablegram sent by the Finance Committee Nov. 21st, authorizing the Council to construct one more single residence, that is to say in addition to the one authorized by the cablegram of Oct. 10th. This action was taken in view of Mr. Mason's promise of \$20,000, and with the knowledge that the Council had already proceeded with the pair of semi-detached houses #35,36.

(2) The construction of two additional cottages in the village was approved by the Trustees in their December meeting in 1918, but at that time the estimates which had been received from the Council indicated an approximate cost of \$1,000 gold each. In constructing these cottages the Council altered the type of village house to something more pretentious than the earlier form, and the rise in exchange and cost of materials further increased the cost. The action of the Council as embodied in its minutes of Sept. 10/18, session 429, was reviewed by the Board in its action of April 11/19 regarding the plans for the village and the design of the individual house.

The outcome is that the village as now being developed consists of high-grade houses of moderate size, which will be used as residences for the junior Chinese staff, the original intention of the village as one in which workmen might live, having been given up, as it is now planned to house the workmen in properly located and well constructed barracks, with a recreation center and a dining-hall as called for on the latest revision of the layout.

The grading of tennis courts and reroofing of Residence #20 would not have been undertaken had not the best obtainable information in Nov. 1919 led us to expect a balance in residence funds from Residences #46,47 and #35,36, fairly likely to cover these items, which were, therefore, begun in as much as the reroofing of Res. 20 is imperative and it seemed advisable to have the grading of the tennis courts, which required very special planning, accomplished



while the ~~resident~~ architect was still in residence.

Barracks for workmen, fruit stand, laundry tanks and sheds and pair of semi-detached village houses were imperative on account of sanitary considerations.

EXTRA ITEMS

1920 - 2D.

Suggested by President Edmunds as probably included in deficit of \$110,000 as cabled from Canton April 14, 1920.

Investments not covered by designated funds:

(1) R.35 & 36	Total 17,000 less 1918-19 8600	-	8,400
(2) V.H. 11 & 12	Total 6,000 less 2700	-	3,300

Authorized by Trustees by Cable of October 20, 1920.

(3) R.19	10,000
(4) R.12 & 13	17,000
(5) V.H. 2 semi detached	5,000
	<hr/>
	\$43,700

Pier	Total \$10,000 less \$4200 on hand.	5,800
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Probably deferred as debt to contractor.

Barracks for Workmen	\$1800 - \$500 on budget	1,300
Service Yards R.1,7,20	say	300
Reroofing R.20 (\$2000 deferred to 1920-21.)		1,000

Grading Tennis Courts was expected to be covered by funds from R35,36,45 & 47	2,000
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\$ 53,800

To be Specially Covered

Fruit Stand, to be recovered from rentals in 10 years \$3,000

Garden House R20, to be covered by gift from C.K.E. no report as to  
amt.

Weather Station, Housing and Grading to be covered,  
probably, by J.R. Freeman " (600 ?)

Laundry Tanks & Sheds - should be covered by  
increase in fees in 5 years. " (400 ?)

Say total about

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\$ 4,000

Current Expense

Investment items - quasi current

Library - Journals from Shanghai and Tokyo	100
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Library - Chemistry Journals	150
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Western School Equipment	600
	<hr/> 850

Extra account staff

Difference in maintenance between J. M. Henry and B. C. Kwon	?
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Biological Assistant	600
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2 Mandarin Teachers (?)	2400
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Local Exchange Loss (Council Action Feb. 12, 1920)	7200
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	<hr/> 10200
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<u>Deceant Expenses</u> (No report yet)	1000
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Total, say, about	<hr/> \$ 13000
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Minutes of Special Meeting of Trustees, July 15, 1920.

A specially called meeting was held by the Trustees at their office, 156-5th Avenue, New York, on July 15, 1920. 7/20

PRESENT: Messrs. Parsons, Comfort, Grant, Osborn, Phraner, Edmunds, and on invitation Mr. Day, and for the latter part of the meeting Messrs. Pomeroy and Graybill.

ABSENT: Dr. Smith, owing to change of hour without sufficient notice.  
Dr. Parkhurst, who was at Lake Placid and sent a note.  
Dr. Laird.

Mr. Parsons presided, Dr. Comfort offered prayer. In the absence of Miss Griggs, the Secretary recorded the following minutes:

On motion of Mr. Phraner, the reading of the minutes of the last meeting was suspended. Announcement was made of the death of Dr. Charles Augustus Stoddard, and the Secretary was ordered to present a minute expressing the loss to the Trustees of his membership in this body:

Minute on the Death of Charles Augustus Stoddard.

The Trustees of the Canton Christian College desire to express their loss in the death of the Rev. Charles Augustus Stoddard, D.D., LL.D., for over twenty-one years a trustee of the college in China; of their appreciation of his faith in and high devotion to the aims and work of the College; of his constant attendance upon the meetings of the board and of his repeatedly expressed convictions as to the necessity of thorough and higher education as essential to the development of the Church in China, and of his steadily rising enthusiasm as the College grew in size and reality.

