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UBCHEA ARCHIVES  
COLLEGE FILES  
RG 11

Girling  
Academic  
Related to faculty + staff  
Lillian Robbins      Mary Shipley  
Alice Settemeyer    Julia Shipman  
Gratia Sharp        Ellen Shippen

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[Lilliath Robbins]

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SUMMARY

Lilliath Robbins  
July, 1920.

Position - English

Name - Lilliath Robbins  
Pine Mountain, Kentucky.

Born 1893. (Sept. 12)

Preparation

1909-1913 Girls' High School, Boston  
1913-1917 Boston University - B. A.  
Majored in English and Philosophy.

Experience

1913-1917 Settlement Club work - Boston  
Classes in teaching English to  
foreign women - among other teaching.  
1917 - Summer Girls' Camp - Bedford, Maine  
1917-1920 Teaching young children, Pine Mountain  
Settlement School.  
House mothering twenty boys and girls.  
1919 - Summer. Teaching country school and living  
among mountain folk.

Health Record

Good general health. Mastoiditis, 1917. Her  
medical examiner gives her a clean bill of health.

Church Connection

Park Street Congregational Church, Boston.  
(Pastor, Doctor Conrad).

Religious Experience, etc.

Keeps vital her religious life "through friendship  
with people, books, and nature." "Religion is  
expressed by any work that helps the world." Her  
college roommate adds: "No matter how heavy her  
studies the evening devotions and communion with  
God were never neglected."  
Miss Robbins writes: "I believe that the teachings  
and example of Jesus Christ, applied to our lives,  
is the greatest of spiritual forces. It is my  
purpose, as a Christian, to follow these teachings."

References

Professor Dallas Love Sharp, Boston University  
" Emil Carl Wilm " "  
Miss Nellie F. Hill, 44 Chambers St., Boston.  
" Katherine Pettit, Pine Mountain, Ky.  
" Mary Alice Emerson, Hotel Oxford, Boston  
Doctor A. E. Conrad, Boston  
Miss Eleanor Brackett, 174 Commonwealth Ave., Boston  
" Doris Root, Y. W. C. A., Terre Haute, Indiana.  
Mrs. Wm. Miller, Ashburnham, Mass.

Alice Settlemeier

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Summary  
In Permanent File.

Do Not Remove

Alice Kurz Settlemeier

Candidate for Department of English at Ginling College

Chengtou, China.

Academic and Professional Record

1. Academic Training.

<u>Dates</u>	<u>Institutions</u>	<u>Degrees</u>
1927-1931	West High School, Cleveland, Ohio	Diploma
1931-1935	Hiram College, Hiram, Ohio	B. A.
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1938-1940	Western Reserve University	30 hours academic credit beyond M. A.

In the undergraduate years the transcripts show:

- 24 semester hours in English: 18 of these A's; 6 - B's.
- 28 semester hours in French: 22 of these A's; 6 - B's.
- 18 semester hours in German: 6 of these A's; 12 - B's.
- 18 semester hours in Education: 10 of these A's; 8 - B's.

In the graduate work all has been in English or in language teaching." She has had altogether 18 graduate courses in English Literature, Teaching a Foreign Language, and in English Composition.

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1935-1938 Central High School, Barberton, Ohio.  
Taught three English courses; two German courses.

1938-1940 Schauffler College of Religious and Social Work, Cleveland, Ohio.  
Teaching English Composition, Sophomore History of English Literature and Advanced Composition.

Answers on Personal and Religious Record

1. Permanent and Present Address: 1497 West 117th St., Cleveland, Ohio.
2. Date and Place of Birth: Nanking, China, October 10, 1913.
3. Name of Father: Charles Spurgeon Settlemeier.
4. Name of Mother: Edna Kurz Settlemeier.
5. Nationality of Parents: American.
6. Father's Occupation: Father died in 1919. Missionary teacher in University of Nanking.
7. Church Membership of Parents: Disciple.
8. Is your family in sympathy with your desire to serve in China? Yes
9. Are you responsible for the payment of debts? No
10. Is anyone dependent upon you for support? No
11. Have you been married? No
12. Are you engaged? No
13. Could you happily accept Chinese as colleagues and superiors on the college faculty? Certainly

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14. Of what church are you now a member? Lakewood Christian Church,  
Lakewood, Ohio.
15. Where and when did you unite with the church? When I was about twelve  
years old, I joined the Lakewood Christian Church.
16. How do you keep vital your religious life? I attempt to pattern my  
life according to the highest principles I can project and to ~~the~~  
agreeable and useful in the performance of my daily duty.
17. Through what forms of religious activity have you given your religious  
life expression?  
I attended Sunday School regularly all my primary and secondary  
school years doing some teaching during the last several years.  
During the four summers 1927-1931 I attended Youth Conferences  
at Hiram, Ohio. In my first two years at College I superintended  
the Primary department of the Hiram Church. Sunday School teach-  
ing has been very irregular since then.
18. Will you give loyal support to the fundamental Christian purpose of the  
college, the furtherance of the cause of Christ in China? Yes.
19. Will you be willing so to order your life that its influence may be  
reflected in a deepening love for Christ and a desire to follow him?  
Yes. It is my excellent fortune that the training I have had in  
home, in church and in school has made this mode of living natural  
to me.

Autobiographical Sketch.

She was asked in this to include: "parentage and ancestry, home life,  
health, including illnesses she has had, friendships, use of leisure  
time, social interests, special activities, church life, fundamental  
religious convictions, and reason for interest in teaching at Ginling  
College."

My father's ancestors, of German stock, date their American residence  
from Revolutionary times, when they settled in Pennsylvania. My father's  
father was at one time a minister, later entering the field of business en-  
terprise. My mother's father, also of German ancestry, was likewise a  
business man.

Both my father and mother obtained college degrees, the former an A. B.  
and A.M. at Drake University, and the latter an A.B. at Hiram College. Both  
went to China later, serving as missionaries, my father being a charter mem-  
ber of the University of Nanking faculty, and my mother teaching in the  
Girls' School of the United Christian Missionary Society. They each went to  
China independently, and met and married there.

After my father contracted sprue in 1918, my mother brought him and her  
three young children across the Pacific to California, where my father died  
in 1919. Then my mother returned to Cleveland, her home, where she resumed  
teaching to support her family and enable them eventually to go through college.

Our home life has always been congenial, happy, and well-regulated, for  
which facts I am extremely grateful. We children were early taught to assume  
responsibility and to lead peaceful and useful lives. My mother has always  
given us every aid and encouragement in furthering our education and develop-  
ment.

We have all been unusually healthy, I think, suffering in the main only

from regulational juvenile complaints. (I did have a belated case of mumps in 1936, however, which enabled me to have a splendid ten days of reading.) Otherwise I have missed practically no school or work because of illness, and am at present in accustomed good health.

About friends, I may say that I have a large circle of college and professional acquaintances with whom I correspond at least annually. My close friends tend to be persons somewhat older and richer in experience than I, although I have likewise friends of my own age and background, as well as some of widely differing interests.

In leisure time I follow a variety of pursuits. For the last year I have been playing 'cello in the Cleveland Women's Symphony Orchestra. I have also studied voice during the past three years, and have studied 'cello at intervals until this year.

My favorite sports are swimming, hiking, and roller-skating. Club activities have included three years' membership in the Akron Hiram College Club (during one year of which I was president), four years' membership in the Cleveland Hiram Club (during this year of which I have been Ways and Means Chairman), and two years' membership in the Cleveland College Writers' Club (during the present year of which I have been vice-president).

I greatly enjoy dancing, but have no particular interest in playing cards, to speak of more popular pastimes. The theater attracts me greatly. During college I participated in dramatics, but have not done so since then. During the past two seasons I have been ushering at the Cleveland Play House in order to see the productions offered. I am hoping to be able to usher for the Metropolitan Grand Opera Company when it comes to Cleveland this spring. (Paying tuition at graduate school on a half-time teaching salary doesn't leave much money for entertainment.)

Other leisure time I spend in making my own clothes, doing most of our house work at home, and helping with cooking and occasional baking.

My church activity has been somewhat irregular during the past six years. I thoroughly believe in the best aims of the whole Christian church, and have long supported my own church financially. Years away at college and at work, however, have weakened personal associations which have not been entirely restored during the past two years. At present I attend church intermittently, assist occasionally with the musical program, and teach Sunday School when I am invited to do so.

Personally I believe that one should live as honestly, admirably, and courageously as he can, doing his best regularly to be useful and likable, and trusting that if he fulfills his present obligations he need not worry about the possible ultimate.

I am very much interested in teaching at Ginling College, because I know there is good work to be done there, and I feel that I could do it to the reasonable satisfaction of my sponsors and myself.

Alice Settlemyer

A letter from Alice Settlemyer amplifying her answers to questions #16, 17. 2/5/40.

Certainly noone not in sympathy with Christian enterprise should undertake to teach at Ginling.

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[4] Candidate  
Alice

PERSONNEL INFORMATION - GINLING COLLEGE FACULTY -

RE: Alice Settlemeier

FROM: Mrs. Emory Ross

DATE: October 5, 1936

Record in High School and College

High School:

- Glee Club (comic lead in one operetta)
- Orchestra (four years - cello)
- Chief Executive of Literary Society
- Belonged to Girls' Athletic Association and Girl Reserves  
(was devotions chairman of latter).

Awards in High School:

- Third place in State French competition.
- Two medals in city-wide French contest - 2nd & 4th year French.
- \$50 prize for best oral French in Cleveland.
- Highest scholastic average in greater Cleveland in 1931 (96.15)
- Kroger Scholarship of \$400 for most outstanding High School graduate in 1931.
- Hiram Alumni Scholarship of \$100 for each of four years of college contingent on maintenance of honor grades.

College

College:

- A Cappella Choir (two years)
- Orchestra
- Spring Quartette
- Vice President of Alethea Literary Society
- Won "H" in Women's Athletic Association.
- College Bible Class Cabinet
- Superintendent of Hiram Church Primary Department - two years.
- Secretary of Olive Branch Social Club.
- Y.W.C.A. Cabinet
- Theta Alpha Phi (National Honorary Dramatic Fraternity) for leads.  
in three plays.)
- Managing and later Associate Editor of College Paper.
- President of Women's Self-Governing League in Senior Year.
- Member of Alpha Honor Fraternity - four years.
- Member of Cap and Gown - Senior Women's honor society.

