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MINUTES OF MEETING
EXECUTIVE COMMITTEE
NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

Friday, March 30th, 9:15 A.M.
Room 300, 150 Fifth Avenue, New York City

List of Members

INDEXED

Arthur J. Brown	A. E. Armstrong	Wynn C. Fairfield
*Mrs. William I. Haven	Seth M. Milliken	E. S. Tipple
Mrs. Ellis Phillips	*George T. Scott	*C. H. Fenn, Alt.
*C. A. Evans		*B. A. Garside

Those whose names are starred above were present as was also Mr. John H. Reisner.

The meeting was opened with prayer.

THE RURAL PROGRAM AT CHEELOO

The Secretary stated that the meeting had been called primarily to discuss matters related to the development of the Rural Program at Cheeloo. There was presented for consideration an action by the Executive Committee of the Trustees of Yenching University informing the Cheeloo Governors that the Yenching Trustees were considering a request from their field board of Managers for the endorsement of an application to the Rockefeller Foundation for a three year appropriation in the amount of US\$20,000 per year for the support of an Institute of Rural Administration related to the College of Public Affairs. Dr. Scott also presented correspondence from the Reverend L. J. Davies telling of recent developments in the Rural work at Cheeloo. After full discussion it was

NASEC-377 VOTED that whereas Shantung Christian University has undertaken seriously the heavy responsibility for the rural program assigned to it in the Correlated Program and is steadily going forward along these new and undeveloped lines, and is undertaking specifically the following concrete types of work:-

1. Rural emphasis in medical training.
2. Rural emphasis in the whole program of the School of Theology
3. Development of courses in Colleges of Arts and Science in varied fields of rural problems.
4. Development of the Lungshan Village Service Center, with a wide range of service in the fields of health, education, economics home life, and agriculture.
5. Cooperation with the University of Nanking in an agricultural extension program for Shantung.
6. Cooperation with the Kiao-Tsi Railway in developing rural centers for agricultural improvement.
7. Cooperation with Shantung Provincial Famine Relief Committee in program of famine prevention.

and whereas the University has refrained from making a separate appeal in America for the funds necessary to develop this revised program of work in the expectation that it would cooperate in the proposed united approach to the home constituency;

therefore, the Executive Committee, on behalf of the Board of Governors assures the Associated Boards that the University plans the further development of this rural life service as fully as possible in accordance with this assignment in the Correlated Program, and will share energetically in the cooperative campaign for the considerably increased support required for this important duty laid upon and accepted by the University; and it understands that in this purpose it has the cordial and united support of the Associated Boards for Christian Colleges in China.

The Committee adjourned.

B. A. GARSIDE

Secretary

MP

MP

SHANTUNG
MINUTES OF MEETING
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

Not microfilmed

9:30 A. M. Thursday, April 26th, 1934
Room 606, 150 Fifth Avenue, New York City

List of Members

<u>Board</u>	<u>Class of 1935</u>	<u>Class of 1937</u>
Presby. N.	*A. J. Brown *G. T. Scott Mrs. C. K. Roys *E. M. Dodd, Alt. *C. H. Fenn, Alt.	*Margaret E. Hodge *John H. Reisner *Helen Kittredge, Alt. C. B. McAfee, Alt.
United Church of Canada	*A. E. Armstrong A. G. Sinclair, Alt.	J. H. Arnup (1 vacancy)
W.M.S. of U.C.C.		*Mrs. James Hales (for Mrs. H. R. Inksater) Mrs. C. K. Cecil
W.F.M.S. of M.E. Church American Board Presby, South Corres. Member Coopted Members	*Mrs. J. M. Avann *Mrs. W. I. Haven *W. C. Fairfield E. F. Willis *J. G. Vaughan *Mrs. E. L. Phillips *F. T. Cartwright	*E. H. Hume Sarah Sturtevant R. L. Dickinson S. M. Milliken *K. L. Butterfield

Those whose names are starred were present, as were Mr. C. A. Evans, and the Secretary.

Dr. Brown presided.

The meeting was opened with prayer.

APPROVAL OF MINUTES

NAS-378 VOTED to approve the minutes of the meeting of the North American Section held on February 28th, 1934, and of the Executive Committee held on March 30th, 1934.

MATTERS ARISING FROM MINUTES OF THE BOARD OF MANAGERS

The Section gave consideration to the minutes of the February 8th, 1934, meeting of the Administrative Council of the Board of Managers. The actions of the Council with reference to the plans for the new hospital were noted, but inasmuch as action was taken by the North American Section on February 28th, no further action was deemed necessary at this time.

BUDGET, 1934-35

The Section reviewed both the budget estimates as attached to the February 8th, 1934 meeting of the Administrative Council, and also the budget analysis prepared by the Treasurers of the Section. After consideration of this material, it was

NAS-379 VOTED that the North American Section inform the field authorities of the University and the Annual Meeting of the Board of Governors that, subject

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to adjustment by the cooperating Mission Boards of the amounts of their appropriations for the year 1934-35, the North American Section will undertake to contribute toward the 1934-35 budget of the University as follows:-

I. General University Budget

A. Mission Boards Cash Grants	L.C.\$	U.S.\$
Presby. Board North	23,000*	1,580.30
United Church of Canada	4,760	
W.M.S. of U.C.C.	2,600	
Presby. South	1,000	
W.F.M.S.	<u>6,000</u>	
	37,360	
B. Mission Boards Staff		
Presby. North	66,000	
United Church of Canada	15,000	
W.M.S. of U.C.C.	3,000	
Presby. South	12,000	
W.F.M.S.	<u>15,000</u>	
	111,000	
C. Rockefeller Foundation	10,000	5,000.00
D. Endowment Income		
General	1,950	
Less Home Administration	<u>675.</u>	1,275.00
Women's Unit	965	
Less Home Administration	<u>340</u>	625.00
E. Harvard-Yenching Institute		4,684.21
F. Special Income		
Rohrman Fund, Women's Unit	<u> </u>	<u>430.00</u>
	158,360	13,594.51

*Including L.C.\$5,000 endowment income.

II. School of Theology Budget

A. Mission Boards Cash Grants

Presby. North	800	
United Church of Canada	1,000	
American Board	<u>1,600</u>	3,400

B. Mission Boards Staff

United Church of Canada	6,000	
American Board	<u>12,000</u>	<u>18,000</u>

MP

Grand Total

179,760

13,594.51

FINANCIAL MATTERS

The Treasurers presented an informal financial statement in which it was indicated that the year would probably close with a small deficit in the accounts of the North American Section. It was

NAS-380 VOTED to receive and place on record the financial statement submitted by the Treasurers of the North American Section as of March 31st, 1934.

PROMOTIONAL MATTERS

The Secretary reported briefly on the promotional activities which have been carried on during the current year. The Section discussed promotional activities for the coming year. It was noted that there is a possibility that Dr. Shields may be coming home this summer, and may be available for promotional work. It was

NAS-381 VOTED that the North American Section express the sincere hope that Dr. Shields will be available for promotional work during the coming year, and that it assure him that it will heartily support him in every possible way.

NAS-382 VOTED to request the Committee on Promotion to give careful consideration to the question of the other members of the staff, or what other personnel in America, might be called upon for assistance in the promotional work of the University.

RURAL PROGRAM

The Section reviewed the action taken by the Executive Committee on March 30th, 1934 (NASEC-377) with reference to the further development of the Rural Program at Cheeloo. Recent correspondence from the field was also presented. Both Dr. Butterfield and Mr. Reisner were asked to state their views and their recommendations. There followed a general discussion, after which it was

NAS-383 VOTED that a Committee be appointed to cooperate with the field authorities in the study of the Rural Program at Cheeloo with special reference to detailed set-up and financial needs; with the expectation that the results of this study will be presented to the Board of Governors not later than the Annual Meeting of 1936; this Committee to consist of the following: Dr. Fairfield, Chairman, Dr. Armstrong, Dr. Butterfield, Mr. Cartwright, Miss Kittredge, Mr. Reisner, Dr. Vaughan.

It was suggested that the question of the Rural Program at Cheeloo be made one of the items on the agenda for the Annual Meeting of the Board of Governors in Oxford on June 28th.

REPORT BY CHEELOO WOMAN'S UNIT

Miss Hodge and Miss Kittredge reported on matters taken up by the Cheeloo Woman's Unit at a meeting held on the afternoon of April 25th. It was stated that the Cheeloo Woman's Committee had appropriated up to U.S.\$50 of income from the Rohrman Fund to cover the anticipated deficit in the accounts of the North American Section as of June 30, 1934. It was also stated that the present total of the building funds held by the Cheeloo Woman's Committee is approximately U.S.\$142,000.

MATTERS ARISING FROM ANNUAL MEETING OF ASSOCIATED BOARDS

Particular attention was called to the actions by the Associated Boards with regard to promotional plans for the year 1934-35. Inasmuch as the amount asked for Cheeloo within these plans represents a substantial portion of the total askings, it was obvious that the Cheeloo Governors should be expected to underwrite a somewhat similar proportion of the promotional expenses of the Associated Boards for the coming year, although as yet exact figures have not been determined. It was

NAS-384 VOTED to refer to the Committee on Promotion, with power, matters related to the promotional work on behalf of Cheeloo University undertaken by the Associated Boards.

ANNUAL MEETING OF CHEELOO GOVERNORS JUNE 28

The Section was reminded that the Annual Meeting of the Cheeloo Governors would be held in Oxford, England, on June 28th. It was

NAS-385 VOTED to appoint the following as representatives of the North American Section at the Annual Meeting of the Board of Governors in Oxford in June 28th:- Dr. A. E. Armstrong, Mrs. J. M. Avann, Dr. James Endicott Mr. B. A. Garside, Dr. W. J. Thompson, Dr. Milton Vance.

NAS-386 VOTED to authorize the Chairman and Secretary of the Section to appoint any other suitable representatives who may be available for attendance at the meeting on June 28th.

NAS-387 VOTED to authorize the Treasurer of the North American Section to provide one third of the necessary expenses involved in Mr. Garside's attendance at the Annual Meeting in Oxford.

ELECTION OF OFFICERS AND COMMITTEES

The Committee on Nominations presented its report. It was

NAS-388 VOTED to authorize the Secretary to cast a unanimous ballot for the following officers for the ensuing year:-

Chairman	Dr. Arthur J. Brown
Vice-Chairmen	Mrs. William I Haven
	Dr. A. E. Armstrong
Treasurer	Dr. Seth M. Milliken
First Assistant Treasurer	Mr. C. A. Evans
Second Assistant Treasurer	Mr. B. A. Garside
Secretary	Mr. B. A. Garside
Assistant Secretary	Mr. C. A. Evans

NAS-389 VOTED to appoint the following as members of the Executive Committee of the Section for the ensuing year, together with the above officers:-

Dr. W. C. Fairfield	Mrs. Ellis Phillips
Dr. E. H. Hume	Dr. George T. Scott
Mr. John H. Reisner	Miss Margaret E. Hodge
	Dr. C. H. Fern, Gen. Alt.

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NAS-390 VOTED to appoint the following as the Committee on Nominations for the ensuing year:-

Dr. George T. Scott
Mrs. Ellis Phillips

Dr. W. C. Fairfield
Dr. A. E. Armstrong

NAS-391 VOTED to instruct the Secretary to cast a unanimous ballot for the following coopted members in the Class of 1937:-

Dr. Seth M. Milliken

Dr. R. L. Dickinson

Dr. K. L. Butterfield

NAS-392 VOTED to accept with regret the resignation of Dr. E. S. Tipple as a coopted member in the Class of 1935.

NAS-393 VOTED to invite Mrs. Henry Pfeiffer to serve as a coopted member of the Section in the Class of 1935.

The Meeting adjourned.

B. A. GARSIDE
Secretary

MINUTES of the
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

The Committee convened at 4:00 P.M. on Wednesday, April 25, 1934 at 419 Fourth Avenue, New York City.

Members (*Present)

* Miss Margaret E. Hodge, Presbyterian No.	* Mrs. J. M. Avann,	W.F.M.S.	of M.E.Ch.
* Miss Helen Kittredge, "	* Mrs. W. I. Haven,	" " " "	" " " "
* Mrs. C. K. Roys, "	Mrs. E. L. Phillips,	" " " "	" " " "
Mrs. H. R. Inksater, W.M.S. of United Church of Canada	Miss Sarah Sturtevant,	" " " "	" " " "

Also, Mr. B. A. Garside, Secretary, North American Section, Board of Governors, Shantung Christian University. Because of a change in the hour of the meeting, Mrs. James Hales, representative of Mrs. Inksater, was not present.

The meeting was opened with prayer by the Chairman, Mrs. Avann.

The minutes of the meetings of April and November 1933 were approved as circulated.

The Treasurer's report was as follows:

BUILDING FUND

Investment	\$142,107.81	
Income	3,546.73	
		\$ 145,654.54

CLASS OF '93 PRINCETON FUND

Investment	4,975.00	
Income Balance	1,590.08	
		\$ 6,565.08

(This fund is a gift from the class of '93 Princeton received through Dr. Samuel Cochran, a member of that class, for the use of the new hospital. It was received in February 1926 and at the request of Dr. Cochran has been held in a separate fund since.)

BANNISTER SCHOLARSHIP

1. The vote taken at the ad-interim meeting of the Committee in December 1933 was approved. The amount of \$353.56 was drawn on March 12th for the scholarship of Dr. P. L. Fan.
2. The Presbyterian Foreign Board in its Committee on Womans Work voted on April 16, 1934, "that when there is no woman candidate, the Committee is willing to grant the scholarship to a young man".

3. A letter from Dr. Annie Scott, February 17, 1934, asked that it be made available annually for a student in Pediatrics.

VOTED: to make it available, but not to limit it to Pediatrics; the holder to be a woman preferably, but if it is not needed by a woman, to be available for a man.

TREASURERS BOND

The bond for the Treasurer was set at \$5,000. (rate \$2.50 per \$1,000.) this to be included in the general bond held by the Associated Boards.

INVESTMENTS

The Treasurer in consultation with the Bankers Trust Company recommended the sale of two lots of securities held in the Building Fund:

\$5000. Georgia Power 1st & Ref. Mtg 5s @ $87\frac{1}{2}$
\$10000. Texas Power & Light 1st & Ref. Mtg 5s @ 92

This recommendation was approved. The money received from this sale is to be reinvested on the approval of the Finance Committee of the Board of Governors of Shantung Christian University.

APPROPRIATION FOR CURRENT YEAR

Mr. Garside presented the financial condition of the American Section of the Board of Governors and on motion it was:

VOTED: to appropriate up to U. S. \$50.00 of income from the Rohrman Fund to cover the anticipated deficit in the accounts of the North American Section as of June 30, 1934.

(The Rohrman Fund is a small legacy left to a Baptist Church in Philadelphia for the Union Christian Colleges. Its income is divided among these seven colleges as received by their Treasurer. The \$430.00 in that fund held by the Treasurer of the North American Section of Shantung University is an accumulation of several years. Since the meeting of the Woman's Unit \$17.11 has been received as the first semi-annual payment in 1934 from this legacy.)

The question was raised as to whether the Treasurer of the Woman's Unit should handle all its funds including the Rohrman Fund and World Day of Prayer receipts or only the invested funds as at present. No action was taken because of lack of time.

HOSPITAL PLANS

The Trustees of the Rockefeller Foundation having voted on December 13, 1933 to withdraw support from the Medical School after the year 1934-35, the North American Section at its meeting February 28, 1934, voted to withdraw for the present authorization for proceeding with the erection of the hospital. The women members who were present heartily approved of this action and also of the appointment of a committee to confer with the Rockefeller Foundation with the hope of securing a change in their decision.

(This action of the North American Section and a copy of the Minutes of the Administration Council in Tsinan of February 8, 1934 outlining the building plans to date are filed with the official copy of these minutes.)

MATTERS ARISING FROM ANNUAL MEETING OF ASSOCIATED BOARDS (April 23,24)

Mr. Garside reported in general about promotional plans for 1934-35, but as the minutes were not ready no action was taken.

He also reported that the annual meeting of the Cheeloo Board of Governors is to be held in Oxford, England, June 28th. The Committee learned that it was possible that Mrs. Avann would be in England at that time and suggested that she be made one of the representatives of the North American Section at that meeting.

CORRESPONDENCE WITH THE FIELD

The Committee was interested in items of interest in letters received from Dr. Scott of the faculty and Mme Yui, Dean of Women. The secretary was instructed to congratulate them upon the completion of the second dormitory for women.

In view of the confusion as to title to properties in China, she was also instructed to ask:

- A. Who are the donors of this dormitory ?
- B. In whose name is it owned ?
- C. In whose name is the land on which it stands owned ?
- D. In whose name are the hospital and the land on which it stands owned ?

Interest was expressed in the possibility of a visit to America by Mme Yui within a year or two. It was felt that as Dr. Shields is greatly needed for promotional matters next year it would be wise to postpone the visit of Mme Yui to the following year in order to keep Cheeloo before the constituency more continuously.

On motion the meeting adjourned.

MARGARET E. HODGE
Secretary

Not microfilmed

MINUTES OF MEETING
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

3:30 P. M. Friday, September 7th, 1934
18th Floor, 419 Fourth Avenue, New York City

List of Members

<u>Board</u>	<u>Class of 1935</u>	<u>Class of 1937</u>
Presby. North	A. J. Brown G. T. Scott Mrs. C. K. Roys E. M. Dodd, Alt. *C. H. Fenn, Alt.	Margaret E. Hodge *John H. Reisner Helen Kittredge, Alt. *C. B. McAfee, Alt.
United Church of Canada	A. E. Armstrong A. G. Sinclair, Alt.	J. H. Arnup (1 vacancy) Mrs. H. R. Inksater
W. M. S. of U. C. C.		
W. F. M. of M. E. Church American Board Presby. South	Mrs. J. M. Avann Mrs. W. I. Haven W. C. Fairfield (*Miss Eleanor E. F. Willis Wilson, alt.)	Mrs. C. K. Cecil E. H. Hume
Corres. Member Coopted Members	J. G. Vaughan *Mrs. E. L. Phillips F. T. Cartwright	Sarah Sturtevant R. L. Dickinson S. M. Milliken K. L. Butterfield

Those whose names are starred above were present, as were the following:-
Mr. Kenneth Maclellan, Dr. A. L. Warnshuis, Mrs. T. D. Macmillan, Dr. A. J. Fisher, Mrs. C. A. Evans, and Mr. B. A. Garside.

In the absence of the Chairman and Vice-Chairman of the Section, Mrs. Phillips was elected Acting Chairman.

The meeting was opened with prayer.

Apologies for absence were presented.

MINUTES OF ANNUAL MEETINGS OF GOVERNORS AND DIRECTORS

The minutes of the recent Annual Meetings of the Board of Governors and of the Board of Directors were noted. The Secretary summarized briefly the discussions and actions of the Governors at their Annual Meeting in Oxford. Attention was called to certain matters requiring further consideration by the North American Section, but it was agreed that any formal action be deferred until after the Section had listened to Mr. Maclellan's report on his recent visit to Cheeloo.

STATEMENT BY MR. MACLENNAN

On behalf of the Section, the Chairman extended a warm welcome to Mr. Maclellan and requested him to share with the Section the observations he had been able to make on the campus, and the discussions he had had with the Cheeloo staff and administration.

Mr. MacLennan expressed his great pleasure at having had the privilege of spending some days on the Cheeloo campus, but stated that time limitations had prevented his making as thorough a study of the work of the institutions as he would have liked. He then proceeded to discuss some of the major topics now engaging the attention of the University:-

The Proposed New Hospital. The need for more adequate hospital and clinical facilities is urgent, particularly in the Out-Patient department. Those responsible for carrying forward the plans for the proposed new hospital plant are proceeding cautiously and conservatively. The portion of the plant they are now planning to erect is not only urgently needed but is expected to prove largely or wholly self-supporting. Despite the gravity of the present economic situation the emergency seems to justify the risks involved in going forward with the construction proposed by the field. The Cheeloo School of Medicine holds high rank in China and it would be a great misfortune if this were lost.

The Presidency. The field authorities all recognize that the need for a thoroughly qualified President is imperative, and active steps to secure the right man are now being taken.

The General Program of the University. The School of Medicine has a well-recognized place in Christian higher education in China, and its program is, on the whole, a very sound one, though it has not yet been successful in its efforts to develop very necessary work in the field of Public Health. The School of Theology is facing serious financial problems. It has been discussing the possibility of some realignment of its work in cooperation with one or more of the other seminaries with a view to strengthening its financial position, though as yet definite plans have not been made. The Schools of Arts and Science have been discussing for some years the training of their students for distinctively rural service, but progress in this direction has been very slow, and there is an urgent need both for additional funds and for strengthening the personnel of these schools with more men who are specially interested and experienced in this field of service.

Following Mr. MacLennan's statement, a number of questions were asked by the members of the Section, and there was a brief general discussion of these and related problems. Because of time limitations and of the desire that absent members of the section might participate in the discussion of these problems it was agreed that formal action on these and other pending matters be deferred to the next meeting of the Section.

NEXT MEETING OF SECTION

NAS-394 VOTED that the next meeting of the North American Section be held the last week in September, or as soon thereafter as possible; and that the Secretary be requested to ascertain the most satisfactory date and to issue the call for such a meeting.

The meeting adjourned.

B. A. GARSIDE
Secretary

SHANTUNG

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MINUTES OF MEETING
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

10:00 A.M. Friday, September 28, 1934
Room 300, 150 Fifth Avenue, New York City

INDEXED

List of Members

<u>Board</u>	<u>Class of 1935</u>	<u>Class of 1937</u>
Presby. North	*A. J. Brown G. T. Scott Mrs. C. K. Roys *E. M. Dodd, Alt. *C. H. Fenn, Alt. A. E. Armstrong A. G. Sinclair, Alt.	*Margaret E. Hodge *John H. Reisner *Helen Kittredge, Alt. C. B. McAfee, Alt.
United Church of Canada		J. H. Arnup (1 vacancy)
W. M. S. of U. C. C.	Mrs. J. M. Avann	Mrs. H. R. Inksater Mrs. C. K. Cecil
W. F. M. of the M. E. Church	*Mrs. W. I. Haven	E. H. Hume
American Board	*W. C. Fairfield	
Presby. South	E. F. Willis	
Corres. Member	*J. G. Vaughan	
Coopted Members	Mrs. E. L. Phillips F. T. Cartwright	Sarah Sturtevant R. L. Dickinson S. M. Milliken K. L. Butterfield

Those whose names are starred above were present as were also the following:-
Dr. Julia Morgan, Dr. Lin Lien Ching, Dr. Samuel Cochran, Mrs. T.D. Macmillan,
Mr. C. A. Evans, and the Secretary.

