

160 3014

UBCHEA ARCHIVES
COLLEGE FILES
RG 1

Hangchow
Administrative
Board of Directors - minutes +
Constitution 1914-1950

1
6
0
3
0
1
4

0 150

FOREIGN MISSIONS LIBRARY,
150 Fifth Avenue, New York

HANGCHOW PRESBYTERIAN COLLEGE.

Minutes of the Board of Directors.

Annual Meeting, April 1st, 1914.

THE Board of Directors of Hangchow Presbyterian College met in the President's home at 8:30 p.m., April 1st, 1914. The members present were Rev. P. F. Price, D.D., Rev. Yü Koh-tseng, Rev. Bao Ming-kyien, Rev. O. C. Crawford, Rev. H. K. Wright, Rev. W. H. Hudson, Rev. J. E. Shoemaker, and Mr. A. Allison. Of the members of the faculty, there were present President Mattox, Vice-president Fitch, Dean Chow and Professors Stuart and March. The meeting was opened with scripture reading by Dr. Price and prayers by Mr. Allison and Pastor Yü.

Dr. Price was re-elected chairman of the Board and Messrs. Bao and Shoemaker secretaries.

The faculty presented a docket which was accepted with a few minor alterations.

The president's report was read and approved; and a resumé of its contents, in Chinese, was ordered to be incorporated with the Chinese minutes.

The report of the treasurer of the College was read and put into the hands of the Auditing Committee.

The treasurer of the Building Fund submitted a report which was put into the hands of the Auditing Committee. The chairman of the Building Committee presented his report. As it included recommendations for additional buildings required, it was put into the hands of the Budget Committee.

The financial report of the Self-help Department was read and put into the hands of a special committee consisting of Mr. Shoemaker and Pastor Yü.

0 15 1

1
6
0
3
0
1
4

The chairman announced the following committees:—

Committee No. 1: Messrs. Wright, Yü, Crawford, Allison, and Sang; to report on (1) "Nominations," (2) "Teaching Staff."

Committee No. 2: Messrs. Hudson, Bao, and Shoemaker; to report on (1) "Auditing and Finance," (2) "Budget and New Property Lists," (3) "Union Movements."

Committee on Revision of Constitution: Messrs. Price, Mattox, and Fitch.

Committee on Faculty Minutes: Dr. Price, English minutes, Pastor Yü, Chinese minutes.

On motion, it was decided to give Thursday forenoon to committee work.

Board adjourned to meet at 1:30 p.m. on Thursday. Closed with prayer by Pastor Bao.

THURSDAY, April 2nd, 1:30 p.m.

Board met and was opened with prayer by Mr. Shoemaker. Mr. Sang was present, thus completing the number of members. The English minutes of the opening session were read. As the committees were not ready to report, a further recess was taken till 5:00 p.m.

The Board met at 5:00 p.m. and was opened with prayer by Mr. Crawford.

The Chinese minutes of the opening session were read and approved.

The Committee on Nominations presented a report, which was adopted in part and re-committed.

After discussion of questions relating to the welfare of the College, recess was taken till 8:00 p.m. Meeting closed with prayer by Pastor Sang.

The Board met at 8:00 p.m., and was opened with prayer by Mr. Wright.

The reports of the Committee to Examine the Faculty Minutes were read in English and Chinese. On motion, these

reports were approved and copies of same ordered to be sent to the faculty.

The Committee on Teaching Force gave its report which was adopted and is as follows:—

We recommend that the M.-C. Mission be requested to continue the grant of \$1,200.00 Mex. to provide a fourth member from their mission on the faculty. The need for this fourth man rises largely from the fact that absences on furlough make it necessary to have four men under appointment to insure the presence of three men continually on the field.

The Committee on Auditing the Books of the Building Fund gave its report which was approved and is as follows:—

Your committee reports that the books of the treasurer of the Building Fund have been carefully audited and found correct. We recommend that the balance sheet presented by the treasurer be approved and incorporated in the minutes of the Board.

Signed: W. H. HUDSON, M. K. BAO, and J. E. SHOEMAKER.

BALANCE SHEET OF HANGCHOW COLLEGE BUILDING FUND TO
MARCH 31st, 1914.

<i>Dr.</i>	
To Balance Brought Forward, April 11th, 1913	... \$ 1,707.76
„ Drafts on Treasurer C. C. M. 11,866.99
„ „ „ M.-C. M. 1,316.64
„ Interest 21.49
Total \$14,912.88
<i>Cr.</i>	
By Kitchens to date \$ 3,822.60
„ Furniture 280.00
„ Travel 252.23
„ Quarrying stone for chapel 40.00
„ Lavatories 728.56
„ Bathrooms 135.00
„ Roads 741.29
„ Campus 503.00
„ Survey 1,290.00
„ Temporary walks, etc. 100.00
„ Water 1,489.24
„ Sundries 22.53
Credit Balance on Hand 5,508.43
Total \$14,912.88

1
6
0
3
0
1
4

On motion, the faculty was entrusted with the preparation and printing of the catalogue. It was stated that 1,500 copies would be required.

Moved that we direct the faculty to have the books of the various treasurers audited, either by a committee of the faculty or other competent persons, and have an authenticated balance sheet ready to present to the Board at its regular annual meeting. The books and vouchers to be available and in shape for ready verification.

On motion, the Board adjourned to meet to-morrow at 1:30. Closed with prayer by Mr. Hudson.

FRIDAY, April 4th, 1914.

The Board met at 10:30, and was opened with prayer by Chairman Price. The minutes of the previous meeting in Chinese and English were read.

The Committee on Nominations presented its report which was adopted and is as follows:—President, Rev. E. L. Mattox, D.D.; Vice-president, Rev. R. F. Fitch; President-emeritus, Rev. J. H. Judson; Chairman of Building Committee, Dr. Mattox; Treasurer of Building Fund, Mr. S. C. Farrior; Members of Building Committee, Dr. Mattox, Mr. Chow, Mr. Farrior, Mr. Wilson, and Mr. March.

The committee to make recommendations regarding Mr. Judson's work on return from furlough gave its report which was adopted and is as follows:—

We recommend that Mr. Judson, on his return from furlough, be placed in charge of the Self-help Department as formerly; and in view of the fact that the departmental organization is greatly advanced, we recommend that he be requested to do some teaching.

The secretary was instructed to write to Mr. Judson, informing him of this action of the Board.

The Committee on Mr. Wilson's Work and Status gave the following report which was adopted:—We recommend that Mr. Wilson, of whose time for language study a half

year is unexpired, spend half his time daily in study for the next year and half in instruction and in oversight of building.

The Committee to Audit the Current Expense Account gave its report which was adopted and is as follows:—

CURRENT EXPENSE ACCOUNT BALANCE SHEET FOR YEAR ENDING JANUARY 31st, 1914.

<i>Receipts.</i>		<i>Disbursements.</i>	
To Balance	.. \$ 167.26	By Boarding Dept.	.. \$4,762.91
„ A. M. M.	... 3,270.00	„ Salaries	... 4,953.00
„ S. P. M.	... 3,870.00	„ Self-help Dept.	... 234.31
„ Tuition	... 5,600.00	„ Insurance	... 540.00
„ Athletic fees...	... 193.00	„ Athletics	... 146.05
„ Sale of Oil	... 75.28	„ General Miscellanies	2,163.89
„ Refund Sale Benches	\$1.		
Medical	27.		\$12,800.16
Registration fees	10. 38.00	„ Balance	... 413.38
	<u>\$13,213.54</u>		<u>\$13,213.54</u>

We recommend that the balance sheet be approved.

We recommend that the College Current Expense Account be kept in a more suitable book, and the vouchers be arranged in proper sequence or grouped for ready verification.

The following budgets for the ensuing year were adopted:—

CURRENT EXPENSE BUDGET, 1915.

<i>Receipts.</i>		<i>Expenditures.</i>	
Grant from C. C. Mis-		Boarding Department	... \$6,300.00
sion	... \$3,270.00	Self-help (board)	... 1,200.00
Grant from M.-C. Mis-		Chinese Teachers' Sala-	
sion	... 3,270.00	ries	... 6,500.00
Tuition, fees, etc., from		Insurance...	... 540.00
students...	... 10,000.00	General Miscellanies	... 2,000.00
	<u>\$16,540.00</u>		<u>\$16,540.00</u>

BUDGET OF SELF-HELP DEPARTMENT, 1915.

<i>Receipts.</i>		<i>Expenses.</i>	
Per College Budget	... \$1,200.00	Board (50 boys)...	... \$1,200.00
Harbinson orchard fund	500.00	Overseer	... 300.00
Donations (estimated)...	150.00	Orchard (special)	... 500.00
Garden and orchard			
products	... 150.00		
	<u>\$2,000.00</u>		<u>\$2,000.00</u>

The Committee on Union Movements reported. The report was referred to a new committee, consisting of Messrs. Hudson, Bao, Yü, Sang, Fitch, and March.

The Committee to Audit the Accounts of the Self-help Department reported that the accounts were found to be carefully and neatly kept. It recommended that the balance sheet be approved and incorporated in our minutes. The report was adopted.

SELF-HELP DEPARTMENT BALANCE SHEET FOR PERIOD FEBRUARY 1st, 1913, to DECEMBER 31st, 1913.

<i>Receipts.</i>		<i>Disbursements.</i>	
Balance on hand...	... \$ 72.29	Wages:	
Donations 531.00	Carpenters	320.43
Work done:		Mechanic	94.00
Carpenters	372.99	Coolies	9.12
Mechanic	98.17		\$423.55
Students	15.22	Buyer ...	86.20
Coolies	18.62	Assistant overseer ...	275.00
	505.00	Orchard:	
Orchard produce ...	32.58	Wages	406.42
Garden produce ...	14.80	Sundries	28.74
Livestock ...	53.56		435.16
Lumber ...	286.75	Garden:	
Materials ...	74.36	Wages	108.09
		Sundries	8.72
			116.81
		Live stock ...	7.89
		Lumber ...	20.45
		Materials ...	89.03
		Tools ...	16.61
		Sundries ...	9.46
		Balance:	
		Cash on hand	9.60
		Bills receivable	80.58
			90.18
	<u>\$1,570.34</u>		<u>\$1,570.34</u>

Vice-president Fitch gave the following report, which was approved:

On account of the amount of time required of me in the teaching of physics and of laboratory preparation, in the teaching of music, and especially in the oversight of construction work of various kinds, it was impossible for me to do justice to the request of the Board of Directors to study the class room work in all departments of the College. A certain amount of time has been spent in such study since the opening of the second semester, and certain suggestions have been

offered to some of the teachers concerned as to improvements in methods of teaching. In consultation with the members of the faculty a combination of the unit and course system is being worked out for collegiate work, so that there may be more elasticity in the course, better provision for irregular students who desire to become regular, and better provision for the students in the Self-help Department. This plan will also combine certain classes which are now unnecessarily small, thus saving the teacher's time. Another result will be the putting of more time into the correction of English and Chinese compositions so that the actual practice in the use of the Chinese and English languages may have more attention from the teacher.

It is strongly recommended that the President of the College be given a due amount of time for visitation and supervision of class room work, so as to give personal help to the teachers, and so as to conduct discussions as to improved methods of teaching in the teachers' meetings. It was evident that the efficiency of the teaching staff could be increased thereby. Hitherto the President has had to be too busy with a great variety of duties, many of which could be done as efficiently by ordinary clerical help, and a better division of labor. With this added freedom it would be possible for the President, as an Executive, to be yet more a personal bond with the teachers and the pupils, and have sufficient freedom from unnecessary and trifling details so that he can minister to the surplus life of the institution. It is this surplus life which will help the institution to grow from within and give a sense of satisfaction, efficiency, and of mutual sympathy.

The Committee on Prospectus presented a rough draft of the proposed prospectus. The matter was referred to Committee No. 2.

On motion, the faculty was asked to state its views as to the need of special "emphasis on different departments of instruction."

On motion, the Board adjourned to meet at 2:00, and closed with prayer by Mr. Fitch.

The Board convened at 2:00 and was opened with prayer by Mr. M. Y. Chow.

The report of the Committee on Union was read.

After a full expression of views, the report was again referred to a committee, consisting of Dr. Price, Dr. Mattox, and Mr. Chow.

On motion, the subject of "emphasis on different departments of instruction" was again taken up and members of the faculty given further opportunity to express their views.

A motion bearing on the subject was introduced, discussed thoroughly, and at length put into the hands of a committee consisting of Messrs. Wright, Yü, Bao, and Shoemaker.

On motion, recess was taken till 8:00 p.m. Closed with the doxology, after which the benediction was pronounced by Pastor Yü.

Board met at 8:30 p.m. and the meeting was opened with prayer by Mr. Chow.