Dr. Stoddard attended his first meeting as a trustee November 19, 1898, in the sixty-sixth year of his age, having been elected a trustee the previous winter. When the invitation was extended to him to become a trustee of the College he said "You ought to get younger men"; nevertheless he accepted the call and during the period of his trusteeship served fifteen years as Vice-President, from June 1899 to May 1913, and three years as President of the Board, May 1913 to May 1916, remaining a trustee till his decease, June 3, 1920.

RESOLVED that this minute be recorded and

copies thereof be sent to his children as the expression of appreciation of the trustees of the fine character, ripe experience and vision which Dr. Stoddard exhibited as a member of their Board.

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Dr. Edmunds presented figures showing the estimated state of the finances of the College for the year ending July 30/20. After discussion it was RESOLVED that the \$25,500 Hkg. grant of the China Medical Board of the Rockefeller Foundation, be allocated to residences Nos. 13, 12 & 9, with an appropriate letter of thanks for the grants made by the China Medical Board.

RESOLVED that the Treasurer be authorized to borrow temporarily from the Carpentier Fund for the maintenance of Doctors Woods and Cadbury in connection with medical education, pending further consideration of the use of said fund.

Budget of 1920-21. RESOLVED that in view of the state of available funds of the College, and that the budget for 1920-21 has not yet been digested, it is inadvisable at this time to pass upon the general budget for 1920-21; and that while approving of items covering the regular payments on account of staff already appointed, and the making of such additions as may be specifically covered by increased income and of the general running expenses of an absolutely necessary character, that instructions be given to the Council and Acting Bursar to defer expenditures of all kinds which can be avoided, including the purchase of land, buildings (except buildings paid for by Chinese as funds are available for the purpose) equipment and improvements and repairs, excepting as may be specifically approved by the Finance Committee of the Trustees. //

Dr. Edmunds' official relation to the College. Various interviews and correspondence having preceded the consideration of Dr. Edmunds' relation to Canton Christian College, the apparent necessity for his son to live in a climate more probably suited to his health for a considerable period, and many phases of the subject having been discussed prior to this meeting, the following resolution is unanimously adopted: RESOLVED that in considering the retirement of Dr. Edmunds as President of the Canton Christian College the Trustees accept the proposal which Dr. Edmunds made in his night letter of June 30, 1920, from Pasadena, California, stating that he would retain the title of President, and give half time for one year in order to concentrate upon a campaign for funds without exercising the executive function of President as heretofore, and that the specific time of campaigning be left with him to work out with the Finance Committee or Executive officers and that his function of Executive President for the present be lodged in the Trustees and dealt with thru the Secretary of the Board of Trustees, and that the statutes relating to the functions of the Council be restored by suspension from the modifications made by action of the Trustees, recorded in their minutes of May 25, 1917, whereby the authority, functions and duties delegated to the Council are delegated to the President, the Executive Secretary continuing to act as Chairman of the Council, (and executive head of the College at Canton).

It was agreed to refer the use of Mr. Pomeroy's time to the Finance Committee with power and also refer the question of provision for an Acting Bursar to the Finance Committee with power.

On motion the meeting was adjourned.

*Monaghan*  
*Secretary*

COPY

Board of Directors  
Canton Medical Missionary Union

Canton, China,  
Sept. 17/20.

W. Henry Grant, Esq., Secretary  
Board of Trustees, Canton Christian College,  
156 Fifth Avenue, New York.

Dear Mr. Grant:-

I have the honor to advise you that Dr. John Kirk and Dr. J. Oscar Thomson have been appointed by the Board of Directors of the Canton Medical Missionary Union a delegation to visit America and the United Kingdom in the interests of the Canton Hospital. They are authorized to appeal for funds and to seek permanent assistance for the large philanthropic and Christian work which has, for the greater part of a century, been carried on by this institution.

They will also convey to your Trustees certain resolutions passed by the China Medical Missionary Conference at Peking and approved by the Canton Medical Missionary Union and other missionary organizations in Canton. They are also empowered to discuss with you important propositions in regard to the part the Canton Christian College may take in regard to the reorganization of the medical educational work in Canton. Your attention is directed in particular to the following (1920 Minutes V.4):-

"That the Canton Christian College Board of Trustees be asked to assume the responsibility, in co-operation with the Missions for

(a) the reconstruction, staffing and maintenance of the Canton Hospital, and

(b) for the establishment of a school of medicine which shall be an integral part of the Canton Christian University."

As the matter is of considerable importance I am sending you herewith copies of the actions which have led up to the sending of this delegation, in order that you may have the information available before their arrival.

Dr. John Kirk is at present in New Zealand doing deputation work in connection with his own Mission, but leaves for New York via Panama and Kingston at the end of this month. Dr. Thomson left Canton on the 10th of August. They expect to meet in New York about the first week in November when you will probably hear from them in person.

.I have the honor to be.

Faithfully yours,

(Signed) W. Lawson

Secretary, Board of Directors,  
Canton Medical Missionary Union.



*New York*

TRUSTEES OF CANTON CHRISTIAN COLLEGE

Minutes of Finance Committee

Meeting of November 8, 1920.

The Committee met in the office of the Trustees  
at 5 p.m.

