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UBCHEA ARCHIVES
COLLEGE FILES
RG 11

Girling
Academic
Related to faculty + staff
Louise Shoup

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0748

Louise Shoup.

From Mr. Barbour
 I. "I think you will want to know of one Louise Shoup, daughter of California parents, with some work to her credit beyond M.A. (studies at Stanford and Columbia), travelled abroad with the right viewpoint, a girl of personality and character, aged 28, and very much the kind of person that would have a contribution to make to the Yenching Community. I met her quite by chance in her cultured home surroundings, heard that she had formerly meditated on going to Roberts College and discovered that she is not one of the kind that want to stay at home in ease and comfort but has a sense of purpose. The idea of Yenching appeals to her and I feel she is the sort of person who would do well, especially on a three-year contract. She has not much previous experience in teaching since she chose to be run into by an auto soon after the appointment and on recovery went back to do more work in 17th Century English, etc. But she has all the desirable credentials, Phi Beta Kappa and the rest. Anyhow I think you would do well to have her name on your books in case vacancies develop especially if there are gaps to be filled at abnormal times of year when good people of her calibre are apt to be booked up."

From Mr. Barbour
 II. "Her father is head of the Southern Pacific R.R. and of course the girl could have almost anything she likes to ask for; but she has preferred to cut out her own career. They are Episcopalians and she has the right international viewpoint and the right attitude to China and the kind of life she may expect to lead there, sane and healthy."

From Miss Shoup's letter to Mr. Barbour
 1935
 III. "I had just finished summer school at Stanford when an opportunity to teach English at Colorado Agricultural College, which is located at Fort Collins, came my way. I went out for a personal interview, returned home and am now on my way to take the position for this winter. Although it is a small, technical institution I am glad of the opportunity to get experience in college teaching which I lack. I am very much interested indeed in the possibility of some day joining the Yenching staff. I lived for two years in Geneva, Switzerland, after graduation from college, and traveled through China and Japan when I was about fourteen, so I do know what it is like to be away from home. From what Dr. Barbour told me of the work Yenching is doing, I should judge it to be one of the most interesting and stimulating centers in which to be in the world today. You spoke of learning more about my interests and qualifications. There is on file in the Columbia Appointments Bureau a rather complete record of my past activities which they will send you on request, thus saving my taking up your time by going into further detail in this letter. I realize there may not be an opening for some time to come, several years perhaps, but my interest is such that I would like to be on the list of those to be considered whenever a vacancy does arrive."

150 Fifth Avenue
New York, New York
June 2, 1936

Miss Louise Shoup
Care of Mr. Paul Shoup
University Avenue
Los Altos, California

My dear Miss Shoup:

Ginling College in Nanking, China, is looking this spring for a teacher of English. We find among the files in the Associated Boards for Christian Colleges in China office at 150 Fifth Avenue, New York, your letter of September 1935. We realize that your initial interest is in Yenching, but as Yenching has not at the moment an opening we are wondering if you could be equally interested in the woman's college in Nanking.

Nanking is now the capitol of China, a stimulating city because it is the center of China's present political life as well as a very ancient capitol and walled city. The college there was founded in 1915 with a class of nine students. It has dormitory space for only 250 students and this is overflowing. Last year there were 300 applicants for its Freshman class! It is supported in this country by the cooperating units listed in this letterhead. One of the most active of these is Smith College.

A member of the first graduating class is now the very able president of the College, Dr. Yi-fang Wu. She is also the chairman of the National Christian Council, the first woman in any country, I believe, to hold this position. At the moment she is on her way to London as China's representative at an International Missionary Council meeting. She is as much respected in the educational world as she is in the religious and she is persona grata in official Nanking.

The appointments to Ginling are on a three or a five year basis. Usually the first appointment is for three years. The salary is nominal, but sufficient for all living needs and for reasonable summer vacations. The basic salary in American money is \$864. a year, but after exchange adjustments it actually becomes less in our money. On the field as closely as I can tell the salary amounts to about \$2400 in Chinese currency. The travel both ways is paid on a three year term, and a furnished room is provided at the College. Other living expenses at the College amount to about \$20. U.S. or \$65. Chinese currency a month.

The English Department has two functions. One is to perfect the English language as a tool; the other is to offer a major in English. The former is the major task; the latter is desired by a few students.

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Miss Louise Shoup

-2-

June 2, 1936

I am inclosing for you a recent booklet on Ginling prepared here for publicity purposes, and I am sending also a catalogue. This letter I am sending in duplicate to your California and to your Colorado addresses.

If you find yourself interested in the idea of an English position at Ginling will you not please write Miss MacKinnon at your earliest convenience?

Yours sincerely,

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Board of Missions
Nashville, Tenn.
June 6, 1936

Miss Louise Shoup
c/o Mr. Paul Shoup
University Avenue
Los Altos, California

Dear Miss Shoup,

Miss Rebecca Griest has sent me a copy of a letter she wrote you on June 2. I note that she asked you to write to me if you were interested in the English position at Ginling, but I also notice that she did not give you my address in the letter. Perhaps she sent this to you in some other way.

We are eager to find an English teacher for Ginling this year. I shall be glad indeed to hear from you if you are interested.

Sincerely yours,

Chairman, Personnel Committee

SLM:BL

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Colorado State College

of Agriculture and Mechanic Arts

Charles A. Vory, President

Fort Collins, Colorado

Louise Shoup, Instructor
English and History

Los Altos, California
June 8, 1936

Miss Sallie Lou MacKinnon
Chairman, Personnel Committee, Ginling College
Doctor's Building
Nashville, Tennessee

Dear Miss MacKinnon,

Miss Rebecca W. Griest has just written me concerning an opening for a teacher in English at Ginling College. My name was on the files as being interested in Yenching- an interest initiated by Dr. George Barbour whom I met last summer at Stanford- and so Miss Griest thought I might be interested in a similar position at Ginling. I am definitely interested. I know of the high scholastic of Ginling and would therefore consider it an honor to be on the staff there.

As I wrote Miss Griest there is one difficulty which arises right at the beginning but which may not prove to be insurmountable; in any case I know you will be able to tell me whether it is or not. I could not possibly sign a contract for more than one year at this time. It might well be that- if the College found my work satisfactory- I would return for the second and third year- or more, but as circumstances now are I do not feel it would be the wise thing for me to sign for more than one year. I realize what an investment it is for the College to transport members of the staff out there, and it occurred to me that if I could arrange to pay my own expenses both ways I might still possibly have a chance as a candidate for the position for one year. Of course, this may not be possible at all from the standpoint of the College, but as long as I am definitely interested I wanted to find out if any change might be made in the time limit under those circumstances.

All my credentials, including letters of recommendation, etc. are at the Appointments Bureau, Columbia University and they will be glad to send them to you on request. This being the case, I will not take up your time with a long, detailed, personal history but perhaps a few facts might serve to give you an idea of whether or not I was qualified for the type of position to be filled at Ginling.

