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Bd. of Directors 1933 Jan-May

Minutes of the Hospital Committee of the Board of Directors
January 17, 1933

The eighth meeting of the Hospital Committee was held at the home of Dr. and Mrs. James on Tuesday afternoon, January 17, 1933, at four o'clock. The members whose names are starred were present:

*Mrs. Edward James	*Edwin Marx
*Mrs. C. S. Smith	S. F. Chao
*Y. L. Mei	T. C. Woo, ex officio
Z. T. Ing	*Y. G. Chen "
H. R. Wei	*J. H. Daniels "
	*E. M. Priest "

The meeting was opened with prayer led by Mr. Marx.

Dr. Chen, chairman of the committee, called for the report from the superintendent, which was given by Dr. Daniels. There were a number of items reported that required no further action, and the following items were approved and placed on record:

H-47 VOTED to approve of the proposal made by the Superintendent to form a Hospital Association and to record our approval of the tentative plans for the circular now being prepared for publicity purposes. Further details were to be worked out to be presented at a later meeting.

Dr. Daniels reported that the Hospital had received a letter from the University Alumni Association requesting the sale or lease of a piece of land now owned by the Hospital. It was

H-48 VOTED that in view of the fact that a proposal has been received from the Alumni Association requesting the sale or lease of part of the hospital land east of Chung Shan Road, the hospital administration is requested to make a careful investigation and report at the next meeting on the following items: (1) Area of the land in the lot east of Chung Shan Road, (2) Probable present value of the land, and (3) the necessary procedure if it is wise to dispose of part of this land at this time.

The remainder of the meeting was spent in informal discussion of some of the most pressing needs and policies of the Hospital at the present time. As a result of the discussion, it was decided that the next meeting would be spent in a discussion of the following, "The policy and future of the University Hospital, especially in relation to Central Hospital." It was suggested that each member of the committee should read the chapter in the book "Rethinking Missions" on medical work in China and be prepared to take an active part in the discussions.

Dr. Y. L. Mei invited the committee to meet as his guests at the headquarters of the Nurses' Association on Suan Loong Hsiang on Tuesday, the 21st of February.

The meeting adjourned with a vote of thanks to Mrs. James for her kind hospitality.

MINUTES OF MEETING OF
THE HOSPITAL COMMITTEE OF THE BOARD OF DIRECTORS
March 7, 1933

The ninth meeting of the Hospital Committee was held at the home of Mr. and Mrs. Stanley Smith on Tuesday afternoon, March 7th, at four o'clock. The members whose names are starred were present:

*Mrs. Edward James	*Edwin Marx
*Mrs. C. Stanley Smith	S. F. Chao
Y. L. Mei	T. C. Woo, ex officio
Z. T. Ing	*Y. G. Chen "
*H. R. Woi	*J. H. Daniels "
	*Miss E. M. Priest "

The meeting was opened with prayer led by Mrs. Smith.

The proposed budget for the year July 1, 1933 through June 1934 was presented and discussed. Note was made that the amount to be secured during the year to balance the budget was \$12,554.00. It was

H-49 VOTED to recommend to the Board of Directors that the budget totaling \$200,054.00 be approved for the year 1933-1934 and that every effort be made to secure the necessary funds required to balance the same.

Inasmuch as action No. H-48 requested that inquiries be made concerning the land in the east compound of the Hospital property, Dr. Daniels made a brief report as follows:

"Area is approximately 1,000 fang or 17-2/10 mow. Present commercial value is about \$100.00 per fang. Before any steps could be taken to sell or lease this land, it will be necessary to secure the permission of the Founders in New York.

After discussion, it was decided to defer the land problem for the present.

Dr. Daniels reported on the problem connected with the water supply and the proposal that the hospital take steps to connect with the city water pipes. No action was taken.

The meeting adjourned with a vote of thanks to Mrs. Smith for her kind hospitality.

119

Report of the Special Committee appointed to
study the problem relating to University residences
assigned to Mission Board members of the staff

April 10, 1933

Present:- Miss Anna E. Moffet, Mr. C. Stanley Smith,
Dr. Y. G. Chen, and Miss Elsie M. Priest.

The Presbyterian Mission has proposed that sufficient number of residences be reserved from the usual lease granted to union institutions, to provide houses for all mission staff members. Such residences would remain the property of the Mission and all repairs and questions relating to such residences would be controlled by the Mission and not by the institution involved.

Recommendation: That the University Board of Directors recommend to the Presbyterian Mission that in view of the efforts of the University to provide for some of the difficulties which led to the original action, taken by the Kiangnan Mission and China Council, to advise their Board not to press to have residences reserved from the University of Nanking lease which is to be renewed July 1, 1933.

SIXTEENTH
MINUTES OF THE MEETING OF THE EXECUTIVE-FINANCE
COMMITTEE OF THE BOARD OF DIRECTORS OF
THE UNIVERSITY OF NANKING

APRIL 20, 1933

The Executive-Finance Committee of the Board of Directors of the University of Nanking met at the home of President Chen on April 20, 1933, at nine o'clock in the morning. The meeting was opened with prayer by Mr. Cressy. The members whose names are marked "below" were present:

C. S. Chen
"E. H. Cressy
F. Garrett
"C. Hung
Handel Lee

"R. Y. Lo
E. C. Lobenstine
T. C. Woo, ex officio, chairman
"Y. G. Chen, ex officio
"Miss E. M. Priest, ex officio

Mr. C. Stanley Smith was invited to represent an absent member, and Mr. W. Reginald Wheeler, Director of University Development, was also present on invitation.

Owing to the absence of the chairman, Dr. R. Y. Lo was elected chairman for the morning session, and Mr. C. Hung for the afternoon session.

Budget for 1933-1934

The Treasurer presented the budget for 1933-1934 and the following actions were taken:

DEF-728 VOTED that the budget for 1933-1934 be passed and that the administration be requested to effect any economies that are possible next year.

DEF-729 VOTED that we request the administration to present to the Board to-morrow details concerning small classes and the possibility of reduction in staff next year.

Investments

DEF-730 VOTED that we recommend to the Board the election of a small sub-committee to advise the Executive-Finance Committee with reference to investments.

Bonding of Treasurers

DEF-731 VOTED that we recommend that the administration be asked to investigate the cost of securing adequate guarantees, such as would be provided by banks in Nanking or Shanghai, for all Chinese connected with the treasury; and that we take up with Mr. Garside in New York the question as to whether any arrangement can be made through some bonding company for the treasurers and any missionaries connected with the treasury; and that this information be secured and presented to the Board with appropriate recommendations.

Exec. Fin. Com., April 20, 1933 - page 2

Retiring Allowances

DEF-732 VOTED that we recommend the adoption of the regulations governing retiring allowances.

DEF-733 VOTED that the sum of \$900, the equivalent of nine months' salary, be given to the family of the late Mr. Tai Pen-shan, in appreciation of his many years of service in the University Middle School.

Salary Increases

THE Executive-Finance Committee gave careful consideration to the schedules of proposed selective increases in salary of faculty members, prepared by the officers of the University; the Committee recognize the need of certain increases and are sympathetic with these requests; on the other hand, in the present financial situation, they do not believe that it is possible to authorize such increases, unless readjustments in size of faculty and policy make possible considerable saving.

Standard and Promotion of Faculty and Staff

DEF-734 VOTED that we recommend to the Board the amendments made in the regulations for the standard and promotion of faculty and staff members as presented by the administration.

Middle School Repairs

DEF-735 VOTED that we approve of the following repair items for the Middle School and include them in the budget, with the understanding that any deficit be borne by the Middle School in succeeding years.

Quadrangle dormitory	\$2,800	
Science hall	2,300	
Y. M. C. A.	750	\$5,850

Report of the Director of University Development

DEF-736 VOTED that we accept the report of the Director of University Development and approve the recommendations contained therein.

Institute of Chinese Cultural Studies

DEF-737 VOTED that Article I of the regulations submitted governing the work of the Institute of Chinese Cultural Studies be amended to read: The Institute of Chinese Cultural Studies is an integral part of the University and all the work

Exec. Fin. Com. April 20, 1933 - page 3

undertaken by it should be in accordance with the aim and purpose of the University.

The purposes of the Institute of Chinese Cultural Studies shall be (1) to promote critical study and interpretation of Chinese culture; (2) to strengthen instruction in Chinese cultural subjects in the College of Arts, particularly those of a historical nature; (3) to provide for faculty members and advanced students of the University training and facilities for intensive studies in Chinese culture.

DEF-738 VOTED that the first two sentences of Article II of the regulations submitted, governing the work of the Institute of Chinese Cultural Studies, be changed to read: The Institute shall have a Governing Committee including the President, the Dean of the College of Arts, the Director of the Institute ex officio, and two other members of the staff of the Institute appointed by the President.

Agreement with the National Christian Council for Promoting Rural Cooperatives

DEF-739 VOTED that we recommend the approval of the agreement with the National Christian Council for the development of rural cooperatives in various territories with funds returned from the rehabilitation loans made by the National Christian Council after the flood of 1931.

DEF-740 VOTED that the President be requested to give a memorandum of the size of loans that have been made to cooperatives that have been organized.

DEF-741 VOTED that we recommend to the Board of Directors that they ask the College of Agriculture, in cooperation with the Nanking Theological Seminary, to work out programs for rural parishes involving rural cooperatives.

Renewal of Agreement with the Board of Founders

DEF-742 VOTED that we recommend to the Board of Directors that they propose to the Board of Founders that the Agreement, including the section on Property Lease, be renewed for the five-year period July 1, 1933 to June 30, 1938, without change.

Exec. Fin. Com., April 21, 1933 - page 4

DEF-743 VOTED that we present the schedule of buildings for inclusion in the Agreement as previously provided and notify the Board of Founders that the schedules covering land and equipment are in preparation and will be forwarded early in the fall.

DEF-744 VOTED that we accept the report of the committee appointed by the Board to consider the reserving from the lease of sufficient residences to provide houses for all mission staff members, as follows:

"In accordance with a suggestion, a conference was held on April 10th between representatives of the University administration and the Kiangnan Mission. After discussion of the question of University residences assigned to missionary staff members, and the difficulties involved in this question, the representatives of the Kiangnan Mission agreed that, in view of the efforts of the University to remove most of the causes which gave rise to the original action of the Mission and the China Council and in view of the very grave danger of misunderstanding should property which has once been included in the lease now be withdrawn from the new lease, they would recommend to the China Council and the Presbyterian Board that residences for Presbyterian representatives in the University should not be withheld from the property turned over to the University when the lease is renewed on July 1, 1933."

Supervision of Twinem Memorial Prayer Hall

DEF745 VOTED that in officially accepting Twinem Memorial Prayer Hall, the Board of Directors does so with deep appreciation of the generosity of Mrs. Paul DeWitt Twinem in making this gift and of the spirit and purpose of the gift; that the University will undertake to use the Hall as far as possible in accordance with the purpose of the donor, "that its use be restricted exclusively to worship, primarily by individuals;" and that, if in the future it is necessary to use the site for other purposes, provision will be made for the construction of a similar hall on another site.

It was suggested that the regulations submitted for the management of the Prayer Hall be adopted in principle and referred to the University Religious Committee to carry out if feasible.

THIRTEENTH MEETING OF THE BOARD OF DIRECTORS
OF THE UNIVERSITY OF NANKING
April 21, 1933

The thirteenth meeting of the Board of Directors of the University of Nanking was held at the home of President Chen on April 21, 1933, beginning at 9 a. m. The meeting was opened with prayer by the Rev. Li Yao-tung.

<u>Elected by</u>	<u>Members of the Board</u>		
	<u>1933</u>	<u>1934</u>	<u>1935</u>
Chekiang Shanghai Baptist Convention	T. K. Van		T. C. Bau
East China Mission of the American Baptist Foreign Mission Society		"J. W. Decker	"E. H. Cressy
Central China Conference of the Mei I Mei Hwei	Y. H. Tsu	"R. Y. Lo	Handel Lee
Central China Mission of the Methodist Episcopal Church		"J. C. Ferguson	H. Welch
East China Divisional Council of the Church of Christ in China:			
Ning Chen Chu Hwei	"I. C. C. Chu		"Y. H. Chen
Wang Peh Chu Hwei		"C. L. Irwin	
Kiangnan Mission of the Presbyterian Church in the U. S. A.	"K. Campbell	"E. C. Lobenstine	
Chung Hwa Chi Tuh Chiao Hwei (connected with the China Christian Mission)	H. C. Chao	"Y. T. Li	"H. F. Li
China Christian Mission	"C. H. Plopper	"E. Marx	
Alumni	S. F. Chao	Cha Chien W. H. Wei	"C. Y. Hsu
Co-opted	K. P. Chen C. T. Wang	C. S. Chen	"T. C. Woo Y. F. Wu
Ex officio	"Y. G. Chen A. J. Bowen		

The members whose names are marked (") were present. Dr. Edward James, alternate for Bishop Welch, attended in the latter's absence, and Messrs. Hung Chang and C. Stanley Smith were invited to represent absent members. Mr. P. W. Tsou represented Mr. K. P. Chen. There were also present Mr. W. Reginald Wheeler, Director of University Development; Miss E. M. Priest, Treasurer, and the Secretary.

Meeting of Board of Directors, April 21, 1933 - page 2

Excuses were received from Messrs. T. C. Bau, C. S. Chen, K. P. Chen, T. K. Van, C. T. Wang, Wang Shi-hsi (alternate for Handel Lee), Wei Wen-han and Bishop Welch.

Changes in Membership

The following re-elections and changes in membership are recorded:

The Chekiang Shanghai Baptist Convention have re-elected Dr. T. C. Bau for a term of three years and the American Baptist Foreign Mission Society have re-elected Mr. Cressy to serve till the end of 1935.

The Central China Conference of the Mei I Mei Hwei have re-elected Mr. Handel Lee (Li Han-toh) for three years, Class of 1935, Mr. Wang Shi-hsi to serve as his alternate during his absence in the United States; and Bishop Herbert Welch continues to serve for three years, until the end of 1935, as a representative of the Central China Mission of the Methodist Episcopal Church.

The Ming Chon Chu Hwei (Presbytery) of the East China Divisional Council of the Church of Christ in China have elected Mr. Chen Yu-hwa as successor to Mr. Hwa Feh-hsiung, whose term expired at the end of 1932 & who has been elected alternate for Mr. Chan.

Mr. Li Hou-fu has been re-elected as a representative of the Chung Hwa Chi Tuh Chiao Hwei, to serve till the end of 1935.

Mr. Hsu Chuan-ying has been elected by the Alumni Association as successor to Mr. Hung Chang, to serve till the end of 1935.

Mr. T. C. Woo has been re-elected by the Board as a co-opted member, Class of 1935. The nomination of a successor to Mr. King Chu was left in the hands of a committee appointed to bring in nominations for officers and the following action was taken upon the report of the committee concerning this matter:

D-746 VOTED that DR. Wu Yi-fang, President of Ginling College, be invited to become a co-opted member of the Board of Directors.

A welcome was extended to the new and re-elected members of the Board.

NOTE: Attention is called to the fact that nominations are for three years and terminate at the end of the calendar year indicated by the date under which the member is listed.

Election of Officers

The Chair was asked to appoint a committee to bring in nominations for officers, and this committee was also requested to nominate a successor to Mr. King Chu as a co-opted member of the Board and to make nominations for the Executive-Finance Committee. The Board

Meeting of Board of Directors, April 21, 1933 - page 3

D-747 VOTED that the Chairman appoint a committee of three to bring in nominations for officers; and that this committee also bring in nominations for the Executive-Finance Committee and for a successor to Mr. King Chu as a coopted member. (The Chairman appointed Messrs. J. C. Ferguson, C. Y. Hsu, and E. C. Lobenstine to serve on this committee.)

The committee nominated officers for the year 1933 as listed in the following action of the Board:

D-748 VOTED that the following serve as officers for 1933:

Chairman	T. C. Woo
Vice Chairman	C. S. Chen
Treasurer	Miss E. M. Priest
Chinese Secretary	C. Y. Hsu
English Secretary	Miss M. H. Purcell

Approval of Minutes

The minutes of the meeting of the Board of Directors of November 18, 1932, and of the Executive-Finance Committee of November 17, 1932, having been circulated since the last meeting of the Board and no changes having been suggested, the minutes were approved as circulated.

Action by Correspondence

D-749 VOTED that we confirm the action taken by correspondence re-electing Mr. T. C. Woo as a co-opted member of the Board, to serve till the end of 1935.

(Eighteen votes were received, all in favor of Mr. Woo's re-election.)

Return of Mr. and Mrs. Buck

In view of reports in the newspapers with reference to the controversy over Mrs. Buck's theological opinions, and thinking Mr. and Mrs. Buck might feel that these reports might prejudice the University against their return to the University, the Board cabled to the office of the Associated Boards for Christian Colleges in China, New York City, as recorded in the following action:

D-750 VOTED that the following cablegram be sent to the Associated Boards for Christian Colleges in China: Abchicol, New York City. Board Directors annual meeting unanimously reaffirms request return Mr. and Mrs. Buck to University. Chen."

Report of the President

The President reported as follows:

"The term has proceeded normally since classes began on February 6th and the students are doing good work. It was decided to limit the number of new students to the number of graduates at the end

Meeting of Board of Directors, April 21, 1933 - page 4

of the autumn semester, so the enrolment is practically the same in the College of Science and the College of Agriculture but shows a decrease of twenty-three in the College of Arts, while in the Middle School it has been considerably reduced since last term, being only 604. The enrolment in the Colleges for the term is as follows:

	Arts		Science		Agri-	Total
	Arts	Special Chinese	Sci-ence	Pre-medical	culture	
Freshman	95	-	91	13	93	292
Sophomore	41	2	30	5	43	121
Junior	20	1	11	4	36	72
Senior	8	-	5	-	30	43
Ginling	12	-	9	-	-	21
Special	3	-	4	-	7	14
Graduate	-	-	1	-	-	1
	179	3	151	22		
	182		173		209	564

"Not many changes are made in the teaching staff during the middle of the year. Following is a list of new teachers:

Colleges:

Full time: Hsu I-tang, Litt. D. (Paris). Institute of Chinese Cultural Studies.
 Eo-yang Ping, B. S. (Nanking). Associate in the Department of Rural Education.
 Yao Kwei-keng, B. S. (Nanking). Associate in the Department of Agronomy.
 Chen Hsioh-yen, B. S. (Nanking). Associate in the Department of Agronomy.

Part time: Wu Chü-an, B. A. (Chinese). Chinese.
 Chang Tao-chih, M. A. (Columbia). Education.
 Hwang Kwoh-chang, B. A. (Yale-in-China), M. A. (Chicago). Agricultural Geography.

Middle School:

Wu Yu-shen, for Chinese; Cheo Shen-tong, for mathematics; Miss Wu Chi-hwang, for science; and Lu Teh-ling, for music and manual training.

