Girling
Cottes.

Sprague, Florence 1937-1945
Starn, Pauline 1943-1945
Steele, Mary E 1945
Stendel, Dorothy 1940

Florence Sprague
1937 - 1945

Miss Florence Sprague
370 West Bancroft Street
Toledo Ohio

Name (maiden or married) by which you were known at Ginling (Miss) Florence Sprague

1926-1927 at Ginling. Work: Freshman History - (modern European)

B.A. or B.S. Year 1899 School Vassar College

M.A. or M.S. Year _____ School _____

Ph.D. Year _____ School _____

Other degrees _____ Year _____ School _____

_____ Year _____ School _____

Date of Marriage ~~~ Husband's name ~~~

Work and Travel (other than at Ginling)

Year(s) 1920-1922 Position National Y W C A secretary, education and religious education, in Central Field, Chicago

Place

Year(s) _____ Position _____

Place _____

Year(s) 1922-23 Position Year's trip around the world

Place _____

Year(s) 1927-28 Position Year's travel in Europe

Place _____

Year(s) 1936-37 Position Year in the Orient

Place _____

You can get in touch with the following people at the addresses indicated:

BERGER, Mrs. R. R.

GAILEY, Miss Helen

LAUCKS, Miss Blanche

MA, Mme. Yu-guiun

RUEFF, Frau Gese

VAIL, Miss

ZIMMERMAN, Frau

Signed: Florence Sprague

December 1940

1173

Poek

(Copy sent Nov. 16th corrected address)

150 Fifth Avenue
New York City

November 15,1937

Miss Florence ~~Sprague~~ Bancroft
370 West ~~Broad Street~~
Toledo, Ohio

My dear Miss Sprague:

You certainly have done a good job in relation to Mrs. Thurston's program in Toledo. We have put her down for the A.A.U.W. luncheon on Saturday, December 11, at 12:30. She is to be in Columbus at a tea on Friday, December 10. I have so far this morning been unable to find rail connections between Columbus and Toledo, but I should assume that it would be possible, by bus or by train, to get from Columbus to Toledo from the close of a tea on Friday afternoon to the beginning of a luncheon on Saturday. If you can tell me easily the best connections, I should be happy to have them.

I am writing to Miss Marjorie Hamilton and will suggest certain topics for Mrs. Thurston's subject. I am also writing to Mrs. Thurston to ask her about glossies. We can have a glossy print made up if she does not have one; as far as we know we have none on file here. Of course we should have some here in the office.

I am sending to the Smith names which you suggested the Ginling material and I am very grateful for them. We have listed as the president of the Toledo Club, Mrs. R. G. Landers, WindyHill Farm, Sylvania. Each club is asked to appoint a Ginling representative from among its members who is especially responsible for Ginling news and Ginling programs within the club. A great many of the clubs have done so, but we have no record that the Smith Club of Toledo has any such representative. We send our information, therefore, to the president. Also, I find that we have not been given the new list of presidents and I must write to the Alumnae Office. at Northampton for these, because many clubs change presidents at their spring meetings. This office does not have lists of club members, except when the club voluntarily sends them to us and asks us to send publicity to these individual members. A few clubs have done this but the Toledo one is not among them. I can, however, send from the Smith Directory the names of Toledo Smith women, but I have no assurance that they belong to the Toledo club.

$10.00 would certainly be an adequate honorarium for Mrs. Thurston because she is only trying to cover her travelling expenses and in most places she is being entertained.

You were the first person to respond to the Ginling-in-America plan to Ginling-in-China, and we are very grateful indeed for it. Miss Sharp who attends to the receipts and gifts to Ginling is ill, so that it may be a day or so before your formal receipt is received.

A China Clipper letter from Miss Wu came this morning, giving us the lists of salary cuts and the amount which each member of the staff is receiving. Very typically Miss Wu herself has taken a sixty percent cut.

I have some more material here from China and I am hoping to get this out soon. Thanking you for all that you are doing, I am,

Sincerely yours,

Rebecca W. Griest

RWG:cs

FLORENCE SPRAGUE
370 WEST BANCROFT STREET
TOLEDO, 2, OHIO

ASF 8/2/44

summer address —
Ironton, Charlevix Co
Michigan

The President & the Board of Directors
of Sterling College
Suite 903, - 156 Fifth Ave
New York 11, N. Y.

My dear Madam.

I hate to begin my letter in such an impersonal way, as I am a "faculty alumna" of Sterling; but all my data is at home, in Toledo while I am up here in Michigan for the summer.

I am keenly interested in Sterling College, having spent a year there in 1923-1924, in the Biology department helping out Rebecca Grant

FLORENCE SPRAGUE
370 WEST BANCROFT STREET
TOLEDO, 2, OHIO

when her leave of absence was due.

