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FUKIEN
Administrative
Board of Managers, Minutes
and memoranda
1928-1930

FUKIEN

TRANSFER

February 2, 1928

Board of Managers,
Fukien Christian University
Mr. Lin Pu-shi, Secy.,
Foochow, China.

Gentlemen:

We acknowledge the receipt of your letter of December 15, 1927, addressed to the Board of Trustees of Fukien Christian University. Our office is having this letter mimeographed and distributed to all the members of the Board. It will be taken up officially at their first meeting.

May I, in advance of any formal action on the part of the Board, express our deepest appreciation of this communication from the Board of Managers? The Trustees rejoice to know that Fukien Christian University is being carried forward by men with such ability and such depth of Christian purpose. We are confident that the University will go forward and will grow in the breadth and scope of its service to the cause of Christian education in China.

Faithfully yours,

B. A. Garside
Assistant Secretary

BAG-H

MINUTES OF THE MEETING OF THE BOARD OF MANAGERS

FUKIEN CHRISTIAN UNIVERSITY

February 23, 1928, 4:00 P.M.

In the Residence of Rev. F. C. Havighurst, Foochow

TRANSFER

MEMBERS OF THE BOARD OF MANAGERS

<u>A. B. C. F. M.</u>	<u>C. M. S.</u>	<u>M. E. M.</u>	<u>R. C. A.</u>
1928 S. H. Leger		Wang Chien-Ho ^x	
1929 Ung Huai Iu		F. C. Havighurst	
1930 C. D. Sheng		H. R. Caldwell ^x	H. Renskers ^x
1931 Lin Yu Shu	E. M. Norton	Lin La Chuang	

Co-opted

1928	F. P. Jones ^x
1929	Lin Pu Chi
1930	David S. Hung
1931	Wang Yun Chung

Ching-Jun Lin, Ex-officio

The members whose names are starred above were absent.

Mr. Lin La Chuang offered the opening prayer.

The Chairman asked the Board to rise up as a token of welcome to the new members, Mr. Lin La Chuang and Pastor Ung Huai Iu, representing the Methodist and the Congregational churches, respectively.

The Secretary read the minutes of the Executive Committee of the Board of December 10, 1927, which were adopted as minutes of the Board, and signed by the chairman.

Mr. Lin Ching-Jun then made a report of his trip to Shanghai with Professors Beach and Beeman, as representatives of this University at the meeting of the Council on Higher Education, which was held on January 17-19, 1928. Before the meeting opened, with two or three days to spare, Mr. Lin went to Nanking the capital of the Nationalist Government, where he interviewed some of the leading educational people. In regard to registration of this university, it was reported to him that the documents had already been forwarded to the central office, but recognition had been delayed for one reason or another. It was also pointed out to him that there were two things unsatisfactory. One was that the system of presidency rather than commission should be used; another was that there are too many religious courses. Mr. Lin gave explanations for both these objections.

M-519 VOTED: That the report of Mr. Lin's Nanking trip be accepted.

Concerning the meeting of the Council of Higher Education, Mr. Lin reported that sixteen universities and colleges were represented by more than forty people. The two important problems discussed were "University Standards", and a "Joint Financial Campaign for the

Christian Universities in America". According to the Grading Committee of the Council of Higher Education this university is ranked as B, there being only two universities ranked as A in all China.

M-520 VOTED: That Mr. Lin's report re the meeting of Higher Education be accepted.

Messrs. Sing Ce Dung and David S. Hung having tendered their resignation as members of the Administrative Commission, it was

M-521 VOTED: That their resignation be accepted.

M-522 VOTED: That hereafter the system of presidency should be adopted for this University; and that the educational authorities should be duly informed of this change.

M-523 VOTED: That Mr. Lin Ching-Jun should be elected as President of this University (unanimous) which was signified by a rising vote.

The Ten-year Program for Fukien Christian University as prepared by the Faculty was then presented by President Lin, and discussed. The following amendments were made concerning Professors:

Chinese Literature and History	4	(instead of 2)
Political Science, History, Economics, Sociology	5	" " 3
Religion and Philosophy	3	" " 2

(The total number of professors being amended to be 25 instead of 20).

Concerning instructors:

English and Foreign Languages	1	(instead of none)
Education and Psychology	2	" " of 1

(The total number of instructors being amended to be 9 instead of 7)

M-524 VOTED: That the entire Ten-Year Program for Fukien Christian University as amended be adopted, as shown on separate sheet.

M-525 VOTED: That the next meeting of the Board be held on March 1 or 2 at 5:00 p.m. in the Y. M. C.A. to meet with Mr. Cressy, Secretary of the Council of Higher Education, who is visiting Foochow on his tour in South China.

(Signed) Lin Pu Chi

Secretary.

MINUTES OF THE MEETING OF THE BOARD OF MANAGERS

FUKIEN CHRISTIAN UNIVERSITY

March 9th, 1928 at 4 P.M.

In the Residence of Rev. F. C. Havighurst, Foochow.

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FUKIEN
TRANSFER

Members of the Board of Managers

<u>A. B. C. F. M.</u>	<u>C. M. S.</u>	<u>M. E. M.</u>	<u>R. C. A.</u>
1928 S. H. Leger		Wang Chien Ho*	
1929 Ung Huai Iu		F. C. Havighurst	
1930 C. D. Sheng		H. R. Caldwell*	H. Renskers*
1931 Lin Yu Shu*	E. M. Norton	Lin La Chuang	

Co-opted

1928, F. P. Jones*; 1929, Lin Pu Chi; 1930, David S. Hung*; 1931, Wang Yung Chung; Ching-Jun Lin, Ex-officio.

*The members whose names are starred above were absent.

The Chairman, Rev. Lin Yu Shu being absent for important business, Rev. Dr. Leger was asked to be the chairman pro tem.

Rev. W. M. Norton was asked to say the opening prayer after tea served by the host.

The minutes of the previous meeting were read and adopted by the Board.

M-526 VOTED: That President Lin having consented to take office, there should be conducted an Inauguration Ceremony, the committee for which shall consist of two representatives from the Board of Managers, two from the Faculty, two from the Students Association, and one from the Alumni Association.

M-527 VOTED: That Messrs. Lin La Chuang and C. D. Sheng be the representatives of the Board on the committee of Presidential Inauguration. (Vote cast by ballot)

M-528 VOTED: That Mr. Ting Chao Wu be co-opted as a member of the Board, being the fifth man co-opted as permitted by the constitution.

M-529 VOTED: That Rev. H. R. Caldwell be requested to serve as the Honorary Curator of the University Museum.

President Lin reported that the Council of Christian Higher Education has invited him to be a member of the Chinese Advisory Committee of the said Council (total 14 persons) to fulfil the obligation of which he needs to go to Shanghai two times to attend meetings.

M-530 VOTED: That we approve of President Lin going to Shanghai twice, to attend meetings of the Chinese Advisory Committee of Christian Higher Education.

March 9, 1928

M-531 VOTED: That during President Lin's absence, Professor Lin Tieng Lang be invited to serve as Acting President and Dean.

The faculty having requested that the "Ten year program of the Fukien Christian University" be amended further, after some discussion, it was

M-532 VOTED: That it again be amended as follows:

Professor of Biology 3 changed to 2.
 Instructor of Physics and Mathematics 1 annulled.
 Add Professor of Agriculture 1, and Instructor 1.
 Professor of Chinese Literature and History 4 changed to 3.
 Professor of Political Science, History, Economics, Sociology
 5 changed to 3.
 Leaving a total of 22 professors.

2 Instructors of Education and Psychology be annulled.
 1 Instructor of Religion and Philosophy be annulled.
 Leaving a total of 6 instructors.

Under ADMINISTRATION Publicity be raised to \$400
 Catalogue and publications \$400

Under MISCELLANEOUS Sericulture be cancelled, and
 instead put "Agricultural Ex-
 periment". The figures to be
 raised to \$4,050
 Contingencies \$5,000 to be
 cut down to \$1,500

M-533 VOTED: That the following "Aim of the 10-year Program of the Fukien Christian University" be adopted:

"To be a small college of high standard, giving a first class A.B. degree, and serving Fukien Province especially.

While it is planned to continue the work of Pre-medical training for which purpose the college has from the beginning been subsidized by the Rockefeller Foundation, it is also believed that one unique contribution can be made for the province by this college, as an Agricultural Experiment Station, specializing in pomology, forestry, and animal husbandry."

(Signed) Lin Pu-Chi

Secretary.

Minutes

學大和協建福立私
FUKIEN CHRISTIAN UNIVERSITY
FOOCHOW, CHINA.
會董校
BOARD OF MANAGERS

*This filed
under
ack. 4/21/28*

Christ Church Cathedral
Foochow, China .
March 10th. 1928

To the Members of the Board of Trustees
Fukien Christian University

TRANSFER

Gentlemen:-

I take great pleasure in informing you that the Managers of this University, at a meeting on February 23rd. adopted two resolutions as follows:
Voted: that hereafter the system of presidency should be adopted for this University; and that the educational authorities should be duly informed of this change.

Voted: that Mr. Lin Ching-Jun should be elected as President of this University. The vote was signified by a rising and unanimous vote.

Since these two are rather important actions, I think it advisable to write and inform you especially. The rest of the minutes, as, I am sure, been forwarded to you separately.

Mr. C.J. Lin's connection with the university has been long, and has fitted him admirably for this post. At this critical time, when Christian education is passing on to a new era, we need men of sound training, of sterling character, and of intense zeal for service and sacrifice; and we believe that in his choice, we have secured the right person for this important work.

With greetings and best wishes for all your work,
I am,

Yours very faithfully,

Lin Pu-chi

Secretary of the Board of Managers.

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MINUTES OF THE MEETING OF THE BOARD OF MANAGERS



FUKIEN CHRISTIAN UNIVERSITY

MAY 22, 1928 - 3 P.M.

TRANSFER

In the Residence of Rev. F. C. Havighurst, Foochow.

Members of the Board of Managers

<u>A. B. C. F. M.</u>	<u>C. M. S.</u>	<u>M. E. M.</u>	<u>R. C. A.</u>
1928 S.H. Leger		Wang Chien Ho	
1929 Ung Huai Iu		F.C. Havighurst	
1930 C.D. Sheng		H.R. Caldwell	H. Renskers x
1931 Lin Yu Shu	E.M. Norton	Lin La Chuang	

Co-opted

- 1928 F.P. Jones x
- 1929 Lin Pu-Chi
- 1930 David S. Hung
- 1931 Wang Yung Chung
- 1932 Ting Chao Wu x

Lin Ching-Jun, Ex-officio

X

The members whose names are starred above were absent at this meeting.

The Chairman, Rev. Lin Yu Shu, called the meeting to order punctually, and asked Rev. Wang Chien Ho to give the opening prayer.

The minutes of the previous meeting were read, and approved by the Board, and signed by the Chairman.

The following miscellaneous business was first disposed of:

- (a) The Secretary reported that both the motions of Dec. 10, 1927 (Number M-515) and Feb. 23, 1928 (Numbers M-522, M-523) had been conveyed to the Board of Trustees in New York City, with covering letters, and that a reply acknowledging receipt of the same, and showing approval, had been received.
- (b) The Secretary also reported that the motion of the annual meeting of Nov. 14, 1927 (Number M-513) had been conveyed to Dr. Gowdy with covering letter and that the latter had also replied expressing his appreciation of the

action of the Managers.

(c) The Secretary also reported that Mr. C.J. Lin had written in answer to the call of the Managers to be the President of the University, and said that he had already assumed duties of the Presidency

(d) The Rev. H.R. Caldwell reported that owing to the stringency of both time and money, he is not able to serve as Honorary Curator of the University Museum.

M-534 VOTED: That the Secretary, Rev. Lin Pu-Chi, be added to the Committee of Presidential Inauguration, due to the imminent departure of Mr. C.D. Sheng to Shanghai. (The Inauguration was postponed to June.)