At graduation from Hiram College awarded Teachout prize for best all round woman graduate.

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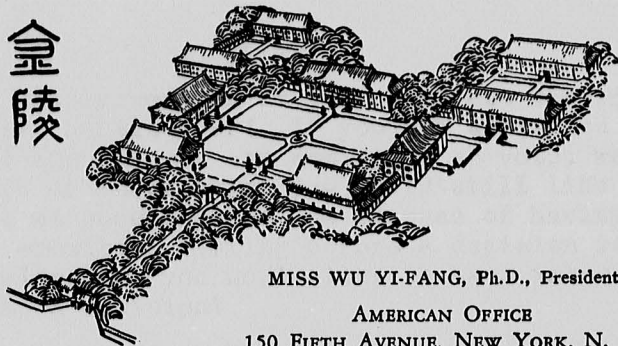
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GINLING COLLEGE  
NANKING, CHINA

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MISS LELA A. TAYLOR  
MISS FLORENCE G. TYLER  
DR. HENRY PITNEY VAN DUSEN

金陵



MISS WU YI-FANG, Ph.D., President  
AMERICAN OFFICE  
150 FIFTH AVENUE, NEW YORK, N. Y.

208 South Queen Street  
Lancaster, Pennsylvania  
April 22, 1940

*file* COOPERATING UNITS

WOMEN'S AMERICAN BAPTIST  
FOREIGN MISSIONARY SOCIETY

DOMESTIC AND FOREIGN  
MISSIONARY SOCIETY,  
PROTESTANT EPISCOPAL  
CHURCH

BOARD OF MISSIONS, METHODIST  
EPISCOPAL CHURCH, SOUTH

WOMEN'S FOREIGN MISSIONARY  
SOCIETY, METHODIST  
EPISCOPAL CHURCH

BOARD OF FOREIGN MISSIONS,  
PRESBYTERIAN CHURCH, U.S.A.

BOARD OF FOREIGN MISSIONS,  
REFORMED CHURCH IN THE  
U.S.

UNITED CHRISTIAN MISSIONARY  
SOCIETY

FACULTY, ALUMNAE, AND  
UNDERGRADUATES OF  
SMITH COLLEGE

To the Members of the Personnel  
Committee of the Ginling College Board of Founders.

At the time of our meeting in January we had from Doctor Wu a request for two music teachers and one English teacher to be appointed in 1940. In music Doctor Wu was asking for two definite people, Miss Rosa May Butler and Mrs. Mabel Rhead. Miss Butler, to our disappointment, was not released by the Southern Methodist Mission and must, therefore, return to Mc Tyeire School in Shanghai. Mrs. Rhead has decided she cannot go this summer. Doctor Wu now knows of these decisions and is making adjustments in China for the music department for 1940-1941.

Since our meeting Doctor Wu has added to the English request. This will interest those who attended the January meeting of the committee, for it was our judgment at that time that she should ask for two English teachers. The request for the second English teacher came early this month.

The English department needs in one person someone who can assume responsibility for the administration of the department during Miss Kirk's absence on furlough in 1941-1942. Both teachers should be able to offer elective courses equivalent to college courses here, and to be willing and able to teach English as a foreign language course. In addition, the American members of the staff are expected to be people who can and will give themselves fully to the life of the college and to the needs of the students.

I am submitting, after a long period of examination, the papers of Alice Kurz Settlemeier. Her name was first presented to us by Mrs. Emory Ross who has known her for some years and for whom she has worked as an assistant in the Disciples House at Chautauqua, New York. You will see as you read the papers that another member of our Board, Mrs. Macmillan, has met her also, and was not favorably impressed by her. I am asking that you read these papers very thoughtfully and carefully. We have had four people, Mrs. Ross, Miss Corwin, Miss Coyle, Miss Catherine Sutherland (member of the Ginling faculty home on furlough) interview Miss Settlemeier recently for us. Their reports are all included.

0699

Will you kindly send me at your earliest convenience your reaction to Miss Settlemyer? If you are satisfied to vote on her, please do so. If you are not ready to vote, would you state please the type of information you would still like to have? Would you feel we should go to the expense of having her come to New York to a committee meeting before a decision is made? Is there anyone else whom you would like to have interview her before we come to a decision?

I have investigated several promising "leads" for a second candidate in English, but they have not developed satisfactorily. If you have anyone to suggest please let me know.

Yours sincerely,

*Rebecca U. Green*

Chairman of Personnel Committee

RWG:JB

The Members of the Personnel Committee are:

Dr. S. Ralph Harlow  
Mrs. Leon Roy Peel  
Mrs. J. W. Perry  
Mrs. Charles K. Roys  
Mrs. Charles H. Sears

Miss Mary E. Sweeny  
Dr. Henry P. VanDusen  
Miss Margaret E. Hodge - Ex officio  
Mrs. T. D. Macmillan - Ex officio

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Alice Settlemyer

A letter from Alice Settlemyer amplifying her answers to questions #16, 17.  
2/5/40.

Certainly no one not in sympathy with Christian enterprize should undertake to teach at Ginling.

I will admit that I had not thought of teaching positions there as being fundamentally missionary undertakings, but I can well understand how they are so.

I have been pondering over my own state of spirit yesterday and today, and believe that I would not feel either satirical or hypocritical about the possibility of going to China as a "missionary teacher."

I am not sure just how orthodox my theological views may be, but I honestly believe that the principles by which I endeavor to live, those embodied in the Ten Commandments and the Beatitudes, will stand the closest scrutiny. They have guided me well thus far, and can help and inspire human beings all through life, I believe.

I do not know whether I would be a good evangelist or not. I know I can speak with conviction about the great principles of Christian living, but I am not always certain about the working-out of the complicated details of actual everyday living. It would seem, though, as if there is inevitably "doubt, chance, and mutability" in human concerns. Faith must apparently proceed when human reason and power are inadequate.

I am not sure whether I have just been rambling on to no point or not. What I have been trying to suggest, though, is that I feel I would be spiritually equal, with higher guidance, to any needs that might arise, and that I would do my utmost to be a building force at Ginling if I were invited to work there.

A letter to Mrs. Emory Ross from Dr. McCormick, Miss Settlemyer's pastor.

2/6/40.

All that I know about Miss Alice's spiritual life is favorable. I have had several contacts with her in which we discussed the deepest convictions of Christianity. On one occasion not so long ago she made a very definite decision, which cost her considerable to make, on the basic ground of loyalty to Christian conviction. I discussed this decision with her, and her decision certainly was in line with the finest Christian tradition of courageous loyalty to Christian conviction.

As far as her church contacts are concerned, may I say that she has been very loyal to her church. She was teaching in a high school in a city about fifty miles from Cleveland, but she sent her tithe along steadily week by week and came when she was in the city. Since teaching in Cleveland, she has never refused to do anything we have asked her to do in the church. On the contrary, she has cooperated most willingly and enthusiastically. We realize that she is carrying very heavy work in her college teaching and in her work on the PhD, and have not felt inclined to overpress her. Last year, however, we asked her to teach a unit in the Young People's Department, and she did admirable work. It is our custom in that department to change teachers each quarter with the change of lesson material also. Strange as it may seem, just last Sunday she reminded us that she would be very glad to teach another unit for us whenever we were ready for her.

In regard to her spiritual life again, may I say that I do not believe she would be accepted as a teacher in the college where she is now teaching if her contact with the school failed to make evident her deep Christian conviction. She is teaching in a school in which, to a most extraordinary degree, religious life is stressed. The sole purpose of the school is to train religious leaders.

You may know that on the scholastic side she has been very exceptional. She received the \$400 Kroger prize awarded to the girl who is chosen as the outstanding student in the whole Cleveland school system. She received \$400 more in scholastic prizes in her senior year. She received the Teachout prize in Hiram for being the all-around girl on the campus during her four years there.

As her pastor I feel confident that her religious convictions are solid.

A letter from Mrs. Emory Ross to Miss Griest written after talking with Miss Settlemyer in Cleveland. 2/13/40.

I want to tell you about my three hour visit with Alice Settlemyer yesterday. I came in to Cleveland, having found I could do that very conveniently, and Alice came to the station to see me, her mother joining us for a cup of tea, over which we spent our last hour of visiting. It was all unhurried, and I think we went about as deeply into hearts and souls as one human can possible delve into another's. Because Alice and I have known each other so long there was not the least embarrassment or tenseness on either side, and I am sure perfect frankness prevailed. I came away feeling there was not the least thing to worry about Alice's true Christianity and religious faith.

Before I told her what I particularly wanted to talk to her about, she told me she knew what it was. She said she had thought of little else since receiving your last letter and especially since she had written her answer, for she knew she had not used the right words to express what she really felt. She said she was so afraid of seeming to appear too sure of herself and so determined to not represent herself above what she was, that she was sure she used words that did not really carry all that her heart and soul feels.

For one thing, she said she couldn't use the language that comes to some easily (e. g. God, Christ, the soul, spirit, etc.) without a feeling that she was using such words too lightly, too commonly. But as for belief in them, in Christ as the Son of God, in reliance on prayer, and in need for other than human help there was no question at all in her mind.

She said she had gone through a period when her religion underwent a change, and when Christ became less of a person, as she had thought of Him before, but when all the principles for which He stood became if anything more vital than ever.

She said she was not an evangelistic type. That it was not easy for her to go out in search of people and to talk to them

about their souls. But that if anyone came to her and asked her for help, she felt she had a real constructive Christianity she could and would gladly give.

She said she considered the way one met life and its everyday problems the test of one's Christianity, and that she had had a real try-out during the last two years, when an old auntie came to live with them. Alice said their dispositions clashed and the aunt, who had been used to "ruling the roost" could be so provocative, but that their whole family just assumed the attitude that it was their business to get along and in happiness and "I'm here to testify that we did!", she said.

And so we talked on and on. She told me confidentially that she had met a tremendously difficult problem this past year. She had had a four-hour talk over her Christian principles with her pastor at that time and had made the decision, she was glad to say, before the prospects for Ginling had re-opened, and absolutely on the values of life as she believed in them.

I forwarded to you from Parkesburg the letter from her pastor, Dr. H. McCormick, regarding her. Her pastor, incidentally, is no "mere man" but was chosen as the president of our brotherhood this year, through out inter-national convention. So you may know he is one whose interpretation of lives carries a great deal more weight than mine.

