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1931

UNIVERSITY OF NANKING,  
NANKING, CHINA.

**Minutes of the Hospital Committee of the Board:**

The fourth meeting of the Hospital Committee was held at the University Hospital on Wednesday afternoon, June 17th at four-thirty o'clock. The members whose names are starred were present:

*Mrs. Edward James	*H. R. Wei
Mrs. J. L. Buck	T. C. Woo, ex-officio
*Y. L. Mei	*Y. G. Chen "
*Z. T. Ing	*J. H. Daniels "
S. F. Chao	*E. M. Priest "
Edwin Marx	

Dr. C. S. Trimmer was also present.

The meeting was opened with prayer by Mrs. James.

Dr. Chen, chairman of the committee, presented the two major problems for discussion (1) the reorganization Committee's report and (2) financial needs.

Dr. Daniels presented the report of the Reorganization Committee and the proposed by-laws were read and discussed. A few minor changes were suggested and authorized to be made before distribution with these minutes.

H-17 VOTED to adopt the By-laws presented by the Reorganization Committee to be used and followed by this committee in dealing with such matters as may be presented to them. Inasmuch as it is necessary to have a vote by two-thirds of the members and the number present were not quite two-thirds, the secretary was instructed to secure sufficient votes to make the total equal to two-thirds of the membership of the committee. (This was done and the following members of the committee have voted in favor of the adoption of the By-laws: Mrs. James, Mr. Ing, Dr. Mei, Dr. Wei and Mr. Marx.) The by-laws are attached and become part of these minutes.

The financial needs of the hospital were presented by Dr. Daniels who called to the attention of the committee again the need of a house for Dr. and Mrs. Slater when they return from furlough in 1932; the need for the re-placement of the Nurses' Home which will be torn down when the Chung Shan Road is widened; and the need for houses for some of the men nurses and their families.

Dr. Daniels pointed out very clearly that it was not the plan of the hospital staff to replace the nurses' home with another building of the same type. Inasmuch as the women nurses are now being housed on the West side of the road, the need for buildings for staff members is some-

Hospital Committee,  
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what changed. It is essential that some buildings be provided to provide living quarters for the single men staff and the servants who are now housed in the nurses' home.

Dr. Daniels reported the gift of five thousand dollars given by the Woman's Auxiliary of the University of Nanking for the purpose of building houses for Chinese staff members. It was

H-18 VOTED to place on record the appreciation of the Hospital Committee in having this gift of five thousand dollars for the purpose of erecting houses for the Chinese staff members.

After discussion of the capital needs of the hospital it was

H-19 VOTED to take immediate steps to raise thirty thousand dollars, Chinese currency to meet the present building needs of the Hospital.

H-20 VOTED to appoint a committee of three to study ways and means to raise this amount of thirty thousand dollars required for the building needs of the hospital immediately.

The method of choosing this committee was discussed, and it was decided to ask each member to give the matter careful thought and request each one to send to the chairman a list of people who in their opinion would be able to help on this campaign with the understanding that the chairman should choose the committee of three members from the names presented by the Hospital Committee.

The question of the salary of staff members was discussed fully and Dr. Daniels presented the proposal that some of the doctors be allowed to spend only part time in the hospital, using the rest of their time for private practice in their own names. This proposal was given very careful consideration and it was the consensus of opinion that this is a dangerous policy to inaugurate and therefore the hospital should find other ways of holding their staff doctors. No action was taken at this time.

The meeting adjourned at seven-thirty to the home of Dr. and Mrs. Daniels where dinner was served to the committee members and their wives.

BY-LAWS ADOPTED BY THE HOSPITAL COMMITTEE June 17, 1931.

I. NAME

The name of this organization shall be the University Hospital Committee. It is one of the standing committees of the Board of Directors of the University of Nanking.

II. MEMBERS

1. The regular members shall be nominated by the chairman of the Board of Directors of the University in consultation with the president of the University, and shall be elected by the Board of Directors at their annual meeting, or as soon thereafter as possible. They shall serve for three years each, or until their successors are elected. They shall be seven in number, selected with consideration of the following factors:

- (a) Preferably one shall be a member of the Board of Directors.
- (b) At least two shall be women.
- (c) Due representation shall be allowed for the various church and mission bodies interested.
- (d) A due proportion shall be persons who are capable or experienced in medical affairs or hospital management.
- (e) Due representation shall be allowed for those who can make the wider connections that are necessary for promotion and financial support, especially in the financial field.

2. The following shall be members ex-officio: the chairman of the Board of Directors, the president of the University, the treasurer of the University and the superintendent of the Hospital.

III. OFFICERS.

1. The officers of this committee shall be chosen as follows:

- (a) The chairman and the vice-chairman shall be designated by the chairman of the Board of Directors. At least one of these, preferably the chairman, shall be a regular or ex-officio member of the Board of Directors.
- (b) The secretary shall be elected by this committee.

2. The duties of the officers shall be as follows:

- (a) The chairman of the Committee shall keep well informed in the hospital affairs; shall keep in close touch with the superintendent of the hospital and the president of the University; shall request the secretary to call meetings when advisable; shall preside at all meetings; and shall appoint sub-committees.

By-laws of the Hospital Committee  
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- (b) The vice-chairman shall act for the chairman in the absence of the latter, and at other times when requested by the chairman to do so.
- (c) The secretary shall call meetings of the committee when instructed to do so by the chairman, or by the chairman of the Board of Directors, or by the President of the University; shall keep minutes of the meetings; and shall forward to the president of the University all actions requiring the attention of the Board of Directors.

#### IV. RELATIONSHIPS.

The purpose of the committee shall be to promote the welfare of the Hospital, and assume the largest practical measure of responsibility for the control and support of it.

- 2. The internal administration of the Hospital shall be primarily in the hands of the superintendent of the Hospital and his executive council.
- 3. Routine administrative relations shall continue directly between the superintendent of the Hospital and the president of the University.
- 4. This Committee shall consider external affairs of policy, promotion, and finance and shall make recommendations concerning the same to the Board of Directors, who in turn shall make recommendations to the Board of Founders.

#### V. DUTIES.

The duties of the Hospital Committee shall be as follows:

- (1) To make themselves familiar with all hospital matters.
- (2) To hear reports from the superintendent of the hospital from time to time.
- (3) To aid in the promotion of understanding and good will for the hospital:
  - (a) Among the various church and mission bodies.
  - (b) among the medical profession and among the other medical institutions.
  - (c) among the local constituency of the hospital.
- (4) To consider and advise on such financial and administrative problems as are presented to them.
- (5) To aid actively in securing local financial support.
- (6) To pass on all actions to be brought to the attention of the president of the University or the Board of Directors for action, and to consider such other matters as are referred to it by the President of the University or the Board of Directors.

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VI. MEETINGS.

1. Regular meetings shall be held bi-monthly, except in the summer.
2. Regular or special meetings shall be called by the secretary whenever requested by the chairman of the Hospital Committee, or the chairman of the Board of Directors, or the President of the University. The place of the meeting shall be indicated in the notice.
3. At least two meetings a year shall be held in the hospital.
4. A majority of the members of the Committee shall constitute a quorum.

VII. RATIFICATION AND AMENDMENTS.

1. These by-laws are prepared and adopted by this Committee for its guidance. They are not a substitute for the by-laws of the Board of Directors, and they shall not contain any provision contrary to the by-laws of the Board of Directors.
2. They shall become effective when they have been ratified by a two-thirds vote of the regular members of the Committee. Amendments may be adopted at any meeting by the same method.

Nanking

TRANSFER

University of Nanking  
Nanking, China.

*Sent to founders 2/5/32*

Meeting of the Sub-committee on Staff pensions (appointed by the Board of Directors on March 13, 1931 - D517)

The subcommittee on staff pensions met at the University on October 22d, 1931 at two o'clock. The following members whose names are starred were present:

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*Y. G. Chen convener	C. Hung
*C. S. Chen	E. M. Priest
*C. S. Smith	

The action taken at the Executive-finance Committee meeting on May 22d was as follows:

"Voted that we approve in principle of the inauguration of a pension plan for the whole Chinese staff on a national currency basis. In approving of this plan we recommend that \$2,500 00 Chinese currency be set aside from current funds each year, the method of administering the fund and details to be worked out carefully by the administration in consultation with an insurance company and presented to the next meeting of this committee by the sub-committee on pensions appointed by the Board of Directors on March 13, 1931 consisting of Messrs. C.S. Chen, C. Hung, C. Stanley Smith, Y. G. Chen (convener) and Miss Priest."

The committee considered several propositions to provide adequate retirement allowances for the staff members. In view of the fact that the Executive-finance committee voted that the plan should be inaugurated on a Chinese currency basis, the master contract taken out by the Board of Founders was not given consideration inasmuch as it can only be operated in United States currency.

There are many factors involved in relation to any retirement plan and it was impossible to secure adequate information. In view of the lack of definite proposals the following suggestions are recommended to the Executive-finance Committee for further consideration and discussion:

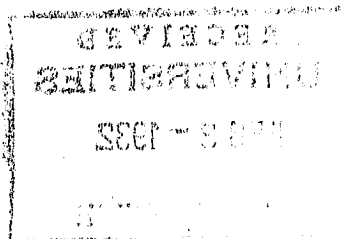
1. That an endowment policy for each member be purchased with the understanding that the individual shall pay 5% and the University shall pay 5% of each person's salary, this total amount of 10% to be used to purchase such amount as is possible to enable retirement at the age of sixty. The many details would need to be worked out more definitely with the insurance company after it was decided to inaugurate such a policy. There are also points to be guarded -
  - A. In case of lapse the insurance policy becomes the sole property of the University.
  - B. All money deposited by the individual staff member shall be returned to him.
  - C. All options regarding withdrawal from the University, cash payments, etc. must be worked out in detail and clearly stated.
  - D. In case of members of the University who refuse to participate the University disclaims all responsibility for retirement allowances or other benefits.

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October 22, 1931

2. If any individual is unable to participate on account of ill-health so that the Insurance Company refuses to allow the policy, it shall be understood that the University shall establish a fund that will be used for the purpose of retirement allowances for such individuals on the following basis:

A. The individual staff member will deposit with the University 5% of his monthly salary with the understanding that the University agrees to provide a similar amount, the proceeds to be invested and subsequently used for the retirement of the staff member in accordance with details to be worked out along the lines adopted by the insurance company.

B. It is understood that this method shall be in force for such staff members only who have been rejected by the insurance company on the basis of health.



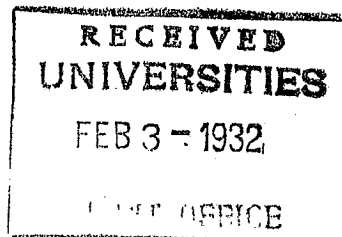


Sub-committee on Pensions - 2  
October 22, 1931

8. If any individual is unable to participate on account of ill-health so that the Insurance Company refuses to allow the policy, it shall be understood that the University shall establish a fund that will be used for the purpose of retirement allowances for such individuals on the following basis:

A. The individual staff member will deposit with the University 5% of his monthly salary with the understanding that the University agrees to provide a similar amount. The proceeds to be invested and subsequently used for the retirement of the staff member in accordance with details to be worked out along the lines adopted by the insurance company.

B. It is understood that this method shall be in force for such staff members only who have been rejected by the insurance company on the basis of health.



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UNIVERSITY OF NANKING  
NANKING CHINA

Minutes of the Hospital Committee of the Board of Directors.

The fifth meeting of the Hospital Committee was held at the home of Dr. and Mrs. Y. G. Chen on Monday afternoon, November 2d at four o'clock. The members whose names are starred were present:

\*Mrs. Edward James  
Mrs. J. L. Buck  
Y. L. Mei  
Z. T. Ing  
\*S. F. Chao  
\*Edwin Marx

\*H. R. Wei  
T. C. Woo, ex-officio  
\*Y. G. Chen "  
\*J. H. Daniels"  
\*E. M. Priest "

The meeting was opened with prayer by Mr. Marx.

Dr. Chen, chairman of the committee, made a brief statement of the items to be discussed at the meeting. Dr. Daniels gave the report of the work of the hospital during the past few months, pointing out the satisfactory progress that is being made both professionally and financially.

H-21 VOTED to receive the report of the superintendent with appreciation of the work that has been accomplished during the past months.

Dr. R. A. Slater, representative of the U.C.M.S., is on furlough this year and the mission has very kindly loaned Dr. Richard F. Brady to take his place for the year. It was voted to recommend to the Board of Directors the following action:

H-22 VOTED to express our deep appreciation to the United Christian Missionary Society for the loan of Dr. Richard F. Brady to the Hospital for the year Dr. Slater is on furlough.

The proposed local campaign for funds scheduled to be held this fall was discussed and although it did not seem an opportune time to inaugurate the campaign at this time, it was

H-23 VOTED to re-affirm the actions (H-19 and H-20) of the committee taken at the fourth meeting held June 17th, and to request that each member of the Hospital Committee send in suggestions for the personnel of the proposed special campaign committee within two weeks. As soon as the chairman has appointed this committee, they are requested to begin to make plans for the campaign and to do such preliminary work as is possible in order that we may be ready to start the campaign for funds as soon as conditions warrant.

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The widening of the Chung Shan Road was discussed and it was

H-24 VOTED that in case there is an urgent order from the city to tear down the Peden Nurses' Home that the chairman be requested to call an emergency meeting so that the Hospital Committee may consider the problem of housing the staff members now being cared for in the Peden Nurses' Home.

In view of the urgency for more space for immediate development and expansion in the hospital, it was

H-25 VOTED to request the Board of Directors to arrange for the transfer of the East Compound to the hospital, it being understood that suitable adjustments in relation to the exchange will be made.

The financial report for the year ending June 30th together with the report for the first quarter ending September 30th, 1931 were presented and it was

H-26 VOTED to receive the report of the treasurer with appreciation.

H-27 VOTED to place six thousand dollars of the surplus funds for last year in a reserve fund for the purpose of building a residence for one of the Mission staff doctors.

Dr. Daniels presented the need for a well trained evangelist and social worker in the hospital and it was

H-28 VOTED to authorize the hospital administration to secure a man for evangelistic and social work in the hospital, whose training and qualifications will compare satisfactorily with the medical staff.

There being no further business, the meeting adjourned.

