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COLLEGE FILES
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Lingnan
Administrative
Board of Trustees

1910-1912

MINUTES

April 16, 1910.

The Trustees of the Canton Christian College met April 16, 1910, at 11 a.m.

PRESENT: S.M. Jackson, Chas. A. Stoddard, Warren P. Laird, L.B. Miller, W. Henry Grant, President Edmunds.

ABSENT: F. S. Phraner.

Doctor Jackson offered prayer.

The Minutes of December 10th were read and approved.

It was decided that Mr. Chung's title in Chinese should be left to the Executive Council of the Faculty, and that Doctor Edmunds correspond with regard to the same.

Plan of the Grounds. Doctor Edmunds reported for the Committee on Layout and Buildings on the plan of the grounds as going forward under Messrs. Stoughton and Stoughton, and their offer to make the preliminary drawings on the basis of 3%. (See Report).

Collins' services to Univ. Med. School. On motion of Mr. Miller it was agreed that the services of Mr. Collins, Resident Architect at Honglok, to the University Medical School should be on the basis of 5% on the cost of building when he is carrying to completion the preliminary plans of Messrs. Stoughton and Stoughton, and 8% on the cost of the building when he renders full architectural work, the payment of his services by the University Medical School to be made to the College Treasurer and not as a personal compensation to Mr. Collins.

Dining Hall, temporary. It was agreed that the action of the College Council with regard to the construction of the dining hall, not to exceed an expenditure of \$3,000 Mexican, be ratified.

Boarding House Fund. The Trustees suggested to the College Council that it ask the Boarding Department Committee whether it is willing to apply the Boarding House Fund to assist in the erection of the new dining hall.

The following items were presented by Doctor Edmunds:

Balance due Stoughton and Stoughton on plans for New Dormitory #1, \$195. On motion of Mr. Laird the Treasurer was authorized to pay the same.

Balance of \$60 unpaid on plans for residence. It was agreed that the same should be paid when first residence is completed.

Plan of grounds. On motion of Mr. Laird it was agreed that Messrs. Stoughton and Stoughton be authorized to make detailed maps and contours of the property south of line 545, at a cost of \$250, showing walks, grades and plantation, and that the Treasurer be authorized to make payments on account as the work progresses.

President Edmunds was authorized to expend two hundred and eighty dollars gold (\$280) for general equipment in the way of manual training tools, clocks, lawn-mowers, etc.

As Professor of Physics, Dr. Edmunds was authorized to expend for the Physics Department four hundred dollars gold (\$400) of the unexpended balance from the \$585 appropriated to the Physics Department on the budget 1909-10.

It was resolved that in as much as Mr. Warren P. Laird has been elected a Trustee of the University Medical School, Canton, China, being already a Trustee of the Canton Christian College, that if agreeable to the Trustees of the University Medical School, he shall be considered so far satisfying the terms of the original agreement that each Board shall have the privilege of nominating a Trustee to the other, that it shall not be deemed necessary to have any other representative from either Board on the other until such nomination or nominations shall be presented and acted upon.

Official Delegate. Doctor Samuel Macauley Jackson was elected the official delegate of the Trustees at the World Missionary Conference, and Miss Elizabeth B. Phraner appointed its Synod Hall representative.

Financial Statement from Canton. On motion of Mr. Miller it was resolved that in order to obtain full financial statements to February 28, 1910, and the earliest possible transmission of the annual budget for the current year, that Mr. Laird be relieved of other duties and, if necessary local aid be obtained to get the work done, and that Doctor Edmunds be authorized and requested to write immediately to the College Council to this effect.

It was agreed that more frequent financial statements were desirable, and that an effort be made to secure a suitable Business Manager at Honglok.

The proposal to reappoint the Rev. Herbert E. House for a period of approximately two years was considered favorably, and the Secretary was authorized to confer with Mr. House as to the conditions attending his reappointment and the financial provisions covering his family support and travel, with the idea of his spending not less than four months nor over six months in a journey to observe the situation in China and especially at the Canton Christian College. It was agreed that the total budget authorized for the above purpose should not exceed \$2,500, but desired that it come within \$2,000 per annum.

Henry Grant
Secretary

May 10 + 22

ANNUAL MEETING OF THE TRUSTEES OF THE CANTON CHRISTIAN COLLEGE.

156 Fifth Avenue, New York,
May 10, 1910, 2 p.m.

PRESENT: Doctor Jackson and Mr. Grant.

The secretary reported that the majority of the Trustees preferred to meet on a later date. The meeting was adjourned to May 20th at four p.m.

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ADJOURNED MEETING.

The Trustees met at the office of the College, 156 Fifth Avenue, New York, May 20th, at four p.m.

PRESENT: S.M.Jackson, L.B.Miller, F.S.Phraner, W.P.Laird,
W. Henry Grant, C.K.Edmunds.

ABSENT: Doctor Stoddard (excused).

Doctor Jackson offered prayer. The Minutes of April 16th and May 10th were read and approved.

Doctor Edmunds reported that the cost of the erection of the new dining hall exceeded the appropriation of 3,000 Mex. by 775 Mex. On motion the additional appropriation was made.

On Mr. Miller's motion, Resolved that Mr. Francis S. Phraner, as Trustee, is empowered to sign checks for the ^{Trustees of the} Canton Christian College against ^{their} ~~its~~ account at the Lincoln Trust Company, New York.

The President's report of forty-seven pages, more or less, with supplementary report appended and partly read, was presented by Doctor Edmunds, and on motion of Mr. Phraner it was moved that the reports be taken as read.

Mr. House reported regarding his enthusiasm on reentering the work of the College, and said he had given all his time to it from May 3rd, and had visited Scranton, Wilkesbarre, Bethlehem, Fulton, Auburn and Watertown.

Mr. House's report was followed by a discussion of Mr. House's trip to China, Mr. Chung's visit to America, and Mr. House's working together with Mr. Chung in America prior to Mr. House's departure.

The Treasurer's Statement of Accounts for two years was presented, and on motion of Mr. Phraner approved.

Election of Officers. On motion of Mr. Phraner, seconded by Mr. Miller, the following officers were ~~reelected~~ elected for the ensuing year: Samuel Macauley Jackson, D.D., LL.D., President; Charles A. Stoddard, D.D., LL.D., Vice-President; W. Henry Grant, Secretary and Treasurer.

Recommendations of the President's report were taken up and approved as follows:

1 (a). That the Executive Council of the Faculty be asked to nominate three additional local members for the Advisory Board.

1 (b). That in consultation with the present local members and Mr. Chung, if deemed advisable, they nominate one or two Chinese for membership on the Board, one at least to be a Christian, and preferably both, if suitable men are available.

2. The appointment of Mr. Wilfred E. MacDonald as Professor of Mathematics for a five year term was ratified.

3. That Mr. Brownell be continued on the staff after August 1st and be granted indefinite leave without pay, with the hope and expectation of his return to active duty after his course as Rhodes scholar at Oxford.

4. The action of the President in instructing the Council to secure Mr. Blumenberg as Business Manager on a three year term was ratified.

5. The President was authorized to make an agreement with Mr. Herbert N. Mackintosh of Wooster, Ohio, for a three year term as instructor, to begin August 1, 1911, if after a personal interview the President deems it advisable.

6 (a) That the Faculty be encouraged to carry out their projected plans with reference to the courses of study in the College, including the charge for tuition by points, as presented in Mr. Graybill's letter of January 13, 1910, and its accompanying scheme of courses.

6 (b) That Doctor Jackson and Doctor Edmunds be appointed a committee to confer with the Regents for such extension of the charter as shall allow the granting of degrees under conditions suitable to the operation of an educational institution in China.

7. That the President's instructions to Mr. Clinton M. Laird as to purchase of land, dated March 12th, be approved as follows:

(Referring to Sketch Map of March 10, 1910)

"Until further instructions, you are authorized to proceed with the purchase of land in any of the areas marked "desirable" or "highly desirable" provided you can do so without exceeding the usual rate, and provided that if the amount involved exceeds \$1,000 gold, you will secure such option on the ground as will enable you to notify the New York office by letter, so that your transaction may not be completed before receiving definite authority to conclude the transaction, or afford an opportunity to be advised to the contrary by cable."

8. That the Board extend its hearty commendation to Mr. Chung for his splendid services in raising funds for the first permanent dormitory, and encourage him to continue his campaign with a view to securing sufficient funds for a second dormitory.

9. The Council was authorized to assign Mr. Fuson for such part of his time as they may deem advisable to serve as Organizing Secretary of a Unification Committee for elementary schools.

10. The Council was authorized to effect an agreement of cooperation with the London Mission as suggested in Mr. Graybill's letters of March 16, 1910, with the understanding that if the London Mission assign Mr. Baxter to teach in the College he be made a member of the Faculty.

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11. The publication of suitable parts of the President's report as a campaign document was authorized.

Keyes and Marshall matter. The Treasurer presented a notification received from Mr. J.C.O'Connor that he is requested by his clients to bring action in re the Keyes and Marshall claim against the Trustees on account of St.Louis property. On motion the same was referred to Mr. Mornay Williams, who was requested to act as counsel in behalf of the Trustees.

President's Salary and Allowances. It was moved by Mr. Phraner and seconded by Mr. Laird, that an addition of \$300 be made to the President's salary over the regular staff allowances, plus insurance premium on \$5,000, and allowance of \$35 to meet the fees of local ~~clubs~~, and \$25 for books.

Dr. Edmunds and the Carnegie Institute Work. RESOLVED that the Trustees approve that Dr. Edmunds shall be free to study the Mandarin as suggested in his letter of April 26th, and at the same time finish his field work for the Carnegie Institution, as he may arrange opportunity during his next period of service in China.

John H. Converse. RESOLVED that Dr. Jackson be requested to draw up a minute on the death of Mr. John H. Converse, to be sent to his family and spread upon the minutes of the Trustees.

Mr. Warren P. Laird reported on the University Medical School Plan and showed recent Sketches. He then presented for approval the Minute of the Faculty Committee on Buildings of March 23rd concerning scheme of cooperation between the College and the University Medical School for the building of a residence on the College property. After discussion, the amending of the proposed minute to include the various points brought out in discussion was committed to Prof. Laird and Dr. Edmunds, with the intention that in its amended form, it would be presented to the Trustees of the University Medical School for acceptance.

Estimated Budget 1910-1911.

Estimated Current Expenses

American Staff	Salaries and all Allowances (Not travel)	\$12,505	968248
"	" Travel & Freight = Transportation	2,045	116825
		<u>\$14,550</u>	
Chinese Staff		2,000	
Mr. House		2,000	
Mr. Kwan		900	
Mr. Chung		800	
Administration in U.S.		<u>1,200</u>	
		<u>\$21,450</u>	

School Supplies	50
Office " P. & T.	100
Labor, Genl	300
Watchmen	350
Trip Account	462
Insurance (Fire)	92
Scholarships	325
Prizes	20
Entertainment	45
Printing	212
Sundries Unforseeable	38
Repairs	300
Rent	<u>300</u>

2,594
\$24,044

Estimated Receipts for Current Expenses

Receipts from students for tuition, etc.	6,000	
Interest	1,500	
Gifts heeded for Current Expenses (Last year's gifts \$10,000)	<u>16,544</u>	<u>\$24,044</u>

Estimated Expenditures for Land, Equipment, etc.