The committee to consider the report of the chairman of the Building Committee recommended the approval of the report. With a few minor alterations in its proposals, the report was adopted as follows:—

REPORT OF THE BUILDING COMMITTEE OF HANGCHOW COLLEGE.

During the past year your committee has had the following items of construction,—the making of furniture for the reception room, the laying of roads, the building of two out-houses with connecting walks, the preparation of a new bathroom and the preliminary work of a shower bath room, the grading of the campus of which Mr. Baker gave much help during the earlier part of the past year, further excavating of the reservoir, the laying of more pipes, the finishing of one kitchen for the Gamble Hall and the starting of the second kitchen for the Wheeler and Dusenbury Hall, the installation of a hotwater system in the first kitchen and the bathrooms of the Gamble Hall, and the purchase of additional boundary stones which are soon to be set up to mark out the boundaries of our property more clearly.

The construction of the Tooker Memorial Chapel would probably have been begun before this, had it not been for unforeseen delays in getting the plans and in getting the proper data with reference to the stone required. We are now awaiting a second report from Atkinson and Dallas concerning the last sample of stone sent them, said sample having been taken from a quarry on our grounds. A full month of work has been done on this quarry and it is hoped that we may be able to secure stone of adequate strength and weather-resisting properties.

Your committee recommends that sufficient temporary advance be made from the building fund to cover the charges for stone-testing, since such stone, even though not available for the larger pieces in the new chapel, is available for the smaller pieces needed and for concrete work on foundations, etc.

FINANCIAL STATEMENT OF ACCOUNT WITH MISSION BOARDS.

	Gold.	
Balance from last year, N. Pres. Board	\$1,925.00	
App. No. 877, Mrs. Turner	1,000.00	
„ „ 908, Webb, Rochester, Oak Lane, and Philadelphia	1,770.00	
„ „ 985, Wheeler	2,500.00	
„ „ 1043, Gamble	1,500.00	
From S. Pres. Board... ..	650.00	
	<u>Total,</u>	<u>\$9,354.00</u>

<i>Drawn from above Appropriations.</i>		Mex.	Gold.
April 7th, 1913... ..		\$2,081.81	\$1,000.00
June 10th, 1913... ..		1,889.90	925.00
„ 30th, 1913... ..		2,069.86	1,000.00
Jan. 3rd, 1914... ..		5,342.72	2,500.00
„ 9th, 1914... ..		2,564.51	1,200.00
„ „ „ „ „ „ „ „		1,316.64	650.00
	<u>Totals, (drawn),</u>	<u>\$15,265.44</u>	<u>\$7,275.00</u>
	<u>Totals, (receipts),</u>		<u>9,354.00</u>

Surplus balance in gold, \$2,079.00

<i>Obligations (A).</i>		Gold.
One residence for Chinese teachers, (Wheeler)		\$1,000.00
„ „ „ „ „ (Webb)		1,000.00
„ „ „ „ „ (Rochester)		579.00
Grading for residences, (Webb)		200.00
	<u>Total,</u>	<u>\$2,779.00</u>

Note, Since there is available in gold the sum of \$2,079.00

There must be made up from the Mex. credit deposit the sum for gold \$700.00 which is equal to Mex. \$1,491.00.

<i>Obligations (B).</i>		Mex.
To finish kitchens		\$1,860.40
„ carry to credit of above residences		1,491.00
„ finish two rooms, as per order of directors		130.00
	<u>Total,</u>	<u>\$3,481.40</u>
Balance (including interest to come, \$50.00)		5,558.43
	<u>Surplus to date,</u>	<u>\$2,077.03</u>

<i>Proposed utilisation of Surplus</i>		
Reserve on Y. M. C. A. building and equipment		\$952.00
Extra for excavations for kitchen and covered walk		400.00
Water supply		300.00
Additional land		400.00
	<u>Total,</u>	<u>\$2,052.00</u>

Your committee, in conjunction with the faculty, recommends the following list of new property :

Urgently needed now.

	Gold.
1. Grading of site for teachers' residence	\$700.00
2. Enlarging reservoir and water system	800.00
3. Athletic field	1,500.00
4. Chinese teachers' residences (3)	3,000.00
5. System of hotel locks for dormitories	300.00
6. Interphone system	350.00
7. Adjacent land	1,000.00
8. Gymnasium	5,000.00

Will be needed soon.

9. Furniture for dormitories	\$1,000.00
10. Grading campus	1,000.00
11. Additional land	2,000.00
12. Library and museum	5,000.00
13. Science Hall	15,000.00
14. Equipment of same	5,000.00
15. Third dormitory	15,000.00
16. Gate-house and approach	500.00
17. Light and power plant	4,500.00
18. Architect's fees	2,000.00
19. Servants' houses	1,500.00
20. Roads, paths, etc.,	1,000.00

Your committee recommends that the chairman of the Board be instructed to secure, if possible, from the Mid-China Mission and the Executive Committee of Foreign Missions of the Presbyterian Church in the U. S. permission for Mr. Warren Stuart to present the needs of the College, during his furlough; also to find a man to take Mr. Farrior's place when his term of service expires.

We further recommend that during their furlough, Mr. Fitch and Mr. Warren Stuart be requested to do all they can to secure funds for the College and that the needs be presented in the order set forth in the property list which the Board has prepared.

The report of the Committee regarding the Prospectus was adopted and is as follows :—

We recommend :

1. That the Board approve the issuing of a Prospectus for interesting friends in the U. S. A. in the College.

2. That the preparation of this Prospectus be entrusted to the faculty.

3. That the treasurer of the Building Fund be authorized to advance a sum not exceeding \$250.00 gold, to print 2,000 copies. This amount to be refunded from first undesignated donations,

The report of the Committee on Emphasis on Departments of Instruction was read. A 'yea and nay' vote was called for. Those voting in the affirmative were Messrs. Yü, Bao, Sang, Wright, and Allison. Those voting in the negative were Messrs. Price, Crawford, Hudson, and Shoemaker.

The report as adopted is as follows :—

Moved, That in view of the present needs of the students of China, we direct the faculty to make a larger use of English as a medium of instruction, with the understanding that care shall be taken that the Chinese scholarship of the students does not suffer.

The Committee on Union presented a report which was unanimously adopted, and is as follows :

While the Board of Trustees of Hangchow College cannot see the way clear at this time to enter into close relation with the Wayland Academy, as discussed by us in certain resolutions, yet, we assure our brethren of the Baptist Mission of our desire to co-operate in our common educational work, advancing step by step as difficulties disappear. As a first step, we suggest that the Principal of the Academy attend the meetings of the College Board as a corresponding member, having the privilege of taking part in the discussions, and that the College President meet in like manner with the Board of Managers of the Wayland Academy.

The report of the Committee on Revision of Constitution was read and considered item by item. The report as amended and submitted to the Missions for approval is as follows :—

CONSTITUTION OF HANGCHOW CHRISTIAN COLLEGE.

Article I.—Name.

This institution shall be called in English HANGCHOW CHRISTIAN COLLEGE; and in Chinese 之江大學.

Art. II.—Aim.

The aim of the College shall be the promotion of higher education of a distinctively Christian character with a view to raising up men for the Gospel ministry and other spheres of Christian leadership.

Art. III.—Organization.

1. This institution shall be under the joint management of the Central China Mission of the Presbyterian Church in the U. S. A. and the Mid-China Mission of the Presbyterian Church in the U. S., each of which shall, so far as possible, share equally in the control of

the College. In addition to the above the Presbyteries of Hangchow, Soochow, and Nying-Zao shall each furnish a member of the Board of Directors.

2. Each Mission shall own the property of the institution in proportion to its investment, while sharing equally in the current expense and in moral obligation for foreign staff and funds for further expansion. It is hoped that the Presbyteries will share in financial responsibility as they become able to assume it, and in the rights of ownership, which accompany and are in proportion to property investment.

Art. IV.—Board of Directors.

1. Membership.—The Board shall be composed of nine men, three from each Mission and one from each of the above-named Presbyteries. Each member shall hold office for three years, each Mission electing one representative annually, and each Presbytery in rotation with the other Presbyteries electing one representative every three years. Each Presbytery shall provide an alternate in order to ensure representation at each meeting of the Board.

2. Meetings.—The Board shall have one regular meeting each year as near the close of the session as practicable. Special meetings shall be called by the chairman upon the written request of any three members of the Board after due notice has been given. A majority of the members shall constitute a quorum.

3. Officers.—The Officers of the Board shall be a Chairman, a Vice-chairman, an English Secretary, a Chinese Secretary, and a Treasurer, who may also be treasurer of the Building Fund.

4. Executive Committee.—The Board shall have an Executive Committee of four members, consisting of its Chairman, Vice-chairman and two Secretaries, which shall have charge of all matters requiring ad-interim action.

5. Powers and Duties.—(a) The Board shall elect members of the faculty. It shall elect annually, a President and Vice-president, subject to the approval of the Missions. (b) The Board shall have general oversight of the policy of the school; shall, after consultation with the faculty, fix the salaries of teachers and tuition of pupils, shall have control of the purchase of land, erection of buildings, and all matters of property conservation and extension. It shall audit accounts, approve estimates, and present the same to the Missions. (c) The Secretaries shall present an annual report to the co-operating Missions and Presbyteries.

Art. V.—Faculty.

1. The President shall be the executive head of the institution.

2. The faculty shall prepare the curriculum, school calendar, departments of instruction and plans for the general conduct of the school, subject to the approval of the Board.

3. The faculty shall have control of all internal workings of the school, the formulation of rules and regulations as to discipline, examinations, and similar matters.

4. The President and Vice-president of the College may attend the meetings of the Board with the privilege of the floor, except when the Board is in executive session, and this invitation may be extended by special invitation to the other members of the Faculty.

5. The President shall, for the faculty, present an annual report to the Board of Directors, both in Chinese and English.

Art. VI.—Courses of Instruction.

The curriculum shall include both preparatory and collegiate work, with such departments as may be approved by the Board on recommendation of the faculty.

Art. VII.—Diplomas.

Students who satisfactorily complete one of the prescribed courses of study shall receive a diploma from the faculty on behalf of the Board.

Art. VIII.—Amendments.

This constitution may be amended at any regular meeting of the Board by a two-thirds vote of the members present, provided that notice of the proposed changes shall have been sent to the members of the Board through the secretary at least one month in advance. This constitution or any amendments thereto must have the approval of the Missions concerned before becoming effective.

STANDING RULES OF BOARD OF DIRECTORS.

1. The term of service of a member of the Board shall expire at the next annual meeting after the election of his successor.

2. The Board shall appoint annually a Property Committee, which shall be composed of members of the Board and/or of the Faculty. The duties of this committee shall be to direct and oversee all building operations, grading of the campus, making roads, planting trees, etc. Money for items approved by the Board shall only be paid by the treasurer on receipt of vouchers countersigned by the chairman of the Property Committee.

3. Committees of the Board are empowered to fill vacancies in their own number till the next annual meeting.

The following resolution was adopted :—

Moved, That a committee, consisting of Mr. Mattox and Mr. Fitch, be instructed to go over all the minutes and select out actions of the Board which are in the nature of permanent rules or instructions, and arrange them into a set of "Standing Rules" to be printed along with the constitution. (See above.)

On motion, Mr. Wright was elected Vice-president of the Board of Directors.

On motion, it was decided to request the faculty to omit the spring holiday.

By a rising vote, the Board expressed its hearty appreciation of the hospitality which had been so generously extended to it by the residents on College Hill.

On motion, it was decided to print 300 copies of the minutes in both English and Chinese.

On motion, the Board adjourned to meet the first Tuesday (4th) of May, 1915, at 3 p.m.

Signed: J. E. SHOEMAKER,
Secretary.



1
6
0
3
0
1
4

0158

Annual Meeting of the Board of Directors of
Hangchow College,

April 16, 8.30 p.m. 1919.

THE Board of Directors of Hangchow Christian College met in the reception room of the College at 8.30 p.m., April 16, 1919.

The following members were present:—L. L. Little, R. F. Fitch, R. J. McMullen, F. H. Throop, K. Van Evera, S. C. Farrior, Yu Kuo-chen, Dzen Dah-san, Lu Tsen-ven. Rev. Lu Tsen-ven led in prayer.

The following officers were elected:—

President:—Rev. Yu Kuo-chen.

Vice-President:—Rev. L. L. Little.

Chinese Secretary:—Dzen Dah-san.

English Secretary:—F. H. Throop.

President Stuart read the following report (*see File A*) and the recommendations were referred to two committees.

Resolutions Committee.—Little, Sen Lan-dien, Lu Tsen-ven, Van Evera, and Fitch.

Finance Committee:—Throop, McMullen, Farrior, Dzen Dah-san, and Yu Kuo-chen.

The nominating of the President of the College was placed in the hands of the Resolutions Committee. The Building, Scholarship, Treasurers, and Budget Committee reports were referred to the Finance Committee.

