

193 3352

UBCHEA ARCHIVES
COLLEGE FILES
RG 11

Nanking
Admin.
Bd. of Directors 1933 Oct-Dec

University of Nanking
Minutes of the Hospital Committee of the Board of Directors
October 3, 1933.

The tenth meeting of the Hospital Committee was held at the home of Dr. and Mrs. J. H. Daniels on Tuesday afternoon, October 3d, at four o'clock. The members whose names are starred were present:

Mrs. Edward James	*Edwin Marx
*Mrs. C. Stanley Smith	S. F. Chao
Y. L. Mei	T. C. Woo, ex-officio
Z. T. Ing	*Y. G. Chen "
*H. R. Wei	*J. H. Daniels "
	*E. M. Priest "

The meeting was opened with prayer led by Dr. Daniels.

The treasurer reported the financial condition of the hospital for the year ending June 30th, 1933, distributing statements for the information of the members:

H-50 VOTED to receive the report of the treasurer.

Dr. Chen, chairman of the committee called on Dr. Daniels for the report of the superintendent and it was

H-51 VOTED to receive the report of the superintendent with appreciation.

As a result of various items brought to the attention of the committee by the superintendent the following actions were taken:

H-52 VOTED to approve of the use of a corner of the Hutcheson compound for the use of the University Cooperative Store, it being understood that the store will be housed on a more or less temporary basis for the present.

H-53 VOTED to approve of the appointment of Dr. Chen Tao-seng to serve as a part time doctor in the Eye, Ear, Nose and Throat Department, with special privilege of having one or two private patients in the special or 1st class beds in addition to his salary.

H-54 VOTED to place on record that negotiations are now being undertaken to extend the wall on the south of the present hospital compound to include the small piece of land that is now outside the compound wall. As this involves exchange of land with the city in order to provide for the change of the roadway, the full details of the transfer should be recorded in the files of the Building and Property Committee of the University and the superintendent was

Hospital Committee minutes
October 3, 1933

- 2 -

asked to provide the necessary information to complete the records.

H-55 VOTED to recommend to the Board of Directors that a western nurse be secured for the hospital to replace an anticipated vacancy in 1934. It is further recommended that The superintendent be authorized to try to locate someone in China on a local contract, or if desired under the regular contract to be confirmed by the Board of Founders. If it proves impossible to find a suitable person in China, the request is made to authorize the superintendent to ask the Board of Founders to locate a suitable person in America in order that the position may be filled during the summer of 1934.

The University Hospital, while an integral part of the University of Nanking, has peculiar problems and needs especially because of internes and staff members in training, that do not in any way affect the policies regulating the strictly educational units. It has been the custom since the organization of the hospital as a separate unit, that all problems relating to salaries of staff of the hospital should be treated on their own merits by the administration of the hospital, and we wish to have on record that it is the opinion of this committee that this policy should be continued. Therefore,

H-56 VOTED to recommend to the Board of Directors that all questions relating to salaries of staff members of the University Hospital shall be settled by the administration of the hospital and approved by the Hospital Committee with the understanding that any changes made at any time shall be in accordance with the general policy of all mission institutions and within the amount of funds available for the operation of the hospital.

H-57 VOTED to approve of the changes in salaries as read by Dr. Daniels providing Action No. H-56 is adopted by the Board of Directors.

The meeting adjourned with a vote of thanks to Dr. and Mrs. Daniels for their hospitality to the committee.

MEETING OF THE EXECUTIVE-FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS OF THE UNIVERSITY OF NANKING
November 23, 1933

The Executive-Finance Committee of the Board of Directors of the University of Nanking met at the home of President Chen at 9 a. m. on November 23rd. The meeting was opened with prayer by Mr. Lobenstine and the members whose names are starred below were present:

*E. H. Cressy
C. Y. Hsu
Y. T. Li
*R. Y. Lo
*E. C. Lobenstine

*C. H. Plopper
*W. H. Wei
*T. C. Woo, ex officio
*Y. G. Chen " "
*Miss Priest " "

Mr. C. Stanley Smith was invited to represent an absent member, and Mr. W. R. Wheeler, Director of Publicity, was also present on invitation.

Membership

In order that there should be uniformity as regards the time when newly appointed members of a certain class begin their terms, it was

DEF 791 VOTED that the term of membership on the Board of Directors of the University run until the annual meeting in the spring and that the three-year term means that a member will serve at three annual meetings of the Board.

This action signifies that though an organization elect a new representative any time after the annual meeting in the spring, that representative would not serve until the annual meeting in the following spring, the term to last three years from that time.

DEF-792 VOTED that we recommend to the Board of Directors the re-election of Dr. C. T. Wang and Mr. K. P. Chen as co-opted members, class of 1936, and request the Chairman and the President to suggest alternates for them.

Twinem Memorial Prayer Hall

In regard to the Board's action D-757 referring back to the Executive-Finance Committee the rules proposed by Mrs. Twinem for regulating the use of Twinem Memorial Prayer Hall, it was

DEF-793 VOTED that we place on record in the minutes that the President has communicated verbally to Mrs. Twinem action D-756 of the Board of Directors of April 21, 1933 and reports that Mrs. Twinem accepts this action as satisfactory, and the Executive-Finance Committee understands that she has waived the regulations presented to the Board on April 21, 1933, which have been considered by the Board; and, further, that we request the President to transmit this action in writing to Mrs. Twinem with the request that she reply to the same.

Meeting of Executive-Finance Com., Nov. 23, 1933 - page 2

Report of the Treasurer

The Treasurer presented the audited financial statement for the year ending June 30, 1933, together with a revised budget for 1933-1934. It was

DEF-794 VOTED that the Treasurer's report as audited be accepted with appreciation.

DEF-795 VOTED that we recommend that the administration be authorized to use a sum amounting to Yuan 2,500 for increases in salaries in the colleges, beginning January 1, 1934.

DEF-796 VOTED that we recommend that the administration be authorized to use a sum of Yuan 700 for salary increases in the Middle School, beginning January 1, 1934.

DEF-797 VOTED that we recommend to the Board of ~~Directors~~ that the Board of Founders be requested to allow all gain in exchange to be used on the field to meet the shortage caused (1) by drop in exchange and (2) by cuts from the Board of Founders.

Committee on Raising Funds

DEF-798 VOTED that we recommend that a small committee, consisting of Messrs. W. H. Wei, R. Y. Lo, C. Stanley Smith and W. R. Wheeler, be asked to work out ways of raising funds for general use of the University and present these plans to the Committee on Promotion.

Overhead on Projects

DEF-799 VOTED that we recommend the adoption of the principle that all projects shall pay their entire expenses, including their portion in the general University overhead.

DEF-800 VOTED that recommendation be made to the Board of Directors that, beginning with the current fiscal year, overhead amounting to 10% be charged against all special projects and that the administration be instructed to take steps to put this into effect.

DEF-801 VOTED that we request the administration to report to the next meeting of this Committee on the whole question of charging of rent to the various projects.

Proposed Residences

DEF-802 VOTED that we recommend to the Board of Directors the construction of a small residence in the Ping Tsang Hsiang residence compound, to be located between House No. 26 and House No. 32, the total cost, including cistern, not to exceed Yuan 4,500.

Meeting of Executive-Finance Com., Nov. 26, 1933 - page 3

DEF-803 VOTED that we recommend to the Board of Directors the approval in general of using special university funds now invested in China for the construction of buildings to be rented to visiting professors engaged in various projects.

DEF-804 VOTED that we request the Subcommittee of the Building and Property Committee to bring in full details as to type and location of buildings which it is proposed to rent to visiting professors engaged in projects, (the apartment type being recommended), also details for financing same.

Leave of Absence for Mr. Gee

DEF-805 VOTED that Mr. C. T. Gee be granted a leave of absence for a period of six months, with salary, for the purpose of visiting various institutions in China to make a study of property policies, and that a travel fellowship of Yuan 1,000 be granted for this purpose.

Cooperation with Ginling and the Seminary

DEF-806 VOTED that we recommend to the Board of Directors the appointment of three members of the Board and that they request the Board of Directors of Ginling College and the Board of Managers of the Nanking Theological Seminary each to appoint three members, to form a joint committee to consider closer cooperation between the University of Nanking, Ginling College and the Nanking Theological Seminary.

Unification of the Work of the Colleges

DEF-807 VOTED that this Committee learns with gratification of the readjustments being discussed by the administrative group with a view to meeting the threatened shortage of income, and requests the administration to complete plans and report to the next meeting of the Committee, the report to include the possibility of a more thoroughgoing unification of the work of the several colleges and departments.

University Hospital

DEF-808 VOTED that we recommend that the Superintendent of the Hospital be authorized to locate a Western nurse in China on a local contract, or, if desired, under regular contract to be confirmed by the Board of Founders, to replace an anticipated vacancy in 1934; but that should it prove impossible to find a suitable person in China, the Board request the Board of Founders to appoint such a person in America in order that the position may be filled during the summer of 1934.

DEF-809 VOTED that we recommend that the Board of Directors refer with power to the Hospital Committee all questions relating to salaries of the hospital staff, provided the changes made are within the amount of funds available for the operation of the Hospital.

DEF-810 VOTED that we recommend the expenditure of approximately Yuan 15,000 from reserve funds of the Hospital for the purpose of installing a heating system in the dispensary building and of providing for the construction of a covered way connecting the dispensary and the main building.

Bonding of Treasurers and Reorganization
of the Work of the Treasurer's Office

DEF-811 VOTED that we recommend bonding the staff of the Treasurer's office to the extent of Yuan 65,000 and that a committee, consisting of Messrs. E. H. Cressy, C. S. Smith and W. H. Wei, with the Chairman, the President and the Treasurer members ex officio, be appointed to effect the bonding, to look into the matter of reorganizing the work of the Treasurer's office, and to bring in recommendations for the care of the office during the absence of the Treasurer on furlough.

Respectfully submitted,

Minnie H. Purcell,

Secretary.

FOURTEENTH MEETING OF THE BOARD OF DIRECTORS
OF THE UNIVERSITY OF NANKING
November 24, 1933

The fourteenth meeting of the Board of Directors of the University of Nanking was held at the University, in Bailie Hall, on November 24, 1933, beginning at 9 a. m. The members whose names are starred below were present:

<u>Elected by</u>	<u>Members of the Board</u>		
	<u>1933</u>	<u>1934</u>	<u>1935</u>
Chekiang Shanghai Baptist Convention	*T. K. Van		T. C. Bau
East China Mission of the American Baptist Foreign Mission Society		J. W. Decker	*E. H. Cressy
Central China Conference of the Mei I Mei Hwei	*R. A. Ward	*R. Y. Lo	*Handel Lee
Central China Mission of the Methodist Episcopal Church		J. C. Ferguson	*H. Welch
East China Divisional Council of the Church of Christ in China:			*Y. H. Chen
Ning Chen Chu Hwei	*Irving C. C. Chu	*C. L. Irwin	
Wang Peh Chu Hwei			
Kiangnan Mission of the Presbyterian Church in the U. S. A.	*K. Campbell	*E. C. Lobenstine	
Chung Hwa Chi Tuh Chiao Hwei (connected with the China Christian Mission)	H. C. Cheo	Y. T. Li	*H. F. Li
China Christian Mission Alumni	*C. H. Plopper	E. Marx	
	S. F. Chao	Cha Chien	*C. Y. Hsu
		*W. H. Wei	
Co-opted	K. P. Chen	C. S. Chen	*T. C. Woo
	C. T. Wang		Miss Y. F. Wu
Ex officio	*Y. G. Chen		
	A. J. Bowen		

Dr. L. C. Hylbert served as alternate for Dr. J. W. Decker, and Dr. Edward James for Dr. J. C. Ferguson. Mr. Tung Teh-fu represented Mr. Li Yao-tung and Mr. Hung Chang and Mr. C. Stanley Smith were invited to represent other absent members. There were also present Miss E. M. Priest, Treasurer; Mr. W. R. Wheeler, Director of Publicity, and the Secretary. Excuses were received from Dr. C. S. Chen, Mr. K. P. Chen, and Dr. J. C. Ferguson.

The meeting was opened with prayer by Mr. Van.

Approval of Minutes

The following action was taken with reference to minutes circulated since the last meeting of the Board:

D-812 VOTED that the minutes of the Executive-Finance Committee of the Board of April 20, 1933, and of the Hospital Committee of October 3, 1933, be approved, also the minutes of the Board of Directors of April 21, 1933, after a change has been made in the last word of action D-755 from "missions" to "churches," so that the action would read:

"VOTED that the President be requested to write a letter to the National Christian Council, thanking the Council for the use of a sum of approximately Chinese \$46,000 derived from repayments on the rehabilitation loans made by the National Christian Council in flooded areas in 1931, said sum to be used in promoting rural cooperatives through the help of the churches."

The minutes of the meeting of April 21, 1933, in Chinese, were distributed at the meeting.

Vote by Correspondence

D-813 VOTED that we confirm the action of the Executive-Finance Committee taken by correspondence in May 1933, approving of Dr. Shen Tsong-han's being granted a travel fellowship of Yuan 1,000 from special reserve funds of the Department of Agronomy to enable him to visit the United States and Europe to study certain phases of plant improvement after attending the Fifth Pacific Science Congress in Vancouver in June.

Term Yuan to be Used instead of Dollar

Since a recent government regulation indicates that the Chinese dollar shall in future be called a yuan, it was considered appropriate to use this designation in future in connection with amounts in Chinese currency.