I graduated from Stanford in 1929, an English major, Phi Beta Kappa. For the next two years I lived in Geneva, Switzerland and did some studying at the University there. The second year I was connected with a College for American Women there headed by Miss Mildred Burgess. After my return to this side I held various part-time jobs in New York City and took some courses at Columbia in an effort to find out what I did want to do. When I decided on teaching as a career, I took my M A in English at Columbia last winter and then continued work in the Education Department of Stanford University, summer session, toward a Junior College Teachers Certificate. I am

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Colorado State College

of Agriculture and Mechanic Arts

Charles A. Lory, President

Fort Collins, Colorado

JUN 8
1936

Louise Shoup, Instructor
English and History

lacking only five hours in my minor-History- of holding a *PERMANENT* Junior College Teacher's Certificate and am entitled to a temporary one. Just at the end of summer school, through the Appointments Bureau at Columbia I heard of the position at Colorado State and, after a personal interview, secured it. My year there has been a satisfactory one for me and all my associations the pleasantest. If I return, it will be at a raise in salary- bringing the total to \$1,600 for the nine months- and of course I am very pleased- particularly at the end of my first year of teaching. I taught the usual subjects at Colorado State- "sub-freshmen" English, ~~Advanced Composition~~, Literature and one advanced course in The Writing of the Short Story for which I had special training at Columbia under Dr. Mabel L. Robinson. Creative writing in any form has always interested and I hope to specialize some day in the field of the short story. My thesis at Columbia was written in the field of the eighteenth century. I have found out that I like teaching very much indeed and feel that a college such as Ginling would provide invaluable experience for me at this time.

I had a talk with Professor Payson J. Treat of Stanford University who is, as you probably know, an authority in his own field of teaching- the Far East. He had been on the campus of Ginling as recently as last November and was therefore able to give me first-hand information about the institution.

My plans for the summer are *indefinite* for the most part, but I am sure of being in New York City some time during July or August. If there would be any opportunity of meeting you I should be most appreciative of it. I have read with considerable care all the literature about the College which Miss Griest kindly sent me and there is no doubt that my interest in teaching there is genuine. I shall hope to hear from you soon about the possibility of a one-year contract under the circumstances outlined above. My address until further notice is simply Los Altos, California.

Yours sincerely,

Louise Shoup
Louise Shoup

P. S. Please forgive the appearance of this letter-typing is *not* my strong point, and I am in a hurry to get this off.

L.S.

P.S. (2) It has just occurred to me that I might be of some interest to you to know that I traveled for a summer in China and Japan when I was about fifteen; it was, of course, a "tourist" trip, but I enjoyed it thoroughly and hoped then to return some day to Los

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Colorado State College

of Agriculture and Mechanic Arts

Charles A. Cory, President

Fort Collins, Colorado

Louise Shoup, Instructor
English and History

Los Altos, California
June 8, 1936

Miss Rebecca Griest
Vice-Chairman, Committee on Personnel
Ginling College
150 Fifth Avenue, New York City

Dear Miss Griest:

Thank you for writing me about the opening for an English teacher at Ginling College. I am indeed interested, and I have read with considerable care all the literature concerning the College which you were kind enough to send me. I am just back from Fort Collins after a rather strenuous drive or you would have heard from me before this.

Dr. George Barbour - whom I met last summer- first "crystallized" my interest in teaching at Yenching- I had thought for some time that I would like to teach somewhere in the Orient but had no one place in mind. I know definitely, however, of the high scholastic standing at Ginling and would therefore consider it an honor to be on the staff there.

There is one difficulty which arises right at the beginning but might not prove to be insurmountable. I could not possibly sign a contract for more than a year at this time. It might well be that- if the College found my work satisfactory- ~~that~~ I would return for the second and third year or more- but as circumstances now are with me I do not feel it would be the wise thing to sign for more than a year. I realize perfectly what an investment it is for the College to transport members of the faculty out there, and it occurred to me that if I could arrange to pay my own expenses both ways I might still possibly have a chance as a candidate for the position for one year. Of course, this may not be possible at all, but as long as I am definitely interested I wanted to at least find out if any changes might be made in the time limit under those circumstances.

All my credentials, including letters of recommendations, etc. are at the Appointments Bureau, Columbia University and they will be glad to send them to you on request. This being the case, I won't take up much of your time with a long personal history; also, I realize Miss Mackinnon is the one to whom all this must go in detail, but perhaps a few facts might serve to give you an idea of whether or not I was qualified for the type of position to be filled at Ginling.

I graduated from Stanford in 1929, an English major, Phi Beta Kappa. For the next two years I lived in Geneva, Switzerland and did some studying. The second year I was connected with a College for American Women headed by Miss Mildred Burgess.

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Colorado State College

of Agriculture and Mechanic Arts

Charles A. Cory, President

Fort Collins, Colorado

JUN 8
1936

Louise Shoup, Instructor
English and History

After my return to this side I held various part-time jobs in New York City and took some courses at Columbia in an effort to find out just what I did want to do. When I decided on teaching as a career I took my M A ^{IN ENGLISH} at Columbia last winter and then continued work in the Education Department at Stanford summer session toward a Junior College Teachers Certificate. I am within five hours work in my minor- history- of having a permanent certificate and am entitled to a temporary one. Toward the end of August, through the Appointments Bureau at Columbia I heard of the position at Colorado State College and, after a personal interview, secured the position. My year there has been a very satisfactory one for me and all my associations the pleasantest. If I return, it will be at a raise in salary and this is, of course, gratifying- especially at the end of one's first year of teaching. I found out that I like teaching very much indeed and feel that a College such as Ginling would provide invaluable experience for me at this time. I taught the usual courses at Colorado State- "Sub-freshmen English"- advanced composition, Literature, and one advanced course in the writing of the short story for which I had special training under Dr. Mabel L. Robinson at Columbia. Creative writing in any form has always interested me and the particular field in which I some day hope to specialize is that of the short story.

I had a talk this afternoon with Professor Payson J. Treat of Stanford University who had been on the campus of Ginling as recently as last November and was therefore able to give me further first- hand information about the institution.

I am writing Miss MacKinnon immediately; undoubtedly, she will be able to answer my question as to a possible shortening of the contract under the circumstances suggested. My plans for the summer are not definite, but I am sure to be in New York some time during July or August. I realize how vague that is, but in any case I hope I shall have the opportunity of meeting you. There is so much I want to ask about that can't seem to be wedged into a letter.

Thank you again for your letter containing the possibility- at least- for me of a position which I consider one of the most interesting a person could possibly hold.

Yours sincerely,

Louise Shoup

P. S. My present address-
until further notice
is simply-

Los Altos, California Louise Shoup

Please forgive the appearance of this letter; typing is not my strong point and I am in a hurry to get this off to you. L.S.

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BOARD OF MISSIONS
METHODIST EPISCOPAL CHURCH, SOUTH
W. G. CRAM, GENERAL SECRETARY
DOCTORS' BUILDING
NASHVILLE, TENNESSEE

FOREIGN MISSIONS
SECRETARIES
ALFRED W. WASSON, GENERAL WORK
SALLIE LOU MACKINNON, WOMAN'S WORK

June 24, 1936

✓ Miss Rebecca Griest
Miss Margaret Hodge
Mrs. Francis J. McConnell
Mrs. Charles Sears
Miss Florence Tyler

Dear Members of the Personnel Committee:

I am enclosing the papers of Miss Louise Shoup and Mrs. Mabel R. Rhead so that you might have an opportunity to study them before the meeting on June 29th.

Since these papers have come in so late, I am asking that the recommendations be sent directly to 156 Fifth Avenue, hoping that they will have come before the time for the meeting.

The following is a telegram which was received yesterday from Miss Shoup:

"Arriving New York morning June 28. Wired Miss Griest to this effect. Will be either at 2 Beekman Place, apartment Mrs. Trilby Anderson or my father's apartment, 25 E. 67th if any one wishes contact me before Monday morning, when I will appear headquarters. Hope have privilege meeting you."

