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Ginling
Administrative
Board of Directors
Minutes 1932-1936

SCOTT REC'D

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Ans'd

MINUTES
OF THE
BOARD OF DIRECTORS

OF
GINLING COLLEGE

October 28 and 29

1932

GINLING COLLEGE

NANKING, CHINA

GINLING COLLEGE COMMITTEE

Miss Margaret E. Hodge, Chairman,
156 Fifth Avenue, New York City, U. S. A.

Miss Florence G. Tyler, Secretary,
419 Fourth Avenue, New York City, U. S. A.

Mr. Russell Carter, Treasurer,
150 Fifth Avenue, New York City, U. S. A.

Mrs. Lewis L. Anewalt
Miss Elizabeth R. Bender

Dr. John R. Edwards
Miss Rebecca W. Griest

Mrs. Curtis Lee Laws

Mrs. Henry S. Leiper

Miss Grace Lindley

Miss Sallie Lou MacKinnon ✓

Mrs. Francis J. McConnell

Miss Katharine L. Richards

Mrs. Charles K. Roys

Miss Minnie V. Sandberg

Dr. Robert E. Speer

Miss Lela E. Taylor

DOCKET

October 28th and 29th, 1932

1. Devotional Exercises.
2. Election of nominating and other committees.
3. Report of the year 1931-1932 by the President.
4. Report of the Executive Committee—Mr. Roberts.
5. Report of the Ginling College Committee—Miss Vautrin.
6. Correlated Program.
7. Faculty Program for 1933-1934.
8. Financial Reports.
 - (a) Financial statement for 1931-1932—current account.
 - (b) Financial statement for 1931-1932—plant account.
 - (c) Revised budget for 1932-1933.
 - (d) Proposed budget for 1933-34.
9. Actions and Recommendations of the Finance Committee.
10. Land: Title Problem.
11. Building Program.
 - (a) Report of progress.
 - (b) Student dormitory or faculty house.
 - (c) Equipment.
12. Relation of National Committee of Y.W.C.A. to Ginling Board of Directors.
13. Election of (1) Coopted members.
 - (2) Officers and Committees.
14. Miscellaneous.

ANNUAL BOARD OF DIRECTORS MEETING

Ginling College, Nanking, China

October 28th and 29th, 1932

The Annual Meeting of the Board of Directors of Ginling College was held at the College on Friday and Saturday, October 28th and 29th, 1932.

The members present were as follows: (*alternate)

Mr. John S. Barr	Dr. Liu Gien-tsiu
Miss A. E. Bradshaw	Mrs. W. S. New
Rev. O. C. Crawford, D.D.	Rev. W. P. Roberts
*Miss Ruth N. Daniels	*Dr. L. S. C. Smythe
Miss Deng Yü-dji	Mr. Tung Teh-fu
*Miss Dju Mei-yü	*Dr. Hyla S. Watters
*Miss A. L. Golisch	Mrs. Andrew Wu
Miss Viola C. Hill	Miss Grace Wu
Dr. Li Tien-lu	Miss Grace Yang

Dr. Wu Yi-fang, (ex-officio)

Mrs. Lawrence Thurston, (ex-officio)

The meeting was called to order at 9:00 a.m. by the chairman, Mrs. W. S. New, who presided throughout the meeting. The sessions were as follows:

October 28: 9.00 to 11.45 a.m., 2.00 to 4.00 p.m., 4.30 to 6.00 p.m.

October 29: 9.00 to 12.00 a.m.

On Friday morning, the devotional service was led by Dr. Crawford, who read a passage from the twelfth chapter of Hebrews and took as the subject of his remarks the phrase "A kingdom that cannot be shaken." He spoke on the absolute assurance that should be ours because the Christian Church is founded on that which cannot pass away or be shaken,—God and our Saviour Jesus Christ. This assurance should help us to render service with reverence and awe, remembering that God is not only the extreme of love and good-will, but that he is also "a consuming fire" in a sinful world. Mr. Tung Teh-fu, the vice-chairman, led the devotional exercise on Saturday morning. He read a passage from the 11th chapter of II Corinthians, on what Paul suffered for the

glory of the gospel. He spoke on the urgent need for educated people to go and serve the masses instead of remaining within the school system, as many do at present. He stated that Christian students especially should have a sacrificial spirit in their service.

Nominating Committee.

The Chairman appointed the following to act as the Nominating Committee: Dr. G. T. Liu, Miss A. E. Bradshaw and Mr. W. P. Roberts.

Reports.

1. Dr. Wu, President of the College, presented the report of the College for the year 1931-1932.

2. The Secretary, Mr. Roberts, presented the report of the Executive Committee and the actions taken by the committee since the last Annual Meeting were approved. (see page 11).

3. Miss Minnie Vautrin, who attended the last Ginling College Committee in January, reported for the Ginling College Committee, emphasizing especially the need for more promotional work on behalf of Ginling in America and England.

Voted: To express to Miss Florence G. Tyler our pleasure in her appointment as Secretary of the Ginling College Committee. We are already in her debt for generous help given to Ginling in the past and look forward to having her valuable service in this important present position.

Voted: To send Miss Elizabeth R. Bender a souvenir gift in token of our deep gratitude for her most devoted service to Ginling as Secretary of the Ginling College Committee through the past years and to express our sincere hope that she may continue to serve on the Committee for many years to come.

Voted: To express to Miss Rebecca Griest our deep appreciation for her untiring and invaluable service on the Candidate Committee, and our earnest wish that she may continue to help in this important work.

Voted: To express our desire that the boards of the Reformed Church in America, the United Lutheran Church in America, and the United Church in Canada become cooperating boards, and

To ask the Ginling College Committee to carry on correspondence with these boards to this end.

Voted: To recommend to the Ginling College Committee that one or more faculty members on leave of absence in the United States attend the annual meeting of the Association of American Colleges.

Voted: To express to the Ginling College Committee the Board's desire to have a full-time secretary for publicity and promotional work.

Associated Boards of Christian Colleges in China.

Dr. Wu reported on the organization of such a Board in New York and stated that Miss Hodge had attended its meetings representing the Ginling College Committee. Miss Hodge also wrote that it would be for the Ginling College Committee to take the final action on Ginling's cooperation, but that she would like to know the opinion from the field.

Voted: To approve of the action of the Ginling College Committee in joining the Associated Boards of Christian Colleges in China.

Correlated Program.

Dr. Wu reported on the action's concerning Ginling College in the Unified Report of Deliberations and Findings of the Joint Conference on the Correlation of Christian Higher Education in China at New York last winter and spring. In regard to the correlated program for East China, the Conference was in favor of having two centers, one at Nanking and one in or near Shanghai. "Ginling should be a college of arts and sciences for women, emphasizing vocational courses in education and physical training. The student body should not exceed 300. It should cooperate in a thorough-going manner with the University of Nanking, so that advanced courses in each institution will be utilized by the students of both."

The conference requested that the institutions should send in a detailed report showing the scope of the work done in each, and should bring all statistics and estimates up-to-date. The last financial estimate presented by Ginling was worked out in 1929, and there is need for careful revision.

The conference also requested that a schedule be presented to show how Ginling and the University of Nanking might co-

operate in administration and instruction, and to show what financial savings might be made thereby. Since much responsibility is involved in the preparation of all this information, Dr. Wu asked for the cooperation of the Executive Committee in this task.

Voted: To approve of Dr. Wu's request and to ask the Executive Committee to cooperate and authorize the presentation of the information required.

Faculty Program.

Miss Vautrin, Chairman of the Curriculum Committee, presented the Faculty Program for 1933-1934.

FACULTY PROGRAM

1933-1934

	Credits	Teaching Class	Hours Lab.	Present Staff
Astronomy (University of Nanking)				
Biology	20	10	28	3
Chemistry	24	15	36	3 1/3
Chinese	20	30	—	2 1/2
Economics	8	8	—	2/3
Education	8	10	—	1
Practice School	—	—	—	2
English	26	43	—	4
Geography	12	9	6	1
History	22	30	—	2
Home Economics	—	—	—	—
Hygiene	10	12	6	1
Mathematics and Physics	32	29	21	4
Modern Languages	8	8	—	2/3
Music	9	12	80	4
Philosophy	8	8	—	1/2
Physical Education	26 1/2	26	65	5 1/2
Political Science	12	12	—	1
Psychology	8	8	—	2/3
Sociology	20	15	15	1

This program called for no increase in teaching staff, but in addition to the present staff as listed called for one full-time assistant in each Biology and Sociology, one half-time assistant each in Geography and Chinese History and Philosophy; one sixth-time assistant in English; and one third-time assistant in Sociology.

Voted: To approve the program as presented.

Voted: To request the return to Ginling of Miss Chester, Miss Case and Miss Tappert after their furloughs.

Finance.

Miss Priest, Treasurer of the College, reported on the current account for 1931-1932, on the plant account for 1931-1932, and presented the revised budget for 1932-1933 and the proposed budget for 1933-1934. (See pages 15-26).

Voted: To accept the report on the current account for 1931-1932 and on the plant account for 1931-1932.

Voted: To approve the revised budget for 1932-1933.

Voted: To approve the proposed budget for 1933-1934 as a tentative budget subject to later revision.

Miss Priest presented the recommendations of the Finance Committee, which for the most part looked toward the increasing of the income of the college, in view of the shortage of funds during the next two years.

Voted: To approve of an increase of students' fees, the exact amount to be determined by the new Executive Committee.

Voted: To make another appeal to the Rockefeller Foundation for help in the Science Departments.

Voted: To accept with gratitude the voluntary contributions of western faculty members toward the anticipated shortage for the year 1932-1933; and to request the secretary to write a letter to the western faculty expressing appreciation of their loyal cooperation.

Miss Priest reported on an arrangement made by the Founders of the University of Nanking with the Sun Life Assurance Company of Canada, whereby members of the western staff contracted for a Retirement Allowance, to be received at the age of 65. A certain amount was paid for them by the University and a certain amount of their salary was deducted each month. It was thought that members of the Ginling faculty might like to avail themselves of this contract.

Voted: To recommend to the Ginling College Committee that steps be taken to make possible the participation of the western staff of Ginling in the contract for retirement allowances made by

the Founders of the University of Nanking with the Sun Life Assurance Company of Canada, and that the Ginling College Committee control the policies and take financial responsibilities for the same.

Voted: To set aside each year one thousand dollars Chinese currency from current funds to form a fund to provide for the retirement of members of the Chinese staff. This should commence with 1932-1933 and should be invested annually until such time as it is possible to arrange for a satisfactory method of handling the matter of the retirement of the staff.

Voted: To approve in principle of the idea of sabbatical leave and study grants in China and abroad, and of the establishing of a fund for this purpose as soon as possible; and to request the new Executive Committee to study the problem and report next year at the annual meeting of the Board.

Voted: To make the G\$200 study grant to all those on furlough in the United States who are returning to Ginling, whether they have served three or five years on the field.

Voted: To authorize the treasurer to arrange for the sale of the balance, of approximately G.\$25,000, required to complete the construction of the two new buildings now being erected, (Library-Administration and Chapel-Music buildings). It is understood that the sale of this gold will be made in consultation with Mr. Carter, Treasurer of the Ginling College Committee, in order that there be no loss through sale of securities.

Voted: To approve of the principle of charging monthly rates to the occupants of faculty residences, in order to provide for the cost of upkeep.

Voted: To request the Executive Committee to work out a scheme for the assignment of faculty residences.

Land Purchase.

Dr. Wu reported on the purchases already made of the pieces of land as approved by the last board meeting and those pieces yet to be bought.

I. Pieces of land purchased since last board meeting (see page 9, *Minutes of Board of Directors, 1931*).

3. Northwest piece 21.33 mou
5. Strip to Wade Jones land, part of 3.31 mou
6. Exchange land with the University 1.73 mou

II. Pieces of land to be purchased; the total of the revised estimates is included in the Treasurer's statement of Plant Funds.

1. Southeast corner 2. mou
2. Southwest corner 11. mou
4. North piece, also part of strip to
Wade Jones land 14. mou
7. Temple land 7. mou

Dr. Wu brought up the problem of the title to the land and said that the Land Bureau in Nanking had raised objections to the purchase of the land on perpetual lease by a foreign organization.

Voted: To try to secure new land on perpetual lease, as before; but if this is not possible, to ask the consent of the Ginling College Committee for the purchase of the land in the name of the Board of Directors.

Building Program.

Mrs. Thurston, Chairman of the Building Committee, reported the progress already made in the construction of the two new academic buildings, and put before the Board the desirability of erecting the new central dormitory. The problem was the financial aspect of the situation. The funds available in New York would not permit the construction of both the dormitory and faculty residences according to the plans already made by Mr. Murphy. The Board in 1931 had voted to erect the dormitory first, but this would more than use up all the money, leaving the faculty residences unconstructed. To erect the faculty residences without the dormitory would temporarily ease the situation by releasing the present faculty house for fifty more students, but there would not be left a sufficient sum with which to proceed on the central dormitory, which was the largest and most important unit in the building scheme and which was urgently needed for new students, if the present rate of increase in student body continued.

Much discussion followed Mrs. Thurston's report and the matter was finally held over for consideration at a later session,

giving the chairman opportunity to work out with the treasurer a statement of all the College needs which should be met out of the gold funds in reserve in America.

When the matter came up for discussion again, the treasurer and Mrs. Thurston presented two possible plans for the use of money now available, as follows:

Plan A		Plan B	
LandG.\$ 11,500	LandG.\$ 11,500
Academic Buildings	80,702	Academic Buildings	80,702
Dormitory	62,857	Faculty Residences	
Kitchen	1,000	(Mexican \$160,000)	35,000
Electric Light Unit	2,000	Kitchen	1,000
Equipment, 1931 est	6,000	Electric Light Unit	2,000
Library Furnishings	1,000	Equipment, 1931 est.	6,000
		Library Furnishings	1,000
TotalG.\$165,059	TotalG.\$137,202
Funds on Hand	152,529	Balance Funds on Hand	15,327
DeficitG.\$ 12,530		G.\$152,529

Various suggestions were made, looking toward the erection of a cheaper form of building, so that the funds available would cover all the desired items. Finally it was

Voted: To instruct the Executive Committee, the Building Committee, and the Finance Committee to proceed with the construction of the dormitory, but to bring the whole of Plan A within the gold funds available.

The Y.W.C.A. and the Board of Directors.

Dr. Wu reported that the expiration of the agreement between the National Committee of the Y.W.C.A. and Ginling College was officially approved by their National Board in New York in March, 1931. She asked for instructions as to whether the Y.W.C.A. should still be kept on the list of our Board of Directors. It was noted that technically the Y.W.C.A. has ceased to be one of the cooperating units of the college, but the Board wished to maintain the close relationship with this important national organization for women.

Voted: To coopt a member of the National Committee of the Y.W.C.A. for the next two years.

Elections.

Dr. G. T. Liu reported for the Nomination Committee and by vote of the Board the following elections were made:

Coopted Members of the Board: Miss Grace Yang, Dr. Y. G. Chen, Mr. Victor Hanson, Dr. Li Tien-lu, Mr. Z. T. Ing, and Miss Ting Shu-ching.

Officers of the Board: Chairman, Mrs. W. S. New; Vice-Chairman, Mr. Tung Teh-fu; Secretary, Rev. W. P. Roberts; Treasurer, Miss Elsie M. Priest.

Executive Committee: Mrs. W. S. New, Mr. Tung Teh-fu, Mrs. J. C. Thomson, Mr. W. P. Roberts, and Dr. Li Tien-lu; Dr. Wu, ex-officio; Mrs. Thurston, ex-officio.

Finance Committee: Mr. Tung Teh-fu, Rev. E. C. Lobenstine, Miss A. E. Moffet; Dr. Wu, ex-officio; Mrs. Thurston, ex-officio; Miss Priest, ex-officio.

Building Committee: Mrs. Thurston, Chairman; Rev. C. Stanley Smith, Mr. Victor Hanson, Mr. C. T. Gee, Rev. W. P. Mills, Miss Priest, Col. George G. Stroebe; Dr. Wu, ex-officio.

Annual Meeting.

Voted: To request the Executive Committee in the future to plan for the Board Meeting to commence on the Friday evening before Founders' Day.

Thanks.

Voted: To extend to the Ginling College Faculty a hearty vote of thanks for their generous hospitality during the sessions of the Board.

W. P. ROBERTS, *Secretary.*

REPORT OF THE EXECUTIVE COMMITTEE

1931-1932

The committee has met, in full or in part, three times during the past year, on April 25th, June 22nd, and October 21st. On each occasion members of the Finance Committee were also present.

Action was taken by the committee, for which the approval of the Board is now requested, was as follows:

Building Program.

A Committee of Advisers on the Building Program was formed, consisting of Mr. Victor Hanson, Mr. E. C. Lobenstine, Mr. C. T. Gee, Mr. John G. Magee, and Mr. C. Stanley Smith. With the approval of this committee the construction of the Library-Administration and the Chapel-Music buildings was authorized and begun. The committee's motion was as follows: "Because the future of gold as the standard is uncertain, because the exchange rate is favorable and the cost of construction comparatively low at present, and because there is enough cash available for two buildings in New York without the need of selling any bonds, Resolved, that we proceed with the construction of the Library-Administration Building and the Chapel-Music Building this summer, but postpone the erection of the dormitory."

The Building Committee, to help supervise the construction of the new buildings, was appointed as follows: Mrs. Thurston, Chairman, Mr. C. Stanley Smith, Mr. Victor Hanson, Mr. C. T. Gee, Mr. W. P. Mills, Miss Priest, and Dr. Wu, *ex-officio*.

It was voted to approve of Mr. Murphy's recommendations concerning the granting of contracts. The general contract was given to Lee Yuen and Company at \$190,000 and the Electrical contract was given to The General Electric Company at \$5,857.50.

Authorization was given to Dr. Wu and the Chairman of the Building Committee to sign these contracts on behalf of the College, and it was stipulated that the signature of the Chairman of the Building Committee was required in the making of all requisitions and alterations during construction.

The committee also voted to request Mr. Murphy to proceed with the construction plans for the new central dormitory, even though the building might not be built for some time.

The committee recommended that the proposed four-unit Faculty residences be located on the southeast corner east of the proposed new road instead of the piece owned by the University of Nanking.

Faculty Program.

It was voted to request the return of Miss Chester, Miss Case and Miss Tappert, now at home on furlough.

It was voted to grant Miss Vautrin a G.\$200 study grant for her work at the University of Chicago.

Reductions in the staff for the year 1932-33 were approved as follows:

Education	from two to one
English	from four to three
Music	from five to four
Physical Education	from five and one-half to four and one-half
Psychology	from two to one
Home Economics	from one-third to none.

Financial.

In joint session with the Finance Committee, the committee makes various recommendations which appear later on the docket. A movement towards economy was encouraged. It was proposed to make no increase in staff or in salary, except where previous agreement made it necessary. Approval was given to use only one-third of the budgeted amount for permanent equipment for the spring orders for 1932-33. An increase in students' fees was proposed and it was suggested that a cut in salary for the faculty might be necessary. A step was taken looking towards provision for a retirement allowance for the western and Chinese staff, and it was proposed to establish a regular scheme for Sabbatical Leave and for Study Grants, both in China and abroad. The matter of the evacuation expenses caused by the warfare in Shanghai was dealt with and the budgets for the coming two years were approved.

The committee proposed that the regular study grant be made to Miss Tappert while on furlough after her three years at Ginling, provided she was returning to Ginling.

Staff members were requested to travel by tourist or special class on steamers on the Pacific.

Land Purchase.

The Land Office in Nanking had brought up several difficulties in the way of securing new land on perpetual lease, as the original land had been bought. The committee suggests that an effort be made to buy new land on the same basis as before, but that if this is not possible, the Ginling College Committee be asked to give its consent to the purchase of the land in the name of the Board of Directors.

Ginling College Committee.

The Committee proposed to the Ginling College Committee that a part-time secretary in the United States might prove to be of great value to the College, and suggested the possibility of joining with other union institutions in the Central Office in New York.

REPORT OF GINLING COLLEGE COMMITTEE 1931-1932

The Ginling College Committee met on January 16, 1932 in the Schaff Building in Philadelphia. Ten regular members of the Committee were present, Mrs. S. W. Perry who acted as the proxy for Miss Case, and two visitors. Miss Hodge acted as chairman and Miss Bender as secretary of the meeting.

Finance

The report of the treasurer for the period from July 31, 1931 to January 1, 1932 was given by Mr. Carter. This report was accepted subject to the usual audit.

In response to a request from the treasurer of Ginling College, an account in U.S. currency was opened with the Central Hanover Bank and Trust Company, New York City, upon which withdrawals were authorized by Miss Elsie M. Priest, Treasurer, and Dr. Yi-fang Wu, President of the College.

The budget for the fiscal year 1932-1933 was considered and approved with the understanding that it must not exceed the guaranteed receipts from the United States and the estimated receipts on the field. For the year 1932-1933 the guaranteed receipts from the United States for which the Committee is responsible were estimated as \$27,764 gold.

The secretary read a communication from the Y.W.C.A. Board in China received very early in 1931 giving a formal statement regarding the discontinuance of cooperation with Ginling in its Physical Education Department, the disposal of equipment, etc.

The Chairman was requested to confer with representatives of the Protestant Episcopal and Dutch Reformed Boards with reference to cooperation in Ginling.

A grant of \$100.00 toward medical expenses to Miss Gracia Sharp was reported.

Building Fund

It was voted that full information regarding the availability of the building funds and the situation with regard to the bond market should be forwarded to the field, so that the Board of Directors would be informed of the amount of investments which could be sold without loss in case building was started in the spring.

The gift of funds for a dormitory for the Practice School from Madame Chang Kai-shek, Madame H. H. Kung, and Madame Sun Yat-sen was reported and a letter expressing deep appreciation was authorized.

Candidates

Miss Griest reported for the Committee that she had had correspondence with ninety-one candidates, eight for music, nine for English, twenty-four for

Physical Education, twenty-one for secretary to the President, sixteen for librarian, and ten for Physics. As a result of this wide correspondence five candidates had been appointed, four of whom actually arrived at the College.

Both Miss Griest and Miss Sandberg felt unable to continue the full burden of this work. It was decided that the work should be divided and Miss Vautrin be asked to assist in the work during the year.

The Committee approved the securing of candidates for the vacancies in English, physical education, physics, psychology, librarian, and secretary, providing the budget permitted.

Correlated Program

During the past year various proposals had been made for a closer correlation of the Home Boards of Christian Colleges in China. A joint Board was first proposed and later meetings changed this to "The Associated Board for Christian Colleges in China." The Ginling College Committee agreed to the principle of coordination and correlation of effort but suggested the formation of a council composed of the president of each board with one or more representatives of each college board. Such council was to function in cultivating candidates for the foreign field and in presenting, where desirable, a united approach for funds.

Secretary of Ginling College Committee

Owing to illness Miss Bender felt forced to resign her position as secretary of the Ginling College Committee. The matter of appointing a secretary was referred to the Executive Committee with full power to act. Mrs. H. S. Lieper, representative of the Smith Alumnae, was appointed but could not accept. Later the Executive Committee was fortunate in being able to secure the part time of Miss Florence G. Tyler.

Council for Promotion and Publicity

A plan prepared by Miss Thayer, Dr. Treudley and Miss Vautrin was submitted. It was received with interest and referred to the Executive Committee. The plan recommended the securing of a full-time person to promote the interests of the College in the west.

REPORT OF TREASURER

Financial statement at the close of the year ending June 30, 1932.

All amounts in Chinese currency.

Assets:

Cash on hand:

In vault	\$ 4,097.29
Hongkong and Shanghai Bank Corp. ...	5,036.72
Shanghai Com. and Savings Bank ...	1,026.54
Fixed deposits	21,483.00
New York office—gold account ...	13,188.42

Accounts receivable:

Bookroom	502.06
Physical Training Loan account ...	50.80
Suspense	1,061.88
1932-1933 accounts	3,578.67

Property items:

Land	18,061.07
Architect's fees	12,000.00
	<u>\$ 80,086.45</u>

Liabilities:

Central Hanover Bank & Trust Co. (gold)	2,005.60
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Student accounts:

College organizations	2,678.49
Scholarship accounts	751.27
Student deposits	1,919.55
Student loans	36.84

Property funds:

New faculty residences	24,000.00
Practice school dormitory fund ...	20,183.00
Electric light plant	484.24

Equipment funds:

Biology department	282.54
Chemistry department	581.70
Physics department	593.34
Sociology department	120.00
Special reserves	1,790.00
	<u>55,426.57</u>

Advance payment for 1932-33	650.00
Surplus current funds July 1, 1932 ...	24,009.88
	<u>24,659.88</u>

\$ 80,086.45

Auditor's Statement:

This is to certify that I have completed the audit of Ginling College accounts for the year ending June 30, 1932 and have found them correct and in order. The audit has included the checking of all receipts from student fees, drafts from New York, etc. etc. I have examined vouchers for all payments. The ledger accounts have all been checked and certified including all bank and cash accounts and I do hereby declare the accounts to be correct and in order.

Nanking, China,
September 23, 1932.

THOMAS D. BEGG,
Auditor.

FINANCE STATEMENT

July 1, 1931 through June 30, 1932

Current Expense**RECEIPTS***Cooperating Boards:**Chinese currency*

Baptist—A.B.F.M.S.	\$ 4,200.00	
Methodist—M.E.S.	5,250.00	
Presbyterian—P.N.	7,875.00	
Reformed Church—R.C.U.S.	2,100.00	
Christian—U.C.M.S.	2,887.50	
Methodist—W.F.M.S.		
Paid in U.S.A.	5,250.00	
Paid in China	4,386.05	
London—L.M.S.	2,500.00	\$34,448.55

Pledges, contributions, gifts, etc.:

Crescent Avenue Church	\$ 1,050.00	
Smith College Alumnae	4,378.19	
Smith College Community Chest	8,400.00	
Day of Prayer	1,510.34	
Ginling Alumnae	500.00	
Property Upkeep Fund—Property	9,338.75	
Property Upkeep Fund—Equipment	6,171.96	
Gift from Mrs. Paddock (G\$1,200)	5,176.35	
Miscellaneous Gifts	192.03	
Interest and Exchange	17,677.67	54,395.29
Total from outside sources		\$88,843.84

Student Receipts:

Tuition	\$11,796.00	
Board	8,543.50	
Room	3,270.06	
Incidentals	2,156.00	25,765.56

Laboratory and Other Fees

Biology	\$ 450.00	
Chemistry	890.00	
Entrance	357.00	
Graduation	107.00	
Medical	965.00	
Music	1,775.00	
Practice School	2,209.50	
Physics	270.00	7,023.50

Total from students \$32,789.06

Total receipts \$121,632.90

Balance from 1930-31 14,727.62

\$136,360.52

EXPENDITURES

Administration:

Salaries:

President	\$ 2,400.00	
Adviser	1,096.20	
Secretaries	1,789.60	
Librarians	960.00	
Library assistants	622.54	
Registrar's office	620.00	
Treasurer's office	3,010.00	
Typists	214.40	
Student aids	124.72	
Physician and nurse	1,074.00	
Dormitory director	1,070.00	
Travel U.S.A.	315.00	\$13,296.46

Expenses:

Commencement and Founders' Day	\$ 152.09	
Diplomas	201.01	
Education Assn. fees	571.91	
Contributions—misc.	51.43	
Entrance tests	203.90	
General office expense	634.10	
Special expense—president	500.00	
Hospitality	190.75	
Medical attendance	1,253.29	
Medical supplies	861.84	
New York office	535.54	
Postage and stationery	559.27	
Telegrams and cables	423.52	
Publicity and printing	898.49	
Travel:						
Board of Directors	288.80	
President	79.50	7,405.44

Total Administration

\$20,701.90

Instruction:

Salaries:

Biology	\$ 6,910.00	
Chemistry	4,035.07	
Chinese	5,440.00	
Economics	2,160.00	
Education	2,066.40	
Education—Prac. Sch.	1,759.21	
English	4,226.77	
Geography	1,225.00	

EXPENDITURES

History	\$ 2,460.00	
Hygiene	1,640.00	
Library Science	250.00	
Modern Language	1,440.00	
Music	7,706.55	
Philosophy	3,470.20	
Physical education	6,059.39	
Physics and Mathematics	6,680.00	
Political science	1,080.00	
Psychology	2,220.00	
Sociology	2,764.40	
Language study	535.80	
Travel (U.S.A.)	7,755.95	71,885.54

Departmental expenses:

Biology	\$ 631.47	
Chemistry (inc. gas)	874.55	
Chinese	353.78	
Education Practice School	1,392.98	
English	81.00	
Geography	106.06	
History	16.88	
Hygiene	24.87	
Lectures	6.50	
Library expenses	356.37	
Library periodicals	940.83	
Music	566.90	
Physical education	330.92	
Physics	263.02	
Philosophy	56.30	
Sociology	17.88	6,020.31

Total Instruction

\$77,905.85

Maintenance:

Care of ground	\$ 598.43	
School heat	1,596.42	
Janitor's supplies	224.49	
Light and water	1,689.68	
Wages of servants	1,744.75	
Up keep of buildings	9,338.75	15,192.52

EXPENDITURES

Administration:

Salaries:

President	\$ 2,400.00
Adviser	1,096.20
Secretaries	1,789.60
Librarians	960.00
Library assistants	622.54
Registrar's office	620.00
Treasurer's office	3,010.00
Typists	214.40
Student aids	124.72
Physician and nurse	1,074.00
Dormitory director	1,070.00
Travel U.S.A.	315.00
						\$13,296.46

Expenses:

Commencement and Founders' Day	\$ 152.09
Diplomas	201.01
Education Assn. fees	571.91
Contributions—misc.	51.43
Entrance tests	203.90
General office expense	634.10
Special expense—president	500.00
Hospitality	190.75
Medical attendance	1,253.29
Medical supplies	861.84
New York office	535.54
Postage and stationery	559.27
Telegrams and cables	423.52
Publicity and printing	898.49

Travel:

Board of Directors	288.80
President	79.50

Total Administration

7,405.44

\$20,701.90

Instruction:

Salaries:

Biology	\$ 6,910.00
Chemistry	4,035.07
Chinese	5,440.00
Economics	2,160.00
Education	2,066.40
Education—Prac. Sch.	1,759.21
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Hygiene	1,640.00
Library Science	250.00
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Hygiene	24.87
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Total Instruction

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Maintenance:

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School heat	1,596.42
Janitor's supplies	224.49
Light and water	1,689.68
Wages of servants	1,744.75
Up keep of buildings	9,338.75
						15,192.52

Boarding department:

Food, fuel, wages	\$ 7,902.03	
Heat for dormitory	1,504.00	
House supplies	435.93	
Light and water	1,689.67	
Wages of servants	1,544.50	13,076.13
Special—Evacuation Expenses	\$ 1,043.95	1,043.95
Total Expenditures—current		\$127,920.35
Total Expenditures—equipment		8,440.17
Grand Total Expenditures		\$136,360.52

PERMANENT EQUIPMENT

RECEIPTS

Received G\$1,447.27 used in U.S.A.—2.10 exchange . . .	\$3,049.27	
Transferred from Property Upkeep fund balance . . .	4,485.90	
Transferred from current funds	905.00	\$8,440.17

EXPENDITURES

Campus improvement	\$ 39.73	
Furniture—college	868.01	
Furniture—faculty	98.80	
Office	10.60	
Library books	2,818.17	
Music	1,349.78	
Biology	127.72	
Chemistry	1,127.92	
Physics	1,589.45	
Physical education	201.79	
Geography	208.20	8,440.17

SPECIAL FUNDS BALANCES

	Dr.	Cr.
Book Room	\$ 502.06	
College organizations		\$2,678.49
Physical training loan	50.80	
Scholarships		751.27
Student bank		1,919.55
Loan fund		36.84
Special faculty fund		1,000.00
Departmental funds, special purposes		2,367.58
Suspense	1,061.88	
	\$1,614.74	
Balance special funds	7,138.99	
	\$8,753.73	\$8,753.73

SCHOLARSHIP FUND

1931-1932

Receipts		Payments	
Balance 1930-1931	\$ 991.01	Grants to students	\$ 809.82
Hartridge Jr. Red Cross	215.26	Balance	751.27
Harriet Meyers	95.00		
Special gifts	259.82		
	\$1,561.09		\$1,561.09

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LOAN FUND

1931-1932

Receipts		Payments	
Balance 1930-1931	\$ 313.56	Loans	\$1,231.72
Gift—Mrs. D. Y. Lin	210.00	Balance	36.84
Loans refunded	745.00		
	<u>\$1,268.56</u>		<u>\$1,268.56</u>

GIFTS TO CURRENT EXPENSES

Received in China			
Ginling Alumnae		\$ 500.00	
Received from U.S.A.			
Mrs. Robert L. Paddock	Gold \$1,200	5,176.35	
Miscellaneous		189.81	
		<u>\$5,866.16</u>	

GINLING COLLEGE COMMITTEE

Trial Balance

June 30, 1932

Debits		Credits	
Cash, Irving Bank ... G\$	2,158.83	Ginling College Board of Directors	G\$ 2,158.83
Bankers Trust Co.	5,988.60	Special Endowment fund	1,000.00
Securities	248,764.37	Permanent Building and Equipment Fund	157,766.94
		Permanent Property Upkeep Fund	93,986.03
		Furniture and Equipment Insurance	2,000.00
	<u>G\$256,911.80</u>		<u>G\$256,911.80</u>

GROUND, BUILDINGS AND EQUIPMENT

July 1st, 1932

	Gold
Grounds	\$ 57,139.09
Buildings	393,387.34
Furniture	14,236.36
Apparatus	21,544.84
Library books	14,224.07
Museum	327.00
	<u>\$500,858.70</u>

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TENTATIVE BUDGET, 1933-1934

Current Expenses

RECEIPTS

Cooperating Boards:

	Chinese Currency
Baptist—A.B.F.M.S.	\$ 4,200.00
Methodist—M.E.S.	5,250.00
Presbyterian—P.N.	7,875.00
Reformed Church—R.C.U.S.	2,100.00
Christian—U.C.M.S.	3,150.00
Methodist—W.F.M.S.	
Paid in U.S.A.	5,250.00
Paid in China	5,200.00
London—L.M.S.	2,500.00
	<u>\$ 35,525.00</u>

Pledges, contributions, gifts, etc.

