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UBCHEA ARCHIVES
COLLEGE FILES
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Griming
Administrative
Registration Preparation Committee
1928

Exhibit A.

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GINLING COLLEGE

See p. 9 for Bd. of Control action

JAN 14 1929

HOME BASE

Tentative Documents Prepared by

THE REGISTRATION PREPARATION COMMITTEE
Draft of June 4, 1928.

- I. CONSTITUTION OF BOARD OF DIRECTORS
- II. AGREEMENT BETWEEN BOARD OF DIRECTORS AND THE BOARD OF FOUNDERS.

Section 1. Historical Statement

- " 2. Constitution of the Board of Directors.
- " 3. Property Lease.
- " 4. Staff.
- " 5. Advisor.
- " 6. Finance.

- III. BY-LAWS OF THE BOARD OF DIRECTORS.*

Note: The Registration Preparation Committee was authorized by the Board of Control and appointed by the Executive Committee. The following documents were prepared by it, and presented to the Executive Committee for review, at the meeting of June 4, 1928. After discussing the documents and making certain changes, the Executive Committee ordered that they be re-copied and sent to the members of the Board of Control. The documents are hereby submitted to the Board of Control members. It is expected that they will come before the Board for discussion and action at the next meeting.

(Minutes, Bd. of Con., Nov. 28-29, 1927, item 20.

" Exec. Com. Jan. 29, 1928, item 4.
" Exec. Com. June 4, 1928, items 4,5).

Edwin Marx,
Secretary.

*The draft of by-laws has not been prepared yet, but will need to be presented at some later date.

GINLING COLLEGE

CONSTITUTION OF THE BOARD OF DIRECTORS

Article I -- NAME

This Board shall be known as the Board of Directors of Ginling, --
Ssu Lih Ginling Nu Dzi Da Hsioh Hsiao Tung Hwei.

Article II - OFFICE

The office of the Board is located at Nanking in the province of
Kiangsu.

Article III - DECLARATION OF PURPOSE

(See Note 1.)

Article IV -- COMPOSITION OF THE BOARD OF DIRECTORS.*

The Board of Directors shall consist of members representing

(A) Chinese Church Bodies:

- (1) members elected by the Y.W.C.A. Chinese group
- (1) " " " " Chung Hwa Gi Du Hwei
- (1) " " " " Central China Conference of the
Mei I Mei Hwei
- (1) " " " " Church of Christ in China
- (1) " " " " Chekiang-Shanghai Baptist Convention.
- (1) " " " " M. E. South.

(B) The Alumni of the College:

- (3) members

(C) The Co-operating Missions:

- (1) member elected by the W.A.B.F.M.S.
- (1) " " " " M. E. S.
- (1) " " " " P. N. China Council
- (1) " " " " A. C. M.
- (1) " " " " L. M. S.
- (1) " " " " Smith College
- (1) " " " " Y. W. C. A. Foreign Staff
- (1) " " " " Methodist Episcopal (W.F.M.A.)
- (1) " " " " U. C. M. S. China Mission

(D) Co-opted Members

- (5) or (7) members elected by the Board of Directors.

*A special committee was appointed to work out a basis of representation to be embodied in this section. What is here given is only suggestive.

(Tentative Documents, Registration Committee)

A majority of the total membership of the Board of Directors shall be citizens of the Republic of China.

No member of the faculty or other person in the employ of the college, or student at the college shall be a member of the Board of Directors. *(All members of the Board shall be professing Christians) or (All members of the Board shall be in cordial sympathy with the above stated purpose of the College, and willing actively to promote this purpose). All Members of the initial Board shall be arranged in three groups, approximately equal in number, the first group to serve three years, the second group to serve two years and the third group to serve one year.

After the first election all subsequent terms of service shall be for three years, and on the expiration of a term of service any member shall be eligible for re-election.

Article V. -- DUTIES OF THE BOARD OF DIRECTORS.

The Board of Directors shall direct the policies and have control of the management of the said Ginling College in accordance with its declared purpose as formulated in Article III.

The Board of Directors shall authorize the establishment of departments; shall ratify courses of study; shall elect the President and the Treasurer; shall appoint officers and instructors; and shall determine salaries, (except in the case of those who are supported by the Board of Founders:)** shall provide suitable buildings and appliances; shall, through the administrative offices of the College, fix, collect, and disburse, under the budget, all student fees; shall have full responsibility for providing adequate staff and financial support for the institution; and shall perform all other duties necessary to the efficient administration of the College.

The Board of Directors shall have power to enter into agreements with the Board of Founders, including the negotiations for a lease of the property. Upon recommendation of the President and faculty, it may confer degrees in accordance with the regulations of the Republic of China, and recommend to the Board of Founders candidates for American degrees. It shall have the power to acquire and hold property, including endowment funds raised in China.

Article VI -- MEETINGS OF THE BOARD OF DIRECTORS

The Board of Directors shall hold *** stated meeting each year, (one of) which shall be the Annual Meeting of the Board, notice of which shall be sent out one month in advance. At the annual meeting the President shall present a report of the condition of the College; officers and teachers shall be appointed; and the budget for the following year shall be fixed.

