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1934 Oct-Nov

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RECORD OF AN INFORMAL MEETING OF THE COMMITTEE ON POLICY

October 12, 1934

A meeting of the Committee on Policy appointed by the Board of Directors of the University of Nanking on November 24, 1933 (actions D-840 and 911) was called for October 12, 1934. The members of the Committee are Dr. C. S. Chen, Mr. E. H. Cressy, Dr. Handel Lee, Dr. R. Y. Lo, Mr. C. Stanley Smith and Dr. Wei Wen-han, with the Chairman of the Board, the President of the University and the Treasurer members ex officio.

Dr. C. S. Chen was the only member of the Committee other than the President to be at the place of meeting (home of the President) at 9.30 a.m. on October 12th. The Acting Treasurer and the Acting Assistant Treasurer were also present, so instead of dismissing for lack of a quorum, advantage was taken of the presence of Dr. C. S. Chen to have an informal discussion of some of the problems that confront the University at this time.

I. The Acting Treasurer presented a statement for the fiscal year 1933-1934, showing a debit balance of Yuan 22,856.61 for the college group and Yuan 10,427.13 for the Middle School. The shortage in the colleges is practically entirely due to reductions in receipts from the United States, both endowment funds and mission board appropriations. In most cases, no information was received regarding these until the latter part of the year, when budgeted expenditures had already been made. Part of the shortage was caused by unfavorable exchange on funds from the United States; receipts had been budgeted at a rate of 4 to 1, while the average rate during the year was about 2.96 only. The shortage in the Middle School statement is really an amount carried forward from the previous year, Yuan 4,000 on current expenditures for 1932-1933 and Yuan 6,000 for repairs. The Middle School Committee hopes to wipe out half this shortage in the present school year and the remaining Yuan 5,000 next year.

II. Announcement was made of the receipt of a grant of U.S. \$5,000 from the Rockefeller Foundation for general expenses of the work in the natural sciences, and of a promise of Yuan 30,000 from the Ministry of Education for purposes to be specified by the Ministry, Yuan 14,000 for the College of Arts and Yuan 16,000 for the College of Science.

III. Owing to the death of Mr. T. D. Begg, who hitherto has audited the books of the University, the question of selecting an auditor was raised.

IV. The registration of deeds of land belonging to the University was also discussed. Since there is a possibility of

Yuan 100,000 being required for this purpose, it was suggested that information be obtained as to what other institutions were doing and whether some arrangement could not be come to with the Land Office to register the deeds at a nominal figure.

V. The following suggestions were made with a view to solving some of the problems discussed:-

1. That a meeting of a selected group of people interested in the University be held in Shanghai, at which the needs of the University would be presented and these persons invited to assist in raising the required amount.
2. That the heads of units and administrative departments of the University be asked to present statements of policy of their respective units and departments, showing the cost of carrying out this policy, together with recommendations as to possible savings that might be made and possible income that might be secured to cover the cost.
3. That inquiry be made of the Mission Boards, to find out whether there is any possibility of their making up the cuts in their regular appropriations at a future date.
4. That, owing to the difficulty in securing funds to raise the standard of the work of the University, or even to maintain it at its present level, the Board of Directors be requested to reconsider the limit of 600, which it had decided on as the maximum enrolment for the colleges. In the absence of other sources of income, it was felt that larger receipts from fees would be a help.
5. That the possibility of raising funds through the renting of unused land belonging to the University be inquired into.
6. That inquiries be made into the possibility of proceeding with the construction of the library building by borrowing money to purchase the government bonds recently received for the Library. Funds now invested in Shanghai Municipal Debentures and due at the end of the year might be used in this connection.

The President was requested to suggest a date for a meeting of the Committee on Policy to be held in Shanghai before the end of October.

RECORD OF MEETING OF THE COMMITTEE ON POLICY

October 25, 1934

Members whose names are starred below were present:

*C. S. Chen	*C. Stanley Smith
*E. H. Cressy	*W. H. Wei
Handel Lee	*Y. G. Chen, ex officio
R.Y. Lo	T. C. Woo, ex officio
	Miss E. M. Priest, ex officio

Since Dr. C. S. Chen had been appointed by the Board of Directors convener of the committee, and as he had attended the previous meeting of the committee called for October 12th, he was requested to take the chair.

The following matters were discussed and actions taken:

- I. It was the consensus of opinion that since over 150 courses are now being offered in the three colleges, the number of courses should be reduced; also that smaller classes should be eliminated for financial reasons, as well as for the purpose of concentrating on courses that are more in demand.
- II. In view of the inadequate financial resources of the University, the following points were considered:
 - a. Whenever possible, the vocational aspect of college work should be emphasized and less emphasis given to general courses, so as to concentrate educational effort and be able to cover expenditures with available income.
 - b. In the event of cooperation with the Seminary and Ginling College, there might be opportunity for the development of the arts and science work.
 - c. In the case of a shortage of funds, the tendency should be to maintain the strongest work, for which there were funds in view, while it might be necessary to eliminate other work for which there were no funds, or inadequate funds.
- III. It is difficult to start a financial campaign at present, owing to the fact that the Alumni have not yet closed their campaign for funds for their club buildings. It was suggested that the Committee on Promotion would be the proper channel through which to raise funds, and that the Board of Directors be requested to delegate the responsibility for the campaign to the Committee on Promotion, soliciting funds from non-alumni sources first.
- IV. The possibility of raising funds by renting unused university property was also discussed.
- V. The Committee on Policy decided to meet again in a few days, before the meeting of the Board of Directors on November 23rd, to review further the reports presented by the various administrative units of the University and to make concrete suggestions to the Board in the light of suggestions made at a previous meeting of the committee.

Construction Needs of the University of Nanking
Report Presented to the Committee on Policy
October 1934

The east and west dormitories in the east compound of the college campus are in very bad condition and should be torn down and rebuilt without delay, as they are likely to collapse at any time, owing to the natural deterioration due to age and the destruction caused by white ants. May we request that the Building and Property Committee of the Board of Directors be invited to investigate the actual condition of these two buildings and recommend to the Board the raising of a fund to erect a new dormitory to the west of the college campus if these two old dormitories cannot be rebuilt.

Following are a few suggestions as to how funds might be raised for a dormitory to accommodate 200 students:

1. Increase the room rent charged students by 5.00 yuan a term. Counting on an average of 500 students at 10.00 yuan a year, 5,000 yuan a year could be raised in this way for a new dormitory, the money to be reserved for this purpose.
2. Charge each student 5.00 yuan (once only) as a contribution toward the building fund of the dormitory. The first term this charge is made, it is possible a sum of 3,000 yuan would be raised, if there were an enrolment of 600. There would be a slight addition to the fund in the second term from collections from new students. Counting on an average of 150 new students in succeeding years, 750 yuan a year would be added to the dormitory fund.

If a dormitory similar to Dormitory EFG to the west of the campus were to be erected, both the toilet and the bath rooms should be larger, and the pumping station enlarged. The approximate cost of these items over that of a dormitory the size of Dormitory EFG would be 10,000 yuan, and if the Board of Directors could see its way to raise this amount, it would be much appreciated.

Another dormitory similar to Dormitory EFG will cost approximately 50,000.00 yuan. We would recommend that the President be authorized to borrow this amount from the Shanghai Commercial and Savings Bank at 6% interest, this favorable rate to be obtained, if possible, on account of the friendly spirit existing between the Bank and the University. One method of paying the interest and repaying the loan is worked out on the following page, and if this method were approved, there is every reason to expect that the loan would be repaid in twelve years, and if the students' contributions toward the dormitory fund were to continue, at the end of twenty years another dormitory could be built.

Construction Needs - 2

<u>First year - building loan</u>		50,000.00 YUAN
5 yuan increase per term on room rent	8,000.00 yuan	
Less 6% interest on loan	<u>3,000.00</u>	<u>5,000.00</u>
<u>Second year - to refund on loan</u>		45,000.00
5 yuan increase per term on room rent and 5 yuan charged new students for dormitory building fund	5,750.00	
Less 6% interest on loan	<u>2,700.00</u>	<u>3,050.00</u>
<u>Third year - to refund on loan</u>		41,950.00
5 yuan increase on room rent and 5 yuan charged new students for dormitory building fund	5,750.00	
Less 6% interest on loan	<u>2,517.00</u>	<u>3,233.00</u>
<u>Fourth year - to refund on loan</u>		38,717.00
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>2,323.00</u>	<u>3,427.00</u>
<u>Fifth year - to refund on loan</u>		35,290.00
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>2,117.40</u>	<u>3,632.60</u>
<u>Sixth year - to refund on loan</u>		31,657.40
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,899.40</u>	<u>3,850.60</u>
<u>Seventh year - to refund on loan</u>		27,806.80
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,668.36</u>	<u>4,081.64</u>
<u>Eighth year - to refund on loan</u>		23,725.16
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,423.50</u>	<u>4,326.50</u>
<u>Ninth year - to refund on loan</u>		19,398.66
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,163.88</u>	<u>4,586.12</u>
<u>Tenth year - to refund on loan</u>		14,812.54
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>888.72</u>	<u>4,861.28</u>
		9,951.26

Construction Needs - 3

Eleventh year - to refund on loan		9,951.26 yuan
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00 yuan	
Less 6% interest on loan	<u>597.07</u>	<u>5,152.93</u>
Twelfth year - to refund on loan		4,798.33
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>287.89</u>	<u>5,462.11</u>
Credit balance at end of twelfth year		663.78 yuan

In addition to the dormitory to accommodate 200 students, there are the following pressing needs:

1. A social and guest hall near the dormitories, where students can receive their friends and have social gatherings. There are at present over 600 students in the colleges but they have nowhere to entertain their friends or have social intercourse with each other. It is suggested that a building be put up for 5,000 yuan, part to be rented to the Shanghai Commercial and Savings Bank and part let to the students' consumers' cooperative store, the remainder to be divided into four sections by movable partitions, to be used as student guest rooms on ordinary occasions but which can be made into one large hall when needed for social gatherings.

2. The present toilet and bath facilities are inadequate and the pumping equipment should be enlarged. These adjustments would require about 4,000 yuan.

3. A bicycle shed and rack are badly needed. At present the bicycles of students and faculty are left around the gate house and even in the students' wash rooms. The cost would be about 1,000 yuan.

4. A large social hall and dining-room for students is also badly needed.

5. The roads to the dormitories should be improved. The cost of such improvement would be approximately 1,000 yuan.

6. Two small residences for the staff of the Business Department are a necessity, as the staff should be housed on the campus to superintend servants, etc. As the Business Manager is also Proctor, it is doubly necessary that he be on the spot. Two houses would cost approximately 5,000 yuan and the money could be borrowed and refunded from rent and any gain there might be from the Business Department.

Construction Needs - 4

7. Living quarters should also be provided for the servants. In this way, the space they occupy in the basements of Severance Hall, Bailie Hall and Swasey Hall could be utilized for classrooms. The cost of these quarters would be about 4,000 yuan.

8. Thought should be given to the housing of about sixty faculty members if it should be necessary to tear down Meigs Hall on account of the new road.

Suggestions for Providing for Residences

1. Construction of five small bungalows similar to Mr. Tang I's, at 2,500 yuan	12,500.00 yuan
Location: southwest corner of the Language School compound	
Walks and fences for separating the five houses	500.00
Installing electric light and meter deposits	500.00
Contingency (drain)	500.00
	<u>14,000.00 yuan</u>
2. Construction of a four-unit house similar to house No. 43 A-B-C-D in the Language School compound. Location: In front of house No.41A-B	13,000.00 yuan
Walks and dividing fences	500.00
Installing electric light and meter deposits	500.00
Contingency	500.00
	<u>14,500.00 yuan</u>

Rent for each unit of the two propositions above will be 28.00 yuan a month. Ten months' rent will be reserved for repaying the loan with interest, and the rent for the two remaining months will be reserved for repairs. The method of repayment of loan with interest has been worked out on the following basis:

<u>First year - loan</u>		14,000.00 yuan
Rent from 5 houses at 28.00 yuan	1,400.00 yuan	
Rent from Stevens and Leonard Hsu	2,000.00	
	<u>3,400.00</u>	
Less 6% interest on loan	840.00	<u>2,560.00</u>
<u>Second year - to refund on loan</u>		11,440.00
Rent from 5 houses at 28.00 yuan	1,400.00	
Rent from Stevens and others	2,200.00	
	<u>3,600.00</u>	
Less 6% interest on loan	686.40	<u>2,913.60</u>
<u>Third year - to refund on loan</u>		8,526.40
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>511.58</u>	<u>888.42</u>
		7,637.98

Construction Needs - 5

<u>Fourth year</u> - to refund on loan		7,637.98 yuan
Rent from 5 houses at 28.00 yuan	1,400.00 yuan	
Less 6% interest on loan	<u>458.58</u>	<u>941.42</u>
<u>Fifth year</u> - to refund on loan		6,696.56
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>401.79</u>	<u>998.21</u>
<u>Sixth year</u> - to refund on loan		5,698.35
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>341.90</u>	<u>1,058.10</u>
<u>Seventh year</u> - to refund on loan		4,640.25
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>278.42</u>	<u>1,121.58</u>
<u>Eighth year</u> - to refund on loan		3,518.67
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>211.13</u>	<u>1,188.87</u>
<u>Ninth year</u> - to refund on loan		2,329.80
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>139.80</u>	<u>1,260.20</u>
<u>Tenth year</u> - to refund on loan		1,069.60
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>64.17</u>	<u>1,335.83</u>

Credit balance at the end of the tenth year 266.23 yuan

MINUTES OF THE HOSPITAL COMMITTEE OF THE BOARD OF DIRECTORS,
UNIVERSITY OF NANKING - November 2, 1934

The ~~twelfth~~ meeting of the Hospital Committee was held in the hospital library on Friday afternoon, November the second, at 4 p. m. The members whose names are starred were present:

Mrs. Edward James	*J. H. McCallum
*Mrs. Stanley Smith	T. C. Woo, ex officio
*Dr. Y. L. Mei	*Y. G. Chen " "
*Z. T. Ing	*J. H. Daniels " "
H. R. Wei	*Sie Hsiang " "
*Dr. S. F. Chao	E. M. Priest " "

The meeting was opened with prayer by Mr. McCallum.

H-63 VOTED to appoint Mr. McCallum as temporary secretary in the absence of Miss Priest.

The superintendent and treasurer submitted a detailed written annual report to be presented to the Board of Directors. It was

H-64 VOTED to accept the report with thanks.

Considerable time was given to a discussion of the problems arising out of the report of the Superintendent. First among these was the problem arising from the further widening of the Chung Shan Road. The question of where to rebuild the present building and the use to be made of the east compound, whether to sell, exchange or build for commercial purposes, were considered. No decisions were made. The committee took a trip over the hospital property to get the problems clearly in mind.

An opportunity of securing the services of a foreign nurse for a short period of service next year was presented by Dr. Daniels from information received in a letter from Miss Priest. It was

H-65a VOTED, to leave this question to the judgment of the hospital staff to be decided on the basis of the need and certain conditions mentioned by members of the committee.

H-65b VOTED, to adjourn and meet again on November 19th at 4 p. m. at the hospital library.

MINUTES OF THE HOSPITAL COMMITTEE OF THE BOARD OF DIRECTORS,
UNIVERSITY OF NANKING - November 19, 1934

The thirteenth meeting of the Hospital Committee was held in the Hospital Library on Monday, November 19, 1934, at 4.30 p. m. The members whose names are starred were present:

*Mrs. Edward James	*J. H. McCallum
*Mrs. Stanley Smith	T. C. Woo, ex officio
Dr. Y. L. Mei	*Y. G. Chen " "
*Z. T. Ing	*J. H. Daniels " "
*H. R. Wei	*Sie Hsiang " "
*Dr. S. F. Chao	E. M. Priest " "

The meeting was opened with prayer.

H-66 VOTED, to present to the University Board of Directors the following:

Considering that the University is now receiving a gift from the Government approximately equivalent to the total losses of 1927, and considering the losses of the Hospital, which were about one-fourth of the total losses, for which the Hospital has made no claim or received any compensation, the Hospital Committee would like to ask the University Board of Directors to consider its moral, if not legal, obligation to share with the Hospital. While this matter has been discussed before, no decision has ever been reached. Now the Hospital Committee would like to present its needs to the University Board of Directors and ask,

- (1) that eventually a proportionate share of the benefit accruing to the University because of its losses in 1927 be allowed the Hospital;
- (2) that the University east compound be granted to the Hospital in exchange for the Hutcheson compound and the excess value credited as part payment to the Hospital for its 1927 losses;
- (3) that the Hospital Superintendent, Dr. J. Horton Daniels, on behalf of the Hospital Committee, be allowed to present the case of the Hospital to the University Board of Directors or the Executive-Finance Committee.

H-67 VOTED, to approve tentatively the rebuilding of the Peden building on the Hospital east compound.

Yuan	20,000	for rebuilding the Peden building
"	20,000	for a service building
"	5,000	for servants' quarters
"	2,000	for a new gate house
"	3,000	for removal of present gate house
"	8,000	for a nurses' home
"	2,000	for other uses

There being no further time, the meeting was adjourned.