Crescent Avenue Church	\$ 1,050.00
Smith College Alumnae	4,200.00
Smith College Community Chest	8,400.00
Day of Prayer	840.00
Ginling Alumnae	500.00
Property Upkeep Fund—Property	5,000.00
Property Upkeep Fund—Equipment	7,350.00
Gift from Mrs. Paddock (G\$1,200.00)	4,800.00
Interest and exchange	8,000.00
	<u>40,140.00</u>
Total from outside sources	<u>\$ 75,665.00</u>

Student Receipts:

Tuition	\$15,000.00
Board	11,000.00
Room	4,800.00
Incidentals	3,200.00
	<u>34,000.00</u>

Laboratory and other fees:

Biology	\$ 550.00
Chemistry	1,100.00
Entrance	600.00
Graduation	250.00
Medical	1,000.00
Music	2,600.00
Practice School	4,400.00
Physics	300.00
	<u>10,800.00</u>

Total from students	\$ 44,800.00
Total receipts	\$120,465.00
Balance to be raised, 1933-1934	\$ 30,982.40

EXPENDITURES

Administration:

Salaries:

President	\$ 2,400.00	
Adviser	907.20	
Secretaries	2,114.40	
Librarians	2,820.00	
Library assistants	600.00	
Registrar's office	2,280.00	
Treasurer's office	3,020.00	
Typists	200.00	
Student aids	100.00	
Physician and nurse	1,400.00	
Dormitory director	1,080.00	\$16,921.60

Expenses:

Commencement and Founders' Day	400.00	
Diplomas	300.00	
Education Assn. fecs	400.00	
Contributions—misc.	200.00	
Entrance tests	700.00	
General office expense	700.00	
Special expense—President	500.00	
Hospitality	200.00	
Medical attendance	1,000.00	
Medical supplies	800.00	
New York office	500.00	
Postage and stationery	600.00	
Telegrams and cables	400.00	
Publicity and printing	1,200.00	
Travel:							
Board of Directors	400.00	
President	300.00	
Faculty	200.00	8,800.00

Total Administration \$ 25,721.60

Instruction:

Salaries:

Biology	\$ 5,668.80	
Chemistry	5,174.40	
Chinese	4,560.00	
Economics	1,440.00	
Education	1,814.40	
Education—Practice School	4,190.00	
English	7,257.60	

EXPENDITURES

Geography	\$ 1,910.00	
History	4,640.00	
Hygiene	1,680.00	
Modern Language	1,200.00	
Music	6,823.20	
Philosophy	3,373.60	
Physical Education	7,574.40	
Physics and Mathematics	5,040.00	
Political Science	2,540.00	
Psychology	1,560.00	
Sociology	3,774.40	
Language Study	500.00	
Travel (U.S.A.)	3,000.00	
Retirement allowance	1,500.00	75,220.80

Department expenses:

Biology	\$ 610.00	
Chemistry (including gas)	1,200.00	
Chinese	300.00	
Education	50.00	
Education Practice School	2,300.00	
English	100.00	
Geography	50.00	
History	35.00	
Hygiene	50.00	
Lectures	100.00	
Library expenses	500.00	
Library periodicals	1,000.00	
Music	600.00	
Physical education	600.00	
Physics	300.00	
Philosophy	30.00	
Political Science	30.00	
Sociology	50.00	7,905.00

Total Instruction \$ 83,125.80

Maintenance:

Care of ground	\$ 700.00	
School heat	2,500.00	
Janitor's supplies	300.00	
Light and water	3,000.00	
Wages of servants	2,200.00	
Up keep of buildings	5,000.00	13,700.00

Boarding department:

Food, fuel, wages	\$11,000.00	
Heat for dormitory	1,500.00	
House supplies	500.00	
Light and water	1,650.00	
Wages of servants	1,650.00	\$16,300.00
Total Current Expense		\$138,847.40

PERMANENT EQUIPMENT

Campus improvement	\$ 500.00	
Furniture—college	800.00	
Furniture—faculty	500.00	
Office	150.00	
Library books	4,200.00	
Music	800.00	
Biology	1,100.00	
Chemistry	1,200.00	
Physics	2,100.00	
Physical education	1,000.00	
Geography	150.00	
Hygiene	100.00	
Total Permanent Equipment		\$ 12,600.00

SUMMARY

<i>Administration:</i>		
Salaries	\$16,921.60	
Expenses	8,800.00	\$25,721.60
<i>Instruction:</i>		
Salaries	75,220.00	
Expenses	7,905.00	83,125.00
<i>Maintenance</i>	13,700.00	13,700.00
<i>Boarding Department</i>	16,300.00	16,300.00
Current Expense		\$138,847.40
Permanent Equipment		12,600.00
Total Expenses		\$151,447.40

STUDENT STATISTICS

September, 1932

Total number of students enrolled:

	Former	New	Total
Students from government schools	10	10	20
Students from mission schools	98	35	133
Students from private schools	12	9	21
Total	120	54	174

Students by class in college:

Senior	32	Unclassified	18
Junior	15	Special	4
Sophomore	39	2-year in Phys. Ed.	5
Freshman	61		

Provinces represented:

	Former	New	Total
Kiangsu	57	26	83
Hupeh	8	10	18
Fukien	13	0	13
Kwangtung	9	5	14
Anhwei	5	4	9
Chekiang	5	4	9
Hopei	5	2	7
Hunan	6	1	7
Kiangsi	3	1	4
Szechuen	3	0	3
Liaoning	2	0	2
Overseas	2	0	2
Shantung	1	1	2
Shansi	1	0	1
Total	120	54	174

	Former	New	Total
Christians	88	38	126
Baptist	7	2	9
Church of Christ in China	26	8	34
Congregational	5	4	9
Disciples of Christ	4	1	5
Episcopalian	15	11	26
Lutheran	3	2	5
Methodist, North	20	2	22
Methodist, South	3	4	7
Other Societies	0	2	2
Professing Christians	5	2	7
Non-Christians	32	16	48
Total	120	54	174

SCHOOLS REPRESENTED AT GINLING

September, 1932

	Former	New	Total
Amoy University, Middle School, Amoy, Fukien (P) ...	1	0	1
Anhui First Girls' Middle School, Anking (G) ...	2	3	5
Baldwin Memorial School, Nanchang, Ki. (M) ...	2	0	2
Beasant Girls' School, Shanghai (M) ...	1	0	1
Bridgman Academy, Peiping (M) ...	1	3	4
Bridgman Memorial School, Shanghai (M) ...	1	0	1
Chi Siu Middle School, Shanghai, (P) ...	1	0	1
Chung Hwa Girls' School, Nanking (M) ...	6	5	11
David Hill Girls' School, Hanyang, Hupeh (M) ...	0	1	1
Dzin Deh Girls' School, Shanghai (M) ...	1	0	1
Eliza Yates Girls' School, Shanghai (M) ...	2	0	2
Fuh Siang High School, Changsha, Hunan (M) ...	6	1	7
Fu Shih Girls' School, Kiangyin, Ku. (M) ...	2	0	2
Geneva High School, Geneva, Ill., U.S.A. (G) ...	0	1	1
Ginling College, Practice School (M) ...	14	1	15
Great China University, Middle School, Shanghai (P) ...	0	1	1
Hangchow Senior Middle School, Hangchow (G) ...	3	0	3
Hwa Chiao Middle School, Shanghai (P) ...	0	2	2
Hwaiyin Middle School, Tsingkiangpu, Ku. (G) ...	1	0	1
Hwei Wen Girls' School, Nanking (M) ...	9	6	15
Hwa Mei Girls' School, Chengtu, Sze. (M) ...	2	0	2
Keen School, Tientsin (M) ...	5	1	6
K'un K'uang Girls' School, Mukden (M) ...	1	0	1
Kwang Yih Senior Middle School, Changsha, Hunan (P) ...	0	1	1
Laura Haygood Normal School, Soochow (M) ...	2	2	4
Mary Farnham School, Shanghai (M) ...	3	1	4
Mary Stevens Girls' School, Hsüchowfu (M) ...	2	0	2
McTyeire School, Shanghai (M) ...	3	0	3
Nanking Girls' Middle School, Nanking (G) ...	0	2	2
Nan Tsing Middle School, Kiangyin, Ku. (G) ...	1	0	1
Nanyang Institute for Girls, Shanghai (P) ...	1	0	1
Olivet Memorial School, Chinkiang, Ku. (M) ...	4	2	6
P. U. M. C., School of Nursing (P) ...	1	0	1
Peui Ying School, Chüanchow, Fukien (M) ...	2	0	2
Pooi To Academy, Canton (M) ...	4	0	4
Rulison High School, Kiukiang (M) ...	2	1	3
Soochow Girls' Middle School, Soochow (G) ...	1	1	2
Sungkiang Girls' Middle School, Sungkiang (G) ...	2	1	3
St. Hilda's School, Wuchang (M) ...	6	6	12
St. Mary's Hall, Shanghai (M) ...	2	0	2
Ta Tung University, Preparatory Course, Shanghai (P) ...	1	0	1
Trinity School, Shanghai (P) ...	1	0	1
True Light Middle School, Canton (M) ...	6	5	11
Tsung Hwa Girls' School, Soochow (P) ...	5	5	10
Union Girls' School, Hangchow (M) ...	2	0	2
Wen I School, Changsha, Hunan (P) ...	1	0	1
Wen Shan School, Foochow (M) ...	6	0	6
West High School, Minneapolis, Minn., U.S.A., (G) ...	0	1	1
Yangchow Middle School, Yangchow (G) ...	0	1	1
Ying Hwa Girls' School, Hongkong (M) ...	1	0	1

(G)—Government

(M)—Mission

(P)—Private

Summary of Schools Represented

	Former	New	Total	Different Schools
Government ...	6	7	10	
Mission ...	28	13	29	
Private ...	8	4	11	
Total ...	42	24	50	

FACULTY
1932-1933

Administration

Wu Yi-fang ...	President
Mrs. Lawrence Thurston ...	Adviser
Helen M. Loomis ...	English Secretary
Ming Hsia-ching* ...	Chinese Secretary
Elsie M. Priest* ...	Acting Treasurer
Chen Er-chang ...	Assistant Treasurer
Tsü Kwoh-chi ...	Registrar
Wu, K. T. ...	Librarian
Sha Ou ...	Assistant Librarian
Mrs. Tsen Shui-fang ...	Dormitory Director
Goh Ih-shan ...	Superintendent of Grounds
Margaret G. Smythe* ...	College Physician
Li Wei-i ...	College Nurse

Instruction

Bönd, Kathleen L. ...	Music
Carl, Catherine C. ...	Music
Chen Deh-djen ...	Mathematics and Physics
Chen Mei-yü ...	Hygiene
Chen Yü-djen ...	Education**
Chou, Mrs. Rosie Nyi ...	Psychology
Chia C. H.* ...	Economics
Chu, Mrs. Grace Zia ...	Physical Education
Chu Hai-ju ...	Biology
Dju Ao ...	History
Dju Yu-bao* ...	Sociology
Hoffsommer, Abigail ...	English
Hsieh, Daniel ...	History
Hwang Li-ming ...	Physical Education
Kirk, Florence ...	English
Koo, Ellen Y. T. ...	Music
Li Kwoh-ding ...	Mathematics and Physics
Lin, Mrs. Chen Ying-mei* ...	Physical Education
Liu En-lan ...	Geography
Lu Shuh-ying ...	Mathematics and Physics
Lung T. Y. ...	Chinese
MacKenzie, Rachel ...	English
Ma, Mme. Yi-guin* ...	French
Miao T. L. ...	Chinese
Mossman, Mereb ...	Sociology
Pan Zung-ho* ...	Chemistry
Reeves, Cora D. ...	Biology
Rueff, Frau* ...	German
Spicer, Eva Dykes ...	Philosophy
Sutherland, Catherine ...	Music
Swen Shui-guin ...	Education**
Tsü Kwoh-mou ...	Political Science
Tsui Ya-lan ...	Physical Education
Vautrin, Minnie ...	Education
Wen Pu-ix ...	Chemistry
Whitmer, Harriet ...	Biology
Wang Ming-djen ...	Mathematics and Physics
Wu Mou-i ...	Chemistry
Yang Hsiao-rang ...	Physical Education
Yang, Stonelake* ...	Economics
Yu, Mrs. Li Hsiang-cho* ...	Chinese

*Part-time.

**Practice School.

GINLING COLLEGE BOARD OF DIRECTORS

A.B.F.M.S.:

Miss Viola C. Hill
Mr. T. K. Van

W.F.M.S.:

Miss Faye Robinson
Miss Beatrice Lee
Alternate - Mao Yunnan

M.E.S.

Miss Nellie Drake

Miss Kiang Kwei-yuin

P.N.

Dr. O. C. Crawford
Mrs. Andrew S. C. Wu

U.C.M.S.

Mr. Edwin Marx

Mr. Tung Teh-fu

A.C.M.

Mr. W. P. Roberts

L.M.S.

Dr. C. L. Hsia

Smith College, U.S.A.

Mrs. J. C. Thomson

R.C.U.S.

Miss Gertrude B. Hoy

Alumnae

Miss Deng Yü-dji

Miss Grace Wu

Coopted

Mrs. W. S. New

Dr. Liu Gien-tsiu

Dr. Y. G. Chen

Mr. Z. T. Ing

Mr. Victor Hanson

Dr. Li Tien-lu

Miss Ting Shu-ching

Miss Grace Yang

Ex-officio

Dr. Wu Yi-fang, President

Mrs. Lawrence Thurston, Adviser

Baptist Girls' School, Shaohsing
University of Shanghai, Shanghai

Methodist Mission, Wuhu
Rulison School, Kiukiang
Rulison School, Kiukiang

Southern Methodist Mission, Sungkiang,
Ku.
Laura Haygood School, Soochow

Presbyterian Mission, Soochow
13 Lane 259, Yu Yuen Road, Shanghai

United Christian Missionary Society,
Nanking
Chung Hwa Girls' School, Drum Tower,
Nanking

American Church Mission, Hsiakwan,
Nanking

131 Connaught Road, Shanghai

University of Nanking, Nanking

Reformed Church Mission, Yochow,
Hunan

Y.W.C.A., 19 Yuen Ming Yuen Road,
Shanghai

Rulison School, Kiukiang

Orthopedic Hospital of Shanghai,
Shanghai

Concord Women's Hospital, 16 Rue
Moliere, Shanghai

University of Nanking, Nanking

Ministry of Foreign Affairs, Nanking

University of Shanghai, Shanghai

Nanking Theological Seminary, Nanking

Y.W.C.A., 19 Yuen Ming Yuen Road,
Shanghai

McTyeire School, Shanghai

MINUTES
OF THE
BOARD OF DIRECTORS
OF
GINLING COLLEGE

March 2, 1934

GINLING COLLEGE
NANKING, CHINA

GINLING COLLEGE COMMITTEE

Miss Margaret E. Hodge, Chairman,
156 Fifth Avenue, New York City, U.S.A.

Miss Florence G. Tyler, Secretary,
419 Fourth Avenue, New York City, U.S.A.

Mr. Russell Carter, Treasurer,
156 Fifth Avenue, New York City, U.S.A.

Mrs. Lewis L. Anewalt	Miss Sallie Lou MacKinnon
Miss Elizabeth R. Bender	Mrs. Francis J. McConnell
Dr. John R. Edwards	Miss Katharine L. Richards
Miss Rebecca W. Griest	Mrs. Charles K. Roys
Mrs. Curtis Lee Laws	Mrs. George Sears
Mrs. Henry S. Leiper	Dr. Robert E. Speer
Miss Grace Lindley	Miss Lela E. Taylor

ANNUAL MEETING OF BOARD OF DIRECTORS

Ginling College, Nanking, China

March 2, 1934

DOCKET

1. Devotional Exercises.
2. Election of nominating and other committees.
3. Reports.
 - (a) The year 1932-1933—President Wu.
 - (b) The year 1933-1934:
 - (1) The College—Mrs. Thurston.
 - (2) President's trip to America—President Wu.
 - (c) The Executive Committee.
 - (d) The Ginling College Committee—President Wu.
4. Cooperation with the University of Nanking.
5. Incorporation—question of absolute charter.
6. Correlated Program.
 - (a) Promotional plans of the Associated Boards in New York.
 - (b) Five-year program in China.
7. Faculty Program for 1934-1935.
8. Financial Reports.
 - (a) Financial statement for 1932-1933—current account.
 - (b) Financial statement for 1932-1933—building account.
 - (c) Revised budget for 1933-1934.
 - (d) Proposed budget for 1934-1935.

9. Recommendations of the Finance Committee.
 - (a) The deficit for 1933-1934.
 - (b) Methods of increasing income, 1934-1935.
 - (c) Western salary adjustment—request from Ginling College Committee.
 - (d) Practice School Dormitory deficit.
10. Building Program.
 - (a) Report on the new buildings.
 - (b) Report on the Building Fund.
 - (c) Future Building Program.
11. Land Deeds.
12. Gifts.
13. Election of (1) Coopted members.
 - (2) Officers and Committees.
 - (3) Representatives on Joint Committee on Cooperation.

ANNUAL MEETING OF BOARD OF DIRECTORS

Ginling College, Nanking, China

March 2, 1934

The Annual Meeting of the Board of Directors of Ginling College was held at the College on Friday, March 2, 1934.

The members present were as follows:

Dr. Chen Yü-gwan	Mr. Edwin Marx
Rev. O. C. Crawford	Rev. W. P. Roberts
Miss Deng Yü-dji	Miss Faye H. Robinson
Miss Djang Hsiang-lan	Mr. T. L. Shen
Mr. Victor Hanson	Mrs. J. C. Thomson
Mr. Z. T. Ing	Miss Ting Shu-ching
Miss Kiang Kwei-yuin	Mr. Tung Teh-fu
Dr. Li Tien-lu	Mrs. Andrew S. C. Wu
Dr. Liu Gien-tsiu	Miss Grace Yang
Miss Gertrude F. McCulloch	*Miss Yü Shwen-hwa

Dr. Wu Yi-fang, *ex-officio*

Mrs. Lawrence Thurston, *ex-officio*

The meeting was called to order at 9.00 a.m. by the vice-chairman, Mr. Tung Teh-fu, who presided throughout the meeting. The sessions were as follows:

March 2: 9.00 to 11.45 a.m., 1.30 to 4.30 p.m. and 5.00 to 6.30 p.m.

The devotional period was led by Miss Gertrude F. McCulloch, who took as her subject Proverbs 23:7; "As a man thinketh in his heart, so is he." She spoke of the importance not only of the intellectually trained mind, but of the heart that was filled with thoughts that were true and

*Alternate.

pure and just and of good report. After her talk the members were led in prayer by Rev. O. C. Crawford of Soochow.

Nominating Committee.

The chairman appointed the following to act as the Nominating Committee: Mrs. J. C. Thomson, Dr. Liu Gien-tsiu, Mr. Victor Hanson.

Reports.

1. Dr. Wu, President of the College, presented the report of the College for the year 1932-1933.

2. Mrs. Lawrence Thurston reported on the College year 1933-1934, and President Wu spoke of her recent trip to America where she attended the International Congress of Women in Chicago, Conference of the Institute of Pacific Relations in Banff, Canada, and the United Foreign Missions Conferences in the United States.

3. The Secretary, Mr. Roberts, presented the Report of the Executive Committee, and the actions taken by this committee since the last Annual Meeting in October, 1932 were approved. (See page 13).

4. Dr. Wu reported on the meetings of the Ginling College Committee held on April 19, July 7, September 22, and December 20, 1933, and told of her meetings with members of this Committee while in America. (See page 17).

Cooperation in Nanking.

Dr. Wu reported on the nature and extent of the present cooperation between the College and the University of Nanking, and mentioned some practical difficulties due to distance and to the need of a fixed time-schedule.

Dr. Y. G. Chen, President of the University, then reported on such cooperation from the point of view of his institution and expressed his wish for a closer cooperation, especially in the more specialized courses, to the mutual

benefit of both institutions, both financially and culturally. He referred also to the proposal by the Board of Managers of the University that the Ginling Board appoint three representatives on a Joint Committee on Cooperation in Nanking between his institution and the Nanking Union Theological Seminary and Ginling.

Voted: To accept with satisfaction the reports of Dr. Wu and Dr. Chen and to express the approval of the Board of a closer cooperation between the College and the University.

Voted: To approve of the election of three members from the Board to serve on a Joint Committee on Cooperation in Nanking between the University of Nanking, the Nanking Union Theological Seminary and Ginling College.

Incorporation.

Mrs. Thurston read a statement (see page 15) of the history of Ginling's previous incorporation along with the University of Nanking under the Regents of the University of the State of New York. This incorporation was provisional and degrees for the University and for Ginling, recognized as separate in the Regents list of institutions, were granted by the Regents of the University of the State of New York. The University of Nanking was considering the securing of an absolute character under the Regents of the University of the State of New York and had asked the Ginling Board of Directors for an expression of opinion on the subject. The problem was: Should Ginling be incorporated as the Woman's College of the University of Nanking, or should Ginling seek for a separate incorporation, with power to grant her own degrees herself? It was pointed out that Ginling was in a position to fulfil all requirements for such incorporation.

Voted: That it is the sense of the Board of Directors that a formal request should be made for a separate and absolute charter under the Regents of the University of the State of New York.

Voted: To express to the Trustees of the University of Nanking the sincere appreciation of the Board of Directors of Ginling College for the many privileges the College has enjoyed and the help received since 1916 when Ginling was granted representation on the Board of Trustees and given the legal status of an affiliated college of the University under the provisional charter granted by the Regents. In seeking a separate charter Ginling stands pledged to cooperate with the University, continuing the policy approved in the past and hopeful of even larger mutual sharing in the future.

Correlated Program.

1. Plans of Associated Boards in New York.

Dr. Wu reported that the Associated Boards was planning to conduct a promotional campaign and to raise funds to help the China Colleges in meeting their urgent needs during this period of depression. Ginling has been requested to send in a statement and the Ginling College Committee worked out a tentative statement in December when the Associated Boards was expecting to conduct a campaign in January and February. Since the promotional campaign is postponed until next fall and the Associated Boards has given more information as to the nature of the statement, it was

Voted: To ask the President, with the Treasurer, to prepare a statement and send it to New York.

2. Five Year Correlated Program (1933-1938).

The Council of Higher Education worked out the Correlated Program for a period of five years, 1933-1938, and made few changes from the program that had been approved by Ginling before. It was

Voted: To approve the Correlated Program for 1933-1938 as it concerned Ginling.

Faculty Program.

Miss Vautrin, Chairman of the Curriculum Committee, presented the Faculty Program for 1934-1935.

FACULTY PROGRAM

1934-1935

	Credits	Teaching Class	Hours Lab.	Present Staff	
				Full	Part
Art	2	2	2		
Astronomy	4	4			
Biology	24	12	33	2	1
Chemistry	21	18	35	3	
Chinese	20	30		2	1
Economics	12	12		1	
Education	12	14		1	
English					
College	26	44		3	
Special Physical Educ. }					
Sub-Freshman		20	plus		
Practice School					
Ethnics	2	2			1/12
†Geography	12	9	6	1 and	
				1 asst.	
History	22	26		2	
Hygiene	12	12		1	
Mathematics					see Physics
College	12	12			
Sub-Freshman		4			
Practice School		4			
Modern Language	4	4	6		1/3
*Music	17	17	plus	4	
			60 piano		
			10 voice		
Philosophy	18	18		1	1/3
Physical Education	38	34	76	5	3/4
Physics (includes Mathematics)				4	
College	12	9	15		
Sub-Freshman and Special:					
Physical Education		3	4		
Practice School		3	3		
Political Science					
Psychology	12	12		1	
†Sociology	17	14	22½	1	

*Includes Practice School work.

†These departments carry additional work at the University of Nanking or in other institutions.

This program as revised calls for one full-time instructor of English, enabling the department to carry the Practice School work in addition to the college courses; one instructor of Music to fill a vacancy and one additional teacher of Music to carry the Practice School work; and one full-time instructor, preferably Chinese, in the department of Sociology to take charge of the department during the furlough of the present instructor in 1935-1936.

Voted: To approve the faculty program as presented.

Finance.

The Treasurer, Miss Priest, presented full financial statements of the Current Account for 1932-1933 and the Building Account for 1932-1933; also the Revised Budget for 1933-1934 and the Proposed Budget for 1934-1935. Attention was especially called to the expected deficit of over \$12,000 for the year 1933-1934, and to the even larger deficit of \$33,000 in the budget for the year 1934-1935, unless other ways could be devised of increasing the income.

Voted: To accept the financial statement of the current account for 1932-1933.

Voted: That the cost of the construction of the gas plant be charged against the permanent building and equipment fund and that the amount of \$4,500 reserved for this purpose in current funds be used to meet necessary expenses this year, reducing the deficit to \$7,710.17.

Voted: To approve the Revised Budget for 1933-1934.

Voted: To authorize the treasurer to arrange for an overdraft with the Bank of China or the Shanghai Commercial and Savings Bank of not more than CSS \$15,000 in order to meet the necessary payments for the summer months, application to be signed by the Chairman of the Board, the President, and the Treasurer of the College.

Voted: To cut \$7,540 from the budgeted expenses for 1934-1935 in administration, operation, library and depart-

mental equipment. (Administration, \$1,100; operation, \$1,200; library, \$2,300; the total for departmental equipment, \$2,940).

Voted: To balance the budget for 1934-1935 by an item to be called "Funds to be raised in China and the U.S.A." amounting to \$33,786.67. (This sum includes an anticipated deficit from the college year 1933-1934 of \$7,710.17, together with the amount \$26,076.50 needed to balance the budget for 1934-1935).

Voted: To request the Executive and Finance Committees to work out detailed plans for the raising of the \$33,786.67 required to balance the 1934-1935 Budget; and to approve the following possible methods of raising funds: appeal to the China Foundation, the British Indemnity Fund, the Rockefeller Foundation, a financial campaign in China, enlarging the student body, securing gifts in America.

Dr. Wu reported that the Ginling College Committee had raised the question of adjustment in the western salaries due to the high rate of exchange. Because of the decreased value of the American dollar, and because of the fact that some members of the Ginling College staff do not have provision made by Mission Boards or by the College for retirement pensions, the cut of 10% in western salaries accepted for the current year cannot be fairly applied to all members of the staff.

Voted: To recommend to the Ginling College Committee that no change be made in the basic salary of the western staff.

Miss Priest reported that the original gift for the Practice School Dormitory of \$30,000, with interest, had proven insufficient to complete the erection of the dormitory and that it had been necessary to make a loan of \$5,000 from the building fund last year in order to carry on the work as planned. A further loan of \$5,000 would be necessary to complete the project.

Voted: That an additional loan, not to exceed \$5,000 be made from the building fund to cover the shortage in the

construction of the Practice School Dormitory, it being understood that this amount together with the first loan (total \$10,000) shall be repaid through the raising of funds in China for the Practice School Plant.

