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Ginling
Administrative
Ginling College Committee of the
Board of Trustees of Nanking
University 1916-1919

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Minutes

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF NANKING UNIVERSITY

1946

A meeting was held in the Presbyterian Board Rooms, 156 Fifth Avenue, New York City, on Wednesday March 22nd. There were present:

- Dr. Robert E. Speer, President of the Board of Trustees of Nanking University.
- Mrs. Henry W. Peabody, Trustee of the Woman's American Baptist Foreign Missionary Society.
- Mrs. Anna R. Atwater, Trustee of the Christian Woman's Board of Missions.
- Mrs. J. M. Cornell, Representing Miss Elizabeth R. Bender, Trustee of the Women's Foreign Missionary Society of the Methodist Episcopal Church.

The meeting was called to order by Mrs. Atwater. Dr. Frank Mason North was chosen to serve as the "other member" of the Board of Trustees as required by the "Rules Governing the Ginling College Committee." The following officers and committees were elected:

Chairman - Dr. Robert E. Speer
Secretary - Miss Elizabeth R. Bender
Sub-Committees:

Organization and By-laws - Mrs. Anna R. Atwater
Miss Label Hoad
Dr. Robert E. Speer

Candidates - Miss Elizabeth R. Bender
Mrs. Henry W. Peabody

Finances and Publicity - Miss Margaret Hodge
Dr. Frank Mason North

It was voted that the actions of the special joint committee which authorized the Ginling College Committee of Nanking University, also the proceedings of this committee, be transmitted by the secretary to the President of Ginling College with the request that hereafter all communications relating to the College be sent to the Ginling College Committee through its secretary.

Rules Governing
G I N L I N G C O L L E G E C O M M I T T E E
of the
B O A R D O F T R U S T E E S O F N A N K I N G U N I V E R S I T Y

The women trustees representing the agencies cooperating in the Ginling College shall with the President and one other member of the Board of Trustees constitute a committee to be known as the Ginling College Committee of the Trustees of Nanking University. This committee shall care for the interests of the College in behalf of the Board of Trustees. The reports and recommendations of the Field Board of Control of the College, and correspondence from the President and faculty shall come to the Board of Trustees through the Ginling College Committee.

The Committee shall appoint its own Chairman and Secretary and sub-committees and determine the method of correspondence between itself and the College, and shall recommend the method of transmission of College funds.

Appropriations of funds, the authorization of the budget and other expenditures, and major problems of property, of policy, and of relationship shall be first considered and passed upon by the Committee before action by the Board.

Whatever responsibility pertains to the Board of Trustees for the appointment or the approval of missionary teachers or professors in the College shall be delegated to the Ginling College Committee.

It shall be the duty of the committee to counsel with the President and the Board of Control so far as advice may be appropriated from the home agencies and to promote interest in the college both among possible financial supporters and among young women who may be eligible for service on its staff.

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Ginling College

FINANCES

Each co-operating Board shall pay \$1500. annually into the treasury of the Board of Trustees of the University of Nanking, on account of Ginling College, from which all legitimate expenses shall be paid.

The treasurer of the Board of Trustees of the University of Nanking shall act as treasurer for the Ginling College Committee.

The accounts of the Treasurer of the Ginling College Committee shall be presented for audit to the auditor of the accounts of the University of Nanking.

The secretary of the Ginling College Committee shall be an ex-officio member of the Finance and Publicity Committee, the treasurer to pay all bills on her order.

Remittances shall be made to the College quarterly in advance, on the basis of the budget approved by the Board of Control and the Ginling College Committee.

The treasurer of the Ginling College Committee shall make all remittances and pay all bills on the order of the secretary of the Ginling College Committee.

The treasurer on the field shall make a complete statement annually to the treasurer in Nanking.

All building funds shall be invested in this country, the income from the same to be credited to the Permanent Equipment Fund unless otherwise ordered by the Ginling College Committee.

All plans for the purchase of property and for building shall be approved by the Ginling College Committee.

The fiscal year shall be the calendar year.

Ginling College

MISSIONARIES

There shall be a Contract with all teachers sent out by the Ginling College Committee, signed by the appointee and by the chairman of the Ginling College Committee.

The salary for the first two years shall be \$600. a year and for subsequent years, \$650. Language School expenses for two years shall be paid by the College.

An additional allowance of \$100. gold shall be granted to the President, to cover expenses incidental to her office.

For the present an allowance of \$100. shall be granted from the college funds for furnishings for each missionary appointee, said furnishings to be the property of the college.

The sum of \$600. shall be the home allowance of full missionary teachers expected to return after furlough; also, following the rules of the majority of the co-operating Boards, this home allowance shall begin on the date of leaving the station and cease on date of returning thereto; furthermore, that travel accounts ^{shall} not include personal items.

Applications for educational grants to members of faculty on furlough, accompanied by a request from the Board of Control, are approved by the Ginling College Committee, the amount to be determined on consideration of each case.

Every full missionary teacher expected to return to the College shall be required to have a medical examination on arrival in America and before returning to the field, the expense of such examination to be met by the Ginling College Committee when necessary.

In case the return after furlough of a missionary teacher is not desired, the Board of Control shall take action before the missionary leaves the field and convey the result of such action to the Ginling College Committee. In the absence of an official statement from the Board of Control to the contrary, the Committee will assume that a missionary's return is desired.

In order to secure close and sympathetic co-operation between the College and the missions of the co-operating Boards, all members of the faculty under full appointment shall be affiliated with their Boards in such ways as the varying organizations make possible.

The selection and employment of Chinese teachers shall be committed to the administration on the field.

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Ginling College Committee

ORGANIZED March 22, 1916 - 156 Fifth Avenue, New York City

Dr. Robert E. Speer, Chairman, Board of Trustees, University of Nanking.
Dr. Frank Mason North, representing Board of Trustees, University of Nanking.
Mrs. Anna R. Atwater, Christian Woman's Board of Missions.
Mrs. Henry W. Peabody, Woman's American Baptist Foreign Missionary Society.
Miss Elizabeth R. Bender, Woman's Foreign Missionary Society of the Methodist Episcopal Church.
Miss Mabel Head, Woman's Missionary Council Board of Missions, Methodist Episcopal Church South.
Miss Margaret E. Hodge, Board of Foreign Missions of the Presbyterian Church in the United States.

ORGANIZATION

Chairman - Dr. Robert E. Speer
Secretary - Miss Elizabeth R. Bender
Sub-Committees:

Organization and By-laws - Mrs. Anna R. Atwater
Miss Mabel Head
Dr. Robert E. Speer

Candidates - Miss Elizabeth R. Bender
Mrs. Henry W. Peabody

Finances and Publicity - Miss Margaret Hodge
Dr. Frank Mason North

Reorganized - September 19, 1916
Candidates -

Miss Margaret E. Hodge
Mrs. Henry W. Peabody
Miss E. R. Bender

Finances and Publicity Dr. Frank Mason North
Miss Margaret E. Hodge
Miss Elizabeth R. Bender (ex-officio)

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF NANJING UNIVERSITY

Tuesday, June 6th 1916.

A meeting of the Ginling College Committee was held Tuesday, June 6th 1916, at 4:30 p m at the Prince George Hotel. There were present the following:

Dr Robert E Speer, Chairman

Miss Elizabeth R Bender, Secretary

Mrs Oliver R Williamson, of Chicago, substituting for Miss Margaret E Hodge.

The meeting was opened with prayer by Dr Speer. The reading of the minutes was omitted as they had been read and approved at the meeting of the Board of Trustees which preceded the meeting of the Ginling College Committee.

The name of Miss Naroña E Rivenburg was presented as a candidate for appointment to Ginling College:

Full name: Miss Naroña E Rivenburg

Age: 28 years

Born in Assam, India

Parentage: Father and Mother missionaries of the Baptist Board in Assam

Education: Peddie Institute, Hightstown, N J Graduated 1907

Vassar College " 1913

Hartford Theological Seminary " 1916

Specialities: Bible, English and Pedagogy

Experience: Y W C A work Peddie Institute. Taught two years in Kohima Mission School, Assam. Spent two summers in work at Maverick Church, East Boston.

Health: Good

Testimonials as to character and ability: Excellent

The appointment of Miss Rivenburg to Ginling College was unanimously approved, with the suggestion that she sail in August if possible, and with the understanding that her outfit and travelling expenses be paid by the Treasurer of the Board of Trustees and charged to the account of Ginling College.

It was unanimously voted to request the cooperating Boards not represented on the faculty of Ginling College (Christian and Methodist Episcopal Church South) to pay into the Treasury of the Board of Trustees of Nanking University on account of Ginling College, a sum equivalent to a missionary's salary for the year 1915 - 1916 during which they have not had a representative on the Faculty.

Minutes of the Meeting with regard
to the
Inter-relations of the Ginling College Trustees
and the
Full Board of Trustees of Nanking University

(incorporated in minutes of Nanking University of June 6th 1916)

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A meeting was held in the Presbyterian Board rooms, 156 Fifth Avenue, New York City, on Wednesday, March 22nd 1916, at 3:00 P M, of the woman trustees elected by the missionary agencies cooperating in Ginling College to serve on the Board of Trustees of the University of Nanking, and the special committee of the Board of Trustees appointed to confer with the women trustees, with full power to determine the question of their relationship to the entire Board and the question of the administration of the Ginling College.

There were present:

Mrs Henry W Peabody - Trustee of the Women's American Baptist For. Miss. Society
Mrs Anna R Atwater - Trustee of the Christian Woman's Board of Missions
Mrs J M Cornell - Representing Miss Elizaeth R Bender, Trustee of the Woman's For. Miss. Soc. of Meth. Epis. Church
and Dr North, Dr Cook, and Mr Spear,
of the Committee of the Board of Trustees.

Communications were presented in behalf of

Miss Mabel Head - Trustee of the Board of Missions of the Meth. Epis. Church
Miss Margaret E Hodge - Trustee of the Woman's For. Miss. Bds. of Presby. Church
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and from Dr McLean and Dr Franklin explaining the reasons for their inability to attend.

Dr North, as Chairman of the Special Committee appointed for the conference by the Board of Trustees, was called to the chair and offered prayer.

After a general discussion of the questions to be considered the following statement, after full discussion and consideration, was unanimously agreed upon:

The Women trustees representing the agencies cooperating in the Ginling College shall with the President and one other member of the Board of Trustees constitute a committee to be known as the Ginling College Committee of the Trustees of Nanking University. This committee shall care for the interests of the College in behalf of the Board of Trustees. The reports and recommendations of the Field Board of Control of the College, and correspondence from the President and faculty shall come to the Board of Trustees through the Ginling College Committee.

The Committee shall appoint its own Chairman and Secretary and sub-committees and determine the method of correspondence between itself and the college, and shall recommend the method of transmission of College funds.

Appropriations of funds, the authorization of the budget and other expenditures, and major problems of property, of policy, and of relationship shall be first considered and passed upon by the Committee before action by the Board/

Whatever responsibility pertains to the Board of Trustees for the appointment or the approval of missionary teachers or professors in the College shall be delegated to the Ginling College Committee.

It shall be the duty of the Committee to counsel with the President and the Board of Control so far as advice may be appropriated from the home agencies and to promote interest in the college both among possible financial supporters, and among young women who may be eligible for service on its staff.

After further general conference the meeting adjourned in order that the Ginling College Committee as thus constituted and empowered might meet at once for organization and the beginning of its work.

The meeting adjourned.

RECOMMENDATIONS

June 26, 1916

The following recommendations were presented by members of the Ginling College Committee of the Board of Trustees of Nanking University met in informal conference at 156 Fifth Avenue, New York City, June 6th 1916 - present, Dr. Speer, Dr. North, Mrs. Peabody and Miss Bender. Mr. Carter, Treasurer of the Board, was also present for part of the conference.

1. In order to avoid a duplication of appeals to the co-operating Boards and to insure funds in the treasury for the payment of outfits, passages and other necessary expenses of appointees and the running expenses of the College, it is recommended that each co-operating Board pay \$1500. annually into the treasury of the Board of Trustees of Nanking University, on account of Ginling College, from which all legitimate expenses shall be paid, remittances to be made to the treasurer of the field quarterly in advance.

2. It is recommended that as soon as the rate of exchange shall make it advisable, the building fund, amounting to \$20,000., now held on the field in the Hongkong and Shanghai Bank in the name of Ginling College, be transferred to this country, and the interest accruing therefrom be credited to the current expense account of the College.

3. It is recommended that the secretary of the Ginling College Committee be made ex officio member of the Finance and Publicity Committee and that the treasurer pay all bills on her order.

4. It is recommended that the Candidate Committee be authorized to confer with the Boards of other union institutions for the higher education of women with reference to the preparation of a uniform and standardized application blank for candidates.

The members of the Ginling College Committee are requested to vote on the above recommendations.

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MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF HANKING

Tuesday, Sept. 19, 1916.

A meeting of the Ginling College Committee was held Tuesday, Sept. 19th, 1916, at 6 o'clock at the Prince George Hotel, New York City. There were present the following:-

Dr. Robert A. Spear
Dr. Frank Mason North
Mrs. Henry W. Kenbody
Miss Margaret H. Hodge
Miss Elizabeth A. Bender

Mr. Russell Carter, Treas., was also present. Excuses were read from Mrs. Atwater and Mrs. Chappell (substituting for Miss Head during her absence abroad).

The meeting was opened with prayer by Dr. Spear, followed by the reading of the Minutes, also the "Recommendations" of June 26 which had been presented by correspondence to the members of the Committee and adopted. The Minutes were approved as read. The "Recommendations" were as follows:-

1. In order to avoid a duplication of appeals to the co-operating boards and to insure funds in the treasury for the payment of outfits, passage and other necessary expenses of appointees and the running expenses of the College, it is recommended that each co-operating board pay \$1500. annually into the treasury of the Board of Trustees of Hanking University on account of Ginling College, from which all legitimate expenses shall be paid, remittances to be made to the treasurer on the field quarterly in advance.

2. It is recommended that as soon as the rate of exchange shall make it advisable, the building fund, amounting to \$20,000., now held on the field in the Hongkong and Shanghai Bank in the name of Ginling College, be transferred to this country and the interest accruing therefrom be credited to the current expense account of the College.

3. It is recommended that the secretary of the Ginling College Committee be made ex-officio member of the Finances and Publicity Committee and that the treasurer pay all bills on her order.

4. It is recommended that the Candidate Committee be authorized to confer with the boards of other union institutions for the higher education of women with reference to the preparation of a uniform and standardized application blank for candidates.

The secretary reported that the action of June 6 requesting the co-operating boards not represented on the faculty to pay into the treasury a sum equivalent to a missionary's salary for the year 1915-1916 had been presented to the boards of the Christian Church and the

Methodist Episcopal Church South, and that the latter had voted to pay \$400; also that the same board, following the recommendation of June 26th, had voted to pay regularly \$1500 per annum beginning this fall.

It was voted to request the Board of Control to consider the advisability of making the fiscal year of the College and of the Ginling College Committee co-incide with that of the University of Hanking, which is identical with the calendar year.

The following rules relating to finances, embodying the Recommendations of June 16, with some changes and additions, were adopted:

1. Each co-operating board shall pay \$1500 annually into the treasury of the Board of Trustees of the University of Hanking, on account of Ginling College, from which all legitimate expenses shall be paid.
2. The treasurer of the Board of Trustees of the University of Hanking shall act as treasurer for the Ginling College Committee.
3. Remittances shall be made to the College quarterly in advance, on the basis of the budget approved by the Board of Control and the Ginling College Committee.
4. The treasurer on the field shall make a complete statement annually to the treasurer in America.
5. The treasurer of the Ginling College Committee shall make all remittances and pay all bills on the order of the secretary of the Ginling College Committee.
6. All building funds shall be invested in this country, the income from the same to be credited to the Permanent Equipment Fund unless otherwise ordered by the Ginling College Committee.
7. All plans for the purchase of property and for building shall be approved by the Ginling College Committee.