[illegible]

(1) The above information is being furnished to you for your information only. It is not to be used for any other purpose. It is not to be disclosed to any other person. It is not to be used for any other purpose. It is not to be disclosed to any other person.

in a bedroom of apartment 2005 with wife and child (P)
 transported to hospital and died. Significant no suspicion
 of drug use. Drug use common with partner and wife
 involved. Victim a self-employed and

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REPORT OF THE FACULTY SUBCOMMITTEE OF
THE BUILDING AND PROPERTY COMMITTEE

November 10, 1934

Repairs and Construction. During the past year, the usual repairs have been made on staff residences and other University buildings, and two houses have been reconditioned - No. 23, formerly occupied by Dr. and Mrs. Love, and No. 27A, formerly occupied by Mr. and Mrs. Nelson S. Chen. One new house was built, in the Ping Tsang Hsiang compound, at a total cost of Yuan 5,000, from the income of the Construction Department.

Changes in Western Staff and Special Rentals. Since Professor and Mrs. Bates are remaining on furlough another year, their house has been rented to Dr. and Mrs. Stevens, at a monthly rental of Yuan 100. Dr. Stevens is a specialist in the Department of Agricultural Economics.

Dr. and Mrs. Lewis S. C. Smythe have gone on furlough and their house has been rented to Dr. and Mrs. Leonard Hsu for eleven months at a monthly rental of Yuan 100.

Mr. and Mrs. Goodsell were obliged to return to the United States because of ill health on the part of both of them. Their apartment is occupied by Mr. and Mrs. S. F. Lin, who, according to agreement, will vacate by the end of July, 1935.

In all, there have been twenty-three shifts in housing since July 1, seven of which concerned staff members no longer associated with the University or else on furlough.

Urgent Need for Attention to the Residence and Dormitory Space Shortage. To meet the many requests for University houses, there were only four houses available for assignment this fall, including the new house. At all times there is a waiting list of more than ten families. There is constant dissatisfaction with the shortage of residence accommodations, so much so that the administrative heads experience repeated embarrassments at the opening of each school term.

In accordance with action D-914 of the Board of Directors last March, the attached recommendations, with complete plans for financing the building of additional residential accommodations, have been presented to the Committee on Policy. The approval of these recommendations would be a beginning on the solution of a most aggravating problem.

While the situation with reference to housing staff members is acute, that with reference to housing students is still more so. A request for consideration of this problem was sent to the Board about four years ago. The present building is now unsafe and because of that, the attached recommendation has been presented already to the Committee on Policy, and we urgently request the careful consideration by the Board of this recommendation, looking toward the amelioration of this situation. It can no longer be ignored if we are to continue to register students to live in dormitories.

Respectfully submitted,

Esther P. Slocum, Secretary.

MINUTES OF THE COMMITTEE ON POLICY

November 20, 1934

C. S. Chen
*E. H. Cressy
Handel Lee
R. Y. Lo

*C. Stanley Smith
W. H. Wei
T. C. Woo, ex officio
*Y. G. Chen, ex officio

Members whose names are starred were present and, in addition, the Acting Treasurer and Acting Assistant Treasurer.

Mr. Cressy was asked to take the chair. The minutes of the two previous meetings of the Committee, on October 12 and 25, were used as a basis of discussion.

This Committee has never had a quorum, so the following actions were taken as indicating suggestions and in no sense are the actions of the Committee in session.

VOTED to request the President to provide an analysis of the use of general university funds as they are divided between the three Colleges.

VOTED to request the President to provide an analysis of the division of College of Agriculture expenditures, both general funds and restricted funds, under the following headings:
(1) Instruction, (2) Research, (3) Administration, etc.,
(4) Extension (including cooperating stations), these headings to be mutually exclusive.

VOTED that a study be made looking toward the possibility of offering more opportunity during the college course for experimentation along the practical and vocational lines, such as the Wool Weaving Project and the Ricksha Cooperative.

VOTED to recommend a policy of extension based on cooperation with churches and missions in the development of "rural parishes."

VOTED to recommend for study a coordinated program for all work in agriculture carried on by the Christian Movement, together with the assumption by the University of responsibility for the same.

VOTED that in the case of shortage of funds, to recommend the maintenance of those lines of work which, although essential, at present do not attract outside funds; while those forms of work which have more popular appeal should depend to a larger degree on outside sources of support.

Minutes of Policy Committee - page 2
November 20, 1934

Whereas there is difficulty in starting a financial campaign at present, owing to the fact that the Alumni have not yet closed their campaign for funds for their Alumni Hall and Club Building,

VOTED to suggest that the Committee on Promotion is the proper channel through which funds should be raised and that the Board of Directors be requested to delegate the responsibility for the campaign to the Committee on Promotion, with the understanding that funds will be solicited first from non-alumni sources.

VOTED to ask the President to convene the Committee on Cooperation with the Seminary and Ginling College, on January 4 and 5, 1935.

VOTED to recommend the continuance of this Committee to consider future policies in the light of findings of the Committee on Cooperation with the Seminary and Ginling College.

The members noted with appreciation the presentation of "Construction Needs" by the Faculty Subcommittee of the Building and Property Committee and refer it to the Executive-Finance Committee.

These minutes are offered only as a report of progress to date.

Respectfully submitted,

Esther P. Slocum,

Secretary.

TWENTIETH MEETING OF THE EXECUTIVE-FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS OF THE UNIVERSITY OF NANKING
November 22, 1934

The twentieth meeting of the Executive-Finance Committee of the Board of Directors of the University of Nanking was held in room 305 Bailie Hall, University of Nanking, at 9 a. m. on November 22, 1934. The members whose names are starred below were present.

*C. S. Chen
*E. H. Cressy
*L. W. Han
*Handel Lee
*E. C. Lobenstine

C. Stanley Smith
*W. H. Wei
*T. C. Woo, ex officio
*Y. G. Chen, ex officio
Miss E. M. Priest, ex officio

There were also present Dr. J. C. Ferguson, a member of the Board of Directors; Mr. Sie Hsiang, Acting Treasurer; Mrs. B. A. Slocum, Acting Assistant Treasurer; Mr. W. R. Wheeler, Publicity Secretary; and the Secretary.

Report of the Treasurer

The Acting Treasurer presented the financial statement for the year ending June 30, 1934, and the revised budget for the year 1934-1935. After discussion, it was

DEF-929 VOTED that we place on record that the threatened shortage at the end of this year of Yuan 50,000 includes an amount of approximately Yuan 43,000 which was budgeted by the Board of Directors last March as an item to be raised, and that we express the hope that the administration will make every possible economy and that the efforts of the Promotion Committee will be successful, so that the shortage at the end of the year will be as small as possible.

DEF-930 VOTED that we approve of the increases appearing in the pay roll for the year 1934-1935, amounting to Yuan 18,252.

DEF-931 VOTED that the report of the Acting Treasurer be accepted.

Construction Needs

Plans for financing the construction of a dormitory to accommodate 200 students, and of living quarters for members of the faculty and staff were presented and it was

DEF-932 VOTED that in view of the need of providing more dormitory accommodation for students, we hereby recommend that the proposed plan for financing a dormitory not to exceed Yuan 50,000 be approved; and that the Building and Property Committee, in consultation with the Executive-Finance Committee, be given authority to adopt the plan, with such adaptation as may seem necessary, and to carry out the construction of the dormitory, on the understanding that provision will be made in the dormitory for social rooms for the students.

Meeting of Exec. Fin. Com., Nov. 22, 1934 - page 2

It was felt that a few smaller dormitories, each having provision for the social needs of the students accommodated therein, would be preferable to one large dormitory.

DEF-933 VOTED that we recommend that the Building and Property Committee, in consultation with the Executive-Finance Committee, be authorized to proceed with the erection of a four-unit house to accommodate faculty members, to be financed along the lines presented by the Faculty Subcommittee of the Building and Property Committee at a cost of Yuan 14,500.

Housing of Dr. Ferguson's Art Collection

DEF-934 VOTED that Dr. Ferguson's donation of his art collection be received with thanks and gratitude and that application be made to the Government of China for commendation of Dr. Ferguson for his gift.

DEF-935 VOTED that we recommend that an appropriation of Yuan 40,000 be made to erect immediately a building to house Dr. Ferguson's art collection. Since the Alumni Association has already started a campaign to raise funds for a hall in honor of Dr. Ferguson, as a gift to the University, it is further recommended that the Association be requested to apply on the building the funds it has in hand at present, and, in case these funds are insufficient to cover the cost of the building, that construction be begun at once and that the Board of Directors be prepared to advance a sum of not more than Yuan 30,000 from the library fund, to be repaid as soon as this amount is realized from the financial campaign being carried on by the Alumni.

Report of the Committee on Policy

The Committee on Policy reported progress, and it was

DEF-936 VOTED that the Committee on Policy be continued and requested to make a full report to the next meeting of this Executive-Finance Committee.

Development of Rural Parishes

DEF-937 VOTED that we recommend a policy of extension based on co-operation with churches and missions in the development of rural parishes.

Financial Campaign

DEF-938 VOTED that the Board of Directors be recommended to request the Promotion Committee to assume responsibility for the financial campaign, it being understood that funds will be solicited from non-alumni sources first, in view of the fact that the Alumni are still engaged in a campaign for funds for an alumni hall and club.

Meeting of Exec. Fin. Com., Nov. 22, 1934 - page 3

Library Building

DEF-939 VOTED that we recommend that the new library building be erected as soon as funds are available and plans have been approved by the Board of Directors, on a site south of the entrance to the University campus and east of the women's dormitory.

Cooperation with Southern Institutions

DEF-940 VOTED that we approve in principle of cooperation with Fukien Christian University, which applied last year for cooperation in the field of agriculture, and with the Union High School, Foochow.

Registration of University Property

DEF-941 VOTED that we recommend that necessary steps be taken to see that the deeds to University property are in proper order, and that the necessary expenditures be authorized.

Respectfully submitted,

Minnie H. Purcell,

Secretary.

SIXTEENTH MEETING OF THE BOARD OF DIRECTORS
OF THE UNIVERSITY OF NANKING
November 23, 1934

The sixteenth meeting of the Board of Directors of the University of Nanking was held on November 23, 1934, in room 305 Bailie Hall, University of Nanking, beginning at 9 a. m.

Members of the Board

<u>Elected by</u>	<u>1934</u>	<u>1935</u>	<u>1936</u>
Chekiang Shanghai Baptist Convention		T. C. Bau	T. C. Wu
East China Mission of the American Baptist Foreign Mission Society	J. W. Decker	*E. F. Cressy	
Central China Conference of the Mei I Mei Hwei	*R. Y. Lo	Fandel Lee	*R.A. Ward
Central China Mission of the Methodist Episcopal Church	*J. C. Ferguson	H. Welch	
East China Divisional Council of the Church of Christ in China: Nanking Presbytery		*Y. H. Chen	*P. H. Hwa
Wang Peh Presbytery	*C. L. Irwin		
Kiangnan Mission of the Presbyterian Church in the U. S. A.	*E.C.Lobenstine		*K.Campbell
Chung Hwa Chi Tuh Chiao Hwei (connected with the China Christian Mission)	T. S. Chen	*H. F. Li	*T. F. Tung
China Christian Mission	*C. A. Burch		*Miss Vautrin
Alumni	Cha Chien	*C. Y. Hsu	*L. W. Han
	*W. H. Wei		
Co-opted	*C. S. Chen	*T. C. Woo	K. P. Chen
		*Miss Y.F.Wu	*C. T. Wang
Ex officio	*Y. G. Chen		
	A. J. Bowen		

Those members whose names are starred above were present. In addition, Dr. Victor Hanson attended the meeting in place of Dr. J. W. Decker, and Mr. Paul G. Hayes, in place of Bishop Welch. There were also present Mr. W. R. Wheeler, Publicity Secretary; Mr. Sie Hsiang, Acting Treasurer; Mrs. B. A. Slocum, Acting Assistant Treasurer; and the Secretary, Dr. J. H. Daniels, Acting Superintendent of the Hospital, was present for part of the time, on invitation. A telegram was received from Mr. K. P. Chen regretting his inability to attend the meeting, and Mr. Ting Tso-chen, who had been appointed to represent Dr. T. C. Wu, who is absent from China, was unable to be present.

Meeting of Board of Directors, Nov. 22, 1934 - page 2

The meeting was opened with prayer by Mr. Li Hou-fu.

Approval of Minutes

The minutes of the meeting of the Executive-Finance Committee of March 23, 1934, and of the Board of Directors of March 24, 1934, having been mailed to the members of the Board, it was

D-942 VOTED that the minutes of the meeting of the Executive-Finance Committee of March 23, 1934, and of the Board of Directors of March 24, 1934, be approved as circulated.

The minutes of the meeting of the Board of Directors of March 24, 1934, in Chinese, were distributed at the meeting.

Correspondence Vote - Middle School Gymnasium

In accordance with action D-923 of the Board of Directors, "That, subject to the site and plans being approved of by the Building and Property Committee, the Middle School administration be authorized to proceed with the construction of a gymnasium not to exceed a total cost of Yuan 30,000, as soon as that amount has materialized from the financial campaign that is being carried on by the Middle School," the Building and Property Committee was circulated on August 7, 1934, for action on (1) the use of land near the southwest corner of the Middle School compound as the site for a gymnasium, and (2) proceeding immediately with the erection of the gymnasium, on the understanding that sufficient funds were in hand to cover the cost of the same. (At present Yuan 29,000 is in hand; about Yuan 3,000 more will be needed to complete the building but it is not anticipated that there will be any difficulty in securing this amount.) Of the five members of the committee, four voted in approval and one refrained from voting because of insufficient information.

D-943 VOTED that we confirm the vote by correspondence of the Building and Property Committee, approving of the erection of a gymnasium for the Middle School on land near the southwest corner of the Middle School compound, and of proceeding with the erection of the gymnasium, on the understanding that sufficient funds are in hand to cover the cost of the same.

Report of the President

The President reported as follows:

"The year 1933-1934 closed with successful commencement exercises. Mr. Wu Lwei-chwan, formerly Chancellor of Yenching University, was the speaker at the baccalaureate service, and President Sun Fo, of the Legislative Yuan, was the chief speaker at the commencement exercises on June 18th. The following numbers of graduates are being recommended for degrees, subject to the completion of their theses: arts 20, science 14, agriculture 25, forestry 8. In addition diplomas were given to those who had successfully completed the fol-

Meeting of Board of Directors, Nov. 23, 1954 - page 3

lowing courses: special course in Chinese 2, industrial chemistry 1, and the Rural Leaders' Training School 45. There were 76 senior middle school graduates and 102 junior middle school graduates.

"The total number of college graduates in the past eight years has been 566, against 422 in the preceding thirty-one years, including those who graduated from the institutions of higher education which later united to form the University of Nanking. The ratio of 1 to 1.34 for the two periods indicates that our students and their parents take education more seriously now and more students remain until they have completed their college work. Our graduates become absorbed into the community and have no difficulty in securing employment. Twenty-five graduates have either already left for study abroad this year, or are about to leave. Sixteen of these are being supported on funds from government sources, eight of them having been successful in various competitive examinations. Two teachers have also left for study abroad.

"The entrance examinations this year indicated what a large number of students there were seeking admission to the colleges. Of 600 applicants, only 120 were admitted. A similar situation existed at the Middle School. For this reason we have a record enrolment this term, as follows:

	Arts	Science	Agriculture	Total	
Freshmen	67	58	59	184	
Sophomores	37	49	57	143	
Juniors	34	49	56	139	
Seniors	30 163	20 176	40 212	90	556
Ginling	24	7	-	31	
Special	12	4	3	19	
On probation	12	8	7	27	
Middle School	1	-	-	1	78
Special course in Chinese					19
Advanced special course in Chinese					20
Graduate course in chemistry					2
					675
Rural Leaders' Training School (inc. 36 from Shensi)					119
Special cotton cooperative training course					48
Sericulture training course for women					17
Junior middle school (I) 173, (II) 146, (III) 117					436
Senior middle school (I) 150, (II) 135, (III) 69					354 790
Nurses in training					61
Laboratory technicians in training					4
Pharmacist in training					1 66
					1,714

"The following have joined the faculty and staff of the University this term, replacing those who have resigned or absent members. The names starred refer to part-time teachers.

Meeting of Board of Directors, Nov. 23, 1934 - page 4

Arts:

- English - Miss Edith Mary Turner, B. A. (Somerville College, Oxford), Diploma in Education (Oxford).
Miss Imogene Grace Ward, B. A. (Wellesley).
Economics - Tsiang I-kwan, M. A. (Northwestern).
Ho Si-fang, B. A. (Nanking). Transferred from the Library.
*Ling Wei, B. A. (Cornell), M. A., Ph.D. (California).
*Yang Tsai-chang, B. A. (Southeastern).
History - *Shen Kan-peh, M. A. (London School of Economics).
Religion - Andrew C. Y. Cheng, B. A. (Yenching), M. D. (New York), M. A., Ph.D. (Columbia).
Sociology - *Leonard Shih Lien Hsu, B. A. (Stanford), M. A. (Iowa), Ph.D. (Columbia).
*Swen Pen-wei, M. A. (Columbia), Ph.D. (New York State).
Secretary to the Dean - Chu Tsieh-yuen, B. A. (Nanking).

