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COLLEGE FILES
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Girling
Administrative
Constitutions, charter 1913-1935

CONSTITUTION
OF
GINLING COLLEGE

NANKING, CHINA

1931

BOARD OF DIRECTORS, 1930-1931

<i>Alumnae</i>	Dr. Ren Cho Miss Chen Djuh-gün
<i>A.B.F.M.S.</i>	Miss G. F. McCulloch Mr. T. K. Van
<i>A.C.M.</i>	Rev. John M. Magee
<i>L.M.S.</i>	Dr. C. L. Hsia
<i>M.E.S.</i>	Miss Kiang Kwei-yuin Dr. Wang Zok-tsung
<i>P.N.</i>	Mrs. Samuel J. Mills Mrs. Andrew Wu
<i>R.C.U.S.</i>	Miss Gertrude B. Hoy
<i>U.C.M.S.</i>	Rev. Edwin Marx Mr. Tung Teh-fu
<i>W.F.M.S.</i>	Miss Helen Ferris Dr. G. T. Liu
<i>Smith College</i>	Mrs. J. C. Thomson
<i>Y.W.C.A.</i>	Mrs. H. C. Mei
<i>Coopted</i>	Mrs. M. Searle Bates Rev. Djang Fang Mrs. Li Sie Wei-peng Dr. Li Tien-lu Mrs. W. S. New Mrs. William T. L. Seng Miss Grace Yang

The Ginling College Committee and the Board of Directors represent in their membership Mission Boards and other organizations which cooperate in maintaining Ginling College.

Baptist, Woman's American Baptist Foreign Mission Society.
Methodist Episcopal Church, Woman's Foreign Missionary Society.
Methodist Episcopal Church South, Board of Missions.
Presbyterian Church in the United States, Board of Foreign Missions.
Reformed Church in the United States, Board of Foreign Missions.
Smith College Association for Christian Work.
United Christian Missionary Society.
University of Nanking, Board of Trustees.
Protestant Episcopal Church, Board of Domestic and Foreign Missions.
London Missionary Society.
Young Women's Christian Association.
Alumnae of Ginling College.

GINLING COLLEGE CONSTITUTION OF THE BOARD OF DIRECTORS

ARTICLE I—NAME

This Board shall be known as the Board of Directors of Ginling College.

ARTICLE II—OFFICE

The office of the Board is located at Nanking in the province of Kiangsu.

ARTICLE III—DECLARATION OF PURPOSE

The purpose of the Board of Directors is to conduct in Nanking a private institution of higher learning for women which shall conform to the highest standards of educational efficiency, promote social welfare and high ideals of citizenship, and develop the highest type of character, in accordance with the original purpose of its founders.

ARTICLE IV—COMPOSITION OF THE BOARD OF DIRECTORS

The Board of Directors shall consist of twenty-four members, of whom two-thirds shall be Chinese, elected in a manner agreed upon with the Board of Founders.

No member of the faculty or other person in the employ of the College, or student at the College shall be a member of the Board of Directors. All members of the Board shall be in cordial sympathy with the above stated purpose of the College, and willing actively to promote this purpose. All members of the initial Board shall be arranged in two groups, approximately equal in number, the first group to serve two years, the second group to serve one year.

After the first election all subsequent terms of service shall be for two years, and on the expiration of a term of service any member shall be eligible for re-election.

ARTICLE V—DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall direct the policies and have control of the management of the said Ginling College in accordance with its declared purpose as formulated in Article III.

The Board of Directors shall elect the President and shall determine salaries, except in case of those who are supported by the Board of Founders; shall provide suitable buildings and appliances, shall, through the administrative offices of the College, fix, collect, and disburse, under the budget, all student fees; shall have full responsibility for providing adequate staff and financial support for the institution; and shall perform all other duties necessary to the efficient administration of the College.

The Board of Directors shall have power to enter into agreements with the Board of Founders, including the negotiations for a lease of the property. It shall have the power to acquire and hold property, including endowment funds raised in China.

ARTICLE VI—MEETINGS OF THE BOARD OF DIRECTORS

The Board of Directors shall hold one stated meeting each year, notice of which shall be sent to all members one month in advance. At this meeting the President shall present a report of the condition of the College; officers and teachers shall be appointed; the budget for the following year shall be fixed, and such other business shall be transacted as may properly come before the Board.

Special meetings of the Board of Directors may be called at the request of the Executive Committee. Notice of the time and place of a special meeting shall be sent out at least fifteen days in advance, together with a statement of the matters to be considered. No other business may be transacted at a special meeting except such as is listed in the advance announcement.

ARTICLE VII—OFFICERS OF THE BOARD OF DIRECTORS

The Officers of the Board of Directors shall consist of a Chairman, who shall be a Chinese, Vice-chairman, Treasurer, and Secretary, who shall exercise the duties usually attached to their respective officers. They shall be elected by ballot at the annual meeting of the Board.