Sincerely yours,

Sallie Lou Mackinnon

Chairman, Personnel Committee

Wickenshaw 2-7182

SLM:BL

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LOUISE SHOUP

Address:- Los Altos, California

Church:- Episcopal

Age:- Born 1907

Academic Training:-

Palo Alto High School - 1921-24
Ransom-Bridges, 1924-25
Leland Stanford University 1925-29, Phi Beta Kappa, B.A. with
distinctive major field English

Graduate Work:-

University of Geneva-1930-31 - Course in French Phonetics
Columbia University 1933-34-M. A. in English
Leland Stanford-Summer 1934-Teacher's Certificate

Professional Experience:-

1930-Progressive College for Women in Geneva, Switzerland,
Secretarial and Personnel assistant.
1933-34-Assistant to Peg-Murray, cartoonist. Secretarial and
personnel work for Experimental Groups under Marion Coats
Graves-N. Y. C.
Summer, 1934 - Assistant in Home study department, Columbia University.
1935-1936-Colorado State College-Instructor in English.

Courses:-

Undergraduate Courses:-

<u>First Year</u>	<u>Second Year</u>	<u>Third Year</u>	<u>Fourth Year</u>
Greek Tragedy Shakespeare	Hist. Short Story Greek Epic Intro. to Poetry Greek Myths Plutarch	Eng.Lit.1660-1780 Gen.Psychology History Rousseau Greek Historians New Testament Eng.Lit.1932-1900 Adv.Shakespeare Short Story	Chaucer Hist.Eng.Novel Contemporary Novel Adv.Composition News Writing French Lit. Browning Medieval Lit. Eng. Lit. Short Story Writing Lit.1557-1660 Copy Reading

Graduate Courses:-

Title of Course:-

The Short Story	Eighteenth Century Literature
Medieval Literature	Seventeenth Century Literature
Comparative Literature	Pro-seminar
Victorian Literature	Medieval Literature

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Miss Shoup's own statements:-

- A. I think at Columbia I learned to distinguish intelligent teaching from un-intelligent teaching and to be able to analyze, to a certain extent at least, why one was intelligent and the other not intelligent. I used as one of the chief bases for this analysis the test as to whether we, as a class, were being taught what to think, or how to think. It became obvious to me that knowing a great deal about one's subject and getting that knowledge across to a class in such a way as to make them really understand it were two entirely different things. Thus I became convinced of the fact that psychology and methods as well as scholastic background must play a part in successful teaching. I realized more fully the value of always trying to get the other person's point of view and of not making snap judgements on anyone or anything.
- B. The sudden termination of my job with the Progressive College came as a result of my being in an automobile accident so serious that the after effects kept me from doing any work for nearly two years. My work with Feg Murray came to an end when he was summoned to Hollywood where he wanted me to go but by this time I had decided I wanted to teach and so took a part-time job with the Experimental group as a satisfactory way of filling out the year. I am interested in English literature in general. My chief interest is in creative writing with emphasis on the short story. My work under Edith Mirrielees at Stanford and Dr. Mabel L. Robinson at Columbia has convinced me that the teaching of short story writing is the field in which I should some day like to specialize.
- C. I had always been interested in any form of creative writing and the course at Columbia convinced me that the short story was the field in which I hoped some day to specialize; however, I was very anxious to earn my own living and decided to see if I would like teaching as well as I thought I would. I spent that summer with Miss Helen Hull and Dr. Mabel Robinson at their home in Maine and spent the following winter getting my M. A. in English at Columbia. My special field was the 19th Century.
- After I had my degree I returned to California and while I felt I preferred teaching in a four-year college, I was afraid jobs would be scarce so enrolled in the Educational Department of Stanford Summer School and completed enough courses to secure a Temporary Certificate for teaching in a Junior College. I lack only five hours in my minor, History to be entitled to a permanent certificate. Near the end of August the Columbia Appointments Bureau wrote me of a vacancy in English at Colorado State College; I went for a personal interview, secured the job and returned there by the first of September to begin my first year of Teaching. I enjoyed my work immensely; the college is one of Agriculture and Mechanical Arts with English as only a "service department" so the situation offered a distinct challenge, the future farmers, veterinarians and foresters practically dared me to teach them any English, or, almost an unheard of though, see that they got any enjoyment out of it. I like people; I liked them and I believe they knew it, for they responded in a most gratifying way and I was, of course, greatly pleased to find I liked teaching as well as I had thought I would. My courses consisted of sections in "sub-freshmen" composition, regular and advanced composition, Literature (general course, mostly contemporary) and a course in writing the Short Story. All

my associations there were of the pleasantest, and it was gratifying to be asked back with a raise in salary, but I am interested in teaching where there is more emphasis put on the subject of special interest to me-English.

Extra Curricular Interests:-

Undergraduate:-

Contributed to College Comic magazine
Contributed to Literary magazine
Member of English Club

Athletics:-

Basketball, baseball, hockey, horseback riding, hiking, pack trips.

References:-

"I consider that Louise Shoup has a high quality of intelligence. Her mind is alert, quick-witted, and thoughtful. She has unusual charm of personality part of which is natural endowment and part from a rich background of culture and travel. She was a member of one of my advanced classes in story writing for a year and I found her a very satisfactory student interested in her work and competent in the performance of it. The same qualities appeared in the secretarial work which she did for me. She has a strong sense of responsibility toward any obligations which she takes on. Her qualities of character, background, and training would all seem to guarantee success in a teaching position in a college or a preparatory school of high standards."

Signed-Mable Louise Robinson,
Ass't. Prof. of English,
Columbia University, New York, N.Y.

"Miss Louise Shoup received the degree of A.B. in English at Stanford in 1929. Her work with us was of a uniformly high order. In my Chaucer class she ranked almost the highest. I found her intelligent and original in her thinking, pleasant and capable. Her home was near Stanford, and we knew her well and considered her a young woman of excellent character and personal charm. I have not seen her since her graduation, but I should expect her to do well as a teacher since she gave promise of becoming a very capable and charming woman. I particularly like her independence of thinking and her self-reliance and initiative. I am glad that my knowledge of her is such that I can recommend her enthusiastically for such work as she may claim to be prepared.

Signed-Arthur G. Kennedy,
Prof. of English Psychology,
Stanford University

"Scholastically, Miss Shoup was among the highest 15% of her class during her four undergraduate years at Stanford. Apart from the sound scholastic ability evidenced by this rating, she is a young woman of brilliant personality and thorough social training. She has had the advantage of several years abroad, speaks French readily, known her way about among people of many kinds. I should expect her to do excellent teaching,

References Cont'd.

especially with college freshmen; she has a rather unusual ability to put all of herself into whatever she is doing, and she would represent to them the kind of woman that many of them would like to become."

Signed-Edith R. Mirrieless,
Assoc. Prof. of English,
Stanford University

"I have known Louise Shoup for many years. She is a woman of fine mind and good personal qualities. I think that she would succeed as an instructor either in a college or preparatory school. I think that she will also develop good administrative ability. She comes from a family that has that quality to a high degree."

Signed-Ray Lyman Wilbur, President,
Stanford University

"I consider Louise Shoup to be an unusual, intelligent and alert person. Her industry and loyalty are unquestioned. She is of a pleasing personality and while in my employ I found her very willing to follow directions, eager to offer useful and original suggestions, and to have definite initiative and creative ability."

Signed-Feg Murray, Cartoonist,
King Features Syndicate,
235 East 45 St., New York, N. Y.

"I have known Miss Louise Shoup for a number of years. She was a student at Stanford for four years and, as she lived a few miles from the University, I knew her before she entered college and have known her since she graduated in June, 1929. Miss Shoup has one of the most interesting minds that I have ever come in contact with and has had experience and travel which have matured and enriched her life. Last summer, I offered her the position of Head Resident in one of the University dormitories, as I felt she had much to give, especially to students of college age. She however, decided to go on with her graduate work in English with a view to teaching that subject. I feel sure she would be an asset to any school or college with which she is connected."

