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January 20, 1942

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

Growing out of the meeting of the Special Committee on Finance appointed by the Executive Committee of the Associated Boards came the authorization to pay over to participating Colleges approximately 40% of present accumulations on our books. This amounts to \$5,000.00 for Hua Chung College, of which \$20.00 came as a designated gift from Rev. Arthur M. Sherman.

I am enclosing check herewith for the above amount.

Very sincerely yours,

C. A. EVANS

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH
BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH
ENGLISH METHODIST MISSIONARY
SOCIETY
LONDON MISSIONARY SOCIETY
YALE-IN-CHINA ASSOCIATION, INC.

OFFICERS OF BOARD OF TRUSTEES

ARTHUR M. SHERMAN, S.T.D., *President*
412 Sycamore St., Cincinnati, Ohio
EDWIN C. LOBENSTINE, D.D., *Vice-President*
49 West 49th St., New York City
JOHN WILSON WOOD, D.C.L., *Secretary*
281 Fourth Ave., New York City
OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

January 26th, 1942

file
1/26/42

Mr. C. A. Evans
Associated Boards for Christian Colleges in China
150 Fifth Avenue
New York, N. Y.

Dear Mr. Evans:

Thank you for your letter of January 20th with check for
\$3,000. which will be very helpful.

You will be interested to know that we finally received
word through the Bank of China that our payment of N.C. \$240,000
had been delivered into the account of our College at Hsiakwan.
This information relieved me greatly.

Yours very truly,

Oliver S. Lyford

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January 27, 1942

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

We are enclosing herewith three sets of minutes of meetings of the Executive Committee of the Associated Boards together with a covering letter to President Francis C. M. Wei. A duplicate set of minutes is also enclosed with a copy of the letter for Mr. John L. Coe. This material has been held up pending decision as to just how mail should be handled under the new conditions. We will appreciate it if you will look these over and forward them.

Sincerely yours,

Secretary

jip:d
encl.

(Enclosed minutes of Executive Com. meetings of - November 28, 1941
December 12, "
December 26, "

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February 9, 1942.

Mr. Robert A. Smith, Asst. Secretary,
Board of Founders of Hua Chung College,
New Haven, Connecticut.

Dear Sir:

The time may be approaching when unusual corporate actions by the Board of Founders, the Board of Directors and by the Foundation may become necessary in connection with changing conditions in China. Therefore it seemed to me advisable to review the Constitution and By Laws of these three organizations and make sure that elections and all other important actions of the respective boards are made in conformance with these enabling documents.

Some irregular steps have been taken, as we know, and I find that some of the actions at our meetings have been incomplete. A few illustrations are as follows:-

The assumption by the Board of Founders of the functions of the Board of Directors, for the time being, as recorded in Vote 238 of the Board of Founders on Oct. 9, 1939, is an unconstitutional step taken to meet the present inability of the Board of Directors to act. This temporary act has been registered with the proper authorities in China and presumably is quite satisfactory, but with the understanding that the authority will be handed back to a regularly constituted Board of Directors as soon as the Board of Founders is formally notified that such a board is in existence.

Under the Vote 238, the "Executive Committee Pro-tem" is performing the duties of the Directors and is supposed to submit reports of these acts to the Founders for approval. The Founders receive such reports, but I find that we have not acted upon them formally except that we have formally approved of the budget each year and (except for 1942) we appointed the members of the Executive Committee Pro-tem. We have approved of the budget for the current year and we must take action on February 11 to approve of the membership of the Executive Committee Pro-tem. There will not be time at that meeting for any further action, but I believe we should have a meeting of the Executive Committee at an early date to regularize all the other actions by the Committee in China.

When the time comes for the election of a new Board of Directors we may find that that board may have to be constituted differently from that specified in the Constitution. Another important step which then may be

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Mr. Robert A. Smith

- 2 -

February 9, 1945.

necessary is action in relation to the funds and other property of the College.

Any official action which involves both the Board of Founders and the Board of Directors must also take into consideration the "Agreement between the Board of Trustees, known as the Board of Founders and the Board of Directors of Hua Chang College, Wuchang, China". (This agreement was revised some time before 1938. My old file was not available when this memo. was prepared - O.S.L.)

For convenience in checking up the relations of the Boards and the actions required by the Boards and their officers, I have prepared a memorandum of the principal requirements and I submit a copy herewith.

You will see that we have been rather careless about some of these requirements. Obviously we must be more careful in observing them in the future.

This matter came to my attention in connection with the audit of our books which is being made by Chambellan, Berger and Welti, public accountants of New York.

Yours very truly,

Oliver S. Lyford

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February 9, 1943

Notes pertaining to the Constitution
and By Laws of the Boards which handle
the affairs of Hua Chung College

The following is a memorandum of the principal points to be observed in meetings of the respective Boards and Committees, and to be incorporated in the minutes thereof:-

BOARD OF FOUNDERS, KNOWN AS BOARD OF TRUSTEES

III Title and Control of Property

1. "The Board of Founders shall hold, either in the name of one or more of the members of the said Board, or as a corporate body, if incorporated, on behalf of the Hua Chung College, all deeds of trust, endowments and other properties of the college not otherwise provided for."

2. "Each of the affiliating bodies shall retain title to and legal control of whatever land, buildings and equipment it may place at the service of the affiliated institution."

In order to fully meet the terms of this Article, The Central China College Foundation was incorporated under the laws of the State of New York with the necessary fiduciary powers. All funds delivered to the Founders are placed in the custody of the Foundation.

IV Membership of Board (Constitution, Articles IV, By Laws - Article (2)

7	appointed by	Domestic & Foreign Missionary Soc.
3	"	" Yale-in-China
2	"	" Wesleyan Missionary Society
2	"	" Reformed Church in U.S.A.
1	"	" London Missionary Society

The Constitution provides that "after a preliminary two-year period the basis of representation shall be determined by mutual agreement in accordance with the number of faculty members, the amount of property and the annual contribution by each affiliating body to the budget of the Hua Chung College." (No change in the original make-up of the Board has been desired by any affiliating body and therefor there has been no change).

Article V of the Constitution and Article (2) of the By Laws provide that the membership of the Board shall be divided into 3 classes. However, as a matter of convenience and by mutual consent, the membership of the Board has remained as originally made up, unless an affiliating body has notified the Board of a change in appointment by that affiliating body.

