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Ginting  
Administrative  
Board of Founders  
Executive Committee  
1935-1945

57

MINUTES  
OF THE MEETING OF THE  
EXECUTIVE COMMITTEE OF THE  
BOARD OF FOUNDERS GINLING COLLEGE

156 Fifth Avenue  
New York, N. Y.

May 10, 1935

Present Miss Hodge, Chairman, Mrs. McConnell, Miss Bender, Miss Tyler.

Meeting opened with prayer by Mrs. McConnell.

Withdrawal of the Reformed Board of the U.S.

Miss Tyler read a letter from Mrs. Anewalt telling of the action of the Reformed Board of the U.S. in withdrawing their cooperation from Ginling College, thereby automatically withdrawing Mrs. Anewalt from membership on the Board of Founders. Great regret was expressed by those present. A letter from Mr. Carter was read containing the information that the Reformed Board had paid its full quota of \$1,500. to the end of the fiscal year, June 30, 1935.

Associated Boards of China Colleges

Miss Tyler gave a brief resume of the Promotional work undertaken and planned for China Colleges and of the obligation of Ginling in its relationship to the China Colleges.

\$5,000 pledge to the college

The Chairman reminded the Committee of the pledge of the Board of Founders for an extra \$5,000, American currency, for the current year.

Prospects were outlined by some of the members whereby their denominational share might be raised and it was <sup>E-12</sup>

Voted That the Committee recommend to the Board of Founders that each cooperating Board be asked to find or give its proportional share of this amount, which would be distributed as follows:

|               |              |               |
|---------------|--------------|---------------|
| Presbyterian  | .322         | \$1,610.      |
| Methodist     | .173         | 865.          |
| Methodist So. | .241         | 1,205.        |
| Christian     | .081         | 405.          |
| Baptist       | .183         | 915.          |
|               | <u>1.000</u> | <u>5,000.</u> |

The New Board of Founders

The Committee then discussed the New Board of Founders as proscribed by the new constitution and outlined the membership with suggestions of additional members as follows:

|   |   |
|---|---|
| (a) Methodist: Bender, McConnell, _____             | 3 |
| Methodist So.: McKinnon, _____, _____               | 3 |
| Baptist: Laws, Sears, _____                         | 3 |
| Christian: Taylor, _____, _____                     | 3 |
| Presbyterian: Hodge, Roys, _____                    | 3 |
| (b) Episcopal: Lindley, _____                       | 2 |
| (c) Smith College: Harlow                           | 1 |
| (d) Mission Board Association: Carter, Tyler, _____ | 3 |
| (e) Nanking University: Speer, Edwards              | 2 |
| (f) At Large: Allyn <i>quint</i>                    | 1 |

E-13

Voted That this Committee recommend the following as desirable for membership on the Board of Founders:

Mrs. James Cushman, Mrs. Helen Miller Davis, Mrs. Edgerton Parsons.

The remainder of the meeting was spent in discussion of the Constitution and By-laws, and the new road cutting across Ginling Campus.

Respectfully submitted,

Florence G. Tyler, Secretary

[ 17 ]

MINUTES OF THE MEETING  
OF THE EXECUTIVE COMMITTEE  
OF THE BOARD OF FOUNDERS

GINLING COLLEGE

156 Fifth Avenue

June 25, 1935

PRESENT: Miss Hodge, Miss Lindley, Miss Griest, Mrs. McConnell, Miss Tyler.

The meeting opened with prayer by Miss Hodge.

The Chairman read a recent letter from Dr. Wu and announced Dr. Wu's election as Chairman of the National Christian Council of China, for the coming two years and the committee expressed its pleasure and gratification in this choice.

Reformed Board in the U.S.

Miss Tyler read a letter from Mrs. Anewalt stating that the Board of the Reformed Church in the U.S. had voted to continue cooperation in Ginling College, paying in \$500 which will be available on March 1st.

The Committee expressed its deep appreciation of this continued cooperation and also of the reappointment of Mrs. Anewalt as representative of her denomination on Ginling College Committee.

Day of Prayer Offering.

Miss Tyler reported the largest Day of Prayer Offering in the history of that day. This offering will net Ginling College about \$800.

Associated Bards of China Colleges

Miss Tyler presented a letter from Dr. Carside asking for a statement of financial objectives for Ginling 1935-36 on which, together with the objectives of the other colleges, the Associated Boards will base its promotional objectives for 1935-36. Miss Tyler was asked to consult with Mr. Carter on a suggested list of askings, to draw up the list for the Associated Boards and append it to these minutes.

Announcement was made that Canton Christian College has withdrawn its cooperation from the promotional program of the Associated Bards.

Miss Li's Summer

Miss Griest reported on the summer arrangements for Miss Li Dze Djen which at present are as follows:

Episcopal Conference at Wellesley

Pendle Hill Summer School

Gulick Camp

Lisle Conference

\$5,000 Additional

The Chairman reported the grant of \$1,300 by Sage Legacy Fund as the Presbyterian share of this amount; also \$150 from the Southern Methodist Board. The Methodist, Baptist and Christian Boards have not yet reported.

6/25/35

Appointment of Committees

The following committees were then appointed:

Executive Committee

- Miss Margaret E. Hodge, Chairman
- Mrs. L. L. Anewalt
- Miss Sallie Lou MacKinnon
- Miss Elizabeth Bender
- Miss Rebecca Griest
- Mr. Russell Carter
- Miss Grace Lindley
- Mrs. F. J. McConnell
- Miss Florence G. Tyler, Ex Officio

Finance Committee

- Mrs. L. L. Anewalt, Chairman
- Miss Elizabeth Bender
- Mr. Russell Carter
- Mrs. Charles H. Sears
- Miss Florence G. Tyler,  
Ex-Officio

Personnel Committee

- Miss Sallie Lou MacKinnon
- Miss Rebecca Griest, Vice Chairman
- Mrs. F. J. McConnell
- Mrs. Charles H. Sars

Curriculum Advisory Committee

- Prof. Ralph Harlow, Chairman
- Mrs. Charles K. Roys
- Miss Sallie Lou MacKinnon

Nominating Committee

- Mrs. F. J. McConnell, Chairman
- Miss Lela Taylor
- Mrs. Curtis Lee Laws

Committee Cooperating with Nanking University

- Mrs. F. J. McConnell
- Miss Margaret E. Hodge
- Dr. John H. Edwards
- Dr. Robert E. Speer

Board Members

Miss Hodge announced that Miss Mabel Mead finds it impossible to serve on Ginling College Bard. VOTED that the filling of this appointment be deferred until fall.

Candidate

VOTED that the Committee suggest to Miss MacKinnon that she find out whether Miss Clara Crane would consider going to Ginling in the summer of 1935. Miss Crane has a wide teaching experience.

VOTED that the study of the Constitution and By-Laws be deferred until September.

Respectfully submitted,

Florence G. Tyler, Secretary

6/26/35

PROMOTIONAL BUDGET FOR GINLING COLLEGE  
1935-1936

Ginling share of rent for class rooms.....

To balance 1935-36 Budget..... \$45,000 Mex.

Secretarial help for Dr. Wu in Nanking during  
 Presidency of the National Christian  
 Council.....;..... 2,000 Mex.

The above figures take for granted the continuance of present grants from all sources, and allow for no expansion of program.

Capital Objectives, Building, and Equipment

Faculty House and President's House..... \$135,000 Mex.

Land ..... 20,000 "

Infirmary ..... 15,000 "

Dining Hall and Kitchen ..... 15,000 "

Practice School Development ..... 30,000 "

Dormitory ..... 275,000 "

Equipment for Dormitory ..... 30,000 "

Power ..... 22,000 "

Land ..... 20,000 "

Improvements ..... 15,000 "

11/1/35

MINUTES OF THE MEETING  
EXECUTIVE COMMITTEE OF THE BOARD OF FOUNDERS  
GINLING COLLEGE

156 Fifth Avenue, New York City

September 18, 1935

\*\*\*\*\*

List of Members

- |                                   |                           |
|-----------------------------------|---------------------------|
| *Miss Margaret E. Hodge, Chairman | Miss Grace Lindley        |
| Mrs. L. L. Anewalt                | Miss Sallie Lou MacKinnon |
| *Miss Elizabeth Bender            | Mrs. F. J. McCommell      |
| *Mr. Russell Carter               | *Miss Florence G. Tyler,  |
| *Miss Rebecca Griest              | Ex-Officio                |

Those, whose names are starred above, were present. Also Mr. B. A. Garsido.

The meeting was opened with prayer.

Finances

Mr. Carter, the Treasurer, reported on the following:

1. Re Mortgage on 321 and 323 E. 114th Street. The mortgage company wishes the Board of Founders to take over the property. Mr. Carter is consulting with the Finance Committee of the Presbyterian Board.
2. The Pure Oil Bond of \$400 has been called. Advice from Miss Priest as of September 3 shows that the money has been paid and deposited.
3. Finances. No report from the field on finances since the close of the year.
4. The lease of Ginling property to Board of Directors. Mr. Carter reported that the lease was made July 1, 1929 for five years and it was
  - E 14 VOTED that the duration of the lease as given in the minutes of May 1935 be changed to read "five years ending July 1, 1939 on the same basis of agreement."
  - E 15 VOTED that the six conditions as attached to the original agreement, Section 3 of the Agreement with the Board of Directors, should be attached to this new lease.
5. The promotional budget of the Associated Boards. At the May meeting of the Board of Founders authorization was given for the payment of \$592.26 as Ginling's share of the promotional budget of the Associated Boards for 1935-36. Mr. Gar side explained that the total askings of the Boards have been reduced so that Ginling's proportionate share is now larger than before.
  - E 16 VOTED to recommend the payment of \$904 as Ginling's share of the promotional budget of the Associated Boards, said action to supersede that taken at the annual meeting.
6. Treasurer's Report. Mr. Carter presented the Treasurer's Report showing receipts from January first to June 30 totaling \$10,881.39..
  - E 17 VOTED that the Treasurer's report be received and referred for action to the Board on the 19th.

328-23  
East 114 "

✓

It was decided by the Committee that the Treasurer should carry correspondence only concerning strictly financial matters. Otherwise the correspondence should be carried by the Secretary.

Correspondence

On motion the meeting adjourned.

Respectfully submitted,

Florence G. Tyler, Secretary



MINUTES OF THE MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS  
GINLING COLLEGE

156 Fifth Avenue, New York City

March 2, 1936

\*\*\*\*\*

Present: Miss Margaret E. Hodge, Chairman; Miss Grace Lindley, Mr. Russell Carter and Miss Florence G. Tyler.

After consultation with Carter, Ledyard and Milburn, Counsel, it seemed inadvisable under present circumstances to give consent to the proposed plan of reorganization of the Union Guarantee and Mortgage Company as voted on February 6, 1936 (E25 and F 17) as such a plan would compel the Board of Founders to accept title to the 114th Street property. A special meeting of the Executive Committee was called and the following action was taken:

E 27 VOTED that the Executive Committee of the Board of Founders of Ginling College herewith rescind and revoke its action of February 6, 1936, whereby Mr. Carter was authorized to execute a consent to the plan of reorganization of the Union Guarantee and Mortgage Company; and authorizes Russell Carter, as Treasurer of the Board of Founders, Ginling College, to withdraw the consent.

Respectfully submitted,

Florence G. Tyler, Secretary

FGT\*  
3/2/36

Approved by

|                  |        |
|------------------|--------|
| Mrs. Mc. Connell | 3/7/36 |
| Miss Lindley     | 3/6/36 |
| Mrs. Annawalt    | 3/4/36 |
| Miss Hurdley     | 3/2/36 |
| Miss Barber      | 3/3/36 |

10/4/37

BOARD OF FOUNDERS - GINLING COLLEGE

Executive Committee

156 Fifth Avenue

September 15, 1937

Membership

- \*Miss Margaret E. Hodge, Chairman
- \*Mr. C. A. Evans
- \*Miss Rebecca W. Griest
- \*Dr. S. Ralph Harlow
- Miss Grace Lindley
- \*Mrs. Francis J. McConnell
- Mrs. Charles H. Sears
- \* Miss Florence G. Tyler

\*In attendance. Also attending at the request of the committee were:  
Dr. E. C. Lobenstine and Mrs. T. D. Macmillan.

Regrets were received from Miss Lindley and Mrs. Sears.

The meeting was opened with prayer by Dr. Harlow.

Minutes The minutes of the last meeting were read and approved with the following correction -

That E 71 F 63 be changed in line 2 to read "by Miss Hodge and Miss Griest."

Executive Committee In view of the important decisions which the Executive Committee of the Board of Founders may have to make in this time of emergency it was:

E 72 VOTED that the Executive Committee be enlarged to include Dr. E.C. Lobenstine and Mrs. James Cushman.

The secretary was asked to notify these members.

Personnel The subject of the personnel of Ginling faculty at home, enroute to or from, and at Ginling was discussed and action taken as follows:

Ruth Chester: Miss Chester's furlough is due in June 1938. She was not well in 1936-37, the illness diagnosed as stomach ulcer.

On recommendation of Miss Griest, Acting Chairman of the Personnel Committee it was:

E 73 VOTED that if after consultation with Dr. Daniels of Nanking (now on furlough) it should seem wise, Miss Chester be urged to advance her furlough and be strongly urged to do so if Ginling does not open or if she is not able to do full time teaching and that this recommendation be sent immediately to Miss Chester and to Dr. Wu.

1937  
SEP 15 27

Ettie Chin: Miss Chin, American-born Chinese, was invited by Dr. Wu to the Physical Education department at Ginling for 1937-38. She sailed August 7 on the Empress of Canada and has proceeded to Hongkong.

On recommendation of the Acting Chairman of the Personnel Committee it was:

E 74 VOTED that if Ginling cannot open Miss Chin be released for any position she can obtain in the Orient or elsewhere, and if she can obtain no position that her return trip travel be paid as an emergency item and adjustment be made with her for her salary, which was to be \$1,800 Chinese currency, and that this recommendation be sent to Miss Chin and to Dr. Wu.

Stella Graves: Miss Graves was appointed on the field in 1934, and has served three years. She is having 1937-38 as a furlough year and is studying music in Paris. The field gave her a return ticket via Europe and granted her a \$200 outfit allowance. Miss Graves is asking for furlough salary of \$49.20 a month and a study grant. The Ginling Board of Founders voted some time ago that Miss Graves' appointment must be regularized when she returned to America.

On recommendation of the Acting Chairman of the Personnel Committee it was:

(a)  
E 75 VOTED that, the American Board papers of, and Dr. Fairchild's letter about, Miss Graves be accepted as indication that she is satisfactory, but in order to regularize her Ginling status we send to her in Paris the Ginling papers to fill out; (b) that a study allowance of \$200, and the regular furlough salary - for furlough after three years of service - be granted to her; (c) that the outfit allowance of \$200 granted in China provided we approve the general principle of an outfit allowance being granted for a second term of five years when none was given in the first term; that this recommendation be sent to Dr. Wu and a letter of explanation be sent to Miss Graves.

Abigail Hoffsommer: On furlough 1936-37 with allowances amounting to \$1,184, extended furlough 1937-38 without allowance. She was offered late in August a position, secretarial in nature, at Berea College. It was necessary for her to have a position and also necessary for her, if she took this position, to sign for two years. She consulted with Miss Griest, who advised her to take the position. Miss Hoffsommer is now in Berea.

On recommendation of the Acting Chairman of the Personnel Committee it was:

E 76 VOTED (a) that Miss Hoffsommer's remaining in America through 1939 be approved; (b) that she be asked to repay \$936 of her furlough allowance; (c) that she be asked to begin to pay this in monthly installments after January first, 1938, the amount to be adjusted by Mr. Evans; (d) that in the event she returns to China in 1939 she will have refunds made to her of the amount repaid; (e) that her return to China will depend in part on her completion of her M.A. degree and on the situation at Ginling and in China in 1939; (f) that this recommendation be sent to Miss Hoffsommer and to Dr. Wu.

SEP 15

1937  
[37]

Mereb Mossman: Miss Mossman returned from Ginling after completing one year of her second term. The amount of repayment on travel, furlough, and study allowance was voted at the July 8, 1937 Executive-Finance Committee Meeting of the Board of Founders to be \$792. Miss Mossman has secured a position in the Women's College of the University of North Carolina and hopes to repay her debt at the rate of \$50 a month.

On recommendation of the Acting Chairman of the Personnel Committee it was:

E 77 VOTED (a) that the board approve this repayment plan and ask Miss Mossman to begin repayment on November first; (b) that this recommendation be sent to Dr. Wu and to Miss Mossman.

Esther Rhodes: Miss Rhodes, appointed on a three year term for Music, was to sail on August 21. Her sailing was postponed to September 4 and then postponed to January. Miss Rhodes is retaining her former position and can retain it until June 1938. Miss Rhodes has shown fine self-control, patience, and thoughtfulness throughout this whole situation. She has temperament and training which should be used somewhere on the mission field.

On recommendation of the Acting Chairman of the Personnel Committee it was:

E 78 VOTED (a) that Miss Rhodes be advised to retain her American position through June; (b) that her three year appointment to Ginling be considered as beginning in the summer of 1938, but that she be free to break the contract if she wishes to do so; (c) that if China conditions make it impossible for her to go to Ginling in 1938 that she be recommended to other Boards and colleges for their consideration and that this recommendation be sent to Miss Rhodes and to Dr. Wu; (d) that the Treasurer be authorized to confer with Miss Rhodes and make such adjustment on her expenditures as may seem fair to both parties, the sum of adjustment not to exceed \$100.

Julia Shipman Dr. Shipman, on leave of absence from Mount Holyoke College, was to teach in the Geography department of Ginling in 1937-38. She reached Japan in time for the World Conference on Education in Tokyo, August 8. She is supposed to be with a Mount Holyoke friend at Kobe College. Ginling's contract calls for salary of \$864 but no travel.

On recommendation of the Acting Chairman of the Personnel Committee it was:

E 79 VOTED that Dr. Shipman be urged to secure other employment and if she is not successful that the Treasurer be authorized to make such payments on her contracted salary as may seem fair to both parties.

Louise Shoup: In U.S.A. for the summer of 1937. Expected to return to Ginling for the year 1937-38. Miss Shoup came home for the summer, at her own expense, except that Dr. Wu promised her the steamship ticket of \$215 if she remained two years on the staff. She asked for the advance of this money this year, with the understanding that she would pay her own travel next

year. Miss Shoup is trying to secure a position in America, her sailing on August 21 having been cancelled.

On recommendation of the Acting Chairman of the Personnel Committee it was:

E 80 VOTED (a) that Miss Shoup's non-return to China in August 1937 be approved; (b) that she be asked to repay the \$215 advanced to her during this current fiscal year; (c) that if Miss Shoup should find it possible to spend a second year at Ginling at some future date that this money be refunded; (d) that we send this recommendation to Miss Shoup and to Dr. Wu.

E 81 VOTED that in the light of the State Department's pronouncement regarding Americans in China, on receiving the promised cable concerning the opening of the college or its inability to open, Dr. Lobenstine be asked in consultation with the Secretary and Miss Griest, to word a cable to Dr. Wu concerning the other members of the faculty, it being understood that such cable should convey the backing of the Board of Founders for those who choose to stay in China and those who deem it wise to leave.

Finances The Treasurer reported that after all bills are paid there will be a balance of \$459.12 in the treasury. This does not make any provision for the payment of \$2,022.96 due the China Colleges for 1936-37 promotion.