Alice's mother is quite horrified that there should be any question on this score, but is happy to find Ginling is really so careful and sure in its investigation of candidates.

Personally I do not hesitate to say I feel Alice is of the solid, sane Christian foundation on which we wish to build Ginling. As to the impression her particular personality will make in the Orient, her mannerisms, her teaching ability and all that I would leave it entirely to others who know more about requirements of all kinds in China. But my own guess is that she has in her the makings of another Minnie Vautrin.

And she is crazy to go to China. She said she didn't mind living in an attic or cellar, and would ship on any kind of accommodations to get there. But in her heart she longs for China and is absolutely unafraid. Her mother, as you know, shares this eagerness in her love of China.

This is my testimony of Alice. I don't want it to indicate that I want her to receive any different or prejudiced consideration any more than any other candidate. I only want the very best person to be found for Ginling, whoever that may be.

Should she go, Alice plans to continue reading toward her doctor's degree, hoping that she might get it in a year's furlough sometime. If she does not go she plans to keep on toward that same goal.

May you have the guidance of a "more-than-human" power in deciding this and all the so important questions of personnel.



## Letters from Miss Settlemeier's Mother to Miss Griest.

1. 1/28/40.

After Alice had mailed her letter to you I asked her, "Did you mention what your scholarship awards were? You know that formed an important unit in your education." She answered, "No I didn't tell what they were. I mentioned that I have received some."

So I'll tell you about them. Alice is very modest. I told her that in information of the kind she was giving, merely stating facts of what she had done was not boasting.

In 8A she received a medal for outstanding ability in Latin.

In 11A, a medal for being the best student in a Cleveland-wide contest in 2nd year French.

In 12A, another medal for being the best student in a Cleveland-wide contest in 3rd year French; also \$50 for being the best student in conversational French.

In 12A, highest valedictorian in Cleveland for which she received the Kroeger college scholarship of \$400.

Every year in college a \$100 scholarship from the alumni fund for outstanding scholarship. Two of these awards were given to a student in financial need at our request.

Upon graduation, the Teachout award of \$50 for fine scholarship and outstanding leadership, the highest honor given by Hiram College to a graduating woman and to a man.

She was also admitted to the honorary dramatic fraternity for excellent dramatic work.

Hard as it will be to give Alice up if she should be appointed, I still covet for her the rich experiences which life in China will give her as it gave me.

2. 2/12/40.

This afternoon Alice had a very satisfactory conference with Mrs. Ross. I met them after school and enjoyed a visit with her. I hope none of you will be concerned about Alice's religious views. We are, as a family, well-grounded and firm believers in Christianity and the teachings of Christ. We are not Fundamentalists; neither are we Modernists. Alice shares with me a reticence in speaking freely of her religious experience. We are so busy trying to be good Christians that we don't do much talking about it.

May I speak of another matter which I have told none but our U. C. M. S. Board. When my husband and I left China in 1918, he was very ill; I was on the rocks physically; yet I had to dig in and work to rear my little children. We owned a home in Huling. This was sold, after my husband's death, for \$4,000 Mex. The money was deposited in the hongkong-Shanghai bank and has been

accumulating interest so that it now is almost \$6,500 Mex.

I never brought it to this country because I wanted to save it in case an emergency arose. I have managed by sacrifice and economy to put my three children through college. I am quite heavily in debt for my home, but hope to work my way out of debt in the next three years before I retire, now that my youngest will finish college in June. The U. C. M. S. that supported us in China has helped with the education of the children by continuing their allowance until they were each twenty-one. We feel very grateful for their help which made very difficult years bearable.

Because of our deep appreciation for their help, at Christmas time 1939, we all signed over to the Missionary Society our right to this fund. The three children joined me wholeheartedly in the gift. It is to be a memorial fund in memory of their father who was one of the charter members of the faculty of the University of Nanking. The sum is to be kept on fixed deposit; only the interest, about \$325 Mex. a year, is to be used. Of this interest \$50 a year goes to the University of Nanking; \$50 a year to Ginling College; the balance for use in the China Christian Mission, will be used according to the wishes of the U. C. M. S. and China Mission. This gift will be used as long as the bank, the U. C. M. S., and the colleges exist--let us hope for many years to come.

This is not the gift of a wealthy family. In fact, we are really poor financially, but rich in the real values of life--Christian giving and Christian living. We are all interested in missions, and even tho Alice may not be privileged to serve in China, I do want you to know that she is giving her share in a life-long contribution to Ginling and Nanking University.

We appreciate your considering her for the field and hope the board of Ginling will be able to send her. Those of us who know her feel that you will not be making a mistake if you send her. The annual contribution of \$100 to the two colleges will continue whether Alice goes or not. I just wanted you and the board to know that we really are interested in missions.

Letter from Mrs. T. D. Macmillan to Miss Griest. 4/19/40.

I have your request for a record of my judgment on Miss Alice Settlemyer as a candidate for the Ginling College faculty. This judgment is based on what I have seen of Miss Settlemyer in Cleveland on three occasions, on a brief acquaintance with her mother, and on my somewhat substantial knowledge of the Westerners who are now on the Ginling faculty.

Mrs. Settlemyer arouses my admiration for the sturdy character which her mental and spiritual qualities make really attractive. I found myself drawn to her at once. Her daughter, on the other hand, represents in my opinion an unfortunate emancipation from those restraints which are fundamental to her inheritance and without which that inheritance is crude in its effect.

The Ginling faculty is not yet large enough to be able to carry unnecessary burdens of personality. Moreover, the attrition of the present wartime brings persons closer together than would be true in peaceful years, and there is all the more need of the fineness which translates ugliness into beauty. It may be that some thoughtless young people would in the course of years of war experience be rendered finer in manner, but we would hesitate to call upon Ginling for such training for foreigners. I cannot believe that there are not gentle folk eager for the service in China and that they will not prove completely capable of rendering that service under the most difficult conditions.

Letters from Miss Catharine Sutherland, member of the Ginling College faculty, to Miss Griest, 3/18/40.

(Miss Sutherland made a special trip to Cleveland to see Miss Settlemeier)

1. 3/18/40.

The few minutes of writing now must be given to my impression of Miss Settlemeier. I wish I had more time to think before I write, but hope you can derive some head and tail out of what I say.

The sum of my feeling is that Miss S. would in all probability be a very valuable addition to Ginling. I can say frankly that I probably perceived what your friend meant who may have had some question on the personality side, for she isn't New England, nor as complete and modish in appearance as some people might wish. But the more I saw of her the more I felt her to be fundamentally of worth and of much charm and appeal of personality. She has large features and fair skin, a straightforward friendly look which easily wins confidence. I visited two of her classes at Schauffler College and believe she is a good teacher, with decided personal interest in her students, and they like her personally.

She and her mother and brother live in a rather dreary apartment, which would tend to depress me (and you, I think), but not all of us are susceptible to the surroundings about us in that way, and I began to find the neat little kitchen a very cozy place, largely, of course, because of getting to know them and to like them.

Mrs. S., as you know, was in Nanking, in Miss Lyon's school teaching and married Mr. S., history teacher in Nanking U., and predecessor to Mr. Bates. She has taught in a Junior High for many years, and put her three children thru college. She is bright and alert, writes some--had some sonnets on China accepted for print. I think Alice probably has a good deal of her mother's literary ability, temperamentally of much slower nature, but seems sensitive and thoughtful by nature.

I had that I might possibly ask her directly about her spiritual life, but did not. She of course teaches in the Schauffler school of Religion and I seemed to feel that her capacity for spirituality would be large, if I am saying what I mean, and that if at the moment she may not have formulated a creed (which

she may have) she will some day do so, and in the meantime she will be living it more or less thoroughly.

She and her mother frankly hope she may be appointed for Ginling. Her mother says she will miss her greatly, but would so like her to have the opportunity to go.

She is pretty well prepared for roughing it, I believe, both in relation to the simple life and bombs, perhaps. She said she had considered the latter.

Knowing her for a week would have been much better than 2 nights and a day, of course, but from what I saw I would say that I would expect her to make a real place for herself in Ginling and fit especially well into this particular war period. Her poise and wisdom seemed in advance of her years, on the whole.

2. 4/4/40.

You asked about Miss Settlemyer, her ability to adjust etc. Of course I can't really say anything certainly, for it is seldom possible for me to know much from a brief visit, but my best judgment would still be on the favorable side--i.e., I do believe her rather unusually matured, in some ways, for a girl of 26. She is apparently much stimulated by her mother's more or less keen mind and active temperament and I think a good deal of her theatre going is due to her mother's interest in drama and literature. I don't think it is merely recreational or something she couldn't do without. She would probably miss her orchestra practice and the interest of playing with it much more. But having her cello with her she could get much satisfaction from it; and there are small ensembles there.

Her mother is quick in temperament. She (they say) is more like her father, with a kind of quiet gentle discernment that seems to me of a rather deep sort. I believe she would be keenly alive to the needs of the girls and that she would probably have unusual capacity for finding her way into their minds and hearts.

She of course may, very naturally, be susceptible to marriage, as any normal girl of her age would be. That is always the "risk!" with our sex, isn't it?

As you see, my impression continues to be favorable, tho I am frank to say that she does not have just the background, socially, that some have, but it would be that of most of us who are at Ginling, I would think, and in some respects above our general average.

I am just thinking aloud about it, hoping that by my "much speaking" you may cull something that helps you in further decision. It is surely not easy to decide, and I pray that in the end you will feel no doubt that the one chosen is the right one.

At a Personnel Committee meeting in January Professor Harlow and Mrs. Roys suggested that Miss Settlemyer be interviewed by two able and understanding women, Miss Virginia Corwin, formerly of Smith College, and Miss Grace Coyle, both on the Western Reserve staff. Professor Harlow arranged these inter-

views. The reports of the interviews follow:

1. Miss Virginia Corwin. 2/12/40.

The letter from Professor Ralph Harlow enclosing information about Miss Alice Settlemyer reached me last week, and on Saturday I asked Miss Settlemyer to have luncheon with me. We talked for well over an hour, and I can report to you my impressions from that interview, although I cannot feel that what I say should bear much weight in any final decision, as I am not sure that I know exactly what the Board of Founders is looking for at this period in Ginning's history. Grace Coyle is seeing Miss Settlemyer today.

