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UBCHEA ARCHIVES
COLLEGE FILES
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Lingnan
Administrative
Board of Trustees

1917-1918

Minutes of Meeting of Trustees, May 25, 1917.

The annual meeting of the Trustees was held at their office at 156 Fifth Avenue, New York, May 25, 1917 at four-thirty p.m.

PRESENT: Messrs. Dutton, Grant, Laird, Parkhurst, Parsons, Phraner, Smith. Also Dr. Edmunds, Dr. Woods, Miss Griggs.

ABSENT: Messrs. Miller, Stoddard and Straight, -excuses for necessary absence having been received from Dr. Stoddard and Mr. Straight.

Mr. Parsons presided and Dr. Parkhurst offered the opening prayer.

The Minutes of February 16th were approved as read.

Annual Election of Officers. Dr. Dutton temporarily took the chair and on motion made and seconded it was agreed to instruct the secretary to cast a ballot for Mr. Parsons as President of the Board, Mr. Parsons again took the chair and on motion made and seconded it was agreed to instruct the secretary to cast a ballot for Dr. Dutton as Vice-President of the Board. On motion made and seconded Mr. Grant was re-elected as Secretary and as Treasurer of the Board.

Report of the President. At the request of Mr. Parsons Dr. Edmunds reported informally on some recent items of news as well as on some problems now presenting themselves for solution.

Report of the Treasurer. (1) A sheet (copy herewith. p. 11) was presented giving an estimate of the funds needed to complete the present fiscal year.

(2) The Treasurer reported that the sum of \$4,500 had recently been received from the China Medical Board of the Rockefeller Foundation, an appropriation for the Canton Hospital for one year, to be disbursed by the College on the order of Pres. Edmunds.

(3) On recommendation of the Treasurer it was agreed that the Secretary be authorized to write a letter expressing

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✓ the appreciation of the Board of the gift of funds for an infirmary, and to transmit the same to Mr. Y.T.Ma and the other members of the Hongkong General Association who are participating in this gift.

(4) On recommendation of the Treasurer it was agreed to authorize the Secretary to send to the Civil Governor of Kwangtung Province, His Excellency Chu Ching-lan, a message of greetings from the Trustees.

(5) On motion it was agreed that the Treasurer be given power to authorize the Bursar, through the President of the College, to borrow 20,000 dollars Hongkong currency from the bank in Canton during July and August, to be repaid when fees are paid in September.

(6) On motion it was agreed to request the China Medical Board of the Rockefeller Foundation to provide a fellowship for the coming year for Dr. Andrew F. Woods, and to authorize the Secretary to express the gratitude of the Trustees for the Cooperation of the China Medical Board in this connection.

✓ Report of Finance Committee. (1) Conditions of purchase of McCracken Bungalow from Christian Association of University of Pennsylvania. On motion the Trustees approved of the following recommendation of the Committee, namely, the acceptance of the proposed agreement, - approved by the Council and incorporated in their minutes of Feb. 21/17, - the purchase of the McCracken Bungalow at a cost of gold \$1,200, whether or not the property is bought, and with the provision that if the entire property is purchased the gold \$1,200 paid on account of this bungalow shall form a part of the total payment of gold \$25,000.

(2) Insurance for Mr. Henry C. Brownell. On Motion

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the Trustees approved of the Committee's recommendation of paying annually for Mr. H.C. Brownell, - in addition to his present salary and allowances, - the premium on a \$2,000 life insurance policy, amounting approximately to gold \$44.

(3) On motion the Trustees approved of the Committee's recommendation to grant an extra allowance to Mr. W.K. Chung of gold \$30 per month, - \$15 on account of his daughter, \$15 on account of his stepson, both new in America and partially dependent on him, - these allowances to be limited to the period in which each is actually required, and both of them to cease in the event of Mr. Chung's withdrawal from the College.

✓ (4) On motion the Trustees approved of the appropriation for the current budget of an additional gold \$2,000 for land purchase to meet the unusual opportunity, - resulting from the action of the Governor of Kwangtung in connection with Arbor Day, - for the acquisition of graveland within the campus.

(5) The Trustees approved of the Council's action, as included in Minutes of Jan. 17/17 and Feb. 21/17, in authorizing the Bursar to make current adjustments to the staff in salary payments on account of exchange, such adjustments involving a supplementary budget for the current year of approximately gold \$2,400.

(6) Employment of Mr. Herbert E. House. The Committee reported that action had been deferred regarding the further employment of Mr. House as Financial Agent.

(7) The Committee reported that the Budget for 1917-18 as proposed by the Council had been only partly considered. On the Committee's recommendation the proposed budget for current expenses listed as "Imperative" amounting to \$106,038 was approved with the

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understanding that the greatest possible care would be taken by the Council and officers of the institution to keep expenses down so far as consistent with adequate maintenance of work already under way.

Under "Investment" the Trustees reaffirmed at this time approval of going forward with the erection of the infirmary, the completion of the fourth dormitory, and the completion of another elementary school cottage.

In regard to temporary buildings, on motion it was agreed to leave to the Finance Committee with power the question of providing further space for the girls at a cost of gold \$1,200, and of taking over the new dairy barn at a cost of gold \$746.

(8) On motion the recommendation of the Committee was approved, - in accordance with its previous informal action, - that Miss Griggs' salary shall be \$1,500 a year.

Report of Executive Committee. (1) In response to the request of the Council (See Minutes Sess. 369, Jan. 24/17) for co-operation of the Trustees in the establishment of a school for foreign children at the Canton Christian College, on motion made by Dr. Parkhurst it was agreed that the Trustees are ready to appropriate gold \$1,200 this coming year for a school building, provided the funds can be specially secured.

(2) On motion it was agreed to refer to the Education Committee, together with President Edmunds and Dr. Dutton, with power the question as to the future of the Girls' School, with particular reference to plans for the year 1917-18.

In connection with informal discussion as to the most desirable lines of development in the next few years in view of the fact that it would be impossible to properly develop simultaneously

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the College of Arts and Sciences, the Girls' School and the Medical work, Mr. Parsons requested Dr. Woods to make some statement as to the medical work at the College.

Dr. Woods stated that the development of the medical work had been wisely kept in abeyance because of the large issues involved in its development, and yet in view of the great need of medical work and in view of the peculiarly good position of the College for making a contribution in that line, it would seem wise at this time to consider taking certain safe and immediately useful steps towards its development. Dr. Woods proposed that during the next five years the physicians at the College shall not undertake medical teaching, but shall endeavor to maintain a good quality and quantity of clinical work. In the meantime, he recommended the following general steps in a program to be carried out later.