Signed-Mary Yost, Dean of Women,
Stanford University

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GINLING COLLEGE
NANKING, CHINA

Ginling College is a Christian missionary institution. The highest professional standards are desired in the members of its faculty. It is also expected that they have a missionary motive and a Christian purpose.

APPLICATION FOR APPOINTMENT

Candidate Blank No.1

Academic and Professional Record

1. Name Louise Shoup
2. Present Address Los Altos, California
3. Permanent Address Los Altos, California
4. Place and date of birth 1907 - SAN JOSE, CALIF.
5. Academic Training (High School, College, University, Special Courses.)

<u>Dates</u>	<u>Institution</u>	<u>Degrees</u>
<u>1921-1924</u>	<u>Palo Alto Union High School</u>	
<u>1924-1925</u>	<u>Ransom-Bridges School, Piedmont</u>	<u>Diploma</u>
<u>1925-1929</u>	<u>Leland Stanford Junior University</u>	<u>A B Cum LAUDE</u>
<u>1930-1931</u>	<u>Univ. of Geneva, Geneva, Switzerland</u>	

<u>1933-34</u>	<u>Columbia University- Extension</u>	
<u>1934-1935</u>	<u>Columbia University</u>	<u>M A</u>
<u>1935</u>	<u>Stanford Univ. Summer Session</u>	<u>Junior Col</u>

6. Professional Experience

<u>Dates</u>	<u>Institution</u>	<u>Type of Work</u>
<u>1931</u>	<u>Geneva Coll. for Women, Suisse</u>	<u>SECRETARIAL AND PERSONNEL ASSISTANT</u>
<u>1934</u>	<u>Experiential Groups, Marion Coats Graves, Chairman, A. W. A. Bldg. N. Y. C.</u>	<u>PART-TIME SECRETARIAL AND PERSONNEL ASSISTANT</u>
<u>1934</u>	<u>Home Study Dep't. Columbia, under Dr. Mabel L. Robinson</u>	<u>SECRETARIAL - HOME STUDY COURSE JUVENILE WRITING</u>

- 1935-36 Colorado State College, Fort Collins, Colo.
7. List all undergraduate and graduate courses which you have taken in your major field.

<u>Special course in Eng. Composition</u>	<u>Eng. Lit. 1660-1780</u>
<u>Shakespeare</u>	<u>Eng. Lit. 1832-1900</u>
<u>New Testament</u>	<u>Advanced Shakespeare</u>
<u>History of the Short Story</u>	<u>Introduction to Poetry</u>
<u>Short Story Writing</u>	<u>Chaucer</u>

History English Novel
 Contemporary Novel
 Advanced Composition
 News Writing
 French Literature
 Browning
 Medieval Literature
 English Literature
 English History

1. Name Louise Shoup
 2. Present Address Los Altos, California
 3. Permanent Address Los Altos, California
 4. Place and date of birth Los Altos, Calif. 1907
 5. Academic Training (High School, College, University, Special Courses)

Date	Institution	Course
1921-1924	Palo Alto Union High School	
1924-1925	Ransom-Bridges School, Piedmont	Diploma
1925-1929	Leland Stanford Junior University	A B Cum Laude
1930-1931	Univ. of Geneva, Geneva, Switzerland	

Date	Institution	Course
1932-34	Columbia University - Extension	
1934-1935	Columbia University	M A
1935	Stanford Univ. Summer Session	Junior Col
	Teachers Temporary Cert	

Date	Institution	Course
1931	Geneva Coll. for Women, Geneva	Assistant
1934	Experiential Group, Marion Costa Graves	Part-time Secretarial and Research Assistant
1934	Home Study Dept. Columbia, under Dr. Chairman, A. W. A. Bldg. N. Y. C.	Secretarial - Home Study Course Students
	Mabel L. Robinson	Writing

Date	Institution	Course
1935-36	Colorado State College, Fort Collins, Colo.	
		Special course in Eng. Composition
		Eng. Lit. 1660-1780
		Eng. Lit. 1835-1900
		Advanced Shakespeare
		New Testament

History of the Short Story
 Short Story Writing
 Introduction to Poetry
 Chaucer

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7 (continued). 6666 History English Novel Courses taken at Columbia

Contemporary Novel Short Story Writing, Ex. Div., Dr. *Robinson*
 Requirements for M A degree:

Advanced Composition Comparative Literature

New Writing Medieval Literature

French Literature Nineteenth Century Lit.

Browning Eighteenth Century Lit.

Medieval Literature Seventeenth Century Lit.

English Literature

English History

Literature 1557-1660

8. List undergraduate and graduate courses which you have taken in allied fields which you believe have been helpful to your major field.

<u>Dates</u>	<u>Institution</u>	<u>Title of course</u>
1925	Stanford	Graphic Art
1925	Stanford	French
1925	Stanford	Greek Tragedy
1926	Stanford	European History
1926	Stanford	Plutarch
1927	Stanford	Hist. Westward Movement
1927	Stanford	Rousseau
1927	Stanford	New Testament

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9. Give names of four or more persons, stating their addresses and positions who can give information about your academic training and your professional experience.

Dr. Ray Lyman Wilbur, President Stanford University, Calif.

Dr. Alfred Westfall, Head, Dep't. Eng. and Hist., Colo. State College
Fort Collins, Colorado

Miss Mildred Burgess, Director Geneva Coll. for Women, Geneva
Switzerland or Gramercy Park Hotel, N.Y.C.

Dr. Mabel L. Robinson, Prof. Eng., Extension Division, Columbia
present address-North Brooklin, Maine

Dean Mary Yost, Dean of Women, Stanford University, California

Candidate Blank # 2

Personal and Religious Record

1. Full Name Louise Shoup
2. Name in full of father Paul Shoup
3. Name in full of mother Rose Wilson Shoup
4. Address of parents Los Altos, California
5. Nationality of parents American
6. Occupation of father Vice-chairman, Board of Southern Pacific Railroad
7. Church membership of father and mother Mother- Episcopal. Father-none
8. Is your family in sympathy with your desire to serve in China? yes, with reservations
9. Are you responsible for the payment of any debts? No
10. Is anyone dependent upon you for support? No
11. Have you been married? Yes
12. Are you engaged? No
13. Could you happily accept Chinese as colleagues and superiors on the college faculty? yes
14. Of what church are you now a member? Episcopal
15. When and where did you unite with the church? 1922- Palo Alto, Calif.
16. How do you keep vital your religious life? _____

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17. Through what forms of religious activity have you given your religious life expression?

18. Will you give loyal support to the fundamental Christian purpose of the college, the furtherance of the cause of Christ in China? Yes

19. Will you be willing so to order your life that its influence may be reflected in a deepening love for Christ and a desire to follow him? Yes

20. Write at sufficient length to make it an introduction to you, a sketch of yourself, including in it the following points: parentage and ancestry, home life, health, including any illnesses you have had, friendships, use of leisure time, social interests and special activities, church life, fundamental religious convictions, and reasons for interest in teaching at Ginling College.

21. If it is possible, please type this sketch and put it on paper of similar size to this and return with this blank.

22. Please inclose a recent photograph of yourself, preferably with front view, distinct outlines, and printed on smooth, white paper. Give date of photograph.

23. References: In addition to the references asked for on the Academic and Professional blank, give the names and addresses of eight people, at least three of whom must be women, and state the capacity in which they have known you. It is suggested that these be divided people who have known you well in the following ways: as a student, as a teacher, in church relationships, as a personal friend.

As A STUDENT: EDITH MIRRIE LEE, ASSOC. PROFESSOR, ENG. DEPT., STANFORD UNIV., CALIF.

PROFESSOR ALFRED KENNEDY, ENG. DEPT., STANFORD UNIV., CALIF.