Dr. Brown presided. The meeting was opened with prayer.

Apologies for absence were presented on behalf of the members of the Section who were unable to attend the meeting. The Chairman extended a warm welcome to Dr. Morgan and Dr. Lin, both members of the medical staff of the University, and invited them to participate in the discussion as corresponding members.

APPROVAL OF MINUTES

It was

NAS-395 VOTED to approve as distributed the minutes of the meeting of the North American Section held on September 2nd, 1934.

REVIEW OF MINUTES

The Section reviewed the minutes of the Annual Meeting of the Board of Governors held June 28, 1934, and of the Annual Meeting of the Board of Directors held June 15th, to 19, 1934, noting various items in these minutes dealing with the major questions of University policy. The Secretary presented a brief report of the Annual Meeting of the Governors in Oxford, on June 28th.

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NEW HOSPITAL

Special attention was called to the section of the minutes of the Annual Meeting dealing with the recommendations of the Board of Directors that construction proceed immediately on the west wing of the new hospital building, including facilities for an out-patient dispensary. It was noted that the Governors by action G-192 requested the North American Section to make available to the field such sums as are necessary, in addition to those already held in China, to complete the construction of this first unit of the new hospital plant. The Secretary stated that the best information available indicates that from LC\$250,000 to LC\$300,000 will be required for constructing and equipping the west wing and out-patient dispensary, and that approximately LC\$100,000 of this amount is already in the hands of the field treasurer. Miss Kittredge stated that the building funds held by the Woman's Unit in New York amount to approximately US\$152,000, of which a substantial amount is in easily marketable securities. The field has been requested to supply detailed information as to the approximate amount of additional funds that they will require to complete this first unit in the hospital plant, and the dates at which remittances will be needed. After discussion, it was

NAS-396 VOTED that the North American Section authorize its financial officers to disburse to the field from the hospital building funds whatever amount may be required to complete the west wing of the hospital plant, including an out-patient dispensary, up to a maximum of US\$60,000.

NAS-397 VOTED that the Section authorize the Executive Committee to modify the amount of funds for which authorization is given above, if further correspondence with the field authorities of the University should indicate the necessity of such a modification.

REPORT OF TREASURER

The Assistant Treasurer presented the Annual Report of the Treasurer of the North American Section, copies of which had already been distributed to the members. After reviewing this report it was

NAS-398 VOTED to receive and place on record the report of the Treasurer of the North American Section for the fiscal year ending June 30th, 1934.

REPORT OF AUDITORS

The Chairman presented the Annual Audit of the accounts of the Section, prepared by Chambellan, Berger, and Welti. It was

NAS-399 VOTED to receive and place on record the report of the audit of the accounts of the North American Section for the year ending June 30th, 1934, as prepared by Chambellan, Berger, and Welti.

REPORT OF COMMITTEE ON RURAL PROGRAM

As Chairman of the Committee on Rural Program appointed by the North American Section on April 26th, 1934, Dr. Fairfield presented a report of progress, and outlined the general plans of the Committee.

PLANS OF SECTION FOR COMING YEAR

The meeting then gave consideration to the plans of the Section for the coming year, particularly in the field of publicity and promotion. It was noted that within the list of objectives approved by the Associated Boards for 1934-35 and 1935-36, substantial recognition is given to the needs of Cheeloo in practically all departments of its work. It was pointed out, however, that any hope of success in achieving these objectives would be largely dependent upon the measure of assistance given by the North American Section to the promotional department of the Associated Boards. The question of securing assistance from members of the University staff was given general consideration, but it was agreed that the matter should be studied further by the Committee on Promotion. It was urged that the Committee on Promotion resume its activities as promptly as possible. It was

NAS-400 VOTED to reappoint as members of the Committee on Promotion the following:- Dr. Seth M. Milliken, Mrs. Ellis L. Phillips, Miss Helen Kittredge, and Dr. Samuel Cochran, together with the Chairman and the Secretary of the Section ex-officio; and also coopt Mrs. Frank C. Hughson as a member of this Committee.

The hope was expressed that an early meeting of the Committee might be secured.

The Meeting adjourned.

B. A. GARSIDE
Secretary

Minutes of ~~NAT~~ Special Meeting of the

Administrative Council

Oct. 5th & 6th, 1934

Not microfilmed

PRESENT: Rev. H. L. Yee (Chairman), Mr. Z. V. Lee, Bishop Scott, Rev. C. C. Van Deusen, Dr. Williamson, and Mr. Davies.

D. 1089 REPORT OF COMMITTEE RE MR. LINN (AC 0351)

The chairman of the committee having reported that Mr. Linn had given both a verbal and a written refusal of the invitation to the presidency -

Voted:- That the Report be accepted.

D. 1090 PERSONAL STATEMENT BY MR. DAVIES (AC 0352)

The Associate President having made a statement that he had received contradictory advice from various quarters regarding the expediency of his withdrawal from the administration of the University -

Voted:- That the Administrative Council greatly appreciates the statement made by the Associate President regarding his willingness either to retire or to carry on as may seem to be for the best interests of the University. We would assure Mr. Davies of our deep gratitude for his services in the past, especially the immediate past, and we request that at least until the securing of a president or a satisfactory readjustment of the present situation he will continue in the office of Associate President.

D. 1091 COMITTEE TO INTERVIEW DR. KUNG & MR. LINN (AC 0353)

After long and careful deliberation it was

Voted:- That a committee consisting of Mr. Davies, Mr. Yee and Mr. Lee be appointed to interview Dr. H. H. Kung to ask him to serve further as Chairman of the Board; further, that this committee also interview Mr. Linn and make one more effort to induce him to accept the presidency, the committee to report at the earliest possible date to the Administrative Council.

OCT

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D. 1092 CORRELATED PROGRAMME

(AC 0354)

The Administrative Council having learned that serious apprehensions exist both among the Chinese faculty and the students regarding the effect which the carrying out of the Rural Programme may have on the status of the Schools of Arts and Science, it was

Voted:- To publish to all the faculty and students of the University the following statement:-

The Administrative Council in the name of the Board of Directors desires to make this statement to the faculty and students of Cheeloo University:-

The Board of Directors has no intention of over-throwing the Schools of Arts and Science, nor of altering their existing status as an integral part of the University. The development of such a rural programme as they contemplate, in their minds pre-supposes a full Arts and Science course of University grade. In continuation of their present policy they are proposing an expansion of courses in all three schools with a view to meeting the growing demand for leaders of University grade to participate in rural reconstruction work.

D. 1093 RESIGNATION OF MR. SUN

(AC 0355)

A letter of resignation as a coopted member of the Board of Directors having been received from Mr. T.H. Sun

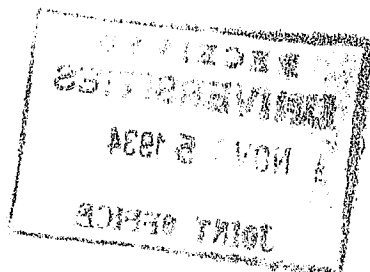
Voted:- That this letter be sent back to Mr. Sun with the request that he withdraw his resignation.

D. 1084 NOMINATING COMMITTEE

(AC 0357)

Voted:- To appoint a committee to bring in to the next meeting of the Administrative Council nominations of members to serve on a committee to study the development of the Rural Programme. Messrs Davies, Williamson and Lee were appointed.

ADJOURNMENT.



OCT 1934

(AC 0354)

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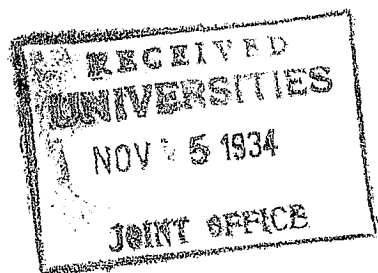
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SHANTUNG
MINUTES OF MEETING
COMMITTEE ON RURAL PROGRAM
NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

Not microfilmed

10:00 A.M., Monday, October 22nd, 1934
Room 606, 150 Fifth Avenue, New York City

List of Members:

INDEXED

*W. C. Fairfield, Chairman	*Miss Helen Kittredge
A. E. Armstrong	*John H. Reischer
*K. L. Butterfield	*J. G. Vaughan

Those whose names are starred above were present as was the Secretary.

Dr. Fairfield presided. The meeting was opened with prayer.

REVIEW OF GENERAL SITUATION

The Committee reviewed the recent information from the field with reference to conditions at Cheeloo, particularly as regards the developments within the Ruralized Program. The Committee also reviewed the actions taken both by the Board of Governors and by the Board of Directors with regard to the Ruralized Program. Attention was called particularly to the following:-

Board of Governors

Meeting of North American Section, April 26th, 1930, action NAS-223, together with Appendix A, "Ruralized Program for Cheeloo."

Minutes, Annual Meeting, June 30th, 1930, action G-162.

Minutes of Annual Meeting, September 22nd, 1931, action G-179, together with Appendix D, "Cheeloo University and Rural Reconstruction in China."

Minutes of British Section, January 29th, 1932, action BS-338.

Minutes of Annual Meeting, October 13th, 1933, action G-179.

Minutes of Meeting, North American Section Executive Committee, March 30th, 1934, action NASEC-377.

Minutes of Meeting, North American Section, April 26th, 1934, action NAS-383.

Minutes of Annual Meeting, June 28, 1934, actions G-194 to G-197.

Minutes of Meeting, North American Section, September 7th, 1934. Statement by Mr. MacLennan.

Board of Directors

Minutes of Meeting, June 4th, 1930, action #936.

Minutes of Meeting, June 16th, to 18th, 1931, action #985.

Minutes of Meeting, June 15th to 18th, 1933 actions D-1030 to D-1033.

Minutes of Meeting, June 15 to 19, 1934, actions D-1071 to D-1074.

In the discussion that followed it was emphasized that the advocacy of a rural program at Cheeloo University has come primarily from China. From the beginnings of the University seventy years ago, it has been generally accepted that the distinctive function of Cheeloo has been primarily that of preparing leaders to serve the great masses of the Chinese people living outside the larger urban centers. This function was re-emphasized by the Chinese Advisory Committee which first drafted the Correlated Program in 1927-28.

It was pointed out that at the present time Cheeloo, in this program of developing rural leadership, faces a unique opportunity of service, closely in line with the present needs and present trends of China. Mr. Reisner called attention to the fact that within recent years the Chinese Government has been active in the establishment of national agricultural research bureaus, and that at the present time there is great interest in this field. There is a widespread demand for trained men to take the leadership in this type of work, and the supply of such men is very inadequate. The College of Agriculture and Forestry at the University of Nanking has been able to supply only a small fraction of the need, and the demand is so great that it is becoming increasingly difficult to secure or to retain qualified men for the staff at Nanking. Unless our Christian higher educational institutions in China speedily place greater emphasis on this type of training, there will inevitably be such a great shortage of qualified men as to hamper the entire program of rural development throughout China. Therefore, if Cheeloo goes whole-heartedly into the ruralization program it will certainly find urgent demand for its graduates and should soon attract a very large student body.

It was agreed that the Board of Governors and the other Western friends of the University can only serve the interests of Cheeloo as they cooperate with the policies and wishes of the administrative officers, the Board of Directors, and the Chinese constituency of the University. It was recognized, however, that if the University is to hope for any continuation of support from Western sources, this can be obtained only if the institution is carrying on a program which appeals to Western contributors as having a distinctive place and function in the program of Christian higher education in China.

Following the discussion it was

CRP-401 VOTED that the Committee on Rural Program, having reviewed the actions already taken by the Board of Governors and the Board of Directors, together with the correspondence between the field and the home base, with reference to the ruralization of the program of Shantung Christian University, submit the following recommendations to the Board of Governors, with the understanding, however, that these suggestions are preliminary only, and are subject to restudy after conferences, which it is hoped may be held in China during the next year, between members of this Committee and the field authorities of the University:-
(1) That the Board of Governors henceforth allocate such funds as are within their control in ways which will best strengthen and encourage the ruralization of the whole program of the University;

(2) That conferences be arranged between representatives of the Board of Governors and the administrative secretaries of the Mission Boards cooperating in the University with a view to urging the cooperating Boards to exercise such influence as they can both through the appointment of their representatives at the University, and the allocation of the funds they contribute, as will strengthen and encourage the ruralization of the University program.

It was

CRP-402 VOTED to instruct the Secretary to request Mr. Kenneth Macleman to give the Committee his definite suggestions as to concrete ways in which the program of the University can be ruralized, and to indicate the attitude of the British Section with reference to each of these suggestions.

CONFERENCE IN TSINAN

The Committee discussed the possibility of arranging for a conference in Tsinan at which representatives of the Board of Governors might meet with the administrative authorities of the University and representatives of the Board of Directors for a round-table discussion of the ruralized program of the University. It was pointed out that Dr. E. H. Hume is now in China, that Dr. George T. Scott is on a trip to the Orient and might be able to arrange his itinerary so that he could visit China, and that it is hoped that both Dr. Fairfield and Mr. Cartwright may be sent to China by their Boards during the next few months. It was urged that all four of these members of the Board of Governors seek to arrange their itineraries so that they could all be in Tsinan at the same time for such a conference. It was

CRP-403 VOTED that the Secretary be requested to communicate with the related cooperating Boards urging as strongly as possible that the itineraries of Dr. Hume, Dr. Scott, Dr. Fairfield and Mr. Cartwright be so arranged as to permit these four members of the Board of Governors to be in Tsinan at the same time for a conference with the field authorities of the University on the subject of the ruralization of the program of the institution.

RELATION OF AGRICULTURE AND EXTENSION WORK TO RURALIZATION PROGRAM

Questions were raised as to the relation that should exist between the ruralization program of the University and specialized work in agriculture and extension. It was

CRP-404 VOTED that the Committee request Mr. Reisner and Dr. Butterfield to make recommendations on the relationship between the ruralization program of the University and technical problems of agriculture and extension work.

The Committee adjourned.

B. A. GARSIDE
Secretary

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of meeting held at 2, Eaton Gate, S.W. 1.
on Friday, January 19th, 1934.

PRESENT Rev. C.E. Wilson in the chair
Lord Addington
Miss M.E. Bowser
Mrs. J.C. Carr
Rev. A.G. Castleton
Dr. A.C. Ingle
Dr. R. Fletcher Moorshead
Mr. W.B. Sloan
Dr. H.H. Weir

PRAYER.

The Meeting opened with prayer, led by
Dr. Moorshead.

APOLOGIES FOR ABSENCE.

Apologies for absence were received from
Dr. Barber, Rev. W. A. Grist, Mr. F. H. Hawkins and
Mr. Maclellan.

BS-414.

MINUTES.

The Minutes of the meeting held on December 8th,
1933, having been circulated, were taken as read, and were
approved and signed.

BS-415.

MEMBERSHIP OF THE BOARD

A letter was received from Rev. A.G. Castleton,
agreeing to serve as a coopted member of the Board.

BS-416

ANNUAL MEETING, 1934

The Secretary made a statement as to the possibility
of meeting in Oxford on Thursday, June 28th, for the
Annual Meeting

It was AGREED that the Meeting should take place in
that town on that day, it being hoped that as many
Governors as possible would be present and also join in
conference of the United Committee and the Associated
Boards on June 27th.

BS-417. ADMINISTRATIVE COUNCIL MINUTES.

A letter 2.12.33 from Rev. L.J. Davies, covering the Minutes of the Administrative Council of 16.11.33., was considered. The following Minutes were NOTED:

D 1043 and D 1046.

BS-418 D 1044 - Revision of the Byelaws.

The Section gave careful consideration to the alterations proposed by the Administrative Council at its meeting 16.11.33 in the Governors' Byelaws, as approved at the Annual Meeting, October 1933. The question of the relation of the Governors' Byelaws to the Directors' Byelaws was considered at length as well as the detailed proposals.

It was AGREED that the matter required careful consideration in conjunction with the North American Section. The secretary was instructed to write to the North American Section, making proposals and suggestions, and describing the opinions expressed by the British Governors, with the intention that the Byelaws should be considered further and finally passed upon at the Annual Meeting.

Owing to lack of time consideration of other items on the Agenda was postponed.

Rev. C.E. Wilson closed the meeting with prayer.

Copy of letter 24.1.34. from Dr. Weir to Dr. Armstrong, covering Minutes of British Section held on 19.1.34.

Confidential.

Rev. A.E. Armstrong, M.A., D.D.,
United Church of Canada
299, Queen Street West
TORONTO, Ontario, Canada.

24th January, 1934.

Dear Dr. Armstrong,

I enclose the Minutes of the British Section just held. The meeting was summoned at rather short notice as it was necessary to get quite clear as to the place of the Annual Meeting. The United Committee raised some difficulties about going to Oxford, and it appears that the previous meeting of the British Section, from which I was absent through illness, had not fully grasped the situation and had left the matter somewhat open. As it was most important to get forward with plans, we summoned the meeting rather as an emergency for that purpose, but as we were in process of doing it the minutes of the Directors' Meeting of November 16th arrived and we were therefore faced with very important business in connection with the proposed alterations in the Governors' Byelaws. You will see from the Minutes that the Section definitely decided to meet at Oxford on June 28th, and this involves the conference held by the United Committee with the Associated Boards in that city on the previous day, Wednesday June 27th. We greatly hope that a good representation from North America will be present and that we shall be able to discuss the whole question of Chinese higher Christian education on the Wednesday, and to secure a good deal of influential support and interest among leaders in Oxford.

BYELAWS OF THE BOARD OF GOVERNORS.

Although our meeting had been primarily called to consider the date and place of the Annual Meeting, our time was naturally devoted mainly to the question of the Byelaws, and a very prolonged meeting only just succeeded in covering the ground. You will see that the British Section did not feel justified in coming to any conclusions without correspondence with New York, and we felt that the best thing to do was to set out the ideas which came to us, with the objective of being able to come to a final and agreed conclusion when we meet in June.

The Section was considerably troubled by the proposals made by the Directors as they seemed to us to be based upon a misunderstanding of the fundamental position of the Governors. The Byelaws as approved at the last Annual Meeting were, as you know, the product of the special Sub-Committee appointed at the previous Annual Meeting, to consider from a legal point of view correlation with the Byelaws of the Board of Directors, to which provisional approval had been given, with the other documents. But the essential point in our mind is that, whereas the Byelaws of the Board of Directors of Cheeloo University have to be in accordance with Chinese law, and while the Byelaws of the Governors must be in harmony with them, the Governors are in no way directly connected with the Government of China, and our Byelaws do not need to emphasize any division between the School of Theology and the University as registered. A very large part of the alterations proposed seemed to be based on the principle of emphasizing that separation, while it is quite clear to all of us on this side that the Board of Governors as chartered in Canada is a Board dealing with what are now two separate institutions in China, regarded from our point of view as still remaining one.

There is a certain confusion which constantly tends to arise from the fact that the word "University" is used in the different senses, from what I may call the "Canadian" and the "Chinese" points of view, and if some modification in the Governors' Byelaws as approved in October 1933 can be made which will meet the differentiation in usage of that word, it will be all to the good. We did not come to any conclusion as to how this should be done, but we did make one or two suggestions which we should like the North American Section to consider.

In the first place, we suggest the possibility of eliminating the word "Cheeloo" from the title of the Byelaws. The Governors, according to the Charter, are the Governors of the Shantung Christian University, and according to the proposed revision it would seem that the phrase "Cheeloo University" is in China regarded as representing the University as registered. There was, however, a strong feeling among the members of the Section that in speaking of the University as registered we should not omit the title "Shantung Christian University". Emphasis on the Christian character of Cheeloo seems very essential, and we therefore feel disposed to agree with the proposed alteration in Article I. Section 1. bringing in the term "Cheeloo University" in brackets after "Shantung Christian University". We also feel no difficulty in the change of the last Chinese word in the name of the School of Theology in Section 2. We are, however, strongly averse to the proposed alteration of the word "institution" to "institutions" in Articles I, 2 and 3. For the Governors there is one institution only.

Article III Section 1. led to a certain diversity of opinion. It was felt that whether or not the word "operated" was retained the word "control" in its ultimate sense of both the Cheeloo University and the School of Theology does lie with the Governors, who have the responsibility to the Canadian Parliament for the University. It is true that all the actual control has been delegated to the Directors, but theoretically it remains with the Governors. We did not, however, feel disposed to insist too strongly on this point, and only put it forward for consideration.

Article III Section II line 3. does not seem to us to require alteration. We feel that a real principle is involved in insuring that any new mission board cooperating in the University shall be acceptable to the bodies already cooperating.

Article III Section III line 2. does not seem to us to need any alteration. The provision of an approved member of the University staff involves his support. The same applies to the next proposed alteration in line 9.

Article III Section IV line 3. does not need any alteration as the proposed alteration depends upon the one in Section II line 3.

Article IV Section 1(a). The first alteration is obviously the correction of a misprint; the second, the addition of the Associate President, is clearly in line with the Byelaws of the Directors, and we think should be adopted. We are also prepared to agree to the alterations suggested in Section I(c).

Article IV Section 4(a) line 3. The correction is sound, as the "s" in the Byelaws as passed in October is a misprint, as shown by the Act.

Article IV Section 4(c). left us in considerable doubt. In the first line the budgets of the two bodies are mentioned, and some thought that the word "budgets" should be in the plural. Others, emphasising the fact that the two institutions are both part of the Shantung Christian University as chartered, felt that the two budgets presented by the two Boards of Directors are in fact one budget for the whole institution. Some also felt that the repetition of the words "School of Theology" all the way through was unnecessary. We await with interest the feeling of the North American Section on this point.