There was not adequate time for the consideration of ways and means by which this amount could be met so this was referred to a full meeting of the Board of Founders and it was:

E 82 VOTED that the Associated Boards of China Colleges be requested to appoint a committee consisting of one representative from each college board to undertake a prompt restudy of the expense of the promotional budget and allocation of costs and report at the October meeting of the Promotion Committee of the Associated Boards.

Emergency Finance During the first days of the China emergency when a meeting of the Executive Committee was impossible, the Chairman, Secretary, and Treasurer, in consultation, sent a cable to Dr. Wu saying the Board would honor her draft for Emergency Funds.

E 83 VOTED that this action be approved by the Executive Committee.

E 84 VOTED that the Treasurer be authorized to borrow up to \$5,000 if necessary to meet emergency calls from the field.

United Christian Missionary Society The Secretary reported the action of the United Christian Missionary Society in raising their contribution to Ginling from \$750 per year to \$1,000 and agreeing to take over the furlough expenses of Miss Vautrin for 1938-39.

- 5 -

E 85 VOTED that the Secretary send a note of deep appreciation to the United Christian Missionary Society for this action.

Reappointments The Secretary reported the reappointment of Mrs. Decker and Mrs. Sears representing the Woman's American Baptist Foreign Mission Society on the Ginling Board of Founders.

A letter from Dr. Wu, written August 27 and just received via the China Clipper, was read and

The Committee was adjourned.

Respectfully submitted,

Florence G. Tyler, Secretary

6/27/38

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE  
OF THE  
BOARD OF FOUNDERS - GINLING COLLEGE

156 Fifth Avenue

May 9, 1938

Membership:

- \*Miss Margaret E. Hodge, Chairman
- Mrs. James Cushman
- \*Mr. C. A. Evans
- \*Miss Rebecca W. Griest
- Dr. S. Ralph Harlow
- Miss Grace Lindley
- Dr. E. C. Lobenstine
- \*Mrs. Francis J. McConnell
- \*Mrs. Charles H. Sears
- \*Miss Florence G. Tyler (attended at end of meeting)
- \*Mrs. Lawrence Thurston - guest.

The meeting opened with prayer

Nominating Committee

The report of the Nominating Committee was presented by Mrs. Sears as follows:

- Chairman Miss Margaret E. Hodge
- Secretary Miss Rebecca W. Griest
- Treasurer Mr. C. A. Evans

Chairmen of Committees:

- Finance Committee Mrs. Francis J. McConnell
- Personnel Committee Mrs. Charles H. Sears
- Promotion Committee Mrs. James Cushman
- Nominating Committee Mrs. Charles K. Roys

In presenting this report the Committee stated that in addition to full responsibility for official correspondence with the college, the committee hoped that as secretary Miss Griest would be willing to act as secretary for the Committees on Promotion and Personnel, thereby carrying most of the work which she has carried during the past year in addition to the responsibilities of official secretary of the Board.

As Miss Tyler would be on the field for five months of the coming year a change in secretaryship seemed essential.

Mrs. Thurston

The committee then discussed the best use of Mrs. Thurston's time for the coming year and expressed the hope that she might see her way clear to assist in the work of promotion here in the U.S.A. As she has during the past year. No definite decision was reached but Miss Hodge was asked to secure information from the Presbyterian Board as to present procedure in the return of women missionaries to China.

Finances

The question was raised regarding the budget for 1938-39 as enacted in BF 170. In view of recent correspondence from China which expressed the desire for a budget commensurate with the aggregate income derived from the cooperating units, plus interest on invested funds,

and the Day of Prayer offering, it was felt advisable to modify BF 170. Attention was called to the note appended to BF 170 which expressed the hope that as much money as provided in the 1937-38 budget, might be available for 1938-39. It was felt, however, that a more definite statement should be provided the field. It was, therefore:

ELOG VOTED to amend BF 170 b and c as follows:

- b. To inform the field that for the fiscal year 1938-39 the sum of \$22,032.50 will be available for the expenditures of the College.
- c. The foregoing expenditures to be based on income from the following sources:

Cooperating Units:

|  |                  |
|--|------------------|
| Woman's American Baptist Board.....      | \$1,500.00       |
| Methodist Board, South.....              | 3,400.00         |
| Presbyterian Board.....                  | 3,000.00         |
| Reformed Board.....                      | 200.00           |
| United Christian Missionary Society..... | 1,000.00         |
| Methodist Board, North.....              | 1,732.50         |
| Smith College - Community Chest.....     | 4,000.00         |
| Smith College - Alumnae.....             | 2,000.00         |
|  | <u>16,832.50</u> |

Investments

|                                    |                 |
|------------------------------------|-----------------|
| Methodist Scholarship Fund.....    | 38.48           |
| Irving Francis Wood Endowment..... | 79.04           |
| Georgia Grace Thomas Memorial..... | 19.24           |
| General Endowment Fund.....        | 969.28          |
| Property Upkeep Fund.....          | 4,093.96        |
| Rohrman Fund.....                  | 50.00           |
|                                    | <u>5,250.00</u> |

|                                  |                 |
|----------------------------------|-----------------|
| Special Miscellaneous gifts..... | 7,502.00        |
| Day of Prayer offering.....      | 950.00          |
|                                  | <u>8,452.00</u> |

Total Anticipated.....30,534.50

Respectfully submitted,

Florence G. Tyler,  
Secretary



6/29/38

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE  
OF THE  
BOARD OF FOUNDERS - GINLING COLLEGE

156 Fifth Avenue

June 21, 1938

Membership:

- \*Miss Margaret E. Hodge, Chairman
- Mrs. James S. Cushman
- \*Mr. C. A. Evans
- Miss Rebecca W. Griest
- Miss Grace Lindley
- \*Dr. E. C. Lobenstine
- \*Mrs. Francis J. McConnell
- \*Mrs. Charles H. Sears
- \*Miss Florence G. Tyler

\*In attendance

The committee united in a period of prayer on behalf of the college and the friends who have served the college so faithfully over this period of years.

Minutes In the absence of the secretary at the last meeting no minutes were kept, beyond the report of the Nominating Committee. The secretary was requested to collect the data for these minutes, to write them and send them out with the minutes of this meeting.

Miss Griest Mrs. Sears then presented the resignation of Miss Griest and stated her feeling that she could not accept the responsibility offered her by the Executive Committee at its last meeting. A discussion followed during which the board attempted to find ways and means by which Miss Griest's service to the Board might be continued without placing too great a strain upon her strength. It was:

E 107 VOTED That the Board say to Miss Griest that it does not see its way clear to accept her resignation in view of the great contribution she has made to the work of the Board here in promotion work and personal contacts and in the invaluable help which she has rendered to the field.

E 108 VOTED That the responsibility for the promotional work for Ginling rest in the China Colleges' office.

E 109 VOTED That Miss Griest be urged to accept the secretaryship of the Board with the understanding that she will:

- a. Carry all the official correspondence with the field except the official correspondence of the treasurer.
- It is understood that all the official financial correspondence with the field will be carried by the Treasurer.
- b. Care for the minutes.
- c. Act as secretary of the Committee on Personnel.

The Committee felt that Miss Griest should be free to do this work from Lancaster if she so desires and that the necessary adjustment about files, etc. should be made and it was:

E 110 VOTED that the Board set aside the sum of \$500 to make possible such secretarial help as Miss Griest might need at Lancaster if she decides to work from there.

The committee expressed the hope that as secretary, Miss Griest would find it possible to get out a monthly bulletin of three or four pages containing items of interest from the field about Ginling, it being understood that this would be mimeographed and sent out to interested persons by the China Colleges office.

Mrs. Thurston

E 111 VOTED that the Board approve the plan outlined by Mrs. Thurston and approved by Dr. Wu that Mrs. Thurston remain in America until after January 1, 1939.

Miss Hodge presented a letter from Dr. Scott of the Presbyterian Board telling of necessary steps to be taken before it is possible for Mrs. Thurston to return to the field.

E 112 VOTED that a copy of this letter be sent to Dr. Wu and that Dr. Wu be asked to communicate to the Board the plans she has in mind for Mrs. Thurston, should it seem wise for her to return to China after January 1, as this information would be required by the Presbyterian Board before they could approve her return.

Finances Mr. Evans then presented a financial review of the budget as follows:

RECEIPTS

|                                       |                  |                    |
|---------------------------------------|------------------|--------------------|
| <u>Cooperating Units</u>              |                  |                    |
| U.C.M.S. ....                         | \$1,000.00       |                    |
| Presbyterian Board.....               | 3,000.00         |                    |
| Women's American Baptist .....        | 1,500.00         |                    |
| M.E. Board - North .....              | 1,732.50         |                    |
| M.E. Board - South .....              | 3,400.00         |                    |
| Reformed Board .....                  | 100.00           |                    |
| Smith College - Community Chest ..... | 4,104.00         |                    |
| Smith College - Alumnae .....         | <u>3,722.29</u>  | \$18,558.79        |
| <u>Special Gifts</u>                  |                  |                    |
| Rohrman Fund .....                    | 56.38            |                    |
| Day of Prayer Offering .....          | 900.00           |                    |
| Miscellaneous Gifts .....             | <u>2,985.00</u>  | 3,941.38           |
| <u>Investment Income</u> .....        |                  | 3,667.36           |
| <u>Emergency Gifts</u>                |                  |                    |
| Faculty Relief .....                  | 3,167.10         |                    |
| Emergency Relief Balance .....        | 11,653.13        |                    |
| Rockefeller Foundation .....          | <u>12,500.00</u> | <u>27,320.23</u>   |
|                                       |                  | <u>\$53,487.76</u> |

EXPENDITURES

|   | <u>Paid</u>      | <u>To be Paid</u> |
|---|------------------|-------------------|
| Field Treasurer.....                              | 15,756.74 )      |                   |
| Field Staff.....                                  | 2,142.60 )       | 2,150.41          |
| Home Administration - Executive Office .....      | 500.00           |                   |
| Home Administration - Incidentals .....           | 113.89           | 108.61            |
| Home Administration - Foreign Missions Conf... .. | 200.00           |                   |
| Promotional .....                                 | 1,594.25         | 2,080.75          |
| Faculty Relief .....                              | 3,167.10         |                   |
| Emergency Funds disbursed .....                   | 9,321.75         |                   |
| Deficit 1936-37.....                              |                  | 2,022.96          |
| Promotional Costs 1937-38 (extra) .....           |                  | <u>5,000.00</u>   |
|   | <u>32,796.33</u> | <u>11,362.73</u>  |
|   | 11,362.73        |                   |
|   | 44,159.06        |                   |
| Surplus.....                                      | <u>9,328.70</u>  |                   |
|   | <u>53,487.76</u> |                   |

E 113 VOTED that the Board approve the \$500 expense item for Dr. Wu's trip to Madras and that the amount be charged against this year's budget (1937-1938).

E 114 VOTED that the Board refer the budget for 1938-1939 when received, the promotional costs of the Associated Boards, the adjustment of charges for the two years (1937-1938, 1938-1939) to the Finance Committee with power.

E 115 VOTED that the Board approve the following emergency budget for 1938-1939.

The Field Budget for 1938-1939 has not been received. For emergency purposes, however, and in order to present to the Associated Boards' Finance Committee our askings for next year, the following schedule is proposed, based largely on emergency askings for 1937-1938:

|   |              |
|---|--------------|
| Salary Cuts to be restored.....         | US\$4,500.00 |
| Special Gifts for current budget.....   | 3,000.00     |
| Chinese Government grants appropriation |              |
| Unpaid.....                             | 3,600.00     |

Emergency Budget

1. Travel due to emergency:

Faculty from Shanghai, etc.

US\$ 1,000.00

Travel for Dr. Wu 500.00

Travel for students 500.00

Transportation for

equipment 1,000.00 \$3,000.00

2. Rural Service Station in Szechuen 5,000.00

3. Industrial work in Nanking 1,500.00

4. Anticipated shortage in annual

budget..... 5,000.00 14,500.00

US \$ 25,600.00

E 116 VOTED that any other financial matters which need action or adjustment be referred to the Finance Committee with power.

E 117 VOTED that Miss Tyler and Dr. Decker be asked to represent the Board of Founders in any contacts with the Directors, faculty, or friends of Ginling whom they may find it possible to meet in China or at the Madras Conference.

Respectfully submitted,

Florence G. Tyler, Secretary

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS OF GINLING COLLEGE

10:30 A.M.; Thursday, November 3, 1938  
156 Fifth Avenue, New York, N.Y.

List of Members

|                                   |                            |
|-----------------------------------|----------------------------|
| *Miss Margaret E. Hodge, Chairman | Miss Grace Lindley         |
| *Mrs. James Stewart Cushman       | *Dr. E. C. Lobenstine      |
| *Mr. C. A. Evans                  | *Mrs. Francis J. McConnell |
| Miss Rebecca W. Griest            | *Mrs. Charles Hatch Sears  |
| Dr. S. Ralph Harlow               | Miss Florence G. Tyler     |

Those whose names are starred were present. Mrs. T. D. Macmillan also attended a part of the meeting.

E 118 RECOMMENDED: Ratification of the correspondence vote taken in September, as follows:

1. To request the Associated Boards to include in the askings the revised budget for 1938-39 which has some from Dr. Wu and Miss Priest since our last meeting which includes a number of emergency requests.
2. In the absence of a promotional chairman, to approve the request of Mrs. Thurston that she work for Ginling in Chicago, and also to request the Associated Boards that she represent them whenever possible.
3. To expunge the action of June 21st from our minutes, and
4. Again to ask Miss Griest to accept the position offered her on May 9th, to begin work on November 1st.
5. To pay to Miss Griest quarterly in November, January, March and May the \$1,000.00 budgeted at the Annual Meeting of May 5th for travel and expenses for volunteer promotional help during 1938-39.
6. To ratify the payment immediately of the \$1,000.00 budgeted towards Miss Griest's travel and living in 1937-38 in New York.

E 119 RECOMMENDED: That we ask Mr. Joseph I. Parker of the Associated Boards to become Assistant Treasurer of the Ginling College Board.

Realizing the great importance of the work done in recent years by Miss Rebecca W. Griest and desiring to preserve in every possible way the results of this effort,

E 120 RECOMMENDED: That we approve in principle the employment of an Executive Secretary in America for Ginling College at an approximate salary of \$2,500.00 annually.

The meeting adjourned.

Minnie S. Sears  
Secretary pro tem

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS OF GINLING COLLEGE

1:30 P.M., Thursday, January 26, 1939  
156 Fifth Avenue, New York, N.Y.

List of Members

\*Miss Margaret E. Hodge, Chairman  
Mrs. James Stewart Cushman  
\*Mr. C. A. Evans  
Miss Rebecca W. Griest  
Dr. S. Ralph Harlow

\*Miss Grace Lindley  
\*Dr. E. C. Lobenstine  
Mrs. Francis J. McConnell  
\*Mrs. Charles Hatch Sears  
Miss Florence G. Tyler

Those whose names are starred were present. Mrs. T. D. Macmillan also attended the meeting.

The meeting was opened with prayer by Miss Lindley.

Miss Hodge asked that Mrs. Sears serve again as secretary of the meeting.

APPROVAL OF MINUTES

E 123 VOTED to approve the minutes of the last meeting on December 9, 1938, as circulated.

MRS. THURSTON

Miss Hodge read a letter from Mrs. Thurston, giving her plans for sailing on February 18th from Vancouver, B.C. on the S. S. Empress of Japan. She stated also that Mrs. Thurston had sent a report of her work in Chicago, which will be placed on file.

Miss Hodge presented the formal approval of the Presbyterian Board of Foreign Missions for Mrs. Thurston's return to the field, she being a regular missionary of that Board assigned to Ginling College.

SCIENCE BUILDING IN CHENGTU

Dr. Lobenstine reported that letters had been received by the Associated Boards of an action jointly adopted by the Boards of Directors of West China Union University, Ginling College, Nanking University and Cheeloo University, calling attention to the over-crowded conditions in the science laboratories due to the influx of so many students from East China and urging that a fund be raised for the erection of another science building on the West China Union University campus, the same to be financed through the Associated Boards of the China Colleges. The estimated cost was US\$15,000.00

At a meeting of official appointees of the Boards of Founders of the above colleges held at 150 Fifth Avenue, New York, January 18, 1939, it was

Voted to approve the erection of another science building on the campus of the West China Union University and to endeavor to raise for the purpose \$15,000.00 U. S. currency, this sum to include \$2,000.00 toward equipment, the cost to be divided as follows between the several cooperating boards: West China Union University \$4,000; University of Nanking \$3,000; Ginling College \$2,000; Cheeloo University \$2,000; from the ABCCC emergency campaign fund \$4,000.

After discussion it was

E 124 VOTED to approve the recommendation that a Science Building be erected on the campus of West China Union University, and that an appropriation of \$2,000.00 be made by this Board as its share toward the erection of this new building.

In view of the information received it would seem unlikely that return to Nanking would be possible within the coming year. We believe that part of the money necessary for the building could be found in the item for Travel to Nanking, and certain others submitted in the emergency list earlier in the year, and we request that the Ginling authorities in Chengtu make up the balance of the amount by reapportionment within the emergency requests.

E 125 VOTED that it is understood that all buildings erected upon the property of West China Union University shall belong to that institution upon the withdrawal from the campus of the visiting colleges.

SALE OF 321-323 EAST 114th STREET, NEW YORK

Mr. C. A. Evans, treasurer of the Board, presented an offer received from Schap Realty Corporation to purchase deeds covering lots 321-323 East 114th Street, Manhattan, for \$200.00. It was stated that the original mortgage of \$30,000.00 had been reduced to \$29,000.00, but taxes and charges had accumulated to the amount of \$7,900.00 and that the lots had been appraised at a total value of \$5,000.00, but that adjacent lots, clear of taxes, had been offered recently at \$1,200.00 each. In view of the fact that the location is rapidly deteriorating and there seems to be no prospect of ever securing a price to even cover back taxes, and as the offer assumed all liability and covered the transfer of deeds at no cost to the Founders, it was

E 126 VOTED to approve the sale of deeds covering 321-323 East 114th Street Manhattan, for \$200.00 net, the purchaser to pay all costs and assume all liability.

SMITH ALUMNAE COMMITTEE FOR GINLING

At the request of the Chairman, Mrs. Macmillan reported the acceptance by Miss Sara Comins, Smith 1915, of the Chairmanship of the Smith Alumnae Committee for Ginling. The members of the Board had received this notification in a note from Mrs. Macmillan under date of January 4, 1939. Miss Comins has had excellent experience in directing organizations of substantial importance in philanthropy and religious education. A part of a letter from her to Miss Hodge was read, expressing deep interest in the work of Ginling and a sense of privilege in taking up the duties of Chairman of the Smith Alumnae Committee.

The Committee expressed its hope that Miss Comins would be able to attend the spring and autumn meetings of the Board of Founders. In this connection attention was called to the fact that the brief articles of organization of the Smith Alumnae Committee for Ginling provide that the expenses of the Committee shall be deducted from the money raised. It is expected that the expenses will consist of the cost of a small amount of travel by the Chairman and of her correspondence on Committee matters.