Article VII -- OFFICERS OF THE BOARD OF DIRECTORS.

The officers of the Board of Directors shall consist of a Chairman,

*See note 2.

** See note 3.

*** See note 4.

(Tentative Documents, Registration Committee)

Vice-Chairman, Treasurer, and the Secretary, who shall exercise the duties usually attached to their respective offices. They shall be elected by ballot at the annual meeting of the Board.

Article VIII -- EXECUTIVE (FINANCE) COMMITTEE.

The Board of Directors shall elect annually from its own members an Executive (Finance) Committee of (6 or 7) members, which shall deal with all ad-interim matters ordinarily handled by the Board of Directors, with the exception of changes of policy and matters of unusual importance, the different actions becoming effective only on approval by a majority of the members. The Executive (Finance) Committee shall not, however, reverse the action of the Board of Directors upon any matter which has been presented to and acted upon by the Board of Directors. A majority of the committee shall constitute a quorum for the transaction of business at any meeting of the Committee. The actions of the Executive (Finance) Committee shall be reported to the next meeting of the Board of Directors, and shall be subject to review by the Board of Directors.

Article IX -- BY-LAWS

The Board of Directors shall have power to make or amend By-Laws by a vote of two-thirds of the Board of Directors present at an annual meeting or a meeting regularly called for this purpose, full notice of the proposed amendments having been given one month in advance of the meeting.

Article X -- AMENDMENTS.

The constitution may be amended at a regular meeting of the Board of Directors or at a special meeting called for this purpose provided that full notice of the exact wording of the proposed amendments shall have been given three months in advance of the meeting.

AGREEMENT BETWEEN THE BOARD OF DIRECTORS AND THE
BOARD OF FOUNDERS.

Section I. HISTORICAL STATEMENT.

Ginling College was planned to meet a need for the higher education of women which the political and social changes in China after 1911 made urgent. The need was realized by a group of Christian women who were carrying on schools for girls in the Yangtse Valley. Girls were seeking education abroad, and teachers for Middle Schools were needed to meet the increasing demand for girl's schools. Educated women were needed in other fields, and it was felt that education in China, in close touch with the changing life of their own people, was a better preparation for service than a college course in a foreign country, and could be provided so that many more young women might avail themselves of it. Five Mission Boards approved the plan and pledged their support for equipment and current expenses. A Board of Control was elected, and a President appointed, in November, 1913, and the College opened on September 17, 1915. The first class of five was graduated in June, 1919, and the student enrollment for the fourth year was 52. The faculty numbered 15.

During the first eight years, the college was located in rented buildings. Five classes were graduated and the Alumnae numbered 43, when this stage of the college life was completed. In the summer of 1923 the institution moved to its present campus. The money for this land, buildings, and equipment was raised by contributions in America in a campaign for Oriental Colleges carried on between 1920 and 1923, under the auspices of a joint committee representing the co-operating mission boards. The following four years saw a third generation of college students and an Alumnae roll of 105 names. The total faculty, including administrative staff and exchanged teachers from the University of Nanking, numbered 35.

The Ginling College Committee organized in 1916 has fulfilled the legal functions of trustees, under the trustees of the University of Nanking. They hold in trust all property and all endowment funds, and transmit funds to the governing body in China (which has heretofore been called the Board of Control, but will now be the Board of Directors) on the basis of an approved annual budget. Incorporation under the Regents of the University of the State of New York secures a degree of A. B. from that institution for graduates of Ginling College who meet in full the requirements of the College, and entitles them to admission as graduate students to colleges and universities in America.

The institution as conducted is a college of arts and science offering courses in the following departments: Biology, chemistry, Chinese, education and psychology, English, history, physical education, mathematics and physics, music, religion and sociology. Fuller information about the courses and the faculty are furnished in the bulletin of the College and the Minutes of the Annual Meeting of the Board of Control, copies of which are available for examination at any time. The support for the college is provided from eight mission boards and Smith College. Since 1924, the National Committee of the Young Women's Christian Association has contributed annually to the support of the Department of Physical Education, and the China Medical Board has been making a grant to the Science Budget.

Section II - CONSTITUTION OF THE BOARD OF DIRECTORS.

The Constitution of the Board of Directors constitutes a part of the agreement between the Board of Directors and the Board of Founders. It is agreed that any amendments to the constitution of the Board of Directors shall be approved by the Board of Founders before they become operative.

Section III. PROPERTY LEASE.

The grounds, buildings, and equipment of the College shall be leased to the Board of Directors by the Board of Founders for a period of _____ years, beginning _____, at a nominal rent of one dollar Chinese currency. This lease may be renewed by mutual consent for a period and on terms which shall be determined on or before _____ and not later than _____ by mutual agreement between the Board of Directors and the Board of Founders, said lease to be subject always during this period to the following conditions:

1. If for any reason the Board of Directors should cease in the opinion of the Founders to function as the responsible administrators of Ginling College in accordance with the foregoing constitution of the Board of Directors which is made a part of this agreement, the Board of Founders shall have the right of immediate entry to repossess the property.