ARTICLE VIII—EXECUTIVE COMMITTEE

The Board of Directors shall elect annually from its own members an Executive Committee of five members, which shall deal with all *ad-interim* matters ordinarily handled by the Board of Directors, with the exception of changes of policy and matters of unusual importance, the different actions becoming effective only on approval by a majority of the members. The Executive Committee shall not, however, reverse the action of the Board of Directors upon any matter which has been presented to and acted upon by the Board of Directors. A majority of the committee shall constitute a quorum for the transaction of business at any meeting of the Committee. The actions of the Executive Committee shall be reported to the next meeting of the Board of Directors, and shall be subject to review by the Board of Directors.

ARTICLE IX—FINANCE COMMITTEE

The Board of Directors shall elect annually a Finance Committee of three members which shall work under and be responsible to the Executive Committee. The President and Treasurer of the College shall be *ex-officio* non-voting members.

ARTICLE X—BY-LAWS

The Board of Directors shall have power to make or amend By-Laws by a vote of two-thirds of the Board of Directors present at an annual meeting or a meeting regularly called for this purpose, full notice of the proposed amendments having been given one month in advance of the meeting.

ARTICLE XI—AMENDMENTS

This constitution may be amended at the annual meeting of the Board of Directors or at a special meeting called for this purpose provided that full notice of the exact wording of the proposed amendments shall have been given three months in advance of the meeting, and that the votes in favour of the amendment shall be equal in number to two-thirds of the membership of the Board.

BY-LAWS

I. COMPOSITION.

The twenty-four members shall be elected or appointed in the following manner:

(a) Two members, at least one of whom should be Chinese, from each of the fully co-operating bodies. (The fully co-operating bodies are: A.B.F.M.S., W.F.M.S., P.N., U.C.M.S., M.E.S.)

(b) Each group in partial co-operation shall name two, one Chinese and one foreign, one of whom shall be chosen by the Board so as to ensure a Chinese majority of two-thirds. (The partially co-operating bodies are: A.C.M., L.M.S., Y.W.C.A., R.C.U.S. and Smith Alumnae in China.)

(c) Two members by the Alumnae.

(d) Co-opted members to be elected by the Board.

(e) Representatives elected by co-operating bodies shall begin to serve from July 1st.

(f) The term of service for co-opted members shall begin immediately after the meeting at which they are elected and extend through two succeeding annual meetings.

II. ABSENCES AND VACANCIES.

An absent member may be represented by a regularly appointed alternate.

Co-operating bodies are requested to fill vacancies or absences as they occur.

The Board is empowered to fill vacancies among the co-opted members.

III. POWERS AND DUTIES OF BOARD OFFICERS.

(a) *Chairman*:

The chairman will call meetings and preside at meetings.

(b) *Secretary*:

The secretary will keep records of meetings and send announcements for and minutes of meetings and in general carry on correspondence for the Executive Committee and Board of Directors.

(c) *Treasurer*:

1. To keep the accounts for the college.

2. To be responsible to the Board of Directors for controlling expenditures so as not to exceed budget appropriations, and to be responsible for amounts made available for land purchases and building operations.

3. To receive all money paid to the college and to make all authorized payments for the college.

4. To assist the President in the preparation and presentation of the annual budget for the approval of the Board of Directors.

5. To prepare and present comparative financial statements in support of proposed budgets covering actual expenditures of the preceding year, appropriations for the current year, proposed increases or decreases and reasons for such changes.

6. To prepare monthly or quarterly financial statements for the guidance of the president, business manager, and members of the faculty with a view to the most efficient execution of the provisions of the annual budget.

IV. POWERS AND DUTIES OF BOARD COMMITTEES.

(a) *The Executive Committee*

It shall be the duty of the Executive Committee to transact the *ad-interim* business of the College, and any matters especially referred to it by the Board of Directors. Its actions shall be ratified at the annual meeting of the Board of Directors. In matters of urgency, the Executive Committee may ask a vote of the Board of Directors by correspondence. It shall prepare, at least two weeks in advance, the Docket for the annual meeting.

(b) *Finance Committee*

It shall be the duty of the Finance Committee to have oversight of the financial affairs of the College, of other receipts and of the custody and disbursement of the funds of the College, and it shall make report and recommendations to the Board of Directors concerning financial matters. The Committee shall have general supervision of the Treasury Department, and of the Treasurer, and the care and titles of properties belonging to the College. The accounts of the Treasurer shall be audited annually by a chartered accountant.

(c) The powers and duties of such other committees as may be deemed necessary by the Board of Directors shall be defined at the time they are elected.

V. POWERS AND DUTIES OF THE PRESIDENT.

(a) To be *ex-officio* member of the Board of Directors without vote.

(b) To be *ex-officio* member of the Executive Committee without vote.

(c) To be *ex-officio* chairman of the faculty with vote.

(d) To superintend and guard the interests of all departments of the college and to have oversight of all property and business.

(e) To be official representative of the college.

(f) To make all appointments to the faculty including those made through the Ginling College Committee.

(g) To make an annual report to the Board of Directors and the Board of Founders.

VI. POWERS AND DUTIES OF THE FACULTY.

(a) To prepare a course of study and submit the same for approval to the Board of Directors. Revision shall be made in the same way.

(b) To fix the school calendar, schedule of daily recitations, and assign the subject which each instructor shall teach.

(c) To determine entrance requirements subject to the approval of the Board of Directors; to examine all candidates for entrance or pass upon certificates; to determine and keep a list of accredited schools.

