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MINUTES OF MEETING  
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

A called meeting of the Woman's Committee of the Cheeloo Board of Governors was held on Friday, January 26, 1940, immediately following that of the Board of Governors.

Present \*

*Miss Margaret E. Hodge	Miss Helen Kittredge
*Mrs. Charles K. Roys	Mrs. J. M. Avann
Mrs. David Shipley	Mrs. J. K. Cecil
*Mrs. Ellis L. Phillips	*Mrs. F. C. Hughson
Mrs. H. R. Inksater	Miss Sarah Sturtevant

Mrs. Ellis L. Phillips, the new Chairman, presided.

The object of the meeting was to consider Recommendation No. 1, page 4 of the Treasurer's Annual Report of June 30, 1939 which had been presented to the Governors on January 26, 1940, reading as follows:

"It is recommended that subject to the ratification of the Woman's Committee, the balance of \$339.81 in the surplus occasioned by with-holding some of Day of Prayer Income be made available for the field."

Neither treasurer was present so an explanation could not be secured, but it was

VOTED that as it is its principle to make all Day of Prayer offerings available to the field as promptly as possible, the Woman's Committee directs its secretary to secure a fuller explanation from the treasurer and upon receipt of it, to ratify this recommendation.

The meeting adjourned.

Secretary

MARGARET E. HODGE

January 30, 1940

The Secretary received today a memorandum from Mr. Evans, Treasurer, stating that certain funds from the Day of Prayer offering had been received after the closing of the books, which was the reason for the surplus. This satisfactory explanation having been received, the recommendation is adopted.

The full statement from Mr. Evans is attached to the official copy of these minutes.

THE COMMITTEE ON WOMAN'S WORK  
of the  
NORTH AMERICAN SECTION  
BOARD OF GOVERNORS  
CHEELOO UNIVERSITY

MINUTES, New York, April 23, 1940

Members

Mrs. Avann  
Mrs. Cecil  
\*Miss Hodge  
\*Mrs. Hughson

Mrs. Inksater  
\*Miss Kittredge  
\*Mrs. Eric North  
\*Mrs. Phillips

\*Mrs. Roys  
Miss Faye Robinson, appointed  
by W.F.M.S. to succeed Mrs. Reid  
Mrs. Shipley  
Miss Sturtevant

Those marked with \* were present.

The committee was entertained at a delightful luncheon at the home of Mrs. Phillips, chairman, after which it was called to order by the chairman. Mrs. Roys led in prayer.

The minutes of the annual meeting of June 5, 1939, and attached explanatory note were approved as circulated. Also the minutes of the called meeting of January 26, 1940, were approved as circulated.

The treasurer reported that the US\$5,000 authorized June 5, 1939, towards the erection of the third story of the Out Patient Department of the hospital at Tsinan as by request of Dr. Shields of February 7, 1939, has been sent, and that the additional \$2,000 asked for is in hand and will be sent if and when needed.

The secretary reported a letter from President Liu, dated July 12, 1939, asking that the Woman's Committee give US\$1000.00 to supplement a gift of LC\$8,000.00 made by Dr. H. H. Kung in memory of Dr. Luella Miner, to build a dormitory for women students at Chengtu. She reported that after consultation with Dr. Garside a cable and letter were sent August 12th and 8th, stating that the Woman's Committee was unauthorized to make this expenditure. On August 13th a letter was sent to the Committee telling of the request and her reason for the refusal. On motion this action of the secretary was ratified.

The correspondence with President Liu and Dr. Garside is attached to the file of minutes in the treasurer's office.

After discussion of the financial responsibility of the Woman's Committee, it was

Voted: That when the contribution of the World Day of Prayer (which amounts annually to approximately US\$1,000) is forwarded to the field it be made clear that this Fund is plainly designated for the Woman's Department of the School of Medicine of Cheeloo University. The Rohrman Fund and one-third of the income from the Hall Estate are also designated for the Woman's Department.

The secretary called the attention of the Committee to the fact that no request has come from the field since 1934 for use of the \$45.45 interest in the Bannister Scholarship Fund. She was requested to write Dr. Annie Scott that the money is available as soon as formal request is made for it.

The Committee expressed great interest in what is being done for the women students both in Tsinan and in Chengtu, but was strongly of the opinion that it cannot administer the funds under its care without a budget for the women's work, including definite items for the budget of the Dean of Women. It was

Voted: To request the Secretary of the Associated Boards to request the field to include such items regularly in its annual budgets.

Promotion. Mrs. Hughson, chairman, reported that for the third successive year she had sent out an appeal for funds for the Woman's Unit, but that no response had been received. The Committee agreed with her that it is best not to make another such appeal during the coming year. She spoke of the many activities on both campuses:- of the crowded hospital at Tsinan, of Bible teaching, Mothers' Clubs, Work in Nutrition, the Christian Home, Rural Church Institute, Recreation, Refugee Work in Tsinan.

Mrs. Phillips read from a letter from Miss Mabel R. Newlin of the National Christian Council from the Chengtu campus, telling of "the brave spirit of Mrs. Yui, Dean of Women, of her calm determination, of her insistence that girls shall have university education which brought about what others would have thought impossible." After two visits to Chungking and interviewing the Minister of Finance of the Chinese Government, Dr. H. H. Kung, he finally gave \$20,000. (Chinese) as a memorial to Dr. Luella Miner, who had been his old teacher. With this she managed to build a dormitory which accommodates about 100 girls. It is built of the lath and plaster much used here, good enough for a temporary building. They have "plain living and high thinking."

The following officers were nominated for the year 1940-1941:-

Chairman - Mrs. Ellis T. Phillips  
Secretary- Miss Margaret E. Hodge  
Treasurer- Miss Helen Kittredge

There being no other nominations, Mrs. Roys was instructed to cast the ballot, which she did, unanimously reelecting these nominees.

There being no further business, the meeting adjourned.

MARGARET E. HODGE

Secretary

FINANCIAL REPORT

THE WOMEN'S COMMITTEE OF THE SCHOOL OF MEDICINE  
SHANTUNG CHRISTIAN UNIVERSITY

Opening Balance June 5, 1939			6,808.79	
Receipts - Income on Securities:				
60M U.S.A. Treasury Bond	2/34	1,650.00		
20M U.S.A. Treasury Bond	2 1/2	500.00		
3M U.S.A. Treasury Bond	3	90.00		
5M Union Pacific	4	200.00		
10M International Tel. & Tel.	4 1/2	450.00		
5M Detroit Edison	4 1/2	225.00		
Adj. Baltimore & Ohio	5	25.00		
" St. Louis & San Francisco	4 1/2	83.70		
			3,223.70	10,032.49
Disbursements:				
Payment on Out-Patient Dispensary		5,000.00		
Custodian Fee - Bankers Trust Co.		57.76	5,057.76	5,057.76
				4,974.73
Uninvested Principal				60.94
				<u>5,035.67</u>
Balance.....				5,035.67
Balance of Bannister Scholarship		268.25		
Receipts Year 1939		45.45	313.70	
Paid out on Bannister Scholarship			268.25	45.45
				<u>\$5,081.12</u>
Bank Balance.....				\$5,081.12

LIST OF SECURITIES - April 23, 1940

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE  
SHANTUNG UNIVERSITY

<u>Amount</u>	<u>Name</u>	<u>Rate</u>	<u>Matu- rity</u>	<u>Purchased Price and Date</u>	<u>Book Value</u>
2,500	Baltimore & Ohio R.R. Co. Ref. & Gen'l. Mtg. Bd. S.F.	5s	1996	3/7/33 @ 100 5/6	2,507.81
5,000	Detroit Edison Co. Gen'l. & Ref. "D"	4 $\frac{1}{2}$ s	1961	6/13/34 @ 103 3/4 C	5,200.00
10,000	International Tel & Tel Corp. Deb.	4 $\frac{1}{2}$ s	1952	3/23/28 @ 97 3/8	9,737.50
10,000	St. Louis & San Francisco Ry. Co. "A"	4 $\frac{1}{2}$ s	1978	3/23/28 @ 97 - \$25	9,675.00
3,000	U.S.A. Treasury Bonds	3s	1946-48	6/15/34 @ 100 29/32	3,027.19
20,000	U.S.A. Treasury Bonds	2 3/4s	1936	3/13/34 @ 102	20,400.00
60,000	U.S.A. Treasury Bonds	2 3/4s	1954	6/15/36	31,593.75
5,000	Union Pacific R.R. 1st R.R. Ind. Gr.	4s	1947	6/13/34 @ 106 $\frac{1}{2}$ -C	5,333.75
					<u>\$117,475.00</u>

ROC

MINUTES OF ANNUAL ENSEMBLE MEETING  
BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

2:30 P.M., Tuesday, May 14, 1940  
Room 725, 156 Fifth Avenue, New York, N. Y.

List of Members:

C h i n e s e S e c t i o n

President Shu-ming T. Liu, ex officio      Dr. Y. Y. Tsu      Dr. Y. T. Tsur

B r i t i s h S e c t i o n

<u>Class of 1941</u>	<u>Class of 1943</u>
Dr. H. R. Williamson      B.M.S.	(1) Rev. E. W. Burt      B.M.S.
Dr. C. C. Chesterman      B.M.S.	Rev. T. Cocker Brown      L.M.S.
(1) Rev. C. E. Wilson      B.M.S.	Rev. H. B. Rattenbury      M.M.S.
Rev. B. R. H. Spaul      L.M.S.	Lord Addington      S.P.G.
Dr. Agnes Scott      S.P.G.	Dr. H. W. S. Wright      S.P.G.
Dr. A. W. Hooker      M.M.S.	(2) Dr. Harold Balme      Coopted
Miss Hilda M. Porter      M.M.S.	Dr. H. H. Weir      Coopted
(2) Rev. A. G. Castleton      Coopted	
(1) Mrs. J. C. Carr      Coopted	
Mr. W. B. Sloan      Coopted	
(1) Mr. H. G. Judd      Hon. Treas.	

N o r t h A m e r i c a n S e c t i o n

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>	<u>Class of 1943</u>
Presby., North		*Margaret E. Hodge *Lloyd S. Ruland Helen Kittredge, alt.	*Arthur J. Brown *George T. Scott *Mrs. C. K. Roys *E. M. Dodd, alt.
United Ch. of Can.		*J. H. Arnup	A. E. Armstrong C. Melville Wright
W.M.S., U.C.C. W.F.M.S., M.E.Ch.		(3) Mrs. W. R. Taylor *Mrs. J. K. Cecil *Mrs. E.M. North, alt.	Mrs. P.C. Greenly *Mrs. J. M. Avann Faye H. Robinson
American Board	Wynn C. Fairfield L.M. Outerbridge, alt.	*Edward H. Hume	
Presby., South Copted Members			(4) H. Kerr Taylor *Mrs. E.L. Phillips Meng Chih *John H. Reisner *Mrs. F.C. Hughson J. G. Vaughan
Corresponding Mem.			

The members of the North American section whose names are starred above were present. The members of the British section were represented by proxy as follows: Those designated by (1) were represented by Dr. J. H. Arnup, those designated by (2) by Dr. George T. Scott. A number of members of the British section sent in proxies naming Dr. A. E. Armstrong and Dr. A. L. Warnshuis, neither of whom was able to be present. Of the North American section, Mrs. W. R. Taylor was represented by Mrs. G. D. Atkinson, and Dr. H. Kerr Taylor by Mr. Curry B. Hearn.

The following were also present: - Dr. Earl H. Cressy, Dr. Arabella Gault, Dr. Theodore A. Greene, Dr. and Mrs. J. J. Heeren, Bishop Ralph Ward, Mr. C. A. Evans, and the Secretary.

Dr. George T. Scott presided.

The meeting was opened with devotional services, led by Dr. Arnup.

The following changes in the roster were noted:

Chinese Section: Lost during the year by death: Dr. Cheng Ching-yi,

British Section: Lost during the year by death: Miss E. G. Kemp and Sir Alfred Lewis.

North American Section: There are the following changes: Mrs. W. R. Taylor to succeed Mrs. H. R. Inksater; Rev. C. Melville Wright to succeed Dr. J. S. Bonnell; Mrs. Parris C. Greenly to succeed Mrs. David Shipley; Dr. H. Kerr Taylor to succeed Mr. Edwin F. Willett.

Note of the above changes was made, and it was

G-257 RESOLVED that the ensemble meeting of the Board of Governors of Shantung Christian University record its profound sorrow at the loss of three members of the Board since last it met - Dr. Cheng Ching-yi, Miss E. G. Kemp, and Sir Alfred Lewis. The Board is deeply grateful for the long friendship and service to Cheeloo which all three of these colleagues have given. It extends to the Chinese Section and the British Section its sympathy at the loss of the services of these faithful members and colleagues.

#### CONSIDERATION OF MINUTES

It was

G-258 VOTED to approve as distributed the minutes of the ensemble meeting of the Board of Governors held in London on June 29, 1939.

It was noted that the following minutes had been distributed to all members of the Board of Governors: -

British Section: Meeting of the Section on June 29, 1939.

North American Section: Meetings of the Section on June 6, 1939 and January 26, 1940; meetings of the Cheeloo Woman's Committee on June 5, 1939, January 26, 1940, and April 23, 1940.



ADDITION TO OUT-PATIENT DISPENSARY

In pursuance of the discussion which took place at the January 26, 1940 meeting of the North American section, the Secretary stated that no further information had been received as to progress made on the proposed addition to the Out-Patient Dispensary in Tsinan, nor was information available as to any plans that the field might have for going forward in the near future. Staff members of the University present at the meeting were not able to give any further information. After discussion it was

G-259 VOTED to instruct the Secretary to send inquiries to Tsinan as to whether the funds now held by the North American section of the Board of Governors would be needed in the near future to proceed with the proposed addition to the Dispensary; and if no assurances that these funds are needed are received from the field promptly, to authorize the Treasurer of the North American section to return to the Treasurer of the Cheeloo Woman's Committee the funds for the addition to the Out-Patient Dispensary which he is now holding. In case such funds are returned to the Woman's Committee, the Field Treasurer of the University would be asked to give several months advance notice whenever in the future these funds are needed for erection of this addition to the Dispensary.

REPORTS FROM THE FIELD

The Secretary called attention to President Liu's letter of April 13, copies of which had been distributed to all members of the Board in advance of the meeting.

Dr. Lloyd S. Ruland, who had recently returned from an extended visit to China, summarized his observations of the work of the University, both in Tsinan and in Chengtu. There followed a period of general discussion, in which Dr. Ruland, Dr. and Mrs. Heeren, Dr. Gault, and Dr. Greene participated and answered a number of questions raised by members of the Board.

MATTERS PRESENTED BY THE BOARD OF DIRECTORS

The Board reviewed the minutes of the meeting of the Cheeloo Board of Directors held in Shanghai on February 2-3, 1940. Dr. Ruland, who was present at this meeting, was able to give helpful information as to the discussions which took place. These minutes were reviewed in general, and specific action was taken on two items, as follows: -

Budget for 1940-1941:

G 260 VOTED to take note of the budget estimates for the year 1940-41 as set forth in Minutes 1151 of the Meeting of the Board of Directors on February 2-3, and to request that the British Section and the North American Section inform the field of the amounts they will be able to provide during the coming year towards this budget.

Grants of Mission Boards:

G-261 VOTED that the Secretaries of the British and the North American Sections be requested to transmit to the supporting Mission Boards the request of the Cheeloo Directors in Minute 1152 that, due to the depreciated purchasing value of the Chinese dollar, the Mission Boards which have been making their grants wholly or partly in local currency be requested to make these grants either in U. S. currency or sterling on a pre-war basis, or that an increase be made to compensate at least partially for the loss in value of local currency due to the present abnormal rates of exchange.

ELECTION OF OFFICERS

The Committee on Nominations submitted its report and it was

G-262 VOTED that the following officers be elected to serve the Board of Governors of Shantung Christian University during the coming year:

Chairman	-	Dr. Harold Balme
Vice-Chairmen	-	Dr. Y. Y. Tsu Dr. A. W. Hooker Dr. George T. Scott
Recording Secretary	-	Dr. A. E. Armstrong
Treasurer	-	Dr. S. M. Milliken
Associate Treasurers	-	Mr. H. G. Judd Miss Helen Kittredge
Administrative Secretaries	-	Rev. A. G. Castleton Dr. B. A. Garside

The meeting was closed with prayer.

B. A. GARSIDE

Secretary

MINUTES OF MEETING  
NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

5:00 P.M., Tuesday, May 14, 1940  
 Room 725, 156 Fifth Avenue, New York, N. Y.

List of Members:

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>	<u>Class of 1943</u>
Presby., North		*Margaret E. Hodge *Lloyd S. Ruland Helen Kittredge, alt.	*Arthur J. Brown *George T. Scott *Mrs. C. K. Roys *E. M. Dodd, alt.
United Ch. of Can.		*J. H. Arnup	A. E. Armstrong C. Melville Wight
W.M.S., U.C.C. W.F.M.S., M.E.Ch.		(1) Mrs. W. R. Taylor *Mrs. J. K. Cecil *Mrs. E.M. North, alt.	Mrs. P.C. Greenly *Mrs. J.M. Avann Faye H. Robinson
American Board	Wynn C. Fairfield L.M. Outerbridge, alt.	*Edward H. Hume	
Presby., South Coopted Members		Sarah M. Sturtevant Seth M. Milliken	(2) H. Kerr Taylor *Mrs. E.L. Phillips Meng Chih *John H. Reisner *Mrs. F.C. Hughson J. G. Vaughan
Corresponding Mem.			

Those whose names are starred above were present, as were also the following: Dr. Earl H. Cressy, Dr. Arabella Gault, Dr. Theodore A. Greene, Dr. and Mrs. J. J. Heeren, Bishop Ralph Ward, Mr. C. A. Evans, and the Secretary. Mrs. W. R. Taylor was represented by Mrs. G. D. Atkinson, and Dr. H. Kerr Taylor by Mr. Curry B. Hearn.

APPROVAL OF MINUTES

It was

NAS-578 VOTED to approve as distributed the minutes of the meetings of the North American Section held on June 6, 1939, and January 26, 1940; and of the meetings of the Woman's Committee held on June 5, 1939, January 27, 1940, and April 23, 1940.

REPORT BY CHEELOO WOMAN'S COMMITTEE

Miss Hodge reported on the recent activities and discussions of the Cheeloo Woman's Committee. She called attention to various actions taken by the meeting of the Committee on April 23, 1940. In particular, she called attention to the following action:

"Voted to request the Secretary of the North American Section of the Shantung Board of Governors to request the field to include the budget for Woman's Work, including a definite item for the Dean of Women, within its annual budget, and to report on these items to the Cheeloo Woman's Committee."

It was

NAS-579 VOTED that upon recommendation of the Cheeloo Woman's Committee, the Board of Governors requests the Board of Managers to submit each year a budget for Woman's Work on the field, both in Chengtu and in Tsinan.

Mrs. Hughson reported on a meeting of the Cheeloo Woman's Committee held at luncheon on May 13, in which the Committee had formulated and approved certain suggested amendments to the Cheeloo section of a general report on the situation of the Colleges in China prepared by Dr. Earl H. Cressy. The Committee proposed that Dr. Cressy be asked to incorporate these changes before the report is given any extensive distribution. It was

NAS-580 VOTED that the North American section transmit to the Associated Boards for its approval the suggestions of the Cheeloo Woman's Committee for certain amendments in the Cheeloo section of Dr. Cressy's report on the present situation and problems in the Christian Colleges in China.

#### CURRENT FINANCIAL SITUATION AND FORECAST

The Assistant Treasurer presented a brief statement showing the present condition, and the probable situation at the close of the fiscal year on June 30, 1940, in the accounts of the North American Section, and of the Cheeloo Woman's Committee. These statements showed that the income and expenditures have been approximately the amounts anticipated before the beginning of the year, although, due to some shrinkage in endowment income there may be small deficits in each of the two accounts. After discussion it was

NAS-581 VOTED to receive and place on record the Treasurer's statement as to the present financial situation and probable condition of the accounts of the Section and of the Cheeloo Woman's Committee as of June 30, 1940.

#### BUDGET FOR 1940-41

After a study of the budget estimate for 1940-41 it was

NAS-582 VOTED that, providing the cooperating Mission Boards establish their appropriations as set forth in the field budget, the North American Section inform the field authorities of the University that the following amounts, in addition to missionary personnel, should be available for 1940-41 from North American sources: -

<u>Mission Board Grants:</u>	<u>LC\$</u>	<u>US\$</u>
American Board (theology)		\$ 800.00
Presbyterian Board, North	\$33,000.00	
United Church of Canada	16,000.00	
United Church of Canada Women	17,500.00	
WFMS, Methodist Church	10,840.00	
<u>Endowment Income:</u>		
General University		6,600.00
Women's Department		3,300.00
Carried Forward	<u>\$77,340.00</u>	<u>\$10,700.00</u>

## Minutes of Meeting

N.A.S., Cheeloo Governors

3.

May 14, 1940

	LC\$	US\$
Brought Forward	\$77,340.00	\$10,700.00
<u>Foundations:</u>		
Harvard-Yenching Institute		8,947.36
<u>Special Sources:</u>		
Day of Prayer Offering (Women's medical work)		1,000.00
Rohrman Fund		50.00
Special Gifts		7,800.00
	<u>\$77,340.00</u>	<u>\$28,497.36</u>
<u>Less:</u> A tentative figure for home administration and promotion to be adjusted at a later date		7,791.00
		<u>\$20,706.36</u>

NAS-583 VOTED that the North American Section of the Cheeloo Board of Governors request the **Associated Boards** for Christian Colleges in China to include in its special funds to be sought by the Boards of Trustees unitedly and individually during 1940-41 the sum of US\$13,173, being the amount needed to balance the budget of the University for the coming fiscal year.

ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEES

Upon recommendation of the Nominating Committee it was

NAS-584 VOTED that the following officers be elected to serve the North American Section during the ensuing year: -

Chairman	-	George T. Scott
Vice-Chairmen	-	Mrs. Ellis L. Phillips A. E. Armstrong
Treasurer	-	Seth M. Milliken
Assistant Treasurers	-	C. A. Evans B. A. Garside Joseph I. Parker
Secretary	-	B. A. Garside
Assistant Secretaries	-	C. A. Evans Joseph I. Parker

NAS -585 VOTED to elect the following members of the Executive Committee: George T. Scott, Chairman; A. E. Armstrong, W. C. Fairfield, Mrs. F. C. Hughson, Seth M. Milliken, Mrs. Ellis L. Phillips, J. H. Reisner, Mrs. C. K. Roys.

NAS-586 VOTED to appoint George T. Scott, E. H. Hume, and Mrs. E. L. Phillips a special committee with power to nominate the representatives of the North American Section on the Standing Committees of the Associated Boards.

The meeting adjourned with prayer.

B. A. GARSIDE  
Secretary

MINUTES OF MEETING  
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

12:30 P. M., Tuesday, May 14, 1940  
Aldine Club, 200 Fifth Avenue, New York, N. Y.

List of Members:

*Mrs. J. M. Avann	*Mrs. Ellis L. Phillips
*Mrs. J. K. Cecil	*Mrs. Charles K. Roys
*Miss Margaret Hodge	Miss Faye Robinson
*Mrs. F. C. Hughson	Miss Sarah Sturtevant
Miss Helen Kittredge	Mrs. W. R. Taylor
*Mrs. Eric North	

Those whose names are starred above were present, as were also Dr. Arabella Gault of Cheeloo and Mrs. G. T. Atkinson, representing Mrs. Taylor.

The Committee met at luncheon at the Aldine Club. Miss Hodge presided.

CONSIDERATION OF DR. CRESSY'S STATEMENT

The only business which the Committee transacted was to consider the interesting report which Mr. Cressy made to the Associated Boards on his visits to many of the Colleges. The Committee suggested asking him to modify his report by saying less about past situations in Tsinan and more about the future outlook. Mrs. Hughson was appointed to prepare a suggested modification, which is attached.

The meeting adjourned.

MARGARET E. HODGE  
Secretary

SUGGESTED MODIFICATION OF DR. CRESSY'S REPORT

Page 13: VI. Rural Program.

Paragraph 1 as printed, deleting whole situation and adding: "the demands of the Christian institutions of China which sent students to prepare for definite work."

Continue with: "Therefore, since the Correlated Program of 1928 was initiated not on the demands of the local constituency, but in response to the vision of a group of outside observers, it was difficult to gain acceptance of the idea of a Rural Program. Moreover, it was specified by the Commission that any such program must not duplicate the College of Agriculture at Nanking. There was no specific instruction as to what changes would be acceptable to the Commission. Nor was there any answer to many questions as to the type of curriculum which would be satisfactory.

"When Cheeloo came to establish a Rural Institute, without a known pattern, students, faculty, and directors worked blindly, and there was opposition to the small group of new members added to the faculty. Hence, the success of the project was dubious.

"During the past year, when formal educational courses were transferred to Chengtu, the needs of the local constituency were clarified. Informal courses adapted to rural needs were organized and have resulted in new vision. Courses in Medical Social Service, Rural Reconstruction, Agricultural Sanitation, with certain short-term courses on technical specialties, promise to amplify the local program and give added impulse to mission work. These, with the changed emphasis on Public Health in the Medical School and Hospital, give outlets for new usefulness for the University in the future."

Resume Dr. Cressy's wording from Page 14, paragraph 3, closing sentence:

"In any post-war reorganization careful study should be made as to the close co-operation between the rural program at Cheeloo and Nanking, giving the latter a large degree of direction " etc. etc.

WOMEN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

10:45 a.m., Tuesday, 15 October 1940

150 Fifth Avenue, New York New York

MEMBERS:

\*Mrs. Ellis L. Phillips, Chairman  
\*Miss Margaret E. Hodge  
Miss Helen Kittredge  
\*Mrs. Frank C. Hughson  
Mrs. J. M. Avann  
Mrs. J. K. Cecil

Mrs. Parris C. Greenly  
Mrs. Eric M. North  
\*Miss Faye H. Robinson  
\*Mrs. Charles K. Roys  
Miss Sarah M. Sturtevant  
Mrs. W. R. Taylor

\*Those starred were present as were also Dr. Annie V. Scott of the medical faculty in Tsinan (now studying in New York), Dr. George T. Scott, chairman of the Board of Governors, and Mrs. T. D. Macmillan and Mr. Garside of the Associated Boards.

The meeting was opened with a prayer by the chairman, Mrs. Phillips. The minutes of the meeting of May 14, 1940, were read and approved.

TREASURER'S REPORT

In the absence of the treasurer, Miss Kittredge, a report from her office was read showing an investment balance of \$8,693.14.

MOTION PICTURES OF MEDICAL WORK IN TSINAN

Two reels of 8 mm. motion pictures, taken by Doctor Annie V. Scott in Tsinan, were shown with verbal running annotations by Doctor Scott. One of these film rolls is devoted to the work of various clinics connected with the hospital in Tsinan; preventive measures against small pox and diphtheria, and the treatment of malnutrition, kala-azar, tuberculosis, and dysentery. The second film gives in detail the training of the Chinese mothers in groups who follow a course of training, at the conclusion of which they participate in formal ceremonies and receive certificates. These mothers are shown also as they bring their babies to well-baby clinics. The pictures were received with deep interest by the committee, who requested that they be made available to as large an audience as possible through the help of the organizations now co-operating in the support of Cheeloo.



FINANCIAL PROBLEMS OF CHEELOO UNIVERSITY

At the request of the chairman, Mr. Garside stated, "So far as we are able to judge from the information available, Cheeloo has been adequately supplied with funds for its current needs during the last three years, through the emergency and sustaining funds secured by the Cheeloo Governors and Women's Committee, in cooperation with the Associated China Colleges. At present rather substantial amounts of emergency funds are being held in New York, awaiting to be drawn by the field treasurer. There is of course the possibility that some or all of these funds represent field balances which the treasurer has expended from funds in hand there and is considering as being covered by these balances held in New York. We are corresponding with the field treasurer, asking for further information on these matters, and pointing out that so far as the Governors and the Associated Boards are concerned, these balances of emergency funds are available for whatever use the University may wish to make of them. Meantime, we are seeking additional sustaining funds during 1940-41."

"From the Standpoint of permanent support, the situation is not nearly so encouraging. During the last fifteen years the University, and particularly the School of Medicine, has lost substantial sources of regular income. For the present, this lack has been partially met through emergency and other special funds, but this is only a temporary expedient. From incomplete information available, we estimate that in order to continue with any degree of security, the Medical School should have at least U.S. \$10,000 per year more assured income than it now possesses, and that for even modest development this increased support should be at least U.S. \$15,000 per year. Added to this is a need of at least U.S. \$5,000 per year of additional assured income for the operation of the Hospital and Dispensary. The Cheeloo Governors and the Women's Committee should give early and serious study to the problem of supplying this additional income."

After discussion, it was

VOTED that this committee request the Executive Committee of the North American Section Board of Governors, Shantung Christian University, to join with the Women's Committee in creating a special committee of five to study the financial needs of Cheeloo University, particularly of the medical school work, and to submit recommendations to this committee and to the Executive Committee of the Board of Governors; further, that the chairman of this committee be asked to appoint two members of this special committee.

BANNISTER SCHOLARSHIP

This is a small legacy (probably \$1,000) left to the Presbyterian women, September 1927, before the Woman's Medical School in Peking united with Cheeloo; annual interest does not exceed \$60.00. Grants for the fund were made in response to requests by Dr. Annie Scott in 1933 and 1934. In June, 1939, there was an accumulation of interest amounting to \$268.00. The committee analyzed the transmission of this amount to the field to be held in an account called "Bannister Scholarship." The committee expressed the hope that the income of this fund will be used as it becomes available, provided promising candidates are recommended from the field.

WOMEN'S COMMITTEE OF THE BOARD OF DIRECTORS

Doctor Scott reported with deep appreciation the work done by the Women's Committee of the Board of Directors in China, a group including Doctor Clementine Bash of the Dow hospital in Peking, Doctor M. I. Ting of Peiyang hospital in Tientsin, Miss Tseng Hsiu-hsiang of the department of education of Yenching University, Sara Perkins of the Dow hospital, and Miss Cheng of the Y.W.C.A. in Tientsin. Doctor Scott reported her attendance at a meeting of this committee in which the fundamental problems of the women students were discussed, and helpful recommendations were made. Doctor Scott is convinced that members of this committee on the field represent deep understanding of the situation, and that their recommendations deserve most serious consideration. The secretary of this committee was asked to correspond with the committee on the field, to arrange for exchange of minutes, and to give every possible assurance of the appreciation felt in America for what the committee has recommended, and the desire to cooperate in carrying out the recommendations.

MISS JOSEPHINE FULLER

Doctor Scott reported on the value of Miss Fuller's service at Cheeloo in Tsinan, calling attention to her fine influence on the women students on that campus. Attention was called to the fact that a detailed report presented by Miss Fuller on the Cheeloo campus in May, should have come forward to New York. Mrs. Macmillan and Mr. Garside told of brief interviews with Miss Fuller as she passed through New York on her way to Wellesley College, where she is now a candidate for master's degree in the science of physical education. After discussion, it was requested that Mr. Garside secure from the Cheeloo campus a report on the payment of Miss Fuller's salary during her service there, with a view to ascertaining whether injustice resulted from the fall in the exchange rate of Chinese currency, and to making recommendations for any adjustment which is appropriate. The committee expressed the hope that Miss Fuller's plans for the future may lead to her return to Cheeloo. It was pointed out that the relationship of Mrs. Lan-hua Liu Yü to Miss Fuller's original appointment as her assistant makes it appropriate to secure from Mrs. Yü a statement of her interest in Miss Fuller's future service.

CHEELOO IN CHENGTU

Quotations were given from a letter and report from Mrs. Yü on the West China campus in Chengtu. Of special note are the good sportsmanship of the women students in adjusting themselves to crowded quarters and a considerable degree of limitation in equipment, and the fine work which the women do in social service, both during term time and vacation periods.

Discussion was continued through luncheon at the Parkside. Dr. Scott gave additional valuable comment on conditions of life and work in Tsinan at present and left a deep impression of the importance of the medical program and the need of more assured annual income from America.

The Committee adjourned at 1:45.

Margaret E. Hedge  
Secretary

MINUTES OF MEETING  
EXECUTIVE COMMITTEE  
NORTH AMERICAN SECTION, CHEELOO BOARD OF GOVERNORS

11:00 A.M. Wednesday, November 27, 1940  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members

\*Dr. George T. Scott, Chairman  
Dr. A. E. Armstrong  
Dr. Wynn C. Fairfield  
Mrs. Frank C. Hughson

\*Dr. Seth M. Milliken  
\*Mrs. Ellis L. Phillips  
\*Mr. John H. Reisner  
Mrs. Charles K. Roys

Those whose names are starred were present, as were also Mrs. J. J. Heeren, Dr. Lloyd S. Ruland, Dr. Annie V. Scott, Mr. C. A. Evans, Mr. B. A. Garside and the Secretary.

Dr. George T. Scott, Chairman of the Committee, presided.

The meeting was opened with prayer by Mrs. Phillips.

The Chairman welcomed Mrs. Heeren and Dr. Annie Scott to the meeting as members of the staff from Tsinan.

OUT-PATIENT DISPENSARY AT TSINAN

The Secretary stated that no response had been received to the request for a report on this matter, which was sent to the field together with the minutes of the Annual Meeting. The Secretary was instructed to write again to the field for a report on the Out-Patient Dispensary.

REQUEST TO THE MISSION BOARDS FOR APPROPRIATIONS IN U.S. DOLLARS

The Secretary reported that this request had been forwarded to the Mission Boards concerned in the minutes of the Annual Meeting, but up to date no word had been received of any action being taken. The Secretary was instructed to follow this up with the Mission Boards and to secure reports on the request.

REPORT OF THE COMMITTEE APPOINTED TO NOMINATE REPRESENTATIVES  
TO THE ASSOCIATED BOARDS COMMITTEES

The committee appointed at the Annual Meeting to nominate representatives to the Associated Boards standing committees reported that this had been done, and that the following nominations were forwarded to the Associated Boards:-

Executive Committee

Cheeloo University: George T. Scott, Seth M. Milliken, C. M. Wright, alt.

Cheeloo Woman's Committee: Mrs. J. M. Avann, Mrs. E. L. Phillips, alt.

Committee on Finance

Cheeloo University: Seth M. Milliken, J. H. Arnup, J. H. Reisner, alt.

Cheeloo Woman's Committee: Helen Kittredge, Mrs. P. C. Greenly, alt.

Committee on Promotion

Cheeloo University: W. C. Fairfield, Mrs. C. K. Roys, Meng Chih, alt.

Cheeloo Woman's Committee: Mrs. F. C. Hughson, Mrs. E. L. Phillips, alt.

Committee on Christian Character, Staff and Curriculum

Cheeloo University: H. K. Taylor, W. C. Fairfield, Sarah Sturtevant, alt.

Cheeloo Woman's Committee: Margaret E. Hodge, Mrs. E. M. North, alt.

MINUTES OF THE WOMAN'S COMMITTEE, NORTH AMERICAN SECTION

Minutes of the meeting of the Woman's Committee held on October 15, 1940 were presented by the Chairman, Mrs. Phillips. Particular attention was called to the consideration by the Woman's Committee of the financial problems of Cheeloo University, and it was noted that the following recommendation was made to the Executive Committee:-

"That this committee request the Executive Committee of the North American Section Board of Governors, Shantung Christian University, to join with the Woman's Committee in creating a special committee of five to study the financial needs of Cheeloo University, particularly of the medical school work, and to submit recommendations to this committee and to the Executive Committee of the Board of Governors; further, that the chairman of this committee be asked to appoint two members of this special committee."

The importance of the consideration of the financial situation at the University was pointed out, and after careful discussion, it was

NASEC-587 VOTED to appoint three members from the Board of Governors, together with the two members nominated by the Woman's Committee, to form a committee of five to study the financial needs of the University.

The committee appointed were as follows:-

From the Woman's Committee - Mrs. Phillips and Miss Hodge.

From the North American Section - Dr. Armstrong, Dr. Milliken,  
and Dr. Ruland.

Mrs. Phillips was named as Chairman of this committee. It is understood that the committee may coopt others for assistance as needed.

BANNISTER FUND

The notes regarding the Bannister Fund in the minutes of the Woman's Committee were reviewed, and it was noted that \$268.25 accumulated income was sent to the field on July 26, 1939 through the office of the North American Section, the same being designated for scholarships. Income has been allowed to accumulate because no recommendations have been received for its use. During the current year \$45.45 income has been received by the Woman's Committee from the Northern New York Trust Company, Watertown, New York, Trustee for the Bannister Estate, and as yet no recommendation for its use has been received from the field. It was stated that the

North American Section acts solely as a channel for transmitting the money to the field and has no part in designating its use.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

The report of the President for the year 1939-40, which had been received some time ago and circulated to the Board, was reviewed and received with appreciation by the Committee. It was noted in the report that mention was made of the very helpful service of the West China Union University staff, and also of Miss Elsie Priest of the University of Nanking staff. It was

NASEC-588 VOTED to request the Secretary to send letters of appreciation to West China Union University, and to Miss Priest, expressing the appreciation of the North American Section of the Board of Governors.

RECOMMENDATIONS FROM THE ASSOCIATED BOARDS EXECUTIVE COMMITTEE

Recommendations from the Executive Committee of the Associated Boards were reviewed and after discussion, it was

NASEC-589 VOTED to transmit the following recommendations to the authorities of Cheeloo University in Chengtu and Tsinan, with the request that a report be made to the North American Section of the Board of Governors of considerations and actions taken in reference to these recommendations:-

"To refer to the authorities on the field, through their Boards of Trustees or Founders in America, (a) the recommendations on Page 4 of the report (of the Committee on Christian Character, Staff and Curriculum), Section VII, Paragraphs 1 and 2, as follows:- (E-1125)

'1. The individual colleges and universities are asked to make a study of their budgets, taking into account the original Christian purpose of the founders of these colleges, with a view to determining what portion of the funds which are provided by the founders directly or indirectly, and also what funds which they themselves secure, should be used for the maintenance of the curriculum departments of religion.

'2. It is the conviction of this sub-committee that each college and university should take the primary responsibility for the maintenance of its department of religion and should devote a proper portion of its income to this purpose. Nothing in these proposals should be interpreted as lessening that responsibility.'

"(b) The recommendations on Page 5, Section 1, Paragraphs 1, 2, and 3, as follows:-

'1. That our primary responsibility here in America is to cooperate in securing missionary faculty appointees from this country, for every department, who have the idea very definitely in mind that these colleges be made 'more efficient, more Chinese, and particularly more Christian'; and are the kind of people who will accomplish this end.

'2. That the college boards in China exercise great care in selecting Chinese faculty members with these same objectives in view.

'3. That we endeavor to bring outstanding leaders of the China colleges to visit America.'

"(c) The recommendation on Page 5, Section II, Paragraph 1, as follows:-

'1. That we would emphasize the necessity of having in the entering classes each year a large proportion of students who are Christians or graduates of Christian middle schools. We note with approval the emergency assistance which the Associated Boards is giving to Christian middle schools through the China Christian Educational Association, and believe that the colleges must take an increased responsibility for the welfare of the Christian middle schools in order to safeguard their own Christian character.'

"In connection with the reference of these items to the field, the officers of the Associated Boards are instructed to send as strong letters as possible to the individual Boards, and to the authorities on the field, asking for careful and thorough consideration and action."

"To refer to the Council of Higher Education, and to the authorities of the individual Colleges, the request on Page 6 of the report, Section II, Paragraph 2, as follows:- (E-1126)

'2. That we request the colleges in cooperation with the Council of Higher Education to make a study of scholarships available for students in the Christian colleges and trends over a ten or fifteen year period, especially with reference to their effect in relating the colleges to the church, and bringing in students from Christian homes.'

The Committee also request that the President of the University include in his report the following items in particular:-

1. The number of Christian and non-Christian students in the university enrollment, and in courses in religion.

2. The number of courses being given in religious subjects, and the total number of students in each course.

3. A list of the teachers conducting classes in religion or religious education.

4. Details of plans being used to interest students in the work of the Department of Religion.

5. Details as to amounts budgeted for the Department of Religion, and a report as to how this has been handled.

#### TREASURER'S REPORT

The Report of the Treasurer as of June 30, 1940 was presented by Dr. Milliken, the Treasurer of the Board, who reviewed the report and pointed out the important items. After explanations of the report were given, it was

NASEC-590 VOTED to receive the report, place it on file and adopt the recommendations as follows:-

"(1) That the accumulated overdrafts, as listed below, be charged against the payment of back dividends on Aluminum preferred.

Home administration:	Incidentals	537.43
	Governors	427.47
	Promotional	57.63
		<u>1,022.53</u>

"(2) That the 1939-40 deficit of \$414.91 be charged against the payment of back dividends on Aluminum preferred.

"(3) That as the balance remaining of Aluminum dividends after the completion of (1) and (2) will be \$25.06, that same be transferred to the credit of account #111d, 'Endowment Income Stabilization Fund.'"

#### AUDITORS' REPORT

The report of the auditors as of June 30, 1940 was reviewed and it was

NASEC-591 VOTED to receive the report and place it on file.

#### MEMORANDUM FROM THE HARVARD-YENCHING INSTITUTE

A printed memorandum from the Harvard-Yenching Institute, giving details as to the plan and procedure of their work, was reviewed by Mr. Garside. The Committee was very much interested in the careful presentation of the subject and after discussion, it was

NASEC-592 VOTED to receive this report with an expression of appreciation to the officers of the Harvard-Yenching Institute for the clear and careful explanation included in the memorandum.

#### WESTERN STAFF IN TSINAN AND CHENGTU

At the Annual Meeting in May, and following shortly thereafter, there was discussion of the question of the relationship of the numbers of Western staff members in Tsinan and Chengtu. Some members of the Board felt very keenly that there were not sufficient Western members of the staff in Chengtu. The correspondence which had been carried on was reviewed, and members of the Board who were present and were familiar with the situation pointed out the facts concerned. It was quite apparent that all the members of the staff who are in Tsinan are busily occupied in various lines of work. It was also noted that the President of the University had at various times made general requests, as well as specific requests, for staff members to be sent to Chengtu. Most of these requests had not been met. There was a feeling that there was a definite need of additional staff members being sent to Chengtu, but that it would be necessary for some additional arrangements to be made for living accommodations before such people could be adequately taken care of. It was suggested that the President of the University be asked to give concrete plans and make a definite request for members of staff required in Chengtu.

The meeting adjourned with prayer by Dr. Ruland.

JOSEPH I. PARKER  
Secretary

REPORT OF THE TREASURER  
NORTH AMERICAN SECTION, BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1940

The past year has witnessed a growth of the Shantung work at Chengtu, the limited staff being supplemented through a working agreement with West China Union University. The cost of this service was figured to a minimum of US\$5,000., which, subsequent to the closing of the books, was paid by the Shantung New York Treasurer to the account of West China Union University.

Hospital work has been continued at Tsinan, but at a loss as might be expected.

Widely separated as are the two units, difficulties have arisen in administration, which must be corrected.

Income on invested funds did not reach expectations and the books closed with a deficit of \$414.91. Sustaining Funds received through the Associated Boards to June 30 aggregated \$14,439.90. Other funds received later brought the total to \$14,963.20.

This report is based upon figures contained in the following papers attached herewith:-

- (a) Trial Balance Sheet
- (b) Budget Analysis
- (c) Consolidated Balance Sheet
- (d) List of Securities

Figures in the current report have been verified by the auditors, Messrs. Chambellan, Berger and Welti.

ENDOWMENT

Funds in the section increased during the year by \$2,949.60 to a new total of \$172,430.77. It is interesting to note that in these days of uncertainty endowment gifts increased \$1,411.24, designated for the Randolph Tucker Shields Medical Endowment. Income on the Stabilization Fund totaled \$390.55, and the profit on sale of 100 shares of Reynolds Metals preferred stock was \$1,147.81.

Changes in investments and employment of cash are shown as follows:

Cash on hand July 1, 1939-----	806.35
Sale 100 sh. Reynolds Metals preferred-----	8,321.00
New cash received-----	2,949.60
	<u>12,076.95</u>
Purchased 130 sh. Niagara Hudson 5% Pfd.---	11,775.05
Cash on hand June 30, 1940-----	301.90

Income actually received on endowment funds was \$10,325 (not deducting custodian fees), or 6%.



Nominal income of securities on list attached is \$10,325.00,  
or 6%.

Market value of investments as of June 30, 1940 was \$189,320.00.

PLANT

At the request of the field, the Woman's Committee deposited \$5,000.00 with the Section's Treasurer on July 12, 1939, the purpose being to add another story to the Dispensary. This fund has never been drawn. This amount, together with \$200. received as income on the Class of '93 Princeton Equipment Fund makes the total of \$5,200. increase in plant funds to an aggregate of \$993,765.05.

The source of income for plant purchase listed in the balance sheet has never been determined. It is hoped that this can be secured at no distant date from the field treasurer's books.

CURRENT GENERAL

Shantung enjoys the questionable distinction of not having drawn a cent on current budget during the fiscal year. After the close of the books, authorizations and drafts were received using \$6,800., being the exact totals of the Rockefeller gift and American Board appropriations for the School of Theology. Surely field balances must have been used for current purposes and a report from the field is awaited.

Income and expenditures are shown in the following schedules:-

<u>INCOME</u>	<u>1939-40</u>	<u>1938-39</u>
Source:		
American Board (for Theology)-----	800.00	800.00
Endowment Income-----	6,089.65	5,953.66
Harvard-Yenching Institute-----	8,947.36	8,947.36
Sustaining Funds-----	14,439.90	12,471.34
Woman's Committee-----	570.00	693.00
	30,846.91	28,865.36
 <u>EXPENDITURES</u>		
General University appropriation (credited Accounts Payable)-----	6,800.00	4,436.66
School of Theology (credited Accounts Payable)-----	800.00	800.00
Chinese Cultural Studies (credited Accounts Payable)-----	8,947.36	8,947.36
Administration and Promotion-----	7,791.00	9,324.62
Special Promotion-----	57.03	153.38
Incidentals (Supplies, postage, mimeo- graphing)-----	132.21	516.21*
Governors' Expense (Audit & Fidelity bond)-	57.54	369.93*
Sustaining Fund payments-----	6,417.58	5,203.34
" " " Woman's Committee-----	505.88	---
	31,508.60	29,751.50
Carried forward - Incidentals-----	132.21	516.21
Government Expense-----	57.54	369.93
Special Promotion-----	57.03	
Deficit-----	414.91	
*accumulations for number of years	30,846.91	28,865.36

The foregoing schedule shows a deficit of \$414.91 plus \$246.78 carried forward in the three items shown makes an actual overdraft of \$661.69 for the year. However, previous overdrafts in Governors' Budget and Incidentals on an adjusted basis after crediting last year's surplus shows accumulated deficits totaling \$1,021.93.

Since closing the books additional Sustaining Funds have been received from the Associated Boards, increasing the total to \$15,034.88 or 96%.

WOMAN'S COMMITTEE

The following table shows the receipts and expenditures in the Woman's Committee.

	<u>1939-40</u>	<u>1938-39</u>
<u>INCOME</u>		
Endowment Income-----	3,044.56	2,977.34
Rohrman Income-----	56.32	57.04
Day of Prayer Offering-----	1,344.56	1,239.81
Special Gifts-----	68.68	22.00
Sustaining Funds-----	505.88	
	<u>5,020.00</u>	<u>4,296.19</u>
<u>EXPENDITURES</u>		
For General Budget (Accounts Payable)-----	3,400.00	2,218.34
Special Appropriation - Rohrman and Day of Prayer Offering-----	1,050.00	952.00
Home Administration-Executive Office-----	570.00	693.00
	<u>5,020.00</u>	<u>3,863.34</u>
Surplus-----		<u>432.85</u>
		<u>4,296.19</u>

Enough Sustaining Funds were used to balance off the above budget whereas with a less ambitious budget last year a surplus resulted.

Current budget appropriations were not drawn but credited to Accounts Payable.

The Woman's Committee carried forward from 1938-39 a small balance on surplus of \$225.23.

ACCOUNTS PAYABLE

It has been stated that no current authorization on the budget was drawn during the year. Therefore all field funds were transferred to Accounts Payable and an analysis of this account is shown herewith:-

Balance in the account, July 1, 1939-----	26,879.52	
Subsequent emergency funds added-----	45.83	26,925.35
Withdrawals: Balance 1937-38 Budget-----	12,100.16	
Drawn on 1938-39 Budget-----	9,747.36	21,847.52
Balance due field on 1938-39 Budget-----		<u>5,077.83</u>

Report of the Treasurer  
Shantung Christian University

-4-

June 30, 1940

Additions from 1939-40 Budget:

Current General-----	6,800.00	
Woman's Committee-----	4,450.00	
American Board for Theology-----	800.00	
Harvard-Yenching Appropriation-----	8,947.36	
Sustaining Funds-----	6,417.58	<u>27,414.94</u>
Balance due the field-----		<u>32,492.77</u>

After the close of the books, \$6,800 was drawn on the 1939-40 appropriations.

CURRENT SPECIAL

Income on Special Funds. Income on 100 shares of James McMullan common stock is cleared through this account, the amount received and sent to the School of Theology being \$25.47.

Back Payments in Aluminum Preferred. On December 1, 1939, the balance of deferred dividends on this stock was paid, the amount due Shantung being \$1,462.50. This is now subject to action of the Section.

CASH SITUATION

Cash amounting to \$41,512.57 was carried on the books on June 30, 1940, as follows:

Endowment cash-----	301.90
Plant cash-----	8,467.01
Current General-----	31,055.93
Woman's Committee-----	225.23
Current Special-----	1,462.50
	<u>41,512.57</u>

This was carried with the Bankers Trust Company.

RECOMMENDATIONS

(1) It is recommended that the accumulated overdrafts, as listed below, be charged against the payment of back dividends on Aluminum preferred.

Home administration: Incidentals-----	537.43
Governors-----	427.47
Promotional-----	57.63
	<u>1,022.53</u>

(2) It is recommended that the 1939-40 deficit of \$414.91 be charged against the payment of back dividends on Aluminum preferred.

(3) It is recommended that as the balance remaining of Aluminum dividends after the completion of (1) and (2) will be \$25.06, that same be transferred to the credit of account #111d, "Endowment Income Stabilization Fund."

Respectfully submitted,

SETH M. MILLIKEN, Treasurer  
C. A. EVANS, Assistant Treasurer  
B. A. GARSIDE, Assistant Treasurer  
J. I. PARKER, Assistant Treasurer

BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1940

A S S E T S

L I A B I L I T I E S

ENDOWMENT

Consolidated Endowment Investments	172,128.87
Cash Awaiting Investment	301.90
	<hr/>
	172,430.77

Charles M. Hall Endowment Fund	150,000.00
Randolph Tucker Shields Medical Endowment	12,569.20
Endowment Income Stabilization Fund	6,709.56
Endowment Funds-School of Theology	440.00
Profit on Sale of Securities	<u>2,712.01</u>
	<hr/>
	172,430.77

PLANT

Completed Buildings:	
General Educational Building	454,106.85
School of Medicine Building	43,562.16
School of Theology	38,564.91
Hospital	77,624.30
Tsinan Institute	41,804.18
Heat, Light, Water & Sewage	46,512.22
Miscellaneous	<u>29,884.28</u>
Land	732,058.90
Land Improvements	101,580.58
	6,777.31
Equipment:	
School of Medicine	20,641.91
University Hospital	20,869.09
Chemistry & Physics	12,156.63
Library	25,000.00
Institute	<u>24,752.47</u>
Building Operations: New Hospital	103,420.10
Investments-Class '93 Princeton Equipment	36,486.15
Plant Cash	4,975.00
	<u>8,467.01</u>
	<hr/>
	993,765.05

Funds for Completed Buildings	732,058.90
Land Funds	108,357.89
Equipment Funds	103,420.10
Building Funds:	
Woman's Committee for New Hospital	41,885.97
Class '93 Princeton Equipment Funds	<u>8,042.19</u>

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993,765.05

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Shantung Balance Sheet -2

CURRENT GENERAL (before closing)

Board of Directors-Current Expense	6,800.00	Accounts Payable	32,492.77
Home Administration-Executive Office	7,791.00	Receipts-American Board	800.00
" " -Incidentals	537.43	" -Harvard-Yenching Institute	8,947.36
" " -Governors	427.47	Endowment Income-Unrestricted	6,089.65
Promotional Expense	57.03		
Current General Cash	22,969.49		
Disbursed-Receipts-American Board	800.00		
" " Harvard-Yenching Inst.	8,947.36		
	<u>48,329.78</u>		<u>48,329.78</u>

CURRENT GENERAL (after closing)

Home Administration-Incidentals	537.43	Accounts Payable	32,492.77
" " -Governors	427.47		
Promotional Expense	57.03		
Current General Cash	31,055.93		
Deficit 1939-40	414.91		
	<u>32,492.77</u>		<u>32,492.77</u>

WOMAN'S COMMITTEE (before closing)

Woman's Committee-Current Expense	4,450.00	Surplus	225.23
Current Cash-Woman's Committee	289.35	Miscellaneous Gifts for Current Budget	68.68
		Special Gifts for Current Budget	1,400.88
		Endowment Income-Unrestricted	3,044.56
	<u>4,739.35</u>		<u>4,739.35</u>

WOMAN'S COMMITTEE (After closing)

Current Cash - Woman's Committee	<u>225.23</u>	Surplus 1938-39	<u>225.23</u>
	225.23		225.23

Shantung Balance Sheet-- 3

		<u>CURRENT SPECIAL (before closing)</u>		
Special Cash	9,484.82	Suspense		1,462.50
Disbursed-Sustaining Funds	<u>6,417.58</u>	Sustaining Funds		<u>14,439.90</u>
	15,902.40			<u>15,902.40</u>
		<u>CURRENT SPECIAL (after closing)</u>		
Special Cash	<u>1,462.50</u>	Suspense		<u>1,462.50</u>
	1,462.50			<u>1,462.50</u>

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

MONTHLY BUDGET REPORT

JUNE 30, 1940

DISBURSEMENTS

RECEIPTS

A. General Funds

	<u>Appropriation</u>	<u>Disbursed to June 30</u>		<u>Budget Estimate</u>	<u>Rec'd. to June 30</u>
General University Budget-----	6,800.00	6,800.00	General Endowment Income-----	6,600.00	6,089.65
Home Adm. & Promotion-----	7,791.00	7,791.00	Sustaining Fund-----	8,091.00)	8,022.32
Woman's Committee Budget-----	4,450.00	4,450.00	Miscellaneous Gifts-----		68.68
			Day of Prayer Offering-----	1,000.00	1,344.56
			Rohrman Fund Income-----	50.00	56.32
			Woman's Com. Endowment Income--	3,300.00	3,044.56
	<u>19,041.00</u>	<u>19,041.00</u>		<u>19,041.00</u>	<u>18,626.09</u>

B. Special Funds

American Bd.-Sch. of Theology---	800.00	800.00	American Bd.-Sch. of Theology---	800.00	800.00
Harvard-Yenching Inst.-----	8,947.36	8,947.36	Harvard-Yenching Inst.-----	8,947.36	8,947.36
Sustaining Funds-----	7,574.25	6,417.58	Sustaining Funds-----	7,574.25	6,417.58
	<u>17,321.61</u>	<u>16,164.94</u>		<u>17,321.61</u>	<u>16,164.94</u>

CONSOLIDATED BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1940

A S S E T S

Endowment

Consolidated Investments	172,128.87	
Cash	<u>301.90</u>	172,430.77

Plant

Completed Buildings	732,058.90	
Land and Improvements	108,357.89	
Equipment	103,420.10	
Building Operations	36,486.15	
Investments, Class '93 Princeton	4,975.00	
Cash	<u>8,467.01</u>	993,765.05

Current

Cash	32,743.66	
Expenses deferred to 1940-1		
Home Adm.-Incidentals	537.43	
" " -Governors	427.47	
Promotional Expenses	<u>57.03</u>	
	<u>1,021.93</u>	<u>33,765.59</u>
		<u>1,199,961.41</u>

L I A B I L I T I E S

Endowment

Endowment Funds	169,718.76	
Profit on Sale of Securities	<u>2,712.01</u>	172,430.77

Plant

Funds for Completed Buildings	732,058.90	
Funds for Land	108,357.89	
Funds for Equipment	103,420.10	
Woman's Com. for Hospital	41,885.97	
Class '93 Princeton Funds	<u>8,042.19</u>	993,765.05

Current

Accounts Payable	32,492.77	
Surplus, Woman's Com.	225.23	
Suspense	<u>1,462.50</u>	34,180.50
Less 1939-40 Deficit	<u>414.91</u>	<u>33,765.59</u>
		<u>1,199,961.41</u>



SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1940

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/40 Market Price</u>	<u>6/30/40 Market Value</u>	<u>Nominal Income</u>
<u>ENDOWMENT</u>						
<u>Preferred Stock</u>						
650 sh.	Aluminum Co. 6%	100	65,000.00	113	73,450.00	3,900.00
100	Commonwealth & Southern 3%	63	6,317.50	59-1/4	5,925.00	300.00
270	General Motors \$5.	92-5/8	25,025.00	123	33,210.00	1,350.00
130	Niagara Hudson 5%	90	11,775.05	80	10,400.00	650.00
150	Ohio Edison \$6.	99	14,830.00	98	14,700.00	900.00
150	Texas Power & Light 6%	95	14,255.00	103	15,450.00	900.00
100	U. S. Steel 7%	121	12,102.11	114-1/2	11,450.00	700.00
200	West Penn Electric 6%	87	17,419.21	94	18,800.00	1,200.00
			<u>166,723.87</u>		<u>183,385.00</u>	<u>9,900.00</u>
<u>Common Stock</u>						
100	Consolidated Edison New York	24-3/8	2,450.00	28-3/4	2,875.00	200.00
110	James McMullan	104	440.00	1	110.00	25.00
100	Pacific Gas & Electric	25	2,515.00	29-1/2	2,950.00	200.00
			<u>5,405.00</u>		<u>5,935.00</u>	<u>425.00</u>
	<u>TOTAL ENDOWMENT</u>		<u>172,128.87</u>		<u>189,320.00</u>	<u>10,325.00</u>
<u>PLANT</u>						
\$5,000	St. Louis, Iron Mountain 4/33	99-1/2	4,975.00	54	2,700.00	200.00

MINUTES OF MEETING  
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

4:00 P.M., February 27, 1941  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members

*Mrs. Ellis L. Phillips, Chairman	*Mrs. Eric M. North
Mrs. J. K. Cecil	Miss Faye H. Robinson
Mrs. Parris C. Greenly	Mrs. Charles K. Roys
*Miss Margaret Hodge	Prof. Sarah M. Sturtevant
*Mrs. Frank C. Hughson	Mrs. W. R. Taylor
*Miss Helen Kittredge	

Those whose names are starred were present, as were also Miss Perkins, of the Field Board, Mrs. Heeren and Dr. Annie V. Scott of the Faculty.

Mrs. Hughson read letters she had received from Chengtu telling of the appreciation of the women medical students of the opportunities they have had in working with the Ginling students at their field station of Jenchow: high praise of Mrs. Yui as Dean, working under various handicaps such as no definite budget and inadequate heating and other necessities for the dormitory, difficulty in communication with Tsinan and with America, fear that funds voted them had not reached her, etc.

The Treasurer reported that he has just heard that on January 7, 8, 1941 the budget for 1940-41 had been considered by the President's Advisory Committee for Women Students in Tsinan, but apparently had not been reported to Mrs. Yui at Chengtu. After consideration as to how best to relieve the situation, it was

VOTED that Mr. Evans send a cable to Miss Priest who handles the funds in Chengtu as follows:

CABLE USE FIVE THOUSAND CHEELOO REMITTED JANUARY COVERING  
APPLICATION HOUSING SALARIES FOOD MEN AND WOMEN INFORMATION  
NECESSARY TOWARD FURTHER RELEASE FUNDS.

The question arose of Miss Fuller's return to Tsinan after her furlough and study in the U. S. were completed. It was

VOTED that the Secretary write to the president (sending copies to Mrs. Yui and Mr. Lair) to inquire if there is money available from the Hall Estate income for her salary, and if they want her back and in what capacity, answer to be requested in time for annual meeting the week of May 5-9. Also to find out from Miss Fuller if she is willing to return if the way be clear.

The minutes of the President's Advisory Committee in Tsinan January 7, 8, 1941, were presented and the improvement in dormitory affairs under Miss Greaves was noted with appreciation as well as other encouraging items. Members of the Committee in the U. S. also reported on the informing letters received at frequent intervals from different members.

There being no further business, the meeting adjourned.

MARGARET E. HODGE  
Secretary

MINUTES OF MEETING  
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

10:30 A.M., May 1, 1941  
Room 900, 150 Fifth Avenue, New York, N. Y.

\*Mrs. Ellis L. Phillips, Chairman  
\*Mrs. J. M. Avann  
Mrs. Parris C. Greenly  
\*Miss Margaret E. Hodge  
Mrs. Frank C. Hughson  
Mrs. J. K. Cecil

Miss Helen Kittredge  
\*Mrs. Eric M. North  
Miss Faye H. Robinson  
Mrs. Charles K. Roys  
Prof. Sarah M. Sturtevant  
Mrs. W. R. Taylor

Those whose names are starred were present, as was also Dr. Annie V. Scott of the University faculty. There were excuses from Miss Kittredge, Mrs. Hughson, Miss Robinson, Mrs. Roys, and Miss Sturtevant.

The prayer was offered by Dr. Scott.

The Minutes of the meeting of February 27, 1941, were read and approved.

The secretary announced the resignation of Mrs. T. D. Macmillan as secretary of the Associated Boards, and introduced Mrs. Corbett who has been working in the office since April 8th. Regret was expressed at Mrs. Macmillan's resignation, and appreciation of her service to Cheeloo. Mrs. Corbett was welcomed as Acting Secretary of the Associated Boards.

FINANCES

The report of the treasurer was presented, showing principal cash on hand totaling \$5,310.94 and income cash amounting to \$8,405.72. A copy is attached herewith. It was noted that \$5,000 of Detroit Edison 4 $\frac{1}{2}$ s (1961) had been redeemed at \$5,250 and it was

VOTED that this money be reinvested in 5 M Ohio Power 3s '71 @ 103  $\frac{3}{4}$  and that 5 M Pacific Gas and Electric 3s '70 be purchased with income cost available.

On motion the treasurer's report was accepted.

Mr. Evans reported on the correspondence with the field at Chengtu regarding financial matters which stressed the necessity of finding ways and means of supplying funds for Chengtu and reporting on the expenditures of Women's Committee funds within the general budget for activities at Chengtu.

SPECIAL COMMITTEE TO STUDY FINANCIAL NEEDS

Dr. Seth M. Milliken, Chairman, Dr. A. E. Armstrong, Dr. Lloyd S. Ruland, Mrs. Phillips, Miss Hodge from the Women's Committee will meet during the meeting of the Associated Boards next week, the budget having only recently been received.

PROMOTION

No report.

MRS. YUI

A most interesting letter from Mrs. Yui to Mrs. Hughson, dated March 18, 1941, was read. It told of enrollment, social service, and religious activities. The

crowded condition in the dormitory and the malnutrition due to the high cost of proper food have contributed to an increasing number of cases of T.B. Also, the prohibitive cost of fuel has made it impossible to heat the dormitory or even to provide one jug of tepid water per student for bathing purposes each week. Mrs. Yui presented a budget for the coming year, expressing the hope that the amount asked for fuel and supplies would not seem too much. Mrs. Hughson sent a note to the committee urging that these necessities be provided.

Mrs. Yui spoke with pleasure of the formation, with full approval of President Liu, of the President's Advisory Committee for Women Students and enclosed the minutes of its first meeting, in March 1941, at which the budget was adopted. She also enclosed the constitution for this advisory committee.

It was VOTED to receive the letter and report with thanks, to express pleasure at the organization of the President's Advisory Committee for Women Students and to report it at the meeting of the Board of Governors.

Appreciation was also expressed for the letters that have been coming from the women at Tsinan which keep us in touch with the work there.

The secretary reported a letter, dated March 28, 1941, to Dr. Garside from Miss Jo Fuller in which she says that she longs to return to Cheeloo, but feels she cannot go back for several years. Regret was expressed at this decision. Dr. Scott says she knows of no one to take Miss Fuller's place.

#### ELECTION OF OFFICERS

It was reported that Mrs. Phillips has not gone off her Board, and that Miss Hodge's term on the Presbyterian Board is up in May.

It was VOTED to elect:

- Chairman - Mrs. Ellis L. Phillips
- Treasurer - Miss Helen Kittredge
- Assistant Treasurer - Mr. C. A. Evans
- Chairman of Promotion - Mrs. Frank C. Hughson

It was VOTED to prepare stationery using the legal name of the University and printing the names of the members of the Women's Committee.

Mrs. Phillips reported the serious illness of Miss Sturtevant in California, and her request to have her resignation presented, which was accepted with regret. The committee expressed the hope that she may soon be better.

Appreciation was expressed for the help Dr. Annie V. Scott has rendered to the Committee during the year in interpreting the field to those in America, and best wishes were extended for a happy summer and a safe return to Tsinan in the fall.

MARGARET E. HODGE  
Secretary

April 30, 1941

FINANCIAL REPORT

THE WOMEN'S COMMITTEE OF THE SCHOOL OF MEDICINE  
SHANTUNG CHRISTIAN UNIVERSITY

---

Opening Income Balance June 1, 1940

\$4,974.73

Income for Year

Receipts - Income on Securities:

3 M U.S.A. Treas. Bond	3	90.00
20 M U.S.A. Treas. Bond	2 $\frac{1}{2}$	500.00
60 M U.S.A. Treas. Bond	2 $\frac{3}{4}$	1,650.00
10 M International Tel & Tel	4 $\frac{1}{2}$	450.00
5 M Union Pacific	4	200.00
5 M Detroit Edison	4 $\frac{1}{2}$	243.75
Adj. Baltimore & Ohio	5	206.67
Adj. St. Louis & San Francisco	4 $\frac{1}{2}$	<u>60.50</u>

3,400.92

8,375.65

Less Custodian Fee, Bankers Trust Company

57.40

8,318.25

Balance of Bannister Scholarship

45.45

Receipts for Year 1940 on Bannister Scholarship

42.02

87.47

Income Balance - - -

8,405.72

Balance Uninvested Principal June 1, 1940

60.94

Redemption of Detroit Edison Co., 5 M

5,200.00

Profit on Detroit Edison Co., 5 M

50.00

5,250.00

Balance Uninvested Principal 5,310.94

Total Balance - - - - -13,716.66

LIST OF SECURITIES - April 30, 1941

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG UNIVERSITY

<u>Amt. Par.</u>	<u>Name</u>	<u>Rate</u>	<u>Matu- rity</u>	<u>Purchased Price and Date</u>	<u>Book Value</u>
2,500.	Baltimore & Ohio R.R.Co.Ref. & Gen'l Mtge Bd.S.F.	5s	1996	3/7/33 @ 100 5/6	2,507.81
10,000.	International Tel & Tel Copr. Deb.	4 $\frac{1}{2}$ s	1952	3/23/28 @ 97 3/8	9,737.50
10,000.	St. Louis & San Francisco Ry.Co.Con Mtge Ser "A"	4 $\frac{1}{2}$ s	1978	3/23/28 @ 97 - \$25.	9,675.00
3,000.	U. S. A. Treas. Bonds	3s	1946-48	6/15/34 @ 100 29/32	3,027.19
20,000.	U. S. A. Treas. Bonds	2 3/4s	1936	3/13/34 @ 102	20,400.00
60,000.	U. S. A. Treas. Bonds	2 3/4s	1954	6/15/36	61,593.75
5,000.	Union Pacific R. R. 1st R. R. Lnd Gr.	4s	1947	6/13/34 @ 106 $\frac{1}{2}$ - C	5,333.75
					<u>\$ 112,275.00</u>

MINUTES OF ANNUAL MEETING  
NORTH AMERICAN SECTION, BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

9:30 A.M., Thursday, May 8, 1941  
Council Room, 2nd Floor, 156 Fifth Avenue, New York, N.Y.

List of Members

Presby., No.	*Margaret E. Hodge Helen Kittredge *Lloyd S. Ruland	*Arthur J. Brown *E. M. Dodd	*Mrs. Charles K. Roys *George T. Scott
United Ch. of Can. W.M.S., U.C.C. Wom.Div., M.E.Ch.	*J. H. Arnup Mrs. W. R. Taylor Mrs. J. K. Cecil Mrs. Eric M. North	*A. E. Armstrong  *Mrs. J. M. Avann Faye H. Robinson	C. M. Wright  Mrs. P. C. Greenly
American Board Presby., South Coopted Members	*Edward H. Hume H. Kerr Taylor Seth M. Milliken Sarah M. Sturtevant	*W. C. Fairfield  *Mrs. F. C. Hughson Mrs. E. L. Phillips	Chih Meng John H. Reisner
Corresponding Mem.	J. G. Vaughan		

Those whose names are starred were present, as were also Mrs. J. J. Heeren, Dr. Eric M. North, Dr. Annie V. Scott, Mrs. Charles H. Corbett, C. A. Evans, Vernon B. Ramseur, and the Assistant Secretary.

Dr. George T. Scott, the Chairman, presided.

The meeting was opened with prayer by Dr. Armstrong.

MEMORIAL RESOLUTION

It was announced that Dr. J. J. Heeren, head of the Department of History at the University, had passed away since the last meeting of the Section, and Mrs. Charles K. Roys was requested to present a memorial resolution. Accordingly a resolution and brief biography were submitted and it was

NAS-593 VOTED to adopt and spread upon the records of this meeting the following resolution and present it to the family. The biography is to be attached to the minutes as an appendix.

"The Board of Governors of Shantung Christian University learned with genuine sorrow of the death on February 7, 1941 in New York City of the Rev. John Jay Heeren, Ph.D. The North American Section of the Board would record its gratitude to God for the service rendered by Dr. Heeren and would express its sense of irreparable loss in his passing. It would assure Mrs. Heeren of its sincerest sympathy and of its prayer that God will tenderly guide and richly bless her in the years which lie ahead."

WELCOME TO GUESTS

The Chairman welcomed Mrs. J. J. Heeren and Dr. Annie V. Scott of the faculty of the University.

May 8, 1941

APPROVAL OF MINUTES

Minutes of the following meetings were reported as having been circulated:

Woman's Committee - October 15, 1940; February 27, 1941  
North American Section - November 27, 1940

It was

NAS-594 VOTED to approve the minutes as circulated.

REPORT OF THE WOMAN'S COMMITTEE

Miss Hodge, Secretary of the Woman's Committee, reported on the activities of the Committee, particularly reviewing the considerations of the meeting held on May 1, 1941. The very fine work being done by Mrs. Yui had received considerable attention by the Woman's Committee, and it was noted that her work was being carried on under great difficulties and with serious shortage of much needed supplies for the dormitory. A report has been received that a President's Advisory Committee for Women Students has been organized in Chengtu, and that a definite budget has been announced for the expenses of the women's work.

Correspondence with Miss Josephine Fuller indicated that she was interested in returning to China, but that conditions would prevent her from doing so for the next two or three years. Because of this situation, the Woman's Committee agreed that Miss Fuller's name be dropped from immediate consideration for return to the field.

The Woman's Committee proposed the following names for officers of the Woman's Committee:

Chairman - Mrs. E. L. Phillips  
Secretary - Mrs. Charles H. Corbett  
Treasurer - Miss Helen Kittredge

After consideration of this report, it was

NAS-595 VOTED to accept the report from the Woman's Committee as given by the Secretary, Miss Margaret Hodge.

It was also

NAS-596 VOTED that the North American Section note with gratification the organization of the President's Advisory Committee for Women Students in Chengtu, and express not only their approval but the hope that any further steps needed to make the work of this Committee effective would be taken by the Board of Directors on the field.

PRESIDENT'S LETTER OF JANUARY 23, 1941

The letter from President Liu was read and the various items discussed. The members of the Section expressed their great appreciation for this very fine report and agreed that an expression of thanks to President Liu should be included in the minutes of this meeting. The particular items mentioned in President Liu's letter were noted as follows:



May 8, 1941

Help from the Chinese Government.

The special help being given by the Chinese Government to Shantung Christian University through rice subsidies, food loans, and a grant to the United Hospital in Chengtu, brought forth an expression of gratitude on the part of the members of the Board, and it was

NAS-597 VOTED that the North American Section of the Board of Governors of Shantung Christian University express to Dr. H. H. Kung, the Minister of Finance, and to Dr. Ch'en Li-fu, the Minister of Education, the gratitude of this Section for the generous action of the National Government of China in granting rice subsidies to faculty and students of Shantung Christian University in Chengtu, and also in granting Yuan 80,000 toward meeting the deficit of the United Hospital in which the medical students get their clinical experience; and express the hope that the difficulties which the National Government is now facing may soon be happily terminated.

(Note: It was understood that this vote of appreciation would be forwarded to China in a letter to President Liu for presentation to the Chinese Government.)

Advisory Committee in Chengtu.

President Liu's proposal for the organizing of an Advisory Committee in Chengtu was discussed, and it was

NAS-598 VOTED to approve such an Advisory Committee in Chengtu, with the understanding that this is a temporary committee whose work applies to Shantung Christian University in Chengtu and that its organization is subject to the approval of the Board of Directors.

Christian Life on the Campus.

The report on religious life on the campus was noted with interest and it was felt that this subject needed further consideration and emphasis. The activities of the Committee on Christian Character, Staff and Curriculum of the Associated Boards were reviewed and the hope expressed that both in Tsinan and Chengtu additional emphasis may be given to Christian life on the campus. It was

NAS-599 VOTED that the North American Section of the Board of Governors note with approval the action of the Associated Boards aiming to cooperate in strengthening the Christian instruction and Christian life in the China Colleges. The Section wish to express their earnest desire that the administration, both at Tsinan and at Chengtu, should give thorough consideration as to how the work of Shantung Christian University may be made most effectively Christian.

It was noted the Chairman should write President Liu and Associate President Lair urging full cooperation with the Associated Boards Committee on Christian Character, Staff and Curriculum, and requesting a report to the Board of Governors on the courses of religious instruction and religious activities on each campus.

May 8, 1941

REPORT TO THE BOARD OF GOVERNORS FROM TSINAN

The report from Tsinan was reviewed and discussed. It was also noted that additional detailed reports had been received dealing with the work of different departments. After reviewing these reports, it was

NAS-600 VOTED that the North American Section express appreciation to the administration in Tsinan and the members of staff responsible for making the very full and fine reports which have so effectively placed the details before the Board; and that further reports be requested from time to time to keep the Board informed of the progress of the work. It is particularly requested that full financial statements be furnished along with such reports.

Particular attention was called to the report of Dr. Paris on the work of the Rural Institute. This report had reached the office later than the other reports referred to. Dr. Armstrong offered to have this particular report duplicated and sent out to the members of the Board. His offer was accepted with thanks. It was

NAS-601 VOTED that the North American Section note with gratification the advance in the work of the Rural Institute and the type of progress in newer lines of Horticulture, Pomology, Crop Improvement and Animal Husbandry, and express the hope that the Rural Institute may be enabled to continue the work already initiated, and to develop new lines to meet the special needs of Chinese agricultural life.

ACTIVITY OF STAFF MEMBERS ON FURLOUGH

Members of the North American Section called attention to, and expressed their appreciation of, the contributions which had been made by the activities of Dr. Annie V. Scott while home on furlough. Particular mention was made of her work, and also that of Dr. Philip Price, in securing scholarship help for Chinese faculty members.

SCHOOL OF THEOLOGY

It was noted that no particular report had been received from the School of Theology and concern was expressed over the adjustments which are having to be made in this School. Mention was made of Dr. Stanley's illness and the changes that had been necessary in order to allow him to come home on furlough. The hope was expressed that through Dr. Fairfield a detailed report could be furnished by Dr. Stanley when he arrives in this country. It was

NAS-602 VOTED to ask the Secretaries to write to President Liu and Dr. Lair, making it clear that reports from the School of Theology, giving plans and budget needs, are desirable and necessary in order to properly present the work of the School.

OUT-PATIENT DEPARTMENT

It was reported that request for information regarding the proposed building of an addition to the Out-Patient Department had brought response that it had been decided not to attempt to build at this time. It was noted that U.S.\$5,000 had been made available by the Woman's Committee and had been held for the use of the field. In view of the fact that the building is not to be done immediately, it was

May 8, 1941

NAS-603 VOTED that the U.S.\$5,000 advanced for the Out-Patient Department be invested, and that the income accrue to the fund available for this particular building, and that the entire amount be made available upon sufficient notice from the field authorities.

#### PROPOSAL FOR THE UNITED BOARD

Dr. Eric M. North, Chairman of the Associated Boards Committee for Consideration of Greater Unity was present in order to answer questions regarding the plan for a United Board. It was brought out that the incorporation of the Shantung Christian University Board in Canada created some problems that were different than those of the other Colleges, and that there was necessity of a thorough study of the questions raised. In considering the steps which should be taken, these special problems were recognized and the following vote was taken with the understanding that these questions would receive consideration. It was

NAS-604 VOTED that the plan for a United Board be approved in principle, and that Dr. Armstrong be appointed as the representative of the Shantung Christian University Board to meet with the committee considering the final plans for such a board. It was also provided that an alternate be appointed to sit with the committee in case Dr. Armstrong cannot attend any of the meetings.

The question of expense for attendance at the meetings of the Committee on Greater Unity was raised, and it was

NAS-605 VOTED that any travelling expense incurred by the Shantung Christian University representatives on this committee be paid from the budget of the North American Section.

#### PROPOSED BUDGET FOR 1941-42

The budgets which had been received from the field were presented and the requirements for special Sustaining funds were discussed at length, after which it was

NAS-606 VOTED that a minimum of \$30,000 be sought from the Associated Boards for the year 1941-42, with the understanding that the constituent mission boards will be able to keep up their appropriations as in the past year.

It was also

NAS-607 VOTED that details of the budget and payments to the budget of the Associated Boards should be referred to the Executive Committee with power.

#### LUNCHEON

Dr. George T. Scott, Chairman of the North American Section, invited the members present to be his guests at a luncheon at the Parkside Hotel. The occasion was one which was enjoyed by all of the members. At the close of the luncheon Dr. Arthur J. Brown proposed a special vote of appreciation to Dr. Scott, which was unanimously voted by all present.

Following luncheon, the meeting continued at the Parkside Hotel.

May 8, 1941

WESTERN STAFF

Reference was made to the minutes of the meeting of November 27, 1940, in which it was proposed that President Liu be asked for a definite request for Western staff to be sent to Chengtu. In this connection, it was noted that part of the problem was the question of housing facilities. Detailed suggestions have not yet been received. It was felt by the members of the Section that it was important that this matter receive the early and careful attention of the administration, both in Chengtu and in Tsinan, but that the housing situation would need to be taken very carefully into consideration. The possibility of the transfer of missionaries from occupied China to Free China was mentioned, and it was

NAS-608 VOTED to request the constituent mission boards to give careful consideration to the needs of Shantung Christian University at Chengtu in planning transfers of missionaries from East to West China.

FINANCES AT CHENGTU

A special request for a report on the handling of Shantung University finances had been asked from Miss Elsie Priest of the University of Nanking, who has very kindly handled the accounting matters for Shantung University in Chengtu. The report from Miss Priest indicated a number of problems created by the method of handling payments to the University in Chengtu. After discussion, it was

NAS-609 VOTED that the North American Section recognize the need of an Assistant Treasurer in Chengtu, and of an arrangement whereby funds could be handled direct, rather than by the lengthy process of going through the hands of the Treasurer in Tsinan.

REPORT OF NOMINATING COMMITTEE AND ELECTION OF OFFICERS

Dr. Wynn C. Fairfield, Chairman of the Nominating Committee, proposed the following names for the appointments for 1941-42:

Coopted Members in the Class of 1945: Dr. Seth M. Milliken  
Dr. George T. Scott

<u>Officers:</u>	Chairman	- Dr. Lloyd S. Ruland
	Vice-Chairman	- Mrs. Ellis L. Phillips
	" "	- Dr. A. E. Armstrong
	Treasurer	- Dr. Seth M. Milliken
	Assistant Treasurer	- Mr. C. A. Evans
	" "	- Dr. B. A. Garside
	" "	- Mr. Joseph I. Parker
	Secretary	- Dr. B. A. Garside
	Assistant Secretary	- Mr. C. A. Evans
	" "	- Mr. Joseph I. Parker

Executive Committee:

Dr. Lloyd S. Ruland, Chairman	Dr. Seth M. Milliken
Dr. A. E. Armstrong	Mrs. Ellis L. Phillips
Dr. Wynn C. Fairfield	Dr. John H. Reisner
Mrs. Frank C. Hughson	Mrs. Charles K. Roys
	Dr. George T. Scott

May 8, 1941

Associated Boards Committees:

Executive Committee:

North American Section - Dr. L.S. Ruland, Dr. S.M. Milliken, Rev. C.M. Wright.  
Woman's Committee - Mrs. J.M. Avann,

Committee on Finance:

North American Section - Dr. S.M. Milliken, Dr. J.H. Arnup, Dr. J.H. Reisner.  
Woman's Committee - Miss Helen Kittredge.

Committee on Promotion:

North American Section - Dr. S. M. Milliken.  
Woman's Committee - Mrs. F. C. Hughson.

Committee on Christian Character, Staff and Curriculum:

North American Section - Dr. A.E. Armstrong, Dr. W.C. Fairfield, Dr. H.K. Taylor.

It was

NAS-610 VOTED to instruct the Secretary to cast an unanimous ballot for the persons named by the Nominating Committee.

PUBLICITY LEAFLET

The full reports which have been received from Tsinan, together with a supply of new pictures, suggested the possibility of producing a new leaflet on Shantung. After discussion, it was

NAS-611 VOTED that the production of a new publicity leaflet be considered, and that Mrs. Hughson and Mrs. Roys be asked to consult with the Secretaries concerning this publicity.

ENSEMBLE MEETING

The difficulties of correspondence with England have made it impossible to complete the arrangements for an ensemble meeting at this time of year. It was suggested that the meeting be held this year in the fall, and that, after conferring with the Secretary of the British Section, plans be perfected by the Chairman and the Secretaries for the ensemble meeting.

SERVICE OF DR. GEORGE T. SCOTT

Dr. George T. Scott, having retired from the Secretaryship of the Board of Foreign Missions of the Presbyterian Church, requested that a change be made in his relationship to the Board as Chairman. This has been done as noted in the election of officers. The members of the Section, in acquiescing to the request of Dr. Scott, took the following action:

May 8, 1941

NAS-612 VOTED to place on the records of this meeting an expression of very deep appreciation to Dr. George T. Scott for his long and distinct service to the Board of Governors of Shantung Christian University, and to thank him for his constant and effective interest in the University.

MISS SARAH STURTEVANT

Miss Sarah Sturtevant has been a coopted member of the Cheeloo Board for a period of years, during which she has given unselfishly of her time and thought to the interests of the University. In recent months she has been in very poor health and has had to drop her active duties at Teachers College and go to live in California. The uncertainty of her return to New York and her condition of health have made necessary her retirement as a member of the Board. It was

NAS-613 VOTED that the members of the North American Section express to Miss Sturtevant their very real appreciation for her interest and service on the Board, and to assure her of their best wishes for a speedy and complete recovery of health.

Following the adjournment of the meeting, the members remained to view the moving pictures which had been brought to America by Dr. Annie V. Scott. The meeting adjourned with prayer by Miss Hodge and a benediction by Dr. Arnup.

JOSEPH I. PARKER  
Assistant Secretary

DR. J. J. HEEREN

Dr. Heeren was born on December 17, 1875 in German Valley, Illinois. He did his college preparatory work in Northwestern Classical Academy and secured the degree of B.A. in Iowa College (Grinnell) in 1905. In 1908 he received the degree of M.A. from the Divinity School of the University of Chicago and was graduated in that same year from McCormick Theological Seminary of Chicago. His scholastic attainments were so outstanding that a fellowship was awarded him by McCormick Seminary for graduate work at Halle-Wittenberg University, Halle, <sup>Germany</sup> Germany, from which he secured the degree of Ph.D. in ~~political science~~ <sup>history</sup> in 1910. Going over the records of his years in college and university, two emphases recur; - testimony as to his deep spiritual impact on individuals and groups and his conspicuous intellectual achievements.

Dr. Heeren was one of those rare persons with undeniable scholarship, but a simple, child-like religious faith. For him science did not conflict with religion. Indeed, it enhanced it. He was thoughtful, reserved, courteous and kindly to a great degree. Joining the church as a result of his rearing in a Christian home, he placed before himself the single goal of studying for the ministry. Although he was pre-eminently a scholar, he took an active part in athletics and exercised strong leadership during his college years in the Y.M.C.A. of which in his senior year he was the president. It will never be fully known how many men during college years were influenced to a new interest in missions and actually volunteered for service abroad through the influence of Dr. Heeren. Nor is it possible to estimate how many college mates Dr. Heeren, through his own clean and devout Christian life led to a finer type of living. Through college and seminary days when his utmost effort was put into scholarly research, he nevertheless kept before himself, as the major object of his life, the winning of men to Christ. He worked in one of the lumber camps of Maine during the summer vacation periods. The results of his life among the men there will never be known because Dr. Heeren was essentially reserved and modest. Returning to America from the two years of outstanding scholarly achievement in Germany, he wrote: "I am convinced as never before that Christ is the only and the divine Saviour from sin and that in Him alone men can find the satisfaction of their deepest needs".

In the autumn of 1910, Dr. Heeren was appointed a missionary of the Board of Foreign Missions of the Presbyterian Church in the United States of America. He reached Tsingtao, Shantung, at that time a German port, in the spring of 1911 when bubonic plague was spreading through North China. He spent six months in Tsingtao studying the language, after which he went to Weihsien where the School of Arts and Science of Shantung Christian University was then located, and took up at once his work as teacher of history and political science.

In 1912 he married Miss Edith Mary Weeks, a gifted missionary of the Baptist Missionary Society of England. Two children were born to Dr. and Mrs. Heeren, one of whom died in infancy and the other in young childhood. Dr. and Mrs. Heeren removed to Tsinan in 1917 when the schools of Shantung University were united on the new campus.

Dr. Heeren's influence extended far beyond the classroom. His primary interest lay in the individual student. He instilled into his students a desire to participate in the spiritual reconstruction of their country. In many parts of China today men are carrying on a constructive, spiritual service to their country, the inspiration for which was received in the lovely home of Dr. and Mrs. Heeren. Not only students and faculty, but many weary travellers who passed that way enjoyed its warm hospitality.

Two living memorials to Dr. Heeren's service to Cheeloo remain: From the beginning of his association with Cheeloo, one of his most absorbing interests lay in the building up of an adequate library. His wise judgment and unflagging zeal in the selection and purchase of books for the library resulted in the present creditable library. His gifts as a historian were placed at the disposal of his own mission when in connection with the seventy-fifth anniversary of its founding he began preparing a history of the mission. After three years of arduous work, shortly before his passing, this book was published under the title "On the Shantung Front". It stands as an accurate and valuable resource book in the development of the Christian movement in Shantung.



REPORT OF THE TREASURER

BOARD OF GOVERNORS - NORTH AMERICAN SECTION

SHANTUNG CHRISTIAN UNIVERSITY

YEAR ENDING JUNE 30, 1941

Shantung Christian University, otherwise known as Cheeloo Ta Hsueh, continued its work during 1940-41 with two separate units, one on the University campus at Tsinan where the nurses training continued and a limited program of education was conducted, with the major activity of the Arts College and School of Medicine carrying on at Chengtu.

Difficulty has been experienced in properly synchronizing the treasurer's work and the transmission of money, but it is hoped that the way may be opened soon to a better method of operation.

This report is based on the figures found in the following documents attached herewith and which form a part of the report to the Governors.

- (a) Trial Balance Sheets - before and after closing as of June 30, 1941
- (b) Budget Analysis, June 30, 1941
- (c) List of Securities as of June 30, 1941
- (d) Consolidated Balance Sheet, June 30, 1941

Figures bearing upon the 1940-41 situation have been checked by our auditors, Messrs. Chambellan, Berger and Welti.

A summary of transactions in the various sections follows:

ENDOWMENT SECTION

Endowment Funds increased \$1214.45 to June 30, 1941. Two accounts are credited with this increase as follows:

Income:

Randolph Tucker Shields Medical account	\$ 775.17
Endowment Income Stabilization Fund	439.28
	<u>\$1,214.45</u>

There were no changes in investments during the year but the above income was credited to cash awaiting investment, increasing the balance to \$1,516.35 on June 30, 1941.

The total income for the year was \$10,300.00 or 5.9%.

The attached list of securities shows the value of investments to be \$188,455.00 on June 30, 1941, with nominal income at \$10,325.00 or 5.48% of the total market value.

PLANT

There have been no changes in the plant funds or charge accounts during the

year. The \$5,000.00 advanced by the Women's Committee on July 12, 1939 is still undrawn and it might be advisable to invest the cash and notify the field accordingly.

The source of funds for land buildings and equipment is still carried in the books of the North American Section as a balancing figure with no record of the exact contribution.

CURRENT GENERAL

The following schedule shows the sources of income for the past two fiscal years and disbursements for the same periods.

There is a decrease of approximately \$4,000.00 due almost exclusively to a lower amount allocated from Sustaining Funds from the Associated Boards for 1940-41. A provisional additional amount was approved by the Associated Boards for use in the first six months of 1941-42. This amount was \$4,000.00 of which \$1,332.16 had been received to June 30, 1941.

INCOME

Source	1940-41	1939-40
American Board (for Theology)	860.00	800.00
Endowment Income	6,073.79	6,089.65
Harvard-Yenching Institute	8,947.36	8,947.36
Sustaining Funds	10,523.30	14,439.90
Women's Committee	553.00	570.00
	<u>26,897.45</u>	<u>30,846.91</u>

DISBURSEMENTS

General University appropriation (\$4,088.30 credited to Accounts Payable)	6,609.00	6,800.00
School of Theology (credited Accounts Payable)	800.00	800.00
Chinese Cultural Studies (used by Chengtu unit)	8,947.36	8,947.36
Administration and Promotion	7,267.00	7,791.00
Special Promotion	57.74	57.03
Incidentals (supplies, postage, mimeographing)	182.26	132.21
Governor's Expense (Audit and Fidelity Board)	57.54	57.54
Sustaining Funds (Paid on 1939-40)	523.30	-
" " ( " " 1940-41)	2,200.00	6,417.58
" " Women's Committee	253.25	505.88
	<u>26,897.45</u>	<u>31,508.60</u>
Overdraft 1939-40		661.69
		<u>30,846.91</u>

The overdraft for 1939-40 was covered by action NASEC-590 using back dividend payments on Aluminum Company's Preferred Stock.

Since the Books closed the entire amount of sustaining funds sought for 1940-41 and the first half of 1941-42 have been received.

WOMEN'S COMMITTEE

The following figures show the income and expenditures in this section:

<u>INCOME</u>	<u>1940-41</u>	<u>1939-40</u>
Endowment Income	3,037.42	3,044.56
Rohrman Income	53.63	56.32
Special Gifts	62.88	68.68
Day of Prayer offering	1,621.09	1,344.56
Sustaining Funds	193.37	505.88
	<u>4,968.39</u>	<u>5,020.00</u>
 <u>DISBURSEMENTS</u>		
For General Budget (Accounts Payable)	3,500.00	3,400.00
Special Appropriation Rohrman Income and Day of Prayer Offering	1,050.00	1,050.00
Home Administration, Executive Offices	553.00	570.00
Sustaining Funds 1939-40	3.00	-
	<u>4,906.00</u>	<u>5,020.00</u>
Surplus 1940-41	62.39	
	<u>4,968.39</u>	

The year resulted in a small surplus of \$62.39 for the Women's Committee whereas a large sum was required from sustaining fund to balance the budget. In view of the larger income from Day of Prayer offering it would seem that this surplus should go to the field.

ACCOUNTS PAYABLE

On June 30, 1941 there was a balance of \$25,638.66 in this account. Of the amount \$14,200.36 was from balances of previous deposits. The following schedule shows the condition of this account at June 30, 1941.

Old Balance	\$14,200.36
Directors Current Expense	4,088.30
American Board for Theology	800.00
Women's Committee Budget	4,350.00
Sustaining Funds 1940-41	2,200.00
	<u>25,638.66</u>

CURRENT SPECIAL

Income on Special Fund. Income on the stock of James McMullan Company amounted to \$31.90 during the year and was sent to the field.