**FOURTEENTH MEETING OF THE EXECUTIVE-FINANCE COMMITTEE**  
**Board of Directors of the University of Nanking**  
 November 5, 1931

The fourteenth meeting of the Executive-Finance Committee of the Board of Directors of the University of Nanking was held at the home of President Chen on November 5, 1931, at 9 A. M. The meeting was opened with prayer by Mr. Lobenstine and Dr. Garrett led in prayer at the afternoon session. In the absence of the Chairman, Dr. C. S. Chen was elected to the chair. The members whose names are starred below were present:

\*C. S. Chen  
 E. H. Cressy  
 \*F. C. Garrett  
 \*C. Hung  
 H. T. Li

\*R. Y. Lo  
 \*E. C. Lobenstine  
 T. C. Woo, Chairman, ex officio  
 \*Y. G. Chen, ex officio  
 \*Miss E. M. Priest, ex officio

**Treasurer's Report**

The Treasurer first presented the annual statement for the year ending June 30, 1931, duly audited, and it was

DEF-567 VOTED that the annual statement for the year ending June 30, 1931, which has been duly audited, be accepted.

The statement for the Department of Sericulture showed a deficit of \$47,858.95, due in part to the unusual depression in the silk trade at the present time. After discussion it was

DEF-568 VOTED that a committee be appointed by the Chairman to look into the situation in the Department of Sericulture and to be prepared to report to the Board to-morrow. (The Chair appointed the President and Dr. Garrett to meet with Dean Sie and Dr. H. H. Love.)

In view of the deficit the University was facing, the following actions were taken in connection with the discussions over the revised budget for 1931-1932:

DEF-569 VOTED that we revise our list of requests recorded in action DE513 and ask that the following items be allowed under gains in exchange for 1931-1932:

- |   |             |
|---|-------------|
| 1. Salary increases and retiring allowance                                      | \$16,000.00 |
| 2. President's trip to the United States  | 4,000.00    |
| 3. Contingent, emergency, etc.  | 10,411.63   |
| 4. Balance on residence repair account  | 6,500.00    |
| 5. Repairs and changes in east compound of college campus                       | 3,978.57    |
| 6. Four-unit house  | 8,929.80    |
| 7. Appropriation to Middle School budget on Miss Whipple's salary account, etc. | 2,500.00    |

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8. Changes in basement of Bates house	\$ 560.00
9. Grant for leave for study for one professor	1,620.00
10. Printing	2,500.00
	<u>\$57,000.00</u>

with the understanding that \$17,000 represents gain from funds sent directly to the field and the balance, or \$40,000, from funds controlled by the Board of Founders.

DEF-570 VOTED that in view of a heavy deficit, we cannot consider any of the additional requests presented to be covered by gain in exchange.

DEF-571 VOTED that we recommend that the Board of Founders be requested to allow the additional amount of \$6,707.26 remaining from gain in exchange in 1930-1931 to be used towards reducing the deficit on the second sericulture building.

DEF-572 VOTED that we recommend the appointment of a committee, to consist of the Chairman in consultation with the President, to review the schedule of hours of teaching required of faculty members, with a view to granting the lighter schedule only to such teachers as are doing necessary research or other special work; and that this committee also go into the question as to the emphasis to be placed on higher or special courses as related to the general or more fundamental courses.

DEF-573 VOTED that the revised budget for 1931-1932 be accepted.

#### Contract for Sale of Gold

DEF-574 VOTED that we request authority from the Board of Founders to contract for the sale of gold covering our budget for this year; and that, in accordance with our special requests listed in action DEF-569, the Board of Founders authorize us to use the entire proceeds from the sale in meeting this year's budget.

#### Salary Increases

DEF-575 VOTED that in view of the fact that two errors were made in recommending increases in salaries of staff members last March, we recommend corrections as follows:- that the salary of Mr. S. Y. Li be changed to \$300 from September 1, 1931, and that of Mr. W. H. Ma to \$210 from the same date.

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DEF-576 VOTED that in view of Mr. N. C. Liu's appointment as Dean of the College of Arts, his salary be raised to \$300 a month, beginning September 1, 1931.

Investment of University Funds

DEF-577 VOTED that in the interest of more diversified investment, we authorize the Treasurer, in consultation with the President, to invest \$26,000 of hospital funds and \$10,000 of the Keen Memorial Fund in Shanghai Municipal Council debentures.

Leave for Study

DEF-578 VOTED that in view of the fact that Mr. Lawrence M. Low has secured a teaching position in Shanghai during the year's leave that has been granted him for study, the University be authorized to give him half salary for a year and to secure the release of the house he has been occupying to relieve the pressure in housing members of the staff.

DEF-579 VOTED that inasmuch as Mr. Heh Ching-ming was unable, on account of ill health, to leave for study in the United States in August on a scholarship provided by the China Famine Fund budget for 1931-1932, he be allowed to do so in the spring of 1932.

Retiring Allowance

DEF-580 VOTED that we reserve \$2,500 this year toward the building up of a retiring plan, the details of which are being considered by the Subcommittee on Pensions.

DEF-581 VOTED that inasmuch as the matter of retiring allowances is one of concern to many Christian organizations in China, we request the National Christian Council to take it under consideration to see if they cannot work out some satisfactory plan that might be of use to the University and perhaps to other institutions also.

Special Grant of Five Per Cent

DEF-582 VOTED that in view of the fact that the rate of exchange is at present considerably lower than we anticipated last spring, we do not see our way clear to authorize the payment of the special grant of five per cent as compensation for the high cost of living, proposed in action D-507, if funds were available; and the plans we have in mind for a retiring allowance will virtually meet the same need.

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Transfer of East Compound to Hospital

DEF-583 VOTED that we accede to the request of the Hospital that the east compound of the college campus be transferred to its use, on terms to be presented by the Hospital Committee to the Board of Directors for approval, at such time as adequate accommodation can be secured for the faculty and students of the University who are now being provided for in that compound.

Letter from Mr. Djang Fang

A letter having been received from Mr. Djang Fang expressing his desire to leave Nanking for a while on account of family conditions, it was decided that a letter should be written him sympathizing with him in his position but urging him not to leave.

Loan to Mr. Hsu I-tang

A request was received from the Director of the Institute of Chinese Cultural Studies for the loan of \$900 to Mr. Hsu I-tang to enable him to pay for his return passage to China. Mr. Hsu is studying in France under Pelliot and other eminent sinologists, and the Institute is anxious to secure him. Since it is contrary to the by-laws of the University to make loans to members of the faculty, it was

DEF-584 VOTED that we are prepared to employ Mr. Hsu I-tang on the recommendation of the Director of the Institute of Chinese Cultural Studies at a salary of \$280 a month, and request that the latter secure a loan of \$900 for Mr. Hsu to pay for his return fare to China, and that pending a reply to our request the University express its willingness to assist in collecting the funds, providing satisfactory arrangements can be made with Mr. Hsu for definite amounts to be deducted from his salary monthly.

Institute of Chinese Cultural Studies

With reference to the request from the Institute of Chinese Cultural Studies that another \$20,000 (making \$30,000 in all), representing gain in exchange, be put on fixed deposit for future use, it was

DEF-585 VOTED that in view of the fact that an appeal has gone forward to the Trustees of the Harvard-Yenching Institute for permission to use \$10,000 in building residences, we reserve \$10,000 for this purpose; and that the balance of the surplus funds of the Institute be placed in reserve accounts for future use of the Institute, whose total reserves are as follows:

Residence fund	\$10,000.00
Special reserve for future use	24,927.74
	\$34,927.74

Adjournment

The meeting adjourned at six o'clock.

TENTH MEETING OF THE BOARD OF DIRECTORS OF  
THE UNIVERSITY OF NANKING  
November 6, 1931

The tenth meeting of the Board of Directors of the University of Nanking was held at the home of the President on November 6, 1931, beginning at 9 A. M. The meeting was opened with prayer by Dr. Garrett. The members whose names are starred below were present.

Members of the Board

<u>Elected by</u>	<u>1931</u>	<u>1932</u>	<u>1933</u>
Chekiang-Shanghai Baptist Convention		T. C. Bau	T. K. Van
East China Mission of the American Baptist Foreign Mission Society	*J. W. Decker	E. H. Cressy	
Central China Conference of the Mei I Mei Hwei	*R. Y. Lo	*H. T. Li	Y. H. Tsu
Central China Mission of the Methodist Episcopal Church	J. C. Ferguson	L. J. Birney	
East China Divisional Council of the Church of Christ in China:			
Ning Chen Chu Hwei		*P. H. Hwa	*Irving C. C. Chu
Wang Peh Chu Hwei	*C. L. Irwin		
Kiangnan Mission of the Presbyterian Church in the U. S. A.	*E. C. Lobenstine		*K. Campbell
Chung Hwa Chi Tuh Chiao Hwei (connected with the China Christian Mission)	*Y. T. Li	*H. F. Li	*H. C. Chao
China Christian Mission	*F. C. Garrett		*C. H. Plopper
Alumni	C. H. Tao *C. Y. Tang	*C. Hung	Han Ngan (until successor is appointed)
Co-opted	*C. S. Chen	*King Chu *T. C. Woo	K. P. Chen C. T. Wang
Ex officio	*Y. G. Chen A. J. Bowen		

There were also present Messrs. Hsu Chen-chi and Kao Ping-fan who represented absent alumni members; Mr. C. Stanley Smith who took the place of Mr. Cressy, Dr. E. James representing Bishop Birney, and Mr. L. L. Hale in place of Dr. J. C. Ferguson; Miss E. M. Priest, Treasurer, and the Secretary.



Tenth Meeting of Board of Directors, Nov. 6, 1931 - page 2

Approval of Minutes

The minutes of the meeting of the Board of Directors of March 13, 1931, and of the Executive-Finance Committee of May 22, 1931, which had been circulated since the last meeting of the Board, were accepted. Note was made of the fact that the minutes of the meeting of the Board of Founders of May 12, 1931, had also been distributed since the last meeting.

Actions by Correspondence

Record is made of two actions taken by correspondence:

1. Development of the College of Agriculture and Forestry.

At a meeting of the Executive-Finance Committee on May 22, 1931, a programme for the future development of the College of Agriculture and Forestry was presented and the following action taken:

"DEF-562 Voted that we heartily approve of the programme submitted by the College of Agriculture and Forestry as a working basis for the future development of the College and recommend to the Board of Directors by correspondence that they request the Board of Founders to present the programme to the Agricultural Missions Foundation and endeavour to secure their cooperation in making this programme a reality."

Eighteen members sent in their votes. Sixteen approved of the action, one disapproved, and one approved on condition that the programme did not mean a financial burden on other departments of the University.

2. Scholarship for Mr. Wang Sheo.

Owing to ill health, Mr. Heh Ching-ming of the Department of Agronomy, was not able to take advantage of the scholarship that had been granted him by action of the Executive-Finance Committee on May 22, 1931 (DEF-550). The College of Agriculture and Forestry, therefore, recommended that the scholarship be given to Mr. Wang Sheo instead, and the following form was sent out to the Executive-Finance Committee on June 15, 1931:

"I approve (do not approve) of Mr. Wang Sheo's receiving the scholarship for 1931-1932, provided from the China Famine Fund budget, in place of Mr. Heh Ching-ming, whose health does not permit him to accept the scholarship for that year."

Five members voted in approval; two did not vote.

D-586 VOTED that we confirm the action by correspondence approving of the programme for the future development of the College of Agriculture and Forestry for presentation to the Agricultural Missions Foundation; and that we

Tenth Meeting of Board of Directors, Nov. 6, 1931 - page 3

approve of Mr. Wang Sheo's being given the scholarship in place of Mr. Heh Ching-ming, whose health did not allow him to leave China in time to reach the United States for the beginning of the academic year.

Report of the President

Dr. Chen reported as follows:

"The autumn semester opened somewhat earlier this year, on September 1st. On the whole, we had a successful opening, though we were at first somewhat worried over the flood situation that was spreading very widely and we were afraid it might affect our enrolment very seriously. The result was quite unexpected. We have a few more students than we budgeted for in the Colleges, and considerably more in the Middle School. In the Middle School there are 710 students, but this figure includes a number who would formerly have enrolled in the Subfreshman Department, which is now being administered at the Middle School. On account of lack of public provision for middle school education, our Middle School is obliged to receive more students. The following statistics give the enrolment for the Colleges, a total of 539, with 36 new students in the Rural Leaders' Training School.

	Arts	Special C Chinese	Science	Pre- medical	Agricul- ture and Forestry	Total
Freshman	93	1	68	7	60	230
Sophomore	20	2	17	6	39	84
Junior	25	-	12	1	50	88
Senior	58	-	11	-	41	110
Ginling	7	-	3	-	-	10
Special	2	2	-	-	2	6
Graduate	9	-	-	-	2	11
	<u>214</u>	<u>5</u>	<u>111</u>	<u>14</u>	<u>194</u>	<u>539</u>

In the Hospital a fairly good-sized class has been started in the Nurses' Training Course, with an enrolment of forty-two.

"At the outset we were somewhat apprehensive that the flood and the Manchurian situation would affect our school work, but we are glad to report that the spirit and the general condition of the school have been very orderly, in spite of these crises. Our faculty has contributed very liberally to flood relief and the University has also helped in every way possible. Minister T. V. Soong, Chairman of the National Flood Relief Commission, has asked us through Mr. Lobenstine, for the use of our Department of Agricultural Economics and other members of the faculty, such as the Department of Sociology, in getting statistics from the famine districts. The Commission has given \$10,000 for this work, which has already been begun. The College of Agriculture and Forestry is also helping in the seed problem of relief. We shall probably cooperate in local relief measures also.

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"The following new faculty appointments have been made (those whose names are starred being part-time teachers):

College of Arts:

- \*C. Y. Chang, Ph. D. (Columbia), political science.
- \*Ching Yien-seng, M. A. (Michigan), sociology.
- Lo Hong-chao (Imperial University, Tokyo), philosophy.
- \*Pen Peh-chwan, B. A. (Stanford), M. A. (Columbia), education.
- Wu Cheng-chu, B. A. (Nanking), Chinese language.
- \*Yung Chia-yuen, B. A. (Nanking), M. A. (Northwestern), economics.
- \*Yieh Yuen-long, M. A. (Wisconsin), two years' research in the University of London, economics.
- Ni Liang, Ph. D. (Paris), education and psychology.

College of Science:

- Chang Sing-chen, B. S. (Nanking), and one year's study at the Peking Union Medical College after graduation - chemistry.
- Li Fang-hsueh, B. S. (Nanking), Ph. D. (Northwestern), chemistry.
- Tai An-pan, B. S. (Nanking), Ph. D. (Columbia), acting head of the Department of Chemistry.
- Tai Ying-kwei (Imperial University, Tokyo), physics.
- Tao Sing-chi, B. A. (Soochow), zoology.
- Yang Chien-tsu, M. S. (Purdue), physics.

College of Agriculture and Forestry:

- Chang Lai-feng, B. S. (Cornell), M. S. (Wisconsin), Department of Agronomy.
- Hsu Fu-chih, M. S. (Cornell), horticulture.
- \*Pih Tso-chong (Nancy, France), forestry.
- Kan Han, B. S. (Nanking), secretary to the Dean of the College.
- The following graduates appointed to the Department of Agronomy:
  - Chang Sheo-heo, Cheo Shuh-tsai, Ong Teh-tsi,
  - Sie Meng-ming, Yu Si-chien.
- The following graduates appointed to the Department of Agricultural Economics:-- Wu Chen-tsiang, Yu Chi Su-tso,
- Yung Tai-ming.
- Chen Chih, B. S. (Nanking), rural education.