SUBSTITUTE FOR PROFESSOR HARLOW, ABSENT ON FURLOUGH

In looking forward to the Annual Meeting in the spring, it was noted

that Mr. S. Ralph Harlow of the Smith College faculty will not have returned from his furlough absence and that President Neilson has suggested that Mr. A. Burns Chalmers, Professor of Religion and Biblical Literature, be asked to serve in Mr. Harlow's place. The Committee considers it to be desirable to invite also to its spring meeting Miss Gladys E. Bryson, Associate Professor of Economics and Sociology, Chairman of the Standing Committee of the Smith College Faculty on Exchange of Students with Foreign Countries. Miss Bryson has shown special interest in Ginling College, has been sympathetic in her dealing with applications for admission from Ginling graduates, and has recently been helpful to Miss Li Gwan-yuen, Ginling 1931, and Mrs. Yang Shao-tseng (Hsü Ya-fen), former student at Ginling.

#### GRADUATE STUDY OF CANDIDATES FOR FACULTY APPOINTMENT

The Committee took cognizance of the fact that the number of Ginling alumnae doing graduate work in this country is at present larger than at any time in recent years, and that conditions in China will no doubt greatly increase in the near future the number of Chinese students seeking to add to their special training for a responsible part in the rebuilding of the country after the present conflict. The Committee discussed at some length the opportunity for guidance and assistance presented by this situation as affecting the entire field of Christian education in China. It was the judgment of the Committee that Miss Wu should be asked to inform the New York office at as early a date as possible of the plans for 1939-40 of all students in whose foreign study Ginling College is interested.

#### MAINTENANCE OF STANDARDS

The Founders have noted with interest the recent promulgation of regulations of the Ministry of Education of the Government of China; providing for tutorial supervision of all students, assigning five or six students to each faculty member for special guidance in personal life as well as in studies. It is inferred that these regulations reflect a steady purpose on the part of the Government that the present conflict shall not lower academic and moral standards, and that Ginling College can expect sympathetic support from the Government in its determination to maintain its program at as nearly as possible its pre-war excellence. The Committee agreed to assure Dr. Wu of its awareness of the multiple pressure upon her at this time and its recognition of the fact that maintenance of and improvement in academic standards will mean increase in the scale of faculty salaries and additional appointments, with consequent increase in the budget.

On motion the meeting adjourned.

MINNIE S. SEARS

Secretary Pro Tem



MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS OF GINLING COLLEGE

10:00 A.M. Tuesday, March 21, 1939  
Room 900, 150 Fifth Avenue  
New York, N. Y.

List of Members

- |                                   |                            |
|-----------------------------------|----------------------------|
| *Miss Margaret E. Hodge, Chairman | *Miss Grace Lindley        |
| *Mrs. James Stewart Cushman       | *Dr. E. C. Lobenstine      |
| *Mr. C. A. Evans                  | *Mrs. Francis J. McConnell |
| *Miss Rebecca W. Griest           | Mrs. Charles Hatch Sears   |
| Dr. S. Ralph Harlow               | *Miss Florence G. Tyler    |

Those whose names are starred were present. Mrs. T. D. Macmillan was also present as was Miss Ruth Chester, member of the faculty on furlough. Miss Chester was given a special welcome and the privilege of the floor. Mrs. Sears was excused.

The meeting was opened with prayer by Miss Hodge.

Miss Hodge asked Miss Griest to serve as secretary.

APPROVAL OF MINUTES

E 127 VOTED to approve the minutes of the Executive Committee meeting of January 26, 1939, as circulated.

CONSUMMATION OF SALE OF PROPERTY

Mr. Evans, the treasurer, reported that the sale of property at 321-323 East 114th Street, authorized by the Executive Committee on January 26, 1939 (See E.126) had been consummated.

TREASURER'S REPORT

Mr. Evans presented an analysis of receipts and disbursements as of March 1, 1939, and of income anticipated between March 1st and June 30, 1939 (See Appendix A.)

E 128 VOTED to accept the report of the treasurer.

COST OF EQUIPMENT

Mrs. McConnell spoke with appreciation of the slides which Mrs. Macmillan has made from pictures of recent Ginling scenes and activities. These are being used by Miss Chester and Mrs. Macmillan and will be available for other speakers. The present investment of approximately \$250.00 in this equipment has been provided wholly from personal gifts.

E 129 VOTED to reimburse Mrs. Macmillan to the amount of \$61.26 for the cost of a second projector, this item to be paid from funds budgeted for incidental expenses for the current year.

GRADUATE STUDY NEEDS OF GINLING ALUMNAE AND FACULTY

Dr. Wu has written asking if some of the Southern Methodist gift to the Sociology Department could be used in part for an able Ginling graduate, Tsu Yu-dji, class of 1934, for graduate study in the field of rural work. Miss Hodge reported that Miss MacKinnon had written on March 16, 1939 - "I am enthusiastic about the proposed use of the funds and shall be glad to state this to the Committee."

Miss Chester reported on Ginling alumnae in America. She spoke of Chinese faculty needs for funds for graduate study for 1939-40. The following members of the staff are hoping for an opportunity for graduate work, and have Miss Wu's cordial endorsement:-

Mrs. Yeh - Music Department. A tuition and private lesson scholarship at the Westminster Choir School has been secured. This does not cover living which is \$320.00 a year.

Wang Dzung-mei - Chemistry Department. Miss Wang has applied for a Barbour Scholarship.

Wu Mou-I - Chemistry Department. Miss Wu has applied for a fellowship but needs further assistance. (Miss Wu is an alumna who taught at Ginling previous to 1937-38. She is counted upon as a future member of staff).

Miss Chester estimated that a fund of \$1,000.00 would be of great assistance in enabling these members of the staff to carry out in 1939-40 their plans for study.

PROMOTION

Mrs. Macmillan presented three excellently arranged reports. The first was the program of film and speaking engagements for Ginling from July 1, 1938 to June 30, 1939. Ninety-seven such engagements were listed up to mid-March. Many of these show the activity of Mrs. Thurston and Miss Chester.

The second report indicated the widespread use of Ginling publicity in 1938-39. There has been sent out 22,699 pieces of publicity so far this fiscal year. They include the excellent photo offset folders, Ginling College in China, and Ginling in America, 1938-39; the China College bulletins containing Ginling material and special material from Nanking and Chengtu. (See Appendix B)

The third report (Appendix C) shows a total of \$8,475.29 raised by the Ginling office so far this year.

Mrs. Macmillan then discussed appeal objectives such as:- Continuation of Miss Vautrin's work on the Ginling campus, library needs, chemical equipment, faculty salaries. There was considerable discussion of all these needs and how best to meet them. Miss Hodge appointed Mrs. Macmillan, Miss Chester, and Miss Griest as a committee to report to the Annual Meeting on faculty salaries, Chinese faculty furlough needs and retirement allowances.

The question was also asked as to whether each member of the Ginling Board had made some gift this year to Ginling in order to preserve the 100% record which the Board has had in other years.

PERSONNEL

Miss Chester reported in Mrs. Sears' absence on personnel problems. Candidates have been sought for a vacancy in the department of music and for the secretaryship to the President. It may be that it will be unnecessary to fill the secretary's position from the United States. Progress is being made in the music position.

VACATION FOR DR. WU

Various letters have been received stating that Dr. Wu has had no vacation since the war began and reminding us that she is carrying heavy responsibilities in three important fields in China's life.

E 130 VOTED that Mrs. Macmillan, Miss Hodge and Miss Griest be appointed as a committee with power to consult with Miss Wu and plan for a vacation this summer.

MISS TYLER

Miss Tyler, who had arrived in New York on Monday evening from Madras, was then welcomed to the meeting. She spoke feelingly of Dr. Wu; told us that she had been made at Madras a vice-president of the International Missionary Conference.

She then told of her trip to Nanking. She spoke of the appearance of the campus:- order, dirt cleared away; of the activities of the campus:- the experiments in the rehabilitation of women under the direction of a staff of 20, partly refugees, and of the training given young girls; of the spirit of those there; of the miracles prayer had wrought in releasing from fear; of the beauty and serenity in the faces of both Chinese and foreign staff; of the future in Nanking:- a continued ministry to all in need in that city; of the academic work of Ginling College wherever it is located:- need for strengthening of the quality of the staff, of strengthening the sense of security of the Chinese staff through pension and furlough plans, of a constant awareness of the fields in which experts on leave from America can serve.

PREPARATION FOR THE ANNUAL MEETING

E 131 VOTED that Miss Hodge appoint the necessary committees to prepare for the Annual Meeting.

The Committee then lunched together at 156 Fifth Avenue, asked questions of Miss Tyler, and adjourned.

Respectfully submitted,

Rebecca W. Griest

Secretary Pro Tem

Appendix A

GINLING COLLEGE

BUDGET ANALYSIS

March 1, 1939

RECEIPTS

| <u>Acct.</u>                            | <u>Estimated<br/>Income</u> | <u>Rec'd to<br/>March 1</u> | <u>Balance<br/>Due</u> |
|---|-----------------------------|-----------------------------|------------------------|
| 131 United Christian Missionary Society | 1,000.00                    | 750.00                      | 250.00                 |
| 133 Presbyterian Board                  | 3,000.00                    | 2,250.00                    | 750.00                 |
| 133.1 Woman's American Baptist          | 1,500.00                    | 1,125.00                    | 375.00                 |
| 133.2 Methodist Board - North           | 1,732.50                    | 1,312.50                    | 420.00                 |
| 133.3 Methodist Board - South           | 3,400.00                    | 2,550.00                    | 850.00                 |
| 133.5 Reformed Board                    | 200.00                      | 200.00                      | ---                    |
| 133.4a Smith College Community Chest    | 4,000.00                    | 2,000.00                    | 2,000.00               |
| 133.4b Smith College Alumnae            | 2,000.00                    | 1,293.07                    | 706.93                 |
| 136 Rohrman Fund                        | 50.00                       | 28.24                       | 21.76                  |
| 136 Day of Prayer Offering              | 950.00                      | 217.47                      | 732.53                 |
| 136 Miscellaneous Gifts                 | 7,502.00                    | 7,502.00                    | ---                    |
| 137.2 Investment Income                 | 5,200.00                    | 4,170.05                    | 1,029.95               |
|   | <u>30,534.50</u>            | <u>23,198.33</u>            | <u>7,336.17</u>        |

DISBURSEMENTS

|   | <u>Budgeted</u>  | <u>Disbursed</u> | <u>Available</u> |
|---|------------------|------------------|------------------|
| 31 Field Treasurer )                      |                  | 4,526.98         |                  |
| Field Staff )                             | 22,032.50        | 1,890.73         | 15,614.79        |
| 36.1 Home Administration-Executive Office | 4,885.00         | 3,256.67         | 1,628.33         |
| 36.2 Home Administration-Incidentals      | 317.00           | 97.20            | 219.80           |
| 36.2 Home Administration-Foreign Missions |                  |                  |                  |
| Conference                                | 200.00           | 200.00           | ---              |
| 36.4 Promotional                          | 3,100.00         | 1,414.15         | 1,685.85         |
|   | <u>30,534.50</u> | <u>11,385.73</u> | <u>19,148.77</u> |

EMERGENCY GIFTS

|                         |               |
|-------------------------|---------------|
| 1938-39 Emergency Gifts | 7,807.00      |
| Used on 1938-39 Budget  | 7,186.50      |
| Balance 1938-39         | <u>620.50</u> |

(Balance 1937-38 \$6,371.30)

GINLING PUBLICITY 1938-39

| <u>Date Distributed</u> | <u>Title</u>                                | <u>Form</u> | <u>Sent To</u>  | <u>Number of Copies</u> |
|-------------------------|---|-------------|---|-------------------------|
| October, 1938           | The China Colleges,<br>Bulletin No. 1       | Offset      | General Mailing List 2,300  |                         |
| October, 1938           | Report of Smith Commencement                | Mimeograph  | Smith Alumnae Committee and Ginling Representatives in Smith Clubs                                      | 82                      |
| October, 1938           | Ginling Commencement, 1938                  | "           | Smith Alumnae Committee and Ginling Representatives<br>Founders, Information List, Families and Friends | 82<br>405               |
| October, 1938           | The Ginling Campus Serves the People        | "           | Smith Alumnae Committee and Ginling Representatives<br>Founders, Information List, Families and Friends | 82<br>405               |
| October, 1938           | Ginling's Place in the Yangtze Valley       | "           | Smith Alumnae Committee and Ginling Representatives<br>Founders, Information List, Families and Friends | 82<br>405               |
| October, 1938           | Diary of the Trek:<br>1. Miss Chin          | "           | Smith Alumnae Committee and Ginling Representatives<br>Founders, Information List, Families and Friends | 82<br>405               |
|                         | 2. Miss Kirk                                |             | Smith Alumnae Committee and Ginling Representatives<br>Founders, Information List, Families and Friends | 82<br>405               |
| October, 1938           | Excerpts from letters of:<br>1. Miss Spicer | "           | Founders, Information List, Families and Friends  | 405                     |
|                         | 2. Miss Whitmer                             | "           | "   | 405                     |
| October, 1938           | Fifty Chinese Dollars at Work               | "           | "   | 405                     |

|                |  |             |  |        |
|----------------|--|-------------|--|--------|
| October, 1938  | Christians and Communists  | Mimeograph  | Founders, Information List, Families and Friends                           | 405    |
| October, 1938  | The Work of Miss Liu Yu-hsia   | "           | "  | 405    |
| October, 1938  | The Poultry Experiment   | "           | "  | 405    |
| October, 1938  | Japan and China, by Miss Sutherland  | "           | "  | 405    |
| November, 1938 | The China Colleges Bulletin No. 2  | Offset      | General Mailing List   | 2,300  |
| December, 1938 | America's Contribution to Chinese Democracy  | Letterpress | General Mailing List   | 2,300  |
| December, 1938 | Excerpts from Diaries of:  |             |  |        |
|                | 1. Miss Florence Kirk  | Mimeograph  | Founders, Information List, Families and Friends                           | 405    |
|                | 2. Miss Catharine Sutherland   | "           | "  | 405    |
|                | 3. Miss Eva D. Spicer  | "           | "  | 405    |
|                | 4. Miss Cora D. Reeves   | "           | "  | 405    |
| December, 1938 | At Last - Nanking, by Miss Florence G. Tyler   | "           | Founders, Ginling Alumnae in America and Former Members of Ginling Faculty | 95     |
| December, 1938 | Excerpts from Miss Vautrin's Letters   | "           | "  | 95     |
| January, 1939  | Summary of Reports from President Wu and Board of Directors  | "           | Board of Founders  | 30     |
| February, 1939 | A Homecraft Industrial Course on the Ginling Campus and An Experiment in the Field of Secondary Education on the Ginling Campus  | "           | Founders, Ginling Representatives, Families and Friends, Information List  | 481    |
| February, 1939 | Ginling College in China (bulletin)  | Offset      | General Distribution for Information and Appeal                            | 5,048  |
| February, 1939 | Ginling College in America (bulletin)  | "           | "  | 2,028  |
| March, 1939    | The China Colleges Bulletin No. 3  | Letterpress | Founders and Donors  | 750    |
| March, 1939    | Report of Freshman Month Experiment  | Mimeograph  | Selected list, Ginling's College and university connections in America     | 300    |
| March, 1939    | In the process of preparation for mimeographing and distribution; Final installments of travel stories and Miss Spicer's report of her return from Madras by the Burma Road. |             |  | 22,699 |

GINLING COLLEGEREPORT OF GIFTS RECEIVED THROUGH GINLING COLLEGE OFFICE

1935-36; 1936-37; 1937-38; and July 1, 1938  
to and including March 20, 1939

1935-36

|   |                 |                     |
|---|-----------------|---------------------|
| Smith Alumnae - current                                     | \$ 2,721.10     |                     |
| Smith Alumnae - Wood Endowment<br>(to begin \$300,000 Fund) | 1,969.00        |                     |
| Founders' Gifts   | 186.00          |                     |
| Former Faculty  | 831.25          |                     |
| Library Endowment   | 500.00          |                     |
| Other Gifts toward \$300,000                                | 2,000.00        |                     |
| Miscellaneous Current Gifts                                 | <u>6,772.30</u> | \$ <u>14,980.30</u> |

1936-37

|   |               |                     |
|---|---------------|---------------------|
| Smith Alumnae   | \$ 2,058.00   |                     |
| Ginling Mail Appeals                                  | 1,353.00      |                     |
| Ginling Promotion Committee and Promotional Personnel | 15,941.37     |                     |
| Associated Boards Mail Appeal                         | <u>259.00</u> | \$ 19,611.37        |
| Southern Methodist Special Gift                       |               | <u>15,000.00</u>    |
|   |               | \$ <u>34,611.37</u> |

1937-38

|   |                 |                     |
|---|-----------------|---------------------|
| Smith Alumnae                             | \$ 4,790.22     |                     |
| Faculty Relief                            | 3,060.10        |                     |
| Mount Holyoke Alumnae                     | 564.00          |                     |
| Other Sources                             | 2,454.00        |                     |
| Cash Endowment                            | 885.00          |                     |
| Civilian Relief Projects (Nanking Campus) | 660.68          |                     |
| Scholarship Fund                          | 1,210.00        |                     |
| Associated Boards, designated for Ginling | <u>2,838.43</u> | \$ <u>16,462.43</u> |

July 1, 1938 - March 20, 1939

|   |               |                    |
|---|---------------|--------------------|
| Smith Alumnae                             | \$ 2,400.50   |                    |
| Faculty Relief                            | 80.00         |                    |
| Mount Holyoke Alumnae                     | 216.00        |                    |
| Other Sources                             | 3,094.66      |                    |
| Civilian Relief Projects (Nanking Campus) | 206.20        |                    |
| Scholarship Fund                          | 276.10        |                    |
| Cash Endowment                            | 1,841.00      |                    |
| Associated Boards, designated for Ginling | <u>360.83</u> | \$ <u>8,475.29</u> |

GINLING COLLEGE BOARD OF FOUNDERS

Report of the Executive Committee

June 5, 1939

The Executive Committee of the Ginling College Board of Founders has held four meetings during the year: on November 3, December 9, 1938; January 26, and March 21, 1939.

The actions of the meeting of November 3rd were cleared at a Board of Founders meeting that same day. The following actions of subsequent meetings are herewith presented to the Founders for approval:

E 122 VOTED that approval be given to Mrs. Thurston's return to China early in the coming year and that provision be made in the budget for her return passage.

E 124 VOTED to approve the recommendation that a Science Building be erected on the campus of West China Union University, and that an appropriation of \$2,000.00 be made by this Board as its share toward the erection of this new building.

In view of the information received it would seem unlikely that return to Nanking would be possible within the coming year. We believe that part of the money necessary for the building could be found in the item for Travel to Nanking, and certain others submitted in the emergency list earlier this year, and we request that the Ginling authorities in Chengtu make up the balance of the amount by reapportionment within the emergency requests.

E 125 VOTED that it is understood that all buildings erected upon the property of West China Union University shall belong to that institution upon the withdrawal from the campus of the visiting colleges.

E 126 VOTED to approve the sale of deeds covering 321-323 East 114th Street, Manhattan, for \$200.00 net, the purchaser to pay all costs and assume all liability.