CASH SITUATION

Cash on hand June 30, 1941 was \$37,246.01 distributed on the Books as follows:

	<u>Balances</u>
Endowment	1,516.35
Plant	8,467.01
Current General	25,638.66
Women's Committee	297.62
Special	1,336.37
	<u>37,246.01</u>

This was carried in the Fifth Avenue Branch of the Bankers Trust Company.

RECOMMENDATIONS

It is

RECOMMENDED that a special committee of three, including the treasurer, be chosen from the North American Section to study the cash situation and investments of the Board and to make recommendations at a later meeting of the Section. The committee is to have power to make any changes immediately required.

Respectfully submitted,

SETH M. MILLIKEN, Treasurer  
C. A. EVANS, Assistant Treasurer  
B. A. GARSIDE, " "  
J. I. PARKER, " "

## SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE JUNE 30, 1941

<u>ENDOWMENT</u>		<u>Debit</u>	<u>Credit</u>
11a	Consolidated Endowment Investments.....	172,128.87	
111a	Charles M. Hall Endowment Fund.....		150,000.00
111c	Randolph Tucker Shields Medical Endowment.....		13,344.37
111d	Endowment Income Stabilization Fund.....		7,148.84
111e	Endowment Funds - School of Theology.....		440.00
19	Cash Awaiting Investment.....	1,516.36	
119	Profit on Sale of Securities.....		2,712.01
		<hr/>	<hr/>
		173,645.22	173,645.22
		<hr/>	<hr/>
 <u>PLANT</u>			
20	Completed Buildings:		
	(a) General Educational Bldg.....	454,106.85	
	(b) School of Medicine Bldg.....	43,562.16	
	(c) School of Theology.....	38,564.91	
	(d) Hospital.....	77,624.30	
	(e) Tsinan Institute.....	41,804.18	
	(f) Heat, Light, Water & Sewage.....	46,512.22	
	(g) Miscellaneous.....	29,884.28	
		732,058.90	
120	Funds for Completed Buildings.....		732,058.90
22	Land.....	101,580.58	
22a	Land Improvements.....	6,777.31	
122	Land Funds.....		108,357.89
24	Equipment:		
	(a) School of Medicine.....	20,641.91	
	(b) University Hospital.....	20,869.09	
	(c) Chemistry & Physics.....	12,156.63	
	(d) Library.....	25,000.00	
	(e) Institute.....	24,752.47	
		103,420.10	
124	Equipment Funds.....		103,420.10
26	Building Operations:		
	✓ (a) New Hospital.....	36,486.15	
26b	Investments - Class '93 Princeton Equipment.....	4,975.00	
126	Building Funds:		
	✓ (a) Women's Committee for New Hospital.....		41,885.97
	(b) Class '93 Princeton Equipment Funds.....		8,042.19
29	Plant Cash.....	8,467.01	
		<hr/>	<hr/>
		993,765.05	993,765.05
		<hr/>	<hr/>

CURRENT GENERAL

	<u>Debit</u>	<u>Credit</u>
31 Board of Directors - Current Expense.....	6,609.00	
36.1 Home Administration - Executive Office.....	7,267.00	
36.2 " " - Incidentals.....	182.26	
36.3 " " - Governors.....	57.54	
36.4 Promotional Expense.....	57.74	
39 Current General Cash.....	17,538.91	
39.1 Accounts Payable.....		25,638.66
131.1 Receipts - American Board.....		800.00
131.1 Disbursed - Receipts - American Board.....	800.00	
135.6 Harvard-Yenching Institute - Restricted Account.....		8,947.36
135.6 Disbursed - Harvard-Yenching Inst. - Restricted Acct.....	8,947.36	
137.1 Endowment Income - Unrestricted.....		6,073.79
	<u>41,459.81</u>	<u>41,459.81</u>

WOMEN'S COMMITTEE

41 Women's Committee - Current Expense.....	4,350.00	
49 Current Cash - Women's Committee.....	647.25	
140.3 Surplus.....		225.23
146.1 Miscellaneous Gifts for Current Budget.....		59.88
146.2 Special Gifts for Current Budget.....		1,674.72
147.1 Endowment Income - Unrestricted.....		3,037.42
	<u>4,997.25</u>	<u>4,997.25</u>

CURRENT SPECIAL

79 Special Cash.....	9,076.49	
172 Suspense.....		4.21
175.5 Sustaining Fund.....		11,272.28
175.5 Disbursed - Sustaining Funds.....	2,200.00	
	<u>11,276.49</u>	<u>11,276.49</u>

SHA NTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE AFTER CLOSING JUNE 30, 1941

<u>CURRENT GENERAL</u>		<u>Debit</u>	<u>Credit</u>
39	Current General Cash.....	25,638.66	
39.1	Accounts Payable.....		25,638.66
		<u>25,638.66</u>	<u>25,638.66</u>

<u>WOMEN'S COMMITTEE</u>			
49	Women's Committee Current Cash.....	287.62	
140.3	Surplus.....		287.62
		<u>287.62</u>	<u>287.62</u>

<u>CURRENT SPECIAL</u>			
79	Current Special Cash.....	1,336.37	
172	Suspense.....		4.21
175.5	Sustaining Fund.....		1,332.16
		<u>1,336.37</u>	<u>1,336.37</u>

III

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

BUDGET ANALYSIS 1940/41

AS OF JUNE 30, 1941

DISBURSEMENTS

RECEIPTS

A. General Funds

<u>Acct. No.</u>	<u>Appropri- ation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>Budget Estimate</u>	<u>Rec'd to June 30</u>
31	General University Budget	6,609.00	137.1	6,600.00	6,073.79
36	Home Administration-Executive Office	7,267.00	175.5	7,800.00	7,740.12
36	" " -Incidentals & Promotional	524.00	146.1		59.88
41	Women's Committee budget	4,350.00	146.2	1,000.00	1,621.09
			146.2	50.00	53.63
			147.1	3,300.00	3,037.42
		18,750.00		18,750.00	18,585.93

B. Special Funds

131.1	American Board-School of Theology	800.00	800.00	131.1	American Board-School of Theology	800.00	800.00
135.6	Harvard-Yenching Institute	8,947.36	8,947.36	135.6	Harvard-Yenching Institute	8,947.36	8,947.36
175.5	Sustaining Funds	2,200.00	2,200.00	175.5	Sustaining Funds	2,200.00	2,200.00
		11,947.36	11,947.36			11,947.36	11,947.36



SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1941

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/41 Market Price</u>	<u>6/30/41 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
<u>ENDOWMENT</u>							
<u>Preferred Stock</u>							
650 sh.	Aluminum Co. 6%.....	100	65,000.00	110-7/8	72,068.75	3,900.00	3,900.00
100	Commonwealth & Southern 3%.....	63	6,317.50	61-1/2	6,150.00	300.00	300.00
270	General Motors \$5.....	92-5/8	25,025.00	125	33,750.00	1,350.00	1,350.00
130	Niagara Hudson 5%.....	90	11,775.05	68-1/2	8,905.00	650.00	650.00
150	Ohio Edison \$6.....	99	14,830.00	107-1/8	16,068.75	900.00	900.00
150	Texas Power & Light 6%.....	95	14,255.00	106-1/2	15,975.00	900.00	900.00
100	U. S. Steel 7%.....	121	12,102.11	119-1/2	11,950.00	700.00	700.00
200	West Penn Electric 6%.....	87	17,419.21	96-1/2	19,300.00	1,200.00	1,200.00
			<u>166,723.87</u>		<u>184,167.50</u>	<u>9,900.00</u>	<u>9,900.00</u>
<u>Common Stock</u>							
100	Consolidated Edison New York.....	24-3/8	2,450.00	18-1/2	1,850.00	200.00	200.00
110	James McMullan.....	104	440.00			25.00	31.90
100	Pacific Gas & Electric.....	25	2,515.00	24-3/8	2,437.50	200.00	200.00
			<u>5,405.00</u>		<u>4,287.50</u>	<u>425.00</u>	<u>431.90</u>
	<u>TOTAL ENDOWMENT....</u>		<u>172,128.87</u>		<u>188,455.00</u>	<u>10,325.00</u>	<u>10,331.90</u>
<u>PLANT</u>							
\$5,000	St. Louis, Iron Mountain 4/33.....	99-1/2	4,975.00	73-1/2	3,675.00		

CONSOLIDATED BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1941

ASSETS

LIABILITIES

Endowment

Consolidated Investments 172,128.87  
Cash 1,516.35 173,645.22

Endowment

Endowment Funds 170,933.21  
Profit on Sale of Securities 2,712.01 173,645.22

Plant

Completed Buildings 732,058.90  
Land and Improvements 108,357.89  
Equipment 103,420.10  
Building Operations 36,486.15  
Investments, Class '93 Princeton 4,975.00  
Cash 8,467.01 993,765.05

Plant

Funds for Completed Buildings 732,058.90  
Funds for Land 108,357.89  
Funds for Equipment 103,420.10  
Women's Committee for Hospital 41,885.97  
Class '93 Princeton Fund 8,042.19 993,765.05

Current

Cash 27,262.65

Current

Accounts Payable 25,638.66  
Surplus Women's Committee 287.62  
Suspense 4.21  
Sustaining Fund 1941-42 1,332.16 27,262.65

1,194,672.92

1,194,672.92

CORRESPONDENCE MINUTES  
EXECUTIVE COMMITTEE  
NORTH AMERICAN SECTION, SHANTUNG CHRISTIAN UNIVERSITY

July 26, 1941

At the Annual Meeting the following general vote in regard to the 1941-42 budget was taken:

"Voted that a minimum of \$30,000 be sought from the Associated Boards for the year 1941-42, with the understanding that the constituent mission boards will be able to keep up their appropriations as in the past year." (NAS-606)

In the light of subsequent information and developments, detailed proposals were prepared and circulated to the members of the Executive Committee for consideration and vote. Votes have been received from the following members of the Committee, all favoring the proposals:

Dr. A. E. Armstrong	Dr. J. H. Reisner
Mrs. Frances Hughson	Mrs. Charles K. Roys
Mrs. Ellis L. Phillips	Dr. Lloyd S. Rula nd

The following actions are therefore recorded:

NASEC-614 VOTED that the Associated Boards be requested to provide the sum of \$38,800.00 toward the budget of Shantung Christian University for the year 1941-42.

NASEC-615 VOTED that the following schedule be approved as representing income available for the field from cooperating units for 1941-42, provided that such cooperating mission boards provide their appropriation as set forth in the field budget and as listed below:

<u>Mission Board Grants:</u>	<u>LC\$</u>	<u>US\$</u>
American Board (theology)		\$800.00
Presbyterian Board, North	\$33,220.00	
United Church of Canada	16,000.00	
United Church of Canada Women	17,500.00	
WFMS, Methodist Church		
 <u>Endowment Income:</u>		
General University		6,700.00
Women's Department		3,350.00
	<u>\$88,720.00</u>	<u>\$10,850.00</u>
 <u>Foundations:</u>		
Harvard-Yenching Institute		8,947.36
 <u>Special Sources:</u>		
Day of Prayer Offering (Women's medical work)		1,000.00
Rohrman Fund		54.00
Special Gifts		7,800.00
	<u>\$88,720.00</u>	<u>\$28,651.36</u>

Correspondence Minutes  
Shantung Executive Committee

-2-

July 26, 1941

Less: A tentative figure for home administration  
and promotion to be adjusted at a later date

7,791.00  
\$20,860.36

NASEC-615 VOTED that the Treasurer of the North American Section pay to the Associated Boards the same tentative amount for home administration as prevailed in 1940-41, subject to any adjustment at a later date.

JOSEPH I. PARKER  
Secretary

JD

MINUTES OF MEETING  
WOMEN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

5:00 P.M., September 25, 1941  
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

*Mrs. Ellis L. Phillips, Chairman	*Miss Sallie Lou MacKinnon
Mrs. J. M. Avann	Mrs. Eric M. North
Mrs. J. K. Cecil	Mrs. Albert G. Parker
Mrs. Parris C. Greenly	*Mrs. Charles K. Roys
Mrs. Frank C. Hughson	Mrs. W. R. Taylor
*Miss Helen Kittredge	

Those whose names are starred were present, as were also Mr. and Mrs. R. J. Davidson of England, representing the British Section, Dr. Julia Morgan and Mrs. J. J. Heeren of the faculty of the University, Mr. Evans and Mr. Parker of the secretarial staff in New York.

The meeting was opened with prayer by Mr. Davidson.

SECRETARY OF THE COMMITTEE

Attention was called to the fact that Mrs. Corbett, who was elected Secretary of the Committee, had been appointed to another board by the Presbyterian Board of Foreign Missions and was, therefore, not available for this position. It was

VOTED to elect Miss Kittredge Secretary pro tem, and to plan for the election of a regular Secretary for the Committee at the next meeting.

MINUTES OF WOMEN'S COMMITTEE OF BOARD OF DIRECTORS, JULY 1, 1941

The Committee gave careful study to the minutes from the field and to the special items referring to women's work and particularly to the medical unit.

There was general discussion regarding the future of the medical school and Dr. Morgan was questioned relative to the recent work and the future prospects. The needs of North China were emphasized and the lack of medical education vividly portrayed. Great emphasis was laid upon the fine record of Shantung Christian University and of the outstanding place in medical work it has occupied in the past.

The question was raised regarding the financial situation and the Assistant Treasurer reported balances on hand in the bank and also amounts due the field but still on hand in the Treasurer's office in New York. It was pointed out that there was no information available showing what, if any, commitments had been made by the field against these balances. The Women's Committee Treasurer reported for the fund held in trust, which revealed unexpended balances available with an average income of approximately \$1,500.00.

After careful discussion, it was

VOTED to recommend to the Board of Governors that approval be given to the resumption of first year medical instruction at Tsinan if, for the year 1941-42, there are sufficient funds available for operating two units of medical work at Chengtu and Tsinan.

WOMEN'S WORK AT CHENG TU

Reports from Chengtu have told of the forming of a President's Advisory Committee for Women's Work and the proposed budgets indicate particular items for this work. These actions were noted and it was

VOTED that the Women's Committee of the North American Section of the Board of Governors record its approval of the steps which have been taken in establishing a President's Advisory Committee in Chengtu and of the inclusion of definite items in the budget for women's work and the office of the Dean of Women.

HELEN KITTREDGE  
Secretary

MINUTES OF MEETING  
WOMEN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

5:00 P.M., September 25, 1941  
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

*Mrs. Ellis L. Phillips, Chairman	*Miss Sallie Lou MacKinnon
Mrs. J. M. Avann	Mrs. Eric M. North
Mrs. J. K. Cecil	Mrs. Albert G. Parker
Mrs. Parris C. Greenly	*Mrs. Charles K. Roys
Mrs. Frank C. Hughson	Mrs. W. R. Taylor
*Miss Helen Kittredge	

Those whose names are starred were present, as were also Mr. and Mrs. R. J. Davidson of England, representing the British Section, Dr. Julia Morgan and Mrs. J. J. Heeren of the faculty of the University, Mr. Evans and Mr. Parker of the secretarial staff in New York.

The meeting was opened with prayer by Mr. Davidson.

SECRETARY OF THE COMMITTEE

Attention was called to the fact that Mrs. Corbett, who was elected Secretary of the Committee, had been appointed to another board by the Presbyterian Board of Foreign Missions and was, therefore, not available for this position. It was

VOTED to elect Miss Kittredge Secretary pro tem, and to plan for the election of a regular Secretary for the Committee at the next meeting.

MINUTES OF WOMEN'S COMMITTEE OF BOARD OF DIRECTORS, JULY 1, 1941

The Committee gave careful study to the minutes from the field and to the special items referring to women's work and particularly to the medical unit.

There was general discussion regarding the future of the medical school and Dr. Morgan was questioned relative to the recent work and the future prospects. The needs of North China were emphasized and the lack of medical education vividly portrayed. Great emphasis was laid upon the fine record of Shantung Christian University and of the outstanding place in medical work it has occupied in the past.

The question was raised regarding the financial situation and the Assistant Treasurer reported balances on hand in the bank and also amounts due the field but still on hand in the Treasurer's office in New York. It was pointed out that there was no information available showing what, if any, commitments had been made by the field against these balances. The Women's Committee Treasurer reported for the fund held in trust, which revealed unexpended balances available with an average income of approximately \$1,500.00.

After careful discussion, it was

VOTED to recommend to the Board of Governors that approval be given to the resumption of first year medical instruction at Tsinan if, for the year 1941-42, there are sufficient funds available for operating two units of medical work at Chengtu and Tsinan.

WOMEN'S WORK AT CHENGTU

Reports from Chengtu have told of the forming of a President's Advisory Committee for Women's Work and the proposed budgets indicate particular items for this work. These actions were noted and it was

VOTED that the Women's Committee of the North American Section of the Board of Governors record its approval of the steps which have been taken in establishing a President's Advisory Committee in Chengtu and of the inclusion of definite items in the budget for women's work and the office of the Dean of Women.

HELEN KITREDGE  
Secretary



MINUTES OF ANNUAL MEETING  
BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

9:00 A.M., September 26, 1941  
Room 725, 156 Fifth Avenue, New York, N.Y.

List of Members:

C h i n e s e   S e c t i o n

President Shu-ming T. Liu, ex officio      Rt. Rev. Y. Y. Tsu      Dr. Y. T. Tsur

B r i t i s h   S e c t i o n

Class of 1941

1-Dr. H. R. Williamson	B.M.S.
3-Dr. C. C. Chesterman	B.M.S.
Rev. C. E. Wilson	B.M.S.
Rev. B. R. H. Spaul	L.M.S.
Dr. Agnes Scott	S.P.G.
1-Dr. A. W. Hooker	M.M.S.
1-Miss Hilda M. Porter	M.M.S.
1-Rev. A. G. Castleton	Coopted
2-Mrs. J. C. Carr	Coopted
1-Mr. W. B. Sloan	Coopted
Mr. H. G. Judd	Hon. Treas.

Class of 1943

1-Rev. E. W. Burt	B.M.S.
4-Rev. T. Cocker Brown	L.M.S.
Rev. H. B. Rattenbury	M.M.S.
3-Lord Addington	S.P.G.
Dr. H. W. S. Wright	S.P.G.
Dr. Harold Balme	Coopted
2-Dr. Charlotte L. Houlton	S.P.G.

Note: Numbers refer to Proxies. See below.

N o r t h   A m e r i c a n   S e c t i o n

Presby., No.	*Helen Kittredge	Arthur J. Brown	*Mrs. Charles K. Roys
	*Lloyd S. Ruland	E. M. Dodd	Mrs. Albert G. Parker
	*J. L. Hooper		
United Ch. of Can.	J. H. Arnup	*A. E. Armstrong	C. M. Wright
W.M.S., U.C.C.	Mrs. W. R. Taylor		
Wom.Div., M.E.Ch.	Mrs. J. K. Cecil	Mrs. J. M. Avann	Mrs. P. C. Greenly
	*Mrs. Eric M. North	Sallie L. MacKinnon	
American Board	*Edward H. Hume	*Wynn C. Fairfield	
Presby., South	H. Kerr Taylor		
Coopted Members	*Seth M. Milliken	Mrs. F. C. Hughson	Chih Meng
	*Mrs. E. L. Phillips	George T. Scott	John H. Reisner
Corresponding Mem.	*J. G. Vaughan		

PROXIES

- 1- \*Mr. R. J. Davidson
- 2- \*Mrs. R. J. Davidson
- 3- \*Dr. A. E. Armstrong
- 4- \*Dr. A. L. Warnshuis

Those whose names are starred were present, as were also Mrs. J. J. Heeren, Dr. Julia Morgan and Mr. S. Lautenschlager of the University staff; Miss Joy Hume; Mr. C. A. Evans and Mr. J. I. Parker of the secretarial staff in New York.

In the absence of the Chairman and Vice-Chairmen of the Board, it was  
G-263 VOTED to appoint Dr. Lloyd S. Ruland, Chairman of the North American  
Section, to preside at the meeting.

The meeting was opened with prayer by Mr. R. J. Davidson.

#### PROXIES

Proxies which had been received from Rev. A. G. Castleton were reported and the  
Chairman named those calling for appointment by the Chair. (See list of members for  
the assignment of proxies.)

#### WELCOME TO GUESTS AND NEW BOARD MEMBER

The Chairman welcomed to the meeting and introduced members of the University staff.  
He also extended welcome to Dr. J. L. Hooper, who is succeeding Dr. George T. Scott  
as a representative of the Presbyterian Board of Foreign Missions.

#### MINUTES

The minutes of the last Annual Meeting of May 14, 1940 were referred to and there  
being no correction, it was

G-264 VOTED to approve the minutes of the Annual Meeting of May 14, 1940 as  
circulated.

The receipt of the minutes of the meeting of the North American Section of May 8, 1941,  
and of the Executive Committee of the North American Section of July 26, 1941, was  
noted.

The minutes of the meeting of the Advisory Committee of the Board of Directors held  
in Chengtu on June 2, 1941 were received and noted, with the understanding that items  
requiring attention would be discussed later in the meeting.

#### LETTER FROM DR. CHEN LI-FU

Dr. Ruland reported that he had received a letter in response to one which he had  
sent to Dr. H. H. Kung and Dr. Ch'en Li-fu expressing appreciation for help given to  
the University by the Chinese Government. Dr. Ruland read the letter to the meeting  
and members present expressed their interest and appreciation.

#### REPORTS BY FACULTY MEMBERS

The Chairman asked the faculty members present to report on the work being done on  
the field. Dr. Julia Morgan, having recently arrived from Tsinan, gave a very in-  
teresting report regarding the work there, particularly as related to the medical  
work. Mr. Lautenschlager, who has spent some time in Chengtu, reported on that part  
of the work which was being conducted on the campus of the West China Union University.  
Both of these reports touched upon items not only of great interest, but of very real  
importance. Following the reports, the members of the Board asked the faculty members  
questions, bringing out pertinent points concerning the work in the two locations. The  
problems presented by this discussion were given careful study.

The Board then went into executive session. Discussion relating to the reports pre-  
sented was continued.

APPRECIATION OF REPORTS BY FACULTY MEMBERS

It was

G-265 VOTED that the Board of Governors receive the reports made by Dr. Morgan and Mr. Lautenschlager, and express their appreciation and sympathetic understanding of the matters presented.

REQUESTS OF THE ADVISORY COMMITTEE IN CHENGTU

The following actions, referring to the problem of financial administration in Chengtu, were taken by the Advisory Committee in Chengtu. These were given consideration by the Board.

"A.4. Difficulty in Obtaining Funds in Chengtu

"Miss Priest explained the continual problems involved in obtaining funds for the carrying on of Cheeloo University in Chengtu through the Treasurer in Tsinan.

"Voted:- a..That in view of the present situation and the danger of being cut off from Shanghai, the Advisory Committee considers it necessary that the funds essential to cover the budget of the University in Chengtu be transmitted direct from New York to the Treasurer in Chengtu,

"b. That the Board of Governors be requested to decide the apportionment of the budget as between Tsinan and Chengtu, and to inform the University authorities in Chengtu of the amounts available;

"c. That if the funds available are not sufficient to carry all the work now being done in Tsinan and Chengtu, it is the firm conviction of this Committee that, in view of the fact that Cheeloo is principally a university, all of whose instructional work is now in Chengtu, the Board of Governors should first make provision for the minimum necessary to carry on that university work in Chengtu."

G-266 VOTED that since it is difficult to handle funds through one Treasurer for the work in Chengtu and Tsinan, an Assistant Treasurer be appointed in Chengtu, and that funds from London and New York be remitted directly to both the Treasurer in Tsinan and the Assistant Treasurer in Chengtu.

G-267 VOTED that pending a meeting of the Board of Directors, President Liu be asked to appoint, in consultation with the Advisory Committee in Chengtu, the Assistant Treasurer.

G-268 VOTED that a committee of the Board of Governors be appointed, with power, to study and determine the distribution of funds to the two centers after consultation with the interests concerned.

This committee is composed of Dr. L. S. Ruland, Chairman, Dr. A. E. Armstrong, Dr. S. M. Milliken, Mrs. E. L. Phillips, and Dr. A. L. Warnshuis.

"A.5. Emergency Plans for Financing the Work

"Voted:- a. That the Board of Governors be requested to send a cable stating the amount of funds allocated to Chengtu for 1941-42, and to make available immediately after July 1, 1941 the first quarterly payment for the year.

"The other three universities on this campus have made plans to finance their work if a sudden emergency should arise, but Cheeloo University has no reserves available or plans made for financial adjustment, therefore -

"b. That the Board of Governors be requested to advise the President concerning funds for emergency use and to give the Treasurer in Chengtu authorization to draw such funds if needed either by cheque or by cable.

"A.6. Clinical Work for the Medical College

"In view of the fact that the teaching hospital for the College of Medicine is now the United Hospital in Chengtu, that the tentative budget for 1941-42 makes no provision for any grant to that hospital, and that further, the hospital in Tsinan is not now a teaching hospital -

"Voted:- That in the revision of the budget for 1941-42 some of the funds now allocated to the hospital in Tsinan be transferred to the Chengtu section of the budget to provide for grants to the United Hospital.

"A.7. Funds from the Women's Committee and Hall Estate

"In view of the fact that there are no medical women students in Tsinan at present, and that the funds raised by the Women's Committee are restricted for this use -

"Voted:- That the funds granted by the Women's Committee for medical women students, and from the Hall Estate Fund for women students, be drawn directly from New York by the Treasurer in Chengtu."

G-269 VOTED to refer actions A.5, A.6, and A.7 of the Advisory Committee in Chengtu of June 2, 1941 to the committee named in action G-268.

WORK IN TSINAN

Consideration was given to questions which had been reported concerning the medical work in Tsinan. The various aspects of this problem were discussed at length. It was pointed out that the Board of Directors on the field had not changed their position regarding the work at Tsinan as given in the actions of their meetings held in October 1938 and February 1940. (Actions D.1141 and D.1149). The members of the Board were keenly aware of the needs of the work in Tsinan, but at the same time, the complex difficulties of the problems faced by the Board of Directors were very apparent. It was

G-270 VOTED that in the absence of any action by the Board of Directors reversing their action of October 20-25, 1938\* by which they limited formal teaching work on the Tsinan campus to courses not duplicating those carried on by departments of the University at Chengtu, the Board of Governors is unable to give consideration to any proposals for pre-medical or medical work on the Tsinan campus and does not approve of any additional grants for that purpose.

(\* Subsequent action on February 2 and 3, 1940.)

REQUEST FOR TSINAN STAFF MEMBERS TO VISIT CHENGTU

It was noted that the administration in Chengtu had expressed the desire for certain members of the staff in Tsinan to visit Chengtu. This request seemed to the Board of Governors to be one of great importance in bringing about a clear and workable understanding of the program in the two places. It was, therefore,

G-271 VOTED that in view of the important medical work in Chengtu, the Board of Governors request the Dean of the School, Dr. Shields, to make a visit to Chengtu for conference concerning the medical work, and to report to the Board of Governors.

It was also

G-272 VOTED that in view of the action authorizing the appointment of an Assistant Treasurer in Chengtu, the Treasurer of the University, Dr. Lair, is requested to make a visit to Chengtu for the purpose of conferring with the administration and planning the arrangements for the handling of accounts in Chengtu. Dr. Lair is also requested to make a report to the Board of Governors concerning his visit.

REPORT OF THE WOMEN'S COMMITTEE

Mrs. Phillips, as Chairman of the Women's Committee, presented a report of the actions taken at their meeting on September 25, 1941, calling attention to the discussion centered around women's work at both Tsinan and Chengtu. It was

G-273 VOTED to receive the report of the Women's Committee as presented by Mrs. Phillips.

RESEARCH GRANT TO DR. ANNIE SCOTT

It was reported that the Christian Medical Council had awarded the Eli Lilly & Co. scholarship to Dr. Annie Scott for research work in Tsinan on the subject of tuberculosis. The Board of Governors expressed their appreciation for this valuable assistance to the work which Dr. Scott is doing, and for the honor conferred upon her.

REPORTS TO THE FIELD

Reference was made to the necessity of getting information to China promptly, and it was

G-274 VOTED that a cablegram be sent to Tsinan reporting actions G-270, G-271, G-272, regarding medical work in Tsinan and request for Dr. Shields and Dr. Lair to visit Chengtu.

OFFICIAL NAME OF THE UNIVERSITY

Attention was called to difficulties arising from the use in America of the name, "Cheeloo University," in official documents and in financial matters, whereas the name incorporated by special act of the Canadian Parliament is "Shantung Christian University." It was

G-275 VOTED that in all official designation the incorporated name of Shantung Christian University be used and that the account at the Bankers Trust Company be designated "Shantung Christian University, North American Section," thus omitting the additional designation "Endowment and Building Campaign Committee."

APPROPRIATIONS BY CONSTITUENT MISSION BOARDS

Attention was called to the action of the Annual Meeting in May, 1940 requesting that the constituent mission boards give consideration to an adjustment of appropriations in view of the depreciated value of the Chinese dollar. It was reported that the Board of Foreign Missions of the Presbyterian Church in the U.S.A. had informed the Secretaries that its appropriations for the coming year had been doubled in accordance with the same treatment which is being given to its other work on the field. The action of the meeting in May, 1940, G-261, is as follows:

"VOTED that the Secretaries of the British and the North American Sections be requested to transmit to the supporting Mission Boards the request of the Cheeloo Directors in Minute 1152 that, due to the depreciated purchasing value of the Chinese dollar, the Mission Boards which have been making their grants wholly or partly in local currency be requested to make these grants either in U.S. currency or sterling on a pre-war basis, or that an increase be made to compensate at least partially for the loss in value of local currency due to the present abnormal rates of exchange."

After expression of appreciation for the action of the Presbyterian Board, it was

G-276 VOTED to renew this request to the cooperating boards and to call attention to the action which had been taken by the Presbyterian Board.

REPORT ON THE THEOLOGICAL SCHOOL

The Secretary presented an informal communication from Dr. Stanley reporting on the good work carried on by the Theological School during the past year. This was accepted with keen interest by the Board, and it was

G-277 VOTED to receive the report of the Theological School from Dr. Stanley with appreciation.

LETTER FROM MISS GREAVES

A recent letter from Miss Greaves telling of the work in the office of the Dean of Women was presented. Attention was called to the very fine technique in the framing of the letter and to the human interest so intelligently featured. It was

G-278 VOTED to express the sincere appreciation of the Board for this very informing letter of Miss Greaves.

PUBLICITY PLANS

Plans for publicity folders were explained and presented by Miss Joy Hume of the New York office. She presented several ideas in process of development and alluded to material available which might be well used for Shantung publicity. Members of the Board commented constructively and encouragingly, expressing satisfaction over the proposed plans.

ELECTION OF OFFICERS

The Secretary reported that Dr. George T. Scott, having retired as a representative of the Presbyterian Board of Foreign Missions - although still continuing as a co-opted member of the Board, had requested that some one be elected in his place as Vice-Chairman. Very sincere appreciation was expressed for the services which Dr. Scott had rendered, and it was

G-279 VOTED that Dr. Lloyd S. Ruland be elected to succeed Dr. George T. Scott as Vice-Chairman of the Board of Governors.

It was then

G-280 VOTED to elect the following as officers of the Board of Governors of Shantung Christian University:

Chairman	- Dr. Harold Balme
Vice-Chairmen	- The Rt. Rev. Y. Y. Tsu
	- Dr. A. W. Hooker
	- Dr. Lloyd S. Ruland
Recording Secretary	- Dr. A. E. Armstrong
Treasurer	- Dr. S. M. Milliken
Associate Treasurers	- Mr. H. G. Judd
	- Miss Helen Kittredge
Administrative Secretaries	- Rev. A. G. Castleton
	- Dr. B. A. Garside

VOTE OF APPRECIATION AND UNDERSTANDING

It was

G-281 VOTED that the Board assure the members of the staff of the University - both Chinese and Western - in Chengtu and Tsinan of their sympathetic understanding of the difficult situation under which they are laboring, and pledge standing by them with prayer, effort and support.

The meeting adjourned.

JOSEPH I. PARKER  
Secretary





November 14, 1941

a. To Tsinan:

Current balance of 1939-40	\$800.00
Current balance of 1940-41	4,088.30
Current balance of American Board of Commissioners, 1940-41	800.00
Balance of Sustaining Fund of 1940-41	<u>2,200.00</u>
Total	\$7,888.30

b. To Chengtu:

Balance Women's Committee Funds, 1939-40	\$4,453.00
Harvard-Yenching Institute Fund, 1939-40	8,947.36
Women's Committee Funds, 1940-41	<u>4,350.00</u>
Total	\$17,750.36

It was noted that urgent demands in Chengtu had called for advancement of funds during October and November and that \$11,000 of the above noted \$17,750.36 has already been advanced to Chengtu.

METHOD OF HANDLING PAYMENTS TO CHENGTU

Consideration was given to the way in which funds are being handled in Chengtu. It was noted that word had not yet been received about the appointment of an Assistant Treasurer in Chengtu as authorized by the Board of Governors at the Annual Meeting. It was

<sup>620</sup>  
SBC-285 VOTED that, pending the appointment of an Assistant Treasurer in Chengtu, money should be forwarded for the use of the University to Miss Elsie Priest, the Treasurer of the University of Nanking in Chengtu.

MEMBERSHIP OF THE COMMITTEE

Mrs. Phillips had reported to the Secretary that it was difficult for her to take part in the meetings of this Committee and suggested that Miss Kittredge be appointed in her stead. Dr. Ruland, as Chairman of the North American Section of the Board of Governors, named Miss Kittredge as alternate on this Committee for Mrs. Phillips.

The meeting adjourned.

JOSEPH I. PARKER  
Secretary

Not microfilmed!

Cheeloo University  
Inserted 12/1/64

MINUTES OF MEETING  
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION  
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

10:30 A.M., May 1, 1941  
Room 900, 150 Fifth Avenue, New York, N. Y.

\*Mrs. Ellis L. Phillips, Chairman  
\*Mrs. J. M. Avann  
Mrs. Parris C. Greenly  
\*Miss Margaret E. Hodge  
Mrs. Frank C. Hughson  
Mrs. J. K. Cecil

Miss Helen Kittredge  
\*Mrs. Eric M. North  
Miss Faye H. Robinson  
Mrs. Charles K. Roys  
Prof. Sarah M. Sturtevant  
Mrs. W. R. Taylor

Those whose names are starred were present, as was also Dr. Annie V. Scott of the University faculty. There were excuses from Miss Kittredge, Mrs. Hughson, Miss Robinson, Mrs. Roys, and Miss Sturtevant.

The prayer was offered by Dr. Scott.

The Minutes of the meeting of February 27, 1941, were read and approved.

The secretary announced the resignation of Mrs. T. D. Macmillan as secretary of the Associated Boards, and introduced Mrs. Corbett who has been working in the office since April 8th. Regret was expressed at Mrs. Macmillan's resignation, and appreciation of her service to Cheeloo. Mrs. Corbett was welcomed as Acting Secretary of the Associated Boards.

FINANCES

The report of the treasurer was presented, showing principal cash on hand totaling \$5,310.94 and income cash amounting to \$8,405.72. A copy is attached herewith. It was noted that \$5,000 of Detroit Edison 4 $\frac{1}{2}$ s (1961) had been redeemed at \$5,250 and it was

VOTED that this money be reinvested in 5 M Ohio Power 3s '71 @ 103  $\frac{3}{4}$  and that 5 M Pacific Gas and Electric 3s '70 be purchased with income cost available.

On motion the treasurer's report was accepted.

Mr. Evans reported on the correspondence with the field at Chengtu regarding financial matters which stressed the necessity of finding ways and means of supplying funds for Chengtu and reporting on the expenditures of Women's Committee funds within the general budget for activities at Chengtu.

SPECIAL COMMITTEE TO STUDY FINANCIAL NEEDS

Dr. Seth M. Milliken, Chairman, Dr. A. E. Armstrong, Dr. Lloyd S. Ruland, Mrs. Phillips, Miss Hodge from the Women's Committee will meet during the meeting of the Associated Boards next week, the budget having only recently been received.

PROMOTION

No report.

MRS. YUI

A most interesting letter from Mrs. Yui to Mrs. Hughson, dated March 18, 1941, was read. It told of enrollment, social service, and religious activities. The

crowded condition in the dormitory and the malnutrition due to the high cost of proper food have contributed to an increasing number of cases of T.B. Also, the prohibitive cost of fuel has made it impossible to heat the dormitory or even to provide one jug of tepid water per student for bathing purposes each week. Mrs. Yui presented a budget for the coming year, expressing the hope that the amount asked for fuel and supplies would not seem too much. Mrs. Hughson sent a note to the committee urging that these necessities be provided.

Mrs. Yui spoke with pleasure of the formation, with full approval of President Liu, of the President's Advisory Committee for Women Students and enclosed the minutes of its first meeting, in March 1941, at which the budget was adopted. She also enclosed the constitution for this advisory committee.

It was VOTED to receive the letter and report with thanks, to express pleasure at the organization of the President's Advisory Committee for Women Students and to report it at the meeting of the Board of Governors.

Appreciation was also expressed for the letters that have been coming from the women at Tsinan which keep us in touch with the work there.

The secretary reported a letter, dated March 28, 1941, to Dr. Garside from Miss Jo Fuller in which she says that she longs to return to Cheeloo, but feels she cannot go back for several years. Regret was expressed at this decision. Dr. Scott says she knows of no one to take Miss Fuller's place.

#### ELECTION OF OFFICERS

It was reported that Mrs. Phillips has not gone off her Board, and that Miss Hodge's term on the Presbyterian Board is up in May.

It was VOTED to elect:

- Chairman - Mrs. Ellis L. Phillips
- Treasurer - Miss Helen Kittredge
- Assistant Treasurer - Mr. C. A. Evans
- Chairman of Promotion - Mrs. Frank C. Hughson

It was VOTED to prepare stationery using the legal name of the University and printing the names of the members of the Women's Committee.

Mrs. Phillips reported the serious illness of Miss Sturtevant in California, and her request to have her resignation presented, which was accepted with regret. The committee expressed the hope that she may soon be better.

Appreciation was expressed for the help Dr. Annie V. Scott has rendered to the Committee during the year in interpreting the field to those in America, and best wishes were extended for a happy summer and a safe return to Tsinan in the fall.

MARGARET E. HODGE  
Secretary

April 30, 1941

FINANCIAL REPORT

THE WOMEN'S COMMITTEE OF THE SCHOOL OF MEDICINE  
SHANTUNG CHRISTIAN UNIVERSITY

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Opening Income Balance June 1, 1940		\$4,974.73	
Income for Year			
Receipts - Income on Securities:			
3 M U.S.A. Treas. Bond	3	90.00	
20 M U.S.A. Treas. Bond	2 $\frac{1}{2}$	500.00	
60 M U.S.A. Treas. Bond	2 $\frac{3}{4}$	1,650.00	
10 M International Tel & Tel	4 $\frac{1}{2}$	450.00	
5 M Union Pacific	4	200.00	
5 M Detroit Edison	4 $\frac{1}{2}$	243.75	
Adj. Baltimore & Ohio	5	206.67	
Adj. St. Louis & San Francisco	4 $\frac{1}{2}$	60.50	
		<u>3,400.92</u>	
			8,375.65
Less Custodian Fee, Bankers Trust Company			<u>57.40</u>
			8,318.25
Balance of Bannister Scholarship		45.45	
Receipts for Year 1940 on Bannister Scholarship		<u>42.02</u>	
			<u>87.47</u>
		Income Balance - - -	8,405.72
Balance Uninvested Principal June 1, 1940			60.94
Redemption of Detroit Edison Co., 5 M		5,200.00	
Profit on Detroit Edison Co., 5 M		<u>50.00</u>	
			<u>5,250.00</u>
		Balance Uninvested Principal	<u>5,310.94</u>
		Total Balance - - - -	-13,716.66

LIST OF SECURITIES - April 30, 1941

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG UNIVERSITY

<u>Amt. Par.</u>	<u>Name</u>	<u>Rate</u>	<u>Matu- rity</u>	<u>Purchased Price and Date</u>	<u>Book Value</u>
2,500.	Baltimore & Ohio R.R.Co.Ref. & Gen'l Mtge Bd.S.F.	5s	1996	3/7/33 @ 100 5/6	2,507.81
10,000.	International Tel & Tel Copr. Deb.	4 $\frac{1}{2}$ s	1952	3/23/28 @ 97 3/8	9,737.50
10,000.	St. Louis & San Francisco Ry.Co.Con Mtge Ser "A"	4 $\frac{1}{2}$ s	1978	3/23/28 @ 97 - \$25.	9,675.00
3,000.	U. S. A. Treas. Bonds	3s	1946-48	6/15/34 @ 100 29/32	3,027.19
20,000.	U. S. A. Treas. Bonds	2 3/4s	1936	3/13/34 @ 102	20,400.00
60,000.	U. S. A. Treas. Bonds	2 3/4s	1954	6/15/36	61,593.75
5,000.	Union Pacific R. R. 1st R. R. Lnd Gr.	4s	1947	6/13/34 @ 106 $\frac{1}{2}$ - C	5,333.75
					<u>\$ 112,275.00</u>

MINUTES OF ANNUAL MEETING

WOMAN'S COMMITTEE      SHANTUNG CHRISTIAN UNIVERSITY

5:30 P.M., Wednesday, May 6, 1942  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

*Mrs. J. M. Avann	Mrs. Eric M. North
Mrs. J. K. Cecil	Mrs. Albert G. Parker
Mrs. Parris C. Greenly	*Mrs. Ellis L. Phillips
Mrs. Frank C. Hughson	Mrs. Charles K. Roys
*Miss Helen Kittredge	Mrs. W. R. Taylor
Miss Sallie Lou MacKinnon	

Present: Those whose names are starred (\*). Mr. C. A. Evans and Mrs. W. Plumer Mills were also present.

The meeting was opened by prayer led by Mrs. Avann.

MINUTES

The minutes of the meeting of May 1, 1941, were approved as circulated.

FINANCES

Miss Kittredge presented the report of the Finance Committee, showing an income balance of \$6,645.20 and a balance on the Bannister Scholarship Fund of \$118.68, making a total balance of \$6,763.88.

It was

VOTED to accept the report.

It was

VOTED to recommend to the Board of Governors of the North American Section of Shantung Christian University that the account of the Woman's Committee of the School of Medicine of Shantung Christian University, now held by the treasurer of the Woman's Committee, be transferred to the custody of the treasurer of the Board of Governors of the North American Section of Shantung Christian University, to be held as a separate account for the Woman's Committee, and that the income or principal or both be used as recommended by the Woman's Committee.

It was

VOTED to send the amount in the Bannister Scholarship Fund out to the field for a medical student, preferably a woman, but if there is no woman student available, that it be used for a man.

SPECIAL COMMITTEE ON FINANCIAL NEEDS

Mr. Evans presented the report of the Special Committee on Financial Needs of Shantung Christian University, and it was

VOTED to accept and approve this report.

MISS PRIEST

It was announced that the Board of Directors in China had requested Miss Priest to be Treasurer of Shantung Christian University.

The Woman's Committee expressed approval of this action and appreciation of Miss Priest's services.

PROMOTION COMMITTEE

In Mrs. Hughson's absence the report of the Promotion Committee was read by Mrs. Mills. The Promotion Committee is planning to issue a leaflet this month, using some of the material and very fine pictures that have come recently from Shantung Christian University.

VOTED to accept this report.

ELECTION OF OFFICERS

The following officers were elected for the coming year:

Chairman	Mrs. Ellis L. Phillips
Treasurer	Miss Helen Kittredge
Asst. Treasurer	Mr. C. A. Evans
Secretary	Mrs. W. Plumer Mills
Chairman, Promotion Committee	Mrs. Frank C. Hughson

The meeting adjourned.

Mrs. W. Plumer Mills

May 5, 1942

FINANCIAL REPORT  
April 30, 1941 - April 30, 1942

THE WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE  
SHANTUNG CHRISTIAN UNIVERSITY

---

Opening Income Balance May 1, 1941

\$8,318.25

Income for Year

Receipts - Income on Securities:

25 M	Baltimore & Ohio	5s	143.33
10 M	International Tel & Tel	4 $\frac{1}{2}$ s	450.00
5 M	Ohio Power Co.	3s	150.00
5 M	Pacific Gas & Electric	3s	150.00
10 M	St. Louis & San Francisco	4 $\frac{1}{2}$ s	124.10
5 M	Union Pacific R. R.	4s	200.00
3 M	U. S. A. Treas. Bond	3s	90.00
20 M	U. S. A. Treas. Bond	2 $\frac{3}{4}$ s	500.00
60 M	U. S. A. Treas. Bond	2 $\frac{3}{4}$ s	<u>1,650.00</u>

3,457.43

\$11,775.68

Less Custodian Fee, Bankers Trust Company

59.76

Transferred to Investment A/c

5,070.72

Income Balance - - - - \$6,645.20

Balance of Bannister Scholarship

87.47

Receipts for Year 1941 on Bannister Scholarship

31.21

118.68

Total Balance - - - - \$6,763.88



LIST OF SECURITIES - MAY 5, 1942

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG UNIVERSITY

<u>Amt. Par.</u>	<u>Name</u>	<u>Rate</u>	<u>Matu- rity</u>	<u>Purchased Price and Date</u>	<u>Book Value</u>
2,500.	Baltimore & Ohio R.R. Co. Ref. & Gen'l Mtge Bd. S.F.	5s	1996	3/7/33 @ 100 5/6	2,507.81
10,000.	International Tel & Tel Copr. Deb.	4 $\frac{1}{2}$ s	1952	3/23/28 @ 97 $\frac{3}{8}$	9,737.50
5,000.	Ohio Power Company 1st Mtge	3s	1971	5/7/41 @ 103 $\frac{3}{8}$ -C	5,168.75
5,000.	Pacific Gas & Electric Co. 1st & Ref. "J"	3s	1970	5/7/41 @ 102 $\frac{1}{8}$ -C	5,106.25
10,000.	St. Louis & San Francisco Ry. Co. Con Mtge Ser "A"	4 $\frac{1}{2}$ s	1978	3/23/28 @ 97 - \$25.	9,675.00
5,000.	Union Pacific R. R. 1st R. R. Lnd. Gr.	4s	1947	6/13/34 @ 106 $\frac{1}{2}$ -C	5,333.75
3,000.	U. S. A. Treas. Bond	3s	1946-48	6/15/34 @ 100 29/32	3,027.19
20,000.	U. S. A. Treas. Bond	2 $\frac{1}{2}$ s	1953	3/13/34 @ 102	20,400.00
60,000.	U. S. A. Treas. Bond	2 $\frac{3}{4}$ s	1954	6/15/36 @	61,593.75
					<u>\$122,550.00</u>

MINUTES OF ANNUAL MEETING  
NORTH AMERICAN SECTION - BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

9:30 A.M., Thursday, May 7, 1942  
Room A, 2nd Floor, 150 Fifth Avenue, New York, N.Y.

List of Members

Presby., No.	*Helen Kittredge	*Arthur J. Brown	Mrs. Charles K. Roys
	*Lloyd S. Ruland	E. M. Dodd	Mrs. Albert G. Parker
	J. L. Hooper		
United Ch. of Can.	*J. H. Arnup	A. E. Armstrong	C. M. Wright
W.M.S., U.C.C.	Mrs. W. R. Taylor		
Wom. Div., M.E.Ch.	Mrs. J. K. Cecil	*Mrs. J. M. Avann	Mrs. P. C. Greenly
	Mrs. Eric M. North	*Sallie L. MacKinnon	
American Board	*Edward H. Hume	*Wynn C. Fairfield	
Presby., South	H. Kerr Taylor		
Coopted Members	*Seth M. Milliken	Mrs. F. C. Hughson	Chih Meng
	Mrs. E. L. Phillips	*George T. Scott	*John H. Reisner
Corresponding Mem.	J. G. Vaughan		

Those whose names are starred were present; also Mrs. J. J. Heeren, Mrs. W. Plumer Mills, Rev. Stanton Lautenschlager, Mr. J. I. Parker, Mr. Oliver J. Caldwell, and C. A. Evans.

The meeting was opened with prayer led by Dr. J. H. Arnup.

Announcement was made of regrets received from Mrs. C. K. Roys, Mrs. F. C. Hughson, Mrs. E. L. Phillips, and Dr. A. E. Armstrong.

APPROVAL OF MINUTES

The following minutes were approved as distributed:

North American Section, May 8, 1941  
 Women's Committee, Sept. 25, 1941  
 Special Committee on Budget, Nov. 14, 1941  
 " " " " , April 30, 1941.

REPORT FROM THE FIELD

At Chengtu.

The Section had available the report written by President Liu which had been circulated on November 18, 1941. It was noted that the report covered the activities at Chengtu for 1940-41, and gave valuable data regarding student enrollment, including distribution by classes, origin by areas, trend of Christians, subdivision as to sex and schools and also distribution of students by Missions and Churches. Extra-curricular activities and religious life of the students were reviewed. The report further reviewed the future Faculty Policy and listed the teaching staff in a comparative table. It was noted that the living index at Chengtu had advanced 16.3 times from June, 1937 to June, 1941. It was

NAS-621 VOTED to note the president's report with gratitude and express the appreciation of the Section for the work being accomplished.

At Tsinan.

A letter from Dr. H. P. Lair, dated Oct. 2, 1941, had also been circulated. It dealt with conditions at Tsinan and the proposed program of work there and alluded to the suggested trip to Chengtu. A letter from Dr. Shields in a similar strain was also available. As the conditions in occupied China do not permit of further travel to Tsinan for the present, no action was taken.

It was reported that in so far as conditions are known, the foreign faculty at Tsinan are interned on the campus, with the student body probably dispersed. Actual situation at the hospital is not known.

SPECIAL LETTER FROM CHENGTU

The Assistant Secretary read a letter from Dr. Cressy reporting on the attitude of the four presidents at Chengtu and their decision in case of invasion, or harm to the campus. It was

NAS-622 VOTED that the Section has listened with deep interest to the reading of the letter of January 20th, and wishes to express sincere appreciation for the spirit of devotion shown by the four institutions at Chengtu and approve the policy of staying on in case of an emergency, pledging support and cooperation under such circumstances.

INVITATION TO LINGNAN AND YENCHING

It was noted that the four presidents at Chengtu combined to invite Yenching and Lingnan Universities to the campus at Chengtu, and it was

NAS-623 VOTED that the Section notes with most cordial approval, the invitation to Yenching and Lingnan to start new work at Chengtu.

EDUCATIONAL CO-ORDINATION

Attention was called to the previous action of the Associated Boards calling for the selection of an outstanding personage to study the educational program at centers of culture in China with the hope of more closely correlating the work of our Christian Colleges. It was stated that because of present conditions in China, the matter was not being energetically pushed, although a number of men have been interviewed. It was

NAS-624 VOTED that the Section recommend to the officers of the Associated Boards the continued energetic endeavor to secure an educational co-ordination, especially for Chengtu, if requested by the field to do so.

REPORT ON INCREASED BOARD APPROPRIATIONS IN CHINESE CURRENCY

Letters were presented from two cooperating Mission Boards quoting actions growing out of the request from the field to increase the appropriations of Chinese currency paid through the Missions Treasurer in China.

The Methodist Board stated that appropriations from the Woman's Division for 1942 is being paid at the current rate of exchange will full benefit of exchange to the payee.

The Presbyterian Board reported that its Local Currency appropriation for the current year had been trebled and that for the year 1942-43 the U.S. dollar appropriation would be paid to the Treasurer of the Governors to be transmitted to the field. This gives the field the full benefit of exchange.

REPORT OF THE TREASURER FOR 1940-41

The Treasurer's annual report for the year ending June 30, 1941 had been circulated by mail and copies were also distributed. Main points in the report were emphasized and questions answered. It was

NAS-625 VOTED to accept the report of the Treasurer for 1940-41 as distributed and place same on file.

It was noted that previous action of the Section had covered the recommendation in the report regarding the appointment of a special Finance Committee.

AUDITORS REPORT, 1941-42

The 1941-42 Report of the Auditors - Messrs. Chambellan, Berger & Welti, was presented and read. It was

NAS-626 VOTED that the 1941-42 Auditors Report be received and placed on file.

REPORT OF THE WOMAN'S COMMITTEE

In the absence of the Chairman of the Woman's Committee because of illness, Mrs. Avann presented the report on actions taken at a meeting held May 6th. It was stated that a general study of conditions at Chengtu was made as related to women's work and that there were expressions of sincere concern that the standard of work for the girls be maintained at the highest level and that the funds provided for this phase of the program be so used.

Relative to the finances of the Committee, a recommendation was presented as follows:

"VOTED to recommend to the Board of Governors of the North American Sections of Shantung Christian University that the account of the Woman's Committee of the School of Medicine of Shantung Christian University, now held by the treasurer of the Woman's Committee, be transferred to the custody of the treasurer of the Board of Governors of the North American Section of Shantung Christian University, to be held as a separate account for the Woman's Committee, and that the income or principal or both be used as recommended by the Woman's Committee."

The Section gave consideration to this recommendation and after clarification as to the operations of the account, it was

NAS-627 VOTED to approve the foregoing recommendation of the Woman's Committee and refer same to the special Finance Committee with power, and that the proper officers be instructed to sign all documents required by the bank for the carrying out of the recommendation.

A list of the securities and cash is attached to the minutes of the Woman's Committee.

The Woman's Committee also reported approval of appointing Miss Elsie Priest as Treasurer of the University in Chengtu.

APPROPRIATION 1941-42 - ASSOCIATED BOARDS

The Section learned that the current year's appropriation toward China Colleges budget had not been formally approved, and it was

NAS - 628 VOTED to approve the following budget for the current year toward the Administration costs:

Home Administration and promotion -	\$7,267.00
Incidentals and Special promotion -	524.00

REPORT OF SPECIAL FINANCE COMMITTEE

Minutes of the special Finance Committee meeting held April 30th were presented and read. These minutes are attached herewith as Appendix "A".

Special attention was given to the allocation of \$21,000 to the work at Chengtu and to the source of the funds as outlined in the action and based upon accompanying data. It was

NAS- 629 VOTED to endorse the action of the Special Finance Committee in authorizing \$21,000 to be sent to the work at Chengtu.

BUDGET FOR 1942-43

The Section had in hand little more data regarding the 1942-43 budget than possessed by the Special Committee but restudied the cable from Chengtu requesting "regular" and "adequate" askings from the Associated Boards in amounts of \$45,000 and \$55,000 respectively. The "regular" askings represented nominal needs beyond the total amount supplied from Mission Boards cash grants and personnel, endowment income, grants from foundations and Day of Prayer offerings.

The "maximum" requests were built to supply funds for the prosecution of the work on a pre-war standard.

It was also noted that the Committee had advocated the addition of \$6,000 to the askings of the field for the protection of the Tsinan Campus. It was

NAS- 630 VOTED to approve the askings from the Associated Boards as voted by the Special Committee, the "regular" amount being \$45,000 and the maximum \$55,000, with \$6,000 additional for the Tsinan property.

THE GENERAL BUDGET, 1942-43

Attention was called to the necessity of considering basic budget figures consisting of income from Mission Boards, Foundations and Endowment Income.

May 7, 1942

The amounts received from the various sources were read, and it was

- NAS- 631 VOTED- (a) that the funds be made available for the General Budget for 1942-43, as represented from General Endowment Income, (as divided with the Woman's Committee) Income from Harvard-Yenching Institute and special gifts.
- (b) that the final figure be approved by the Special Committee on Finance.
- (c) that Shantung's share for 1942-43 in the Associated Boards Budget be the same as for 1941-42, or it being the understanding that there will be adjustments growing out of savings within the ABCCC operations for 1941-42.

REPORT ON PROMOTIONAL ACTIVITIES

Mr. Caldwell presented the report, a copy of which is attached herewith as Appendix "B". The question of issuing literature to stimulate the interest of the present constituency as well as acquiring new friends was discussed at length and emphasized the necessity of having a permanent Promotional Committee. It was

NAS- 632 VOTED that the chair appoint a committee of four to be known as the Committee on Promotion, its functions being to stimulate new interest in the University as well as revive the interest of old friends by the means of

- (a) Issuing literature,
- (b) Preparing special lists,
- (c) Planning direct contacts with prospective donors,
- (d) Use of staff and China friends for speaking engagements.

This Committee to be considered a standing Committee of the Section.

(The Chair later appointed Dr. George T. Scott, Convenor, Dr. Hume, Dr. Milliken, Mrs. Hughson.)

Regarding promotional funds available for the foregoing Committee, it was

NAS-633 VOTED that \$500.00 be approved as the amount available for expenditure for Promotion and Publicity, the adjustment for payment to be made at the close of the fiscal year with the assurance that income from promotional efforts will more than cover the costs.

The use of available personnel for speaking engagements was discussed, and it was

NAS-634 VOTED that the respective mission boards be requested to make their missionaries on furlough from the Shantung staff available for speaking for the other boards associated with the University, through the Associated Boards office.

MISS ELSIE PRIEST AS FIELD TREASURER

It was reported that cables from China stated that the managers had

nominated Miss Elsie Priest as Treasurer of Shantung funds at Chengtu. It was recalled that the Woman's Committee had approved this appointment. It was

NAS-635 VOTED to approve the election of Miss Elsie Priest as Treasurer for Shantung Christian University in Chengtu, China, and that the officers of the Section be authorized to issue such announcements and documents as are necessary to assist Miss Priest to function in the office as appointed.

#### PROPOSED TRIP TO CHENGTU

Previous action of the Section requested Doctors Laird and Shields to visit Chengtu and observe the work of the University carried on there. Letters from both have been received indicating the impracticability of such a trip and the war situation now makes it impossible to carry out the suggestion. The Section noted the situation but took no action.

#### DEATH OF REV. A. G. CASTLETON

Record was made of the death, on January 20, 1942, of Rev. A.G.Castleton, who had served as missionary in China and as a member of the Board of Directors of Shantung Christian University. In later years he has served as Secretary of the United Committee for Christian Universities in China. It was

NAS- 636 VOTED that the Section record its sense of great loss in the death of Rev. A. G. Castleton and joins with the Associated Boards in conveying to the family and friends, sincere condolences and sympathy.

#### RESIGNATION OF DR. B. A. GARSIDE

A letter from Dr. B. A. Garside was read wherein he resigned as an officer of the Board for the purpose of giving full time to the work of United China Relief. Deep regret was expressed over the severance of official ties, and it was

NAS- 637 VOTED that the North American Section accepts the resignation of Dr. B. A. Garside as Assistant Secretary and Assistant Treasurer, and that the Chairman be requested to express in writing to Dr. Garside, the sentiment of the Board over the loss of his splendid services.

#### REPORT OF THE NOMINATING COMMITTEE

The Committee reported that the following list of officers and committees represented the recommendations for the ensuing year:

##### Officers

Chairman -	L. S. Ruland
Vice " -	Mrs. E. L. Phillips
	Dr. A. E. Armstrong
Treasurer-	S. M. Milliken
Asst. " -	C. A. Evans
	J. I. Parker
Secretary-	C. A. Evans
Asst. " -	J. I. Parker

Executive Committee

L. S. Ruland, Chairman  
A. E. Armstrong  
W. C. Fairfield  
Mrs. F. C. Hughson  
S. M. Milliken  
Mrs. E. L. Phillips  
J. H. Reisner  
Mrs. C. K. Roys  
G. T. Scott

Associated Boards Committees

Executive - North American Section

L. S. Ruland  
S. M. Milliken  
C. M. Wright - Alternate

Executive - Women's Committee

Mrs. J. M. Avann

Finance - North American Section

S. M. Milliken  
J. H. Arnup  
J. H. Reisner

Finance - Woman's Committee

Miss Kittredge

Promotion - North American Section

S. M. Milliken

Promotion - Woman's Committee

Mrs. F. C. Hughson

Christian Character - North American Section

A. E. Armstrong  
W. C. Fairfield  
H. K. Taylor

There being no other nominations, it was

NAS- 638 VOTED that the Secretary be instructed to cast a unanimous ballot for the officers and committees as presented above by the Nominating Committee.

The secretary announced the ballot cast.

It was

NAS- 639 VOTED that the Special Finance Committee be continued for the ensuing year.

(The members are Dr. Ruland, Miss Kittredge, Dr. Milliken, and Dr. Warnshuis.)



ENSEMBLE MEETING

After a discussion regarding the date for the next ensemble meeting of the Board, it was

NAS-640 VOTED that the Office of the Secretary be instructed to communicate with the members in England and discuss plans for the ensemble meeting, making such arrangements as are necessary to provide proxies or substitutes for members unable to attend.

The meeting closed with prayer led by Dr. Ruland.

Respectfully submitted,

C. A. EVANS,

Secretary.

R E P O R T O N P R O M O T I O NSHANTUNG CHRISTIAN UNIVERSITYIntroduction

It is a wise measure to safeguard the future of each of our Christian Colleges in China by building a clientele particularly interested in that College. This involves the attention of an individual on the staff of the Associated Boards, the production of adequate literature, and the inevitable expenditure of funds.

Summary

There has been no one available on the staff to attend to the special promotional needs of Shantung Christian University. When the right person becomes available, he will have at his disposal a number of excellent photographs which have been received during the past year, and some fine reports on the work of the University. It will not be difficult to produce some first-class publicity.

However, the principal problem is one of building an adequate mailing list. This is very difficult; the assistance of the North American Section of the Board will be essential.

Results

Receipts for the year 1941-42:

Sustaining Fund

Designated, allocated and received direct.....	\$306.91
" "(not paid over from Assoc. Bds.).....	<u>61.83</u>
Total.....	\$368.74

Other Funds Outside Budget

Dr. Morgan's gift for Cheeloo Women's Medical Work at Chengtu.....	<u>\$131.15</u>
Grand Total.....	\$499.89



MINUTES OF MEETING  
COMMITTEE ON PROMOTION  
NORTH AMERICAN SECTION - BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

3:00 P.M., Monday, May 18, 1942  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members

*Dr. George T. Scott, Chairman	Miss Sallie Lou MacKinnon
Mrs. Frank C. Hughson	*Dr. Seth M. Milliken
*Dr. Edward H. Hume	

Those whose names are starred were present as were also Mrs. W. P. Mills, Mr. Oliver Caldwell, Mr. James Cameron and Mr. C. A. Evans.

Dr. Scott presided and opened the meeting with prayer.

Regrets were presented from Miss MacKinnon.

HISTORICAL STATEMENT

Dr. Scott gave a review of the publicity and promotional activities covering the period intervening since the acquisition of the campus at Tsinan.

Special reference was made to the contribution of Dr. Henry W. Luce in his work of securing funds for the physical plant and of his years of service to the school. The difficulties overcome in the consolidation of various Board interests were cited and tribute paid to the Christian spirit which has actuated the harmonious development of the united program.

The need of keeping the Shantung constituency informed of field activities was discussed and questions raised as to the possible methods of so doing. It was agreed that the North American Section should continue to cooperate with the Associated Boards in its publicity program and that every effort should be made to secure new and up-to-date information from China.

Attention was called to the need of increasing the mailing list and it was stated that the lists of original donors should be secured and used as a beginning coupled with the limited list now on file.

It was stated that Shantung possesses outstanding projects for good publicity development such as: Soil Conservation program, Science and Agricultural Sanitation, Medical Social Case work, Hospital, Home Economics, Rural Service, etc.

In the course of the discussion, it developed that the Associated Boards is endeavoring to prepare descriptive booklets of each Christian university, and it was agreed that Shantung should cooperate in the publication of such a booklet for itself.

In the plans to develop the list, it was suggested that the procedure be as follows:

1. Secure the list of original donors from the Presbyterian Board.
2. Restudy the present Shantung mailing list.
3. Request the members of the North American Section to suggest names to whom literature might be sent.
4. Request cooperating Boards to supply names of known individuals who might be interested in the University.

Minutes of Meeting  
Com. on Promotion  
Shantung Christian University

-2-

May 18, 1942

TWENTY-FIFTH ANNIVERSARY

The Chairman of the meeting called attention to the approaching Twenty-fifth Anniversary of the date when Shantung occupied its present campus. It was

NASP-641 VOTED that a special Twenty-fifth Anniversary brochure be prepared in the early fall, commemorating the first occupation of the present campus at Tsinan and that authority be given to the promotional staff to proceed with the plans.

PRESENT NEEDS

Thought was given to the immediate necessity of issuing some form of publicity material and after a canvass of various possibilities, it was

NASP-642 VOTED that a six-page pamphlet be issued at once, gathering together pertinent data now available and building as attractive a leaflet as possible, the material being submitted to the Chairman and others of the Committee being consulted by telephone.

MEMORIAL FOR DR. HENRY W. LUCE

Because of Dr. Luce's long connection with the University and the fine service rendered, it was felt appropriate that a Memorial Fund be established in his honor. It was

NASP-643 VOTED to recommend to the Executive Committee the establishing of a Memorial to Dr. Henry W. Luce, the same having the hearty and unanimous approval of the Promotion Committee.

On motion adjourned.

C. A. EVANS  
Secretary

MINUTES OF MEETING  
NORTH AMERICAN SECTION - BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

2:00 P.M., Friday, August 7, 1942  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

Presbyterian USA	*Helen Kittredge	Arthur J. Brown	Mrs. Charles K. Roys
	*Lloyd S. Ruland	E. M. Dodd	Mrs. Albert G. Parker
	J. L. Hooper		
United Ch. of Can.	J. H. Arnup	A. M. Armstrong	*C. M. Wright
W.M.S., U.C.C.	Mrs. W. R. Taylor		
Wom. Div., M. Ch.	Mrs. J. K. Cecil	Mrs. J. M. Avann	*Mrs. P. C. Greenly
	Mrs. Eric M. North	*Sallie L. MacKinnon	
American Board	*Edward H. Hume	Wynn G. Fairfield	
Presby., South	H. Kerr Taylor		
Coopted Members	Seth M. Milliken	Mrs. F. C. Hughson	Chih Meng
	Mrs. E. L. Phillips	*George T. Scott	*John H. Reisner
Corresponding Mem.	J. G. Vaughan		

Those whose names are starred were present, also Mrs. W. Plumer Mills, Mr. Oliver J. Caldwell and C. A. Evans.

Regrets for non-attendance were received from: J. H. Arnup, A. E. Armstrong, Dr. A. J. Brown, Mrs. Charles K. Roys, Mrs. E. L. Phillips, and Mrs. F. C. Hughson.

Prayer The meeting was opened with prayer led by Dr. Scott.

APPROVAL OF MINUTES

Committee on Promotion - The minutes of the meeting of May 18, 1942 were approved, with hearty endorsement of the active work of the committee.

Annual Meeting \* Reference was made to the minutes of the annual meeting of May 7, 1942. No suggestions were made for correction of the minutes as circulated, but action was deferred until the Annual Meeting of September 30, 1942.

REPORT OF CONDITIONS IN CHINA

A. Digests of letters received through Missions Information from:

- (1) Miss Hickson from Tsinan, dated April 25th
- (2) The Chinese secretary of Mr. Donald Faris in Tsinan

These letters were distributed and read. It was reported that this was the extent of information which has been received about conditions in North China, and that Dr. Gault is still there.

B. Attention was called to a letter of May 6, 1942 from President Liu which had been distributed with the Agenda of this meeting. The Chairman requested that anything in this letter which should be brought before the Ensemble meeting on the 30th of September be included as items on the Agenda of that meeting.

C. The following list of persons from the Shantung Staff enroute home from North China on the "Gripsholm" was presented:

August 7, 1942.

D. K. Faris	Dr. Annie V. Scott
H. P. Lair	R. T. Shields
Dr. Isabel MacTavish	Mrs. R. T. Shields
Mrs. D. G. Menzies	R. Gordon Struthers
Miss Geneva Miller	Andrew Thomson
	Miss Mary Russell

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NAS-641 VOTED that the Chairman and Secretary be empowered to make arrangements for some kind of expression of welcome of this group upon their arrival, to hear a report from them of the situation, and to notify the members of the Board of the arrangements which are made.

CABLE FROM CHINA REGARDING THE PRESIDENCY

The following cable dated July 31 was received from China on the morning of August 3rd:

"LIUGHUMING POLICY FORFEITS FACULTY COOPERATION ALUMNI SUPPORT ADVISORY COMMITTEE CONFIDENCE. COMMITTEE REQUESTING PRESIDENT RESIGN. DO GOVERNORS SUPPORT COMMITTEE EFFORT SOLVE DIFFICULTIES SUPERVISE FINANCES AND APPROVE ADDITIONAL FOUR CHINESE CHEN WEN YUAN, WU TAO TSUNG, LI TING AN, HELEN DJANG, TO PRESENT COMMITTEE SEVEN. PRIEST CONTINUING TREASURER. INTERIM ADMINISTRATIVE COMMITTEE CHINESE DEANS STRUTHERS COMPTROLLER. NOTIFY LONDON. EXTREMELY URGENT REPLY STRUTHERS."  
WU KEH MIN, CHEN TSUNG HSHOU, PRICE, NOWLIN, FENN

The gravity of the situation revealed by this cablegram was fully realized, and it was given very careful and thorough consideration. Reference was made to reports bearing on these developments which had been received from various sources, and to relevant correspondence and conversations.

On response to a question about the appointment and selection of the Advisory Committee, it was explained that it had been impossible to have a meeting of the Board of Directors since the members were scattered. It had been considered desirable, therefore, to have a group to take the place of the Board of Directors during this emergency period who were familiar with the situation in West China and who could serve the President and responsible governing groups of the University in an advisory capacity. President Liu himself had solicited the appointment of this committee - although perhaps under pressure. The committee had been selected on the field and approved at the meeting of the Board of Governors in New York last May.

There has been no chance for the Board of Directors to approve of the Advisory Committee since they have had no meeting since February 1941. Many of them are foreigners and are now on the Gripsholm.

The question was raised whether the Advisory Committee was empowered to take the steps outlined in the cable of July 31, and whether the Board of Governors was empowered to support them in these steps. It was pointed out that with or without formal authorization, the Advisory Committee was the only group now functioning. The only justification for action on the part of the Board of Governors would be on the basis of the extraordinary situation. According to the By-laws, dated February 28, 1934, the election of the President shall be subject to the concurrence of the Board of Governors.

August 7, 1942.

The Secretary presented a telegram from Mrs. Roys, a telegram from Mrs. Hughson, and a letter from Dr. Arnup, all of whom had been unable to attend the meeting. Later a letter was received from Dr. Fairfield, and in all there was general approval of supporting the procedures outlined in the cable from members of the Advisory Committee, with several reservations which were explained in the meeting. The suggestion was also made that there was need in the field for sending out an individual or a committee to study and correlate the work of the Christian universities in Chengtu.

The Chairman briefly summarized the emergency policy submitted by the Advisory Committee for the endorsement of this Board:

1. Request President Liu to resign.
2. Enlarge the Advisory Committee by adding four Chinese members.
3. Approve the following interim set-up: Chinese deans; Elsie Priest, treasurer; and Struthers, comptroller.

After thorough review of all available information, the concensus was that the process outlined by the Advisory Committee was wise and in order. It was therefore

<sup>645</sup>  
NAS-642- VOTED that the Board of Governors, having received the following cablegram from the Advisory Committee: "LIUSHUMING POLICY FORFEITS FACULTY COOPERATION ALUMNI SUPPORT ADVISORY COMMITTEE CONFIDENCE COMMITTEE REQUESTING PRESIDENT TO RESIGN DO GOVERNORS SUPPORT COMMITTEE EFFORT SOLVE DIFFICULTIES SUPERVISE FINANCES AND APPROVE ADDITIONAL FOUR CHINESE CHENWENYUAN WUTAOTSUNG LITINGAN HELENDJANG TO PRESENT COMMITTEE SEVEN PRIEST CONTINUING TREASURER INTERIM ADMINISTRATIVE COMMITTEE CHINESE DEANS STRUTHERS COMPTROLLER NOTIFY LONDON EXTREMELY URGENT REPLY STRUTHERS SIGNED WUKEHMIN CHENTSUNGSHOU PRICE NOWLIN FENN", are agreed to fully support the enlarged committee in united action, and authorize sending the following cablegram to Ernest Struthers at Chengtu: "GOVERNORS APPROVE ENLARGED ADVISORY COMMITTEE. PREPARED TO SUPPORT THEIR UNITED ACTION. CONCURRENCE CHAIRMAN BOARD OF DIRECTORS HIGHLY DESIRABLE. FOREGOING SUBJECT TO CONCURRENCE OF BRITISH SECTION. REQUEST FULL REPORT FOR SEPTEMBER THIRTIETH ENSEMBLE MEETING NEW YORK."\*

\* The Board approved the substance of such a cablegram in meeting and requested the Chairman and Secretary to prepare it after adjournment and send it to Mr. Struthers.

It was agreed that a cablegram should be sent immediately advising the British Section of the receipt of the cablegram from the Advisory Committee, of the cablegram sent to Mr. Struthers at Chengtu, and suggesting that they cable to Mr. Struthers.

(Note: After adjournment of the meeting the Secretary sent the following cablegram to Noel Slater at Edinburgh House: "FOLLOWING CABLE RECEIVED MONDAY QUOTE LIUSHUMING POLICY FORFEITS FACULTY COOPERATION ALUMNI SUPPORT ADVISORY COMMITTEE CONFIDENCE COMMITTEE REQUESTING PRESIDENT RESIGN DO GOVERNORS SUPPORT COMMITTEE EFFORT SOLVE DIFFICULTIES SUPERVISE FINANCES AND APPROVE ADDITIONAL FOUR CHINESE CHENWENYUAN WUTAOTSUNG LITINGAN HELENDJANG TO PRESENT COMMITTEE SEVEN PRIEST CONTINUING TREASURER INTERIM ADMINISTRATIVE COMMITTEE CHINESE DEANS STRUTHERS COMPTROLLER NOTIFY LONDON EXTREMELY URGENT REPLY STRUTHERS SIGNED WUKEHMIN CHENTSUNGSHOU PRICE NOWLIN FENN UNQUOTE NORTH AMERICAN SECTION YESTERDAY VOTED FOLLOWING CABLE ERNEST STRUTHERS QUOTE GOVERNORS APPROVE ENLARGED ADVISORY COMMITTEE PREPARED TO SUPPORT



August 7, 1942.

THEIR UNITED ACTION CONCURRENCE CHAIRMAN BOARD OF DIRECTORS HIGHLY DESIRABLE FOREGOING SUBJECT TO CONCURRENCE OF BRITISH SECTION REQUEST FULL REPORT FOR SEPTEMBER THIRTIETH ENSEMBLE MEETING NEW YORK UNQUOTE SUGGEST YOU CABLE OPINION STRUTHERS.")

#### COORDINATION ON THE CHENG TU CAMPUS

The Secretary referred to Dr. Arnup's suggestion that an educational coordinator be sent to China, and reported that two universities had requested the Associated Boards to continue to press this matter. Dr. Decker, Dr. North, and Dr. Van Dusen have all been named, but they are all prevented by other tasks from undertaking this responsibility.

The officers of the Associated Boards have about concluded that for many reasons this is not the time to send somebody out to coordinate the educational work of the Christian universities in China, but they have not given up the search for the right person when the time arrives to carry out the plan.

#### REPORT ON FINANCE

Attention was called to the fact that exclusive of the 1942-43 Budget, there is a considerable sum left over from last year after all the askings from the field had been met. It was pointed out that the Finance Committee had authority to use the money. It was suggested that the Secretary might learn from Dr. Lair or Dr. Shields when they arrive, of some continuing obligations in Tsinan which have not yet been covered.

AGREED That a special meeting of the Finance Committee should be held with H. B. Lair and perhaps R. T. Shields during the period when they are here in New York.

#### REPORT OF COMMITTEE ON PROMOTION

Dr. Scott, the convenor of the committee, asked Mr. Caldwell to report on what had been accomplished. Mr. Caldwell stated that the committee had issued a leaflet which had been mailed to the constituency of the university and the Board expressed its appreciation for this excellent work.

Mr. Caldwell also reported that the brochure which is to be prepared in connection with the Twenty-fifth Anniversary of Occupying the Campus at Tsinan will be undertaken next, and that it will be possible to have a copy in form for discussions within a week.

Dr. Ruland reported that at the request of Dr. Scott, chairman of the Committee on Promotion, letters had been sent to Dr. Kung and President Liu reporting the fact that a brochure is being prepared, and informing them that the committee would like to have letters to be used in connection with this brochure. It was suggested to Dr. Kung that the committee would like to have a letter from either the Generalissimo or Madame Chiang Kai Shek.

#### MEMORIAL TO DR. LUCE

The Committee on Promotion had voted to report to the Executive Committee a recommendation for a memorial to Dr. Luce. The following were considered as possibilities: a chair or professorship in the university, or a capital fund to last over perhaps twenty years, the income of which could be used for scholarships.

North American Section  
Board of Governors  
Shantung Christian University

- 5 -

August 7, 1942.

It was suggested that Dr. Garside should be consulted about the type of memorial, and that the chairman of the Committee on Promotion should explain the purpose of the memorial to the Luce family and ask their advice. It was suggested that the Twenty-fifth Anniversary Fund might be called "The Henry Winters Luce Memorial Fund," and it was agreed that this, too, should be referred to the Luce family.

Attention was called to the fact that the President's Committee is now working on the matter of appeals, and it may be necessary to work only through the United China Relief, but although a general appeal may not be possible, personal appeals might be permitted.

It was reported that Mrs. Henry W. Luce is accumulating material for a life of Dr. Luce.

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NAS-643 VOTED that by action of the Executive Committee upon recommendations of the Committee on Promotion, the Secretary was requested to make inquiries as to a suitable memorial to Dr. Henry W. Luce for recommendation to the September meeting of the Board.

The meeting adjourned at 3:40 P. M.

C. A. EVANS  
Secretary

MM

Minutes  
COMMITTEE ON PROMOTION  
SHANTUNG CHRISTIAN UNIVERSITY  
Hotel Parkside, August 12, 1942

List of Members

*Dr. George T. Scott, Convener	Dr. Seth M. Milliken
Mrs. Frank C. Hughson	*Mrs. W. Plumer Mills
*Dr. E. H. Hume	*Mr. Oliver J. Caldwell
*Miss Sallie Lou MacKinnon	

Those whose names are starred were present.

The meeting was called to order by the Chairman. It was agreed to follow the prepared agenda.

THE HENRY WINTERS LUCE MEMORIAL FUND

After considerable discussion it was decided that the Board of Governors should set as the goal of the Twenty-fifth Anniversary Campaign the securing of a fund of \$25,000, to be entitled the "Henry Winters Luce Memorial Fund." This fund should be expended within a period of ten years to provide scholarships and fellowships for work in the field of Arts and Sciences in either China or North America.

It was understood that the matter would be discussed first with members of the Luce family, and then with United China Relief.

It was VOTED To authorize Mrs. Mills and Mr. Caldwell to make the necessary arrangements leading to the establishment of a Henry Winters Luce Memorial Fund.

It was VOTED That following the attainment of a working understanding with the United China Relief, Mrs. Mills and Mr. Caldwell would communicate with all the Mission Boards interested in the University with the purpose of securing lists of names of past donors to Shantung Christian University.

NEW PUBLICITY PAMPHLET

After a discussion of the problems of publicity,

It was VOTED To instruct the staff to prepare a substantial pamphlet to agree in form with the series now being published by the Associated Boards.

It was suggested that the Associated Boards might share in meeting the cost, and that various sections might be written by members of the University staff and by members of the Board of Governors.

COMMUNICATION TO BRITISH SECTION

It was VOTED To request the Secretary to communicate to the British Section of the Board of Governors the plans now being formulated for a promotional program for the University.

O. J. Caldwell  
Secretary

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Special Meeting  
held at Edinburgh House,  
2 Eaton Gate, London, S.W.1.  
on Wednesday, 12th August,  
1942 at 11 a.m.

PRESENT: Rev. E. W. Burt, Rev. T. Cocker Brown, Rev. H. B. Rattenbury, Miss D. Reade, Mr. W. B. Sloan, Dr. H. R. Williamson, Rev. N. B. Slater (secretary).

Together with the following members of the United Committee: Rev. S. H. Dixon, Dr. C. Houlton and the Rev. J. W. Hunter.

APOLOGIES FOR ABSENCE were received from Lord Addington, Dr. H. G. Anderson, Rev. W. E. Cloutman, Dr. A. W. Hooker, Rev. T. W. D. James, Mrs. H. Martin, Miss H. M. Porter.

In the absence of the Chairman and the Vice-Chairman (appointed in June 1939), the Rev. T. Cocker Brown, the Chairman of the United Committee, was voted to the Chair.

The meeting was opened by prayer.

The committee discussed with great care the following cable received from New York on Monday, August 10th, 1942:

FOLLOWING CABLE RECEIVED MONDAY QUOTE LIU SHUMING POLICY FORFEITS FACULTY COOPERATION ALUMNI SUPPORT ADVISORY COMMITTEE CONFIDENCE COMMITTEE REQUESTING PRESIDENT RESIGN DO GOVERNORS SUPPORT COMMITTEE EFFORT SOLVE DIFFICULTIES SUPERVISE FINANCES AND APPROVE ADDITIONAL FOUR CHINESE CHENWENYUAN WUTAOTSUNG LITINGAN HELENDJANG TO PRESENT COMMITTEE SEVEN PRIEST CONTINUING TREASURER INTERIM ADMINISTRATIVE COMMITTEE. CHINESE DEANS STRUTHERS CONTROLLER NOTIFY LONDON EXTREMELY URGENT REPLY STRUTHERS SIGNED WUKEHMIN CHENTSUNGSHOU PRICE NOWLIN FENN UNQUOTE NORTH AMERICAN SECTION YESTERDAY VOTED FOLLOWING CABLE ERNEST STRUTHERS QUOTE GOVERNORS APPROVE ENLARGED ADVISORY COMMITTEE PREPARED TO SUPPORT THEIR UNITED ACTION CONCURRENCE CHAIRMAN BOARD OF DIRECTORS HIGHLY DESIRABLE FOREGOING/

FOREGOING SUBJECT TO CONCURRENCE OF BRITISH SECTION REQUEST  
FULL REPORT FOR SEPTEMBER THIRTIETH ENSEMBLE MEETING NEW  
YORK UNQUOTE SUGGEST YOU CABLE OPINION STRUTHERS.  
CARL EVANS.

After discussion it was unanimously decided to instruct  
the Secretary to send the following cable:

ERNEST STRUTHERS CHEELOO UNIVERSITY CHENGTU  
BRITISH SECTION SUPPORTS ADVISORY COMMITTEE EFFORT SOLVE  
DIFFICULTIES SUPERVISE FINANCES AND APPROVES ADDITIONAL  
FOUR CHINESE NAMED.

NOEL SLATER.

The Secretary was further instructed to inform New  
York of this decision by cable.

The Chairman informed the Committee that he had just  
received a message to the effect that Dr. Kepler died sudden-  
ly in New York on August 9th. The Secretary was instructed to  
cable a message of sympathy to the relatives as from the United  
Committee and the Far Eastern Committee.

The meeting was closed with prayer.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Special Meeting  
held at Edinburgh House,  
2 Eaton Gate, London, S.W.1.  
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FOREGOING SUBJECT TO CONCURRENCE OF BRITISH SECTION REQUEST  
FULL REPORT FOR SEPTEMBER THIRTIETH ENSEMBLE MEETING NEW  
YORK UNQUOTE SUGGEST YOU CABLE OPINION STRUTHERS.  
CARL EVANS.

After discussion it was unanimously decided to instruct  
the Secretary to send the following cable:

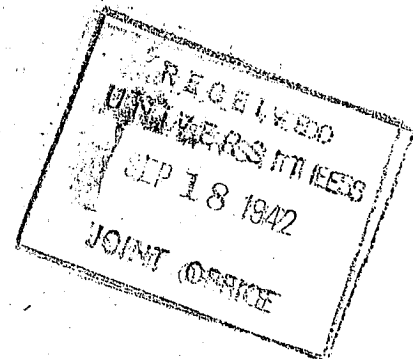
ERNEST STRUTHERS CHEELOO UNIVERSITY CHENGTU  
BRITISH SECTION SUPPORTS ADVISORY COMMITTEE EFFORT SOLVE  
DIFFICULTIES SUPERVISE FINANCES AND APPROVES ADDITIONAL  
FOUR CHINESE NAMED.

NOEL SLATER.

The Secretary was further instructed to inform New  
York of this decision by cable.

The Chairman informed the Committee that he had just  
received a message to the effect that Dr. Kepler died sudden-  
ly in New York on August 9th. The Secretary was instructed to  
cable a message of sympathy to the relatives as from the United  
Committee and the Far Eastern Committee.

The meeting was closed with prayer.



SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Special Meeting  
held at Edinburgh House,  
2 Eaton Gate, London, S.W.1.  
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In the absence of the Chairman and the Vice-Chairman (appointed in June 1939), the Rev. T. Cocker Brown, the Chairman of the United Committee, was voted to the Chair.

The meeting was opened by prayer.

The committee discussed with great care the following cable received from New York on Monday, August 10th, 1942:

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FOREGOING SUBJECT TO CONCURRENCE OF BRITISH SECTION REQUEST  
FULL REPORT FOR SEPTEMBER THIRTIETH ENSEMBLE MEETING NEW  
YORK UNQUOTE SUGGEST YOU CABLE OPINION STRUTHERS.

CARL EVANS.

After discussion it was unanimously decided to instruct  
the Secretary to send the following cable:

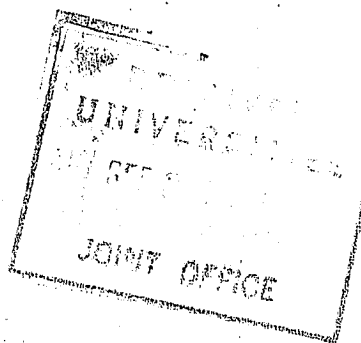
ERNEST STRUTHERS CHEELOO UNIVERSITY CHENGTU  
BRITISH SECTION SUPPORTS ADVISORY COMMITTEE EFFORT SOLVE  
DIFFICULTIES SUPERVISE FINANCES AND APPROVES ADDITIONAL  
FOUR CHINESE NAMED.

NOEL SLATER.

The Secretary was further instructed to inform New  
York of this decision by cable.

The Chairman informed the Committee that he had just  
received a message to the effect that Dr. Kepler died sudden-  
ly in New York on August 9th. The Secretary was instructed to  
cable a message of sympathy to the relatives as from the United  
Committee and the Far Eastern Committee.

The meeting was closed with prayer.



MINUTES OF MEETING  
NORTH AMERICAN SECTION - BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

2.00 p.m., Wednesday, September 2, 1942  
Room 900, Ninth Floor, 150 Fifth Avenue, New York, N.Y.

List of Members

Presbyterian USA	*Helen Kittredge	Arthur J. Brown	Mrs. C. K. Roys
	*Lloyd S. Ruland	E. M. Dodd	Mrs. A. G. Parker
	J. L. Hooper		
United Ch. of Canada	J. H. Arnup	A. E. Armstrong	C. M. Wright
WMS, UCC	Mrs. W. R. Taylor		
Wom. Div., M. E. Church	Mrs. J. K. Cecil	Mrs. J. M. Avann	*Mrs. P. C. Greenly
	Mrs. Eric M. North	Sallie Lou MacKinnon	
American Board	*Edward H. Hume	Wynn C. Fairfield	
Presby., South	H. Kerr Taylor		
Coopted Members	Seth M. Milliken	Mrs. F. C. Hughson	Chih Meng
	*Mrs. E. L. Phillips	*George T. Scott	*John H. Reisner
Corresponding Mem.	J. G. Vaughan		

Those whose names are starred above were present. There were also present: Dr. H. P. Lair, Dr. Annie V. Scott, Miss Hazel Myers, Miss Geneva Miller, Mrs. J. J. Heeren, the Rev. H. G. Romig, Miss Mary K. Russell, Mrs. Russell, and C. A. Evans.

Regrets for non-attendance were received from Dr. Brown, Dr. Fairfield, Mrs. Parker, Mrs. Roys, and Dr. Shields.

The Chairman, Dr. Ruland, presided.

The meeting was opened with prayer led by Dr. Hume.

Dr. Lair introduced the members of the Cheeloo staff who were present at the meeting.

APPROVAL OF MINUTES

Attention is hereby called to a correction which should be made in the minutes of the meeting of the North American Section, Board of Governors, held on August 7, 1942. The actions of that meeting should be numbered NAS-644 to NAS-646 inclusive, instead of NAS-641 - NAS-643. With that correction, the minutes of the meeting of August 7, 1942 were approved as distributed.

REPORTS REGARDING CONDITIONS AT TSINAN

Dr. Lair presented a "Report of Cheeloo University Work in Tsinan 1941-42," which he supplemented with explanations and additional information. This report had been approved by the members of the Cheeloo University staff who returned on the Gripsholm. A copy is attached to those minutes.

The Chairman commended the report for its comprehensiveness and pertinence,

expressed appreciation for the recommendations embodied in it, and directed that the resolutions contained in the report should be placed on the docket of the Ensemble Meeting. It was

NAS-647 VOTED To receive the "Report of Cheeloo University Work in Tsinan 1941-42" prepared by members of the staff who returned on the Gripsholm with thanks and appreciation, and to instruct the Secretary to append it to the minutes of this meeting.

Supplementary reports on the work which had been done on the Tsinan campus and possibilities for future development were presented by Miss Miller of the School of Nursing; Miss Myers, social case worker; Miss Russell of the Rural Institute; and Dr. Scott of the Medical School.

The Chairman assured the members of the Cheeloo staff of the interest in and determination to continue the work at Tsinan, whenever that may become possible; and reported briefly on the plans which are being made for observing the Twenty-fifth Anniversary of Occupying the Campus at Tsinan, the brochure being prepared in that connection, and the projected memorial to Dr. Luce.

#### DEPARTMENTAL REPORTS

Members of the staff returning to America had prepared reports for their departments. These reports, listed below, were available for the meeting.

1. Report of Seminary in connection with Shantung Christian University
2. Cheeloo University School of Nursing Report 1941-1942
3. Medical School Report 1941-1942
4. Rural Institute Report 1941-1942
5. Report of Cheeloo University Hospital, July 1, 1941 to January 15, 1942
6. Report of Special Course in Social Case Work 1941-1942
7. The Cheeloo Public Health Program Report 1941-1942
8. Pediatric Division Medical Report July 1, 1941 to January 15, 1942
9. Home Economics Department--Rural Institute
10. Department of Visual Education

It was agreed that a copy of each of these departmental reports should be sent to each member of the Board of Governors, North American Section, and copies made available to the British Section.

#### AUTHORIZATION FOR THE ASSISTANT TREASURER OF THE SECTION TO SIGN ON THE ACCOUNT OF THE WOMAN'S COMMITTEE

Attention was called to the fact that the Board of Governors at its meeting on May 7, 1942, had approved the recommendation from the Woman's Committee that the funds held by the Woman's Committee for the School of Medicine of Shantung Christian University be transferred to the custody of the Treasurer of the Board of Governors, to be held as a separate account for the Woman's Committee, and that the income or principal or both be used as recommended by the Woman's Committee. As it was felt necessary to have an additional authorization for signature on this account, it was

September 2, 1942

NAS-648 VOTED That C. A. Evans, the Assistant Treasurer of the Section, be authorized to sign all documents in connection with the operation of the Woman's Committee account carried with the Bankers' Trust Company; that the proper officers of the Section be, and hereby are, instructed to execute such papers as are required by the Bank; with the understanding that this will be in addition to, and will not abrogate, the authority invested in Miss Helen Kittredge.

CONCURRENCE OF BRITISH SECTION IN ACTION REGARDING  
RECOMMENDATIONS OF THE ADVISORY COMMITTEE IN CHINA

The Secretary read the following cablegram, dated August 13, which had been received from Noel Slater of the British Section:

"Following cable sent China: 'British Section supports Advisory Committee effort solve difficulties, supervise finances. Approves additional four Chinese named.'"

This action on the part of the British Section made the approval of the recommendations of the Advisory Committee in China unanimous.

CABLES REGARDING THE PRESIDENCY

The Secretary presented the following telegrams for the information of the group:

Telegram from Liu Shuming, August 13

"Intended leave University but Ministry of Education will not permit."

Telegram from William Fern to Dr. Ruland, August 27

"Liu Shuming refusing resign fighting unscrupulously. Advisory Committee with Directors support unanimously cooperating Ministry interests Christian education."

For the benefit of the members of the Cheeloo staff present, the Secretary read the cablegram of July 31 signed by five members of the Advisory Committee in China, and the cablegram sent to Ernest Struthers on August 7. (See minutes of meeting of August 7.)