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VI Duties of Board of Founders

Seven specific duties specified in Article VI of the Constitution. In general these duties involve approval of nomination by the Directors for officers of the College, and final action regarding recommendations of the Directors relating to budgets; plan of maintenance and development; the Christian character; changes in the Constitution of the Board of Directors; appointment of faculty members and other matters reported to the Board of Founders by the President of the College.

It thus appears that the Constitution contemplates that all important plans for action shall originate in the Board of Directors.

Under the temporary action of the Board of Founders taken in Vote 238 of October 9th, 1939 the above nominations, recommendations and plans are to be made by the Executive Committee Pro-tem of the College and approved by the Board of Founders acting concurrently as the Board of Directors. The most important recommendation and action under this temporary plan is the annual nomination by the President and the appointment by the Founders of the Executive Committee Pro-tem.

VII Meetings

The Constitution specifies that the Founders shall meet at least twice a year. By Law No. (3) specifies that these meetings shall be on:

- (1) "The Thursday immediately following the second Wednesday in February;
- (2) The Thursday immediately following the second Wednesday in October;

unless otherwise determined by action of the Board or of its Executive Committee."

There appears to be no provision in the By Laws directing the number of days of written notice previous to the regular meetings but there is a specification that "at least fourteen days written notice of any special meeting of the Board" must be given. It would seem that the same rule should apply to notice of regular meetings.

The regular meeting in February is the annual meeting at which Officers and Executive Committee are elected.

Also at this meeting in February the 15 members of the Board of Directors of the Central China College Foundation are to be elected.

VIII Executive Committee

"The Board of Founders may elect an Executive Committee with representation of the affiliating bodies on approximately the same proportionate basis as

in the Board of Founders and with such power as the Board of Founders may determine" - This is superseded by By Law (5) reading as follows:

"There shall be an Executive Committee which shall consist of the officers and of three additional members to be elected by the Board at its February meeting and to hold office until the adjournment of the next ensuing February meeting. Such additional members shall be so chosen as to carry out so far as practicable the principle of proportionate representation as laid down in Article VIII of the Constitution of the Board. The Executive Committee shall have authority to approve calls for special meetings of the Board, and to fix the place of meetings of the Board - subject to the provisions of By Laws in Section #3 hereof. The executive Committee shall perform such other duties as may be required by these By Laws and such as may be from time to time placed upon it by the Board.

"Four members of the Executive Committee shall constitute a quorum provided these members represent at least three of the constituent bodies.

"The Executive Committee shall meet at the call of the President, or at such times and places as it may determine.

"At each meeting of the Board the Executive Committee shall report its actions since the last meeting.

"The Executive Committee shall have power to fill vacancies in its own membership and in any office of the Board - until the next meeting of the Board.

X Approval of Acts

All of the acts of the Board of Founders passed at a duly called meeting by a majority of the total number of its Founders, shall be duly transmitted by the Secretary, promptly after the meeting, to each member of the cooperating Societies (?)

Officers

The officers are not specified in the Constitution, but are provided for in the By Laws as follows:

(a) "The officers shall consist of a President, a Vice President, a Secretary and a Treasurer". Not more than two of the officers shall be members of the same affiliated body".

(b) The officers shall be elected annually at the February meeting of the Board and shall hold office for one year and until their successors shall have been elected and assumed the duties of their offices.

(c) The Board may from time to time appoint such assistants to the Secretary and/or Treasurer as may be deemed expedient (under this clause it is customary to appoint an Assistant Secretary and Assistant Treasurer).

Order of Business

10 items specified in the By Laws as follows:

- (1) Call to order and Prayer
- (2) Roll Call
- (3) Reading of Minutes
- (4) Report of President
- (5) Report of Treasurer
- (6) Report of Executive Committee
- (7) Report of Special Committees
- (8) Receipt of, and action upon, reports and recommendations of the Board of Directors of Hua Chung College (Central China College) and all other matters set forth in Article VI of the Constitution of the Board of Founders.
- (9) Unfinished Business
- (10) New and Miscellaneous Business.

First action under Item 9 should be the election of Officers, Executive Committee and the Members of the Board of the Foundation.

BOARD OF DIRECTORS OF HUA CHUNG COLLEGE

The Directors in China operate under a special Constitution which is tied to the Constitution by a special agreement between the two Boards. This agreement may have to be revised after the war.

THE CENTRAL CHINA COLLEGE FOUNDATION

This Corporation was incorporated on March 15, 1935 pursuant to Article Two of the Membership Corporation Law of the State of New York.

III Membership

"The membership of this Corporation consists of those individuals who, for the time being, are members and alternates of the body known as "the Board of Trustees, known as the Board of Founders of Hua Chung College, Wuchang, China".

IV Purpose

"The purpose of this corporation is to receive, hold and dispose of real and personal property and the means therefrom for the sole use and benefit of Hua Chung College located in Wuchang, China."

All the funds which come into possession of the Board of Founders are deposited with the Foundation for safekeeping and use in the interest of the college.

V Board of Directors

15 members, of whom 8 shall be a quorum, to be elected by the members at their annual meeting. (Therefore the number of 15 may be made up in part of alternates).

VI Officers

President, Vice President, Treasurer and Secretary to be elected by the members at each annual meeting.

VII Meetings

1. The annual meeting of the Members of this corporation shall be held in the office of the corporation in the month of February, three weeks notice of such meeting shall be sent to all members.

VIII Executive & Finance Committee

An Executive & Finance Committee of 5 members to be elected by the Board of Directors. x x x This committee shall manage the affairs of the corporation during the recess of the Board of Directors x x x It shall have charge of all of the funds of the corporation and may invest and re-invest the same, subject to the general instructions of the Board of Directors.

IX All funds of the corporation shall be deposited with such banks as may be determined by the Board of Directors and shall be withdrawn only by checks signed in accordance with the general instructions of the Board of Directors.

XI, XII, XIII Officers

The officers shall consist of a President, Vice President, Secretary and Treasurer; an Assistant Secretary is also contemplated.

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Associated Boards for Christian Colleges in China

One Hundred-fifty Fifth Avenue New York, N. Y.