2. Should the property so leased or any substantial part of it cease, in the opinion of the Founders, to be used for the designated purpose of Ginling College, (State Purpose here)

The lease shall be subject to cancellation at the end of any scholastic year by either the Board of Directors or the Board of Founders, but only on one year's notice.

3. The Board of Founders may increase its investment at Ginling College in land, buildings, or equipment, on the written request or with the written consent of the Board of Directors.

4. The Board of Directors shall maintain the property in the same good condition as at the date of the lease, for operation and use of Ginling College; to wit, the following grounds, buildings, and equipment. (Note details to be worked out and appended here). For this purpose they shall set aside out of the general income of the institution each year not less than _____ per cent of the cost of buildings, and _____ per cent of the cost of equipment, amounting to \$ _____ Chinese currency, to be used for repairs and replacements.

5. The Board of Directors may improve the property by the erection of additional buildings or the supply of additional facilities or improvement of grounds, with the written consent of the Board of Founders, subject to the condition that the same shall be in conformity with the general plan^{type} of architecture already adopted, and that the cost of such improvements shall be defrayed by the Board of Directors. It is mutually agreed that the final judgement as to the location and external form and appearance of proposed additions to the physical plant of the College shall rest with the Board of Founders.

6. In the event of a cancellation of the lease or of other disposition of the property, a settlement of conflicting interests shall be secured through conference between the Board of Directors and the Board of Founders, or, if necessary, by arbitration.

Section IV. STAFF

The Board of Founders shall continue to support missionaries as members of the staff of the College, subject to the request or approval of the Board of Directors.

Six months before the furlough of missionary members of the staff, the Board of Directors shall make written communication to the Board of Founders and to the Mission with which the staff member is connected concerning her re-appointment, and in case her re-appointment is desired, or in case a new appointee, shall specify position to be filled, with courses and hours of teaching required, name of officer of administration under whom the appointee is to work.

It is understood that when a teacher has been appointed by the Board of Founders to fill a designated position, she shall not be required by the Board of Directors or any officer of administration to undertake work of instruction outside her designated field, except upon her written consent.

Section V. - WESTERN ADVISOR OR FOREIGN ASSISTANT TO BE PRESIDENT.

Section VI. FINANCE

The Board of Founders shall be responsible for the support of the Missionary staff contributed by them.

The Board of Founders shall continue to make such annual cash appropriations as they may find possible, which, unless otherwise specially designated by the Founders, shall be applied by the Board of Directors as follows: (1) to provide for the upkeep and repairs as provided in the section concerning property as above; and (2) the remainder to be used for the general expenses of the College as the Board of Directors may decide.

The Board of Founders shall be responsible only for the support of the missionary staff contributed by them, and for the payment in any year of the appropriation which they shall have made for that year, and shall not in any wise be responsible for any deficit or indebtedness which may arise in connection with the current operation of the College.

NOTES ON THE TENTATIVE DOCUMENTS FOR THE REGISTRATION PREPARATION COMMITTEE

Note 1. In connection with the Declaration of Purpose, the Executive Committee voted that two statements should be submitted for consideration. The following two are formulated and submitted for this purpose.

The first statement is substantially like the one which has been adopted by the University of Nanking and Soochow University, and possibly other institutions which have carefully considered the matter of registration. It ought to be thoroughly acceptable to any Christian group. However, there is a strong element in Government Educational circles who feel that the term Christian or other similar religious terminology should not appear in a statement of educational purposes.

In a conference between certain representatives of this element, and some Christian educational leaders the second statement given below was formulated. This statement has the advantage of being one to which the Government officials have virtually given their assent as being acceptable to them.

(1) The purpose of the Board of Trustees of Soochow University is to maintain in the East China a private institution of learning under Christian auspices, which shall conform to the highest standards of educational efficiency, promote social welfare and high ideals of citizenship, and develop Christian character in accordance with the original purpose of the founders. To this end the trustees and other responsible persons must be of well-attested moral character qualified and willing actively to promote the aim of the institution.

(2) This Board of Directors accepts full power of control of the private institution known as Ginling College founded by the Ginling Committee of the Trustees of the University of Nanking, with the purpose of maintaining the spirit of love, sacrifice and service for which they stood, of cultivating the highest type of character, of providing professional training, of promoting higher learning, and of meeting the needs of society.

Note 2.

The two clauses in parenthesis are submitted as alternative expressions. The Executive Committee rather favoured the second one.

Note 3.

In connection with the support of foreign missionary members of the staff a very important issue arises. Heretofore, the foreign members of the Ginling College staff have not been supported directly by the Mission Boards which they represent but their support has been provided by the Ginling College Committee. Their support has been an integral part of the college budget and has not been distinguished in any way from other items in the budget. The Mission Boards have made their appropriations directly to the budget of Ginling College. The question has been raised, whether, the College increases in size and particularly as the responsibility for directing the institution and for raising and expending the budget is transferred into Chinese hands, the above method of providing foreign staff shall be continued, or whether it would be better to have foreign Mission Boards or possibly the Ginling College Committee solely responsible for the support of these foreign members of the staff whom they provide for the College.