The Board adjourned to meet at 2 p.m. to-morrow.

Thursday 2 p.m.

The meeting opened with prayer by Mr. Van Evera.

The minutes were read and approved.

College Treasurer's report was approved after being audited by Committee. (*See File B.*)

1
6
0
3
0
1
4

The Board approved of the following items from the Faculty report and recommendations:—

1. That we ask the Mid-China Mission for the sum of \$275 gold fourth man's salary unused for half-year, to be applied on our regular budget, to make up deficit.
2. That we apply the interest on a legacy of gold \$2,000 which was bequeathed, for a scholarship fund, on our regular budget against scholarships that are already in force.
3. That we ask each mission to increase its annual grant from \$3,000 to \$4,000 exclusive of insurance.
4. That we ask the committee of six who are going home to America this summer to raise a sum of \$3,000 Mex., \$1,500 for needed repairs and \$1,500 to apply on the accumulated deficit.
5. The Alumni Association was invited to undertake the endowment of the Chair of Chinese Language in the College.
6. That we elect Mr. D. L. Dzu a member of the Faculty.
7. That we write a letter to Mr. R. S. Hendry expressing appreciation of his desire to reopen the question of his return to the College as Professor of History and Economics and assuring him of our hearty re-election of him to this Chair.
8. That we authorize Messrs. Wheeler and McMullen to meet the Advisory Committee of the College in America and undertake the securing of a Charter if it is advisable, looking to the granting of Bachelor of Arts and Bachelor of Science Degrees.
9. That we authorize the Faculty to adopt and use on all official publications a suitable seal; and that a committee be appointed to work out the details.
10. That we authorize the Faculty to organize separately the College and the Middle School Departments as soon as practicable.

11. That we authorize the Faculty to offer four scholarships at \$30 each per year in the College Department, to certain approved Middle Schools in Chekiang Province.

12. That after consultation between the Faculty and Executive Committee of the Board, a representative be appointed to meet with the Baptist representative for Wayland Academy and the Board of Directors of the True Model School, to secure closer relationships between these institutions.

13. That we appoint a Committee consisting of the President of the College, President of the Board, Messrs. Wheeler and McMullen to plan for closer relations with the Advisory Board.

14. It was decided to amend the Constitution (Art. IV. Sec. 1) to read as follows: The Board of Directors shall consist of two representatives each from Mid-China and Central China Missions, two representatives from the Alumni Association and one representative from each of the three Presbyteries, Ningpo, Hangchow, and Soochow, with the President of the College, Dean of the College, Dean of the Middle School, with three co-opted members, the term of office to be for three years.

8.30 p.m.

Meeting opened with prayer by Dr. R. F. Fitch.

Minutes were read and approved.

Building Committee report read and approved (*see File C*).

Budget Committee report approved (*see File D*).

Report of Scholarship Committee approved (*see File E*).

Friday morning 9.00 a.m.

Prayer by Mr. Little.

Rev. W. H. Stuart was elected President, and Rev. E. L. Mattox, D.D., Vice-President.

The Board approved of the discharge of the Evangelistic Committee and that the church session be asked to take up

the duties formerly carried on by the Evangelistic Committee and that the \$200 on the College Budget designated for religious work be paid to the session of the college church and a report of the funds spent be made to the Board.

The Faculty minutes, both English and Chinese, were examined and approved.

The following *Executive Committee*, Yu Kuo-cheng, Sen Lan-dien, L. L. Little, and R. F. Fitch (F. H. Throop alternate) was appointed.

Building Committee.—W. H. Stuart, E. L. Mattox, Treasurer, Ting K'ai-fong, A. W. March.

Aim and Policy Committee.—Sen Lan-dien, Dzen Peh-yun, W. H. Stuart, Ting K'ai-fong, H. W. Luce.

Scholarship Committee.—W. H. Stuart, Ting K'ai-fong, Dzen Dah-san.

The Committee of six who return to the U. S. A. were organized into two committees, McMullen, Farrior, and Wilson for the south and Wheeler, Van Evera, and Fitch for the north. Their program to be in connection with the New Era Movement of the Boards at home. Permission was given them to change gold for silver at the rate of two for one.

The members of the reconstructed Board to take office at next annual meeting :

Presbytery representatives,

Soochow for three years	1920	Mid-China Mission	1921
Hangchow ,, two ,,	1921	Alumni Association	1921
Ningpo ,, one year	1922		1922
Central China Mission	1920	Co-opted	1920
	1921		1921
Mid-China Mission	1920		1922

The co-opted men for this year are H. W. Luce, P. W. Kuo, and Wu Li-tsen. After approval by the Missions these are to be invited by the College President and President of the Board. If any are unable to serve, the Executive Committee will fill their places.

The Committee on Aim and Policy brought in the following report which was adopted. (*See File F.*)

Three hundred copies of the minutes were ordered printed.

The Board extends its sympathy to Mr. and Mrs. Wheeler on account of Mrs. Wheeler's illness and their forced return to U. S. A. in May and express the hope that they will be able to return to the College in the near future.

The Board expressed its thanks for the hospitality shown them by the people on College Hill with a rising vote.

The Board adjourned with prayer by Chairman.

F. H. THROOP,
English Secretary.

1
6
0
3
0
1
4

FILE A.

Hangchow College Annual Report, 1919.

TO THE BOARD OF DIRECTORS,

GENTLEMEN:

We present herewith our Report for the year 1918-1919. There is much for which we can be very grateful. The health of both teachers and students has been good, except for a few cases of influenza during the fall, and the long illness and passing away of Mrs. Tin. She was a beautiful Christian character, and her influence is greatly missed. The students on the whole have shown good behavior and steady progress in their studies.

PERSONNEL.

At the end of the spring term 1918, the Kirkpatrick brothers returned to the U. S. A. to join the army, and since end of the War have continued their studies at Occidental College. Mr. Lowe left us to go to Tsinghua College. Messrs. Mao and P'un and Bible resigned at the end of the fall term. To offset these losses, however, we were rejoiced by the coming of Mr. Daniel Blain and the return from furlough of Dr. Mattox in the fall, and of the Wheelers at China New Year. Mr. V. K. Sze and Mr. H. T. Chen were added to the Chinese Department last summer, in place of Messrs. P. F. Tin and D. W. Liu. At the request of the faculty Mrs. Stuart began taking some classes in the fall, and has continued this spring, to the satisfaction of all concerned. Mr. L. S. Dzen, one of our own graduates, joined our staff in February as librarian and laboratory assistant, and Messrs. Liang and Chu were later added as instructors in Mandarin, and Japanese and drawing, respectively. There seems to be a fine *esprit de corps* and full harmony throughout the staff. We have recently heard that Mr. Charles P. Barkman of Los

— 7 —

Angeles, now a senior in the San Francisco Theological Seminary, has been appointed to us by the Southern Presbyterian Board as a teacher of English.

FINANCIAL.

The following is a synopsis of the Current Account for last year and the year before, the latter having been omitted from last year's report.

YEAR ENDING MARCH 31ST, 1918.

Receipts.		Payments.	
To Balance	... \$ 5,460.09	By Board	... \$ 6,062.06
To Tuition	... 14,592.22	By Salaries	... 8,806.33
To Missions	... 8,029.13	By Miscellaneous	... 10,634.03
To Sundries	... 1,560.90	By Balance	... 4,139.92
	<u>\$29,642.34</u>		<u>\$29,642.34</u>

YEAR ENDING MARCH 31ST, 1919.

Receipts.		Payments.	
To Balance	... \$ 4,139.92	By Board	... \$6,591.38
To Tuition	... 12,039.12	By Salaries	... 9,120.00
To Missions	... 9,176.70	By Miscellaneous	... 8,220.15
To Sundries	... 168.44	By Balance	... 1,592.65
	<u>\$25,524.18</u>		<u>\$25,524.18</u>

The Building Fund shows credit balance of \$3,005.20 most of which is specified for definite purposes. Detailed reports and proposals in regard to finances are presented on separate papers.

I am pleased to report that a legacy of gold \$2,000, has been left to the College by a lady in Charleston, S. C., for the purpose of providing scholarships.

Mr. Wheeler, while in the U. S. last fall, met with our Southern Presbyterian Board in Nashville on September 17th. At the close of the meeting, the following action was taken:

"We recommend that the Executive Committee of Foreign Missions approve of the appeal to individuals being made in our Church immediately for large gifts up to \$20,000 for

the Hangchow College, and authorize Rev. W. R. Wheeler, Secretary of this College, to make this appeal.

The Committee furthermore directs that every assistance possible be given Mr. Wheeler by our office force and that especially the two field secretaries arrange to accompany in all or part of such solicitation in our Church.

In case of failure to secure the \$20,000 by such immediate solicitation, this amount be placed as one of our most urgent specials to be taken care of out of a successful \$3,000,000 campaign, or to be secured during the year by our secretarial force through special gifts.

We recommend that the Executive Committee of Foreign Missions approve the plan of the Directors of the College to form an Advisory Committee in this country to whom plans for the College may be submitted for advice and helpful co-operation."

The Southern Board also voted to refund the \$1,000 gold that had been advanced from Mrs. McCormick's fund on the Wilson house last year.

The prevailing "flu" and the floating just then of the Fourth Liberty Loan prevented the immediate subscription of the \$20,000, but Dr. Pratt, one of the secretaries, was later authorized to solicit gifts toward this end and I have recently heard from him that \$10,000 of this fund will be paid in by July 31st. There is good prospect that the remaining \$10,000 will be subscribed by the end of the year.

To aid in arousing interest and securing funds in the homeland, we have prepared a booklet describing the College and a picture post-card showing the campus as seen from the river. Copies of these should be in your hands in a few weeks.

EQUIPMENT.

The Directors coming on their yearly pilgrimage will notice a number of changes on the campus, all, we believe, by way of improvement. The ricksha road has been completed

as far as the pagoda and the new bridge put in on a level with it. We are making a new approach, with nice steps, to the front of Severance Hall. The upper reservoir has been enlarged to about double its capacity by excavating, and by heightening the dam. A fine new reservoir has been built in the valley, supplying the dormitories with an abundance of beautiful water. The dormitories and all the residences have been wired for electric lights and we shall be receiving light from the city plant as soon as their new dynamo is set up, some time this spring. The Zahkou chapel has been donated to the College by the Southern Presbyterian Mission.

The orchard continues to bear, but is hardly a commercial success. The tea and bamboo plantations, however, are bringing in more revenue each year, and we expect to clear \$200 from them and the orchard this spring.

Three new buildings have been completed since you last met. The Wheeler and the Wilson residences are already occupied and the beautiful new **TOOKER MEMORIAL CHAPEL** is in daily use. After many delays, it was finally dedicated on January 11, this year. A large assembly was present, special hymns were sung, and the Board's representative, Pastor Yu of Shanghai, preached the sermon and formally delivered the keys to the president of the College. This building, with its toneful new organ is incomparably superior as a place of worship to our former general assembly room.

LIBRARY.

The library has received a donation of \$500 gold from Mr. D. B. Gamble, of which about \$100 has been spent in new books, and about \$20 in cards and filing cases, leaving \$380 still on hand. The new collection, all of them recent books in English, includes 16 titles on the War, 16 on China, two devotional, and six educational works. These and our other volumes are now made available to friends in the city as a circulating library. We also take a very creditable list of

magazines, which are always readily accessible in the reading-room. Our new librarian, Mr. Chen, is making the whole library more usable through his work of cataloging and indexing.

ENROLLMENT.

192 students were enrolled in the fall term, 100 in the College Department, and 92 in the Middle School. This is the highest number the College Department has ever had, and the first time it has ever exceeded the Middle School in enrollment. For the spring term the figures are 66 in the College (there being no Junior Class) and 84 in the Middle School, a total of 150. The self-help department numbers 41 now, as against 47 in the fall. Of the whole student body, 65 are members of the church, 85 not yet professing Christians. 114 are from Chekiang, 36 are from other provinces.

GRADUATION.

Last June 31 students were graduated from the Middle School, and two others were granted diplomas later when work which they were lacking had been made up. The Fifty-second Annual Commencement was held on the afternoon of January 11th. The Commencement Sermon was preached by the president of the College, and the diplomas delivered by Pastor Yu, Vice-Chairman of the Board. Ten young men were graduated from the full college course, and ten others from the three-year Science Course. Most of them have good positions and are doing well.

In the fourth year class of the Middle School there are 20, most of whom will graduate in June.

INSTRUCTION.

Our teaching and the attainments of the students are constantly improving, and educationally I believe the institution is in better condition than I have ever known it. It seems to me our first emphasis should be on quality in our

mental and moral training, and only those encouraged to go on who are really capable of receiving such with profit. The Junior-Senior System covering five years after Middle School has been put in. We have this spring added both Japanese and Mandarin to our course, and feel that this is a distinct gain. A Geography Club has aroused quite a little enthusiasm. A beginning of extension work has been made through a series of Sociology Lectures given in the city by Mr. Scott, and attended by prominent educators and officials.