It was voted to request the Chairman and Treasurer of the Committee to present to the authorities on the field the matter of the transfer of the Building Fund to this country and to take such steps as may be necessary to effect the transfer as soon as it can be done advantageously.

It was voted to ask the boards that have not paid the full amount to the Building Fund to complete payment at once; in case this cannot conveniently be done, to pay into the treasury of the Ginling College Committee interest on the unpaid pledges at the rate of 5%.

The candidate Committee reported the Faculty needs of the College as presented by the President and Board of Control, as follows (the needs to be met if possible in the order given):-

Biological Science, Physical Science, Music, English or Religion, Education and Philosophy, Mathematics.

The following candidates under consideration were informally presented:-

Miss Adele Streeseman, Riverdale, New York City.
 Member of the Protestant Episcopal Church.
 Graduated, Hunter College, 1912.
 Taught and studied at Hunter 1912-1914
 B. A. Columbia University, 1914
 Now instructor in department of Physics,
 Vassar College, Majored in Physics, could teach
 also Chemistry, Mathematics and an elementary biology.

Miss Chi T. Wang.
 Usual courses in Chinese literature, history and philosophy
 Graduated, Sonoma College, 1915
 Studied, School of Civics and Philanthropy, Chicago, 1915-1916.
 Specialized in Biology

Miss Marjory Sewall, teacher of music in
 Wells College, Member of the Congregational Church.

The following rules relating to missionary and other teachers were adopted:

1. The term of service of missionary teachers under full appointment shall be made to conform to the average length of term adopted by the five co-operating boards. The Ginling College Committee shall have the right, however, to send out from time to time special workers for a shorter term of service. Term of service
2. There shall be a contract with all teachers sent out by the Ginling College Committee, signed by the appointee and by the chairman of the Ginling College Committee. Contract
3. In order to secure close and sympathetic co-operation between the College and the missions of the co-operating Boards, all members of the faculty under full appointment shall be affiliated with their boards in such ways as the varying organizations make possible. Affiliation
4. The selection and employment of Chinese teachers shall be committed to the administration on the field.

It was voted that, in order to secure a uniform salary for missionary teachers, we suggest that it be fixed at \$650. per annum if this meets the approval of the Board of Control; that we submit to the Board of Control an inquiry as to whether an additional amount shall be appropriated for the President, either in the form of salary or an allowance, and what that amount shall be.

The Committee, recognizing the desirability of all missionary teachers under full appointment acquiring the Chinese language, approves of such plans as will give Miss Rivenburg opportunity for language study as soon as the exigencies of college work make it possible.

Miss Frederica Mead was introduced and presented the matter of the co-operation of Smith College in the support of Ginling College. Dr. Speer and Miss Mead were authorized to work out a plan of co-operation and present it to the Collegiate body of Smith College and to the undergraduates.

The relation of the board of Control and the Ginling College Committee were referred to the Committee on organization and By-laws.

It is the judgment of the Committee that cable communications from the field should be sent to the secretary of the Committee and Miss Bender was authorized, in consultation with Mrs. Thurston, to arrange for a satisfactory cable address.

It was voted to accept the resignation of Miss Bender as chairman of the Candidates Committee; also to add the name of Miss Hodge to the Committee and appoint her chairman.

It was voted to appoint Dr. North chairman of the Finance Committee in place of Miss Hodge.

Miss Bender and Mrs. Peabody were authorized to prepare and have printed a letter head for the use of the Ginling College Committee.

Notes on the Administration of the United States

(The subject of the first two articles)

- 1. Article 1, Section 8
Approved.
- 2. Article 1, Section 9
Approved by the House.
The House said: "Yes, provided there is no objection in the Senate to the money being transferred to the Treasury."
The House said: "It will be suggested that we should prevent the transfer of the United States Fund and in the event of it not being done, we should have to let it go. I don't believe in the transfer of the fund and it also means that we should have to let the money go out of the country. I don't believe in letting go of the money which is in the Treasury and I don't believe in letting go of the money which is in the Treasury."
- 3. Article 1, Section 10
Approved.
- 4. Article 1, Section 11
Approved.

Mr. D. D. ...
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MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Saturday, September 20, 1919

* Dr. Robert E. Speer	Miss Mabel K. Howell
Dr. Frank Mason North	*Miss Margaret E. Hodge
* Mrs. Henry W. Peabody	Miss Elizabeth Hanscom
* Mrs. Anna R. Atwater	Advisory Member
* Miss Elizabeth H. Bender	* Mr. Russell Carter, Treasurer

The meeting was called to order by Dr. Speer. Prayer was offered by Miss Bender.

The members whose names are indicated by * were present. Mrs. Lawrence Thurston, President of the College, was introduced. Dr. Speer expressed the pleasure that the Committee felt in the presence of Mrs. Thurston, this being the first opportunity that the President has had to meet with the Ginling College Committee.

Excuses were presented from Dr. North, Miss Howell, and Miss Hanscom.

The Secretary reported that in reply to the request sent to the Boards that they appropriate \$840 to cover loss of exchange this year as last, remitting quarterly, favorable replies had been received from the Christian Board, the Woman's Foreign Missionary Society of the Methodist Episcopal Church, the Woman's Board of the Methodist Episcopal Church South and the Presbyterian Board. No word had been received from the Baptist Board. Mr. Carter reported that remittances on the requested basis had been received from the first four Boards mentioned.

The Secretary reported favorable action on the matter of appropriation of \$15,000 each on the capital fund from the following Boards: Christian, Methodist Church South, and Presbyterian. Mrs. Peabody reported that the Baptist Board had taken action at its last meeting that it would like to know the entire responsibility it is to assume before it goes into the buildings for Ginling.

Miss Bender reported the following communication received from Augustus S. Downing of University of the State of New York:

"I have pleasure in advising you that the Board of Regents today formally registered the B.A. degree of Ginling College as an approved degree for general credentials under Regents Rules, that is, the holder of this degree would be entitled to the teacher's license in this State and also to one year's remission in the study of law."

The report of the Treasurer (appended) was accepted.

Miss Hodge, reporting for the Candidate Committee, stated that Miss Rebecca Griest had been accepted and appointed as a teacher of English and History, and had sailed August 27th. A cablegram had been received by the Christian Board of Missions, which was interpreted to mean that the Mission had released Miss Vautrin for a year's service in Ginling. Mrs. Atwater requested that this be accepted with reservations owing to some uncertainty as to the reading of the cablegram, the final decision to be reported when it is confirmed by letter.

The budget for 1919-20 was considered, with explanations by Mrs. Thurston, who stated that the \$17,365 in the item of Receipts represented the deficit after all local receipts had been entered and which they look to the Ginling College Committee to provide.

Miss Bender read a letter from Mrs. Frank Gaylord Cook presenting a plan by which professors from interested colleges in this country might be appointed to a year's work in Ginling College. The plan was approved by the Committee, on condition that the appointee meet the qualifications of a regular candidate. It is understood that the College is at liberty to pay regular salary or an equivalent sum which may be used by the appointee either as salary or for the payment of passage.

VOTED to authorize the Treasurer to send to the field \$1500. additional which Mrs. Thurston says is needed to cover additional purchases of land.

VOTED that Mrs. Thurston's home allowance be \$750.

Plans for Mrs. Thurston's furlough were considered. She stated that personal matters would keep her at home during the first part of the year, but that she would be at liberty during this time to visit colleges in Boston and vicinity. She may possibly secure a Livingston Scholarship for study at Columbia University the second semester. The only grant needed for the first part of the year will be for publicity purposes, to which she expects to give some thought and time. She will also help in the candidate work of the Committee.

VOTED to approve the general plans outlined for Mrs. Thurston's furlough; also that speaking engagements be placed in the hands of the Secretary of the Committee in consultation with Mrs. Thurston; that if presentation of Ginling in different colleges be considered with a view to securing their interest and support, this be done in conference with Mrs. Frank Gaylord Cook, Chairman of the Student Committee of the Federation; that if possible Mrs. Thurston give the last part of the school year to study at Columbia University.

VOTED to request Miss Hodge, as Secretary of the Candidate Committee, to confer with similar representatives from other union institutions with reference to uniform candidate application blank and that such a blank be decided upon in consultation with the presidents of the union institutions who are on furlough.

VOTED that Dr. Speer and Mrs. Thurston approach the Missionary Board of the Protestant Episcopal Church and Boards of other churches with reference to active co-operation in Ginling College.

Mr. Murphy and Mr. Hamlin, of Murphy and Dana, Architects, were presented. Mr. Murphy explained to the Committee the work which Murphy & Dana have done upon the Ginling College drawings, and also in connection with the drawings, the revised estimate of probable costs, dated September 19th. He also explained the cause of the marked increase in the costs over those shown in the very preliminary estimate with which the Committee had been dealing, and on the basis of which they had made their financial plans. Mrs. Thurston also explained how necessary it had seemed to the Board of Control in China working in co-operation with Mr. Forsyth of Murphy & Dana's Shanghai Office, to increase the plan, so as to take care of 400 instead of 200 students ultimately; and also to give exceedingly ample space for all academic purposes.

The question of the Social and Athletic Buildings was then discussed at some length, Mrs. Thurston stating the arguments for building it at once from the point of view of the life of the College, and Mr. Murphy adding those arguments which applied merely to architectural questions. The following are the reasons given why a decided effort should be made to include this building in the first group:-

Such a building would do more than anything else to increase the working efficiency of the College when it is first opened on the new site, as it meets, in an entirely satisfactory way, many of the demands which will arise as soon as the work is underway, and which are not met in the other buildings of the "First Group":-

1- Gymnasium providing for the much needed recreation, as well as for the physical examination, physical education, and Physician's office and Dispensary.

2- Social Hall in which could be developed the enthusiastic College feeling, which is so important in the successful launching of this new stage of the Institution's development.

3- Places where the students could receive visitors in a dignified way, under proper supervision.

4- Meeting rooms for the College Y.W.C.A. with all its attendant efforts.

5- Possible solutions of difficult problems as follows, of the transition before the entire group is completed:-

A- Temporary Chapel. It is much easier to give a religious atmosphere to the Social Room in this building, than a classroom or Lecture Hall in the Science Building.

B- Temporary Library. The alcoves in the Social Room are especially well adapted for Library uses, leaving the central portion free for use as a temporary Chapel.

C- Temporary Administration Offices. This building is most centrally located for this purpose; and during the early stages of the College a room could be spared to provide, satisfactorily, for these offices.

D- Temporary Classrooms and Studies for Music. It would be much better to include these in the Social and Athletic Building, than in the Dormitories or Science Building.

6- The Architectural effect of the group would be greatly enhanced by the inclusion, in the first group, of the Social and Athletic Building; it would give an adequate end to the vista of approach, as well as explaining the placing of the other buildings in the first group. As it is the largest, and in some ways the most impressive of the entire group, it would be a great help to have it included at the start, in its effect on the people of the neighborhood.

7- The inclusion of the Social and Athletic Building would make it possible to bring about, at the start, the separation between the Academic Group and the temporary group, and provide the much desired privacy for the rear or temporary portion of the Campus.

8- The cost of such building, approximately \$40,000, is a small amount to add, in view of the great benefits enumerated above, both from the point of view of the students and of the Faculty.

9- If this building is built at a later date it would mean that the entire central portion of the Campus would be upset with fences and scaffolding, destroying absolutely the appearance of the group.

As a result of this discussion, it was decided that it would be wise to obtain close estimates on it at the same time with the other buildings, and to decide on the question of its construction after the financial campaign had been under way for some time, and after the total cost of the building was known. The hope was expressed that some individual or group might feel moved to give the building entirely as one gift.

In view of these discussions, the following action was taken:-

Murphy & Dana are to complete the working drawings of the Dormitory, Classroom Building, Science Building, Toilet Building and Kitchen, and to send these to China where they will be sent out for estimates; the estimates to be based on entirely fireproof construction with alternates on non-fireproof construction. These figures

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are to be sent home at once to the Mission Board in New York, and if possible contracts will be let and the construction of the building started early in the spring of 1920, and the buildings completed ready for occupancy in the fall of 1921.

Murphy & Dana are to prepare working drawings of the Social and Athletic Building in accordance with the sketches already made, which are approved, and these working drawings are to be sent out for estimate at the same time with these of the other buildings.

Murphy & Dana are to send Miss Bender six copies each of the photographs of the plans and perspective of this Social and Athletic Building.

Murphy & Dana are to have the blue-prints which they brought with them, and these are to be given to a committee consisting of Mrs. Thurston and Mrs. Peabody for more detailed and careful examination. This Committee will report directly to Murphy & Dana with their criticisms and recommendations as soon as possible during the coming week.

VOTED that a Committee to work out details of a financial campaign, to consist of Miss Bender, Mrs. Peabody and Miss Hodge, be appointed, this Committee to confer with Mrs. Thurston.

The meeting adjourned.

V

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Friday, December 8, 1916.

A meeting of the Ginling College Committee was held Friday, Dec. 8th at 3 P.M. at the Prince George Hotel, New York City. The following were present:-

Dr. Robert E. Speer
Miss Elizabeth R. Bender
Mrs. Anna R. Atwater
Miss Margaret E. Hodge

The meeting was called to order by the chairman and prayer was offered by Mrs. Atwater. As the minutes of the previous meeting had been sent to each member of the committee they were approved without reading.

The secretary reported the action of the co-operating Boards in the matter of finances as follows:-

1. Regarding the annual payment of \$1500 to the treasury in America:- the Baptist, Christian, Methodist Episcopal Church South and Presbyterian Boards voted to pay this amount, the Board of Missions of the Methodist Church South beginning payment in the fall of 1916, the Christian Board January 1, 1917, and the Presbyterian Board April 1, 1917. The Woman's Foreign Missionary Society of the Methodist Episcopal Church took the following action:-

In accordance with the request of the Ginling Committee we recommend an increase of the annual appropriation for the running expenses of the college from \$650. to \$850., which with Miss Goucher's salary, will complete the \$1500. asked from us as one of the co-operating Boards.

2. Regarding contributions to the capital fund:- the Baptist, Christian and Presbyterian Boards voted to pay at once the balance of their pledges of \$10,000. The Woman's Foreign Missionary Society of the Methodist Episcopal Church took the following action:-

In view of our understanding that the building appropriation for the Ginling College be paid at the rate of \$1000. a year for ten years, we find ourselves unable to pay the full \$10,000. now as requested, but assure the Committee that the annual payments will be made promptly in accordance with our original promise.

(The Missionary Society of the Methodist Episcopal Church South has already paid in full its pledge of \$10,000).

Office
Feb 2 to Dec 1916
Monthly
Hooper
C. E. ...
Cavan

Annual
Reports

Capital
Fund

Building
Fund

In order to equalize among the co-operating Boards financial responsibility in the matter of the capital fund it was voted that from January 1, 1917, Boards be credited with interest at 4% on such amounts as they have paid in excess of \$2000.

It was voted that for the present an allowance of \$100. be granted from the college funds for furnishings for each missionary appointee, said furnishings to be the property of the college.

Miss Hodge reported the names of several candidates under consideration for the departments of science and music. The following cablegram from Mrs. Thurston, dated December 7, was read:

Appoint Wang as early as possible. At a salary of 780 taels a year. Contract is for one year only. Must arrive by February 7 of next year. Advance necessary funds for journey on application. On condition that it is refunded. Telegraph decision.

After a review of Miss Wang's case, whose papers were presented at the meeting of September 19, it was voted to approve her appointment to Ginling College in case she accepts the terms proposed by Mrs. Thurston, and the secretary was authorized to telegraph the message to Miss Wang.

The following action of the Woman's Foreign Missionary Society of the Methodist Episcopal Church regarding the approval of candidates was reported:

It is our belief that candidates for the faculty of the Ginling College should be in every case approved by the Board of the denomination with which they are affiliated.

Mrs. Atwater, as chairman of the Committee on Constitution and By-laws, reported progress on the matters in hand.

Mr. Speer stated that he was in correspondence with the authorities with reference to the transfer to this country of the funds now in China and was waiting their reply.