Present: Mr. Herbert Parsons,  
Mr. Francis Phraner,  
Mr. W. Henry Grant,  
President Edmunds,  
and, by invitation, Dr. Chas. H. Parkhurst,

It was agreed that the President of the College be authorized to deal with Mr. Duncan's application (see his letter of May 7, 1920) for six months' salary following the completion of his present term of service on the field, irrespective of any agreement for his return to Canton.

The arrangement made by Mr. Henry with Mr. Yeung Kwok Tsuen (John Young) in accordance with the Council Action of Session 470 for his study in America was approved and the financial detail during Mr. Young's residence in America was left to the Treasurer with power.

The Council's proposal (Session 470) to send Mr. Suen Hung to America for a six months' tour of inspection of schools was approved.

The status of Mr. John Barrow was briefly discussed, but action was postponed until word is received from Canton in reply to recent letters.

The Committee adjourned at 5.30 p.m.

Approved:

*Francis J. Phraner*

Chairman.

*W. H. Edmunds*

Secy. pro tem.

Docket  
Executive Committee  
November 8, 1920.

1. Plan for raising funds and amount needed.
2. Administrative arrangements at New York and at Canton.
3. Consideration of proposal Canton Medical Missionary Association (Canton Hospital) re C.C.C. cooperation in medical work. See Mr. Mawson's letter of Sept. 17, (copy herewith).  
For Council's approval of plan of cooperation see Minutes, Session 495, July 15, and letters from the Executive Secretary.
4. Unfinished Business.  
Proposed Agricultural Program.  
Copies, Council action Session 494, June 9/20 and proposed program herewith.

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Agreement as to date of Trustees Meeting.

New York file

TRUSTEES OF CANTON CHRISTIAN COLLEGE

Minutes of Executive Committee

November 8, 1920.

The Committee met at the office of the Trustees  
at 4 p.m.

Present: Mr. Herbert Parsons,  
Mr. Francis Phraner,  
Dr. Chas. H. Parkhurst,  
Mr. W. Henry Grant,  
President Edmunds.

Mr. Parsons presided:

The minutes of the Joint Meeting of Executive and  
Finance Committees of May 6, 1920 were read and approved.

Plans for raising funds and the amount needed were  
briefly discussed. The following exhibits were presented as  
the official figures for campaign purposes.

1919-20

Operating Deficit	\$53,300
Current Investments in Plant in excess of Designated Gifts	37,000
Gross Deficit	90,300
Undesignated Gifts	42,600
Net Deficit at end of year	<u>\$47,700</u>

1920-21

Operating Deficit	92,000
Current Investments in Plant	22,000
Gross Deficit	<u>\$114,000</u>

Current Expense Budget for 1920-21	297,000
Estimated receipts at Canton	183,000
Estimated Deficit, Expenses over Receipts	114,000
Deficit carried over from 1919-20	48,000
Total needed from America before June 30, 1921	<u>\$162,000 U.S. Currency</u>
(\$1 Chinese Currency equal 75¢ U.S. Currency)	

It was agreed that the matter of raising funds be  
under the direction and supervision of Dr. Edmunds as President.

It was agreed, since the Trustees' action of July  
with regard to the executive function was taken on the under-  
standing that Dr. Edmunds was not to be located near New York,  
that now that he is available locally Dr. Edmunds be requested  
to present for consideration a plan for reorganization and re-  
definition of the executive functions that would permit him  
to continue as President of the College though residing most  
of the time in New York.

Mr. Grant presented the letter from the Secretary of the Board of Directors of the Canton Medical Missionary Union, dated September 17th, 1920, with reference to the visit of Drs. Kirk and Thomson. (Copy of Mr. Mawson's letter attached hereto. See also Council Minutes Session 495 and letters from Executive Secretary.)

It was agreed to commit to Mr. Grant, Mr. Pomeroy and President Edmunds the preliminary negotiations with Drs. Kirk and Thomson.

The return of Mr. O. E. Pomeroy to Canton as Bursar was approved and the Treasurer was authorized to pay travelling expenses both ways.

It was agreed to hold a meeting of the Trustees sometime within the following fortnight and to leave to Miss Griggs the determination of the most suitable date.

The plan for development of the agricultural work as recommended by the Council June 9th (Session 494) was presented. This was approved in general, but in view of the action of the Executive and Finance Committees on May 6, 1920, further action was deemed unnecessary at this time.

The Committee adjourned at 5 p.m.

Approved:

Harbert Parson

Chairman

B. K. Edmunds

Secy. pro tem.

COPY

Board of Directors  
Canton Medical Missionary Union

Canton, China,  
Sept. 17/20.

W. Henry Grant, Esq., Secretary  
Board of Trustees, Canton Christian College,  
156 Fifth Avenue, New York.

Dear Mr. Grant:-

I have the honor to advise you that Dr. John Kirk and Dr. J. Oscar Thomson have been appointed by the Board of Directors of the Canton Medical Missionary Union a delegation to visit America and the United Kingdom in the interests of the Canton Hospital. They are authorized to appeal for funds and to seek permanent assistance for the large philanthropic and Christian work which has, for the greater part of a century, been carried on by this institution.

