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Administrative
Field Board of Control-minutes
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HANGCHOW CHRISTIAN COLLEGE

**Minutes of the Annual Meeting of the
Field Board of Control, February 21st, 1922.**

The annual meeting of the College Board was convened in the College guest room at 8.30 p.m. and was opened with prayer by the Rev. S. S. Tsu. There were present, O. C. Crawford, W. H. Stuart, E. L. Mattox, J. M. Wilson, R. F. Fitch, Lowry Davis, S. S. Tsu, P. Y. Chen, and Andrew V. Wu. M. K. Chow arrived the next morning.

The following officers were elected:

Chairman:—O. C. Crawford.

Vice-Chairman:—P. Y. Chen.

English Secretary:—Lowry Davis.

Chinese Secretary:—Andrew V. Wu.

The minutes of the executive committee of Oct. 19th., 1921 were read and approved.

Voted to ask Rev. H. K. Pao of Kashing Presbytery to sit as a corresponding member, his official status to be fixed after action has been taken by the Central China Mission. (See Board Minutes 1921, Action 9).

The annual report was read in English by President Stuart and after interpretation by him was approved as read. (See Appendix A).

Voted to consider seriatim the faculty resolutions as presented.

On motion it was decided to hold morning, afternoon and night sessions. Eight sessions were held, each of which was opened and closed with prayer.

Letters from various alumni groups re continuing the Senior and Junior College and re the election of a new president were received and read as valuable information at this time of crisis, and were placed on the docket for consideration and reply.

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The following actions were approved by the Board at this meeting:

1. That this be considered the regular annual meeting of the Field Board of Control of Hangchow Christian College.
2. The action of last year re Tenth Anniversary celebration was rescinded in view of the fact that the science hall could not be erected.
3. Crawford, Chen and Wu were appointed a committee on agenda.
4. Certain recommendations re the findings of the Educational Commission were tabled.
5. The resignation of Dr. W. H. Stuart as president was accepted and he was urged to remain as a member of the faculty. The Board by rising vote expressed its deep appreciation of Dr. Stuart's long and faithful services to the College, and recognition of his splendid Christian character.
6. Referred the question of the salaries of the Chinese staff, both faculty members and others, to a committee to report at the next meeting.
7. Also the question of adding new members to the faculty.
8. And of regulations for the use of the houses provided for the Chinese staff.
9. To ask the Ad-Interim Committee of the Mid-China Mission to cable the Executive Committee, Nashville, Tenn., that it is impossible to reduce the cost of the new science hall below \$72,000. Mexican.
10. To ask the Mid-China Mission to revise the campaign fund equipment list so that item three, \$50,000. for Hangchow College, be raised to \$72,000., leaving intact for equipment the other items on the list for Hangchow College.
11. To accept the resignation of Mr. K. F. Tin as a member of the faculty.

12. Elected a new Executive Committee consisting of the following:

O. C. Crawford,	Chairman.
Andrew V. Wu,	Chinese Secretary.
Lowry Davis,	English Secretary.
M. K. Chow.	

13. To write letters to the Middle Schools associated with the College urging their loyal support at this time of crisis.

14. Appointed Davis and Tsu to review the English and Chinese minutes of the faculty.

15. To approve of Hangchow College becoming one of the East China Associated Christian Colleges and Universities, and of retaining both Junior and Senior College departments.

16. To appoint a committee to examine minutely the full printed findings of the Educational Commission, as soon as published, and to report thereon at a later meeting of the Board; and that the report of this committee together with the printed report of the Educational Commission be supplied to each member of the Board before the next meeting.

17. That the same committee be appointed representatives of the Board to attend the meetings of the Advisory Council of the East China Associated Universities and Colleges.

18. That the above committee consist of Fitch, Wilson and Stuart.

19. To approve the report of the committee on examining the college faculty minute books.

20. After full discussion and a special season of prayer Dr. R. F. Fitch was unanimously elected President of the college by secret ballot.

21. To write to the various groups of Alumni who had sent in petitions to the Board, informing them of the decisions of this meeting.

22. The Executive Committee was authorized to call a special meeting.

23. Voted to print 200 copies each of the Chinese and English minutes.

24. To refer to the Executive Committee with power to act the question of supplying the place of Mr. Day while on furlough.

25. To attend Friday morning College Chapel exercises in a body and formally announce to the faculty and students the important decisions of this meeting of the Field Board.

26. To write letters to the Presbyteries and to the mission stations of the two missions, who support candidates for the ministry, urging that these candidates be sent to Hangchow College for their pre-theological education.

27. The Board by a rising vote expressed its thanks to the faculty and to the hosts and hostesses on the hill for the splendid hospitality extended during the meetings, and instructed the secretary to write a suitable letter of thanks.

28. The minutes of this meeting as a whole were read and passed.

O. C. CRAWFORD, *Chairman.*

LOWRY DAVIS, *English Secretary.*

ANDREW V. WU, *Chinese Secretary.*

HANGCHOW CHRISTIAN COLLEGE

Minutes of Special Meeting, May 18, 1922.

A special meeting of the Field Board of Control was called in the College guest room at 9 a. m., and opened with prayer by Rev. the T. Z. Zia of Ningpo. The following members were present: O. C. Crawford, Chairman, W. H. Stuart, J. M. Wilson, E. L. Mattox, R. F. Fitch, Lowry Davis, Andrew V. Wu, H. K. Pao, P. Y. Chen, and T. Z. Zia.

The following actions were approved by the Board:

1. To elect Mr. J. L. Howe, Jr. and Rev. Chas. P. Barkman as regular members of the College Faculty.

2. To approve the recommendation of the Faculty of establish a Senior College in Education, supported by the Boards; in the future looking forward to courses in engineering, civil and architectural, the support of which is to come from the field.

3. To invite Rev. Andrew V. Wu to come as Dean to the College for one year and to be considered as a member of the Faculty.

4. To assign residences to the Chinese professors in accordance with the following regulations:

- (1) The professor must be a member of the Faculty.
- (2) The Board must act on each case.
- (3) The houses must be assigned in accordance with seniority in the service.
- (4) If necessary two families may occupy the same house.
- (5) Houses are to be occupied only by the immediate members of the families of the occupants.

The Board made the following assignments of houses; S. D. Li a residence; T. Y. Nyien and

D. K. Chen one residence; A. V. Wu and Paul C. C. Lu one residence.

5. To approve the report of the salary committee on scale of salaries as follows:

Class I. Returned student with family...\$150.00 plus residence.
Returned student without family 125.00
Returned student head of department or with Ph. D.... 150.00 to 200.00

Class II. Graduates of college..... 60.00 to 100.00
(Add \$5.00 a year for each year of service till the maximum is reached.)

Class III. Normal School graduates teaching in the Middle School. 50.00 to 70.00
(Rate of increase same as Class II.)

The Board fixed the following special salaries:

S. D. Li	\$80.00
T. Y. Nyien	60.00
D. K. Chen	60.00
L. S. Chen	60.00

6. To approve of the list of equipment needed for Hangehow Christian College as presented by the Faculty. (See Appendix E.)

7. To invite Mr. K. L. Kwang to the College as teacher of a course in commercial studies at a salary of \$150.00 per month, beginning a year from this fall.

8. Voted (1) To appoint a Committee consisting of C. B. Day and J. M. Wilson to investigate the treaties between the United States and China and to decide whether there is any violation of treaty rights in building for rent to the Standard Oil Co. two residences on the College campus. (Per Correspondence)

(2) To approve of such a course if the treaties allow.

(3) To refer to the Missions for final approval

9. To approve as a whole the proposed new three-year budget for the College Extension Program. (See Appendix D.)

10. To approve as a whole the new schedule of administration, departments, office staff, and summary of Chinese and foreign staff. (See Appendix C.)

11. To delay for one year any change in schedule of fees or any change in the Middle School educational system.

12. To ask the Central China Mission to allow Mr. R. S. Lautenschlager to teach for one year in the College before entering language school.

13. To appoint Vice-President Dr. E. L. Mattox Acting-President until the President-Elect assumes office; and Mr. Edward Evans College Treasurer for the same period.

14. To ask the Central China Mission in the interests of Hangehow College to allow Dr. and Mrs. Fitch to return this summer to U. S. A. on furlough if the campaign for funds in the Southern Presbyterian Church becomes a reality, or if the interests of the College so demand.

15. To ask Mrs. Turner for permission to use the balance of a gift to pay the expenses of Dr. R. F. Fitch on furlough while raising money for the College.

16. Voted to receive as information the following statement from Dr. Fitch: "I agree to accept the office of President of the College on condition that the Northern and Southern Presbyterian Missions, and also the two home Boards (1) agree to and carry out the proposals as recommended by the Board of Directors of Hangehow College and of the East China University Advisory Council and (2) agree further to raise funds as detailed in the proposed plan". (See Appendix)

17. To sign as a Board a letter specially prepared to send to the Executive Committee of the Southern Presbyterian Church, urging that committee to take active measures at once for the relief of the desperate situation of the College.

18. To approve the following report of the auditing committee "The auditing committee reports that the books of the College (current and building accounts) have been audited and found correct." (See Appendix B.) Signed O. C. Crawford and T. Y. Nyien.

19. To approve the budget for 1923 and 1924 as follows:

RECEIPTS		EXPENDITURES	
The Missions	\$10,000.00	Administration	\$4500.
Students' Fees	14,000.00	Boarding Department	8000.
Scholarships	900.00	Departments	2000.
		Salaries Chi. Teachers	8000.
		Maintenance	2400.
	<hr/>		<hr/>
	\$24,900.00		\$24,900.

20. Voted to ask Messrs Andrew V. Wu and T. Y. Nyien to prepare for publication a general statement of the Board's plans for the College.

21. To appoint a committee consisting of Messrs Fitch and Mattox to approach the Hangchow Station of the Central China Mission and the Mission itself with reference to transferring salary for Rev. Andrew V. Wu in case he accepts the position of Dean of Hangchow College.

22. To assign Mr. Paul Lu to the Southern Presbyterian Mission and request that steps be taken by that Mission immediately to supply his salary.

23. The complete minutes were read and approved.

O. C. CRAWFORD, *Chairman.*

LOWRY DAVIS, *English Secretary.*

ANDREW V. WU, *Chinese Secretary.*

APPENDIX A.

**Report of Hangchow Christian College for the
Year ending March 31st, 1922.**

TO THE FIELD BOARD OF CONTROL,
GENTLEMEN:—

We present herewith a brief Report for the year 1921-1922. There is much for which we can be very grateful. The students have shown good behavior and steady progress in their studies. The health of both teachers and students has been in the main very satisfactory. There is, I believe, a deeper and more real spiritual life amongst us. For every sign of progress we are exceedingly thankful. In brief, the past year has been one of reorganization and the solidifying of foundations, in preparation for future growth.

Speaking first of the staff, there are not very many changes to report. Mr. Tin asked for a year's leave of absence last June, and has since resigned from the faculty. Messrs. L. S. Chen and T. Y. Nyien have been taking his place in the office with faithfulness and success. Miss Eva Atkinson joined our staff last fall as the Occidental College representative and Mr. Creighton is staying on with us. Mr. and Mrs. Evans came in September and are happily settled in their new home. We have welcomed with much pleasure Mr. James L. Howe Jr., who has taken hold with a readiness and skill rare in a newcomer. The March family came back in September and we were so glad to have them back. We were indeed sorry to lose the Allisons, and greatly appreciate the privilege of having them here one year.

The following is a summary of the working account for the year ending March 31st, 1922.

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C. C. M.	\$ 3845.00	Administration	\$ 2150.00
M. C. M.	4942.83	Boarding Dept.	7287.37
Fees	15143.93	Dept. Expenses	567.06
Miscellaneous	457.97	Salaries	7692.43
		Maintenance of Plant	3866.29
	\$24389.73	Plant Extension	883.55
			<hr/>
		Balance	22446.70
			1943.03
			<hr/>
			\$24389.73

You will see that a comparatively small balance is carried forward. We are bravely trying to hold our own on current expenses, but very much handicapped by the rigid economy we are forced to practise. There is some encouragement in the fact that the net average income received from students has been slowly but steadily rising. It is higher now than it has ever been, that is, about \$76.00 per year (instead of the \$90.00).

I am also glad to report that another scholarship has been established by the Southern Church. It is named the William Bingham Lynch Scholarship, in honor of a former professor in Davidson College, and produces \$90.00 Gold a year. We have also received about \$200.00 from a Bible class in Louisville Ky., formerly taught by Mrs. J. M. Wilson. This is known as the Bethany Scholarship.

These scholarships (all but the last) being in the nature of interest on an endowment, come to us more or less automatically.

Another piece of good news is that the Northern Board has increased our annual grant by \$1500. Mexican, taking effect April 1st. This will be a great help.

We have received nothing for Equipment and have spent the balance of the meager fund for apparatus which was in the hands of our Nashville Treasurer. The Science Hall promised last June has not yet materialized, and repeated agonized pleadings have brought no results.

We have received several small gifts of books, \$10.00 Gold from Richmond, Va., a few used Chemistry books from J. C. Oliver, and other scattering volumes. Progress has been impossible without funds. But we are trying to preserve and make use of what funds we have, by the employment of one of our former students as Librarian for all his time.

Construction Department

This has been in operation a year and has succeeded very well indeed. Mr. Wilson and Mr. Dzu and their staff have been kept busy. They have designed and helped supervise buildings for the Missions to the extent of about \$200,000.00 and have also designed a group of buildings for the Southeastern University at Nanking, costing nearly \$300,000. They have also made working drawings for our new Library and Science Building. This department has paid all its expenses, bought several hundred dollars worth of books and equipment, and ends its first twelve months with a nice surplus in the bank.

Enrollment

164 were enrolled last fall, and 162 this spring, in spite of a pretty thorough clearing out of undesirables from the Middle School, and reduction of self-help students. Last year the figures were 140 and 141. The College dept. figures last school year were fall 44, spring 39, this school year, fall 68, spring 77, or just about double the number last spring. But far more significant than this increase in enrollment is the improvement in the quality of our students. Stricter entrance tests are keeping out the unworthy, or at least placing them where they belong. Out of about 60 examined for the Junior College last fall, we received about 15. By a little more laxity we could have filled our dormitories full. But the greater strictness gave us a far more select lot of students last fall, the best grade we ever had, and a still better

average this spring owing to the clearing out process mentioned above.

Graduation

Last June we graduated 13 from the Middle School, and 7 from the Junior College. More than half of these are back here as students; of the rest, some are teaching, and some are in the Southeastern University.

Conferences and Visitors

Two summer conferences were held here last summer, one for preachers and Sunday-school workers, enrolling over 400, and one for primary-school teachers, with nearly 100 enrolled. These were both very successful. The College Students' Y. M. C. A. Summer Conference, meets here July 4-10.

In addition, there have been more visitors to the campus the past twelve months than ever before,--many of them distinguished visitors from abroad. This was due in part to the holding of two great Conferences in China this spring, and the coming of the Educational Commission.

Religious Life

The greatest forward step along this line in the last ten years was taken last summer, when at the close of a series of meetings by Pastor Z. T. Kaung (江長川), 49 of the students came forward and publicly confessed Christ. The following Sunday 23 students were baptized--the most soul satisfying scene I have ever witnessed in Hangechow College. A new and better atmosphere has pervaded the institution ever since. A fine influx from Mission Middle Schools came into the Junior College last spring, a whole class all but one Christians. Our Volunteer Band has increased from 7 to 12. A spirit of earnestness and service pervades, I believe, the whole institution.

Respectfully submitted,

WARREN H. STUART

President.

APPENDIX B.

COLLEGE CURRENT ACCOUNT.

April 1st, 1921 to March 31st, 1922

Receipts		Payments	
Donations	\$ 82.00	Administration	\$2150.00
C.C.M. Cur.	3845.00	Advertising	374.07
M.C.M. Cur.	4942.83	Blanks & Forms	37.20
Loan, A.C.C.U.C.	50.88	Board of Directors	105.89
Fees:	11901.64	Cables & Telegrams	140.16
Ath.	167.42	Catalogue	346.50
Ent. Ex.	137.00	Diplomas	2.85
Rm. Dpt.	523.57	Entertainment	91.38
Tuit.	10646.75	Exam. Papers	140.39
Uniform	426.09	Office Expenses	88.26
Miscellaneous Rept.	325.09	Postage & Stationery	196.24
Book Rm.	40.58	Printed Reports	77.90
Orchard	271.35	Supplies	104.40
Sundry	13.16	Telephones	124.00
		Travel	267.71
		Miscellaneous	147.05
		Boarding Department	4045.08
		Cook	2863.82
		Electric Light	995.31
		Medical	185.95
		Departmental Expenses	567.06
		Laboratory	257.64
		Biology	53.07
		Chemistry	89.42
		Physics	115.15
		Religious Work	283.86
		The Tide	25.56
		Salaries	7692.43
		Chinese	7423.50
		C.C.M.	120.77
		M.C.M.	148.16
		Maintenance of Plant	3866.29
		Insurance & Taxes	663.39
		Materials	537.51
		Repairs & Upkeep	995.78
		College	760.58
		C.C.M.	235.20
		Wages	1664.27
		Post Cards	5.34
		Plant Extension	883.55
		Building, Class Rm.	28.00
		Campus Improvement	71.84
		Furniture	421.34
		Library	353.37
		Miscellaneous	9.00
			\$19204.41
		Balance - - -	1943.03
			\$21147.44

Note--The balance of \$3226.03 reported last year is distributed in the receipts of this year, and thus accounted for. E. L. MATTOX
Treasurer.

APPENDIX C.

STAFF Needed for College and Middle School.

Class	Needed	Available		Enrolment 200 now		Foreign Staff	
				300 in 3 years	400 in 5 years	Available	1 yr.
Administration							
			President				Fitch
			Dean			A.V.Wu	
			Secretary-Treasurer			Mattox	
A		D.K.Chen	Registrar				1
			M. S. Principal (Trained in Education)				
			Office Staff				
2B	1	1	Stenographer				1
			Chinese Clerks				
Departments							
			Sociology			Lauten- schlager	
B		Wang	Hist. & Gov't.			*Barkman	
			Econ. & Commerce				Kwang
			English			+Day	Blain
			..			Atkinson	2
B	1		Education			Lu	1
			Religion &				
			Philosophy			+Stuart	
A		Nyien	Chemistry			Howe	1
			Biology			Mareh	
A		L.S.Chen	Physics			Evans	
A		S.D.Li	Mathematics			Wilson	1
B		Chang	Chinese				
A		Ku	..				
3B		3	..				
B		1	Library (Ret. Stu.)				1
1A	1		Physical Culture				
	3	12					12
							6
							6

Summary

Chinese Staff	Teaching	Adminstr	Foreign Staff	C.C.M.	M.C.M.
Class A	5	1	Available	6	6
Class B	7	2	Needed in 1yr.	3	3
Foreign Staff (incl. ret. stu.)	19	5	Before 5 yrs.	3	3
			Total	12	12
TOTAL 39	31	8			

*In Language School 1922-23

+On Furlough 1922-23

APPENDIX D.