As A TEACHER: DR. ALFRED WESTFALL, HEAD ENG. DEPT., COLORADO STATE COLLEGE, FORT COLLINS, COLORADO

DR. VERA CARLEY, DIRECTOR TEACHER TRAINING, STANFORD UNIVERSITY, CALIFORNIA

ALICE CURTIS, (ASSOC. PROF. CALIF. STATE) 602 LOCUST ST. FORT COLLINS, COLORADO

As A FRIEND DR. GEORGE BARBOUR - UNIV. OF LONDON, LONDON, ENG.

MISS HELEN HULL (ASSOC. PROF. EX. DIV. COLUMBIA) PRESENT ADDRESS NORTH BRADDOCK, MAINE

CARRINGTON GOODRICH, COLUMBIA UNIV., N.Y.C.

ALICE C. BARTLETT, ASSISTANT LIBRARIAN, LEAGUE OF NATIONS, GENEVA, SWITZERLAND

Colorado State College
of Agriculture and Mechanic Arts
Charles A. Kory, President

Fort Collins, Colorado

Los Altos, California
June 22, 1936

Louise Shoup, Instructor
English and History

Miss Sallie Lou McKinnon
Chairman, personnel committee, Ginling College
Doctor's Building
Nashville, Tennessee

Dear Miss McKinnon,

Thank you for your wire. I am doing as you suggest and enclosing in this letter the application blank and sketch as required. I had to have a picture taken and will send it off by air-mail as soon as it is finished to-morrow. I have received a short wire from my father saying that transportation could be arranged but that he felt conditions in China were rather uncertain and was looking into the matter; I could expect an air-mail letter Monday or Wednesday.

Last Saturday I had the pleasure of spending with Mrs. Walter Hiltner whom you have met. She turned up very suddenly indeed, on her way with her family to Seattle- via Los Angeles- and I managed to get her down here to meet my mother. I consider it a great privilege to have met her; she possessed a great amount of charm and intelligence and it meant a great deal to me to talk to someone who had actually taught at Ginling- and in the field of English. It was her suggestion that- as long as I was going to New York this summer, anyhow, I leave in time to arrive a day before the Board met to consider my application; she felt that a personal interview would be of great value to both the Board and myself and certainly I agree with her so I wired Miss Griest Saturday evening asking her if she thought I might have the privilege of meeting some of the Board members if I arrived in New York Sunday morning, June 28th. I have not heard from her as yet, but expect I will and meanwhile I am making plans to leave here Wednesday, arriving in New York Sunday. It rushes things considerably- I expect the dental surgeon will have a nervous break-down, but unless I hear from Miss Griest or you to the contrary, it seems to me it is worth while. Mrs. Hiltner suggested I wire her rather than yourself simply because her headquarters were in New York. Whether I secure the position or not, I hope I shall have the pleasure of meeting you before you sail for Europe.

It has occurred to me that you must wonder how I ever held any secretarial jobs and still turn out a letter looking like- well, this one. As a matter of fact the personnel side of my work was of considerably more value than the secretarial- to those institutions with which I have been connected. Also, I can do some better when in practice and when not in a tremendous rush as of this moment.

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Colorado State College

of Agriculture and Mechanic Arts

Charles A. Lory, President

Fort Collins, Colorado

JUN 22
1936

Louise Shoup, Instructor
English and History

I have filled out the application blank and written the sketch as best I could; I know I am not alone in finding it extremely difficult to write- or talk- about myself. I know, also, that there is certain information contained therein which will not, I am afraid, meet with the approval of the Board. I regret this, but, as I stated in the sketch, I find it impossible to be anything but completely honest about myself. It seems to me the only possible basis upon which to establish any kind of relationship of value.

Thank you again for all the trouble you have gone to in keeping in touch with me; I have appreciated it and whether I have the good fortune to be at Ginling this winter or not- I shall count the establishment of contact with such persons as yourself, Miss Gfiesst and Mrs. Hiltner a most valuable one.

Sincerely,

Louise Shoup

Louise Shoup

P.S. My address in New York will
be c/o Mrs. Trilby Anderson
2 Beekman Place
New York City

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To begin before I did, myself - my ancestry on my mother's side is English and Scotch; her grandfather was an English judge in Ireland, her father was born there and her mother in America. On my father's side there is quite a mixture of nationalities with French and Dutch predominant. Both of his parents were born in America. Since he is a railroad man we moved about a great deal when I was young; I have some recollections of the five years spent in Los Angeles and quite vivid ones from the time we moved to Los Altos (which has been my home ever since) when I was about eight years old.

Part of my early education was had through tutoring in company with my brother, Jack, whose health was delicate at the time, and part at the Los Altos Grammar School from which we both graduated. My older brother, Carl, now a professor in the Grad. School of Business at Columbia, was at Palo Alto High School at this time. Jack and I went on to the same high school - he to graduate and I to go for three years and then to finish at Ransom-Bridges, a private boarding and day school at Piedmont, California. The school was forced to close during the depression but at the time of which I speak had a high scholastic rating. Throughout high school I was particularly interested in English and history and, in the way of sports, enjoyed basketball, baseball and hockey especially. I had ridden horseback since I was eight years old and spent my summers in the High Sierras so horseback riding, hiking and pack trips were then, and still are, among my favorite outdoor activities. At the end of my second year at Palo Alto my mother took my brother, a friend of hers and myself on a tour of China and Japan. We went inland to Peiping and took the trip to the Great Wall and Ming Tombs. Certain scenes of the trip stand out very clearly as vignettes in my mind and to fill in the gaps I have a diary which I kept and read over not long ago with considerable amusement not untinged with embarrassment. Even so, I am very glad to have it.

I entered Stanford in 1925 and at the end of my Freshman year joined Kappa Kappa Gamma Sorority, and was very happy during my three years in the house. My interests continued to be much the same, academically, and from the point of view of sports, as they were in high school. I wrote for the College Comic magazine and for the Literary Magazine and became a member of The English Club. In 1929 I graduated with an A B in English and was elected to Phi Beta Kappa.

A few weeks after my graduation I married a Stanford graduate who was at that time Executive Assistant to Dr. Ray Lyman Wilbur, then Secretary of the Interior. This marriage was a failure through no particular fault of either person concerned and the next fall I sailed, with my mother, for Geneva, Switzerland to obtain a divorce. During that winter I ~~at~~ ^{was}

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research work in the League library for my brother Carl and traveled into Italy and Sicily, mostly in the company of Alice Bartlett, Assistant Librarian at the League of Nations, an American woman of the finest character whom I now count among my best friends. Through her, also, I had the privilege of meeting worth-while persons of many different nationalities. Toward the end of the winter I met Miss Mildred *Burcess* and Miss Marguerite Lux, Directors of a College for American girls just outside of Geneva. They asked me to return the next year as secretary and personnel assistant. This I did, and was enjoying my work immensely when I became involved, through no fault of my own, in an automobile accident - the most serious result of which was a broken jaw, necessitating treatment the rest of the year in Geneva and an entire winter of dental reconstruction work done in San Francisco, California. At the end of that winter I returned to Geneva for the summer and, when I landed in New York, registered for a course in short-story writing under Dr. Mabel L. Robinson at Columbia and held two part-time jobs, one of which was of much the same type as that in Switzerland only in connection with the Experimental Groups, a college organization under the direction of Marion Coats Graves. I was casting about, trying to find out where my interests really lay; I had always been interested in any form of creative writing and the course at Columbia convinced me that the Short Story was the field in which I hoped some day to specialize; however, I was very anxious to earn my own living and decided to see if I would like teaching as well as I thought I would. I spent that summer with Miss Helen Hull and Dr. Mabel Robinson at their home in Maine and spent the following winter getting my M. A. in English at Columbia. My special field was the 18th Century.