1. To seek funds for the maintenance of Dr. Harvey J. Howard and the erection of a residence for him.
2. To seek for a well-trained pathologist, and his maintenance.
3. To seek for a trained nurse. In this connection it was noted that the presence of a trained nurse at the College in the immediate future is highly desirable.
4. To seek contribution of \$25,000 for the purchase of the U.M.S. property.
5. To seek an additional sum of \$35,000 in order to be in a position to purchase necessary land on the river opposite the College as a site for a receiving hospital for patients coming from the city, and to erect it, if satisfactory relations cannot be effected with some existing hospital.

In response to inquiry as to the proposal that the Trustees should not look forward to the consummation within the coming five years of their original plan to open a medical teaching department, Dr. Woods explained that he had proposed this time limit because it was the minimum time in which there would be a probability of accomplish-

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ing the simpler task above set. He stated "The clinical work called for in this immediate program is necessary as the foundation of the future Medical Department. It will clarify existing confusion and hearten our efforts if we now concentrate upon this preliminary step. But it is also a reasonable procedure in view of the College's financial limitations because the proper care of the health of students and staff, and our normal contribution to help the sick villagers around the College, both unescapable obligations, will be thus incidentally attended to."

On motion of Prof. Laird it was agreed that the Trustees approve of the program for the next five years as outlined by Dr. Woods, and authorize him to seek the special funds required, and that the Trustees approve of securing a trained nurse for service at the College, her maintenance to be provided for in the regular current budget.

(3) On motion it was agreed to approve the recommendation of the Committee authorizing the changes in the Statutes as recommended by the Council (Minutes 5/24/16, Sess. 336) whereby the authority, functions and duties delegated to the Council are delegated to the President, such changes being made in the Statutes Art. 5, Sec. 2.3. Art. 7, Sec. 5, paragraph 2. Art. 11, paragraph 2. Art. 12, Sec. 5, paragraph 2, Sec. 14, paragraph 1, 2, 3. Sec. 15, par. 3. Sec. 16, par. 1, 2, 3. And the rescinding of Art. 12 of the Statutes as recommended by the Council, Mins. Jan. 17/17, Sess. 368, and by President Edmunds in letter P17.20, 3/2/17.

(4) The Trustees approved of the action of the President and of the Council, (a) appointing Mr. Kenneth Duncan Dean of the College of Arts and Sciences and thereby recognizing him as a member of the Council. (Council Mins. Feb. 21/17, Sess. 370).

(b) In establishing Mr. Chung's official title as Vice President for Chinese Affairs and his scholastic title as Senior Professor of Chinese, - (Pres. Edmunds' letters to the Secy. P17.30, 3/15/17, and P17.35, 3/20/17).

(5) On motion it was agreed that the decision as to the College seal be left with power to the President of the College.

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the Secretary or the Trustees and Professor Laird.

Report of Education Committee.

Before taking up the docket in the hand of each Trustee, Prof. Smith reported on the following item: Since the last meeting of the Board Dr. Smith had communicated with Dr. John H. Finley, and more recently, in the absence of Dr. Finley, with his first assistant Dr. Downing, regarding the conditions under which the College might grant the degree of bachelor of arts to the graduates of its College of Arts and Sciences. Dr. Smith stated that the Committee is of the opinion that if authorization for the granting of the degree of B.A. cannot be secured under the laws of the State of New York, the right to do so should be obtained by securing some charter elsewhere. Dr. Edmunds added the statement that the Faculty have already promised to grant such degree to all who finish the course now mapped out for the College of Arts and Sciences.

Staff Appointments. (a) On motion it was agreed to approve of the appointment of Mr. C.W. Howard for five year term as instructor in Biology on the basis of salary and allowances for a married man, term of service to begin as early in the year 1917-1918 as agreed upon between the president and Mr. Howard.

(b) On motion it was agreed to approve the scheduling for appointment as a teacher of pre-medical Biology of Mr. J. Franklyn Karcher, such appointment to be given him after not less than one year of further study and teaching experience at the University of Pittsburgh, with the understanding that Mr. Karcher, if appointed, would be recognized as a representative of the Christian Associations of the University of Pittsburgh.

(c) On motion it was agreed to leave to the Committee

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with power the appointment of Mr. O.D.Wannamaker as instructor in College English, if, after further investigation, Mrs. Wannamaker's health is considered sufficiently good for the physical risk involved; or, failing of that, the meeting of the need in some way not in excess of Mr. Wannamaker's budget.

(d) On motion the Trustees gave approval of the appointment of Miss Maul Mitchell, or a suitable alternate, for a three-year term as Librarian on the usual conditions for first-term appointees.

(e) On motion it was agreed to appoint Miss Bonnie B.Crawford or, failing of that, some other qualified person for three-year term as stenographer and secretary to President Edmunds on the usual conditions for first-term appointees.

(f) On motion it was agreed to refer to the Education Committee with power the appointment of Mr. John R. Lester for three-year term as teacher of Manual Training and such other classes as shall be assigned him by the President.

(g) On motion it was agreed to refer to the Education Committee with power the appointment of P.T.Lau as teacher of Business Administration for one year with salary of 1,000 dollars Hongkong.

Reappointments (a) On motion Trustees gave approval of the reappointment of Mr. Arthur R. Knipp for a five-year term as a teacher of Physics and such other work as shall be assigned him by the President.

(b) Retirement of Mr. Chester G. Fuson. On motion it was agreed that in view of the demand for the services of Mr. Chester G. Fuson as superintendent or supervisor of elementary education, and in view of Mr. Fuson's willingness to accept service under

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the Board of Foreign Missions of the Presbyterian Church in the U.S.A., the Trustees approve of his transfer from the staff of the College to the South China Mission of that Board, and that the Secretary of the Trustees shall request the Presbyterian Board to recognize Mr. Fuson's twelve years of missionary service in determining his financial status as a missionary of their Board, and also shall formally state the special object of the transfer.

(c) The question of the reappointment of Mr. Wilfrid E. MacDonald as professor in Mathematics on the basis of salary and allowances for a married man was referred to the Education Committee with power.

Report of Building Committee. At the request of Prof. Laird the following items were acted upon as presented by President Edmunds:

1. On motion approval was given to the revised layout or general plan, which introduced on radical alterations from previous general plans.

2. On motion it was agreed to authorize the Council to proceed with the preparation of preliminary studies of the three permanent buildings which are most immediately needed, namely, the Science Building, Power House, Agricultural Building.

3. On motion it was agreed to leave to the Building Committee with power the assignment of sites proposed by the Council, as follows:

For the Science Building
For the Agricultural Building
For the Power House.

It was agreed to approve the sites proposed by the Council as follows: For the Museum, #64
For the Infirmary, Residence site #8.

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✓ 4. On motion approval was given to the plans for the proposed infirmary as prepared on the field and further developed by Mr. A.S. Collins.

5. On motion it was agreed to leave to the Building Committee with power the ratification of the assignment of sites for proposed residences, as follows:

- Mr. Groff, #42
- Mr. Pomeroy, #47.