✓ Land	1,000	
Improvements	310	
Departmental Equipment	900	
Furniture	<u>300</u>	<u>\$2,510</u>

Gifts Needed to cover Immediate Appropriations
for Land, Equipment, etc.

2,510

SUMMARY OF CAMPAIGN

May 1, 1909 - May 22, 1910.
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TO THE TRUSTEES OF THE CANTON CHRISTIAN COLLEGE,

156 Fifth Avenue, New York City.

Gentlemen:-

You will recall that in projecting the lines along which it was thought best to inaugurate a campaign, I indicated in my report of October last that we should develop all the personal connections already existing. To do this, I proposed to visit the families and friends of members of the staff, the individual churches from which the members of the staff have gone out, the educational institutions with which the staff members were formerly connected, members of the Advisory Board, those persons who have already contributed, and lastly, to find new friends for the College in any way that opportunity might offer. I wish herewith to indicate briefly what has been done along these various lines, and I think that my report will show the magnitude of our effort, although the results have been small.

Of the Advisory Board, I have had two interviews with Mr. Foster in Washington, two with Prof. Erdman at Princeton, one each with Prof. McMurray in New York, and Mr. Converse in Philadelphia, and have corresponded with Messrs. Martin, Beach, Graves and Wilder, all with a view to securing their assistance in promoting the interests of the College. The details of my suggestions to them need not be recorded here.

Besides the financial campaign, there has been the necessity of conducting a canvass for suitable men to serve on the staff, and from May 1, 1909, to October my major time was given to this end ~~to~~ some of the architectural problems that demanded attention. The campaign for men has involved three parts:

(a) Visiting educational institutions, chiefly those from which we already have men on the staff, but including additional ones also.

(b) Correspondence with the Christian Associations in various other colleges.

(c) Visiting the families of men already on the staff, in order to increase their interest and make it easier for them and the instructors to bear the separation. In this connection, I have to report one or more visits to the families of Messrs. Laird, Groff, Collins, Brownell, Weekes and Graybill. I also have several times visited Mr. Kwan at Haverford and have had frequent conferences with Messrs. Woods, Pomeroy, Wannamaker and Morrow, former members of the staff.

Visiting the colleges and families of the staff also offered opportunities for a money campaign and in these places churches and individuals were approached.

I have found that our work is not only educational on the field, but will have to be largely educational at this end before we can have a widespread permanent support, either in men or money, and in that connection suitable opportunities have been sought and improved to speak and lecture with the lantern before churches, Sunday Schools, colleges and special organizations, but some selection was exercised with reference to the opportunities that offered in churches and Sunday Schools, so that so far as possible only those places which were likely to bring results, or which already had a connection with the institution were visited.

PLACES:

In all I have visited sixteen places, including in any place the small places in its vicinity and counting them as one, as follows:

New York and vicinity; Philadelphia and vicinity; Baltimore, Washington; Harrisburg; Pittsburg; Chicago; Rochester, Buffalo and Watertown, N.Y.; Princeton, N.J.; Penn. State College; Burlington, Vt.; Lexington, Va.; Charlottesville, Va.; Middlebury, Conn.

In seven of these places our main efforts were in connection with educational institutions.

MEN -- POSSIBLE CANDIDATES:

All told, I have had personal interviews- in some cases several with the same individual- with forty-six persons, to six of whom appointments to the staff have been given. More or less extended correspondence has been conducted with sixteen others, of whom two are desirable men who are available for appointment at this time, viz., Malone of Gallipolis, Ohio, and Duncan of Crawfordsville, Ind. I recommend that if any additional appointments are made for this coming fall, that Mr. Malone be chosen.

Three other excellent men will be available for appointment next year, Messrs. Goodale of University of Michigan, Westbrook of Harvard, and Mackintosh of Wooster. I recommend that we make an agreement with Mr. Mackintosh for a three year term, beginning next summer, and if we make more than one appointment for next year, that Mr. Westbrook be considered for the second.

EDUCATIONAL INSTITUTIONS:

The following have been visited, most of them on more than one occasion-

Johns Hopkins University,	Baltimore
Haverford College,	Pa.
Baldwin School for Girls,	Bryn Mawr, Pa.
Central High School,	Washington, D.C.
West Nottingham Academy,	Colora, Md.
Friends School,	Baltimore
Penn. State College,	Pa.
Teachers' College,	Columbia
Student Volunteer Union of New York,	at Columbia University
Rutgers College,	New Brunswick, N.J.
University of Pa.,	Philadelphia
University of Va.,	Charlottesville, Va.

Washington & Lee,
University of Vermont,
Princeton Theological Seminary,

Lexington, Va.
Burlington, Vt.
Princeton.

Nine of these institutions are represented by members on our staff and to three of them definite propositions have been made with reference to their supporting scholarships in our College, or carrying the whole or part expenses of their representative on the staff. In this connection I would report that the Penn. State College has greatly increased its interest and financial assistance, subscribing over \$900 this year toward Mr. Groff's salary.

The colleges of Columbia University have inaugurated their connection by subscribing \$100 for the year for scholarships, \$50 of which has been paid in, and the Christian Association of Washington and Lee have under definite consideration the supporting of a representative on our staff.

In ten of these institutions public lectures were given on Christian Education in China and on China in general, eight of them illustrated.

CHURCHES:

Public addresses have been given on Christian Education in China in the following churches-

Summit, N.J.,	Central Presbyterian
Burlington, Vt.,	Congregational
New York City,	West End Collegiate Church
White Plains, N.Y.	First Presbyterian
Middlebury, Conn.,	Congregational
Watertown, N.Y.	First Presbyterian
Chicago, Ill.,	Presbyterian (J.T. Stone, pastor)
Baltimore, Md.,	Baptist Churches, Eutaw Place First Franklin Square Lee Street

Baltimore, Md.

Brantley
Seventh
Methodist,
Strawbridge
Roland Park
Monument Street

"

"

First Presbyterian

In all seventeen churches, in nine of which the addresses were illustrated with views of C.C.C. Four of these churches are represented by members on our staff and two others by members on the Board of Trustees. In four of them the addresses were given to the Men's League.

The Women's Missionary Society of the Central Presbyterian Church of Summit have for a few years past contributed \$100 a year. They manifest their interest by the continuation of this annuity. The West End Collegiate Church, N.Y.C., have also promised \$50 for the year. ^{ever given?} Among the Baptist Churches in Baltimore an effort to finance scholarships for Baptist boys has been made. An exhibit in the Eutaw Place Church netted \$30, a contribution of \$25, a conditional subscription of \$200, and a promise of a contribution have been received from three individuals in this Church for the purpose named; also the Brantley Church has promised an annuity of \$50, ^{ever given?} and the F.M.Board of the S.B.C. have been asked to grant an annuity of \$200 for scholarships to graduates of the Baptist Boys' Academy at Canton.

SPECIAL ORGANIZATIONS:

In addition to the educational institutions and churches, addresses on Christian Education in China have been given before The Conference of Baptist Ministers in Philadelphia

- " Alumni Association of the Union Theological Seminary in New York
- " Presbyterian Union of Maryland
- " Twilight Club of Baltimore
- " Johns Hopkins Club, Baltimore
- " Ladies' Missionary Society, Presbyterian Church, Orange, N.J.

In three of these the addresses were illustrated with the slides of the C.C.C.

LECTURES AND ADDRESSES:

In addition to those given in churches and educational institutions as already noted and before special organizations, seven other more general illustrated lectures on China have been given, making a total of twenty-seven illustrated lectures and fourteen unillustrated addresses, total forty-one (41).

CONTRIBUTORS AND POSSIBLE CONTRIBUTORS:

In all I have had personal interviews with ninety-six (96) different individuals (in some cases several with the same person) likely to be contributors or to influence contributors. The detailed list of these persons with notes is in hand, and a copy will be turned over to Mr. House. Many of these persons do not seem to be interested in such an undertaking as ours to the giving point, but a number of others are very likely under cultivation to become supporters of our work. Twenty-two of the persons interviewed have already subscribed \$21,035.75, all but \$1,800 of which has been paid in. Of this latter item \$700 is conditional and may not be received. If to this total of individual subscriptions we add the additional annuities pledged by churches and colleges (which amount to \$200) we have a final total of \$21,235.75, as the immediate result of the campaign herewith reported. Of course the previous work of Mr. Grant and Mr. House materially affected these results. But the items named are only those which have come from the persons whom I have approached.

SPECIAL INTERVIEWS:

Special interviews have been had with reference to financial campaign and various problems of administration with ExPresident George Washburn of Robert College; Profs. Burton and Chamberlain of the University of Chicago; Mr. George Wharton Pepper and Mr. E.C. Wood of the Trustees of the University Medical School; and with Messrs. Chambers, Nelson, Marshall and Green of the Baptist, Presbyterian and Congregational Missions at Canton, and with Dr. Willingham, Secretary of the Southern Baptist

Foreign Mission Board.

I have also attended the sessions of the Northfield Students' Conference in July; the Laymen's Missionary Convention in Baltimore in November; the Student Volunteer Convention in Rochester in January; the Conferences of the Boards of Foreign Missions in New York in January, and the Southern Baptist Convention in May, in connection with each one of which there were opportunities to present the claims of our work at Canton in personal interviews, many of which are not included in the lists already given, because no permanent record was kept of them.

SPECIAL CAMPAIGN MATERIAL:

A silk pennant of the College, accompanied by a letter explaining the characters on the pennant, was sent to twenty-seven contributors, from whom very encouraging letters were received in acknowledgment.

Mr. Grant's report on Christian Education in China to the Conference of Foreign Missions Boards in New York was sent, with the President's card and in some cases with a photograph of last year's graduating class also to forty-five other persons, and the April issue of "The World To-day", containing an article by Prof. Burton on "Education in China" with several illustrations of the C.C.C., was sent with the President's card enclosed to fifty-four persons.

It remains to prepare some further campaign pamphlets and a number of half tone blocks are already in hand for this purpose, they having been made for us free of charge by Mr. E. S. Osgood of Chicago, constituting thus a contribution from him of \$50.

EXPENSES:

The total administration expenses, including office expenses and travel incurred through me since May 1, 1909, have been \$880.61, not counting the salaries of Miss Wright and myself, but if we include Miss Wright's salary during this period, viz., \$424, the total item is \$1,304.61, of which,

however, only \$445 are chargeable to campaign expenses, not counting Miss Wright's services. If we charge half of her services on campaign account- which seems a reasonable proportion- we would have \$657 as campaign expenses, to which must be added \$30 to cover the special expenses of sending out college pennants and copies of the April issue of "The World To-day" as campaign material, or a total of \$687.

(In the cases of the S.V.U. of N.Y.C., the Baptist Ministers' Conference in Philadelphia, Rutgers College, University of Virginia, and Washington and Lee, traveling expenses were paid by the organizations addressed)

It has not been possible to devote my undivided attention to the campaign because it has been necessary to correspond with the field rather fully with respect to pressing administrative matters- some 115 letters of an average length of four pages have been written to the staff at Honglok and frequent conferences have been had with Messrs. Stoughton and Stoughton and Prof. Laird, and with the Executive Committee, all of which has taken considerable time and energy.

Respectfully submitted,
C. K. Saunders.

Minutes of Trustees' Meeting, Oct. 3, 1910.

The Trustees of the Canton Christian College met at their office, 156 Fifth Avenue, New York, October 3, 1910, at six o'clock.

PRESENT: S.M.Jackson, L.B.Miller, F.S.Phraner, Warren P.Laird, C.K.Edmunds, W.Henry Grant, H.E.House.