BUDGET to be reached within three years.

Expenditures

5 Class A Chinese Teachers at \$1080.	\$5400.
10 Class B Chinese Teachers at 720.	7200.
Wages	2500.
Administration	1500.
Publications, Travel, Advertising	1500.
Light and Heat	1500.
Insurance	1000.
Equipment Replacements	
Physics	\$500.
Chemistry	300.
Biology	300.
Other Depts.	100.
General	300.
	1500.
Departmental Expenses	
Physics	\$100.
Biology	300.
Chemistry	500.
Other Depts.	100.
	1000.
Library, Book and Periodicals	2000.
Repairs and Upkeep of Buildings	1500.
Campus Upkeep (met by Campus income)	
Entertainment and Relationships	1800.

Mex. \$28,400

Receipts

Fees (exclusive of board and extras)	\$9500.
Scholarships	900.
From Northern Board	9000.
From Southern Board	9000.

Mex. \$28,400.

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HANGCHOW CHRISTIAN COLLEGE

**Minutes of the Annual Meeting of the Field Board of Control,
May 1st, 1923.**

The annual meeting of the Board was convened in the guest room of Severance Hall at 8 p. m. by the retiring chairman, Rev. O. C. Crawford and was opened with prayer by Pastor Zia and J. M. Blain.

Present,—From the Centrol China Mission, Revs. O. C. Crawford (1925) and F. R. Millican (1924) and Mr. A. W. March (1923); From the Mid-China Mission, Revs. D. W. Richardson (1924) and J. M. Blain (1925) and Mr. J. M. Wilson (1924); from Hangchow Presbytery, Rev. M. K. Chow (1923); from Kashing Presbytery, Mr. S. K. Wang (1925); from Ning-zao Presbytery, Rev. T. H. Zia (1924); from Soochow Presbytery, Rev. K. T. Yü (1923); from the Alumni Association, Rev. James Yih (1925) and Mr. Baen E. Lee (1925); Ex-officio, Rev. E. L. Mattox, acting President.

Officers were elected as follows:

Chairman, K. T. Yü.

Vice-Chairman, D. W. Richardson.

Chinese Secretary, Baen E. Lee.

English Secretary, J. M. Blain.

The hours fixed for to-morrow's meetings were from eight to twelve.

A docket prepared by the Faculty was approved and the Chairman appointed standing committees, on audit, D. W. Richardson and S. K. Wang; on the minutes of the Faculty, F. R. Millican and James Yih; on resolutions O. C. Crawford, A. V. Wu, and J. M. Blain.

The annual report of the President was read in English by Dr. Mattox and after interpretation by him was approved.

Wednesday Morning, May 2nd.—The Board met at 8:15 all being present. The minutes in both Chinese and English were read and approved.

The recommendations of the Faculty were taken up, discussed and adopted as amended, (Nos. 1—11.):

1. That Mr. Paul C. C. Lu and Mr. R. S. Lautenschlager be elected full members of the Faculty.

2. That the fees be increased as follows from next September:

Tuition from	\$ 40 to \$ 60.
Board from	40 to 50.
Room and light no increase	10.
Total from	\$ 90 to \$120.

3. That in view of the increase of tuition all \$30 scholarships be increased to \$40, and all \$40 scholarships to \$50; that the sons of ministers pay \$60, that is be given a \$60 scholarship.

4. That Mr. Dan Blain be requested to take a year of special work in physical culture and come to the field by the fall of 1924.

5. That each of the two Missions add \$1000 per year to its grant for current expenses until the full sum of \$9000 from each is reached, in accordance with the plan as approved by both Missions.

6. That it be understood that the responsibility for the raising of the \$336,500 for equipment be shared equally by the two Missions.

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7. Moved by Mr. M. K. Chow and carried, That the Alumni Association of the College be requested to raise within five years the \$40,000 for the Library Building and Books.

8. That in accordance with the recommendation of the Advisory Council of the East China Colleges and Universities this College put into operation as soon as practicable a four year college course and a six year middle school course.

9. That each Mission add one teacher to the staff from the fall of 1923, making seven in all from each body and that in case of vacancy the salary be available for procuring substitutes, if necessary.

10. That the question of the Mid-China Mission procuring a successor to Dr. W. H. Stuart be referred to a committee consisting of Messrs Chow, Yih and Wilson, to report at this meeting.

11. That the budget for 1924-1925 be adopted:

Receipts

Students' fees,	\$18,000
The Missions,	12,000
Scholarships,	1,000
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	\$31,000

Payments

Administration,	\$ 4,000
Boarding Dep't,	11,000
Salaries,	9,000
Dep'ts of instruction,	3,000
Plant maintenance,	4,000
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	\$31,000

12. On motion Messrs Crawford, Mattox, Zia and Wilson were appointed a committee on the assignment and rent of residences.

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13. On motion the Executive Committee of the Board was elected as follows: Messrs Yit, Wang, Crawford, Blain and Yih.

14. The Constitution of the College and the Powers of the Trustees and Field Board were referred to the Executive Committee to report next year.

At 10:30 the entire Board attended the chapel exercises in the Tooker Memorial Chapel which were led by Mr. Zia.

15. After discussion the plans of the Construction Bureau as reported by Mr. Wilson were approved in general and the proposed contract with the Dollar Company for the agency for the sale of lumber was referred to the Executive Committee.

16. On motion Rev. A. V. Wu was elected Dean for another year and the Central China Mission was asked to continue his salary as their seventh member on the faculty.

17. Moved and carried, That the Mid-China Mission be requested to pay the salary of Mr. Paul C. C. Lu from August 1922 to March 31st 1923, which was advanced by the College; also that Mr. Lu be continued a regular representative of that Mission.

18. The question of Mr. Lu's travel account from the U. S. A. was referred to the Executive Committee.

Wednesday Afternoon. The Board met at 2:50. The minutes of the morning session in both Chinese and English were read and approved.

19. The committee on minutes reported, pointing out certain inconsistencies and discrepancies between the English and Chinese minutes, which the Faculty was instructed to correct.

20. The Auditing Committee reported as follows: Your committee has examined the Treasurer's books (current and capital accounts) and found them correctly and neatly kept. We have not certified the statement as to the cash on hand (\$5614.84). We recommend that this meeting of the Board appoint an auditing committee for the year, in order that the report may be ready at the time of next annual meeting of the Board. (See Appendix for financial statement). Approved.

The following were appointed an Auditing Committee for the current year, Messrs. Blain and Yih.

21. The special committee on vacancy caused by the resignation of Dr. W. H. Stuart reported, nominating Rev. D. W. Richardson as the Head of the Department of Religious Education in the College and requesting the Mid-China Mission to assign him to this work. Adopted by a rising vote.

22. The committee on the assignment and rent of residences reported and the report was adopted.

That the Chinese residences be assigned as follows: The western residence to Rev. Andrew V. Wu; the middle residence to Mr. S. D. Lee; the eastern residence to Mr. P. C. C. Lu and Mr. S. D. Dzu.

That the foreign residences be assigned as follows: The Southern Presbyterian residence to Mr. E. Evans, Jr.; the Paxton residence to Rev. C. P. Barkman; the Converse residence to a new professor or to be rented, if vacant.

23. On motion Mr. Baen Lee was appointed to see Mr. K. L. Kwang in regard to accepting the call to the college to teach commercial courses and report to the Executive Committee. In case Mr. Kwang declines the Committee is to take up the question.

24. Moved and carried, That the English Secretary write a letter to Dr. R. F. Fitch assuring him that as individual members of the Board of Control of the Hangchow Christian College we shall certainly remember him in prayer as he is engaged in the effort to secure the funds so much needed for the equipment of our institution.

The Board by a rising vote expressed its thanks to all on College Hill for their generous hospitality.

The Secretaries were instructed to print 300 copies of the minutes in English and Chinese.

The minutes of the afternoon session were read and approved. All the meetings were opened and closed with prayer.

Adjourned to meet next year at the call of the Chairman.

J. Mercer Blain, Secretary.

Appendix

TREASURER'S REPORT

April, 1922 to March, 31, 1923

Receipts	
Cash Bal. For'd-	\$ 1943.03
Donations	342.45
C. C. M. Current	5345.00
do Salaries	1962.06
M. C. M. Current	4300.00
do Salaries	2400.00
do Scholarships	946.12
do Equipment	728.97
Fees, Tuition	16571.00
less uncollected	629.00
	15942.00
Fees, Examination	309.70
do Room deposits	920.34
do Lab. do	80.00
do Library	427.00
do Athletic	854.00
C. C. M. Rent A/C	337.42
Orchard	245.90
Motor Boat	16.31
Bookroom	16.60
Bank Interest	18.90
Misc. Deposits	44.00
Building Fund (Bal. 1922)	1569.05
	\$ 38748.85

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	Payments	
Administration	- - - -	\$ 1957.40
Board	- - - -	8888.33
Light & Heat	- - - -	673.65
Medical	- - - -	301.57
Religious Work	- - - -	197.15
Laboratories	- - - -	278.95
Athletic Assoc.	- - - -	774.29
Salaries, Chinese	- - - -	7700.00
do Foreign	- - - -	100.00
do Student	- - - -	183.00
do P. C. C. Lu	- - - -	1077.10
do C. C. M.	- - - -	1841.29
do M. C. M.	- - - -	2400.00
Student Uniforms	- - - -	50.23
Wages	- - - -	2145.92
Insurance & Taxes	- - - -	646.13
Materials	- - - -	457.92
Repairs & Main.	- - - -	976.76
Campus Improvement	- - - -	48.15
Furniture & Equip.	- - - -	319.59
M. C. M. Equip Fund	- - - -	1014.44
Building Fund	- - - -	198.49
Library	- - - -	695.57
A. C. C. U. C. Fund	- - - -	50.88
Loans	- - - -	157.20
Cash on Hand	- - - -	5614.84
		<hr/>
		\$ 38748.85

之江大學董事會年會紀錄

主後一千九百二十二年五月五日晚八點鐘之江大學董事會集於之江大學宗賢室到
者有南差會嘉嘉二區嘉來儀亭榭北差會康福安梅立德馬榭蘇州區會宗周君紹
區會志禧杭州區會周茂公嘉興區會黃式金同學會培恩葉運來區會代理校長王金廣
由前任會長康福安開會請志禧表儀二君祈禱學校長王金廣君提出本屆會議秩
序車公決通過

選舉公選俞宗周君為正會長嘉嘉君為副會長李培恩君為中文書記裴來儀君為
英文書記

公定翌晨聚會時間 經眾通過定於二日自上午八點至十二點

選派委辦 職教員提出此次聚會秩序車經眾通過會長遂派定嘉嘉君黃式金君為
稽核員葉連隆君梅立德君為校務會議會記錄審查員康員安福君裴來儀君吳維德君為
議案審查員

十 王令廉君舉周茂公葉逆陸草爾遜三君為委辦查南差會於司徒華林君離校之

其薪水另行自聘通過

九 請南北差會自一九二三年秋季始各添聘教員一人俟無人學校於必要時得以及

憲抄通過

八 照華東某督教大學部議部之提議將大學改為四年中學改為六年實行之期愈早

七 周茂公君提議董事部同學部設法募集洋四萬元建築圖書館購置書籍通過

募討論甚久原案通過

六 南北長老會對擴充經費三十二萬六千五百元之責任須由二差會平均拍負籌

付足為止通過

五 請南北差會照所核准之擴充逐年增加常年費洋一千元增至核定九千元之預算

四 請義日新學習體育專科并一九二四年秋季到校任職

予副付學費六十元者津貼六十元原案通過

三 學費既已增加凡原定免費三十元者加至四十四元四十五元者改五十五元凡傳教人之

共由九十元增至一百二十元

寢室電燈費仍舊十元

膳費四十元增至五十元

學費四十元增至六十元

二 學膳費自下學期始增加如下

一 學膳費及勞頓為校務會議員通過

職員提議案(一)至(十一)

西 書記讀昨夜紀錄均通過遂即開議

五 月二日日上午八時董事會重集於會客室內各董事均蒞會會長請梅立德君祈禱畢中

周茂公君提議散會時三十分

校長報告)報告書另錄(其崇森君提議接受報告李培恩君贊成通過

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開

十八 魯總會之川資交執行委辦與美國泰商辦滬十一點延會定下午二點半再

數交還之江大學通過

十七 韋爾遜君提議請南泰會追付魯會自去八年八月至今薪金共洋一千元將此

請北泰會供給作該差會所應派之第七人

十六 吳維德教事務長本年七月任滿公定請吳維德君繼任教事務長一年其薪水仍

准通過

十五 提議本董事會核准建築部之計劃惟對於大來洋行之合同應經執行部審查批

建築部 韋爾遜君報告(報告附校長報告內)

公決全體赴學校早晨禮拜由謝牧師主講禮拜

後於下屆董事會報告

十四 學校憲章與美國董事部及中國董事部職權之比較併提議交執行委辦審查

十三 選舉執行委辦公推會周黃式斐來儀康福安葉連隆諸君為執行委辦

十二 為分派住宅租賃住宅請康福安謝志禮韋爾遜王令廣諸君為審查委辦

照案通過

共計 〇〇〇一三

校舍修理費 〇〇〇〇四

教授用費 〇〇〇〇三

薪金 九〇〇〇九

膳費 〇〇〇〇一

管理費 四〇〇〇四元

支出

十一 一九二四年至一九二五年預算

後尚未派人繼任事通過

廿四 承蒙在校諸君殷勤招待董事全體起立致謝公決本屆記錄中西合印三百本
董事蔡君提議請英文書記致函於費佩德君告以本校董事常為祈禱通過

就報告執行部另請他人通過

廿三 會長詢問去年公定請鄺光林君到校任商科教職有無定局校長報告鄺君來信
似不允許惟本校仍望其來周茂公君提議請李培恩君與鄺光林君接洽如不願
討論後通過

新添教員住(或租賃)

康宇思住宅

灑克明住

柏克司發住宅

伊聞四住

南差會住宅

西教員住宅

徐榮合住
徐繼

東住宅

李升堂住

中住宅

吳維德住

西住宅

華教員住宅

廿二 支配房屋委辦報告

徒華林君之職經眾起立公決

廿一 宗教教員審查委辦周茂公君報告該委辦譚嘉森君為宗教教育教員代司

會報告稽核結果通過即公推裴來儀運陸二君為稽核員隨時到校查賬

二十 稽核委員譚嘉森君報告賬目無誤並提議公舉全年查賬委員數人在下屆董事

處公定將各節批明於原記錄內由校務會議會改正

十九 校務會議記錄審查委員葉連陸君梅立德君報告記錄有前後不接中西不符之

均通過

下午二時半董事會仍集原處董事均到會長譚周茂公君祈禱中西書記譚紀錄

中西書記讀此大會議記錄通過會議既畢會長領禱散會時已四點二十分矣

附錄

之江大學一九二二至一九三三年會計賬目報告

收入項下	洋	九四三〇・三〇	支出項下	一	九五七四〇
舊存		三二四二・四五	行政費	八	八八八三三
捐款		五三四五・〇〇	伙食	六	三七三六五
北長老會津貼費		一九六二・〇〇	燈火及火爐	一	三〇一三七
又薪水		四三〇〇・〇〇	醫藥	一	九七一五
南長老會津貼費		二四〇〇・〇〇	宗教事業	二	七八九五
又薪水		九四六・二二	試驗室	七	七四二九九
又免費		七二八・九七	運動會	〇	〇〇〇〇
又設備		〇	華教員薪水	七	七〇〇〇

學費	未收	六五〇〇	西教員薪水	一	〇〇〇〇
學費	未收	九二〇〇	學生又	一	〇〇〇〇
考試費		三〇九七	魯生又	一	〇〇〇〇
定房間款		九二〇三・四	北長老會又	一	八四二一九
試驗室存款		八〇〇〇	南長老會又	一	〇〇〇〇
圖書館		四二七〇〇	辛工	二	四四五九九
連動費		八五四〇〇	保險費及納稅	三	四六六一
北長老會租金項下		三三七〇〇	材料	四	五七九二
場地出產		二四五〇〇	修理房屋	九	七六七六
汽油船		一六三〇	校場改良	四	八一五
售書處		一六六〇	設備	三	九五五九
銀行利息		一八九〇			
雜項		四四〇〇			

建築費(一九三三年餘款) 共計三八七四八·八五
一五六九〇·九五

南長老會設備費 一〇四·四四

建築費 一九八·四九

圖書館 六九五·五七

中華基督教大學議會 五〇八·八

賚信 一五七·二〇

現金 五六一·四八

共計三八七四八·八五

From Mrs. Matley

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HANGCHOW CHRISTIAN COLLEGE

**MINUTES OF THE ANNUAL MEETING OF
THE FIELD BOARD OF CONTROL**

April 29th., 1924

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HANGCHOW CHRISTIAN COLLEGE

Minutes of the Annual Meeting of the Field Board of Control, April 29th., 1924.

The annual meeting of the Board convened in the guest room of Severance Hall at 10:15 a.m. on April 29th., 1924, and was opened with prayer by the Vice-Chairman, Rev. D. W. Richardson.

Present—From the Ning-Shao Presbytery, Rev. T. H. Zia (1924); from Soochow Presbytery, Rev. S. S. Chu (1926); from Kashing Presbytery, Mr. S. K. Wang (1925); from the Alumni Association, Rev. James Y. Yeh (1926); Rev. G. Y. Chen, alternate for Mr. Baen E. Lee (1925); from the Central China Mission, Rev. O. C. Crawford (1925), Rev. J. M. Espey (1926), Mr. A. W. March (1924); from the Mid-China Mission, Rev. D. W. Richardson (1924), Mr. J. M. Wilson (1924), Rev. J. M. Blain (1925); Ex-officio, Rev. E. L. Mattox, Acting President. The Rev. Andrew V. Wu, Dean of the College, was also present. The Rev. O. V. Nyi (1926) of Hangchow Presbytery was absent on account of illness.

Officers were elected as follows:

Chairman, Rev. S. S. CHU.

Vice-Chairman, Rev. D. W. RICHARDSON.

Chinese Secretary, Mr. D. K. WANG.

English Secretary, Rev. J. M. BLAIN.

A docket prepared by the faculty was approved and the Chairman appointed the following committees: On Faculty Minutes, Messrs Chen and Espey; on Resolutions, Messrs Crawford, Mattox and Zia.

1. The following ad interrim actions of the Executive Committee were approved:

(1) Increase in salary of the Dean, Rev. Andrew V. Wu, from \$100. per month to \$150. per month, of which \$50. is to come from the budget of the College and \$100 from the Central China Mission.

(2) Approval of the contract of the Construction Bureau with the Dollar Company for the sale of lumber.

(3) The election as professors in the college of Rev. W. P. Chen, Ph. D. and Rev. Z. K. Zia, M. A., B. D.

(4) The Committee reported that Dr. Richardson had declined the call to the College.

2. As decisive answers have not yet been given by Dr. Chen and Mr. Zia, the Executive Committee was instructed to continue negotiations with them, and Messrs Chen, Mattox and Crawford were appointed a special committee to interview Dr. Chen, who is holding evangelistic services at the College.