(d) To make rules and regulations for the faculty and student body.

(e) To prepare an annual budget by departments for current expenses and equipment, and to submit the same to the Executive Committee.

(f) To form such an organization as it may consider necessary, and adopt the rules and regulations for such organizations.

VII. ANNUAL MEETINGS.

The annual meeting shall be held on or about November first.

VIII. QUORUM.

The *quorum* shall consist of a majority of the voting members. Action shall be determined by a majority vote of the members present.

IX. AMENDMENT.

The by-laws may be amended at any regular meeting by a two-thirds vote of the voting members, provided notice of the proposed amendment shall have been given to all of the members at least one month in advance.



CONSTITUTION

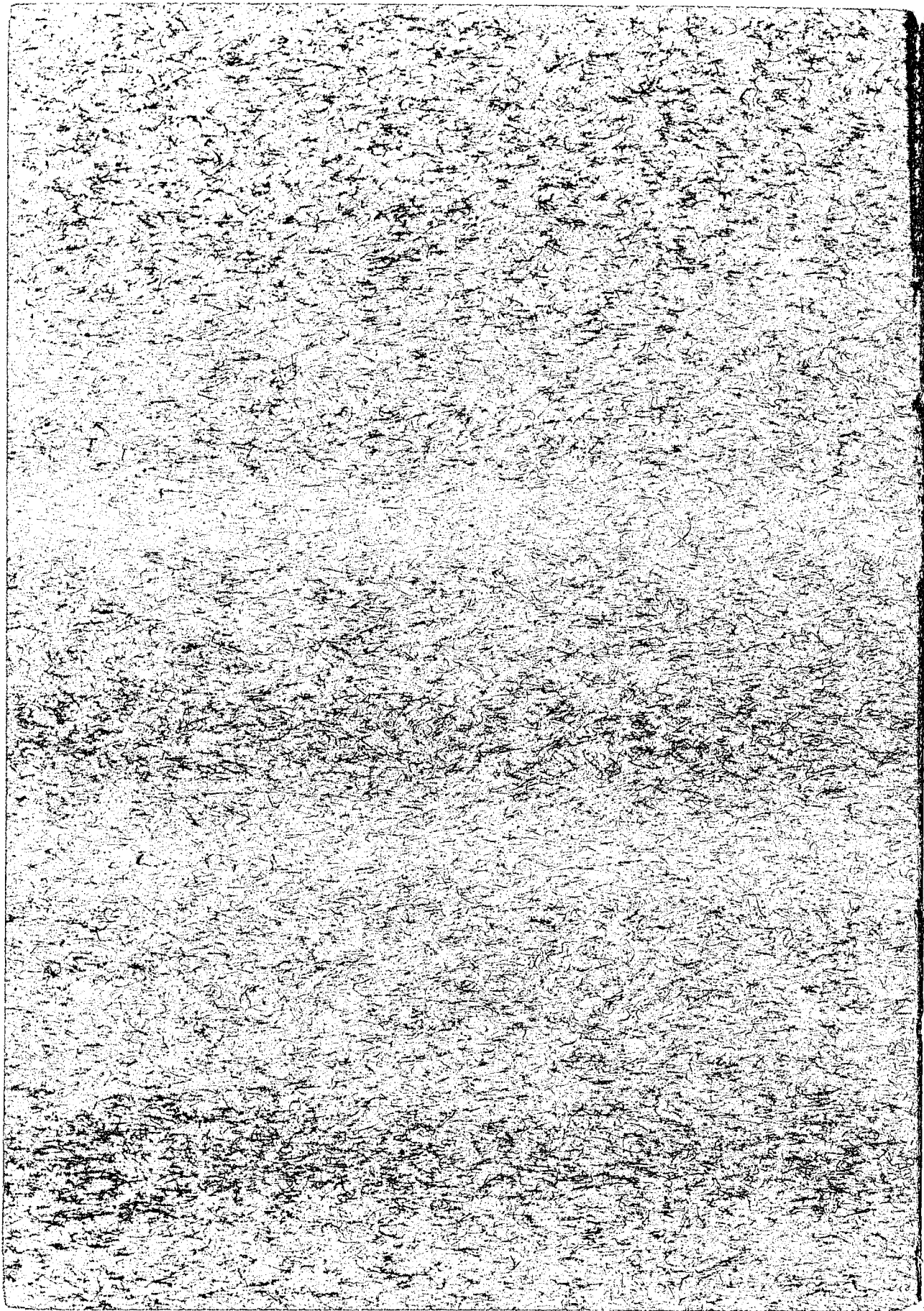
With Amendments

OF

GINLING COLLEGE

NANKING CHINA

1915



CONSTITUTION

OF

GINLING COLLEGE

NANKING CHINA

1915

GINLING COLLEGE

The Union College for Women in the Yangtze Valley

CONSTITUTION
OF
GINLING COLLEGE

PREAMBLE

For the furtherance of the cause of Christ in China: for the advance in education necessary to provide trained leadership: for the education of Christian women for Christian service; and for the promotion of higher education of women under Christian influence this college is founded.

ARTICLE I.

Name.

The college shall be called Ginling College.