Article IV Section 4(d). gave us considerable anxiety. We recognized that the Chinese law and the Byelaws of the Directors put the power of appointment of various members of the staff in the hands of the President, and the Directors appoint and remove the President and Associate President. The saving clause that such election and removal shall be "subject to the concurrence of the Governors" cannot, of course, come into the Byelaws of the Directors. They have got the power and they recognize that in exercising that power, they must secure the goodwill of the Governors, on whom the support and maintenance of the University depend. There was, however, a considerable feeling that in order to ensure the missionary character of the University, the Governors have got to take responsibility in connection with the appointment of all members of the staff, and that probably this clause ought to retain the power of the Governors, though delegating it to the President "subject to the concurrence of the Governors". In practice the President would act, but equally, of course, whatever the wording of this clause, the President would have to keep in mind the importance of securing concurrence from the Governors. Otherwise the University would be in danger of coming to an end.

I would add personally a point which has just occurred to me, which was not raised at the meeting, and that is that this clause applies clearly to Cheeloo University as registered, and there is nothing at all to indicate what relation the Governors have to the staff of the School of Theology. I think perhaps this omission ought to be made good.

The alteration in Article IV Section 6 is merely the correction of a misprint.

In Article VI Sec.2 we felt that the proposed alteration was a useful one under the Article VI Section 4 a (2). It was felt that the concurrence of the Governors was desirable in all cases, but there is a difficulty about the clause in that the Directors' Byelaws do not give the Directors the power to appoint anyone but the President and Associate President. It seems as if this clause needed further consideration. (existing conditions.)

Article VI. Section 4 a (4). The proposed alterations did not seem to the British Section to be justifiable. The question of the salaries of members of staff, paid directly by the University, is perhaps only indirectly a concern of the Governors, but so long as the property of the University belongs, as it does belong and probably will belong, to mission boards in the West, and the funds of the University are mainly derived from these sources, it is quite obvious that the Directors and Officers of the University cannot be at liberty to spend sums which exceed the budget approved by those who provide the funds. It was pointed out that they could only exceed the money available by entering into debt, and in order to secure advances of that nature they would have to have property to place against them. The

property is the property of the mission boards or the Governors, and it will be quite impossible for the West to continue to take any responsibility for finances unless it has the final word in the total amount that shall be expended.

Article VII Section 1. was also felt to be very important in the form as passed in October. We recognized that the exceptions are more than we had hoped they might be, but exceptions are provided for in the clause as approved, and when we look to the future and consider the changes in personnel both of staff, Directors and Governors, which must occur, it is clear that nothing can be done which will in any way weaken the drive for the fullest possible Christian representation on the staff. I believe that even those who are at present most directly faced with the problem of securing suitable and adequate teachers will share with us in the objective that ultimately the whole staff of the University shall be not only nominally Christian, but enthusiastically and evangelistically so, and we dare not in any way weaken the requirement for this.

The alteration proposed in Article VIII (a) seems reasonable.

You will note that for lack of time we had to hold over a good deal of business.

I am afraid that this letter is long, and in some senses it must be regarded as an appendix to the Minutes. We did not feel that at this stage we were justified in putting upon the Minutes the opinions and ideas which were expressed, even when we were entirely agreed about them. We put them forward for the consideration of the North American Section, and we hope that before we meet in Oxford in June we shall have all agreed as to just what should be done to meet the desires of our brethren in China.

In view of the fact that members of the North American Section and of the Board of Directors may wish to see this letter in full, I am having it produced in bulk, and am sending a number of copies both to Mr. Garside and to Mr. Davies.

Yours truly,

(signed) HUGH H. WEIR

SHANTUNG

Not microfilmed

INDEXED

*Send to N.A.S.
5/23/34 and
Travel Programme
Chart.*

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of meeting held at 2, Eaton Gate, S.W.1.
on Friday, May 4th, 1934.

PRESENT Rev. C.E. Wilson in the chair
Mrs. J.C. Carr
Rev. A.G. Castleton
Rev. T. Cocker Brown
Mr. F.H. Hawkins
Dr. A.W. Hooker
Dr. A.C. Ingle
Mr. H.G. Judd
Mr. W.B. Sloan
Dr. H.H. Weir

PRAYER.

The Meeting opened with prayer, led by Mr. Wilson.

APOLOGIES FOR ABSENCE.

Apologies for absence were received from Lord Addington, Dr. Barber, Miss Bowser, Dr. Balme, Miss Hornby and Mr. MacLennan.

BS-419. MINUTES.

The Minutes of the meeting held on January 19th, 1934, having been circulated, were taken a s read, and were approved and signed.

BS-420. MEMBERSHIP OF THE BRITISH SECTION.

The Secretary reported the receipt of a letter from Mr. Hawkins notifying his resignation as L.M.S. representative and the appointment of Mr. T. Cocker Brown, B.A., B.D. in his place. The Section welcomed Mr. Cocker Brown most heartily, and invited Mr. Hawkins to be present as a visitor.

The following were elected officers for the ensuing year:

Chairman - Rev. C.E. Wilson
Treasurer - Mr. H.G. Judd
Secretary - Dr. H.H. Weir
Organising Mrs. J.C. Carr
Secretaries Rev. A.G. Castleton (temporarily)

BS-421. PLANS FOR ANNUAL MEETING.

It was pointed out that members of the Cheeloo Board should arrive in Oxford by 11.30 a.m. on Wednesday, June 27th so as to participate in the conference between the Associated Boards and the United Committee for Christian Universities in China, and be ready for the early start of the Cheeloo Board meeting on Thursday, June 28th.

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BS-422. INTERNATIONAL UNIVERSITY CONFERENCE.

A letter 27.3.34. from Mr. Davies was read, indicating that an international University conference is to be held in Oxford from June 29th to July 2nd, and suggesting the appointment of delegates to represent the University. As no reply had yet been received to an enquiry to the Secretary of the Conference Committee about it, the officers were authorised to appoint representatives of the University should occasion arise.

BS-423. VIVISECTION IN THE UNIVERSITY.

A letter from Dr. Laurence Ingle, dated 27.2.34., addressed to Mr. Cocker Brown, Dr. Hooker, Dr. Moorshead and Dr. Weir, was considered. Dr. Ingle pointed out that a visit had been received from Dr. A.S. Millard, representing the London University Animal Defence Society, who had criticised, though in a friendly way, some of the procedures in the University, and asked on behalf of Dr. Shields, who was absent through illness, for the wishes of the supporting missions on the subject. Letters had also been received from Dr. Millard by the various societies concerned.

After discussion it was AGREED that it was undesirable for the individual societies to express separate opinions, and it was

AGREED that the use of animals in Cheloo should be such as is allowed under British law.

BS-424. MINUTES OF COMMITTEE ON PROMOTION OF NORTH AMERICAN SECTION.

Minutes of the Committee on Promotion of the North American Section, December 18th, 1933, and Mr. Garside's covering letter, were considered. The Section felt that in view of the developments which have since taken place and the lack of sufficient detailed information in this country, no considered opinion could be formed at the moment by the Section, and that the promotion objectives could best be dealt with at the annual meeting.

BS-425. BUDGET OF THE SCHOOL OF THEOLOGY.

The Budget of the School of Theology and covering letters from Mr. Stanley were considered. It was

AGREED to advise the Directors that additional funds from the West were not likely to be available, and that it is essential that the Directors by some means make the Budget balance.

MINUTES OF THE ADMINISTRATIVE COUNCIL.

The Minutes of the Administrative Council of February 8th and 9th, 1934, and covering letter of 24.2.34. from Mr. Davies were considered.

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BS-426. HOSPITAL BUILDINGS. D 1051 and NAS 373 (Minutes of the North American Section 28.2.34.)

While greatly appreciating the proposals of the Administrative Council and its new Hospital Building Committee, the Section felt that the financial position must be somewhat clearer before definite action can be taken, and that the Hospital question must be given full consideration at the ensemble meeting in Oxford. The hope was further expressed that Dr. Shields might be able to be present on that occasion. The Section

AGREED to concur with NAS 373, pending further consideration at the annual meeting.

BS-427. The following Minutes were NOTED:

D 1047. General Administration Budget.
D 1048. Rural Institute Budget.
D 1050. Tuition Fees.

BS-428. BUDGET.- D 1049. It was

AGREED to approve the action of the Directors in 1049 and to report the amounts (as set forth below) which the various co-operating missions in this country expect to provide, with the understanding that the Budget will be so far modified as to make the necessary readjustments.

	Field Estimate.	Agreed Figure.
B.M.S. Schools of Arts & Science		
Grant	\$1,500.	Salaries correct.
Salaries	12,000.	
School of Medicine		
Grant	3,400.	£800 total grant (equiv. of \$12,387) for the whole University.
Salaries	18,000.	
School of Theology		
Grant	1,000.	
on Salary	1,120.	
Salaries	6,000.	
Extension Department	?	
L.M.S. School of Medicine		
Grant	1,500.	£100.
Salaries	6,000.	Correct.
M.M.S. School of Medicine		
Grant for Sub. Salary	6,000.	£256.10. (1934)
Salary	3,000.	£170.12.6.
S.P.G. School of Arts & Science		
Grant	2,625.	£175. (1934)
Salary	6,000.	?
School of Medicine		
Grant	2,025.	£150.
Salaries	15,000.	\$18,000.

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BS-429. BUDGET AND STATEMENT OF ACCOUNTS OF THE BRITISH SECTION.

The Treasurer presented a statement of accounts for the past year, and the Budget of the Section for the year 1934/35. The statement of accounts has not yet been submitted to audit and will be presented at a future meeting for incorporation in the Minutes.

It was NOTED that the English Presbyterian Mission has now completed its payments, and the Section will therefore be receiving nothing from that source in future. In view of this and the figures in the unaudited statement the Section

AGREED that payments to the University be continued at the same rate as during the past year, and that in accordance with the appended Budget the sums available for the University will be:

Miss Hickson's salary	£160.
Grant to University	£160.

Budget of the Section 1934/35.

Payments to University	£320.
Reserve for Furlough	30.
Contribution to expenses of United Committee	£230.
	£580.

MINUTES OF THE NORTH AMERICAN SECTION, February 28th, 1934.

The Minutes of the North American Section, February 28th, 1934, with covering letters of 6 and 12.3.34, from Mr. Garside were considered.

BS-430. The following Minutes were NOTED:

NAS 366. Approval of Minutes.

Changes in Roster.

NAS 367. Appointment of Nominating Committee.

Report on Promotional Matters.

NAS 372. Development of Financial Support for School of Medicine.

NAS 374. Request for further cooperation in the University.

NAS 375. Annual Meeting, Oxford.

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BS-431. REVISION OF BYELAWS. NAS 368.

It was

AGREED to concur in NAS 368, and approve the Byelaws as amended by the North American Section on February 28th, 1934.

BS-432. SUB-LEASE TO BOARD OF DIRECTORS.

It was

AGREED to concur in NAS 369 and 370.

It was suggested that the lease might be engrossed in duplicate and brought to the Oxford meeting of the Governors to be there signed.

BS-433. ACTION BY ROCKEFELLER FOUNDATION.

It was

AGREED to concur in NAS 371.

BS-434. TRAVEL OF STAFF MEMBERS ON FURLOUGH.

It was

AGREED to concur in NAS 376, and to notify the cooperating missions in Great Britain.

BS-435. MINUTES OF EXECUTIVE COMMITTEE OF ASSOCIATED BOARDS

The Minutes of the Executive Committee of the Associated Boards, March 1st, 1934, in so far as they concern the University were considered, and it was

AGREED to ask that full consideration should be given to the position of Cheeloo in the programme of the Associated Boards and in relation to the rural programme, at the conference on Wednesday, June 27th.

SHANTUNG

not microfilmed
June 28, 1934.

MINUTES OF ANNUAL MEETING

BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

Sent to
NAS - Gao.
8/17/34

held at University College, OXFORD,
on Thursday, June 28th, 1934, at 10 a.m.

INDEXED

ROSTER OF MEMBERS:

Chinese Section: Mr. T.I. Linn, Acting President ex officio,
Dr. Chang Po-Ling, Dr. Cheng Ching-Yi,
Dr. Y.Y. Tsu.

North American Section:

Class of 1935

Dr. A.J. Brown - P.N.
Dr. G.T. Scott - P.N.
Mrs. C.K. Roys - P.N.
Dr. E.M. Dodd, Alt. - P.N.
Dr. C.H. Fenn, Alt. - P.N.
Dr. A.E. Armstrong - U.C.C.
Dr. A.G. Sinclair, Alt. - U.C.C.
Mrs. J.M. Avann - W.F.M.S. of
M.E. Church
Mrs. W.I. Haven - " "
Dr. W.C. Fairfield - A.B.C.F.M.
Mr. E.F. Willis - P.S.
Dr. J.G. Vaughan - Corresp. Mem.
Mrs. E.L. Phillips - Coopted
Dr. F.T. Cartwright - "
(one vacancy)

Class of 1937

Miss M.E. Hodge - P.N.
Mr. J.H. Reisner - P.N.
Miss H. Kittredge, Alt. - P.N.
Dr. C.B. McAfee, Alt. - P.N.
Dr. J.H. Arnup - U.C.C.
(one vacancy)
Mrs. James Hales (for
Mrs. H.R. Inksater) W.M.S. of
U.C.C.
Mrs. C.K. Cecil - W.F.M.S. of
M.E. Church.
Dr. E.H. Hume - A.B.C.F.M.
Miss S. Sturtevant - Coopted.
Dr. R.L. Dickonson - "
Dr. S.M. Milliken - "
Dr. K.L. Butterfield "

British Section:

Dr. J.P. Bruce - B.M.S.
Dr. A.C. Ingle - B.M.S.
*Rev. T. Cocker-Brown - L.M.S.
Rev. Godfrey Phillips - Alt.
for Mr. Cocker-Brown
Rev. W.A. Grist - M.M.S.
*Lord Addington - S.P.G.
*Dr. H.W.S. Wright - S.P.G.
Dr. W.T.A. Barber - Coopted
Dr. Harold Balme - "
Miss E.G. Kemp - "
Miss M.E. Bowser - B.M.S.
*Dr. R.F. Moorshead - B.M.S.
*Rev. C.E. Wilson - B.M.S.
Mr. K. MacLennan - L.M.S.
*Dr. H.H. Weir
Miss C. Hornby - M.M.W.A.
*Dr. A.W. Hooker - M.M.S.
Sir Alfred Lewis - Coopted
*Mr. W.B. Sloan - "
*Rev. A.G. Castleton - "
Mr. H.G. Judd - Treasurer.

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Those whose names are starred were present. There were also present Dr. Hou Pao-chang; Dr. James Endicott; Mr. B.A. Garside; Dr. K.S. Latourette, Dr. and Mrs. Milton Vance; Rev. E.W. Burt; Mr. F.H. Hawkins and Rev. Wm. Paton, holding proxies; and Rev. Ronald Rees by invitation.

Rev. C.E. Wilson presided, and the meeting opened with prayer, led by Mr. Sloan.

PRESENTATION OF PROXIES.

Proxies were presented in favour of Dr. Hou Pao-chang from Mr. J.H. Reisner; in favour of Dr. Endicott from Dr. A.E. Armstrong, Dr. J.H. Arnup, Dr. Seth Milliken, and Dr. G.T. Scott; in favour of Mr. Garside from Dr. J.A. Brown, Dr. R.L. Dickenson, Mrs. Ellis Phillips and Dr. J.G. Vaughan; in favour of Dr. K.S. Latourette from Miss Sturtevant and Mr. Edwin F. Willis; in favour of Dr. Milton Vance from Miss M.E. Hodge and Mrs. Roys; in favour of Mrs. Vance from Mrs. J.M. Avann and Mrs. Wm. I. Haven; in favour of Rev. E.W. Burt from Dr. A.C. Ingle; in favour of Mr. F.H. Hawkins from Dr. Wynn C. Fairfield, Dr. Edward Hume and Mr. Judd; in favour of Rev. Wm. Paton from Miss Bowser; in favour of Dr. Weir from Rev. W.T.A. Barber.

PRESENTATION OF APOLOGIES.

Apologies for absence were presented from Dr. Harold Balme; Rev. W.T.A. Barber, Miss Bowser, Mrs. J.C. Carr, Rev. W.A. Grist, Dr. A.C. Ingle and Mr. H.G. Judd.

CHANGES IN ROSTER.

Note was taken of the following changes in the roster of membership:

North American Section: Resignation of Bishop W.P. Thirkield, and appointment in his place of Dr. Frank T. Cartwright as Coopted Member (Class of 1935); Election by Presbyterian Board of Mr. John H. Reisner, Re-election of Miss Margaret E. Hodge and Miss Helen Kittredge as General Alternate, re-election by W.F.M.S. of Methodist Episcopal Church of Mrs. C.K. Cecil, election by American Board of Dr. E.H. Hume, election of Dr. Seth Milliken, Dr. R.L. Dickenson and Dr. K.L. Butterfield as Coopted Members (Class of 1937); resignation of Dr. E.S. Tipple as Coopted Member (Class of 1935).

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British Section: Election of Rev. A.G. Castleton as Coopted Member (Class of 1937); resignation of Mr. F.H. Hawkins and appointment in his place of Rev. T. Cocker-Brown as representative of the London Missionary Society (Class of 1935); Through the discontinuance of English Presbyterian Mission grant, their representation on the British Section by Mr. H.G. Judd ceases.

MINUTES OF PREVIOUS MEETINGS.

G-185. The Minutes of the Annual Meeting held on October 17th, 1933 in New York, having been circulated, were APPROVED and signed.

Note was also made of the distribution of the following minutes of the two Sections since the date of the last Annual Meeting:

North American Section:

Meetings of November 3rd, 1933, February 28th, March 30th and April 26th, 1934.

British Section:

Meetings of December 8th, 1933, January 19th, and May 4th, 1934.

MINUTES OF THE BOARD OF DIRECTORS.

G-186 The following Minutes of the Board of Directors were NOTED:

- D 1043. Matters arising out of Minutes, June 1933.
- D 1046. Resolutions of the Medical Faculty.
- D 1047. General Administration Budget.
- D 1048. Rural Institute Budget.
- D 1050. Tuition Fees.
- D 1055. Grading of Faculty.

G-187. D 1051. Hospital Superintendent. CONFIRMED.

G-188. D 1053. Dr. Heimburger.

The Board NOTED with regret the pending resignation of Dr. L.F. Heimburger and desired to place on record its great appreciation of the remarkable services rendered by Dr. Heimburger to the whole Medical School and in particular to the Hospital, and its great sense of the loss which will be caused by his departure to the whole work of the University. It also expressed the strong hope that his place would duly be filled by the American Presbyterian Board.

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G-189. D 1054. Mr. Sam Dean.

The Board AGREED heartily to support the recommendation that Mr. and Mrs. Sam Dean be transferred to Tsinan.

SUMMARY OF EVENTS OF THE YEAR.

A summary of the events of the past year was presented, as previously circulated.

G-190.

NOMINATING COMMITTEE.

The following Committee was appointed:

Mr. F.H. Hawkins
Mr. G.A. Garside
Dr. R.F. Moorshead.

NEW HOSPITAL BUILDING.

The Board had before it the action taken at the Annual Meeting, October 17th, 1933, with the subsequent action taken by the Administrative Council on November 16th, 1933, and February 8th and 9th, 1934; together with the action of the North American Section, February 28th, 1934, (NAS-373), and of the British Section, May 4th, 1934 (BS-426).

It had in addition letters of May 9th from Dr. Shields, of May 24th from Rev. L.J. Davies, enclosing a Minute of the Medical Executive Committee of April 13th, 1934, and a Statement by the Hospital Building Committee of April 26th, 1934, also a cable dated June 21st, 1934, as follows:

"Directors unanimously reaffirm approval Out-patient West Wing"

Mr. Garside made it clear that the action taken by the North American Section in NAS-373 was not intended to prevent the first steps in the building of the hospital, but rather to postpone a decision until this Annual Meeting, and especially in view of the assurance conveyed in the documents subsequently received, he was able to present the hearty approval of the North American Governors to the proposal to proceed with the Out-Patient Department and the West Wing.

After full discussion it was AGREED:

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G-191 THAT this Board of Governors of the Shantung Christian University, in response to the request received from the Board of Directors, hereby authorises that Board to go forward at its discretion with the erection of the proposed Out-patient Department and West Wing of the Hospital, in accordance with plans that have been submitted to it.

The Secretary was instructed to send a cable to Tsinan to this effect.

G-192 THAT the Board of Governors request the North American Section to make available to the field such sums as are necessary, in addition to those already held in China, to complete the work authorised in Minute G-189.

G-193 THAT the Board of Governors further assure the Directors that it will do all in its power to secure additional support in the future, and express its gratification at the definite progress made by the present progressive plan, and the local efforts to secure increased income, both through the work of the Hospital and from other Chinese sources.

RURAL PROGRAMME.

Full discussion took place on the subject of the Rural Programme and the personnel required for its effectiveness, in the light of the proceedings of the Associated Boards, March 1st and April 23rd and 24th, 1934, and it was finally AGREED;

G-194 THAT the Board of Governors note with satisfaction the progress that is being made on the field in the development of the Rural Programme.

G-195 THAT the Board reaffirm its conviction that both in Great Britain and North America the only hope of substantial support for the work of the University is dependent upon the carrying forward of a progressive programme of rural service in China; even though this may involve complete reorganisation of the Colleges.

G-196 THAT the Board await with hopeful anticipation the report of Mr. Maclellan and the Committee appointed by Minute NAS-383, April 24th, 1934.

G-197 THAT the Board of Governors express its strong desire that every effort should be made to secure the services of Mr. J. B. Tayler at Cheeloo, that Mr. Tayler should

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make Cheeloo the centre of the activities of the North China Industrial Service Union; and if necessary his support should be included among the items for the promotion campaign.

OFFICERS OF THE BOARD.

G-198. The Nominations Committee presented its report and it was VOTED to instruct the Secretary to cast a unanimous ballot for the following:

Chairman	Rev. C.E. Wilson
Vice-Chairman	Dr. A.J. Brown
	Mr. Kenneth Maclellan
Recording Secretary	Dr. A.E. Armstrong
Administrative Secretaries	Mr. B.A. Garside
	Dr. H.H. Weir
Treasurer	Dr. Seth Milliken
Assistant Treasurers	Mr. H.G. Judd
	Miss Helen Kittredge

FINANCIAL POSITION AND PROMOTIONAL WORK.