Absent: Charles A. Stoddard. He called in the afternoon to present his excuse, saying that he was over-fatigued.

Prayer was offered by Dr.Jackson.

Minutes of May 10th and 20th were read and approved.

The following Minute was adopted, as presented by Dr.Jackson, in memory of John Heman Converse:

"John Heman Converse

Became a Member of the Advisory Board, Nov.27,1905.

Born: December 2,1840- Died: May 3,1910.

Among those whose interest in the scheme of a Christian College in Canton, China, as outlined by the Founder, Rev.Dr.Happer, was shown by their gifts was John Heman Converse. In fact one of the earliest meetings in promotion of it was held in his parlors. This was many years ago, but he never lost his interest, and so when the scheme was revived and the College refounded he consented to serve upon our Advisory Board, and made us an annual liberal contribution.

We are grateful to him for his gift, made at a time when most needed, and for his continued sympathy in our efforts to build up a great institution; and are glad that he saw so much accomplished before he died.

But our enterprise was only one of many to which he gave money and personal attention. By thus exercising remarkable liberality of purse and thought he won the praise and admiration of all who knew his name."

Doctor Edmunds reported that the Carnegie Institute^{ion of Washington, DC.} had agreed to contribute to the expenses of his travel to and from China, proportioned by months, based on a service of two years.

Doctor Edmunds reported on the Staff as follows: That Mr.Mac Donald had already sailed (early in August) and was probably on the field. That Mr.Henry C. Brownell had received the Rhodes Scholarship and had gone to Oxford. That Mr.Mottley was studying in Columbia University and Union Seminary. That the authorized agreement with Mr.Blumenberg had

fallen through. That Dr. Edmunds would see Mr. MacIntosh in Wooster on his way west.

Mr. Grant reported that while the Keyes & Marshall suit was threatened, nothing had yet come of it. Nothing to report.

Mr. Warren P. Laird stated that the question of Medical School Residence had not come before the Medical School Board in any final way.

Doctor Edmunds reported visits to Pocono and Northfield, ^{Watertown and Middlebury} and Hotchkiss School; and stated that stops would be made at State College, Penna., ^{Winona} Wooster, Chicago, Cedar Rapids, Denver, and Los Angeles, and that he expected to sail from San Francisco, October 25th, for China.

Mr. House reported encouragements in Chicago and New York.

Dr. Edmunds reported a contribution to Physics Department of \$250 by which means he expects to relieve the budget for equipment for that department for the ^{Items carried forward from last year's budget} ~~present year~~.

On Dr. Edmunds' recommendation, Mr. Phraner moved that \$2000 be appropriated to the Water Supply, to provide for the estimate made by Mr. Knipp for a cistern to supply the residences, and for pump and connections to the dormitories.

Dr. Edmunds reported the names of Messrs. Ernest T. Krueger and H. J. Baldwin, as under consideration for Business Manager, from which to select one for appointment.

On motion of Mr. Phraner, seconded by Mr. Miller, it was agreed that if Dr. Edmunds is satisfied with Mr. Baldwin, that he could appoint him for one year on the basis of an unmarried man, and that if he made good that he should be put on the basis of a married man or returned.

The Staff Agreements in the form presented were approved. The Alternate Form to apply to new appointees, and ⁷ ~~upon consent~~, with the present members of the staff, ^{upon their consent}.

Mr. Grant reported Dr. Jackson's offer to provide the president
✓ with a house at a cost, covering architect's fees, superintendence,
building and equipment and furnishing, of \$10,000.

On motion of Prof. Laird, it was RESOLVED, that the Board
appreciates very warmly this gift of Dr. Jackson as one peculiarly
helpful and valuable in the carrying forward of the building scheme.

on motion adjourned

Approved March 4/1911
W.H.

Henry Grant
Secretary

MINUTES OF MEETING OF TRUSTEES, MARCH 4, 1911.

156 Fifth Avenue, New York.

PRESENT: Samuel Macauley Jackson, Warren Powers Laird, Francis S. Phraner, W. Henry Grant, David Eugene Smith.

ABSENT: Charles A. Steddard, Lebbeus B. Miller.

The meeting was opened with prayer by Doctor Jackson.

Minutes of October 3, 1910, read, corrected, and approved.

On motion of Mr. Phraner, seconded by Mr. Laird, Prof. David Eugene Smith was elected a trustee. Dr. Smith, coming in immediately afterwards, was introduced ^{as a} ~~to the~~ Trustees.

The treasurer made a verbal statement regarding the receipts for current year, and reports received from Canton for the years ending February 28, 1909, and also 1910.

Land. President Edmunds' letter, #14, January 26, 1911, asking authority to buy land adjacent to College property, designated "A" on the east, and "G" on the west, was presented, involving an expenditure in "A" of about 1,000 Hongkong dollars, and in "G" of 730 Hongkong dollars, plus the advertisement and stamping, was approved.

Dormitory. In accordance with Doctor Edmunds' letter, #6, December 24, 1910, on motion of Mr. Phraner, it was agreed that the Canton Treasurer might advance College funds, if needed, while the subscriptions from Chinese were being collected to complete the first story of the second Chinese dormitory, which is understood to include the laying of the second floor, in support of the action already taken by Dr. Edmunds.

Mr. Fuson's election as member Executive Council.

In accordance with President Edmunds' letter, #8, December 31, 1910, Mr. Chester G. Fuson was elected a member of the Executive Council of the Faculty.

Mr. Chung's salary and allowances.

RESOLVED that the Executive Council of the Faculty be authorized to advance Mr. Chung's salary and allowances at its discretion, up to the limit of 1200 Mexican, reporting its recommendations as to further allowances on personal account to the Trustees.

✓ On motion of Mr. Phraner it was resolved that the appointment of two additional teachers be left to the Faculty Committee of Trustees.

It was further RESOLVED that Dr. Smith be added to that Committee.

Mr. Laird's marriage. RESOLVED that Mr. Clinton N. Laird's marriage to Miss M.C. Soles be approved, and that salary and allowances should be allowed to Mr. Laird from March 1, 1911, as requested by Doctor Edmunds in his letter #13, January 26, 1911

"World in Boston." Doctor Jackson reported on the "World in Boston" prospective exhibit of the model of the Canton Christian College, and stated that he and Mr. Stoughton expected to go to Boston, March 9th, to assist in making as good an exhibit as possible.

*Approved
May 19, 1911*

Henry Grant
Secretary.

TRUSTEES OF THE CANTON CHRISTIAN COLLEGE

(CANTON, CHINA)

156 FIFTH AVENUE, NEW YORK

TRUSTEES

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CHARLES A. STODDARD, D.D., LL.D., VICE-PRESIDENT
WARREN POWERS LAIRD
LEBBEUS B. MILLER
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W. HENRY GRANT, SECRETARY AND TREASURER

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ARTHUR RUSSELL KNIPP, B.A., B.S.
JOSIAH CALVIN MCGRACKEN, M.D.
COLLEGE PHYSICIAN

W. K. CHUNG, CHU JEN (CHINESE M.A.)

CORRESPONDING MEMBERS EX-OFFICIO

THE EXECUTIVE OFFICERS FOREIGN MISSIONS BOARDS HAVING MISSIONS IN CHINA

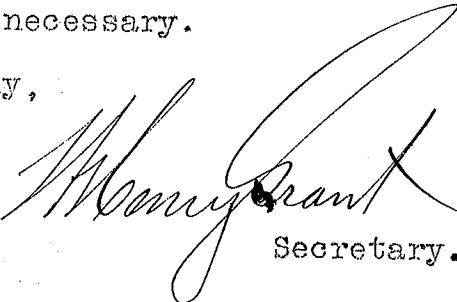
May 9, 1911.

The Annual Meeting of the Trustees was held at their office, 156 Fifth Avenue, New York, Tuesday, May 9, at two p.m., as per the call of the Secretary.

The following gentlemen were present: Samuel Macauley Jackson, David Eugene Smith, W. Henry Grant.

After discussion of several matters brought before the Trustees, the ^{Annual} meeting was adjourned without reading of Minutes to meet in the same place on Friday afternoon, May 19, at 4.30, to be continued in evening session if necessary.

Sincerely,


Secretary.

Annual Meeting, Trustees C.C.C., May 19, 1911.

Docket

Minutes

Reports

Election of Officers

New Trustees- F.R.Chambers, Mrs.A.F.Schauffler, Miss Gould, Miss Dodge.

CCC a/c Lincoln Trust Company

✓ Deep well

✓ Water front

President's house

Model

Savings and Insurance Funds to begin with arrival on field if not otherwise agreed.

Budget

Dr. Woods

Cooperation.

ANNUAL MEETING OF TRUSTEES OF
CANTON CHRISTIAN COLLEGE

156 Fifth Avenue,
New York City.

The Annual Meeting of the Trustees was held at their office, May 9, 1911, at two p.m.

The Adjourned Annual Meeting was held May 19, at four-thirty p.m.

PRESENT: Samuel Macauley Jackson, Charles A. Stoddard,
Francis S. Phraner, David Eugene Smith, Warren P. Laird,
W. Henry Grant.

ABSENT: L. B. Miller, President Charles K. Edmunds.

Doctor Jackson offered prayer.

The Minutes of March 4 were read and approved.

The secretary and treasurer made reports as to the progress of the College and the state of the funds.

The following gentlemen were elected to serve as Trustees:

Mr. Arthur Curtiss James and Mr. Frank R. Chambers.

On nomination of Dr. Smith the following officers were elected:

Vice-Presidents, Samuel Macauley Jackson and Charles A. Stoddard.

Secretary, W. Henry Grant.

Treasurer pro tem, W. Henry Grant. Dr. Jackson agreed to act as president till his successor was chosen.

RESOLVED to appoint an Executive Committee of three to serve ad interim, and the following were elected to serve on that Committee: S. M. Jackson, W. Henry Grant.

On motion of Prof. Laird the Chairman appointed Doctors Stoddard and Smith as the Committee to revise the by-laws.

It was RESOLVED (1) That the treasurer be and hereby is authorized to close the Canton Christian College account at the Lincoln Trust Company at his discretion.

(2) That the signature of W. Henry Grant, Treasurer pro tem, be and hereby is authorized by the Trustees to be used as needed on checks at bank.

Deep Well. In response to ~~the~~ a cablegram from Canton, and in the absence of information from Canton with regard to digging a deep well at a cost of 5 Mx. per foot, on motion of Dr. Smith it was agreed to ask President Edmunds to correspond with the Carnegie Institution to see if it would not make an experiment by sinking an artesian well on the College grounds at Honglok. A further reason given for delay in the matter was in order to give time for President Edmunds to take the matter up with Mr. Chung Yi of Honolulu. Also for information regarding the diameter, depth, and known quantities in the proposed undertaking.

✓ Water Front. It was agreed to confine the present purchase of water front to the section proposed by the Executive Council, falling within the \$4,000 already authorized.

Andrew H. Woods, M.D. On motion of Mr. Phraner, RESOLVED, that we send Andrew H. Woods, M.D., out to the College, as Vice President, as soon as a house can be provided for him.

On motion of Dr. Smith the budget for current expenses was adopted, amounting to \$36,059.63, \$18,690.63 being reckoned as interest and gifts. The Budget is as follows: (See Appendix).