In making my will recently, I felt I would like to leave a sum to Gunling. Then I wondered if there were not a better way, by which I could leave a larger sum, ~~that~~ would not be cut into by inheritance taxes.

I don't suppose you have what Park College, Mo, used to write me about — at least I have not heard of such an arrangement. They wanted me to give them as much as I could and they would pay me interest on it and at my death it would remain theirs — like an endowment insurance. I have several of these endowment insurance policies, and in my heart I resent leaving them money.

FLORENCE SPRAGUE
370 WEST BANCROFT STREET
TOLEDO, 2, OHIO

I much prefer it to go to an institution that I care much about

I know the American Board has such an arrangement for an aunt who died, recently had given seven al thousand to them and had found it very satisfactory. It occurred to me that perhaps the Presbyterian Board has such a plan, and they being one of Sinling's supporters might be willing to handle this matter, and at my death turn over the sum to Sinling College

I thought of sending $1000 from time to time, if the interest that now could be paid would be fairly adequate. I have $1000 so far

(4)

FLORENCE SPRAGUE
370 WEST BANCROFT STREET
TOLEDO, 2, OHIO

marked at present, as investments are paid off. I could send more. I am 67 and my next birthday is Oct 29

I would like to give a goodly sum just now, when building needs are so great. but I cannot afford that as I need interest to live on.

Perhaps there is nothing to this idea. but I thought there would be no harm to suggest it. I read with greatest interest every word that is sent me about Guiling.

Very cordially yours,
Florence Sprague

August 2, 1944

Miss Florence Sprague
370 West Bancroft Street
Toledo 2, Ohio

Dear Miss Sprague:

Your letter of July 28th addressed to the President of Ginling is at hand. Naturally it has been turned over to me as the Treasurer of the Board of Founders of Ginling.

Some years ago we had an Annuity Department for our Colleges but Mission Boards and other organizations entered into an agreement to establish a certain schedule of payments, which, from our own experience was entirely out of line with the possibility of achievement without considerable loss to the various funds we were carrying. Our experience has borne out the wisdom of withdrawing from the field and confining ourselves to out-right gifts from individuals. Ever since then we have accepted a donation on the strict understanding that income on funds given during a person's lifetime would be the actual amount which we received during any given year. Endowment Funds last year for Ginling yielded 3.62 which is better than can be secured in savings banks or any investment medium of any security. Oncparticular account on our list averaged 5% last year and another one less than 3%. So you can see there is a wide variation in the procedure of the different college committees.

We shall be very happy indeed to accept any gift from you for Ginling on the basis of actual earnings for the current year. Another point in this respect is that we cannot write annuities without being registered with the Banking Department of the State of New York, which would subject all of our books to the analysis of the Banking Department; whereas, we are incorporated with the Department of Education and reports are made to that Department.

If you are satisfied with such an arrangement, we shall be glad to papers covering the understanding.

Very sincerely yours,

C. A. EVANS

CAE/B

CAE/B

FLORENCE SPRAGUE
370 WEST BANCROFT STREET
TOLEDO, 2, OHIO

Nov. 24, 1944

ack 12/30/44

Mr. C. A. Evans
1307 Fifth Ave
New York 11. N.Y.

My dear Mr. Evans

Considerable time has elapsed since your answer to my inquiry, last August, in regard to an endowment gift to Ripley College.

I understand very well ~~that the~~ present arrangement ~~that~~ you describe is by all means the fairest for the colleges. One would hate to lose this gift be a financial embarrassment!

I had the sum of $15.00 come to me a few months ago from my share

FLORENCE SPRAGUE
370 WEST BANCROFT STREET
TOLEDO, 2, OHIO

of the sale of a piece of property. I have decided that I would like to give that sum to building, I, to have the interest from it during my life time.

So, I would be glad to have you draw up the proper papers. I shall be free to send you a check for this amount on Jan. 1 so you can know what month and day to place on your papers.

Very sincerely,
Florence Sprague.

FLORENCE SPRAGUE
370 WEST BANCROFT STREET
TOLEDO, 2, OHIO

Dec. 29, 1944

ack 1/2/45

My dear Mr. Evans,

I expect you did receive my letter of six weeks or so ago, but that matter of prime many importance has presented a reply.

In this letter I replied that on Jan. 1 I would be ready to send you $1500 for the benefit of "endowment" you explained to me in your letter of August 2, 1944, and that if you would send the papers I would sign them.