Full discussion took place on the promotional plans put forward by the Associated Boards and it was AGREED

G-199 THAT the Board of Governors express its recognition of the importance and urgency of the financial needs recorded in the list adopted by the Associated Boards, April 24th, 1934, as follows:

	1934	1935
The training of teachers	\$15,000	\$15,000
Rural Programme	12,500	15,000
Hospital	7,500	15,000
School of Medicine	27,000	27,000

and assure both the United Committee and the Associated Boards that both Sections of the Board of Governors will do everything in their power to assist in obtaining these funds for Cheeloo during the coming year.

G-200 THAT the Board record its appreciation of the proposal of the Associated Boards on behalf of Cheeloo and commend this proposal to the United Committee, and further suggest to the United Committee that, with a view to making an effective appeal in Great Britain on behalf not only of Cheeloo but also of the other China Universities, some reconstitution of the United Committee may be advisable.

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VOTES OF THANKS.

The Board agreed to place on record its deep sense of gratification that it had proved possible for Mr. Garside to attend this Annual Meeting and its appreciation of the very real services which he has rendered to Cheeloo by his contribution to the work of the Board at this meeting, and further to express its thanks to the North American Section and also to the Associated Boards and the Governors of the West China Union University for having together made possible Mr. Garside's visit.

The Board agreed to put on record its appreciation of the services rendered to Cheeloo by Miss Robertson, and in particular her effort in producing the "Summary of Events for the Year!"

The Board agreed to record its great sense of appreciation and gratitude for the kindness and hospitality extended by the Master and Fellows of University College to the Board.

NO. 10
OFFICE
OF THE
SECRETARY

RECEIVED
UNIVERSITIES
JUL 2 1934
JOINT OFFICE

RECEIVED
UNIVERSITIES
JUL 2 1934
JOINT OFFICE

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of meeting held at 2, Eaton Gate, S.W. 1.
on Friday, November 16th, 1934.

PRESENT Rev. C.E. Wilson in the Chair
Lord Addington
Dr. Harold Balme
Miss M.E. Bowser
Rev. T. Cocker Brown
Rev. E.W. Burt
Mrs. J.C. Carr
Rev. A.G. Castleton
Mr. F.H. Hawkins
Dr. A.W. Hooker
Mr. Kenneth MacLennan
Dr. R. Fletcher Moorshead
Miss Hilda Porter
Mr. W. B. Sloan
Dr. H. H. Weir

PRAYER

The meeting opened with prayer led by Rev. E.W. Burt.

APOLOGIES FOR ABSENCE.

Apologies for absence were received from Dr. Barber,
Rev. W. A. Grist and Mr. Judd.

BS-436. MINUTES.

The Minutes of the meeting held on May 4th, 1934,
having been circulated, were taken as read, and were
approved and signed.

BS-437. MEMBERSHIP OF THE BOARD.

Death of Dr. J. Percy Bruce, M.A., D. Lit.

The death was reported of Dr. J.P. Bruce, M.A., D. Lit.
on 17th September 1934 at the age of seventy-three. The
Board stood in silence for a moment and passed the following
resolution:

By the death of the Rev. J. Percy Bruce, M.A.
D. Lit., on the 17th September, at the age of
seventy-three, there passed away one of the most
honoured of the men who have served the Shantung
Christian University, both in China and in Britain.

NOV 16 1934

He was a missionary of the Baptist Missionary Society in Shantung from 1887 until the ill-health of Mrs. Bruce necessitated his return to England, in 1924. He was appointed Principal of the Gotch Robinson School of Theology in 1904, and he became President of the University at Tsinanfu in its important formative years.

It was a tribute to his gifts and his reputation as a scholar that, on his retirement from service in the East, he was appointed Professor of Chinese of the London University.

This Section of the Board of Governors desires to express to Dr. Bruce's relatives its sincere sympathy in their loss.

BS-438. Representation of B.M.S. and M.M.S.

It was reported that Dr. Ingle has resigned from the British Section and the B.M.S. have appointed Rev. E.W. Burt to take his place until 1935; and that Miss Hornby has resigned on grounds of health, and the M.M.S. have appointed Miss Hilda Porter to take her place until 1935.

BS-439. TRAVEL OF STAFF MEMBERS THROUGH THE STATES.

Letters had been received from the L.M.S., the M.M.S. and the S.P.G. indicating sympathy with the proposal and a desire to put it into effect as far as possible.

BS-440. AUDITED STATEMENT OF ACCOUNTS.

The statement of the accounts, which had been received subject to audit on May 4th, 1934 (BS-429) having been audited was received.

BS-441. MINUTES OF THE ANNUAL MEETING OF THE BOARD OF GOVERNORS.

The Minutes of the Annual Meeting of the Board of Governors, held in Oxford on June 28th, 1934, were presented.

The Secretary was instructed to correspond with the North American Section on the subject of the date for the Annual Meeting in 1935, and to point out that some members of the Section expect to be in New York during the first week of October 1935.

BS-442. MINUTES OF THE BOARD OF DIRECTORS.

The Minutes of the Board of Directors, June 15th - 19th, 1934; of August 16th, 1934; and the Minutes of the Administrative Council, October 5th and 6th, 1934, with covering letters from Mr. Davies and letters from Mr. Gariside were considered.

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The following Minutes were NOTED:

- D 1056. Minute Secretaries.
- D 1057. Reports of Administrative Officers.
- D 1062. Preliminary Financial Report.
- D 1063. Medical School Funds.
- D 1064. Graduation Fees.
- D 1065. Report of Audit.
- D 1066. New Hospital Building.
- D 1067. Dr. Morgan's Furlough.
- D 1068. Miss Townsend's Furlough.
- D 1071. North China Rural Service Union.
- D 1072. North China School of Engineering Practice.
- D 1073. Mr. J.B. Tayler.
- D 1076. Lease
- D 1077. Candidates for Degrees.
- D 1078. Dental Department.
- D 1079. Officers and Committees.
- D 1081. Alumni Representatives.
- D 1082. Medical Reorganisation and Ranking of Faculty.
- D 1087. Letter from Mr. W.B. Djang.
- D 1088. Vice-Chairman.
- D 1093. Resignation of Mr. Sun.
- D 1094. Nominating Committee.

Further action was taken as follows:

- BS-443. D 1069. Dr. Greene's Appointment.

The Section having no information about Dr. Greene, the Secretary was instructed to correspond with the field on the subject.

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BS 444. D 1070. Dr. Wm. McClure.

The following minute was passed:

The British Section of the Board of Governors heartily endorses the action of the Board of Directors in appointing Dr. William McClure Professor Emeritus of the Department of Medicine, and desires, in so doing, to place on record its warm appreciation of his long and valued services in the University, his wise judgment in the counsels of the Medical School, and his unique influence over the students whom he has taught and befriended. The Section is gratified to learn that Dr. McClure will continue to live in Tsinan and trusts that he may be spared for many years of further usefulness.

BS-445. D 1074. Rural Institute and D 1092. Correlated Programme.

These Minutes were considered and it was recognized that the latter was an attempt to correct misapprehensions which have been and, apparently, still are so common among Chinese friends of the University.

BS-446. D 1080. Dr. Ch'ai Tzu-Lung.

The Section endorsed this Minute and expressed its sense of loss in the death of Dr. Ch'ai.

BS-447. PRESIDENCY OF THE UNIVERSITY.

The following minutes: D 1058, D 1059, D 1060, D 1061, D 1083, D 1084, D 1085, D 1086, D 1089, D 1090, and D 1091, together with letters from Mr. Davies and from Mr. Garside to Mr. Davies, were considered.

The Section realized the great gravity and difficulty of the situation and expressed its sympathy with the Board of Directors in the difficult problem which they are facing, work in which the Section would wish to assist the Board in any way open to them. In view of the fact that no final action has yet been taken by the Directors, the Section did not record any opinion. In a brief interval of prayer the guidance of God was sought on this important matter.

BS-448. BYELAWS OF THE BOARD OF GOVERNORS.

Minute D 1075 and letters from Mr. Davies and from Mr. Garside to Mr. Davies were considered.

The Section was prepared to approve of the alterations in the Byelaws proposed by the Directors in Article VI. Section 3; Article VI. Section 4 a (4); Article VII. Section 3; but did not take any action at the moment. The Section instructed the Secretary to correspond with the University and with the North American Section on the

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proposals contained in Article IV. Section 4 (f) and Article VII. Section I.

BS-449. REPORTS OF THE ADMINISTRATIVE OFFICERS.

Reports of the Administrative Officers of the Board of Directors were received.

BS-450. FINANCIAL STATEMENT OF THE UNIVERSITY FOR THE YEAR 1933/4.

The financial statement of the University for the year July 1st 1933 to June 30th, 1934, together with a covering letter from Dr. Lair, were considered.

The Section was impressed with the gravity of the situation disclosed and expressed its extreme discomfort at the fact that the expenditure for the year in a number of Departments, particularly in the Schools of Arts and Science, exceeded the Budget, in spite of the economies which have been effected. The Section was impressed by the fact that this extra expenditure had been incurred in spite of the fact that the responsibility of the Governors is definitely restricted by the Byelaws to the Budget as approved, and would point out that the expenditure of the University must be curtailed so as to be brought within the available funds.

BS-451. MINUTES OF THE DIRECTORS OF THE CHEELOO SCHOOL OF THEOLOGY.

The Minutes of the Directors of Cheeloo School of Theology, June 16th, 1934, were considered.

The following minutes were NOTED:

34-1, 34-2, 34-3, 34-4, 34-5, 34-7, 34-9, 34-10, 34-11.

Minute 34-6. Undesignated Funds.

The Section appreciates the importance of the proposal made by the Directors, and should any funds beyond those allocated in the Budget be available, would desire to act on the lines suggested by this minute.

Minute 34-8. Voluntary Reduction in Salaries.

The Section wished to associate itself most heartily with the appreciation expressed by the Directors of the voluntary acceptance of reduction in salary by the Chinese members of staff.

BS-452. MINUTES OF THE NORTH AMERICAN SECTION.

Minutes of the North American Section, September 7th and 28th, and covering letter from Mr. Garside were considered.

The following minutes were NOTED:

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NAS 396, 397. New Hospital.

NAS 398. Report of the Treasurer.

NAS 399. Report of the Auditor

BA-453. DATE OF NEXT MEETING.

The Chairman and Secretary were asked to fix the date of the next meeting as required.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of meeting held at 2, Eaton Gate, London, S.W.1
on Friday 1st February 1935

PRESENT

Rev. C. E. Wilson (in the chair)
Dr. S. Bethell
Rev. E. W. Burt
Rev. A. G. Castleton
Rev. T. Cocker Brown
Mr. F. H. Hawkins
Dr. Hooker
Mr. Kenneth Macleman
Mr. W. B. Sloan
Dr. H. H. Weir

PRAYER

The meeting opened with prayer led by Rev. E. W. Burt.

APOLOGIES FOR ABSENCE were received from Lord Addington, Rev. W. T. Barber and Miss Bowser.

BS-454 MINUTES

The Minutes of the meeting held on November 16th, 1934, having been circulated, were taken as read, and were approved and signed.

BS-455 MEMBERSHIP OF BOARD

The death was reported of Dr. R. Fletcher Moorshead on December 4th 1934. The Board passed the following resolution:

By the death of Dr. R. Fletcher Moorshead the Shantung Christian University loses one of its early promoters and one of the most deeply interested and valuable members of the Governing Body. From the first establishment of the British Joint Board of the University he acted as its Secretary. Under pressure of other duties he resigned that office in 1926. The painstaking efficiency with which he did this work put his colleagues under a deep sense of obligation to him, as they dealt with expansion of the work of the University and the complex problems which arose. He established a high tradition of thoroughness and clarity of exposition of the greatest value to the Board.

As Medical Secretary of the Baptist Missionary Society he was largely responsible for the successful establishment of the Tsinanfu Hospital; and the Union Medical School at Tsinanfu owed much of the impetus under which it was founded and developed to the enthusiastic advocacy of Dr. Moorshead. He was inspired by two ideals - (1) that the care and cure of disease should be an expression of the Christian Gospel, and (2) that Chinese

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Christian Doctors and Nurses should be fully trained and qualified for this service among their own people. These two purposes were the constant themes of his appeals on behalf of the University. His colleagues on the Board share with the Baptist Missionary Society their sense of sorrow and loss.

His personal visit to the University during his journeys in China in 1919-1920 is gratefully remembered.

On behalf of the representatives of the University in China, in Britain and in America, the Governors respectfully offer to the bereaved widow and aged mother their assurances of sincere sympathy.

The Secretary reported that the Baptist Missionary Society had appointed Dr. Stanley Bethell to the vacancy caused by Dr. Moorshead's death. The Board noted Dr. Bethell's appointment with satisfaction.

BS-456 ARISING OUT OF MINUTES

Reported that no replies had been received regarding the following: - Dr. Green's appointment; Byelaws of the Board of Governors; Rural Programme.

BS-457 CORRESPONDENCE The Secretary reported that a letter had been received from Mr. John Bruce in response to the resolution passed by the Board regarding Dr. Percy Bruce's death.

BS-458 DATE OF 1935 ANNUAL MEETING

The Secretary reported a letter from Mr. Evans regarding the 1935 Annual Meeting, drawing attention to the presence of International Council members in America in September and October. It was agreed that strong representations should be made to the American Board that the meeting should be held prior to the meeting of the International Missionary Council on 28th September. Mr. Wilson and Mr. MacLennan would be in America for the I.M.C. meeting, and it was agreed that proxies might be granted to Mr. Noble (Methodist Missionary Society), Mr. Chirgwin (London Missionary Society) and Rev. A. S. Kydd (Church of Scotland) who would also be in America at that time.

BS-459 MINUTES OF THE BOARD OF DIRECTORS

The Board had before them Minutes of the Administrative Council (November 15th-23rd) and Board of Directors (December 5th-8th). The following minutes were noted:

1097	Rural Programme	1108	Corresponding Member
1099	Communication from Students	1109	Communications
1101	Loan	1110	Publication of Information
1106	Dormitories for Internes	1119	Alumni Association
1107	Chairman	1120	Dr. Hume

BS-460 PRESIDENCY OF THE UNIVERSITY

The Board had before it the minutes above referred to and correspondence from Dr. Shields and others. From information received the situation appeared to have become more settled. It was stated that Dr. Kung had agreed to act as Chairman, and Mr. Z.V. Lee had agreed to become acting President. An invitation had been extended to Dr. Y. P. Mei of Yenching to become President. The Board expressed its sense of relief at the prospect of the solution of the difficulties through which the University had passed, and its hope that Dr. Mei would see his way to accept the invitation given to him.

BS-461 FINANCE

The Board had before it Minutes 1098 and 1118 above referred to. The Board gave careful and prolonged consideration to the very serious and alarming financial situation existing in the University, and agreed to minute the following statement:

That the British Section of the Board of Governors appreciates the determined and self-sacrificing action taken by the Board of Directors in Minute D.1118 and its endorsement of the direction given by the Administrative Council in Minute D.1098 that expenditure be rigorously curtailed. The Section realises that considerable efforts have already been made to effect economies, including reduction of salaries in certain cases, and is the more concerned that in spite of this so large a deficit is impending.

They have to point out that for several years the budget has been accepted by the Governors with the warning that it was approved only within the limits of the funds available; and they observe with regret that the expenditure, especially in the Schools of Arts and Science, has greatly exceeded both the income and the approved budget, with the result that repeated deficits have been incurred.

The Section cannot escape a most anxious sense of disquiet with regard to the present position of the finances of the University. As representing the cooperating missions they find great difficulty in securing the continuation of existing support for the institution, and any weakening of the confidence in its financial administration would have very serious consequences.

The Section considers that immediate steps should be taken, if necessary by the reduction of staff and the closing down of departments, which will suffice not only to balance the present budget but to liquidate the accumulated deficits in the several schools and administration.

The British section of the Board of Governors would further recommend the employment of a firm of independent professional auditors for the annual examination and audit of the books and accounts.

BS-462 PROGRESS OF NEW HOSPITAL

The secretary reported a letter from Mr. Davis regarding the progress of the New Hospital Buildings. This was noted with satisfaction.

BS-463 OFFICE RE-ORGANIZATION

The Secretary stated that owing to the changes in the staff of the United Committee for financial reasons, the services of Miss Robertson were no longer available for the British Board of Governors. Miss Shepherd was giving one-third of her time to the work of the United Committee and would include the Shantung Board of Governors. In order to facilitate book-keeping at Edinburgh House, the following minute was passed:

Owing to changes in the office arrangements at Edinburgh House, the accounts of the Shantung Christian University and Christian Universities of China will, after 31st March 1935, be kept in one set of books and it is, therefore, no longer necessary to maintain two separate bank accounts.

It was agreed to close the present Banking account on 31st March 1935 transferring the balance on that date to the Christian Universities of China account with Lloyds Bank Ltd., 31, Sloane Square.

It was also agreed to authorize the Bank's acceptance of Mr. W. A. Bennett's endorsement on cheques made payable to Shantung whether paid to the credit of the present account or to the Christian Universities account after 31st March 1935.

BS-464 CIRCULATION OF NEWS

The Secretary was asked to circulate as it comes in, any important news that might come to him from China.

BS-465 DATE OF NEXT MEETING

It was left to the Chairman and Secretary to fix the date of the next meeting.

MINUTES OF MEETING
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

9:30 A.M. Friday, February 8th, 1935
Room 606, 150 Fifth Avenue, New York, N. Y.

List of Members

<u>Board</u>	<u>Class of 1935</u>	<u>Class of 1937</u>
Presby. North	*A. J. Brown G. T. Scott Mrs. C. K. Roys *E. M. Dodd, Alt. *C. H. Fenn, Alt.	Margaret E. Hodge John H. Reisner *Helen Kittredge, Alt. C. B. McAfee, Alt.
United Church of Canada	A. E. Armstrong A. G. Sinclair, Alt.	J. H. Arnup (1 vacancy)
W.M.S. of U.C.C		Mrs. H. R. Inksater
W.F.M. of M.E. Church	Mrs. J. M. Avann Mrs. W. I. Haven	Mrs. C. K. Cecil
American Board Presby. South	W. C. Fairfield E. F. Willis	E. H. Hume
Corres. Member	*J. G. Vaughan	
Coopted Members	*Mrs. E. L. Phillips F. T. Cartwright	Sarah Sturtevant R. L. Dickinson *S. M. Milliken K. L. Butterfield

Those whose names are starred were present, as were Mrs. T. D. Macmillan, Dr. Samuel Cochran, Miss Mollie E. Townsend, Mr. C. A. Evans, and the Secretary.

Dr. Brown presided. The meeting was opened with prayer, led by Dr. Fenn.

Apologies for absence were presented by the Secretary on behalf of members unable to attend the meeting.

APPROVAL OF MINUTES

NAS-405 VOTED to approve, as distributed, the minutes of the following meetings:-
North American Section, September 28, 1934; Committee on Rural Program
October 22, 1934.

MINUTES OF BRITISH SECTION AND OF DIRECTORS

The Section noted the receipt of minutes of the following meetings, together with covering correspondence pertaining to matters dealt with in these minutes:-
British Section:- November 16, 1934. Board of Directors:- October 5, 6;
November 15th to 23rd; December 5th to 8th.

THE PRESIDENCY, AND THE GENERAL POLICY OF THE UNIVERSITY

The Section studied with care the actions of the Board of Directors and of the British Section with reference to the presidency and to the general policy of the University, and reviewed also the correspondence received from the University and from the British Section dealing with these matters. While recognizing the major importance of these problems, it was agreed that the initiative in seeking their solution must for the most part be taken on the field. It was

2/8/35

- NAS-406 VOTED that the North American Section record its sincere gratification at the action of the Board of Managers in inviting Dr. Mei Yi-pao to accept the presidency of Cheeloo University; and that it express to Dr. Mei its earnest hope that he may be led to accept this call to a great service, and assure him that the Section would be happy to give him its heartiest support and cooperation.
- NAS-407 VOTED that the Section make record of its sympathetic concern over the serious problems now confronting the University, but that it await the report of members of the Section now in China before considering whether any further action by the Section with reference to these problems is necessary or desirable.

FINANCIAL SITUATION OF THE SECTION

The Treasurer presented the summary of the financial situation of the Section which is attached hereto as Appendix A. It was

- NAS-408 VOTED that the Section express its gratification at the improved financial situation revealed by the report of the Treasurer, and that it authorize the Treasurer to transmit to the field the full amount of the \$6,315.80 which it is now anticipated will be received from the Harvard-Yenching Institute, instead of the sum of \$4,684.21 shown in the budget approved by the Section under Action NAS-379.

PUBLICITY AND PROMOTION

The Secretary presented the memorandum with reference to the publicity and promotional program of the Section which is attached hereto as Appendix B. There was complete unanimity as to the urgency of the need for stimulating among the American friends of Cheeloo a new interest in, and a greatly increased support of, the work the University is doing. It was agreed that an early meeting of the Committee on Promotion should be held. Mr. Phillips graciously invited the committee to meet at her home at 116 East 53rd Street at five o'clock on Thursday, February 14th. The hope was expressed that in addition to members of the committee, Dr. Morgan and Miss Townsend might also be able to attend.

With reference to the request from the Associated Boards that the Section underwrite its pro-rata share of its promotional budget for the year 1934-35 it was

- NAS-409 VOTED that the North American Section agree to underwrite its pro-rata share of the promotional budget of the Associated Boards for the year 1934-35, to the extent of \$4,247.90.