They will also convey to your Trustees certain resolutions passed by the China Medical Missionary Conference at Peking and approved by the Canton Medical Missionary Union and other missionary organizations in Canton. They are also empowered to discuss with you important propositions in regard to the part the Canton Christian College may take in regard to the reorganization of the medical educational work in Canton. Your attention is directed in particular to the following (1920 Minutes V.4):-

"That the Canton Christian College Board of Trustees be asked to assume the responsibility, in co-operation with the Missions for

(a) the reconstruction, staffing and maintenance of the Canton Hospital, and

(b) for the establishment of a school of medicine which shall be an integral part of the Canton Christian University."

As the matter is of considerable importance I am sending you herewith copies of the actions which have led up to the sending of this delegation, in order that you may have the information available before their arrival.

Dr. John Kirk is at present in New Zealand doing deputation work in connection with his own Mission, but leaves for New York via Panama and Kingston at the end of this month. Dr. Thomson left Canton on the 10th of August. They expect to meet in New York about the first week in November when you will probably hear from them in person.

I have the honor to be,  
Faithfully yours,  
(Signed) W. Mawson

Secretary, Board of Directors,  
Canton Medical Missionary Union.

TRANSLATION OF CHINESE SYNOPSIS  
<sup>TEN</sup>  
OF ~~THE~~ YEAR PROGRAM OF ADVANCE IN  
AGRICULTURE AND INDUSTRIAL CHEMISTRY.

- I. The development of new Departments in C.C.C. is essential.
  - a. To meet the present needs of China.
  - b. To avoid the necessity of students' ceasing study in the midst of their career, or having to go abroad for study.
- II. The establishment of an Agricultural College should come first.
  - a. China is an Agricultural Country.
  - b. C.C.C. has had Agricultural Courses for a long time.
  - c. It is preferable to study Agriculture in China than abroad.
  - d. In China Agricultural graduates can begin to practise on the spot.
- III. The Aim in establishing an Agricultural College.
  - a. To produce Agriculturalists of high ability.
  - b. To produce Agricultural teachers for middle and grammar schools.
  - c. To disseminate Agricultural information in the country districts,  
To improve present products and introduce new.
  - d. To exchange agricultural information and products with foreign  
Countries.
- IV. The four main lines of Agricultural effort.
  - a. Agricultural Education.
  - b. Experiment Stations.
  - c. Agricultural Business projects.
  - d. Agricultural promotion.
- V. The need for land, men, and funds.
  - a. Government land in Canton, King Chow, Chiuchow, Fukien, and in two  
localities in Kwong Si, for Experiment Stations or for forestry.

3/19

b. Additional land at C.C.C to cost	\$117,500.00
c. Money for Buildings	540,000.00
d. Endowment for teaching staff	1,000,000.00
e. Endowment for scholarships	60,000.00
f. Capital for various enterprises	325,000.00
g. Working Capital for first three Experiment Stations	180,000.00
h. Current expenses for first three years	<u>364,500.00</u>
	<u>\$2,587,000.00</u>

VI. Plan of procedure.

- a. Ask the Government for Government land or for funds to buy the necessary land for Experiment Stations.
- b. Campaign at home and abroad for the total \$2,587,000.00
- c. Seek teachers and equipment in Europe and America and establish exchange relations.
- d. Co-operate with all government, private, and Christian Schools in the development of agricultural education.

Opening Prayer

Minutes of July 15, 1920

Report of the Treasurer.

Report of Executive Committee

(2) <sup>The exhibit of figures on sheet 3 herewith has been approved by the Com. for</sup> Plan of reorganization and redefinition of executive <sup>campaign</sup> functions which would permit Dr. Edmunds to continue as president <sup>purposes</sup> though for the present residing most of the time in New York.

(3) Presentation of proposal of Canton Medical Missionary Union (see herewith <sup>sheet 4</sup> copy, letter of Secretary of Board of Directors C.M.M.U. Sept. 17/20) and report of preliminary negotiations with Drs. Kirk and Thomson by Dr. Edmunds, Mr. Grant and Mr. Pomeroy.

(4) <sup>(5)</sup> Minute in memory of Mrs. Harriet B. Mitchell.  
<sup>The return of Mr. J. E. Pomeroy to Canton has been approved by the Com. & the</sup>  
<sup>Treasurer authorized to pay travelling expenses both ways.</sup>  
Report of Finance Committee.

(1) The Committee asks endorsement of the following actions taken at their meeting November 8, 1920.

(a) The President was authorized to deal with Mr. Duncan's application for six months' salary following the completion of his present term of service on the field, irrespective of any agreement for his return to Canton.

(b) The arrangement made by Mr. Henry with Mr. Young Ewok Tsuen (John Young) in accordance with the Council action of Session 470 for his study in America was approved and the financial detail during Mr. Young's residence in America was left to the Treasurer with power.

(c) The Council's proposal, Session 470, to send Mr. Euen Hing to America for a six months' tour of inspection of schools was approved.

(2) The President recommends the following resolution: The Trustees favor the return to the staff of Mr. W. E. Augur as Assistant



Bursar, and they hope to offer him reappointment at the earliest date when they can see their way <sup>to</sup> financially to do so.

Report of Education Committee.