Building Program.

Mrs. Thurston reported on the new buildings now almost completed and ready for use. The buildings were visited during the noon recess by members of the Board.

Miss Priest reported on the Building Fund, both in the U.S.A. and in China. (See page 32). She estimated that another Gold \$5,000 would be needed to complete all building projects now undertaken and that money would also be needed to the amount of CSS \$17,000 to purchase land already approved by the Board. She asked for authorization to request these funds.

Voted: That the treasurer be authorized to request the Ginling College Committee to make available the Gold \$5,000 or more needed to complete all building projects now undertaken; together with CSS \$17,000 to purchase the three pieces of land in the process of being purchased to straighten the Ginling boundary, as previously approved by the Board.

Dr. Wu presented the problems with regard to future building program that confront the administration of the College.

1. Dormitories crowded with three students in rooms planned for two.
2. Increase of enrollment needed for normal growth and in order to provide increased income.
3. Building of faculty residences hindered by uncertainties in regard to municipal roads and delay in securing certain pieces of land.
4. Construction of the large central dormitory as approved in 1932 prevented by the high cost and the fact that the invested building funds cannot be released.

Building a dormitory of less expensive type in the northwest section of the campus to provide for student growth for

the immediate future, funds for which might be raised in China, would be a possible solution of the problem.

Voted: To approve of the soliciting of funds for and the erection of a new and less expensive dormitory.

Land Title.

Carrying out the action of the Executive Committee with regard to the title deed of land, it was

Voted: To request the Presbyterian Board to permit Ginling College to use the name of the Board on title deeds of land held by the College on perpetual lease.

Gifts.

Dr. Wu and Mrs. Thurston reported that four gifts had recently been made to the College which deserved the attention of the Board.

(1) The A. J. Bowen Scholarship Fund. This fund of \$1,500 was given by the Methodist Scholarship Fund Committee, and the interest from it is to be used for scholarship help for worthy students.

(2) Library Tables. A student of the junior class, who desires her name to be withheld, contributed \$1,100 to cover the expense of all the new library tables.

(3) Screen and Chairs for Chapel Platform. The alumnae had promised to give a large screen and the chairs for the platform in the new chapel.

(4) Scholarship Fund. A gift of \$300 had been made to this fund by a former student who also wished her name withheld.

Voted: To record the grateful appreciation of the Board for these generous gifts to the College.

Elections.

Before the report of the Nominating Committee was presented, in view of the early return of the treasurer on furlough to America, it was

Voted: That we put on record our deep appreciation of the work of Miss Priest as Acting Treasurer of the College since 1928. By her professional service and her personal devotion she has made a most valuable contribution to the efficiency and harmonious working of all departments of the College. We ask her to continue her service as Treasurer and to represent us in this official capacity during her furlough, and on her return to China.

The report of the Nominating Committee, which was later accepted by the Board, was as follows:

Coopted Members of the Board: (to fill the two vacancies) Mrs. W. S. New, Dr. Djang Siao-mei.

Officers of the Board: Chairman, Dr. Li Tien-lu; Vice-Chairman, Dr. Djang Siao-mei; Secretary, Mr. W. P. Roberts; Treasurer, Miss Elsie M. Priest; Acting Treasurer (in absence of Treasurer), Mrs. Lawrence Thurston.

Executive Committee: Dr. Li Tien-lu, Dr. Djang Siao-mei, Mr. W. P. Roberts, Mrs. W. S. New, Mrs. J. C. Thomson; Dr. Yi-fang Wu, *ex-officio*; Mrs. Lawrence Thurston, *ex-officio*.

Finance Committee: Miss Anna Moffet, Rev. E. C. Lobenstine, Miss Djang Hsiang-lan; Dr. Yi-fang Wu, *ex-officio*; Mrs. Lawrence Thurston, *ex-officio*; Miss Elsie M. Priest, *ex-officio*.

Building Committee: Mrs. Lawrence Thurston, Chairman; Rev. C. Stanley Smith, Mr. Victor Hanson, Rev. W. P. Mills, Miss Elsie M. Priest; Mr. Tung Teh-fu, Mr. Z. T. Ing.

Representatives on Joint Committee on Cooperation: Mr. Victor Hanson, Mr. W. P. Roberts, Mr. Tung Teh-fu; Dr. Yi-fang Wu, *ex-officio*.

Thanks.

Voted: To extend to the Ginling College Faculty a hearty vote of thanks for their generous hospitality during the sessions of the Board.

W. P. ROBERTS, *Secretary*.

REPORT OF THE EXECUTIVE COMMITTEE

October, 1932—February, 1933

The Executive Committee has held three meetings since the last annual meeting, the first on November 19, 1932, the second on March 31, 1933, and the third on November 3, 1933.

Action taken at these meetings, and resolutions passed are as follows:

Building Program.

1. A deficit of G\$12,530 in the estimated cost of the Central Dormitory was faced and savings were proposed to the amount of G\$8,000 in the dormitory, G\$2,530 in equipment and G\$2,000 return on land, making a total of G\$12,530.

2. Mr. Carter was asked to give a definite statement as to when and how funds will be available, and to authorize a contract for the sale of gold so that construction might be begun according to Plan A as approved by the Board of Directors on October 29, 1932. A suggested list of possible reductions in the actual building of the dormitory was made, the list having the approval of Mr. Murphy, the architect, if found necessary.

3. Approval was given to the construction of the Practice School dormitory, using the \$30,000 promised by Madame Kung, Madame Sun and Madame Chiang, and authorization was given to the treasurer to advance from the Building Fund the extra \$4,000 or \$5,000 needed to complete the work as planned.

4. Authorization was given the treasurer to pay from the Building Fund a sum amounting to 10% in excess of the original estimate of \$24,000 in order to meet the increased cost of construction of the Faculty Residences. This extra cost was due to the unforeseen need of grading, of making a new road, and of drilling a well.

5. Mrs. New, Mr. Tung and Miss Vautrin were asked to approach the government authorities informally as to the advisability of sending a formal petition for the changing of the road plan at Ginling. This action was taken in view of the uncertainty of the road plan near the proposed Faculty Residences on the north side of the campus.

6. Approval was given to the construction of a covered way between the Faculty House and the north-west dormitory, of a coping at the concrete bridge near the turn of the road, and of a system of lighting and ventilation for the attic of the Science Hall for use by the Physics and Chemistry Departments, as soon as funds are available; and authorization was given to appeal to Mr. Carter for the same.

7. Mrs. Thurston was authorized to consult with Mr. Creighton on the problems of faculty housing and superintendence of future construction work at the College, but it was moved that no formal contract be made at this time. Mr. Murphy has completed the working drawings for the college buildings.

In joint session with the Finance Committee the following actions were taken:

Financial.

1. In view of an estimated shortage in income, the Ginling College Committee was asked for permission to cover the entire expenses for upkeep of buildings and grounds and for permanent equipment as budgeted for 1933-1934 out of the interest on the Property Upkeep Fund and on the Permanent Building and Equipment Fund, estimated by the treasurer to be about G\$4,800 and Chinese \$7,520.

2. Tuition fees for all students were increased from \$75 to \$90 per year, and a Library Fee of \$4.00 was established. This will mean an increase in income from this source of a little over 25%.

3. Western members of the staff were asked to accept a 10% cut in salary for the college year 1933-1934. The staff made generous voluntary contributions in 1932-1933 and the cooperating Boards in Ginling had made further cuts thus reducing college receipts and most Mission Boards in China had made cuts for their missionaries.

4. An appeal was authorized to the whole college staff to render any assistance possible towards meeting the financial deficit anticipated for 1933-1934.

5. Tentative approval was given to the Budget for 1933-1934, as revised, showing an anticipated shortage of \$41,803. (March 31, 1933).

6. Approval was given to the Budget for 1933-1934 as revised to date, showing an anticipated shortage of \$23,001.44, in the hope that the shortage might be made up by reductions in expenditures and by increased income by the end of the college year. (November 3, 1933).

7. Recommendation was made that all members of the western staff be placed on the salary basis approved by the Executive Committee in May and by the Ginling College Committee.

Faculty.

1. The Committee's appreciation was expressed to Miss Mossman for her willingness to extend her term of service beyond the agreed upon three years.

2. Approval was given to the Faculty Program for 1934-1935 as presented by Miss Vautrin. This program calls for the addition of

one foreign member to the present staff in the English Department, and another in the Department of Sociology if a qualified Chinese is not available; and in the Chinese staff, for the addition of one full-time teacher in Physical Education and another in the Music Department, together with a part-time assistant in Sociology. (November 3, 1933).

Land Title.

1. Approval was given to the use of the name of the Presbyterian Mission for the holding of property on perpetual lease, and the listing of other Mission Boards supporting Ginling in a footnote. The Land Bureau of the Municipal Government had given permission for the College to hold land on perpetual lease in the name of a Mission. (March 31, 1933).

Library.

1. Recommendation was made to the Committee on Cooperation that a study be made of the problem of the development of the Ginling Library in its relation to the University of Nanking, and that a report be made on the subject to the Executive Committee.

Use of Faculty Residences.

1. Approval was given to the regulations concerning Faculty Residences as read by Mrs. Thurston.

Incorporation.

1. It was the sense of the Committee that a separate incorporation of Ginling College is desirable and it was recommended that a vote be taken on the subject at the next meeting of the Board of Directors.

2. It was asked that a statement be prepared for the Board of Directors making clear the difference between a provisional and an absolute charter under the Board of Regents of the University of the State of New York.

3. It was requested that the President of the University of Nanking be informed of Resolution 1 above. The University of Nanking had previously asked the Board of Directors of Ginling what the attitude of the College would be towards an incorporation with the University in an absolute charter in place of the present provisional charter.

Correlated Program.

1. Approval was given to the 1933 Correlated Program for Christian Higher Education in China so far as it concerned Ginling College.

This report stated that Ginling College should be a college of arts and sciences for women, emphasizing vocational courses in education and physical education, with a student body limited to 300. There should be thorough going cooperation between Ginling College and the University of Nanking so that advanced courses in each institution will be utilized by the students of both.

2. Mrs. New was asked to act as representative of the Board of Directors on the Council of Higher Education and on the Council of the East China Colleges and Universities.

Date of Annual Meeting.

1. It was decided that the Annual Meeting be called for February 16th and recommended that hereafter the Annual Meeting be held regularly in February. (The delayed arrival of President Wu made it desirable to postpone the meeting until March, 1934).

W. P. ROBERTS,
Secretary.

REPORT OF GINLING COLLEGE COMMITTEE 1932-1933

The Ginling College Committee met on April 19, July 7, September 22, and December 20, 1933. Following are extracts from the Minutes of these meetings:

Finance.

Rohrman Fund. Miss Tyler reported that in her estate Mrs. Anne Vander Veer Rohrman of Philadelphia created a trust fund of \$25,000 with the First Baptist Church of Philadelphia as trustee, the income to be used for the Women's Union Christian Colleges and the Women's Missionary Society of the First Baptist Church. The trustee, in distributing the accrued income, has allotted \$235 to Ginling College. It is understood that hereafter Ginling will receive approximately \$50 per year in perpetuity from the income of that fund. (April 19, 1933).

Retirement Fund. The committee wished to express its deep appreciation of the \$1,000 gift of Mrs. New, the chairman of the Board of Directors, to be set aside to start a retirement fund for the Chinese faculty. (April 19, 1933).

Faculty Salaries. Adjustment of faculty salaries was then discussed and it was

Voted: That in view of the fact that most, if not all, of the denominational boards have made adjustments in missionary salaries because of the variations in exchange the committee request the American faculty at Ginling to make a study of this matter and recommend to the committee some plan of making payments of gold salaries that would give the field automatically a varying number of Mexican dollars that would provide the equivalent in purchasing power of the number they receive when the salaries were paid at the normal rate of say two Mexican dollars for one gold dollar. (April 19, 1933).

The Ginling College Committee in the light of the greatly reduced income finds it necessary to revise faculty salaries.

Voted: That the Ginling College Committee reconsider salary basis and form agreements for new candidates. (December 20, 1933).

Milbank Foundation. A report from Miss Case indicated that the request to the Milbank Foundation for funds for the Physical Education Department had been refused for this year, with promise of consideration next year. (July 7, 1933).

Faculty.

Emily Case. Announcement was made of the resignation of Miss Emily Case, head of the Physical Education Department at Ginling. This was received with great regret. (April 19, 1933).

Edith C. Haight. *Voted:* That Miss Edith C. Haight of the University of Wyoming be appointed to the Physical Education Department at Ginling subject to the approval of Dr. Wu who will, it is hoped, interview her on her way east. (July 7, 1933).

Emily J. Werner. Announcement was made of the appointment of Dr. Emily J. Werner to the Department of Psychology. Dr. Werner was able to secure a leave of absence from the Biblical Seminary where she has been teaching, and was accepted by the Candidate Committee for the special term of two years. (September 22, 1933).

Furlough Requirements and Service. The Secretary was instructed to write a letter to all members of the faculty on furlough, stressing the necessity of a medical examination on return from the field, and again before returning to the field, telling of service which might be rendered by the office, and by the supporting board. The secretary was further instructed to notify the proper denominational board of the faculty member's arrival, and make other contacts for her which would be advantageous to her and to the Committee. (September 22, 1933).

Associated Boards.

Objectives. The request of the Associated Boards for the list of immediate and future financial objectives for Ginling was presented and referred to a Committee composed of the Chairman, the Secretary, the Chairman of the Finance Committee and Dr. Wu, with power. This committee met immediately after the Ginling College Committee meeting, and a copy of the objectives was sent to the Associated Boards. (December 20, 1933).

Recommendation from Associated Boards. The following recommendation from the Associated Boards of China Colleges was adopted:

That the Executive Committee approve the following recommendations of the Committee on Promotion; and instruct the Secretary to transmit these recommendations immediately to the cooperating Boards:

1. That each of the separate Boards included in the Associated Boards be requested to inform the Committee as promptly as possible concerning their plans to promote interest in or to solicit funds for their institutions in China, stating specifically their financial objectives, with the understanding that these plans and objectives are in

accord with the modified Correlated Programs as approved by the Associated Boards. And further

2. That each Board be asked whether it will join in a united promotional forward movement, pooling its interests and efforts with all the other Associated Boards, with the understanding that a united movement will be not for a few months only but for a continuing plan. (December 20, 1933).

Dr. Wu's Trip.

In view of the fact that Dr. Wu is coming to America without cost to the Committee, and that she will be here so near to the time of the Fall Promotional Conferences, the Committee voted to reconsider its action at the last meeting and

Voted: That if there is still need for her services, the Committee favor Dr. Wu's joining the team for interdenominational home base cultivation for the Fall Campaigns provided Dr. Wu feels that this is possible. (July 7, 1933).

Expression of Appreciation. The Committee having heard from many sources of various honors conferred on Dr. Wu both in China and in this country

Voted: That the Ginling College Committee express to the Board of Directors its gratification and pride in the many positions of prestige and responsibility, both national and international, which Dr. Wu has been called upon to fill; and would record its conviction that these contacts are of great value to Ginling College. (September 22, 1933).

Incorporation.

Voted: To approve seeking an absolute charter for Ginling College from the Board of Regents of the State of New York. This vote was taken with the understanding that this was a technicality and does not in any way affect the close cooperation between the University of Nanking and Ginling College. Further action to await approval of the Board of Directors in China.

Promotional Work.

News Letter. *Voted:* That the College be asked to prepare a news letter three or four times a year and send 600 copies to the office here for publicity purposes.

REPORT OF TREASURER

Financial statement at the close of the year ending

June 30, 1933

*All amounts in Chinese currency.**Assets:*

Cash on hand:	CSS	
In safe	\$	2,522.18
Hongkong and Shanghai Banking Corp. ..		547.20
Shanghai Com. and Sav. Bank 1545 ..		11.31
" 230 ..		2,875.25
Central Hanover Bank and Trust Co. ..		5,341.00
Held in New York		1,312.50
Fixed deposits		2,407.00
	CSS	\$ 15,016.44
Bookroom		377.59
Physical education loan		50.80
Suspense account		613.70
Land—to be refunded from permanent funds		16,363.96
Faculty residences—shortage		944.62
Total	CSS	\$ 33,367.11

Liabilities:

Special staff fund	\$	3,790.00
1933-34 accounts reserved		7,242.45
Student and scholarship funds:		
Organization funds	\$	1,223.89
Scholarships		141.27
Student deposits		1,718.05
Loan funds		404.84
	\$	3,488.05
Special departmental funds:		
Biology	\$	92.07
Biology research		103.83
Sociology		80.10
	\$	276.00
Faculty residence fund (500)		344.15
Building funds on hand—to be adjusted ..		6,298.93
Electric light plant		484.24
Practice school dormitory—balance		5,876.82
Reserve funds for 1933-1934		5,566.47
Total	CSS	\$ 33,367.11

Statement of the Building Funds, June 30, 1933

Cash on hand:

Shanghai Com. and Savings Bank—Sh. ..	\$	19,054.91
Shanghai Com. and Savings Bank—Nkg.		32,254.74
Bank of China		31,467.40
Fixed deposits		27,972.02
		\$110,749.07

Contracts for buildings:

Main contract—construction	\$196,856.63
Plumbing and heating	9,824.72
Electric light installation	1,966.59
Superintendent's salary	1,620.00
Architect's fees	25,400.00
Miscellaneous expense	73.28
	\$235,741.22

Equipment—furniture	1,000.00
Payment made on land	7,017.54

Total	CSS	\$354,507.83
Funds available for construction, etc. ..		\$352,623.03
Interest on account		1,884.80

Total	CSS	\$354,507.83
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Auditor's Statement:

This is to certify that I have completed the audit of Ginling College accounts for the year ending June 30, 1933 and have found them correct and in order. The audit has included the checking of all receipts from student payments. The ledger accounts have all been checked and certified including all bank and cash accounts and I do hereby declare the accounts to be correct and in order.

Nanking, China,

November 8, 1933.

THOMAS D. BEGG,

Auditor.

FINANCIAL STATEMENT

July 1, 1932 through June 30, 1933

Current Expense

RECEIPTS

Receipts:

Cooperating Boards:

Chinese Currency

Baptist	\$ 4,200.00	
Methodist—South	5,250.00	
Presbyterian	7,678.12	
Reformed church	2,461.20	
U.C.M.S.	1,968.75	
W.F.M.S.—Methodist:		
In U.S.A.	4,856.26	
In China (local currency)	3,640.00	
London Missionary Society	2,500.00	\$ 32,554.33

Pledges, contributions, gifts, etc:

Crescent Ave. church	\$ 336.00	
Smith College Alumnae	4,133.36	
Smith College Community Chest	8,400.00	
Day of Prayer	148.42	
Ginling Alumnae	500.00	
Property Upkeep fund	9,917.01	
Mrs. Paddock's gift	5,612.57	
Contribution from faculty	3,117.67	
Miscellaneous gifts	757.63	
Rent of residences to staff	360.00	
Interest and exchange	14,049.65	\$ 47,332.31

Student receipts:

Tuition	\$12,993.00
Board	9,226.00
Room	4,020.00
Incidentals	2,724.00

RECEIPTS

Laboratory and other fees:

Biology	502.50	
Chemistry	1,047.50	
Entrance	619.00	
Graduation	288.00	
Medical	870.00	
Music	2,974.00	
Practice School	5,171.00	
Physics	334.50	\$ 40,769.50

Grand total receipts for year	\$120,656.14
Amount transferred from Surplus funds	17,780.91

CSS \$138,437.05

EXPENDITURES

Administration:

Salaries:

President	\$ 2,400.00	
Adviser	907.20	
Secretaries	1,772.00	
Librarians	2,660.00	
Library assistants	583.71	
Registrar's office	2,250.00	
Treasurer's office	1,830.00	
Business office	1,190.00	
Typists	101.50	
Student aid	102.14	
Physician and nurse	1,200.00	
Dormitory director	1,080.00	
Travel U.S.A.	562.27	\$ 16,638.82

Expenses:

Commencement and Founders' Day	\$ 196.68
Diplomas	362.29
Education Assn. fees	400.00
Contributions—misc.	95.00
Entrance tests	480.95
General office expense	871.70
Special expenses—president	500.00

EXPENDITURES

Hospitality	125.57	
Medical attendance	1,952.27	
Medical supplies	726.80	
New York office expense	1,157.62	
Postage and stationery	718.40	
Telegrams and cables	100.09	
Publicity and printing	645.85	
Travel:		
Board of directors	338.50	
President	300.00	
Faculty	183.55	\$ 9,155.27
Total for Administration		\$ 25,794.09

Instruction:

Salaries of instructors:

Biology	\$ 5,616.40	
Chemistry	5,449.39	
Chinese	4,400.00	
Economics	1,620.00	
Education	1,728.00	
Education—Practice school	3,791.33	
English	6,812.19	
Geography	1,560.00	
History	3,460.00	
Hygiene	1,680.00	
Household arts	150.00	
Modern languages	1,200.00	
Music	6,888.99	
Philosophy	3,407.20	
Physical education	6,964.49	
Physics and mathematics	5,040.00	
Political science	1,900.00	
Psychology	1,020.00	
Sociology	2,807.40	
	65,496.39	
Language study	492.00	
Travel—U.S.A.	1,211.90	
Retirement allowances	1,544.51	\$ 68,744.80

Departmental expense and supplies:

Biology	\$ 543.65	
Chemistry—inc. gas.	928.04	
Chinese	326.91	
Education	30.95	
Education—Practice School	3,446.66	
English	93.83	
Geography	135.51	
History83	
Hygiene	40.10	
Lectures	3.17	
Library expenses	363.43	
Library periodicals	1,242.87	
Music	1,096.03	
Physical education	547.24	
Physics	417.00	
Philosophy	14.74	
Sociology	93.08	\$ 9,324.04

Maintenance:

Care of grounds	\$ 691.29	
School heat	1,620.27	
Janitor's supplies	191.11	
Light and water	1,582.52	
Wages of servants	1,540.90	
Upkeep of buildings	3,677.90	\$ 9,303.99

Boarding Department

Food, fuel, wages	\$ 7,713.02	
Heat for dormitory	1,466.00	
House supplies	542.46	
Light and water	1,582.53	
Wages of servants	1,373.50	\$ 12,677.51

Permanent equipment:

Campus improvement	\$ 387.60	
Furniture—college	366.40	
Furniture—faculty	273.70	
Office	30.26	
Library books	4,126.59	
Music	111.76	
Biology	180.60	
Chemistry	456.39	
Gas plant—under construction	4,500.00	
Physics	720.80	
Physical education	1,389.72	
Geography	48.80	\$ 12,592.62
Grand total all expenditures for year		CSS \$138,437.05

SPECIAL FUNDS BALANCES

	Dr.	Cr.
Bookroom	\$ 377.59	
College organizations		\$1,223.89
Physical training loan	50.80	
Scholarships		141.27
Student bank		1,718.05
Loan fund		404.84
Special faculty fund		3,000.00
Departmental funds, special		276.00
Suspense	613.70	
	1,042.09	
Balance special funds	5,721.96	
		\$6,764.05
		\$6,764.05

SCHOLARSHIP FUND

1932-1933

<i>Receipts</i>		<i>Payments</i>	
Balance 1931-1932 ..	\$ 751.27	Grants to students ..	\$1,302.91
Kalamazoo College ..	229.21	Balance	141.27
Intermountain Union			
College	218.70		
Harriet Meyer	70.00		
Y. W. C. A.	100.00		
Liu Dzing-ho	75.00		
	\$1,444.18		\$1,444.18

LOAN FUND

1932-1933

<i>Receipts</i>		<i>Payments</i>	
Balance 1931-1932 ..	\$ 36.84	Loans	\$550.00
Loans refunded	918.00	Balance	404.84
	\$954.84		\$954.84

GIFTS TO CURRENT EXPENSES

Received in China	
Ginling Alumnae	\$ 500.00
From faculty members	3,117.67
Received from U.S.A. and England:	
Mrs. Robert L. Paddock Gold 1,200	5,612.57
Miss L. C. Hazen	100.00
United Committee for Christian Colleges and Universities	£5.0.0. 80.00
Miscellaneous	577.63
	<u>\$9,987.87</u>

GINLING COLLEGE COMMITTEE

Trial Balance

June 30, 1933

Debits		Credits	
Cash, Irving Bank		Board of Missions,	
(current account) \$	625.00	M. E. Church, South	\$ 625.00
Ginling Board of		Special Endowment	
Directors	2,999.49	fund	1,000.00
Bankers Trust Com-		Permanent Building	
pany (Building ac-		and Equipment fund	76,044.11
count)	529.47	Furniture and Equip-	
Securities	176,195.67	ment of Permanent	
		Property Upkeep	
		fund	2,250.00
		Permanent Property	
		Upkeep fund ..	100,430.52
	<u>U.S. \$180,349.63</u>		<u>U.S. \$180,349.63</u>

GROUNDS, BUILDINGS AND EQUIPMENT

June 30, 1933

	Chinese Currency
Grounds	\$ 136,774.14
Buildings	816,646.36
Furniture	30,968.60
Apparatus	31,099.99
Library books	34,598.82
Museum	641.69
Other property	18,168.28
	<u>\$1,068,897.88</u>

TENTATIVE BUDGET, 1934-1935

Current Expenses

RECEIPTS

Cooperating Boards:

Baptist	\$ 3,780.00
Methodist-south	4,620.00
Presbyterian	7,087.50
Reformed Church	3,150.00
U.C.M.S.	1,575.00
Methodist—W.F.M.S.	
In U.S.A.	3,675.00
In China	4,420.00
London Missionary Society	2,500.00
	<u>\$ 30,807.50</u>

Pledges, contributions, gifts:

Crescent Ave. Church	\$ 336.00
Smith College Alumnae	4,200.00
Smith College Com. Chest	8,400.00
Day of Prayer	1,050.00
Ginling Alumnae	500.00
Property Upkeep Fund	12,500.00
Mrs. Paddock's gift	750.00
Rent from residences	960.00
	<u>\$ 28,696.00</u>

Student receipts:

College:

Tuition	\$18,000.00
Board	11,000.00
Room	4,800.00
Incidentals	3,200.00
Laboratory:	
Biology	420.00
Chemistry	1,200.00
Entrance	600.00
Graduation	300.00
Library	800.00
Medical	1,000.00
Music	2,500.00
Physics	200.00
Geology	50.00
	<u>\$ 44,070.00</u>

Practice School:

Tuition	\$ 3,960.00	
Board	3,456.00	
Room	1,024.00	
Incidentals	1,024.00	
Medical	264.00	
Library	198.00	
Laboratory	396.00	
Music	525.00	\$ 10,847.00
		<hr/>
	\$114,420.50	
Balance to be raised	\$ 26,076.50	
		<hr/>
	CSS \$140,497.00	

EXPENDITURES

1. *Administration:*

11. Office of the president:

111. Salaries of staff	\$ 5,772.00	
112. Office expense and supplies	600.00	
113. Cables, telegrams, etc.	200.00	\$ 6,572.00

12. Office of the registrar:

121. Salaries of staff	\$ 2,520.00	
122. Office expense and supplies	250.00	
123. Admission expense	500.00	\$ 3,270.00

13. Office of the treasurer:

131. Salaries of staff	\$ 1,890.00	
132. Office expense and supplies	250.00	
133. Auditing expense	100.00	\$ 2,240.00

14. Office of the Business Manager:

141. Salaries of staff	\$ 480.00	
142. Office expense and supplies	100.00	\$ 580.00

15. Office of the Ginling College Committee:

151. Office expense and supplies	\$ 500.00	
152. Share of Associated Boards	300.00	\$ 800.00

17. General administration:

171. Commencement and Founders' Day	\$ 300.00	
172. Diplomas	300.00	
173. Educational Assn. Fees	400.00	
174. Contributions	100.00	
175. Hospitality:		
1751. President's expense	300.00	
1752. General	200.00	
176. Travel:		
1761. Board of directors	400.00	
1762. President	300.00	
1763. Faculty	200.00	
177. Publicity and printing	500.00	\$ 3,000.00
		<hr/>
Total for administration		CSS \$ 16,462.00

2. *Operation and maintenance:*

21. Office of the superintendent:

Salaries of staff	\$ 480.00	
211. Wages of servants	2,100.00	
212. Repairs and general upkeep	5,000.00	
213. Fuel	2,000.00	
214. Light and water	2,000.00	
215. Care of grounds	800.00	
216. Materials, supplies and expenses	300.00	
217. Equipment-furniture	300.00	
218. Campus improvement	500.00	
219. Telephones	400.00	\$ 13,880.00

3. *Instruction:*

311. Salaries of instructors:

Biology	\$ 4,956.00	
Chemistry	3,860.00	
Chinese	4,800.00	
Education	1,728.00	
English	5,832.00	
Geography	2,460.00	
History	4,080.00	
Hygiene	1,680.00	
Modern languages	600.00	
Music	6,864.00	
Physical education	8,288.00	
Physics	6,180.00	
Political Science	360.00	
Psychology	1,728.00	
Philosophy	4,228.00	
Sociology, economics, etc.	4,668.00	\$ 62,312.00

316. Departmental supplies and expense:

3160. General	\$ 50.00	
3161. Biology	580.00	
3162. Chemistry	1,216.00	
3163. Chinese	300.00	
3164. Education	50.00	
3165. English	100.00	
3166. Geography	100.00	
3167. History	35.00	
3168. Hygiene	50.00	
3169. Music	500.00	
3170. Physical education	800.00	
3172. Physics and mathematics	300.00	
3173. Philosophy	30.00	
3175. Sociology, economics, etc.	100.00	
3176. Operation of gas plant	300.00	\$ 4,511.00

34. Practice School:

341. Administration:	
3411. Salaries of staff	\$ 960.00
3412. Office expense and supplies	150.00

346. Salaries of instructors:

Chinese	1,060.00	
Social sciences	780.00	
Music	960.00	
Natural sciences	480.00	
English, history, etc.	1,384.00	
3460. General expenses	350.00	
3464. Equipment	462.00	
3465. Operation of building	500.00	
3466. Boarding expenses	3,000.00	\$ 10,086.00

37. Library:

3711. Salaries of staff	\$ 2,980.00	
3712. Salaries of student asst.	700.00	
3713. Supplies and expense	500.00	
3714. Binding	300.00	
3721. Western periodicals	800.00	
3722. Chinese periodicals	300.00	
3723. Departmental books	2,000.00	
3724. General books	200.00	\$ 7,780.00