Science:

- Chemistry - Wu Cheng-kai, B. S. (Nanking).
Physics - Ch'en Sheo-chu, B. S. (Nanking). Instructor.
Yuin Teh, B. S. (Nanking). Associate.
Zoology - Fan Teh-shen, B. S. (Nanking), M. S., Ph.D. (California).

Agriculture:

- Agricultural Economics: (California).
Ogden King, B. S. (Texas Technological College), M. S.
Mrs. Ogden King, B. A. (California).
Li Hwei-chien, B. S. (Nanking).
Hu Pang-hsien, B. S. (Nanking).
Wang Wen-tsan, B. S. (Nanking).
Yao Yung, B. S. (Nanking).
Sie Chu-ching, B. A. (Central).
Yang Wen-chao, B. A. (Central).
Chao Wen-hai (Rural Leaders' Training School).
Ran Pei-kwei (Rural Leaders' Training School).
Wang Kwan-chwen (Rural Leaders' Training School).
Agronomy - Chang Ru-chien, B. S. (Nanking). Instructor.
Chang Sin-chen, B. S. (Nanking). "
Heh Sih-ching, B. S. (Nanking). "
Kao Li-ming, B. S. (Nanking). Associate.
Lu Wei-ming, B. S. (Nanking). "
Liu Kwang-ch'en, B. S. (Nanking). "
Yieh Ho-tsai, B. S. (Nanking). "
Hsia T'ien-seng (Rural Leaders' Training School).
Wang Hwei-fang (" " " ").
Yang Shao-hou (" " " ").
Yuin Hong-ru (" " " ").

Botany - Chow Ching-tien, B. S. (Nanking).

Horticulture - Cheo Cheng-wen, B. S. (Nanking).

Extension - Chang Tsu-nai. Undergraduate, editor of the Nung Ling Sin Pao.

Ma Ming-ching. Undergraduate stationed at Wukiang.

Meeting of Board of Directors, Nov. 23, 1934 - page 5

Rural Education - Chao Hsi-ping, B. A. (Soochow), M. A. (Cornell).
Professor, and Registrar of the Rural Leaders' Training School.
Hwang Hu-keng, B. S. (Nanking).
Fang Hsing-kao (Rural Leaders' Training School).

Administration - Chen Chao-hsing (Military Academy). Military Training.
Yien Chang-ho, B. A. (Nanking). Library.
Hwa Wen-hsien. Library Assistant.
Wang Teh-ohi. Student Assistant, Business Office.

"It is a privilege to have two such well-known specialists with us at the present time, as visiting professors, as Mr. C. F. Strickland and Dr. W. MacKenzie Stevens. Mr. Strickland was for many years Registrar of Cooperatives in the Punjab, India, and is spending part of the time he is in China in training a class in cooperatives, sharing this work with Dr. Stevens, who is spending two years at the University. Dr. Stevens is Professor of Marketing and Financial Management at the Louisiana State University and has held many important positions dealing with cooperatives and marketing, both for the government and for private organizations.

"Since the last meeting of the Board, we have received several grants from a number of organizations: (1) Yuan 200,000 in government bonds from the National Government on the Yuan 300,000 promised for the library building and equipment, the first Yuan 100,000, received April 14th, being in the form of Twenty-second Year Five Per Cent Customs Revenue Treasury Notes, due in 1946, the present cash value of which is approximately Yuan 65,000 but which, when due, will be worth about Yuan 136,000; and the second Yuan 100,000, received in November, being in Twentieth Year Salt Tax Treasury Notes, due in 1941, the present cash value of which is approximately Yuan 57,000 only, but which when due will be worth about Yuan 101,000 (it is hoped that the remaining Yuan 100,000 will be remitted in cash); (2) Yuan 10,000 from the National Economic Council for the training of a special class in cotton cooperatives; (3) Yuan 15,000 from The China Foundation for crop improvement and plant disease control; (4) Yuan 30,000, which the Ministry of Education has granted for designated purposes in the College of Arts and the College of Science, to be paid in monthly instalments, the first instalment of which has already been paid; (5) U. S. \$5,000 from The Rockefeller Foundation for general work in the natural sciences; and (6) Yuan 3,920 to be received from the Municipal Government of Nanking for equipment and expenses connected with the training of a class in wool weaving. Although these grants amount to a considerable sum of money, they are, in practically every case, for specified purposes, so we are still in need of funds to cover general university expenses.

"Word has been received that the Regents of the University of the State of New York have granted the University of Nanking an absolute charter, but as yet we have received no details.

Meeting of Board of Directors, Nov. 23, 1934 - page 6

"Recent letters from Miss Priest tell of plans that have been made for teams to visit various cities in the eastern and middle-western states of the United States to prepare the ground for the financial campaign that is being launched. Miss Priest has been asked to take part in the work of the teams, who have already started out on their tour of the states and will be gone till the latter part of January. Miss Priest will drop out about the middle of December and expects to reach Nanking about the middle of February.

"The report of the committee appointed to set up the financial campaign in China has already been circulated. It was felt that so far as the raising of funds for current expenses was concerned, it would not be wise to take the matter up with the Alumni, as directed by the Board in March, as the Alumni are carrying on a campaign to raise funds for an alumni hall and a club. The committee of three also felt that the raising of funds and the promoting of the various campaigns should now be taken over by the Promotion Committee and desired the Board to delegate to this Committee the responsibility for the present campaigns and for others that may be authorized in the future.

"The Publicity Secretary has given good account of work accomplished since the last meeting of the Board, with the very meagre funds available for publicity. Some kind of publication in English is badly needed to hand to visitors and for general distribution if any serious attempt is to be made to secure funds and the needs of the University, as well as the service it is rendering, are to be made known to the public, and unless some way is found to provide funds for this purpose, it is pretty difficult to make much headway with a publicity program.

"The reports of the various administrative units have been circulated. I hope it has been possible for the Board to study these reports in advance so that the members know the goal towards which these units are working. The report for the College of Arts gives a very clear account of the lines along which it is hoped the college can develop and the possibilities of being able to carry out this development. The report for the College of Science presents a very positive program and I hope it has received the careful consideration of the Board.

"The future of the Institute of Chinese Cultural Studies is very uncertain, and if the funds from the Harvard-Yenching Institute do not amount to more than has been received recently, or if they do not even come to that much, the best that can be hoped for in the near future is that sufficient money can be made available to complete the different studies now under way.

"The report of the College of Agriculture gives interesting items concerning the results of various studies and items concerning various members of the staff, both old and new. An

Meeting of Board of Directors, Nov. 23, 1934 - page 7

agreement is being considered with the Construction Commission of the Kiangsu Provincial Government for the development of a forest at Lwen Shan, in the east of Chu Yung Hsien. A copy of the tentative agreement is in your hands and your action on it is desired.

"The Middle School gymnasium is now under construction and will meet a great need when completed. A good deal of the income of the Middle School has to be spent on repairs each year, because of the buildings being very old, and though they are repaired frequently, they need constant attention.

"The space in the tower of Severance Hall (administration building) has been partitioned off on two floors and good use can now be made of the tower.

"The Government has very definite plans for military education in schools, and the University of Nanking, being in the capital, has been one of the first of such institutions to be affected. Also, the Government plans to hold examinations for all students graduating from college, beginning with 1938, just as such examinations are being held at present for middle school graduates. This will mean that in future the government will have more and more control over higher education and this must be taken into consideration in planning for the future.

"The Hospital report is optimistic and gives a good deal of interesting information regarding the work. The Hospital is anxious to secure the property in the east compound of the college property. As two dormitory buildings in this compound are very old and infested with white ants in places, they are really not fit for use and it is not safe to have students living in them.

"Aside from problems connected with the east compound, I do hope the Board will see some way of financing a dormitory, or, failing ability to provide funds for one, approving of borrowing money for a dormitory and faculty residences, to be repaid in the way outlined in the report submitted by the Subcommittee of the Building and Property Committee, as requested by the Board. The plan of repayment with interest has been carefully worked out and seems possible of fulfilment. I therefore commend the report to your careful consideration and, in view of the urgent need for dormitory space and residences for the faculty and staff, I hope the Board will approve of the loans suggested.

"Religiously, the University is making steady progress, due in large part to the cooperation and active leadership of certain Christians in the institution. The Middle School and College faculties and the Hospital staff held retreats which were satisfactorily attended. I shall close by quoting from the report of the Chairman and Secretary of the University Religious Committee on the progress made in the past year, as follows:

Meeting of Board of Directors, Nov. 28, 1934 - page 8

"We believe the spiritual tone of the University was greatly improved. This was indicated by the fact that at the close of the college year, nine students, one of whom was a senior, expressed their desire to be followers of Christ and to be baptized. At the last communion service of the year, conducted on the morning of Commencement Sunday, these young men were baptized. Several other students were baptized also during the year in the city churches. There also were a faculty religious group and several student religious groups in faculty homes, one of which met weekly, the others bi-weekly. At one of these student groups, a premedical student also gave his heart to God. Recent correspondence says that he is growing in his Christian life. More students are taking religious courses and more non-Christian students are becoming interested in religious problems. We thank God for what was accomplished last year."

D-944 VOTED that the report of the President be accepted.

Faculty Appointments

D-945 VOTED that the faculty appointments listed in the report of the President be confirmed.

Appreciation of Gifts and Grants

Following the President's announcement that the National Government had paid Yuan 200,000 of the Yuan 300,000 promised for a library, the first Yuan 100,000 of which was in the form of

Twenty-second Year Five Per Cent Customs Revenue Treasury Notes and the second, in Twentieth Year Salt Tax Treasury Notes, the former due in 1946 and the latter in 1941, opportunity was taken to express to Dr. C. T. Wang, who was present at the meeting, the thanks of the Board for the part he had played in obtaining the promise of the Government to appropriate Yuan 300,000 for a library. Dr. Wang stated that the Government appreciated the spirit of forgiveness shown by the University in waiving its claim against losses sustained during the troubles of 1927 and wished to show its appreciation in a tangible form. The Board also expressed thanks for what Dr. H. H. Kung, Minister of Finance at the present time, has done in transmitting the payments in hand.

D-946 VOTED that a hearty vote of thanks be given Dr. C. T. Wang for the stand he took in regard to the losses sustained by the University in 1927 and for obtaining the promise of the Government to make a donation of Yuan 300,000 to the University for a library building.

D-947 VOTED that a vote of thanks be given to Dr. H. H. Kung, Minister of Finance, for making payments on the gift of Yuan 300,000 from the Government for a library building, after the lapse of so many years.

Meeting of Board of Directors, Nov. 22, 1934 - page 9

D-948 VOTED that we put on record our appreciation of the following gifts already received or to be received from various departments of the Government in aid of research being conducted by the University of Nanking; namely, (1) Yuan 10,000 from the National Economic Council for a special class in cotton cooperatives; (2) Yuan 15,000 from The China Foundation, for crop improvement and plant disease control; (3) Yuan 30,000 from the Ministry of Education for professorships and equipment in the College of Arts and equipment in the College of Science; and (4) Yuan 3,980 from the Municipal Government of Nanking for equipment and expenses connected with the training of fifteen apprentices in wool weaving.

D-949 VOTED that we record our appreciation of a grant of U.S.\$5,000 from The Rockefeller Foundation for general work in the natural sciences.

Report of the Treasurer

The Treasurer presented the financial statement for the year 1933-1934, showing an excess of expenditures over receipts of Yuan 33,283.74, of which Yuan 10,427.13 is on account of the Middle School and Yuan 22,856.61 on account of general expenditures. The Middle School shortage consists of a deficit of Yuan 4,689.83 carried forward from the previous year, and an item of Yuan 6,000 for special repairs on buildings. About five-sevenths of the shortage in general funds is due to a decrease in income from the Board of Founders, and about two-sevenths to exchange during the year being less favorable than anticipated.

D-950 VOTED that the report of the Acting Treasurer be accepted.

Report of the Executive-Finance Committee

The minutes of the meeting of the Executive-Finance Committee of November 22, 1934, were presented and the Board adopted or amended the committee's actions as follows:

Receipts and Expenditures 1934-1935

D-951 VOTED that we place on record that the threatened shortage at the end of 1934-1935 of Yuan 50,000 includes approximately Yuan 43,000 budgeted by the Board of Directors last March as an item to be raised, and that we express the hope that the administration will make every possible economy and that the efforts of the Promotion Committee will be successful so that the shortage at the end of the year will be as small as possible.
(DEF-929.)

Meeting of Board of Directors, Nov. 23, 1934 - page 10

D-952 VOTED that we approve of the increases appearing in the pay roll for the year 1934-1935, amounting to Yuan 18,252.00, and authorized by the Board of Directors on March 24, 1934, on the understanding that they would not exceed Yuan 25,000.00. (See D-900, DEF-930.)

Construction Needs

A plan for financing the erection of a dormitory to accommodate 200 college students at a cost of Yuan 50,000, to be repaid over a period of twelve years by setting aside for this purpose a proposed building fee and a portion of the room rent, was submitted. This plan had been worked out by the Faculty Subcommittee of the Building and Property Committee. The Board considered the erection of a number of smaller buildings, each with provision for the social needs of the students housed therein, preferable to having one large dormitory without such provision.

A plan for financing either five small bungalows at a cost of Yuan 14,000, or a four-unit house costing Yuan 14,500, to be repaid over a period of ten years with special rents and rents from the units themselves, was also submitted. Preference was expressed for the four-unit house.

The Board approved of the plans as financing schemes, but not as loans, provided it were possible to borrow money over a long period at the rate of interest proposed, six per cent.

D-953 VOTED that in view of the need of providing more dormitory accommodation for students, we heartily approve of the proposed plan for financing a dormitory, not to exceed Yuan 50,000, and that we give the Building and Property Committee, in consultation with the Executive-Finance Committee, authority to adopt the plan, with such adaptation as may seem fit to carry out the construction of the dormitory, on the understanding that provision be made in the dormitory for social rooms for the students. (See DEF-932.)

D-954 VOTED that we authorize the Building and Property Committee, in consultation with the Executive-Finance Committee, to proceed with the erection of a four-unit house to accommodate faculty members, to be financed along the lines presented by the Faculty Subcommittee of the Building and Property Committee at a cost of Yuan 14,500. (DEF-933)

D-955 VOTED that, beginning with the school year 1935-1936, the administration be authorized to increase the room rent charged students by Yuan 5.00 or more per term, with the understanding that rent for rooms in the dormitory to be built will be higher than that charged students in the present dormitories; and that, if necessary, the administration refer to the Executive-Finance Committee a larger increase than Yuan 5.00 on present accommodation.

Dr. Ferguson's
Art Collection

In presenting his art collection to the Board of Directors, Dr. Ferguson stated that at the time of the founding of the University he had in mind the double purpose of introducing into China a new type of culture and of preserving all that was good in the traditional civilization of this ancient country. The administration's first reform was in 1891, in the introduction of spontaneous compositions to replace the existing formal pa-ku essay. While accepting full responsibility for a share in overturning the earlier system, he began to accumulate cultural objects, so as to do what he could to preserve its good features. He has been collecting bronzes, jades, paintings, writings, pottery, porcelains and other objects in which the cultural development of China from ancient times to the present can be traced. He has considered that these things are of greater importance and value than any buildings which he might have given to the University, as they will serve as a perpetual reminder to university students of a healthy national life in which the old grows into new life under new impulses. He is giving his collection to the Board of Directors, which holds its charter from the Chinese Government, in the full confidence that it will be used for the development of true culture in the life of the students of the University of Nanking.

Dr. Ferguson attaches only one condition to the donation of his collection, and that is, that it will be housed in a building of a Chinese type of construction, costing not less than Yuan 40,000. Pending the completion of this building, the collection will be exhibited in the Wen Hua Tien of the Old Palace in Peiping, under the control of the Board of the Interior, which has undertaken to hand it over to the University at the request of the President. The gift is an absolute one on the part of Dr. Ferguson, without any power of retrocession.

In accepting the collection on behalf of the University, the Board of Directors

D-956 VOTED that we put on record our deep appreciation of the generosity and interest of Dr. Ferguson in presenting his art collection to the University of Nanking, and of the great service which his gift will enable the University to render. (See DEF-934.)

D-957 VOTED that an appropriation of Yuan 40,000 be made to erect immediately a building to house Dr. Ferguson's art collection. Since the Alumni Association has already started a campaign to raise funds for a hall in honor of Dr. Ferguson, as a gift to the University, it is further voted that the Association be requested to apply on this building the funds it has in hand at present, and, in case these funds are insufficient to cover the cost of the Building, that construction be begun at once and the Board of Directors be prepared to advance a sum of not more than Yuan 30,000 from the library building fund, to be repaid as soon as this amount is realized from the financial campaign being carried on by the Alumni. (DEF-935.)

Meeting of Board of Directors, Nov. 23, 1934 - page 12

Dr. Ferguson's deed of gift will be in the form of an agreement, to be signed by (1) himself, as donor; (2) President Y. G. Chen, on behalf of the Board of Directors of the University of Nanking, as the recipient; (3) Mr. Ch'ien T'ung, Director of the Art Museum of Peiping, which is under the supervision of the Board of the Interior; and (4) Mr. Lin Ch'en-kw'ei, a former student of Dr. Ferguson and now a lawyer, who drew up the agreement. Attached to the deed of gift will be a list of articles contained in the gift. Both the deed of gift and the list of articles will be stamped by the Ministry of the Interior, who will act as trustees of the collection from the time it is handed over for exhibition in the Wen Hua Tien in Peiping till it reaches the hands of the President of the University of Nanking. One copy of both documents will be deposited (1) with the Ministry of the Interior, (2) in the University of Nanking, (3) in the Art Museum of Peiping, (4) in the American Legation, in accordance with the provisions of the last paragraph of the deed of gift, and (5) one copy will be retained by Dr. Ferguson.