If any change has come in your plans will you let me know as soon as possible for I want to invest the sum if I do not give it to Girlking (I to receive the earnings of it during my life time)

Yours very sincerely,

Florence Sprague

December 30, 1944

S.D. mail

Miss Florence Sprague
370 West Bancroft Street
Toledo 2, Ohio

Dear Miss Sprague:

I should have had in your hands before this the papers referred to in your letter of November 24th. This required a legal conference and action and I must apologize for not being able to present it to you immediately. As the date is drawing near which you gave us as the time in which you wished to make remittance, I thought it best to write you.

To be more clear in our position we wish to secure legal approval for a document dictated covering this particular situation. Just as soon as we get that approval we will let you know immediately.

With many, many thanks to you and with the Season's Greetings, I am

Very sincerely yours,

CAE:EW.

C. A. EVANS

AGREEMENT BETWEEN THE TREASURER OF GINLING COLLEGE AND MISS FLORENCE SPRAGUE

THIS AGREEMENT made the first day of January, 1945 between Florence Sprague, now residing at 370 West Bancroft Street, Toledo, Ohio, and hereafter known as party of the first part, and the treasurer of the Board of Founders of Ginling College, (a domestic corporation chartered under the Board of Regents of the State of New York) hereinafter known as the party of the second part, witnesseth

THAT THE SAID PARTY OF THE FIRST PART being in full ownership and possession of the sum of $1,500.00 of United States money does hereby desire to place the said sum of $1,500.00 in the hands of the Treasurer of the Board of Founders of Ginling College to have and to hold in full possession, subject to the regulations as set forth in the following paragraphs:

> That said sum of $1,500.00 surrendered by the party of the first part shall be invested with other endowment funds now held by the Treasurer of the Board of Founders of Ginling College and any income so earned shall be forwarded to the party of the first part, semi-annually, the same to be used without any restrictions whatsoever from the party of the second part. This arrangement shall be in full force and effect during the life time of the party of the first part.
>
> AND SAID PARTY OF THE SECOND PART agrees to accept the $1,500.00 to be placed on deposit by the party of the first part and to conform to the stipulations in the foregoing paragraph with the understanding that upon the death of the party of the first part, the $1,500.00 becomes the sole property of the Board of Founders of Ginling College to be used for endowment purposes or any other capital expenditure which the Board of Founders may deem expedient, preference being given to a continuous endowment.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

WITNESS_____ _____(LS)

WITNESS_____ _____(LS)

January 2, 1945

Miss Florence Sprague
570 West Bancroft Street
Toledo 2, Ohio

Dear Miss Sprague:

You have probably received my letter of December 30th which will answer yours of December 29th and I can now report further upon the legal aspects of the proposed transaction.

Our attorneys tell us that the contract which we have drawn up and enclose herewith is in proper form and legal in the State of New York where the execution of the agreement will rest. If you find this in order and according to your understanding of the situation, kindly sign each document before a witness and return both to us, together with the check and when same comes to hand we will issue a receipt and also endorse both copies of the contract as having become effective by the receipt of the money. Particular attention should be called to the possibility of a variation of the rate of income according to the prevailing conditions in any year. Ginling, however, has not fallen below 3½% on its invested funds.

On behalf of the Board of Founders of Ginling College may I again thank you for your thoughtfulness and generosity. This also is a most effective way of establishing your name as a benefactor of the foremost college for women in China.

With the Season's Greetings, I am

Most sincerely yours,

C. A. EVANS

CAE/B
ENCS. 2

370 W. Bancroft St
Toledo 2. Ohio
June 6. 1945

Dear Mr Evans. Florence Sprague Fund.

The contract came, sounding very legal and very clear at the same time. I am enclosing the two copies duly witnessed and signed, and my check for $1500.00.

Will one of the copies of the contract be returned to me in addition to the receipt? If you need them both, can you make me a copy (not signed, except by you) or I can file away and at my death the matter will be clearly understood.

I ~~too~~ am very pleased with ~~this~~ arrangement

Very truly yours,
Florence S Sprague

Dep. 1/8/45 -
Bankers Trust Co.

1/10/45

January 10, 1945

Miss Florence Sprague
370 W. Bancroft Street
Toledo 2, Ohio

Dear Miss Sprague:

Your letter of January 6th is at hand enclosing check for $1,500 and the two copies of the Agreement. The receipt of the check definitely establishes the Fund as becoming operative as of January 1st, 1945 and in testimony of that fact I am returning to you a copy of the Agreement with a receipt for the money attached thereto. The Seal of the Board of Founders is also attached. Semi-annually hereafter, you will receive payment as earned upon this Fund, as related to the entire investment plan of the Board of Founders.

With many, many thanks to you, I am

Very sincerely yours,

CAE:EW. C. A. EVANS

Enc.