6. On motion it was agreed to refer to the Building Committee with power the plans for and the location of temporary buildings:

- (1) To accommodate the Girls' School, cost \$1,200.
- (2) A building for a school for foreign children, cost, \$1,500.

7. After an explanation by Professor Laird of the circumstances attending the return by Mr. Charles Stoughton of \$200 in view of overpayment by the Trustees for architectural services, on motion it was agreed that this money should be returned to Mr. Stoughton with a suitable letter from the chairman of the Building Committee explaining the Trustees' unwillingness to retain the money.

Report of Committee on New Trustees. Dr. Dutton as Chairman of the Committee on New Trustees had no report to make at this time.

On motion the meeting was adjourned.

Respectfully submitted,

Approved

(Signed) W. Henry Grant
Secretary

(Signed) Katharine C. Griggs
Asst. Secretary

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Treasurer's Estimate of Funds Needed from American Sources
before June 30, 1917.

Bursar's Estimate of amount to be raised for minimum
budget (Report 1/23/17) \$42,084.00

Available from Receipts 1915-16

(Treasurer's Printed Report p.12)

Teachers College Professorship \$800.00

Vassar College Christian Assn. 500.00

Williams " " 500.00

Miscellaneous 971.11 2,771.11

Interest 2,500.00

Gifts to Current Expenses to date 23,473.20 28,744.31
\$13,339.69

Estimate of probable receipts before
June 31/17, including pledges of
\$5,700 in America and probably
3,500 Gold from Hongkong General
Association.

12,807.00

532.69

Request for additional amount for land
purchase (Bursar's Letter B17.07)

2,000.00
\$2,532.69

TentativeMinutes of Meeting of Trustees, December 21, 1917.

The Trustees met at their office at 156 Fifth Avenue, New York, December 21, 1917, at four o'clock.

Present: Messrs. Dutton, Grant, Laird, Miller, Phraner, Smith.

Absent: Dr. Parkhurst and Dr. Stoddard from whom excuses for absence had been received, - Mr. Parsons and Mr. Straight, who, by action of the Board, have been excused from attendance at meetings during the period of the war.

Dr. Dutton presided and offered the opening prayer.

The Minutes of October 19, 1917 were approved as read.

Report of the Treasurer. Mr. Grant presented a typed statement of the receipts in gifts in New York during the present fiscal year to date, in comparison with the same receipts during the first two months of the two preceding fiscal years, and also a statement of the Treasurer's Current Account this year to date.

It was noted that the Bursar had reported the receipt of \$15,000 H.K. of the money recently pledged for buildings by Chinese friends of the College in Singapore, and that this money was being used to complete the fourth dormitory.

The report of the Treasurer was accepted.

The Finance Committee made no report.

Report of Executive Committee. Dr. Dutton called attention to the change in President Edmunds' plans for the immediate future, whereby he would not leave Canton for America before March 1, 1918.

A copy of Mr. G.W. Groff's thesis, "The Lichee and the Lungan", - prepared by him for the degree of Master of Arts at Penn. State College, - was presented, and a discussion followed as to the

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wisest use to be made of it. It was informally agreed that the College should enable Mr. Groff to retain control of the thesis for the present, leaving the question open as to whether a mutually satisfactory arrangement for its use could be made between the U.S. Government Bureau of Plant Industry and the College. On motion it was agreed to approve of the Treasurer's payments to Mr. Groff during the recent period of his part-time employment by the U.S. Government, and to authorize the payment of his December salary, and to refer to the Treasurer with power financial arrangements with him for the immediate future.

A resolution was passed expressing hearty appreciation of Mr. Groff's efficient and faithful work in the preparation of this scholarly thesis and of the part he has had in establishing a basis of cooperation with the U.S. Government Bureau of Plant Industry.

Report of Education Committee. In reference to the efforts of the Committee to reach some satisfactory agreement with the University of the State of New York regarding the granting of degrees to students completing the course in the College of Arts and Sciences, Dr. Smith presented copies of Dr. A.S. Downing's letter of Dec. 19, addressed to Mr. Grant. On motion it was agreed that the secretary be asked to reply to Dr. Downing assuring him that the members of the Board of Trustees would be glad to arrange for a conference with him at his convenience in the near future.

Report of Building Committee. Prof. Laird reported that Mr. James R. Edmunds, Jr., had accepted the appointment of Resident Architect for a period of three years, in accordance with the usual conditions, and that he and his family were to sail from San Fran-

Tentative Minutes, Trustees Meeting, Dec.21/17

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cisco, for Canton, on the 28th of December.

A resolution was passed expressing the deep sympathy of the members of the Board with Dr. Charles A. Stoddard in his great bereavement in the death of his wife, Mrs. Mary Prime Stoddard, who passed away on November 7, 1917. The Assistant Secretary was requested to write to Dr. Stoddard expressing the sympathy of the members of the Board.

Mention was made of the recent death of Mr. Archie Stewart Collins by drowning in Manila Bay. On motion it was agreed to request Prof. Laird to write to Mr. Collins' mother, expressing the sympathy of the Trustees.

On motion the meeting was adjourned.

Respectfully submitted,

Approved:

(Signed) W. Henry Grant

Secretary

(Signed) Katharine C. Griggs

Asst. Secretary

Minutes of Meeting of Trustees, October 19, 1917.

The Trustees met at their office at 156 Fifth Avenue, New York, October 19, 1917, at four-thirty o'clock.

Present: Messrs. Dutton, Grant, Laird, Miller, Parkhurst, Phraner, Smith. Also Mr. G.W. Groff and Miss Griggs.

Absent: Messrs. Parsons, Stoddard, Straight, - all of whom were excused from attendance.

In the absence of the President of the Board, the Vice-President, Dr. Dutton, presided. The opening prayer was offered by Dr. Parkhurst.

The Minutes of May 25, 1917 were approved as read.

Report of the Treasurer. The Treasurer made a brief statement regarding the current account for the year 1916-17 and regarding the receipts and disbursements in New York by the Treasurer for the current year to date.

Report of the Finance Committee. Mr. Phraner reported meetings of the Committee held July 3rd and July 19th respectively, mentioning the following actions of the Committee:

✓ The Committee agreed July 19 to purchase the dairy barn from the Honglok Dairy Company at the figure entered on the budget for 1917-18, - approx. \$746 gold, - this purchase having been referred to the Committee with power by the Trustees at their annual meeting, May 25.

The Committee agreed July 3rd to allow Mr. W.E. MacDonald to draw on his salary reserve for premium on \$1,000 life insurance, and that the Trustees pay beside this the premium on another \$1,000 life insurance.

The Committee agreed July 3rd to terminate forthwith the present relationship with Mr. House, but to do so in accordance

with the terms of the present contract.