The decision of this point will effect the wording of the clause in Article V. regarding "those who are supported by the Board of Founders". The same point arises in connection with Section IV of the Agreement between the Board of Directors and the Board of Founders, and the corresponding references in Section VI.

Note 4.

The practice of Ginling College Board of Control has been to hold only one Annual Meeting. Some feel that as more responsibility is placed in the hands of the Board of Directors for the control of the institution, there should be at least two meetings annually. This is a question to be decided.

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112
Exhibit B.

ACTIONS OF THE BOARD OF CONTROL ON THE
CONSTITUTION OF THE BOARD OF DIRECTORS

9 (17)
July 4, 5, 1928

Article I. NAME.

Voted to approve without change.

Article II. OFFICE.

Voted to approve without change.

Article III. DECLARATION OF PURPOSE.

Voted, to approve the following as our choice for the statement of Purpose in the Constitution:

(1) The Purpose of the Board of Directors of Ginling College is to maintain a private institution of learning under Christian auspices, which shall conform to the highest standards of educational efficiency, promote social welfare and high ideals of citizenship, and develop Christian character in accordance with the original purpose of the founders. To this end the directors and other responsible persons must be of well-attested moral character qualified and willing actively to promote the aim of the institution.

Voted, to explain to the Ginling College Committee the reasons why it may become advisable or necessary to substitute one of the following statements, or a similar statement in place of the one voted for above; and to request of the G. C. C. that should such be the case, the question be left to the discretion of the Board of Control with power to act at the time they apply for registration.

(2) This Board of Directors accepts full power of control of the private institution known as Ginling College founded by the Ginling Committee of the Trustees of the University of Nanking, with the purpose of maintaining the spirit of love, sacrifice and service for which they stood, of cultivating the highest type of character, of providing professional training, of promoting higher learning, and of meeting the needs of society.

(3) The purpose of the Board of control is to conduct in Nanking a private institution of higher learning for women, under Christian auspices, which shall maintain high standards of scholarship, train for social efficiency and foster vital spiritual development and the highest type of character, in accordance with the original purpose of the founders.

Article IV. COMPOSITIONS OF THE BOARD OF DIRECTORS.

Voted, in place of the proposed groups A,B,C,D, in this article, to substitute the following:

"The Board of Directors shall consist of _____ members a majority of whom shall be Chinese, elected in a manner agreed upon with the Board of Founders."

Voted, to refer the names of electing members to a special committee of three, with the secretary of the Board as a member ex-officio.

Miss McCulloch, Miss Merrill, and Dr. Djang Fan were appointed to compose the committee.

historically
and unchange-
factory otherwise

Article IV. COMPOSITION OF THE BOARD OF DIRECTORS. - CONT.

Voted, to make the following further changes in the wording of this article: a. In place of the two alternative statements in parentheses, to substitute "all members of the Board shall be in sympathy with the above stated purpose of the College, and willing actively to promote this purpose; and a majority shall be professing Christians."

Article V. DUTIES OF THE BOARD OF DIRECTORS.

Voted, to approve this article without other change except after, "shall appoint officers and instructors", to add the words, "upon recommendation of the president".

Article VI. MEETINGS OF THE BOARD OF DIRECTORS.

Voted, that this article provide for two stated meetings each year.

Article VII. OFFICERS OF THE BOARD OF DIRECTORS.

Voted, to adopt this article without change, except to add after Chairman, the words, "who shall be a Chinese."

Article VIII. EXECUTIVE FINANCE COMMITTEE.

This article was discussed at length. The points to which attention was directed in the discussion, were as to the number of members and whether there should be a Finance Committee separate from the Executive. Before any decision was reached, the question was tabled temporarily to wait for certain further information, and the members failed to take it up later. Thus, through an oversight no action was taken on this article.

Article IX. BY-LAWS.

Voted, to adopt without change.

Article X.

Voted, to adopt, with the addition of the following words at the end: "and that the votes in favor of the amendment shall be equal in number to two-thirds of the membership of the Board".

EXHIBIT C. Actions of the Board of Control, on the Agreement between the Board of Controll and the Board of Founders.

- (1) Voted, to adopt Section I, the Historical Statement.
- (2) Voted, to adopt Section II, Constitution.
- (3) Voted, to adopt Section III, the Property Lease, and supply in the blanks of the original draft, the following: a. "five", for the period of years; b. beginning, "July 1, 1929"; c. on or before, "July 1, 1933", and d. not later than, "July 1, 1934".

In the paragraph of this section numbered "4", note that certain details as to property inventory are to be worked out hereafter and appended to this agreement, as is also the estimated amount and percentage needed for repairs and replacements.

- (4) Voted, to adopt Section IV. Staff, without change except to omit the words "continue to" in the first line of the section. The section thus begins, "The Board of Founders shall support missionaries, "etc."

- (5) Voted, to supply Article V, Foreign Advisor, as follows:

"At the recommendation of the President, provision may be made for a foreign member who shall assist in such matters connected with the foreign staff or the Board of Founders as the president may desire."

- (6) Voted, to adopt Section VI. Finance without change.

