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UBCHEA ARCHIVES
COLLEGE FILES
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Lingnan
Administrative
Board of Trustees
1913-1914

MINUTES OF THE TRUSTEES' MEETING

FEBRUARY 14, 1913.

A meeting of the Trustees of the Canton Christian College was held at their office February 14, 1913, at 4 p.m.

PRESENT: Charles A. Stoddard, W. Henry Grant, C.K. Edmunds, Samuel T. Dutton, L.B. Miller, Francis S. Phraner, Charles H. Parkhurst, David Eugene Smith.

ABSENT: Warren P. Laird, who had sent notice beforehand of his inability to be present.

Dec 14, 1913

The Minutes of the last meetingⁿ were read and approved with the provision that the matter of conformity between membership of the standing committees and the provision for the same in the statutes should be left with power to the Executive Committee as it now stands.

The report of the Treasurer was merged in that of the Finance Committee.

REPORT OF THE FINANCE COMMITTEE: Mr. Phraner reported that a meeting was held December 23, 1912, at which Professor Dutton, Mr. Grant and Mr. Phraner were present. The following matters were dealt with:

(1) A fund having been provided for the launch the Council were authorized to take the necessary steps to procure it.

(2) The question of the purchase of land now offered along the water front was deferred because necessary funds are not in hand.

(3) A resolution was passed confirming the decision already made that Mr. House's services should be dispensed with at the end of the year 1912.

Mr. Grant reported a meeting of the Committee on February 8th which was held jointly with the Executive Committee.

PRESENT: Mr. Phraner, Chairman, Dr. Dutton, Mr. Grant, also
Charles A. Stoddard, V.P. of Board.

(1) The Finance Committee met on Saturday, Feb. 8, 1913, at the office of the Trustees, 156 Fifth Avenue, New York, and approved the papers regarding the Jackson Estate, accepting the following bonds and cash in settlement of the Samuel Macauley Jackson Legacy:

\$7,000- 5% Pittsburg Shenango & Lake Erie R.R.Co.	
Bonds, due 1940 at 110 - - - - -	\$7,700.00
Interest - - - - -	116.67
 \$2,000- 6% International & Gt. Northern due Nov.	
1919, at 107 - - - - -	2,140.00
Interest - - - - -	30.00
 Cash - - - - -	5,013.33
	<hr/> \$15,000.00

(2) The Finance Committee also approved of having the Vice President and Treasurer execute a paper accepting the Bagby Scholarship of one thousand dollars (\$1,000), according to the terms of Mr. C.T. Bagby's letter of Feb. 1, 1913.

(3a) RESOLVED that the following Trustees be empowered to sign checks on account of the Trustees of the Canton Christian College at the Lincoln Trust Company; W. Henry Grant as Treasurer, Charles A. Stoddard as Vice President, Francis S. Phraner as Trustee, Samuel T. Dutton as Trustee, L.B. Miller as Trustee, David Eugene Smith as Trustee.

(3b) RESOLVED that any two of the following Trustees shall be empowered to enter the vault held in the name of the Trustees of the Canton Christian College at the Fifth Avenue Safe Deposit Company; W. Henry Grant, Charles A. Stoddard, Francis S. Phraner, Samuel T. Dutton, L.B. Miller, Charles H. Parkhurst, David Eugene Smith.

(3c) RESOLVED that the treasurer be empowered to make note of the College at any time funds are needed, up to \$5,000, to be secured,

as far as the same may be available, by bonds in which the funds of the College are invested.

These items as reported by Mr. Grant were approved by the Trustees:

✓ Mr. Grant reported that the money promised by Mrs. Kennedy and Mrs. Schauffler, \$25,000 and \$3,500 respectively, has come into the treasury; and that the sum of \$7,500 for a residence for Mr. W.K. Chung has been promised by Mrs. Isabella Blackstone of Chicago.

The Committee on Buildings and Grounds was empowered to purchase the necessary material and equipment for the Administration Building and the residence for Mr. Chung, and to proceed with the construction of the same as soon as they are able.

The motion was made and approved that if funds become available for the Students' Christian Association Building the Committee be empowered to proceed with its erection.

The President reported the promise by Mr. George G. Mason of \$5,000 toward the current expenses of the College.

A motion was made and approved that the Secretary be authorized to send letters expressing the gratitude of the Trustees to the following benefactors: Mrs. John S. Kennedy, Mrs. A.F. Schauffler, Mr. Francis S. Phraner, Mr. Charles T. Bagby and Mr. George G. Mason.

The Committee on Buildings and Grounds reported progress in the work on drawings for the Administration Building and on the preliminary design for the Students' Christian Association Building.

Progress was reported in the matter of territorial boundary between the U.M.S. and the C.C.C. but it has not yet been closed, and final report will be made later.

REPORT OF THE COMMITTEE ON EDUCATION: Prof. Smith reported having conferred with Mr. K.M. Wong in regard to the question of his remaining in America for another year's study. After considerable discussion of this whole matter it was referred to the Committee on Education and Finance with power.

The motion was made and approved that the conditions and date of return of Mr. Henry C. Brownell to active duty on the staff of the College be given over, with power, to the Committee on Education and Finance acting jointly.

The possibility of making a statement to Mr. Pomeroy expressing the intention and expectation of the Board in regard to his appointment as business manager was discussed but no action seemed possible under the present circumstances.

Dr. Smith for the COMMITTEE ON STATUTES called attention to a suggested change in the preamble of the Statutes as they now stand approved. The questions (1) of this modification of the preamble, (2) of any desirable change regarding the make-up of the Standing Committees, were left to the Committee on Statutes with power.

THE COMMITTEE ON RELATIONSHIP WITH THE UNIVERSITY MEDICAL SCHOOL reported progress.

By motion the meeting was adjourned.

Henry Grant
Secy.

Katherine C. Briggs
Asst. Secy.

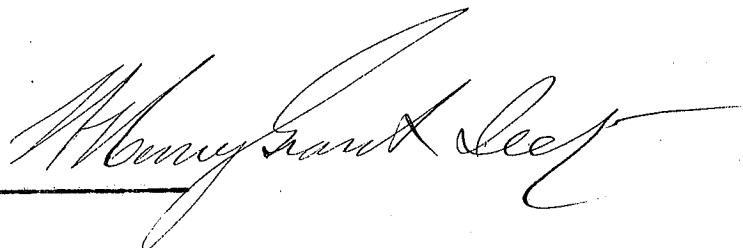
MINUTES OF TRUSTEES' MEETING May 12, 1913.

The Trustees of the Canton Christian College met at the National Arts Club on the call of Vice President Stoddard.

Present: Stoddard, Miller, Dutton, Smith, Grant.

The object of the meeting, as stated in the call, was to elect Mr. Willard D. Straight Trustee of the Canton Christian College, as informally and unanimously agreed upon at the last meeting.

On motion of Dr. Smith, Mr. Straight was duly elected and the meeting adjourned.



DOCKET- Meeting of May 21, 1913.

Prayer

Minutes of Feb. 14th and May 12th

Report of Treasurer

Election of Officers,

Report " Finance Committee

" " Committee on Education

" " Committee on Buildings & Grounds.

✓ MINUTES OF THE TRUSTEES' MEETING, MAY 21, 1913.

The Trustees of the Canton Christian College met at their office at three p.m., *the meeting having been postponed from the second Tuesday in May by written consent of the members of the Board.*

PRESENT: Samuel T. Dutton, Warren P. Laird, Francis S. Phraner, David E. Smith, Willard D. Straight, W. Henry Grant.

ABSENT: Charles A. Stoddard, Charles H. Parkhurst, L. B. Miller, from each of whom messages had been received explaining their necessary absence.

The opening prayer was offered by Mr. Phraner.

The Minutes of meetings of February 14 and May 12 were read and approved.

✓ Treasurer's Report. The verbal statement of the treasurer in regard to the present state of the finances was approved. The treasurer reported the promise made by Mr. Ambrose Swasey of Cleveland to provide \$25,000 for a Y.M.C.A. Building at the College; also the promise of Dr. J. Ackerman Coles to provide \$7,000 for a residence for Dr. A. H. Woods, to be known as "Coles' Lodge" in memory of his father, Abram Coles, M.D., Ph.D., LL.D.; Dr. Coles has also agreed to contribute a one thousand dollar five percent gold bond as an endowment prize fund, and to provide a bronze Maneeley bell to be placed in the College chapel whenever that building is erected.

The motion was made by Prof. Laird and approved that the secretary be authorized to write letters of appreciation to Mr. Swasey and to Dr. Coles for gifts which will be most effective factors in the development of the institution.

3 Annual Election of Officers. The motion was made by Dr. Smith and seconded by Prof. Laird that the secretary be directed to cast the ballot for Dr. Stoddard as President for one year. This motion was unanimously approved. It was agreed that Dr. Stoddard be asked to withdraw his resignation as a member of the Board and consent to act as President for the coming year.

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The motion, made by Prof. Smith and seconded by Mr. Straight, that the secretary be directed to cast the ballot for Dr. Dutton as Vice President and as Chairman of the Executive Committee, was unanimously approved.

The motion made by Mr. Phraner that Mr. Grant be elected secretary and treasurer was unanimously approved.

It was agreed that the membership of the standing committees remain the same for the coming year, except^{ing} the change in the chairmanship of the Executive Committee as noted above, and with the following change in the Finance Committee. The motion made by Dr. Dutton was approved that the name of Mr. Straight be substituted for that of Dr. Dutton on the Finance Committee.

The Report of the Finance Committee made as follows was approved:

"The Finance Committee met March 7, 1913.

PRESENT: Prof. S.T. Dutton, Mr. F.S. Phraner, Mr. W. Henry Grant.

Investments in bonds made as follows were confirmed:

\$10,000 C.B. & Q. Joint 4s., \$5,000 New York Gas, Electric Light, Heat and Power Co., 4%, \$5,000 Second Avenue Receivers' Certificates 5%, \$5,000 Baltimore and Ohio R.R. 4 1/2% notes, \$5,000 New York, New Haven and Hartford R.R. 5% notes.