After some discussion, it was

NAS-649 VOTED To authorize the Secretary to send a cablegram to Ernest Struthers for the Advisory Committee in China, quoting the cablegram of August 13 from Liu Shuming; and a cablegram to Liu Shuming informing him that this was being done.

Note: After adjournment of the meeting, the Secretary sent the following cables;  
(1) "Ernest Struthers, Chengtu, China - Liushuming cabled August thirteenth quote Intended leave University but Ministry of Education will not permit."  
(2) "Liu Shuming, Chengtu, China - Section informing Advisory Committee your message August thirteenth."

September 2, 1942

COMMITTEE TO REPORT TO ENSEMBLE MEETING ON ADMINISTRATIVE SITUATION IN CHENGTU

The Chairman pointed out the desirability of having a small committee to make a careful study of the administrative situation in Chengtu and to prepare a report for the Ensemble Meeting on September 30.

NAS-650 VOTED To authorize the Chairman and the Secretary to prepare a report for the Ensemble Meeting on the Administrative situation in Chengtu, with power to coopt others if desirable.

LIU SHUMING'S LETTER OF MAY 6

It was agreed to postpone consideration of Liu Shuming's letter of May 6 until the Ensemble Meeting.

The meeting was closed with prayer led by Dr. Ruland.

C. A. Evans  
Secretary

## REPORT OF CHEELOO UNIVERSITY WORK IN TSINAN 1941-42

The following report has of necessity been prepared without access to written records and as a consequence lacks in definiteness. The academic year ending in June, 1941, closed with no obstacle to the continuance of regular work other than the constantly recurring difficulties and annoyances incident to carrying on educational work under a puppet government without yielding to demands for recognition of that government by registration with its bureau of education.

There were no graduates from the special courses, which in accordance with the outline of work approved by the Board of Directors at its last meeting in February 1940 have been offered in Tsinan. The commencement exercises in June, 1941 were the first in which the University and the School of Theology had jointly participated since the separation of the Theological School incident to the registration of the University with the Chinese Government. While there were graduating students from only the School of Theology, the University staff joined in the commencement exercises and the academic procession and the address was given by the Associate President.

This greater cooperation and sharing of interests with the School of Theology was also evidenced in the series of religious courses offered in the fall term of 1941. A joint committee composed of representatives from the special courses faculty and the faculty of the School of Theology recommended 15 such courses for the year 1941-42. The School of Theology offered six of these courses and the University faculty nine special courses in religious and cultural subjects. All the students registered in some one of these courses and though the term's work was incomplete this development was welcomed by both staff and students.

The religious interest of the whole campus was nurtured by a short visit in the autumn from Bishop Kiang of the Methodist church who gave inspiring messages which were enthusiastically received. In November Mr. Ronald Hu, one of our Theological School graduates was invited to come for a series of evangelical addresses and personal conferences with the students. One of the senior members of the faculty who has been on the staff for many years expressed the opinion that the religious atmosphere of the campus was better than in any year he has known.

In July we met with serious financial difficulties as a result of the "freezing" regulations inaugurated by the U.S. Government. Such University funds as were held in China were for the most part in Shanghai banks. Transfer of money from Shanghai to Tsinan or from Shanghai to Tientsin or Tsingtao where it was possible to carry Federal Reserve currency accounts became increasingly difficult. Local funds could be secured only through private arrangements with local business men, arrangements which were not easily made as it was necessary to keep all such transactions from becoming known to the authorities. As a result of the freezing regulations, numerous other problems emerged.\* The control of flour, salt, sugar, matches, kerosene, gasoline, became much more strict, and it was practically impossible to secure these commodities except on the "black market". Travel, especially for foreigners, also became increasingly difficult.

Notwithstanding these difficulties, however, the autumn term opened auspiciously and with a promising group of new students. Although the opportunities which we were able to offer have necessarily been limited both by our restricted resources and curtailed curriculum, it is the opinion of some that the academic standard of students during these past few years has been higher than the average standard before the beginning of the war.

\* Drugs and hospital supplies could no longer be secured except through Japanese controlled agencies and that with difficulty.

On December 8, which was December 7 in Honolulu, early in the morning, a news flash over the radio told of the beginning of fighting at Pearl Harbor and inside of an hour representatives of the Japanese army and military police arrived on the campus with orders that all instruction stop at once and that the clinics be closed and hospital patients be gradually dismissed and no new patients admitted. The students and the Chinese members of the staff were given a few days time in which to sever their connection with the foreigners and withdraw from the campus. The students, for the most part, returned to their homes although a few managed to make arrangements for continuing their studies elsewhere. Many of the Chinese staff found temporary lodgings in the East suburb of the city about two miles distant from the campus. A guard of about fifty soldiers took control of the campus and a similar guard was stationed in the Medical School and Hospital buildings.

All radios were confiscated on December 8 and since that time no second-class mail and very little first-class has been received, none from abroad. Inventories were requested and presented, both for personal and institutional properties, numerous reports on property and finances were asked for, usually with a demand that the information be furnished at once without allowing time to collect material. All keys to institutional buildings were demanded so that further access to these was by special permission only. In so far as possible, we complied with all requests. For the first month the property and personnel were under strict supervision. Doctors and nurses, while continuing their work in the hospital, were conveyed to and from their homes and work. Later the guard of Japanese soldiers was replaced by Chinese troops though two representatives of the Japanese military police were left in charge. The officer in command, commonly known among the campus residents as Terrible Bill, was an extremely difficult and unpredictable individual, thoroughly trained in Gestapo methods. Several of the Chinese members of staff and one foreigner were beaten at his hands because of his inability or unwillingness to understand the hospital accounts of which a report had been demanded and presented. Three Chinese members of staff were imprisoned for three months but were released after repeated grilling had failed to uncover any incriminating evidence.

The foreign members of staff were allowed to continue living in their own houses until the end of March. A serious difficulty during these months was the lack of funds. Bank accounts were frozen, Chinese who would willingly lend to us could not do so safely. A loan of about \$250 Yen per adult was secured in March from the Japanese authorities. Arrangements to secure further financial assistance through the Swiss Consulate for some reason failed to secure the approval of the Japanese authorities in Peking and up to the date of our leaving, June 13, no such financial aid had been forthcoming.

On April 1st we were ordered to concentrate in the five houses at the southwest corner of the campus and the five houses in the Shield's compound inside the suburb wall. After considerable negotiation permission was secured to use in addition the second row of houses, thus giving a total of 14 houses. Although this moving into restricted quarters involved a great deal of work and loss of personal property on the part of many members of the staff, it was a task undertaken with hearty cooperation and no complaint. In fact, throughout the many trying experiences of the past few months there has been a spirit of mutual helpfulness and absence of criticism which gives one a feeling of justifiable pride in being a member of such a staff.

Permission was granted for the foreigners to use for cultivation the campus grounds formerly devoted to student garden projects. Under the able direction of Mr. Faris of the Rural Institute all who were physically able set to work at the

fertilizing and spading of the hard ground in the early spring followed by the making of community garden plots, planting, weeding, watering, and finally the welcome harvesting. Superfluous bulges disappeared, muscles developed, and the too slender individuals put on weight due to improved appetites resulting from the rigors of gardening. The gardeners manifested real pride in their new knowledge and abilities and great interest was shown in the first appearance of the plants through the earth and the final produce ready for consumption. The gardeners learned to know and appreciate each other more than had been possible when each was busy in his own departmental task previous to December 7.

Near the end of March the plans for repatriation of enemy nationals began to take shape. These plans were repeatedly changed and the relaying of information contained in telegrams from Tokyo and the Japanese Embassy in Peking to the Cheeloo staff and other British and American residents in the Tsinan consular district involved no small amount of work for the unofficial Swiss consular representative and those who assisted but also furnished opportunities for friendly contacts with the officials which may have been of some service in securing more favorable treatment than many other enemy nationals received in other cities. In connection with these plans for repatriation, members of neighboring mission stations were brought to Tsinan by the military authorities. Three British missionaries from Wuting and five from Pingyin had already been accommodated on the University campus and at the time of our leaving Tsinan it appeared probable that the missionaries from Chouts'un would also be moved to Tsinan.

During these months our material equipment was subjected to a consistent program of appropriation on the part of the military. At first receipts were given for the equipment carried away but later this formality was no longer observed. All office typewriters and telephones were among the things first taken. The tools and machines in the University work shops and all the presses and machines as well as the considerable stock of paper and stationery on hand in the Press were also carted away. Just how much of the scientific equipment in the laboratories is gone we have no means of knowing as this has always been taken without any intimation being given as to what was being taken or when, and keys to the laboratories were in the hands of the military. The Augustine library has been sacked, even including the shelves from the stack room though a considerable number of the English books have been intrusted to a committee of Japanese pastors and it may be possible to recover these after the war.

Three new red brick buildings were in process of erection north of McCormick Administration Hall, a garage, a bath house and a kitchen. Kumler Chapel had already been converted into a class room by piling the pews into the chancel and the aisles and putting benches and tables and a lecture platform with blackboard in the nave. At the time of our leaving Tsinan, June 13, this was being used for instruction of a group of about 400 young fellows, presumably to serve as orderlies in the convalescent hospital which we understand is to be operated on the Cheeloo campus.

As the campus was under strict military supervision there was, of course, no opportunity to move our personal property elsewhere for storage with Chinese friends. We were advised to sell personal property but the sale was one arranged by the military police with every transaction under their supervision and at prices fixed by them, so receipts from these sales were negligible. We were unable to sell the personal property of absentee members of the foreign staff because of a military regulation that such property was under the control of the military. This property was inventoried by them and moved from the residences and stored in unoccupied Chinese-style buildings at the demonstration farm at the extreme south end of the



campus. These buildings were locked and sealed though there is, of course, no guarantee of protection. Certain things like gramophones, records, and two pianos were appropriated.

Much of the Associate President's time during the months since December 8 has been given to interviews with the military and consular officials and the preparation of numerous reports on the University, its organization, property, staff, and finances. This work was made more arduous by the apparent lack of coordination of the activities of the military, the military police and the consular officials. We were especially fortunate in the fact that the vice consul in charge of the Japanese Consulate General during most of this period was a gentleman who had spent some time in both England and America and was responsive to friendly approaches. Through his office it was possible to maintain communication with the Swiss Consulates in Shanghai and Tientsin and the Swiss consular representative in Tsingtao, as well as with colleagues in other cities near Tsinan.

When the military authorities, in line with their policy of insisting upon the departure of the managers of firms and organizations, stated that the Associate President must leave, and since all Americans with the exception of Dr. Arabella Gault were leaving the campus, the Tsinan British community chose Prof. F. S. Drake of the Theological School to carry on the work of being liason officer between the foreigners and the Japanese authorities. By informal agreement of the foreign members of the University Executive Council any problems which need to be dealt with by the University will be referred to Mr. E. L. Phillips who as registrar is the ranking University officer remaining in Tsinan. There was an intimation from the head of the military police that after the departure of the first British repatriation ship it would be necessary to move the remaining foreigners to some other location as all of the campus residences would be needed by the occupying forces. On June 13 there remained on the campus and in adjoining South Suburb residences 38 adults and 13 children. Eight of these adults were from out of town. Authorizations to draw on Cheeloo Bank accounts were left with the Associated Mission Treasurers in Shanghai.

At informal meetings of the foreign members of the medical faculty in Tsinan and the foreign members of the Executive Council the following resolutions were unanimously agreed upon as expressing our ideas for the period of reconstruction after the war.

Resolution of the foreign members of the medical faculty in Tsinan June 1942

Members of the Cheeloo Medical Faculty in Tsinan, in informal conference, feel that while no definite program can be planned in the complete obscurity which hides the future from our vision, it is right to envisage a period of reconstruction after the war and to prepare for it.

The field which has been served by our several missions lies in Shantung and the neighboring provinces of North China. Service to the Church in this area and the evangelization of its population are our first responsibility. How that is to be done will depend upon the outcome of the war. We must be prepared for any eventuality. Should opportunity develop for great development of reconstruction,

it will demand all the resources we can bring to it: physical, personal and spiritual. One of the great needs will be for a Christian college for training medical workers -- doctors, nurses, public health workers, pharmacists, laboratory technicians, medical case workers and others.

Our physical plant is now largely, though not entirely disintegrated. Equipment has been lost. Re-equipment and assured financial income will be necessary.

As to personnel -- young doctors will be needed from America, Canada and Great Britain. They must be qualified to become teachers. It is, however, from West China that most of our Chinese staff for a medical school must be looked for. The first claim upon Cheeloo supporters at the present time, it seems to us, is to give support to our colleagues and graduates there in their work and preparation for the future until the time when we reunite in another location. Medical education of a Class A standard should be maintained in a strong medical school in that region, amongst whose graduates year by year should be a number from North China who will return when peace is reestablished.

In our judgment, the principle still holds good that, in spite of urgent calls for larger numbers of doctors, a thorough training of a high standard is essential for those who are to carry great responsibility. The National Government will undoubtedly look to the Christian Church for assistance in this branch of public service where it has been given and valued in the past.

Even should opportunity be much more restricted and no such large development be possible doctors will still be needed and they may have opportunities now unforeseen.

It is necessary to prepare ahead of time. For this we are looking to our University group in West China. We would, therefore, use our influence and persuasion with the Boards concerned and their supporters to sustain and if necessary strengthen that work.

Now more than ever we realize that our resources are spiritual. Only as we are divinely guided can we prepare in time for an unknown future. Only as we give ourselves up to the Divine purpose can the humanly insuperable difficulties of the present and future be overcome.

Resolution of the foreign members of the University Executive Council in Tsinan, June 1942

Before we foreign members of the former University community move elsewhere in accordance with repatriation plans, we desire to record our conviction of the value of Cheeloo University's work in Tsinan in past years and to express our earnest hope that its resumption in post-war years will be possible.

In the event of such resumption being possible we desire that it should be marked by increasing cooperation with central and local government authorities, with the leaders and organizations of the Christian Church, with other Christian universities in China, and with government educational institutions.

Should resumption of the full work of the University in Tsinan be feasible after the war we consider that the following courses should be offered:

- (a) College work up to graduation in Arts (4 yrs.), Science (4 yrs.),  
Medicine (5 yrs. in addition to pre-medicine), Theology (4 yrs.),  
Rural Service (5 yrs. including final year of supervised field work).
- (b) The following special courses in continuance and development of the  
work of 1939-41 and earlier: Pre-medical Sciences, Nursing, Pharmacy,  
Rural Service, Medical Social Service, Laboratory Technique -- the  
five colleges to be responsible for these courses.

Note: While it is hoped that in the future the special contributions of the University will be in the field of Rural Service, we are strongly of the opinion that the Arts and Science Colleges should both continue full graduate courses (four years) for only in this way can the quality of students and faculty of both of these colleges and also of the Rural Service, Medical and Theological Colleges, which in part depend upon them, be maintained and thus the standard of work quality and size of student enrollment, and the finances of the whole University be put upon a sound foundation.

We are of the opinion that the Rural Service College should offer post-graduate courses leading to a higher degree. Graduates from other colleges wishing to pursue post graduate studies should, as a rule, avail themselves of opportunities provided at other universities.

In this connection, we record our conviction gained through the recent years experiment of the Rural Service Special Course, that the development of this line of work in the future will be of real value to China provided we obtain (a) a first class teaching staff and (b) government cooperation in opening fields of service for graduates.

We recommend for careful consideration the paper prepared by Mr. D. K. Paris and Dr. G. F. Winfield, entitled "Musings on a Rural College in Cheeloo."

We are glad to realize that other groups will be thinking and hoping for a possible future of the work in Tsinan after the war. The above opinions are offered as a contribution to the cooperative thinking which would seem to be a necessary prelude to future success.

Dr. F. H. Mosse

Though there is no mention in this report of changes in staff, our Cheeloo group was saddened by the news received in June of the passing away of our beloved colleague, Dr. F. H. Mosse. Dr. Mosse had been associate professor of Medicine, specializing in diseases of the heart for over twenty years. In addition to his ability as a teacher and clinician, he was a mechanical genius and had outstanding artistic, literary, and histrionic gifts. His kindly nature made him a friend of all, whether colleague, student or servant, and his deep spiritual life exerted a strong influence on the religious life of the entire community. We express to Mrs. Mosse, Helen, and Mary our deep sympathy in their great loss.

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For the information of those interested, the names of the missionaries remaining in Tsinan on June 13 are given on the following page:

Miss Rosa Bell  
Dr. and Mrs. C. V. Bloom  
Audrey  
Rosemary  
Heather  
Rev. A. E. Clayton  
Mr. & Mrs. R. F. H. Dart  
Peter  
Rev. F. S. Drake  
Dr. & Mrs. Godfrey Gale  
Margaret  
Dr. Arabella S. Gault  
Dr. Mary P. Gell  
Miss Kathleen Greaves  
Dr. and Mrs. Kenneth McAll  
. Elizabeth

Miss Maida Morton-Smith  
Rev. & Mrs. J. C. Newton  
Rev. & Mrs. W. P. Pailing  
Rev. & Mrs. Henry Payne  
Mr. & Mrs. E. L. Phillips  
Rosemary  
Roger  
Nigel  
Rev. & Mrs. W. F. Rowlands  
Rev. & Mrs. J. C. Scott  
David  
Seana  
Tom  
Ian  
Rev. F. H. Simpson  
Dr. & Mrs. H. J. Smyly

In the East Suburb:

Mr. and Mrs. A. A. Torrance and Grace

Transferred to Tsinan from other stations

Miss Doris Back  
Rev. & Mrs. John D. Fee  
Rev. & Mrs. K. R. Johnson

Miss Mollie Moline  
Miss Sanderson  
Miss Clair Wyatt

Departmental reports from those departments represented among the passengers on the repatriation ship are appended.

#### Repatriation Prospects

On June 13 there remained in the Tsinan Consular district 70 Britishers who had indicated their desire to be repatriated. The latest information from the Japanese Foreign Office was that only 20 of these could be accommodated on the first repatriation ship. The order of preference as arranged by a representative British committee included in this first 20 the following from Tsinan.

Miss Rosa Bell  
Dr. & Mrs. Bloom and three children  
Mr. & Mrs. Newton  
Miss Sanderson  
Mr. & Mrs. Scott and four children  
Mr. & Mrs. Torrance and daughter

#### Cheeloo staff now being repatriated

The members of the Cheeloo staff who are travelling on this repatriation ship are:

Ruth Danner	- Public Health Nursing
Donald K. Faris	- Director of Rural Institute
Wells Hubbard	- Visual Education
H. P. Lair	- Associate President
Isabella MacTavish	- Internal Medicine

Geneva E. Miller	- Director of Nursing Education
Hazel H. Myers	- Social Service
Mary K. Russell	- Home Economics
Annie V. Scott	- Pediatrics
R. T. Shields	- Dean of Medicine
R. G. Struthers	- Hospital Superintendent
Andrew Thomson	- School of Theology, Old Testament

We may incidentally mention that the Cheeloo group made a greater proportionate contribution to the entertainment and edification of fellow travelers than any other group in this company of more than 1500 people.

The following lectures have been given by members of the Cheeloo staff:

R. T. Shields	- The Romance of Medicine
R. G. Struthers	- Sports in Canada
Donald K. Faris	- Chinese Rural Realities
Geneva E. Miller	- The Challenge of Modern Nursing
Wells Hubbard	- Photography

Dr. Shields was a member of the activities committee on both the Conte Verde and the Gripsholm and served as chairman of an informal medical group.

Dr. Lair conducted one of the Sunday services on the Conte Verde, preaching on "Second Choices".

Miss Danner and Miss Miller continued the practice of their profession in caring for Mr. J. B. Powell, a fellow passenger.

MINUTES OF MEETING  
SPECIAL COMMITTEE ON FINANCE  
SHANTUNG CHRISTIAN UNIVERSITY

2:30 P. M. Tuesday, September 29, 1942  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

*Lloyd S. Ruland, Chairman	Seth M. Milliken
*Miss Helen Kittredge	*A. L. Warnshuis

Those whose names are starred were present, also C. A. Evans. An excuse for absence was presented from Dr. Milliken.

CHARGES ADMINISTRATION AND PROMOTION

It was stated that the schedule for the Associated Boards' Budget had been computed for the past year and credits accruing to Shantung made available. Based upon the actual work performed for Administration, plus the pro rata share of Promotional Expense as related to funds received, the charge for Shantung for 1942-43 amounts to \$8,047.95 as follows:

Total asked by ABCCC for 1942-43	\$9,460.31
Less: 1941-42 Surplus Distribution by ABCCC	1,912.36
	\$7,547.95
Plus: Incidentals and Promotion	500.00
	\$8,047.95

In the past, a sufficient amount from Sustaining Funds has been included in the income to offset Home Administration charges. The United China Relief now insists that the total amount appropriated and listed with U. C. R. be sent to China. Thus no deductions may now be made.

It is proposed, therefore, that the Committee allocate the above amount from "Accounts Payable" and set same aside for a credit toward the Governors' Budget for 1942-43. Meanwhile, an application is being filed with the U. C. R. for a sum comparable to the expense incurred by the Associated Boards in raising funds which are credited toward the U. C. R. goal. Any credits secured will be passed on to the individual colleges.

An analysis of the "Accounts Payable" follows:

General University Budget Balance.....	\$	508.30
Women's Committee " " .....		490.02
School of Theology - American Board.....		800.00
" " " - Special Gift.....		22.00
Sustaining Fund Balance.....		25,832.41
TOTAL.....	\$	27,652.73

On August 18, 1942 \$15,000 was sent to the field from Sustaining Funds which reduced the balance to \$25,832.41.

It should be known that the "Endowment Income Stabilization Fund" has a balance of \$7,639.33. However, the budget requirements for 1942-43 can hardly be considered as applicable to this account.

It was

VOTED that the recommendation, as listed above, be referred to the Board with the unanimous endorsement of this Committee.

BUDGET 1942-43

If the recommendations regarding the Associated Boards' Budget prevails, the following Budget is proposed for the Board of Governors for 1942-43:

INCOME:

General Endowment Income.....	\$6,000.00	
Income from Special Sources.....	<u>8,047.95</u>	\$14,047.95
<u>Women's Committee</u>		
Day of Prayer Offering.....	2,000.00	
Income on Rohrman Fund.....	54.00	
Endowment Income.....	<u>3,000.00</u>	5,054.00
<u>Special Funds</u>		
American Board for Theology Contingent.....	800.00	
Harvard Yenching Institute.....	8,947.36	
Sustaining Funds.....	<u>45,000.00</u>	54,747.36
		<u>\$73,849.31</u>

EXPENDITURES:

General University Budget.....	6,000.00	
Home Administration.....	7,547.95	
" " Incidentals & Promotion....	500.00	
Women's Committee Budget.....	5,054.00	
School of Theology Contingent.....	800.00	
Chinese Cultural Program.....	8,947.36	
Sustaining Funds.....	<u>45,000.00</u>	\$73,849.31

It was

VOTED that this Committee recommends the adoption of the Budget as presented in the foregoing schedule and that the Treasurer be authorized to cable the Field that these funds are available to the extent of the amount underwritten by the Associated Boards.

TREASURER'S REPORT 1941-42

The Annual Report of the Treasurer was presented with recommendations. This was reviewed and studied, and it was

VOTED that the Report of the Treasurer for the year 1941-42 be recommended to the Board for acceptance.

On motion adjourned.

C. A. EVANS

MINUTES OF ANNUAL MEETING  
BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

10:00 A.M., Wednesday, September 30, 1942  
Chapel, 2nd Floor, 150 Fifth Avenue, New York, N. Y.

List of Members

C h i n e s e   S e c t i o n

President Shu-ming T, Liu, ex officio                      Dr. Y. Y. Tsu                      Dr. Y. T. Tsur

B r i t i s h   S e c t i o n

Class of 1941

2-Dr. H. R. Williamson    B.M.S.  
1-Dr. C. C. Chesterman    B.M.S.  
2-Miss M. E. Bowser        B.M.S.  
    Rev. W. E. Cloutman     L.M.S.  
7-Miss D.C.B. Reade        S.P.G.  
1-Dr. A. W. Hooker         M.M.S.  
6-Miss Hilda M. Porter    M.M.S.  
8-Mrs. G. A. Green         Coopted  
1-Mrs. H. G. Judd          Hon. Treas.  
1-Mr. W. B. Sloan          Coopted

Class of 1943

4-Rev. E. W. Burt            B.M.S.  
1-Rev. T. Cocker Brown     L.M.S.  
    Rev. H. B. Rattenbury    M.M.S.  
1-Lord Addington            S.P.G.  
    Dr. H. W. B. Wright       S.P.G.  
3-Dr. Harold Balme          Coopted  
5-Dr. Charlotte Houlton     S.P.G.

Note: Numbers refer to proxies,  
See below

N o r t h   A m e r i c a n   S e c t i o n

Presby. U.S.A.	*Helen Kittredge Lloyd S. Ruland J. L. Hooper	*Arthur J. Brown *E. M. Dodd	*Mrs. C. K. Roys Mrs. A.G. Parker
United Ch. Canada WMS, UCC Wom.Div.M.E. Church	J. H. Arnup Mrs. W. R. Taylor Mrs. J. K. Cecil	*A. E. Armstrong	C. M. Wright
American Board Presby. South Coopted Members	*Mrs. Eric M. North *Edward H. Hume H. Kerr Taylor Seth M. Milliken Mrs. E. L. Phillips	Mrs. J. M. Avann Sallie Lou MacKinnon *Wynn C. Fairfield Mrs. F. C. Hughson *George T. Scott	*Mrs. P.C. Greenly  Chih Meng John H. Reisner
Corresponding Member	*J. G. Vaughan		

PROXIES

- 1- \*Dr. A. L. Warnshuis (also served as proxy for Noel B. Slater)
- 2- \*Dr. Wynn C. Fairfield
- 3- \*Dr. E. H. Hume
- 4- \*Dr. J. G. Vaughan
- 5- \*Miss Helen Kittredge
- 6- \*Mrs. Eric M. North
- 7- \*Mrs. C. K. Roys
- 8- \*Mrs. P. C. Greenly

Those whose names are starred were present; as were also Mrs. Heeren, Mrs. Mills, and Messrs. Caldwell, Corbett, Evans, Farris, Lair, Lautenschlager, Phillips, and Shields.





concession made was the compulsory acceptance as an honorary lecturer of a Japanese professor nominated by the puppet government. This man proved to be friendly and served as a buffer between the University and the authorities.

On December 8, the University was taken over by the Japanese within an hour of the beginning of hostilities. Equipment was gradually carried away. The hospital was transformed into a military hospital and the campus outside the wall became a convalescent home for soldiers.

After the first month of internment, missionaries were allowed freedom of movement within a radius of  $3\frac{1}{2}$  miles. Their hardships were not physical, but those growing out of the uncertainties of the situation.

#### Medical and Hospital Work - Dr. Randolph T. Shields

Dr. Shields gave additional information supplementing reports in documents already distributed:- "Report of Cheeloo University Hospital" and "Cheeloo University Medical School Report 1941-42".

Dr. Shields said that in 1941 the University hospital had given more than 80,000 treatments and was breaking all previous records, when the Japanese closed the out-patient department on December 8 and required that all the in-patients be sent away by January 16.

Owing to the impossibility of drawing funds from the bank, employees, when sent away, were given written promises that they would receive pay for the months of December, January and February whenever possible.

Later a municipal hospital was opened in Tsinan in an old school building, with the staff recruited almost entirely from Cheeloo, so that the people called it "Little Cheeloo".

Dr. Shields reported that he and Mrs. Shields had been required to leave Tsinan six weeks before the other Americans and spent the intervening time, before embarking, at Shanghai.

#### Rural Institute Report - Mr. D. K. Faris

Mr. Faris began his report by calling attention to the following facts taken largely from Dr. J. Lossing Buck's "Land Utilization in China", which dealt with conditions prior to 1937:

There are 350,000,000 people in the rural areas of China.

The average income in North China is \$16 (U.S.) per person.

Two-thirds of this income is used for food, leaving one-third for all other expenses.

Sixty per cent of the people live below this standard.

Great numbers have an income of only \$10 (U.S.) per year.

Though 85% of the people are cultivating 95% of the land, China has to import quantities of rice, wheat and cotton to supplement her own crops.

Eight million deaths could be prevented each year if standards were similar to those in the United States.

Fifty-eight per cent of the people die under twenty-eight.

Four million children under five years of age die annually.

Per capita land holdings have decreased 33% in size in the last 70 years, due to constant subdivision.

Only 26% of the men and 0.8% of the women in North China can read.

Mr. Faris expressed his conviction that with all-out government aid, standards in China could be improved 200% - 300% within two generations.

One of the greatest handicaps in rural work in China is the lack of leaders with adequate training and capabilities. Attempts to get along with leadership of a lower quality have been disappointing. There is need of men of sterling character and inspired spirit, men who are trained in research and have the ability to apply their knowledge. In short - supermen.

How Cheeloo-in-Shantung can help to meet these needs.

Dr. Buck divides China into eight natural areas, and Cheeloo is situated almost at the exact geographic and transportation center of the wheat and kaoling area. Over one-third of the farming population is in this area alone.

From this center, Cheeloo with its fine traditions, its record of long years of heroic service and its loyal alumni and friends, could contribute greatly to rural development after the war. With proper coordination, the different colleges - such as medical, arts, theological - could provide a fully unified course of study which would meet the needs of rural communities along the lines of health, livelihood, religion and education.

At Tsinan valuable experience has already been gained in the following lines:

1. The experimental farm run by Nanking University.
2. Horticultural gardens with fruits, vegetables and flowers.
3. Chickens
4. Rabbits, including angora rabbits to provide home industries
5. Soils department
6. Sanitary research dealing with farm family health needs
7. Fertilizer projects
8. Visual education with film strips, posters, etc.
9. Home Economics Department under Miss Russell studying problems of nutrition, and producing a booklet entitled "What Shall We Eat?" and carrying on Extension Work.
10. The three-year short course had begun the training of the "ideal leader". Last fall planning was in progress for a five-year course when war broke out.
11. A class of apprentices being trained to work in church-sponsored horticultural projects.

Last fall the university added religious and cultural courses as electives. These are necessary if the students are to acquire the spirit of service essential in this kind of work.

It is evident also that any university doing rural work must have ample research facilities, for we do not yet know the answer to many of the problems of China.

Recommendations of members of the Cheeloo staff call for post-graduate courses leading to a higher degree, and for increasing cooperation with the government, with leaders of the Christian Church, and with other universities in China, both Christian and governmental.

The Present Task

With the University at Tsinan closed, what preparation should be made for the period of reconstruction?

1. We should plan for a Rural Research Department connected with Cheeloo in West China.
2. We should plan to hold together some of our present staff. Arrangements were made last summer for a number of students and staff to meet in West China this fall.
3. We must plan to secure new staff members. Some of the present staff might come to America for post-graduate study.
4. Steps should be taken to interest the Chinese Government without whose cooperation no plan in rural reconstruction can be successful.
5. Plans for the new Rural College should be worked out in a concrete way so that they can be put into effect at Tsinan as soon as the war is over. This would involve cooperation with other colleges, each concentrating on one particular field. This is essential if creative leadership is to be produced.

Finances

Such a Rural College should have financial stability. The possibilities are:

1. Endowments
2. Special grants from institutions, organizations and foundations.
3. Grants from governments both Chinese and Western.

What Does the Future Hold?

Never have the Chinese people been so chastened and yet so sure of themselves. Never before has the Chinese Government been so willing to accept Christian leaders in educational work. Never before have the Chinese people realized so clearly the difference between the motives and methods of missions, and those of national groups, such as the Japanese. The way Chinese friends rallied to the needs of interned missionaries was a striking manifestation of their personal loyalty.

On this side, it is evident that never before have people in America been so openly sympathetic to China as they are today, and never before has there been so much money in circulation. What we have lost through the closing of the University is negligible compared with what we have gained. The future is before us. It's a challenge which this Board and the friends of Cheeloo can ill afford to neglect.

(The complete stenographic report of Mr. Faris's address is available on application).

After the reading of these reports, Dr. Brown assured Dr. Lair, Dr. Shields and Mr. Faris that their statements had been listened to with great interest and with the realization that what they and their colleagues had done was in line with the best traditions of missionary service.

RECOMMENDATIONS REGARDING THE FUTURE WORK OF SHANTUNG CHRISTIAN UNIVERSITY

- (a) The resolution of the foreign members of the medical faculty in Tsinan in June, 1942, was read as it appears on page 4 of the "Report of Cheeloo University Work in Tsinan 1941-42."

After long and thoughtful consideration of this resolution of the foreign members of the medical faculty in Tsinan, it was

G-283 VOTED to receive with appreciation the "Recommendation of the Foreign Members of the Medical Faculty, Tsinan, June 1942", especially because of its insistence:

- (a) that medical education under Christian auspices in China should be of university grade, and
- (b) that the Cheeloo participation in medical education at Chengtu have as its purpose the training of Christian doctors for North China.

G-284 VOTED to instruct the Secretary to request information from the Cheeloo medical group now in Chengtu:

- (a) as to whether Cheeloo and West China medical faculties are merged or functioning separately and as to further details regarding the relationships between the two groups;
- (b) as to the desire of the dean and teachers of the medical faculties in Chengtu that members of the Tsinan medical group now repatriated be invited to serve as teachers at Chengtu, with definite indication as to the order of priority in any personnel thus invited; and
- (c) as to other ways in which this Board of Governors may cooperate in advancing university medical education at Chengtu, as for instance, to provide for nursing education.

G-285 VOTED to instruct the Secretary to inquire concerning the present relationships in the fields of Arts and Science, and in the field of rural life research and the ways in which the resources of the University as a whole can best be used in connection with this work; and to inquire as to whether there is any plan contemplated as to the work in theology.

- b. Consideration was given to the "Resolution of the foreign members of the University Executive Council in Tsinan, June 1942", as it appears on page 5 of the "Report of Cheeloo University Work in Tsinan, 1941-42".

After due consideration of these recommendations from the foreign members of the University Executive Council, it was

G-286 VOTED to refer the recommendations formulated by the foreign members of the University Executive Council in Tsinan, June 1942, to a committee to be appointed by the Associated Boards to consider the future status of the Colleges.

LETTER OF MAY 6, 1942 FROM PRESIDENT LIU

Attention was called to a letter of May 6, 1942, received from President Liu. The activities of the University during 1941-42 were noted. With regard to the needs of the University mentioned in the letter, it was reported that the emergency needs of the University are now being met by the United China Relief; and that the need for microfilms of articles from journals was being met by the State Department which is sending out five complete sets of from twenty to thirty of the best scientific journals each month, with instructions that several copies be made available to the Chengtu campus. It is hoped that as facilities for transportation become better, it will be possible to make a larger number of microfilms available regularly. Last year the State Department provided two sets of readers, and it is hoped that an appropriation will be secured for perhaps 20 or 30 sets.

REPORT ON THE ADMINISTRATIVE SITUATION AT CHENG TU

A statement which had been prepared on the administrative situation at Chengtu was read. After reading this statement and a letter bearing on the situation, reference was made to a history of the case prepared by the chairman of the Advisory Committee and to the exchange of cables between New York and Chengtu, New York and London, and London and Chengtu. A cable from Ernest Struthers, received on September 29, was read. This reported that:

The Board of Directors, including both old and new members met at Chungking on September 14, with Dr. H. H. Kung as Chairman. President Liu was voted a year's leave of absence. The Board is seeking a new president and meanwhile Edgar Tang is acting. The faculty is loyal and the registration is good.

After some consideration of the situation as a whole and the place of Cheeloo on the West China campus, it was

G-287 VOTED to approve the action of the Board giving President Liu a year's leave of absence, the appointment of Edgar Tang as Acting President, and the search for a new president; and to express the sincere gratification of the Board for the spirit shown and the apparently tactful adjustment.

RESIGNATION OF MR. GARSIDE

Announcement was made of the resignation of Mr. Garside, who had resigned as an officer of the Board in order to give full time to the work of United China Relief. It was

G-288 VOTED to accept the resignation of Mr. Garside with deep regret, and to request the Secretary to convey to him the appreciation of this Board for his years of effective service.

REPORT OF NOMINATING COMMITTEE

Earlier in the meeting the Chairman had appointed the following to constitute a Nominating Committee: Dr. Fairfield, Chairman; Mrs. Greenly, Dr. Dodd, and Dr. Hume.

Dr. Fairfield, in presenting the report of the Committee, explained that Dr. Harold

Balme had written that because of the press of duties during the war emergency he found it impossible to attend meetings in London, and, therefore, asked to be allowed to resign as Chairman of the Board of Governors. The Committee therefore recommended that the resignation of Dr. Balme be accepted with sincere regret.

Dr. Fairfield stated further that the Committee in seeking a successor for Dr. Balme felt that the international character of the work would best be conserved at this juncture by the election of a Canadian, and, therefore, nominated Dr. A. E. Armstrong as Chairman. The complete list of nominees is as follows:

Chairman	Dr. A. E. Armstrong
Vice-Chairmen	The Rt. Rev. Y. Y. Tsu
	Dr. A. W. Hooker
	Dr. Lloyd S. Ruland
Recording Secretary	Dr. George T. Scott
Treasurer	Dr. S. M. Milliken
Associated Treasurers	Mr. H. G. Judd
	Miss Helen Kittredge
Administrative Secretaries	Rev. Noel B. Slater
	Mr. C. A. Evans

After hearing the report of the Nominating Committee, it was

G-289 VOTED to accept the resignation of Dr. Harold Balme as Chairman of the Board of Governors with sincere regret.

G-290 VOTED that the recommendations of the Nominating Committee with regard to officers of the Board of Governors be accepted, and the Secretary be requested to cast a unanimous ballot.

The Secretary reported that the ballot had been cast.

PRESBYTERIAN BOARD MINUTE OF SEPTEMBER 21, 1942

The following minute was received from the Presbyterian Board of Foreign Missions:

"The Presbyterian Board of Foreign Missions sends to the Board of Governors of Shantung Christian University its fraternal greetings and felicitations upon the occasion of the commemoration of the twenty-fifth anniversary of the establishment of the University upon the Tsinan campus. While deeply regretting the necessity for the temporary closing of the work at Tsinan, we rejoice in the splendid contribution which the University is making in this emergency in the training of Christian leadership in West China. We sincerely hope that the day may soon come when, with the restoration of peaceful conditions in China, the work of the University may be resumed in full upon the beautiful campus at Tsinan. The Presbyterian Board assures the Board of Governors of its continued deep interest in and earnest support of this Christian University."

The Board expressed gratitude for the thoughtfulness of the Presbyterian Board.

DISCONTINUANCE OF SPECIAL COMMITTEE

Since there was no longer any need for the special committee which had been appointed a year ago to determine the amount of money to be sent to Cheeloo at Tsinan and the amount to go to Cheeloo at Chengtu, it was

G-291 VOTED that the special committee to determine the appropriations for Cheeloo at Tsinan and Cheeloo at Chengtu be discontinued with appreciation for the services which it had rendered.

The meeting adjourned.

C. A. EVANS  
Secretary



MINUTES OF MEETING  
NORTH AMERICAN SECTION, BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

Wednesday, September 30, 1942  
Room 900, 150 Fifth Avenue, New York, New York

List of Members

Presby. U.S.A.	*Helen Kittredge Lloyd S. Ruland J. L. Hooper	*Arthur J. Brown *E. M. Dodd	*Mrs. C. K. Roys Mrs. A. G. Parker
United Ch, Canada WMS, UCC Wom. Div. M. E. Church	J. H. Arnup Mrs. W. R. Taylor Mrs. J. K. Cecil	*A. E. Armstrong Mrs. J. M. Avann Sallie Lou MacKinnon	C. M. Wright *Mrs. P. C. Greenly
American Board Presby. South Coopted Members	*Edward H. Hume H. Kerr Taylor Seth M. Milliken Mrs. E. L. Phillips	*Wynn C. Fairfield Mrs. F. C. Hughson *George T. Scott	Chih Meng John H. Reisner
Corresponding Member	*J. G. Vaughan		

Those whose names are starred above were present.

In the absence of the Chairman, Dr. Armstrong presided.

REPORT ON PROMOTION

Mr. Caldwell reported on promotional activities on behalf of Shantung Christian University and distributed a "Report on Promotion", a copy of which is attached to these minutes. It was

NAS-651 VOTED to express the appreciation of the North American Section for the promotional work on behalf of Shantung Christian University, and to approve the plans which had been submitted.

REPORT OF SPECIAL COMMITTEE ON FINANCE

The Secretary read the minutes of a meeting of the Special Committee on Finance, held September 29, a copy of which is attached to these minutes. After considering the information and recommendations contained in these minutes of the Finance Committee, it was

NAS-652 VOTED to approve the recommendation of the Special Finance Committee that the Committee allocate \$8,047.95 from "Accounts Payable", and set it aside for a credit toward the Governors' Budget for 1942-43, with the understanding that any credits secured through a grant now being sought for administrative expense from United China Relief will be passed on to the individual colleges.

NAS-653 VOTED that the Budget as presented in the minutes of the Special Committee on Finance, September 29, page 2, be adopted, and that the Treasurer be authorized to cable the field that these funds are available to the extent of the amount underwritten by the Associated Boards.

REPORT OF THE TREASURER

The Treasurer presented a report for the year ending June 30, 1942, a copy of which

September 30, 1942

is attached to these minutes. Upon recommendation of the Treasurer, it was

NAS-654 VOTED to instruct the Finance Committee to look into the matter of investing the cash on hand in both the Endowment and Plant Sections.

NAS-655 VOTED to instruct the Finance Committee to study the amounts carried into Accounts Payable and to make such distribution as seems fitting and desirable.

NAS-656 VOTED that, subject to the approval of the Women's Committee, the surplus of \$25.45 be credited to the surplus account # 140.3 in the Women's Committee Section.

NAS-657 VOTED that \$4.21 projector fund balance in Suspense be credited to the Women's Committee surplus.

It was also

NAS-658 VOTED that the Treasurer's Report for 1941-42 be adopted.

RESIGNATION OF MR. PARKER

The Secretary read a letter from Mr. Parker offering his resignation as Assistant Secretary and Assistant Treasurer of the Board of Governors to become effective on September 1, 1942. It was

NAS-659 VOTED that in view of the circumstances Mr. Parker's resignation as Assistant Secretary and Assistant Treasurer be accepted with regret, and that an expression of appreciation for his fine services be recorded.

ELECTION OF MR. CORBETT AS ASSISTANT SECRETARY AND ASSISTANT TREASURER

It was

NAS-660 VOTED to elect Mr. Corbett as Assistant Secretary and Assistant Treasurer, to fill the offices left vacant by Mr. Parker.

SPECIAL GRANT FOR SHANTUNG MEDICAL COLLEGE

Attention was called to the following action taken at the meeting of the Associated Boards last May:

"VOTED that the Associated Boards call to the attention of the respective college boards concerned (Shantung and West China) the matters presented by Dr. Lobenstine (concerning grants to medical colleges) and to request these boards to transmit their action concerning these matters to the Allocations Committee so that the Associated Boards may present the matter for the consideration of United China Relief."

It was reported that adjustments had been made so that no further action was necessary.

Minutes of Meeting  
Shantung North American Section

-3-

September 30, 1942

APPOINTMENT OF NEW FINANCE COMMITTEE

It was

NAS-661 VOTED to appoint a new Finance Committee and to elect the following members to serve on this Committee.

Dr. Seth Milliken  
Dr. Lloyd Ruland  
Miss Helen Kittredge  
Dr. A. E. Armstrong  
Dr. Wynn C. Fairfield

The meeting was closed by prayer led by Mr. Corbett.

C. A. EVANS  
Secretary

From Oliver J. Caldwell

September 29, 1942

REPORT ON PROMOTION

SHANTUNG CHRISTIAN UNIVERSITY

Promotional activities on behalf of Shantung Christian University during the current fiscal year (since June 30) have been in the nature of preparing a foundation for a Twenty-fifth Anniversary Campaign. The promotional secretaries are grateful to the Committee on Promotion, and especially to the Convener, Dr. George T. Scott, for invaluable direction and assistance.

The mailing list of 997 names has been revised, and through the Convener a number of valuable additions have been made. It is expected that an up-to-date list of at least 1,000 actual and potential friends of the University will be available for the campaign.

A Shantung booklet is in preparation. It is expected that it will contain at least forty-eight pages of printed matter interspersed with photographs. A preliminary dummy has been prepared. At the suggestion of Dr. Scott the following contributions have been solicited:

- An Introductory Statement to Booklet.....L. S. Ruland
- Any Paragraphs from H. H. Kung or Chiang Family....(see Ruland)
- Through the Years.....A. J. Brown
- Training Religious Workers.....W. C. Fairfield
- The Educational Process (or Teacher Training).....Paul Monroe
- Leaders in Modern Medicine.....Edward H. Humo
- Hospital, Clinic, and Social Medicine.....Seth M. Milliken
- Nurses Training.....Mrs. F. C. Hughson
- Contribution to Rural Life.....John H. Reisner
- The Women of Cheeloo.....Mrs. J. M. Avann
- A Canadian View of Cheeloo.....A. E. Armstrong
- Chinese Evaluation.....Chih Meng

To date three definite acceptances, and one refusal have been received. However, many friends have been on vacation. It is expected that a majority of the desired articles will soon be available.

Efforts have been made to place Shantung publicity in the general program of the Associated Boards. A request has been made to Dr. Lautenschlager that he contribute an article to the "China Colleges."

The staff wishes to thank members of the Board, staff members, and friends of the University for their interest and cooperation. With their active participation, the promotional program of Shantung Christian University must be successful.

## Report of the Treasurer

Board of Governors, North American Section  
Shantung Christian University

Year Ending June 30, 1942

The past year has witnessed some drastic changes in the work of the University. At Tsinan the Educational program stopped abruptly after Dec. 8th and subsequently the Hospital closed and much equipment from the plant was transferred to the Municipal Hospital in Tsinan under the direction of the Japanese.

Work on the Chengtu campus continued, but under varying degrees of success. As yet the actual facts about the year's work are not known.

Sincere gratitude must be expressed for the generous treatment of the University by the Associated Boards through its campaign for sustaining funds in cooperation with United China Relief.

This Report is built in the briefest possible form consistent with revealing the facts but the Treasurers court inquiries from any interested person. The following papers form a part of the Report:

- (a) Trial Balance sheets, June 30, 1942 (Pages 4, 5, 6)
- (b) Budget Analysis (Page 7)
- (c) Consolidated Balance Sheet (Page 8)
- (d) List of Securities as of June 30, 1942 (Page 9)

This report has been checked by the Auditors, Messrs. Chambellan, Berger & Welti.

### Endowment Section

There was an increase of \$1,251.70 in this section during the year to a total of \$174,896.92. It was derived as follows:

Income Shields Endowment Fund	\$ 817.45
Endowment Income Stabilization Fund	434.25
	<u>\$1,251.70</u>

The only change in the Investment portfolio was the purchase of 18 shs. of Cincinnati Gas & Electric 5% Preferred Stock.

Total Income from Endowment Funds was \$10,305.00 or 5.89%.

The attached list of securities (Page 10) shows the total <sup>market</sup> value on June 30, 1942 to be \$160,787.00 against a cost of \$173,883.87

The nominal income is shown as \$10,350.00.

### Plant Section

There were no changes in the Plant Section during the year. An effort is being made to secure the allocation of gifts received for the development of the present property so that a more intelligent figure for plant funds may be carried on the books. It will be noted that Plant Funds at present are simply offsetting figures for Land and Building expenditures.

Current General

Below will be found the income and disbursements for the past year and 1940-41:

<u>Income</u> <u>Source</u>	<u>1941-42</u>	<u>1940-41</u>
American Board (for Theology)	\$ 800.00	\$ 800.00
Endowment Income	6,035.32	6,073.79
Harvard-Yenching Institute	8,947.36	8,947.36
Sustaining Funds, 1940-41	6,500.00	
Sustaining Funds	48,639.13	10,523.30
Woman's Committee	466.96	553.00
	<u>\$71,388.77</u>	<u>\$26,897.45</u>
 <u>Disbursements</u>		
General University Appropriation (\$508.30 credited to Accounts Payable)	\$ 6,709.00	6,609.00
School of Theology (credited to Accs. Pay.)	800.00	800.00
Chinese Cultural Studies (Used in Chengtu)	8,947.36	8,947.36
Administration & Promotion	5,669.34	7,267.00
Special Promotion	13.63	57.74
Incidentals (Supplies, postage, mimeographing)	228.83	182.26
Governor's Expense (Audit & Fidelity Bond)	81.17	57.54
Sustaining Funds 1940-41	6,500.00	
Sustaining Funds 1941-42 (\$40,839.13-cr. Accs. Pay.)	41,306.09	2,723.30
Sustaining Funds- Women's Committee	824.43	253.25
Surplus 1941-42	308.92	
	<u>\$71,388.77</u>	<u>\$16,897.45</u>

The foregoing shows the very considerable amount carried forward into Accounts Payable which must be analyzed by the Finance Committee. Payments to the School of Theology will cease until evidence is at hand that it is operating again somewhere in China.

Woman's Committee

The following comparative schedule lists the receipts and disbursements in this section:

<u>Income</u>	<u>1941-42</u>	<u>1940-41</u>
Endowment Income	\$ 3,017.98	\$3,037.42
Rohrman Income	54.00*	53.63
Special Gifts		62.88
Day of Prayer Offering	1,000.00*	1,621.09
Sustaining Funds	824.43	193.37
	<u>\$4,896.41</u>	<u>\$4,968.39</u>
 <u>Disbursements</u>		
General Budget (\$490.02 to Accs. Pay.)	\$3,350.00	\$3,300.00
Special Appropriation- Rohrman Income, and Day of Prayer Offering	1,054.00	1,056.00
Home Administration, Executive Office	466.96	553.00
Paid out Sustaining Fund 1939-40		3.00
	<u>\$4,870.96</u>	<u>\$4,906.00</u>
Surplus	25.45	62.39
	<u>\$4,896.41</u>	<u>\$4,968.39</u>

The use of \$824.43 from Sustaining Funds produced a surplus of \$25.45. Recommendation is made later regarding this balance.

\*These funds were closed out at a nominal amount as the receipts for the year had not been forthcoming when the books were closed.

#### Current Special

A few specially designated gifts are cleared through this account and one for \$102.00 was in process of transmission to the field when the books were closed. In addition there was a small balance of \$4.21 remaining from funds donated for a projector. Recommendations are made later regarding this.

#### Cash Situation

Cash on hand June 30, 1942 was carried as follows:

Endowment	\$ 1,013.05
Plant	8,467.01
Current General	42,107.94
Woman's Committee	313.07
Current Special	415.13
	<u>\$52,316.20</u>

This is on deposit with the Bankers Trust Company, Fifth Ave. Branch.

#### Recommendations

The following are passed on to the Board as recommendations from the Treasurer's office:

- (a) That attention of the Finance Committee be directed to the investment of both Endowment and Plant cash on hand.
- (b) That the Finance Committee study the amounts carried into Accounts Payable and make such distribution as seems fitting and desirable.
- (c) That the surplus of \$25.45 in the Woman's Committee be credited to the surplus in that Section. (For Attention of the Woman's Committee)
- (d) That \$4.21 projector fund balance in Suspense be credited to the Woman's Committee surplus.

Respectfully submitted,

Seth M. Milliken, Treasurer

C. A. Evans, Assistant Treasurer

SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE JUNE 30, 1942

ENDOWMENT

	<u>Debit</u>	<u>Credit</u>
11a Consolidated Endowment Investments.....	173,883.87	
111a Charles M. Hall Endowment Fund.....		150,000.00
111c Randolph Tucker Shields Medical Endowment.....		14,161.82
111d Endowment Income Stabilization Fund.....		7,583.09
111e Endowment Funds - School of Theology.....		440.00
19 Cash Awaiting Investment.....	1,013.05	
119 Profit on Sale of Securities.....		2,712.01
	<hr/>	
	174,896.92	174,896.92
	<hr/>	

PLANT

20 Completed Buildings:		
(a) General Educational.....	454,106.85	
(b) School of Medicine.....	43,562.16	
(c) School of Theology.....	38,564.91	
(d) Hospital.....	77,624.30	
(e) Tsinan Institute.....	41,804.18	
(f) Heat, Light, Water & Sewage.....	46,512.22	
(g) Miscellaneous.....	29,884.28	
	732,058.90	
120 Funds for Completed Buildings.....		732,058.90
22 Land.....	101,580.58	
22a Land Improvements.....	6,777.31	
122 Land Funds.....		108,357.89
24 Equipment:		
(a) School of Medicine.....	20,641.91	
(b) University Hospital.....	20,869.09	
(c) Chemistry & Physics.....	12,156.63	
(d) Library.....	25,000.00	
(e) Institute.....	24,752.47	
	103,420.10	
124 Equipment.....		103,420.10
26 Building Operations:		
(a) New Hospital.....	36,486.15	
26b Investments - Class '93 Princeton Equipment.....	4,975.00	
√ 126 Building Funds:		
(a) Women's Committee for New Hospital.....		41,885.97
(b) Class '93 Princeton Equipment Funds.....		8,042.19
29 Plant Cash.....	8,467.01	
	<hr/>	
	993,765.05	993,765.05
	<hr/>	



SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE JUNE 30, 1942

	<u>Debit</u>	<u>Credit</u>
<u>CURRENT GENERAL</u>		
31 Board of Directors Current Expense.....	6,709.00	
36.1 Home Administration - Executive Office.....	6,136.30	
36.2 " " - Incidentals.....	228.83	
36.3 " " - Governors.....	81.17	
36.4 Promotional Expense.....	13.63	
39 Current General Cash.....	34,974.33	
39.1 Accounts Payable.....		42,659.45
131.1 Receipts - American Bd. of Comm. for Foreign Missions.		800.00
131.1 Disbursed - Receipts - American Bd. of Comm. for For. Missions.....	800.00	
135.6 Harvard-Yenching Restricted Account.....		8,947.36
135.6 Disbursed - Harvard-Yenching Restricted Account.....	8,947.36	
137.1 Endowment Income - Unrestricted.....		6,035.32
139.1 Accounts Receivable.....	551.51	
	<hr/> 58,442.13	<hr/> 58,442.13
<u>WOMEN'S COMMITTEE</u>		
41 Women's Committee Current Expense.....	4,404.00	
49 Current Cash - Women's Committee (Overdraft).....		44.40
140.3 Surplus.....		287.62
146.2 Special Gifts - Current Budget.....		1,054.00
147.1 Endowment Income - Unrestricted.....		3,017.98
	<hr/> 4,404.00	<hr/> 4,404.00
<u>CURRENT SPECIAL</u>		
79 Special Cash.....	7,906.21	
172 Suspense.....		106.21
172.1 " - School of Theology.....		22.00
172.1 Disbursed - Suspense - School of Theology.....	22.00	
175.5 Sustaining Fund.....		48,639.13
175.5 Disbursed - Sustaining Fund.....	40,839.13	
	<hr/> 48,767.34	<hr/> 48,767.34

SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE AFTER CLOSING JUNE 30, 1942

<u>CURRENT GENERAL</u>		<u>Debit</u>	<u>Credit</u>
39	Current General Cash.....	42,107.94	
39.1	Accounts Payable.....		42,659.45
139.1	Accounts Receivable.....	551.51	
		<hr/>	<hr/>
		42,659.45	42,659.45
		<hr/>	<hr/>
 <u>WOMEN'S COMMITTEE</u>			
49	Current Cash Women's Committee.....	313.07	
140.3	Surplus.....		313.07
		<hr/>	<hr/>
		313.07	313.07
		<hr/>	<hr/>
 <u>CURRENT SPECIAL</u>			
79	Special Cash.....	415.13	
170	Surplus.....		308.92
172	Suspense.....		106.21
		<hr/>	<hr/>
		415.13	415.13
		<hr/>	<hr/>

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

BUDGET ANALYSIS 1941/42

AS OF JUNE 30, 1942

DISBURSEMENTS

RECEIPTS

A. General Funds

<u>Acct. No.</u>	<u>Appropriation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>Budget Estimate</u>	<u>Rec'd. to June 30</u>
31	General University Budget	6,709.00	137.1	6,700.00	6,035.32
36	Home Administration-Executive Office	7,267.00	175.5	7,800.00	7,800.00
36	" " -Incidentals & Promotional	524.00	146.1		
41	Women's Committee Budget	4,404.00	146.2	1,000.00	1,000.00
			146.2	54.00	54.00
			147.1	3,350.00	3,017.98
		<u>18,904.00</u>		<u>18,904.00</u>	<u>17,907.30</u>
		<u>17,572.93</u>			

B. Special Funds

131.1	American Board-School of Theology	800.00	131.1	800.00	800.00
135.6	Harvard-Yenching Institute	8,947.36	135.6	8,947.36	8,947.36
175.5	Sustaining Fund	40,839.13	175.5	40,839.13	40,839.13
		<u>50,586.49</u>		<u>50,586.49</u>	<u>50,586.49</u>

CONSOLIDATED BALANCE SHEETSHANTUNG CHRISTIAN UNIVERSITYJUNE 30, 1942

<u>ASSETS</u>			<u>LIABILITIES</u>		
<u>Endowment</u>			<u>Endowment</u>		
Consolidated Investments	173,883.87		Endowment Fund	172,184.91	
Cash	<u>1,013.05</u>	\$174,896.92	Profit on Sale of Securities	<u>2,712.01</u>	\$174,896.92
<u>Plant</u>			<u>Plant</u>		
Completed Buildings	732,058.90		Funds for Complete Buildings	732,058.90	
Land and Improvements	108,357.89		Funds for Land	108,357.89	
Equipment	103,420.10		Funds for Equipment	103,420.10	
Building Operation	36,486.15		Woman's Comm. for Hospital	41,885.97	
Investments Class '93			Class '93 Princetbn Fund	8,042.19	
Princeton	4,975.00				
Cash	<u>8,467.01</u>	\$993,765.05			\$993,765.05
<u>Current</u>			<u>Current</u>		
Accounts Receivable	551.51		Accounts Payable	42,659.45	
Cash	<u>42,836.14</u>		Surplus, General	308.92	
			" , Woman's Committee	313.07	
		\$43,387.65	Suspense	<u>106.21</u>	\$43,387.65
		\$ 1,212,049.62			\$ 1,212,049.62

SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1942

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/42 Market Price</u>	<u>6/30/42 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
<u>ENDOWMENT</u>							
<u>Preferred Stock</u>							
650 sh.	Aluminum Co. 6%.....	100	65,000.00	101	65,650.00	3,900.00	3,900.00
18	Cincinnati Gas & Elec. 5%.....	97½	1,755.00	76½	1,377.00	90.00	45.00
100	Commonwealth & Southern 3%.....	63	6,317.50	24-5/8	2,462.50	300.00	300.00
270	General Motors \$5.....	92-5/8	25,025.00	126	34,020.00	1,350.00	1,350.00
130	Niagara Hudson 5%.....	90	11,775.05	58	7,540.00	650.00	650.00
150	Ohio Edison \$6.....	99	14,830.00	87½	13,125.00	900.00	900.00
150	Texas Power & Light 6%.....	95	14,255.00	81½	12,225.00	900.00	900.00
100	U. S. Steel 7%.....	121	12,102.11	108	10,800.00	700.00	700.00
200	West Penn Electric 6%.....	87	17,419.21	52	10,400.00	1,200.00	1,200.00
			<u>166,723.87</u>		<u>157,599.50</u>	<u>9,990.00</u>	<u>9,945.00</u>
<u>Common Stock</u>							
100	Consolidated Edison New York.....	24-3/8	2,450.00	13-1/8	1,312.50	200.00	160.00
110	James McMullan.....	104	440.00			25.00	22.00
100	Pacific Gas & Electric.....	25	2,515.00	18-3/4	1,875.00	200.00	200.00
			<u>5,405.00</u>		<u>3,187.50</u>	<u>425.00</u>	<u>382.00</u>
	<u>TOTAL ENDOWMENT.....</u>		<u>173,883.87</u>		<u>160,787.00</u>	<u>10,415.00</u>	<u>10,327.00</u>
<u>PLANT</u>							
\$5,000	St. Louis, Iron Mountain 4/33.....	99-1/2	4,975.00	70	3,500.00		

MINUTES OF MEETING  
COMMITTEE ON PROMOTION  
NORTH AMERICAN SECTION - BOARD OF GOVERNORS  
SHANTUNG CHRISTIAN UNIVERSITY

10:00 A.M., Friday, November 20, 1942  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members

\*Dr. George T. Scott, Chairman  
Mrs. Frank C. Hughson  
Dr. E. H. Hume  
Miss Sallie Lou MacKinnon  
\*Dr. Seth M. Milliken

Members of Staff

\*Mr. C. A. Evans  
\*Mrs. W. Plumer Mills  
\*Mr. Oliver J. Caldwell  
\*Mr. Charles H. Corbett

Those whose names are starred were present.

The Committee met in room 900 at 150 Fifth Avenue, at 10:00 A.M., and was opened with prayer by the Chairman, Dr. George T. Scott.

Mr. Caldwell read a report on promotional plans submitted by the staff, a copy of which is attached hereto. This led to a general discussion, with the following actions being taken:

NASP-662 VOTED to finish the Shantung University booklet as soon as possible, keeping its purpose primarily informational.

NASP-663 VOTED to keep the figure of the proposed Anniversary Fund at \$25,000 as already agreed upon, and to ask the Associated Boards to sponsor the Fund.

NASP-664 VOTED to approach the Arthur Curtis James Foundation in the interest of Shantung University, reminding the Director of the Foundation that Mr. James manifested his interest in this institution by contributing one of the faculty residences.

NASP-665 VOTED to explore the possibility of making the rural sanitation program of Shantung University a special project suitable for presentation to United China Relief through the Associated Boards.

NASP-666 VOTED to refer to the Board of Governors the suggestion that special efforts should be made to enable present and prospective members of the Shantung University staff to pursue advanced studies.

NASP-667 VOTED to make a careful study of the other needs of Shantung University to see what special projects may be undertaken to meet those needs.

The meeting adjourned.

CHARLES H. CORBETT  
Assistant Secretary

SHANTUNG CHRISTIAN UNIVERSITY

STAFF REPORT TO THE COMMITTEE ON PROMOTION

I. Since the last Annual Meeting there has been considerable exploration of the possibility of carrying on an intensive program of promotion for Shantung Christian University. The following is an analysis of the situation to date.

A. It became immediately apparent that all plans must be made subject to the conditions imposed by the war, and by the relationship of the Christian Colleges to United China Relief. Whereas in the early days of the University it was possible for representatives of Shantung to approach their American friends direct, and to carry on without let or hindrance an independent campaign, the situation has greatly changed, especially during the past year.

There have been several conferences within the staff, with members of the Committee on Promotion, and with representatives of United China Relief. The following document must be accepted as a statement of principles:

The Associated Boards for Christian Colleges in China, as an agency participating in United China Relief, shares in the funds of that organization, but solely for relief and emergency needs. For their normal and long-term programs the Trustees are responsible for securing funds as heretofore.

The Colleges have received very generous help from United China Relief toward the unusual and extraordinary expenses caused by the present war in China. They most heartily support the appeal of United China Relief and urge their friends to do likewise.

Gifts for the relief and emergency needs of the Colleges may be contributed through United China Relief or sent direct to the Associated Boards designated "for emergency needs". Such gifts will be promptly reported to United China Relief and included in its totals.

Gifts intended for the normal and long-term programs of the Colleges should be contributed as heretofore and sent directly to the Associated Boards, designated "to meet normal needs". In this case, by agreement with United China Relief, they will be excluded from the funds of that organization.

Gifts to United China Relief through Community Chests and War Chests when shared with the China Colleges are applicable only for relief and emergency needs. They do not apply to normal and long-term programs.

It has become apparent that in theory Shantung Christian University, as one of the institutions in the Associated Boards has the privilege of carrying on an independent promotional campaign. However, there are certain practical obstacles, such as the existence in most cities in the United States of War Chest Committees. The general situation is one of great possibilities requiring careful planning and execution.

II. Accomplishments of the staff, which have been limited, may be summarized as follows:

- A. An attempt by the staff to clarify the obscure existing situation, and to lay the foundations for a practical program.
- B. The revision of the mailing list.
- C. The accumulation of material for an anniversary booklet.
- D. Interviews with staff members and friends of the University designed to ascertain the most urgent needs of the University.

III. On the basis of the existing situation, clarified by considerable thought and a number of conferences, we wish to propose the following:

- A. A careful study should be made of the special needs of Shantung Christian University with the purpose of strengthening the University and of preparing it for an eventual return to Tsinan campus.
- B. The possibility of sponsorship or patronage of the Luce family of a twenty-fifth anniversary campaign should be determined.
- C. A reasonable goal for an anniversary fund should be set.
- D. The Shantung pamphlet should be completed at the earliest opportunity, and without waiting for a number of articles which have been solicited unsuccessfully.
- E. The existing list of friends of Shantung should be carefully culled, and a quiet but intensive personal campaign should be carried on involving personal interviews wherever possible, and supplemented by personal letters.
- F. Thought should be given to the possibility of presenting to the program committee of United China Relief, through the Associated Boards, all special projects to be administered by Shantung Christian University.
- G. As an example of the type of project which might be promoted, the staff submits the following memorandum from the Reverend Donald K. Faris:

"The most serious bottleneck hampering execution of effective rural programs in China is the lack of sufficient highly trained leadership.

"To meet this need the Rural Institute of Cheeloo University at Tsinan began training rural leaders. The courses given began with the emphasis on rural problems in a seminar. This gave direction to all further study. Master craftmanships trained the student to coordinate mind and body. A year's internship in an approved rural center provided practical experience. The training was of university grade.

"These graduates would play a different role in rural work than the technical experts, such as agriculturalists, with their highly specialized fields. They would have a general knowledge of the whole rural field with specialist training in either health, livelihood, education or home economics. These leaders would correlate the work of the technical experts and develop unified programs to change the total environment of the villages.

"Tsinan is uniquely situated to serve the great winter wheat kaoling area which has one-third of the farming population and the most devastating



famines of China. Temporarily our work is suspended in this area. But for the future of this tremendous need and opportunity we recommend that a Rural Life Research Department be established in connection with Cheeloo University at Chengtu.

"The purposes of this Department would be:

1. To conserve the former Tsinan Rural Institute staff as a unit. Most of these people are already in free China or on the way there.
2. To prepare for return to Tsinan by:
  - a. Developing government contacts and cooperation.
  - b. Closer cooperation with other educational and religious institutions with Cheeloo specializing in rural work.
  - c. Preparing plans and courses for the rural college.
  - d. Preparing staff for the same.
  - e. Collecting literature and managable equipment.
3. Cooperation in present research projects in Rural Reconstruction in free China.

"The following budget for the year 1943 is suggested;

Staff,.....	\$ 1,500.00
Running expenses.....	500.00
Emergency.....	1,000.00
Post graduate study for staff.....	2,000.00
Literature and equipment.....	<u>5,000.00</u>
Total	\$10,000.00"

- H. A major program of post graduate education should be instituted and maintained to train a new generation of leaders for Shantung Christian University.
  - I. It is suggested that in common with the promotional program of the Associated Boards the principle goal of promotional efforts for Shantung during the current fiscal year be educational rather than financial.
- IV. These are the conclusions of the staff which are herewith submitted for the discussion of the Committee:
- A. Under existing circumstances the Colleges in the Associated Boards should be as active as possible in the field of promotion in order to insure the stability of the Colleges both during and after the war.
  - B. It is necessary for the Colleges to adjust their programs to meet the realities of a war-time situation and of our relations with United China Relief.
  - C. The promotional activities of Shantung should be devoted primarily to building up the strongest possible reservoir of friendship in North America. This does not preclude a campaign of personal solicitation of important donors. However, the guiding principle of Shantung Christian University should be the development of an intelligent goodwill which will be the best guarantee of the stability of the University in the future.

Respectfully submitted,  
OLIVER J. CALDWELL

MINUTES OF MEETING  
COMMITTEE ON FINANCE  
SHANTUNG CHRISTIAN UNIVERSITY

2:00 P. M. Wednesday, April 28, 1943  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

\*Dr. Seth M. Milliken, Chairman  
Dr. A. E. Armstrong  
Dr. Wynn C. Fairfield  
\*Miss Helen Kittredge  
Dr. Lloyd S. Ruland

Those whose names are starred were present, also C. A. Evans.

As a quorum was not present, it was agreed that the actions be presented to the meeting of the Section for approval.

REVIEW OF SECURITIES

The Committee reviewed the list of securities carried in the Shantung portfolio and noted that the West Penn Electric 6% Preferred, the Niagara Hudson 5% Preferred and Texas Power & Light 6% Preferred required close watching.

It was agreed that the Treasurer and Assistant Treasurer consult sources of information and to confer later as to the result of these investigations.

REPORT ON CURRENT BUDGET

It was reported that insofar as can be known at the present time the current budget is ample for the needs of the field for 1942-43.

It was further stated that the field has been notified that the current budget funds are available, but out of the University appropriation of \$6,000, only \$1,257.22 has been drawn. None of the Women's Committee budget has been drawn. Special funds received from cooperative boards and foundations have not been drawn, and only \$19,500 of the Sustaining Funds.

As a considerable amount of cash is being carried on hand, it was

F-668 VOTED That the Treasurer's office be instructed to select three savings banks and deposit \$15,000 of current funds therein.

It was further

F-669 VOTED That the field be instructed that current balances carried forward at the close of any fiscal year should become a first credit on the budget of the ensuing year.

BUDGET FOR 1943-44

A summary of the 1943-44 budget as presented by the field is attached herewith, Appendix A, and was studied by the Committee. It was stated that the final recommendation from the field was for \$75,000 for relief purposes. It was evident,

however, that these figures were not final and that other negotiations must be conducted with the Associated Boards and the United China Relief. It was, therefore

F-670 VOTED To recommend to the North American Section the approval of negotiations with United China Relief and the Associated Boards and that such further conferences be authorized as are required to meet a final understanding as to Shantung needs for the coming year.

PARTICIPATION IN THE ASSOCIATED BOARDS BUDGET

It was stated that some serious study must be given to the source of funds to care for the cost of cooperation with the Associated Boards. After due deliberation, it was

F-671 VOTED To recommend to the North American Section and the Women's Committee that all funds aside from designated items be included in a common budget, and deductions be authorized for the Associated Boards costs and Governors incidental expenses as may be needed during the coming year; such deductions to have the final approval of the Finance Committee.

SECURITIES HELD BY THE WOMEN'S COMMITTEE

A list of the securities held by the Women's Committee and a statement of the cash situation was reviewed. It was felt that too much cash is carried on hand, and it was

F-672 VOTED To recommend to the Women's Committee that \$10,000 of current cash be invested in saving bank accounts to be selected by the Treasurer's office.

On motion adjourned.

C. A. EVANS,  
Secretary.

B/

SEANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

April 27, 1943

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>4/27/43 Market Price</u>	<u>4/27/43 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
	<u>ENDOWMENT</u>						
	<u>Preferred Stock</u>						
650 sh.	Aluminum Co. 6%.....	100	65,000.00	110-1/4	71,662.50	3,900.00	3,900.00
18	Cincinnati Gas & Elec. 5%.....	97-1/2	1,755.00	95	1,710.00	90.00	45.00
100	Commonwealth & Southern 3%.....	63	6,317.50	57-3/8	5,737.50	300.00	300.00
270	General Motors \$5.....	92-5/8	25,025.00	129	34,830.00	1,350.00	1,350.00
130	Niagara Hudson 5%.....	90	11,775.05	71	9,230.00	650.00	650.00
150	Ohio Edison \$6.....	99	14,830.00	96-7/8	14,531.25	900.00	900.00
150	Texas Power & Light 6%.....	95	14,255.00	97	14,550.00	900.00	900.00
100	U. S. Steel 7%.....	121	12,102.11	117-7/8	11,787.50	700.00	700.00
200	West Penn Electric 6%.....	87	17,419.21	77	15,400.00	1,200.00	1,200.00
			<u>166,723.87</u>		<u>179,438.75</u>	<u>9,990.00</u>	<u>9,945.00</u>
	<u>Common Stock</u>						
100	Consolidated Edison New York.....	24-3/8	2,450.00	19-5/8	1,962.50	200.00	160.00
110	James McMullan.....	104	440.00	-	-	25.00	22.00
100	Pacific Gas & Electric.....	25	2,515.00	28-7/8	2,887.50	200.00	200.00
			<u>5,405.00</u>		<u>4,850.00</u>	<u>425.00</u>	<u>382.00</u>
	<u>TOTAL ENDOWMENT.....</u>		<u>173,883.87</u>		<u>184,288.75</u>	<u>10,415.00</u>	<u>10,327.00</u>
	<u>PLANT</u>						
\$5,000	St. Louis, Iron Mountain 4/33.....	99-1/2	4,975.00	87-1/2	4,375.00		

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MEMORANDUM ON CHEELOO UNIVERSITY

TIME: January 26 and February 7, 1943  
PLACE: Chengtu  
PRESENT: Dr. Edgar Tang, Dr. W. P. Fenn

There was full and frank discussion of the financial situation for 1943-44. At Dr. Fenn's request, certain possible sources of income were added to the anticipated income for 1943-44. These were as follows:

British Trustees	NC\$ 40,000.00
Ministry of Education	100,000.00
Missionary Personnel	20,000.00
British Relief	160,000.00
Contingent from 1942-43	150,000.00
China Foundation and Rockefeller	30,000.00
	<u>NC\$500,000.00</u>

It was suggested that more funds might be forthcoming from Harvard-Yenching, and Dr. Fenn agreed to investigate the possibility. All the figures given above are guesses, but their inclusion in the budget seems to give a fairer picture.

Dr. Fenn urged that every effort be made to secure more mission personnel from among those who had been repatriated from Tsinan. Dr. Tang reported that he was preparing a list including Drs. Scott and Shields, Dr. Lair and Miss Russell.

Dr. Tang reported on expenditures, pointing out the need for additional staff in certain departments if standards are to be maintained. In political science, for example, the departure of Dr. Liu Shuming and Dr. Tang's acting as president will make necessary the securing of one professor. The emphasis on logic and philosophy in the general requirements requires strengthening in those lines. The English Department is badly undermanned, but Dr. Tang hopes that additional mission personnel can meet this need.

In the College of Science, Dr. Fenn questioned the wisdom of starting any work in pharmacy that parallels the work in West China. Dr. Tang said that the factory was to be on trial for one year and might be discontinued if it could not become self-supporting. Dr. Fenn urged that it not even be started at a difficult time like the present.

Dr. Fenn pointed out that the estimate for Publicity and Printing seemed rather high. In the discussion it appeared that the three items involved were the "Bulletin," "Regulations," and general mimeographing, for each of which NC\$10,000 should be adequate. Dr. Tang agreed that the figures for 1942-43 were too high and that 1943-44 should show no increase.

In view of the fact that Dr. Tang has not had an opportunity to work out all the details of the budget, it was difficult to go further. On the surface it is hard to see how much saving can be effected without curtailment of activities. Dr. Fenn urged upon Dr. Tang the seriousness of the situation and the need for trimming the budget to approximate the likely income. Counting on NC\$500,000.00 additional income and say NC\$20,000.00 cut indicated above, the amount needed to balance is about US\$83,000.00. Dr. Fenn cannot recommend nearly that amount to UCR. Dr. Tang agreed to see what could be done.

Dr. Fenn raised the question of further cooperation while recognizing that much was being done in medicine. Dr. Tang said that cooperation in science was being limited by physical limits, but admitted that there was room for improvement, particularly in arts. He pointed out that there was an opposite tendency at present, and that more external pressure was needed. Dr. Fenn asked how this might be applied. Dr. Tang said he was not prepared to answer at the moment.

Dr. Fenn pointed out that the Research Institute was using up a great deal more than its income, NC\$345,000 estimated for 1943-44 compared with Harvard-Yenching funds amounting to NC\$175,775. Dr. Tang outlined the work of the Institute, admitting that there had been too much emphasis on research but explaining that that was the result of their not having been adequately informed at first. Cheeloo is now changing its program to conform with the Harvard-Yenching requirements: there have been slight cuts in research, some projects having been stopped, but the university is under obligations to complete most of the work. He said further that the Institute was rendering considerable aid to both the History and Chinese departments. Dr. Fenn urged that further steps be taken to make the first objective of the Institute the promotion of undergraduate work in the two departments. Dr. Tang reported that the plan for 1943-44 was to have the fellows teach half a year and do research half a year, this arrangement being necessitated by the location of the Institute. There was agreement between Dr. Tang and Dr. Fenn that, however the work be re-directed, the fact remained that Harvard-Yenching funds were no longer adequate to carry the work for which they were intended (which is true in all other institutions receiving such funds) and that the Trustees should be approached for further support during this emergency period.

Further discussion of Cheeloo's problems was set for April, after Dr. Fenn's return.

Respectfully submitted,

William P. Fenn

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MINUTES OF ANNUAL MEETING

NORTH AMERICAN SECTION \*\* BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

2:00 P.M. Tuesday, May 4, 1943  
Room 725, 156 Fifth Avenue, New York, N.Y.

List of Members:

Presby. U.S.A.	Helen Kittredge	Arthur J. Brown	Mrs. C. K. Roys
	*Dr. L. S. Ruland	*E. M. Dodd	Mrs. A. G. Parker
	J. L. Hooper		
United Ch. Canada	*J. H. Arnup	A. E. Armstrong	C. M. Wright
WMS, UCC	Mrs. W.R. Taylor		
Wom. Div. Meth. Ch.	*Mrs. J. K. Cecil	*Mrs. J. M. Avann	Mrs. P. C. Greenly
	*Mrs. Eric M. North	Sallie Lou MacKinnon	
American Board	Edward H. Hume	*Wynn C. Fairfield	
Presby. South	H. Kerr Taylor		
Coopted Members	Seth M. Milliken	Mrs. F. C. Hughson	Chih Meng
	*Mrs. E.L. Phillips	*George T. Scott	John H. Reisner
Corresponding Member	*J. G. Vaughan		

Those whose names are starred were present.

Dr. Isabelle McTavish was present as the appointed representative of the Woman's Missionary Society of the United Church of Canada to replace Mrs. Taylor who could not be present. Dr. Annie V. Scott was also present as a guest.

Staff members present were: Mrs. Mills, Mr. Corbett, Mr. Evans and Mr. Caldwell.

Dr. Dodd led in prayer.

APPROVAL OF MINUTES

It was

NAS-673 VOTED: To approve the Minutes of the meeting of the North American Section, September 30, 1942, and the Minutes of the Committee on Promotion, November 20, 1942.

REPORTS FROM CHINA

Status of the Presidency

Report was made that Dr. Shu-ming T. Liu has been given leave of absence from the University for a year, and that the seal of the University has been turned over to Dr. Edgar Tang, Acting President.

Need of Additional Dormitory Space

It was reported that a request had been received for additional dormitory space at an estimated cost of NC\$300,000, but lacking complete information on the situation action was postponed, in view of the question as to the desirability of building up a large student body and physical plant on the West China campus.

A letter from Acting-President Tang was read and it was

NAS-674 VOTED: To acknowledge with gratitude the receipt of the letter from Acting President Tang and to authorize the Secretary to write to Dr. Tang expressing our gratitude that he is carrying on and with appreciation of what he has already done.

Personnel in China

The request from Dr. P. C. Hou for the return of Dr. Shields, Dr. Smyly, Dr. Morgan, Dr. Scott and Dr. Lair was given consideration, and after discussion, it was

NAS-675 VOTED: To appoint a committee to review the whole question of strengthening the foreign personnel of Cheeloo in Chengtu, and to make recommendations to the Executive Committee.

It was thereupon

NAS-676 VOTED: That the Chairman, Vice-Chairman and Secretary be appointed members of the committee under Vote NAS-675.

Dr. Ruland, Chairman,  
Mrs. Phillips, Vice-Chairman  
Mr. C. A. Evans, Secretary

REPORT OF ACTIVITIES IN ENGLAND

Report was made concerning the participation of the United Committee for Christian Universities in Great Britain in the Aid for China Fund, which operated throughout Great Britain and up to February 1 had secured something like £300,000, of which £120,000 was turned over to Madame Chiang Kai-shek. Madame Chiang allocated £25,000 of that money to the Christian Colleges in China, of which Shantung Christian University received £2,000. This was a substantial help to them in meeting the current needs.

It was suggested that the Secretary write to the United Committee for Christian Universities expressing appreciation. It was pointed out that we should have in mind that the United Committee in Great Britain is working in the Aid to China Fund.

HARVARD-YENCHING INSTITUTE

The letter of March 10, 1943 from the Harvard-Yenching Institute was presented and read. Various aspects of the recommendations were discussed. It was recognized that Shantung Christian University had long been interested in closer cooperation of the Colleges and that it was deeply interested in the Post-War Planning Committee organized by the Associated Boards, recognizing its close connection with a similar committee organized by the Committee on East Asia of the Foreign Missions Conference. It was

NAS-677 VOTED: That in view of the long standing interest of the Board of Governors of Shantung Christian University in correlation of educational work in China, the North American Section expresses its gratitude to the Harvard-Yenching Institute for the timely letter of March 10, 1943 and hereby appoints the Chairman and Secretary to draft a suitable reply to the Institute setting forth the various aspects of the discussion growing out of the reading of this letter.



FINANCIAL MATTERS

As a quorum was not present at the meeting of the Committee on Finance, held on April 28, 1943, the actions taken at that meeting need to be presented to the North American Section for approval.

Review of Securities

The Committee reviewed the list of securities carried in the Shantung portfolio and noted that the West Penn Electric 6% Preferred, the Niagara Hudson 5% Preferred and Texas Power & Light 6% Preferred required close watching. (Appendix A)

It was agreed that the Treasurer and Assistant Treasurer consult sources of information and to confer later as to the result of these investigations.

Report on Current Budget

It was reported that insofar as can be known at the present time the current budget is ample for the needs of the field for 1942-43.

It was further stated that the field has been notified that the current budget funds are available, but out of the University appropriation of \$6,000, only \$1,257.22 has been drawn. None of the Women's Committee budget has been drawn. Special funds received from cooperative boards and foundations have not been drawn and only \$19,500 of the Sustaining Funds.

These undrawn balances are partially due to the fact that there are obligations in regard to the work at Tsinan for salaries past due to personnel that it has not been possible to cover from America. It was

NAS-678 VOTED: That we deem it advisable to correspond with Dr. Lair and Dr. Struthers and with the field at Chengtu, with the idea of setting up in New York a reserve of not exceeding \$5,000 American currency out of unused balance of 1941-42 budget for present unknown but anticipated obligations in Tsinan.

As a considerable amount of cash is being carried on hand, it was

NAS-679 VOTED: That the Treasurer's office be instructed to select three savings banks and deposit \$15,000 of current funds therein.

NAS-680 VOTED: That the field be instructed that current balances carried forward at the close of any fiscal year should become a first credit on the budget of the ensuing year.

Budget for 1943-44

A summary of the 1943-44 budget as presented by the field is attached herewith (Appendix B). It was stated that the latest recommendation from the field was for \$75,000 for relief purposes. It was evident, however, that these figures were not final and that other negotiations must be conducted with the Associated Boards and United China Relief. Certain reports had been received and were read by the Assistant Treasurer and after general discussion, it was

NAS-681 VOTED: That the North American Section approves past negotiations with United China Relief and the Associated Boards regarding the 1943-44 budget and that such further conferences be authorized as are required to meet a final understanding as to Shantung needs for the coming year.

Participation in the Associated Boards Budget

It was stated that some serious study must be given to the source of funds to care for the cost of cooperation with the Associated Boards. After deliberation, it was

NAS-682 VOTED: That the North American Section, with the approval of the Women's Committee, approves the recommendation of the Finance Committee that all funds aside from designated items be included in a common budget and deductions be authorized for the Associated Boards' costs and Governors' incidental expenses as may be needed during the coming year; such deductions to have the final approval of the Finance Committee.

A schedule of approximate income and expense is attached. (Appendix C)

School of Theology

It was reported that the American Board of Commissioners for Foreign Missions is interested in the School of Theology to the extent of an annual grant of \$800 derived from income from a special fund. The American Board has felt that as long as there is no work in theology they should not make the allocation. The situation as regards finances of the West China Union Theological College was reviewed, and after discussion, it was

NAS-683 VOTED: To recommend to the American Board of Commissioners for Foreign Missions that the fund formerly granted to the School of Religion of Shantung Christian University be set aside for scholarship help for men and women studying at the West China Union Theological College, preference being given to students from Shantung and others who studied in North China.

Auditors' Report

It was

NAS-684 VOTED: That a Committee of the Chairman, Dr. Lloyd S. Ruland, and the Vice-Chairman, Mrs. Ellis L. Phillips, be appointed to look over the report of the auditors and that their report be made a part of the Minutes of this meeting.

(The committee subsequently reported that the audit was in order and that same should be received and placed on file).

REPORT ON PROMOTION ACTIVITIES

A report of the Committee on Promotion was presented and is attached to these Minutes as Appendix D. It was

NAS-685 VOTED: To approve the report of the Committee on Promotion.

It was stated that the help of all the members of the Board and all the faculty members is needed to help build up the Shantung list, as our present list of friends and supporters of Shantung is very inadequate.

REPORT OF WOMAN'S COMMITTEE

Mrs. Phillips, Chairman of the Woman's Committee, reported that the following

actions had been voted on at a meeting of the group held just prior to the meeting of the North American Section.

To approve the minutes of the Annual Meeting of May 6, 1942

To approve the recommendation of the Shantung Finance Committee that \$10,000 of current cash be invested in savings bank accounts to be selected by the Treasurer's office.

To accept the report of the Committee on Promotion of the Woman's Committee with thanks.

To ask for a gift from the Woman's Committee of the Methodist Church for such medical supplies as may be needed, in view of the fact that Miss MacKinnon has advised that there is a fund available for such purpose.

That this Committee is very glad to bear its share of the expenses of the Associated Boards with the understanding that out of the money that is raised for sustaining funds or other additional funds, an apportionate amount should be taken out for building up the program of the woman's work.

The following officers were elected for the coming year:

Chairman	Mrs. Ellis L. Phillips
Treasurer	Miss Helen Kittredge
Assistant Treasurer	Mr. C. A. Evans
Secretary	Mrs. W. Plumer Mills
Chairman, Promotion Committee	Mrs. Frank C. Hughson

That the Chairman be asked to write to Mrs. Yue, Dean of Women of Shantung Christian University, as to the wishes of the women's group in China regarding allocation of funds.

At the conclusion of Mrs. Phillips' report, the Section

NAS-686 VOTED: To receive and place on file the report of the Woman's Committee, with appreciation for the loyal support of the Woman's Committee to the work of Shantung Christian University.

#### REPORT OF NOMINATING COMMITTEE

The Committee recommended the re-election of the present officers and committees with the substitution of Mr. Charles H. Corbett's name as Assistant Treasurer and Assistant Secretary for Mr. J. I. Parker, who resigned. The following is the list of officers and committees.

#### Officers

Chairman -	Dr. Lloyd S. Ruland
Vice-Chairman -	Mrs. Ellis L. Phillips
	Dr. A. E. Armstrong
Treasurer -	Dr. Seth M. Milliken
Assistant Treasurer	Mr. C. A. Evans
	Mr. Charles H. Corbett
Secretary	Mr. C. A. Evans
Assistant Secretary	Mr. Charles H. Corbett

Executive Committee - Dr. Lloyd S. Ruland, Chairman  
Dr. A. E. Armstrong  
Dr. Wynn C. Fairfield  
Mrs. Frank C. Hughson  
Dr. Seth M. Milliken  
Mrs. Ellis L. Phillips  
Mr. John H. Reisner  
Mrs. Charles K. Roys  
Dr. George T. Scott

Finance Committee - Dr. Seth M. Milliken, Chairman  
Miss Helen Kittredge  
Dr. Lloyd S. Ruland  
Dr. Wynn C. Fairfield  
Dr. A. E. Armstrong

Associated Boards Committees

Executive Committee - North American Section  
Dr. Lloyd S. Ruland  
Dr. Seth M. Milliken  
Dr. C. Melville Wright - alternate

- Woman's Committee

Mrs. J. M. Avann

Finance Committee - North American Section  
Dr. Seth M. Milliken  
Dr. Jesse H. Arnup  
Mr. John H. Reisner

- Woman's Committee

Miss Helen Kittredge

Promotion Committee - North American Section  
Dr. Seth M. Milliken

- Woman's Committee

Mrs. Frank C. Hughson

Christian Character, Staff and Curriculum - North American Section  
Dr. A. E. Armstrong  
Dr. H. Kerr Taylor  
Dr. Wynn C. Fairfield

There being no other nominations, it was

NAS-687 VOTED: That the Secretary be instructed to cast a unanimous ballot for the re-election of the officers, with the substitution of Mr. Charles H. Corbett's name as Assistant Treasurer and Assistant Secretary for Mr. J. I. Parker, who resigned.

- NAS-688 VOTED: That the Committees of the North American Section, including the Executive Committee, continue for another year.
- NAS-689 VOTED: That the representatives on the Associated Boards' Committees continue for another year, the position of alternate on the Executive Committee to be filled by the one who succeeds Dr. C. Melville Wright.
- NAS-690 VOTED: That the personnel of the Committee on Promotion of the North American Section remain the same, but that Dr. E. H. Hume be appointed Chairman.

ENSEMBLE MEETING - BOARD OF GOVERNORS

It was

- NAS-691 VOTED: That the matter of the ensemble meeting of the Board of Governors of Shantung Christian University be left to conference between Dr. A. E. Armstrong and Mr. C. A. Evans.

ADJOURNMENT

The meeting was closed with prayer by Dr. Ruland and adjourned at 5:05 P.M.

C. A. EVANS

Secretary

SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

April 27, 1943

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>4/27/43 Market Price</u>	<u>4/27/43 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
	<u>ENDOWMENT</u>						
	<u>Preferred Stock</u>						
650 sh.	Aluminum Co. 6%.....	100	65,000.00	110-1/4	71,662.50	3,900.00	3,900.00
18	Cincinnati Gas & Elec. 5%.....	97-1/2	1,755.00	95	1,710.00	90.00	45.00
100	Commonwealth & Southern 3%.....	63	6,317.50	57-3/8	5,737.50	300.00	300.00
270	General Motors \$5.....	92-5/8	25,025.00	129	34,830.00	1,350.00	1,350.00
130	Niagara Hudson 5%.....	90	11,775.05	71	9,230.00	650.00	650.00
150	Ohio Edison \$6.....	99	14,830.00	96-7/8	14,531.25	900.00	900.00
150	Texas Power & Light 6%.....	95	14,255.00	97	14,550.00	900.00	900.00
100	U. S. Steel 7%.....	121	12,102.11	117-7/8	11,787.50	700.00	700.00
200	West Penn Electric 6%.....	87	17,419.21	77	15,400.00	1,200.00	1,200.00
			<u>166,723.87</u>		<u>179,438.75</u>	<u>9,990.00</u>	<u>9,945.00</u>
	<u>Common Stock</u>						
100	Consolidated Edison New York.....	24-3/8	2,450.00	19-5/8	1,962.50	200.00	160.00
110	James McMullan.....	104	440.00	-	-	25.00	22.00
100	Pacific Gas & Electric.....	25	2,515.00	28-7/8	2,887.50	200.00	200.00
			<u>5,405.00</u>		<u>4,850.00</u>	<u>425.00</u>	<u>382.00</u>
	<u>TOTAL ENDOWMENT.....</u>		<u>173,883.87</u>		<u>184,288.75</u>	<u>10,415.00</u>	<u>10,327.00</u>
	<u>PLANT</u>						
\$5,000	St. Louis, Iron Mountain 4/33.....	99-1/2	4,975.00	87-1/2	4,375.00		

B/

CHEELOO UNIVERSITY

BUDGET FOR 1942-1943, REVISED NOVEMBER 1942 and BUDGET FOR 1943-1944

Summary

	<u>1942-43</u>	<u>1943-44</u>
<b>Receipts:</b>		
Students fees	105,980.00	105,980.00
Ministry of Education	160,000.00	160,000.00
Harvard-Yenching Inst.	175,775.00	175,775.00
Board of Gov. (USA)	358,798.25	358,798.25
Mission Bd. personnel	20,000.00	20,000.00
British Relief grant	160,000.00	
Sustaining Fds 1941-2	475,362.75	
"    "    1942-3	888,750.00	
Amount required to balance budget	2,344,666.00	820,553.25 2,168,673.75
	C\$2,344,666.00	C\$2,989,227.00
<b>Expenditures:</b>		
Administration	312,374.00	393,571.00
Operation and Main.	95,500.00	75,750.00
<b>Instruction:</b>		
College of Arts	293,740.00	440,610.00
College of Science	373,396.00	560,094.00
College of Medicine	275,264.00	442,896.00
Research Institute	230,000.00	345,000.00
<b>Non-instructional:</b>		
Dormitories for men	91,000.00	136,500.00
"    "    women	139,880.00	209,820.00
Students Activities	79,324.00	118,986.00
Teachers Dormitories	19,000.00	28,500.00
Share United Hosp.	50,000.00	75,000.00
Adjustment West China	75,000.00	112,500.00
Staff service	135,000.00	50,000.00
Contingent	155,188.00	
	C\$2,344,666.00	C\$2,989,227.00

NOTE: In estimating the income for 1943-44 only assured income has been included at this date. Excepting in cases known to be needed only during this particular year, the expenditures for 1943-44 are made by increasing 1942-43 figures by 50% - to allow for the probable increase during the year.