At 11 o'clock the Board took recess to attend Dr. Chen's service in the Chapel.

The Board convened again at 2 p.m. and was opened with prayer by Mr. Chen.

The annual report of the College was presented in Chinese by the Acting President, Dr. Mattox, and was approved by the Board.

The recommendations from the Faculty were discussed and adopted as amended (Nos. 3 to 9).

3. That the action of 1923 re current expenses be reaffirmed, viz., That each of the two missions add

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\$1000 per year to its grant for current expenses until the full sum of \$9000 from each is reached in accordance with the plan as approved by both missions."

4. That the action of last year re increasing the staff also be reaffirmed making the number eight from each body in the fall of 1924.

5. That the Rev. Andrew V. Wu be elected Dean for another year and the Central China Mission be asked to pay his salary as their seventh member on the faculty.

6. That the attention of the Mid-China Mission be called to the fact that the item of \$300 for insurance has been inadvertently omitted from their appropriations.

7. That the Mid-China Mission be requested to take steps at once to remove the disparity that exists between the two missions in representatives on the college staff, it having but two regular members of the Mission while the Central China Mission has six.

8. That the Mid-China Mission be urged to provide additional residences for its new members to be assigned to the College.

9. That the Field Board having had its attention called to the urgent need for a resident physician at the College approves of including a call for a doctor in the five year program.

10. Approved the following budget for 1925-26:

Receipts	
Student Fees	\$20,000
Missions, including insurance	14,800
Scholarships	1,000
	<hr/>
	\$35,800

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Payments

Administration	\$ 4,000
Boarding Department	12,000
Salaries	10,000
Departments of Instruction	5,000
Plant Maintainance	4,000
Insurance	800
	<hr/>
	\$35,800

Mr. Yeh reported that the Alumni Association had appointed a special committee for the raising of funds for a Library in accordance with the action of last year, that the Alumni Association be requested to raise \$40,000 for Library Building and Books.

Mr. Blain reported that Mr. Daniel Blain found it impracticable to finish his special course in time to come out in 1924, but that he plans to come in the summer of 1925.

11. On motion the Executive Committee of the Board was elected as follows: Messrs Chu, Espey, Lee, Yeh and Blain.

12. The report of the Construction Bureau with statement of accounts was made by Mr. Wilson and approved (See appendix B).

13. Action No. 14 of last year re the Constitution of the College and the Powers of the Trustees and the Field Board was again referred to the Executive Committee to report on next year.

14. Mr. Blain reported for the Auditing Committee, that the committee had examined the accounts of the Treasurer, Mr. Edward Evans, Jr., compared them with the vouchers and found them correct (see appendix C).

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The same Auditing Committee was continued for next year.

15. Approved the report of the committee on faculty minutes, that they had found the minute books neatly kept in both Chinese and English and without error.

16. Word having been received that the Shanghai Alumni Association is preparing a Loan Fund for the benefit of worthy students, the Chinese Secretary was instructed to write them a letter of thanks.

At 5 o'clock a recess was taken till 8 p.m.

17. The Board having been informed of the death of Mr. D. B. Gamble and of the Rev. H. K. Wright, Dr. Mattox was asked to prepare a suitable minute in their memory (see appendix A).

18. On request of the Faculty the Board approved of the idea of developing a Junior Middle School in Hangchow City at the True Model School in cooperation with the Bi-z Church and the Hangchow Station of the Central China Mission. The Faculty was authorized to take steps for consultation with the two bodies mentioned above and to report to the Executive Committee of the Board.

19. The question of granting scholarships of \$60 for one year to the best student in the graduating class of each affiliated school was referred to the Faculty with power to act.

20. The Secretaries were instructed to print 500 copies of the minutes in Chinese and English combined.

The minutes of all the sessions were read, corrected and approved.

All the sessions were opened and closed with prayer. The meeting was adjourned with prayer to meet at the call of the Chairman.

J. MERCER BLAIN, English Secretary.

APPENDIX A.

Resolutions

On the Death of Mr. D. B. Gamble

Whereas, God in His all-wise providence has called unto Himself Mr. D. B. Gamble, whose deep interest in the cause of missions in general and in the College in particular has been long standing, and whose timely gifts made possible the dormitory bearing his name and also the athletic field and other needful features of the institution, therefore be it Resolved, that the Board of Directors of the College hereby express their grateful appreciation of the helpful services rendered by Mr. Gamble to the cause of Christian education in China and also their sense of deep sympathy with his family in their great bereavement.

On the Death of Rev. H. K. Wright

Whereas, God in accordance with His inscrutable will has seen fit to call to Himself the Rev. H. K. Wright at times a member of this Board and always an earnest friend and helper of the College, therefore be it Resolved that the College Board record its grateful appreciation of all the valuable services of Mr. Wright to the College and express their sense of great loss in his sudden death and extend their heartfelt sympathy to his family in their bereavement and sorrow.

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APPENDIX B.

**Report of Hangchow College Construction Bureau made
to College Board of Control, April 29th, 1924.**

Dear Sirs:

The Construction Bureau has gone along about as usual for the past year. We probably have done more small work, therefore our receipts have been less. We have made numerous drawings to aid Dr. Fitch in his work at home, have started construction on the new teacher's residence and completed the map of the entire college grounds. This has taken up much of our time, along with the up-keep and repairs of buildings, looking after coolies, grounds etc., for which we have received no return except Mr. Wilson's salary and office space in the college building.

We now have the agency for the Robert Dollar Lumber Co. for Hangchow. To date we have broken about even on this business to ourselves, but have been able to save our clients a good deal of money on their purchases.

We have been buying and testing wood oil (Tung yu) and sending out the pure oil to be used by the stations of the missions in repair work. We planted 600 of these Tung yu trees on the hill this year.

Our Financial statement for the past three years as audited is given below.

Respectfully submitted

J. M. WILSON

Superintendent

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**Financial statement of Hangchow College
Construction Bureau to April 1st, 1924.**

Receipts

Work Account.....	\$33,755.01
Sales.....	848.15
Interest, etc.....	201.03
	<hr/>
	\$34,804.19

Expenditures

Running Expenses.....	\$16,799.89
Invested in Materials.....	2,312.55
Cash Balance Mar. 31st.....	15,691.75
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	\$34,804.19

Audited by E. EVANS JR. Treasurer and found correct.

April 1st, 1924

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APPENDIX C.

Treasurer's Report

April 1st, 1923 to March 31st, 1924

Receipts

Balance on Hand April 1st.....	\$ 5,614.84
C. C. M. Appropriation.....	5,350.00
,, Salaries.....	600.00
M. C. M. Appropriation.....	5,000.00
,, Salaries 1922-23.....	1,000.00
,, " 1923-24.....	4,200.00
,, Scholarships.....	1,158.00
,, Equipment Fund.....	353.00
For Biology Equipment.....	375.74
Refunds on Loans.....	264.30
Fees, Entrance.....	307.00
,, Room Deposit.....	346.11
,, Library.....	468.00
Rent Account.....	759.52
Orchard.....	470.88
Bank Interest.....	199.90
Building Fund.....	765.45
Tuition.....	23,298.00
	<u>\$50,530.74</u>

Payments

Administration.....	\$ 3,028.84
Board.....	9,263.57
Religious Work.....	62.80
Department of Biology.....	101.97
,, Chemistry.....	464.00
,, Physics.....	177.49
Other Departments.....	20.68
Light and Heat.....	1,759.90
Medical.....	477.61
Salaries C. C. M.	900.00
,, M. C. M.	5,640.00
,, Chinese Staff.....	7,862.92
Wages.....	2,571.67
Materials.....	840.31
Repairs.....	477.30
Insurance and Taxes.....	680.15
Buildings.....	472.12
Swell for Pipe Organ.....	180.00
Campus Improvement.....	76.39
Furniture and Equipment..	1,025.22
Laboratory Equipment.....	612.22
Library.....	768.60
Book Room.....	1,529.91
Uniforms, Athletics and Motor Boat....	331.01
Balance on Hand March 31st.....	11,205.86
	<u>\$50,530.74</u>

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之江大學董事會年會紀錄

會期一九四二年四月二十九日

5-1031-1

令廣謝志禮三君為議案審查員。
選派委員 會長派定陳金鑄伊思沛二君為校務會議會中英文記錄審查員。康福安王

君為英文書記。

選舉職員 公舉辛君為正會長，專嘉君為副會長，黃文金君為中文書記，裴來儀

六 因病不到。因前在會長宗周君缺席，由副會長專嘉君主席，領議開會。

一五 代理校長王令慶君，專嘉君代，北差會康福安君，一四 專嘉君，一五 伊思沛君，一六 李培恩君，一七 裴來儀君，一八 馬

因事未到，由陳金鑄君代，北差會康福安君，一五 同學會葉連隆君，一六 同學會葉連隆君，一七 謝志禮君，一八 有實紹會同謝志禮君，一九 謝志禮君，二〇 謝志禮君，二一 謝志禮君，二二 謝志禮君，二三 謝志禮君，二四 謝志禮君，二五 謝志禮君，二六 謝志禮君，二七 謝志禮君，二八 謝志禮君，二九 謝志禮君，三〇 謝志禮君，三一 謝志禮君，三二 謝志禮君，三三 謝志禮君，三四 謝志禮君，三五 謝志禮君，三六 謝志禮君，三七 謝志禮君，三八 謝志禮君，三九 謝志禮君，四〇 謝志禮君，四一 謝志禮君，四二 謝志禮君，四三 謝志禮君，四四 謝志禮君，四五 謝志禮君，四六 謝志禮君，四七 謝志禮君，四八 謝志禮君，四九 謝志禮君，五〇 謝志禮君，五一 謝志禮君，五二 謝志禮君，五三 謝志禮君，五四 謝志禮君，五五 謝志禮君，五六 謝志禮君，五七 謝志禮君，五八 謝志禮君，五九 謝志禮君，六〇 謝志禮君，六一 謝志禮君，六二 謝志禮君，六三 謝志禮君，六四 謝志禮君，六五 謝志禮君，六六 謝志禮君，六七 謝志禮君，六八 謝志禮君，六九 謝志禮君，七〇 謝志禮君，七一 謝志禮君，七二 謝志禮君，七三 謝志禮君，七四 謝志禮君，七五 謝志禮君，七六 謝志禮君，七七 謝志禮君，七八 謝志禮君，七九 謝志禮君，八〇 謝志禮君，八一 謝志禮君，八二 謝志禮君，八三 謝志禮君，八四 謝志禮君，八五 謝志禮君，八六 謝志禮君，八七 謝志禮君，八八 謝志禮君，八九 謝志禮君，九〇 謝志禮君，九一 謝志禮君，九二 謝志禮君，九三 謝志禮君，九四 謝志禮君，九五 謝志禮君，九六 謝志禮君，九七 謝志禮君，九八 謝志禮君，九九 謝志禮君，一〇〇 謝志禮君。

主後一千九百二十四年四月二十九日上午十點一刻鐘之江大學董事會年會集於之

之江大學董事會年會紀錄

一九二四年

1220

5-10306-1

差會祇有正式代表二人。

七 請南差會立即設法去除兩差會間在本校代表人數之差異。現北差會有六人，南差會祇有二人。

八

五 請吳維德君繼任教務主任一年，其薪水仍請北差會供給，即作該差會所應派之第一行証實之。

四 請董事會對於去年所通過之請南北差會各添聘教員案（見去年紀錄第九條）重紀錄第五條（再確定）。

洋一千元，增至核定九千元之預算付足為止。

三 請董事會對於去年所通過之「請南北差會照所核准之擴充逐年增加常年經費」案（見一九三三年董事會紀錄第九條）再確定。

教職員提議案（二）至（九）逐條討論後通過。

校長報告（報告書另錄）代理校長王令慶報告一年來經過，董事會接受之。

下午二點鐘董事會仍集原處，請陳金鑄領開議。

下午一點鐘董事會休息，赴陳博士醫館，到下午二點鐘續會。

會中陳金鑄、王令慶、康三君為委員，代表董事會與陳博士面洽。

二 因陳博士謝先生尚未有最後答覆，仍託執行部負責進行。又因陳博士今適在校領

請嘉森提議接受報告，葉連隆贊成通過。

（4）請嘉森君不能來校，代司徒華林君之職，為宗教教員。

（3）通過教職員提議，請陳維屏博士、謝崇高先生為本校教員，並進行之。

（2）通過建築部對於上海大來洋行經售洋松之合同。

校中預算內支付。

（1）通過增加教務主任吳維德君薪水自一百元至一百五十元，其增加之五十元由

一 執行部報告 執行部書記裴來儀君報告，本屆執行部所經事項如下：
職員提出所預備之本屆會議程序，經眾通過。

五點鐘休息八點鐘再集

十六 上海同學會現在預備借費一種幫助本校貧寒有志學生。託中文書記寫信致謝。

十五 校務會議紀錄審查報告中英紀錄均無誤。通過。

十四 年稽核委仍舊通過。

十三 裴來儀君代表稽核委辦報告審查司庫伊文思君賬目無誤。賬目另錄(公舉本

較「案」仍託執行部商量明年報告

十二 去年紀錄第十四條所載之「學校憲章與美國董事部及中國董事部職權之比

較」事榭遜君報告建築部經過賬目。並通過(報告另錄)

十一 公舉諸字生伊思沛李培恩葉連裴來儀諸君為執行委辦。

備一九二五年暑假來校。

裴來儀君報告。裴日新君因功課不能完畢。不能按時於一九二四年到校。責任預

「請同學會設法募集洋四萬元建築圖書館購買書籍案」派定特別委辦。籌備進行。

葉運隆君報告同學會已遵照去年董事會所通過之.....

共計 三五八〇〇元

保險費 八〇〇元

校舍修理費 四〇〇〇元

各科教授費用 五〇〇〇元

修金 一〇〇〇元

膳費 二〇〇〇元

管理費 四〇〇〇元

學生學膳費 一〇〇〇〇元

南北委會 一四八〇〇元

免費津貼金 一〇〇〇元

共計 三五八〇〇元

收入 支出

十 通過以下一九二五至一九二六年預算

九 請求董事會注意在校醫之急需要並在五年計畫中包含醫士一位。

八 請求南差會急速預備新住宅。以為該會新來教員之用。

十七 董事會聞悉費伯爾(Mr. D. B. Gamble)勸導厚(Rev. H. K. Wright)一君遊耗託王

代理校長設法預備小史(紀念之)小史另錄

十八 教職員建議與皮市教會北差會。在坡中原有母校地址。即現在正則小學。籌商合辦一初級中學。以與本校聯絡。通。

託教職員進行。將所得結果。報告執行委辦。

十九 葉運隆君建議本校給附屬中學畢業生中之最優者。免學費一年六十元。通。

教職員商議施行。

二十 公決本屆紀錄中西文合印五百本。託書記辦理。

中西書記讀准本屆各次會議紀錄。由會長領讀散會

中文書記黃式金

議決追悼甘伯爾勵德厚兩君

甘伯爾君。美國著名商人。生平信基督教。對於佈道事業。教育。多抱熱心。本校東齋舍。及大運動場。皆甘君出資建築。其所以嘉惠本校。誠非淺鮮。茲聞。逝。同人等無限悲傷。念甘伯爾君。年高德劭。勇於為善。今日歸依上帝。靈魂自必愉快。無量。但吾人受大患。對於噩耗傳來。傷心。傷。是以紀錄高誦。以表哀思。并致唁。甘君家屬。遂伸追悼。微忱。謹於此次開會。同議決。

勵德厚君。美國長老會教士。在中國佈道傳教多年。多曾擔任本校董事。事。維持提倡。不遺餘力。卸職後。又嘗來本校演說。智灌輸。於諸生。本校。所以。臻。達。者。君。與。有。勞。焉。上年。在上海。廣。學。會。擔任。編。輯。夏。日。拋。球。賽。然。閉。去。世。計。傳。來。吾。人。非。常。悲。悼。伏。念。勵。德。厚。君。熱。心。羣。育。仁。德。孔。昭。乃。年。未。半。百。遽。歸。天。府。人。失。此。良。友。校。此。柱。石。望。風。感。誰。不。涕。零。是。宜。紀。述。行。用。表。哀。思。并。致。唁。勵。君。家。屬。遂。伸。追。悼。微。忱。謹。於。此。次。開。會。一。併。議。決。

南長老會 三三三三 三三三三	東修 一〇〇〇〇〇	南長老會 本年束份	四二〇〇
北長老會 東備	六〇〇〇	南長老會 經常費	五〇〇〇
上年餘存	五六一四	北長老會 經常費	五三〇〇

收入項下

會計報告

一九三三年四月一日至一九三四年三月三十一日

查帳員伊開四查核無訛

共計	三四八〇四	共計	三四八〇四
利息	一〇二	餘存 三三三三	一五六九
貨物出售費	八四八	購料費	二二二
建築費	三三七五	經常費	一六九九

收入項下

支出項下

經濟報告

部長韋爾遜

已往三年內之經濟報告另列於下

山地已栽種種樹六百株

本部購買桐油多種實行考驗優劣以便採用發往差會各地修理房屋之用本年在本校料之時頗能價格從廉

本部現担任大來木行經理杭州範圍內之生意進出帳項收支相稱對於各工頭購買材料務之工作

地既竭心力又費時刻除由差會供給韋爾遜君東修之江大學設備辦公室外悉屬義建築新教員住宅一所本校全圖已繪成上種工作加以修理屋宇督率工頭照營場為多本部繪圖員造成圖樣甚夥助本校費校長在美募捐之用并在校頭龍頭開辦者本部營業如舊惟收入數目較遜於去年因建築物雖照常進行不過價值之鉅者

之江大學建築部之報告

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JAN 13 1926

HANGCHOW CHRISTIAN COLLEGE SECRETARIES

Minutes of the Annual Meeting of the Field Board of Control.

The annual meeting of the Board convened in the Guest Room of Severance Hall at 9:00 p.m. May 12 1925. The retiring chairman, Rev. S. S. Chu made a short talk and offered the opening prayer.

The following representatives were present:

Ning-Shao Presbytery:	Rev. Bao Tseh-wa (1927)
Soochow Presbytery:	Rev. Chu Sin-sen (1926)
Kashing Presbytery:	
Hangchow Presbytery:	Rev. Nyi Hong-ven (1926)
Alumni Association:	Rev. James Y. Yeh (1926)
Do.	
Central China Mission:	Rev. J. M. Espey (1927)
Do.	Mr. A. W. March (Substitute for Rev. K. Van Evera)
Do.	
Mid-China Mission:	Rev. J. M. Blain (1925)
Do.	Rev. Lowry Davis (1927)
Do.	Mr. Edward Evans (1926)
Ex-officio:	Rev. E. L. Mattox, President
	Rev. Andrew V. Wu, Dean

Officers were elected as follows:

Chairman: Rev. S. S. Chu
Vice-Chairman: Rev. Lowry Davis
English Secretary: Mr. A. W. March
Chinese Secretary: Rev. James Y. Yeh

Voted: To invite Mr. Dzu Tso-ch'in (Be-yuih), president of the College Alumni Association, to sit with the Board as a proxy for Mr. Baen E. Lee

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Upon recommendation of the President,

- (1) Voted, to hold meetings at the residence of Dr. Mattox.
- (2) Voted, to meet 8:30-12 and 2:00-4:00
- (3) Voted, to invite Mr. A. Gordon Bradt, Assistant District Secretary of the Presbyterian Board of Foreign Missions, Chicago, to address the College at the regular chapel exercises Wednesday morning at 10:30 and that the Board attend in a body.
- (4) Voted, to adopt the docket as prepared by the Faculty.
- (5) Voted, to accept the President's invitation to afternoon tea with the Teaching Staff Wednesday afternoon. Closing prayer was offered by Rev. Lowry Davis.