It was agreed to purchase the following: \$5,000 Texas and Pacific 1st 5% bonds, \$5,000 Western Electric 5% bonds, \$1,000 Wheeling and Lake Erie bond, to cover Mr. Bagby's investment.

✓ In view of Mrs. James' gift of \$25,000, which was reported by the treasurer it was agreed to cable authorizing the purchase of water-front strip which was referred ^{by the Trustees} to the Finance Committee at their meeting Dec. 14, 1912.

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At a later date it was agreed by the members of the Finance Committee that Mr. Pomeroy should be sent to the field as business manager. Mr. Pomeroy has agreed to go; the date of his departure for China is not decided, but he will enter the service of the College in the New York office July 1, 1913.

The Report of the Education Committee was made by Dr. Smith and based on a series of recommendations recently received from the President. First, the motion was made and approved that the Executive Committee be empowered to provide for the return to America of Miss Kelly and to select her successor as secretary at the College.

Second. the following recommendation in regard to Mr. C. H. Wicks was approved if funds allow and was therefore referred to Finance Committee with power: "Mr. Charles H. Wicks will be leaving Canton at the end of this semester to have one year's study at the Union Seminary in New York. It is recommended that he be continued on the staff as on furlough and that the Trustees stand sponsor for his maintenance while in America so far as it may be necessary within the usual limits, with the additional understanding that as far as possible he will contribute to his own support, the College providing the needed balance and that as a basis for these arrangements he be re-appointed to return to Canton in September 1914 for a term of five years on the regular basis with rank of Associate Professor."

Third, the suggestion in regard to Mr. E. J. Weekes was approved, namely, - "In conference with Mr. E. J. Weekes now studying at Union Seminary, the President has given him to understand that he is on furlough but without salary, and that his reappointment for a five year term, to return to Canton in September 1914 is desired, and while at the present time there is no definite agreement to this effect, it is understood that unless something unforeseen prevents,

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his re-appointment will be made in due course."

Fourth, the Committee recommends to the Board Mr. H. C. Brownell's return to active service, on a married man's basis, to reach the field September 1913, it being understood that he returns on the usual basis, and that in the matter of residence his position on the waiting list is after that of Messrs. Laird and Pomeroy. Recommendations approved.

Fifth. In compliance with Dr. Edmunds' recommendation the Committee gives its approval to a certain precedence as to permanent residences, whenever the funds shall be made available- 1, Mr. Pomeroy; 2, Mr. Laird; 3, Mr. Brownell; 4, Mr. Groff. After a brief explanation as to the reason of this sequence, the recommendation was referred to the Executive Committee with power.

Sixth. The following recommendation in regard to the grading of the members of the American Faculty as instructors, associate professors and professors was approved, provided it meets with the approval of the Council: "Professors, Messrs. Laird, Fuson and Macdonald. Associate professors, Mr. Brownell and Miss Mitchell. Instructors, Messrs. Groff, Knipp, Duncan, Williams, Samuel. Messrs. Wicks and Weekes on returning to the field should be appointed as Associate Professors, but in the meantime while on furlough should be designated as Instructors. It is, of course, not necessary to include in this ranking the officers of administration, Messrs. Edmunds, Woods, Chung, Graybill and Pomeroy. They have their own distinctive titles."

Report of Committee on Buildings and Grounds.

Prof. Laird stated that the plans for the Administrative Building and for the Y.M.C.A. are well advanced and that work upon these buildings will doubtless be under way in the near future. In

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the opinion of Prof. Laird buildings are being developed in wise ways, giving them ~~also~~ a character and style suitable to the surroundings. Prof. Laird referred with much enthusiasm to Mr. Swasey's gift of the Y.M.C.A. Building, suggesting that our acknowledgment to him should express the thought that no gift could be more productive than this of the ultimate purpose of the institution in creating Christian influence in China. By motion this report was approved.

On motion of Dr. Smith it was resolved that the Trustees receive with appreciation and approve the Report of the President for the year 1911-1912 as presented.

On motion of Dr. Smith it was resolved that the Trustees receive with appreciation and approve the Report of the Treasurer for 1911-1912 as presented.

Report was made by Dr. Smith and Mr. Grant on the state of Dr. Edmunds' health. The motion made by Prof. Laird was approved that the following resolution be cabled immediately to Dr. Edmunds: RESOLVED, that it is the sense of the Board that the best service Dr. Edmunds can render the Board is to take an absolute rest for three months in the place in Europe most conducive to the up-building of his health, extra expenses to be met by the Trustees.

Handwritten: Resolved May 21, 1913

Co-operation with London Missionary Society.

✓ In accordance with President Edmunds' letter of May 8th concerning the contribution by the London Missionary Society of a teacher, Mr. Baxter, to the work of the Canton Christian College, the President is authorized to prepare an agreement with the L.M.S. in accordance with the policies already approved by the Trustees and in case the L.M.S. finds itself unable to provide as much as £ 500 for investment in the house, the Trustees agree to the following:

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The motion made by Mr. Phraner that Dr. Edmunds be authorized to make the arrangement with the I.M.S. possible up to \$5,000 gold was approved, but the Trustees prefer not to advance more than \$3,500 of the \$5,000.

Mr. Grant explained the desirability of changing the dates of the fiscal year to agree with those of the school year. The motion of Prof. Smith was approved that the change of the date of the fiscal year so that it should begin August 1st and end July 31st, be left to the Finance Committee with power.

The motion was made and approved that the consideration of the proposed budget be left to the Finance Committee with power.

The motion was made and approved that the recommendation of Dr. A.H. Woods as Acting President in regard to the provision of an infirmary be left to the Finance Committee with power.

It was agreed that the matter of securing new members for the Board should be referred to the Executive Committee with power.

On motion the meeting was adjourned
Arthur C. Briggs
Asst. Secy.

o.k.
Wm. Grant
Secy.

Docket, Trustees' Meeting, Oct. 29, 1913.

Prayer

Minutes of Meeting, May 21, 1913.

Mr. Herbert Parsons having been nominated as a Trustee of the Canton Christian College, and his nomination having been referred to the Executive Committee with power, and his consent to accept membership on the Board having been secured by Mr. Straight, his election is now confirmed as of date of last meeting.

Report of Treasurer.

Report of Executive Committee.

Report of Finance Committee.

Report of Education Committee.

Report of Committee on Buildings and Grounds.

Site for primary school, according to request of Council made through Mr. Graybill.

Report of Gifts:

1. Students at College to the Trustees.
2. American Community at College to the Trustees.
3. Bronze Plaque from Mr. Ambrose Swasey.

Students in America.

Permanent set dates for meetings

Mr. Chung

MINUTES OF TRUSTEES' MEETING, OCTOBER 29, 1913. *Endorsed.*

The Trustees of the Canton Christian College met at their office at 2:30 p. m.

PRESENT: Dr. Stoddard, Dr. Dutton, Mr. Grant, Mr. Miller, Mr. Phraser, Dr. Smith.

As visitors Messrs. Braybill and Pomeroy

ABSENT: Prof. Laird, Dr. Parkhurst, Mr. Parsons, Mr. Straight, - from each of whom excuse for necessary absence had been received.

The meeting was opened with prayer by Dr. Stoddard.

The Minutes of May 21st were read and approved.

Election of Mr. Herbert Parsons as trustee confirmed.

Mr. Herbert Parsons having been nominated as a trustee of the Canton Christian College, and his nomination having been referred to the Executive Committee with power, and consent to accept membership on the board having been secured by Mr. Straight, his election is now confirmed as of date of last meeting.

Treasurer's Report. Mr. Grant explained that the statement of condition of the finances, as presented on typed sheets was partially based on the annual report for the year 1912-1913, received within a few days from the bursar at Canton. After examination of the report as presented, it was voted that it be accepted and placed on file in its completed form.

Report of Executive Committee.

The Chairman of the Executive Committee, Dr. Dutton, presented a report covering the Committee minutes of Oct. 29, 1913, and the following recommendations were adopted:

The Trustees approved that precedence be observed in the assignment of permanent residences wherever funds shall be made available, in the order first, Mr. Laird; second, Mr. Pomeroy; third, Mr. Brownell.

The Trustees approved the budget of the Penn State College Mission to China, covering \$250 for expenses from July 1, 1913 to Jan. 1, 1914, presented by Mr. Groff to the Penn State College Mission and approved by its Directing Committee.

A change in "The Resolutions on Cooperation adopted by the Trustees of the Canton Christian College," May 25, 1912, was approved, i.e., that Section 4 relating to "The Policy of the Canton Christian College in the matter of leasing building sites for residences" be altered, substituting the words three years in place of five years, (See p. 90) in the clause reading "take over property at any time upon five years notice."

It was agreed that The Policy of the Canton Christian College in the matter of leasing building sites adopted May 25, 1912, be applied to the leasing of a residence building site to the Y.M.C.A.

✓ The request from Dr. Woods- arrived at by correspondence with Mrs. J.M. Turner- that the \$500 given by her toward Dr. Woods' residence be appropriated to the building of an office in the same, - was approved.

An expression being asked as to the attitude of the Trustees regarding a plan for union in theological work in Canton, it was agreed that while the Trustees are ^{hospitable} ~~hospitable~~ to the idea of the development of union theological work upon the College grounds, they feel it absolutely essential that there shall exist the fullest understanding as to its organization, its relation to the various missions, and its relation to the College. The matter was laid upon the table for further consideration.

Finance Committee Report. Mr. Phraner explained that although the Committee had been empowered to act regarding the Budget and certain other matters, action had been delayed due to the late arrival of the Bursar's report, but that the Committee proposed to

meet in the near future and dispose of business now on hand.

Education Committee Report. Dr. Smith stated that the Committee had no matters to bring before the Trustees for definite action. He stated, as his own personal impression, that the time had come for the Trustees to consider seriously the question of offering facilities for the last two years of the College course. This matter was briefly discussed.

Report of Committee on Buildings and Grounds. In the absence of Prof. Laird, Dr. Smith read the Committee's report which was accepted and its recommendations acted upon as follows: // It was agreed that if an infirmary is built, it shall be placed on one of the residence sites, the choice of such site being left to the Council on the field.

Dr. Woods' recommendation that when a new house is planned to lie in the angle between the south and southeast of an existing building there shall be a minimum distance of 150 feet between the two, was approved.