In spite of the fact that she was nervous and under something of a strain, which made her talk more than she would perhaps do normally, she made a good impression on me. She is tall, energetic, out-going, and friendly. She gives confidence and leads one to believe that she would be stable, and could be counted on. Perhaps her most outstanding quality is that of commonsense. I believe that she has the ability to accommodate herself to situations as they arise, and certainly she can live undaunted by lack of money and ease. She tells me that she has supported herself for the last two years on the four hundred dollars that her job at Schauffler College pays her, and has earned board and room at home by taking charge of the housework and cooking. That in addition to halftime graduate work, and a teaching job, is an achievement. To be able to take it in one's stride is still more of an achievement.

All that is much in Miss Settlemyer's favor. I must also report, however, that I doubt whether she is first-class intellectually. She is no doubt a hard worker, and a conscientious person, and those qualities are important, but I did not find her exciting. I say this with hesitation, for after all, I saw her under difficult circumstances for her, and for a short time. In any case you will have letters from people who know her very much better in that way. I say it only because I found my judgment confirmed by one of the people here at the college who has taught her, Professor Henry William Tausch, head of the English department. He had her in only one course, one on composition, which is perhaps not her forte. He said that he would not want her to come here to teach. I found it hard to discover her enthusiasms in her own field, but perhaps that is because I am not in that field myself. She shows general interest, and perhaps her lack of specific enthusiasms is the mark of relative youth and lack of knowledge over the whole field of English literature.

I do not want to make too much of this, because I am impressed by my own difficulties in making the judgment. I simply think that she is probably perfectly competent intellectually, but not exciting, not awfully original. But her personal qualities impress me as excellent. It may well be that in a time like this they should outweigh any lack of brilliance.

I hope that what I say will be kept in the perspective provided by the letters from people who know Miss Settlemyer well.

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My knowledge is admittedly slight, and perhaps Ralph Harlow will tell you that I am a hard judge. If there is anything else that you want me to do I shall be glad to do it.

2. Miss Grace L. Coyle. 2/26/40.

Mr. Ralph Harlow wrote to Virginia Corwin a week or so ago, as you know, asking us both to interview Miss Settlemyer. I saw Miss Settlemyer and am glad to report to you my impressions of her.

I think she is a very intelligent young woman with a good deal of maturity and good judgment. She seems to have a very definite interest in this opportunity in China growing apparently partly out of her family relation to missionary work in China. She is somewhat of the earnest conscientious type, but I believe she also has a sense of humor, and she seems to have a kind of contagious but quiet enthusiasm. I am sure that she would fulfill her responsibilities with common sense and intelligence.

Of course, this impression is merely the result of the half hour interview, and I never have a great deal of confidence in my capacity to size up people on short acquaintance, so I would not rely too heavily upon it.

Each candidate presents the names of twelve people, for reference. Four of these people are primarily for the academic and professional life, the others the personal and religious. (Not all of Miss Settlemyer's references have as yet returned answers to the inquiry but all which have been received are included).

1. President Kenneth I. Brown - Hiram College, Hiram, Ohio.

I have known for several years of Miss Alice Settlemyer's interest in teaching English at Ginling College, and I have encouraged her in every way I could to look forward to this type of service. Miss Settlemyer is an unusual young woman. She has a very brilliant mind and is able, I believe, to adapt herself to unusual situations. You are aware, of course, of her family's connection with China and of her life-long interest in this country.

I cannot speak from any first-hand observation of her success as a teacher. However, all the comments which have come to me have been highly favorable and I have no reason to distrust their sources. I recommend her to you without reservation.

2. Dr. R. G. Clapp - President of Schauffler College of Religious and Social Work, Cleveland, Ohio.

In reply to your letter of April 15 I shall have to report very favorably on Miss Settlemyer's work with us as teacher of English--tho we should be very sorry to lose her here. We have, however, recognized from the beginning that we might have to lose her as she has been carrying her work here along with Ph.D. study at Western Reserve University.

She has taught here Freshman English Composition and Sophomore History of English Literature for two years with one semester of Junior Advanced English Writing. The rest of the time we have not had enough electives for the Junior course. Our enrollment is only 92 and the number of required courses quite heavy, so that it does not leave so much opportunity for cultural electives as we might like.

Miss Settlemyer is a young woman of attractive personality and has been very popular with the students, both in class work and extra curricular activities, and has made good contributions to our faculty discussions.

I believe you would find her very adjustable and so well suited to the changing conditions in China. Her Christian interest and spirit of service and sacrifice is a factor that would make her a very worthwhile acquisition for your faculty.

She was highly recommended to us by the English Department at Western Reserve University and had had three years' high school teaching before she came to Western Reserve for her graduate work. I feel sure that you would find her adequate for your college work and able to grow with experience so that she could eventually assume departmental responsibility.

3. Professor James H. Hanford - Western Reserve University. (Listed in Miss Settlemyer's papers as head of the English Department Graduate School).

I am much interested in Miss Alice Settlemyer's project for teaching in China. I can assure you that she is excellent in English and that from my observation of her personality she will fit into your work admirably.

She has an outgoing nature, is always buoyant and stimulating. I believe that she will prove able to adjust herself to the unusual conditions which life in Nanking would offer.

4. Mr. U. L. Light - Superintendent of Schools, Barberton, Ohio.

Miss Settlemyer is a rather dynamic personality. She is a good English and foreign language teacher. I am sure she possesses the qualities necessary for the foreign field.

5. Dr. C. A. Radde - Director of Music, Lakewood Christian Church.

You ask me what I know about Miss Alice Settlemyer and her fitness to teach at Ginling College. Furthermore you describe conditions and requirements of the college, which seem pretty stringent in these times.

But I do not hesitate to recommend Miss Settlemyer from every angle. In scholarship she rates as brilliant, she is a young woman of sterling Christian character and I have every reason to believe she enjoys unusual health and vigor. She shows a zeal for anything she undertakes, that one does not often meet with.

I happen to know she would like to embrace this opportunity to go to China but I cannot understand why. However since that is what she wants to devote her energy to I must say Ginling College can't lose by sending for her.

You ask me what her weak points are. I have known Miss Settlemyer only about twenty years and wouldn't know!

6. Miss Grace A. Page - Dean of Girls, West High School, Cleveland, Ohio.

I believe that Alice Settlemyer has the qualities of courage, enthusiasm, adaptability and cheerfulness--combined with Christian character that would enable her to live in the China of today. She plays the cello well, has ability along a dramatic line, but not to the exclusion of scholarly interests.

One hesitates to recommend a young woman too highly for work in the far East today--for America needs her kind--but in this case, Alice knows from her mother something of the hardships of life in China and to go there has been her ambition. I feel that she would make good here or there.

7. Miss Lucille M. Derhammer - Pastor's Assistant, Lakewood Christian Church.

I have known Miss Alice Settlemyer for the past seven years in connection with my work at the Lakewood Christian Church, of which she is a member. During this time I have been greatly impressed with her unusual scholastic record both in Hiram College and in Western Reserve University, and in her sincere determination to continue her education in spite of limited financial resources. I have never been aware of an occasion in her school life, church or personal relationships when she did not rise above prevailing circumstances and come out the victor.

In the midst of her very busy schedule of teaching at Schauffler College of Religious and Social Work, working on her Ph. D. degree at the University, continuing her interest and talent in music, she has steadily maintained an active interest and participation in our church life by teaching special units of study in our business and college age group of young people and by sharing her musical talent with us.

Her loyalty to our local church program, her past experience in making adjustments to unusual situations, her ability to continually strive toward her goals, and the remarkable success with which she so humbly attains convinces me of the real contribution that she can make to Ginling College in the midst of these war years.

I heartily recommend Alice Settlemyer for a teacher of English in Ginling College.

8. Dr. Harry B. McCormick - Pastor Lakewood Christian Church.

Miss Alice Settlemyer has been a friend of mine since she was a little girl. I have been her pastor for the past ten years.



Alice won the Kroger Prize for being the all-around student in the high schools of Greater Cleveland during the four years of her attendance. She was chosen as the all-around girl after four years attendance at Hiram College. She has been most co-operative in the church here. I do not recall that she ever refused to do anything I have requested of her.

You asked about her weaknesses. If she had a weakness at all, it was giving too much attention to study during her high school days, although I am not at all sure that that was a weakness. She found time to culture herself in the field of music and has played for us on many occasions.

At the present she is working on her doctor's degree and teaching English in Schauffler College. She still finds time to teach in our church school when we request it, to play for us at our social gatherings, and to render any service we request.

I consider her an exceptionally strong personality and a thoroughly consecrated Christian girl. If you desire to offer her a position in China, I am confident she will measure up to it in every way.

9. Miss Josephine Filipski - One of Miss Settlemyer's present students.

I know Miss Settlemyer through a student-teacher relationship. She is a most interesting person in the classroom, mainly, because she is well informed on a variety of subjects and because she owns a ready sense of humor. She impresses me as being a well balanced person--one who can be serious and sympathetic without being discouraged or despondant. She seems to convey the idea that life is offering her a challenge which she is meeting with enjoyment.

I have had the opportunity of observing Miss Settlemyer at school social affairs. She is the kind of person one enjoys meeting and she mixes equally as well with young people as with older folks. She has helped the college students put across many a social function by volunteering her services.

Because of her willingness, aptness, cheerfulness, sincerity and simplicity, in my opinion Miss Settlemyer would easily conform with the requirements of your institution and would most certainly promote and uphold the fine Christian Spirit which I know is very essential in your college.

10. Miss Betty Perkins - One of Miss Settlemyer's present students.

Miss Settlemyer has established herself among our students as a learned, capable young woman. We know her as a very capable professor. We have found her through class discussions, to be sympathetic, understanding, and broad-minded.

This remark was passed by one of her English students, "She is the type who, when necessary, will curl up in three feet of space, and laugh heartily about her aching muscles the next day."

I believe that a disheartened China needs her youth and vitality along with her fine Christian idealism.

Please add to your papers on Alice K. Settlemyer, candidate for English at Ginling College.

A letter from Mr. Alexander Paul, Secretary of the United Christian Missionary Society.