In reporting the matter of the co-operation of Smith College Mr. Speer said that such co-operation had been approved by the authorities, that \$1000. would be contributed annually and that President Marion Le Roy Burton had consented to become an Advisory member of the Ginling College Committee. He was so elected by the Board of Trustees of the University of Nanking.

It was voted to adopt "Ginling, New York" as the cable address of the Ginling College Committee.

It was voted to hold the next meeting of the Committee on April 13, 1917, following the meeting of the Board of Trustees of the University of Nanking.

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Friday, April 13, 1917

A meeting of the Ginling College Committee was held at 9:30 A.M. in the Foreign Missions Board Room, 156 Fifth Avenue, New York City.

The meeting was called to order by the Chairman and Miss Bender led in prayer. Excuses were read from Mrs. Atwater and Miss Head. The Secretary stated that in view of the resignation of President Burton, Advisory Member, representing the Smith College Organization for Christian Work, an invitation had been sent to Miss Elizabeth Deering Hanscome to be present, and a request, in case she could not attend, to secure another representative. It was found impossible, however, for any one from Smith College to be present.

Mr. Russell Carter, as Treasurer of Ginling College Committee was present. Mrs. J. M. Avann, representing the Woman's Foreign Missionary Society of the Methodist Episcopal Church on the Board of Trustees of Peking University, was introduced to the Committee.

As the Minutes had been sent to each member of the Committee, they were approved without reading.

The Secretary reported that, on recommendation of the Committee and with the approval of the President of Ginling College, the cable address "Ginling, New York" had been registered; also that Miss Chi T. Wang, whose appointment to the College staff had been approved by the Committee, had indicated her unwillingness to accept a position on the terms proposed and to sign a contract for a year.

As copies of communications received from Mrs. Thurston had been sent to the Committee, the Secretary made brief reference to several items of interest. Referring to the matter of the fiscal year, which had been submitted to the authorities on the field, attention was called to the fact that in the Minutes of the Board of Control of May 1915, the calendar year was made the fiscal year. Mrs. Thurston reports that she has in the mission safe the deed for 58 mou of land (nearly 10 acres) and hopes to have more before Chinese New Year. This has been purchased on the advice of Mr. Stuart. It is land to the south of the road, east of Lai-dz An. If land further south is purchased it will give a bowl-shaped piece, hills on the south, west and north, and open to the east. It will be easy land to build on and to improve. There are two or three ponds, some bamboo groves, also some houses and graves, the purchase price calling for the removal of the latter. It is expected that the whole transaction, including the removal of graves, can be completed in a little more than a year, so that building operations may begin in the spring of 1918, if the war permits.

The biggest problems and most urgent needs relate to the proper staffing of the College. While the curriculum promises both chemistry and biology to the freshmen and sophomores, there is no one on the faculty fitted to teach either. It is recognized that science is especially needed in the education of the young women of China, and at the recent meeting of the East China Educational Association there was reference to what was expected of Ginling College in giving the girls practical training as homemakers along the line of domestic science, household sanitation, etc. It is a great disappointment that the College must start in so weak in these important branches. The present faculty needs are as follows, the order indicating the relative urgency of the need,- biological science, physical science, music.

Mr. Speer read a letter from Mrs. Thurston in which she presented matters of business and told of the great encouragements that have come during this second year of the history of the College, especially in the character and spirit of the young women students. He also read a letter from Miss Mead in which she stated that it might be impossible for her, on account of health reasons, to return to China this fall as she had originally planned.

The Treasurer's report was presented and approved. The matter of the Capital Fund was discussed and also the action of the Ginling College Committee of December 8th by which it was decided to credit the Boards with interest at 4% on such amounts as they have ~~made~~ in excess of \$2000. with a view to equalizing financial responsibility among the co-operating Boards. As building operations will probably be begun in 1918 and all Boards except one have indicated their readiness to pay in full the amount pledged for buildings, and whereas the effort to equalize entails so heavy a strain upon the funds of the College, it was the sense of the Committee that every possible effort should be made to induce all Boards to pay in full at the earliest possible date. The advantage of each Board paying the full \$1500. for running expenses recommended by the Ginling College Committee was also discussed. It is readily seen that if this policy is adopted a large advantage may accrue to the College in the matter of volunteer service.

The Secretary reported the resignation of President Marion Le Roy Burton as Advisory Member of the Committee representing the Smith College Organization for Christian Work. It was voted to recommend the election of Miss Elizabeth Deering Hanscom, a member of the faculty of the College, in place of President Burton.

Miss Hodge, Chairman of the Candidate Committee, reported that the papers of Miss Adele Streeseman had been received and a summary sent to all the members of the Committee. The papers are satisfactory as far as they go, but it was the sense of the Committee that there should be further investigation in regard to several matters. The name of Miss Lydia Brown was presented as one who had made application for the position of music teacher. The case of Miss Chi Chi (?) Wang, a student in the University of Chicago, who will probably receive the degree of doctor of philosophy this summer, was also considered. Miss Bender, who has been in correspondence with her sister, Miss Chi T. Wang, was requested to communicate with her and report her case to Mrs. Thurston.

The Finances Committee made no report.

The By-law Committee made no report.

As Mrs. Thurston asks the Ginling College Committee to consider the question of the best time for her furlough from the view point of promoting the interest of the College in America, it was voted that the Secretary be authorized to communicate with Mrs. Thurston with a view to securing her judgment and that of the authorities on the field as to the best plans for providing for her work in her absence; also that the Chairman and Secretary of the Committee, upon receipt of this information and in consultation with the other members of the Committee, be authorized to take what action they deem best in the matter of Mrs. Thurston's furlough and meeting the needs of the College.

The Committee adjourned to meet on December 7th, the date of the Annual Meeting of the Board of Trustees of the University of Nanking.

Note.- See Minutes of the meeting of the Board of Trustees for the election of Miss Elizabeth Deering Hanscome as Advisory Member of the Ginling Committee; also terms of service of the members of the Ginling College Committee.

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Wednesday, September 19, 1917

- * Dr. Robert E. Speer
- Dr. Frank Mason North
- * Mrs. Henry W. Peabody
- * Mrs. Anna R. Atwater
- * Miss Elizabeth R. Bender
- * Miss Belle M. Bennett
- * Miss Margaret E. Hodge
- Miss Elizabeth Deering Hanscome
Advisory Member
- * Mr. Russell Carter, Treasurer

The members whose names are indicated by * were present.

The meeting was called to order by the chairman and prayer was offered by Mrs. Atwater.

The Secretary presented excuses from Dr. Frank Mason North and Miss Elizabeth Deering Hanscome. Miss Belle M. Bennett represented the Board of the Methodist Episcopal Church South. Mrs. Johnson, of the same Board, Mrs. Helen Barrett Montgomery and Miss Frederica Mead were present as guests of the Committee.

A letter was read from Mrs. H. R. Steele of the Board of the Methodist Episcopal Church South reporting the resignation of Miss Mabel Head from her position as Secretary, this action being necessitated on account of a serious break in health. Miss Belle M. Bennett has been appointed to fill out her unexpired term as representative on the Board of Trustees of the University of Nanking.

The Secretary called attention to matters presented in letters from Mrs. Thurston, extracts from which had been sent to the Committee. They related especially to urgent faculty needs.

The Treasurer made a report, a copy of which is appended. On account of lack of specific information as to dates, items of unpaid balances, etc. it was found impossible to come to a definite understanding of some of the phases of the financial statement sent from the field. As the College Treasurer, Miss Mary Nourse, is returning to America, it was decided to defer further discussion until she could meet the Finance Committee.

Miss Hodge made the following report for the Candidate Committee: For the Department of Music the following were considered- Miss Martha Davis (friend of Mrs. Thurston), who was willing to go for one year and expenses; Miss Evelyn Bishop (Methodist), satisfactory testimonials, but after an interview at Northfield with Mrs. Peabody and Miss Mead it was decided to drop further consideration of her case;

Miss Lydia Brown (Baptist), a graduate of Oberlin College, with fine testimonials, interviewed by Mrs. Peabody and Dr. Speer.

The Candidate Committee recommended by letter ad interim the acceptance of Miss Brown on a three year contract with a salary of \$600. and outfit allowance of \$100., and the Ginling College Committee voted approved. She sailed August 30th on the "Empress of Asia". The expectation is that she will become a permanent member of the college staff.

For Chemistry the following have been considered- Miss Adele Streesman (Episcopalian), papers presented and appointment on a short term contract approved, withdrawn for family reasons; Miss Ruth Chester (Presbyterian), a graduate of Smith College.

The Candidate Committee recommended by letter ad interim that Miss Chester be accepted on a three year contract, \$600. salary and \$100. outfit, with the understanding that if a Chinese can be secured for this chair and Miss Chester does not fit elsewhere in the college, she will revert to the Presbyterian Board. The Ginling College Committee approved. She sailed August 30th on the "Empress of Asia" and goes with the intention of giving her life to the work.

As a substitute in English and History- Miss Mary Boyd Shipley (Presbyterian), a graduate of Bryn Mawr, accepted as a missionary by the Presbyterian Board and appointed for a year to Ginling College, with the understanding that Ginling will pay outgoing expenses and salary, an equitable adjustment to be made between the College and the Board when she reverts to the Presbyterian work. The Candidate Committee presented the case of Miss Shipley also ad interim; approved by the Ginling College Committee. She sailed September 15th. The following is the statement of the Presbyterian Board of Foreign Missions in the case of Miss Shipley, transmitted August 9th through Mr. Orville Reed:

"At the meeting yesterday Miss Shipley was regularly appointed and assigned to China with the understanding that she is to go to Ginling for one year or more, Ginling to assume all expense for the present and when Miss Shipley reverts to the regular service of the Board the proper financial adjustment can be made. It is also understood that she will expect to return to the United States on intermediate furlough after three years. I am sending her a telegram immediately and writing her of this action, also stating that our action is conditioned upon a satisfactory medical certificate."

It was VOTED to confirm the appointment of Miss Brown, Miss Chester and Miss Shipley.

The following have been considered for the Department of Biology- Miss Newell, recommended by President Burton of Smith College, declined to consider the position; Miss Loucks (Methodist) considered as a possible substitute for one year in case a regular appointee cannot be found; Miss Cora D. Reeves (Methodist), graduate of University of Michigan with A.M. and Ph.D. degrees; she is willing to pay her

expenses to the coast and asks no outfit allowance; at the end of one year will pay all of her expenses to America in case a continuance of her service is not mutually satisfactory to herself and the College; is willing to accept \$600. for the first year but asks for \$650. if she remains for a longer period.

The Candidate Committee recommended that Miss Reeves be accepted on a one year contract, subject to health confirmation on the part of a nerve specialist.

VOTED to accept Miss Reeves as recommended by the Candidate Committee.

Miss Utter, a promising candidate of the Christian Board, was suggested for music. She majored in Bible and the question was asked if she could be used next year. It was the sense of the Committee that as the position of music teacher had been filled by Miss Brown, Miss Utter cannot be used in Ginling unless she proves suitable for another position.

The Board of Control has made a request that Miss Vautrin, a missionary of the Christian Board, be assigned to the College. Her Mission declined to consent to this appointment, and Mrs. Thurston reports that as Miss Vautrin's furlough is due about January 1918, it hardly seems advisable to make the change at this time.

Brief summaries of the accepted candidates are appended.

Miss Hodge stated that the Candidate Committee, in the absence of application blanks for union colleges, had used the blanks of the denomination to which the candidate belonged, allowing her to choose her medical examiner. The medical certificate in each case has been submitted for approval to Dr. Everitt, the official examiner of the Woman's Board of Foreign Missions of the Presbyterian Church. Miss Hodge asked what the permanent policy of the Candidate Committee should be in the matter of medical examination of candidates. It was VOTED to ask the Candidate Committee to formulate and recommend a policy.

The Finance Committee reported that a meeting had been held May 17th at which the following recommendations were made:

1. In view of the present high cost of silver and in order to give approximately the usual equivalent of their gold salaries we approve the payment of the salaries of the Foreign Staff on the basis of two Mexican dollars for one dollar gold, and that provision be made to meet the additional cost of the Mexican budget for current expenses proposed by the Committee of Control, reckoning the cost of the Mexican dollar at the present price, namely 61 cents.

2. We approve for the year 1917-1918 the Budget to the amount of Mex. \$18,050, with distribution substantially upon basis submitted from the field; with the understanding however that within this total amount provision will be made for travel and outfit, which we estimate may amount this year to Mex. \$2000.

Everitt

1000

3. Estimating the receipts from the co-operating Boards at \$7500 and from Smith College \$1000, with a possible deduction of \$650.00 from the Woman's Foreign Missionary Society of the Methodist Episcopal Church on account of their honorary worker, and estimating the funds likely to be required in New York for travel \$700. and outfit allowance \$200, leaving a net amount of \$6950. to be transmitted to the field, we authorized the Treasurer to transmit to the field quarterly in advance \$1700, with the further understanding that the first quarter of the fiscal year 1917 is subject to a deduction of \$375 on account of the Presbyterian Board making its full payments on the field up to the close of its fiscal year March 31, 1917. The Treasurer in the United States is authorized to pay all bills for goods purchased in the United States where orders for such payment are signed by the President or Treasurer of the College, such disbursements if for current expenses to be deducted from the next quarterly remittance to the field.

4. In view of our understanding that there is still a considerable bank balance on the field to the credit of the Permanent Equipment Fund, and that it seems probable that it would be a financial advantage to the College to temporarily borrow from this Fund for current needs instead of transferring additional funds from the United States while exchange is so unfavorable to the transfer, it was agreed that we recommend for the present that the needs of the College be financed from funds on the field, with the understanding that the interest on the funds thus held in the United States will be credited to the Permanent Equipment Fund.

These recommendations were submitted to the Ginling College Committee by letter and approved. It was VOTED to confirm these recommendations.

The critical situation arising from the unfavorable rate of exchange was discussed and ways and means of meeting the deficit suggested. It was VOTED to submit the matter to the Finance Committee and the Treasurer and request them to study the question with a view to determining an equitable amount to ask from the co-operating Boards.

The Committee on Organization and By-laws reported progress.

The Minutes of the Meeting of the Board of Control were presented and the recommendation that the term of service of missionaries in the College be five years was considered. It was VOTED to submit to the Board of Control an inquiry as to the advisability of a reduction in the length of furlough at the end of a five year period. In case the shorter term is adopted, the Ginling College Committee suggests a furlough extending from June to February or from February to September.

The following recommendation of the Board of Control concerning salaries was approved:

That the salary for the first two years, be \$600. a year and for subsequent years, \$650. and that Language School expenses for two years, be paid by the College.

Salary

That (an additional allowance of \$100. gold, be granted to the President, to cover expenses incidental to her office.

Attention was called to other items in the Minutes of the Board of Control, among them the report of the Land and Building Committee. It was VOTED to ask the Chairman to appoint a committee of two to consider the plans presented by the Land and Building Committee, calling in consultation such members of the Faculty and Board of Control as are in this country, this Committee to report to the Ginling College Committee at its next meeting. Mrs. Peabody and Miss Bender were named as the committee.

The action of the Board of Control that salaries be paid at the current rate until further word is received from Ginling College Committee raised the question as to the date when the action of May 17th, that they should be paid on the basis of two Mexican dollars to one gold dollar, should go into effect. It was VOTED to confirm the statement of the Treasurer made to Mrs. Thurston that it should begin January 1.

Salary Rate

A cablegram was authorized sent to Mrs. Thurston reporting the appointment of Miss Reeves.

In reply to a question raised by Miss Mead it was the consensus of opinion that the contribution of Smith College could appropriately be used to pay the outfit, passage and salary of Miss Ruth Chester, a Smith College graduate.

Smith Contribution

It was VOTED to hold the next meeting of the Ginling College Committee at 9:30 Friday, December 7, 1917.

[Faint handwritten notes and signatures at the bottom right of the page.]