SHANTUNG CHRISTIAN UNIVERSITYAPPROXIMATE BUDGET 1943-44RECEIPTS

Endowment Income	\$ 8,215.00
Day of Prayer Offering	2,000.00
Rohrman Fund	54.00
American Board - School of Theology	800.00
Presbyterian Board	1,447.54
Methodist Board - Woman's Division	2,700.00
Harvard-Yenching Institute	8,947.36
Sustaining Fund	<u>75,000.00</u>
Total Receipts	\$99,163.90

DISBURSEMENTS

Field Appropriation	\$ 6,368.59
School of Theology	800.00
Chinese Cultural Studies	8,947.36
Home Administration - Executive Office	7,547.95
" " - Incidentals & Promotion	500.00
Sustaining Fund	<u>75,000.00</u>
Total Disbursements	\$99,163.90



REPORT ON PROMOTIONSHANTUNG CHRISTIAN UNIVERSITY

A year ago the Board of Founders (North American Section) voted to embark on a more extensive program of promotion on behalf of the University. The staff was specifically instructed to prepare adequate publicity material, and to launch a campaign for a Twenty-Fifth Anniversary Campaign.

A booklet was prepared, and has received wide distribution, having in general been well received. In addition, various mimeographed reports were distributed to friends of the University. Efforts were made to build up an adequate mailing list, in which enterprise invaluable assistance was received from Dr. George T. Scott, and from the Presbyterian Board.

The Anniversary Campaign was started, and appeals were sent out to nearly twelve hundred names. To date, the response has been limited.

The reason for this is that since 1938 upon U. S. Treasury ruling, it has not been legal for donations to Shantung to be deducted for income tax purposes. Recent conferences with Treasury officials point to the possible solution of this problem.

Everything depends upon the solution of this problem. In the event that the path is cleared it is proposed that immediate steps be taken to further publicize the original program by:

- a) Securing 100% backing of the Section.
- b) Personal approaches to intimate friends of Shantung.
- c) A renewed general appeal to the entire constituency.

It is obvious under prevailing conditions with our cooperation with the United China Relief, and of the National War Relief Committee that a spectacular drive cannot be instituted. No step, however, will be left unturned to present the opportunity to help, to those who would be likely to give to the cause.

MINUTES OF ANNUAL MEETING

WOMAN'S COMMITTEE

SHANTUNG CHRISTIAN UNIVERSITY

12:30 P.M., Tuesday, May 4, 1943

Parkside Hotel, 18 Gramercy Park South, New York, N. Y.

List of Members:

1943

\*Mrs. J. M. Avann  
Mrs. Farris C. Greenly  
Mrs. Frank Hughson  
\*Mrs. Ellis L. Phillips  
Mrs. Charles K. Roys

1945

\*Mrs. J. K. Cecil  
Miss Helen Kittredge  
\*Mrs. Eric M. North  
Mrs. Albert G. Parker  
Mrs. W. R. Taylor

\*Miss Sallie Lou MacKinnon, general alternate to represent the Methodist women.

Dr. Isabelle McTavish was present as the appointed representative of the Woman's Missionary Society of the United Church of Canada for Mrs. W. R. Taylor, who was not able to attend.

Dr. Annie V. Scott was also present as an invited guest.

Those whose names are starred were present, as were Mr. Evans and Mrs. Mills.

The Chairman, Mrs. Ellis L. Phillips, called on Mrs. Avann to lead in prayer.

MINUTES

VOTED: To approve the Minutes of the Annual Meeting of May 6, 1942.

FINANCES

In the absence of Miss Kittredge, the report on finances was presented by Mr. Evans. A copy of the Minutes of the Committee on Finance held April 28, 1943 was studied. A list of the securities held by the Woman's Committee (Appendix A) and a statement of the cash situation (Appendix B) were reviewed. After discussion, it was

VOTED: To approve the recommendation of the Finance Committee of the North American Section of the Shantung Christian University, that \$10,000 of current cash be invested in savings bank accounts to be selected by the Treasurer's office.

PROMOTION

In the absence of the Chairman, Mrs. Hughson, the annual report of the Committee on Promotion (Appendix C) submitted by Mrs. Hughson, was read by Mrs. Avann. It was

VOTED: To accept the report of the Committee on Promotion with thanks.

MEDICAL SUPPLIES

The great need for medical supplies was discussed at some length, and it was

VOTED: To ask for a gift from the Woman's Committee of the Methodist Church for such medical supplies as may be needed, in view of the fact that

Woman's Committee,  
Shantung

Miss MacKinnon has advised that there is a fund available for such purpose.

It was suggested that Dr. Annie V. Scott be requested to send a list of the medical supplies needed to the Woman's Committee of the Methodist Board.

PARTICIPATION IN THE ASSOCIATED BOARDS' BUDGET

Mr. Evans stated that some serious study must be given to the source of funds to care for the cost of cooperation with the Associated Boards, and called attention to Vote 671 of the Committee on Finance recommending to the North American Section and the Woman's Committee that all funds aside from designated items be included in the common budget, and deductions be authorized for the Associated Boards' costs and Governors' incidental expenses as may be needed during the coming year, such deductions to have the final approval of the Finance Committee. After discussion, it was

VOTED: That this Committee is very glad to bear its share of the expenses of the Associated Boards with the understanding that out of the money that is raised for sustaining funds or other additional funds, an apportionate amount should be taken for building up the program of the women's work.

ELECTION OF OFFICERS FOR 1943-44

The following officers were elected for the coming year:

Chairman	Mrs. Ellis L. Phillips
Treasurer	Miss Helen Kittredge
Assistant Treasurer	Mr. C. A. Evans
Secretary	Mrs. W. Plumer Mills
Chairman, Promotion Committee	Mrs. Frank C. Hughson

OTHER BUSINESS

It was

VOTED: That the Chairman be asked to write to Mrs. Yui, Dean of Women, of Shantung Christian University to inquire the wishes of the women's group in China regarding allocation of funds.

ADJOURNMENT

There being no other business, the meeting adjourned at 2:00 P.M.

Mrs. W. Plumer Mills

Secretary

WOMEN'S COMMITTEE OF THE SCHOOL OF MEDICINE

(Appendix A)

SHANTUNG CHRISTIAN UNIVERSITYLIST OF SECURITIES, APRIL 30, 1943

<u>Date</u> <u>Pchsed.</u>	<u>Amount</u>	<u>Name</u>	<u>Rate</u>	<u>Matur- ity</u>	<u>Pchse Price</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Yearly Income</u>
3/7/33	2,500	Balt. & Ohio R.R.Co. Gen'l & Ref. Mortgage "F"	5	1996	100 5/6	46	1,150.00	2,507.81	25.00
3/23/28	10,000	Int'n'l Tel. & Tel. Corp'n. Dela.	4 1/2	1952	97 3/8	79 1/4	7,925.00	9,737.50	450.00
5/7/41	5,000	Ohio Power Co. 1st Mortgage	3	1971	103 3/8	105 1/2	5,275.00	5,181.25	150.00
5/7/41	5,000	Pacific Gas & Elec. 1st & Ref. Mortgage "J"	3	1970	102 1/8	104 3/8	5,218.75	5,118.75	150.00
3/23/28	10,000	St.Louis & San Francisco Ry.Co. Cons.Mortgage "A"	4 1/2	1978	97	35 1/2	3,550.00	9,675.00	398.40
6/13/34	5,000	Union Pacific R.R. 1st Mortgage R.R. & L/G	4	1947	106 1/2	108 1/8	5,406.25	5,333.75	200.00
3/13/34	20,000	U.S.A. Treasury Bonds	2 1/2	1953	102	106 16/32	21,300.00	20,400.00	500.00
6/15/34	3,000	" " "	3	1948	100 29/32	106 1/32	3,180.94	3,027.19	90.00
6/15/36	60,000	" " "	2 3/4	1954	102 21/32	108 28/32	65,325.00	61,593.75	1,650.00
	120,500						118,330.94	122,575.00	3,613.40

Appendix B.

THE WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG CHRISTIAN UNIVERSITY

FINANCIAL REPORT, APRIL 30, 1943

Cash Balance, June 1, 1942		\$ 6,763.88
Income on Securities to 4/30/43	\$3,613.40	
Less Custodian Fee - Bankers' Trust Co. (1/2 yr.)	<u>30.12</u>	
	3,583.28	
Income on James Banister Fund	<u>31.11</u>	
Income for year		<u>3,614.39</u>
Cash balance April 30, 1943		\$10,378.27
Anticipated Receipts to June 30, 1943	\$1,420.00	
Less - Custodian Fee for balance year	<u>30.12</u>	<u>1,389.88</u>
Anticipated cash balance June 30, 1943		\$11,768.15

ANNUAL REPORT  
of  
COMMITTEE ON PROMOTION

WOMAN'S COMMITTEE

SHANTUNG CHRISTIAN UNIVERSITY

The general promotion work has been headed by the staff and the joint promotion committee with conferences two or three times during the year.

Early in the autumn Mrs. Mills and the chairman had two conferences, and after consultation with Mr. Caldwell and Dr. Annie V. Scott about pictures, we planned an eight-page booklet for the Woman's Committee. However, the topic of the Twenty-fifth Anniversary, with the possibility of a more ambitious booklet and as a Memorial to Dr. Luce, came up and the booklets were printed and circulated early this year.

By an unfortunate concatenation of circumstances, the School of Nursing was omitted from the folder - the report on that department came to the Chairman via Ohio and California from Miss Geneva Miller in the same mail that brought the finished booklets.

However, Miss Miller's report is here, and copies have been made for the Committee. The Chairman believes wider circulation for this communication would be beneficial - and might be combined in a mimeographed letter to the women's constituency. This is the more urgent because it calls to our attention an important matter of planning which is very timely.

For several years Cheeloo has been the headquarters for training girls as nurses for a score of rural hospitals. Through the years these hospitals have grown and are opening their own Schools of Nursing, and with that, they are coming to Cheeloo for Directors of Nursing Education, and Supervisors of Hospitals.

This is an urgent need; if the mission and community hospitals of East China are to be adequately staffed. A collegiate department of Nursing Education for the training of educators, supervisors, and public health nurses is the most outstanding contribution Cheeloo can make to the Public Health improvement of East China.

The Medical School is increasingly cognizant of the great opportunities in the field of Public Health. Our rural projects, and Home Economics under Mary Catherine Russell have had health, agronomy, and nutrition as their objectives. We lack the educational link of trained nursing and home economics personnel to carry the training into the hospitals, schools, and health centers of an area with 50,000,000 population - geographically larger than the New England and Middle Atlantic states.

We must democratize our service by training more and better leaders.

## THE CHEELOO UNIVERSITY SCHOOL OF NURSING

In spite of the fact that political upheavals in Shantung have made it necessary for the School of Nursing to be closed and the students sent to their homes twice even previous to the present war, still the need for nurses in China, the desire upon the part of fine young Chinese women to so serve, and the vision and determination of nursing educators has made a quick reorganization of the school and a fine eager student body a possibility.

Even in the face of much interference and difficulties, the Cheeloo University School of Nursing has made its greatest advance since its reopening following the Japanese occupation in January 1938. Plans for better professional training and experience for the students have been constantly in the making and being realized thanks to the splendid vision and efforts of Miss Frances Wilson, R.N., and with the cooperation of the nursing, medical and other university personnel.

In 1939 a new four-year plan was inaugurated whereby the student spent one year on the Cheeloo University campus in cultural and pre-nursing subjects. During this year she had opportunity to visit the hospital, become acquainted with nursing personnel and students, and to have conferences with nursing educators. In fact, a monthly conference with the Director of Nursing Education for each student was found to be of much value to both. This helped her to determine whether nursing might really be her choice and also an opportunity for the Director to determine her fitness for this profession. The students entering the course in nursing with the advantage of this year of pre-nursing background proved more mature and better able to grasp the content of nursing in its broader aspects.

In 1940 Miss Wilson returned home on furlough and Miss Geneva Miller, R.N., and with a Masters degree in nursing education and administration from Western Reserve University in Cleveland joined the staff. The former position of Superintendent of Nurses was divided into two positions, one that of Director of Nursing Service and the other Director of Nursing Education. As her assistant in the Department of Nursing Education, Miss Miller had Miss Li Pao Chen, a well-trained, professionally alert young woman with post-graduate training in nursing education and administration. Miss Li gave full time to nursing instruction and supervision of student practice wards. As graduate nurses of suitable training and ability were found two more Chinese young women were added to the Nursing Education Department, one in charge of the Diet Kitchen where each student must spend at least six weeks of her training in preparation of food for patients on special diet, and the other in classroom instruction and supervision of student practice on the wards.

During recent years letters were constantly being received from other hospitals and schools asking us to make provision for post-graduate instruction and experience for nurses in such subjects as midwifery, anaesthesia, dietotherapy, ward management and hospital housekeeping, supervision, nursing instruction, and of course public health nursing. Plans were being formulated to meet this need. One student had taken and completed work in anaesthesia and several were studying midwifery when our work was closed down in December 1941. At that time there were 65 students in the school of nursing.

What of the future? There is and will be great need in North China for a school of nursing such as we dream of developing. The future school must provide a basic training course that will eventually demand two years' college work as entrance requirement and give a superior type of training in order that our graduates may fit into places demanding unusual training, experience and abilities of leadership. In addition, as a large teaching institution, it is imperative that we meet these requests

coming from smaller hospitals and schools of nursing and rural and urban centers needing graduate nurses with further specialized training and who will thus be able to accept positions of responsibility and leadership.

We must plan in the New Cheeloo University School of Nursing for a Public Health Nursing center where graduate nurses may receive a one or two year course in public health nursing and practice and which will serve all of Tsinan and environs and send out public health nurses into all the needy areas of North China to assist doctors in setting up public health stations for meeting the health needs of the country.

We must give midwifery training to graduate nurses in order that this most needy field may have skilled women to replace those who in their ignorance cause such harm and loss of life.

We are faced with a great need, a tremendous challenge. We must not wait until the field is open before thinking and preparing for it.



MINUTES OF ANNUAL MEETING

BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

10:00 A. M. Tuesday, October 19, 1943  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

C h i n e s e   S e c t i o n

Acting President Edgar C. Tang, ex Officio      Bishop Y. Y. Tsu      Dr. Y. T. Tsur

B r i t i s h   S e c t i o n

1- Lord Addington	S.P.G.	1- Dr. A. W. Hooker	M. M. S.
3- Dr. Harold Balme	Coopted	5- Dr. Charlotte Houlton	S.P.G.
2- Miss M. E. Bowser	B.M.S.	1- Mr. H. G. Judd	Hon. Treas.
1- Rev. T. Cocker Brown	L.M.S.	6- Miss Hilda Porter	M.M.S.
4- Rev. E. W. Burt	B.M.S.	Rev. Harold B. Rattenbury	M.M.S.
1- Dr. C. C. Chesterman	B.M.S.	7- Miss D.C.B. Reade	S.P.G.
Rev. W. E. Cloutman	L.M.S.	Dr. H.W.S. Wright	S.P.G.
8- Mrs. G. A. Green	Coopted	2- Dr. H. R. Williamson	B.M.S.

(Note: Numbers refer to proxies. See below.)

N o r t h   A m e r i c a n   S e c t i o n

	<u>1943</u>	<u>1945</u>	<u>1947</u>
Am. Board	*W.C. Fairfield	*E.H. Hume	
Meth. Wom. Div.	Mrs. J.M. Avann	Mrs. J.K. Cecil	
	Mrs. P.C. Greenly	Mrs. E.M. North	
		Sallie Lou MacKinnon (alt)	
Presby. North		*Mrs. A.G. Parker	*E.M. Dodd
		*Dr. L.S. Ruland	J.L. Hooper
		*Helen Kittredge(alt)	Mrs. F.C. Hughson
			*Mrs. C.K. Roys
Presby. South	H. Kerr Taylor		
U.C.C.		*J. H. Arnup	*A.E. Armstrong
			L.S. Albright(alt)
U.C.C.WMS		Mrs. W. R. Taylor	
Coopted	Chih Meng	*Seth M. Milliken	
	Mrs. E.L. Phillips	*George T. Scott	
	J. H. Reisner		
Corres. Member	J. G. Vaughan		

PROXIES

- 1- Dr. A. L. Warnshuis (proxy for Noel B. Slater also)
- 2- \*Dr. Wynn C. Fairfield
- 3- \*Dr. E. H. Hume
- 4- Dr. J. G. Vaughan
- 5- \*Miss Helen Kittredge
- 6- Mrs. Eric M. North
- 7- \*Mrs. Charles Kirkland Roys
- 8- Mrs. P. C. Greenly

Those whose names are starred were present, as were also Dr. Julia Morgan of the Cheeloo Staff, Mr. Walter J. Noble, general secretary of the Methodist Missionary Society of Great Britain, and Dr. E. C. Lobenstine by invitation. The following members of the staff were also present. Mr. C. A. Evans, Mr. C. H. Corbett and Mrs. W. Plumer Mills.

Dr. Armstrong called the meeting to order and the session was opened with a devotional service by Dr. Ruland.

#### PROXIES

The Secretary reported that a notice of the meeting of the ensemble group had been mailed to Rev. Noel B. Slater, and a cablegram had been sent requesting a list of proxies. Apparently neither had been received, as Mr. Slater, who cabled just previous to the meeting in response to an inquiry from Mr. Evans, that the proxies were to be the same as last year.

This was accordingly done, as listed on page 1 of these minutes. However, due to the short notice, some of the proxies were not able to attend and it was felt that there should be an amendment to the By-Laws covering this condition.

Dr. Scott was asked to draft such an amendment of the Board of Governors same to be the basis for consultation with the British Section.

Notice was accordingly given by Dr. Scott of a proposed amendment to the By-Laws of the Board of Governors, Article IV, Section 1 (d) adding thereto a provision to assure a quorum at ensemble meetings, the substance of the amendment to approximate the following:-

In case one or more proxies are unable to attend a regularly called meeting and if a quorum is not present, the members at the meeting may by a two-thirds vote, appoint from among representative members present, such substitute proxies with full power as may be needed to constitute a quorum.

Consideration is expected by the Sections in accordance with Article IX of the By-Laws of the Shantung Board of Governors.

The Secretary thereupon read the list of proxies and it was

G-292 - VOTED to accept the proxies as read by the secretary and as listed on page 1 of these minutes.

#### INTRODUCTION OF GUESTS

The Chairman introduced Dr. Julia Morgan, a former member of the staff of Cheeloo, Mrs. Albert G. Parker, a new member of the Board, Mr. Noble and Dr. Lobenstine.

#### DR. H. R. WILLIAMSON

It was reported that Dr. Williamson will be in America for the meeting of the Foreign Missions Conference to be held in Chicago January 3 - 7, 1944 and it was

G-293 VOTED that the officers be requested to arrange if possible for an informal gathering and conference with Dr. Williamson when he is in this country to attend the meeting of the Foreign Missions Conference of North America.

APPROVAL OF MINUTES

Attention was called to the minutes of meetings which had been circulated since the last meeting of the Board of Governors, and it was

G-294 VOTED to approve the minutes of the Annual Meeting, Board of Governors, held September 30, 1942 as circulated:

To note the minutes of the following meetings as distributed by the Secretary of the North American Section.  
Annual Meeting, North American Section, Board of Governors, May 4, 1943  
Annual Meeting of the Woman's Committee of the North American Section, May 4, 1943.

APPOINTMENT OF NOMINATING COMMITTEE

The appointment of a nominating committee, being the next order of the day the Chairman named Dr. George T. Scott, Chairman, Mrs. Charles K. Roys, and Dr. Wynn C. Fairfield, proxy for Dr. Williamson. It was

G-295 VOTED to ratify the appointment of a nominating committee to consist of Dr. George T. Scott as chairman, Mrs. Charles K. Roys and Dr. Wynn C. Fairfield as proxy for Dr. Williamson.

REPORTS FROM CHENGTU

Project Report

The "Project Report" received on May 14, 1943 from Acting President Edgar Tang was reviewed, and it was noted that the following topics were discussed; the eightieth anniversary of the University is approaching, university curriculum, student activities, personnel, student registration and university finances. There was also a request for return of certain repatriated colleagues. This report is attached as Appendix A.

After discussing the possible return of various of the personnel listed, it was

G-296 VOTED that the ensemble meeting endorses the request of the field for the return of the people listed and expresses the hope that conditions will make it possible for them to return to the field.

It was suggested that a personnel committee might be appointed to review the situation and to appoint new personnel, if necessary, to the various departments. After due thought, it was

G-297 VOTED that the Chairman be asked to appoint a Personnel Committee.

The Chairman reported that in accordance with the foregoing action he had appointed the following members to the Personnel Committee:

Dr. Ruland - Chairman  
Dr. Williamson

Dr. Hume  
Mrs. North

Annual Report 1942-1943

The annual report of the President for 1942-1943 (Appendix B) was presented at the meeting and among other things discussed, the matter of housing for the staff at Chengtu was given consideration, but no formal action was taken.

The financial program as outlined for the coming year was studied with great interest, as were the plans for a cooperative program among the five institutions on the Chengtu campus, leading to a reduction in the Cheeloo personnel from 92 to 67. The lists of Faculty members and committees were noted as well as the tabulations of student enrollment. It was

G-298 VOTED that the Secretary be instructed to write a letter to Acting President Tang stating that this report was heard with great interest and appreciation, and wishing them all success in carrying out their program of cooperation with the other institutions on the campus.

Letter from Acting President Tang of May 19th, 1943

A letter was received from Acting President Tang under date of May 19, 1943 (Appendix C) addressed jointly to Mr. Evans and Mr. Slater, reporting on the meetings of the Council of Higher Education held in Chengtu and Chungking during May.

Record of Interview with the Ministers of Education

It was reported that President Y. P. Mei of West China Union University had sent a report of an interview with the Ministers of Education at the Ministry of Education on May 20, 1943, at which were present Presidents Francis Wei, B. E. Lee, T. L. Shen, Y. L. Lee, Lucy Wang, C. J. Lin, Y. P. Mei and Dean Carol Chen. The Secretary was instructed to circulate the record to the members of the Board of Governors (Appendix D).

Medical Education

A statement on cooperation in Medical Education in Chengtu, (Appendix E) was presented. This explained that the Cheeloo Medical School had withdrawn from the joint faculty, taking no part in the administrative work, though there is a complete pooling of students and class room work.

Dr. E. C. Lobenstine, Chairman of the China Medical Board, gave a detailed statement in regard to the new situation on medical education due to the coming of P.U.M.C. students to the Chengtu campus, and the cooperation of the China Medical Board, as outlined in "Memorandum on recent developments in the wartime program of the China Medical Board that are of special interest to West China Union Universities". This is attached to these minutes as Appendix F.

The matter was discussed at great length, and it was

G-299 VOTED that the Board of Governors very cordially welcome this new development and express their earnest concern that everything possible will be done on the part of the Cheeloo members of the faculty to make the project entirely satisfactory.

It was also

G-300 VOTED that the Chairman and Secretary be asked to send a letter to the field advising them of this action of the Board of Governors.

MR. WALTER J. NOBLE

The Chairman introduced Mr. Walter J. Noble, general secretary of the Methodist Missionary Society of Great Britain.

Mr. Noble expressed his appreciation for the invitation to attend the meeting and brought cordial greetings from Great Britain. He stated that the British Committee was hoping to do a great deal of cooperative thinking which would mean a much closer association than had been possible hitherto, especially between the mission forces in America and the mission forces of Great Britain. After the war is over we shall have a good deal more of that personal contact which is worth reams of letters and which he thought would help us all to solve our common problems.

FURLOUGHS FOR CHINESE PROFESSORS

The Secretary reported that the Executive Committee of the Associated Boards has suggested that the individual Boards of Governors plan to bring over each year for the next few years two or three outstanding members of their faculties for furlough and study. It was

G-301 VOTED that the Board of Governors approves the suggestion of the Executive Committee of the Associated Boards to bring to America or Great Britain each year for the next few years, two or three of the outstanding members of the faculty for a year's furlough and study.

FINANCIAL ITEMS

The Secretary reported that there is an account in the Bankers Trust Company, New York, which belongs to the field, but which has been frozen, and that all efforts have failed to secure its release. He suggested that if the Board of Governors would concur with the North American Section in authorizing the Treasurer of the North America Section to sign on the field account it might give strength in dealing with the Treasury Department.

It was therefore

G-302 VOTED to concur with the North American Section of the Board of Governors of Shantung Christian University, through its treasurer, to sign on the account of the Shantung Christian University field account held in the Bankers Trust Company, and that the proper officers be empowered to sign the necessary papers, making this change.

REPORT FROM NORTH AMERICAN SECTION

The Secretary reported on the meeting of the North American Section held on September 30, 1942, the meeting of the Promotional Committee held on November 30th; there was the meeting of the Special Finance Committee on April 29, 1943 and on May 4, 1943 the North American Section.

It was stated that the Associated Boards has included US \$70,000 in its budget for this coming year for Shantung Christian University as being its share of \$963,000 which is being raised as a sustaining fund for the twelve colleges.

The Secretary spoke of possible sources of income during the year and reported that the Associated Boards had appointed a committee of three to approach the constituent mission boards with regard to increasing their contributions to the various colleges.

It was

G-303 VOTED to receive the report of the North American Section with gratitude to the Treasurer for his work.

#### ELECTION OF OFFICERS

Dr. George T. Scott, Chairman of the Nominating Committee, presented the following list of nominees:

Chairman	Dr. A. E. Armstrong
Vice-Chairmen	The Rt. Rev. Y. Y. Tsu
	Dr. A. W. Hooker
	Dr. Lloyd S. Ruland
Recording Secretary	Mrs. Eric M. North
Treasurer	Dr. Seth M. Milliken
Associate Treasurers	Mr. H. G. Judd
	Miss Helen Kittredge
Administrative Secretaries	Rev. Noel B. Slater
	Mr. C. A. Evans

After hearing the report of the Nominating Committee, it was

G-304 VOTED that the recommendations of the Nominating Committee with regard to officers of the Board of Governors be accepted, and the Secretary be instructed to cast a unanimous ballot.

The Secretary reported that the ballot had been cast and the officers were declared duly elected.

#### OTHER BUSINESS

Regret was expressed that some of our Chinese members were not able to be present. While Bishop Tsu is in this country, he is at present on a lecture tour in the South. Dr. Chih Meng is recovering from an illness. It was

G-305 VOTED that this Board of Governors send greeting to its fellow member, Dr. Chih Meng. The Board is glad to know of Dr. Meng's recovery from his recent illness, and hopes that he will be able to resume attendance at Board meetings in the near future.

#### ADJOURNMENT

There being no other business, the meeting adjourned.

C. A. Evans

Secretary

PROJECT REPORT

I. NAME CHEELOO UNIVERSITY (formerly Shantung Christian University)

II. ORGANIZATION AND FUNCTIONS Founded in 1864, Cheeloo is approaching its 80th anniversary next year. The purpose of the University as defined in the University By-Laws, is "to cultivate the highest type of character, to provide professional training, and to develop culture," and for carrying out this purpose no centre in China is more suitable than Shantung, the birthplace of Confucius. Among the existing nine founders, three are American - the Presbyterian Mission, North, the Presbyterian Mission, South, and the Women's Foreign Missionary Society of the Methodist Episcopal Mission. Besides the Board of Governors (Bd. of Founders) with one section in U.S.A. and one in great Britain, there is a Field Board of Directors, composed of representatives from the Founders, representatives of the Alumni, and four coopted members. The present chairman of this Board is Dr. H. H. Kung, and the Acting President of the University is Dr. Edgar C. Tang. The Internal Organization of the University follows the provisions of the Ministry of Education. Under the President are the Dean of Studies, the Dean of Discipline, the Dean of Women, the Comptroller, the three Colleges - Arts, Science, and Medicine, each of which is further divided into departments - and two Research Institutes, the Sinological Research Institute and the Institute of Parasitology.

III. CURRICULUM AND OTHER ACTIVITIES The curriculum of the University is, in the main, similar to that of any undergraduate college in America, except that, owing to limited resources and personnel certain aspects of the curriculum have been given more concentrated attention. All classes in the College of Medicine are conducted jointly with those of West China Union University. The two teaching hospitals are also joint enterprises. For courses in the Colleges of Arts and Science arrangements are made with other institutions in the campus to avoid duplication and to open courses to each other's students. During this Spring semester, 1943, Cheeloo Colleges of Arts and Science offered altogether 87 courses. Of these, 13 courses were participated in by 68 students of the University of Nanking, 16 by 42 students of Ginling College, and 7 by 10 students of W.C.U.U. On the other hand, 11 Cheeloo students took 6 Ginling courses, 51 took 18 Univer. of Nanking courses, and 127 took 32 W.C.U.U. courses.

Cheeloo graduates and students manifest great interest in the Border Tribes and in War service. The Border Service Department of the Church of Christ in China is directed by and staffed with Cheeloo graduates. So also will be the Health Administration in Sikang, which has been initiated by a Cheeloo graduate. Of the 478 doctors graduated from Cheeloo, more than 300 are to be found in Red Cross hospitals, Military hospitals, Aviation infirmaries, Burma Road Health stations (before the closing of that road) and Border hospitals and health administration. In the Students' Service Corps which goes out for service among the aborigines in Sikang every summer vacation, Cheeloo students have had the largest quota for the past four years. Five Cheeloo students dropped their studies for a year in order to join the A.V.G. as interpreters. Since their return last February four more have asked permission to go to Calcutta to act as interpreters for American Army instructors of the Chinese Expeditionary Force in India. The Pathology Department, under the able leadership of Dr. Pao-chang Hou, is giving free service to dozens of mission and military hospitals in Szechuwan, Shensi and Shansi provinces.

IV. ECONOMY We fully realize that in order to make both ends meet, we on our side, should do our utmost to economize. To this end several measures have been adopted: first, no departmental expansion is allowed unless there is a special request and a special appropriation given for it. In this we have even gone to the length of stopping temporarily enrollment of students majoring in the English and Mathematics Departments. Secondly, we are limiting our enrollment to its present figure, about 400. Thirdly, we have adopted the policy that whenever there is a vacancy in the university staff, the first chance is given to wives and dependents of staff members. Closer cooperation with the friendly institutions on the campus is of course one of the best ways of economizing. As mentioned above, our Medical College has already led the way, and the Colleges of Arts and Science are on the same track. If opportunity presents itself, we are prepared to go further. We hope that with closer cooperation our staff can be further reduced and the other institutions will also reap reciprocal advantages.

V. FINANCE Even with all our efforts toward economy, the expenditure for 1942-43 amounts to CNC\$2,344,666.00. The per capita cost per student is CNC\$5860.00 (pre-war CNC\$83). By allowing very conservatively only 50% increase for the necessary expenditure in 1943-44, our treasurer estimates the expenditure for 1943-44 at CNC\$2,989,227. With the funds in sight from the Board of Governors, the Chinese Ministry of Education, Harvard-Yenching Institute, Students' fees and Mission Board personnel, totalling CNC\$820,553.25, the amount still required to balance the budget is CNC\$2,168,673.75.

VI. NEEDS The most urgent of our needs is housing for the families of our staff. Cheeloo is the only institution here in Chengtu that has not been able to help its staff to solve even partially the problem of lodging. Most of the staff are paying about two-thirds of their salary in rent. We need at least twenty small bungalows for the families of our key members. The war-time cost for such bungalows is estimated at US\$20,000 to \$30,000. Another urgent need is for personnel. We have only four staff members contributed by the Mission Boards, as compared with several dozen in Tsinan. We earnestly desire that some of our repatriated colleagues come and join us as soon as possible. In order of urgency we would mention Dr. H. P. Lair, Dr. R. T. Shields, Dr. Annie V. Scott, Dr. Julia Morgan and Miss M. K. Russell.

VII. PERSONNEL The staff of the University consists of 81 full-time and 11 part-time workers. They are distributed as follows:

Heads	<u>Administration</u>			<u>Teaching</u>						
	Senior Clerks F.T.	Senior Clerks P.T.	Jun. Clerks	Prof. F.T.	Prof. P.T.	Assoc.Prof.	Lecturer F.T.	Lecturer P.T.	Assis'ts F.T.	Assis'ts P.T.
4	9	1	5	27	1	11	11	9	14	

Omitting the part-time teachers, whose service is very limited, the proportion of staff in relation to students is 1 to 5. This would not have been possible if it were not for the fact that most of our key personnel are carrying a working load one-and-a-half to twice as heavy as the required teaching load.



VIII. STUDENTS The enrollment for 1942-43 was 400 (244 men, 156 women) in the fall semester, and 390 (245 men, 145 women) in the spring semester. The distribution on the basis of colleges in the spring 1943, is as follows:-

Arts	Science	Medicine	Post-graduate
170	56	161	3

Geographically speaking, a little less than two-thirds of our students are from the northern provinces, and 290 out of 390 are from the occupied areas. As a refugee institution from North China, it has been the policy of the University to give preference to refugee students, especially those coming from North China, and it is gratifying to be able to say that war-time Cheeloo has maintained its unique character throughout these six years in West China. Of the 390 students 175 are Christians - 45% of the total number.

IX. COST FOR 1942-43 -

Sustaining Funds	US\$69,069	or	CNC\$1,364,113.75
Other sources			980,553.25
			<hr/>
	Total		CNC\$2,344,666.00

Cordially submitted

/s/ Edgar C. Tang

Acting President

Received May 14, 1943

CHEELOO UNIVERSITY

Annual Report - 1942-43

I. Introduction

The academic year, 1942-43, covered in this report, has been a year of great disturbance both inside and outside the university. The controversy over my predecessor's actions, the lightning rise in prices, and the war, represent the dark side of this period. Yet, in spite of these factors the work of the University has been carried on faithfully without interruption. This would not have been possible had it not been for the wise guidance and generous support of our friends abroad and in China, and for the grand Christian tradition evolved in the University during the past three-quarters of a century. It is therefore only fitting for me to make this acknowledgement with heartfelt gratitude and deep appreciation.

II. Transfer of Administration

In an order dated December 23rd 1942 the Ministry of Education officially recognised the Board of Directors and the resolution it passed on September 14th in Chungking, granting President Liu leave of absence and one year's remuneration, and appointing me acting-President in his stead. After some time of negotiation with Mr. Liu the official seal was transferred to me on February 1st 1943, thus enabling me to assume full responsibility for the administration. As to the accounts, files, and property, they were partially transferred, on February 18th, and my responsibility for such matters started from the date of transfer. The remainder Mr. Liu promised to transfer as soon as the lists were ready and announced that he was responsible for them for the period previous to the date of transfer.

Mr. Liu insisted all along that he was still nominally the President and that I was only acting for him at his request. This is merely his personal point of view however. From the view-point of the Board of Directors I am appointed by the Board as Acting-President, and this has been recognized by the Ministry of Education and the Board of Directors.

The Board of Directors met in May, and though a quorum could not be present a resolution was framed recommending an immediate discharge of all outstanding financial obligations so far as Mr. Liu Shu-ming was concerned and informing him that his services in Cheeloo would not again be required. This resolution is still in Chungking for the signatures of all the members of the Board and awaiting the approval of the Ministry. In the meantime Mr. Liu himself has taken a trip to the north-west.

During these months of muddling through the Board of Directors has met four times and has given me its full support and sympathy. The Chairman, Dr. Kung, has taken full responsibility for obtaining recognition from the Ministry, and helping us to find a solution for our difficulties. Mention must also be made of the excellent spirit of the members of our staff, especially Dr. Struthers, who has shouldered most of the burden during these trying months. It is due to these efforts of the staff and the good spirit of the students that the work of the University has been carried on uninterruptedly ever since the trouble began a year ago.

### III. General Policy

In formulating the policy of the University, the following factors naturally come into consideration: 1. The wishes of the Founders as clearly stated in the By-laws of the University; 2. The historic background which has shaped the University and made it what it is; 3. The present limitation of financial resources and equipment; 4. The prospects for the University after the war. With these in view it seems best for our administration to be guided by the following policies:-

a. To develop the Christian character of the faculty and students. This is especially important in time of war, and war has always had its demoralising consequences.

b. To maintain a high standard and to avoid expansion.

c. To make every effort to economize short of sacrificing our standard of efficiency. This means more emphasis on the quality rather than the size of our staff and student body, and further improvement in our internal organization.

d. To cooperate as far as possible with friendly Christian universities in Chengtu and to avoid duplicating their work.

e. To maintain a highly qualified nucleus of staff members and try to give them a decent living.

It is with the above cardinal principles in mind that the work of the current year is reviewed and that of the following years planned in this report.

### IV. Present Organization

With regard to the administration we are guided by the ideas of democracy and efficiency. The general organization at present follows the same frame-work as in the past. The most important offices and their personnel will be found in Appendix 3. Some new committees have been appointed, as for instance, the Finance Committee, Housing Committee, Staff Welfare Committee, Student Welfare Committee, Personnel Committee. The functions and membership of these committees will be found in Appendix 4.

Among the new features in the reorganization, mention may be made of the fact that the duties of the various offices have been more clearly defined and proper procedures have been adopted. The financial procedure newly adopted may be found in Appendix 2. Each officer is to use his discretion within the sphere of his authority and is responsible only to his immediate chief. The final authority of course rests with the President or the University Council, which is the highest legislative and policy-making body within the university. With these arrangements it is believed that the President can be spared administrative details so as to be able to give more time to the coordination of the work and to thinking over the larger problems concerning the University as a whole. With the increase of officers and committees there is almost no increase of staff. Most of our key men are carrying four or five duties in addition to their teaching, or approximately the regulation working load of two persons. I am glad to say that they are doing this very willingly and efficiently.

## V. Students

The enrollment for 1942-43 was 400 in the fall semester and 390 for the spring semester. The distribution among the three colleges in the spring semester was as follows:-

Arts 170

Science 56

Medicine 161

Details of the distribution according to departments may be found in Appendix 6 from which it may be noted that our medical departments with a total enrollment of 161 are still as attractive to students as before, but our Science departments, especially Astronomy, Mathematics and Physics are as unpopular as elsewhere, while our Political Science and Economics department with 170 students has become the most popular of all. This is a general phenomenon in every University in China - possibly in other countries too. Training of a practical nature offers better opportunity for work after graduation. Of the 170 students in the Department of Political Science and Economics, 90% chose Statistics and Accounting as their majors. In a way this is justified as China needs more doctors and technical experts very badly, both during the war and for national reconstruction. On the other hand, we also realize that the purpose of education is not only to prepare for earning a living but also for enriching life. Hence efforts have been made to create more scholarships for students majoring in the humanities and theoretical subjects.

In Appendix 7 will be found the geographical distribution of the students. It will be noted that those coming from north of the Yangtze River constitute two-thirds of the student body. Out of the total of 390 students, 290 are from occupied areas.

The denominational distribution of the students may be found in Appendix 8. Of the 390 students 175 are Christians - about 45%, which is about the same as in previous years.

The distribution by sex shows that the men students (245) constitute two-thirds, and the women (145) one-third of the enrollment. This ratio of women students is a little higher than in previous years. The reason for this increase is obvious, in that war service has drawn away a large number of men.

## VI. Curriculum

Both for traditional and practical reasons we plan to put our major emphasis on the development of the Medical College. As to the College of Science, we can only afford just now to develop it along the line of preparation of students for the medical profession, and scientifics along lines hitherto neglected in most of the other institutions, such as pharmacy, parasitology etc. For this reason we plan to make parasitology a specialty of our Biology department. In the Chemistry Department we are stressing the practical side, while our Physics Department is specializing on the much-neglected theoretical side. In our Mathematics and Astronomy Department we have already stopped new enrollment. The department is now only giving basic courses for students in the three colleges. Of course we hope that after the war we can revive this department.

In the College of Arts we are fortunate to have the support of the Harvard-Yenching Institute for the development of the Chinese and History Departments. This being the case we shall strive to make Chinese history the chief specialty of our history department. In Political Science and Economics we can concentrate for the time being only on administration in Political Science and Statistics and Accounting in Economics. In the English Department we have also stopped enrollment temporarily, the course now given by this department being the basic course for all the students of the three colleges. We hope that an opportunity may present itself in the near future for our Sociology department to do something along the line of social service. We are now studying with great interest Mr. Paris' report to the meeting of the Board of Governors. We are trying our utmost to put more emphasis than hitherto on courses of religious and cultural interest.

#### VII. Religious and extra-curricular activities

Having had no religious director as in some of the other Christian institutions on the campus, the religious activities of Cheeloo students have been carried on by the Student Christian Fellowship under the direction of a Religious Life Committee headed by Mrs. Lan-hua Yui. Besides the Sunday Services in Hart College of W.C.U.U. under the auspices of a Joint Committee on which Cheeloo is represented, Cheeloo has a separate Chapel service in its own little chapel every Wednesday evening, held by the Student Christian Fellowship. In addition to the regular Cheeloo Retreat each semester, Cheeloo students also took active part in the joint retreats of the Chongtu universities, the last of which was held during the winter vacation, in which twenty Cheeloo students shared. Several of our Colleagues opened private Bible classes for the students and I am glad to state that since beginning this report we have succeeded in securing a Religious Director, who will concurrently hold the post of Dean of Discipline. He is Mr. Hsiao Kuo-kuei who is a graduate of some years standing of our School of Theology. He then took advanced courses in London University, and came back to China and did religious work. Since the outbreak of war he has been Dean of Discipline in a senior high school. He is a man of good character and with an interest in athletics. I believe he will guide with enthusiasm the students' religious and extra-curricular activities.

The Ministry of Education has stressed character-training by ordering us to adopt the tutorial system. It is our belief that by proper coordination the tutorial system as advocated by the government may profitably be utilized for small group discussion on religious subjects and for Bible classes. We are just making plans with this idea in mind, and a liberal-minded Religious Director will be of great assistance in bringing these plans to fruition.

Among the variety of wholesome extra-curricular activities, mention may be made of the Glee Club, which has held two public concerts this year; the modern Drama Club which in a play given last semester raised over \$20,000 for the purchase of books for the Department of Political Science and Economics; the Chinese Drama Club and the Students' Self-government Society. Each of the departments of the three colleges has organized a study group for discussions or special lectures on subjects along his particular line and for writing wall-journals, published weekly or monthly. The students also join with those of other colleges in many activities such as athletics, debating, orations, etc.

### VIII. Faculty Residences

Of the five Christian institutions in Chengtu, Cheeloo is the only one which has not been able to do anything for the families of its staff other than the \$60 NC rent subsidy. As house rents are now more than ten times as much as they were two years ago when this rent subsidy was initiated, this help has lost its practical value. The average rental for a family of five at present is somewhere around \$10,000 for deposit and \$600 a month for rent. Such an exorbitant amount is certainly beyond the financial ability of any of our staff who have to live on their salary, and, what is worse, is the fact that with the rapid increase of the population in Chengtu, very few houses can be secured even at such abnormal rents. The local saying is: "It is easier to find a job than to find a house", and this is literally true. It is therefore, the general feeling that in order to try to hold our staff, especially our key men, together, something must be done at once in this matter. When Dr. William Fonn took up office as the field representative of the Associated Boards the first thing he did was to take the initiative in applying to the U.C.R. Committee for funds for building twenty residences for Cheeloo staff. When told that such funds were not yet available, we decided to start this building program in a small way with such funds as we could possibly save by drastic cutting of our expenditure and personnel. Toward the end of last fiscal year we found that about \$15,000 U.S. could be found for this purpose. A contract has now been signed for building residences for ten to twelve families. They will be ready in the Fall when the University opens. A system has been adopted by which those of senior rank and longest service have priority. It is believed that most of the key men will be thus taken care of and this will enable them to do more work with better efficiency; indirectly this will make it possible for us still further to reduce our staff and effect more economies.

### IX. The Coming Year

According to the rough estimate of expenditure for the year 1943-44 made by Miss Priest, we are short more than a million dollars. This estimate was made on the basis of the figures for 1942-43. If allowance is made for additional rise in prices the deficit may be even higher. Of course something can be saved by cutting our personnel still further, but the amount thus saved could not possibly be more than one-third of the deficit. We therefore hope that the U.C.R. drive this year will be as successful as expected and that the Board of Governors will find some way of solving these difficulties. We fully realize the problems of our friends abroad in raising funds, and also understand that many people are giving money to support our young men and women in college while their own young people are staying out of college and doing war work. We therefore feel that we must not ask for more than you have already done. At the same time the fact remains that the situation is such that unless we can raise funds elsewhere we cannot balance our budget. We are taking the opportunity of the 80th anniversary of Cheeloo to raise one million dollars from the alumni to celebrate the occasion, and another million dollars to celebrate the fifteenth anniversary of Dr. Kung's chairmanship of the Board of Directors. The drive will be started this fall. We hope that it will be successful, and we may thereby be saved from some of our financial difficulties. These funds are mainly intended for use in reconstruction after our return to Tsinan, but the interest might be used to provide some Chairs for certain departments.

With regard to personnel for next year, the number is going to be reduced from 92 to 67. With the cooperation programme among the five institutions planned for next year we believe that this cut will not affect the ordinary work of the

university. It is gratifying to note that the example of cooperation set by Checloo and Hwa Hsi is bearing such fruit.

In concluding this report may I again voice the earnest thanks and appreciation of our staff and student body for all that you have done and are about to do for us.

Yours faithfully,

(Signed)

Edgar C. Tang  
Acting-President

Appendix 1

Rough Estimate of Budget needs for Cheeloo University  
for the year 1943-1944

Receipts (estimated)			
Students (based on 400)		170,000.00	
Ministry of education		190,000.00	
Harvard-Yenching Institute		260,000.00	
Mission - Governors grant		540,000.00	
Mission personnel		20,000.00	
British aid - £1,200		145,000.00	
Special grant - £1,000		118,000.00	
Sustaining funds \$35,000 guaranteed		<u>1,050,000.00</u>	
			2,493,000.00
Expenditures (estimated)			
Salaries for staff		2,553,480.00	
Office expenses		125,000.00	
Entertainment etc.		20,000.00	
Printing, travel, etc.		50,000.00	
80th anniversary		40,000.00	
Operation of buildings		80,000.00	
Supplies and expenses:			
Arts		15,000.00	
Science		90,000.00	
Medicine		20,000.00	
Sinological Research Institute (not salaries - see above)		120,000.00	
Staff residence upkeep		25,000.00	
Dormitories:			
Men		50,000.00	
Women		88,000.00	
Student activities		60,000.00	
Cost of exchange with Hwata etc.		150,000.00	
University Hospital		50,000.00	
Staff allowances etc.		<u>50,000.00</u>	
			3,586,480.00

Estimated shortage - C\$1,093,480.00

The above estimate was drawn up by Miss Priest and based on staff salaries paid in July 1943 - if cuts are made deductions may be made accordingly. No list is yet available of cuts.

Appendix 5

Cheeloo Staff 1942-43

	<u>Teaching</u>		<u>Administrative</u>	
	Full-time	Part-time	Full-time	Part-time
Professors	27	1	Heads	4
Asst. Prof.	11		Senior Clerks	9
Lecturers	11	9	Junior Clerks	5
Assistants	14			
	<u>63</u>	<u>10</u>	<u>18</u>	<u>1</u>
		<u>Total 92</u>		



## I. BUDGET

A. Preparation of the Budget

Each dean shall make out his own college budget, securing detailed information from the heads of departments. The deans shall present their budgets to the Finance Committee, who shall go over them and prepare the complete budget. As soon as it is completed the deans meet with the Finance Committee to go over the results. If necessary, cuts are made through the deans.

B. Operation of the Budget

All requisitions must be signed by the head of the department and countersigned by the dean and the comptroller. The dean is to see whether the requisition is justified or not, and the comptroller is to see whether it exceeds the budget. In special cases exceptions may be made to this rule where a project is under special funds, or adequate reasons are given.

C. Control of the Budget

The treasurer will report periodically to the deans and heads of departments the amount of each appropriation. If revisions are necessary they will be made in consultation with the Finance Committee.

In case it is desired to engage new staff during the year, an application must be presented to the president and checked by the treasurer to be sure funds are available.

If a payment is proposed when the budget is exhausted, the dean must make a special application to the Finance Committee for additional funds, or arrange a transfer from some other fund within his own appropriation.

D. Checking of the Budget

The Treasurer will report monthly to the President and the Comptroller the amount that each department and Committee (i.e. Scholarship Committee, Housing Committee etc.) has spent for the period reported, and the amount of the appropriation still in hand for the rest of the fiscal year.

II. REPORTS OF FINANCE

Financial reports shall be made periodically to the Executive Committee of the Board of Directors, which is directly responsible for the finances of the University. All investments shall be reported to and approved by this Committee. Audited annual reports shall be presented first to this committee and then to the Board of Governors in New York and London. The treasurer shall be responsible to the Board of Directors for the financial administration of all University affairs.

III. RECEIPTS

A. All funds of the University shall be in the custody of the Treasurer.

B. The Treasurer shall report monthly to the President and the Comptroller the amounts received for the period under review and the purpose for which such amounts have been given.

## Appendix 3

CHEELOO UNIVERSITY FACULTY LIST, 1942-43

President: Edgar Tang  
 Secretaries: Hsu Po-ping  
 Grace M. Hickson  
 Office of Dean of Studies:  
 Dean: Edgar C. Tang  
 Dept. of Discipline:  
 Dean: Edgar C. Tang  
 Dean of Women: L. H. Liu (Mrs. Yui)  
 Mil. Instruct: S. K. Wang  
 Men's Proctor &  
 Phys. Director ) H. C. Chao

Registrar: <sup>ei-fang</sup> W. F. Fu  
 Comptroller: E. B. Struthers  
 Business Manager: K. T. Tsao

Dept. of Publications:  
 W. S. Chang  
 Y. C. Hsiao  
 Treasurer's Office:  
 Elsie M. Priest  
 C. I. Hsu

Arts College - Dean: K. A. Chang  
Chinese Dept.: Hu Fu-lin (SRI)  
 Ch'ien Mu (SRI)  
 P'eng Chu  
 Chang Wei-ssu (SRI)  
 Sun Wu-ch'ao  
 Chang Ching (SRI)  
Pol. Sc. & Econ. Chang Kuo-an (Dean)  
 Huang Hsien-chang

Hist. & Sociol. Chang Wei-hwa (SRI)  
 Chou Ch'ien-chung  
 Chou Hsin-ming  
 Ch'ang Yen-sheng  
 Li Shu-hwa  
 Hsu I-t'ang  
 Chang Hsueh-yen  
 Liu Lan-hwa (Mrs. Yui)  
For. Languages Ann Deens  
 Chu Ging-san (Mrs. Tang)  
 Shih Yun-shan (Mrs. Chang)

Science College: Dean: Hsieh Yu  
Biology Yung K'o-ch'ang  
 Chang K'uei Meng Ch'ing-hwa  
 Hsiung Ta-shih  
Maths. Chang Hung-chi  
 Ts'ui Hung-chang

Physics Tung Wei-han  
 Wang Ting-pei  
 Wang Chen-tung  
 Chem. & Pharm. Hsieh Yu (Dean)  
 Liu Tsun-hsien  
 Yu Hung-ao

Medical College: Dean E. B. Struthers  
 Hou Pao-chang (SRI)  
 Chang Hui-ch'uan  
 T. C. Greene  
 Chen Yen-ping  
 Lang Kuo-chen  
 Lin Lian-ch'ing  
 Li Tsan-wen  
 Yeh Lu-ming  
 Chang Tze-sheng  
 Liu Yung-yao  
 Pi Chin-chiao  
 Luan Ju-lien

Sinological Research Institute  
 Director: Ch'ien Mu  
 Lu Ssu-mien  
 Ku Chieh-kang  
 Edgar Tang  
 Hou Pao-chang  
 Chang Wei-hwa  
 Hu Fu-lin  
 Chang Wei-ssu  
 Shen Chieh

The above list does not include part-time teachers, technicians, clerks,  
 and assistants.

University Council

Function: Highest Legislative body  
within the University

Pres. Edgar C. Tang - Chairman  
Dean E. B. Struthers - Med.  
Dean K. A. Chang - Arts  
Dean Y. Hsieh - Science  
Prof. W. H. Chang - Arts  
Prof. C. C. Chow - Arts  
Prof. K. Chang - Sci.  
Prof. H. C. Chang - Sci.  
Prof. Y. P. Chen - Med.  
Dean L. H. Liu Yui - Women (Sec)  
Prof. P. C. Hou - Med.  
Prof. H. C. Hwang - Arts

Buildings Committee

Dean E. B. Struthers - Chairman  
Prof. P. C. Hou  
Mr. K. T. Tsao (Bus. Manager)

Com. on Scholarships & Loans

Pres. Edgar C. Tang - Chairman  
Dean L. H. Liu Yui  
Dean E. B. Struthers  
Mr. W. F. Fu (Registrar)  
Dean K. A. Chang  
Dean Y. Hsieh  
Prof. Y. P. Chen  
Prof. L. M. Yeh  
Mr. C. I. Hsu (Ass't. Treas)

Students Welfare Com.

Dean L. H. Liu Yui - Chairman  
Dr. C. C. Pi  
Mr. H. C. Chao

Religious Life Committee

Dean L. H. Liu Yui - Chairman  
Dean Y. Hsieh  
Prof. Y. P. Chen

President's Committee on Welfare of Women Students

Dean L. H. Liu Yui - Chairman  
Miss Grace M. Hickson - Sec.  
Prof. L. C. Lin  
Dr. Y. L. Luan  
Prof. G. S. Chu (Tang)  
Miss Y. S. Shih (Mrs. Chang)  
Prof. A. Deens  
Pres. Edgar C. Tang (ex officio)

Finance Committee

Function: to decide on budget & other  
important financial matters.

Pres. Edgar C. Tang - Chairman  
E. B. Struthers - Comptroller  
Dean L. H. Liu Yui  
Miss Elsie Priest (Treasurer)  
Dean K. A. Chang  
Dean Y. Hsieh

Personnel Committee

Function: To report on work of staff  
members & decide ranking & promotion

Pres. Edgar C. Tang - Chairman  
Dean K. A. Chang  
Dean Y. Hsieh  
Dean E. B. Struthers  
Dean L. H. Liu Yui  
Prof. K. Chang (Sec.)  
Prof. Y. P. Chen

Staff Welfare Committee

Prof. T. C. Greene (Chairman)  
Prof. H. C. Chang  
Prof. H. C. Hwang  
Miss G. M. Hickson

Medical Aid Committee

Function: To administer Medical, Education-  
al, Emergency & Welfare Funds of E.C.R.

Prof. T. C. Greene - Chairman  
Prof. Y. P. Chen  
Miss G. M. Hickson

Committee on University Regulations

Function: To compile Univ. regulations

Dean K. A. Chang - Chairman  
Prof. P. C. Hou  
Mr. W. F. Fu

Scholarship Sub-committee

Dean L. H. Liu Yui  
Prof. L. C. Lin  
Miss G. M. Hickson

This list does not include minor committees like the Entrance Examination Committee etc., or regular meetings like the general faculty meeting, faculty meetings of each college, tutorial meetings etc.

Chang, Kuo-an

B. A. Wisconsin, M. A. Harvard; Post-graduate work London School of Economics & Political Science; formerly Professor, Anhwei Provincial University & Central Police Academy; author: "The three dictatorial States" etc. Professor and head of Dept. of Political Sc. and Economics, 1935 - Dean, College of Arts, Cheeloo 1943.

Hsieh, Yu

B. S. Cheeloo, Doctor of Science, University of Paris; sometime Professor Honan Provincial University and Central Institute of Pharmacy; Professor and Head of Dept. of Chemistry, Cheeloo since 1938; Dean, College of Science, Cheeloo 1943.

Ch'ien, Mu

Sometime Professor Peking National University and National Southwestern Union University, Yenching University, Peiping National University, Peiping National Normal College; Author: "Early Chin Classicists" 2 vols., "A History of China" 2 vols. etc. Prof. Dept. of History Cheeloo 1939-40; Director Sinological-Research Institute, Cheeloo 1940. Author: "History of Thought during the last three years."

Chang, Kwai

B. A. Shanghai College; M. A. ibid., Ph. D. Iowa; Research Fellow Chin-Sun Biological Research Institute; Lecturer, Assoc. Prof., Professor, Head of Department of Biology and Head of Parasitology Research Institute Cheeloo, 1931.

Chang Wei-Hwa

B. A. Cheeloo, M. A. Yenching. Author of "History of Cultural Relations between China and the West." Has been on the Cheeloo staff for more than ten years. Is now Professor and Head of Department of History and Sociology.

Tung Wei-han

B. Sc. Peiyang University, Doctor of Electrical Engineering in German University, D. . in University in Czecho-Slovakia. Head of Physics Department, Cheeloo 1942..

Liu Chen-hsien

B. A. Ohio, M. A., M. I. T., Ph. D. Stanford. Professor at Shantung and Chekiang for more than ten years. Now Professor in Cheeloo Chemistry Department.

Yung K'e-Ch'ang

D. Sc. University of Paris. Professor of Biology in government Universities for over 15 years, now Professor of Zoology in Cheeloo.

The senior members of the Medical School Staff are so well-known that it is unnecessary to give details of their careers.

## Appendix 6

## Cheeloo University - Students by Departments - Spring 1943

Year	Men				Total	Women				Total	Grand Total						
	1	2	3	4		1	2	3	4								
<b>Arts College</b>																	
Chinese	5	-	1	1	7	4	-	1	3	8	15						
History & Sociology	12	5	4	3	24	4	5	5	11	25	49						
Politic.Sc.& Econ.	18	18	13	10	59	8	7	12	17	44	103						
Guest students		2			2						2						
Auditors	1				1						1						
<b>Totals</b>	<b>36</b>	<b>25</b>	<b>18</b>	<b>16</b>	<b>93</b>	<b>16</b>	<b>12</b>	<b>18</b>	<b>33</b>	<b>77</b>	<b>170</b>						
<b>Science College</b>																	
Astromony & Maths.	-	3	1	-	4	-	-	-	-	4	4						
Physics	2	1	1	-	4	-	-	1	-	4	5						
Chemistry	4	2	3	3	12	-	-	3	2	5	17						
Biology	4	-	-	-	4	1	1	1	4	7	11						
Pharmacy	8	6	-	-	14	3	3	-	-	6	20						
<b>Totals</b>	<b>18</b>	<b>12</b>	<b>5</b>	<b>3</b>	<b>38</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>19</b>	<b>57</b>						
<b>Medical College - year</b>																	
	Men				Total				Women				Tot.	Grand Total			
Regular students	17	15	11	18	10	10	9	90	9	13	8	7	5	6	-	48	138
Guest "	2	4	5	1	7	2	-	21	-	-	1	-	-	-	-	1	22
Auditor	1					1											1
<b>Totals</b>	<b>20</b>	<b>19</b>	<b>16</b>	<b>19</b>	<b>17</b>	<b>13</b>	<b>9</b>	<b>111</b>	<b>9</b>	<b>13</b>	<b>9</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>-</b>	<b>49</b>	<b>161</b>
<b>Grand Totals -- year</b>																	
	Men				Total				Women				Tot.	Grand Total			
Regular students	70	50	33	35	10	10	9	217	29	29	31	44	5	6	-	144	361
Guest "	2	6	5	1	7	2		23			1					1	24
Auditors	2							2									2
Parasit.post-grad.																(men)	3
<b>Grand Totals</b>	<b>74</b>	<b>56</b>	<b>38</b>	<b>36</b>	<b>17</b>	<b>12</b>	<b>9</b>	<b>245</b>	<b>29</b>	<b>29</b>	<b>32</b>	<b>44</b>	<b>5</b>	<b>6</b>	<b>-</b>	<b>145</b>	<b>390</b>

## Appendix 7

## Enrollment by Provinces 1942-43

PROVINCE	Arts		Science		Medicine		Totals		Grand Total
	Men	Women	Men	Women	Men	Women	Men	Women	
Anhui	7	6		1	1	8	8	15	23
Chekiang	1	1	1	3	2	2	4	6	10
Fukien	4	4	2	1	1	1	12	6	18
Tonnan	5	6	-	1	5	2	10	9	19
Hopei	5	5	8	5	21	9	34	19	53
Hunan	2	2	1	1	3	-	6	3	4
Hupeh	5	8	1	2	2	3	8	13	21
Kansu					2		2		2
Chinghai	1						1		1
Kiangsu	4	2	1		7	1	12	3	15
Kiangsi		2			1		1	2	3
Kwangtung	7	3	1	1	26	4	34	8	42
Kwangsi					1		1		1
Kweichow	1						1		1
Shansi	4	3			4	2	8	5	13
Shantung	13	7	9		24	10	46	17	63
Shensi	4	2			1	1	5	3	8
Sikang		1		1			1	2	3
Szechuen	26	15	8		1	3	35	18	53
Yunnan					1		1		1
Chahar					1		1		1
Kirin		1	1		1		2	1	3
Liaoning	1	8	2	2		1	3	11	14
Heilungkiang						1		1	1
Jehol					1		1		1
Peiping	2		1				3		3
Shanghai				1	1	1	1	2	3
Tientsin			1		3		4		4
Tsingtao		1						1	1
Totals	33	77	37	19	115	49	245	145	390
Grand Tot.	170		56		164		390		

## Appendix 8

## Students by Missions and Churches - Spring 1943

	Arts		Science		Medicine		Totals		Grand Total
	M	F	M	F	M	F	M	F	
American Board	2	3	2		11	6	15	9	24
American Presbyterian M.N.	2	5	2	2	10	3	14	10	24
China Inland Mission	1						1		1
Church of England M.	4	6			6	6	10	12	22
English Baptist M.		2	1	1	2	1	3	4	7
London Missionary Society	1				2		3		3
Lutheran United M.	1	1		2	2	1	3	4	7
M. E. M. N.	4	2	4		10	3	18	5	23
Southern Baptist Conv.		1			3	1	3	2	5
United Church of Canada M.					1		1		1
English Methodist Mission			1		1	1	2	1	3
Swedish Baptist Mission					1		1		1
Chinese Independent Churches	6	1		3	8		14	4	18
Church of Christ	1	1		1	1		2	2	4
Mennonite M.			1				1		1
Catholic					3		3		3
No Mission mentioned	3	6	2	1	8	8	13	15	28
Total Christians	25	28	13	10	69	30	107	68	175
Non-Christians	68	49	24	9	46	19	138	77	215
Totals	93	77	37	19	115	49	245	145	390
Grand Total	170		56		164		390		

Planning Committee,  
Associated Boards for  
Christian Colleges in China  
October 6, 1943

A RECORD OF AN INTERVIEW WITH THE MINISTERS OF EDUCATION

TIME: Thursday, May 20, 1943, 6:00 P.M.  
PLACE: Ministry of Education, Chungking

PRESENT: HOSTS: Minister Chen Li-fu  
Vice-Minister Ku Yu-hsiu  
Section Chief Wu Chun-sheng

GUESTS: Presidents Francis Wei, B. E. Lee, T. L. Shen,  
Y. L. Lee, Lucy Wang, C. J. Lin,  
Y. P. Mei and Dean Carroll Chen

INTRODUCTION:

By action of the meeting of the Council of Higher Education held in Chengtu in the early part of May, President Y. P. Mei was made responsible for arrangements for an interview in Chungking between the Presidents of the Christian Universities and the responsible officers of the Ministry of Education. The purpose was to discuss some of the larger issues, such as the place of private university education, especially in postwar China. The interview finally took place on May 20th and took the form of a dinner party given by the hosts of the Ministry to the Christian University Presidents as guests. All seven visiting University Presidents in Chungking at the time, as well as Dean Carroll Chen of Hwa Nan College were invited and were present. By inadvertence, the local Deans of the Shanghai University College of Commerce and the Soochow College of Law were not included. Those who attended the party all considered it a profitable and pleasant occasion.

STATEMENT TO THE MINISTRY:

Presidents Mei and Wei were informally asked by the group of Presidents to be their spokesmen. President Mei reported briefly to the Ministers on the general purposes of the meeting of the Council of Higher Education which had just been held. While the agenda included very detailed considerations of academic, financial and other problems concerning all the Christian Universities, the gathering was an annual affair interrupted only by the difficult conditions of war and the main purpose of such conferences was inspirational in nature. These institutions were founded by a strong religious faith, and those responsible for the conduct of these institutions keenly feel the need of an occasional getting together to revitalize that faith on which these institutions largely depend for making their distinctive contributions. Now that a considerable number of these Presidents were gathered in Chungking, there was a natural desire to call on the Ministry. All the Presidents present were grateful to the Ministers for their gracious invitation to this delightful dinner which afforded such a pleasant and convenient opportunity for discussion. We should like to present for discussion some of the larger issues that the group hold in common, namely (1) the place of private university education in post-war China, (2) the question of religious freedom, and (3) the problem of academic freedom, especially in the matter of curricular construction.



#### THE PLACE OF PRIVATE UNIVERSITY EDUCATION:

Minister Chen stated that while the Government considers education in China a state responsibility, the Government has no hope of completely fulfilling this responsibility for a considerable period of time to come. Therefore, private efforts and contributions in the field of education are all welcome, and the Government will continue to give encouragement and support to private educational institutions in China after the war. The Christian universities have made very outstanding contributions in the past, and it is hoped that even more important contributions will yet be coming from them.

Here a discussion on the abolition of unequal treaties followed, and the consensus of opinion was that the Christian Universities should double their efforts and do an even better job from now on to demonstrate that these institutions did not thrive under or depend on the protection of unequal treaties.

Vice-Minister Ku further suggested that the Christian Universities might well announce to their foreign constituencies that while during this difficult period they have to be very dependent on foreign support, these institutions hope and plan to become self-supporting after the war as far as the annual current expenses are concerned.

#### THE QUESTION OF RELIGIOUS FREEDOM:

Minister Chen pointed out that religious freedom in China is already assured by the constitution, and that the Government educational authorities will certainly respect such freedom in the educational institutions. As far as the Minister himself is concerned, he thinks a man with religion is better off than a man without. Here he gave a hearty exposition of the Chinese term "cheng" which is often translated "sincerity" but which should probably be translated as "Cosmic Principle" to give its full implications in Chinese philosophy. Minister Chen's conclusion is that the Chinese conception of "cheng" is really the same as the Christian idea of God. The only difference is that the Chinese version is more philosophical, while Jesus' statement is more easily understood by the common man. This difference is not difficult to apprehend if we realize the different cultural levels at which China and Asia Minor were found at those times.

Minister Chen also referred to the prevalent but erroneous impression that the Kuomintang is anti-religious. This impression was created at the time when the leftist elements within the Kuomintang were many and strong. It was these elements that persecuted religion. However, these elements have long been purged from the Kuomintang, and the Kuomintang itself is by no means anti-religious.

#### THE PROBLEM OF ACADEMIC FREEDOM:

Questions were raised as to the strict requirements laid down by the Government regarding the university curricular requirements, and those of each department of the university. A brief discussion took place that evening and a fuller one participated in by Presidents Mei and Wei and Dr. Wu Chun-sheng of the Ministry followed a few days later. Putting the statements together, the following observations may be listed:

A Record of an Interview  
with the Ministers of  
Education

-3-

- 1) That the departmental requirements have been worked out by experts in the field whose advice the Ministry solicited.
- 2) That those departmental curricula were put in operation for an experimental period of four years.
- 3) That as the four-year period is about to expire, a questionnaire will soon be sent to all Universities to secure criticism and comments.
- 4) That a certain amount of flexibility is intended by the Government in the application of the curricula.
- 5) That if private institutions wish to experiment with a new course, such as the experiment with the Modern Greats course after the Oxford pattern undertaken by Yenching University, the Ministry is quite disposed to approve any such plan.

GOVERNMENT SUBSIDY TO PRIVATE UNIVERSITIES:

In the course of the conversation reference was made to the annual Government subsidy to the private universities which stood at the same figures for the present year as for the last year. The Ministry officers pointed out that their request for a larger item for this purpose was turned down by the Executive Yuan, and they regretted that they could not do any better this year than last year.

Respectfully submitted,

/s/ Y. P. Mei

Chengtú, Szechwan  
June 22, 1943

Appendix E

STATEMENT IN REGARD TO COOPERATION

IN MEDICAL EDUCATION, CHENGTU.

1937 -- 1942

In view of the fact that many details in regard to the cooperative work in medical education in Chengtu are not fully appreciated, the following statement is made. Date: April 22, 1942.

In the Autumn of 1937, a few months after the outbreak of the Sino-Japanese war, an invitation was extended to the Colleges of Medicine and Dentistry of the National Central University, Nanking, to come to Chengtu and be the guests of the College of Medicine and Dentistry of the West China Union University. Both of the Nanking colleges accepted the invitation, and moved to Chengtu with as much apparatus as could be transported, and with all their teachers and students.

Since this statement will deal mainly with medical education, little more will be said regarding dentistry.

The College of Medicine of the National Central University was a relatively new institution, having accepted its first class in the Fall of 1935. Hence when it moved to Chengtu it had only three classes of students. The first year, being entirely devoted to the premedical sciences, was left in Chungking with the College of Science of the N.C.U., and the second and third years only came to the W.C.U.U.

The departments that reached the W.C.U.U. were, therefore, only the pre-clinical departments, since the clinical departments had not yet been organized. Classroom and laboratory accommodation was provided in the buildings of the W.C.U.U. but in the main the N.C.U. classes used their own equipment and their own teachers. Union in classroom work between the two schools would have been difficult, since the W.C.U.U. is a seven year school, whereas the N.C.U. is a six year school. However, there was considerable exchange of teaching and of equipment. For example, the N.C.U. had no staff in Parasitology. The W.C.U.U. therefore did all their teaching in parasitology for the four years, 1937-41, during which they were associated with us. Similarly we provided teachers in English, Technical Medical English, Organic Chemistry, etc. On the other hand they assisted us by doing teaching in neuro-anatomy, neurology and psychiatry.

One of the W.C.U.U. middle school dormitories was vacated by the students and used for four years by the N.C.U. staff as a teachers' residence. A temple in close proximity to the university was found as a student dormitory.

Soon after arrangements had been completed with the N.C.U. a telegram was received from the Cheeloo Medical School asking if we would welcome them to Chengtu. A reply was at once sent extending an invitation to the Cheeloo students and staff to come to the W.C.U.U., especially the more senior classes. About 60 students and ten staff members accepted our invitation, and arrived here in the Fall of the year. Since no equipment had been brought, and since the Cheeloo School and that of the W.C.U.U. were both seven year institutions with very similar curricula, no great difficulty was experienced in fitting the students into the W.C.U.U. classes, and in pooling the faculty. All the Cheeloo teachers attended West China faculty meetings with full rights of discussion and voting. They were elected to committees and administrative positions the same as were W.C.U.U. teachers.

Statement in regard to Cooperation -2-  
in Medical Education, Chengtu

In the following year, 1938, in response to continued pressure from some of the Cheeloo staff members, the W.C.U.U. faculty supported a request to the Cheeloo staff in Tsinan that an acting dean of the Cheeloo Medical School in Chengtu be elected to represent the college in outside contacts, with the government or other agencies. At the same time it was stipulated that in all internal affairs the Cheeloo and W.C.U.U. schools should be entirely united. However, beginning with Fall Term of 1938, Cheeloo students registered with Cheeloo University instead of with the W.C.U.U. as guest students. This was due to the fact that with the arrival in Chengtu in the summer of 1938 of the president of Cheeloo that university had organized its entire administration here on the campus of the W.C.U.U., and had also erected temporary dormitories on the campus of the W.C.U.U. But in spite of this new set-up on the part of Cheeloo University, in internal affairs the combined Cheeloo and West China medical schools continued as during the previous year. Some Cheeloo staff members were elected to headship of departments in an attempt to make the union still more complete.

With the beginning of the 1938-39 session the N.C.U. had to provide for a fourth year class. Since in Nanking this medical college had not yet organized its clinical departments, this called for an entirely new set of teachers and equipment, including hospital facilities.

With a view to increasing cooperation between the three medical schools, the faculty of the W.C.U.U. issued an invitation to the other two schools to join with it in a joint or united hospital administration. Since the hospitals that had been used by the W.C.U.U. ever since its inception in 1914 were mission owned, and not directly under the university, and since the agreements between the various hospital owning missions and the W.C.U.U. had been very informal, the N.C.U. especially felt that a more formal type of organization was required. As a result, a formal contract was drawn up and agreed to by the three universities and the various missions having hospital interests in Chengtu. By this contract all the mission hospitals and clinics were formally united under one centralized administration, finances, staff, equipment, and all facilities were entirely pooled. Dr. S. N. Cheer, the dean of the National Central Medical College, was elected director of the United Hospital, and efforts were made to distribute department chairmanships as evenly as possible among the three medical colleges. All administrative officers were elected by the Chengtu Hospitals Board, upon the recommendation of the deans of the three schools. The contract stated that the three universities were responsible at the close of the contract period for restoring the various hospitals and their equipment to the same state as that existing at the beginning of the contract period.

At the same time that the United Hospital was formed all class work in the three senior years in medicine was also pooled, and Dr. Cheer was made director of clinical studies. Each school had in some respects to modify its previous curriculum, but this was accomplished with good will. It was still not possible to pool teaching in the junior years because of the different lengths of courses required by the government school and the two mission schools, and by the fact that the first year students of the N.C.U. remained in Chungking, as previously. But W.C.U.U. and Cheeloo work was entirely in common. Exchange of teaching continued between the W.C.U.U. and the N.C.U., and as before class-room, laboratory and teachers' residences for the N.C.U. was provided by the W.C.U.U.

Statement in Regard to Cooperation -3-  
in Medical Education, Chengtu

Towards the close of the 1938-39 session it was evident that some of the Cheeloo teachers were not too happy over the administrative setup for the two mission schools, and so the W.C.U.U. faculty issued an invitation to the Cheeloo faculty to formally join with them in a Joint Faculty, to be known as the Joint Faculty of the College of Medicine and Dentistry and the Cheeloo Medical School in Chengtu. This invitation was accepted, and the deans of the two faculties presided in rotation at meetings. Cheeloo men accepted a certain number of departmental headships in Joint Departments, and were freely elected to college committees. The main difference between the new arrangement and that existing previously was the name of the Cheeloo Medical School now appeared jointly with the name of the College of Medicine and Dentistry in all actions. Cheeloo was no longer a guest but a full partner in her own right, even though the majority of her faculty still remained away from Chengtu, and even though she had provided no equipment or supplies. Maintenance costs were divided between the schools, Cheeloo making a definite cash contribution and the salaries of her own staff.

During the third war-time session, 1939-40, everything was carried on very amicably, and the various arrangements made during the previous session were continued with minor modifications. The contract governing the United Hospital was renewed with a few minor revisions. Cheeloo's financial contribution was revised somewhat, so that she now paid on a pro rata basis her share of the combined budgets of the two colleges, the amount being determined by the number of students in each college. Dental students of the second and third years, whose work was in common with medical students, were included as if they had been medical students of the W.C.U.U.

The fourth wartime session, 1940-41, brought more changes. The N.C.U. medical college had its first graduating class in the Spring of the year. There were now three full medical schools depending upon the United Hospital for their clinical work. At the same time the United Hospital facilities had been decreased through the loss by fire of the Canadian Mission Hospital for Women and Children. Although a temporary hospital was set up in a vacant Girls' School, it was much smaller than the destroyed Women's Hospital, and was situated at an inconvenient distance from the Men's Hospital, which was now forced to become a General Hospital by accepting a certain number of women patients.

It was obvious that clinical facilities, which before the war had been ample for one medical school, were inadequate for three medical colleges. In addition the very high cost of living was making the staff of all three schools restless, and a marked tendency to engage in outside practice or to accept part-time contracts with other hospitals, was apparent. This tendency was especially evident among the staff of the N.C.U., and one department head resigned rather than give up his private practice. The N.C.U. administration felt that they could obtain more clinical facilities for their students if they had their own hospital, and that they could better control their own staff in a non-union enterprise. Hence, they gave notice of their intention to withdraw from the United Hospital and from the campus of the W.C.U.U. The faculty of the W.C.U.U. tried hard to prevent the withdrawal, but without success, and the N.C.U. on July 1, 1941, left the union in which they had worked for almost four years. They set up their own medical school and hospital and since then have been entirely independent of the two mission institutions. However, a certain amount of exchange in teaching is still kept up.

Statement in Regard to Cooperation -4-  
in Medical Education, Chengtu

Their leaving the union was most unfortunate from many points of view. Their hospitals are now running in competition with ours. They compete with us for government grants and for relief funds. Being a government institution themselves they have secured considerable sums of money for their work that we feel could have been spent to better advantage in a union effort. Their leaving was very expensive, in that large sums of money were necessary, and had even half the amount been spent in bettering and extending existing union facilities we believe that much greater benefits would have resulted both to themselves and to the students and staff of the other two schools. Another very unfortunate impression was created at the time of the withdrawal of the N.C.U. by their failure to assume their share of the cost of certain renovations to the hospitals they had used for three years in order to place those buildings again in a condition somewhat comparable to that existing when the United Hospital was initiated. (This matter may not yet be entirely closed).

The Cheeloo Medical School also insisted on withdrawing from the joint Faculty also very much to the disappointment of the W.C.U.U. faculty, which did all in its power to urge them to remain within the union. By this withdrawal they took no part in the administrative work of the two colleges. However, the W.C.U.U. faculty insisted that even though the Cheeloo staff were unwilling to engage in either departmental or college administrative duties, there could be no separation in class work or in curriculum as long as the Cheeloo Medical School remained in Chengtu. Hence, complete pooling of students and staff has continued, with the Cheeloo members of the staff taking no part in administrative work. The W.C.U.U. faculty extended to the Cheeloo faculty members an invitation to attend all meetings and to take part in the discussion. Some of the Cheeloo staff have done so very regularly. They have been notified of all meetings through their dean. Their withdrawal from the Joint Faculty was a move that is still quite incomprehensible to the faculty members of the W.C.U.U. College of Medicine and Dentistry. It is true that their work has been lightened by their refusal to take part in administrative work or to act on committees, etc. but why they should wish to have no voice in deciding college policies is difficult for us to understand. However, we have at least prevented any separation of class-room work and duplication of teaching.

After the withdrawal of the N.C.U. from the United Hospital, the two remaining colleges organized a new United Hospital, somewhat modifying the previous contract. The new contract has been prepared and sent to the various missions for ratification, but some have not yet taken action. Through the United Hospital Cheeloo members in clinical departments are represented in hospital administrative work. It is only in preclinical departments and in general curricular matters that they have no voice (at their own request, this must be again emphasized).

The session 1941-42 has thus continued with the two schools cooperating in the United Hospital, in all laboratory and class room work, with the complete pooling of all classes and staff. Everything has been most amicable, and the spirit prevailing between the two schools has been good. However, the steadily increasing costs of living are again troubling all members of both faculties, and the question of outside work by faculty members is ever a troublesome one. Unless very substantial salary increases are found it is going to be difficult to insist on no such extra work being done. It is quite impossible for our men to make ends meet on present salaries.

Statement in Regard to Cooperation -5-  
in Medical Education, Chengtu

The question has frequently been raised as to whether or not we are over-staffed as an institution. The following facts should provide an answer to that question.

In the year 1937-38 the W.C.U.U. had a staff in medicine only of 36 full time and three half time teachers, making a total of approximately  $37\frac{1}{2}$  teachers, including graduates of the rank of assistant, but excluding technicians.

In 1941-42 the W.C.U.U. had a staff of 40 full time and three part time teachers, of the same ranks as above, say a total of  $41\frac{1}{2}$  teachers. This represents an increase of 10% in teaching staff.

During these five years our staff losses have amounted to  $12\frac{1}{2}$ , including  $7\frac{1}{2}$  missionaries. Our gains have been 16, including only one missionary. Since most of the missionaries occupied senior positions on our staff, and since the majority of new appointees are still in junior positions, there has been a net loss in the number of our teaching personnel.

During the same period the medical students (including second and third year dental, for whom medical teachers are responsible) have increased from 118 to 178, an increase of 51%. Hence, our staff increases have not kept pace with our student body increases. These figures do not include Cheeloo staff or students.

In 1937-38 Cheeloo Medical School brought 59 students to Chengtu (for second, third, fourth and fifth year work). These students were accompanied by a staff of 10 men.

In 1941-42 the Cheeloo Medical School had 75 students here, above the premedical courses, and a staff of 12. This represents an increase in the student body of 27% and an increase in the staff of 20%.

If the above figures are combined, we find that in 1937-38 the two schools had 177 students in Chengtu, excluding pre-medical students, but including dental students of the second and third years. In 1941-42 the same group numbered 253.

The combined teaching staff in 1937-38 was  $47\frac{1}{2}$  and in 1941-42 it was  $53\frac{1}{2}$ .

Hence, the student body increased by 43% whereas the teaching staff increased in number by 12%. But at the same time the W.C.U.U. teaching staff decreased in the proportionate number of senior men, the increase being largely in the ranks of assistants and junior instructors.

At the same time other teaching duties of the medical faculty have been considerably increased. These have been due to (1) increased number of students taking pharmacy, and demanding work from medical teachers in such subjects as physiology, pharmacology and bacteriology; (2) increased number of students in biology in the various universities in Chengtu. Of these biology students those from Ginling, Cheeloo and W.C.U.U. receive courses from medical teachers; (3) opening of work in household economics by Ginling and W.C.U.U., these students also taking work in medical subjects. Whole laboratory sections in such courses as physiology and pharmacology have been opened in order to accommodate students of the above groups.

Statement in Regard to Cooperation      -6-  
in Medical Education, Chengtu

The presence of two (and until recently three) medical colleges has greatly increased the amount of administrative work. Much more time is spent in consultation than was formerly necessary.

The reorganization of the former hospitals into a United Hospital has greatly increased the time required for consultation with missions, etc. The building of the new hospital also takes much time. In addition a Tuberculosis Sanatorium and a Leper Hospital have been added to our hospital group during these five years. The closing of routes to such places as the P.U.M.C. has very greatly increased our diagnostic service to outside hospitals in pathology, etc.

Thus it is quite possible that the small increase has been an actual decrease. At least most of the faculty feel that they are much too busy, and have far less time for creative work than formerly, and are more tied down by routine academic and hospital work.

Thus, instead of being over-staffed, I believe that it will be evident that in comparison to pre-war conditions prevailing in the W.C.U.U. there has been a considerable decrease in staff, as compared to work to be done, even when the Cheeloo staff is included.

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Since the above article on cooperation was prepared, the University, through its College of Medicine and Dentistry, has entered into a scheme of cooperation with the Municipality of Chengtu, for the operation of a hospital for psychopathic patients. The following is the agreement made between the Municipality and the University:

1. Personnel.

1. The Superintendent shall be appointed by the Municipal Council on the nomination of the W.C.U.U.
2. The Treasurer shall be appointed by the Municipal Council direct.
3. The medical staff shall be recommended by the W.C.U.U. to the Superintendent, who shall forward their names to the Municipal Council for appointment. Other officers or staff members shall be chosen by the Superintendent and recommended to the Municipal Council for appointment. Resident physicians and internes shall be appointed by the Superintendent and reported to the Municipal Council for information and reference.

Note: For the year 1943 the Hospital shall have one Superintendent, one Medical Director, one Resident Doctor, one interne.  
Later more doctors may be added.

2. Division of Expenses of the Hospital.

1. The West China Union University shall be responsible for the salary of the Superintendent and doctors.



Statement in Regard to Cooperation -7-  
in Medical Education, Chengtu

2. The Municipal Council shall be responsible for the living allowances of the Superintendent and doctors. The scale of allowance shall be in accordance with the Government regulations.
3. All other expenses shall be undertaken by the Municipal Council.
4. Laboratory fees, except for free patients, shall be paid to the W.C.U.U.  
Note: This article shall be rescinded when the Hospital has opened a laboratory for its own use.
5. All other receipts shall be paid to the Municipal Council.
3. The W.C.U.U. during the period of cooperation may use the Hospital for practice by the students in Psychiatry courses, and shall put up a board outside the hospital gate with the name: "West China University Medical School. By Special Agreement, Mental Diseases Practice Hospital.)
4. If either party wishes to terminate the contract, six months' notice of such action shall be given to the other party.
5. This contract becomes effective as soon as it is signed by both parties.

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Memorandum on recent developments in the wartime program of the China Medical Board that are of special interest to West China Union University

1. Members of the former staff and alumni of the PUMC have been very insistent that a refugee PUMC be started in Free China, following the precedent of governmental and private universities and colleges. The China Medical Board did not see its way clear to appropriate funds for this purpose, since it regarded the opening of such a refugee institution as impractical for a number of reasons and undesirable for others. The Board considered its best service to be to give aid to a few of the better medical colleges already operating in Free China. During the past few years aid has been given both by the Rockefeller Foundation and the China Medical Board to a number of these institutions. Those thus helped were: West China Union University Medical School, Cheeloo University Medical School, National Central University Medical School, National Shanghai University Medical School, National Hsiang-ya Medical School, National Kweiyang University Medical School.

2. The working out of the program of the China Medical Board during the period of the emergency has been entrusted to the Board's Director, Dr. Claude E. Forkner, and to a China Medical Board Wartime Committee. In order to satisfy the very earnest desire of both former members of the staff of the PUMC and of the alumni of the institution that there be some unit in Free China bearing the name of the PUMC, it was recently decided to reopen in West China the PUMC School of Nursing. A sufficient number of members of the staff of the former school, including the Dean, Miss Vera Nich, had arrived in West China to ensure that there would be the nucleus of a satisfactory teaching staff. The Ministry of Education approved of the reopening of this unit in Free China. A satisfactory number of well trained candidates is assured, both because some members of the school have come from Peiping and also because a number of the colleges which have contributed most to the providing of nurses are now located in Chengtu or other parts of Free China.

3. The location of the nursing school. Dr. Forkner gave prolonged study to the question as to the best place for the nursing school to be located. A committee was organized in the early part of this year to consider matters connected with the reopening of the institution, including that of location. It was at first expected that the school would be connected with the National Shanghai University Medical School and with the Central Hospital, both of which are located at Koloshan, 22 kilometers from Chungking. The Medical School was founded by Dr. F. C. Yen in Shanghai. The Central Hospital was developed by Dr. J. Heng Liu in Nanking. Both institutions had an excellent reputation and there was not unnaturally a desire on the part of some of those formerly connected with the PUMC that the nursing school be located in connection with these government institutions.

It was finally decided by the Committee and Dr. Forkner, after consultation with New York, to locate the nursing school in Chengtu in connection with the West China Union University Medical School. Details of the arrangements had been considered previously by Dean Kilborn and Dr. Forkner.

4. Deterioration in medical education in Free China. Dr. Forkner in recent letters calls attention to weaknesses in medical teaching at West China and elsewhere. He writes "Deterioration is everywhere, in all parts of the country, in all professions and all enterprises. It is the result of six years of war and is linked up with lack of leadership and lack of good administration." He is speaking in general of different institutions he has seen since his arrival. Nevertheless, after conference with Dr. Kilborn, Dr. Forkner came to the conclusion that West China Union University offered the best opportunities for the reopening of the nursing school on a satisfactory basis. Some of the points made in referring to this decision are as follows:

Memorandum on recent developments in the wartime program of the China Medical Board

- a. The deficiencies of medical education there are apparent to everyone. No one knows how to remedy them. They know their difficulties and are praying that something may be done to save them. They need leadership which I think the China Medical Board can provide.
- b. Our medical students are also now on the West China Union University campus. There are in all 30 PUMC students (8 for one year of undergraduate study, 9 for two years, 13 for three years). This number of students had arrived from Peiping and were entered for the spring term at National Central University Medical School. Owing, however, to lack of adequate financial support by the Chinese government a number of teachers in National Central Medical School found it necessary to support themselves through private practice, which interfered, apparently rather seriously, with their teaching. For this reason and because of some of the regulations of registration and requirements to take over again entrance examinations the students decided to transfer to West China Union University Medical School. This was evidently done with the consent of Dr. Kilborn and was later approved by Dr. Forkner.

More PUMC medical students are reported to be expected in West China this summer. The exact number is not known. It has been suggested that there might be as many as sixty more coming.

- c. West China Union University had two unfinished buildings. Offer of these buildings for the use of the medical and nursing students was made to Dr. Forkner on condition that the China Medical Board would supply the necessary funds for their completion.
- d. West China Union University needs and will welcome, Dr. Forkner says, additional staff members from America or from occupied China. He is referring, presumably, to members of the PUMC staff.
- e. West China Union University offers far better possibilities for the care of patients and for teaching than at Koloshan. It has a fine group of buildings. Much of its equipment is in excellent condition. It also has what Koloshan lacks, a good water supply, electricity and a reasonably good library.
- f. The three thousand students connected with West China Union University and the guest institutions on its campus provide a good academic atmosphere.
- g. Miss Vera Nich, Dean of the PUMC School of Nursing, and those of her assistants who knew the situation both at West China and at Koloshan favored the former.

5. The China Medical Board has made the following appropriations to West China Union University in order to make possible the location of the nursing School and these medical students in connection with the University:

Memorandum on recent developments in the wartime program of the China Medical Board

For the completion of buildings		
School of Nursing	\$32,000	
Medical students	<u>34,000</u>	US\$66,000
Maintenance for one year from		
July 1, 1943		
School of Nursing	\$60,000	
Medical students	<u>25,000</u>	85,000
Faculty grants		
West China physiology	\$ 4,000	
ophthalmology	1,500	
librarian	2,500	
PUMC professorships-		
Leslie Cheng	6,000	
Yu Huan-wen	5,000	
Stephen Chang	3,000	
Cheeloo pathology	<u>4,000</u>	
		<u>25,000</u>
		US\$176,000

6. The question arises, and I speak now as a member of the Executive Committee of the Associated Boards of the Christian Colleges in China and Chairman of their committee on medical education - the question arises, how can this contribution in money and well-trained student body, with background of high educational standards, be so used as to make the largest contribution to medical and nursing education during the war period and to leave the medical and nursing education of WCUU in a stronger position when the visiting institutions and students leave for their own campuses.

Dr. Decker this week in an interview with me suggested that advantage be taken of these developments and of Dr. Forkner's presence to unify further medical education on WCUU campus, particularly for the emergency but in the interests of the longer future as well, and to study in what ways it can be further strengthened. Dr. Forkner in a recent letter expressed it as his opinion that the CMB and PUMC might be able to provide some additional needed leadership that would materially help the situation.

7. It is clear that a very frank facing of the problems involved in the bringing in of these two strong units and also of a number of PUMC professors into an already functioning medical school raises questions of considerable delicacy. It is of the utmost importance, therefore, that both in Toronto and in New York, as well as in Chengtu, these difficulties be frankly faced and that a plan be worked out mainly in China but with such help as the Board of Founders can give, which can command the active cooperation and loyalty of all concerned.

The situation created by the transfer of this nursing school unit and these medical students is not parallel to that of the guest students already on WCUU campus. Neither the CMB nor the PUMC is seeking to set up a new medical school but rather to see in what ways the bringing in of new help can be done so as to avoid pitfalls, while at the same time doing everything possible to unify and to improve the total medical and nursing educational output made possible through this increment of trained persons.

It is suggested that in order to secure a clear picture of the problems involved there be held a small meeting of persons connected with the Board of Founders of WCUU, the Chairman of the Associated Boards of the Christian Colleges and a very few others at an early date.

September 2, 1943

REPORT AS OF JUNE 30, 1943

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG CHRISTIAN UNIVERSITY

By action of the Woman's Committee these books were transferred to the office of the Section Treasurer on June 1st, 1942. At that time the securities carried in Custody at the Bankers Trust Company were checked and verified and we proceeded to care for the accounting.

The cash, as shown on the attached trial balance, was derived from income on investments, and is carried in the Bankers Trust Company, Fifth Avenue Branch.

The list of securities attached shows the form of investments of Building Funds, whereas, the total cost was \$122,575.00, the value on June 30th was \$119,227.50.