I have known Miss Alice Settlemyer all her life and have been in touch with her and her family all through her high school, college and teaching years. You know, of course, that her parents were missionaries of ours in China and returned home only because of the illness of Mr. Settlemyer who passed away very shortly after they returned to this country. Alice, as far as I know, has done very creditable work both in high school and college. She helped to work her way through college owing to the straitened circumstances of her mother, but in spite of this she took a very active part in the worth while extra-curricular activities in her college. It was my privilege to be on the campus several times during the years she was there and I always found her to be among the most serious students and she was taking a leading part in such organizations as "International Relationships", "music clubs," and young people's activities in the church. You can get an idea of how high she stood when you know that she was called to teach in high school before the end of her senior year in Hiram College. She has done a good deal of graduate work and I understand has quite a few credits toward her Ph.D. degree. I may also say that for years Minnie Vautrin has been very anxious for Alice to go to China on the staff of Ginling College and when I was in China last summer Minnie raised the question again with me. I have encouraged Alice during the years to keep this in mind so naturally I am very enthusiastic about her going to China as a teacher in Ginling.

I visited West China last summer and had a number of conferences with Doctor Wu Yih Fang and know a little of the circumstances under which our friends have to work out there. I feel quite sure that Alice Settlemyer would fit in admirably to these conditions. I have said to a number of friends from time to time that Alice comes as near being a Minnie Vautrin as any young woman I know. I hope, therefore, it will be possible for her to get this appointment. Her mother is also very anxious that Alice should return to China in the capacity of a teacher.

I would not say that she is any different from the average young person as far as her interpretation of religion is concerned. She is deeply religious but would hardly fit into a scheme where she would have to be a fundamentalist. I think her personality will appeal both to the teachers and to the students.

If there are any other questions you would like to raise with me, I shall be glad to answer them if possible.

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*Mr. Brown*

MISS ALICE SETTLEMAYER.

Additional letters concerning her as a candidate for the English Department of Ginling College.

a. From Dean Adah Peirce, of Hiram College, May 3, 1940.

I am very glad to recommend Miss Alice Settlemayer to you for the position in the English Department of Ginling College. My recommendation, of course, is based only on my acquaintance with Miss Settlemayer as an undergraduate student at Hiram College. I believe President Brown has already written to you regarding her successful years here from 1931-1935.

Miss Settlemayer stood second in her class and was an honor student throughout her entire undergraduate course. She graduated with a major in French. As a student she was not one to do just routine work, but consistently showed herself to have intellectual curiosity which made her much more stimulating than a student who is interested only in absorbing knowledge without question.

In addition to her sound academic work, Miss Settlemayer was also very active in the student extra-curricular program. She was a member of one of the local social clubs, was active in sports, was very interested in the literary society, and was elected to membership in the senior women's honor society. This last election has a three-fold basis of scholarship, character, and contribution to campus life.

Her chief contribution to the student activities program, however, was in her service as president of the Women's Self Government organization during her senior year. In that capacity she worked very closely with me and I found her to be intelligent, fair, and sympathetic with the student problems. She is a person with unusual drive, both physical and mental. I think she is remarkably well-adapted for work on the staff of a college such as Ginling. I know that she has maintained her interest in China since childhood and has long had this desire to be ultimately on the staff of Ginling College. I believe you would make no mistake in giving her the appointment.

b. From Miss Virginia Corwin, Professor of Biblical Literature, Western Reserve University, May 7, 1940.

I am well aware of the difficulties into which any interview of the kind that I had with Miss Settlemayer must run. It really cannot be fair to the victim. After your letter came, I went to Professor Holly Hanford, under whom much of Miss Settlemayer's graduate work has been done, and talked with him about his estimate of her intellectual ability. He thinks very well of her and believes that some of the difficulties that may exist are due to a lack of opportunity, rather than to a lack of ability. He spoke warmly in her behalf, and I asked him to write to that effect to you. Before this time you must have received his letter.

I still feel that on the basis of the interview that I had with Miss Settlemayer, I would not rank her as top-notch, but

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certainly Mr. Hanford is in a position to estimate her far more adequately than I. I am sure that his letter will be more trustworthy than my own. I do think that you are right in pointing out that the difficulties under which Miss Settlemyer has worked for the past five years are sufficient "to make a rather better than ordinary mind seem like an ordinary mind from sheer weariness", and you understand that I admire Miss Settlemyer's fine human qualities. I hope that Mr. Hanford's letter will be of use to the committee.

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certainly Mr. Harford is in a position to estimate her far more adequately than I. I am sure that his letter will be more trustworthy than my own. I do think that you are right in pointing out that the difficulties under which Miss Sedgwick has worked for the past five years are sufficient "to make a rather better than ordinary mind seem like an ordinary mind from sheer weariness", and you understand that I admire Miss Sedgwick's fine human qualities. I hope that Mr. Harford's letter will be of use to the committee.

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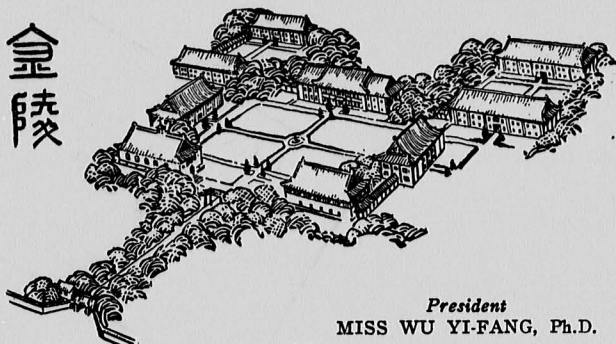
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MRS. GEORGE T. SCOTT  
MRS. CHARLES HATCH SEARS  
DR. ROBERT E. SPEER  
MISS LELA A. TAYLOR  
DR. B. A. GARSIDE  
MRS. T. D. MACMILLAN

金陵



*President*  
MISS WU YI-FANG, Ph.D.

208 South Queen Street  
Lancaster, Pennsylvania  
June 3, 1940

COOPERATING UNITS

WOMEN'S AMERICAN BAPTIST  
FOREIGN MISSIONARY SOCIETY

DOMESTIC AND FOREIGN  
MISSIONARY SOCIETY,  
PROTESTANT EPISCOPAL  
CHURCH

BOARD OF MISSIONS, METHODIST  
EPISCOPAL CHURCH, SOUTH

WOMEN'S FOREIGN MISSIONARY  
SOCIETY, METHODIST  
EPISCOPAL CHURCH

BOARD OF FOREIGN MISSIONS,  
PRESBYTERIAN CHURCH, U.S.A.

BOARD OF FOREIGN MISSIONS,  
REFORMED CHURCH IN THE  
U.S.

UNITED CHRISTIAN MISSIONARY  
SOCIETY

FACULTY, ALUMNAE, AND  
UNDERGRADUATES OF  
SMITH COLLEGE

Mr. C. A. Evans  
Room 903  
150 Fifth Avenue  
New York, New York

*ack 6/4/40*

My dear Mr. Evans:

This morning's mail brought me your two letters of June 1 and it also brought me from Mrs. Settlemyer her own old passport which has on it the passport picture of herself with the three children. It is a passport issued in 1918. She also has sent a copy of Miss Settlemyer's birth certificate which she secured after their return from China to Cleveland. She says her birth was originally registered in the American Consulate in Nanking. I am sending these two documents back to her most promptly because as I understand it, Miss Settlemyer will have to fill out these passport blanks in Cleveland. Should she fill them out, have them witnessed there, and return them to you, to send them to Washington, or should she send them to Washington herself? I am rather hoping that they can be sent in by you, as I think it will be more effective. The fact that she was born in China of missionary parents and is going to West China which, at the moment, looks like as safe a place as there is in the world, should help. I trust you, at any rate, to pull all the wires that can be pulled. I remember you sitting down at your desk in the summer of 1937 or possibly it was 1938, and talking to one of your "friends" in the State Department, clearing off a passport with the greatest of ease. As I remember, the man, in fact, was waiting for you to telephone!

I am planning to stay pretty close to my telephone today and tomorrow for news from <sup>Victoria</sup> Seattle. Yesterday was my worst day about this problem. I had all kinds of hunches concerning difficulties and conditions and complications. It doesn't do to have too much time to think.

Sincerely yours,

*Rebecca U. Kneest*

RWG:JB

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Gratia Sharp

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GINLING COLLEGE

Nanking, China

Candidate Blank No. 1

- 1. Name Gratia Sharp born March 13th, 1897
- 2. Present Address 308 Alexander Avenue, Claremont, California
- 3. Permanent Address 222 Orange Avenue, Santa Ana, California
- 4. Preparation (High School, College, Special Courses, etc.)

<u>Dates</u>	<u>School</u>	<u>Courses</u>	<u>Degrees</u>
1911-1914	Santa Ana (Calif) H. S.		
1914-1915	Enid (Okla.) H. S.		
1915-1917	Pomona College		
1917-1918	Santa Ana Junior College		
1918-1919	Pomona College		
1920-1921	Grinnell College		B.A.
1922-1923	Ballard Secretarial School	Secretarial Course	

- 5. Experience Secretary to Business Manager, Dial Magazine

<u>Dates</u>	<u>Institution</u>	<u>Kind of work</u>
Oct. 1924-June 1925	The Dial Magazine	Secretary to Business Manager
June 1925 to August 1928	The Dial Magazine	Editorial Assistant
September 1928 -	Pomona College	Publicity Manager

6. College Work

Underscore once any work you are prepared for and twice that for which you have special preparation or preference. (Roman numerals refer to years)

ADMINISTRATION (a) Library (b) Registrar (c) Secretary (d) Treasurer; ART (a) Drawing (b) History of Art; ASTRONOMY; BIOLOGY (I) (II) (III); CHEMISTRY (I) (II) (III); EDUCATION (a) History (b) Principles and Problems (c) Secondary; ENGLISH (a) Language, Rhetoric and Composition (b) Literature (c) Oral English; HISTORY (a) English (b) Mediaeval (c) Modern; HYGIENE; LANGUAGES (a) Latin (b) French (c) German; MATHEMATICS (a) College Algebra (b) Trigonometry (c) Analytical Geometry; MUSIC (a) Piano (b) Organ (c) Voice (d) Theory; PHILOSOPHY; PHYSICAL EDUCATION; PHYSICS; PHYSIOLOGY; RELIGION (a) Comparative Religion (b) Christianity - Preparation, Growth, Teachings (c) Psychology of Religion (d) Religious Education; SOCIOLOGY.