*File
AMP*

March 2, 1942

To the Members
Committee on Greater Unity
Associated Boards for
Christian Colleges in China

Dear Friends:

The minutes of the last meeting of the Committee on Greater Unity are enclosed herewith. They have been held up in order to secure any changes in them which might be suggested by the Chairman and some other members who were particularly concerned in the discussion of the subjects under consideration.

Please note that the next meeting of the Committee, as arranged while the group was together on February 20, will be held on Friday morning, March 6, at 10:00 A.M., in room 900 at 150 Fifth Avenue. We hope that as many of the members as can arrange to do so will be present.

Sincerely yours,

Joseph I. Parker
Secretary

jip:d
encl.

Mr. Parker,

I am sorry to be unable to attend the meeting on March 6 as I shall be away at an important business meeting.

O. S. Lyford

March 3

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C O P Y

CABLE - March 9, 1942.

HUACHUNG COLLEGE
HSICHOW VIA TALI
YUNNAN (CHINA)

YOUR JANUARY THIRTEEN TO SHERMAN ONLY LETTER SINCE NOVEMBER
EIGHTEEN LAST RADIOGRAM DECEMBER 24. PLEASE CABLE PRESENT
CONDITIONS AND EMERGENCY NEEDS WHAT REFUGEES RECENTLY FROM
OTHER COLLEGES. ALL WELL HERE. CLIPPER MAIL NOW COMING
THROUGH

OLIVER LYFORD

230 Park Ave.

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH
BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH
ENGLISH METHODIST MISSIONARY
SOCIETY
LONDON MISSIONARY SOCIETY
YALE-IN-CHINA ASSOCIATION, INC.

OFFICERS OF BOARD OF TRUSTEES

ARTHUR M. SHERMAN, S.T.D., *President*
412 Sycamore St., Cincinnati, Ohio
EDWIN C. LOBENSTINE, D.D., *Vice-President*
49 West 49th St., New York City
JOHN WILSON WOOD, D.C.L., *Secretary*
281 Fourth Ave., New York City
OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

March 11, 1942.

Mr. J. I. Parker,
c/o Associated China Colleges,
150 Fifth Avenue,
New York, New York

Dear Mr. Parker:

Referring to our telephone conversation of today, I hand you herewith three documents as follows:

Constitution and By-laws of the Board of Trustees
(Founders) of Hua Chung College --
Certificate of Incorporation of Central China
College Foundation, and
By-Laws of the Central China College Foundation.

I presume you have the two latter documents but do not have the first.

You will note in the By-laws of the Foundation that the membership shall consist of those individuals who for the time being are members and alternates of the body known as the Board of Trustees and that according to the Constitution of the Board of Trustees, the Board shall consist of fifteen members appointed as indicated in Section IV, paragraph 1. Alternates are not provided for in the original Constitution but it has been the custom for some years for certain of the Board to provide Alternates.

Referring to Article III of the Constitution of the Board of Trustees, I am quite sure that paragraph 1 was modified some years ago and I shall have to look up my record at home in order to give you further information.

I do not have extra copies of these documents and will be glad if you will return them at your early convenience.

Yours very truly,

Oliver S. Lyford

I presume that the provision for 21 directors in the certificate of incorporation is to make possible an increase above 15 without amending the certificate.

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WIRELESS VIA MACKAYRADIO

MARCH 16 1942

OLIVER LYFORD FENALONG NY- CMH

CABLE RECEIVED NO LETTERS ALL WELL ENROLIMENT HUNDRED
THIRTYTHREE NO REFUGEES YET NO IMMEDIATE EMERGENCY
WRITING FORTNIGHTLY CABLING BUDGET FIGURES APRIL

(SIGNED) FRANCIS WEI

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LIST OF DESIGNATED AND ALLOCATED GIFTS

HUA CHUNG COLLEGE

Received by the Associated Boards to March 14, 1942:

Designated Gifts

1/21	Dr. Anson Phelps Stokes, Lenox, Mass.	(1/2)	5.00	
2/2	Rev. Laird W. Snell, Fairhope, Ala.		5.00	
2/4	Deaconess Miriam B. Allen, 235 Cecil Street, Knoxville, Tenn.		<u>10.00</u>	20.00

Allocated Gifts

1/20	Miss Marion DeC. Ward, 19 Garden Street, Cambridge, Mass.		<u>20.00</u>	<u>20.00</u>
				40.00

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March 20, 1942

Mr. Oliver S. Lyford, Treasurer,
Hua Chung College,
230 Park Avenue,
New York City

Dear Mr. Lyford:

Enclosed herewith is a check to your order in
the amount of \$539.67.

This payment is made up of the following items:

Designated Gifts	20.00
Allocated Gifts	20.00
Share in Undesignated	<u>499.67</u>
	\$539.67

These amounts, together with the \$3,000.00
received by Hua Chung College up to January 15th, bring the
total thus far received up to \$3,539.67, or 50% of your
total objective in Sustaining Funds - \$7,079.33.

Very sincerely yours,

EC:EK

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH

BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH

ENGLISH METHODIST MISSIONARY
SOCIETY

LONDON MISSIONARY SOCIETY

YALE-IN-CHINA ASSOCIATION, INC.

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OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City

ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

March 23, 1942.

Mr. C. A. Evans,
Associate Treasurer,
China Christian Colleges,
150 Fifth Avenue,
New York, New York.

Dear Mr. Evans:

I have yours of March 20th with check for \$539.67 which brings the total of our objective in the Sustaining Funds up to 50%.

I am not quite clear as to the distinction between "Designated Gifts" and "Allocated Gifts" but I presume the latter is part of a fund paid to the Associated Boards for allocation by it according to some general plan. Is this correct?

Cameron has explained this to me.

I am enclosing herewith copies of an exchange of cablegrams between Dr. Francis Wei and myself. We were getting concerned because of no information but the answer relieves our minds considerably.

Apparently the total of \$7,079.33 will be sufficient to meet our abnormal expense for the year 1941-42 which is not otherwise covered.

Yours very truly,

Oliver Lyford

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March 30, 1942

Records of the Treasurer

of

Central China College Foundation

The Treasurer of the Foundation controls the account in the Bank of the Manhattan Co., Union Square Branch. In this account are all the funds of the Trustees of the College. These are all operating funds, there being at present no capital funds held by the Trustees or by the Foundation.

As the annual transactions consist of very few items, the account is carried in a primitive way in a cash book and check book, which on this date are in the left hand drawer in my table in the office of L. M. Demarest and Associates, Room 964, 230 Park Avenue.