M-535 VOTED: That the budget for the current year 1928-1929 as presented by President Lin be tentatively adopted, and transmitted to the Board of Trustees in New York City, and that the new teachers as provided by the said budget shall only be engaged after obtaining approval of the Trustees.

Total Estimated Income . . . Mex.	\$122,100.04
Deficit	<u>21,751.96</u>

Total Estimated Expenditure M. \$143,852.00

(Copy of complete Budget enclosed)

M-536 VOTED: That the Board of Managers shall appoint a Finance Committee to study the present financial situation of the University, as well as proposed budget, and to devise means for raising money to meet the deficit.

M-537 VOTED; That the following be appointed to serve on the said Finance Committee, President Lin (Ex-officio), Treasurer Havighurst (Ex-officio), Messrs. Wang Yung Chung, David S. Hung, C.D. Sheng and H.R. Caldwell. (President Lin to be convenor)

M-538 VOTED: That beginning with the Fall Semester, Mr. Lin Tieng Lang be appointed as the Dean of the University.

M-539 VOTED: That President Lin be empowered to raise the salary of Mr. Lin Tieng Lang in his discretion, but not to exceed \$600. per annum.

M-540 VOTED: That the "Statement and Programmes" as prepared by the Faculty for the Chinese Advisory Committee of the Council on Christian Higher Education be adopted and that the Board would prefer Programs B and C to the other programmes. (Copy of the Statement and Programmes enclosed)

The meeting was closed with a prayer offered by Rev. E.M. Norton.

LIN PU-CHI
Secretary.

TRANSFER

MINUTES OF THE MEETING OF THE BOARD OF MANAGERS

FUKIEN CHRISTIAN UNIVERSITY

AT 3 P.M., May 30, 1928

In the Residence of President C. J. Lin, Hui Gie.

Members of the Board of Managers

<u>A. B. C. F. M.</u>	<u>C. M. S.</u>	<u>M. E. M.</u>	<u>R. C. A.</u>
1928 S. H. Leger		Wang Chien Ho	
1929 Ung Huai Iu*		F. C. Hayighurst (Treasurer)	
1930 C. D. Sheng		H. R. Caldwell	H. Renskers*
1931 Lin Yu Shu (Chairman)	E. M. Norton	Lin La Chuang	

Co-opted

1928 F. P. Jones*
1929 Lin Pu-Chi (Secretary)
1930 David S. Hung
1931 Wang Yung Chung
1932 Ting Chao Wu

Ex-Officio

Lin Ching-Jun (President)

*Those members whose names are starred above were absent from this meeting.

The Chairman, Rev. Lin Yu Shu presided, and asked Rev. Mr. Caldwell to give the opening prayer.

By general consent, the Faculty Finance Committee, consisting of Profs. T. L. Lin, Scott, Beach, Beeman, and Miss Asher, were invited to sit with the Managers for discussion.

A letter of sympathy from Manager Ting Chao Wu was read, who though unable to come on account of an important meeting of the Provincial Commission, sent a representative in the person of Mr. Wang Shu Kai, of the Bureau of Construction, and an alumnus.

President Lin reported that on the evening of May 28, at about 8 p.m., when the students were all attending a meeting in the chapel, a fire broke out in the Gardner Hall, Jr., Memorial Dormitory. Upon its discovery, no time was lost in trying to put it out, but all efforts failed. The Fire Brigades of Foochow were also notified, but were unable to come on account of the distance. The fire continues till about 12 p.m., and the whole building was burned. Some students were able to move out their things. No life was lost.

The next morning, temporary measures were provided to house the students in the Faculty residences and in the old dormitory. Cablegrams were sent to both the Trustees in New York, and to the Fire Insurance Co. in

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Shanghai concerning the fire. (The building was insured for \$50,000; its actual cost when built was about \$112,000.)

In the course of the two succeeding days, many people came to offer their sympathy to the University. The Chairman of the Provincial Government, Fang Hsing Tao, also appointed a representative to come expressing sympathy and regrets for the mishap, and encouraged the University to go on; and said that the Government would be pleased to render financial help for the re-building.

President Lin also reported that the Faculty have decided to carry on the term's work to its proper finish.

Manager David S. Hung of the Bureau of Construction reported that he had on his part pointed out the importance of this case to the leading officials, and urged their assistance in whatever way possible.

M-541 VOTED: That the Board of Managers highly appreciate the spirit of determination with which the Faculty have decided to carry on the term's work to its proper finish, and are resolved to support them in the best of their ability,

At this juncture tea was served; and a welcome was given to Mr. Ch'en Ming, Secretary of the Provincial Government, who was duly authorized by the Government to come and extend regrets and sympathy of the latter to the Managers, and to all concerned with this University. He also wanted to find out what the Government can do to help out, and was told that there are two things that the Managers want done: firstly, the finding out of the criminal or criminals, if it was a case of incendiary, meting out to such severe punishment; and the future protection of life and property within the compound with absolute certainty. After his departure, the discussion was resumed.

M-542 VOTED : That in regard to the recent burning down of the new dormitory the Managers should make definite approach to the Provincial Government, requesting the latter, (1) To make real efforts to investigate and arrest those involved in the incendiary, if it be such, and to mete out to them severe punishment; and (2) To render sure and effective protection of the life and property within the University compound in the future.

M-543 VOTED : That Messrs. Lin Yu Shu and C. D. Sheng together with President Lin be asked to return the call of the Provincial Government, and to present in person the requests of the Board as contained in M-542.

M-544 VOTED : That in the judgment of the Managers it is a matter of necessity that new dormitory or dormitories should be erected as soon as possible, and that a committee, to be appointed by the President from among the Faculty members, shall be created to devise means for raising money, for re-building, and for urging the reimbursement of the insurance money, the findings of which to be reported to the Board of Managers for approval.

In regard to the deficit of the current year 1928-29 (see M-535), President Lin reported that Prof. Farley has voluntarily offered to stay on

5/30/28

another year, thus reducing the deficit by \$2,500.00 Mex., and that he was waiting on the decision of the Managers. Whereupon it was

M-545 VOTED : That the Managers having heard with pleasure the voluntary offer of Prof. Farley to stay on another year, thus reducing a substantial item of furlough expenditure from the budget of the current year 1928-29, appreciates the spirit of sacrifice on the part of Prof. Farley, and accepts his offer to stay on another year.

M-546 VOTED : That it is the opinion of the Board of Managers that Prof. Metcalf should again be engaged at the termination of his furlough in America; if, however, there should be any change or deduction in the Rockefeller Foundation grant, then the Board will have to reconsider the possibility of re-engaging Doctor Metcalf as professor of the Fukien Christian University.

The meeting adjourned with a prayer by Rev. Mr. Norton.

LIN PU-CHI

Secretary.

Minutes of the Annual Meeting of the Board of Managers

FUKIEN CHRISTIAN UNIVERSITY

TRANSFER

September 23, 1928

At the President's Residence, Hui Gie

Members of the Board of Managers

<u>A.B.C.F.M.</u>	<u>C.M.S.</u>	<u>M. E. M.</u>	<u>R.C.A.</u>
1928 - S. H. Leger ^x		Wang Chien Ho ^x	
1929 - Ung Huai Iu		F. C. Havighurst ^x (Treasurer)	
1930 - C. D. Sheng ^x		H. R. Caldwell ^x	H. Renskers ^x
1931 - Lin Yu Shu ^x (Chairman)	E. M. Norton ^x	Lin La Chuang	

Co-opted

1928 - F. P. Jones
1929 - Lin Pu Chi^x (Secretary)
1930 - David S. Hung
1931 - Wang Yung Chung
1932 - Ting Chao Wu

Ex-Officio

Lin Ching-Jun^x, President

^x Those whose names are starred above were present, and also the former President, Dr. John Gowdy.

The Chairman, Rev. Lin Yu Shu, took the Chair, and asked Rev. E. M. Norton to give the opening prayer.

The Chairman expressed the welcome of the Board to Dr. Gowdy on his return to Fukien, and his presence at the meeting.

The Secretary read the minutes of the last meeting, and the minutes of the Executive Committee, both of which were duly approved, and signed by the Chairman.

The annual report of the President was read and accepted.

Dr. Gowdy then gave a report of his year's work in America. He told the Board of the sympathy of the Trustees towards the reorganization and registration of Fukien Christian University, and of his efforts to raise money for endowment for the University. He emphasized the wonderfully sympathetic spirit of the Trustees towards our situation here, and said that the Trustees were eager to do their best to cooperate with the Managers in carrying on Christian education in Fukien.

Minutes of the Annual Meeting of the Board of Managers
Fukien Christian University, September 28, 1928.

- M-543 Voted: That the Board of Managers unanimously express its hearty appreciation to Dr. and Mrs. Gowdy for their untiring work for the University in securing endowment funds in America towards the permanent maintenance of the University, in spite of Dr. Gowdy's poor health. It is hoped that Dr. Gowdy will enjoy his health in China now, and will continue to give his invaluable service to the University. The whole body rose in expressing this vote of thanks.
- M-544 Voted: That Dr. Gowdy be welcomed and invited, as the field representative of the Trustees, to participate in the discussion of the proposed revision of the By-laws.
- Dr. Gowdy made a report of the sympathetic attitude of the Trustees, and pointed out certain specific items to be changed.
- M-545 Voted: (a) That the proposed revision of the By-laws of the Trustees be accepted in general.
- (b) That a special committee of three be appointed to arrange the form of the revision so as to meet the requirement for registration with the Nationalist Government, and the approval of the Trustees.
- (c) That the Committee consist of President C. J. Lin, Dr. Samuel Leger, and Rev. Lin Pu Chi.
- M-546 Voted: That the financial report of the Treasurer be accepted, subject to auditing.
- M-547 Voted: That Rev. R. W. McClure be asked to audit the University accounts for the period August 1, 1927 - July 31, 1928.
- M-548 Voted: That the Board of Managers give a vote of thanks to Miss Asher, the University Treasurer, for her efforts to clarify the accounts, and for the clearness of the present form.
- M-549 Voted: That the Trustees be requested to grant the gain in exchange for gold sold, a net gain of M\$2,770.14, to help meet the deficit of the budget for 1928-29.
- M-550 Voted: That we request the Trustees to grant the surplus balance on hand at the end of the year, July 31, 1928, M\$8,902.88 after deducting specific obligations brought forward from the 1927-28 accounts, to help meet the deficit on the budget and any emergencies which may

Minutes of the Annual Meeting of the Board of Managers
Fukien Christian University, September 28, 1928

come up during the year, and perhaps a part of the building debt.

M-551 Voted: That President Lin's salary be increased by \$50.00 per month.

M-552 Voted: That the budget for 1928-29 as amended by vote M-551 be accepted by the Board of Managers, to be transmitted to the Board of Trustees.

M-553 Voted: That the Board request the Methodist Mission to give us two teachers to fill the vacancies left by Dr. C. M. L. Sites and Dr. John Gowdy. It is especially desired that these two persons shall have such qualifications and training as will fit them for work in the Department of Religion.

M-554 Voted: That this Board request the Church Missionary Society to raise its annual appropriation to the full minimum quota of \$1,500.00 gold per year, and furnish a full time man to join the University faculty.

The problem of securing some one to take over the Treasurer's work during Miss Asher's furlough was discussed, and by mutual agreement it was decided that it be referred to the Executive Committee for further consideration.

President Lin made a report on the Financial Campaign for the building of new dormitories.

M-555 Voted: That the Faculty Committee on New Building Plans be asked to continue its work and make reports to the Executive Committee.

The election of the officers of the Board was as follows:

Chairman, Rev. Lin Yu Shu
Secretary, Rev. Lin Pu Chi
Treasurer, Rev. F. C. Havighurst

Rev. E. M. Norton and Rev. Wang Chien Ho were elected as the other two members of the Executive Committee.

The meeting was adjourned with prayer by the Rev. Harry R. Caldwell.