Ginling

Pauline Starn

1943-45

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INFORMATION REGARDING MISS PAULINE STARN

Miss Pauline Starn was born on November 17, 1909, in Wooster, Ohio.

She completed her secondary education in the Wooster High School in 1927 and received her B. A. Degree at Bethany College 4 years later. She studied in Kent State College in the summer of 1936 and in Western Reserve University Library School during the academic year of 1936-37 and received her B.S. degree in Library Science.

Miss Starn spent 1931-34 as a missionary in Japan and remained at home when she returned on furlough through no fault of her own.

Miss Starn was librarian in Wicliffe, Ohio from 1937-1940; reference librarian at Denison University in Granville, Ohio, 1940-41, and a cataloger at the Wooster Public Library 1941-42.

She entered Yale University Divinity School in the fall of 1942 and has been associated with Dr. Morris in the Library there. She has done this work as a student assistant. She plans to spend another year at Yale in order to secure her B. D. degree and if she cannot get to China in the summer or fall of 1944, she will go to Berkeley to study in the California College in China.

Dr. M. Searle Bates suggested that Miss Starn would make an excellent addition to the faculty of Ginling College where she might devote part of her time to the library and the remainder to teaching.

(Information sent to Ginling Office by Dr. E. K. Higdon, U.C.M.S., in his letter of April 20, 1943 to Mrs. Mills)

Mrs. Mills:
For your information
E. K. Higdon

April 30, 1943

Miss Pauline Starn,
336 Canner Street,
New Haven, Connecticut.

Dear Pauline:

When I was in New York City the week following my visit in New Haven, I talked to Mrs. Plummer Mills about your experience and training for work in China and told her that Dr. Bates had suggested that you could do the library work in Ginling College, giving part-time to that and part-time to teaching. Mrs. Mills was quite interested and so I recently sent her your "case history." I now have a reply from her in which she says she visited you in New Haven and was well impressed.

I learn through a confidential communication from the Associated Boards that Dr. Wu, president of Ginling, will be in the United States next month and will attend the meeting of the Associated Boards. It occurs to me that you ought to meet her and have time for an unhurried conference with her. I suggest that you ask Dr. Bates' opinion about this and that you also write to Mrs. Mills, 150 Fifth Avenue, New York, New York for her judgment about it, unless she discussed it with you.

It would certainly be more satisfactory for Dr. Wu to interview prospective members of the faculty than to try to handle the matter by correspondence.

Sincerely yours,

EKH:A18:b

336 Canner Street
New Haven, Connecticut
May 2, 1943

Mrs. W. Plummer Mills
150 Fifth Avenue
New York, New York

My dear Mrs. Mills:

I received a letter from Mr. E.K. Higdon this morning, telling me of his conversation and correspondence with you regarding the possibility of my doing library work in Ginling College.

He then continues his letter: "I learn through a confidential communication from the Associated Boards that Dr. Wu, president of Ginling, will be in the United States next month and will attend the meeting of the Associated Boards. It occurs to me that you ought to meet her and have time for an unhurried conference with her. I suggest that you ask Dr. Bates' opinion about this and that you also write to Mrs. Mills, (and he gives your address) for her judgment about it..."

I appreciate the fact that my name has been brought to your attention and has been considered by you. In Dr. Bates' absence I have talked with Mrs. Bates, who suggests that you would best know Dr. Wu's schedule, and could tell me whether it would be advisable to ask for a conference with her. I shall appreciate your judgment and help in this matter. In case a conference is deemed advisable, my time, of course, can be arranged to suit Dr. Wu's convenience.

I want to express my gratitude to you for your interest and trouble in this consideration.

Sincerely yours,
Pauline Starn
(Miss) Pauline Starn

May 8, 1943

Miss Pauline Starn
336 Canner Street
New Haven, Conn.

Dear Miss Starn:

I apologize for not having acknowledged your special delivery letter of May 2nd before this. The reason is that we have been completely occupied with our Annual Meetings, and I really have not had time to do anything else. Dr. Wu, too, has been completely taken up with these meetings, and so I am afraid would not have been able to see you even if you had come down this week.

I am very happy to know that you are interested in China and especially in Ginling, and I shall do what I can to put you in touch with Dr. Wu, so that you and she could find out just where you might fit best into the Ginling program. I cannot now make any suggestions as to the possible date of your conference, because I do not know Dr. Wu's commitments for the next few days. I should greatly appreciate it if you would give me an outline of your schedule, say for the next month. If you are to be in this part of the country for a few weeks longer, I think it is quite probable that we can arrange a conference sometime before long.

It was a pleasure to meet you on my recent visit to New Haven, and I wish that I could have had more time to talk to you. Anyone who is interested in China always has a claim on my heart. I hope that I will see you again before too long.