Statements are submitted to the Trustees at least twice a year. The form of the statement is illustrated in the statement for the year ending December 31, 1941, a copy of which is attached hereto. The sources of income and the nature of the expenses are shown in this report. It so happened that no payment was received from the National Council of the Protestant Episcopal Church in the calendar year 1941. The annual contribution of the National Council is \$650.00 toward the expenses of the Foundation. This amount for 1941 was received after the close of the year. All of the net income in the checking account, less enough to insure the payment of operating account for the new year, is payable to the College, this being the balance of the Sustaining Fund received from the Associated Boards for Christian Colleges during the year.

The Finances of the College

The funds of the College are handled by the President and Treasurer of the College (now located in Hsichow, Yunnan, China). These funds are located in various banks in China and in the National City Bank in New York. Also the Treasurer of the National Council of the Protestant Episcopal Church is holding in New York certain operating and capital funds contributed by Mrs. Proctor and Miss Johnston and held in trust (verbal) for Central China College subject to the order of the President and Treasurer of the College when approved by the Trustees. It is understood that the operating funds of the College, held by the Treasurer of the College may be drawn upon for the benefit of the College by the Treasurer of the Foundation. No such withdrawals have been made thus far. The capital funds were granted for specific buildings on the new campus at Wuchang.

The operating and capital funds held by the National Council are stated in a report by Mr. James E. Whitney, Ass't. Treas., copy herewith attached.

In addition to the funds held by the National Council, the American Church Mission of the Protestant Episcopal Church in Shanghai is holding a balance of funds contributed by the National Council to cover the obligations of that Church to the Central China College. It is understood that the

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balance in that account is actually held by the National Council in New York and appears on its books as included in a balance credit due to the American Church Mission. The actual portion of this credit now held for the Central China College is not known in New York. On August 1, 1941 this balance was understood by Mr. Coe to be U.S. \$6,785. Presumably this balance is somewhat less at present. It is problematical when the exact amount of this balance will be known.

The total of bank balances held by the College in China is not known in New York except that we are assured that it is sufficient to carry the College until August 1942. These deposits are in the National Currency of China and presumably are so distributed in localities in Free China adjacent to Hsichow as to be as safe as possible.

It has not seemed to the Treasurer of the Foundation necessary to keep in New York books of record of the financial operations of the College. This treasurer has the power to draw (in the interest of the College) checks on what is known as the Joint Account in the National City Bank in New York, but this power is to be used only in emergencies such that checks drawn in China cannot be cashed. In order to minimize the possibility that the money in this account shall be misused, the balance is kept low by transferring all but a working balance of not over \$3,000 to a second account in the National City Bank known as the Reserve Account. Checks on this Reserve Account cannot be drawn by the officers of the College in China. Such checks must be signed by the Treasurer of the Foundation with the President, Vice-President or Secretary of the Foundation. Thus the larger balances held in the Reserve Account are secured. Checks on this Reserve Account are limited to transfers to the Joint Account or payments direct to the College on request of Dr. Wei and Mr. Coe.

Checks on the Joint Account or the Reserve Account, issued by the Treasurer of the Foundation are recorded in two check books which at present are located in the left hand drawer of my table. I first attempted to record the receipts and checks of the College in these books but as I was dependent on the monthly statements of the Bank for this record, it seemed that these bank statements are a sufficient record when summarized to the College as is being done. (See letter of March 11, 1942 to Dr. Wei in my vertical file). Therefore the record in these check books is complete only to the extent of the checks drawn in this office.

The reports made by the Treasurer to the Foundation are in the vertical file of Oliver S. Lyford, which is entitled "Hua Chung, Financial Reports 1939, '40, '41, '42". The report dated October 19, 1941 covers the financial operations of the College accounts with considerable detail as reported by Mr. Coe. Each official of the Board of Trustees received a copy of this report.

Oliver S. Lyford

Hua Chung College, US\$ balance sheet Aug. 1, 1941.

	Dr.	Cr.
Sustaining Fund	2,051.31	
Board of Founders (Special)		27.57
Johnston Fund for S.ofArts		14,458.54
Harvard-Yenching		8128.27
Proctor-Johnston Land and Bldg.		1,207.43
Yale-in-China reserve		15,744.08
" " " sabbatical reserve		607.50
President's Discretionary Fund		1,043.14
Practice School		1,988.54
Relief Fund		252.00
Scholarships		75.99
Thorns Fund		858.76
Science Museum		200.00
Arts Book Fund		420.05
School of Science Res. and BK.funds		640.83
Loss of April	2,619.35	
Biology China Foundation		219.42
Deposits		47.06
Joint and Reserve a/c in NY	17,433.08	Music 695.02
2 checks sent in July to NY	1,944.64	
in Kunming Shanghai C, and S.B.	533.84	
American Church Mission Shanghai	6,785.31	
due from Yale-in-China	497.47	
Dom. and For. Missionary Sec., NY	<u>15,000.00</u>	
	46,865.00	<u>46,865.00</u>

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Hua Chung College Balance Sheet C\$ Aug. 1, 1941.

	Dr.	Cr.
Sustaining Fund		70,833.85
Hankow Remittance		2,516.89
American Church Mission		5,483.74
Methodist Mission		3,972.00
Ministry of Education	1,670.61	
Reformed Church Mission	300.00	
Yale-In-China		2,689.63
Medical	7,500.00	
Policing		100.00
Scholarships		8,246.20
Rentals	4,160.00	
Transportation		2,685.32
Chinese Dept. Bks. and Sal.	974.75	48.00
English Books		916.40
School of Education		2,879.05
Music Dept.		801.00
Psychology		1,104.53
Reformed Ch. Mission. Sab. reserve and rent.		1,675.50
Brit. Boxer Ind. Biology		6,293.01
" " " Chem.		6,445.89
" " " Physics	5,982.95	
Ministry of Ed. Biology		2,277.35
" " " Chemistry		98.76
" " " Physics	529.71	
Biology		2,094.55
Research fund		2,306.53
Machine Shop	312.15	
Yale Sal.	1,558.75	
Power Plant	1,312.74	
Canton Theol. School		1,483.27
Deposits -1 Local		5,013.88
Deposits -#-	206.25	
Miscellan. Hostel Dept.		933.14
Summer Bd. loan	1,000.00	
Women's Hostel		67.00
Purchases Advance	1,513.45	
Temporary Advances	2,776.75	
Income tax		.35
Thesis paper	725.08	
Research Fund		2,964.42
John Evans a/c Kunming purc.	1,248.25	
Faculty Loan	5,388.06	
Student Loan	5,971.90	
Balance Sh. Com. & Savings Bk. Kun.	36,192.76	
" Bank of China, Hsiakwan	42,256.73	
" Central Bank	6,330.04	
" Bank of China Kunming	3,225.45	
Cash on Hand	1,775.68	
	<hr/> 132,912.06	<hr/> 132,912.06

Hua Chung College, sustaining fund operations for
the year Aug. 1, 1940 to Aug. 1, 1941.