38. Non-instructional:

381. Boarding department:

3811. Salaries of staff	1,596.00	
3812. Wages of servants	1,400.00	
3813. Fuel for dormitories	1,600.00	
3814. Light and water	1,650.00	
3815. Food, cook wages, fuel	11,000.00	
3816. Materials, supplies, etc.	300.00	\$ 17,546.00

39. Student Service:

391. Medical service:

3911. Salaries of staff	\$ 1,520.00	
3912. Supplies and expense	800.00	
3913. Equipment	100.00	\$ 2,420.00

51. Faculty Service:

511. Medical care	\$ 1,000.00	
512. Travel (U.S.A.)	2,500.00	
513. Retirement fund	1,500.00	
514. Language study	500.00	\$ 5,500.00

Grand total all disbursements CSS \$140,497.00

SUMMARY

Administration:	CSS \$16,462.00	\$ 16,462.00
Operation and maintenance	13,880.00	13,880.00

Instruction:

Salaries	62,312.00	
Departmental supplies and expense	4,511.00	
Practice School	10,086.00	\$ 76,909.00

Library	7,780.00	7,780.00
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Non-instructional:

Boarding department	\$17,546.00	
Student Service	2,420.00	
Faculty Service	5,500.00	\$ 25,466.00
Total Expenses		CSS \$140,497.00

GINLING COLLEGE—STUDENT STATISTICS

September, 1933

Total number of students enrolled:	212
	Former	New	Total		
Students from government schools	9	11	20		
Students from mission schools	14	25	39		
Students from private schools	95	58	153		
Total	118	94	212		

Students by class in college:

Senior	30	Unclassified	6
Junior	28	Special	4
Sophomore	42	Two-year In Phys. Educ.	31
Freshman	71	1st-year students	..	28	
		2nd-year students	..	3	

Provinces represented:

	Former	New	Total
Kiangsu	27	30	57
Shanghai	15	12	27
Hupei	14	4	18
Kwangtung	10	7	17
Fukien	9	6	15
Kiangsi	5	8	13
Anhui	6	6	12
Chekiang	9	3	12
Nanking	4	7	11
Hunan	8	2	10
Hopei	4	4	8
Overseas	2	2	4
Shantung	1	2	3
Szechuen	3	0	3
Liaoning	0	1	1
Shansi	1	0	1
Total	118	94	212

Church organizations represented:

	Former	New	Total
Christians	88	46	134
Baptist	7	3	10
Church of Christ in China	17	14	31
Congregational	7	1	8
Disciples of Christ	2	0	2
Episcopalian	23	4	27
London Missionary Society	1	1	2
Lutheran	3	1	4
Methodist, North	20	6	26
Methodist, South	3	8	11
Other Societies	2	2	4
Professing Christians (not church members)	3	6	9
Non-Christian	30	48	78
Total	118	94	212

SCHOOLS REPRESENTED AT GINLING

September

	Former	New	Total
Amoy University, Middle School, Amoy, Fukien (P)	1	0	1
Anhui First Girls' Middle School, Anking (G)	5	1	6
Anhui Second Girls' Middle School, Wuhu (G)	0	1	1
Anhui Sixth Middle School (G)	0	3	3
Baldwin Memorial School, Nanchang, Ki. (M)	3	1	4
Besant Girls' School, Shanghai (M)	1	2	3
Bridgman Academy, Peiping (M)	4	3	7
Bridgman Memorial School, Shanghai (M)	2	4	6
Chinan University, Middle School, Shanghai (G)	0	1	1
Chi Siu Middle School, Shanghai (P)	1	0	1
Chung Hwa Girls' School, Nanking (M)	5	5	10
Chen Kuang Girls' School, Chefoo, Shantung (M)	0	1	1
Congregational Training School, Chicago (M)	0	1	1
David Hill Girls' School, Hanyang, Hup. (M)	1	0	1
Dzin Deh Girls' School, Shanghai (M)	1	0	1
Dzin Tek Girls' School, Changchow, Fukien (M)	1	1	2
Dzing Dji Girls' School, Wusih (P)	1	0	1
Eliza Yates Girls' School, Shanghai (M)	1	0	1
Fu Shih Girls' School, Kiangyin, Ku. (M)	2	0	2
Fuh Siang High School, Changsha, Hunan (M)	8	1	9
Fukien College, Middle School, Foochow (P)	0	1	1
Gamewell School, Peiping (M)	0	1	1
Ginling College, Practice School (M)	6	6	12
Girls' Normal School, Nantungchow, Ku. (G)	0	1	1
Girls' Senior Normal School, Changchow, Kiangsu (G)	0	1	1
Hangchow Senior Middle School, Hangchow (G)	2	1	3
Hunan Fourth Middle School, Taoyuen, Hunan (G)	0	1	1
Hwa Chiao Middle School, Shanghai (P)	2	0	2
Hwa Mei Girls' School, Chengtu, Szechuen (M)	2	0	2
Hwai Si Girls' School, Hwai Yuan, Anhwei (M)	0	1	1
Hwei Wen Girls' School, Nanking (M)	8	2	10
Keen School, Tientsin (M)	3	0	3
Kiangsi First Girls' Middle School, Nanchang (G)	0	1	1
K'un K'uang Girls' School, Mukden (M)	0	1	1
Kwangtung First Girls' Normal School, Canton (G)	0	1	1
Kwangtung Fourth Middle School, (G)	0	1	1
Laura Haygood Normal School, Soochow (M)	2	2	4
Mary Farnham School, Shanghai (M)	4	0	4
Mary Stevens Girls' School, Suchowfu (M)	1	1	2
McTyeire School, Shanghai (M)	3	3	6
Ming Deh Girls' School, Nanking (M)	0	1	1
Morning Star School, Shanghai (M)	0	1	1
Nanking Girls' Middle School (G)	2	1	3
Nanking Middle School (G)	0	1	1
Nan Tsing Middle School, Kiangyin, Ku. (G)	1	0	1
Olivet Memorial School, Chinkiang, Ku. (M)	4	0	4
Peiping American School (P)	0	1	1

Peiping First Girls' Middle School (G) ..	0	1	1
Peiping Women's College, Middle School (G) ..	0	1	1
Peui Ying School, Chiuchow, Fukien (M) ..	1	0	1
Pooi To Academy, Canton (M) ..	2	0	2
Rulison High School, Kiukiang (M) ..	3	7	10
Shanghai American School (P) ..	0	1	1
Soochow Girls' School, Soochow (G) ..	2	2	4
Suchow Girls' Normal School, Suchowfu (G) ..	0	1	1
Sungkiang Girls' Middle School (G) ..	2	0	2
Szechuen Second Girls' Normal School, Chungking (G) ..	0	1	1
St. Hilda' School, Wuchang (M) ..	9	3	12
St. Mary's Hall, Shanghai (M) ..	2	2	4
Ta Tung University, Preparatory Course, Shanghai (P) ..	0	1	1
True Light Middle School, Canton (M) ..	7	3	10
Tsi Chin Girls' Middle School, Amoy (P) ..	0	1	1
Tsung Hwa Girls' School, Soochow (P) ..	4	6	10
Union Girls' School, Hangchow (M) ..	3	1	4
Wei Ling Girls' School, Soochow (M) ..	0	2	2
Wen Deh Girls' School, Tsingtao (M) ..	0	1	1
Wen Shan School, Foochow (M) ..	5	1	6
Woo Peng Girls' School, Shanghai (G) ..	0	2	2
Yangchow Middle School, Yangchow (G) ..	0	2	2
Ying Hwa Girls' School, Hongkong (M) ..	1	0	1
	118	94	212

Senior middle schools represented:			
	Former	New	Total Different Schools
Government	6	20	22
Mission	29	27	38
Private	5	6	10
Total	40	53	70

GINLING COLLEGE FACULTY

1933-1934

Administration

Wu Yi-fang	President
Mrs. Lawrence Thurston	Adviser
Helen M. Loomis	English Secretary
Ming Hsiah-ching*	Chinese Secretary
Elsie M. Priest*	Treasurer
Chen Er-chang	Assistant Treasurer
Tsü Kwoh-chi	Registrar
Wu Kwang-tsing	Librarian
Virginia Wu	Assistant Librarian
Mr. Francis Chen	Business Manager
Mrs. Tsen Shui-fang	Dormitory Director
Dr. Ailie S. Gale	College Physician
Tsü Hwei-chuien	College Nurse

Instruction

Bond, Kathleen L.	Music
Carl, Catherine C.	Music
Chen Deh-djen	Mathematics and Physics
Chen, K. Y.*	Philosophy
Chen Mei-yü	Hygiene
Chen Kwai-en†	Education
Mrs. Chen Hwang Li-ming ¹ *	Physical Education
Chen Yu-djen†	Education
Cheng Lin-chuang	Economics
Chester, Ruth M.	Chemistry
Chou, Mrs. Ni Han-fang ¹ *	Psychology
Chu, Mrs. Grace Zia*	Physical Education
Chu Hai-ju*	Biology
Dju Ao	History
Haight, Edith C.	Physical Education
Hoffsommer, Abigail	English
Hsieh, Daniel ¹	History
Hsu, Mrs. Chang Ching-o ² *	Euthenics
Kirk, Florence A.	English
Koo, Ellen Y. T.	Music
Li Kwoh-ting	Mathematics and Physics
Lin, Mrs. Chen Ying-mei*	Physical Education
Liu En-lan	Geography
Lu Shuh-yin	Mathematics and Physics
Lung Tieh-yuen	Chinese
Ma, Mme. Yu-guiun*	French
Miao Ting-liang	Chinese
Mossman, Mereb E.	Sociology
Ni, Mrs. Yang Hsiao-rang	Physical Education
Pan Zung-ho*	Chemistry
Reeves, Cora D.	Biology
Shih Gan-lin†	Education
Sutherland, Catharine E.	Music
Tappert, Esther E.	English
Tsai Deh-sui ²	Geography
Tsü Kwoh-mou*	Political Science
Tsui Ya-lan	Physical Education
Vautrin, Minnie	Education
Wang Ming-djen	Mathematics and Physics
Werner, Emily J.	Psychology
Whitmer, Harriet M.	Biology
Wu Mou-i	Chemistry
Yü, Mrs. Li Hsiang-cho*	Chinese

Leave of Absence (1933-1934)

Chiu Yu-chi	Chemistry
David S. Hsiung	Physics
Djang Siao-sung	Psychology
Eva Dykes Spicer	Philosophy
Wu Dzing-hsien	Biology

* Part-time.

† Practice School.

¹* First semester only.²* Second semester only.

GINLING COLLEGE BOARD OF DIRECTORS

A.B.F.M.S.

Miss Gertrude F. McCulloch Baptist Mission, Hangchow
Mr. T. K. Van University of Shanghai, Shanghai

W.F.M.S.

Miss Beatrice Lee Knowles Bible School, Kiukiang
Miss Faye H. Robinson Olivet Memorial School, Chinkiang

M.E.S.

Miss Nell D. Drake Southern Methodist Mission, Sungkiang, Ku.
Miss Kiang Kwei-yuin Laura Haygood School, Soochow

P.N.

Rev. O. C. Crawford Presbyterian Mission, Soochow
Mrs. Andrew S. C. Wu 13 Lane 259, Yu. Yuen Road, Shanghai

U.C.M.S.

Mr. Edwin Marx United Christian Missionary Society, Nanking
Mr. Tung Teh-fu Chung Hwa Girls' School, Nanking

A.C.M.

Mr. W. P. Roberts American Church Mission, Nanking

L.M.S.

Mr. T. L. Shen Medhurst College, Shanghai

Smith College, U.S.A.

Mrs. J. C. Thomson University of Nanking, Nanking

R.C.U.S.

Miss Gertrude B. Hoy Reformed Church Mission, Yochow, Hunan

Alumnae

Miss Djang Hsiang-lan Ming Deh' Girls' School, Nanking
Miss Grace Wu Rulison School, Kiukiang

Coopted

Dr. Y. G. Chen University of Nanking, Nanking
Mr. Z. T. Ing Ministry of Foreign Affairs, Nanking
Mr. Victor Hanson University of Shanghai, Shanghai
Dr. Li Tien-lu Nanking Theological Seminary, Nanking
Miss Ting Shu-ching National Y.W.C.A., Shanghai
Miss Grace Yang McTyeire School, Shanghai
Mrs. W. S. New Orthopedic Hospital of Shanghai, Shanghai
Dr. Djang Siao-mei The Bank of China, Shanghai

MINUTES

OF THE

BOARD OF DIRECTORS

OF

GINLING COLLEGE

March 2, 1935

GINLING COLLEGE

NANKING, CHINA

**BOARD OF FOUNDERS OF
GINLING COLLEGE**

Miss Margaret E. Hodge, Chairman,
156 Fifth Avenue, New York City, U.S.A.

Miss Florence G. Tyler, Secretary,
156 Fifth Avenue, New York City, U.S.A.

Mr. Russell Carter, Treasurer,
156 Fifth Avenue, New York City, U.S.A.

Dr. Harriett M. Allyn	Mrs. F. J. McConnell
Mrs. L. L. Anewalt	Miss Sallie Lou MacKinnon
Miss Elizabeth Bender	Mrs. Charles K. Roys
Miss Rebecca W. Griest	Mrs. Charles H. Sears
Dr. S. Ralph Harlow	Dr. Robert E. Speer
Mrs. Curtis Lee Laws	Miss Lela E. Taylor
Miss Grace Lindley	

**ANNUAL MEETING OF BOARD OF DIRECTORS
Ginling College, Nanking, China
March 2, 1935**

DOCKET

1. Devotional Exercises
2. Election of Nominating and Other Committees
3. Report of the President
4. Report of the Executive Committee—Mr. Roberts
5. Report of the Ginling College Committee and the Promotional Campaign of the Associated Boards—Miss Priest
6. Report on Application for Absolute Charter
7. Correlated Program and Special Projects
8. Faculty Program for 1935-1936—Miss Vatutrin
 - (a) Furlough
 - (b) Vacancies
9. Financial Reports
 - (a) Statement for 1933-1934—Current Account
 - (b) Statement for 1933-1934—Building Account
 - (c) Revised Budget for 1934-1935
 - (d) Proposed Budget for 1935-1936
 - (e) Gifts
10. Recommendations of the Finance Committee
11. Application for Government Grant in 1935-1936
12. Building Program
 - (a) Report on Building Fund
 - (b) Faculty Residences
 - (c) Future Building Program
13. Report on Land and Road
14. Election of Officers
15. Other Business

(2)

ANNUAL MEETING OF BOARD OF DIRECTORS
Ginling College, Nanking, China
March 2, 1935

The Annual Meeting of the Board of Directors of Ginling College was held at the College on Saturday, March 2, 1935.

The members present were as follows:

Miss A. Eloise Bradshaw	Miss Anna E. Moffet
Miss Chen Hsi-ren	Mr. J. H. McCallum
Miss Deng Yu-dji	Mrs. W. S. New
Miss Djang Hsiang-lan	Miss Faye H. Robinson
Mr. Victor Hanson	Mr. W. P. Roberts
*Mrs. L. C. Hylbert	Mr. T. L. Shen
Mr. Z. T. Ing	Miss Esther Y. Sing
Miss Kiang Kwei-yuin	Mrs. J. C. Thomson
Miss Beatrice D. Lee	Mrs. Andrew S. C. Wu
Dr. Li Tien-lu	

Dr. Wu Yi-fang, *ex-officio*
Mrs. Lawrence Thurston, *ex-officio*
Miss Elsie M. Priest, *ex-officio*
Mr. E. C. Lobenstine, by invitation.

The meeting was called to order at 9:00 a.m. by the Chairman, Dr. Li Tien-lu, who then read a portion of Scripture from John 6: 27-19, and spoke briefly on working faithfully and to the limit of our powers for the great work of education at Ginling. He then led the Board in prayer.

Nominating Committee.

The Chairman appointed the following to act as a

*Alternate.

(3)

Nominating Committee: Mrs. W. S. New, Mrs. Andrew S. C. Wu and Mr. Victor Hanson.

Reports.

1. Dr. Wu, President of the College, read the report for the college year 1934-1935.

2. The Secretary of the Board, Mr. Roberts, read the report of the Executive Committee, and the actions taken by this Committee in November were all approved. The recommendations concerning Finance and other matters discussed on March 1 were acted on at other times during the sessions. (See page 11)

3. Miss Priest, Treasurer of the College, and recently returned from furlough, reported on the work of the Board of Founders of Ginling College (formerly known as the Ginling College Committee), referring especially to the difficulty found in raising money for the College in America, and to the generosity of the Board in promising to raise U.S.\$5,000 for the expenses of the current year. She recommended a fuller cooperation with the Associated Boards in America, to make the work of the Founders more effective.

4. Mr. Roberts reported on the Joint Committee of Cooperation in Nanking. The report was approved, and it was voted to elect representatives to the Joint Committee.

Incorporation.

At the request of Dr. Wu, Miss Priest reported on the securing of an Absolute Charter for Ginling College by the Board of Founders. Although Ginling College had never been separately incorporated by Provisional Charter with the Board of Regents of the University of the State of New York, that Board was nevertheless willing to grant to Ginling College incorporation with Absolute Charter. This incorporation was effected on January 25, 1935, and by it the name of the Ginling College Committee was changed to the Board of Founders of Ginling College.

Faculty Program.

Miss Vautrin, Chairman of the Curriculum Committee, presented the Faculty Program for 1935-1936.

This program calls for one teacher in the English Department (already authorized and requested by the Executive Committee) and a Chinese teacher in the Department of Sociology to take the work of Miss Mossman (on furlough). It also asks for a new part-time teacher in Geography, in order to make this subject a "major." In the Music Department one additional teacher is requested, whose salary might be paid by her own Board.

D3501. Faculty Program. It was voted to approve the Faculty Program as presented, and to ratify the action of the Executive Committee in authorizing President Wu to request the Board of Founders to appoint a new teacher in the English Department and another in the Music Department.

Finances.

Mrs. Thurston reported on the Current Account for 1933-1934, which showed a balance at the end of the year of \$560.08 where a deficit had been expected. Because the Treasurer was going to America this account was audited on April 1, 1934.

Mrs. Thurston also reported on the Building Account up to March 1, 1935.

Miss Priest, Treasurer of the College, then reported on the first eight months of the present current year, showing that the expenditures were keeping within Budget figures but that a shortage of over \$7,000 was expected by the end of June.

D3502. Financial Reports. It was voted to receive these three reports.

The Budget for 1935-1936 was then presented and discussed. This Budget had already been considered by the Executive Committee and the Finance Committee, which had reduced the estimated expenditures \$10,000 but still

there was an estimated shortage of about \$30,000 for the year. It was pointed out that on the income side, the U.S. \$5,000 raised this year by the Founders could not be included in the Budget for the year 1935-1936. This was also true of the interest on the balance of the Building Fund. Exchange was rapidly falling and it was unwise to count on any gain in exchange. It was pointed out that for the second year the item for Equipment was taken out of the Budget except for \$1,000 for books for the Library. There has been no expansion in the program and no provision for additional faculty or increased salaries, although the total expenditures may seem greater than before. This can be easily explained by the fact that when the student body is increased, certain necessary increases must be made in board, dormitory, etc. Furlough salaries, and lower exchange rates reducing the percentage of cut from western salaries, account for the principal increase in instruction.

D3503. Budget for 1935-1936. The tentative budget was approved, with the recommendation that the Executive Committee and Finance Committee revise it by the end of May, 1935, so as to ensure that by June, 1936, if a deficit is unavoidable, it shall not exceed \$20,000.

D3504. Special Gift of Film. Miss Priest reported that a gift had been made to the College in the form of 800 feet of film, to be used for making a Ginling picture for publicity purposs in America.

It was voted to express deep appreciation of the Board to Miss Rebecca W. Griest and to Miss Mary B. Treudley for their active interest in the College and for this special gift.

D3505. Government Grant. Concerning application for a grant from the Ministry of Education for the coming year, it is the sense of the administration that the subsidy received during the present year (\$12,000) has been a help to the College in many ways; no interference in college affairs has come from the Ministry on account of this

grant, and the grant was sorely needed to increase the science equipment and library books for the College.

It was *voted* to authorize President Wu to apply for a Government Grant at her discretion.

D3506. New Bill from Architect. The Treasurer reported that a new bill had been received from the architect, Mr. Murphy, asking for further payments, two of which had been protested by the Finance Committee. The two protested items were for travel (\$1,800) and for three-fifths of ten percent on items "excluded from construction" on the original plan (\$1,450).

It was *voted*: To protest the two extra items in the final statement rendered for professional services by Mr. Murphy in connection with the construction of the two buildings; and to ask Miss Priest, as Treasurer of the College, Mr. Lobenstine, representing the Finance Committee and Mr. Hanson, representing the Building Committee, to serve as a committee to try to arrange a just settlement of the bill with Mr. Murphy.

D3507. Overdraft for Summer. It was *voted* to authorize the Treasurer to arrange for an overdraft of not more than \$20,000 in order to make necessary payments for the coming summer months, request to be signed by the Chairman of the Board, and by the President and Treasurer of the College.

Building Program.

Miss Priest reported on the Building Funds now available. Outside of the Property Upkeep Fund of U.S. \$100, 430.52 the interest from which was used for upkeep, the investments representing the balance of the remaining building funds are valued at only U.S. \$27,750 at present market prices.

D3508. Faculty Residences. Mrs. Thurston reported on the plans being made for Faculty Residences, the construction of which had already been authorized. She showed plans for various types of houses, small ones accommodating two persons, and larger ones accommodating

as many as eight to nine persons. These plans had been prepared by Mr. Creighton, architect for the Presbyterian Mission, who estimated that the cost per person would range from \$1,850 to \$2,300, making an estimated expenditure of about \$85,000 to house the group of thirty resident women.

It was *voted* to refer the preliminary sketches made by Mr. Creighton to the faculty and to the special Housing Committee appointed by the Executive Committee, for later reference to the Executive and Building Committees.

In view of the emergency caused by the Municipal Government plans to build a road through Ginling property (see below) and in view of the estimated shortage in current funds, it was *voted* to postpone the building of the faculty residences for the immediate future, but to request that the plans for these residences be completed.

D3509. Priority List. It was found necessary to prepare a "Priority List," so that with the limited funds available the important projects might be carried out first. A special committee was appointed to prepare such a list and the committee reported that the necessary work of construction already approved included the following:

Academic Buildings: Still due to Contractors	\$ 500
Repair of steam main	2,000
Additional fee to architect	2,000-3,500
Purchase of Gwoh Land	7,000
Infirmary	10,000
Faculty Residences	85,000

Besides these items there was the unknown expense that might be brought upon the College by the construction of the new road by the Municipal Government, with the possible assessments for this work. With the construction of the new road it would be necessary to reconstruct the gate houses, one small faculty house, the infirmary, the college laundry, and to erect some wall or fence along the new road, to change the drainage system, etc. There was some discussion as to whether it would be right to use Building Funds for such emergency expenses, should the emergency arise.

It was *voted* to request the Board of Founders to make available funds for emergency items, if and when called for by the administration, it being understood that every effort will be made to return such funds to the Building Fund for their original use.

D3510. Infirmary. It was *voted* to authorize the Building Committee to prepare plans for the construction of the Infirmary.

Land and Road.

Dr. Wu gave a detailed presentation of the problem which is now causing so much anxiety to the College, due to the plans for the Municipal Government to run a new road through the College property to the north of the main buildings, and to use land north of this road for lots to be included in the Fourth Residential Section of the city. The amount of Ginling property affected was nearly 30 mou (5 acres). Not only was the loss of valuable land a grief to the College, but added to this was the fear of a large assessment asked by the Municipal Government for the new road and for "buying back" the land in the residential area at an increase of \$20 per fang. Nearly \$20,000 might be needed to meet these demands.

The problems before the administration and the Board were these:

1. Could anything more be done to ask the Municipal Government to show greater consideration to Ginling College?
2. If the road must be built, should the piece of land north of the new road be "bought back" at considerable expense, or should efforts be directed towards the acquiring of more land at the south of the college grounds?
3. What could be done in the way of bargaining with the government for the waiving of assessments?
4. What about other roads (colored green on municipal maps) which are shown crossing Ginling property?

D3511. Petition to Government on Road Building. It was *voted* to petition the Municipal Government for written assurance that no more public roads shall be built through Ginling property.

D3512. Statement of Special Committee on Roads. A statement prepared by a special committee was read to the Board setting forth the attitude that the Board might take towards the present situation and asking for sympathetic consideration from the Municipal Government.

It was *voted* to approve of the statement as prepared, as a general expression of the attitude of the Board in regard to the proposed road system in relation to Ginling.

D3513. Report of Roads to Board of Founders. It was *voted* to report to the Board of Founders the situation the College faces as a result of the proposed new road and the development of the Fourth Residential Section; and to recommend that, in case the new road is built, the Board of Founders authorize the Board of Directors to make the best arrangements possible under the circumstances.

D3514. Purchasing Land. It was *voted* to authorize President Wu to use her own name in purchasing for the College additional land needed for the campus.

Land Registration.

D3515. Registration of Deeds. In view of the request of the Municipal Government for all land holders of the city to register their title deeds, it was *voted* to ask the Executive Committee to be responsible for the registration of the college deeds.

Elections.

The Nominating Committee presented its report and the following elections were made:

Coopted Members of the Board: Dr. Y. G. Chen, Dr. Li Tien-lu, Mr. Z. T. Ing, Dr. C. L. Hsia, Miss K. S. Kao, Mrs. J. H. Sun.

Officers of the Board: Chairman, Dr. Li Tien-lu; Vice-Chairman, Dr. Djang Siao-mei; Secretary, Miss Anna E. Moffet; Treasurer, Miss Elsie M. Priest, *ex-officio*.

Executive Committee: Dr. Li Tien-lu, Dr. Djang Siao-mei, Miss Anna E. Moffet, Mrs. J. C. Thomson, Mrs. W. S. New; *ex-officio*, President Wu Yi-fang, Mrs. Lawrence Thurston, and Miss Elsie M. Priest.

Finance Committee: Reverend E. C. Lobenstine, Miss Anna E. Moffet, Miss Djang Hsiang-lan; *ex-officio*, President Wu Yi-fang, Mrs. Lawrence Thurston, and Miss Elsie M. Priest.

Building Committee: Mrs. Lawrence Thurston, Chairman; Reverend C. Stanley Smith, Reverend W. P. Mills, Mr. Z. T. Ing, Mr. Tung Teh-fu, and Miss Elsie M. Priest, *ex-officio*.

Representatives on Joint Committee on Cooperation in Nanking: Mrs. J. C. Thomson, Mr. Tung Teh-fu, Mr. W. P. Roberts; *ex-officio*, President Wu Yi-fang.

Thanks.

D3516. *Thanks to Faculty.* It was voted to extend to the Ginling College Faculty and administration a hearty vote of thanks for their generous hospitality during the sessions of the Board.

Adjournment.

The meeting adjourned at seven p. m. o'clock.

W. P. Roberts,
Secretary

REPORT ON THE EXECUTIVE COMMITTEE 1934 - 1935

In early July, 1934, a correspondence vote was taken on the matter of a request for a government grant. President Wu placed before the Executive Committee the acute need for funds to prevent a deficit, and the possible advantages to Ginling from such a grant. The vote approved of application for a grant and a request was made by President Wu, through the Ministry of Education, for \$29,600, as follows:

(1) Library Books (Science and Chinese)	\$ 10,000
(2) Science Equipment (Biology, Chemistry, Physics) ..	10,000
(3) Special Chairs (Chinese, Euthenics, Harmony) ..	9,600
	<hr/> \$ 29,600

The Government later made a grant of \$12,000 to Ginling College. Since the last annual meeting of the Board of Directors, two meetings of the Executive Committee have been held. Both times the Committee met with the Finance Committee, on November 3, 1934 and on March 1, 1935. Actions taken at these meetings are as follows:

Finance.

Budget for 1934-1935.

1. It was voted that appreciation be expressed to the Ginling College Committee for their generous offer to provide U. S. \$5,000 toward college expenses for the current year and for their action making the income from the Invested Building Funds of the College in New York. (approximately U.S. \$2,000 for the year) available in the estimated receipts for the 1934-1935 Budget. (November 3, 1934)

2. It was also voted that the Government grant of \$12,000 be entered on the receipt side of the budget and the specific items for which the money was to be used be duly noted and entered on the expenditure side. (November 3, 1934)

3. The 1934-1935 Budget, showing a shortage of \$7,167.00 covered in part by funds from the Government grant, was approved with these and other changes. (November 3, 1934)

4. *Plans for an Increased Income.* It was voted to ask Miss Djang Hsiang-lan to present the college needs to the alumnae at their annual meeting on Founders' Day; and a committee was appointed to make plans for a promotional campaign, to report at the next annual meeting of the Board of Directors. The Chairman of the Board with President Wu and Mrs. Thurston, was asked to organize this committee.

5. *Budget for 1935-1936.* It was that the approval of the Board be asked for a Budget for 1935-1936 of approximately \$145,000, and that the Executive and Finance Committees be instructed to revise this Budget by the end of May, 1935, so as to assure that in June, 1936, if a deficit is unavoidable, it shall not exceed \$20,000. (March 1, 1935).

Officers of the Board: Chairman, Dr. Li Tien-lu; Vice-Chairman, Dr. Djang Siao-mei; Secretary, Miss Anna E. Moffet; Treasurer, Miss Elsie M. Priest, *ex-officio*.

Executive Committee: Dr. Li Tien-lu, Dr. Djang Siao-mei, Miss Anna E. Moffet, Mrs. J. C. Thomson, Mrs. W. S. New; *ex-officio*, President Wu Yi-fang, Mrs. Lawrence Thurston, and Miss Elsie M. Priest.

Finance Committee: Reverend E. C. Lobenstine, Miss Anna E. Moffet, Miss Djang Hsiang-lan; *ex-officio*, President Wu Yi-fang, Mrs. Lawrence Thurston, and Miss Elsie M. Priest.

Building Committee: Mrs. Lawrence Thurston, Chairman; Reverend C. Stanley Smith, Reverend W. P. Mills, Mr. Z. T. Ing, Mr. Tung Teh-fu, and Miss Elsie M. Priest, *ex-officio*.

Representatives on Joint Committee on Cooperation in Nanking: Mrs. J. C. Thomson, Mr. Tung Teh-fu, Mr. W. P. Roberts; *ex-officio*, President Wu Yi-fang.

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Budget for 1934-1935.