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Accepted Candidates, September 19, 1917

Ruth Miriam Chester

Address: 35 Forest Ave., Caldwell, N. J.
Birth: Buffalo, N. Y., Feb. 4, 1894.
Education: Caldwell High School, 1910
Smith College, A.B., 1914; A.M. 1916.
Experience: Taught Chester, N. Y. High School, 1914-15;
Elmira College, Chemistry, Physics, Mathematics 1916-17;
Vacation Bible School, Newark, N. J. 1915.
Health: Good physique; well poised nervous system.
Testimonials: Fine character, natural teacher, faithful and constant
in church work.
Church Affiliation: Presbyterian

Lydia Belle Brown

Address: 1009 Kellogg Ave., Ames, Ia.
Birth: Ames, Ia., August 10, 1890.
Education: Normal course in Fletcher Music School, Boston, 1908;
Oberlin Conservatory of Music, 1917 (degree Bachelor
of Music); 3 months in Hartford School of Religious
Pedagogy, studying psychology and pedagogy, 1910.
Experience: Two years superintendent primary department, Baptist
S.S. Organist in outside churches; cabinet member of
Oberlin College Y.W.C.A.; leader of prayer circle groups.
Church affiliation: United with First Baptist Church of Ames, Ia. in
1900. Now member of First Baptist Church, Oberlin, O.
Health: Good.
Testimonials: Delightful personality, strong Christian character,
active in Christian work.

Cora Daisy Reeves

Address: 816 Wolfram St., Chicago, Ill.
Birth: Rockford, Ill., August 23, 1873.
Education: Cal. State Normal, Los Angeles, 1894, Life Certificate.
University of Michigan, 1906, A.B., Specialties Botany
and Zoology; University of Berlin, 1 semester, 1910;
University of Giessen, 1 semester, 1911;
University of Michigan, 1917, Ph.D., Zoology, General
Physiology, Psychology.
Experience: Taught rural and grade schools, Manistee High School
1906-1910; Assistant in Zoology, University of Michigan
1913-1915; Michigan State Normal College, Ypsilanti,
1915-1917.
Church Affiliation: United with the Methodist Episcopal Church,
Pomona, Cal. 1887. At present member of First Methodist
Episcopal Church, Ann Arbor, Mich.
Personal Work: Work in Sunday School and Epworth League.
Health: Good; recommended without qualifications by medical
examiner.
Testimonials: Strong personality, rare intellectual powers, heroic
in self-denial; active in church work and in Chinese
Sunday School.

Mary Boyd Shipley

Address: Haverford, Pa., Box 273.
 Birth: College Hill, O., March 21, 1888.
 Education: The Shiply School, Bryn Mawr, Pa.
 Bryn Mawr College, 1910.
 Experience: Taught Wykeham Rise Boarding School for Girls, Washington, Conn., 3 years, Latin, German; Low and Heywood School, Stamford, Conn., 4 years, History; under contract (released) to teach History and German at Shiply School 1917-18. Mission study class at College; S.S. classes; Prayers in Boarding Schools.
 Church Affiliation: United with Presbyterian Church at age of 14.
 Health: Good.
 Testimonials: Personality strong and fine, a forceful character; a thorough, accurate yet inspiring teacher; unselfish spirited woman whose religious life has been deep and practical; a fine illustration of the best Bryn Mawr graduate; a well trained, intelligent, self-reliant young woman.

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MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Friday, December 7, 1917

*Dr. Robert E. Speer
*Dr. Frank Mason North
*Mrs. Henry W. Peabody
Mrs. Anna R. Atwater
*Miss Elizabeth R. Bender

Miss Belle M. Bennett
*Miss Margaret E. Hodge
Miss Elizabeth Deering Hanscome
Advisory Member
*Mr. Russell Carter, Treasurer

The meeting was called to order by Mr. Speer, Chairman of the Committee. Prayer was offered by Mrs. Peabody.

The members whose names are indicated by * were present. Excuses were presented from Miss Bennett, Mrs. Atwater and Miss Hanscome.

Miss Mary Kelly and Miss Clara Merrill, members of the Board of Control, were introduced, also Miss Frederica Mead.

The Minutes of the meeting of September 19th were approved without reading.

The Secretary reported an increase of 100% in the attendance of students at the opening of the year in September, with an outlook full of courage and hope.

The following representatives of the co-operating Boards were reported elected as Trustees of the University of Nanking and to serve as members of the Ginling College Committee: Mrs. Peabody (Woman's American Baptist Foreign Missionary Society), Mrs. Anna R. Atwater (Christian Woman's Board of Missions), Miss Elizabeth R. Bender (Woman's Foreign Missionary Society, M. E. Church), Miss Margaret E. Hodge (Board of Foreign Missions, Presbyterian Church). Miss Bennett was previously reported as elected to fill out Miss Head's term, representing the Woman's Missionary Council, M. E. Church South.

The report of the Treasurer was read and approved. A copy is attached herewith.

Whereas the travel and outfit account shows total disbursements of \$1,907.07, and the sum set aside by the Board for this amount was \$1,250, thus showing a deficit of \$657.07, it was VOTED to replace this deficit from the fund on hand (\$1250) received last year in lieu of two missionaries of the Christian and Methodist Episcopal South Boards.

The Finance Committee was authorized to invest the accrued interest on the Permanent Fund and the balance of the original fund now in the hands of the Treasurer.

Miss Hodge, reporting for the Candidate Committee, told of the arrival in Nanking of Misses Chester, Brown and Shipley. They are now happily at work and the college authorities are reported as pleased with the new appointees.

In the absence of Dr. North, Chairman of the Finance Committee, Miss Hodge reported the meeting of December 4th and presented the following recommendations:

That the sum of \$600. per annum be fixed as the home allowance of full missionary teachers expected to return after furlough; also, following the rules of the majority of the co-operating Boards, that this home allowance begin on the date of leaving the station and cease on date of returning thereto; furthermore, that travel accounts do not include personal items.

Adopted

That applications for educational grants to members of faculty on furlough, accompanied by a request from the Board of Control, be approved by the Ginling College Committee, the amount to be determined on consideration of each case.

Adopted

That every full missionary teacher expected to return to the College be required to have a medical examination on arrival in America and before returning to the field, and that the Ginling College Committee meet the expense of such examination when necessary.

Adopted

The Committee considered the application of Miss Mary Nourse for an educational grant, also the itemized statement of expenses submitted by her, showing that in addition to her Home Salary of \$50. per month, a minimum of \$155. will be needed. In view of the fact that the recommendation to pay home allowance while in transit will give Miss Nourse an additional \$100. over what she would have received on the basis on which salary has been paid to date, it was VOTED to recommend that she be given an additional grant of \$100.

Miss Nourse

In view of the action that applications for educational grants be accompanied by requests from the Board of Control, and as no official word has been received from China, it was VOTED to postpone action on the recommendation that a grant for study be made to Miss Nourse.

Mrs. Peabody, reporting for the Committee that had been appointed to consider building plans, said that as the influence of personality is the most effective element in the development of character, which is the supreme aim of the College, the Committee feels that this should be held prominently in view in deciding upon building plans and that only such plans adopted as will bring the student body and faculty into close touch. This was approved and it was VOTED to request Mrs. Peabody to present the desire of the Committee to the President of the College.

The Secretary reported that the question of procedure in the matter of returning missionary teachers after furlough had been submitted to the Committee ad interim, the replies compiled and sent to each member of the Committee. It was VOTED that in case the return after furlough of a missionary teacher is not desired, the Board of Control shall take action before the missionary leaves the field and convey the result of such action to the Ginling College Committee. In the absence of an official statement from the Board of Control to the contrary, the Committee will assume that a missionary's return is desired.

Return
after
Furlor

Miss Kelly reported a fine spirit in the College, with real comradeship between the students and the faculty. She characterized the students as "college women with poise and evangelistic zeal".

Miss Mead reported that a meeting of Smith College Alumnae had been held and plans were being made to enlist their interest in Ginling College. The College is to be "featured" in the spring number of the Quarterly.

The Chairman presented the matter of approach, in the interest of the College, to the under-graduate body of state universities and undenominational colleges. It was reported that the Federation of Women's Boards has under consideration general plans of this kind and has appointed a committee to study the subject, with Mrs. McDowell chairman. Miss Bender and Miss Hodge were appointed to confer with this committee of the Federation.

State
universities
and
colleges

GINLING COLLEGE

TREASURER'S REPORT FOR YEAR

January 1st to December 7, 1917.

Balance on hand January 1st 1917 \$ 14078.43

RECEIPTS

Woman's Board of the M. E. Church, <u>South</u> quota January - December to cover loss in exchange	\$1500.00 <u>650.00</u>	2150.00
Woman's Board of the M. E. Church, <u>North</u> for expenses 1917 for building fund, in full to cover loss in exchange on 1917 appropriation for that portion of current work budget for Ginling, which was expended in China	850.00 7000.00 <u>368.00</u>	 8218.00
Woman's American Baptist Society quota January - September appropriation Jan. to Sept. to cover loss in exchange	510.00 1500.00 <u>650.00</u>	 2660.00
Christian Woman's Board of Missions toward pledge for equipment for current expenses Jan. - Sept.	5000.00 <u>1125.00</u>	 6125.00
Presbyterian Board of Foreign Missions in full toward building fund quota, Apr. - Dec. to cover loss in exchange	8000.00 1125.00 <u>650.00</u>	 9775.00
Smith College Association, for support of Christian work Dept. for Girls		1000.00
Income from Securities purchased		550.00
Refund on overcharge on Miss N. Rivenburg's ticket		2.85
" of Miss Cora Reeve's fare from Ypsilanti to Vancouver		47.60
Frederica R. Mead - for books purchased		<u>128.75</u>
		44735.63

5.

Brought forward

\$ 44,735.63

DISBURSEMENTS

For travel - and outfit

Miss N. Rivenburg	373.75	
" Lydia Brown	411.47	
" Mary B. Shipley	453.75	
" Ruth M. Chester	450.50	
" Cora D. Reeves	<u>217.60</u>	1907.07

Securities purchased -

Spencer, Trask & Co.	19979.59	
National City Co.	6886.75	
Foster & Adams	<u>4947.57</u>	31813.91

Collection on checks

3.52

Invoices paid -

Tower Mfg. & Novelty Co.	1.70	
Amy G. Lewis, Secy. M.E. Board	19.09	
D. H. Day, Treas. (books)	128.75	
"The Northfield"	2.50	
Margaret E. Hodge (cand. exp)	<u>39.41</u>	191.45

Invoices paid and deducted from remittances to field

Ginn & Co.	2.21	
Cora D. Reeves (Lab. equipment)	25.00	
Mary A. Nourse (Home allowance)	<u>50.00</u>	77.21

Invoices paid - to be deducted from next remittance to field

Mary A. Nourse (Home allow.)	100.00	
Henry E. Hale, M.D.	5.00	
Montgomery, Ward & Co.	<u>28.74</u>	133.74

Drafts sent to field

8278.29 42405.19

Cash on hand -----

2330.44

GINLING COLLEGE

TRIAL BALANCE

December 7, 1917

DR.

CR.

Securities Account	\$ 31,545.23
Appropriations Acct	375.00
Cash on hand	<u>2,330.44</u>
	<u>34,250.67</u>

Mary A. Nourse, Treas.	\$ 404.26
Miscellaneous Expense Acct.	95.41
Permanent Equipment Fund	32281.32
General Funds Account	<u>1469.68</u>
	<u>34,250.67</u>

DOCKETGinling College Committee

April 18, 1918.

156 Fifth Avenue, New York City

Dr. Robert E. Speer
 Dr. Frank Mason North
 Mrs. Henry W. Peabody
 Mrs. Anna R. Atwater

Miss Elizabeth Bender
 Miss Belle Bennett
 Miss Margaret E. Hodge
 Miss Elizabeth Hanscome
 Advisory Member

Call to Order

Prayer

Excuses and Introductions

Minutes of Meeting of Dec. 7, 1917

Report of Secretary

Report of Treasurer

Report of Standing Committees

Candidates- Miss Hodge

Finances--- Dr. North

Organization and By.laws- Mrs. Atwater

Unfinished Business

New Business

Ginling College Committee Bank Account

Faculty re-inforcements for 1918.

The "Northfield Program" in the colleges and Ginling College



X

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Thursday, April 18, 1918

*Dr. Robert E. Speer
Dr. Frank Mason North
*Mrs. Henry W. Peabody
Mrs. Anna R. Atwater
*Miss Elizabeth R. Bender

*Miss Belle M. Bennett
Miss Margaret E. Hodge
Miss Elizabeth Deering Hanscom
Advisory Member
*Mr. Russell Carter, Treasurer

The meeting was called to order by Mr. Speer, Chairman of the Committee. Prayer was offered by Mrs. Peabody.

The members whose names are indicated by * were present. Excuses were presented from Mrs. Atwater, Dr. North and Miss Hanscom.

Mrs. H. R. Steele, of the Methodist Episcopal Church South, and Miss Frederica Mead, of the College staff, were introduced, also Mr. G. T. Scott.

The minutes of the meeting of December 7th were approved without reading.

The Treasurer's report, as presented, is herewith appended.

VOTED that the accounts of the Treasurer of the Ginling College Committee be presented for audit to the auditor of the accounts of the University of Nanking. *Audit*

There were no reports from the Standing Committees.

VOTED to approve the following resolution:

That an account in the name of this Company be opened with the COLUMBIA TRUST COMPANY, New York City, and that checks, notes, and all orders for the payment of money, drawn to the order of any person, firm or corporation whatsoever, from said account shall be signed by the Treasurer of the Committee, Mr. Russell Carter, or the Chairman, Mr. Robert E. Speer, and the Columbia Trust Company is hereby authorized and directed to pay all checks, notes and orders so signed. *Bank Account*

VOTED to request the Presbyterian Board to consent to Miss Shipley's remaining in Ginling College for the present. *Miss Shipley*

The Secretary read a letter from Mrs. Atwater telling of Miss Abbott, specialties mathematics and languages, whom the Christian Board is favorably considering as a possible candidate for Ginling. VOTED to refer Miss Abbott's case to the Candidate Committee.

The presentation of the interests of Ginling College as a part of the Northfield program in the colleges during the year 1918-19 was discussed by Mrs. Peabody, who told that the Student Committee of the Federation had favorably considered the presentation of union colleges in the undenominational colleges of this country and the women's departments of state universities; also that the Student Committee of the Federation had suggested that uniform booklets be prepared and bound together to be used in making an appeal to college women. VOTED to authorize such a booklet and to request the Secretary of the Committee and Miss Frederica Mead to assume the responsibility of its preparation. Northfield Program
Booklet

Mr. Carter stated that for convenience in making remittances to the field he had suggested to the Association for Christian Work of Smith College the advisability of making quarterly payments. He reported that \$5000. had been expended for the purchase of land in Nanking since January 1, 1918, also that the Board of Control approves the authorization of an increase of \$5000. in the appropriation for land. \$5000. max.

The Secretary was requested to present to the President of the College the question of plans for the accommodation of the larger number of students who are expected in the autumn of 1918; also to convey to her the clear judgment of the Committee that no building should be begun on the new land until plans for the complete plant have been carefully worked out and approved by the Board of Control and the Ginling College Committee.

The Secretary reported the following action of the Board of Control taken March 5th in the case of Miss Nourse: Miss Nourse

Voted: The Board of Control approve and reaffirm the letter of the Executive Committee with the understanding that this letter clearly means that Miss Nourse's return to the College is undesirable unless there is a fundamental change of attitude on her part; and that action be taken by the Executive Committee, or, at their discretion by the Board of Control by correspondence vote, after having had a reply from Miss Nourse.

In view of the fact that Miss Nourse has presented a statement of her position to the Board, no action on the part of the Committee was deemed necessary until official word shall be received from China.

Since the Committee has approved the payment of home salary while a missionary is in transit, and as payment of salary in the case of Miss Nourse was dated from the time of her arrival at her destination in this country, it was VOTED to authorize the Treasurer to pay her salary for the time of transit at the rate of \$50. per month. Miss Nourse

Miss Mead stated that the Alumnae Auxiliary of the Association for Christian Work of Smith College had under consideration plans for the presentation of Ginling to the Alumnae at large.