Cordially yours,

Mrs. W. Plumer Mills

336 Canner St.,

New Haven, Conn.,

May 14, 1943.

Dear Dr. Wu:

In the house with us here is Miss Pauline Starn, about whom you have heard from Mrs. Mills or from Lilliath, I believe. She is first-clas material in intelligence, attitude, character, ability to get along with people, and general training. Good college course, and now getting good seminary work; languages, psychology, history, without specialization. Destined for China in general work by our society, but Higdon would consider Ginling if you wish. Pauline early had three years or so in Japan with an independent mission through personal connections; just enough to adjust her to different living environment and customs. Then had library training and good experience in library work, which is what made me suggest the possibility of Ginling -- presumably not as full time, but as one contribution to your group. Now 33. Health and appearance excellent. If you are interested, it would be well to talk with her soon, as it might affect her training further. E.g., if you want some English. Help with religious and group activities would be a strong point. Pauline will probably leave about June 1 for her summer program. She could go to New York easily at the weekend or for an evening, to have a half-hour or so with you. I rate her as the best person in view now as a candidate for any sort of work in China. Another year or so of training can be managed somewhat to order. I suggest you look ahead interms of ten years, rather than too much in terms of instant needs.

I am notifying Chengtu that I definitely commit myself to return in 1944 -- early if they require it.

Sincerely,
Searle Bates

Ap- writing about Evans - Certainly want him for finding - want to see him & talk over with him then but combination of program in finding - should need part time for library work - & other part in teaching or other line - such as ~~say~~ ~~seeing~~ college work - you know how there has not been a thing which was ok & work consecutive number - you in to ~~to~~ meet him in N.Y. - Let Dr. Wu know address in Ohio - Then may soon will make arrangements for a program day -

~~To this Stam~~

To Searle (Dr. Bates)

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May 22, 1943

Dr. M. Searle Bates
336 Canner Street
New Haven, Connecticut

Dear Dr. Bates:

I appreciate your writing me about Miss Pauline Starn. I would certainly be most happy to get her for Ginling, and I want to see her and talk over the best combination of program in Ginling for her. We definitely need part of her time for library work and the other part could be used in teaching or in some other line. For instance, one need is for an English Secretary for the College. You know that there has never been a secretary at Ginling who was able to work for a consecutive number of years and I have felt the need of a person who would serve not only as my secretary but as a publicity secretary for the general work of the College. It seems to me that Miss Starn might well fill this need.

I am sorry there has been no time for me to meet her in New York. I have not been here very long and every day has been so completely full that I did not dare to ask her to come down to see me.

Will you please let me know her address in Ohio? I wish to make an arrangement for a personal conference with her as soon as possible, in order to help her to plan her work for next year if she really does expect to go to Ginling.

I shall be in Washington until the end of May, and after that I have a one-day appointment in Detroit the 31st of May. I may go to Ann Arbor for a few days from Detroit, but this will not be settled until after I have seen some people in Washington. You can always reach me through the Ginling office, of course, and I shall appreciate your letting me know where I can most easily make connection with Miss Starn.

Sincerely yours,

Yi-fang Wu

July 6, 1943.

My dear Miss Starn:

I wish to thank you for your letter and your readiness to take a trip to see me. Before your letter came I saw Dr. Searle Bates on June 24th and I talked to him in regard to your giving some time to finding out the different methods of teaching English as a language to people for whom English is not the mother-tongue. Another thing that we need to find is reading material in simple English on current topics. Dr. Bates seemed to think that you might be able to give some attention to such materials even while you continue your work to finish your course at Yale.

After this conference with Dr. Bates I did not think it so urgent for us to have a conference during the summer, particularly now that you are working in your home town. Of course, I am eager to see you and to have a chance to talk over such matters more in detail. When you come east to Yale, we should be able to arrange for an interview here in New York. Even though my plans for the fall are not yet definite, I am sure to be in the United States in September. If you will let me know the date when you will be passing through New York and should reach New Haven, we may be able to arrange an appointment.

With best wishes, and looking forward to meeting you in the near future, I am

Sincerely yours,

Hi-fang Wu.

Dec. 20, 1943

Miss Pauline Starn,
418 Beall Avenue
Wooster, Ohio.

Dear Miss Starn,

At a recent meeting of the Ginling Board of Founders it was enthusiastically voted to invite you to join the staff of Ginling College in Chengtu as Librarian and part time English teacher. For your information I quote the action:

Voted: That Miss Pauline Starn be appointed on the faculty of Ginling as Librarian and part-time English teacher.

We are very happy to know that you are to be one of the Ginling family, and hope that your connection with the college will always be a source of satisfaction to you.