On motion the Report of the Finance Committee was accepted.

Report of Executive Committee. Dr.Dutton presented Mr. Parsons' letter of July 10,1917, to the Trustees, in which he resigned as President of the Board and as a Trustee. On motion made by Mr. Phraner and seconded by Dr.Parkhurst it was agreed to grant Mr.Parsons leave of absence from the meetings of the Board and to release him from active duties as President of the Board during the period of the war. His resignation was laid on the table as not acceptable to the Trustees.

On motion it was agreed to grant Mr. Straight leave of absence from the meetings of the Board and to release him from active duties as a Trustee during the period of the war.

Dr.Dutton presented the Prospectus of the Emigrant School as drawn up by the Council and adopted for reference to the Trustees August 30,1917. After ascertaining the opinion of the Education Committee, to whom this matter had also been referred, and after some further discussion, on motion of Prof. Laird, seconded by Dr.Parkhurst, it was agreed that approval be given to this Prospectus, subject to the conditions therein stated and with the clear understanding that any buildings donated for this school shall be the property of the Trustees, and further, that in case of a deficit in current expenses it shall be within the power of the Trustees to close the school if they deem it necessary to do so.

In presenting for consideration the Council's resolutions of Aug.30/17 regarding policy with reference to the Girls' School and Women's Department, Dr.Dutton asked Dr.Smith, as Chairman of the Edu-

cation Committee, to which Committee this matter had also been referred, to make a report. In this connection Dr.Smith reported the action of the Education Committee on May 30 regarding the policy for the Girls' School for the year 1917-18, this matter having been referred with ~~power~~ by the Trustees, May 25, to the Education Committee together with Dr.Edmunds and Dr.Dutton. The Committee had agreed and had cabled its decision to the Council that so far as necessary for the year 1917-18 the Girls' School should be merged with the school for boys of the same grades. The Chairman of the Education Committee looked upon the action of the Council, Aug. 30, as the logical conclusion reached in view of the Trustees' instructions. After some discussion on motion of Dr.Smith, seconded by Mr. Miller, it was agreed that the Trustees approve of the Policy as set forth in the Council action of August 30, and request the secretary to state this policy in succinct form suitable for publication.

On motion ~~the~~ Report of the Executive Committee was approved.

Report of Education Committee. Before presenting the formal report Dr.Smith called the attention of the Trustees to the publication in the September number of Teachers College Record of a series of letters, from prominent Chinese and foreigners resident in China, endorsing the work of the College.

Report was made of some progress in the effort to secure either from New York State or from the national government the right to grant degrees. In view of Dr.Edmunds' visit to America in the near future, further active efforts in this direction would be postponed until his arrival.

Dr.Smith reported the following actions of the Committee at its meeting May 30,1917:

(a) It was agreed on authority given by the Trustees to offer Mr. O.D.Wannamaker reappointment as professor of English for five year period on the usual terms. Dr.Smith explained that this appointment was still conditional upon further reports from Mrs.Wannamaker's physician as to her fitness to live in the Orient, but that final decision would doubtless be reached in January.

(b) In accordance with authority given by the Trustees, the Committee agreed to appoint Mr. John R.Lester as instructor for a three year term on the basis of an unmarried man, on the usual terms. Mr. Lester subsequently (July 7/17) resigned from his appointment to the staff in view of the likelihood of his being called to the service of the government.

(c) By authority given by the Trustees, the Committee appointed Mr. P.T.Lau as an instructor at a salary of \$1000 Hongkong currency for one year.

(d) By authority given by the Trustees the Committee reappointed Mr. W.E.MacDonald Professor of Mathematics for a five year term on the basis of a married man.

(e) The Committee agreed that Mr. Knipp's salary as Instructor in Physics, and in view of his entering on a second term, be \$100 Mex. per month and his vacation allowance \$50 gold a year, subject to the usual conditions.

In view of the loss of Mr. Lester, President Edmunds in September appointed Mr. David L. Cook of Seattle as a member of the staff to teach science in the Secondary School and College of Arts and Sciences,

for a three year term beginning in September. On motion this appointment was approved.

On motion the report of the Committee was accepted.

Report of Committee on Buildings and Grounds. After explaining the serious difficulties involved in the erection of buildings without the cooperation of a resident architect, as demonstrated by the experience of recent years, Professor Laird stated that the time had now come when the need of reestablishing the position of resident architect was urgent. At the request of the Trustees, Prof. Laird read Dr. Edmunds' statement of this need as set forth in his letter of Sept.3/17 addressed to the Chairman of the Building Committee. On motion it was resolved that the Trustees reestablish the position of resident architect for a three year term, to be terminated on six months' notice if at any time desirable. On motion it was further agreed to authorize the Building Committee to select a candidate and give him the appointment. Prof. Laird stated that he had been very fortunate in securing a candidate who would accept appointment and who was eminently fitted for the work involved, -Mr. James R. Edmunds, Jr., of Baltimore.

Report on Agricultural Work. After the business of the day was completed the Trustees listened with great interest to a short talk by Mr. G.W. Greff on the present work and future possibilities of the Department of Agriculture.

On motion the meeting was adjourned.

Respectfully submitted,

Approved

(Signed) W. Henry Grant
Secretary

(Signed) Katharine C. Griggs
Asst. Secretary

Minutes of Meeting of Trustees, March 1, 1918.

The Trustees met at their office at 156 Fifth Avenue, New York, March 1, 1918, at 4 p.m., the meeting having been postponed from its regular time, February 15th, by written consent of the members of the Board.

Present: Messrs. Dutton, Grant, Smith, Parkhurst, Phraner and Miss Griggs.

Absent: Messrs. Laird, Miller, Stoddard; also Mr. Parsons and Mr. Straight.

Excuse for necessary absence had been received from Prof. Laird.

Dr. Dutton presided and Dr. Parkhurst offered the opening prayer.

The Minutes of December 21st were approved as read.

Report of the Treasurer. The Treasurer presented a brief statement of contributions in America this year to date. He made an i.e., the Bursar's memo report for period July 1-Oct. 31/1917 estimate based upon the information at present available, that the sum of \$30,000 gold would have to be secured in contributions before June 30th in order to close the year without a deficit.

It was recommended by the Treasurer that the Trustees authorize the financing of a trip by Mr. S.C. Lee, to include some or all of the local branches of the Chinese General Association in N.A., Mr. Grant, if possible, to accompany Mr. Lee for a part or all of this trip. On motion it was agreed that the plans for such a trip be referred to the Treasurer with power.

and Finance
The Executive Committee made no report.

Report of Education Committee. On recommendation of Dr. Smith, on motion it was agreed in view of the limited information at present available regarding the possible appointment of Dr. G.C. Rush as a part-time member of the medical staff of the College, to refer that matter to the Executive Committee with power.