07

There is a later draft, that of 11/2/28

EXHIBIT D.

Draft of July 5, 1928:

Documents Prepared in Connection with the Proposed
Reorganization and Registration of Ginling

- I. CONSTITUTION OF THE BOARD OF DIRECTORS.
- II. AGREEMENT BETWEEN BOARD OF DIRECTORS AND BOARD OF
FOUNDERS.
 1. Section 1. Historical Statement,
 - " 2. Constitution of Board of Directors
 - " 3. Property Lease.
 - " 4. Staff
 - " 5. Advisor
 - " 6. Finance

GINLING COLLEGE
CONSTITUTION OF THE BOARD OF DIRECTORS

Article I -- NAME

This Board shall be known as the Board of Directors of Ginling, --
Ssu Lih Ginling Nu Dzi Da Hsioh Hsiao Tung Hwei.

Article II -- OFFICE

The office of the Board is located at Nanking in the province
of Kiangsu.

Article III -- DECLARATION OF PURPOSE

The purpose of the Board of Directors of Ginling College is to
maintain a private institution of learning under Christian auspices,
which shall conform to the highest standards of educational efficiency,
promote social welfare and high ideals of citizenship, and develop
Christian character in accordance with the original ideals of the
founders. To this end the directors and other responsible persons
must be of well attested moral character, qualified and willing actively
to promote the aim of the institution.

Article IV. - COMPOSITION OF THE BOARD OF DIRECTORS

The Board of Directors shall consist of members a
majority of whom shall be Chinese, elected in a manner agreed upon with
the Board of Founders.

A majority of the total membership of the Board of Directors
shall be citizens of the Republic of China.

No member of the faculty or other person in the employ of the
college, or student at the college shall be a member of the Board of Di-
rectors. (All members of the Board shall be in cordial sympathy with
the above stated purpose of the College, and willing actively to promote
this purpose and a majority shall be professing Christians). All Mem-
bers of the initial Board shall be arranged in three groups, approximate-
ly equal in number, the first group to serve three years, the second
group to serve two years and the third group to serve one year.

After the first election all subsequent terms of service shall
be for three years, and on the expiration of a term of service any member
shall be eligible for re-election.

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The Board of Directors shall direct the policies and have con-
trol of the management of the said Ginling College in accordance with its
declared purpose as formulated in Article III.

The Board of Directors shall authorize the establishment of departments; shall ratify courses of study; shall elect the President and the Treasurer; shall appoint officers and instructors upon recommendation of the President; and shall determine salaries, except in the case of those who are supported by the Board of Founders; shall provide suitable buildings and appliances; shall, through the administrative offices of the College, fix, collect, and disburse, under the budget, all student fees; shall have full responsibility for providing adequate staff and financial support for the institution; and shall perform all other duties necessary to the efficient administration of the College.

The Board of Directors shall have power to enter into agreements with the Board of Founders, including the negotiations for a lease of the property. Upon recommendation of the President and faculty, it may confer degrees in accordance with the regulations of the Republic of China, and recommend to the Board of Founders candidates for American degrees. It shall have the power to acquire and hold property, including endowment funds raised in China.

Article VI -- MEETINGS OF THE BOARD OF DIRECTORS

The Board of Directors shall hold two stated meetings each year, one of which shall be the Annual Meeting of the Board, notice of which shall be sent out one month in advance. At the annual meeting the President shall present a report of the condition of the College; officers and teachers shall be appointed; and the budget for the following year shall be fixed.

Article VII -- OFFICERS OF THE BOARD OF DIRECTORS

The officers of the Board of Directors shall consist of a Chairman, who shall be a Chinese, Vice-Chairman, Treasurer, and the Secretary, who shall exercise the duties usually attached to their respective offices. They shall be elected by ballot at the annual meeting of the Board.

Article VIII -- EXECUTIVE (FINANCE) COMMITTEE

The Board of Directors shall elect annually from its own members an Executive (Finance) Committee of (6 or 7) members, which shall deal with all ad-interim matters ordinarily handled by the Board of Directors, with the exception of changes of policy and matters of unusual importance, the different actions becoming effective only on approval by a majority of the members. The Executive (Finance) Committee shall not, however, reverse the action of the Board of Directors upon any matter which has been presented to and acted upon by the Board of Directors. A majority of the committee shall constitute a quorum for the transaction of business at any meeting of the Committee. The actions of the Executive (Finance) Committee shall be reported to the next meeting of the Board of Directors, and shall be subject to review by the Board of Directors.

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The Board of Directors shall have power to make or amend By-Laws by a vote of two-thirds of the Board of Directors present at an annual meeting or a meeting regularly called for this purpose, full notice of the proposed amendments having been given one month in advance of the meeting.

Article X -- AMENDMENTS

This constitution may be amended at a regular meeting of the Board of Directors or at a special meeting called for this purpose provided that full notice of the exact wording of the proposed amendments shall have been given three months in advance of the meeting and that the votes in favour of the amendment shall be equal in number to two-thirds of the membership of the Board.

AGREEMENT BETWEEN THE BOARD OF DIRECTORS AND THE
BOARD OF FOUNDERS.