Institute of Chinese Cultural Studies:

- Yu Yien-fu, B. A. (Hangchow).

"I wish to mention the special service rendered by Professor C. H. Myers, who was with us this year as the representative from Cornell University in connection with the cooperative agreement between that institution, the International Education Board, and the University of Nanking. He did a great deal for the plant improvement work of the College of Agriculture and Forestry, as well as at Yenching University and the various cooperating stations of the College. He was instrumental in drawing up the agreement between Yenching University and the University of Nanking, whereby our College of Agriculture and Forestry becomes responsible for the direction of the agricultural work at Yenching. Mrs. Myers gave her services

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voluntarily in the Library from May to October, checking, rearranging, and indexing no fewer than 5,000 pamphlets. As a result of her ardent interest this phase of the library work is now in good shape. We very greatly appreciate what Dr. and Mrs. Myers have done for the University.

"Dr. and Mrs. Stanley W. Warren arrived in September. Dr. Warren is helping in the statistical part of the work of the Department of Agricultural Economics.

"We regret to announce that Mr. and Mrs. Chapman are leaving us shortly to take up work in the Kuling School. They have given their services voluntarily and have shown a willingness to help where they could, all of which has been greatly appreciated.

"We wish to express our appreciation and thanks to the United Christian Missionary Society for loaning Dr. R. F. Brady to the University Hospital during Dr. Slater's furlough.

"We have learnt with great regret that Mrs. Bowen's health has been far from satisfactory and that she was operated on some months ago and recently had to go to hospital again. Dr. Bowen seems very much better, but coupled with Mrs. Bowen's illness their return is very uncertain. We are greatly worried over the uncertainty.

"Mr. Reisner has begun his work as Secretary of the Agricultural Missions Foundation, which promises to do valuable work. We feel Mr. Reisner will be able to help the College of Agriculture and Forestry in many ways in his new position, though we regret exceedingly that he is unable to remain with us.

"Mr. Lawrence M. Lew is on a year's leave for study. He resigned from the deanship of the College of Arts at the end of the school year and we have asked Mr. N. C. Liu to be Dean this year. Mr. Liu received his education from "tswei wen chong hsiieh" up to university in mission institutions. We are glad he has accepted the deanship. The work of the three colleges has been further strengthened and general progress has been made in organization.

"The Fourth Summer Institute of Crop Improvement was held July 6-24. It offered instruction and training in the methods and technique of plant breeding and methods of controlling diseases. There were ninety-one in attendance and many visitors.

"The Library now has 149,779 volumes, compared with 78,593 books and pamphlets recorded in the last census taken in 1925. In six years the number has almost doubled. The China Foundation for the Promotion of Education and Culture has granted \$2,500 as a revolving fund for printing an index to articles on agriculture to be found in Chinese periodicals. This index will be completed by next June.

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"The Middle School, under very earnest direction, is doing fairly good work. The present great problem is the large enrolment, which is a handicap forced on it because of inadequate provision for middle school education in the city.

"Owing to well organized effort, there is a credit balance instead of a deficit this year in the Hospital. The Hospital Committee meets quite often to consider problems of the Hospital. Toward the summer the Committee decided to organize a campaign to raise \$30,000 locally to replace the losses due to the widening of the Chung Shan Road and the tearing down of the Peden Nurses' Home. A committee will be formed to start this work as soon as conditions permit.

"What I have reported will give you a general idea of the different phases of work in the University. You have before you the reports from most of the administrative units and these will give you interesting details. I shall be pleased to have your reactions to them."

D-587 VOTED that we accept the report of the President with appreciation.

#### Faculty Appointments

D-588 VOTED that we confirm the faculty appointments announced by the President.

D-589 VOTED that we confirm the appointment of Mr. N. C. Liu as Dean of the College of Arts.

#### Appreciation of Services of Dr. and Mrs. C. H. Myers

D-590 VOTED that we express to Dr. C. H. Myers our appreciation of the service he has rendered the University during his recent stay in China, in superintending the plant improvement work and in coordinating the work of the various agricultural stations cooperating with our College of Agriculture and Forestry, and not least for his initiative in drawing up the cooperative agreement with Yenching University in its agricultural programme.

D-591 VOTED that we record our appreciation of the cooperation of Cornell University in releasing Professor Myers for our work in 1931, and of the International Education Board in making it financially possible for Dr. Myers to come to the University of Nanking.

D-592 VOTED that we also record our appreciation of the voluntary service Mrs. Myers gave to the Library during her stay in Nanking.

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Appreciation of Services of Dr. R. F. Brady

Dr. R. A. Slater, the medical representative of the United Christian Missionary Society, left on furlough in June 1931, but the Society very generously assigned Dr. R. F. Brady to the University Hospital to carry on the work during Dr. Slater's absence, without expense to the Hospital. The Board expressed its appreciation in the following action:

D-593 VOTED that we place on record our gratitude to the United Christian Missionary Society for providing, without expense to the University Hospital, the services of Dr. R. F. Brady during the regular furlough of Dr. R. A. Slater.

Report of the Treasurer

The Treasurer presented the annual statement for the year ending June 30, 1931. The items calling for special action are reported under the section, "Report of the Executive-Finance Committee." The Treasurer also presented the revised budget for 1931-1932.

D-594 VOTED that the report of the Treasurer, duly audited, be accepted with appreciation.

Report of the Executive-Finance Committee

The Executive-Finance Committee's report consisted of the minutes of their meeting on November 5, 1931, and the actions were either confirmed or amended by the Board, as follows:

Deficit in Department of Sericulture.

The Treasurer's report showed there was a deficit in the Department of Sericulture of \$47,858.95, in large part due to the unusual depression in the silk trade in the last year. The Executive-Finance Committee appointed a committee, consisting of the President, Dr. Garrett, Dean Sie and Dr. H. H. Love, to look into the situation and to be prepared to report to the Board on November 6th. This sub-committee was unable to come to a decision in regard to the increasing deficit in the department from year to year, and the Board took the following actions:

D-595 VOTED that the budget for the Department of Sericulture for the year 1931-1932 be limited to \$17,000.

D-596 VOTED that the deficit for the Department of Sericulture be reduced by \$7,500 during the year 1931-1932, this amount to be a first charge on income of the department after the budget of \$17,000 has been met, it being understood that should departmental income prove insufficient to meet the charge of \$7,500, the College of Agriculture and Forestry shall do so from such balances as may be available.

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D-597 VOTED that we recommend to the Board of Founders that the balance of \$6,707.36 from gain in exchange for 1930-1931 be used to reduce the deficit on the second sericulture building.

D-598 VOTED that a committee of three be appointed by the Chair, in consultation with the President, to go into the matter of the future of the Department of Sericulture and report to the Executive-Finance Committee; and that we authorize the Executive-Finance Committee to take whatever action it deems appropriate.

#### Revised Budget

The revised budget for 1931-1932 was presented, and after the various items had been considered, it was

D-599 VOTED that we approve of the revised budget for 1931-1932 as presented.

#### Requests for Use of Gain in Exchange.

In considering the revised budget for 1931-1932, it was

D-600 VOTED that in order to meet the requirements that have emerged since the budget for 1931-1932 was prepared last spring, we revise the list of items in our action D-513, to be covered by gain in exchange, to the following:

1. Salary increases and retiring allowance	\$16,000.00
2. President's trip to the United States	4,000.00
3. Contingent, emergency, etc.	10,411.63
4. Balance on residence repair account	6,500.00
5. Repairs and changes in east compound of college campus	3,978.57
6. Four-unit house	8,929.80
7. Appropriation to Middle School budget on Miss Whipple's salary account, etc.	2,500.00
8. Changes in basement of Bates house	560.00
9. Grant for leave for study for one professor	1,620.00
10. Printing	2,500.00
	<u>\$57,000.00</u>

with the understanding that \$17,000 represents gains from funds sent directly to the field and the balance, or \$40,000, from funds controlled by the Board of Founders. (See action DEF-569.)

#### Retiring Allowance.

In accordance with the action taken by the Executive-Finance Committee for the building up of a fund to take care of retiring allowances, it was

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D-601 VOTED that we reserve \$2,500 this year toward the building up of a retiring plan, the details of which are being considered by the Subcommittee on Pensions. (See DEF-580.)

D-602 VOTED that inasmuch as the matter of retiring allowances is one of concern to many Christian organizations in China, we request the National Christian Council to take it under consideration to see if they cannot work out some satisfactory plan that might be of use to the University, and perhaps to other institutions also. (See DEF-581.)

Special Grant of 5%.

D-603 VOTED that we confirm action DEF-582 of the Executive-Finance Committee, "That in view of the fact that the rate of exchange is at present considerably lower than we anticipated last spring, we do not see our way clear to authorize the payment of the special grant of five per cent as compensation for the high cost of living, proposed in action D-507, if funds were available; and the plans we have in mind for a retiring allowance will virtually meet the same need."

Supplementary List of  
Requests for Use of  
Gain in Exchange..

A supplementary list of requests was presented in the hope that any surplus from gain in exchange in 1931-1932 might be used to cover same.

D-604 VOTED that in view of a heavy deficit, we cannot consider any of the new requests presented in the expectation that surplus funds from gain in exchange will be sufficient to cover them. (See DEF-570.)

Teaching Schedule.

The average number of teaching hours having been reduced in order that teachers might have more time for the study of references or for research, the question was raised as to whether it was necessary to place all teachers on a lighter schedule when some may not be interested along these lines. In view of the need of reducing expenses, it was

D-605 VOTED that the Chairman in consultation with the President appoint a committee to review the schedule of hours of teaching required of faculty members, with a view to granting the lighter schedule only to such teachers as are doing necessary research or other special work; and that this committee also go into the question of the emphasis to be placed on higher or special courses as related to the general or more fundamental courses. (See DEF-572.)



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Contract for Sale of Gold.

In view of the deficits announced by the Treasurer and in view of the rise in exchange the question of the desirability of making a contract for the sale of gold was raised, and it was

D-606 VOTED that we approve of the action of the Executive-Finance Committee (DEF-574) "That we request authority from the Board of Founders to contract for the sale of gold covering our budget for this year; and that, in accordance with our special requests listed in action D-600 the Board of Founders authorize us to use the entire proceeds from the sale in meeting this year's budget.

Salary Increases.

D-607 VOTED that in view of the fact that two errors were made in recommending increases in salaries of staff members last March, the salary of Mr. S. Y. Li be changed to \$300 from September 1, 1931, and that of Dr. W. H. Ma to \$210 from the same date. (DEF-575.)

D-608 VOTED that in view of Mr. N. C. Liu's appointment as Dean of the College of Arts, his salary be raised to \$300 a month, beginning September 1, 1931. (DEF-576.)

Investment of  
University Funds.

D-609 VOTED that in the interest of more diversified investment, we authorize the Treasurer, in consultation with the President, to invest \$26,000 of Hospital funds and \$10,000 of the Keen Memorial Fund in Shanghai Municipal Council debentures. (DEF-577.)

Leave for Study.

D-610 VOTED that in view of the fact that Mr. Lawrence M. Lew has secured a teaching position in Shanghai during the year's leave that has been granted him for study, the University be authorized to give him half salary for a year and to secure the release of the house he has been occupying to relieve the pressure in housing members of the staff. (DEF-578.)

D-611 VOTED that a committee be appointed to make a study of equitable treatment of professors who have served the University for long periods, the professors to whom this treatment should be extended, and other facts connected with the retirement of staff members from the employ of the University.

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D-612 VOTED that inasmuch as Mr. Heh Ching-ming was unable, on account of ill health, to leave for study in the United States in August on a scholarship provided by the China Famine Fund budget for 1931-1932, he be allowed to do so in the spring of 1932. (DEF-579.)

Transfer of East Compound to the Hospital.

Because the Hospital finds it difficult to confine its work within the present plant, it hopes it may be able to extend by taking over the east compound of the college campus rather than by developing elsewhere. After consideration, it was

D-613 VOTED that we confirm action DEF-583 of the Executive-Finance Committee and "accede to the request of the Hospital that the east compound of the college campus be transferred to its use, on terms to be presented by the Hospital Committee to the Board of Directors for approval, at such time as adequate accommodation can be secured for the faculty and students of the University who are now being provided for in that compound."

Letter from Mr. Djang Fang.

A letter having been received from Mr. Djang Fang through the President, expressing his desire to leave Nanking for a while on account of family conditions, it was

D-614 VOTED that since the President has already advised Mr. Djang Fang to continue his work, the Board desires to reiterate, through the President, its high appreciation of Mr. Djang's past services and hopes that he will continue in his work.

Loan to Mr. Hsu I-tang.

A request was received from the Director of the Institute of Chinese Cultural Studies for the loan of \$900 to Mr. Hsu I-tang to enable him to pay for his return passage to China. Mr. Hsu is studying in France under Pelliot and other eminent sinologists and the Institute is anxious to secure him. Since it is contrary to the by-laws of the University to make loans to members of the faculty, it was

D-615 VOTED that we confirm action DEF-584 of the Executive-Finance Committee, "That we are prepared to employ Mr. Hsu I-tang on the recommendation of the Director of the Institute of Chinese Cultural Studies at a salary of \$280 a month, and request that the latter secure a loan of \$900 for Mr. Hsu to pay for his return fare to China, and that, pending a reply to our request, the University express its willingness to assist in collecting the funds, providing satisfactory arrangements can be made with Mr. Hsu for definite amounts to be deducted from his salary monthly.

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Institute of Chinese  
Cultural Studies.

With reference to the request from the Institute of Chinese Cultural Studies that another \$20,000 (making \$30,000 in all) be put on fixed deposit for future use, this amount representing gain in exchange, it was

D-616 VOTED that in view of the fact that an appeal has gone forward to the Trustees of the Harvard-Yenching Institute for permission to use \$10,000 in building residences, we reserve \$10,000 for this purpose, and that the balance of the surplus funds of the Institute be placed in reserve accounts for the future use of the Institute, whose total reserves are as follows:

Residence fund	\$10,000.00	
<del>Special</del> reserve for future use	<u>24,927.74</u>	\$34,927.74

(See DEF-585.)

Recommendation of Graduates for Degrees

A list of graduates who had completed their work in 1931 was presented for recommendation for the bachelor's degree. In addition, the name of Wu I-mei was presented, since it had been overlooked in 1924, when he should have received his diploma.