It seems unnecessary to keep a separate set of books for these transactions when the fund represents such an important part of the Woman's Committee work, and when the income from designated trust funds are accounted for within the structure of the Governor's bookkeeping. It is therefore

Recommended to the Woman's Committee that

- (a) The records be transferred to the Plant Section of the books of the Governors, and all transactions be conducted within this area including a separate cash account and income account.
- (b) That the securities likewise be treated as a separate listing of the total investments of the North American Section and that they come under the same supervision as accorded the total investment portfolio.
- (c) That hereafter the reports and accounting be included within those reports made for the North American Section with full designation that the complete transactions for the Building Fund are under the authority of the Woman's Committee.
- (d) That the Bannister Income be transferred to the Woman's Current Section, income to be handled upon recommendations from China.

Respectfully submitted,

Miss Helen Kittredge, Treasurer

C. A. Evans, Assistant Treasurer

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE OF SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE

JUNE 30, 1943

	<u>Debit</u>	<u>Credit</u>
Cash.....	11,643.15	
Investments.....	122,575.00	
Building & Equipment Fund.....		59,793.10
Income on Investments.....		74,275.26
Special Funds (Bannister).....		149.79
	<hr/>	
	134,218.15	134,218.15
		<hr/>

CASH STATEMENT

Cash Receipts April 1, 1943 to June 30, 1943

Bankers Trust Company - Income on Securities:

1943

Apr. 2 - 5M Ohio Oil Company.....	75.00	
May 5 - 2,500 Baltimore & Ohio R.R. Co.....	100.00	
June 2 - 5M Pacific Gas & Electric.....	75.00	
" 16 - 60M U. S. A. Treasury Notes.....	825.00	
" " - 20M U. S. A. Treasury Notes.....	250.00	
" " - 3M U. S. A. Treasury Notes.....	45.00	
		1,370.00
Balance on Hand March 31st, 1943		<u>10,303.27</u>
		11,673.27

Cash Disbursement

Custodian Fee - six months		<u>30.12</u>
Balance on hand June 30, 1943		11,643.15

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES AS OF JUNE 30, 1943

<u>Date</u>	<u>Purchased Amount</u>		<u>Rate</u>	<u>Maturity</u>	<u>Purchase Price</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Annual Income</u>
3/7/33	2,500	Baltimore & Ohio R.R.Co. Mtge. "F"	5	1996	100-5/6	43 $\frac{1}{4}$	1,081.25	2,507.81	125.00
3/23/28	10,000	International Tel.& Tel. Corp. 25 Yr.	4 $\frac{1}{2}$	1952	97-3/8	79	7,900.00	9,737.50	450.00
5/7/41	5,000	Ohio Power Co, 1st Mtge.	3	1971	103-3/8	107	5,350.00	5,181.25	150.00
5/7/41	5,000	Pacific Gas & Elec.Co. Ref.Mtge "J"	3	1970	102-1/8	105-1/4	5,262.50	5,118.75	150.00
3/23/28	10,000	St.Louis, San Francisco R.R.Co. "A"	4 $\frac{1}{2}$	1978	97	35-3/8	3,537.50	9,675.00	450.00
6/13/34	5,000	Union Pacific R.R. Co. 1st Mtge	4	1947	106 $\frac{1}{2}$	109	5,450.00	5,333.75	200.00
3/13/34	20,000	United States Treasury Bonds	2 $\frac{1}{2}$	1953/49	102	106-30/32	21,387.50	20,400.00	500.00
6/15/36	60,000	" " " "	2-3/4	1954/51	102-21/32	110-1/8	66,075.00	61,593.75	1,650.00
6/15/34	3,000	" " " "	3	1048/46	100-29/32	106-1/8	3,183.75	3,027.19	90.00
	<u>120,500</u>						119,227.50	122,575.00	3,765.00

REPORT OF THE TREASURER

BOARD OF GOVERNORS, NORTH AMERICAN SECTION

SHANTUNG CHRISTIAN UNIVERSITY

YEAR ENDING JUNE 30, 1943

Two changes may be mentioned of outstanding importance as having occurred during 1942-43. The first one was the return of the staff held by the Japanese at Tsinan, some of whom have gone into other activities while others are waiting to return to China. Pending further information the Section has set aside \$5,000.00 U.S. for obligations incurred in Tsinan.

The second important action was the resignation of President Shuming T. Liu and the appointment of Dr. Edgar Tang as Acting President.

Acknowledgment should be made to the British Aid to China Fund for very substantial assistance during the year, also to the Chinese government and China Medical Board for cash grants for faculty aid. Outstanding, of course, is the \$U.S. 45,000. received from the Associated Boards through United China Relief assistance. This report is substantiated by the following papers:

- (a) Trial Balance Sheets, June 30, 1943 (Pages 5,6, and 7)
- (b) Budget Analysis (Page 8)
- (c) Consolidated Balance Sheet (Page 9)
- (d) List of Securities as of June 30, 1943 (Page 10)

All figures have been checked by the Auditors, Messrs. Chambellan, Borgor & Welti.

ENDOWMENT SECTION

During 1942-43 there was an increase of \$1,228.25 in Endowment Funds. This came about by adding income from the Randolph Tucker Shields Medical Endowment (\$801.37) and also from the Endowment Income Stabilization Fund (\$426.88).

The investment of funds during the year changed little. In fact, only one purchase was made, this being \$1,500.00 of U. S. Treasury Bonds 2 $\frac{1}{2}$ %'s of 64/69.

The income from investments totaled \$9,562.50 or less by \$764.50 than the previous year. This was due to decreases as follows:

James McMullen Company Ltd.	\$ 22.00
Niagara Hudson Power	487.50
Commonwealth & Southern	300.00
Cincinnati Gas & Electric Company	45.00 (Increase)
	<hr/>
	\$ 764.50

Income percentage for the year was 5.45. Nominal income as shown on the attached list (Page 10) is \$10,427.50 or 5.94 per cent. Cash value June 30th of all holdings was \$191,016.78 as against \$160,787.00 a year ago.



PLANT SECTION

No changes are recorded in this section in 1942-43 (Page 5). All efforts to secure more adequate details as to the source of funds have been futile and now during the war nothing more can be done.

CURRENT GENERAL

The following schedule shows receipts and disbursements for 1942-43:

<u>Receipts</u>	<u>Source</u>	<u>1942-43</u>	<u>1941-42</u>
American Board (for Theology)			800.00
Endowment Income		5,558.84	6,035.32
Harvard-Yenching Institute		8,947.36	8,947.36
Presbyterian Board		1,447.54	
Sustaining Funds 1940-41			6,500.00
Sustaining Funds (Current)		45,000.00	48,639.13
Woman's Committee			466.96
Special from Accounts Payable to Field		8,047.95	
Miscellaneous Gifts		483.66	
		<u>69,485.35</u>	<u>71,388.77</u>
<u>Disbursements</u>			
General University Appropriation		6,000.00	6,709.00
(990.34 credited to Accounts Payable)			
School of Theology (credited to Accounts Payable)			800.00
Chinese Cultural Studies (credited to Accounts Payable)		8,947.36	8,947.36
Administration and Promotion (A.B.C.C.C.)		7,547.95	5,669.34
Governor's Expense (Audit, Fidelity Bond, Travel)		261.78	81.17
Shantung Promotion (Current Special)		650.47	13.63
Incidentals (Supplies, postage, mimeographing)		238.22	228.83
Board Appropriations - Presbyterian (Accounts Payable)		1,447.54	
Sustaining Funds Appropriations (\$15,500 to Acc'ts. Pay.)		45,000.00	48,630.52
	Totals	<u>70,093.32</u>	<u>71,079.85</u>
Adjustment of surplus or deficit*		- 607.97*	+ 308.92
		<u>69,485.35</u>	<u>71,388.77</u>

It will be noticed that \$29,585.24 was carried forward into Accounts Payable on June 30. Presumably drafts or checks are in transit to claim these balances.

As the deficit for 1942-43 includes the charge for promotion of \$650.47 for which no provision was made by the Section, it will be seen that normal operations would have resulted in a slight surplus.

The larger amount charged for participation with the Associated Boards was because a much larger amount was received in 1941-42 than in the previous year, (the ratio being an approximate \$48,000 in 1941-42 as against \$17,000 for 1940-41).

WOMAN'S COMMITTEE

Although the Woman's Committee and Board of Governors voted during the year to consolidate the income and share proportionately in expenses, the operations for 1942-43 were carried separately on the books. Income and Expenditures follow:

<u>Income</u>	<u>1942-43</u>	<u>1941-42</u>
Endowment Income	2,779.41	3,017.98
Rohrman Income	60.13	54.00
Day of Prayer Offering	2,000.00	1,700.00
Methodist Board Women's Division	2,700.00	
Sustaining Funds		824.43
	<hr/> 7,539.54	<hr/> 4,896.41
 <u>Disbursements</u>		
Field Budget	5,054.00	4,404.00
Home Administration (Board Appro. - Methodist Bd. Women's Div. (Acct's Pay.)	2,700.00	466.96
	<hr/> 7,754.00	<hr/> 4,870.96
Adjustment of Surplus and Deficit*	- 214.46*	+ 25.45
	<hr/> 7,539.54	<hr/> 4,896.41

The reconciliation of deficits to balance with the closing shown on Page 2 is as follows:

Deficit of General Account	\$ 607.97
Deficit in Woman's Committee	214.46
Total Deficits	<hr/> 822.43
Less Special Promotion not provided for	650.47
Actual Current Deficit from operations	171.96

CURRENT SPECIAL

This section lists four accounts to be noted:

Surplus \$308.92 (Credit) This surplus was carried forward from 1941-42 and may be used in adjusting the current deficit.

Suspense \$1,056.00 (debit) The items in this account still pending adjustment are as follows:

Advances on Field Budget, Miss Russell	\$30.00	
H. P. Lair	1,070.00	
Less items awaiting distribution:		
Hu Lou-yi		25.00
Cable advances		2.00
Postage advances		5.00
Relief for Med. Students		12.00
	<hr/> 1,100.00	<hr/> 44.00
	44.00	
	<hr/> 1,056.00	

June 30, 1943

When the field account is unfrozen the first two items will be cleared. Others are awaiting drafts from Chengtu.

Miscellaneous Gifts for Current Budget \$5,399.77 (credit). This is the distribution from the Associated Boards from undesignated income but is earmarked as the initial payment on the sustaining funds for 1943-44.

Twenty-fifth Anniversary Fund \$264.00 (credit). This is the amount of funds received and designated for this purpose.

CASH SITUATION

The total cash carried June 30th was \$69,906.50, held in the following sections:

	<u>Credit</u>	<u>Debit</u>
Endowment Cash	741.30	
Plant Cash	8,467.01	
Current General	55,186.18	
Woman's Committee	767.28	
Special Cash	4,744.73	
	<u>69,906.50</u>	

This was on deposit with the Bankers Trust Company, Fifth Avenue Branch.

RECOMMENDATIONS

- (1) That the Surpluses in both the Woman's Section and Current General be used to reduce the deficits of \$171.96 and the Promotional charges of \$650.47 carried forward.
- (2) That the Finance Committee be instructed to study all cash balances for the purpose of investing cash on hand where possible or discovering funds to cover any deficit.

Respectfully submitted,

Seth M. Milliken, Treasurer

C. A. Evans, Assistant Treasurer

C. H. Corbett, Assistant Treasurer

## SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE JUNE 30, 1943

<u>ENDOWMENT</u>	- 5 -	<u>Debit</u>	<u>Credit</u>
11a Consolidated Endowment Investments.....		175,383.87	
111a Charles M. Hall Endowment Funds.....			150,000.00
111c Randolph Tucker Shields Medical Endowment.....			14,963.19
111d Endowment Income Stabilization Fund.....			8,009.97
111e Endowment Funds - School of Theology.....			440.00
19 Cash Awaiting Investment.....		741.30	
119 Profit on Sale of Securities.....			2,712.01
		<hr/>	<hr/>
		176,125.17	176,125.17
		<hr/>	<hr/>
<u>PLANT</u>			
20 Completed Buildings:			
(a) General Educational.....	454,106.85		
(b) School of Medicine.....	43,562.16		
(c) School of Theology.....	38,564.91		
(d) Hospital.....	77,624.30		
(e) Tsinan Ins titute.....	41,804.18		
(f) Heat, Light, Water & Sewage.....	46,512.22		
(g) Miscellaneous.....	29,884.28	732,058.90	
120 Funds for Completed Buildings.....			732,058.90
22 Land.....		101,580.58	
22a Land Improvements.....		6,777.31	
122 Land Funds.....			108,357.89
24 Equipment:			
(a) School of Medicine.....	20,641.91		
(b) University Hospital.....	20,869.09		
(c) Chemistry & Physics.....	12,156.63		
(d) Library.....	25,000.00		
(e) Institute.....	24,752.47	103,420.10	
124 Equipment.....			103,420.10
26 Building Operations:			
(a) New Hospital.....		36,486.15	✓
(b) Investments - Class '93 Princeton Equipment.....		4,975.00	
126 Building Funds:			
(a) Women's Committee for New Hospital.....			41,885.97
(b) Class of '93 Princeton Equipment Funds.....			8,042.19
29 Plant Cash.....		8,467.01	
		<hr/>	<hr/>
		98,765.05	993,765.05
		<hr/>	<hr/>

CURRENT GENERAL

	<u>Debit</u>	<u>Credit</u>
31 Board of Directors' Current Expense.....	6,000.00	
36.1 Home Administration - Executive Office.....	7,547.95	
36.2 " " - Incidentals.....	242.29	
36.3 " " - Trustees.....	261.78	
36.4 Promotional Expense.....	650.47	
39 Current General Cash.....	54,745.02	
39.1 Accounts Payable.....		54,244.02
133 Receipts - Presbyterian Board.....		3,182.72
133 Disbursed - Receipts Presbyterian Board.....	1,447.54	
135.6 Harvard-Yenching Restricted Account.....		8,947.36
135.6 Disbursed - Harvard-Yenching Restricted Account.....	8,947.36	
136.2 Special Income - Home Administration.....		8,047.95
137.1 Endowment Income - Unrestricted.....		5,558.84
139 Accounts Receivable.....	138.48	
	<hr/> 79,980.89	<hr/> 79,980.89

WOMEN'S COMMITTEE

41 Women's Committee - Current Expense.....	5,054.00	
49 Current Cash Women's Committee.....	552.82	
140.3 Surplus.....		317.28
142 Receipts - Methodist Board - Women's Division.....		3,150.00
142 Disbursed - Receipts - Methodist Brd. Women's Div.....	2,700.00	
146.2 Special Gifts - Current Budget.....		2,060.13
147.1 Endowment Income - Restricted.....		2,779.41
	<hr/> 8,306.82	<hr/> 8,306.82

CURRENT SPECIAL

79 Special Cash.....	5,400.35	
170 Surplus.....		308.92
172 Suspense.....	1,056.00	
175.1 Miscellaneous Gifts for Current Budget.....		5,883.43
175.5 Sustaining Funds.....		45,000.00
175.5 Disbursed - Sustaining Funds.....	45,000.00	
176 Twenty-fifth Anniversary Fund.....		264.00
	<hr/> 51,456.35	<hr/> 51,456.35

<u>CURRENT GENERAL</u>		<u>Debit</u>	<u>Credit</u>
36.2	Home Administration - Incidentals.....	4.07	
36.4	Promotional Expense.....	650.47	
39	Current General - Cash.....	55,186.18	
39.1	Accounts Payable.....		54,244.02
133	Receipts - Presbyterian Board.....		1,735.18
159.1	Accounts Receivable.....	138.48	
		55,979.20	55,979.20

<u>WOMEN'S COMMITTEE</u>			
149	Women's Committee - Current Cash.....	767.28	
140.3	Surplus.....		317.28
142	Receipts - Methodist Board - Women's Division.....		450.00
		767.28	767.28

<u>CURRENT SPECIAL</u>			
70	Deficit.....	171.96	
79	Special Cash.....	4,744.73	
170	Surplus.....		308.92
172	Suspense.....	1,056.00	
175.1	Miscellaneous Gifts for Current Budget.....		5,399.77
176	Twenty-fifth Anniversary Fund.....		264.00
		5,972.69	5,972.69



CONSOLIDATED BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1943

<u>ASSETS</u>		<u>LIABILITIES</u>	
<u>Endowment</u>		<u>Endowment</u>	
Consolidated Investments	175,383.87	Endowment Funds	173,413.16
Cash	<u>741.30</u>	Profit on Sale of Securities	<u>2,712.01</u>
	176,125.17		176,125.17
<u>Plant</u>		<u>Plant</u>	
Completed Buildings	732,058.90	Funds for Completed Bldgs.	732,058.90
Land and Improvements	108,357.89	Funds for Land	108,357.89
Equipment	103,420.10	Funds for Equipment	103,420.10
Building Operations	36,486.15	Women's Committee for Hosp.	41,885.97
Investment Class '93		Class '93 Princeton Fund	8,042.19
Princeton	4,975.00		
Cash	<u>8,467.01</u>		
	993,765.05		993,765.05
<u>Current</u>		<u>Current</u>	
Charges Advanced to 1943-44	654.54	Credits Advanced to 1943-44	2,185.18
Accounts Receivable	138.48	Suspense Account	44.00
Suspense	1,100.00	Accounts Payable	54,244.02
Cash	60,698.19	Current Gifts Advanced to	
		1943-44	5,399.77
		Twenty-fifth Anniversary Fund	264.00
		Woman's Surplus	317.28
		General Surplus	<u>308.92</u>
			626.20
	62,591.21	Less Current Deficit	<u>171.96</u>
			454.24
	<u>1,232,481.43</u>		<u>62,591.21</u>
			<u>1,232,481.43</u>



SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1943

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/43 Market Price</u>	<u>6/30/43 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
	<u>ENDOWMENT</u>						
	<u>Bonds</u>						
1,500	U.S. Treasury Bonds 2½% 1964/69.....	100	1,500.00	100.15	1,507.03	37.50	- 0 -
	<u>Preferred Stock</u>						
650	sh. Aluminum 6%.....	100	65,000.00	112-1/2	73,125.00	3,900.00	3,900.00
18	Cincinnati Gas & Electric 5%.....	97-1/2	1,755.00	95-3/4	1,723.50	90.00	90.00
100	Commonwealth & Southern 3%.....	63	6,317.50	65-1/4	6,525.00	300.00	- 0 -
270	General Motors \$5.....	92-5/8	25,025.00	130-3/8	35,201.25	1,350.00	1,350.00
130	Niagara Hudson 5%.....	90	11,775.05	82	10,660.00	650.00	162.50
150	Ohio Edison \$6.....	99	14,830.00	101	15,150.00	900.00	900.00
150	Texas Power & Light 6%.....	95	14,255.00	98-1/2	14,775.00	900.00	900.00
100	U. S. Steel 7%.....	121	12,102.11	120-1/2	12,050.00	700.00	700.00
200	West Penn Electric 6%.....	87	17,419.21	77	15,400.00	1,200.00	1,200.00
			<u>168,478.87</u>		<u>184,609.75</u>	<u>9,990.00</u>	<u>9,202.50</u>
	<u>Common Stock</u>						
100	Consolidated Edison New York.....	24-3/8	2,450.00	20-1/4	2,025.00	200.00	160.00
110	James McMullan.....	104	440.00	- 0 -	- 0 -	- 0 -	- 0 -
100	Pacific Gas & Electric.....	25	2,515.00	28-3/4	2,875.00	200.00	200.00
			<u>5,405.00</u>		<u>4,900.00</u>	<u>400.00</u>	<u>360.00</u>
	<u>TOTAL ENDOWMENT.....</u>		<u>175,383.87</u>		<u>191,016.78</u>	<u>10,427.50</u>	<u>9,562.50</u>
	<u>PLANT</u>						
\$5,000	St. Louis, Iron Mountain 4/33.....	99-1/2	4,975.00	91	4,550.00		

MINUTES OF MEETING  
CHEELOO WOMAN'S COMMITTEE

10:00 A.M., Saturday, December 18, 1943

Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

Mrs. J. M. Avann	*Mrs. Eric M. North
Mrs. J. K. Cecil	Mrs. Albert G. Parker
*Mrs. Frank C. Hughson	*Mrs. Ellis L. Phillips
*Miss Helen Kittredge	*Mrs. Charles K. Roys
Miss Sallie Lou MacKinnon	Mrs. W. R. Taylor

Those whose names are starred were present, as were also Dr. Annie V. Scott, Miss Mary K. Russell, Mrs. W. Plumer Mills, Mr. Charles H. Corbett, and Mr. C. A. Evans.

In the absence of Mrs. Phillips, the Chairman, Mrs. Roys was elected temporary Chairman. She called the meeting to order and after a moment of silence, led in prayer.

MINUTES

It was

VOTED to approve the minutes of the Annual Meeting of May 4, 1943, as circulated.

FINANCES

Dr. Scott raised the question of the possibility of securing funds to bring two pediatricians on the Cheeloo staff to this country to take positions in institutions where they would be practicing as well as studying. Dr. Scott had two such positions open, and suggested the names of two doctors now in China who were well qualified to fill them. The question became one of securing the funds necessary for their travel.

The matter had been taken up with the Associated Boards Committee on Scholarships, but because the entire amount available to this Committee for all the Colleges would not be sufficient for this one project alone, the Associated Boards Committee felt they could do nothing about it,

The Committee on Medical Education had also been approached and while they were most sympathetic, they had no money that could be used in this way. U.C.R. could not supply the funds as they had no budget for such cases other than the grants made to the Colleges.

It was then asked if there were funds within the Cheeloo budget that could be appropriated for this purpose.

December 18, 1943

The Treasurer stated that there was \$34,244.02 held in Accounts Payable. If the field had not drawn this amount, some of it may be available for scholarships. It was

VOTED that the Woman's Committee suggest that a cable be sent to the field inquiring whether the \$34,244.02 now held in Accounts Payable has already been appropriated, and if not, what special plans they have for its use.

It was further

VOTED that the Woman's Committee ask the assistance of the Executive Committee of the Associated Boards in finding funds to bring to America a doctor from the Cheeloo Medical School to accept a position, with study opportunity, now available.

Mrs. Phillips arrived and took the Chair.

It was stated that there is approximately \$12,000 in cash, representing income on the Building Fund, and it was

VOTED that up to \$10,000 of this cash be invested in Government Bonds.

#### REPORTS FROM THE FIELD

The Annual Report of the University had been mailed to the members of the Committee, and it was

VOTED that this report be accepted with appreciation.

In Dr. Tang's Project Report and letter, which had also been mailed to the members of the Committee, he made definite request for the return of certain members of the Western staff now in America. Letters from Dr. Fenn had been received which strengthened this request by stating the importance of having the Western staff members share in the experiences and development of the institution during the years it is in Chengtu.

After full discussion, it was

VOTED that the Woman's Committee recommend to the Board of Governors that, in accordance with the urgent appeal expressed in Dr. Tang's letter, investigation of the matter of the return to Chengtu of the Western members of the staff be made, and that a definite report be presented covering health and desire to return of each one.

It was pointed out that two of those on Dr. Tang's list, Miss Mary K. Russell and Dr. Julia Morgan, were also mentioned in a recent letter from Mrs. Yui, Dean of Women, who expressed the definite hope that they would soon return to Chengtu.

It was

VOTED that a letter be sent from this Committee to the Methodist Board, quoting Mrs. Yui's request for Miss Russell, and urgently appealing for her return to Cheeloo at the earliest possible date.

It was further

VOTED that a similar urgent request for Dr. Morgan be sent to the Methodist Board.

#### FUNDS FOR TUBERCULAR STUDENTS

In her letter, Mrs. Yui had made an appeal for extra funds outside of the budget, to be used for special food for the tubercular students. The matter was fully and sympathetically discussed and while no formal action was taken, it was decided that the Chairman of the Woman's Committee should send a letter to each member of the Committee, asking for special consideration of this appeal. Any contributions for this special purpose could be sent directly to Mrs. Yui through the Associated Boards Treasurer's office.

The Secretary was instructed to send a letter to Mrs. Yui, telling her of the action of the Committee and of the concern expressed for the welfare of all the students and of the special effort being made on behalf of the tubercular patients.

#### CHILD WELFARE TRAINING PROGRAM

A paragraph from a recent letter from Dr. Ruth Chester was read, in which the statement was made that the Minister of Education was unwilling to recognize as a college major the Child Welfare Training Program being planned by the five Universities in Chengtu, and that as a result, girls were reluctant to register for the course.

This situation was discussed and the confident hope expressed that some satisfactory adjustment could be made. Dr. Scott felt that since much of the work outlined as Cheeloo's part in the new program had been carried on at Cheeloo for the past 10 years, even though no academic credit was given for it, the lack of recognition on the part of the Minister would probably not stop it now.

#### PUBLICITY

The desirability of enlarging the group interested in Cheeloo was discussed and the conviction expressed that the best way to arouse interest is to keep people informed about the work of the institution. It was

VOTED that Mrs. Hughson, Chairman of the Publicity Committee, and the Secretary explore the possibilities for effective publicity and report to the Woman's Committee.

SCHOLARSHIPS

A discussion of the existing machinery for securing scholarship aid for Cheeloo faculty wishing to study in America revealed that the Executive Committee of the Associated Boards has suggested that the Boards of the individual colleges plan to bring to America each year for the next few years two or three outstanding members of their faculties for furlough and study. The Board of Governors has taken action approving this suggestion.

It was

VOTED that the Woman's Committee suggest to the Board of Governors that the machinery to implement these actions be set up, and that there be a representative from the Woman's Committee on any committee appointed by the Board of Governors to consider the matter of scholarships for Cheeloo faculty members studying in America.

The great need for a scholarship fund to aid students studying in Cheeloo was discussed, and it was

VOTED that the Woman's Committee recommend to the Board of Governors that a Committee be appointed whose responsibility shall be to build a scholarship fund for the assistance of students studying at Cheeloo.

It was further recommended that a person be appointed to investigate the possibility of securing special aid of this sort through churches or Mission Boards.

The Chairman appointed Mrs. Hughson in this capacity.

There being no further business, the meeting was adjourned.

Mrs. W. Plumer Mills  
Secretary

CIRCULATION VOTE

NORTH AMERICAN SECTION, BOARD OF TRUSTEES

SHANTUNG CHRISTIAN UNIVERSITY

March 28, 1944

Members of the Section

ABCFM

MBTH, W. D.

PRESB.NO.

PRESB.SO.

UCC

UCC-WMS

Coopted

Corresponding Member

1945

\*\*Dr. E. H. Hume  
\*Mrs. J. K. Cecil  
Miss Sallie Lou MacKinnon (alt)  
Mrs. Eric M. North (alt)  
Mrs. Albert G. Parker  
\*Dr. Lloyd S. Ruland  
Miss Helen Kittredge (alt)

\*\* Dr. Jesse H. Arnup

\*Mrs. W. R. Taylor  
\*Dr. Seth M. Milliken  
\*\*Dr. George T. Scott

1947

\*Dr. Wynn C. Fairfield  
Mrs. J. M. Avann (43)  
Mrs. P. C. Greenly (43)

\*Dr. J. L. Hooper  
\*Mrs. Frank C. Hughson  
\*Mrs. Charles K. Roys  
Dr. E. M. Dodd (alt)

Dr. H. Kerr Taylor  
\*\* Dr. A. E. Armstrong  
Rev. L. S. Albright (alt)

Dr. Chih Meng (43)  
\*Mrs. Ellis L. Phillips (43)  
\*Mr. John H. Reisner (43)  
\*Dr. J. G. Vaughan

Under date of March 16, 1944 a letter was sent to the members of the North American Section of the Board of Governors regarding the appointment of a new President of the University.

In that letter the following cable was reported as having been received from the field following a meeting of the Board of Directors held January 15th:

"CHEELOO DIRECTORS UNANIMOUSLY OFFERED PRESIDENCY TO CHANGFULIANG, WUKHEMIN, EDGARTANG IN THAT ORDER. MINUTES FOLLOW, CABLE APPROVAL."  
(signed) BOARD OF DIRECTORS

In order to avoid having a meeting of the section such a short time before the spring meeting, the members were asked to vote promptly on a suggested resolution and all those whose names are starred,

NAS - 693 VOTED to approve the action of the Board of Directors in offering the Presidency of Shantung Christian University to Chang Fu-liang, Wu Keh-min, Edgar Tang, in that order and that the result of this vote be cabled to the field.

Those whose names are double-starred were in favor of postponing the decision until the meeting of the Section in May.

Subsequently a cable was received from Dr. William P. Fenn, as follows:

"CHANGFULIANG DECLINED CHEELOO PRESIDENCY NOW OFFERED WUKHEMIN STILL CONSIDERING."

Dr. Wu is a most able Chinese having been Dean at Oberlin-Shansi with major responsibility for running the school under Dr. Kung. If Dr. Wu does not accept the presidency, it will then be offered to Dr. Edgar Tang.

A more detailed statement regarding this development will be made at the meeting of the Section in May.

C. A. EVANS, Secretary

MINUTES OF MEETING  
FINANCE COMMITTEE  
SHANTUNG CHRISTIAN UNIVERSITY

2:00 P. M. Thursday, May 4, 1944  
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members:

* Seth M. Milliken, Chairman	
Helen Kittredge	Wynn C. Fairfield
* Lloyd S. Ruland	A. E. Armstrong

Those whose names are starred were present, also C. A. Evans.

INVESTMENTS

The Committee studied the list of investments attached hereto as Appendix A and reviewed the St. Louis, Iron Mountain 4's of '33 bond situation, wherein recently \$1,500 in cash was paid plus \$700 in back interest. To maintain the corpus of the fund, the Treasurer's office applied \$600 from income to compensate for principal losses. It was

F-694 VOTED to approve the use of \$600 from payment of interest on St. Louis, Iron Mountain 4's of '33 to restore losses on principal.

Questions were raised as to the advisability of retaining the 130 shares of Niagara Hudson preferred and 100 share of U. S. Steel preferred. It was

F-695 VOTED that the Treasurer's office study the Niagara Hudson and U. S. Steel situations and report back to the Committee. There seemed to be no reason for further action or investments.

ACCOUNTS PAYABLE

It was reported that the Women's Committee on December 18, 1943 requested that the Accounts Payable carried in Books of the Section, be studied with the hope of claiming a portion for travel of Chinese Staff to America.

As the Treasurer's report received from Chengtu laid claim to \$20,528.68, it was noted that there was a balance of \$13,715.34 in this account. It was felt that first consideration should be given to requirements at Tsinan, especially as only \$5,000 has been set aside by the Board for obligations and responsibilities on the campus there. As ever against the lack of sufficient funds to bring to America all applicants for travel, it was

F-696 VOTED to recommend to the North American Section that the full \$13,715.34 be reserved for obligations at Tsinan.

FIELD BUDGET 1944-45

A comparative schedule of 1943-44 and 1945 budgets were presented, but as all the items were figured on a different basis for both years, only the totals seemed to be of great importance. These figures were shown to be as follows:

	<u>Proposed Budget 1943-44</u>	<u>Proposed Budget 1944-45</u>
<u>INCOME</u>		
Total amount received in China	C\$285,980	C\$990,000
Received from America from Trustees	<u>534,573</u>	<u>832,360</u>
Total Receipts	C\$820,553	C\$1822,360
<u>EXPENDITURES</u>		
Total Expenditures	C\$2,989,227	C\$9,977,340
Add Share of Joint Program at Chengtu		<u>164,200</u>
		<u>10,141,540</u>
Less Cut recommended		<u>500,000</u>
Adjusted Expenditures		<u>9,641,540</u>
Less Income in China		<u>990,000</u>
		<u>8,651,540</u>
Less Assured income from Trustees		
US \$20,809 @ 40 to 1		<u>832,360</u>
Balance required in Chinese currency		C\$7,819,180
Amount required in US\$ if exchange is 40 to 1		US\$ 195,479
Amount required in US\$ if exchange is 80 to 1		US\$ 87,335
Amount required in US\$ if exchange is 120 to 1		US\$ 51,287

After discussing the possibility of securing authorization to sell drafts on the open market in China and in the hope that the channel will soon be open to do this, it was

- F-697 VOTED (a) that it is the opinion of this Committee that the minimum requirements for 1944-45 for the Sustaining Funds in the Field Budget will be \$51,287:
- (b) that the Finance Committee recommends to the North American Section that the Treasurer's office be authorized to negotiate with the Treasurer of the Associated Boards in making adjustments on the budget for 1944-45 for the University, provided the privilege to trade on the open market is accorded the Associated Boards.

BUDGET 1944-45 -- NORTH AMERICAN SECTION

The following figures were presented as representing the best judgment available as to income for 1944-45. It was noted that \$70,000 in Sustaining Funds represented the same amount as on the 1943-44 budget, and, until more definite information is available, it should be allowed to remain.

<u>INCOME</u>	
Presbyterian Board Appropriation	\$4,500.00
Endow. Interest	1,240.74
Vacancies	1,200.00
Methodist Board Women's Division	2,700.00



INCOME - Cont'd.

Endowment Income	\$2,850	
	<u>5,700</u>	\$ 8,550.00
Day of Prayer Offering		2,500.00
Rohrman Fund		54.00
Harvard-Yenching Institute		8,947.36
Associated Boards*		<u>70,000.00</u>
		<u>\$99,692.10</u>

\*A purely tentative figure subject to adjustments.

APPROXIMATE EXPENDITURES

Home Administration (subject to adjustments)		\$ 4,000.00
Trustees Account for Auditing - postage, cables, mimeographing, etc.		600.00
Chinese Cultural Studies		8,947.36
Field Budget		16,000.00
Sustaining Funds*		70,000.00
Contingent		<u>144.74</u>
		<u>\$99,692.10</u>

\*Purely an estimate.

After further study it was

F-698 VOTED to recommend that the foregoing figures be considered as a basis for the 1944-45 budget and authorize the Treasurer to make such adjustments as are necessary in the light of new developments.

There being no other business the meeting adjourned.

C. A. EVANS  
Secretary

SHANTUNG CHRISTIAN UNIVERSITYLIST OF SECURITIESAPRIL 28, 1944

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>4/28/44 Market Price</u>	<u>4/28/44 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
	<u>ENDOWMENT</u>						
	<u>Bonds</u>						
1,500	U. S. Treasury Bonds 2 $\frac{1}{2}$ % 1964/69.....	100	1,500.00	100.2	1,500.94	37.50	37.50
	<u>Preferred Stock</u>						
650 sh	Aluminum Company of America 6%.....	100	65,000.00	111	72,150.00	3,900.00	3,900.00
18	Cincinnati Gas & Electric 5%.....	97-1/2	1,755.00	103	1,854.00	90.00	90.00
100	Commonwealth & Southern 3%.....	63	6,317.50	79-3/4	7,975.00	300.00	300.00
270	General Motors \$5.....	92-5/8	25,025.00	128	34,560.00	1,350.00	1,350.00
130	Niagara Hudson 5%.....	90	11,775.05	79	10,270.00	650.00	-
150	Ohio Edison \$6.....	99	14,830.00	110-1/4	16,537.50	900.00	900.00
150	Texas Power & Light 6%.....	95	14,255.00	108	16,200.00	900.00	900.00
100	U. S. Steel 7%.....	121	12,102.11	123-1/2	12,350.00	700.00	700.00
200	West Penn Electric 6%.....	87	17,419.21	92	18,400.00	1,200.00	1,200.00
			<u>168,478.87</u>		<u>190,296.50</u>	<u>9,990.00</u>	<u>9,340.00</u>
	<u>Common Stock</u>						
1 100 sh	Consolidated Edison of New York.....	24-3/8	2,450.00	21-5/8	2,162.50	200.00	160.00
110	James McMillan.....	104	440.00			-	-
100	Pacific Gas & Electric.....	25	2,515.00	31-1/8	3,112.50	200.00	200.00
			<u>5,405.00</u>		<u>5,275.00</u>	<u>400.00</u>	<u>360.00</u>
	<u>TOTAL ENDOWMENT...</u>		<u>175,383.87</u>		<u>197,072.44</u>	<u>10,427.50</u>	<u>9,737.50</u>
	<u>PLANT</u>						
\$2,875	St. Louis, Iron Mountain 4/33.....	99-1/2	2,875.00	100	2,875.00	115.00	100.00
	Cash.....		<u>2,100.00</u>				
	<u>TOTAL PLANT.....</u>		<u>4,975.00</u>				

MINUTES OF ANNUAL MEETING

WOMAN'S COMMITTEE

SHANTUNG CHRISTIAN UNIVERSITY

12:30 P.M., Tuesday, May 9, 1944

Parkside Hotel, 18 Gramercy Park South, New York, N.Y.

List of Members:

	<u>1945</u>	<u>1947</u>
Meth. W. D.	Mrs. J. K. Cecil *Mrs. Eric M. North (alt.)	*Mrs. J. M. Avana Miss Sallie Lou MacKinnon (Gen. Alt.)
Presb. No.	Mrs. Albert G. Parker *Miss Helen Kittredge (alt.)	*Mrs. Frank C. Hughson Mrs. Charles K. Roys
UCC-WMS	Mrs. W. R. Taylor (*represented by Mrs. G. D. Atkinson)	
Coopted		*Mrs. Ellis L. Phillips (Chm.)

Those whose names are starred were present, as were Dr. H. P. Lair and Dr. Annie V. Scott, who were presented as invited guests. Also present were Mrs. W. Plumer Mills and Mr. C. A. Evans.

The meeting was called to order and the Chairman called on Dr. Lair to lead in prayer.

MINUTES

The minutes of the meeting of December 18, 1943, having been circulated, it was

VOTED to approve the minutes of the meeting of December 18, 1943, as circulated.

REPORT FROM THE FIELD

Mrs. Yui's Resignation. It was reported that a letter had been received from Miss Fosnot saying that Mrs. Yui had sent in her resignation as Dean of Women. The matter was discussed and it was

VOTED to express our confidence in Mrs. Yui and our great sense of her value in the past and urgently to request her to reconsider her resignation.

FINANCES

The report of the Treasurer for the Woman's Committee of the School of Medicine, Shantung Christian University, dated April 30, 1944, was presented by the Treasurer, and it was

VOTED to accept the report of the Treasurer with appreciation to Mr. Evans.

May 9, 1944

The Committee discussed the income on the Bannister Fund which amounts to \$20.04 annually. It was felt that if the Associated Boards obtains permission to sell drafts on the open market at a much better rate of exchange, it would be well to send the balance in this account to the field at once. The income from the Bannister Fund in the past has been used for scholarship aid to needy students. The present is a time of acute need and to hold money in the bank does not seem a reasonable use of the funds.

After further discussion, it was

VOTED to send the balance of income on the Bannister Scholarship Fund to Miss Elsie Priest to be assigned by the Dean of Women for Cheeloo women students.

It was pointed out that the Woman's Committee of the School of Medicine would have as of June 30, 1944, an anticipated cash balance of \$15,407.05. In discussing a letter from Miss Hickson, which described the women's dormitories, the opinion was expressed that this letter was not a financial appeal, but was sent for publicity purposes. It was, however,

VOTED to authorize the allocation of accumulated income on the medical committee funds for relieving the living conditions of the women medical students,

#### SCHOLARSHIPS

At the meeting of the Woman's Committee on December 18th, Mrs. Hughson was appointed to ascertain what scholarship funds Mission Boards were prepared to offer.

She reported that the Presbyterian Board for the present year is doubling the amount of scholarship aid they have tentatively assigned from the emergency fund, changing it from \$10,000 to \$20,000, as available for scholarships for Chinese in the various institutions. They are prepared to consider grants for scholarships for staff members coming to this country when recommended by the university and missions committees.

The Methodist Board is not making any definite allocation at this time. They are sending \$25,000 to Chungking and allocation will be made to relief needs, salaries, scholarships, or to the institutions according to the schedule decided upon by the people on the field.

The American Board is forwarding funds as emergency grants rather than signifying definite amounts for scholarships, but they are all convinced of the need for more scholarship aid for students because of the economic crisis.

#### PROMOTION

The Chairman of the Promotion Committee reported that all efforts are being made to keep the friends of Cheeloo informed about the work. In addition, it was pointed out that the Associated Boards is engaged in a constant educational program in which Cheeloo shares. It was also stated that all of the colleges will be able to close the present fiscal year without a deficit.

ELECTION OF OFFICERS FOR 1944-45

Mrs. Phillips reported that she must resign as Chairman of the Woman's Committee because of the pressure of other duties.

VOTED that the following officers be elected for the year 1944-45:

Chairman	Mrs. Eric M. North
Vice-Chairman	Mrs. Frank C. Hughson
Treasurer	Miss Helen Kittredge
Asst. Treasurer	Mr. C. A. Evans
Secretary	Mrs. W. Plumer Mills

It was also

VOTED to recommend to the North American Section, Board of Governors, the election of Mrs. Russell Wright, Dean of Women, New York University, as a coopted member.

OTHER BUSINESS

The question of getting an American college to sponsor the work of the Cheeloo School of Medicine was discussed, but no action was taken.

It was announced that the Methodist Board has voted to return Miss Mary K. Russell to Cheeloo with the request that her work be so arranged that she will have time to supervise the rural work at Kienyang. The Committee expressed great satisfaction at this appointment and the hope that Miss Russell will be able to start to Chengtu very soon.

The Committee expressed regret at learning of Mrs. Roys' illness, and instructed the Secretary to send her a note of greeting, expressing the hope that she would be well soon.

ADJOURNMENT

There being no other business, the meeting adjourned at 2:00 P.M.

Mrs. W. Plumer Mills  
Secretary

THE WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG CHRISTIAN UNIVERSITY

FINANCIAL REPORT, APRIL 30, 1944

Cash Balance April 30, 1943		\$10,376.27
Income of Securities to 4/30/44	\$3,904.10	
Less Custodian Fee - Bankers' Trust Co. (1½ yr.)	<u>90.36</u>	
	3,813.74	
Income on James Bannister Fund	<u>20.04</u>	
Income for year		<u>3,833.78</u>
Cash balance April 30, 1944		14,212.05
Anticipated Receipts to June 30, 1944		<u>1,195.00</u>
Anticipated cash balance June 30, 1944		\$15,407.05

WOMEN'S COMMITTEE OF THE SCHOOL OF MEDICINE

SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES, APRIL 30, 1944

Date Pchsed.	Amount	Name	Rate	Maturity	Pchse Price	Market Price	Market Value	Book Value	Yearly Income
3/7/33	2,500	Balt. & Ohio RR Co. Gen'l & Ref. Mort. <sup>F</sup>	5	1996	100 5/6	49	1,225.00	2,507.81	125.00
3/23/28	10,000	Int'n'l Tel & Tel Corp. Del.	4 1/2	1952	97 3/8	83 7/8	8,387.50	9,737.50	450.00
5/7/41	5,000	Ohio Power Co. 1st Morg.	3	1971	103 3/8	105 3/4	5,287.50	5,181.25	150.00
5/7/41	5,000	Pacific Gas & Elec. 1st & Ref. Mortgage "J"	3	1970	102 1/8	105 3/4	5,287.50	5,118.75	150.00
3/23/28	10,000	St. Louis & San Fran. Ry. Co. Cons. Mortgage "A"	4 1/2	1978	97	33 1/4	3,325.00	9,675.00	489.10
6/13/34	5,000	Union Pacific RR 1st Mortgage RR & L/O	4	1947	106 1/2	107 3/4	5,387.50	5,333.75	200.00
3/13/34	20,000	U.S.A. Treasury Bonds	2 1/2	1953	102	107	21,400.00	20,400.00	500.00
6/15/34	3,000	" " "	3	1948	100 29/32	104 29/32	3,027.19	3,027.19	90.00
6/15/36	60,000	" " "	2 3/4	1954	102 21/32	109 13/32	65,643.75	61,593.75	1650.00
	120,500						118,970.94	122,575.00	3804.10

MINUTES OF ANNUAL MEETING

NORTH AMERICAN SECTION - BOARD OF GOVERNORS

Shantung Christian University

2:00 P.M. Tuesday, May 9, 1944

Chapel, 2nd Floor, 150 Fifth Avenue, New York, N. Y.

List of Members

	<u>1945</u>	<u>1947</u>
ABCFM	*Dr. Edward H. Hume	*Dr. Wynn C. Fairfield
Meth. W.D. 3	Mrs. J. K. Cecil	*Mrs. J. M. Avann
	*Mrs. Eric M. North (alt)	Miss Sallie Lou MacKinnon (gen.alt)
Presb. No.	Mrs. Albert G. Parker	Dr. J. L. Hooper
	*Dr. Lloyd S. Ruland	*Mrs. Frank C. Hughson
	Miss Helen Kittredge (alt)	Mrs. Charles Kirkland Roys
Presb. So.		*Dr. E. M. Dodd (alt)
UCC	*Dr. Jesse H. Arnup	*Dr. H. Kerr Taylor
		Dr. A. E. Armstrong
UCC-WMS	Mrs. W. R. Taylor	*Rev. L. S. Albright (alt)
Coopted	Dr. Seth M. Milliken	Dr. Chih Meng ('43)
	*Dr. George T. Scott	*Mrs. Ellis L. Phillips ('43)
		*Mr. John H. Reisner ('43)
Corres. Member	*Dr. J. G. Vaughan	

Those whose names are starred were present as were Mr. Ballou, Mr. Evans, Mr. Corbett and Mrs. Mills of the staff.

The following invited guests were also present: Dr. Leslie G. Kilborn, Dr. H. P. Lair, Mr. Joe Mickle, Dr. Frank W. Price, Dr. Annie V. Scott and Dr. Ralph C. Wells.

The meeting was called to order at 2:00 P.M. by the Chairman, Dr. Ruland. Dr. Scott led in prayer.

Regrets for non-attendance were received from Mrs. Charles K. Roys, Dr. A. E. Armstrong, and Mrs. W. R. Taylor.

APPROVAL OF MINUTES

The Minutes of the Cheeloo Woman's Committee of December 18, 1943 and the Circulation Vote, North American Section, Board of Governors, March 28, 1944, having been distributed, it was

NAS-699 VOTED to approve the minutes of the meeting of the Cheeloo Woman's Committee of December 18, 1943 and the Circulation Vote, North American Section, Board of Governors, March 28, 1944, as distributed.

REPORTS FROM CHINA

Conditions on the Campus

Recent developments in regard to the Presidency of Shantung Christian University were discussed at length. The Minutes of the meeting of the Board of



Directors on October 14 and 15 were carefully studied as well as subsequent letters and telegrams. Recent arrivals from China were asked to comment on the present situation and to explain how it developed.

It was noted one person was considering the invitation of the Board of Directors to become president and that the matter would be decided some time in June. It was

NAS-700 VOTED to express confidence in the Board of Directors of Shantung Christian University and to advise them of the Governors' appreciation of their efforts.

#### The College of Medicine

Dr. Kilborn, Director of the College of Medicine and Dentistry of West China Union University, was asked to speak and gave a report on various aspects of the medical work which has been carried on jointly by Cheeloo and West China for almost seven years. He expressed regret that the Cheeloo professors had withdrawn in 1941 from the joint faculty which had been set up, but the curriculum had remained the same for both groups, and the classes had been conducted in common. One-third of the departments were headed by Cheeloo men. The sign over the hospital entrance was made to read: "West China-Cheeloo Universities United Hospital." Dr. Kilborn spoke in the highest terms of Dr. Hou Pao-chang as one who would be at home in any company of pathologists, and congratulated Cheeloo on his loyalty. Dr. Kilborn also urged that more of Cheeloo's Western personnel be sent to Chengtu.

In reply to a question as to the grade of Cheeloo students, Dr. Kilborn reported that those who had come from Tsinan were of very high quality but the students admitted since that time have not been so well prepared.

#### Other Reports

A recent letter from Miss G. M. Hickson in regard to the Cheeloo dormitory for women was considered. The fact was brought out that the building is a temporary one, and is very much overcrowded, so that the health situation is deplorable. Suggestions were made for increasing the dormitory space, but it was agreed that the admission of women students should be limited to the number which can be accommodated hygienically. (For action taken see NAS-712, page 6).

#### COMMUNICATION FROM DR. E. H. CRESSY

Consideration was given to a letter from Dr. E. H. Cressy presenting the urgent need for missionary personnel to head up academic work in religion in Nanking, Yenching and Cheeloo. He stated that since the time when the universities were registered with the Government it has not been possible to have Departments of Religion. But Departments of History, Psychology, Philosophy, etc. are permitted to give courses dealing with specific aspects of religion, and there is need for someone to be responsible for organizing these courses in such a way as to make it possible for more students to elect them.

It was pointed out that the Board of Governors had no funds available for sending out such a person.

The Chairman expressed his judgment that this is a critical need and that an approach should be made to the mission boards to see if anyone can be found to fill the vacancy. It was agreed that it would be wise to appoint a Personnel Committee to deal with this and other personnel matters. It was

NAS-701 VOTED that a Committee on Personnel be appointed and that the matter of finding a person to organize academic work in religion be entrusted to this Committee in consultation with the Committee on Christian Character, Staff and Curriculum of the Associated Boards.

#### CONSIDERATION OF PLAN FOR CONSOLIDATION OF THE TRUSTEE BOARDS

It was reported that favorable action on the plan for consolidation of the Trustee Boards of the China Colleges has already been taken by the Prudential Committee of the American Board of Commissioners for Foreign Missions, the Board of Foreign Missions of the Presbyterian Church in the United States of America and both boards of the United Church of Canada.

It was suggested that general approval of the North American Section be given to the proposals and that the British Section be requested to consider the matter and to instruct its representatives and proxies at the ensemble meeting next fall how to vote upon it. It was

NAS-702 VOTED that the North American Section of the Board of Governors records itself as in favor of the plan for consolidation of the trustee boards as presented, and expresses the hope that it will be possible to get the final picture before the Board of Governors at the next ensemble meeting.

It was also

NAS-703 VOTED to appoint Dr. A. E. Armstrong as the representative of the North American Section, Board of Governors, on the Preparatory Committee.

And it was

NAS-704 VOTED to appoint a special committee to do the work of preparing a resumé of the plan for consolidation of the Trustee Boards; that Dr. Armstrong be chairman of this committee which is to include Dr. Arnup, Mrs. Hughson and Mrs. Taylor.

It was suggested that the English members of the Board of Governors be notified of these actions.

#### FINANCIAL MATTERS

##### Current Conditions

It was reported the goal set for the Sustaining Funds by the Associated Boards had been reached and that it had been decided to send to China for the current budget all additional funds received prior to June 30. In addition Cheeloo had received its proportionate share of a grant of US\$65,000 by United China Relief to the Associated Boards for faculty relief. Consequently it appeared

likely that the University would be able to close the year without a deficit.

It was also reported that under Accounts Payable there had been carried on the books of the North American Section an item of \$34,244.02, of which only \$20,528.68 had been claimed by Miss Priest for use at Chengtu, leaving a balance of \$13,715.34 in the account. The Finance Committee recommended to the North American Section that the full \$13,715.34 be reserved for obligations at Tsinan.

It was explained that when the University in Tsinan was closed by the Japanese, the Chinese members of the faculty and staff had been promised three months' salary. How much it would take to meet the obligations would depend on the rate of exchange, but it was desirable to have adequate funds on hand to meet these promises when the opportunity came. It was

NAS-705 VOTED to approve the recommendation of the Finance Committee of the North American Section that the sum of \$13,715.34 be reserved for obligations at Tsinan.

#### Field Budget 1944-45

A comparative schedule of the budgets for 1943-44 and 1944-45 was shown, showing that whereas in 1943-44 total expenditures were estimated at C\$2,989,227, in 1944-45 the amount required would be about C\$9,641,540, of which C\$990,000 would come from Chinese sources. How much would be required from the Sustaining Fund would depend on the rate of exchange, being US\$195,479 if the present rate of 40 to 1 is continued, or US\$51,287 if a rate of 120 to 1 could be secured by trading on the open market. In view of the fact that the matter of securing permission to trade on the open market was not yet settled, it was

NAS-706 VOTED that the Treasurer's office be authorized to negotiate with the Treasurer of the Associated Boards in making adjustments in the budget of the University for 1944-45, provided the privilege to trade on the open market is accorded the Associated Boards.

#### Budget of the North American Section 1944-45

Figures were presented by the Finance Committee representing its best judgment as to the probable income and expenditures of the North American Section for 1944-45. The figure for income from the Sustaining Fund was tentatively set at US\$70,000, the same as for 1943-44, making a total estimated income of \$99,692.10. Estimated expenditures totaled the same amount. It was

NAS-707 VOTED that US\$99,692.10 be considered as the basis of the 1944-45 budget of the North American Section and that the Treasurer's office be authorized to make such adjustments as may be necessary in the light of new developments.

#### Report of Finance Committee

The North American Section having approved of the actions taken by the Finance Committee, it was

NAS-708 VOTED to approve the report of the Finance Committee to the North American Section of the Board of Governors.

Report of the Treasurer, 1942-43

The Report of the Treasurer for the period ending June 30, 1943 having been distributed, it was

NAS-709 VOTED to approve the report of the Treasurer for the North American Section of the Board of Governors for the period ending June 30, 1943, as distributed.

Report of the Auditors, 1942-43

The report of the Auditors, Messrs. Chambellan, Berger & Welti having been read, it was

NAS-710 VOTED to receive the report of the Auditors, Messrs. Chambellan, Berger & Welti for the period ending June 30, 1943 and place it on file.

REPORT OF THE WOMAN'S COMMITTEE

Mrs. Phillips, Chairman of the Woman's Committee, reported the following actions taken at a meeting of the group held just prior to the meeting of the North American Section:

VOTED to accept the report of the Treasurer for the period ending June 30, 1943, with appreciation to Mr. Evans.

VOTED to send the balance in the Bannister Scholarship Fund to Miss Elsie Priest to be assigned by the Dean of Women for Cheeloo women students.

VOTED to authorize the executive group of the Committee to make allocations of accumulated income of the medical committee <sup>funds</sup> for relieving the living conditions of the women medical students.

VOTED that the following officers be elected for the year 1944-45:

Chairman	Mrs. Eric M. North
Vice-Chairman	Mrs. Frank C. Hughson
Treasurer	Miss Helen Kittredge
Assistant Treasurer	Mr. C. A. Evans
Secretary	Mrs. W. Plumer Mills

VOTED to recommend to the North American Section, Board of Governors, the election of Mrs. Russell Wright, Dean of Women, New York University, as a coopted member.

At the conclusion of Mrs. Phillips' report, the Section

NAS-711 VOTED to receive the report and to take action at the appropriate time in regard to the nomination of Mrs. Russell Wright to be a coopted member.

It was also

NAS-712 VOTED that the officers of the Woman's Committee be requested to explore the dormitory situation and that they be authorized to use available income from the building fund for relieving conditions if it seems wise.

REQUEST FOR RETURN OF PERSONNEL

It was reported that a definite appeal had come from Dr. Tang for the return of Dr. Shields and Dr. Smiley. It was

NAS-713 VOTED that the matter of return of foreign personnel be referred to the new Personnel Committee with authority to approach the related mission boards.

REPORT OF NOMINATING COMMITTEE

Dr. George T. Scott and Mrs. J. M. Avann having been appointed a nominating committee by the Chairman, made the following report, presenting the following names of officers, committee members and coopted members of the North American Section:

OFFICERS

Chairman	Dr. Lloyd S. Ruland
Vice-Chairman	Mrs. Ellis L. Phillips
" "	Dr. A. E. Armstrong
Treasurer	Dr. Seth M. Milliken
Secretary	Mr. Earle H. Ballou
Ass't Sec'y and Ass't Treas.	Mr. C. A. Evans
" " " " "	Mr. Charles H. Corbett

COMMITTEES OF THE NORTH AMERICAN SECTION

Executive Committee

Dr. Lloyd S. Ruland, Chairman	Dr. Seth M. Milliken
Mr. L. S. Albright (alt)	Mrs. Eric M. North
Dr. A. E. Armstrong	Mr. John H. Reisner
Dr. Wynn C. Fairfield	Mrs. Charles K. Roys
Mrs. Frank C. Hughson	Dr. George T. Scott

Finance Committee

Dr. Seth M. Milliken, Chairman	Dr. Wynn C. Fairfield
Mr. L. S. Albright (alt)	Miss Helen Kittredge
Dr. A. E. Armstrong	Dr. Lloyd S. Ruland

Committee on Promotion

Dr. Edward H. Hume, Chairman	Dr. Seth M. Milliken
Mrs. Frank C. Hughson	Dr. George T. Scott
Miss Sallie Lou MacKinnon	Mrs. Russell Wright

Committee on Personnel

Dr. Lloyd S. Ruland, Chairman      Dr. Jesse H. Arnup  
Mrs. Eric M. North

Coopted Members

In this connection it should be noted that the coopted members of the Class of 1943:

Mr. Chih Meng  
Mrs. Ellis L. Phillips  
Mr. John H. Reisner

should have been re-appointed at the annual meeting held last year to the Class of 1947.

REPRESENTATIVES ON STANDING COMMITTEES OF  
ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

Executive Committee

Dr. Lloyd S. Ruland                      Dr. Seth M. Milliken  
Rev. L. S. Albright (alt)

Woman's Committee

Mrs. J. M. Avann                      Mrs. Eric M. North (alt)

Finance Committee

Dr. Seth M. Milliken                      Dr. Jesse H. Arnup  
Rev. L. S. Albright (alt)

Woman's Committee

Miss Helen Kittredge

Committee on Promotion

Dr. Seth M. Milliken                      Dr. E. H. Hume

Woman's Committee

Mrs. Frank C. Hughson                      Mrs. Russell Wright (alt)

Committee on Christian Character, Staff and Curriculum

Dr. A. E. Armstrong                      Dr. H. Kerr Taylor

Woman's Committee

Mrs. Charles Kirkland Roy

There being no other nominations, it was

NAS-714 VOTED that the Secretary be instructed to cast a unanimous ballot for the officers and committee members as reported by the Nominating Committee.

The ballot was cast and the chairman declared the election of those nominated.

It was also

NAS-715 VOTED that the coopted members in the Class of 1943, -- Mr. Chih Meng, Mrs. Ellis L. Phillips and Mr. John H. Reisner be re-appointed to the Class of 1947, as should have been done at the Annual Meeting held May 4, 1943, and that Mrs. Eric M. North and Mrs. Russell Wright, together with Dr. Seth M. Milliken should be the coopted members of the Class of 1945, it being noted that Dr. George T. Scott is to be appointed by the Presbyterian Church in the U.S.A. as one of its representatives.

#### OTHER BUSINESS

It was reported that an avalanche of requests has come from people in China who wish to come to the United States for study and the question was raised as to whether there are funds available for travel expenses of faculty members.

The Chairman of the Committee on Faculty Scholarships of the Associated Boards reported that the Committee's funds were so limited that it could make no allocations for travel expenses for faculty coming from China.

#### ENSEMBLE MEETING - BOARD OF GOVERNORS

The North American Section set a tentative date (Wednesday, October 4, 1944) for the ensemble meeting of the Board of Governors to be held in Toronto, the definite date to be settled in correspondence with the Chairman, Dr. A. E. Armstrong.

#### ADJOURNMENT

The Chairman called on Dr. Lair to close the meeting with prayer, especially remembering the staff in Tsinan.

There being no other business, the meeting adjourned at 5:15 P.M.

Charles H. Corbett

Secretary

MINUTES OF MEETING  
FINANCE COMMITTEE

BOARD OF GOVERNORS - NORTH AMERICAN SECTION  
SEANTUNG CHRISTIAN UNIVERSITY

2:00 P. M. Wednesday, October 25, 1944  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members:

*Dr. Seth M. Milliken, Chairman	Dr. Wynn G. Fairfield
*Mr. L. S. Albright	*Miss Helen Kittredge
Dr. A. E. Armstrong	*Dr. Lloyd S. Ruland

Those whose names are starred were present, also G. A. Evans.

REVIEW OF INVESTMENTS

The Committee studied the list of securities as appended to the Annual Report attached herewith and felt that no action should be taken. However, the Assistant Treasurer was requested to watch the list very carefully and investigate the situation surrounding the Niagara Hudson Corporation.

TREASURER'S REPORT FOR 1943 - 44

The Treasurer presented the Annual Report as of June 30th, 1944 and each of the schedules were studied in detail. A question was raised as to the advisability of carrying on hand considerable balances of cash in Endowment, Plant and Special Sections and it was noted that Recommendation No. 1 in the Treasurer's report called attention to this situation. It was

F-717 VOTED to instruct the Treasurer to purchase the most attractive issue of War Bonds available in the coming Bond Drive, employing the funds in the following sections, as of June 30th, 1944. Endowment - \$2,091.65; Plant - \$10,737.01; Women's Committee School of Medicine - \$5,230.62.

It was noted that the securities held in the Building Fund for the Women's Committee were not included in the regular list and the Treasurer's office was instructed to add same to the report to be presented to the Board of Governors' meeting on November 3rd.

Attention was given to Recommendation No. 2 as follows:

"That the surplus of \$4,513.14 be set aside toward the Associated Boards expenses for 1944-45."

The Committee felt that the Annual Budget of the Board of Governors should be self-contained rather than lean upon unusual balances or funds received from other sources. It was also stated that relatively little has been set aside as a reserve fund against the return to Tsinan, of that is to be done in the post-war period. The Assistant Treasurer reported that the total amount in the reserve fund at the present time aggregates \$18,715.34. Upon further consideration it was

F-718 VOTED to recommend to the Board of Governors' meeting that the surplus of \$4,513.14 for the year ending June 30th, 1944 be credited to the reserve fund.



After noting the items in the Budget Analysis and the Consolidated Balance Sheet it was

F-719 VOTED to recommend the acceptance of the Treasurer's Report for the year ending June 30th, 1944, to the Annual Meeting of the Board of Governors.

REVISED BUDGET FOR 1944-45

Figures were presented showing that some revisions have been made in Mission Board appropriations and also in income from invested funds. Slight change had also been made in anticipated expenditures and these figures were compared with those considered by the Finance Committee on May 4th. It was

F-720 VOTED to present the following figures to the Ensemble Board Meeting on November 3rd with the recommendation that they be accepted as the basic budget for 1944-45, it being understood that the expenses of the Executive Office would be adjusted according to the actual demands of the Associated Boards:

Income Expected for 1944-45

Presbyterian Board - Appropriation	\$4,500.00
" " - Endowment Interest	1,428.87
" " - Two Vacancies	3,000.00
Methodist Board - Women's Division	2,700.00
Day of Prayer Offering	2,750.00
Rohrman Fund Income	53.00

Endowment Income Hall Estate

Woman's Committee	\$2,979.44		
University	<u>5,958.87</u>	8,938.31	23,370.18
Harvard-Yenching Institute		8,947.36	8,947.36
			<u>\$32,317.54</u>

Less Home Administration

Executive Office (estimated)	5,000.00		
Incidentals	500.00		
Contingent	1,000.00		
			<u>6,500.00</u>
			<u>\$25,817.54</u>

FIELD BUDGET - 1944-45

A report was made to the effect that the total Field Budget as presented in the spring and later revised by cablegram showed the need of LC\$12,959,620.00. Approximately U.S.\$33,250.00 or LC\$3,990,000 could be credited against this amount. It was noted that the field had approved LC\$6,000,000 against this total as coming from United China Relief leaving a balance required of LC\$2,959,620. Translated into U.S.\$ the amount required beyond regular income was equivalent to U.S.\$74,747.00 this being on the basis of 120:1. In the light of all knowledge available the Committee did not feel that this was an excess figure as related to the funds being requested from other Colleges for this same purpose.

It was therefore

F-721 VOTED to recommend the sum of U.S. \$74,747.00 as representing the amount required beyond the regular income of the College, to ask the Ensemble Meeting to approve this figure, it being understood that it represents LC\$8,969,620.00 as estimated by the field.

There being no other business the meeting adjourned.

O. A. EVANS

Secretary

REPORT OF THE TREASURER

BOARD OF GOVERNORS, NORTH AMERICAN SECTION

SHANTUNG CHRISTIAN UNIVERSITY

YEAR ENDING JUNE 30, 1944

Shantung Christian University weathered one of the most trying years in its history. Not alone did it face the gamut of inflation but throughout the year there were difficulties pending the selection of a new president. Since the close of the year Dr. Edgar Tang has been nominated and same was confirmed by the Board of Governors.

Some relief has been afforded the field treasurer's office in the appointment of Mr. H. W. Robinson of the American Board as comptroller.

Here in America more has been done for the University than ever before. Over \$100,000.00 was handled by the Governors' treasurer, the great increase coming from assistance rendered by the Associated Boards through cooperation with the United China Relief and National War Fund. The British Aid to China Fund also contributed toward the relief of staff and students. The China Medical Board has also contributed substantially to the medical work.

For those who wish to study the accounting in detail and to substantiate this report we attach the following documents:

- (a) Trial Balance Sheets, June 30, 1944 (Pages 5,6,7,)
- (b) Budget Analysis (Page 8)
- (c) Consolidated Balance Sheet (Page 9)
- (d) List of Securities as of June 30, 1944 (Page 10)

The Auditors, Messrs. Chambellan, Berger and Welte, have checked the figures in this report.

ENDOWMENT SECTION (Page 5)

During 1943-44 there was an increase of \$1,350.35 in Endowment Funds. This was brought about by adding income from the Randolph Tucker Shields Medical Endowment (\$879.48) and also from the Endowment Income Stabilization Fund (\$470.87).

There were no changes in the investments during the year. The income from investments for the year amounted to \$10,037.50 or \$475.00 more than the year before. This was due mainly to the fact that Commonwealth & Southern stock paid dividends for two years during the past fiscal year.

Income percentage for the year was 5.72. Nominal income as shown on the attached list (Page 10) is \$10,387.50 or 5.92 percent. Cash value June 30 of all holdings was \$201,568.25 as against \$191,016.78 a year ago.

PLANT SECTION (Page 5)

The Plant investments have been changed during the past year due to payment of \$1,500 on St. Louis Iron Mountain & Southern Railway Co., plus \$600.00 interest, all of which was credited to principal after checking with members of Finance Committee available. In addition there was \$170.00 received for back interest on these bonds which was credited to the corpus of the fund. There were no other changes in funds or investments.

CURRENT GENERAL (Pages 6 & 7)

The following schedule shows receipts and disbursements for 1943-44 as compared with 1942-43:

<u>Receipts</u>	<u>Source</u>	<u>1943-44</u>	<u>1942-43</u>
Endowment Income		\$5,795.12	\$5,558.84
Harvard-Yenching Institute		6,710.52	8,947.36
Presbyterian Board		4,500.00	1,447.54
" " (Endowment Interest)		1,240.74	-
" " (Vacancies)		1,200.00	-
Sustaining Funds		73,549.00	# 45,000.00
" " Special		4,918.20	-
Special from Accounts Payable			8,047.95
Miscellaneous Gifts			483.66
		<hr/>	<hr/>
		\$97,913.58	\$69,485.35

# Including Gifts - Current Needs.

Women's Committee

Endowment Income	\$ 2,898.31	\$ 2,779.41
Rohrman Income	54.00	60.13
Day of Prayer Offering	2,874.13	2,000.00
Methodist Board Women's Division	2,700.00	2,700.00
	<hr/>	<hr/>
Total for Women's Committee	\$ 8,526.44	\$ 7,539.54
Total Receipts	106,440.02	77,024.89

Disbursements

General Univ. Appropriation (1315.99 credited to A/c payable)	12,735.92	6,000.00
Chinese Cultural Studies (Credited to A/c payable)	6,710.52	8,947.36
Administration and Promotion (ABCCC)	3,535.24	7,547.95
Governors' Expense (Audit, Fidelity Bond, Travel)	129.52	261.78
Shantung Promotion (Current Special)	200.19	650.47
Incidentals (Supplies, postage, mimeographing)	148.29	238.22
Board Appropriations (A/c payable)		1,447.54
Women's Committee		7,539.54
Sustaining Funds Appropriations (11,549.00 credited to A/c payable)	73,549.00*	45,000.00
Sustaining Funds - Special	4,918.20	
	<hr/>	<hr/>
Total	\$101,926.88	\$77,632.86
Surplus or deficit **	4,513.14	607.97**
	<hr/>	<hr/>
	\$106,440.02	\$77,024.89

\* Including Gifts - Current Needs.

Under receipts the Harvard-Yenching Institute withheld the payment of the fourth quarter as the annual report for 1943 had not been received by the Institute. Copies have come to hand since and have been forwarded to the Institute with the hope that payments on the restricted funds be continued.

Income under Sustaining Funds is nearly twice that of a year ago. There was also a large increase in the amount received from Day of Prayer Offering.

Under Disbursements it is to be noted that there was relatively a small amount paid for the Associated Boards budget. This was due to the large savings within the budget of the Associated Boards which were returned to the colleges as a pro rata credit.

The \$4,918.20 in Sustaining Fund Special was Shantung's share of the \$65,000, given by United China Relief for aid to faculty members.

CURRENT SPECIAL (Pages 6 & 7)

Surplus for 1943-44 amounted to \$4,513.14 and it was the result of savings in the Associated Boards Budget. Recommendations for its use are made elsewhere.

The Suspense Account has a credit of \$907.62. The items which make up this account stand as follows:

Credit items awaiting distribution -		
Medical Supplies - S. T. Liu		\$ 500.00
Miss Lee San Yu		15.00
Associated Mission Treasurers (Reported to China)		187.50
China Medical Board in transit to China		1,286.58
Methodist Board Women's Division (Medical Supplies)		32.21
Foreign Mission Conference of North America		500.00
		<u>\$2,521.29</u>
Less		
Advances on Field Budget -		
Miss Russell	\$ 30.00	
Mr. H. P. Lair	1,070.00	
Field check - N. Parfit	<u>513.67</u>	
		<u>1,613.67</u>
		\$ 907.62

Checks may now be drawn in the field Bank account so these debit balances may be cleaned out at once.

Twenty-fifth Anniversary Fund (Credit) \$284.00. Gifts amounting to \$20.00 have been added to this item during the year.

CASH SITUATION

The total cash carried as of June 30, 1944 was as follows:

Endowment Cash	\$ 2,091.65
Plant Cash	10,737.01
Current General	33,236.85
Plant - Women's Committee	5,230.62
Current - Women's Committee	619.83
Special Cash	<u>10,704.76</u>
	\$62,620.72

This was on deposit with the Bankers Trust Company, Fifth Avenue Branch.

Recommendations:

(1) That surplus cash in Endowment and Plant Sections be referred to the Finance Committee for investment.

(2) That the surplus of \$4,513.14 be set aside toward the Associated Boards Expenses for 1944-45.

Respectfully submitted,

Seth. M. Milliken, Treasurer

C. A. Evans, Assistant Treasurer

C. H. Corbett, Assistant Treasurer

SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE JUNE 30, 1944

<u>ENDOWMENT</u>	<u>Debit</u>	<u>Credit</u>
11a Consolidated Endowment Investments.....	175,383.87	
111a Charles M. Hall Endowment Fund.....		150,000.00
111c Randolph Tucker Shields Medical Endowment.....		15,842.67
111d Endowment Income Stabilization Fund.....		8,480.84
111e Endowment Funds - School of Theology.....		440.00
19 Cash Awaiting Investment.....	2,091.65	
119 Profit on Sale of Securities.....		2,712.01
	<hr/>	<hr/>
	177,475.52	177,475.52

PLANT

20 Completed Buildings:		
(a) General Educational.....	454,106.85	
(b) School of Medicine.....	43,562.16	
(c) " " Theology.....	38,564.91	
(d) Hospital.....	77,624.30	
(e) Tsinan Institute.....	41,804.18	
(f) Heat, Light, Water & Sewage.....	46,512.22	
(g) Miscellaneous.....	29,884.28	
	<hr/>	
120 Funds for Completed Buildings.....		732,058.90
22 Land.....	101,580.58	
22a Land Improvements.....	6,777.31	
122 Land Funds.....		108,357.89
24 Equipment:		
(a) School of Medicine.....	20,641.91	
(b) University Hospital.....	20,869.09	
(c) Chemistry & Physics Building.....	12,156.63	
(d) Library.....	25,000.00	
(e) Institute.....	24,752.47	
	<hr/>	
124 Equipment Fund.....	103,420.10	103,420.10
26 Building Operations:		
(a) New Hospital.....	36,486.15	
(b) Investments - Class '93 Princeton Equipment.....	2,875.00	
126 Building Funds:		
(a) Women's Committee for New Hospital.....		41,885.97
(b) Class of '93 Princeton Equipment Funds.....		8,212.19
29 Plant Cash.....	10,737.01	
27a Investments (Women's Committee School of Medicine).....	132,575.00	
27c Cash - ( " " " " " ).....	5,230.62	
127a Income on Investments (Women's Committee School of Medicine)		78,012.52
127b Building & Equipment Fund ( " " " " " )		59,793.10
	<hr/>	<hr/>
	\$1,131,740.67	\$1,131,740.67

CURRENT GENERAL

	<u>Debit</u>	<u>Credit</u>
31 Board of Directors - Current Budget.....	12,735.92	
36.1 Home Administration - Executive Office.....	3,535.24	
36.2 " " - Incidentals.....	148.29	
36.3 " " - Governors.....	129.52	
36.4 Promotional Expense.....	200.19	
39 Current General Cash.....	29,223.55	
39.1 Accounts Payable.....		33,290.85
133 Receipts - Presbyterian Board.....		6,940.74
135.6 Harvard-Yenching Restricted Account.....		6,710.52
135.6 Disbursed Harvard-Yenching Restricted Account.....	6,710.52	
137.1 Endowment Income - Unrestricted.....		5,795.12
139.1 Accounts Receivable.....	54.00	
	<hr/>	
	52,737.23	52,737.23

WOMEN'S COMMITTEE

49 Current Cash Women's Committee.....	9,146.27	
142 Receipts - Methodist Board - Women's Division.....		3,150.00
143 Income on Bannister Scholarship Fund.....		169.83
146.2 Special Gifts - Current Budget.....		2,928.13
147.1 Endowment Income - Restricted.....		2,898.31
		<hr/>
	9,146.27	9,146.27

CURRENT SPECIAL

79 Special Cash.....	6,191.62	
172 Suspense.....		907.62
175.1 Miscellaneous Gifts for Current Budget.....		17,987.32
175.1 Disbursed Miscellaneous Gifts for Current Needs.....	17,987.32	
175.5 Sustaining Fund.....		55,561.68
175.5 Disbursed - Sustaining Funds.....	55,561.68	
175.6 Sustaining Funds - Special.....		4,918.20
175.6 Disbursed - Sustaining Funds - Special.....	4,918.20	
176 Twenty-fifth Anniversary Fund.....		284.00
177 Reserve.....		5,000.00
		<hr/>
	84,658.82	84,658.82



SHANTUNG CHRISTIAN UNIVERSITY

TRIAL BALANCE AFTER CLOSING JUNE 30, 1944

CURRENT GENERAL

	<u>Debit</u>	<u>Credit</u>
39 Current General Cash.....	33,236.85	
39.1 Accounts Payable.....		33,290.85
139.1 " Receivable.....	54.00	
	<hr/> 33,290.85	<hr/> 33,290.85

WOMEN'S COMMITTEE

49 Current Cash - Women's Committee.....	619.83	
142 Receipts - Methodist Board - Women's Division.....		450.00
143 Income on Bannister Scholarship Fund.....		169.83
	<hr/> 619.83	<hr/> 619.83

CURRENT SPECIAL

79 Special Cash.....	10,704.76	
170 Surplus 1943/44.....		4,513.14
172 Suspense.....		907.62
176 Twenty-fifth Anniversary Fund.....		284.00
177 Reserve.....		5,000.00
	<hr/> 10,704.76	<hr/> 10,704.76

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

BUDGET ANALYSIS 1943/44

AS OF JUNE 30, 1944

DISBURSEMENTS

RECEIPTS

A. General Funds

<u>Acct. No.</u>	<u>Appropriation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>Budget Estimate</u>	<u>Rec'd to June 30</u>
31	Current Budget	12,735.92	133	Presbyterian Bd.-Appro-	4,500.00
36	Home Administration-Executive Office	3,535.24	133	priation	4,500.00
36	" " - Incidentals & Promotional	500.00	133	" Bd.-Endow. Int-	1,240.74
	Contingent	4,012.71		erest	1,240.74
				" " -Vacancies	1,200.00
			137.1)	General Endowment In-	8,215.00
			147.1)	come	5,795.12
			142	Methodist Bd.-Women's	2,898.31
				Division	2,700.00
			146.2	Day of Prayer Offering	2,874.13
			146.2	Rohrman Fund Income	54.00
					54.00
		<u>20,783.87</u>			<u>20,783.87</u>
		16,749.16			21,262.30

B. Special Funds

131.1	American Board-School of Theology	800.00	131.1	American Bd.-School	800.00
135.6	Harvard-Yenching Institute	8,947.36		of Theology	-
175.1	Gifts - Current Needs)	73,549.00	135.6	Harvard-Yenching Inst.	8,947.36
175.5	Sustaining Funds )	55,561.68	175.1	Gifts-Current Needs)	73,549.00
175.6	" " - Special	4,918.20	175.5	Sustaining Funds )	55,561.68
			175.6	" "Special	4,918.20
		<u>88,214.56</u>			<u>88,214.56</u>
		85,177.72			85,177.72

CONSOLIDATED BALANCE SHEET  
SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1944

<u>ASSETS</u>		<u>LIABILITIES</u>
<u>Endowment</u>		<u>Endowment</u>
Consolidated Investments	175,383.87	Endowment Funds
Cash	<u>2,091.65</u>	Profit on Sales of Securities
	177,475.52	174,763.51
		<u>2,712.01</u> 177,475.52
<u>Plant</u>		<u>Plant</u>
Completed Buildings	732,058.90	Funds for Completed Buildings
Land and Improvements	108,357.89	Funds for Land
Equipment	103,420.10	Funds for Equipment
Building Operations	36,486.15	Women's Committee for Hospital
Investment Class '93 Princeton	2,875.00	Class '93 Princeton Fund
		41,885.97
		8,212.19
Cash - Plant	10,737.01	Income on Investments (Women's
Investments		Committee - School of Medicine)
(Women's Committee)		78,012.52
(School of Medicine)	132,575.00	Bldg. & Equip. Fund (Women's Com-
Cash (Women's Committee -		mittee - School of Medicine)
School of Medicine)	<u>5,230.62</u>	59,793.10
	1,131,740.67	<u>1,131,740.67</u>
<u>Current</u>		<u>Current</u>
Accounts Receivable	54.00	Credits Advanced to 1944-45
Cash	44,561.44	Suspense Account
Suspense -	1,613.67	Accounts Payable
		Twenty-fifth Anniversary Fund
		General Surplus 1943-44
	<u>46,229.11</u>	Reserve Fund for Tsinan
	1,355,445.30	619.83
		2,521.29
		33,290.85
		284.00
		4,513.14
		<u>5,000.00</u> 46,229.11
		1,355,445.30

SHANTUNG CHRISTIAN UNIVERSITY  
LIST OF SECURITIES  
JUNE 30, 1944

<u>Amount</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/44 Market Price</u>	<u>6/30/44 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
	<u>ENDOWMENT</u>						
	<u>Bonds</u>						
1,500	U. S. Treasury Bonds 2 1/2% 1964/69	100	1,500.00	100	1,500.00	37.50	37.50
	<u>Preferred Stock</u>						
650	sh. Aluminum 6%	100	65,000.00	112	72,800.00	3,900.00	3,900.00
18	Cincinnati Gas & Elec. 5%	97-1/2	1,755.00	104	1,872.00	90.00	90.00
100	Commonwealth & Southern 3%	63	6,317.50	82-1/4	8,225.00	300.00	600.00
270	General Motors \$5	92-5/8	25,025.00	128-1/2	34,695.00	1,350.00	1,350.00
130	Niagara Hudson 5%	90	11,775.05	79	10,270.00	650.00	-0-
150	Ohio Edison \$6	99	14,830.00	110-3/8	16,556.25	900.00	900.00
150	Texas Power & Light 6%	95	14,255.00	118-1/2	17,775.00	900.00	900.00
100	U. S. Steel 7%	121	12,102.11	130-3/4	13,075.00	700.00	700.00
200	West Penn Electric 6%	87	17,419.21	95-3/8	19,075.00	1,200.00	1,200.00
			<u>168,478.87</u>		<u>194,343.25</u>	<u>9,990.00</u>	<u>9,640.00</u>
	<u>Common Stock</u>						
100	Consolidated Edison New York	24-3/8	2,450.00	24-1/4	2,425.00	160.00	160.00
110	James McMullan	104	440.00		-0-	-0-	-0-
100	Pacific Gas & Electric	25	2,515.00	33	3,300.00	200.00	200.00
			<u>5,405.00</u>		<u>5,725.00</u>	<u>360.00</u>	<u>360.00</u>
	<b>TOTAL ENDOWMENT</b>		<u>175,383.87</u>		<u>201,568.25</u>	<u>10,387.50</u>	<u>10,037.50</u>
	<u>PLANT</u>						
3,500	St. Louis Iron Mountain 4/33	99-1/2	2,875.00	99	3,465.00	-0-	-0-

MINUTES OF ANNUAL MEETING

BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

9:30 A.M. Friday, November 3, 1944  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members

C h i n e s e   S e c t i o n

President Edgar C. Tang, ex officio      Bishop Y. Y. Tsu      Dr. Y. T. Tsur

B r i t i s h   S e c t i o n

Baptist Missionary Society	Miss E. M. Bowser	Dr. C. C. Chesterman
	Rev. E. W. Burt	Dr. H. R. Williamson
London Missionary Society	Rev. T. Cocker Brown	Rev. W. E. Cloutman
Methodist Missionary Society	Dr. A. W. Hooker	Rev. Harold B. Rattenbury
	Miss Hilda Porter	
Society for the Propagation of the Gospel	Lord Addington	Miss D. C. B. Reade
Coopted Members	Dr. Charlotte Houlton	
Hon. Treasurer	Dr. Harold Balme	
C. U. C.	Mr. H. G. Judd	
	Rev. Noel B. Slater	

N o r t h   A m e r i c a n   S e c t i o n

1945

1947

ABCFM	*Dr. E. H. Hume	*Dr. Wynn C. Fairfield
Meth. Woman's Division	Mrs. J. K. Cecil	*Mrs. J. M. Avann
	Miss Sallie Lou MacKinnon (gen'l alt.)	
Presbyterian North	Mrs. Albert G. Parker	*Mrs. Charles K. Roys
	*Dr. Lloyd S. Ruland	Dr. J. L. Hooper
	*Miss Helen Kittredge (alt)	*Mrs. Frank C. Hughson
		*Dr. E. M. Dodd (alt)
Presbyterian South		Dr. H. Kerr Taylor
United Church of Canada	*Dr. Jesse H. Arnup	*Dr. A. E. Armstrong
		*Rev. L. S. Albright (alt)
United Church of Canada WMS	Mrs. W. R. Taylor	
Coopted	*Dr. Seth M. Milliken	Mr. Chih Meng
	*Mrs. Eric M. North	*Mrs. Ellis L. Phillips
	Mrs. Russell Wright	*Mr. John H. Reisner
Corresponding Member	*Dr. J. G. Vaughan	

Guests and Proxies

\*Dr. Hester Hayne  
\*Dr. L. C. Hylbert  
\*Dr. Leslie G. Kilborn  
\*Dr. H. P. Lair  
\*Dr. Julia Morgan  
\*Dr. Annie V. Scott  
\*Dr. George T. Scott, proxy  
\*Dr. Ernest B. Struthers

Staff

\*Rev. Earle H. Ballou  
\*Mr. C. A. Evans

\*Rev. Charles H. Corbett  
\*Mrs. W. Plumer Mills

Those whose names are starred were present.

OPENING OF MEETING

The meeting was called to order by the Chairman, Dr. Armstrong. A brief devotional service was conducted by Dr. Fairfield.

REGRETS FOR NON-ATTENDANCE

Regrets for non-attendance were received from Mrs. Avann, Mrs. Cecil, Mr. Meng, Mrs. Parker, Dr. Taylor, Mrs. Taylor and Mrs. Wright.

ANNOUNCEMENT OF PROXIES

Under date of September 6, 1944, Rev. Noel B. Slater reported the following proxies for the members of the British Section:

<u>Mission</u>	<u>Member of Board</u>	<u>Proxy</u>
Baptist M.S.	Dr. H. R. Williamson Dr. C. M. Chesterman Miss E. M. Bowser Rev. E. W. Burt	Dr. George T. Scott Dr. Warnshuis or Chairman's appointee Dr. Wynn C. Fairfield (or alternate) Dr. Warnshuis or Chairman's appointee
London M.S.	Rev. T. Cocker Brown Rev. W. E. Cloutman	Dr. Warnshuis or Chairman's appointee Rev. E. H. Ballou
Society for the Prop. of Gospel	Dr. Charlotte Houlton Lord Addington Miss D. C. B. Reade	Mr. R.J. Davidson or Chairman's appointee Dr. Warnshuis or Chairman's appointee Chairman's appointee
Methodist M.S.	Rev. Harold B. Rattenbury Dr. A. W. Hooker Miss Hilda Porter	Dr. Armstrong or Chairman's appointee Dr. Warnshuis or Chair's appointee Mr. Carl Evans or Chair's appointee
C.U.C.	Rev. Noel B. Slater	Dr. Warnshuis, Rev. E. H. Ballou or Chair's appointee
Treas.	Mr. H. G. Judd	Dr. Warnshuis or Chair's appointee
Coopt.	Dr. Harold Balme	Chair's appointee

In the absence of both Dr. Warnshuis and Mr. Davidson the Chairman made appointments so that the completed list of proxies for members of the British Section for this meeting was as follows:

Dr. H. R. Williamson  
Dr. C. M. Chesterman  
Miss E. M. Bowser  
Rev. E. W. Burt

Dr. George T. Scott  
Rev. L. S. Albright  
Dr. Wynn C. Fairfield  
Rev. L. S. Albright

Rev. T. Cocker Brown	Rev. L. S. Albright
Rev. W. E. Cloutman	Rev. E. H. Ballou
Dr. Charlotte Houlton	Mrs. Charles Kirkland Roys
Lord Addington	Rev. L. S. Albright
Miss D. C. B. Reade	Mrs. Charles Kirkland Roys
Rev. Harold B. Rattenbury	Dr. A. E. Armstrong
Dr. A. W. Hooker	Rev. L. S. Albright
Miss Hilda Porter	Mr. Carl A. Evans
Rev. Noel B. Slater	Rev. L. S. Albright
Mr. H. G. Judd	Rev. L. S. Albright
Dr. Harold Balme	Rev. E. H. Ballou

#### INTRODUCTION OF GUESTS

A warm welcome was extended to the guests, who included Dr. Howell P. Lair, Dr. Julia Morgen, Dr. Annie V. Scott and Dr. Ernest B. Struthers of the University staff, Dr. Leslie G. Kilborn, Director of the College of Medicine and Dentistry of West China Union University, Dr. L. C. Hylbert of the International Missionary Council and Dr. George T. Scott, proxy for Dr. H. R. Williamson.

Dr. Ruland presented Dr. J. Hester Hayne who is a new appointee of the Presbyterian Church in the U.S.A.

The Chairman called attention to the fact that this is the first Ensemble Meeting which has been attended by Mr. Ballou, the newly elected Executive Secretary of the Associated Boards.

#### APPROVAL OF MINUTES

It was reported that minutes of all meetings held since the last Ensemble Meeting of the Board have been distributed. It was therefore

BG-306 VOTED to approve the minutes of the following meetings as distributed:

Annual Meeting, Board of Governors, October 19, 1943  
Record of Circulation Vote, North American Section, March 28, 1944  
Minutes of the Annual Meeting, North American Section, May 9, 1944  
Minutes of the Annual Meeting, Woman's Committee, North American Section, May 9, 1944

#### REPORTS FROM CHENGTU

The principal event reported from Chengtu has been the election of Dr. Edgar C. Tang as President of the University. This was reported under date of July 11th in a cable from Miss Grace Hickson, Secretary of the Board of Directors in China, which stated that the invitation to Dr. Tang had been approved by the Ministry of Education. The cable also requested concurrence by the Board of Governors. The British Section was notified by cable and the North American Section was circularized and on July 22nd after replies had been received a cable was sent Miss Hickson heartily approving of Dr. Tang's election.

At the request of the Chairman, Dr. Struthers spoke briefly and appreciatively as to Dr. Tang's background and qualifications for the office. Dr. Tang holds a degree from Harvard and has served as Dean of Studies before becoming Acting-President. He joined the University after it moved from Tsinan to West China.

With the added authority of the office which he now assumes and the hearty support of the Board of Directors on the field, his administration should be a success. It was

BG-307 VOTED that the Chairman be instructed to notify the Board of Directors that the Board of Governors concur in the action of the Board of Directors in electing Dr. Edgar C. Tang to the Presidency of Shantung Christian University.

It was also

BG-308 VOTED that the Board of Governors send a message of greeting and support to President Edgar C. Tang and that this message be sent in a cablegram to be followed by a personal letter to Dr. Tang.

CONSIDERATION OF PLAN FOR CONSOLIDATION OF THE  
TRUSTEE BOARDS OF THE CHINA COLLEGES

The Chairman reported that the resumé of the Plan for Consolidation to be prepared by a special committee appointed at the May meeting of the North American Section had not yet been prepared.

In view of the importance of the issues involved it was felt wise to delay further action until this committee had made its study. Attention was called to the fact that the only formal actions being taken now are by those universities which are incorporated under the laws of New York. It was felt that the Ensemble Board should confirm the action taken in May by the North American Section, with the addition that Dr. North be asked to serve as a consultant on the committee then appointed. It was therefore

BG-309 VOTED that the following persons serve as a committee to study the legal aspects of the plan for consolidation of the trustee boards: Dr. Armstrong, Chairman, Dr. Arnup, Mrs. Hughson, Mrs. Taylor, Dr. Warnshuis, with Dr. Eric M. North as consultant, and that any necessary expenses involved in travel or otherwise be met by the Board of Governors.

In view of the fact that Dr. Warnshuis is now in Great Britain, it was also

BG-310 VOTED that Dr. Warnshuis be asked to get in touch with the British Section of the Board of Governors while in Great Britain and explain to them the plan for consolidation of the trustee boards.

Mr. Evans reported that the Society for the Propagation of the Gospel in a letter received this morning advised that that Board had taken favorable action with regard to the plan. The United Committee for Christian Universities of China which is being re-organized in Great Britain along lines similar to the Associated Boards in North America, has taken favorable action. Of the ten mission boards cooperating in Shantung Christian University only two have not as yet taken favorable action: the Methodist Missionary Society and the Executive Committee of Foreign Missions of the Presbyterian Church in the U.S. (South).

The British Section of the Board of Governors of Shantung Christian University at a joint meeting with the British members of the Board of Governors of West China Union University held in London on June 30th, agreed to advise the cooperating boards to approve the plan for the United Board.



### POST-WAR PLANNING

It was reported that there are three committees at work on the post-war plans of the Christian Colleges in China. One is a Commission appointed by the Council of Christian Higher Education in China of which Dr. King Chu is the chairman. Dr. Chu was at one time President of Cheeloo University and has just recently been appointed Political Vice-Minister of the Ministry of Education. The other members of the Commission are: Bishop W. Y. Chen, Dr. Paul C. T. Kwei of Wuhan University, President Y. C. Mei of Tsinghua University and Mr. T. H. Sun, former secretary of the National Christian Council and the first editor of "The Christian Farmer."

There is also a group in England under the chairmanship of Dr. T. Cocker Brown and here in North America we have a Planning Committee with Dr. Henry P. Van Dusen as chairman and which from time to time has made reports to the Associated Boards.

The question is whether this Board of Governors should wait until these committees have something definite to recommend or whether it should take the initiative in planning for the future of Cheeloo.

It was reported that late in 1943 a memorandum had come from Dr. Tang written when he was Acting President and embodying his ideas regarding the future of the University. This memorandum was not circulated since Dr. Tang stated in a later letter that he was working on a revised statement in cooperation with Dr. Hou Pao-chang. This, however, has not yet been received. Several paragraphs from this memorandum were read in the course of the discussion which followed.

There followed a general discussion, with special emphasis upon the future of the Medical College. Among the suggestions made or referred to as having been made by others were the following: 1) That Cheeloo move to Manchuria. 2) That some program of close cooperation with Yenching be worked out with regard to the Colleges of Arts and Science. 3) That the Medical College move to Nanking. 4) That Christian medical education for China must be kept on the highest professional and academic level even at the cost of reducing the number of schools maintained. 5) That the Planning Committee was at present inclined to favor, for various reasons, the continued support of the present four medical schools of Cheeloo, Lingnan, St. John's and West China. 6) That it is both impossible and undesirable to attempt maintaining any medical schools of a grade similar to the P.U.M.C. 7) That the wide missionary affiliation of Cheeloo, and the scope of its best services to its constituency were factors to be given great weight in any planning for the future.