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Name Gratia Sharp-----

Life Sketch

Write at sufficient length to make the document an introduction to you, covering the following points; parentage and ancestry; early home life; school life - special interests in study and in extra curriculum lines; language ability; musical ability; favorite recreation; church life - what you get and what you give in it; motives for life service; attitude toward hardship and danger as possible incidents in the day's work; fundamental religious convictions.

I was born in Humboldt, Iowa, where my grandfather had gone as a pioneer shortly after the Civil War, as one of the founders of a small religious and academic college (no longer in existence) and where my family had lived ever since. My grandfather was a minister, first in the Methodist Church and later in the Congregational, as well as a professor of Greek and Latin, and his family, and later mine, were brought up in an atmosphere where the theory of "plain living and high thinking" was not only a well announced precept, but a practise made a fact by necessity as well as by belief.

I was reared in the Unitarian Church and later in a Christian Union Church in a tiny village in Oklahoma, where the church was literally the only social influence, and where my entire family were active workers.

Following my grandfather's pioneer tradition, my family settled in a two year old village in Oklahoma when I was eight years old, so that my childhood was spent in a state of physical pioneer-ship reminiscent of early colonial days rather than of twentieth century America though our mental home life was more comparable with that of a New England village where books were more important than food or clothes.

When I was fourteen I went to California to High School and later to Pomona College, and still later to Grinnell College. My interests were always academic and literary in their tendency, and reading and walking, and talking, have always been my favorite recreations.

Nothing could be more conducive to an attitude of equanimity in the face of hardship than my early life in Oklahoma where fortitude in the face of hardship was a daily spectacle--and experience. My father was a banker and the confidante and adviser for the entire community so that our family bore vicariously the woes of the countryside, and they were many in that hardworking community where money was pityfully scarce and the crops so often a failure. In the simple life which we lived religion was a matter of everyday experience, based very practically upon the gospel of "Faith, Hope, and Love--and the greatest of these is love," which is still my most fundamental religious conviction.

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It is my belief that the most important contribution which a Christian has to bring to the people of a non-Christian country is an example of a life made "more abundant" through a practise and belief in the teachings of Jesus. The ethics of all religions, shorn of their superstitions, cults, and rituals, seem to be very much the same, but the thing in which it seems to me that Christianity stands alone, and which the Christian worker has the privilege of demonstrating to his non-Christian neighbours, is the introduction of the spirit of love and of the power of personality as first taught by Jesus.

As Henry Drummond has said in his little book entitled, "The Greatest Thing in the World," Religion is not a strange or added thing, but the inspiration of a secular life, the breathing of an eternal spirit through this temporal world. The supreme thing, in short, is not a supreme thing at all, but the giving of a further finish to the multitudinous words and acts which make up the sum of every common day." And I believe that in proportion as one is able to demonstrate in his daily living a spirit which is manifestly the result of a tolerance, and open-mindedness-and love of one's neighbour founded upon the precepts of Jesus, one will be successful in opening the door of understanding to a people who for hundreds of years have been hampered by a religion which was retrospective rather than progressive in its influence. That I believe should be the earnest and conscientious attitude of any person who undertakes to represent the Christian religion, whether in a non-Christian country or at home.

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MAY 11 1929

Claremont, California  
May 8, 1929Miss Minnie V. Sandberg  
Ginling College Committee  
150 Fifth Avenue  
New York City

Dear Miss Sandberg:

Thank you very much for your letter, and for your thoughtfulness in not sending for the reference from Miss Berry. It was thoughtless of me not to have told you that I had not meant to include Miss Berry with President Edmunds in waiting to ask for a reference and had spoken to her about it. Miss Berry is a friend of Mrs. Thurston's and I knew she would be interested in my going on that account especially, and since she is not in any way connected with my department I thought her knowing could not make any difference. And I have spoken to President Edmunds so it will be quite all right if you care to ask him for a recommendation now-- Dr. Charles K. Edmunds, Sumner Hall, Pomona College, Claremont, California.

In the meantime I have been offered a position at Scripps College and a substantially better one at Pomona which makes me even more anxious to know your decision in order that I may make my own, and I should be very glad to pay for a night letter if you cared to wire me when you have heard from the other members of the committee, after receiving the report of my physical examination, which Dr. Stoughton was to forward to you.

I am glad you asked me about my "race prejudice" and my tolerance toward people holding religious views divergent from my own, because I feel those to be two of my better qualifications--both by inheritance and early training. As you say, I suppose the psychologists would say we have all some instinctive racial prejudice, but I have always felt that I had probably less than practically anyone--partly due to an inheritance of the utmost fraternity of spirit in that direction, and partly due to association with my father who had less than anyone I have ever known. And I find that my attitude is still one of interest far more than of resistance.

As I think I wrote you, my early childhood was spent in a tiny village in Oklahoma where the only church was a Christian Union one--in reality as well as in name--where all of us, including Catholics, Baptists, Methodists, Christian Scientists and Unitarians, worked hand in hand with a compatibility which bred an innate sense of tolerance in me which has never left me--and has made me realize how much more Christianity is than doctrines, the more since I had an intense admiration and liking for some of the people whose views were most opposed to our own.

My attitude toward Christ and the atonement is very simple. To me the word atonement, which is not used in the New Testament I believe, is best understood in its etomological meaning--at-one-ment. This to me is the heart and soul of the religion of Jesus and of all true religion. I feel that Christ, in making the supreme sacrifice which he did, demonstrated in a way which would have been possible under no other circumstances, a completeness of faith and love which is willing to meet any test or to undergo any sacrifice for the sake of that one-ness with God which he sought not only for himself, but for his followers. By the inspiring example of his life and of his death Jesue has introduced the Christian world to an spirit of fraternity, of forbearance, and willingness to sacrifice through which the world may at length be made at-one with God. /

Sincerely and gratefully yours, *Gratia Sharp*

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MARY BOYD SHIPLEY MILLS  
(MRS. SAMUEL J. MILLS)

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Mrs. Samuel J. Mills  
423 West 120th Street  
New York, New York

Name (maiden or married) by which you were known at Ginling Mary Boyd Shipley  
1917-19 at Ginling. Work: Teacher of English & History

B.A. or B.S. Year 1910 School Bryn Mawr College [A.B.]  
M.A. or M.S. Year \_\_\_\_\_ School \_\_\_\_\_  
Ph.D. Year \_\_\_\_\_ School \_\_\_\_\_  
Other degrees \_\_\_\_\_ Year \_\_\_\_\_ School \_\_\_\_\_  
\_\_\_\_\_ Year \_\_\_\_\_ School \_\_\_\_\_

Date of Marriage 1919 Husband's name Samuel J. Mills

Work and Travel (other than at Ginling)

Year(s) 1910-13 Position Teacher of Latin  
Place Mykahau Rise, Washington, Connecticut  
Year(s) 1913-17 Position Teacher of History & Latin  
Place The New-Helmwood School, Stamford, Conn.  
Year(s) 1919-33 Position various teaching in Nanking - Ming Deh  
Place (Presbyterian Girls' School) and Nanking American School  
Year(s) 1933-34 Position Living in Switzerland  
Place \_\_\_\_\_  
Year(s) 1934-38 Position Teacher of Latin  
Place The Shipley School, Bryn Mawr, Pa.

You can get in touch with the following people at the addresses indicated:

BERGER, Mrs. R. R.  
GAILEY, Miss Helen  
LAUCKS, Miss Blanche  
MA, Mme. Yu-guiun

RUEFF, Frau Gese  
VAIL, Miss  
ZIMMERMAN, Frau

Signed: Mary B.S. Mills  
December 1940

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Julia Shipman

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MOUNT HOLYOKE COLLEGE  
SOUTH HADLEY, MASSACHUSETTS

DEPARTMENT OF GEOLOGY AND GEOGRAPHY

March 10, 1937

My dear Miss Grist.

This is a brief but spontaneous reply to your letter and enclosures. I would dearly love to go to Guilting for next year. I have talked with Dean Allyn only but she thoroughly approves and encourages me to go ahead and try to work it out.

I shall have to get Miss Hadley's permission as well as that of the head of my department, and see whom I can find as a substitute for my work here. Also make some financial arrangements. In view of the latter can you tell me about what I can plan on from Guilting?

I may want to go to New York for a long talk with you. Could you give me some time

0729

on a Saturday or during Easter week? This  
has come as such a surprise that I'm full  
of questions just now. I wish Dr Hackett were  
still here.

Sincerely yours,  
Julius M. Shipman

MAR 10  
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Dept. of Geology & Geography  
Mount Holyoke College  
South Hadley, Massachusetts  
March 24, 1937

My dear Miss Griest:

It was impossible to get an appointment with Miss Woolley until this afternoon, hence my delay in writing you. She has given her consent and will write to the Trustees within a day or two. She believes they will make no objection as long as my substitute doesn't call for any increase in the department budget.

My next problem then is to find a substitute who will come for my salary or less. I'm hoping to salvage some of my salary for a travel grant which is a possibility. I shall write to Clark University for suggestions and probably go over for a conference soon.

While there are many questions I want to ask you, I've decided work is too pressing here to get away next week so I'll try and see you later in the spring.

Can I find out what courses I may plan to teach and some idea of the number of students taking geography? I should also like to know what the dates of the college year at Ginling are so I can make some sort of travel plans. I should like to go by the Pacific and return by the Indian and Atlantic Oceans.

I shall try to go to Wellesley in April to talk with Mrs. Thurston, as May promises to be our busiest month here.

I am perfectly delighted at the prospect and look forward eagerly to a year at Ginling. Am I right in thinking a room will be found for me on the campus?

Sincerely yours,

Julia M. Shipman.

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Copy  
Original Miss Shipman  
Wished to keep.

MOUNT HOLYOKE COLLEGE

Vaccination Certificate

I certify that I vaccinated Miss Julia Shipman  
on March 26 19 37 with one of the following  
results:

- \* 1. Positive reaction Yes / ~~No~~.
- 2. Reaction of immunity Yes / ~~No~~.

I believe the applicant is protected from small pox by  
the above vaccination.

Signed

Pattie J. Groves M. D.

Address Mount Holyoke College

Date April 6, 1937

South Hadley, Massachusetts

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3/10/37. Those ideas I would like again as soon as I hear from Miss Wu  
Wells to Cook on Canadian Pacific & inquire for her  
wishes etc.