D-617 VOTED that we request the Board of Founders to recommend the following candidates for the bachelor's degree to the Regents of the University of the State of New York:

Arts: Chang Ken-tsu  
Chang Tah  
Chang Yoh-tsong  
Chao Ting-sing  
Chen Keh-ping  
Chen Ru-chi  
Chen Tsuin-chang  
Chia Chia-chu  
Chu Cheng-chong  
Chwan Chiang-hwa  
Han Fah-i  
Hwang Ching-hong  
Hwang Shao-chi  
Hwang-Sih-chuin  
Kao Wen  
Kwan Yien  
Kwoh Tsi-~~chun~~  
Li Yong-feng  
Liu Chao-suen  
Lu Hsich-ying  
Ni Hwei-yuen

Peng Loh-shan  
Swen Lin-kao  
Swen Si-chien  
Tsai Chi-chwan  
Tseh Hwai-sheo  
Tsien Sin-kwei  
Tsing Tsi-lih  
Tsu Sien-yu  
Tsu Tsong-i  
Tuh Ping-ho  
Wang Kwan-chao  
Wu Chen-chu  
Yang Tsiang-hsi  
Yao Hsing  
Yao Kong  
Yieh Tsong-kao  
Yien Chwan-hsing  
Yien Chuen-chang  
Yu Lu-kwen  
Yuen Yong-tsing

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Science:

Chang Tu-mo  
 Chen Ru-chia  
 Chiu Yü-tsi  
 Kao Peng  
 Liao Wen-ih  
 Lien Wen-hwa  
 Pen Tsuin-ming  
 Sie Tien-ming  
 Tang Tsuin-chong  
 Tsien Ping-chiah  
 Wang Han-tsen  
 Wang Teh-tsing  
 Wang Yu  
 Wu Chen-chien  
 Yang Wen-tah  
 Yü Hsui-tsai

Hwang Mien  
 Ku Chen-tsiang  
 Li Cheng-kang  
 Li Chiah-hsuen  
 Lin Tao-ming  
 Lin Yuen-yang  
 Liu Ching-yien  
 Liu Rwen-tao  
 Loh Chuin-shuh  
 Pan Chieh-ming  
 Shen Hsioh-nien  
 Sie Meng-ming  
 Tai Song-en  
 Tang Teh  
 Tsü Shao-chieh  
 Twan Chi-chang  
 Wang Lih-yuin  
 Wu I-mei  
 Yien Chia-hsien  
 Yü Si-chien

Agriculture:

Chang Chia-wei  
 Chang Sheo-ho  
*Chen Chi-hua* Chen Wei  
 Cheo Shuh-tsai  
 Cheo Song-lin  
 Cheo Tsu-pao  
 Chu Chi-hsui  
 Chu Fuh-pei  
 Chu Ruh-chiao  
 Chü Shui-tang  
 Hsi Shwen-chan  
 Hwang Loh-ching

Forestry

Cheo Ching-tien  
 Cheo Shuh-yuen  
 Chi Si-ming  
 Ho Ching-chen  
 Niu Chwen-shan  
 Tsiang Lin-hsuen  
 Tu Wei-hwei  
 Yang Tsi-fuh

Candidates for the B. D. Degree

Attention was called to the following passage in the minutes of the meeting of the Board of Founders of May 12, 1931:

"The Board noted action D-463 of the Board of Directors recommending that the Board of Founders do their best to secure diplomas from the University of the State of New York for two candidates for the B. D. degree. The Secretary reported that he had been in correspondence with the proper officers of the University of the State of New York in regard to the matter, but that it appeared very doubtful whether it would be possible to secure the diplomas under the special circumstances involved."

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The opinion was expressed that since the arrangement providing that the University recommend candidates from the Seminary was an old one dating back far beyond the time when the new regulations came into force and that the candidates were received on the understanding that they would be granted the B. D. degree, the following action was taken:

D-618 VOTED that in accordance with the agreement between the Seminary and the University covering the granting of degrees, the University authorities be urged to make further requests of the Board of Founders to ~~see~~ if anything can be done to secure the B. D. degree for the candidates concerned.

#### Needs of the Colleges

Detailed reports on the needs of the colleges, which had been presented to the Board at previous meetings, were again discussed, and it was

D-619 VOTED that the President having already presented statements covering the needs of the Colleges to the Board of Founders at the request of the Committee on Correlation of the Christian Colleges, the statements be received and attached to the minutes.

D-620 VOTED that the reports of the various administrative units of the University be received.

#### Letter to Mrs. Bowen

The President having reported that Mrs. Bowen had not been well, it was

D-621 VOTED that the President be requested to write a letter to Mrs. Bowen expressing the Board's deep regret on hearing that her health had not been very good lately.

Respectfully submitted,

Minnie H. Purcell

English Secretary.

STUDY OF REVISED PROGRAMS FOR THE FUTURE DEVELOPMENT OF THE COLLEGES  
AS PRESENTED TO THE BOARD OF DIRECTORS DURING 1931

	College of Arts	College of Science	College of Agr. & For.
<b>A. CURRENT:</b>			
Administration			
Share of general	\$5,000.00	\$5,000.00	\$5,000.00
Publications	5,000.00	1,000.00	5,000.00
Travel and extension	5,000.00	2,000.00	2,000.00
Dean's expense	2,000.00	2,000.00	3,000.00
Contingent	10,000.00	10,000.00	10,000.00
Operation and Maintenance:			
Upkeep of Plant	2,000.00*	5,000.00	5,000.00
Instructional:			
Salaries:			
Additional Staff	61,600.00	45,000.00	144,900.00**
Specialists	20,000.00	4,240.00	36,000.00
Department expense	5,000.00	18,500.00	4,000.00
Department equipment	5,000.00	17,000.00	5,000.00
Library:			
Share of expense	3,000.00	3,000.00	4,000.00
Scholarships	3,000.00	3,000.00	3,000.00
Research (inc. extension):			
General research	4,000.00	10,000.00	15,000.00
General extension			15,000.00
Cooperative extension			10,000.00
Books and equipment	1,000.00	5,000.00	3,000.00
	<u>\$131,600.00</u>	<u>\$130,740.00</u>	<u>\$269,900.00</u>
.. equivalent to endowment			
estimated at 5%	\$2,632,000.00	\$2,514,200.00	\$5,398,000.00
or in U.S. Gold @ 2:1	1,316,000.00	1,257,100.00	2,699,000.00
<b>B. CAPITAL:</b>			
Arts building	\$150,000.00		
Science buildings		180,000.00	
Agr. science building			180,000.00
Endowment for upkeep	50,000.00		
Equipment		37,000.00	20,000.00
Library books	20,000.00	20,000.00	20,000.00
Residences for staff	160,000.00	160,000.00	160,000.00
Greenhouses			30,000.00
Land and improvements			75,000.00
Field buildings			10,000.00
Removal of Training School			40,000.00
	<u>\$380,000.00</u>	<u>\$397,000.00</u>	<u>\$535,000.00</u>
In U. S. Gold at 2:1	190,000.00	198,500.00	267,500.00
<b>C. SPECIAL:</b>			
To replace Famine Funds			\$500,000.00

# Revised Programmes for the Future Development of the Colleges (cont.)

## SUMMARY:

	College of Arts	College of Science	College of Agr. & For.
A. Current:			
In terms of			
endowment using			
U.S. Gold at 2:1	G\$1,316,000.00	1,257,100.00	2,699,000.00
B. Capital items	190,000.00	198,500.00	267,500.00
C. Special			500,000.00
Based on 2:1	G\$1,506,000.00	1,455,600.00	3,466,500.00
Based on 4:1	753,000.00	727,800.00	1,733,250.00

NOTE: Under the capital grants asked for for the College of Arts, there is a request for a specific endowment of \$50,000.00 to cover the upkeep of the building. For the other colleges, specific endowment designated for this purpose has not been asked, but the cost of upkeep has been included as one of the current items. (See starred item under Current.)

NOTE: The College of Agriculture and Forestry programme was prepared to be presented to the Agricultural Missions Foundation and covers the field of instruction, extension and research. The total seems much greater than for the other colleges, which do not anticipate future extension or research except in a way that will strengthen the instructional work. This is not the case with the work to be done in the College of Agriculture and Forestry, where a large proportion of the work must be done as extension and research for the whole country. (See starred item under Current.)

If it is desired, for the sake of comparison, to separate the programme for instruction, some arbitrary adjustment could be made, although the three fields are very closely linked together. However, in order to compare the totals with the other colleges, this point must be kept in mind.

UNIVERSITY OF NANKING  
NANKING CHINA

Statement of Assets and Liabilities - June 30, 1931.

All amounts in Chinese currency.

General section:

ASSETS:

Cash on hand:		6,337 86	
In vault			
Shanghai Commercial and Sav. Bank	810	39,047 64	
"	"	504	4,615 75
"	"	85	173 83
"	"	C.F.	2,329 29
"	"		576 01
Hongkong & Shanghai Bank.Corp.			
"		Spl.	4,361 43
"		Hosp.	11,187 46
"		L.S.	3,623 70
National City Bank of New York			
Held in New York		13,505 82	85,758 79
Fixed deposits:			
Hospital funds		25,000 00	
Alumni funds		13,154 67	
K.S.Liu Memorial fund		364 29	
J.E.Williams Memorial Book Fund		735 00	
Land Utilization expert - G\$5,000 00		10,500 00	
Building funds - residences		8,556 99	
Special Alumni funds		1,575 45	59,886 40
Accounts receivable:			
General		771 19	
K.C.Liu loan		1,607 48	
Food Consumption Project		306 32	
Due from U.C.M.S. endowment		1,575 00	
June a/c U.C.M.S. personnel		958 15	
Methodist board - 1929 account		2,730 00	
Mrs. Meigs' house account		221 14	
Faculty electric light accounts		171 20	8,340 48
Accounts carried to 1931-1932:			
Chemistry storeroom		791 11	
Storeroom - construction department		89 06	
College athletics		373 34	
Students accounts - badges		220 00	
Student and faculty relief		203 33	
Alumni secretary's office		1,077 17	
Middle School accounts		1,720 40	
Residence repair account		5,719 24	
Residence - balance on four unit		7,425 36	17,619 01



University of Nanking,  
Statement June 30, 1931.

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Assets continued:

Sericulture Department:			
Current account	34,718 65		
Less reserve for land and refrigerating plt.	<u>7,620 83</u>	27,097 82	
Deficit on second building		<u>13,140 30</u>	<u>40,238 12</u>
Total assets and expense accts.....		\$	211,842 80

LIABILITIES:

Accounts payable:			
General		3,804 89	
Alumni funds		13,254 67	
Hospital funds		<u>36,187 46</u>	53,247 02

Special Funds;			
Summer School balance		173 83	
Construction Dept. income		1,665 98	
J. E. Williams Memorial Book fund		735 00	
K. S. Liu Memorial funds		364 29	
Subscription Periodical Room		43 23	
Keen Memorial Funds		247 31	
Accommodation account for Dr. Love		585 26	
Chinese Cultural Studies Institute		34,927 74	
Furlough reserves		<u>43 31</u>	38,785 95

Property items:			
Land		221 50	
Gas Plant depreciation reserve		1,300 00	
Language School Building fund		7,373 70	
Residence account - colleges		5,000 00	
" " hospital		<u>5,000 00</u>	18,895 20

Reserves for 1931-1932:			
General - budget reserves		3,852 30	
Publications		3,476 05	
Physics equipment		2,250 50	
Faculty badges		21 61	
Special restricted funds		<u>1,704 44</u>	11,304 90

Scholarship funds;			
Griffing fund		88 30	
Woods		334 22	
Forestry Loan		1,353 50	
Special		34 00	
Sherwin		6,353 49	
Williams		<u>302 05</u>	8,465 56

University of Nanking,  
Statement June 30, 1931

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Liabilities - continued:

Student accounts:

Caps and gowns	209 00	
College medical clinic	49 07	
College diplomas	229 48	
Middle School student assn.	1,006 50	
Students deposits	254 36	
Students deferred credits	289 20	2,037 61

Reserves for Agr. and Forestry:

Current surplus	10,511 93	
Cornell-in-China club	2,830 68	
Hwai River investigation	1,500 00	
Botany herbarium - special	1,229 79	
Wukiang station - balance	85 85	
Land Utilization - current	3,506 19	
" " expert account	10,500 00	
Population - Milbank	1,278 57	
" Scripps	11,589 12	
Agricultural gardens	4,242 20	
Agricultural experiment station	266 70	47,541 03

Reserves for Library:

Cataloging account	2,039 38	
College of Arts - book account	489 43	
College of Science - book account	1,370 00	
Illick fund	12 61	
Qhen fund	28 14	
Bates fund	335 65	
Smythe fund	438 82	4,714 03

Interest and exchange	9,046 58	
Interest and exchange - special	238 05	
Suspense accounts	17,566 87	

Total liabilities and reserve funds.....\$211,842 80

.....

Famine Prevention Work section:

ASSETS:

Cash on hand:

In the vault	263 78	
Hongkong & Shanghai Bank. Corp.	575 02	
Shanghai Com. & Savings Bank 4631	24,087 57	
" " 570	1,293 23	
" " R.C.	112 10	
Held in New York	20,046 78	46,378 48

University of Nanking,  
Statement June 30, 1931

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Famine Prevention Work section cont:

Assets -	
Fixed deposit for newspaper	251 00
Rural Economics - book account	860 35
Research library - Chinese books	3,786 01
Land	565 18

Total assets and expense accounts.....\$ 51,841 02

LIABILITIES:

Newspaper - special account	251 00
Rural Credits account	112 10
Rural Economics reserve for special books	128 91
Reserve for repairs on farm buildings	1,484 00
Current reserves for 1931-1932 budget a/cs	6,092 73
Interest and exchange - surplus exchange	43,772 28

Total liabilities and reserve funds.....\$ 51,841 02

.....

University Hospital section:

ASSETS:

Cash on hand	546 33
Shanghai Commercial and Savings Bank	122 39
University treasurer account - see general section report	35,929 69

Total assets.....\$ 36,598 41

LIABILITIES:

Deposits held for rented residence	400 00
Reserve for Nurses' Home	50 00
Reserve for Residence	6,000 00
Surplus funds	30,148 41

Total liabilities.....\$ 36,598 41

.....

Auditor's Statement:

I hereby certify that I have completed the audit of the University of Nanking accounts for the year ending June 30, 1931. This has included the general accounts, Famine Prevention Work accounts and University Hospital accounts. The audit has included the checking of all receipts from student fees, drafts from New York, etc. etc. I have examined vouchers for all payments. The ledger accounts have all been checked and certified including all bank and cash accounts, fixed deposits, etc. and I do hereby declare them to be in order and correct.

Nanking, October 19, 1931.

Thomas D. Begg, Auditor.

UNIVERSITY OF NANKING  
NANKING CHINA

Institute of Chinese Cultural Studies

June 30, 1931.