After I had my degree I returned to California and while I felt I preferred teaching in a four-year college, I was afraid jobs would be scarce so enrolled in the Educational Department at Stanford Summer School and completed enough courses to secure a Temporary Certificate for teaching in a Junior College. I lack only five hours in my minor, History, to be entitled to a permanent certificate. Near the end of August the Columbia Appointments Bureau wrote me of a vacancy in English at Colorado State College; I went for a personal interview, secured the job and returned there by the first of September to begin my first year of teaching. I enjoyed my work immensely; the college is one of Agriculture and Mechanic Arts with English as only a "service department" so the situation offered a distinct challenge - the future farmers, veterinarians and foresters practically dared one to teach them any English - or, almost an unheard-of thought, see that they got any enjoyment out of it. I like people; I liked them and I believe they knew it for they responded in a most gratifying way and I was, of course, greatly pleased to find I liked teaching as well as I had thought I would. My courses consisted of sections in "sub-freshmen" composition, regular and advanced composition, Literature (general course, mostly contemporary) and a course in Writing the Short Story. All my associations there were of the

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pleasantest and it was gratifying to be asked back with a raise in salary but I am interested in teaching where there is more emphasis put on the subject of especial interest to me - English.

It was during last Summer Session at Stanford that I met Dr. Barbour who was more than kind to me and it was through him that I learned about American Educ. Institutions in China and Yenching in particular. He knew that I was interested in getting a position and especially interested in teaching, if possible, a nationality other than my own and seemed to feel that I would fit in - in Yenching, or a like institution.

This brings up the matter of religion about which I shall be perfectly honest as I have been throughout this sketch; I find it impossible to be otherwise. Although a confirmed member (at about fourteen years of age) of the Episcopal Church, I have not attended church services, except occasionally, in the last eight years. It is not that I do not have definite ideas of what one's conduct toward one's fellow men should be; I do, and have tried to live up to them to the best of my ability, but they cannot be classified under any one particular religious sect; I believe in the main precepts of the Christian religion and have, therefore, no hesitation in signifying my willingness to further this cause in everything I do, should I have the privilege of being on the staff at Ginling. Those questions on the application which I have left blank have been for the reasons above-named. As for my parents' attitude - I added the "with reservations" because, while my mother is in sympathy with my desire to teach at Ginling, she is, naturally, somewhat apprehensive over the uncertain state of affairs existing between China and Japan at the present moment. At this time of writing, I have not yet heard from my father; I expect to, any day, but did not want to delay the rest of the information about myself as a candidate any longer. I think that if he is convinced there is a reasonable degree of safety - both as to health and- if any military crisis should occur - he would not stand in the way of my going as he has always cooperated most generously in anything I really wanted to do.

As to my health, during my childhood I had the usual childrens' diseases - measles, mumps, etc. but have never had any really serious illness. I am completely recovered from the accident as testified to by the fact of my having completed my M. A. at Columbia in one year with no mishaps; gone through summer school and straight on to the stiffest schedule of any member of the English Department at Colorado State with the loss of one day only the entire year.

I have no racial prejudices; due to my good fortune in being able to travel I have friends of various nationalities; and those of my own race are of varying ages and occupations; practically all those not married earn their own living; I have found people who have jobs, of whatever kind, more interesting

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and congenial than those who do not.

I am sincerely interested in the work of Ginling and the spirit in which it is done. If I am fortunate enough to have the opportunity of being on the staff, I shall do everything within my power to contribute to the high standard of service to others maintained by the College and symbolized in the watchword "Abundant Life".

Louise Shoup

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CONFIDENTIAL INFORMATION CONCERNING LOUISE SHOUP

PERSONAL

Name - Louise Shoup

Church - Episcopal

Permanent address - Los Altos, California

Height - 5 ft. 4 $\frac{1}{2}$ in.

Year of Birth - 1907

Weight - 121

High School at - Palo Alto High School, Palo Alto, 1921-24, and Ransom-Bridges, Piedmont, in 1924-25.

RECORD OF NORMAL SCHOOL, COLLEGE, AND UNIVERSITY ATTENDANCE

<u>Institution</u>	<u>Date of Attendance</u>	<u>Diploma or Degree</u>
Leland Stanford Junior University	1925-29	A.B. with distinction
Columbia University	October 1933-May 1934	M. A. 1934

Honorary Fraternities: Phi Beta Kappa

UNDERGRADUATE COURSES

<u>First Year</u>	<u>Second Year</u>	<u>Third Year</u>	<u>Fourth Year</u>
Greek Tragedy Shakespeare	Hist. Short Story Greek Epic Intro. to Poetry Greek Myths Plutarch	Eng. Lit. 1660-1780 Gen. Psychology History Rousseau Greek Historians New Testament Eng. Lit. 1932-1900 Adv. Shakespeare Short Story Writing	Chaucer Hist. Eng. Novel Contemporary Novel Adv. Composition News Writing French Literature Browning Medieval Lit. Eng. Lit. Short Story Writing Lit. 1557-1660 Copy Reading

(What specific abilities or attitudes did you get in College
EVALUATION which, in your opinion, should make you of value to an employer?)

I think I learned to distinguish intelligent teaching from un-intelligent teaching and to be able to analyze, to a certain extent at least, why one was intelligent and the other not intelligent. I used as one of the chief bases for this analysis the test as to whether we, as a class, were being taught what to think - or how to think. It became obvious to me that knowing a great deal about one's subject and getting that knowledge across to a class in such a way as to make them really understand it were two entirely different things. Thus I became convinced of the fact that psychology and methods as well as scholastic background must play a part in successful teaching. I realized more fully the value of always trying to get the other person's point of view and of not making snap judgements on anyone or anything.

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GRADUATE COURSES (Taken at Teachers College and Columbia University)

<u>Instructor</u>	<u>Title of Course</u>
Dr. Mabel L. Robinson	The Short Story
Professor Loomis	Medieval Literature
Professor Fairchild	Comparative Literature
Professor Neff	Victorian Literature
Professor Wright	Eighteenth Century Literature
Professor Patterson	Seventeenth Century Literature
Professor Tindall	Pro-seminar
Professor Lawrence	Medieval Literature

GRADUATE COURSES ELSEWHERE

French Phonetics for ~~Foreigners~~ Foreigners, University of Geneva, Professor Thudicum

EXPERIENCE

<u>Dates</u>	<u>Institution</u>	<u>Location</u>	<u>Type of Work</u>
Oct.1-Nov.18 1930	Progressive College for Women	Geneva, Switzerland	Secretarial and general assistant to the Heads of the College.
Oct.-Feb.1934	Feg Murray-Cartoonist- under United Features Syndicate	Great Neck, L. I.	Part-time secretarial and assistant in thinking up ideas.
Jan.-June 1934	Experiential groups under direction Marion Coats Graves	353 West 57th St. New York, New York	Part-time secretarial and general assistant to the Heads of the College
June-Aug. 1934	Home Study Dept. of Columbia - under Dr. Mabel L. Robinson	North Brooklin, Maine	Secretarial (part-time).
1935	Colorado State College	Fort Collins, Colo.	Instructor in English

EXTRA-CURRICULAR ACTIVITIES

Can you direct dramatics?

Yes. Have had no specific experience but always greatly interested and feel I could at least assist.

Can you direct or assist in directing a summer camp?

Yes. Have been to two and always greatly interested in them. Was once offered a position as counselor.

Can you coach debating?

Yes. Did some myself in school and feel I know enough about it to be able to coach.

Can you direct school publications?