MATTERS RELATED TO NEW HOSPITAL

There was presented a letter from the Field Treasurer, stating that the estimated cost of the Out Patient Dispensary and the West Wing of the New Hospital will be approximately \$200,000 Chinese currency, of which LC\$98,000 is now in hand on the field. He requested that US\$5,000 be set aside in New York to purchase equipment and materials here, and that LC\$85,000 (approximately US\$30,000) be remitted to the field, as follows:

February 15th	LC\$40,000
March 15th	25,000
May 15th	20,000

Miss Kittredge reported that there is a little more than eight thousand dollars being held in cash in the building fund accounts, and that among the building funds investments are \$40,000 of short-term U.S. Treasury notes which can be sold to advantage as additional funds are required. It was

NAS-410 VOTED to authorize the transmittal to the field of LC\$85,000 of hospital building funds as requested by the Field Treasurer, and to request the Treasurer of the Woman's Committee to make this amount available as required.

The Secretary also presented a letter from Dr. Shields and Dr. Price requesting the Section's authorization that a sum of about LC\$16,000 held by the Women's Committee on the field be used to erect a dormitory for women medical students and doctors. This proposal had already met with the approval of the Women's Committee on the field and also of the Board of Directors. Letters from Mrs. Avann and Miss Hodge, the Chairman and the Secretary of the Woman's Committee of the North American Section, indicated that in their judgment it was not necessary for their Committee to take any further action of approval before the Section dealt with the matter. After discussion it was

NAS-411 VOTED to concur in the approval already given by the Women's Committee and the Board of Directors, to the use of about LC\$16,000 now held by the Women's Committee in China, for the construction of a dormitory for women medical students and doctors; it being understood that such construction will be in harmony with the general architectural plans for the new hospital plant.

GIFT OF STOCK

Report was made of a contribution of 110 shares of the capital stock of James McMullan & Company, Ltd., of Chefoo, China, given to the Cheeloo School of Theology by Dr. Harold F. Smith, formerly of the Cheeloo Staff. It was

NAS-412 VOTED to accept, with sincerest thanks to the donor, Dr. Harold F. Smith's gift to the Cheeloo School of Theology of 110 shares of the capital stock of James McMullan & Co., Ltd., of Chefoo, China.

The meeting adjourned.

B. A. GARSIDE
Secretary

APPENDIX A

SUMMARY OF FINANCIAL SITUATION
NORTH AMERICAN SECTION, CHEELOO GOVERNORS,
Fiscal Year ending June 30, 1935.

Up to January 31, 1935, the income of the North American Section was substantially ahead of budget estimates, and the prospects for the remainder of the year seem to be equally encouraging:-

	<u>Budget</u> <u>Estimate</u>	<u>Received to</u> <u>January 31st</u>	<u>Expected</u> <u>during next</u> <u>five months</u>	<u>Estimated</u> <u>Total</u>
American Board, Sch. of Theol.	\$800.00	\$400.00	\$400.00	\$800.00
General Endowment Income	1,950.00	1,319.67	2,044.50	3,364.17
Rockefeller Foundation	5,000.00	2,500.00	2,500.00	5,000.00
plus LC	\$10,000.00	5,000.00	5,000.00	10,000.00
Harvard-Yenching Institute	4,684.21	3,157.90	3,157.90	6,315.80
Women's Unit, Endowment Income	965.00	660.08	1,022.25	1,682.33
Rohrman Fund	430.00	386.63	43.37	430.00
Totals	US \$13,829.21	\$8,424.28	\$9,168.02	\$17,592.30
plus LC	\$10,000.00	5,000.00	5,000.00	10,000.00

From the above figures it appears that we should receive by the end of the fiscal year a surplus of US \$3,763.09 beyond the budget estimates. Should the Aluminum Company of America and the American Smelting and Refining Corp. continue to pay up back dividends for the second quarter, 1935, at the same rate as they are paying for the first quarter, this surplus will be increased by an additional \$941.00. However, in line with our general understanding with the Harvard-Yenching Institute, we should transmit to the field for the purposes designated, the full amount of their payments to us. This would reduce by \$1,631.59 the above estimates of anticipated surplus for this fiscal year.

On the other hand, we are still carrying on our accounts the following deficits from previous years:-

Current General, 1931-32	US \$277.06
Promotion, 1933-34	<u>1,232.45</u>
Total	\$1,509.51

The Section has also been asked to underwrite its pro-rata share of the promotional expenses of the Associated Boards, though it is hoped that most or all of this will be received in funds secured through its promotional efforts. This is discussed in further detail under Appendix C.

PUBLICITY AND PROMOTIONAL PROGRAM
NORTH AMERICAN SECTION, CHEELOO BOARD OF GOVERNORS

At the present time Cheeloo University is facing such a serious financial crisis that the very continuation of the University may depend upon whether we succeed in providing prompt and adequate assistance. If only we can help solve these financial problems under which our administrators and faculty have struggled until they are becoming despondent, most of the other difficulties now confronting Cheeloo would either be cleared away entirely or at least greatly lightened.

The Associated Boards has recognized the urgency of Cheeloo's financial needs by including the following items in its approved list of askings for 1934-35 and 1935-36:-

	<u>1934-35</u>	<u>1935-36</u>
Strengthening Colleges of Arts and Science	\$15,000.00	\$15,000.00
Ruralization Program	12,500.00	15,000.00
School of Medicine	27,000.00	27,000.00
University Hospital	<u>7,500.00</u>	<u>15,000.00</u>
	\$ 62,000.00	\$72,000.00

While the promotional organization of the Associated Boards is appealing for these objectives as a part of its general program, we must not expect this larger group to be more active on behalf of Cheeloo than are our Cheeloo Governors. In fact, these Cheeloo items in its list of approved objectives are now an embarrassment and a serious handicap to the success of the Associated Boards' promotional work. For whereas most of the other colleges are giving active assistance towards securing their objectives in this list, we in Cheeloo have done practically nothing. The only amounts we have secured thus far toward these objectives are the Rockefeller Foundation appropriation of approximately \$8,500.00 for the support of Medical work, and a special gift of \$200.00 for the School of Medicine secured by Dr. Julia Morgan.

The Section should therefore apply itself immediately to a serious study of ways and means whereby these objectives can be attained.

The Associated Boards has also asked the North American Section to underwrite its pro-rata share of the expense of its promotional organization this year - with the hope, however, that most or all of this expense can be met from undesignated gifts received during the year. Cheeloo's pro-rata share of this underwriting is \$4,247.90.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Emergency meeting held at 2, Eaton Gate,
London, S.W. 1 on Friday 15th February 1935

PRESENT

Rev. C. E. Wilson (in the chair)
Rev. W. T. A. Barber
Dr. S. E. Bethell
Miss Bowser
Rev. E. W. Burt
Rev. A. G. Castleton
Rev. T. Cocker Brown
Mr. F. H. Hawkins
Dr. A. W. Hocker
Mr. Kenneth MacLennan
Mr. W. B. Sloan
Dr. H. H. Weir

PRAYER

The meeting opened with prayer led by Rev. W.T.A. Barber.

APOLOGIES FOR ABSENCE were received from Lord Addington, Rev. W.A. Grist, Mr. H. G. Judd, Sir Alfred Lewis and Miss Porter.

BS-466 MINUTES

The minutes of the meeting held on 1st February had been circulated. The secretary read Minute BS-461 Finance, which had been prepared by the Chairman, Mr. MacLennan and himself. The Committee unanimously accepted this minute. The minutes of the meeting were then approved and signed by the chairman.

BS-467 SITUATION IN CHINA

The Secretary submitted the following cable from the Administrative Council in Tsinan: "All current financial resources exhausted before May closure impending four thousand pounds needed to liquidate deficits budget balanced next year except four hundred pounds Presidents salary strong hope Mei accept Presidency if deficits cleared relay New York."

It was reported that the Cable had been relaid to New York with the information that the British Section had been called to an Emergency meeting to consider the situation. The Secretary had received the following reply from Mr. Garside: "American Section deeply concerned financial emergency Cheeloc will seek to raise two thirds four thousand pounds deficits if British section can secure remaining third."

The Section gave long and careful consideration to the very grave situation revealed by the cable from China. The Section was agreed that it would be quite impossible to raise one-

third of the deficit in this country, and that apart from the impossibility of doing this, it was not a satisfactory solution of the difficulty. The British Section felt that the situation must be met by a drastic revision of the University's financial policy, in order to bring expenditure within income. The Section agreed that it was extremely difficult for them to make any recommendations along these lines without a full report from China as to the exact position with regard to deficits, etc. It was recommended that Mr. Adam Black from the Mission Treasurer's office in Shanghai might be asked to go to the University together with an American colleague, and make a thorough investigation into the affairs of the College, and report thereon in detail to the British and American sections of the Board.

It was further agreed to recommend that as laid down in Minute D.1062 (June 15th-19th 1934) any outstanding deficits on current accounts be a first charge on the budget for 1935-36.

It was also agreed that it was imperative that the British and American Sections of the Board should act in complete unity in all recommendations made on this very serious situation. It was accordingly agreed to send the following cable to the American Section of the Governing Board: "British section consider unwise promise liquidate deficit. Extremely serious financial situation requires full investigation and report by accountants suggest Black and American colleague. Meanwhile concurrent action and agreed replies by sections indispensable. Do you agree? Cable."

The Section agreed that matters might be left in the hands of a sub-committee consisting of the Chairman, the Secretary, Mr. MacLennan and Mr. Castleton for the time being, the Chairman and Secretary being empowered to call another emergency meeting if that seemed desirable.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2, Eaton Gate, London, on
Tuesday, March 19th, 1935

PRESENT

Rev. C. E. Wilson (in the chair)
Dr. S. E. Bethell
Miss Bowsler
Rev. A. G. Castleton
Rev. T. Cocker Brown
Mr. Kenneth MacLennan
Dr. H. H. Weir

Rev. A. E. Armstrong D.D. - North American Section

PRAYER

The meeting opened with prayer led by Rev. C. E. Wilson.

APOLOGIES FOR ABSENCE were received from Lord Addington, Dr. Balme,
Rev. E. W. Burt, Mrs. Carr, Mr. F. H. Hawkins, Dr. Hooker,
Mr. H. G. Judd, Miss Porter, Mr. W. B. Sloan.

The Secretary was asked to send a message of sympathy to Mr. Hawkins
in his illness.

BS-468 MINUTES

The minutes of the Emergency Meeting held on February 15th
1935 having been circulated, were held as read, and were approved
and signed by the Chairman.

The Chairman expressed to Dr. Armstrong the pleasure of
the Board at his presence with them, and stated that they were
looking forward to hearing from him as to his impressions following on
his visit to Tsinan last year.

BS-469 MINUTES OF NORTH AMERICAN SECTION - February 8th

Copies of the minutes of the North American Section held
on February 8th were laid on the table. The Secretary submitted a
letter from Mr. Garside dated February 16th covering the minutes.
The minutes were noted.

BS-470 LETTER FROM MR. GARSIDE REGARDING FINANCIAL SITUATION

The Secretary read a long letter from Mr. Garside dated
March 2nd which he had just received regarding the financial situ-
ation at Cheeloo. The letter contained the text of a suggested
cable to be sent jointly to China by the two sections of the Board.
The Section gave careful consideration to this cable, but agreed

that until the suggested report on the financial position of the University had been obtained, it was difficult to form any clear judgment. The British Section again reiterated its view that such a report was essential to a clear understanding of the financial situation which had arisen in China, and the Secretary was instructed to write Mr. Garside fully on the matter.

It was pointed out that the immediate need was to ensure that the University had funds to carry them through to the end of the financial year. It was accordingly proposed and seconded that each supporting Board be asked to advance by one month the payment of the portion of its grant due for July, thus providing funds for June. This was put to the meeting and carried with one dissident. The Secretary was instructed to convey this suggestion to the North American Section in order that joint action might be taken.

BS-471 STATEMENT BY DR. ARMSTRONG

Dr. Armstrong spoke of the happenings at the University during his visit there in October, when the main interest centered in the Presidency question. He also spoke of the impression he and others to whom he had talked, had formed of the work of the University.

BS-472 FURTHER BUSINESS

It was agreed to defer consideration of the other matters on the Agenda - Administrative Council minutes February 7th-9th, letter from Dr. Millard, and letter re Dr. Greene - until the next meeting of the Board.

MINUTES OF MEETING
EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

11:30 A.M., Saturday, March 23, 1935
18 Gramercy Park, New York, N.Y.

List of Members

Arthur J. Brown	*Mrs. Ellis L. Phillips	George T. Scott
Mrs. Wm. I. Haven	Margaret E. Hodge	*C. H. Fenn, Alt.
A. E. Armstrong	Wynn C. Fairfield	*C. A. Evans
*Seth M. Milliken	E. H. Hume	*B. A. Garside
	John H. Reisner	

Those whose names are starred above were present.

Dr. Milliken presided. The meeting was opened with prayer.

CONSIDERATION OF SITUATION CONFRONTING CHEELOO

The Committee reviewed the following material, all of which had been sent to the members in advance of the meeting:-

Minutes of meetings of Administrative Council held October 5 and 6 and November 15 to 23, 1934, and February 7 to 9, 1935;
Minutes of meeting of the Board of Directors, December 5 to 8, 1934;
Minutes of meetings of British Section held February 1 and February 15, 1935;
Correspondence from Dr. H. H. Weir, Rev. L. J. Davies, Dean Randolph T. Shields, and Dr. H. P. Lair, discussing matters dealt with in the above minutes.

The Secretary also presented letters from Dr. Lair dated February 15 and February 28, which had not arrived in time for distribution in advance of the meeting.

The Committee directed its attention particularly to minutes BS-461 and BS-467 of the British Section, and minute D-1121 of the Administrative Council, and to the correspondence relating thereto. After thorough discussion it was

NASEC-413 VOTED, that the Executive Committee, on behalf of the North American Section, record its judgment as follows:-

- (1) It concurs heartily with the British Section in recognizing the extreme gravity of the situation at the University and agrees to the necessity of complete unity between the two Sections in dealing with the situation.
- (2) It concurs also with the British Section in expressing a sense of disquiet and disapproval at financial policies within the University which have resulted in the incurrence of repeated deficits and have embarrassed the finances of the institution.

- (3) It acknowledges, however, that the North American Section of the Board of Governors has itself a share in the responsibility for the present financial plight of the University, both because of the large decreases of income from North American sources during recent years and also because of delays and incompleteness in the information supplied the field as to what funds would be available.
- (4) It believes it is imperative that Cheeloo University must speedily undergo as radical reorganization as may be necessary to bring its program into complete agreement with the lines laid down in the Correlated Program and already agreed to both by the Board of Directors and by the Board of Governors, and it earnestly hopes that all those responsible for the administration and direction of the University will utilize the opportunities now afforded to make as sweeping changes in policies, personnel, and organization as may be necessary to achieve these ends. It awaits with eagerness reports and recommendations from the members of the Section now in China as to how these ends may best be accomplished.
- (5) While recognizing that responsibility for securing funds to make financial adjustments necessitated by operating on unbalanced budgets must rest upon the field authorities and cannot be assumed by the Board of Governors, the Committee believes that it is imperative that substantial increases in support must be provided from the West if Cheeloo is to continue to exist; and to that end urges that the North American Section seek earnestly and persistently for such increases in support.

The Committee considered that the information contained in the minutes of the meeting of the Administrative Council held February 7th to 9th, and in the field treasurer's letter of February 15th, gave a sufficiently clear picture of the present financial situation of the University as to make it undesirable to incur the expense, delay, and possible misunderstanding which would be involved in requiring a special investigation of the University accounts by independent auditors at this time. It, however,

NASEC-414 VOTED, to concur in the recommendation of the British Section that a firm of independent professional auditors be employed for the annual examination and audit of the books and accounts of Cheeloo University.

March 23, 1935

CABLE TO UNIVERSITY

The Section instructed the Secretary to suggest to Dr. Weir that a cable might be sent to the Administrative Council of the Board of Directors worded substantially as follows:-

"WHILE GOVERNORS STRONGLY DISAPPROVE INCURRENCE EXISTING DEFICITS AND CANNOT GUARANTEE SPECIFIC AMOUNT ADDITIONAL ASSISTANCE YET BECAUSE SERIOUS CRISIS BRITISH AND AMERICAN SECTIONS WILL COOPERATE WITH FIELD IN MEETING EMERGENCY ON FOLLOWING CONDITIONS FIRST THAT EVERY POSSIBLE SAVING IN EXPENDITURE BE EFFECTED SECOND THAT DIRECTORS STAFF ALUMNI ASSIST SECURING NEEDED FUNDS THIRD THAT FIELD SUPPLY ASSURANCES SUBSTANTIAL AND CONTINUING PROGRESS TOWARD REORGANIZATION OUTLINED DIRECTORS MINUTE NINE EIGHTYFIVE STOP HOPE MBI WILL RECONSIDER DECLINATION STOP WE AWAIT YOUR REPLY

(Note:- Directors Minute No. 985 records Directors agreement to the adoption of the Ruralization Program of the University, and outlines steps to accomplish that end.)

DATE OF ANNUAL MEETING

The Committee noted the recommendation of the British Section (BS-458) that the 1935 Annual Meeting of the Board of Governors be held in America prior to the meeting of the International Missionary Council on September 28th. It was

NASEC-415 VOTED to concur in the recommendation of the British Section that the next Annual Meeting of the Cheelon Board of Governors be held in America prior to the meeting of the International Missionary Council on September 28th, 1935, and to request the Chairman and Secretary of the Section to assume responsibility for making the necessary arrangements as to the date, place, and agenda for the meeting.

The Committee adjourned.

B. A. Garside

Secretary

MINUTES OF MEETING
EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

10:15 A.M. Tuesday, April 9, 1935
Room 606, 150 Fifth Avenue, New York, N.Y.

List of Members

*Arthur J. Brown	Mrs. Ellis L. Phillips	George T. Scott
Mrs. Wm. I. Haven	Margaret E. Hodge	*C. H. Fenn, Alt.
A. E. Armstrong	Wynn C. Fairfield	*B. A. Garside
*Seth M. Milliken	E. H. Hume	*C. A. Evans
	*John H. Reisner	

Those whose names are starred were present, also Dr. Julia Morgan.

Dr. Fenn led in opening the meeting with prayer.

APPROVAL OF MINUTES

It was

NASEC-416 VOTED to approve as circulated the minutes of the Executive Committee meeting held March 23, 1935, with the exception of action NASEC-415, which is amended by inserting the words "or subsequent" after the word "prior". This will permit holding the annual meeting of the Board early in October.

FINANCIAL SITUATION AT CHEELOO

The committee approached this subject by reviewing the minutes of the North American Section of March 23rd, the minutes of the British Section of March 19th, and a covering letter by Dr. H. H. Weir under date of March 25th.

Much regret was expressed that Dr. A. E. Armstrong, who met with the British Section on March 19th and who has since returned to America, could not be present at this meeting.

In view of the very short time intervening before the meeting of the North American Section, it was felt inadvisable to take any action upon the Cheeloo financial situation, and more particularly regarding the audit, until the full Board had opportunity to discuss the matter. It was

NASEC-417 VOTED that the proposal of the British Section regarding an audit at Cheeloo be deferred to the annual meeting which is to be held on May 17th.

ADVANCES OF BOARD APPROPRIATIONS ON FIELD BUDGET

One item contained in the recommendations from the British Section required immediate action to permit its submission to the various cooperating organi-

April 9, 1935

zations. This referred to action BS-470, which recommended "that each supporting Board be asked to advance by one month the payment of the portion of its grant due for July, thus providing funds for June." The committee agreed to this proposal very heartily, and in addition felt that in view of the extreme emergency, a special effort should be made by the various cooperating institutions to increase their annual appropriation by one-twelfth, and it was

NASEC-418 VOTED (a) to concur heartily with the British Section that cooperating Boards be requested to advance the July appropriation during the month of June, thus making funds available to tide over the present emergency.

(b) that in view of the strenuous financial situation at Cheeloo, each cooperating Board in North America make a special effort to secure from some source, either from contingent funds or from special gifts, an additional monthly appropriation equal to one-twelfth of the total annual appropriation for the University, same to be paid if possible before June 30, 1935, and that the Secretary be instructed to confer with the various cooperating Boards in America.

PROMOTIONAL MATTERS

Dr. Seth M. Milliken, as Chairman of the Promotional Committee, submitted a report showing that up to date nearly \$1,400. has been subscribed for Cheeloo and that efforts are being continued to increase this amount. Special leads as given by a number of Board members are being followed up, the Associated Boards promotional team is working in Boston, and from every source expressions of warm interest have been made. It was pointed out that Dr. Julia Morgan had been of great value in the work around Philadelphia, and with her coming to New York for a brief period, it is hoped that her services can be used in this vicinity.

FINANCES FOR 1935-36

The committee discussed the future financial problems, citing various possibilities for increased income, but it was felt that at the present time it was too early to make any commitments for the coming year.

NOMINATING COMMITTEE

The attention of the committee was called to the fact that several members of the Nominating Committee are abroad and will not return to this country in time for the annual meeting. It was

NASEC-419 VOTED that Dr. C. H. Fenn be appointed a substitute on the Nominating Committee for Dr. George T. Scott, and that Mr. J. H. Reisner act as substitute for Dr. W. C. Fairfield.

Executive Committee
North American Section
Cheeloo Governors

-3-

April 9, 1935

DUTIES OF BOARD OF GOVERNORS

The committee discussed at some length the lack of any well-defined understanding as to the duties of the Board of Governors of Shantung Christian University. Various phases of this question were discussed, and it was felt that it was of sufficient importance to appoint a special committee to make recommendations to the North American Section at its meeting on May 17th. It was

NASEC-420 VOTED that a committee of three, consisting of Dr. Seth M. Milliken, Miss Margaret Hodge, and Mr. J. H. Reisner, be appointed to formulate a statement regarding the duties of the Board of Governors to be submitted to the meeting of the North American Section on May 17th.

On motion adjourned.