Report of the President

The President reported as follows:

"The school year started on September 1st and the enrolment for the autumn semester is as follows:

Meeting of Board of Directors, Nov. 24, 1933 - page 6

	Arts		Science		Agricul-	Total
	Arts	Special	Sci-	Pre-	ture	
		Chinese	ence	medical		
Freshman	62	1	75	.	76	214
Sophomore	48	3	56	9	55	171
Junior	34	.	18	2	42	96
Senior	21	.	14	.	33	68
Ginling	10	.	11	.	.	21
On probation	3	.	2	.	2	7
Special	3	.	3	.	2	8
Graduate	.	.	1	.	.	1
	181	4	180	11		
	185		191		210	586

Rural Leaders' Training School, 130 against 75 last spring.
Seculture course for girls, 22.

Junior Middle School:	First year	177	
	Second year	126	
	Third year	120	423
Senior Middle School:	First year	126	
	Second year	114	
	Third year	87	327
			750

Nurses in training, 43; laboratory technicians in training, 8;
pharmacists in training, 2.

"There have been a number of additions to the faculty, as follows:

College of Arts:

Department of Economics:

Hsu Chi-lien, M. A. (Wisconsin). Professor. Part time.
Liu Ting-mien, Ph. D. (Columbia). Professor. Part time.
Yang Ying-pu, M. A. (Northwestern). Professor. Part time.

Department of Education:

Wang Shu-ling, M. A. (Columbia). Professor. Part time.

Department of Foreign Languages:

William P. Fenn, B.A. (Hamilton), M. A. (New York), Ph. D. (Iowa State). Head of the Department.

Miss Margaret Cocks, B. A. (Berea). English.

Miss Christine Hall, B. A. (Wheaton). Part time. English.

Department of History:

Chen Tieh-ming, B. A. (Nanking). Associate.

College of Science:

Department of Chemistry:

Ko Fu-tsiang, Ph. D. (Paris). Professor. Part time.

Ku Ruh-tseng, Ph. D. (M. I. T.). Professor. Part time.

Chang En-sih, B.S. (Soochow). Instructor.

Wang Chong-chuin, B. S. (Nanking). Associate.

Meeting of Board of Directors, Nov. 24, 1936 - page 4.

Department of Mathematics:

Yieh Nan-hsing, B. S. (Nanking). Associate.

Department of Physics:

Liu Pao-chi, B. S. (Nanking), (one year's research study at Tsing Hua). Instructor.

Tseng Kwan-chu, B. S. (Central). Instructor. Part time.

Shih Tao-chih, B. S. (Nanking). Associate.

Department of Zoology:

Chu Chi-hsueh, B. S. (Nanking), (one year's research study at the P. U. M. C.). Associate.

College of Agriculture:

Department of Agricultural Economics:

Lewis, Ardron B., B. S. (Maine), Ph. D. (Cornell).

Low, Brian, B. A., M. A. (Canterbury College, New Zealand).

Department of Agronomy:

Chang Ching-hwa, B. S. (Nanking). Associate.

Cheng Kan-fang, B. S. (Nanking). Associate.

Ku Yuen-liang, B. S. (Nanking). Associate.

Tang Siang-yu, B. S. (Nanking). Associate.

Li Chuen-kwai. Assistant.

Wu Shih-lung, Assistant.

Department of Botany:

Slocum, Earl Alva, B. S. (Wisconsin). Professor.

Hwang Ching-seng, B. S. (Nanking). Associate.

Department of Extension:

Hsia Yui. Assistant.

King Chih-kang. Assistant.

Department of Forestry:

Hu Toh, B. S. (Nanking), Ph. D. (Illinois). Professor.
Part time.

Department of Horticulture:

Kwan Chia-chi, B. S. (Nanking), Ph. D. (Cornell). Professor.

Tien Ching-ming, B. S. (Nanking). Associate.

Department of Rural Education:

Tang Chien-seng, B. A. (Agricultural College, Tokyo).

Professor. Part time.

Chang Chuin-chao. Student. Part time teacher in Rural Leaders' Training School.

Administration:

Chen Chang-song, B. A. (Nanking). Associate in Treasurer's Office.

Chu Yong-chang, B. A. (Nanking). Associate in Registrar's Office.

King Teh-pei. Assistant in Department of Construction.

Military Instructor: Liu Nan-kai.

Meeting of Board of Directors, Nov. 24, 1933 - page 5

"It was a pleasure to welcome back Dr. J. C. Thomson after furlough, during which he was able to complete his work for the doctor's degree; also Professor J. L. Buck, who secured his doctor's degree at Cornell during furlough. We are glad to have the following return after a period of study in the United States: Messrs. Heh Ching-ming, Chiao Chi-ming and Wang Sheo, who secured their master's degree at Cornell University; Mr. Pan Ting-kwan at the University of California; and Mr. Wu Ru-lin, who has completed most of the work required for the doctor's degree at Columbia University. Mr. Li Shu-sien was absent for a year for postgraduate study at Yenching University, where he secured the master's degree in science; he is back in our Chemistry Department.

"Mr. Wu Shan, our Business Manager, left for the United States in August and is studying at the University of California (Southern). His place has been taken by Mr. Su Dzung-djang, who was transferred from the President's Office.

"Dr. Shen Tsong-han was appointed by the Academia Sinica to represent that organization at the Fifth Pacific Science Conference in June, in Vancouver, and he took the opportunity while away to visit various agricultural centres and experiment stations in the United States and Europe.

"The general status of the cooperation between Ginling College and the University has been reported on at previous meetings and remains substantially the same. The interchange of instruction between the two institutions, however, has not been as successful as we had hoped but it will take time to work out details to the satisfaction of both. The chapel period has been changed to conform with that of Ginling and of necessity the class periods have had to be changed accordingly. Ginling was some time behind the University in making up its class schedule and its classes do not meet regularly; for instance, a class might meet three days a week but at a different hour each day; nevertheless, it is hoped that these handicaps can be overcome after a little more experience. This semester there are twenty-one Ginling students taking thirty-two courses (102 credits) at the University, while there are fourteen University students taking eighteen courses (52 credits) at Ginling, one of these majoring in music and taking four courses in music at Ginling. There is an interchange of students in zoology and history. One University student is taking a course in English at Ginling, and six Ginling students come to the University for courses in economics, two for courses in chemistry, two in physics, two in mathematics, one in Chinese, and two in library science.

"Since the last meeting of the Board, we have had our commencement exercises. On May 12th, graduation exercises of the School of Nursing and of the special courses given in the Hospital took place. Two were graduated from the course in pharmacy, two from the laboratory technician course, and seven from the nursing course. It was the first time such exercises had been held under

the auspices of the hospital administration. At the general commencement, Dr. Chen Chi-pao was invited to preach the baccalaureate sermon on June 18th. He had preached in the University chapel before. Commencement day was June 19th. President Wang Ching-wei, of the Executive Yuan, and Minister Wang Shi-tsieh, of the Ministry of Education, both gave addresses. Seventy-four were graduated from the Colleges, one from the special course in Chinese, four from the pre-medical course, nineteen from the Rural Leaders' Training School, and 126 from the Middle School. This year for the first time our middle school graduates, in addition to the school's final examinations, took the local Education Bureau's examination for all middle schools in the city and you will see from the Principal's report that they made a very good record.

"At commencement time, our general catalogue in Chinese came off the press and a copy was sent to each member of the Board. There is one interesting table in this catalogue which gives statistics with reference to our graduates. A survey of the graduates of the last thirty-six years, 1896 to 1932, shows a total of 887 graduates, 484 in arts, 86 in science, 189 in agriculture, 65 in forestry, 38 in medicine, 25 in theology (from the Nanking Theological Seminary). The professions of these graduates are listed as follows:

Ministry	21	
Social and religious work	38	
Teaching	428	
Medicine	40	
Law	1	
Engineering	7	
Agriculture	87	
Public life	67	
Business	73	
Advanced study: in China	8	
Abroad	52	
Other occupations	19	
Unaccounted for	36	Total 887

"Eight of our graduates have gone abroad for further study since the last meeting of the Board, most of them having left during the past summer. Some of our graduates took the examinations for Tsing Hua fellowships, and out of twenty-five successful candidates, four were our graduates. The national civil service examinations were held recently and two of our graduates were among those selected.

"The Publicity Department is planning to publish a small pamphlet in English, and probably in Chinese, of a general nature. The Institute of Chinese Cultural Studies has published some important studies, among them, (1) A Study of Oracle Bones in Dr. Ferguson's Collection, one volume, and (2) A Catalogue of Chinese Paintings, by Dr. J. C. Ferguson, in ten volumes, the last of which will be published shortly. These publications will be a great help during this period of cultural development in China, when material of this description is much appreciated.

Meeting of Board of Directors, Nov. 24, 1933 - page 7

"Since the last meeting we have received a number of gifts for agricultural work from Chinese sources, some provincial, such as the Shensi Provincial Government, and some from government banks, such as the Farmers' Bank of the Four Provinces. These have been reported on elsewhere. Whenever possible, the University does what it can to meet the practical and vocational needs of China. A ricksha cooperative has been started in the city with the help of some of the members of the faculty of the Department of Sociology, and a wool-weaving loom has been set up to train workers, in the hope that wool weaving might help to solve the problems of some of the 10,000 families who, it is estimated, were formerly employed in satin weaving. It is possible that this typical small-scale industry might replace the satin industry. The Hospital is cooperating in a health clinic at the University extension centre at Wukiang, and also at Shennwachen, where the Nanking Theological Seminary is conducting a project in rural life.

"Reports of the Colleges and other administrative units have been distributed so it is not necessary to repeat information contained in them.

"New regulations concerning private educational institutions were promulgated by the Government in October. Some of these differ from those which have hitherto been in operation. These regulations are being translated into English by the China Christian Educational Association and will be published later."

At the conclusion of the President's report, the following actions were taken:-

D-814 VOTED that we receive the report of the President with appreciation.

D-815 VOTED that we request the administration to make a report to the next meeting of this Board as to possibilities of extending the activities started by the faculty of the Department of Sociology.

Faculty Appointments

D-816 VOTED that we confirm the appointments made by the President this semester, to ^{the} faculty.

D-817 VOTED that we reaffirm the principle that the President of the University shall be the sole representative of the Board of Directors in making appointments to the faculty and staff, subject to confirmation by the Board.

Report of the Executive-Finance Committee.

The minutes of the meeting of the Executive-Finance Committee of November 23, 1933, were presented and after discussion the following actions were taken by the Board on the Committee's recommendations:-

Membership

Notice was received from the Secretary of the Central China Mission of the Methodist Episcopal Church stating that Dr. Ralph A. Ward had been elected to succeed Mr. Tsu Yu-ho as a representative of the Central China Conference of the Mei-I Mei Hwei, Class of 1936.

That there may be uniformity as regards the time when members of a certain class begin their term, the following recommendation of the Executive-Finance Committee was adopted: (DEF-791)

D-818 VOTED that the term of membership on the Board of Directors of the University run up to the annual meeting in the spring and that the three-year term means that a member will serve at three annual meetings of the Board.

This action means that newly appointed members must wait until the annual meeting before serving on the Board.

D-819 VOTED that Dr. C. T. Wang and Mr. K. P. Chen, co-opted members of the Class of 1933, be elected to succeed themselves in the Class of 1936, and that suggestions for alternates for these members be referred to the Executive-Finance Committee. (DEF-792.)

Twinem Memorial Prayer Hall

The Board on April 21, 1933, having referred back to the Executive-Finance Committee the rules proposed by Mrs. Twinem for regulating the use of the Twinem Memorial Prayer Hall and the Committee having again considered these rules, the Board amended the action of the Executive-Finance Committee (DEF-793) to read as follows:

D-820 VOTED that we place on record in the minutes that the President has communicated verbally to Mrs. Twinem action D-756 of the Board of Directors of April 21, 1933, and reports that Mrs. Twinem accepts this action as satisfactory; that the Board understands that Mrs. Twinem has waived the rules regulating the use of Twinem Memorial Prayer Hall, which were presented to the Board on April 21, 1933 and considered by the Board, and such other regulations as have been the subject of discussion or correspondence in the same connection, and the Board requests the President to transmit this action in writing to Mrs. Twinem, asking her to give a reply.

Salary Increases

D-821 VOTED that we authorize the administration to use a sum amounting to Yuan 2,500 for increases in salaries in the Colleges, beginning January 1, 1934, report ^{be made} to the Executive-Finance Committee before putting these increases into effect.

D-822 VOTED that the administration be authorized to use a sum of Yuan 700 for salary increases in the Middle School beginning January 1, 1934, and that they report to the Executive-Finance Committee before putting these increases into effect. (See DEF-796.)

Gain in Exchange 1933-1934

D-823 VOTED that the Board of Founders be requested to allow all gain in exchange in 1933-1934 to be used on the field to meet the shortage caused by (1) drop in exchange and (2) cuts from the Board of Founders. (DEF-797.)

Committee to Suggest Ways of Raising Funds

D-824 VOTED that a committee, consisting of Messrs. W. H. Wei, R. Y. Lo, C. Stanley Smith, Ralph A. Ward and W. R. Wheeler, be asked to work out ways of raising funds for general use of the University and present these plans to the Committee on Promotion. (See DEF-798.)

Overhead on Projects

D-825 VOTED that we adopt the principle that all projects shall pay their entire expenses, including their portion of general university overhead. (DEF-799.)