"This year a few faculty members will be going on furlough. Mr. Bates is one of these. He has contributed a great deal to the instruction in the University and has been a help in other university matters, particularly in connection with the correlated program. Mr. Mills will return to America at the close of the school year, to fill a position there. He has been teaching English and French for the past three years in the University, having been released for the remainder of his present term of service by the Presbyterian Mission for this purpose. We have appreciated the help Mr. Mills has been giving and are indebted to the Mission for making it possible for him to be a member of our faculty during this period. Miss Priest's furlough is also due this year. She has helped not merely in balancing the budget and putting the finances of the school on a firm basis but has been of invaluable help in the general school administration, both personally and as treasurer. Although there are not quite sufficient funds for her furlough travel this year, I am sure

Meeting of Board of Directors, April 21, 1933 - page 5

financial adjustments could be made later to cover the full amount needed and I would recommend to the Board that she take her furlough this year, as it would be a benefit to her and to the University also. It would, however, be very difficult to find some one to take her place even for the short time she is on furlough, and as there are a number of problems to be faced next year, which will need her attention very badly, I have urged her to delay her furlough for a year.

"Among the subjects that were referred to this meeting at the meeting in November were (1) the matter of the supervision of the Twinem Memorial Prayer and Meditation Hall; (2) the matter of working out details for the building, equipment, upkeep and administration of a building to accommodate Dr. Ferguson's art collection; and (3) the taking up with the Administrative Committee in China of the Harvard-Yenching Institute the question of providing funds for such a museum. With reference to (1), Mrs. Twinem and I have worked over details for the supervision of the Hall in a different form from that presented last November. The following provision has been agreed upon for the removal and rebuilding of the Hall in case the site should be needed for other purposes:

'If at any time in the future the University finds it is necessary to use the site in the Williams' Compound for the future development of the academic campus, provision will be made for the removal and construction of a similar Prayer Hall on a favorable site on the campus. This statement is made with the understanding that conditions on the campus at that time will be much as they are to-day, so that the Prayer Hall will continue to fill a much-felt need in the life of the University students and staff.'

This Hall has been completed and was first used during the retreat sponsored by the Faculty Religious Reading Circle, which was well attended. The first day was partly social and partly devotional and was held at Ginling College. The program the second day was held in the Prayer Hall, where the surroundings are conducive to devotion. The Hall was next used for the series of services held during Holy Week for the first time in the history of the University, and it was felt that they were a success. The Thursday evening before Good Friday, there was a communion service, and on Easter Sunday there was a dedication service. Beginning this week (Easter week), the Tuesday and Thursday chapel services are being held in the Hall, where the atmosphere is more suited to such services than the larger hall.

"In regard to (2) and (3), efforts were made to plan for a building to house Dr. Ferguson's art collection and the Administrative Committee in China of the Harvard-Yenching Institute were approached, but they have as yet had no formal meeting. The officers of the Committee, however, look favorably on the request, but the unallocated funds of the Institute have been used to meet the shortage in income due to the depreciation in stocks, so it is felt that although the idea has been favorably received, actually there is no available fund for this purpose, so we have approached the Trustees of the British Boxer Indemnity Fund for the building. The Trustees look

Meeting of Board of Directors, April 21, 1933 - 6

favorably upon the proposition. In this connection, I might also mention that a request has been made to these Trustees for a new science building, which they are considering.

"I shall simply mention here that the Department of Agricultural Economics has prepared for presentation to the Rockefeller Foundation a request for funds to cover various projects amounting to U. S. \$60,890 annually for five years and a capital fund of U. S. \$63,000. This includes a sum for a minor project to be undertaken in connection with the College of Arts, Department of Sociology. The request will be taken up later for discussion.

"The College of Agriculture is presenting a request to the China Foundation for the Promotion of Education and Culture for the continuation of grants to complete studies that have been begun with funds from the Foundation but which have not been carried far enough along to give conclusive results. If stopped now, a great loss of time and money would be involved. The amount estimated for the completion of these studies is as follows: \$17,000 to complete studies on rice diseases, and \$7,010 annually for three years to complete genetic studies and experimental methods of leading Chinese crops.

"The College of Agriculture is also presenting a request to the China Foundation for funds to carry out a ten-year program in an effort to improve Chinese silk. This calls for more specialists, equipment, and funds than the College is able to provide. The proposed program covers the following specific problems: (1) genetic study of silkworm varieties; (2) research in silkworm diseases; (3) varieties of mulberry trees; (4) research regarding filatures. We feel sure that with our present facilities we could secure satisfactory results, but we are at present handicapped by lack of adequate funds for current expenses and special equipment and for the securing of expert advice and therefore cannot make much progress along this line.

"In connection with the coordination of the classwork of Ginling College and the University, a subcommittee, consisting of the deans and registrars of both institutions, has been working to arrange for uniformity in the calendar, in class periods, in the grading system, and other details, and satisfactory progress is being made. I should like to mention here, that as in the College of Agriculture, the aim of our courses in the College of Arts and the College of Science is practical service to the church and the people of China.

"You will have received copies of a letter from Mr. Garside in regard to the desire of the Regents of the University of the State of New York to know whether we wish to apply for an absolute charter instead of continuing under the provisional charter, and I shall be glad to have your decision on this point to enable me to reply to Mr. Garside.

"As you know, the China Union Universities Office in New York has now become the Associated Boards for Christian Colleges in China, its duties being extended to serve the institutions of higher education involved in the correlated program.

Meeting of Board of Directors, April 21, 1933 - page 7

"You will have already heard of the gift from the Shanghai Commercial and Savings Bank of Chinese \$63,000 for the strengthening of rural cooperatives, \$60,000 to be used towards the support of two professors for three years, and \$3,000 for ten scholarships of \$100 each a year for three years, available for students majoring in rural cooperative work in the College of Agriculture. The agreement with the National Christian Council for work in developing rural cooperatives in various territories with funds returned on the rehabilitation loans made by the Council after the flood of 1931 will be referred to later.

"Word has been received that the Rockefeller Foundation has granted a sum of U. S. \$4,250 for special equipment and expenses in the College of Science.

"Mineographed copies of the reports of the different administrative units have been circulated, and if there is any further information you wish for in regard to the work of these units, I shall be glad to give it to you."

The following actions grew out of the President's report:

D-751 VOTED that we accept the report of the President with appreciation.

Appointment of Teachers

D-752 VOTED that the appointments of teachers reported by the President be confirmed.

Gifts

D-753 VOTED that the President be requested to write a letter to the Shanghai Commercial and Savings Bank, thanking the Bank for its generous contribution of \$60,000 towards the support of two specialists in rural cooperatives over a period of three years, and \$3,000 for ten scholarships of \$100 a year each for three years, for students specializing in rural cooperatives.

D-754 VOTED that a letter be written to the Rockefeller Foundation thanking the Foundation for the gift of U. S. \$4,250 as an emergency grant for the College of Science.

D-755 VOTED that the President be requested to write a letter to the National Christian Council, thanking the Council for the use of a sum of approximately Chinese \$46,000 derived from repayments on the rehabilitation loans made by the National Christian Council in flooded areas in 1931, said sum to be used in promoting rural cooperatives through the help of the missions.

Meeting of Board of Directors, April 21, 1933 - page 8

Twinem Memorial Prayer Hall

D-756 VOTED, that in officially accepting Twinem Memorial Prayer Hall, the Board of Directors does so with deep appreciation of the generosity of Mrs. Paul DeWitt Twinem in making this gift and of the spirit and purpose of the gift; and that the University will undertake to use the Hall as far as possible in accordance with the purpose of the donor, "that its use be restricted exclusively to worship, primarily by individuals."

D-757 VOTED that we refer back to the Executive-Finance Committee the regulations Mrs. Twinem would like to have observed in operating Twinem Memorial Prayer Hall.

It was the feeling of the Board that these regulations should more properly be taken up with the administration than the Board, hence action D-757.

Request for Funds from the China
Foundation for the College of
Agriculture

D-758 VOTED that we approve of a request being presented to the China Foundation for the Promotion of Education and Culture by the College of Agriculture for funds to complete studies in rice diseases, amounting to \$17,000, and for \$7,010 annually for three years to complete genetic studies and experimental methods on leading Chinese crops, as well as funds to carry out a ten-year program with a view to improving Chinese silk.

Return after Furlough

D-759 VOTED that we request the return of Miss Priest and Mr. Bates after furlough.

D-760 VOTED that we express our appreciation to Mr. Mills and the Presbyterian Mission for the services of Mr. Mills in the past three years.

D-761 VOTED that a sum be reserved each year for the building up of a furlough fund for missionaries of the Board of Founders.

Application for Absolute Charter

As the University is still functioning under a provisional charter from the Regents of the University of the State of New York, granted in 1911, and the Regents have raised the question as to whether or not we should ^{apply} for an absolute charter at this time, it was

D-762 VOTED that application be made to the Regents of the University of the State of New York for an absolute charter.

Reports of Admin-
istrative Units

Mimeographed reports were presented by the administrative units of the University: the College of Arts and the Institute of Chinese Cultural Studies, the College of Science, the College of Agriculture, the University Library, the Middle School, and the University Hospital. It was

D-763 VOTED that we receive the reports of the administrative units.

Location of Future Buildings

In view of the fact that the coordination of work between Ginling College and the University gives promise of fairly large results, it was felt that any new buildings that might be erected should be placed between Ginling and the University rather than in the locations set aside for them in the original plans for the development of the University.

D-764 VOTED that it is the sense of the Board of Directors that the future extension of our building program should be in the direction of Ginling College if possible, and that the question of the direction of the future development of the University be referred to the Building and Property Committee, with the suggestion that expansion should be towards Ginling College rather than towards the present Middle School plant, as called for in the original plans for University development.

Report of the Treasurer and Budget for 1933-1934

The Treasurer reported on various matters that needed action and presented the budget for 1933-1934. The following actions were taken:

D-765 VOTED that the report of the Treasurer be accepted with appreciation.

D-766 VOTED that the action taken on November 18, 1932, authorizing the use of \$12,000 for the erection of residences to house the families of eight instructors or associates (see action D-709) should it be possible to cover same from gain in exchange in 1932-1933, be rescinded and that the money be used to meet the budget of 1933-1934.

D-767 VOTED that we authorize the use of \$10,673.33 from reserve funds of the Institute of Chinese Cultural Studies for the support of the Department of Chinese in the College of Arts in the year 1933-1934.

D-768 VOTED that the budget be passed, with the following provisions:
(1) That in view of the uncertainty of the financial situation, the administration be instructed to

Meeting of Board of Directors, April 21, 1933 - page 10

effect all possible economies and to avoid deficits at all costs.

- (2) That with the exception of the few cases of necessary salary adjustment, the proposed increases in salary in the special list presented be postponed for further consideration by the Board at its next meeting.

D-769 VOTED that instructions be given to the College of Agriculture to reserve from its current funds at least \$5,000 annually for six years, to apply on the deficit in the Department of Sericulture if special gifts cannot be secured for that purpose.

Report of the Executive-Finance Committee

The minutes of the meeting of the Executive-Finance Committee held on April 20th were read and reported on by Mr. Cressy and the Board took the following actions on the recommendations of the Committee:

Budget for 1933-1934

D-770 VOTED that a committee be appointed by the chair to study the question of policy in regard to courses of study, with a view to simplification of and economy in the budget. (See DEF-729.)

Investments

D-771 VOTED that a subcommittee of three, consisting of Messrs. K. P. Chen, E. C. Lobenstine, and T. C. Woo, with Miss Priest ex officio, be appointed to advise the Executive-Finance Committee with reference to investments. (DEF-730.)

Bonding of Treasurers

D-772 VOTED that in view of the recommendations of the Executive-Finance Committee (action DEF-731) "That the administration be asked to investigate the cost of securing adequate guarantees, such as would be provided by banks in Nanking or Shanghai, for all Chinese connected with the treasury; and that we take up with Mr. Garside in New York the question as to whether any arrangement can be made through some bonding company for the treasurers and any missionaries connected with the treasury." the administration be instructed to take up this matter first with the Fidelity Insurance Company of New York through the Shanghai agency. of the company.

Retiring Allowances

Regulations providing for a modest retiring allowance for the staff, which had been presented by the administration and recom-

Meeting of Board of Directors, April 21, 1933 - page 11

mended by the Executive-Finance Committee, were approved of as follows (see DEF-732):

D-773 VOTED that the following provisions for retirement allowances for Chinese members of the faculty and staff be adopted:

That, in so far as funds permit, the University of Nan-king will endeavor to make some provision for retirement allowances for members of the faculty and staff, or to give some assistance in case of disability or death during service in the University. For this purpose, Chinese \$2,500 is to be set aside and invested annually and disbursed under the following conditions:

Retirement:

1. All staff members holding the rank of associate and above are eligible for retirement allowances.
2. The age for retirement from active service in the University shall be sixty-five years. The date of retirement in each case shall be the first day of September nearest nearest the attainment of the age of sixty-five.
3. In cases where staff members shall have served for forty consecutive years but shall not have reached the age of sixty-five years, the term of forty years of service shall be considered the equivalent and such persons may then retire from the service of the University.
4. The amount of retirement allowance granted to each staff member eligible for retirement allowance shall be the equivalent of one full year's salary.
5. No person who has been in the employ of the University for less than ten years shall be eligible for the retirement allowance, even though he may have reached the age of sixty-five years.
6. No allowance shall be made to members who have not served the full term of forty years, or who have not reached the age of sixty-five years.

Disability:

In the case of the death of a staff member during active service in the University, provision shall be made for his family as follows:

1. After five years of service, but less than ten years, an amount equivalent to salary for three months.
2. After ten years of service, but less than twenty years, an amount equivalent to salary for six months.
3. After twenty years of service, but less than forty years, an amount equivalent to salary for nine months.
4. After forty years of service, the usual retirement allowance shall be granted.
5. Any other allowance shall be considered as a special grant, each case to be considered on its merits.

Meeting of Board of Directors, April 21, 1933 - page 12

D-774 VOTED that the sum of \$900, the equivalent of nine months' salary, be given to the family of the late Mr. Tai Pen-shan, in appreciation of his many years of service in the University Middle School, and that the family have the privilege of remaining in the University house for a year after Mr. Tai's death. (See DEF-733.)

Standard and Promotion
of Faculty and Staff

The administration had prepared a revision of the regulations governing the classification and salary scale of members of the faculty and staff as adopted by the Board of Directors at the meeting held on March 30-31, 1928, and amended at the meeting on March 29-30, 1929. These revised regulations are incorporated in the action taken as follows:

D-775 VOTED that the revisions presented by the administration to the regulations governing the standard and promotion of members of the faculty and staff, which were approved of by the Board in March 1928 and amended in March 1929, supersede the original regulations. The revised regulations are as follows:

- I. These regulations are drawn up in accordance with the regulations in regard to college teachers promulgated by the Ministry of Education and Research of the Nationalist Government (referred to in the Ta Hsich Yuen Kong Pao - Report of the Ministry of Education - January 1928) and with the economic condition and traditions of the University of Nanking in view, and will come into force, as revised April 21, 1933, beginning September 1933.
- II. Teachers in the University of Nanking will be divided into three groups; namely, professors, instructors, and associates. These shall constitute the voting members of the faculty.
Non-teaching members of the staff will be grouped in the same way as the teachers but there will be a fourth group, namely, assistants. Members of the staff whose qualifications are lower than those required of associates will be classified as assistants.
- III. The classification of new members of the faculty or staff will be based on their standing and experience.
The promotion of old members of the faculty or staff will be based on the efficiency and merit of their work.

Meeting of Board of Directors, April 21, 1933 - page 13

IV. Qualifications required of Associates:

1. That they be college graduates holding the bachelor's degree; or
2. that they have served for at least five years as assistants and their work merits promotion.

Qualifications required of Instructors:

1. that they be college graduates with degrees and have served for at least two years as associates; or
2. that they have made contributions along certain definite lines of study and have had one year of graduate work or its equivalent; or
3. that they have shown exceptional ability which merits special promotion.

Qualifications required of Professors:

1. that they be college graduates with the master's degree, having had at least one year of graduate work; or
2. that they have had two years of postgraduate study and research without receiving a definite degree, this study to be considered the equivalent of the master's degree; or
3. that they have been instructors for more than five years and have shown exceptional ability which merits special promotion.

Visiting professors shall be invited from time to time to the University, but, because of their highly specialized qualifications, each case shall be considered individually and shall in no way affect the regular faculty or staff of the institution.

- V. Before new members are engaged, their qualifications shall be considered by the President and the Deans, who will use the following principles for guidance in making new appointments: (1) scholastic achievement determines rank; (2) experience and quality of work determine salary.

Qualifications:

1. Training of applicant - degrees and scholastic qualifications.
2. Experience - quality and standing of previous institutions in which new members have worked.
3. Publications and research - quality and standing in academic world.
4. Personality - appearance, conduct, classroom technique, etc.

Meeting of Board of Directors, April 21, 1933 - page 14

- VI. The President will make a report to the Board of Directors concerning new members of the faculty or staff and then, in accordance with regulation No. 15 of the Nationalist Government with reference to the qualifications of college teachers, their names will be reported to the Ministry of Education and Research in order that they may secure certificates.
- VII. The Board of Directors shall appoint a committee of its own members to make recommendations to the Board for the promotion or increase in salary of faculty or staff members. This committee shall make a detailed report of the work accomplished by each one recommended for promotion or increase in salary and shall make recommendations to the Board of Directors, whose decision shall be final. In making investigations, the following points shall be considered:
1. Graduate study or equivalent study and research.
 2. Success in teaching and nature of courses given.
 3. Administrative duties and extra-curriculum activities.
 4. Number of absences from work and amount of vacation taken.
 5. Publications.
 6. Contributions to the social life of the institution.
- VIII. The policy of the University will be to encourage research and advanced study on the part of its faculty and staff members and to this end, so far as finances permit, sabbatical leave or special grants for further study or travel will be granted to such faculty members as show special promise in their particular lines. This policy will not come into force until the financial condition of the University permits. (See special regulations governing leave for study grants and travel fellowship grants, actions D-298 and D-716.) Associates may be allowed to elect, free of tuition, college courses amounting to not more than four credits each semester.
- IX. These regulations may be amended at any time by action of the Board of Directors.

Salary Schedule for Faculty and Staff:

Rank:	Salary:
Professors	\$170 to \$300
Instructors	100 to 200
Associates	70 to 120
Assistants:	
Technical	25 to 100
Clerical	20 to 60
Apprentices	15 to 25

Meeting of Board of Directors, April 21, 1933 - page 15

NOTE: Recognition shall be given to members of the faculty and staff who have served in the University of Nanking or institutions of equal standing previous to graduate study, as follows:

1. Four years of teaching experience shall be the equivalent of a unit equal to an increase of \$5.00 per month.
2. Seven years of teaching experience shall be the equivalent of a unit equal to an increase of \$10.00 per month.

Middle School Repairs

Since the condition of some of the Middle School buildings made it unwise to postpone repairs, and since it seemed possible for the Middle School to refund the cost of the repairs if given two or three years to do so, it was

D-776 VOTED that we approve of the following repair items for the Middle School and add them to the budget, with the understanding that any deficit will be borne by the Middle School in succeeding years:

Quadrangle dormitory	\$2,800
Science hall	2,300
Y. M. C. A.	750
	<u>\$5,850</u>

(DEF-735.)

Report of the Director of University Development

Mr. W. R. Wheeler, Director of University Development, gave a resume of the mimeographed report which is attached to these minutes. The following action was taken.