The recommendation that Site #40 or failing that Site #39 be assigned to the Y.M.C.A. for the erection of a residence was approved.

The recommendation of the Building and Layout Committee that charge for architect's services to the U.M.S. be kept on a certain percentage basis was referred back to the Committee on Buildings and Grounds with power to act.

The Committee suggested that the work has now become so extended that it seems wise to formulate policies, set limits of action in the expenditure and designation of funds, determine architectural character of buildings, as now being done by the New York architects, and then to leave to the Field absolutely the execution

of all work. It is impossible for the work not to be hampered if we keep leading strings on it at a distance of 10,000 miles. And this could be avoided if we adopt a procedure which will prevent the Field from going beyond bounds of expenditure or control of general principles of policy or architectural layout.

It would therefore seem best that the Committee be authorized to prepare a resolution to this effect to be submitted at the next meeting of the Board of Trustees. Approved.

Dr. Woods and the Building and Layout Committee on the field recommend that the area west of line 452, and north of line 530 be decided upon as the site of the Department of Public Works. It was agreed that this site be approved of as the temporary site.

The assignment of Site #42 for the erection of a residence for Mr. C.N. Laird was approved.

A letter having been presented from Dr. W.P. Laird suggesting the name of a New York architect to be invited to membership upon the Board of Trustees, on motion it was referred to the Executive Committee for further consideration.

Site for Primary School. Mr. Graybill explained the need of establishing a site for the primary school as soon as possible. It was agreed that the location of this site be left to the Committee on Buildings and Grounds within certain limitations, - that it shall either be near the site where it is housed at present or to the east or southeast of residences.

✓ Report of Gifts. Report of the following gifts received since May was made by Mr. Grant. A total of \$5,000 made in four remittances from Mr. H.W. Carpentier. The Edmunds' Memorial Fund of \$1,000 from Mrs. H.F. Perkins, Mrs. C.C. Rutledge, Mr. James R. Edmunds, Jr., Dr. Charles K. Edmunds, in memory of their parents,

Mr. and Mrs. James R. Edmunds, to be used for a printing plant, unless money became available for that purpose, in which case it was to be used for a scholarship fund. A gift of \$2,000 from Charles J. Knipp, Frank H. Knipp, Mrs. M.E. Reddick, R.W. Knipp, Mrs. John J. Gaine, J. Edgar Knipp, Walter Knipp, Arthur Russell Knipp, in memory of their mother, Mrs. Julia C. Knipp, to provide a printing plant. \$1,000 toward current expenses from Mrs. A.F. Schauffler; The replica of a bronze plaque to be placed in the veranda of the Y.M.C.A. building, from Mr. Ambrose Swasey.

It was voted that appropriate resolutions of thanks be sent to these donors.

A piece of embroidery and a pair of vases from the students at the College to the Trustees. A piece of embroidery from the American community at the College to the Trustees.

It was voted that Dr. Smith be instructed to send a letter of thanks to the American community at the College, and that the secretary be instructed to write a similar letter to the students at the College.

Permanent dates for meetings of Trustees. After some discussion it was voted that for the sake of securing fuller attendance at the Trustees' meetings, permanent dates for the four meetings of the year be agreed upon as follows: The fourth Friday in October at three p.m., the second Friday in December at three p.m., the fourth Friday in February at three p.m., the second Tuesday in May at three p.m.

W.K. Chung. Mr. Grant reported that due to present conditions in China, the Dean of the College, Mr. W.K. Chung, is now on the way to America to remain for some months. On motion of Professor Smith it was agreed that provision for Mr. Chung's support in America be left to the Executive Committee with power.

On motion the meeting was adjourned.

*OK
Merry Grant Secy*

*Katherine Chubb
Asst Secy.*

GIFT ACCOUNT.

1912-1913.

SOURCE.

American Gifts..... \$91,386.07
 Chinese Gifts..... 18,309.85
 Total..... \$109,695.92

DISPOSITION.

For Current Expenses..... \$19,198.15
 For Funds of College..... 90,497.77
 Total..... \$109,695.92

✓ General Funds:

Dr. Jackson..... \$15,000.

Scholarship Funds:

Mr. Bagby..... 1,000.

Building Funds:

Mrs. Kennedy, Grant Hall... 25,000.
 Mrs. Blackstone, Blackstone
 Lodge..... 1,000.
 Dr. Coles, Coles Lodge... 5,000.
 Chinese Dormitory Fund..... 18,261.30

Designated Funds:

F. S. P., Launch..... 500.
 Mrs. Schaeffler, Grant Hall
 Furnishings..... 3,500.
 Dr. Coles, College Bell.... 121.47
 Dr. Coles, Library..... 1,000.
 Dr. Edmunds Lecture, Photos
 and Slides..... 55.

Working Capital:

Mrs. James..... 20,000.
 Total..... \$90,497.77

Memoranda of Other Receipts.

Fees from Students..... \$20,917.27
 Interest on Bonds & Deposits..... 1,431.30
 Miscellaneous Receipts..... 1,245.18
 Total..... \$23,593.75

TOTAL RECEIPTS FOR YEAR..... \$133,289.67

Dining Hall Fund
Staff earnings

145 16
x 25 97
133,460.80

CURRENT ACCOUNT. 1912-1913.Current Receipts

Interest on Bonds & Deposits	1,451.30
Gifts to Current Expenses	19,198.15
Students' Boarding Dept.	6,762.26
Other receipts from students,	14,155.01
Rent of Land & other receipts Canton,	1,245.18

Deficit from Working Capital 9,519.88

\$52,311.78

Current Expenses.

Salaries & Allowances of Staff,	24,750.74
Transportation of Staff,	4,148.50
Chinese Teachers' studying in America,	
Mr. Kwan 304.82	
Mr. Wong 826.55	1,131.37
Canton expenses, Student Account,	3,402.86
Students' Boarding Dept.	6,762.26
Other Canton Expenses,	4,496.95
President's Report and other printing,	991.01
Staff & Candidate exp. in U.S.	1,451.43
H.E. House, May to Dec.	1,808.01
New York Office,	3,388.65

\$52,311.78

NOTE:

Land and miscellaneous equipment bought 1912-1913

for which no gifts were designated, see Sheet 4, \$9,707.45

FUNDS--CONDITION MAY 20, 1913.

	Gifts.	Used.	Balance.
<u>General Funds.</u>			
Amount at Beginning of Year..	\$123,666 20		
Added during Year:			
Dr. Jackson's Legacy.....	15,000 00		
Launch.....	500 00		
Dr. Coles' Books.....	1,000 00		
Staff Earnings.....	80 97		
Total.....	140,247 17		
Invested as per Sheet #4.....		\$120,609 52	
Balance, (including Dr. Jackson's Legacy).....			\$19,637 65

<u>Scholarship & Prize Funds.</u>			
Amount at Beginning of Year..	\$4,125 00		
Mr. C. T. Bagby.....	1,000 00		
Total.....	\$5,125 00		5,125 00

<u>Building Funds (see Sheet #5).</u>			
Amount at Beginning of Year..	\$73,954 03		
Added during Year (Sheet #1)	49,261 30		
Total.....	\$123,215 33		
Amount used.....		86,447 78	
Balance.....			36,767 55

<u>Designated Funds (see Sheet #5).</u>			
Amount at Beginning of Year..	18,073 62		
Added during Year.....	3,500 00		
Total.....	\$21,573 62		
Amount used.....		5,271 15	
Balance.....			16,302 47

<u>Working Capital.</u>			
Amount at Beginning of Year..	6,985 42		
Added during Year.....	20,000 00		
Total.....	\$26,985 42		
Used to pay Deficit (see Sheet #2).....		9,519 88	
Balance.....			17,465 54

GRAND TOTAL..	\$317,146 54		
USED.....		\$221,848 33	
BALANCES:....			
Building.....			36,767 55
Designated. (Miscellaneous).....			21,427 47
Undesignated.....			37,103 19
Total.....			\$95,298 21

1912-1913.

INVESTMENT OF UNDESIGNATED FUNDS.

	Invest- ment at Beginning of Year.	Invested 1912-13.	Invest- ment at End of Year.
Land	\$30,436 50	4,014 53	\$34,451 03
Ground Improvements.	7,727 62	548 98	8,276 60
Temporary Buildings.	12,510 96	154 06	12,665 02
Martin Hall.	47,052 08	*	46 604 05
Electric Light Plant		21 66	21 66
Telephone System.	795 19	183 82	979 01
Launch.	879 32	467 65	1,346 97
General Equipment	1,331 77	622 97	1,954 74
Railroad.		745 79	745 79
General Equipment, New York. .		95 79	95 79
Furniture, College.	2,881 95	360 61	3,242 56
Furniture, House	1,712 85	53 13	1,765 98
Library.	443 94	1,301 79	1,745 73
Museum.	143 01	151 96	294 97
Apparatus, Physics.	2,935 12	340 97	3,276 09
Apparatus, Chemistry.	1,147 23	77 24	1,224 47
Apparatus, Geography.		411 53	411 53
Apparatus, Manual Training. . .	90 52	14 43	104 95
Apparatus, Medical.	16 76	109 02	125 78
Apparatus, Dental.	252 43		252 43
Apparatus, Physical Culture. . .	503 64	25 90	529 54
Apparatus, Agriculture.		244 71	244 71
Apparatus, Summer Camp.	41 18		41 18
Apparatus, Photos & Slides. . . .		208 94	208 94
		\$10,155 48	
		* 448 03	
	\$110,902 07	\$ 9,707 45	\$120,609 52

DESIGNATED FUNDS--CONDITION MAY 20, 1913.

See Summary Sheet #3.