Miss Mead asked for a discussion of short term service, especially with reference to Smith College and the strengthening of relations

between the two institutions by means of short periods of service on the part of Smith College graduates. The Committee favored this plan, but with the understanding that it be financed independently of the regular contributions of Smith College. It was further stated that such short term workers would be expected to meet the requirements of a regular missionary teacher, also that the plan should be approved by the Board of Control before adoption by the Committee.

Short Term
Service

(47)

GINLING COLLEGE COMMITTEE

REPORT OF TREASURER

Sept. 18, 1917 to December 31, 1917

<u>RECEIPTS</u>			
Balance on hand -----			6944.89
Christian Woman's Board of Missions			
toward equipment	\$ 2000.		
quota July - Oct.	375.		
" Oct. - Dec.	375.		
to cover loss in exchange	<u>650.</u>	\$ 3400.00	
Methodist Episcopal Board (North)			
pledge for building fund			
in full	7000.		
to cover loss in exchange			
on 1917 appro. for that portion			
of current work budget for Ginling			
which was expended in China	368.		
quota Jan. to Mar. 1918	<u>375.</u>	7743.00	
American Baptist Board			
quota July to Oct.	375.		
to cover loss in exchange	<u>650.</u>	1025.00	
Presbyterian Board of Foreign Missions			
in full toward bldg. fund	8000.		
quota Oct. to Dec.	375.		
to cover loss in exchange	<u>650.</u>	9025.00	
Methodist Episcopal Board, South			
quota Oct. - Dec.	375.		
to cover loss in exchange	<u>650.</u>	1025.00	
Cora D. Reeves - refund of fare from Ypsilanti to Vancouver			47.60
Frederica R. Mead - for books purchased			128.75
Dividend on Securities - U.K. of G.B.			275.00
Interest at 2 1/2% on Ginling College Funds transferred from Nanking University books		<u>66.58</u>	<u>22735.93</u>
			29680.82
<u>DISBURSEMENTS</u>			
Travel - Cora D. Reeves			35.00
Cora D. Reeves, for laboratory equipment			25.00
Canadian Pacific Railway Co. - for Cora D. Reeves, Ypsilanti to Shanghai			182.60
Mary A. Nourse, home allowance, Sept. to Dec. - 4 mos.			200.00
Securities purchased -			
Spencer Trask & Co.	10067.92		
" " " "	985.28		
National City Co.	6886.75		
Foster & Adams	<u>4947.57</u>	22887.52	
Collection on checks			1.93
Invoices paid - Henry Hale, M.D.	5.00		
Montgomery, Ward & Co.	28.74		
D. H. Day, Treas.	8.84		
A. G. Comings & Son	<u>23.26</u>	65.84	
drafts sent to field		<u>3553.29</u>	<u>26951.18</u>
balance on hand -----			2729.64

57 46

GINLING COLLEGE COMMITTEE

REPORT OF TREASURER

Jan. 1, 1918 to April 18, 1918

RECEIPTS

Balance on hand Jan. 1st	\$ 2729.64	
Methodist Episcopal Board, South - quota Jan. to July	750.00	
Presbyterian Board of Foreign Missions - " " " "	750.00	
Christian Woman's Board - quota Jan. to April	375.00	
Methodist Episcopal Board - quota April to July	375.00	
Woman's American Baptist Board - quota Jan. to July	750.00	
Dividends on Securities -		
B & O 5's - 125.		
N.Y.C. 5 coupons - 112.50		
at 22.50 each		
N.Y.C. 2yr. 5's		
3 coupons at 25."- 75.00		
Gr.NO.RY. 3 yr.5's- 150.00	462.50	
Woman's Missionary Federation of Denver, Colo., through		
Mrs. S. E. Marshall	25.00	
Interest on funds from Jan. to April 1, 1918, transferred		
from Nanking Account	21.25	6238.39

DISBURSEMENTS

Mary A. Nourse - salary Jan. to March inclusive		
3 mos. at \$ 50.00 per mo.	150.00	
Western Union Telegraph Co. - for wiring March salary		
to Miss Nourse	1.20	
Collections on checks	1.07	
D. H. Day, Treas. in payment of invoice	9.10	
Draft to Mrs. Thurston	2606.00	2767.37
Balance on hand -----		3471.02

GINLING COLLEGE COMMITTEE
TRIAL BALANCE SHEET

April 18, 1918

<u>DR.</u>		<u>CR.</u>	
Mary A. Nourse, Treas.	\$ 50.00	Miscellaneous Expense Acct.	\$ 75.20
Securities Acct.	32515.23	Permanent Equipment Fund	32728.54
		Appropriation Account	1675.00
		General Funds Account	1469.68
Cash	<u>3471.02</u>	Interest Account	<u>87.83</u>
	<u>36036.25</u>		<u>36036.25</u>

STATEMENT OF PAYMENTS OF
CO-OPERATING BOARDS

Jan. 1, 1918 to April 18, 1918.

Methodist Episcopal Board, South - 2 quarters, Jan. to July	\$750.00
Presbyterian Board of Foreign Missions 2 quarters, Jan. to July	750.00
Christian Woman's Board - 1 quarter Jan. to April	375.00
Methodist Episcopal Board - 2nd quarter, April to July (1st quarter paid Dec. 31, 1917)	375.00
Woman's American Baptist Board - 2 quarters, Jan. to July	<u>750.00</u>
T O T A L -----	3000.00

GINLING COLLEGE COMMITTEE

Statement of payments of

Co-operating Boards

Jan. 1, 1918 to April 18, 1918.

Methodist Episcopal Board, South - 2 quarters, Jan. to July	\$ 750.00
Presbyterian Board of Foreign Missions - 2 quarters, Jan. to July	750.00
Christian Woman's Board - 1 quarter Jan to April	375.00
Methodist Episcopal Board - 2nd quarter, April to July (1st quarter paid Dec. 31, 1917)	375.00
Woman's American Baptist Board - 2 quarters, Jan. to July	<u>750.00</u>
T O T A L -----	<u>3000.00</u>

DOCKETGinling College Committee

September 20, 1918

156 Fifth Avenue, New York City

Dr. Robert E. Spear
 Dr. Frank Mason North
 Mrs. Henry W. Peabody
 Mrs. Anna R. Atwater
 Miss Elizabeth R. Bender

Miss Belle Bennett
 Miss Margaret E. Hodge
 Miss Elizabeth Hanscom
 Advisory Member
 Mr. Russell Carter, Treasurer

Call to Order

Prayer

Excuses and Introductions

Report of Secretary

Report of Treasurer

Report of Standing Committees

Candidates- Miss Hodge

Finances--- Dr. North

Organization and By-laws- Mrs. Atwater

Unfinished Business

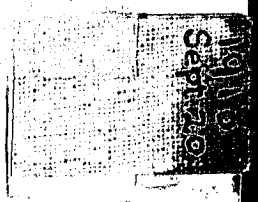
Ginling and the "Northfield Program".

Return of Miss Mary A. Nourse.

New Business

Consideration of Actions of Board of Control March, 1918.

Handwritten notes and signatures:
 [Illegible handwritten text]
 [Illegible signature]



DOCKETGinling College Committee

September 20, 1918

156 Fifth Avenue, New York City

Dr. Robert E. Speer
 Dr. Frank Mason North
 Mrs. Henry W. Peabody
 Mrs. Anna R. Atwater
 Miss Elizabeth R. Bender

Miss Belle Bennett
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 Advisory Member
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Call to Order

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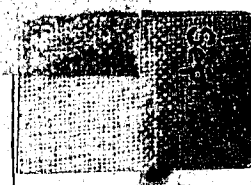
Ginling and the "Northfield Program".

Return of Miss Mary A. Nourse.

New Business

Consideration of Actions of Board of Control March, 1918.

Handwritten notes:
 Consideration of
 Dec. 6
 Dec. 6
 Dec. 6



MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Friday, September 20, 1918

- *Dr. Robert E. Speer
- *Dr. Frank Mason North
- *Mrs. Henry W. Peabody
- *Mrs. Anna R. Atwater
- *Miss Elizabeth R. Bender

- Mabel K. Howell
- Miss ~~Belle M. Bennett~~
- *Miss Margaret E. Hodge
- Miss Elizabeth Deering Hanscom
Advisory Member
- *Mr. Russell Carter, Treasurer

The meeting was called to order by the Chairman. Prayer was offered by Mrs. Atwater. The Minutes were approved without reading.

The members whose names are indicated by * were present. Excuses were presented from Miss Howell and Miss Hanscom.

The Secretary called attention to the President's report covering two years, 1917 - 1918; also reported as follows:

Miss Mead, after two years in America, had sailed for China August 21st, her return being requested by the Board of Control and a satisfactory health certificate being presented before sailing. Miss Goucher has returned on furlough and will spend the winter in study at Columbia. Miss F. Katharine Bryan has been secured on the field for temporary assistance and is taking Miss Goucher's work in her absence, the Southern Baptist Board paying her salary. The Committee voted, ad interim, to confirm the recommendation of the Board of Control and not return Miss Nourse to the College. Miss Howell has been officially elected by the Board of Missions of the Methodist Episcopal Church South as their representative on the Ginling College Committee to take the place of Miss Belle Bennett.

Miss Hodge reported for the Candidate Committee and presented the name of Miss Adelaide Gundlach, a candidate for the position of secretary of the College. A summary of Miss Gundlach's papers had been sent to the members of the Committee and several favorable replies received. A debt incurred by Miss Gundlach in the course of her education has been generously covered by private gift. It was the sense of the Committee that this money should go to Miss Gundlach through the ~~Secretary~~ ^{Chairman} of the Candidate Committee and not through the treasury of the Ginling College Committee. Miss Gundlach had accepted a position under the Y.W.C.A. in Akron, Ohio, this Association paying her expenses, amounting to \$35, to a summer conference at Lake Geneva. She had also borrowed \$63, to cover personal expenses during the summer. It was VOTED to pay from the Ginling College treasury, the \$35, which the AKRON Association expended on account of Miss Gundlach.

The Committee expressed appreciation of the generosity of the Association in releasing Miss Gundlach for service in China. It was decided that the Treasurer advance \$63. to Miss Gundlach that her indebtedness may be cancelled, this amount to be deducted in monthly payments from her salary in such amounts as she and the Treasurer should determine.

VOTED that, in the event of Miss Gundlach's appointment and delay in sailing, the Ginling College Committee assume her support from October 1st, *in case the support from the Board of Control is not received by 10/1/19*

Miss Gundlach, who had been invited to come from Buffalo to meet the Committee, was introduced. After a brief interview it was VOTED to accept Miss Gundlach and appoint her to Ginling on a three years' contract, this acceptance being conditional upon a further interview on the part of the Candidate Committee with Miss Gundlach proving satisfactory.

VOTED that the Secretary of the Ginling College Committee be requested to extend an invitation to the German Reformed Board of Foreign Missions to enter into active and full co-operation in Ginling College. *This in view of the fact that Miss Gundlach is a member of that body; (Jan 10/19)*

Dr. North reported for the Finance Committee and presented the budget as outlined by the Board of Control at their meeting in March 1918. It was stated by the Treasurer that if the co-operating Boards pay an additional sum covering the loss of exchange, as was done last year, the budget could probably be met.

The Secretary was requested to present the financial situation to the co-operating Boards and ask if they will make this additional appropriation; also to make the same presentation to Miss Hanscom, with the suggestion that, if in her judgment it seems wise, the Smith College Association for Christian Work be approached with a suggestion that they contribute an additional sum sufficient to cover the loss of exchange.

The Treasurer's report was received and placed on file.

Mrs. Atwater reported for the Committee on Organization and By-laws and presented copies of a draft of Constitution and By-laws. She was requested to incorporate suggestions that had been made and send copies to the members of the Committee for their careful consideration.

In view of the "Northfield Program" in colleges during the coming winter, it was voted that the Ginling booklet now in preparation be printed in an edition of 3000 or 5000, according to the number needed for use among Smith College supporters and co-operating Boards; also that for this purpose the Committee authorize an expenditure of \$125., ~~with a margin for increase if necessary.~~

Alpha Female (Jan. 10/19)
Mrs. Atwater presented the case of Miss Vautrin for whose services the College authorities are earnestly asking. The Candidate Committee was requested to approach Miss Vautrin with a view to securing her for this work.

Miss Goucher was presented and gave helpful information about matters presented for consideration by the Board of Control at their March Meeting. She said that the Annual Meeting is held in January and that the budget is for the school year, the budget presented in the Minutes of the March meeting of the Board of Control covering the year July 1918 - July 1919.

The recommendations of the Board of Control were considered:

That short term members of the faculty shall receive an annual salary of \$600. with gold \$100. personal outfit allowance and that they be given rooms provided with heavy articles of furniture. Approved.

✓ That the heavy articles of furniture for the rooms to be occupied by short term members of faculty be provided for from the permanent equipment fund. Approved.

That if any short term member of the faculty goes on the permanent basis she shall then receive gold \$650. a year and a short term member may go on the permanent basis after two years of service. Approved.

That the action of the Board of Control that the term of service of a missionary on the faculty be five years with a one year furlough at the end of the five years be re-affirmed and recommended to the Ginling College Committee.

VOTED to approve this recommendation provisionally as a working basis ~~for the first term~~ and to give it later consideration. (Jan. 10/19) for discussion 1/17/19?

✓ VOTED, in case return to the College after furlough is not expected, the amount of home salary be determined in individual cases and according to circumstances.

Further recommendations of the Board of Control were considered:

That Ginling College invite Miss Bryan to a position on the faculty in the department of education as the representative of the Southern Baptist Mission, by whom her salary shall be paid; with the clear understanding that the College is not planning to open, in the near future, a special department of kindergarten training but that Ginling does desire, in order to meet the demand among the students for teacher training, to develop a strong department of education. Approved.

That Dr. Reeves, Miss Shipley, Miss Chester and Miss Brown be elected to the faculty. That after her first year Dr. Reeves be granted a salary of gold \$650. Approved.

That the Ginling College Committee be requested to meet emergency medical expenses for the faculty. Action deferred.

That the Ginling College Committee be requested to make a grant of Mex. \$190.53 to meet the emergency medical expenses of Mrs. Thurston. Action deferred.

Miss Goucher was asked if she had a statement to make concerning Miss Nourse and in reply said she felt that the good of the College would be secured by the action of the Executive Committee, *after which she withdrew.*

Miss Nourse, at the invitation of the Committee, was present and given opportunity to state her case. She stated the principles for which she stands in college administration, following in outline the statement previously made in writing to the Committee. No further action was taken.

The meeting adjourned.

Summary

ADELAIDE GUNDLACH

(Candidate for position of Secretary, Ginling College)

Full name and address: Adelaide Gundlach
428 Wyoming Avenue, Buffalo, N. Y.

Date of application: August 1918

Date and place of birth: June 28, 1890 - Age 28.
Rochester, N.Y.

Parentage: Father born in Germany, Naturalized in 1884, Minister of German Reformed Church, Mother American born.

Health: Good. Examined by Dr. Jameson, Oberlin, Ohio - sent to Dr. Everitt, official examiner of the Presbyterian Woman's Board, to O.K. Heartily approved September 1918.

Church affiliation: At age of 14 united with German Reformed Church in Clarence, N.Y. of which now a member.

Education: Park High School, Clarence, N. Y.
Master Park School, Buffalo - 1907
Bryant & Stratton Business College, Buffalo - 1908
Oberlin College - 1918.
Studied German and French, speaks German. Has knowledge of book-keeping.

Experience: Business - 6 years secretary or office assistant in various lines of business, first in office of business college where received training, then insurance office and the Western Electric Company.
Religious - Sunday School work. For two years chairman of Religious Work Committee on the Y.W.C.A. cabinet of Oberlin College.

Attitude regarding the War: Miss Gundlach writes:
"My sympathies are entirely and loyally with the aims and ideals of my own country, the United States of America. It is my desire to do what I can to promote the cause for which we and our allies are fighting; I believe that cause to be bound up with significant moral and religious principles; I also believe that the work I may do in China is a small part of the great program of righteousness and world fellowship for which we are fighting."