In a conversation with Mr. Higdon this morning I learned that you hope tp finish your work at Yale this summer and then go to the Language School in Berkeley for a year before starting to China. Mr. Higdon thought that we could count on the fall of 1945 as the time when you would be ready to go. This seems an excellent plan to me, and I hope nothing will happen to interfere with it.

With all best wishes,

Sincerely yours,

Mrs. W. Plumer Mills

Dec. 20, 1943.

Mr. E. K. Higdon
Missions Building
222 Downey Avenue
Indianapolis 7, Ind.

Dear Mr. Higdon,

Enclosed I am sending you a copy of the letter I have just written to Miss Starn. We count ourselves fortunate indeed to have secured her for Ginling, and can assure her of a warm and hearty welcome when she reaches Chengtu.

I was glad to learn from you this morning that the United Christian Missionary Society will appoint her as a regular missionary, allocated for work in Ginling, and will provide her salary for the year that she is studying in Berkeley. As I told you this morning, the Gihling Board has voted to ask the U.C.M.S. to appoint Miss Starn to Ginling with salary, thus increasing its annual contribution to the college. I have not taken this up formally with you before as it is involved in the whole matter of Mission Board support for the union institutions, and this is to be presented to the various Mission Boards by the Associated Boards. However I was glad to have your assurance that when the request for the appointment of Miss Starn with salary is presented to your Board you felt that it would receive favorable consideration.

Sincerely yours,

Mrs. W. Plumer Mills

pock

447 Beall Ave.
Wooster, Ohio
Dec. 27, 1943

Mrs. W. Plummer Mills
150 Fifth Ave.
New York, New York

Dear Mrs. Mills,

Your news of the vote of the Girling Board of Founders was a wonderful Christmas present for me. I appreciate their vote & the knowledge that I am to belong to Girling. It will be an inspiration to me in my studies

12-27-43

both at Yale & in Language School.

The plans as they now stand, for this year at Yale & next year at Berkley, are pleasing to me & I trust they will be carried out.

Please convey my thanks to the Board of Founders.

Sincerely yours,
Pauline Starn

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Ginling College
Chengtu, Szechwan, China
May 6, 1944

Dr. Searle Bates
C/o Mrs. W. Plumer Mills
Ginling College Office
New York, N. Y.

Dear Dr. Bates:

I wish to thank you very much for your kind letter in regard to the plans for Miss Pauline Starn. I have read it over very carefully and considered the plans that you and Florence have worked out together for her. It seems to me that it is the best, both for Miss Starn and for her contribution to Ginling after she comes out. Florence is right in saying that language is necessary, because in the librarian's work she will have to deal with new freshmen as well as upper class girls. Furthermore, in regard to the work on the Chinese books, she could then at least have a general supervision and know what is going on there. While no one can tell beforehand when the war may end, June of 1946 may turn out to be the correct time to be ready and go to Nanking. If, by good fortune, even the Pacific war is over much earlier, she may then change her last year's plan of language study in California to the combination of work and language study in China, but I know there is rather a risk, because quite likely she may be drafted for full-time work and have no time left for language study. This shows my complete support of the plan as you have worked it out. I hope that both U.D.M.S. and Miss Starn, herself, are quite happy over this plan.

From Mrs. Smythe we are happy to hear that you expected to start Chinaward by early June. You may be assured that not only the University of Nanking, but the rest of your friends are all looking forward to your return. Don't you remember what a big order I suggested for you to take up when you returned to China?

I hope that Mrs. Bates and the boys are in good health, and will be able to get along satisfactorily without you.

Sincerely yours,

(Signed) Yi-fang Wu

Yi-fang Wu

YFW/daw

336 Canner Street
New Haven 11, Connecticut
January 9, 1945

Mrs. W. Plumer Mills
150 Fifth Avenue
New York, New York

Dear Mrs. Mills:

During the past six weeks or longer I have been giving a great deal of thought to the kind of work I want to do in China. You know that for over a year I have been taking my studies at Yale, keeping always in my mind the idea that I was preparing for work in the library and in English teaching at Ginling.

I am not sure that I can explain the causes for my reconsideration of the matter, except that it grew out of conferences concerning my own abilities and desires in the mission field. It has always been my desire and a source of satisfaction to work in Bible classes. That, plus the religious emphasis of my work here at Yale, has served to deepen my interest and extend my training in that field, rather than in the field of teaching and library service. The result is that I am seeking release from my agreement with Ginling College, with the desire to enter evangelistic work.

In many ways I am sorry to ask this release. Ginling has long been in my mind the best in women's education in China, and to be able to work with such an institution seems the most desirable kind of missionary task. Yet my own abilities and desires seem to fit better into a place where less time will be given to educational effort and more time in direct evangelistic work.