1. It was voted that appreciation be expressed to the Ginling College Committee for their generous offer to provide U. S. \$5,000 toward college expenses for the current year and for their action making the income from the Invested Building Funds of the College in New York (approximately U.S. \$2,000 for the year) available in the estimated receipts for the 1934-1935 Budget. (November 3, 1934)

2. It was also voted that the Government grant of \$12,000 be entered on the receipt side of the budget and the specific items for which the money was to be used be duly noted and entered on the expenditure side. (November 3, 1934)

3. The 1934-1935 Budget, showing a shortage of \$7,167.00 covered in part by funds from the Government grant, was approved with these and other changes. (November 3, 1934)

4. *Plans for an Increased Income.* It was voted to ask Miss Djang Hsiang-lan to present the college needs to the alumnae at their annual meeting on Founders' Day; and a committee was appointed to make plans for a promotional campaign, to report at the next annual meeting of the Board of Directors. The Chairman of the Board with President Wu and Mrs. Thurston, was asked to organize this committee.

5. *Budget for 1935-1936.* It was that the approval of the Board be asked for a Budget for 1935-1936 of approximately \$145,000, and that the Executive and Finance Committees be instructed to revise this Budget by the end of May, 1935, so as to assure that in June, 1936, if a deficit is unavoidable, it shall not exceed \$20,000. (March 1, 1935).

6. *Overdrafts.* It was voted that the Board authorize the Treasurer to arrange for an overdraft of not more than \$20,000 in order to make necessary payments for the summer months, this draft to be signed by the Chairman of the Board, and by the President and Treasurer of the College. (March 1, 1935).

7. *Practice School.* It was voted that in view of the necessity of raising funds to meet the shortage in current expenses, the proposed plan to raise funds for an additional unit for the Practice School is inopportune at the present time. (March 1, 1935)

8. *Building Funds.* It was voted that Dr. Wu, Mrs. Thurston, and Miss Moffet be asked to make a priority list of immediate needs for the use of building funds now available. (March 1, 1935)

9. *Mr. Murphy's Bill.* It was voted that a protest be made of the items in Mr. Murphy's bill for \$1,800 for travel and \$1,450 for items excluded from construction in the original plan. (March 1, 1935)

Faculty.

10. It was voted to authorize President Wu to ask the Candidate Committee in New York to look for one teacher in the English Department, and one in the Music Department. (November 3, 1935)

Building Program.

11. After considerable discussion as to the best way to deal with the urgent need for better housing facilities for both students and faculty, it was voted to approve of proceeding at once with the erection of faculty residences, hoping by this method to release the present faculty building for a student dormitory. (November 3, 1935)

12. In view of the uncertainty concerning the right location for the faculty residences and concerning the amount of money that could be made immediately available for their construction, it was voted to ask Mrs. Thurston, President Wu, Miss Koo, Miss Vautrin, Mrs. D. Y. Lin and Mrs. Daniels to serve as a special committee to prepare the program for the erection of the faculty residences. (November 3, 1935)

Land.

13. *Purchase of Land.* It was voted to also the Board for authorization President Yi-fang Wu to use her name in purchasing for the College additional land needed for the campus. (March 1, 1935)

Roads

14. It was voted that a petition be made to the Municipal Government asking that written assurance be given that no more public roads shall be built through Ginling property. (March 1, 1935)

Mr. Lobenstine.

15. It was voted that Mr. Lobenstine, a member of the Finance Committee, be invited to participate in the Board Meeting on March 2. (March 1, 1935)

W. P. Roberts, Secretary.

REPORT OF GINLING COLLEGE COMMITTEE

1934-1935

The annual meeting of the Ginling College Committee was held on April 25, 1934, and there have been three other meetings on June 5, 1934, September, 27, 1934 and January 17, 1935. Following is some of the important business:

Finances.

1. Further cuts in Board appropriations—the Presbyterian cut brings the amount to U. S. \$3,000 and the Baptist to U. S. \$1,700 a year.
2. Budget for 1934-1935. The Committee did not approve it as submitted by the Board of Directors because the Committee did not feel that so large an amount of anticipated funds could insure a balanced budget.
3. Approved the cuts totaling \$7,540, from 1934-1935 budget made by the Board.
4. In regard to charging the gas plant against the permanent building fund, the Committee voted to call the attention of the College to the danger of reducing the building fund to where it would not build the hoped-for building. The Committee realized, however, that the final decision in such matters rests with the Board of Directors.
5. To approve, subject to the concurrence of the Board of Directors, the continuing of the appropriation toward the 1934-1935 budget, in the same manner as has been done for the year 1933-34, the income on the balance of the invested building funds of the College. (Estimated approximately U. S. \$2,000).
6. That the Ginling College Committee will also undertake to provide U. S. \$5,000 (approximately one-half the estimated deficit) which it will seek, in cooperation with the Associated Boards for China Colleges, to secure during the coming year.

Salaries.

Voted: That the Committee accept the following sliding scale adjustment on missionary salaries.

1. For the first ten percent of fluctuation in the rate of exchange on local currency above or below par no adjustment shall be made. The Ginling College Committee will meet the entire loss if local currency rises above par, and will retain all of the gain if local currency falls below par. Par value is recognized as two yuan to the dollar.

2. In case the exchange rate falls more than ten per cent below par in China, the missionary shall receive 75% of the total gain in exchange.
3. In case the exchange rate rises more than ten per cent above par in China, the Ginling College Committee will bear the same percent of the total loss in exchange.
4. When the average rate of exchange is more than ten per cent below par in China, the proportion of salary charged in U. S. currency in the United States shall not exceed 25%.

In the consideration of the salaries of the American members of the Ginling faculty, the committee affirmed the following principles:

1. That every other method of saving be explored before any cutting of salaries.
2. That salaries must not be cut below the safety line.

Voted: That the basic salary for Ginling faculty members remain \$864.00 American currency during 1934-35.

Absolute Charter.

Voted: That Ginling College Committee express this appreciation of sympathetic cooperation and desire that cordial relations may continue to the Board of Founders of Nanking University, and that the Executive Committee be instructed to proceed with the application for the charter.

On September 27th when the Ginling College Committee met, the Ginling College Committee was closed out and the Board of Founders of Ginling College has been inaugurated. Formal application for the absolute charter was to be presented to be presented to the Regents at their meeting on October 18th.

Relative Proportions of Western and Chinese Staff.

The Committee discussed the problem of additional expense in travel and furlough allowances involved in maintaining the present high proportion of western appointees on the staff of the College.

Voted: To request the field authorities of the College to consider the desirability of adopting the general policy of increasing the proportion of Chinese members of the staff of the College.

Candidate Committee.

Miss Griest resigned from the Chairmanship of the Committee and Miss Sallie Lou MacKinnon has been appointed to be the Candidate Secretary.

REPORT OF TREASURER

Financial statement at the close of the year ending June 30, 1934.

<i>Assets</i>	<i>All amounts in Chinese currency</i>	
Cash on hand		
In safe	\$ 1,613.76	
Honkong & Shanghai Banking Corporation	938.10	
Shanghai Commercial and Savings Bank 1545	287.89	
Central Hanover Bank and Trust Co.	13,300.30	
Treasurer, Board of Founders	4,437.27	
Fixed deposits	3,937.49	\$24,514.81
Book and stock rooms		1,916.41
Physical Education loan fund		50.80
		<u>\$26,482.02</u>
<i>Liabilities</i>		
Shanghai Commercial & Savings Bank 230	5,656.53	
Special staff fund	4,500.00	
Reserves for 1934-1935	6,340.06	
Student and scholarship funds:		
Organization fund	\$ 2,443.30	
Scholarships	731.27	
Student deposits	2,009.39	
Student loan fund	454.84	
Collection items	20.00	5,658.80
Suspense		1,186.09
Electric light plant—balance		484.24
Practice School dormitory		2,096.22
Surplus funds		560.08
		<u>\$26,482.02</u>

Auditor's statement

The books were audited to April 1, 1934 by Mr. Thomas D. Begg of Shanghai, who certified the accounts to be correct at that time. The final three months of the fiscal year will be included in the audit of the year 1934-1935.

FINANCIAL STATEMENT

July 1, 1933 through June 30, 1934

Current Expense

RECEIPTS

Receipts

Cooperating Boards

Baptist—A.B.F.M.S.	\$ 3,780.00	
Methodist—M.E.S.	4,955.00	
Presbyterian—P.N.	6,890.63	
Reformed Church—R.C.U.S.	4,095.00	
Christian—U.S.M.S.	1,575.00	
Methodist—W.F.M.S.		
In U.S.A.	3,675.00	
In China	5,732.50	
London Mission—L.M.S.	2,500.00	\$ 33,183.13

Pledges, contribution, gifts, etc.

Smith College Alumnae	\$ 3,824.10	
Smith College Community Chest	8,400.00	
Day of Prayer gifts	2,251.15	
Mrs. Paddock's gift	3,114.78	
Rockefeller Grant	3,952.57	
Gifts—U.S.A.	678.52	
Ginling Alumnae	620.00	
Gifts—China	441.66	
Rent from residences	900.00	
Property Upkeep Fund }	13,668.59	
Property Fund Interest }		
Interest and exchange	2,987.00	\$ 40,838.37

Student receipts

College		
Tuition	\$ 18,280.00	
Board	10,967.35	
Room	4,782.00	
Incidentals	3,220.00	
Laboratory and other fees		
Biology	378.40	
Chemistry	1,155.00	
Entrance	942.00	
Graduation	152.00	
Library	811.00	
Medical	1,013.75	
Music	2,530.00	
Physics	263.50	\$ 44,495.00

Practice School

Tuition	\$ 2,213.00	
Board	2,241.50	
Room	656.00	
Incidentals	340.00	
Medical	176.00	
Library	88.00	
Laboratory	390.00	
Music	525.00	
Special Income	50.30	\$ 6,679.80

Total Receipts	\$125,196.30
Reserve from 1932-1933	10,066.47

Total	\$135,262.77
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EXPENDITURES

Administration

Office of the President		
Salaries of staff	\$ 5,775.16	
Office expense and supplies	711.20	
Cables, telegrams, etc.	164.18	\$ 6,650.54

Office of the Registrar		
Salaries of staff	\$ 2,520.00	
Office expense and supplies	194.62	
Admission expense	609.82	\$ 3,324.44

Office of the Treasurer		
Salaries of staff	\$ 1,880.00	
Office expense and supplies	234.69	
Auditing expense	331.65	\$ 2,446.34

Office of the Business Manager		
Salaries of staff	\$ 314.48	
Office expense and supplies	104.49	
Typist	212.88	\$ 631.85

Office of Ginling College Committee		
Office expense and supplies	\$ 764.76	
Share in the Associated Boards		\$ 764.76

General Administration		
Commencement and Founders' Day	\$ 289.06	
Diplomas	42.00	
Educational Assn. fees	400.00	
Contributions	43.00	
Hospitality—President	500.00	
Hospitality—General	161.51	
Travel—Board of Directors	254.64	
Travel—President	153.25	
Travel—Faculty	214.76	
Publicity and printing	1,231.78	\$ 3,288.00

Total Administration	\$ 17,105.93
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Operation and Maintenance

Salaries of staff	\$ 314.27
Wages of servants	1,616.50
Upkeep of buildings	5,102.33
Heat	1,641.89
Light and water	1,228.04
Care of grounds	698.35
Janitor supplies and expenses	139.84
Equipment—furniture	392.16
Campus improvement	500.00
Telephone	208.46

Total Operation and Maintenance \$ 11,841.84

Instruction

Salaries of Instructors

Biology	\$ 4,066.16
Chemistry	4,192.84
Chinese	5,740.00
Education	1,663.20
English	4,619.40
Hygiene	1,580.00
Household Economics	150.00
History	3,180.00
Geography	607.31
Music	6,270.64
Language	600.00
Philosophy	3,256.00
Physics and Mathematics	4,948.00
Political Science	1,850.00
Sociology	1,827.94
Physical Education	7,101.84
Psychology	1,975.43
Economics	1,800.00

\$ 54,928.76

Departmental Expense and Supplies

General	\$ 25.65
Biology	566.54
Chemistry	1,292.39
Chinese	300.00
Education	55.87
English	98.77
Geography	145.10
Hygiene	76.73
Music	588.66
Physical Education	919.28
Physics	329.63
Philosophy	30.00
Sociology and Economics	163.57
Operation of gas plant	79.12

\$ 4,671.31

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Departmental Equipment

Biology	\$ 555.95
Chemistry	802.63
Geography	150.00
Music	870.16
Physical Education	485.59
Physics	2,378.33
Sociology	82.02

\$ 5,324.74

Total for College Instruction .. \$ 64,924.81

Practice School

Administration salaries	\$ 950.00
Office expense and supplies	233.01
Instruction salaries	2,989.60
General expense	199.42
Equipment	305.03
Operation of building	1,127.13
Boarding expenses for students	2,206.60

\$ 8,015.79

Total Instruction .. \$ 72,940.60

Library

Salaries of staff	\$ 2,840.00
Salaries for student assistants	814.42
Supplies and expense	429.65
Binding	92.00
Equipment	42.45
Periodicals	1,043.13
Books	3,397.54

\$ 8,659.19

Non-Instructional

Boarding department	
Salaries of staff	\$ 1,553.00
Wages of servants	1,417.20
Fuel for dormitory heat	1,180.05
Light and water	982.45
Food, cook wages, fuel	8,478.10
Materials, supplies, etc.	456.47
Equipment	382.00

\$ 14,249.27

Student Service

Medical service	
Salaries of staff	\$ 1,340.00
Supplies and expense	849.91
Equipment	94.50

\$ 2,284.41

Faculty Service

Medical	\$ 138.30
Travel (U.S.A.)	4,338.26
Retirement fund	1,500.00
Language study	451.00
Equipment (furniture)	500.00
Staff insurance	693.89

\$ 7,621.45

Total Expenditures \$134,702.69

Surplus carried forward ... 560.08

Total 135,262.77

(20)

SPECIAL FUNDS BALANCES

June 30, 1934.

Bowen Scholarship Fund	\$ 1,500.00	
College Organizations	2,443.50	
Student Bank	2,009.39	
Student Loan Fund	454.84	
Special Faculty Fund	4,500.00	
Suspense	1,186.09	
Bookroom	\$ 1,574.29	
Stockroom	342.12	
Physical Training Loan Fund	50.80	
Scholarships	768.73	
	\$ 2,735.94	\$ 12,093.82
Balance of Special Funds	9,357.88	
	\$ 12,093.82	

SCHOLARSHIP FUND

1933 - 1934

Balance 1932-33	\$ 141.27	Grants to students	\$1,335.00
Gifts	425.00		
Over-expenditure	768.73		
	\$1,335.00		\$1,335.00

LOAN FUND

1933 - 1934

Balance 1932-33	\$404.84	Loans to students	\$200.00
Loans refunded	250.00	Balance	454.84
	\$654.84		\$654.84

GIFTS TO CURRENT EXPENSES

<i>Received in China</i>			
Ginling Alumnae		\$	620.00
From faculty members			286.56
<i>Received from U.S.A.</i>			
Mrs. Robert L. Paddock	U.S. \$ 1,000.00	\$	3,114.78
Miss Marion J. Ewing	10.00		28.50
Miscellaneous			800.68
		\$	4,850.52

(21)

GROUNDS, BUILDINGS AND EQUIPMENT

June 30, 1934

Grounds	\$ 138,167.47
Buildings	1,203,129.96
Furniture	40,376.00
Apparatus and equipment	61,760.27
Library books	50,288.13
Museum	641.69

YUAN \$1,494,363.52

GINLING COLLEGE COMMITTEE**TRIAL BALANCE**

June 30, 1934

Cash, Irving Bank		Woman's American	
(current account) \$ 896.85		Baptist	425.00
Securities 146,905.06		Foreign Mission Society	
Property acquired under		W.F.M.S. of the	
Mortgage Foreclosure 20,217.73		Methodist Episcopal	
Income and Expenditure		Church	437.50
118 Bronx River Ave.		Board of Missions M.E.	
Property 368.00		Church South	550.00
		Special Endowment	
		Fund	1,000.00
		Permanent Building and	
		Equipment Fund	63,044.62
		Permanent Property	
		Upkeep Fund	100,430.52
		Furniture and Equipment	
		Insurance of Perman-	
		ent Property Upkeep	
		Fund	2,500.00
U.S. \$168,387.64		U.S. \$168,387.64	

TENTATIVE BUDGET, 1935-1936*

Receipts

Cooperating Boards

Baptist	\$ 3,570.00	
Methodist—South	4,620.00	
Presbyterian	6,300.00	
Reformed	1,050.00	
U.C.M.S.	1,575.00	
W.F.M.S.—in U.S.A.	3,675.00	
W.F.M.S.—in China	4,420.00	
London Missionary	2,500.00	\$ 27,710.00

Pledges, Contributions, Gifts

Crescent Ave. Church	\$ 336.00	
Smith College Alumnae	2,940.00	
Smith College Community Chest	8,400.00	
Day of Prayer	1,050.00	
Ginling Alumnae	500.00	
Property Upkeep Fund	12,600.00	
Mrs. Paddock's gift	1,260.00	
Rent from residences	960.00	
From Western salaries	1,200.00	
Government Grant	10,814.00	\$ 40,060.00

Student Receipts

Tuition (220 students)	\$19,800.00	
Board	12,100.00	
Room	5,280.00	
Incidentals	3,520.00	
Laboratory:		
Biology	250.00	
Chemistry	1,800.00	
Entrance	600.00	
Graduation	182.00	
Library	880.00	
Medical	1,100.00	
Music	2,500.00	
Physics	300.00	
English—material fees	100.00	\$ 47,912.00

*As revised by Executive and Finance Committees, June 4, 1935.

Practice School

Tuition	\$ 3,600.00	
Board	3,456.00	
Room	1,024.00	
Medical	288.00	
Incidentals	1,024.00	
Library	288.00	
Laboratory	672.00	
Music	500.00	
Drawing	96.00	
Home Economics	96.00	\$ 11,044.00
Total receipts		\$126,726.00
Balance to be raised		25,876.44
Total		\$152,602.44

Disbursements

Administration

Office of the President		
Salaries of staff	\$ 6,261.60	
Office expense and supplies	600.00	
Cable and telegrams	200.00	\$ 7,061.60
Office of the Registrar		
Salaries of staff	\$ 1,720.00	
Office expense and supplies	250.00	
Admission expense	500.00	\$ 2,470.00
Office of the Treasurer		
Salaries of staff	\$ 1,890.00	
Office expense and supplies	250.00	
Auditing expense	100.00	\$ 2,240.00
Office of the Business Manager		
Salaries of staff	\$ 960.00	
Office expense and supplies	150.00	\$ 1,110.00
Office of the Board of Founders		
Office expense and supplies	\$ 500.00	
Share in the Associated Boards	300.00	\$ 800.00

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General administration

Commencement and Founders' Day	\$ 500.00	
Diploma	300.00	
Educational fees	300.00	
Contributions	100.00	
Hospitality		
President's expense	300.00	
General expense	200.00	
Travel		
Board of Directors	300.00	
President	200.00	
Faculty	200.00	
Publicity and printing	1,300.00	\$ 3,700.00

Total for Administration \$ 17,381.60

Operation and maintenance

Office of the superintendent

Salaries of staff	\$ 480.00	
Wages of servants	2,100.00	
Repairs and general upkeep	4,000.00	
Fuel	2,500.00	
Light and water	2,000.00	
Care of grounds	900.00	
Materials, supplies and expense	300.00	
Equipment—furniture	200.00	
Campus improvement	200.00	
Telephone	300.00	\$ 12,980.00

Instruction

Salaries of instructors

Astronomy	\$ 302.40	
Biology	4,928.80	
Chemistry	3,494.40	
Chinese	8,200.00	
Economics	2,160.00	
Education	2,054.40	
English	6,237.24	
Geography	3,000.00	
History	3,680.00	
Hygiene	1,110.00	
Music	6,669.60	

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Physical Education	7,274.40	
Physics and Mathematics	6,100.00	
Philosophy	3,104.80	
Political Science	200.00	
Psychology	1,680.00	
Sociology	5,084.40	\$ 65,280.44

Departmental supplies and expense

General		
Biology	\$ 650.00	
Chemistry	1,300.00	
Chinese	300.00	
Education	50.00	
English	100.00	
Geography	300.00	
History	35.00	
Hygiene	50.00	
Music	600.00	
Physical Education	600.00	
Physics and Mathematics	300.00	
Philosophy	30.00	
Sociology, Economics	150.00	
Operation of Gas plant	300.00	\$ 4,765.00

Departmental Equipment (Government Grant) \$ 6,814.00

Practice School

Administration

Salaries of staff	\$ 510.00	
Office expense and supplies	210.00	
Salaries of instructors	5,242.80	
General expense	200.00	
Equipment	200.00	
Operation of buildings	1,494.00	
Boarding expense	3,456.00	
Expenses due college departments:		
Medical	288.00	
Library	288.00	
Laboratory	288.00	
Music	500.00	\$ 12,666.40

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Library

Salaries of staff	\$ 2,620.00	
Salaries of student assistants	800.00	
Supplies and expense	600.00	
Binding	300.00	
Permanent equipment	100.00	
Western periodicals	800.00	
Chinese periodicals	400.00	
Departmental books	1,000.00	
Chinese books	400.00	\$ 7,020.00

Non-instructional**Boarding department**

Salaries of staff	\$ 1,620.00	
Wages of servants	1,500.00	
Fuel for dormitories	1,600.00	
Light and water	1,650.00	
Food, cook, wages, etc.	12,100.00	
Materials, supplies, etc.	300.00	\$ 18,770.00

Student Service**Medical service**

Salaries of staff	\$ 1,400.00	
Supplies and expense	800.00	
Alumnae secretary	300.00	
Appointment committee	225.00	\$ 2,725.00

Faculty Service

Medical care	\$ 1,000.00	
Travel (U. S. A.)	1,500.00	
Retirement fund	1,500.00	
Language study	200.00	\$ 4,200.00

Total \$152,602.44

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SUMMARY*Estimated receipts*

Cooperating Boards	\$ 27,710.00	
Student receipts:		
Pledges, contributions, etc.	29,246.00	
College	47,912.00	
Practice School	11,044.00	
	115,912.00	
Government Grant	10,814.00	
Balance to be raised	25,876.44	\$152,602.44

Disbursements

Administration	\$ 17,381.60	
Operation and maintenance	12,980.00	
Instruction:		
Salaries	65,280.44	
Departmental expenses	4,765.00	
Department Equipment (Government Grant)	6,814.00	
Practice School	12,666.40	
Library	7,020.00	
Boarding department	18,770.00	
Student service	2,725.00	
Faculty service	4,200.00	\$152,602.44

STUDENT STATISTICS,**September, 1934**

Total number of students enrolled 213

	Former	New	Total
Students from government schools ..	23	18	41
Students from mission schools	97	47	144
Students from private schools	18	10	28
Total	138	75	213

Students by class in college

Senior	27	Unclassified	8
Junior	28	Special	6
Sophomore	59	2-year in Phys, Educ.	12
Freshman	73		

Average age of students

Senior	23.5	Unclassified	21.6
Junior	22.2	Special	21.1
Sophomore	20.6	2-year in Phys. Educ.	20.3
Freshman	19.1	Whole college	21.0

Provinces represented

	Former	New	Total
Kiangsu	66	42	108
Chekiang	10	9	19
Hupei	13	4	17
Anhui	9	5	14
Fukien	9	5	14
Kiangsi	8	2	10
Kwangtung	8	2	10
Hopei	6	3	4
Hunan	5	0	5
Shansi	1	0	1
Shantung	2	2	4
Overseas	1	1	2
Liaoning	1	0	1
Total	138	75	213

Church Organizations represented

	Former	New	Total
Non-Christian	47	42	89
Christian	91	33	124
Baptist	4	1	5
Church of Christ in China	21	7	28
Congregational	5	2	7
Episcopalian	18	7	25
London Missionary Society	2	0	2
Lutheran	2	0	2
Methodist, North	14	8	22
Methodist, South	10	1	11
Other Societies	3	2	5
Professing Christians (not church members)	12	5	17
Total	138	75	213

Senior middle schools represented

	Former	New	Total Different Schools
Government	14	7	17
Mission	34	24	40
Private	9	4	11
Total	57	35	68

SCHOOLS REPRESENTED AT GINLING**September, 1934**

	Former	New	Total
Amoy University, Middle School (P)	1	0	1
Anhui First Girls' Middle School, Anking (G) ..	5	2	7
Anhui Second Girls' Middle School, Wuhu (G) ..	1	0	1
Anhui Sixth Middle School (G)	2	0	2
Baldwin Memorial School, Nanchang, Ki. (M) ..	2	0	2
Besant Girls' School, Shanghai (M)	3	1	4
Bridgman Academy, Peiping (M)	4	4	8
Bridgman Memorial School, Shanghai (M)	5	3	8
Chinan University Middle School, Shanghai (G) ..	1	0	1
Chi Siu Middle School, Shanghai (P)	1	0	1
Chung Hwa Girls' School, Nanking (M)	6	2	8
Chen Kuang Girls' School, Chefoo (M)	1	0	1
Congregational Training School, Chicago (M) ..	1	0	1
David Hill Girls' School Hanyang (M)	1	0	1
Dzin Deh Girls' School, Shanghai (M)	1	0	1
Dzin Tek Girls' School, Changchow, Fukien (M) ..	2	0	2
Eliza Yates Girls' School, Shanghai (M)	1	0	1
Fu Shih Girls' School, Kiangyin, Ku. (M)	0	1	1
Fuh Siang High School, Changsha (M)	4	0	4
Fukien College Middle School, Foochow (P)	1	0	1
Gamewell School, Peiping (M)	1	0	1
Ginling College Practice School (M)	4	1	5
Girls' Normal School, Changchow, Ku. (G)	1	0	1
Hangchow Senior Middle School, Hangchow (G) ..	2	8	10
Hwa Chiao Middle School, Shanghai (P)	1	0	1
Hwa Nan College Middle School, Foochow (M) ..	0	1	1
Hwai Si Girls' School, Hwaiyuan, Anhwei (M) ..	1	2	3
Hwaiying Middle School, Tsingkiangpu, Ku. (G) ..	1	1	2
Hwei Wen Girls' School, Nanking (M)	6	0	6
Keen School, Tientsin (M)	3	1	4
K'un K'uang Girls' School, Mukden (M)	1	0	1
Kwangtung First Girls' Normal School, Canton (G) ..	1	0	1
Kwangtung Fourth Middle School, Chaoan (G) ..	1	0	1
Laura Haygood Normal School, Soochow (M)	3	1	4
Lowell High School San Francisco (G)	0	1	1
Mary Farnham School, Shanghai (M)	2	2	4
Mary Stevens Girls' School, Suchowfu (M)	1	0	1
McTyeire School, Shanghai (M)	3	1	4
Ming Deh Girls' School, Nanking (M)	1	0	1
Ming Lih Girls' School, Shanghai (P)	0	1	1
Morning Star School, Shanghai (M)	1	1	2
Municipal Girls' Middle School, Shanghai (G) ..	0	3	3
Olivet Memorial School, Chinkiang, Ku. (M)	4	3	7
Peiping American School (P)	1	0	1
Peiping Women's College, Middle School (G)	1	0	1
Peui Ying School, Chüanchow, Fukien (M)	1	1	2
Pooi To Academy, Canton (M)	0	1	1
Rulison High School, Kiukiang (M)	7	2	9
Shanghai American School (P)	1	2	3

Shanghai Middle School (P)	0	1	1
Soochow Girls' School, Soochow (G)	3	0	3
Sungkiang Girls' Middle School (G)	2	0	2
Szechuen Second Girls Normal School, Chungking (G)	1	0	1
St. Faith's Girls' School, Peiping (M)	0	2	2
St. Hilda's School, Wuchang (M)	10	4	14
St. Mary's Hall, Shanghai (M)	3	3	6
Ta Tung University, Preparatory Course, S'hai (P)	1	0	1
True Light Middle School, Canton (M)	7	0	7
Tsung Hwa Girls' School, Soochow (P)	10	6	16
Union Girls' School, Hangchow (M)	2	6	8
Union Kindergarten Training School, Foochow (M)	0	1	1
Wei Ling Girls' School Soochow (M)	1	0	1
Wu Deh Girls' School, Tsingtao (M)	1	1	2
Woh I Girls' School, Changsha (P)	1	0	1
Wen Shan School, Foochow (M)	3	0	3
Woo Peng Girls' School, Shanghai (G)	1	2	3
Yencheng Middle School, Yencheng, Ku. (G)	0	1	1
Yuh Deh Girls' School, Amoy (M)	0	2	2

(G)—Government (M)—Mission (P)—Private

GINLING COLLEGE FACULTY

1934 - 1935

Administration

Dr. Wu Yi-fang	President
Mrs. Lawrence Thurston	Adviser, Acting Treasurer ¹
Loomis, Helen M.	English Secretary
Ming Hsia-ching*	Chinese Secretary
Priest, Elsie M.	Treasurer ²
Chen Er-chang	Assistant Treasurer
Tsu Kwoh-chi	Registrar
Wu, K. T.	Librarian
Wu, Virginia	Assistant Librarian
Chen, Francis	Business Manager
Kao Siao-fu	Assistant in Registrar's Office
Tao Wu-hsia	Assistant in Business Office

Instruction

Bond, Kathleen L.	Music
Chan Hung-chi*	Mathematics
Chen, Mrs. Cheng En-tsi	Physical Education
Chen Chung-fan ¹	Chinese
Chen, Mrs. Hwang Li-ming	Physical Education
Chester, Ruth M.	Chemistry
Dju Ao	History
Gin Dzo-mou* ²	Party Principles
Graves, Stella Marie	Music
Haight, Edith C.	Physical Education
Hall, Christine*	English

Hoffsommer, Abigail	English
Hsieh, Daniel [†]	History
Hsiung, David S.	Physics
Hsu, Mrs. Chang Gin-o* ²	Home Economics
Huang Hsiao-yun	Chemistry
Kao, Mrs. Yang Bao-yü	Hygiene and Biology
Kirk, Florence A.	English
Koo, Ellen Y. T.	Music
Lin, Mrs. Chen Ying-mei*	Physical Education
Liu Wei	Economics
Lin Yin*	Chinese
Lin Yu-wen	Assistant in Sociology
Liu En-lan	Geography
Lu Hsioh-yin* ²	History
Lu Shuh-ying	Physics and Mathematics
Ma, Mme. Yi-yuin*	French
Miao Feng-lin*	Chinese History
Miao, T. L.	Chinese
Mossman, Mereb E.	Sociology
Reeves, Cora D.	Biology
Spicer, Eva Dykes	Philosophy
Sutherland, Catharine E.	Music
Swen Shuh-tsuen	Assistant in Physical Education
Tappert, Esther	English
Tsai Deh-sui	Assistant in Geography
Tsui Ya-lan	Physical Education
Vautrin, Minnie	Education
Werner, Emily J.	Psychology
Wang Ming-chen	Physics and Mathematics
Whitmer, Harriet M.	Biology
Wu Mou-i	Chemistry
Yen En-wen	Chinese

Dormitory and Health Service

Tsen, Mrs. Shui-fang	Dormitory Director
Chen Chien-hsia	Assistant to Dormitory Director
Gale, Dr. Ailie S. (Mrs. F. C.)*	College Physician
Hou, Mrs. Amy Li	College Nurse

Practice School

Chen Yü-djen	Dean
Chan Gin-tung	
Hall, Christine*	
Li Ting-wen	
Ming Hsian-ching*	
Shao Siu-lin	

*Part-time

¹First semester only

²Second semester only

[†]Leave of absence

GINLING COLLEGE BOARD OF DIRECTORS

A.B.F.M.S.