	<u>Receipts.</u>			
	US\$	HK\$	Rupees	CN\$
Balance on hand Aug. 1, 1940.	2,445.16	4,956.44		53,041.45
from United Com.	572.81			
from United Com. £66/14				5,369.35
by sale of US\$9.06		34.82		
by sale "US\$1844.39			6040/0/6	
by " US\$3,215.83				71,311.28
by " HK\$3,502.10				17,511.99
by " Rs. 1774/14 3				13,000.93
	3,017.97	4,991.26	6040/0/6	160,235.00

	<u>Expenditures.</u>			
	US\$	HK\$	Rupees	CN\$
Sale to HK\$34.82	9.06			
Sale to Rs. 6040/0/6	1844.39			
Sale to C\$71,511.23	3,215.83			
Sale to C\$17,511.99		3,502.10		
Sale to C\$13,000.93			1774/14	
by Expenditures as given in College report				89,401.15
	5,069.28	3,502.10	1774/14	89,401.15
cr. balance		1,489.16	4265/2/6	70,833.83
Dr. balance	2,051.31			

Notes: if the above balances were all to be converted into US\$ at the present rates, there would be an approximate credit balance of US\$2,300. in the receipts from the United Com. means from the United Committee from Christain Colleges in England.

of the balance of HK\$1,489.16, HK\$1,00.24 is in the National city Bank of New York, and the balance has been advanced for purchases which are being made by Dr. Kunkle in Hongkong.

of the balance of Rs. 4,265/2/6, Rs.2,114/7/2 is in the Bank of China, Rangoon and the balance has been advanced for purchases to be made in Rangoon or is held in cash.

April 7, 1942

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

We are returning to you herewith the copies of the Constitution and By-laws of the Board of Trustees of Hua Chung College, the Certificate of Incorporation of Central China College Foundation and the By-laws of the Central China College Foundation.

We greatly appreciate your kindness in letting us have these documents for study in connection with the work of the Committee on Greater Unity.

Sincerely yours,

Secretary

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April 9, 1942

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

In preparing the for Annual Meeting of the Associated Boards, plans should be made for a report from the Committee on Office. We will be glad to cooperate with you in any way you desire in making such a report. Please let me know how we may be of help.

Sincerely yours,

Secretary

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH
BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH
ENGLISH METHODIST MISSIONARY
SOCIETY
LONDON MISSIONARY SOCIETY
YALE-IN-CHINA ASSOCIATION, INC.

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281 Fourth Ave., New York City
OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

May 15, 1942.

Mr. C. A. Evans, Treasurer
Associated Boards for China Colleges,
156 Fifth Avenue,
New York, New York.

Dear Mr. Evans:

I beg to report as follows regarding the Sustaining Fund necessary for Hua Chung College for the year 1942-43.

The budget for 1941-42, exclusive of Western salaries, was equivalent to U.S. \$23,300 at exchange of 18 to 1. Dr. Wei and Mr. Coe cabled us in December for N.C. \$240,000 to carry them through to August 1 (the beginning of our new college year). We assumed that this was the balance due under the approved budget although it is quite possible that the increase in the cost of living had already made necessary payments to the faculty and staff in excess of the budget.

On April tenth they cabled for an additional U.S. \$5,000 which we assumed was to cover a deficit of this amount anticipated for the current year. They also cabled a 1942-43 budget total of N.C. \$650,000 (exclusive of Western salaries), this at an exchange of 18 to 1 is equivalent to U.S. \$36,111, or approximately U.S. \$13,000 above the budget for the current year. All of this increase, of course, being due to the war.

We have not received any detailed figures for Hua Chung since last October and therefore have to base our request to the Associated Boards for a Sustaining Fund for 1942-43 on the above assumptions.

Considering the matter in the light of the above, I conclude that we shall need from the Associated Boards at least \$13,000 more than last year. Knowing the conservative attitude of Dr. Wei and Mr. Coe I am lead to request from the Associated Boards for the new year, the sum of U.S. \$21,000.

This is on the understanding that the missions which contribute to the support of our college will give as much for 1942-43

0799

Mr. C. A. Evans,
page 2 - May 15, 1942

as they did for 1941-42 which was equivalent to about U.S. \$24,800
including Western salaries.

Yours very truly,

Oliver S. Lyford

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Office of the
Director of the
Bureau of
Education
Washington, D. C.

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File Hua Chung Minutes

HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
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ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

May 15, 1942.

Rev. John W. Wood, D.C.L.,
Secretary, Hua Chung Trustees,
281 Fourth Avenue,
New York, New York.

Dear Dr. Wood:

I do not have any secretary and therefore have to keep personally the records of the office of treasurer of Central China College Foundation. I have felt for some time that you and Mr. Smith should have full knowledge as to how these records are kept and I have, therefore, prepared, under date of March 30th, a statement of the records of the treasurer of Central China College Foundation and records of the finances of the colleges. I enclose herewith a copy of this statement.

The balances on hand on May 15th, are as follows:

Accounts of the Foundation in the Bank of Manhattan Co.		
Union Square Branch		\$9,686.40
Accounts of the College in the National City Bank,		
55 Wall Street --		
	Joint Account	\$2,601.08
	Reserve Account	<u>5,334.31</u>
	Total	\$7,935.39

In this connection it should be noted that there is held by the Domestic and Foreign Missionary Society in New York twenty thousand dollars, being the balance of grants by Miss Mary E. Johnson for operating expenses of the School of Arts of the college. This does not include the balance in the grants of Miss Johnson and Mrs. Proctor for building purposes. The full report of the treasurer of the Domestic and Foreign Missionary Society is attached to my statement of March 30.