ARTICLE II.

Basis of Co-operation.

Section 1. The co-operating Mission Boards shall fulfill the following conditions:

- a. To provide \$10,000 gold toward expense of plant and equipment.
- * b. To provide one member of the Faculty.
- * c. To make an annual appropriation toward current expenses of not less than \$600 gold.

Section 2. Partial representation on the Board of Control may be granted to any Mission Board meeting any of the three above named conditions—one member for each condition fulfilled.

* See Amendments

ARTICLE III.

Trustees.

Section 1. The Boards in full co-operation shall appoint a body to act as Trustees with powers and duties as defined in Article III, Section 2.

Section 2. The Powers and Duties of the Trustees shall be as follows :

a. To hold in trust all property and all endowment funds, and to transmit to the Board of Control income of said funds and other moneys received for the college.

b. To take steps for increasing equipment and endowment as demanded by the needs of the college.

c. To confirm appointment of the President elected by the Board of Control, and to remove the President if removal is requested by the Board of Control.

x d.

ARTICLE IV.

Board of Control.

Section 1. Each Mission Board in full co-operation shall be represented by three members on the Board of Control. Two of these must be women experienced in educational work. The term of service shall be three years. Members shall be elected in three classes in the first election ; the first class for three years, the second class for two years, and the third class for one year.

Section 2. Members of the Board of Control shall be elected by Missions of co-operating Boards.

x See Amendments

Section 3. Partial representation shall be granted in proportion to conditions fulfilled. (See Article II.)

Section 4. Officers of the Board of Control shall be the Chairman, a Secretary, and a Treasurer, elected annually by the Board and fulfilling the usual duties of these offices.

Section 5. The Powers and Duties of the Board of Control shall be as follows :

a. Administration of funds received from Trustees or Boards.

b. Care of property, erection and repair of buildings.

c. To fix, collect, and distribute tuition fees through the administrative office of the college.

x d. To appoint and remove faculty and fix salaries of associates and assistants.

e. To elect a President, subject to the approval of the Trustees, and to define the duties of the President.

f. To elect annually an Executive Committee to advise and assist the President.

g. To consider and adopt the Course of Study and to determine entrance requirements.

h. To make an annual report to Missions of co-operating Boards and to prepare an annual budget to submit to the Trustees.

i. To hold at least one meeting annually. (Time of this meeting to be set with reference to Mission meetings, college work, and reports sent to Trustees, including the annual budget.)

x See Amendments

Section 6. A quorum shall be a majority of the members of the Board.

Section 7. Questions shall be decided by a majority vote of those present.

Section 8. An absent member may be represented by a regularly appointed alternate.

Section 9. Vote by correspondence may be taken on urgent matters arising between the regular meetings. Such questions will be submitted to the Board by the Executive Committee. A majority vote shall decide any question.

x Section 10.

ARTICLE V.

Executive Committee.

Section 1. An Executive Committee of five members shall be elected annually by the Board of Control.

Section 2. The Powers and Duties of this committee shall be as follows:

a. To act on all questions relating to immediate needs of the college, all actions to be reported at the next meeting of the Board of Control for ratification or modification.

b. To prepare the Docket of Business to be considered at meetings of the Board of Control, submitting the same in writing at least two weeks before the meeting of the Board, this business to take precedence of all other business.

x See Amendments

c. To submit to the Board of Control an annual budget to cover current expenses, salaries of assistant teachers, and upkeep of buildings and equipment.

Section 3. The Executive Committee shall meet at the call of the President who shall be ex-officio chairman of the committee, without vote.

ARTICLE VI.

Faculty.

Section 1. Appointments to the Faculty.

x a. Voting members of the Faculty shall be all persons regularly appointed by the Board of Control.

b. Short term appointments may be made by the Board of Control. Such persons shall be associate members of the Faculty with privilege of the floor but without a vote.

c. Assistant teachers shall be appointed by the President, subject to the approval of the Executive Committee.

Section 2. The Duties of the Faculty shall be as follows:

a. To prepare a Course of Study and submit the same for approval to the Board of Control. Revisions shall be submitted in the same way.

b. To fix the school calendar, schedule of daily recitations, and classes to which each teacher shall give instruction.

c. To examine all candidates for entrance or pass upon certificates; to determine and keep a list of accredit-

x See Amendments

ed schools from which students shall be admitted on certificate.

d. To prepare plans in writing for government of the student body.

e. To prepare an annual budget by departments for current expenses and equipment, and to submit the same to be incorporated in the budget of the Executive Committee.

Section 3. The Faculty shall meet monthly, the president presiding. A majority vote shall decide all questions. A secretary of the Faculty shall record all motions passed. Called meetings to discuss emergencies may be held at any time.

ARTICLE VII.

President.

Section 1. The President shall be elected by the Board of Control, subject to the approval of the Trustees, and can be dismissed by the Board of Control only with the approval of the Trustees.

Section 2. The Duties of the President shall be as follows:

a. To be ex-officio chairman of the Board of Control without vote.

b. To be ex-officio chairman of the Executive Committee, and of the Faculty.

c. To superintend and guard the interests of all departments of the college and have oversight of all property and business.

d. To be the official representative of the college.

e. To appoint all employees not otherwise provided for.

f. To make an annual report to the Board of Control.