Miss Gertrude F. McCulloch
Miss Esther Y. Sing

Baptist Mission, Hangchow
Riverside Academy, Ningpo

W.F.M.S.

Miss Beatrice Lee
Miss Faye H. Robinson

Baldwin School, Nanchang
Olivet Memorial School, Chinkiang

M.E.S.

Miss Eloise Bradshaw
Miss Kiang Kwei-yuin

Laura Haygood School, Soochow
Laura Haygood School, Soochow

P.N.

Miss Anna E. Moffet
Mrs. Andrew S. C. Wu

Presbyterian Mission, Nanking
S.M.C. Secondary Schools

U.C.M.S.

Mr. J. H. McCallum

United Christian Missionary
Society, Nanking

Miss Chen Hsi-ren

Bible Teachers' Training School,
Nanking

A.C.M.

Mr. W. P. Roberts

American Church Mission,
Nanking

L.M.S.

Mr. T. L. Shen

Medhurst College, Shanghai

Smith College, U.S.A.

Mrs. J. C. Thomson

University of Nanking, Nanking

R.C.U.S.

Miss Gertrude B. Hoy

Reformed Church Mission,
Yochow, Hunan

Alumnae

Miss Djang Hsiang-lan
Miss Deng Yü-dji

Ming Deh Girls' School, Nanking
National Y.W.C.A., Shanghai

Coopted

Mrs. W. S. New
Dr. Djang Siao mei
Dr. Y. G. Chen
Mr. Z. T. Ing

Orthopedic Hospital of Shanghai,
Shanghai

The Bank of China, Shanghai

University of Nanking, Nanking

Ministry of Foreign Affairs,
Nanking

Nanking Theological Seminary,
Nanking

839 Connaught Road, Shanghai

College of Education, Central

University, Nanking

Department of History, Great

China University, Shanghai

Dr. Li Tien-lu

Dr. C. L. Hsia

Miss K. S. Kao

Mrs. J. H. Sun

MINUTES

OF THE

BOARD OF DIRECTORS

OF

GINLING COLLEGE

March 7, 1936

GINLING COLLEGE

NANKING, CHINA

**BOARD OF FOUNDERS OF
GINLING COLLEGE**

Miss Margaret E. Hodge, Chairman,
156 Fifth Avenue, New York City, U.S.A.

Miss Florence G. Tyler, Secretary,
156 Fifth Avenue, New York City, U.S.A.

Mr. Russell Carter, Treasurer,
156 Fifth Avenue, New York City, U.S.A.

Dr. Harriett M. Allyn	Mrs. F. J. McConnell
Mrs. L. L. Anewalt	Miss Sallie Lou MacKinnon
Miss Elizabeth Bender	Mrs. Charles K. Roys
Mrs. James S. Cushman	Mrs. George T. Scott
Miss Rebecca W. Griest	Mrs. Charles H. Sears
Dr. S. Ralph Harlow	Dr. Robert E. Speer
Mrs. Curtis Lee Laws	Miss Lela E. Taylor
Miss Grace Lindley	Mr. B. A. Garside, <i>ex officio</i>
Mr. E. C. Lobenstine	

ANNUAL MEETING OF THE BOARD OF DIRECTORS
Ginling Collège, Nanking, China
March 7, 1936

DOCKET

1. Devotional Exercises
2. Election of Nominating and Other Committees
3. Report of President
4. Report of the Executive Committee—Miss Moffet,
5. Report of the Board of Founders and the Associated Boards
6. Faculty Program for 1936-1937—Miss Vautrin
7. Financial Reports
 - (a) Statement for 1934-1935—Current Account
 - (b) Statement for 1934-1935—Building Account
 - (c) Gifts, Wood Memorial Fund, 20th Anniversary Endowment, Infirmary, Scholarship Fund, etc.
 - (d) Revised Budget for 1935-1936
 - (e) Proposed Budget for 1936-1937
8. Recommendations of the Finance Committee
9. Government Grant for 1936-1937
10. Building Program
 - (a) Infirmary
 - (b) Faculty Housing
 - (1) large faculty house
 - (2) smaller houses
 - (3) privately owned houses
 - (c) General Campus Plan
11. Registration of Title Deed of Land
12. Granting of American degree by Board of Founders or by Board of Directors.
13. Proposed Statement on Organization of the College
14. Reorganization of Board of Directors
15. Other Matters
 - (a) Policy regarding Retiring Age of Teaching Faculty
 - (b) Position of Adviser, etc.
16. Election of Coopted Members and Officers

ANNUAL MEETING OF THE BOARD OF DIRECTORS

Ginling College, Nanking China

March 7, 1936

The Annual Meeting of the Board of Directors of Ginling College was held at the College on Saturday, March 7, 1936.

The members present were as follows:

Miss A. Eloise Bradshaw	Dr. Li Tien-lu
Miss Chen Chuh-chün	Dr. Liu Gien-tsiu
Miss Chen Hsi-ren	Mr. J. H. McCallum
Dr. Y. G. Chen	Miss Gertrude F. McCulloch
*Miss Chiu Li-ying	Miss Anna E. Moffet
Miss Helen Ferris	Mr. W. P. Roberts
Dr. C. L. Hsia	Mr. T. L. Shen
Miss K. S. Kao	Mrs. J. C. Thomson
Mrs. Li Lin Fu-mei	Mrs. Andrew S. C. Wu

Dr. Wu Yi-fang, *ex-officio*

Mrs. Lawrence Thurston, *ex-officio*

Miss Elsie M. Priest, *ex-officio*

The meeting was called to order at 9:00 a.m. by the Chairman, Dr. Li Tien-lu. The devotional service was led by Miss Bradshaw, who used Ezekiel 46: 19—17: 12 as her Scripture reading, and spoke on the power of sacrifice to bring life and food and healing. She then led the Board in prayer.

Dr. Wu introduced all members of the Board.

Nominating Committee.

The Chairman appointed the following persons to act as a Nominating Committee: Mr. W. P. Roberts, Miss Chen Chuh-chün, Dr. Liu Gien-tsiu.

*Alternate for Miss Kiang Kwei-yuin.

Reports.

1. Dr. Wu read the report of the President for the college year 1935-1936. The report was received.

2. The Secretary of the Board, Miss Moffet, presented the reports of the meetings of the Executive and Finance Committees on November 4, 1935 and on February 29, 1936. The reports were received, and items calling for special action on the part of the Board were acted upon later in the session under their respective headings. All other actions were approved as presented.

3. Dr. Wu reported certain items from the minutes of the meetings of the Board of Founders and the Associated Boards in America.

Faculty Program.

The Faculty Program for 1936-1937 was presented by Miss Vautrin, Chairman of the Curriculum Committee.

This program indicated what the various departments of the College considered their minimum needs as regards new faculty for 1936-1937 as follows: one full time teacher in Biology, Education, English, History and Sociology; one-and-a-half to two full time teachers in Music; and part time teachers in Astronomy and Chemistry.

D3601. *Voted: Minimum Needs.* That we receive the Faculty Program as presented and approve it as a statement of the minimum needs of the College for the coming year.

D3602. *Voted: New Western Staff.* That we request the Candidate Committee to secure three new teachers in America, one for English, one for Music, and one for Physical Education, and that we suggest that special request be made to the Southern Methodist Board for the appointment of the English teacher as their representative on the Faculty.

Finances.

The Statement of the Current Account for the year 1934-1935, together with the statement of the Auditor, was presented by the Treasurer. These statements showed a balance on July 31, 1935 of \$64.71.

D3603. Voted: Treasurer's Report, 1934-1935. That we receive the report of the Treasurer, together with the Auditor's statement.

The Statement of the Building Account as of March 1, 1936, was presented by the Treasurer.

D3604. Voted: Building Statement. That we receive the Building Account Statement, and ask the secretary to write a letter of thanks to Mme. H. H. Kung acknowledging her gift of an additional \$5,000.00 for the Practice School Dormitory.

The Treasurer reported a list of gifts received by the College during the year, as follows:

IN AMERICA*Professor Wood Memorial Endowment Fund.*

Over \$1,000.00 U.S. currency has been received.

IN CHINA

- | | |
|---|------------|
| 1. <i>Anniversary Endowment Fund</i>
(\$10.00 from every student) | \$2,300.00 |
| 2. <i>Mrs. Thurston Scholarship Fund</i>
From Alumnae Association | 2,000.00 |
| 3. <i>Other Anniversary Gifts</i> | |
| a. The Class of 1925 (given to Student Loan Fund) | 200.00 |
| b. Dr. Liu Gien-tsiu | 50.00 |
| c. Mrs. Chang | 100.00 |
| d. Mrs. Hiltner and Miss Ferris | 71.00 |
| 4. <i>Special Gift for Religious Work in the College</i> | 2,000.00 |
| (by an alumna) | |
| 5. <i>Special Gift for Alumnae Executive Secretary</i> | 1,200.00 |
| (by an alumna) | |
| 6. <i>Dr. Tang Ai-ling Memorial Scholarship Fund.</i> | 1,000.00 |
| 7. <i>Madame H. H. Kung, toward deficit on Practice School Dormitory</i> | 5,000.00 |
| 8. <i>College Infirmary</i> | |
| Gift of Mrs. Hsien Wu (Yen Tsai-yün, 1921),
Mrs. T. T. Zee (Yen Lien yün, 1924) and their
two sisters. | 10,000.00 |

D3605. Voted: Gifts. That, in appreciation of the number of gifts received during the year, this list be included in the minutes the expression of the gratitude of the Board, and that the secretary of the Board be asked to write letters expressing the sincere thanks of the Board to the donors.

A Financial Statement for the period July 1, 1935 to March 1, 1936, and a forecast of receipts and expenditures to the end of this school year, was presented by the Treasurer, showing an estimated deficit of \$17,524.05.

D3606. Voted: Financial Statement, Current Year. That we receive the Financial Statement and forecast for the current college year.

The Proposed Budget for 1936-1937 was presented by the Treasurer, showing a shortage of \$20,743.50, not including the 1935-1936 deficit reported above.

D3607. Voted: Budget 1936-1937. That we receive the Proposed Budget for 1936-1937 as a tentative budget and instruct the Executive and Finance Committees to revise it by the first of June, 1936; and that we appoint a Promotion Committee to work out concrete plans to raise money to meet the shortage.

D3608. Voted: Appeals for Specific Objects. That we approve the following recommendation of the Executive and Finance Committees, and refer it to the College administration and the Executive Committee to carry it out: That in order to raise funds for current budget appeals be made for specific projects, such as the support of a special chair or department, the maintenance of a building, etc.

D3609. Voted: Permanent Building and Equipment Fund Income. That we request the Board of Founders that the income from the balance of the Permanent Building and Equipment Fund of the College be appropriated toward the current budget for the years 1935-1936 and 1936-1937, in the same manner as has been done for the years 1933-1934 and 1934-1935.

D3610. Voted: Increase in Tuition. That the tuition of the College be increased from \$90.00 to \$100.00 per year, beginning September 1936.

D3611. Voted: Physical Education Fee. That a Physical Education fee of \$6.00 per year be charged all students, beginning September 1936.

D3612. Voted: Term of Service, Western Staff. That the Board recommend to the Board of Founders that the terms of service for western staff members, subsequent to the first term, be lengthened to six years.

D3613. Voted: Government Grant. That the administration be authorized to make application for a Government Grant for 1936-1937.

D3614. Voted: Financial Promotion in America. That we recommend to the Board of Founders that they ask Mrs. Thurston during her furlough next year to help in raising money in America for the College.

D3615. Voted: Summer Overdraft. That we authorize the Treasurer to arrange for an overdraft of not more than \$20,000.00 in order to make necessary payments for the coming summer months, agreement to be signed by the Chairman of the Board, and by the President and Treasurer of the College.

Building Program.

The report on the building program, including a general statement of the problem of faculty housing, was presented by Mrs. Thurston. The plans for the Infirmary which is now being built west of Dormitory 700 were presented for inspection, and also plans for the proposed faculty dormitory.

D3616. Voted: Faculty Dormitory. That the faculty house to accommodate fifteen persons, and costing \$30,000.00 as planned by Mr. Creighton, be built at once in order to be ready for use by the fall of 1936.

D3617. Voted: Housing Plans. That plans be prepared to provide for housing the whole group of resident women faculty, and that provision be made to satisfy the requirements for efficient work of senior and more permanent members of the faculty.

D3618. Voted: That the scheme of unit houses in a row be considered, and that responsibility for deciding on the general housing plan and approval of specific plans for additional building at this time, be left with the Executive Committee.

D3619. Voted: That in building faculty houses, each house should be independent of the College in the matter of service, food, heat, light and water.

D3620. Voted: Personally Built Houses. That we approve the following form of agreement between the College and an individual member of the faculty in regard to faculty houses built by individuals on the College campus:

AGREEMENT BETWEEN GINLING COLLEGE AND..... IN REGARD TO HOUSE AND LAND NOW OCCUPIED BY.....

Ginling College allows free use of the land on which the house is built as long as it is occupied by.....
.....agrees that she will sell the house to Ginling College at a price not to exceed the amount of money invested in the house,yuan, in the event of her severing her connection with the College.

.....also agrees that the house shall become the property of the College when she dies, and shall not be involved in the settlement of her Estate.

D3621. Voted: That in case individual members of the faculty wish to build houses on the campus, the location and plans for such houses must be approved by the Executive Committee on recommendation of the Building Committee.

Registration of Land.

Dr. Wu presented a statement regarding the land registration problem. Dr. Y. G. Chen reported the experience of the University in handling its similar problem.

D3622. Voted: Registration of Land. That in view of the serious problems connected with the registration of land in Nanking, and in view of the possible advantages to be gained by the registration of Ginling College property in the name of the Board of Directors in China, we request the Board of Founders to express its willingness or unwillingness to give legal authority to the Board of Directors to register Ginling's land in its own name, if and when conditions shall so demand.

American Degrees.

Dr. Wu reported that after Ginling received the absolute charter from the Regents of the University of the State of New York, the College should grant its own American degrees beginning from the Class of 1935, and Miss Tyler had raised the question whether the Board of Founders or the Board of Directors should issue the diplomas. Since the graduates receive Chinese degrees stamped by the Ministry of Education, and the American degree is of particular value to them when studying abroad, the following action was taken.

D3623. Voted: American Degree. That we recommend that the American degree be granted by the Board of Founders of Ginling College on recommendation of the President and faculty.

Organization of the College.

Dr. Wu presented an outline for the organization of the College, indicating certain changes proposed in order to bring the organization into conformity with government regulations.

D3624. Voted: College Organization. That we approve the proposed plan of organization of the College in principle, leaving the final wording of the plan to the administration.

Board of Directors.

D3625. Voted: Honorary Members. That the Chairman appoint a committee to suggest the names of prominent persons as honorary members of the Board of Directors for the purpose of helping in the promotional work of the College. (Before adjournment the Chairman asked the Executive Committee to serve as this Committee.)

D3626. Voted: That we ask this committee also to give consideration to the question of the size of the Board of Directors as compared with the size approved by government regulations.

Board Of Founders, Constitution.

D3627. Voted: Appointment of President. That we suggest to the Board of Founders the following revision for Article IV, Section 4, Item "g" of the Constitution of the Board of Founders: "To confirm the appointment of the President elected by the Board of Directors."

Faculty.

D3628. Voted: Retiring Age. That we approve the retiring age of sixty-five years for all members of the staff.

D3629. Voted: Continuance in Service, Retired Members. That in case it is desired to continue any member of the staff in service subsequent to retirement, such continuance shall be subject to annual reconsideration.

President Emeritus.

D3630. Voted: Official Title of Mrs. Thurston. That the title given to Mrs. Thurston be changed from "Adviser" to "President Emeritus."

President's Trip To Java.

D3631. Voted: Leave of Absence. Dr. Wu. That we approve a leave of absence for the President during the Spring Term for the purpose of visiting in Java, if arrangements for such a trip can be worked out.

Election of Officers and Committees.

D3632. Mr. Roberts presented the report of the Nominating Committee. It was amended and approved, and the secretary was instructed to cast a unanimous ballot for the following coöpted members of the Board, Officers and Committees:

Coöpted Members:

Mrs. W. S. New, Mr. T. T. Zee.

Officers of Board:

President, Dr. Li Tien-lu.

Vice-president, Miss Chen Chuh-chün.

Secretary, Miss Anna E. Moffet.

Treasurer, Miss Elsie M. Priest.

Executive Committee: Dr. Li Tien-lu, Miss Chen Chuh-chün, Miss Anna E. Moffet, Miss Elsie M. Priest, Mrs. W. S. New, Mrs. J. C. Thomson, Dr. C. L. Hsia; *ex-officio*—Dr. Wu, Mrs. Thurston.

Finance Committee: Miss Anna E. Moffet, Mr. J. H. McCallum, Mr. T. T. Zee, *ex-officio*—Dr. Wu, Mrs. Thurston, Miss Priest.

Building Committee: Mrs. Thurston, Chairman, Dr. Djang Fang, Mr. D. Y. Lin, Mr. W. P. Mills, Mr. C. S. Smith, Mr. Victor Hanson; *ex-officio*—Miss Priest.

Joint Committee on Cooperation with University of Nanking and Nanking Theological Seminary: Dr. Li Tien-lu, Mrs. J. C. Thomson, Miss Chen Hsi-ren.

D3633. Votes of Thanks. This Board expressed its thanks to the Chairman for the time and service which he has given to the College and the Board during the year.

The Board by a rising vote expressed its thanks to the College for its hospitality during the time of the meeting.

Adjournment. The meeting adjourned.

ANNA E. MOFFET, *Secretary*.

REPORT OF EXECUTIVE AND FINANCE COMMITTEES 1935 - 1936

There were two meetings of the Executive and Finance Committees of the Board of Directors of Ginling College, one on November 4, 1935 and the other on February 29, 1936. The following actions were taken.

Finances.

1. **Statement for 1934-1935.** It was voted to accept the audited financial statement for the year 1934-1935, showing a balance in the current account on June 30, 1935 of \$64.71. (Nov. 4, 1935)

2. **Revised Budget for 1935-1936.** It was voted to approve the revised budget for 1935-1936, indicating the necessity of raising about \$17,000.00 during this academic year. (Nov. 4, 1935)

3. **Anniversary Endowment Fund.** It was voted that the Anniversary Endowment funds being accumulated from student endowment fees be invested and the interest allowed to accumulate for five years. (Nov. 4, 1935)

4. **Retirement Fund for Chinese Faculty.** It was voted that in view of the shortage in the current expense budget, we do not put aside any additional money in the retirement fund for Chinese faculty for the next three years. The continuance of the present plan for the investment of funds already set aside was approved. (Nov. 4, 1935)

5. **Sabbatic Leave for Chinese Faculty.** It was voted that we appoint a committee of three members of the Board to make a study of the question of provision for Sabbatic leave for Chinese faculty members, and of the whole question of faculty retirement. Mrs. New, Miss Djang Hsiang-lan and Miss Moffet, with Dr. Wu and Miss Priest, *ex-officio*, were appointed. (Nov. 4, 1935)

6. **Promotion Committee.** It was voted that the following Promotion Committee be appointed to make plans for meeting the shortage in this year's current budget: Mrs. New, Mrs. Chu Shih-ming (Grance Zia), Mr. Shen Shou-yü, Mr. Lindsey Lieu, Mr. T. T. Zee and Dr. Djang Siao-mei. (Nov. 4, 1935)

7. **Funds for Specific Projects.** It was suggested that appeals be made for specific projects, such as the support of a special chair or department, the maintenance of a building, etc. The hope was also expressed that someone could be found to serve as an alumnae secretary and help in financial promotion work, and that Dr. Wu's proposed trip to Java next summer might be carried out. (Nov. 4, 1935)

8. **Interest from Permanent Building and Equipment Fund.** It was voted that the Committee recommend that the Board of Directors request that the income from the balance of the invested Permanent Building and Equipment Funds of the College be appropriated toward the current expense budget for the years 1936-1937, in the same manner as has been done for the years 1933-1934 and 1934-1935. (Feb. 29, 1936)

9. *Physical Education Fee.* It was voted that the Committee recommend that beginning with the fall of 1936, a physical education fee of \$3.00 per term be charged all students. (Feb. 29)

10. *Term of Service for Foreign Staff.* It was voted that the Committee ask the Board to recommend to the Board of Founders that the terms of service subsequent to the first term be lengthened to six years. (Feb. 29, 1936)

11. *Government Grant.* It was voted that the Committee recommend authorizing the administration to make application for a government for 1936-1937. (Feb. 29, 1936)

Building.

Faculty Housing.

1. It was voted that we give general approval to the recommendation of the Building Committee that Mr. Creighton prepare a plan for a self-contained dormitory to house fifteen faculty members, the cost not to exceed thirty thousand dollars (Yuan 30,000) and the building to be located on the south of Miss Spicer's bungalow. (Nov. 4, 1935)

2. It was voted that we instruct the treasurer to hold the building funds, available in New York, for the purpose of erecting the faculty residence. (Nov. 4, 1935)

3. It was voted that we recommend to the Board that the faculty house to accommodate fifteen persons, and costing \$30,000.00, as planned by Mr. Creighton, be built at once in order to be ready for use by the fall of 1936. (Feb. 29, 1936)

4. It was voted that plans be carried forward for building one house for two or three persons, with provision for complete independence in the matter of service, food, light, heat, and water, and with a view to satisfying the requirements for efficient work of a senior, permanent member of the faculty, as outlined by Miss Vautrin. (Feb. 29, 1936)

5. It was voted that in building faculty houses, each house should be independent in the matter of service, food, heat, light and water. (Feb. 29, 1936)

6. It was voted to ask Mrs. Thurston and Miss Priest to work out suggested regulations in regard to the building of houses by individual members of the faculty on the College campus, and in regard to the use of such houses. (Feb. 29, 1936)

7. *New Physical Education Building.* It was voted that the Executive Committee is in sympathy with the needs of the Physical Education Department, but that in view of the necessity for making an appeal for funds to meet the current expense budget, we cannot approve of making any general appeal for funds for a new gymnasium and swimming pool at this time. If the Department can secure funds from a few individual donors, the Committee would approve the attempt to raise the building fund in this way. (Nov. 4, 1936)

8. *Infirmary.* After consideration of the question of the location of the new infirmary building in connection with the general plan for college buildings, the committee expressed an objection to the erection of the new infirmary on the site just west of Dormitory "700," especially in view of the fact that plans are being made to secure the Tsü land slightly farther west, and a future dormitory building might be located there. Final decision as to the location

of the infirmary was left to the Building Committee in consultation with the architect and the President. (Nov. 4, 1935)

Registration of Title Deeds of Land.

It was voted that we ask Dr. Wu to send official notification to the Land Bureau to the effect that we are preparing to submit our deeds for registration. The Administration was asked to follow the lead of the University of Nanking in the registration procedure. (Nov. 4, 1935)

Land

It was voted that we authorize the Administration to approach the Tsü family with the intention of purchasing the land they are offering for sale west of the Ginling campus. The Committee authorizes the use of funds received from the government for land expropriated on the north of the campus, and approves raising about \$5000.00 additional for the purchase of the Tsü land. (Nov. 4, 1935)

Board of Directors.

1. *Honorary Members of Board of Directors.* It was voted that a committee of three be appointed to consider the advisability of inviting prominent men as Honorary Members of the Board for the purpose of helping in the promotional work of the College; and to prepare a list of possible persons to be invited. (Nov. 4)

2. *Membership.* It was voted that we ask the Board of Directors to give consideration to the question of the size of the Board, as compared with the size approved by government regulations. (Feb. 29, 1936)

Vacancy on Finance Committee.

It was voted that Mr. T. T. Zee, the manager of the Tsing Hwa Trust and Savings Bank, be asked to serve on the College Finance Committee, filling the place left vacant by the return to America of Mr. E. C. Lobenstine.

Faculty

1. *Candidate Work.* It was voted that we make request that the Candidate Committee attempt to secure three new teachers in America, one for English, one for Music and one for Physical Education, and that we suggest that special request be made to the Southern Methodist Mission for the appointment of the English teacher as their representative on the faculty. (Nov. 4, 1935)

2. *Official Title for Mrs. Thurston.* It was voted that we recommend that the title given to Mrs. Thurston be changed from "Adviser" to "President Emeritus." Since there is no exact Chinese equivalent for "President Emeritus", it was suggested that the title "Ming Yü Hsiao Djang" be used. (Feb. 29, 1936)

3. *Leave of Absence for Dr. Wu.* It was voted that we approve a leave of absence for the President during the spring term for the purpose of visiting in Java, if arrangements for such a trip can be worked out. (Feb. 29, 1936)

Organization of the College.

It was voted that we receive the preliminary scheme of organization of the College, presented by Dr. Wu and drawn up with a view to bringing the College organization into conformity with government requirements; approve it in principle; and recommend it to the Board of Directors for adoption. (Feb. 29, 1936.)

REPORT OF THE GINLING COLLEGE COMMITTEE 1935 - 1936

Following are excerpts from the meetings of the Ginling Board of Founders on May 13, 1935 and September 19, 1935.

Absolute Charter. The Secretary reported that on January 25, 1935 Ginling College was granted an absolute charter by the Board of Regents of the State of New York. (May 13, 1935)

Land Title-Presbyterian Board. The Secretary reported the following action taken on September 28, 1934 by the Presbyterian Board of Foreign Missions, in response to the request of the Board of Directors in 1934: "The Board voted to permit the use of its name as trustee in the title to certain pieces of land in connection with the property of Ginling College, Nanking, Kiangnan Mission, described in the letter of Dr. Yi-fang Wu to the Rev. C. Stanley Smith of September 28, 1934 with the understanding that the Board will not be involved in any financial responsibility (CC3477)" (May 13, 1935)

Death of Mrs. Leiper. The Board of Founders recorded with deep regret the death of Mrs. Henry Leiper on January 17, 1935. Mrs. Leiper was a member of the Ginling College Committee for many years, representing Smith College Alumnae. (May 13, 1935)

Wood Memorial. Mrs. Macmillan reported efforts already under way to raise a fund among Smith Alumnae for a memorial to Professor Irving Wood, late of the Smith College faculty. (May 13, 1935)

Reformed Church in the U.S. At the May 13 meeting Mrs. Anewalt presented an action of their general Board to sever their connection with Ginling and it was voted that the Board of Founders ask the Women's Missionary Society of the Reformed Church in the U.S. not to withdraw altogether, but to continue their membership on the board and pay only such sum as they find possible. At the September 19 meeting it was reported that they would continue as a cooperating Board in Ginling College; that they hope to contribute annually the sum of \$500; and that Mrs. L. L. Anewalt would represent them on the Board.

\$5000 Extra from Board of Founders for present fiscal year. In view of the fact that the Board of Founders agreed to try to raise the sum of \$5000, American currency, extra for the Ginling College this current year, and in view of the fact that it has not been able thus far to raise this money it was voted that each of the five major cooperating boards be asked to find or give its proportional share of this amount. (May 13, 1935)

Constitution and By-laws. A preliminary draft of the new constitution and by-laws was presented at the May 13 meeting. At the September 19 meeting certain changes were presented and action was taken on these changes by the Executive Committee. On recommendation of the Executive Committee of the Board it was voted that when completed the Constitution and By-laws be printed, together with an introductory historical statement, the Constitution

and By-laws of the Board of Directors (China) and the Agreement of the Board of Founders and the Board of Directors.

University of Nanking Representatives. It was voted that Dr. Robert E. Speer and Dr. Edwards be asked to represent Nanking University on the Ginling Board of Founders.

Cooperation with the University of Nanking. It was reported that at the Annual Meeting of the Board of Founders, University of Nanking, on May 15, 1935, it was voted to coopt Miss Margaret E. Hodge and Mrs. F. J. McConnell of the Ginling Board of Founders, and to assign them by lot to the class of 1937 and 1938 respectively. (Sept. 19, 1935)

Mrs. Thurston's Birthday. It was voted that a message of congratulation be sent to Mrs. Thurston on her sixtieth birthday and to Ginling College on its twentieth anniversary celebration November 2 to 4.

Personnel. Both Miss Mossman and Miss Kirk, on furlough 1935-1936, were granted study allowances of not to exceed \$200.

New Members. It was voted that Mrs. Macmillan be made a member ex-officio of this Board. (May 13, 1935)

It was voted that Professor Harlow be asked to approach the Representation Council at Smith College to name a representative from the Alumnae to the Ginling Board of Founders; that Mr. B. A. Garside be asked to be a member ex-officio; that the Chairman of the Board be asked to invite Mrs. James S. Cushman and Mrs. George T. Scott to become members; and that Rev. E. C. Lobenstine be asked to become a member of the Board of Founders. Mr. Lobenstine accepted. (Sept. 19, 1936)

REPORT OF TREASURER

**Financial Statement at the close of the year ending
June 30, 1935**

Assets**Cash**

Cash on hand—in vault	\$ 1,421.92	
Shanghai Commercial & Savings Bank No. 1545	95.95	
Hongkong & Shanghai Banking Corp. Central Hanover Bank & Trust Co.	2,079.91	
Fixed deposits	8,944.42	
Treasurer of Board of Founders	6,007.49	
	1,155.00	\$19,704.69

Expense accounts

Exchange account	988.86	
Stationery stockroom	218.60	
Physical Education Loan Fund	50.80	
Practice School Dormitory (In addition to Loan of 10,000.00)	100.71	
Building Accounts advanced	1,312.90	\$ 2,671.87
		<u>\$22,376.56</u>

LIABILITIES:**Student Accounts**

General Scholarships	\$ 217.04	
Bowen Scholarship	1,545.00	
Organization Deposits	3,379.30	
Students Loan Account	83.34	
Collection Account	31.00	
Student Bank	1,403.13	\$ 6,660.81

Faculty Accounts

Retirement Fund	5,500.00	
Furniture Account	400.60	
Residence Account (500)	44.81	\$ 5,945.41

1935-36 Accounts advanced

Physical Education reserve	\$ 145.19	
Special reserve for dormitories	1,989.35	
Other reserves	\$ 4,064.98	\$ 6,199.52

Suspense accounts

Shanghai Commercial & Savings Bank 230 (overdraft)	1,786.25	
Electric Plant Balance	232.72	
	<u>\$22,311.85</u>	

Surplus in current funds June 30, 1935	64.71	
	<u>\$22,376.56</u>	

We have audited the above Balance Sheet dated 30th June, 1935 and have obtained all the information and explanations we have required. In our opinion such Balance Sheet is properly drawn up so to exhibit a true and correct view of the state of the College's affairs according to the best of our information and the explanations given to us and as shown by the books of the College.

