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COLLEGE FILES
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Lyford, Oliver S. 1941

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0688

HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH

BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH

ENGLISH METHODIST MISSIONARY
SOCIETY

LONDON MISSIONARY SOCIETY

YALE-IN-CHINA ASSOCIATION, INC.

OFFICERS OF BOARD OF TRUSTEES

ARTHUR M. SHERMAN, S.T.D., *President*
412 Sycamore St., Cincinnati, Ohio

EDWIN C. LOBENSTINE, D.D., *Vice-President*
49 West 49th St., New York City

JOHN WILSON WOOD, D.C.L., *Secretary*
281 Fourth Ave., New York City

OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City

ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

January 22, 1941

Mr. C.A. Evans,
Associate Treasurer,
China Christian Colleges,
150 Fifth Ave.,
New York City

Dear Mr. Evans:

I see that I failed to acknowledge receipt of check for \$3370. representing a distribution of Hua Chung's share in Undesignated Gifts received by the Associated Boards.

Check was received and duly deposited in the account of Central China College Foundation. Of course it is much appreciated.

Very truly yours,

Oliver S. Lyford

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JAN 21 1941

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

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OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City

ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

Jan 24, 1961
Ack. 1/28/61

Dear Garside,

This was sent to my brother H. B.
Lyford, now retired from the vice-presidency
of Hubbard, Spencer, Bartlett & Co. of Chicago

He sent it to me with the observation that
Chicago has the jump on New York as usual.
How do you like that?

Yours,

O. S. L.

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January 28, 1941

Mr. Oliver S. Lyford
230 Park Avenue
New York, New York

Dear Mr. Lyford,

Thank you for sending us the material concerning the Chicago Committee for Aid to China. Yes, Chicago, like a good many other cities over the United States, has gone ahead with the organization of united local committees much faster than we have been able to unite the national organizations. We have kept in fairly close touch with the Chicago Committee, and they are counting the China Colleges as one of their four major participating groups.

Very cordially yours,

BAG:MS

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January 31, 1941

Ack

Oliver S. Lyford, Treasurer
Hua Chung College
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

During the past month the Associated Boards has received \$50.00 from Miss Florence S. Sullivan of 133 East 65th Street, New York City. This was designated for Hua Chung and accordingly we are enclosing check herewith for the above amount.

This \$50.00 together with \$3,375.00 previously paid to you makes a total of \$3,425.00 on the total objective of \$7,500.00.

With the thought in mind that it is possible there will be a restudy of allocations to the various Colleges, no distribution is being made of Undesignated Funds received during the past month.

Very truly yours,

C. A. EVANS

CAE/E
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cc: Accounting Office

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(Central China College)

WUCHANG, CHINA

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COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
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230 Park Ave., New York City
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905-A Yale Station, New Haven, Conn.

February 6, 1941

Mr. C.A. Evans,
Associate Treasurer,
China Christian Colleges,
150 Fifth Avenue,
New York City.

Dear Mr. Evans:

I received your letter of January 31st with check for \$50. covering a similar amount received from Miss Florence S. Sullivan, which was designated for Hua Chung. I am writing Miss Sullivan expressing our appreciation of this gift.

I think it is a very wise move not to make further distribution of the undesignated funds until there can be a restudy of the allocations to the various colleges. I am sure that such a restudy should be made in justice to the donors of the Sustaining Fund.

Very truly yours,

Oliver S. Lyford.

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905-A Yale Station, New Haven, Conn.

February 19, 1941

Rev. Edwin C. Lobenstine, D.D.,
49 West 49th Street,
New York City

FEB 20 1941

Rev. A.L. Warnshuis, D.D.,
156 Fifth Ave.,
New York City

Dear Sirs:

Enclosed please find copy of memorandum for the consideration
of the Finance Committee of Central China College Foundation.

After a few days for you to consider this matter I would like
to have a meeting of the Committee to discuss procedure.

Yours very truly,

Oliver S. Lyford

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February 19, 1941

Central China College Foundation

Finance Committee

At the annual meeting of the Central China College Foundation on February 13th a Finance Committee was appointed consisting of Dr. Lobenstine, Dr. Warnshuis and the Treasurer.

The need for such a committee has developed since the beginning of the Japanese invasion and has increased as the balances in the various accounts of the College have increased. None of these balances are earning any interest at the present time.

These balances as of today are as follows:

Operating Accounts

<u>Central China College</u>	<u>U. S. Currency</u>
Balance in Joint Account and Reserve Account in National City Bank in New York.....	\$27,110.78
Balance held by Domestic & Foreign Missionary in New York.....	<u>15,000.00</u>
	\$42,110.78
 <u>Central China College Foundation</u>	
Balance in Bank of the Manhattan Co. in New York	<u>5,891.80</u>
<u>Total in Operating Accounts</u>	\$48,002.58

Building Fund

<u>Central China College</u>	
Balance held by Domestic & Foreign Miss. Soc. in N.Y.	<u>\$82,730.76</u>
<u>Total of Funds available in New York</u>	\$130,733.34

Note: The above figures do not include the following items which were available on August 1st, 1940, but which have changed in amount since that date. These are the working accounts in China which on August 1st, 1940 were as follows:

Held by Domestic & Foreign Miss. Soc. in New York but subject to draft by American Ch. Miss. in Shanghai.....	U.S. \$ <u>4,130.77</u>
In National City Bank in Hongkong..	Hongkong currency. <u>HK\$ 1,645.50</u>
In local banks in Yunan Province..	National currency. <u>NC\$99,783.</u>

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Presumably, none of the balance in the Building Fund will be used for a year or more.

For operating expenses it is hoped that the supporting missions, the Chinese sources and the Sustaining Fund of the Associated Boards will supply most of the new money each year.

Included in the total of U.S. \$48,002.58 in the operating accounts, as above, the following amounts may be necessary for operations during the year ending July 31, 1941:

From Yale-in-China - School of Science Fund.....	US \$2,500.00
" Associated Boards- Sustaining Fund.....	" 5,542.00
" Harvard-Yunging Fund.....	" 2,500.00
	<u>\$10,542.00</u>

There also should be available for quick conversion to cash about.....	<u>5,000.00</u>
	<u>\$15,542.00</u>

The remainder of the Operating and Building Funds, amounting to about \$115,000. could be invested with probability that it would not be needed for many months. Obviously, a considerable part of this total should be so handled that it can be converted into cash with a minimum of loss and the entire amount will be needed at some future date for either operations or buildings. None of this is endowment.

The Central China College Foundation has control of all these moneys, but probably Dr. Wei should be advised of any investment plan before it is put into effect.

Oliver S. Lyford

Oliver S. Lyford,
Treasurer

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March 29, 1941

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

In preparation for the Annual Meeting of the Associated Boards, the Committee on Office should prepare a report to be presented to the Executive Committee at its meeting during the latter part of April. This report should include a review of the work done by the Committee during the year. Also it should report on any special duties assigned it by the Executive Committee, such as the readjustments made to meet the conditions caused by entering the United China Relief campaign. This Committee is also responsible for bringing forward the proposed budget for the year 1941-42.

Another committee, of which you are Chairman, which will need to report to the Executive Committee is the Nominating Committee. In preparation for the Annual Meeting, the following nominations should be dealt with:-

President
Five Vice-Presidents
Treasurer
Associate Treasurer
Executive Secretary
Executive Staff
Board of Directors, Class of 1944
Chairmen of the Standing Committees
Coopted Members of the Standing Committees
Members at Large of the Associated Boards
Members of the Standing Committees

(Note: This is dependent upon nominations made by the individual Boards of Trustees and will, therefore, have to be referred to later action of the Executive Committee.)

The above report should be in hand in time for preparation for the Executive Committee at its April meeting.

Sincerely yours,

Secretary

JIP:JD

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March 31, 1941

MEMORANDUM

TO: Mr. Lyford

FROM: Mr. Parker

In talking with Mr. Baldwin of the Methodist Church, the following suggestions were made for speakers on the subject, "What Makes a College Christian?"

Dean William H. Powers, Syracuse University. Dean Powers is head of the Chapel Board, which has had outstanding success in interesting students in the religious program of the University. Dean Powers is on sabbatical leave this year and is working at Yale Divinity School. He may be reached in care of the School at 409 Prospect Street, New Haven, Connecticut.