ARTICLE VIII.

Amendments

This constitution may be amended at any annual meeting of the Board of Control by a two-thirds vote. The proposed amendment must be submitted to the Board of Control through the Executive Committee not less than one month before the meeting at which it is to be voted upon.

Boards Co-operating in Ginling College.

BAPTIST :

Woman's American Baptist Foreign Missionary
Society.

CHRISTIAN :

Christian Woman's Board of Missions.

METHODIST EPISCOPAL :

Woman's Foreign Missionary Society of the
Methodist Episcopal Church.

METHODIST EPISCOPAL SOUTH :

Woman's Missionary Council Board of Missions,
Methodist Episcopal Church South.

PRESBYTERIAN :

Board of Foreign Missions of the Presbyterian
Church in the United States.

AMENDMENTS

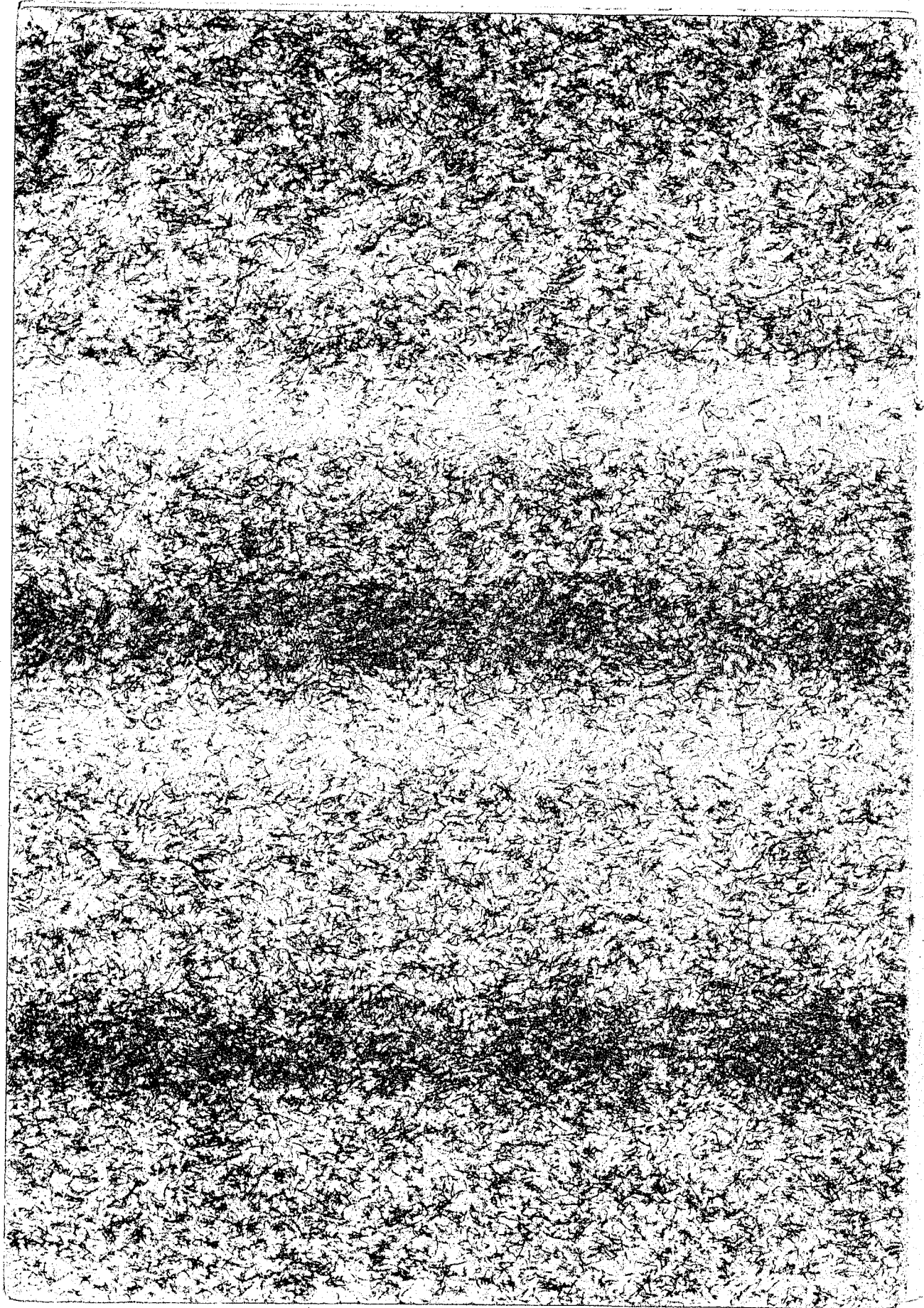
Article II Sec. 1 b. (combining B and c)
To provide \$1500. gold a year toward current expenses.

Article III Sec. 2 d (added)
To appoint members of the teaching staff of the college.

Article IV Sec. 5 d (changed to read)
To elect voting members of the faculty and to remove the same, and to fix salaries of associates and assistants.