<u>Building Funds.</u>	<u>Gifts.</u>	<u>Used.</u>	<u>Balance.</u>
Mrs. McCormick, Residence #1.....	\$4,500 00	\$5,845 83	Note 1.
" " " #2.....	6,000 00	4,694 41	\$1,305 59
Dr. Jackson, President's House,	10,000 00	8,530 39	1,469 61
Miss Gould, Residence.....	6,000 00	6,212 47	Note 2.
Chinese Dormitory Fund.....	54,568 24	52,921 35	1,646 89
Students Boarding Department....	1,647 09	2,303 87	Note 3.
Mrs. Turner, Residence.....	2,000 00	2,000 00
✓ Mrs. Schauffler, Building or En- dowment.....	5,000 00	5,000 00
Mrs. Kennedy, Grant Hall.....	25,000 00	902 68	24,097 32
Mrs. Blackstone, Residence.....	1,000 00	309 21	690 79
Four Gifts, Residence.....	2,500 00	2,500 00
Dr. Coles, Residence.....	5,000 00	4,727 57	272 43
			<u>\$38,982 63</u>
Less amounts overdrawn in Notes 1, 2 and 3.....			2,215 08
	\$123,215.33	\$86,447.78	<u>\$36,767 55</u>

Miscellaneous Designated Funds.

Miss Gould, Water Supply.....	\$10,000 00	\$5,271 15	\$4,728 85
Anonymous, " "	1,200 00	1,200 00
Dr. Coles, College Bell.....	181 47	181 47
Mrs. Schauffler, Grant Hall Fur- nishings.....	3,500 00	3,500 00
Friend of Dr. Woods, Women's Ed- ucation.....	1,000 00	1,000 00
Retirement & Insurance of Staff..	5,089 55	5,089 55
Grammar School Extension.....	602 60	602 60
	<u>\$21,573.62</u>	<u>\$5,271.15</u>	<u>\$16,302 47</u>

GRAND TOTALS.....\$144,788.95 \$91,718.93 \$53,070.02

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July 30, 1913 to July 30, 1914.

Budget 1913-14, made out in Canton
Canton Christian College.

P.1

Resume of Estimated Expenditures.

Current

Salaries and Allowances of Staff ^(Amer.)	\$20,500.
Chinese Staff	7,465.
Mr. Lam at Columbia	850.
Mr. W.K.Chung, say	1,500.
Mr. K.M.Wong (here or in China unless Gov. pays scholarship)	750.
Travel to & from Canton	2,760.
New York Office	3,995.
Candidates, Cultivation & Staff expenses in U.S.	3,770.
Students' Boarding Dept., say,	8,000.
Student expenses, Canton, say,	4,000.
General Expenses, Canton	5,225.
	<u>\$58,815.</u>

Less estimated receipts at Canton:

Interest about	1,600
Students' Board, say	8,000
Students' Fees	16,000
Misc. Receipts	1,200
Net,	<u>26,800.</u>
	<u>\$32,015</u>

\$32,015.

Permanent.

Land	7,500.	
Improvements to Grounds (bund 1100)	1,815.	
Improvements to Buildings	725.	
General Equipment	927.50	
Departmental Equipment	2,422.	
Furniture	600.	
Chinese Village	<u>1,073.06</u>	<u>15,562.56</u>

Separate reports on Buildings (p.6) and Water System, "Gould Fund" p.5.
Bookstore omitted, (self-sustaining)
Y.M.C.A. Primary School omitted (self-sustaining), but its budget will
be found on p.6 of the notes in re this budget.

Notes in Budget for 1913-1914.

p.2

	MAINTENANCE AMERICAN STAFF.					Total.
	Sal.	Res.	Vacn.	Ins.	Child.	
C.K. Edmunds	1380	200	100.00	152.25	100	1,932.25
A.H. Woods	1200	200	300.	225.	600	2,525.00
H.B. Graybill	1130	200	100			1,430.00
C.N. Laird	1080	200	100	29.50	100	1,509.50
C.G. Fuson	1080	200	100	29.84	183.67	1,593.51
G.W. Groff	1080	200	50	30.		1,360.00
C.H. Wicks	500	100				600.00
A.R. Knipp	540	100	50			690.00
W.E. Macdonald	540	100	50			690.00
K. Duncan	500	100	15			615.00
F.S. Williams	500	100	15			615.00
A.S. Kelly	540	100	25	(.17 pd on exchange)		665.17
F.E. Samuel	500	100	15	(1.20 pd " ")		616.20
R.T. Cowles	1200					1,200.00
J.P. Mitchell	540	100	25	(Sal. began August)		665.00
H.C. Brownell	1080	200	50	"	"	1,330.00
Business Manager	1080	200	100	fd deducted fr. Reserve.		1,380.00
Dental & Special Med. Attention						500.00
Language Teachers						500.00
President's Book Allowance	40					
" Membership	15					
						55.00
						<u>\$20,471.63</u>

2400
235
2635 93

759.46
29.84
29.62

#3844

Notes in re BUDGET 1913-1914.

p.3

TRAVEL.

HOMEWARD

Chester G. Fuson	550.00	
Miss A.S. Kelly	<u>275.00</u>	825.00

OUTWARD

Secretary	(including freight)	434.00	
J.P. Mitchell	" "	300.00	
H.C. Brownell	" "	600.00	
O.E. Pomeroy	" "	<u>600.00</u>	1,934.00
Total - - - - -			<u>\$2,759.00</u>

NEW YORK OFFICE.

Supplies and Equipment	75.00	
Rent	1,080.00*	
Telephone	75.00	
Postage and Cablegrams	175.00	
Printing	400.00	
Miss Griggs	1,200.00	
Stenography	<u>990.00</u>	\$3,995.00 ✓

CANDIDATES, CULTIVATION & STAFF EXPENSES IN U.S.A.

Candidates	100.00	
C.K.E. extra salary	420.00**	
H.B.G. " " in Amer. @ \$50. Sept-Feb.	300.00	
" " " travel a/c Admin.	150.00	
" " " Apartment, 8 mos. @ \$45.	360.00***	
(O.E. Pomeroy (extra in America)	<u>300.00</u>	1,570.00
Financial Agent & Travel		<u>2,200.</u>
		<u>\$3,770.00</u> ✓

* Reduced to \$690 by Foreign Missions Conference share of rent.

** Not used, but offset by \$415. extra salary for O.E.P. in America beyond appropriation.

*** Actual cost, \$360.

CHINESE STAFF.

	<u>Hkg. Cur'cy</u>	<u>Gold.</u>
5 Teachers at Honglok, (-\$1800 a/c W.K.Chung)	9,216.40	
Student Assistants	2,050.	
Commandant	840.	
Master Builder	800.	
Bursar's Assistants,	725.	
Architectural Draftsman	300.	
	<u>\$13,931.40</u>	6,965.70

Special
Kwaan Yan Choh

G. \$ 500.00

500.00
7,465.70

CURRENT EXPENSES.

Trip Account		385.	
Slipper Boat			
Motor Launch		1085.	
Officers, Guests, etc.		<u>100.</u>	785.00
		1570.	
Watchmen		1500.	750.
Labor, General,		800.	400.
Repairs, to Martin Hall, \$200. painting, \$400			
#1 & #7	100.	" 300	
Dormitories,	150 (#73)"	300	
Temp. B'ldgs	<u>100</u>		
	550	<u>1000</u>	
Fire Insurance		1550.	775.00
Printing, Advertisements,		240.	120.
Publications (News L. Pres. Rep.)	100		
	<u>800</u>	900.	450.
Student Journal		200.	100.
Office, Supplies, Cables, Postage, Photos,		660.	330.
Architect's Office, Supplies,		200.	100.
Telephone, Canton Line,		180.	90.
" Honglok Exchange,		180.	90.
Scholarships, General Fund,		600.	300.
School Supplies,		300.	150.
Prizes		60.	30.
Entertainment		100.	50.
Emergencies, unforeseeable,		500.	250.
Dispensary, Instruments & Supplies,	200		
Nurse	<u>126</u>	326.	163.
Rent of Matshed for Auditorium		150.	75.
" " Flowers for Chapel		15.	7.50
House for Hoh Tsau Shue	120		
" " Chinese Teacher	<u>120</u>		
Coolie House #1, ('12, \$4.33)	75.33	315.33	157.67
(If item for purchase under "Buildings"			
is approved, reduce rent by amount due			
from time purchase is made:-if on Sept. 1,			
Rent will be only \$159.83 Hkg.)			

Quarantine Quarters,

Total for current expenses,

100.
\$10,446.33 50.
\$5,223.17

LAND, IMPROVEMENTS AND EQUIPMENT.

Land,		Hkg. Cur'cy	Gold.
Pieces within authorized boundaries		4,000.	
Water Front,		5,000.	
Anti-Mosquito Belt, to S.E. and S.,		6,000.	
		<u>15,000.</u>	7,500.
Improvements to Grounds			
Grading, Esplanade & S.W. athletic field,		600.	
Fence, extention to West, etc.		300.	
Roads, surfacing old, & new on South & West,		230.	
Surveying,		50.	
Planting, Trees, \$70; Lawns, \$180;		250.	715.
		<u>1,430.</u>	
Bund (Honglok Harbor) (Only G\$300 of the G\$700 in budget for 1912-13 already appropriated,			1,100.
Improvements to Buildings			
Brick Bungalows,		300.	
Other Buildings,		100.	
Mosquito Proofing Teachers' rooms,		250.	
" " Martin Hall		550.	
Kitchen of Students' Dining Hall,		250.	
		<u>1,400.</u>	725.
Departmental Equipment			
Agriculture (Carried by State College)		750.	
Chemistry (in addition to bal. for'd from 1912)		200.	
Geography		200.	
Infirmary		1,216.	
Library			
Manual Training, Tools	200		
School Garden	113		
Printing Plant	<u>50</u>	363.	
Museum		340.	
Physics (inc. Books, \$250G, & magazines G\$25)		1,150.	
Physical Training		150.	
Sundry General	100		
Watchman Signal System	<u>50</u>	150.	
Works, Tools,		325.	
		<u>4,844.</u>	2,422.
Water System, Drainage & Sewage			
Supplies	500 Gold)		
Drains	300)		
Pump, repairs to,	25)		
Grading, "Anti-Mosquito",	200)		
Extension of mains to #10, 37, 76, etc.	125.)		
Main System for Artesian Well Water	300.)		
5 Bathrooms in Bungalows, 2 septic tks.	200.)		
Kerosene Engine for Artesian Well,	400.)		
	<u>2,050.</u>		
Artesian Well, Maximum of	3,000.)		
Telephone System, Necessary Instruments, etc.		200.	
Advisable extensions & improvements		200.	200.
Railroad, Extension to #63 & 76,		400.	
Loan to be repaid Dormitory Fund (see p.7)		1,055.	
		<u>1,455.</u>	727.50
Furniture (aside from Residence Funds)		1,200.	600.00
Total			<u>\$13,989.50</u>

To be charged to the
"Gould Fund."