(Signed) Lin Pu Chi

Secretary

MINUTES OF THE MEETING OF THE BOARD OF MANAGERS

OF

FUKIEN CHRISTIAN UNIVERSITY

At 2:00 p.m., December 22nd, 1928.

At Dr. Gowdy's Residence, Foochow

TRANSFER

Members of the Board of Managers

	<u>A.B.C.F.M.</u>	<u>C.M.S.</u>	<u>M.E.M.</u>	<u>R.C.A.</u>
1928	S. H. Leger ^x		Wang Chien Ho ^x	
1929	Ung Huai Iu ^x		Paul P. Wiant ^x	
1930	C. D. Sheng ^x		John Gowdy ^x	H. Renskers
1931	Lin Yu Shu	E. M. Norton ^x	Lin La Chuang	
			<u>Co-opted</u>	
	<u>1928</u>	<u>1929</u>	<u>1930</u>	<u>1931</u>
	F. P. Jones	Lin Pu Chi ^x	David S. Hung ^x	Wang Yung Chung ^x
				<u>1932</u>
				Ting Chao Wu
			<u>Ex- Officio</u>	
			Lin Ching Jun ^x	President

XThose whose names are starred above were present.

A letter from Rev. Lin Yu Chu, the Chairman, was presented and read, who was unable to come on account of a conflict of date.

By unanimous consent, President Lin was asked to be the Chairman pro tem, and he asked Rev. E. M. Norton to offer the opening prayer.

The minutes of the annual meeting, September 28, having been distributed beforehand, were adopted and signed.

The agenda as prepared by President Lin was accepted for discussion.

The Secretary reported that Rev. F. C. Havighurst and Rev. H. R. Caldwell had resigned their membership on the Board, and that the Annual Conference of the Methodist Episcopal Church had appointed Mr. Paul P. Wiant and Rev. Dr. John Gowdy to succeed them, respectively.

M-556 Voted: That letters be written to Rev. F. C. Havighurst and Rev. H. R. Caldwell, expressing the grateful recognition of the invaluable services and co-operation rendered by these two gentlemen, and the regret of the Board that they have to resign their connection with the Board from now on.

The Secretary also reported that Rev. F. P. Jones wishes to resign from his office as a co-opted member of the Board, on account of his pending furlough.

M-557 Voted: That the resignation of Mr. Jones be accepted, and that the Secretary be instructed to write and thank him for the invaluable

FUKIEN CHRISTIAN UNIVERSITY

Minutes of the Meeting of the Board of Managers - 2

December 12, 1928.

service and co-operation rendered by him to the Board during the last several years.

M-558 Voted: That the question of co-opting another person to succeed Mr. Jones be laid on the table.

M-559 Voted: That for the first half of the year 1929, Dr. S. H. Leger be asked to serve as Treasurer of the Board, and that beginning the last half of the year, Mr. Paul P. Wiant be asked to serve in that capacity.

By general consent the discussion of the report of the Sub-Committee on the revision of the University By-laws was postponed to the latter part of the meeting.

The President reported that according to instructions received from Government authorities, the Registration documents should be prepared anew, and that new applications should be made, two copies of which he had already prepared, one for the registration of the Board of Managers, and the other for the registration of the University.

M-560 Voted: That the two applications above mentioned, should be signed and sealed by those members representing the churches co-operating in the University, on behalf of the founders.

In regard to the correlated program for Christian Colleges in China, it was

M-561 Voted: A. That the Board endorse the general principles outlined by the Correlated Program for Christian Colleges in China.

B. That Fukien Christian University's part in the Correlated Program be so modified as to give a student body of 300 instead of 200; the reason being that Fukien's student enrolment in normal times has come to near 200, that some room should be provided for for the next few years in the Province of highest density of Christian population in China without a government institution of higher learning.

C. That in regard to the relation between this University and Hwa Nan Colloge, a committee of three be appointed to meet and discuss with representatives of the Board of Managers of the latter, concerning any possible co-operation between those two institutions. For this purpose President Lin, Mr. C. D. Shong and Dr. Gowdy were appointed, and President Lin was instructed to notify the President of Hwa Nan regarding this action.

M-562 Voted: That the plans for rebuilding the burned dormitory as an Arts Hall be approved, costing M\$48,000.00 in addition to the M\$34,740.10 from insurance.

M-563 Voted: To approve of the plans for altering the two double faculty residences at a cost of M\$5,000.00 each, for use as dormitories to

FUKIEN CHRISTIAN UNIVERSITY

Minutes of the Meeting of the Board of Managers - 3

December 12, 1928.

accommodate fifty students each, and to ask the Trustees for permission to carry out this plan.

M-564 Voted: To build four new faculty residences at an estimated cost of M\$40,000.00. Details to be submitted to the Executive Committee with power to act.

M-565 Voted: To approve of the division of house No 762, now occupied by Mr. Farley, into two flats to accommodate two families, at a cost of M\$2,500.00. (Dr. Gowdy reported that the Trustees had already given permission for this change some years ago.)

M-566 Voted: To adopt the report of the sub-committee on the Constitution of the Board of Managers.

The specific recommendations adopted are as follows:

1. "That there should be two separate documents: one for the general university, including the power and duties of the Trustees and the Managers; and another for the Managers alone, with definite reference to their relationship with the Trustees.
2. That one of the documents should be called the Constitution of Fukien Christian University, and the other the Constitution of the Board of Managers of Fukien Christian University.
3. That we adopt the Trustees' revision as the general constitution of the University, with the following amendment:
 - (a) In place of the By-laws, there should be a constitution, hence the document will be called the Constitution of Fukien Christian University.
 - (b) Article VIII on Amendments should be amended to read as follows:

"Upon notice of the proposed amendment in the call of the meeting, these articles of the Constitution, with the exception of Articles V, VI, and VII, may be amended at any regular meeting of the Board of Trustees by a three-fourths (3/4) vote of those present."
 - (c) Article V (duties of the Board of Managers) there shall be added after

"Shall recommend to the Trustees candidates for degrees",
"from the University of the State of New York."
 - (d) Article VI on Affiliated Schools be deleted.
 - (e) Article VII, Section II "Duties of the President" shall be

FUKIEN CHRISTIAN UNIVERSITY

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Section I, and Section I "The Senate. Its Duties" be changed to Section II.

(f) Duties of the President "(c) to exercise a general oversight of the property and business of the University" shall be added the word "finances" after "property".

(g) The duties of the Senate:

"(e) to have under its consideration and oversight all of the various departments of the University," add "including the library".

4. The constitution of the Board of Managers:

(a) The constitution of the Board of Managers should be based on the provisions in the general constitution as given in Articles V, VI, VII, as stated in the Trustees proposed revision as amended above.

(b) An additional article should be included to show the definite relationships between the Trustees and the Board of Managers, to read as follows:

"The Board of Managers accepts full responsibility for the control of the private institution known as Fukien Christian University, founded by the Christian Mission Boards in America and England, as represented by the Board of Trustees in America, with the purpose of love, sacrifice and service for which they stand, of cultivating the highest type of character, of pursuing higher learning, and of meeting the needs of society."

(c) To re-adopt the arrangement of the article as proposed by the Managers, which is the accepted form of the document in China.

5. That the proposed agreement between the Board of Managers and the Trustees, as formerly proposed, be no longer considered as effective."

The revised "Constitution of the Board of Managers" being gone through article by article with discussions, comments, and passed separately, it was

M-567 Voted: That the Constitution of the Board of Managers be adopted with the following modifications, to read as it is enclosed herewith:

(a) Article II the words "power of" be changed to read "responsibility for the".

(b) Article III "the co-operating churches or missions of" be changed to read "the Churches co-operating in the University".

(c) The words "or missions" be deleted throughout the document.

FUKIEN CHRISTIAN UNIVERSITY

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- M-568 Voted: That Rev. E. M. Stowe be given the rank of Assistant Professor.
- M-569 Voted: That the first design of the University Seal be adopted.
- M-570. Voted: That Dr. Gowdy be asked to represent Fukien Christian University in his trip to South Fukien and the Philippine Islands, with the understanding that the University will bear a fair share of his expenses.

The Government gift of \$40,000.00 toward Fukien Christian University's building fund was reported by President Lin. The advisability of accepting the gift was discussed; and by general agreement the question was deferred for further consideration by the Board.

President Lin also reported on the proposal of the Department of Education of Fukien Province to co-operate with Fukien Christian University for holding a summer school at the University for training middle school teachers of this province; of the possibility of the Government endowing chairs in F. C. U. for professors in Education; and of the promise from the Commissioner of Education to grant a substantial subsidy to F. C. U. if it is desired. All of these matters were discussed and deferred for further consideration by the Board.

There was a general agreement that Fukien Christian University's name need not be changed in Chinese nor the word "University" into "College".

The meeting adjourned.

(Signed) Lin Pu Chi

Secretary.

January 15, 1929.

CONSTITUTION OF THE BOARD OF MANAGERS

of

FUKIEN CHRISTIAN UNIVERSITY

THROSTEN

Chapter I - NAME AND PURPOSE

- Article I. The name of this Board shall be the Board of Managers of Fukien Christian University.
- Article II. The Board of Managers accepts full responsibility for the control of the private institution known as Fukien Christian University, founded by the Christian Mission Boards in America and England, as represented by the Board of Trustees in America, with the purpose of maintaining the spirit of love, sacrifice, and service, for which they stand, of cultivating the highest type of character, of pursuing higher learning, and of meeting the needs of society.

Chapter II. ORGANIZATION AND DUTIES
OF THE BOARD

(A) Membership

- Article III. The Board of Managers shall consist of representatives appointed by the Churches co-operating in the University.
- Article IV. Each of the cooperating Churches shall, upon meeting the conditions of representation described in Chapter II, Article VII, of this constitution, be entitled to appoint four members of the Board of Managers.
- These four members are appointed in the following way. In the first instance, one shall be appointed for four years, one for three years, one for two years, one for one year, and the Churches shall annually appoint a person for a term of four years to fill the place of each retiring member, and shall fill vacancies whenever they occur.
- Article V. The Board of Managers may co-opt as full members of that Board not more than five persons for terms of four years each.

CONSTITUTION OF THE BOARD OF MANAGERS OF F.C.U.

(2)

Chapter II. ORGANIZATION AND DUTIES
OF THE BOARD (Con't)(A) Membership (Con't)

Article VI. Members of any faculty of the University shall not be members of the Board of Managers, except under special circumstances and with the consent of this Board.

(B) Basis of Representation

Article VII. Cooperating Churches may secure their representation in the Board of Managers in accordance with the following:

- (a) Each Church cooperating in the University shall be entitled to full representation (i.e. by four members) on the Board of Managers, upon meeting the following requirements:
 - (1) At least two teachers, who shall be specialists in their departments, shall be provided for, who may become members of the faculty upon appointment by the Board of Managers.
 - (2) An annual appropriation of not less than \$6,000.00 Mex., or \$3,000.00 gold, toward current expenses, shall be guaranteed until such time as these expenses together with those arising from development, are so amply covered by endowment that such funds are no longer required for the maintenance and proper development of the University.
- (b) Any Church which cannot meet all the conditions for full representation, as stated in (a) of this Article, may secure partial representation as follows:
 - (1) By providing two qualified teachers and \$3,000.00 Mex., \$1,500.00 gold, for current expenses, a Church may secure three representatives on the Board of Managers.

CONSTITUTION OF THE BOARD OF MANAGERS OF F.C.U. (2)Chapter II.-- ORGANIZATION AND DUTIES
OF THE BOARD (Con't)(B) Basis of Representation (Con't)

(2) For one qualified teacher and \$3,000.00 Mex., or \$1,500.00 gold, for current expenses, a Church may have two representatives.

(3) For one qualified teacher or for \$3,000.00 Mex., or \$1,500.00 gold, for current expenses, a Church may have one representative.