Permanent Investment. The following items were approved:

Improvements to Grounds	730
Telephone System	1,000
Wharf to replace temporary pier	300
Departmental Equipment	1,315
Furniture	150
	<hr/> \$3,495

It was agreed that work on the residences and dormitories asked for should proceed as fast as money was raised.

✓ Water System and Sewage. Also agreed that work should proceed on water system and sewage to the amount of \$8,640 covered by Gould Fund.

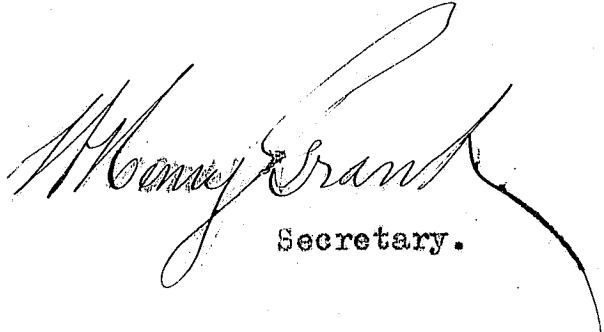
RESOLVED that the Trustees express their deep sympathy with Doctor Edmunds and his family in the loss of his father, Mr. James R. Edmunds of Baltimore, Md.

RESOLVED that a resolution of thanks be sent individually to donors.

President's House. Action was deferred awaiting further correspondence.

In the matter of Savings and Insurance Fund, the time of beginning in each case was referred to the Faculty Council for expression of definite recommendation.

The secretary reported on progress in cooperation, and on the correspondence with reference to the relations between the work of the College and the educational work of the American Presbyterian Mission at Canton.


Secretary.

BUDGET 1911-1912

ESTIMATED CURRENT EXPENSES.

1. Salaries and Allowances- American Staff.							\$	13,060.82
C.K.Edmunds	Sal.1380	Reser.200	Va.100	Ins.163	Ch.83.33	Total		
H.B.Graybill	" 1130	" 200	" 100			1,926.33		
C.N.Laird	" 1080	" 200	" 100	" 29.50	" 33.33	1,430.00		
C.G.Fuson	" 1080	" 200	" 100		"100.00	1,442.83		
G.W.Greiff	" 500	" 100				1,480.00		
C.H.Wicks	" 500	" 100	" 25			600.00		
E.J.Weekes	" 500	" 100	" 25			625.00		
A.R.Knipp	" 540	" 100	" 50			625.00		
W.E.McDonald	" 540	" 100	" 50			690.00		
A.S.Collins	" 500	" 100	" 25			690.00		
F.B.Wright	" 500	" 100	" 25			625.00		
1 new man	" 360	" 58.33	" 15			433.33		
1 new man	" 300	" 58.33	" 15			373.33		
Physician						900.00		
Language Teachers (5)						540.00		
President's Allowance for books \$25, membership dues \$30						55.00		
2. Travel and Freight								984.81
3. Chinese Staff- Salaries and Allowances								3,295.00
4. Mr.Chung's visit to America (to be collected from Chinese)								1,200.00
5. Kwan Yan Cho special course Columbia University								900.00
6. Wong Kai Ming " " " "								615.00
7. Administration, N.T. Office, Printing, New Men, etc.								1,200.00
8. Model of Grounds for "The World in Boston"								200.00
9. Representative, Rev. Herbert E. House, Salary and Travel								2,250.00
10. General Expenses, Honglok,								2,753.00
Launch and local travel \$850, Watchmen \$453, Labor (General) \$400, Repairs \$300, Fire Insurance \$110, Printing \$400, Office Supplies, Postage and Telegrams \$100, School Supplies \$50, Entertainment \$40, Sundries \$50.								
11. Scholarships \$379, Prizes \$25								404.00
12. Boarding Department, covered by fees								3,600.00
13. Incidental Expenses and Light, covered by fees								1,170.00
14. Laundry								450.00
15. Sai Kwan Grammar School, Salaries, Board'g Dept. & Expenses								3,877.00
16. Honam Grammar School Deficit								100.00
								<u>\$36,059.63</u>

W.D.

ESTIMATED RECEIPTS FOR CURRENT EXPENSES. 1911-12

1. Receipts from Students, Henglok	\$10,424.00
Tuition and rent \$5204, Boarding Department \$3600, Incidentals \$1170, Laundry \$450	
2. Receipts from Students, Sai Kwan Grammar School	4,137.00
3. Other Canton local receipts	708.00
4. Sale of Wong Kai Ming's Arithmetic	900.00
5. Chinese Campaign Fund for expenses	1,200.00
6. Interest (including income from scholarship en- dowments)	1,600.00
7. Gifts needed for current expenses	<u>17,090.63</u>
	\$36,059.63



Minutes of Trustees, Canton Christian College,

November 10, 1911.

156 Fifth Avenue, New York.

PRESENT. Samuel Macauley Jackson (in the chair), Charles A. Stoddard, Warren Powers Laird, L.B. Miller, ~~Phraner~~ Francis S. Phraner, David Eugene Smith, W. Henry Grant, also by invitation Vice-President Andrew H. Woods.

ABSENT. Charles K. Edmunds, President of the College, ex-officio.

Doctor Jackson presided and offered prayer and the Minutes of the Annual Meeting, May 9 and 19, 1911, were read and approved.

In reply to a letter from Dr. Woods, dated September 18, 1911, Dr. Jackson and Mr. Phraner reported that they had telegraphed Dr. Woods to "go to Canton on his own terms." It was agreed that this reply to the letter be confirmed. 23 25

Summary of Recommendations, Report of Dr. Edmunds 1911, page 46.

(1) That Mr. Chung be made a member of the Executive Council. It was moved and seconded that the Trustees cordially approve of this recommendation.

(2) That Wong Kai Ming be sent to study two years at Columbia University, Teachers College, on a contract to return for at least four years service. On motion the same was approved.

✓ (3) That \$200 Endowment for Department Prizes and \$100 Endowment for Military Prizes be sought.

(4) That prizes of free tuition as outlined on p.12 be authorized and endowments or contributions to refund on this account be sought.

These recommendations were approved under the conditions of the policy of raising funds. (Later found in these Minutes pp. 5 and 6.)

(5) That the permanent southern athletic field be located in the valley to the southwest and that additional land be bought there, costing

Minutes, November 10, 1911,

p.2

about \$1,100 gold. Consent having been received by circular letter from most of the Trustees, the same was approved and \$1,100 appropriated for the purpose.

(6) That the site formerly assigned to the athletic field as in group-plan of October 1910, be devoted to residences or dormitories or both. It was agreed that the same be referred to the Committee on Grounds and Buildings.

(7) That steps be taken with reference to the agricultural department in accordance with Mr. Groff's outline as revised by the Council.

In general, the plan for the development of the agricultural department was approved with such modifications of the outline as might better serve the purpose after Mr. Groff had proceeded further with his work.

It was voted that the salary of Mr. Groff on home allowance should be \$900 to the end of the current fiscal year. That the Trustees approve of an agricultural campaign and of the expenses incident thereto including printing, etc., under the supervision of the Executive Committee.

(8) That the layout or group-plan be revised as indicated.

The matter was not in form to present to the Trustees and was deferred till brought up by the Committee on Grounds and Buildings.

✓ (9) That the balance of the \$2,000 appropriated for water supply Oct. 4, 1910, above the contribution of \$1,200 secured for that purpose, viz., \$800, be charged against the Gould Fund of \$10,000.

It was agreed that this was approved and already included in the action with regard to the budget.

✓ (10) That the Improvement Committee of the Faculty be authorized to buy an oil engine of moderate power for pumping and other power purposes, to be charged to the Gould Fund. Approved.

(11) That the sinking of an artesian well be authorized to be

Minutes, November 10, 1911,

p.3

charged to the Gould Fund.

✓ It was agreed to appropriate \$1,200 to experiment, in conformity with the correspondence of the secretary, pro rata to the other contributors to the experiment the amount of \$600, with the idea of carrying the well to a total depth of 1,800 feet, involving a total appropriation of \$4,000 from the Gould Fund for the purpose if the experiment be successful.

(12) That the construction of the side paths of the main explanade be authorized as the first step determining proper permanent grades as preliminary to drainage and sewage installations. To be charged to Gould Fund.

Approved.

(13) That the purchase and installation of a 25 H.P. oil engine for the launch be authorized.

Approved.

(14) That \$1,200 be sought for a printing plant to be related to Student Aid and Scholarships as suggested.

Approved under the general plan for raising funds given later on pp. 5 and 6.

(15) That definite steps be taken to secure an active participation by the University Medical School in financing the purchase of protective areas, the development of water front, increased right of way, and other items of mutual concern or benefit.

It was resolved that the Trustees express general sympathy with the recommendation and ask for more definite information as to the parcels of land and items of mutual concern referred to.

With reference to the matter of residence for the University Medical School on land owned by the Canton Christian College, it was voted that the Trustees approve in general of a settlement or residence park of cooperating missions and institutions, and that a committee be appointed for the purpose of defining the method of carrying out such a project and

agreements with such institutions as might desire to locate on the College grounds, with power of effecting agreements, after correspondence with the Trustees. That such a committee be composed of the executive officers and the Committee on Buildings and Grounds.

The matter of the location and style of the third dormitory was brought up and discussed but no settlement arrived at.

RESOLVED that Mornay Williams, Esq., receive the hearty thanks and congratulations of the Trustees on the success of his defence in the Supreme Court of New York State in the case of the Keyes and Marshall suit.

The treasurer was authorized to advance such sums as may be necessary on account of Mr. Chung's travelling expenses, the sum to be taken later from Dormitory Funds to be received later through the Canton treasurer.

Rev. Samuel Macauley Jackson, D.D., was elected President, and W. Henry Grant treasurer, with the understanding that there was no lapse in the terms in these offices as appears by Dr. Jackson's election as vice-president and Mr. Grant's election as treasurer pro tem at the annual meeting.

The Secretary announced that Mr. Arthur Curtiss James and Mr. Frank R. Chambers had both declined their election as trustees.

New By-Laws. Dr. Smith reported progress on the new by-laws and handed the secretary a copy of by-laws to be considered, stating there were several committees and other matters to be incorporated part of which would have to be referred to the Executive Council in Canton.

Building and Grounds Committee. The Chairman of the Building and Grounds Committee (Mr. Laird) proposed that another member be added to the Committee, and on motion he was requested to select a third member for that Committee. He stated that he thought that the Committee should determine upon a broad general policy and its salient features allowing details to be worked out at the College by the resident staff. Dr. Smith was selected as the third member.

Policy of Trustees. RESOLVED that the Policy of the Trustees of the Canton Christian College in raising funds be as follows:

1. That it be laid before all givers who contemplate giving larger or smaller amounts (1) that the first need is a fund to be drawn on for running expenses and other annual appropriations.

2. That the second need is for a permanent endowment fund to be invested in America under the complete control of the Trustees.

3. That in approving the budget for the year that items be placed in three classes:

(1) Appropriations for current expenses.

(2) Such other items as the Trustees are ready to appropriate, from funds on hand, in case the money has not been or shall not be raised during the year.

(3) Items which are approved provided the money is raised. In this class shall fall efforts to raise endowed or other scholarships the interest of which is to be used wholly for the aid of students.

In including items in this class the Trustees wish it distinctly understood that regular or prospective givers who have been cultivated along the lines of giving to the current expenses, or for other items approved for this purpose by the Trustees, shall not be approached for these special items by the Financial Agent or members of the staff without the approval of the Trustees.