Balance of funds on hand July 1, 1930  
Receipts during the year:  
Actual receipts G\$15,789 47

\$26,161 59

67,018 30  
93,179 89

Expenditures for the year:

Salaries:

Director and assistants	910 35
Bibliography & Lib. Sc.	4,612 00
Survey of Chinese study	
in Am. and Europe	1,666 67
Studies in Chinese Hist.	2,380 00
Studies in Ch. Philosophy	1,680 00
Chinese Political Tht.	1,440 00
Chinese Social Thought	3,090 00
Studies in the history	
of Frontier settlements	3,820 00
Chinese Art	<u>3,480 00</u>

23,088 02

1,189 29

853 40

Equipment

473 98

Operation & Upkeep of building

1,476 00

Special manuscripts, etc.

Library:

Cataloging for 1930-31	1,000 00
"          "      1931-32	1,560 00

Library books	<u>28,611 46</u>
---------------	------------------

31,171 46

58,252 15

Funds on hand July 1, 1931.....\$ 34,927 74

Note: By action of the Board of Directors M\$10,000 00 has been placed in a special reserve account to be used for the work in the future. The balance or 34,927 74, has not been designated at this date but recommendations will be presented to the Board of Directors at their next meeting.

China Foundation Grant for special Projects:

Receipts received quarterly from the China Foundation 10,000 00

Expenditures:

Department of Agronomy - Wheat Project:

Salaries of staff	1,060 00
Field operation	1,631 37
Supplies and expense	480 27
Travel	459 90
Books	75 00
Equipment paid in full	2,053 46
Equipment - cage under const.	<u>1,250 00</u>
	7,010 00

University of Nanking.  
June 30, 1931.

China Foundation Grant for Special Projects - continued.

Dept. of Plant Pathology - Rice Project:

Salaries of staff	783 00	
Field operation	278 58	
Supplies and expense	145 14	
Travel	103 25	
Travel - for trips in summer	56 03	
Books	205 18	
Books - reserved per letter	294 82	
Equipment	424 00	
" reserved for well	300 00	
" reserved for cage	400 00	2,990 00 <del>\$10,000 00</del>

China Land Utilization Project:

Funds on hand July 1, 1930	9,720 57
Received during the year, G\$7,500 00	28,850 00
	<u>38,570 57</u>

Expenditures:

Salaries of staff	21,510 82	
Travel	7,084 85	
Equipment	1,967 19	
Books, maps, etc.	235 35	
Supplies, schedules, etc.	865 25	
Expense account - including		
light, heat and service	1,417 66	
Visiting expert	781 65	
Balance of U.S.A. trip	1,093 25	34,956 02

Balance on hand June 30, 1931.....M\$3,614 55

Department of Sericulture:

Deficit from 1930	16,852 91	
Expenses for the year	34,842 74	
	51,695 65	
Less receipts for the year	16,977 00	34,718 65
Deficit on building		13,140 30
		47,858 95
Deduct special funds for land, etc.		7,620 83

Total deficit July 1st.....M\$ 40,238 12

UNIVERSITY OF NANKING  
Nanking

Budget for 1931 - 1932 --- Revised November 1931.

	Approved 1931-32	Revised 1931-32
<b>RECEIPTS:</b>		
From students:		
College of Arts (210)	22,120 00	22,120 00
College of Science (120)	16,840 00	16,840 00
College of Agr. & For. (170)	18,790 00	18,790 00
Non-instructional for colleges	16,394 00	16,394 00
Middle School (680)	74,900 00	84,529 00 *
	<u>149,044 00</u>	<u>158,673 00</u>
From all other sources:		
Endowment interest:-		
Unrestricted	40,950 00	40,950 00
Restricted	15,750 00	15,750 00
Mission Boards:		
Unrestricted	19,950 00	18,900 00 **
Restricted	3,150 00	3,150 00
Hoover Fund	26,000 00	26,000 00
Mission Board personnel:		
Baptist	5,460 00	5,460 00
Methodist	17,745 00	17,745 00
Presbyterian	20,076 00	20,076 00
U. C. M. S.	15,183 00	15,792 00 *
Gifts, special grants, etc.	61,265 00	65,870 45 *
	<u>374,553 00</u>	<u>387,966 45</u>
Chinese Cultural Studies Inst.	31,500 00	31,500 00
Land Utilization Project	30,000 00	30,000 00
China Foundation	10,000 00	10,000 00
Wukiang Cooperative Station	3,600 00	3,600 00
Agri. Experiment Station:		
Gardens	12,082 50	12,082 50
Experiment station	10,260 00	10,260 00
Sericulture	22,538 50	20,126 00 **
Famine Prevention Works	134,993 75	154,950 00 *
University Hospital	153,244 00	153,244 00
	<u>782,770 75</u>	<u>813,728 95</u>
Grand Total all receipts	782,770 75	813,728 95

University of Nanking  
Revised budget for 1931-1932.

EXPENDITURES:

	Approved 1931-32	Revised 1931-32
Administration	32,234 87	32,234 87
Operation and Maintenance	30,661 00	33,667 00 *
College of Arts	71,150 00	71,150 00
College of Science	75,297 86	75,797 86 *
College of Agr. and For.	56,323 27	56,953 27 *
Middle School	57,692 00	63,930 00 *
Library	18,247 00	18,247 00
Non-instructional items	6,636 00	8,541 05 *
Special for Student Activities	8,450 00	8,450 00
Dormitory College men	12,130 00	13,265 40 *
Dormitory College women	2,520 00	2,520 00
Construction Department	3,210 00	3,210 00
	<hr/> 374,552 00	<hr/> 387,966 45
Chinese Cultural Studies Inst.	31,500 00	31,500 00
Land Utilization Project	30,000 00	30,000 00
China Foundation	10,000 00	10,000 00
Wukiang Cooperative Station	3,600 00	3,600 00
Agricultural Experiment Station:		
Gardens	12,082 50	12,082 50
Experiment station	10,260 00	10,260 00
Sericulture	22,538 50	20,126 00 **
Famine Prevention Work	134,993 75	154,950 00 *
University Hospital	<hr/> 153,244 00	<hr/> 153,244 00
Grand Total all expenditures	782,770 75	813,728 95

THE COLLEGE OF ARTS  
Report to the Board of Directors  
November 6, 1931

- 1 -

This report consists of two parts, part one showing briefly the present status of the College of Arts and part two stating our hope for the future development of the College of Arts.

I. The present status of the College of arts. The following items are briefly dealt with: (1) students, (2) teaching staff (3) courses and credits, and (4) finance.

(1) Students:— Two points are brought out in Table I. The increase in students from 152 to 218; and the small number of freshman and sophomore students in the spring of 1931: 18 freshmen and 32 sophomores. So there are this semester 20 sophomore students and 25 junior students and on this account many classes are very small. Fortunately 91 were admitted this semester and many are expected next year, so the College of Arts can be run economically with the present teaching force.

Table I Classification of Students

Year	Spring 1931	Autumn 1931
Students		91
Freshmen	18	20
Sophomore	32	25
Junior	59	58
Senior	25	4
Special Chinese	7	198
	<u>141</u>	<u>4</u>
Special	5	9
Graduate	4	7
Ginling	2	
Total	152	218

Table II gives the number of major and minor students in each department, and also shows that in some departments there



are too few students. Table I and Table II make it clear that this College is able to receive more students. The Departments of Economics and Political Science have the largest numbers, i. e. 27 and 26 respectively; no other department has more than 15.

Table II. Distribution of Students

Spring 1931			Autumn 1931		
Department	No. of Students		Department	No. of Students	
	Major	Minor		Major	Minor
Chinese	6	12	Chinese	9	9
Economics	31	24	Economics	27	14
Education	19	4	Education	15	10
Library Sci.		5	Library Sci.		5
Psychology		3	Psychology		1
English	3	16	English	8	10
History	10	25	History	7	25
Philosophy		3	Philosophy		1
Political Science	37	16	Political Science	26	12
Sociology	8	9	Sociology	11	9
Total	114	117	Total	103	96
Students above			Students above		
Freshman	114		Freshman	103	
Freshman	18		Freshman	91	
Special			Special		
Chinese	7		Chinese	4	
Special	5		Special	4	
Graduates	4		Graduates	9	
Ginling	2		Ginling	7	
Total	150		Total	218	

II. Teachers:- Table III gives the number of full-time and part-time professors in each department. It will be

seen that there is no full-time professor this semester in the Department of Education and in the Department of Political Science there is one but he is on furlough. This table shows therefore that more full-time professors are needed and that part-time professors should be replaced by full-time ones.

Table III - Number of instructors

Department	Spring '31 No. of Full-time professors	Spring '31 No. of part-time professors	Autumn '31 No. of Full-time professors	Autumn '31 No. of part-time professors
Chinese	4	4	3	5
Economics	1	3	1	3
Education	1	1		3
Lib. Sci.		2		3
Psychology			1	
Foreign Languages				
English	4	2	3	1
French		1		1
German		1		1
Japanese		1		1
History	4	2	2	3
Philosophy		1	1	1
Pol. Science	1	2	1	4
Party principle		1		1
Religion	1	7	1	5
Sociology	1	3	2	2
Total	17	20	15	34

Library

III. Courses:- Table IV gives the number of courses offered by each department. It will be found that only three departments this semester offer more than eight courses, due to the small number of professors, especially full-time professors, in each department.

Note & on furlough

Table IV - Classes and Credits

Department	Spring, 1931		Autumn, 1931	
	Class	Credits	Class	Credits
Chinese	17	48	17	56
Economics	7	25	7	24
Education	3	13	5	15
Library Science	2	6	3	9
Psychology			3	10
Foreign Languages				
English	12	55	12	43
French	1	5	1	4
German			1	4
Japanese	1	3	1	4
History	12	48	8	30
Philosophy	1	3	2	7
Political Science	7	29	7	22
Religion	10	20	7	10
Sociology	8	29	11	31.5
Total	81	284	85	269.5

IV. Finance:- Tables III and IV show that some departments of the College of Arts need more professors, especially full-time professors. Addition<sup>al</sup> professors necessitates an increased budget. So far as our present budget is concerned, no department, except Chinese, English, and <sup>H</sup>History can finance three professors, assuming that each professor's salary per month is \$200.

Table V. Budget 1931-32

Department	The year of 1931
Chinese	\$10,790.83
Economics	5,415.00
Edu. & Psy.	5,625.00
English	10,294.00
French)	
German)	2,710.00
History	3,949.50
Philosophy	4,170.00
Phy. Education	1,087.50
Political Science	4,626.00
Religion	3,479.50

V. Expected development of the College of Arts.

(1) Expected number of students. - Table II tells us that beside the Department of Economics and Political Science, no department has more than 15 major students. It shows that the College of Arts may receive more students. Assuming that there should be 30 major students in each department, there would be 300, including 240 students in the 8 departments and 60 freshman students, in the college. But at present we have only 198 (see Table I.), exclusive of special students, Ginling College students, and University graduates. It seems therefore that we ought gradually to increase the enrollment of the College of Arts up to the number expected.

(2) Minimum number of professors in each department determined by the minimum number of courses offered each semester by each department. Every semester, the major students of each department and freshman students fall into seven groups, as indicated in the following scheme, and the proposed number of courses offered for each of the seven groups by each department.

Students	No. of courses	
Freshman	1	1
Sophomore A	1	1
" B	1	2
Junior A	2	2
" B	2	2
Senior A	1	1
" B	1	1

According to this scheme, each department should offer, at least nine or ten courses every semester for major <sup>and freshman</sup> students. This means that each department should have two full-time

professors and two part-time professors, or three full-time professors, if possible, to take care of them.

(3) Minimum budget proposed for each department - As mentioned above, each department should have three full-time professors, or two full-time professors and two part-time professors which is equivalent to three full-time professors. Assuming that each professor is paid \$200 per month, the minimum budget of each department should be \$7,200. But at present, the budget of many departments in the College of Arts is far below this figure (see Table V).

(4) Special Course - It has been felt by some that many of our students can not stay in the college four years and that many of our graduates go out into society without the professional training and technical knowledge which would magnify their use to society. In order to make good these defects three special courses are proposed, a special course in library science, in banking and accounting, and in testing and statistics. Each special course is incorporated in a particular department, as the special course in banking and accounting in the Department of Economics and the special course in testing and statistics in the Department of Education. Each special course offers two years' training in a specialty. If a student completes the work of the special course, he is granted a certificate. If he wants to proceed with the work of the department in which the special course is incorporated, he may do so and can complete all college requirements in two more years. The University library may be

utilized as the laboratory for the special course in library science. A statistical laboratory and a banking and accounting practice room are needed for the other two special courses.

(5) Laboratories ~~in~~ addition to the two laboratories mentioned in the preceding passage, a psychology laboratory seems to be necessary. The minimum cost of the equipment of each laboratory is roughly estimated as follows.

The equipment for a banking and accounting practice room	-----	\$200.00
The equipment for a psychology laboratory		\$1753.05
" " " " Statistics	"	1600.00

The details of the equipment of each laboratory are outlined on a separate sheet. The statistics laboratory is open to all who need it but especially to the students of economics, of education, of psychology, and of sociology.

(6) Need of rooms.- The College of Arts has no special building as have the College of Science and the College of Agriculture and Forestry. The Administration Hall is not entirely <sup>being</sup> for the College of Arts; three fourths of it occupied by administrative offices and the Library. At present we do not have enough class-rooms even for instruction, not to mention special rooms required for laboratory work and research work. It has been proposed that the attic and the basement of the Administration Hall might be partitioned into rooms available for instruction, laboratory work, and research work.

(7) Reference Books. - Books are still one of the most urgent needs of every department of the college.

Appendix I

Equipment for Psychological Laboratory Work

Anatomical Charts, Wenzel's	\$ 6.75
Kymograph	115.00
Stop-watch, Jacquet's	18.00
Rhythm-meter	130.00
Chronometre; graphic, Jacquest's	75.00
Tracing board, Whipple's	16.00
Tapping Apparatus, Dunlap's	29.00
Ergograph, Mosso's modified by Lombard	167.50
Maze, Hunter's	20.00
Chronoscope, Dunlop's	270.00
Key, Stimulus, Dunlop's	22.00
Key, reactions	80.00
Tachistoscope, disk, Whipples	85.00
Steadiness tester	11.00
Cardiograph, Masey's	14.50
Pneumograph, Marey's	40.00
Tambour, Recording, Marey's	20.00
Eye Model	48.00
Blind-Spot cards, Meyer's	3.30
Color Sense tester, Scripture's	50.00
Perimeter, Schweigger's	30.00
After image Appartus, Aering's	10.00
Color miser, Titchener's	115.00
Tuning forks differential	35.00
Audiometre, Seashore	195.00
Sound Caze, Titchener's	272.00
	<u>\$1,753.05</u>

Appendix II.