(C) Officers of the Board

Article VIII. The officers of the Board of Managers shall be a chairman, a secretary, and a treasurer. These officers shall be charged with the duties usually pertaining to these offices.

Article IX. The President of the University shall be ex-officio a member of the Board of Managers, with a vote

(D) Meetings

Article X. A meeting of the Board of Managers shall be held annually in the month of August or September, at which meeting a full report of the operation and condition of the University, and a statement properly audited of all receipts and disbursements during the year, shall be made.

Article XI. Special meetings shall be held at the request of three members of the Board, or at the call of the Executive Committee.

(E) Quorum

Article XII. Two thirds of the Board of Managers, at least a majority of the cooperating churches being represented, shall constitute a quorum. All matters shall be decided by a majority present voting.

(F) Rules and Regulations

Article XIII. The Board of Managers shall have power to make for itself any rules and regulations not inconsistent with this constitution.

CONSTITUTION OF THE BOARD OF MANAGERS OF F.C.U

(4)

(G) Executive Committee

Article XIV. The officers of the Board, the President of the University, and two members elected by the Board shall constitute the Executive Committee.

Article XV. These members shall exercise the functions of the Board of Managers during the interim between meetings. Upon approval by the Board, the record of all actions taken by this committee shall be incorporated in the minutes of the Board.

Article XVI. Meetings of the Executive Committee shall always, if possible, be attended by its entire membership. Where this is impossible, however, representatives of at least three of the participating Churches shall constitute a quorum.

(H) Duties

Article XVII. The duties of the Board of Managers shall be:

- (a) To control and keep up all the property.
- (b) To provide and control all the finances.
- (c) To establish departments and approve courses of study.
- (d) To appoint the president, officers, and members of the faculties.
- (e) To establish salaries of all teachers and officers.
- (f) To provide suitable buildings and appliances.
- (g) To fix all tuition fees.
- (h) To grant degrees upon recommendation from the faculty.
- (i) To perform all other duties necessary to the general administration of the University.

Chapter III. - THE ADMINISTRATION OF THE UNIVERSITY

Article XVIII. The general administration of the University shall be invested in the office of the President of the University.

CONSTITUTION OF THE BOARD OF MANAGERS OF F.C.U. (5)Chapter III. - THE ADMINISTRATION OF THE UNIVERSITY (Con't)

Article XIX.

The duties of the President shall be:

- (a) To supervise and guard the interests of all departments of the University.
- (b) To officially represent the University.
- (c) To exercise a general oversight of the property, finances, and business of the University.
- (d) To appoint, and, for sufficient cause, discharge all employees.
- (e) To make an annual report of the University to the Board of Managers.
- (f) To recommend, in consultation with the deans of the departments involved, appointment or dismissal of members of the faculty to the Board of Managers.

Chapter IV - THE SENATE

Article XX.

The Senate shall consist of the President of the University, the deans of all departments, and the professors of the several faculties.

Article XXI.

The duties of the Senate shall be:

- (a) To plan courses of study.
- (b) To establish rules of government and discipline.
- (c) To decide such cases as referred to it by the dean of any department.
- (d) To pass upon the estimates of expenses presented by each department, and, through the President, make its recommendations regarding the same to the Board of Managers.
- (e) To have under its consideration and oversight all of the various departments of the University, including the Library, make plans for their development and expansion, and through the President, make recommendation to the

JAN 15 1929

CONSTITUTION OF THE BOARD OF MANAGERS OF F.C.U.

(6)

Chapter IV - THE SENATE (Con't)

Board of Managers regarding existing departments; or in regard to the establishment of new departments.

- (f) To do such work and have such powers as may from time to time be delegated to it by the Board of Managers.

Chapter V - DUTIES OF A DEAN

Article XXII. The duties of a dean of a department shall be:

- (a) In the absence of the President, to preside at meetings of the faculty of his department.
- (b) To superintend the teaching and to maintain order in his department.
- (c) To receive and to dismiss when necessary the students of his department according to such rules as the Senate may enact.
- (d) To inform the President of the University of all important matters relating to his department.

Chapter VI - FACULTIES

Article XXIII. The faculty of a department shall consist of the President of the University, the Dean of the department, and all teachers of professorial rank in that department.

Article XXIV. The faculty of a department shall be under the direction of the Senate and shall be responsible to that body for the faithful performance of its duties.

Article XXV. The faculty of a department shall prepare annually a list of estimates of expenses, and present it to the Senate for its approval.

Article XXVI. Any member of a faculty may, for sufficient cause and after due notice, be removed by the Board of Managers.

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CONSTITUTION OF THE BOARD OF MANAGERS OF F.C.U. (7).

Chapter VII - AMENDMENTS

Article XXVII.

These articles may be amended at any annual meeting of the Board of Managers, by a three-fourths vote of those present, provided that all members shall have been notified at least two weeks in advance.

MINUTES OF THE MEETING OF THE BOARD OF MANAGERS
of
FUKIEN CHRISTIAN UNIVERSITY

At 2:00 p.m., February 2, 1929

At Dr. Gowdy's Residence, Foochow.

Members of the Board of Managers

<u>A.B.C.F.M.</u>	<u>C.M.S.</u>	<u>M.E.M.</u>	<u>R.C.A.</u>
1928 S. H. Leger*		Wang Chien Ho*	
1929 Ung Huai Iu		Paul P. Wiant*	
1930 C. D. Sheng*		John Gowdy*	H. Renskers
1931 Lin Yu Shu*	E. M. Norton	Lin La Chuan*	

Co-opted

1929 Lin Fu Chi*
1930 David S. Hung
1931 Wang Yung Chung
1932 Ting Chao Wu

Ex-Officio

Lin Ching Jun,* President.

*Those whose names are starred above were present.

A letter from Rev. Lin Yu Shu, the Chairman, was read stating that he was unable to come on time on account of a previous engagement, and also one from Mr. Wang Yung Chung stating that he would not be able to come.

President C. J. Lin was elected Chairman pro tem., and he asked Dr. S. H. Leger to offer the opening prayer.

The Budget for 1929-30 was presented for discussion, so as to get it to New York for a meeting of the Trustees in March.

President Lin explained that the deficit of \$8,879.00 is due to the four reasons given below:

1. Furlough Expenses: Asher, Beeman, Sutton, Farley - rent, refit, tuition, etc., \$8,430.00 over and above the expenses for these same people as shown in the budget for last year (exclusive of Beaches' and Scotts' furlough expenses which are met by the A. B.C.F.M.).

Reasons for the deficit of \$8,879.00 in the 1929-30 budget (Con't).

2. Addition to staff of a Librarian, T. H. Wang, Theodore Chen, a Chinese teacher, and a Social Science teacher, \$6,065.00.
3. Increase in existing expenditures: \$600.00 for 9 persons on new contract; \$636.00 for 8 items in Operation and Maintenance and Departments.
4. New Projects: Rice Selection \$50.00; 500 cement posts for boundary line, \$625.00.
5. Savings over last year's budget (1928-29):

President's Assistants.....	\$180.00
Board of Managers Expenses.....	20.00
Taxes.....	32.00
Residence Repairs.....	250.00
Librarian Assistants.....	140.00
Biology.....	619.00
Chemistry.....	1,179.40
Mr. Metcalf.....	7,550.00
Mr. Wang.....	600.00
Physics.....	9.20
Furniture.....	75.00
	10,654.60

M-571 Voted: That we adopt the budget for 1929-30 with a total estimated income of \$133,863.00 and expenditure of \$142,742.00, with the expectation that the budget deficit of \$8,879.00 will be more than covered by additional income from the Hall Estate useable in meeting expenses of the Departments of Chinese and Social Science, and of income from the Rockefeller Foundation useable for the science departments.

The problem of the recall of foreign teachers going home on furlough was discussed, but no action was taken.

M-572 Voted: To approve of rebuilding the burned dormitory into an Arts Hall at a cost of \$50,000.00 Mex., including the Insurance, \$34,740.10, and interest thereon, and \$12,000.00 already raised in China and \$4,000.00 to be raised.

M-573 Voted: That an amount of \$5,000. be used for remodeling a double residence for dormitory purposes, and \$15,000. for two faculty residences (limit of \$7,500.00 on each house).

M-574 Voted: That Mr. Paul P. Wiant be elected as Treasurer of the Board.

M-575 Voted: That we ask President Lin, Mr. Wiant, and Dr. Gowdy to serve as a committee to find an Assistant Treasurer to live at the University during the absence of Miss Asher.

(Signed) Lin Pu Chi, Secretary.

FUKIEN CHRISTIAN UNIVERSITY

Minutes of the Meeting of the Executive Committee of the
Board of Managers

April 27, 1929, at 3:00 p.m.

At the Residence of Mr. Paul P. Wiant, Foochow.

PRESIDENT: President C. J. Lin, Rev. E. M. Norton, Mr. Paul P. Wiant, and Rev. Lin Pu Chi.

Mr. Norton offered the opening prayer.

President C. J. Lin was asked to act as Chairman.

The Chairman announced that Miss Asher would be returning to America on furlough very soon, and that it would be necessary to appoint an acting treasurer.

E-100 VOTED: That we formally appoint Rev. R. W. McClure to serve as Acting Treasurer of the University, giving such time to the work as he is able to, leaving the detailed work to an Assistant Treasurer.

E-101 VOTED: That the Secretary be instructed to write and thank the Mid-Fukien Council of the Church of Christ in China for so generously allowing Mr. McClure to serve as Treasurer for the University.

E-102 VOTED: That the Secretary write Miss Eva M. Asher a letter of appreciation for her devoted and faithful service to the University for the last six years, and inform her that the Board of Managers wish her a happy and enjoyable trip home, and that she may come back again to China after her furlough.

With regard to the revised budget proposed by President Lin, involving an increase of \$1,980.00 for increase in teachers' salaries, and \$8,375.00 for additional teachers and officers, a total of \$10,355.00, and an increase of \$160,000.00 for Capital Fund, it was

E-103 VOTED: That the Executive Committee as such approves of the revision, but the President should write and find out if the whole Board of Managers would approve. In the event of two members dissenting, then a meeting of the whole Board would be necessary.

With regard to co-education, it was

E-104 VOTED: That the Managers be asked to consider the advisability of admitting women students to the Fukien Christian University in the fall of 1930, using one of the faculty residences (the house now occupied by Prof. Farley) as dormitory.

PCL:Y

(Signed) LIN PU CHI
Secretary.

FUKIEN CHRISTIAN UNIVERSITY
PROGRAM OF STAFF AND BUILDINGS
 (Request for 1929-30)

See Office 1919

I. Increase in Salary:

	Monthly Salary	Over Budget 1929-30		
(a) C. S. Wang (Prof. of Chinese)	\$180.00	\$360.00		
H. T. Kuo (Prof. of Chinese)	125.00	60.00	M.\$	420.00
(b) W. T. W. Liu (Business Manager and Asst. Treas.)	\$150.00	\$480.00		
U. C. Dang (Warehouse Clerk)	45.00	120.00		
Yen Hsun Chung (Office Secretary)	70.00	360.00		
Office Assistant (Bookstore Keeper and Typist)	40.00	180.00		
Ding Sing Sang (Land Deeds Writer and Printer)	33.00	60.00		
				1,200.00
(c) Y. M. Chin (Assistant Librarian)	\$ 70.00	\$120.00		
J. C. Lai (Instructor in Physics)	80.00	120.00		
C. Y. Hsieh (Instructor in English and Registrar)	90.00	120.00		
				360.00
			M.\$	1,980.00

II. Addition:

(a) Social Science Teacher	\$2,100.00		
(b) Biology Teacher	2,600.00		
(c) Education Teacher	1,275.00		
(d) Director of Student Activities	1,300.00		
(e) Chinese Secretary for President's Office	600.00		
(f) Departmental books for Library	500.00		
			8,375.00
Total Additional Expenses for 1929-30 . . .			M.\$10,355.00

III. Capital (1929-30) and (1930-31)

(1929-30)			
(a) Remodeling one double residence for dormitory, and furniture	\$ 6,000.00		
4 Residences	30,000.00		
Furniture	4,000.00		
Graves	5,000.00		
			M.\$ 45,000.00
(1930-31)			
(b) Dormitory	\$82,000.00		
Remodeling Farley's house for girl students' dormitory	3,000.00		
4 Residences	30,000.00		
			115,000.00
Total Capital for 1929-31			M.\$160,000.00

MINUTES OF ANNUAL MEETING
BOARD OF MANAGERS, FUKIEN CHRISTIAN UNIVERSITY

9:00 A.M. Saturday, October 26, 1929

President's Residence, Foochow

OCT 27 1929

INDEXED

Members of the Board:

<u>A.B.C.F.M.</u>	<u>C. M. S.</u>	<u>METHODIST</u>	<u>REFORMED</u>
1929 Ung Huai Iu		Paul P. Wiant ^x (Treasurer)	
1930 C. D. Sheng		John Gowdy ^x	H. Renskers
1931 Lin Yu Shu (Chairman)		Lin La Chuan ^x	
1932 W. L. Beard ^x	W.P.W. Williams ^x	Wang Chien Ho ^x	

CO-OPTED

1929	Lin Pu Chi ^x (Secretary)
1930	David S. Hung
1931	Wang Yung Chung
1932	Ting Chao Wu

EX-OFFICIO

Lin Chin Jun^x (President)

Those whose names are starred above were present.