The following committees were appointed:

The Faculty Minutes: Messrs. Nyi, Espey, and Yeh.

Resolutions: Messrs. March, Davis and Dzu.

Faculty Enlargement: Messrs. Mattox, Bao and Davis.

Faculty Residences: Messrs. Evans, Blain and Chu.

May 13, 8:30 a. m. Meeting was opened with prayer by Rev. Bao Tseh-wa. Minutes of the previous meeting were read and approved.

The report of the Executive Committee was read by Mr. Yeh and approved as follows:

The Committee met at the residence of Dr. Mattox at 10:30 a. m. on Dec. 3rd, 1924. Present: Rev. S. S. Chu, Chairman, Rev. J. M. Espey, Mr. Baen

E. Lee, Rev. James Y. Yeh, Rev. J. M. Blain, and the President, Rev. E. L. Mattox. Rev. James Y. Yeh was elected Chinese secretary. On motion, the Dean, Rev. A. V. Wu was invited to attend the sessions.

Voted, to propose the following amendment to the Constitution: The President and the Dean of the College shall be ex-officio members of the Executive Committee and expected to attend all meetings of the committee and participate in discussion but without power to vote.

Dr. Mattox reported that both Dr. Chen and Mr. Zia had declined calls to professorships.

Dr. Blain reported that the Mid-China Mission, thru its Executive Committee, refused to continue the \$300 annual grant for insurance on the buildings and suggested that it should be paid from the College budget.

Voted, to approve of allocating the new dean's residence to Dean A. V. Wu.

Voted, to approve of taking steps to secure the regular appointment of Mr. J. L. Howe, Jr. as a permanent member of the faculty in the Department of Chemistry.

Voted, to approve of the employment of Mr. T. Chow to take work in the Department of Education, as one of the representatives of the Southern Presbyterian Mission.

Voted, to approve of inviting Dr. Wallace Kiang, recommended by Dr. P. F. Price of Nanking, to teach from December 1st to the end of the spring term, and that a salary of \$150 per month be paid him by the Southern Presbyterian Mission from December 1st 1924 until July 31st 1925. This arrangement is made with a view to his

ultimately becoming a permanent man in the Department of Education.

With regard to the proposed plan of cooperation in the Junior Middle School in the City of Hangchow, the Committee took the following actions:

1. Voted to approve of cooperation in Junior Middle School at the Da T'ah-r Yang
2. Voted, to appoint Dr. Mattox and Mr. Wu to represent the College on the Board of Directors of the school.
3. Voted, to approve of the College appropriating \$400 to the budget of the school on the following conditions:
 - (a) That the Bi-z Church contribute a minimum of \$200 per year toward the upkeep of the plant.
 - (b) That the Hangchow Station of the Central China Mission allow the use of the buildings at the Da T'ah-r Yang free of rent and a part of Miss Ricketts' time as teacher.
 - (c) That the arrangement continue three years, terminating in July 1928.

Voted, to appoint Mr. Baen E. Lee and Rev. J. M. Espey a committee to interview Mr. Paul C. C. Lu and to arrange a fair solution of the financial problems involved in his resignation from the College.

Voted, to approve and adopt the report of the committee appointed to interview Mr. Paul Lu, and read by Mr. Espey, that a mutually satisfactory solution had been arrived at and that a statement of the terms of settlement signed by Mr. Lu and the Committee was filed with the College Treasurer.

Voted, to refer to the Committee on Resolutions, Mr. Wu's report on negotiations with the Hangchow Fuyang Motor Bus Company, asking the Committee to draw up recommendations.

After prayer by Mr. Nyi, the Board adjourned to meet at 2:00 p.m.

At 2:00 p. m. the afternoon session was opened with prayer by Mr. Dzu.

The President's report was read and accepted.

The report of the Committee on Resolutions was read and the following action taken:

Voted, to refer the terms of the contract with the Hangchow-Fuyang Motor Bus Company to the Faculty, the final terms of the contract to be referred to the Boards Executive Committee for approval before becoming effective.

In response to the Faculty's recommendation with regard to Mr. Ku, it was voted, in view of a definite engagement on the part of Mr. Ku Twen-ze, B. A. '22, who has been teaching Chinese in the Senior Middle School for the past three years, to return after his period of study to teach in the Department of Chinese for three years, the Field Board of Control approves of granting him a leave of absence without salary for one year for further study of Chinese in Peking, (at Tsing-hwa, Yencheng, or the National University) with a study allowance of \$300.

After prayer by Mr. Yeh, the Board adjourned to meet at 8:00 p.m.

At 8:00 p. m. the meeting was opened with prayer by Dr. Mattox.

Voted, to refer to the Executive Committee the details of the contracts with Dr. Kiang and Mr. Chow.

Voted, to assign to Dr. Kiang the western of the three houses within the enclosure on the First Bluff.

Voted, to assign to Mr. Chow the middle of the three houses within the enclosure on the First Bluff.

The following report of the Construction Bureau was read by Mr. Wilson:-

As the Construction Bureau, as far as the present organization is concerned, will go out of business the first of July 1925, it seems well that at this meeting a full review and report be made to the Board of Control. During its existence the Bureau have designed 75 buildings. Of these there have been built 63. These have largely been supervised in part or wholly by the Bureau. These buildings represent an expenditure of over \$1,200,000. We believe that on the whole the work has been satisfactory to the people for whom they have been constructed. We feel that 90% of the clients for whom we have built will come back to us when they have more work. The total receipts of the Bureau have been \$43,400.16. The total expenditures outside of Mr. Wilson's salary, have been \$23,348.37. The Bureau is turning over to the College a little over \$20,000.00 in cash and building materials plus \$3,100.00 in what should be collectable bills. There will be due from interest an additional \$460.00 odd dollars; of equipment, second hand value, \$750.00. In addition to this the Bureau will turn over to the College fully completed plans for the Science Hall, Gymnasium, Dormitory, Library, one residence, and a complete map of the College property. These plans, if they had been made by the Mission Architects at their rate, would have cost the College around \$9,000.00. The Board is requested to authorize a committee, or rather the College Treasurer, to audit our books and be prepared to take over the accounts by the first of July of this year.

Respectfully submitted,
(signed) J. M. Wilson

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Voted, to adopt this report and to refer to the Faculty Finance Committee the auditing of the books and the taking over of the accounts.

Adjourned with prayer by Mr. Espey.

Voted, hearty appreciation of Mr. Wilson's many years of valuable service.

The Board met at 8:30 a.m. May 14th and the opening prayer was offered by Mr. Blain.

Voted, to approve the report of the Auditing Committee that the Treasurer's report had been audited and found correct. See Appendix A.

Voted, to refer the Budget for the year 1926-7 to the Executive Committee for approval.

Voted, to appoint on the Auditing Committee Messrs. Van Evera and Yeh.

Voted, to add to the Faculty Messrs. B. S. Siao, P. C. P'un, W. M. Cox, Jr., T. Chow, and Dr. Wallace Kiang, to take effect August 1st. 1925.

Voted, to instruct the Faculty to take up the question of its future organization and refer its recommendations to the Executive Committee for approval.

Voted, to grant without rent, to Mr. Dzao K'eh-ven the use of the half of the eastern Chinese teachers' residence recently vacated by Mr. Dzu Sin-dang, with the understanding that he move out after two months' notice whenever the house is needed for a regular member of the Faculty, and that the College is not responsible for providing him with a house or rent.

Voted, to approve of Mr. and Mrs. Evans' moving into the Carter Memorial Residence when vacated by the Wilson family.

Voted, to renew our cordial invitation to Dr. Richardson to join the Faculty to teach religious education.

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Voted, to invite the North Kiangsu Mission to cooperate with the Mid-China Mission in the College.

The Executive Committee was elected as follows: Messers. S. S. Chu, James Y. Yeh, K. Van Evera, Lowry Davis, and Dr. J. M. Blain.

Minutes in Chinese and English were read and approved.

The Board adjourned after prayer by the chairman Rev. S. S. Chu.

A. W. MARCH

English Secretary.

APPENDIX A.

Statement of Working Expenses for year ending March 31, 1925 (exclusive of Missionaries' Salaries)

RECEIPTS

C.C.M. Appropriation	\$ 6000.00
M.C.M. do	6000.00
C.C.M. Salaries	1200.00
M.C.M. Salaries	5486.07
„ Back Salary of J. L. Howe, Jr.	233.33
„ Scholarship Fund	1001.08
„ Equipment Fund	115.33
<i>Total from U.S.A.</i>				20035.81
Fees, Tuition & Board	...	\$19093.00		
Income from Campus on sales	...	435.62		
Interest & Exchange	...	96.91		
Surplus on Suspense Account	...	447.95		
<i>Total from Field</i>				20073.48
TOTAL RECEIPTS				\$40109.29

EXPENDITURES

Administration

Advertising	\$697.61
Cables & Telegrams	97.40
Telephone	138.00
Postage	113.85
Printing & Stationery	519.25
Commencement	79.50
Directors Travel	49.12
Faculty Travel	134.52
Entertainment	13.00
Wages	722.40
Miscellaneous Expenses	193.12
				\$2757.77

<i>Educational Purposes</i>			
Salaries C. C. M.	1800.00
,, M. C. M.	5486.07
,, Chinese Staff	7938.09
Supplies	266.37
Biology Dept.	868.89
Chemistry Dept.	700.00
Physics Dept.	764.77
Other Depts.	200.00
Extension Work--Jr. Mid. Sch.	350.00
			<u>\$18374.19</u>

<i>Miscellaneous</i>			
Dues E. China Educ. Assoc.	300.00
,, China Assoc. of Colleges	50.00
Medical	555.69
Religious	218.25
Book-Room	715.20
			<u>1839.14</u>

<i>Student Activities</i>			
Student Publication	241.36
Other Activities	74.22
			<u>315.58</u>

<i>Boarding Dept.</i>			
Students' Board	\$9098.41
Lighting & Heating	1742.28
			<u>\$10840.69</u>

<i>Upkeep of Plant</i>			
Repairs	1591.52
Wagas	1584.25
Insurance & Taxes	680.11
			<u>3765.86</u>

<i>Permanent Equipment</i>			
Library	1061.47
Furniture & Equipment	821.27
Campus Improvement	102.84
			<u>1985.58</u>

TOTAL WORKING EXPENSES...39878.81
 Surplus on Current Account.....230.48
\$40109.29

GENERAL CASH STATEMENT

<i>Dr.</i>		<i>Cr.</i>	
Cash on hand March 31, 1924	\$11,205.86	Sundry Drs.	\$ 1,823.31
Less Balances Forward	1,741.39	Cash on Hand, March 31, 1925	15,507.68
Bal. on Current a/c Mar. 31, 1924	9,464.47		<u>\$17,330.99</u>
Surplus on Current a/c 1924-25	230.48		<u>17,330.99</u>
Bal. on C. C. M. Rent & Repair a/c	157.63		
Bal. on Donation a/c	79.00		
Bal. on Athletic Field a/c	1,912.37		
Bal. on Building Fund a/c	875.96		
Proceeds of Sale of Motor Boat	700.00		
Sundry Crs. (including Student Funds)	3,911.08		

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BALANCE SHEET

April 1 1924 to March 31 1925.

Capital	9464.47	
Donation	79.00	
C. C. M. Current	6000.00	
,, Rent	1491.74	
,, Repairs	1334.11	
,, Salaries	1800.00	1200.00
M. C. M. Current	6000.00	
,, Scholarship	1001.08	
Salaries	5486.07	5719.40
,, Equipment & Furniture...		115.33
Fees-Entrance		326.00
,, Tuition		18767.00
,, Library	1061.47	
Orchard	267.69	703.31
Advertising	697.61	
Cables & Telegrams	97.40	
Entertainment	13.00	
Postage	113.85	
Printing & Stationary	519.25	
Publications	241.36	
Supplies	266.37	
Telephone	138.00	
Travel	134.52	
Administration Miscellaneous	193.12	
Board of Directors	49.12	
Commencement	79.50	
East. Chi. Edu. Association	350.00	
Board	9098.41	
Light & Heat	1742.28	
Medical Dept.	555.69	
Religions Work	218.25	
Biology Dept.	868.89	
Physics Dept.	764.77	
Chemistry Dept.	700.00	

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Other Depts.	200.00	
Salaries Chinese Staff	7865.00	
,, Special	73.09	
Wages Administration	722.40	
,, Grounds & Buildings	1854.15	
Interest & Exchange		96.91
Insurance & Taxes	680.11	
Repairs & Maintenance	450.75	
,, Special	1050.77	
,, Staff		269.92
Plant Improvement	102.84	
Furniture & Equipment	821.27	
Motor Boat		700.00
Athletic Field		1912.37
Book Room	715.20	
Building Fund		875.96
Student Activities	74.22	
Extension Work	350.00	
Sundry Account	1823.31	3911.03
Suspense Account		447.95
Cash in Hand	15507.68	
	<u>\$69081.52</u>	<u>\$69081.52</u>

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APPENEIX B.
SUMMARY OF ANNUAL REPORT
1924-1925.

1. This report covers portions of two school years, both of which have been on the Whole prosperous. No little progress has been made toward carrying out the five year program sanctioned by the Mission two years ago. In spite of the war between the two provinces and the problems raised thereby we have managed, by close supervision of our budget and paring to the quick, to pass the year without a deficit. Considering the condition of the country the attendance has been excellent, especially in the College Department. There has been a good spirit, close attention to scholastic work, with a limited amount of extra-curriculum activities. The health of the student body has been unusually good. Physical examinations have been held at the opening of each term. Compulsory ~~streeting-up~~ ^{streeting-up} exercises daily and regular out-door sports under faculty supervision have contributed to the general health and morale of the institution. Systematic treatment of trachoma has also been carried on.

2. Dr. R. F. Fitch, the President elect is still in the United States working in the interests of the College. He has been ~~successful~~ in bringing the Northern Board quota on the staff up to par, i.e. eight from each mission. The Southern Board has promised to do the same and are willing to provide the money for the support of their quota but have not yet secured the men. A Davidson man for chemistry and two returned students for the Department of Education have been secured and supported by the Southern Board. We hope they will soon appoint one or two men from their mission to represent them on the faculty.

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The campaign for funds so far has been far from successful, it being possible to erect only one small residence during the year. We still need very badly a Science Hall, Gymnasium, Library and Dormitory.

3. The Anti-Christian Movement of which so much has been made in the press has not visibly affected us, only as the whole subject is in the air, the literature of both sides coming before the students. Our method of meeting this movement is not by argumentation, but by the positive inculcation of Christian teachings and practices. The whole life and attitude of the Church and the College in active operation is the best answer.

4. During the year in addition to the regular religion activities of the College and the two Y.M.C.A.'s our daily chapel exercises have been reorganized so as to give greater variety and yet be a unity for Christian life and expression; two groups for the deepening of the spritual life have been holding regular meetings that have been very helpful, and regular work has been begun with the gentry and merchants of Zakow for the opening up of various kinds of social service, and Mr. David L. Chen, one of our recent graduates, has been retained to give full time to this work. We hope this will also furnish increased opportunity for an outlet of the stored up Christian energy in our 80 per cent Christian student body.

5. Last year we had an attendance of 558 of whom 134 were in the College, while this year, due to the restriction of the Middle School and the war we only have 186, yet 124 of them are in the College. Of the 92 students from middle schools affiliates with the College 24 come from schools connected with Northern Presbyterian Mission and 68 from those connected with the Southern Presbyterian Missions; of these latter 26 are from the North Kiangsu Mission.

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Since our incorporation we have graduated three classes with the bachelor's degree: in 1922, 2; in 1923, 5; and in 1924, 16. Nearly all of these are in Christian work in mission schools and the Y.M.C.A., with only a few taking up business. The demand for our students as teachers is still greater than the supply, and will increase as we build up our department of education and get the necessary equipment.

6. Our Middle School problem calls for careful consideration. Last year we dropped the Junior Middle School classes and only have a the three years of Senior Middle School. According to the standard for an A grade college there should be complete separation of middle school and college plant, site, and administration. The College is joining in the conducting of a junior middle school in the True Model School in of Hangchow City. Shall we develop a complete senior middle school at the College or shall we consider, eventually, doing all the middle school work in the city?

7. Another problem is that of linking the institution up more vitally with the whole Christian constituency on the one hand and with the life and needs of the community on the other, in order to make the College serve more efficiently.

8. Recent actions of the New York Board regarding incorporated and union institutions mean that steps must be taken for closer co-operation between the Mission and the Field Board of Control in the matter of staff, equipment, buildings, etc. We are in danger of being lost in the machinery of Missions, Boards, China Councils, Trustees and Directors.

Respectfully submitted,

E. L. MATTOX,

Acting President.

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Hangchow Christian College

MINUTES

Field Board of Control



May 3, 1926

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HANGCHOW CHRISTIAN COLLEGE
MINUTES OF THE ANNUAL MEETING OF THE
FIELD BOARD OF CONTROL

May 3, 1926

The Field Board of Control of Hangchow Christian College met in the Guest Room of Severance Hall at 8.30 p.m., May 3, 1926. Rev. S. S. Chu, the retiring chairman, opened the meeting with the reading of Scripture and prayer.

The following representatives were present:

1. Ning-Shao Presbytery Rev. Bao Tseh-wa (1927)
2. Soochow Presbytery Rev. S. S. Chu (1926)
3. Hangchow Presbytery Rev. Nyi Ong Ven (1926)
4. Kashing Presbytery Mr. Yu Zen Fong
5. Alumni Association Rev. James Y. Yeh (1926)
6. Mid-China Mission { Rev. J. M. Blain, D.D. (1926)
 { Rev. Lowry Davis (1927)
 { Mr. Edward Evans (1926)
7. Central China Mission { Mr. R. M. White (Alternate
 { for Rev. J. M. Espey) (1927)
 { Mr. A. W. March (1926)
 { Rev. K. Van Evera (1928)
8. Ex-Officio { Rev. R. F. Fitch, D. D.,
 { President
 { Rev. Andrew V. Wu, Dean

The following officers were elected:

- | | |
|-------------------|-------------------|
| Chairman | Rev. S. S. Chu |
| Vice-Chairman | Rev. J. M. Blain |
| Chinese Secretary | Rev. Bao Tseh-wa |
| English Secretary | Rev. K. Van Evera |

The docket prepared by the President and Dean was adopted.