Dean W. J. Faulkner. Dean Faulkner is Professor of Philosophy and Bible at Fisk University, Nashville, Tennessee, and has been in charge of the program which relates the students to the religious interests and work of the University. He has been unusually successful in working out this program. He is one of the outstanding negro educators of America.

President Thomas E. Jones. President Jones has been for some time the President of Fisk University. He is at present on leave, organizing and conducting the work camps for conscientious objectors under the auspices of the American Friends Service Committee. Dr. Jones also has had a number of years' experience as a missionary of the American Friends Mission in Japan, where he had considerable work in the administration of the educational institutions. This would, of course, give him a background of Oriental experience.

President J. Edgar Park, Wheaton College, Norton, Massachusetts. The administration of Wheaton College has been quite successful in producing a fine religious spirit on the campus.

President Samuel J. Harrison, Adrian College, Adrian, Michigan. At Adrian College they have developed a program of practical self-help and religious service. This has been done under the leadership of President Harrison, and the results have been of rather high order. Unless I am mistaken in the person, President Harrison was at one time a missionary of the Methodist Church in Central China.

J.I.P.

JIP:VW

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(Central China College)

WUCHANG, CHINA

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905-A Yale Station, New Haven, Conn.

INDEXED
15-1

April 3, 1941

Mr. C. A. Evans, Treasurer
Associated Boards Christian Colleges
150 Fifth Avenue
New York, N. Y.

Dear Mr. Evans:

Enclosed please find check for \$1,200, being first payment on account of the proportion of annual expense of the Associated Boards which Hua Chung College has agreed to assume.

Yours very truly,

CENTRAL CHINA COLLEGE FOUNDATION

By:

Oliver S. Lyford
Treasurer

OSLyford:G
Enclosure

Check. ⁸ 1,200.00
Dep. 4/4/41

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INDEXED

April 4, 1941

Mr. Oliver S. Lyford
Treasurer, Hua Cheng College
250 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

Thank you for your letter of April 3rd enclosing
check for \$1,200 representing the first payment toward
Hua Cheng's share of expenses of the Associated Boards for
Christian Colleges in China.

Very truly yours,

C. A. EVANS

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April 5, 1941

Mr. Oliver S. Lyford, Treasurer
Hua Chung College
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

We are enclosing herewith Associated Boards check for \$100.00, representing gift from Miss Sarah F. Bremer, 45 Leicester, Brookline, Massachusetts, allocated to Hua Chung College. This covers the period from February 28th to March 28th.

No distribution of undesignated funds is being made at this time, as a relatively small amount was received. You will realize that the major promotional emphasis of our work is being undertaken by the United China Relief, and the past month has been one of organization for that enterprise. It is hoped that a larger amount will be available at the end of April.

Very truly yours,

CAE:RC

Associate Treasurer

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MAY 5 1941
JOINT OFFICE

May 2, 1941

Mr. Oliver S. Lyford
Hua Chung College
150 Fifth Avenue
New York, N.Y.

Dear Mr. Lyford:

Enclosed find Associated Boards check for \$13.00,
representing the following designated gifts received from
March 28th to April 28th:-

Mr. Garth Cate 125 Barclay Street, New York City	\$10.00
Mrs. Albin L. Richards 91 Bay State Rd., Boston, Mass.	<u>3.00</u>
	\$13.00

This amount, together with the \$3,000 received from
the Rockefeller Foundation, brings the total to date to
\$6,538.00.

The total objective for 1940-41 is \$7,500., and any
part received beyond this figure will be considered a part
of the \$3,000. allocated for use after July 1, 1941.

Very truly yours,

CAE:RC
enc.

Associate Treasurer

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June 20, 1941

Mr. Oliver S. Lyford
Hua Chung College
150 Fifth Avenue
New York, N.Y.

Dear Mr. Lyford:

Enclosed herewith find check for \$962.00, representing \$957.00 of undesignated gifts and a designated gift of \$5.00 from the following source:-

Rev. J. A. Muller
4 St. John's Road
Cambridge, Massachusetts

This completes your total objective of \$7,500.00 for 1940-41.

Any money received beyond this objective will be considered as applying to the total of \$75,000 for the entire group to be used for the first six months of 1941-42.

Very truly yours,

CAE:RC
enc.

Associate Treasurer

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

June 26, 1941

COOPERATING BOARDS

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BOARD OF FOREIGN MISSIONS OF THE
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905-A Yale Station, New Haven, Conn.

Mr. C. A. Evans, Associate Treasurer
Associated Boards for Christian
Colleges in China
150 Fifth Avenue
New York, N.Y.

Dear Mr. Evans:

I received your letter of June 20th with check ^{\$}962.00
paid under the conditions stated.

I enclose herewith check of the Central China Col-
lege Foundation for \$1,138.00, being the balance due on the
annual charge of the Associated Boards for the services
rendered to Central China College.

Very truly yours,

Enclosure:

Check

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June 28, 1941

Mr. Oliver S. Lyford
Lebanonville
Connecticut

Dear Mr. Lyford:

Thank you for your letter of June 28th enclosing
check for \$1,150.00 covering Central China College balance
toward the Associated Boards' budget for 1940-41.

Very sincerely yours,

C. A. EVANS

CAE/B

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Hua Chung

Copy of a personal letter from Dr. Sidney C. Hsiao to Mr. Oliver S. Lyford

Note: Dr. Hsiao received his Ph.B. in Biology from Harvard and has been a research assistant at Harvard for some years. He has been appointed Professor of Biology at Hua Chung College and expects to leave with Mrs. Hsiao for China in August.

120 Hancock Street
Cambridge, Massachusetts

June 30, 1941

Mr. O. S. Lyford
230 Park Avenue
New York City

Dear Mr. Lyford:

Thank you for your letter of June 20th enclosing a letter from Dr. Sherman to Miss Shipley of the Passport Division of the State Department. On June 23 Mrs. Hsiao went to the passport office in Boston and executed the application. Following your advice she added a brief statement to her letter submitted with her application which corresponded with that made in the last paragraph of my statement made to you on June 13th of my experience and lack of contact with nationals other than Americans and Chinese.

Since you mentioned the question of the possibility of risk which we might have to face on our way to Hsichow, I wish to take this opportunity to assure you and Dr. Sherman that it never occurred to me that either Hua Chung College or her Board of Founders could in any way be responsible for the safety of our trip. Before I gave up an appointment at Harvard and accepted one of the two offers I had from China, I had given the whole question of going back to China very careful consideration. It is obvious to me that my future is in China and it is my duty to go back because she has given me my opportunity for higher education and because my service is needed more in my own country. There is no sign that conditions in the Far East could be improved in the near future. One year is as good or as bad as another for going back to China. I fully realize the possibility of being torpedoed or shelled in the Pacific, sunk by running mines around Singapore, or bombed from the air on the Burma Road. This potentiality of danger is really insignificant when compared with what people have been through and are being exposed to in Europe and China. I am not taking the risk for the sake of adventure, that would be foolhardy. But I think there is a good chance of getting through and the opportunity lying ahead makes the risk worth taking. One cannot make omelets without breaking the eggs. My wife also sees the situation in the same way and we are both fully aware that we are taking the responsibility ourselves.

I am a pacifist at heart. To me it is sheer stupidity and crime to settle disputes by murdering each other, including women and children. But I also believe no people can be pacific until they have socially and morally evolved above the stage of resorting to war, and can overcome war by superior means. No people at present have reached that stage. They have no other choice but war. China's paramount problem is to win this war. Whatever constructive work I can do in

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Hsichow will be a contribution toward the solution of that problem. However, I do earnestly hope that I can do something more--in guiding the students in their search for knowledge I hope to point out the way to a better life that will help to lay the foundation for a better China and eventually a better world.

Very sincerely yours,

(s) Sidney C. Hsiao

Extract from personal letter to Mr. Oliver S. Lyford from a mutual friend of Dr. and Mrs. Hsiao.