Should I be incapacitated at any time when deposits or withdrawals from these accounts become necessary, Mr. Smith should qualify with the bank as assistant treasurer (I believe he was so elected) and handle these matters for me in my absence or until my

0802

Rev. John W. Wood
page 2 - May 15, 1942

successor is appointed. Miss Seits in the office of L. M. Demarest
and Associates, knows where all my records are located.

Yours very truly,

Oliver S. Lyford

P.S. I am sending to Mr. Smith a copy of this letter with the
attached papers.

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May 29, 1942

Mr. Oliver S. Lyford, Treasurer,
Hua Chung College,
230 Park Avenue,
New York, New York

Dear Mr. Lyford:

We are enclosing herewith a check to your order in the amount of \$3,539.66. This represents the distribution of Sustaining Funds as voted at the meeting of the Committee on Special Askings held May 20, 1942.

The \$3,539.66 is made up as follows:

Designated	5.00
Undesignated	<u>3,534.66</u>
	\$3,539.66

This amount added to the \$3,539.67 received by Hua Chung prior to this payment makes the total received on 1941/42 Sustaining Funds \$7,079.33.

Very truly yours,

EG:EK
Enc.

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
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230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

June 4, 1942.

file
June 6 1942

Mr. C. A. Evans, Associate Treasurer
Associated Boards for Christian
Colleges in China,
150 Fifth Avenue,
New York, New York.

Dear Mr. Evans:

I duly received your letter of May 29th with
the enclosed check for \$3,539.66 which completes the amount
of sustaining fund requested by Hua Chung College from the
Associated Boards. *for 1941-42.*

Yours truly,

Oliver S. Lyford.

Treasurer.

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(Central China College)

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230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

June 22, 1942.

Mr. C. A. Evans, Associate Treasurer,
Associated Boards for China Colleges,
156 Fifth Avenue,
New York, New York

Dear Mr. Evans:

With further reference to the budget of Hua Chung College for the year 1942-43 and in addition to the information which I gave you on May 15, 1942, I enclose a copy of a report of Treasurer submitted to the Executive Committee of Hua Chung College, Board of Trustees on June 12, 1942. The Executive Committee discussed this report at length at its meeting on June 12th and approved of the budget proposed for 1942-43. You will note in the report the figures of this budget compared with the estimate as of April 7th for the year 1941-42 and the actual figures for 1940-41. You will note that the contributing missions, with the exception of Yale-in-China, have increased their contributions each year quite largely and the report explains why Yale-in-China has been unable to do this.

I sincerely trust that with this information in hand the Executive Committee of the Associated Boards will find it practicable to provide U.S. \$21,000 for the sustaining fund of Hua Chung College for the year beginning August 1, 1942.

Very truly yours,

Oliver S. Lyford

Oliver S. Lyford,
Treasurer.

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

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230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

RECEIVED JUN 25 1942

June 22, 1942.

Mr. Robert A. Smith, Associate Secretary,
Hua Chung College,
905-A - Yale Station,
New Haven, Connecticut.

Dear Mr. Smith:

I return herewith the first draft of Minutes of Meeting of the Executive Committee on June 12, 1942.

In view of the importance of a correct understanding by all absent members of the Board of Trustees, it seemed advisable to re-write most of the minutes. I have done this in pencil so that you may correct any wording which you do not like. You will see that my pencil notes are for substitution beginning after the fourth paragraph on the first page and carrying through to the last two sentences on the second page.

I call attention to the omission of the name of Dean De Vane as a member of the Executive Committee because of his being Vice-President. I also enclose a copy of a revised report of treasurer. This revision seemed desirable in order to simplify a report which I made and avoid a long explanation of the difference between the Yale-in-China contributions as finally approved and the amount proposed by Dr. Wei. I hope you will find the revisions clear and satisfactory.

Inasmuch as twenty-one copies of these Minutes are necessary, including the Associated Boards, and my stenographic work is all done by a public stenographer, I am sending you only two copies of the Treasurer's report.

Yours very truly,

Oliver S. Lyford

Oliver S. Lyford
Treasurer.

0811

HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

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905-A Yale Station, New Haven, Conn.

June 24, 1942.

Dr. Arthur M. Sherman, S.T.D.,
281 Fourth Avenue,
New York, New York.

JUN 25 1942

Dear Dr. Sherman:

I think I should cable to Hua Chung College the substance of the action taken by the Executive Committee. I suggest some such message as the following:

"APRIL 7 LETTER RECEIVED JUNE 8. EXECUTIVE COMMITTEE CORDIALLY ACCEPTED BUDGET. ALL NEW MONEY EXPECTED. JOHNSON INTENDS CONTINUANCE. ALL ENTHUSIASTICALLY WITH YOU. SEE LETTERS 29, 30 31."

I will appreciate any changes or additions that you would like to make to this message.

I also propose to send a letter as of the same date reporting the action of the meeting in more detail and will be glad to have any paragraphs which you would like to have included.

Yours very sincerely,

Oliver S. Lyford

Treasurer.

0812

~~281 Fourth Ave., N.Y.~~
281 Fourth Ave., N.Y.

June 25th, 1942.

Mr. Oliver S. Lyford
230 Park Avenue
New York, N.Y.

Dear Lyford:

I am glad you are going to send a cable as indicated in your letter of the 24th and that you are going to write a letter reporting the action in more detail. I have nothing further to add to the cable.

A cable received on June 17th from Arthur Allen, our sub-treasurer in Chungking has just come to my attention. His last sentence is - Discontinue Kunming monthly remittances. Mr. Whitney informs me that he is now sending the money to Chungking rather than Kunming.

My very best regards.

AMS-F

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June 25, 1942

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

Aside from the personal acknowledgment which I made for your check of \$2,090.70, I wish to add a written word of thanks. Adjustments on the closing will be made at a later date.

The figures given you on the Hua Chung appropriation, amounting to \$2,090.07, represented the unpaid balance through May 31st or eleven months of the year. The total askings were \$2,360.00, with a refund of \$76.26 leaves a balance due after crediting your check of \$196.04.

If you so desire, we can make this adjustment in our closing of the books.

Very sincerely yours,

C. A. EVANS

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

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905-A Yale Station, New Haven, Conn.