The Education Committee recommends the following resolutions:

(1) That Miss Margaret H. Riggs, now in this country, after a term of service at the College, and not yet under reappointment, be given status as an official representative of the College in soliciting funds toward her own support, - her final reappointment to be left open for the present and to depend upon the measure of the success of her efforts unless her support should be otherwise covered.

(2) That Mr. G.W. Groff after a period of cultivation work in the eastern part of the U.S. be authorized to go to California as he desires to spend the remainder of this <sup>academic</sup> fiscal year in study, with the understanding that he at the same time is to continue his activities in cultivation.

Report of Building Committee.

1919-1920

Operating Deficit	\$55,500
Current Investments in Plant in excess of Designated Gifts	57,000
Gross Deficit	90,500
Undesignated Gifts	42,800
Net Deficit at end of year	<u>\$47,700</u>

1920-21

Operating Deficit	92,000
Current Investments in Plant	22,000
Gross Deficit	<u>\$114,000</u>

Current Expense Budget for 1920-21	297,000
Estimated receipts at Canton	183,000
Estimated Deficit, Expenses over Receipts	114,000
Deficit carried over from 1919-20	42,000
Total needed from America before June 30, 1921	<u>162,000 U.S. Cur.</u>

(\$1. Chinese Currency equals 75¢ U.S. Currency)

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Minutes of Trustees' Meeting, November 18, 1920.

The Trustees met at their office, 156-5th Ave., New York, November 18, 1920, at 3:30 o'clock.

PRESENT: Mr. Herbert Parsons, presiding; Messrs. W.W. Comfort, C.K. Edmunds, W. Henry Grant, W.P. Laird, Frederick Osborn, C.H. Parkhurst, F.S. Phraner, D.E. Smith; also Miss Griggs and Mr. C.E. Pomeroy.

Prayer was offered by Dr. Parkhurst. The minutes of April 15th and the minutes of July 15th were approved as read.

Report of the Treasurer.

The Treasurer made no formal report. At his request Mr. Pomeroy exhibited and explained briefly some charts giving in a graphic way certain significant facts regarding the growth of the institution since 1903, especially in regard to the relative increase of expenditures and income.

Report of Executive Committee.

(1) On recommendation of the Committee the use of the following exhibit of figures, regarding deficit, for campaign purposes was approved:

1919-1920

Operating Deficit	\$53,300
Current Investments in Plant in excess of Designated Gifts	37,000
Gross Deficit,	90,300
Undesignated Gifts	42,600
Net deficit at end of year	<u>\$47,700</u>

1920-1921

Operating Deficit	92,000
Current Investments in Plant	22,000
Gross Deficit,	114,000
Current Expense Budget for 1920-21	297,000
Estimated receipts at Canton	183,000
Estimated Deficit, Expenses over Receipts	\$114,000
Deficit carried over from 1919-20	48,000
Total needed from America before June 30, 1921,	<u>\$162,000 U.S. Cur.</u>

These figures in U.S. Cur. are based on an assumed exchange of \$1 Chinese Currency equals 75¢ U.S. Currency; they should be modified if rate of exchange alters materially.

(2) Mr. Phraner, on behalf of the Committee, read the following resolutions in discussing which, actions were taken as indicated:-

The rapid development of the Canton Christian College and the many serious administrative problems involved together with the execution in the most efficient and diplomatic manner of plans and details from time to time agreed upon, and the extreme need of funds to carry out even the minimum requirements of a College of Arts and Sciences with restricted courses, necessitates some revision of the statutes, changes in modes and functions in some cases, and clearer definitions in others

(a) On motion of Mr. Phraner, seconded by Dr. Parkhurst, it was unanimously voted that in view of changed circumstances making it possible for Dr. Edmunds to resume his executive functions as President of the College, - at least for the present, - the action relative thereto, July 15, 1920, be hereby rescinded and Dr. Edmunds be authorized to resume the functions pertaining to the office of President.

Regarding this action Dr. Edmunds stated that he could not at this time agree to enter into the plan as outlined for an indefinite period because since the acceptance of his resignation last July he had proceeded with negotiations regarding another line of work. He also stated that from his point of view a very important condition of the proposed arrangement would be that he receive the strong support of the Trustees in the problem of financing the College.

(b) On motion of Mr. Phraner, seconded by Dr. Parkhurst, it was unanimously agreed that Dr. Edmunds act as secretary of

the standing committees and that the secretary of the Trustees shall be ex officio a member of said committees.

Mr. Parsons read a letter from Mr. Grant dated Nov.18/20 (copy filed herewith) presenting his resignation as Treasurer of the Board "in accordance with the general plan of progress of the Trustees and the liberty it will give me for other service to the College." On motion of Dr.Smith this resignation was accepted. In this connection Mr.Parsons read an extract from the Minutes of the Trustees of the Christian College in China of Sept.16,1895, which recorded on that date "On resignation of both the Treasurer and the Secretary of the Board, Mr. Grant was elected to be **both** Secretary and Treasurer of the Board." Dr.Smith, on behalf of the Trustees, referred to the completion of Mr. Grant's twenty-five years of service as Secretary and Treasurer of the Board, and to his resignation as Treasurer, as a momentous occasion in the history of the College, the College being largely the work of Mr. Grant. He expressed the feeling that neither he nor any other members of the Board could at that time say what was in their hearts to say, and on his motion it was agreed that a committee be appointed to take such appropriate action, as should seem best to them in order to give adequate expression of the sentiments of the Board. The Committee appointed by the Chair consisted of Dr.Smith, Mr.Phraner and Dr.Parkhurst.