Section I. HISTORICAL STATEMENT.

Ginling College was planned to meet a need for the higher education of women which the political and social changes in China after 1911 made urgent. The need was realized by a group of Christian women who were carrying on schools for girls in the Yangtse Valley. Girls were seeking education abroad, and teachers for Middle Schools were needed to meet the increasing demand for girl's schools. Educated women were needed in other fields, and it was felt that education in China, in close touch with the changing life of their own people, was a better preparation for service than a college course in a foreign country, and could be provided so that many more young women might avail themselves of it. Five Mission Boards approved the plan and pledged their support for equipment and current expenses. A Board of Control was elected, and a President appointed, in November, 1913, and the College opened on September 17, 1915. The first class of five was graduated in June, 1919, and the student enrollment for the fourth year was 52. The faculty numbered 15.

During the first eight years, the college was located in rented buildings. Five classes were graduated and the Alumnae numbered 43, when this stage of the college life was completed. In the summer of 1923 the institution moved to its present campus. The money for this land, buildings, and equipment was raised by contributions in America in a campaign for Oriental Colleges carried on between 1920 and 1923, under the auspices of a joint committee representing the co-operating mission boards. The following four years saw a third generation of college students and an Alumnae roll of 105 names. The total faculty, including administrative staff and exchanged teachers from the University of Nanking, numbered 35.

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The institution as conducted is a college of arts and science offering courses in the following departments: Biology, chemistry, Chinese, education and psychology, English, history, physical education, mathematics and physics, music, religion and sociology. Fuller information about the courses and the faculty are furnished in the bulletin of the College and the Minutes of the Annual Meeting of the Board of Control, copies of which are available for examination at any time. The support for the college is provided from eight mission Boards and Smith College. Since 1924, the National Committee of the Young Women's Christian Association has contributed annually to the support of the Department of Physical Education, and the China Medical Board has been making a grant to the Science Budget.

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The Constitution of the Board of Directors constitutes a part of the agreement between the Board of Directors and the Board of Founders. It is agreed that any amendments to the constitution of the Board of Directors shall be approved by the Board of Founders before they become operative.

Section III. PROPERTY LEASE

The grounds, buildings, and equipment of the College shall be leased to the Board of Directors by the Board of Founders for a period of five years, beginning July 1, 1929, at a nominal rent of one dollar Chinese currency. This lease may be renewed by mutual consent for a period and on terms which shall be determined on or before July 1, 1933 and not later than July 1, 1933, by mutual agreement between the Board of Directors and the Board of Founders, said lease to be subject always during this period to the following conditions:

1. If for any reason the Board of Directors should cease in the opinion of the Founders to function as the responsible administrators of Ginling College in accordance with the foregoing constitution of the Board of Directors which is made a part of this agreement, the Board of Founders shall have the right of immediate entry to repossess the property.

2. Should the property so leased or any substantial part of it cease, in the opinion of the Founders, to be used for the designated purpose of Ginling College, (State purpose here)

The lease shall be subject to cancellation at the end of any scholastic year by either the Board of Directors or the Board of Founders, but only on one year's notice.

3. The Board of Founders may increase its investment at Ginling College in land, buildings, or equipment, on the written request or with the written consent of the Board of Directors.

4. The Board of Directors shall maintain the property in the same good condition as at the date of the lease, for operation and use of Ginling College; to wit, the following grounds, buildings, and equipment. (Note details to be worked out and appended here.) For this purpose they shall set aside out of the general income of the institution each year not less than percent of the cost of buildings, and percent of the cost of equipment, amounting to about \$ Chinese currency, to be used for repairs and replacements.

5. The Board of Directors may improve the property by the erection of additional buildings or the supply of additional facilities or improvement of grounds, with the written consent of the Board of Founders, subject to the condition that the same shall be in conformity with the general plain type of architecture already adopted, and that the cost of such improvements shall be defrayed by the Board of Directors. It is mutually agreed that the final judgement as to the location and external form and appearance of proposed additions to the physical plant of the College shall rest with the Board of Founders.

6. In the event of a cancellation of the lease or of other disposition of the property, a settlement of conflicting interests shall be secured through conference between the Board of Directors and the Board of Founders, or, if necessary, by arbitration.

Section IV - STAFF

The Board of Founders shall support missionaries as members of the staff of the College, subject to the request or approval of the Board of Directors.

Six months before the furlough of missionary members of the staff, the Board of Directors shall make written communication to the Board of Founders and to the Mission with which the staff member is connected concerning her re-appointment, and in case her re-appointment is desired, or in case a new appointee, shall specify position to be filled, with courses and hours of teaching required, name of officer of administration under whom the appointee is to work.

It is understood that when a teacher has been appointed by the Board of Founders to fill a designated position, she shall not be required by the Board of Directors or any officer of administration to undertake work of instruction outside her designated field, except upon her written consent.

Section V. WESTERN ADVISOR OR FOREIGN ASSISTANT TO BE PRESIDENT.

At the recommendation of the President, provision may be made for a foreign member of the staff who shall assist in such matters connected with the foreign staff or the Board of Founders as the president may desire.