The first efforts of the Financial Secretary shall be directed toward securing the sum of \$50,000 per annum to cover the running expenses including such aid to students (annual scholarships) and prizes as shall be covered by the general appropriation in the budget, and land, buildings and improvements, included in the budget for the current year.

✓ That an effort be made to raise the Contingent Fund, now amounting to \$8,000, to the sum of \$100,000 to be used at the discretion of the Trustees to cover deficits in the running expenses and for land, buildings and improvements during any current year.

✓ That it is the sense of the Trustees that an endowment of not less than \$1,000,000 is needed to carry the College forward as rapidly as the way seems to open, and that the College is now held back by the lack of such an endowment.

Approved Feb 2^d 1912
W.H.

----- Henry Grant
Secy

Feb. 2, 1912.

DOCKET

1. Report of Committee on Constitution and Bylaws.

2. With a view to securing the services of promising young Chinese who have studied abroad and returned to China, Mr. Graybill asks the Trustees to authorize the Faculty Council to engage one such man this year, at the discretion of the Council. This appointment should conform to the following conditions: (a) The teacher should agree to do the work assigned him by the Council, and to conform to the various conditions now established for a member of the staff.

(b) His salary should be no higher than that of regular three-year appointees.

(c) He should be appointed at first for one year, the question of reappointment to arise at the end of the first year of service.

3. Authorization for the secretary and treasurer to search for a man suitable to fill the office of business manager at the College, and that if such a man be found and approved by the Committee on Staff, he be appointed and sent to the College upon salary and under general conditions to be fixed by the Committee on Staff.

4. That the secretary and treasurer together with ^{Dr. Smith Mr. Phane} the Committee on Staff be authorized to find and employ a man who shall relieve Mr. Grant of such parts of the office work of the Trustees as Mr. Grant may see fit to assign. It is the desire of the Trustees that a man be selected for this work who will develop capacity for the care of ^{the} office duties of the Trustees, to give proper publicity to the attainments and needs of the College, and to secure for it friends and financial support.

5. That the recommendations following be accepted as the action of the Trustees: (The document prepared by Mr. Grant and presented this morning to the Board of Foreign Missions of the Presbyterian Church on "The Relations with the South China Presbyterian Mission in Educational Work.")

6. That a committee be appointed by the Trustees to consider the possibility and advisability of securing cooperation from the executors of the Carnegie Peace Fund (?) with a view to securing from them the support of a professor of Economics for the College.

7. The appointment of a stenographer or office secretary to be sent to Canton in place of Miss Wright.

8. Discussion is asked of the question "How can we best make use of the energies and enthusiasm of the women who are interested in the College?"

MINUTES OF MEETING OF TRUSTEES OF THE
CANTON CHRISTIAN COLLEGE

February 2, 1912

At the call of the secretary the Trustees met in the College Office, 156 Fifth Avenue, New York, February 2, 1912, at four p.m.

PRESENT: Warren P. Laird, L.B. Miller, Francis S. Phraner, David Eugene Smith, W. Henry Grant (Andrew H. Woods).

ABSENT: Samuel Macauley Jackson, Charles A. Stoddard.

On motion Mr. L.B. Miller was elected Chairman. The secretary offered prayer. A letter was read from President Samuel Macauley Jackson. The Trustees were glad to learn of the improvement in Dr. Jackson's health and expectation of attending the next meeting of the Board. Vice-President Charles A. Stoddard telephoned that he was detained at home by other work.

The minutes of Nov. 10, 1911 were read and approved (W.P.)

(1) Dr. Smith made a report of progress for the Committee on Constitution and By-Laws, stating that he later would ask the Trustees to put in printed form the Charter, Statutes of the College, and the University Law relating thereto.

(2) In response to a request from the acting-president, Mr. Graybill, that the Trustees authorize the Faculty Council to secure the services of promising young Chinese who have studied abroad, he having one such man in view, it was agreed that the Council might employ one such man at its discretion to take the place of one American teacher returning this summer, under the following conditions:

(a) That he should agree to do the work assigned him by the Council and conform to the various conditions now established for other members of the staff. (b) That his salary should be no higher than that of regular three-year appointees. (c) That he should be appointed at first for one year. The question of his reappointment to be taken up at the end of first year of service.

(3) Business Manager at the College. The secretary and treasurer was authorized to search for a man suitable to fill the office of Business Manager at the College, and in case such a man be found and approved by

the Committee on Staff, that he be appointed and sent to the College upon salary and under general conditions to be fixed by the Committee on Staff. This motion made by Mr. Phraner and seconded by Mr. Laird was approved.

(4) Office Secretary. It was agreed that the secretary together with Dr. Smith and Mr. Phraner be authorized to find and employ a man to relieve Mr. Grant from such parts of the office work of the Trustees as Mr. Grant may see fit to assign. Said committee ^{to have} ~~had~~ power to act when such a man ^(is) was found; it being the desire of the Trustees that such a man should be selected for this work as will probably develop capacity for the care of the office duties of the Trustees, give proper publicity to the attainments and needs of the College, and secure for it friends and financial support.

(5) That the following Minute, including the Resolution, be adopted as expressing the mind of the Trustees on the subject of cooperation between the College and the Board of Foreign Missions of the Presbyterian Church in the U.S.A. in the educational work of its South China Mission:

Whereas in response to the call of Rev. Dr. Arthur J. Brown, Secretary of the Board of Foreign Missions of the Presbyterian Church in the U.S.A., the Trustees of the Canton Christian College met with the Executive Council and China Committee of the Board on November 22, 1911, to consider the matter of cooperation between the Canton Christian College and the educational work of the Board's South China Mission, and whereas after a lengthy discussion of six points presented by Doctor Brown setting forth the difficulties involved in cooperation, a joint committee was named to further consider the matter and report to their respective Boards, and

Whereas at the meeting of the joint committee in Dr. Brown's office on February 2, 1912, the secretary of the Trustees was asked to secure from the Trustees of the Canton Christian College the proposals it would make to the Board of Foreign Missions regarding the strengthening of the Board's educational work in South China in order to make cooperation with the College effective, and

Whereas the Trustees have already adopted the following resolutions under date of December 10, 1909, to wit:

"(a) That in view of the possibility of larger cooperation with the denominational missions located in Kwangtung, it is deemed advisable that the President of the College and the Executive Officers of

the Trustees should be authorized to approach the Boards of Missions whose work is located there, with a view to securing their active cooperation in enlarging and extending the work of the College.

"(b) That the Trustees will welcome nominations to their Board to join with them in their trust, one Trustee representing any Board which has a mission in Canton which desires to cooperate to the extent of furnishing or supporting at least one teacher in the College.

"(c) That the Trustees would view with satisfaction the development of a comprehensive plan for South China which would include the establishment of primary, elementary and secondary schools, denominational or interdenominational, which were correlated and coordinated in such a way as to become feeders to the College, and forming a united Christian educational work.

"(d) That should it be decided to locate such schools in the neighborhood of the College, the Trustees would favor extending all the aid possible in securing land or appropriating some of their own land to enable any mission to locate its educational work at Honglok.

"(e) That if a denominational board sends a man to represent it on the faculty of the Canton Christian College, we believe that it should be done in conformity with the general policy and arrangements of that portion of the staff supported by the Trustees, and that correspondence should be had at any time to fit the appointment to the actual need and conditions at the College." And

And Whereas the China Council of the Board of Foreign Missions at its meeting June 23, 1911, took the following action, to wit:

"The Educational Committee presented the following report in regard to the school at Fati, which was considered seriatim and as a whole:

"The Board having referred the Fati educational situation to the Council and South China Mission; The Council learns with satisfaction of the relations of cordiality and cooperation in educational work in Canton, and would reply to the Board's queries as follows:

"1. The additional years proposed to be added to the course in the Fati "College" are in reality such as place it in the category not of colleges but in that of five year's course gymnasias or "middle school," which the Canton Christian College desires the missions to provide in order to ensure a number of feeders from which the supply of students in professional courses may be increased.

"2. It is desired to transfer some subjects from the curriculum of the Theological department to that of the Middle School thereby giving the former further opportunity to intensify specialized Biblical study.

"3. The Theological College will then furnish a professional course in Theology alone; and the Fati Middle School graduates will be in a position to enter the Canton Christian College for their further education.

"Further questions of unification are in process of adjustment at Canton, and will doubtless be reported to the Board in due course."

Therefore RESOLVED that in order that the above actions may be made effective the Trustees of the Canton Christian College again express their cordial desire for cooperation with the Board of Foreign Missions and its South China Mission in their educational work in South China, in the interest of unity and efficiency, and believe that the Board of Foreign Missions can best promote such cooperation by strengthening its work in South China in the following manner:

(1) By its early appointment to its South China Mission of four educational missionaries.

(2) By its appointment and support of a member of the teaching staff of the Canton Christian College.

(3) By its nomination of a trustee to serve on the Board of Trustees of the Canton Christian College in conformity with the resolution quoted above, as soon as it has definitely decided to support a teacher in the College.

- - - - -

(6) Carnegie Peace Fund. It was agreed that a committee be appointed by the Trustees to consider the possibility of securing cooperation from the executors of the Carnegie Peace Fund with a view to securing from them the support of a professor of Economics for the College.

(7) Stenographer and Office Secretary for the College. It was agreed to appoint some one to take the place of Miss Wright, after the usual method, as soon as the proper person can be found.

(8) In answer to the question 'How can we best make use of the energies and enthusiasm of the women who are interested in the College?' it was agreed that the Trustees contemplate the establishment of a woman's department in connection with the College at Honglok at the earliest practicable moment, as soon as the financial condition of the College will warrant the beginning of such a woman's department. In this connection it is the feeling of the Trustees that the presence of women on its executive board would be a great advantage.

Approved May 25/12
W. A. J. Lee

Henry Frank
Secy

Minutes

Secretary's Report

Treasurers Report

Election of Officers and Committees

New Trustees (Parkhurst, Dutton and Gillies)

List of Committees

Committee Reports

President Edmunds' Report

Budget

(Current

(Permanent

✓ *Supply Account

Chung's House

Woods' W

Launch engine

River Bund

Telephone

Railroad

*Girls' Dept. United Brethren.

Staff

Laird

* Collins

* P. & P.

Williams

* Stenographer

Business Manager

New man

Return of Groff

" " Woods

Dr. Edmunds' sojourn in USA

Appointments- Miss Griggs
Procedure in matter of buildings
Cabinet formation
Modus Operandi-- Council.

Building Committee.

Minutes of Annual Meeting, May 14 & 25, 1912.

The Annual Meeting of the Trustees of the Canton Christian College convened at the office of the College on May 14th at twelve o'clock noon.

PRESENT: Samuel Macauley Jackson, W. Henry Grant.

The meeting was adjourned to meet on Saturday, May 25th, at ten a.m.

Adjourned Annual Meeting, May 25th.

PRESENT: Samuel Macauley Jackson, Chairman. Samuel Train Dutton, W. H. Grant, Warren P. Laird, L. B. Miller, F. S. Phraner, David Eugene Smith, Charles A. Stoddard; Charles K. Edmunds, President, and Andrew H. Woods, Vice-President, of the College. Rev. Charles H. Parkhurst, D.D., LL.D., attended as a visitor.

Dr. Jackson called the meeting to order and offered prayer.

The Minutes of February 2, 1912, were read and approved.