(c) On motion of Mr.Phraner, seconded by Dr.Smith, Mr. Frederick Osborn was unanimously elected Treasurer of the Trustees of the Canton Christian College and ex officio a member of the Finance Committee.

(d) On motion of Mr.Phraner, Dr.Charles K.Edmunds was elected Assistant Treasurer, the modes and division of service to be left with

the Treasurer and Finance Committee and such additional signatures made available at the bank or banks of deposit as shall provide for the absence of the Treasurer or Assistant Treasurer.

(e) On motion of Prof. Smith it was resolved that any two of the following named Trustees shall have access to the safe deposit box, in the name of the Trustees of the Canton Christian College in the Fifth Avenue Safe Deposit Company:

Herbert Parsons	David Eugene Smith
Francis S. Phraner	Frederick Osborn
Charles H. Parkhurst	Charles K. Edmunds
W. Henry Grant.	

It was agreed that in case the Finance Committee and Treasurer find it more convenient to have a safe deposit box in the neighborhood of Broadway and Wall Street, New York, this resolution shall authorize the Treasurer to rent such a box and transfer the contents of the box at the Fifth Avenue Trust Company to the downtown safe deposit company selected, access thereto being had by any two of the Trustees named.

(3) Proposal of Canton Medical Missionary Union regarding co-operation of Trustees of the Canton Christian College in the reorganization of the Canton Hospital and the development of medical education at Canton.

Mr. Grant read the letter of Sept. 17, 1920, from Secretary Mawson of the Board of Directors of the Canton Medical Missionary Union addressed to Mr. Grant as Secretary of the Canton Christian College Trustees. Both Mr. Grant and Dr. Edmunds gave some explanation of the present serious situation regarding the Hospital and regarding the problem of medical education at Canton.

Informal report was made of a conference November 16/20 between Mr. Grant, Dr. Edmunds and Mr. Pomeroy, - representing the Trustees, - and the delegation composed of Drs. Kirk and Thomson.

On motion it was agreed that these three men,- Mr. Grant, Dr. Edmunds and Mr. Pomeroy,- be recognized as a committee representing the Trustees in conference with the delegation of the Canton Medical Missionary Union namely, Drs. Kirk and Thomson, and that this Committee be empowered to elect additional members or to substitute members if that becomes necessary.

(4) On recommendation of the Committee on motion it was agreed to authorize the return to Canton of Mr. O.E. Pomeroy as Bursar and the payment by the Treasurer of his traveling expenses both ways.

(5) The following minute in memory of Mrs. Harriet E. Mitchell was unanimously adopted:

Minute on Death of Mrs. Arthur Mitchell.  
March 15, 1840- October 3, 1920.

The Trustees of the Canton Christian College record their loss in the death of Mrs. Arthur Mitchell (Harriet E. Post) as a sincere friend of the College and member of the Women's Central Committee of the General Association.

Mrs. Mitchell, in association with her husband, having visited Canton in the year 1889-90, was conversant with the first efforts to develop a foundational school under the Rev. Andrew P. Happer, M.D., sanction to which was given by resolution of the Board of Foreign Missions of the Presbyterian Church in the U.S.A., signed by Arthur Mitchell as Secretary. Later, her daughter, Julia Post Mitchell, Ph.D., now Mrs. J. Stewart Kunkle, became the Professor of English in the College in which capacity she served for several years.

Mrs. Mitchell did much to encourage others to support the College showing her own spirit and consecration to the task by gen-

erous gifts from her own limited income. Her life will continue as an inspiration to the students, teachers and friends, as they come to know in how real and personal a way the College became part of her being.

RESOLVED that a copy of the above minute be sent to her daughters and son.

Report of Finance Committee.

(1) In connection with the Committee's report of its meeting on Nov.8,1920, on motion it was agreed

(a) That the President be authorized to deal with Mr. Duncan's application for six months' salary following the completion of his present term of service on the field,irrespective of any agreement for his return to Canton.

✓ (b) That the arrangement made by Mr. Henry with Mr. Yeung Kwok Tsun (John Young) in accordance with Council action of Session 470 for his study in America was approved, and the financial detail during Mr. Young's residence in America was left to the Assistant Treasurer with power.

✓ (c) That the Council's proposal, Session 470, to send Mr. Suen Hung to America for a six months' tour of inspection of schools was approved.

(2) On motion it was agreed that the Trustees favor the return to the staff of Mr. W.R.Augur as Assistant Bursar, and they hope to offer him reappointment at the earliest date when they can see their way to finance it.

Report of Education Committee.

✓ (1) On recommendation of the Committee it was agreed that Miss Margaret H. Riggs, now in this country, after a term of



service at the College, and not yet under reappointment, be an official representative of the College in soliciting funds toward her own support, - her final reappointment to be left open and to depend upon the measure of the success of her efforts unless her support should be otherwise covered.