D-777 VOTED that we accept the report of the Director of University Development and approve of the recommendations contained therein, as follows:

1. That the program for the Director of University Development as outlined by President Chen be approved.
2. That a committee of the faculty be appointed to advise concerning the work of the Director. (See DEF-736)

Institute of Chinese Cultural Studies

As requested by the Board at its meeting in November, the Institute of Chinese Cultural Studies prepared simplified regulations governing the work of the Institute of Chinese Cultural Studies. After discussion, the Board voted to add an introductory statement and to accept the first two paragraphs of the regulations, after amending the second paragraph.

Meeting of Board of Directors, April 21, 1933 - page 16

D-778 VOTED that, with the addition of a preliminary statement, we approve of the first two paragraphs of the regulations governing the work of the Institute of Chinese Cultural Studies, after amending the second paragraph; and that we refer the remaining paragraphs to the Executive-Finance Committee to bring into line with the regulations governing other administrative units. The paragraphs that have been approved are as follows:

Preliminary Statement:

The Institute of Chinese Cultural Studies is an integral part of the University and all the work undertaken by it shall be in accordance with the aim and purpose of the University.

Article I:

The purposes of the Institute of Chinese Cultural Studies shall be (1) to promote critical study and interpretation of Chinese culture; (2) to strengthen instruction in Chinese cultural subjects in the College of Arts, particularly those of a historical nature; (3) to provide for faculty members and advanced students of the University training and facilities for intensive studies in Chinese culture.

Article II:

The Institute shall have a Governing Committee including the President, the Dean of the College of Arts and the Director of the Institute, ex officio, and two other members appointed by the President from among the staff of the Institute. (See 737 and 738 DEF.)

Agreement with the National
Christian Council for Promot-
ing Rural Cooperatives

The National Christian Council has generously placed the use of a sum of approximately \$46,000 at the disposal of the University for promoting rural cooperatives under the direction of the Department of Agricultural Economics. This sum consists of repayments on the rehabilitation loans made by the National Christian Council in the flooded areas in 1931 and will be used for carrying on the follow-up work of the Council's Flood Relief Committee along the line of rural cooperation. The agreement between the Council and the University was referred to, and it was

D-779 VOTED that we approve of the following Agreement Between the National Christian Council and the University of Nanking for Carrying on the Follow-up Work of the National Christian Council Flood Relief Committee along the Line of Rural Cooperation, with funds not exceeding \$46,500, made available from repayments on the rehabilitation loans to nineteen Christian groups as a flood relief measure in 1931:

Meeting of Board of Directors, April 21, 1933 - page 17

1. The College of Agriculture of the University of Nanking is willing to continue the follow-up work started by the National Christian Council Flood Relief Committee as an experiment for three years, from November 1, 1932 to October 31, 1935.
2. In view of the fact that the National Christian Council made rehabilitation loans to nineteen Christian groups as a flood relief measure, the College of Agriculture, in taking over this work, will do its best to collect the outstanding loans but will not assume responsibility for them.
3. The College requires a sum of \$2,000 for the first year for the direction, supervision and training of cooperatives, and the sum of \$3,000 for the second and third years. The additional thousand is the charge for the services of an expert in this field.
4. In view of the preceding, the National Christian Council Flood Relief Committee is asked to allocate \$2,000 to the College for the first year, and to make up the sum of \$3,000 for the second and third years each from the interest and (or) the capital.
5. The College of Agriculture will promote the rural cooperatives through church and mission agencies whenever possible, and will carry on this work in the areas flooded in 1931 wherever this is feasible.
6. The College will submit a yearly report of the activities and expenditures of this project to the National Christian Council.
7. In carrying on this project, the College of Agriculture will keep in close touch with the Rural Secretary of the National Christian Council.

Renewal of Agreement with the
Board of Founders

Since the five-year agreement between the Board of Directors and the Board of Founders expires on June 30, 1933, the matter of renewing the agreement was taken up, and it was

D-780 VOTED that the request for the renewal of the Agreement Between the Board of Directors and the Board of Founders be presented to the Board of Founders for the five-year period July 1, 1933 to June 30, 1938. (See DEF-742.)

D-781 VOTED that we approve of the report of the committee appointed by the Board to consider the reserving from Section III (Property Lease) of the Agreement between the Board of Directors and the Board of Founders sufficient residences to provide houses for all mission supported members, as follows:

Meeting of Board of Directors, April 21, 1933 - page 18

"In accordance with a suggestion, a conference was held on April 10, 1933, between representatives of the University and the Kiangnan Mission. After discussion of the question of University residences assigned to missionary staff members, and the difficulties involved in this question, the representatives of the Kiangnan Mission agreed that, in view of the efforts of the University to remove most of the causes which gave rise to the original action of the Mission and the China Council and in view of the very grave danger of misunderstanding should property which has once been included in the lease now be withdrawn from the new lease, they would recommend to the China Council and the Presbyterian Board that residences for Presbyterian representatives in the University should not be withheld from the property turned over to the University when the lease is renewed on July 1, 1933."

In connection with the schedules referred to in the Agreement, calling for the percentage of the cost of buildings and equipment to cover repairs, replacements, and insurance, and the rent schedule, material was submitted giving the cost of replacing value of buildings and the rental charges that are being made, but the cost of equipment had not yet been worked out. With the data in hand, the Executive-Finance Committee, on April 20, 1933, took the following action (DEF-743): "That we present the schedule of buildings for inclusion in the Agreement as previously provided and notify the Board of Founders that the schedules covering land and equipment are in preparation and will be forwarded early in the fall."

Vote of Thanks

D-732 VOTED that we accept with appreciation the report of the Executive-Finance Committee presented by Mr. Crossy.

Request for Funds from the Rockefeller Foundation for Rural Projects

An appeal to the Rockefeller Foundation for an annual grant of U. S. \$60,890 for five years, for rural projects by the Department of Agricultural Economics, \$6,000 of which is for a research project in cooperation with the Department of Sociology of the College of Arts, was authorized. In addition, an appeal for U. S. \$11,000 for equipment and books in connection with these projects was authorized.

D-783 VOTED that we approve of the request being presented to the Rockefeller Foundation by the Department of Agricultural Economics and the Department of Sociology for U. S. \$60,890 annually for five years and U. S. \$11,000 for books and equipment.

Meeting of Board of Directors, April 21, 1933 - page 19

Correlated Program

The committee appointed by the Board of Directors on November 18, 1932 "to prepare syllabi for the use of the members of the Board in making a preliminary study of the Correlated Program and to formulate, if possible, some proposed action for the Board's consideration in March" met on December 5, 1932 and drew up a statement and a suggested action for the Board to take at this meeting, but since there had been later developments in the correlated program in the meantime and the committee had not had opportunity to meet and revise its report, it was

D-784 VOTED that we do not take action now on the report of the committee appointed to make a preliminary study of the Correlated Program and to formulate some proposed action for the Board's consideration but that the committee be continued and make further report and that action be deferred till the next meeting of the Board.

Report on Middle School

Mr. Hung Chang reported briefly on the meeting of the Middle School Committee held on March 24th. Three matters were considered, (1) the repairs, on which action had already been taken by the Board, in connection with the budget; (2) a request for salary increases, which was not granted; and (3) the collection of a gymnasium fee of \$5.00 each term from new students, to be devoted to the fund being raised for building a gymnasium.

Mr. Crossy reported that at the last meeting of the Board he had been asked to make a study of the Middle School and had also been made a member of the Middle School Committee. He spent three days with the Principal and other members of the faculty and met with the Middle School Committee on March 24th. According to instructions he had reserved his report for the Board. Mr. Crossy reported that

1. During the past six years the University Middle School has faced a number of serious problems. The buildings and grounds were seriously damaged in 1927 and the losses to buildings and equipment were great. Owing to this damage and to the fact that the buildings are old and in constant need of repair, three major problems arose in consequence, namely:

- a. the expenditure of a good deal of money to make efficient use of the plant;
- b. large expenditure to replace losses in equipment and furniture;
- c. covering the above items and practically the entire current budget of the Middle School through student fees.

2. The Principal, Mr. Djang Tang, is doing a good piece of work. The student body was increased largely because it was the only means of securing funds to meet the necessary expenditures. Mr. Djang has dealt with a number of problems in a splendid manner and should be highly commended for the real and steady progress that has been made.

Meeting of Board of Directors, April 21, 1933 - page 20

A good deal has been said about the large enrolment and, at the suggestion of the Board, Mr. Djang reduced the number of students from 700 to 600 this spring. Mr. Cressy visited eighteen classes; only in a few cases were there over forty students in a class, which is about as many as it is advisable to have for good teaching.

3. The size of the staff is sixty for 600 students. The ideal for middle school teaching should be on the basis of twenty-five students to one teacher, but in the Middle School the ratio is nearer ten students to one teacher. On the other hand, the total amount of salary paid to teachers should be from 60 per cent to 65 per cent of the total budget, whereas in the Middle School it averages from 50 per cent to 55 per cent. Mr. Cressy felt that, without going into the matter thoroughly, there were probably too many staff members other than those actually engaged in teaching, and he thought it would be well to have a smaller number of teachers but to pay higher salaries and thus secure better-trained persons able to carry heavier loads.

4. The teaching methods might need changing, but Mr. Cressy did not want to do the teachers an injustice as he visited classes for a few moments only, although he visited a large number of the classes offered during his visit to the Middle School. He found that about one-third of the classes were being conducted in such a way as to require student participation, whereas about two-thirds of the classes were conducted on the lecture method. There was no difficulty in checking up on this, as Mr. Cressy was able to examine thirty or forty teacher's record books and found in a considerable proportion of them no record of the work was kept except for monthly examinations and absences, which were required records. In a number of cases, however, very careful daily record was kept, showing student participation and hard work on the part of the teachers. This condition exists in most schools to-day and our Middle School is not an exception, but steps should be taken to improve conditions there to make it a model for other schools.

5. In regard to athletics, there was no program requiring participation by all the students, except drill. A number of teams were being developed and those who desired to do so joined those teams, but there was no regular program to include all the students.

6. With reference to the religious program, the curriculum courses that were formerly required are now elective and only a small number of students were taking them. Mr. Cressy felt that this part of the work was almost entirely a failure. On the other hand, extra-curricular courses were being given and there was an active interest taken in these by the students. One of the weaknesses of this phase of the work, however, is the tendency for the Chinese staff to leave it to the missionaries to carry on and for the missionaries to step in and try to run the whole thing. The response to these classes has been good and it seems like a worthwhile piece of work, but there is a lack of an adequate religious program.

Meeting of Board of Directors, April 21, 1933 - page 21

7. It was difficult to do justice to all the activities of the Middle School in a three-day study, but Mr. Cressy received a very good impression of the school and believed it was making steady progress along many lines. He expressed appreciation of the very cordial and hearty cooperation given him by the Principal. The most serious problem is the financial one and a careful study of the size of staff might be a partial solution in this respect. It would be better to have fewer men carrying the load and to pay them higher salaries than to have too big a staff and run into debt on this account. Mr. Cressy also reported that he had a great deal of statistical material in regard to the Middle School which was available.

D-785 VOTED that we refer Mr. Cressy's report to the Principal and the Middle School Committee and ask that Mr. Cressy be continued as a member of the Middle School Committee.

D-786 VOTED that Mr. Cressy make a memorandum of the report he has just made and give it to the President to use as he sees fit.

D-787 VOTED that since the Middle School Committee has found the work being done in the Middle School satisfactory, our appreciation be extended to the Principal for the service he has done in running the Middle School on the basis reported by Mr. Cressy.

D-788 VOTED that the Middle School Committee and the administration of the Middle School be asked to determine the size of a student body that can be cared for efficiently with the present staff and equipment.

Site for Alumni Centre

Mr. C. Y. Hsu, on behalf of the Alumni, asked the Board's cooperation in securing land for the proposed building of the Alumni, which it was desirable to have within convenient reach of the students. It was

D-789 VOTED that the Alumni make a statement of their need for a piece of land and refer it to the Executive-Finance Committee in consultation with the administration and the Building and Property Committee and present proposals for sites to the Board at its next meeting.

Recommendation of Graduates for Degrees

D-790 VOTED that we request the Board of Founders to recommend to the Regents of the University of the State of New York for the bachelor's degree the following graduates of the Class of 1932 who have completed the required work for graduation and such others as may complete their work in time for recommendation with them:

Meeting of Board of Directors, April 21, 1933 - page 22

College of Arts:

Chang Chao-fu
 Chang En-pu
 Chang Kwen-yü
 Chang Long-yien
 Chang Ren-i
 Chang Shi-tong
 Chang Tsi-kwen
 Chao Chang-fu
 Chen Chi-yuin
 Cheo Chi
 Cheo Ying-tang
 Chi Teh-hwa
 Fu Shui
 Hsueh I-chi
 Kai Tsi
 Kan Yong-ching
 Kao Ping-feng
 Kao Siao-fu
 Kwoh Feng-chieh
 Kwoh Ti-chien
 Li Fan
 Li Teh-an
 Liu Chien-chang
 Long Chuh-seng
 Pan Chwen-seng
 Pih Mo-kan
 Ping Ming-sheo
 Shao Chen-tsu
 Shao Yü-kwen
 Siao Tong-ming
 Song Kwan-tsai
 Ting Tin-wei
 Tseo Chang
 Tsiang Chia-heo
 Tsien Tswen-hsuin
 Tsü Ming-chen
 Tsü Shui-tsiang
 Wang Feng-kong
 Wu Fang-chi
 Wu Yong-ming
 Wu Yuin-twan
 Ying Chia-ping
 Yü Lai-chen

College of Science:

Chang Teh-lin
 Chang Yü-tien
 Chen Chao-kwen

College of Science (continued):

Chu Song-en
 Chwang Li-sheng
 Liu Chi-hsuin
 Shi Tao-tsi
 Tan Yü-ching
 Wang Yien-pei

College of Agriculture:

Chang Sih-chang
 Cheo Chia-chih
 Chiu Yuen
 Chu Hsiong
 Chu Yao-ping
 Feng Song-lin
 Hu Sih-wen
 Hwang Hu-ken
 Hwang Twan-ru
 Hwang Wei
 Kao Lih-ming
 Kao Ming
 Li Hwei-chien
 Liu Kwoh-si
 Ma Ching-hsi
 Lin Feng-chwen
 Pan Chia-yü
 Pan Sih-yuen
 Pao Wan-ming
 Rwan Chia-tsuin
 Shih Hsiao-tsong
 Sie Kwoh-fan
 Swen Tsong-sin (Class of 1931
 but did not finish his
 thesis till March 1932)
 Ting Tsi-chong
 Tsing Wen-tsan
 Tsü Chi
 Tsü Ming
 Tu Sheo-chien
 Wang I-chiao
 Wan Kwoh-nai
 Wan Teh-chao
 Wu Tsi-chong
 Yang Swen-liu
 Yü Ting-hsien
 Yuen I-tien

Meeting of Board of Directors, April 21, 1933 - page 23

Election of Standing Committees

The nomination of the Executive-Finance Committee was put in the hands of the Nomination Committee and the Committee listed below was duly elected by the Board. In the case of the other standing committees, the nominations have been made by the Chairman of the Board in consultation with the President, in accordance with the By-laws. It remains now for these committees to be elected by the Board and if no objections come from members of the Board after receipt of these minutes, the committees will be considered duly elected. According to the by-laws, the Chairman of the Board has also designated the chairman and vice chairman of each committee.

Executive-Finance: E. H. Cressy, C. Y. Hsu, Y. T. Li, R. Y. Lo, E. C. Lobenstine, C. H. Plopper, W. H. Wei, with T. C. Woo, Y. G. Chen and Miss Priest members ex officio. Chairman, T. C. Woo; Vice Chairman, Y. G. Chen.

Building and Property: Y. H. Chen, chairman; C. Y. Hsu, vice chairman; E. H. Cressy, E. Marx, Y. F. Wu, with T. C. Woo and Y. G. Chen ex officio.

Faculty Subcommittee: C. T. Gee, chairman; Y. G. Chen, vice chairman; M. S. Bates, J. H. Daniels, Djang Fang, N. C. Liu, Miss Priest, K. S. Sie, H. R. Wei.

Arts: R. Y. Lo, chairman; Y. F. Wu, vice chairman; E. H. Cressy, C. H. Plopper, W. H. Wei, with T. C. Woo, Y. G. Chen and N. C. Liu ex officio.

Science: C. S. Chen, chairman; Y. H. Chen, vice chairman; K. Campbell, H. F. Li, Y. H. Tsu, with T. C. Woo, Y. G. Chen and H. R. Wei ex officio.

Agriculture: K. P. Chen, chairman; C. Y. Hsu, vice chairman; H. C. Cheo, J. W. Decker, E. C. Lobenstine, with T. C. Woo, Y. G. Chen and K. S. Sie ex officio.

Hospital: Y. G. Chen, chairman; Mrs. Edward James, Mrs. C. Stanley Smith, S. F. Chao, Z. T. Ing, E. Marx, Y. L. Mei, H. R. Wei, with T. C. Woo, J. H. Daniels and Miss Priest ex officio.

Middle School: H. F. Li, chairman; Handel Lee, vice chairman; T. C. Bau, E. H. Cressy, R. Y. Lo, with T. C. Woo, Y. G. Chen and F. Djang ex officio.

Promotion: K. P. Chen, chairman; C. S. Chen, vice chairman; J. C. Ferguson, R. Y. Lo, E. C. Lobenstine, C. T. Wang, W. H. Wei, with T. C. Woo and Y. G. Chen ex officio.

Christian Life of the University: Handel Lee, chairman; Y. T. Li, vice chairman; R. Y. Lo, E. C. Lobenstine, C. H. Plopper, with T. C. Woo and Y. G. Chen ex officio.

Respectfully submitted,

Minnie H. Purcell,

English Secretary.

SCHEDULES CALLED FOR IN THE AGREEMENT BETWEEN THE BOARD
OF DIRECTORS AND THE BOARD OF FOUNDERS

Section III. 4. The Board of Directors shall maintain the property in the same good condition as at the date of the lease, for operation and use of the University of Nanking; to wit, the following grounds, buildings, and equipment. For this purpose they shall set aside out of the general income of the institution each year not less than ---% of the cost of buildings and ---% of the cost of equipment, amounting to about \$ ----- Chinese currency, to be used for repairs, replacements, and insurance.

Section III. 6. All residences owned by the University shall be rented by the Board of Directors to the members of the staff according to a schedule to be mutually approved, on the understanding that previous occupants shall have first claim and then that rank and length of service shall be the basis of determining priority of choice.

NOTE. The percentage of cost of buildings to be set aside for repairs, replacements and insurance is based on the cost of replacing buildings, and not on the value of the buildings at the time when they were first leased to the Board of Directors, when most of the buildings were in poor condition and some of them involved a good deal of repairing.