Article IV Sec. 10 (added)
The Board of Control may elect members at large to the number of one-third of the regular membership. (May 1916)

Article VI Sec. 1 a (changed to read)
Voting members of the faculty shall be persons regularly elected by the Board of Control.



1913

TENTATIVE CONSTITUTION

FOR THE

PROPOSED

WOMEN'S COLLEGE

IN THE

Yangtse Valley, China.

ARTICLE I.

NAME:—The institution shall be known as the Yangtse Valley Women's College.

ARTICLE II.

LOCATION:—The institution shall be located in Nanking, China.

ARTICLE III.

1. AIM:—To give thorough instruction, under Christian influence, in high grade college work (as in American "A" grade colleges) in the Liberal Arts, Sciences, Medicine, Music, Kindergarten, Domestic Science, and Normal Training.

2. To establish an institution of such size and scope as to supply the entire demand throughout the Yangtse Valley for four years' college work and additional post-graduate courses in any of these departments, making it

unnecessary for individual Missions to carry more than the first twelve years' preparatory work (i. e., four years Primary, four years Intermediate, and four years High School.)

ARTICLE IV.

BOARD OF CONTROL:—I. *How constituted*: Each Mission entering into this union shall elect at least two delegates, one of whom must be a woman experienced in school work in China, to form a Board of Control.

2. *Powers and duties*:

- a. To handle all monies.
- b. To control all property and have charge of erection and repairs of buildings.
- c. To have general management of the establishment and direction of the institution.
- d. To elect a President who shall be *ex officio* Chairman of the Board of Control.
- e. To approve the course of study to be prepared by the Faculty.
- f. To decide on salaries of teachers not supported by Mission Boards.
- g. To annually elect an Executive Committee to advise and assist the President.
- h. To define the duties of the President.
- i. To decide the terms upon which students shall be received.
- j. To have at least one annual meeting.

3. *Quorum*: A quorum shall consist of two-thirds of all members, provided each coöperating mission is represented.

ARTICLE V.

BASIS OF COÖPERATION:—Each participating Mission shall have two representatives on the Board of Control for each \$10,000 (gold) given as initial donation; and one member of the Faculty on the same condition. Each Mission shall assume proportionate responsibility for the running expenses of the institution.

N. B.—Any who desire to forward this movement by gifts may send the same to the Chairman of the Committee, Miss Martha E. Pyle, Soochow, China, or use our cable address: "Colcom," Shanghai.

The Committee on the Proposed Women's College

Begs to recommend :

1. That each mission engaged in educational work in the Yangtse Valley, in accordance with the suggestions in the tentative constitution, elect, as soon as possible, its two members to the Board of Control.

2. That as soon as any three missions have appointed their delegates, these six members shall immediately organize a "Board of Control" and take official charge of the establishment of the institution.

3. That this College be established separate from any existing institution.

4. That no preparatory work be done at the College. When necessary, students should be sent to Mission High Schools to qualify for entrance.

5. That all plans be large and adequate. At least forty acres of land should be secured. The initial step should be the erection and equipment of a building suitable for dormitories and literary class room work for 100 pupils, and one residence for the Faculty, the planning and placing of these to be governed by the proportion and harmony of the whole, which ultimately will include equipment for Science Laboratories, Medical Work, Conservatory of Music, Art Studio, Normal, Kindergarten, and Domestic Training, Dining Hall, Dormitories, Gymnasium, Recreation Grounds, Library, and Auditorium.

pre 1915

CONSTITUTION

OF

The Yang-tse Valley College for Women

CONSTITUTION
OF
The Yang-tse Valley College for Women

PREAMBLE

For the furtherance of the cause of Christ in China: for the advance in education necessary to provide trained leadership: for education of Christian women for Christian service: and for the promotion of higher education of women under Christian influence this college is founded.

ARTICLE I. NAME

The college shall be called

ARTICLE II. BASIS OF CO-OPERATION

Section 1.—Each Mission Board entering the union shall be represented by three members on the Board of Trustees and by three members on the Board of Control.

Section 2.—Conditions for full representation are as follows:

a.—Each Mission Board shall provide \$10,000 toward expense of plant and equipment.

b.—Each Mission Board shall provide one member of the Faculty.

c.—Each Mission Board shall make an annual appropriation toward current expenses of not less than \$600 gold.

Section 3.—Partial representation on the Board of Control may be granted to any Mission Board meeting any of the three above named conditions—one member for each condition fulfilled.

ARTICLE III. TRUSTEES

Section 1.—The Trustees shall be appointed by the Boards, three from each Board fulfilling conditions for full representation. Only Boards in full co-operation shall be represented on the Board of Trustees.

Section 2.—The Powers and Duties of the Trustees shall be as follows:

a.—To hold in trust all property and all endowment funds, and to transmit to the Board of Control income of said funds and other moneys received for the college.

b.—To take steps for increasing equipment and endowment as demanded by the needs of the college.

c.—To confirm appointment of the President elected by the Board of Control and to remove the President if removal is requested by the Board of Control.

ARTICLE IV. BOARD OF CONTROL

Section 1.—Each Mission Board in full co-operation shall be represented by three members on the Board of Control. Two of these must be women experienced in educational work. The term of service shall be three years. Members shall be elected in three classes; in the first election, the first class for three years, the second class for two years, and the third class for one year.