C. A. EVANS

Assistant Secretary

ROC

SHANTUNG

MINUTES OF MEETING
 NORTH AMERICAN SECTION, BOARD OF GOVERNORS
 SHANTUNG CHRISTIAN UNIVERSITY
 2:00 P.M., Friday, May 17, 1935
 Room 228, Prince George Hotel, New York City

Not microfilmed

List of Members

<u>Board</u>	<u>Class of 1935</u>	INDEXED	<u>Class of 1937</u>	<u>Class of 1939</u>
Presby. N.	*A. J. Brown		*Margaret E. Hodge	
	G. T. Scott		*John H. Reisner	
	Mrs. C. K. Roys		*Helen Kittredge, Alt.	
	W. M. Dodd, Alt.		C. B. McAfee, Alt.	
United Church of Canada	*C. H. Fenn, Alt.		J. H. Arnup	
	*A. E. Amrstrong		(1 vacancy)	
W.M.S. of U.C.C.	A. G. Sinclair (Alt.)		*Mrs. H. R. Inksater	
W.F.M.S. of M.E. Church	*Mrs. J. M. Avann		*Mrs. J. K. Cecil	
American Board Presby. South	*Mrs. F. L. Reed		E. H. Hume	
	*Eleanor Wilson (Alt. for Dr. W. F. Willis Fairfield)			J. G. Vaughan
Corres. Member				Mrs. E. L. Phillip
Coopted Members			Sarah Sturtevant	F. T. Cartwright
			Kenyon L. Rutterfield	
			*Seth W. Milliken	

Executives:- *Carlton M. Sherwood *R. A. Garside

Those whose names are starred above were present.

Dr. Brown presided.

The meeting was opened with prayer, led by Dr. Fenn.

Apologies were presented on behalf of members unable to attend the meeting.

The Section extended its cordial greetings to Mrs. Franklin L. Reed, who has recently been appointed by the Woman's Foreign Missionary Society of the Methodist Episcopal Church to succeed Mrs. William I. Haven.

APPROVAL OF MINUTES

It was

W.S-421 VOTED to approve, as distributed, the minutes of the following meetings:-
 North American Section, February 9th, 1935, Executive Committee, March 23,
 1935.

The Assistant Treasurer presented a brief statement and forecast showing that the assured income of the Section for the fiscal year ending June 30th, 1935 would be US\$20,282.35, and total expenditure of US\$19,708.70 leaving a net balance of US\$573.65. To this balance will probably be added, however, payments on pledges due before June 30th, amounting to \$705.00 bringing the probable balance for the year up to a total of \$1,326.65. Against this, however, are the following deficits carried forward from previous years:-

WR

Current General, 1932 \$277.66; Promotional account 1933-34 \$1,232.45. This would leave a probable net deficit on June 30th of \$182.86. It was

NAS-422 VOTED to receive and place on record the statement and forecast of the Treasurer of the Section for the fiscal year ending June 30th, 1935.

REPORT OF RESPONSE TO APPEALS TO MISSION BOARDS FOR SPECIAL ASSISTANCE

Reports were given by representatives of the various cooperating mission boards as to the action of the Executive Committee (NASEC-418) requesting that the North American Missionary Societies cooperating in Cheeloo University advance by one month the payment of their appropriation for July 1935 and that they also make an outright emergency grant for at least that amount. Representatives of the Woman's Missionary Society of the United Church of Canada reported the following action taken by their Executive Committee on April 26th:-

"That whereas Shantung University is suffering a grave financial crisis at the present time, and whereas our programme of rural reconstruction in Honan is vitally connected with Shantung University, and whereas this is the only University in Honan doing this type of work, Be it Recommended that as our share in the total amount solicited from the North American Cooperating Boards, a grant of \$2,500 Gold be made from Emergency, this amount to be available provided that, through the support of other cooperating Boards, the continuation of the work of the University is made possible."

Representatives of the Woman's Foreign Missionary Society of the Methodist Episcopal Church reported that at their mid-year meeting held in Evanston in late March and early April it was voted to give Cheeloo University for its rural program US\$1,500 designated to cover a period of a year and a half. Representatives of the Presbyterian Board and of the United Church of Canada stated that those boards would be glad to advance by one month their payments of the regular appropriation for the month of July 1935. Representatives of the American Board of Commissioners for Foreign Missions explained that inasmuch as their contribution to Cheeloo came from a special fund on which payments were made at fixed intervals, it would not be possible to advance by a month the portion of the appropriation for 1935-36 covering the month of July.

The Section discussed whether the above actions, together with the statement of the financial condition of the Section, and the latest news of developments at the University, would meet the conditions set forth in the action of the Women's Missionary Society of the United Church of Canada making a special appropriation of \$2,500. The Treasurer was instructed to communicate with this Society with regard to the matter.

THE SITUATION AT THE UNIVERSITY

The Section gave prolonged consideration to the serious problems now confronting the University. Dr. Armstrong reported briefly on his trip to the campus, but pointed out that since he was in Tsinan last October a number of new developments have taken place. The Secretary read a brief communication from Dr. George T. Scott, who had just reached the Pacific coast of America, but had

not as yet arrived in New York. It was pointed out that final decision on the fundamental questions now confronting the University would, for the most part, have to be deferred to the Annual Meeting of the Board of Governors to be held in the autumn. It was also pointed out, however, that since Cheeloo is now nearing the end of the fiscal year, and must make plans of some kind for the work of the next year, some decisions would have to be reached which would provide a working basis for carrying on until these larger questions of policy have been decided. It was

NAS-423 VOTED (1) that detailed consideration of the affairs and policy of the University be deferred until the Annual Meeting of the Board of Governors in September.

(2) that while the North American Section will not make any immediate provision for radical change in the conditions of its appropriations toward the 1935-36 budget of the University, it does desire that all possible energies will be given during the coming year to the training of leaders for service in the rural areas of China.

Anxiety was expressed over the deficits now existing in certain departments of the University and great solicitude was manifested that pending final determination of the policy by the Board of Governors no action should be taken on the field that would further increase such deficits. It was

NAS-424 VOTED to call the attention of the Board of Directors of Cheeloo University to the provision in Article VI, Section 4 (d) which makes the Directors accountable for the condition, custody, and uses of all funds received by them from whatever source, and which requires that funds will be expended or obligations incurred only within the approved budget.

The Section discussed the actions of the British Section, and of the Executive Committee of the North American Section, with regard to a special audit of the accounts of the field treasurer. It was

NAS-425 VOTED to concur in the recommendation of the British Section (PS-467) for a special audit of the field accounts of the University and to recommend that this be combined with the regular annual audit of these accounts; and to urge that the report of these audits be prepared as promptly as possible so as to be in the hands of the Governors in ample time for their consideration at the Annual Meeting in the autumn of 1935.

REPORT OF COMMITTEE ON PROMOTION

The Committee on Promotion presented a report of its activities during recent months. It was pointed out that as a result of the activities of the Committee a beginning has been made toward meeting the urgent needs which now confront the University. It was pointed out, however, that much remains to be accomplished and that the support and assistance of all members of the Section must be enlisted if substantial results are to be secured. On behalf of the Promotional department of the Associated Boards, Mr. Sherwood outlined ways and means by which the members of the Section can assist in securing the funds urgently needed to keep the work of the University going forward.

REQUEST OF ASSOCIATED BOARDS

The Secretary called attention to the request of the Associated Boards for Christian Colleges in China that Cheeloo underwrite \$2,743.29 of the Associated Boards promotional budget for the year 1935-36, it being the hope, however, that at least a part of this amount would be covered by undesignated gifts received from the promotional work of the Associated Boards. It was

NAS-426 VOTED to approve the request of the Associated Boards that the North American Section of the Cheeloo Board of Governors underwrite a maximum of \$2,743.29 toward the promotional budget of the Associated Boards, 1935-36.

ELECTION OF OFFICERS, APPOINTMENT OF COMMITTEES

The Committee on Nominations presented its report and recommendations. It was

NAS-427 VOTED to instruct the Secretary to cast an unanimous ballot for the following officers for the ensuing year:-

Chairman	Dr. George T. Scott
Vice Chairman	Mrs. Ellis L. Phillips
	Dr. A. E. Armstrong
Treasurer	Dr. Seth M. Milliken
Secretary and 2nd Asst. Treas.	Mr. R. A. Garside
Asst. Secy. and Asst. Treas.	Mr. C. A. Evans

NAS-428 VOTED to re-elect Mrs. Ellis L. Phillips and Mr. Frank T. Cartwright as coopted governors in the class of 1939; and to re-elect Dr. J. G. Vaurhan as a corresponding member in the class of 1939.

NAS-429 VOTED to appoint the following as members of the Executive Committee of the Section for the ensuing year:- The officers of the Section, together with Dr. W. C. Fairfield, Dr. E. H. Hume, Mr. J. H. Reisner, Miss Margaret E. Hodge, Dr. C. H. Fenn, general alternate.

NAS-430 VOTED to appoint the following as a Committee on Nominations for the ensuing year:- Dr. Courtenay H. Fenn, Mrs. Ellis L. Phillips, Mr. J. H. Reisner, Dr. A. E. Armstrong.

DATE OF ANNUAL MEETING

The Section discussed suitable dates for the Annual Meeting of the Cheeloo Board of Governors. It was pointed out that the International Missionary Council would be holding a meeting from about September 27th to October 5th, at which representatives from British missionary societies would be present. Tentative arrangements have already been made to hold the Annual Meeting of the West China Board of Governors immediately after the International Missionary Council meetings. The best date for the Annual Meeting of the Cheeloo Board of Governors appeared to be just before the International Missionary Council meetings. It was

NAS-431 VOTED to approve, tentatively, the dates of September 25th and 26th for the Annual Meeting of the Cheeloo Board of Governors, subject to modification by the Chairman and Secretary of the Section if this should be found necessary.

NEXT MEETING OF THE SECTION

There was some discussion as to the desirability of a meeting of the Section, or at least of the Executive Committee, after the arrival of Dr. Scott and Dr. Shields. The matter was left for determination in consultation between the Chairman and the Secretary, and it was

NAS-432 VOTED to adjourn, to meet at the call of the Chairman and Secretary of the Section.

P. A. G RSIDE
Secretary

Minutes
of the
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

The Committee convened at 9:30 A.M. on Friday, May 17, 1935, at the Prince George Hotel, New York City, N.Y.

Members (*Present)

* Mrs. J.M. Avann, Chairman, W.F.M.S. of M.E.Ch.	* Miss Margaret E. Hodge, Presby. No.
Mrs. E. L. Phillips, " " " " " " " "	* Miss Helen Kittredge, " "
Miss Sarah Sturtevant, " " " " " " " "	Mrs. C. K. Roys, " "
* Mrs. J. K. Cecil, " " " " " " " "	* Mrs. H. R. Inksater, W.M.S. of United
* Mrs. Franklin L. Reed, " " " " " " " "	Church of Canada

Also Mrs. T. D. Macmillan of the Associated Boards.

Excused - Mrs. Roys, Mrs. Phillips, Miss Sturtevant.

The resignation of Mrs. Haven was accepted with great regret. Mrs. Reed was introduced as the new member in Mrs. Haven's place.

The Minutes of the meeting of April 1934 were presented and approved.

The chairman made a statement in regard to the background and history of woman's relation to Shantung University, speaking of the Woman's Medical School which was originally in Peking, the reasons for moving it from Peking and uniting with the Medical School of Cheeloo. Part of the capital fund was secured in the campaign for the seven Union Christian Colleges. Most of it was contributed by the two cooperating Woman's Boards. Some of this capital fund has been used to erect a building for women students and one for women members of the medical staff. The rest of the money is still held in order to erect the hospital. The delay in this has been due to disturbed political conditions and to questions as to the wisest and best type of building to erect, etc.

REPORT FROM DIRECTORS

The field having decided that it was best to begin building the hospital, it was VOTED: to authorize this. Details of the necessary sale of securities will be found in the treasurer's report.

FINANCIAL MATTERS -
BANNISTER FUND

No request from the field has been received for appropriation for it, therefore the income is being held.

TREASURER'S REPORT

The Treasurer's report is attached and marked "Exhibit A."

The matter left over from the meeting of April, 1934, as to whether the treasurer should handle all funds of the Committee or merely these capital funds, the informal expression of opinion was that since we are trying to achieve closer cooperation it is better for the treasurer not to handle current funds.

WORLD DAY OF PRAYER OFFERING

The World Day of Prayer offering for Cheeloo Woman's Medical Woman's Work is one-seventh of the Foreign Fund of the total undesignated gifts. This check is sent to the treasurer of the Woman's Committee and is transmitted by her to the treasurer of Cheeloo without entering on her books. She will, however, hereafter make a record of the amount thus transmitted for the information of the Woman's Committee.

MRS. T. D. MACMILLAN, one of the secretaries of the Associated Boards for Christian Colleges in China was introduced and presented the general promotional plans for the Boards for the ensuing year and expressed her desire to cooperate in every way possible with the Woman's Committee.

MME YUI VISIT TO AMERICA

The secretary reported that nothing further had been heard from Dr. Annie Scott about the coming to America of Mrs. Yui, Dean of Women. The Committee expressed the hope that she might come within a year or two at a time that would be convenient to the field and that would fit into the promotional plans of the Associated Boards. The secretary was asked to make inquiries as to when this trip could be arranged.

There being no other business the meeting adjourned.

MARGARET E. HODGE,
Secretary

EXHIBIT A.

REPORT

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE
SHANTUNG UNIVERSITY

as of May 13, 1935

Investment (as list)		\$123,495.
Principal Uninvested Balance	437.50	
Income	<u>919.33</u>	<u>1,356.83</u>
BUILDING FUND BALANCE		124,851.83
Balance-Bannister Scholarship A/C		53.28
CLASS "93"		
Investment		6,038.75
Income Balance		<u>828.44</u>
		6,867.19
GRAND TOTAL WOMAN'S COMMITTEE A/C		\$131,772.30

Note:

Paid Mr. C. A. Evans for Field	\$26,000.00
Mr. Evans reports that the field has drawn	<u>11,466.17</u>
Leaving in his hands	\$14,533.83
Drawn May 14	<u>7,919.80</u>
Balance	\$ 6,614.03

(List of Securities attached.)

LIST OF SECURITIES As of May 1, 1935

WOMEN'S COMMITTEE OF THE SCHOOL OF MEDICINE
SHANTUNG UNIVERSITY

<u>Amt. Par.</u>	<u>Name</u>	<u>Rate</u>	<u>Matu- rity</u>	<u>Purchased Price and Date</u>	<u>Book Value</u>
2,500	Baltimore & Ohio R.R. Co. Ref. & Gen'l. Mtg. Bl. S. F.	5's	1996	3/7/33 @ 100 5/6	2,507.81
5,000	Detroit Edison Co. Gen'l. & Ref. "D"	4 1/2's	1961	6/13/34 @ 103 3/4 C	5,200.00
10,000	International Tel. & Tel. Corp. Deb.	4 1/2's	1952	3/23/28 @ 97 3/8	9,737.50
10,000	St. Louis & San Francisco Ry. Co. Con. mtg. Ser. "A"	4 1/2's	1978	3/23/28 @ 97 - 25	9,675.00
20,000	U.S.A. Treas. Note Ser. "A"	3 3/4's	1936	8/17/32 @ 100 28/32	20,175.00
45,000	U.S.A. Treas. Note Ser. "A"	3 3/4's	1936	1/19/33 @ 100 28/32	46,462.50
3,000	U.S.A. Treas. Bonds	3's	1946-48	6/15/34 @ 100 29/32	3,027.19
22,000	U.S.A. Treas. Notes	2 3/8's	1936	3/13/34 @ 102	22,440.00
4,000	Union Pacific R.R. 1st R.R. Land Gr.	4's	1947	6/13/34 @ 106 1/2 C	4,270.00

TOTAL WOMEN'S COMMITTEE OF THE SCHOOL OF MEDICINE 123,495.00

Class 93

5,000	St. Louis, Iron Mt. & Southern Ry.	4's	1933	8/18/30 @ 99 1/2	4,975.00
1,000	Union Pacific R.R. 1st R.R. Land Gr.	4's	1947	6/13/34 @ 106-1/8 C	1,063.75

TOTAL CLASS 93 6,038.75

GRAND TOTAL 129,533.75

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PRESIDENT: Dr. Abbott, Mr. F. C. Cheng, Mr. Davies, Mr. G. K. King, Mr. F. W. Liu, Mr. Z. V. Lee, Bishop Scott, Miss M. Shipley, Miss E. Studley, Mr. T. H. Sun, Dr. Y. Y. Tsu, Dr. Williamson and the Rev. H. L. Yee.

Chairman: Mr. Z. V. Lee.

The Associate-President having reported that Mr. Liu Shu-ming had finally declined to accept the invitation to the Presidency, that his own period of service as Associate-President would end on June 30th, and that it was also Mr. Z. V. Lee's intention to resign his acting-presidency not later than June 30th, the Board was called to consider the situation and to make arrangements for the administration of the University.

D. 1141. Financial Situation

During the course of the discussion the Treasurer was asked to present to the Board a resume of the financial situation up-to-date. The Treasurer presented the following figures:-

<u>Current Deficits:</u>		<u>Building Fund Overdrafts:</u>	
Gen. Admin.	5435.97	Arts & Science	8621.57
Arts & Science	13496.30	East Village resid.	1082.90
Library	1900.00	Double house	4493.40
Rural Institute	2705.49	Residence 8	514.93
Sinol. Res. Inst.	6432.88		
	<u>29181.64</u>		<u>14712.80</u>
Additional Income expected from H.Y.I.	5500.00	Current deficit	23681.64
Net deficit on current accounts	23681.64	Total	38394.44

D. 1142. Reported actions

The Acting-president reported that he had appointed Dr. T. K. T'an dean of the Arts and Science Colleges, and that Dr. T'an had accepted the appointment.

Progress was reported in the matter of reorganization of the Board of Directors.

D. 1143. Presidential Committee

Voted:- That a special committee of five be appointed to secure a president for the University and to report back to the Board for appointment, with the hope that negotiations could be completed before the 1st October.

The following were elected to the committee:- Dr. Y. Y. Tsu, Dr. Abbott, Mr. Z. V. Lee, Mr. F. C. Cheng and Mr. S. K. T'an.

D. 1144. Interim arrangements for administration

Mr. Z. V. Lee having signified his willingness to continue to serve as acting-president in the meantime it was

Voted:- That Mr. Davies be request to stay on temporarily to assist the acting-president.

Mr. Davies replied that he would accede to this request but that he felt it necessary to set October 15th as the limit beyond which it would be impossible for him to continue to serve.

ADJOURNMENT.

REPORT OF THE TREASURER
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

For the Fiscal Year Ending June 30, 1934

Attached hereto are the Balance Sheet, Budget Analysis, and List of Securities as of June 30, 1934.

ENDOWMENT SECTION

There have been no changes in the funds or in the investments held in this section during the past year.

From the attached List of Securities it will be noted that the market value of these securities at the close of the year was \$126,474.75. This is an increase of \$17,767.25 during the year. Income continued at the low figure of \$2,925.00 for the year, or 1.95% on the book value of the securities. However, the earnings of all the companies with securities in our list were greatly increased and the hope of restored dividends on their preferred stocks were much brighter than they were a year ago.

PLANT SECTION

There were no changes during the year in the Plant Section.

CURRENT GENERAL

The income for the year was U.S.\$20,091.04 plus M.\$20,000.00. This was U.S.\$338.58 less than that was received the previous year, and was U.S.\$27.40 less than the amount appropriated by the Section toward the budget of the University. The details of this income are as follows:-

	Estimated	Received
American Board (for School of Theology)	US \$800.00	US\$ 800.00
General Endowment Income	US\$1,950.00	US\$ 1,897.60
Rockefeller Foundation	US\$10,000.00	US\$10,000.00
Plus	M\$20,000.00	M\$20,000.00
Special Gifts	-	\$ 25.00
Harvard Yenching Institute	US\$7,368.44	US\$7,368.44
	<u>US\$20,118.44</u>	<u>US\$20,091.04</u>
Plus	M\$20,000.00	M\$20,000.00

The expenditures for the year were as follows:-

General University Budget		US\$1,250.00
School of Theology		US\$800.00
School of Medicine		US\$10,000.00
Plus		M\$20,000.00
Chinese Cultural Studies		7,368.44
Home Administration	\$992.24	
Less over-expenditure to be charged against 1934-35	<u>292.24</u>	<u>700.00</u>
		<u>US\$20,118.44</u>
Plus		M\$20,000.00

WOMAN'S UNIT

It was estimated that the income from the Woman's Unit share of the endowment funds would be \$975.00, and that was the amount appropriated in the 1933-34 budget. The actual income, however, was only \$949.34, leaving a deficit of \$25.66. In accordance with the budget authorization the full \$975.00 was disbursed, \$825.00 for the field budget of the Woman's Unit, and \$350.00 for the Woman's Unit share in Home Administration.

In addition to this regular income, the Woman's Unit received a total of \$1,261.35 from Day of Prayer offerings. Of this amount \$705.90 was sent to the field in special remittances, and \$555.45 remained in the Treasurer's hands awaiting transmittal to the field.

CURRENT SPECIAL

The Suspense Account shows the following entries:-

July 1, 1933 Balances on hand:-			
	North American Joint Board acct.	\$87.44	
	Interest from Rohrman Estate	<u>235.00</u>	\$322.44
Dec. 15	Interest from Rohrman Estate		57.92
Dec. 15	Accumulated receipts from Womans Colleges		100.00
May 16, 1934	Interest from Rohrman Estate		17.11
	Total		<u>497.47</u>

Of this amount, \$50.00 was appropriated by the Section toward the 1933-34 deficit, leaving a balance of \$447.47 on hand at the close of the year.

PROMOTIONAL SECTION

Expenditures for cultivation and promotion during the year amounted to \$1,333.23. Against this amount \$131.00 was received in undesignated contributions, \$600.00 was provided for temporarily by a loan from the Woman's Unit building funds account, and the remaining \$602.23 was carried as a promotional account overdraft.

SUMMARY OF DEFICITS

From the above it will be seen that the combined deficits at the close of the year amounted to \$1,488.19, as follows:-

(a) General Budget			
Current General	\$27.40		
Woman's Unit	25.66		
(b) Excess expenditures, Home Administration	<u>292.24</u>	345.30	
Less appropriation, Rohrman Fund	<u>50.00</u>		
Balance, Woman's Unit, 1932-33	<u>9.34</u>	<u>59.34</u>	\$285.96
(c) Promotional			<u>1,202.23</u>
	Total		<u>\$1,488.19</u>

CASH SITUATION

Because of the deficits listed above, our cash situation on June 30th, 1934, was rather unsatisfactory. It may be summarized as follows:-

<u>Section</u>	<u>Balance</u>	<u>Overdraft</u>
Endowment (awaiting investment)	\$394.50	
Current General		320.28
Woman's Unit	555.45	
Current Special	447.47	
Promotional		602.23
	<u>\$1,397.42</u>	<u>\$922.51</u>
Actual Cash Balance		<u>474.91</u>
		<u>\$1,397.42</u>

AUDIT

This report has been reviewed by Chamberlain, Berger & Welti, Certified Public Accountants, as a part of their annual audit of the accounts of the North American Section of the Shantung Board of Governors.