The behavior of the students has been good on the whole, and not much severe discipline has been necessary.

MUSIC.

The first and second year classes have been taught singing by note, and a voluntary choir organized which practises twice a week under the direction of Mrs. Scott. She and Mrs. Wilson take turns in playing the organ for daily and Sunday worship, and this with the leadership of Mr. D.K. Chen and Mr. Wheeler, has greatly improved our congregational singing.

LITERARY ACTIVITIES.

Literary Society work has not been emphasized as a regular thing the past year. Mr. Scott, however, has been active in forming an Intercollegiate English Debating Association, which held its first contest here on March 27th, between the University of Nanking and ourselves. The question debated was "Resolved That China should adopt Universal Manhood Suffrage"; and it was a close contest till the very end when the judges unanimously gave it to Nanking. Though we lost in the debate, our boys put up a gamy fight. The value of such work for those who take part as well as for the student body as a whole, can hardly be over-estimated.

Our students have also done good literary work on our magazine *The Tide*, two numbers of which have appeared

1
6
0
3
0
1
4

already, and the third is now being edited. The alumni wish to use this magazine as their organ of intercommunication.

ATHLETICS.

In athletics there has been a steady improvement, resulting in our climbing out from the last place among the colleges of East China. The Intercollegiate Track Meet, held here last year on the sixth of May, was a notable event, resulting in our tying Nanking for third place. We defeated Nanking in tennis last spring, but were in turn defeated by Soochow. A triangular track meet between Wayland, Kashing, and our own Middle School gave us the shield for 1918. Football prospered greatly last fall, helped by our new field. This spring baseball has been introduced, and rowing on the river renewed. Much credit should be given to our coaches Messrs. Wilson, Wheeler, and Blain.

Those who do not take part in athletics are required to take Military Drill three times a week. The effect of this training was plainly seen last fall, when our students marched in a body throughout the city taking part in the Peace Celebrations, and presented a fine showing.

The prizes presented by the general alumni association and by the Tokio alumni have proved a great stimulus to athletic excellence; as is also the red letter H which is now conferred on all the members of our regular teams.

RELIGIOUS LIFE.

The Y.W.C.A. East Central Student Conference met here last summer, with 101 delegates, and after this the Chekiang Preachers' Institute, with an enrollment of 125. This summer the Young Women's Conference meets here July 3-11 and after that the Young Men's July 15-23, while the Institute meets in Soochow.

Presbytery last October changed the stated supply of the College Church, by electing Dr. E. L. Mattox pastor. Under his leadership fresh life has been put into the church. A special feature has been the reviving of the weekly prayer meeting, which is now well-attended with an earnest spirit shown.

The neighborhood work is going on nicely, with the students faithfully doing voluntary work on Sundays. A fuller report of this work comes to you from the Evangelistic Committee. The Band numbering seven meets every Sunday for mutual encouragement. The Y. M. C. A. and Student Volunteer Band are showing more life, eight have been received into the church.

VISITORS.

The past year has seen fewer public visitors, but of no less distinguished quality than heretofore. Among others may be mentioned: Drs. W.W. Stifer and S. G. Wilson of the Pre-Medical School, Peking; Hon. Charles R. Crane of Chicago; Dr. and Mrs. Frank Rawlinson of Shanghai; Dr. C.D. Reeves of Nanking; Dr. David Z. T. Yui, of the General Committee Y. M. C. A.; Mr. H. S. Tsao, Secretary of the Y. M. C. A. in Yunnanfu; Hon. S. S. Wang, Commissioner of Foreign Affairs for Chekiang, and his family; Dr. Hugh Taylor of the Presbyterian Mission in Siam; Dr. R. G. Boville, Secretary of the International Association of Daily Vacation Bible Schools, New York; and the former Prime Minister of China, Mr. Hsiung Hsiling, with his family and a party of friends, including Mr. C. C. Nieh of Shanghai. During the winter vacation the College was also visited by Dr. Egbert W. Smith, Secretary of Foreign Mission in the Southern Presbyterian Church. During the past few days we have been visited by groups of students coming as a body, from the Union Girls' School and the Industrial School, in Hangchow, who showed much pleasure in looking over the grounds and buildings.

ALUMNI.

On April 5th, a beautiful spring day, 30 of the alumni met in annual session in the College Guest Room. They showed more interest than ever before in their *alma mater*, electing a committee of five to consider plans by which they as a body can help her, and otherwise suggesting a number of improvements. They also showed their readiness to help by choosing three men to serve as Directors, and it is hoped our constitution may be so changed as to admit these three to membership. An interesting matter to note in passing is that on the initiative of our graduates now in Shanghai, an Association of Alumni of Christian Colleges resident in that city was formed last February. This Association will probably soon become national in scope, and exercise a strong influence for good in China.

BOARD OF ADVISERS.

Mr. Wheeler, while in the U. S. A., was able to secure a number of strong leaders in two parent churches to act as advisers and promoters of the College. A mere perusal of the list below will convince our Directors of the great help and influence thus secured for their institution. We hope you will carefully consider and formulate your relation and that of the Faculty to this body, and plan to utilize their interest to the best advantage.

ADVISORY COUNCIL OF HANGCHOW COLLEGE, HANGCHOW, CHINA.

Chairman: Dr. Robert E. Speer, 156 Fifth Avenue, New York City.

Vice-Chairman: Dr. Charles H. Pratt, 216 Union Street, Nashville, Tenn.

From the Northern Presbyterian Church:

Dr. John Willis Baer, Vice-President Union National Bank, Pasadena, Calif. (Local Chairman for the West.)

Mr. D. B. Gamble, of Proctor and Gamble, Cincinnati, Ohio.

Dr. Silas Evans, President Occidental College, Los Angeles, Calif.

Mr. J. E. Wheeler, President Evening "Telegram," Portland, Oregon.

Dr. George B. Stewart, President Auburn Theological Seminary, Auburn, N. Y.

Dr. D. Johnson Fleming, Lecturer and Director of Missions, 120th St. and Broadway, New York City.

Dr. Amos P. Wilder, formerly Consul-General at Shanghai, Yale University, New Haven, Conn.

From the Southern Presbyterian Church:

Dr. J. P. McCallie, President McCallie School, Chattanooga, Tenn. (Local Chairman for the South.)

Prof. J. Lewis Howe, Washington and Lee University, Lexington, Va.

Dr. Stuart Nye Hutchison, Pastor First Presbyterian Church, Norfolk, Va.

Dr. James I. Vance, Pastor Presbyterian Church, Nashville, Tenn.

Dr. W. J. Martin, President Davidson College, Davidson, N.C.

Mr. Charles M. Norfleet, Merchant, Winston-Salem, N.C.

Mr. Charles A. Rowland, Merchant, Athens, Ga.

SUPPLEMENTARY REPORTS AND RECOMMENDATIONS.

We also present herewith our Faculty Recommendations, Faculty Minutes, Treasurer's Reports, Committee Reports, and samples of all publications issued since your last meeting.

On behalf of the Faculty,

Respectfully submitted,

WARREN H. STUART, *President.*

April 16th, 1919.

FILE B.

Hangchow Christian College Building Fund.

April 1st, 1918,—March 31st, 1919.

	Receipts. Disbursement. Balance.		
Paxton Memorial			
Balance 4/1/18	\$345.99	\$345.99	...
Tooker Memorial Chapel			
4/12 Miss Tooker			
G. \$4,950=M. \$6,522.26			
11/21 Bal. or organ 550=	616.00	7,138.26	6,274.15 \$864.11
Road.			
Transfer fr. Teach. Res.	\$1,320.58		
Transfer fr. Y. M. C. A.	283.55	1,604.13	
Construction			1,604.13 ...
Athletic Equipment			
Balance, 4/1/18	998.87		
Field		880.25	118.62
Wheeler Residence			
Balance 4/1/18	\$3,452.38		
Refund by Rd. a/c	200.00		
Refund by Chapel a/c	707.34		
G. \$3,000	3,672.02		
G. \$1,000 11/27	1,119.84	9,151.58	
Construction		9,050.95	100.63
Y. M. C. A. Fund			
Balance 4/1/18	952.00		
Transfer to Road		283.55	668.45
Electric Lights			
G. \$100 2nd Church, Richmond	\$115.00		
Transfer fr. Reservoir	1,638.11	1,753.11	
Installation			1,753.11
Reservoir			
G. \$4,000 Mrs. McCormick Construction	\$1,842.83	4,556.15	
Transfer to Electric Light	1,638.11	3,480.94	1,075.21
Sundries			
Balance 4/1/18	\$37.94		
Interest 6/30/18	89.44		
Interest 12/31/18	50.80	178.18	...
			178.18
			<u>\$3,005.20</u>

Treasurer's Report.

April 1st, 1918, to March 31st, 1919.

Receipts.			
To Balance	\$4,139.92
„ Tuition	12,039.12
„ Mission : C. C. M.	...	\$3,627.47	
„ M. C. M.	...	5,549.23	9,176.70
„ Sundries : Donation for Students' Loan	...		22.50
„ Trust Funds : Fees Deferred	...	\$10.41	
„ A. W. March	...	5.50	
„ General	...	54.83	
„ W. H. Stuart	...	56.50	
„ W. R. Wheeler	...	16.40	
„ J. M. Wilson	...	2.30	145.94
			<u>\$25,524.18</u>
Payments.			
By Administration	\$1,884.12
„ Athletics	288.66
„ Board	6,591.38
„ Book Room	350.83
„ Building and Extension	449.59
„ Entertainment	52.01
„ Lab.: Biology	62.99
„ Chemistry	164.47
„ Physics	32.61
„ Library	29.09
„ Light and Heat	797.11
„ Medical	231.41
„ Orchard and Garden	35.59
„ Religious Work	321.88
„ Repairs and Upkeep	602.19
„ Salaries	9,120.00
„ Wages and Materials	1,018.35
„ Sundries	155.78
„ Travel	192.57
„ Trust Building Fund	1,550.90
„ Cash Balance	1,592.65
			<u>\$25,524.10</u>

1
6
0
3
0
1
4

FILE C.

Hangchow Christian College Building Fund.

April 1st, 1919.

Assets.

Balance per Treasurer's Book	\$3,005.20
Due from U. S. gold \$1,900	2,280.00
per Mr. Wheeler \$900	
per Mrs. McCormick \$1,000	
	\$5,285.20

Liabilities and Recommendations.

Tooker Chapel	\$ 864.11
Athletic Equipment	118.62
Wheeler Residence	100.63
Electric Light	300.00
Reservoir	1,213.32
Repairs (Loan from Reserv.) ..	1,500.00
Houses for workmen and roads	1,188.52
	\$5,285.20

Report of Building Committee.

During the past year the chapel has been completed. Two residences, one to be occupied by Mr. Wheeler and the other the Carter Memorial to be occupied by the Wilsons, have been completed and are now in use. The ricksha road and bridge to Zah Kou have been completed. The upper reservoir has been enlarged and the pipe line extended to the new residences. A large new reservoir has been built for the college buildings and the pipes put in connecting this with the old pipe line. However, the system is not completed as yet for it was impossible to buy the pipe necessary to connect the upper reservoir with the lower and the present prices are prohibitive if it could be obtained. The pipe line has not been connected with the teachers' residences for the

same reasons. The upper reservoir still has some small leaks which we have been unable to locate as yet. For these reasons the committee recommends that this money be left under reservoir until it can be used to the best advantage. It may be necessary to concrete the whole bottom of the upper reservoir in order to stop the leaks but as the reservoir has not been dry since last summer we have been unable to try and find the leaks since that time. It is a case of sticking at it and trying to find the leaks every time the water is low enough.

The wiring has been done for all of the buildings except the chapel. The bulbs have not been bought for all of them as the power has not been connected. We have been hoping that this would be done every month for the past six months. We will still need to use some \$300 on this fund.

We are badly in need of a gate house at the entrance in which bicycles and rickshas can be left, same to be used also for a residence for the gardener and coolies employed on the place. We are also in need of a cheap hut in which workmen called from the village or city could live for a few days. As we have no place of this kind now it is very expensive to pay their car fare out from the city each day in addition to paying for the time lost coming and going. Your committee recommend that the \$668.45 under Y.M.C.A. fund be borrowed and added to the amount left over for electric lights and that same be used for these two houses, to make a road up to the main building along with the steps already started and to go as far as possible on completing the ricksha road from the pagoda to the foot of the hill.

Respectfully submitted,

J. M. WILSON,

Engineer.

1
6
0
3
0
1
4

FILE D.

Budget.

September 1st, 1919, to August 31st, 1920.