Section 2.—Members of the Board of control shall be elected by Missions of co-operating Boards.

Section 3.—Partial representation shall be granted. (See Article II) in proportion to conditions fulfilled.

Section 4.—Officers of the Board of Control shall be the Chairman; and a Secretary, and a Treasurer, elected annually by the Board and fulfilling the usual duties of these offices.

Section 5.—The Powers and Duties of the Board of Control shall be as follows:

a.—Administration of funds received from Trustees or Boards.

b.—Care of Property, erection and repair of buildings.

c.—To fix, collect, and distribute tuition fees through the administrative office of the college.

d.—To appoint and remove faculty and fix salaries of associates and assistants.

e.—To elect a President, subject to the approval of the Trustees, and to define the duties of the President.

f.—To elect annually an Executive Committee to advise and assist the President.

g.—To consider and adopt the Course of Study and to determine entrance requirements.

h.—To make an annual report to Missions of Co-operating Boards and to prepare annual budget to submit to the Trustees.

i.—To hold at least one meeting annually. (Time of this meeting to be set with reference to mission meetings, college work, and reports sent to Trustees including the annual budget.)

Section 6.—A quorum shall be a majority of the members of the Board.

Section 7.—Questions shall be decided by a majority vote.

Section 8.—An absent member may be represented by a regularly appointed alternate.

Section 9.—Vote by correspondence may be taken on urgent matters arising between the regular meetings. Such questions will be substituted, to the Board by the Executive Committee. A majority vote shall decide any question.

ARTICLE V. EXECUTIVE COMMITTEE

Section 1.—An Executive Committee of 5 members shall be elected annually by the Board of Control.

Section 2.—This Committee shall have power to act on all questions relating to immediate needs of the college. All actions shall be reported at the next meeting of the Board of Control, for ratification or modification.

Section 3.—The Executive Committee shall meet at the call of the President who shall be ex officio chairman of the committee without vote.

Section 4.—The Executive Committee shall prepare the Docket of Business to be considered at meetings of the Board of Control submitting the same in writing at least two weeks before the meeting of the Board. This business shall take precedence of all other business.

Section 5.—The Executive Committee shall submit to the Board of Control an annual budget to cover current expenses, salaries of assistant teachers, and upkeep of buildings and equipment.

ARTICLE VI. FACULTY

Section 1.—All persons regularly appointed by the Board of Control shall be voting members of the Faculty body.

Section 2.—Short term appointments may be made by the Board of Control. Such persons shall be associate members of the Faculty with privilege of the floor but without a vote.

Section 3.—Assistant teachers shall be appointed by the president, subject to the approval of the Executive committee.

Section 4.—The Faculty shall prepare a course of study and submit the same for approval to the Board of Control. Revisions shall be submitted in the same way.

Section 5.—The Faculty shall fix the school calendar, schedule of daily recitations, and classes to which each teacher shall give instruction.

Section 6.—The Faculty, or an Examining Committee, shall examine all candidates for entrance or pass upon certificates. A list of accredited schools shall be kept from which students shall be admitted on certificate.

Section 7.—Plans for student government shall be prepared in writing by the Faculty.

Section 8.—The Faculty shall prepare an annual budget for expenses of equipment and running of the various departments, and subject the same to be incorporated in the budget of the Executive Committee.

Section 9.—The Faculty shall meet monthly, the president presiding. A majority vote shall decide all questions. A Secretary of the Faculty shall report all motions passed. Called meetings to discuss emergencies may be held at any time.

Section 10.—The Faculty through the President shall make an annual report of the college.

ARTICLE VII. PRESIDENT

Section 1.—The President shall be elected by the Board of Control, subject to the approval of the Trustees, and can be dismissed by the Board of Control only with the approval of the Trustees.

Section 2.—The President shall be ex-officio chairman of the Board of Control without vote.

Section 3.—The President shall be ex-officio chairman of the Executive Committee, and of the Faculty.

Section 4.—The President shall superintend and guard the interests of all departments of the college and have oversight of all property and business.