"Cambridge, Mass.
June 28, 1941

"Dear Mr. Lyford:

"You certainly wrote to the right person, for we have known Dr. Hsiao for several years, before his marriage and after. He is one of the finest Chinese we have known. He married a German girl, who has also become our friend. Before she came to Boston, she used to entertain Chinese students in her home in Germany, so she knows them well. and is persona grata with them. She is an artist and very, very nice indeed. When I saw her last, she was looking forward eagerly to going to China with her husband. I really can't say too much for her adaptability. Do all you can to get her a passport. She deserves it. She has identified herself with China Relief here, having a sale of her paintings for that cause."

July 22, 1941

New Haven, Conn.

(Circulated at the request of Mr. Lyford.)

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LAKEVILLE 90

JUL 10 1941

LAKEVILLE
CONNECTICUT

July 10, 1941

A. SHERMAN

Dear Mr. Sherman,

Mr. Tsiang has sent to me
a carbon copy of the letter which
he sent to you and/or me on July 7th

I am not familiar with the
procedure in securing reduced fares,
but am hoping that your office
can help these people out.

I am suggesting to him a plan
under which he and Mrs. Tsiang will
visit us here in Lakeville on Sunday
and Monday, July 20 and 21, and come
to New York with me on July 22nd. How
will that fit into your plans? I hope
a number of other Trustees will be
available.

If this man and his wife live

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up to the character of his letters and
their standing with a good friend of
ours in Cambridge, they will be fine
additions to our Hua Chung faculty.

Yours very truly,

Oliver S. Lyford

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LAKEVILLE 90

LAKEVILLE
CONNECTICUT

July 14, 1941

Dear Mr. Parker,

Bob Smith is leaving at once for China and will sail from San Francisco on July 19th. Please send to him by air mail 3 copies of Mr. Greene's address given at the annual meeting. He expects to fly into the interior from Hongkong and I presume he can take any letters which you would like to send.

This San Francisco address is care of American Presidents Lines.

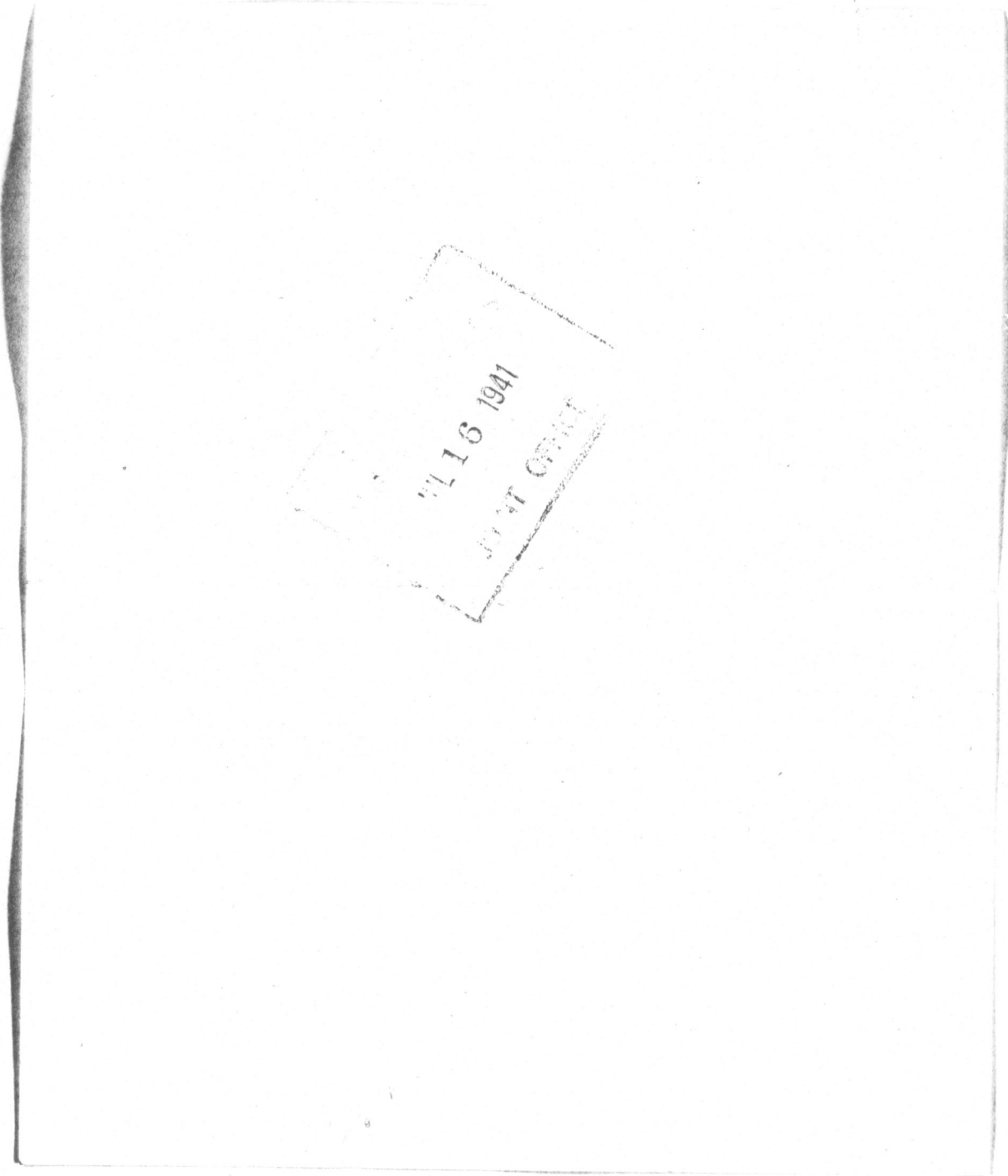
Yours very truly,

Otho S. Lyford.

Dear Mr. Evans,

After starting this letter I remembered that Parker is on vacation. I shall be glad when your vacation time comes. O.S.L.

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July 15, 1941.

Mr. Oliver S. Lyford
Lakeville,
Connecticut

Dear Mr. Lyford:

We are sending by Air Mail today to
Bob Smith three copies of Dr. Greene's address
that should arrive in plenty of time.

I hope you are enjoying a well earned
rest among the Connecticut hills.

Very sincerely yours,

CAB:MM

C. A. Evans

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LAKEVILLE 90

LAKEVILLE
CONNECTICUT

July 15, 1941

Dear Evans,

I learn from Mr. Hsiao
(he with a German wife) that it was
not he that called upon you, but
a Mr. Ling who is also going to
T'hua Chung. This is the first
I have heard of any Mr. Ling, or
his appointment to T'hua Chung, but
this is why we all got bulled
up in the minister's certificate bus-
ness. Please do as you think
best about any further efforts for
Mr. Ling.

I am expecting to have Mr.
Hsiao and his Mrs. here over night

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on Monday July 21st and come
with them by train to New York Tuesday
afternoon, arriving there at 5:38 P.M.
L. S. T.

I expected to be in New York
for the remainder of that week, but
today the date for the meeting in
Strandburg for the 17th has been
shifted to the 24th, which means
that I shall have only a few
minutes for telephone conversation
with you on the 23rd. But I am
shifting our program here so that I
can be in New York from Tuesday
noon, July 29 to Friday noon, Aug 1st
and can be with you whenever you
will be available.

Shall be glad to see you soon.

Very sincerely, Lyford

0728

19 July 1941

Dear Mr. Lyford:

I am grateful for your letter of July 15, and for getting straightened out on the Hsiao-ling situation.

Enclosed find an invitation which is the duplicate of my own, but which I inadvertently opened. As you are going to be in town at that time, it is possible you will like to go, although I am not enthusiastic about it.

Things are moving along about as usual. Caldwell having helped me through the worst of the deluge up to yesterday, I sent him back to his family last night.

Very truly yours,

C. A. EVANS

CAE:mjt

Mr. Oliver S. Lyford
Box 90
Lakeville, Connecticut

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August 5, 1941.

Mr. Oliver S. Lyford
Lakeville
Conn.

Dear Lyford:

It was a great pleasure to meet Dr. and Mrs. Hsiao in San Francisco. He is a combination of a wonderfully sunny disposition and keen mind and sacrificial missionary attitude, and I think that she shares much of this from what I could judge on short acquaintance. Their steamship sailing has been delayed a whole month. The date now given is August 30th but who can tell whether that is final or not.