BUILDINGS.

		<u>Hkg. Cur'cy</u>	<u>Gold</u>
Chinese Village			
House for Hoh Tsau Shue	800		
" " Chinese Teacher	800		
"Coolie House #1"	<u>546.11</u>	2,146.11	1,073.06

Permanent Buildings (as funds are available)			
West Hall, #52, Class rooms, laboratories, etc.,			35,000.
or #54,			25,000.
Power Plant, (Engineering Building)			20,000
Equipment of same, planing and saw mill			4,000
Infirmary,			4,000
Equipment of same,			1,000
Residences for G.N. Laird			6,000
H.C. Brownell			6,000
Business Manager			6,000
Bedmatory #76, Completion of,			14,000

The Budget of the Y.M.C.A. Primary School, 1913-14.

Debits.		Credits	
Salaries,	1,800	Tuitions	2,000.
Light, Fuel, Incidentals	600	Rent	700.
Wages, servants	750	Incidentals	700.
Board	3,400	Board	3,400.
Uniforms	1,000	Uniforms	1,000.
Medical	350	Medical	350.
School Supplies	150	Laundry	425.
Books	425	Books	425.
Furniture	150		
Repairs, Painting, etc.	150		
Deficit on Feb. 1	200		
Possible balance	25		
	<u>9,000.</u>		<u>9,000.</u>

If another class is taken in September 1st, the fees will be higher than the above, but the expenses will be higher also. These figures are on the basis of the present enrollment.

Re Budget June 30, 1913-July 1, 1914.

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LOCAL RECEIPTS AS ESTIMATED AT CANTON.
(Estimate appearing on Page 1 as made by Mr. Pomeroy)

↑

	<u>Hkg. Cur'cy</u>	<u>Gold</u>
Fees from Students		
Registrations	\$325	
Tuition	21,500	
Rent	6,000	
Incidentals (total- fuel, light, janitors, etc.)	2,000	
Medical	1,550	
Laundry	200	
Military	215	
Uniforms	40	
Special examinations	100	
Delinquency	150	
Laboratory, Chemistry	140	
" Physics	80	
Total	32,330.	
Summer School Fees should net an additional	800	
If #76 is available, as expected, for a class		
in the Grammar School, add	1,200	
	34,330. -	\$17,165.00
Other Local Receipts,		
Boarding Dept. End. Fund (Vd.p.5, Impts to Kit'n)	250.	
Construction Accounts, for Master Builder,	1,066.67	
Fares on launch	475	
U.M.S. for share of launch	160	
" " " " " Slipper boat	65	700.
Railroad, Construction accounts, for use of,	1,522.81	
Rent of Land (many man used by Mr. Groff)	50	
Buildings	640.20	690.20
Telephone, Pay calls,	100	
U.M.S. for share in local exchange	130.	230.00
Interest	400.00	
U.M.S. for interest on water-front land,	75.00	
Use of roads, pier, etc., say,	10.00	
Land rent, site of temp. bung'w	14.00	
Watchmen, a/c Temp'y Bungalow	30.00	
Other charges, a/c food, garbage, etc.	10.00	
Total	4,998.68	\$2,499.34

DOCKET.

TRUSTEES' MEETING, DEC. 12, 1913.

Prayer.

Minutes of Oct. 29th.

Report of Treasurer.

Report of Executive Committee.

Report of Finance Committee.

Minutes of Meeting of Nov. 14th.

Request from field for action on proposed
purchase of additional land and proposed
construction of bund. (Included with few other
items in supplementary budget)

Report of Education Committee.

Report of Committee on Buildings & Grounds.

Relations with U. M. S.

Report of Mr. Chung's activities.

Mr. Graybill's Report.

Appointment of representative to Foreign Missions
Conference, Jan. 14-16, 1914.

Teachers College (Left with Executive Committee).

Minutes of Meeting of Trustees, December, 12th, 1913.

The Trustees of the Canton Christian College met at their office, #156 Fifth Avenue, New York, December 12, 1913, at three P.M.

PRESENT: Charles A. Stoddard, Samuel Train Dutton, W. Henry Grant, Warren P. Laird, L.B. Miller, Charles H. Parkhurst, David Eugene Smith.
Henry B. Graybill and Owen E. Pomeroy were present as visitors.

ABSENT: Herbert Parsons, Francis S. Phraner, Willard D. Straight, each of whom had been necessarily detained from the meeting.

Dr. Stoddard presided and the opening prayer was offered by Dr. Parkhurst.

The Minutes of October 29, 1913, were read and approved.
Treasurer's Report. A brief informal report made by the Treasurer was accepted. It was stated that very few gifts have been rec'd since the last meeting.

Report of Finance Committee. Mr Grant made a report covering the Committee Minutes of November 14th.

In view of the probable reappointment to the staff of Mr C.H. Wicks, the Committee authorized the payment to him of the usual fur-
lough allowance until further recommendation from the Council in re-
gard to his reappointment should be received.

The Committee agreed that hereafter, beginning with July 1, 1913, the fiscal year both in Canton and New York shall be the period from July 1st, to June 30th.

The Committee found themselves unable to take any action regard-
ing the erection of an infirmary; no funds are available for its erec-
tion and the Committee deem it unwise that it should be financed by
members of the staff.

✓ The Committee approve in general of Dr. Woods's plan for making
use of the \$5000.00 gift from a "Vassar Alumna."

date probably
refers to Aug 2, 1913 W.H.G.

The Committee considered the recommendation of the Council in regard to the co-operation of the College in a central missionary business office at Canton, but were not ready to take any action.

The proposed budget for the period July 1, 1913 to June 30, 1914 was considered.

Summary of Estimated Current Expenses in its final form totaling 47,577.56 ~~\$32,015~~ was approved.

Under the Estimated Expenses for Permanent Improvements the item of \$7,500 for land was considered. It was allowed to stand as an item of the Budget as approved, but the Committee recognizing that most of it had been already expended agreed to instruct the field to curtail on land purchase except as they bring it to the Committee for approval, and even so not to propose it unless they feel it to be essential. It was agreed to strike out the proposed item of \$5,500 for installation of electric lights. The other items of Permanent Expenditures were approved in a general way with the request that economy be practiced as far as possible.

Upon motion this report was accepted.

A Supplementary Budget received recently from the field and including items for bunding and land purchase was read and referred to the Finance Committee with power.

Education Committee. At Dr. Smith's request Mr. Grant made a brief report for the Committee, in which he stated that several conferences had been held with Mr. E.J. Weekes in regard to his re-appointment to the staff in conformity with the recommendation of the Council.

This report was accepted and it was agreed that settlement of the matter of Mr. Weekes' reappointment to the staff for a second term be left to Mr. Grant with power.

Committee on Buildings and Grounds. Prof. Laird reported progress in carrying out the matters which were left to the Committee at the last meeting of the Trustees. The Committee now has under consideration the conditions of procedure in building and landscape work, which will be presented to the Board at a later date. This report was approved.

Relations with the University Medical School. Mr. Grant reported the receipt of a letter, under date of Dec. 11th, from Mr. George W. Pepper, as President of the Board of Directors of the University Medical School, stating that the Board at their meeting on December 8th concluded it would not be wise in view of all of the considerations involved to accept the recommendations made by their staff at Canton (included in the Minutes of the conference of their staff with Dr. Andrew H. Woods, held on October 5, 1913). Mr. Pepper stated that the Board had instructed him to endeavor to ascertain at once what the Trustees of the Canton Christian College would give for the immediate purchase of their real estate and equipment at Honglok. At the request of the Trustees the relationship between the two institutions in years past was explained by Mr. Grant and Mr. Laird. After some discussion it was

RESOLVED: That the Trustees of the Canton Christian College approve in general of taking over the property of the University Medical School if proper arrangements can be made; and that the subject be referred to the Finance Committee for further consideration with power; also that questions which may arise as to the taking over of members of the University Medical School staff be referred with power to the Educational Committee

in co-operation with the Finance Committee.

(Prof. Laird desired to be recorded as not voting on the above resolution.)

Mr. W.K.Chung. Report was made by Mr. Grant that Mr. Chung is now busy (among the Chinese in the vicinity of San Francisco) in the interest of the College.

It was reported that Mrs. John S. Kennedy has offered her house at 6 West 57th Street, New York City, for a meeting of the friends of the College on Tuesday, January 20th, 1914.

Mr. Graybill made an informal report of his recent activities in the interest of the College, including many calls in New York City and visits to Harrisburg, Penn. State College and Vassar College, Poughkeepsie.

Mr. Pomeroy reported informally in regard to his work during the last few months in assisting the Treasurer, that he had been greatly impressed with the growth of the College in the last few years in spite of the close margin of finances.

Dr. Stoddard was appointed as a representative of the College at the Foreign Missions Conference at Garden City, Jan, 14--16, 1914 with power to appoint a substitute if he is unable to attend.

It was voted that Mr. Pomeroy and Mr. Graybill be authorized to represent the College as visitors at the Conference.

By motion the meeting was adjourned.

at.
Henry Grant
Secy.

Katherine C. Briggs
Asst. Secy.

TRUSTEES MEETING FEB. 27, 1914.

Prayer

Minutes of meeting of Dec. 12.

Report of the Treasurer.

Report of Executive Committee.

Report of Finance Committee.

Report of Education Committee.

Report of Committee on Buildings & Grounds.

Report on our relations with the University Medical School.

Consideration of plans for downtown luncheon in near future.

Minutes of Meeting of Trustees, February 27, 1914.

The Trustees of the Canton Christian College met at their office, #156 Fifth Avenue, New York, at three p.m.

PRESENT: C.A.Stoddard, S.T.Dutton, W.Henry Grant, H.Parsons, F. S.Phraner, D.E.Smith, W.D.Straight.