Samuel Train Dutton, A.M., was elected trustee. The Rev. Charles H. Parkhurst, D.D., LL.D., was invited to become a trustee.

The secretary made a verbal report of the progress of the College for the year just closed, and the treasurer reported the gross receipts and disbursements. On motion the report was referred to the Finance Committee.

On motion the following officers were reelected: President, Samuel Macauley Jackson, D.D., LL.D., Vice President, Charles A. Stoddard, D.D., LL.D., Secretary, W. Henry Grant, Treasurer, W. Henry Grant.

Committee on Statutes and By-Laws. Prof. Smith reported progress. It was moved that the statutes as drawn up by the Committee be duplicated as soon as convenient, and sent to the Trustees and Council so as to have full discussion before final adoption.

The standing committees were continued as at present until new committees are appointed.

The paper presented by Prof. Laird, Chairman of the Committee on Buildings and Grounds, was adopted as follows:

The Policy of the Canton Christian College in the matter of
leasing building sites for residences.

It shall be the policy of the Canton Christian College to encourage the residence in its community of members of other organizations engaged in Christian, educational, or philanthropic work in and about Canton. In pursuance of this policy the Canton Christian College (hereinafter referred to as the College) may make agreements with accepted organizations (hereinafter referred to as A) on the following basis:

1. The College may lease to A building sites for residences for a term of ninety-nine (99) years, subject to the restrictions herein set forth.

2. The rental shall be either (1) five percent (5%) per annum of the valuation agreed upon at the time of the original lease; or (2) the total valuation so placed upon it, to be paid upon the making of the lease. Which of these options shall be taken shall be determined at the time of making the lease, and shall be set forth therein.

3. Upon the property so leased A may erect a residence, subject to the condition that its location shall be determined in conformity

with the general plan, its plans and specifications shall be prepared by the College architect and said plans and specifications and the finished work shall be made acceptable to the Trustees of the College, to the end that such work may be in harmony with the general architecture and layout.

4. It is made a further condition to the lease that the College may cancel the same and take over the property at any time upon five years' notice to A in writing, paying to A the original cost of the house less the amount of depreciation in value of the residence, which amount shall be determined in value by a committee of three persons, one appointed by the College, one by A, and one by the two members thus selected; and also repaying to A the pro rata share of the valuation of the land if A took the second option in paragraph No.2, based on the ratio of the unexpired term to the whole term.

5. It is made a further condition to the lease that A and its tenants shall abide by all the community rules to which other residents thereof are subject, and shall pay its pro rata share of the community expenses (including those for watchman, light, water, and care of streets and walks). A shall also pay all taxation upon the property during the life of the lease. In case of any question as to the share of expenses thus to be paid, the question shall be settled by a committee chosen as set forth in paragraph No.4.

6. In case of dispute as to A having fulfilled the conditions of the lease, such dispute shall be settled by a committee chosen as set forth in paragraph No.4, or by arbitrators selected by such a committee. And if such committee or such arbitrators shall decide that A has so violated the conditions, the lease shall thereupon lapse unless some compromise is agreed to by the parties thereto.

7. A may transfer or assign its lease or sell its building only

with the consent of the College Trustees.

President Edmunds reported verbally regarding the promising condition of the College and state of affairs in China.

On motion of Prof. Dutton, the Finance Committee was requested to draw up the budget, and in the meantime the Executive Committee was authorized to make such expenditure as may be necessary until the next meeting.

The announcement of the death of the mother of Ernest J. Weekes, a member of the staff, was received with deep regret, and the Trustees desire to express their sympathy with him and his father, Mr. John Weekes of Watertown, New York, in their loss.

It was agreed to proceed with the building of the fourth residence, and the location was left to the Building Committee with power.

The Committee appointed on Feb. 2, 1912, to find a person to relieve the Secretary and Treasurer of such portions of the office work as he wishes to assign, who also is to be in training for public work under the Secretary-Treasurer's direction, report that after due consideration they would recommend to employ Miss Katharine C. Griggs. On motion this report was accepted and adopted, and the appointment of Miss Griggs was authorized.

The secretary reported that the Foreign Missionary Society of the United Brethren in Christ favored co-operation with the Canton Christian College in its boys' department by sending a teacher as soon as a suitable man and the funds could be secured; and that he had received a telegram under date of May 24, 1912 from Secretary S.S. Hough "We favor co-operation with College in boys' middle school and as to

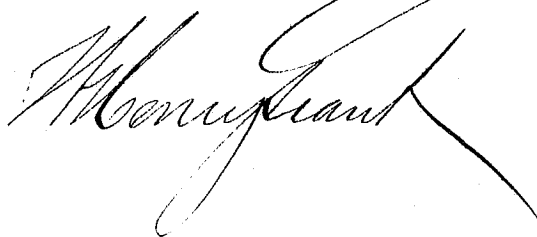
Minutes, May 25, 1912,

page 5.

Womens Department proposition second of letter of May 18 is as far as we should go without further conference with our missionaries in Canton."

(The proposition referred to reads: "(2) Relocate the Miller Seminary on ground of our own and establish a thorough grade of work as far as we can go with it up to the first half of middle school, and then join in the higher work in the middle and college work for girls with the Canton Christian College, sending to the said institution one woman teacher much as we expect to do for the Boys' Department.")

The meeting adjourned to meet at the call of the Chair.



Secretary.

Approved Oct 14 / 12

MINUTES OF SPECIAL MEETING
TRUSTEES OF THE CANTON CHRISTIAN COLLEGE

August 8th, 1912.

A special meeting of the Trustees called in view of the death of President Samuel Macauley Jackson was held in the College office at 2:30 p.m. on August 8th, 1912.

PRESENT: F. S. Phraner, W. Henry Grant, L. B. Miller, W. P. Laird and C. K. Edmunds, and A. W. Halsey and O. D. Wannamaker as guests.

On request of Mr. Miller, Dr. Edmunds presided.

Dr. Halsey led in opening prayer.

Letters from absent trustees, from the Board of Foreign Missions of the Presbyterian Church, and from other friends were then read.

Mr. Grant spoke of Dr. Jackson's connection with the College, of his activities in other directions, and of his own relations with Dr. Jackson as a fellow officer of the Trustees.

Dr. Edmunds spoke of Dr. Jackson's relations with the faculty, and emphasized the tone of encouragement and faith in all his letters to the field.

Dr. Halsey spoke of Dr. Jackson's activities in connection with Chi Alpha and of his cheerful manner of presenting minutes and reminders.

Mr. Grant and Dr. Edmunds were requested to draft a suitable resolution embodying the Trustees appreciation of Dr. Jackson's life and services and expressing their sense of loss; this resolution to be spread on the minutes of the Trus-

Minutes of Special Meeting August 8, 1912 --2--

tees and sent to Dr. Jackson's relatives.

On the suggestion of Mr. Grant it was decided to hold a memorial service in New York City, early in October, in conjunction with the other societies of which Dr. Jackson was a member. The details of preparing for such a joint memorial service were committed to Mr. Grant to work out.

Mr. Grant proposed that a memorial pamphlet be issued containing a likeness of Dr. Jackson, a statement of his various activities, and particularly emphasizing his relation to the Canton Christian College and his faith in the College. It was suggested that it would be well to include in such a pamphlet, quotations from some of the letters of Dr. Jackson which clearly set forth his high ideals and his intensity of faith in connection with the work of the College. The whole proposal was heartily approved.

✓ On the suggestion of Professor Laird it was decided that the President's house at Honglok (Residence #20), which had been paid for by Dr. Jackson, should be known as the "Jackson Lodge" and should have this name built into the structure at a suitable place in a permanent form.

Dr. Edmunds stated that it was his desire to secure a complete collection of Dr. Jackson's published writings to form the nucleus of the theological section of the College Library at Canton. Dr. Edmunds was authorized to take the matter up with Dr. George T. Jackson.

After some further informal expressions of appreciation of Dr. Jackson the meeting adjourned with prayer by Mr. W. Henry Grant.

APPROVED October 14th, 1912.

W. Henry Grant Sec

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Docket, Trustees' Meeting, October 14, 1912.

Prayer

Minutes of May 25th and August 8th, 1912.

Report of the Treasurer.

Report of Finance Committee

Action on budget as approved by Finance Committee.

Report of Committee on Education

Report of Committee on Buildings and Grounds.

Resolution concerning late President Jackson to be adopted.

Committee to confer with U.M.S. to be appointed.

Statutes to be adopted.

Authorize publication of the statutes together with such other related matter as the Executive Committee may determine, in particular some statement of educational policy and basis or policy of affiliation with other missions.

(a) Authorize Finance Committee to draft "Procedure" to be included in Statutes without further reference to Board.

Standing Committees appointed.

Titles assigned to the present members of teaching staff.

Report of the President of the College

Action on recommendations of the President.

Financial campaign.

Committee on the General Association of the Canton Christian College.

Additional Trustees.

Prayer.

95

MINUTES OF THE TRUSTEES' MEETING, OCTOBER 14, 1912.

The Trustees of the Canton Christian College met at the residence of Dr. Stoddard at eight p.m.

PRESENT: Charles A. Stoddard, W. Henry Grant, S. T. Dutton, L. B. Miller, F. S. Phraner, D. E. Smith, C. K. Edmunds.

ABSENT: W. P. Laird, Charles H. Parkhurst.

A telegram was received from Dr. Laird and a letter from Dr. Parkhurst, regretting inability to attend the meeting. On motion they were both excused.

The opening prayer was offered by Dr. Stoddard.

The Minutes of May 25th and August 8th were read and approved.

The following resolution in regard to Dr. Jackson's death was presented by Mr. Grant and adopted:

✓ "Minute of the Trustees of the Canton Christian College in Memory of the Rev. Samuel Macauley Jackson, D.D., LL.D., who was born in New York June 19, 1851, and died in Washington, Conn., August 2, 1912.

The Rev. Samuel Macauley Jackson having been lately removed by death from his cherished work as President and member of the Board of Trustees of the Canton Christian College, the Trustees desire to record their sense of the great and immediate loss which the Board and College has sustained by his removal, and to convey their expressions of sympathy to the family of his surviving brother and those to whom he was most closely related.

Dr. Samuel Macauley Jackson was elected a Trustee of the Canton Christian College May 28, 1901, and attended the next meeting of its board, June 25, 1901. From that date to the time of his death he was present at almost every meeting of the Trustees. He became President of the Board of Trustees of the Canton Christian College April 18, 1905, and rendered constant and faithful service on its Executive Committee. He gave his time without stint to the constructive work of building up a college at a distance of ten thousand miles from the place of his own residence and activities. Each year his faith in the field and work increased, and he put his own personality into the official and general correspondence and into meetings with appointees and members of the Faculty, which did much to produce unity in the work of administration. He also greeted in a cordial and simple way the former students of the College who came to New York, and he looked forward to the privilege of visiting China and the College at an early date. (His gifts added to the bequest in his will of \$15,000 will aggregate a sum of nearly \$30,000.)

When he became a trustee in 1901 no permanent site for the College had been secured, and there were but three American teachers on the

faculty. Since that time sixty acres at Honglok, Canton, have been secured and seven permanent buildings erected. Including this investment in land and buildings, the funds of the College have more than doubled, and the faculty has increased to fourteen American and twenty-two Chinese professors and teachers.

Dr. Jackson was a scholar, a gentleman, a friend and a benefactor to mankind. He was a delightful companion and represented the earnestness and breadth which the College seeks to cultivate in its students.