THOMSON & COMPANY
Chartered Accounts, Auditors.

Shanghai, 21st October, 1935.

FINANCIAL STATEMENT

July 1, 1934 through June 30, 1935

Current Expense**RECEIPTS****Mission Boards**

Baptist	\$1,700.00	\$ 3,570.00	
Methodist South	2,200.00	4,620.00	
Presbyterian	3,000.00	6,300.00	
Reformed Church	1,200.00	2,520.00	
London Missionary Society		2,500.00	
United Christian Miss. Soc. ...	750.00	1,575.00	
Woman's Foreign Missionary Society (China)		5,355.00	
Woman's Foreign Missionary Society (U.S.A.)	1,750.00	3,675.00	\$30,115.00

Contributions, gifts and grants

Grant from Ministry of Educa- tion		\$ 9,000.00	
Rockefeller Foundation	\$1,250.00	3,650.00	
Smith College Alumnae	1,350.00	2,836.00	
Smith College Community Chest	4,000.00	8,400.00	
Mrs. Paddock's gift	500.00	1,320.00	
Ginling Alumnae		500.00	
Day of Prayer	46.89	98.47	
Crescent Ave. Presby Church	175.00	367.50	
Special gift—Board of Founders	5,000.00	10,500.00	
Rohrman Estate	26.50	55.86	
Phoebe Hoh Gift		100.00	
Faculty gifts		350.00	
Miscellaneous gifts		77.31	
Property upkeep fund		12,277.10	
House rent from staff		924.00	
Board received from staff and servants		6,585.97	
Interest and exchange		6,921.20	\$63,963.46

Student fees

College:			
Tuition	\$18,879.50		
Board	10,914.25		
Room and incidentals	7,934.00		
Laboratory, materials, etc.			
Admissions	1,113.00		
Biology	579.00		
Chemistry	1,960.42		
English	255.00		
Geography	156.00		
Music	3,349.26		
Philosophy	20.50		
Physics	402.50		
Sociology	75.00		
Library	1,111.85		
Medical	1,213.00	\$47,963.28	

Practice School fees

Tuition	\$ 3,257.00	
Board	3,527.20	
Room	1,008.00	
Incidentals	1,062.00	
Medical	288.00	
Biology	174.00	
Chemistry	330.00	
Physics	160.00	
Music	575.00	
Library	288.00	
Fine Arts	56.00	\$10,725.20

Total receipts all sources for year \$152,766.94
 Surplus carried forward from 1933-1934 560.08

Income available for 1934-1935 \$153,327.02

EXPENDITURES

Administration

Office of the president:
 Salaries of staff \$ 5,130.18
 Office expense and supplies 707.42
 Cables and telegrams 93.13 \$ 5,930.73

Office of the registrar
 Salaries of staff \$ 2,640.00
 Office expense and supplies 325.82
 Admission expense 565.12 \$ 3,530.94

Office of the treasurer ..
 Salaries of staff \$ 1,890.00
 Office expense and supplies 207.50
 Auditing and bonds 135.00 \$ 2,232.50

Office of the business manager
 Salaries of staff 722.87
 Office expense and supplies 121.59 \$ 844.46

Office of Board of Founders
 Office expense and supplies 788.95
 Share of Associated Boards 1,446.10 \$ 2,235.05

General administration
 Appointment committee \$ 96.50
 Commencement & founders day 371.57
 Diplomas 152.50
 Educational association fees 400.00
 Contributions 50.00
 Hospitality—president 300.00
 " general 193.71
 Travel, Board of Directors .. 275.20
 " President 179.75
 " Faculty 243.65
 Publicity and printing 886.77 \$ 3,140.55 \$17,914.23

Operation and maintenance

Salaries of staff	\$ 480.00	
Wages of servants	2,057.32	
Repairs and up keep	4,989.38	
Fuel	2,141.13	
Light and water	2,002.17	
Care of grounds	930.38	
Materials, supplies & expense	232.95	
Equipment	622.68	
Campus improvement	473.90	
Telephones	377.00	\$14,306.91

Instruction

Salaries of instructors		
Astronomy	\$ 283.00	
Biology	3,427.38	
Chemistry	3,693.69	
Chinese	5,680.00	
Economics	2,520.00	
Education	1,713.69	
English	5,377.66	
Geography	1,700.00	
History	3,220.00	
Home Economics	150.00	
Hygiene	1,900.00	
Modern languages	540.00	
Music	5,558.67	
Party Principles	150.00	
Philosophy	3,114.20	
Physical education	5,809.83	
Physics and mathematics	5,555.00	
Psychology	2,158.89	
Sociology	2,312.91	\$54,864.92

Departmental supplies and expense

General	\$ 51.26	
Biology	731.19	
Chemistry	1,814.53	
Chinese	163.89	
Education	69.95	
English	159.02	
Geography	364.68	
History	21.79	
Hygiene	35.59	
Music	1,864.23	
Physical education	800.00	
Physics	247.25	
Philosophy	9.03	
Sociology and economics	239.05	
Operation of gas plant	272.74	\$ 6,844.20

Departmental equipment

Biology	\$ 1,387.50	
Chemistry	1,167.37	
Geography	339.00	
Physics	1,384.77	\$ 4,278.64

Practice School

<i>Administration</i>			
Salaries of staff	\$	640.00	
Office expense and supplies		277.84	
<i>Instruction</i>			
Salaries of staff		5,317.20	
Departmental supplies and expense		243.49	
Departmental equipment		33.60	
Library		288.00	
<i>Boarding department</i>			
Board		3,527.20	
Wages, supplies, elec. water, etc.		1,830.21	
<i>Refunds made to college departments</i>			
Medical fees		288.00	
Biology		174.00	
Chemistry		330.00	
Physics		160.00	
Music		575.00	\$13,684.54
<i>Library</i>			
Salaries of staff	\$	3,240.00	
Salaries of student assistants		698.72	
Supplies and expense		260.94	
Binding		134.60	
Western periodicals		1,010.65	
Chinese periodicals		164.30	
Western books		1,649.96	
Chinese books		1,720.12	\$ 8,879.30
<i>Boarding department</i>			
Salaries of staff	\$	1,616.00	
Wages of servants		1,297.50	
Fuel for dormitories		1,269.30	
Light and water		1,650.00	
Food, cooks wages, etc.		14,510.87	
Materials, supplies and expense		321.74	
Special reserves for painting etc.		1,989.35	\$22,654.76
<i>Non-instructional</i>			
<i>Student services</i>			
<i>Medical service</i>			
Salaries of staff	\$	1,340.00	
Medical supplies		841.39	\$ 2,181.39
<i>Scholarships</i>			
For college scholarships			\$ 1,000.00
<i>Faculty service</i>			
Medical	\$	688.72	
Travel		1,170.71	
Retirement		1,000.00	
Language student fees		502.75	
Insurance for staff		558.63	\$ 3,920.81
<i>Special—non-recurring items</i>			
Bookroom account	\$	1,471.09	
Installing water, changes, etc.		1,261.52	\$ 2,732.61
Total expenditures for the year			\$153,262.31
Surplus at the end of June 1935			64.71
			\$153,327.02

SPECIAL FUNDS BALANCES

June 30, 1935

Scholarship Fund	\$	217.04	
Bowen Scholarship Fund		1,545.00	
College Organization		3,379.30	
Student Bank		1,405.13	
Loan Fund		83.34	
Collection account		31.00	
Special Faculty Fund		5,500.00	
Suspense		1,487.14	
Stockroom	\$	218.60	
Physical Training Loan Fund		50.80	
		\$ 269.40	\$13,647.95
Balances of special funds		13,378.55	
		\$13,647.95	

SCHOLARSHIP FUND

Gifts	\$	812.02	Deficit from 1934-5	\$	768.73
Transfer from surplus		1,000.00	Grants to students		826.55
			Balance	\$	217.04
		\$1,812.02			\$1,812.02

LOAN FUND

Balance 1933-1934	\$	454.84	Loans to students	\$	1,146.50
Loans refunded		775.00	Balance		83.34
		\$1,229.84			\$1,229.84

TENTATIVE BUDGET

1936 - 1937

Receipts	U.S.A. Gold	Chinese Currency
Cooperating Board		
Baptist	\$1,700.00	\$ 3,570.00
Methodist South	2,200.00	4,620.00
Presbyterian	3,000.00	6,300.00
Reformed Church	500.00	1,050.00
U.C.M.S.	750.00	1,575.00
W.F.M.S. in U.S.A.	1,750.00	3,675.00
" in China		4,420.00
London Missionary Society ..		2,500.00
		\$ 27,710.00
Pledges, contributions, gifts		
Government Grant		\$10,000.00
Crescent Ave. Church	\$ 160.00	336.00
Smith College Alumnae	1,400.00	2,940.00
Smith College Community Chest	4,000.00	8,400.00
Day of Prayer	600.00	1,260.00
Ginling Alumnae		500.00
Property Upkeep fund	5,000.00	10,500.00
Mrs. Paddock's gift	500.00	1,050.00
Rent from residences		1,980.00
Rehrman fund	40.00	84.00
Interest and exchange		5,000.00
Income from Staff cuts	825.00	1,732.50
		\$ 43,782.50
Student receipts		
Tuition		\$21,150.00
Board		12,925.00
Room		5,640.00
Incidentals		3,760.00
Laboratory		
Biology		500.00
Chemistry		1,400.00
English—material fees ..		200.00
Entrance		600.00
Graduation		100.00
Library		940.00
Medical		1,175.00
Music		2,500.00
Physics		300.00
		\$ 51,190.00
Practice School:		
Tuition	\$ 5,600.00	
Board	3,510.00	
Room	1,300.00	
Medical	320.00	
Incidentals	1,085.00	
Library	320.00	

Laboratory	560.00	
Music	160.00	
Drawing	60.00	
Sewing and weaving	60.00	
Mimeographing	160.00	
Application fee	100.00	\$ 13,235.00

Grand total all receipts \$135,917.50

Balance to be raised 20,743.50

\$156,661.00

Disbursements

Administration:

Office of the President:

Salaries of Staff	\$ 8,007.60	
Office expense and supplies	600.00	
Cables, telegram etc.	200.00	\$ 8,807.60

Office of the Registrar

Salaries of staff	\$ 1,620.00	
Office expense and supplies	250.00	
Admission expense	500.00	\$ 2,370.00

Office of the Treasurer

Salaries of staff	\$ 1,890.00	
Office expense and supplies	250.00	
Auditing expense	100.00	
Bonding of treasurer	135.00	\$ 2,375.00

Office of the Business Manager

Salaries of staff	\$ 1,200.00	
Office expense and supplies	150.00	\$ 1,350.00

Office of the Board of Founders

Office expense and supplies	\$ 500.00	
Share in the Association Boards	1,200.00	\$ 1,700.00

General Administration

Commencement and Founder's Day ..	\$ 200.00	
Diplomas	100.00	
Educational fees	300.00	
Contributions	100.00	
Hospitality		
President expense	300.00	
General	200.00	
Travel		
Board of Directors	300.00	
President	200.00	
Faculty	200.00	
Publicity and printing	500.00	\$ 2,400.00

Total for administration \$19,002.60

Operation and maintenance

Office of the superintendent	
Salaries of staff	\$ 600.00
Servants wages	2,100.00
Upkeep of buildings	5,000.00
Fuel	2,500.00
Light and water	2,000.00
Care of ground	900.00
Materials-supplies and expense	300.00
Furniture	200.00
Campus improvement	200.00
Telephone	300.00
	<u>\$14,100.00</u>

Instruction:

Salaries of instructors

Astronomy	\$ 300.00
Biology	7,240.80
Chemistry	3,974.40
Chinese	7,600.00
Education	2,114.40
English	7,925.40
Geography	2,520.00
History	2,880.00
Hygiene and Euthenics	450.00
Math. and Physics	5,160.00
Music	5,980.80
Party Principles	150.00
Physical Education	6,654.40
Philosophy	2,847.60
Psychology	1,680.00
Sociology	4,754.40
	<u>\$62,232.20</u>

Departmental supplies and expense

General	\$ 100.00
Biology	70.00
Chemistry	1,400.00
Chinese	300.00
Education	60.00
English	300.00
Geography	300.00
History	35.00
Hygiene	50.00
Music	500.00
Physical Education	800.00
Physics and Mathematics	300.00
Philosophy	30.00
Psychology	200.00
Sociology—Economics	200.00
Operation of gas plant	300.00
	<u>\$ 5,575.00</u>

Departmental equipment

General—new mimeograph	\$ 650.00
Biology	1,000.00
Chemistry	1,500.00
Geography	500.00
Music—victrola records	100.00
Physical Education—tennis courts	500.00
Library—books	3,000.00
	<u>\$ 7,250.00</u>

Practice School

Administration

Salaries of staff	\$ 720.00
Office expense and supplies	265.00
Travel	25.00
Students annual	60.00
	<u>\$ 1,070.00</u>

Salaries of instructors

Chinese	\$ 960.00
English	964.20
Science	780.00
Math. and Physics	780.00
Social Science	1,200.00
Music	302.40
Drawing	120.00
Sewing and weaving	120.00
Home Economics	120.00
	<u>\$ 5,346.60</u>

General expense and supplies	\$ 200.00
Equipment	250.00
Operation of buildings	1,884.00
Boarding expense	3,510.00
Expenses due college departments	
Medical	320.00
Laboratory	360.00
Music	80.00
Repairs building	200.00
	<u>\$ 6,804.00</u>
	<u>13,220.60</u>

Library

Salaries of staff	\$ 2,520.00
Salaries of student assistants	800.00
Supplies and expense	400.00
Binding	300.00
Western periodicals	800.00
Chinese periodicals	400.00
	<u>\$ 5,220.00</u>

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Non-instructional

Boarding department

Salaries of staff	\$ 1,440.00	
Wages of servants	1,500.00	
Fuel	1,600.00	
Light and water	1,659.00	
Food and cook wages	12,925.00	
House supplies	300.00	\$19,415.00

Student Service

Medical service—salaries	\$ 1,520.00	
Supplies and expense	800.00	
Alumnae secretary	300.00	
Appointment Committee	350.00	\$ 2,970.00

Faculty service

Medical care	\$ 1,000.00	
Travel U.S.A.	5,090.00	
Travel Special	685.60	
Insurance for staff	700.00	
Language study	200.00	\$ 7,675.60

Grand total all disbursement \$156,661.00

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SUMMARY

Receipts

Cooperating Boards	\$ 27,710.00	
Pledges, contributions, gifts	43,782.50	
Student fees		
College	51,190.00	
Practice School	13,235.00	\$135,917.50

Disbursements

Administration	\$ 19,002.60	
Operation and maintenance	14,100.00	
Instruction		
Salaries of instructors	62,232.20	
Departmental supplies and expense	5,575.00	
Departmental equipment	7,250.00	
Practice School	13,220.60	
Library	5,220.00	
Non-instructional		
Boarding department	19,415.00	
Student service	2,970.00	
Faculty service	7,675.60	\$156,661.00

FINAL SUMMARY

Total disbursement for the year	\$156,661.00	
Total receipts for the year	135,917.50	
Amount to be raised before June 1937		\$ 20,743.50

GINLING COLLEGE—STUDENT STATISTICS

September, 1935

Total number of students enrolled 238

	Former	New	Total
Student from government schools	26	18	44
Students from mission schools	93	64	157
Students from private schools	22	15	37

Students by class in college

Senior	33	Unclassified	16
Junior	39	Special	4
Sophomore	52	Physical Education	15
Freshman	79		

Average age of students

Senior	23.1	Unclassified	20.5
Junior	21.6	Special	19.7
Sophomore	20.5	Physical Education	19.5
Freshman	19.3	Whole college	20.0

Provinces represented

	<i>Former</i>	<i>New</i>	<i>Total</i>
Kiangsu	43	23	66
Chekiang	25	19	44
Kwangtung	11	12	23
Hupei	12	9	21
Fukien	15	5	20
Hunan	8	9	17
Anhui	9	5	14
Kiangsi	10	2	12
Hopeh	2	3	5
Shansi	2	1	3
Mukden	1	1	2
Honan	0	2	2
Kwangsi	0	2	2
Shensi	1	1	2
Shantung	1	1	2
Kweichow	0	1	1
Liaoning	0	1	1
Szechuen	1	0	1
	141	97	238

Occupation of parents

	<i>Number</i>	<i>Percentage</i>
Business	58	24.3
Education	53	22.2
Engineering	6	2.5
Farming	1	.4
Church work	11	4.6
Government service	51	21.4
Communication	7	2.8
Law	2	.8
Military	3	1.2
Medicine	9	3.7
Unrecorded	37	15.5

Church organizations represented

	<i>Former</i>	<i>New</i>	<i>Total</i>
Christians	74	44	118
Baptist	3	1	4
Church of Christ in China	17	14	31
Congregational	4	2	6
Disciple of Christ	1	1	2
Episcopalian	13	7	20
London Missionary Society	2	2	4
Lutheran	1	0	1
Methodist, North	12	7	19
Methodist, South	8	2	10
Other Societies	1	1	2
Professing Christians	12	7	19
(not church members)			
Non Christian	67	53	120
	141	97	238

Major and Minor students in college

	<i>Major</i>	<i>Minor</i>
Biology	16	12
Chemistry	19	8
Chinese	13	8
English	10	9
Education	0	19
Geography	9	10
History	10	10
Music	2	7
Philosophy	2	2
Physics & Math.	10	18
Physical Education	14	
Premedical	16 (9 freshmen)	
Prenursing	15 (6 freshmen)	
Psychology	0	4
Sociology	20	4

Note: Freshmen are not included except those indicated above.

Freshman major

Arts	43
Science	21
Premedical	9
Prenursing	6

Schools represented at Ginling

	<i>Former</i>	<i>New</i>	<i>Total</i>
Anhui First Girls' Middle School, Anking (G) ..	5	0	5
Anhui Forth Girls' Middle School, Heulin (G) ..	0	1	1
Anhui Girls' middle School, Anking (G)	0	2	2
Baldwin Memorial School, Nanchang (M)	1	0	1
Besant Girls' School, Shanghai (M)	3	0	3
Bridgman Academy, Peiping (M)	7	7	14
Bridgman Memorial School, Shanghai (M)	4	0	4
Canton Girls' Middle School, Canton (G)	0	1	1
Chung Hwa Girls' School, Nanking (M)	6	1	7
Chung Shan University Middle School, Canton .	0	1	1
Chi Siu Middle School, Shanghai (P)	1	1	2
Chiu Kwang Girls' School, Shanghai (P)	1	0	1
Chekiang Girls Middle School, Hangchow (G) ..	7	2	9
Chicago Theological Seminary, Chicago, U.S.A. (P)	1	0	1
David Hill Girls' School, Hanyang, Hupei (M) ..	1	0	1
Dsin Dek Girls' School, Changchow, Fukien (M) .	2	1	3
Dzin Dek Gials' School, Shanghai (M)	1	0	1
Dzin Dji Girls' School, Wusih (P)	0	1	1
Djou Nan Girls' School, Changsha, Hunan (P) ..	0	1	1
Eliza Yates Girls' School Shanghai (M)	1	0	1
Ewha College, Korea (M)	1	0	1
Fu Shih Girls' School, Kiangyin (M)	1	0	1
Fuh Siang High School, Changsha, Hunan (M) ..	1	4	5
Fuh Dan College Middle School, Shanghai (P) ..	1	0	1
Gamewell School, Peiping (M)	1	0	1
Ginling College, Practice School, Nanking (M) ..	4	8	12
Hsiao Shih Girls' School Ningpo, Chekiang (P) ..	0	1	1
Hwei Ling Girls' School, Soochow (P)	1	0	1
Hwai Si Girls' School, Hwai Yuan, Anhwei (M)	0	1	1
Hwai Yin Middle School, Kiangsu (G)	2	1	3

	Formers	New	Total
Hwei Wen Girls' School, Nanking (M)	4	2	6
I Fang Girls' School, Changsha, Hunan (P)	0	2	2
Kai Feng Girls' Normal School, Kai, Hunan (G)	0	2	2
Keen School, Tientsin (M)	2	2	4
Kun Kuang Girls' School, Mukden (M)	1	2	3
Kwangtung First Normal School, Canton (G)	1	0	1
Kwang In Middle School, Swatow (M)	1	0	1
Laura Haygood Normal School, Soochow (M)	4	0	4
Mary Farnham School, Shanghai (M)	3	2	5
McTeyre School, Shanghai (M)	2	5	7
Ming Deh Girls' School, Nanking (M)	1	0	1
Ming Hsien Middle School, Shansi (P)	0	1	1
Morning Star School, Shanghai (M)	2	0	2
Nanking First Middle School, Nanking (G)	0	1	1
Nan Kai University, Tientsin (P)	0	1	1
Olivet Memorial School, Chinkiang, Kiangsu (M)	4	3	7
Pi Ming Girls' School, Shanghai (P)	0	1	1
Pei Dao Gials' School, Canton (M)	1	0	1
Pei Hwa Girls' School, Peiping (M)	0	1	1
Pei Ying Girls' School, Chuanchow, Fukien (M)	1	0	1
Riverside Academy, Ningpo (M)	0	2	2
Rulison High School, Kiukiang (M)	8	1	9
Shanghai College, Shanghai (M)	0	1	1
Shanghai Girls' Middle School, Shanghai (P)	1	2	3
Shanghai High School, Shanghai (P)	1	0	1
Shanghai Physical Education Normal School (P)	0	1	1
S. M. C. Secondary School for Girls, Shanghai (G)	2	5	7
Sheng Gung Gials' School, Tsingtao (M)	0	2	2
Si An Middle School, Shensi (G)	0	1	1
Soochow Girls' Middle School, Soochow (G)	3	0	3
St. Faith Middle School, Peiping (M)	2	2	4
St. Hilda School, Wuchang (M)	7	7	14
St. Mary's Hall, Shanghai (M)	5	2	7
Sung Kiang Girls' Middle School, Kiangsu (G)	1	0	1
Swatow Academy, Swatow (M)	0	1	1
Ta Tung University, Preparatory course, Shanghai (P)	1	0	1
Tiong Hoa Hwei Koan, Java (P)	0	1	1
True Light Middle School, Canton (M)	3	0	3
Tsi Chin Girls' School, Amoy (P)	1	0	1
Tsung Hwa Girls' School, Soochow (P)	11	2	13
Union Girls' School, Hangchow (M)	4	3	7
Virginia Girls' School, Huchow (M)	1	2	3
Wen Deh Girls' School, Tsingtao (P)	1	0	1
Wen I Girls' School, Changsha (P)	1	0	1
Wen Shan Girls' School, Foochow (M)	2	1	3
Wu Ben Girls' School, Shanghai (G)	3	1	4
Wu Djeng Girls' School, Changchow (G)	1	0	1
Wusih Girls' Middle School, Wusih (G)	1	0	1
Yenching University, Peiping (M)	0	1	1
Y.W.C.A. Physical Education Normal School, Shanghai (M)	1	0	1
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GINLING COLLEGE FACULTY

1935 - 1936

Administration

Dr. Wu Yi-fang	President
Mrs. Lawrence Thurston	Adviser
Loomis, Helen M.	English Secretary
Ming Hsiah-ching*	Chinese Secretary
Hsü Chao-piao	Assistant in President's Office
Priest, Elsie M.*	Treasurer
Chen Er-chang	Assistant Treasurer
Chen Pin-dji*	Acting Registrar ¹
Kao Ren-ying	Acting Registrar ²
Chen Gin-tung	Assistant in Registrar's Office
Chang Siao-sung*	Chairman, Library Com- mittee
Tung, Mrs. Wu Yuen-ching	Assistant Librarian
Liu Chuen-nien	Assistant in Library
Tsen, Mrs. Shui-fang	Dormitory Director
Gale, Dr. Ailie S. (Mrs. F. C.)*	College Physician
Ho, Mrs. Amy Li	College Nurse ¹
Zee Veng-tsai	College Nurse ²
Chen, Francis F. J.	Business Manager
Tao Wu-hsia	Assistant in Business Office

Instruction

Bond, Kathleen L.	Music
Chang Han-chiu	Assistant in Physics and Mathematics
Chang Siao-sung**	Psychology
Chang Tuh-wei	English
Chen Chung-fan	Chinese
Cheng Chung-hao*	History
Chen, Mrs. Hwang Li-ming	Physical Education
Chester, Ruth M.	Chemistry
Djou Han-cing*	Physical Education
Dju Ao	History
Gin Chu-mou*	Party Principles
Graves, Stella Marie	Music
Haight, Edith C.	Physical Education
Han, Mrs. Chen Yueh-mei	Physical Education
Hoffsommer, Abigail	English
Hsiung, David S.	Physics
Hsu, Mrs. Chang Ching-o* ²	Home Economics
Husemann, Mrs. Katrin* ²	Anthropology
Hwang Dzün-mei	Chemistry
Kao, Mrs. Yang Bao-yü*	Hygiene
Koo, Ellen Y. T.	Music
Lan Chieh-bih	Assistant in Physical Education

Lin, Mrs. Chen Ying-mei*	Physical Education
Lin Yu-wen	Assistant in Sociology
Liu En-lan	Geography
Lu Shuh-ying	Physics and Mathematics
Lung Chen-fu	Sociology
Miao Feng-lin*	History
Miao Ting-lian	Chinese
Reeves, Cora D.	Biology
Shen Nai-sheng	Assistant in Chemistry
Spicer, Eva Dykes	Philosophy
Sutherland, Catharine E.	Music
Swen Shui-chin*	Psychology
Tappert, Esther E.	English
Thompson, Margaret	English
Tsui Ya-lan	Physical Education
Vautrin, Minnie	Education
Wang Ming-chen	Physics and Mathematics
Wang Ren-tsi	Assistant in Geography
Whitmer, Harriet M.	Biology
Wu, Blanche ²	Biology
Yen En-wen	Chinese

Practice School

Shao Siu-lin	Dean
Chang Yu-ying	
Dzö Gin-ru	
Ming Hsia-ching**	
Sung Ging-hsiung	

*Part-time

**See administration

¹ First Semester only² Second Semester only

GINLING COLLEGE BOARD OF DIRECTORS

A.B.F.M.S.

Miss Gertrude F. McCulloch
Mrs. C. C. ChenBaptist Mission, Hangchow
University of Shanghai

W.F.M.S.

Miss Helen Ferris
Mrs. Li Lin Fuh-meiRulison School, Kiukiang
Hwei Wen Girls' School, Nanking

M.E.S.

Miss Eloise Bradshaw
Miss Kiang Kwei-yuin
Miss Chiu Li-ying (alternate)Laura Haygood School, Soochow
Laura Haygood School, Soochow
Virginia Girls' School, Huchow,
Chekiang

P.N.

Miss Anna E. Moffet
Mrs. Andrew S. C. WuPresbyterian Mission, Nanking
S.M.C. Secondary Schools,
Shanghai

U.C.M.S.

Mr. J. H. McCallum

United Christian Missionary
Society, Nanking
Bible Teachers' Training School,
Nanking

A.C.M.

Mr. W. P. Roberts

American Church Mission
Nanking

L.M.S.

Mr. T. L. Shen

Medhurst College, Shanghai

Smith College, U.S.A.

Mrs. J. C. Thomson

University of Nanking, Nanking

R.C.U.S.