Respectfully submitted

SETH M. MILLIKEN, Treasurer.
C. A. EVANS, Asst. Treasurer
H. A. GARSIDE, Asst. Treasurer

SHANTUNG CHRISTIAN UNIVERSITY

BALANCE SHEET AS OF JUNE 30, 1934

ASSETS

LIABILITIES

		<u>ENDOWMENT</u>			
11a	Consolidated Endowment Investments	149,799.50	111a	Charles M. Hall Endowment Fund	150,000.00
19	Cash Awaiting Investment	394.50	111b	Endow. Funds trans. from Special	25.00
			119	Profit & Loss on Sale of Securities	<u>169.00</u>
		<u>150,194.00</u>			<u>150,194.00</u>
			<u>PLANT</u>		
20	<u>Completed Buildings:</u>		120	Fund for Completed Buildings	732,058.90
	(a) Genl. Educational Bldgs.	454,106.85	122	Land Funds	108,357.89
	(b) Sch. of Medicine Bldg.	43,562.16	124	Equipment Funds	103,420.10
	(c) Sch. of Theology	38,564.91			
	(d) Hospital	77,624.30			
	(e) Tsinan Institute	41,804.18			
	(f) Heat, Light, Water & Sewage	46,512.22			
	(g) Miscellaneous	<u>29,884.28</u>			
		732,058.90			
22	Land	101,580.58			
22a	Land Improvements	6,777.31			
24	<u>Equipment:</u>				
	(a) Sch. of Medicine	20,641.91			
	(b) University Hospital	20,869.09			
	(c) Chemistry & Physics	12,156.63			
	(d) Library	25,000.00			
	(e) Institute	<u>24,752.47</u>			
		103,420.10			
		<u>943,836.89</u>			<u>943,836.89</u>
<u>CURRENT GENERAL (Before Closing)</u>					
31	Board of Directors-Current Exp. 1933-34	1,250.00	39	Current General Cash	703.96
31	" " " " " 1934-35	34.32	131.1	Receipts-Amer. Bd. of Commissioners	800.00
36.1	Home Administration-Executive Office	783.62	135.1	" -Rockefeller Foundation	16,300.00
36.2	" " -Incidentals	140.27	135.6	Harvard-Yenching Restricted a/c	7,368.44
36.3	" " -Governors	418.35	136	Special Gifts for Current Budget	25.00
131.1	Amer. Board Disbursed to Field	800.00	137.1	Endowment Income-Unrestricted	1,897.60
135.1	Rockefeller Fdn.-Disbursed to Field	16,300.00			
135.6	Harvard-Yenching-	<u>7,368.44</u>			
ROC		<u>27,095.00</u>			<u>27,095.00</u>

Shantung Balance Sheet as of June 30, 1934

-2-

		<u>CURRENT GENERAL (After Closing)</u>		
31	Board of Directors-Current Expense 1934-35	34.32	39	Current General Cash
130.1	Deficit 1933-34	285.96		
		<u>320.28</u>		<u>320.28</u>
		<u>WOMAN'S UNIT (Before Closing)</u>		
41	Woman's Unit-Expense	625.00	146	Special Gifts for Current Budget
49	Current Cash	879.79	147.1	Endowment Income-Unrestricted
146	Special Gifts-Disbursed to Field	705.90		
		<u>2,210.69</u>		<u>1,261.35</u>
				<u>949.34</u>
				<u>2,210.69</u>
		<u>WOMAN'S UNIT (After Closing)</u>		
49	Current Cash	555.45	146	Special Gifts for Current Budget
		<u>555.45</u>		<u>555.45</u>
				<u>555.45</u>
		<u>CURRENT SPECIAL (Before Closing)</u>		
79	Current Special Cash	506.81	172	Suspense
			174	Woman's Unit Reserve in U.S.A.
		<u>506.81</u>		<u>497.47</u>
				<u>9.34</u>
				<u>506.81</u>
		<u>CURRENT SPECIAL (After Closing)</u>		
79	Current Special Cash	447.47	172	Suspense
		<u>447.47</u>		<u>447.47</u>
				<u>447.47</u>
		<u>PROMOTIONAL (Before Closing)</u>		
81b	Rent	8.80	89	Current Promotional Cash
81c	Travel	71.60	181	Promotional Receipts Undesignated
81e	Publicity	346.08	189	Loan fr. Woman's Com. Bldg. Funds
81f	Pierce & Hedrick, Inc.	450.00		
81h	Associated Boards-Contributions	456.75		
		<u>1,333.23</u>		<u>602.23</u>
				<u>131.00</u>
				<u>600.00</u>
				<u>1,333.23</u>
		<u>PROMOTIONAL (After Closing)</u>		
180.1	Deficit 1933-34	1,202.23	89	Promotional Cash
			189	Loan fr. Woman's Com. Bldg. Funds
		<u>1,202.23</u>		<u>602.23</u>
				<u>600.00</u>
				<u>1,202.23</u>

ROC

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

MONTHLY BUDGET REPORT

June 30, 1934

<u>Acct. No.</u>	<u>DISBURSEMENTS</u>	<u>Appropriation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>RECEIPTS</u>	<u>Budget Estimate</u>	<u>Received to June 30</u>
31	General University Budget	US\$ 1,250.00	US\$ 1,250.00	131.1	Am.Bd.-for School Theology	US\$ 800.00	US\$ 800.00
36	Home Administration	US\$ 1,950.00	1,342.24	137.1	General Endowment Income	US\$ 1,950.00	1,897.60
131.1	Am. Bd.-School of Theology	US\$ 800.00	800.00				
135.1	Rockefeller Foundation	US\$10,000.00	10,000.00	135.1	Rockefeller Foundation	US\$10,000.00	10,000.00
	Plus	M\$20,000.00	M\$20,000.00		Plus	M\$20,000.00	M\$20,000.00
135.6	Harvard-Yenching Institute	US\$ 7,368.44	US\$ 7,368.44	135.6	Harvard-Yenching Institute	US\$ 7,368.44	US\$ 7,368.44
				136	Special Gifts	--	25.00
41	Woman's Unit Budget	US\$ 625.00	625.00	147.1	Woman's Unit Endow.Income	US\$ 975.00	949.34
		US\$21,093.44	US\$21,385.68			US\$21,093.44	US\$21,040.38
	Plus	M\$20,000.00	M\$20,000.00		Plus	M\$20,000.00	M\$20,000.00

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SHANTUNG CHRISTIAN UNIVERSITY

List of Securities as of June 30, 1934

<u>Amount</u>	<u>Security</u>	<u>Int. Rate</u>	<u>Cost Price</u>	<u>Market Price</u>	<u>Cost</u>	<u>Market Value</u>	<u>Income</u>
650 shs.	Aluminum Co. of America Pfd. Cumulative....	1 $\frac{1}{2}$	100	69	65,000.00	44,850.00	975.
519 "	American Smelting & Refining 2nd Pfd.	6 *	103	95-1/4	53,457.00	49,434.75	-
100 "	Commonwealth & Southern Corp. Pfd.	6	63-1/8	46-1/2	6,317.50	4,650.00	600.
270 "	General Motors Corp. Pfd.	5	92-5/8	102	<u>25,025.00</u>	<u>27,540.00</u>	<u>1,350.</u>
					149,799.50	126,474.75	2,925.

* Dividends Passed

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SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2, Eaton Gate, London, on
Friday, May 31st, 1935

PRESENT

Lord Addington
Dr. Bethell
Rev. T. Cocker Brown
Dr. Balme
Miss Bowser
Rev. E. W. Burt
Rev. A. G. Castleton
Mr. Kenneth MacLennan
Dr. H. H. Weir

Dr. Randolph Shields and Miss G. Nunn were present as visitors.

PRAYER

The meeting opened with prayer led by Rev. E. W. Burt.

APOLOGIES FOR ABSENCE were received from Dr. Barber, Mrs. Carr, Mr. Grist, Dr. Hooker, Miss Porter, Mr. Sloan and Mr. Wilson.

In the absence of Mr. Wilson, Dr. Balme was voted to the chair and thereafter presided.

BS-473 MINUTES

The minutes of the meeting held on March 19th last having been circulated, were held as read, and were approved and signed by the Chairman.

The Chairman expressed to Dr. Shields and Miss Nunn the pleasure of the Board at their presence at the meeting, and the hope that they would be able to throw some light on the situation on the field.

Dr. Shields made a statement on the present position and standing of the Medical School. He emphasised the fact that the Cheeloo medical graduates were acceptable in all parts, and in all circles in China.

BS-474 LETTER FROM DR. MILLARD

The Secretary submitted a letter from Dr. Millard on the subject of vivisection. The Board decided to take no action, and agreed to take no further cognisance of such letters.

BS-475 LETTER FROM MR. DAVIES RE DR. GREENE

The Secretary submitted a letter containing information regarding Dr. T. C. Greene. Dr. Greene takes the place on the Presbyterian quota of Dr. Heimburger.

May 31st, 1935

BS-476 PRE-PAYMENT OF JULY PORTION OF GRANTS

The Secretary reported that the Societies concerned had all agreed to this emergency measure, but one Society wished to stress the fact that they did not consider it a sound financial policy to ante-date grants, and only agreed to it in view of the critical situation on the field.

BS-477 MINUTES OF NORTH AMERICAN SECTION

The minutes of the North American Section dated March 23rd and April 9th with covering letters from Mr. Garside and Mr. Evans were noted.

BS-478 MINUTES OF BOARD OF DIRECTORS

The minutes of the Board of Directors April 23rd-26th had been circulated previous to the meeting, and gave rise to a prolonged and careful reconsideration of the position. The Board again stressed the fact that complete agreement in any suggestions for meeting the situation, with the North American Section is essential, and while suggestions were thrown out for reorganisation it was agreed that no statements should be made until the meeting of the North American section held on May 17th had been received and considered. The Chairman and Secretary, however, were instructed to write to the North American Section very fully, explicitly setting forth the trend of thought on the part of the British Section.

The meeting was then adjourned until the arrival of the North American Section minutes, when deliberations would be resumed from this point.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Adjourned Meeting held at 2, Eaton Gate,
London, on Thursday, 27th June 1935

PRESENT

Rev. C. E. Wilson (in the chair)
Lord Addington
Rev. T. Cocker Brown
Rev. E. W. Burt
Rev. A. G. Castleton
Dr. A. W. Hooker
Mr. Kenneth MacLennan
Dr. H. H. Weir

PRAYER

The meeting opened with prayer led by Rev. A. G. Castleton.

APOLOGIES FOR ABSENCE were received from Dr. S. E. Bethell, Miss Bower,
Mr. H. G. Judd, Sir Alfred Lewis, Miss Porter.

BS-479 ARISING OUT OF LAST MEETING

The Secretary reported that in accordance with instructions received at last meeting (May 31st) he and Dr. Balme had written fully and freely to Mr. Garside putting before him the mind of the Board. A formal minute of the meeting would be submitted together with the minutes of the meeting then in progress.

BS-481 MINUTES OF BOARD OF DIRECTORS APRIL 23-26

The Section gave consideration to the Board of Directors Minutes, and action was taken as follows:

D.1127 The Section endorsed the action of the Directors and noted that the assets which may be expected from the British Section are:

B.M.S. \$6000 total grant for the Shantung Christian University for half year to 3.12.35 (Note. Grant for first six months of 1936 not yet know.)

L.M.S. £100 to School of Medicine

M.M.S. £384.8.2 to School of Medicine, this includes grant in lieu of staff and Administration grant.

June 27th, 1935

S.P.G. School of Medicine - One married and two single salaries. £150 at a rate of exchange to be fixed by Bishop Scott

School of Arts and Science - One married salary ?.
£157 at a rate of change to be fixed by Bishop Scott.

(Note. These figures should be checked by Bishop Scott.)

It was unofficially estimated that the grant from the British Section of the Board of Governors would be the same as for last year: i.e. £320 comprised as follows:

Miss Hickson's salary	£160
Grant to University	£160

D.1128 The Section recorded its appreciation of the cuts in salary offered by the Arts and Science Faculties in an endeavour to meet the financial situation, and to maintain these Schools. It expressed the hope that this will result in expenditure being kept within the bounds of income.

D.1131 The Section considered these two minutes together.
D.1132 It heartily concurred with the Directors in their confidence in the integrity of the Treasurer, concerning which it has never been ⁱⁿ any doubt. The Section still desires the action suggested in BS-461, but as that minute appears to have caused misunderstanding it puts on record for transmission to China the reasons which caused it to make this suggestion. The Section has never questioned the accuracy of the accounts any more than the integrity of the Treasurer and no such interpretation should have been made. But it was faced with the fact, as plainly reported by the Treasurer himself, that the financial position of the University is thoroughly unsatisfactory and that circumstances beyond the control of the Treasurer have led to expenditure beyond that authorised in the budget, and to the absorption of funds marked for specific purposes which must be replaced. The Section had followed its action of BS-461 at its next meeting by BS-467 in which it elaborated the former minute by the suggestion that Mr. Adam Black of the Associated Mission Treasurer's Office, together with an American Colleague from the same office, should be asked to make a thorough investigation into the affairs of the University and report thereon in detail to the two Sections of the Governors. When that minute was passed the Section had not received the fuller statements since presented by the Treasurer and desired the information contained in them, but that was not its main object in its minute. It felt that the best financial advice available was necessary so that there should be a clear understanding on all sides of the causes which have led to the present difficult financial position,

and that suggestions should be made by experts as to the avoidance of such causes in the future. It desired that both the Directors and the Governors should have such advice, based on an unbiased study of the situation, and all possible guidance in planning for the future. The Section therefore repeated its suggestion to the Directors that an invitation be sent to Mr. Black and a colleague to conduct the annual audit for the year 1934-35 and to advise as to future action.

- D.1133 The British Section of the Board heartily endorsed the invitation extended to Mr. Liu Shu Ming to become President.
- D.1135 The British Section of the Board desired to associate itself with this Minute regarding Mr. Davies' retirement. The Section expressed its hope that the Directors may be successful in securing a suitable foreign successor to Mr. Davies.
- D.1136 The Section noted the re-organization of the Board of Directors and recorded its approval.
- D.1139 The Section noted this action with approval.

BS-481 MINUTES OF THE ADMINISTRATIVE COUNCIL, FEBRUARY 7th to 9th

The Section had before it the Minutes of the Administrative Council February 7th to 9th, and the following action was taken:

- D.1121 The Section did not see its way to approve of the Rev. J.G.Scott's attempting during furlough to raise money in this country for the specific purpose of providing the President's salary. The Section felt that this item should be a charge on the University budget. It agreed to ask the Baptist Missionary Society to allow Mr. Scott to give the usual help through the United Committee in the matter of addressing meetings.

BS-482 MINUTES OF NORTH AMERICAN SECTION OF THE BOARD, MAY 17th

The British Section had before it the Minutes of the North American Section, May 17th, and action was taken as follows:

- NAS-423, 424, 425. The British Section heartily concurs in these Minutes.
- MAS-431 The date of the Annual Meeting was noted.

BS-483 FUTURE OF THE UNIVERSITY

The Section gave long and careful consideration to the instructions which should be given to the members who would be present at the Annual Meeting in America, and the Secretary and Chairman were instructed to prepare a detailed letter for the delegates, setting forth clearly the conclusions arrived at.

June 27th, 1935

BS-484 MINUTES OF ANNUAL MEETING OF CHEELOO SCHOOL OF THEOLOGY

The Section had before it the Minutes of the Annual Meeting of the School of Theology April 25th and covering letter from Dr. Stanley. The following action was taken:

35-5, 35-6, 35-8, 35-9, 35-10. The Section noted these minutes with approval.

It heartily endorsed the invitation to Dr. C. Y. Cheng.

BS-485 PROPERTY OF UNIVERSITY

The Secretary reported receipt of memoranda and maps of the University property from Mr. Davies.

BS-486 DATE OF NEXT MEETING

The date of next meeting was fixed for Friday 8th November at 3 P.M.

MINUTES OF MEETING
EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

1:30 P.M. Tuesday, September 24, 1935
Room 300, 150 Fifth Avenue, New York, N.Y.

List of Members:-

Dr. George T. Scott	*Dr. W. C. Fairfield
Mrs. Ellis L. Phillips	*Dr. E. H. Hume
Dr. A. E. Armstrong	Mr. J. H. Reisner
*Dr. Seth M. Milliken	*Miss Margaret E. Hodge
*Dr. C. H. Fenn, General Alternate	

Those whose names are starred were present, as were also the following:-
Dr. Charles A. Stanley, Dr. Randolph T. Shields, Rev. C. E. Wilson, Mr.
C. A. Evans, and the Secretary.

In the absence of the Chairman of the Committee, Dr. Milliken was elected acting chairman. The meeting was opened with prayer.

The Chairman extended the Committee's welcome to the guests who were present, and invited them to participate in the deliberations of the meeting.

REPORT OF TREASURER, NORTH AMERICAN SECTION

The Committee reviewed the Report of the Treasurer of the North American Section, copies of which had already been distributed to all members of the Section. After discussion it was

NASEC-433 VOTED to receive and to approve the Report of the Treasurer of the North American Section of the Board of Governors, including the recommendations thereon.

REPORT OF AUDITORS, 1934-35

The report of the auditors of the accounts of the Section for the year 1934-35, prepared by Chambellan, Berger & Welti, C.P.A., was presented and examined by the Committee. It was

NASEC-434 VOTED TO accept and place on record the report of the auditors for the year 1934-35.

BUDGET, 1935-36

The treasurers presented a tentative analysis of the budget estimates of the Section for the year 1935-36. It was pointed out that certain items in these estimates were subject to final confirmation from the cooperating Mission Boards, and that participation by the Committee of the Cheeloo Woman's Unit in the home base expenses of the North American Section was subject to approval by that Committee. After discussion it was

NASEC-435 VOTED to approve for report to the Annual Meeting of the Cheeloo Governors the budget estimates for 1935-36 as submitted by the treasurers, subject to confirmation from Mission Boards and the Committee of the Cheeloo Woman's Unit.

Executive Committee
North American Section
Cheeloo Governors

- 2 -

September 24, 1935

DISCUSSION OF GENERAL POLICY

The meeting then adjourned as the Executive Committee of the North American Section, and resolved itself into a Committee of the Whole for an informal discussion of the problems of policy which are to come before the Annual Meeting of the Cheeloo Governors on September 26th.

B. A. GARSIDE
Secretary

REPORT OF THE TREASURER
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

For the Fiscal Year Ending June 30, 1935

Attached hereto are the Balance Sheet, Budget Analysis, and List of Securities as of June 30, 1935.

ENDOWMENT SECTION

There have been no changes in the funds or in the investments held in this section during the past year.

There has, however, been a gratifying increase during the year, both in the market value of our securities and in the amount of income we have received. On June 30th, 1935 the market value of our securities was \$152,424.88, an increase during the year of \$25,555.63. For the first time in several years, the market value of our securities exceeded their cost. Income on these securities during the year totalled \$7,067.50, or 4.71% of their book value. This was an increase over the previous year of \$4,142.50, or 2.76%.

PLANT SECTION

During the year plant funds were increased by the transfer to our accounts of US \$26,000.00 from the hospital building funds held by the Committee of the Cheeloo Woman's Unit. Of this amount \$19,385.97 had been transferred by June 30th to the field for construction of the first unit of the new hospital, and the remaining \$6,614.03 was still being held in New York awaiting further drafts from the field treasurer.

CURRENT GENERAL

The income for the year in the Current General Section (not including income of the Woman's Unit), totalled US \$18,028.04 plus Mex. \$10,000.00, as compared with US \$20,222.04 plus Mex. \$20,000.00 during 1933-34. There was a substantial decrease in income from the Rockefeller Foundation, a smaller decrease in income from the Harvard-Yenching Institute, and large increases in endowment income and in special gifts. Details are as follows:-

<u>Source of Income</u>	<u>Amount of Income Received</u>	
	<u>(in US dollars unless indicated)</u>	
	<u>1933-34</u>	<u>1934-35</u>
American Board (for School of Theology)	US \$800.00	US \$800.00
General Endowment Income	1,897.60	4,659.74
Rockefeller Foundation	10,000.00	5,000.00
	plus Mex. \$20,000.00	Mex. 10,000.00
Special Gifts	156.00	1,252.50
Harvard-Yenching Institute	7,368.44	6,315.80
	US \$20,222.04	US \$18,028.04
Plus Mex. \$20,000.00		Mex. \$10,000.00

Expenditures for the year including those made for carrying on promotional work totalled US \$18,579.20 plus Mex. \$10,000.00, the amounts appropriated by the Section under the 1934-35 budget. These figures compare with expenditures during 1933-34 of US \$21,743.91 plus Mex. \$20,000.00. The details are as follows:-

<u>Item of Expenditure</u>	<u>Amount of Expenditure</u> (in US dollars unless indicated)	
	<u>1933-34</u>	<u>1934-35</u>
General University Budget	US \$1,250.00	US \$1,275.00
School of Theology	800.00	800.00
School of Medicine	10,000.00	5,000.00
plus Mex.	\$20,000.00	Mex. \$10,000.00
Chinese Cultural Studies	7,368.44	6,315.80
Home Administration, Central Office	726.74	675.00
Associated Boards, Share in Admin.	265.50	265.50
Promotional Expenses (A.B. and Cheeloo)	1,333.23	4,247.90
	<u>US \$21,743.91</u>	<u>US \$18,579.20</u>
Deficit	1,521.87	551.16
	<u>US \$20,222.04</u>	<u>US \$18,028.04</u>
plus Mex.	\$20,000.00	Mex. \$10,000.00

WOMAN'S UNIT

The Woman's Unit section of our accounts has this year been in a very favorable position, due to the substantial increase in endowment income. Comparative figures for income, 1933-34 and 1934-35, are as follows:-

<u>Source of Income</u>	<u>Amount of Income Received</u>	
	<u>1933-34</u>	<u>1934-35</u>
Woman's Unit Endowment Income	US \$949.34	US \$2,330.18
Rohrman Fund	--	413.36
	<u>\$949.34</u>	<u>\$2,743.54</u>

Disbursements for 1934-35, made in accordance with the budget appropriations, have amounted to \$1,395.00. Comparative figures for expenditures during 1933-34 and 1934-35 are as follows:-

<u>Item of Expenditure</u>	<u>Amount of Expenditure</u>	
	<u>1933-34</u>	<u>1934-35</u>
General Budget, Woman's Unit	US \$625.00	US \$1,055.00
Home Administration, Central Office	350.00	340.00
	<u>\$975.00</u>	<u>\$1,395.00</u>
Deficit, 1933-34	25.66	
Surplus, 1934-35		1,348.54
	<u>\$949.34</u>	<u>\$2,743.54</u>

In addition to income within the budget for the year, the Woman's Unit received a total of US \$969.40 as its share of the Day of Prayer offerings. This amount has been transferred to the field treasurer of the University.