The following Committees were appointed:

- | | |
|--|--|
| (a) Committee on Faculty Minutes | { Rev. James Y. Yeh
Rev. Lowry Davis |
| (b) Committee on Faculty Residences | { Rev. J. M. Blain
Rev. K. Van Evera
Rev. Nyi Hong Ven |
| (c) Committee on Faculty Membership | { Rev. J. M. Blain
Mr. R. M. White
Rev. James Y. Yeh |
| (d) Committee on Resolutions | { Mr. R. M. White
Mr. Yu Zen Fong
Rev. Bao Tseh-wa |
| (e) Committee on Auditing of Treasurer's Books | { Rev. K. Van Evera
Rev. James Y. Yeh |

The Minutes of the Executive Committee of the Field Board of Control and the Actions passed by the Board by circular letter were presented and actions adopted as follows:

Voted—that the draft of the new constitution of the College as submitted by the President be submitted to be annual meeting for adoption.

Voted—that the draft of the new constitution be submitted to the Field Board of Control two weeks before the annual meeting.

Voted—that the new constitution be temporarily put into force.

Voted—that the College Treasurer be instructed to pay certain items of Dr. Fitch's expense connected with the College Campaign in America.

Voted—to approve, on the request of Mr. Wu, of the assignment of Dr. Kiang to the new residence, and that Mr. Wu continue to occupy the western one of the three old houses.

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Voted—to approve the proposal to erect a Teachers' Hall for the accommodation of single teachers and teachers whose families are not at the College, using funds received from the College Construction Bureau for this purpose.

Voted—to approve of using \$500 from the Building Fund for making a Faculty Recreation Ground on the East Bluff and for other campus improvement.

Voted—to reaffirm our request that each Board provide \$8,000 Mex. for 1926-27 and \$9,000 Mex. for 1927-28.

Voted—to ask the Nashville Committee thru the Mid-China Mission to make available a sum which may be drawn on, not to exceed \$250 Mex. per month, whenever an emergency makes it necessary to fill vacancies in the quota of teachers, this having already been approved by the New York Board.

Voted—to approve of the Administration's securing more land for an additional athletic field.

Resolved—that we express our appreciation of the faithful and efficient service of Dr. E. L. Mattox as Acting President and wish him and Mrs. Mattox a restful and happy furlough.

Voted—to approve of the use of \$3,000 from the Religious Work and Library Fund for the erection of a building for community work at Zakow.

Voted—to grant the use of \$250 from the General Building Fund for supplying road lights for the Campus.

Voted—to approve of using \$1,100 from the Building Fund for the building of a Gymnasium, from funds designated for that purpose.

Voted—to approve of paying \$2,000 from the Building Fund to the Fu-yang Motor Road Company, to be used in

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the construction of that part of the road between the College and Hangchow City, and to refer to the Resolutions Committee of the Field Board of Control the payment of an additional \$500 and the securing of a voting share in the Motor Company.

Voted—to approve of raising the salary of Dean Andrew V. Wu to \$200 per month.

Voted—to approve of a temporary loan of \$4,000 from the Religious Work and Library Fund for the installation of an electric light plant for the College.

The President's Report was presented by Dr. Fitch and approved.

Voted—that the Board convene at 10.00 a. m. tomorrow.

Adjournment with prayer by Rev. Lowry Davis.

May 4, 1926, 10.00 a. m.

The meeting was opened with prayer by Mr. White. The minutes of the previous meeting were read and approved as corrected. Mr. Lee Ba-en who was absent from the previous session was present. The Committee on Faculty Minutes reported their approval of the minutes. The Committee on Faculty Residences stated that they had nothing to report. On the recommendation of the Committee on Faculty Membership the following action was taken:

Voted—that we invite Rev. Frank W. Price to become Head of the Department of Religious Education of Hangchow Christian College and urge the Mid-China Mission to assign him to this work.

The report of the Committee on Resolutions was read and accepted for discussion and action by the Board.

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Voted—to approve of the proposal of the Executive Council for cooperation with the Church Missionary Society in pre-medical work, by which the C. M. S. shall put a foreign chemistry teacher in the College Chemistry Department from the fall of 1926 on and in addition a Chinese instructor from the fall of 1927 on in return for the instruction of their students in pre-medical work.

Voted—that we approve of requesting the Southern Mission Board to increase their annual grant to the College to \$8,000 Mex. for 1926-27 and both Boards to \$9,000 Mex. for 1927-28.

Voted—to approve of paying an additional \$500 to the Fu-yang Motor Road Company so as to make the College eligible to election to a seat on the Board of Directors of the road.

Voted—as the chapel hour had arrived to adjourn to attend chapel and to meet again at 1.30 p. m.

At 1.30 p. m. the meeting was opened with prayer by Dr. Fitch. The minutes of the previous session were read and approved.

Voted—to approve of increasing fees by the following amounts:

Board	\$3.00
Athletics	1.00
Medical	1.00

Voted—to approve of the College Faculty's continuing discussions looking toward a federated university for East China.

Voted—to approve of repairs for all college residences being placed upon the College Budget.

Voted—to approve of a united campaign for funds, for Hangchow Christian College, in the United States.

The revised draft of the constitution submitted by the Executive Committee at its meeting in October was

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aken up for discussion and adopted as printed in these minutes.

A committee consisting of Rev. Lowry Davis, Mr. Lee Ba-en, and Dr. R. F. Fitch was appointed to draw up a statement of aim for the constitution.

At 8.00 p.m. the meeting was opened with prayer by Rev. Bao Tseh-wa. The minutes of the previous meeting were read and approved.

Voted—to approve the statement of aim for the College as reported by the special committee as follows:

The aim of the College is:

- (1) Thru the spirit of Christ to develop the highest type of character.
- (2) To create a consciousness of the responsibilities of citizenship.
- (3) To provide college training of a high standard for leadership in society.

A letter from the Students' Self-Government Association was read, requesting the Board to take up the question of registration.

Voted—that the Board reply to this letter stating that the Board is aware of the importance of this question, that on account of the changes in the government bureaus it is impossible to take the question up with the Ministry of Education at the present time, that in the future letters from the students should come to the Board in the regular way, thru the College Faculty.

Voted—to accept the report of the Auditing Committee, that the Treasurer's books had been audited and found correct.

Voted—that the raise of salary of a teacher should not depend merely upon experience and term of service but also upon further study and preparation.

Voted—to appoint Dr. Fitch, Dr. Kiang, and Mr. Evans as representatives on the Advisory Council of E. C. C. C. & U.

Voted—to appoint Mr. Lee Ba-en, Dean Wu, and Mr. Day as representatives on the Council of Higher Education.

Voted—to appoint the Executive Committee for the coming year as follows: Rev. Chu Sin-sen, Rev. Bao Tseh-wa, Rev. J. M. Blain, Rev. James Y. Yeh, and Rev. K. Van Evera.

Voted—to elect Rev. Andrew V. Wu as Vice President.

Voted—to appoint Dr. R. F. Fitch and Siao Pin Seh as representatives on the Tsen-tseh School Board.

Voted—to appoint Rev. Andrew V. Wu representative on the Union Committee.

Voted—to elect Dr. David C. T. Yu a member of the Field Board of Control.

Voted—to elect Mr. C. S. Chung a member of the Administrative Faculty.

Voted—to elect Mr. E. Evans College Bursar.

Voted—that Rev. Bao Tseh-wa be appointed to preside at the Chinese Oratorical Contest on Wednesday evening, May 4.

At the close of the session Dr. Fitch expressed his desire that the spiritual aim of this institution might not only be retained but further augmented, that he felt the Institution in many of its departments was becoming more efficient, that in the autumn when he came to this college there were two departments which he felt needed further emphasis, the Chinese Department and the Department of Religious Instruction and Religious Work. The Chinese Department has since been greatly strengthened thru the securing of Mr. Chung. The

Religious Department is now in special need of a strong leader. The College, since it is to emphasize teacher training, should have a Department of Religious Instruction as to train teachers for the middle schools in the development of that work; but religious instruction has little value unless there is very strong emphasis put upon religious activities and the spiritual life of the students. The tendency of our institutions as they grow larger is to become more and more like factories where the process of instruction becomes more and more mechanical and the aim is chiefly the turning out of large numbers of students. It is by making an institution glow and live with the personality of Christ that the highest type of leadership is developed. Doubtless it is in the providence of God that this institution has been retarded in its numerical growth so that there might be laid a surer and better foundation not only in its pedagogical standards but also in its influence for the production of Christian personalities. When these foundations are rightly laid the Institution will grow numerically within well defined limits. The College asks for the prayers of the two Missions in obtaining this more spiritual objective.

Lowry Davis of Kashing followed with a number of remarks supporting the need of emphasis in the spiritual life of the Institution in which there should be no lack of emphasis in the use of modern methods in raising the pedagogical efficiency of the College, but that the soul and heart of the Institution could not be fully nourished without the first emphasis on Christian ideals in the development of personality.

The meeting was closed with prayer by the Chairman, Rev. S. S. Chu.

KEPLER VAN EVERA
English Secretary

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CONSTITUTION OF HANGCHOW CHRISTIAN COLLEGE

Article I—Name

This institution shall be called in English Hangchow Christian College and in Chinese S Lih Ts Kiang Da Yah.

Article II—Aim

The aim of the College shall be:

- (1) Thru the spirit of Christ to develop the highest type of character.
- (2) To create a consciousness of the responsibilities of citizenship.
- (3) To provide college training of a high standard for leadership in society.

Article III—Control

This institution shall be under the joint management of the Field Board of Control in China and a Board of Trustees, the latter representing the Presbyterian Board of Foreign Missions, U. S. A., and the Executive Committee of Foreign Missions of the Presbyterian Church, U. S.

Article IV—Field Board of Control

1. **Membership.**—This Board shall have a membership of 16; 1 each from the Presbyteries of Hangchow, Soochow, Ning-Shao, and Kashing; 3 from the Alumni of the College; 1 Chinese member at large, elected annually by the Board; 3 from the Central China Mission of the Presbyterian Church, U. S. A.; 3 from the Mid-China Mission of the Presbyterian Church, U. S.; and the President and the Dean who shall be ex-officio members. Each Presbytery shall elect its representative for 3 years and the Alumni shall each year elect a representative to serve 3 years. The Presbyteries and the Alumni shall

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each provide an alternate in order to secure representation at each meeting of the Board. Each Mission representative shall hold office for 3 years, each Mission electing 1 representative annually.

2. Meetings.—The Board shall have one regular meeting each year as near the close of the school year as practicable. Special meetings shall be called by the Chairman upon the written request of any 3 members of the Board after due notice has been given. A majority of the members shall constitute a quorum.

3. Officers.—The officers of the Board shall be the Chairman, Vice-Chairman, English Secretary, and Chinese Secretary.

4. Executive Committee.—The Board shall have an Executive Committee of 5 members which shall appoint their own chairman, and two secretaries, and which shall have charge of all matters requiring ad-interim action. It shall hold a regular meeting about the first of November to attend to ad-interim business and to prepare a report for the Field Board of Control to the Board of Trustees. *Two members shall be required to constitute a quorum.*
The President and the Dean of the College shall be ex-officio members of the Executive Committee and are expected to attend all meetings of the Committee and to participate in discussion but without power to vote.

5. Powers and Duties.—(a) The Board shall appoint the Administrative Officers of the Institution, the members of the Administrative Faculty, full professors, and assistant professors. (b) The Board shall have general oversight of the policy of the school, shall fix the scale of salaries of teachers and tuition of students, shall have control of the purchase of land, erection of buildings, and of matters of property conservation and extension. It shall audit accounts, approve estimates, and present same to the constituent bodies.

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and, subject to the approval of the Board of Trustees,

Article V—Officers of Administration

The President.—The President of the College shall have charge of the general administration of the College and oversight of the work of the other officers of administration. In addition to these duties he shall have responsibility for the external relationships of the Institution to the various contributing constituencies both in China and the United States, to the Alumni, to other colleges and universities, and to governmental authorities. He shall report the conditions and needs of the College to the Field Board of Control annually or as occasion shall require. He shall preside over the meetings of the Executive Council and of the meetings of the Faculty. His approval must be secured before any appointment can be made to the Administrative Staff, to the Executive Council, or to the Faculty, and he shall have the power of nominating the members of the Administrative Staff, of the Executive Council, and of the Faculty, to the Field Board of Control or to the Trustees or to the Administrative Faculty as the case may require.

The Vice President.—The Vice President shall take temporary charge in the absence of the President and in such case shall assume the duties above mentioned.

The Dean.—The Dean shall have charge of the educational administration of the Institution, the discipline of the students, and the administration of the curriculum. Except for the specific work of the other executive officers of the College he shall have general oversight of internal administration.

The Bursar.—The Bursar shall receive and hold all College moneys on deposit in approved banks. He shall issue the orders for all purchases made for the College, pay all bills, salaries, and other charges originating at the College in accordance with the regulations of the Field Board of Control. He shall furnish a quarterly

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statement of his receipts and disbursements to the Executive Council for their information and guidance. He shall also prepare the budget for each new fiscal year after consultation with the President and the Dean, said budget to have the approval of the Executive Council before being submitted to the Field Board of Control.

The Registrar.—The Registrar shall register all students and assign them to their classes. He shall keep all records of present and past students and present reports for them upon entering other institutions. He shall also report grades to students and parents and prepare statistical reports of the Institution to other educational bodies.

Article VI—The Administrative Faculty

The Administrative Faculty shall consist of the Officers of Administration, full professors, associate professors, and assistant professors, as nominated by the President, approved by the Executive Council, and appointed by the Field Board of Control. It shall determine the distribution of the budget, the departments of instruction, and shall formulate plans and policies for the general development and conduct of the College. It shall be responsible to the Field Board of Control, and shall pass on all recommendations from the College to that body.

The Administrative Faculty shall meet at least twice during each semester, or at any time at the call of the President or of any three members.

Article VII—Executive Council

The members of the Executive Council shall be the President, the Dean, and three members of the Administrative Faculty. These three on the nomination of the President shall be appointed annually by the Administrative Faculty. Temporary vacancies may be filled by the Executive Council.

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The Executive Council shall be the responsible governing body within the College, co-ordinating the work of the officers of administration, the departments of instruction, faculty committees, and other groups. It shall formulate regulations as to discipline, admissions, examinations, graduation, and similar matters. Its decisions shall be subject to review by the Administrative Faculty, for whom it acts as an executive body and to whom it is responsible. The meetings of the Executive Council shall be held weekly, or oftener at the call of the President. A copy of its minutes shall be submitted to each member of the Administrative Faculty. Its actions shall stand unless a reconsideration be called for by three members of the Administrative Faculty to the President within one day of their publication. Such reconsideration may, as these three desire, be by the Executive Council or in full Faculty session.

Article VIII—Standing Committee on Curriculum

The Heads of Departments.—The Dean and Heads of Departments shall ex-officio constitute this committee, under the chairmanship of the Dean. This committee shall prepare the courses of study, their proper correlation, and submit same to the Executive Council for approval.

Article IX—Diplomas

Students who satisfactorily complete one of the prescribed courses of study shall receive the degree of B. A. or B. S. from the Institution.

Article X—Amendments

This constitution may be amended at any regular meeting of the Board by a two-thirds vote of the members present provided that notice of the proposed changes shall have been sent to the members of the Board at least one month in advance.

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STANDING RULES OF THE FIELD BOARD OF CONTROL

1. The term of service of a newly elected member of the Board shall commence at the annual meeting immediately subsequent to this election.

2. Committees of the Board are empowered to fill vacancies in their own number until the next annual meeting.

3. The constitution of the College with amendments shall be reported to the missions concerned for their endorsement.



TREASURERS REPORT

Statement of Working Expenses 1925-26

RECEIPTS

From U.S.A.

C.C.M. Appropriation.....	\$7,500.00	
M.C.M. Appropriation.....	7,000.00	
Norfleet Scholarship Fund.....	679.06	
Bethany Scholarship Fund.....	350.11	
C.C.M. Salaries.....	1,870.00	
(exclusive of 7 missionaries)		
M.C.M. Salaries		
(exclusive of 3 missionaries)...	8,404.00	\$25,803.17

From Local Sources

From Students

Tuitions.....	\$12,090.00	
Board.....	10,075.00	
Room.....	2,015.00	
Fines, Registration	352.00	24,532.00
Campus Income.....	474.91	
Interest & Exchange.....	144.41	
Suspense Account.....	69.17	25,220.49
Total Receipts.....		\$51,023.66
Deficit for Year ending March 31, 1926.....		920.41
		<u>\$51,944.07</u>

EXPENDITURES

Administration		
Office Assistants.....	\$ 1,200.00	
Wages.....	739.57	
General Expense.....	1,726.52	\$ 3,666.09
Educational		
C. C. M. Salaries.....	1,870.00	
M. C. M. Salaries.....	8,404.00	
College Salaries.....	7,216.00	
Supplies.....	120.94	
Biology Dept.....	1,000.00	
Chemistry Dept.....	1,000.00	
Physics Dept.....	1,000.00	
Junior Middle School.....	400.00	21,010.94
Miscellaneous		
Faculty Travel.....	335.58	
Scholarships & Loans.....	4,775.00	
Educational Assocns.....	350.00	
Medical.....	424.97	
Religious Work.....	200.00	
Student Activities.....	600.00	6,685.55
Boarding Dept.		
Board.....	10,388.09	
Light & Heat.....	1,770.40	12,158.49
Unkeep of Plant		
Salaries.....	360.00	
Wages.....	2,124.50	
Repairs & Maintenance.....	2,131.53	
Insurance & Taxes.....	679.95	5,295.98
C. C. M. Residence Repairs.....		
		250.00
Permanent Equipment		
Library.....	1,500.00	
Furniture & Equipment.....	990.67	
Campus Improvement.....	295.35	
Building Additions.....	91.00	2,877.02
Total Expenditures.....		\$51,944.07

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CURRENT ACCOUNT

Mexican Dollars

Balance from 1924-5		
Spring Tuitions carried forward	\$ 8,235.00	
Reserve Surplus	1,459.95	
Deficit on Working Expense 1925-6		\$ 920.41
Balance to 1926-7		
Spring Tuitions carried forward		8,550.00
Reserve Surplus		224.54
	<u>\$9,694.95</u>	<u>\$9,694.95</u>

CONSTRUCTION BUREAU BUILDING FUND

Mexican Dollars

Received from Construction Bureau		
Cash & Fixed Deposits		\$16,097.16
Bills collected		400.87
Payments for work done by H.C.C.B.		1,601.99
Sales of Lumber & Brick		3,910.46
Interest on Fixed Deposits, &c.		840.29
Shares in Fuyang Motor Road	\$ 2,000.00	
Payments on Teachers Dormitory	4,749.99	
Balance forward (cash)	16,209.78	
	<u>\$22,850.77</u>	<u>\$22,850.77</u>

GENERAL BUILDING FUND

Mexican Dollars

Balance March 31, 1923		\$1,370.56
C.C.M. for Teachers Residence		2,726.02
R. W. Harbison (G \$500)		900.00
S.S., 1st Ch. Pittsburg (G \$100)		188.00
Bank Interest		38.41
Organ Repairs & Swell Box	\$ 180.00	
Teachers Residence	3,087.96	
Dr. Fitch Promotion Expenses	1,176.79	
Balance forward	778.24	
	<u>\$5,222.99</u>	<u>\$5,222.99</u>

BUILDING FUNDS WITH MISSION TREASURERS

Gold Dollars

Teachers Residence		Gold \$ 120.00
Teachers Residence—East Liberty		1,700.00
Gymnasium—Louisville		215.26
Gymnasium—4th Ave. Louisville		105.00
Building Fund—W. A. Shaw		100.00
Building—3rd Ch. Pittsburg		200.00
Building—1st Ch. Wilksburg		100.00
Pd. on Dr. Fitch Promotion Expenses	264.96	
Nashville Committee for Buildings		6,740.51
Balance to 1926-7 account	9,015.91	
	<u>Gold \$9,280.87</u>	<u>Gold \$9,280.87</u>

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FINANCIAL STATEMENT
March 31, 1926

ASSETS

Accounts Receivable.....	\$ 1,232.74
Balances For'd Dr.	
Library.....	238.68
Religious Work.....	570.21
Biology & Museum.....	700.90
Physics Dept.....	88.78
Chemistry Dept.....	20.59
Wright Library.....	264.27
Bookroom Inventory.....	1,785.79
Cash on hand.....	27,098.26
	\$82,000.22

LIABILITIES

Accounts Payable.....	\$ 1,146.41
Balances For'd Cr.	
Student Deposits.....	1,134.00
Student Organizations.....	198.66
Student Accounts.....	444.37
Donations.....	79.00
Bookroom.....	163.53
Athletic Dept.....	389.39
Other Depts.....	13.34
C.C.M. Repair Account.....	64.38
Suspense Account.....	35.00
Building Funds	
Construction Bureau.....	16,100.78
General Bldg. Fund.....	778.24
Motor Boat Fund.....	724.50
Athletic Field Fund.....	1,954.08
Current Account	
Bal. from 1924-5.....	\$9694.95
Less deficit 25-26.....	920.41
	8,774.54
	\$82,000.22

EDWARD EVANS JR.
Treasurer

Audited and Found Correct

KEPLER VAN EVERA

JAMES Y. YEH

May 4, 1926.