It is with deep regret, therefore, that I ask to be released from my agreement with Ginling College. My esteem for the school remains as high as ever, but I sincerely feel that my work is in another field unless there might sometime be an opening in personal and religious work at Ginling.

Sincerely yours,
Pauline Starn
Pauline Starn

January 30, 1945

Miss Pauline Starn
336 Canner Street
New Haven 11, Conn.

Dear Miss Starn:

This will inform you that the Personnel Committee of Ginling College has considered your request to be released from your agreement to go to Ginling as librarian and part-time English teacher, and have voted unanimously, although regretfully, to release you. The Board will have to take final action on this matter, as I believe I have already written you. As there will not be a meeting of the full Board until May, I am writing to you now to give you tha action of the Personnel Committee. I will write you again after the meeting in May.

May I say again that I am sorry indeed that you will not be one of our Ginling group, but you have our very best wishes for a useful and successful career in China.

Cordially yours,

Mrs. W. Plumer Mills

CSM:ef

336 Canner Street
New Haven 11, Connecticut
February 8, 1945

Mrs. W. Plumer Mills
Ginling College Office
New York, New York

Dear Mrs. Mills:

I want to thank you for your letter informing me of the action of the Personnel committee of Ginling College, and say that I appreciate your expressions personal interest and good wishes.

May I thank you, too, for the copy of Miss Kirk's letter. I read it with the greatest of interest, and appreciate your sending it to me. For of course I continue to be greatly interested in China in general and in Ginling in particular, and will be glad to hear of school events and progress.

Sincerely yours,
Pauline Starn
Pauline Starn

July 10, 1945

Miss Pauline Starn
336 Canner Street
New Haven 11, Conn.

Dear Miss Starn:

In my letter of January 30th, I told you that I would inform you of any formal action which the Ginling Board took on your request to be released from the appointment as Ginling librarian and part-time English teacher.

At the Board meeting on May 11th, your request was presented, along with a recommendation from the Personnel Committee, and the following action was taken:

VOTED to approve the recommendation of the Committee on Personnel that Miss Pauline Starn be released from her appointment as librarian and part-time English teacher at Ginling.

With all best wishes for your work in China,

Sincerely yours,

Mrs. W. Plumer Mills

CSM:ef

336 Canner Street
New Haven 11, Connecticut
July 23, 1945

Mrs. W. Plumer Mills
150 Fifth Avenue
New York 11, New York

Dear Mrs. Mills:

Thank you for your letter regarding the action of the Board releasing me from my appointment.

I am truly sorry that our relationship has been cut so short, for I have enjoyed our correspondence and our visits, and know that working with Ginling College would continue to be a great pleasure. However I am certain that my decision is for the best, and know that to serve China will be to serve Ginling, even though indirectly.

I want to express, too, my appreciation to you personally for your kindnesses. I have enjoyed our association.

If Dr. Wu is in, will you please give her my warm regards.

Sincerely yours,
Pauline Starn
Pauline Starn

Mary E. Steele

1948

Steele
Mary E

January 9, 1948

Miss Mary E. Steele,
Georgia Power Company,
P.O. Box 1719
Atlanta 1, Georgia.

Dear Mary:

I address you informally since our visit last Saturday night. Ruth told me that you made your train by the skin of your teeth. At least, she assumed that you did not miss it because she could not find you when she went into the station.

I appreciated the hurried word you gave me as we rushed to the auto on Sunday morning. I trust you will have time to give careful consideration to the proposals I put before you and to make a favorable decision. I am summarizing the points we discussed and listing the items on which you should have further information.

The fundamental principle on which to decide about a Christian vocation is a need, the knowledge of a need and the ability to meet the need.

The motivation for Christian service abroad is a conviction that Christ contributes values to your own life which you would like to share with persons who do not have them. The method of that sharing depends upon interests, abilities and skills.

The task we are attempting in China may be summarized thus: To meet every human need or see to it that those needs are met. I interpreted this principle in terms of rural service and said that in Ginling College, you would be training a good many young women for rural service.

The information I gave you about the position in the Department of Home Economics was rather sketchy. I am sending you under

separate cover a document called GINLING NEWS. It was written last September and gives a review of the 1946-47 school year. It will give you a better idea of the life of the school than anything I could write. If you supplement it by the information I gave you the other night about living conditions, you should have a fair conception of Ginling. The paragraphs on the Home Economics Department give considerable detail. Furthermore, Dr. Wu Yi-fang, president of Ginling College wrote me on December 30, 1946, to confirm a conversation that I had had with her about a missionary member of the faculty to be appointed by the United Christian Missionary Society: "In regard to vacancies, we have urgent need in the departments of Home Economics, English and Music. The department of Home Economics has the greatest need. If you should be able to send us a well qualified person to take charge of the department, we should appreciate it. If not an experienced person, then one able to give courses in household arts, home management, etc."