MOUNT HOLYOKE COLLEGE  
SOUTH HADLEY, MASSACHUSETTS

Shipman

April 8, 1937.

DEPARTMENT OF GEOLOGY AND GEOGRAPHY

My dear Miss Griest:

Thank you for your letter and the enclosures. I waited to reply until I could hear from the trustees that my last hurdle here had been passed. I was told this morning that they had given their consent so I know of nothing from my point of view that still stands in the way. Have you heard from Miss Wu so that you know that it all is clear at the other end? I have heard that other people have applied, some of them earlier than I.

Both Dean Allyn and President Atwood of Clark want me to leave in time to attend the World Federation of Education Associations meeting in Japan the first week in August. I should like to do so and may give a paper then. That would give me time to see something of Japan and of North China before reaching Nanking, and leave me free to spend more time in south China on my way home next summer.

I should like very much to go around the world but I don't see how I can plan out my exact route so far ahead, and yet it is cheaper to buy a round-the-world ticket, so I am a little puzzled what to do. What I would most like, would be to go to India then to east and south Africa, thence home, but that might be far beyond my pocket book. I haven't found out yet whether I am to get any sabbatical leave funds or not. There are special rates to the Japan Congress but I am not sure they apply if going only one way. There seems to be a great many things I don't know about travel to the Far East. Does one generally buy tickets direct from the Steamship companies or thru some agency like the American Express as most of my friends do.

Dr. Hackett seems to think that tourist accommodations going to Japan would be satisfactory. I should like to go via the Hawaiian islands altho I am not sure of time for a stop over there. I imagine one has a few hours at least while the boat is in harbor.

The latest report is that Madame Chiang cannot leave her husband to come to Mount Holyoke in May, but I shall still hope to see her sometime in Nanking.

I am sure there are more questions in the back of my mind but they refuse to come forward just now, so I shall restrain them until I write you again.

Sincerely yours,

*Julia M. Shipman*

Julia M. Shipman

I have heard nothing from Miss Mackinnon. Should I write to her?  
*JMS*

0733

over  
Dr. Shipman

Suite 903  
150 Fifth Avenue  
New York, New York  
April 26, 1937

My dear Dr. Shipman:

I have been most dilatory about writing you in regard to salary and other red tape involved in going to Ginling. We had to send word to the field and have had both a cable and now a letter expressing great pleasure at the thought that you may be at Ginling next year.

The rub has been in budget manipulation. The budget provides only a Chinese salary of eighteen hundred dollars Chinese currency, but after correspondence back and forth the chairman of the Personnel Committee, Miss Sallie MacKinnon, empowers me to offer you the regular American staff salary of \$864 American currency. Her interpretation of a recent cable from Dr. Wu is that this is authorized, and both Miss MacKinnon's opinion and mine are that we should not offer you less than this. This at an exchange rate of 3.30, means \$2851.20 Chinese currency. I think you will need to count on \$75 Chinese currency a month for living expenses at Ginling. A room is provided, but the faculty house is self-sustaining as to food and overhead.

Miss MacKinnon writes, "It seems to me marvelous good fortune that we are able to secure Dr. Shipman's services for one year for the Geography Department." I echo this, as do Dr. Wu and Miss Liu.

For regular appointments there are papers to be filled out and Miss MacKinnon asks me to ask you to fill them for information. We both realize that much of this information is not necessary in your case, but it is a routine, and she trusts you will not object to doing it. I know that you are more than busy, and I regret that this should be added to your already well-filled hours. I do not think that 7 or 8 of Blank #1 need detailed filling out, nor is 20 in Blank #2 necessary. We should be happy to have a photograph of you if you have one. When you get your passport pictures, one of those will do.

0734

Dr. Shipman

Dr. Julia M. Shipman, page 2

April 26, 1937

Clark could not send out notices of its scholarships until April 1, so Miss Liu has not had time to answer.

Please feel free to ask me any questions about things you should take with you, or anything else you want to know. Mrs. Thurston will be a great help in answering questions and giving you a picture of college conditions.

We are delighted that your arrangements to go have so fully developed.

Sincerely yours,

RG/EA

Dr. Julia M. Shipman  
Department of Geography  
Mount Holyoke College  
South Hadley, Massachusetts

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MOUNT HOLYOKE COLLEGE  
SOUTH HADLEY, MASSACHUSETTS

DEPARTMENT OF GEOLOGY AND GEOGRAPHY

April 27, 1937.

My dear Miss Griest:

Your letter came this morning and I am returning the questionnaire filled in to the best of my ability. I'm glad they didn't think of any more questions to ask, and trust I shall pass the examination. It's a long time since I have had to search myself quite so thoroughly. I haven't taken time to write each of my references, for permission to use their names, but I believe they will each be willing to tell what they know about me.

I shall be glad to receive the salary of \$864 American currency as offered. My sister and I both feel that it is worth drawing on our savings to have an experience which should be so rich in geographic experiences as well as in new friendly contacts.

I shall try to get to Boston this week-end to make some reservations for sailing. I found out yesterday that the Tatsutu Maru sails from San Francisco on July 14th which would suit me very well.

Mrs. Thurston's niece Ann Calder and I have been planning to drive to Wellesley to call when she returns from the south. She will be here from Centennial so I may see her then if not before. But that will not be a very good time for a real talk.

Will there be any sort of formal contract for me to sign? Is it correct for me to tell my colleagues that I am going to Chinling? I have been saying that I was considering going or that the matter was under advisement, but the head of my department is eager to go ahead and get a substitute for me before the one he wants gets another offer. So far as I know, now that I am assured of that much salary, I am ready to go. I'd be glad to give my services if I felt I could afford it. I hope to take over quite a few books which I can use and then leave behind for their library.

I am working on a textbook of Geography for Freshmen and Sophomores and I hope to leave most of the material on Asia until I have really seen a bit of that continent. If I can return by way of South Africa as I hope, that would give me a little additional local color. I don't feel that because I have seen one or two big cities that I know the whole story, but rather that every contact helps in the right interpretation. The best course I teach is on the United States because I have lived in eleven states and visited nearly all of them.

I've run out of questions just now, except the one I wrote you yesterday, concerning buying my ticket thru some mission board whereby I get reduced rates.

Sincerely yours,

*Julio M. Shipman*

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GINLING COLLEGE, NANKING, CHINA  
APPLICATION FOR APPOINTMENT

Candidate Blank #1  
Academic and Professional Record

1. Name Shipman, Julia Mary
2. Present Address 100 College St. South Hadley, Mass.
3. Permanent address Enfield, New Hampshire
4. Place and date of birth Danville Vermont. March 13, 1892
5. Academic Training (High School, College, University, Special Courses.)

<u>Dates</u>	<u>Institution</u>	<u>Degrees</u>
1920	Boston University	BS in Education
1923	Clark University	M.A.
1928	Clark University	PhD.

Summer study at Columbia, Oxford England, University of Vermont, Dartmouth and Mass. State College

6. Professional Experience

<u>Dates</u>	<u>Institution</u>	<u>Type of Work</u>
<del>1920-21</del>	State Normal School, Keene N.H.	Geography teaching
1922-23	State Normal School Glassboro, N.J.	Geography
1928-29	University of Tennessee, Dept. of Geology and Geography	
1929-30	University of Nebraska Dept. of Geography	
1930-	Mount Holyoke College Dept. Geology and Geography	
Various Summer School teaching experiences; Hampton Institute, Virginia, Terre Haute Indiana, University of Nebraska, Valley City North Dakota, New Haven Conn. Clark University.		

*taught in grade schools (public) before taking my degree*

7. List all undergraduate and graduate courses which you have taken in your major field.

<u>Dates</u>	<u>Institution</u>	<u>Title of Course</u>
<u>I have no record, but I have taken practically all such courses offered at Clark and some in geology and mineralogy elsewhere.</u>		

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Dates

Institution

Title of Course

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8. List all undergraduate and graduate courses you have taken in allied fields which you feel have been helpful in your major field.

Dates

Institution

Title of Course

~~I have kept no record, but they include courses in Agriculture, Land Economics, History, International Relations, Ecology, Geology and Mineralogy.~~

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9. Give names of four or more persons, stating their addresses and positions, who can give information about your academic training and your professional experience.

~~President Wallace W. Atwood, Clark University, Worcester, Mass.  
 Dr. Nels A. Bengtson, Dept. Chairman, University of Nebraska (Geography)  
 Mr. Wallace Mason, Principal, State Normal School, Keene, N.H.  
 Dean Harriett M. Allyn, Mount Holyoke College, So. Hadley.~~

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Candidate Blank #2  
Personal and Religious Record

1. Full name Shipman, Julia Mary
2. Full name of father James Francis Shipman
3. Full name of mother Julia Esther Sargent
4. Address of parents not living
5. Nationality of parents United States of America
6. Father's occupation Farmer
7. Church membership of parents Congregational
8. Is your <sup>sister</sup> family in sympathy with your desire to serve in China ? yes
9. Are you responsible for the payment of any debts? not next year
10. Is anyone dependent upon you for support? yes
11. Have you been married? no
12. Are you engaged? no
13. Could you happily accept Chinese as colleagues and superiors on the school faculty? Absolutely yes.
14. Of what church are you a member? First Church of Christ, Scientist, Boston.
15. When and where did you unite with the church? Boston, about 1920
16. How do you keep vital your religious life? Prayer, reading, church attendance
17. Through what forms of religious activity have you given your religious life expression?  
Not much church activity. I have conducted chapel here, and served on an advisory committee for the Fellowship of Faith.
18. Will you give loyal support to the fundamental Christian purpose of the college, the furtherance of the cause of Christ in China? yes.
19. Will you be willing so to order your life that its influence may be reflected in a deepening love for Christ and a desire to follow him? yes
20. Write at sufficient length to make it an introduction to you a sketch of yourself, including in it the following points: parentage and ancestry; home life; health, including any illnesses you have had; friendships; use of leisure time; social interests and special activities; church life; fundamental religious convictions; and reasons for interest in teaching at Ginling College.  
  
If it is possible, please type this sketch and put it on paper of similar size to this, and return with this blank.
21. Please enclose a recent photograph of yourself, preferably with front view,

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distinct outlines, and printed on smooth, white paper. Give date of photograph.