D-958 VOTED that we authorize the President of the University to accept Dr. Ferguson's gift on behalf of the Board of Directors, by signing the agreement between Dr. Ferguson, the Director of the Art Museum of Peiping, and the President of the University of Nanking, and by affixing the seal of the University thereto.

D-959 VOTED that the Ministry of Education be petitioned to commend the act of Dr. Ferguson in donating his art collection to the University. (See DEF-934.)

Committee on Policy

D-960 VOTED that the Committee on Policy be discontinued and its duties transferred to the Executive-Finance Committee. (See DEF-936.)

Development of Rural Parishes

In discussing information contained in the minutes of the meeting of the Board of Directors of March 24, 1934, with reference to cooperation between the University of Nanking and the Ministry of Industries in the promotion of small-scale industries, the Founders, at their meeting of April 26, 1934, at which Dr. K. L. Butterfield was present, requested Dr. Butterfield to prepare a statement as to the value of establishing close relationships between rural restorative units established by the University and the rural missions in the areas where these units are situated. In considering Dr. Butterfield's statement, the Directors

D-961 VOTED that a policy of extension, based on cooperation with the churches and missions in the development of rural parishes, be referred to the Executive-Finance Committee. (See DEF-937.)

Meeting of Board of Directors, Nov. 28, 1954 - page 13

Financial Campaign

The Board of Directors on March 24, 1954, appointed a Committee of Three to organize a financial campaign on behalf of the University. In view of the fact that the Alumni had already started a campaign to raise Yuan 85,000 for an alumni hall and club, it was not considered advisable to approach the alumni for funds to meet the current budget and for endowment while the campaign was still in progress. It was the opinion of the Committee of Three that the Promotion Committee, because of its larger membership and wider representation, should be the responsible agency for carrying on the endowment and budget campaign. The Board therefore took the following action:

D-962 VOTED that the Promotion Committee be requested to assume responsibility for the financial campaign, it being understood that funds will be solicited from non-alumni sources first, in view of the fact that the Alumni are still engaged in a campaign to raise funds for an alumni hall and club. (DEF-938.)

Library Building

In view of the fact that Yuan 200,000 of the Yuan 300,000 promised by the Government for a library building had been received in government bonds, and that there was every prospect of receiving the final Yuan 100,000 in cash, the possibility of starting work on the building was discussed, and it was

D-963 VOTED that the Building and Property Committee be requested to make a study of existing libraries and consult fully with those directing them, in order to secure as much information as possible before seeking competitive plans from architects; and that the library be erected on a site south of the entrance to the University campus and east of the women's dormitory, as soon as funds are available and plans have been approved by the Board of Directors. (See DEF-939.)

Cooperation with Institutions in South China

A request was received from Fukien Christian University about a year ago, asking for cooperation with the University of Nanking in the development of its agricultural work; and recently a similar request had been received from the Union High School, Foochow. It was

D-964 VOTED that we approve in principle of cooperation in the field of Agriculture with Fukien Christian University and the Union High School, Foochow, but refer the matter to the next meeting of the Executive-Finance Committee. (See DEF-940.)

Meeting of Board of Directors, Nov. 20, 1934 - page 14

Deeds to University Property

D-965 VOTED that necessary steps be taken to have the deeds to University property put in proper order, and that the necessary expenditures for this purpose be authorized. (See DEF-941.)

University Hospital

Dr. Daniels, Acting Superintendent of the University Hospital, was invited to present a request from the Hospital Committee that the Directors consider some way of compensating the Hospital in part for the losses it sustained in 1927 and the further loss it is facing in the threatened demolition of the remainder of the Peden building on account of the plans for city roads. The Committee is anxious to have the east compound of the college campus made available for the use of the Hospital, or exchanged for the Hutcheson compound, as this would ease the Hospital's difficulties considerably.

A discussion followed Dr. Daniels' presentation of the hospital situation. The general feeling of the Board was that the east compound of the college site should be made available for the use of the hospital, but as the buildings in this compound are still needed by the University, this is not possible at present.

D-965 VOTED that the Board of Directors considers the time has come for the University Hospital to be separated from the University and be placed under the control of a separate board; that the matter be referred to the Hospital Committee for consultation with the Missions interested, and that the Hospital Committee report the results of such consultation to the Executive-Finance Committee.

D-966 VOTED that the Hospital Committee be asked to co-opt or include in its membership one or two members of the Board of Directors.

Reports of Officers and Administrative Units

D-968 VOTED that the reports of the administrative units and officers be referred to the Executive-Finance Committee.

Agreement with the Construction Commission of the Kiangsu Provincial Government

A draft agreement with the Construction Commission of the Kiangsu Provincial Government for the development of a forest at Lwen Shan, in the east of Chu Yung Hsien, covering an area of 18,686.271 mow, was submitted. As the Board did not have sufficient data regarding the financing of the scheme, it was

D-969 VOTED that the agreement with the Construction Commission of the Kiangsu Provincial Government for the development of a forest at Lwen Shan be referred to the Executive-Finance Committee for further consideration.

Meeting of Board of Directors, Nov. 23. 1934 - page 15

Agreement with the Municipal Government of
Nanking for the Training of a Class in Wool Weaving

The following tentative agreement between the University of Nanking and the Municipal Government of Nanking was submitted:

Owing to the depression in the silk trade and the unemployment among the satin weavers in Nanking, and the situation becoming worse, in spite of the efforts of the Municipal Government of Nanking to help the weavers, and in view of the fact that the University of Nanking has been successful in the training of wool weavers, the Municipal Government of Nanking wishes to cooperate with the University of Nanking in establishing a class to train wool weavers, in order to help some of the unemployed satin weavers. An agreement between the Municipal Government of Nanking and the University of Nanking is proposed along the following lines:

1. To begin with, the period of training will be six months.
2. The University will have entire control of the management and training of the class.
3. The cost of building a factory and the purchasing of equipment will be Yuan 2,600, which will be contributed by the Municipal Government. The construction of the factory and the purchasing of the equipment will be in the hands of the University.
4. There will be an allowance of Yuan 600 for the six months, to provide against loss caused by unsalable material made by beginners.
5. The training fee for the whole class will be Yuan 360 for the duration of the course.
6. The number of apprentices in training will be fifteen, and the duration of training will be six months. Each apprentice will be given Yuan 4.00 per month for board. The total amount for board for the fifteen apprentices will be Yuan 360.
7. The cost of material, tuition and board fees for the six months shall be paid in one sum when the training starts, by the Municipal Government to the University.
8. In case another class is trained after the first class has completed its training, the cost of material, tuition and board fees will be provided for in the same way as for the first class, as stated in Article 7.
9. In case the second class should be larger than the first, or its organization modified, a new agreement shall be entered into.
10. At the expiration of six months, the Municipal Government may request the University to continue the project, and the University shall do so, unless it has good reason for not continuing it; and if it should be difficult for the University to continue the project, the University shall, after consulting the Municipal Government, modify or end the agreement.

Meeting of Board of Directors, Nov. 23, 1934 - page 16

11. In case the Municipal Government should wish to extend the project beyond the University, the University shall place the results of its research at the disposal of the Municipal Government; but in case the University should for any reason be unable to cooperate further with the Municipal Government, the Municipal Government may withdraw the equipment which it has requested the University to purchase.
12. Should the Municipal Government for any reason be unable to continue this enterprise, to prevent the wearing out and rusting of the equipment, the Municipal Government may, after consultation with the University, loan all the equipment to the University for carrying on the project, but the building shall remain the property of the University, to be used for social educational purposes or cooperative enterprises.
13. After the apprentices have completed their training, and are ready to start in business for themselves, the purchasing of material for them to carry on their trade and the sale of their products shall be conducted by a cooperative society to be organized by the Municipal Government and the University.
14. A copy of this agreement shall be in the hands of each party to the agreement.

Signed temporarily by

Tsu Chu, Representative of the
Municipal Government.

S. F. Ko
Y. W. Chang, Representatives of the
University of Nanking.

Budget submitted to the Council of the Municipal
Government for approval

1. Equipment and training:

A. Equipment:

(1) 5 iron weaving looms at Yuan 90	Yuan	450.00	
(2) Warp roller and other items		50.00	
(3) 5 rooms		<u>1,000.00</u>	1,500.00

B. Training:

(4) Tuition of 15 apprentices for six months		360.00	
(5) Board for 15 apprentices for 6 mos.		360.00	
(6) Unsalable material		<u>600.00</u>	1,320.00

2. Laboratory and equipment to be added:

C. Combing and spinning:

(7) Combing machine and spinning machine, manufacture and transportation			600.00
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D. Steam dyeing:

(8) High-pressure boiler		300.00	
(9) Copper tank for dyeing		<u>200.00</u>	500.00

Total budget Yuan 3,920.00

Meeting of Board of Directors, Nov. 23, 1934 - page 17

D-D-969 VOTED that we authorize the President to sign the agreement with the Municipal Government of Nanking for the training of fifteen persons to weave wool, the Municipal Government to supply the equipment and buildings required and tuition and board for the first six months of those to be trained, the whole amounting to Yuan 3,920, and the University to provide the necessary training and to have control of the undertaking.

Travel Fellowships

Mr. Tsao Tsu-ping, who has been on the staff of the Library since his graduation in 1927, and Mr. Hu Chen, who was on the faculty of the University from the time of his graduation in 1929 till he left for further study in the University of California last summer, have applied for travel fellowships. It was

D-970 VOTED that the requests of Mr. Tsao Tsu-ping and Mr. Hu Chen for travel fellowships be referred to the Executive-Finance Committee.

Appreciation of Services of Dr. Love

D-972 VOTED that the Board of Directors give a hearty vote of thanks to Dr. H. H. Love for the invaluable services he has rendered in an advisory capacity in the plant breeding work of the University and along other lines in which his experience has been very much appreciated during his recent stay in Nanking.

Date of Next Meeting of the Board

D-973 VOTED that the next meeting of the Board of Directors be held on the third Saturday of April 1935, namely April 20th, providing that the day following be not Easter Sunday.

As the day after the date proposed is Easter Sunday, notice has been sent to the members that the Board meeting will be April 13th instead, it being understood that an earlier date would be set rather than a later date than April 20th, - if Easter Sunday came on April 21st.

Respectfully submitted,

Minnie H. Purcell,

English Secretary.

REPORT ON THE CAMPAIGN

At the last meeting of the Board of Directors, a committee of three, composed of President Chen, Dr. Wei Wen-han and Mr. Wheeler, was appointed to carry forward the work of organizing campaign efforts on behalf of the University.

The Committee of Three met in Shanghai in May. Dr. Wei Wen-han volunteered to visit alumni centers on behalf of the campaign for the budget and for endowment, and also offered to superintend the correspondence which might be involved in such a campaign, either from his office in Shanghai or from another office in that city. Dr. Chen suggested that his office staff could carry this correspondence in addition to its other duties and the decision was deferred in regard to the beginning of the work of visitation and solicitation and correspondence, until the present alumni campaign for buildings had been brought more nearly to a close. In view of the action of the alumni in June in increasing the building total for which efforts are to be put forth to Yuan 85,000, the Committee of Three did not think it would be wise to launch the endowment and budget drive until the other campaign was out of the way.

The Committee of Three believes also that the Committee on Promotion of the Board of Directors, because of its larger membership and wider representation, should be the responsible agency for carrying on the endowment and budget campaign and recommends to the Board of Directors that the duties hitherto assigned to the Committee of Three should, at the next meeting of the Board, be transferred to the Committee on Promotion.

Respectfully submitted,

W. Reginald Wheeler.

University of Nanking,
Nanking,
November 23, 1934.

REPORT OF THE SECRETARY OF THE PUBLICITY COMMITTEE

November 23, 1934

The publicity work for the University since the last meeting of the Board has followed much the same lines as recorded in previous reports. News items have been furnished to the four newspapers published in English in Shanghai and to the Weekly Review. A printed letter, dated October first, reviewing the chief developments of interest during the past year at the University, has been sent to individuals in America on the University mailing list. Newspaper clippings and items of information have been sent to the Board of Founders in America.

Photographs and material were prepared for an illustrated pamphlet about the University which might be of use in America, provided the New York office believed there was the need for such publication and would assist in financing it. While waiting for a decision on this subject, the senior class which graduated last June prepared a classbook, with articles about the University, in Chinese, and with photographs of the graduates of the three colleges and of the Rural Leaders Training School. Use was made in the classbook of photographs and cuts already on hand and the administration and members of the faculty gave some financial assistance to the class for this publication. A thousand copies of this book were printed. Copies were sent to the members of the Board of Founders and the friends of the University in America and a number of interesting letters have been received commenting on the book. A third reel of 16 mm. motion pictures, picturing especially the activities of the College of Agriculture and the 1933 commencement, was prepared and the original sent to New York.

The Associated Boards are publishing a quarterly in America which will contain news items about all the Christian colleges and universities related to the Boards, and we have furnished items for inclusion in this joint publication.

I have been working on a biography of Dr. J. E. Williams, Vice-President of the University from 1910 to 1927, and during the summer completed nine of the twelve chapters planned for this book. In the book I have tried to describe the development of the University as well as tell of the life and work of Dr. Williams. I hope the manuscript will be ready for publication during the coming year.

There is still need for an illustrated pamphlet which can be given to visitors at the University and can provide in a small compass information about the institution, and we hope that with the help of the Founders the publication of this pamphlet may be made possible during the coming year.

Respectfully submitted,

W. Reginald Wheeler.

REPORT OF THE FACULTY SUBCOMMITTEE OF
THE BUILDING AND PROPERTY COMMITTEE

November 10, 1934

Repairs and Construction. During the past year, the usual repairs have been made on staff residences and other University buildings, and two houses have been reconditioned - No. 23, formerly occupied by Dr. and Mrs. Love, and No. 27A, formerly occupied by Mr. and Mrs. Nelson S. Chen. One new house was built, in the Ping Tsang Hsiang compound, at a total cost of Yuan 5,000, from the income of the Construction Department.

Changes in Western Staff and Special Rentals. Since Professor and Mrs. Bates are remaining on furlough another year, their house has been rented to Dr. and Mrs. Stevens, at a monthly rental of Yuan 100. Dr. Stevens is a specialist in the Department of Agricultural Economics.

Dr. and Mrs. Lewis S. C. Smythe have gone on furlough and their house has been rented to Dr. and Mrs. Leonard Hsu for eleven months at a monthly rental of Yuan 100.

Mr. and Mrs. Goodsell were obliged to return to the United States because of ill health on the part of both of them. Their apartment is occupied by Mr. and Mrs. S. F. Lin, who, according to agreement, will vacate by the end of July, 1935.

In all, there have been twenty-three shifts in housing since July 1, seven of which concerned staff members no longer associated with the University or else on furlough.

Urgent Need for Attention to the Residence and Dormitory Space Shortage. To meet the many requests for University houses, there were only four houses available for assignment this fall, including the new house. At all times there is a waiting list of more than ten families. There is constant dissatisfaction with the shortage of residence accommodations, so much so that the administrative heads experience repeated embarrassments at the opening of each school term.

In accordance with action D-914 of the Board of Directors last March, the attached recommendations, with complete plans for financing the building of additional residential accommodations, have been presented to the Committee on Policy. The approval of these recommendations would be a beginning on the solution of a most aggravating problem.

While the situation with reference to housing staff members is acute, that with reference to housing students is still more so. A request for consideration of this problem was sent to the Board about four years ago. The present building is now unsafe and because of that, the attached recommendation has been presented already to the Committee on Policy, and we urgently request the careful consideration by the Board of this recommendation, looking toward the amelioration of this situation. It can no longer be ignored if we are to continue to register students to live in dormitories.

Respectfully submitted,

Esther P. Slocum, Secretary.

Construction Needs of the University of Nanking
Report Presented to the Committee on Policy
October 1934

The east and west dormitories in the east compound of the college campus are in very bad condition and should be torn down and rebuilt without delay, as they are likely to collapse at any time, owing to the natural deterioration due to age and the destruction caused by white ants. May we request that the Building and Property Committee of the Board of Directors be invited to investigate the actual condition of these two buildings and recommend to the Board the raising of a fund to erect a new dormitory to the west of the college campus if these two old dormitories cannot be rebuilt.

Following are a few suggestions as to how funds might be raised for a dormitory to accommodate 200 students:

1. Increase the room rent charged students by 5.00 yuan a term. Counting on an average of 500 students at 10.00 yuan a year, 5,000 yuan a year could be raised in this way for a new dormitory, the money to be reserved for this purpose.
2. Charge each student 5.00 yuan (once only) as a contribution toward the building fund of the dormitory. The first term this charge is made, it is possible a sum of 3,000 yuan would be raised, if there were an enrolment of 600. There would be a slight addition to the fund in the second term from collections from new students. Counting on an average of 150 new students in succeeding years, 750 yuan a year would be added to the dormitory fund.