July 6, 1942.

Dr. Arthur M. Sherman, President,
Board of Trustees,
281 Fourth Avenue,
New York, New York.

Put in Dr. Weiss' file

JUL 7 1942

Dear Dr. Sherman:

Enclosed is letter of May 26th from Francis Wei which was received this morning. I also enclose copy of letter which I am mailing to him today.

May I suggest that you reply to the letter of May 26th at more length than I have done when next you write to him. You will note that he wrote you and Dr. Lobenstine after May 11.

As soon as practicable, please send this letter to Dr. Lobenstine to read and request him to forward it to the New Haven office. Do you not think it is of sufficient importance to be circulated to all members of the Board of Trustees?

Sincerely,

Oliver S. Lyford

Oliver S. Lyford,

0816

~~XXXXXXXXXXXXXXXXXXXX~~
281 Fourth Ave., N

July 10, 1942.

Mr. Oliver S. Lyford
230 Park Avenue
New York, N.Y.

Dear Lyford:

Many thanks for the interesting letter from Francis Wei. What a splendid spirit, what a wise and faithful servant and loyal missionary Dr. Wei is.

I am sending the letter on to Dr. Lobenstine and will ask him to forward it to New Haven to be mimeographed and sent out to the Board of Trustees. I think they should see them.

I have had no letter from Dr. Wei since the one dated January 13th. I note that he speaks in his letter of the 26th of May to you that he has written to me between writing the letters to you of May 11th and May 26th. I will wait a while to see if this letter reaches me before I write to him.

I am going away for two weeks for a conference in North Carolina and hope that I may see you on my return.

Sincerely yours,

AMS-F

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905-A Yale Station, New Haven, Conn.

October 2, 1942.

Mr. C. A. Evans, Associate Treasurer,
China Christian Colleges,
150 Fifth Avenue,
New York, New York.

Dear Mr. Evans:

I have duly received your letter of September
28th, with check for \$5,250.00.

I understand that this is the first payment
on account of Hua Chung College's share in the Sustaining
Fund for the year 1942-43. This comes just in time to meet
a call from our College for U.S. \$5,000. for emergency pur-
poses.

Yours very truly,

Oliver S. Lyford
Treas.

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October 6, 1942.

Hua Chung College

Hua Chung College has continued its operations at the beautiful and *beautifully located* (until May 1942) safe town of Heichow, by the Er Hai lake in Yunnan Province. The number of students for the year 1941-42 was small -- less than 150 - but there was a practically full staff of educators. The pre-war standards of curriculum were maintained, with the full quota of courses required by the Government, whereas we understand that the national universities in order to secure numbers, had to reduce the requirements considerably. We expected an influx of refugee students from the occupied regions, but the war in Burma and the difficulty and cost of transportation have prevented this thus far. In fact, because of these conditions, there was much uncertainty as to the number of students that would matriculate on September 28 when the autumn term was to begin. *However, a radiogram received October 4th gave the following report: "Enrollment men 120, women 40, faculty men 30, women 5, staff 5"*

Good health of faculty and students has been preserved, even through an incipient epidemic of cholera. This was overcome in our area by prompt measures in which Dr. Logan Roots of our staff had a leading part.

The cost of living has continued to rise until now the cost of food is about 50 times that of pre-war years. Salaries have been kept about normal, to minimize post-war difficulties, but extra sustenance allowances have been provided, sufficient for food for all in limited quantities. Not much else can be bought at any price.

For most of the year the spirit of faculty and students has been fine in spite of the isolation and the imminence of war. In May, when the Japanese Army entered Yunnan Province from Burma and the excitement in Kunming was close to a panic, our faculty remained calm and, under the guidance of Dr. Wei, the fears of students and of the population generally were quieted. As stated in one of Dr. Wei's letters: "We are in the place of leadership in the town, with all the villages around. The local gentry were so pleased that we remained calm all the time."

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In the last days of July the younger members of the staff stirred up the rest of the faculty and students, who had remained at Hsichow during the vacation, and urged the moving of the College to a safer location. Joint meetings were held. The Executive Committee Pro-tem and the Senate considered the matter very carefully. It was found that all the cash available in China and New York (equivalent to about \$1,000,000 in Chinese currency) would not be sufficient to buy gasoline alone for such a trek. Obviously the removal of college and personal property is impossible. Only the personnel could be evacuated and that would be extremely difficult.

Fortunately the Field Commander of the Chinese Army in that sector, evidently a man of tact and intelligence, arrived at that time and greatly assured the people of college and town. Friendly relations with him were established by Dr. Wei and he gave assurance that Hsichow will be as safe as any other place. He promised that if there should be a real emergency he would help in the evacuation.

Regarding the Yale School of Science, Dr. Wei reports as follows: "Dr. Sidney Hsiao (who arrived at Hsichow on December 18, 1942) has been doing very good work as dean of the Yale-in-China School of Science and head of the department of Biology in the school. There has been a very splendid spirit for the present year, and everybody shows the desire to cooperate in maintaining the good work of the school. There has been a smaller number of students specializing in the sciences, but this is only a transient phase of higher education in China at the present time. The government has been encouraging engineering, agriculture, and medicine because the country needs people trained in these subjects at the present moment, but we are confident that the pure sciences are essential if China is going to make her mark at all in this present day world. Thus we continue to specialize in the basic sciences, but we are introducing into each department as much applied work as possible. The senior members of the faculty are continuing their research work, and we are waiting with a great deal

"of interest to see what Dr. Hsiao and his colleagues will be able to accomplish in the biological survey of Erh Hai, which is one of the most interesting lakes in China. He is doing it with the improvement of economic conditions in this part of the country in view."

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH
BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH
ENGLISH METHODIST MISSIONARY
SOCIETY
LONDON MISSIONARY SOCIETY
YALE-IN-CHINA ASSOCIATION, INC.

OFFICERS OF BOARD OF TRUSTEES

ARTHUR M. SHERMAN, S.T.D., *President*
412 Sycamore St., Cincinnati, Ohio
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OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

*Sent to
Chamberlain,
Bryce & White
11/18/42
gac*

November 13, 1942.

Mr. C. A. Evans, Treasurer,
China Colleges,
150 Fifth Avenue,
New York, New York.