Members of the Board met in President Lin's house at 9:00 A.M.

It was reported that the Chairman, Rev. Y. S. Lin together with some other members of the Board were detained in Shanghai and Nanking on account of boat delay; consequently President Lin was elected chairman pro tem, who asked Rev. W. P. W. Williams to offer the opening prayer.

Regarding the quorum it was

M-579 VOTED that we proceed with to-day's business, and submit the motions to absent members for their votes.

The suggested agenda prepared by President Lin was adopted with the addition of another item, "VIII: Election of Officers."

Regarding the previous minutes of the Board, it was

M-580 VOTED that the minutes of the previous meeting, as distributed to the members and read, be approved as they stand.

Regarding President Lin's, and Acting Dean Scott's annual reports, which had already been distributed and read with interest, it was

M-581 VOTED that these reports be received as they stand with appreciation for the thoroughness with which they had been prepared.

President Lin, however, was asked to mention the points which he thought should be emphasized and specially attended to. This he did, and mentioned four or five points for special attention, including the "Urgent Financial Needs."

M-582 VOTED that the Board approve the adjustments in the treasury books as follows:

1. Emergency Expenses after the Dormitory Fire.

Receipts

From New York Treasurer (US\$2,500)	M.\$5,271.14
From Fukien Government (part)	1,154.17
	<u>M.\$6,425.31</u>

Expenditures

Building "A" and "B" Remodeling	M.\$1,991.97
Temple Remodeling	564.75
Fire Protection	663.48
Cleaning Burned Dormitory	141.28
Dormitory Furniture	3,063.83
	<u>M.\$6,425.31</u>

2. Campaign Expenses met from 1928-29 current budget.

Remittance Fees	M.\$ 11.00
Postage	85.99
Telegram	6.25
Printing	547.70
Assistants	192.40
Promoters' Expenses	85.29
Stationery	106.04
Traveling Expenses	14.68
	<u>M.\$1,049.35</u>

3. 1927-28 Deficit M.\$236.42 met from 1928-29 Bank Interest.

4. W. A. Main's refund on Kellogg's Travel Expenses M.\$3,359.17 transferred to Building Funds.

5. Government's Gift (part) M.\$845.83 to Building Funds.

6. Sale of Building Materials M.\$7,362.25 to Building Funds.

7. Main Account Dr. Balance M.\$1,228.95 be covered by Income and Expense Account.

M-583 VOTED that the Financial Reports, as presented by the University Treasurer, Rev. R. W. McClure, for the year 1928-29 and already distributed among the members, be accepted.

M-584 VOTED that we express deep appreciation to Dr. W. L. Beard for his service in auditing the year's accounts.

M-585 VOTED that the Board of Managers of F.C.U. express their

heartfelt gratitude to the Executive Committee of the Church of Christ in China Mid-Fukien Conference and to the Rev. R. W. McClure for the efficient service he rendered as the University Treasurer for the past year, and their earnest desire that he would continue to serve for this coming year.

M-586 VOTED that the surplus funds from the current budgets, 1916-27 and 1928-29, be applied to meet the budget of 1929-30.

1. 1916-27 Surplus	M.\$201.44
2. 1928-29 Surplus	967.15
	<u>M.\$1,168.59</u>

M-587 VOTED that the Board requests the Trustees to apply the gain on exchange, M\$3,440.60 during 1928-29 to meet the budget of 1929-30.

M-588 VOTED that the Revised Budget for 1929-30 as presented by the President be approved.

Summary of 1929-30 Budget
Revised on Sept. 28, 1929

Estimated Income

1. From New York Treasurer	M.\$105,991.22
2. From Gain on Gold Exchange (1929-30)	2,848.81
3. From Field Mission Treasurers	26,128.46
4. From the Field	29,174.80
Total of Estimated Income	<u>M.\$164,143.29</u>

Estimated Expenditures

1. Administration and General	M.\$ 15,464.50
2. Operation and Maintenance of Plant	48,403.00
3. Instructional	89,934.96
4. Contingent Fund	420.00
5. For Specially Designated Objects not a Part of the Strictly Educational Work	9,920.83
Total of Estimated Expenditure	<u>M.\$164,143.29</u>

M-589 VOTED that the Board approve of the plans for buildings and furniture, calling for an immediate need of M.\$85,000, and that we request the Trustees to make every effort to meet these urgent needs as follows:

1. Furniture for Gardiner Hall, Jr., Memorial Arts Hall	M.\$ 4,500.00
2. Furniture for New Dormitories	4,500.00
3. Fence and Gate House for the Riverside Campus	3,000.00
4. Three Small Double-Residences	42,000.00
5. Additional Dormitory Units	25,000.00
6. Additional Land and Grave Removal	6,000.00
Total	<u>M.\$85,000.00</u>

President Lin then made a verbal report of the conditions of the present semester, concerning five new teachers, a student body of 142, and a fine religious activities program.

Regarding the personnel of the Faculty it was

M-590 VOTED that the Board ask the Church of Christ in China Mid-Fukien Conference to appoint and undertake the support of Prof. Norvil Beaman.

M-591 VOTED that the Board reiterate its request to the Chung Hua Sheng Kuan Hui (C.M.S.) to provide for the support of Prof. Francis C. Martin, or to appoint a teacher on the Faculty, and to increase its annual appropriation to the minimum quota of US\$1,500.00.

M-592 VOTED that the Board request the Methodist Episcopal Church to appoint and support a teacher on the Faculty to take the place left vacant by Dr. John Gowdy.

M-593 VOTED that a committee be appointed to look into the matter of salary schedule and length of service of foreign teachers.

For this committee the chairman appointed the following: Dr. John Gowdy, Dr. W. L. Beard, Rev. W. P. W. Williams, and Mr. Paul P. Wiant.

M-594 VOTED that the Board approve the policy of "Furlough Reserve Fund" beginning from the 1930-31 Budget.

M-595 VOTED that we ask the administration to prepare a scheme of sabbatical year and pension provision for the Chinese members of the Faculty.

President Lin then narrated at some length the origin and development of the correlated programme for the Christian Higher Education in China. The following motion was adopted:

M-596 VOTED that while we are in perfect sympathy with the effort to form a correlated programme for Christian colleges in China, and stand ready to co-operate in everyway in such a programme, yet because of the long delay in perfecting this programme, and because of our great and immediate needs, we urge upon the Trustees the necessity of at once planning an advance movement to supply staff and equipment to make Fukien Christian University in every sense a first class undergraduate institution.

The problem of co-education was discussed at length.

M-597 VOTED that the following be appointed officers of the Board for the year 1929-1930:

Chairman: Rev. Lin Yu-Shu
Secretary: Rev. Lin Pu-Chi
Treasurer: Rev. W. P. W. Williams

Fukien Managers' Meeting

- 5 -

October 26, 1929.

11-598 VOTED that the following be appointed to form the Executive Committee of the Board, together with the above-mentioned executive officers:

Dr. John Gowdy
Dr. W. L. Beard

The meeting adjourned after closing prayer by the Secretary.

Afternoon tea was then served by Mrs. C. J. Lin, participated in by members of the Faculty.

Lin Du-Chi
Secretary.

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JOINT OFFICE

FUKIEN

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MINUTES OF MEETING

BOARD OF MANAGERS; FUKIEN CHRISTIAN UNIVERSITY

1:30 P.M. Thursday, February 6, 1930

in the Residence of Dr. Gowdy-Foochow

Members of the Board:

	<u>A.B.C.F.M.</u>	<u>C. M. S. K. H.</u>	<u>METHODIST</u>	<u>REFORMED</u>
1930	C. D. Sheng	(C.M.S.in Fuki- en)	J-Gowdy*	H-Renskers
1931	Lin Yu Shu*(Chairman)		Lin La Chuan*	
1932	W. L. Beard	W.P.W. Williams* (Treasurer)	Wang Chien Ho*	
1933	W. Y. Hwang		Paul P. Wiant*	

COMPTED MEMBERS

T. Davis S. Chung	Ting Chao Wu
Wang Yung Chung	Lin Pu-Chi* (Secretary)

Ex-Office Members

Lin Ching Jun* (President)
 Also present: R. W. McClure* (University Treasurer)

Those whose neames are starred above were present.

The Chairman, Rev. Lin Yu Shu present, and the meeting opened with a prayer by Mr. Lin La Chuan.

Minutes of the Annual Meeting October-26, 1929, were adopted as distributed.

The Secretary then read three letters from:

- (1) Mr. Lau Kieng Guong, Secretary of the Standing Committee of C.H.S.K.H. Fukien Diocesan Synod, saying that the request of the managers as contained in M-591, Annual Meeting, had already been referred to the proper bodies for consideration.
- (2) Miss Eva M. Asher Resigning her position in the University to take effect on July 31, 1930, on account of her further study in America.
- (3) Mr. R. Scott Resigning from his office of acting Dean of the University to take effect with the close of the Fall Semester 1929, on account of his pending furlough.

M-599 Voted: that the Board hear with pleasure the communication from Mr. Lau, and ask the Secretary to write and thank him, and the Standing Committee of the Fukien Diocesan Synod C.H.S.K.H.

M-600 Voted: that the Board accept with regret the communications from Miss E. M. Asher and Mr. Scott, and ask the Secretary to write and thank them for their previous services in the University.

M-601 Voted: that the Board approve of the new appointments of the following officers:

Theodore H. E. Chen, - Dean, and a Dean's Council consisting of:

Theodore H. E. Chen, - Dean of Studies

Fu Shang-ling, - Dean of Students

E. M. Stowe, - Director of Personnel

C. S. Wang, - Director of Admissions

M-602 Voted: That the Board approve of the appointment of the (appointment of the) following Faculty members to the rank of Assistant-Professor, and Association-Professor:

Theodore H. E. Chen: Assistant-Professor of Education.

Kcats H. Tseng: Assistant professor and Acting Chairman of the Department of Economics & Political Science.

Fu Shang-ling: Association-Professor & Chairman of the Department of Sociology & History.

T. H. Wang: Assistant Professor of Chemistry.

M-603 Voted: that the Board request Mr. J. McCann of the Church of Christ in China Mid-Fukien Conference to kindly act as the acting University Treasurer during the furlough of Mr. W. R. McClure.

The report of the Committee on Salary Schedule for foreign members of the staff was then presented, vide M. 593 Annual Meeting.