D-826 VOTED that, beginning with the current fiscal year, overhead amounting to 10% of cost be charged against all special projects and that the administration be instructed to take steps to put this into effect. (DEF-800.)

D-827 VOTED that we request the Executive-Finance Committee to report to the next meeting of the Board on the question of charging rent against the various projects. (DEF-801.)

Proposed Residences

D-828 VOTED that we approve of the construction of a small residence in the Ping Tsang Hsiang residence compound, to be located between House No. 26 and House No. 32, the total cost, including cistern, not to exceed Yuan 4,500. (DEF-802.)

D-829 VOTED that we approve in principle of borrowing from special university funds now invested in China for the construction of buildings to be rented to visiting professors engaged in various projects. (DEF-803.)

D-830 VOTED that the Subcommittee of the Building and Property Committee be requested to bring in full details of type and location of buildings it is proposed to rent to visiting professors engaged in projects (the apartment type being recommended), also details for financing the buildings. (DEF-804.)

Leave of Absence for Mr. Gee

D-831 VOTED that Mr. C. T. Gee be granted leave of absence for a period of six months, with salary, for the purpose of visiting various institutions in China, to make a study of property policies, and that a travel fellowship of Yuan 1,000 be granted for this purpose. (DEF-805.)

Cooperation with Ginling College
and Nanking Theological Seminary

D-832 VOTED that we approve of the recommendation of the Executive-Finance Committee (DEF-806) that we appoint three members and request the Board of Directors of Ginling College and the Board of Managers of the Nanking Theological Seminary each to appoint three members, to form a joint committee to consider closer cooperation between the University of Nanking, Ginling College, and the Nanking Theological Seminary; and that the Executive-Finance Committee be asked to make nominations for the Board's representatives.

Unification of the Work
of the Colleges

The President reported that the Deans of the three Colleges are working on the problem of unifying the work of the colleges by correlating such departments as the Department of Agricultural Economics and the Departments of Economics and Sociology, the Department of Education and the Department of Rural Education. The Deans are also working to eliminate small classes through pre-registration and it is thought that in two years this can be accomplished.

D-833 VOTED that this Board learns with gratification of the readjustments that are being discussed by the administrative group with a view to meeting the threatened shortage in income and requests the administration to complete plans and to report to the next meeting of the Board, including a report on the possibility of more thoroughgoing unification of the work of the several colleges and departments.

University Hospital

D-834 VOTED that the Superintendent of the Hospital be authorized to locate a Western nurse in China on a local contract, or, if desired, under regular contract to be confirmed by the Board of Founders, to fill an anticipated vacancy in 1934; but that should it prove impossible to find a suitable person in China, the Board request the Board of Founders to appoint a person in America in order that the position may be filled during the summer of 1934. (DEF-808.)

D-835 VOTED that, subject to review by the annual meeting of the Board of Directors, we refer with power to the Hospital Committee all questions relating to salaries of the hospital staff, provided the changes made are within the amount of funds available for the operation of the Hospital. (SEE DEF-809.)

D-836 VOTED that we authorize the expenditure of approximately Yuan 15,000 from reserve funds of the Hospital for the purpose of installing a heating system in the dispensary building and providing for the construction of a covered way connecting the dispensary building and the main hospital building. (See DEF-810.)

Bonding of Treasurers and
Reorganization of the Work
of the Treasurer's Office

D-837 VOTED that we authorize the bonding of the staff of the Treasurer's office to the extent of Yuan 65,000 and that a committee, consisting of Messrs. E. H. Cressy, C. Stanley Smith and W. H. Wei, with the Chairman, the President and the Treasurer members ex officio, be appointed (1) to effect the bonding, (2) to look into the matter of reorganizing the work of the Treasurer's office, and (3) to bring in recommendations for the care of the office during the absence of the Treasurer on furlough. (DEF-811.)

Report of the Treasurer

The Treasurer presented the audited financial statement for the year ending June 30, 1933, and it was

D-838 VOTED that the Treasurer's report as audited be accepted with appreciation. (DEF-794.)

Appeal to the Rockefeller Foundation

On April 21, 1933, the Board considered an appeal that was being made to the Rockefeller Foundation for U. S. \$60,890 annually for five years, and U. S. \$11,000 for books and equipment for projects to be undertaken by the Department of Agricultural Economics and the Department of Sociology. The appeal has now been extended to include plans for the improvement of present activities and the expansion of research and extension projects of other departments and the amount requested has been increased to U. S. \$82,120 and Yuan 236,940 annually for ten years and U. S. \$15,500 and Yuan 50,000 for non-recurring items. After discussion, it was

D-839 VOTED that we are gratified to hear of the progress of negotiations between the University and the Rockefeller Foundation and we ask the President, when he finds that the situation has matured sufficiently to present the appeal officially in final form, that he call the Executive-Finance Committee together before doing so in order that the appeal may be presented with the Committee's approval.

Future Policy of the University

With the possibility of substantial additional support for the work of the College of Agriculture, the question of the whole future policy of the University needs to be given careful study at this time. After discussion, it was

D-840 VOTED that a committee of five be appointed by the Chairman in consultation with the President to study the future policy of the University, with special reference to the question of gifts and the relation of the various units to each other.

(The following have been appointed by the Chairman on this committee:- Messrs. C. S. Chen, E. H. Cressy, Handel Lee, R. Y. Lo and C. Stanley Smith.)

Gifts

The following gifts were reported: (1) Yuan 20,000 from the National Defence Council of China towards the establishing of a new experiment station and the Northwestern Agricultural School in the village of Liang Sen, Siyanyanhsien, in Shensi; (2) Yuan 5,000 a year from the Shensi Provincial Government for three years, for the Rural Leaders' Training School; (3) the allocation of U. S. \$5,000 for 1934 and U. S. \$2,500 for 1935 by the Institute of Pacific Relations through the International Research Committee, to the Department of Agricultural Economics to complete the land utilization study. The grants have been reduced because the International Research Committee has adopted the policy of making projects international by having the same projects carried out simultaneously in different countries. The grant for 1935 is for the publication of the results of the land utilization study. (4) Yuan 800 from the Belgian Boxer Indemnity for the Middle School; (5) a gift secured by Mr. Buck for the support of a Western instructor in the Department of Agricultural Economics. (6) The Farmers Bank of the Four Provinces (Anhwei, Kiangsi, Honan and Hopei) has agreed to give the Department of Agricultural Economics Yuan 100,000 in quarterly instalments, beginning November 1933, for an economic survey, with special emphasis on an inventory of the agricultural resources of these four provinces and special studies in marketing, financing of the farmers' indigenous organizations, and farmers' tenancy problems.

D-841 VOTED that we spread on our records a motion of thanks to (1) the National Defence Council for a gift of Yuan 20,000; (2) the Shensi Provincial Government for Yuan 5,000, (3) the Institute of Pacific Relations for the allocation of U. S. \$5,000 for 1934 and U. S. \$2,500 for 1935 for the land utilization project; (4) those responsible for the administration of the Belgian Boxer Indemnity Fund for Yuan 800 for the Middle School; and that we record our appreciation of a gift secured by Mr. Buck for the support of a Western instructor in the Department of Agricultural Economics, and of the promise of the Farmers' Bank of the Four Provinces (Anhwei, Kiangsi, Honan and Hopei) to give Yuan 100,000 in quarterly instalments, beginning November 1933, for an economic survey of the four provinces.

Harvard-Yenching Institute
and the Correlated Program

Attention was called to the actions of the Educational Committee of the Harvard-Yenching Institute of May 18, 1933, providing for a change in policy in the use of the restricted endowment funds received through the Harvard-Yenching Institute. The Institute has decided to co-ordinate its program of work in the field of Chinese cultural studies with the correlated program as a whole. This means that a very definite change must be made in the work of the Institute of Chinese Cultural Studies of the University and our understanding is that beginning with the academic year 1933-1934 the first charge on the funds will be the support of the Department of Chinese in the

Meeting of Board of Directors, Nov. 24, 1935 - page 13

College of Arts. Inasmuch as the budget of the Institute of Chinese Cultural Studies for 1933-1934 had already been made up when the actions of the Harvard-Yenching Institute were forwarded to us, and since the funds in reserve were sufficient to carry the Department of Chinese for 1933-1934 as well as to complete certain projects to which the Institute is committed, it was

D-842 VOTED that the following projects now under contract be completed with funds held in reserve by the Institute of Chinese Cultural Studies:

1. Ferguson's Catalogue of Chinese Paintings Yuan 3,000
2. A Study in Oracle Bone Inscriptions, by
Shan Chen-tsu 1,000
3. The Philosophy of Yen Si-chai, Vol. II,
by Chen Teng-yuen 500
4. Nanking Journal, Vol. III, No. 2. 1,500
5. Project under the direction of Mr. Cressy 2,820

D-843 VOTED that, beginning with the year 1934-1935, the use of remaining income from the funds of the Harvard-Yenching Institute, after the needs of the Department of Chinese have been met, be referred to the committee appointed to study the future policy of the University at this time.
(See D-840.)

Scholarships

D-844 VOTED That we reaffirm our policy of allowing fifteen scholarships to each of the fully cooperating Missions (namely, the Methodist Episcopal, the Presbyterian North and the United Christian Missionary Society), but that for the time being, owing to shortage of funds, we would refer one-third of the total number to the President for assignment from special funds, on the understanding that the total number of scholarships for Christian students be not decreased.

Site for Alumni Centre

D-845 VOTED that we recommend to the Board of Founders that they deed to the Alumni Association a piece of land of approximately four mow, located at the east end of the Wutaishan lot, for an alumni centre, with the understanding that in the event of the Alumni ceasing to use the centre for the purpose proposed (namely, a social club for the Alumni), the land shall revert to the Founders.

Board Representative on the Council of Higher Education and the Council of East China Colleges and Universities

D-846 VOTED that the Chairman, Mr. T. C. Woo, be the nominee of the Board of Directors on the Council of Higher Education and on the Council of the East China Christian Colleges and Universities.

The Correlated Program

The Committee on Correlation appointed by the Board of Directors on November 18, 1932, met on November 13, 1933, in Shanghai, and presented the following report for action by the Board:

"The University of Nanking is in general accord with the principles and provisions of the correlated program as they have been stated and approved by the Associated Boards for Christian Colleges in China at their annual meeting April 18-19, 1933, and in particular with the specific recommendations in that program pertaining to Nanking as follows:

"Undergraduate work in East China should be correlated in a Council of the East China Christian Colleges and Universities, in two groups, one consisting of the University of Nanking and Ginling College; the other consisting of Hangchow Christian College, St. John's University, the University of Shanghai, and Soochow University.

"There should be a College of Arts and a College of Science, the emphasis to be placed upon the natural sciences, and a College of Agriculture. The student body for these three colleges should not exceed 600.

"There should be a unified program under Christian auspices for education in agriculture for all China, of which the University of Nanking should be the national center. Regional or specialized work, including research and extension such as already begun in Lingnan, East China and other colleges, should be conducted as a part of this unified program.

"There should be thoroughgoing cooperation between Ginling College and the University of Nanking so that advanced courses in each institution will be utilized by the students of both."

The Committee also reported that in order to facilitate such cooperation in classroom work, the daily schedules of the University and of Ginling College had been synchronized with ten-minute intervals between periods. The number of University students taking courses at Ginling was fourteen; the number of Ginling students taking work at the University was twenty-one.

In addition, the committee reported that the University was planning to cooperate with the Nanking Theological Seminary through the provision of a one-year course in the College of Agriculture for those who expect to become pastors in rural districts, the Seminary and University providing together a four-year course for such students.

D-847 VOTED that we adopt the report of the Board's Committee on Correlation, with reservations as to the place where post-graduate work in theology shall be carried on, and with

the understanding that representatives of the University have been appointed to confer with representatives of Lingnan University concerning the action taken by the Associated Boards for Christian Colleges in China on April 18-19, 1933, in regard to the agricultural program for China.

Property and Equipment Schedules for Agreement

A list giving the amount and value of University land and the value of equipment was presented, making, with the schedule of buildings presented at the annual meeting, the data required to complete the schedules required in the Agreement with the Board of Founders.

D-848 VOTED that the schedules for land, buildings, and equipment, as presented, be approved and forwarded to the Board of Founders for inclusion in the Agreement between the Board of Directors and the Board of Founders.