(2) On recommendation of the Committee it was agreed that Mr. G.W. Groff after a period of cultivation work in the eastern states be authorized to go to California to spend the remainder of this academic year in study, with the understanding that at the same time he is to cultivate support for the agricultural work.

The Building Committee made no report.

Resolutions:

✓ It was resolved that The Trustees heartily appreciate the recent gift of \$500 from Mr. George A. Plimpton for the purchase of land and request the Secretary to convey a message of thanks to Mr. Plimpton.

✓ It was resolved that the Trustees are deeply grateful to Mr. Ambrose Swasey for the generous gift of a trust fund of \$50,000 and request the secretary to send Mr. Swasey an appropriate message of thanks.

The congratulations of the Board were extended to Dr. and Mrs. C.H. Parkhurst on the occasion of the fiftieth anniversary of their marriage, Nov. 23, 1920, to which Dr. Parkhurst responded in person.

Committee on New Trustees.

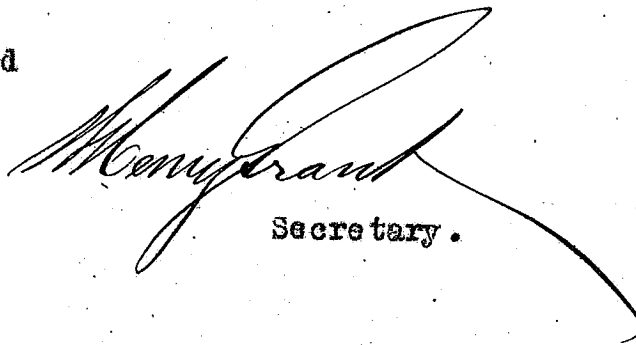
Informal discussion followed regarding the securing of additional members of the Board of Trustees. Several names already approved by the Board were reviewed and some new ones suggested.

On motion it was agreed that the Chairman, Mr. Parsons, appoint a special committee on New Trustees, this committee to include the chairman of the Board. The Committee subsequently appointed consists of Mr. Parsons, Dr. Edmunds, Mr. Grant, Mr. Phraner and Mr. Osborn.

On motion the meeting was adjourned at 5:20 p.m.

Respectfully submitted

Approved

  
Secretary.



Assistant Secretary.

TRUSTEES OF CANTON CHRISTIAN COLLEGE

Finance Committee

Minutes of December 3, 1920.

The Committee met at 60 Pine St. at 1.45 p.m.

Present: Mr. Francis S. Phraser, Mr. Herbert Parsons, Mr. Frederick Osborn, Mr. W. Henry Grant, President Edmunds, and by invitation Mr. O. B. Comeroy, Bursar.

The minutes of November 8 were approved as read.

The following resolutions were discussed one by one and then on motion adopted as a whole:

(1) RESOLVED that the Treasurer shall take charge of the Endowment Funds, the Retirement and Insurance Fund, and other special funds, and such part of the General Fund or of the Working Capital as may be from time to time designated by the Finance Committee to be held in reserve.

(2) RESOLVED that the Assistant Treasurer be authorized to open an account with the Corn Exchange Bank in the Presbyterian Building; that in general the Assistant Treasurer shall handle all funds that have been approved to be expended either for plant or on current account together with such part of the General Fund <sup>of the</sup> or Working Capital as may not be definitely reserved by order of the Finance Committee; and that the Assistant Treasurer shall be authorized to furnish the Bursar such monies as needed, as have been approved for expenditure in Canton, together with a working capital sufficient for his needs.

(3) RESOLVED that the Bursar be instructed to place on fixed deposit with one or more well established banks any funds that may be given in China for endowment or for special purposes other than plant or budget expenses; that these funds must not be loaned for any other purposes except on the instructions given by the Treasurer;

Dec. 3, 1920

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and that no money is to be borrowed except on the instruction of the Treasurer.

(4) RESOLVED that the Treasurer be authorized to arrange with the Lincoln Trust Company or other bank of deposit in New York so that in case of his absence or disability the account of the Trustees may be drawn upon by any two other members of the Finance Committee comprising Francis S. Phraner, Herbert Parsons, Henry Grant, C. E. Edmunds. That the Assistant Treasurer arrange with the Corn Exchange Bank for the signature of any one member of the Finance Committee to be honored in place of his own in his absence or disability. //

(5) RESOLVED that Mr. Grant be requested to investigate the matter of investing in China Endowment funds given by the Chinese; to look into the question of forming an auxiliary finance Committee in Canton and Hongkong to advise the Finance Committee regarding investments in China; and to make a report to the Finance Committee on his return regarding time and any other financial matters that may come to his attention.

(6) President Edmunds reported Dr. Cadbury's letter of Oct 20/20 regarding Mrs. Bomerey. After considering this in the light of the advice of the physicians in New York who had recently re-examined Mrs. Bomerey and approved of her going to Canton, Dr. Bomerey's return to the College was authorized.

(7) Mr. Augur's appointment as Assistant Bursar was authorized, the date of his leaving for Canton being left to President Edmunds.

(8) The question of having Mr. Henry come to U.S.A. to help in a financial campaign was discussed and referred to the following sub-committee with power: W. Henry Grant, C. E. Bomerey and C. E. Edmunds.