If a dormitory similar to Dormitory EFG to the west of the campus were to be erected, both the toilet and the bath rooms should be larger, and the pumping station enlarged. The approximate cost of these items over that of a dormitory the size of Dormitory EFG would be 10,000 yuan, and if the Board of Directors could see its way to raise this amount, it would be much appreciated.

Another dormitory similar to Dormitory EFG will cost approximately 50,000.00 yuan. We would recommend that the President be authorized to borrow this amount from the Shanghai Commercial and Savings Bank at 6% interest, this favorable rate to be obtained, if possible, on account of the friendly spirit existing between the Bank and the University. One method of paying the interest and repaying the loan is worked out on the following page, and if this method were approved, there is every reason to expect that the loan would be repaid in twelve years, and if the students' contributions toward the dormitory fund were to continue, at the end of twenty years another dormitory could be built.

Construction Needs - 2

<u>First year</u> • building loan		50,000.00 YUAN
5 yuan increase per term on room rent	8,000.00 yuan	
Less 6% interest on loan	<u>3,000.00</u>	<u>5,000.00</u>
<u>Second year</u> - to refund on loan		45,000.00
5 yuan increase per term on room rent and 5 yuan charged new students for dormitory building fund	5,750.00	
Less 6% interest on loan	<u>2,700.00</u>	<u>3,050.00</u>
<u>Third year</u> - to refund on loan		41,950.00
5 yuan increase on room rent and 5 yuan charged new students for dormitory building fund	5,750.00	
Less 6% interest on loan	<u>2,517.00</u>	<u>3,233.00</u>
<u>Fourth year</u> - to refund on loan		38,717.00
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>2,323.00</u>	<u>3,427.00</u>
<u>Fifth year</u> - to refund on loan		35,290.00
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>2,117.40</u>	<u>3,632.60</u>
<u>Sixth year</u> - to refund on loan		31,657.40
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,899.40</u>	<u>3,850.60</u>
<u>Seventh year</u> - to refund on loan		27,806.80
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,668.36</u>	<u>4,081.64</u>
<u>Eighth year</u> - to refund on loan		23,725.16
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,423.50</u>	<u>4,326.50</u>
<u>Ninth year</u> - to refund on loan		19,398.66
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>1,163.88</u>	<u>4,586.12</u>
<u>Tenth year</u> - to refund on loan		14,812.54
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>888.72</u>	<u>4,861.28</u>
		9,951.26

Construction Needs - 3

<u>Eleventh year - to refund on loan</u>		9,951.26 yuan
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00 yuan	
Less 6% interest on loan	<u>597.07</u>	<u>5,152.93</u>
<u>Twelfth year - to refund on loan</u>		4,798.35
5 yuan on room rent and 5 yuan on building fund from new students	5,750.00	
Less 6% interest on loan	<u>287.89</u>	<u>5,462.11</u>
Credit balance at end of twelfth year		663.78 yuan

In addition to the dormitory to accommodate 200 students, there are the following pressing needs:

1. A social and guest hall near the dormitories, where students can receive their friends and have social gatherings. There are at present over 600 students in the colleges but they have nowhere to entertain their friends or have social intercourse with each other. It is suggested that a building be put up for 5,000 yuan, part to be rented to the Shanghai Commercial and Savings Bank and part let to the students' consumers' cooperative store, the remainder to be divided into four sections by movable partitions, to be used as student guest rooms on ordinary occasions but which can be made into one large hall when needed for social gatherings.

2. The present toilet and bath facilities are inadequate and the pumping equipment should be enlarged. These adjustments would require about 4,000 yuan.

3. A bicycle shed and rack are badly needed. At present the bicycles of students and faculty are left around the gate house and even in the students' wash rooms. The cost would be about 1,000 yuan.

4. A large social hall and dining-room for students is also badly needed.

5. The roads to the dormitories should be improved. The cost of such improvement would be approximately 1,000 yuan.

6. Two small residences for the staff of the Business Department are a necessity, as the staff should be housed on the campus to superintend servants, etc. As the Business Manager is also Proctor, it is doubly necessary that he be on the spot. Two houses would cost approximately 5,000 yuan and the money could be borrowed and refunded from rent and any gain there might be from the Business Department.

Construction Needs - 4

7. Living quarters should also be provided for the servants. In this way, the space they occupy in the basements of Severance Hall, Bailie Hall and Swasey Hall could be utilized for classrooms. The cost of these quarters would be about 4,000 yuan.

8. Thought should be given to the housing of about sixty faculty members if it should be necessary to tear down Meigs Hall on account of the new road.

Suggestions for Providing for Residences

1. Construction of five small bungalows similar to Mr. Tang I's, at 2,500 yuan	12,500.00 yuan
Location: southwest corner of the Language School compound	
Walks and fences for separating the five houses	500.00
Installing electric light and meter deposits	500.00
Contingency (drain)	500.00
	<u>14,000.00 yuan</u>
2. Construction of a four-unit house similar to house No. 43 A-B-C-D in the Language School compound. Location: In front of house No.41A-B	13,000.00 yuan
Walks and dividing fences	500.00
Installing electric light and meter deposits	500.00
Contingency	500.00
	<u>14,500.00 yuan</u>

Rent for each unit of the two propositions above will be 28.00 yuan a month. Ten months' rent will be reserved for repaying the loan with interest, and the rent for the two remaining months will be reserved for repairs. The method of repayment of loan with interest has been worked out on the following basis:

<u>First year - loan</u>		14,000.00 yuan
Rent from 5 houses at 28.00 yuan	1,400.00 yuan	
Rent from Stevens and Leonard Hsu	2,000.00	
	<u>3,400.00</u>	
Less 6% interest on loan	840.00	<u>2,560.00</u>
<u>Second year - to refund on loan</u>		11,440.00
Rent from 5 houses at 28.00 yuan	1,400.00	
Rent from Stevens and others	2,200.00	
	<u>3,600.00</u>	
Less 6% interest on loan	686.40	<u>2,913.60</u>
<u>Third year - to refund on loan</u>		8,526.40
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>511.58</u>	<u>888.42</u>
		7,637.98

Construction Needs - 5

<u>Fourth year - to refund on loan</u>		7,637.98 yuan
Rent from 5 houses at 28.00 yuan	1,400.00 yuan	
Less 6% interest on loan	<u>458.58</u>	<u>941.42</u>
<u>Fifth year - to refund on loan</u>		6,696.56
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>401.79</u>	<u>998.21</u>
<u>Sixth year - to refund on loan</u>		5,698.35
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>341.90</u>	<u>1,058.10</u>
<u>Seventh year - to refund on loan</u>		4,640.25
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>278.42</u>	<u>1,121.58</u>
<u>Eighth year - to refund on loan</u>		3,518.67
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>211.13</u>	<u>1,188.87</u>
<u>Ninth year - to refund on loan</u>		2,329.80
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>139.80</u>	<u>1,260.20</u>
<u>Tenth year - to refund on loan</u>		1,069.60
Rent from 5 houses at 28.00 yuan	1,400.00	
Less 6% interest on loan	<u>64.17</u>	<u>1,335.83</u>

Credit balance at the end of the tenth year 266.23 yuan

REPORT OF THE UNIVERSITY LIBRARY

March to November, 1934

Perhaps the most significant development concerning the University Library since the last meeting of the Board of Directors is the receipt of two instalments of 100,000 yuan each from the National Government, in April and October respectively. Although the payments were all made in government bonds, they nevertheless make it possible for us to start the library building, the most urgent need of the University for years. Plans for the building are being drawn up and will be ready for the Board to examine on November 23. Details concerning the negotiations which resulted in the receipt of the bonds will be reported, no doubt, by the President of the University, hence this report will pass on to other matters, with the suggestion that the building be started at the earliest possible time.

Contents of the Library. The contents of the Library at the end of October were as follows:

Chinese books	102,861 volumes	
Foreign books	26,377 volumes	
Pamphlets	61,271 volumes	Total, 187,509 volumes

Acquisitions from April to October:

	Purchases	Gifts
Chinese books	1,554	380
Western books	332	233
Pamphlets	0	4,635
Total	1,886	5,248

Gifts and Exchanges. As usual, materials acquired through gift and exchange are carefully recorded and acknowledged. The number of gifts indicates the good will of the friends of the University. For exchange material received, publications of the University Library and the College of Agriculture, and the Nanking Journal are generally sent in return. Beginning with the present semester, arrangements have been made with the International Exchange Bureau of the Ministry of Education to have all our exchange material sent through them, free of postage and transportation charges, which will result in a saving of several hundred dollars a year.

Publications. The Agricultural Index finally came off the press in early July. It is a work of over 900 pages. It covers 356 magazines published during the period 1858-1931, 320 of the magazines being in Chinese and 36 in English. There are more than 66,000 entries. It has been printed with a fund granted by the China Foundation. It will never become a popular book; but it will prove an indispensable tool not only for those interested in agriculture, but for those interested in rural problems or biology as well. So far the sales have been encouraging.

Report of the University Library - 2

The Analytical Author Index to 360 Tsong Shu (Collectionia) in the University Library Collection will be off the press by Christmas time. It will contain about 500 pages. This will also be a useful reference book.

A check list of serials and periodicals, containing a revision of the Western periodical list of 1931 and the serial list of 1932, and bringing the record up to date, was mimeographed in June. It has proved a very useful record. A similar list for Chinese periodicals is in preparation.

Use of the Library. As to the use made of the Library, the following figures will show:

March to October, 1934:	
General loans	29,560
Reference use	24,958
Total	54,518

As usual, there are many outsiders making use of our collection in one way or another. For instance, The Commission on the Study of the History of the Yellow River is making use of our gazetteer collection; the College of Education of Central University is making use of our pamphlet collection; the Library of Zi-Ka-Wei Cathedral has requested the Library to copy for them certain rare books in our collection. No doubt, the usefulness of the Library will be greatly increased when we have a separate building.

Extension Work. The University Library is often asked by other institutions to help in organizing libraries or in training assistants. In the summer, the Bible Training School for Women sent Miss Long Su-nan to take practical work for two months in the University Library; the Tung Wen Middle School of Kiukiang sent one of its best graduates to us to receive one year's practical training as a full-time assistant without remuneration; the Library of the National Government is also sending two of its senior officers to attend the courses being offered by the library staff in the College of Arts; the Library of the Educational Centre for the Masses is doing the same, by sending one of its staff here. And just a week ago, the Judicial Yuan asked us to help them in reorganizing their library. Students in the University interested in library work have recently organized a library science club for the discussion and promotion of their interests. All these indicate that the need for proper training for library work is keenly felt.

Recommendations and Suggestions. In view of the above, let us briefly state some of our plans, with suggestions and recommendations:

1. We recommend the immediate construction of the library building. A committee should be appointed to study the plan and attend to the details of the work. The membership of this committee

Report of the University Library - 3

need not be limited to the University faculty. As already stated, plans for the building will be ready for examination by the Board on November 23.

2. In view of the fact that the work is becoming heavier and the responsibility greater, it is necessary to have at least one foreign-trained associate librarian, or, better, some one to replace the present Librarian. If we cannot find such a person now, we must plan to train a person by granting a certain amount of financial help to some of our promising assistants. This can be done either by making an appropriation from the accrued interest on the government bonds or by applying to The Rockefeller Foundation for a fellowship, since other institutions have received such help from the Foundation.

3. We recommend that at least half of the interest on the government bonds be definitely set aside as a book fund, to be used by the Librarian for general reference books, duplicate copies for the reserved shelf, and other books of general interest in Chinese and foreign languages. These items are a necessity and have suffered most in previous years from the lack of funds.

4. Another urgent need is the provision for an increase in staff when the building is completed. The present staff is too small for the additional work that will be involved then. We shall, for instance, need some one to take charge of the reference material which is now scattered in various directions and some more assistants will be needed for the Circulation Department. The expansion should, of course, be gradual, but a certain amount cannot be avoided as soon as the building is completed.

Respectfully submitted,

K. C. Liu Librarian.

November 14, 1934.

REPORT OF THE COLLEGE OF ARTS

November 23, 1934

This academic year has opened quite hopefully for the College of Arts. The total number of students in the College is 254, distributed as follows:

Regular college course	179
(of whom 76 are freshmen, 39 sophomores, 34 juniors and 30 seniors)	
Special course in Chinese	19
Special advanced course in Chinese	20
Ginling College Students	23
Special students	13

There were 77 new students admitted, 47 to the regular college course, ten to the special course in Chinese, and 20 to the advanced course in Chinese.

There are 46 teachers altogether in the College of Arts, of whom eight are part-time teachers. We suffer from the fact that Mr. Bates and Dr. Smythe are on furlough and their work can be taken only partially by part-time teachers. Among the new teachers are Miss Edith M. Turner, Dr. Chen Cheh-ih, Mr. Tsiang Ih-kwan, Mr. Ho Sih-fang and Miss Imogene G. Ward, as full-time teachers, and Dr. Swen Pen-wen, Dr. Leonard Hsu, Dr. Liao Wen-kwei, Mr. Shen Kan-peh, Mr. Lin Wei and Mr. Yang Tsen-chang as part-time teachers.

We feel very happy because Mr. Liu Chi-hsuen has finally consented to head up the Chinese Department, and that Mr. Liu Nai-ching has returned after his illness, to take up teaching again in the Department of Education.

There are ninety-two courses being offered this semester, amounting to 261 credits, including the thesis courses. The number of small classes this semester with fewer than five students is seven; and there are six classes with five students only in each. It does not seem fair to ask senior students who have nearly finished their work to drop their major or minor studies simply because we wish to eliminate small classes.

As to the development and work of the College, it should be mentioned, first, that the Ministry of Education has appropriated Yuan 14,000 for the College out of the Yuan 30,000 granted to the University. Yuan 8,000 has been designated for two chairs, one in economics and one in the study of Chinese frontier problems; the remaining Yuan 6,000 is to be used for equipment for the latter study. As will be seen, most of the money will go towards the study of Chinese frontier problems, which is one of the several projects being undertaken by the College of Arts and which is being carried on with the collaboration of the Departments of History, Political Science, Sociology, and Economics. It was begun in the summer and the grant has come at a time when help is very much needed.

Report of the College of Arts - 2

The advanced course in Chinese, the prerequisite for which is college graduation or graduation from our special Chinese course plus at least two years' teaching experience, seems to meet quite a demand. Nearly forty persons have applied for admission to the course but only half of them have been accepted. Six courses are being offered, though seniors majoring in Chinese are also permitted to elect these courses. This is, however, a trial and probably no new students will be accepted until the present class is graduated in two years.

Among the research projects being undertaken may be mentioned the study of county government administration, by the Department of Political Science. Utilizing the summer vacation, Dr. Ma Wen-hwan, with Mr. Kao Ping-chwen and two students, went to Tong-hai Hsien (Haichow) to investigate the political and social conditions in that district. They have gotten plenty of material and information to present to and discuss in their classes. Students are very much interested in this subject and realize that there is a great field open to them in this direction.

The Department of Economics, under the chairmanship of Mr. Wu Shi-shui, is planning to concentrate its courses on statistics and accounting. It is also planning a study of the taxation and revenue problems in China. With the grant from the Ministry of Education, it may begin some study in Chinese economic geography and a survey of economic conditions, which, as we know, is a field little explored by other colleges and universities.

The Department of Sociology, under the guidance of Dr. Ko Siang-feng, puts much emphasis on research as well as on general study. A preliminary report on the Wukiang population survey has been written recently and mimeographed. This semester the students and teachers are helping the Central Agricultural Experiment Station to start an investigation of the social and economic conditions in the rural district of Shiao Ling Wei Village. It is hoped in this way to stimulate other institutions to cooperate and also give students an opportunity to get acquainted with the concrete social situation.

Dr. Fenn, head of the Department of English, and Mr. Liu Chi-hsuen, head of the Department of Chinese, with the help of other members of their departments, are both working on a similar plan of preparing, through cooperation, standard textbooks for first year college English and Chinese respectively. It is our hope to produce something which can be used not only in this institution but by others also. For Mr. Liu, there are the junior and the advanced special courses in Chinese to care for also. We are grateful to him for his attempt to put this department on a more efficient basis.

A committee for the guidance of the first-three-semester students was formed in October, to advise students on their conduct as well as in their choice of studies. As arts students are not allowed to specialize until the second semester of the second year, it is important that a student have some one to go to when he is considering his future. This committee will serve as a guide for the new

Report of the College of Arts - 3

students who are not yet familiar with the University. At present, there are five teachers on this committee to advise ninety-seven students. Each teacher will help on the average about twenty students in their studies and personal problems. It is an experiment and whether or not it will succeed, only the future will show.

Should the library staff be increased to meet the needs that will arise when the library building materializes, a Department of Library Science or a special two-year course in library science, or both, could easily be started. There is reason to believe that this will meet with the approval of the public and that the enrolment will be large enough to balance the budget involved.