- M-604 Voted: that the schedule as reported be adopted by this Board with the following additional item:
 "If a staff member does not return from furlough, he may receive furlough salary until he enters into regular employment, but in no case will more than six months' salary be paid."
- M-605 Voted: that F. C. U. be consisted of Three Colleges: i.e. a College of Liberal Arts, a College of Physical Sciences, and a School of Education, and that the faculty be authorized to reorganize the Department of Education and Psychology into a School of Education.
- M-606 Voted. that a matriculation fee of \$10.00 be charged on every new student received, and that the Tuition Fee be raised from \$60 to \$70 for all students new and old, taking effect from the Fall Semester, 1930.
- M-607 Voted: that the budget as submitted by the President, together with the adjustments called for in Votes M-604-606, be adopted; and that the new budget and the revised schedule for foreign staff be recommended to the Trustees as supplements to the Minutes of this meeting.
- M-608 Voted: that the Board request the Trustees to grant from the additional gain on exchange a sum of \$9,557.00 Mex. toward meeting the current budget for 1930-31.
- M-609 Voted: that we request the Trustees to grant any surplus money from annual current budget as well as the unappropriated gain on exchange for a Field Endowment fund, the income of which be applied for the upkeep and depreciation of the University plant.

Consideration was then earnestly given to the

Consideration was then earnestly given to the budget on Urgent Physical Needs calling for an amount of M\$77,380 to be immediately planned for. Hope was expressed that the Trustees would do their best. The problem of residences for teachers next fall was discussed at length, and Dr. Gowdy, Mr. Williams and Mr. Wiant were asked to plant for a satisfactory arrangement.

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The question of the Correlated Program for Christian Colleges in China, and Fukien's part in it, was discussed. No action was taken by the Board for no definite report had yet come from the Council of Christian Higher Education in Shanghai.

Meeting adjourned

Lin Pu-Chi

Secretary

FUKIEN CHRISTIAN UNIVERSITY
SUMMARY OF BUDGET FOR 1930 - 1931

(February 6, 1930)

ESTIMATED INCOME

I. From New York Treasurer	\$214,576.20
II. From Trustees' Gain On Gold Exchange	11,435.30
III. From Fukien Church Treasurers	35,016.00
IV. From University Receipts	<u>59,124.00</u>
Total for Estimated Income	<u>\$321,372.00</u>

ESTIMATED EXPENDITURE

I. Administration and General Expenses	24,440.00
II. Operation of Physical Plant and General Services	166,574.00
III. Instruction General	17,103.00
IV. Instruction by Colleges	111,255.00
A. College of Liberal Arts	39,293.00
B. Colleges of Physical Sciences	53,897.00
C. School of Education	<u>18,065.00</u>
V. Contingent Fund	<u>2,000.00</u>
Total for Estimated Expenditure	<u>321,372.00</u>
VI. Special physical need	77,380.00

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FUKIEN CHRISTIAN UNIVERSITY

2.

BUDGET FOR 1930 - 1931.

(All figures are in Mexican Dollars unless otherwise indicated.)

ESTIMATED INCOME

I. From New York Treasurer

1. From Mission Boards

American Board	US\$ 4,500.00	
Methodist Board	4,000.00	
Reformed Church	1,500.00	
Church Missionary Society	1,111.11	
	<u>11,111.11</u>	

2. Endowment, General (including Home Administration US\$1,800.00) 8,400.00

3. Rockefeller Foundation M\$ 10,000.00

~~Harvard~~ Harvard-Yenching Institute, gen. 8,000.00

5. Special Gifts

Dr. Hill	US\$2,500.00	
Dr. Warner	500.00	3,000.00
Ex. @ 2 to 1	US\$30,511.10	
		<u>61,022.20</u>
		71,022.20

6. Harvard-Yenching Institute, for 2,000.00 4,000.00
development of Chinese Depts.

7. Special Items

Mrs. Date, Psychology End.	50.00	100.00
R.W. Jones, Scholarship End.	25.00	
E.C. Jones " "	175.00	
Louise Osborne, "	27.00	227.00
	<u>US\$32,788.11</u>	<u>454.00</u>
		75,576.20

8. Donation on Property Rental and Plant Depreciation 139,000.00
214,576.20

From Gain on Gold Exchange: 3,098.80

Additional Gain on Gold Exchange from Trustees 9,557.00

From Field Mission Treasurers

1. American Board (Beach 5,5000; M\$11,120.00 Scott 5,620)
Carried Forward. . M\$11,120.00 227,232.00

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1930-31 Budget

F. C. U.

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Brought Forward.	M\$11,120.00	227,232.00
<u>2. Methodist Board</u>	<u>23,896.00</u>	<u>356,016.00</u>
Kellogg.	12,150.00	
Stowe	6,008.00	
Sites	5,738.00	

IV. From the Field

1. Staff Salary Donations

President's Office	7,700.00	
Treasurer's "	3,500.00	
Dean's "	8,900.00	
Library	3,000.00	
English Literature	1,500.00	
Medical Service	3,000.00	
Music	4,500.00	
	<u>32,100.00</u>	32,100.00

2. Student Fees, General

Entrance Examination 80 @ 2.00	160.00	
Matriculation. 65 @ \$10	650.00	
Tuition 130 @ 70.00	9,100.00	
Laboratory.	1,450.00	
Dormitory. 76 @ 12.00;		
54 @ 8.88.	1,344.00	
Electric Light 130 @ 12.00	1,560.00	
Late Registration 25 @ 2.00	50.00	
Change of Registration	5.00	
Library Fines	20.00	
Miscellaneous	10.00	
	<u>14,349.00</u>	

3. Student Fees, Designated

Athletics			
130 @ 2.50	325.00		
Board			
130 @ 64.00	8,320.00		
Medical			
130 @ 2.00	260.00		
Uniform			
130 @ 10.00	1,300.00		
Graduation			
15 @ 12.00	180.00		
Union			
130 5.50	715.00		
Carried Forward		<u>11,100.00</u>	<u>262,248.00</u>
		<u>11,100.00</u>	
<u>Total of Estimated Income</u>		<u>57,549.00</u>	<u>262,248.00</u>

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1930-31 Budget

F. C. U.

Brought Forward	M\$57,549.00	262,248.00
4. Methodist Jubilee, Scholarship End.	70.00	
5. 1919 Class Loan Fund	25.00	
6. Electric Light (from faculty)	600.00	
7. Bank Interest	400.00	
8. Rent of Land and Rooms	280.00	
9. Sale of Launch and Sampan. Tickets	200.00	
	<u>1,212.00</u>	<u>59,124.00</u>
<u>Total of Estimated Income.</u>	<u>M\$321,372.00</u>	

EXTIMATED EXPENDITURE

I. <u>ADMINISTRATION AND GENERAL EXPENSES.</u>	24,440.00
1. <u>Executive Offices</u>	22,140.00
a) President's Office	
(1) President's Salary . . . \$4,200	
(2) Social Allowance 400	
(3) Assistant to Pres. 3,500	
(4) Office Expenses 300	
	<u>8,400</u>
b) Treasurer's Office	
(1) Treasurer's Slary. and Allowance . . . 3,700	
(2) Mr. McClure, R.W. 3,500	
(3) Office Expenses and Supplies 300	
	<u>7,500</u>
c) <u>General Office</u>	
(1) Yen H. C. 960	
(2) Secretary $\frac{1}{2}$ 540	
(3) 2 Assistants 900	
(4) Ding Sing Sang $\frac{1}{2}$ 210	
	<u>2,610</u>
d) Board of Manager's Office	30
e) Board of Trustees Office	3,600
Carried Forward	22,140.00

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1930-31 Budget

F. C. U.

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Brought Forward

2,102,140.00

2. General Expenses

a) Administrative Travel.500.00	
b) Catalogues250.00	
c) Commencement100.00	
d) Educational Associations200.00	
e) Financial Campaign200.00	
f) Publicity400.00	
g) Educational Endowment.650.00	
		<u>2,300.00</u>

Total Administration and General Exp. \$24,440.00

II. OPERATION OF PHYSICAL PLANT AND GENERAL SERVICEZ. 166,574.00

1. Business Management

a) Salary and Allow. of Business Manager

Liu, W.T.W.-Salary. 1,980.00
 Medical 50.00 2,030.00

b) Salary of Assistants and Clerks

Dang Ung Ciu-Salary 540.00
 Lin Tai En - " 300.00 840.00

c) Office Expenses and Supply 225.00 3,095.00

2. Property Rent and Plant Depreciation. . 139,000.00

3. Care of Buildings

a) Building Expenses and upkeep.	636.00	
b) Building Insurance	820.00	
c) Building Repairs	600.00	
d) Arts Hall Expenses and Upkeep	200.00	
e) Science Hall Expenses and Upkeep	185.00	
f) Science Hall Repairs	50.00	
g) Dining Hall Expenses and Upkeep	150.00	
h) Dormitory Expenses and Upkeep	<u>650.00</u>	<u>3,291.00</u>

Carried Forward. 145,386.00

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1930-31 Budget

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Brought Forward		145,386.00
4. <u>Care of Grounds</u>		
a) Ground Expenses and Upkeep.	1,350.00	
b) Athletic Field Maintenance	230.00	
c) Tax	<u>70.00</u>	1,650.00
5. <u>Electric Light and Water</u>		
a) Electric Light	3,000.00	
b) Electric Light Repairs . .	140.00	
c) Water Supply Maintenance .	<u>200.00</u>	3,340.00
6. <u>Care of Furniture</u>		
a) General Office Furniture .	150.00	
b) Furniture Repairs	<u>60.00</u>	210.00
7. <u>Communications</u>		
a) Launch Hire	600.00	
b) Sampan Hire	350.00	
c) Messenger	224.00	
d) Postal Agency	178.00	
e) Telephones	<u>436.00</u>	1,788.00
8. <u>Medical Service</u>		
Dr. S. Y. Li (See medical allowances under staff members)		
Dr. E. H. Sutton	1,500.00	
Dr. H. C. Yen	1,500.00	
Dispensary	<u>100.00</u>	3,100.00
9. <u>Student Service Designated</u>		
a) Athletics	325.00	
b) Student Board	8,320.00	
c) Student Medical	260.00	
d) Student Uniform	1,300.00	
e) Student Self-Government . .	715.00	
f) Diplomas and Certificates .	<u>180.00</u>	11,100.00
Total for Operation of Physical Plant and General Services		<u>166,574.00</u>

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1930-31 Budget

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III. Instruction-General 17,103.00

1. Dean's Office

a) Dean's Slary	\$3,500	
b) Director of Admis-	1,800	
sions		
c) Director of Personnel	1,800	
(1) Scholarships	524	
(2) Student Loans	25	
d) Dean of students	1,800	
e) Office Assistants	480	
f) Office Expenses	400	10,329.00

2. Library

a) Acting Librarian's	5,000	
Salary	3,000	
b) Assistant "salary	960	
c) Assistants	940	
d) General Magazine and	340	
Reference Books		
(1) General Magazine	175(175)	
(2) Year Books	165(165)	
(e) Office Expenses	382	5,622.00

3. Physical Education 1,152.00

Total of Instruction-General 17,103.00

~~N 11~~ Instruction by Colleges 111,255.00

A. College of Arts

1. Department of Chinese 7,515.00

a) Staff salaries and Allowances

(1) C. S. Wang

Salary..2,160.00
 Medical. 50.00 2,210.00

(2) H. Kuo

Salary..1,500.00
 Medical. 50.00 1,550.00

(3) Instructor W. T. Chu 500.00

(4) Lecture 1,565.00 5,825.00

b) Departmental Expenses

Printer Ding ($\frac{1}{2}$) . 210.00
 Asst. Printer Dang 180.00
 Supplies & Expense 160.00
 Special Lectures &
 Pub. 640.00
 Books 500.00 1,690.00

2. Department of Modern Foreign Languages 8,831.65

a) Staff salary and Allowances

(1) M. F. Farley

Salary.. 2,800.00
 Children (2) 700.00
 Insurance 400.00
 Medical 50.00
 Furlo Re-
 serve 2,240.00 6,190.00

(2) Lecturer M. E. Stave 1,500.00

~~Carried forward~~ 7,690.00 7,515.00 15,346.00

Brought Forward 7,690.00 ~~7,015.00~~ ~~10,000.00~~

(3) R. Scott (on furlo)

**Salary (1/6) 466.66
 Medical " 16.66
 Furlo Rent" 120.00
 Travel " 333.33 936.65

(4) Keats H. Tseng (Japanese)
 (See Department of Economics & Political Science) 8,626.65

b) Departmental Expenses

(1) English 100
 (2) French 30
 (3) World Literature. . 30
 (4) Japanese 45 205.00

3. Department of Religion Philosophy 10,811.35

a) Staff salaries and Allowances

(1) R. Scott (on furlo)

*Salary (5/6) 2,333.33
 Health " 83.34
 Furlo Rent" 600.00
 Travel " 1,666.68 4,683.35

* 1/6 under Modern Lang.