As a result of this discussion, generally participated in by those present, it was

BG-311 VOTED that the Executive Committee of the North American Section be instructed to serve as the Post-War Planning Committee for the Board of Governors, to arrange for a meeting with the Planning Committee of the Associated Boards to consider the future of Cheeloo. That the British Section be requested to appoint a similar committee and that the two committees keep in close touch with each other.

### NOMINATING COMMITTEE

The Chairman appointed the following Nominating Committee: Mrs. Roys, Dr. Fairfield and Dr. Hume.

POST WAR PROGRAM, AMERICAN MISSION TO LEPERS

Mr. Ballou presented the following letter dated October 26, 1944 from Dr. William A. Shimer, Executive Director of the American Mission to Lepers:

"The American Mission to Lepers is giving careful consideration to a postwar program in which plans for certain proposed projects are gradually taking form. This would involve allotment of \$150,000 for use in China, if the various Boards wish to accept it, and subject to the raising of the Mission's proposed postwar fund of \$500,000. The Mission has concluded that the most helpful use of such funds would be the development or establishment of training centers as set forth in the enclosed statement. Accordingly, it is suggested that \$50,000 be raised for such a center at each of the following three union universities; Lingnan University, Shantung Christian University, and West China Union University.

"We should be glad to have you convey this information to the Board of Governors or Trustees of each of these institutions, with the suggestion that they let us know whether they will consider cooperation with the American Mission to Lepers on these projects. In each case a tentative plan for the use of the grant should be set forth in as much detail as possible, subject, of course, to revision as further study and as clearer understanding of postwar conditions make desirable.

"It is hoped that the \$50,000 for each university can be used for capital expenses, such as buildings and equipment, and that recurring costs can be raised locally from the Chinese Mission to Lepers or other sources, although the American Mission to Lepers is prepared to assist as may seem desirable and possible.

"We should get started at once on the work of raising this money and, therefore, should appreciate receiving soon at least tentative advice concerning these grants."

Mr. Ballou explained that this proposal had been discussed at the meeting of the Board of Governors of West China Union University held yesterday, and that action similar to the action by that Board might be desired. After some discussion during which Dr. Scott and Dr. Struthers answered a number of questions regarding Cheeloo's important share in the work among lepers in China, it was

BG-312 VOTED that this Board of Governors receive with deep appreciation the offer of the American Mission to Lepers to raise \$50,000 for the post-war development of a training center for leprosy workers in connection with the medical school of Shantung Christian University and in supplementation of the leprosy work already being carried on there and that this proposal with a tentative statement as to how such a grant may be used be forwarded to the University authorities in China for their guidance and that this Board endorse in principle such a project in the post-war plans of the University, and that Drs. Struthers and Scott of the faculty of the medical school be asked to prepare this statement in consultation with the officers of the American Mission to Lepers.

FINANCIAL ITEMS

It was reported that the Finance Committee of the North American Section met on October 25th, 1944 at which time it studied the list of securities and felt that no action should be taken. It also took action on the Report of the Treasurer, studied the report of the auditors, the revised budget for 1944-45 and the field budget for 1944-45.

Treasurer's Report

Upon recommendation of the Finance Committee of the North American Section, it was

BG-313 VOTED to approve the recommendation of the Treasurer that the surplus of \$4,513.14 for the year ending June 30, 1944 be credited to the reserve fund.

It was also

BG-314 VOTED to approve the recommendation of the Finance Committee that the Report of the Treasurer for the year ending June 30, 1944 be accepted.

Revised Budget for 1944-45

The Finance Committee of the North American Section at its meeting on October 25, 1944 voted to present to the Board of Governors the revised budget for 1944-45 and on their recommendation it was

BG-315 VOTED to accept as the basic budget for 1944-45 the following figures, it being understood that the expenses of the Executive Office would be adjusted according to the actual demands of the Associated Boards:

Income Expected for 1944-45

Presbyterian Board - Appropriation	\$4,500.00
" " - Endowment Interest	1,428.87
" " - Two Vacancies	3,000.00
Methodist Board - Woman's Division	2,700.00
Day of Prayer Offering	2,750.00
Rohrman Fund Income	53.00

Endowment Income Hall Estate

Woman's Committee	\$2,979.44		
University	<u>5,958.87</u>	8,938.31	\$23,370.18
Harvard Yenching Institute			<u>8,947.36</u>
			\$32,317.54

Less Home Administration

Executive Office (estimated)	5,000.00		
Incidentals	500.00		
Contingent	<u>1,000.00</u>		6,500.00
			<u>\$25,817.54</u>

Field Budget - 1944-45

Upon recommendation of the Finance Committee of the North American Section, it was

BG-316 VOTED to approve the recommendation of the Finance Committee of the North American Section of the Board of Governors, that the sum of US\$74,747.00 represent the amount required beyond the regular income of the University, it being understood that it represents LC\$8,969,620.00 as estimated by the field as anticipated income from the Associated Boards, the field authorities having allocated \$6,000,000 from UCR funds to Shantung Christian University, the balance to be raised by the Associated Boards.

Report of the Auditors, June 30, 1944

The Report of the Auditors, Messrs. Chambellan, Berger & Welti, for the North American Section, Board of Governors, for the period ending June 30, 1944 was studied and it was

BG-317 VOTED to receive the report of the auditors, Messrs. Chambellan, Berger & Welti for the North American Section, Board of Governors, for the period ending June 30, 1944 and place it on file.

REPORT FROM THE BRITISH SECTION

Mr. Corbett reported that recent letters from London made clear what a difficult time our colleagues there have been going through. Mr. Slater has written that the offices of the Baptist Missionary Society have been bombed several times. His own secretary, Miss Tate, was killed by a flying bomb. Office help has been hard to get, and it has been impossible for them to send to this country the normal number of reports.

REPORT OF THE NORTH AMERICAN SECTION

The Board was referred to the minutes of the North American Section in lieu of a formal report.

INVITATIONS TO MISSION BOARDS

The Board considered the question of asking other mission boards to participate in the work of the University, and it was

BG-318 VOTED that other denominations be invited to participate in Shantung Christian University.

It was also

BG-319 VOTED that those mission boards which rely upon the College of Medicine of Shantung Christian University for the staffing of their hospitals should be asked to participate in the support of the medical college.

REPORT OF THE NOMINATING COMMITTEE

Mrs. Roys, on behalf of the Nominating Committee, presented the following list of nominees:

Dr. A. E. Armstrong	Chairman
The Rt. Rev. Y. Y. Tsu	Vice-Chairman
Dr. A. W. Hooker	" "
Dr. Lloyd S. Ruland	" "
Mrs. Eric M. North	Recording Secretary
Dr. Seth M. Milliken	Treasurer
Mr. H. G. Judd	Associate Treasurer
Miss Helen Kittredge	" "
Rev. Noel B. Slater	Administrative Secretary
Rev. Earle H. Ballou	" "

The Nominating Committee also suggested that the Chairman of the British Section of the Board of Governors be appointed fourth Vice-President. It is believed, however, that Dr. Hooker is the present Chairman of the British Section and he is already a Vice-Chairman.

It was

BG-320 VOTED that the recommendations of the Nominating Committee with regard to officers of the Board of Governors be accepted, and the Secretary be requested to cast a single ballot expressing unanimous approval.

#### OTHER BUSINESS

At the Annual Meeting of the Board of Governors held October 19, 1943, Dr. George T. Scott gave notice of a proposed amendment to the By-Laws of the Board of Governors, Article IV, Section 1 (b), adding thereto a provision to assure a quorum at ensemble meetings, the substance of the amendment to approximate the following:

In case one or more proxies are unable to attend a regular called meeting and if a quorum is not present, the members at the meeting may by a two-thirds vote, appoint from among representative members present, such substitute proxies with full power as may be needed to constitute a quorum.

It was

BG-321 VOTED that inasmuch as no reply has as yet been received from the British Section with regard to such a proposed amendment to the By-Laws, this fact be indicated in the Minutes.

#### ADJOURNMENT

There being no other business, the meeting on motion adjourned.

Mrs. Eric M. North

Recording Secretary

MINUTES OF MEETING  
WOMAN'S COMMITTEE  
SHANTUNG CHRISTIAN UNIVERSITY

12:30 P.M., Friday, November 3, 1944  
Parkside Hotel, 18 Gramercy Park South, New York, N. Y.

List of Members:

	<u>1945</u>	<u>1947</u>
Meth. W.D.	Mrs. J. K. Cecil	Mrs. J. M. Avann *Miss Sallie Lou MacKinnon (Gen. Alt.)
Presb. No.	Mrs. Albert G. Parker *Miss Helen Kittredge (Alt.)	*Mrs. Frank C. Hughson *Mrs. Charles K. Roys
UCC-WMS	Mrs. W. R. Taylor	
Coopted	*Mrs. Eric M. North (Chm.) Mrs. Russell Wright	Mrs. Ellis L. Phillips
<u>Guests:</u>	*Dr. J. Hester Hayne *Dr. H. P. Lair	*Dr. Annie V. Scott *Dr. Julia Morgan
<u>Staff:</u>	*Mrs. W. Plumer Mills	

Those whose names are starred were present.

The Chairman called the meeting to order and asked Mrs. Hughson to lead in prayer.

REGRETS FOR NONATTENDANCE

The Secretary reported that regrets for nonattendance had been received from Mrs. Avann, Mrs. Cecil, Mrs. Taylor, Mrs. Parker and Mrs. Wright.

APPROVAL OF MINUTES

The minutes of the meeting of May-9, 1944, having been circulated and no errors or changes reported, it was

VOTED to approve the minutes of the meeting of May 9, 1944, as circulated.

FINANCIAL MATTERS

The Treasurer reported that there has been no change in the financial situation and that available money has been put in Government Bonds.

REPORTS FROM THE FIELD

The Secretary reported that a letter had been received from Mrs. Yui in response to the vote of confidence sent her from the Woman's Committee after the meeting in May. At that meeting, the Board had asked Mrs. Yui to indicate the greatest needs in the Woman's College and had set aside an amount up to \$5,000 from accumulated income on medical committee funds to meet such needs. In her letter, Mrs. Yui made definite requests for: (1) A small amount that could be used for the purchase of supplies at the time of year when they are cheapest; (2) Money for repair and improvement of the Woman's Dormitory; (3) Money that could be used for the salary of a temporary assistant to Mrs. Yui to enable her to take a much-needed vacation.

The Secretary reported that after consultations in the office, a letter had gone to Mrs. Yui authorizing \$1,250 each for items (1) and (2), and \$2,000 for item (3). Emphasis was laid on the fact that this was a special nonrecurring grant, and could not be repeated another year. The money has been sent through the regular channels.

It was announced that Dr. Edgar Tang has been elected President of Cheeloo and it was

VOTED that Dr. Morgan and the Secretary draw up a congratulatory message to be sent to Dr. Tang, expressing the confidence of the Woman's Committee and the desire to cooperate with him and to keep in touch, through the proper channels, with the work and needs of the Woman's College.

It was also

VOTED that a copy of this letter to Dr. Tang be sent to Mrs. Yui.

WORLD DAY OF PRAYER FUND

The Secretary distributed copies of a letter from the Foreign Missions Conference of North America, under date of June 9, 1944, sent to the Boards of the three Union Christian Colleges in China who receive grants from the World Day of Prayer offerings. It was stated that the Woman's Committee shares in the World Day of Prayer Fund, which has increased greatly in the last four years with a natural increase in expenses. The following action was taken by the Foreign Missions Conference:

"That the eight Union Christian Colleges for Women and the Committee on Christian Literature for Women and Children in Missions Fields, Inc. be requested to make grants annually to the Committee on Special Program and Funds of the Foreign Missions Conference in order to provide for the expense of preparing and distributing the World Day of Prayer material, such grants to be computed on the basis of approximately 4% of the funds received from the offerings of the World Day of Prayer; and that \$1,500 of the grants so received be appropriated to the United Council of Church Women."

After discussion of this question, it was

VOTED to express to the Committee on Special Program and Funds of the Foreign Missions Conference the appreciation of the Woman's Committee for the generous annual grants received from the World Day of Prayer offerings.

It was further

VOTED to approve this request to grant annually to the Committee on Special Program and Funds of the Foreign Missions Conference of North America a sum to be computed on the basis of approximately 4% of the funds received from the offerings of the World Day of Prayer in order to help meet the expense of preparing and distributing the World Day of Prayer material.

ADJOURNMENT

There being no further business, the meeting adjourned.

Mrs. W. Plumer Mills  
Secretary



MRS. YUI'S PROPOSED VISIT TO AMERICA

On January 8, 1945, the following cablegram was received from Dr. Edgar Tang, President of Cheeloo:

"MRS. YUI SABBATICAL DUE NEEDS REST AMERICA EXPENSES SELFPROVIDED CABLE NOMINAL APPOINTMENT WOMENS COMMITTEE WORK FOR PASSPORT APPLICATION"

The Secretary passed the message on to the members of the Woman's Committee by telephone and letter and received from each an expression of opinion. In addition, on January 15th, Mrs. Hughson, Miss Kittredge, Mr. Evans and Mrs. Mills had a conference to decide upon the final wording of a reply. As a result of these deliberations and correspondence, the following cablegram was sent to Dr. Tang on January 15, 1945:

"WOMANS COMMITTEE INVITES MRS. YUI FOR RESTRICTED EDUCATIONAL PROGRAM GLAD ALL EXPENSES SELFPROVIDED REMIND HER MAINTENANCE AND TRAVEL COSTS HERE GREATLY INCREASED"

Mrs. W. Plumer Mills  
Secretary, Cheeloo Woman's  
Committee

MINUTES OF SPECIAL MEETING

NORTH AMERICAN SECTION, BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

3:00 P.M., Friday, January 26, 1945  
Council Room, 156 Fifth Avenue, New York, N. Y.

List of Members

	<u>1945</u>	<u>1947</u>
ABCFM	*Dr. Edward H. Hume	*Dr. Wynn C. Fairfield
Meth. W.D.	*Miss Louise Robinson	*Mrs. J. M. Avann
Presb. North	*Mrs. H. E. Woolever (alt)	
	Mrs. Albert G. Parker	*Dr. J. L. Hooper
	*Miss Helen Kittredge	Mrs. Frank C. Hughson
	*Dr. Lloyd S. Ruland	Mrs. Charles K. Roys
	*Dr. E. E. Walline (alt)	*Dr. E. M. Dodd (alt)
Presb. South		Dr. H. Kerr Taylor
UCC	Dr. J. H. Arnup	Dr. A. E. Armstrong
	*Rev. L. S. Albright (alt)	
UCC-WMS	Mrs. W. R. Taylor	
Coopted	*Dr. Seth M. Milliken	Mr. Chih Meng
	Mrs. Eric M. North	Mrs. Ellis L. Phillips
	Mrs. Russell Wright	Mr. John H. Reisner
Corresponding Member	Dr. J. G. Vaughan	
Staff:	*Mr. E. H. Ballou	*Mrs. W. Plumer Mills
	*Mr. C. A. Evans	*Mr. Charles H. Corbett

Those whose names are starred were present.

The Chairman, Dr. Ruland, called the meeting to order and Dr. Hume led in prayer.

STUDENT STRIKE AT CHEELOO

The Chairman reported that this meeting had been called to consider an emergency situation at Cheeloo University.

On January 18, the following cable was received from Miss Elsie Priest, Treasurer of the Universities cooperating on the campus of West China Union University.

"Cheeloo students striking. Complicated situation fear beyond control. Medicals going classes as usual. Available Board members insufficient for quorum. President Tang requests full authority close Arts and Science temporarily if necessary. Cable instructions immediately."

The office here replied at once to the effect that action by the Board of Governors could not be secured immediately, but that probably something could be done by Friday, the 26th. Illness on the part of one of the officers of the Board and the scattered movements of several other members were the cause of this delay.

The University administration evidently had sent a similar message to the British Section of the Board of Governors and on January 19th the following

cable was received from London:

"Assuming you received Cheeloo cable reporting student trouble. Have cabled quote Assure Tang full confidence, empower him suspend classes at discretion consulting as many Directors in China as possible. Williamson Slater."

On January 22nd another cable came from China, as follows:

"President Tang squeeze. Medical Arts and Science striking. Available Board members sufficient for quorum but not called. Cable back to Board for details. Cheeloo student body. L. M. Chang."

The Secretary reported that in response to a telegram from Mr. Evans, Dr. Armstrong, Chairman of the Board of Governors, wired that he was unable to attend the meeting but that he would approve whatever the North American Section decides to do.

The Secretary reported that on January 23rd the following cable was sent from New York to Vice-Minister King Chu of the Chinese Ministry of Education at Chungking:

"Cheeloo administration and striking students each appeal Board Governor who ask my advice. Would appreciate full information and advice. Cable collect care Associated Boards, 150 Fifth Avenue, New York."

This cablegram was sent by Mr. Sun En-san (T. H. Sun), a member of the Board of Managers of Cheeloo now in America. Mr. Sun is also a member of the Chinese Planning Commission which corresponds to the Planning Committee here, and was set up by the Council on Christian Higher Education in China. Dr. King Chu is also a member of the Commission. No reply has as yet been received.

In connection with the cable from the student group, doubt was expressed as to the striking of any considerable proportion of the students in the Medical School, it being felt that if this were so Miss Priest would have notified the Board.

After due consideration, it was agreed that this group ought not to take any definitive action until a reply is received from Dr. King Chu. The Chairman suggested when a cablegram is received from Dr. Chu that it would be valuable to secure Dr. Sun's interpretation of it. It was

NAS-722 VOTED that a recess be called until such time as a cable is received from Dr. King Chu or, failing that, until reconvened by the Chairman.

Accordingly the Section reconvened at the call of the Chairman on Friday, February 2nd, as it was felt that even though no word had come from Dr. Chu, a message should be sent to the field. Dr. Albright led in prayer.

Those present, although without access to the text of the regulations of the Ministry of Education governing University administration, were agreed that according to those regulations the authority to handle the present situation does not reside here but in the field administration.

After full discussion, it was therefore

NAS-723 VOTED that the following cable be sent:

NORTH AMERICAN SECTION DEEPLY CONCERNED BUT AGREED AUTHORITY  
HANDLE STRIKE SITUATION RESIDES UNIVERSITY ADMINISTRATION AND  
BOARD OF DIRECTORS SUGGEST CONSULTATION WITH MINISTRY OF  
EDUCATION

It was also suggested that a report of this action be cabled to the  
British Section of the Board of Governors.

POSTWAR PLANNING

The Chairman called attention to vote BG-311 passed by the Board of  
Governors at the Ensemble Meeting held November 3, 1944, which asked the Executive  
Committee of the North American Section to serve as the Post-War Planning Committee  
for the Board of Governors and to arrange for a meeting with the Planning Committee  
of the Associated Boards to consider the future of Cheeloo. He asked whether  
the Executive Committee should not plan to take some initial steps before the next  
meeting of the Associated Boards' Planning Committee. He suggested that it might  
be possible to have one meeting of the Executive Committee before the next meeting  
of the Ad Interim Committee of the Planning Committee, which will be held February  
21, 1945.

The matter of arranging such a meeting was referred to the staff.

ADJOURNMENT

There being no other business, the meeting adjourned.

Earle H. Ballou

Secretary

MINUTES OF MEETING

EXECUTIVE COMMITTEE OF THE

NORTH AMERICAN SECTION, BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

(Meeting as the Planning Committee of the Board of Governors)

2:00 P.M., Tuesday, March 20, 1945  
Room 900, 150 Fifth Avenue, New York, N. Y.

List of Members

*Dr. Lloyd S. Ruland, Chairman	*Mrs. Eric M. North
*Dr. A. E. Armstrong	*Mr. John H. Reisner
*Rev. L. S. Albright (alt)	Mrs. Charles Kirkland Roys
*Dr. Wynn C. Fairfield	Dr. George T. Scott
*Mrs. Frank C. Hughson	*Dr. Seth M. Milliken

Guests

*Dr. Samuel Cochran	*Miss Geneva Miller
*Dr. George K. King	*Dr. Annie V. Scott
*Dr. H. P. Lair	*Dr. Ernest B. Struthers
*Dr. Stanton Lautenschlager	*Dr. R. C. Wells
*Dr. Harold Matthews	

Staff

*Mr. E. H. Ballou	*Mr. Charles H. Corbett
*Mr. C. A. Evans	*Mrs. W. Plumer Mills

Those whose names are starred were present.

In the absence of Dr. Ruland, Chairman of the North American Section, Dr. A. E. Armstrong, Chairman of the Board of Governors, presided at the afternoon session and asked Dr. Fairfield to lead in prayer. Dr. Ruland presided at the evening session.

STRIKE SITUATION

Report was made with regard to the strike situation on the Cheeloo campus that a cable had been received stating that the strike had been negotiated. The cable further said that Dr. Edgar Tang was coming to America for postwar planning and that an administrative committee composed of the deans and the comptroller, Mr. Arthur March, would carry on the affairs of the College, and that the Board had the matter of the presidency under consideration, and asked that this information be relayed to London.

POSTWAR PLANNING

It was stated that the main purpose of the meeting was to consider postwar plans in accordance with the Action (BG-311) of the Board of Governors at its ensemble meeting on November 3, 1945, asking the Executive Committee of the North American Section to serve as a Planning Committee to consider the future of Cheeloo, and to arrange for a meeting with the Planning Committee of the Associated Boards.

Recommendations of the British Planning Committee

It was announced that the complete text of the Memorandum of the

British Planning Committee, adopted in March 1945, had been received that morning. The recommendations specifically relating to Cheeloo are as follows:-

"2. In the North

"One Federated University (to be known perhaps as 'The North China University' - Hua Pei) linking up Yenching, Cheeloo and Mukden.

"The actual method of linking up and the special subjects or branches of study to be assigned to the three co-operating Institutions, is one which would need to be worked out by the authorities in China. But this Committee is convinced that unification along these lines is both possible and much to be desired.

"Cheeloo, as one College, would still carry on in Tsinan, Yenching in Peking and Mukden in Mukden, but unnecessary overlapping should of course be avoided, and the specialized post-graduate studies might be distributed between the three institutions."

Recommendations of the Committee on Medical Education

A series of recommendations of the Committee on Medical Education of the Associated Boards was presented to the meeting as relevant to the subject under discussion, though they were prepared primarily for the ensuing meeting of the Conference on Medical and Health Work in China, under the auspices of the Foreign Missions Conference. (See Appendix A).

Other Documents Distributed to the Meeting

Documents distributed prior to the meeting included:-

Resolutions Adopted by the Foreign Members of the University Council, June 1942.

Resolutions Adopted by Foreign Members of the Medical Faculty, June '42.  
Recommendations about the Future of Missionary Medical Schools in China, by Dr. Shields.

Suggestions for the Future of Shantung Christian University (Arranged in parallel columns).

Correspondence with National Health Administration Re Christian Medical Colleges.

Nurses and Nursing Education. (Proposals presented by the Nurses attending the Medical Missions Conference at Chicago, June 1944).

Rural Institute Report, Dr. D. K. Faris (Condensed).

Discussion

There followed a general discussion of all aspects of the future of Cheeloo, and of how best it can make its contribution to the Christian communities in Shantung and the adjacent provinces of Shansi, Honan, Anhwei and Kiangsu. The result of the discussion is embodied in the attached statement: "The Future of Shantung Christian University." (Appendix B).

OTHER BUSINESS

In connection with the proposed United Board for Christian Universities in China, the committee appointed for that purpose was asked to make inquiries before the next Annual Meeting to see what action would need to be taken before Shantung Christian University can become a part of the United Board.

ADJOURNMENT

The meeting then adjourned.

Mrs. Eric M. North

Recording Secretary

RECOMMENDATIONS

from the

COMMITTEE ON MEDICAL EDUCATION

of the

ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

March 16, 1945

In Regard to Colleges of Medicine

VOTED: that in view of the strategic importance of the four Colleges of Medicine connected with the Associated Boards -- Cheeloo, Lingnan, St. John's and West China -- the Mission Boards be urged to effect a maximum strengthening of the personnel of these Colleges.

VOTED: that in connection with the above action, we recommend careful consideration be given to the recent letters of Dr. P. Z. King, Dr. T. Y. Tai and Dr. Szeming Sze, favoring the strengthening of these Colleges of Medicine.

VOTED: that it is the conviction of this Committee that these Colleges of Medicine should be the foci around which the mission hospitals in their respective areas should be grouped with a view to more effective service by the Colleges to the hospitals.

In Regard to the Training of Nurses

VOTED: that it is the judgment of this Committee that each of the Colleges of Medicine connected with Christian Universities should undertake to support a School of Nursing which requires for admission graduation from a senior middle school.

VOTED: that in view of the request of the Chinese Government for the training of many more nurses during the next ten years, this Committee recommends that at other university centers -- such as Nanking, Soochow and Foochow -- where there are large well-run mission hospitals, though no medical colleges, good Schools of Nursing be established.

In Regard to Public Health Training

VOTED: that this Committee support the recommendation made by a medical officer of UNRRA that Mission Boards arrange for their medical missionaries to receive at least a brief intensive course in public health.



Statement Regarding the Future of  
Shantung Christian University

The Executive Committee of the North American Section of the Board of Governors of Shantung Christian University (hereinafter referred to by its Chinese name, Cheeloo) wishes to inform the Planning Committee of the Associated Boards that it believes there should be no question about the continuation of the work of Cheeloo at Tsinan. It believes that the University has a definite contribution to make to the postwar educational needs of China which justifies and necessitates its continued support. It would recommend that special emphasis be placed upon medicine and its related courses, a school of nursing of university grade leading to a degree, and a school of theology which shall also develop an effective extension service for the rural church. It also believes, however, that underlying and undergirding these specialties there should be strong colleges of arts and science, with appropriate rural extension programs. It believes that Cheeloo must be strengthened in all departments, but that strengthening the University is the only satisfactory and worthy way of solving whatever problems there may appear to be regarding Cheeloo's future - that the elimination of Cheeloo, for example, or a drastic curtailment of the program suggested above would create more problems than would be solved and at the same time do serious if not irreparable injury to the cause of Christ and his Church in a large and important part of China.

This position is taken for the following, among other, reasons:

(1) Cheeloo serves a large general constituency in an area where other Christian higher educational facilities are not available. It draws heavily for its enrollment - more than 50% in the latest figures at hand - upon Shantung, one of the most densely populated provinces of China and also a province in the low bracket of per capita wealth. Next in order are the adjacent sections of Hopei, Kiangsu, Anhwei and Honan, and nearby Shansi. Comparatively speaking, Cheeloo serves a local constituency, and one of moderate means. Not many of its students could afford to go to any other Christian university in the country without heavy subsidy. Even as it is, large scholarship aid has to be supplied to insure the presence of many of the University's most promising students. Cheeloo has taken justifiable pride in having always been the university of "the long blue gown," distinguished by low cost and simple living. North China needs a Christian school of this type, and Cheeloo alone can supply it.

(2) Cheeloo furnishes educational opportunity to an exceptionally large Christian constituency. The size of the Church in Shantung is exceptional. The Presbyterian Church in the U.S.A. has the largest work in China of any Protestant denomination, and its Shantung Mission is the largest of its seven missions. Its communicant membership (most of which is now a part of the Church of Christ in China) of over 23,000 in Shantung is not equalled by any mission in any province of the country. The English Baptist Mission (whose churches are also a part of the Church of Christ in China) has much its largest work in Shantung. The United Church of Canada Mission in Honan definitely looks to Cheeloo as the university to which its students are directed. Cheeloo is the outstanding example to be found anywhere on earth of united effort in higher education by varied communions, from the Anglicans to the Congregationalists, and this participation by eleven different communions reflects the wide Christian population which the University serves.

(3) An outgrowth of this wide service to a Christian constituency is the high proportion of Cheeloo students who are professing Christians. In the latest figures available, those for only three years before the Japanese attack, Christians representing 17 communions comprised 67% of the total enrollment. It may be doubted if this proportion of Christian students is equalled elsewhere in the country.

(4) Of equal if not even greater significance is the field which has long been served by Cheeloo graduates. There are, and there have been for many years, large numbers of Cheeloo men and women to be found in Christian service. Cheeloo graduates have gone all over the country but they have been especially numerous in the churches, schools and hospitals of the area served by the University. It is hard to imagine how Christian work in that area could have gone forward or even continued without the trained and inspired personnel who have come out from the University during the past two generations. Teachers and principals of middle schools, nurses, doctors and superintendents of hospitals, country pastors and evangelists, city ministers, directors of women's work and district supervisors in many communions and distributed widely over North China - these have come more numerous from Cheeloo than from any other institution. Furthermore, they have been willing to go to places and work under conditions of hardship and limited financial reward where the products of other educational centers have not been so willing to serve. Recent statistics in all these lines of activity are not accessible, but those for medical graduates who were at work in mission hospitals in January 1935 are impressive. More than 1/3 of the living graduates of the School of Medicine were at work in mission hospitals, distributed among 16 provinces, but almost 4/5 of these doctors were connected with hospitals in the provinces of Shantung, Hopei, Honan, Shansi and Kiangsu - the area of Cheeloo's largest constituency. Travelers in Free China during these later war years have frequently come upon Cheeloo graduates in remote sections of the country, continuing the tradition of service.

(5) Attention should also be called to the contribution brought to the rural population of Shantung by the work of the Cheeloo Rural Institute. Through this the results of both research and field experience conducted by several departments of the University have been made available for the enrichment of rural life, and have received recognition as to their quality by generous grants from the Rockefeller Foundation toward the support of certain features in the program. In the same way the home-making program, an outgrowth of the department of pediatrics in the College of Medicine, and research work in nutrition have carried into the countryside, remote as well as near, by lectures and demonstrations rich possibilities of improvement in livelihood.

(6) The international nature of Cheeloo's support must be given due consideration. Mention has been made of the extensive work of the Baptist Missionary Society in Shantung. Other British interests represented upon the Board of Governors are the London Missionary Society, the Methodist Missionary Society, and the Society for the Propagation of the Gospel. These interests have expressed themselves through the "Memorandum drawn up by the Planning Committee of the China Christian Universities Association (in Great Britain)" as in favor of the continuation of Cheeloo in Tsinan (with such suggested federation with Yenching and Mukden as is noted below). Cheeloo is the Christian University which more than any other has been given British support, and the importance which its future development holds in their thinking is of significance for Christian cooperation in China.

(7) The Committee feels strongly, after prolonged study of the problem of maintaining satisfactory undergraduate colleges of arts and sciences, that such colleges are essential to the success of the University as a whole. Premedical, pre-nursing, and pre-theological work requires strong undergraduate courses. A

strong faculty cannot be obtained and held if only a limited number of preparatory courses are offered. The outstanding service of the University in the past in the training of teachers will be impossible of continuance without a well-rounded curriculum in the upper classes of the undergraduate colleges. The maintenance of satisfactory relations with the Ministry of Education will be jeopardized if undergraduate courses are not offered in ample number and of high quality. This aspect of Cheeloo's future is one of the more difficult ones, but there is only one answer to the problem; the strengthening of the University at this point.

(8) The possibility of some kind of federation in the North, as suggested by the British Committee, to include Cheeloo, Mukden and Yenching, should be thoroughly explored. Any feasible cooperation or administrative coordination of Cheeloo with other Christian institutions in North China is favored. The proposal of the British Committee as quoted below is lacking in details, and the Executive Committee awaits with interest further clarification. It will be noted, however, that in this proposal "Cheeloo, as one College, would still carry on in Tsinan."

The quotation from the recommendation by the British Committee follows:

"In the North:

"One Federated University (to be known perhaps as 'The North China University' - Hua Pei) linking up Yenching, Cheeloo and Mukden.

"The actual method of linking up and the special subjects or branches of study to be assigned to the three cooperating Institutions, is one which would need to be worked out by the authorities in China - But this Committee is convinced that unification along these lines is both possible and much to be desired.

"Cheeloo, as one College, would still carry on in Tsinan, Yenching in Peking and Mukden in Mukden, but unnecessary overlapping should of course be avoided, and the specialized postgraduate studies might be distributed between the three Institutions."

(9) It should finally be stated that in considering Cheeloo's future the Executive Committee of the North American Section of the Board of Governors does not envisage in any discernible future the offering by the University of postgraduate work leading to advanced degrees other than the regular M.D. in the School of Medicine. Cheeloo should be kept at the undergraduate level except in medicine. It should not complicate the problem of support for other institutions by going outside of the fields already outlined. It will best continue its tradition as the university of "the long blue gown" by remaining in these fields.

This statement is prepared for submission to the Planning Committee of the Associated Boards and of the China Christian Universities Association for their information and comment.

March 21, 1945.

MINUTES OF ANNUAL MEETING  
WOMAN'S COMMITTEE OF THE NORTH AMERICAN SECTION  
SHANTUNG CHRISTIAN UNIVERSITY

12:30 P.M., Tuesday, May 8, 1945  
Parkside Hotel, 18 Gramercy Park South, New York, N.Y.

List of Members:

	<u>1945</u>	<u>1947</u>
Meth. W. Div.	*Miss Louise Robinson Mrs. H. E. Woollever (alt)	*Mrs. J. M. Avann
Presbyt. No.	Mrs. Albert G. Parker *Miss Helen B. Kittredge (alt)	*Mrs. Frank C. Hughson *Mrs. Charles K. Roys
UCC-WMS	Mrs. W. R. Taylor	
Members-at-Large	Mrs. Eric M. North (Chm.) *Mrs. Russell Wright	Mrs. Ellis L. Phillips
Guest:	*Dr. Ammie V. Scott	
Staff:	*Mr. E. H. Ballou, *Mr. C. A. Evans, *Mrs. W. Plumer Mills.	

Those whose names are starred were present.

The Chairman was unable to be present, and Mrs. Hughson, the Vice-Chairman, presided and led in prayer.

APPROVAL OF MINUTES

It was reported that the Minutes of November 3, 1944, had been distributed and no errors have been reported. It was therefore

VOTED to approve the Minutes of November 3, 1944, as distributed.

TREASURER'S REPORT

The Treasurer reported that the Woman's Committee has investments in the amount of \$132,575, and cash on hand of \$7,626.77. The suggestion was made that a portion of the cash on hand might be invested in short-term government bonds. It was

VOTED to recommend to the Finance Committee of the North American Section that cash amounting to about \$5,000 be invested in short-term Government bonds.

REPORTS FROM THE FIELD

The Secretary made a brief report on the strike on the Cheeloo campus, stating that the members of the Board have already received copies of a letter from Dr. Arthur March to Dr. Ruland, covering the situation, and that there was nothing new to add. The North American Section had informed the field that the matter would have to be handled by the Board in China. It was reported that Dr. Tan is coming to the United States to study post-war planning.

May 8, 1945

From other reports it was learned that the Cheeloo students shared in the general enlistment when the Government asked for volunteers. Some of the girls are in the nurses' aide group taking first-aid courses, and the whole senior class in the Medical School has enlisted in the army.

It was also reported that a letter had been received, dealing with Mrs. Yui's desire to come to America, and the steps necessary to enable her to get government approval and a favorable rate of exchange for her money. It was reported that Mrs. North had written to Mrs. Yui, reminding her that conditions in America are greatly changed and that her program in the United States would be severely restricted.

After further discussion, it was

VOTED to send a cable to Mrs. Yui, inviting her to come to America to work with the Woman's Committee.

Mrs. Hughson said she would like to invite Mrs. Yui to be her guest.

#### REPORT OF THE NOMINATING COMMITTEE

The Chairman of the Nominating Committee read the present list of officers and it was

VOTED that the officers who have served this past year be continued for the ensuing year, as follows:

Mrs. Eric M. North	Chairman
Mrs. Frank C. Hughson	Vice-Chairman
Miss Helen B. Kittredge	Treasurer
Mr. C. A. Evans	Assistant Treasurer
Mrs. W. Plumer Mills	Secretary

#### ADJOURNMENT

There being no other business, the meeting adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF ANNUAL MEETING

NORTH AMERICAN SECTION - BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

2:00 P.M., Tuesday, May 8, 1945  
Room 900, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

<u>Members</u>	<u>1945</u>	<u>1947</u>
ABCFM	*Dr. Edward H. Hume	*Dr. Wynn C. Fairfield
Meth. W. Div.	*Miss Louise Robinson	*Mrs. J. M. Avann
Presb. (USA)	Mrs. H. E. Woolever (alt)	Dr. E. M. Dodd
	Mrs. Albert G. Parker	*Mrs. Frank C. Hughson
Presb. (US)	*Dr. Lloyd S. Ruland	Mrs. Charles K. Roys
UCC	*Dr. George T. Scott	Dr. George B. Cressey (alt)
	Miss Helen B. Kittredge (alt)	*Dr. H. Kerr Taylor
UCC-WMS	*Dr. Jesse H. Arnup	*Dr. A. E. Armstrong
Members-at-Large	Mrs. W. R. Taylor	*Rev. L. S. Albright (alt)
	Dr. Seth M. Milliken	*Mr. Chih Meng
	Mrs. Eric M. North	Mrs. Ellis L. Phillips
	*Mrs. Russell Wright	*Mr. John H. Reisner
Corresp. Member	Dr. J. G. Vaughan	

Faculty

\*Dr. James M. Menzies  
\*Dr. Annie V. Scott  
\*Dr. Ernest B. Struthers

Guests

\*Dr. E. C. Lobenstine  
\*Dr. R. C. Wells

Staff

\*Mr. E. H. Ballou                      \*Mr. C. A. Evans  
\*Mr. C. H. Corbett                    \*Mrs. W. Plumer Mills

Those whose names are starred were present.

The Chairman, Dr. Ruland, called the meeting to order. Dr. Armstrong led in prayer.

Regrets for non-attendance were presented on behalf of Mrs. Taylor, Dr. Cressey, Mrs. North and Mrs. Phillips.

APPROVAL OF MINUTES

As no corrections had been received in the minutes as distributed, it was  
NAS-724 VOTED to approve the minutes of the following meetings as distributed:

Special Meeting, North American Section, Bd. of Governors, January  
26, 1945

Meeting of Executive Committee, North American Section, March 26,  
1945

COMMUNICATIONS FROM CHINA

Attention was called to letters from China which had already been distributed, as well as to the minutes of the meeting of the Board of Directors dealing with the strike. Comment from various persons conversant with the situation was summarized.

REPORT FROM THE WOMEN'S COMMITTEE

Mrs. Hughson, on behalf of the Women's Committee, reported that the following three actions had been taken:

- 1) Recommending that from funds on hand amounting to \$7,626.77, the sum of \$5,000 be invested in short-term Government bonds.
- 2) Sending two radiograms to Mrs. Yui, the dean of women, to facilitate her coming to the United States for a sabbatical year at her own expense, and at the same time informing her that maintenance and travel costs have greatly increased.
- 3) Re-electing the officers for another year.

On hearing this report it was

NAS-725 VOTED to receive the report of the Women's Committee of the North American Section and to approve the recommendation giving authorization to the Finance Committee to invest from funds in hand \$5,000 in short term Government bonds.

It was also

NAS-726 VOTED that the North American Section of the Board of Governors join with the Women's Committee in welcoming Mrs. Yui to America.

PLANNING FOR THE FUTURE

The meeting then took up the discussion of postwar plans for the University in the light of three sets of proposals which had been received:-

1. The Report of the British Planning Committee, which made the following recommendations affecting Cheeloo:-

"In the North

"One Federated University (to be known perhaps as 'The North China University' - Hua Pei ) linking up Yenching, Cheeloo and Mukden.

"The actual method of linking up and the special subjects or branches of study to be assigned to the three cooperating institutions, is one which would need to be worked out by the authorities in China. But this Committee is convinced that unification along these lines is both possible and much to be desired.

"Cheeloo, as one College, would still carry on in Tsinan, Yenching in Peking, and Mukden in Mukden, but unnecessary overlapping should of course be avoided, and the specialized post-graduate studies might be distributed between the three institutions."

2. The Report of the Executive Committee of the North American Section, which, at the request of the Ensemble Meeting of the Board of Governors, met on March 26, 1945 as a Planning Committee. It recommended that work be resumed at Tsinan with special emphasis on medicine and its related courses, and to include a school of nursing of university grade leading to a degree, and a school of theology with an extensive service to the rural church; all these to be undergirded by strong colleges of arts and sciences. It further recommended that the suggestions of the British Planning Committee for some kind of federation in the North be carefully explored, but felt that the suggestions were lacking in details, and expressed a hope that they would be clarified.

3. The Report of the Associated Boards' Planning Committee which made the following proposals affecting Cheeloo:-

"The coordination, though not necessarily at one location, of all Christian higher educational resources in Manchuria, Hopei and Shantung (as proposed by the British Planning Committee).

"We recommend that Cheeloo be maintained as one unit in such a coordinated plan, aiming primarily to serve the Christian communities with which it has been so closely related in the past, and specializing in medicine, nursing and public health. It should offer two years' work in arts and sciences, not only in preparation for the specialties named above (and also theology) but also to train workers to serve Cheeloo's rural constituency.

"We hope that the Medical and Arts Colleges at Mukden may fulfill much the same function as that proposed for Cheeloo."

(Note: The suggestions in regard to medicine and nursing at Cheeloo were amplified in a section of the Report dealing with Medical Education.)

Discussion centered largely on two questions -

- A. What would be involved in the federation of the three North China institutions as proposed by the British Planning Committee and endorsed by the Associated Boards' Planning Committee?

(In this connection portions of a letter of April 24, 1945 from Mr. Noel B. Slater commenting on the British plan, were read.)

- B. Is it desirable to limit work in Arts and Sciences at Tsinan to two years?

At the close of the discussion, it was

NAS-727 VOTED that the North American Section of the Board of Governors affirms the conviction of its Executive Committee, acting as the Planning Committee of the Board of Governors, that a four-year course in Arts and Sciences at Cheeloo would be fully justified if the total financial resources of the China Colleges can provide for the expenditure involved, but approves of the report of the Planning Committee of the Associated Boards for Christian Colleges in China so far as it affects Cheeloo, provided:



- 1) that the proposed North China Federated University can be established as a single institution operating on two or more campuses;
- 2) that Yenching resources be concentrated in two colleges, of arts and sciences, to include the departments now in the College of Public Affairs, and in post-graduate work in those fields;
- 3) that the personnel and other resources of the Mukden College of Medicine be made available to strengthen the College of Medicine upon the Tsinan campus;
- 4) that the names of the three parts of the federated university perpetuate the names of the original institutions.

The Secretary was asked to convey the foregoing action of this group to the Board of Trustees of Yenching University at the annual meeting of that Board; and also to the Planning Committee of the Associated Boards and the British Section of the Board of Governors of Shantung Christian University.

Note was taken of the fact that reports have come from China stating that former President Tang is coming to the United States in connection with postwar planning for Cheeloo. It was agreed that when he comes arrangements should be made for him to consult with those members of the North American Section who are available.

#### FINANCIAL MATTERS

##### Current Conditions

The Assistant Treasurer reported that the Governors' budget for the current year would be balanced on June 30 without a deficit.

In regard to the field budget, the amount sent to Cheeloo for the first six months of the fiscal year was NC\$3,710,793.53, of which NC\$264,797 was allocated for faculty relief. The figures for the second six months were not yet available.

##### Report of the Finance Committee

As it had proved impossible to arrange a meeting of the Finance Committee prior to the meeting of the North American Section, the Committee had no report.

##### Field Budget for 1945-46

It was reported that a copy of the field budget for Cheeloo for 1945-46 had been received and that the total amount required is estimated at NC\$75,172,000. If the rate of exchange averages 400:1 during the coming year the income from regular sources will be NC\$14,200,000 leaving NC\$60,972,000 to be raised. Should the rate of exchange be higher, the figures for regular income will be increased leaving a smaller balance to be raised. In view of this uncertainty, it was

NAS-728 VOTED that the Treasurer be instructed to negotiate with the Associated Boards and United China Relief, if necessary, to obtain sufficient funds to carry the University through the coming year 1945-46.

North American Section Budget 1945-46

It was reported that the 1945-46 budget for the North American Section would be practically the same as last year except for an expected additional \$750 from the World Day of Prayer Offering. The total anticipated income will be US\$24,120. After paying approximately US\$7,000 for the executive offices in America, there will be US\$17,120 for the field budget. It was

NAS-729 VOTED that the budget for 1945-46 for the North American Section be referred to the Finance Committee for checking and final approval.

Associated Boards' Budget 1945-46

The amount required for participation in the Associated Boards was discussed and it was

NAS-730 VOTED that the amount required for participation in the Associated Boards be referred to the Finance Committee with power.

APPOINTMENT OF NOMINATING COMMITTEE

At this point the Chairman appointed a Nominating Committee consisting of the following members: Mrs. Roys, Chairman, Miss Robinson, Dr. Armstrong.

FOREIGN PERSONNEL

The meeting proceeded to consider requests from the field for foreign personnel. It was pointed out that the situation in the Medical Colleges at Chengtu is desperate and affects both Cheeloo and West China. Dr. Claude Forkner of the China Medical Board and recently on the Chengtu campus, had described the situation at the Annual Meeting of the Associated Boards. A radiogram from Chengtu signed by Prof. Robertson, Dr. Decker and President Dsang had emphasized the critical need for reinforcements due to the departure of several members of the faculty. After the matter had been discussed from various angles, it was

NAS-731 VOTED to request the Secretary of the Associated Boards that, if agreeable to the Board of Governors of West China Union University, he ask the Secretary of the Committee on East Asia of the Foreign Missions Conference of North America to circularize all North American Mission Boards with medical work in China, telling them of the situation in Chengtu and inquiring whether western personnel can be made available for emergency service and temporary assignment to the Cheeloo and West China jointly operated Medical Colleges; and that Dr. Struthers, in consultation with Dr. Kilborn and Dr. Forkner, be asked to list the types of foreign personnel needed for this emergency service.

It was also

NAS-732 VOTED that the Chairman be asked to request the Overseas Department of the National Council of the Protestant Episcopal Church to assign Dr. Logan Roots temporarily to Chengtu.

COOPERATION WITH THE NATIONAL HEALTH ADMINISTRATION

The Secretary reported that the National Health Administration has asked for the cooperation of mission hospitals during the "relief period" which is ex-

pected to last about a year and a half after the cessation of hostilities in any particular locality under consideration. It is intimated that hospitals willing to cooperate, but which have lost their equipment in whole or in part, will be re-equipped with the assistance of UNRRA. Missions are asked to report through the Foreign Missions Conference as to their intentions and their ability to re-staff their hospitals.

After discussion, it was

NAS-733 VOTED that the North American Section convey to the Committee on East Asia of the Foreign Missions Conference its readiness to cooperate with the National Health Administration in the use of the Cheeloo University Hospital at Tsinan during the relief period in accordance with the recommendations of the Conference on Medical and Health Work in China, held in March, 1945.

It was also

NAS-734 VOTED that this Section express to the Christian Medical Council for Overseas Service its expectation that the Council will represent it in connection with the possible purchase of surplus supplies and equipment, keeping this Section informed and being prepared to act on its behalf when the appropriate time comes.

and The suggestion was made that lists of equipment needed by the Medical College/Hospital, as well as by the Colleges of Arts and Sciences should be prepared and it was

NAS-735 VOTED that Dr. Annie V. Scott and Dr. Ernest B. Struthers, representing the College of Medicine, and Dr. H. P. Lair representing the Colleges of Arts and Sciences, be asked to serve as a committee to prepare a list of equipment needed for the hospital as well as for the libraries, laboratories, dormitories, class-rooms and offices of the University at Tsinan.

#### LEGAL ASPECTS OF PLAN FOR THE UNITED BOARD

Dr. Armstrong, as chairman of the Committee on Legal Aspects of the Plan for the United Board made a progress report to the effect that a lawyer connected with the firm who put through the original incorporation of the University some years ago, is looking into the legal aspects of what is involved in the University's Board of Governors merging with the United Board, and has reported that in his opinion the action required will be simple. It was suggested that when the necessary steps have been ascertained, the Committee work directly with the Chairman of the Preparatory Committee, Dr. North, and with counsel, Mr. Thorne, without calling a special meeting of the North American Section.

#### REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee appointed by the Chairman made the following nominations of officers, committee members, members-at-large, and representatives on the standing committees of the Associated Boards for Christian Colleges in China.

OFFICERS

Chairman	-----	Dr. Lloyd S. Ruland
Vice-Chairman	-----	Mrs. Ellis L. Phillips
" "	-----	Dr. A. E. Armstrong
Treasurer	-----	Dr. Seth M. Milliken
Secretary	-----	Mr. Earle H. Ballou
Assistant Secretary and Associate Treasurer	-----	Mr. C. A. Evans
Assistant Secretary and Assistant Treasurer	-----	Mr. Charles H. Corbett

COMMITTEES OF THE NORTH AMERICAN SECTION

Executive Committee

Dr. Lloyd S. Ruland, Chairman	Dr. Seth M. Milliken
Mr. L. S. Albright (alt)	Mrs. Eric M. North
Dr. A. E. Armstrong	Mr. John H. Reisner
Dr. Wynn C. Fairfield	Mrs. Charles K. Roys
Mrs. Frank C. Hughson	Dr. George T. Scott

Finance Committee

Dr. Seth M. Milliken, Chairman	Dr. Wynn C. Fairfield
Mr. L. S. Albright (alt)	Miss Helen B. Kittredge
Dr. A. E. Armstrong	Dr. Lloyd S. Ruland

Committee on Promotion

Dr. Edward H. Hume, Chairman	Dr. Seth M. Milliken
Mrs. Frank C. Hughson	Dr. George T. Scott
Miss Sallie Lou MacKinnon	Mrs. Russell Wright

Committee on Personnel

Dr. Lloyd S. Ruland, Chairman	Dr. Jesse H. Arnup
Mrs. Eric M. North	

Ad Hoc Committee to Study the Legal Aspects of the Plan for Consolidation of  
Trustee Boards

Dr. George T. Scott, Chairman	Mrs. Eric M. North
Dr. A. E. Armstrong, Co-Chairman	Dr. A. L. Warnshuis
Mrs. Frank C. Hughson	Dr. Eric M. North, consultant

MEMBERS AT LARGE

Class of 1949:	Dr. Seth M. Milliken
	Mrs. Eric M. North
	Mrs. Russell Wright

REPRESENTATIVES ON STANDING COMMITTEES OF  
ASSOCIATED BOARDS FOR CHRISTIAN COLLEGES IN CHINA

Executive Committee

Dr. Lloyd S. Ruland	Dr. Seth M. Milliken	Mr. L. S. Albright (alt)
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Executive Committee (cont'd)

Woman's Committee

Mrs. J. M. Avann

Mrs. Eric M. North (alt)

Finance Committee

Dr. Seth M. Milliken

Dr. Jesse H. Arnup

Mr. L.S. Albright (alt)

Woman's Committee

Miss Helen B. Kittredge

Committee on Promotion

Dr. Seth M. Milliken

Dr. E. H. Hume

Woman's Committee

Mrs. Frank C. Hughson

Mrs. Russell Wright (alt)

Committee on Christian Character, Staff and Curriculum

Dr. A. E. Armstrong

Dr. H. Kerr Taylor

Woman's Committee

Mrs. Charles Kirkland Roys

It was

NAS-736 VOTED that the nominations be closed and the Secretary be instructed to cast a unanimous ballot for the officers and committee members as reported by the Nominating Committee.

The ballot was cast and the Chairman declared the election of those nominated.

It was also

NAS-737 VOTED that the following members at large be appointed to the Class of 1949:- Dr. Seth M. Milliken, Mrs. Eric M. North and Mrs. Russell Wright.

And it was

NAS-738 VOTED that the representatives on the standing committees of the Associated Boards for Christian Colleges in China be appointed in accordance with the Report of the Nominating Committee.

ANNUAL MEETING OF THE BOARD OF GOVERNORS

The Chairman and the Secretary of the North American Section were requested to consult with the British Section and to set a date for the ensemble

meeting of the Board of Governors sometime in the early autumn.

Expression was given to the importance of having a British representative present at the annual meeting and it was

NAS-739 VOTED that if it is possible for a British representative to come to the ensemble meeting of the Board of Governors in the early autumn, the North American Section offer to share in the expenses.

ADJOURNMENT

There being no other business, the meeting adjourned.

Earle H. Ballou

Secretary

MINUTES OF MEETING

WOMAN'S COMMITTEE OF THE NORTH AMERICAN SECTION

SHANTUNG CHRISTIAN UNIVERSITY

12:30 P.M., Monday, September 24, 1945

Parkside Hotel, 18 Gramericy Park South, New York, N. Y.

List of Members

	<u>1945</u>	<u>1947</u>
Meth. W. Div.	*Miss Louise Robinson Mrs. H. E. Woolever (alt)	*Mrs. J. M. Avann
Presb. No.	Mrs. Albert G. Parker Miss Helen Kittredge (alt)	*Mrs. Frank C. Hughson *Mrs. Charles K. Roys
UCC-WMS Members-at-Large	Mrs. W. R. Taylor *Mrs. Eric M. North (Chairman) *Mrs. Russell Wright	*Mrs. Ellis L. Phillips
<u>Guests:</u>	*Miss Elizabeth Hobart *Dr. Julia Morgan *Dr. Annie V. Scott	
<u>Staff:</u>	*Mrs. W. Plumer Mills *Mr. Earle H. Ballou	*Mr. C. A. Evans

Those whose names are starred were present.

The Chairman, Mrs. North, called the meeting to order.

APPROVAL OF MINUTES

It was reported that the Minutes of May 8, 1945 had been distributed and no errors have been reported. It was therefore

VOTED to approve the Minutes of the meeting of May 8, 1945 as distributed.

TREASURER'S REPORT

In the absence of the Treasurer, Mr. Evans presented the following report:

THE WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE  
SHANTUNG CHRISTIAN UNIVERSITY  
FINANCIAL REPORT, SEPTEMBER 24, 1945

Cash Balance, June 30, 1944		\$5,230.62
Income on Securities July 1, 1944 - June 30, 1945	\$3,896.99	
Less Custodian Fee - Bankers Trust Co.	63.47	3,833.52
		<u>9,064.14</u>
Less amount sent to the field April 20, 1945		3,250.00
Cash balance June 30, 1945		<u>\$5,814.14</u>
Balance on Bannister Scholarship Fund June 30, 1944	169.83	
Income for the Year	23.15	
	<u>192.98</u>	
Less amount sent to the field August 8, 1945	169.83	23.15
		<u>23.15</u>
Balance on hand June 30, 1945		\$5,837.29

It was

VOTED to accept the Report of the Treasurer with thanks.

REPORTS FROM THE FIELD

Mrs. Hughson made a brief report on a letter she had received from Miss Hickson dealing with the scholarship needs of the women students.

Minutes of the meeting of the President's Advisory Committee for Women Students, held January 10, 1945; minutes of the meeting of the Scholarship Committee of the Woman's College of January 27, 1945, and minutes of the meeting of the President's Advisory Committee for Women Students of April 12, 1945 were studied. (See Appendix A, B and C, attached to these Minutes.)

After discussion of the needs presented, the following actions were taken:

VOTED that the Woman's Committee, conscious of the grave needs of women students in the Cheeloo School of Medicine and feeling that scholarship aid to them will insure the establishment of medical education for women in Cheeloo, requests the Board of Governors to ascertain if Cheeloo has funds available that could be allocated to this use, or if a new grant from relief funds should be requested.

VOTED to ask the Cheeloo Board of Governors to give favorable consideration to the request for fellowship aid for the five members of the Cheeloo medical faculty designated in Dr. Hou Pao-chang's letter to Dr. Annie V. Scott.

ADJOURNMENT

There being no other business, the meeting adjourned.

Cornelia S. Mills

Secretary



WOMAN'S COLLEGE OF  
CHEELOO UNIVERSITY

PRESIDENT'S ADVISORY COMMITTEE  
FOR WOMEN STUDENTS

MINUTES OF JANUARY 10, 1945

Present: Mrs. Yui (Chairman); Mrs. Tang; Dr. Luan; Miss Reed;  
Miss Hickson; and President Tang ex-officio.

The Chairman having made a verbal statement as to the purpose and functions of the Advisory Committee, and the general history of the Women's Committee as regards Cheeloo women students, it was decided to pass the typed report for the past year around among the members of the Advisory Committee.

Date for Regular Meeting

It was decided to adopt the second Wednesday in the month as the regular date of meeting.

Correspondence with the Home Boards

A roster for the term was arranged so that monthly letters might be written to the members of the Women's Committee and other interested persons:

January	-	Dr. Luan
February	-	Miss Reed
March	-	Miss Hickson for Administration
April	-	Dr. Lin
May	-	Mrs. Tang
June	-	Annual Report

Scholarships

Voted: That we change our policy of giving small scholarship help, and use the sum on hand in larger amounts to fewer students.

Voted: That a quorum of the Advisory Committee act as the Scholarship Committee.

Welfare Fund

Mrs. Yui reported on the use made of the Welfare Funds. Miss Priest was also present and stated the amounts used. It was pointed out that more careful distinction should be made between general welfare funds and sums designated specially for women students.

WOMAN'S COLLEGE OF  
CHEELOO UNIVERSITY

SCHOLARSHIP COMMITTEE

Chengt'u, January 27, 1945

Present: Mrs. Yui; Dr. Luan; Miss Reed and Miss Hickson.

After discussion it was suggested that if there should be two medical women students outstanding in scholarship and character, and both equally deserving, the total of \$8,000 probably available from interest and part of the capital should be divided into two scholarships, but if there should be only one outstanding applicant, she should receive the whole \$8,000.

Mrs. Yui was asked to report to the February meeting the amount of money required to give worth-while scholarships to all deserving applicants.

Welfare. Miss Reed was asked to obtain details of the Yen-ching system of supplying supplementary diet and report at the February meeting.

N.B. The whole of this scholarship money was later allocated to Miss Po Heng-ts'ui, a fourth year medical student with high grades, who is without financial resources and whom Mrs. Yui recommended as suitable in every respect.

WOMAN'S COLLEGE OF  
CHEELOO UNIVERSITY

PRESIDENT'S ADVISORY COMMITTEE  
FOR WOMEN STUDENTS

MINUTES OF APRIL 12, 1945

Present; Mrs. Yui (Chairman); Mrs. Tang; Miss Reed; Miss Hickson; Miss D. M. Curtis; Dr. Luan; and Mr. A. W. March ex-officio.

Welcome to Miss Curtis

Mrs. Yui introduced to the Committee Miss Dorothy M. Curtis, a member of the English Baptist Mission from San Yuan, Shensi, who being in Chengtu owing to conditions in Shensi, has agreed to stay in our women's dormitory until the end of this term and act as Dean of Women, thus enabling Mrs. Yui to take much-needed rest.

Change in Date of Meeting

It was agreed to change the regular meeting of the Committee to the second Thursday in the month, as one member has a regular class on Wednesday afternoons.

Correspondence with Home Boards

Dr. Luan was asked to write a letter this month to add to the official letter covering the minutes.

Scholarship Funds

Mrs. Yui reported that she has estimated that at least \$250,000 CN would be necessary to enable us to give worth-while scholarships to deserving applicants each year, estimating 25 students at \$10,000 each per annum.

Welfare Funds for Women Students and Junior Staff

Mrs. Yui reported that during the recent visit of Lady Seymour she had an opportunity of inquiring about Yenching funds for supplementary diet and found that these funds were supplied by Yenching's sister university in the States. Each applicant paying \$500 a month and the fund paying the other \$500. Other women's colleges on the campus also had funds supplied by sister institutions in U.S.A. Since Cheeloo has no such sister college to which to appeal, it was voted to send an appeal for a monthly grant of \$120,000 for this purpose to the British United Aid to China Fund Committee in Chungking, of which Lady Seymour is chairman.

Grant for Extra Furniture

As a considerable amount of extra furniture is needed for the women's dormitory, it was voted to appeal to the British United Aid to China Fund Committee also for a capital grant of \$200,000 CN for this purpose.

Lighting in Dormitory

Owing to the frequent absence of electricity, it was voted that oil for lights in public rooms and corridors in the dormitory be paid for by the school. It was also agreed that inquiries should be made regarding the hire of a pressure lamp for use in the dining room, as the continued use of candles or small vegetable oil lamps is injurious to the students' eyes.

SHANTUNG CHRISTIAN UNIVERSITY

1945

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of special AD HOC MEETING held on 6th June, at  
Baptist Missionary Society, 93/5, Gloucester Place, W.1. 5.15 p.m.

PRESENT:

Dr. H.R. Williamson  
(in the Chair)

Dr. Harold Balme

Rev. T.C. Brown

Rev. S.H. Dixon

Dr. Hooker

Rev. H.B. Rattenbury

Dr. Ingle (Visitor)

Dr. Smyly (Visitor)

Rev. Noel B. Slater (Secretary)

APOLOGIES:

Apologies were received from: Lord Addington, Miss Bowser, Miss Reade.

BS-572 CHEELOO STRIKE:

At the invitation of the Chairman, the Secretary gave a resume of the reports received from China concerning the recent strike of Arts and Science students belonging to the Cheeloo University, which ultimately resulted in the resignation of Dr. Edgar Tang, the President, and the appointment of Mr. Arthur W. March, to act as Comptroller and Chairman of an Administrative Committee composed of the Deans of the various Faculties.

The Board accepted this report, but expressed profound regret that all this had happened and great anxiety as to the effect that such happenings would have on the good name of the Cheeloo University and the inevitable damage done to our appeals for support on behalf of the public in this country. It was felt, however, that there was no action which we could take in view of the fact accomplished. It was, however, decided that the Secretary should be instructed to express to the Board of Directors, through the acting Comptroller, Mr. A.W. March, our sense of deep regret as already stated.

The Secretary was instructed to express to the Secretary of the American Section of the Board of Governors, our hope that Dr. Struthers will be returning to China in the very near future.

BS-573 FUTURE OF CHEELOO:

A long and careful discussion took place with regard to future plans. It was thought that the Board of Directors would have to face this situation from the point of view of a short term and a long term policy.

In general, the British Section of the Board of Governors would agree with the findings of the American Section, but in view of all that has taken place the question was raised as to whether it might not be wise, if possible, at any rate in the meantime, to concentrate on the Medical side, at the same time making some provision, either by arrangement with

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another University or in some other way, for a short pre-medical Arts and Science Course, and to make a new beginning for the full Arts and Science work at some later date, not necessarily coinciding with the return to Tsinan.

Finally, however, it was felt most undesirable in the meantime that the Arts and Science school should be closed down in view of the present lack of facilities for education of this type.

With regard to the long-term policy, it was felt that consideration should be given to the proposals already made by our Planning Committee with regard to the setting up of a federated University in North China.

The above comments are purposely not put in the form of Resolutions as we recognize of course that full consideration and decision must be the responsibility of the Board of Directors.

BS-574 REPRESENTATION ON BOARD OF DIRECTORS:

Some concern was expressed as to the proper representation of the co-operating Missions on the present Board of Directors though the difficulties of the present situation were fully appreciated. In this connection, however, the Secretary was instructed to correspond with the Rev. Ronald Rees, asking him to make enquiries as to how representatives of the Board are appointed and as to whether it would be possible for the co-operating Missions to make any recommendations as to new representatives on the Board.

(In this connection the Rev. H.B. Rattenbury agreed to correspond with Mr. Conibear, Chungking, Dr. Williamson with Dr. Gordon King and Rev. T.C. Brown with Miss Eva Spicer.)

6th. June. 1945

MINUTES OF ANNUAL MEETING

BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

2:00 P.M., Monday, September 24, 1945  
Room 900 - 150 Fifth Avenue, New York 11, N. Y.

ATTENDANCE

List of Members

C h i n e s e   S e c t i o n

President Wu Keh-ming, ex officio                      Bishop Y. Y. Tsu                      Dr. Y. T. Tsur

B r i t i s h   S e c t i o n

Baptist Miss'y Society	Miss E. M. Bowser	Dr. C. C. Chesterman
	Rev. E. W. Burt	Dr. H. R. Williamson
London Miss'y Society	Rev. T. Cocker Brown	Rev. W. E. Cloutman
Methodist Miss'y Society	Dr. A. W. Hooker	Rev. Harold B. Rattenbury
	Miss Hilda Porter	
Society for the Propagation of the Gospel	Lord Addington	Miss D. C. B. Reade
Member-at-Large	Dr. Charlotte Houlton	
Hon. Treasurer	Dr. Harold Balme	
C.C.U.A.	Mr. H. G. Judd	
	Rev. Noel B. Slater	

N o r t h   A m e r i c a n   S e c t i o n

1945

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ABCFM	Dr. E. H. Hume	*Dr. Wynn C. Fairfield
Meth. Wom. Division	*Miss Louise Robinson	*Mrs. J. M. Avann
	r) Mrs. H. E. Woolever (alt)	
Presbyterian USA	r) Mrs. Albert G. Parker	*Dr. E. M. Dodd
	*Dr. Lloyd S. Ruland ('49)	*Mrs. Frank C. Hughson
	r) Dr. George T. Scott ('49)	*Mrs. Charles K. Roys
	r) Miss Helen Kittredge (alt)	r) Dr. George B. Cressey (alt)
Presbyterian US		r) Dr. H. Kerr Taylor
United Church of Canada	Rt. Rev. Jesse H. Arnup	*Dr. A. E. Armstrong
		*Rev. L. S. Albright (alt)
United Church of Canada WMS	r) Mrs. W. R. Taylor	
Members-at-Large	*Dr. Seth M. Milliken ('49)	r) Mr. Chih Meng
	*Mrs. Eric M. North ('49)	*Mrs. Ellis L. Phillips
	*Mrs. Russell Wright ('49)	*Mr. John H. Reisner
Corresponding Member	Dr. J. G. Vaughan	

Guests

\*Rev. Norman Goodall, British Secretary of the International Missionary Council  
\*Dr. Julia Morgan  
\*Dr. Harold S. Matthews  
\*Dr. Annie V. Scott

Staff      \*Mr. Earle H. Ballou                      \*Mr. C. A. Evans  
                 \*Mr. Charles H. Corbett                   \*Mrs. W. Plumer Mills

Persons whose names are starred were present; persons whose names are marked (r) sent regrets.

OPENING PRAYER

The Chairman, Dr. A. E. Armstrong, called the meeting to order. At his request prayer was offered by Mr. Goodall and Mrs. Roys.

ANNOUNCEMENT OF PROXIES

The Secretary announced that under date of August 20, 1945, Rev. Noel B. Slater reported the following proxies for the members of the British Section:

<u>Mission</u>	<u>Member of Board</u>	<u>Proxy</u>
Soc. Prop. Gospel	Dr. Charlotte Houlton	Chairman's appointee
	Miss D. C. B. Reade	Chairman's appointee
	Lord Addington	Chairman's nominee
Meth. Miss. Soc.	Rev. H. B. Rattenbury	Dr. A. E. Armstrong or Chair's appointee
	Miss Hilda Porter	Dr. Armstrong, or Chair's appointee
	Dr. A. W. Hooker	Dr. Warnshuis, or Chair's appointee
C.C.U.A.	Rev. Noel B. Slater	Dr. Armstrong, or Chairman's appointee
Baptist M.S.	Dr. H. R. Williamson	Rev. W.C. Fairfield, or Rev. Geo. T. Scott
	Dr. C. C. Chesterman	Dr. Warnshuis or Chairman's appointee
	Miss E. M. Bowser	Dr. Wynn C. Fairfield, or Chairman's appointee
	Rev. E. W. Burt	Rev. Norman Goodall, or Chairman's appointee
Treasurer	Mr. H. G. Judd	Dr. Warnshuis or Chairman's appointee
London M.S.	Rev. T. Cocker Brown	Dr. Warnshuis or Chairman's appointee
	Rev. W. E. Cloutman	Chairman's appointee
Member -at-Large	Dr. Harold Balme	Chairman's appointee

In accordance with this communication, the Chairman appointed proxies to complete the list as follows:

<u>Member of British Section</u>	<u>Proxy</u>
Dr. Charlotte Houlton	Mrs. J. M. Avann
Miss D. C. B. Reade	Mrs. J. M. Avann
Lord Addington	Dr. Seth M. Milliken
Rev. H. B. Rattenbury	Dr. A. E. Armstrong
Miss Hilda Porter	Dr. A. E. Armstrong
Dr. A. W. Hooker	Dr. John H. Reisner

Proxies (continued)

Rev. Noel B. Slater  
Dr. H. R. Williamson  
Dr. C. C. Chesterman  
Miss E. M. Bowser  
Rev. E. W. Burt  
Mr. H. G. Judd  
Rev. T. Cocker Brown, D.D.  
Rev. W. E. Cloutman  
Dr. Harold Balme

Dr. A. E. Armstrong  
Dr. Wynn C. Fairfield  
Dr. Seth M. Milliken  
Dr. Wynn C. Fairfield  
Rev. Norman Goodall  
Mrs. Charles K. Roys  
Rev. Norman Goodall  
Rev. L. S. Albright  
Mrs. Eric M. North

On motion made and seconded, it was

BG-322 VOTED to approve the list of proxies appointed by the Chairman for this meeting.

INTRODUCTION OF GUESTS

At this point the Chairman introduced the various guests who were present, including Mr. Goodall who was also serving as proxy for several members of the British Section. Mr. Goodall responded briefly.

APPROVAL OF MINUTES

It was reported that the Minutes of the Annual Meeting of the Board of Governors held November 3, 1944 had been distributed and no errors had been reported. On motion made and seconded, it was

BG-323 VOTED to approve the Minutes of the Annual Meeting of the Board of Governors held November 3, 1944 as distributed.

REPORTS FROM CHENG TU

Election of Mr. Wu Keh-ming as President

The Secretary reported that details are lacking as to the present situation on the Cheeloo Campus. The members of the North American Section had been informed of a cable received early in July reporting that Mr. Wu Keh-ming had accepted the Presidency and asking for confirmation by both North American and British Sections. This had been communicated to the British Section and in due course approval by both sections was cabled to China. No official letter from Cheeloo has been received since. There is every reason to believe, however, that Mr. Wu is now President of the University.

Ministry of Education's Advice re Returning to Shantung

It was reported that letters from Dr. Fenn advise that the University is asked by the Ministry of Education to continue on the Chengtu campus for the present academic year. Indirectly the report has been received that the Ministry is proposing a year of 24 to 27 weeks, less than seven months. In any case there is to be no rush back to the campuses by those institutions refugeeing in Free China. Yen-ching's re-opening at Peiping is only for freshmen and sub-freshmen to be taught by the staff which has remained in Peiping since Pearl Harbor.



Proposition of the Church of Christ in China

The Secretary reported that a long cable was received from Dr. Fenn at the end of August in which were two references of interest to this Board. One indicates that the Ministry of Education will probably extend non-financial help in the matter of returning to former campuses, but may determine priorities and dates. The other reference concerning Cheeloo reads as follows: "CHRIST CHURCH APPROACHING CHEELOO REGARDING COOPERATION THEOLOGICAL SCHOOL EARLIEST TRAINING REHABILITATION PERSONNEL FOR CHURCH PLEASE ADVISE FOUNDERS REACTIONS FUNDS AVAILABLE." "Christ Church" undoubtedly is an abbreviation for "the Church of Christ in China." A cable was sent at once to Dr. Fenn asking for more information if possible before this meeting, but no reply has yet been received. The proposed re-opening of the School of Theology is presumably planned for Tsinan.

The Secretary also stated that at a Joint Meeting of the Executive and Planning Committees of the Associated Boards, held August 24, 1945, Mrs. Hugh D. Taylor reported the receipt of the following cablegram by Dr. Armstrong from Mr. Slater.

WILLIAM FENN CABLES QUOTE WU KEH MING ASSISTED BY T. H. SUN MAKING  
EARNEST EFFORTS BRING HARMONY STOP SITUATION HOPEFUL BUT URGENT NEED  
ADDITIONAL WESTERN STAFF HIGHEST ACADEMIC SPIRITUAL QUALIFICATIONS STOP  
PRESIDENT WELCOME STRENGTHENING BRITISH CANADIAN REPRESENTATION URGENT  
EARLIEST RETURN SMYLLIE INGLE STRUTHERS MENZIES AND APPOINTMENT SOMEONE  
REPLACING HICKSON AS SECRETARY AND ONE ENGLISH TEACHER END QUOTE  
WILLIAMSON HOPES TO WELCOME STRUTHERS AND MENZIES IN CHINA SOON.

The Secretary reported that Dr. Struthers had already sailed.

The Chairman stated that Dr. Menzies is ready to go whenever the Board is ready to send him. He is at present on a special assignment for the O.W.I. and as this agency is closing up feels he should complete it. The Chairman's judgment was that Dr. Menzies should not go until there is a sailing available across the Pacific with direct access to Shantung.

Mr. Goodall in answer to an inquiry was unable to give any information about the two English members of the faculty mentioned in the cable: Dr. Smyllie and Dr. Ingle.

There followed considerable discussion of the implications of the cable as to the extent of possible participation by the School of Theology in a training program of the Church of Christ for the North China area, the personnel and funds which could be made available and the relation of such a program to evangelistic work in North China generally, and to the program of Nanking Theological Seminary. Lacking more detailed information, however, it was possible only to take the following action:

BG-324 VOTED to approve in principle the proposition made by the Church of Christ in China regarding the reopening of the School of Theology in Tsinan, and to refer administrative decisions to the Sections.

REPORT OF BRITISH SECTION

The Secretary reported that no report of the British Section as such has been received, but that the minutes of a special ad hoc meeting held on June 6th

had been distributed as had various letters received from Mr. Slater.

REPORT OF THE NORTH AMERICAN SECTION

The Secretary reported that all actions taken by the North American Section had been reported in the Minutes of that Section and had been circulated.

Report of the Woman's Committee

Mrs. North, chairman of the Committee, stated that a meeting had been held just prior to this one. At Mrs. North's request, Mrs. Hughson reported that the Committee had considered a letter received by her from Miss Grace Hickson dealing with actions taken by the Women's Committee at Chengtu with reference to women students. There is a serious shortage of funds for student aid, the tuition having been raised from one thousand to three thousand dollars. Board costs even more than tuition. Additional scholarships for women students in the School of Medicine are requested. Mrs. Hughson reported the following action taken by the Committee:

VOTED that the Woman's Committee, conscious of the grave needs of the women students in the Cheeloo School of Medicine and feeling that scholarship aid to them will insure the establishment of medical education for women in Cheeloo, requests the Board of Governors to ascertain if Cheeloo has funds available that could be allocated to this use, or if a new grant from relief funds should be requested.

There followed discussion as to whether funds might be available on the field from balances in the general budget, on which there has been no report since June 30th; whether help might be secured from United China Relief or by allocation from World Day of Prayer Funds on the field, or from the interest on building funds. The immediate need is for two scholarships of Chinese \$8,000 each, a total the equivalent of US\$500, but with more provision in general a much to be desired goal.

On motion, it was

BG-325 VOTED to give approval to the assignment of funds for scholarship aid, empowering the Sections to take from relief funds at their disposal the sums necessary for such allocations.

The Secretaries were also asked to make investigations and report to the Sections.

The second matter reported by Mrs. Hughson on behalf of the Woman's Committee was a request for fellowships for five members of the Cheeloo medical faculty designated by Dr. Hou Pao-chang. The action taken by the Woman's Committee reads as follows:

VOTED to ask the Cheeloo Board of Governors to give favorable consideration to the request for fellowships for the five members of the Cheeloo medical faculty designated in Dr. Hou Pao-chang's letter to Dr. Annie V. Scott.

It was pointed out that when rehabilitation funds become available so that appointments can be made under the Associated Boards' contemplated program for this purpose, the selection will have to be made on the field, but that nominations for such appointments could be received at any time. It was

BG-326 VOTED that the names of the five members of the Cheeloo medical faculty designated in Dr. Hou Pao-chang's letter to Dr. Annie V. Scott be referred to the Committee on Faculty Scholarships of the Associated Boards with the hope that funds will later be available which will make possible for them refresher courses in this country.

Mrs. Hughson also reported that an inquiry had been received from Miss Frances R. Wilson of the School of Nursing, asking whether this Board had taken action with regard to establishing a college department of nursing in the post-war rehabilitation program. The Chairman pointed out that a recommendation to this effect in the report of the Planning Committee had been acted on favorably by the North American Section at its May meeting. On the suggestion of Mrs. Hughson, it was

BG-327 VOTED that the action of the North American Section, at its meeting on May 8, 1945, to include in the post-war program at Tsinan a school of nursing of university grade leading to a degree, be re-affirmed by the Board of Governors.

#### THE UNITED BOARD

##### Report of Committee on Legal Aspects of the Plan

The Chairman reported that legal advice is that no action is necessary except to cancel the charter. A letter from legal counsel was read stating that it would be necessary to inform the proper court in Ontario when this organization has entered the United Board, whereupon the charter would be cancelled by a winding up order of the court.

The proposed Agreement as submitted by the Preparatory Committee of the United Board was then studied and after a slight amendment, it was

BG-328 VOTED that the proposed Agreement between the United Board for Christian Colleges in China and Shantung Christian University be approved; that the Chairman and Secretary of the Board of Governors be authorized to execute the Agreement in proper form; that upon the completion of the Agreement the Treasurer be authorized to transfer to the United Board all of the property, of whatever nature, belonging to Shantung Christian University; and that the proper officers of this Board be authorized to carry out such other duties as may be requisite to completing such transfer and winding up the duties of this Board.

The Agreement as approved is included in the Minutes as Appendix A.

It was also

BG-329 VOTED that the Board of Governors elect the following seven persons as their quota on the United Board to take effect when Shantung Christian University becomes a part of the United Board:

Dr. Wynn C. Fairfield  
Dr. Harold Balme  
Mr. Chih Meng  
Mrs. Eric M. North

Mrs. Ellis L. Phillips  
Mr. John H. Reisner  
Mrs. Russell Wright

Dr. Ruland reported that Dr. Seth M. Milliken would be appointed by the Board of Foreign Missions of the Presbyterian Church in the U.S.A., thus providing for the inclusion in the United Board of all formerly coopted members of this Board of Governors.

#### ELECTION OF OFFICERS

Pending amalgamation with the United Board, it was

BG-330 VOTED that the present officers of the Board of Governors be continued as follows;

Dr. A. E. Armstrong, Chairman  
The Rt. Rev. Y. Y. Tsu, Vice-Chairman  
Dr. A. W. Hooker, Vice-Chairman  
Dr. Lloyd S. Ruland, Vice-Chairman  
Mrs. Eric M. North, Recording Secretary  
Dr. Seth M. Milliken, Treasurer  
Mr. H. G. Judd, Associate Treasurer  
Miss Helen Kittredge, Associate Treasurer  
Rev. Noel B. Slater, Administrative Secretary  
Rev. Earle H. Ballou, Administrative Secretary

#### FINANCIAL MATTERS

It was noted that financial matters naturally falling within the action of the North American Section were considered at the Ensemble Meeting a year ago. Following this procedure various matters were submitted which have to do with the Administrative and Field Budgets.

#### Treasurer's Report 1944-45

A copy of the Treasurer's report for the year ending June 30, 1945 was studied and it was

BG-331 VOTED to approve the recommendation of the Treasurer that \$2,000.00 of accrued surplus be credited to the Reserve Account for obligations at Tsinan, bringing the total for this purpose to \$25,228.48.

It was also

BG-332 VOTED to approve the recommendation of the Treasurer that the balance of the surplus amounting to \$889.09 be credited to the Endowment Income Stabilization Fund making a new total in this account of \$9,871.33.

It was also

BG-333 VOTED to adopt the report of the Treasurer for the year ending June 30, 1945 for the North American Section, and place it on file.

(See Appendix B)

Report of the Auditors - 1944-1945

The annual audit of the Treasurer's books of the North American Section was presented and studied. It was

BG-334 VOTED to receive the report of the auditors, Messrs. Chambellan, Berger & Welti for the year ending June 30, 1945 and place it on file.

Field Budget 1945-46, North American Section

It was reported that as directed in Vote NAS-729, an effort was made to secure a meeting of the Finance Committee to check the proposed budget. Failing that, members of the Committee available were consulted and as a result a budget was set up. The anticipated income and proposed expenditures were studied and on recommendation of the Treasurer, it was

BG-335 VOTED that the following figures be accepted as the basic 1945-1946 budget of the North American Section, subject to payments from the Harvard-Yenching Institute and adjustment of Associated Boards' costs.

Anticipated Income

Presbyterian Board Appropriation	\$ 4,500.00
Endowment Income	1,428.87
Vacancies	3,000.00
Methodist Board - Woman's Division	2,700.00
American Board (School of Theology)	800.00
Endowment Income; University	5,666.67
Woman's Committee	2,833.33
Rohrman Fund Income	53.00
World Day of Prayer offering	3,500.00
Special Gifts for Current Needs (to balance)	438.13
Harvard-Yenching Institute	8,947.36
	<u>\$33,867.36</u>

Proposed Expenditures

Current Field Budget	\$17,120.00
Dept. Chinese Cultural Studies	8,947.36
School of Theology (if operating)	800.00
Home Administration; Executive Office	
Incidentals and	
Promotion (subject to revision)	<u>7,000.00</u>
	\$33,867.36

Field Budget - 1945-46

It was reported that the original studies prepared for the United China Relief Coordinating Committee in China gave the following gross estimates:

Anticipated Needs for 1945-46	LC\$75,172,000.
Anticipated regular income at 800:1	19,200,000.
	<u>LC\$55,972,000.</u>

At 800:1 it would require US\$69,965.00 to balance the budget. As other rates of exchange have been secured it was obvious that the above figures were out-of-date. Consequently the authorization as set forth in Action NAS-728 was recommended for approval of the Ensemble meeting. It was therefore

BG-336 VOTED that the Treasurer be instructed to negotiate with the Associated Boards and United China Relief, if necessary, to obtain sufficient funds to carry the University through the coming year 1945-46.

Provision for Miss Mida Morton-Smith

Members of the staff of the University have called attention to the fact that Miss Mida Morton-Smith has been on the staff of the Medical School for some time. She was interned at Shanghai and records show that her salary has been paid to June 30th, 1942.

It was felt that something must be done toward setting aside funds to meet her expenses as well as her salary for the period during which she has been interned.

Her salary has been approximately \$600.00 a year and the understanding has been that travel would be paid between China and England. Her salary has been adjusted previously on the basis used by the Baptist Missionary Society. From past experience it would seem advisable to set aside from reserve funds held by the Board of Governors an amount to cover her salary for three years, plus travel, and probable furlough salary. This, in effect, would amount to:

3 years at \$600.00	\$1,800.00
Travel	600.00
Furlough salary, approximate	<u>1,000.00</u>
	\$3,400.00

It was

BG-337 VOTED that the Treasurer be authorized to set up a suspense credit account in favor of Miss Mida Morton-Smith for \$3,400.00 and that an additional \$1,000. be set aside to meet any possible further payment in adjusting the matter.

OTHER BUSINESS

Rehabilitation Needs

Mr. Ballou reported that in accordance with action NAS-735, Dr. Annie V. Scott, Chairman of the committee under that action, has presented a tentative estimate of rehabilitation costs for the university plant. It was

BG-338 VOTED that the information presented by Dr. Annie V. Scott regarding estimated rehabilitation costs be included in the minutes.

(See Appendix C)

The possibility of obtaining needed equipment and supplies from surplus war stocks was discussed at some length, various members reporting their inquiries in Washington and elsewhere as to the best way by which such help may be obtained. It was

BG-339 VOTED to ask the United Board to request the Associated Boards to look into the matter of securing surplus war stocks, equipment, etc.

Rehabilitation of Staff and New Staff Members

It was pointed out that there would be various vacancies to be filled when the war-time staff have left the campus to take refresher courses. The procedure to be followed was discussed.

It was pointed out that the annual meeting of the Associated Boards had approved (AB-1813) the appointment of a sub-committee of the Committee on Christian Character, Staff and Curriculum to be known as a "clearing-house committee" to exchange information regarding available personnel with similar committees in England and China, and that this item would be on the docket of the China Planning Commission meeting this week. It was

BG-340 VOTED that the problem of securing faculty and staff be presented to the United Board.

President of Cheeloo University

On motion made and seconded, it was

BG-341 VOTED to authorize the Secretary to convey to Mr. Wu Keh-ming the congratulations and good wishes of this Board when word comes that he is President of the University.

ADJOURNMENT

There being no other business, the meeting adjourned.

Mrs. Eric M. North

Recording Secretary

Draft  
AGREEMENT BETWEEN

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

and

SHANTUNG CHRISTIAN UNIVERSITY

This Agreement made the \_\_\_\_\_ day of \_\_\_\_\_ by and between UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA, a corporation incorporated and existing under the Education Law of the State of New York and granted a charter May 18, 1945, party of the first part, hereinafter referred to as the United Board, and

SHANTUNG CHRISTIAN UNIVERSITY incorporated by Act of Parliament of the Dominion of Canada 14-15 George V, Chap. 99, assented to July 19, 1924, the party of the second part, hereinafter referred to as the Shantung Board.

WITNESSETH:

WHEREAS, the above named corporations were formed through the common interest of mission boards for the purpose of aiding in the provision of Christian higher education for the youth in China;

WHEREAS, six corporations having similar purposes have consolidated in the United Board in the interest of more effective arrangements for the service of Christian higher education in China, and

WHEREAS, the Shantung Board and the United Board desire to extend these advantages to the interests of Shantung Christian University in China,

NOW THEREFORE in accordance with the provision of the Charter of the United Board whereby it may receive and disburse funds for any purpose contributing to Christian Higher Education in China, the Shantung Board and the United Board hereby severally agree as follows:

1. All of the property, of whatever nature, of the Shantung Board shall be transferred to and vested in the United Board upon the authorized signature of this agreement. The United Board shall hold and use such property for the interests and purposes of Shantung Christian University in China, in accordance with



the Constitution of the United Board, Article IV, and

2. Upon receipt of a statement of the liabilities of the Shantung Board, certified to by its Chairman and Treasurer and found not to exceed the value of the property referred to under Paragraph 1, the United Board shall accept the liabilities stated as its liabilities against which it shall be entitled to apply the property referred to and such sums as may from time to time be received by the United Board as designated for or allocated to Shantung Christian University.

3. Upon the transfer of the assets and liabilities the Shantung Board shall apply to the Supreme Court of Ontario, Canada, under the Dominion Winding Up Act, for a winding up order, and upon the issuing of the order the United Board will recognize as representative members those persons who shall previously and hereafter be elected to membership in the United Board by the bodies which have elected members to the Shantung Board, in such numbers in each case as they shall be entitled to elect on the basis on which all electing boards are entitled to elect members in the United Board, and as members at large the seven members elected in the first instance by the Shantung Board.

4. The United Board shall make provision for caring for the interests of Shantung Christian University in China in the same manner as it has made or shall make for other colleges whose Boards have united or may unite with it.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed and executed by their proper and duly authorized officers and their seals to be hereto annexed the day and year above noted.

REPORT OF THE TREASURERBOARD OF GOVERNORS, NORTH AMERICAN SECTIONSHANTUNG CHRISTIAN UNIVERSITYYEAR ENDING JUNE 30, 1945

Not alone did Shantung Christian University in Chengtu experience all of the wild inflation of the past year but student strikes and faculty difficulties hampered operations. But out of it all emerged definite action in the choosing of a new president to guide the affairs of the University and Dr. Wu Keh-ming has the best wishes of all in the new office he holds.

The office of the field treasurer has been cared for by Miss Elsie Priest who with other duties of a similar nature in other visiting institutions has more to do than can be rightfully asked of her.

Efforts in America have been centered in keeping abreast of administrative developments in China and in the effort to save the University from the ravages of inflation. United China Relief, through the Associated Boards, has been kept in close touch with the situation and enough local currency has been secured to balance the 1944-45 budget.

The following papers are appended herewith:

- (a) Trial Balance Sheets, June 30, 1945 (Pages 5,6,7)
- (b) Budget Analysis (Page 8)
- (c) Consolidated Balance Sheet (Page 9)
- (d) List of Securities as of June 30, 1945 (Pages 10, 11)

Our Auditors, Messrs. Chambellan, Berger and Welti have checked the figures used in this report.

ENDOWMENT SECTION

There was an increase of \$3,189.67 during the year in Endowment Funds. This increase came about as follows:

Income from Randolph T. Shields Med. End.	\$928.27
Gifts for Randolph T. Shields Med. End.	105.00
Endowment Income Stabilization Fund	501.40
Profit on Exchange of Ohio Edison Pref. Stock	<u>1,655.00</u>
	\$3,189.67

As inferred above there was one change in the investment portfolio during 1944/45, it being the exchange of the Ohio Edison 6% Pref. Stock (150 shares) for 180 shares of Ohio Edison 4.40 Preferred. The reconciliation of these changes and cash balances is shown herewith:

Cash on Hand June 30, 1944	\$2,091.65
New Income as shown above	3,189.67
Proceeds from surrender of Ohio Edison 6%	
Pfd. (less profit)	<u>14,830.00</u>
Purchase of 180 shares Ohio Edison 4.40 Pref. Stock	<u>18,540.00</u>
Cash balance on hand June 30, 1945. . . . .	\$ 1,571.32

June 30, 1945

Total income for the past twelve months was \$10,081.00 or 5.68% on funds held July 1, 1944. This income was slightly more than the previous year.

PLANT SECTION

There were no changes in the Plant Investments during the year the bulk of which were held for the credit of the Women's Committee. Plant funds increased by \$723.52 of which \$140.00 came from income on the Princeton Class of '93 fund and the balance of \$583.52 from Building Fund Investment. (Women's Committee) These increases were held as cash on hand on June 30, 1945.

CURRENT GENERAL

There was a surplus on June 30, 1945 of \$2,889.09 as compared with \$4,513.14 a year ago. The Receipts and Disbursements and comparison with 1943-44 are shown below:

<u>Source</u>	<u>Receipts</u>	
	<u>1944-45</u>	<u>1943-44</u>
Endowment Income (University)	5,767.64	5,795.12
Harvard-Yenching Institute	8,947.36	6,710.52
Presbyterian Board	4,500.00	4,500.00
"    " (Endowment Income)	1,428.87	1,240.74
"    " (Vacancies)	3,000.00	1,200.00
Sustaining Funds	57,188.66	73,549.00
"    " Special	5,626.00	4,918.20
	<u>\$86,458.53</u>	<u>\$97,913.58</u>
<u>Women's Committee</u>		
Share Endowment Income	2,883.69	2,898.31
Interest from Rohrman Fund	53.00	54.00
Day of Prayer Offering	4,049.79	2,874.13
Methodist Board Women's Division	2,700.00	2,700.00
	<u>\$ 9,686.48</u>	<u>\$ 8,526.44</u>
Total Receipts -	<u>\$ 96,145.01</u>	<u>\$106,440.02</u>
	<u>Disbursements</u>	
General University Appropriation	16,870.18	12,735.92
Chinese Cultural Studies (\$3,617.74 credited a/cs Payable)	8,947.36	6,710.52
Administration and Promotion (ABCCC)	3,987.00	3,535.24
Governor's Expenses (auditing, Fidelity Bond, travel)	189.76	129.52
Shantung Promotion	8.53	200.19
Incidental Expenses (supplies, postage, mimeographing, Day of Prayer Expenses)	438.43	148.29
Sustaining Funds Appropriation (Paid to field)	57,188.66	73,549.00
"    " Special (credited a/cs Payable)	5,626.00	4,918.20
	<u>\$ 93,255.92</u>	<u>\$101,926.88</u>
Surplus -	<u>2,889.09</u>	<u>4,513.14</u>
	<u>\$ 96,145.01</u>	<u>\$106,440.02</u>

June 30, 1945

During the year reports on the Chinese Cultural Program in China received by the Harvard-Yenching Institute permitted the release of the last quarter's appropriation for 1943-44 and this amount was credited to Accounts Payable and the field notified.

While there was a total shrinkage of \$10,295.01 in Receipts the decrease was in Sustaining Funds, where a larger rate of exchange throughout the year resulted in a balanced budget on the field June 30 with the use of less American dollars. The total local currency from this source alone was LC\$12,404,595.53.

Attention is called to the large increase in the Day of Prayer Offering, the total received being \$4,049.79.

Under disbursements there was a large advance in the Field Appropriation and increased cost in Home Administration and Incidentals (barring promotion) and still withal there was a saving of \$2,889.09.

#### CURRENT SPECIAL

Several accounts under this heading are worthy of note.

Surplus 1944-45 Amount \$2,889.09; This has been alluded to before and elsewhere recommendations are made for its use.