In the meantime they are put to the expense of their small furnished apartment and baggage storage. I think this is a case where the Board of Founders should help. It is not easy to get the Executive Committee together in August, and I shall be leaving at the end of this week for the rest of the month. If you approve, I would be willing to venture to tell them we will take care of their baggage storage for August and their rent. I do not think the whole thing would be \$100. The Boards would do this for their missionaries under the same circumstances and I think we ought not to do less.

Their address in San Francisco is
Clifton Hotel
520 Taylor Street.

I am sorry to bother you with business matters on your vacation, but with some of us there is no vacation possible unless we get out of the country and you are one of them.

Sincerely yours,

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LAKEVILLE 90

LAKEVILLE
CONNECTICUT

Aug 6th

Dear Evans,

After a week in the hospital, my chauffeur was operated on yesterday and his gall-bladder removed. This put a crimp in all my plans and would leave my family partially marooned if I should leave. We are arranging for another driver next week but then I shall have to take my postponed trip to Hanover to have my eyes examined.

This is a good illustration of the troubles of an organization dependent on volunteer workers. I know perfectly well that if I had sold my

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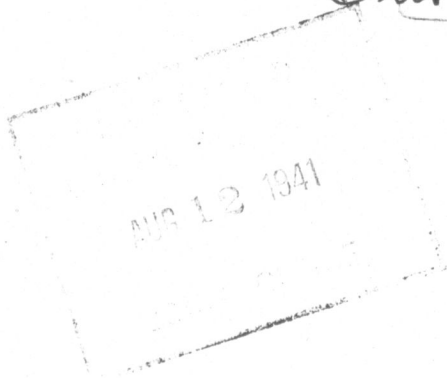
time to a corporation, I would have found some way to be on the job and my family would have made the best of the circumstances.

I can be in New York Friday and Saturday Aug 15 and 16 if I can be of help by so doing. Otherwise I shall be there Tuesday noon, Aug 19th prepared to stay as long as necessary.

I really mean that I shall be glad to be there Friday noon, Aug 15th

Yours very sincerely,

Oliver S. Lyford



August 7, 1941

Mr. Oliver S. Lyford
Lakeville 90
Lakeville, Connecticut

Dear Mr. Lyford:

I am grateful for your letter of August 6 and regret to learn of the difficulty which is disrupting your summer. I trust everything will work out satisfactorily.

I am planning to get away this week for a more-or-less continuous absence until the 1st of September. This is contingent upon how far we can proceed with the Government in getting funds released for China. The Treasurers of the Mission Boards met day before yesterday, and have requested all participating agencies to pool their interests in approaching the United States Government to release the channels through which the flow of money goes to the Orient. So far, I have found personal contacts to be more valuable than concerted action. This group has also petitioned the Foreign Missions' Conference to establish a finance committee for contacts with the Federal Reserve Bank.

I had a long conference with Dr. Decker yesterday, and we have reached some conclusions regarding fall work which may be briefly stated as follows, and not in order of importance:

- (a) Early calculation of costs for operating the Associated Boards during the past year.
- (b) A re-study of the budgets of the China Colleges.
- (c) Review of askings of Colleges from the Associated Boards.
- (d) A definite plan of procedure in approaching our constituency, regardless of the future of the U. C. R.

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Mr. Oliver S. Lyford

-2-

August 7, 1941

- (e) The securing of additional office assistance, provided U. C. R. continues.
- (f) Continued pressure to secure a suitable person for the vacancy caused by Mrs. Macmillan's resignation.

Incidental to all of this, the Annual Report of the Associated Boards must be written up, and a great deal of thought given to various phases of our participation in the United China Relief.

Incidentally, I shall be in town on Tuesday, attending a meeting of the various committees cooperating on the study of the entire situation. For the remainder of the month, therefore, the simple question will be to carry on routine tasks, subject to sudden changes in world conditions.

The way things are framing up here at the office, I would advise you to get all of the rest you can and get in touch with the office around August 19. I do not think Mr. Parker will require much assistance, as Mr. Caldwell will be back, and Mr. Cameron is here, and Miss Ewing is back in the Ginling office. No attention will be required for the Yenching work, and, barring unforeseen circumstances, the next few weeks seem well in hand.

Very sincerely yours,

C. A. EVANS

CAE:JP



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(17)
Lakewood, N.J.

August 8, 1941

Dear Evans,

I have your letter of Thursday and am delighted with the news that you expect to get away this week. All I hope is that it will be more, not less, continuous absence. If you will forget the Ass. Boards and give the rest of us a chance, I feel sure you will be surprised to find how well we shall get along without you. I believe that Parker and I, with the help of the others can get a pretty good annual report ready for you O.K.

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I hope you are planning for ^[27]
some fun and not merely another
kind of work.

Yours very sincerely,
Layford

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And Cherry 141 [1]
Lakesville, Conn

Aug 9, 1941

Dear Mr. Sherman,

I received your letter of August 5th and am delighted that you had the opportunity to meet Mr. Shias and his wife and agree with me regarding them.

I am fully in accord with your opinion that we should help them out on the account of delay and I have written him that I will send him a check for \$100. or when I return to New York on Aug 19th

I drew the first check, for \$530, on the Joint Account which is money belonging to the College and he understands that he is to account for this

0739

with Francis Frei. I think this⁽²⁾
additional amount should be
treated in the same way and am
so advising him. We are
helping him much more than Mr.
Frei intended and it may cause
some embarrassment if not adjusted
at Tschav.

I hope you are taking life
fairly easily and will return
to New York in good shape.

Yours very sincerely,

Oliver S. Lyford

August 12, 1941.

Mr. Oliver S. Lyford
Lakeville
Connecticut

Dear Mr. Lyford:

Your good note of the 8th is at hand.

I am not so sure that one can entirely forget the situation today, in light of developments within the last week or so. My telephone conversation with the State Department in Washington, indicates that there is grave apprehension in Washington.

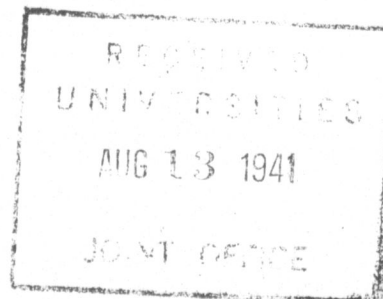
As far as the Associated Boards annual report is concerned, this cannot be done until the individual college reports are assembled, and that is pretty much ahead of us at the present time.

Many thanks for your good wishes, I am

Very sincerely yours,

CAE:MM

C. A. Evans



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Randolph, Vt.

Aug 14. 1941

Associated Christian Colleges.

New York City

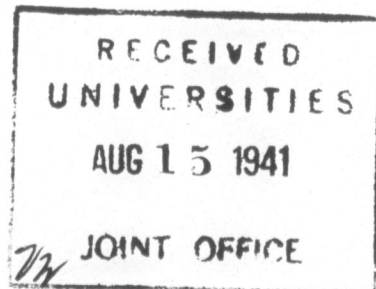
Dear Friends, one and All,

My eyes are fixed up again
and I expect to arrive in New
York on Tuesday, Aug. 19th, at
about noon.

I hope you will have plenty
for me to do, but will give me
time to speed up.

Yours very truly

Oliver S. Lyford



0742

August 22, 1941

Copy for Mr. Sherman

Dr. Yush-hwa Lin
c/o DeLaRosa Steamship Co.
530 West 6th Street
Los Angeles, California

Dear Dr. Lin,

I have heard through Dr. Monsheng Lin and the Associated Boards of Christian Colleges that you are en route to China and expect to sail from Los Angeles on August 26. I also understand that you are anxious to go by airplane from Hongkong to the interior of China and have inquired whether space could be reserved for such a passage.

I regret that I have not been in touch with you as I might have been of assistance in other ways, and we of the Board of Founders desire to know personally all the members of the faculty of our College, as far as possible. We had such a contact with Dr. & Mrs. Hsiao when they were on the way to San Francisco, and it would be well if we had met you in the same way.

It was only yesterday that I learned officially from Dr. Wei, in a letter dated July 16, that you had accepted appointment to an assistant professorship at our College. However, Dr. Hsiao had told us of the possibility that you would go to our college, but expressed some doubt because of the frail health of your fiancée. I understand that she is with you and is expecting to go to China. I hope this means that she is on the way to full recovery.