Section VI. FINANCE

The Board of Founders shall be responsible for the support of the Missionary staff contributed by them.

The Board of Founders shall continue to make such annual cash appropriations as they may find possible, which, unless otherwise specially designated by the Founders, shall be applied by the Board of Directors as follows: (1) to provide for the upkeep and repairs as provided in the section concerning property as above; and (2) the remainder to be used for the general expenses of the College as the Board of Directors may decide.

The Board of Founders shall be responsible only for the support of the missionary staff contributed by them and for the payment in any year of the appropriation which they shall have made for that year, and shall not in any wise be responsible for any deficit or indebtedness which may arise in connection with the current operation of the College.

From China

JAN 4 1929
HOME BASE

77
RECEIVED
DEC 17 1928
MISS M. E. HODGE

DRAFT OF NOVEMBER 1 and 2, 1928

Documents prepared in connection with the proposed
reorganization and registration of Ginling College.

I. CONSTITUTION OF THE BOARD OF DIRECTORS

II. AGREEMENT BETWEEN BOARD OF DIRECTORS AND BOARD OF
FOUNDERS

1. Section 1. Historical Statement

- " 2. Constitution of Board of Directors
3. Property Lease
4. Staff
5. Advisor
6. Finance

GINLING COLLEGE

CONSTITUTION OF THE BOARD OF DIRECTORS

Meeting, Bd of Control, Nov 4, 5, 1928.

Article I - NAME

This Board shall be known as the Board of Directors of Ginling College,

Article II - OFFICE

The office of the Board is located at Nanking in the province of Kiangsu.

Article III - DECLARATION OF PURPOSE

The purpose of the Board of Directors of Ginling College is to maintain a private institution of learning for women under Christian auspices, which shall conform to the highest standards of educational efficiency, promote social welfare and high ideals of citizenship, and develop Christian character in accordance with the original ideals of the founders. To this end the directors and other responsible persons must be of well attested moral character, qualified and willing actively to promote the aim of the institution.

Article IV - COMPOSITION OF THE BOARD OF DIRECTORS

The Board of Directors shall consist of twenty-one members, a majority of whom shall be Chinese, elected in a manner agreed upon with the Board of Founders.

No member of the faculty or other person in the employ of the College, or student at the College shall be a member of the Board of Directors. All members of the Board shall be in cordial sympathy with the above stated purpose of the College, and willing actively to promote this purpose, and ~~a majority shall be professing Christians~~. All members of the initial Board shall be arranged in two groups, approximately equal in number, the first group to serve two years, the second group to serve one year.

at least 3/4 shall be Christians of good faith.

After the first election all subsequent terms of service shall be for two years, and on the expiration of a term of service any member shall be eligible for re-election.

Article V - DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall direct the policies and have control of the management of the said Ginling College in accordance with its declared purpose as formulated in Article III.

The Board of Directors shall authorize the establishment of departments; shall ratify courses of study; shall elect the President and the Treasurer; shall appoint officers and instructors upon recommendation of the President, and shall determine salaries, except in case of those who are supported by the Board of Founders; shall provide suitable buildings and appliances; shall, through the administrative offices of the College, fix, collect, and disburse, under the budget, all student fees; shall have full responsibility for providing adequate staff and financial support for the institution; and shall perform all other duties necessary to the efficient administration of the College.

The Board of Directors shall have power to enter into agreements with the Board of Founders, including the negotiations for a lease of the property. Upon recommendation of the President and faculty, it may confer degrees in accordance with the regulations of the Republic of China, and recommend to the Board of Founders candidates for American degrees. It shall have the power to acquire and hold property, including endowment funds.

Article VI - MEETINGS OF THE BOARD OF DIRECTORS

The Board of Directors shall hold one stated meeting each year notice of which shall be sent to all members one month in advance. At this meeting the President shall present a report of the condition of the College; officers and teachers shall be appointed; the budget for the following year shall be fixed, and such other business shall be transacted as may properly come before the Board.

Special meetings of the Board of Directors may be called at the request of the Executive Committee. Notice of the time and place of a special meeting shall be sent out at least fifteen days in advance, together with a statement of the matters to be considered. No other business may be transacted at a special meeting except such as is listed in the advance announcement.

Article VII - OFFICERS OF THE BOARD OF DIRECTORS

The officers of the Board of Directors shall consist of a Chairman, who shall be a Chinese, Vice-chairman, Treasurer, and the Secretary, who shall exercise the duties usually attached to their respective offices. They shall be elected by ballot at the annual meeting of the Board.

Article VIII - EXECUTIVE COMMITTEE

The Board of Directors shall elect annually from its own members an Executive Committee of five members, which shall deal with all ad-interim matters ordinarily handled by the Board of Directors, with the exception of changes of policy and matters of unusual importance, the different actions becoming effective only on approval by a majority of the members. The Executive Committee shall not, however, reverse the action of the Board of Directors upon any matter which has been presented to and acted upon by the Board of Directors. A majority of the committee shall constitute a quorum for the transaction of business at any meeting of the Committee. The actions of the Executive Committee shall be reported to the next meeting of the Board of Directors, and shall be subject to review by the Board of Directors.