Equipment of Statisticat Laboratory Room

Calculating machine 1	\$ 1,400.00
Slide rule 2	20.00
Rulers and other instruments	20.00
Tables aiding in Calculation	10.00
Desks and Benches	150.00
	<u>\$ 1,600.00</u>

### Appendix III

#### Recommendations - English Department

As Miss Wixon goes on furlough next June, it is very important that some one come to take her place next fall. Required subfreshman and freshman work takes the full time of three teachers. Unless we have four teachers in the department, therefore, we cannot offer any advanced work whatever.

Two English classes now are too large, English 121 (Mr. Mills), and English 130 (Miss Wixon). Each of these courses has between 45 and 50 students. Such classes should be divided into two sections, but all four teachers are full occupied as it is. If large entering classes continue to be received, the English Department must be reinforced by at least one additional teacher.

The English Department depends, almost more than any other department, on a widely-varied and well-chosen library for its advanced work. The appropriation for this needs, therefore, definitely to be increased.

### Appendix IV

#### Recommendations - Department of Sociology

##### A Proposed Project for the Study of Livelihood in Nanking:

##### I. Purposes: In this project, (The Study of Livelihood in Nanking) we intend to find the following things:

1. To reveal some of the salient features of livelihood and poverty in Nanking.
2. To integrate the work of classroom with field work & to make it (the project) as the laboratory work for students of Sociology 155 (Poverty and Relief) which is going to be offered next spring. In so doing, it stimulates the interests of the students, quickens their sense of the reality of sociological concepts, and familiarizes them with the real conditions of the present society.
3. To compare with results found else-where as Peking, Shanghai, etc., in the same type of study.
4. To obtain a fuller and more intimate knowledge of poverty conditions in Nanking, so that some better means may be devised for improvement.

##### II. Methods: We have planned to adopt the following methods for this study:

1. Sampling Method: Selecting sixty families out of the



- whole poverty area, and make a careful study for each
2. Account-book Method: For these families selected, We will assign investigators to keep accounts for ~~themselves~~ daily, in a period of six months, (~~for~~ selection of the most suitable months we have not decided yet) and these accounts when systematically kept for a sufficiently long period, would undoubtedly furnish more complete data of their living conditions from day to day.

III. Investigators: For investigators we will select some of our better students experienced in survey work to take charge of recording accounts and for each investigator we will offer a little amount of ricksha fare.

IV. Budget:

1. Travelling Expenses (Ricksha fare) of the investigators: - \$360.00 (mex.)

Presuming that one investigator will take charge of fifteen families per day - this may be considered *reasonable* as the ~~maximum~~ number an investigator could handle, presuming also that the families under investigation all live together - to keep accounts for sixty families would require a standing force of four investigators. For each investigator, we will offer five dimes (big money) for Ricksha fare (double trip) and it makes fifteen dollars for each per month, a total of sixty dollars for all per month, and in a period of six months, it will amount to three hundred and sixty dollars.

2. Subsidies for families under investigations: ----- \$360.00 (mex.)

One dollar for each family, sixty dollars per month, and three hundred and sixty dollars for six months. (According to the past experience of Professor L. K. Tao, who has published his famous work: "Livelihood in Peking", he had to pay each family under his investigation one dollar per month for subsidies, so it may keep their interests in reporting accounts daily and therefore better results may be secured. This is rather a very important technique in this kind of study that we have to guard against too. Though we have put this in our budget temporarily, but we are trying to find better means (as to cooperate with the Social Bureau here in Nanking) for eliminating it and we may save this for other purpose, but for this we are still not sure yet.)

3. Expenses for account-books and other stationaries:

----- 200.00 (mex.)

Adding the three items listed above the grand total of expenses in this study will be nine hundred and twenty dollars Mex.

(Expenses for tabulation, copying, Printing, etc. are not-included under this budget.)

V. Period of Investigation:

We hope that this study will be completed within a period of two years:

First year: - Collection of Materials.

Second year - Classification of Materials - tabulation, analysis, copying, etc.

Conclusion - writing up.

UNIVERSITY OF NANKING  
College of Science  
Nanking, China

May 21, 1931

To the Members of the board of Directors:-

We are submitting to you a statement of the needs and plans of the College of Science to bring its work up to the standard rank. It is not our wish to over-emphasize the urgent need for highly trained men to develop the untapped resources of China or for the scientific training both in information and in method of approach toward the problems of the present day, because we believe that each of our three Colleges has its definite contribution to China and to mankind. We, however, do wish to point out some of the special conditions or handicaps under which the College of Science is being operated and for which it may deserve special consideration:

1. The laboratory method of instruction is expensive. According to Professor Lindsay and President Holland in their book, "College and University Administration," the laboratory method of instruction is far more expensive than the lecture or the recitation method; besides the apparatus which has to be provided, the salary for the laboratory method is 14 times, the equipment 15 to 30 times, and the space 5 to 11 times, as much as the lecture method. As the College of Science has to use extensively the laboratory method the cost is inevitably higher.

2. The apparatus we have to use is also very expensive. Nowhere can we find a group of departments which require such very costly equipment as in the College of Science. We are grateful to you for the effort you have made each year to provide us with some funds for science equipment. Our instruction has been much benefitted by such grants though our equipment, especially in physics, physical chemistry, geology and astronomy, is by no means up to the standard.

3. The third point is mentioned not, by any means, to minimize the needs of either of the other Colleges. The College of Science is the only one of the three Colleges that has to draw all its support from the general fund besides student fees. It is a fact that the Institute of Cultural Studies and the Famine Fund help to strengthen the staff and share the teaching of the University. This together with the employment of the laboratory method and the provision of the necessary equipment forms an important element in the needs of the College of Science for funds and staff.

Present Status of the College of Science:

1. Enrollment. The College of Science is young. The total enrollement in the classes has been in six years more than doubled in most of our departments as shown in the following table:

Department	Enrollment in the Courses in College <sup>1</sup>					
	1924	1925	1926	1927	1928	1929
Chemistry	128	112	192	158	246	232
Entomology	17	0	32	32	60	83
Geology	8	41	50	0	77	125
Mathematics	89	100	95	122	148	183
Physics	62	66	85	56	95	160
Zoology	306	306	225	139	240	217

The number of students registered in the College this term is 87. With the emphasis given to science throughout the country and our closer relationship with the middle schools through extension work, a steady increase in the enrollment can be expected.

2. Staff. The Rockefeller Foundation has been a source of encouragement in our work. Since 1925 it has been helping us in the preparation of our teachers. At present we have three members of our staff studying abroad on its fellowships. The following table gives the number of teachers and their distribution in the different departments according to the 1930-1931 budget:

<u>Department</u>	<u>Total</u>	<u>Prof.</u>	<u>Ass. Prof.</u>	<u>Instructors</u>	<u>Associates</u>	<u>Assistants</u>
Astronomy	1/3	1 2/3	-	-	-	-
Chemistry	10	2	1	1	5	1
Geology	1/3	1/3	-	-	-	-
Mathematics	4	1	-	2	1	-
Physics	7 2/3	1 2/3	-	2	3	1
Zoology	5	2	-	1	1	1
	27 1/3	7 1/3	1	6	10	3

<sup>1</sup> The enrollment in the Subfreshman courses is not given because of the change of policy in the University.

This table includes all the teachers we have for the Sub-freshman science and the chemistry for the College of Agriculture. As our instructors and associates are in general to take care of the laboratory, our class instruction has been taken care by only about ten members of the staff. We feel, however, the both in staff and equipment, Chemistry and Biology can be made the strongest departments in the country.

3. Space. This is a general problem of the University. It is no less serious for the College of Science. Chemistry and Physics are in a building which is not fire-proof. The Industrial Chemistry is short two more laboratories. Zoology and Entomology need very badly two more offices and two more laboratories. The whole Mathematics department has only one office, and it has to give several of the courses in the basement of the Severance Hall with poor ventilation and light and with very little blackboard. Geology has no room at all; its valuable collection has to be kept in the hall-way and in the big lecture hall of Swazey. The Dean's Office is borrowed from the Department of Physics. These problems are pressing. The Swazey Hall is used to the limit; still more classrooms, offices, and laboratories must be provided.

4. Equipment. During this year much interest in research has been aroused in the College of Science. Most members of our staff are carrying some kind of research besides their regular teaching load. All seniors are required to undertake a piece of junior research. Both of these have a very wholesome effect on our teaching but they intensify our problem of science equipment. As the junior research is required by the Ministry of Education, there is a new demand for more apparatus and staff in addition to that for instructional purposes.

5. Program. The College of Science aims to prepare (1) scholars who will either go abroad for further study or take on some research work in the country, (2) teachers of science in secondary schools or assistants in colleges, and (3) men who desire to go into governmental service or industrial work with sound scientific and technical background. The preparation of this last type of men by this College in a semi-engineering course is specially favored by Professor Knight of the Facts Finding Committee. For these purposes, the College wishes to adopt the following program:

I. Pure Science Department:

1. Department of Mathematics and Astronomy
2. Department of Physics
3. Department of Chemistry
5. Department of Biology
4. Department of Geography and Geology
6. Department of Psychology.

## II. Science Teaching

1. Junior Course ---- 2 years
2. Senior " ---- 4 years

## III. Departments of Applied Science:

1. The Pre-medical Course
2. Industrial Chemistry
3. Civil Engineering
4. Electrical Engineering.

This program is not as extensive as it looks. The addition of science teaching and applied science involves comparatively small increment in staff and equipment but it extends immensely the scope of our service and reduces greatly the cost of pure science department. For example, the Pre-medical Course does not cost anything to the University; it helps to reduce the cost per student credit of many of our courses.

The College of Science started with only three and half departments. We do not wish to introduce afresh the question of Botany, but we maintain that as soon as funds are available we should be allowed to develop the Department of Geology and Geography and the Department of Psychology.

### Needs of the College of Science:

#### I. The Pure Science Departments:

1. Salary. The following table gives the number of teachers and their distribution needed for the College of Science in its pure science departments:

<u>Department</u>	<u>Total</u>	<u>Prof.</u>	<u>Ass.</u> <u>Prof.</u>	<u>Instru-</u> <u>ctors</u>	<u>Associ-</u> <u>ates</u>	<u>Assist-</u> <u>ants</u>
Math. and Astronomy	6	2	2	1	1	-
Physics	8	2	1	2	1	2
Chemistry	8	2	1	2	1	2
Zoology	6	2	1	1	1	1
Geol. & Geog.	5	1	1	-	2	1
Psychology	<u>4</u>	<u>1</u>	<u>1</u>	<u>-</u>	<u>2</u>	<u>-</u>
	37	10	7	6	8	6

In addition to the present staff we have for pure science subjects, \$35,000 per year will be needed for salary.

2. New Building. To solve the space problem we recommend the erection of another fire-proof building for Chemistry and Physics. Its site has already been approved by the Property

Committee. The Swazey Hall will be used for Mathematics, Astronomy, Geology, Geography and Psychology. The estimate for the new building is as follows:

Cost of the Building	-----	\$150,000	
Equipment and furniture	-----	10,000	
Total	-----	\$160,000	

3. Equipment and Expense. The item may be divided into 3 parts: the immediate need; the yearly budget for equipment; the yearly budget for expense:

The Immediate Need for Equipment

Chemistry	-----	\$3,000	
Physics	-----	10,000	
Zoology	-----	2,000	
Mathematics	-----	2,000	
Astronomy	-----	5,000	
Psychology	-----	5,000	\$ 27,000
<u>Yearly Budget for Equipment</u>		\$15,000	
<u>Yearly Budget for Expense</u>		15,000	\$ 30,000

4. Administration.

Upkeep of Buildings	-----	\$3,000	
Publication	-----	1,000	
Extension	-----	2,000	
Salary for New Staff	-----	2,000	\$ 8,000

5. Summary of Needs of Pure Science Departments.

For Capital and building:

New Science Building	\$160,000	
Equipment	27,000	\$187,000

For Current Budget:

Additional Personnel	35,000	
Equipment and Expense	30,000	
Administration	8,000	73,000

II. Science Teaching: The following budget is sufficient:

Salary:

Professor	-----	\$3,240	
Associate	-----	1,000	\$4,240
<u>Expense</u>	-----	1,500	\$5,740

III. Applied Science:

1. Salary: The Staff needed for applied science is as follows:

Subject	Prof. or Ass. Prof.	Associate
Industrial Chemistry	1	1
Agricultural Chemistry	1	2
Entomology	1	1
Civil Engineering	1	1
Electrical Engineering	1	1
	5	6

In addition to what we have in our present budget, we shall need about \$10,000 per year for the increase in salary.

2. Space. It is suggested that we spend \$20,000 to put up a small building north of Swasey Hall to house the civil and electrical engineering work. If this is put up right away it will greatly relieve the pressure for classrooms in the University.

3. Equipment and expense:

<u>Initial equipment:</u>		
Civil Engineering	\$3,000	
Electrical Engineering	4,000	
Industrial Chemistry	3,000	\$10,000
Yearly budget for equipment	\$2,000	
Yearly budget for expense	2,000	4,000

4. Summary of Needs for Applied Science:

<u>For Capital and Building:</u>		
Small building	\$20,000	
Equipment	10,000	30,000
<u>For Current Budget:</u>		
Salary increase	\$10,000	
Equipment and expense	4,000	14,000

Summary of Needs

I. For Capital and Building:

Pure Science	\$187,000	
Applied Science	30,000	\$217,000

II. For Increase in Current Budget:

Pure Science	\$73,000	
Science Teaching	5,740	
Applied Science	14,000	92,740

or the equivalent of an endowment of \$1,850,000 at 5%.

III. Total Request from the College of Science:

For Capital and Building	\$217,000
For Endowment	1,850,000
Total .....	\$2,017,000 Max.

Respectfully submitted,

H. R. Wei



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UNIVERSITY LIBRARY  
Report to the Board of Directors  
November 6, 1931

November 2, 1931

President Y. G. Chen,  
University of Nanking.

Dear President Chen:

Herewith is submitted the report of the work of the Library for the period since the last meeting of the Board of Directors in March. The work has been going on normally and smoothly. There has been little change in the personnel. Mr. Chen Chao-ting has left since February; Mr. Chen Hsich-shi and Mr. Fang Peh-nien have joined the staff as clerks since September; and Mr. Fang Ching-hu, since October; otherwise, the staff remains the same as last year. Messrs. Chen Chang-wei and Tsao Tsu-ping and the writer are also teaching a class each in the College of Arts; the writer being concurrently a research fellow in Chinese philosophy in the Institute of Chinese Cultural Studies.