Dear Sir:

Enclosed is my office copy of report of Treasurer of
Hua Chung College, dated October 15, 1942, and covering the
financial operations of Central China College Foundation and of
the college proper, for the college year ending July 31, 1942.

This is the only copy I have and I shall need it in a
few days. I am writing Bob Smith asking him to send you a copy
at once, if he has one available, but if he cannot send one, I
may have to ask you to copy such data from this report as you
may need and return the report to me.

Yours very truly,

Oliver Lyford

Treasurer

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November 30, 1942

Mr. Oliver S. Lyford, Treasurer,
Hua Chung College,
230 Park Avenue,
New York, New York

Dear Mr. Lyford:

We are enclosing herewith a check for \$5,250.00
made payable to Central China College Foundation. This is
a distribution of Sustaining Funds as follows:

Designated Gifts	20.00
Allocated Gifts	50.00
Share Undesignated	<u>5,180.00</u>
	5,250.00.

This payment together with the payment made in
September brings the total up to \$10,500.00, or one half of
the amount allocated to Hua Chung College.

Very truly yours,

EC:EK
Enc.

P.S. The \$20.00 Designated Gift is from Miss Mary L.
Gardner, 1840 Mintwood Place, N.W., Washington, D.C.

The \$50.00 Allocated Gift is from Miss Sarah F.
Bremer, 45 Leicester Street, Brookline, Mass.

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH

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281 Fourth Ave., New York City

OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City

ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

December 18, 1942

Associated Boards for Christian Colleges
in China,
150 Fifth Avenue,
New York, New York.

Attention of Mr. Evans:

Dear Mr. Evans:

I have a letter from Dr. Wei in which he expresses a desire to inform you of an error in the cable which he sent you just previous to that date, stating that there were 120 men and 40 women among the students and a total faculty of 30 men and 5 women. He said they miscounted the number on the staff and forgot to count in Dr. Roots and the Library Assistant and a half-time librarian. Therefore, total staff should have been 37-1/2 instead of 35.

Sincerely,

Oliver Lyford

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
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230 Park Ave., New York City

ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

December 28, 1942.

Mr. C. A. Evans,
Associated Boards for Christian Colleges,
150 Fifth Avenue,
New York, New York.

filed

Dear Mr. Evans:

Enclosed is a copy of the audit of Chambellan,
Berger & Welti, giving report of examination of account of
Central China College Foundation for the fiscal years ended
July 31, 1941 and 1942.

This is the account of the Foundation only.
The accountants are still at work on the reports from Mr. John
Coe, treasurer of the College at Hsichow. This examination
cannot be quite as complete as that of the account of the
Foundation as the books are not available. But I think the
auditors will be able to submit a fairly comprehensible report.

Sincerely,

Oliver Lyford

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[Signature]

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH
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ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

December 28, 1942.

Rev. Arthur M. Sherman,
281 Fourth Avenue,
New York, New York.

Dear Dr. Sherman:

Confirming our telephone conversation of this morning, I am handing you herewith a check for \$125. payable to Miss Daphne Dunbar, 26 Greenleaf Street, Boston, Mass. Mr. Coe, in his letter of October 12th, requested that we send a check for this amount to this lady and charge the amount against the College Account. He stated that this is an accommodation to Dr. Hsiao who has settled with him at Hsichow. Dr. Hsiao in his letter of October 25th confirms this arrangement saying that by selling his typewriters, two raincoats and some typewriter ribbons he realized this amount to "meet one of our obligations".

You will remember that Dr. Hsiao is the scientist who was in the Oceanographic Laboratory of Harvard University at Woods Hole and who accepted Dr. Wei's invitation to join the faculty of Hua Chung. He and his wife have been at Hsichow for about one year and I fear they are disillusioned. His letter suggests the possibility of some strain between himself and Dr. Wei; I hope I am wrong in this supposition as the last sentences in his letter do indicate that he is still hopeful.

I enclose his letter for your notation and ask that you return it to me at your convenience.

Check is on the Reserve Account of the College on which two officers of the Foundation have the power to draw. Will you kindly sign this check with me. Also, I am enclosing a covering letter to Miss Dunbar which please forward with the check. I am enclosing copy of this letter for your file.

Dr. Hsiao enclosed with his letter to me a letter addressed to Miss M. DeC. Ward, 19 Garden St., Cambridge. This is a personal letter describing conditions in China and apparently written for no other purpose. He also enclosed a letter to Professor Frederick L. Hisaw, Biological Laboratories, Harvard University, Cambridge, Mass. This letter also is personal in character and relates to his efforts to accomplish something worthwhile in China but describes the restrictions which have prevented

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Rev. Arthur M. Sherman

page 2

December 28, 1942

him from making much progress.

Yours very truly,

Oliver S. Lyford

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Copy for Mrs. B. Herman

Mr. J. Brown, Chairman

December 28, 1942.

December 28, 1942.

Miss Daphne Dunbar,
26 Greenleaf St.
Boston, Mass.

Mr. Oliver
Dear Miss Dunbar:
New York, New York.

I have a request from Dr. Sidney Hsiao requesting that I send you a check for \$125. No doubt you know that Dr. Hsiao is a professor in our college now located at Hsieh, China.

Dr. Hsiao has made an arrangement with our treasurer at Hsieh under which he has paid the corresponding amount to our treasurer. No doubt you will understand the rest of the transaction.

Our people at Hsieh are having a very serious and discouraging life because of the war and the inflation which makes it almost impossible to secure enough food, to say nothing of the comforts of life. We are doing our best to provide them with enough money to live on but our American dollars have so little value in that part of China that they are far from sufficient.

Sincerely yours,

I sincerely trust that the enclosed check will cover all Dr. Hsiao's indebtedness to you.

Yours very sincerely,

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PRINCETON UNIVERSITY
Divisional Program in the Humanities

T. M. Greene, Chairman

December 29, 1942.

Mr. Oliver S. Lyford,
230 Park Avenue,
New York, New York.

Dear Mr. Lyford:

Thank you for your kind letter of December 23. I was very much disappointed to have to miss the meeting of the Committee on Christian Character, Staff and Curriculum of the Associated Boards on December 21. A major operation on my legs this summer has put me on crutches for a year and, as a result, I simply cannot attend out of town meetings for the time being. I am, nonetheless, glad to be associated with you and look forward to the time when I can be of more active assistance.

Sincerely yours,

(signed) Theodore M. Greene

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