I wonder if you have secured a permit from the British Government in Hongkong and Rangoon to land and pass through those British Possessions? Mr. Hsiao did not expect to stop at Hongkong but had to get a permit from the British Consul in New York for himself and Mrs. Hsiao to pass through Burma. It would be well for you to confer with the British Consul in Los Angeles if you have not investigated this matter.

Regarding the airplane trip from Hongkong, we have no representative in Hongkong who might be able to help you, but our bank in New York and Hongkong is the National City Bank and I advise you to go to that bank in Hongkong on your arrival in that place. I enclose a letter to the manager there and a personal card from Mr. J. Austin Daly, the Assistant Cashier of the bank in New York. Mr. Daly says that Mr. Bittling will do anything in his power for you.

I sincerely trust that your trip will be reasonably comfortable and that you will reach Hsichow safely.

Yours very truly,

OSL:W
Encl.

0743

September 3, 1941

Mr. Oliver S. Lyford
Lakeville
Connecticut

Dear Mr. Lyford:

I have just had a telephone conversation with Mr. Daly and he states that his whole attitude has been changed within the last forty-eight hours. New interpretations of the law and a more strict adherence to the principles make it necessary to use every means possible to break down the resistance in the Treasury Department. He advises that we use every possible channel to get these funds released, and upon that basis I am including Hua Chung for its total budget plus askings for 1941-42.

As there will be no reply to this situation for several days, there will be no real necessity for leaving that beautiful spot in North Connecticut.

With many thanks for your cooperation, I am

Very sincerely yours,

C. A. EVANS.

CAE/B

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Hua Chung Correspondence
Hua Chung '41

學 大 中 華 立 私
HUA CHUNG (CENTRAL CHINA) COLLEGE
WUCHANG, CHINA
TEMPORARILY IN HSICHOW
VIA TALI, YUNNAN, CHINA

CO-OPERATING UNITS
BOONE COLLEGE
GRIFFITH JOHN COLLEGE
HUPING COLLEGE
WESLEY COLLEGE
YALE-IN-CHINA COLLEGE

CDE
室 長 校
OFFICE OF THE ~~XXXXXXXX~~
Treasurer

September 29, 1941

Mr. Oliver S. Igford
230 Park Avenue
New York City
U. S. A.

Dear Mr. Igford:

Thank you for your letter of August 29 and the account of the operations of the Joint Account from April 22 to August 22. As far as I know, at the present time the following drafts are outstanding against the Joint Account:

- #31, \$8.00, to John Hopkins Press;
- #48, \$50.00, the American Baptist Mission Press; - void
- #52, \$4.91, Carson Chang;
- #53, \$725.84, Dr. P. V. Taylor;
- #56, \$45, to Harold Taylor; - Cash on left
- #57, \$7.86, Academia Sinica.

The others have either been accounted for in the statements which you have sent to Hsichow, or have been cancelled. I would expect that Dr. Taylor will be cashing his shortly after he reaches the States. I understand that he sailed from Rangoon late in August, but I do not know exactly when he is due in the States. #56 was issued by us early in September and should be charged to the Sustaining Fund. #57 was likewise issued early in September and charged to the Harvard-Yenching Account for Chinese books.

We received your cable in reference to your sending \$2,000 to our account in Hsichwan. Since then we have had advice from the bank in Hsichwan that the money has been received, and it amounted to Chinese \$35,928.61. We will do nothing about selling further cheques here until we hear from you.

During the past month I have succeeded in disposing of the U.S. Savings Account which we had in Kuming at a favorable rate. Also, before your cable arrived, we arranged to dispose of Hongkong \$500 and Rupees 500/ at quite favorable rates. As a result of these operations and your remittance, I should have enough Chinese dollars to carry the college to the end of the present calendar year, unless unforeseen circumstances should come up.

Mr. Tan returned from Kuming, after having his x-ray, feeling a good deal better in his own mind, and he seems better physically. The x-ray showed no signs of TB of the Spine, and Dr. Reets thinks that his trouble is some form of Arthritis.

By the middle of August I had mailed to you the complete financial report for last year, and I hope that you have received these and that they are clear. After receipt of your letter of August 1 to Dr. Wei, I sent with a letter from Dr. Wei a revised copy of the U.S. Dollar Balance Sheet in the light of your letter.

In reference to the Harvard-Yenching Institute report and balance, it should be remembered that a year ago they increased their grant to Hua Chung College, even though the report, which had been sent at that time, showed a balance on hand and the budget submitted for the year 1940-41 did not contemplate the use of the entire sum. I understand that Dr. Wei has written to the Director of the Institute and secured his approval to the plan to use a goodly portion of this balance for the purchase of books for the Chinese department, when conditions will permit.

Yours sincerely,
John L. Roe.

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HUA CHUNG (CENTRAL CHINA) COLLEGE

室 長 校

CO-OPERATING UNITS

BOONE COLLEGE
GRIFFITH JOHN COLLEGE
HUPING COLLEGE
WESLEY COLLEGE

WUCHANG, CHINA

TEMPORARILY IN HSICHOW

VIA TALI, YUNNAN, CHINA

N.Y. 27

September 30, 1941

OFFICE OF THE PRESIDENT

YALE-IN-CHINA COLLEGE
Mr. Oliver S. Lyford, Treasurer
Hua Chung College Board of Founders
230 Park Avenue
New York City
U. S. A.

Dear Mr. Lyford:

I received last week-end your letter, No. 24, dated August 22.

I am very sorry that I forgot to enclose a copy of the Minutes of the Twenty-fourth Meeting of the Executive Committee Pro-tem, and I am enclosing them herewith with an apology. Mrs. Miller's article was intended for publicity work, as requested by the Associated Boards. I sent you the copy for your information, as well as for the information of the Board of Founders acting as Directors. *I am sending also minutes of the 25th meeting of the Ex. Com. pro-tem.*

Mr. Coe has seen your letter, and I am enclosing his reply to your letter of August 31 to him. *Placed with Coe letter*

Since a letter from San Francisco in the early part of August, Dr. Hsiao has not written again. Presumably he and his wife are already on the way. Dr. Lin, however, has already arrived in Hongkong, and a telegram received three days ago says that he and his wife were to fly in from Hongkong. Probably they will be here by the middle of October.

It is entirely due to a combination of circumstances that we are having two full-time teachers of Sociology in the college this year. I had never dreamed that Dr. Lin would be able to come here as early as October, as Dr. Hsiao had repeatedly written about his difficulties in getting passage for himself and his wife, and Dr. Lin started his booking much later. As I wrote you last, we did not want to disappoint students again by starting the term without any teacher of Sociology. As a matter of fact, we used to have two teachers of Sociology in Wuchang, and it was only circumstances that made both positions vacant during the last three years. Dr. Hsu seems to be making quite a hit as a teacher. Before registration he appeared before the students two or three times and made a very good impression. As a consequence, we have about ^{ten} six of the freshmen majoring in History-Sociology, whereas for the last three years nobody could be induced to join that department. We shall be able to keep two men busy as there is a great deal of social investigation to be done in this part of the country. There is a demand for training for social work at a time like this, and it may not be bad to build up the department again, especially when the exchange will enable us to use the Johnston Fund to advantage.

I have written to you and the Board of Founders through Mr. Smith more than once during the summer and even before Commencement about the financial conditions of our people. We adopted our new scheme of subsidies for faculty and staff in May, and at the time we felt it was a generous scheme, but during the last four months prices have been steadily going up, although the price of rice has remained about the same -- a little bit lower if anything. But while rice is the staple food for Chinese, there are other articles of daily necessity, such as charcoal, oil, wheat, eggs, meat, fish, not to mention clothing, shoes, stationery, and books. All these have been going up all the time. Largely on account of the depreciation of the dollar, the general level of prices is approximately ten times that of two years and a half ago when we first came here, and all that we have done in the past has only made the impression that we are chasing after the rising prices by increasing our subsidies from time to time. According to our present scheme, our fresh graduates

0748

September 30, 1941

who stay to serve in the college receive only \$138 a month, including all subsidies, whereas classmates graduated last summer are getting \$220 a month plus rice, and if they should teach in the local Hsichow middle school on private support they will receive even more. The National University in Kunning gives \$320 to \$450 to their professors and assistant professors, plus government and university subsidies similar to what we have been giving to our own people. This has made it difficult for us to get any new men to fill vacancies unless by sheer chance, and the danger is that our senior people in the college may feel that they are being underpaid, and some even have the impression that they are not worth as much as their colleagues in the national institutions. Should this feeling continue to develop, it may affect the loyalty of our senior people, and the younger people who receive much lower income feel the attraction from the other professions in the country which are offering very much higher salaries. I have been discussing the matter with Mr. Coo in the Treasurer's Office, and his books show that about one-third of our faculty and staff have been borrowing from college funds, in order to make ends meet, and this includes some of the higher paid men. There may be others who have not come under our notice, because they may have borrowed outside. As an administrator responsible for the college, I have been feeling quite uneasy about this. This kind of thing could go on for only a short while, and if it should continue, sooner or later things will crack.