(9) Consideration of how to broaden the home base was deferred.

(10) An appropriation of five hundred dollars for special advertising was authorized and the following committee on publicity was appointed: Frederick Osborn, W. Henry Grant, C. E. Edmunds.

(11) The purchase of a second adding machine (\$175) for the Bursar's office was approved.

(12) The question of limiting the scope of the academic work to that of a Junior College with special professional courses in addition to the general arts course through the Sophomore year was discussed and it was decided that no such reduction of scope should be made, but that the full collegiate course of four years be maintained.

(13) Since the increase in salaries which became effective July 1/20 was based on low exchange between Hongkong Currency and Chinese silver, and since that condition has now improved, it was voted that all salaries which were raised July 1st be cut, beginning with April 1st, 1921, about 10%, and that thereafter exchange at par between Hongkong currency and Chinese silver be guaranteed to the staff by the College.

(14) The following resolution was adopted: ✓

"In view of the fact that items come up from time to time that could not have been foreseen far enough ahead to place them on the budget, the Council is authorized to expend not over \$1,000 in a semester on extra-budget items, no single expenditure under this head to be over \$300."

(15) It was voted to request the Committee on Revision of Statutes to include provision for the appointment of an Acting Bursar in the absence or disability of the Bursar <sup>as</sup> follows: "In his absence or disability the Bursar is authorized to appoint, with the approval of the chief executive in Canton, an Acting Bursar, and in case he does not make such an appointment the Treasurer shall be notified and he shall appoint an Acting Bursar."

(16) President Edmunds' membership in the National Arts Club

and Miss Griggs' membership in the Women's University Club were authorized at the expense of the College.

(17) President Edmunds was authorized to rent a living-room in the city at a monthly rental not exceeding sixty dollars.

(18) The determination of the salary and allowances of Mr. G. E. Groff while on furlough was referred with power to a committee composed of Mr. Placer, Mr. Grant and Mr. Edmunds.

(19) Mr. A. R. Knipp's request for special allowances on an extended furlough for purposes of study, and also Mr. Jno. Barrow's application for reappointment and for furlough allowances, were referred with power to the foregoing committee in consultation with the Education Committee.

(20) The determination of the salary of Miss L. C. Griggs as Assistant Secretary was left with power to a committee composed of the Secretary, Treasurer and Assistant Treasurer.

(21) The payment of transportation charges on the personal and household effects of President Edmunds and family from Canton to New York was authorized.

The meeting adjourned at 3 p.m.

Approved:

Francis J. Plummer  
Chairman

C. E. Edmunds  
Secretary

Trustees of Canton Christian College  
Executive Committee  
Minutes of Meeting, Dec.10,1920.

The Committee met at 52 William Street at 4 p.m.

Present, Messrs. Parsons, Phraner, Grant and Edmunds.

(Dr.Parkhurst was out of the city.)

Dr. Edmunds was appointed delegate to the Foreign Missions Conference at Garden City, January 18-20,1921, and Miss Griggs was appointed alternate. Dr.Parkhurst was appointed corresponding member with Miss Griggs as alternate.

It was decided that each Trustee should review the mailing list in conference with Dr.Edmunds or his appointee with a view to assigning to each Trustee a number of potential-givers whom he should keep interested.

At 4:15 the Committee received a deputation on the future of the Canton Hospital, comprising Mr. G.T.Scott, Secretary, Board of Foreign Missions of the Presbyterian Church in the U.S.A., Mr. A.E.Armstrong, Secretary Canadian Presbyterian Board of Foreign Missions, Dr.John Kirk, delegate from Canton Hospital and member of New Zealand Presbyterian Mission, and Dr.J.Oscar Thomson, delegate from Canton Hospital. These gentlemen reported the results of a conference held the day before wherein the agencies most vitally interested in the Canton Hospital had been represented in response to the call issued by Drs. Kirk and Thomson on the basis of resolutions adopted by various organizations in China.

The following minute of that conference was presented for consideration:-

"In order to furnish an organized home base for the Canton Hospital it was voted, in general concurrence with actions of co-operating field bodies, that the Canton Christian Collage Board of Trustees be asked to assume the responsibility, in cooperating with

other agencies, for the administration and support of the Canton Hospital, including its reconstruction, staffing and maintenance. As a Committee of Conference on this matter with the Canton Christian College Trustees, Dr. Kirk, Dr. Thomson, Mr. Armstrong and Mr. Scott were elected to serve."

After hearing the views of these gentlemen, the Executive Committee voted that the Medical Committee of the Trustees, <sup>namely, not trustees of the C.C.C., as</sup> namely Messrs. Grant and Edmunds, be empowered to coopt other members and proceed with the negotiations necessary to ascertain to what extent the various boards will support the work at Canton Hospital with both men and money in cooperation with the Trustees of Canton Christian College to whom the Canton Medical Missionary Society should be asked to transfer its property in order to carry out the objects of the Society; the Trustees of Canton Christian College to administer this property and such additions as might be made to it by any board, through a medical committee which would include representatives from the cooperating boards, the final acceptance of this responsibility by the Trustees of Canton Christian College being conditioned by the degree of cooperation pledged by the other boards.

Approved



Chairman



Secretary.