Recommendation of Graduates for Degrees

D-849 VOTED that the following graduates of the Class of 1933 be recommended to the Regents of the University of the State of New York for the bachelor's degree, through the Board of Founders:

Arts:

Chen Chang-song
Chen Sih-kang
*Chen, Miss Yui
*Chu Yong-chang
Fan, Miss I-chi
Hsu Cheh
*Ku Yien-lin
*Li Yong-chang
Liu Ching-chang
*Liu Hwai-ren
Ni Yin-ying
*Ren Yu-yu
*Shao Tsu-lan
Sie Ping-teh
Tai Chuin
*Tseo Ti
*Tsiang Chen-hwa
Tsien Tieh-meng
*Tsing Wen-yao
*Tso Ching-yuen, Miss
*Tu Hong-tsai
*Wu Yu-shan
*Yao Yong

Li Shui-chen
*Song Hong-ruh
*Tien Kwan-seng
*Tong Yueh-tu
Tsai Wei-ping
Wang Chong-chuin
Yieh Lan-hsing

Agriculture:

Chang Ching-hwa
Chang Ming-tsuen
*Chang Tien-fuh
Chang Wen-lin
Chang Yu-liang
Chao En-lin
Chen Chang-seng
*Chen En-feng
Chen Tsong-wen
*Cheo Chien-chang
Cheo Ying-chang
Chia Wei-liang
*Chu Lien-tsing
Chwang Tsang-chang
*Eo Yang ping
Fan Ching-seng
Ho Han-ru
*Hsia Sheo-yü
Kong Lin-sheng

Science:

*Cheo Peh-ping
*Hwang Yong-chu
Ko, Miss Pao-cheng

Meeting of Board of Directors, Nov. 24, 1933 - page 16

Agriculture (continued):

Ku Yuen-liang
Kwan Tseh-liang
Li Chi-tien
Li Tsao
Lin Cheng-yao
Lin Chwan-kwang
*Lin Chwen
Liu Hsuen
Shih Tsu-wei
Sie Hwang
Tan Siang-yü

*Tang Tseh-hsia
Tieh Ching-ming
*Tieh Kung-sheng
Tong Teh-hsing
Tsiang Ren
*Tsien Kan-ting
Wang Chi-pei
Wu Cheng-chi
Wu Hwa-pao
*Yao Kwei-keng
Yieh Chien-chih
Yü Meo-hsueh

Adjournment

The meeting was closed at half-past seven o'clock.

Respectfully submitted,

Minnie H. Purcell,

English Secretary.

*Autumn semester graduates.

REPORT OF THE DIRECTOR OF PUBLICITY

November 24, 1933

The work of the Director of Publicity since the meeting of the Board of Directors in April 1933 has included the following items:

1. Motion Pictures of the University

A 2-reel, 800-ft., 16-mm. motion picture of the University was completed in June. The two reels include pictures of the city of Nanking, its historical landmarks, the Sun Yat-sen memorial, and the modern developments of the city; pictures of the two neighboring union institutions of higher learning with which the University is cooperating, Ginling College and the Nanking Theological Seminary; of the various administrative units and departments of the University, including the Middle School, the Hospital, the Rural Leaders' Training School, the Institute of Chinese Cultural Studies, the student activities of the three Colleges of Arts, Science, and Agriculture; and pictures of the Board of Directors and of President Chen. A third reel has been added this fall, including pictures of the field work of the College of Agriculture and of commencements at Ginling and the University.

These motion pictures have been shown, in whole or in part, to the following audiences:

In Nanking, to the President and Deans; to the foreign faculty; at the Nurses' Training School commencement; to individual classes entertained in the home of a professor; at the fall reception to the new students of the College of Agriculture; to the alumni at their alumni dinner in Nanking; to students in the Middle School; at a University entertainment at which over 800 were present.

At Ginling College, to the students and faculty; to the alumnae; at the reception to new students in the fall.

At Nanking Theological Seminary: to the students and faculty at commencement.

To the "Y's" Men's Club, composed of Christian leaders of private and government institutions in Nanking; to the International Women's Club in Nanking; to Mr. Gunn and Mr. Dyer of the Rockefeller Foundation at a dinner given to them in Nanking.

In Hwaiyuan, Anhwei, at the annual meeting of the Kiangnan Mission.

In Shanghai, at the Foreign Y. M. C. A.

In Kuling, at a dinner for the Governor of Anhwei Province.

The original of the two reels has been forwarded to the New York Office of the University for use in America; a copy has been retained in Nanking.

2. Letters to Friends of the University in America

A printed letter, dated September 15, 1933, about 5,000 words in length, was sent to approximately 900 individuals in the United States. This letter describes the city of Nanking and the work of the University. It had been preceded by one dated April 1st, giving impressions of China in general and of the Christian movement here. Copies of the letter of September 15th were sent to all the members of the Board of Directors.

3. Newspaper Publicity

News releases concerning the University have been sent regularly to four Shanghai newspapers published in English and to the Weekly Review; the papers and the Review have been generous in their provisions of space for this material.

4. University Pamphlet

With the help of Mr. Su Dzong-djang, Business Manager of the University, we have been working on a pamphlet, which will include pictures of the buildings and of the student organizations and will describe briefly and vividly the life and work of the University. This we plan to publish with English descriptions for use in America and with Chinese for distribution in China.

Life and activity will always find expression in literature, and the vitality and diversity of life and activity at the University have been mirrored during the past months in various forms of literature. The College of Agriculture publishes every two months a very readable and informing pamphlet called "Agriculture and Forestry Notes," which is sent to approximately 800 individuals and organizations in China and abroad. A weekly school paper is published in Chinese, which keeps the students, the alumni and friends of the University informed of the progress of events here. Items are supplied regularly to the Chinese press. The faculty has published a magazine which contains discussions both in English and Chinese of current subjects, emphasizing particularly international relations. A catalogue of the University in Chinese, beautifully illustrated, was published last spring by the office of the University President. The Hospital has issued a bulletin, both in Chinese and English, reviewing the medical service of the Hospital and suggesting that additional financial help for this work come from the Chinese. Members of the faculty are continually contributing to magazines and a number of them are working on books or theses, all of which is "publicity" service to the University and helps to reflect and express its intellectual life and contributes to the educational life of China.

The past months have been notable for the gifts and appropriations received by the University. Reference is made to these gifts in the report of the President and of the Deans. The list is an interesting and encouraging one, a real tribute to the service of the

University.

Efforts are being put forth to secure additional gifts and appropriations. The University has official statements from the National Government of China, reiterating its promise of Chinese \$300,000, the major part of which it is expected will be used for a library and its maintenance. As elsewhere reported, the request to the Rockefeller Foundation approved by the Board of Directors and Board of Founders last spring has been expanded to a ten-year program asking for \$82,120 gold and \$236,940 silver annually for ten years. A request has also been submitted by the College of Science. A campaign for \$65,000 for an alumni centre, which will also contain quarters to house Dr. Ferguson's art collection, is being pushed. The Middle School has just launched a campaign to raise funds for a gymnasium.

A meeting of the Committee on Publicity approved by the Board of Directors was held on November 13th; the Committee, consisting of President Chen, Dean Liu, Dean Sie, Dean Wei, Dr. K. C. Liu, Dr. Buck, Dr. Smythe and Mr. Wheeler. The minutes of the meeting are appended. The relationship between this Committee and the Committee on Promotion of the Board of Directors needs to be clarified and defined, and it would be helpful if a smaller subcommittee of the Board of Directors could be appointed to help correlate and advise in regard to the various financial efforts now being put forth in behalf of the University.

Respectfully submitted,
W. Reginald Wheeler,
Director of Publicity.

Minutes of the Meeting of the Publicity Committee
November 13, 1933

A meeting of the Publicity Committee of the University of Nanking was held at 10 a. m. on Wednesday, November 13, 1933, in President Chen's office. The following were present: President Chen, Dean Wei, Dean Sie, Mr. Kao Ping-chwen, Secretary of the Office of the Dean of the College of Arts, representing Dean Liu, Dr. K. C. Liu, Miss Priest, Dr. Lewis Smythe, Dr. Buck and Mr. Wheeler. President Chen acted as chairman and Mr. Wheeler was elected secretary pro tem.

After a preliminary statement by Dr. Chen, Mr. Wheeler presented the report of the Director of Publicity for the six months following the meeting of the Board of Directors in April.

The following suggestions were made in regard to the program outlined in the report of the Director of Publicity:

1. Motion Pictures:

Information should be sent to faculty members on furlough and the friends of the University who might use the motion pictures and give publicity to them. Special mention was made in this connection of Dr. Bowen, Mr. Bates, Dr. Garrett and Mr. Reisner. It was suggested that Mr. Garside be asked to secure a duplicate so that the original film could be preserved.

It was suggested that additional names of those who might make use of the motion pictures should be sent to Mr. Garside.

It was also suggested that copies of the motion pictures be made with Chinese titles for general use in China.

2. Letters to Friends of the University in America.

It was suggested that copies of the draft form of future letters be circulated among members of the committee before the letters were printed.

3. Pamphlet.

It was suggested that the proposed illustrated university pamphlet might be printed in Shanghai to insure good press work and pictures. Quotations are to be secured on a supply both in English and in Chinese. A subcommittee, composed of Dr. K. C. Liu and the three Deans was appointed to assist Mr. Su and Mr. Wheeler in this publication.

4. Newspaper Publicity.

The question was raised if the service of the Chinese Press with news items about the University could be improved or strengthened.

With these comments and suggestions, the report of the Director of Publicity, dated October 24th, was approved.

A discussion followed concerning the larger questions of promotion and university policy. The following campaigns or efforts to secure funds for different departments of the University are now being carried on:

1. Alumni campaign for an Alumni Hall. Total of \$65,000 to be secured; \$30,000 in cash and pledges are in hand.

2. Middle School campaign. The campaign is being carried on by representatives of the Middle School for funds for a gymnasium. About \$6,000 in cash and pledges has been secured.

Requests are being considered by the Rockefeller Foundation, both from the College of Agriculture and from the College of Science, and efforts are being continued to secure the payment by the National Government of its promise of \$300,000 to be used chiefly for a library and its current expenses. The Hospital is also trying to secure local gifts for its needs.

The need of representatives of the University who could give full time to promotional work was discussed. It was pointed out that there was need for a Chinese and a Westerner in this field. The Committee approved the raising of the question with the English Department of releasing Mr. Wheeler from classroom work for such promotional service.

A statement of the practical objectives of courses in the College of Arts and Science was presented. The meeting adjourned.

W. Reginald Wheeler,
Secretary pro tem.

REPORT OF THE COLLEGE OF ARTS

Autumn Semester 1933

This brief report falls into two parts, as follows:

I. Present status:

1. Number of students: 154 old students and 34 new students.
2. Budget of, number of professors and courses offered in, each Department of the College of Arts.

Department	Budget	% of total sum	No. of full time	Prof. part time	Courses offered
Chinese	\$10,673.33	17.55	5	3	18
Economics	\$ 4,800.00	7.87	1	3	7
Education and Psychology	5,040.00	8.27	-	2	4
Library Science	-	-	-	3	3
Foreign Languages	16,826.00	27.60	5	1	15
History	5,595.00	9.17	1	1	6
Philosophy	1,080.00	1.79	-	1	1
Political Science	5,150.00	8.44	2	1	7
Religious Education	5,420.00	8.89	2	-	7
Sociology	6,385.00	10.47	3	1	8
Total	60,969.33		19	16	76

II. New scheme to be put into practice next semester:

The four years are divided into two periods.

The first period, covering the first three semesters, is for special training in language, building up a foundation of good knowledge in the physical and social world, and the provision of opportunity to professors for systematic observation of students as a basis for education and vocational guidance. In other words, after students are admitted into school, they will be given thorough training in language, both Chinese and English; they will be classified into so-called homogeneous groups and re-classified if misplaced; in addition, they will be required to take, on the one hand, a course in Mathematics, a course in Biology, and a course in Natural Science, and, on the other hand, two courses in History, a course in Philosophy, and a course in Social Science, in order to obtain an insight into the wonders of the natural and social world. They will be under the systematic observation of the professors and information about each student from all sources will be jotted down on a card provided for him.

The second period, covering the last five semesters, is for specialization. Each student will be required to determine his major and minor with the help of the professors with whom he has been working and with due consideration of the information recorded on his card. His major and minor being determined, his department head will help him to work out a five-semester educational programme for guidance in his future educational career. Appropriate subject matter will be supplied, and research technique inculcated. His professors will watch carefully to see whether he is making progress in developing into the kind of person he is expected to be at the end of the fourth year.

Respectfully submitted,

N. C. Liu Dean.

REPORT OF
THE INSTITUTE OF CHINESE CULTURAL STUDIES
to
THE BOARD OF DIRECTORS OF THE UNIVERSITY OF NANKING
Autumn Semester 1933

Mr. M. S. Bates left the University on furlough at the end of last July. He will study at Yale University and also try to carry through the research project which he started on three years ago. Mr. Chen Kung-luh has joined the faculty of Wuhan University, and Mr. Chen Tieh-ming, one of our University graduates, has come to take Mr. Chen Kung-luh's place. Mr. Chen Tieh-ming is teaching one course in Chinese History and is devoting the rest of his time to the project, "Hsin-kiang (新疆) in Chinese History." Dr. Hsu I-tang joined the Institute last April. He is offering one course in the elements of ethnology and is spending the remainder of his time on the project, "The Assimilation of the Aboriginal Tribes in Southwestern China into Chinese Civilization," this being research in a new phase of the problem dealt with in his doctor's thesis, "Les Trois Grandes Races dans Yunnan."

Mr. Cressy has been carrying on a study of Chinese religious institutions for a number of years and has been encouraged by the Guggenheim Foundation to consider making a systematic study of such institutions as Buddhist and Taoist monasteries and nunneries. Last January he proposed undertaking a research project along this line and made a request to the University for financial help. A grant of two thousand dollars for two years, one thousand dollars a year beginning September, 1933, was decided upon by the Governing Committee of the Institute. Mr. Cressy discussed the proposed project with me and we reached the agreement that the research should be limited to "The Study of Buddhist and Taoist Monasteries and Nunneries at Hangchow" and that the study should be completed within two years. On its completion, it is understood that the results of the research will be presented in written form as one or more monographs. The general nature of the project, as I understand it from Mr. Cressy's letter to Dr. Chen dated January 14, 1933, and the conversation I had with him recently, may be briefly sketched as follows: The project as it stands now will be a study, both historical and sociological, of Buddhist and Taoist monasteries and nunneries at Hangchow. The historical part will be mainly a documentary study, while the sociological part will be field investigation by means of the investigator's ~~sending~~ sending out carefully prepared questionnaires and assembling the information thus secured. A full-time assistant will be employed for two years and will be under the supervision and direction of Mr. Cressy. Mr. Bao has been recommended by Mr. Cressy for this position, and, in addition, a woman assistant will be engaged for four months to visit the nunneries and fill in questionnaires about them. Such is the general plan for tackling the project; the details involved remain to be worked out along lines that seem best as the project proceeds.