Other topics brought to the attention of the Committee at the interim meetings are as follows:

GRADUATE STUDY OF CANDIDATES FOR FACULTY APPOINTMENT

The Committee took cognizance of the fact that the number of Ginling alumnae doing graduate work in this country is at present larger than at any time in recent years, and that conditions in China will no doubt greatly increase in the near future the number of Chinese students seeking to add to their special training for a responsible part in the rebuilding of the country after the present conflict. The Committee discussed at some length the opportunity for guidance and assistance presented by this situation as affect-



ing the entire field of Christian Education in China. It was the judgment of the Committee that Miss Wu should be asked to inform the New York office at as early a date as possible each year of the plans of all students in whose foreign study Ginling College is interested.

MAINTENANCE OF STANDARDS. The Founders have noted with interest the recent promulgation of regulations of the Ministry of Education of the Government of China, providing for tutorial supervision of all students, assigning five or six students to each faculty member for special guidance in personal life as well as in studies. It is inferred that these regulations reflect a steady purpose on the part of the Government that the present conflict shall not lower academic and moral standards, and that Ginling College can expect sympathetic support from the Government in its determination to maintain its program at as nearly as possible its pre-war excellence. The Committee agreed to assure Dr. Wu of its awareness of the multiple pressure upon her at this time and its recognition of the fact that maintenance of and improvement in academic standards will mean increase in the scale of faculty salaries and additional appointments, with consequent increase in the budget.

Attention has been called to the plans for graduate study in America of the three Chinese women noted below. All have received funds sufficient to cover part of their expenses, but may need additional help from American sources because of reduction in personal income through war conditions in China.

Mrs. Yeh - Music Department. A tuition and private lesson scholarship at the Westminster Choir School has been secured. This does not cover living which is \$520.00 a year.

Hwang Dzung-mei - Chemistry Department. Miss Hwang has been awarded a Barbour Scholarship at the University of Michigan for 1939-40.

Wu Mou-i - Chemistry Department. Miss Wu has been awarded a fellowship at Radcliffe College for 1939-40. (Miss Wu is an alumna who taught at Ginling previous to 1937-38. She is counted upon as a future member of staff.)

Correspondence from President Wu has presented the plans of the Sociology Department (including the Rural Project) and the need of further training for younger members of this department, notably Wu Suon-i and Tsu Yu-dji. It had been suggested in letters from President Wu that Miss Tsu Yu-dji would be the first to come to America but a cable received on Monday, May 22nd, contained the words "Tsu Yu-dji not coming." For President Wu's use in the plans for this department, details of opportunities for study and scholarship aid in several universities are being secured for forwarding to Chengtu.

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS OF GINLING COLLEGE

3.30 p.m., Monday, June 19, 1939  
150 Fifth Avenue, New York, N. Y.

List of Members

- |                                    |                             |
|------------------------------------|-----------------------------|
| * Miss Margaret E. Hodge, Chairman | Miss Grace Lindley          |
| Mrs. James Stewart Cushman         | Dr. E. C. Lobenstine        |
| Mr. C. A. Evans                    | * Mrs. Francis J. McConnell |
| * Miss Rebecca W. Griest           | Mrs. Charles Hatch Sears    |
| Dr. S. Ralph Harlow                | * Miss Florence G. Tyler    |

Those whose names are starred were present, as was also Mrs. T. D. Macmillan.

Miss Hodge presided and opened the meeting with prayer.

The agenda dealt with items referred to the Committee by the Board of Founders at the Annual Meeting on June 5th.

VACANCIES ON THE BOARD OF FOUNDERS

E 132 VOTED that Miss Mary Sweeny, Assistant Director of the Merrill-Palmer School in Detroit, be elected to fill a vacancy on the Board.

The Committee requested the Chairman to write to Dr. Henry Pitney Van Dusen, elected at the Annual Meeting, and to Miss Sweeny telling them of their election.

MEMBERSHIP ON ASSOCIATED BOARDS' COMMITTEES FOR 1939-40.

- |  |  |
|--|--|
| <u>Executive Committee:-</u>                           | Miss Margaret E. Hodge<br>Mrs. Francis J. McConnell                      |
| <u>Promotion Committee:-</u>                           | Mrs. Emory Ross  |
| <u>Finance Committee:-</u>                             | Mrs. Francis J. McConnell  |
| <u>Christian Character,<br/>Staff and Curriculum:-</u> | Miss Rebecca W. Griest<br>Miss Mary Sweeny<br>Dr. Henry Pitney Van Dusen |

The Executive Committee in selecting these representatives of the Founders for Associated Boards' committee membership took cognizance of the Associated Boards' action AB-965, requesting that committee members be chosen on a basis of their ability and willingness to give active service.

MEMBERSHIP ON GINLING COLLEGE BOARD OF FOUNDERS COMMITTEES FOR 1939-40

Executive Committee:-

Miss Margaret E. Hodge, Chairman  
Mr. C. A. Evans, Treasurer  
Mrs. T. D. Macmillan, Secretary  
Miss Rebecca W. Griest, Chairman, Personnel Committee  
Mrs. Francis J. McConnell, Chairman, Finance Committee  
Mrs. Emory Ross, Chairman, Promotion Committee  
Mrs. Charles Hatch Sears, Chairman, Nominating Committee  
Miss Grace Lindley  
Dr. E. C. Lobenstine

Finance Committee:-

Mrs. Francis J. McConnell, Chairman  
Miss Margaret E. Hodge, Ex-officio  
Mr. C. A. Evans, Treasurer  
Mrs. Harry James (alternate)  
Dr. E. C. Lobenstine  
Mrs. W. W. Rockwell

Personnel Committee:-

Miss Rebecca W. Griest, Chairman  
Miss Margaret E. Hodge, Ex-officio  
Dr. S. Ralph Harlow  
Mrs. Leon Roy Peel  
Mrs. J. W. Perry  
Mrs. Charles K. Roys  
Mrs. Charles Hatch Sears  
Miss Mary E. Sweeny  
Dr. Henry Pitney Van Dusen

Curriculum Advisory Committee:- (Membership identical with that of the Personnel Committee.)

Promotion Committee:-

Mrs. Emory Ross, Chairman  
6 Mrs. T. D. Macmillan, Secretary  
③ Miss Margaret E. Hodge, Ex-officio  
4 Mrs. Francis J. McConnell  
① Mrs. James Stewart Cushman  
② Mrs. J. W. Decker  
5 Miss Sallie Lou MacKinnon  
7 Mrs. George T. Scott  
8 Miss Florence G. Tyler

Nominating Committee:-

Mrs. Charles Hatch Sears, Chairman  
Mrs. Francis J. McConnell  
Mrs. J. W. Decker

Joint Committee on Cooperation with the University of Nanking:-

Miss Margaret E. Hodge  
Mrs. Francis J. McConnell

E 133 VOTED that Dr. J. W. Decker, president of the Associated Boards for Christian Colleges in China, be made a member, ex-officio, of the Ginling College Board of Founders.

REPORT OF FINANCE COMMITTEE

Mrs. McConnell, Chairman, reported that Ginling College has no investments which would fall under the action AB-944 taken at the Annual Meeting of the Associated Boards for Christian Colleges in China, June 2-3, 1939.

FALL MEETING OF THE BOARD OF FOUNDERS

Wednesday, September 20th, was suggested as a tentative date for the fall meeting of the Board.

CABLE TO THE FIELD

A cable was authorized in relation to the bombings on the Chengtu campus on June 12th, and in relation to positions in the Music and in the English Departments.

Respectfully submitted,

Rebecca W. Griest

Secretary Pro Tem

*OK enough as last*  
17

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS OF GINLING COLLEGE

9:45 a.m. Friday, January 26, 1940  
150 Fifth Avenue, New York, N.Y.

Members

\*Miss Margaret E. Hodge, Chairman  
\*Mrs. T. D. Macmillan, Secretary  
\*Mr. C. A. Evans, Treasurer  
\*Mrs. Emory Ross

\*Miss Rebecca W. Griest  
\*Mrs. Charles H. Sears  
Miss Grace Lindley  
Dr. E. C. Lobenstine  
Mrs. F. J. McConnell

Those whose names are starred were present. Mrs. R. A. Doane of the United Christian Missionary Society also attended the meeting.

The meeting was opened with prayer by Miss Hodge.

NEWS FROM THE FIELD

News from the field was given in the form of President Wu Yi-fang's Report of November, 1939, to the Board of Directors.

E 134 VOTED to receive this report with appreciation.

MRS. DOANE

Mrs. Ross introduced Mrs. R. A. Doane, recently elected Vice President of the United Christian Missionary Society, as successor to Miss L. A. Taylor. Mrs. Ross mentioned Mrs. Doane's many years of service in missionary work in Japan, and her excellent qualifications for her new position. At the request of the Committee, Mrs. Doane spoke briefly on her recent visit to Nanking. She gave a vivid and moving picture of the evidences of Ginling's service of the last two and one half years as it has been expressed in the able and consecrated personalities of Miss Vautrin and her colleagues. Mrs. Doane emphasized the amazing fortitude and courage of this group, and the beautifully constructive effect of the Christian spirit in which the work has been done and is now being carried on into increasingly important phases.

MINUTE OF APPRECIATION TO MISS MOORE

It was announced with regret that Miss Alice Moore, secretary in the Ginling Office, is being obliged to take an indefinite leave of absence for health reasons. On the Chairman's request, Miss Griest prepared the minute given below.

E 135 VOTED to express in the following minute the appreciation of Miss Moore's work and the Board's deep regret in the loss of her services:

"The Executive Committee of the Ginling College Board of Founders at its meeting on January twenty-sixth heard with concern that Miss Moore, who has served as secretary of the Ginling College office for several years, needs for health reasons to take an indefinite leave of absence. Miss Moore has been faithful, indefatigable and enthusiastic in her service to Ginling and it is with the keenest regret that we face an office without her presence and knowledge and interest.

"We wish to express to her our appreciation of the spirit in which she has served Ginling and our earnest hope that good health may soon again be hers."

PROMOTION

The attached report of the Committee on Promotion was accepted with appreciation. The Committee on Promotion presented the following recommendation.

The Committee on Promotion believes that there are convincing reasons why the Endowment Fund should be made available to donors, with especial reference to substantial additions to this Fund during 1940-41, Ginling's 25th year. Since it may well be that intensive efforts to add to this Fund may become a part of a larger program for the celebration of Ginling's 25th anniversary, it is suggested that a special committee outside of the Board of Founders be sought to supervise the plans for the celebration.

After discussion, it was

E 136 VOTED that the Committee approve the immediate reopening of the Endowment Campaign, and

E 137 VOTED to refer with power to the Chairman, and two other members of the Board of Founders to be selected by her, the appointment of a committee on the celebration of Ginling's 25th year.

PERSONNEL

Miss Griest presented the suggestions and recommendations of the Personnel Committee for new appointees on the field in accordance with requests from the field.

E 138 VOTED to approve the appointment of Miss Rosa May Butler to Ginling, and to express the hope that the Southern Methodist Board will agree to her transfer.

E 139 VOTED that the Committee on Personnel of the Board of Founders search for candidates to fill two other vacancies on the faculty of Ginling College: one in Music, and one in English.

The splendid work of Miss Minnie Vautrin was then discussed in connection with her approaching furlough next year. It was

E 140 VOTED that the Committee on Personnel of the Board of Founders confer with Miss Vautrin on plans for the best investment of her furlough period.

Miss Griest informed the Committee of the situation in regard to Wu Mou-i and Wu Suen-i, Ginling graduates taking graduate work in American colleges.

E 141 VOTED that Mrs. Macmillan be requested to act in regard to Wu Mou-i, to investigate her problems, and report on them.

E 142 VOTED that Miss Sweeny be requested to act in regard to Wu Suen-i, to investigate her problems, and report on them.

It was announced that Miss Rose of the Department of Home Economics at Cornell is retiring this year at the minimum age limit. She is a very able person and has expressed interest in Home Economics problems in the Orient. After discussion, it was

E 143 VOTED to ask the Secretary to write to Miss Rose, asking for an appointment either here or in Ithaca to discuss the West China situation in regard to Home Economics.

VACANCIES IN GINLING REPRESENTATION  
ON ASSOCIATED BOARDS COMMITTEES

The following were appointed:

- On the Finance Committee: - Mrs. Harry James
- On the Promotion Committee: - Mrs. James Stewart Cushman

The meeting was adjourned at 1:10 p.m. with a prayer by Mrs. Ross.

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COMMITTEE ON FINANCE

The actions recorded below were taken by the Founders' Committee on Finance on 27 January 1940. The Executive Committee has approved these actions in a vote by mail, and they are, therefore, recorded herein as a part of the records of that Committee.

The Board of Directors in EC-60 request a reconsideration of BF225. It was E 144 VOTED to reaffirm the policy stated in BF135 to guarantee annually a stated sum on which the Board of Directors can rely in building its budget, a policy which is understood to include retaining in America the administrative expenses applicable in this country and a margin of income from invested funds sufficient to insure against losses in the management of investments. The sum guaranteed to the field this year is \$19,697.04.

Attention was called to the suggestion in President Wu Yi-fang's letter to Miss Hodge of December 8 that the administrative items in the field budget each year should include the total administrative expense of the College, both field and home. After this was discussed the Committee agreed to the suggestion from the field.

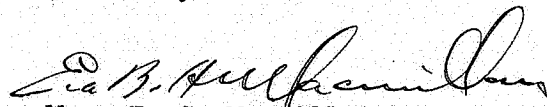
The Committee discussed the content of the anticipated budget for 1940-41, and made the following suggestions:

1. that the statement of assured income include yearly gifts to such an amount as can be shown to be dependable; and
2. that the field be asked to include the Nanking program of the College as a part of regular expense in the items of administration, instruction and maintenance.

In order to make possible the statement of yearly gifts referred to in (1) above, the Committee asked for an immediate study of the Promotional history of the past four years, in order that there may be included in the budget for 1940-41 an item for annual gifts upon which the College can confidently depend, based on an average of the past four years.

Note: A careful analysis of the income from annual gifts for the past four years indicates that \$10,000 from this source should be included in future estimates of assured income, that is, \$6,000 in addition to \$4,000 from Smith alumnae. The Treasurer of the Board approves this figure.

Respectfully submitted



Mrs. T. C. Macmillan  
Secretary of the Board of Founders

017

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
THE BOARD OF FOUNDERS OF GINLING COLLEGE

10:00 a.m., Wednesday, 3 April 1940  
150 Fifth Avenue, New York, N. Y.

Members:

|                                   |                        |
|-----------------------------------|------------------------|
| *Miss Margaret E. Hodge, Chairman | *Dr. E. C. Lobenstine  |
| *Mrs. T. D. Macmillan, Secretary  | Mrs. F. J. McConnell   |
| *Mr. C. A. Evans, Treasurer       | *Mrs. Emory Ross       |
| *Miss Rebecca W. Griest           | *Mrs. Charles H. Sears |
| Miss Grace Lindley                |                        |

Those whose names are starred were present.

The meeting was opened with prayer by Miss Hodge. Regrets for absence were read from Miss Lindley and Mrs. McConnell.

STATEMENT OF PURPOSE OF MEETING

Miss Hodge announced that the present meeting had been called to prepare questions for the Agenda of the Annual Meeting and to receive Dr. Lobenstine's advice on the importance of the various items in the light of his recent visit to the field.

REPORTS FROM STANDING COMMITTEES

Miss Hodge announced that reports of the (1) Executive Committee, (2) Committee on Finance, (3) Committee on Personnel and Educational Advice, (4) Committee on Promotion, (5) Committee on Nominations were not necessary at this time, but would be ready for the Annual Meeting on May fifteenth.

At the request of Miss Hodge, Mrs. Ross, chairman of the Committee on Promotion, announced the cordial message from Admiral Yarnell in relation to the plans for Miss Vautrin's furlough year and the gift sent by Mrs. Yarnell. Mrs. Ross also announced to the Committee the winner of the Mary Carr Curtis Prize, offered by the department of Student Work of the Woman's Foreign Missionary Society, Miss Liu Kai-yung, a student at present enrolled at Ginling in Chengtu. The prize is one of U.S. \$25.00 for an essay on "The Sister College, a Factor in Promoting World Peace."

SPECIAL COMMITTEES

Miss Hodge announced that the Special Committee on the Study and Revision of the Articles of the Constitution and By-Laws would be prepared to make its report at the Annual Meeting on May fifteenth.

Miss Hodge announced that she had appointed Mrs. Rockwell and Miss Lindley to serve with her in the selection of a committee on the celebration of Ginling's 25th year (see E 137). Miss Hodge reported that the committee was at work but was not ready to make an announcement.



CONTRIBUTIONS TO 1939-40 SUSTAINING FUND

Miss Hodge called attention to the fact that Ginling Founders are at present credited with gifts to the 1939-40 Sustaining Fund from only 32 per cent of their membership, in contrast to the 100 per cent which is traditional with this Board. She expressed the hope that the members whose gifts had not yet been received would see that they were in hand within the near future.

ATTENDANCE AT FOUNDERS' MEETINGS  
OF REPRESENTATIVES FROM THE FIELD

Miss Hodge raised the question of the attendance at the meetings of the Founders of members of the Board of Directors and of the faculty who are in America.

E 145 VOTED to recommend to the Founders that provision be made, at the expense of the College budget, for the attendance of at least one meeting of the Founders of each member of the Board of Directors and the faculty body during furlough residence in America.

Miss Hodge called attention to the fact that there are at present in this country: Mrs. J. Claude Thomson of the Board of Directors and five members of the faculty body: Miss Sutherland, Miss Wang Ming-chen, Miss Wu Mao-i, Miss Wu Suen-i, and Mrs. Lucy Leng Yeh.

Miss Sutherland will be returning to China during the summer of 1940. Mrs. Yeh attended the meeting of the Founders of September 27, 1939. Miss Wang Ming-chen, Miss Wu Mao-i, and Miss Wu Suen-i will all be in America during 1940-41. The Secretary was instructed to invite Mrs. Thomson and Miss Sutherland to attend the meeting of May fifteenth, and to inquire of Miss Wang Ming-chen, Miss Wu Mao-i, Miss Wu Suen-i and Mrs. Yeh as to their convenience in regard to attendance at this or some later meeting.

RETIREMENT OF CLASS OF 1940 BOARD OF FOUNDERS

E 146 VOTED to recommend to the Founders the re-election for a term of three years, as co-opted members of the Board of Founders: Mrs. James Stewart Cushman and Dr. Henry Pitney Van Dusen.

The Secretary was instructed to write to the Boards concerned, asking for the re-appointment of the following representatives, members of the class of 1940 of the Board of Founders: Mrs. L. L. Anewalt, Reformed Church in the United States; Miss Sallie Lou MacKinnon, Methodist Church, South; Mrs. Leon Roy Peel, W. F. M. S.; and Mrs. C. K. Roys, Presbyterian Church.

The Secretary was instructed to ask Miss Lindley's advice as to whether she is available to continue on the Board of Founders after her retirement from her official duties as Executive Secretary of the Women's Auxiliary of the National Council of the Episcopal Church, and, if she is not available, who can appropriately succeed her.

FACULTY SALARIES

Miss Hodge quoted a paragraph from President Wu Yi-fang's letter of March 8 in regard to (1) the inadequacy of the Chinese faculty salaries at the present time, and (2) the question raised by the Founders as to an eventual salary scale applicable to both foreigners and Chinese.

E 147 VOTED to recommend to the Founders that first attention be given to the establishment of an adequate salary scale for Chinese faculty members.

EXTENSION OF MRS. THURSTON'S APPOINTMENT

Miss Hodge read President Wu Yi-fang's request that Mrs. Thurston's term of office be extended to include the college year 1940-41, her retirement, according to the regulations of the College, occurring at the time of her sixty-fifth birthday on May 16, 1940.