(2) L.C.M. Sites 5,738.00

(3) E.M. Stowe (See Education)

(4) W. Y. Chen (See Education)

(5) Kuo (See Chinese) 10,421.35

b) Departmental Expenses

(1) Religion 330
 (2) Philosophy 60 390.00

4. Department of Music and Arts 4,540.00

a) Staff Salaries & Allowances

(1) A. K. Scott (Lecture) .. 3,000
 (2) R. W. Beach (") .. 1,500
 (3) Assist. M. F. Farley (See Modern Language)

b) Departmental Expenses. .. 40

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1930-31 Budget

F. O. U.

5. Department of History and Sociology. 2,785.00

a) Staff salaries & Allowances

(1) S. L. Fu

Salary...	2,400.00	
Medical..	25.00	
Travel ..	<u>200.00</u>	<u>2,625.00</u>

(2) C. S. Wang (See Chinese Department)

(3) H. Kuo (See Chinese Department)

b) Departmental Expenses

(1) History	60	
(2) Sociology . . .	<u>100</u>	160.00

6. Department of Economics and Political Science.. 4,810.00

a) Staff salaries & Allowances

(1) C. J. Lin

Slary	2,400	
Medical	<u>50</u>	2,450.00

(2) Keats H. Tseng

Slary	2,100	
Medical	<u>25</u>	<u>2,125.00</u> 4,575.00

(3) C. S. Wang (See Chinese Department)

b) Departmental Expenses

(1) Economics	120	
(2) Political Science	<u>115</u>	<u>235.00</u>

Total for College of Arts 39,293.00

B. College of Sciences

1. Department of Biology \$17,853.00

(a) Staff Salaries & Allowances

(1) C. R. Kellogg

Salary . . .	G\$1,800	
Port Allow.	150	
Children (2)	450	
Travel for	25	
Virginia		
Travel (to U.S.)	2,000	
Health	75	
	G\$4,500	M\$12,150.00
	2.70	

(2) Assistant Professor

Salary	2,160	
Medical	25	
Furniture . . .	60	
Travel	250	2,500.00

(3) Instructor 720.00

(4) W. T. Liu (See Business Manager)

(5) Dr. H. C. Yen (See Medical Service)

b) M\$15,370.00

b) Departmental Expenses

(1) Supplies and Service	2,293	
(2) Equipment . .	190	2,483.00

2. Department of Chemistry 26,191.00

a) Staff Salary and Allowances

(1) N. Bacon

Salary . . .	3,000.00	
Children . . .	1,000.00	
Insurance	400.00	
Medical	50.00	
Travel	3,250.00	
Purlo Res ..	2,240.00	9,940.00

Carried Forward 9,940.00

Brought Forward		9,940.00	
(2) <u>W. J. Sutton</u>			
Salary	2,800.00		
Children	1,000.00		
Insurance	400.00		
Medical	50.00		
Furlo Res. . . .	<u>2,240.00</u>	6,490.00	
(3) <u>T. H. Wang</u>			
Salary	1,500.00		
Medical	<u>50.00</u>	1,550.00	
(4) <u>Instructor</u>		<u>780.00</u>	18,760.00
b) Departmental Expenses			
(1) Supplies and Service	5,967.00		
(2) Equipment	<u>1,464.00</u>	7,431.00	
3. <u>Departmental of Physics and Mathematics</u>			9,853.00
a) Staff Salaries & Allowances			
(1) <u>F. C. Martin</u>			
Salary	2,800.00		
Medical	50.00		
Insurance	400.00		
Furlo Res. . . .	<u>1,608.00</u>	4,858.00	
(2) <u>C. Y. Chung</u>			
Salary	2,040.00		
Medical	<u>25.00</u>	2,065.00	
(3) <u>J. C. Lai</u>		<u>1,080.00</u>	8,003.00
b) Departmental Supplies and Service			
(1) Physics	925.00		
(2) Mathematics	75.00		
(3) Physics Equipment	<u>850.00</u>	1,850.00	
4. <u>Departmental of Pre-medicine</u>			
Total for College of Science			<u>53,897.00</u>

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1930-31 Budget

F. C. U.

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C. School of Education

1. Department of Educational Philosophy 8,255.00

a) Staff Salaries and Allowances

(1) Theodore T. H. Chen

Salary . . . 2,100
Medical . . . 25 2,125.00

(2) E. M. Stowe

Salary . . . G\$1,600
Port Allow.. 150
Children (2) 400
Health . . . 75
G\$2,225
Per @ 2,70 M\$6,008.00 8,133.00

(3) F. P. Beach
(See Psychology)

b) Departmental Expenses 122.00

2. Department of Educational Psychology 8,250.00

a) Staff Salaries & Allowances

(1) W. Y. Chen

Salary . . . 2,400
Medical . . . 50
Furniture . . . 200 2,650.00

(2) F. P. Beach

Salary . . . 3,600
Children (3) 1,800
Health . . . 100 5,500.00 8,150.00

b) Departmental Expenses 100.00

3. Department of Secondary and Elementary Education 1,560.00

a) Staff

T. H. Chen
E. M. Stowe
Instructor . . . 960 960.00

b) Departmental Expenses 1,560.00

b) Departmental Expenses

- (1) Supplies & Office.. 100
Expenses
- (2) Practice School ... 500 600.00
Expenses

4. Department of Educational Administration

Total for School of Education 18,065.00

Grand Total for Instructions by Colleges 111,255.00

V. Contingent Fund 2,000.00

Total of Current Need. 321,372.00

VI Special Needs

- 1. Encyclopaedia and General Dictionaries 1,000.00
- 2. Fire Protection 800.00
 - (a) Eight pairs of fire hose . . . \$380
 - (b) New water reservoir back
of New Dormitory 500
- 3. Three double residences: per \$14,000 42,000.00
- 4. Dormitories
 - (a) 2 additional units & furniture 26,500.00
 - 2 units 20,000
 - Furniture for
students 1,000
 - Remodelling an-
other double-
house 5,000
 - (b) Remodelling Temporary Building A
for single teachers 3,000.00
- 5. Athletic Field & Track 1,000.00
- 6. Additional land and grave removal. 3,000.00

Total of Special Needs 77,380.00

Fukien Christian University

Schedule of salaries and allowances for the foreign staff

Revised February 22, 1930.

1. Field Salaries	Single		Married	
	Gold	Mes.	Gold	Me.
First five years	\$750.00	\$1500.00	\$1300.00	\$2600.00
Extra for furlough	100.00		200.00	
7th year to end of 12th	850.00	1700.00	1400.00	2800.00
Extra for furlough	100.00		200.00	
14th year to end of 19th	950.00	1900.00	1500.00	3000.00
Extra for furlough	100.00		200.00	
21st year to end of 26th	1050.00	2100.00	1600.00	3200.00
Extra for furlough	100.00		200.00	
28th year and up	1150.00	2300.00	1700.00	3400.00
Extra for furlough	100.00		200.00	

Salary begins on first day of journey to the field.

If for any reason a person stays on the field for service after his normal term of service has expired his salary for the period of extended service will be reckoned as the extra time were in the succeeding term of service. Such extra time will not be deducted from the succeeding term, and the extra for furlough allowance will be added only to the regular field salary of the normal term.

Salaries and allowances are paid in Mexican dollars as schedule, except during furlough period.

Each adult will be allowed to draw from his salary a maximum of \$50 in gold at the current budget rate per year for home purchases.

2. Children's Allowances	Gold	Mex.
First Five Years	\$150.	\$300..
6th year to end of 13th	200.	400.
14th year to end of 20th	250.	500.
For children in college in the home-land	350.	

3. Outfit Allowance

Upon appointment to service	Single	\$250 gold
	Married	500 "
Upon return to the field from each furlough	Single	100 "
	Married	200. "

Heavy furniture will be provided on the field by the University, which determines both the amount and the quality. In the event of a person leaving for any cause before the end of the term of service, the disposition of the furniture shall be decided by the University.

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4. Residence

Suitable living accommodations will be provided by the University.

5. Medical Care

Free medical attention is provided by the University for all ordinary cases. Full provision for special cases, such as major operations, is not assured, but the University would expect to give substantial help. Whenever possible the University should be first consulted before any major medical or surgical work is undertaken.

One half of dental bills will be paid by the University if approval is obtained before the bills are contracted.

Special and dental cases under this section apply to furlough period also.

6. Language Study

The University will provide a maximum of M\$120 per year for each adult to engage a language teacher while he is actively studying the Chinese language.

7. Furloughs and Furlough Allowances

After five full years (or ten semesters) of service, a furlough covering 12 months, including the time spent in travel, will be given with salary and allowances as specified below. A person leaving before the close of a semester or returning late for the opening of a new semester without special permission will forfeit his salary for period of his extended absence.

Subsequent furloughs will be at the end of six years (twelve semesters), dating from the time of return from last furlough.

Children's allowances will be the same as when on the field.

A maximum monthly rent allowance of \$20 gold per single person and \$50 gold per married couple will be allowed for a period not exceeding 10 months. It is understood that this money will not be drawn unless actually used to pay house or room rent.

An allowance of \$35 gold for a single person and \$75 gold for a family will be allowed for medical attention during furlough. In case special medical attention is needed the Board of Managers will join with the candidate in requesting the Trustees to make special provision. Special and dental cases under Section 5 apply to furlough period.

The University accepts no responsibility for providing funds for study during furlough for persons who for any

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reason are not returning to the field. But for those who fully expect to return, the University will consider each case on its merits. Any furlough scholarship grant must be approved by the Board of Managers.

8. Travel and Freight Allowances

During travel to and from the field salary will be paid the same as when on the field.

The University will provide travel allowance from the home of the individual to the University and vice versa as per the maximum scale based on residence on the Atlantic seaboard. Shorter distances will be reckoned in proportion. The maximum travel allowance is as follows:

Per adult	\$500 gold
Per child travelling half fare	250 "
Per " , under half fare, according to the percentage charged by the carrying company.	

A freight allowance of one ship ton will be allowed for each adult and one half ton for each child, when traveling to or from the field. It has been found that the allowance described above is sufficient to cover the freight charge in ordinary cases, and without special permission the maximum allowance described above will be expected to cover freight. An exception may be made when the candidate first comes to the field, when an allowance of three tons may be made for each adult, one half ton for each child.

9. Pensions

The University assumes no responsibility for pensions, but it does grant a maximum allowance of \$100 gold a year for each adult, with the understanding that this sum will be used only for the purchase of some form of insurance or annuity.

10. Medical Examinations

The cost of medical examinations preliminary to appointment to the field will be paid by the University. The usual inoculations, vaccinations, etc. are required and will be paid for by the University.

11. Extra-University Activities

No member of the University staff (including wives of staff members) will be allowed to engage in extra-University activities, except those of a purely social

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Nature, without special permission from the President.

12. Termination of Service

If a staff member does not return from furlough, he may receive furlough salary until he enters into regular employment. But in no case will more than six months' salary be paid.