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SCOTT REC'D

To be returned to 29.

JUL 12 1927

Ann'd ~~MINUTES OF HANGCHOW~~ MINUTES OF HANGCHOW

CHRISTIAN COLLEGE FIELD BOARD OF CONTROL.

The Field Board of Control of Hangchow Christian College met in Room 307 of the Missions Building, Shanghai, at 9:30 A.M. on April 27, 1927. Rev. S. S. Chu, the retiring Chairman, led the opening devotional exercises.

The following Members Were Present:

- | | |
|--------------------------|--------------------------------|
| 1. Ning-Shao Presbytery | Rev. Bao Tseh-wa.....1927 |
| 2. Soochow Presbytery | Rev. Chu Sing-seng.....1927 |
| 3. Hangchow Prebytery | Rev. Tsu Foh-k'ang.....1929 |
| 4. Kashing Presbytery | Rev. Yu Zen-f'ong.....1928 |
| 5. Alumni Association | Mr. Li Bei-en.....1927 |
| | Mr. Wang Seh-ching....1928 |
| 6. Mid-China Mission | Rev. J. M. Blain D.D.1928 |
| | Mr. Edward Evans.....1929 |
| | Mr. Andrew Allison.....1927 |
| 7. Central China Mission | Rev. F. R. Millican.....1927 |
| | Rev. C. B. Day.....1929 |
| | Rev. K. Van Evera.....1928 |
| 8. Ex-officio | Rev. R. F. Fitch D.D. |
| | President |
| | Rev. Andrew V. Wu...Dean |

Dr. David C. T. Yui, Co-opted Member, and Mr. Dzen Peh-yuan, Alumni Member (1929) were absent.

Chinese Secretary	Mr. Li Bei-en
Vice-Chairman	Rev. J. M. Blain
Chairman	Mr. Wang Seh-chin
English Secretary	Mr. Andrew Allison

The Docket prepared by the President and the Dean was adopted with some changes in order of items.

The following Committees were appointed by the Chair:

- | | |
|------------------------------------|---------------------|
| 1. Committee on Faculty Minutes | Rev. Tsu Foh-k'ang |
| | Rev. F. R. Millican |
| 2. Committee on Faculty Residences | Rev. Chu Sing-seng |
| | Dr. J. M. Blain |

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|---|------------------------------------|
| 3. Committee on Resolutions | Rev. C. B. Day
Rev. Bao Tseh-wa |
| 4. Committee on Auditing
Treasurer's Books | Rev. K. Van Evera
Mr. Li Bei-en |

The Committee on Faculty Membership, having prepared its report, was not reappointed.

Voted, To confirm the action of the Administrative Faculty, taken at the time of enforced withdrawal of the foreign members, in turning over to the Chinese Faculty the control of College affairs until further action.

A verbal report was presented by the President: The fall term showed a record attendance of 270 students. The attitude of the student body was excellent, and their co-operation with the faculty was all that could be desired. But during the same term, much military movement went on near the College, and troops were constantly passing. Many students, by permission, returned to their homes. On the arrival of the Kuoming Army, the College was shown consideration, and no damage was done. The spring term opened with an attendance of 100, reduced later by about 15 students, who joined the Army or other governmental activities. The remaining 80-odd students have shown a good spirit. They have not joined the Students' Union of the city in their unreasonable demands.

There has been some discussion in Kuomingtang circles about taking over the College, but no movement has been made. The results of the plan of voluntary attendance at religious chapel exercises, now being tried, have seemed satisfactory to some members of the Faculty, but not to others. It is understood that a policy of required chapel attendance, and of required curricular Bible study, would render registration very difficult, and probably bring about the closing of the institution.

Dean Wu added some further remarks on the situation.

Dr. E. L. Mattox was invited to sit as Corresponding Member.

A number of letters were heard, from different bodies of Alumni, from the Faculty, and from the Student-body. The following points were prominent: (1) Appreciation of

(2)

the Missions' contributions, and hopes for further grants of funds and men. (2) Should find ways to carry on the work of foreign teachers at present away from the College. (3) Students want representation on the Board. (4) Urge early reorganization, looking to registration. These letters were referred to the Committee on Resolutions.

Adjourned morning session, after prayer by Dr. Blain.

3. P.M. The meeting was opened with prayer by Mr. Millican. Dr. Mattox was elected Registrar and Bursar of the College, to succeed Mr. Evans, who goes on furlough.

President Fitch's resignation was read; action was deferred for the present.

The Committee on Faculty Minutes reported the Minutes generally in good order. Penciled corrections inadvisable. Some Minutes apparently mislaid. Report adopted.

The Minute of the Executive Committee of the Field Board were presented, and actions adopted as follows:

Voted, That the official name of the teachers' dormitory be "Wilson Hall."

Voted, To approve of using \$447.72 from the building fund for a necessary addition to the house assigned to Mr. C. S. Chong.

Voted, To extend a hearty welcome to the Presbyterian General Assembly to meet at the College, August 28-30, 1927; and to the Provisional General Assembly of the Church of Christ in China to hold its first meeting here on Sept. 1-10, 1927.

Voted, To approve of using from building funds on hand the following approximate amounts: (a) For the repair of the bridge at the foot of the hill and the retaining wall to the north of the bridge, approximately \$500.00.

(b) For building of servants' quarters and out-houses for Wilson Hall, \$400.00.

(c) For providing metal glass skylights for the Gymnasium, \$120.00.

Voted, To lay before the Board of Trustees and before the Southern Board, through the Mid-China Mission, the

(3)

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need of more residences for the representatives of the Southern Board: inasmuch as there are at present four foreign families already on the staff, with the near prospect of at least one more permanent appointee; but only two residences built by the Southern Church.

Voted, To request the Southern Board for a grant of \$20,000.00 Gold for a dormitory, and to request Dr. Blain to write to the Southern Board urging this request.

Voted, To appoint Mr. T. Z. Ku as the representative of the Board on the Board of Directors of the True Model School.

Voted, That because of the importance of the subject, the proposed classification of Teaching Staff and the nominations to Professorial Ranking be referred back to the Administrative Faculty through the Executive Council, to be reported to the Field Board of Control at the annual meeting.

Voted, To approve the following recommendation of the Administrative Faculty: That as a general rule no member of the teaching staff be admitted to the Administrative Faculty until he has been one year in this institution unless he has exceptional previous experience.

Voted, To approve nominations for members of the Administrative Faculty for the current year as follows:

R. F. Fitch	A.W. March	Y. S. Chang
A. V. Wu	W. M. Cox	R. S. Lautenschlager
C. S. Chong	E. L. Mattox	C. B. Day
E. Evans, Jr.	C. P. Barkman	P. P. Pan
Wallace Kiang	F. W. Price	

(Note: Mr. Price is made an exception to the above rule because of his exceptional experience in the field of Christian education in China.)

Voted, To approve the following nominations as Acting Heads of Departments for the current year:

Chairman and Convener, ..Dean Wu
Biology,Mr. March
Chinese,Mr. Chong
Education,Mr. Kiang
English,Mr. Day

(4)

History,	Mr. Barkman
Physics,	Mr. Evans
Political Science,	Mr. Lautenschlager
Religion,	Mr. Price
Chemistry,	Mr. Cox

Voted. To approve of the assignment of residences as follows:

Rev. and Mrs. Craig, ..	House No. 11 (Warren H. Stuart House)
Rev. and Mrs Price, ..	House No. 15 (Barkman House)
Rev. and Mrs. Wu,	House No. 13 (Mattox House)
Mr. T. C. Shao,	House No. 23 (temporarily)
Mr. C. S. Chong,	House No. 22

Mr. Day to occupy his original house	
Dr. Mattox " " " "	
Mr. Barkman " " " "	
Mr. March " " " "	
Mr. Craig " " " "	
Mr. Price to occupy Mr. Evans' house	
Mr. Kiang to occupy his original house	
Mr. Chong " " " "	
Mr. Chao " " " " apartments	
Mr. Shao " " " " "	
Mr. Wu " " " " house	

The Auditing Committee found some slight discrepancies due to a system of bookkeeping requiring too much complexity in entries. Recommend improved system. Report adopted.

The Resolutions Committee Report was adopted as follows:

Resolved: (1) That this Field Board of Control express its heartfelt thanks to the two contributing Boards for their past support, and ask them to continue to follow the 5-Year program of support as already agreed to by the Missions, the Field Board, and the Board in U. S. A.

(2) That the Field Board approves, under appropriate conditions, of registering the College with the Government, and appoint a Committee of five of its own members to confer with other institutions and with the authorities on this subject: this Committee to report back to this Board.

(5)

(3) That the above Committee of Five prepare a plan of reorganization of the College which shall conform in general to the governmental requirements. This Committee shall hear representatives of the Faculty, the Alumni Association, and the student Body; and shall make recommendations to this Board for final action on the questions of reorganization and registration.

(4) The question of approving the election of a Chinese President was referred to the Reorganization Committee.

(5) That we ask the Northern Board to appoint Mr. D. W. Walker as a regular teacher in the English Department, to return to China in the fall of 1927 if the College can be opened.

(6) That we approve the recommendations for Faculty Classification and definition of Department Heads, as passed by the Administrative Faculty on Oct, 6, 1926. (See Appendix A.)

Adjourned to 7:30 P.M., after prayer by Pastor Bao.

7:30 P.M. The Reorganization Committee was elected as follows:

Convener, . . . Mr. Li Bei-en, Mr. Wang Seh-ching, Mr. Dzeng Pah-yuan, Dr. R. F. Fitch, Mr. Andrew Allison.

The consideration of Dr. Fitch's resignation was postponed until after the Reorganization Committee should report.

Voted, To raise board, beginning with the fall term, from \$28.00 to \$30.00.

Committees were elected as follows:

Executive Committee of Field Board of Control;
Mr. Dzeng Pah-yuan, Rev. Tsu Foh-k'ang,
Dr. J. M. Blain, Mr. Wang Seh-ching, Rev.
F. R. Millican

Advisory Council E. C. C. C. & U.: Dr. Fitch, Dr.
Kiang, and Mr. Price.

Council of Higher Education,: Dr. Fitch, Dean
Wu, and Mr. Day.

(6)

Representatives on Tseng Tseh School Board: Dr.
Mattox, Mr. Ku Ten-dze.

Representative on Union Committee: Dean Wu.
Member-at-Large, Field Board of Control: Mr.
Sanford Chen.

Voted, To empower the Administrative Faculty to discontinue the Middle School Department, or such part of it as they see fit.

Voted, To reaffirm the action of the Board taken last year, as follows: That the raise of salary of a teacher should depend not merely upon experience and term of service, but also upon further study preparation.

Adjourned after prayer by Dr. Mattox.

Andrew Allison, English Secretary.

April 27, 1927.

APPENDIX A: Recommendations of Administrative Faculty on Classification of Teaching Staff. Approved by Field Board of Control April 27, 1927.

I.—Full Professor:

1. Ph. D. After 4 years of experience in college grade teaching, one of which must have been in this College.
2. M. A. or M. S. After 7 years of experience in college grade teaching, one of which must have been in this College.

II.—Associate Professor:

1. Ph. D. After one year of experience.
2. M. A. or M. S. After three years of experience.

III.—Assistant Professor:

1. Ph. D. Without teaching experience.
2. M.A. or M.S. With one year of teaching experience.
3. B.A. or B.S. With one year of special training and one year of teaching experience, or three years of successful experience as college instructor, or upon entering the second year as acting head of a department.

(7)

IV.—Instructor:

1. B.A. or B.S. Without teaching experience.
2. M.A. or B.A. or B.S. With experience but not giving major time to teaching

V.—Lecturer:

Any teacher of rank above Instructor who teaches in a department for which he is not responsible and in which he does not do the major part of his teaching, may be called a lecturer in that department

Note: Equivalent Ranking:

Those teachers whose training does not fall strictly under the above classification may be given that ranking to the qualifications for which their training and experience are equivalent.

The following nominations were also made in accord with the above proposed Faculty rankings:

1. Full Professors:

R. F. Fitch	E. L. Mattox
A. W. March	C. B. Day
Edward Evans, Jr.	

2. Associate Professors:

C. P. Barkman	Wallace Kiang
F. W. Price	A. V. Wu
C. S. Chong	R. S. Lautenschlager
Y. S. Chang	

3. Assistant Professors:

P.P. Pan	A. R. Craig
W. M. Cox	J. R. Van Putten

4. Instructors:

Mrs. C. B. Day	Y. R. Yang
Robert Salmon	Mrs. R. S. Lautenschlager
T. C. Shao	D. W. Walker
R. P. Montgomery	

Voted: That a "Head of a Department" be defined as a teacher with rank of Full Professor in charge of a depart-

ment. That an "Acting Head" of a department be defined as a teacher with lower rank than Full Professor, having charge of a department for a period of years. This is not to be interpreted as including temporary charge of a department during the absence of the regular head.

TREASURER'S REPORT
Statement of Working Expenses Current Account 1926-27
RECEIPTS

From U. S. A.			
C.C.M. Appropriation	\$7,500.00		
M.C.M. Appropriation	8,000.00		
C.C.M. Salaries (exclusive of 6 missionaries) ..	3,440.00		
M.C.M. Salaries (exclusive of 4 missionaries) ..	7,708.45		
Norfleet Scholarship Fund	761.18		
Bethany Scholarship Fund	307.48		
Evans Memorial Prize	50.00		\$27,767.11
<hr/>			
From Local Sources			
Student Fees			
Tuition	\$10,180.00		
Board	9,479.63		
Room	1,510.00		
Miscel. Fees	440.00		
Old fees pd. up ..	194.00		
Loans Repaid ...	145.00	\$21,948.63	
<hr/>			
Campus Income	386.10		
Interest & Exchange	139.29		
Rent & Misc. Rec'ts.	52.40		22,526.42
<hr/>			
Total Receipts		\$50,293.53	
Reserve (unexpended fees) from 1925-26		8,774.54	
<hr/>			
		59,068.07	
Deduct Reserve carried forward to 1927-28		5,448.89	
<hr/>			
		\$53,619.18	
Note—The above reserves represent the unexpended portion of tuition and board fees received in March for the Spring term. The reserve carried forward this year, exclusive of board fees, is approximately \$2,000 less than last year.			
	1926	1927	
Reserve Board fees unused.....	\$3,265.09	\$1,869.00	
Reserve available for other purposes	5,509.45	3,579.89	
<hr/>			
TOTAL	\$8,774.54	\$5,448.89	

(10)

EXPENDITURES 1926-27

Administration			
Office Assistants	\$1,525.60		
Wages	1,069.60		
General Expense	729.33		
Printing & Stationery	468.69		
Advertising	710.64		
Catalog	193.82		
Commencement & Entertainment	267.30		
Field Board Travel	48.80		\$ 5,013.78
<hr/>			
Educational			
C.C.M. Salaries	3,440.00		
M.C.M. Salaries	7,708.45		
College Salaries	8,590.00		
Supplies	153.26		
Biology Dept.	713.24		
Chemistry Dept.	1,587.35		
Physics Dept.	179.31		
Other Depts.	485.48		
Junior Mid. School	400.00		23,257.09
<hr/>			
Miscellaneous			
Scholarship & Loans	2,458.40		
Prizes	50.00		
Faculty Travel	303.88		
Educational Associations	550.00		
Medical	181.89		
Religious Work	860.00		
Bookstore (depreciation)	200.00		
Student Activities	383.82		4,987.99
<hr/>			
Boarding Dept.			
Board	10,643.52		
Light & Heat	1,935.25		12,578.77
<hr/>			
Upkeep of Plant			
Salary Supervisor	360.00		
Police Wages	219.70		
Repairs Buildings	2,660.18		
Repairs C.C.M. Resid.	250.00		
Upkeep of Orchard & Grounds ..	1,503.05		
Insurance & Taxes	679.95		5,672.88
<hr/>			
Permanent Equipment			
Library	1,494.13		
Furniture & Equipment	339.80		
Campus Improvement	274.74		2,108.67
<hr/>			
Total Expenditures		\$53,619.18	

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CONSTRUCTION BUREAU BUILDING FUND

Mexican Dollars

Receipts from Construction Bureau		\$22,850.77
Wilson Hall	\$21,422.93	
Wilson Hall addition	571.88	
Balance to general Building Fund	855.96	
	<u>\$22,850.77</u>	<u>\$22,850.77</u>