Report of
The Institute of Chinese Cultural Studies
- continued -

Up to the present, the Institute has published six works, namely,

1. Historical Study of the Fan Library of the Ming Dynasty at Ningpo.
2. Chronological Biography of Shao Er-yuin.
3. Re-examination of the Chinese Ancient Spurious Writings.
4. Commentary on the Tsu-Yuen.
5. Oracle Bones in Ferguson's Collection.
6. Introduction to Oriental Journals in Western Languages.

We are anticipating getting the following named works published within this semester, namely, A Catalogue of Chinese Paintings by Dr. Ferguson; A Study of Bone Inscriptions of Various Collectors, by Shan Chen-tsu; and the second volume of a Treatise on the Philosophy of Yen Sih-chai, by Chen Teng-yuen.

We have in hand the manuscripts of the Bronzes of the Seven Collectors in Peiping, by Mr. Shan Chen-tsu; A Dictionary of Bone Inscriptions, by Messrs. Swan En-po and Shan Chen-tsu; and Land Taxation in China, by Mr. Ong Hsu-tung. These will be published as soon as money is available for the purpose. Suggestions as to possible ways of financing the publications will be submitted to the Executive-Finance Committee of the Board of Directors.

Respectfully submitted,

T. L. Tsu,
Chairman of the Governing Committee
of
The Institute of Chinese Cultural Studies.

November 24, 1933.

REPORT OF THE COLLEGE OF SCIENCE

November 24, 1933.

Instruction.

The following tables give the distribution of the students in the College and the student credits offered by the science departments this fall:

Table 1 - Distribution of Science Students by Departments.

Department	Number of Students	
	Major	Minor
Botany	5	3
Chemistry and Industrial Chemistry	72	14
Mathematics	15	16
Physics and Electrical Engineering	50	38
Zoology	12	4
Premedical	22	-
Graduate	1	-
Special	3	-
Ginling College	11	-
	191	

Table 2 - Number of Student Credits Offered by the College.

Department	Number of Credits	Number of Students	Number of Student Credits
Botany	21	128	453
Chemistry	53	241	907
Geology	6	45	135
Mathematics	32	190	371.5
Physics	55	316	1,094
Science Education	4	9	36
Zoology	24	113	426
	195	1,042	3,622.5

Summer Conference of Science Teachers.

Last summer, in cooperation with Ginling College, we offered the first summer conference of science teachers, which lasted for two weeks in the early part of July. The total number of delegates was one hundred, representing thirty-three middle schools and ten provinces in China. The Ministry of Education was very much interested in this work and asked us to work out a standard of equipment for science courses in middle schools for all China. This conference required the combined effort of all our science staff, but we felt it was quite worth while and we hope to be able to hold another one next year.

Visual Education in Science.

Our science movie service has been extended to the middle schools along the Nanking-Shanghai Railway. We have just completed our first trip this term. Fourteen schools participated in the program. Besides showing science movies, we have made a study of the science problems of the schools visited. We have thus a better con-

tact with the middle schools and can interest them more in our science education program. The science movie is in great demand and we have frequent requests to extend the scope of our service.

Our Urgent Needs.

Attached to a brief statement presented to the Rockefeller Foundation, showing our unique opportunity for service in instruction and research and the urgent need for emphasis on science education is the following summary of the **Needs of the College:**

First Importance

Instruction: U. S. \$20,000 per year for a period of ten years.
 a. Funds for salary of our best teachers - per year U.S. \$15,000
 b. Funds for equipment, books and maintenance - per year 5,000 \$20,000

Second Importance

Chemical and Physical Research: U. S. \$4,000 per year for a period of five years.
 a. Salary for assistants -per year U.S. \$2,400
 b. Expense and equipment -per year 1,600 \$4,000

Science Education:

a. Current: U. S. \$15,000 per year for a period of five years.
 1. 2 Professors U.S. \$3,600
 2. 4 Associates 2,400
 3. Conferences 1,500
 4. Survey and study 2,000
 5. Movies 2,000
 6. Printing 1,500
 7. Ten Scholarships 1,000
 8. Books and magazines 500
 9. Miscellaneous 500 U.S. \$15,000

b. 4 Specialists 40,000

c. 3 Fellowships

Total: Instruction - 10 years U.S. \$200,000
 Research - 5 years 20,000
 Science Education - 5 years 115,000
 U.S. \$335,000

Though our greatest need is a guaranteed fund for instruction, we feel we can render much service in research and science education. The present staff is the result of careful planning by the University for the last fifteen years and the work of the College is being more and more appreciated.

H. R. Wei, Dean.

A Unique Opportunity for Service.

In the correlated program of the Christian higher education in China, the University of Nanking is responsible for emphasizing the natural sciences, in addition to agriculture. There is also a possibility of a graduate school being established in the Yangtze valley, and if that part of the program should materialize, we have good hope of being given the work of the natural sciences there, also.

The College of Science is growing and its work is being appreciated. The enrolment has grown from 59 in 1927 to 189 this fall. Besides, we are giving science instruction to about 200 agricultural students and 180 arts students. Public and private institutions have come to us for technical advice and have referred practical problems to us for solution. The Ministry of Education has encouraged us in our efforts in science education and has recently asked us to work out the standard equipment needed and the standard tests for the science courses in the middle schools in all China. The East China Christian Educational Association, which has a membership of more than seventy middle schools, has requested us to devise ways and means of improving the science teaching in these schools. While we shall always give first place to instruction, these calls for wider service are too pressing to be neglected. We feel that science teaching is a virgin field in China and is of fundamental importance, because it will not only hasten the development of science in China but affect directly the lives of more than 300,000 students in middle schools and 8,000,000 students in primary schools.

Our Greatest Need.

Instruction is always given first attention in the College. The basic courses are taught by the best teachers in the College; therefore our first effort should be to strengthen our instruction. We have now one of the finest groups of chemistry and biology teachers in the country and can easily strengthen our physics and mathematics when new funds are available. Many of our teachers have been trained for us by the Rockefeller Foundation and take the keenest interest in teaching and have a fine spirit of service and cooperation. Several others are under training. The staff to-day is the result of careful planning and preparation in the last fifteen years.

To strengthen instruction, we need the following funds:

1. Guaranteed funds for covering the salaries of our best teachers who are now being supported with special funds.
2. New funds for the following personnel:
 - 1 Professor of mathematics
 - 1 Professor of physics
 - 1 Associate for zoology
 - 1 English Secretary
3. Funds for equipment and books and maintenance.

Science Research and Investigation.

While we emphasize instruction, we have tried to encourage individual research on the part of the professors, because research brings life to instruction. During the last two years, we have accepted from outside organizations the responsibility for solving a few problems in chemistry and physics. The result has shown that there is a definite need for an agency of this sort and this service is of much interest to our own faculty and student body. A list of research projects and investigations undertaken by the College during the year 1932-1933 and a list of proposed projects is included in this statement. We wish to place greater emphasis on research, especially in chemistry and physics, but this would necessitate the addition of two associates in chemistry and two in physics, in addition to equipment and other expense.

Science Education Program.

A. Importance.

The need for careful study and improvement in the teaching of science in secondary schools in China is clearly stated and emphasized by Prof. G. R. Twiss, who was invited to visit China in the years 1922-1924 under the auspices of the Chinese National Association for the Advancement of Education, in his book entitled "Science and Education in China" (1925). Similar emphasis is given to the subject by the Educational Commission of the League of Nations in its report, 1932. The Commission further emphasized the fact that the training of science teachers ought to be undertaken by the College of Science together with the College of Arts, where the student learns not only how to teach but also what to teach.

The University has been much interested in this question. With the help of the Rockefeller Foundation, Professor Whitman spent one year at the University in 1925-1926. Though this phase of the work seems to have been discontinued (partly due to the troubles of 1927), the seeds sown by Professor Whitman are bearing fruit in several of his students who are now on our staff. They realize the importance of the question and constitute the dynamic power of the present movement in the College for science education.

B. Completed Projects.

1. Publication of texts and manuals:

Physics for Junior Middle School, by Y. K. Tai.
Laboratory Manual in Senior Middle School

Chemistry, by Wen and Chiu.

Laboratory Manual in Biology, by T. S. Fan.
Laboratory Manual in Physics, by Y. K. Tai.

2. Tests (used in several schools in Nanking):

Tests in Geometry, by Shen Chao.

Tests in Algebra, by W. P. Tsai.

3. Summer Conference - July 1933 - in cooperation with Ginling College. The attendance was about 100, representing 33 middle schools and 10 provinces.

College of Science - October 1952 - 3

C. Services still being carried on.

1. Motion picture project. This project has been carried on for two years. It includes the leading middle schools in the city, with three shows of scientific and industrial movies each term. This term such service is being extended to the middle schools along the Nanking-Shanghai Railway. We try to encourage middle schools to use movies as visual aids to their science education. We have recently received, as a loan, 74 reels of scientific and industrial films from Mr. Julean Arnold, American Commercial Attaché, and at present have about 100 reels in stock, while the Eastman Kodak Company have about 200 reels which we are free to use at any time.
2. Shop service for repairing apparatus of the middle schools in the city.
3. Loan of apparatus to middle schools which are closely related to us.

D. Present projects.

1. To work out a standard list of equipment for middle schools, for the Ministry of Education.
2. To work out a set of tests on middle school biology, chemistry, mathematics, and physics.
3. To work out a course on the teaching of science.
4. To carry out some smaller projects on the teaching of science in Christian middle schools in East China.

E. Our program.

Both funds and staff are limited, so we can do only as much as our time and funds allow. The following is an outline of some of the things we would like to do as soon as funds are secured:

1. Training of teachers:

- a. Choice of subject matter and curriculum making.
- b. Choice, design, and other problems of equipment.
- c. Methods of teaching.
- d. Texts and references.
- e. Making and using movies as visual aids.
- f. Achievement and aptitude tests.
- g. Research includes the philosophical, comparative, statistical, and experimental attack on all problems of science education.

3. Service:

- a. Publication: (1) science index.
(2) science news letters.
(3) pamphlets.
- b. To organize "China Science Service" to help middle schools in their science problems:
 - (1) purchasing and repairing apparatus.
 - (2) Securing science teachers and choice of texts and references.
 - (3) answering difficult questions in their teaching, etc.
- c. To organize a distributing center for scientific and industrial movies.

F. Scope of our work.

There are more than 2,000 middle schools in China. Our field of work will at first be limited to East China, while some of our service may be extended to all China. The Chinese Educational Commission says in its report, Christian Education in China: "The Institute of Educational Research when fully developed will be expensive, but the results should amply justify the expense."

G. Our need.

1. Staff:

- 2 Professors.
- 2 Specialists in mathematics teaching (one from America and one from Europe) each for two years.
- 1 Specialist in physical sciences - for two years.
- 1 Specialist in the biological sciences, for two years.
- 4 Associates.

2. Expense and equipment.

3. Scholarships and fellowships.

REPORT OF THE DIRECTOR OF PUBLICITY

November 24, 1933

The work of the Director of Publicity since the meeting of the Board of Directors in April 1933 has included the following items:

1. Motion Pictures of the University

A 2-reel, 800-ft., 16-mm. motion picture of the University was completed in June. The two reels include pictures of the city of Nanking, its historical landmarks, the Sun Yat-sen memorial, and the modern developments of the city; pictures of the two neighboring union institutions of higher learning with which the University is cooperating, Ginling College and the Nanking Theological Seminary; of the various administrative units and departments of the University, including the Middle School, the Hospital, the Rural Leaders' Training School, the Institute of Chinese Cultural Studies, the student activities of the three Colleges of Arts, Science, and Agriculture; and pictures of the Board of Directors and of President Chen. A third reel has been added this fall, including pictures of the field work of the College of Agriculture and of commencements at Ginling and the University.

These motion pictures have been shown, in whole or in part, to the following audiences:

In Nanking, to the President and Deans; to the foreign faculty; at the Nurses' Training School commencement; to individual classes entertained in the home of a professor; at the fall reception to the new students of the College of Agriculture; to the alumni at their alumni dinner in Nanking; to students in the Middle School; at a University entertainment at which over 800 were present.

At Ginling College, to the students and faculty; to the alumnae; at the reception to new students in the fall.

At Nanking Theological Seminary: to the students and faculty at commencement.

To the "Y's" Men's Club, composed of Christian leaders of private and government institutions in Nanking; to the International Women's Club in Nanking; to Mr. Gunn and Mr. Dyer of the Rockefeller Foundation at a dinner given to them in Nanking.

In Hwaiyuan, Anhwei, at the annual meeting of the Kiangnan Mission.

In Shanghai, at the Foreign Y. M. C. A.

In Kuling, at a dinner for the Governor of Anhwei Province.

The original of the two reels has been forwarded to the New York Office of the University for use in America; a copy has been retained in Nanking.