	Name of Building	Replacing Value
COLLEGE GROUP:		
1.	Severance Hall	Chinese \$131,460.00
2.	Sage Memorial Chapel	65,400.00
3.	Swasey Hall	125,800.00
4.	Bailie Hall	115,800.00
5.	East McCormick Dormitory	28,750.00
6.	North McCormick Dormitory	28,750.00
7.	West McCormick Dormitory	52,350.00
8.	Gate House	3,000.00
9.	Gymnasium	10,500.00
10.	Gas Plant	15,000.00
11.	Water Works (west well)	6,500.00
12.	Other buildings in compound:	
	(1) Bath house and locker room	3,500.00
	(2) Toilet house	1,500.00
	(3) Servants quarters	1,350.00
	Twinem Memorial Prayer Hall	6,000.00
		\$595,660.00
LANGUAGE SCHOOL GROUP:		
13.	Keen Hall - steam heating	51,250.00
14.	Meigs Hall - steam heating	38,750.00
15.	One deep well and pump	1,500.00
16.	Other buildings in compound:	
	(1) Gate houses	3,600.00
	(2) East servants quarters	1,200.00
	(3) North servants quarters	1,200.00
		\$97,500.00

Note: It is estimated that one per cent of the replacing value of these buildings will cover cost of repairs and insurance.

Schedules called for in the Agreement Between the Board
of Directors and the Board of Founders
page 2

	Replacing Value Chinese \$
EAST COMPOUND:	
17. Main building	\$14,500.00
18. East dormitory	13,000.00
19. West dormitory	6,500.00
20. Other buildings in compound	6,500.00
	<u>\$40,500.00</u>
COLLEGE OF AGRICULTURE GROUP:	
21. Two greenhouses and work shop	31,000.00
22. Seed storage building	7,751.00
23. Cage for the Department of Pathology ...	1,945.00
24. Cage for the Department of Agronomy	1,827.00
25. Sericultural building	32,500.00
26. Second sericultural building	18,000.00
27. Refrigerating plant:	
Building	3,200.00
Refrigerating plant	15,000.00
	<u>\$111,233.00</u>
*AGRICULTURAL EXPERIMENT STATION:	
28. South sericulture dormitory	750.00
29. North sericulture dormitory	750.00
30. Field house; east temple	550.00
31. Greenhouse	200.00
32. Field shed	250.00
33. Normal school building (Chinese structure)	3,500.00
34. Normal school kitchen	500.00
35. Rural school building	1,200.00
36. Rural community center building	1,400.00
37. Teachers' residence building	2,100.00
38. Extension building	1,600.00
39. Tai Ping Men Farm building	5,000.00
	<u>\$17,800.00</u>

*The values given in this group represent the amount for
which the buildings are insured.

Note: It is estimated that one per cent. of the replacing value
of these buildings will cover cost of repairs and insurance.

Schedules called for in the Agreement Between the Board
of Directors and the Board of Founders
page 3

Residences

No. of House	Occupant	Replacing Value	Normal Rent		Remarks
			Whole	Rec'd	
		Chinese	Pental		
5	Tai Yuin-kwei	\$5,000.00	32.00	16.00	
9	Girls' dormitory	10,000.00	70.00		
10	S. J. Mills (Buck)	15,000.00	70.00		
11	Li Shih-king	1,800.00		9.00	Hutcheson com- pound
12	Y. C. Tao & C. T. Gee	10,000.00	60.00	40.00	
14	Goodsell - Purcell - Priest-Anderson-Higgins	12,000.00	70.00		
15	J. C. Thomson	12,000.00	70.00		
16	H. R. Wei & H. Sie	12,000.00	70.00	44.00	
17	Y. G. Chen	13,500.00	70.00	35.00	Two bathrooms completely in- stalled with modern conve- niences.
18	L. S. C. Smythe	9,000.00	40.00		
19	C. H. Riggs (Wixon)	10,000.00	57.60		
20	F. P. Jones	10,000.00	57.60		
21	K. S. Sie	9,000.00	60.00	30.00	
23	H. H. Love	12,000.00	70.00		
24	P. C. Wang	6,500.00	30.00	15.00	
25	M. S. Bates	11,000.00	60.00		
26	C. Y. Chiao & K. L. Yu	13,500.00	70.00	40.00	
27	N. S. Chen & C. C. Hu	12,500.00	70.00	38.00	
28	A. N. Steward	12,000.00	57.60		
31	W. R. Wheeler	10,000.00	60.00		
32	F. L. Tai	6,500.00	40.00	20.00	
33	M. I. Chow & K. T. Wan	7,500.00	60.00	36.00	
34	C. Hsu & C. W. Chang	7,500.00	60.00	36.00	
37	N. C. Liu & S. S. Wu	4,500.00	54.00	32.00	
38	F. S. Li & T. H. Chang	4,500.00	54.00	32.00	
39	S. F. Ling & T. H. Pan	4,500.00	54.00	32.00	
40	C. Y. Wang & K. C. Liu	8,600.00	65.00	40.00	
41	Shan - Ma - Tai - Chu	9,500.00	60.00	*64.00	Attic not fin- ished and ser- vants quarters of old material.
42	T. H. Shen & S. Ko	10,000.00	70.00	42.00	
43	Chang - Swen - Young - Wang	13,500.00	70.00	*72.00	Attic finished.
		\$282,900.00			

*Total rent paid by the four occupants.

Note: For explanation of rentals see extracts from minutes of
the Board of Directors of June 28, 1928, on following page.

Schedules called for in the Agreement Between the Board
of Directors and the Board of Founders
page 4

As will be seen in Section III, 6 of the Agreement, as quoted on page 1 of this report, all residences owned by the University shall be rented by the Board of Directors to the members of the staff according to a schedule to be mutually approved. The Board voted in June 1928 to recommend a rental equal to 50% of "normal rental" where one family occupies a house; of 70% where three families occupy a house; and of 60% where two families occupy a house. If a University family rents rooms to persons outside of the staff, the house rate shall be 100% of "normal rental;" if to members of the staff, the house rate shall be increased by 10% of "normal rental" for each person so accommodated. Visitors must be reported if their stay is more than two weeks.

(By "normal rental" is meant a cautious estimate of market rental subject to annual revision.)

The Board also approved of University houses being assigned by the Building and Property Committee in accordance with the following qualifications: (1) rank and groups of staff members; (2) seniority; (3) nature of work (for example, the administration might wish preference to be given to a proctor in order to have him near the campus); they also approved the following scale for adjusting the rights given to rank, group, and seniority:

Rank/Group	1	2	3	4	5
Professor	40	38	36	34	32
Assistant professor	30	28	26	24	22
Instructor	20	18	16	14	12
Associate	10	8	6	4	2

If the various ranks and groups are thus numbered, the number in the table plus years of service would give the standing of each staff member for housing preference.

With the above principles in view, the Board of Directors approved the scale of rentals to be found on page 3 of this report, which includes the residences: built since the rents were worked out in 1928.

REPORT OF COMMITTEE APPOINTED BY THE EXECUTIVE-
FINANCE COMMITTEE TO CONSIDER MATTER OF MISSIONARY RESIDENCES

The Presbyterian Mission has proposed that sufficient residences be reserved from the usual lease granted to union institutions to provide houses for all mission staff members. Such residences would remain the property of the Mission and all repairs and questions relating to such residences would be controlled by the Mission and not by the institution involved.

Recommendation of Committee: That the University Board of Directors recommend to the Presbyterian Mission that in view of the efforts of the University to provide for some of the difficulties which led to the original action, taken by the Kiangnan Mission and China Council, to advise their Board not to press to have residences reserved from the University of Nanking lease which is to be renewed July 1, 1933.

REPORT OF THE DIRECTOR OF UNIVERSITY DEVELOPMENT
UNIVERSITY OF NANKING

Last fall, President Chen suggested several items that might be included in the program of the Director of University Development. These were: (1) some occasional publications on behalf of the University; (2) contact with the Founders and with friends of the University in the United States; (3) contact with the Harvard-Yenching Institute and with the Hall Estate; (4) sharing in the correlated program of the Christian colleges in China, with special reference to the correlation of the work of higher education in Nanking; (5) an organization of friends of the University in the United States in addition to the Founders.

During these past six months, we have tried to develop this program as follows:

1. Publicity, like charity, should begin at home. The Chinese press, particularly in Nanking, has been well served and supplied with news items but there seemed to be a need and opportunity for news about the University in the English newspapers published in Shanghai, which are read by alumni and friends of the University in China.

News releases have been sent to five newspapers: The North-China Daily News, The China Press, The Shanghai Evening Post and Mercury, The Shanghai Times, and The China Weekly^{Review}, whenever some events of special interest have occurred. The newspapers and The China Weekly Review have given a good space to these articles and we expect they will continue to use them.

A printed letter of about four thousand words has been mailed to approximately seven hundred individuals in the United States and these printed letters will be sent out at intervals in the future. The College of Agriculture publishes some attractive and readable "Notes," which are sent to a mailing list of about one hundred and seventy-five individuals and institutions. Yenching University and Lingnan have quarterly or occasional bulletins published from their New York offices. Nanking ought to have such an office with some one in charge who will develop the mailing list, check up on errors, and act as promotional representative of the University in America. We had thought of trying to publish a bulletin in New York, with the help of the furloughed members of the staff. The execution of this plan has been delayed, however, and we have decided to publish the first number of the quarterly or bulletin in Shanghai and to mail it from China. The cost of additional issues of the bulletin will exceed the \$500 now in the budget for next year; the continuance of this publication will depend upon the decision of the Founders as to the use of gains in exchange for next year.

One of the most successful means of publicity now being used in America is the 16mm. motion picture. This can be used for group meetings for gatherings of as many as 500 people, without fire permit, and at much less cost than the 35mm. pictures. We are completing an 800-ft. two-reel film called "A Christian University at the Capital of China" and will send it to the University office in New York. The University of Nanking is the first of the universities in China to make use of such visual presentation of its work.

2. We have kept in touch with the Founders through (a) sending them calendars of the University at Christmas time; (b) sending them newspaper clippings and reports about the University; and (c) writing fully about the Directors' meetings and about important devel-

opments during the year to the Chairman and Secretary of the Founders.

3. A letter incorporating action of the Directors, requesting an appropriation from the Harvard-Yenching Institute for a building to house the J. C. Ferguson art collection, was sent and a reply has been received asking for detailed estimates and plans. It is suggested the President appoint representatives of the Directors to supply this information.

4. The Director attended the meetings of the Council of Higher Education, held in Shanghai January 20-24, and acted as secretary of the Committee on Correlation of the Board of Directors, which met in Shanghai on December 5, and sent out a report with recommendations upon which the Directors are asked to act.

5. It is not feasible to try to form at long distance an organization of friends of the University in America, but it is hoped that through the supplying of publicity items and through correspondence, friends will be won who later may be willing to join in an association of friends of the University. When the financial situation in the United States improves, it is hoped a secretary or representative of the University can be secured, who will have an office in New York and will act as promotion agent of the University in America. Meanwhile, it is hoped that interest in the University can be increased and gifts secured here in China.

In addition to the specific relationships indicated above, I have been happy to share in conferences with the Vice-President of the Rockefeller Foundation, and, in association with the President and the Treasurer and with Dean Sie and Dean Wei, to present the request of the University for the College of Science and the College of Agriculture.

Recommendations

1. That the program for the Director of University Development outlined by Dr. Chen be approved.

2. That a committee be appointed to advise concerning the work of the Director. (Suggested committee: Dr. Chen, Dean Liu, Dean Wei, Dean Sie, Dr. K. C. Liu, Miss Priest; Mr. Bates, Mr. Buck, Dr. Smythe and Mr. Wheeler.)

3. That the budget for the coming year of \$500 be approved:

Office expense	\$100	
Printed letters (3)	250	
Bulletin	150	\$500

Note: The item for bulletin will cover only one issue and it is hoped that an additional \$500 can be made available for this item from gains in exchange under the control of the Board of Founders.

It has been an inspiration to come to know more of the fine and fruitful service of the University. The University is serving China in many practical and effective ways and we are indebted in this service to the wise and energetic leadership of Dr. Chen and of the other officers of the administration.

Respectfully submitted,
W. Reginald Wheeler.

REPORT OF THE COLLEGE OF ARTS
April 21, 1933

The work of the College of Arts this semester is going on quietly and satisfactorily, with 182 students registered, including 3 special students, 12 Ginling students and 3 students taking the special course in Chinese. That the number of students this semester is comparatively smaller is due to two reasons: (1) there are very few junior and senior students because in the fall of 1930 too few students were admitted; and (2) about 20 students wrote before the opening of the semester that they would come later, but for some reason they did not come.

Distribution of Students - Spring 1933

Classification Department	Sophomore		Junior		Senior		Number of Major Students
	Major	Minor	Major	Minor	Major	Minor	
Chinese	3	4	1	4	3	6	7
Economics	21	5	5	4	7	-	33
Education	7	3	6	1	2	1	15
English	3	8	2	3	-	2	5
History	7	9	1	2	2	4	10
Political Science ..	7	6	3	2	4	4	14
Sociology	1	4	2	1	1	4	5
Special Chinese ..							3
Freshmen							65
Freshmen on Probation							10
Ginling students ..							12
Special students...							3
Total							182

Remarks: Freshmen students are not classified into different departments.

Arts

Report of the College of Science - 2

This semester, ninety-three courses, representing 282 credits, are being offered. In some advanced courses, the students ~~are few~~ for the reasons mentioned, but the courses must be offered ~~as they~~ are required for graduation. There are the following small classes:

3 classes with 1 student in each						
3	"	"	2	"	"	"
4	"	"	3	"	"	"
9	"	"	4	"	"	"
2	"	"	5	"	"	"

The staff this semester is slightly different from that of last year. Mr. Liao Wen-kwei, professor of philosophy, and Mr. Peng Peh-chuan, professor of education, resigned. Mr. Wu Chu-an and Mr. Chang Tao-chih have joined our faculty, the former teaching Chinese songs and the latter school administration.

I am glad to report that Mrs. F. P. Jones is offering a course in English this semester, and Mrs. Steward a course in shorthand. In addition, Mr. Wang Chung-ling and Mr. Chen Teng-yuan of the Institute of Chinese Cultural Studies, teach Japanese and Ancient Chinese History respectively.

The magazines published by the College of Arts, such as Ching Seng and Tsi Wen, by the Chinese Department, the Political Review, by the Department of Political Science, and the Arts College Quarterly, by the College as a whole, have attracted public attention, as shown by requests for these magazines by individuals and schools and local libraries. Although no funds are provided for these publications, an effort is made to continue them.

As regards research, each department has done the best it can with the funds at its disposal, the total for all departments being \$440. Dr. Smythe and Mr. Hu Chen are engaged in a project entitled "A study of the composition of the Chinese family." Dr. Ma Wen-hwen and Mr. Kao Ping-chwen, of the Political Science Department, have made a study of the administrative system of Chinese political institutions from the Reform Movement to the present day. Under Dr. Ma's leadership, the University has organized an International Relations Club which publishes a monthly bulletin on China's Foreign Relations. In the Department of Economics the students are busy making an index for research in the economic field, under the guidance of Mr. Wu Shi-shui and Mr. Ho Si-fang. The Department of Education has been ambitious in the construction of all sorts of education tests for elementary schools.

Respectfully submitted,

N. C. Liu, Dean

REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES
April 21, 1936

1. Changes in Personnel.

Mr. Hwang Yuin-mei abruptly left the Institute by the middle of the autumn semester and joined the editorial board of the World Book Company. Mr. Hsu I-tang, having completed his graduate study at the University of Paris, returned to Shanghai on April 4th. He will be with us in a few days. His doctor's dissertation on the subject, *Les Trois Grandes Races de la Province du Yun-nan*, has been published. He will plan and get ready for his course to be offered in the College of Arts next year. Meanwhile he will start his research work on a project to be discussed and decided upon in consultation with the Director.

2. Works Published.

(1) Dr. Ferguson's Collection of Oracle Bones. As you will recall, Dr. Ferguson gave to the University a number of oracle bones as a gift. Mr. Shan Chen-tsu had rubbings made from the inscriptions and wrote explanatory notes for them. The work consists of two parts; namely, collotyped reproductions of the rubbings and explanatory notes. This work is printed in Peiping for there is facility for printing such publications there.

(2) Mr. M. S. Bates' work entitled "An Introduction to Oriental Journals in Western Languages." This publication describes the general nature and contents of nineteen important journals published in various countries in the English, French and German languages. A carefully selected bibliography of nearly four hundred articles presents many of the more valuable writings in these journals with brief explanatory notes where necessary. The bibliography is indexed by authors and by subjects in order to assist users to find articles in their various fields of inquiry.

(3) Chronological Biography of Shao Er-yuin, by Hwang Yuin-mei. This work is a study of the life of the great historian. He took charge of the section on history of the Imperial Catalogue. The author of the present publication takes pain to gather materials from the works of the authors contemporary with Shao to describe his life career as a great historian. Much emphasis is laid upon his scholarship and influence upon scholars of his time.

3. Works in Press.

(1) A Study in Bone Inscriptions of Various Collectors, by Mr. Shan Chen-tsu. This work contains 704 plates, i. e., collotyped reproductions of the rubbings of which sixty-two are from Mr. Smith and the rest from various collectors in Peiping. Besides these plates, Mr. Shan wrote explanatory notes for the inscriptions.

(2) Mr. Chen Teng-yuen has got his Treatise on the Philosophy of Yen Si-chai () in final form and it went to press a few days ago. This work is a study in the philosophical conceptions of the great teacher and his influence. The work consists of ten chapters; viz., (a) Introduction, (b) Yen's life, (c) The essence of his philosophy, (d) His philosophy and that of the Chen brothers () of the Sung Dynasty and Chu Hsi (), (e) His philosophy and that of Lu Hsiang-shan () and Wang Yang-ming (), (f) His educational philosophy, (g) His political philosophy, (h) His philosophy and textual criticism, (i) The Yen School, (j) The decline of this school.

So much for the publications of the Institute which are the results of the research work of the staff members. Now permit me to add a few words concerning the teaching work of the staff members of the Institute. Professor Bates devotes two-thirds of his time to teaching

and administrative work in the History Department. Mr. Liu Chi-hsuen carries a full load of teaching, and the same with Mr. Chen Kung-luh. Mr. Wang Chung-ling has a class in Japanese, which meets four hours a week, and Mr. Chen Teng-yuen has a class in Chinese history which meets three hours a week. Mr. Shan is doing field work at Peiping now but he will teach in the College of Arts next semester.

4. A Statement regarding the line of work that the Institute will follow:

The general nature of the line of work that the Institute will follow in the future reveals itself in the draft of regulations of the Institute which is submitted for the examination and consideration of the Board of Directors at its meeting this spring. The draft is a revision of the one submitted to the Board of Directors at their last meeting. Three members of the Governing Committee, Prof. M. S. Bates, Dr. K. C. Liu and I, were appointed by President Chen to revise the regulations as submitted at present. The Governing Committee will draw up by-laws to look after details which do not come into the regulations.

To be more specific, the work of the Institute will follow the following lines:

(1) To encourage staff members of the Institute and faculty members of the College of Arts, particularly those of the History Department to do research work in the particular fields which they are responsible for teaching; thus through research or intensive study their teaching may be strengthened.