E 148 VOTED to recommend to the Founders that Mrs. Thurston's appointment be extended for one year.

REPORT FROM DR. LOBENSTINE

The Committee received Dr. Lobenstine's comments in regard to the primary importance of certain problems now being faced by Ginling in China. These comments will serve as guidance for the Annual Meeting of the Founders, on May 15th, when Dr. Lobenstine will be asked for a report to the Board. The text of his report will be made available following the Annual Meeting.

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Mrs. T. D. Macmillan  
Secretary of the Board

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS OF GINLING COLLEGE

10:30 A.M. Wednesday, May 22, 1940  
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

- |                                   |                       |
|-----------------------------------|-----------------------|
| *Miss Margaret M. Hodge, Chairman | Mrs. Charles H. Sears |
| Mrs. T. D. Macmillan, Secretary   | Miss Grace Lindley    |
| *Mr. C. A. Evans, Treasurer       | *Dr. E. C. Lobenstine |
| Mrs. Emory Ross                   | *Mrs. F. J. McConnell |
| *Miss Rebecca W. Griest           |                       |

Those whose names are starred were present, also Miss Florence Tyler, the succeeding Chairman of the Personnel and Educational Committee.

The meeting was opened with prayer led by C. A. Evans.

The Treasurer was appointed Secretary pro tem.

MINUTES

Drafts of the minutes of the Annual Meeting were in hand, and attention was directed to those items specifically referred to the Executive Committee by the Founders.

RECORD OF BOARD AND COMMITTEE ACTIONS

The Committee deemed it desirable to take action as favoring the recording of recommendations made by various committees to the Board of Founders, such action not to alter the plan of recording definite motions voted by the Executive and other sub-committees. It was

E-153 VOTED that all definite actions taken by the Board of Founders in meeting assembled be included in the minutes of such meeting under a serial number.

SPECIAL BUDGET ITEMS FOR 1940-41

The Committee gave further study to the outline of the budget as presented to the Annual Meeting, and gave special thought to the U.S. dollar amount available to cover the requirements of the field budget.

For some time debate centered on action BF-276 regarding the exchange rate used in the budget estimates. It was noted that while the local currency dollar has greatly decreased in value, yet the prices of commodities have increased largely, and also that a goodly portion of the U.S. dollar appropriations is not converted into local currency. After further discussion, it seemed best to consider the U.S. dollar balance of \$19,627.00 as being sufficient to care for the local currency balance of \$205,163.40 as set forth in the budget. It was

E. 154 VOTED to inform the field that the Board of Founders will guarantee UC\$19,627. toward the 1940-41 budget.

SPECIAL REQUEST FOR 1940-41

Action BF-277 was considered in detail. The budget figures were reviewed especially as dealing with the salaries of staff; the request for new foreign members of the staff to be subsequently considered within the budget; the needs for library facilities, and textbooks; foreign study of the Chinese faculty, and special furlough allowance for foreign staff. As a result, it was

E-155 VOTED that the Executive Committee, after careful study of the 1940-41 budget and a review of the immediate needs of the College and staff members, approve the following items as especially urgent for 1940-41, and request the Associated Boards to give favorable consideration to the inclusion of these items in the program for the coming year:-

|   |                      |
|---|----------------------|
| (1) Subsistence Allowance.....                            | US\$5,000.00         |
| (2) Salary and travel for four foreign staff members..... | 4,600.00             |
| (3) Books and other library facilities.....               | 2,000.00             |
| (4) Foreign study of Chinese faculty.....                 | 1,900.00*            |
| (5) Furlough allowance foreign staff.....                 | 1,000.00             |
|   | <u>US\$14,500.00</u> |

|                    |                    |
|--------------------|--------------------|
| *Wu Mao-i.....     | \$800.00           |
| Wu Suen-i.....     | 800.00             |
| Mrs. Lucy Yeh..... | 300.00             |
|                    | <u>\$1,900.00*</u> |

SPECIAL REQUEST FOR MISS WU MAO-I

In connection with the foregoing motion, it was noted that the necessary expenses for Miss Wu Mao-i were not covered by \$275.00, and it was

E-156 VOTED to request the Associated Boards to include \$275.00 for Miss Wu Mao-i in its scholarship budget for 1940-41.

It was noted that there are possibilities of the field recommending new candidates for advance study at a later date, and it was

E-157 VOTED to refer future requests for faculty study in America to the Committee on Personnel.

COOPERATION IN LIBRARY PROJECT

The Committee was advised of a larger project for securing library books through the office of the Associated Boards, and it was

E-158 VOTED to inform the Associated Boards that Ginling seeks cooperation with other universities in any program which might be made for the improving of the library facilities of the Colleges.

FURLOUGH SALARY AND EDUCATIONAL ALLOWANCE FOR FOREIGN STAFF

The Committee was advised of the difficulties encountered by foreign staff members returning to America on the meager salary as paid on the field, and that no provision is ordinarily allowed in the budget for educational allowances. It was

E-159 VOTED (a) That the salary of the Western members of the staff while on furlough be based on \$1,200.00 a year.

(b) That, subject to the approval of the Personnel Committee, \$300.00 educational allowance be made available for foreign staff members on furlough.

OUTFIT ALLOWANCE FOR MISS ALICE SETTLEMAYER

Miss Griest called attention to the necessity of providing \$100.00 outfit allowance for Miss Alice Settlemyer, who will leave for Ginling in July. It was

E-160 VOTED to advance Miss Alice Settlemyer \$100.00 on outfit allowance, including same in Item 2 under action BF-246, such payment to be considered an advance on the regular allowance, provided Miss Settlemyer remains for five years.

APPOINTMENT OF COMMITTEES

It was noted that the chairmen of the various committees were appointed at the Annual Meeting, and it was

E-161 VOTED to request the chairmen of the various committees to submit to the Secretary suggestions for committee membership, same to be presented at the next meeting of the Executive Committee.

It was further

E-162 VOTED that Miss Rebecca W. Griest be appointed to the Committee on Finance, and that Mrs. Doan be appointed to the Committee on Promotion.

RESOLUTION COVERING VISITORS TO CHINA

It was reported that other China Colleges have given thought to the possibility of securing an outstanding Christian leader to visit the various China Colleges in order to deepen the spiritual life of the faculties and students. It occurred that it might be possible for the Nanking Theological Seminary to cooperate, and it was

E-163 VOTED that the Secretary communicate with the Nanking Theological Seminary, calling attention to the desirability of sending to China each year some leading interpreter of religious life and thought, in conference with the Associated Boards for Christian Colleges, to take the matter under consideration and, if possible, to find and finance someone for this purpose in China.

On motion adjourned.

C. A. EVANS

ROC

Secretary, pro tem

(17)

For the information of the Founders, there are attached hereto - in addition to material mentioned in the Minutes - lists of faculty and staff in Chengtu and Nanking for 1939-40.

Special attention is also called to:

(1) The Report on progress made in plans for celebration of Ginling's Twenty-fifth Anniversary, which time did not permit being read on September 19, and

(2) at the request of the Committee on American Support, a statement "What Should the Twenty-fifth Anniversary Mean to Ginling College?"

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MINUTES OF MEETING  
EXECUTIVE COMMITTEE OF THE  
BOARD OF FOUNDERS OF GINLING COLLEGE

19 September 1940, 10 A.M.  
150 Fifth Avenue, New York, N.Y.

- |                                  |                           |
|----------------------------------|---------------------------|
| Miss Margaret E. Hodge, Chairman | Miss Grace Lindley        |
| Mrs. T. D. Macmillan, Secretary  | Dr. E. C. Lobenstine      |
| Mr. C. A. Evans, Treasurer       | Mrs. Francis J. McConnell |
| Mrs. J. W. Decker                | Mrs. Emory Ross           |
|                                  | Miss Florence G. Tyler    |

All members were present, as were also Miss Rebecca W. Griest, Professor J. Claude Thomson and Mrs. Thomson, and Mr. Garside.

DEVOTIONS

Dr. Lobenstine spoke of having seen the Robert E. Sherwood play, "There Shall Be No Night" which gives the story of Finland from late November, 1939, to late February, 1940, through the family of a Dr. Kaalo Valkonen, Nobel Prize winner. The play expresses the conviction that mankind has finally come to consciousness of eternal values, and that through the sufferings of the present, man is finding God.

Dr. Lobenstine read a portion of Romans VIII, beginning with the 18th verse, and told of his attempts to make vivid in his own thought certain New Testament scenes when he attended the International Missionary Council at Jerusalem. He was reminded of the phrase in Luke IX, 32:

Now Peter and they that were with him were heavy with sleep; but when they were fully awake, they saw his glory.

and expressed his belief that through the events of the present, God is trying to awaken His people to the realities of life in Him, and to rouse the Christian church to the possibilities of service not only today but in the future. He offered prayer for such an awakening.

DEATH OF MISS SARA ESTELLE HASKIN.

Announcement was made of the sudden death of Miss Sara Estelle Haskin of the Southern Methodist Board, Editor of the World Outlook. She has made this magazine a vital source of missionary life far beyond the membership of the Methodist Episcopal Church, South, and her death is a great loss. The Committee instructed the Secretary to send to Miss Haskin's board a message of sympathy and of appreciation of her fine abilities.

MEMBERSHIP - COMMITTEE ON NOMINATIONS

At the request of Mrs. Decker, the Secretary reported the nomination of Miss Grace Lindley to fill the vacancy in the Committee. It was unanimously

E 181 VOTED to elect Miss Lindley to membership in the Committee on Nominations.

DEAN HENRY HERMAN MEYER AND MRS. MEYER TO CHINA

In E 163 the Executive Committee expressed its interest in the service in China each year of leading interpreters of religious life and thought, and called this issue to the serious consideration of the Associated Boards for Christian Colleges in China. Attention is now called to the departure for Shanghai of Dean Henry Herman Meyer of Boston University School of Religious and Social Work, and of his wife who is also a trained leader of religious work, especially with students. Yenching initiated the invitation to have Dean Meyer and Mrs. Meyer spend 1940-41 in China. A generous amount of the necessary funds has come from the Wendel bequest. Dean Meyer and Mrs. Meyer go first to Shanghai to teach in the Nanking Theological Seminary there, and to work with students of the Associated Shanghai Colleges. Later they will spend some time at Yenching, and hope to be sent to Free China. The last-named decision will be made on the field.

The Secretary reported that Dean Meyer has a strong hope of being permitted to spend a part of next year in West China, and he would be glad to have Ginling College express its concern that such an arrangement be made.

E 182 VOTED that the Secretary communicate to the authorities of the Nanking Theological Seminary in Shanghai the conviction of this Committee that the year's service of Dean Meyer and Mrs. Meyer will be the more productive if it can include a substantial period spent in Szechuan, and that they can be counted on to bring inspiration wherever they reside and work.

GINLING IN CHENG TU

Professor J. Claude Thomson gave a report of the two years during which he has been in West China, as a member of the faculty of the University of Nanking. He has served during this period as a member of Ginling's Board of Directors, but he has not had the opportunity of uninterrupted academic life because of involvement in problems of transportation of supplies from the South to Chengtu. He has been absent from Chengtu for a longer period than he has been on the campus, but he gave to the Committee a very sympathetic and encouraging statement in regard to the possibilities for further development of the Christian University community on the campus of West China Union University, and of the unlimited opportunities for service. A unique quality of the situation is that the Universities temporarily on the West China campus are being able to maintain each its own identity and yet to share in the corporate life of the educational program. As contrast, Mr. Thomson spoke of the conspicuous situation of Ginling at present in Nanking, where its campus is the one bright spot in a dreary scene of desolation and where it stands as a beacon, guiding the Chinese of Nanking toward a brighter future.



In Chengtu, on the other hand, the College is merged physically on the West China campus with the other units operating there, and is taking pride in its opportunity to be a part of a smooth-working larger educational mechanism. The leadership of President Wu Yi-fang means a great deal to the other universities on the West China campus as well as to Ginling and to the national organizations in which she assists Madame Chiang.

As one small evidence of the preservation of the unique Ginling spirit, Mr. Thomson told of the lawn party which served as farewell for Miss Spicer as she left Chengtu this spring. It was the same sort of good time which Miss Spicer would have received as a tribute if she had been leaving from the pre-war Nanking. The Ginling girls in Chengtu are the same fine quality as of old, and they show now, as formerly, eloquent proof of having caught a vision of God as revealed in his Son, and of sharing in the new vision of the contribution the Christian Colleges of the Far West can make to the China of today.

The Chairman expressed the gratitude of the Committee to Mr. Thomson for his presence at the meeting and his report.

#### GINLING IN NANKING

The four pages of summary attached hereto were read in full. After full discussion, it was

E 183 VOTED to express to Mrs. Thurston deep appreciation of her present services in Nanking, and of the readiness with which she has assumed certain added responsibilities.

The fuller discussion of the responsibility of the administration in Chengtu for the Nanking program brought forth a unanimous opinion in favor of the deepest possible understanding on the part of each campus of the needs of the other, and it was

E 184 VOTED that this Committee request the College administration in Chengtu to arrange that Miss Priest go to Nanking in the course of the present academic year for a period of a month to six weeks, sufficiently early in the year so that she can subsequently have a period on the Chengtu campus before departure on furlough

and

E 185 VOTED that this Committee suggest a similar action by the Board of Founders of the University of Nanking.

Following upon a reference to the new regulations for schools issued by the "New Regime" in Nanking, Dr. Lobenstine suggested that special attention be called to the strategic importance of continuing the Homecraft Courses and other reconstruction services. If the present dominating influence in Nanking succeeds in placing upon the schoolwork temporarily embarrassing strictures, the work which is more completely that of relief and rehabilitation may prove to be extremely important to Ginling in Nanking.

TWENTY-FIFTH ANNIVERSARY PROGRAM

In order to release for the reports on personnel and on budgetary matters the time which would have been given to a report on the Anniversary plans, the Secretary read by title only the attached page dealing with the program under the direction of Mrs. Morrow and Mrs. Hoskins.

REPORT OF THE COMMITTEE ON PERSONNEL AND EDUCATIONAL ADVICE

Miss Griest reported on the appointment of new candidates to the faculty and on other arrivals and departures of recent weeks as recorded on the attached sheet.

The subject of Miss Sutherland's assignment to service on the campus in Nanking, following upon E 177, was reported upon in detail by Miss Griest, with a summary of correspondence between the representatives of the Founders and the field. After full discussion, it was

E 186 VOTED that a cable be sent, placing within the authority of President Wu Yi-fang further steps toward the solution of this problem.

The text of the cable sent is:

IN JUNE BOARD ASSUMED RIGHT TO ASSIGN SUTHERLAND.  
BOARD MEETING TODAY PLACES AUTHORITY WITH FIELD.  
MATTER NOW IN YOUR HANDS. HODGE.

At this point in the meeting, Miss Tyler asked that the Committee receive her resignation as Chairman of the Committee on Personnel and Educational Advice. She stated that she had accepted this chairmanship in June because it was urged upon her as a service which she could render to Ginling, but she had realized in recent weeks that Miss Griest's special fitness for the candidate work made it imperative that the Founders make it possible for her to continue in charge. Miss Tyler expressed willingness to give other expression to her Ginling loyalty as opportunity offers. On Miss Tyler's motion, it was

E 187 VOTED that the Board accept Miss Tyler's resignation as the Chairman on the Committee of Personnel and Educational Advice,

and

E 188 VOTED that a committee of three - consisting of Miss Hodge, Mrs. Ross, and Mrs. McConnell - study, with Miss Griest, the arrangements necessary for her continuing to carry the work on candidates, and such other arrangements and understandings as shall be suitable for the complete functioning of this Committee.

Mrs. Macmillan reported on the graduate work of Ginling alumnae who are to be in the United States during 1940-41, as indicated on the attached sheet.

BUDGET AND OTHER FINANCIAL ITEMS

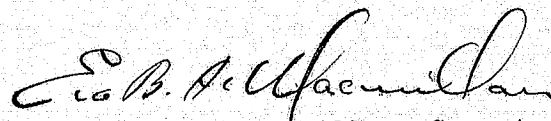
The Treasurer presented a memorandum attached hereto and a revised budget for 1940-41. On his recommendation, it was

E 189 VOTED that the Executive Committee recommend the approval of the Budget as revised with the hope that the item \$2,000 for books, etc., will not be spent until secured, and that other items in the special Field Budget be kept within the minimum amount until assurance is given that the special funds are secured.

In connection with the discussion of the budget, it was

E 190 VOTED that the attention of President Wu Yi-fang be called to the fund of \$17,500 in the list of askings of the Sustaining Fund for 1940-41 as available for the joint use of the universities on the West China campus. It is intended that this sum shall afford relief to all of the universities in such matters of stringency as books and equipment.

The Committee adjourned at 1:00 P.M.

  
Mrs. T. D. Macmillan, Secretary

19 September 1940

MEMORANDUM TO GINLING EXECUTIVE COMMITTEE

It will be recalled that action BF-277 at the May 15th meeting referred special items in the budget to the Executive Committee. The action read as follows:-

"VOTED to refer to the Executive Committee with power a restudy of the budget, with authority specifically to add to the budget for 1940-41 with a view (1) to raising the salary scale for Chinese faculty members, (2) to providing funds for filling important faculty vacancies, including assistance in the plan for visits to China of leaders in religious thought, (3) to adding to present inadequate library facilities, (4) to increasing funds for foreign study of Chinese faculty members, and (5) for suitable use of furlough periods by foreign faculty."

At the meeting of the Executive Committee held on May 22nd, action E-155 was taken, as follows:-

"VOTED that the Executive Committee, after careful study of the 1940-41 budget and a review of the immediate needs of the College and staff members, approve the following items as especially urgent for 1940-41, and request the Associated Boards to give favorable consideration to the inclusion of these items in the program for the coming year:-

- (1) Subsistence Allowance.....US\$5,000.00
  - (2) Salary & travel for 4 foreign staff members. 4,600.00
  - (3) Books & other library facilities..... 2,000.00
  - (4) Foreign study of Chinese faculty..... 1,900.00\*
  - (5) Furlough allowance foreign staff..... 1,000.00
- US\$14,500.00

\*Wu Mao-i       \$800.00  
 Wu Suen-i       800.00  
 Mrs. Lucy Yeh 300.00  
 \$1,900.00"

A revised Board of Founders budget is attached herewith. It will be noted that the budget anticipates receiving \$20,500 from special sources and through the Associated Boards, and aside from the endowment campaign now in progress.

After consulting members of the Finance Committee available, it seems wise to call the attention of the Executive Committee to the possibility of an overdraft, and that provision be made in advance to avoid such a contingency.

C. A. EVANS

19 September 1940

REPORT OF THE COMMITTEE ON PERSONNEL AND EDUCATIONAL ADVICE

Miss Griest reported for the work of the Committee in regard to staff as follows:

New Members of the Staff.

Miss Alice Settlemyer, under appointment to the English department, sailed July 13th. Word has been received from Chengtu of her safe arrival there.

Miss Li Man-kuei, at President Wu's request, was secured for the department of English and sailed on August 9th. She has a B.A. from Yenching, an M.A. from the University of Michigan in English, and while there won two of the Hopgood prizes. She has worked both in the Chinese division of the Congressional library and in the Chinese library at Columbia University.