Yes. Have written for various school and college publications and feel I know enough about it to be of assistance.

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EXTRA-CURRICULAR ACTIVITIES (Continued from page 2)

Can you assist in curricula planning?

Yes. Have never actually done so, but had a good chance to find out something of what it was about as secretary to two different colleges.

CANDIDATES PAGE

I have done a great deal of travelling and should like to do more so that any job involving residence in a foreign country or travelling would appeal to me especially.

The sudden termination of my job with the Progressive College came as a result of my being in an automobile accident so serious that the after effects kept me from doing any work for nearly two years.

My work with Feg Murray came to an end when he was summoned to Hollywood where he wanted me to go but by this time I had decided I wanted to teach and so took a part-time job with the Experiential group as a satisfactory way of filling out the year.

I am interested in English literature in general. My chief interest is in creative writing with emphasis on the short story. My work under Edith Mirrielees at Stanford and Dr. Mabel L. Robinson at Columbia has convinced me that the teaching of short story writing is the field in which I should some day like to specialize.

CONFIDENTIAL STATEMENTS

"I consider that Louise Shoup has a high quality of intelligence. Her mind is alert, quick-witted, and thoughtful.

"She has unusual charm of personality part of which is natural endowment and part from a rich background of culture and travel.

"She was a member of one of my advanced classes in story writing for a year and I found her a very satisfactory student interested in her work and competent in the performance of it. The same qualities appeared in the secretarial work which she did for me. She has a strong sense of responsibility toward any obligations which she takes on.

"Her qualities of character, background, and training would all seem to guarantee success in a teaching position in a college or a preparatory school of high standards."

Signed: Mable Louise Robinson
Assistant Professor of English
Columbia University
New York, New York

"Miss Louise Shoup received the degree of A.B. in English at Stanford in 1929. Her work with us was of a uniformly high order. In my Chaucer class she ranked almost the highest. I found her intelligent and original in her thinking, pleasant and capable. Her home was near Stanford, and we knew her well and considered her a young woman of excellent character and personal charm. I have not seen her since her graduation, but I should expect her to do well as a teacher since she gave promise of becoming a very capable and charming woman. I particularly liked her independence of thinking and her self-reliance and initiative. I am glad that my knowledge of her is such that I can recommend her enthusiastically for such work as she may claim to be prepared."

Signed: Arthur G. Kennedy, Professor of
English Philology
Stanford University

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CONFIDENTIAL STATEMENTS (Continued from page 3)

"Scholastically, Miss Shoup was among the highest 15% of her class during her four undergraduate years at Stanford. Apart from the sound scholastic ability evidenced by this rating, she is a young woman of brilliant personality and thorough social training. She has had the advantage of several years abroad, speaks French readily, knows her way about among people of many kinds. I should expect her to do excellent teaching, especially with college freshmen; she has a rather unusual ability to put all of herself into whatever she is doing, and she would represent to them the kind of woman that many of them would like to become."

Signed: Edith R. Mirrielees
Assoc. Prof. of English
Stanford University

"I have known Louise Shoup for many years. She is a woman of fine mind and good personal qualities. I think that she would succeed as an instructor either in a college or preparatory school. I think that she will also develop good administrative ability. She comes from a family that has that quality to a high degree."

Signed: Ray Lyman Wilbur, President
Stanford University

"I consider Louise Shoup to be an unusual, intelligent and alert person. Her industry and loyalty are unquestioned. She is of a pleasing personality and while in my employ I found her very willing to follow directions, eager to offer useful and original suggestions, and to have definite initiative and creative ability.

"In brief, I consider that Miss Shoup has a very fine background, keen mind, and should make a splendid teacher or tutor."

Signed: Peg Murray, Cartoonist
King Features Syndicate
235 East 45th Street
New York, New York

"I have known Miss Louise Shoup for a number of years. She was a student at Stanford for four years and, as she lived a few miles from the University, I knew her before she entered college and have known her since she graduated in June, 1929. Miss Shoup has one of the most interesting minds that I have ever come in contact with and has had experience and travel which have matured and enriched her life. Last summer, I offered her the position of Head Resident in one of the University dormitories, as I felt she had much to give, especially to students of college age. She, however, decided to go on with her graduate work in English with a view to teaching that subject. I feel sure she would be an asset to any school or college with which she is connected."

Signed: Mary Yost, Dean of Women
Stanford University

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Doctors' Building
Nashville, Tennessee
June 11, 1936

Miss Louise Shoup
Los Altos, California

Dear Miss Shoup,

Your letter of June 8 came this morning. I am glad indeed that you are definitely interested in the position at Ginling College. Your letter and your papers are such that I am willing to recommend to the committee that you go to Ginling for one year with the understanding that you will pay your own travel and that you will possibly remain the second and third year. I do not know, of course, what action the Personnel Committee will take.

I trust that you will be so pleased with Ginling and Ginling so pleased with you that you will both want a permanent appointment.

I was once under appointment to Ginling, but was recalled to Nashville even as my boat was sailing. I visited the Orient this winter and had the great joy of being at Ginling for two days. I know of no school in the Orient about which I am more enthusiastic. President Wu Yi-fang is a rare person. The burdens that she is carrying are exceedingly heavy and she carries them with fine courage and poise. Ginling graduates throughout China are showing something of the same spirit in their work.

We do not have blanks for persons going to Ginling for one year. However, I am sending you one of the regular three-year contract application blanks.

It is now my plan to sail for Europe on the first day of July. If you are to be in the city that early I shall be glad indeed to have an opportunity to see you. If not, I am sure that other members of the committee would like the opportunity of meeting you.

Sincerely yours,

SLM:BL

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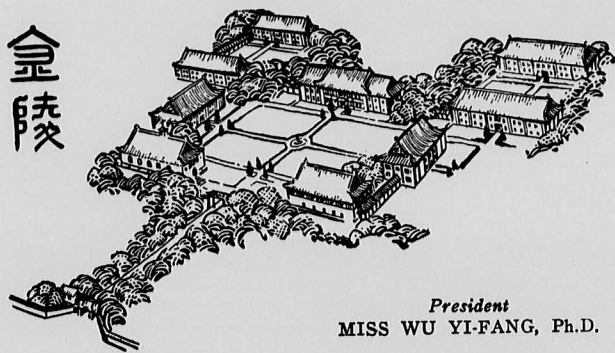
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GINLING COLLEGE
NANKING, CHINA

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U.S.
FACULTY, ALUMNAE, AND
UNDERGRADUATES OF
SMITH COLLEGE

156 Fifth Avenue
New York, N. Y.

208 South Queen St.,
Lancaster, Penna.,
June 24, 1936

My dear Miss MacKinnon:-

The days at Wellesley were so very full that getting off the telegrams was all that I could manage to do. I realize of course, that both you and Miss Tyler should have had letters of explanation, which would have tied loose ends together. I am inclosing a typed list of my candidate activity from June 11th to 23rd which will show how things hung together.

Miss Shoup as you will see, from the final telegrams is to be in New York on June 28th. Her telegram was here on the 21st, but I was attending a conference in New York State and they didn't know how to reach me, so I didn't get it until the evening of the 23rd. I fear it was too late for her to receive my answer. I shall, however, unless I hear to the contrary, be at the Gramercy Park Hotel on the evening of the 28th. I hope you and Miss Hodge can see her on the 29th, or if you are in New York on the 28th, that you can see her too at the Gramercy Park on the evening of the 28th. I had written Mrs. Hiltner asking her to see her. Evidently she has done so. I hope she has sent someone a letter as to her impression.

Miss Hodge asked about types of contracts for Miss Rhead and Miss Shoup. I have sent her a three year agreement, abbreviated in the same way that the one inclosed is. Could you and Miss Hodge settle on an agreement form in New York?