RESOLVED that a meeting in memory of Doctor Jackson be held in October, in cooperation with the other organizations with which he was connected. That the house for the President of the College at Canton, which was provided through Dr. Jackson's liberality, be known as "Jackson Lodge", and that this Minute be duly recorded and printed for distribution and a copy sent to his family.

New York, August 8, 1912."

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The Treasurer made a verbal statement in regard to the receipts and disbursements for the year ending May 1, 1912. He also stated that the money received from invested funds is of two kinds: First, rentals at Honglok; second, interest on invested funds.

The Minutes of the Finance Committee of August 8th, together with the budget, were presented in typewritten form, and after discussion were adopted as follows:

MINUTES OF FINANCE COMMITTEE, AUGUST 8, 1912.

PRESENT: F.S. Phraner, L.B. Miller, W. Henry Grant and
C.K. Edmunds.

The Budget for 1912-1913 was considered in detail and approved as amended.

It was decided to provide for sending out a Business Manager as well as a new Teacher and an Office Secretary.

It was agreed to continue Mr. House as Financial Secretary till December 31, 1912, and in the meantime to seek another man.

The Council's recommendation that the cost of cisterns and storage tanks for all buildings and of water fixtures for buildings, in which such items are not covered by designated funds, of all septic tanks, and of grading for elimination of mosquitoes, be charged to the Gould Fund, was approved.

It was agreed that the Trustees should take over in full the sinking of the artesian well, that the money invested thus far by individuals be repaid to them, and that the work be continued entirely at the expense of the College.

It was agreed to purchase 200 dummy cadet guns at cost of \$400.

It was agreed that during his residence in America the President be allowed \$50 a month on account of extra living expenses.

The President was requested to prepare a special report on Land and also one on Expenditures under the Gould Fund."

BUDGET 1912-1913

SUMMARY.

Current

Maintenance American Staff
Travel to and from Field
Administration in America
Maintenance Chinese Staff
Current Expenses at Canton

Gold

\$16,246
4,778
6,367
5,770
3,767

Less estimated receipts at Canton \$36,928
11,480
\$25,448

\$36,928

Permanent

*Land
*Improvement to Grounds
General Equipment
Dept. "
Furniture
Supplies Stock

\$2,000
1,250
1,100
1,765
550
300
\$6,965

*Separate reports on Land, Buildings and Water System (Gould Fund)

Boarding Dept. omitted (self-sustaining)
Bookstore a/c " " "

Details of Budget
1912-1913

Maintenance American Staff, 1912-1913
Canton Christian College.

	Sal.	Res.	Vactn	Ins.	Child	
C.K.E.	1380	200	100	152.25	100	1,932.25
A.H.W.	1200	200	300	225.	600	2,525.
H.B.G.	1130	200	100			1,430.
C.N.L.	1080	200	100	29.50	100	1,509.50
C.G.F.	1080	200	100	29.84	100	1,509.84
G.W.G.	1080	200		30.00		1,310.
C.H.W.	500	100	25			625.
E.J.W.	208.33	50				263.33
A.R.K.	540	100	50			690.
W.F.McD.	540	100	50			690.
A.S.C.	375	75				425.
K.D.	500	100	15			615.
F.S.W.	500	100	15			615.
Kelly	270	50	(Sept.1-Feb.28)			320.
Samuel	270	50	"	"		320.
Bus.Mgr.	225	41.67	(Say Oct.1-Feb.28)			266.67
Med.Attn.	500					500.
Language) Teachers)	644					644.
Prest.Bk.Allowance	\$40.					
" Membership	"	15.				
						55.
						\$16,245.59

Approved by Finance Committee Aug. 8, 1912.

Notes in re Budget 1912-1913TRAVELHomeward

C.K.E. (\$265-\$171.40 Pd by Carnegie Institution)	\$93.60	
C.N.L.	550.	
E.J.W.	275.	
A.S.C.	275.	\$1193.60

Outward

A.H.W.	850	
C.K.E. (\$600- 165.60 Pd by C.I.)	434.40	
G.W.G.	550	
C.N.L.	600	
Kwan	325	2759.40
Kelly	275	
Samuel	275	
Bus.Mgr.	275	825.
		\$4778.00

Administration in America.

Rent: office \$500, Prest.Apt.\$350	\$850
Telephone	72
Supplies	50
Postage and Cablegrams	150
Printing	400
Miss Spivey	720
Miss Griggs at \$1200	1000
Mr.House and Travel	2500
Mr.Groff's " exp.	125
New men	100
Prest. extra Sal. in U.S.A. at \$50 mo.	250
Prest. travel a/c Administration	150

\$6367

Approved by Finance Committee August 8, 1912.

Notes in re Budget, 1912-1913.

Chinese Staff (Exclusive of Sai Kwan)

13	Teachers at Honglok - \$1800 a/c W.K.Chung	6019. Hkg.Cur
8	Student Assistants	627.
	Supt. Labor	692.
	Master Builder	600.
	Treasurer's Asst.	500.
	Bookstore "	360.
	Architect's "	360.
		<hr/> 9158 Hkg.or 4570 G.

Special

Kwan Yan Cho (except travel)	Gold	\$450.	
Wong Kai Ming		<u>750.</u>	<u>1200</u>
			<u>\$5770</u>

Current Expenses

Trip Acct:

Slipper boat	360	
Launch	800	
Inspector of Schools)		
Officers)	340	
Guests)	<u>Hkg. Cur. 1500</u>	or 750 G.

Watchmen	750
Labor general	400
Repairs	250
Fire Ins.	150
Printing	400
Student Journal	100
Office Supplies	85
Photos, etc.	65
Telg. & Postage	125
Telephone	62
School Supplies	230
Scholarships	300
Prizes	25
Entertainment	50
Sundries	25
	<hr/>
	\$3767

Approved by Finance Committee August 8, 1912.

Notes in re Budget 1912-1913.Land and Improvements

*Land \$2000.
Improvements to grounds

Grading \$300 gold
Planting 200
Fence 50

550.

**Water system, drainage & sewerage

Supplies 560 gold } To be
Tools 140 } charged
5 Septic tanks 225 } to
Drains 200 }
Grading & Drainage 200 } Gould
Temp. Pump House 75 } Fund
\$1400 }

Artesian Well \$4000 Maximum

Telephone System 500
Bund 700
Launch engine and rebuilding 600

Dept. Equip.

Library \$200
Museum 150 + 45 195
Physics (600- 337 repaid by C.I.) 263
Chemistry 250
Geography 115 + 170 285
Agriculture 72
Military 400
Manual Training 100 1765

Furniture (aside from residence funds) 555
Supplies Acct. Hardware, Paints, etc. 300 \$6.970

* A supplementary budget in re Land will be submitted later.
** A " report " " Gould Fund will be " "

Sai Kwan Grammar School

Staff 3506 Mex. \$1750 Gold
Other current expenses
Rent 600
Water, watchmen, etc. 30
Repairs and Sundries 50
Board and incidentals 2000 \$4,430 Gold

Estimates receipts-
Students' fees \$4500.

Approved by Finance Comm. Aug. 8, 1912.

ESTIMATED LOCAL RECEIPTS CANTON
for Budget, 1912-1913.

	<u>H.K.Cur.</u>	
Fees from Students		
Registrations	225	
Tuition	12,500	
Rent	3,800	
Incidentals	3,900	
Medical (Total - \$500 to UMS)	475	
Military	160	
Special Examinations	100	
Delinquency fees	250	
Laboratory, Chemistry	110	
" Physics	80	\$21,600
Other local receipts		
Boarding Depart. Endow. Fund	200	
Launch fares	350	
Rent of buildings	600	
land	120	
Sundries	40	
Telephone, pay calls,	50	1,360
		Total 22,960 H.K.Cur
		or \$11,480 Gold

On recommendation of the Committee on Education the following appointments already authorized were confirmed:

Miss Aletha S. Kelly was appointed as ~~Office~~ Secretary for a five year term. Mr. Frank S. Samuel was appointed as ^{instructor} ~~teacher~~ for a three year term.

Mr. G. W. Groff's return to the College on the special basis outlined, involving the support of the Horticultural Section of the Agricultural Department by the ^{Perm} State College Mission, otherwise his teaching to fall under the general ordering of the College Council, was authorized. It was agreed that if after a year's time his support was not forthcoming from this source, a new basis should be adopted.

Miss Julia Post Mitchell was appointed as a teacher for a ~~five~~ ^{three} year term, it being understood that the budget for her support should be substituted for that set down for a Business Manager in the budget of 1912-1913.

The return of Mr. Clinton N. Laird to the College and his appointment as Bursar (pro tem) was approved, it being understood that he will act in this capacity as far as has hitherto been the function of the treasurer of the College until other arrangements can be properly made.

The recommendation of the Committee on Education relating to the appointment of Mr. Paget as Resident Architect, in accordance with ^{the agreement dated in the letter dated Sept. 14 1912} the agreement prepared under the direction of the Committee on Buildings and Grounds, ^{and} was approved.

The Committee on Education was authorized to appoint a suitable man for Bursar, and another as a Manual Training teacher, without reference to the Board, as soon as the extra funds therefor are available.

Mr. Henry B. Graybill was continued and reappointed as Principal of the Middle School.

The request of Mr. K. M. Wong for an additional year of study in America under the auspices of the College, at the expense of the College or independently, was explained by the President. The following action was taken:

"While the Trustees are favorable to granting Mr. Wong's request for an additional year, since the postponement of the period of American study for Mr. Lam is probably involved, they voted to leave the matter to be settled by the President in consultation with the Council."

The Report of the Committee on Buildings and Grounds as embodied in their Minutes of June 10, August 22, and 27, was approved.

President Edmunds called attention to the following items of importance:

The Council through Mr. Graybill reports that ^{the information has reached the} the Provincial Government ^{may} ~~have asked~~ the College to agree to accept a sum of money, say, \$20,000 Mex., and to remit fees to that amount for students entering the College. It was voted to leave the adjustment of ~~this~~ matter to the Council in conference with Mr. Pearce ^{if such a request is made.}

COOPERATION. A plan for cooperation with the University Medical School was presented by Dr. Edmunds. The Minute of the joint meeting of the Faculty of the University Medical School and the Executive Council of the Canton Christian College, April 4, 1912, in re proposed Canton Christian University, authorizing Dr. Edmunds to present the matter in behalf of the united councils on the field, to the two boards, and recommending a conference of the two boards or representative committees, to be held while he is in America, to take such action as may be mutually agreeable, was referred to the committee.

It was agreed to appoint a ^{Special} committee consisting of Dr. Warren P. Laird, Charles K. Edmunds and W. Henry Grant to confer with representatives of the University Medical School at an early date, in Philadelphia.

The Chairman of the Committee on STATUTES presented a report in the form of "Statutes to be Adopted". The report was received and adopted and the Statutes ordered to be printed.

The President of the College was authorized to invite the Christian Association of the University of Wisconsin to join in supporting and directing the agricultural department on a basis similar to the Penn. State College affiliation.

The President was authorized to seek a \$1,200 for a printing plant, to be used in connection with scholarship endowments as outlined in his report for 1910-1911.

The publication of suitable sections of the President's report was authorized and committed to the Executive Committee with power.

A very successful Teachers' Institute was held at the College last summer with an enrollment of 102. On recommendation of ~~the~~ President Edmunds, the Trustees commend the unselfish activity of Mr. Fuson in making this normal school a success.