In conclusion, the College of Arts is at present directing its attention on the concentration and co-ordination of the work of the several departments. The College is in a weak condition; it needs nutrition and a tonic, but the great problem involved is that of finance. At present, it seems that the only way money can be secured is through the carrying on of projects of general interest and of educational and social value. Several projects are being carried on by one department or by several departments together, such as (1) A Study of Chinese Frontier Problems, which has met with the approval of the Ministry of Education and may interest The China Foundation, to whom the College would like to appeal for help; (2) A Study of County Government in China, which has already attracted the attention of Mr. F. G. Hoover, of North Canton, Ohio, who may contribute towards the project if it can be shown that something has been accomplished along this line; (3) The Small-scale Industry Study and the Cooperative Movement, in which the Ministry of Industries and the Municipal Government of Nanking are interested and with whom plans for cooperation have been drawn up, waiting to be carried out; (4) A Study of Chinese Economic Problems and Institutions, not yet begun, but for which part of the grant promised by the Ministry of Education is to be used; and it is possible that such organizations as The China Foundation and the Trustees for the Administration of the Boxer Indemnity will also be interested in it. Whether additional projects will be undertaken or any of those under way discontinued or modified, only the future will show. Research must be encouraged, and in these projects there is opportunity for both research and practical work. The results may be conserved in some form of publication, for which funds will have to be provided.

Respectfully submitted,

K. C. Liu, Dean.

11/23/34

REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

November 22, 1934

When the Committee on Policy met at Shanghai in the third week of last month, I submitted a statement concerning the possibility of development of the Institute of Chinese Cultural Studies, which put before the committee a picture of the financial side of the Institute as well as of the general line along which the Institute can seek for development or improvement in the quality of its work hereafter. The question of financing the Institute is such an important one that it makes me feel it is appropriate to submit the same statement to the Board of Directors for consideration.

"The income from the Harvard-Yenching Institute assured for the year 1934-1935 amounts to U. S. \$9,473.69. The budget for this year was made up on the basis of an exchange of 2.60 yuan for U. S. \$1.00. The appropriation for Chinese language and history is 17,340.00 yuan, and that for Chinese cultural studies is 15,790.00 yuan, including 8,000.00 yuan to be drawn from the reserved fund of 16,000.00 yuan to make up the deficit.

"If exchange should go below 2.60 yuan, we would have to find some money to make up a deficit in the present budget, but it will not be large. If the Harvard-Yenching Institute should continue to pay the University as much as it does now, and if the University could not get money from any other source, there would be no way of increasing the budget of the Institute.

"Keeping these conditions in mind, we are not in a position to speak of any development of the work of the Institute in a quantitative sense. However, we shall do all we can to develop the quality of the work which is financed by the Harvard-Yenching Institute. To be more specific, such problems as the close articulation of courses in Chinese language and literature, the careful selection of subject matter of courses, the thorough training of freshmen and junior students in the mastery of the art of writing Chinese and other related matters should be tackled tactfully and conscientiously.

"Every university in China has to face the perplexing problem of improving the teaching of Chinese, and the University of Nanking is no exception. We are glad that Mr. Liu Chi-hsuen has taken on the responsibility for the Chinese Department. Dean K. C. Liu and I will help him to solve this problem to the best of our ability.

"The teaching of Chinese history at the University is not developed as it should be, quantitatively speaking. The courses in Chinese history actually offered at the University are inadequate to cover the whole subject. It has been one of the objects of the Institute during the last three years to secure a Chinese historian, but so far our efforts have not been successful. We shall continue our efforts, however. This does not mean an

Report of Institute of Chinese Cultural Studies - 2

increase in the budget of the Institute; we have made provision for the training of two staff members in Chinese history, in the hope that they will develop into efficient teachers in this subject.

"So much for instruction in Chinese cultural subjects. Research in Chinese culture is a different matter. Of the amount budgeted, 15,734.00 yuan (8,000.00 yuan of which is from the reserve fund of the Institute), one-third is for teaching. Half of the reserved fund will be used up by the end of this year.

"The essential question is the maintaining of the staff doing this phase of the work, after the fiscal year 1935-1936, if the Harvard-Yenching Institute should continue to pay the University after that time only as much as at present, not to mention the possibility of their paying less. Under such circumstances it would be useless to formulate any policy for development. The fundamental need is the securing of funds to carry on this branch of the work. We can only hope for the best.

"In these next two years we shall try to have the different studies recorded in manuscripts and published, continuing to carry on a few projects for a short time with the hope of completing them."

In the statement I spoke briefly of the desirability of having Professor Shan Chen-tsu complete A Study of the Bronzes in the Collection of Wu Ta-chen (吴大澂), and of publishing the results of the study. Permit me here to elaborate this point more fully. Wu Ta-chen was a well-known scholar of the Ts'ing Dynasty who flourished during the reigns of the Emperors Tung Chi (同治) and Kwan Hsu (光绪). His contribution in Chinese archaeology and ancient language was great. His collection of ancient bronzes is regarded by scholars as one of the finest of that time and consists of more than three hundred articles. Unfortunately, there are only about one hundred and thirty articles still in the possession of his grandson, Mr. Wu Hu-fan (吴湖帆), an artist living in Shanghai. The rubbings of bronzes already disposed of, numbering about one hundred and seventy, are also in the possession of Mr. Wu. Professor Shan Chen-tsu has more than once approached him on the matter of getting out a work on this collection and recently received his appreciative permission to do so. Mr. Wu gave Professor Shan a list of the bronzes and photographs of a number of pieces, and also gave him permission to use the photographs and rubbings of the inscriptions and designs on the bronzes.

The budget for Professor Shan's project is estimated as follows:

- | | |
|--|-------------|
| A. Preparation of material: | |
| 1. Photographs | 600.00 yuan |
| 2. An expert from Peiping to prepare the material, take photographs and make rubbings (including travelling expenses from Peiping to Shanghai, expenses in Shanghai, and compensation) | 250.00 yuan |

Report of the Institute of Chinese Cultural Studies - 3

3. Professor Shan's travelling expenses
from Nanking to Shanghai and
expenses in Shanghai

150.00 yuan
1,000.00 yuan

B. Printing results of study:
400 copies

3,000.00 yuan
Total 4,000.00 yuan

The question is, how can this piece of work be financed? Professor Hsu I-tang's salary, amounting to 2,520.00 yuan, is provided for in the budget of the Institute for this year. If the College of Arts take him as a full-time professor, his salary will be paid out of the government subsidy, 3,600.00 yuan, so I suggest that the 2,520.00 yuan budgeted by the Institute for his salary be used to cover item A and 1,000.00 yuan of item B, altogether 2,000.00 yuan. The rest of the printing expenses might be covered by income from the sale of the work, "A Study of the Bronzes of the Twelve Collectors in Peiping," which will be published soon.

The reasons why I recommend, and strongly recommend, that this piece of work be done are, firstly, a work on the fine collection of bronzes of Wu Ta-chen, prepared by Professor Shan, will be a unique contribution by the University to the learned world, both in China and abroad; secondly, the utilization of the expert services of Professor Shan to the fullest possible extent when they are at our disposal is an economical proposition; thirdly, this project does not increase the budget of the Institute, that is to say, it does not plunge the University into any further financial difficulty than what it is in already; and last but not least, the more publications of real value the University puts out, the more hope there is of success in soliciting funds.

Respectfully submitted,

T. L. Tsu.

Nanking
REPORT OF THE COLLEGE OF SCIENCE

November 23, 1934

General Instruction. In the College of Science there are, this semester, 184 regular students (7 more than last semester), 2 special, 2 graduate, and 7 students from Ginling College taking courses in the College. The regular students are distributed as follows:

<u>By year:</u>		<u>By departments:</u>	
Freshman	66	Botany	4
Sophomore	50	Chemistry	34
Junior	48	Mathematics	13
Senior	20	Physics	24
	<u>184</u>	Zoology (including premedical students)	22
		Industrial chemistry	52
		Electrical engineering	25
			<u>184</u>

Sixty-one courses are being offered, totaling 199 credits, distributed as follows:

	<u>No. of Courses</u>	<u>No. of Credits</u>
Chemistry	17	63
Geology and geography	2	6
Mathematics	13	39
Physics	22	64
Science education	1	4
Zoology	6	23
	<u>61</u>	<u>199</u>

The advisory system, as presented in our last report, is being enforced with greater emphasis. Plans are being made to give the freshman students some practical vocational guidance. Students are encouraged to form various science groups and to help in our extension program.

First Graduates in Electrical Engineering. This is the first year we have had graduates in electrical engineering. All four of them have made an excellent record for the University. One ranked first in the competitive examination of the Hangchow Power Company and is now employed by the Chiao Tung University as a laboratory associate. Another got second place in a competitive examination given by the National Construction Commission and has been offered the position of assistant engineer in a large power plant. Mr. Yui has been awarded a fellowship for studying aeronautics in Italy, because of his success in a competitive examination of the Ministry of Education. The other graduate in electrical engineering had a very good position in the Canton Arsenal but has recently been asked to return to the College to help with instruction.

We are also glad to report that Mr. Wen Pu-i, a chemistry graduate, has been awarded a fellowship by Tsing Hua University and Mr. Chiu Yu-chi, also a chemistry graduate, a fellowship by the British Indemnity Administration. Both of these fellowships were granted because of success in competitive examinations.

Report of the College of Science - 2

Two Special Grants. We are much gratified to report that this year we have received two special grants: one from The Rockefeller Foundation amounting to U. S. \$5,000, and the other from the Ministry of Education, amounting to Yuan 16,000. The former is an increase of \$750 on the grant of U. S. \$4,250 made last year. Both grants are very much needed. The Rockefeller grant has enabled us (1) to provide a more adequate staff for instruction by making up somewhat for the drastic cuts in our income; (2) to purchase some indispensable equipment for college physics and physical chemistry; (3) to buy a number of necessary reference books for the required courses in the pure science departments; (4) to help partially in installing the long-needed fire equipment in Swasey Hall. The Ministry's grant is to be used entirely for chemical and physical equipment.

Analysis of the Budget. Our gross receipts this year, including the two special grants, amount to Yuan 105,829.00, of which Yuan 72,280 may be considered as college income and Yuan 23,695.81 as University funds specially designated for the College of Science, including mission personnel and our share of the Hall and Hoover funds. Expenditures may be classified as follows:

Items of Expenditure:

Salaries	64.17%
Supplies and expense	12.87%
Equipment	22.09%
Depreciation	.87%
	<u>100.00%</u>

By Departments:

College administration	3.63%
Chemistry	32.58%
Mathematics	9.24%
Physics	29.12%
Zoology	10.81%
Geology and geography	1.92%
Science education	3.01%
Gas plant, etc.	8.33%
Party principles, etc.	1.36%
	<u>100.00%</u>

Cost of Instruction per Student. The cost of instruction per student in the College of Science is only Yuan 375 a year, including all laboratory expenses, which is very low, in view of the cost of the laboratory method of instruction. This semester, in order to carry on the work of the College, we have had to use about Yuan 2,000 from chemistry fees and Yuan 1,000 from physics fees on salaries.

A study of the income of the College for the past few years shows that the money appropriated by the University for the College of Science has been reduced by about Yuan 11,000, while the enrolment has increased from 60 to 190. It also shows that there should be greater stability in our income. We, therefore, earnestly request the Board of Directors to help us secure the requests made in a letter to the Committee on Policy, dated October 22, 1934, and which was presented to members of the Committee who met in Shanghai on October 25th.

Policy and Needs. The letter presented to the Committee on Policy on October 25th contained details of the policy and needs of the College of Science. The statement contained in this letter follows and is included for your information and consideration.

Statement of Policy and Needs of the College of Science
Presented to the Committee on Policy in a letter dated October 22,
1934. This statement is presented for your favorable consideration, in accordance with instructions from President Chen, and is similar to the statement presented by the Board of Directors to the Board of Founders in 1931, with some modifications made in the light of recent developments. We wish, first, to call attention to the following developments in the College of Science:

1. The College holds an important place in the Correlated Program for Christian Higher Education in China. According to the present program (1933-1938), the University is expected to emphasize the natural sciences, in addition to agriculture. Also, there is a possibility of a graduate school being established in the Yangtze valley, and if this should materialize, we have reason to hope that the University of Nanking will be asked to undertake education in the natural sciences; and Nanking being the capital, we may be in a stronger position still to carry on work in the natural sciences.

2. The College is growing rapidly. The enrolment has grown in the last five years from 65 to 186, and the number of courses, from 40 to 61. The College is winning more and more the confidence of the community, especially in science education, visual education, and science service, public and private institutions coming to us for technical advice and referring practical problems to us for solution. "By their fruits you shall know them;" several of our graduates have successfully passed government and private competitive examinations this year.

3. More funds per student ought to be provided for the College, since science instruction is expensive. According to Professor Lindsay and President Holland, two leading authorities on university finance and administration, in their book, "College and University Administration," the laboratory method of instruction is far more expensive than the lecture or recitation method; besides the apparatus which has to be provided, the salary of the laboratory method is fourteen times, the equipment fifteen to thirty times, and the space five to eleven times as much as the lecture method. As the College of Science has to use extensively the laboratory method, the cost is inevitably higher than that of a college using the lecture or recitation method.

4. Greater financial stability is urgently needed. During the last five years, the grant to the College from the University's general funds has dropped from Yuan 28,000 to about Yuan 10,000. In addition, the science share of the Hoover and Hall funds has been reduced from Yuan 15,625 to Yuan 9,935. In other words, the College is receiving much less for 186 students than it received for 65 students and has, therefore, to depend too much on student fees and special funds, on which we can depend from year to year only.

Program for Future Development

As a matter of general policy, it is recommended that the University adopt an objective standard (for example, that of the Ministry of Education) for the division of work among the colleges.

Report of the College of Science - 4

Then each college will know what its sphere of activity shall be.

I. Classification of work. Our field covers the natural sciences and engineering. The proposed program consists of

1. Instruction:

- a. Division of the natural sciences, with departments of chemistry, geology and geography, mathematics, physics and zoology.
- b. Division of applied science, with departments of electrical engineering, chemical engineering, mechanical engineering, and the pre-medical course.

2. Research:

- a. Joint effort on the part of all the pure and applied science departments in trying to solve the problems of Chinese industries.
- b. Pure science research.
- c. Training of a few graduate students.

3. Science education:

- a. Pure science.
- b. Applied science.
- c. Visual education (science movies).

II. Our policy in regard to the natural sciences is the same as that presented in 1931. With an increase in the enrolment, it is necessary to increase the budget for instruction.

III. Our policy in regard to the applied sciences is shown in attached list of courses. The applied science program as outlined in our report for 1931 has been tried out in one department and found very satisfactory. The first graduates in electrical engineering this year have made a remarkable record for the University. We are more convinced than ever that a combined pure and applied science program is not only more economical and necessary for the research program of the College, but that it is more practical for the needs of the country.

The policy we recommend here is more extensive than that of 1931, for the following reasons:

1. There is a strong demand for applied sciences, and they would reduce the cost of the natural science departments. As courses in the applied sciences require basic training in the pure sciences, the increase in enrolment in the science courses will help to reduce the unit cost of the science departments.

2. The applied sciences are necessary in our research program. It is our hope to devote our efforts in helping to solve problems connected with the development of China's resources and industries. Our experience shows that knowledge and equipment in the applied sciences are absolutely necessary for this important purpose.

3. We believe that Christian education in China must include courses in applied science. Following are some of the main reasons why they should be included (these reasons were presented to the Board of Directors in March 1934):

Report of the College of Science - 5

- a. Vocational emphasis in Christian education in China is definitely recommended by the Laymen's Commission.
- b. Vocational emphasis is the educational policy of China.
- c. Applied science should be an important part in any vocational program, because of its relation to the development of natural resources and to opportunities of life and production.
- d. Applied science should be an important part of the Chinese Christian educational program, because medicine, law, agriculture, commerce and journalism are all included in the correlated program.
- e. Engineering courses should be offered if applied science is included in the Christian program, because the correlated program states clearly that quality is desired rather than quantity.
- f. Further, engineering courses should be offered because they give the students a better opportunity to obtain work on leaving college. Vocational schools will require that teachers have a degree in engineering; factories over a certain size will be required to employ people not only with the necessary training but with a degree in engineering also; many provincial and public fellowships are open only to people with engineering degrees. These are but a few examples.
- g. Above all, engineering should be included in the Christian educational program, because Christian leaders are needed not only in arts, science, medicine, agriculture, etc., but also in industry, which is beginning to play an important part in China's social, as well as national, life.

We, therefore, recommend that the University of Nanking be equipped to teach Chemical, Electrical and Mechanical Engineering. Mechanical Engineering takes the place of Civil Engineering in our statement of 1931, because two other institutions nearby are offering the latter, and because the former is indispensable in our central program.

IV. Our policy in regard to research. Research should be emphasized more in this College, as it brings credit and support. The atmosphere it creates is also wholesome. Its importance to scholarship and human welfare cannot be overemphasized. Our program, as stated before, is a joint effort of all the pure and applied science departments, and may be divided as follows:

1. To study the resources of the country which may be utilized for the development of Chinese industries.
2. To improve the industries which we believe have possibilities for future development.
3. To introduce such industries as may be of use in China.

As an illustration, a copy of our tentative program in chemical research (in Chinese) may be referred to. Of course, research in pure science problems will be undertaken and encouraged also.

V. Policy in regard to science education. Science education in China is a virgin field and has great possibilities. There

Report of the College of Science - 6

are in the College a group of professors who are much interested in this problem. Besides carrying heavy teaching loads, they are able to carry on numerous activities in science education. A list of activities (in Chinese) at present carried on is available.