Testimonials: References have known her from two to eleven years. Of her personality they say that she is strong, sure, dependable, plain but pleasing and genuine; is a woman of refinement, cheerful, energetic, accomplishes what she undertakes, works well with others and is without petty jealousies, tactful and of even temper; has

good qualities of leadership but is not domineering. One reference rates her intellectual ability as high, others say above the average, not brilliant, but faithful and clear headed. In business she is excellent, far above the average; is exemplary and conscientious, with well developed Christian character.

Professor Wm. J. Hutchins, Oberlin, Ohio.

She would be sure to succeed. A woman of more maturity than the average college girl she would speedily win her way into the love and respect of the students. Her Christian devotion would be contagious. She is better balanced than some who might be mentioned.

Mrs. Lydia Lord Davis, Oberlin, Ohio.

She will be a leader, work well with others, adapt herself to surroundings and Chinese, faithful and progressive, not satisfied till she has helped people up to Christ. She is not daunted by adverse circumstances. She sees the main point at issue and fearlessly and tactfully works toward it and wins. She is good in a business way or religious way.

Miss Margaret Burton, New York.

I think she is unusually well equipped, with a fine spirit of consecration. She is especially strong along business lines. She would probably be a good teacher, too.

Miss Helen Hutchcraft, Paris, Ky. (Formerly Y.W.C.A. Secretary at Oberlin)

She is an unusually fine girl. She has a good mind, executive power, the ability to work well with people, understanding and tact and absolute faithfulness in her work. She has as sincere and vital a spiritual life as any student I have ever come in contact with. She seems uniquely fitted for this position of secretary of the College. I would not want her to have a work which would separate her from personal work with girls.

Miss Hutchcraft, in another letter.

She is attractive in personality, enthusiastic, energetic, dependable, quick, sure in her judgments, works well with people, has a good mind, is courageous in standing for the right. She is quick, neat and correct in her "business life". She is good manager and leader. She is a good speaker. Her spiritual life is very real and beautiful. She leads a consecrated Christian life and has a deep love for China.

Miss Florence Fitch, Dean of Women, Oberlin, Ohio.

I commend her unreservedly - and I have had a good deal of contact with missionary work and have visited Ginling College. She is a young woman of exceptional ability and excellent balance in endowment.

Mr. George W. Davis, Lancaster, N.Y. (Supt. of Bryant and Stratton Business College)

In a business capacity I would recommend her highly. As stenographer in the college office her duties were many and varied and she gained a very valuable business experience. She was rapid and

accurate, showed a large capacity for work, was cheerful, worked well without friction among others and secured the good-will of all.

Mrs. D. Husted, Oberlin, Ohio.

She did splendid work in Y.W.C.A. and in personal relations among the girls. She was devoted and influential, quiet but firm and consecrated. She has had large experience in office work but wherever she comes in contact with people she is most helpful. She will be a power for good wherever she is.

Miss Lydia Brown, Ginling College.

Her preparation for doing some teaching and her business experience would fit her for the kind of work we need in Ginling. I know her to be a very earnest Christian, one of the most influential girls in college along spiritual lines. She is a girl of good physique, and a wholesome, healthy mind and body.

G. I N L I N G C O L L E G E C O M M I T T E E

REPORT OF TREASURER

April 18th, 1918 to Sept. 18th, 1918.

RECEIPTS

Balance on hand April 18th		\$3471.02	
Christian Woman's Board:			
Last payment on pledge of \$10,000.....	\$3000.		
Quarter April-June 1918.....	375.	3375.00	
American Baptist Board - Permanent Equipment		3000.00	
Methodist Episcopal Board South - Qr. July-Sept.		375.00	
Methodist Episcopal Board North - Qr. July-Sept.		375.00	
Presbyterian Board of Foreign Missions - Qr. July-Sept.		375.00	
Woman's American Baptist Foreign Missionary Society			
Completing pledge of \$5000- Permanent Equipment		2000.00	
Smith College		1150.00	
Interest on Bank balance		35.00	
Frederica R. Mead (For Books)		50.00	\$14206.02

DISBURSEMENTS

Mary A. Nourse = April to August inclusive			
5 mos. at \$50.00 per mo..	\$250.		
Salary during time of travel	50.	300.00	
D. H. Day- In payment of draft sold by			
C. M. Myers, Shanghai (No. 644)		650.00	
Collection on checks		2.28	
Invoices paid:			
D. H. Day.....	\$.35		
Jas. A. Stitt	15.00		
Chas. Scribner's Sons...	1.62		
The Century Co.....	1.26		
Scott, Foresman & Co....	.37		
Houghton, Mifflin Co....	.90		
Baker & Taylor Co.....	1.57		
D. C. Heath & Co.....	1.99		
American Book Co.....	.95		
Henry Holt & Co.....	2.81		
Ginn & Co.....	58.53		
Chas. Scribner's Sons...	2.85		
The Macmillan Co.....	41.00		
Drama League of America.	.15		
Henry Holt & Co.....	14.10		
The Baker & Taylor Co...	15.67		
			\$159.12

DISBURSEMENTS (Cont'd)

Brought forward..... 952.28

Invoices Paid: Brought forward	159.12	
Longmans, Green & Co.....	1.28	
L. E. Knott Apparatus Co.	7.33	
Ginn & Co	20.52	
The Baker & Taylor Co.	12.24	
D. H. Day, Treas.....	<u>12.30</u>	

212.79

Drafts to Mrs. Thurston

6450.00

\$7615.07

Receipts.....	\$14206.02
Disbursements..	<u>7615.07</u>
	6590.95

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Friday, January 10, 1919

*Dr. Robert E. Speer
Dr. Frank Mason North
*Mrs. Henry W. Peabody
Mrs. Anna R. Atwater
*Miss Elizabeth R. Bender

Miss Mabel K. Howell
*Miss Margaret E. Hodge
Miss Elizabeth Hanscom
Advisory Member
*Mr. Russell Carter, Treasurer

The meeting was opened with prayer by Miss Hodge.

The members whose names are indicated by * were present, also Miss Goucher and Mr. Scott. Excuses were presented from Mrs. Atwater, Miss Howell and Miss Hanscom.

The minutes of the previous meeting were adopted after the following corrections were made:

On page 2, at the end of the paragraph voting to assume Miss Gundlach's salary from October 1, add the words, "in case she cannot secure remunerative employment;" at the end of the paragraph referring to the invitation to the German Reformed Board to enter into co-operation, add the words, "This in view of the fact that Miss Gundlach is a member of that body;" in the paragraph referring to the Northfield program, last sentence, change ^{the} words, "\$125, with a margin for increase if necessary", to "approximately \$125."

On page 3, in the paragraph beginning, "Voted to approve this recommendation provisionally as a working basis", omit the words "for the first term."

VOTED to accept the report of the Treasurer and refer it for audit to Mr. William A. Stitt, auditor of the accounts of the University of Nanking.

Miss Hodge, as Chairman of the Candidate Committee, stated that she had received applications from several young women, and requested that Miss Bender take charge of the candidate work while absent from New York for a few weeks. This was approved by the Committee.

The action of the Executive Committee of the Board of Control asking for the appointment of Miss Vautrin to the College was read by Miss Hodge, who also reported that Mrs. Chester, mother of Miss Chester, plans to go to Nanking to spend some time with her daughter and will probably sail in February.

The recommendations of the Board of Control in March 1918, on which action had been deferred, were taken up.

VOTED that the bill of \$190.53 for medical services for Mrs. Thurston be paid.

VOTED that the Ginling College Committee take up with the Board of Control the matter of a fixed policy for providing for the medical expenses of the staff. It was also recommended that the Secretary of the Committee report to the Board of Control the policy of the Presbyterian Board, also suggest that investigation be made of other plans in use by other organizations.

VOTED that the first term of service be five years, with furlough of one year beginning after the close of the academic year and terminating before the opening of the next year, and that the second period be six years with the same furlough.

The proposed Ginling booklet was considered and \$200. approved as the approximate sum to be expended.

The question of the campaign in the colleges was considered and it was decided that the Committee would finance such a campaign, with the understanding that the expenses would probably come within \$500. Miss Bender and Dr. Speer were named as the committee in charge of this campaign, with authority to advise with the following: Mrs. D. J. Fleming, Mrs. J. A. Webb, Dr. J. E. Williams, Mrs. W. A. Farmer and Dr. W. P. Schell.

The recommendations of the Executive Committee of the Board of Control which met November 15th were considered.

VOTED that Mrs. Thurston be authorized to make accommodations for additional students for next year as may be necessary.

VOTED that plans for the accommodation of 400 students in the new college buildings be approved.

- VOTED - 1. To approve the plan of building first four buildings of the proposed new College plant, namely two dormitories, one of the teachers residences and one administration or school building.
- 2. That no expense or obligation for expense should be incurred at any time, beyond the funds in hand and appropriated, without the authority of the Ginling College Committee.
- 3. That action as to the form and extent of engagements with the Architects Murphy and Dana be deferred pending the receipt of the plans already arranged for between Mrs. Thurston and Mr. Murphy in China.

- 4. That in order to provide funds for the building program Miss Goucher be authorized to seek special contributions from home friends in addition to the presentation of the needs of the College in connection with the College Campaign.
- 5. That ⁽¹⁾the cooperating Boards be requested to provide \$7500. each for the year 1919-20 and \$7500. each for the year 1920-21, making a total of \$15,000. from each of the cooperating Boards, towards the Property Fund. ⁽²⁾

VOTED to approve the recommendation of the Executive Committee concerning Miss Vautrin and request Dr. Speer and Mrs. Peabody to present this request to her.

Adjourned to meet at 2:30 on January 18th.

JANUARY 18, 1919. 2:30 P. M.

The meeting was called to order by Dr. Speer. Mr. Scott offered prayer. The following members of the Committee were present: Dr. Speer, Mrs. Peabody, Mrs. Atwater, Miss Bender and Mr. Carter. Miss Howell was present but she was unable to remain and asked that Miss Case substitute for her. Mr. Scott and Miss Goucher were also present.

VOTED that a committee be appointed to prepare the form of diploma for Ginling graduates and complete arrangements for issuing the same. Dr. Speer, Miss Bender and Miss Goucher were appointed as such committee.

Mr. Scott reported for the committee which had been appointed to see Mr. Dana, representing Murphy and Dana, Architects, with reference to building plans, and Mr. Dana was then introduced. He reported that his firm had been at work in the Orient since 1912 and mentioned the building projects which they had undertaken in China, Korea and Japan. He gave an outline of the negotiations which Mr. Murphy had had with Mrs. Thurston with reference to the Ginling buildings, beginning in July 1918. On November 9th a revised plan for accommodating 400 students at a cost of \$350,000. had been sent to Mrs. Thurston, but details had not been received by Mr. Dana.

In explanation of the basis of charge for the architect's work, Mr. Dana said that their usual method is to charge double the cost of the actual expense of the work.

Mrs. Atwater raised the question as to the possibility of individual buildings being named for donors, or as memorials, in case gifts covering the cost of such buildings could be secured. It was the sense of the Committee that this could be done.

Mr. Carter reported that there is now available in the building fund about \$30,000. After a discussion as to plans of financing the first group of buildings, which it is estimated will cost \$125,000, it was VOTED that each co-operating Board be requested to pay \$7500. by April 1, 1919 and an equal sum by April 1, 1920.

The hope was expressed that Miss Goucher would be able to secure gifts to the amount of \$50,000., this, with \$20,000 which is the aim for Ginling in the coming college campaign, making \$125,000.

Mrs. Peabody spoke of the desirability of enlisting the interest of the Chinese in the college with a view to securing gifts for the building fund.

VOTED that the members located in and near New York take into consideration the plans to be submitted by Mr. Dana and be empowered to take such action as may be necessary.

Mr. Carter reported a balance of \$1750.19 on the account of 1918 and asked instructions as to disposition of this sum. It was the sense of the Committee that it should be held in the general fund account in New York.

The meeting adjourned.

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Thursday, April 10, 1919

- * Dr. Robert E. Speer
- Dr. Frank Mason North
- Mrs. Henry W. Peabody
- Mrs. Anna R. Atwater
- * Miss Elizabeth R. Bender

- Miss Mabel K. Howell
- * Miss Margaret E. Hodge
- * Miss Elizabeth Hanscom
Advisory Member
- * Mr. Russell Carter, Treasurer

The meeting was opened with prayer by Dr. Speer. The members whose names are indicated by * were present, also Miss Goucher and Dr. Williams.

The Secretary reported as follows:-

The Christian Board report that they will pay toward the building fund as requested, - \$7,500. annually for two years. The Presbyterians and Baptists report having the request under consideration.

The Ginling booklets prepared for special use in the colleges have been distributed according to the plan for the World Fellowship Campaign and orders sent in by the co-operating Boards.

Mrs. Thurston expects to sail from Shanghai July 12 on the "Empress of Asia".

Mr. Murphy, of Murphy & Dana, Architects, was introduced. The following is the report of his conference with the Committee (revised by Mr. Dana):

As the invitation to Mr. Murphy to attend this conference came only a few hours before the conference, he had not prepared a formal report; but described in a general way the successive steps taken in the various conferences between Mrs. Thurston, Mr. Murphy and Mr. Forsyth, leading up to the final scheme (General Plan #6), increased from 250 to 400; and left with the Committee a blue-print of this General Plan.

Style- Mr. Murphy explained that Mrs. Thurston and Murphy & Dana were agreed that the Chinese style should be followed throughout the buildings, and not confined to the roof as at first suggested; and that it was also agreed that the additional cost (perhaps 10%) of carrying out the building in this style, as compared with the foreign style, was felt to be fully justified.

BUILDING PRICES- Mr. Murphy explained that it was advisable to proceed at once with the drawings; as it seemed likely that

building prices would be very favorable by the time the drawings were finished and it was possible to let contracts; that transportation cost were already greatly reduced; and that the cost of materials sent from America was likely to be somewhat less; that it is not wise to wait for much better exchange, as the bankers in the Orient had given it as their opinion that it was not likely that the gold dollar would be worth more than \$1.35 to \$1.40 for a long time; and perhaps never reach \$2.00, for which some of the Mission authorities in America were inclined to wait.

CONSTRUCTION- Referring to the vote of the Board of Control at Nanking on January 10, 1919, recommending the use of reinforced concrete "unless the cost exceeds the cost of brick by more than 20%", Mr. Murphy explained that it was not necessary to go into that matter at this time; that it is quite likely that the building will be built of reinforced concrete, faced with brick; but in any case the construction which is found to be most economical, considering durability, will be used.

FIRST GROUP OF BUILDINGS- using the prices given to Mrs. Thurston by Murphy & Dana's Shanghai Office a few months ago, and taking into consideration the present rate of exchange, Mr. Murphy felt that it would be possible to erect the first group of buildings for about \$175,000 Gold, including the necessary grading; also including payments to Murphy & Dana. This first group would consist of two Dormitories, Recitation Hall and Science Hall and Faculty House. At the prices named in Mr. Murphy's report of the conference between Mrs. Thurston, Mr. Murphy and Mr. Forsyth in Shanghai on 31st January, the cost of these buildings would be about Mex. \$160,000; and for fireproof construction about Mex. \$180,000. \$175,000 Gold at the present rate of exchange would yield between Mex. \$215,000 and Mex. \$220,000; which should be enough to take care of such items as grading, Architects' fees, etc., and build fireproof.

IMMEDIATE PROGRAM OF WORK- Mr. Murphy explained that in order to start construction in the Spring of 1920, in accordance with the vote of the Board of Control at Nanking on January 10th, the following schedule would have to be carried out:-

- April 15- June 1, 1919- Preparation of Show Drawing for campaign purposes.
- June 1- Sept. 1st- Preparation of Working Drawings in New York.
- Sept. 1st - Working Drawings sent to China.
- October 1st- Working Drawings received in China
- October 1st - December 1st- Working Drawings to be completed in Murphy & Dana's Shanghai office, in consultation with Mrs. Thurston, and specifications prepared.
- December 1st- Final plans and specifications sent out by Murphy & Dana's Shanghai office to Contractors for estimates
- January 1, 1920- Estimates received
- February 1, 1920 Contracts let
- March 1, 1920 Construction started
- Sept. 1, 1921- First group of buildings ready for occupancy.