A census of library books was taken in the last part of June. It showed that the library owns 149,779 volumes in total. There are respectively 83,878 volumes in Chinese; 20,928 volumes in foreign languages, and 44,973 pamphlets. The last census was taken in June 1925; it showed 40,724 volumes in Chinese, 13,158 volumes of western books, and 24,711 pamphlets, making a total of 78,593. Thus the size of the library collection has almost doubled in the last six years. The increase in Chinese books is largely a result of the establishment of the Institute of Chinese Cultural Studies. Quite a number of the recent additions, like the Ming gazetteers and books on Chinese art and archaeology, are very expensive and rare. They must be preserved with greater care. One often wonders if our overcrowded stacks and offices are safe enough for these valuable publications. Last year, 1930-1931, the library was used a great deal; 77,131 volumes having been circulated as compared with 62,286 volumes in 1929-1930.

The increase in books and in their use means increased work for the staff. The staff is rather small in view of the task before them. The work of re-cataloguing and re-classifying the whole library, which was begun in the spring of 1925, also required time to complete, thus causing some confusion and misunderstanding among the faculty. A plan of speeding up the work was adopted last fall. Fortunately, this work of re-cataloguing is about four-fifths done as regards foreign books, and we are able to catalogue the new books as they come to us. A new book is available for use, completely catalogued, one day or two after its arrival. And with the addition of the new clerks, we shall soon be ready to do the same for the Chinese books, the total number of these, unclassified, being larger.

The emphasis of the library work for the period covered by this report has been on the re-arrangement of unbound periodicals and pamphlets. A check-list was issued for foreign periodicals and another for Chinese periodicals. All periodicals are arranged in the order in which they are listed. Hence it is much easier to locate them. One can hardly imagine how difficult and tedious the work of arranging them is, since there are 21,014 parts of Chinese periodicals and 35,319 parts of western periodicals. The case with pamphlets is no better. We have, however, been fortunate in securing the generous help of Mrs. C. H. Myers, trained in the University of Illinois, who spent the months from May to October with us. She has checked and re-arranged some 5,000 pamphlets belonging to the collection and indexed a large part of them, but as pamphlets get out of order easily and many new ones are constantly coming in, Mrs. Myers urged, and I think very correctly, the need for a full-time assistant to continue her work. The re-arrangement of general pamphlets is done by our staff and will be completed soon.

We record with gratitude the gift of two thousand gold dollars from the Harvard-Yenching Institute to the Research Library for the purchase of Chinese agricultural works and books on related subjects. Another gift, from The China Foundation, of Chinese \$2,500.00, is in the form of a revolving fund for the publication of our "Index to Articles on Agriculture in Chinese Periodicals," compiled by the Research Library, which is to be completed by next June. It will consist of some 36,000 entries, 6,000 of these being in English. Three hundred Chinese periodicals and thirty English periodicals are indexed, covering a period of eighty-two years. Let us realize that the staff of the Research Library is, in fact, a research and editorial staff, not administrative officers. Their time is entirely and ardently, especially in recent years, devoted to the compilation of this Index, the Agricultural Cyclopedia Sinica, a critical bibliography of Chinese gazetteers, etc. The compilation of the Agricultural Cyclopedia Sinica is, however, temporarily delayed because an exhaustive bibliographical survey of Chinese official gazetteers is being made. We have already a collection of 1702 sets of official gazetteers, excluding 133 duplicate copies. If the financial aid from the Harvard-Yenching Institute can be increased and continued for several years, we may hope soon that our collection of gazetteers will be one of the most complete collections in the world. The collection has quite a reputation.

The great problem confronting the Library now is the lack of space. In view of the present political situation, it does not appear likely that we shall receive in the near future the sum of \$300,000 promised by the Government for a library building. In the meantime, the stacks and offices are too overcrowded to allow of any increase, and the reading rooms are too small for reading in comfort, especially in the evenings. Something must be done to relieve the present condition of congestion and to provide space for growth for two or three years to come. One of the possibilities

consists in the remodeling of either, if not both, of the tower of Severance Hall or the west end of the attic of the same building. The first will cost some \$2,500.00, and the second some \$3,500.00 to \$4,000.00, as roughly estimated by our resident architect, Mr. Gee. The remodeling of the attic will cost more, but it will allow more space for growth. Therefore, my recommendation is that the west end of the attic be remodeled and I wish you would use your good offices in presenting this matter to the Board of Directors. A detailed plan is to be presented by Mr. Gee.

The appropriation for books for the current year, which is virtually the same as that for last year, seems too small for the need. Several departments, such as physics, chemistry, botany, zoology, etc., have purchased books on the departmental equipment fund; other departments have complained that they have not enough books for efficient teaching work. Obviously, some additional or special grant for books would be welcome to all and would relieve the library of criticism. Moreover, for administrative reasons, it is more convenient to list all funds for the purchase of books (no matter what their source) under the library budget and to authorize the Librarian to spend the funds, consulting, when necessary, with the college or department concerned. This <sup>has been</sup> the practice in the past but it has been overlooked in a few cases. An action calling attention to the necessity of conforming to this ruling would prevent such procedure in future.

Details of the work and plans for the future may be found in the annual report.

Respectfully submitted,

K. G. Liu, Librarian.

UNIVERSITY HOSPITAL  
Report to the Board of Directors  
November 6, 1931

In reporting to the Board of Directors at this time concerning the University Hospital, the Superintendent would humbly express a feeling of reassurance that the Hospital is progressing satisfactorily, both financially and professionally.

Through the Board of Directors, a request was made to the Mission Boards for an increase in quotas to include a nurse from each Board, but without success. Another request was made for rehabilitation funds from the Boards to cover a small part of the capital losses, but this was substituted by requests to the Rockefeller Foundation to meet the full losses and to provide a large endowment in addition. These too, however, have failed. There is a possible hope from the Foundation for a small sum to compensate for the poor conditions of exchange at the time of their grants during the past few years. A local campaign for \$30,000 was agreed upon last spring, by the Hospital Committee, to meet in part the additional capital loss anticipated through the further widening of the Chung Shan Road, and the tearing down of the Peden Home for Nurses, but floods and international complications necessitate a postponement of this.

Reassurance of satisfactory progress comes, then, only from the fact that this year's accounts show a moderate credit balance rather than the deficit of the preceding year. Apparently the patients will have to be taxed for these needed capital funds, and it would seem hopeful that it can be done, but not without risk of considerable criticism. That this condition is general and not our problem alone was expressed well in a recent letter from Dr. E. M. Dodd, Medical Secretary of the Presbyterian Board, who states the findings expressed in the Lakeville Conference:

"We are deeply impressed with the need for additional provision, outside of earnings, for the current expenses of our hospitals in order to meet certain present conditions:

- (a) Neglect of the poor;
- (b) impression on the community of being commercialized and un-Christian;
- (c) a more intelligent demand for a higher type of medical service coupled with the increasing cost of hospital maintenance;
- (d) unreasonable burden and strain upon our medical force from lack of sufficient help."

The unexpected loan of Dr. Richard F. Brady for a year by the United Christian Missionary Society has been of tremendous value, especially in that Dr. Slater is on furlough, and it is

felt that the Board of Directors might well express officially our sincere appreciation. Other changes in the medical staff include Dr. Chen Tao-seng, taking the head of the Eye, Ear, Nose and Throat Department for this year; Dr. Cora Wang, as Medical Resident; and Dr. Liu Sung-ling and Dr. Hwang Chao-kang, as internes. Dr. James Cheng, Surgeon, has returned recently from a brief fellowship course at the Peking Union Medical College, and Mr. Yeh Ku also, after a year's study in laboratory work, with a fellowship from The Rockefeller Foundation, both of which were greatly appreciated. Several graduate nurses have been taken on the staff, including Miss Yu-Chih as assistant superintendent of nurses, Mrs. Ko Pao-ling, Miss Chen Ying-shan, and Miss Feng Han-wei. A large and hopeful class of student nurses were taken in this fall so that we now have forty-two in training, allowing for much more adequate service to the new patients than ever before. Mr. Ni Hwei-yuen has taken a new position as secretary, statistician and record clerk.

A reorganization of the Hospital Executive Council bids well for better understanding and more help from the whole staff in matters of administration. The Building and Property Committee is most severely taxed trying to find space for several outgrowing departments, kitchen, laundry, linen, X-ray, laboratory, dormitory, dining-room and administrative quarters. Patients' beds are kept well filled with an occupancy of 86% during the last four months, and many are necessarily refused admittance, but any large increase in bed capacity is not considered wise at this time. The mechanical problems are many through lack of sufficient water and heat and power, all present units being taxed to their utmost. More modern equipment in the laundry and kitchen is also essential.

The Hospital is looking forward to having the whole University east compound, hoping it may be in the near future. Although one is loath to buy old buildings, the east dormitory and kitchen could be very advantageously used now. If this transfer must be postponed too long, the Hospital will be forced to develop elsewhere at a loss both to the Hospital and to the University.

As we advance in other ways, so we hope that we may advance in a spiritual way. Plans are already in progress for securing a more highly trained religious and social director, which we hope may lead us to a higher spiritual level with our fellow men and with our Master.

Respectfully submitted,

J. Horton Daniels, M. D.,

Acting Superintendent.

REPORT OF THE WORK OF  
THE INSTITUTE OF CHINESE CULTURAL STUDIES  
UNIVERSITY OF NANKING  
Autumn Semester, 1931-1932

List of Staff Members

T. L. Tsu, M. A. (Illinois) acting as Director of the Institute and carrying research work.

A. FULL-TIME MEMBERS

Li Siao-yuen, B. L. S. (New York State Library School), M. A. (Columbia) Serving on the Book Committee of the Institute. Looking after matters connected with the selecting, buying & binding of books and periodicals for the Institute, carrying on research, and editing Nanking Journal, and supervising the work of the assistants.

Wang Chung-ling, B. A. (Toyo Higher Normal School). Teaching one course and carrying on research.

Liu Chi-hauen, B. A. (Nanking), M. A. (Kyoto). Teaching 3 courses in Chinese.

Chen Teng-yuen, B. A. (National Southeastern) Carrying on research.

Yu Yuen-pu, B. A. (Hanchow) Assisting in research.

Yeh Chi-ying, Assisting in research.

Hwang Yu-yu, Assisting in research.

B. PART-TIME MEMBERS

Bates, M. S., M. A. (Oxon) Carrying on research, and serving on the Book Committee.

Liu Kwoh-chuin, Ph. D. (Wisconsin) Carrying on research and serving on the Book Committee.

Han Lih-wu, M. A. (London and Wisconsin). Carrying on research & teaching one course.

Lu Feng-tze, Carrying on research.

Wang Tsai-peh, Carrying on research.

Chen Chang-wei, B. A. (Nanking) Classifying and cataloguing the books bought and turned over to the library by the Institute.

Tsao Tsu-ping, B. A. (Nanking) Classifying and cataloguing the books bought and turned over to the library by the Institute.

Hu Chen, B. A. (Nanking) Assistant in sociology Department.

The work of the Institute can be briefly reported under the following five headings:

1. WORKS IN PRESS

1. A. Commentary on Ts'u-yuen, by Tsai Chen.
2. An Historical Study of the Fan Family Library at Ningpo, by Chen Teng-yuen.
3. Chronological Biography of Shao Er-yuin, by Hwang Yuen-meo.

2. WORKS READY FOR PRESS:

1. Introduction to Oriental Journals in Western Languages by M. S. Bates.
2. A Re-examination of Chinese Ancient Spurious Writings, by Hwang Yuin-meo.

3. DESCRIPTION OF PROJECTS IN PROGRESS

Chinese Philosophy before Confucius, by Lei Hai-taung

This study is tentatively divided into four parts: (1) The Religious Background, (2) The Western Chou Dynasty, (3) The Early Ch'un Ch'iu Period, and (4) The Conclusion. Prof. Lei will present the line of development in Chinese thought before Confucius and explain whence the philosophical ideas of Lao-tze and Confucius came.

Index to Tsung-Shu, compiled by Li Siao-yuen and Hsi Chu-tao.

The Tsung Shu ( ) are widely known to all sinologists as important sources for Chinese studies. But the numerous collections of reprints or of books brought together under one title or one subject, or by one author or compiler, are rather inaccessible to students, scholars, and libraries. The Institute, therefore, considers it very worth while to have them systematically indexed so that any one title can easily be found either by author, or title, or even by the period to which the author belongs. One title which very often appears in different Tsung Shu is thus made readily accessible. This index will be useful not only in the way of research but also in the matter of purchase. All the Tsung Shu recently bought by the Institute have already been indexed, as well as those of the University Library.

The plan of the Index is briefly sketched as follows:

Part 1. Title Index - a systematic list of the main titles of the Tsung Shu with their respective sub-titles.

Part 2. Sub-title Index - a systematic arrangement of sub-titles of the Tsung-shu with the title of the Tsung Shu to which each sub-title belongs indicated.

Part 3. Author Index - a systematic arrangement of the author of each sub-title in the Tsung Shu.

Part 4. Chronological Index - a grouping of all sub-titles according to the period in which each work was written.

Mr. Li and Mr. Hsi have gone over 504 titles of the Tsung Shu and have listed 20,000 sub-titles and indicated the title of the Tsung Shu in which each sub-title is to be found. They will continue this work until all the important Tsung Shu have been examined and their sub-titles listed. They will then work on the four indexes mentioned above.

An Annotated Bibliography of Chinese Works on the History, Theories and Technique of Chinese Painting, by Yeh Chi-ying.

The plan is to give the following information under each title: (1) edition of the work and notes regarding completeness



or incompleteness of the editions, (2) date when the work was written and date of publication, (3) concise statements on the nature of the work, (4) a brief sketch of the life of the author. The work will be grouped under such headings as (1) the history of painting, (2) the theories of painting, (3) an appreciation of painting by connoisseurs, (4) descriptions of masterpieces, (5) a reproduction of paintings from blocks, (6) notes added to paintings, and other miscellaneous items. The works in each group are arranged according to the time sequence of the birth of each author.

Mr. C. Y. Yeh, under the careful supervision of Mr. S. Y. Li and Mr. F. T. Lu, has faithfully carried this piece of work to its present stage. In writing the annotations, Mr. Yeh has gone over about six hundred works which are accessible in Nanking. The Institute is contemplating sending him to Peiping to examine works in the libraries there so that the bibliography will be as complete as possible. By the end of 1931 and work will be ready for printing.

A Study in Ennin's Journal of the Pilgrimage to China, by Wang Chung-ling.

Ennin, a Japanese Buddhist priest, came as a pilgrim to China in the year 838 A. D. and returned to Japan in 847. On this journey of about ten years, he travelled through several provinces, such as Kiangsu, Shantung, Chihli, Shansi, Honan, Shensi and Anhwei. He visited many famous Buddhist centres and recorded what he saw and heard in the journal. He brought to Japan many Chinese books and other articles of artistic interest. As a result of his visit, he established many cultural relations between China and Japan. He described fully his motive, voyage, and route and the results of this pilgrimage, which are not recorded in any Chinese works so far as is known. Mr. Wang's plan is to present various phases of Chinese civilization during the latter part of the Tang Dynasty as revealed in Japanese sources. For instances, information about the anti-Buddhist measures enforced by the Emperor Wu-tsung of the Tang Dynasty was fully recorded in Ennin's work but only referred to meagrely in Chinese books. Mr. Wang began this study in September 1930 and will attempt to finish it by the end of the autumn semester, 1931.