The result of our efforts in science education and research can be made use of easily in the training of teachers in vocational schools. Following the same policy as we have for the training of science teachers, we shall go into the field of applied science.

Visual education is already an important activity of the College. We are in charge of the visual education program for Nan-king and Tsingtao. Plans are under way for the manufacture of science movies.

The Program in Terms of Finance

	As presented in 1931	Revised 1934	
A. Current			
Administration:			
Share of general funds	Yuan 5,000.00	Yuan 5,000.00	
Publications	1,000.00	5,000.00	
Travel and extension	2,000.00	2,000.00	
Dean's expenses	2,000.00	2,000.00	
Contingent	10,000.00	<u>10,000.00</u>	24,000.00
Operation and Maintenance:			
Upkeep of plant	5,000.00	6,000.00	6,000.00
Instruction:			
Salaries:			
Additional staff	45,000.00	65,000.00	
Refund on cuts		30,000.00	
Departmental expense	18,500.00	25,000.00	
Departmental equipment	17,000.00	<u>40,000.00</u>	160,000.00
Library:			
Share of expense	3,000.00	3,000.00	3,000.00
Scholarships			
	3,000.00	3,000.00	3,000.00
Research:			
General research	10,000.00	15,000.00	
Specialists	4,240.00	20,000.00	
Books and equipment	5,000.00	<u>10,000.00</u>	45,000.00
Science Education:			
Salaries		10,000.00	
Specialists		20,000.00	
Extension		<u>10,000.00</u>	40,000.00
	Yuan 130,740.00	Yuan 281,000.00	

Report of the College of Science - 7

<u>B. Capital</u>	As presented in 1931	Revised 1934
Science building	Yuan 160,000.00	Yuan 160,000.00
Small laboratories	20,000.00	20,000.00
Remodeling top floor of Swasey Hall		20,000.00
Equipment	37,000.00	80,000.00
Books	20,000.00	30,000.00
Residences for staff	<u>160,000.00</u>	<u>160,000.00</u>
	Yuan 397,000.00	Yuan 470,000.00

The cost of instruction is based on Yuan 750 per student per year, not including equipment. It is estimated that it costs Yuan 500 per student for lecture courses. The income from student fees and mission personnel is not included in this plan.

For the Division of Natural Sciences, the needs are about the same as those presented to the Board of Founders in 1931. There is, however, the addition of Yuan 34,000 per year: Yuan 20,000 to make up the cut in grant from general funds; Yuan 10,000 to cover the Hoover fund, which will expire in a few years; and Yuan 4,000 for publications.

If it is desired to know how much is spent on our applied science instruction, it may be said that staff and expenses are included in the unit cost per student. The only extra expense is equipment, which amounts to an initial cost of Yuan 80,000 and an annual budget of Yuan 20,000.00.

Proposed Requests

To meet the urgent needs of the College of Science, we wish to ask that the Board authorize the following requests:

I. From the Rockefeller Foundation for the maintenance of the pure science departments (The Foundation has granted U.S. \$5,000 for this year, 1934-1935):

1. Amount of request	U. S. \$10,000.00 per year.
2. Proposed budget:	
Salary	U.S. \$2,500.00
Expense	2,500.00
Equipment	5,000.00
	<u>U.S. \$10,000.00</u>

II. From the Ministry of Education:

1. Amount of request	Yuan 28,000.00 per year
2. Proposed budget:	
Equipment	Yuan 16,000.00
Salary	12,000.00
	<u>Yuan 28,000.00</u>

Report of the College of Science - 8

III. From the British Indemnity Fund, for research and vocational education in applied sciences:

1. Amount of request Yuan 24,000.00 per year
for three years.
2. Budget proposed:

Salary	Yuan 14,400.00
Expense	3,600.00
Equipment	6,000.00
	<u>Yuan 24,000.00</u>

IV. From The China Foundation, for science education and science equipment:

1. Amount of request Yuan 15,000.00 per year
for three years.
2. Proposed budget:

Salary	Yuan 6,500.00
Expense	3,500.00
Equipment	5,000.00
	<u>Yuan 15,000.00</u>

As the financial situation of the College is quite desperate, we are most earnestly request you to do all you can to help us secure these grants and give us suggestions as to other possible sources of income. We have a very important mission to perform and a group of loyal and faithful workers, but we need your moral and financial support.

Any further information desired will be gladly furnished.

Respectfully submitted,

H. R. Wei, Dean.

Report of the College of Science - 9

List of Courses Required for the C. E., E. E. and M. E. Degrees.

<u>Chemical</u>	C.E.M.	C
*Chemical engineering		"
** " " (lab.)		"
*Industrial chemistry		"
* " " (lab.)		"
*Special industrial chemistry		"
** " " " (lab.)		"
<u>Electrical</u>	C.E.M.	
*D. C. machinery	"	
** " " (lab.)	"	
*A. C. " (lab.)	"	
*A. C. " (lab.)	"	E
*Telephone and telegraphy		"
*Advanced A. C. and D. C.		"
* " " " " " (lab.)		"
*A. C. and D. C. design		"
*Radio engineering		"
**Telephone laboratory		"
**Radio engineering laboratory		E and M
*Power plant		" " "
** " " (lab.)		E
*Illumination		
*Electric railways		
<u>Mechanical</u>	C.E.M.	
*Mechanical drawing	" " "	
**Foundry and forge	" " "	
*Machine shop	" " "	M
** " " (advanced)	" " "	
**Pattern shop	" " "	
*Survey	" " "	
*Mechanics	" " "	
*Mechanism	" " "	
*Strength of material	" " "	M
Machine design	" " "	
**Mechanical laboratory	" " "	M
** " " (advanced)	" " "	
*Heat power engineering		M
Hydraulics		M
Internal combustion engines		

*Courses already given by the College.
 **New courses requiring special equipment.

Nanking

11/23/34

REPORT OF THE COLLEGE OF AGRICULTURE

November 23, 1934

The College of Agriculture has been very fortunate this year in obtaining the services of such well-known experts in co-operatives as Dr. W. Mackenzie Stevens and Mr. C. F. Strickland. Mr. Strickland has come to China under the auspices of the Universities China Committee in London, but the University of Nanking is providing his traveling expenses and is having the benefit of his services for part of the time he is in China. He was for many years Registrar of Cooperative Societies in the Punjab, where there are at present 20,000 such societies, and has carried out investigations along this line for the Indian and British governments in different parts of the world. He has written several books on cooperatives in India and Europe. Dr. Stevens, Professor of Marketing and Financial Management at the Louisiana State University, is one of the experts it has been possible to secure with funds provided by the Shanghai Commercial and Savings Bank for this purpose. He has had fifteen years of practical experience with various types of cooperatives in the United States. From 1917 to 1924, he was with the U. S. Bureau of Agricultural Economics and the U. S. Bureau of Markets; and in 1930 he held the position of Principal Organization Expert on the Federal Farm Board, the highest civil service technical position in the United States. He is the author of a number of bulletins and shorter articles on cooperatives and marketing and his textbook, "Financial Organization and Administration," has recently been published.

The Department of Agricultural Economics is offering a nine-month course for training in cotton cooperative marketing. This has been made possible by a grant of 10,000 yuan from the Cotton Control Commission of the National Economic Council. No tuition fee is charged, but a charge of one yuan is made for mimeographed material, and the students are responsible for their own living expenses and for the expense involved in visits to other cooperative societies, amounting to 20.00 yuan. The first class consists of forty-eight students, admitted by competitive examination. Middle school graduation is required for entrance, and two years' experience in a rural community. Both Mr. Strickland and Dr. Stevens are giving instruction to this class.

The China Foundation has kindly renewed its grant of 15,000 yuan for the year 1934-1935, for the continuation of studies in plant breeding and plant pathology. This is the fifth year the grant has been made and five bulletins have been published giving the results of the research undertaken with these funds, namely,

- No. 15. Rhizoctonia Sheath Blight of Rice, by Wei Ching-tseo.
(In English.)
- No. 16. Rice Diseases, by Wei Ching-tseo. (In Chinese.)
- No. 17. Inheritance of Resistance to Flag Smut. (In English.)

Report of the College of Agriculture - 2

No. 19. A Preliminary Report on the Inheritance of Nematode Resistance and Length of Beak in a Certain Wheat Cross, by Shen Tsong-han, Tai Song-en and Chia Wei-liang. (In English.)

No. 20. Breeding Rice in China for Resistance to the Stem Borer, by Shen Tsong-han and Shen Hsich-nien. (In English.)

The National Geological Survey of China has made a grant of 840 yuan for the year 1934-1935, to help finance an assistantship in soils. Mr. Chang Sing-chen was appointed to this position in September.

Dr. J. L. Buck, Mr. Shao Teh-hsing and Mr. Brian Low spent a month in the northwestern provinces last summer for the purpose of obtaining a background for the interpretation of the data gathered in the land utilization studies. The chief places visited were Sian in Shensi, Lanchow in Kansu, Sining in Chinghai, and the Chinghai Lake (Kokonor Lake). They traveled by motor truck beyond Sian, and Mr. Buck went to Ninghsia by air, in addition. Observations made on the trip revealed that most of the cultivable land in the Northwest is already being utilized, and in some places land unfit for agriculture is being cultivated. The problem, therefore, in general, is one of decreasing, rather than increasing, the land under cultivation. In parts of Ninghsia and Suiyuan, however, there are limited areas which could profitably be brought under cultivation.

At the request of the Government, Dr. Shen Tsong-han and three graduates of the College also traveled in the Northwest last summer, to make a survey of the crops. East of the Liu Pan Mountains, which form the boundary between Shensi and Kansu, winter wheat is grown, while west of the mountains wheat, barley, hulled and hullless oats, all of spring sowing, are found. All of the spring wheat varieties found commonly in the Northwest have the hairy leaf and hairy sheath. In the mountainous regions, where a rye crop was sown about ten years ago with seed from the middle western part of the United States, they found an abundance of wheat-rye hybrids. Dr. Shen brought about 2,000 heads of these natural hybrids back to Nanking. Some varieties of *Triticum turgidum*, which yields about a quarter more than the common varieties belonging to *Triticum vulgare*, were found along the Tao River in the southern part of Kansu.

Mr. Chen Kan-fang, of the Division of Economic Entomology, on behalf of the Cotton Control Commission, made an investigation of insects affecting cotton. He traveled in the large cotton-growing areas of Shantung, Hopei and Honan and found that the most injurious cotton insects in the North differed from those in the South. The cotton aphid causes the seedling plants to wilt and die in large quantities. The Asiatic beetle is very injurious to cotton, as well as to fruit trees, in Shantung and Hopei. The

Report of the College of Agriculture - 3

pink cotton boll worm and the cotton pyralid are common in all cotton regions. The diamond boll worm and cutworm, which are so injurious in the south, did not seem to affect the crop in the North.

A cooperative agreement has been arranged between the Central Extension Committee, the Bank of China, the Ningshu Agricultural Relief Association, and the College, for the distribution of improved seed in the Ningshu area. Under this agreement, the Bank loans money to the Ningshu Association, which is responsible for loans to farmers; the Central Committee provides the salaries of a number of extension workers to instruct the farmers in modern methods of cultivation and keeping records of yields; and the College furnishes improved seed, technical advice and periodic inspections. A total of 19,000 catties of wheat No. 2905 and No. 26 has already been distributed.

A similar agreement has been reached between the Pakwachow Mass Education Centre and the College, and 2,400 catties of seed of wheat No. 2905 and No. 26 have been distributed.

Improved seed has been distributed from our cooperative stations for some years but accurate records have not been kept of the yields obtained by farmers, or of the distribution of the seed after further multiplication. The aim of the new seed program is to keep accurate records of yields and distribution over a period of years. In accordance with this plan, 6,500 catties of wheat No. 2905 have been distributed at Wukiang; 55,000 catties of wheat No. 61 at Nanhsuchow; and 3,000 catties of wheat No. 124 (Sallee) at Kaifeng. The Shanghai Commercial and Savings Bank is cooperating at Nanhsuchow and the Tientsin branch of the Bank of China, at Kaifeng.

A variety of hulless barley, which is both disease resistant and high yielding, has been found from mass selection. This new variety, known as No. 99, yields about 18% more than the standard variety and is very resistant to covered smut of barley. This variety is now ready for regional tests.

The acidity of forty samples of paddy-field soils from Changshou, Kiangsu, was determined by the electrometric method with a hydrogen electrode. The results showed pH values from 6.0 to 8.2, with more than half of the soils above 7.0, which indicates an alkaline soil. Inasmuch as Changshou is one of the best rice-growing regions in the province, these findings contradict the common belief that a highly acid soil is necessary for the growing of rice. Further studies are needed to determine whether an increase in acidity will increase the yield, and the effect of other physical and chemical properties on the rice crops.

The Wukiang Extension Centre held a special three-day exhibit from October 20th to 22nd. Farm products, implements,

Report of the College of Agriculture - 4

animals, poultry, and handwork were displayed and prizes awarded. Entertainment was furnished by radio, motion pictures, dramatics and games.

Dr. John Wishart, formerly of the Rothamsted Experiment Station, now Professor of Agricultural Statistics at Cambridge University, is spending four months in China at the invitation of the National Agricultural Research Bureau and Imperial Chemical Industries. He is giving a special four-week course in agricultural statistics, beginning October 19th. The Department of Agronomy has urged each of its cooperating stations to send one representative to Nanking the course of lectures.

Mr. and Mrs. Ogden King joined the staff of the Department of Agricultural Economics in September. Mr. King (M. S. University of California) was for a time instructor in farm management at Cornell University and at Washington State College. He is teaching courses in agricultural economics and assisting in the statistical procedure of the Four Provinces Survey. Mrs. King (B. A. University of California) is acting as secretary for the Department of Agricultural Economics.

Mr. Chao Shi-ping, M. S. Cornell, is teaching in the Department of Rural Education and acting as registrar for the Rural Leaders' Training School. He was for two years a teacher in the University of Szechuan.

Mr. Tang Siang-yu, of the Department of Agronomy, and Mr. Yang Wei, of the Department of Agricultural Economics, were successful in receiving Tsing Hua scholarships for study abroad. Mr. Shen Hsioh-nien has been granted a scholarship by the Northwestern Agricultural College in Shensi and left in June for three years of study in plant breeding at Cornell University. Mr. Tai Fan-lan also left during the summer for a year of study at the New York Botanical Garden and Columbia University. Mr. Wei Ching-tsao, of the Division of Plant Pathology, also received a Tsing Hua scholarship and has gone to the United States to study at the University of Wisconsin.

Mr. S. F. Goodsell, of the Department of Agronomy, returned to the United States in June for health reasons. He is an excellent teacher and his departure is a great loss to the agronomy staff.

A short time ago, Dr. Buck received an invitation from the United States Treasury Department to go to Washington for conference over the silver situation. He has already left and will be absent about three months. His expenses are being paid by the United States Government.

Respectfully submitted,

K. S. Sie, Dean.

11/23/34

Nanking

REPORT OF THE MIDDLE SCHOOL

November 23, 1934

There are 790 students enrolled in the Middle School this term, 436 in Junior Middle School and 354 in Senior Middle School. Of the 436 junior middle school students, 174 are new students, and of the 354 senior middle school students, 130 are new students. The instructional staff consists of fifty-two teachers, thirty-nine full-time and thirteen part-time teachers; in addition there are nineteen full-time and one part-time clerks on the staff.

The members of the faculty are taking more responsibility in the school now. In addition to teaching, they act as advisers to the different extra-curriculum committees, as supervisors of night studies, directors of religious work, and supervisors of the annual examinations as well as of the monthly and term examinations. They also take responsibility for the special work connected with the graduating classes.

The death of Mr. Heo Pei-heng was a great loss to the University Middle School. Although he was on the faculty only a short time, his character, personality and Christian faith were the admiration of his colleagues and of the students, who cherish his memory. We have been fortunate in obtaining the services of Mr. Kung Hwang and Mr. Ling Hsien-chang to carry on Mr. Heo's work.

Much interest is shown in the construction of the new gymnasium, which will be completed by this coming Christmas. The funds raised so far for this building amount to 29,000 yuan. About 3,000 yuan more are needed but it is not anticipated that there will be any difficulty in securing this amount.

In the past, students made a deposit at the beginning of each term of one yuan for general breakages and two yuan for breakage of scientific equipment, and any balance remaining was refunded at the end of the term. This involved a good deal of work, so beginning this term, ten yuan is charged each student for all breakages during his time in school and any balance remaining is refunded when he leaves school. The total amount collected on this breakage fee is 7,940.00 yuan, which has been deposited in the bank in a special account. This fund, with interest over a period of years, will make a good start for a permanent endowment fund. To refund students who leave school each term on their breakage fees, we hope to draw from general funds or to use income from the breakage fee charged new students.

Repairs required on buildings seem endless. With the exception of the east classroom building, which is too old for repairs, and the chapel, which will be torn down when the new

Report of the Middle School - 2

road is laid, which will cut across the Middle School compound, all the other buildings have been thoroughly repaired in the last five years. However, the ceiling of the science hall and the second floor of the north side of the quadrangle dormitory are sinking and immediate repairs are necessary or the students will be in danger. This state of affairs is due to the age of the buildings.