The Committee reported that Mr. Clinton N. Laird would

probably return to the College this summer, postponing indefinitely the additional year of study which he had contemplated taking at this time. On motion it was agreed that the Secretary, with such assistance as he cares to have from other Trustees, be empowered to grant Mr. Laird a stipend up to \$200. to facilitate, during the remainder of his stay in America, his making desirable connections with practical chemical industries.

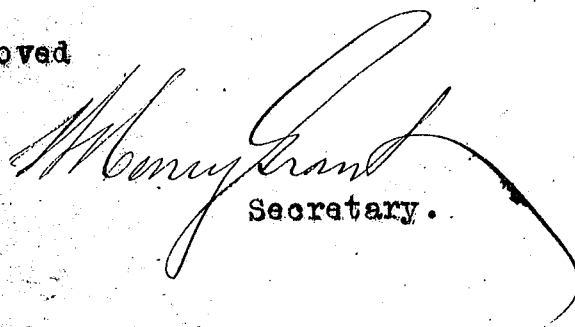
Report of Committee on New Trustees. In view of the need of strengthening the Board by increasing its membership, Dr. Dutton presented certain names for discussion and asked for suggestions from the other Trustees present. The discussion on this subject included favorable consideration of the proposal that some women be added to the Board in the near future.

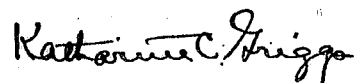
There was no business to be reported by the Building Committee.

On motion the meeting was adjourned.

Respectfully submitted,

Approved


Secretary.



Assist. Secy.

Docket
Trustees' Meeting, May 17, 1918.

Prayer

Reading of Minutes of March 1, 1918.

Election of Officers.

Report of Treasurer.

Report of Finance Committee.

Report of Executive Committee:

- (1) Proposed agreement for cooperation in girls' work between C.C.C. and the True Light Middle School of the Presbyterian Mission.
- (2) Ratifying Council's agreement of Oct. 17/17 with the London Missionary Society.
- (3) Election of Mr. P.H. Hawkins as trustee, with provision that when he is not in America his vote need not be counted in order to secure a legal quorum (Statutes provide for the election of trustees at the annual meeting, or at a meeting specially called for the purpose, by ballot).
- (4) Readjustment of dates of Trustees' meetings so as to bring the annual meeting within the second week of April, when Mr. Hawkins will be available.
- (5) Definite approval of agreement entered into by the Trustees and Council with Calvin C. Rush, M.D., an eye specialist, who is to go to Canton this summer at his own expense, to be connected with the Canton Hospital. He is to be provided with living quarters at the College, and is to care for the eyes of the College community, being allowed to charge a small fee for this service to the students.
- (6) Report on negotiations with the University of the State of New York regarding granting diplomas.

Nomination by the Trustees of a local representative in Canton to act for the Regents of the State of New York.

- (7) Approval of recent elections to its membership by the Women's Central Committee of the General Association of Miss Helen H. Cassidy and Mrs. Simon Alexner.

Report of Education Committee:

- (1) Mr. Henry C. Brownell. Recommendation for authority to grant an additional salary allowance to Mr. Brownell for his furlough year 1918-19.
- (2) Miss Lillie D. Loshe, Ph.D. Recommendation that the Trustees confirm the action of President Edmunds in inviting Miss Loshe to return to the College as Professor of English in the College of Arts and Sciences.

- (3) Mr. J. Franklyn Karcher. Recommendation that appointment of Mr. Karcher to the staff be left to the Education Committee with power, and that the Committee be authorized to bring him to New York for an interview in the near future.
- (4) Andrew H. Woods, M.D. Recommendation that Dr. Woods while in the service of the U.S. Government be considered a member of the staff of the Canton Christian College on leave of absence.
- (5) Diplomas.
- (6) Harvey J. Howard, M.D. Acceptance of resignation of Dr. Howard as a member of the staff of C.C.C.

Report of Committee on Buildings and Grounds.

Report of Committee on New Trustees.

Minutes of Meeting of Trustees, May 17, 1918.

The annual meeting of the Trustees was held at their office at 156 Fifth Avenue, New York, May 17, 1918, at 3:30 p.m.

Present: Messrs. Dutton, Grant, Laird, Phraner, Smith and Stoddard.

Absent: Messrs. Miller, Parkhurst- excuse for necessary absence having been received from Dr. Parkhurst- also Major Parsons and Major Straight, both of whom are excused from attendance during the period of the war.

Dr. Dutton presided and Dr. Stoddard offered the opening prayer.

The Minutes of March 1, 1918, were approved as read.

On motion, made and seconded, it was agreed to instruct the secretary to cast a ballot for the present officers to serve for another year. In accordance with this motion Mr. Grant cast a ballot for Herbert Parsons president, Samuel Train Dutton, vice-president, and W. Henry Grant, secretary and treasurer.

Report of the Treasurer. The Treasurer stated that the present bank balance in New York was about \$3,050 cash, and \$2,000 in Liberty Bonds, with the promise of \$200 more in Liberty Bonds; gifts to date in this country \$17,500; gifts in Canton, probably for current expenses, as reported in cable message of May 7th, \$32,200 g. The Treasurer estimated that in order to cover the amount of the budget of 1917-18 which we are expected to raise in America, \$14,000 more should be raised before June 30th, and stated that while working on an absolute minimum budget, it was understood that further appropriation would be made if the funds were forthcoming.

The Finance Committee had no report to make.

Report of Executive Committee. (1) It was agreed to refer with power to the Executive Committee and to President Edmunds "The Agreement between the Canton Christian College and True Light Middle School on Secondary Education for Women" as signed 3/28/18 by President

Edmunds for the Canton Christian College, and 4/1/18 by J.W. Creighton for True Light Middle School.

✓ (2) On motion, approval was given to the Council's agreement of Oct. 17/17, with the London Missionary Society regarding the London Mission House on the campus of the Canton Christian College.

(3) Election of Mr. F.H. Hawkins, Foreign Secretary of the London Missionary Society as a trustee, representing that Society in accordance with provision in Resolutions on Cooperation found on page 29 of C.C.C. Bulletin #7. On motion of Prof. Smith, Mr. F.H. Hawkins was elected a trustee, "his powers and duties with respect to a quorum of this Board to be limited to the period of his residence in this country." On motion it was also voted that the Executive Committee be requested to ascertain whether it is legal to elect a trustee under these limitations. X

(4) On motion it was agreed to refer to the Executive Committee with power the readjustment of dates of meetings of the Board, so as to bring the annual meeting within the second week of April, when it is expected Mr. Hawkins will be available.

(5) On motion approval was given to the agreement entered into by the Council with Calvin C. Rush, M.D., whereby he is to go to Canton this summer at his own expense to be connected with the Canton Hospital, to be provided with living quarters at the College, and to care for the eyes of the College community.