Consequently, after lengthy discussion with Mr. Coo as treasurer and with some members of the Executive Committee Pro-tem and of the Senate, I drafted a scheme and asked Mr. Coo to study it carefully. The result was a meeting of the Executive Committee Pro-tem called yesterday afternoon, and two hours were spent on ways and means of giving some sense of stability to our faculty and staff, as much as present circumstances would permit. The scheme Mr. Coo and I drafted was submitted, discussed, and modified. Finally, it was unanimously adopted as follows:

In view of the fact that prices are increasing in spite of the steady price of rice, and in view of the comparatively high salary scale in force at the present time in the local middle school and in the schools in Tali, and finally in view of the attractions from the other professions in the country, be it recommended that in addition to the present scale of subsidies, the salaries of the faculty and staff be increased from August 1941 in the following manner:

1. Lecturers and Junior Lecturers be given six increases according to the present college salary scale.
2. Professors and Assistant Professors be given four increases according to the present college salary scale.
3. Members of the administrative staff and technicians be given six increases, according to the present college salary scale.
4. If the increases according to the above plan should in any case be less than \$70 per month, the increase should be \$70 per month.

Article 1 means that Junior Lecturers, who are fresh graduates or graduates of one-year's standing will get an increase on their salary of \$70 to \$75 per month. Graduates of longer standing serving as Junior Lecturers and Lecturers will get an increase of \$85 to \$90 per month. The Assistant Professors will get \$95 increase per month, according to Article 2, and the Professors will get \$100 increase per month, according to the same article. Article 3 will give the senior administrative staff an increase of \$85 a month, and the Junior staff \$70 to \$75 a month. The total increase for the college for the current academic year amounts to N.C.\$44,280. This is a considerable sum, and when the action was adopted yesterday, the Executive Committee had the feeling unanimously that we must do something to anticipate difficulties, as the national universities had already been considering increasing again the salaries of their faculty and staff members. After our people have been suffering severe hardship for a year and a half, it may be time for us to make a gesture, showing some consideration and generosity. We have to remember that the purchasing power of the dollar is only about 10% of its pre-war value. I have in mind one senior professor with a large

September 30, 1941

family who by this new action will get about N.C. \$620 a month. This amount represents only something like \$62 of the pre-war money, and to support a family of nine with that would be real hardship for a senior professor who used to have an income in the college of \$350. It has been hurting my conscience to see some of the faculty children going about barefoot because shoes are too expensive. Two of the faculty wives have to keep a restaurant in the town in order to increase the family income and make ends meet, and several others have to teach in the middle schools out of town for the same purpose. This does not seem quite right. It is to the credit of our people that so many are willing to stay on and stick it out, but I am afraid there is a limit to their patience and suffering. Hence this action.

The action has been taken in the form of a recommendation to the Board of Founders acting concurrently as Board of Directors. Strict procedure would require us to wait for the approval of the Board before we notify the faculty and staff and enforce the action. After lengthy discussion at the Executive Committee Pro-tem yesterday it was felt that we had got to accept the risk and responsibility of putting the recommendation into action at once, so that our people would not have to be held in suspense for at least one more month. It was even mentioned in the meeting that this recommendation to the Board would be in the form of a vote of confidence, and I am sure that members of the Board will understand our situation our situation and the difficulties under which the college administration has been laboring. So for the first time in my administration as president, I am willing to accept this risk and ask you to consider it as generously as possible.

Mr. Coe has worked out the distribution of the total increase of N.C. \$44,280. among the different earmarked funds, and it works out as follows:

American Church Mission.....	\$3,360.
Harvard-Yenching Institute.....	7,740.
Johnston Fund.....	6,660.
Yale-in-China.....	12,780.
Practise School.....	2,760.
Balance.....	10,980.

The balance of \$10,980. which could not be charged to any of the funds with reserve in our Joint Account will have to be found from the college general funds and that would mean so much increase in our askings from the Sustaining Fund of the Associated Boards. This, in addition to the increase asked in the summer for the care of the hostels and other small increases which may come on account of increased cost of supplies should at present rates total about U.S. \$1,000.

In your letter No. 24 you mention the question of U.S. \$630 advanced to Dr. Sidney Hsiao and his wife for their travel back to China, and you mention further the possibility of giving some consideration to this case in view of the fact that Mrs. Hsiao is an American citizen, and therefore might be treated somewhat as a missionary. If we should do anything like this, following your suggestion, it might cause serious complications; and so I propose that as soon as Dr. Hsiao arrives, I have first a private talk with him and see whether he has suggestions of a way to solve this problem. If he had no better proposal to make, I would recommend to the Executive Committee Pro-tem of the Board of Directors that the total amount, or a part of it according to Dr. Hsiao's wishes, be charged against his sabbatical leave, when after the war the Board would be willing to consider sabbatical leaves again; and if he should fail to serve long enough in the college to earn his sabbatical leave, he must find ways and means to refund this money advanced for travel in proportion to his length of service after his rejoining us. But I will not make any official report to the Board about this matter until it is finally settled with Dr. Hsiao and approved by the Executive Committee Pro-tem for recommendation to the Board of Founders acting concurrently as Board of Directors.

The new academic year started last Monday with registration of old students, followed on the next two days by registration of the new students. Our entering freshman class is a very encouraging one in number, at least, if not in quality. Lectures started yesterday, and our enrollment at present is 112. There are two or three old students still to return, and some 30 new students have not yet arrived. The delay has been due entirely to increased difficulties of transportation, but we have fixed October 11 as the last day for old or new students to enter the college. If all the students who have sent in request for delayed registration

0750

Mr. Oliver S. Lyford -- 4.

September 30, 1941

should turn up, our enrollment for this term will be about 145, which is a considerable increase over the enrollment of the last year, and will be even larger than what we had when we first came here two years and a half ago. After registration has been closed, I shall report the exact figure which will certainly not be fewer than 140, unless I am seriously mistaken.

With best wishes,

Sincerely yours,

Francis C. Williams

Encs.
FCM/MRG

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copy for
Mr. Sherman

1941

HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at
HSICHOW, VIA TALI, YUNNAN

Office of the Associate Secretary
905-A YALE STATION
NEW HAVEN, CONN.

October 27th
19 41

Mr. John L. Coe, Treasurer
Hua Chung College
Hsichow, Yunnan, China

Dear Mr. Coe:

I have received your letters of August 16th and 19th with the attached papers. I also have received your letter of September 3rd regarding credit to the loss account, exchange, etc; also I have your letter of September 29th regarding outstanding drafts, etc. These documents gave me plenty to do in preparation for the October meeting of the Founders which occurred on October 16th. I think the price of the postage will pay if I make this letter quite extensive. This report also should make up to you for the loss of your papers in the Burma Road fire.

I am fully aware of the high pressure under which you had to work in order to complete the report for the year and get it into the mail by August 19th. In fact I stated to the Board that you had done this by what must have been a supreme effort. I am sure it was much appreciated. So you will understand that I am not the least critical in reporting some of the difficulties which I had to overcome. I simply desire that we both may profit by this experience so that future correspondence shall be as clear as possible. I realize that a considerable part of the difficulty lies in my letters to you.