(2) To encourage advanced students of the College of Arts to do intensive work in connection with the courses of Chinese culture, particularly those of a historical nature, so that they may get real training from such courses. This will largely depend upon the teachers' efforts to connect the teaching work with the work of the Institute. Work along this line is being tried out.

(3) To equip appropriately and sufficiently book facilities for both faculty members and students. We have been doing this since the formation of the Institute.

(4) To provide expert service and reference guidance and help to faculty members and students so as to facilitate their research work or intensive study. In the matter of writing graduation theses, the teachers who direct the writing of such theses by senior students of the College of Arts, the reference librarian of the Institute, and the University Librarian can do a great deal to help. And for this purpose, though not only and exclusively, Mr. Yu Yuen-py, of the Institute, records each Chinese book the Institute has bought, on a card specially designed for full bibliographical information.

(5) Such and similar reference work of the Institute should be extended to faculty members and students of Ginling College at least, if not to students of other institutions in Nanking. In order to be able to carry out such a function, the Institute should have more adequate housing facilities. We anticipate the pleasure of seeing the need of housing Dr. Ferguson's art collection and of carrying out the aforesaid function, met before long.

Respectfully submitted,

T. L. Tsu,
Chairman of the Governing Committee,
Institute of Chinese Cultural Studies.

10 April 1933.

REPORT OF THE COLLEGE OF SCIENCE

April 21, 1933

Instruction. The number of students in the College of Science has increased steadily in the last few years because of the general emphasis on science in the country and better understanding of the work of the College outside. There are now 160 regular students in the College, besides about 130 agricultural students taking science work with us. We are offering this term 58 courses amounting to a total of 185 credits. In all our instruction we try to emphasize quality and discipline though recent cuts in budget have given rise to serious difficulties. The spirit of cooperation is excellent. Many of our staff are carrying extra loads this year.

Help from the Rockefeller Foundation. The College owes much to the constant encouragement and help from the Rockefeller Foundation. This year with the Foundation's help we have one of our faculty members under training in America and four in China. Two of our professors have received research grants of approximately U. S. \$555. A few days ago we received from the Foundation an emergency grant of U. S. \$4,250 for the College. We hope very much that this fund will be used to provide the much needed staff and equipment to keep our standard of instruction at a high level.

The Science Program. In our previous reports we have presented the importance of science education to our entire program. Though we are busy with our teaching, we have been able to make some progress along the line of science education.

1. This year we have taken part in three of the national meetings under the auspices of the Ministry of Education for the standardization of science courses in the colleges and middle schools.
2. We have extended our motion picture program to include all the leading middle schools in the city. The service is being highly appreciated. Several schools outside the city have asked us to give programs at their schools at their expense. We hope eventually to build a film distributing center at the University.
3. At the E. C. C. E. A. conference at Chinkiang, we were asked to help the middle schools in repairing and purchasing scientific apparatus.
4. This summer we shall cooperate with Ginling College in holding a conference of science teachers.
5. The work shop makes and repairs apparatus for the middle schools. The Physics Department permits several middle schools to use the elementary laboratory equipment. The Chemistry Department furnishes them with chemicals and supplies.

All these phases of work are under the direction of a special committee, which is also working on a list of courses on science education to be offered by the College, the minimum standard of equipment for the science courses in the middle schools and colleges, the use of local material, and selected text books and references. In science education we can render some definite and valuable service. As most of our graduates go out to teach and the development of science in China depends on how it is taught in the schools, it is worth while to put science education on a really scientific basis.

Report of College of Science - 2

The Applied Science Program. The University has always given due emphasis to applied science. Agriculture, industrial chemistry and premedical science have been long established with us. Our graduates are making very good records in government and public research laboratories. The demand for technical men with sound scientific background and for teachers in the vocational schools is increasing. If we can help to train Christian leaders along these lines, we shall make a great contribution to the modernization of this country. The purpose of our applied science program is twofold: (1) to prepare teachers of applied science for vocational schools, and (2) to give sound scientific and technical training to men who desire to go into industries. We are recasting our industrial chemistry and electrical engineering courses in the light of the twofold purpose.

A New Science Building. The need for a new science building has been fully presented to you in former reports. Its location, south of Swasey Hall, has been approved by the Building and Property Committee. The total cost of the building is estimated at approximately Chinese \$300,000, as follows:

Estimated cost of the building	Chinese \$230,000.00
General electric work	2,500.00
Heating and plumbing	23,350.00
	<hr/>
Architect's fee - 7%	255,850.00
Contingency	17,200.00
Lighting fixtures	20,000.00
	<hr/>
Total	2,000.00
	<hr/>
	\$295,050.00

President Chen has written

Through Mrs. Williams we have heard that friends in America would be willing to donate half the sum needed for the construction of a new science hall in honor of Dr. Williams, provided the other half can be raised in China. There may be a possibility of using this money for a new science hall, and President Chen has written to find out whether this can be done.

Respectfully submitted,

H. R. Wei, Dean.

REPORT OF THE COLLEGE OF AGRICULTURE

April 21, 1933

One of the important developments in the last few months has been the gift of the Shanghai Commercial and Savings Bank of \$63,000 covering a period of three years to promote the rural co-operative program. Of this amount, \$20,000 a year for three years is to help cover the expenses of two foreign specialists, and the remaining \$3,000 will be used for ten scholarships of \$100 a year for three years for students specializing in rural cooperatives in this College.

The purpose of the gift is to make it possible for students to receive adequate training from trained men in the field of rural cooperatives, so that they may go to educational institutions throughout China and train men as well as organize cooperatives in the best possible manner. There has been a tendency for rural cooperatives to copy the organization and methods of urban cooperatives and there is need for the development of a type of cooperative that is more suited to rural conditions. There is more money in the banks in the cities of China than can be used in the urban districts, and at the same time there is great need for capital in rural districts. Under present conditions the banks are unwilling to lend to the farmers the money of which they are so much in need, because of the risk involved. If the cooperatives were built on a sound basis under trained men, the banks would be willing to send to the country money to be used in agricultural improvement. The farmers are in real need of this help and it is the object of this College to train men for leadership in cooperatives. The grant from the Shanghai Bank will make available specialists for teaching students and help a few students to take on the financial burden of College. When the cooperative organizations are well organized, probably all the banks in China will be willing to make loans to farmers through these organizations. At present the banks are unwilling to take the risk.

Last year, the Shanghai Commercial and Savings Bank organized some cooperatives at Wukiang and the experiment proved very successful. Money was loaned to farmers at 12% interest instead of the local rate of about 30%. The loans were returned promptly, since the interest was within reasonable limits. The value of cooperatives has been proven by this experiment and it is the object of the College to make cooperative organization possible throughout China. The gift of the Bank will further this plan by teaching students and giving advice and help to societies already started.

Mr. P. W. Tsou, head of the Credit Department of the Shanghai Commercial and Savings Bank, is interested in helping to finance cooperatives in connection with an experimental farm with the idea of coordinating cooperatives with other phases of agricultural life in the most efficient way possible. This will make it possible for the farmers to increase the number and scope of their activities.

Report of College of Agriculture - 2

The gift of the Shanghai Commercial and Savings Bank promises to be an important step in the growth of the cooperative program throughout China in three important ways, the training of men, the organization of societies, and the stimulation of the interest of outside organizations.

A second important development in the activities of the College is the cooperation with the Mass Education Movement at Tingshien at the request of Dr. Y. C. James Yen. The College has agreed to take charge of the crop improvement and animal husbandry projects at that station, two phases of the larger program of the Mass Education Movement for relieving poverty and raising the standard of living of the poorer classes. Dr. Lowe studied the situation at Tingshien when he was in the North and recently Dr. T. H. Shen and Messrs. S. T. Shen and T. T. Ong of Yenching made a trip to Tingshien to survey the agricultural situation and make plans for a future program for developing the best strains of farm crops and farm animals, preferably native, for use in that region. It has been decided that Tingshien will be a good cotton center and major emphasis is to be placed on the development of improved strains of cotton. Experiments on kaoliang, millet, wheat and corn will also be carried on. Mr. C. P. Tu and C. T. Tsing, both well trained in crop improvement, have been appointed to Tingshien for this work. The purpose of the program is to give Tingshien the benefit of supervision by trained men from this college and to strengthen the crop improvement program in the North.

The National Christian Council, through Mr. E. C. Lobenstine and Mr. Chang Fu-liang, has decided to put the returned rehabilitation loans made after the 1931 flood into permanent rural improvement by using the funds in the development of rural cooperatives. The Council has asked this College, under the direction of the Department of Agricultural Economics, to take charge of this undertaking, which is to be carried on in cooperation with the church and mission agencies in the areas where loans were made. Mr. Hsu Chen and his assistant, Mr. Tang Hsi-hsien, have made trips to various localities where loans were made and consulted with the mission and church authorities there. The plan is being favorably received. A good percentage of the loans have been returned and plans are being made for the practical use of these funds for rural cooperatives. A copy of the agreement between the missions and the College is attached.

Respectfully submitted,

K. S. Sie, Dean.

REPORT OF THE UNIVERSITY LIBRARY

April 21, 1933

The work of the University Library since the last meeting of the Board may be summarily reported under the following headings:

Contents of the Library. The total number of books, pamphlets and periodicals up to the end of March 1933 are as follows:

Chinese books	97,454	
Western books	22,249	
Pamphlets	<u>49,712</u>	168,415

These figures, as they usually do, include books, etc., in the Middle School Library and the University Hospital Library.

Additions. The Library suffered a great deal this year by the cut made in book appropriations. It took great difficulty to explain to the teachers that no book fund could be provided. Were it not for some special funds and for gifts or exchanges, there would not be the increase in the library collection listed below.

Chinese books:		
Purchase	4,256	
Gift	<u>163</u>	4,419

Western books:		
Purchase	409	
Gift	<u>100</u>	509

Pamphlets (almost entirely gifts or exchanges):		
Chinese	109	
Western	<u>2,530</u>	2,639

It may be mentioned that about one-third of the Chinese books acquired were bought through the Institute of Chinese Cultural Studies; and 986 volumes were bought with library funds of the Middle School. Among the Western books are included those bought on the Famine Fund budget and with the Keen Memorial Fund.

Gifts and Exchanges. A special effort has been made by the Pamphlet and Periodical Department to secure gifts and exchanges. In view of the fact that we have been notified by several American institutions that owing to the economic depression they have been obliged to drop our name from their free mailing lists, it is rather consoling to us to find that our attempt has not been in vain. The materials thus acquired would have cost the University some \$2,500 if we had had to pay for them. We believe that better results would be secured if all exchanges could be concentrated in the Library.

The Keen Memorial Collection. The purchase of books in this collection was started this year for the first time since 1927. Professor Bates has taken an active part in the selection of books. Owing to the high rate of exchange, the number of books that could be ordered is necessarily small, but more than one hundred and sixty (160) books have arrived and have been catalogued and placed in circulation. These books are largely of a general interest and supplement the more technical works purchased by the Institute of Chinese Cultural Studies.

Report of Library - 2

Use of the Library: In spite of the small increase in the collection, the Library is being used to the fullest extent.

Loans	28,879	
Use of reference books	<u>24,607</u>	53,486

Projects and Publications. The Agricultural Index, which was undertaken by Mr. Chen Tsu-kwei, now of the Department of Agricultural Economics and formerly of the Research Library, is ready for publication, and arrangements have just been made with a local printer. The work will be ready probably at the beginning of the coming semester. It will be a work of about 800 pages, covering material of about eighty years. The fund for publication is to be covered in large part by a grant of \$2,500 from The China Foundation. The continuation of the work which is necessary if the Index is to be of great use is being undertaken by the Library and it is suggested that every one or two years a supplement be published. Whether or not this will be realized will depend upon whether we have enough funds for the purpose.

The Catalogue of the Gazetteers or local histories in the Library was published last February as Publication No. 5 of the Library. The collection now runs to 2,104 kinds of 22,056 volumes. With the destruction of the Commercial Press Library, this collection is the second largest of its kind in the world, next only to the National Library of Peiping. In view of the gloomy financial prospect, it seems that we might not be able to spend much money on this work in the future. It would be a pity indeed if it should lag behind that of some other institutions, such as Yenching.

The work on the Index to the Contents of the Tsung Shu was reported last November, but I take pleasure in adding that the main work has already been concluded and will be ready for printing within a month or two. It indexes some 300 sets of Tsung Shu and, therefore, will prove a useful instrument for other libraries, too.

Difficulties in Administration. Finally, mention should be made of some of the difficulties that we are facing. Primarily, there are two: lack of space and lack of book funds. Many frequently used books which should be duplicated cannot be, and this causes friction between the Library and the students when a number of students make a demand for the same book at the same time. As a result, borrowers often keep the book for an unnecessarily long time, thus adding to the difficulties of the library staff. Moreover, the morale does not appear to be as good as we should desire and book thefts sometimes occur. We are doing our best to try to eliminate these difficulties, but only a building and sufficient book funds could solve these problems effectively.

Respectfully submitted,

K. C. Liu.

REPORT OF THE MIDDLE SCHOOL
to the
BOARD OF DIRECTORS
April 21, 1933

Since the last meeting of the Board of Directors, the University Middle School has undergone some important changes.

First of all, the student body has been reduced from 706 to 604. At the beginning of this semester, without any advertizing, the applications received for admittance were more than 150. We definitely decided, however, not to receive any new students. Furthermore, about a hundred or more old students of the previous semester, including nineteen graduates of the Senior Middle School, were forced to transfer to sister institutions. All these adjustments claimed a good deal of attention.

Secondly, our curriculum and general system of education have been changed, either to improve the scholarship of the students or to conform to the new standards recently promulgated by the Board of Education. The grade system has taken the place of the group system; the credit system has been changed to the semester system; required work is receiving more emphasis and electives are gradually being eliminated. Special attention is being centered around intensive work by the students. Appropriately designed text books, note books, and exercise books are being used.

Thirdly, the registration of furniture, science laboratory apparatus and library books has just been completed and a permanent record of this can be found in the office. Rules and regulations of different sections have been worked out and compiled for the guidance of the general administration.

The following have joined the faculty this semester: Mr. Cheo Shen-tong, for mathematics; Mr. Wu Yu-shen for Chinese; Miss Wu Chi-hwang for science, Mr. Lu Deh-ling for music and manual training; Mr. Shen Kai-chi and Mr. Chang Tze-chang for night class supervision. The following resigned at the end of the autumn semester: Mr. Chang Chu-kwon and Yuen Ren-chi of the Chinese Department; Mr. Yuan Doh of the Science Department; Mrs. Chang Ching-yao of the Music Department; Mr. Koh Shen-moh of the Manual Training Department; and Messrs. Chen Chi, Ting Chen, Hwang Yueh and Sie Bing-deh, night class supervisors. We regret the passing away of Mr. Tai Peng-shan in February. He had been connected with the Middle School for about twenty-three years and his services were highly appreciated by all. Mr. Cheo Chi-shan is retiring at the end of this academic year, after forty years of service in the Middle School. He has devoted his whole time and heart and life to the institution from its small beginning to the present time and we are deeply indebted to him.

Fifthly, and lastly, at the beginning of this semester a gymnasium fee of \$5.00 was charged to each student, and this fee will be charged every semester from now on to all new students. A little over \$4,000 is deposited in the bank as a gymnasium fund.

Mr. Cressy has been appointed by the Board to make a thorough study or a general survey of the Middle School and his report will serve to check up on my report. We appreciate his coming and spending valuable time with us.

Respectfully submitted,
Djang Fang

UNIVERSITY OF NANKING - MIDDLE SCHOOL

Student Body and Faculty (Fall 1929 - Spring 1933)

Semester	Enrol- ment	Administra- tors	Full-time teachers	Part-time teachers	Full-time assistant	Part-time assistants	Classes
Fall 1929	438	5	17	12	9	2	13
Spring 1930	475	4	23	11	8	1	14
Fall 1930	527	4	27	11	9	1	14
Spring 1931	581	5	26	12	10	2	14
Fall 1931	709	5	32	13	11	2	19
Spring 1932	489	5	32	12	8	3	18
Fall 1932	706	5	31	14	9	7	18
Spring 1933	604	5	35	10	9	7	18

UNIVERSITY OF NANKING - MIDDLE SCHOOL

Report of Receipts and Expenditures by Semesters from Fall 1929 to Spring 1933

RECEIPTS:

	Fall 1929	Spring 1930	Fall 1930	Spr. 1931	Fall 1931	Spr. 1932	Fall 1932
Student fees	27,857.57	29,726.95	33,128.50	37,107.50	40,699.50	30,077.80	42,357.15
Other income	364.55	804.38	4,456.62	5,346.83	2,446.81	5,968.00	4,016.84
Total	28,222.12	30,531.33	37,585.12	42,454.33	43,116.31	36,045.80	46,373.99

EXPENDITURES:

Administration	5,494.77	5,941.94	5,755.52	6,658.97	6,010.45	5,850.06	6,057.19
Operation:							
Wages	897.00	1,001.50	1,062.00	1,116.00	1,203.50	1,230.00	1,282.00
Light	1,711.56	2,118.06	1,718.69	2,857.67	1,973.43	1,792.49	1,655.46
Insurance	176.41	176.41	176.41	176.41	156.04	156.04	150.64
Repairs	3,693.82	1,907.80	7,565.54	3,925.26	5,131.00	918.07	1,232.84
Miscellaneous supplies	376.65	376.66	232.08	232.09	230.46	230.46	61.80
Instruction:							
Salaries	9,812.00	13,628.12	15,795.50	19,617.50	21,660.00	26,477.50	24,039.60
Laboratories	62.11	999.22	1,217.80	3,436.59	1,431.03	956.12	1,148.30
Manual Train.	175.85	246.08	121.62	97.65	184.31	167.33	194.42
Dept. supplies and exp.	1,472.82	862.52	1,213.69	4,261.36	3,298.33	851.16	2,035.22
Library	183.72	258.96	242.58	269.19	288.13	165.00	402.74
Student activities:							
Athletics	1,974.59	1,184.41	1,448.46	1,408.45	923.37	709.35	1,307.18
Other	570.02	546.53	574.53	578.30	366.25	529.68	660.63
Miscellaneous	447.30				1,720.40		5,447.85
Total	27,048.62	29,248.21	37,124.42	44,635.43	44,576.70	40,033.26	45,675.87
Surplus	1,173.50	1,283.12	460.70				698.12
Deficit				2,181.10	1,460.39	3,987.46	

Repairs account includes items for new buildings.
Miscellaneous covers deficit of previous year.

REPORT OF THE UNIVERSITY HOSPITAL TO THE BOARD OF DIRECTORS -

April 21, 1933.

The report of the University Hospital at this time is one of reasonable growth and health but with little savings for emergencies that may lie ahead.

The Staff is now more complete than at any time before, with a total of fifteen doctors. New life has come to us through the return of two doctors from study trips. Dr. James Cheng has had a fine trip around the world with Dr. H. H. Kung and party and, through the courtesy of the League of Nations, a fellowship allowing for study in surgery, especially the newer aspects of chest surgery and its relation to tuberculosis. Dr. C. B. Chang has recently returned from the P. U. M. C., where he enjoyed a six months' fellowship in medicine, granted by the Rockefeller Foundation. Dr. K. H. Li has recently joined our staff on Medicine upon her return from a period of study in America. Formerly she had given several years of service in hospitals in North China. For this new life and leadership we are grateful.