Miss Yung Hsiao-yun, at President Wu's request, was secured for the new work in Home Economics and sailed on August 9th. She has a B.A. from Yenching, majoring in Home Economics, an M.A. in that field from Columbia University, and in 1939-40 studied at the Merrill-Palmer School and at Cornell University.

Matthew Yang, at President Wu's request, was secured for the department of Music. He will teach both at the University of Nanking and at Ginling. He is a graduate of the University of Nanking, doing his major work in the field of Music at Ginling College. He received an M.A. in music at the University of Michigan in 1940.

Esther Rhodes, under appointment to the Music Department of Ginling College in 1937, has gone to the Music Department at Chengtu under a special appointment for one year to meet the emergency need of that department (see E 177, June 19, 1940). She will transfer to a three-year term provided conditions here make it possible and there warrant it.

Furlough Members of the Staff - Returning to the Field.

Liu En-lan sailed on August 9th after successfully concluding her graduate work in Geography at Oxford University.

Catharine Sutherland, assigned by the Board in June to Nanking to meet the emergency there, sailed on August 9th. A summary of the involved correspondence was presented. The Executive Committee continued to believe in the wisdom of its June decision, but decided that final authority belonged to the field. Voted; to cable the field, placing the matter in Dr. Wu's hands for decision. The Committee disapproved of placing the burden of the decision upon Miss Sutherland.

Furlough Members of the Staff - Returning from the Field.

Miss Minnie Vautrin. In mid-August Miss Vautrin was permitted to leave the hospital in Iowa City, but after a brief trial returned to the hospital. The doctors, however, are not discouraged.

Miss Eva Spicer, sailed from New York en route to her home in London on August 27th. A cable from London reached New York on September 7th, telling of her safe arrival. Miss Hodge reminded us of the daily prayer at 9 A.M. for Miss Vautrin's recovery and suggested that we include a prayer for Miss Spicer's safety.

19 September 1940

GINLING ALUMNAE - GRADUATE WORK IN THE UNITED STATES, 1940-41

Deng Yu-dji (Ginling 1926) is completing her studies for the master's degree in Sociology at New York University. She expects to return this autumn to her duties as executive in the Industrial Department of the Chinese International Y.W.C.A.

Djao Hua-chuen (former student at Ginling College), as holder of a Barbour scholarship in the University of Michigan, is continuing her studies in music. A brilliant student.

Dju Gioh-fang (Ginling 1934) is entering upon a graduate program in Economics at the University of Chicago. She has been granted a scholarship on the basis of her work with the China Economic Research Institute and the brilliance of her record as an undergraduate.

Gao Ren-ying (Ginling 1929) remains in residence at Boston University, where she will take a master's degree in Sociology. At the mid-year she will resume her connection with the Y.W.C.A. in China, as assistant to the Executive Secretary, another Ginling graduate, Tsai Kwei.

Li Gwan-yuen (Ginling 1931) hopes to remain in this country until she has taken her doctorate in Psychology. She is seeking admission to the New School of Social Research in New York for 1940-41, because of the presence on its faculty of one of the scholars famous in her field.

Li Mei-yun (Ginling 1931) is in Rochester, and has a program for the coming year which divides her time between Colgate-Rochester Theological School and the University of Rochester.

Lo Ai-djen (Ginling 1932) has been accepted by the Biblical Seminary in New York as a student for the coming year.

Lu Gwei-djen (Ginling 1926 and Ph.D. at University of Cambridge, England) is doing research work in the bio-chemical phases of vitamin studies in the Institute of Experimental Biology of the University of California. She has been asked to report on her researches at two national Science Congresses since her arrival in this country a year ago. In the field of popular literature she has recently achieved some fame as author of an introduction to "The Epicure in China", a volume of detailed recipes from Chinese cookery.

\*Wang Ming-djen (graduate student of physics at the University of Michigan) is again the holder of a Barbour scholarship. She is well on her way to completing the work for her doctorate in June, 1941.

\*Wu Mao-i (Ginling 1928, A.M. Yenching University) is entering upon her second graduate year in Chemistry at Radcliffe.

\*Wu Suen-i (Ginling 1936) took her master's degree in Sociology at Oregon State College in August and begins a second year of study this month under the direction of Miss Sweeny of our Board at the Merrill-Palmer School in Detroit.

\*Mrs. Lucy Leng Yeh has a full graduate fellowship at Smith College in the Department of Music, and has been accepted as a candidate for the master's degree in June, 1941.

\*Member of Ginling College faculty, on leave of absence for advance study.

19 September 1940

MEMORANDUM TO GINLING EXECUTIVE COMMITTEE

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C. A. EVANS

19 September 1940

BOARD OF FOUNDERS  
GINLING COLLEGE  
REVISED BUDGET 1940-41

RECEIPTS

|  |                  |           |
|--|------------------|-----------|
| United Christian Missionary Society..... | 1,000.00         |           |
| Presbyterian Board.....                  | 3,000.00         |           |
| Woman's American Baptist.....            | 1,500.00         |           |
| Methodist Board.....                     | 1,750.00         |           |
| "    "    South.....                     | 3,400.00         |           |
| Reformed Board.....                      | 100.00           |           |
| Smith College Community Chest.....       | 4,000.00         |           |
| "    "    Alumnae.....                   | 4,000.00         |           |
| Rohrman Fund Income.....                 | 50.00            |           |
| Day of Prayer Offering.....              | 1,000.00         |           |
| Investment Income.....                   | 3,000.00         |           |
| Sustaining Fund.....                     | 10,000.00        |           |
| Additional Fund.....                     | <u>10,500.00</u> | 43,300.00 |

DISBURSEMENTS

|   |                 |           |
|---|-----------------|-----------|
| Field Treasurer.....                                  | 19,627.00       |           |
| <u>Additional Field Items:</u>                        |                 |           |
| Subsistence allowance.....                            | 5,000.00        |           |
| Salary and travel for 4 foreign<br>staff members..... | 4,600.00        |           |
| Books and other library facilities..                  | 2,000.00        |           |
| Foreign study of Chinese faculty....                  | 1,900.00        |           |
| Furlough allowance foreign staff....                  | <u>1,000.00</u> | 14,500.00 |
| Home Adm.-Executive Office.....                       | 6,157.00        |           |
| "    "-Incidentals.....                               | 216.00          |           |
| "    "-Secretarial assistance.....                    | 500.00          |           |
| "    "-Promotional.....                               | <u>2,300.00</u> | 43,300.00 |



727  
19 September 1940

### GINLING IN NANKING

In a "personal report", received in New York in April last, Mrs. Thurston said: "There seems to be an impression that those of us who are in Nanking are devoting ourselves mainly to occupying and protecting property, and doing relief for refugees. Echoes of this come in to us from the outside. Visitors who make the venture and come to see for themselves have quite another picture when they leave - of very busy, even overworked, people doing very worthwhile things. There is, and can be, no higher education, but there is everything else in our Nanking program, and the opportunity is overwhelming, - and there are many obstacles."

Mrs. Thurston returned to China in March, 1939, arriving in Nanking on April 14 of that year. Her "personal report", already referred to, and a copy of a letter from her to Dr. Wu were in the hands of the Founders before the Annual Meeting of May 15th. Lack of time and pressure of immediate problems did not permit any reference to these documents during the Annual Meeting, or in the Executive Committee Meetings of May 22nd and June 19th. During the summer there has been added further important information from Nanking, and of these communications a brief summary follows.

It had been hoped that Miss Vautrin would be meeting with the Executive Committee at this time; her necessary absence makes all the more important an understanding of the structure she has built up in Nanking, and the support - in thought and in dollars - which is called for within the responsibility of the Founders.

#### Administrative Committee

In 1937 President Wu Yi-fang appointed Miss Vautrin as Chairman of a committee of three to take administrative responsibility in Nanking. Soon after Mrs. Thurston's return in 1938, she relieved Miss Vautrin of the book-keeping and became Treasurer. On Miss Vautrin's departure in May, 1940, Mrs. Thurston took Miss Vautrin's place as Chairman of the Committee, and in June the other members were Mrs. Tsen, Miss Blanche Wu, Miss Ellen Koo, Miss Harriet Whitmer, and Dr. Wu was being asked to add Miss Swen Bao-hwa, who had come up to Nanking to take charge of the Middle School program.

#### Faculty

During 1939-40 there were 17 full- or part-time Chinese staff members of Ginling in Nanking. Nine of these were men, while the eight women included the veteran Mrs. Tsen, Director of Dormitories, whose services are varied and important, Miss Ellen Koo (sister of T. Z. Koo), Lin Mi-li (Ginling 1936, Dean of the Homecraft Course), Blanche Wu (Ginling 1923, of the College Biology Department, Director of the Poultry Project), and two younger graduates, Miss Loh, who taught Biology, and Miss Yuen, who taught Physical Education. The two last-named are not to return for 1940-41, much to the disappointment of their colleagues.

19 September 1940

Program of Educational and Rehabilitation Work

During 1939-40 there was a student population of 340 on the campus.

One hundred and seventy students were enrolled in a five-year Middle School course. Mrs. Thurston's comment on this work is that it is "a good equivalent for the standard Middle School course - as good or better educationally. The students are poor, financially, compared to those in our three-year Practice School, but in ability, earnestness, and attitude, they are not inferior."

In the Homecraft Course 70 women and girls were enrolled, engaged in acquiring knowledge and skill along lines that would make it possible for them to be self-supporting at the end of their work in the spring. These 70 students have now been added to the several hundred rehabilitated women wage earners through practical training given to them on the Ginling campus since the invasion in 1937.

One hundred children have been enrolled during the past year in three groups, known as (1) the Neighborhood Day School, (2) the Kindergarten, and (3) the Nursery School or the One-Meal-a-Day School. Some of these students were from families of the Community, and others were children of the Homecraft women. Their inclusion within the campus program has been justified on at least three grounds: community service, practice teaching for the Middle School students, and care of children of women busy in their own studies on the campus.

For 1940-41 it is planned that the Homecraft work will be carried on only through an extension program and child welfare follow-up under Lin Mi-li, Ginling 1936, who has been Dean of the Homecraft Courses. Miss Lin will devote half of her time during 1940-41 to this extension and social service work, and will give half-time to teaching on the campus. The looms and stocking machines, which were purchased as Homecraft equipment, will be fully occupied by the girls in the Middle School courses, who will be better able, through the use of these machines, to pay their way as students and to be competent in self-support later. Both the weaver and the dyer will be retained on the Ginling staff.

For 1940-41 no new Middle School class will be admitted, although additional students are being enrolled for the four remaining classes.

The schools for children, already referred to in the 1939-40 program, will again be received on the campus.

Repeatedly, in Mrs. Thurston's letters, there are references to the pressing need for relief, and the hope that funds from America will continue to be supplied. There is apprehension on the campus in Nanking lest Miss Vautrin's absence may decrease the gifts for relief; the need does not decrease, and it is one source of pride in Ginling's Nanking program that wise assistance has not been refused to those of their neighbors who have been in dire need during the past three years.

Graduates from the Experimental or Middle School Course

A report on the graduating class of nine in June, 1940, throws light on the quality of these young women. Their ages range from 18 to 22, showing some effect of the disruption of their school course by the war. Some of them were in Nanking during 1937, and continued their studies on the Ginling campus as classes were evolved after the period of the terror. Others were at a distance from Nanking and have returned to that city for personal or family reasons. Five of the nine were previously enrolled in Christian Middle Schools in Nanking. The business of their fathers sheds some light on the reasons why the girls are now in Nanking, namely, that the family income is probably dependent on salvaging something from trade located in the city.

The fine stamina of these girls is shown by notes on teaching and relief work in which they have been engaged, and the quality of what Ginling is giving them and their own steadiness of purpose is evident from the statement of their plans for next year. In June, two of them were taking examinations for entrance to the Shanghai Colleges, and one was seeking admission to a special course on the Cheeloo campus in Tsinan. Mrs. Thurston comments on the financial obstacles facing many of these graduates who are eager for higher courses, because of the great expense of living in Shanghai and the prohibitive cost and difficulty of the journey to Free China.

Rules and Regulations Governing Private Schools, 1940  
(Issued by "The New Regime", Nanking)

Full text of these regulations is appended hereto. Mrs. Thurston calls to our special attention Sections 9, 11, 12, and 21. There appears to be, at the moment, no reason for apprehension that there will be unfriendly imposition of these regulations in relation to our work in Nanking. There has been no reference to them in correspondence since the early spring.

The Immediate Future

With the careful foresight characteristic of Miss Vautrin, a plan for 1940-41 was evolved months ago which will minimize the number of new problems the Nanking staff must expect to face during her absence. As one recalls the multiplicity and severity of these problems since August, 1937, one is amazed at the quiet success with which their solution has been achieved and humbled by the realization of the cost Miss Vautrin has paid for the inspired and comparatively frictionless instruments of service now lying to the hands of our other representatives in Nanking. Mrs. Thurston reports that there was ready, when Miss Vautrin was obliged unexpectedly to give up her work in early May, a docket - prepared by her - for the final faculty meeting of the year.

Serious tasks are, however, not absent. Several resignations from the 1939-40 faculty leave gaps which must be filled if the courses are to continue to give adequate middle school training. Mrs. Thurston reports that higher salaries are absolutely necessary to hold the right kind of instructors and to meet skyrocketing living costs. The employees in the lower brackets are not at present being paid wages sufficient to cover housing and food sufficient to maintain health. Rice at \$40 a tan is one item quoted, and the forces which have brought about these conditions are not likely to be more beneficent in the near future.

Repairs

(from Mrs. Thurston's letter to Dr. Wu, 19 March 1940)

"I suppose we have authorization for necessary outside repairs to roofs and woodwork. Probably one or two more roofs should be done at the proper season. I am asking Mr. Gee about everything and letting him supervise the work. Especially since we let Mr. Li go we have no one on the staff to do this kind of thing. Mr. Gee has given us estimates for roof work which would protect the attics from bats, also for some painting of the wooden roof supports outside.

"There is also a problem involving quite a little money in the floor of the Practice School dormitory hall and reception room. Either white ants or dry rot has weakened the floor support, and the possibility of using cement instead of wood is to be considered. This will be quite a big job and would be done in the summer.

"The floor in the living room and dining room of 400 should be finished. Mr. Gee is writing to Anderson & Meyer about the materials which are necessary to stick the outside layer to the cement. Miss Vautrin feels that it would be a good thing to have this room made more attractive as a center for the women's faculty in residence, and to have a stove set up next winter in the living room. All the heat they have had this winter has been from a tiny stove in Mrs. Tsen's sitting room.

"Mr. Gee has a man up from Shanghai who is inspecting and cleaning boilers and pipes connected with furnaces. I am having him go over the furnaces in the three academic buildings and also the central heating plant. This is quite important as a part of upkeep. We do not anticipate using these furnaces for central heating until we are carrying on college work, but they should not be allowed to rust.

"The problem of restoration involving repair of damage to walls and floors of the dormitory buildings caused by use of refugees is one that needs to be considered. All wooden floors will have to be revarnished. Walls, particularly in the halls, will have to be cleaned in some way and to some extent replastered with a new surface layer. Of course, this should be all finished before any work on floors is done. Should we be doing any of this work now, taking the dormitories one by one? I have thought of the possibility of not using the Practice School dormitory next year but using No's 500 and 700 for the students who are here. That would make possible a thorough job on the floors in the Practice School allowing plenty of time for the Ningpo varnish to harden. There would then be the possibility of starting next spring on one of the campus dormitories by letting the students move into the Practice School dormitory for the second semester. If, say, 700 is restored, work could be begun on another until all four dormitories are ready to receive the students for whom they were intended. The present use of the buildings is not very much harder on them than the use by college girls. People are always a little more careful if things look nice. I am not here expressing any judgment on this plan but asking you to think about it and express your opinion.

"The estimates for the work referred to above are as follows:

|  |            |
|--|------------|
| For Practice School floors                                     | \$616.00   |
| For Boilers and Pipes  | 160.00     |
| For Roof work, painting and sealing against bats, two schemes: |            |
| Scheme 2,  | \$4,215.00 |
| Scheme 3,  | \$5,951.00 |

This is for the seven buildings in the original group. I think Mr. Gee thinks Scheme 2 will do what is necessary, but more painting is included in Scheme 3."

### 1. Committee Membership

The Committee on the 25th Anniversary has been organized under Mrs. Dwight W. Morrow as Honorary Chairman, and Mrs. Harold B. Hoskins as Chairman. The Executive Committee of 16 at present includes representatives of several of the contributing church groups, of Barnard, Vassar, Bryn Mawr, Mount Holyoke, and Smith, of the private schools, of the American Association of University Women, of the Committee on Permanent Peace, and the International Student Service. The National Committee of 57 members covers 20 states and 45 cities.

### 2. Founders' Day

Founders' Day is to be celebrated this year both in China and America during the first week of December. The exact date will be announced within the next few days. It will be the occasion of gatherings of Ginling friends and of the initiation of plans for other events and for the raising of funds.

### 3. New York Events

The first public event of the Anniversary program in the New York area is to be an evening of dinners given by private hostesses in thirty or more homes of the city. At the conclusion of the dinner hour these groups will gather in one of the larger homes to listen to the Chinese Ambassador Hu Shih.

### 4. Preliminary National Plans

The New York program may be the pattern followed in other communities of this country, or quite different events may be planned by the members of the National Committee. Following a meeting of the New York members on September 30, national committee members will be informed of available program material, speakers whose services can be secured through the New York headquarters, and available program aids such as motion pictures, slides, and victrola records. The 50 former Ginling faculty members in America, and the 20 Ginling alumnae, and others who know the College well are to be reckoned among the possible speakers.

### 5. Relationship to Program of the Founders' Committee on American Support and Program of the Smith Alumnae Committee for Ginling.

The Anniversary Committee is in consultation with the Committee on American Support, and the timing of events, the character of publicity, and the wording of appeals - written and personal - will be carefully coordinated, to the end that the regular budget of the College may have its proper place in the fund-raising schedule, and that the future support of the College may be strengthened.

National members of the Anniversary Committee are to work in cooperation with Ginling Representatives of Smith Clubs in the 82 cities where these clubs exist. In some cases this will mean a single event including an audience representative of the community, and in all cases the information about Ginling and the importance of its services to America as well as to China will become the more widely known.

### 6. Extensions of List of Donors and Interested Individuals and Groups

The work of enlarging the appeals through certain new groups under organizational leadership has just begun. The Committee on International Relations of the American Association of University Women has taken favorable action, and has requested the Director of the Association to commend the Anniversary program to its Branches throughout the country. This will mean valuable assistance in a large majority of those centers covered by National members of the Anniversary Committee. There are 862 branches of the American Association of University Women.

Cooperation with the Headmistresses Association of the East and the National Association of Principals of Private Schools has already brought into touch with the Anniversary program 110 schools, of whom only 22 have been previously touched by Ginling's promotional program in America.

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MINUTES OF MEETING

BOARD OF FOUNDERS

GINLING COLLEGE

EXECUTIVE COMMITTEE

150 Fifth Avenue New York  
February 26, 1941 2:00 p.m.

|                                   |                       |
|-----------------------------------|-----------------------|
| *Miss Margaret E. Hodge, Chairman |                       |
| *Mr. C. A. Evans, Treasurer       | *Mrs. Emory Ross      |
| *Mrs. T. D. Macmillan, Secretary  | Mrs. J. W. Decker     |
| *Miss Rebecca W. Griest           | Miss Grace Lindley    |
| Mrs. Francis J. McConnell         | *Dr. E. C. Lobenstine |

\*Those starred were present.