Article IX - FINANCE COMMITTEE

The Board of Directors shall elect a Finance Committee of three members which shall work under and be responsible to the Executive Committee. The President and Treasurer of the College shall be ex-officio non-voting members.

Article X - BY - LAWS

The Board of Directors shall have power to make or amend By-laws by a vote of two-thirds of the Board of Directors present at an annual meeting or a meeting regularly called for this purpose, full notice of the proposed amendments having been given one month in advance of the meeting.

Article XI - AMENDMENTS

This constitution may be amended at the annual meeting of the Board of Directors or at a special meeting called for this purpose provided that full notice of the exact wording of the proposed amendments shall have been given three months in advance of the meeting, and that the votes in favor of the amendment shall be equal in number to two-thirds of the membership of the Board.

AGREEMENT BETWEEN THE BOARD OF DIRECTORS
AND THE BOARD OF FOUNDERS.

Section I. HISTORICAL STATEMENT.

Ginling College was planned to meet a need for the higher education of women which the political and social changes in China after 1911 made urgent. The need was realized by a group of Christian women who were carrying on schools for girls in the Yangtze Valley. Girls were seeking education abroad, and teachers for Middle Schools were needed to meet the increasing demand for girls' schools. Educated women were needed in other fields, and it was felt that education in China, in close touch with the changing life of their own people, was a better preparation for service than a college course in a foreign country, and could be provided so that many more young women might avail themselves of it. Five Mission Boards approved the plan and pledged their support for equipment and current expenses. A Board of Control was elected, and a President appointed, in November, 1913, and the College opened on September 17, 1915. The first class of five was graduated in June, 1919, and the student enrollment for the fourth year was 52. The faculty numbered 15.

During the first eight years, the College was located in rented buildings. Five classes were graduated and the Alumnae numbered 43, when this stage of the College life was completed. In the summer of 1923 the institution moved to its present campus. The money for this land, buildings, and equipment was raised by contributions in America in a campaign for Oriental Colleges carried on between 1920 and 1923, under the auspices of a joint committee representing the co-operating mission boards. The following four years saw a third generation of college students and an Alumnae roll of 105 names. The total faculty, including administrative staff and exchanged teachers from the University of Nanking, numbered 35.

The Ginling College Committee organized in 1916 has fulfilled the legal functions of trustees, under the trustees of the University of Nanking. They hold in trust all property and all endowment funds, and transmit funds to the governing body in China (which has heretofore been called the Board of Control, but will now be the Board of Directors) on the basis of an approved annual budget. Incorporation under the Regents of the University of the State of New York secures a degree of A. B. from that institution for graduates of Ginling College who meet in full the requirements of the College, and entitles them to admission as graduate students to colleges and universities in America.

The institution as conducted is a college of arts and science offering courses in the following departments: Biology, chemistry, Chinese, education and psychology, English, history, physical education, mathematics and physics, music, religion and sociology. Fuller information about the courses and the faculty are furnished in the bulletin of the College and the Minutes of the Annual Meeting of the Board of Control, copies of which are available for examination at any time. The support for the College is provided

from eight mission Boards and Smith College. Since 1924, the National Committee of the Young Women's Christian Association has contributed annually to the support of the Department of Physical Education, and the China Medical Board has been making a grant to the Science Budget.

Section II. CONSTITUTION OF THE BOARD OF DIRECTORS.

The Constitution of the Board of Directors constitutes a part of the agreement between the Board of Directors and the Board of Founders. It is agreed that any amendments to the constitution of the Board of Directors shall be approved by the Board of Founders before they become operative.

Section III. PROPERTY LEASE

The grounds, buildings, and equipment of the College shall be leased to the Board of Directors by the Board of Founders for a period of five years, beginning July 1, 1929, at a nominal rent of one dollar Chinese currency. This lease may be renewed by mutual consent for a period and on terms which shall be determined on or before July 1, 1933, and not later than July 1, 1934 by mutual agreement between the Board of Directors and the Board of Founders, said lease to be subject always during this period to the following conditions:

1. If for any reason the Board of Directors should cease in the opinion of the Founders to function as the responsible administrators of Ginling College in accordance with the foregoing constitution of the Board of Directors which is made a part of this agreement, the Board of Founders shall have the right of immediate entry to repossess the property.

2. Should the property so leased or any substantial part of it cease, in the opinion of the Founders, to be used for the designated purpose of Ginling College, as stated in Article III of the Constitution, the lease shall be subject to cancellation at the end of any scholastic year by either the Board of Directors or the Board of Founders, but only on one year's notice.

3. The Board of ~~Founders~~ ^{Founders} may increase its investment at Ginling College in land, buildings, or equipment, on the written request or with the written consent of the Board of Directors.

4. The Board of Directors shall maintain the property in the same good condition as at the date of the lease, for operation and use of Ginling College; to wit, the following grounds, buildings and equipment. (Note details to be worked out and appended here). For this purpose they shall set aside out of the general income of the institution each year not less than _____ percent of the cost.

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Sec. VI. Is in draft 7/25