ABSENT: W.P.Laird, L.B.Miller, C.H.Parkhurst-- from each of whom a message was received explaining his necessary absence.

Dr.Stoddard presided, and the opening prayer was offered by him.

The Minutes of December 12, 1913 were read and approved.

Report of Executive Committee. In giving the Minutes of the meeting of February 27th, Dr.Dutton made the recommendation for the Committee

That Miss Elizabeth H. Groff be appointed as secretary to the president on a three year term, to go out as soon as proper arrangements can be made, her appointment to be based ~~in accordance with~~ regulations-- as found in Statutes-- for staff members holding three-year appointments. This recommendation was approved.

Dr.Dutton also reported the recommendation of the Council (December 18/13) that Dr. H.J.Howard, now a member of the Faculty of the University Medical School, be appointed as a regular member of our staff. This appointment has the approval of the Executive Committee if the Trustees see their way clear to finance it.

It was agreed that Dr. Howard's appointment was most desirable and after some discussion the motion was made and approved that the appointment be left with the Finance Committee with power to act whenever they should feel justified financially in doing so.

Dr. Dutton reported the recommendation of the Executive Committee that a luncheon be held in the near future in the downtown business section of the city for the purpose of enlisting the endorsement and support of businessmen. The Trustees were favorable to this proposal. By motion made and approved the Executive Committee and the Treasurer were appointed to look after the plans for this luncheon. The date, April 25th, was agreed upon as a desirable one.

Report of Treasurer. The verbal report of the Treasurer, on the present depleted condition of the treasury and the need of securing additional funds before the close of the fiscal year, was supplemented by the distribution of a typed sheet giving explanatory figures. This report was accepted.

Report of Finance Committee. Mr. Phraner, as Chairman, reported that some progress had been made on the matters already referred to the Committee, ^{but} no action had been taken on account of lack of funds.

Report of Education Committee. Dr. Smith, as Chairman, stated that no matters had come before the Committee for action since the last meeting.

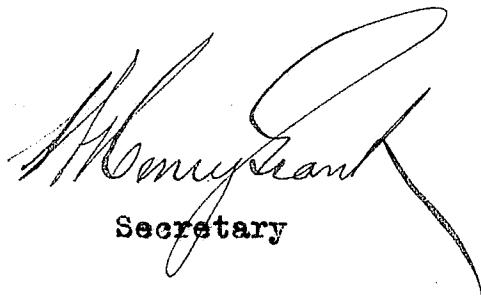
Building and Grounds Committee. Dr. Smith reported for the Committee that "The conditions of procedure in building and landscape work" ^{as revised} (See Minutes for Dec. 12/13) had been sent to the field for approval.

Proposal of U.M.S. for purchase of their property at Honglok. The situation was discussed at some length, emphasis being placed on the desirability of securing the property and on the financial difficulties involved. The Trustees found themselves in

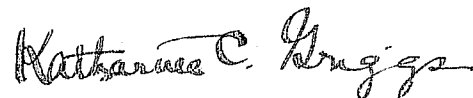
no position to take any action beyond that of December 12, 1913, when the purchase of the property was referred to the Finance Committee with power to act whenever the way opens to do so.

The question of the best way of enlisting the interest of the Rockefeller Foundation in making possible the purchase of the Medical School Property was discussed, and it was agreed to request Mr. Straight to confer with Mr. Jerome D. Greene regarding the matter.

On motion the meeting was adjourned.



Secretary



Assist. Secretary.

Docket

Annual Meeting, May 12, 1914.

Prayer

Minutes of Feb. 27th, 1914.

Report of Treasurer (See docket of present 24/15)

Election of Officers

Report of Finance Committee incl'd Education C. items (see docket)

Report of Executive Committee

(Report of Education Committee)

Report of Committee on Buildings and Grounds

Minutes, Trustees Meeting, May 12, 1914.

The Trustees of the Canton Christian College met at their office at 156 Fifth Avenue, New York, at three p.m.

PRESENT: Doctors Stoddard, Dutton, Parkhurst, Smith, Messrs. Grant, Laird, Miller, Parsons.

ABSENT: Messrs. Phraner and Straight, Mr. Phraner being in Europe, and Mr. Straight having sent a message explaining his necessary absence.

Dean Chung and Prof. Graybill were present as guests.

Dr. Stoddard presided and the opening prayer was offered by Dr. Parkhurst.

The Minutes of February 27, 1914, were read and approved.

The Treasurer, after giving some figures from the monthly report showing the present condition of our account at bank, read the following extract from a recent letter to some supporters of the College:

"The College has no endowment to speak of, excepting several scholarship funds and a small working capital, and is at present in need of funds to support the Faculty and meet the regular deficit in its running expenses.

In other respects the College has never been more prosperous, the students having paid during the year through the Bursar for their tuition, board, etc. approximately \$30,000. The amount required to cover the deficit after cutting down the budget is close to \$40,000. Toward this deficit \$11,000 in gifts has thus far been received. It is therefore plain that we need your help.

The total receipts in gifts to date are about \$27,500. During the preceding year \$90,000 was received from American sources of which more than half was designated for land and buildings."

He placed strong emphasis on the necessity of raising the balance of the budget before the end of the fiscal year. By motion it was agreed that this report be accepted and placed on file.

Finance Committee.

In making report for the Com-

mittee, Mr. Grant read the following minutes of the Committee's action of May 6, 1914:

"Whereas, the Trustees of the Canton Christian College have approved in general the taking over of the U.M.S. property and referred the matter to its Finance Committee with power, and

Whereas the Finance Committee considers that the financial condition of the College will not admit of the present purchase, or even renting, of the property or of defining the exact use to which the buildings would be put, and

Whereas in view of these circumstances the Board of Directors of the U.M.S. have made the following proposition- (See letter from G.W. Pepper, April 30, 1914):

The Christian Association proposes:

1. That on or about May 1, 1914, the Canton Christian College shall take possession of all the land belonging to the Christian Association in Honglok, and of the two bungalows, the William Penn Lodge and the Hospital Building and occupy and use all of this property for the purposes of the College.
2. That the Christian Association shall continue the support of Dr. Cadbury.
3. That the Canton Christian College shall be under obligations to keep the buildings in good condition, reasonable wear and tear excepted.
4. That the arrangement above outlined shall continue in force for three years from May 1, 1914, and at the expiration of that time the Canton Christian College shall either redeliver possession of the property or purchase it at a valuation and upon terms then to be agreed upon.
5. That it is left to the Canton Christian College to determine whether in the interval an annual rental (representing 5% on a valuation made without prejudice to either party of, say, \$25,000) should be paid by the Canton Christian College to the Christian Association.

This proposition is made with three things in mind: first, that our relations to the donors make it necessary that we should not give our property to the College but shall sooner or later sell it; second, that we appreciate the reasons which make a present purchase an impossibility; and third, that we are desirous of having our property continuously used for Christian missionary work.

THEREFORE be it RESOLVED that the Trustees of the Canton Christian College cordially accept the proposition of the

Board of Directors of the University Medical School, excepting owners risks on the property, and shall take charge of and use the same in accordance with the purposes for which the property is temporarily loaned in the interest of Christian missionary work in which the College is engaged: and, upon recommendation of the Council and the Committee on Education, accept Doctor W.W.Cadbury as a member of the teaching staff of the Canton Christian College to work under the direction of the Council and Trustees and in accordance with the Statutes of the College, his support to be provided by the Board of Directors of the University Medical School."

By motion this Minute was accepted and adopted.

Mr. Grant further presented the budget for the year 1914-15 as recommended by the Council. After some examination of the items included, by motion of Dr.Dutton, seconded by Dr.Smith, it was agreed that this budget be referred to the Finance Committee with power to act thereon.

Mr. Grant reported for the Committee the recommendation of the Council, Feb. 25/14, that the balance of the Vassar Alumna Fund, after paying one-half the cost of maintenance of Miss Mitchell for one year, as described in the Council Minutes for Sept.10/13, be applied to the cost of the women's and children's wards in the hospital under the College at Honglok. On motion of Prof. Smith this recommendation was referred to the Finance Committee with power.

Annual Election of Officers. On motion of Prof.Smith seconded by Dr.Dutton, Dr.Stoddard was reelected as President for the ensuing year. On motion of Dr.Smith, Dr.Dutton was reelected as Vice-President. On motion of Dr.Parkhurst, seconded by Mr.Parsons, Mr. Grant was reelected as Secretary and Treasurer.

Minutes, May 12/14

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At the urgent request of Mr. Grant, the matter of securing some one to act as Treasurer, thus relieving him of the duties of this office, was referred to the Finance Committee with power. X

Standing Committees. ^{Com. on Securing New Trustees} On motion of Dr. Smith, seconded by Mr. Miller, it was agreed that a committee of three, with Dr. Dutton as Chairman, the other two members to be appointed by the chair in consultation with the President, be empowered to enlarge the present standing committees. It was suggested that every Trustee so far as possible supplement the efforts of this Committee to secure new Trustees.

Education Committee. Dr. Smith stated that no definite action had been taken by the Committee since the last meeting. He reported the recommendation of the Council authorizing Dr. Woods to accept the offer of Miss Ida K. Greenlee to contribute her services as a teacher. This action was approved by the Trustees.

Dr. Smith reported the recommendation of the Council (March 30/14) that Mr. Samuel be invited to continue on the staff for two years after the end of the present term, his salary after the present term to be at the rate paid five-year men. It was agreed to refer this matter to the Finance Committee with power. X

Dr. Smith reported that no action in regard to the reappointment to the staff of Mr. E. J. Weekes had been possible on account of finances, and it was agreed to refer the matter to the Finance Committee with power. X

Dr. Smith called attention to the recommendation of the Council (March 25/14) that the appointee to the position of Office Secretary at the College should obtain full qualifications

as a trained stenographer before going to the field. It was agreed that this recommendation ~~be~~ left to the Secretary with power.

Committee on Buildings and Grounds.

Prof. Laird stated that it is hardly possible to formulate a report at this time. A good deal of building is going on at present. The most important thing before the Committee is not the building enterprise but the necessity of different means of doing our work. Suggestions as to the proper scheme have been put into the hands of Dr. Edmunds, but have not yet been reported on.