President Edmunds was authorized to make a campaign in the middle west in the immediate future. The question of the date of the President's return to Canton was left to him in consultation with the Executive and Finance Committees.

Mr. Grant reported the plan for inaugurating the General Association of the Canton Christian College. The motion was carried, approving this plan and the appointment of certain life members. The details in regard to this are to be referred to the Finance Committee.

On motion the meeting adjourned.

Approved *Henry Grant Secy*

Mathew C. Briggs
Asst. Secretary.

DOCKET Dec. 14 1912

Prayer.

Minutes of October 14th.

Report of Treasurer.

Report of Finance Committee.

Report of Committee on Education.

Report of Committee on Buildings & Grounds.

Report of the President of the College.

Relations with the U. M. S.

Appointment of representative at Foreign Missions Conference.

Report of Progress of General Association.

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MINUTES OF THE TRUSTEES MEETING

OF

DECEMBER 14, 1912.

The Trustees of the Canton Christian College met at their office, 156 Fifth Avenue, at 2.15 P. M.

PRESENT: Charles A. Stoddard, W. Henry Grant, C. K. Edmunds, Samuel T. Dutton, L. B. Miller, Warren P. Laird, Francis S. Phraner, Charles W. Parkhurst, David E. Smith

The opening prayer was offered by Dr. Parkhurst.

Minutes of last meeting were read and approved.

The Treasurer made a verbal report on the present state of the funds, which upon the motion of Prof. Dutton, was accepted.

There was a brief discussion as to the financial assets and obligations of the College and their bearing on the development of the immediate future.

The list of the Committees appointed by authorization of the Trustees at their last meeting was read by Dr. Stoddard as follows:

EXECUTIVE COMMITTEE:	C. A. Stoddard, L. B. Miller, W. H. Grant.
FINANCE COMMITTEE:	F. S. Phraner, W. H. Grant, S. T. Dutton.
EDUCATION COMMITTEE:	D. E. Smith, C. H. Parkhurst, W. H. Grant
GROUPS AND BUILDINGS:	W. P. Laird, D. E. Smith, C. K. Edmunds.

The Finance Committee and the Committee on Education made no report.

The minutes of the Committee on Buildings and Grounds for November 1st and November 23d were presented in typewritten form.

By way of comment on item No. 7 in report of meeting of November 1st, Dr. Edmunds stated that according to report from ^{the} field \$8000 Mex. of the Dormitory fund remains after the completion of the three dormitories, but it is to be remembered that a considerable sum for plumbing and freight is still to be charged to that fund, and that the screening of the dormitories, recommended by Dr. Woods, will further deplete that reserve. On the other hand, the amount on hand may be increased by collections on the field.

The question of modifying the roofs of the dormitories is a slight one and of slight cost.

In connection with item No. 1 of the Minutes of the meeting of November 23d, Professor Laird explained the reasons for the choice of site for the Students' Christian Association Building. The plans for (see next p.)

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this building which had been drawn up by Mr. Stoughton, but not yet approved by the Committee, were shown to the Trustees. It was moved and approved that the whole matter of the plans be referred to the Committee with power.

In connection with item No. 3 Dr. Edmunds explained the great value of providing suitable homes for those Chinese who are connected with the College as language teachers or as trusted servants. It is even desirable, he added, to encourage other Chinese to settle near the College.

SCALE OF COMPENSATION FOR ARCHITECT --Item #4

Professor Laird explained that the attempt to keep down the cost of the architect's services had two bad results.

First, the work of the New York architect was not carried far enough to enable the resident architect and builder to erect the buildings designed in conformity with the drawings.

Second; The fee was not a fair compensation for the service rendered. The Committee were now asking the architect to give a more complete service and therefore proposed to compensate him on the basis contained in the report.

By motion of Professor Dutton the report of the Building Committee in its entirety was approved.

ADMINISTRATION BUILDING

✓ In accordance with the report already made to the Trustees by letter a formal report was made by the Secretary of the promised gift by Mrs. Kennedy of \$25,000 for an Administration Building and a gift by Mrs. Schaufler of \$3,500 to provide the furnishings. Prof. Laird said that Mrs. Kennedy had asked that the building receive a certain name based on a desire to perpetuate the name of one who has perhaps rendered a greater service to the College than any other individual, and therefore asked that it be called "Grant Hall". The Building Committee was unanimous in giving its cordial and hearty approval to her request. Mr. Grant asked to be allowed to discuss the subject with Mrs. Kennedy but was overruled by his co-Trustees. The motion to call the new building "Grant Hall" was unanimously approved by the Trustees.

PRESIDENT EDMUNDS' REVIEW OF RECENT VISITS

President Edmunds gave in rapid review the most important items of his recent visits to Philadelphia, Worcester, Mass., Pennsylvania State College, Cleveland, Cincinnati, Dayton and Baltimore.

✓ He reported Dr. George T. Jackson's gift of the last edition of the Schaff-Herzog Dictionary and Encyclopedia of Religious Knowledge and an additional gift of books valued at \$500 from Dr. J. Ackerman Coles. Mr. Swasey of Cleveland had intimated his willingness to consider plans for a Students' Christian Association Building and Mr. Bagby of Baltimore, his desire to found a scholarship. The Executive Committee of the United Brethren Board in Dayton and the Trustees of the Miller Seminary had been very cordial and stood ready to cooperate. The latter had asked Dr. Edmunds to prepare a memorandum as a basis for affiliation in work for women which might be acted on after Dr. Hough's return from Africa. The Penn. State Mission seemed likely to raise

\$1000 -- \$2000 for the year. Further negotiations with University of Wisconsin and Ohio State University were necessarily deferred. Negotiations with the American Baptist Foreign Mission Society were progressing.

Dr. Edmunds also reported the following items of interest:

\$4000 worth of modern plumbing has been shipped to Canton since the last meeting.

A considerable addition has been made of apparatus for the Chemistry and Physics Departments.

Gifts had been solicited for the Museum.

A very fine collection of two hundred astronomical transparencies have been obtained from the Yerkes Observatory for one-half of the usual cost. It is probable that a duplicate set does not exist anywhere outside of the Yerkes Observatory.

This year there had been twenty-three converts to Christianity, eleven of them since June, in comparison with thirty-five conversions last year.

There is need of action regarding a launch. It was in such bad condition that Council deemed it advisable to dispose of it at the first opportunity while it was still running and consequently sold it for \$280. Gold. We are now using the launch of the China Baptist Publication Society. Since it is poor economy to pay rental the Council wishes to be authorized to build a new hull at a cost as estimated by the Council of \$300, as estimated by Dr. Edmunds of \$500. After discussion the matter was referred to the Finance Committee with power.

Dr. Woods reports that in his opinion the development of the physical plant has not kept pace with our educational advance.

He also reports that the grading of the ground and the screening

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of the residences is urgently needed to safeguard the health of the College Community and recommends that such grading be charged to the Gould Fund. Dr. Edmunds suggested that the screening of the dormitories might suitably be charged to the Dormitory Fund.

It was moved and approved that the President and Council be authorized to purchase screens, not to exceed in value the money on hand in the Dormitory Fund.

The recommendation of Dr. Woods that the Trustees acquire whatever land is required to provide a girdle of two hundred yards around any occupied building on the campus was approved and the President and Council authorized to purchase the same under the general rule and limitations as already applied to areas designated on the President's Land Purchase Map of March 1910.

After considerable discussion the recommendation from Dr. Woods with regard to the improvement of the physical plant was referred to the Finance Committee with power.

Dr. Edmunds reported that the water front now offered for sale is just about what we should have to protect the College from buildings which might destroy the view. The total cost would be \$4,500 gold. After explanation of the desirability of making this purchase now, a motion was made by Prof. Smith that the matter of ^{the} water-front area should be referred to the Finance Committee. Motion was approved.

Mr. House who was a visitor during part of the meeting, spoke briefly on the financial outlook. He gave an optimistic view of the gradual building up of a strong giving constituency.

RELATIONS WITH THE UNIVERSITY MEDICAL SCHOOL

The report of the special committee appointed at the last meeting of the Trustees to confer with a committee appointed by the

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University Medical School was given as follows:

Prof. Laird reported that the Committee of Conference had reviewed the case and had noted that owing to the lack of unanimity on the field the first agreement between the two institutions had not been lived up to in all its details.

The form of agreement since drawn up by the two faculties and sent home was not approved by the Medical School which had substituted another scheme in the form of the proposed compact which had already been circulated among the Trustees.

The following suggested minute was then read:

The Trustees of the Canton Christian College having received a document from Canton prepared by the Canton Christian College and University Medical School faculties, entitled "Provisional Relationship between the Canton Christian College and University Medical School, Honglok Middle School, and the Pennsylvania State College Horticultural School", and having heard the report of its committee of conference, which met with a similar committee representing the Christian Association of the University of Pennsylvania, accompanied by a second document entitled "Compact between the Trustees of the Canton Christian College and the Christian Association of the University of Pennsylvania, and having reviewed the memoranda agreement made previous to the assumption on the part of the Christian Association of the support of the Medical School at Canton, have arrived at the following conclusions:

(1) With regard to safe-guarding the religious aims of the College and future university, the Trustees deem that the best way to safe-guard the future is to put the best thought and practice possible into the present, as it is not feasible to guarantee the perpetuity of the religious ideas and purposes dominant in the mind of the Trustees through any

statements of theological character, and that even now the attempt to do so would involve prolonged effort and much discussion in order to formulate anything which would be at all satisfactory to persons of naturally differing view points and stages of theological development. If there is any simple article of faith upon which it would appear most practical to unite, it would be that the College is a work of God and that He will take care of the future, if we do good faithful, thorough work in dependence upon His blessing in the present.

(2) That in view of the fact that University Medical School and the Canton Christian College are Christian neighbors in common work, and that they both have interest in the ultimate founding of a full-fledged medical school at Canton as part of the Christian educational scheme at that strategic center, we recommend that each do in full consultation with the other what it believes will most conduce to the attainment of that end.

(3) That until there is further consultation between the two Boards on the subject of land purchases that the Christian Association U.M.S. should limit its purchases at Honglok to an area or areas to be described, and should use a common agent with the College in purchasing any unacquired sections within those limits.

(4) That the University Medical School and the Medical Department of the College shall be equally free to make alliances or agreements to the end of securing union in medical instruction in the interest of efficiency and economy. That when the University Medical School is referred to in Canton Christian College documents the University Medical School shall not be represented as a department of the College, but such work or workers as may be contributed by the Canton Christian College may be designated so as to appear in proper relation to the College or

Society supporting it.

(5) That all professional services and public facilities furnished to the other by either the University Medical School or the Canton Christian College shall, as far as possible, be set forth in an annual budget or revised budget so that specifications and costs may be made clear and acknowledged.

After some discussion this proposed minute was in general approved except for section #1, which together with the whole question of relationship with the University Medical School was referred to a special committee with power to substitute for section #1 a revision of it that would include the declaration of religious purpose and aim contained in the application form for candidates.

The committee appointed was Prof. Dutton, Dr. Edmunds and Dr. Parkhurst.

On motion of Mr. Phraner Dr. Edmunds was appointed the representative of the Canton Christian College at the Foreign Mission Conference to be held at Garden City, January 15-17.

By motion the meeting was adjourned.

*Approved as recorded
excepting clause above on
this page "to substitute for
section #1 etc down to "Candidates"
Wm. Grant*

*Katherine C. Briggs
Asst. Secy.*