(6) Mr. Grant made a brief report of the present state of negotiations with the University of the State of New York regarding the granting of diplomas to graduates of the College of Arts and Sciences. On motion it was agreed to refer this matter with power to the Committee on Education, including the nomination of a local representative in Canton to act for the Regents of the State of New York in certifying to the correctness and completeness of the records presented by the College for candidates for graduation.

On motion it was agreed to recommend to the University

of the State of New York, Chan Ting Hoi as a candidate for graduation from the College of Arts and Sciences in June, and also to empower the secretary to deal with any other name or names of those who will complete the course in this College before commencement June 1918.

(7) It was agreed to approve of the recent elections to the Women's Central Committee of the General Association of Miss Helen H. Cassidy and Mrs. Simon Flexner.

Report of Education Committee. (1) It was voted to authorize the secretary to grant to Mr. Henry C. Brownell for his fur-
lough year 1918-19 an allowance, in addition to his regular salary, not to exceed \$500. to enable him to accept the Austin Scholarship in the Harvard Graduate School of Arts and Sciences.

(2) On motion approval was given to President Edmunds' appointment of Miss Lillie D. Loche, Ph.D., to join the staff of the College this autumn, as Professor of English in the College of Arts and Sciences, the length of her term and the amount of her salary within statutory limits to be left to President Edmunds with power.

(3) It was voted to refer to the Education Committee with power the appointment of Mr. J. Franklyn Karcher as a member of the staff and to authorize the Committee to bring him to New York for an interview in the near future.

(4) On motion approval was given to the recommendation of the Committee that Dr. Andrew H. Woods, while in the service of the U.S. Government, be considered a member of the staff of the Canton Christian College on leave of absence, the Trustees to continue to set aside for him the regular salary reserve of \$200 a year during the period of his absence.

Trustees' Minutes,

-4-

May 17, 1918.

(5) It was voted to accept the resignation of Dr. Harvey J. Howard as a member of the staff of the College and to request the secretary to write to Dr. Howard, expressing the regret of the Trustees, and their appreciation of his work while connected with the College.

Report of Committee on Buildings and Grounds. Prof. Laird stated that lacking full information the Committee was unable to report approval of the proposed Emigrant School Building and the proposed Central Elementary School Building. On his recommendation it was agreed to ask the New York Office to write to the field for fuller information.

The Committee on New Trustees reported progress and the probability of having names to present in the near future.

On motion the meeting was adjourned.

Respectfully submitted,

Katharine C. Briggs

Assist. Secy.

Approved

Henry Grant
Secretary.

Docket
Trustees' Meeting October 25/18.

Prayer

Minutes of May 17, 1918.

Report of Treasurer

Report of the Executive Committee

- (1) Proposed cooperation between True Light Middle School and C.C.C. for girls' education. This item was left with power to the Executive Committee and Dr. Edmunds by vote of Trustees, May 17, 1918. Abstract of Agreement page
- (2) Proposed agreement for affiliation between C.C.C. and Kung Yee Society as recommended by the Council. Abstract of agreement page
- (3) Affiliation with two Theological Schools, see page
- (4) Consideration of the wording of the Minute of May 17/18 electing Mr. F.H. Hawkins as a trustee; "His powers and duties to be limited to the period of his residence in this country."
- (5) Publication of Mr. G.W. Groff's Lichee Manuscript.
- (6) (a) Ma Yung Piu as Advisor or Trustee
 (b) Lim Boon Keng as Advisor.
- (7) Mr. A. Baxter as member of the Council year 1918-19.
- (8) Holding of Annual Meeting in April instead of May, each Yr.

Report of the Finance Committee.

- (1) Consideration of Budget for 1918-19 as recommended by the Council- summary sheet page
- (2) Council's recommendation of plan for granting scholarships in view of recent increase of fees. Recent letter from Bursar reports scholarships awarded for present fiscal year will not exceed \$3,500 Hongkong.
- (3)-a Land items. (b) Additional residences as presented in Mr. Pomeroy's letter to Prest. Edmunds, dated Sept. 9/18.
- (4) Allowances for Mr. Pomeroy when on furlough in America next year.
- (5) The appointment of (a) A librarian
 (b) A teacher for foreign children
- (6) Question of securing a representative in America.
- (7) Council's recommendation re insurance & retirement provision for staff members.

Docket, Oct. 25/18.

Report of Education Committee.

- (1) Action requesting Mr. Baber, Mr. Barrow and Mr. Levine to agree to extending their term of service at the College one year.
- (2) Authority to seek: a teacher for foreign children
a librarian.
- (3) Approval of promoting Mr. T.N. Chan to the rank of Senior Professor of Chinese; Mr. W.K. Chung retaining the title Vice President for Chinese affairs.
- (4) Approval of promoting Mr. Chung Wai Chan to the rank of Associate Professor of Chinese Literature.
- (5) Report to the Trustees that this year for the first time students were graduated from the College of Arts and Sciences, the "B.A." degree having been conferred upon three students at Commencement exercises, June 20. 27 students having completed the Freshman year of the College course received Junior Certificates.

Report of the Building Committee.

Report of Committee on New Trustees.

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✓ Minutes of Meeting of Trustees, Oct. 25, 1918.

The Trustees met at their office at 156 Fifth Avenue, New York, October 25, 1918, at 3:30 p.m.

Present: Messrs. Dutton, Grant, Parkhurst, Phraner, Smith, Stoddard, President Edmunds.

Absent: Messrs. Laird and Miller; excuse for necessary absence having been received from Prof. Laird.

Dr. Dutton presided and President Edmunds made the opening prayer.

The Minutes of May 17th were read and approved in accordance with slight changes suggested by President Edmunds, and in accordance with Minute below regarding the election of Mr. Hawkins.

The informal Report of the Treasurer included the following statements:

✓ The Treasurer has received in contributions toward current expenses since the first of July 1918 approximately \$6,000, a substantial part of which has been given by the Chinese in North America. (Dr. J. Ackerman Coles has given \$5,000 in bonds to be invested and the income used for insurance and upkeep of Coles Lodge. On motion it was agreed to request the Treasurer to write to Dr. Coles, expressing the Trustees' appreciation of this gift.)

At the close of the fiscal year 1917-18 according to the Treasurer's estimate the deficit was not more than \$2,600 H.K. He noted in this connection that of the money pledged for that year \$10,000 H.K. was still to be collected. At the close of the fiscal year 1916-17 approximately \$13,000 gold had been used from the general fund, about \$10,000 of which went into permanent improvements.

It was noted that the estimated value of the College property July 1/17 was \$366,000, and that a safe estimate of its present value is \$426,000.

Report of Executive Committee. (1) Regarding the proposed plan for affiliation between the Canton Christian College and True Light Middle School, presented to the Trustees on May 17/18, the Chairman reported that the Committee and President Edmunds, after conference together, agreed to postponement of definite action until full consultation is had by the Committee with the representatives of the Presbyterian Board of Foreign Missions.