The architects employed at Canton proving unsatisfactory the relation was terminated leaving a heavy load on the members of the staff. We should secure a competent all-around resident architect able to design as well as to supervise the work. Thus far this has proved impossible.

The affairs of the Committee would be better organized and conducted if the Board could be reinforced by the membership of another architect, preferably one resident in New York.

Prof. Laird reported that the Committee is working on the problem of the permanent site for the Primary School buildings. On motion it was agreed to leave the decision as to this site to the Committee with power. On motion this report was accepted.

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On motion of Prof. Smith it was agreed to accept with appreciation and approve the Report of Treasurer for the year 1912-1913.

Mr. Chung gave a brief report of his work in America since landing at San Francisco, Dec. 17/13. His efforts have been largely directed toward gaining the support of the Chinese.

Minutes, May 12/14

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In January he attended the Student Volunteer Convention at Kansas City where our institution was represented by thirteen former students.

On motion the meeting was adjourned.

OK WHT

Katherine C. Kruger
Asst. Secy.

DOCKET.

October 23, 1914.

Prayer.

Reading of Minutes, May 12, 1914.

Report of Treasurer.

Report Finance Committee.

Report Executive Committee.

Report Education Committee.

Report Committee on Buildings and Grounds.

Report Committee on New Trustees.

DOCKET *including*

October 23, 1914.

Prayer.

Reading of Minutes of May 12, 1914.

Report of Treasurer, ---



Might include mention of these gifts;

Mr. Mason, 1,000.00
Mr. James, 5,000.00
Mrs. Straight, 5,000.00
(name withheld)
Mrs. James, 5,000.00
Mrs. Schaffler, 1,000.00

and Teachers' College Professorship fund, (should we not have on record formal vote of appreciation of this cooperation)?

Funds secured by Mr. Chung toward dormitory fund, \$1074.45.

Contribution of four people toward support of the staff, Miss Greenlee, Dr. Wan and two others (pages 8 & 9 of Dr. Edmunds' Report).



Report Finance Committee, ----

Report Executive Committee, --

Items on docket, most urgent being President's Resignation.

Report Education Committee, --

Most urgent items, appointment of Mr. Carpenter as soon as possible and. *Some agreement with Mr. Wicks at once if possible*

Report of Committee on Bldgs. and Grounds, ----

--- Report on site selected for Prim. Sch

Report of Committee on New Trustees, --

? Some formal vote of approval and appreciation of proposed cooperation of Kansas Group.



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Minutes of Meeting of Trustees, October 23, 1914.

The Trustees met at their office, 156 Fifth Avenue, New York, October 23, at three P. M.

PRESENT: Messrs. Dutton, Grant, Laird, Parkhurst, Parsons, Phraner, Stoddard.

ABSENT: Messrs. Smith, Miller, Straight.

Dr. Smith was absent in Europe. Mr. Straight sent a message explaining his necessary absence. Mr. Chung and Mr. Graybill were present as guests.

Dr. Stoddard presided and the opening prayer was made by Dr. Parkhurst.

The Minutes of May 12th were read and approved.

REPORT OF TREASURER. Finances of year 1913-14.

The Treasurer read some figures showing the financial outcome of the year ending June 30, 1914. Special appeals for contributions were made toward the end of the year both by the Treasurer in America and the staff at Honglok. Since May 15 a total of \$18,433.67 has been received through the New York office to apply on the current expenses of the year 1913-14.

The estimated ^{current} expenses for the current account ^{was} were \$77,303.05 of which \$11,780.88 was for land, improvements and equipment. The estimated receipts were ^{68,670.18} \$69,379.18, showing a deficit in current account for the year, ^{8,632.87} \$7,923.87. A correct accounting cannot be made until a detailed report for the year is received from the Bursar. (8,02)

The Students and Alumni of Teachers College, Columbia University, gave \$425 to apply on the "Teachers College Professorship Fund" it being ^{their desire} agreed that for the year 1914-15 it will be applied to the support of Mr. K. M. Wong. The Students and Alumni of Teachers College hope to be able to contribute for the support of an Instructor of Education annually at the Canton Christian College.

Funds amounting to \$1,074.45 secured by Mr. Chung from Chinese friends in the eastern part of the U. S. to apply on the Dormitory

Fund, have been turned over to the Treasurer.

Report was made of the generous contribution of four individuals toward the support of the staff; - Miss Greenlee is giving her services as an Instructor, Dr. Wan of Hongkong is paying the salary of his son as a member of the staff, and two other staff members, whose names are withheld, are supplying their own support.

It was RESOLVED that the warm appreciation of the Trustees for this generous, self-sacrificing help be conveyed to the four friends who are cooperating with the College in this vital way. *attended Fr 1607*

On motion the report was accepted.

REPORT OF FINANCE COMMITTEE. Mr. Phraner stated that very little had been done since the last meeting because most of the items referred to the Committee involved the spending of money.

Budget for 1914-15. The Council at the College are proceeding on a temporary budget of a much lower amount than the one ^{first} just forwarded to the Trustees for their approval.

Financial aid for Mr. I. C. Lam and Miss F. H. Liu, for the year 1914-15.

Mr. I. C. Lam. At Mr. Phraner's request Mr. Grant explained that, subsequent to the action of the Trustees, Feb. 14, 1913, referring Mr. Wong's plans to its Committees on Education and Finance with power, the Committees decided that in view of the possibility of Mr. Wong's securing a government scholarship for the year 1913-14, they would agree to finance him if necessary, for the first semester of that year, and at the same time would comply with the Council's recommendation and allow Mr. I. C. Lam to come to America in the Fall of 1913 for a year's study at the expense of the Trustees. As Mr. Wong eventually did secure government help covering his expenses for the year ending July 1, 1914, and for his return travel, he was of no expense *The Finance Committee had agreed to do this (with the exception of the first semester of the year) (with the exception of the first semester of the year) (with the exception of the first semester of the year)*

to the College for that period, except for a loan of \$80. When Mr. Wong left for Canton, the head of the Chinese Government Mission in Washington undertook to try to have the scholarship transferred to Mr. Lam, and did not get word to the contrary until October.

In consideration of the fact that the Trustees came out better than they had expected regarding Mr. Wong's finances, it seemed wise to assist Mr. Lam until at least the Kwangtung Government could be heard from. As it has proved impossible to secure the Kwangtung Government scholarship for Mr. Lam, the Secretary and Mr. Chung are now trying to obtain help for him from the Indemnity Fund.

Miss F. H. Liu. Mr. Grant explained that Miss F. H. Liu, who graduated from Wellesley last June, is now taking a year's work at Teachers College, Columbia, by way of definite preparation for becoming a member of our teaching staff, the Council having recommended that she be regarded as a Canton Christian College teacher on leave of absence for study in America under the auspices of the College", (Council Minutes, Sept. 23⁵, 1914³). She will need to supplement the small scholarship funds she now holds, - ^{\$40 per month} from the Kwangtung Government and Teachers College, (\$100), - by an additional amount of about \$250 to carry her till June.

The motion, made by Mr. Phraner, that a sufficient appropriation be made to help Mr. Lam, until February 1915, and to give necessary assistance to Miss Liu of approximately \$250 for the school year in the hope that special funds may be secured for the purpose, was approved.

By motion this report was accepted.

REPORT OF EXECUTIVE COMMITTEE was based on the Minutes of their meeting of October 23, 1914.

Resignation of President Edmunds. The resignation of the President, as reported to the Trustees in his letter of April 29th, and as modified by his letter to the Executive Council, Sept. 8th, and as noted in other recent letters from him to Mr. Grant, was considered by the Committee together with the resolution of the Council May 13th, that Dr. Edmunds continue as chief Executive of the College. The recommendation of the Committee that the Trustees take no action in the matter at present, with the hope that the President may feel at a later date that he can withdraw his resignation, was approved. *reported to NYS 12/20/15*

Recommendation of Council (see Minutes June 3, 1914) that the President return to New York and that Mr. Grant take an extended vacation. In view of the need of the President's presence at Honglok in the immediate future, as set forth in his letters, and in view of the uncertain financial condition of the business world the Committee deem it unwise that he return to New York at this time. This decision was approved by the Trustees.

The Committee are heartily in favor of any means that can be employed to lighten the burdens resting upon Mr. Grant. They feel that the securing of a Treasurer to relieve him of that branch of his work is the most desirable step in that direction.

Mr. Graybill to remain in America a second year. The Committee have noted the recommendation of the Council, March 31, 1914, in regard to Mr. Graybill's return to Canton in the fall, but in view of all the circumstances they agree to recommend that he be authorized to remain in New York for another year to assist in the financial campaign. On motion this recommendation was approved.

Rental of furniture owned by the staff. The Committee agreed

to report favorably to the Trustees on the recommendation of the Council (Minutes of June 17, 1914) namely: "If a married man be appointed to the staff who already owns his own furniture, and desires to retain the use and ownership of the furniture the College will pay him an annual rental, within the limits of the obligation to provide him furniture, subject to the usual conditions of conference with the President and Bursar, it being understood that if a man brings his furniture from America he is to pay all outward charges."

The Committee understands that this forms an addition to our Statutes as printed, Article 12, Section 6. The recommendation was approved.

REPORT OF EDUCATION COMMITTEE. Mr. Grant in presenting the docket of items awaiting the Committee's action, stated that the Committee was deterred from offering definite recommendations, by the expenditure of money involved. It was agreed to refer this docket back to the Committee with power to deal with it item by item as soon as the way opens to do so, it being explained that the Committee will have power to decide on policies, but will not have power to make decisions involving finances except with the approval of the Finance Committee.

The following items are covered in the docket (to be found on file under "Minutes of Education Committee"),-

- (1) Need of Biologist for Fall 1915.
- (2) Council requests that Mr. Graybill be given nominating power for appointment to staff from the graduates of our Middle School now studying in America, -- Lo King Tsai, Au Kei Wai, Lau Waan Wai, Woo Kai In *or others who may be available.*
- (3) The recommendation of the Council for the appointment of Mr. G. B. Carpenter as Supervisor of Construction and Instructor in Manual Training.
- (4) Recommendation of the President and Council that if possible definite arrangement be made at once with Mr. C.H. Wicks for his return to Canton, September 1915.