I am going to Northfield tomorrow to present Ginling and hope to be home again Saturday. I'll go back to New York on Sunday afternoon. If you are to be in New York on Sunday, could you let me know through a note to the Gramercy Park Hotel, where I could reach you?

Yours sincerely,

Rebecca M. Gresh.

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AMERICAN HEADQUARTERS
GRAMERCY PARK HOTEL
52 GRAMERCY PARK - NEW YORK

The GENEVA COLLEGE FOR WOMEN
CÉLIGNY - GENÈVE
SUISSE

June 25, 1936

Dear Miss MacKennon,

In answer to your inquiry about Miss Louise Shoup, I would say that I have never known her as a teacher. In 1930 and 1931 Miss Shoup was with me for a number of months as an assistant secretary. This was before she took her Master's degree and before she had done any teaching. She is very capable and her education and experience should be definite assets to her in such a position as she is seeking at Ginling College.

It is my opinion that Miss Shoup would measure up to such situations as I think she would be required to meet. I am sure that the specific questions you wish to have answered will be much more helpfully answered by those with whom she has been associated in more recent years.

Sincerely yours,

Alice Mildred Burges

Miss Sallie L. MacKennon
Chairman, Personnel Committee
Ginling College
156 Fifth Avenue, New York City

Director

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Columbia University
in the City of New York

DEPARTMENT OF CHINESE

LOCAL

June 26, 1936

Miss Sallie Lou MacKinnon
c/o Miss Florence Tyler
156 Fifth Avenue
New York City

Dear Miss MacKinnon:

When my wife was being considered for appointment by the American Board of Commissioners for Foreign Missions, a questionnaire, similar to the one you have sent me, was mailed to Dr. Harry Emerson Fosdick. He disregarded the questions and replied simply: "Take her, if you can get her." They did.

I am inclined to write in like vein concerning Miss Louise Shoup. You will be fortunate if you arrange for her appointment. She is an indefatigable and critical reader, well travelled, broad minded, and charming. I understand that she is an excellent teacher. She has the tact and perseverance to make good in any situation. I know Ginling College and Nanking, and feel confident in recommending her without qualification.

A copy of this letter is going to Mrs. Macmillan, for her information.

Yours sincerely,

L. C. Goodrich
L. C. Goodrich

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CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

WESTERN UNION

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

1206-A

CHECK
ACCT'G INFMN.
TIME FILED

Send the following message, subject to the terms on back hereof, which are hereby agreed to

June 19, 1936

**MISS LOUISE SHOUP
LOS ALTOS, CALIFORNIA**

GINLING COMMITTEE MEETS JUNE TWENTY NINE EAGER HAVE YOUR PAPERS COMPLETE

SALLIE LOU MACKINNON

WESTERN UNION GIFT ORDERS ARE APPROPRIATE GIFTS FOR ALL OCCASIONS.

Use of the words "Answer Western Union" in the text of this message will not be charged for and will expedite reply.

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THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

1201-S

CLASS OF SERVICE
This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION (55)

SYMBOLS
DL = Day Letter
NM = Night Message
NL = Night Letter
LC = Deferred Cable
NLT = Cable Night Letter
Ship Radiogram

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination.

Received at Nashville, Tennessee

1936 JUN 19 PM 12 56

NA62 48 DL=SANFRANCISCO CALIF 19 830A

MISS SALLIE LOU MACKINNON=

DOCTORS BLDG=

SORRY DELAY IN SENDING APPLICATION HAVE EVERYTHING MADE
OUT BUT WAITING TO HEAR FROM MY FATHER AND EXTREMELY
BUSY PERSON WHO MOVES AROUND CONSTANTLY HOPE HEAR TODAY
WILL BE NEWYORK END JUNE KNOW HE WOULD LIKE POSTPONE
DECISION UNTIL THEN BUT IMAGINE THAT PRETTY LATE FOR YOU
PEOPLE=

LOUISE SHOUP.

TELEGRAMS MAY BE TELEPHONED TO WESTERN UNION FROM ANY PRIVATE OR PAY-STATION TELEPHONE

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1206-A

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

WESTERN UNION

CHECK
ACCT'G INFMN.
TIME FILED

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

Send the following message, subject to the terms on back hereof, which are hereby agreed to

JUNE 19, 1956

MISS DOBIE SHOUP
LOS ALTOS, CALIFORNIA

CAN UNDERSTAND YOUR NECESSITY FOR PERSONAL CONSULTATION WITH FATHER STOP

SUGGEST YOU SEND YOUR PAPERS TO ME SO THAT I CAN HAVE THEM READY FOR COMMITTEE

MEETING JUNE TWENTY NINTH STOP SENDING PAPERS WILL NOT BIND

YOU TO GO SHOULD YOUR FATHER NOT BE IN AGREEMENT WITH YOU

SALLIE LOU MACKINNON

WESTERN UNION GIFT ORDERS ARE APPROPRIATE GIFTS FOR ALL OCCASIONS

Use of the words "Answer Western Union" in the text of this message will not be charged for and will expedite reply.

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THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

1201-S

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION (05)

SYMBOLS

- DL = Day Letter
- NM = Night Message
- NL = Night Letter
- LC = Deferred Cable
- NLT = Cable Night Letter
- Ship Radiogram

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination.

Received at Nashville, Tennessee

NA98 50 DL=LOSALTOS CALIF 23 1156A

1936 JUN 23 PM 3 07

MISS SALLIE LOU MCKINNON=

DOCTORS BLDG=

ARRIVING NEWYORK MORNING JUNE TWENTY EIGHTH WIRED MISS GRIEST TO THIS EFFECT WILL BE EITHER AT TWO BEEKMAN PLACE APARTMENT MRS TRILBY ANDERSON OR MY FATHERS APARTMENT TWENTY FIVE EAST SIXTY SEVENTH IF ANYONE WISHED CONTACT ME BEFORE MONDAY MORNING WHEN I WILL APPEAR HEADQUARTERS HOPE HAVE PRIVILEGE MEETING YOU=

LOUISE SHOUP.

TELEGRAMS MAY BE TELEPHONED TO WESTERN UNION FROM ANY PRIVATE OR PAY-STATION TELEPHONE

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GINLING COLLEGE
EMPLOYMENT AGREEMENT

I accept an appointment to Ginling College, Nanking, China, for a term of one year on the following basis.

1. Salary of \$864.00, U.S. for the year to be paid by the college.
2. A furnished room to be provided by the college.
3. Medical and surgical expenses to be paid for during the college year by the college when incurred according to college regulations.
4. Assignment of work to be made by the faculty, all of whom share in the extracurriculum activities of the college.
5. Travel expenses to Nanking and return to be paid by the appointee.

Name Louise Shoup Date July 6th, 1936

The Ginling College Board of Founders appoints _____

To Ginling College for a term of one year on the above basis.

Chairman Margaret E. Hodge Date June 29, 1936

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DR. RUSSEL V. LEE
DR. EARL F. ROTH
DR. ESTHER B. CLARK

DR. BLAKE C. WILBUR
DR. H. L. NIEBEL
DR. MILTON SAIER

300 HOMER AVENUE
PALO ALTO, CALIFORNIA

Shoup

August 7, 1936

TO WHOM IT MAY CONCERN:

This is to state that I have examined Miss Louise Shoup and find her to be in good physical condition. I see no reason why she should not be able to go to the Orient.

She was vaccinated for smallpox successfully on July 9, 1935. She has just finished a series of prophylactic injections against typhoid and cholera.

Sincerely,

Blake C. Wilbur M.D.

Blake C. Wilbur, M. D.

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