2. Letters to Friends of the University in America

A printed letter, dated September 15, 1933, about 5,000 words in length, was sent to approximately 900 individuals in the United States. This letter describes the city of Nanking and the work of the University. It had been preceded by one dated April 1st, giving impressions of China in general and of the Christian movement here. Copies of the letter of September 15th were sent to all the members of the Board of Directors.

3. Newspaper Publicity

News releases concerning the University have been sent regularly to four Shanghai newspapers published in English and to the Weekly Review; the papers and the Review have been generous in their provisions of space for this material.

4. University Pamphlet

With the help of Mr. Su Dzong-ajang, Business Manager of the University, we have been working on a pamphlet, which will include pictures of the buildings and of the student organizations and will describe briefly and vividly the life and work of the University. This we plan to publish with English descriptions for use in America and with Chinese for distribution in China.

Life and activity will always find expression in literature, and the vitality and diversity of life and activity at the University have been mirrored during the past months in various forms of literature. The College of Agriculture publishes every two months a very readable and informing pamphlet called "Agriculture and Forestry Notes," which is sent to approximately 800 individuals and organizations in China and abroad. A weekly school paper is published in Chinese, which keeps the students, the alumni and friends of the University informed of the progress of events here. Items are supplied regularly to the Chinese press. The faculty has published a magazine which contains discussions both in English and Chinese of current subjects, emphasizing particularly international relations. A catalogue of the University in Chinese, beautifully illustrated, was published last spring by the office of the University President. The Hospital has issued a bulletin, both in Chinese and English, reviewing the medical service of the Hospital and suggesting that additional financial help for this work come from the Chinese. Members of the faculty are continually contributing to magazines and a number of them are working on books or theses, all of which is "publicity" service to the University and helps to reflect and express its intellectual life and contributes to the educational life of China.

The past months have been notable for the gifts and appropriations received by the University. Reference is made to these gifts in the report of the President and of the Deans. The list is an interesting and encouraging one, a real tribute to the service of the

Report of the Director of Publicity - 3

University.

Efforts are being put forth to secure additional gifts and appropriations. The University has official statements from the National Government of China, reiterating its promise of Chinese \$300,000, the major part of which it is expected will be used for a library and its maintenance. As elsewhere reported, the request to the Rockefeller Foundation approved by the Board of Directors and Board of Founders last spring has been expanded to a ten-year program asking for \$82,120 gold and \$236,940 silver annually for ten years. A request has also been submitted by the College of Science. A campaign for \$65,000 for an alumni centre, which will also contain quarters to house Dr. Ferguson's art collection, is being pushed. The Middle School has just launched a campaign to raise funds for a gymnasium.

A meeting of the Committee on Publicity approved by the Board of Directors was held on November 13th; the Committee, consisting of President Chen, Dean Liu, Dean Sie, Dean Wei, Dr. K. C. Liu, Dr. Buck, Dr. Smythe and Mr. Wheeler. The minutes of the meeting are appended. The relationship between this Committee and the Committee on Promotion of the Board of Directors needs to be clarified and defined, and it would be helpful if a smaller subcommittee of the Board of Directors could be appointed to help correlate and advise in regard to the various financial efforts now being put forth in behalf of the University.

Respectfully submitted,

W. Reginald Wheeler,

-----Director of Publicity.

Minutes of the Meeting of the Publicity Committee November 13, 1933

A meeting of the Publicity Committee of the University of Nanking was held at 10 a. m. on Wednesday, November 13, 1933, in President Chen's office. The following were present: President Chen, Dean Wei, Dean Sie, Mr. Kao Ping-chwen, Secretary of the Office of the Dean of the College of Arts, representing Dean Liu, Dr. K. C. Liu, Miss Priest, Dr. Lewis Smythe, Dr. Buck and Mr. Wheeler. President Chen acted as chairman and Mr. Wheeler was elected secretary pro tem.

After a preliminary statement by Dr. Chen, Mr. Wheeler presented the report of the Director of Publicity for the six months following the meeting of the Board of Directors in April.

The following suggestions were made in regard to the program outlined in the report of the Director of Publicity:

1. Motion Pictures:

Information should be sent to faculty members on furlough and the friends of the University who might use the motion pictures and give publicity to them. Special mention was made in this connection of Dr. Bowen, Mr. Bates, Dr. Garrett and Mr. Reisner. It was suggested that Mr. Garside be asked to secure a duplicate so that the original film could be preserved.

Report of the Director of Publicity - 4

It was suggested that additional names of those who might make use of the motion pictures should be sent to Mr. Garside. It was also suggested that copies of the motion pictures be made with Chinese titles for general use in China.

2. Letters to Friends of the University in America.

It was suggested that copies of the draft form of future letters be circulated among members of the committee before the letters were printed.

3. Pamphlet.

It was suggested that the proposed illustrated university pamphlet might be printed in Shanghai to insure good press work and pictures. Quotations are to be secured on a supply both in English and in Chinese. A subcommittee, composed of Dr. K. C. Liu and the three Deans was appointed to assist Mr. Su and Mr. Wheeler in this publication.

4. Newspaper Publicity.

The question was raised if the service of the Chinese Press with news items about the University could be improved or strengthened.

With these comments and suggestions, the report of the Director of Publicity, dated October 24th, was approved.

A discussion followed concerning the larger questions of promotion and university policy. The following campaigns or efforts to secure funds for different departments of the University are now being carried on:

1. Alumni campaign for an Alumni Hall. Total of \$65,000 to be secured; \$30,000 in cash and pledges are in hand.
2. Middle School campaign. The campaign is being carried on by representatives of the Middle School for funds for a gymnasium. About \$6,000 in cash and pledges has been secured.

Requests are being considered by the Rockefeller Foundation, both from the College of Agriculture and from the College of Science, and efforts are being continued to secure the payment by the National Government of its promise of \$300,000 to be used chiefly for a library and its current expenses. The Hospital is also trying to secure local gifts for its needs.

The need of representatives of the University who could give full time to promotional work was discussed. It was pointed out that there was need for a Chinese and a Westerner in this field. The Committee approved the raising of the question with the English Department of releasing Mr. Wheeler from classroom work for such promotional service.

A statement of the practical objectives of courses in the College of Arts and Science was presented. The meeting adjourned.

W. Reginald Wheeler,
Secretary pro tem.

REPORT OF THE COLLEGE OF AGRICULTURE

November 24, 1933

The annual grant made by the China Foundation for the past three years for experimental work on crops and rice diseases has been renewed for another year. Under the new arrangement, \$7,500 has been allocated to plant breeding and the same amount to plant pathology.

Three graduates of the College have been successful in securing Tsinghua scholarships for two to three years of advanced study abroad: Wei Ching-tsao, plant pathology; Tai Song-en, plant breeding; and Sheo Piao, animal husbandry. These scholarships are supported by Boxer Indemnity funds.

The Institute of Pacific Relations, through the International Research Committee, has allocated funds to the Department of Agricultural Economics for the years 1934 and 1935 to complete the land utilization study. The amount of the grant has been reduced from former years because the International Research Committee has adopted the policy of making projects international by having the same projects carried out simultaneously in each country. The grant for 1934 is U.S.\$5,000, and for 1935, it is U.S.\$2,500, for publication of the results.

At the request of the Shensi Provincial Government, Messrs. H. H. Love, C. W. Chang and Y. S. Chen made a trip to Shensi to locate a site for a new experiment station and for the Northwestern Agricultural School. The location finally selected for the station is in the Liang Sun Village, Sianyanhsien. The National Defence Council of China has contributed \$20,000 toward the establishment of this work. Early in the summer, Mr. Chang Ching-hwa and Mr. Tsiang Teh-chi made a collection of 13,000 head samples of wheat in Shensi for improvement studies. Mr. Chang remained in Shensi for permanent work at the station and is being temporarily assisted by Mr. Peng Sheo-pang, who is working on cotton.

At the request of the Shensi Government, a special three-year course is being opened for students from Shensi who cannot meet the requirements of the regular Rural Leaders' Training Course. The Government is providing \$5,000 a year for this work and the first twenty students will receive scholarships of \$250 a year. A new two-story brick building for classrooms is being constructed to accommodate the Shensi students.

The Farmers' Bank of the Four Provinces, Anhwei, Kiangsi, Honan and Hopeh, has agreed to give the Department of Agricultural Economics \$100,000 in monthly instalments beginning with November 1933. This is to be used for an economic survey with special emphasis on an inventory of agricultural resources of these four provinces and special studies in marketing, financing of the farmers, indigenous organizations, and farmers' tenancy problems.

Dean Sie visited our seven cooperative stations in the North during the month of October. The object of the trip was to see if it would be possible for the stations to work in closer cooperation and prevent the duplication of experiments. For example, if cotton varieties could be collected from all stations for experiment at one station, and a similar procedure followed for other crops, it would eliminate the duplication of experiments on the same varieties and same crops at several stations. The work at Yenching is proving exceptionally successful. Six varieties of millet there, which give an average of 5% to 35% higher yield than ordinary varieties, are ready for distribution.

K. S. Sie, Dean.

REPORT OF
THE UNIVERSITY LIBRARY
to
THE BOARD OF DIRECTORS
November 1, 1933

Since the last meeting of the Board, the progress and work of the Library may be summarily reported under the following headings:

Contents of the Library. The total number of books, pamphlets and periodicals up to the end of October 1933 is as follows:-

Chinese books	99,053 volumes	
Western books	22,609 volumes	
Pamphlets (unbound)	<u>52,699 volumes</u>	174,361 volumes

These figures, as heretofore, include books, etc., in the University Library, the Middle School Library, and the University Hospital Library.

Acquisitions. The above figures show an increase of 4,946 volumes over the sum of 169,415 at the end of March of this year as reported to the last meeting. The increase may be analysed as follows:-

Chinese books	1,599 volumes	
Western books	360 volumes	
Pamphlets	<u>2,946 volumes</u>	4,905 volumes

Of these, 155 Chinese books and 59 Western books are gifts. Compared with the figures of the March report, a marked decline is seen in the increase of both Chinese and Western books. This is evidently the result of the cut in the book funds. The Library has been severely criticised for being unable to provide enough reference books and new books for class work. Several departments have used part of their supply or research fund to purchase books in the last year, which indicates how earnestly in need of books they are. They cannot continue doing this, however, without harm to their work. Thus, owing to the lack of sufficient books, instructional work is injured, and we are caught in a dilemma. This is reflected in the decrease in the use of the Library, in spite of the increase in the number of students.

Gifts and Exchanges. The increase in the pamphlet collection is a real one. This is due to the fact that the pamphlets have been acquired not as the result of purchase but, as in the previous year, by gift and exchange. The material thus acquired would cost some \$700 if we had to pay for it. The efforts of Mr. Ho Si-fang, who is in charge of the pamphlet collection, and the small amount spent in the form of postage are not in vain. The College of Agriculture turned over to us at the beginning of the term the work in connection with the exchange of their publications with those of other institutions. We do the work and they pay the postage. The publications of the various institutions sent to us as returns form valuable additions to our collection. It will thus be seen that a centralised agency for exchange of publications will eventually save the University money and be a convenience to the different departments.

Report of the Library
- continued -

Use of the Library. The use of the Library is seen in the following:

	July 1932-June 1933	July -Oct. 1933
Loans	32,536	9,639
Use of reference books	41,827	12,844
Total	74,363	22,483

Keen Memorial Collection. In the absence of Mr. Bates, the chairman of the Book Committee, no meeting has been held and consequently no new order has been made. Recently, the Library received twenty-three volumes of new books from abroad, which had been ordered last spring.

Publication. The printing of the Agricultural Index is well under way, and it is expected to appear before the end of the year. The price will be about \$10.00 a copy and pre-publication orders will be received at \$7.00.

Owing to the lack of funds, the Index to the Tsung Shu has not gone to press as yet. However, opportunity is being taken to expand it so as to include more titles and thus make it more useful.

Extension Work. Some extension work has been done in the form of helping other libraries. The Yueh-Chuin (育群) Middle School of Hwa Shi Chiai, Nanking, has sent us their librarian to study the cataloguing and classification of our Chinese collection, and has requested Mr. Tsao Tsu-ping, who is in charge of the Chinese collection, to give directions during their reorganization in the summer. The newly formed Society for the Study of Cooperation has put up a library building and sent its librarian, Mr. Chen Chuin-ching, to us to learn our library system. Mr. Chen was with us for three months and took part in the practical work of every department of the Library. Mr. Tsao has also helped our Rural Leaders' Training School to reorganize its library and put it on a uniform system with the General Library. A further step has thus been taken in co-ordinating and unifying the library work within the University. This also shows that systematic training in library service is really wanted in many places. Mention should also be made of the fact that many outside people, including members of the Academia Sinica and the general staff of the National Government, have come to our Library to use our books, especially the collection on Chinese topography and the gazetteers. We hope these facts will make it evident that the work being done by the Library is appreciated and that its influence is being felt even outside of the University.

Requests. May we repeat the request that a larger book fund be appropriated? This is the foremost need of the Library, and it must be met in some way. The second, but not less urgent, need is a library building. When is it going to be possible to obtain the amount promised by the Government for this purpose? We are aware that the University is facing serious financial difficulty, but if the University is to run in a proper and efficient way, these two needs must be met.

Respectfully submitted,

K. C. Liu, Librarian.

RELIGIOUS CONDITIONS IN THE UNIVERSITY (COLLEGES)

Beginning with the fall of 1932 the University (this does not include the Middle School) has had a University Religious Committee composed of faculty and students. The purpose of this Committee is to coordinate all the organized religious activities in the University; to encourage them in their work; and through these organized as well as unorganized activities, to endeavor to stimulate the lives of all Christians connected with the institution. It is our earnest hope and prayer that the lives of all our Christian faculty and students will become greatly enriched spiritually and that they all will feel constrained to help others to experience an active and an abundant Christian life.