- (5) Recommendation of the President that efforts be made to secure Mr. John Lee, now of Chicago University, as a teachers of Physics.
- (6) Appointment of a resident architect.

In connection with Mr. Grant's statement of these staff needs, Mr. Graybill called attention to the great opportunity of growth and development, and the urgent need of strengthening our teaching force as promptly and as fully as possible. In this connection he called attention to the encouragement to be found in such cooperation as that recently entered into by the Students and Alumni of Teachers College and in the plans being made by the group of Kansas young men to supply and finance two members of the staff for the year 1915-16.

REPORT OF COMMITTEE ON BUILDINGS AND GROUNDS. Prof. Laird stated that the Committee had been practically inactive since the last meeting. He reported,

(1) that the Council in consultation with the Committee has chosen a site for the Primary School and approved of a plan of arrangement and construction of the first two buildings. (Council Minutes, June 10 & 17, 1914.)

(2) Finances involved in the completion of Dr. Cadbury's residence. Prof. Laird reported a message from Mr. E. C. Wood, in behalf of the Christian Association of Univ. of Pa. that the Association was not willing to put more money into the building, and that they recommended that it be completed by the College.

Mr. Grant explained the present situation in regard to this residence, including the recommendation of the Council that "in the event of their taking over the William Penn Cottage it should be expressly stipulated that while recognizing Dr. Cadbury as entitled to a first consideration so long as he remains a member of the staff, the Cottage shall be subject to the control of the College in the same

Trustees' Minutes, Oct. 23, 1914.

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manner as any other property of the College". He also quoted the decision of the Council against investing further funds, even as a loan in property not belonging to the College. He further quoted the agreement of the Council that Dr. Cadbury be allowed to apply his earnings from fees to the financing of his house, note having been made of the fact that this application of his earnings does not reduce his obligation.

The Trustees were not ready to take any action in regard to this matter.

Prof. Laird renewed his suggestion, made to the Trustees at an earlier date, that another architect be added to the Board, who should be a man resident in New York City. In his opinion better organization of the Building Committee's work would be secured by the membership on the Board of two architects, one of whom, resident in New York could be in close touch with the office of the Board, and act as Chairman of the Committee.

No report has yet been returned from Canton on suggested revision of regulations, - "The conditions of procedure in building and landscape work", ---

On motion this report was accepted.

COMMITTEE ON SECURING NEW TRUSTEES. Dr. Dutton reported that the Committee consisting of Dr. Parkhurst, Mr. Straight and himself, had with Mr. Grant and Mr. Graybill formulated a list of men whom it would be specially desirable to secure as members of the Board. Several of these men had been interviewed on the subject.

Mr. Lindsay Russell, having expressed his willingness to become a Trustee, was on motion unanimously elected a member of the Board.

Mr. Ambrose Swasey, on motion was unanimously elected a

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member of the Board, with the hope and expectation that he would accept.

The Committee was empowered to extend an invitation to Mr. George G. Mason to become a member of the Board.

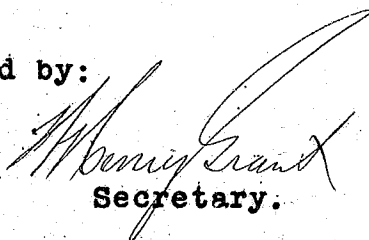
Mr. E. C. Wood was also nominated for membership on the Board, and Prof. Laird ^{and} Mr. Grant appointed a special Committee to lay the matter before him.

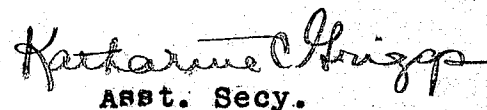
After discussion of the list as presented, it was referred back to the Committee.

It was agreed that the Officers of the Board be authorized to form a central Committee to be known by some such title as the Central Committee of the General Association, the decision as to the name and its membership to be left to the Officers with power.

On motion the meeting was adjourned.

Approved by:


Secretary.


Asst. Secy.

Docket

Meeting of Trustees.

December 18, 1914.

Prayer.

Minutes of October 23, 1914.

Report of Secretary.

Report of Treasurer.

Report Finance Committee.

Report Executive Committee.

Report Education Committee.

Report Committee^t Buildings and Grounds.

Report Committee^t on New Trustees.

Report of Officers of Board in forming Central Committee of
General Association.

Appointment of representative to Foreign Missions Conference,
January 13-14, 1915, at Garden City.

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Is approved Feb 19 1915

Minutes of Meeting of Trustees, December 18, 1914.

The Trustees met at their office, 156 Fifth Avenue, New York, December 18, 1914, at three p.m.

PRESENT: Messrs. Dutton, Grant, Laird, Miller, Parkhurst, Parsons, Stoddard, --Miss Griggs and Mr. Graybill.

ABSENT: Messrs. Smith, Russell, Straight and Phraner.

Mr. Straight was absent in Europe. Excuses had been received from Dr. Smith and Mr. Phraner explaining their necessary absence.

Dr. Stoddard presided and prayer was offered by Dr. Parkhurst.

The Minutes of October 23rd were approved as read.

REPORT OF TREASURER.

Mr. Grant, while reporting small receipts, applicable to current expenses, (July 1 to date approximately \$2,800) stated that contributions are usually small during this part of the fiscal year.

On motion the opening of another account by the Trustees in a bank or trust company to be selected by the Finance Committee and checked against as the Finance Committee shall order, was approved.

Motion made by Mr. Grant that Mr. Parsons be made a member of the Finance Committee, was approved.

REPORT OF FINANCE COMMITTEE.

In the absence of the Chairman Mr. Grant reported briefly on the problems existing regarding the financing and ownership of the William Penn Lodge. On motion it was agreed that

all questions involved in the ownership and financing of this house, be left with power to the Finance Committee in consultation with the Committee on Buildings and Grounds.

REPORT OF SECRETARY.

At the request of Mr. Grant, Mr. Graybill reported as follows:

Progress of buildings. Dr. Edmunds writes November 2nd:- "The building operations are proceeding satisfactorily and at low cost on the whole. There was a two months delay on "Swasey" owing to the war conditions in Hongkong holding back the steel work, which is now, however, nearly all in position.

Blackstone Lodge is having the last touches put on its interior.

Grant Hall is having the walls of the top story erected.

Primary School Cottages (2) are up to the level of the second floor.

All seem to be coming well within the estimated cost as the result of very close watching."

Enrollment. Statistics made October 24, 1914 report enrollment in all schools of 412.

Attention was called to the Banquet to be given by the C.C.C. Students' Club in America, Dec. 29, 1914. Of the fifty-nine students now in America, seventeen are resident in New York City and vicinity.

At the request of Mr. Grant permission was given for the issuing of a series of booklets on different phases of the work, the one on Primary School being nearly ready for circulation.

REPORT OF EXECUTIVE COMMITTEE.

Development of a department for girls. Dr.Dutton called attention to the desirability of developing a department for girls at the College whenever the way opens, and to conserve the interest of our friends in America in this line of work. On motion it was resolved that the Trustees heartily approve of the raising of special funds for the Girls' Department at the College in such ways as will not be likely to detract from contributions to the general funds, and of the appointment of a sub-Committee of the Central Committee on the Girls' School.

Election of new Trustees. On motion the recommendation of the Executive Committee that permission be granted to invite Mr. Bertram H. Fancher, Mr. Stephen Baker, and Mr.Edwin J. Gillies to become members of the Board, was approved.

Change of date for regular meetings of the Board. On motion it was agreed that the stated times for the meetings of the Board should be changed as follows:- the regular times for the meetings shall be the third Friday at 4.30 P.M. in the months of October, December, February and May. It was noted that in the case of the date of the annual meeting, which at present is fixed by the Statutes, article 2, section 7, for the second Tuesday in May, a further vote must be taken after notice to make the proposed change valid. (see Statutes Article 13).

A Medical School at the C.C.C. At the request of the Chairman, Dr.Dutton, Mr. Grant made a brief explanatory statement of the present situation and of the possibility of the College receiving assistance from the Rockefeller Foundation. After a discussion of the desirability of further communication with the

members of the Foundation either by letter or interview, on motion it was agreed that the whole matter of the measures to be adopted by the Trustees in relation to the matter be referred to the Finance Committee with power.

The recommendation of the Executive Committee that permission be given to invite the following men to become Advisors was on motion approved.

- ✓ Pres. Nicholas Murray Butler, Ph.D., LL.D.
- Gen. H.W. Carpentier
- ✓ J. Ackerman Coles, M.D., LL.D.
- Pres. W.H.P. Faunce, D.D., LL.D.
- ✓ Prof. F.H. Goodnow, Ph.D., LL.D.
- ✓ R.M. Olyphant
- E.A. Ross, Ph.D., LL.D.

REPORT OF EDUCATION COMMITTEE.

Proposed Cooperation of Kansas Group. At the request of Dr. Parkhurst, Mr. Graybill explained briefly the desire of a group of young men in Kansas to contribute the services of one or more of their number as teachers on our staff. They hope to be able to supply the support of Mr. R.E. Baber for the year 1915-16, and consequently he has made application for appointment to the staff. On motion the recommendation of the Committee that Mr. Baber be appointed to the staff conditional upon the funds being raised for his support, was approved.

Prof. Laird, as chairman of the Committee on Buildings and Grounds stated that there were no matters to report upon at this time.

REPORT OF COMMITTEE ON NEW TRUSTEES.

The chairman, Dr. Dutton, reported that Mr. Lindsay Russell has accepted election to membership on the Board; that

Mr. Ambrose Swasey has not yet given a definite reply; that Mr. E.C. Wood has declined to accept election because of heavy duties already devolving upon him in other lines of foreign work.

Appointment of representative at Foreign Missions Conference, January 13-14, 1915. In response to an invitation from the Foreign Missions Conference of North America, Mr. Graybill was appointed as a corresponding member to represent the Trustees at the Annual Conference January 13-14, 1915.

On motion the meeting adjourned.

OK Henry Grant Secretary

Katherine C. Kruger
Asst Secy