The deficit of 10,000.00 yuan incurred in the past two years was due to special repairs and the bonus paid to Mr. Cheo Chi-shan on his retirement and the allowance made to Mr. Tai Peng-shan's family on his death. We are making a special effort to wipe out this deficit in two years, by laying aside 5,000.00 yuan out of this year's budget for the purpose and the same amount out of next year's budget.

Respectfully submitted,

Djang Fang, Principal.

REPORT OF THE UNIVERSITY HOSPITAL

November 1, 1934

A certain sense of confidence has come to our hospital staff through an increased demand on the part of our patients, bringing with it both moral and financial support. This confidence is increased, too, through increased expenditures in building, steam heat, equipment and a bigger and better trained staff. It is an enlarging circle and we frequently are puzzled ourselves as to which is cause and which is effect, the increased patients or the increased standard. Confidence comes, too, through a realization now that Central Hospital and all the Municipal Clinics, in addition to all their splendid clinical work, have given so much publicity in health lines that the entire population are much more hospital-minded than ever before. This, with the large increase in population, shows there is still a great need in Nanking for the University Hospital. There are those from within and from without who feel the hospital should be changed, should specialize as a tuberculosis sanitarium, should be a training school for rural health, or anything else, just to be different and distinctive. As God so leads in this line, we hope to be only too willing, but now we cannot see clearly either how our present patients would be cared for or how such a new specialized program could be financed.

Our statistical report shows a slight decrease in dispensary patients, but a definite increase in in-patient days. A bed-occupancy of 84.5% is unusually high for a general hospital and it means, of course, that patients frequently have to be refused admission. It has helped in reducing the cost per patient per day from Yuan 3.43 to Yuan 3.06. On the receipt side, it means, too, that many patients are forced to pay second or first class rates when they prefer the third class for economy. This is a hardship for many and is met as far as possible by our benevolent funds under the direction of the Social Service Department. Last year, such benevolent gifts amounted to about Yuan 1,500, while our benevolent reduction in fees was well over Yuan 2,700. For the year's accounting on the entire hospital budget, we proclaim a deficit of Yuan 279.12.

Changes in our personnel have been noted in detail in the University Hospital Bulletin of October 1, 1934, sent out to most of our foreign and English-speaking friends, which, I trust, may be considered a part of this report. It is with a cautious eye that we note the monthly payroll of September was Yuan 750 higher than that of last June.

The rural health work was brought more clearly to our staff through the recent exhibition trip to Wukiang arranged by Mr. Chow Ming-i. Ten of our staff came back very enthusiastic and three of them in addition to Dr. Li stayed out for a day or two

REPORT OF THE UNIVERSITY HOSPITAL

November 1, 1934

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Report of the University Hospital - 2

extra to work. Mr. Liu, the Hsien Cheng, and Mr. Joseph Bailie are both working hard and pleading for our help in a clinic at Hohsien, which we hope may be realized. The clinic at Shunhwacheng is also set up and ready for a better year.

The University Student Health Clinic has suffered through resignation of the assisting doctor and the distracting effects of hospital administration upon the doctor in charge. Regular clinics at the school are carried on by the nurse, and the doctors on some days. We find it increasingly advantageous to do special examination by appointment at the hospital, because of the poor facilities in the school clinic. I sincerely hope there may be improvement in this and that examinations of new students will soon be completed. Several suspicious tuberculosis cases are being watched and some have already left school for complete rest.

Our major problem continues to be the threatened widening of the Chung Shan Road, which has again been postponed till spring but is still demanding urgent consideration for the loss of Yuan 60,000 worth of buildings. With our enlarged staff, every available space is now being used, and some emergency plans must be made and funds found for permanent development. We do want the University east compound in our early and permanent planning.

The Hospital is not being used as well as it should be for making known the Way of Christ. Distinctly lacking in religious leadership, we have besought the churches, the Seminary and all sources we know of for a leader to make the most of the big opportunities always found in a Christian hospital.

Respectfully submitted,

J. Horton Daniels, M. D.,

Acting Superintendent.

UNIVERSITY HOSPITAL STATISTICS

Statistics are based on the fiscal years from July 1st to June 30th.
The first year began August 28, 1928 with the reopening of the Hospital.

	1928-9	1929-30	1930-1	1931-2	1932-3	1933-4
HOSPITAL IN-PATIENTS						
Census -beginning year			120	117	134	135
Admission (and births)	2,209	3,112	3,160	3,265	3,487	3,422
Total patients treated			3,283	3,382	3,621	3,557
Discharges (and deaths)			3,163	3,248	3,486	3,399
Census - ending year			117	134	135	158
Averages per day:						
Admissions	7.2	8.5	8.6	8.9	9.6	9.4
In-patients (census)	106.3	108.75	125.8	124.6	118.1	135.3
Bed capacity		163	157.2	153.5	158.2	160.2
Maximum			148	147	156	165
Minimum			86	89	76	111
Average days per patient		13.9	14.5	14	12.5	14.4
Totals for the year:						
In-patient days	32,427	43,342	45,923	45,627	43,152	49,385
Bed days			57,370	56,170	57,771	58,478
Days in the year	305	365	365	366	365	365
Bed occupancy (%)		72.8	80.0	81.2	74.6	84.5
Admissions by birth			170	176	152	183
Discharges by death:						
Within 48 hours			67	99	95	92
After 48 hours			143	131	97	118
Mortality rate (%)			4.5	4.0	2.7	3.5
Autopsies (number)			1	3	2	2
Operations:						
Major				404	214	217
Minor				676	831	1,372
		900	904	1,080	1,045	1,589
Obstet. Deliveries:						
Normal				138	151	172
Abnormal				78	53	45
Total		183	203	216	204	217
DISPENSARY OUT-PATIENTS						
Total number of visits		44,873	54,301	50,123	47,232	44,217
Number new patients	16,238	18,214	20,005	19,845	20,215	18,414
Number return patients		26,659	34,296	30,278	27,117	25,803
SCHOOL CLINICS (estimated)						
University of Nanking		3,000	3,500	3,500	3,500	3,500
University Middle School		4,000	4,500	4,500	4,500	4,500
American Foreign School			200	241	300	300
SPECIAL PRACTICE						
Office calls		400		1,199	1,448	1,283
Home calls				544	806	526

UNIVERSITY HOSPITAL
Financial Statement for the Year Ending June 30, 1934

RECEIPTS:

Non-professional:

Mission Boards: Methodist:

Personnel	Yuan 5,400.00	
Current grant	746.64	
Gifts	142.10	
Presbyterian:		
Personnel	6,120.00	
Current grant	1,312.50	
Gifts (White Cross)	2,442.30	
U. C. M. S.:		
Personnel	4,200.00	
Current grant	787.50	21,151.04

Local sources:

Gifts: Foreign	2,372.88	
Chinese	1,335.05	
Miscellaneous: interest, etc.	2,389.55	6,097.48
		<u>27,248.52</u>

Professional Receipts:

Hospital room fees	75,132.90	
Dispensary	13,007.50	
Special practice: Office and outcalls	5,694.48	
Contracts	944.86	
Pharmacy	25,453.03	
Laboratory	11,711.36	
X-ray	4,431.60	
Medical	4,843.13	
Surgical	11,873.72	
Gynecological and obstetrical	7,349.60	
Eye, ear, nose and throat	1,148.37	
Nurses' Training School tuition	30.00	161,620.55

Total receipts for the year 188,869.07

Deficit - from general reserve fund 519.12

Yuan 189,388.19

EXPENDITURES:

Administration: Salaries of staff	Yuan 10,375.85	
Supplies and expense	4,764.66	
New York Office expense	1,000.00	16,140.51
Operation and maintenance:		
Buildings and grounds:		
Wages of mechanics and servants	3,841.09	
Supplies and expense - general	6,201.76	
Oil, etc., for engines	928.83	
Equipment	3,457.58	
Repairs	6,215.44	

page 2 - University Hospital Financial
Statement, June 30, 1934

Buildings and grounds (continued):

Insurance	Yuan 416.80	
Fuel	7,040.34	
Gas	2,672.75	
Electricity from city	2,764.44	
Water from city	2,061.62	
Rent	<u>550.00</u>	36,150.65

Housekeeping:

Kitchens: General staff	16,135.58	
Patients	8,100.11	
Special	<u>4,319.73</u>	28,555.42

Laundries: General wages of servants	1,414.95	
Supplies, expense and fuel	181.54	
Special	<u>367.44</u>	1,963.93

Linen: Wages	439.00	
Supplies and expense (including special linen)	3,825.55	
White Cross	<u>2,442.30</u>	6,706.85

Evangelistic and social service:

Salaries of staff	2,652.00	
Supplies and expense	<u>231.73</u>	2,883.73

Professional:

General expense:		
Supplies, equipment and expense	12,683.95	
Supplies, equipment - special ward	15.84	
Study and furlough	2,335.62	
Library and medical records	<u>180.75</u>	15,216.16

Pharmacy: Salaries of staff	1,489.20	
Drugs	14,274.22	
Supplies and expense	<u>968.39</u>	16,731.81

Laboratory: Salaries of staff	3,983.02	
Supplies and expense	2,658.83	
Equipment	<u>2,725.17</u>	9,367.02

X-ray: Salaries of staff	808.50	
Supplies and expense	<u>3,430.31</u>	4,238.81

Nursing - Training School:		
Supplies and expense		428.99

Nursing - graduate nurses	17,747.23	
special	2,659.55	
orderlies	<u>3,383.14</u>	23,789.92

Medical service salaries	10,044.50	
Surgical service salaries	11,155.69	
Gynecological and obstetrical salaries	2,601.20	
Eye, ear, nose and throat salaries	1,373.00	
Prevention medicine salaries	<u>2,040.00</u>	27,214.39

Total expenditures for the year

Yuan 189,388.19

Page 3 - University Hospital Financial
Statement, June 30, 1934

Reserve Funds

Balance on hand, July 1, 1933		Yuan 30,230.21
Staff residences		15,052.56
Special repairs		1,893.41
Furlough		2,000.00
Buck endowment		<u>2,302.99</u>
Total reserve funds		Yuan 51,479.17

Deduct:-

Capital expenditure -		
Building and heating plant	Yuan 14,748.80	
Deficit for current year 1933-34	<u>519.12</u>	<u>15,267.92</u>
Balance on hand, June 30, 1934		36,211.25
Hospital cash	4,767.01	
Bank (S. C. S. B.)	9,021.95	
Treasurer - University of Nanking	<u>22,422.29</u>	
	Yuan 36,211.25	<u>36,211.25</u>

Balance on hand, July 1, 1934

12,031.08

Balance on hand, July 1, 1935

12,031.08

Staff residence

1,000.00

Special projects

1,000.00

Through

1,000.00

Good endowment

12,031.08

Total reserve funds

12,031.08

12,031.08

Capital expenditures - building and heating plant

12,031.08

12,031.08

Gifts for current year 1934-35

12,031.08

Balance on hand, June 30, 1935

12,031.08

Medical cash

12,031.08

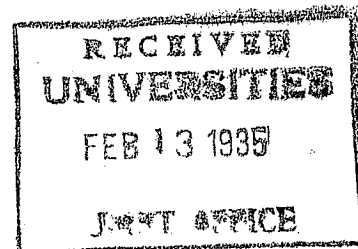
Bank (2) 12,031.08

12,031.08

University of Toronto

12,031.08

12,031.08



*REQUEST FOR A GRANT FROM THE ROCKEFELLER
FOUNDATION FOR THE INSTITUTE OF CHINESE CULTURAL STUDIES

On November 18, 1933, the University was notified officially that the assured income for 1934-1935 from the Harvard-Yenching Institute would be greatly reduced and the share allocated for the work at Nanking would be U.S.\$4,894.94. Inasmuch as this amount is insufficient to maintain the Institute of Chinese Cultural Studies, it was decided that the money be used to strengthen the Department of Chinese and to close temporarily the work of the Institute. This decision was reached because of the actions taken by the Trustees of the Harvard-Yenching Institute at their meeting on April 24, 1933.

In view of the fact that it has taken a few years to start the work of the Institute and to discontinue it at the end of five years would destroy much of the value of the work, a request was presented to Mr. Gunn for a grant to enable the Institute of Chinese Cultural Studies to continue for a period of at least five years, as follows:

Items of first importance:

Office of the director	Yuan 1,940.00	
Administration & operation of bldg.	4,100.00	Yuan 6,040.00
Salaries of staff:		
Bibliography & library science	5,520.00	
Survey of Chinese study in America and Europe	2,326.67	
Studies in Chinese history, etc.	5,040.00	
Studies in Chinese philosophy and ideals	1,860.00	
Chinese social thought and inst.	2,400.00	
Cultural relations	2,880.00	
Chinese literature	2,220.00	22,246.67
Current periodicals and books		1,600.00
Travel		500.00
Printing		625.00
Contingent		488.33
To maintain the present work	Yuan 31,500.00	

Items of second importance:

Funds to print results of studies	Yuan 10,000.00
Rare books and back journals	5,000.00
Definite projects of practical cultural subjects:	
History of economic organizations	
History of social organizations	
History of educational organizations	
History of political organizations	
History of agricultural organizations	
2 full time research professors	Yuan 7,200.00
2 assistants	2,400.00
Expense and supplies	1,000.00
Cost of administration for above	2,560.00
To enlarge and continue studies	Yuan 28,160.00

January 10, 1934.

*This request was presented because a faculty member had a friend connected with the former International Education Board, who had expressed interest in cultural work in China and the Institute and agricultural history were suggested as appropriate fields for the use of a gift from this source.

Universities	Different Kinds of Fees Paid by Students Per Term												
	Tuition	Room	Deposit & Key	Incidentals	Lib.	Athletics	Students Council	Uniform	Medical	Laundry	Bulletin	Buildings	Total
嶺南 LING-NAN	81.00	30.00	1.00 (Key) 20.00 dep.	20.00		1.00	3.50	12.00	5.00	6.00			179.50
東吳 Soochow	50.00	12.00 18.00 24.00	2.50	12.00	6.00	4.00		13.50	1.00		1.00	10.00 (First year only)	118.00
滬紅 Shanghai	50.00	M. 5.00-8.00 W. 7.50-10.50	5.00	M. 17.00 W. 20.00	5.00	3.00	1.50			3.50		10.00 (First year only)	M. 103.00 W. 108.50
之江 Hangchow	45.00	8.00-10.00	6.00	10.00	5.00	3.00		15.00	2.00		1.00	10.00 (First year only)	107.00
南開 Nan-Kai	60.00	32.00	10.00			3.00							105.00
金陵 Nankins	45.00	10.00 7.00	4.00 1.00	7.00	1.00	3.00	.50	15.00 8.00	1.00		1.00		87.50
燕京 Yen-Ching	40.00	20.00	1.00	2.00		2.00		20.00	2.00				87.00
中央 China	30.00	22.00		15.00	5.00	2.00							74.00
吉寧 College	45.00	12.00		8.00	2.00				2.50				69.50
齊魯 Cheeloo	(A) 30.00 (S) 35.00	12.00 10.00	4.00			2.00					2.00		\$ 55.00
福安 Christian	30.00	4.00	3.00	6.00 (Light Fee)		1.25	1.75		1.00				47.00
光華 Kwang Hwa	50.00	15.00		10.00	5.00	3.00	1.00				2.00	10.00 (First Year Only)	96.00
中法 Chung-Kong	45.00	20.00	5.00	4.00	3.00	2.00						10.00 (First Year Only)	89.00
復旦 Fu-TAN	50.00	15.00	5.00	6.00	3.00	2.00			2.00		.60	10.00 (First year)	87.60
震旦 Cheng-TAN	55.00	20.00		5.00		2.00							82.00
大夏 Great China	40.00	20.00 15.00	4.00	6.00	3.00	2.00		15.00				5.00 (each term)	80.00
廈門 Amoy	35.00	8.00	8.00			2.00		15.00					68.00

MEETING OF THE BUILDING AND PROPERTY COMMITTEE

November 21, 1934.

The Building and Property Committee of the Board of Directors of the University of Nanking met in room 305 Bailie Hall the morning of Wednesday, November 21. There were present Mr. Chen Yu-hwa, Chairman, Mr. E. H. Cressy, Dr. R. A. Ward, Dr. Y. G. Chen ex officio, Dr. K. C. Liu, Mr. Charles T. Gee and Mr. W. R. Wheeler were present by invitation. Mr. Wheeler was appointed secretary pro tem. The meeting opened with prayer by Mr. Cressy. After discussion, the following actions were taken:

1. The Building and Property Committee voted to recommend to the Board of Directors the purchase of land, now on the market, amounting to approximately five mow, located north of Severance Hall, at an approximate price of 12,000 yuan or less.

2. The Committee voted to recommend that the new library building be erected as soon as funds are available, on a site south of the entrance to the University campus and east of the girls' dormitory.

3. The Committee voted to ask the Construction Department to supply to the Building and Property Committee plans and estimates for the new building.

The Committee voted to ask the Construction Department to provide an up-to-date map of the University campus, indicating the city streets and roads, present and prospective, and the location of the University buildings, and also a relief model of the present University plant.

The Committee voted to record its preference for the location of the proposed new dormitory in the following order:
(1) south of the present dormitories; (2) northwest of the gymnasium;
(3) west of the athletic field.

Respectfully submitted,

W. Reginald Wheeler,

Secretary pro tem.