To be sent later as I have no recent picture.

25. References:

In addition to the references asked for on the Academic and Professional blank, give the names and addresses of eight people, at least three of whom must be women, and state the capacity in which they have known you. It is suggested that these references be divided people who have known you well in the following ways: as a student, as a teacher, in church relationships, as a personal friend.

1. ~~Miss Elizabeth E. Ely, 126 Huntington St. Hartford Conn.~~ (co-teacher)
2. Miss D.Helen Wolcott, Mount Holyoke College, (Dept. Religion)  
Mrs. D.C.Jones, Waterbury, Vermont (old friend)
3. \_\_\_\_\_
4. Mrs. Clarence DuBois, 168 W. Virginia Blvd, Jamestown N.Y. (former student)
5. Mrs. Roger Sylvia, 32 Gleason St. West Medford, Mass. (college friend)
6. Miss Louise Leaton, Dept. Home Economics, University of Nebraska (friend)
7. Prof. Sallie B. Tannahill, Art Department, Teachers College, Columbia (friend)
8. Dr. W. Elmer Ekblaw, Clark University, Worcester, Mass. (teacher)

I have had few women teachers of late years and I know none of their addresses, but all of the Clark University faculty in the Department of geography know me well.

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THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

1201-S

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

# WESTERN UNION

(35)

R. B. WHITE  
PRESIDENT

NEWCOMB CARLTON  
CHAIRMAN OF THE BOARD

J. C. WILLEVER  
FIRST VICE-PRESIDENT

SYMBOLS

- DL = Day Letter
- NM = Night Message
- NL = Night Letter
- LC = Deferred Cable
- NLT = Cable Night Letter
- Ship Radiogram

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination.

1937 APR 29 AM 11 37

Received at Flatiron Bldg., New York City

BA17 42 DL COLLECT=WUX SOUTHADLEY MASS 29 1111A

MISS REBECCA W GRIEST=ROOM 903

150 FIFTH AVE NYK= 45 + 2

ANSWER ALL LAST QUESTIONS IN YOUR LETTER AFFIRMATIVE  
 STRONGLY RECOMMEND SHIPMAN FROM CHRISTIAN PERSONAL AND  
 COMMON SENSE STANDPOINTS EMPHASIS ON CHRISTIAN RATHER THAN  
 SCIENCE NO MEDICAL PROBLEM HAS IDENTIFIED SELF WITH  
 COLLEGE RELIGIOUS SERVICES THINK GINGLING WOULD FIND NO  
 TROUBLE WHATEVER=

HARRIET M ALLYN.

GINGLING.. 4/29/37- Ack. Dean Allyn's telegram.

NO ADDITIONAL CHARGE IS MADE FOR REQUESTING A REPLY BY WESTERN UNION

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0741

MOUNT HOLYOKE COLLEGE  
SOUTH HADLEY, MASSACHUSETTS

April 29, 1930.

DEPARTMENT OF GEOLOGY AND GEOGRAPHY

My dear Miss Griest:

I have written Mr. Evans and am enclosing a copy of my letter . I hope it covers the necessary points.

Thank you for your telegram. Dr. Balk will hold up appointments until everything is certain. Being a Yankee I always feel surer when I have signed on the dotted line, or someone else has.

It occurred to me that because of the limited time you might like to telephone a friend of mine in New York about my personal appearance or outstanding characteristics. I did not think to include her name. She is Miss Bess Bradford, and is private secretary to a doctor Miller who is a well-know physician. I'm sorry I can't recall his <sup>own</sup> name, but I think he is a T.B. specialist and has his office on Park Avenue. I know he has been associated with Saranac in some way, I think most any City doctor would know about him. You could call her on the telephone so easily, that it might save you time. She has known me for twenty years.

I was so pleased to read Miss Liu's article in the Economic Geography this month. I don't know whether any other Chinese has contributed or not, but it is a good feather in her cap any way.

Mr. Lin who is from Fukien province I think and is studying at Clark is to be one of our speakers for the coming New England Conference. He was at one time a student of Miss Huang, whom I knew well at Clark. She teaches at the Boxer college I think. I have trouble remembering its correct name. I hope Chinese names will mean more to me after I have spent a year in the country.

Thank you for the letter, and suggestions.

Sincerely yours,

*Julia W. Shiffman*

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MOUNT HOLYOKE COLLEGE  
SOUTH HADLEY, MASSACHUSETTS

DEPARTMENT OF GEOLOGY AND GEOGRAPHY

May 1, 1937.

My dear Miss Græst:

Thank you for your letter enclosing the contracts and for the telegram. I am troubled about one or two things. I don't want to go to ~~winling~~ unless I am really wanted. I should feel very uncomfortable if I felt you or the board were constantly afraid I would not do the right and sensible thing.

On this campus one rarely knows another's church affiliation, for we all go to the college church and chapel and so the question is never raised. It didn't occur to me that complications might result. As it happens I have attended the Christian Science church only at rare intervals when visiting relatives, during the last ten years, so it didn't occur to me that going to *China* would make any change in my usual habits, nor do I think it will. However if you would rather have another person it is still possible to make the change.

In my first letter to Dr. Hackett I asked her about vaccination and inoculation and she replied for small-pox and typhoid only. Then I talked it over with the college doctor and she said the same, saying also that she was not used to giving the cholera and wouldn't feel too sure of the serum here. She thought it better to wait until I got to Asia, where the local doctor's would be freshly supplied, or else to have it on the boat if need arose. That sounds sensible to me but I will talk with her again as soon as I can get an appointment.

She vaccinated me about three weeks ago and it took perfectly, so I have that certificate. For the inoculation we have been waiting for two clear weeks, because when I was inoculated about four years ago I was sick enough so I didn't want to run the risk of being laid up during Centennial or the following week when I have a Conference on my hands.

I will try and get a physical examination this next week as I have not had one for several years. As I haven't lost a day of teaching in over ten years I haven't felt any particular urge for one. This is a terribly full week so it may be delayed until next week.

I judge you would rather I were not going to the Tokyo Conference. When President Atwood asked me to speak, saying they had been hard put to it, to find any geographers who would go, it never occurred to me to think of it in any light but that of an interesting and stimulating series of meetings. I think I can still withdraw if you feel it advisable.

I have written Mr. Evans to do the best he can about a boat. I feel I cannot decide on the return route until I have had a few leisure moments to consider the possibilities. I may never get to the Far East again and I want to see all I can this time. I've no hankering to be in India during the rainy season, hence my scheme of returning via Africa and South America.

I shall hold up my contract to send with my health certificate.

Very sincerely yours  
Julia M. Shipman

0743

GINLING COLLEGE  
EMPLOYMENT AGREEMENT

I accept an appointment to Ginling College, Nanking, China, for a term of one year on the following basis.

1. Salary of \$864.00 US for the year to be paid by the college.
2. A Furnished room to be provided by the college.
3. Medical and surgical expenses to be paid for during the college year by the college when incurred according to college regulations.
4. Assignment of work to be made by the faculty, all of whom share in the extra-curriculum activities of the college.
5. Travel expenses to Nanking and return to be paid by the appointee.

Name Julia M. Shipman Date May 4, 1937

The Ginling College Board of Founders appoints Julia M. Shipman

To Ginling College for a term of one year on the above basis.

Chairman Margaret E. Hodge Date May 5, 1937

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DR. RAYMOND L. BARRETT  
23 MAPLE STREET  
SPRINGFIELD, MASSACHUSETTS

May 19, 1937

To whom this may concern:

This is to certify that on May 11, 1937  
I examined Miss Julia Shipman of Mount Holyoke College and found  
her to be in excellent health in every way.

Signed-

*Raymond L. Barrett*

RLB/gl

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0745

MOUNT HOLYOKE COLLEGE  
South Hadley, Massachusetts

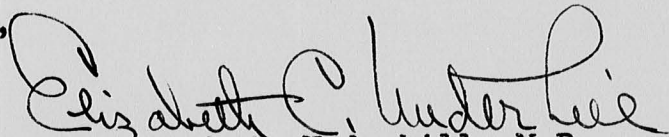
The Resident Physicians

May 20, 1937.

TO WHOM IT MAY CONCERN:

This is to certify that Miss Julia Shipman has today  
had her first injection of typhoid vaccine.

Signed,

  
Elizabeth C. Underhill, M.D.

ECU:G

5/20/37 - The other inoculations, Miss Shipman writes, will be  
completed in two weeks. - R. W. Griest.

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*gone for  
one year.*

GINLING COLLEGE

Nanking, China

Candidate Blank No. 1

1. Name **Ellen Francis Shippen** born **October 4, 1886**  
 2. Present address **c/o Mrs. Samuel Mills, Nanking, China**  
 3. Permanent address **151 Vose Ave. South Orange, N.J.**  
 4. Preparation (High School, College, Special Courses, etc.)

Dates	School	Courses	Degrees
1900-1905	Comstock School	College preparatory	
1905-1909	Bryn Mawr College		A.B.

5. Experience

Dates	Institution	Kind of work
1909-1914	Mrs. Beard's School, Orange N.J.	Teaching of English and Geography
1917-1919	Richard Gregg, Industrial Counsellor	Secretarial
1919-1924	New Republic (a weekly)	Editorial assistant

6. College Work

Underscore once any work you are prepared for and twice that for which you have special preparation or preference. (Roman numerals refer to years)

ADMINISTRATION (a) Library (b) Registrar (c) Secretary (d) Treasurer; ART (a) Drawing (b) History of Art, ASTRONOMY; BIOLOGY (I) (II) (III); CHEMISTRY (I) (II) (III); EDUCATION (a) History (b) Principles and Problems (c) Secondary; ENGLISH (a) Language -- Rhetoric and Composition (b) Literature (c) Oral English; HISTORY (a) English (b) Mediaeval (c) Modern; HYGIENE; LANGUAGES (a) Latin (b) French (c) German; MATHEMATICS (a) College Algebra (b) Trigonometry (c) Analytical Geometry; MUSIC (a) Piano (b) Organ (c) Voice (d) Theory; PHILOSOPHY; PHYSICAL EDUCATION; PHYSICS; PHYSIOLOGY; RELIGION (a) Comparative Religion (b) Christianity - Preparation, Growth, Teachings (c) Psychology of Religion (d) Religious Education; SOCIOLOGY.

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