Suspense Accounts; The total balance of \$6,133.17 represents funds held in transit to China. Scholarship Funds, gifts for medical supplies and some contributions for faculty members and students make up the bulk of the amount. Items are cleared from this account as rapidly as possible.

Reserve (\$23,228.48); This amount has been set aside by the Governors to care for obligations in Tsinan upon the return of the University to the Campus. Orders for value received during the internment period are held in the Treasurer's (New York) office and will be turned over to those who will be responsible in Tsinan.

#### CASH SITUATION

Cash on hand as of June 30, 1945 totaled \$60,407.10 and was carried in the various sections of the books as follows:

Endowment Cash	\$ 1,571.32
Plant Cash (Women's Committee \$5,814.14)	16,691.15
Current General	9,136.74
Women's Committee (Current)	473.15
Current Special	32,534.74
	<hr/>
	\$ 60,407.10

The above cash was on deposit with the Bankers Trust Company, Fifth Avenue Branch.

June 30, 1945

RECOMMENDATIONS

The following suggestions are presented for disposition of the Surplus:

- Recommendation (1) That \$2,000.00 of accrued surplus be credited to the Reserve Account for the obligation at Tsinan, bringing the total for this purpose to \$25,228.48.
- Recommendation (2) That the balance of the surplus amounting to \$889.09 be credited to the Endowment Income Stabilization Fund making a new total in this account of \$9,871.33.

Respectfully submitted,

Seth M. Milliken, Treasurer

C. A. Evans, Assistant Treasurer

C. H. Corbett, Assistant Treasurer

<u>ENDOWMENT</u>	<u>Debit</u>	<u>Credit</u>
11a Consolidated Endowment Investments.....	179,093.87	
111a Charles M. Hall Endowment Fund.....		150,000.00
111c Randolph Tucker Shields Medical Endowment.....		16,875.94
111d Endowment Income Stabilization Fund.....		8,982.24
111e Endowment Funds - School of Theology.....		440.00
19 Cash Awaiting Investment.....	1,571.32	
119 Profit on Sale of Securities.....		4,367.01
	<hr/>	
	180,665.19	180,665.19
		<hr/>
<u>PLANT</u>		
20 Completed Buildings:		
(a) General Educational.....	454,106.85	
(b) School of Medicine.....	43,562.16	
(c) " " Theology.....	38,564.91	
(d) Hospital.....	77,624.30	
(e) Tsinan Institute.....	41,804.18	
(f) Heat, Light, Water, & Sewage.....	46,512.22	
(g) Miscellaneous.....	29,884.28	
	<hr/>	
120 Funds for Completed Buildings.....	732,058.90	732,058.90
22 Land.....	101,580.58	
22a Land Improvements.....	6,777.31	
122 Land Funds.....		108,357.89
24 Equipment:		
(a) School of Medicine.....	20,641.91	
(b) University Hospital.....	20,869.09	
(c) Chemistry & Physics Building.....	12,156.63	
(d) Library.....	25,000.00	
(e) Institute.....	24,752.47	
	<hr/>	
124 Equipment Fund.....	103,420.10	103,420.10
26 Building Operations:		
(a) New Hospital.....	36,486.15	
(b) Investments - Class '93 Princeton Equipment....	2,875.00	
126 Building Funds:		
(a) Women's Committee for New Hospital.....		41,885.97
(b) Class of '93 Princeton Equipment Fund.....		8,352.19
29 Plant Cash.....	10,877.01	
27a Investments (Womens Committee School of Medicine)....	132,575.00	
27c Cash ( " " " " " )....	5,814.14	
127a Income on Investments (Womens Comm. Sch. of Medicine)		78,596.04
127b Building & Equipment Fund ( " " " " " )		59,793.10
	<hr/>	
	1,132,464.19	1,132,464.19
		<hr/>

SHANTUNG CHRISTIAN UNIVERSITY - 6 - TRIAL BALANCE AFTER CLOSING JUNE 30, 1945

<u>CURRENT GENERAL</u>		<u>Debit</u>	<u>Credit</u>
39	Current General Cash.....	9,136.74	
39.1	Accounts Payable.....		9,243.74
139.1	" Receivable.....	107.00	
		<hr/>	<hr/>
		9,243.74	9,243.74
<hr/>			
<u>WOMEN'S COMMITTEE</u>			
49	Current Cash Women's Committee.....	473.15	
142	Receipts - Methodist Board - Women's Division.....		450.00
143	Income on Bannister Scholarship Fund.....		23.15
		<hr/>	<hr/>
		473.15	473.15
<hr/>			
<u>CURRENT SPECIAL</u>			
79	Special Cash.....	32,534.74	
170	Surplus 1944/45.....		2,889.09
172	Suspense.....		4,533.17
172.2	" Dr. Chen Chao-Jen & Dr. Wang Yoh-Hua.....		1,600.00
176	Twenty-fifth Anniversary Fund.....		284.00
177	Reserve.....		23,228.48
		<hr/>	<hr/>
		32,534.74	32,534.74
<hr/>			

<u>CURRENT GENERAL</u>	<u>Debit</u>	<u>Credit</u>
31 Board of Directors - Current Budget.....	16,870.18	
36.1 Home Administration - Executive Office.....	3,987.00	
36.2 " " - Incidentals.....	438.43	
36.3 " " - Governors.....	189.76	
36.4 Promotional Expense.....	8.53	
39 Current General Cash.....	2,339.35	
39.1 Accounts Payable.....		9,243.74
133 Receipts - Presbyterian Board.....		8,928.87
135.6 Harvard-Yenching Inst. Restricted Account.....		8,947.36
135.6 Disbursed - Harvard-Yenching Inst. Restricted Account.	8,947.36	
137.1 Endowment Income - Unrestricted.....		5,767.64
139.1 Accounts Receivable.....	107.00	
	<hr/>	<hr/>
	32,887.61	32,887.61
	<hr/>	<hr/>
<u>WOMEN'S COMMITTEE</u>		
49 Current Cash Women's Committee.....	10,159.63	
142 Receipts - Methodist Board - Women's Division.....		3,150.00
143 Income on Bannister Scholarship Fund.....		23.15
146.2 Special Gifts - Current Budget.....		4,102.79
147.1 Endowment Income - Restricted.....		2,883.69
	<hr/>	<hr/>
	10,159.63	10,159.63
	<hr/>	<hr/>
<u>CURRENT SPECIAL</u>		
79 Special Cash.....	29,645.65	
172 Suspense.....		4,533.17
172.2 " - Dr. Ch'en Chao-Jen & Dr. Wang Yoh-Hua.....		1,600.00
175.1 Miscellaneous Current Gifts.....		5,651.00
175.1 Disbursed - Miscellaneous Current Gifts.....	5,651.00	
175.5 Receipts - Sustaining Funds.....		57,188.66
175.5 Disbursed - " ".....	57,188.66	
176 Twenty-fifth Anniversary Fund.....		284.00
177 Reserve.....		23,228.48
	<hr/>	<hr/>
	92,485.31	92,485.31
	<hr/>	<hr/>



NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

BUDGET ANALYSIS 1944/45

AS OF JUNE 30, 1945

DISBURSEMENTS

RECEIPTS

A. General Funds

Acct. No.	Appropriation	Disbursed to June 30	Acct. No.	Budget Estimate	Rec'd to June 30
31	Current Budget	16,870.18	133	Presbyterian Board-Appropriation	4,500.00
36	Home Administration-Executive Off.	3,987.00	133	" " -Endow. Interest	1,428.87
36	" " -Incidentals & Promotional	500.00	133	" " -Two Vacancies	3,000.00
	Contingent	2,013.00	137.1	Endow. Income - Unrestricted University	5,958.87
36	Expense - World Day of Prayer	-	147.1	Women's Committee	2,979.44
			142	Methodist Board Women's Div.	2,700.00
			146.2	Day of Prayer Offering	2,750.00
			146.2	Rohrman Fund Income	53.00
		23,370.18			24,382.99

B. Special Funds

131.1	American Board-Sch. of Theology	US\$ 800.00	-	131.1	American Bd-Sch. of Theology	US\$ 800.00	US\$ -
135.6	Harvard-Yenching Institute	8,947.36	8,947.36	135.6	Harvard-Yenching Institute	8,947.36	8,947.36
		9,747.36	8,947.36			9,747.36	8,947.36

Sustaining Funds

	US\$	US\$		US\$	US\$
175.1	Gifts-Current Needs	5,626.00	175.1	Gifts-Current Needs	5,626.00
175.5	Sustaining Funds (LC\$12,404,595.53)	57,188.66	175.5	Sustaining Funds (LC\$12,404,595.53)	57,188.66
		62,814.66			62,814.66

CONSOLIDATED BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1945

<u>ASSETS</u>			<u>LIABILITIES</u>	
<u>Endowment</u>			<u>Endowment</u>	
Consolidated Investments	179,093.87		Endowment Funds	176,298.18
Cash	<u>1,571.32</u>	180,665.19	Profit on Sale of Securities	<u>4,367.01</u>
				180,665.19
<u>Plant</u>			<u>Plant</u>	
Completed Buildings	732,058.90		Funds for Completed Buildings	732,058.90
Land and Improvements	108,357.89		Funds for Land	108,357.89
Equipment	103,420.10		Funds for Equipment	103,420.10
New Hospital	36,486.15		Women's Committee for Hospital	41,885.97
Investment Class '93 Princeton	2,875.00		Class '93 Princeton Fund	8,352.19
Cash - Plant	10,877.01		Women's Committee-School of Medicine:	
Women's Committee School of			Income on Investments	78,596.04
Medicine:			Building and Equipment Fund	59,793.10
Investments	132,575.00			
Cash	<u>5,814.14</u>	1,132,464.19		<u>1,132,464.19</u>
<u>Current Assets</u>			<u>Current Liabilities</u>	
Accounts Receivable	107.00		Accounts Payable	9,243.74
Cash	42,144.63		Credits Advanced to 1945-46	473.15
			Suspense Accounts	6,133.17
			Twenty-fifth Anniversary Fund	284.00
			Reserve Fund for Tsinan	23,228.48
			General Surplus 1944-45	<u>2,889.09</u>
		<u>42,251.63</u>		<u>42,251.63</u>
		<u>1,355,381.01</u>		<u>1,355,381.01</u>

SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1945

<u>Amount</u>	<u>ENDOWMENT</u>	<u>Security</u>	<u>Cost Price</u>	<u>Cost</u>	<u>6/30/45 Market Price</u>	<u>6/30/45 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
		<u>Bonds</u>						
1,500		U. S. Treasury, 2 $\frac{1}{2}$ /6/64-69	100	1,500.00	101.31	1,529.53	37.50	37.50
		<u>Preferred Stock</u>						
650 sh.		Aluminum Co, 6% Cum.	100	65,000.00	114-1/2	74,425.00	3,900.00	3,900.00
18		Cincinnati Gas & Elec. 5%	97-1/2	1,755.00	108-3/4	1,957.50	90.00	90.00
100		Commonwealth & Southern 3%	63	6,317.50	107-1/2	10,750.00	625.00	625.00
270		General Motors \$5	92-5/8	25,025.00	128-1/4	34,627.50	1,350.00	1,350.00
130		Niagara Hudson Corp. 5%	90	11,775.05	102	13,260.00	650.00	650.00
180		Ohio Edison 4.40%	103	18,540.00	109-3/4	19,755.00	792.00	792.00
150		Texas Power & Light 6%	95	14,255.00	120-1/8	18,018.75	900.00	900.00
100		U. S. Steel Corp. 7%	121	12,102.11	150	15,000.00	700.00	700.00
200		West Penn Elec. 6%	87	17,419.21	107	21,400.00	1,200.00	1,200.00
		Total Preferred Stock		<u>173,688.87</u>		<u>210,723.28</u>	<u>10,244.50</u>	<u>10,244.50</u>
		<u>Common Stock</u>						
100 sh.		Consolidated Edison	24-3/8	2,450.00	31	3,100.00	160.00	160.00
100 "		Pacific Gas & Elec.	25	2,515.00	40	4,000.00	200.00	200.00
110 "		James McMullan & Co.	104	440.00	-	-	-	-
		Total Common Stock		<u>5,405.00</u>		<u>7,100.00</u>	<u>360.00</u>	<u>360.00</u>
		TOTAL ENDOWMENT		<u>179,093.87</u>		<u>217,823.28</u>	<u>10,604.50</u>	<u>10,604.50</u>
		<u>PLANT</u>						
3,500		St. Louis, Iron Mountain 4/33	99-1/2	2,875.00	101	3,535.00	200.00	140.00

SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

<u>Amount</u>	<u>Security</u>	<u>JUNE 30, 1945</u>		<u>6/30/45 Market Price</u>	<u>6/30/45 Market Value</u>	<u>Nominal Income</u>	<u>Actual Income</u>
		<u>Cost Price</u>	<u>Cost</u>				
	<u>WOMEN'S COMMITTEE SCHOOL OF MEDICINE</u>						
2,500	Baltimore & Ohio R.R. Co. Ref. Mtg. 5% 1996- Series "F"	100-5/6	2,507.81	83-3/4	2,093.75	125.00	125.00
10,000	International Tel. & Tel. 4 1/2/52	97-3/8	9,737.50	100-1/2	10,050.00	450.00	450.00
5,000	Ohio Power Co. 1st Mtg. 3/71	103.62	5,181.25	107	5,350.00	150.00	150.00
5,000	Pacific Gas & Elec. 1st Ref. Mtg. 3/70 Series "J"	102.37	5,118.75	107	5,350.00	150.00	150.00
10,000	St. Louis San Francisco R.R. Co. 4 1/2/78 Cons. Mtg. Series "A"	97	9,675.00	47-3/4	4,775.00	388.00	388.00
5,000	Union Pacific R.R. Co. 1st Mtge. 4/47	106-1/2	5,333.75	105-3/8	5,268.75	200.00	200.00
10,000	U. S. Treas. Bonds 2/6/52-54	100	10,000.00	103.6	10,318.75	200.00	200.00
20,000	U. S. Treas. Bonds 2 1/2/12/53-49	102	20,400.00	107.2	21,412.50	500.00	500.00
60,000	U. S. Treas. Bonds 2-3/4/6/54-51	102.21	61,593.75	109.30	65,962.50	1,650.00	1,650.00
3,000	U. S. Treas. Bonds 3/6/48-46	100.29	3,027.19	102.12	3,071.25	90.00	90.00
			<u>132,575.00</u>		<u>133,652.50</u>	<u>3,903.00</u>	<u>3,903.00</u>

ESTIMATE FOR REHABILITATION OF CHEELOO UNIVERSITY PLANT

As well as we are able to estimate at the present time, it will require approximately \$1,423,500.00 to repair and equip the present Cheeloo University Plant.

This sum will be insufficient to cover any new buildings. Funds for completing the construction of the hospital are in hand and will be needed for that purpose above and beyond this estimate of \$1,423,500.00. However, this estimate includes equipment for the entire hospital.

(Signed) Annie V. Scott  
 Chairman of the Committee,  
 September 22, 1945

Grounds, Building Repair, Furnishings .....	\$ 330,000.00
Hospital Equipment	
O. P. D. Wards, Kitchens, Refrigerating Plant, Blood Bank, etc. . . .	500,000.00
Heating Plant .....	100,000.00
Power Station	
Water Pump Plant .....	35,000.00
Water System and Sanitary Equipment, Hospital Laundry .....	62,000.00
Work Shop .....	8,000.00
Telephone, office equipment, hospital records .....	20,000.00
Library, Books and Journals Medical .....	8,000.00
Library, Books and Journals, Arts and Science, Theology .....	5,000.00
Microscopes .....	35,500.00
Science Laboratories, pre-medical .....	55,000.00
Medical School Laboratories, pre-clinical .....	30,000.00
Clinical Laboratories and Electrocardiograph .....	30,000.00
Operating Equipment (Surgical and Specialities) .....	100,000.00
X-Ray .....	50,000.00
Physiotherapy .....	5,000.00
Public Health .....	50,000.00
	<hr/>
	\$1,423,500.00

MINUTES OF MEETING

EXECUTIVE COMMITTEE OF THE NORTH AMERICAN SECTION

BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

2:30 P.M., Wednesday, October 31, 1945  
Room 900, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

Members

*Dr. Lloyd S. Ruland, Chairman	*Dr. Seth M. Milliken
Mr. L. S. Albright (alt)	Mrs. Eric M. North
Dr. A. E. Armstrong	Mr. John H. Reisner
*Dr. Wynn C. Fairfield	*Mrs. Charles Kirkland Roys
Mrs. Frank C. Hughson	*Dr. George T. Scott

Staff

*Mr. E. H. Ballou	*Mr. Charles H. Corbett
*Mr. C. A. Evans	*Mrs. W. Plumer Mills

Those whose names are starred were present. Regrets were received from Mr. Albright, Dr. Armstrong, Mrs. Hughson and Miss Robinson.

OPENING OF MEETING

As Dr. Ruland was not able to be present at the first part of the meeting, Mrs. Roys was elected Chairman pro tem by common consent. Dr. George T. Scott led in prayer.

PURCHASE OF MEDICAL BOOKS

It was reported that the American Medical Association has on hand some back numbers of the "Quarterly Cumulative Index Medicus" for the past ten years, and that a fairly complete set may be purchased for \$114.25. Missing copies might be secured from dealers in second-hand periodicals. It was stated that Dr. Annie V. Scott had urged that approximately \$250 be appropriated from reserve funds to purchase these back numbers of the Cumulative Index Medicus for the Shantung Christian University library and that an additional \$25 be set aside for the assembling of the medical magazines donated by various individuals and organizations.

After a discussion of the merits of the Cumulative Index Medicus, it was

NAS-740 VOTED to request and empower Dr. Seth M. Milliken to decide after he has conferred with Dr. Annie V. Scott, whether a sum of approximately \$250 from Reserve Funds should be appropriated for the purchase of back numbers of the "Quarterly Cumulative Index Medicus" for the Shantung Christian University Library, and whether an additional \$25.00 should be appropriated for the assembling of medical magazines donated by various individuals and organizations.

PURCHASE OF MEDICAL AND HOSPITAL SUPPLIES

In view of the fact that Mr. Steele, treasurer of the Presbyterian Board of Foreign Missions (USA) is going shortly to the Philippine Islands to purchase



boards in regard to the re-opening of the Cheeloo College of Theology, and if there is general approval of the plan, and if the necessary funds are provided, this Committee is empowered to advise the Committee in Chungking to go ahead within the limits of funds available.

ADJOURNMENT

As there was no further business the meeting adjourned.

Charles H. Corbett

Secretary



REQUESTS REGARDING CHEELOO SCHOOL OF THEOLOGY

COPY FROM THE MINUTES OF THE PROVISIONAL COUNCIL OF THE CHURCH OF CHRIST IN CHINA  
HELD IN CHENGTU AUGUST 24TH, 1945.

TRAINING OF CHURCH WORKERSA. Standards.

Because of the appalling lack of trained workers to take advantage of the tremendous opportunities for Christian service in China, the Provisional Council voted to approve the recommendation of the Planning Conference, that the General Secretary set up a Committee on the training of Church workers whose task shall include -

1. The setting of standards with authority to collaborate with training institutions in order to achieve these standards.
2. The setting up of a fund for the purpose of providing every full time Church worker with a copy of each piece of Christian literature to come off the press of China.
3. Investigation of possible conference ground sites and the bringing of specific proposals in regard to their selection, purchase, and operation, to the next meeting of the Provisional Council.

B. Theological Education.

Since the Cheeloo School of Theology was formerly the main training centre for Church of Christ in China workers in North China (a survey of 1932 shows that over 75% of the graduates of Cheeloo Seminary had served full time service in the Church), since the major supporting bodies are all co-operating in the Church of Christ in China, since it is included in the program of the Associated Boards of Christian Colleges in China, and since such a step would even more closely tie the Church of Christ in China to a program of training its own workers, the Provisional Council voted to approve the recommendation of the Planning Conference in consultation with the Associated Boards of Christian Colleges in China, that the Church of Christ in China sponsor the restoration of the Cheeloo School of Theology. It was further suggested that the Cheeloo School of Theology might best be initially used as an emergency training school to meet the needs of the moment, especially in helping to meet the needs for special workers in the rehabilitation program.

C. Voluntary Workers.

In order to make use of the large reserve of lay ability in the Church, it was voted to approve the recommendation of the Planning Conference that the General Secretary set up a Committee on the training of voluntary workers. It is requested to bring specific proposals for the institution of such a program at the next meeting of the Provisional Council.

EMERGENCY COMMITTEE FOR SPONSORING THE RESTORATION OF CHEELOO SCHOOL OF THEOLOGY

Rev. F.S. Russell, English Baptist Mission	Mr. H.C. Chang, A.B.C.F.M.
Rev. W. Plumer Mills, A.P.M.	Rev. Frank Price, A.P. South
Rev. W.Y. Ch'en, Methodist Mission	Mr. W.B. Djang, Cheeloo Faculty
Rev. A.F. Griffiths, L.M.S.	Dr. H.H. Tsui, Gen. Sec'y, C.C.C.
Miss Y.C. Ch'i, Alumnus of Cheeloo	

CABLE RECEIVED OCTOBER 5TH, 1945.

CHURCH CHRIST INITIATING RESTORATION CHEELOO THEOLOGICAL SCHOOL REQUEST APPROVAL  
PLUMERMILLS CHENWENYUAN BILLMITCHELL CHIYUCHEN CHANGHENGCHIU FRANKPRICE BILLDJANG  
FSRUSSELL AFGRIFFITHS HIRAMTSUI EMERGENCY COMMITTEE FIVE THOUSAND INITIAL EXPENSES  
FIFTEEN THOUSAND 1946 BUDGET CONSULT LONDON. HIRAMTSUI.

MINUTES OF MEETING

WOMAN'S COMMITTEE OF SHANTUNG CHRISTIAN UNIVERSITY

12:30 P.M., Tuesday, May 14, 1946

Parkside Hotel, New York, N. Y.

List of Members:

*Miss Jessie Bloodworth	*Mrs. Ellis L. Phillips
Miss E.M. Bowser	Miss Dorothy Reade
*Miss Florence Hooper	Mrs. James P. Stimson
Mrs. Frank C. Hughson	Mrs. W. R. Taylor
Mrs. Eric M. North	*Mrs. Russell Wright
Mrs. Albert G. Parker	Miss Louise Young

Guests:

*Mrs. J. M. Avann	*Mrs. Arthur P. Jacot
*Miss Florence Evans	*Miss Annie Ward

Staff:

*Mr. C. A. Evans	*Mrs. W. Plumer Mills
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Those whose names are starred were present.

STATUS OF THE WOMAN'S COMMITTEE

In the absence of the Chairman, the Secretary called the meeting to order and explained that when Shantung Christian University became a member of the United Board, the Woman's Committee of the Board of Governors ceased to exist. However, the United Board had approved the appointment by the Shantung Christian University Committee of a subcommittee on women's education, to be made up of the women members of the Shantung University Committee. Such a committee would be officially appointed at the meeting of the Shantung University Committee to be held immediately after this meeting. The present meeting was, therefore, an informal one, but gave an opportunity to present the latest news from Cheeloo and to outline ways in which a Woman's Committee could most effectively serve the University.

ELECTION OF CHAIRMAN

Mrs. Eric North, Chairman of the former Woman's Committee has asked to be relieved of this responsibility. The first item of business therefore was the election of a Chairman and Mrs. Russell Wright was chosen for this position.

WELCOME TO GUESTS

Mrs. Jacot and Miss Florence Evans, both members of the faculty of Shantung Christian University, were introduced. They are planning to sail for China this summer, and the Committee extended to them best wishes for a good voyage and a successful term of service at Cheeloo.

Mrs. Avann, for many years a member of the former Woman's Committee, was given a warm welcome, and the Committee also expressed pleasure at having Miss Annie Ward of the West China Union University faculty present.

FINANCIAL MATTERS

Miss Helen Kittredge, Treasurer of the Woman's Committee, has retired from the Presbyterian Board and as she is no longer a member of the United Board, she had offered her resignation as Treasurer of this Committee. This resignation was accepted with an expression of appreciation to Miss Kittredge for her faithful service to the Committee.

Mr. Evans, who has acted as Assistant Treasurer, was asked to be the Treasurer for the newly constituted Woman's Committee. He presented a financial statement, showing an amount of \$140,974.48 as the total assets of the Woman's Committee of the School of Medicine of Shantung Christian University.

MRS. YUI

It was announced that Mrs. Yui, former Dean of Women, was in Shanghai awaiting passage to America. Plans for the best use of her time while she is in this country were discussed, but no definite decisions were reached. It was pointed out that as Mrs. Yui is no longer connected with the University, she could not be regarded as an official representative of the institution, and that therefore any arrangement suggested for her by this Committee would be informal and on a strictly personal basis.

FUNCTIONS OF WOMAN'S COMMITTEE

Discussion of the functions of the Woman's Committee led to the conclusion that the greatest service this group can render the University is to act as a promotional group to cultivate and enlarge interest in the total work of the University. The cooperation of all present was requested toward this end.

There being no further business, the meeting adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF ANNUAL MEETING  
SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA  
9:30 A.M., Wednesday, May 15, 1946  
Room 900, 150 Fifth Avenue, New York, N.Y.

ATTENDANCE

Members

Dr. Lloyd S. Ruland, Chairman

Lord Addington	Mr. Henry R. Luce
*Rev. L. S. Albright	Mr. Chih Meng
*Dr. A. E. Armstrong	*Dr. Seth M. Milliken
*Rt. Rev. Jesse H. Arnup	*Dr. Frank S. Niles
Dr. Harold Balme	Mrs. Eric M. North
*Miss Jessie Bloodworth	Mrs. Albert G. Parker
Miss E. M. Bowser	*Mrs. Ellis L. Phillips
Dr. Walter T. Brown	Miss Dorothy Reade
Rev. A. W. Burt	Mr. John H. Reisner
Dr. C. G. Chesterman	*Dr. George T. Scott
Rev. Henry Cook	Dr. Jocelyn Smyly
Rev. W. E. Cloutman	Mrs. James P. Stimson
Dr. E. M. Dodd	*Dr. R. Gordon Struthers
*Dr. Wynn C. Fairfield	Dr. H. Kerr Taylor
Dr. Claude E. Foxmer	Mrs. W. R. Taylor
Dr. Douglas Foxman	*Dr. H. R. Williamson
*Miss Florence Hooper	Mrs. Russell Wright
Dr. A. W. Hooker	*Miss Louise Young

Mrs. Frank C. Hughson

Guests

\*Miss Annie Ward  
\*Rev. Noel B. Slater  
\*Dr. Edward H. Hume

Staff

*Mr. Earle H. Ballou	*Mrs. W. Plumer Mills
*Mr. Charles H. Corbett	*Dr. Gerald F. Winfield
*Mr. C. A. Evans	

Those whose names are starred were present.

OPENING OF MEETING

In the absence of the Chairman, Dr. Scott was appointed Chairman pro tem.  
Dr. Arnup led in prayer.

REGRETS FOR NON-ATTENDANCE

The Secretary reported that regrets for non-attendance had been received from Dr. Chesterman, Dr. Forkner, Mrs. Hughson, Dr. North, Mrs. Parker, Mrs. Phillips, Mrs. Stimson, Mrs. W. R. Taylor.

A warm welcome was extended both to the Rev. Noel B. Slater, Secretary of the China Christian Universities Association in Great Britain and to Dr. H. R. Williamson who, besides being a member of the Shantung Christian University Committee, is also Chairman of the China Christian Universities Association.

Miss Annie Ward was warmly welcomed as the representative of Mrs. W. R. Taylor, and Dr. Edward H. Hume as a former member of the Board of Governors.

APPROVAL OF MINUTES

The Secretary reported that minutes of the Annual Meeting, Board of Governors of September 24, 1945 and of the Executive of the North American Section of the Board of Governors of October 31, 1945 had been distributed. No errors or omissions were reported and it was therefore

C - 1 VOTED to approve the Minutes of the Annual Meeting of the Board of Governors, September 24th, 1945 and of the Executive Committee of the North American Section of the Board of Governors, October 31, 1945 as circulated.

AMALGAMATION OF BOARD OF GOVERNORS WITH THE UNITED BOARD

The Secretary stated that although notice of the completion of the merger of the Board of Governors of Shantung Christian University with the United Board had been reported, he thought the committee would be interested in hearing the order of the Supreme Court, Ontario. It was agreed that the winding-up order should be a part of the Minutes and is therefore recorded herewith:-

IN THE SUPREME COURT OF ONTARIO

The Honourable )  
Mr. Justice Urquhart )  
In Chambers )

Friday the 18th day of January

A. D., 1946

IN THE MATTER OF the Winding-Up Act,  
being Chapter 213 of the Revised  
Statutes of Canada, and Amending  
Acts;

AND IN THE MATTER OF Shantung  
Christian University.

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Upon the Petition of ALLAN E. ARMSTRONG, Chairman of the Board of Governors of Shantung Christian University, and upon reading the said Petition and the affidavit of Allan E. Armstrong filed and the exhibits thereunto referred to, and upon hearing counsel for the said Petitioner and it appearing that the said Shantung Christian University has no assets and no liabilities and the appointment of a liquidator is therefore unnecessary:

1. It is ordered that under the provisions of the Winding-Up Act and Amending Acts, Shantung Christian University be, and the same is hereby wound up.

(Signed) H. B. Falen  
Assistant Registrar S. CO.

The British members reported that the Cheeloo interests were now all vested in the United Board.

Reference was made to Section VI of the Constitution of the United Board which reads as follows:

"The members of the Corporation elected by bodies in Great Britain, with such other persons as they may associate with themselves in an organization for the support of the Christian Colleges in China, shall be recognized as competent to express to the United Board and its Committees and directly to the Colleges in China the judgment of the British constituency as a group upon the affairs of the Colleges."

STATEMENT BY DR. WILLIAMSON

Dr. Williamson said that just before he left China at the end of January, he had spent a week in Tsinan, and had gone all over the campus with Mr. Phillips and Chinese faculty members. He was gratified to find that the actual damage to buildings is very slight indeed. The Chapel has suffered somewhat, particularly in furniture. Some of its doors have also been blocked up. The campus looks very much as it did except for the walls built by the Japanese.

He was most gratified to find the Whitawright Institute intact except for certain exhibits the Japanese disliked and hence removed. The Japanese had employed several members of the staff to care for the exhibits, which he found were generally in perfect condition, beautifully clean and tidy. The Japanese had also had a staff of twenty of their own people, but they did not do a stroke of work. The Institute had been open all through these war years but it had not been related to the life of the city.

Dr. Williamson commended the work done by twenty members of the Cheeloo medical staff who organized and equipped a municipal hospital right across from the University hospital. They saved the University's x-ray equipment.

The life of the Christian community had been well organized by Chinese leaders and had been carried on with local support, without assistance from abroad.

The Presbyterian compound had been re-equipped and he found a group of people meeting there for Bible study and prayer. He was told that the Chinese would prefer to continue to rely on their own resources in church work.

Dr. Williamson said he found a cleavage between those who had been engaged in active resistance against the Japanese in occupied territory and those who had placidly accepted the situation. His visit was the occasion for bringing together members of both groups and a better spirit resulted from the meeting.

#### COMMENTS

Dr. R. Gordon Struthers paid a tribute to the four women who helped in the organization of the municipal hospital — Dr. Arabella C. Gault, Dr. Annie V. Scott, Dr. Isabel McTavish and Miss M. P. Gell. They were responsible for transferring some of the Cheeloo equipment to this new hospital. They actually carried an operating table away piece-meal without exciting the suspicions of the Japanese.

#### EQUIPMENT

Dr. Winfield reported that after the buildings were finally given back to the University authorities, a good deal of equipment was found which had been considered lost. But many vital parts were gone. He reported that CNRRA had promised complete equipment for a 250-bed hospital, but this would probably come in dribbles extended over many months.

Dr. Williamson said that the British Red Cross had offered funds for the restoration of some of the equipment.

Dr. Armstrong reported that the Chinese War Emergency Relief Fund had sent for Dr. Stuart Allen to look into the requirements of the Canadian hospitals in China. He believed that the Canadian share of the University Hospital in Tsinan would be included in Dr. Allen's estimates.

In regard to medical books it was reported that Dr. William McClure, who had passed his ninetieth birthday, had handed over \$3,000 in bonds to the United Church of Canada for the purchase of medical books for Cheeloo. Mr. Slater reported that the British Council had been collecting books for China and had sent a number of medical books to Cheeloo. Mr. Corbett told of the ten sets of recent medical books, comprising 242 titles, which had been selected by the American Library Association and were being sent to China, by the State Department, one set having been designated for Cheeloo. With each set would go a three-year subscription to fifty medical periodicals.

Mr. Slater said that the serial numbers of the 108 high-powered microscopes which had previously been in the possession of Cheeloo had been recorded so that if found they could be reclaimed. Mr. Evans reported that Cheeloo had bought some microscopes from the University of Nanking at a time when it seemed as if Cheeloo might have to remain in Chengtu another year.

WESTERN PERSONNEL EXPECTED AT CHEELOO IN AUTUMN OF 1946

There was a pooling of information about the prospects for Western personnel at Cheeloo in the autumn of 1946. The results were as follows:-

<u>University Administration</u>		<u>Medicine</u>	
Dr. H. P. Lair	(P.N.)	Dr. Paul J. Laube	(P.N.)
Miss C. A. McKinnon	(B.M.S.)	Dr. Annie V. Scott	(P.N.)
		Dr. Ernest B. Struthers	(U.C.C.)
		Dr. R. Gordon Struthers	(U.C.C.)
<u>Arts and Sciences</u>		<u>Nursing</u>	
Dr. J. M. Menzies*	(U.C.C.)	Miss Rosa Bell	(P.N.)
Mrs. Arthur P. Jacot	(P.N.)	Miss Florence Evans	(W.F.M.S.)
Miss M. K. Russell	(W.F.M.S.)	Miss Geneva Miller	(W.F.M.S.)
Rev. J. C. Scott	(B.M.S.)		(B.M.S.)
Mr. E. L. Philips	(B.M.S.)		
<u>Theology</u>		<u>Doubtful</u>	
Rev. Lewis Gilbert	(A.B.C.F.M.)	Rev. W. P. Pailing (Pharmacy)	(B.M.S.)
Dr. Andrew Thomson	(U.C.C.)	Dr. W. S. Flowers (Medicine)	(B.M.S.)
		Rev. F. S. Drake (Theology)	(B.M.S.)

\*Before the Minutes were written it was reported that Dr. Menzies had had a severe heart attack which would prevent his going to China in the autumn.

MATTERS GROWING OUT OF MEETING OF ASSOCIATED BOARDS

Note was taken of the recommendations of the Planning Committee of the Associated Boards in regard to Cheeloo University, namely:

"Tsinan. Recognizing the large amount of duplication in Arts and Sciences in North China, the Committee in its 1945 report recommended that the Medical College of Cheeloo University and the affiliated School of Theology be maintained, but that the work in Arts and Sciences be limited to the two years necessary for pre-medical and pre-theological work and to prepare workers to serve Cheeloo's rural constituency. The recognition by the Ministry of Education of a "College of Rural Reconstruction" as a permissible unit in a University leads us now to accept the recommendation that the College of Arts be replaced by a College of Rural Reconstruction. This Committee believes that the opportunity to train men and women to be the social engineers who shall lead in the reconstruction of China's rural society opens the door to a pioneering service of both immediate and long-term value unsurpassed by any other type of College. As a result of further study, we concur in the recommendation of the Post-War Planning Commission for a continuance of a College of Science on a restricted scale. In accordance with our conviction that the limitations in qualified members of the faculty and in finances make it unwise at the present time to add new departments,



we are unable to approve the proposal that the College of Medicine become a College of Medicine and Dentistry. We recommend that the College of Medicine coordinate its work with the program of the National Health Administration. In summary we recommend that Cheeloo continue as a University with a College of Rural Reconstruction, a College of Science and a College of Medicine."

The Secretary referred to a letter from President Wu Ke-ming dated April 29, 1946 enclosing the Minutes of the Cheeloo Board of Directors held on April 22, 1946 for the primary purpose of discussing and voting on the proposals of the Planning Committee of the Associated Boards. The letter and minutes have been distributed to the members of the Committee.

It was also reported that on April 29 the following radiogram was received from President Wu:-

**CHEELOO BOARD ACCEPTS RECOMMENDATIONS PLANNING COMMITTEE, UNIVERSITY COUNCIL WORKING ON TRANSITION PROGRAM.**

Dr. Winfield explained his conception of what would be involved in a College of Rural Reconstruction which he preferred to call a College of Rural Life. He said that it was Dr. King Chu, the Vice-Minister of Education and a former President of Cheeloo who originally made the suggestion for a College of Rural Reconstruction at Tsinan. Apparently President Wu and others in Chengtu think that the suggestion involves a greater change than was contemplated by the Planning Commission in China or the Planning Committee here. As a matter of fact Cheeloo would have greater freedom to experiment in a College of Rural Life than in a College of Arts where everything is already standardized. He said that in a College of Rural Life the first two years would be spent mostly in the arts field -- in history, economics, sociology, literature and general courses in science, with English as a tool. In the third and fourth years there would be specialized work which would take students into rural economics, horticulture or simple engineering. The graduates would not be specialists but "generalists". They might be teachers in middle schools, or managers of cooperatives. The Government would probably also hire a good many.

In such a College of Rural Life Dr. Winfield said that there would be a Department of Education, such a development being made possible by the change in policy of the Ministry of Education which in the future will depend more on the Universities for teachers and less on normal schools.

Mr. Slater felt that in view of Dr. Winfield's statements it was important that such an interpretation of the Planning Committee's action be sent out to Tsinan. Dr. Winfield suggested that a committee be appointed to draw up a statement on the possibilities of a College of Rural Life, bringing in material that might be obtained from Dr. Jackson Davis of the Rockefeller Foundation. After further discussion it was

C - 2 VOTED that the Shantung Christian University Committee accepts with satisfaction the section of the revised report of the Planning Committee dealing with Shantung Christian University and expresses its gratification that the Board of Directors in China has accepted the recommendations of that section. While recognizing the necessity for a

transitional period in order to do justice to the students in the present Arts College and to enable careful preparation for the inauguration of the College of Rural Reconstruction on a thoroughly sound basis, the Committee urges that the Directors and Administrative officers in China proceed with the process of preparation for the new College with wise expedition in order that it may the more speedily take its part in the reconstruction of Chinese national life as a whole.

The Committee also records its understanding that while the Section of the Planning Committee's report dealing specifically with Shantung Christian University lists only the three Colleges recognized by present educational regulations in China, it is the expectation that the Cheeloo School of Theology is to be reestablished and continued as an integral responsibility of the United Board.

It was also

C - 3 VOTED to appoint a committee composed of Dr. Ruland, Dr. Winfield, Dr. Hume and Miss Bloodworth to prepare a statement of the Shantung University Committee's conception of a College of Rural Life, the statement to be sent to China.

It was suggested that the special committee might find the following consultants helpful: Dr. Jackson Davis, Dr. Thomas Jesse Jones, Dr. John Reisner.

It was suggested by Dr. Fairfield that the American Board be asked to cooperate in the College of Rural Reconstruction.

#### Promotional Campaign

Dr. Winfield gave an outline of the promotional campaign planned by the Associated Boards and the role which each college was expected to take. He said that questionnaires had been sent to China to enable each institution to list its needs project by project. He suggested that the Shantung University Committee should send to the administration in China a recommendation for the setting up in Tsinan of a permanent planning group with specific responsibility for supplying detailed information needed by the campaign. It was accordingly

C - 4 VOTED to ask the United Board to propose that a planning committee be set up in each institution in China to give continuous study to the institution's needs and to list them by projects with the descriptive material necessary for presenting them to prospective donors.

#### FINANCIAL MATTERS

##### Current Administrative Budget

Mr. Evans reported that he expected the Cheeloo University administrative budget in America to close the current year with a small surplus. He said that the income from the World's Day of Prayer Offering had amounted to \$5,386 instead of the anticipated \$3,500. This was designated for women's work.

Budget for 1946-47

Mr. Evans also presented a budget showing anticipated income of the United Board on behalf of Cheeloo University for the year 1946-47 and proposed expenditures. After careful study it was

C - 5 VOTED to accept and recommend to the United Board the following budget:-

Anticipated Income

Presbyterian Board Appropriation	\$ 4,500.00	
Endowment Income	1,428.87	
Vacancies	3,000.00	
Methodist Board - Woman's Division	2,700.00	
American Board (School of Theology)	800.00	
Endowment Income: University	5,795.00	
Woman's Committee	2,898.00	
Rohrman Fund Income	53.00	
World Day of Prayer Offering	3,500.00	
Special Gifts for Current Needs (to balance)	438.13	
Harvard Teaching Institute	8,947.36	<u>\$34,060.36</u>

Proposed Expenditures

Current Field Budget	17,313.00	
Dept. Chinese Cultural Studies	8,947.36	
School of Theology (if operating)	800.00	
Home Administration: Executive Office		
Incidentals and Promotion (subject to revision)	<u>7,000.00</u>	<u>\$34,060.36</u>

Recommendations of Committee on Investment and Finance

The plan worked out by the Committee on Investment and Finance for consolidation of investment funds was briefly outlined to the Committee. It was stated that this plan would be presented to the United Board at its meeting on the following day.

ACTIONS OF UNITED BOARD

Schedule Recommended for Reimbursing Western Staff for War Damages

It was reported that a study had been made of the policies of several Mission Boards in the matter of reimbursing western personnel for losses due to the war and that as a result, the Trustees of the United Board had recommended a schedule on an approximately similar basis for reimbursement of western faculty personnel not appointed by Mission Boards. It was accordingly

C - 6 VOTED to adopt the recommendations of the Trustees of the United Board for reimbursing western staff, not appointed by Mission Boards, for losses due to war, namely:

1. Up to \$500 for each adult
2. Up to \$100 for each child, with a maximum of five children to a family.

Proposal to Establish a Uniform Basis of Salary

It was reported that the Board of Trustees of the United Board were studying a proposal to establish for all Colleges and Universities in the United Board, a uniform basis of salary and terms of service, for western personnel not appointed by Mission Boards.

Appointment of Interim Committee and a Woman's Committee

The Committee was reminded that at its meeting on October 19, 1945 the Board of Trustees had passed the following action:

"that the Board of Trustees hereby authorize the respective College and University Committees each to appoint an Interim Committee of five to seven of its own members to act for it in matters appropriate for them so to act, subject to such regulations as the individual College and University Committees may prescribe."

In accordance with the above action, it was

C - 7 VOTED that the following six members of the Committee be appointed an Interim Committee which may add another member if it so desires:

Dr. Lloyd S. Ruland, Chairman  
Rev. L. S. Albright  
Miss Jessie Bloodworth

Dr. Wynn C. Fairfield  
Dr. Seth M. Milliken  
Mrs. Ellis L. Phillips

It was also recalled that acting on the recommendation of the Committee on Nominations and Administration, the Trustees had, on February 14, 1946 voted:

"..... that authorization be given to the appointment of Sub-Committees on Women's Education when requested by the College or University Committee concerned, and that if appointed they should include but not necessarily be confined to the women on said College or University Committee."

In accordance with this action, it was

C - 8 VOTED to appoint all the women members on this Committee to act as a Woman's Committee.

REPORT ON WOMEN'S WORK

Mrs. Mills reported that there was an informal meeting of four women members of the Committee with two faculty members who are to return shortly to China and two or three guests.

Inasmuch as it was assumed that there would be a Woman's Committee, they elected officers for the coming year and the discussion at the meeting resolved into this fact: that as a Woman's Committee of the College Committee the main function of the women's group would be to increase interest in the women's side of the University especially the women's medical and nursing work.

Also a question came up with regard to Mrs. Yui, who has been dean of women and is on her way to America. There was some discussion as to how the time she spent in America could be most profitably used. Her present or future connection with the University is not clear but because of her long years of service she would be a very helpful person in promotional activities.

#### OTHER BUSINESS

Dr. Hume reported the imminent arrival in America of an important visitor from China: Dr. P. Z. King of the National Health Administration. He felt that this group and others ought to be represented at a welcome gathering. It was therefore

C - 9 VOTED that the medical members of this Committee and Dr. Hume be asked to take part in the welcome to Dr. P. Z. King of the National Health Administration.

Dr. Fairfield pointed out that the American Board of Commissioners for Foreign Missions has at the present time no representative on this Committee and he suggested that Dr. Harold S. Matthews be appointed a member. It was therefore

C - 10 VOTED to request the United Board to add Dr. Harold S. Matthews to this Committee.

It was also suggested that a temporary special committee of those members interested in the institution, be appointed to consult about the School of Theology. It was therefore

C - 11 VOTED to request Dr. Armstrong, Mr. Albright and Dr. Fairfield to confer with Dr. Williamson concerning future steps in relation to the School of Theology.

#### ADJOURNMENT

There being no other business, the meeting adjourned.

Charles H. Corbett

Recording Secretary

SHANTUNG CHRISTIAN UNIVERSITY

NORTH AMERICAN SECTION

FIELD BUDGET 1946/47

Anticipated Income

Presbyterian Board Appropriation	\$ 4,500.00
Endowment Income	1,428.87
Vacancies	3,000.00
Methodist Board - Woman's Division	2,700.00
American Board (School of Theology)	800.00
Endowment Income: University	5,795.00
Women's Committee	2,898.00
Rohrman Fund Income	53.00
World Day of Prayer Offering	3,500.00
Special Gifts for Current Needs (to balance)	438.13
Harvard-Yenching Institute	8,947.36
	<hr/>
	\$ 34,060.36

Proposed Expenditures

Current Field Budget	\$ 17,313.00
Dept. Chinese Cultural Studies	8,947.36
School of Theology (if operating)	800.00
Home Administration: Executive Office Incidentals and Promotion (subject to revision)	7,000.00
	<hr/>
	\$ 34,060.36

MINUTES OF MEETING

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

5:30 P.M. Tuesday, May 13, 1947  
Parkside Hotel, 18 Gramercy Park South, New York

ATTENDANCE

Members

	*Dr. Lloyd S. Ruland, Chairman
Lord Addington	Dr. Harold S. Matthews
*Rev. L. S. Albright	*Mr. Chih Meng
Dr. A. E. Armstrong	Dr. Seth M. Milliken
Rt. Rev. Jesse H. Arnup	Dr. Frank S. Niles
Dr. Harold Balme	Mrs. Eric M. North
*Miss Jessie Bloodworth	*Mrs. Albert C. Parker
Miss Eleanor Bowser	*Mrs. Ellis L. Phillips
Dr. Walter T. Brown	Rev. Harold B. Rattenbury
Rev. E. W. Burt	Miss Dorothy Reade
Dr. C. C. Chesterman	Mr. John H. Reisner
Rev. W. E. Cloutman	*Dr. George T. Scott
Rev. Henry Cook	Dr. Jocelyn Smyly
*Dr. E. M. Dodd	*Mrs. James P. Stimson
*Dr. Wynn C. Fairfield	*Dr. R. Gordon Struthers
Dr. Claude E. Forkner	Dr. H. Kerr Taylor
*Dr. Douglas Forman	Mrs. W. R. Taylor
Miss Florence Hooper	Dr. H. R. Williamson
*Mrs. Frank C. Hughson	*Mrs. Russell F. Wright
Mr. Henry R. Luce	*Miss Louise Young

Guests

*Dr. E. H. Cressy	*Mrs. R. G. Struthers
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Adviser on Medical Matters

\*Dr. E. H. Hume

Staff

*Charles H. Corbett	*Robert J. McMullen
*C. A. Evans	*Gerald F. Winfield

Those whose names are starred were present.

OPENING OF MEETING

The Shantung Christian University Committee met for dinner in the solarium of the Parkside Hotel at 5:30 p.m. on Tuesday, May 13, 1947. Dr. Wynn C. Fairfield said grace before dinner. At the close of the meal, the business session was called to order by the Chairman, Dr. Lloyd S. Ruland, and the opening prayer was offered by Dr. George T. Scott.

The Committee noted the absence of Dr. Seth M. Milliken who was in a hospital as the result of an accident. It was

C-13 VOTED to ask the Executive Secretary to send greetings to Dr. Seth M. Milliken.

#### APPROVAL OF MINUTES

The minutes of the meeting of May 15, 1946 were approved as circulated.

#### REPORT OF THE CHAIRMAN

The Chairman reported on his visit to Tsinan in the previous autumn. He said that it was possible to reach Tsinan only by airplane at that time. The condition of the campus and buildings was good but there was a shortage of furniture and equipment. The faculty was small and only a few missionaries had returned.

#### REPORT OF THE PRESIDENT

Copies of President Wu's report for 1946-47, issued in March 1947, were distributed to members present and the salient features were outlined by the recording secretary.

Dr. McMullen then read a letter from President Wu describing the meetings of the Council on Higher Education which he had attended in Shanghai. He was the only representative from Shantung, because of the military situation.

While Dr. Wu was in Shanghai, the first meeting of the Board of Directors since 1940 took place in the home of Dr. H. H. Kung, on April 5, 1947. Dr. McMullen read the minutes of this meeting.

An explanation was made as to why it is not proving convenient to use the term "College of Rural Reconstruction" and why the Ministry of Education is not prepared to register the College under this name. Efforts are continuing, however, to work out a curriculum which will be useful to agriculture and industry.

#### PROSPECTS FOR WESTERN STAFF

A summary was presented of the prospects for western staff from the various cooperating Missions. This was supplemented by comments from members present supplying additional information. It was reported that Dr. Wu had invited Dr. Flowers to come to Tsinan to become the superintendent of the hospital for two years.

There was a discussion of the problem of securing a suitable Dean for the College of Medicine. Dr. Chang an able physician, and the brother of the Episcopal Bishop of Fukien, had been offered the position but had declined it and had refused to reconsider his declination. It was thought that other



able Chinese would also refuse the position because of the difficulties of the situation. The administration in Tsinan had therefore raised the question as to whether Dr. Randolph Shields, Sr. could be induced to return as Dean for the next two years.

The Committee considered whether Dr. Philip Price would be willing to return to Cheeloo as Dean of the College of Medicine, and it was suggested that the staff might write to the President offering its help in consulting Dr. Price on the matter, if agreeable to the administration. No action was taken on this suggestion.

Dr. Winfield pointed out that no Dean could be successful without an assurance of US\$100,000 a year for the College of Medicine. This College had made its reputation between 1921-1932 when it was receiving US\$75,000 a year from the Rockefeller Foundation. The serious difficulties of the College began when the subsidy was reduced to \$25,000 and then removed entirely. The crisis deepened between 1934-37. It would take now at least US\$100,000 to do the work of \$75,000 before the war. Medicine is expensive and unless an adequate income is assured it was his opinion that no competent person will accept the responsibilities of the Dean's office.

#### FELLOWSHIPS FOR THE CHINESE STAFF

In view of the need of building up the Chinese personnel a summary was presented of the present status of opportunities for Cheeloo faculty members to study abroad. It was reported that Dr. C. C. Pi of the Department of Pediatrics is finishing a year of service in the Cleveland Hospital, and will have a chance to visit other centers before returning to China in July. Dr. Boardman Cheng Wang is a resident fellow at Bellevue Hospital where he is studying anesthesia under Dr. E. A. Rovenstine. Dr. Chia-Chun Yew, Professor of Dermatology and Dr. C. L. Chao, Associate Professor of Surgery, two of the physicians who did distinguished work in founding and operating the Municipal Hospital in Tsinan during the Japanese occupation, are coming to New York about July 1st, the former to work in the Presbyterian Hospital and the latter in the Orthopaedic Hospital.

The Committee was also informed that the plan to award Associated Boards' fellowships was beginning to function, the screening committee in Shanghai having already sent in its recommendations to New York where the awards would be made in a few days.

(Subsequent to the meeting, it was learned that two awards had been made to members of the Cheeloo faculty -- one to Meng Ching-hwa, Associate Professor of Biology, and the other to Chang Li-chih, Professor of History).

#### FINANCIAL MATTERS

##### Report of the Treasurer for the Year Ending June 30, 1946

The Committee considered the report of the Treasurer for the year ending June 30, 1946 and it was

C-14 VOTED to accept the report of the Treasurer for the Shantung Christian University Committee for the year ending June 30, 1946 and to adopt the Treasurer's recommendations in regard to the balance of \$1,861.87 and submit them to the United Board for approval, namely:

- a. that the World Day of Prayer balance of \$1,336.24 be transmitted to the field;
- b. that the balance of \$525.63 be credited to "Endowment Income Stabilization Fund" (111 d) bringing the total in this account to \$10,944.83. (See Appendix A)

Report of the Auditors

The report of the auditors, Messrs. Chambellan, Berger and Welti for the year ending June 30, 1947 was presented to the Committee and it was

C-15 VOTED to accept the report of the auditors, Messrs. Chambellan, Berger and Welti for the year ending June 30, 1947.

Status of Current Budget

Mr. Evans explained that the current budget was likely to be short by about \$2,073 due to shrinkage in income from endowment and he asked for authorization to draw on the "Endowment Income Stabilization Fund" for the amount necessary to balance the books.

It was

C-16 VOTED to authorize the Treasurer to draw from the "Endowment Income Stabilization Fund" the amount that may be necessary to balance the books of the Shantung University Committee for 1946-47.

Budget for 1947-48

Mr. Evans presented the proposed budget for 1947-48 (See Appendix B). The question was raised as to whether the Mission Boards will double their annual appropriations as requested.

Dr. Scott suggested that the phraseology of the item "Home Administration - Executive Office" be changed to "Home Administration and Promotion - Executive Office".

It was

C-17 VOTED to approve the proposed budget for 1947-48, and if it receives the approval of the United Board, to notify the field that, when, as

and if received, the following appropriations will be available: \$16,482.00 for the current field budget; \$800.00 for the School of Theology (if operating); \$8,947.36 for the Department of Chinese Cultural Studies. A suggestion was made that the American Board be asked to make an appropriation or appoint a professor to the Cheeloo College of Medicine. It was

C-18 VOTED that promotional matters be referred as a continuing concern to the Interim Committee, in consultation with the promotional staff and coopting any persons as desired.

#### REPORT OF THE WOMAN'S COMMITTEE

Mrs. Hughson reported on behalf of the Woman's Committee especially as to its action in aiding the school of nursing. She asked for the approval of the Shantung University Committee and it was

C-19 VOTED to recommend to the United Board for approval the action of the Shantung Woman's Committee in voting to appropriate from the cash balance of the Woman's Committee School of Medicine account up to \$10,000 for equipment and up to \$2,000 for shipping this equipment to the Nursing School at Cheeloo. This to be contingent upon the approval of the President of the University.

#### APPOINTMENT OF COMMITTEES

##### Interim Committee

The Committee approved the nominations for the personnel of the Interim Committee, presented by the United Board's Committee on Nominations, and it was

C-20 VOTED that the interim Committee for the year 1947-48 consist of the following persons:

Dr. Ruland, Chairman	Mrs. Hughson
Mr. Albright	Dr. Milliken
Dr. Fairfield	Mrs. Phillips
Dr. Forman	

(Note: At the Annual Meeting of the United Board held on the following day, the name of Mrs. Russell Wright was added to the Interim Committee.)

##### Associated Boards' Committees

In view of the fact that the corresponding committees of the United Board are to take over, as far as possible, the responsibilities of the Committees of the Associated Boards it was

C-21 VOTED that the present representatives of the Shantung Christian University Committee on the Associated Boards' Committees continue as long as may be required, until the Committees of the United Board take over responsibilities.

PROSPECT OF ENLISTING OTHER MISSION BOARDS

The possibility of the Lutherans being interested in taking a share in Shantung Christian University was discussed and it was

C-22 VOTED to ask Dr. McMullen to write to Dr. Paul Anspack raising the question whether the United Lutheran Church in America would be ready to take a share in Shantung Christian University.

The suggestion was offered that the United Board be asked to consider the relation of the Mission Boards to the University. The basic situation is confused, some Boards being interested in one section of the University and not in the whole institution. This suggestion was referred to the Interim Committee.

ADJOURNMENT

The Committee adjourned having completed the items on the docket.

Charles H. Corbett,

Recording Secretary

SHANTUNG CHRISTIAN UNIVERSITY

PROPOSED BUDGET 1947/48

ANTICIPATED INCOME

General Funds

Presbyterian Board - Appropriation		\$4,500.00
" " - Endowment Income		1,428.88
" " - Vacancies		3,000.00
Methodist Woman's Division Christian Service		2,700.00
Endowment Income - University		4,700.00
" " - Woman's Committee		2,350.00
World Day of Prayer Offering		3,750.00
Rohrman Fund Income		53.00
Special Gifts - Current Needs		1,000.12
		<u>\$23,482.00</u>

Special Funds

American Board - School of Theology	800.00	
Harvard-Yenching Institute	<u>8,947.36</u>	9,747.36
		<u>33,229.36</u>

PROPOSED EXPENDITURES

Current Field Budget	16,482.00
Home Administration and Promotion - Executive Office	7,000.00
School of Theology (if operating)	800.00
Dept. of Chinese Cultural Studies	<u>8,947.36</u>
	<u>33,229.36</u>

REPORT OF THE TREASURER

of the

SHANTUNG UNIVERSITY COMMITTEE

YEAR ENDING JUNE 30, 1946

While the school year 1945-46 saw a cessation of the World War II activities yet no effort on the part of Shantung was made to return to the home campus at Tsinan. The continued civil strife in that area cut off all but air and telegraphic communications and work for the most part continued at Chengtu.

Dr. Ernest Struthers and Dr. H. P. Lair returned to Chengtu during the year and later to Tsinan to claim the home campus, start its restoration, and with others to inaugurate some educational work.

Canadian Red Cross gifts and donations from England augmented funds granted by the Chinese Government and by the Associated Boards, through its affiliation with United Service to China; these all combined to help the University through a difficult year of wild inflation.

The following papers accompany this report:

- (a) Budget Analysis (Page 5 )
- (b) Balance Sheet as of June 30, 1946 (Page 6 )

This report has been checked by our auditors, Messrs. Chambellan, Berger and Welti.

ENDOWMENT SECTION

Endowment Funds increased by \$2,649.19 during the year to a total of \$183,314.38. The increase came from the following sources:

Income on Shields Medical Endowment	\$980.23	
Gifts for " " "	52.00	\$1,032.23
	<hr/>	
Endowment Income Stabilization Income	547.87	
" " " from 1944-45 Surplus	889.09	1,436.96
	<hr/>	
		\$ 2,469.19

This increase was reflected in investments as follows:

Purchase of 40 shs. Consolidated Gas Electric Light and Power, Preferred Stock	\$3,413.50	
Less Sale of 18 shs. Cincinnati Gas & Electric Preferred Stock	1,935.00	1,478.50
Increase in Cash Awaiting Investment		.990.69
		<hr/>
		\$2,469.19

Income for 1945-46 from investments totaled \$10,118.00 or 5.64% on funds held July 1, 1945.

At the close of the year on June 30th, 1946 all Endowment securities were turned over to the United Board for Christian Colleges in China at a market value of \$227,081.25. This showed an appreciation of \$46,768.88 which was entered on the Shantung books as of July 1, 1946.

Thereafter income on consolidated investments in the United Board will be credited to participating institutions in the ratio that individual college funds bear to consolidated investments.

PLANT SECTION

The increase of \$4,548.15 in the Plant Section was entirely within the funds held for the Woman's Committee, School of Medicine. It is accounted for as follows:

Profit on Sale of Bonds in Princeton Equipment Fund			\$695.00
Income on Investments		\$3,945.60	
Less Custodian Fees	\$65.26		
Loss on Bonds called	<u>27.19</u>	<u>92.45</u>	<u>3,853.15</u>
			<u>4,548.15</u>

The foregoing increase is shown in assets as follows:

Increase in Plant Cash			3,570.00
" Woman's Committee Cash			<u>6,880.34</u>
			10,450.34
Less Investment Class '93 Princeton Funds		2,875.00	
" Woman's Committee		<u>3,000.00</u>	
Loss on Bonds called		<u>27.19</u>	<u>5,902.19</u>
			<u>4,548.15</u>

Investments and Cash held for the Woman's Committee are available for building as soon as it seems expedient and the proper authorization is voted.

CURRENT SECTION

The Budget Analysis, Page 5, shows income and disbursements within the budget during the year and it is not necessary to repeat the details here.

Turning back to the 1944-45 report the following schedule shows a comparison of receipts from Sustaining Funds:

Received 1944-45	\$62,814.66
" 1945-46	<u>40,632.99</u>
Decrease	\$ <u>22,181.67</u>

The decrease is due to the large increase in rate of exchange thus requiring less U.S. dollars than in 1944-45.

June 30, 1947

There was a substantial increase of \$1,336.24 from the World Day of Prayer offering, which should be made available for the field.

The field appropriation of \$19,006.00 was \$2,135.82 more than the previous year, even though "Administration and Promotion" cost \$840.98 more for the same period.

The total surplus from operation during 1945-46 was \$1,861.87 as will be seen by subtracting "Disbursements" from "Income."

#### CURRENT SPECIAL

Reference is made to several accounts in this section.

Accounts Payable: The increase in this account amounting to \$14,040.01 was the result of adding the Harvard-Yenching 1945-46 appropriation and the balance of the Field Budget (\$8,200.00 undrawn on June 30th) from which total payments were made to the field totaling \$3,108.26.

Suspense: In addition to a number of individual accounts carried under this section there was a balance of \$12,128.00 on June 30th consisting largely of undrawn payments received from the China Medical Board.

Rehabilitation Fund: The total of \$46,966.52 in this account was solely the result of gifts received through the Associated Boards Program.

Reserve Fund: There was a decrease of \$18,099.82 during 1945-46 to meet requests from China and the setting aside of \$4,400.00 to provide war losses for a faculty member. (Action BG-337)

#### CASH SITUATION

On June 30, 1946 there was a cash balance of \$122,318.97 on deposit with the Banker's Trust Company but designated in various sections in the following manner:

Endowment Cash	\$2,562.01
Plant Cash	27,141.49
Current Cash	23,123.75
Woman's Committee	496.19
Special Section	68,995.53
	<u>\$122,318.97</u>

Current Cash in Accounts Payable and Special Section cash is open to call from the field at any time or has been reserved to pay for orders placed here in the United States.



RECOMMENDATIONS

As the World Day of Prayer surplus is involved in the balance of \$1,861.87  
it is

- (a) RECOMMENDED that the World Day of Prayer balance of \$1,336.24  
be transmitted to the field.

As the remainder of the balance is subject to action of the Shantung  
Christian University Committee it is

- (b) RECOMMENDED that the balance of \$525.63 be credited to  
"Endowment Income Stabilization Fund" (111 d)  
bringing the total in this account to  
\$10,944.83.

Respectfully submitted,

E. M. McBrier, Treasurer  
Seth M. Milliken, Assistant Treasurer  
C. A. Evans " "  
Charles H. Corbett " "

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

BUDGET ANALYSIS 1945/46

AS OF JUNE 30, 1946

DISBURSEMENTS

RECEIPTS

A. General Funds

Acct. No.	Appropriation	Disbursed to June 30	Acct. No.	Budget Estimate	Rec'd to June 30	
						US\$
31	Current Budget	19,006.00	133	Presbyterian Brd.-Appropriation	4,500.00	4,500.00
36	Home Administration-Exec. Office)		133	" " -Endow. Int.	1,428.87	1,428.87
36	" " -Incidentals )	7,000.00	133	" " -Two Vacancies	3,000.00	3,000.00
36	" " -Governors )			Endow. Income-Unrestricted		
36	Promotional )		137.1	University	5,666.67	5,726.42
			147.1	Women's Committee	2,833.33	2,863.48
			142	Methodist Board-Women's Div.	2,700.00	2,700.00
			146.2	Day of Prayer Offering	5,386.00	5,386.03
			146.2	Rohrman Fund Income	53.00	53.00
			175.1	Special Gifts for Current Needs	438.13	438.13
		<u>26,006.00</u>			<u>26,006.00</u>	<u>26,095.93</u>

B. Special Funds

	US\$	US\$		US\$	US\$
131.1 American Board-School of Theology	800.00	--	131.1 American Brd.-School of Theology	800.00	--
135.6 Harvard-Yenching Institute	8,947.36	8,947.36	135.6 Harvard-Yenching Institute	8,947.36	8,947.36
	<u>9,747.36</u>	<u>8,947.36</u>		<u>9,747.36</u>	<u>8,947.36</u>

Sustaining Funds

	US\$		US\$
175.5 Sustaining Funds (L.C. \$ 33,519,521.00)		175.5 Sustaining Funds	40,194.86
			<u>40,194.86</u>

BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

JUNE 30, 1946

<u>ASSETS</u>			<u>LIABILITIES</u>	
<u>Endowment</u>			<u>Endowment</u>	
Investments	180,752.37		Endowment Funds	178,767.37
Cash	<u>2,562.01</u>	183,314.38	Profit on sales of securities	<u>4,547.01</u>
				183,314.38
<u>Plant</u>			<u>Plant</u>	
Completed Buildings	732,058.90		Funds for Completed Buildings	732,058.90
Land and Improvements	108,357.89		Land Funds	108,357.89
Equipment	103,420.10		Equipment Funds	103,420.10
New Hospital	36,486.15		Class of '93 Princeton Fund	9,047.19
Investments	129,547.81		Woman's Comm. for New Hospital	41,885.97
Cash	27,141.49		Woman's Committee:	
			Building and Equipment Fund	59,793.10
		1,137,012.34	Income on Investments	<u>82,449.19</u>
				1,137,012.34
<u>Current Assets</u>			<u>Current Liabilities</u>	
Accounts Receivable	160.00		Accounts Payable	23,283.75
Cash:			Suspense	14,125.71
Current General	23,123.75		Twenty Fifth Anniversary Fund	284.00
Woman's Unit	496.19		Credits advanced to 1946-47	1,123.06
Current Special	<u>68,995.53</u>		Rehabilitation Fund	46,966.52
	92,615.47		Reserve Fund	5,130.56
		92,775.47	Surplus 1945-46	<u>1,861.87</u>
		<u>1,413,102.19</u>		<u>92,775.47</u>
				1,413,102.19



Mackinnon said that Miss Russell had done a fine job of putting dormitories into habitable condition, though there is still a great shortage of furniture and this is made even more acute with the arrival of additional students. Hot water is also a scarcity.

Students show a fine spirit and their health is remarkably good in spite of poor and inadequate food.

At the beginning of the spring semester about 20 girls were admitted to the nursing course. This is the first class to take 2 years' work in the University before going into the hospital.

A large majority of women students are on the medical side, as medical, pre-medical, nursing, pharmacy or technician students. A few girls are taking science courses with a view to teaching, and still fewer are taking education, economics, or sociology.

The social life at the University is becoming more normal and Miss Mackinnon reported a very fine religious program for Easter.

#### ELECTION OF OFFICERS

It was

CW-2 VOTED to re-elect Mrs. Wright as Chairman and Mrs. Mills as Secretary.

#### OTHER BUSINESS

The report of this meeting will be presented to the Shantung University Committee meeting at 5:30 p.m., May 13, 1947, at the Parkside Hotel.

#### Adjournment

Mrs. W. Plumer Mills  
Secretary

## Appendix A

WOMAN'S COMMITTEE SCHOOL OF MEDICINE  
SHANTUNG CHRISTIAN UNIVERSITY

Investments - Woman's Committee School of Medicine	119,810.31	✓
Cash - " " " " "	25,314.46	
Income on Investments - " " "		85,069.17
Building & Equipment Fund - " " "		60,055.60
	145,124.77	145,124.77

Securities

2,500	Baltimore & Ohio R.R.	3/1/1996	5% thru 3/1/96	-	2,507.81
5,000	Ohio Power Co.	4/1/71	3%	-	5,181.25
5,000	Pacific Gas & Electric	12/1/70	3%	-	5,118.75
\$2,200.00	St. Louis-San Francisco Ry.		4% 1st Mtge Ser A	-	
\$10.00	" " " "		Scrip Ctf 4% " " " "	-	
\$1,500.00	" " " "		4 1/2% 2nd " " "	-	
30.10	" " " "		Scrip " 4 1/2% 2nd " " "	-	
17	" " " "		V.T.C. 5% Pfd. " "	-	
4000/10,000	" " " "		5% Pfd. " "	-	
34	" " " "		V.T.C. for Com. " "	-	
8000/10,000	" " " "		V.T.C. " "	-	9,675.00
5,000	Union Pacific R.R.	7/1/47	4%	-	5,333.75
10,000	United States Treasury Bonds	6/15/54-52	2%	-	10,000.00
20,000	U.S.A. Treasury Bonds	12/15/54-49	2 1/2%	-	20,400.00
60,000	" " " "	6/15/54-51	2-3/4%	-	61,593.75
					119,810.31

MINUTES OF SPECIAL MEETING

INTERIM COMMITTEE

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

3:00 P.M., June 24th, 1947  
Room 903, 150 Fifth Avenue, New York, N.Y.

ATTENDANCE

Members of Interim Committee

*Dr. Lloyd S. Ruland, Chairman	Dr. Douglas Forman
Rev. L. S. Albright	*Mrs. Frank C. Hughson
Dr. Seth M. Milliken	*Mrs. Russell F. Wright
Dr. Wynn C. Fairfield	

Medical Adviser

\*Dr. Edward H. Hume

Staff

*Dr. Robert J. McMullen	*Dr. Gerald F. Winfield
*Mr. C. A. Evans	*Mr. Charles H. Corbett

Persons whose names are starred were present. Regrets were received from Dr. Milliken, Dr. Fairfield and Dr. Forman.

OPENING OF MEETING

The meeting was opened with prayer by the Chairman, Dr. Ruland.

PROPOSAL FROM MEDICAL COMMITTEE OF PRESBYTERIAN BOARD(USA)

The main purpose of the meeting was stated to be the consideration of a letter from Dr. E. M. Dodd on behalf of the Medical Committee of the Presbyterian Board (USA) embodying the following proposal:-

"In order to save Cheeloo Medical School we would urge the Cheeloo Committee of the Associated Boards of the China Colleges to consider, as a temporary measure, the moving of the Cheeloo Medical School to Nanking for the opening of the school year in September, 1947."

(For text of Dr. Dodd's letter, see Appendix A).

The Chairman asked Dr. McMullen to summarize the steps taken by the staff of the Associated Boards to secure data for this meeting.

Dr. McMullen stated that a radiogram had been sent at once to Dr. Fenn outlining the proposal and asking him to broach the subject to President Wu K'e-ming and Associate President H. P. Lair.

Dr. Fenn's first reply was:

RE CHELOO LACK NANKING HOUSING FACULTY STUDENTS PLUS BLOW TSINAN MORALE  
CAUSES RELUCTANCE BROACH POSSIBILITY BUT INVESTIGATING NANKING SITUATION  
DURING WEEKEND VISIT MEANWHILE PLEASE CABLE MORE FULLY 156 THINKING

Dr. Fenn's second reply was:

NANKING MISSIONS CITY UNIVERSITY OVERFLOWING UNABLE ACCOMMODATE EXCEPT UNDER REFUGEE CONDITIONS BELIEVE TSINAN SITUATION JUSTIFIES ENTRY VOLUNTARY REINFORCEMENTS EVACUATION POSSIBLE WHENEVER REQUIRED.

Dr. McMullen said he had also conferred with Dr. Claude E. Forkner, chairman of the Committee on Medical Education of the United Board. Dr. Forkner said that if Tsinan is not suitable, it would be better for the Cheeloo Medical College to locate at Chengtu where several of their professors and most of their students now are, and where there are ample accommodations and good equipment.

In the discussion which followed, careful consideration was given to the points made in Dr. Dodd's letter. It was explained that it is impossible now to get passports for families to go to Tsinan, and that is why Dr. Theodore Greene and Dr. James Young will not be sent there at present. It was also pointed out that the attempt to get well-qualified new Chinese personnel to go to Tsinan has been unsuccessful, and that one reason for the proposal to transfer the College of Medicine to Nanking was to get it away from the rest of the University in the hope of relieving the tension that exists between the two groups and thus making it easier to attract Chinese physicians.

Recent letters from President Wu K'e-ming were presented in which he stated that he definitely planned to concentrate the whole institution at Tsinan in the Fall, so that there would no longer be a group of Cheeloo teachers and students at Chengtu. A letter from Dr. Ernest Struthers was also presented.

It was agreed by members present:

1. That the housing situation precludes moving the Medical College to Nanking this fall.
2. That to move the Medical College away from the rest of the institution would not only affect the morale of the University very adversely, but would probably mean the permanent breaking up of the institution.
3. That steps should be taken to explore the possibility and advisability of Dr. Harold Balme's returning to Tsinan as Dean of the College of Medicine for the next two or three years.

It was accordingly

C-23 VOTED that the Executive Secretary be authorized to report to the Presbyterian Board (USA) that the Cheeloo Interim Committee considers it unwise to initiate the proposal to move the College of Medicine to Nanking.

It was also

C-24 VOTED that Dr. McMullen, Dr. Hume and Dr. Ruland be a committee to explore the possibility and desirability of Dr. Harold Balme's returning to Tsinan to serve as Dean of the College of Medicine for the next two or three years.

SCHOLARSHIP FOR DR. BOARDMAN CHENG WANG

It was stated that Dr. Boardman Cheng Wang of the Cheeloo Medical Faculty has now agreed to continue for another year studying anesthesiology at Bellevue



Hospital, according to the original plan worked out by Dr. Laube. The hospital provides him with room and board, but is unable to pay a stipend to a person who is not a citizen of the United States. It was

C-25 VOTED to recommend to the Committee on Scholarships of the United Board that it continue its allowance of \$40 a month for 12 months beginning July 1947, on condition that the Presbyterian Board (USA) guarantee his travel expenses back to China.

#### TERMINOLOGY

The question was raised as to whether it would not be more convenient to use the term "Cheeloo" instead of "Shantung Christian University" in the United Board. It was pointed out, however, that the transfer of assets from the old Board of Governors to the United Board is not yet completed because of legal technicalities and that it would complicate matters if the name of the "Shantung Christian University Committee" were changed to the "Cheeloo Committee." It was agreed that there should be no change at present.

#### Adjournment

Charles H. Corbett

Recording Secretary

(Copy)

APPENDIX A

THE BOARD OF FOREIGN MISSIONS  
OF THE PRESBYTERIAN CHURCH IN THE  
UNITED STATES OF AMERICA  
156 Fifth Avenue  
New York 10, N. Y.

Medical Department

June 9, 1947

Dr. Robert J. McMullen  
China Colleges  
150 Fifth Avenue  
New York 11, N. Y.

Dear Bob:

Our Medical Committee at its regular meeting last Friday gave special thought to the critical situation of Cheeloo Medical School and came to a conclusion as given below. This is an expression of opinion from this Committee to the Cheeloo Committee and not a Presbyterian Board action.

Our deep concern for Cheeloo Medical School ran along these lines:

1. The apparent deteriorating trend of the Cheeloo situation, with the worsening politico-military conditions.
2. The severe handicaps imposed by the School's being back in Tsinan, under the present conditions. These handicaps include:-
  - a. The great question of whether students will go to Tsinan this Fall.
  - b. The growing opinion among desirable Chinese staff that Cheeloo is going under.
  - c. The preclusion of very desirable and desperately needed foreign staff, such as Dr. Theodore Greene, and Dr. James Young, who cannot go there but can go to Nanking or elsewhere in China.
  - d. The risk of losing some of our present foreign staff, who are getting very discouraged - such as Dr. Paul Laube, Miss Geneva Miller.
  - e. The great difficulty of getting equipment and supplies into Tsinan.
  - f. The precariousness of improving the plant under present conditions.
3. The fear was again expressed by Dr. Barnes and others that Cheeloo would have to be salvaged very soon or lost, and with it, the fear that it probably cannot be salvaged now at Tsinan.

With all this in mind the Committee unanimously said this:-

"In order to save Cheeloo Medical School we would urge the Cheeloo Committee of the Associated Boards of the China Colleges to consider, as a temporary measure, the moving of the Cheeloo Medical School to Nanking for the opening of the school year in September 1947."

This would seem a sudden and drastic suggestion. But in our judgment, the situation needs something drastic.

The objections to such a move are obvious.

The advantages offered by Nanking include:-

1. The comparatively safe and accessible location for personnel and supplies.
2. The clinical base on a good hospital.
3. The strong university connection, with pre-medical sciences.
4. Prestige of the capital with friendly official attitudes.

We urge that the Cheeloo Committee give this suggestion prompt and careful consideration.

Sincerely,

/s/ Ned Dodd

E. M. Dodd

MINUTES OF ANNUAL MEETING

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

7:30 Monday, May 10, 1948

Assembly Room, Second Floor, Presbyterian Building, New York, N. Y.

ATTENDANCE

Members:

\*Dr. Lloyd S. Ruland, Chairman

Lord Addington	Mr. Chih Meng
*Rev. L. S. Albright	Dr. Seth M. Milliken
Dr. A. E. Armstrong	Dr. Frank S. Niles
*Very Rev. Jesse H. Arnup	*Mrs. Eric M. North
*Dr. William J. Barnes	Mrs. Albert G. Parker
*Miss Jessie Bloodworth	Mrs. Ellis L. Phillips
Miss Eleanor M. Bowser	Dr. Harold B. Rattenbury
Dr. Walter T. Brown	Miss Dorothea C. B. Reade
Rev. E. W. Burt	Dr. John H. Reisner
Dr. C. C. Chesterman	Dr. George T. Scott
Rev. Henry Cook	Dr. Jocelyn Smyly
*Dr. E. M. Dodd	Mrs. James P. Stimson
Dr. Wynn C. Fairfield	Dr. R. Gordon Struthers
Dr. Claude E. Forkner	Mrs. R. Gordon Struthers
Dr. Douglas N. Forman	*Dr. H. Kerr Taylor
Miss Florence Hooper	Dr. H. R. Williams
Mrs. Frank C. Hughson	*Mrs. Russell F. Wright
Mr. Henry R. Luce	*Miss Louise Young
*Dr. Harold S. Matthews	

Guests:

*Rev. David H. Gallagher	*Mrs. Hugh D. Taylor (representing Mrs. Struthers)
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Staff:

*Dr. R. J. McMullen	*Mr. C. A. Evans
*Mrs. W. Plumer Mills	*Mr. Charles H. Corbett

Those whose names are starred were present.

OPENING OF MEETING

The meeting was called to order by the Chairman, Dr. Lloyd S. Ruland. The opening prayer was offered by Dr. Arnup.

The Reverend David H. Gallagher, who had recently been appointed a secretary of the Board of Overseas Missions of the United Church of Canada, was introduced by Dr. Arnup, who said that in due course Mr. Gallagher would be appointed a representative member of the United Board. The Chairman welcomed Mr. Gallagher and invited him to take part in the discussions; and to share with the Committee the observations he had made in his recent visit to China.

APPROVAL OF MINUTES

The minutes of the Annual Meeting, May 13, 1947 and of the meeting of the Interim Committee on June 23, 1947 were approved.

REPORTS AND COMMUNICATIONS FROM CHINAPartial Evacuation on March 15, 1948

The circumstances of the evacuation of a part of the University on March 15, 1948 and its subsequent return to Tsinan were reviewed in the light of letters received. It was stated that there was a lull at Tsinan following this episode, but that there was no assurance it would last.

Effect of the Fall of Weihsien

Careful consideration was given to communications indicating the probable effect on Tsinan of the capture of Weihsien by the Communists, after a sanguinary battle in which, though an estimated number of 30,000 of the attackers were slain, the city was set on fire and captured. This had led to a serious deterioration of the military situation for the Nationalist armies in Shantung.

It was noted that reports indicated that during the last six months there had been an intensification of the Anti-American propaganda by Communists in China, of a very bitter and virulent type which might lead to outrages against Americans and their Chinese friends. It was reported that, in view of these developments, the United States State Department had become solicitous for the safety of American citizens in Shantung, and was advising them to withdraw from all exposed places.

Invitation from Foochow

The Committee took note of the fact that the Board of Managers of Fukien Christian University on March 10, 1948 had extended an invitation to the Cheeloo Medical School to come to Foochow with the indication that buildings sufficient for the accommodation of both faculty and students would be made available.

Recommendations on Removal

In the light of these reports and communications a general discussion ensued as to what action should be taken by the Committee. It was generally agreed that while the decisions must be made in China, the University authorities there would need to know to what degree the United Board would back them up, should they find it wise to evacuate.

It was felt that the College of Medicine, should not jeopardize the new equipment it has received to replace that lost during the war, as it would be very difficult to go to friends a second time and ask for replacements. It was also felt that inasmuch as there would undoubtedly be great difficulties in carrying on normal work under a Communist regime, it would be better to end the present uncertainty and move the medical faculty and students and as much of the equipment as possible to some safer place, such as Foochow. This should not be delayed beyond the close of the present semester.

In regard to the College of Arts and the College of Science the Committee felt that it was not wise to move them to Foochow. It might be possible for them to continue in Tsinan for some months longer. Should it become necessary to leave Shantung, students and faculty might be relocated at institutions nearer than Fukien.

After full discussion it was

C-28 VOTED to recommend

1. that the United Board favor the moving of the Cheeloo College of Medicine immediately after the close of the present school year, accepting the invitation from Foochow and thus conserving equipment and staff.
2. that in case it becomes impossible for the College of Arts and the College of Science to continue to function in Tsinan that the United Board favor suspending these colleges and arranging for the temporary placement of students and faculty in other institutions.

#### PERSONNEL MATTERS

The Committee took note of the information on the docket in regard to the number of Chinese faculty members and the meagre salaries they receive; also the figures for western personnel and student enrollment. It was reported that the American Bureau for Medical Aid to China, one of the organizations participating in United Service to China, had broadened the basis of its work to include fellowships to Christian Medical Colleges. Dr. Sun Hung-chuan of Cheeloo had been awarded one of these fellowships for 1948-49 to pursue his specialty of Ear, Nose and Throat.

#### FINANCIAL MATTERS

##### Progress of the Campaign in China

Note was taken of the progress of the financial campaign in China and of the fact that friends of Cheeloo, especially the leading citizens of Tsinan, had rallied to the support of the University in a very remarkable way.

##### Status of Current Budget

The Associate Treasurer reported that there would probably be a deficit of about \$200 in the current budget, but this could be covered by a small balance in current gifts carried over from last year.

##### Report of the Treasurer for the Year Ending June 30, 1947

The Committee considered the report of the Treasurer for the year ending June 30, 1947 (Appendix A). It was

C-29 VOTED to accept the report of the Treasurer for the year ending June 30, 1947 and to adopt the following recommendation:

that a "General Endowment" fund be established in the Plant Section and that the \$284.00 in the 25th Anniversary Account be transferred thereto.

##### Report of the Auditors

The report of the auditors, Messrs. Chambellan, Berger and Welti for the year ending June 30, 1947 was presented and the Committee

C-30 VOTED to accept the report of the auditors, Messrs. Chambellan, Berger and Welti for the year ending June 30, 1947 and to transmit it to the United Board.

Budget for 1948-49

The proposed budget for the year 1948-49 was presented by the Associate Treasurer. Attention was called to the fact that an item of \$2000 from the Womans Missionary Society of the United Church of Canada should be added on the income side of the budget, making a corresponding increase in the current field budget. After this correction was made, it was

C-31 VOTED to approve the proposed budget for 1948-49 and to recommend it to the United Board for adoption. (See Appendix B)

Progress of Rehabilitation

A statement prepared by Dr. H. P. Lair, Treasurer of the University, showing the expenditures on rehabilitation of the campus during the spring semester of 1947, was presented to the Committee. The amount involved was NC \$400,000,000. (See Appendix C)

REPORT OF THE WOMAN'S COMMITTEE

Mrs. Wright reported that the Woman's Committee had met and considered various matters including the financial report which it had accepted (See Appendix B attached to Minutes of Woman's Committee). The Woman's Committee had no recommendations to present to the Shantung Christian University Committee.

POSSIBILITY OF A DEPUTATION TO ENGLAND

In view of the large stake the British societies have in Cheeloo, the question was raised as to whether it might be possible to send a deputation to England to confer on University matters and to strengthen the bonds between the British and American groups. It was noted that two members of the Committee, Dr. Fairfield and Mr. Albright would be attending the Assembly of the World Council of Churches in Amsterdam in August and it was suggested that they might visit London en route and confer with the British societies. The question was raised as to whether the Executive Secretary also could visit England. After further discussion the matter was entrusted "with power" to the Interim Committee to work out details.

ELECTION OF INTERIM COMMITTEE

The persons recommended by the Committee on Nominations and Administration for the Interim Committee for 1948-49 were considered and these nominations were accepted with the addition of the name of Mrs. Russell F. Wright. It was accordingly

C-32 VOTED that the members of the Interim Committee of Shantung Christian University Committee for 1948-49 be Dr. Lloyd S. Ruland, Chairman, Rev. L. S. Albright, Mrs. Paul Cassat, Dr. Douglas Forman, Mrs. Frank C. Hughson, Dr. Harold S. Matthews, Dr. Seth M. Milliken and Mrs. Russell F. Wright.

ADJOURNMENT

The meeting closed with prayer by Dr. Barnes and Mrs. Taylor.

Charles H. Corbett

Recording Secretary

REPORT OF THE TREASURER  
OF THE  
SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE  
YEAR ENDING JUNE 30, 1947

During the year 1946-47, educational work was resumed in the campus at Tsinan for Freshman and Sub-Freshmen classes and for a limited numbers medical students, but the other classes were conducted at Chengtu in cooperation with West China Union University which was reimbursed for the extra costs involved. Because Tsinan was surrounded by Communist armies, the University was cut off from the outside world except by air.

Further restoration of the campus was continued and equipments was shipped from America and flown in from Tsingtao.

Continued gifts from Canadian Red Cross and England helped in restoration and the current work. Upon authorization of the United Board funds were supplied during the year from United Service to China to augment the current needs. The exact US equivalent has not been determined as yet and is not included in this report.

The following documents are attached herewith:

- (a) Budget Analysis (Page 5 )
- (b) Balance Sheet as of June 30, 1947 (Page 4 )

All figures in this report have been checked by Messrs. Chambellan, Berger and Welti.

ENDOWMENT SECTION

On July 1st, 1947, the Investments on the books of Shantung Christian University were turned over to the United Board for Christian Colleges in China at the market value as of June 30, 1947. This immediately established a profit on securities of \$46,768.88, and it was the major reason for an increase in Endowment funds of \$47,671.22. Income on investment, (\$1774.81) and a gift of \$75.00 accounted for the balance less \$947.74 used to balance the current budget.

This increase of \$47,671.22 was reflected in additional investments held with the United Board.

Income for the year received from the United Board on the increase of the principal fund was 3.39% as against 4.26% on the original principal on June 30, 1947. The cash income for 1945-46 was \$10,118.00 as compared with \$7,794.72 during 1946-47.

PLANT SECTION

Funds in the section increased by \$6,545.37 during the year as follows:

Profit on Sales	\$ 362.50
Income on Investments	6,345.12
	6,607.62
Less Custodian Fee	62.25
	\$6,545.37



Report of the Treasurer  
Shantung Christian University Committee

- 2 -

This increase is shown in increased Assets as follows:

Increase in Cash in the Women's Committee	
School of Medicine	\$21,154.12
Decrease in Investments	14,608.75
	<hr/>
	\$ 6,545.37

The cash on hand is held pending the purchase of equipment for the Nurses' School - as previously authorized.

CURRENT SECTION

Income and disbursements under the budget for 1946-47 are shown in the Budget Analysis on Page 5 of this report.

Estimated income ran short of actual receipts but likewise Home Administration charges were less than anticipated as a result the \$438.13 from special gifts was expended to \$612.50 to balance the Budget.

Information from China was not sufficiently clear to include any "Sustaining Funds" paid through United Service to China so the figures were omitted from this report.

CURRENT SPECIAL

Account Payable Funds in this account increasing by \$24,354.66 in the following manner:

Harvard-Yenching Appropriation 46-47	\$ 8,947.36
Balance in Current Budget	12,832.02
Returned by National City Bank (Cabled Nov. '41)	5,000.00
Transfer from Suspense	<hr/> 4,317.08
	\$31,096.46

Less

Refund money advanced Miss Priest	500.00	
Balance Luan Ju-lien account	241.80	
Deposited in Field Bank Account	<hr/> 6,000.00	6,741.80
		\$24,354.66
Balance at the beginning of year		<hr/> 23,283.75
		\$47,638.41

Rehabilitation Fund

An amount of \$62,764.48 was received in this account during the year from the United Board bringing the total to \$109,731.00. Against this there were expenditures of \$21,901.71.

Reserve Account

The balance in this account on June 30, 1947 was \$5,122.80 or \$7.76 less than a year ago because of a small book purchase.

CASH SITUATION

As of June 30, 1947, there was a cash balance of \$203,831.18 in the checking account at the Banker's Trust Company, distributed in the following Section:

Endowment Cash	\$ 902.34
Woman's Committee School of Medicine	33,848.60
Plant Cash	14,447.01
Current General	49,675.98
Woman's Committee	2,364.74
Current Special Cash	102,592.51
	<u>\$203,831.18</u>

RECOMMENDATION

No good purpose can be attained by the continued retention of the Twenty-fifth Anniversary Fund in the Current Special Section. It is relatively unimportant as a fund and is earning nothing. It is therefore

(a) Recommended that a "General Endowment" fund be established in the Endowment Section and the \$284.00 in the 25th Anniversary Account be transferred there to

Respectfully submitted

E. M. McBrier, Treasurer  
Seth M. Milliken, Asst. Treas.  
C. A. Evans, Asst. Treas.  
Charles H. Corbett, Asst. Treas.

BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

JUNE 30, 1947

ASSETS

Endowment

Investment with UB	\$229,643.26	
Jas McMullen & Co. Common Stock	440.00	
Cash	<u>920.34</u>	\$230,985.60

Plant

Completed Buildings	\$732,058.90	
Land & Improvements	108,357.89	
Equipments	103,420.10	
Men Hospital	36,486.15	
Invest. of Woman's Comm.	114,939.06	
Plant Cash	14,447.01	
Cash Woman's Comm	<u>33,848.60</u>	<u>48,295.61</u>
		\$1,143,557.71

Current Assets

Account Receivable	213.00	
Rehabilitation Expense	21,901.71	
Cash		
Current Gen.	49,675.98	
Current Spe.	102,592.51	
Woman's Unit	<u>2,364.74</u>	
		<u>\$154,633.23</u>

		\$ 176,747.94
		<u>\$1,551,291.25</u>

LIABILITIES

Endowment

Funds	\$179,669.71	
Profit on Sales of Securities	<u>51,315.89</u>	\$230,985.60

Plant

Funds for Completed Bldgs.	\$732,058.90	
Land Funds	108,357.89	
Equipment Funds	103,420.10	
Class of '93 Princeton Fund	9,047.19	
Woman's Comm. for New Hosp.	41,885.97	
Bldg. & Equipment Fund	59,793.10	
Income on Investments	<u>82,994.56</u>	<u>\$1,143,557.71</u>

Current Liabilities

Accounts Payable	\$ 47,638.41
Suspense	8,729.55
25th Anniversary Fund	284.00
Credits Advanced to 1947-48	5,242.18
Rehabilitation Fund	109,731.00
Reserve Fund	<u>5,122.80</u>

	\$ 176,747.94
	<u>\$ 1,551,291.85</u>

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

BUDGET ANALYSIS 1946/47

AS OF JUNE 30, 1947

DISBURSEMENTS

RECEIPTS

A. General Funds

<u>Acct. No.</u>	<u>Item</u>	<u>Appropriation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>Budget Estimate</u>	<u>Rec'd To June 30</u>	
31	Current Budget.....	21,513.00	21,513.00	133	Presbyterian Board-Appro.	4,500.00	4,500.00
36	Home Administration Executive Office		5,566.02	133	" " -Endow.		
36	Home Administration Incidentals	7,000.00	182.60	133	" " -Two Vacancies	1,428.87	1,458.09
36	Home Administration Governors		269.98			3,000.00	3,000.00
36	Promotion.....		45.00		<u>Endowment Income Unrestricted:</u>		
				137.1	University.....	5,795.00	4,995.33
				147.1	Women's Comm. ....	2,898.00	2,497.68
				142	Methodist Board-Women's Div.	5,400.00	5,400.00
				146.2	Day of Prayer Offering.....	5,000.00	5,000.00
				146.2	Rohrman Fund Income.....	53.00	53.00
				175.1	Special Gifts for Current Need	438.13	612.50
		28,513.00	27,516.60			28,513.00	27,516.60

B. Special Funds

131.1	American Board-School of Theology	800.00	-	131.1	American Board-School of Theo.	800.00	
135.6	Harvard-Yenching Inst.	8,947.36	8,947.36	135.6	Harvard-Yenching Inst.	8,947.36	8,947.36
		9,747.36	8,947.36			9,747.36	8,947.36

MINUTES OF ANNUAL MEETING  
SHANTUNG WOMAN'S COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

5:30 P.M., Monday, May 10, 1948  
National Arts Club, 15 Gramercy Park, New York, N.Y.