Critical Survey of Chinese Historical Works, by T. L. Tsu

This study aims at the writing of a guide to Chinese historical works. The plan is to take up historical works according to periods, beginning with those before the Sung dynasty. These are some fifteen bibliographies by historians and scholars from the time of the Han dynasty down the Sung dynasty. All the titles are found in these bibliographies, and each title has been checked up to see whether the work is extant or not. A large number have been examined. The annotations on each work contain information regarding (1) authenticity, (2) time of writing and publication, (3) whether it is a source or secondary material, (4)



(4) editions, (5) summary of contents and (6) a statement indicating on what phases of Chinese culture the material is based. Every historical work acquired by the Institute will be examined critically and annotated, in accordance with the plan just outlined. As an experiment, Professor Tsu will be responsible for the first part of this guide to Chinese historical literature - a guide to the historical literature of the period between the Han and Sung dynasties, including a brief introduction dealing with pre-Han historical literature. If the experiment proves successful, he will also make a study of the historical literature of later periods.

History of Thought during the Six Dynasties, by Liu Kwoh-chuin

This will be a study of the major movements of thought after the downfall of the Han Empire and before the unification under Tang including the spread of the teachings of Lao-tze and Chuan-tze as the dominant philosophy of life, the temporary waning of Confucianism the introduction of Buddhism and the spread of its influence all over China, the contention between the chief religions, and the results of barbarian invasions upon the intellectual outlook. The study will be preceded by a brief survey of intellectual currents during the two Han dynasties. At present the study does not go beyond the period of Wei and Chin (220 A. D. to 420 A. D.), which is practically virgin ground, and owing to the complicated character of the subject matter, it does not seem possible to proceed very fast. Two bibliographies, however, are in process of compilation. One is entitled, "The Writings of Authors of the Six Dynasties," which is practically an author bibliography, arranged chronologically of the primary sources for the major work of the study and a survey of the literature now existing. The other will be called "Chinese Translations of Buddhist Literature in the Six Dynasties," which will show to a certain extent the progress made in the spread of that great religion. It is hoped the bibliography will be available for use by the end of the autumn semester 1931.

An Annotated Bibliography of Chinese Bibliographies, by Li Siao-yuen.

The work on this bibliography was started last year, as already reported. It has been advanced by the collection of data and material relating to each title. Professor Li hopes to be able this year to describe each work fully, using the material already collected. There will be information on the history of each work, the compiler or collector, and the nature of the collection used; editions of each work; methods used in the compilation of the catalogue or the bibliography, including classification, and information contained in the entry; the usefulness of the work to scholars and collectors; and a critical evaluation of the work by previous scholars and by Professor Li Himself.

Bibliography of Western Books on China published during 1921-1930 by Li Siao-yuen.

This bibliography aims to include all Western works relating to China between 1921 and 1930, which may be considered a good period for such a study as it supplements Cordier's *Bibliotheca Sinica*. New titles from different Western languages have been added regularly to the Institute's files. Two sets of journals have been checked over for new titles and their reviews noted. It is hoped that the different journals on China belonging to the Institute can be checked over for reviews this year. Publishers have been asked to send notices of new works in this field for inclusion in the bibliography.

The Principles of Chinese Painting and other Studies, by Lu Feng-tzu

This is a study of the principles of painting as set forth by ancient artists from the time of Ku Kai-chi of the Chin dynasty to the time of Tang Ying of the Ming dynasty. Professor Lu has completed his manuscript and is carefully revising it. The work will probably be ready for printing by the end of the autumn semester of 1931. Mr. Lu is also preparing a study in the TEACH-NIQUE OF CHINESE PAINTING, on which he has made noticeable progress.

The Painting of the Hain-An School, by Wang Tsai-peh

This is a study of the lives and works of leading artists of this school. Mr. Wang has discovered some forty paintings by these artists in Shanghai. The study will be illustrated with plates of the paintings. A good deal of time has been spent in negotiating with the owners of these paintings for permission to photograph them for reproduction. Mr. Wang plans to complete the study as soon as possible.

A History of the Political Thought of the Han Dynasty, by Han Lih-wu.

Professor Han reports that in the making of notes for the five headings into which the study is tentatively divided, there is no lack of reference material. But such material as has already been collected and selected belongs mostly under the first three headings, namely, (1) a general outline of the political thought of the period, (2) Taoism and kindred ideas that influence and distort Confucianism. Professor Han's immediate plan is to collect material and make notes for the other projected headings, and then to sift and systematize this material for completing the work.

The Causes and Effects of Chinese Civil wars, by Wu Ching-chao.

Prof. Wu planned to take up the civil wars in China one by one. He started with the Han dynasty and made a study of the Yellow Turban Rebellion first, examining all the literature concerning this rebellion and jotting down necessary notes. While doing this he came across information relating to the family system in the time of the Han dynasty, and on this he also took notes. He planned to complete the study of the first rebellion during 1931, but he has terminated his connection with the University and has gone to Tsing Hua University. He has promised, however, to forward his manuscript in due time.

4. CONTINUATION OF CONTRIBUTING ARTICLES TO NANKING JOURNAL BY MEMBERS OF THE STAFF.

In volume one, number one of the Nanking Journal, the following articles were contributed by members of the staff:

A Critical Re-estimate of Ts'in Ku'ai (Sung Dynasty) by Chen Teng-yuen p.27-46.

The Polygamous Family of the Han Dynasty by Wu Ching-chao p.47-57.

Buddhistic Influence on Chinese Painting during the Six Dynasties and Tang Dynasty by Lu Feng-tzu p.58-64

The Five Historiographic Offices differentiated according to Chou-li, by Hwang Yun-meo p.75-82.

The Development of Sinology by S. Tanaka translated by Wang Chung-ling. p.83-118.

Taoist Religion during Han Dynasty, by Liu Kwoh-chuan. p.119-132.

The staff members of the Institute are willing to continue to write articles for the Nanking Journal.

5. BOOK PURCHASES

We have added 23,072 volumes of Chinese books to the Main Library since March 1930 to August 1931. The addition seems large, yet the Chinese book equipment of the University is still inadequate for the intensive research work in projects as outlined in the tentative program of the Institute. Moreover, the teaching of Chinese subjects in the University should be facilitated by better equipment of Chinese books. In the purchase of books during the current year, the Book Committee will keep on to choose a along the following lines: Tsung-shu; bibliographies; general historical writings; historical works on political and governmental organization and on financial administration, such as taxation and salt revenue; memoirs and diaries of scholars; works on art and archaeological subjects; works on frontier regions and settlements, etc.

Number of Books in Collection

	Mar. to Aug. 1930	Sept. 1930- Aug. 1931	Total
Chinese Books	3,324 volumes	14,748 volumes	23,072 volumes
Western "	35 "	236 "	271 "
Western Journals	9 sets in 199 volumes	5 sets in 61 volumes	14 sets in 260 v.
Japanese Journals		4 sets in 90 vols.	4 sets in 90 v.

Respectfully submitted,

T. L. Tsu,  
Chairman of the Governing Committee,  
Institute of Chinese Cultural Studies,  
University of Nanking.

UNIVERSITY OF NANKING  
INSTITUTE OF CHINESE CULTURAL STUDIES

Financial Statement for the Year July 1, 1930 to June 30, 1931

All amounts in  
Chinese currency

Balance of funds on hand, July 1, 1930	\$26,161.59
Receipts during the year:	
Actual receipts, G.\$15,789.47	<u>67,018.30</u>
	\$93,179.89

Expenditures for the year:

Salaries:			
Director and Assistants	\$919.35		
Bibliography and Library			
Science	4,612.00		
Survey of Chinese study			
in America and Europe	1,666.67		
Studies in Chinese			
History	2,380.00		
Studies in Chinese			
Philosophy	1,680.00		
Chinese Political Thought	1,440.00		
Chinese Social Thought	3,090.00		
Studies in the History			
of Frontier Settle-			
ments, etc.	3,820.00		
Chinese Art	<u>3,480.00</u>	23,088.02	
0 Office Supplies and Expense		1,189.29	
Equipment		853.40	
Operation and Upkeep of Building		473.98	
Special Manuscripts, etc.		1,476.00	
Library:			
Cataloguing for 1930-31	1,000.00		
Cataloguing for 1931-32	1,560.00		
Library Books	<u>28,611.46</u>	<u>31,171.46</u>	<u>58,252.15</u>

Funds on hand, July 1, 1931 ..... \$34,927.74

NOTE: By action of the Board of Directors M.\$10,000.00 has been placed in a special reserve account to be used for the work in the future. The balance or \$24,927.74, has not been designated at this date but recommendations will be presented to the Board of Directors at their next meeting.

Respectfully submitted,

Elsie M. Priest, Treasurer.

October 1, 1931.

UNIVERSITY HOSPITAL  
Report of the Board of Directors  
November 6, 1931

UNIVERSITY HOSPITAL

REPORT TO THE BOARD OF DIRECTORS OF THE UNIVERSITY OF MANKING  
November 6, 1931.

In reporting to the Board of Directors at this time concerning the University Hospital, the Superintendent would humbly express a feeling of reassurance that, the Hospital is progressing satisfactorily, both financially and professionally.

Through the Board of Directors a request was made to the Mission Boards for an increase in quotas to include a nurse from each Board, but without success. Another request was made for rehabilitation funds from the Boards to cover a small part of the capital losses, but this was substituted by requests to the Rockefeller Foundation to meet the full losses and to provide a large endowment in addition, but these, too, have failed. There is a possible hope from the Foundation for a small sum to compensate for the poor conditions of exchange at the time of their grants during the past few years. A local campaign for \$50,000 was agreed upon last spring by the Hospital Committee to meet in part the additional capital loss anticipated through the further widening of the Chung Shan Road, and the tearing down of the Peden Home for Purses, but floods and international complications necessitate a postponement of this.

Reassurance of satisfactory progress comes, then, only from the fact that this year's accounts show a moderate credit balance rather than the deficit of the preceding year. Apparently the patients will have to be taxed for these needed capital funds, and it would seem hopeful that it can be done, but not without risk of considerable criticism. That this condition is general and not our problem alone was expressed well in a recent letter from Dr. E. E. Dodd, Medical Secretary of the Presbyterian Board, who states the findings expressed in the Lakeville Conference:

"We are deeply impressed with the need for additional provision, outside of earnings, for the current expenses of our hospitals in order to meet certain present conditions:

- (a) Neglect of the poor
- (b) Impression on the community of being commercialized and un-Christian.
- (c) A more intelligent demand for a higher type of medical service coupled with the increasing cost of hospital maintenance.
- (d) Unreasonable burden and strain upon our medical force from lack of sufficient help."

The unexpected loan of Dr. Richard F. Brady for a year by the United Christian Missionary Society has been of tremendous value, especially in that Dr. Slater is on furlough, and it is felt that the Board of Directors might well express officially our sin-

Hospital Report continued)

cere appreciation. Other changes in the medical staff include Dr. Chen Tao-sen, taking the head of the Eye, Ear, Nose and Throat Department for this year; Dr. Cora Wang, as Medical Resident; and Dr. Liu Sung-ling and Dr. Kwang Chao-kang, as internes. Dr. James Cheng, surgeon, has returned recently from a brief fellowship course at the Peking Union Medical College, and Dr. Yeh Ku also, after a year's study in laboratory work, with a fellowship from the Rockefeller Foundation, both of which were greatly appreciated. Several graduate nurses have been taken on the staff, including Miss Yu-Chih as assistant superintendent of nurses, Mrs. Ku Pao-ling, Miss Chen Ying-shan, and Miss Feng Han-wei. A large and hopeful class of student nurses were taken in this fall so that we now have forty-two in training, allowing for much more adequate service to the new patients than ever before. Mr. Ni Hwei-yuen has taken a new position as secretary, statistician and record clerk.

A reorganization of the Hospital Executive Council bids well for better understanding and more help from the whole staff in matters of administration. The Building and Property Committee is most severely taxed trying to find space for several out-growing departments, kitchen, laundry, linen, X-ray, laboratory, dormitory, dining-room and administrative quarters. Patients' beds are kept well filled with an occupancy of 86% during the last four months, and many are necessarily refused admittance, but any large increase in bed capacity is not considered wise at this time. The mechanical problems are many through lack of sufficient water and heat and power, all present units being taxed to their utmost. More modern equipment in the laundry and kitchen is also essential.

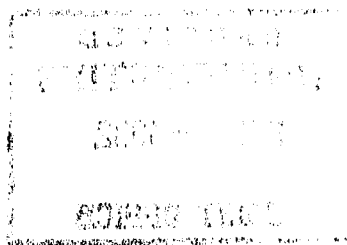
The Hospital is looking forward to having the whole University east compound, hoping it may be in the near future. Although one is loath to buy old buildings, the east dormitory and kitchen could be very advantageously used now. If this transfer must be postponed too long, the Hospital will be forced to develop elsewhere at a loss both to the Hospital and to the University.

As we advance in other ways, so we hope that we may advance in a spiritual way. Plans are already in progress for securing a more highly trained religious and social director, which we hope may lead us to a higher spiritual level with our fellow men and with our Master.

Respectfully submitted,

J. Morton Daniels, M. D.

Acting Superintendent.



Hospital report continued

Other changes in the medical staff include Dr. Chen Tao-son, taking the head of the Eye, Ear, Nose and Throat Department for this year; Dr. Gora, as medical resident; and Dr. Lin Chung-ling and Dr. Wang Chao-kuang as interns. Dr. James Cheng, surgeon, has returned recently from a brief fellowship course at the Peking Union Medical College, and Dr. Yen An also, after a year's study in laboratory work, with a fellowship from the Rockefeller Foundation, both of which were greatly appreciated. Graduate nurses have been taken on the staff, including Miss Wu-Chih as assistant superintendent of nurses, Mrs. K. T. Lin, Miss Chen Ying-shan, and Miss Yang Wen-wei. A large and hopeful class of student nurses were taken in this fall so that we now have forty-two in training, allowing for much more adequate service to the new patients than ever before. Dr. H. H. Weyl-yuen has taken a new position as secretary, statistician and record clerk.

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The Hospital is looking for site to move in the whole University east compound, hoping it may be in the near future. Although one is loath to buy old buildings, the east dormitory and kitchen could be very advantageously used now. In this transfer must be postponed too long, the Hospital will be forced to develop elsewhere a less both to the Hospital and to the University.

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Respectfully submitted,

J. Gordon Daniels, M.D.  
Acting Superintendent

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