(2) The proposed agreement for affiliation between the Canton Christian College and the Trustees of the Kung Yee Medical Society, dated 4/17/18, was presented. A brief explanation of the proposal by Dr. Edmunds was followed by some discussion. On motion the Trustees gave approval to the proposal in general and referred it back to the Council with power.

(3) a- On motion approval was given to the plan of affiliation between the Canton Christian College and the Graves Theological Seminary as recommended by the Council Sept. 25/17.

b- On motion approval was given to the plan of affiliation between the Canton Christian College and the Union Theological Seminary as recommended by the Council August 29/18.

(4) On motion of Dr. Smith, it was voted that the Minute of May 17/18 electing Mr. F.H. Hawkins, LL.B., as Trustee, should include the words "his powers and duties in respect to a quorum of this Board to be limited to the period of his residence in this country."

(5) On motion it was agreed to authorize the publication both in Chinese and in English of Mr. Groff's thesis on the Lichee, with the understanding that this article is to be regarded as an initial effort and that the Trustees desire that Mr. Groff shall eventually write a sequel which shall deal with the practical aspects of the Culture of the Lichee.

(6) a- On recommendation of President Edmunds, Mr. Ma Ying Pin of Hongkong was unanimously elected a Trustee, his powers and duties with respect to a quorum of the Board to be limited to the period of his residence in this country.

b- On recommendation of President Edmunds, Dr. Lim Boon Keng of Singapore was unanimously elected an Advisor.

(7) On motion approval was given to the continuance of Mr. Alexander Baxter's membership on the Council for the year 1918-19.

(8) The Committee gave notice that in accordance with the action of the Board on May 17th authorizing the holding of the annual meeting of the Board some time in the second week of April, the necessary amendment to the Statutes would come up for final action at the next meeting.

(9) On motion the resolution was unanimously adopted expressing the deep sympathy of the members of the board with Mr. Clinton A. Bergstresser in his great bereavement in the death of his wife. The secretary was requested to convey this message of sympathy to Mr. Bergstresser.

Report of Finance Committee. (1) The summary of the budget for the year 1918-19, as recommended by the Council- omitting the item for investment in buildings and involving a balance to be raised of approx. \$28,500.-was approved as the provisional budget.

(2) The scheme for scholarships as recommended by the Council April 11/18 and as applied to the current academic year, involving the disbursement of approximately \$3,500 H.K., was on motion approved.

✓ (3) The Bursar's request for authority to acquire certain pieces of land, as reported in his letter to the President, dated Sep. 9/18 was presented. The desire was expressed that the purchase of these pieces should proceed, the limits of the extra cost to be decided by the Finance Committee, and on motion the request was referred to the Finance Committee with power.

○ ✓ (4) On motion the cablegram sent by the Secretary of the Board to the Bursar at the College, Oct.10/18, -"One single resi-

dence authorized"- was confirmed, and it was further voted that if Mrs. S.S. Leung provides money as promised the Trustees approve of proceeding with the erection of two semi-detached residences #35 and #36, or the equivalent.

(5) It was voted to authorize the President to appoint (a) a librarian, and (b) a teacher for foreign children, as soon as suitable candidates can be secured.

(6) The item of allowances for Mr.Pomeroy when on furlough in America next year was left to the Finance Committee with power.

Report of Education Committee. (1) On motion the Trustees confirmed the action of President Edmunds in requesting Mr.R.E. Baber, Mr. John V. Barrow and Mr. C.O.Levine to extend their first term of service one year in addition to the term of three years as originally agreed upon.

(2) On recommendation of President Edmunds and the Council approval was given to the promotion of Mr. Chan Tsap Ng to the rank of Senior Professor of Chinese in place of Mr. Chung Wing Kwong.

(3) On recommendation of President Edmunds and Dean Duncan approval was given to the promotion of Mr. Chan Chung Wai to the rank of Associate Professor of Chinese Literature.

(4) The Committee reported that at the Commencement exercises on June 20,1918, there were for the first time graduates from the College of Arts and Sciences. The three students, Chan Ting Hoi, Lo Ka Ping, and Lei Yue Kim received the degree of Bachelor of Arts by authority of the Regents of the State of New York and of the Trustees of the Canton Christian College. On this same occasion twenty-seven students, having completed thirty-six points of college work, received junior certificates.

Report of Building Committee. There was no formal report from the Building Committee.

President Edmunds reported briefly regarding buildings now under construction. He also presented preliminary sketches of greatly needed additional buildings, - a Science Hall, a College Dormitory, and two types of residences. He gave a brief explanation of the revised layout dated April 1/18, and recommended to the Trustees by the Council April 16/18. The Land map dated January 1/18 was also displayed and attention was called to the areas which the Bursar wishes authority to purchase.

Committee on New Trustees. Committee made no report except to record some progress.

Respectfully submitted,

Katharine C. Briggs

Asst. Secy.

Approved

Henry Grant

Secretary.

Docket
Trustees' Meeting, December 13, 1918.

Prayer

Minutes of Oct. 25/18

Report of Treasurer.

Executive Committee.

(1) Resolution regarding Major Straight.

(2) Amendment of Statutes, Art. II, Sect. VII.

In accordance with action taken at meeting of board on Oct. 25, the Committee recommends that Art. II, Sect. VII of the Statutes be amended so that the annual meeting of the board may legally be held in the second week in April instead of on the third Friday in May, as provided for in previous amendment. (action of board Feb. 19/13)

Finance Committee.

✓ (1) Purchase of Land Authorized

The Committee to whom the matter was referred with power Oct. 25/18, has authorized the purchase of land as requested in Bursar's letter of Sept. 9 to Prest. Edmunds.

✓ (2) Building of Second Residence Authorized.

In view of an informal promise on the part of Mr. Geo. Grant Mason to donate funds for one residence at least, the Committee authorized the sending of a cablegram to the College, Nov. 21, authorizing the building of another residence in addition to the one authorized by cable of October 10.

(3) Mr. Pomeroy's Furlough.

The cable of Nov. 21 to the College included suggestion that Mr. Pomeroy delay his furlough, but cable reply received Dec. 10 reported that he is planning to sail Feb. 26.

✓ (4) Council's request (Sess. 429, Sept. 10) for permission to erect two more cottages in model village, cost estimated at present exchange about \$1,000 gold each.

(5) Need of building to house proposed School for Foreign children.

Committee on Education.

(1) Report regarding candidates for two appointments authorized by Trustees Oct. 25; (a) Librarian, (b) Teacher for foreign children.

(2) Requests from field since last meeting of the board for three additional teachers: (a) Instructor in Collegiate English, (b) Instructor in Secondary School English. (c) A horticulturist

(3) Report on negotiations with N.Y. State Regents re Diplomas, etc.