Mr. Murphy explained, in answer to Mr. Speer's question, that it is best to push the work forward rapidly, so as to carry out the above schedule; thus to be able to decide at the beginning of 1920 on definite bids from Contractors, whether to go on with the work at that time; that there was no loss in carrying on such a program, as the Working Drawings and specifications would then be ready to use, without further expense, if it was decided to postpone construction to await more favorable conditions. In this connection Mr. Murphy also explained that not over 10% of the total \$175,000 Gold would be needed between now and July 1, 1920; and that not more than 50% during the period from July 1, 1920 to December 31, 1920.

Mr. Murphy explained that for campaign purposes Show Drawings could consist either of a sketch Birds-Eye perspective, supplemented by separate detailed perspectives of each building; or one large Birds-Eye perspective, in which each building would be carefully detailed. Mr. Murphy recommended the latter.

SUPERVISION- Referring to the vote of the Board of Control that the services of Mr. Small be secured if possible, Mr. Murphy explained that it would be better to let the matter wait until he could have an opportunity to make a further study of the situation on his return to China in the Fall of 1919; and that as no Supervisor would be needed until the Spring of 1920, it was more than likely that before that time Murphy & Dana's Shanghai office would be equipped to handle the supervision of construction more advantageously to all than would be possible through the employment of Mr. Small but that some arrangement with the latter should still be kept in mind as a possibility.

After showing a number of drawings of buildings for other institutions that his firm are erecting, Mr. Murphy withdrew.

VOTED that Murphy & Dana be employed as the architects for Ginling College to prepare ground plans and the general scheme of buildings, looking toward the accommodation of 400 students; also elevations, plans and specifications for the first group of buildings, - namely, dormitory, recitation building, science building and faculty residence.

The Committee considered the recommendations of the Board of Control relating to land and buildings. Since the college now owns about 27 acres, 13 additional are needed if the recommendation concerning securing 40 acres is approved.

VOTED to approve securing additional land, the expenditure not to exceed \$10,000. gold.

In regard to the campaign for \$350,000. Mex. which the Board of Control asked the Ginling College, with the aid of Miss Goucher, to inaugurate to raise funds for the first group of buildings, it was

VOTED to defer action until conference can be had with Mrs. Thurston as to general plans and details of such a campaign.

Referring to the recommendation of the Board of Control that building be begun not later than the spring of 1920, attention was called to the fact that the actions of the Committee already taken

contemplates such procedure and that it is their determination to undertake building at the time mentioned if sufficient funds are in hand to make it possible.

Miss Bender presented the bill for the printing of the special Ginling booklets that were issued for use in the Fellowship Campaign in the colleges.

VOTED to authorize the payment of this bill, subject to final adjustments which may be made by Miss Goucher with the publishers on the basis of the original estimate.

Miss Bender stated that a larger issue had been printed than was at first contemplated on account of the larger number called for by the plans of the Fellowship Campaign Committee; also that the Boards had ordered a quantity for their own use for which they would pay.

VOTED to express our appreciation of Miss Goucher's excellent work in preparing the attractive and interesting booklet for use in the Fellowship Campaign.

Attention being called to the fact that Article II, Section 2, c. of the Constitution calls for the election of the President by the Board of Trustees, and as this provision had been overlooked,

VOTED to elect Mrs. Lawrence Thurston President of the College.

The cordial vote of the Board of Control expressing appreciation of Mrs. Thurston's services was noted, also their desire that she be returned after furlough as President.

VOTED that we approve the recommendation of the Board of Control that Mrs. Thurston be returned, after furlough, to the College as President.

VOTED to approve an educational grant for the President while on furlough, details as to its amount and use to be decided in consultation with Mrs. Thurston.

VOTED to approve the payment of Miss Chester's hospital bill, \$123.85.

VOTED to request Mr. Murphy to prepare a Birds-Eye perspective with each building detailed, the expense not to exceed \$300.

Dr. Speer reported that he and Miss Bender had had an interview with Miss Vautrin, presenting to her the request of the Board of Control and the Ginling College Committee that she consent to join the faculty of the College. Miss Vautrin did not make a formal reply, but seemed not inclined to consider it favorably.

VOTED that we request Miss Goucher to see Miss Vautrin again in the name of the Board of Control and Ginling College Committee, urgently requesting her to consider favorably their request to become a permanent member of the Ginling College faculty and act as head of the faculty during the absence of the President.

The question was raised as to how many new faculty members could be sent to the college this summer, and after a discussion of the budget it appeared that it would be possible to send as many as three, should this number be secured.

Miss Hodge reported for the Candidate Committee that the request of the Board of Control and the Ginling College Committee that Miss Ida Belle Lewis be secured for service at Ginling had been presented to the Woman's Foreign Missionary Society of the Methodist Episcopal Church.

The budget for 1919-20 was considered and it was voted to approve it in general, subject to further consideration with Mrs. Thurston after her arrival.

VOTED to ask the Boards to make good loss in exchange on arbitrary 2 to 1 rate for the current year and that they be requested to remit this in their quarterly payments.

Dr. Williams reported that we now have authority to confer the degree of Bachelor of Arts upon the graduates of Ginling College.

VOTED to request Miss Goucher and Miss Bender to complete the registration blanks.

The form for diploma was presented and approved.

The meeting adjourned.

G I N L I N G C O L L E G E C O M M I T T E E

REPORT OF TREASURER

January 1st, 1919, to April 10th, 1919

RECEIPTS

Balance on hand - January 1st, 1919		\$9,959.76	
Woman's Mission Council Bd. of Mission of the M. E. Church (South)			
1st Quarter Jan. Feb. & Mar. 1919....	\$375.		
To cover loss in exchange (1919).....	<u>840.</u>	1,215.00	
Christian Woman's Bd. of Missions			
1st Quarter Jan. Feb. & Mar. 1919....	\$375.		
To cover loss in exchange (1918).....	<u>840.</u>	1,215.00	
Woman's American Baptist Foreign Mission Society			
To cover loss in exchange (1918).....	\$840.		
1st Quarter Jan. Feb. & Mar. 1919....	<u>375.</u>	1,215.00	
Woman's Foreign Missionary Society of the M. E. Church (North)			
To cover loss in exchange (1918).....	\$840.		
2nd Quarter Apr. May & June 1919.....	<u>375.</u>	1,215.00	
Presbyterian Board of Foreign Missions			
Qr. Jan. Feb. & Mar. 1919.....		375.00	
Smith College - 2nd Quarter 1919		462.50	
Dividends on Securities		617.50	
Mrs. N. B. Chester - Gift for Building & Equipment Fund		10.00	
N.Y. Central Equip. Trust of 1910 (Maturing Jan. 1, 1919) \$4000.			
N.Y. Central Equip. Trust of 1912 (Maturing Jan. 1, 1919) <u>\$1000.</u>		5,000.00	
Interest on Bank Balance		45.86	
Miss Sarah E. Smith (Thru Miss E. Bender) For scholarship (1919).....		<u>50.00</u>	\$21,380.62

Total Receipts..... \$21,380.62

DISBURSEMENTS

Spencer Trask & Co. \$8,000. Procter & Gamble 7% Notes		
Due Mar. 1920	\$8,328.22	
Collections on Checks		1.83
Invoices:		
Underwood Typewriter Co.	\$78.42	
D. H. Day, Treas.	<u>11.46</u>	89.88
Drafts to Mrs. Thurston		5,805.56
Dwight H. Day, Treas. - Draft No. 2734 sold by		
C. M. Myers, Shanghai		1,500.00
Dwight H. Day, Treas. - Transfer of funds thru		
C. M. Myers, Shanghai, for		
Mrs. Thurston	<u>3,000.00</u>	<u>18,725.49</u>
Balance		\$2,655.13

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Saturday, September 20, 1919

- | | |
|----------------------------|---------------------------------|
| * Dr. Robert E. Speer | Miss Mabel K. Howell |
| Dr. Frank Mason North | * Miss Margaret E. Hodge |
| * Mrs. Henry W. Peabody | Miss Elizabeth Hanscom |
| * Mrs. Anna R. Atwater | Advisory Member |
| * Miss Elizabeth R. Bender | * Mr. Russell Carter, Treasurer |

The meeting was called to order by Dr. Speer. Prayer was offered by Miss Bender.

The members whose names are indicated by * were present. Mrs. Lawrence Thurston, President of the College, was introduced. Dr. Speer expressed the pleasure that the Committee felt in the presence of Mrs. Thurston, this being the first opportunity that the President has had to meet with the Ginling College Committee.

Excuses were presented from Dr. North, Miss Howell, and Miss Hanscom.

The Secretary reported that in reply to the request sent to the Boards that they appropriate \$840 to cover loss of exchange this year as last, remitting quarterly, favorable replies had been received from the Christian Board, the Woman's Foreign Missionary Society of the Methodist Episcopal Church, the Woman's Board of the Methodist Episcopal Church South and the Presbyterian Board. No word had been received from the Baptist Board. Mr. Carter reported that remittances on the requested basis had been received from the first four Boards mentioned.

The Secretary reported favorable action on the matter of appropriation of \$15,000 each on the capital fund from the following Boards: Christian, Methodist Church South, and Presbyterian. Mrs. Peabody reported that the Baptist Board had taken action at its last meeting that it would like to know the entire responsibility it is to assume before it goes into the buildings for Ginling.

Miss Bender reported the following communication received from Augustus S. Downing of University of the State of New York:

"I have pleasure in advising you that the Board of Regents today formally registered the B.A. degree of Ginling College as an approved degree for general credentials under Regents Rules, that is, the holder

of this degree would be entitled to the teacher's license in this State and also to one year's remission in the study of law."

The report of the Treasurer (appended) was accepted.

Miss Hodge, reporting for the Candidate Committee, stated that Miss Rebecca Griest had been accepted and appointed as a teacher of English and History, and had sailed August 27th. A cablegram had been received by the Christian Board of Missions, which was interpreted to mean that the Mission had released Miss Vautrin for a year's service in Ginling. Mrs. Atwater requested that this be accepted with reservations owing to some uncertainty as to the reading of the cablegram, the final decision to be reported when it is confirmed by letter.

The budget for 1919-20 was considered, with explanations by Mrs. Thurston, who stated that the \$17,365 in the item of Receipts represented the deficit after all local receipts had been entered and which they look to the Ginling College Committee to provide.

Miss Bender read a letter from Mrs. Frank Gaylord Cook presenting a plan by which professors from interested colleges in this country might be appointed to a year's work in Ginling College. The plan was approved by the Committee, on condition that the appointee meet the qualifications of a regular candidate. It is understood that the College is at liberty to pay regular salary or an equivalent sum which may be used by the appointee either as salary or for the payment of passage.

VOTED to authorize the Treasurer to send to the field \$1500. additional, which Mrs. Thurston says is needed to cover additional purchases of land.

VOTED that Mrs. Thurston's home allowance be \$750.

Plans for Mrs. Thurston's furlough were considered. She stated that personal matters would keep her at home during the first part of the year, but that she would be at liberty during this time to visit colleges in Boston and vicinity. She may possibly secure a Livingston Scholarship for study in Columbia University the second semester. The only grant needed for the first part of the year will be for publicity purposes, to which she expects to give some thought and time. She will also help in the candidate work of the Committee.

VOTED to approve the general plans outlined for Mrs. Thurston's furlough; also that speaking engagements be placed in the hands of the Secretary of the Committee in consultation with Mrs. Thurston; that if presentation of Ginling in different colleges be considered with a view to securing their interest and support, this be done in conference with Mrs. Frank Gaylord Cook, Chairman of the Student Committee of the Federation; that if possible Mrs. Thurston give the last part of the school year to study in Columbia University.

VOTED to request Miss Hodge, as Secretary of the Candidate Committee, to confer with similar representatives from other union institutions with reference to uniform candidate application blank

and that such a blank be decided upon in consultation with the presidents of the union institutions who are on furlough.

VOTED that Dr. Speer and Mrs. Thurston approach the Missionary Board of the Protestant Episcopal Church and Boards of other churches with reference to active co-operation in Ginling College.

Mr. Murphy and Mr. Hamlin, of Murphy and Dana, Architects, were presented. Mr. Murphy explained to the Committee the work which Murphy & Dana have done upon the Ginling College drawings, and also in connection with the drawings, the revised estimate of probable costs, dated September 19th. He also explained the cause of the marked increase in the costs over those shown in the very preliminary estimate with which the Committee had been dealing, and on the basis of which they had made their financial plans. Mrs. Thurston also explained how necessary it had seemed to the Board of Control in China working in co-operation with Mr. Forsyth of Murphy & Dana's Shanghai Office, to increase the plan, so as to take care of 400 instead of 200 students ultimately; and also to give exceedingly ample space for all academic purposes.

The question of the Social and Athletic Buildings was then discussed at some length, Mrs. Thurston stating the arguments for building it at once from the point of view of the life of the College, and Mr. Murphy adding those arguments which applied merely to architectural questions. The following are the reasons given why a decided effort should be made to include this building in the first group:-

Such a building would do more than anything else to increase the working efficiency of the College when it is first opened on the new site, as it meets, in an entirely satisfactory way, many of the demands which will arise as soon as the work is underway, and which are not met in the other buildings of the "First Group":-

1- Gymnasium providing for the much needed recreation, as well as for the physical examination, physical education, and Physician's office and Dispensary.

2- Social Hall in which could be developed the enthusiastic College feeling, which is so important in the successful launching of this new stage of the Institution's development.

3- Places where the students could receive visitors in a dignified way, under proper supervision.

4- Meeting rooms for the College Y.W.C.A. with all its attendant efforts.

5- Possible solutions of difficult problems as follows, of the transition before the entire group is completed:-

A- Temporary Chapel. It is much easier to give a religious atmosphere to the Social Room in this building, than a classroom or Lecture Hall in the Science Building.

B- Temporary Library. The alcoves in the Social Room

are especially well adapted for Library uses, leaving the central portion free for use as a temporary Chapel.

C- Temporary Administration Offices. This building is most centrally located for this purpose; and during the early stages of the College a room could be spared to provide, satisfactorily, for these offices.

D- Temporary Classrooms and Studies for Music. It would be much better to include these in the Social and Athletic Building, than in the Dormitories or Science Building.

6- The architectural effect of the group would be greatly enhanced by the inclusion, in the first group, of the Social and Athletic Building; it would give an adequate end to the vista of approach, as well as explaining the placing of the other buildings in the first group. As it is the largest, and in some ways the most impressive of the entire group, it would be a great help to have it included at the start, in its effect on the people of the neighborhood.

7- The inclusion of the Social and Athletic Building would make it possible to bring about, at the start, the separation between the Academic Group and the temporary group, and provide the much desired privacy for the rear or temporary portion of the Campus.

8- The cost of such building, approximately \$40,000, is a small amount to add, in view of the great benefits enumerated above, both from the point of view of the students and of the Faculty.

9- If this building is built at a later date it would mean that the entire central portion of the Campus would be upset with fences and scaffolding, destroying absolutely the appearance of the group.

As a result of this discussion, it was decided that it would be wise to obtain close estimates on it at the same time with the other buildings, and to decide on the question of its construction after the financial campaign had been under way for sometime, and after the total cost of the building was known. The hope was expressed that some individual or group might feel moved to give the building entirely as one gift.

In view of these discussions, the following action was taken:-

Murphy & Dana are to complete the working drawings of the Dormitory, Classroom Building, Science Building, Toilet Building and Kitchen, and to send these to China where they will be sent out for estimates; the estimates to be based on entirely fireproof construction with alternates on non-fireproof construction. These figures are to be sent home at once to the Mission Board here in New York, and if possible contracts will be let and the construction of the building started early in the spring of 1920, and the buildings completed ready for

occupancy in the fall of 1921.