The following question was presented by the Treasurer for Executive action:

FIELD BANK ACCOUNT FOR GINLING COLLEGE

The Central Hanover Bank and Trust Company have called our attention to the fact that the field account for Ginling College carries authorization only for officers on the field. As the account is authorized by the Board of Founders, and as conditions in China may require funds to be drawn from the account here in America through the Board of Founders, it is suggested that the resolution be revised to include the treasurers of the Board of Founders.

It was

E 192 VOTED that the field account of Ginling College carried at the Central Hanover Bank and Trust Company be revised to include the signatures of the Treasurer and Assistant Treasurers, any two being required to draw.

ANNUAL MEETING

Dates for the Annual Meetings of the Associated Boards are now set for the week of May 5th. It was recommended that the group set a date for an Executive Committee meeting before the end of April, to prepare for the Annual Meeting of Ginling College Board of Founders. After a tentative canvass of possible dates for members present, the following dates were thought to be possible:

April 14th, 15th, 16th, 24th, 25th.

The Secretary was asked to circularize the members of the Committee for a final choice from these dates.

[27]  
FEB 26 1941

Minutes - Executive Committee - 2

SERVICES OF MISS ABIGAIL HOFFSOMMER

Miss Hoffsommer (a member of the Ginling faculty from 1931 to 1936) gave valuable service in the Ginling office from September 24th, 1940 to February 22, 1941. It has been possible to make use of her ability in dramatic and narrative writing, and she has done the major part of the composition of two articles for the religious press and of the two dramatic sketches, of which one had its first presentation in New York on December 1st, and the other in Northampton on February 26th. The office budget for the year has made it impossible to retain Miss Hoffsommer, and her absence will be keenly felt.

It was

E 193 VOTED that the Secretary be asked to express the appreciation of the Board to Miss Hoffsommer.

CONTENTS OF OLD FILES

Advice was asked on the procedure to be followed in clearing a considerable mass of pre-1930 Ginling material recently removed from the Associated Boards files.

It was

E 194 VOTED to leave the decision as to the procedure in clearing these files in the hands of Mr. Evans and Mrs. Macmillan, with a report to be made to the Executive Committee not later than the fall of 1941.

Miss Griest suggested that the Secretary explore the possibility of further Ginling materials in Miss Bender's former office.

The meeting adjourned at 3:00 o'clock.

Mrs. T. D. Macmillan  
Secretary

MINUTES OF MEETING

BOARD OF FOUNDERS                      GINLING COLLEGE

EXECUTIVE COMMITTEE

150 Fifth Avenue    New York  
April 14, 1941 - 10:30 A.M.

\*Miss Margaret E. Hodge, Chairman

\*Mrs. Charles H. Corbett, Acting Secretary  
\*Mr. C. A. Evans, Treasurer  
\*Mrs. J. W. Decker  
Miss Grace Lindley

\*Mrs. Francis J. McConnell  
\*Mrs. Emory Ross  
Miss Florence G. Tyler

\*Those starred were present.

Miss Hodge opened the meeting with prayer.

The minutes of the March 24, 1941 meeting were approved as circulated.

PREPARATION OF THE CONSTITUTION AND BY-LAWS

It was reported that copies of the Constitution and By-Laws as revised will be in convenient form for distribution at the Annual Meeting in May.

MRS. WAY-SUNG NEW

The Committee learned that Mrs. New had arrived March 16 on the President Coolidge and after placing her son in school would be in a position to come East.

It was

E-206 VOTED that Mrs. Corbett, Acting Secretary, correspond with Mrs. New, now in Claremont, California, to ascertain more definitely her plans, clear the matter of her attendance at the Annual Meeting of the Board of Founders on May 7th and at Smith College Commencement, June 13-16. Through correspondence with Smith College, details concerning Mrs. New's possible participation in any Smith-Ginling program should be cleared as well as matters which concern expense of travel and entertainment.

WU MAO-I

It was reported that Wu Mao-i, now at Radcliffe College, has signified her willingness to apply to Duke University for a scholarship to enable her to continue working for her doctorate. This plan was approved as was also the granting of a part of the \$300 to help her with summer expenses, previously voted for the 1941-42 school year. Miss Wu is hoping to find work during the summer which will help her finances and at the same time give her some practical laboratory experience.



WU SUEN-I

Attention was called to the following paragraphs from a letter under date of April 10, 1941, written at Cornell University where Miss Wu is now taking courses in Rural Sociology.

"In my recent letter to Dr. Wu, I have explained to her my plan to further my study in Home Economics and Rural Sociology. I am fortunately granted a scholarship and shall be in the University of Wisconsin next year. Needless to say, I made my decision only after long and careful consideration.

"Since I shall not be able to return to Ginling College next year, I shall return the grants which you sent me during the past year as soon as I can."

FINANCES

Mr. Evans reported a gift of \$50,000 from the Rockefeller Foundation to the Associated Boards, of which \$4,000 is Ginling's share. This reduces the amount yet to be raised for Ginling's current budget to approximately \$5,500.

1941-1942 BUDGET

The prepared budget for 1941-42 as recommended from the field by the Board of Directors was presented and discussed.

It was

E-207 VOTED that the Finance Committee take it under advisement and be ready to report with recommendations at the Annual Meeting in May.

LI MEI-YUN

A report was made of correspondence with Li Mei-yun, a Ginling alumna now doing postgraduate work at the University of Rochester. Miss Li is endeavoring to find some way of financing herself during the summer. It was agreed that no financial help can be given her from Ginling funds since she is not under definite appointment to work in China.

NOMINATING COMMITTEE

Recommendations to be presented at the Annual Meeting:

Reappointed for three years in the Class of 1941 for Board membership were

1. Mrs. George T. Scott
  2. Miss Mary E. Sweeny
  3. Mrs. Harry E. James )
  - or )
  - Miss Forsythe )
- )—to be interviewed by Mrs. McConnell

New Board members approved by the Executive Committee:

1. Mrs. Harold Hoskins (to be approached by letter)
2. Mrs. Charles Bryan (to be approached by Miss Tyler)
3. Mrs. Carl A. Evans (to be approached by Mrs. Decker)

APR 14

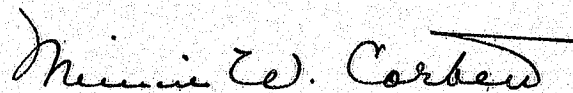
1941 (37)

NOMINATING COMMITTEE - Continued

Three Members-At-Large for the Executive Committee, appointed by the present Executive Committee are

1. Miss Rebecca W. Griest
2. Mrs. William W. Rockwell
3. Miss Margaret E. Hodge

The meeting was adjourned at 12:45 p.m.



Mrs. Charles H. Corbett  
Acting Secretary

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
GINLING COLLEGE

3:00 P.M., Thursday, October 1, 1942  
Room 900 - 150 Fifth Avenue, New York, N. Y.

List of Members:

- |                                  |                       |
|----------------------------------|-----------------------|
| *Miss Sallie Lou MacKinnon, Chm. | Mrs. W. W. Rockwell   |
| *Mrs. W. Plumer Mills, Sec.      | *Mrs. Emory Ross      |
| *Mr. C. A. Evans, Treas.         | *Mrs. Charles K. Roys |
| Miss Rebecca W. Griest           | Mrs. George T. Scott  |
| *Mrs. Francis J. McConnell       | Mrs. Charles H. Sears |
| *Miss Margaret I. Marston        |                       |

Those whose names are starred were present.

The meeting was opened with prayer led by Miss MacKinnon.

OFFICERS OF THE BOARD

Attention was called to the fact that the Annual Meeting of the Board of Founders had not elected Officers for the coming year. This will be brought to the attention of the Board meeting on November 16th.

MR. PARKER

The resignation of Mr. Parker as Assistant Treasurer was accepted with regret, and the secretary was asked to convey to Mr. Parker the Board's great appreciation of his services in the past and their best wishes as he undertakes his new work.

MR. CORBETT

Mr. Evans announced that Mr. Charles Corbett had recently joined the staff of the Associated Boards for Christian Colleges in China. After an expression of welcome to Mr. Corbett, it was

E 298 VOTED to ask Mr. Corbett to serve as Assistant Treasurer of Ginling.

The secretary was instructed to convey to Mr. Corbett a welcome from the Ginling Board of Founders and the request that he serve as Assistant Treasurer.

COMMITTEES

The Committee took up the appointment of the members on the standing committees for the year.

It was

E 299 VOTED that the Executive Committee consist of Miss MacKinnon, Mrs. Mills, Mr. Evans, Mrs. Scott, Mrs. McConnell, Mrs. Roys, Mrs. Sears, Miss Marston - Officers and Chairmen - and Miss Griest, Mrs. Rockwell, and Mrs. Ross - members at large.

It was

E 300 VOTED that the Committee on American Support consist of Mrs. Scott, Chairman, Miss MacKinnon, ex-officio, Mrs. Ross, Mrs. Cushman, Mrs. Hoskins, Mrs. Doan, Miss Tylor, Mrs. Clements, Mrs. Anewalt, Mrs. Peel, and Mrs. Perry.

It was

E 301 VOTED that the Finance Committee consist of Mrs. McConnell, Chairman, Miss MacKinnon and Mr. Evans, ex-officio, Mrs. James, Miss Griest, Mrs. Rockwell, Miss Marston, and Mrs. Scott.

It was

E 302 VOTED that the Committee on Personnel and Educational Advice consist of Mrs. Roys and Mrs. Sears, Co-chairmen, Miss MacKinnon, ex-officio, Miss Griest, Mrs. Doan, Miss Sweeny, Miss Marston, Dr. Harlow, Dr. Van Dusen, and Mrs. Decker.

It was

E 303 VOTED that the Committee on Nominations consist of Miss Marston, Chairman, Mrs. Ross, and Mrs. Decker.

It was

E 304 VOTED to accept the two members named by the Board of the University of Nanking, Mr. Albaugh and Dr. Wheeler, and that Miss Griest and Miss MacKinnon be named as our members on the Board of the University of Nanking.

WELCOME TO MRS. THURSTON

Plans for a suitable welcome to Mrs. Thurston in connection with the meeting of the Board on November 16th were discussed, and Mrs. Scott, Mrs. Cushman, Mrs. Ross, and Mrs. Mills were appointed a committee to make appropriate arrangements.

The meeting was adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
GINLING COLLEGE

2:30 P.M., Monday, October 25, 1943  
Room 900, 150 Fifth Avenue, New York, N.Y.

Members:

- |                                  |                       |
|----------------------------------|-----------------------|
| *Miss Sallie Lou MacKinnon, Chm. | *Mrs. W. W. Rockwell  |
| *Mr. C. A. Evans, Treas.         | *Mrs. Emory Ross      |
| *Mrs. W. Plumer Mills, Sec.      | *Mrs. Charles K. Roys |
| *Miss Rebecca W. Griest          | *Mrs. George T. Scott |
| *Miss Margaret I. Marston        |                       |

Those whose names are starred were present, as were also Dr. Wu Yi-fang, Mr. Charles H. Corbett, and Mrs. Lawrence Thurston.

Miss MacKinnon called the Committee to order with a moment of silent prayer, followed by a prayer led by Miss MacKinnon.

Miss MacKinnon asked that the Agenda be studied, and it was agreed to follow it.

APPOINTMENT OF COMMITTEES

After some discussion about the procedure in appointing Committees, it was

E 376 VOTED that the Chairmen of Committees submit to the Secretary their requests for additional members on their Committees, and that Miss MacKinnon and the Secretary study these various submitted lists for duplication and present nominations for membership on the Standing Committees to the Board for approval.

QUESTION OF GREATER UNITY

The question of greater unity was brought up for discussion. Dr. Wu presented the reactions of those on the field as she knew them. She stressed especially the concern that she and some others felt about the place of a separate institution for women in the general program of higher education in China, at the same time expressing the desire of Ginling to cooperate with the other Christian institutions.

After further discussion, it was decided that there should be a committee to study this whole question in consultation with Dr. Wu, and it was

E 377 VOTED that a committee, consisting of those members of the Ginling Board now on the Committee for Greater Unity, namely, Miss MacKinnon, Mrs. Cushman, Mrs. Rockwell, and Mrs. Roys, with the addition of three other members to be appointed by the Chairman of the Ginling Board, should study the question of Ginling's relation to the proposed plan for correlation among the Christian Colleges in China, and that this study should be made in full consultation with Dr. Wu.

There was still further discussion of the value and place of a separate woman's college, and since it was the sense of this meeting that the Board of Founders of Ginling College wish to place its views on this matter on record in its minutes, it was decided to appoint a committee to draw up a resolution embodying the convictions of the Founders on this matter.

It was

E 378 VOTED that Miss Margaret Marston, Mrs. Charles K. Roys, and Dr. Wu should constitute this committee, and that they should prepare a resolution to be presented to the Board of Founders on November 12th.

#### POLICY REGARDING SECURING OF REHABILITATION FUNDS

After very thorough discussion of the problems involved and of the processes of raising the necessary funds for rehabilitation, it was

E 379 VOTED that the Finance Committee, with the addition of Dr. Wu and the Chairman of the Personnel Committee, should be considered the committee to study rehabilitation needs for Ginling and to present a program, stating definite amounts, to the Board of Founders.

#### PROPOSED DEVELOPMENT OF PERSONNEL SERVICE ADMINISTRATION IN GINLING

Dr. Wu reported on the need long felt in Ginling for a Personnel Advisory Service for the girls, stressing the fact that this can best be done in a small institution such as Ginling. She further reported that Mrs. Way-sung New is at present taking a course in this type of work at Columbia University, with the idea of returning to China for work with college students.

The general sense of the Executive Committee was that Ginling would be most fortunate to secure Mrs. New's services for this important development in Ginling College.

#### POLICY REGARDING TRAVEL FOR NEWLY-APPOINTED CHINESE FACULTY FROM AMERICA

Dr. Wu raised the question of whether the College should pay the travel expenses from America for Chinese who are appointed while in America, stating that she felt there should be a definite policy established in this matter.

There was full discussion of all the problems involved. It was

E 380 VOTED that travel from the United States to China be provided for newly-appointed Chinese staff who are to serve for a five-year period.

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MISS FLORENCE KIRK

Dr. Wu reported that she had had a letter from Miss Florence Kirk saying that her work had been successfully completed and that she had also had all inoculations required to secure her passport to China.

The Committee expressed great satisfaction and instructed the Secretary to write a letter of congratulation to Miss Kirk.

It was the sense of this meeting that passage should be secured for Miss Kirk at the earliest possible date, regardless of expense involved.

RECOMMENDATIONS FROM THE FINANCE COMMITTEE

Upon recommendation of the Treasurer, it was

- E 381 VOTED that a Committee of three be appointed to consider the pension question as related to all members of the Ginling faculty.
- E 382 VOTED that the 1941-42 surplus of \$1,782.07 be credited to the Faculty Aid Fund and be sent to the Field for use as required.
- E 383 VOTED that the 1942-43 surplus of \$3,999.45 be sent to the field to apply to the anticipated deficit beyond the amount included in the Founders' Budget or the Sustaining Fund appropriation.

FOUNDERS' DAY

Dr. Wu announced that a message had come from China saying that the College would celebrate November 6-7 as Founders' Day.

It was

- E 384 VOTED that Dr. Wu and the Secretary should prepare a cable message to be sent from the Executive Committee to the College on the occasion of Founders' Day.

The meeting adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF MEETING

GINLING COLLEGE

EXECUTIVE COMMITTEE

2:30 P.M., Tuesday, December 12, 1944

Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

- |                                      |                        |
|--------------------------------------|------------------------|
| *Miss Sallie Lou MacKinnon, Chairman | *Mrs. George T. Scott  |
| *Mr. C. A. Evans, Treasurer          | *Mrs. Horace H. Hunt   |
| *Mrs. W. Plumer Mills, Secretary     | Miss Rebecca W. Griest |
| *Mrs. Charles K. Roys                | Mrs. Emory Ross        |
| *Mrs. Arthur M. Sherman              | Mrs. Harold B. Hoskins |

Those whose names are starred were present.

The Chairman called the meeting to order and Mrs. Roys led in prayer.

REPORT OF THE NOMINATING COMMITTEE

Mrs. Hunt, Chairman of the Nominating Committee, reported that the Committee had met just prior to the meeting of the Executive Committee to consider the nomination of an Acting Chairman to serve during the absence of Miss MacKinnon. The Committee felt that the Chairman should be within easy reach of the College office, though not necessarily living in New York City, and be able to give time to the Board and to the Executive Committee, and also have a good knowledge of the general work and past history of the College. With these qualifications in mind, the Nominating Committee nominated Miss Rebecca W. Griest as Acting Chairman of the Board of Founders of Ginli College.

After hearing the report, it was

E 460 VOTED to elect Miss Rebecca W. Griest Acting Chairman of the Board of Founders of Ginling College, to act during the absence of the Chairman of the Board.

CONSTITUTION COMMITTEE

The Chairman reported that at the meeting of the Board of Founders held November 21, 1944, the Board voted to have a committee appointed to study the Constitution and bring in suggestions for changes which would facilitate the work of the Board of Founders.

It was suggested that the Nominating Committee, with the addition of one or two others, might undertake this work. It was therefore

E 461 VOTED that the Committee to study the Constitution of the Board of Founders and to make suggestions for changes, be composed of Miss Rebecca W. Griest, Chairman, Mrs. Horace H. Hunt, Mrs. W. W. Rockwell, and Mrs. Arthur M. Sherman.



LETTER FROM DR. HOWARD

The Secretary reported receipt of a letter from Dr. Howard raising the question of return travel expenses for Dr. and Mrs. Whittington. As reported to the Board of Founders at its meeting on May 7, 1943, the Baptist Board released Dr. and Mrs. Whittington without salary to Ginling. The arrangement with the Whittingtons was made on the field and included only travel from India to Chengtu and salary. The Whittingtons want to return to America in the summer of 1945 and Dr. Howard asked the Ginling Board to assume responsibility for the expenses for their return, since they had served Ginling for over two years.

The suggestion was made that Ginling pay the return travel for the Whittingtons from Chengtu to India.

After further discussion, it was

E 462 VOTED to authorize the Secretary to write to Dr. Howard, giving him the history of the case with regard to Dr. and Mrs. Whittington, and advise the Baptist Board that although we had no definite arrangement to do so, we would recommend to the field that Ginling pay the passage for Dr. and Mrs. Whittington from Chengtu to India.

FURLOUGH SALARY AND RENT ALLOWANCES

It was stated that the Finance Committee at its meeting on November 21, 1944 had asked the Executive Committee to investigate the matter of furlough salary and rent allowances made by the different cooperating Mission Boards. This investigation had revealed that there is wide variation in the furlough allowances made by the Mission Boards. The furlough salary paid to Ginling faculty while in America is a little better than that paid by most Mission Boards, but Ginling makes no allowance for rent.

It was stated that it ought not to be assumed that single women coming back on leave can live with relatives, and that therefore some allowance for rent would seem advisable.

After further discussion, it was

E 463 VOTED to recommend to the field that a policy be established to make a regular rent allowance to members of the faculty at home on furlough where such an allowance is needed. In each case the amount is to be established by the individual requirements.