Building Committee.

Report by Prof. Laird.

Minutes of Meeting of Trustees, Dec. 13, 1918.

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The Trustees met at their office at 156 Fifth Avenue, New York, December 13, 1918, at 3:30 p.m.

Present: Messrs. Dutton, Grant, Laird, Phraner, Smith, President Edmunds and Miss Griggs.

Absent: Excuse for necessary absence had been received from Messrs. Miller, Parkhurst and Stoddard.

Dr. Dutton presided and the opening prayer was offered by Mr. Phraner. The Minutes of Oct. 25/18 were read and approved.

The following Minute was read and unanimously adopted:

Minute of the Trustees of the
Canton Christian College, December 13, 1918
on the death of Major Willard Dickerman Straight, Trustee.

In the death of Major Willard D. Straight in Paris, December 1, 1918, the Trustees of the Canton Christian College have met with an irreparable loss of a valued member of their board. Major Straight's residence in China, his long experience and deep interest in all questions relating to the Far East and his high standing as a man among men in America peculiarly fitted him to be of service in promoting the welfare of the Chinese through Christian Education.

When invited to become a member of this board of trustees in May 1913 he responded at once in a most cordial spirit, at which time he expressed the conviction that the future of China would largely depend upon the character of the men turned out by such institutions as the Canton Christian College. As a member of the Finance Committee he acted with great promptness and generosity in furthering the work of the College.

Major Straight was a man true to the line, a man of action and desire to be of service, one of the first to enter the officers' training school at Plattsburg and to volunteer for the war.

In recording the loss to the College of one whose future seemed to promise such large things in the way of help for China and the good relations between the East and West, the Trustees desire to express their deep sympathy for his family and request their Secretary to send a copy of this Minute to Mrs. Straight.

The Treasurer made a brief statement of the receipts in America thus far in this fiscal year, pointing out the generous cooperation of the branches of the Chinese C.C.C. Associations in North America.

Report of Executive Committee. On recommendation of the Committee and in accordance with action taken at the meeting of the Board on October 25, 1918, on motion authorization was given to the amending of Article II, Section VII of the Statutes, so that the annual meeting of the Board may legally be held in the second week in April instead of on the third Friday in May.

Report of Finance Committee. (1) Report was made that, in response to letter Pl8.83, Sept. 9th, from the Chairman of the Council to President Edmunds, requesting authority to purchase land, and in accordance with the Board's action Oct. 25th, the Committee, as reported to the field in Mr. Grant's letter Pl8.60, Nov. 1st, has given such authority.

(2) Report was made that in view of the informal promise on the part of Mr. George Grant Mason to donate funds for one residence at least, the Committee sent a cablegram to the College Nov. 21st authorizing the building of another residence in addition to the one referred to in cablegram sent to the College on Oct. 10th.

(3) In response to the Council's request Sept. 10, Session 429, approval was given to the erection of two more cottages in the model village, under an appropriation of \$1,000 gold each.

(4) After some discussion regarding the problem of ade-

quately housing the proposed school for foreign children, on motion it was agreed that it is the sense of the Board that provision should be made as promptly as possible for a building for that school, and that in the meantime studies should be made for a proper building. The Trustees approve of assigning space in a residence for the school rooms and teachers' quarters until a school building can be provided.

The Report of the Finance Committee was approved.

Report of Education Committee. (1) At the request of Dr. Smith, the Chairman, President Edmunds pointed out the immediate need of an additional man for collegiate English and an additional man for secondary school English, as well as the need of a horticulturist and an instructor in business administration. Referring to the school for foreign children he stated that it was most desirable to authorize the appointment of a second teacher who, in addition to part time service to that school, might render some other service in the institution. After some discussion on motion it was agreed that the Education Committee be authorized to appoint (a) a teacher of Collegiate English, (b) a teacher of English for the Secondary School, (c) a part time teacher for the school for foreign children, (d) a horticulturist.

(2) The Trustees gave unanimous approval of Dr. Edmunds' recommendation that Miss Jessie Douglass be appointed as librarian for a three-year term to begin in February or as early in the present fiscal year as can be arranged.

(3) Further report was made by President Edmunds of negotiations now in progress with a candidate who could take charge of the school for foreign children and who is equipped to give service in other lines of teaching, if desired.

(4) President Edmunds also reported in some detail regard-

ing a desirable candidate now available for work in collegiate English and, on his recommendation the matter of giving him an appointment as Associate Professor of English and English Literature was left to the Education Committee with power.

(5) President Edmunds reported briefly on his recent trip to Albany to confer with the Regents regarding the best permanent plan for the granting of degrees at the College. He displayed the diplomas which have been provided for the graduates of the Class of 1918 and pointed out certain difficulties in the present plan of securing them. It was agreed that the diplomas should bear the name of the recipient and the name of the institution in Chinese character, and that the three diplomas for 1918 were to be forwarded to the field with this stipulation. It was RESOLVED that the Trustees petition the Regents of the University of the State of New York for the right to grant degrees to graduates of the College of Arts and Sciences.

Report of Building Committee. Prof. Laird reported that the Committee approves the preliminary studies of (1) the proposed double residence, (2) the proposed college dormitory. The Committee's recommendation that the preliminary plans for the Science Hall be restudied with a view to securing better expression of its function as a science building and with a view to bringing its roof treatment into consonance with the form suggested for the roof of Martin Hall was approved.

The drawings for the proposed new roof for Martin Hall were displayed and carefully examined. On recommendation of the Committee, on motion it was agreed (1) that the proposals for the

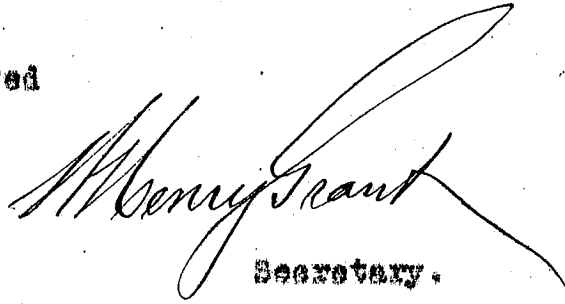
alteration of the north facade as to elevation be approved; (2) that the proposals of alteration as to roof be approved in principle, with the provision that they be restudied, with the suggestion that the pitch be made less and that in final form the roof be brought into consonance with that of Grant Hall.

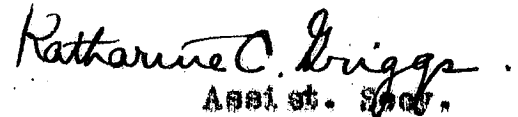
On motion the Report of the Building Committee was accepted.

On motion the meeting was adjourned.

Respectfully submitted,

Approved


Secretary.


Asst. Secy.