Missions... .. \$ 8,000	Administration... .. \$ 4,000
Students ,, 13,000	Boarding Department ... ,, 6,000
Sundries ,, 500	Departmental ,, 2,000
	Salaries Ch. Teachers ... ,, 7,000
	Maintenance ,, 2,500
	<hr/>
\$21,500	\$21,500

FILE E.

Report of Scholarship Committee.

Your committee met last July during the Preachers' Institute and assigned Middle School Scholarships to a number of applicants, leaving the remainder to be allotted by the President and Dean. Altogether nine were promised for the fall term, of which five were accepted. This spring two of the remaining five scholarships were assigned, leaving three vacancies still.

FILE F.

Aim and Policy Committee Report.

Your Committee, feeling that there was an urgent need for a careful study of the Departments required in the College, and of the men available for heads of these departments, has carefully considered this subject and respectfully recommends :

1. That Mr. J. M. Wilson be asked while on furlough to prepare himself as may seem best to undertake upon his return the duties as head of the Department of Mathematics.
2. That Mr. Daniel Blain be asked to prepare himself to return to the College to teach English.

3. That the English Secretary write a letter to Mr. A. Allison expressing the regret of the Board at his decision not to accept the call of the Board to become a member of the Faculty.

4. That the English Secretary of the Board write a letter to Mr. Paul Kirkpatrick urging him to accept the Chair of Physics in the College and that Mr. Wheeler be asked to present this letter to him on behalf of the Board.

5. That Messrs. McMullen, Wilson, and Farrior be asked to undertake the securing of a head for the Department of Chemistry. This man to come out under the Southern Board.

1
6
0
3
0
1
4

RECD. SCOTT

JUL 21 1920 ✓

ANNUAL MEETING OF THE BOARD OF DIRECTORS
OF HANGHOW COLLEGE,

March 22, 8:30 p.m.

The Board of Directors of Hangchow Christian College met in the reception room of the College at 8:30 p.m., March 22, 1920.

The following members were present:— L. L. Little, R. F. Fitch, E. L. Mattox, W. H. Stuart, Lowry Davis, Yu Kuo-chen, Dzen Dah-san, Li Be-en, Dzen Peh-yun and F. R. Millican. Rev. Yu Kuo-chen led in prayer.

The following officers were elected:

President:— R. F. Fitch.

Vice-President:— Yu Kuo-chen

Chinese Secretary:— Dzen Dah-san.

English Secretary:— Lowry Davis.

President Stuart read the annual report (see page 8)

Resolutions Committee.— Little, Stuart, Barnett, Dzen Peh-yun, and Li Be-en.

Finance Committee.— Dzen Dah-san, Li Be-en, Lowry Davis.

Special resolutions of the faculty, dated March 18, being certain vital questions with reference to the college, were presented to the Board for action.

Rev. Yu Kuo-chen read a letter from the Shanghai alumni, urging action by the Board along certain definite lines vitally concerning the college.

The Board adjourned to meet at 9 A. M. Tuesday.

Tuesday, 9 A. M.

The meeting opened with prayer by Rev. L. Davis.

The minutes of previous meeting were read and approved.

President Stuart presented in detail the problem of the Senior College and the vital necessity therefor at Hangchow Christian College.

Voted:—1. That the interests of the Christian movement in this part of China demand the maintenance and development of a full grade Senior College at Hangchow.

2. That the Board urge the President to visit America at once and use every possible effort to secure men and money needed to place the college on firm foundation.

The Board adjourned to meet at 3:30 P.M.

8 P.M.

The meeting was opened with prayer by Rev. F. R. Millican. Report of Committee on Resolutions was received.

Voted:—That a committee consisting of Messrs. Dzen Peh-yun, March, and Fitch be instructed to confer with Hangchow

0170

1
6
0
3
0
1
4

Station and secure reservation for the use of Tah-r-yang property by the college.

Voted:—With reference to Prof. Scott, of the College faculty.

1. That every possible means be employed to persuade him to continue as a member of the college faculty.

2. That he be allowed a year of special training in America.

3. That on his return to China he be allowed a year's study of Chinese.

Voted:—That the English Secretary of the Board write Mr. Scott's parents a letter urging them to consent to their son's returning to China and to Hangchow Christian College.

Voted to adopt the resolutions of the faculty (March 18) with reference to the future policy and progress of the college, with certain amendments and omissions. (See page 3—resolutions as amended.)

Voted:—To receive and approve the suggestions of the college alumni as per letter addressed to the Board. The Chinese secretary was instructed to write a suitable reply

Voted:—To approve the College Treasurer's report, after audit by the finance committee. (Page 12).

Voted:—To approve the budget as follows:—

Budget

April 1st, 1920 to March 31st, 1921	
Mission	\$ 8,000
Students	13,000
Sundries	500
<hr/>	
	\$21,500
Administration	\$ 4,000
Boarding Department	6,000
Departmental	2,000
Salaries Ch. Teachers	7,000
Maintenance	2,500
<hr/>	
	\$21,500

Voted:—To print the president's report in abbreviated form in the minutes instead of in separate pamphlet.

The following Executive Committee was appointed:—

Rev. R. F. Fitch, Dzen Peh-yun, Dzen Dah-san, and Lowry Davis.
Building Committee:—E. L. Mattox, Treasurer, Tin K'ai-fong, Wilson.

Scholarship Committee:—E. L. Mattox, Tin K'ai-fong, Li Sen-dang.

Voted:—Rising vote of thanks to the hosts and hostesses on the hill.

Voted:—To print 300 copies of the minutes in English and 200 copies in Chinese.

The Board adjourned with prayer by Mr. Dzen Peh-yun.

LOWRY DAVIS,
English Secretary.

RESOLUTIONS OF THE FACULTY, MARCH 18.

Whereas the question has been raised as to the advisability of continuing the Senior College, and whereas the support from the missions has been inadequate to maintain and develop an institution equal to the demands of our constituency.

We the faculty of Hangchow Christian College do hereby request the Board of Directors to consider very carefully the following questions together with the appended resolutions of the faculty, and give us your best judgment at this meeting.

1. Do the interests of the Christian movement in this part of China demand the maintenance and development of a full-grade Senior College at Hangchow, or shall we discontinue our Senior College work and confine our efforts to a Middle School and Junior College?

2. Are the Directors willing to give their whole-hearted support to securing from all the constituent bodies which they represent such support as will make a worthy and influential Senior College possible?

With regard to the above questions, we, the faculty, wish to present the following resolutions and recommendations:—

First. We wish the Board of Directors to examine carefully, and heartily approve and support the requests of the college to the Inter-church Movement already passed by the Executive Committee of the Board and the Missions.

Second. It is the firm conviction of the faculty that there is a need of a Christian institution of full college grade in this region and that Hangchow Christian College is logically the institution to fill that need. It is the only institution of College grade in Chekiang province southern Kiangsi, and southern Anhwei.

Third. We believe that the college should maintain and develop Senior as well as Junior College work. The experience of other schools of Junior College rank has been that they usually become Middle Schools.

Fourth. We believe that the work of the college should be linked up more closely with the life of the city and the province as an integral part of the Christian movement. As a step in this direction, we recommend that the Board of Directors should

1
6
0
3
0
1
4

consider taking steps immediately to secure the use of a part of the old college property or some other suitable site in the city or in the suburbs at Zahkou or Nanshingyao. It is the opinion of the faculty that in addition to whatever work may be possible in the suburbs, it is even more vital and essential for the college to secure a foothold in the heart of the city so that we may link up our work with all the other institutions in the city and make the college take its rightful place as the higher educational center for all our Christian forces. To this end we believe it is essential to secure the use of a part at least of the old college property in the city (or some other central location) for the development of special courses in religious and social work and teacher training. We would also ask the Board to consider very carefully the advisability of developing such work in the future with a special department or school with definite location in the city, but linked up with the college, and a part of the college organization. Another suggestion has been made, to transfer all the Senior College work into the city. At present at least the faculty does not think this would be wise, but it does believe very strongly in the development of special courses in religious and social work and teacher training in the city, and the later development of these courses into special departments or a special school if the demand is sufficient. This would not mean a large building program at the start, as we could use some of the buildings on the old college property and gradually build any newer buildings which are necessary. But it would demand the securing a competent staff of foreign and Chinese teachers to conduct such courses successfully, besides utilizing the services of any of the other foreign or Chinese workers in the city who have the time or special training for such work. We recommend the securing of the following department heads for such courses—as a part of the Inter-Church program of expansion. Most of these teachers could also help in the other work of the college.

1. Dean or Director—foreigner—with Chinese assistant.
2. Sociology.
3. Economics.
4. Education.
5. Religious education.
6. Physical Education Director.

Fifth. We ask the Board to consider the advisability of granting degrees at the end of the Senior College course—with

or without charter. (It was decided to wait till Mr. Stuart could secure charter.)

Sixth. We ask the Board to consider the advisability of a separate organization and administration as soon as possible for

1. Middle School with Principal (voted to refer to Ex. Com.)
2. Junior College with Dean.
3. Senior College with Dean (voted one Dean for both)

the president of the college thus to be freed for the wider problems of the whole school and the raising of men and money in the homeland and China, and also advertising for college students and constituency interest.

Seventh. We ask the Board to consider the development of the Junior College work along the following lines:—

- I. Pre-Arts.
- II. Pre-Science.
- III. Pre-Medical.

Eighth. We ask the Board to consider the development of the Senior College work along at least two lines, starting with

- I. School of Arts—with the following groups of elective courses open to each individual student:
 1. Religious and Social work.
 2. Teaching.
 3. Language and Literature.

Later these may develop into special schools if desired.

II. School of Science—with the following elective course open to each student:

- I. General Science—with special emphasis on teachers of science in the Middle School (after science hall is built).

**SUMMARY OF ASKINGS IN RESPONSE TO
INTERCHURCH QUESTIONAIRE**

	1920	1921	1922	1923	1924	Total.
Additional Foreign Missionaries						
Educational (Men)	4	5	3	3	1	16
Secretary (Woman)	1					1
Additional Native Workers	4	4	4	4	4	20
Salaries and Expenses of Additional Foreign Missionaries. Basis \$900 per year per individual. 9 married, 8 single,	3500	13500	17100	23400	22500	80100
900	900	900	900	900	900	4500
Salaries and Expenses of Additional Native workers. Basis \$100 per month average.	4800	9600	14400	19200	24000	72000
Additional Land, Buildings and Equipment						
Land on Campus	5000.	5000.				10000.
Dormitories—Campus		40000.		40000.		80000.
Science Bldg. Appar.	60000.	5000.	5000.	5000.	5000.	80000.
Library & Museum	2000.	30000.	4000.	2000.	2000.	40000.
Roads on & near Campus		2000.	1000.	1000.		4000.
Social Settlement	10000.			500.	500.	11000
Chinese Residences	7000	7000.	7000.	3500.	3500.	28000.
Add'l Water Supply			4000.			4000.
Y. M. C. A. Building	10000.					10000.
Motor Car	2000.					2000.
Athletic Field			8000.			8000.
Mission. Residences	14000.	14000.	14000.	14000.	14000.	70000.
College Hospital				10000.		10000
Cage & Ath. Equip.			5000.			5000.
Motor Launch				3000.		3000.
Entrance Lodge & Gar.			2000.			2000.
Workshop & Emp. Homes			2000.			2000.
Campus Improvements	2000.	1000.	1000.	500.	500.	5000.
Electric Light	2000.					2000.

	1920	1921	1922	1923	1924	Total
Upkeep & General Expen.						
Repairs & insurance on present buildings	1500.	1500.	1500.	1500.	1500.	7500.
Repairs & insurance on new buildings		1000.	2000.	2500.	3500.	9000.
General—board, light, servants, offices, laboratories, etc.	4000.	8000.	12000.	16000.	21500.	61500.
Grant Totals	5500.	10500.	15500.	20000.	26500.	78000.
Special Funds						
Alumni Fund for Chair Chinese Language			5000.		5000.	10000.
Fellowship for graduate study in U. S., one each year, G. \$1000 @ 1.50 Mex., limit 3 years.	1500	3000.	4500.	4500.	4500.	18000.
Fellowship for Chinese professor in China.	500.	500.	500.	500.	500.	2500.
Totals	2000.	3500.	10000.	5000.	10000.	30500.
Indigenous Resources						
For land, buildings, etc.					5000.	5000.
For Upkeep, etc.	4000.	9000.	13500.	18500.	24000.	68500.
For Special Funds			5000.		5000.	10000.

The basis on which we are working is the goal in 1925 of a strong Christian College of 400 students, drawn from all classes of government and Christian High Schools in the province; an institution powerfully moulding the education of this entire area and furnishing fifty graduates a year to enter the ministry, medicine, teaching, other professions, and business, for LEADERSHIP IN SERVICE. Nothing can be more worth while.