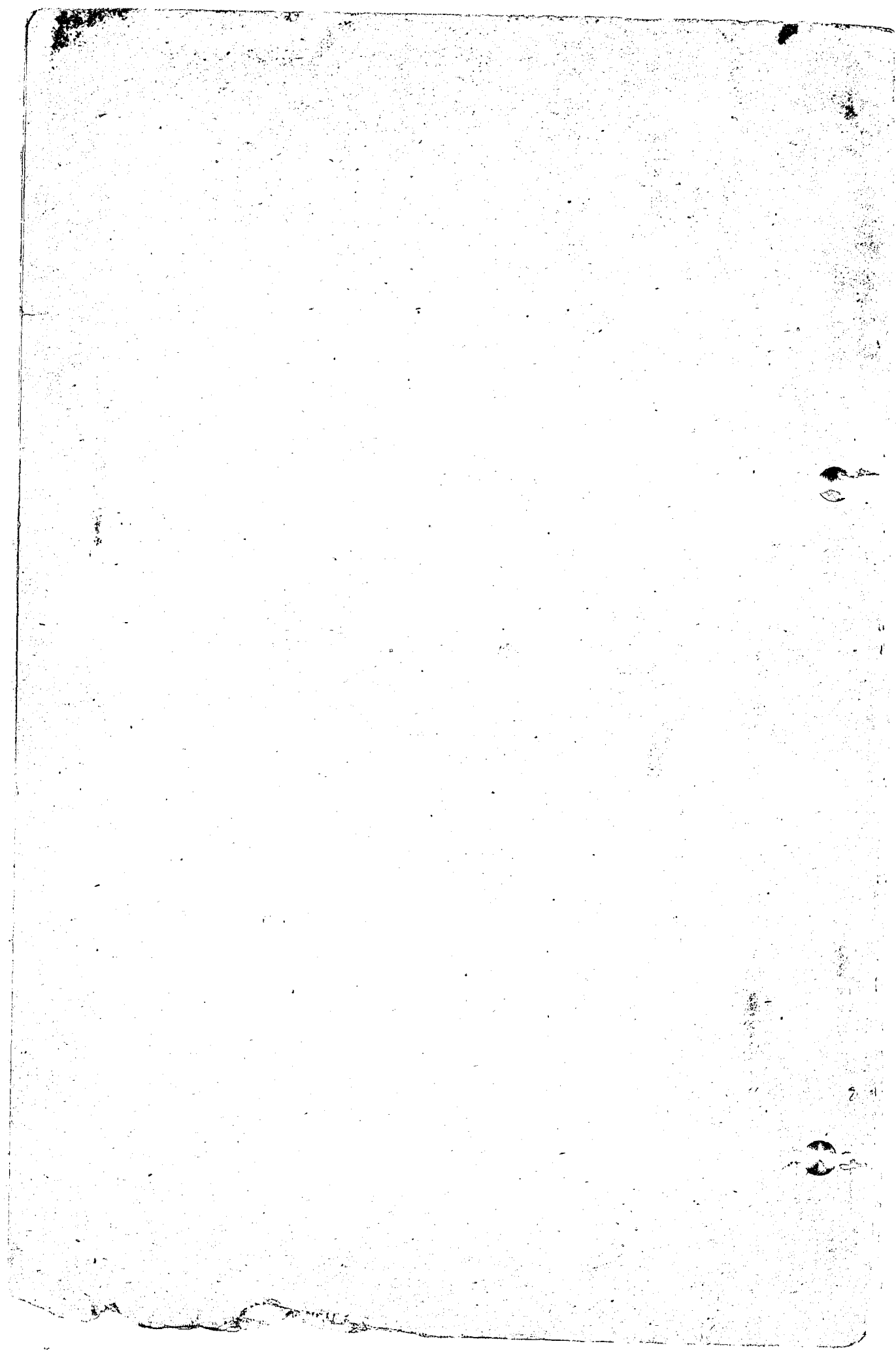
Section 5.—The President shall be the official representative of the college.

Section 6.—The President shall appoint all employees not otherwise provided for.

Section 7.—The President shall make an annual report of the Control.

ARTICLE VIII. AMENDMENTS

This constitution may be amended at any annual meeting of the Board of Control by a two thirds vote. The proposed amendment must be submitted to the Board of Control through the Executive committee not less than one month before the meeting at which it is to be voted upon.



ASSOCIATED

THE UNIVERSITY OF THE STATE OF NEW YORK

1/25/35

CHARTER of

BOARD OF FOUNDERS, GINLING COLLEGE

THIS INSTRUMENT WITNESSETH That the Regents of the University of the State of New York have granted this charter incorporating

John R. Edwards, Robert E. Speer, Russell Carter, Florence G. Tyler, and Susan T. Laws,

and their associates and successors, as an institution for the higher education of women under Christian auspices, which shall conform to the highest standards of educational efficiency, promote social welfare and high ideals of citizenship, and develop Christian character in accordance with the original ideals of the founders, under the corporate name of Board of Founders, Ginling College, to be located at Nanking, China, with eighteen trustees to be at first Russell Carter, Rebecca W. Griest, Margaret E. Hodge, Susan T. Laws, Katherine Richards Rockwell, Eleanor L. Leiper, Eva H. McConnell, Minnie S. Sears, Lela E. Taylor, Harriet M. Allyn, Irene A. Anewalt, Elizabeth R. Bender, John R. Edwards, Grace Lindley, Sallie L. MacKinnon, Mabel M. Roys, Robert E. Speer and Florence G. Tyler, to hold until their successors shall be chosen by the members of the corporation, with power therein to increase or decrease its membership in such manner and upon such terms as shall be provided for by the general rules of its trustees, and with power in them, from time to time, by unanimous vote of their full board, to fix their terms of office and their number, to be not more than twenty-five nor less than five; with power in the institution to confer the degrees of Bachelor of Arts (B.A.), and Bachelor of Science (B.S.), in conformity with the rules of the Regents of the University and the regulations of the Commissioner of Education for the registration of institutions of higher education.

GRANTED January 25, 1935, by the Regents of the University of the State of New York executed under their seal and recorded in their office. Number 4254

JAMES BYRNE
Chancellor

FRANK D. GRAVES
President of the University

(Seal)