In your letter of August 16, you say "this report does not show the use of any further money from the Associated Boards beyond the \$7,000 which was paid over in the year 1939-40". This amount was paid into the Joint Account as follows:

(In September 29, 1939, \$1,000; Feb. 16, 1940, \$3,000; Dec. 26, 1940, \$3,000.) My Treasurer's Report of September 27, 1940, which you helped to prepare, it was assumed that the last item of \$3,000. would be treated as belonging to the College as of July 31, 1940, which seems to be what you have done). In your U.S. Balance Sheet as of August 1, 1941 you state that "the balance in the Joint and Reserve Account has been found by taking the balance of Mr. Tau's of last July and adding to it \$6,000 as the balance due from the sustaining fund for that year." I think I was safe in concluding that "last July" means July 31, 1941 and "that year" means year ending July 31, 1941; also that the \$6,000. consists of the payments made on February 16, 1940 and December 26, 1940, above referred to. However, anyone not as familiar as I am with the work we did last year would have been stumped and even I have a little uncertainty. On this basis the balance in the Joint and Reserve Accounts, as used in your U.S. Balance sheet should be the balance reported by the National City Bank, less the drafts, outstanding on August 1, 1941. You had in Hsichow my letters Nos. 19, 20 and 21 to Dr. Wei and included in these letters were reports of the operation of the Joint Account from September 21, 1939 (when the account was first opened) until April 22, 1941 but you had only the record in your own books to go by after that date. I cannot determine, from the expressions quoted above, whether Tau's balance conformed to the Banks' reports to April 22. Whatever your method of deduction was, it gave you a figure close to the correct balance in the Joint and Reserve Accounts as of August 1 but the trouble

0752

HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Office of the Associate Secretary
905-A YALE STATION
NEW HAVEN, CONN.

Temporarily located at
HSICHOW, VIA TALI, YUNNAN

Page #2 October 27, 1941

was in the drafts in transit and in the checks which I had drawn on the Joint Account, as you will see from my letter of August 29th to you and in the summary of the bank record from April 22nd to July 31st given below. The combined balance in the Joint and Reserve Accounts as of August 1, 1941 after allowing for drafts in transit actually was U.S. \$14,837.15. The main thing which I learn from this is that I must advise you promptly after the 22nd of each month as to the bank record and of any checks which I have drawn on the Joint Account. Also there should be just as few checks on this account by me as possible and my transfers from the Foundation Account to the Reserve Account should be made in the year for which they are to apply. What suggestions occur to you?

Summary of Bank Operations - April 22 to July 31.

April 22, 1941 - Combined balance on hand	\$21,888.63
Disbursements during the period	
Interest	\$.35
Draft 33 on Joint Account	500.00
50 " " "	66.43
51 " " "	20.00
" on letter of credit	2,919.40
Commissions on drafts	24.19
N.Y. check-Refund to Yale-in-China	556.80
N.Y. check advance to Esiao	530.00
Postage on check book	2.80
August 1, 1941 - Balance on hand - - - - -	4,619.97
	\$ 17,268.66

The drafts outstanding on August 1, 1941 were as follows:

No. 31 - John Hopkins Press	\$8.00
34 - Bank of China	500.00
43 - Paul V. Taylor	500.00
44 - " " "	500.00
48 - Am. Baptist Mission Press	50.00
49 - International Red Cross	144.78
52 - Garson Chang	4.91
53 - Paul V. Taylor	723.84
August 1, Balance after deducting outstanding drafts -	2,431.53
	\$ 14,837.15

Incidentally I call your attention to Draft #34. I understand that Nos. 33 and 34 were drawn to the order of the Bank of China on April 2 and taken by Dr. Taylor to Rangoon. No. 33 was paid by the National City Bank in New York on June 3, but No. 34 has never been presented. I am wondering what Dr. Taylor did with it. He has not reached home yet and I hope he can throw light on this when he arrives.

I am enclosing herewith pages 6 to 13 of the report which I made to the Founders on October 16th. To avoid confusion I have lettered these A to H, for the purposes of this letter. The remainder of the report was mostly explanations. These sheets form an exhibit of the form in which future reports should be submitted. They afford easy comparisons and are quickly grasped by members of our Board.

0753

HUA CHUNG COLLEGE

(Central China College)

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NEW HAVEN, CONN.

Page #3 October 27, 1941

Your U.S. Balance Sheet of Operating Accounts is not enough for our purpose, because the other operating balances on the Sustaining Fund do not appear. Therefore I have had to produce a summary statement of the Sustaining Fund Operations and, with this included, have produced a summary statement of the Operating Accounts. The first was derived from your sheet of Sustaining Fund Operations using exchange rates which appear on the sheet. I added U.S. \$6,000, being the amount in the account of Central China College Foundation, which under normal circumstances would have been paid into the Joint Account or Reserve Account in the year ending July 31, 1941. Also, I deducted the fire loss on the Burma Road as instructed by the Executive Committee at its last meeting. The result is shown on Sheet C attached hereto and entitled "Sustaining Fund Operations, Year ending July 31, 1941". The balance on this basis was slightly greater at the close of the year than at the beginning. This does not look much like the statement which you cabled to the Associated Boards and I shall await with interest your criticism concerning it. It seems to me about right.

I have adjusted your August 1 U.S. Balance sheet to correspond with the above, using generally your figures of September 11, but bunching in the last item on my sheet the "Advance travel to Hsichow" with other odds and ends which I did not have time to run down. You will note that I omitted the Preston-Johnson Land and Bldg. Fund as this is not an operating account. I hope that with this explanation you will be able to make out all the changes which I made.

I have now transferred \$6,000., from the Foundation Account to the Reserve Account and the operations of the Joint Account and the Reserve Account from August 22 to October 22, 1941 may be summarized as follows: (This supplements the reports which accompanied my letter of August 29th to you)

Operations in Joint Account and Reserve Account
August 22 to October 22, 1941
Joint Account

<u>1941</u>		
August	22 - Balance carried forward	\$2,599.73
	26 - Remittance of July 16 from College	1,875.00
		\$4,474.73
	23 - Filing Fee	
	Application for license	\$5.00
Sept.	12 - Draft #48	\$50.00
	13 - Check N.Y.5- Cabled to	
	Dr. Lin at Honkong	200.00
	Cable charged " "	8.03
	Check N.Y.6- Cabled to	
	Hsiakwan	2,000.00
	Cable charged " "	10.73
		2,273.76
Oct.	22 - Balance - - - - -	\$ 2,200.97

Reserve Account

<u>1941</u>		
Aug.	22 - Balance on hand	\$14,592.79
Oct.	21 - Remittance from Foundations	
	(1940-41 Account)	6,000.00
Oct.	22 - BALANCE - - - - -	\$20,592.79

0754

October 27, 1941

Combined1941

Oct. 22 - Balance in Joint Account	\$2,200.97
" " Reserve Account	20,592.79
	<u>\$ 22,793.76</u>

The drafts outstanding on October 22, according to our understanding, are as follows:

No. 31 - Johns Hopkins Press	\$8.00
" 34 - Bank of China	500.00
" 43 - Paul V. Taylor	500.00
" 44 - Paul V. Taylor	500.00
" 52 - Garson Chang	4.91
" 53 - Paul V. Taylor	723.84
" 56 - Harold Taylor	45.00
" 57 - Academia Sinica	7.56
	<u>\$ 2,289.31</u>

Dr. Wei's letter No. 27 of September 30 arrived on October 20th, four days after the Founders meeting of October 16th. You will see by what follows, that we anticipated at that meeting very nearly what he and you and the Executive Committee Pro-tem decided upon as the total of necessary increases in faculty salaries.

The letter is not clear as to whether the increased are considered to be additions to salaries or to subsidies. Furthermore it is not clear whether these increases are in addition to the subsidies which had been granted between May 7th (the date of Dr. Wei's letter which enclosed the Budget for 1941-42) and September 30th. We have understood that the Budget of May 7th included all the subsidies granted up to that date. If this is correct, the Budget for 1941-42, as it appears on pages F and G, attached hereto, was complete as of May 7th. In his letter Dr. Wei proposes an increase of U.S. \$1,000. in the amount to be requested from the Associated Boards which was to include certain items found necessary during the summer. This indicates to me a probability that the additions of September 30th included all additions since May 7th (except these items included in the U.S. \$1,000.) and the amounts which you have now decided to take from the reserve funds of the respective grants constitute all the additions beyond the figures on Pages F and G.

We do not have enough information to form an opinion regarding the increases to the different classes of faculty members but the total increase is clearly stated to be N.C. \$44,280. To this should be added N.C. \$7,020 to cover the miscellaneous items included in the suggested request of U.S. \$1,000. for the Sustaining Fund. The total amount for our consideration is N.C. \$51,300.