Because of the present situation in America, our foreign staff members have quite generally agreed in the postponement of furloughs, and Miss Hynds, having had a two months' vacation in the Philippines, is anticipating at least two more years of service before her retirement. The Chinese and foreign staff alike have cheerfully accepted the lack of increases and even the cuts in their salaries as ordered by the University and by the Mission Boards.

A very favorable step in professional cooperation has come through the formation of the Nanking Branch of the Chinese Medical Association. This brings together each month the doctors of the government institutions, the private practitioners and those of our mission hospital. Between these three groups there is an unquestionable growth of cooperative competition, and as long as this can be directed toward the raising of the standards of all, it will be helpful and welcomed by our Hospital. Even though we may find ourselves surpassed in many respects by a model government hospital, let us rejoice, but continue to do our best as long as there is a need. We cannot agree with the seeming attitude of the Laymen's Commission for mission hospitals, that of superiority or nothing. In growing Nanking even more hospitals should be needed, and it is strongly hoped that we may see clearly how best to play our part for the development of the medical profession as a whole.

The Nursing service is steadily improving as the number and quality of our students increase and our own graduates are beginning to take their share of loyal responsibility. Within certain limitations special nursing service may now be provided for those financially able or in critical need. Whatever may have been the minor justification of the repeated criticisms and attacks by one of the lesser local papers, it is encouraging now that these seem to have stopped.

The Pharmacy and the Laboratory continue in their helpful share of professional service and in the training of technicians. Both departments have done well with their fees toward raising the

Report of the Hospital - 2

Budget. The Pharmacy, especially, has received criticism because of the high charges, but there has been little profit because so much is given free. We would remind our critics both of the quality of service and drugs as compared to the drug shops on the street, and of the high rates of exchange on western medicines. Last year one-eighth of our total expenses went into the pharmacy, and the rapid increase in costs may be seen from the statements of previous years as follows:

1922	\$ 4,467	XXXX
1929-30	12,988	XXXXXXXXXXXXXX
1930-31	16,728	XXXXXXXXXXXXXXXXX
1931-32	23,050	XXXXXXXXXXXXXXXXXXXXX
1932-33 $\frac{1}{2}$	13,903	XXXIst half XXXxxxanticip.xxx

Within the work of the Evangelistic and Social Service Department the outstanding development has come through the work of Miss Chu Yu-bao, cooperating with the Sociology Departments of both our University and Ginling College in Medical Case Work. College students have received able training in this branch of work and it is hoped that these benefits may also be shared by other hospitals. Financial aid in starting this work has come largely through the Nanking Woman's Club.

The problems of Rural Health have been forcing themselves before the conscience of the world, and here in our University, associated with the agricultural leaders of China, it is inevitable that our thoughts should be turned in that way. Economic conditions preclude private practitioners at the start. Through government subsidy a beautiful demonstration has been developed at Tan Shan, but on a scale that can scarcely be duplicated in many places. Although our hospital budget can ill afford any added burdens it is hoped that we may associate ourselves in a very humble way with the development of medical work both at Wukiang and at Shwen hwachen in programs that may aim toward indigenous support through the local cooperative societies in those communities. Studying the problem in a small way first may lead later to cooperation in larger projects.

The Student Health Service on both campuses has been advanced, including the program of physical examinations, vaccinations, and dispensaries. The cooperation of some of the local practitioners in this work has been of mutual benefit. Too little has been done in health education and sanitation. Smallpox vaccination was more or less compulsory in both places this winter with excellent cooperation at the Middle School, effectively stopping the spread of smallpox after three cases had broken out. One student was expelled because he refused vaccination, but in both places the faculty members, relatively speaking, were "rare birds." Better success is hoped for next month with typhoid and cholera vaccinations. With the Schick Test this spring encouragement ran high when 58 students took it (free), but the next week when they were to return to have them examined, only 8 came back. The 50 represented wasted time and energy and drugs. It is time, too, for sanitary promotion when college professors and staff members at their homes do not live up to the requirements of the government enforced on the common farmer. Summer diseases and flies will soon be here.

Report of the Hospital - 3

In addition to the above, Free Vaccinations at the Hospital were given several times during the winter against smallpox, during March and April against diphtheria, and in May a special drive will be made against typhoid and cholera.

Statistics for last year are presented briefly as follows;

Hospital In-patients:

Daily averages - 153.5 beds	x 81.2% occupancy=	124.6 pt.das.
Average cost per patient per day	=	\$3.20
Yearly totals - 3,265 admissions	x 14 days av.stay=	45,627 pt.das.
Dispensary visits 19,845 new	+ 30,278 old	= 50,123 visits
Special practice, home and office calls	=	1,743 visits
Student health clinics and examinations (estimated)	=	8,000 visits

A brief review of Finances may also be of interest. The following chart shows the trends of budgets, expenses, and receipts.

1928-29	E = \$ 86,031 R = 97,114	EEEEEEEEEEEEEEEEEEI RRRRRRRRRRRRRRRRRI
1929-30	E = 133,671 R = 125,758	EEEEEEEEEEEEEEEEEEEEEEEI RRRRRRRRRRRRRRRRRRRI
1930-31	B = 123,587 E = 158,862 R = 158,920	BBBBBBBBBBBBBBBBBBBI EEEEEEEEEEEEEEEEEEEEEEEI RRRRRRRRRRRRRRRRRRRI
1931-32	B = 153,244 E = 181,923 R = 181,221	BBBBBBBBBBBBBBBBBBBI EEEEEEEEEEEEEEEEEEEEETII RRRRRRRRRRRRRRRRRRRI
1932-33 thr ough Feb. 28	B = 182,500 E = 108,654 R = 119,107	BBBBBBBBBBBBBBBBBBB2/3BBBBBBBBBBBI EEEEEEEEEEEEEEEEEEEI RRRRRRRRRRRRRRRRRI

The following chart shows the trends in sources of receipts:

	Non-professional		Professional
	Western	Local	
1922	57%	2%	41%
1928-29	39%	2%	59%
1931-32	18%	3%	79%

Considering the inevitable decrease in the Western receipts, a real effort should be made to increase the local gifts, but until that is done the increase of patients' fees seems the only solution. The endowment of one free bed by Mrs. Buck has been very encouraging.

Report of the Hospital - 4

The difficulties and desires in view are several:

1. The widening of the Chung Shan Road still hangs heavily over our heads and it would be a great relief to get that building moved before being compelled to do it in a hurry. It may seem necessary to sell some land to do it, but we do not like to do this unless for a most favorable price, or exchange for the University's east compound to meet the Alumni's request.

2. A new entrance and gate house is urgently needed but may better await the widening of the road.

3. A water supply through the city is expected soon but if we should use it in the amounts used at the Wuhu Hospital, it will cost us about \$8,000 a year.

4. Professional equipment for electrical therapy and for improvement of the X-Ray is urgently needed.

5. The professional staff needs strengthening especially through better salaries for the better doctors, for in this respect we meet with heavy competition outside. In addition, at this time we are likely to be at low ebb for foreign doctors on account of furloughs, and beyond the furloughs there is the real anxiety about their support because of the condition of the Boards.

6. Increased local support should be our first aim to meet these needs, and an increase in rates if necessary. The latter, however, is risky considering the anticipated competition of the beautiful, new hospital about to be opened with large government subsidy.

That we may ever keep foremost the spirit and attitude of Jesus in serving our fellow men is still our chief desire. If we might really attain this, our other problems would also be solved.

Respectfully submitted,

J. H. Daniels, M. D.

Acting Superintendent.

REPORT OF THE DIRECTOR OF UNIVERSITY DEVELOPMENT

UNIVERSITY OF NANKING

April 21, 1933

Last fall, President Chen suggested several items that might be included in the program of the Director of University Development. These were: (1) some occasional publications on behalf of the University; (2) contact with the Founders and with friends of the University in the United States; (3) contact with the Harvard-Yenching Institute and with the Hall Estate; (4) sharing in the correlated program of the Christian colleges in China, with special reference to the correlation of the work of higher education in Nanking; (5) an organization of friends of the University in the United States in addition to the Founders.

During these past six months, we have tried to develop this program as follows:

1. Publicity, like charity, should begin at home. The Chinese press, particularly in Nanking, has been well served and supplied with news items but there seemed to be a need and opportunity for news about the University in the English newspapers published in Shanghai, which are read by alumni and friends of the University in China.

News releases have been sent to five newspapers: The North-China Daily News, The China Press, The Shanghai Evening Post and Mercury, The Shanghai Times, and The China Weekly Review, whenever some events of special interest have occurred. The newspapers and The China Weekly Review have given good space to these articles and we expect they will continue to use them.

A printed letter of about four thousand words has been mailed to approximately seven hundred individuals in the United States and these printed letters will be sent out at intervals in the future. The College of Agriculture publishes some attractive and readable "Notes," which are sent to a mailing list of about one hundred and seventy-five individuals and institutions. Yenching University and Lingnan have quarterly or occasional bulletins published from their New York offices. Nanking ought to have such an office with some one in charge who will develop the mailing list, check up on errors, and act as promotional representative of the University in America. We had thought of trying to publish a bulletin in New York, with the help of the furloughed members of the staff. The execution of this plan has been delayed, however, and we have decided to publish the first number of the quarterly or bulletin in Shanghai and to mail it from China. The cost of additional issues of the bulletin will exceed the \$500 now in the budget for next year; the continuance of this publication will depend upon the decision of the Founders as to the use of gains in exchange for next year.

One of the most successful means of publicity now being used in America is the 16mm. motion picture. This can be used for group meetings for gatherings of as many as 500 people, without fire permit, and at much less cost than the 35mm. pictures. We are completing an 800-ft. two-reel film called "A Christian University at the Capital of China" and will send it to the University office in New York. The University of Nanking is the first of the universities in China to make use of such visual presentation of its work.

2. We have kept in touch with the Founders through (a) sending them calendars of the University at Christmas time; (b) sending them newspaper clippings and reports about the University; and (c) writing fully about the Directors' meetings and about important devel-

opments during the year to the Chairman and Secretary of the Founders.

3. A letter incorporating action of the Directors, requesting an appropriation from the Harvard-Yenching Institute for a building to house the J. C. Ferguson art collection, was sent and a reply has been received asking for detailed estimates and plans. It is suggested the President appoint representatives of the Directors to supply this information.

4. The Director attended the meetings of the Council of Higher Education, held in Shanghai January 20-24, and acted as secretary of the Committee on Correlation of the Board of Directors, which met in Shanghai on December 5, and sent out a report with recommendations upon which the Directors are asked to act.

5. It is not feasible to try to form at long distance an organization of friends of the University in America, but it is hoped that through the supplying of publicity items and through correspondence, friends will be won who later may be willing to join in an association of friends of the University. When the financial situation in the United States improves, it is hoped a secretary or representative of the University can be secured, who will have an office in New York and will act as promotion agent of the University in America. Meanwhile, it is hoped that interest in the University can be increased and gifts secured here in China.

In addition to the specific relationships indicated above, I have been happy to share in conferences with the Vice-President of the Rockefeller Foundation, and, in association with the President and the Treasurer and with Dean Sie and Dean Wei, to present the request of the University for the College of Science and the College of Agriculture.

Recommendations

1. That the program for the Director of University Development outlined by Dr. Chen be approved.

2. That a committee be appointed to advise concerning the work of the Director. (Suggested committee: Dr. Chen, Dean Liu, Dean Wei, Dean Sie, Dr. K. C. Liu, Miss Priest, Mr. Bates, Mr. Buck, Dr. Smythe and Mr. Wheeler.)

3. That the budget for the coming year of \$500 be approved:

Office expense	\$100	
Printed letters (3)	250	
Bulletin:	150	\$500

Note: The item for bulletin will cover only one issue and it is hoped that an additional \$500 can be made available for this item from gains in exchange under the control of the Board of Founders.

It has been an inspiration to come to know more of the fine and fruitful service of the University. The University is serving China in many practical and effective ways and we are indebted in this service to the wise and energetic leadership of Dr. Chen and of the other officers of the administration.

Respectfully submitted,
W. Reginald Wheeler.

REPORT OF THE UNIVERSITY HOSPITAL TO THE BOARD OF DIRECTORS -

April 21, 1933.

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Report of the Hospital - 2

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1932-33 $\frac{1}{2}$	13,903	XXXX1st half XXXxxxanticip.xxx

Within the work of the Evangelistic and Social Service Department the outstanding development has come through the work of Miss Chu Yu-bao, cooperating with the Sociology Departments of both our University and Ginling College in Medical Case Work. College students have received able training in this branch of work and it is hoped that these benefits may also be shared by other hospitals. Financial aid in starting this work has come largely through the Nanking Woman's Club.

The problems of Rural Health have been forcing themselves before the conscience of the world, and here in our University, associated with the agricultural leaders of China, it is inevitable that our thoughts should be turned in that way. Economic conditions preclude private practitioners at the start. Through government subsidy a beautiful demonstration has been developed at Tan Shan, but on a scale that can scarcely be duplicated in many places. Although our hospital budget can ill afford any added burdens it is hoped that we may associate ourselves in a very humble way with the development of medical work both at Wukiang and at Shwen hwachen in programs that may aim toward indigenous support through the local cooperative societies in those communities. Studying the problem in a small way first may lead later to cooperation in larger projects.

The Student Health Service on both campuses has been advanced, including the program of physical examinations, vaccinations, and dispensaries. The cooperation of some of the local practitioners in this work has been of mutual benefit. Too little has been done in health education and sanitation. Smallpox vaccination was more or less compulsory in both places this winter with excellent cooperation at the Middle School, effectively stopping the spread of smallpox after three cases had broken out. One student was expelled because he refused vaccination, but in both places the faculty members, relatively speaking, were "rare birds." Better success is hoped for next month with typhoid and cholera vaccinations. With the Schick Test this spring encouragement ran high when 58 students took it (free), but the next week when they were to return to have them examined, only 8 came back. The 50 represented wasted time and energy and drugs. It is time, too, for sanitary promotion when college professors and staff members at their homes do not live up to the requirements of the government enforced on the common farmer. Summer diseases and flies will soon be here.

Considering the inevitable decrease in the Western receipts, a real effort should be made to increase the local gifts, but until that is done the increase of patients' fees seems the only solution. The endowment of one free bed by Mrs. Buck has been very encouraging.

Report of the Hospital - C

The difficulties and desires in view are several:

1. The widening of the Chung Shan Road still hangs heavily over our heads and it would be a great relief to get that building moved before being compelled to do it in a hurry. It may seem necessary to sell some land to do it, but we do not like to do this unless for a most favorable price, or exchange for the University's east compound to meet the Alumni's request.

2. A new entrance and gate house is urgently needed but may better await the widening of the road.

3. A water supply through the city is expected soon but if we should use it in the amounts used at the Wuhu Hospital, it will cost us about \$8,000 a year.

4. Professional equipment for electrical therapy and for improvement of the X-Ray is urgently needed.

5. The professional staff needs strengthening especially through better salaries for the better doctors, for in this respect we meet with heavy competition outside. In addition, at this time we are likely to be at low ebb for foreign doctors on account of furloughs, and beyond the furloughs there is the real anxiety about their support because of the condition of the Boards.

6. Increased local support should be our first aim to meet these needs, and an increase in rates if necessary. The latter, however, is risky considering the anticipated competition of the beautiful, new hospital about to be opened with large government subsidy.

That we may ever keep foremost the spirit and attitude of Jesus in serving our fellow men is still our chief desire. If we might really attain this, our other problems would also be solved.

Respectfully submitted,

J. H. Daniels, M. D.

Acting Superintendent.

REPORT OF THE UNIVERSITY LIBRARY

April 21, 1933

The work of the University Library since the last meeting of the Board may be summarily reported under the following headings:

Contents of the Library. The total number of books, pamphlets and periodicals up to the end of March 1933 are as follows:

Chinese books	97,454	
Western books	22,249	
Pamphlets	<u>49,712</u>	168,415

These figures, as they usually do, include books, etc., in the Middle School Library and the University Hospital Library.

Additions. The Library suffered a great deal this year by the cut made in book appropriations. It took great difficulty to explain to the teachers that no book fund could be provided. Were it not for some special funds and for gifts or exchanges, there would not be the increase in the library collection listed below.

Chinese books:		
Purchase	4,256	
Gift	<u>163</u>	4,419
Western books:		
Purchase	409	
Gift	<u>100</u>	509
Pamphlets (almost entirely gifts or exchanges):		
Chinese	109	
Western	<u>2,530</u>	2,639

It may be mentioned that about one-third of the Chinese books acquired were bought through the Institute of Chinese Cultural Studies; and 986 volumes were bought with library funds of the Middle School. Among the Western books are included those bought on the Famine Fund budget and with the Keen Memorial Fund.

Gifts and Exchanges. A special effort has been made by the Pamphlet and Periodical Department to secure gifts and exchanges. In view of the fact that we have been notified by several American institutions that owing to the economic depression they have been obliged to drop our name from their free mailing lists, it is rather consoling to us to find that our attempt has not been in vain. The materials thus acquired would have cost the University some \$2,500 if we had had to pay for them. We believe that better results would be secured if all exchanges could be concentrated in the Library.

The Keen Memorial Collection. The purchase of books in this collection was started this year for the first time since 1927. Professor Bates has taken an active part in the selection of books. Owing to the high rate of exchange, the number of books that could be ordered is necessarily small, but more than one hundred and sixty (160) books have arrived and have been catalogued and placed in circulation. These books are largely of a general interest and supplement the more technical works purchased by the Institute of Chinese Cultural Studies.

Report of Library - 2

Use of the Library: In spite of the small increase in the collection, the Library is being used to the fullest extent.

Loans	28,879	
Use of reference books	<u>24,607</u>	53,486

Projects and Publications. The Agricultural Index, which was undertaken by Mr. Chen Tsu-kwei, now of the Department of Agricultural Economics and formerly of the Research Library, is ready for publication, and arrangements have just been made with a local printer. The work will be ready probably at the beginning of the coming semester. It will be a work of about 800 pages, covering material of about eighty years. The fund for publication is to be covered in large part by a grant of \$2,500 from The China Foundation. The continuation of the work which is necessary if the Index is to be of great use is being undertaken by the Library and it is suggested that every one or two years a supplement be published. Whether or not this will be realized will depend upon whether we have enough funds for the purpose.

The Catalogue of the Gazetteers or local histories in the Library was published last February as Publication No. 5 of the Library. The collection now runs to 2,104 kinds of 22,056 volumes. With the destruction of the Commercial Press Library, this collection is the second largest of its kind in the world, next only to the National Library of Peiping. In view of the gloomy financial prospect, it seems that we might not be able to spend much money on this work in the future. It would be a pity indeed if it should lag behind that of some other institutions, such as Yenching.

The work on the Index to the Contents of the Tsung Shu was reported last November, but I take pleasure in adding that the main work has already been concluded and will be ready for printing within a month or two. It indexes some 300 sets of Tsung Shu and, therefore, will prove a useful instrument for other libraries, too.