Since 1929 the percentage of Christian students in the three colleges has varied between 19% and 33%. This term, fall 1933, 24% of our students are Christian. The percentage of Chinese Christians on the faculty during this same time has varied between 26% and 42%. This term, fall 1933, 33% of our Chinese faculty are Christian. (The term 'faculty' here includes administrators and full and part-time professors and instructors. Assistants and associates who do not teach are not included.) Figures, of course, do not tell the whole truth but they sometimes do help to indicate the direction in which conditions are pointing.

The organized Christian activities in the University at present are, the College student-faculty Church (this church includes Ginling College), the Sunday Evening Music Vespers, the University Christian Association, the University Weekly Prayer Meeting, and the morning Chapel, three days weekly. The Christian Association among other things, conducts a Sabbath School for the children of the faculty members, and also one for the other children in the University community and for the University laborers. At the beginning of each semester there is held a Religious Faculty Retreat, and also a Christian student-faculty get-together. At least once each term we have a Christian literature display where students and faculty can see and buy the best literature available in Nanking. The faculty religious groups are still functioning. There are three such groups this term, averaging twelve in membership each. Two of these groups are distinctly religious, while the other is along the line of social service. For the past two terms we have been inviting the city pastors to the University, where we tell them what we are trying to do along the line of Christian work and ask their cooperation and help to keep the students in the church. This we feel is our weakest point in all of our Christian work in China.

During the past term several of our students have professed their belief in and love for Christ and have united with the city churches. The moral and Christian tone of the University during the past few years has been quickened, we feel.

In spite of all these organized activities we still feel a great lack of a deep religious experience that will not let us think that all is well in our midst. A certain amount of personal work is being done by some of the faculty. And the spirit of the Oxford Group Movement has entered into the lives of some of our students and faculty. We feel that more organizations will not help us but we are convinced that only by taking Jesus seriously and placing Him first in our lives will the whole University be won for Christ. Nothing less should be our goal.

Will you pray that this will come to pass this year!

J. T. Illick, Chairman,
University Religious Committee.

November 4, 1933.

REPORT OF THE UNIVERSITY MIDDLE SCHOOL

Autumn 1952

The only source of income last semester was cut short by a reduction in the student enrolment from 700 to 600 while the budget was pledged for a full academic year. In addition, there were two heavy items of expenditure, which had been approved by the Board, namely, the bonus given to Mr. Tai Peng-shan's family after his death and the sum presented to Mr. Cheo Chi-shan in appreciation of forty years of actual service with the University. As a consequence, the Treasurer's report shows a deficit of more than five thousand dollars for last semester. In order to carry out the action of the Board, the science hall, dormitory, and the Y. M. C. A. building were thoroughly repaired during the past summer, the cost of these repairs amounting to \$6,400. At the present time the total Middle School deficit amounts to \$12,000.

A summer school was held with a total enrolment of 462, 256 of whom were new students. After six full weeks' study of their scholastic standing and personal conduct, the Admissions Committee decided to accept 95 as regular students of the Middle School. In addition, there were 583 new applicants who took the two days' entrance examinations, 176 of whom were admitted. With a certain amount of overlapping, the 256 new students in the summer school and the 583 who took the entrance examinations made a total of 839 applicants this semester, 271 of whom were admitted.

There are 750 students enrolled this semester, distributed as follows:

New students	271	
Old students	<u>479</u>	Total 750

Of these, 423 are in the Junior Middle School and 327 in the Senior Middle School:

Junior Middle School:			
First year (5 classes)	177		
Second year (4 ")	126		
Third year (3 ")	<u>120</u>		Total 423
Senior Middle School:			
First year (3 classes)	126		
Second year (3 ")	114		
Third year (3 ")	<u>87</u>		Total 327

There are twenty-one classes, with the following numbers of students in each:

1 class with less than	25	students
11 classes with less than	35	"
6 classes with less than	40	"
3 classes with over	40	"

Middle School Report - 2

As a result of the last union examination held by the Local Educational Bureau, our Senior Middle School received first place and our Junior Middle School second. In science, mathematics, English and Chinese especially, our senior middle school graduates were ahead of the students in all the other middle schools taking the examinations.

Last year five students were baptized, and this year fifteen wish to be baptized. A definite date has been arranged with Pastor Shen Yu-shu of the First Methodist Episcopal Church to baptize them.

The financial campaign has just started. We are praying for \$80,000 for a new gymnasium and a new dormitory. Students, members of the faculty, members of the Board of Directors (especially the Chairman), students' parents and friends of the school are all sympathetic and enthusiastic for this new enterprise. We do hope you will give us your moral as well as financial support.

Respectfully submitted,

Djang Fang, Principal.

REPORT OF THE UNIVERSITY HOSPITAL
to the
BOARD OF DIRECTORS
November 24, 1932

-41

The progress of the University Hospital in the last half year has been steady and with no spectacular developments or problems. Although our statistics show a slight decrease of inpatient days and percentage of bed occupancy, the number of admissions have increased and the average duration of stay has decreased. The dispensary visits have decreased slightly, which may easily be the result of the increase in number of public dispensaries in the city. In spite of the uncertainties to our hospital that come with the opening of the new Central Hospital and all the associated hospitals and dispensaries, our greatest appreciation must be expressed for their service to the people of Nanking. In this city, it still seems apparent the demand is greater than the combined supply of all medical services now available.

The financial statement for last year shows a slight favorable balance in addition to a few reserves for work already initiated but not yet carried through. The statement for the first quarter this year is practically the same as for the same period last year. A few gifts have come in this fall in response to the promotional leaflet, which so far has only been sent out to the foreign community. The marked change in exchange rate of gold should be an advantage to us as our gold receipts exceed our gold income by far.

A few minor changes in building and property matters have occurred. By shifting the surgical clinic and the eye, ear, nose and throat clinic to afternoon, we are able to better utilize a smaller clinical space and allow for necessary expansion of the laboratory. It also concentrates the work in such a way as to justify some central heating plan for the dispensary building. A connecting runway between the dispensary and the hospital is planned and bids are under consideration. It will give also some added office space, some increase in waiting room space and a solarium for sun baths for the patients. A small piece of our land outside the south compound wall has for many years been separated by a public road. Recently, when the road was rebuilt, a change in the location of the road was granted and as soon as the small adjustments in land are made, the compound wall will be extended to include this.

Of next importance in the future seem to be a service building to the north of the hospital, which will include the transfer of the morgue from its present conspicuous location on the Chung Shan Road. Dormitory space and staff homes are needed, and a new gate house will also be essential after the widening of the road.

On May 12th, 1933, graduating exercises were held for seven nurses, two pharmacists and two laboratory technicians. Four more technicians completed their course this fall. At present there are forty students in nurses' training, two in the pharmacy and seven in the laboratory.

Concerning staff changes, Dr. M. T. Yang has joined the surgical staff as assistant; Dr. Chen Dao-seng has returned as a part time man, as acting head of the Eye, Ear, Nose and Throat Department; and Dr. Li Ru-ling has taken enthusiastic leadership in the rural health projects started at Wukiang and Shunhwachen. Dr. Y. T. Cheo, Dr. C. H. Shih and Dr. T. T. Chang are new members of the junior staff, replacing others who have left. Dr. Y. R. Wang is away in P. U. M. C. for a six months' fellowship in surgery. Dr. H. G. Kung suddenly resigned in August to go to England on a Holt fellowship for further study in eye work.

There have been several minor changes in the graduate nursing staff, in the staffs of the laboratory and administrative offices, many probably due to our present salary scale.

The Social Service Department suffered a blow through the resignation of Miss Chu Yu-bao, who served so well in cooperation with the Women's Club and with Ginling College. Miss T. Y. Pan has assumed the active leadership as a regular member of our staff and we hope the Women's Club may soon find another trained leader to take up this work.

The depletion of our foreign staff this coming year by the furloughs of Dr. Brady and Miss Van Vliet and the resignation of Miss Jeffrey gives considerable speculation for the future. With Miss Van Vliet's uncertainty of return and Miss Hynds' expected retirement in a few years, it is essential that we take immediate steps toward finding another foreign nurse, preferably one on the field with the language, though if none can be found, it may be necessary to request for one from home this summer. Negotiations are still under way for the possible return of Dr. Hutcheson.

The problem of salary increases is very acute with our staff and it is the belief of our Executive Council, as approved by our Hospital Committee, that some change in the policy from last year is both justified and imminently necessary.

In defense of Medical Missions, as portrayed in "Rethinking Missions," may I close with a recommendation that as many as possible should read the facts as published more recently by Dr. Lennox in his chapter in the Fact Finders' Report of the Laymen's Mission Inquiry? From these facts an inquiry might well be started on many of the statements in the former book. I believe we are making reasonable and steady advances in the development of the medical profession and with a Christian influence.

Respectfully yours,

J. Horton Daniels, M. D.,

Acting Superintendent.

UNIVERSITY HOSPITAL STATISTICS

-43

	Year ending June 30, 1929	Year ending June 30, 1930	Year ending June 30, 1931	Year ending June 30, 1932	Year ending June 30, 1933
HOSPITAL IN-PATIENTS					
Census June 30th (previous year)			120	117	134
Admissions (inc. births)	2,209	3,112	3,160	3,265	3,487
Total patients treated			3,280	3,382	3,621
Discharges (inc. deaths)			3,163	3,248	3,486
Census June 30th (present year)			117	134	135
Averages per day:					
Admissions	7.2	8.5	8.6	8.9	9.6
In-patients (census)	106.3	108.75	125.8	124.6	118.1
Bed capacity		163	157.2	153.5	158.2
Maximum census			148.	147	156
Minimum census			86	89	76
Average days per patient		13.9	14.5	14	12.5
Totals for the year:					
In-patient days	32,427	43,342	45,923	45,627	43,152
Bed days			57,370	56,170	57,771
Days in the year	305	365	365	366	365
Bed occupancy (%)		72.8	80.0	81.2	74.6
Admissions by birth			170	176	152
Discharge by death					
Within 48 hours			67	99	95
After 48 hours			143	131	97
Mortality rate (%)			4.5	4.0	2.7
Autopsies (number)			1	3	2
Operations:					
Major				404	214
Minor				676	831
Total		900	904	1,080	1,045
Obstet. Deliveries:					
Normal				138	151
Abnormal				78	53
Total		183	203	216	204
DISPENSARY OUT-PATIENTS					
Total number of visits		44,873	54,301	50,123	47,332
Number new patients	16,238	18,214	20,005	19,845	20,215
Number return patients		26,659	34,296	30,278	27,117
SCHOOL CLINICS (estimated)					
University of Nanking		3,000	3,500	3,500	3,500
University Middle School		4,000	4,500	4,500	4,500
American Foreign School			200	341	300
SPECIAL PRACTICE					
Office calls		400		1,199	1,448
Home calls				544	806

	Year ending June 30, 1938	Year ending June 30, 1937	Year ending June 30, 1936	Year ending June 30, 1935	Year ending June 30, 1934
HOSPITAL IN-PATIENTS					
Census June 30th	117	120	118	115	114
(previous year)	117	120	118	115	114
Admissions (inc. births)	2,487	2,485	2,485	2,485	2,485
Total patients treated	2,487	2,485	2,485	2,485	2,485
Discharges (inc. deaths)	2,485	2,485	2,485	2,485	2,485
Census June 30th	117	120	118	115	114
(present year)	117	120	118	115	114
Average per day:					
Admissions	8.9	8.9	8.9	8.9	8.9
In-patients (census)	124.6	125.3	124.75	124.3	124.1
Bed capacity	153.5	157.3	153	153	153.5
Maximum census	147	148	148	148	148
Minimum census	89	88	88	88	88
Average days per patient	14	14.5	13.9	13.9	13.5
Totals for the year:					
In-patient days	45,627	45,627	45,627	45,627	45,627
Bed days	57,771	57,771	57,771	57,771	57,771
Days in the year	365	365	365	365	365
Bed occupancy (%)	81.3	80.0	78.8	78.8	78.8
Admissions by birth	176	170	170	170	170
Discharge by death	99	97	97	97	97
Within 48 hours	131	143	143	143	143
After 48 hours	4.0	4.5	4.5	4.5	4.5
Mortality rate (%)	3	1	1	1	1
Autopsies (number)	1,048	1,048	1,048	1,048	1,048
Operations:					
Major	404	404	404	404	404
Minor	376	376	376	376	376
Total	1,048	1,048	1,048	1,048	1,048
Obstet. Deliveries:					
Normal	138	138	138	138	138
Abnormal	78	78	78	78	78
Total	216	216	216	216	216
DISPENSARY OUT-PATIENTS					
Total number of visits	44,878	44,878	44,878	44,878	44,878
Number new patients	18,214	18,214	18,214	18,214	18,214
Number return patients	26,664	26,664	26,664	26,664	26,664
SCHOOL CLINICS (estimated)					
University of Washington	3,000	3,000	3,000	3,000	3,000
University Middle School	4,000	4,000	4,000	4,000	4,000
American Foreign School	300	300	300	300	300
SPECIAL PRACTICE					
Office calls	1,448	1,448	1,448	1,448	1,448
Home calls	808	808	808	808	808

The annual grant made by the China Foundation for the past three years for experimental work on crops and rice diseases has been renewed for another year. Under the new arrangement, \$7,500 has been allocated to plant breeding and the same amount to plant pathology.