In our meeting held 4 days before receiving this letter we had voted an increase of N.C. \$50,000. above the budget on pages F and G. Here is another mysterious coincidence or "guidance" if we are disposed to so consider it. Our figures, however, was to include all additions subsequent to May 7, 1941. Hence the uncertainty discussed above. At any rate, after Dr. Sherman and I had discussed the matter at length, we felt warranted in cabling Dr. Wei as we did last week.

0755

October 27, 1941

The reserve funds, including the amounts expected from the Associated Boards for 1941-42, are sufficient to cover this increase of N.C. \$51,300 provided exchange does not drop materially below 18 to 1 and provided the cost of living can be met with this increase in salaries. However, if the cost of living is already 10 times what it was before the Japanese Invasion, I do not see that you will long be on a sustaining basis. Therefore, we have to face the possibility of other additions to the budget which will probably continue until the war is over. Furthermore these increases for this year can be taken from the reserves if necessary but before the next college year begins, we shall have to provide for these or greater increases in budgets which may continue for some years. I am weighing these possibilities in planning our policy with the supporting missions and the Associated Boards.

To avoid confusion, I suggest that you send through me ^{to} the Associated Boards the answers to any questions which they may propound. Thus far the rising ratio of exchange has helped to make our askings from the Associated Boards ample but if your costs of living remain at about 10 times the cost before the Invasion and if the exchange ratio shall be kept at about 18 to 1 or only 6 times the ratio before the Invasion, we can see a very difficult situation before us and the other Christian colleges. However, I believe absolutely in our cause and if we can see the problem clearly and correctly, I believe you and we shall be able to solve it.

My best regards to all our friends, including Mrs. Coe.

Very cordially yours,

O. S. L.

P.S. Dr. Casselman agrees with me that the item of \$325 in the home budget of his Board should not be charged to you, and he will so advise the treasurer of their mission.

0756

HUA CHUNG COLLEGE - 1941

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH
BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH
ENGLISH METHODIST MISSIONARY
SOCIETY
LONDON MISSIONARY SOCIETY
YALE-IN-CHINA ASSOCIATION, INC.

OFFICERS OF BOARD OF TRUSTEES

ARTHUR M. SHERMAN, S.T.D., *President*
412 Sycamore St., Cincinnati, Ohio
EDWIN C. LOBENSTINE, D.D., *Vice-President*
49 West 49th St., New York City
JOHN WILSON WOOD, D.C.L., *Secretary*
281 Fourth Ave., New York City
OLIVER S. LYFORD, *Treasurer*
230 Park Ave., New York City
ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

NOV 15 1941

A. M. SHERMAN

November 14th, 1941

Rev. A. M. Sherman, S.T.D.
281 Fourth Avenue
New York City, New York

Dear Sir:

I hand you herewith an original letter to National City Bank authorizing the transfer of \$1,000.00 from the Joint Account of Central China College to the Hongkong Office of the National City Bank.

This results from a cable request from their Hongkong Office stating that they have a draft of Hua Chung College for this amount and asking for this transfer. I have no other knowledge of this draft, but must assume that the Hongkong National City Bank will be duly cautious regarding the authenticity of the draft. Hence, my instructions to the New York Office to make this transfer.

As the formal arrangements stand I have authority to draw on the Joint Account, but a check on the Reserve Account must be signed by the President or Secretary, ^{with the Treasurer}. Such a check is inclosed herewith. Please sign this check and forward to the National City Bank with the accompanying letter and the letter first referred to above.

I enclose for your files carbon copies of these two letters.

Yours very truly,

Oliver S. Lyford

Oliver S. Lyford.

4 enclosures:

0757

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November 14, 1941

National City Bank of New York
New York, N. Y.

Dear Sirs:

Attention of Mr. J. Austin Daly

On October 22, 1941 there were outstanding drafts against the Joint Account of Central China College totalling \$2,289.31 as follows:

No. 31 - Johns Hopkins Press	\$8.00
" 34 - Bank of China	500.00
" 43 - Paul V. Taylor	500.00
" 44 - Paul V. Taylor	500.00
" 52 - Garson Chang	4.91
" 53 - Paul V. Taylor	723.84
" 56 - Harold Taylor	45.00
" 57 - Academica Sinica	7.56

The balance in the Joint Account on October 22nd was \$2,200.97.

You have been instructed today to charge this account with \$1,000.00 and transfer this amount to your Hongkong Office.

To sustain a balance in this Joint Account we hand you herewith a check to your order on the Reserve Account for \$2,000.00 which please deposit to the credit of the Joint Account.

Yours very truly,
Central China College Foundation

Oliver S. Lyford
Oliver S. Lyford
Treasurer

enc.

0758

November 14th, 1941

National City Bank, of New York
New York City

Dear Sirs:

Attention of Mr. J. Austin Daly

Confirming telephone conversation of this morning between Mr. Lyford and Mr. Daly, please consider this your authority to charge the Joint Account of Central China College with \$1,000. U.S. Currency and to effect the transfer of this amount to your Hongkong Office as requested by that Office, for your disposition according to instructions of Hua Chung College whose permanent location is at Wuchang, China but which is temporarily located at Hsichow, Yunnan.

Very truly yours,

Oliver S. Lyford

Treasurer, Central China College Foundation.

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S. S. S. S.

November 26, 1941

ACK
12/1/41

Mr. Oliver S. Lyford
Hua Chung College
150 Fifth Avenue
New York, New York

Dear Mr. Lyford:

Enclosed find check for \$3,000.00 covering the balance of the appropriation voted for Hua Chung College by the Executive Committee of the Associated Boards for Christian Colleges in China.

The college has now received \$10,500 as their share of the total budget of \$250,000 for 1940/41.

Very truly yours,

GAE:KB
Enc.

Associate Treasurer

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UNIVERSITY
DEC 1 1941
JOINT OFFICE

November 28, 1941

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

We are enclosing herewith the letters for President Wei and Mr. John L. Coe covering minutes of standing committees in order that you may know what is being sent on and to have a record of our correspondence with the field. I will request you to look these over and forward them to the field.

If this procedure is not the most satisfactory, please let me know just how you would like to have it handled.

Sincerely yours,

Secretary

jip:d
encl.

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HUA CHUNG COLLEGE

(Central China College)

WUCHANG, CHINA

Temporarily located at

HSICHOW, VIA TALI, YUNNAN

December 1st, 1941

COOPERATING BOARDS

DOMESTIC AND FOREIGN MISSIONARY
SOCIETY OF THE EPISCOPAL CHURCH

BOARD OF FOREIGN MISSIONS OF THE
REFORMED CHURCH

ENGLISH METHODIST MISSIONARY
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230 Park Ave., New York City

ROBERT ASHTON SMITH, *Associate Secretary*
905-A Yale Station, New Haven, Conn.

file

Mr. C. A. Evans, Ass't. Treasurer
China Christian Colleges
150 - 5th Avenue
New York, N.Y.

Dear Mr. Evans:

I duly received your letter of November 26th with
check for \$3,000. which completes the share of Hua Chung College
in the total Budget of \$250,000 for 1940-41.

Very truly yours,

Oliver S. Lyford
Treasurer

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DEC 5 1941

December 4, 1941

Mr. Oliver S. Lyford
230 Park Avenue
New York, N. Y.

Dear Mr. Lyford:

Attached hereto are the minutes of the Finance Committee of October 17. These minutes were approved by the Executive Committee at its meeting on November 10, 1941.

May I call to your attention, as Treasurer of the Hua Chung Board of Trustees, the action, F-1281, which concerns the requests for payments to the Associated Boards' budget for 1941-42. The amount asked from Hua Chung College is \$2,360. This amount was determined, as you will recall, by actual charges for administrative work and a direct proportion to the amount of money received by the College from promotional funds. We will appreciate having this request presented to the Hua Chung Board for approval at its next meeting.

While the above amount is the total requested for the 1941-42 budget, there will be immediately credited against it the Hua Chung share of the unexpended balance of the 1940-41 budget as provided for in action F-1284, section (b). This credit amounts to \$73.26 for Hua Chung College.

Sincerely yours,

Secretary

jip:d
encl.

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