FUKIEN

FUKIEN CHRISTIAN UNIVERSITY
MINUTES OF THE BOARD OF MANAGERS
Thursday, May 15, 1930, at 2:00 P.M.
In the Residence of Bishop Gowdy, Foochow.

INDEXED

TRANSFER

Members of the Board:

	<u>Church of Christ</u> (A.B.C.F.M.)	<u>C.H.S.K.H.</u> (C.M.S. in Fukien)	<u>Methodist</u>
1930	Lin Yu Shu ^x (Chairman)		John Gowdy ^x
1931	C. D. Sheng		Lin La Chuan
1932	W. L. Beard	W. P. W. Williams ^x	Wang Chien Ho ^x
1933	Huang Wen Yu ^x	(Treasurer)	Paul P. Wiant ^x

Reformed

1930 H. Renskers
1931
1932
1933

Co-opted

David S. Hung
Wang Yung Chung
Ting Chao Wu
Lin Pu Chi (Secretary)

EX-OFFICIO

Lin Ching Jun^x (President)
R. W. McClure^x (Treasurer)

Those whose names are starred above were present.

The Chairman called the meeting to order, and Bishop Gowdy was asked to offer the opening prayer.

Excuses for absence were presented on behalf of Dr. Beard, Rev. Lin Pu-Chi, and Messrs. Renskers and Sheng. C. J. Lin was elected secretary pro-tem. The members rose to welcome Miss Huang Wen Yu as a representative of the Mid-Fukien Synod of the Church of Christ in China to this Board.

Approval of Minutes

The minutes of the Board held on February 6, 1930 were approved as formerly distributed.

Re-Co-opting Rev. Lin Pu-chi

The Board noted that Rev. Lin Pu-chi was first co-opted as a member of this Board in 1927, and has served throughout his term as Secretary of the Board. It therefore

M-610 Voted: That Rev. Lin Pu-chi be co-opted as a member of this Board in the 1933 Class.

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1930

New Appointments of the University Staff

The re-organization of the various departments into colleges having been completed, it was

M-611 Voted: That approval be given on the following appointments,

Wang Chi Sin - Dean of the College of Arts.
Norvil Beeman - Dean of the College of Science.
Theodore Hsi-En Chen - Dean of the School of Education.

M-612 Voted: That the following appointments be made beginning August, 1930

Willard J. Sutton - Professor in the College of Science.
Everett M. Stowe, Theodore Hsi-En Chen, Wen Yun Chen - Associate Professors in the School of Education.

Bishop Gowdy reported that he received a request from the Methodist Board of Foreign Missions in New York for W. Y. Chen's service in America. It was noted that the University has been supporting Mr. Chen's studies abroad and his family in Foochow from the generous gift of Dr. Wm. B. Hill of our Trustees for the Religious Education work in the University, and that the University has been waiting for Mr. Chen's return to meet the urgent needs here for over three years, it was

M-613 Voted: That the Board of Managers refuse to entertain any outside request for Mr. W. Y. Chen's service, and that Mr. Chen be instructed to return in time for the work at the University in fall, 1930.

The Correlated Program

The Board noted the following points in the general program of correlation: (1) the rather anomalous position of the Shanghai College as being outside of the general program of correlation and yet at the same time receiving support in personnel and money from the East China Federated University; (2) the allotment of 18.21% of the national budget to the East China Federated University; and (3) the total omission of the Hua Nan College in Foochow in the program,

the
With regard to Fukien the Board noticed: (1) amount of money allotted to Fukien is far too small to meet the standards as set by the Council of Higher Education itself; (2) the omission of an item for our practice school and another item for our agricultural experimentation work which has been carried on for several years and was granted by the Council in 1928; and (3) the over-estimate of our increased income from a students body of 300. (Fukien only has to admit 158 new students to come to the 300 student limit. At present a charge of Mex. \$82.00 is made on each student per year. The amount will be raised to Mex. \$92.00. 158 students at \$92.00 yields Mex. \$14,536.00, plus \$10 each on the 142 present student body, the total will be \$15,956 instead of Mex. \$20,000.00 as in the program.) It was

MAY 15
1930

- 3 -

M-614 Voted: That the Board of Managers of Fukien Christian University approve the general principle and program of correlation for the Christian Colleges in China as adopted by the Council of Higher Education on January 31, 1930, except the anomalous plan with regard to Shanghai College.

M-615 Voted: That the program for Fukien be amended as follows:

- (a) Fukien should be a 4-year college of arts and science, together with professional and vocational training in education and agricultural experimentation work, with a student body of 300.
- (b) That a sum of Mex. \$15,500 be added to the Fukien current budget, that is, \$6,500.00 for the School of Education, \$5,000.00 for agricultural experimentation work, and 4,000.00 to supplement the over-estimated increase in student fees, making the total increase to Mex. \$76,500.00 instead of Mex. \$61,000.00.

Co-education

After discussing the merits and plans for admitting girl students, it was

M-616 Voted: That we look forward to Co-education in Fukien Christian University as soon as equipment, personnel, budget, and the consent of the Trustees can be secured.


Secretary Pro-Tem

President Lin's Salary

President Lin was requested to leave the meeting, and it was

M-617 Voted: That from August 1st, 1930 President Lin's salary be raised from Mex. \$200.00 per month to Mex. \$250.00 per month.

Adjourned

(Signed) Wang Chien Ho
Secretary Pro-tem.

FUKIEN

FUKIEN CHRISTIAN UNIVERSITY
MINUTES OF ANNUAL MEETING
BOARD OF MANAGERS

9:00 A.M., Saturday, November 8, 1930
In the Residence of President C. J. Lin

TRANSF

Members of the Board

Church of Christ
(A.B.C.F.M.)

C.H.S.K.H.
(C.M.S. in Fukien)

Methodist

- | | | | |
|------|---------------------------|--------------------------------|----------------------------|
| 1930 | Lin Yu Shu (Chairman) | | John Gowdy ^x |
| 1931 | C. D. Sheng ^x | | Lin La Chuan ^x |
| 1932 | W. L. Beard | W. P. W. Williams ^x | Wang Chien Ho ^x |
| 1933 | Huang Wen Yu ^x | (Treasurer) | Paul P. Wiant ^x |

Reformed

Co-opted

- | | | |
|------|--------------------------|-------------------------------------|
| 1930 | H. Renskers ^x | David S. Hung |
| 1931 | | Wang Yung Chung |
| 1932 | | Ting Chao Wu |
| 1933 | | Lin Pu Chi ^x (Secretary) |

Ex-officio

Lin Ching Jun^x (President)

Those whose names are starred above were present.

In the absence of the Chairman, Rev. Lin Yu Shu, who was attending a conference in Canton, Dr. Wang Chien Ho was by unanimous consent elected Chairman pro tem.

Rev. H. Rensker was asked to offer the opening prayer.

The tentative agenda as proposed by President Lin was adopted for the conduct of the meeting.

M-618 VOTED, that the three annual reports of the President, and of the Deans, and of the Treasurer be adopted as previously distributed and read by the members of the Board.

M-619 VOTED, that the Board confirms the appointment of the following new teachers by the President.

- Arthur S. Y. Chen, M.A. . . Lecturer in Sociology
- Chen Cheng, M.A. Lecturer in Mathematics
- Chen Wen Yun, Ph.D. Asst. Prof. in Religion
- Cheng Tsao Hsin, Ph.D. Asst. Prof. in Zoology

The revised budget was taken up and carefully discussed, and the following actions were taken.

- M-620 VOTED, that the Board makes a grant of Mex.\$1,000 to Miss Eva M. Asher for her tuition in the United States, if she comes back in 1932. If not, the said sum be lent to her without interest in recognition of her very faithful service during her years in the University.
- M-621 VOTED, that the sum of Mex.\$1,000 be set aside for use in America by Rev. R. W. McClure for publicity and promotion work in behalf of the University. If there should be any money raised, then it should be drawn out of that fund.
- M-622 VOTED, that we approve of the expenditure to the amount of Mex.\$1,000 for the Fiftieth Anniversary Celebration of the University to take place on January 17, 1931.
- M-623 VOTED, that we allow each of the Western members on staff to draw up to \$500 in gold from their salaries and insurance allowance at the rate of two dollars silver for one dollar gold to meet their gold obligation abroad.
- M-624 VOTED, that the salaries of Mr. T. H. Wang be increased Mex.\$165.00, and Mr. H. Kuo be increased Mex.\$110.

To meet the above increases of Mex.\$5,403.00 as per M-620-M-624 as well as Mex.\$928 less tuition income, the President pointed out that there is a cut from the treasurer's salary of M.\$5,700 and other savings, leaving only a deficit of M.\$1,379.56 to be met by the cash surplus from the 1929-30 budget

- M-625 VOTED, that the revised budget with the new items just approved, be adopted in toto.

Income for 1930-31

I. From New York Treasurer . .	Mex.\$227,892.00
II. From Fukien Mission Treas..	79,775.50
III. From University Income . .	<u>54,396.00</u>
Total	<u>Mex.\$322,063.50</u>

Expenditures for 1930-31

I. Administration & Gen. Exp.	Mex.\$ 28,092.00
II. Operation & Mtnc of Physical Plant & General Services	154,549.56

III. Instructional General . .	17,023.00
IV. Instructional by Colleges	111,678.50
V. Contingent Fund	<u>2,000.00</u>

Total Mex. \$323,443.06

Deficit . . . Mex. \$ 1,379.56

The president pointed out that there is a surplus of about Mex. \$7,000 (the figures not exact because Messrs. Sutton and Farley have not settled their freight charges from their travel allowances) from 1929-30 accounts.

M-626 VOTED, that the 1929-30 surplus be disposed of as follows, and recommend the approval of the Trustees.

1. Current Budget Deficit. .	Mex. \$1,379.56
2. Student Furniture	141.20
3. Land Purchase and Gravel Removal	867.01
4. Asher Travel Reserve . .	2,000.00
5. Plant Maintenance Reserve (about)	<u>2,612.23</u>

Mex. \$7,000.00

M-627 VOTED, that we authorize the President to engage an assistant dean when necessary, and also to make all necessary extra expenditures in connection with this measure.

M-628 VOTED, that the Board of Managers full-heartedly extends its welcome to Prof. and Mrs. R. Scott to return to Fukien Christian University at the termination of their furlough.

M-629 VOTED, that the Board of Managers heartedly thanks the Church of Christ in China, Mid-Fukien Conference for the service of Rev. R. W. McClure and later of Mr. James H. McCann in the University, and request the return of Mr. McClure to the University in 1931.

M-630 VOTED, that the President be authorized to pay, if necessary, for an under-treasurer in the treasurer's office of the Church of Christ in China, Mid-Fukien Conference, in compensation for the time and service of Mr. McClure.

M-631 VOTED, that the Board requests Rev. H. Lacy of the Methodist Mission to serve as treasurer of the University from May, 1931, when Mr. McCann will leave Foochow, till about October of the same year, when Mr. McClure will be back again in Foochow.

The Managers then very carefully considered the different needs as contained in the President's report page 11.

~~M-632 VOTED~~, that the Board approves as the most urgent needs of the University at present of the capital out-law for

3 Faculty Residences	@M.\$8,000 . . .	Mex.\$24,000
2 Additional Dormitory Units		30,000
Land and Removal of Graves		<u>6,000</u>
Total		Mex. <u>\$60,000</u>

and requests the Board of Trustees to provide means for these projects.

M-633 VOTED, that the secretary be authorized to cast votes for the following officers of the Board for 1930-31.

- Chairman Rev. Lin Yu Shu
- Secretary Rev. Lin Pu Chi
- Treasurer Rev. W. P. Williams
- Additional Members of the Executive Committee (Bishop John Gowdy
Dr. W. L. Beard)

The meeting adjourned at 12:10.

LIN PU CHI
Secretary.

PCL:HCY

~~M-632 VOTED~~ 11-10-30