GENERAL BUILDING FUND

Mexican Dollars

Balance (from 1925-6) Mar 31, 1926.....	\$	778.24
Constr. Bureau balance transferred		855.96
Sale of Gold \$6220.....		13,142.09
Bank Interest		116.22
Motor Road Shares	\$	2,000.00
Gymnasium		4,785.98
Relig. Work Center		3,131.00
Chi. Res. Addition		444.72
Garage		255.13
Pool		105.45
Tennis Court		207.35
Reservoir		445.54
Road Lights		30.67
Dishes		25.00
Sundry		23.01
Reserve for Wu Residence		3,964.35
Dr. Balance		525.69
		<u>\$15,418.20</u>
		<u>\$15,418.20</u>

GENERAL BUILDING FUND

Gold Dollars in Mission Treasurers

Balance Mar. 31, 1926	G\$	9,015.91
App'n 6050		1,000.00
" 6179		50.00
Bal. Equip. a/c		155.40
Sold Gold	G\$	6,220.00
Dr. Fitch Promot. Exp.		475.00
Cr. Balance Mar. 31, 1927.....		3,526.31
		<u>G\$10,221.31</u>
		<u>G\$10,221.31</u>

MOTOR BOAT FUND

Mexican Dollars

Balance from Mar. 31, 1926	\$	724.50
Bank Interest		25.35
Purchase of Ford Car	\$	600.00
Purchase of Accessories		60.25
Balance Mar 31, 1927		89.60
		<u>\$ 749.85</u>
		<u>\$ 749.85</u>

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BALANCE SHEET Mar. 31, 1927

ASSETS

Accounts Receivable		
Tuitions Unpaid	\$1,436.00	
Sundry Drs.	631.63	\$2,067.63
		<u> </u>
Balances Forward Dr.		
Salaries	392.36	
Jun. Mid. School	200.00	
Relig. Work	234.60	
Building Fund (Mex. a/c)	525.69	1,352.65
		<u> </u>
Bookstore (Stock on hand)		2,299.44
Cash on Hand		8,110.99
		<u> </u>
		\$13,830.71

LIABILITIES

Accounts Payable		\$ 621.90
Balances Forward Cr.		
Student Deposits	\$ 627.10	
Student Organizations	617.38	
Student Accounts	225.51	
Salaries	51.55	
Donations	14.60	
C.C.M. Resid. Repairs	105.46	
Suspense Account	38.68	1,680.28
		<u> </u>
Special Funds		
Motor Boat Fund	89.60	
Ath. Field Fund	2,025.69	
Wu Resid. Bldg. Fund	3,964.35	6,079.64
		<u> </u>
Current Account		
Balance of Spring Fees		5,448.89
		<u> </u>
		\$13,830.71

Respectfully submitted

E. Evans Jr. Treasurer

Audited and Found Correct, April 27, 1927

Kepler Van Evera

Baen E. Lee

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RECEIPTS

C.C.M. Appropriation	\$9000
M.C.M. Appropriation	9000
M.C.M. Scholarships	750
Bethany Fund Scholarships ..	350
Fees - Tuition	13200
Fees - Room and Board ..	15400
Fees - Miscellaneous	200
Campus Income	400
Interest and Exchange	100
Loans Returned	400

EXPENDITURES

Administration	
Advertising	\$ 600
Commencement	100
Catalogue	225
Directors' Travel	100
General Office Expense ..	900
Printing and Stationary ..	350
Salaries Office Assistants ..	1200
Wages Office Servants ..	1050
Entertainment	400
Educational Purposes	
Teachers' Salaries	10800
Supplies	150
Junior Middle School ...	400
Biology Department	1000
Chemistry Department ..	1000
Physics Department	500
Other Departments	500
Scholarships, Loans, etc. .	3400
Miscellaneous	
Educational Associations	775
Medical	200
Religious Work	500
Faculty Travel	360
Bookstore (depreciation)	200
Student Activities	
Bulletin	100
Year Book	50
Athletic Association	200
Other Activities	50
Boarding Department	
Board	13600
Light and Heat	1800
Upkeep of Plant	
Repairs on Buildings	2500
Upkeep of Campus	1200
Insurance and Taxes (800)	800
Faculty Residence Repairs	450
Police Wages	220
Supervisor's Salary	420
Permanent Equipment	
General Library	1500
Furniture and Equipment	500
Campus Improvement ..	200
TOTAL	\$48,300
Emergency Reserve	500

TOTAL\$48,800

(14)

Members of the Field Board Control: 1927-28

Chairman,Mr. Li Bei-en
 Vice-Ch'm'nDr. J. M. Blain
 Chinese Secretary..Mr. Wang Seh-ching
 English Secretary..Mr. Andrew Allison.

Ning-Shao PresbyteryRev. Bao Tseh-wa1927
 Soochow PresbyteryRev. Chu Sing-seng1927
 Hangchow PresbyteryRev. Tsu Foh-k'ang1929
 Kashing PresbyteryRev. Yu Zen-fong1928
 Alumni AssociationMr. Li Bei-en1927

.....Mr. Wang Seh-ching1928
Mr. Dzeng Pah-yuan ...1929
 Mid-China MissionRev. J. M. Blain, D.D. ..1928
Mr. Edward Evans1929
Mr. Andrew Allison1927

Central China MissionRev. F. R. Millican1927
Rev. C. B. Day1929
Rev. K. Van Evera1928

Member-at-largeMr. Sandford Chen1928
 Ex-OfficioPresident R. F. Fitch, D.D.
Dean A. V. Wu

Executive Committee of the Field Board of Control:
 Mr. Dzen Pah-yuan Mr. Wang Seh-ching
 Rev. Tsu Foh-k'ang Dr. J.M. Blain
 Rev. F. R. Millican

Reorganization Committee of Field Board of Control:
 Chairman, Mr. Li Bei-en
 Mr. Wang Seh-ching Dr. R. F. Fitch
 Mr. Dzeng Pah-yuan Mr. Andrew Allison

Advisory Council E. C. C. C. & U.: Dr. Fitch, Dr. Kiang,
 Mr. F. W. Price.

Council of Higher Education: Dr. Fitch, Dean Wu, Mr. Day.
 Tseng Tseh School Board Representative: Dr. Mattox,
 Mr. T. Z. Ku.

Representative on Union Committee: Dean Wu.

(15)

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SCOTT REC'D

JUL 17 1928

Ans'd

Hangchow Christian College

MINUTES

Field Board of Control

Called Meeting—June 7, 1927.

Called Meeting—August 25, 1927.

Annual Meeting—May 1, 1928.

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MINUTES OF CALLED MEETINGS OF THE
HANGCHOW CHRISTIAN COLLEGE FIELD
BOARD OF CONTROL.

June 7, 1927.

The Field Board of Control met at Room 307, Missions Building, Shanghai, at 9.00 a.m., on June 7, 1927. All were present except Dr. Chen, Member-at-Large, and Mr. Price, Member from Mid-China Mission in place of Mr. Evans, who has gone on furlough. Dr. Mattox was also present.

The meeting was opened with prayer. Six articles passed on June 6 by the Reorganization Committee were adopted as a basis for discussion. The following actions were taken:

1. *The Field Board of Control shall be constituted as follows:*

Each constituent Mission,	3 members—	6
„ „ Presbytery,	1 member —	4
Alumni Association,	3 members—	3
Members-at-Large, increased to	2 members—	2
		—
	Total	15

The President and Vice-President of the College shall be ex-officio members without vote. The Members-at-Large shall be invited to serve by the 13 delegated members, the terms of the Members-at-Large being two years, and their election in alternate years.

2. *Tenure of College Property:*

The foreign Board of Trustees shall be the Founders. They shall rent the property to the Field Board of Control (which shall be known as the Board of Directors) for \$1.00 Mex. a year. If either party wishes to terminate the arrangement, one year's notice shall be given.

3. *College Curriculum:*

The Board of Directors hereby appoints a Committee of Three on Curriculum Revision, to report to the Executive

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Committee of the Board. Members: Chairman, Mr. Dzen Peh-yuan, Mr. Li Be-en, Dr. Li Teng-hwei.

4. *Religious Instruction and Exercises:*

The College shall in the fall have elective courses in Religion, and voluntary attendance on religious exercises. (A. Allison's vote recorded in the negative, all others affirmative.) Extra-curricular religious activities shall be emphasized, and a definite report made to the Board.

5. *Continuance of the College:*

The College shall be reopened in the fall.

6. *Presidency of the College:*

The Board hereby appoints a Committee on Nomination of a suitable President, who shall be Chinese, and a Vice-President, who may be a foreigner. Members: Chairman, Rev. Chu Sing-seng, Dr. Sanford Chen, Mr. Li Be-en.

The Board elected Dr. Li Teng-hwei Member-at-Large for 1927-29.

The meeting adjourned after prayer by Dr. Mattox.

ANDREW ALLISON,

English Secretary.

August 25, 1927.

The Board met at Room 307, Missions Building, Shanghai, at 2.00 p.m., August 25, 1927. Present were Rev. Yu Zen-fong, Messrs. Li Be-en, Wang Seh-ching, Tsu Foh-k'ang, Dr. Li Teng-hwe, Dr. J. M. Blain, Rev. C. B. Day, Rev. J. M. Espey (succeeding Mr. Van Evera, who goes on furlough), Rev. F. R. Millican, Dr. R. F. Fitch, Rev. A. V. Wu and Mr. Andrew Allison.

The meeting opened with prayer by Mr. Allison. Dr. Fitch made a verbal report, and Mr. Li reported for the Curriculum Committee. Since this Committee was to report formally to the Executive Committee of the Board, Mr. Li's report was received as information.

Mr. Wu reported that the College had not actually had soldiers quartered in it, but that those near by had been annoying as neighbors.

VOTED.—To accept Dr. Fitch's resignation as President. The Board gratefully records its deep appreciation of his remarkably efficient services for these years, and its admiration of his fine spirit of self-sacrifice in now so willingly furthering the appointment of a Chinese President, in such a manner as greatly to assist in preserving and advancing cordial relations existing between the Chinese and foreign elements in the Boards, the College, and the community.

Mr. Li reported for the Committee on Nomination of a President. The Committee had borne in mind three main conditions: (1) The candidate must be a Christian. (2) He must be a man of broad experience and good reputation in educational work. (3) He should preferably have some favorable connections with the present Government. Bearing these points in mind, the Committee unanimously nominated Dr. King Chu. Dr. Chu's nomination was unanimously sustained by the Board, and he was elected as President-Elect, not to take office until the question of registering the College shall have been settled by the Mission Boards in the United States.

VOTED.—That the Secretary be instructed to prepare a letter informing Dr. Chu of his election, this letter to be presented by the Nominating Committee, who should explain to him the conditions attending the election.

Mr. Wu presented his resignation as Vice-President and Dean, alleging that the recent attacks made upon him in certain Hangchow newspapers jeopardized not only his own reputation, but also that of the College.

VOTED.—That Dr. Fitch be elected Vice-President, performing at present the duties of the President, and that Mr. Wu be asked to continue as Dean.

VOTED.—That a letter be written to Mr. Wu, expressing the entire confidence of the Board in him, and their gratitude for his diligent and faithful service, which is now more than

ever indispensable, and urging him to withdraw his resignation as Dean.

Mr. Wu made a statement of the situation of the College as regards registration.

VOTED.—To accept the terms of the Chekiang educational authorities allowing temporary registration until the Trustees can be heard from.

VOTED.—To assess the annual rental of the College property by the Founders to the Board at eight per-cent of the value of the property; this to be covered by an additional appropriation. (Present value of the property, \$500,000.00. Rental, \$40,000.00).

VOTED.—To request the Missions not to decrease their appropriations for the coming year (1928-29).

Adjourned after prayer by Dr. Fitch.

ANDREW ALLISON,
English Secretary.

MINUTES OF ANNUAL MEETING
OF THE HANGCHOW CHRISTIAN COLLEGE
FIELD BOARD OF CONTROL.

May 1, 1928

The Field Board of Control of Hangchow Christian College met in the Reception Room at the College, at 8.00 p.m., May 1, 1928. In the absence of the Chairman, Mr. Li Be-en, Dr. Blain, Vice-Chairman, presided. Rev. Chu Dzung-wa opened the meeting with prayer and Dr. Blain led a short devotional exercise.

The following were present:

- | | |
|--------------------------|--|
| 1. Soochow Presbytery | Rev. Chu Dzung-wa |
| 2. Hangchow Presbytery | Rev. Ch'iu Ching-ling |
| 3. Kashing Presbytery | Rev. Pao Han-kwang (for Mr. Dza
Ts-gying, who was unable to come) |
| 4. Ning-Shao Presbytery | Rev. Wu Ts-tsw'en |
| 5. Alumni Association | Rev. Chow Me-kong
Mr. Dzen Peh-yuan |
| 6. Mid-China Mission | Dr. J. M. Blain
Mr. Frank W. Price
Mr. Andrew Allison
Dr. W. H. Hudson (Special delegate) |
| 7. Central China Mission | Rev. F. R. Millican
Rev. C. B. Day
Rev. J. M. Espey |
| 8. Ex-officio | Rev. R. F. Fitch, D.D.
Rev. Andrew V. Wu |

The President's report in English and Chinese was received. The docket presented by him was adopted.

Mr. Pao Han-kwang was elected temporary Chinese Secretary, Mr. Allison, English Secretary. The election of other officers was deferred to the following day.

Adjourned to meet at Wilson Hall, May 2, at 9.00 a.m.

May 2, 1928, 9.00 a.m.

Devotional exercises were led by Rev. Chu Dzong-wa. Mr. Dzen Peh-yuan (Alumni Association) and Rev. Ch'iu Ching-ling (Hangchow Presbytery) arrived in time for this session. The Minutes were read and approved.

The following officers were elected:

Chairman	Rev. Chow Me-kong
Vice-Chairman	Rev. F. R. Millican
Chinese Secretary	Rev. Ch'iu Ching-ling
English Secretary	Mr. Andrew Allison

The Docket presented by Dr. Fitch was adopted. The following Committees were appointed:

Committee on Faculty Minutes and Faculty Membership:	Rev. Chu Dzong-wa Rev. J. M. Espey
Committee on Faculty Residences:	Rev. Pao Han-kwang Dr. E. L. Mattox
Committee on Auditing Treasurer's Account:	Rev. Ch'iu Ching-ling Dr. J. M. Blain
Committee on Resolutions:	
Group I. On Trustees, Executive Council, Registration, Co-education:	Rev. Chow Me-kong Rev. Dzen Peh-yuan Rev. F. R. Millican Mr. Andrew Allison
Group II. On Advisory Council and Council of Higher Education	Rev. C. B. Day Rev. Andrew V. Wu Rev. Frank W. Price

The following recommendations of the Executive Committee of the Field Board of Control were adopted:

(1) Appointing Dean Wu to the Board of Directors of the True Model School, to succeed Mr. T. Z. Ku.

(2) Approving the use of \$6,530.00 for the following purposes:

Kindergarten and Practice School	\$2,000.00
Furnishing for same	200.00
Teacher's Residence	3,800.00
Fencing two Residences	80.00
Campus Improvement	450.00
	<hr/>
	\$6,530.00

(3) Appointments to membership on the Administrative Faculty, as follows: Messrs. R. J. Salmon, T. C. Shao, H. L. Lin, Y. T. Chu and A. R. Craig.

Dr. W. H. Hudson was heard as a special delegate from the Mid-China Mission. He stated that "the Mission cannot agree to the registry of Hangchow Christian College, nor be a party to registration, unless:

"First, the registry regulations permit a clear statement of the Christian purpose of the College, and,

"Second, the regulations grant to the Founders of the College the absolute right of religious liberty; meaning thereby the right of the Founders and the institution alone to determine the question of religious instruction and worship.

"This declaration is made for the purpose of making clear to the Board the unmistakable attitude of the Mid-China Mission."

Adjourned to 1.30 p.m. to allow time for Committee Meetings.

May 2, 1928, 1.30 p.m.

Opened with prayer by Mr. Millican. Rev. Wu Ts-tsw'en, alternate for Rev. Bao Tseh-wa (Ning-Shao Presbytery) arrived at this time. The minutes of the morning session were read and approved.

The Report of the Committee on Faculty Residences was adopted as follows:

House No.	Now Occupied by	Fall of 1928.
11	Howe	Walker
12	Vacant	King Chu
13	Mattox	Mattox
14	Y. T. Chu	Lautenschlager
15	Price	Barkman
16	Craig	Craig
17	Day	Day
21	Shao	Shao
	Dzao	Vacant
22	Chung	Vacant
23	Lin	Vacant
	Koo	Vacant
24	Kiang	Kiang
25	Wu	Wu
26	Unfinished	Price

The Report of the Committee on Auditing Treasurer's Account was adopted. (See Appendix.)

The Report of the Representatives on the Advisory Council of East China Christian Colleges and Universities was adopted in the following recommendations:

(1) That the Field Board of Control ask the Advisory Committee of the Council of Higher Education to visit Hangchow Christian College, and to study carefully its status and future outlook, in making their recommendations regarding the place of Hangchow College in the coordinated program of Christian higher education.

(2) That the Board agrees to cooperate fully in the correlated program of Christian Colleges in China, and to consider most carefully all recommendations made by the Council of Higher Education regarding the future policy and program of Hangchow College.

(3) That the Board requests the Board of Trustees in America through its representative, Dr. Chester, to cooperate in the joint financial campaign conducted by the Permanent Committee for the Coordination and Promotion of Christian Education in China.

(4) That we request the Chinese Advisory Committee of the Council of Higher Education to consider the question of coordination of curriculum with government universities.

(5) That it is the present conviction of the Board of Directors of Hangchow College that the interest of Christian Higher Education in China and the continued support of the American churches can be best secured by each institution preserving its individuality, while cooperating freely in a united program.

The Report of the Representatives of the Council of Higher Education, carrying no recommendations, was received. (See Appendix.)

The Report of the Committee on Resolutions, Group II., is embodied in the five recommendations above, presented by the Representatives on the Advisory Council.

The Report of the Committee on Faculty Minutes and Faculty Membership was received, carrying suggestions for: Page Headings: Page Numbers: Captions for Important Actions: Numbers for Appended Date: Complete Dates: Citations by Date and Number: Citations of Authorizations. Neatness and accuracy of records commended.

VOTED.—That hereafter Chinese Minutes of the proceedings of the Faculty shall be available in bound form like the English Minutes.

After prayer by Mr. Ch'iu, the Board took recess until 8.00 p.m. The Board was entertained at tea by the Faculty and conducted on a pleasant tour of the beautiful campus.

May 2, 1928, 8.00 p.m.

Mr. Chü opened the meeting with prayer. The minutes of the previous session were read and approved.

The Report of the Committee on Resolutions, Group I, was adopted in the following recommendations:

(1) To proceed to register with the National University.

(2) To preserve the statement of Christian purpose.

(3) To approve of the trying out of Co-education, if the Faculty desires it.

VOTED.—To request the Synod to assume the election of one of the two Members-at-Large of the Field Board of Control, the term to be three years.

VOTED.—To instruct Rev. Chow Me-kong and Mr. Li Be-en to write to Dr. King Chu, in view of the present hindrances to immediate registration, asking him to confirm his acceptance of the Presidency. The salary is fixed at \$250.00 per month with an entertainment and incidental allowance of \$50.00 per month.