1
6
0
3
0
1
4

PRESIDENT'S REPORT

To the Board of Directors:

Gentlemen:

We present herewith our Report for the year 1919-1920. The health of both teachers and students has been quite good on the whole, with no serious cases of illness. Otherwise it has been a year of many vicissitudes, which have interfered with steady progress.

Personnel

At the end of the spring term, the Wilsons went home on furlough, and Mr. Daniel Blain went back to pursue his studies at Washington and Lee. Mr. and Mrs. Wheeler also found it necessary to return and have since severed their connection with Hangchow and joined Peking University in hope of finding a more suitable climate in China.

To offset these losses we were joined in the fall by Rev. and Mrs. C. B. Day, Rev. C. P. Barkman, and Miss Aileen V. Polhamus, each one of whom has been a most welcome and valuable addition to our circle and our teaching staff. Miss Polhamus is sent out by Occidental College and comes as their first representative on our staff. Mrs. Mattox has also resumed her place here after being much missed for two years. Several changes have occurred in the Chinese language department and we are glad to report the entrance on work in our Middle School of Mr. P. T. Wang and Mr. H. D. Tsiang, both men of acceptable attainments and experience. Mr. Wang has had many years experience teaching in Hangchow and was on our staff once. Mr. Tsiang is a recent graduate of Nanking Higher Normal School.

Finance

The following is a synopsis of the Current Account for the past twelve months, ending with March 22, (when the books were closed for the fiscal year):

RECEIPTS		EXPENDITURES	
Balance	\$1592.65	Board.....	\$5051.03
Tuition	10542.46	Salaries	6847.00
Missions.....	8544.48	Miscellaneous	6832.65
Sundries	2380.21	Balance	4329.12
Total	\$23059.80	Total.....	\$23,059.80

There has been a donation to the Library Fund of \$100.

Funds for a gymnasium are now being collected in the South. Special mention should be made of a gift of \$1500 for sundry equipment secured in the Southern Church through Mr. McMullen.

Equipment

The physical plant has remained much the same, save for some minor improvements. In accordance with the Board's instructions, we varnished or oiled most of the woodwork in the three main buildings, and the remainder will be done this summer. The reservoir has been repaired and enlarged, additional piping laid, and a coolie house built. The front approach to Severance Hall has been completed, and the road macadamized in front of East Bluff. Two new tennis courts and one new basketball court have been laid out. On the whole the campus and buildings present a better appearance than ever before.

Library

Owing to lack of funds there have not been added many new books to the Library this year. A few have been added by the different departments as needed for special reference. In addition to the above Dr. Mattox has placed his private library at the disposal of the school under care of the librarian, and other members of the Faculty have contributed the use of some of their own books. The periodical section of the Library has been growing popular. We have a long list of subscriptions from America and the East in Chinese and English. Many of the Faculty enjoy these periodicals also.

The work of cataloging has progressed considerably since last year. The author catalog is nearly complete and the librarians are now working on the title catalog. In this work we miss the expert knowledge of a trained librarian. More space is also urgently needed for stacks and reading room. We are looking forward with great hope to Mr. Stuart's trip to the United States and the funds he will raise for this building.

Enrollment

160 students were enrolled in the fall term, 62 in the college, 98 in the Middle School. For this spring the figures are 36 and 94 respectively. The Self-help Department numbers 46. Of the present student body, 47 are members of the Church 83 are not professing Christians as yet. 100 are from Chekiang, 30 from other provinces.

Graduation

There was no formal commencement last June owing to the student strike, but diplomas were issued later to one graduate from the old four year course and 3 for the old three year course, 8 from Junior College, and 17 from Middle School. The last Winter Commencement under the old system was held on January 31 when three fine young men were graduated from the four year course, all of whom are now teaching in mission schools. The other member of the class is to graduate this spring.

Attention should be called to the increasing number of our students who pursue further study in America. We know of 10 who have been or are already there, and there are 7 more who plan to go this summer.

Student Activities

Our Students have been active in various forms of patriotic work and have shown much leadership and zeal in organizing the students in and around Hangchow. They took part in the strike last May and June which resulted in the closing down of our work about a month before the scheduled time. Last fall they participated in several patriotic demonstrations. When at last a strike was ordered by the Students' Union on obscure issues, the faculty took the stand that such a strike was not wise and forbade it, requiring proper amends from those who disobeyed and absented themselves from class notwithstanding. Some seventy or more felt they could not subscribe to our conditions and left school in consequence, about half of these returning later. Such a difference of conviction resulted in a severe blow to the institution from which it will not easily recover.

Religious Life

There have been 14 additions to the College Church since you met last April, of whom 13 were students. It seems to me there is a growing religious interest among our young men, though it is not such as we could wish. The Y. M. C. A. is in a stronger condition. Seven delegates attended the mid-winter conference in Soochow, and two students and one faculty delegate will go to the Tientsin convention. The four young men of the graduating class are all earnest Christians, and will perhaps all of them enter the ministry.

Debate

The Annual English Debate was held in Nanking on December 11, the question being, "Resolved that the Vulgate Chinese is the only appropriate medium for Chinese literature" Our team did splendidly and missed victory by a narrow margin.

Visitors

A good many visitors have come to the campus the past year among whom the following may be mentioned: Mr. R. S. Greene and Dr. G. E. Vincent of the China Medical Board; Mr. and Mrs. H. T. Andersen of Pittsburg; Mr. and Mrs. Fred Van Buskirk of Chicago; Mr. and Mrs. W. P. Schell and Rev. G. T. Scott of New York; Dr. F. B. Wei of the Chinese Legation in Washington; Mr. and Mrs. Leslie Cheek of Nashville; Dr. Gertrude Walker and Dr. Marion Manter of Philadelphia; Mr. Sidney Gamble of Pasadena. In addition we have welcomed several groups of visitors, one composed of teachers in Tsinghua College, another from Iowa with Dr. Parsons, and another from Los Angeles with Dr. Worley.

I cannot close without a word of grateful appreciation of the help of Miss Polhamus who has acted as Secretary to the President. She has been a true and valuable friend to the College, and made possible much that could not otherwise have been done. On behalf of the Faculty,

Respectfully submitted,

WARREN H. STUART, *President.*

1
6
0
3
0
1
4

TREASURER'S REPORT

April 1, 1919—March 31, 1920.

RECEIPTS

To Donations:		\$ 876.37
To Mission Grant:		
C. C. M.....	\$ 3256.13	
M. C. M.	5288.35	8544.48
To Loan from Building Fund:		1335.64
To Students' Fees:		
Entrance Examinations ..	\$ 145.00	
Fines	53.00	
Rooms	313.38	
Uniforms	244.20	
Tuition and Board	11171.40	
Loans Refunded	10.00	11936.98
To Miscellaneous:		
Students Work, etc,	\$ 139.68	
Athletics	151.36	
Orchard.....	74.74	
Refund55	366.33
		<u>\$23059.80</u>

PAYMENTS

I. By Administration:		
Advertising.....	\$ 255.30	
Blanks and Forms.....	46.30	
Board of Directors	112.43	
Cables and Telegrams ..	87.57	
Catalog	276.65	
Diplomas.....	67.80	
Entertainment	68.87	
Examination Papers....	62.38	
Office Expenses.....	50.99	
Postage and Stationery..	295.31	
Post Cards.....	35.46	
Printed Reports,	75.40	
Profit and Loss	99.36	
Supplies	2.24	
Telephone	121.00	
Travel	225.84	
Miscellaneous.....	29.24	\$1912.14
Carried forward		\$1912.14

Brought forward..... \$1912.14

II. By Boarding Department:

Cook	\$4558.06	
Heat and Light	327.23	
Medical	165.74	5051.03
		<u>\$ 6963.17</u>

III. By Departmental Expenses:

Book Room		\$ 667.26
Laboratories:		
Biology	\$ 16.16	
Chemistry	388.13	
Observatory	4.00	
Physics	168.53	576.82
Religious Work	183.95	
The Tide.....	239.85	1667.88

IV. By Salaries, Teachers, and Proctors

6847.00

V. By Maintenance of Plant:

Insurance and Taxes	\$1262.86
Materials	355.66
Orchard:	
Garden	\$186.80
Coolies	109.32
Scavenger....	99.00
	<u>395.12</u>

Repair and Upkeep:

General	\$240.04
Janitor	\$ 36.00
Police.....	176.85
Gateman	66.00
	<u>278.85</u>
Carpenter	\$120.23
Mechanic	113.65
	<u>233.88</u>
Buyer.....	\$ 95.00
Postman	100.00
	<u>195.00</u>
	<u>947.77</u>
	<u>2961.41</u>

Carried forward..... \$18,439.46

Brought forward	\$18,439.46
VI. By Plant Extension	
Architect and Surveyor	\$ 3.00
Furniture	7.24
Library	280.98
	<u>291.22</u>
By Balance	4329.12
	<u>\$23,059.80</u>

Summary

RECEIPTS		PAYMENTS	
Balance	\$ 1592.65	Board	\$ 5051.03
Tuition	10542.46	Salaries	6847.00
Missions	8544.48	Miscellaneous ..	6832.65
Sundries	2380.21	Balance	4329.12
	<u>\$23,059.80</u>		<u>\$23,059.80</u>

E. L. MATTOX, *Treasurer.*

COLLEGE BUILDING FUND

April 1, 1919—March 20, 1920.

	Receipts	Disburse-ments.	Cr. Balance	Dr. Balance
Tooker Memorial Chapel:				
Balance 4/1/19..	\$864.11			
Refund for Paint.	34.91	\$899.02		
Expenditures		\$632.74	\$266.28	
Athletic Equipment:				
Balance 4/1/19	118.62			
Expenditures		129.76		\$11.14
Wheeler Residence:				
Balance 4/1/19	100.63			
Expenditures		105.90		5.27
Reservoir:				
Balance 4/1/19	1075.21			
Expenditures		291.73	783.48	
Electric Lights:				
Donation, Mrs. McCormick G.	\$1,000.10	89.80		
Donation, W. R. Wheeler G.	\$900.73	8.77	1828.57	
Expenditures		185.50	1643.07	
Y. M. C. A. Fund:				
Balance 4/1/19	668.45			
Transferred to Roads & Houses Fund		668.45		
Repairs:				
Expenditures		1279.03		1279.03
Roads & Houses:				
Transferred from Y. M. C. A. Fund	668.45			
Expenditures		891.52		223.07
Carried forward.....	\$5358.95	\$4184.63	\$2692.83	\$1518.51

1
6
0
3
0
1
4

— 16 —

	Receipts	Disburse- ments	Cr. Balance	Dr. Balance
Brought forward ..	\$5358.95	\$4184.63	\$2692.83	\$1518.51
Sundries:				
Balance 4/1/19..	178.18			
H. C. C. Refund	54.44			
Interest 6/30/19	8.81			
H. C. C. Loan Returned	250.00			
H. C. C. Loan Returned	1541.33			
Interest 12/31/19	1.75			
H. C. C. Loan Returned	323.03	2357.54		1146.90
Expenditures		3504.44		
Balance in Bank		27.42		27.42
	<u>\$7716.49</u>	<u>\$7716.49</u>	<u>\$2692.83</u>	<u>\$2692.83</u>

E. L. MATTOX, *Treasurer.*

1
6
0
3
0
1
4

0178

Read @

HANGCHOW UNIVERSITY
Meeting of the Board of Directors
May 21, 1943

The meeting was held in the Chungking city Y.M.C.A. during the morning, for lunch, and during part of the afternoon. The following members were present:

S.C. Leung, chairman	Chen Yao-sheng
Baen Lee, ex-officio	Dwight W. Edwards (for Theodore C. Greene)
Hang Lih-wu	William B. Djang (for Z.K. Zia)
Frank W. Price	Victor E. W. Hayward (for Wm. P. Fenn)
D.K. Tong	K.P. Ysng
Mrs. Paul D. Twinem	Chao Wang (for Wang Jih-tsenq)
Glenn Fuller (absent)	A.T. Roy

The meeting was opened by prayer, led by Dr. Price.

Introduction of new members of the Board.

Election of secretaries protem: Chinese: D.K. Tong
English: A.T. Roy

Election of Nominating Committee: F.W. Price, Wm. B. Djang, Chao Yao-sheng,
Baen Lee, ex-officio.

Chairman's opening remarks: Mr. Leung gave a welcome to the new Board, and expressed appreciation to the President and faculty for their loyal services to the University throughout this difficult period.

Report of the President: (see attached sheets)

It was voted to receive the report with appreciation for President Lee's sacrificial efforts to preserve the University and make new arrangements for its continuing its contribution to China, with appreciation to the Faculty for standing by the University, through a trying period; with appreciation to Fukien University for providing accomodation and hospitality; and with a word of assurance to the Faculty members in Shanghai that they are constantly remembered by the University.