You will note that she writes that the missionary would take charge of the department. I doubt if the situation has changed in the last year for, if a Chinese faculty member had been in the United States a year ago preparing to head that department, Dr. Wu would not have requested me to find a missionary to do it. But I am writing her by air mail to ask about this matter and I should have a reply within three weeks to a month.

The Ginling News and this letter from Dr. Wu were in the folder which I forgot to take with me. I could have answered a number of your questions much better if I had had this material last Saturday night.

The salary for a single missionary in China is $1,106.00 per year. However, the UCMS provides a cost-of-living allowance sufficient to provide a purchasing power of 65% of the pre-war purchasing ability of the missionary. Our missionaries in China before the war lived quite well, some of them taking out insurance or putting aside savings. The percentage of the pre-war purchasing power to be paid to the missionaries in the months to come will be decided, as it has in the past, by action of the group itself. The UCMS also pays rent or provides living quarters, takes care of travel expense to and from China, has an outfitting allowance for the personal use of the missionary in the amount of $250.00 in normal times and $500.00 during these post-war years when it is so difficult to buy equipment and supplies in China, pays the cost of crating, shipping and customs from the home of the missionary in the United States to the station where she is to live in China on two measured tons (80 cubic feet) or 4,000 pounds in normal times and on an unlimited amount at present.

The United Christian Missionary Society also pays all hospital, doctor and medical bills and, if dental surgery is recommended by a physician, the cost of such surgery and one-half of the cost of dental

replacements are chargeable to the Society.

The furlough salary for a single missionary is $1,260.00 per year and the rent allowance is $20.00 per month. Missionaries who go to school during their furloughs are eligible for scholarships in the amount of $750.00 per academic year.

The scholarship loans for persons preparing for missionary service amount to a minimum of $750.00 per academic year and a maximum of $1,000.00. That means that persons who study throughout the calendar year with perhaps only a month for vacation, may have a maximum of approximately $1350.00.

The Pension Fund and the UCMS have an arrangement whereby the missionary pays 2½% of a basic salary which amounts to $50.00 per year and the Society pays 8% thus providing a retirement fund of $800.00 per year if the missionary has served 35 years by the time she reaches her 67th birthday. She receives a pro-rated amount depending on the number of years she has served if the total is not 35. Thus if she has served 30 years, she has a retirement fund of 30/35 of $800.00.

I think I have omitted none of the financial arrangements.

I am writing to the New York office of Ginling College to request that they send you all the recent information they have, including pictures of the buildings, classrooms and library. I am writing to Dr. Wu on the following points (1) would she prefer you to join them after you have received your Master's degree and have had a year of language and orientation studies in the United States or after you have taken your Ph. D. degree, (2) what Chinese members of the faculty are in this department and what degrees do they have, (3) in what field should you do your graduate study in view of the fact that you prefer Home and Family Life, (4) what equipment is available for the department.

I shall also get from some other source the advise on the best university for graduate work. Have I omitted anything? If you have questions, fire them at me.

Sincerely yours,

E. K. Higdon

EKH:d

Dorothy E. Stendel

1940

Miss Dorothy Stendel
4615 South Gramercy Place
Los Angeles, California

4604 Fifth Avenue

Name (maiden or married) by which you were known at Ginling Miss Dorothy E. Stendel

19 22-19 23 at Ginling. Work: English Literature and Composition

B.A. or B.S. Year 1914 School Leland Stanford Jr. University

M.A. or M.S. Year 1916 School Same

Ph.D. Year _____ School _____

Other degrees Graduate work Year 1921-22 School Columbia University

Year _____ School _____

Date of Marriage _____ Husband's name _____

Work and Travel (other than at Ginling)

Year(s) Ten Position High School teacher of English

Place Honolulu, Hawaii

Year(s) 4 Position Grammar and high school teaching

Place California

Year(s) _____ Position Travel in Europe, Alaska, U. S. A.

Place _____

Year(s) _____ Position _____

Place _____

Year(s) _____ Position _____

Place _____

You can get in touch with the following people at the addresses indicated:

BERGER, Mrs. R. R.

GAILEY, Miss Helen

LAUCKS, Miss Blanche

MA, Mme. Yu-guiun

RUEFF, Frau Gese

VAIL, Miss — Deceased

ZIMMERMAN, Frau

Signed: Dorothy E. Stendel

December 1940

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