Difficulties in Administration. Finally, mention should be made of some of the difficulties that we are facing. Primarily, there are two: lack of space and lack of book funds. Many frequently used books which should be duplicated cannot be, and this causes friction between the Library and the students when a number of students make a demand for the same book at the same time. As a result, borrowers often keep the book for an unnecessarily long time, thus adding to the difficulties of the library staff. Moreover, the morale does not appear to be as good as we should desire and book thefts sometimes occur. We are doing our best to try to eliminate these difficulties, but only a building and sufficient book funds could solve these problems effectively.

Respectfully submitted,

K. C. Liu.

REPORT OF THE COLLEGE OF ARTS

April 21, 1933

The work of the College of Arts this semester is going on quietly and satisfactorily, with 182 students registered, including 3 special students, 12 Ginling students and 3 students taking the special course in Chinese. That the number of students this semester is comparatively smaller is due to two reasons: (1) there are very few junior and senior students because in the fall of 1930 too few students were admitted; and (2) about 20 students wrote before the opening of the semester that they would come later, but for some reason they did not come.

Distribution of Students - Spring 1933

Classification Department	Sophomore		Junior		Senior		Number of Major Students
	Major	Minor	Major	Minor	Major	Minor	
Chinese	3	4	1	4	3	6	7
Economics	21	5	5	4	7	-	33
Education	7	3	6	1	2	1	15
English	3	8	2	3	-	2	5
History	7	9	1	2	2	4	10
Political Science ...	7	6	3	2	4	4	14
Sociology	1	4	2	1	1	4	5
Special Chinese							3
Freshmen							65
Freshmen on Probation							10
Ginling students							12
Special students							3
Total							182

Remarks: Freshmen students are not classified into different departments.

Report of the College of ^{Arts} Science - 2

This semester, ninety-three courses, representing 282 credits, are being offered. In some advanced courses, the students are few for the reasons mentioned, but the courses must be offered as they are required for graduation. There are the following small classes:

3	classes	with	1	student	in	each
3	"	"	2	"	"	"
4	"	"	3	"	"	"
9	"	"	4	"	"	"
2	"	"	5	"	"	"

The staff this semester is slightly different from that of last year. Mr. Liao Wen-kwei, professor of philosophy, and Mr. Peng Peh-chuan, professor of education, resigned. Mr. Wu Chu-an and Mr. Chang Tao-chih have joined our faculty, the former teaching Chinese songs and the latter school administration.

I am glad to report that Mrs. F. P. Jones is offering a course in English this semester, and Mrs. Steward a course in shorthand. In addition, Mr. Wang Chung-ling and Mr. Chen Teng-yuan of the Institute of Chinese Cultural Studies, teach Japanese and Ancient Chinese History respectively.

The magazines published by the College of Arts, such as Ching Seng and Tsi Wen, by the Chinese Department, the Political Review, by the Department of Political Science, and the Arts College Quarterly, by the College as a whole, have attracted public attention, as shown by requests for these magazines by individuals and schools and local libraries. Although no funds are provided for these publications, an effort is made to continue them.

As regards research, each department has done the best it can with the funds at its disposal, the total for all departments being \$440. Dr. Smythe and Mr. Hu Chen are engaged in a project entitled "A study of the composition of the Chinese family." Dr. Ma Wen-hwan and Mr. Kao Ping-chwen, of the Political Science Department, have made a study of the administrative system of Chinese political institutions from the Reform Movement to the present day. Under Dr. Ma's leadership, the University has organized an International Relations Club which publishes a monthly bulletin on China's Foreign Relations. In the Department of Economics the students are busy making an index for research in the economic field, under the guidance of Mr. Wu Shi-shui and Mr. Ho Si-fang. The Department of Education has been ambitious in the construction of all sorts of education tests for elementary schools.

Respectfully submitted,

N. C. Liu, Dean

REPORT OF THE INSTITUTE OF CHINESE CULTURAL STUDIES

April 21, 1938

1. Changes in Personnel.

Mr. Hwang Yuin-mei abruptly left the Institute by the middle of the autumn semester and joined the editorial board of the World Book Company. Mr. Hsu I-tang, having completed his graduate study at the University of Paris, returned to Shanghai on April 4th. He will be with us in a few days. His doctor's dissertation on the subject, *Les Trois Grandes Races de la Province du Yun-nan*, has been published. He will plan and get ready for his course to be offered in the College of Arts next year. Meanwhile he will start his research work on a project to be discussed and decided upon in consultation with the Director.

2. Works Published.

(1) Dr. Ferguson's Collection of Oracle Bones. As you will recall, Dr. Ferguson gave to the University a number of oracle bones as a gift. Mr. Shan Chen-tsu had rubbings made from the inscriptions and wrote explanatory notes for them. The work consists of two parts; namely, collotyped reproductions of the rubbings and explanatory notes. This work is printed in Peiping for there is facility for printing such publications there.

(2) Mr. M. S. Bates' work entitled "An Introduction to Oriental Journals in Western Languages." This publication describes the general nature and contents of nineteen important journals published in various countries in the English, French and German languages. A carefully selected bibliography of nearly four hundred articles presents many of the more valuable writings in these journals with brief explanatory notes where necessary. The bibliography is indexed by authors and by subjects in order to assist users to find articles in their various fields of inquiry.

(3) Chronological Biography of Shao Er-yuin, by Hwang Yuin-mei. This work is a study of the life of the great historian. He took charge of the section on history of the Imperial Catalogue. The author of the present publication takes pain to gather materials from the works of the authors contemporary with Shao to describe his life career as a great historian. Much emphasis is laid upon his scholarship and influence upon scholars of his time.

3. Works in Press.

(1) A Study in Bone Inscriptions of Various Collectors, by Mr. Shan Chen-tsu. This work contains 704 plates, i. e., collotyped reproductions of the rubbings of which sixty-two are from Mr. Smith and the rest from various collectors in Peiping. Besides these plates, Mr. Shan wrote explanatory notes for the inscriptions.

(2) Mr. Chen Teng-yuen has got his Treatise on the Philosophy of Yen Si-chai () in final form and it went to press a few days ago. This work is a study in the philosophical conceptions of the great teacher and his influence. The work consists of ten chapters; viz., (a) Introduction, (b) Yen's life, (c) The essence of his philosophy, (d) His philosophy and that of the Chen brothers () of the Sung Dynasty and Chu Hsi (), (e) His philosophy and that of Lu Hsiang-shan () and Wang Yang-ming (), (f) His educational philosophy, (g) His political philosophy, (h) His philosophy and textual criticism, (i) The Yen School, (j) The decline of this school.

So much for the publications of the Institute which are the results of the research work of the staff members. Now permit me to add a few words concerning the teaching work of the staff members of the Institute. Professor Bates devotes two-thirds of his time to teaching

Report of the Institute of Chinese Cultrual Studies -2

and administrative work in the History Department. Mr. Liu Chi-hsuen carries a full load of teaching, and the same with Mr. Chen Kung-luh. Mr. Wang Chung-ling has a class in Japanese, which meets four hours a week, and Mr. Chen Teng-yuen has a class in Chinese history which meets three hours a week. Mr. Shan is doing field work at Peiping now but he will teach in the College of Arts next semester.

4. A Statement regarding the line of work that the Institute will follow:

The general nature of the line of work that the Institute will follow in the future reveals itself in the draft of regulations of the Institute which is submitted for the examination and consideration of the Board of Directors at its meeting this spring. The draft is a revision of the one submitted to the Board of Directors at their last meeting. Three members of the Governing Committee, Prof. M. S. Bates, Dr. K. C. Liu and I, were appointed by President Chen to revise the regulations as submitted at present. The Governing Committee will draw up by-laws to look after details which do not come into the regulations.

To be more specific, the work of the Institute will follow the following lines:

(1) To encourage staff members of the Institute and faculty members of the College of Arts, particularly those of the History Department to do research work in the particular fields which they are responsible for teaching; thus through research or intensive study their teaching may be strengthened.

(2) To encourage advanced students of the College of Arts to do intensive work in connection with the courses of Chinese culture, particularly those of a historical nature, so that they may get real training from such courses. This will largely depend upon the teachers' efforts to connect the teaching work with the work of the Institute. Work along this line is being tried out.

(3) To equip appropriately and sufficiently book facilities for both faculty members and students. We have been doing this since the formation of the Institute.

(4) To provide expert service and reference guidance and help to faculty members and students so as to facilitate their research work or intensive study. In the matter of writing graduation theses, the teachers who direct the writing of such theses by senior students of the College of Arts, the reference librarian of the Institute, and the University Librarian can do a great deal to help. And for this purpose, though not only and exclusively, Mr. Yu Yuen-pu, of the Institute, records each Chinese book the Institute has bought, on a card specially designed for full bibliographical information.

(5) Such and similar reference work of the Institute should be extended to faculty members and students of Ginling College at least, if not to students of other institutions in Nanking. In order to be able to carry out such a function, the Institute should have more adequate housing facilities. We anticipate the pleasure of seeing the need of housing Dr. Ferguson's art collection and of carrying out the aforesaid function, met before long.

Respectfully submitted,

T. L. Tsu,

Chairman of the Governing Committee,
Institute of Chinese Cultural Studies.

10 April 1933.

April 21, 1933

REGULATIONS
of
THE INSTITUTE OF CHINESE CULTURAL STUDIES
UNIVERSITY OF NANKING
(A draft pending action by the Board of Directors.)

Article I

The purposes of the Institute of Chinese Cultural Studies shall be (1) to promote critical study and interpretation of Chinese culture, (2) to strengthen instruction in Chinese cultural subjects in the College of Arts, particularly those of a historical nature, (3) to provide for faculty members and advanced students of the University training and facilities for intensive studies in Chinese culture.

Article II

The Institute shall have a Governing Committee, the Chairman and two other members of which shall be appointed by the President of the University from among the staff of the Institute. The President and the Dean of the College of Arts shall be members ex-officio. The Governing Committee shall discuss and decide upon the general policy of the Institute and shall meet at least once every semester.

Article III

The Chairman of the Governing Committee shall be the responsible Director of the Institute. The staff members of the Institute shall be appointed by the President of the University upon the recommendation of the Director.

Article IV

The Assistants of the College of Arts of the University may be admitted to do research work under the plan approved by the Governing Committee.

Article V

All staff members of the Institute above the rank of clerical assistant shall at the same time be teachers in the College of Arts.

Article VI

The Director shall appoint a Reference Librarian of the Institute. The Director, the University Librarian, the Reference Librarian, and one other staff member, appointed by the Director, shall act as a Book Committee for the Institute.

288

Regulations of the Institute of Chinese Cultural Studies - 2

Article VII

The Publication Committee of the Institute shall be composed of three to five members, who shall be appointed by the President of the University upon the recommendation of the Director from among the staff members of the Institute and teachers of the College of Arts. The Committee shall recommend the matters concerning publications of the Institute to the Governing Committee for final decision.

Article VIII

The Institute Council shall be composed of the following members: Director of the Institute, Dean of the College of Arts, and all research workers of the Institute. The Council shall meet at least once a semester to discuss the planning of research projects.

Article IX

At least three times each semester the entire staff of the Institute shall meet for report and discussion of the studies carried on by the various members.

Article X

The Institute will try to provide for the University and the community public lectures on Chinese culture to be given by its own members or by invited scholars.

REPORT OF THE COLLEGE OF AGRICULTURE

April 21, 1933

One of the important developments in the last few months has been the gift of the Shanghai Commercial and Savings Bank of \$63,000 covering a period of three years to promote the rural co-operative program. Of this amount, \$20,000 a year for three years is to help cover the expenses of two foreign specialists, and the remaining \$3,000 will be used for ten scholarships of \$100 a year for three years for students specializing in rural cooperatives in this College.

The purpose of the gift is to make it possible for students to receive adequate training from trained men in the field of rural cooperatives, so that they may go to educational institutions throughout China and train men as well as organize cooperatives in the best possible manner. There has been a tendency for rural co-operatives to copy the organization and methods of urban cooperatives and there is need for the development of a type of cooperative that is more suited to rural conditions. There is more money in the banks in the cities of China than can be used in the urban districts, and at the same time there is great need for capital in rural districts. Under present conditions the banks are unwilling to lend to the farmers the money of which they are so much in need, because of the risk involved. If the cooperatives were built on a sound basis under trained men, the banks would be willing to send to the country money to be used in agricultural improvement. The farmers are in real need of this help and it is the object of this College to train men for leadership in cooperatives. The grant from the Shanghai Bank will make available specialists for teaching students and help a few students to take on the financial burden of College. When the cooperative organizations are well organized, probably all the banks in China will be willing to make loans to farmers through these organizations. At present the banks are unwilling to take the risk.

Last year, the Shanghai Commercial and Savings Bank organized some cooperatives at Wukiang and the experiment proved very successful. Money was loaned to farmers at 12% interest instead of the local rate of about 30%. The loans were returned promptly, since the interest was within reasonable limits. The value of cooperatives has been proven by this experiment and it is the object of the College to make cooperative organization possible throughout China. The gift of the Bank will further this plan by teaching students and giving advice and help to societies already started.

Mr. P. W. Tsou, head of the Credit Department of the Shanghai Commercial and Savings Bank, is interested in helping to finance cooperatives in connection with an experimental farm with the idea of coordinating cooperatives with other phases of agricultural life in the most efficient way possible. This will make it possible for the farmers to increase the number and scope of their activities.

Report of College of Agriculture - 2

The gift of the Shanghai Commercial and Savings Bank promises to be an important step in the growth of the cooperative program throughout China in three important ways, the training of men, the organization of societies, and the stimulation of the interest of outside organizations.

A second important development in the activities of the College is the cooperation with the Mass Education Movement at Tingshsien at the request of Dr. Y. C. James Yen. The College has agreed to take charge of the crop improvement and animal husbandry projects at that station, two phases of the larger program of the Mass Education Movement for relieving poverty and raising the standard of living of the poorer classes. Dr. Love studied the situation at Tingshsien when he was in the North and recently Dr. T. H. Shen and Messrs. S. T. Shen and T. T. Ong of Yenching made a trip to Tingshsien to survey the agricultural situation and make plans for a future program for developing the best strains of farm crops and farm animals, preferably native, for use in that region. It has been decided that Tingshsien will be a good cotton center and major emphasis is to be placed on the development of improved strains of cotton. Experiments on kaoliang, millet, wheat and corn will also be carried on. Mr. C. P. Tu and C. T. Tsing, both well trained in crop improvement, have been appointed to Tingshsien for this work. The purpose of the program is to give Tingshsien the benefit of supervision by trained men from this college and to strengthen the crop improvement program in the North.

The National Christian Council, through Mr. E. C. Lobenshtine and Mr. Chang Fu-liang, has decided to put the returned rehabilitation loans made after the 1931 flood into permanent rural improvement by using the funds in the development of rural cooperatives. The Council has asked this College, under the direction of the Department of Agricultural Economics, to take charge of this undertaking, which is to be carried on in cooperation with the church and mission agencies in the areas where loans were made. Mr. Hsu Chen and his assistant, Mr. Tang Hsi-hsien, have made trips to various localities where loans were made and consulted with the mission and church authorities there. The plan is being favorably received. A good percentage of the loans have been returned and plans are being made for the practical use of these funds for rural cooperatives. A copy of the agreement between the missions and the College is attached.

Respectfully submitted,

K. S. Sic, Dean.

TENTATIVE MEMORANDUM OF AGREEMENT BETWEEN THE MISSIONS
AND THE COLLEGE OF AGRICULTURE AND FORESTRY
OF THE UNIVERSITY OF NANKING REGARDING
THE DEVELOPMENT OF RURAL COOPERATIVES
IN VARIOUS TERRITORIES WITH FUNDS
RETURNED FROM THE REHABILITATION
LOAN MADE BY THE NATIONAL
CHRISTIAN COUNCIL

1. This program of promoting rural cooperatives in the mission field is a cooperative project between the Missions and the University of Nanking:- So the Mission will take this project as part of its social service work, and the University of Nanking as part of its extension program.
2. Inasmuch as the College of Agriculture and Forestry has been entrusted by the National Christian Council with the funds from the rehabilitation loans, such loans as have already been collected should be refunded immediately either to the National Christian Council or to the Treasurer of the University of Nanking.
3. The College of Agriculture and Forestry will send a representative to the mission area to help the local worker to organize the co-operatives and to give advice and direction regarding the technique of the method of organization, the business management and financial supervision of the cooperatives. The Mission in the field will not pay any traveling expenses of the representative sent by the College in connection with this program.
4. The Mission in the field is responsible for the selection of a competent person to be in charge; the right locality for cooperatives; and personnel for members of the cooperatives in their territory.
5. The work will be carried on by the Mission under the technical and financial supervision of the Department of Agricultural Economics of the College of Agriculture and Forestry of the University of Nanking.
6. Each Mission shall appoint some person or persons of their mission subject to the approval of the College of Agriculture and Forestry to be definitely responsible for this program, and must use a definite amount of time for this work.
7. After the organization of societies and registration of such societies by the government, they must be recognized by the College as fulfilling all conditions of such cooperatives before any loan can be granted by the College.
8. Application for loans must be made to the College through the persons in charge appointed by the Mission. Final decision in the granting of loans to societies rests with the College.
9. Loans will be granted to the sound cooperatives in each area: (1) according to the needs and capacity of that district; (2) not to exceed the total amount refunded by the Mission for rehabilitation

Agreement between Missions and C of A & F -

loans, (3) provided the economic capacity of the cooperative permits, additional loans may be granted if funds are available.

10. It is suggested that interest rates be fixed as follows:
 - 1% per month will be charged by the College to the cooperative.
 - 1.2% per month will be charged to the cooperative for loans extended over the contracted period.
 - 1.5% per month will be charged by the cooperatives to the members.
 - .5% will be used for overhead of cooperative and the surplus will be disposed of according to the by-laws of the cooperative.
11. Each Mission may reserve a sum, not to exceed one-third of the interest on each loan collected by the College of Agriculture and Forestry from the cooperative in each area financed by this fund, to be used for the expenses of the person appointed by the Mission for this work. The proposed budget for this purpose must be approved by the College of Agriculture and Forestry.

If this amount is not needed, it will remain as part of the fund allocated for loans to that area, but the College has the final decision as to the use of the money.

(This overhead is in no way connected with the overhead of each cooperative which is to come out of the difference of .5% interest collected by the cooperative.)
12. After loans are granted, the activities of the cooperatives should go forward under their own organization, with close supervision from persons in charge. From time to time a representative of the College will visit the cooperatives for a general survey of the progress being made.
13. Every loan must be refunded to the Treasurer of the University of Nanking as soon as it is collected.
14. A report of the status of each society should be made by the persons in charge every three months. This report may be brief but should give the status of loans outstanding.
15. Either the Mission or the College may discontinue the agreement with a notice of six months and all loans must be repaid with interest before the agreement is ended.

(These are tentative suggestions for the basis of the new program. It must be remembered that this is a new scheme and many rearrangements will probably be necessary before it works smoothly.)

402

REPORT OF THE MIDDLE SCHOOL
to the
BOARD OF DIRECTORS
April 21, 1933

Since the last meeting of the Board of Directors, the University Middle School has undergone some important changes.