Financial Report:

It was voted to accept the financial statement for the period February 1, 1942 to July 31, 1943, and the detailed statement of receipts and expenditures for the period February 1, 1942 to April 30, 1943.

Council of Higher Education: In relation to questions raised by the recent meeting in Chengtu, it was voted: (1) To reaffirm the desire of Hangchow University to cooperate in any further plans for the further collaboration of Christian Universities; (2) Since Hangchow University is the only Christian University with an engineering college, to affirm our desire to maintain this distinctive contribution to any future cooperative arrangement.

The Question of Moving the University to the Interior:

It was voted that the Engineering College and the upper classes of the College of Business be moved to the environs of Chungking, provided (1) that the Ministry of Education endorses such a move, and (2) that suitable buildings are available. Should such a move prove to be impossible, they should then be transferred to Changtin for cooperation with Amoy University, provided that some of Hangchow University's own professors be available for offering courses.

MAY 21
1943

-2-

The Question of Support of Faculty Members and Families in Shanghai;

It was voted that (a) Faculty members in Shanghai be asked to come inland and they be notified that their travelling expenses will be paid by the University. If some prefer not to come inland, the more experienced and valuable of the professors be given a monthly grant if they wish to continue their relationship with the University.

(b) As to families of faculty members, it was voted to provide them with a special living, or rice subsidy adjusted to changes in the cost of living in their particular locality, (the Chengtu sliding scale arrangement determined partly by a monthly "index" of living costs to be used as reference.)

The Budget for 1943-1944: (see attached sheets)

It was voted to approve the budget, subject to revision in the light of rising costs of living.

It was voted to ask the two Presbyterian Mission Boards interested in Hangchow University to complete their quota of foreign teachers; failing this, that they be asked to provide the salaries of an equivalent number of Chinese professors at the prevailing rates of salaries and subsidies.

Election of Board Officers:

The Nominating Committee reported and the following officers and members were elected:

Chairman of the Board of Directors: S.C.Leung
Chinese Secretary: D.K.Tong
English Secretary: A.T.Roy
Financial Agent in Chungking: Glenn V. Fuller
Executive Committee: The officers plus Chen Yao-sheng, and Glenn V.Fuller.
Representatives on the China Christian Educational Association: President Baen Lee, and S.C.Leung
Representatives on the Council of Higher Education: Pres.Baen Lee, Frank Price
Honorary Chairman of the Board: Dr. H.H.Kung
Honorary Members of the Board: Madame Chiang Kaa-shek and Minister Chang Kia-ngau
Coopter members of the Board: Chao Tseng-cho, head of Postal and Telegraph Services, Ministry of Communications.
William L. Tung, (Tung Ling) Ministry of Information.
Peter Wei Lin, Trust Department, Bank of China
King Chu, Dean of Central University
Auditor: Accountant of the Farmers Bank of China, Shaowu.

The meeting closed with prayer led by Dwight Edwards.

S.C.Leung, Chairman
Andrew T. Roy, Secretary

0180

1
6
0
3
0
1
4

FINANCIAL STATEMENT
From Feb. 1, 1942 to July 31, 1943

<u>RECEIPTS</u>	ACTUAL	ESTIMATE	TOTAL
Subsidy - M.C.M.	58,015.50	40,000.00	98,015.50
" - E.C.M.	92,003.38		92,003.38
Special Funds			
Ministry of Education	170,400.00		170,400.00
Associated Board N.Y.	187,000.00	253,500.00	440,500.00
British Relief Fund	159,170.98		159,170.98
American Advisory Com.	40,000.00		40,000.00
Funds from A.C.C. Shanghai	8,308.95		8,308.95
Student's Fees	17,564.00		17,564.00
Sundry Receipts	11,269.88	3,000.00	14,269.88
McCallie School	9,928.00		9,928.00
Total Receipts \$	753,660.69	296,500.00	1,050,160.69

EXPENDITURES

General Expenses:			
Entertainment	3,159.35	2,000.00	5,159.35
Entrance Exam.	7,146.30	2,000.00	9,146.30
Travel Expenses	10,852.90		10,852.90
Religious Activities	3,313.38	700.00	4,013.38
Field Board of Cont.	10,102.00		10,102.00
	34,573.93	4,700.00	39,273.93

Library:			
Books	1,342.50	20,000.00	21,342.50
Expenses	1,630.00		1,630.00
	2,972.50	20,000.00	22,972.50

Operations and Maintenance:			
Rental	3,735.00	660.00	4,395.00
Furniture	12,731.20	1,000.00	13,731.20
Rooms Repairs	1,539.20		1,539.20
Wages	2,532.00	1,000.00	3,532.00
Light and Heat	3,946.75	1,000.00	4,946.75
Supplies and Misc.	3,577.66	1,000.00	4,577.66
Remittance Fees	3,979.02	1,000.00	4,979.02
	32,040.83	5,660.00	37,700.83

Departmental Salaries:			
Salaries	41,287.80	9,000.00	50,287.80
Special Bonus	41,479.00	20,000.00	61,479.00
	82,766.80	29,000.00	111,766.80

Departmental Expenses			
Office Expenses	8,637.46	1,500.00	10,137.46
Dean of Students	1,488.40	1,000.00	2,488.40
Military Training	1,098.35	500.00	1,598.35
Physical Education	1,775.00	1,400.00	3,175.00
Civil Engineering	842.90	500.00	1,342.90
Biology and Physics	300.00	300.00	600.00
Chemistry	1,263.70	1,800.00	3,063.70
Sub. to Arch. Dept.	10,000.00		10,000.00
	25,405.81	7,000.00	32,405.81

Expenditures (2)

	<u>Actual</u>	<u>Estimate</u>	<u>Total</u>
Relief fund:			
Faculty Relief	71,936.39	5,000.00	76,936.39
Students relief	<u>3,056.50</u>		<u>3,056.50</u>
	74,992.89	5,000.00	79,992.89
Buildings Partial Payments:			
Adm. Buildings & Dorm.	215,758.00	250,000.00	465,758.00
Medical account:			
Medicines & Misc.	29,925.59	1,600.00	31,525.59
Remittance to Shanghai for family support	43,951.00	22,950.00	66,901.00
Travelling Expenses for faculty withdrawals from Shanghai		70,000.00	70,000.00
Scholarship	1,600.00	400.00	2,000.00
Miscellaneous	1,409.70	600.00	2,009.70
Expenses for Sh'ai Office		20,000.00	20,000.00
Expenses for Hangchow Campus		20,000.00	20,000.00
Science equipment		<u>50,000.00</u>	<u>50,000.00</u>
Total expenditures	<u>545,397.05</u>	506,910.00	1,052,307.05

0 182

1
6
0
3
0
1
4

HANGCHOW UNIVERSITY

57

Statements of Receipts & Expenditures From Feb. 1, 1942 to April 30, 1943

RECEIPTS:

Missions Subsidy -- M. C. M.	\$58,015.50	
" " E. C. M.	<u>92,003.38</u>	\$ 150,018.88

Special Funds:

Ministry of Education	170,400.00	
Associated Board of N. Y.	187,000.00	
British Relief Fund	159,170.98	
American Adv. Committee	40,000.00	
Funds from A.C.C. Sh'ai	8,308.95	
McCallie School	<u>9,928.00</u>	574,807.93

Students Fees:

	<u>1942 Fall</u>	<u>1943 Spring</u>	
Tuition	3,500.00	5,300.00	
Room	680.00	1,515.00	
Medical	560.00	1,060.00	
Library	700.00	1,060.00	
Science	690.00	380.00	
Entrance Examination	654.00		
Sundry Fees	380.00	1,085.00	
	<u>7,164.00</u>	<u>10,400.00</u>	17,564.00

Sundry Receipts

			11,269.88
To Students accounts	Board	20,001.00	
	Deposit	<u>3,934.70</u>	23,935.70

To Dr. McMullen

			14,500.00
--	--	--	-----------

To Reserve Funds:

Government Subsidy for Hydraulic Lab.	100,000.00	
Dispensary Bldg. Fund	10,000.00	
Mrs. Fitch Memorial fund	1,000.00	
College gate Fund	500.00	
Gamble fund for teacher's residence	1,200.00	
Sze. Athletic Bldg. Fund	2,000.00	
Students accounts payable 1930 fall	3,000.00	
Accounts payable	2,579.19	
Endowment collected from students	<u>56,300.00</u>	176,579.19

Total \$ 968,675.58

1
6
0
3
0
1
4

0183

HANGCHOW UNIVERSITY

Expenditures

From Feb. 1, 1942 to April 30, 1943

Expenditures:

General Expenses:

Entertainment	3,159.35	
Entrance examination	7,146.30	
Travel Expenses	10,852.90	
Religious Activities	3,313.38	
Field Board of Control	<u>10,102.00</u>	34,573.93

Library:

Books	1,342.50	
Expenses	<u>1,630.00</u>	2,972.50

Operations & Maintenance:

Rental	3,735.00	
Furniture	12,731.20	
Rooms repairs & additions	1,539.20	
Wages	2,532.00	
Light & Heat	3,946.75	
Supplies & Miscellaneous	3,577.66	
Remittance fees	<u>3,979.02</u>	32,040.83

Departmental Expenses:

Office expenses	5,286.41	
Printing	1,400.05	
Office Equipment	1,951.00	
Dean of Students	1,488.40	
Military Training	1,098.35	
Physical Education	1,775.00	
Civil Engineering	842.90	
Biology & Physics	300.00	
Chemistry	1,263.70	
Subsidy to Arch. Dept.	<u>10,000.00</u>	25,405.81

Departmental Salaries:

Salaries	41,287.80	
Bonus	<u>41,479.00</u>	82,766.80

Relief Fund:

Faculty relief	71,936.39	
Students relief	<u>3,056.50</u>	74,992.89

Buildings Partial Payments:

Administration Building	30,000.00	
Dormitories	160,000.00	
Leveling Ground	8,250.00	
Fence	6,508.00	
Reservoir	<u>11,000.00</u>	215,758.00
Brought forward		<u>468,510.76</u>
		\$ 468,510.76

1
6
0
3
0
1
4

H. U. Expenditures (2)

Brought forward			\$ 468,510.76
Medical account:			
Medicines	25,996.29		
Miscellaneous	2,179.30		
Salaries	<u>1,750.00</u>	29,925.59	
Scholarship		1,600.00	
Miscellaneous		<u>1,409.70</u>	32,935.29
Stockroom:			
Paper & Miscellaneous	11,105.50		
Rice	<u>11,665.00</u>		22,770.50
Salaries advanced account			1,000.00
Advance to Students loans from Ministry of Education			11,600.00
Loan to 2 Missions			16,000.00
Shanghai Office fund			15,723.48
Remittance to Shanghai			40,751.00
Students relief advanced			8,250.00
Cash available on April 30, 1943:			
Cash		5,178.74	
Deposit in Bank of Communication		52,226.95	
" in Sh'ai Com. & Sav. Bank		461.65	
" in Bank of China		44,274.52	
" in Central Bank of China		9,034.56	
" in Fulien Provincial Bank		4,013.32	
" in the Farmers Bank Nanping		3,233.39	
" in " " " Shaowu		1,106.37	
" in " " " Shaowu		<u>231,605.05</u>	
			<u>351,134.55</u>

Total

\$968,675.58

1
6
0
3
0
1
4

HANGCHOW UNIVERSITY

[3]

BUDGET
1943-44

RECEIPTS:

Chinese National Currency

Subsidy -- M. C. M.	G\$3,500	
" E. C. M.	<u>G\$3,500</u>	
	G \$7,000 @19.50	\$ 136,500.00
Quota M. C. M.	12,000.00	
" E. C. M.	6,000.00	18,000.00
Government subsidy		100,000.00
Scholarship Fund		5,000.00
Students fees		15,000.00
Relief fund		50,000.00
Associated Board of New York (\$25,000 Gold)		<u>500,000.00</u>
	Total Receipts	\$ 824,500.00

EXPENDITURES:

Salaries & Wages:		
Salaries & Wages	360,000.00	
Bonus	<u>100,000.00</u>	\$ 460,000.00
Operations & Maintenance:		
Furniture	30,000.00	
Rooms Additions	10,000.00	
Light & Heat	15,000.00	
Supplies & Misc.	10,000.00	
Shanghai Office	20,000.00	
Hangchow Campus	<u>20,000.00</u>	105,000.00
Departmental Expenditures:		
Office Expenses	10,000.00	
Engineering Dept.	60,000.00	
Chemistry Dept.	10,000.00	
Biology Dept.	4,000.00	
Military Training	3,000.00	
Physical Education	5,000.00	
Architecture Dept.	<u>10,000.00</u>	127,000.00
General Expenses:		
Social Expenses	2,500.00	
Entrance Examination	7,000.00	
Religious Activities	4,500.00	
Travel	<u>3,500.00</u>	17,500.00
Medical Account:		
Salaries	4,000.00	
Equipment	5,000.00	
Medicines	<u>15,000.00</u>	25,000.00
Relief		
Faculty Relief	50,000.00	
Students Relief	<u>15,000.00</u>	65,000.00
Library Books		20,000.00
Scholarship		<u>5,000.00</u>
	Total Expenditures	\$ 824,500.00

Converted @CN\$20.00 to US\$1.00

G\$41,225.00

1
6
0
3
0
1
4

HANG CHOW UNIVERSITY
Meeting of the Board
Shanghai - June 18, 1949

Present: Miss Margaret Frame, Messrs. W. T. Ho, S. S. Chu, F. W. Price, C. T. Ts'ai, representing Dr. Leung, K. S. Wang, L. H. Lancaster, F. A. Brown, Jr., H. P. Ni, W. C. Merwin, R. A. Lanning, President Baen E. Lee, Ex-officio, and K. Y. Hu, W. T. Liao, of the University Faculty.