Murphy & Dana are to prepare working drawings of the Social and Athletic Building in accordance with the sketches already made, which are approved, and these working drawings are to be sent out for estimate at the same time with these of the other buildings.

Murphy & Dana are to send Miss Bender six copies each of the photographs of the plans and perspective of this Social and Athletic Building.

Murphy & Dana are to have the blue-prints which they brought with them, and these are to be given to a committee consisting of Mrs. Thurston and Mrs. Peabody for more detailed and careful examination. This Committee will report directly to Murphy & Dana with their criticisms or recommendations as soon as possible during the coming week.

VOTED that a Committee to work out details of a financial campaign be appointed, to consist of Miss Bender, Mrs. Peabody and Miss Hodge, this Committee to confer with Mrs. Thurston.

The meeting adjourned.

GINLING COLLEGE

APPROXIMATE ESTIMATE FOR THE COST OF THE PROPOSED BUILDINGS

<u>TITLE</u>	<u>RATE</u>	<u>UNIT COST</u> (Mex.)	<u>TOTAL COST</u> (Mex.)
Dormitory including one-half the cubage of the Porches, and the full cubage of the entire Cellar	14¢	Approx. \$32,000 (3)	\$96,000
Classroom Building	13¢	" 48,000	48,000
Science Building	13¢	" 50,000	50,000
Social & Athletic Building	13¢	" 42,000	42,000
Toilet Building		" 1,500 (3)	4,500
Kitchen		" 1,000 (2)	2,000
Covered Ways			6,000
		Total Cost (Mex.)	\$248,500 Non-fire-proof
		Allowance for grading, Architects' Fees, Fireproof construction and contingent expenses-	51,500
		Grand Total (Mex.)	\$300,000

This amount is in Mexican, and at an average rate of exchange would equal approximately \$260,000 in Gold.

FUTURE BUILDINGS

Chapel	12¢	Approx. \$34,000	\$34,000
Library	12¢	" 37,000	37,000
Dormitories	14¢	" 32,000 (4)	128,000
Kitchens		" 1,000 (2)	2,000
Toilet Buildings		" 1,500 (3)	4,500
Covered Ways			4,000
Faculty House		" 35,000	35,000
			\$244,500
		Allowances (as in first group) and for increase in future prices-	55,500
		(Mex.)	\$300,000

GINLING COLLEGE COMMITTEE

REPORT OF TREASURER

April 10th, 1919, to September 20th, 1919.

RECEIPTS

Balance on hand - April 10th, 1919\$2,655.13

Smith College:

3rd quarter '18-19	462.50	
4th " "	462.50	
Interest on Liberty		
Bonds of Class 1921	<u>19.22</u>	944.22

Presbyterian Board:

Refund of overpayment on drafts 2734 & 2774	\$1500.	
Quarter April, May and June 1919	375.	
" July, Aug. and Sept. 1919	375.	
Exchange for six months Jan. 1 to June 30/19	420.	
" " qr. July, Aug. and Sept. 1919	<u>210.</u>	2,880.00

Christian Woman's Bd. of Missions:

Quarter Apr. May and June 1919	375.	
" July, Aug. and Sept. 1919	375.	
Ginling Booklets (400)	40.	
Exchange for six months Jan. 1 to June 30/19	420.	
" " qr. July, Aug. and Sept. 1919	<u>210.</u>	1,420.00

Methodist Episcopal Bd. South:

Quarter Apr. May and June 1919	375.	
Exchange 1st qr. Jan. Feb. Mar. 1919	210.	
Ginling Booklets (100)	<u>10.</u>	595.00

Methodist Episcopal Bd. North:

Quarter July, Aug. Sept. 1919	375.	
Exchange for 3 qrs. Jan. 1 to Sept. 30/19	630.	
Ginling Booklets (100)	<u>10.</u>	1,015.00

Woman's American Baptist Foreign Mission Society:

Quarter Apr. May and June 1919	375.	
" July, Aug. Sept. 1919	<u>375.</u>	750.00

N. Y. Presby. Women's Bd. - 150 Ginling Booklets	15.00
Woman's Presby. Bd. of the Northwest - 500 Booklets	50.00
" " " " Southwest - 75 "	7.50
Philadelphia Woman's Bd. - 150 Booklets	15.00
Woman's North Pacific Presby. Bd. - 25 Booklets	2.50
Mrs. Frank Holt - 25 Booklets	2.50
Woman's American Baptist Bd. - 200 Booklets	20.00
Woman's Occidental Bd. - 50 Ginling Booklets	<u>5.00</u>

Carried forward\$10,376.85

Receipts carried forward	\$10,376.85
Rice Institute, Houston, Texas - Gift for Ginling	100.00
Mary Boyd Shipley - Bal. of travel money advanced on field	97.17
Interest on bank balance	29.75
Dividends on Securities	1,030.00
Three \$1,000. N.Y. Central Railway Co. Notes - Due Sept. 15/19	<u>3,000.00</u> \$14,633.77

DISBURSEMENTS

Invoices:

James A. Stitt (Auditing Books)	15.00	
Methodist Book Concern - Blanks & Letterheads	21.00	
Elizabeth R. Bender - Postage & expressage on Ginling Booklets	22.77	
The Macmillan Co. - Books	4.57	
Elizabeth Goucher - Drawing for cover of Booklet	37.50	
The Klebold Press - Ginling Booklets	525.00	
The Murphy & Dana Co. - Services rendered in connection with new group of buildings. Work from beginning to April 10, 1919	1600.00	
Ginn & Co. - Books for Miss Lydia B. Brown	3.50	
Sherman, Clay & Co. Books for Miss L. B. Brown	50.25	
Ella B. Everitt - Examination of Miss R. Griest	5.00	
Emergency Draft No. 2832, June 16th, 1919,.....	1500.00	} D.H.Day Invoice
Outfit - Miss Rebecca Griest	100.00	
Postage52	} D. H. Day Invoice
Tickets - R. Griest (Shanghai)	225.00	
Travel " "	225.00	
Cable July 3rd, 1919.	9.86	
	<u>4,344.97</u>	

Collections on checks	1.62
Fidelity Trust Co. (For credit to Frederica Mead's acct.)	63.00
Drafts to Ginling College Board of Control	6,660.90
Matilda C. Thurston - Home allowance a/c for Aug. 1919	50.00
" " " Refund - difference between \$13.54 (Bal. of money advanced on field) and \$16.77 (cost to N.Y. from Lower Newton Falls to confer with architect)	<u>3.23</u> \$11,123.72

Balance \$3,510.05

REPORT ON PERMANENT EQUIPMENT FUND

September 20th, 1919

Total amount paid in by the co-operating Boards
to the Treasurer in New York \$40,000.00

Gifts from individuals \$100, \$10, \$2, 112.00

Dividends 3,811.42

Making a total of \$43,923.42

By drafts to the field 9,563.00

To Murphy & Dana (Architects) 1,600.00 11,163.00

Leaving a balance in the fund of \$32,760.42

These funds are at present invested as follows:

	<u>Par Value</u>	<u>Cost</u>
8 Proctor & Gamble 7% Notes Due Mar. 1, 1920	\$ 8,000.	\$8,328.22
6 Great Northern Railway 5% Notes Due Sept. 1, 1920	6,000.	5,891.88
10 Anglo French 5s Due Oct. 15, 1920	10,000.	9,843.06
10 United Kingdom of Gt. Britain & Ireland - Due Nov. 1, 1921	10,000.	9,806.25
	<u>\$34,000.</u>	<u>\$33,869.41</u>

MINUTES

GINLING COLLEGE COMMITTEE

of the

BOARD OF TRUSTEES OF THE UNIVERSITY OF NANKING

Friday, December 5, 1919.

- | | |
|---------------------------|--------------------------------|
| *Dr. Robert E. Speer | Miss Mabel K. Howell |
| Dr. Frank Mason North | *Miss Margaret E. Hodge |
| *Mrs. Henry W. Peabody | Miss Elizabeth Hanscom |
| Mrs. Anna R. Atwater | Advisory Member |
| *Miss Elizabeth R. Bender | *Mr. Russell Carter, Treasurer |

The Committee met at 156 Fifth Avenue, New York City, and was called to order by Dr. Speer.

Prayer was offered by Dr. Luella Miner, Dean of North China Union Woman's College.

The members whose names are indicated by * were present. Excuses were presented from Dr. North, Miss Case (Methodist Episcopal Church South) and Miss Hanscom. Dr. Miner was introduced, also Mrs. Thurston and Mrs. Mary Boyd Shipley Mills.

The Minutes of the previous meeting were approved after the following corrections:

On the first page, tenth line from bottom, omit the word "South", making the line read, "Boards: Christian, Methodist Church, and Presbyterian." Continuing the paragraph, add the following: "The Council of the Board of Missions of the Methodist Episcopal Church South took the following action:

Your Committee had before it the action of the Ginling College Committee requesting an appropriation of \$7,500. for 1919-20, and \$7,500. for 1920-21, making a total of \$15,000. for the building program of the College; and recommend that the Board of Control of Ginling be assured of our continued interest in the College, and desire to have a share in their building plans, but that they also be advised that because of the particular urgency at this time for the enlargement of our established work, it will not be possible to make the desired appropriation for 1919-20."

The Secretary read a letter from Dr. Frank Garrett, of the Christian Board of Missions in China, referring to the assignment of Miss Vautrin to Ginling College and the approach made to her by the Ginling College Committee. In the course of the consideration of Dr. Garrett's letter, it was stated that this advance had been

5) 862,400 [27 84
2) 172,400
86,200

made with the approval of Mrs. Atwater, representative of the Woman's Christian Board, and with the understanding on the part of the Ginling College Committee that the authorities were willing to release Miss Vautrin for work at Ginling in case her approval of this plan were secured.

VOTED to request the Chairman of the Ginling College Committee to reply to Dr. Garrett's letter.

The Secretary was requested to send a copy of this letter to Mrs. Atwater.

The Sub-Committee on Financial Campaign presented recommendations, which, after amendment, were adopted as follows:

86,240

1. That the co-operating Boards together make a request to the Interchurch World Movement of \$862,000 for its five year campaign, this amount covering the approximate cost beyond funds now in hand of building and development of the completed plant of Ginling College; that each Board place in its estimates for the coming year an item of \$172,400, its share of \$862,000, needed for the erection of the first group of buildings approved by the Board of Control; that the remaining \$172,400. of the full responsibility of each Board be included in its estimates of the years 1920-1924. The purpose of this program is to secure the full amount for building and growth of the College through the Financial Campaign of the Interchurch World Movement in the Spring of 1920.

2. That the Boards maintaining Girls' Schools in Central China who are not co-operating in Ginling College be requested to place in their budget for the Interchurch World Movement Financial Campaign a sum for property needs and maintenance of Ginling College. In case the Boards accede to this request, there shall be such pro-rata reduction of the appropriation of each of the co-operating Boards as these gifts make possible.

3. That Mrs. William Boyd, Chairman of the Committee of the Federation of Woman's Boards of Foreign Missions on Union Institutions, and Mrs. Frederick Mead be co-opted members of the Sub-Committee on Financial Campaign.

The next item considered was building plans. The Treasurer reported that there is \$32,000, ~~less what has been paid the architects,~~ available for building purposes. To erect the first group of buildings (estimated cost \$300,000) an additional sum of \$268,000 will be needed, requiring approximately an appropriation of \$54,000 from each of the co-operating Boards.

⁽³⁾
VOTED to ask each of the co-operating Boards to pay \$54,000. according to the following schedule:

- 20% by April 1, 1920
- " " July 1, "
- " " Oct. 1, "
- " " Jan. 1, 1921
- " " April 1, "

1/4

^

Mrs. Thurston reported that the Smith College Alumnae were organizing for co-operation in the Ginling building plans. She is hopeful that \$50,000. will be secured in this way.

Miss Hodge read a letter from Mrs. Schell, who is now in China, relating to the Ginling building site. She called attention to the difficulty of drainage and expressed fear that the site would prove damp and unhealthy. Mrs. Thurston explained the plan which the architects have in mind for drainage to the south instead of the north, which will give considerable fall at no great distance from the Compound.

The Secretary reported an informal conference held some weeks ago by representatives of the Boards of the different union institutions with a view to formulating plans by which these institutions can secure united and harmonious presentation through the Interchurch World Movement. The Ginling College Committee was asked to name two of its members to meet with two similarly appointed by each of the other Boards, these representatives to form a union committee to consider such plans. Miss Bender and Miss Hodge were named.

The question of an allowance to Mrs. Thurston for stenographic help in the work that she is doing for the Committee was presented and referred to the Secretary and Treasurer, in conference with Mrs. Thurston.

In view of the fact that Mrs. Thurston has received an invitation from the Student Volunteer Movement to be present at their Convention in Des Moines December 31 - January 4 and speak at a sectional meeting, also in view of the advantage to be derived to the College from the presence of the President at such a gathering, it was VOTED to approve Mrs. Thurston's attendance at the Student Volunteer Convention, expenses paid by the Ginling College Committee in case they are not met in any other way.

The Secretary presented Murphy & Dana's working plans of the first group of buildings. It was VOTED that they be submitted for careful examination to a committee consisting of Miss Bender, Miss Hodge and Mr. Carter.

VOTED that Mrs. Thurston be authorized to do everything in her power, in co-operation with the Ginling College Committee, the co-operating Boards, and the Interchurch World Movement, to secure \$300,000, or as much as possible of the amount needed to carry out the program for building and equipment as approved by the Ginling College Committee.

VOTED to approve the building program as submitted by Murphy & Dana amounting to \$300,000 (outline of program will be found with Minutes of meeting of Sept. 20th).

VOTED that the faculty program as outlined in the Interchurch World Movement Survey be submitted to the Candidate Committee for consideration, to report at the next meeting.

A letter was read from Dr. Reeves stating that permission had been granted her by the Board of Control to return to America for a short furlough this year, and that she hopes to sail in January. Dr. Reeves desires to give some time to the study of molds, fish parasites and fish culture, to which the United States Government has recently given considerable study and which affords an open field in China. Taking into consideration Miss Chester's approaching furlough, this year seems to be the opportune time for Dr. Reeves to come to this country. Mrs. Thurston spoke in favor of the plan. Provision is made in the Budget for Dr. Reeves' return to this country. She asks that her return trip from Chicago to Nanking in next August be granted and states that, aside from furlough salary, she will meet all expenses incident to this term of study in America. It was VOTED, in view of the statements of Dr. Reeves and President Thurston, that the request of Dr. Reeves as contained in the letter be granted.

VOTED that when a special furlough, coming at other than the regular time, is desired and planned for, the action of the Board of Control recommending such furlough be presented through a minute of the Board of Control.

The Secretary presented a letter from the Executive Committee of the Board of Control recommending that the suggestion of Mr. Roger Green of the China Medical Board concerning aid from this Board be approved and that an application be made to the authorities in New York for a grant for pre-medical work in Ginling College, the money to be applied on the salary of a science teacher. It was VOTED that, in view of the fact that the President does not think that the emergency is sufficient to warrant our taking advantage of this opportunity, also in view of the fact that a candidate for the position of science teacher has not been found, we defer action until the arrival of Dr. Reeves and for further correspondence with the field.

Miss Hodge, as Chairman of the Candidate Committee, presented the case of Miss Hanawalt, whose testimonials are in every respect very satisfactory. Letters were read from Miss Hanawalt and Miss Belle Bennett (President of the Woman's Missionary Society of the Methodist Episcopal Church South) in which the desirability of more Bible study on the part of Miss Hanawalt was urged. VOTED that we agree cordially to the necessity of Bible preparation and express our hope that Miss Hanawalt will complete the course of study as planned and be ready to go to the field next year.

Dr. Speer reported on the matter of co-operation in Ginling on the part of the Protestant Episcopal Church. He read a letter from Mr. Wood, who speaks warmly of Ginling College but states that in view of the many needs of the mission they do not see their way clear at present to enter into active co-operation in Ginling College.

The meeting adjourned.