First of all, the student body has been reduced from 706 to 604. At the beginning of this semester, without any advertizing, the applications received for admittance were more than 150. We definitely decided, however, not to receive any new students. Furthermore, about a hundred or more old students of the previous semester, including nineteen graduates of the Senior Middle School, were forced to transfer to sister institutions. All these adjustments claimed a good deal of attention.

Secondly, our curriculum and general system of education have been changed, either to improve the scholarship of the students or to conform to the new standards recently promulgated by the Board of Education. The grade system has taken the place of the group system; the credit system has been changed to the semester system; required work is receiving more emphasis and electives are gradually being eliminated. Special attention is being centered around intensive work by the students. Appropriately designed text books, note books, and exercise books are being used.

Thirdly, the registration of furniture, science laboratory apparatus and library books has just been completed and a permanent record of this can be found in the office. Rules and regulations of different sections have been worked out and compiled for the guidance of the general administration.

The following have joined the faculty this semester: Mr. Cheo Shen-tong, for mathematics; Mr. Wu Yu-shen for Chinese; Miss Wu Chi-hwang for science, Mr. Lu Deh-ling for music and manual training; Mr. Shen Kai-chi and Mr. Chang Tze-chang for night class supervision. The following resigned at the end of the autumn semester: Mr. Chang Chu-kwon and Yuen Ren-chi of the Chinese Department; Mr. Yuan Doh of the Science Department; Mrs. Chang Ching-yao of the Music Department; Mr. Koh Shen-moh of the Manual Training Department; and Messrs. Chen Chi, Ting Chen, Hwang Yueh and Sie Bing-deh, night class supervisors. We regret the passing away of Mr. Tai Peng-shan in February. He had been connected with the Middle School for about twenty-three years and his services were highly appreciated by all. Mr. Cheo Chi-shan is retiring at the end of this academic year, after forty years of service in the Middle School. He has devoted his whole time and heart and life to the institution from its small beginning to the present time and we are deeply indebted to him.

Fifthly, and lastly, at the beginning of this semester a gymnasium fee of \$5.00 was charged to each student, and this fee will be charged every semester from now on to all new students. A little over \$4,000 is deposited in the bank as a gymnasium fund.

Mr. Cressy has been appointed by the Board to make a thorough study or a general survey of the Middle School and his report will serve to check up on my report. We appreciate his coming and spending valuable time with us.

Respectfully submitted,
Djang Fang

UNIVERSITY OF NANKING - MIDDLE SCHOOL

Student Body and Faculty
(Fall 1929 - Spring 1933)

Semester	Enrol- ment	Administra- tors	Full-time teachers	Part-time teachers	Full-time assistant	Part-time assistants	Classes
Fall 1929	438	5	17	12	9	2	13
Spring 1930	473	4	23	11	8	1	14
Fall 1930	527	4	27	11	9	1	14
Spring 1931	581	5	26	12	10	2	14
Fall 1931	709	5	32	13	11	2	19
Spring 1932	489	5	32	12	8	3	18
Fall 1932	706	5	31	14	9	7	18
Spring 1933	604	5	35	10	9	7	18

UNIVERSITY OF NANKING - MIDDLE SCHOOL

Report of Receipts and Expenditures by Semesters from Fall 1929 to Spring 1933

RECEIPTS:

	Fall 1929	Spring 1930	Fall 1930	Spr. 1931	Fall 1931	Spr. 1932	Fall 1932
Student fees	27,857.57	29,726.95	33,128.50	37,107.50	40,699.50	30,077.80	42,357.15
Other income	364.55	804.38	4,456.62	5,346.83	2,446.81	5,968.00	4,016.84
Total	28,222.12	30,531.33	37,585.12	42,454.33	43,146.31	36,045.80	46,373.99

EXPENDITURES:

Administration	5,494.77	5,941.94	5,755.52	6,658.97	6,010.45	5,850.06	6,057.19
Operation:							
Wages	897.00	1,001.50	1,062.00	1,116.00	1,203.50	1,230.00	1,282.00
Light	1,711.56	2,118.06	1,718.69	2,857.67	1,973.43	1,792.49	1,655.46
Insurance	176.41	176.41	176.41	176.41	156.04	156.04	150.64
Repairs	3,693.82	1,907.80	7,565.54	3,925.26	5,131.00	918.07	1,232.84
Miscellaneous supplies	376.65	376.66	232.08	232.09	230.46	230.46	61.80
Instruction:							
Salaries	9,812.00	13,628.12	15,795.50	19,617.50	21,660.00	26,477.50	24,039.60
Laboratories	62.11	999.22	1,217.80	3,436.59	1,431.03	956.12	1,148.30
Manual Train.	175.85	246.08	121.62	97.65	184.31	167.33	194.42
Dept. supplies and exp.	1,472.82	862.52	1,213.69	4,261.36	3,298.33	851.16	2,035.22
Library	183.72	258.96	242.58	269.19	288.13	165.00	402.74
Student activities:							
Athletics	1,974.59	1,184.41	1,448.46	1,408.45	923.37	709.35	1,307.18
Other	570.02	546.53	574.53	578.30	366.25	529.68	660.63
Miscellaneous	447.30				1,720.40		5,447.85
Total	27,048.62	29,248.21	37,124.42	44,635.43	44,576.70	40,033.26	45,675.87
Surplus	1,173.50	1,283.12	460.70				698.12
Deficit				2,181.10	1,460.39	3,987.46	

Repairs account includes items for new buildings.
Miscellaneous covers deficit of previous year.

May 15, 1933.

THE CORRELATED PROGRAM
FOR CHRISTIAN HIGHER EDUCATION IN CHINA

in relation to
THE HARVARD-YENCHING INSTITUTE

For more than a decade the Christian higher educational institutions in China have been seeking to formulate and to put into effect a unified program of work which would avoid unnecessary duplication of effort and would enable them to render a maximum of educational service with the resources in men and money which they are able to command. With minor exceptions, all the institutions in China, and all the governing boards in the West, have cooperated heartily in working for the formulation and adoption of such a program.

Accompanying this statement is a copy of the revised statement of the Correlated Program, as adopted by the Council of Higher Education when it met in Shanghai in January, 1933. This program was reviewed by the Associated Boards for Christian Colleges in China when it met in New York on April 18th and 19th and - except for an expressed desire for greater cooperation in the Shanghai area, and certain other minor suggestions - was given hearty approval.

The union universities receiving support from the Harvard-Yenching Institute are easily the most important institutions in the group, and together are assigned at least three-fourths of the work contemplated by the Correlated Program. The scope of work to be performed by each of these institutions, beginning in the north, may be briefly outlined as follows:-

Yenching University: The one center in China for non-professional postgraduate work. Professional work in theology and religious education on postgraduate level. Undergraduate colleges of arts and letters, natural science, public affairs. To Yenching is assigned the leadership in the graduate field, as well as a prominent place in the undergraduate fields of cultural subjects, social sciences, and natural sciences.

Cheeloo University (Shantung Christian University): The main center for professional training in medicine. Also professional work in theology on the undergraduate level. Undergraduate colleges of arts and science. To Cheeloo is assigned the difficult and important task of training, for all of China, men and women able to meet the needs of the rural areas and the smaller towns where dwell almost ninety percent of the Chinese people - as doctors, nurses, pastors, teachers, and social and religious workers.

University of Nanking: The national center for China for work in agriculture and its allied fields. Undergraduate colleges of arts and science. To Nanking is given the leadership in the broad field of Agriculture, as well as the carrying on, in China's political capital and progressive center, of high grade, but practical, work in the social and natural sciences.

7946

Correlated Program and
the Harvard-Yenching Institute - 2

Fukien Christian University: Undergraduate colleges of arts and science. Fukien is asked to carry on within the province of Fukien a limited but high-grade program to serve the needs of the province.

Lingnan University: Professional work in business administration, engineering, and, to a limited extent, agriculture. Strong undergraduate college of arts and sciences. Lingnan is recognized as the outstanding Christian University for the southern portion of China.

West China Union University: Professional schools of medicine, dentistry, and theology. Undergraduate college of arts, sciences, and education. West China is the only university of any kind serving an area with a population of nearly a hundred million, and is asked to carry on a well-rounded program of work.

So much for the place of these six institutions in the Correlated Program. Let us see how the work of the Harvard-Yenching Institute is related to this Program.

To understand the present situation as regards work in the field of undergraduate Chinese studies in the six institutions where the Institute is providing support, a brief historical review is needed.

For several years before the Hall Estate funds were distributed, the six union universities hoping to become beneficiaries of these funds understood that all grants would be made outright, with practically no limitations. When it was first proposed that an Institute be created for promoting Chinese cultural studies, this was thought of as something quite apart from the support to be given to the individual institutions.

When later the trustees of the Hall Estate decided to place certain amounts in trust for each institution in the hands of the Institute, most of the universities understood that the Institute would place no further limitations on the payment of income from these restricted funds than some very general requirement that each institution would maintain satisfactory standards of work in its departments of Chinese cultural studies.

In the final distribution of the Hall Estate funds, the amounts placed in the hands of the Institute in trust for the different universities were determined without special reference to the extent of the work in Chinese studies which each institution would be expected to carry on. These amounts were very disproportionate, both as to the corresponding sums given outright, and also as to the general scale of work being carried on by these institutions. This is shown by the following table.

Correlated Program and
the Harvard-Yenching Institute - 3

Institution	Hall Estate Bequest Given Outright	Amount Placed in Trust with Institute	Percentage of total grants held by Institute	Total Budget for Arts & Science 1929-30	Amount of Income & from Inst. @ 2 to 1 1929-30	Percentage of Total Arts & Science Budget Rec'd from Institute
Yenching	G\$1,000,000	G\$500,000	33.3%	M\$300,574	M\$56,831.74	18.6%
Cheeloo	*150,000	200,000	57.2%	96,845	22,732.70	23.5%
Nanking	300,000	300,000	50.0%	91,838	34,099.04	37.1%
Fukien	50,000	200,000	80.0%	93,810	22,732.70	24.2%
Lingnan	700,000	300,000	30.0%	187,271	34,099.04	18.2%
West China	300,000	300,000	50.0%	71,766	34,099.04	47.5%

*Of this amount \$50,000 was reserved for the Cheeloo Woman's Unit, leaving \$100,000 for general purposes.

Shortly after the distribution of the Hall Estate funds it became apparent that the judgment of the Institute favored much more restricted use of the income on these trust funds which it was turning over to the six universities than these institutions had previously supposed would be the case. This was first indicated in a communication from Mr. Boyden, dated March 30, 1929, in which we find the following statements:-

"Under the terms of the gift imposed by the Hall Trustees, Harvard-Yenching Institute must prescribe and approve the purposes and manner in which you are to use the income. It is obviously too early for the Institute to prescribe other than general purposes. Accordingly until further notice the income is to be used for the purpose of strengthening your instruction in Chinese language, literature and history and purposes which in the judgment of your Board of Trustees are incidental thereto.

"We, however, consider that the intent of the gift is that your institution may be put in a position to cooperate effectively with Harvard-Yenching Institute in the field of higher education in China, and in the future an effort may be made to carry out this intent by prescribing the purposes for which the money is to be used with more exactitude. In this connection the Institute will welcome any suggestions from your Board of Trustees as to the purposes for which your institution desires to use the income."

This was followed on July 2, 1929 by a letter from Mr. Hollis, quoting the following action of the Executive Committee of the Institute:-

"That in replying to the letters from the institutions which are beneficiaries of the fund of \$1,900,000 the Secretary be instructed to state that it was the intention of the Trustees that funds from the Institute should in general be used to strengthen departments of Chinese language, literature, and history. It is assumed that each institution benefitted is in fact spending some money for this work. It was not the intention of the Institute to displace these expenditures and make amounts so displaced available for other departments. The Institute further assumes that over a period of years the departments thus enlarged will grow and be strengthened with the other departments of the institutions. The Trustees of

Correlated Program and
the Harvard-Yenching Institute - 4

the Institute do not wish this year to impose any definitive limitations other than those expressed in the original communication, but they feel that they should call attention to the dangers involved in starting on a policy inconsistent with that defined above."

This latter pronouncement has, I believe, not been substantially modified by any specific action of the Institute. Though it has not always been rigidly enforced, and certain exceptions have been allowed, we understand that it still represents essentially the position of the Institute.

Copies of Mr. Hollis' letter were distributed to all members of the governing boards of the six universities, and were dispatched to the administrators and boards of directors in China. Study revealed that the full adoption of this policy would create a number of perplexing problems, varying with the individual universities. The most serious and most general difficulty was that in institutions already struggling desperately to carry on their work with inadequate funds, far too large a portion of the total income available was restricted to a single group of departments. To expend all this new income, in addition to amounts previously allocated from university funds, for work in the departments of Chinese language, literature, and history, would in several cases have meant such a large over-expansion of these departments as to create serious internal problems, destroy the symmetrical development of the institution, and make it increasingly difficult to carry out effectively the part assigned to the institution within the Correlated Program.

The three ways in which the institutions have sought to meet this difficulty are:-

1. To use a part of the available income for non-recurrent items, such as the development of an adequate library in the field of Chinese language, literature, and history.
2. To build up a reserve fund for future use.
3. To seek permission from the Institute to use a part of this income for other purposes.

The general procedure adopted by the different institutions may be briefly summarized as follows:-

In Yenching University, the Hall Estate had, for a number of years, been making appropriations toward the support of the work of the University, so the income from the Harvard-Yenching Institute Restricted Account was not entirely new money. The University has included the income received from the Institute as a regular part of the budget resources for the College of Arts and Letters; and while the expenditures for the departments of Chinese language, literature, and history usually equal the income received from the Institute, it has not been thought necessary to balance these two items against each other from year to year.

Correlated Program and
the Harvard-Yenching Institute - 5

In Cheeloo University, where the departments of Chinese language, literature, and history were in need of substantial additional support, most of the income from the Harvard-Yenching Institute has been used for building up the Institute of Chinese Studies, including the departments of Chinese language, literature, and history. However, some of these funds have been expended for the development of the library for these departments.

In the University of Nanking, the departments of Chinese language, literature, and history have been developed into an Institute of Chinese Cultural Studies. While the major part of the income from Harvard-Yenching has been used for developing this work, a part has been used for the purpose of library books in these departments, and from year to year a portion of this income has been placed in a reserve fund.

In Fukien Christian University, the portion of this income not required for effective work in the departments of Chinese language, literature, and history has, with the permission of the Institute, been used for the general expenses of the University.

In Lingnan University, we have a special situation, created by the fact that the departments of Chinese language, literature, and history are supported and directed entirely by the Chinese Board of Directors, and are not under the direct responsibility of the Board of Trustees. Due to this division of responsibility between the Chinese Board of Directors and the American Board of Trustees, Lingnan has been permitted by the Institute to use this income for the general purposes of the University, but with the understanding that an adequate program is being carried on in the departments of Chinese language, literature, and history.

In West China Union University, a part of this income is used for the development of the departments of Chinese language, literature, and history, and the rest has been placed in reserve for such special expenditures within this general field as are approved by the Institute. The two major items of expenditure approved to date are the development of the Chinese museum, and the support of Dr. David Graham.

For some time I have been hoping that some way might be found whereby the income from the restricted funds held by the Harvard-Yenching Institute could be utilized to greater advantage, both for the development of an effective program of Chinese Cultural Studies throughout China, and also for the promotion of the Correlated Program for Christian higher education as a whole. To this end I would suggest two specific recommendations:-

1. That the Institute take the lead in making a careful study of how its program of work in the field of Chinese cultural studies can be coordinated with the Correlated Program as a whole.

In the postgraduate field Yenching stands alone. In the undergraduate field each of the six universities has its own partic-

297

Correlated Program and
the Harvard-Yenching Institute - 6

ular work to do, and should adjust its departments of Chinese studies to fit into the part it has to play in the Correlated Program. Each has its special needs, recurrent or non-recurrent.

There should be cooperation between the Council of Higher Education and the Institute's two Advisory Committees in China in the working out of this program. The special contribution each university is able to make should be recognized and encouraged.

2. That the income for each university from the Harvard-Yenching Institute restricted fund be considered available for use as follows:-

First, for the support of the institution's program of work in the departments of Chinese language, literature, and history.

Second, for any definitely non-recurrent items in connection with these Chinese departments which are in harmony with the approved program of the institution.

Third, after the above items have been covered, to permit the use of any remaining income to meet other needs of the institution in ways which will most effectively advance its participation in the Correlated Program.

B. A. Garside

New York,
May 15, 1933.

(NOTE: This statement was prepared by Mr. Garside for the meeting of the Educational Committee of the Harvard-Yenching Institute on May 18, 1933. The revised statement of the Correlated Program, referred to in paragraph 2 is not attached, since it has already been circulated.)

HARVARD-YENCHING INSTITUTE

17 Boylston Hall
Cambridge, Massachusetts
May 26, 1933

President Y. G. Chen,
University of Nanking,
Nanking, China.

Dear Sir:-

At a meeting of the Trustees of the Harvard-Yenching Institute held on April 24, 1933, it was

VOTED: That the Educational Committee, in collaboration with Dr. North, investigate the problems of the finances of the institutions in China, with the end in view of backing the Correlated Program, with power to act.

In accordance with this vote, the Educational Committee held a meeting at Cambridge on May 18th at which Mr. Garside, who had conferred with Dr. North, was present. The Committee, after considering the whole problem,

VOTED: To accept, with certain amendments, the recommendations proposed by Mr. Garside. As amended, these recommendations were as follows:-

1. That the Institute take the lead in making a careful study of how its program of work in the field of Chinese cultural studies can be coordinated with the Correlated Program as a whole. (In the postgraduate field, Yenching stands alone. In the undergraduate field, each of the six universities has its own particular work to do, and should adjust its departments of Chinese studies to fit into the part it has to play in the Correlated Program. Each has its special needs, recurrent or non-recurrent. There should be cooperation between the Council of Higher Education and the Institute's two Advisory Committees in China in the working out of this program. The special contribution each university is able to make should be recognized and encouraged.)

21.

That the income for each university from the Harvard-Yenching Institute Restricted Fund be considered available for use as follows:-

First, for the support of the institution's program of work in the departments of Chinese language, literature, and history in so far as this is possible without undue emphasis on such departments either in the number of courses offered or in the remuneration of teachers.

Second, for any definitely non-recurrent items in connection with these Chinese departments which are in harmony with the approved program of the institution.

Third, after the program of each institution in the field of Chinese language, literature, and history has been adequately covered, to permit the use of any remaining income to meet other needs of the institution in ways which will most effectively advance its participation in the Correlated Program.

For the purpose of carrying out the recommendations of Section 1, it was

VOTED: That the Advisory -Committee for Undergraduate Study be requested to study the program in each of the six institutions which receive income from the Restricted Fund and to report to the Educational Committee how each is best fitted to contribute to the development of Chinese cultural studies; that the Advisory Committee also suggest the ways in which each institution can plan its work so as to advance effectively the Correlated Program. (It is suggested that the Advisory Committee for Undergraduate Study consult with the Advisory Committee for Graduate Study.)

I send you these votes and bespeak your cooperation with the Advisory Committee for Undergraduate Study.

Yours very truly,

(Signed) George H. Chase,

Chairman of the Educational Committee