In the absence of the Chairman, President Lee called the meeting to order. Pastor Chu led the opening prayer.

Dr. Price was elected temporary chairman.

The proposed agenda was approved.

A report on the work of the year was presented by President Lee. This report was received.

Dean Liao, representing the Committee now in charge of the administration of the University, gave an account of present conditions and organization. This report was received.

Mr. Ho Wei Ts'ong, who had been requested by the members of the Board in Shanghai to go to Hangchow to inquire into conditions there, gave an account of his visit, and of the proposed committee for the temporary administration of the University.

Voted: That the actions of the members of the Board, meeting in Shanghai on May 11, and June 1, 1949, in which they took responsibility for decisions in regard to the students of the University then in Shanghai and by which Mr. Ho Wei Ts'ong was requested to go to Hangchow to confer with President Lee and to inquire into the situation at the College be approved.

Voted: That the Board express its appreciation to all who in this difficult time have carried on the work of the University.

The Report of the Treasurer, presenting the audited accounts and the budget for the next year was received.

Dr. Baen Lee offered his resignation as President of the University.

Voted: That the question of Dr. Lee's resignation as President be held in reserve, but that he be given six months leave of absence on full salary.

Voted: That the Board appoint a person or a Committee to take the administrative responsibility of the University.

Voted: That Mr. Ho Wei Ts'ong be invited to represent the Board to serve with Deans Liao and Ho as the Administrative body of the University.

Voted: That the tentative budget be approved.

Voted: That Dr. Price be the convener of the Board, but that election of Board officers be deferred.

Voted: That the Executive Committee of the Board be: F. W. Price, Convener, Miss Frame, Messrs. Ho Wei Ts'ong, K. S. Wang, S. S. Chu, L. H. Lancaster and a representative of the C. C. C.

Voted: That the Executive Committee consider the question of the Presidency of the University.

Voted: That Messrs. Ho Wei Ts'ong, Lautenschlager, and the Convener of the Board, be the representatives of the University on the Council of Higher Education.

Voted: That election of representatives on the Board of the East China Union University be postponed.

The requests of the Middle School Committee were received and referred to the College Administration Committee.

The closing prayer was led by Mr. Lanning.

L. H. Lancaster, Secretary

MINUTES
Special Meeting of Executive
Committee
Hangchow University Board of
Directors

Present: Messrs. Lee Baen, President, S. C. Leung, Peter Lin, Ho Wei Tsiang,
E. F. Walline and by invitation L. H. Lancaster.

Dr. Lee made a statement in regard to the problem faced by the University in the present emergency.

- VOTED: 1. That the University continue to operate in Hangchow, if possible.
2. That any members of the Faculty who desire to leave be allowed to do so.
3. That the President be requested to find ways and means of maintaining their relations to the University of some of the Faculty members who might find it necessary to leave.

VOTED: That authority be given to the Administrative Faculty to act in case of emergency in the event that the Executive Committee of the Board cannot be consulted.

Voted: That Messrs. Liu and Leung and Ho be a committee to serve with President Lee in the selection of a Vice President.

L. H. Lancaster
English Sec'y pro tem.

1
6
0
3
0
1
4

HANGCHOW UNIVERSITY
Called Meeting of the Board of Directors
Shanghai, Feb. 23, 1950

.....

The Board of Directors of Hangchow University met in the CCC Conference Room at Shanghai, February 23, 1950, at 9:30 A.M.

The Following members were present:

Founders (CCC General Assembly):	H. H. Tsui K. S. Wang Samuel K. Ing
Presbyteries:	Chu Hsin-sheng Fan Kwang-yung William D. Koo
Alumni Association:	Pao Che-hua Lu Kuang-piao S. C. Wang Cheng Ting-nen Tso Shu-tung Ren Ming-shan Hsu Ts-ch'ing (Ren Ming-shan proxy)
Presbyterian Mission (North) Presbyterian Mission (South)	Tsu Baen (alt. for C.C. Gee) Wallace C. Merwin L.H. Lancaster
Coopted Members:	Frank W. Price Usang Ly

Rev. Pao Che-hua opened the meeting with prayer.

The Minutes of the previous meeting (December 21) were read and approved.

Communications and Reports

1. Dr. H. H. Tsui, Chairman, welcomed the new representatives of the Alumni Association: Ren Ming-shan, Cheng Ting-nen and Tso Shu-tung.

2. Dr. F. W. Price reported on preparations for a Joint Instructional Centre in Science and engineering under the Provisional Board of the Proposed East China university. Third and fourth years classes in engineering and science would be moved to the campus of Shanghai American School; before May 1 definite decision would be made regarding a long-term lease.

3. The Chairman read a letter from the Administrative Committee of Hangchow University, favoring Plan A. (for moving third and fourth year students) rather than Plan B (for moving first year students and complete union of the science and engineering schools).

4. The Administrative Committee of the University had sent no representative to this meeting but had forwarded a written report which unfortunately was not received in time. Mr. Ren Ming-shan, member of the Board of Directors from Hangchow, gave a verbal report of conditions at the University. Full agreement has not been reached between faculty and students regarding the organization of the University Council.

Actions of the Board

1. Voted: (a) In order to strengthen understanding and relationships between the Board of Directors and the University, to appoint the following Committee to

visit the University and study the situation there: Ren Ming-shan, Convener, Usang Ly, William D. Koo. (b) If meetings of the Board are not held in Hangchow, to ask members of the Board living in Hangchow to visit the University before the meeting and bring a recent report of conditions to the full Board.

2. Voted: To approve, with emendations, the draft of Revised Constitution of the Board recommended by the Sub-Committee on Constitution. (See attached copy)

3. Voted: To ask the Secretary of the Board to write a letter of appreciation to Mr. C. C. Gee for his gift of books to the Engineering College.

4. Voted: That the budget for the affiliated Middle School should be included in the University budget and be provided for by the Administrative Council.

5. Voted: That the Annual Meeting of the Board be held in May or June, the time to be determined by the Executive Committee of the Board.

6. (The Chairman reported that Dr. Phillip C. Cheng had declined the invitation of the Board to be President, and that the University Council had written again urging an early election of President) Voted: To appoint the following Committee to study the question of securing a President: Usang Ly, Convener, William D. Koo, Lu Kuang-piao, C. C. Gee, Ren Ming-shan. If this Committee, after discussions with interested groups, can agree upon a nominee they shall report to the Executive Committee; otherwise to the next Annual Meeting of the Board.

7. Voted: to elect Mr. Samuel K. Ing as Treasurer of the Board of Directors.

8. Voted: To elect the following Executive Committee of the Board: H. H. Tsui, William D. Koo, Samuel K. Ing, S. C. Wang, Frank W. Price, W. C. Merwin, Lu Kuang-piao, Hsu Tso-ching, C. C. Gee.

9. Voted: To mimeograph the written report of the Administrative Committee and distribute to all members of the Board, referring any important matters requiring decision to the Executive Committee.

10. Voted: To ask members of the Board to refer the revised Constitution to the groups which they represent for approval.

11. Voted: To ask the Vice-Chairman William D. Koo to act for the Chairman during his absence from Shanghai.

12. Voted: To ask Professor Chow Cheng of the Administrative Committee to be responsible to the Board for university administration until a new president is elected.

Adjournment.

H. H. Tsui, Chairman
S. C. Wang, Chinese Secretary
Frank W. Price, English Secretary

The Chinese Minutes are official

REVISED CONSTITUTION OF BOARD OF DIRECTORS
OF
HANGCHOW UNIVERSITY

(Approved by the Board of Directors at a Called Meeting, Feb. 23, 1950)

Article I. Name

The name of this organization shall be the Board of Directors of Hangchow University. (之江大學校董會)

Article II. Office

The office of this Board shall be at the location of Hangchow University.

Article III. Object

The object of this Board is to control and maintain Hangchow University in accordance with the Christian and educational purposes of the original Founders, and in conformity with the cultural and educational policy of the People's Republic of China.

Article IV. Organization

The Board shall be composed of the following members:

- | | |
|---|----|
| (a) Four members elected by the Founders (General Assembly of the Church of Christ in China representing the original Founders) | 4 |
| (b) Two members elected by the Chekiang Synod of C.C.C. | 2 |
| (c) One member elected by the Kiangnan Synod of C.C.C. | 1 |
| (d) Two members elected by the China Council of the Presbyterian Church North | 2 |
| (e) Two members elected by the China Mission of the Presbyterian Church South | 2 |
| (f) Seven members elected by the Alumni Association | 7 |
| (g) Coopted Members | 3 |
| | 21 |

The President of the University, ex-officio, without vote.

Article V. Tenure of Office

1. The tenure of office of members of the Board shall be as a rule three years. Each year one-third of the total membership of the Board shall be newly elected. If a member cannot attend a meeting of the Board his place may be taken by an alternate appointed by the group he represents. If a member cannot serve the group he represents may appoint a substitute.

2. The term of office of a member of the Board begins with the first meeting which he officially attends.

Article VI. Officers and Committees

1. The Board shall have a Chairman, Vice-chairman, a Treasurer and two Recording Secretaries. These officers shall be elected by the Board and hold office for one year. They may serve for an additional term if re-elected.

2. The Board shall have an Executive Committee consisting of nine members which shall deal with ad interim matters. In addition to the ex-officio members, the Chairman, Vice-chairman, Treasurer and two secretaries, four other members shall be

1
6
0
3
0
1
4

elected to serve on the Executive Committee.

3. The Board and its Executive Committee may appoint committees for special purposes and determine their rules of organization.

4. The Executive Committee and sub-committees of the Board may fill vacancies caused by absence of members of these committees.

Articles VII. Duties

This Board of Directors, carrying out the object expressed in Article III - to control and maintain Hanchow University - has the following duties:

1. Regarding University administration:
 - (a) Determining administrative policies and plans for their implementation
 - (b) Determining matters of University organization and building construction
 - (c) Election or release of the President and report of the same to the Government educational authorities
 - (d) Election or release of the Dean of Studies, Comptroller, Deans of Colleges and other important officers, as recommended by the president
 - (e) Preparation of reports for submission to the government educational authorities and to the Founders
 - (f) Consideration of recommendations on university matters from the President or other responsible officers
 - (g) Approval of and granting of degrees as recommended by the President
 - (h) Examination of reports and recommendations from the President and Executive Committee of the Board
2. Regarding University Finance
 - (a) Raising of funds and financial planning for the University
 - (b) Approval of the Budget and auditing of Financial statements
 - (c) Custodianship and supervision of University property

Article VIII. Meetings

1. The Board shall hold one regular meeting every six months. In case of urgent matters the Board may be called for a special meeting, upon request of three or more Board members.
2. Two-thirds of the total membership of the Board shall constitute a quorum.
3. If Board members are prevented by other business from attending a Board meeting they may ask other Board members to act as proxies, but the number of proxies shall not exceed one-fifth of the total membership of the Board.
4. Minutes of the meetings of the Board and Executive Committee shall be circulated to all members of the Board as soon as possible after meetings.
5. The Executive Committee of the Board shall meet once every two months. It may be called into special session by the Chairman upon request of two or more members of the Executive Committee. More than one-half the total membership of the Executive Committee shall constitute a quorum.

Article IX. By-Laws

1. The Constitution shall become valid when it has been approved by two-thirds of the membership of the Board, by the Founders, and by the educational authorities.
2. Amendments to this Constitution may be made at regular meetings of the Board, but notices of such amendments shall be given to members of the Board at least one month before the date set for the regular meeting. Such amendments shall become valid upon a three-fourths vote of members present at the meeting, upon approval by the Founders and by the educational authorities.

.....

Approved by the Standing Committee of General Assembly, CCC (Founders) Feb. 24, 1950
The official version is in Chinese.