VOTED.—To instruct the Executive Committee of the Board to draw up a Constitution of the Field Board of Control, including the Agreement, on the basis of the present Hangchow College Constitution, and submit it to the Board of

Trustees at once, asking them to cable approval of registration on this basis.

VOTED.—To approve the Budget. (See Appendix, Treasurer's Report.)

VOTED.—To ask each participating Mission Board to supply two additional teachers, making a total of ten each.

The Executive Committee for 1928-29 was elected. (See Appendix, last page.)

The Representatives on the Advisory Council and the Council of Higher Education, and on the Union Evangelistic Committee, were continued. (See Appendix, last page.)

Representation on the Board of the True Model School was discontinued.

The Advisory Committee was left for appointment by the Executive Committee.

Adjourned with prayer by Dr. Fitch.

ANDREW ALLISON,
English Secretary.

APPENDIX.

Report on the Council of Higher Education.

Meeting of January 17-19, 1928.

The two most important items of business that came before the meeting were the questions of a correlated program in China preliminary to the joint promotional campaign in America, and that of standards for all institutions of college grade.

The second question provoked less debate than the first, the revised standards drawn up by the Standards Committee being approved in full. There was expressed, however, a clear objection to accepting as a final basis for rating the facts indicated in the Preliminary Study of Christian Higher Education in China on the ground that these facts while true for 1925 did not represent the element of rapid growth or change in the whole situation in 1928. The revised standards include standards set for:

- (a) The number of departments and size of faculty.
- (b) The amount of full time teaching done by teachers.
- (c) The scholastic training of teachers.
- (d) The size of classes, and
- (e) The library equipment.

One of the most far-reaching actions taken was the appointment of a Chinese Advisory Committee, composed of H. C. E. Liu, King Chu, Y. G. Chen, Y. C. Yang, F. C. Yen, W. T. Tao and one woman, to be coopted to go into a careful study of the educational possibilities of Christian colleges in relation to the regional needs of China, and to make recommendations from which the Council could work out its correlated program.

This correlated program in China is the first essential demanded by the Permanent Committee for the Coordination and Promotion of Christian Higher Education in China, before it can proceed with its financial campaign. Therefore

a special cable to the Permanent Committee was authorized, as follows:

"Program adopted last Council meeting again affirmed. New Advisory Committee has been appointed. Special meeting Council not later in May will act program, submit promptly respective boards of managers. Must request you to provide funds for \$2,000 Gold."

Respectfully submitted,

C. B. DAY.

May 1, 1928.

Treasurer's Report
Current Expense Account for the Year 1927-8

RECEIPTS

<i>From U.S.A.</i>		
C.C.M.	Appropriation	\$ 7,500.00
"	Salaries (exclusive of 4 missionaries) ..	6,490.00
M.C.M.	Appropriations	7,500.00
"	Salaries (exclusive of 4 missionaries) ..	6,514.88
"	Norfleet Scholarship Fund	603.06
"	Bingham	195.02
Evans'	Memorial Prize	50.00
		\$28,852.96

From Local Sources

<i>Student Fees</i>		
Tuition	\$4,714.99	
Board	6,150.00	
Room and Light	1,025.00	
Miscellaneous	330.00	
Old Fees Paid	811.00	
Loans Paid	15.00	
	13,045.99	
Campus Income	179.15	
Interest and Exchange	57.20	
Rents and Miscellaneous	102.00	
	13,384.34	
Total Receipts		\$42,237.30
Reserve from 1926-7		5,448.89
		\$47,686.19
Deduct Reserve forward to 1928-9		3,666.09
		\$44,020.10

Note.—The above "reserves" represent the unexpended balance of fees received prior to March 31st and carried forward toward obligated expenses of the spring semester. The amount this year is about \$1,500. less than last year.

	1926-7	1927-8	1928-9
Reserve Board Fees unused	\$3,265.09	\$1,869.00	\$1,620.00
Reserve for other Purposes	5,509.45	3,579.89	2,046.09
Totals	\$8,774.54	\$5,448.89	\$3,666.09

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Treasurer's Report

Current Expense Account for the Year 1927-8

EXPENDITURES

<i>Administration:</i>			
Advertising	\$ 426.10		
Catalog	115.00		
Commencement	21.90		
Field Board	154.95		
Entertainment	90.92		
Miscellaneous	248.27		
Postage	155.00		
Printing and Stationery	310.90		
Cables and Telegrams	72.10		
Telephone	199.00		
Salaries of Assistants	1,626.90		
Wages, Buyer and Servants	1,097.13		
			\$4,518.17
<i>Educational:</i>			
C.C.M. Salaries	6,660.00		
M.C.M. "	6,300.28		
College "	5,790.00		
Supplies	273.12		
Biology Department	348.09		
Chemistry "	256.70		
Physics "	295.18		
Other Departments	217.15		
Junior Middle School	400.00		
Scholarships and Loans	1,690.00		
			22,230.52
<i>Miscellaneous:</i>			
Educational Associations	300.00		
Faculty Travel	435.52		
Bookstore Depreciation	200.00		
Religious Work	500.00		
Medical	210.42		
			1,645.94
<i>Boarding Department:</i>			
Food	6,278.77		
Light and Heat	1,858.24		
			8,137.01
<i>Student Activities:</i>			
Athletics	208.59		
Publications	50.00		
Sundry	39.68		
			298.27

Upkeep of Plant:

Insurance	691.99	
Materials	582.90	
Grounds	134.07	
Buildings	1,244.88	
Supervisor	293.00	
Wages, Skilled Labor	1,894.30	
		4,841.14

Permanent Equipment:

Building for Tea Orchard	200.00	
Campus Improvement	124.14	
Furniture and Equipment	379.39	
Library	1,506.54	
		2,210.07

Motor Car:

Operation	138.98	
		138.98

Total Expenditures \$44,020.10

Treasurer's Report

General Building Fund

GOLD DOLLAR ACCOUNT

Cr. Balance March 31, 1927		G\$3,526.31
Interest on Deposit with A.M.T.		108.17
Sold Gold Bal. Appr'n No. 6050	G\$ 630.30	
" " M.C.M. Building Fund	500.00	
Cr. Balance March 31, 1928	2,504.18	
		G\$3,634.48
		G\$3,634.48

MEXICAN DOLLAR ACCOUNT

Dr. Balance March 31, 1927	M\$ 525.69	
Transfers Dr. and Cr.	259.72	M\$ 288.92
Sale of Gold Bal. Appr'n No. 6050, G\$630.30		1,369.22
Balance Wilson Hall	45.00	
Balance Wu Residence No. 25	69.51	
Sundries, Tape Measure, etc.	8.00	
Eastside Retaining Wall	412.80	
Eastside Tennis Court	29.30	
Repairing Lower Reservoir	122.28	
Installing Eastside Water System	628.64	
Transfer to General Repair Account		442.80
		M\$2,100.94
		M\$2,100.94

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GAMBLE ATHLETIC FIELD FUND

Balance March 31, 1927		M\$2,025.69
Interest		60.75
Refund		140.00
Swimming Pool	M\$1,596.48	
Improvement of Stadium	262.86	
Bath House	128.17	
Land East Side of Athletic Field	249.60	
Dr. Balance		10.67
	<u>M\$2,237.11</u>	<u>M\$2,237.11</u>

MID-CHINA MISSION BUILDING FUND

Sale of Gold \$500.		M\$1,059.61
Promotion Expense Dr. Fitch	M\$56.52	
Zakow Community Center	63.80	
Campus Improvement	79.17	
Cr. Balance March 31, 1928	860.12	
	<u>M\$1,059.61</u>	<u>M\$1,059.61</u>

MOTOR BOAT FUND

Cr. Balance March 31, 1927		M\$89.60
Transferred to Motor Car Account	M\$89.60	
	<u>M\$89.60</u>	<u>M\$89.60</u>

WU RESIDENCE BUILDING FUND

Cr. Balance March 31, 1927		M\$3,964.35
Transfer from General Building Fund		69.51
Total Cost of Wu Residence No. 25	M\$4,033.86	
	<u>M\$4,033.86</u>	<u>M\$4,033.86</u>

Treasurer's Report

Balance Sheet March 31, 1928

ASSETS

Tuitions Unpaid	M\$1,037.58
Sundry Debtors, Students	27.58
Sundry Debtors, Teachers	272.49
Due from Athletic Field Fund	10.67
Suspense Account	82.52
Bookstore (Stock on Hand)	2,501.08
Cash on Hand	1,752.29
	<u>M\$5,684.21</u>

LIABILITIES

Student Deposits	M\$ 548.60
Student Accounts	82.80
Year Book Fees, to be returned	211.00
Evans' Memorial Prize	25.00
Accounts Payable	290.60
Due Mid-China Mission Building Fund	860.12
Balance Spring Semester Fees	3,666.09
	<u>M\$5,684.21</u>

Respectfully Submitted,

E. L. MATTOX, *Treasurer.*

Audited and found correct May 2, 1928.

Auditing Committee } J. M. BLAIN
 } JAMES C. L. CHIU

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Budget

ESTIMATED RECEIPTS FOR THE YEAR 1928-9

1. Income on Scholarships		M\$1,000
2. Tuition on basis of 200 Students		12,000
3. Mission Appr'n Current Expenses	\$16,000	
" " Staff Salaries	12,000	
" " Missionary Salaries	42,000	
" " Rental Value of Plant	40,000	110,000
		<hr/>
		M\$123,000
4. Sundry Receipts		1,000
		<hr/>
Total		M\$124,000

ESTIMATED EXPENDITURES

1. Teachers' Salaries		M\$52,000
2. Administrators' Salaries		12,000
3. Wages of Servants		1,200
4. Library		2,000
5. Apparatus and Supplies		3,000
6. Specimens		500
7. Repairs and Upkeep		5,000
8. Other Expenses (see below)		47,300
		<hr/>
		123,000
9. Sundry Expenses		1,000
		<hr/>
Total		M\$124,000

Details of No. 8.

Administration	\$ 1,300
Scholarships	2,500
Educational Associations	500
Medical Attendance	300
Social Welfare	400
Travel of Teachers	300
Practice School	400
Student Activities	400
Light and Heat	1,200
Rent of Plant	40,000

Total M\$47,300

Note.—The above is in accord with the blanks used in the application for registration and includes the estimated salaries of foreign missionaries and a rental valuation of the plant. Apart from these two items the total is practically the same as the previous year.

Officers, Members and Committees of the Field

Board of Control.

1928-29

Chairman: Rev. Chow Me-kong.
 Vice-Chairman: Rev. F. R. Millican.
 Chinese Secretary: Rev. Ch'iu Ching-ling.
 English Secretary: Mr. Andrew Allison.

Ning-Shao Presbytery	Rev. Bao Tseh-wa	1930
Soochow Presbytery	Rev. Chu Dzung-wa	1930
Hangchow Presbytery	Rev. Ch'iu Ching-ling	1929
Kashing Presbytery	Mr. Dzao Ts-gying	1930
Alumni Association	Mr. Li Be-en	1928
	Mr. Dzen Peh-yuan	1929
	Rev. Chow Me-kong	1930
Mid-China Mission	Rev. J. M. Blain	1928
	Mr. Andrew Allison	1929
	Rev. F. W. Price	1930
Central China Mission	Rev. J. M. Espey	1928
	Rev. C. B. Day	1929
	Rev. F. R. Millican	1930

Member-at-large, elected by Field Board of Control
 Dr. Li Teng-hwei 1929

Member-at-large, to be elected by the Synod 1930

Ex-Officio
 Vice-President R. F. Fitch, D.D.
 Dean A. V. Wu

Executive Committee:

Rev. Chow Me-kong
 Rev. C. B. Day
 Mr. Dzen Peh-yuan
 Rev. Ch'iu Ching-ling
 Rev. F. W. Price

Advisory Council, E.C.C.C. and U:

Dr. R. F. Fitch
 Dr. W. K. Kiang
 Rev. F. W. Price

Council of Higher Education:

Dr. R. F. Fitch
 Dean Andrew V. Wu
 Rev. C. B. Day

Representative on Union Committee:

Dean Andrew V. Wu

Auditing Committee:

To be named by the Executive Committee in advance of the next regular meeting of the Board.

SCOTT RECORD

FEB 6 1930
HANGCHOW CHRISTIAN COLLEGE
MINUTES OF THE EXECUTIVE COMMITTEE
Aus'd _____ OF THE FIELD BOARD OF CONTROL

Nov. 6, 1929

The Executive Committee met in Severance Hall at 3:30 P. M. on Wednesday, Nov. 6, 1929.

Present: Mr. M. K. Chow, Chairman, Mr. Chiu Ching-ling, Mr. Lowry Davis, Mr. Baen E. Lee, Acting President, and Mr. K. Van Evera. A letter from Dr. Wu Ven Wei stated that he was unable to be present.

Mr. Chow led in prayer.

In accordance with action of the College Board of Sept. 25 the question of the Senior College was taken up for discussion.

Voted—that regarding the Senior College question we bring to the attention of all bodies concerned for their consideration the present existing situation as follows:

That if the college desires to register it must first be a full Senior College, that if it desires to become a full Senior College it must comply with the regulations of the Ministry of Education and prepare the full amount of current funds required of Senior Colleges, and that the Acting President prepare a detailed statement setting forth the necessary requirements for Hangchow College as a supplement to this action.

Voted—that Hangchow College is urgently in need of a library, a science hall and at least one more dormitory. Already the alumni have worked out a plan for the raising of funds for building a library, it is hoped that the funds for the dormitory may be raised in China but that it is necessary that the College Board request the two missions to raise funds for the science hall as early as possible.

The meeting was closed with prayer by Mr. Davis.

Kepler VAN EVERA

English Secretary

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HANGCHOW CHRISTIAN COLLEGE

Zakow, Che., China.

Nov. 30, 1929.

The Executive Committee,
The Field Board of Control,
Hangchow Christian College.

Gentlemen:

As instructed by your meeting of November 6, 1929, I beg to submit the following detailed statement concerning the essential requirements for Hangchow Christian College for registration with the Chinese Government, as authorized by the Trustees.

According to Article V. of the Government Rules of College Organization, "An institution having three or more departments may be called a College or University, otherwise it can only be a special collegiate school with two departments of instruction." Again, Article X of Regulations for Colleges and Universities says, "The minimum initial equipment funds (including buildings, equipment, etc) and annual current expenses of different departments of a college or a special collegiate school, should be *Pro tem.* as follows: (Only departments provided for at Hangchow Christian College are quoted.)

<u>School or Department</u>	<u>Initial Equipment</u>	<u>Annual Expenses</u>
Arts	\$100,000	\$80,000
Sciences	200,000	150,000
Commerce	100,000	80,000
Total (for H. C. C.)	\$400,000	310,000

"The current expenses for the first year of each department should amount to at least two thirds of the prescribed sum."

From the above quotations it will be seen that for equipment Hangchow Christian College requires \$100,000 Mexican more to meet the standard. The specific needs of the College now are one Library Building, one Women's Dormitory, and one Science Hall. The alumni are conducting a campaign for raising funds for the erection of a library. Plans are being formulated for secur-

ing funds in China for the Women's Dormitory. The College has to look to the Trustees in America for securing funds for the Science Hall.

For annual expenses we shall also try to get an increase of \$100,000 Mexican. According to our present plan the three schools and a department should have — when a full college exists—600 students. The total receipt from the 600 students at \$150.00 each will be about \$100,000 a year. The remaining amount, \$100,000 or more, (two thirds of \$310,000) must be secured from other sources. It is proposed that the Missions each contribute \$10,000 a year and twelve professors. For the sake of comparison the following data have been obtained of other colleges in nearby cities:

<u>College</u>	<u>Annual Subsidies</u>	<u>Professors Provided For</u>
College of Arts & Sciences, Chekiang Univ., Hangchow (College of Agriculture & Engineering not included)	Government \$181,000	None
Shanghai College	Northern & Southern Baptist Missions: \$40,000	24
Soochow University	Income from Endowment of Methodist Mission \$30,000	13
University of Nanking	Appropriation from the Missions \$23,000 Income from endowment \$120,000	17
Proposed for Hangchow Christian College	From two Co-operating Missions: \$20,000	24

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The proposed amount of subsidies and the number of professors required may be increased from year to year when actually needed, as the College has now only the Freshman class and it will take three years more to build up a full College. When increases of funds and teaching staff are assured the College can be registered.

Since the College has a long history and a mission of its own, it is imperative that sufficient funds and teaching staff should be provided to maintain its original status as incorporated with the District of Columbia, U. S. A. and enable it to carry out the authorization of the Trustees to proceed with registration under the Chinese Government.

Respectfully submitted,

BAEN E. LEE

Acting president

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NOTT REC'D

FEB 6 1930

Ans'd

HANGCHOW CHRISTIAN COLLEGE
MINUTES OF CALLED MEETING OF
THE FIELD BOARD OF CONTROL

December 10, 1929

The Board of Directors of Hangchow College met in Room 513 The Missions Building, Shanghai at 3:00 P. M. Dec. 10, 1929.

Present Rev. M. K. Chow, Chairman,
Rev. C. L. Chiu
Dr. V. W. Wu
Rev. F. R. Millican
Mr. R. M. White
Rev. Lowry Davis
Rev. H. Maxey Smith
Mr. D. W. Chu
Rev. K. Van Evera
Mr. Baen E. Lee, (Ex officio)

Dr. V. W. Wu led in the opening prayer. In the absence of Mr. Andrew Allison, the English Secretary, Mr. K. Van Evera was asked to act for him.

Letters were read from Mr. King Chu and Mr. H. H. Kong stating that they could not be present.

The Minutes of the Executive Committee of Nov. 6 regarding the Senior College were taken up and Mr. Baen E. Lee Acting-President, was asked to make a statement regarding the requirements needed for a Senior College to meet government requirements.

The problem was then discussed at length.

At 7:00 P. M. the Board adjourned to meet at 8:15 P. M.

At 8:15 P. M. the meeting reopened, Rev. D. W. Chu led in prayer. The discussion of the Senior College was continued.

Voted—that we receive the partial report of the Executive Committee, acting as a special Committee on Senior College and ask them to continue the working out of a plan of procedure to be submitted to this Board.

Voted—that we approve, in principle, of the idea of developing a full Senior College as presented by the Special Committee and the Acting President. The vote on this action was as follows:

Approving—	Four votes.	V. W. Wu F. R. Millican D. W. Chu C. L. Chiu
D'sapproving—	Four votes.	H. M. Smith R. M. White Lowry Davis K. Van Evera

The vote being a tie, the chairman cast his vote to approving.

Voted—to request the Field Board of Control to ask the two cooperating Bodies to grant the full \$ 250.00 per month per vacancy of their quota on the College staff, to begin from August 1, 1929.

Voted—that, pending the decision in regard to the Senior College, we approve of the issuing of a catalogue with full College curriculum.

The meeting closed with prayer by Rev. Chiu Ching Ling

Adjourned
Kepler VAN EVERA
English Secretary

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