E 464 VOTED to advance to Miss Stella Marie Graves a rental allowance of \$15.00 a month, to be retroactive to October 1, 1944, subject to approval of the field.

It was also explained that a regular allowance of \$200 for educational purposes is granted to furloughed faculty. Of this amount \$150 has already been paid to Miss Stella Marie Graves and \$50 additional is requested. It was

E 465 VOTED to grant to Miss Stella Marie Graves the balance of the \$200 educational allowance, amounting to \$50.

137  
156

Mr. Evans reported that it had been customary for part of staff salaries to be retained in America to pay for insurance and other things. It was explained that prior to Pearl Harbor this was the usual routine, and that it should be reinstated.

E 466 VOTED that an amount not to exceed \$250 a year from salary may be retained in America at the official rate of exchange.

DR. WU MAO-I

It was reported that Wu Mao-i was granted the degree of Doctor of Philosophy at Radcliffe in June and that she is now trying to get back to Ginling. It was suggested that the Secretary arrange a noon luncheon in honor of Dr. Wu, to be held at the Ding Ho Restaurant on January 12, 1945.

ADJOURNMENT

There being no other business, the meeting adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
BOARD OF FOUNDERS OF GINLING COLLEGE

2:15 P.M., Wednesday, June 20, 1945  
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members:

|                                    |                         |
|------------------------------------|-------------------------|
| Miss Sallie Lou MacKinnon, Chm.    | Mrs. George T. Scott    |
| *Mrs. Arthur M. Sherman, Vice-Chm. | Mrs. William C. Treston |
| Mr. C. A. Evans, Treas.            | Miss Rebecca W. Griest  |
| *Mrs. W. Plumer Mills, Sec.        | Mrs. Emory Ross         |
| *Mrs. Charles K. Roys              | Mrs. Harold B. Hoskins  |

Those whose names are starred were present.

The only business to come before the Committee was the election of the nine members who will constitute Ginling's quota on the United Board.

The names proposed were as follows:

|                           |                         |
|---------------------------|-------------------------|
| Mrs. Harold B. Hoskins    | Mrs. Arthur M. Sherman  |
| Mrs. Horace H. Hunt       | Miss Mary E. Sweeny     |
| Mrs. Harry E. James       | Mrs. William C. Treston |
| Miss Sallie Lou MacKinnon | Miss Florence G. Tyler  |
| Mrs. George T. Scott      |                         |

Since all other members of the present Ginling Board of Founders are being elected by the various Mission Boards, it was

E 493 VOTED that

|                           |                         |
|---------------------------|-------------------------|
| Mrs. Harold B. Hoskins    | Mrs. Arthur M. Sherman  |
| Mrs. Horace H. Hunt       | Miss Mary E. Sweeny     |
| Mrs. Harry E. James       | Mrs. William C. Treston |
| Miss Sallie Lou MacKinnon | Miss Florence G. Tyler  |
| Mrs. George T. Scott      |                         |

be elected as members of the United Board, to fill the quota of nine allotted to Ginling.

This vote had been submitted in writing to all members of the Executive Committee who were not present, and all had sent in votes in favor of the action.

Mrs. W. Plumer Mills  
Secretary

ACTIONS ADOPTED BY GINLING COLLEGE, BOARD OF FOUNDERS  
EXECUTIVE COMMITTEE

1/17/35

- E 1 VOTED that the secretary be authorized to have stationery printed with such changes as shall be necessary. 1/17/35
- E 2 VOTED that the chair appoint a committee of three to draft by-laws for the Board of Founders, the committee to consist of herself and two others. The chair appointed Miss Bender and Mrs. Sears. 1/17/35
- E 3 VOTED that the candidate report be accepted as a report of progress. 1/17/35
- E 4 VOTED that the report of the treasurer for the first six months be accepted and appended to the minutes. 1/17/35
- E 5 VOTED That any necessary adjustment in the guaranteed mortgages held by the committee be left to the treasurer, Mr. Carter, with power in consultation with any authority on this subject whom he may choose. 1/17/35
- E 6 VOTED that the committee express its conviction that the \$100,000 upkeep fund should be kept intact and that such loss as has to be taken in the sale securities be absorbed by the balance of the building funds. 1/17/35
- E 7 VOTED that the Board approve in general the raising of the salaries of the Chinese faculty members to a par with other Christian institutions in order to hold the very highest type of teachers for Ginling. The committee expresses its hope that in all the allocation of the budget the Board of Directors find a way in which this can be done 1/17/35
- E 8 VOTED that the committee express its deep appreciation to Miss Priest for her splendid cooperation during her furlough and her lavish expenditure of time and strength in behalf of the committee 1/17/35
- E 9 VOTED that the committee express its gratitude for the help of Mrs. Macmillan and Mr. Garside during the past months when they have given much time and service to Ginling. 1/17/35
- E 10 VOTED that the college be asked to outline several projects at various costs which might be presented to prospective donors. 1/17/35
- E 11 VOTED that we proceed in the cultivation of Ginling's list making cooperation from the College in sending information and letters which might be sent out from time to time to the end of making a financial appeal for Ginling. 1/17/35

5/10/35

- E 12 VOTED that the committee recommend to the Board of Founders that each cooperating Board be asked to find or give its proportional share of this amount, which would be distributed as follows:
 

|                 |      |          |                 |
|-----------------|------|----------|-----------------|
| Presbyterian    | .322 | \$1,610. |                 |
| Methodist       | .173 | 865      |                 |
| Methodist South | .241 | 1,205    |                 |
| Christian       | .081 | 405      |                 |
| Baptist         | .183 | 915      | \$5,000 5/10/35 |

- E 13 VOTED that this committee recommend the following as desirable for membership on the Board of Founders: Mrs. James Cushman, Mrs. Helen Miller Davis, Mrs. Edgerton Parsons. 5/10/35

6/25/35

E 14 VOTED that the Committee suggest to Miss MacKinnon that she find out whether Miss Clara Crane would consider going to Ginling in the summer of 1935. Miss Crane has a wide teaching experience. 6/25/35

E 15 VOTED that the study of the Constitution and By-Laws be deferred until September. 6/25/35

9/18/35

E 16 VOTED that the duration of the lease as given in the minutes of May 1935 be changed to read "five years ending July 1, 1939, on the same basis of agreement." 9/18/35

E 17 VOTED that the six conditions as attached to the original agreement, Section 3 of the Agreement with the Board of Directors, should be attached to this new lease. 9/18/35

E 18 VOTED to recommend the payment of \$904 as Ginling's share of the promotional budget of the Associated Boards, said action to supersede that taken at the annual meeting. 9/18/35

E 19 VOTED that the Treasurer's report be received and referred for action to the Board on the 19th. 9/18/35

2/6/36

E 20 VOTED that Miss Griest be asked to act as Chairman of the Publicity Committee with Mrs. Cushman and Mr. Lobenstine as members. Others to be added as the need arises. 2/6/36

E 21 VOTED to accept this resignation (Mrs. Anewalt as Chairman of Finance) with regret, but to continue Mrs. Anewalt on the Finance Committee. 2/6/36

E 22 VOTED to transfer Mrs. Curtis Lee Laws from the Nominating Committee and to make her Chairman of the Finance Committee. 2/6/36

E 23 VOTED to transfer Mrs. Charles H. Sears from the Finance Committee to the Nominating Committee. 2/6/36

E 24 VOTED to refer this (Mr. Carter reported further difficulty in connection with the 114th Street property on which the Board holds a mortgage) to Mr. Carter with power. 2/6/36

E 25 VOTED that Mr. Carter be authorized to cooperate in the reorganization of the Mortgage Company. 2/6/36

E 26 VOTED that this budget (U.S.A. for Board of Founders) totaling \$1,674 be approved. 2/6/36

3/2/36

E 27 VOTED that the Executive Committee of the Board of Founders of Ginling College herewith rescind and revoke its action of February 6, 1936, whereby Mr. Carter was authorized to execute a consent to the plan of reorganization of the Union Guarantee and Mortgage Company; and authorizes Russell Carter, as Treasurer of the Board of Founders, Ginling College, to withdraw the consent. 3/2/36

7/8/37

E 66 VOTED

that \$19,000 be sent to the field treasurer to cover the appropriation for the fiscal year 1936-37.

7-8-37

E 67 VOTED

E 68 VOTED

that the Associated Boards be asked to reconsider the principles of apportioning costs in the promotional department, including the regulations on undesignated gifts and individual costs.

E 69 VOTED

that the Associated Boards of China Colleges be asked to carry Ginling's deficit of \$2,022.96 promotional expense until other provision can be made for it.

E 70 VOTED

that the ruling that plans for all buildings at Ginling be submitted to the Board of Founders before the contracts are let, be waived in this case.

E 71 VOTED

to accept the charge of \$4,343 as representing the Associated Boards' adjustment upon Ginling promotional costs for the year 1936-37.

↑  
7-8-37

9/15/37

E 72

9/15/37

E 73 VOTED that if after consultation with Dr. Daniels of Nanking (now on furlough) it should seem wise, Miss Chester be urged to advance on furlough and be strongly urged to do so if Ginling does not open or if she is not able to do full time teaching and that this recommendation be sent immediately to Miss Chester and to Dr. Wu.

VOTED that the Executive Committee be enlarged to include Dr. E/C. Lobanstone and Mrs. James Cushman.

Ettie Chin: Miss Chin, American-born Chinese, was invited by Dr. Wu to the Physical Education department at Ginling for 1937-38. She sailed August 7 on the Empress of Canada and has proceeded to Hongkong.

On recommendation of the Acting Chairman of the Personnel Committee it was:

E 74 VOTED that if Ginling cannot open Miss Chin be released for any position she can obtain in the Orient or elsewhere, and if she can obtain no position that her return trip travel be paid as an emergency item and adjustment be made with her for her salary, which was to be \$1,800 Chinese currency, and that this recommendation be sent to Miss Chin and to Dr. Wu.

9-15-37

E 81 VOTED that in the light of the State Department's pronouncement regarding Americans in China, on receiving the promised cable concerning the opening of the college, or its inability to open, Dr. Leberstein be asked in consultation with the Secretary and Miss Gries to word a cable to Dr. Wu concerning the other members of the faculty, it being understood that such cable should convey the backing of the Board of Founders for those who choose to stay in China and those who deem it wise to leave.

E 82 VOTED that the Associated Boards of China Colleges be requested to appoint a committee consisting of one representative from each college board to undertake a prompt restudy of the expense of the promotional budget and allocation of costs and report at the October meeting of the Promotion Committee of the Associated Boards.

Emergency Finance During the first days of the China emergency when a meeting of the Executive Committee was impossible, the Chairman, Secretary, and Treasurer, in consultation, sent a cable to Dr. Wu saying the Board would honor her draft for Emergency Funds.

E 83 VOTED that this action be approved by the Executive Committee.

E 84 VOTED that the Treasurer be authorized to borrow up to \$5,000 if necessary to meet emergency calls from the field.

E 85 VOTED that the Secretary send a note of deep appreciation to the United Christian Missionary Society for this action.

9-15-37

12/1/37

Cable to Miss Vautrin Feeling that Dr. Wu might be in grave danger as events progress the Chairman reported the following cable sent via the State Department to Miss Vautrin and the report of its receipt and transmission to Miss Vautrin.

"Minnie Vautrin, Ginling College, Nanking, China  
"Cannot impress too strongly upon you our conviction your most important duty is to arrange personal safety of President Wu even though you must insist upon her leaving campus and city.  
(Signed) Board of Founders."

E 86, ~~85~~ VOTED that the Committees approve the sending of this cable.

12-1-37

12-1-37

Miss Griest stated that Dr. Shipman has written that she is willing to release the Ginling Board from any further financial obligation in consideration of the \$200 paid her by the Board.

E 87, F-65 VOTED that the Committees accept Dr. Shipman's offer and convey to her the deep appreciation of the Board for her generosity.

Miss Ettie Chin who was under contract from the field is still in Hong-kong and so far unable to get work. A gift has been received of \$200 from a Smith College graduate toward Miss Chin's salary.

E 88, F-66 VOTED that the \$200 special gift from a Smith College alumna for Ettie Chin's salary be designated for that purpose; that this be considered in addition to the \$2,000 budgeted from Smith and thereby exempt from sharing in the Associated Board's promotional costs; that Miss Wu be informed by Mr. Evans of the gift; and that he send the money to Miss Chin at Hongkong.

E 89, F-67 VOTED that we recognize that in this emergency the adjustment of salaries should rest with the Board of Directors, subject to the approval of the individuals concerned.

E 90, F-68 VOTED that we present to the Promotion Committee of the Associated Boards a statement of the emergency needs of Ginling 1937-38.

E 91, F-69 VOTED that we express to the Chairman of the Executive Committee of the Associated Boards our sense of the great urgency of calling representatives of the colleges particularly concerned to discuss the formulation of some uniform policy in regard to the colleges in the East China area.

E 92, F-70 VOTED that the committees commend the college for the splendid spirit shown and Dr. Wu for the statesmanlike manner in which she has carried on the responsibilities of the college during this semester.

E 93, F-71 VOTED to notify the field  
a. that it is with deep regret we find no funds are available at the present time for property expenditures, with the exception of the Upkeep Fund (which the field has requested to be kept intact), and upon which, under existing circumstances, it seems inadvisable to draw;  
b. that we would inquire if they wish the Board of Founders to reconsider the above policy;  
c. that it is the sincere hope of the committees, either that the banking moratorium will not permit of foreclosure on the property, or that an extension of the loan may be secured;  
d. that it is our judgment that it is almost impossible to secure funds for such a purpose at the present time.

12-1-37



Sale of 1412-14 Bronx River Avenue Property

The Treasurer stated that the property located at 1412-14 Bronx River Avenue had been sold and offered the following motion for adoption. It was:

12-1-37

E 94, ~~F-76~~ VOTED that the Treasurer, C. A. Evans, be authorized to sell the property located at 1412-14 Bronx River Avenue, and execute the deed conveying this property to Ida Redbord.

E 95, ~~R-73~~ VOTED to disapprove of action EP-715 of the Associated Boards wherein promotional costs are allocated on the basis of new gifts or increases of old gifts, but that hearty accord be given to the resolution recommending the continuance of a committee to study the situation more in detail and to report at an early date.

The question as to the participation of Smith College gifts in the allocation of costs was raised, and it was

E 96, ~~R-74~~ VOTED that it is the understanding that gifts from the Smith College group for the support of Ginling College be exempt from promotional costs.

Former and Furloughed Faculty Gift to Ginling College A special appeal letter went early in November to the former and furloughed staff now in this country. This plea was made on the basis of the cuts in faculty salaries and is for help in removing the cuts. Twenty-three have contributed to this a sum of \$3,222.00. This includes \$820 which Mrs. Thurston has pledged. It represents ten months of her home allowance during the current year.

e 97, ~~F-75~~ VOTED that all the money given by former and furloughed staff members be sent to the field for faculty salaries and be considered outside the present promotional campaign and its costs.

12-1-37

2/17/38

Additional Emergency Items:

|   |          |                  |
|---|----------|------------------|
| Salary cuts to be restored.....   | 4,506.92 |                  |
| Estimated promotional costs 1937-38.....  | 5,000.00 |                  |
| Emergency Need due to War.....  | 5,000.00 |                  |
| Chinese Government Grant (included in re-<br>vised budget but doubtful if it can be<br>paid)..... | 3,600.00 | <u>16,106.92</u> |

Funds Applicable to Above:

|   |               |           |
|---|---------------|-----------|
| Cash received Emergency Relief Fund.....  | 7,197.75      |           |
| Cash received Faculty Relief Fund.....    | 2,724.00      |           |
| Pledges for Faculty to June 30, 1938..... | <u>507.00</u> | 10,528.75 |

Net anticipated deficit June 30, 1938..... \$17,071.47

In view of the fact that the University of Nanking has sent detailed information via Dr. Searle Bates it was:

E 98, ~~E-76~~ VOTED that the Treasurer write the State Department to inquire whether it has any information re the Ginling buildings, etc.; also that a cable be sent to Miss Vautrin asking for a detailed statement; also that a conference be held with Mr. George Sheppard re Ginling affairs before he returns on the China Clipper the end of March, in order that he may send us any details we desire after his return.

e 99, ~~E-77~~ VOTED that the Treasurer's report be accepted and placed on file as soon as the Treasurer has brought the figures up to date, including the payment from the Emergency Campaign.

The Treasurer reported cash on hand awaiting investment to be \$3,154.05. A recommendation was made that 30 shares of Consolidated Edidson 5 per cent. preferred stock be purchased to absorb this balance.

E 100; ~~E-78~~ VOTED that the Treasurer be authorized to buy 30 shares of Consolidated Edison 5 per cent. preferred stock.

The Treasurer then presented a document containing the information requested for the use of the Committee on the Allocation of Emergency Funds (the next \$145,000 raised by the China Colleges and to be apportioned according to need).

E 101, ~~E-79~~ VOTED that this document after suggested changes are made be sent to the Committee on Allocation and appended to the minutes.

It was noted that all colleges are using funds on deposit in China rather than to have additional funds sent out. It was noted that it would be advisable to notify the field of funds received and deficits faced and assure ourselves that Miss Priest is in possession of the facts.

E 102, ~~E-80~~ VOTED that this committee recommend to the Committee on Promotion of the China Colleges that a clear picture of the conditions faced by the "China Colleges" be sent to the

supporting boards with the request that they share in the financial problem faced and make allocation of emergency funds to the "China Colleges" with the understanding that these funds will be allocated pro rata to the college boards to be used.

E 103, ~~F-81~~ VOTED that we request information from Miss Priest on methods of making payments to West China, Shanghai, and Nanking units also to supply as full information as possible re emergency expenses in carrying on the work of Ginling.

The Treasurer reported a letter from the Presbyterian Board stating that four or five colleges and universities having some present headquarters in Shanghai are getting together in an effort to have at least a temporary college in Shanghai. The colleges in this group are: Ginling, St. John's, Shanghai, Soochow, Hangchow, Cheeloo.

E 104, ~~F-82~~ VOTED that in the allocation of additional emergency funds this committee express the hope that consideration be given to this project by the Committee on Allocation.

Miss Graves

E 105, ~~F-83~~ VOTED to approve the recommendation of the Candidate Committee that Miss Graves' appointment to the field be confirmed, subject to health examination and a call from Dr. Wu.

E106 VOTED to amend BF 170 b and c as follows:

- b. To inform the field that for the fiscal year 1938-39 the sum of \$22,032.50 will be available for the expenditures of the College.
- c. The foregoing expenditures to be based on income from the following sources:

Cooperating Units:

|  |                 |
|--|-----------------|
| Woman's American Baptist Board.....      | \$1,500.00      |
| Methodist Board, South.....              | 3,400.00        |
| Presbyterian Board.....                  | 3,000.00        |
| Reformed Board.....                      | 200.00          |
| United Christian Missionary Society..... | 1,000.00        |
| Methodist Board, North.....              | 1,732.50        |
| Smith College - Community Chest.....     | 4,000.00        |
| Smith College - Alumnae.....             | <u>2,000.00</u> |
|  | 16,832.50       |

Investments

|                                    |       |
|------------------------------------|-------|
| Methodist Scholarship Fund.....    | 38.48 |
| Irving Francis Wood Endowment..... | 79.04 |
| Georgia Grace Thomas Memorial..... | 19.24 |

5/9/38

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