Miss Gertrude B. Hoy

Reformed Church Mission, Yochow,
Hunan

Alumnae

Miss Mary C. C. Chan
Dr. Liu Gien-tsio63 Mo Tsou Lu, Nanking
Concord Women's Hospital,
Shanghai

Coopted

Dr. Y. G. Chen
Mr. Y. T. IngUniversity of Nanking, Nanking
Ministry of Foreign Affairs,
Nanking

Dr. Li Tien-lu

Nanking Theological Seminary,
NankingDr. C. L. Hsia
Miss K. S. Kao131 Connaught Road, Shanghai
College of Education, Central
University, Nanking

Mrs. J. H. Sun

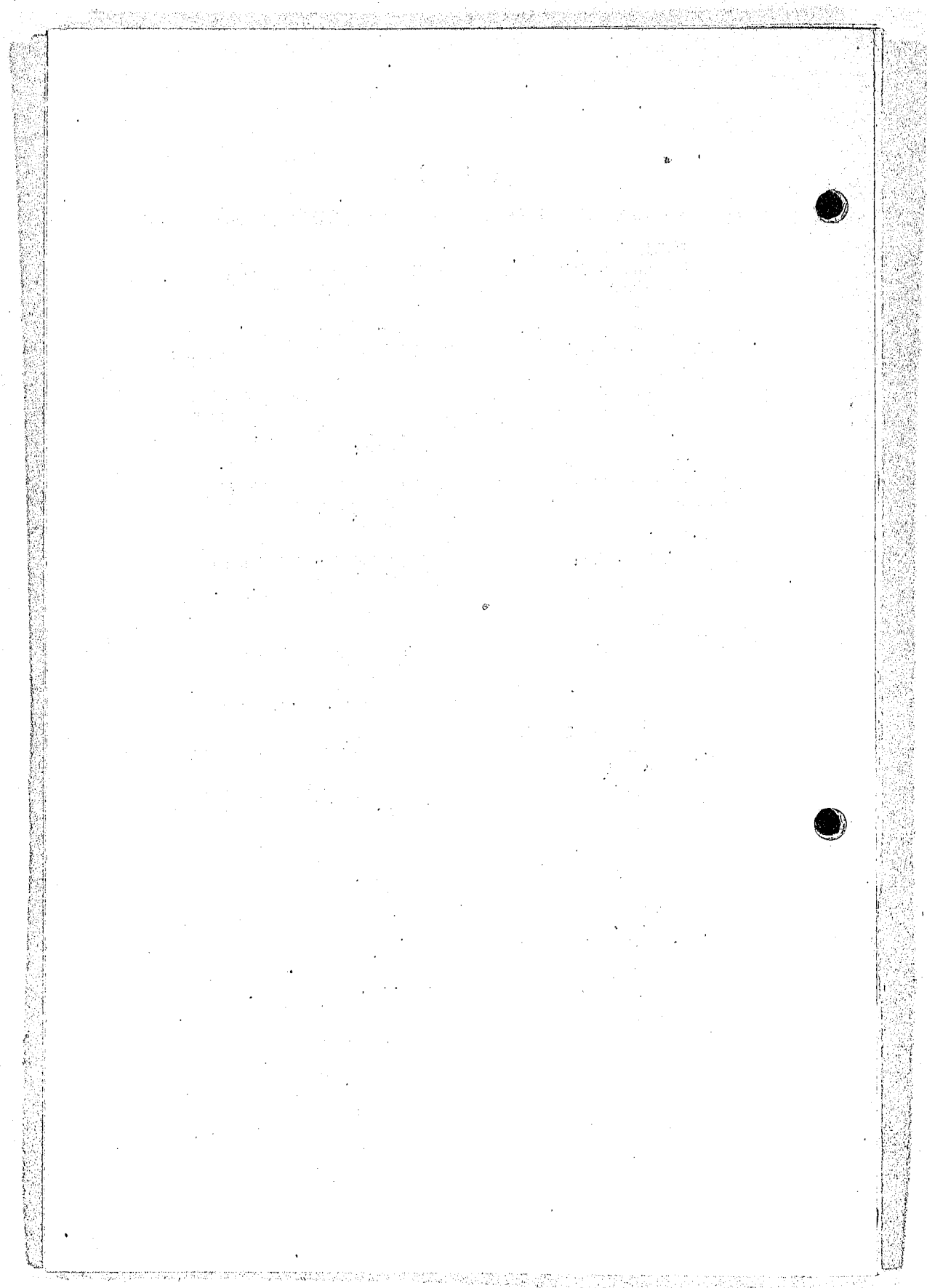
Department of History, Great
China University, Shanghai

Mrs. W. S. New

Orthopedic Hospital of Shanghai,
Shanghai

Mr. T. T. Zee

Sin Hua Trust and Savings Bank,
Nanking



Ginling College Committee

Miscellaneous

ANNUAL BOARD OF DIRECTORS MEETING

Ginling College

Nanking, China

October 28th and 29th, 1932

TRANSCRIPT

(Sent with Miss Tyler's letter of February 3, 1933)

The Annual Meeting of the Board of Directors of Ginling College was held at the College on Friday and Saturday, October 28th and 29th, 1932.

The members present were as follows: (*alternates)

Mr. John S. Barr
Miss A. E. Bradshaw
Rev. O. C. Crawford, D.D.
*Miss Ruth N. Daniels
Miss Deng Yü-dji
*Miss Dju Mei-yü
*Miss A. L. Golisch
Miss Viola C. Hill
Dr. Li Tien-lu

Dr. Liu Gien-tsiu
Mrs. W. S. New
Rev. W. P. Roberts
*Dr. L. S. C. Smythe
Mr. Tung Teh-fu
*Dr. Hyla S. Watters
Mrs. Andrew Wu
Miss Grace Wu
Miss Grace Yang

Dr. Wu Yi-fang, ex-officio
Mrs. Lawrence Thurston, ex-officio

The meeting was called to order at 9:00 a. m. by the chairman, Mrs. W. S. New, who presided throughout the meeting. The sessions were as follows:

October 28: 9:00 to 11:45 a. m., 2:00 to 4:00 p. m., 4:30 to 6:00 p. m.

October 29: 9:00 to 12:00 a. m.

On Friday morning, the devotional service was led by Dr. Crawford, who read a passage from the twelfth chapter of Hebrews and took as the subject of his remarks the phrase "A kingdom that cannot be shaken". He spoke on the absolute assurance that should be ours because the Christian Church is founded on that which cannot pass away or be shaken,--God and our Savior Jesus Christ. This assurance should help us to render service with reverence and awe, remembering that God is not only the extreme of love and good-will, but that he is also "a consuming fire" in a sinful world. Mr. Tung Teh-fu, the vice-chairman, led the devotional exercise on Saturday morning. He read a passage from the 11th chapter of II Corinthians, on what Paul suffered for the glory of the gospel. He spoke on the urgent need for educated people to go and serve the masses instead of remaining within the school system, as many do at present. He stated that Christian students especially should have a sacrificial spirit in their service.

Nominating Committee.

The Chairman appointed the following to act as the Nominating Committee: Dr. G. T. Liu, Miss A. E. Bradshaw and Mr. W. P. Roberts.

Reports.

1. Dr. Wu, President of the College, presented the report of the

College for the year 1931-1932.

2. The Secretary, Mr. Roberts, presented the report of the Executive Committee (see Appendix) and the actions taken by the committee since the last Annual Meeting were approved.

3. Miss Minnie Vautrin, who attended the last Ginling College Committee in January, reported for the Ginling College Committee, emphasizing especially the need for more promotional work on behalf of Ginling in America and England.

Voted: To express to Miss Florence G. Tyler our pleasure in her appointment as Secretary of the Ginling College Committee. We are already in her debt for generous help given to Ginling in the past and look forward to having her valuable service in this important present position.

Voted: To send Miss Elizabeth R. Bender a souvenir gift in token of our deep gratitude for her most devoted service to Ginling as Secretary of the Ginling College Committee through the past years and to express our sincere hope that she may continue to serve on the Committee for many years to come.

Voted: To express to Miss Rebecca Griest our deep appreciation for her untiring and invaluable service on the Candidate Committee, and our earnest wish that she may continue to help in this important work.

Voted: To express our desire that the boards of the Reformed Church in America, the United Lutheran Church in America, and the United Church in Canada become cooperating boards, and

To ask the Ginling College Committee to carry on correspondence with these boards to this end.

Voted: To recommend to the Ginling College Committee that one or more faculty members on leave of absence in the United States attend the annual meeting of the Association of American Colleges.

Voted: To express to the Ginling College Committee the Board's desire to have a full-time secretary for publicity and promotional work.

Associated Boards of Christian Colleges in China.

Dr. Wu reported on the organization of such a Board in New York and stated that Miss Hodge had attended its meetings representing the Ginling College Committee. Miss Hodge also wrote that it would be for the Ginling College Committee to take the final action on Ginling's cooperation, but that she would like to know the opinion from the field.

Voted: To approve of the action of the Ginling College Committee in joining the Associated Boards of Christian Colleges in China.

Correlated Program.

Dr. Wu reported on the actions concerning Ginling College in the

Unified Report of Deliberations and Findings of the Joint Conference on the Correlation of Christian Higher Education in China at New York last winter and spring. In regard to the correlated program for East China, the Conference was in favor of having two centers, one at Nanking and one in or near Shanghai. "Ginling should be a college or arts and sciences for women, emphasizing vocational courses in education and physical training. The student body should not exceed 300. It should cooperate in a thoroughgoing manner with the University of Nanking, so that advanced courses in each institution will be utilized by the students of both."

The conference requested that the institutions should send in a detailed report showing the scope of the work done in each, and should bring all statistics and estimates up to date. The last financial estimate presented by Ginling was worked out in 1929, and there is need for careful revision.

The conference also requested that a schedule be presented to show how Ginling and the University of Nanking might cooperate in administration and instruction, and to show what financial savings might be made thereby. Since much responsibility is involved in the preparation of all this information, Dr. Wu asked for the cooperation of the Executive Committee in this task.

Voted: To approve of Dr. Wu's request and to ask the Executive Committee to cooperate and authorize the presentation of the information required.

Faculty Program.

Miss Vautrin, Chairman of the Curriculum Committee, presented the Faculty Program for 1933-1934. This program called for no increase in teaching faculty but asked for the addition of two full-time assistants and one part-time assistant, as well as for part-time help in English and Sociology.

Voted: To approve the program as presented.

Finance.

Miss Priest, Treasurer of the College, reported on the current account for 1931-1932, on the plant account for 1931-1932, and presented the revised budget for 1932-1933 and the proposed budget for 1933-1934.

Voted: To accept the report on the current account for 1931-1932 and on the plant account for 1931-1932.

Voted: To approve the revised budget for 1932-1933.

Voted: To approve the proposed budget for 1933-1934 as a tentative budget subject to later revision.

Miss Priest presented the recommendations of the Finance Committee, which for the most part looked toward the increasing of the income of the college, in view of the shortage of funds during the next two years.

Voted: To approve of an increase of students' fees, the exact amount to be determined by the new Executive Committee.

Voted: To make another appeal to the Rockefeller Foundation for help in the Science Departments.

Voted: To accept with gratitude the voluntary contributions of western faculty members toward the anticipated shortage for the year 1932-1933; and to request the secretary to write a letter to the western faculty expressing appreciation of their loyal cooperation.

Miss Priest reported on an arrangement made by the Founders of the University of Nanking with the Sun Life Assurance Company of Canada, whereby members of the western staff contracted for a Retirement Allowance, to be received at the age of 65. A certain amount was paid for them by the University and a certain amount of their salary was deducted each month. It was thought that members of the Ginling faculty might like to avail themselves of this contract.

Voted: To recommend to the Ginling College Committee that steps be taken to make possible the participation of the western staff of Ginling in the contract for retirement allowances made by the Founders of the University of Nanking with the Sun Life Assurance Company of Canada, and that the Ginling College Committee control the policies and take financial responsibilities for the same.

Voted: To set aside each year one thousand dollars Chinese currency from current funds to form a fund to provide for the retirement of members of the Chinese staff. This should commence with 1932-1933 and should be invested annually until such time as it is possible to arrange for a satisfactory method of handling the matter of the retirement of the staff.

Voted: To approve in principle of the idea of sabbatical leave and study grants in China and abroad, and of the establishing of a fund for this purpose as soon as possible; and to request the new Executive Committee to study the problem and report next year at the annual meeting of the Board.

Voted: To make the G\$200. study grant to all those on furlough in the United States who are returning to Ginling, whether they have served three or five years on the field.

Voted: To authorize the treasurer to arrange for the sale of the balance, or approximately G\$25,000., required to complete the construction of the two new buildings now being erected, (Library-Administration and Chapel-Music buildings). It is understood that the sale of this gold will be made in consultation with Mr. Carter, Treasurer of the Ginling College Committee, in order that there be no loss through sale of securities.

Voted: To approve of the principle of charging monthly rates to the occupants of faculty residences, in order to provide for the cost of upkeep.

Voted: To request the Executive Committee to work out a scheme for the assignment of faculty residences.

Land Purchase.

Dr. Wu reported on the purchases already made of the pieces of land as approved by the last Board Meeting and those pieces yet to be bought.

I. Pieces of land purchased since last Board Meeting (see page 9, Minutes of Board of Directors, 1931)

3. Northwest piece	21.33 mou
5. Strip to Wade Jones land, part of	3.31 mou
6. Exchange land with the Uni- versity	1.73 mou

II. Pieces of land to be purchased; the total of the revised estimates is included in the Treasurer's statement of Plant Funds.

1. Southeast corner	2. mou
2. Southwest corner	11. mou
4. North piece, also part of strip to Wade Jones land	14. mou
7. Temple land	7. mou

Dr. Wu brought up the problem of the title to the land and said that the Land Bureau in Nanking had raised objections to the purchase of the land on perpetual lease by a foreign organization.

Voted: To try to secure new land on perpetual lease, as before; but if this is not possible, to ask the consent of the Ginling College Committee for the purchase of the land in the name of the Board of Directors.

The Y. V. C. A. and the Board of Directors.

Dr. Wu reported that the expiration of the agreement between the National Committee of the Y. V. C. A. and Ginling College was officially approved by their National Board in New York in March, 1931. She asked for instructions as to whether the Y. V. C. A. should still be kept on the list of our Board of Directors. It was noted that technically the Y. V. C. A. has ceased to be one of the cooperating units of the college, but the Board wished to maintain the close relationship with this important national organization for women.

Voted: To coopt a member of the National Committee of the Y. V. C. A. for the next two years.

The Building Program.

Mrs. Thurston, Chairman of the Building Committee, reported the progress already made in the construction of the two new academic buildings, and put before the Board the desirability of erecting the new central dormitory. The problem was the financial aspect of the situation. The funds available in New York would not permit the construction of both the dormitory and faculty residences according to the plans already made by Mr. Murphy. The Board in 1931 had voted to erect the dormitory first, but this would more than use up all the money, leaving the faculty residences unconstructed. To erect the faculty residences without the dormitory would temporarily

ease the situation by releasing the present faculty house for fifty more students, but there would not be left a sufficient sum with which to proceed on the central dormitory, which was the largest and most important unit in the building scheme and which was urgently needed for new students, if the present rate of increase in student body continued.

Much discussion followed Mrs. Thurston's report and the matter was finally held over for consideration at a later session, giving the chairman opportunity to work out with the treasurer a statement of all the College needs which should be met out of the gold funds in reserve in America.

When the matter came up for discussion again, the treasurer and Mrs. Thurston presented two possible plans for the use of money now available, as follows:

<u>Plan A</u>		<u>Plan B</u>	
Land	G\$11,500.	Land	G\$11,500.
Academic Buildings . .	80,702.	Academic Buildings . .	80,702.
Dormitory	62,857.	Faculty Residences	
Kitchen	1,000.	(Mexican \$160,000.) .	35,000.
Electric Light Unit. .	2,000.	Equipment	7,000.
Equipment, 1931 est. .	6,000.	Other items	3,000.
Library Furnishings. .	1,000.		
TOTAL	G\$165,059.	TOTAL	G\$137,202.
FUNDS ON HAND	152,529.	BALANCE FUNDS ON HAND	15,327.
<u>Deficit</u>	G\$ 12,530.		G\$152,529.

Various suggestions were made, looking toward the erection of a cheaper form of building, so that the funds available would cover all the desired items. Finally it was

Voted: To instruct the Executive Committee, the Building Committee, and the Finance Committee to proceed with the construction of the dormitory, but to bring the whole of Plan A within the gold funds available.

Election.

Dr. G. T. Liu reported for the Nomination Committee and by vote of the Board the following elections were made:

Coopted Members of the Board: Miss Grace Yang, Dr. Y. G. Chen, Mr. Victor Hanson, Dr. Li Tien-lu, Mr. Z. T. Ing, and Miss Ting Shu-ching.

Officers of the Board: Chairman, Mrs. W. S. New; Vice-Chairman, Mr. Tung Teh-fu; Secretary, Rev. W. P. Roberts; Treasurer, Miss Elsie M. Priest.

Executive Committee: Mrs. W. S. New, Mr. Tung Teh-fu, Mrs. J. C. Thomson, Mr. W. P. Roberts, and Dr. Li Tien-lu; Dr. Wu, ex-officio; Mrs. Thurston, ex-officio.

Finance Committee: Mr. Tung Teh-fu, Rev. E. C. Lobenstine, Miss ~~Anna~~ E. Moffet; Dr. Wu, ex-officio; Mrs. Thurston, ex-officio; Miss Priest, ex-officio.

Building Committee. Mrs. Thurston, Chairman; Rev. C. Stanley Smith, Mr. Victor Hanson, Mr. C. T. Gee, Rev. W. P. Mills, Miss Priest, Col. George G. Stroebe; Dr. Wu, ex-officio.

Annual Meeting.

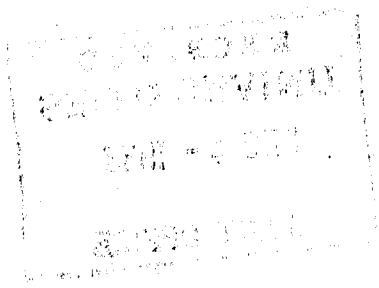
Voted: To request the Executive Committee in the future to plan for the meeting of the Board to commence on the Friday evening before Founders' Day.

Thanks.

Voted: To extend to the Ginling College Faculty a hearty vote of thanks for their generous hospitality during the sessions of the Board.

W. P. Roberts,

Secretary.



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PRESBYTERIAN FOREIGN BOARD
TREASURER'S OFFICE

EXCERPTS FROM THE MINUTES
of the
ANNUAL MEETING OF THE BOARD OF DIRECTORS
Ginling College, Nanking, China.

March 2, 1934

1. VOTED: That it is the sense of the Board of Directors that a formal request should be made for a separate and absolute charter under the Regents of the University of the State of New York.
2. VOTED: To express to the Trustees of the University of Nanking the sincere appreciation of the Board of Directors of Ginling College for the many privileges the College has enjoyed and the help received since 1916 when Ginling was granted representation on the Board of Trustees and given the legal status of an affiliated college of the University under the provisional charter granted by the Regents. In seeking a separate charter Ginling stands pledged to cooperate with the University, continuing the policy approved in the past and hopeful of even larger mutual sharing in the future.
3. CORRELATED PROGRAM
 1. Plans of Associated Boards in New York. Dr. Wu reported that the Associated Boards was planning to conduct a promotional campaign and to raise funds to help the China Colleges in meeting their urgent needs during this period of depression. They had requested Ginling to send in a statement and the Ginling College Committee worked out a tentative statement in December when the Associated Boards was expecting to conduct a campaign in January and February. Since the promotional campaign is postponed until next fall and Mr. Garside has given more information as to the nature of the statement, it was
4. VOTED: to ask the President, with the Treasurer, to prepare a statement and send it to New York.
5. 2. Five Year Correlated Program (1933-1938). The Council of Higher Education worked out the Correlated Program for a period of five years, 1933-1938, and made few changes from the program that had been approved by Ginling Before. It was
6. VOTED: to approve the Correlated Program for 1933-1938 as it concerned Ginling.
7. FACULTY PROGRAM. Miss Vautrin, Chairman of the Curriculum Committee, presented the Faculty Program for 1934-1935, and this Program, as revised in the Budget, was approved.....
8. This program, as revised to meet the budget, calls for one full-time teacher, of English, to carry the sub-freshman, special physical education and practice school work (Western); one teacher of Music to carry the Practice School work (Chinese-- Ginling graduate); and one full-time professor in the department of Sociology who would be preparing to carry work during the furlough of present professor in 1935-1936, and whose extra time would be absorbed in case work in the University of Nanking and the University Hospital. (Preferably Chinese.)
9. FINANCE. The Treasurer, Miss Priest, presented full financial statements of the current account for 1932-1933, and the Building Account for 1932-1933; also the Revised Budget for 1933-1934 and the Proposed Budget for 1934-1935. Attention was especially called to the expected deficit of over \$12,000 for the year 1933-1934, and to the even larger deficit of \$33,000 in the budget

for the year 1934-1935, unless other ways could be devised of increasing the income.

- 10. VOTED: That the cost of the construction of the gas plant be charged against the permanent building and equipment fund and that the amount of \$4,500 reserved for this purpose in current funds be used to meet necessary expenses this year, reducing the deficit to \$7,710.17.
- 11. VOTED: To approve the Revised Budget for 1933-1934.
- 12. VOTED: To authorize the treasurer to arrange for an overdraft with the Bank of China or the Shanghai Commercial and Savings Bank of not more than C.S.S. \$15,000 in order to meet the necessary payments for the summer months, application to be signed by the Chairman of the Board, the President, and the Treasurer of the College.
- 13. VOTED: To cut \$7,540 from the budgeted expenses for 1934-1935 in administration, operation, library and departmental equipment. (Administration, \$1,100; operation, \$1,200; library, \$2,300; departmental equipment, all or \$2,940).
- 14. VOTED: To balance the budget for 1934-1935 by an item to be called: "Funds to be raised in China and the U. S. A. " amounting to \$33,786.67. (This sum includes an anticipated deficit from the college year 1933-1934 of \$7,710.17, together with the amount \$26,076.50 needed to balance the budget for 1934-1935).
- 15. VOTED: To request the Executive and Finance Committees to work out detailed plans for the raising of the \$33,786.67 required to balance the 1934-1935 Budget, and to approve the following possible methods of raising funds: Appeal to the China Foundation, the British Indemnity Fund, the Rockefeller Foundation, a financial campaign in China, enlarging the student body, securing gifts in America.
- 16. WESTERN SALARY ADJUSTMENT.

Dr. Wu reported that the Ginling College Committee had raised the question of adjustment in the western salaries due to the high rate of exchange. Because of the decreased value of the American dollar, and because of the fact that some members of the Ginling College staff do not have provision made by Mission Boards or by the College for retirement pensions, the cut of 10% in western salaries accepted for the current year cannot be fairly applied to all members of the staff.

VOTED: To recommend to the Ginling College Committee that no change be made in the basic salary of the western staff.

- 17. PRACTICE SCHOOL DORMITORY DEFICIT. Miss Priest reported that the original gift of \$30,000, with interest, had proved insufficient to complete the erection of the dormitory and that it had been necessary to make a loan of \$5,000 from the building fund last year in order to carry on the work as planned. A further loan of \$5,000 would be necessary to complete the project.

Not this known

Gift \$5,000

- 18. VOTED: That an additional loan, not to exceed \$5,000 be made from the building fund to cover the shortage in the construction of the Practice School Dormitory, it being understood that this amount, together with the first loan, (total 10,000) shall be repaid through the raising of funds in China for the Practice School Plant.

19. BUILDING PROGRAM. Mrs. Thurston reported on the new buildings now almost completed and ready for use. The buildings were visited during the noon recess by members of the Board.
20. Miss Priest reported on the Building Fund, both in the U.S.A. and in China. She estimated that another Gold \$5,000 would be needed to complete all building projects now undertaken and that CSS 20,000 would also be needed to purchase land already approved by the Board. She asked for authorization to request these funds.
21. VOTED: That the treasurer be authorized to request the Ginling College Committee to make available the Gold \$5,000 or more needed to complete all building projects now undertaken, together with CSS \$17,000 to purchase the three small pieces of land needed to straighten the Ginling boundary as previously approved by the Board.
22. FUTURE BUILDING PROGRAM: Dr. Wu presented the problems that confront the administration of the College.
 1. Dormitories crowded with three students in rooms planned for two.
 2. Increase of enrollment needed for normal growth and in order to provide increased income.
 3. Building of faculty residences hindered by uncertainties in regard to municipal roads and delay in securing certain pieces of land.
 4. Construction of the large central dormitory as approved in 1932 prevented by the high cost and the fact that the invested building funds cannot be released.

Building a dormitory of less expensive type in the north-west section of the campus to provide for student growth for the immediate future, funds for which might be raised in China, would be a possible solution of the problem.

VOTED: To approve of the soliciting of funds for and the erection of a new and less expensive dormitory.

LAND TITLE. Carrying out the action of the Executive Committee with regard to the title deed of land, it was

VOTED: To request the Presbyterian Board to permit Ginling College to use the name of the Board on title deeds of land held by the College on perpetual lease.
23. GIFTS: Dr. Wu and Mrs. Thurston reported that four gifts had recently been made to the College which deserved the attention of the Board.
 1. The A. J. Bowen Scholarship Fund. This fund of \$1,500 was given by the Methodist Scholarship Fund Committee, and the interest from it is to be used for scholarship help for worthy students.
 2. Library Tables. A student of the junior class, who desires her name to be withheld, contributed \$1,100 to cover the expense of all the new library tables.
 3. Screen and Chairs for Chapel Platform. The alumnae had promised to give a large screen and the chairs for the platform in the new chapel.

4. Scholarship Fund. A gift of \$300 had been made to this fund by a former student who also wished her name withheld.

VOTED: To record the grateful appreciation of the Board for these generous gifts to the College.

24. ELECTION: Before the report of the Nominating Committee was presented, in view of the early return of the treasurer on furlough to America, it was

VOTED: That we put on record our deep appreciation of the work of Miss Priest as Acting Treasurer of the College since 1928. By her professional service and her personal devotion she has made a most valuable contribution to the efficiency and harmonious working of all departments of the College. We ask her to continue her service as Treasurer and to represent us in this official capacity during her furlough, and on her return to China.

INCORPORATION OF GINLING COLLEGE
Presented to the Board of Directors
March 2, 1934

RECEIVED

APR 16 1934

MISS M. E. HODGE

The first step in the direction of securing a form of incorporation for Ginling was taken by the Board of Control in the meeting of November 41, 1913 asking each of the Mission Boards cooperating in Ginling College to appoint three persons as legal representatives on a Board of Trustees. A year later, after correspondence with New York the Ginling Board of Control voted approval of asking the Board of Trustees of the University of Nanking, with such additions as were needed to represent special interests of Ginling, to serve as Trustees of Ginling College. At the same meeting a plan for a Ginling Advisory Council in America was approved.

In March, 1916, the University Trustees approved of enlarging their membership by the election of five women trustees to include representatives of Ginling, and of the appointing of the Ginling College Committee of the Trustees of the University of Nanking to have charge of all special interests of Ginling. By this agreement Ginling had the status of an Affiliated College with separate Board of Control and separate budget. The Ginling College Committee has fulfilled all the functions of a college Board of Trustees during the years since its organization and their actions have been included in the record of actions of the legal Trustees.

In 1919, when the first degrees were granted, the question was raised as to the names which should appear on our diploma and it was decided that Ginling College, as the name of the College, and the signature of the President of Ginling, should distinguish the diplomas of Ginling graduates. Since the degrees were granted by the Regents of the University of the State of New York and since the legal status of Ginling was that of an Affiliated School of the University of Nanking, those names also appear and the diplomas are also signed by the President of the Board of Trustees.

The charter granted to the University in 1911 was a provisional charter, by the terms of which only limited powers are given to the institution for a term of years, which are in a sense a period of probation. Usually at the end of three years application is made for an absolute charter but this has not for various reasons been done by the universities in China which have incorporation under the Board of Regents. Attention has recently been called to this irregularity and the University is taking steps to secure an absolute charter. To do this they must meet the requirements of the Regents in regard to equipment and resources, facilities for practical work, library, faculty, course of study, admission and graduation requirements, ensuring standards of educational efficiency, liberally interpreted, but in no way restricting the institutions to policies.

The question of a separate incorporation for Ginling was raised about ten years ago and action approving this was taken by the Board of Control in November, 1925. From members of the Ginling College Committee there was also some expression of approval. The reasons then and now are as follows:

(1) Separate faculty, separate Board of Control on the field and separate supporting units in America. (Of the eight units supporting Ginling only two are identical with University units.)

(2) Misunderstandings of Ginling status as a separate Woman's College--often referred to as Woman's Department of the University. Name on diplomas of University of Nanking above the name Ginling College gives this impression. Possible legal confusion which might bring a legacy into question.

(3) Limit placed on size of Ginling College Committee by University Constitution. Possibility of adding members in touch with college problems and having academic point of view. (This has been done to a certain extent in reorganization which took place in 1930.)

Dr. Downing representing the Regents wrote in July, 1926 to the effect that a request for separate incorporation would be favorably received and the Commissioner of Education wrote that there was no reason against a separate incorporation for Ginling. The Ginling College Committee took no action, and the question was not pressed after 1926, because of the changes on the field in organization and administration and the greater urgency of other questions.

One of the chief differences between the provisional and the absolute charter is that the latter gives to the institution the power to grant degrees previously granted by the Regents. If Ginling does not secure a separate charter the graduates of Ginling would receive diplomas from the University of Nanking and Ginling would have the legal status of a Woman's College under the University. Since Ginling is recognized in the Correlated Program as a separate Woman's College and since the opinion of alumnae, faculty, Executive Committee and Ginling College Committee has always been in favor of the independent existence of Ginling, cooperating as a sister institution with the University, it would seem desirable at this time to make formal request for a separate charter from the Regents of the University of the State of New York.

ANNUAL MEETING OF BOARD OF DIRECTORS

Ginling College, Nanking, China
March 2, 1934

Docket

1. Devotional Exercises.
2. Election of Nominating and other committees.
3. Reports
 - (a) The year 1932-1933--President Wu
 - (b) The year 1933-1934:
 - (1) The College--Mrs. Thurston
 - (2) President's Trip to America--President Wu
 - (c) The Executive Committee for year
 - (d) The Ginling College Committee--President Wu
4. Cooperation with the University of Nanking.
5. Incorporation--question of absolute charter.
6. Correlated Program
 - (a) Promotional plans of the Associated Boards in New York.
 - (b) Five-year program in China.
7. Faculty Program for 1934-1935.
8. Financial Reports
 - (a) Financial Statement for 1932-1933--current account.
 - (b) Financial statement for 1932-1933--building account.
 - (c) Revised budget for 1933-1934.
 - (d) Proposed budget for 1934-1935.
9. Recommendations of the Finance Committee
 - (a) The deficit for 1933-1934.
 - (b) Methods of increasing income, 1934-1935.
 - (c) Western salary adjustment--request from Ginling College Committee.
 - (d) Practice School Dormitory deficit.
10. Building Program
 - (a) Report on the new buildings.
 - (b) Report on the Building Fund.
 - (c) Future Building Program.
11. Land Title.
12. Gifts.
13. Election of
 - (1) Coopted members.
 - (2) Officers and Committees.
 - (3) Representatives on Joint Committee on Cooperation.

INCORPORATION OF GINLING COLLEGE
Presented to the Board of Directors
March 2, 1934

The first step in the direction of securing a form of incorporation for Ginling was taken by the Board of Control in the meeting of November 41, 1913 asking each of the Mission Boards cooperating in Ginling College to appoint three persons as legal representatives on a Board of Trustees. A year later, after correspondence with New York the Ginling Board of Control voted approval of asking the Board of Trustees of the University of Nanking, with such additions as were needed to represent special interests of Ginling, to serve as Trustees of Ginling College. At the same meeting a plan for a Ginling Advisory Council in America was approved.

In March, 1916, the University Trustees approved of enlarging their membership by the election of five women trustees to include representatives of Ginling, and of the appointing of the Ginling College Committee of the Trustees of the University of Nanking to have charge of all special interests of Ginling. By this agreement Ginling had the status of an Affiliated College with separate Board of Control and separate budget. The Ginling College Committee has fulfilled all the functions of a college Board of Trustees during the years since its organization and their actions have been included in the record of actions of the legal Trustees.

In 1919, when the first degrees were granted, the question was raised as to the names which should appear on our diploma and it was decided that Ginling College, as the name of the College, and the signature of the President of Ginling, would distinguish the diplomas of Ginling graduates. Since the degrees were granted by the Regents of the University of the State of New York and since the legal status of Ginling was that of an Affiliated School of the University of Nanking, those names also appear and the diplomas are also signed by the President of the Board of Trustees.

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