List of Members:

	*Mrs. Russell F. Wright, Chairman
*Miss Jessie Bloodworth	Mrs. Ellis L. Phillips
Miss Eleanor M. Bowser	Miss Dorothea C. B. Reade
Miss Florence Hooper	Mrs. James P. Stimson
Mrs. Frank C. Hughson	Mrs. R. Gordon Struthers
*Mrs. Eric M. North	*Miss Louise Young
Mrs. Albert G. Parker	

Guest:

\*Mrs. Hugh D. Taylor

Staff:

\*Mr. C. A. Evans  
\*Dr. Robert J. McMullen  
\*Mrs. W. Plumer Mills

Those whose names are starred were present.

The meeting was opened with prayer, led by the Chairman.

Dr. McMullen then made a report on conditions in China, based on recent letters, saying that the University was again functioning in Tsinan after the brief interruption of the partial evacuation to Nanking in March. The earnest hope was expressed that it would be possible to conclude the year's work without another break.

Excerpts from a letter from Miss Catherine Mackinnon, acting Dean of Women, were also read. Miss Mackinnon reported a good spirit among the students in spite of the exceedingly difficult situation.

Mr. Evans presented the Treasurer's Report (Appendix A), and it was:

CW-3 VOTED to receive the Treasurer's Report with appreciation.

The Chairman spoke of the death of Dr. Julia Morgan, for many years a beloved and valuable member of the Cheeloo faculty. The Secretary was instructed to attach a memorial to Dr. Morgan as an appendix to the minutes of the meeting (Appendix B).

Reference was made to the illness of Mrs. Frank C. Hughson, and the Secretary was instructed to send a letter to Mrs. Hughson, expressing the hope of the Committee that she would soon be entirely recovered.

The Chairman then introduced Mrs. Hugh D. Taylor, who has **recently** returned from a trip to China.

Mrs. Taylor said that she had had two days at Cheeloo and that she was most favorably impressed. She spoke of the clean attractive hospital and especially of the fine foreign staff, but said that there was great need for strengthening the Chinese staff. A fully qualified Chinese Doan for the Medical College is a very urgent need.

Mrs. Taylor spoke of the idealism of many on the campus and also of the sense of frustration felt by many.

After dinner the meeting adjourned to attend the meeting of the Shantung Christian University Committee.

Mrs. W. Plumer Mills  
Secretary

(Appendix A)  
May 1948

WOMAN'S COMMITTEE SCHOOL OF MEDICINE  
SHANTUNG CHRISTIAN UNIVERSITY

Investments - Woman's Committee School of Medicine	114,939.06
Cash - " " " "	35,768.09
Income on Investments - " " "	90,914.05
Building & Equipment Fund - " " "	59,793.10
	<u>150,707.15</u> <u>150,707.15</u>
Balance - Income on Investments, 1947	85,069.17
Income received during year	<u>5,844.88</u>
Balance - Income on Investments, 1948	<u>90,914.05</u>

\*\*\*\*\*

Securities

2,500	Baltimore & Ohio R.R.	3/1/1996	5% thru 3/1/96	-	2,507.91
5,000	Ohio Power Co.	4/1/71	3%	-	5,181.25
5,000	Pacific Gas & Electric	12/1/70	3%	-	5,118.75
\$2,200.00	St. Louis-San Francisco Ry.		4% 1st Mtge. Ser. A.	-	
10.00	" " " "		4% " " " "	-	
1,500.00	" " " "		4 1/2% 2nd " " "	-	
30.10	" " " "		4 1/2% 2nd " " "	-	
17.00	" " " "		V.T.C. 5% Pfd. " "	-	
4,000/10,000	" " " "		5% Pfd. " "	-	
34.00	" " " "		V.T.C. for Com. " "	-	
8,000/10,000	" " " "		V.T.C. " "	-	9,675.00
30,000	U.S.A. Treasury Bonds, 12/15/62-59		2 1/4%	-	30,843.75
60,000	U.S.A. " " 12/15/53-51		2%	-	61,612.50
					<u>114,939.06</u>

\*\*\*\*\*

Investments - 1946	119,810.31
Investments called during 1946-47:	
10 M U.S. Treasury Bonds 6/15/54-52	10,000.00
20 M " " " 12/15/53-49	20,400.00
60 M " " " 6/15/54-51	61,593.75
5 M Union Pacific 1st Mtge. Bonds	5,000.00
Loss on 5M Union Pacific Bonds	<u>333.75</u>
	<u>97,327.50</u>
	<u>22,482.81</u>
Investments Purchases 1946-47:	
30 M U.S. Treas. 12/15/62-59	30,843.75
60 M " " 9/15/53-51	<u>61,612.50</u>
	<u>92,456.25</u>
	<u>114,939.06</u>

MEMORIAL TO DR. JULIA MORGAN

The Shantung Woman's Committee notes with deep sorrow the death of Dr. Julia Morgan on January 26, 1948.

Dr. Morgan was for many years a member of the medical faculty of Shantung Christian University, and served the institution with great skill and deep devotion. Chinese and western friends alike pay tribute to her loyalty, her high ideals and her Christian spirit. All will miss her and mourn her loss.



MINUTES OF MEETING

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:00 P.M., Friday, October 29, 1948

Room 903, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

Members:

\*Dr. Lloyd S. Ruland, Chairman

Lord Addington	Dr. Harold S. Matthews
*Rev. L. S. Albright	*Mr. Chih Meng
Dr. A. E. Armstrong	*Dr. Seth M. Milliken
Very Rev. Jesse H. Arnup	Dr. Frank S. Niles
Dr. William J. Barnes	*Mrs. Eric M. North
*Miss Jessie Bloodworth	Mrs. Albert G. Parker
Miss Eleanor M. Bowser	Mrs. Ellis L. Phillips
Dr. Walter T. Brown	Dr. Harold B. Rattenbury
Rev. E. W. Burt	Miss Dorothea U. B. Reade
*Mrs. Paul Cassat	Mr. John H. Reisner
Dr. C. C. Chesterman	Dr. George T. Scott
Rev. Henry Cook	Mrs. James P. Stimson
*Dr. E. M. Dodd	Dr. R. Gordon Struthers
Dr. Claude E. Forkner	Mrs. R. Gordon Struthers
Dr. Douglas N. Forman	Dr. H. Kerr Taylor
Miss Florence Hooper	Dr. H. R. Williamson
Mrs. Frank C. Hughson	Mrs. Russell F. Wright
Mr. Henry R. Luce	Miss Louise Young

Guests:

\*Dr. Samuel Cochran, Secretary to UBCCC Committee on Medical Education  
\*Mr. E. C. K. Finch, Secretary to Mr. Henry R. Luce

Staff:

\*Dr. Robert J. McMullen      \*Dr. Gerald F. Winfield      \*Mr. Charles H. Corbett

Persons whose names are starred were present.

OPENING OF MEETING

The meeting was called to order at 2:00 p. m. by the Chairman, Dr. Lloyd S. Ruland, who offered the opening prayer.

The minutes of the annual meeting held on May 10, 1948 were approved as circulated.

STATEMENT ON SITUATION IN TSINAN AND

THE EVACUATION OF THE UNIVERSITY TO HANGCHOW AND FOCHOW

Dr. McMullen made a statement on the present situation in Tsinan, and the status of the Colleges in Hangchow and Foochow. He said that about one-third of the city had been destroyed when it was stormed by the Communists but that the damage to the Univers-

ity buildings was slight. The Communists appointed as mayor of the city a graduate of a Christian middle school and he had asked the missionaries to go on with their work. Though anti-American slogans had been posted in the city, Americans had not been molested. The situation accorded with the prediction that the first stage of Communist domination would be unexpectedly friendly to missionary work. It was too early to say how long this stage would last.

The College of Arts and the College of Science were having a rather uncomfortable time, housed in a temple located about three miles from the campus of Hangechow Christian University. The students and faculty are already beginning to feel the cold and are wondering how they will fare when winter comes. There is no bus line available to take passengers to and fro, though attempts are being made to buy a bus.

He said that the College of Medicine was now established in Foochow. The three mission hospitals with which it is cooperating have clinical facilities more extensive than those in Tsinan. At present only two Cheeloo Chinese teachers are in Foochow. Possibly others will arrive later.

This statement was supplemented by Dr. Ruland who told of a broadcast by three of the young Presbyterian missionaries who remained in the East Suburb of Tsinan. They said that they had taken refuge in the cellar of their residence for several days during the battle and though the residence was damaged, they themselves had received no injury and were continuing their work, unhampered by the army of occupation.

At the end of the discussion it was

C-33 VOTED to send to the representatives of the University at Hangechow and Foochow and also to those at Tsinan if feasible, greetings and best wishes and an assurance that they are being remembered in prayer.

#### FINANCIAL MATTERS

It was stated that in addition to its regular income, the University had received to date, the sum of \$31,500 from the United Board emergency campaign started a year ago. In view of the serious political situation in China the sum of \$150,000, last year's proceeds is being held as a reserve fund. This will be released when new money comes in and Cheeloo will get its regular percentage.

It was further stated that the allocation of funds by the University to its several parts, which had been a thorny question in the past, had been amicably adjusted at a meeting held in Shanghai on October fourth. Participating in this conference were the following persons: President Wu Keh-ming; Dean of Studies, T. H. Sun; Deans Yang, Liu and Li, representing the three Colleges; Treasurer Clayton; and Dr. Bryson, Dr. Iverson and Mr. Nelson who served as a committee on evacuation. Dr. Fenn was present as an observer. Letters have come describing the cordial feeling exhibited at the meeting but no report on the actual percentages adopted has yet been received in New York.

#### PROMOTIONAL MATTERS

Dr. McMullen spoke about the financial campaign which was about to be launched at a meeting to be held on November 4th. The goal was set for one million dollars, half to be raised by the United Board's own efforts and the other half to be expected from United Service to China. He explained how the figures had been determined and how friends of the Colleges, Foundations and Mission Boards were to be solicited by volunteers from the membership of the United Board. The members of the Cheeloo

Committee were urged to be present at the November 4th meeting.

PERSONNEL

A tentative list of the western personnel now in Tsinan, Hangchow and Foochow was presented, the information having been pieced together from various sources and therefore subject to correction when fuller reports are received. (See Appendix A).

A tribute was made to the Chinese faculty members of Cheeloo and the other Universities and Colleges, it being stated that they constituted the best investment and most valuable asset. Whatever happens in China this investment must be conserved.

CHANGE IN THE BASIS OF COOPERATION

The Committee considered a recommendation from the Board of Directors that inasmuch as the references to Mexican dollars in Article III, Section 3 of the By-Laws have become obsolete, the minimum unit of cooperation in one of the colleges of the University be set at £ 100 or US\$500 and the support of a member of the staff, and that the capital grant option be temporarily suspended. The Committee approved the recommendation and it was

C-34 VOTED that the United Board be asked for the present and until further recommendation, to recognize that the revised minimum basis of cooperation in one of the colleges of the University be the provision of an approved member of the staff and an annual payment of £ 100 for British Societies and \$500 for North American Societies, and to suspend temporarily the capital grant option.

AJOURNMENT

After a closing prayer by Rev. L. S. Albright, the meeting adjourned.

Charles H. Corbett

Recording Secretary



CHEELOO FACULTY MEMBERS STILL IN TSINAN

<u>Name</u>	<u>Department</u>	<u>Mission</u>
H. P. Lair	Assoc. Pres. & Treasurer	PN
F. S. Drake	Assoc. Dean of Studies	SPG
L. J. Davies	English	PN
Helen B. McClain	Dean of Women	PN
Florence Evans	Nursing	METH.
Jocelyn Smyly (?)	Univ. Hospital	SPG

CHEELOO FACULTY MEMBERS PROBABLY IN HANGCHOW

A. E. Clayton	Treasurer & English Department	SPG
Catherine Mackinnon	Dean of Women	BMS
Ann Deans	English	SPG
Mary K. Russell	Home Economics	METH.
Mrs. Lydia Jacot	English	PN

OTHER FACULTY MEMBERS IN FOCHOW

In addition to the medical faculty listed on the previous page the following persons are also probably in Fochow:-

John Fee	Visual Education	MMS
Peter Nelson	Pharmacy	BMS

REPORT OF THE TREASURER

TO THE

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

YEAR ENDING JUNE 30, 1948

Being the central objective of the communist armies in Shantung Province, the city of Tsinan existed during 1947-48 in a state of constant pressure. At the University much time was consumed in considering the question whether to move or not to move. Late in the year several student strikes interrupted the work and in June it was decided to move elsewhere provided accommodations could be secured. The actual moving was done after the close of the fiscal year, the Medical School going to Foochow while Arts and Sciences went to Hangchow.

Activities of the Committee in America consisted of cooperation with the United Board in the raising of funds for the colleges and the routine matters connected with the annual meeting of the Committee and the Woman's Committee.

Attached herewith will be found the following documents:

- (a) Budget Analysis as of June 30, 1948 (Page 4 )
- (b) Balance Sheet as of June 30, 1948 (Page 5 )

The figures in this report have been checked by the auditors, Messrs Chambellan Bergar and Welti.

ENDOWMENT SECTION

During the year 1947-48, funds in this Section increased by \$1,668.67 to a new total of \$232,654.27. The source of this increase is revealed in the following schedule:

Shields Medical Endowment:		
Income on Investment.....	841.05	
Gift.....	75.00	916.05
Income on Stabilization Fund .....		468.62
General Endowment Fund:		
25th Anniversary Fund Transferred from Current Special	284.00	
	<u>\$1,668.67</u>	

The above fund plus \$197.52 from cash on hand July 1, 1947, was transferred to the United Board, the difference between the two amounts equaling the cash increase.

Income on investments for the year amounted to \$7,935.15 or 3.44 % on funds held at the beginning of the period. This compared with \$7,794.72 a year ago at a rate of 3.39% on a similar basis.

PLANT SECTION

There was no change in the general University funds or building operations in the Plant Section during 1947-48 but an increase of \$2,441.99 was recorded in the funds held for the Woman's Committee School of Medicine as follows:

Income on Investments	\$2,498.00
Less proportion of Custodian fee	56.01
	<u>\$2,441.99</u>

This increased the cash held for the Woman's Committee.

CURRENT SECTION

An analysis of operations within the 1947-48 budgets is attached herewith,  
(Page 4 )

It will be noted that there was a deficit in anticipated income as follow:

Endowment Income	424.52
Special Gifts	174.19
	<u>\$ 598.71</u>

On the debit side of the ledger the above shortage exactly equalled the savings in home Administration and Promotion.

Attention is called to the \$2,500.00 paid by the Presbyterian Board because of vacancies in the staff also \$2,000 from the United Church of Canada paid through the new York Office.

Accounts Payable \$72,239.96

The above balance accrued through crediting balances from unused current appropriations over a period of several years. The field was well aware of this balance, which is carried over to the schedule below to list field assets.

WOMAN'S COMMITTEE

Income on the Banister Scholarship Fund (\$92.55) and advance payment (\$725.00) on the 1948-49 budget by the Women's Division of Christian Service, plus Special Gifts (\$2,827.55) make up the total of \$3,645.10 in this Section.

CURRENT SPECIAL

Bringing together the field balances in the above sections and available funds in this Section, a substantial total is accrued as follows:

Accounts Payable		\$72,239.96
Banister Scholarship Fund		92.55
Special Gifts		2,827.55
Department of Pathology		56.15
Rehabilitation Funds	\$109,731.00	
Less Charges	<u>70,347.76</u>	\$39,383.24
Reserve Fund		<u>5,122.80</u>
		<u>\$119,722.25</u>

Various balances available for the field carried in Suspense (#172)		<u>8,024.34</u>
		<u>127,746.59</u>

After the close of the year \$44,000.00 of the above "Accounts payable" was designated for the work started at Foochow and Hangchow.

Sustaining Funds

During the year reports were received from China showing the allocation of Sustaining Funds received through United Service to China, covering both 1947-48 and 1948-49. The division is shown herewith.

Disbursed in 1946-47 to the University	\$146,768.55
" " 1947-48 Child Welfare Work	11,470.41
	<u>\$158,238.96</u>

CASH SITUATION

Cash held June 30, 1948 totaled \$183,259.81 of which \$36,290.59 belonged to Woman's Committee School of Medicine Account - the balance being in the regular checking account with the Banker's Trust Company.

The balances in the various sections are shown herewith:

Endowment Section		704.82
Plant Section University Cash	\$14,447.01	
Woman's Comm. School of Medicine	<u>36,290.59</u>	50,737.60
Current General		74,364.96
Woman's Committee Section		3,645.10
Current Special		<u>53,807.33</u>
		\$183,259.81

REMARKS

There are no recommendations to make as the accounting practice fully meets the requirements both here and in China, changes may be required with developments in China but they will be self evident when the need arises.

Respectfully submitted,

E. M. McBrier, Treasurer  
Seth M. Milliken, Assistant Treasurer  
C. A. Evans, Associate Treasurer  
Charles H. Corbett, Assistant Treasurer



SHANTUNG CHRISTIAN UNIVERSITY

- 4 -

BUDGET ANALYSIS 1947/48

AS OF JUNE 30, 1948

DISBURSEMENTS

RECEIPTS

A. GENERAL FUNDS

<u>Acct. No.</u>	<u>Item</u>	<u>Appropriation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>Item</u>	<u>Budget Estimate</u>	<u>Rec'd to June 30</u>
31.	Current Budget.....	20,134.59	20,134.59	133	Presbyterian Board - Approp.....	4,750.00	4,750.00
36.1	Home Adm.-Executive Office)		6,100.42	133	" " - Endow. Interest	1,538.47	1,538.47
36.2	" " -Incidentals.....)	7,000.00	138.13	133	" " - Two Vacancies.	3,000.00	3,000.00
36.3	" " -Governors.....)		160.00	134	United Church of Canada.....	2,000.00	2,000.00
36.4	Promotion.....)		2.74	137.1	Endow. Income - University.....	4,700.00	4,416.79
				147.1	" " - Women's Committee..	2,350.00	2,208.69
				142	Methodist W.D.C.S.....	2,700.00	2,700.00
				146.2	Day of Prayer Offering.....	5,000.00	5,000.00
				146.2	Rohrman Fund Income.....	96.00	96.00
				175.1	Special Gifts for Current Needs....	1,000.12	825.93
		<u>27,134.59</u>	<u>26,535.88</u>			<u>27,134.59</u>	<u>26,535.88</u>

B. SPECIAL FUNDS

131.1	American Board - School of Theology.....	800.00	-	131.1	American Board-School of Theology...	800.00	-
133.1	Presbyterian Board - Cheeloo Medical School.....	-	2,500.00	133.1	Presbyterian Board - Cheeloo Medical School.....	-	2,500.00
135.6	Harvard-Yenching Institute	8,947.36	8,947.36	135.6	Harvard-Yenching Institute.....	8,947.36	8,947.36
		<u>9,747.36</u>	<u>11,447.36</u>			<u>9,747.36</u>	<u>11,447.36</u>

BALANCE SHEET

- 5 -

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

JUNE 30, 1948

ASSETS

ENDOWMENT

Investments with United Board	231,509.45	
Jas. McMullen common stock.....	440.00	
Cash.....	<u>740.82</u>	232,654.27

PLANT

Completed Buildings.....	732,058.90	
Land & Improvements.....	108,357.89	
Equipment.....	103,420.10	
New Hospital.....	36,486.15	
Investments Woman's Comm.....	114,939.06	
Plant Cash	<u>14,447.01</u>	
Cash Woman's Comm.	36,290.59	<u>50,737.60</u>
		1,145,999.70

CURRENT ASSETS

Cash Current General .....	74,364.96	
Woman's Unit.....	3,645.10	
Current Special.....	<u>53,807.33</u>	131,817.39

\$1,510,471.36

LIABILITIES

ENDOWMENT

Funds	181,338.38	
Profit Sale of Securities	<u>51,315.89</u>	232,654.27

PLANT

Funds for Completed Buildings	732,058.90	
Land Funds.....	108,357.89	
Equipment Funds.....	103,420.10	
Glass of '93 Princeton Fund..	9,047.19	
WOMAN'S COMM:		
Building Fund New Hospital	41,885.97	
Building & Equip. Fund	59,793.10	
Income on Investments	<u>91,436.55</u>	1,145,999.70

CURRENT LIABILITIES

Accounts Payable.....	72,239.96	
Suspense Accounts.....	8,704.70	
Deferred credits to 48 - 49	2,942.55	
Miscellaneous Gifts.....	596.59	
Special Gifts.....	2,827.55	
Rehabilitation Fund	109,731.00	
Less Charges.....	<u>70,347.76</u>	39,383.24
Reserve Fund.....	5,122.80	<u>131,817.39</u>

\$1,510,471.36

MINUTES OF ANNUAL MEETING

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:00 P. M., Monday, May 9, 1949

Conference Room, Ninth Floor, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

Members:

\*Dr. Lloyd S. Ruland, Chairman

Lord Addington	Mr. Chih Meng
Rev. L. S. Albright	Dr. Seth M. Milliken
Dr. A. E. Armstrong	Dr. Frank S. Niles
Very Rev. Jesse H. Arnup	*Mrs. Eric M. North
Dr. William J. Barnes	Mrs. Albert G. Parker
Miss Eleanor M. Bowser	Mrs. Ellis L. Phillips
Dr. Walter T. Brown	Dr. Harold B. Rattenbury
Rev. E. W. Burt	Miss Dorothea C. B. Reade
*Mrs. Paul Cassat	*Mr. John H. Reisner
Dr. C. C. Chesterman	*Dr. George T. Scott
Rev. Henry Cook	Dr. R. Gordon Struthers
*Dr. E. M. Dodd	Mrs. R. Gordon Struthers
Dr. Claude E. Forkner	Dr. H. Kerr Taylor
Dr. Douglas Forman	Dr. H. R. Williamson
*Miss Florence Hooper	*Mrs. Russell F. Wright
*Mrs. Frank C. Hughson	*Miss Louise Young
Mr. Henry R. Luce	Mrs. J. Fount Tillman
Dr. Harold S. Matthews	

Guests:

\*Dr. Gerald Bell                      \*Mrs. Hugh D. Taylor                      \*Dr. C. L. Hsia

Staff:

\*Dr. William P. Fenn                      \*Dr. Samuel Cochran                      \*Mr. Charles H. Corbett

Persons whose names are starred were present.

OPENING OF MEETING

The meeting was called to order by the Chairman, Dr. Lloyd S. Ruland. The opening prayer was offered by Dr. George T. Scott.

APPROVAL OF MINUTES

The minutes of the meeting of October 29, 1948 were approved as circulated.

REPORTS AND COMMUNICATIONS FROM CHINA

Dr. Fenn reported on his visits to the Cheeloo Colleges of Arts and Science in Hangchow. He said that in spite of the discomforts of living in the "Temple of the

Resting Clouds," faculty and students had survived the winter in wonderful spirit. A unique development was the way the students were working in kitchen and dining room, looking after the lighting plant and so forth. The faculty has been noticeably improved by new accessions.

In Foochow the College of Medicine had received a very warm welcome and was enjoying remarkably satisfactory quarters for a refugee institution. Though the Chinese members of the faculty were few in number, they were of high quality. The entire group was full of enthusiasm, and the spirit was excellent. Unfortunately the cleavage between the College of Medicine and the other parts of the University was as much in evidence as ever.

From Tsinan come contradictory reports. Some messages say, "All goes well," whereas other reports indicate a growing disillusionment as restrictions increase. The institution has now been registered with the Communist Bureau of Education in Tsinan, with Dr. D. L. Yang, Professor of Chemistry, as Acting President, and Mr. Hsing Chao-chun as Dean of Studies.

Fortunately all the funds sent to Tsinan have arrived safely in spite of delay. President Wu Keh-ming went to Tsingtao about the beginning of April, hoping to go to Tsinan if possible, or if not, at least to get in touch with Prof. Drake, who planned to come out to meet him.

Mr. Clayton has been experiencing extreme difficulty in getting currency for use in Hangchow. He has recently made three trips to Shanghai for this purpose. His efforts to secure hard money in Hangchow were thwarted by the looting of all silver shops by the departing Nationalist soldiers.

#### MINUTES OF THE BOARD OF DIRECTORS

Copies of the minutes of the meeting of the Board of Directors held in Shanghai on March 19, 1949 were distributed and carefully considered; Dr. Fenn commenting on various items. Special attention was given to action D 1264 "Plans for 1949-50" which was as follows: "Voted that the Administration be instructed to make plans for the next academic year in accordance with the general wishes of the Board and to admit another class of freshmen in Hangchow only if the political situation makes it necessary." It was stated that the College of Medicine in negotiating for a home in Foochow, had agreed to give a year's notice before leaving. It therefore could not plan to return immediately to Tsinan, even if the way became clear. After full discussion the following resolution was adopted:

C-35 VOTED that the Cheeloo University Committee, having taken note of the action of the Board of Managers instructing the Administration to make plans for the next academic year in the light of changing conditions, recommends that the United Board express its approval of the return of the entire University to Tsinan at the earliest date consistent with academic and other obligations.

It was suggested that a covering letter should be sent with this action, if approved by the United Board, explaining that the Shantung University Committee recognizes the agreement made by the College of Medicine with the hospitals in Foochow, and realizes that at least a year must elapse before the College can return to Tsinan.

#### FINANCIAL MATTERS

##### Status of 1948-49 Budget

A report was made on the financial status of the budget for 1948-49. Appropria-

tions by the United Board of \$25,500 for current expenses (\$13,500 for the first semester and \$12,000 in the second semester) would enable the University to finish the year without a deficit. In addition the United Board had granted \$14,400 to enable the Institution to pay three months' salary to members of the faculty and staff to enable them to prepare for emergencies, such payments to be considered as "advance separation pay," regular payments to be continued as long as possible. Further the United Board had appropriated \$11,411.46 to bring the available reserves of the University to \$50,000, this being reckoned as sufficient to see the Institution through the first semester of next year.

#### Budget for 1949-50

The proposed budget for the year 1949-50 (Appendix A) was presented and was adopted with one proviso, it being

C-36 VOTED to recommend to the United Board the proposed budget for Shantung Christian University, noting that \$600 of the \$4,000 contributed by the United Church of Canada is reserved for the School of Theology.

#### PERSONNEL

The needs in western personnel as reported from China were considered and referred to the Mission Boards.

Dr. Fenn reported on the Chinese personnel, saying that their salaries had been increased and that the morale was good.

A report was made on Cheeloo professors who are studying abroad on fellowships from the United Board and other organizations.

#### Pension for Miss Maida Morton-Smith

The matter of investing a sufficient fund to provide Miss Maida Morton-Smith a pension of \$110 having been referred by the Trustees of the United Board to the Cheeloo Women's Committee for sympathetic consideration, it was

C-37 VOTED that should the Cheeloo Women's Committee at its coming meeting find it possible to set aside from its reserves a sum sufficient in addition to the \$1000 already available to yield \$110 a year for a pension for Miss Maida Morton-Smith, the Shantung Christian University Committee hereby approves of such action in advance so that the matter may be reported favorably to the United Board Trustees without the need of another meeting of the Shantung Christian University Committee.

#### Supplementary Travel Funds for Mrs. Wright

The plan of Mrs. Russell F. Wright for going to Foochow to work at her own expense with the Cheeloo College of Medicine during her sabbatical from the College of the City of New York was explained to the Committee. It was suggested that in view of her time schedule it would be better for her to travel by air and that the Cheeloo Women's Committee might appropriate the additional amount needed for such travel. It was accordingly

C-38 VOTED to refer to the Cheeloo Women's Committee for sympathetic consideration the need for supplementary funds to make it possible for Mrs. Russell F. Wright

to travel by air rather than by sea to Foochow, and to approve in advance of such action as the Cheeloo Women's Committee may take so that it can be reported directly to the United Board's Trustees.

INTERIM COMMITTEE

Consideration was given to the nominations for the Interim Committee, made by the United Board's Committee on Nominations and Administration. The following actions were taken:

- C-39 VOTED that in view of the contributions in cash and personnel by the United Lutheran Board to Cheeloo University the Secretary of the United Lutheran Board be elected a member-at-large of the United Board and be appointed to the Cheeloo University Committee and its Interim Committee.
- C-40 VOTED that in view of the desirability of having Canadian representatives on the Cheeloo Interim Committee who will be available for meetings without a long journey to New York, the United Board be asked to elect as members-at-large two Canadians resident in or near New York, on the nomination of Mrs. Hugh D. Taylor and Dr. Gerald Bell, and that the persons so nominated be appointed to the Cheeloo University Committee and its Interim Committee and take the place of Rev. L. S. Albright.

In addition to the persons aforementioned the following were chosen to be members of the Interim Committee for 1949-50:-

Dr. Lloyd S. Ruland  
Mrs. Paul Cassat  
Dr. Douglas Forman

Mrs. Frank C. Hughson  
Dr. Harold Matthews  
Dr. Seth M. Milliken

Mrs. Eric M. North

APPRECIATION OF WORK OF DR. FENN

Reference was made to the service rendered by Dr. Fenn and it was

- C-41 VOTED to ask the Secretary to draw up a suitable minute on the invaluable service rendered to the University by Dr. William P. Fenn.

ADJOURNMENT

Charles H. Corbett

Recording Secretary

SHANTUNG CHRISTIAN UNIVERSITY

BUDGET 1949/50

Anticipated Income

General Funds:

Presbyterian Board - Appropriation	\$ 5,500.00	
"          " - Vacancies	3,000.00	
Methodist Womens D.C.S.	3,800.00	
* United Church of Canada	4,000.00	
"          "          " - Women	4,000.00	
Endowment Income - General	4,500.00	
"          " - Women's Committee	2,300.00	
Day of Prayer Offering	5,000.00	
Rohrman Fund Income	53.00	
Special Gifts Current Budget	1,000.00	
Board of F. M. United Lutheran Church	<u>3,000.00</u>	
		36,153.00

Special Funds:

American Board - School of Theology	800.00	
Harvard -Yenching Institute	8,947.36	
Presbyterian Board-Cheeloo Medical School	<u>5,000.00</u>	
		<u>14,747.36</u>
		\$ <u>50,900.36</u>

Anticipated Expenditures:

Current Field Budget	29,637.00	
Home Administration & Promotion- Executive Office	6,516.00	
School of Theology	800.00	
Other Special Funds	<u>13,947.36</u>	
		\$ <u>50,900.36</u>

\* \$600 of this amount is reserved for the School of Theology

Minute on the Services of Dr. William P. Fenn

The Shantung Christian University Committee, on the occasion of the closing of the Shanghai office, records its appreciation of the invaluable services rendered by Dr. William P. Fenn from that center and from the various other localities where he has functioned on behalf of the Associated Boards and the United Board.

Through the difficult years when Cheeloo University was on the campus of West China Union University in Chengtu, Dr. Fenn was of constant assistance to the Boards of Directors and the Faculty in meeting the many emergencies that arose in connection with changes in the Chinese leadership and student unrest.

Cheeloo University benefitted greatly, along with the other Christian institutions by the competent way in which Dr. Fenn represented them before the Coordinating Committee of United Service to China.

The careful work done by the Planning Commission in China, of which Dr. Fenn was a most active member, was of great assistance to the Planning Committees in Great Britain and America and helped to pilot Cheeloo into areas of special usefulness.

When the war ended with the capitulation of Japan and the days of return and rehabilitation began, there were endless problems to be met and details to be arranged. In all these matters Dr. Fenn rendered invaluable assistance, so that the University got safely re-established on the Tsinan campus. When in 1948 the institution once more departed, in order to escape from the area of the civil war, Dr. Fenn and his staff in the Shanghai office were extremely helpful.

The Mission Boards cooperating in Cheeloo, have found their tasks considerably lightened by the information sent to them from time to time, by Dr. Fenn and by his illuminating comments. Now that Dr. Fenn will have his base in New York, the Committee is grateful that his invaluable services are to be continued; and that he will be available for advice in the difficult period ahead.



MINUTES OF MEETING

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

3:00 P.M., Wednesday, September 21, 1949  
Room 903, 150 Fifth Avenue, New York 11, N.Y.

Members of the Committee

Chairman: \*Dr. Lloyd S. Ruland

Lord Addington	Dr. Seth M. Milliken
Very Rev. Jesse H. Arnup	Dr. Frank S. Niles
Dr. William J. Barnes	*Mrs. Eric M. North
Dr. Walter T. Brown	Mrs. Albert G. Parker
Rev. E. W. Burt	Mrs. Ellis L. Phillips
*Mrs. Paul Cassat	Dr. Harold B. Rattenbury
Dr. C. C. Chesterman	Miss Dorothea C. B. Reade
Rev. Henry Cook	*Mr. John H. Reisner
*Dr. E. M. Dodd	Dr. George T. Scott
*Dr. Claude E. Forkner	Mrs. James P. Stimson
Dr. Douglas N. Forman	Dr. R. Gordon Struthers
Miss Florence Hooper	Mrs. R. Gordon Struthers
Mrs. Frank C. Hughson	Dr. H. Kerr Taylor
Miss Margaret Killip	Mrs. J. Fount Tillman
Mr. Henry R. Luce	Dr. H. R. Williamson
Dr. Harold S. Matthews	Mrs. Russell F. Wright
*Mr. Chih Meng	Miss Louise Young

Staff

*Dr. Robert J. McMullen	*Mr. Henry B. Seaman
*Dr. William P. Fenn	*Dr. Gerald F. Winfield

Those whose names are starred were present.

The Chairman opened the meeting with prayer.

APPROVAL OF MINUTES

It was reported that the Minutes of the Annual Meeting of the Committee held on May 9, 1949 had been approved at the Annual Meeting of the United Board held in May.

FINANCIAL MATTERS

The Report of the Treasurer to the Shantung Christian University Committee for the year ending June 30, 1949 was presented by Mr. Seaman. (See Appendix A). It was

C-42 VOTED to recommend to the United Board that the Report of the Treasurer to the Shantung Christian University Committee for the year ending June 30, 1949 be approved together with the recommendation contained therein on page 3 of the said report.

The report of the Auditors, Messrs. Chambellan, Berger & Welti for the year ending June 30, 1949 was presented and it was

Minutes - Cheeloo  
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C-43 VOTED to receive the report of the auditors, Messrs. Chambellan, Berger & Welti for the year ending June 30, 1949 and that it be referred to the Trustees.

REPORT CONCERNING PRESENT SITUATION ON CAMPUS

Dr. McMullen reported that difficulty had arisen due largely to the transfer of the University to Hangchow and Foochow. When the Communist army was approaching Tsinan there was a great difference of opinion on the campus as to whether the University should move or not. However, the Arts and Science Colleges moved to Hangchow and the College of Medicine went to Foochow. A number of those opposed to moving stayed at Tsinan and carried on the hospital, some agricultural projects, etc. In order to occupy the buildings so that they would not be used by the Nationalist troops, those staying there hurriedly got together a senior high school and a freshman college class. Dr. Lair was in charge. After the Communists took over it was not possible for foreigners to be in charge of the institution. When it was necessary to put a Chinese in charge, the group in Tsinan picked out Dr. David Yang. They gave him the title of "Acting President of Cheeloo in Tsinan." President Wu K'e-ming carried on from Hangchow. But now the Arts and Science colleges at Hangchow are going back to Tsinan and the Medical College is in process of doing so. The question arises as to who is to control Cheeloo.

The institution is in quite a vulnerable position. When they asked permission to return to Tsinan the question was naturally raised as to why they had left. Those responsible for the evacuation were held persona non grata by the authorities. This included President Wu, the Board of Directors and certain members of the faculty, especially foreigners. Out of this situation has developed very serious questions which it seemed very difficult if not impossible for those on the field to solve.

Dr. McMullen reported that on September 20th the following cable was received.

BOARD DELEGATES RETURNED FROM TSINAN TODAY. REORGANIZING BOARD SEVENTY FIVE PERCENT CHRISTIAN THREE MISSIONARIES. D. YANG TACITLY RECOGNIZED ACTING PRESIDENT PENDING REORGANIZATION. WUKEHMING GRANTED YEARS LEAVE. T. H. SUN RETURNING AS DEAN. LAIR NOT TREASURER. CLAYTON HANDLES FUNDS. T. H. SUN

The foregoing cablegram would seem to indicate that matters are being adjusted on the field and therefore this Committee does not have the very grave problem we thought it would have.

The whole matter was considered at length and it was

C-44 VOTED to recommend to the United Board that the following cable be sent to Dean T. H. Sun:

ADVISE DIRECTORS SENDING RELOCATION FUNDS STOP PREPARED TO COOPERATE REORGANIZATION CONDITION FULFILLMENT FOUNDED PURPOSE STOP REQUEST DIRECTORS INFORM TSINAN STOP KEEP UBCCC INFORMED DEVELOPING SITUATION.

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Request for Return to Tsinan

In connection with the request from the Treasurer of the University, Mr. A. E. Clayton, that \$30,000 is needed for relocation funds, the Committee

C-45 VOTED to recommend to the United Board that Cheeloo University be permitted to use, for removal to Tsinan, as much as necessary up to \$30,000 from their own rehabilitation funds.

PERSONNEL

The Committee then gave consideration to the matter of Western personnel, particularly in the matter of Dr. Donald K. Faris and Dr. Menzies, both of whom have been suggested by the United Church of Canada as possible faculty members for Cheeloo.

The Secretary was instructed to write to Dr. Arnup of the United Church of Canada regarding this matter.

ADJOURNMENT

There being no other business, the meeting adjourned.

Robert J. McMullen

Acting Recording Secretary

MINUTES OF MEETING

CHEELOO UNIVERSITY COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:30 P. M., Monday, May 8, 1950  
Room 2B, 2nd Floor, 150 Fifth Avenue, New York, N.Y.

Members of Committee

\*Chairman - Dr. Lloyd S. Ruland  
Rev. Frank A. Mathes  
\*Dr. Harold S. Matthews  
Mr. Chih Meng  
Dr. Seth M. Milliken  
Dr. Frank S. Niles  
\*Mrs. Eric M. North  
Mrs. Albert G. Parker  
Mrs. Ellis L. Phillips  
Miss Dorothea C.B. Reade  
\*Dr. John H. Reisner  
Dr. Lloyd S. Ruland  
\*Mrs. James P. Stimson  
Dr. R. Gordon Struthers  
\*\*Mrs. R. Gordon Struthers  
Dr. H. Kerr Taylor  
\*Mrs. J. Fount Tillman  
Dr. H. R. Williamson  
\*Mrs. Russell F. Wright  
\*Miss Louise Young

Dr. S. Hugh Bradley  
Lord Addington  
\*The Very Rev. Jesse H. Arnup  
Dr. William J. Barnes  
Dr. Walter T. Brown  
Rev. E. W. Burt  
\*Mrs. Paul Cassat  
Dr. C. C. Chesterman  
Rev. Donald B. Childs  
Rev. Henry Cook  
Dr. E. M. Dodd  
Dr. Claude E. Forkner  
Dr. Douglas N. Forman  
\*Miss Florence Hooper  
\*Mrs. Frank C. Hughson  
Miss Margaret Killip  
Robert J. Lowrie, M. D.  
Mr. Henry R. Luce  
Dr. David A. MacLennan

\* - Present at Meeting.

\*\* - Not present, but represented by Mrs. Hugh Taylor

Members of Staff Present

Dr. Gerald F. Winfield  
Dr. James C. Cochran

OPENING PRAYER

Dr. Jesse H. Arnup led the Committee in prayer.

WELCOME TO NEW MEMBERS

As a means of welcoming old and new members, Dr. Ruland started round-table introductions, whereby each member introduced himself and gave his affiliation to the Board.

APPROVAL OF MINUTES

The minutes of the May 9, 1949 meeting of the Cheeloo Committee were approved as circulated.

MINUTES - CHEELOO COMMITTEE

DECLARATION OF PURPOSE

It was suggested that those members who had not signed the Declaration of Purpose, check with Dr. Winfield, and do so.

APPOINTMENT OF A FINDINGS COMMITTEE MEMBER

In view of the fact that, because of other duties, the Chairman could not attend the meetings of the Findings Committee, he asked that Dr. Harold S. Matthews edit the findings to be formulated by the Cheeloo Committee, present them to the Findings Committee, and report them to the United Board.

REPORTS FROM CAMPUS

Dr. Winfield was asked to present reports from the campus. The committee reviewed the Summary of Conditions in Cheeloo, previously distributed, and Dr. Winfield amplified this document in several aspects, going into detail over the present administrative situation and its problems, the delay in electing the new Board in Cheeloo, the situation in the Medical Colleges with emphasis placed on the attempts to improve the leprosy problem. In view of the comprehensive nature of this report it was

C-46 VOTED To add Dr. Winfield's statements on Cheeloo to the written report on that University for distribution to the Committee.

FORMULATION OF FINDINGS

Preliminary to the formulation of findings at Cheeloo, Dr. Winfield referred the Committee to the document "Prospects 1950-51" in an attempt to review the positive and negative factors in continuing to support the institutions for the coming year. After some discussion, the Findings were formulated as follows:

The present status of Cheeloo University was reported to the Committee. While the details regarding a number of aspects of the situation are not fully known, the Committee believes enough recent information is available forming reliable judgments on board policy for the coming year. After thorough discussion the consensus of opinion of the Committee was as follows:

1. With respect to the fulfilment of the educational purposes for which Cheeloo was founded the Committee felt that it must be recognized that certain elements undesirable from the Christian point of view have been introduced into the academic program, and the confusion covered by a year of revolutionary change has resulted in a lowering of the level of academic achievement. These upheavals have been particularly disruptive in the case of Cheeloo because of the return to Tsinan from Hangchow and Foochow. It is truly remarkable that the University has survived the vicissitudes of recent years, and made the shift back to Tsinan with the loss of no more than three

to four months of instruction by the Medical College. The vitality of the Christian and academic spirit shown by all parts of the University deserves the warm commendation of the Board and the service rendered by the medical students who actually furnished the labor involved in packing and moving 1,500 cases of equipment is worthy of special mention. We rejoice in the reports that have come from some members of the staff which indicate that changes in the curriculum made since V-J Day have improved the quality of medical instruction in a number of ways. When all the above-mentioned factors are taken into consideration we believe there is sound basis for the hope that academically Cheeloo can fulfill the purpose for which it was founded enough to justify wholehearted support for the coming year.

2. The clear evidences of vital Christian faith and witness that have come from the campus, as shown by both formal and informal religious activity, lead us to believe that the Christian achievements and prospects justify continued support for the coming year.

3. At present Cheeloo appears to be considerably hampered by a tangled and weak administrative situation but there is hope for early improvement if the reorganized Field Board is recognized by the local authorities. Aside from the weakness and division in the administration, the Committee would call attention to the elements of strength and hope represented by a considerable group of strong Christian faculty members, and influence of faithful alumni and students, who we believe, will seek vigorously to uphold the educational and Christian purposes for which Cheeloo exists.

4. We recognize that the materialistic and atheistic elements in the Communist program of propaganda and indoctrination operate on the Cheeloo campus in the same way they permeate the total society in China today. We deplore this fact. However, when the alternative of withdrawing support is faced it becomes clear that it must be accepted as a challenge to our Christian position, and we cannot believe that we should abandon the presentation of other ideas and undermine the morale of our Christian Colleges by withdrawing our support. Further, the Committee would emphasize that there is intrinsic good for the Chinese people in the continuation of the medical training program, the special work in agriculture, the fight against leprosy, and the Christian witness, indoctrination or no indoctrination, Communism or no Communism.

5. We receive with gratification reports which indicate that the present trend toward more emphasis on the medical training program, and the development of work in rural reconstruction to some degree replacing work of the Arts College, are in general line with the recommendations of the Planning Committee for Cheeloo. It was recognized that under present circumstances, it is impossible for the United Board to insist on the Planning Committee's program being carried out, but the Committee feels that the Board would be justified in declaring the policy of continuing to assist

for the coming year only those phases of the Cheeloo program to which it has heretofore given its support.

RECOMMENDATIONS TO UBCCC

In the light of the findings, it was agreed that the Committee would recommend to the United Board continued support of Cheeloo University for the coming year.

BUDGET

After some consideration and discussion of the budget it was

C-47 VOTED To accept the Cheeloo Budget as submitted to the Committee for the first half of the fiscal year 1950-51, and recommend it to the UBCCC.

COMMENDATION

C-48 VOTED to commend Dr. Winfield on the thorough and effective way in which he presented his additional information on Cheeloo University.

ADJOURNMENT

There being no other business, the meeting was adjourned.

Gerald F. Winfield,  
Secretary

SHANTUNG CHRISTIAN UNIVERSITY

BUDGET

6 months July 1, 1950 - December 31, 1950

ANTICIPATED INCOME

General Funds:

Presbyterian Board - Appropriation	\$ 2,750.00
"    "    - Vacancies	1,500.00
Methodist Womens D. C. S.	2,000.00
*United Church of Canada (US\$)	1,807.50
"    "    "    - Women (US\$)	1,807.50
Endowment Income - General	2,650.00
"    "    - Women's Committee	1,300.00
Day of Prayer Offering	2,500.00
Rohrman Fund Income	26.50
Board of F. M. United Lutheran Church	1,500.00
United Board for Christian Colleges in China	12,500.00
	<hr/>
	30,341.50
Baptist Missionary Society (London)	1,400.00
	<hr/>
	\$ 31,741.50

Special Funds:

American Board - School of Theology	\$ 400.00
Harvard-Yenching Institute	4,473.68
Presbyterian Board - Cheeloo Medical School	2,500.00
Soc. for Prop. of Gospel - London-"    "	175.00
	<hr/>
	\$ 7,548.68

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\$ 39,290.18

ANTICIPATED EXPENDITURES

Current Field Budget	38,890.18
School of Theology (If Operating)	400.00
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\$ 39,290.18

\* \$600. of this amount is reserved for the School of Theology.



SUMMARY OF CONDITIONS IN CHEELOO UNIVERSITY  
1949-50

By - Gerald F. Winfield

Cheeloo University is moving toward the close of a surprisingly successful year in spite of all of the changes which have taken place in China and the particularly precarious position which the university found itself in at the beginning of the school year. This position was a direct consequence of the fact that Tsinan was the first major city south of the Great Wall to be occupied by the Chinese Communist armies.

In the fall of 1948, when Tsinan was surrounded and it was obvious that the city would fall to the People's Liberation Army the responsible authorities in the university made the decision to move the university away from Tsinan. In the last few weeks before the fall of the city a large share of the university community was air-lifted to Tsingtao and then proceeded by boat to points in central and southeast China. The Medical School group went directly to Foochow in Fukien province and the Arts and Science staff and students went to Hangchow. There remained on the campus in Tsinan a small group of staff who attempted to retain possession of the property and keep the hospital functioning.

In April, 1949 Hangchow was liberated and the Cheeloo Arts and Science group, which had spent a very uncomfortable, but still reasonably effective year housed in an old temple outside the city of Hangchow, was thrown into a period of turmoil which resulted in the loss of about three weeks of instructional work. Nevertheless, the situation was clarified and the institution completed its year's work, followed by a period of indoctrination in the new ideas of the Communist regime.

In the meantime, President Wu Ke-ming had been attempting to get into Tsinan to begin negotiations for the return of the refugeeing portions of the institution to the home campus. When, after the fall of Tsingtao he finally was able to get to Tsinan, he was not recognized by the local authorities and not permitted to assume any of the responsibilities of the presidency. The group in Tsinan had elected Dr. D. L. Yang as acting president in charge of the university in Tsinan and he and he alone was recognized by the local authorities.

Following the fall of Hangchow, the Arts and Science group sent delegates to Tsinan to begin negotiating for their return and acting president Yang assumed a good deal of responsibility in determining which elements of the institution would and would not be permitted to return to Tsinan. There was a good deal of indication at that time that the Arts group would not be too welcomed back, and some members of the Arts faculty, particularly Westerners, made arrangements to stay in Shanghai or Nanking.

In August Foochow, where the Medical School had made a very successful adaptation to a new situation, was liberated. Basing their instructional work on a splendid group of mission hospitals in Foochow, the Medical School carried through a good year of instruction before their liberation.

Soon afterward, however, President Wu Ke-ming was sent to Foochow by the authorities in Tsinan to urge the immediate return of the Medical School, and, backed by a wave of nostalgia for the home place that gripped the students, the decision to return to Tsinan was promptly made.

By early September the task of packing the Medical School equipment was put in hand under the supervision of the members of the student body, many of whom contributed much of the labor involved in packing more than 1,500 cases of supplies and equipment. By early October the move back was actually under way and with the assistance of the new government and of alumni and friends along the way, the Medical School returned to Tsinan in about six weeks' time. About half of the expense of removal was supplied by the new regime and many facilities for boats, trucks, and railroad carriage were put at the disposal of the moving group. Most of the negotiations for these facilities were carried out by student committees.

On arriving in Tsinan, the Medical School found that much of the campus was still under occupation by Huatung University, which is an indoctrination school for the training of political workers for the new regime. In addition, they also found a number of local educational organizations occupying parts of the Medical School campus. Even now after months of effort a large portion of the total building space, belonging to Cheeloo University, is being used by these outside organizations, so that the great majority of faculty residences, student dormitories and an unknown proportion of the instructional buildings on the main campus outside of the suburb wall are still being used by the visitors. Inside the suburb wall there has been a gradual returning of space to the Cheeloo group, but a fair proportion is still occupied. In recent weeks reports have been received that the Medical School men's dormitory and most of the old Medical College building have been returned to the Cheeloo Medical School.

The administrative situation within the university is still considerably confused as a consequence of the situation created by the move away from Tsinan. It is understandable that the local Communist authorities in Tsinan should look on the decision of the university to move away as being incomprehensible if not actively hostile to themselves. They therefore have wanted to fix the responsibility for this decision on some individual or group and it has fallen on President Wu Ke-ming, who has been given a year's leave of absence from his post, and the authority of the presidency has been shifted into the hands of Dr. D. L. Yang.

Many of the details concerning the return of both the Arts and Science and Medical School groups were worked out through the good auspices of Dr. James Shen and Dr. Chang Hui-chuan, members of the old Board of Directors, who went to Tsinan from Shanghai in September to negotiate with the local government and with those who carry authority with Dr. Yang. In addition, the alumni of the Cheeloo Medical School in the Tsinan area have been most helpful in working out some of the difficulties in the situation.

At that time a plan for the election and recognition of a new Board of Directors was agreed upon between the negotiators from Shanghai and those who had remained in Tsinan. This plan was to have been presented to the local government by acting president Yang, but as of our most recent information, the final acceptance of this new organized Board of Directors has not been completed so that no clear-cut mechanism for changing the responsibility in the university has been achieved even though there is reported to be a good deal of opposition to acting president Yang on the part of students and staff. There has been some word to the effect that most of the responsibility is actually being carried in the university by the University Council which is typical of the reorganized situation that exists on all of the college campuses since the advent of the new regime. This Council is made up of elected representatives from each of the unions that include all of the members of the university community. These unions consist of the union of professors, the union of non-professorial instructional staff, the union of clerks and white collar workers, the union of students, and the union of laborers and workmen.

At the time of the celebration of the liberation of Tsinan by the new government, the cross was removed from the tower of Kumler Chapel, and a red star was substituted, but recent information indicates that the cross has now been returned to its position of prominence over the campus. The south suburb wall is being torn down, and is to be replaced by a boulevard. At the present moment we do not know the status of taxation in relation to the Cheeloo property. We have word that the interior of the hospitals have been repainted since the Medical School has returned and in recent weeks the situation within the Medical setup has improved considerably.

We have no exact figures as to the present enrolment in Cheeloo, but we know that something over 500 students were admitted last fall in Tsinan and that another two hundred or so must have returned with the returning units, so that it is reasonable to assume that the present enrolment is somewhere between 600 and 700, which is about normal for this institution.

Curricular changes have undoubtedly taken place, although we do not have a complete account of the details. Undoubtedly indoctrination courses along the same lines as those introduced in other institutions are functioning at Cheeloo.

Most other courses are still unchanged, though pressure to modify materials, is probably increasing. The status of the College of Arts is not clear, though we have reports that the university has been advised to discontinue it and is accepting no more Arts students. However, there is a person acting as the Dean of Arts, and perhaps this indicates further continuation of this program. A short course in agriculture has been added, but again we are not clear as to whether it has been accepted by the new authorities. The medical curriculum has undergone considerable revisions since V-J Day, and from the point of view of some of the medical staff at least, it is believed that the present medical curriculum is considerably better than it has been in recent years. The program for training hospital technicians, has gone forward under the able leadership of Mr. Yu Fu-hsin and because the Communist army has sent many medical technicians to Mr. Yu for training, Cheeloo hospital technology is famous throughout the whole area. The exact status of nurses training is not clear, but presumably a general course in nursing is carrying along. Dr. Yew has been asked to set up a leprosy control training course in connection with the work of the skin department of the Medical School and the leper hospital. This development has come about as the result of Dr. Yew's success in treating a number of young members of the Communist army, who were infected with leprosy. Indeed, he has been requested to prepare a program for the control of leprosy throughout Shantung province, and it is estimated that there are more than 100,000 lepers in the province.

The hospital is being ably administered by a Chinese superintendent and the number of patients being treated is high, although the hospital undoubtedly is having economic difficulties as a result of the fact that so many individuals can no longer afford to pay their fees. Hospital beds are largely full, although the great majority are from economic groups that do not pay large enough sums to cover all their costs. Just exactly what the economic status of the hospital is, therefore, is hard to say. Students are eager and able and have learned to use the medical library extensively. Drugs are expensive because most of them are bought on the local market, and the medical staff is seeking ways to find cheaper sources of drugs so that the high prices need not be paid.

The religious life and activities on the Cheeloo campus remain vigorous and encouraging. In spite of the fact that the Cheeloo student body lives side by side with a Communist institution for indoctrination and political training, the Christian witness of the staff and students in the Cheeloo group is strong. From 350 to 400 people attend services each Sunday in the Kumler Chapel and there are a number of very active and effective Christian fellowships and discussion groups among the students. One faculty person reports that the religious life of a great many students is completely undisturbed by the present situation and she marvels that the two institutions are able to live side by side without having upset the religious life of the Christian group anymore than it has. Everywhere there is a religious hunger and even after having reported on all of the difficulties and uncertainties that are in the Cheeloo situation with a clear voice, Western staff members there speak of the value of the religious activity that exists and rejoice at their ability to be there to make a contribution at this time.

Whatever the future may hold, Cheeloo University is carrying forward a piece of work that in its medical aspects, its Christian witness and its effect on the lives and thinking of a splendid group of Chinese students, is decidedly worthwhile. It is undoubtedly our Christian duty to continue to support this institution as long as we possibly can.

MINUTES OF MEETING

CHEELOO WOMEN'S COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

12:00 Noon, Monday, May 8, 1950  
National Arts Club, New York, N. Y.

Members of Committee

Chairman - Mrs. Russell F. Wright \*

Mrs. Paul Cassat	Mrs. Ellis L. Phillips
Miss Florence Hooper*	Miss Dorothea C. B. Reade
Mrs. Frank C. Hughson*	Mrs. James P. Stimson *
Miss Margaret Killip	Mrs. R. Gordon Struthers **
Mrs. Eric M. North*	Mrs. J. Fount Tillman*
Mrs. Albert G. Parker	Miss Louise Young

\* - Present at Meeting

\*\* - Not present, but represented by  
Mrs. Hugh D. Taylor.

Members of Staff Present

Dr. Gerald F. Winfield  
Dr. Samuel Cochran

OPENING PRAYER

The meeting was opened with Grace.

PRINCIPAL BUSINESS

Dr. Winfield explained that since the members of the Women's Committee are all members of the general Cheeloo Committee, the principal business concerning Cheeloo would be transacted in the afternoon meeting.

REPORTS

A detailed report on present conditions in the administrative situation was presented by Dr. Winfield.

MEDICAL WORK AT CHEELOO

The present status of the medical work at Cheeloo was outlined by Dr. Cochran. A number of warmly moving human interest stories were told or read from correspondence from Dr. Annie V. Scott.

ADJOURNMENT

There being no other business the meeting was adjourned.

Gerald F. Winfield  
Secretary

MINUTES OF MEETING

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:30 P.M., Wednesday, December 13, 1950  
Room 903, 150 Fifth Avenue, New York, N. Y.

Members of the Committee

Chairman: \*Dr. Lloyd S. Ruland

Lord Addington  
Very Rev. Jesse H. Arnup  
Dr. William J. Barnes  
Dr. S. Hugh Bradley  
Dr. Walter T. Brown  
Rev. E. W. Burt  
\*Mrs. Paul Cassat  
Dr. C. C. Chesterman  
Rev. Donald B. Childs  
Rev. Henry Cook  
\*Dr. E. M. Dodd  
Dr. Claude E. Forkner  
Dr. Douglas N. Forman  
Miss Florence Hooper  
Mrs. Frank C. Hughson  
Miss Margaret Killip  
Mr. Henry R. Luce  
Dr. David A. MacLennan

Rev. Frank A. Mathes  
\*Dr. Harold S. Matthews  
\*Mr. Chih Meng  
Dr. Seth M. Milliken  
Mrs. Eric M. North  
Mrs. Albert G. Parker  
Mrs. Ellis L. Phillips  
Miss Dorothea C. B. Reade  
\*Dr. John H. Reisner  
Miss Helen M. Shirk  
Mrs. James P. Stimson  
Dr. R. Gordon Struthers  
Mrs. R. Gordon Struthers  
Mrs. J. Fount Tillman  
Dr. H. R. Williamson  
\*Mrs. Russell F. Wright  
Miss Louise Young

Guest: \*Dr. Ernest B. Struthers

Staff: \*Dr. Robert J. McMullen  
\*Dr. William P. Fenn  
\*Mr. Henry B. Seaman  
\*Dr. Samuel Cochran

Those whose names are starred were present.

The Chairman called the meeting to order and led in prayer.

APPROVAL OF MINUTES

The minutes of the Annual Meeting of the Shantung Christian University Committee held on May 8, 1950 having been circulated and there being no suggested changes or alterations, it was

C-49 VOTED to approve the minutes of the annual meeting of the Shantung Christian University Committee held on May 8, 1950 as circulated.

FINANCIAL MATTERS

Report of the Treasurer

The report of the Treasurer for the year ending June 30, 1950 had been circulated to all members of the Committee with the

agenda. No questions were raised as to the report and it was

C-50 VOTED to recommend to the Trustees of the United Board that the report of the Treasurer to the Shantung Christian University Committee for the year ending June 30, 1950 be approved.

(Appendix A)

Report of the Auditors

Mr. Seaman presented copies of the report of the auditors, Messrs. Chambellan, Berger & Welti for the period ending June 30, 1950. He regretted that it had not been possible to send copies to all members of the Committee due to the limited number available. The Chairman asked Dr. Matthews and Dr. Cochran to act as an auditing committee to study the report of the auditors. On their recommendation, it was

C-51 VOTED to receive the report of the auditors, Messrs. Chambellan, Berger & Welti to the Shantung Christian University Committee for the year ending June 30, 1950 and place it on file.

REPORTS FROM THE FIELD

Dr. Ruland gave a summary of his impressions of the church situation in China today. He also gave the background of the "manifesto" issued by the religious leaders. He said he left Hongkong quite hopeful. He stated that Dr. H. H. Tsui, executive secretary of the Church of Christ in China expressed hopefulness with regard to the Christian colleges in China, - he could not see any time in the foreseeable future when the colleges would lose their Christian atmosphere.

Dr. Ruland felt, however, that because of the very intensive program of anti-Americanism which is sweeping China today the time has come when, for the very protection of our Chinese colleagues, Americans may deem it wise to withdraw from China. If this present situation continues it is thought that by the end of February the number of Westerners will be greatly reduced. How this will affect our schools is a matter of uncertainty.

Report by Dr. Struthers

A warm welcome was extended to Dr. Struthers and he was asked to report on the situation on the campus, especially as regards the Medical School.

Dr. Struthers gave the background of the removal from Tsinan to Foochow and the return to Tsinan and spoke of the cooperation offered by the present government on the return trip. He felt that on the whole the Medical School has done very well.

Report by Dr. McMullen

Dr. McMullen then briefly reviewed recent correspondence from the field, copies of which have been sent to the Committee.



REQUESTS FROM THE FIELD

The Committee then considered the requests from the field in the light of the above correspondence, the major issue being support for a greatly expanded program which would require an additional grant of \$50,000 for the current year.

The Chairman suggested that the Secretary be instructed to write to the field indicating the great difficulty, due to the closing of United Service to China and the general international situation, of raising money for the China colleges; that it is going to be increasingly difficult for the United Board to carry on support even for a normal budget.

Budget for 6 months - January 1, 1951 - June 30, 1951

The proposed budget for Cheeloo University for the six months period January 1, 1951 to June 30, 1951 was presented by Mr. Seaman and studied by the Committee. It was

C-52 Voted to recommend to the United Board approval of the proposed budget for Cheeloo University for the six months period January 1, 1951 to June 30, 1951.

(Appendix B)

It was also

C-53 VOTED that the Secretary be instructed to write to the field indicating our continued interest in the University, expressing our great joy at the news of expanding opportunities but regretfully reporting that the amount budgeted for the period January 1, 1951 to June 30, 1951 is the limit of our resources for the remainder of this year and that no funds are now available for the proposed building program.

Since a major part of the expansion proposed was related to the College of Medicine, the Cheeloo Committee instructed the Secretary to express its serious concern lest the quality of teaching suffer and standards be lowered by increasing so greatly the number of medical students. It urges that quality rather than quantity be the objective of the college.

The Chairman also suggested that the field be asked to understand that in this period so much anti-American propoganda does not make it easier for the United Board to raise funds for the colleges.

LEPER HOSPITAL

The Committee took note of the letter written to Dr. Smyly by the American Mission to Lepers with regard to a grant from that organization. Dr. Struthers stated that he would take this matter up with the American Mission before he left for Canada and would make a report.

ADJOURNMENT

There being no other business, the meeting adjourned.

Robert J. McMullen

Secretary

REPORT OF THE TREASURER

to the

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

YEAR ENDING JUNE 30, 1950

Presented herewith, is the report of the Treasurer of the United Board for Christian Colleges in China to the Shantung Christian University Committee.

The books of Shantung Christian University as maintained at the New York Office have been examined by the Auditors, Messrs. Chambellan, Berger, and Welti for the fiscal year ended June 30th, 1950 and the figures in this report have been checked by them.

Attached hereto will be found the following schedules:

Schedule A: Budget Analysis as of June 30th, 1950.  
" B: Balance Sheet as of June 30th, 1950.

ENDOWMENT SECTION

During the year 1949-50 funds in this section increased \$1,618.08. This increase was the result of the following:

Increases in:

Randolph Tucker Shields Medical Endowment:		
Income on Investments	\$ 1,058.24	
Gift	<u>100.00</u>	\$ 1,158.24
Endowment Income-Stabilization Fund		<u>459.84</u>
		\$ 1,618.08

This increase is reflected in the following assets:

Increase in Cash	\$ 2,368.42
Less: Decrease in Investments with United Board for Christian Colleges in China	<u>750.34</u>
	\$ 1,618.08

Income from investments for the year amounted to \$9,087.36 or 3.93% on funds held at the beginning of the period. This compared to \$8,683.42 or 3.73% for the previous year computed on a similar basis.

PLANT SECTION

There was an increase in Plant Funds during the year of \$1,863.46 as the result of the following:

Treasurers Report  
Shantung Christian University

June 30th, 1950

- 2 -

Income on Investments (Women's Committee School of Medicine)	\$ 1,935.00
LESS: Custodian Fee	<u>71.54</u>
	<u>\$ 1,863.46</u>

This increase was reflected in the following assets:

Increase in Investments - Womens Committee School of Medicine	\$ 1,757.50
Cash	<u>219.96</u>
	1,977.46
LESS: decrease in Maida Morton-Smith Pension Fund Investments	<u>114.00</u>
	<u>\$ 1,863.46</u>

CURRENT SECTION

An analysis of operations within the 1949-50 budget is attached hereto, Schedule A.

It will be noted that actual receipts were short of those anticipated in the Budget by \$393.42 as follows:

Receipts under Budget Estimate-United Church of Canada - Women	\$ 969.23
Rohrmen Fund Income*	33.33
Special Gifts - Current Budget	<u>990.00</u>
	1,992.56
Receipts in excess of Budget Estimate-	
United Church of Canada	829.86
Endowment Income - University	550.90
"          " -School of Medicine	<u>218.38</u>
	1,599.14
	<u>\$ 393.42</u>

CURRENT SPECIAL

In the Current Special Section several of the accounts may be commented upon.

Accounts Payable:

The balance is made up as follows:

United Lutheran Church grant considered as 1947/48 Surplus	\$ 3,000.00
Balance of Field Treasurers 1949/50 Budget	<u>147.61</u>
	<u>\$ 3,147.61</u>

Accounts Payable - School of Theology:

The balance in this account consists of the following:

Receipts from:	
United Church of Canada	\$ 600.00
American Board of Commissioners 1948/49	800.00

Treasurer's Report  
Shantung Christian University

June 30th, 1950

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American Board of Commissioners 1949/50	800.00
	\$ 2,200.00

Reserve -

An analysis of this account follows:

Balance June 30th, 1949		\$ 5,122.80
LESS: 1948/49 Deficit transferred per action T-583	\$ 2,120.23	
Adjustment of 1948/49 Home Administration	207.29	2,327.52
		\$ 2,795.28

Rehabilitation Funds:

The balance in this account on June 30th, 1949 of \$39,126.87 was entirely transferred to the field during the year leaving no balance at June 30th, 1950.

General Funds (Formerly called Emergency Funds)

Analysis of this account follows:

Balance June 30th, 1949		\$ 187.32
ADD: Grants received from United Bd. for Christian Colleges in China	16,000.00	16,187.32
LESS: Payments to Field		15,402.06
		\$ 785.26

Sustaining Fund:

The balance in this account of \$1,000.00 at June 30th, 1949 was paid to the field during the year.

CASH POSITION

Cash held June 30th, 1950 was \$19,600.01 of which \$18,213.27 was on deposit in the regular checking account with the Bankers Trust Company and \$1,386.74 was in the Women's Committee School of Medicine Account with the same bank.

This cash was distributed to the various sections as follows:

Endowment	\$ 374.39
Plant Cash	35.51
Womens Committee School of Medicine-Plant	1,386.74
Current General	5,272.61
"    Special	11,356.73
Women's Committee Current	1,174.03
	\$ 19,600.01

Respectfully Submitted,

Henry B. Seaman, Associate Treasurer  
R. J. McMullen, Assistant Treasurer  
W. P. Fenn, Assistant Treasurer

SHANTUNG CHRISTIAN UNIVERSITY

Schedule A

BUDGET ANALYSIS 1949/50

AS OF JUNE 30, 1950

DISBURSEMENTS

RECEIPTS

A. General Funds

<u>Acct. No.</u>	<u>Item</u>	<u>Appropriation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>Item</u>	<u>Budget Estimate</u>	<u>Rec'd to June 30</u>
31	Current Budget	34,637.00	36,299.59	133	Presbyterian Bd.-Appropriation...	5,500.00	5,500.00
31m	" Expense-Med. School)		4,035.84	133	" " -Vacancies.....	3,000.00	3,000.00
				133.1	" " -Cheeloo Med. Sch.	5,000.00	5,000.00
36.1	Home Adm. -Executive Office)		-	134	United Church of Canada.....	4,000.00*	4,829.86
36.2	" " -Incidentals	6,516.00	149.15	134.2	B. of F. M. United Lutheran Church	3,000.00	3,000.00
36.3	" " -Governors		175.00	137.1	Endow. Income - University.....	4,500.00	5,050.90
36.4	Promotion		100.00	147.1	" " - Woman's Committee	2,300.00	2,518.38
				141	United Church of Canada - Women..	4,000.00	3,030.77
				142	Methodist W.D.C.S.....	3,800.00	3,800.00
				146.2	Day of Prayer Offering.....	5,000.00	5,000.00
				146.2	Rohrman Fund Income.....	53.00	19.67
				175.1	Special Gifts for Current Needs..	1,000.00	10.00
		<u>\$ 41,153.00</u>	<u>40,759.58</u>			<u>\$ 41,153.00</u>	<u>40,759.58</u>

B. Special Funds

131.1 American Board - School of Theology (if operating).....	800.00	-	131.1 American Board - School of Theology.....	800.00	800.00
135.6 Harvard-Yenching Institute.....	8,947.36	8,947.36	135.6 Harvard-Yenching Institute.....	8,947.36	8,947.36
		<u>\$ 9,747.36</u>	<u>8,947.36</u>		
				<u>\$ 9,747.36</u>	<u>9,747.36</u>

\* \$ 600.00 from appropriation, United Church of Canada, and \$ 800.00 appropriation, American Board, transferred to Accounts Payable - School of Theology.

## Schedule B.

BALANCE SHEETSHANTUNG CHRISTIAN UNIVERSITYAS OF JUNE 30, 1950A S S E T SEndowment:

Investments with UBCCO.....	232,565.48	
James McMullen & Co. Common Stock	440.00	233,005.48
Cash.....		374.39

233,379.87

Plant:

Completed Buildings.....	732,058.90	
Land & Improvements.....	108,357.89	
Equipment.....	103,420.10	
Hospital.....	36,486.15	
Investments-Womens Committee..	134,852.25	
"-Building Funds...	14,411.50	
"-Maida Morton		
Smith Pension Fund...	13,252.05	162,515.80
Cash - Plant.....	35.51	
"- Womens Committee.....	1,386.74	1,422.25

1,144,261.09

Current Assets:

Cash - Current General.....	5,272.61	
Womens Unit.....	1,174.03	
Current Special.....	11,356.73	17,803.37
Investments-Julia Morgan Fund.....		30,862.50

48,665.87

\$ 1,426,306.83L I A B I L I T I E SEndowment:

Funds.....	182,063.98
Profit on Sale of Securities	51,315.89

233,379.87

Plant:

Funds, Reserves & Accumulated	
Earnings: Used for:	
Completed Buildings.....	732,058.90
Land & Land Improvements....	108,357.89
Equipment.....	103,420.10
New Hospital.....	36,486.15

Funds:

Invested in Securities.....	162,515.80
Held in Cash.....	1,422.25

1,144,261.09

Current Liabilities:

Accounts Payable.....	3,147.61
Deferred Income.....	3,299.03
Accounts Payable-Sch. of	
Theology.....	2,200.00
Suspense.....	4,154.37
Income-Maida Morton-Smith	
Pension Fund.....	412.60
Julia Morgan Fund.....	31,871.72
General Fund.....	785.26
Reserve.....	2,795.28

48,665.87

\$ 1,426,306.83

SHANTUNG CHRISTIAN UNIVERSITY

BUDGET

6 months January 1, 1951 - June 30, 1951

ANTICIPATED INCOME

General Funds:

Presbyterian Board - Appropriation.....	\$ 2,750.00
"    "    - Vacancies.....	1,500.00
Methodist Womens D.C.S.....	2,000.00
*United Church of Canada (US\$).....	1,807.50
"    "    "    "    - Women (US\$)....	1,807.50
Endowment Income - General.....	2,650.00
"    "    - Women's Committee.....	1,300.00
Day of Prayer Offering.....	2,500.00
Rohrman Fund Income.....	26.50
Board of F. M. United Lutheran Church....	1,500.00
United Board for Christian Colleges in China.....	15,000.00
Baptist Missionary Society(London).....	1,400.00
	<u>\$ 34,241.50</u>

Special Funds:

American Board - School of Theology.....	400.00
Harvard-Yenching Institute.....	4,473.68
Presbyterian Board - Cheeloo Medical Sch..	2,500.00
Soc. for Prop. of Gospel - London Medi- cal School.....	175.00
	<u>\$ 7,548.68</u>

\$ 41,790.18

ANTICIPATED EXPENDITURES

Current Field Budget.....	41,390.18
School of Theology (If Operating).....	400.00

\$ 41,790.18

\* \$600.00 of this amount is reserved for the School of Theology.



RECORD OF CIRCULATION VOTE

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

December 19, 1951

Members of the Committee:

Lord Addington  
\*Dr. E. Melville Aitken  
\*Very Rev. Jesse H. Arnup  
\*Dr. William J. Barnes  
\*Dr. S. Hugh Bradley  
omit ~~Rev. H. W. Burt~~  
\*Mrs. Paul Cassat  
Dr. C. C. Chesterman  
Dr. Donald B. Childs  
→ Rev. Henry Cook → Dr. E. M. Clow  
Dr. E. M. Dodd  
\*Dr. Claude E. Forkner  
\*Dr. Douglas N. Forman  
→ Miss Florence Hooper → Rev. V. E. W. Hayward  
omit \*Mrs. Frank C. Hughson  
omit ~~Miss Margaret Kilip~~  
Mr. Henry R. Luce  
\*Dr. David A. MacLennan  
\*Rev. Frank A. Mathes  
\*Dr. Harold S. Matthews  
\*Mr. Ohih Meng  
\*Dr. Seth M. Milliken  
Mrs. Eric M. North  
\*Mrs. Albert G. Parker  
\*Mrs. Ellis L. Phillips → Rev. B. F. Price  
→ Miss Dorothea C. B. Reade  
\*Mr. John H. Reisner  
\*Dr. Lloyd S. Ruland  
\*Miss Helen M. Shirk  
Dr. H. Jocelyn Smyly  
\*Mrs. James P. Stimson  
\*Dr. Ernest B. Struthers  
\*Mrs. R. Gordon Struthers  
\*Mrs. J. Fount Tillman  
~~Dr. H. R. Williams~~ omit  
\*Mrs. Russell F. Wright  
Miss Louise Young

Under date of November 23rd, 1951 the members of the Committee were sent the Report of the Treasurer for the Year Ending June 30th, 1951.

The Committee members were asked to signify their approval or disapproval of this Report. All those whose names are starred approved of the proposed recommendation as follows; other members have not been heard from:

C-54 VOTED to recommend to the United Board approval of the Report of the Treasurer for the Year Ending June 30, 1951.

Very truly yours,

*Henry B. Seaman*  
HENRY B. SEAMAN  
Associate Treasurer

HBS:MP

REPORT OF THE TREASURER

TO THE

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

YEAR ENDING JUNE 30th, 1951

Presented herewith, is the report of the Treasurer of the United Board for Christian Colleges in China to the Shantung Christian University Committee.

The books of Shantung Christian University as maintained in the New York office have been examined by the Auditors, Messrs. Chambellan, Berger and Welti for the fiscal year ended June 30, 1951 and the figures in this report have been checked by them.

Attached hereto will be found the following schedules:

Schedule A - Budget Analysis as of June 30, 1951.  
" B - Balance Sheet as of June 30, 1951.

The year 1950-51 was a crucial one for Shantung Christian University as it was for all the China Colleges. It saw the Institutions being shut off more and more from their friends in America until, in December 1950, all direct communications were discontinued and it became illegal to send funds to Communist China.

From then on it was the aim of the United Board to conserve an adequate portion of the Colleges' surplus and reserves and current income for future use in China. Any portion of the Colleges' funds not required for a reserve of approximately two years normal operations was to be used, if determined to be available after review by legal Counsel, for projects of the United Board related to higher education under Christian auspices for the youth of East Asia, especially Chinese.

ENDOWMENT SECTION

Funds in the endowment account were increased by \$2,001.27 to a new total of \$235,381.14 as follows:

Increases in

Randolph Tucker Shields Endowment		
Income from Investments.....	\$ 1,222.51	
Gifts.....	250.00	\$ 1,472.51
Endowment Income Stabilization Fund.....		<u>528.76</u>
		\$ 2,001.27

This increase is reflected in the following assets:

Increase in cash.....	\$ 184.67	
Investments with United Board	<u>1,816.60</u>	
		\$ 2,001.27

Income from investments for the year amounted to \$10,021.03 or 4.3% on funds held at the beginning of the period. This compared to \$9,087.36 or 3.93% for the previous year computed on a similar basis.

SPECIAL FUND INVESTMENTS CONSOLIDATED

On July 7, 1950 the United Board Trustees authorized the consolidation of the many Plant Funds, Managers Funds, Field Reserves, College Surpluses etc. held in the U. S. A. into a common trust, similar to the Consolidated Endowment Fund. The purpose of this consolidation was to permit proper oversight and management by the Committee on Investment and Banking to earn a reasonable income which might be reinvested to increase the principal and income of the participating funds against the day of their use.

As of June 30, 1951 Shantung Christian University participated in the Special Funds Consolidated account to the extent of \$257,924.28 which was distributed as follows:

Plant.....	\$ 170,099.56
Special Trust Funds....	<u>87,824.72</u>
	<u>\$ 257,924.28</u>

PLANT SECTION

There was an increase in Plant Funds during the year \$7,556.31 as the result of the following:

Investment income added to Fund:

Class of '93 Princeton Equipment Fund.....	\$ 220.64
Women's Committee School of Medicine.....	3,294.01
Building Fund for new Hospital.....	131.83
Transfer from Suspense.....	2.50
Net Gain on transfer of Securities to Special Funds.....	<u>3,909.83</u>
	\$ 7,558.81
LESS: CUSTODIAN FEE.....	<u>2.50</u>
	<u>\$ 7,556.31</u>

CURRENT SECTION

Estimated income and approved expenditures within the current budget, along with actual receipts and disbursements are shown in the Budget Analysis attached herewith as Schedule A.

It will be noted that actual receipts for the year totalled \$58,639.59 whereas estimated receipts were \$81,080.36. This was due principally to the fact that, when it became impossible to send funds to China, the United Board and Harvard-Yenching Institute no longer paid over to the College the amounts appropriated to it. The difference of \$22,440.77

between actual and budgeted receipts may be analyzed as follows:

Income received less than Budget Estimate:

United Church of Canada.....	\$ 1,805.04	
" " " " - Women.....	1,531.81	
UBCCC Appropriation.....	15,000.00	
H.Y.I. " .....	4,473.68	
		<u>22,810.53</u>

LESS: Income in excess of Budget Estimate

Endowment Income General.....	\$ 218.32	
" " Women's Committee....	151.44	<u>369.76</u>
		\$ 22,440.77

During the year the field drew only \$40,570.78 of its budget and the balance of receipts, amounting to \$18,068.81, was transferred to Accounts Payable to be held for future use.

SPECIAL TRUST FUNDS SECTION

Accounts in the Special Trust Funds Section are those outside the regular budget. The following analysis show the more important changes in these accounts during the year.

Cheeloo Medical School Account - This account increased \$8,898.85 to a new total of \$11,937.40 as follows:

Balance July 1, 1950.....	\$ 3,038.55
Close out Medical School Field Account.....	9,205.84
Gift.....	25.00
Income on Investments.....	110.38
	<u>\$ 12,379.77</u>
Disbursed in U.S.A. for account of Cheeloo Medical School.....	<u>442.37</u>
	\$ 11,937.40

Income - Maida-Morton Smith Pension Fund - This account increased by \$307.12 to a new balance of \$706.77 as follows:

Balance July 1, 1950.....	\$ 412.60
Income On Investments.....	449.45
	<u>862.05</u>
LESS: First pension payment to Miss Maida-Morton Smith..	<u>155.28</u>
	\$ 706.77

Field Funds - In December 1950 when all Chinese bank accounts were frozen it was deemed advisable to obtain a special Treasury Department license to close out the University "Field Account" with the Central Hanover Bank.

June 30, 1951

- 4 -

The balance in that account was paid back into the New York office books and invested. This resulted in a new balance on the books at June 30, 1951 as follows:

Field Account Balance Refunded...	\$ 21,524.76
Income on Investments.....	197.80
	<u>\$ 21,722.56</u>

Accounts Payable - This account increased during the year by \$17,948.68 as follows:

Balance July 1, 1950.....	\$ 3,147.61
Undrawn balance 1950-51 Budget.....	18,068.81
Investment Income.....	27.48
	<u>\$ 21,243.90</u>
LESS: Paid to Field.....	<u>147.61</u>
	<u>\$ 21,096.29</u>

#### CASH POSITION

When China Bank accounts were "frozen" in December 1950 it was deemed expedient to transfer all cash carried in separate College checking accounts with the Irving Trust Company to the United Board checking account maintained at the 21st Street Branch of that Bank.

In January 1951 the Shantung Christian University cash was so transferred.

Cash on hand with the 21st Street Branch of the Irving Trust Company in the name of the United Board for Shantung Christian University on June 30, 1951 was \$6,823.56 distributed as follows:

Endowment Section.....	\$ 559.06
Plant.....	1,394.80
Current General.....	3,166.29
Special Trust Funds.....	<u>1,703.41</u>
	<u>\$ 6,823.56</u>

Respectfully Submitted

Mansfield Freeman, Treasurer  
Henry B. Seaman, Associate Treasurer

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Income on Investments.....	197.80
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Investment Income.....	27.48
	<u>\$ 21,243.90</u>
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Current General.....	3,166.29
Special Trust Funds.....	<u>1,703.41</u>
	<u>\$ 6,823.56</u>

Respectfully Submitted

Mansfield Freeman, Treasurer  
Henry B. Seaman, Associate Treasurer



BALANCE SHEETSHANTUNG CHRISTIAN UNIVERSITYAS OF JUNE 30, 1951A S S E T SEndowment

Investments with United Board..	234,382.08	
James McMullen & Co.-Common Stock	440.00	234,822.08
Cash with United Board.....	559.06	235,381.14

Plant

Completed Buildings.....	732,058.90	
Land & Improvements.....	108,357.89	
Equipment.....	103,420.10	
Hospital.....	36,486.15	
Investments with United Bd..	170,099.56	
Bldg. Funds.....	14,664.69	
Woman's Comm. Sch. of Medicine....	137,139.87	
Maida-Morton Smith Pension Fund..	18,295.00	
Cash With United Board.....	1,394.80	1,151,817.40

Current Assets:

Investments with United Bd..	87,824.72
Accounts Receivable.....	4,625.00
Cash with United Board.....	4,869.70

	97,319.42
	<u>\$ 1,484,517.96</u>

L I A B I L I T I E SEndowment

Endowment Funds.....	184,065.25
Profit on Sale of Securities.	51,315.89

235,381.14

Plant

Funds, Reserves & Accumulated Earnings used for:	
Completed Buildings.....	732,058.90
Land & Land Improvements....	108,357.89
Equipment.....	103,420.10
New Hospital.....	36,486.15
Funds:	
Invested in Securities.....	170,099.56
Held in Cash.....	1,394.80

1,151,817.40

Current Liabilities:

Accounts Payable.....	23,072.35
Deferred Income.....	3,211.53
Suspense.....	876.46
Reserve for School of Medicine	11,937.40
Maida-Morton Smith Pension Fd.	706.77
Julia Morgan Fund.....	32,178.89
General Funds.....	792.60
Reserve.....	2,820.86
Field Funds.....	21,722.56

	97,319.42
	<u>\$ 1,484,517.96</u>



RECORD OF CIRCULATION VOTE

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

December 31, 1952

Members of the Committee:

Dr. E. Melville Aitken	Rev. Frank A. Mathes
*Very Rev. Jesse H. Arnup	*Dr. Harold S. Matthews
*Dr. William J. Barnes	*Mr. Chih Meng
Dr. S. Hugh Bradley	Dr. Seth M. Milliken
*Mrs. Paul Cassat	Mrs. Eric M. North
Dr. C. C. Chesterman	*Mrs. Albert G. Parker
Dr. Donald B. Childe	*Mrs. Ellis L. Phillips
Dr. E. M. Clow	Rev. B. F. Price
Dr. E. M. Dodd	*Mr. John H. Reisner
*Dr. Claude E. Forkner	*Miss Helen M. Shirk
*Dr. Douglas N. Forman	Dr. H. Jocelyn Smyly
Rev. David H. Gallagher	*Mrs. James P. Stimson
Miss Florence Hooper	*Dr. Ernest B. Struthers
*Mrs. Frank C. Hughson	*Mrs. R. Gordon Struthers
Mr. Henry R. Luce	*Mrs. J. Fount Tillman
*Dr. David A. MacLennan	Mrs. Russell F. Wright
	Miss Louise Young

Under date of December 4th, 1952 the Report of the Treasurer to the Shantung Christian University Committee was mailed to the members for their inspection and approval.

The members were asked to indicate by return postcard their approval or disapproval of the Report.

Those whose names are starred above approved of the proposed vote as follows:

VOTED C-55 that the Shantung Christian University Treasurer's Report for the period ending June 30, 1952 be recommended to the Trustees for inclusion as Exhibit J in the United Board Report.

VOTED C-56 to credit "Accounts Payable" with the surplus of \$13,827.10 for the fiscal year ending June 30, 1952.

Very truly yours,

*Henry B. Seaman*

HENRY B. SEAMAN  
Associate Treasurer

HBS:MK

December 4, 1952

TO THE MEMBERS OF THE

SHANTUNG CHRISTIAN UNIVERSITY COMMITTEE

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Dear Friends:

Enclosed herewith, is a Balance Sheet for Shantung Christian University as of June 30, 1952 together with a Statement of Receipts and Disbursements for the fiscal year July 1, 1951 to June 30, 1952, both of which have been checked by the Auditors, Messrs. Chambellan, Berger and Welti. These statements have been prepared as Exhibit J of the Report of the Treasurer to the United Board and are herewith presented in lieu of the usual Report of the Treasurer to the Shantung Christian University Committee of the financial activities of the University for the year.

Since all contact with our beloved University in China has been discontinued and since no funds were sent to China during the fiscal year 1951-52 the activity in the University accounts was reduced to a minimum. The annual report of the Treasurer to the United Board will be presented in a form that will give a complete financial picture of the stewardship of the United Board including its administration of those funds it holds for the various Universities.

As you know, in June 1945 the Endowment Investments of Shantung Christian University were consolidated with those of the other Universities in a "common trust" in the accounts of the United Board.

Similarly, in June 1950 all investments of special funds and reserves of Shantung Christian University were consolidated in the United Board with the exception of 100 shares of James MacMullen Company stock, Chefoo, China, the value of which had been written down by action of the Sub-Committee on Investments to the present book value of \$1.00.

In January 1951, after the U. S. Treasury Department prohibited the sending of any funds to China, the Shantung Christian University cash accounts were transferred to the United Board and consolidated in the Board's bank account.

At the present time therefore, all cash and investment assets with the exception of those referred to above, are held by the United Board for the benefit of this University and are included in the United Board Treasurer's Report.

Cash and investment held by the United Board for Shantung Christian University on June 30, 1952 were as follows:

	<u>Consolidated Investments</u>	<u>Cash</u>
Endowment.....	\$ 236,245.52	513.87
Plant.....	173,492.86	1,957.29
Current.....	<u>97,746.95</u>	<u>4,848.08</u>
	<u>\$ 507,485.33</u>	<u>\$ 7,319.24</u>

Certain aspects of the enclosed statement of receipts and disbursements are of sufficient importance and interest to warrant special comments.

Of the \$16,728.71 shown in column 1 "Investment Income" added to the various accounts \$9,763.09 represents income earned on endowment investments and \$6,965.62 represents income earned on investment of special funds, reserves, and surpluses.

The Methodist Woman's Division of Christian Service continued their designated grant for Shantung Christian University in the amount of \$4,000.00.

The disbursements on page 3 include a payment of \$356.99 for continuing subscriptions on medical and technical journals and storage charges for accumulated copies of these. The journals will be made available to Shantung Christian University or some other Institution when shipment is again feasible.

The activity for the year which normally would fall within the college budget resulted in an excess of receipts over disbursements amounting to \$13,827.10. In previous years this would have been considered an operating surplus and would have been set aside for the college to draw upon during a succeeding budget period. Accordingly, it is

**RECOMMENDED** that the surplus in the amount of \$13,827.10, which is the result of normal budgetary receipts in excess of disbursements for the year 1951-52, be transferred to Accounts Payable and held for disposition by the Shantung Christian University Committee and the United Board Trustees.

Enclosed you will find a postcard with which it is asked that you record your approval of the above recommendation and also your approval of having the attached Schedules included as Exhibit J in the Treasurer's Report to the United Board.

Thank you very much.

Very truly yours,

*Henry B. Seaman*

HENRY B. SEAMAN  
Associate Treasurer

HBS:MK  
Encls.

## BALANCE SHEET

EXHIBIT J

## SHANTUNG CHRISTIAN UNIVERSITY

AS OF JUNE 30, 1952

A S S E T SEndowment:

Invstmnts with United Board	236,245.52	
Special Investments.....	1.00	236,246.52
Cash with United Board.....	513.87	236,760.39

Plant:

Completed Buildings.....	732,058.90	
Land and Improvements.....	108,357.89	
Equipment.....	103,420.10	
Hospital.....	36,486.15	
Invstmnts with United Board:		
Bldg. Funds.....	14,992.55	
Women's Com. Sch. of Medicine.....	140,205.31	
Maida Morton-Smith Pen- sion Fund.....	18,295.00	173,492.86
Cash with United Board.....	1,957.29	1,155,773.19

Current Assets:

Invstmnts with United Board.....	97,746.95
Cash with United Board.....	4,848.08

102,595.03\$ 1,495,128.61L I A B I L I T I E SEndowment:

Endowment Funds.....	185,444.50	
Profit on Sale of Securities..	51,315.89	236,760.39

Plant:Funds, Reserves & Accumulated

## Earnings used for:

Completed Buildings.....	732,058.90
Land & Land Improvements.....	108,357.89
Equipment.....	103,420.10
New Hospital.....	36,486.15

Funds:

Invested in Securities.....	173,492.86
Held in Cash.....	1,957.29

1,155,773.19Current Liabilities:

Accounts Payable.....	19,231.17
Deferred Income.....	1,067.74
Suspense.....	1,068.88
Reserve for School of Medicine	9,556.39
Maida Morton-Smith Pension Fd.	881.30
Julia Morgan Fund.....	33,009.99
General Funds.....	813.15
Reserve.....	2,893.78
Field Funds.....	20,245.53
Surplus.....	13,827.10

102,595.03\$ 1,495,128.61

SHANTUNG CHRISTIAN UNIVERSITY  
RECEIPTS AND DISBURSEMENTS  
JULY 1, 1951 TO JUNE 30, 1952

<u>Account</u>	<u>R E C E I P T S</u> <u>Investment</u> <u>Income Added</u>	<u>Invest. Income</u> <u>Other Trusts etc.</u>	<u>Mission</u> <u>Board</u> <u>Grants</u>	<u>Suspense</u> <u>Credits</u>	<u>Principal</u> <u>Received</u> <u>On Endowment</u>
<u>Endowment:</u>					27.00
Randolph Tucker Shields.....	1,253.33				
Stabilization Fund.....	537.92				
<u>Plant:</u>					
Building Fund - New Hospital.....	142.91				
Class '93 Princeton Equip.....	239.31				
Income on Invest. W.C.S.M.....	3,573.57				
<u>Current General</u>					
Endow. Income - Unrestricted.....	5,319.78				
Methodist W.D.C.S.....			4,000.00		
Rohrman Fund.....		45.96			
End. Income Restricted W. C.....	2,652.06				
Suspense - Union Church Organ.....	6.27				
" - Dr. Wang Fu-I.....	6.15				
" - Cheeloo Univ. Med. Sch.....	274.64				
Income - Maida Morton-Smith.....	485.64				
" - Bannister Sch. Fund.....		22.50			
Julia Morgan Fund.....	831.10				
General Funds.....	20.55				
Reserve.....	72.92				
Field Funds.....	530.97				
Accounts Payable.....	730.40				
" " - School of Theology.....	51.19			2.23	
	<u>\$ 16,728.71</u>	<u>\$ 68.46</u>	<u>\$ 4,000.00</u>	<u>\$ 2.23</u>	<u>\$ 27.00</u>

DISBURSEMENTS

	<u>College</u> <u>Disbursements</u>	<u>Payment on</u> <u>Annuity Contract</u>	<u>Suspense</u> <u>Debits</u>
Subscriptions - Medical and Technical Journals.....	316.74		
Storage - Journals and Equipment.....	40.25		
Refund - Gift to Cheelo students.....	105.00		
To Faculty members for equipment and furniture left at University.....	1,663.00		
Maida Morton-Smith pension.....		311.11	
Refund to Mrs. Donald K. Faris.....			60.00
* U.C.C. - Bal. McClure Fund.....			2,655.65
	<hr/>	<hr/>	<hr/>
	\$ 2,124.99	\$ 311.11	\$ 2,715.65
	<hr/>	<hr/>	<hr/>