Three graduates of the College have been successful in securing Tsing Hwa scholarships for two to three years of advanced study abroad: Wei Ching-tsao, plant pathology; Tai Song-en, plant breeding; and Sheo Piao, animal husbandry. These scholarships are supported by Boxer Indemnity funds.

The Institute of Pacific Relations, through the International Research Committee, has allocated funds to the Department of Agricultural Economics for the years 1934 and 1935 to complete the land utilization study. The amount of the grant has been reduced from former years because the International Research Committee has adopted the policy of making projects international by having the same projects carried out simultaneously in each country. The grant for 1934 is U.S.\$5,000, and for 1935 it is U.S.\$2,500, for publication of the results.

At the request of the Shensi Provincial Government, Messrs. H. H. Love, C. W. Chang and Y. S. Chen made a trip to Shensi to locate a site for a new experiment station and for the Northwestern Agricultural School. The location finally selected for the station is in the Liang Sun village, Sianyanhsien. The National Defence Council of China has contributed \$20,000 toward the establishment of this work. Early in the summer, Mr. Chang Ching-hwa and Mr. Tsiang Teh-chi made a collection of 13,000 head samples of wheat in Shensi for improvement studies. Mr. Chang remained in Shensi for permanent work at the station and is being temporarily assisted by Mr. Peng Sheo-pang, who is working on cotton.

At the request of the Shensi Government, a special three-year course is being opened for students from Shensi who cannot meet the requirements of the regular Rural Leaders' Training course. The Government is providing \$5,000 a year for this work and the first twenty students will receive scholarships of \$250 a year. A new two-story brick building for classrooms is being constructed to accommodate the Shensi students.

The Farmers' Bank of the Four Provinces, Anhwei, Kiangsi, Honan and Hupeh, has agreed to give the Department of Agricultural Economics \$100,000 in monthly instalments beginning with November 1933. This is to be used for an economic survey with special emphasis on an inventory of agricultural resources of these four provinces and special studies in marketing, financing of the farmers, indigenous organizations, and farmers' tenancy problems.

Dean Sie visited our seven cooperative stations in the North during the month of October. The object of the trip was to see if it would be possible for the stations to work in closer cooperation and prevent the duplication of experiments. For example, if cotton varieties could be collected from all stations for experiment at one station, and a similar procedure followed for other crops, it would eliminate the duplication of experiments on the same varieties and same crops at several stations. The work at Yenching is proving exceptionally successful. Six varieties of millet there, which give an average of 5% to 35% higher yield than ordinary varieties, are ready for distribution.

K. S. Sie, Dean.

MINUTES OF THE MEETING OF THE COMMITTEE ON POLICY
of the
BOARD OF DIRECTORS OF THE UNIVERSITY OF NANKING
December 28, 1933

The Committee on Policy appointed by the Board of Directors of the University of Nanking on November 24, 1933, "to study the future policy of the University, with special reference to the question of gifts and the relation of the various units to each other," met at the home of President Chen on December 28, 1933, at 9 a. m. The Committee consists of Messrs. C. S. Chen, E. H. Cressy, Handel Lee, R. Y. Lo and C. Stanley Smith, with T. C. Woo and Y. G. Chen members ex officio. The following members were present: Messrs. C. S. Chen, Cressy, Lee, Smith and Y. G. Chen. There were also present Miss E. M. Priest, Treasurer, and the Secretary. Excuses were received from Dr. Lo and Mr. Woo.

Dr. C.S. Chen was elected Chairman and the meeting was opened with prayer by Dr. Lee.

The following actions were taken:

- P-1 VOTED that in applying for special gifts either for endowment or for definite projects, or in accepting gifts offered freely to the institution, there should be a clear understanding between the donors and the University as to the uses to which the gifts are to be applied, and that in each case care should be taken to ensure that there is conformity with the general policy and purpose of the institution. Gifts for definite projects or involving recurring grants over a period of years shall first have the approval of the Board of Directors.
- P-2 VOTED that it is cause for gratification that the College of Agriculture has a reputation and is rendering a service that attracts gifts. This is evidence that the College is meeting adequately a need and indicates a logical line of development.
- P-3 VOTED that in view of the anticipated deficit, the President be asked to furnish information and to report to the next meeting of the Board of Directors on (1) the possibility of having one Dean for the College of Arts and the College of Science; (2) the possibility of combining certain departments in arts and science with similar departments in agriculture; (3) the possibilities of a reduction in the number of departments in arts and science in which majors are offered; (4) the possibility of a reduction in the number of courses offered in arts and science; (5) the possibility of the correlation of these departments with those in other East China institutions so as to get a division of labor; (6) the possibility of running such a program on the funds available;

(7) whether after such readjustments have been made the College of Arts and the College of Science meet the minimum requirements of the Government for such colleges.

P-4 VOTED that the administration be asked to consider the possibility of a reduction in the number of departments in the College of Arts offering majors to three departments with vocational objectives, namely (1) a department for the training of teachers in Chinese, (2) a department for the training of social workers, (3) a department for training in public service; and that the administration be asked to work out a possible budget for the College of Arts with reductions along the lines indicated, showing the advantages and disadvantages of the changes to be made.

P-5 VOTED that the administration be asked to consider the budget of the College of Science with a view to reducing expenses through the elimination of the course in electrical engineering; and of mathematics and zoology as majors, and the correlation of zoology with botany in the College of Agriculture.

P-6 VOTED that we ask the Executive-Finance Committee to take up the question of policy in the correlation of the various financial campaigns that the different units have in mind.

P-7 VOTED that in view of the lack of funds, we recommend the temporary closing of the Institute of Chinese Cultural Studies, after the completion of projects under way with reserved funds.

P-8 VOTED that we express our approval of closer cooperation between the College of Agriculture and Cheeloo University in the field of its rural program, and that we authorize the President to work out details of this cooperation and submit the same to the Board of Directors.

Respectfully submitted,

Minnie H. Purcell,

Secretary.

EIGHTEENTH MEETING OF THE EXECUTIVE-FINANCE
COMMITTEE OF THE BOARD OF DIRECTORS OF
THE UNIVERSITY OF NANKING
December 29, 1933

The Executive-Finance Committee of the Board of Directors of the University of Nanking met at the home of President Chen on December 29th, 1933, at 9 a. m. The members whose names are starred below were present:

*E. H. Cressy
C. Y. Hsu
Y. T. Li
R. Y. Lo
*E. C. Lobenstine

*C. H. Plopper
W. H. Wei
T. C. Woo, ex officio
*Y. G. Chen, ex officio
*Miss E. M. Priest, ex officio

Mr. C. Stanley Smith was invited to take the place of Mr. Li, who is absent in Peiping. There was also present, Mr. W. R. Wheeler, on invitation.

In the absence of the chairman, Mr. Woo, Mr. Smith was elected chairman of the meeting, which was opened with prayer by Dr. Plopper.

Alternates for Dr. C. T. Wang and Mr. K. P. Chen

DEF-850 VOTED that a committee of two be appointed to bring in nominations for alternates for Dr. C. T. Wang and Mr. K. P. Chen.

Various names were suggested by the committee appointed (Messrs. Plopper and Smith) and it was decided to refer these names to the Chairman of the Board.

Salary Increases

DEF-851 VOTED that in accordance with Board action (D-821), increases effective January 1934 be made in the salaries of members of the staffs of the Colleges receiving under Yuan 100 per month, on the basis of Yuan 5.00 per month for associates and Yuan 2.00 or Yuan 3.00 per month for assistants, except in cases requiring special adjustment at this time.

DEF-852 VOTED that the administration be asked to make adjustments in the increases effective January 1934 proposed in the salaries of faculty and staff of the Middle School as presented, to bring them within the Yuan 700 authorized by the Board on November 24, 1933 (D-882), and that the administration be authorized to put the revised increases into effect without referring again to the Executive-Finance Committee.

Board Representatives on Joint Committee
for the University, Ginling College and the
Nanking Theological Seminary

DEF-853 VOTED that Messrs. E. H. Cressy, R. Y. Lo and C. Stanley Smith represent the Board on the Joint Committee to consider

of Exec. Fin. Com., Dec. 29, 1933 - page 2

closer coöperation between the University of Nanking, Ginling College, and the Nanking Theological Seminary.

Committee on Policy

The Committee on Policy appointed by the Board of Directors on November 24th "to study the future policy of the University, with special reference to the question of gifts and the relation of the various units to each other," met on December 28th. The minutes of the meeting were presented to the Executive-Finance Committee and amended as recorded in the following actions of the Executive-Finance Committee:

DEF-854 VOTED that in applying for special gifts either for endowment ~~or~~ for definite projects, or in accepting gifts offered freely to the institution, there should be a clear understanding between the donors and the University as to the uses to which the gifts are to be applied, and that in each case care should be taken to ensure that there is conformity with the general policy and purpose of the institution. Gifts for definite projects or involving recurring grants over a period of years shall first have the approval of the Board of Directors.

DEF-855 VOTED that it is cause for gratification that the College of Agriculture has a reputation and is rendering a service that attracts gifts. This is evidence that the College is meeting adequately a need and indicates a logical line of development.

DEF-856 VOTED that in view of the anticipated deficit, the President be asked to furnish information and to report to the next meeting of the Board of Directors on (1) the possibility of having one Dean for the College of Arts and the College of Science; (2) the possibility of combining certain departments in arts and science with similar departments in agriculture; (3) the possibilities of a reduction in the number of departments in arts and science in which majors are offered; (4) the possibility of a reduction in the number of courses offered in arts and science; (5) the possibility of the correlation of these departments with those in other East China institutions so as to get a division of labor; (6) the possibility of running such a program on the funds available; (7) whether after such readjustments have been made the College of Arts and the College of Science meet the minimum requirements of the Government for such colleges.

DEF-857 VOTED that the administration be asked to consider the possibility of a reduction in the number of departments in the College of Arts offering majors to three departments with vocational objectives, namely (1) a department for

Meeting of Exec. Fin. Com., Dec. 29, 1933 - page 3

the training of teachers in Chinese, (2) a department for the training of social workers, (3) a department for training in public service; and that the administration be asked to work out a possible budget for the College of Arts with reductions along the lines indicated, showing the advantages and disadvantages of the changes to be made.

DEF-858 VOTED that the administration be asked to consider the budget of the College of Science with a view to reducing expenses through the elimination of the course in electrical engineering; and of mathematics and zoology as majors, and the correlation of zoology with botany in the College of Agriculture.

DEF-859 VOTED that the Board of Directors be responsible for determining the amounts of appeals for funds and the order in which campaigns are to be launched, and that each special committee appointed to raise funds determine the way in which the particular appeal is to be made, in cooperation with the President and the Director of Publicity.

DEF-860 VOTED that in view of the lack of funds, we recommend the temporary closing of the Institute of Chinese Cultural Studies, after the completion of projects under way with reserved funds.

DEF-861 VOTED that we express our approval of closer cooperation between the College of Agriculture and Cheeloo University in the field of its rural program, and that we authorize the President to work out details of this cooperation and submit the same to the Board of Directors.

Request to be Presented to the Rockefeller
Foundation

DEF-862 VOTED that we present to the Rockefeller Foundation the "Needs of the College of Agriculture and Forestry of the University of Nanking for a Ten Year Period of Future Development" as prepared by the administration in cooperation with the College of Agriculture and Forestry, as a statement of the needs of the College for effective work in instruction, research and extension.

DEF-863 VOTED that we make request to the Rockefeller Foundation to strengthen the work in four major departments, and in Extension and Rural Education, as follows:

Meeting of Exec. Fin. Com., Dec. 29, 1933 - page 4

	Average annual amount		Non- recurring	
	Gold	Silver	Gold	Silver
a. Four major departments:				
Agricultural Economics	\$25,420	\$74,900	\$13,500	
Agronomy	10,200	42,420		
Botany	3,400	40,940		
Horticulture	3,400	8,440		
b. Extension and Rural Education:				
Extension	3,400	25,880		
Rural Education	6,800	20,680		
c. Necessary administration and operation expenses	22,312	24,076		
	<u>\$74,932</u>	<u>\$237,336</u>	<u>\$13,500</u>	

DEF-864 VOTED that we call the attention of the Rockefeller Foundation to the statement of needs, including additional items of secondary importance, as follows:

	Average annual amount		Non- recurring	
	Gold	Silver	Gold	Silver
Animal husbandry	\$6,800	\$11,880	\$2,000	\$50,000
Sericulture	6,800	19,360		
Forestry	3,400	4,940		
Necessary administration and operation expenses	1,700	3,618		
	<u>\$18,700</u>	<u>\$39,798</u>	<u>\$2,000</u>	<u>\$50,000</u>

These items are desirable to maintain the work of the College on a minimum basis of efficiency if funds are available.

DEF-865 VOTED that the University is prepared to consider closer cooperation with the College of Agriculture of National Central University and the National Agricultural Research Bureau but believes that the most practical method is that of a division of labor, the four major departments indicated above (in action DEF-864) being the ones that the University of Nanking would be best prepared to undertake as its share.

DEF-866 VOTED that we present a request to the Rockefeller Foundation for an emergency grant for the College of Science.

Adjournment

The Committee adjourned at 7.30 p. m.

Respectfully submitted,

Minnie H. Purcell

Secretary.