CURRENT SPECIAL

At the close of the year, the only amount remaining in the Current Special section of our accounts was the item of \$87.44 balance in the North American Joint Board account carried forward for a number of years.

SUMMARY OF SURPLUSES AND DEFICITS

As of June 30th, 1935, our deficits and surpluses stood as follows:-

	<u>Deficits</u>	<u>Surpluses</u>
From 1933-34, deficit, general	\$ 277.06	
" promotion	1,232.45	
	1,509.51	
From 1934-35, surplus, Woman's Unit		1,348.54
deficit, general	551.16	
	<u>\$2,060.67</u>	<u>\$1,348.54</u>
Consolidated net deficit 6/30/35		712.13
		<u>\$2,060.87</u>

CASH SITUATION

Our actual cash balance on June 30, 1935, was \$6,536.60, distributed as follows:

<u>Section</u>	<u>Balance</u>	<u>Overdraft</u>
Endowment	\$394.50	
Plant	6,614.03	
Current General		\$724.30
Woman's Unit	1,348.54	
Current Special		463.72
Promotional		632.45
	<u>8,357.07</u>	<u>1,820.47</u>
	1,820.47	
Net Balance	<u>\$ 6,536.60</u>	

AUDIT

This report has been reviewed by Chambellan, Berger & Welti, Certified Public Accountants, as a part of their annual audit of the accounts of the North American Section of the Shantung Board of Governors.

RECOMMENDATIONS

The Treasurers suggest the following recommendations for consideration by the Section:-

1. That investigation be made as to the desirability of including the Day of Prayer offerings within the annual budget appropriations, with some special designation as to the uses of these funds if that should prove desirable.
2. That the balance of \$87.44 in the "North American Joint Board" account, representing the residue of a grant made by the Presbyterian Board toward the

June 30, 1935

Administration expenses of the Section in North America, be applied toward the deficit in the Current General Section, 1933-34.

3. That, inasmuch as the deficits now standing in the accounts of the Section are largely the result of promotional activities on behalf of the entire University carried on during the past two years, and inasmuch as the Committee of the Woman's Unit has not as yet made any appropriation toward these expenses, the Committee of the Woman's Unit be requested to allocate the surplus of \$1,348.54 in their 1934-35 income to the reduction of these deficits.

Respectfully submitted

SETH M. MILLIKEN, Treasurer
C. A. EVANS, Assistant Treasurer
B. A. GARSIDE, 2nd Asst. Treasurer

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SHANTUNG CHRISTIAN UNIVERSITY

BALANCE SHEET AS OF JUNE 30, 1935

ASSETS

LIABILITIES

		<u>ENDOWMENT</u>			
11a	Consolidated Endowment Investments	149,799.50	111a	Charles M. Hall Endowment Fund	150,000.00
19	Cash Awaiting Investment	394.50	111b	Endow. Funds trans. from Special	25.00
			119	Profit & Loss on Sale of Securities	<u>169.00</u>
		<u>150,194.00</u>			<u>150,194.00</u>
<u>PLANT</u>					
20	<u>Completed Buildings:</u>		120	Fund for Completed Buildings	732,058.90
	(a) Genl. Educational Bldgs.	454,106.85	122	Land Funds	108,357.89
	(b) Sch. of Medicine Building	43,562.16	124	Equipment Funds	103,420.10
	(c) Sch. of Theology	38,564.91	126	Building Funds:	
	(d) Hospital	77,624.30		(a) Woman's Com. for new Hospital	26,000.00
	(e) Tsinan Institute	41,804.18			
	(f) Heat, Light, Water & Sewage	46,512.22			
	(g) Miscellaneous	<u>29,884.28</u>			
		732,058.90			
22	Land	101,580.58			
22a	Land Improvements	6,777.31			
24	<u>Equipment:</u>				
	(a) Sch. of Medicine	20,641.91			
	(b) University Hospital	20,869.09			
	(c) Chemistry & Physics	12,156.63			
	(d) Library	25,000.00			
	(e) Institute	<u>24,752.47</u>			
		103,420.10			
26	<u>Building Operations:</u>				
	(a) New Hospital	19,385.97			
		<u>6,614.03</u>			
29	Plant Cash	<u>969,836.89</u>			<u>969,836.89</u>

CURRENT GENERAL (Before Closing)

31	Board of Directors - Current Exp.	1,275.00	131.1	Receipts-American Bd. of Commissioners	800.00
36.1	Home Administration-Executive Office	1,003.95	135.1	Receipts-Rockefeller Foundation	8,337.50
36.2	" " -Incidentals	108.14	135.6	Receipts-Harvard-Yenching Restr. Acct.	6,315.80

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Shantung Balance Sheet as of June 30, 1935

-2-

CURRENT GENERAL (Before Closing) Contd.

36.3	Home Administration-Governors	315.65	136	Special Gifts from Current Budget	1,252.50
39	Current General Cash	2,632.44	137.1	Endowment Income Unrestricted	4,659.74
130.1	Deficit 1933-34	277.06			
131.1	Disbursed to field-American Bd. of Comm.	800.00			
135.1	Disbursed to field-Rockefeller Foundation	8,337.50			
135.6	Disbursed to field-Harvard-Yen. Rest. a/c	6,315.80			
139.1	Accounts Receivable	300.00			
		<u>21,365.54</u>			<u>21,365.54</u>

CURRENT GENERAL (After Closing)

36.2	Home Administration-Incidentals	97.09	39	Current General Cash	724.30
36.3	" " -Governors	50.15			
130.1	Deficit 1933-34	277.06			
139.1	Accounts Receivable	300.00			
		<u>724.30</u>			<u>724.30</u>

WOMAN'S UNIT (Before Closing)

41	Woman's Unit-Expenses	1,055.00	146	Special Gifts for Current Budget	1,524.85
49	Current Cash-Woman's Unit	1,275.18	147.1	Endowment Income Unrestricted	2,330.18
146	Disbursed to field-Special Gifts	1,524.85			
		<u>3,855.03</u>			<u>3,855.03</u>

WOMAN'S UNIT (After Closing)

49	Current Cash	1,348.54	140.1	Surplus 1934-35	1,348.54
		<u>1,348.54</u>			<u>1,348.54</u>

CURRENT SPECIAL (Before Closing)

79	Current Special Cash	500.80	172	Suspense	500.80
		<u>500.80</u>			<u>500.80</u>

CURRENT SPECIAL (After Closing)

70	Governors' Deficit, 1934-35	551.16	79	Current Special Cash	463.72
		<u>551.16</u>	172	Suspense	87.44
					<u>551.16</u>

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NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

MONTHLY BUDGET REPORT

JUNE 30, 1935

<u>Acct. No.</u>	<u>DISBURSEMENTS</u>	<u>Appropriation</u>	<u>Disbursed to June 30</u>	<u>Acct. No.</u>	<u>RECEIPTS</u>	<u>Budget Estimate</u>	<u>Received to June 30</u>
31	General University Budget.....	US\$ 1,275.00	US\$ 1,275.00	131.1	Am.Bd.-for School Theology..	US\$ 800.00	US\$ 800.00
36	Home Administration-General	675.00		137.1	General Endowment Income...	US\$ 1,950.00	4,659.74
	Woman's Unit	<u>340.00</u>	1,015.00				
36	" "-Assoc.Boards.	US\$ 265.50	265.50				
131.1	Am.Bd.-School of Theology.....	US\$ 800.00	800.00				
135.1	Rockefeller Foundation.....	US\$ 5,000.00	5,000.00	135.1	Rockefeller Foundation.....	US\$ 5,000.00	5,000.00
	Plus	M\$10,000.00	M\$10,000.00		Plus	M\$10,000.00	M\$10,000.00
135.6	Harvard-Yenching Institute.....	US\$ 6,315.80	US\$ 6,315.80	135.6	Harvard-Yenching Institute..	US\$ 6,315.80	US\$ 6,315.80
41	Woman's Unit Budget.....	US\$ 1,055.00	1,055.00	136	Special Gifts-Curr.Budget..	US\$ 265.50	1,252.50
				147.1	Woman's Unit Endow.Income..	US\$ 965.00	2,330.18
				172	Rohrman Fund.....	US\$ 430.00	413.36
51h	Associated Boards-Promotional....	<u>US\$ 4,247.90</u>	<u>4,247.90</u>	181	Promotional Receipts.....	<u>US\$ 4,247.90</u>	--
		US\$19,974.20	US\$19,974.20			US\$19,974.20	US\$20,771.58
	Plus	M\$10,000.00	M\$10,000.00		Plus	M\$10,000.00	M\$10,000.00

Shantung Balance Sheet as of June 30, 1935

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PROMOTIONAL (Before Closing)

81h Associated Boards-Contributions	4,247.90	89	Current Promotional Cash	4,880.33
180.1 Deficit 1933-34	<u>1,232.45</u>	189	Loan from Woman's Comm. Bldg.Funds	<u>600.00</u>
	5,480.35			<u>4,480.35</u>

PROMOTIONAL (After Closing)

180.1 Deficit 1933-34	1,232.45	89	Promotional Cash	632.45
	<u>1,232.45</u>	189	Loan from Woman's Comm. Bldg.Funds	<u>600.00</u>
				<u>1,232.45</u>

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NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES AS OF JUNE 30, 1935

<u>Amount</u>	<u>Security</u>	<u>Present Dividend Rate</u>	<u>Cost Price</u>	<u>Present Market Price</u>	<u>Cost</u>	<u>Market Value</u>	<u>Income 7/1/34- 6/30/35</u>
650 shares	Aluminum Co. of America, 6% Pfd. Cumulative	2½*	100	86 1/2	\$65,000.00	\$56,225.00	\$1,300.00
519 "	American Smelting & Refining 6% 2nd Pfd.	6**	103	115 7/8	53,457.00	60,139.23	3,892.50
100 "	Commonwealth & Southern Corp. 6% Pfd.	3	63 1/8	46 1/2	6,317.50	4,650.00	525.00
270 "	General Motors Corp. 5% Pfd.	5	92 5/8	114 7/8	25,025.00	31,016.25	1,330.00
	Cash Awaiting Investment				<u>394.50</u>	<u>594.50</u>	
					150,194.00	152,424.88	7,067.50

*Of this, \$1 per share was paid on account of back dividends.

**In all, \$750 per share was received, the surplus reducing the amount due on back dividends.

MINUTES OF ANNUAL MEETING
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

Parkside Hotel, 18 Gramercy Park South, New York City
9:30 A.M., Thursday, September 26, 1935

Roster of Members:-

Chinese Section: **Mr. Liu Shu-ming, President, ex officio,
Dr. Chang Po-Ling, *Dr. Cheng Ching-Yi
Dr. Y. Y. Tsu.

British Section:

Class of 1935

**Rev. E. W. Burt-- B.M.S.
Rev. T. Cocker Brown - L.M.S.
**Rev. W. A. Grist - M.M.S.
** Lord Addington - S.P.G.
Dr. H. W. S. Wright - S.P.G.
**Dr. W. T. A. Barber - Coopted
Dr. Harold Balme - "
**Miss E. G. Kemp - "

Class of 1937

**Miss M. E. Bowser - B. M.S.
**Dr. Stanley Bethell - B.M.S.
*Rev. C. E. Wilson - B.M.S.
*Mr. K. MacLennan - L.M.S.
**Dr. H. H. Weir - S.P.G.
**Miss Hilda Porter - M.M.W. A.
**Dr. A. W. Hooker - M.M.S.
Sir Alfred Lewis - Coopted
**Mr. W. B. Sloan - "
**Rev. A. G. Castleton - "
**Mrs. J. C. Carr - "
**Mr. H. G. Judd - Treasurer

North American Section:

*Dr. A. J. Brown - P.N.
*Dr. G. T. Scott - P.
Mrs. C. K. Roys - P.N.
*Dr. E. M. Dodd, Alt. - P.N.
*Dr. C. H. Fenn, Alt. - P.N.
*Dr. A. E. Armstrong - U.S.C.
Dr. A. G. Sinclair, Alt. - U.C.C.
*Mrs. J. M. Avann - W.F.M.S. of M.E. Church
*Mrs. F. L. Reed - " " " "
*Dr. Wynn C. Fairfield - A.B.C.F.M.
Mr. E. F. Willis - P.S.

*Miss M.E. Hodge - P.N.
*Mr. J. H. Reisner - P.N.
*Miss Helen Kittredge, Alt. - P.N.
Dr. C. B. McAfee, Alt. - P.N.
**Dr. J. H. Arnup - U.C.C.
(one vacancy)
**Mrs. H. R. Inksater - W.M.S of U.C.C.
Mrs. C. K. Cecil - W.F.M.S. of M.E.C.
*Dr. E. H. Hume - A.B.C.F.M.
**Miss Sarah Sturtevant - Coopted
Dr. R. L. Dickinson - "
*Dr. S. M. Milliken - "
*Dr. K. L. Butterfield - "

Class of 1939

*Dr. J. G. Vaughan - Corres. Member
**Mrs. E. L. Phillips - Coopted
Rev. F. T. Cartwright - "
(one vacancy)

(* Indicates members present in person; ** those represented by proxy)

In addition to those whose names are starred above the following were also present:-
Mr. T. H. Sun, Rev. W. Wilson Cash, Rev. W. J. Noble, Dr. James Endicott, Dr.
Samuel Cochran, Dr. Randolph T. Shields, Dean Charles A. Stanley, Mr. Carlton M.
Sherwood, Mrs. T. D. Macmillan, Mr. C. A. Evans, and Dr. B. A. Garside.

Rev. C. E. Wilson presided.

The meeting was opened with prayer led by Dr. Cheng Ching-yi.

Changes in the roster of members since the last annual meeting were noted. The Chairman extended a welcome to new members of the Board, and to the guests present at the meeting.

The agenda for the meeting, as prepared by the Secretaries, was accepted.

ANNOUNCEMENT OF PROXIES

Proxies were presented and accepted as follows:-

Mr. T. H. Sun to serve as proxy for President Liu Shu-ming.

Rev. C. E. Wilson to serve as proxy for Lord Addington, Dr. W. T. A. Barber, Mr. A. G. Castleton, Dr. Stanley Bethell, Miss Mary E. Bowser, Mr. W. B. Sloan, Miss E. G. Kemp, Miss Hilda Porter, Mr. Harold G. Judd, and Dr. Hugh H. Weir.

Mr. Kenneth MacLennan to serve as proxy for Mrs. J. C. Carr and Rev. E. W. Burt.

Rev. W. J. Noble to serve as proxy for Dr. A. W. Hooker.

Dr. A. E. Armstrong to serve as proxy for Mrs. H. R. Inksater.

Dr. James Endicott to serve as proxy for Dr. J. H. Arnup.

Dr. B. A. Garside to serve as proxy for Mrs. Ellis L. Phillips and Professor Sarah Sturtevant.

APPOINTMENT OF NOMINATING COMMITTEE

The Chairman announced the appointment of the following Committee to prepare nominations for officers of the ensemble Board for the ensuing year:- Mr. Kenneth MacLennan, Mrs. J. M. Avann, Dr. A. E. Armstrong, and Dr. Wynn C. Fairfield.

MINUTES OF PREVIOUS MEETINGS

The Board's attention was called to the minutes of the meetings of the Board and of the two Sections held during the past year. It was

G-201 VOTED to approve as distributed the minutes of the Annual Meeting of the Board of Governors held in Oxford, England, on June 28th, 1934.

G-202 VOTED to note, as a matter of record, the minutes of the following meetings of the two Sections of the Board, held since the last Annual Meeting of the Board:-

(1) British Section Nov. 16, 1934; Feb. 1; Feb. 15; March 19; May 31; June 27, 1935.

(2) North American Section Sept. 7; Sept. 28, 1934; Feb. 8; March 23 (Exec. Com.); April 9 (Exec. Com.); May 17, 1935.

OPENING STATEMENT BY CHAIRMAN OF THE BOARD

The Chairman reviewed briefly the developments at Cheeloo during the past year, and reminded the Board of the major questions now confronting the Governors as they deal with the work of the University.

CONSIDERATION OF PROBLEMS OF GENERAL POLICY

It was the desire of the Board that it proceed immediately to the consideration of major questions of policy, including personnel, finance, and the future program of the University.

The Board's attention was called to two statements dealing with major questions of policy circulated in advance of the meeting, one prepared by Dr. Weir and Dr. Balme and the other by the office of the North American Section. Attention was also called to a letter from President Liu, accompanied by a memorandum regarding the policy of Cheeloo University which had been received a few days before the meeting and had been distributed to most members of the Board in advance of the meeting. At the request of the Chairman, the Secretary read President Liu's letter and the memorandum accompanying it.

The Chairman then requested Mr. T. H. Sun, as the proxy of President Liu, to address the Board with reference to the general situation at Cheeloo, the developments during recent months, the present outlook, and President Liu's plans for the future. Mr. Sun reviewed frankly the difficulties which have confronted the University during recent years, and then discussed in some detail each of the three main questions now confronting the University - personnel, program, and finance. He praised particularly the way in which President Liu has begun his work at the University, stating that he has taken an active interest in carrying forward a program along the lines approved by the Directors and the Governors.

Following Mr. Sun's statement, brief statements were made by Dr. Cheng, Dr. Shields, Dr. Stanley, Mr. MacLennan, Dr. Armstrong, Dr. Scott, Dr. Fairfield, and Dr. Hume.

At 12:10 P.M. the Board adjourned its business session, and Dean Stanley led in a twenty minute period of devotion.

After a recess for luncheon the Board continued its discussion. Dr. Butterfield and others spoke briefly. In order that the Board might have the financial situation clearly in mind, the Secretary presented brief resumés of the reports of the Treasurers of the two Sections and the report of the Field Treasurer for the year ending June 30th, 1935, together with budget estimates for the year 1935-36. Action on these financial reports were deferred until after action had been taken on major matters of policy.

A sub-committee was appointed to formulate a suitable minute in accordance with the united expressions of judgment growing out of the Board's discussion. This committee prepared and presented a series of resolutions which were discussed by the Board. The following actions were then taken:-

The Presidency.

G-203 VOTED that the Board of Governors of Shantung Christian University heartily concur with the action of the Board of Directors in electing Mr. Liu Shu-ming President of Cheeloo University;

That it express to President Liu its deep sense of gratification that he has been led to accept the call to this important position of leadership and of service;

That it record its profound satisfaction at the able and energetic way in which President Liu has entered upon his new duties, and that it assure him of its earnest hopes and constant prayers that under his leadership Cheeloo may be privileged to render ever-increasing service to the people of China and to the cause of Christ.

General Policy and Program

G-204 VOTED that the Board of Governors has learned with deep satisfaction of the success finally attained by the Board of Directors in stabilizing the University administration under good leadership to carry the institution forward into the larger areas of Christian influence which are commonly regarded as the greatest opportunity for Cheeloo;

That it is the judgment of the Governors that, in continuing and adapting the Schools of Arts, Science, Medicine, and Theology to the larger service for the Christian Church in China and to the preparation of qualified leaders for China with a preponderant interest in the great majority of people living in the rural areas, much should be accomplished within the University's present resources in finance and in personnel;

That the Governors are prepared to continue contributions toward the support of the Schools of Arts and Science only if these Schools are gradually and definitely oriented to the carrying on of a carefully planned and efficiently conducted program of service for the rural areas of China;

That the Governors urge the administrative officials, the Board of Directors, and the cooperating Mission Boards to give careful study to their appointments to the staff of the Schools of Arts and Science to the end that only those with special interest in and qualifications for participation in such a Rural Program will be appointed for this work;

That the Governors also strongly urge the Board of Directors and the officers of the University to go forward as rapidly as practicable with the steps necessary to effect this reorganization of the purpose and the program of the Schools of Arts and Science, along with rural emphasis in the other Schools.

REPORT OF TREASURERS

Following the presentation by the Secretary of brief summaries of the reports for the fiscal year ended June 30, 1935 by the Treasurer of the British Section, the Treasurer of the North American Section, and the Field Treasurer, it was

G-205 VOTED to receive and place on record the reports for the fiscal year ended June 30, 1935, of the Treasurer of the British Section, the Treasurer of the North American Section, and the Field Treasurer.

The Governors noted with concern that at the close of the fiscal year the Field Treasurer's books showed net current deficits of approximately L.C.\$23,700, and building fund overdrafts of L.C.\$14,712.80. While it was pointed out that responsibility for these deficits rests upon the Board of Directors and the field authorities of the University, sincere regret was expressed that as President Liu comes into office he is handicapped by these deficits carried forward from previous years. It was suggested that the Woman's Missionary Society of the United Church of Canada might be willing to permit the special grant of \$2,500, which they generously made to assist the University to carry on through the financial crisis of recent months, to be applied to the reduction of these deficits, thus rendering extremely valuable assistance to the critical financial problems which still confront the field. It was

G-206 VOTED that the Board of Governors request the Woman's Missionary Society of the United Church of Canada to permit the application of their special gift of \$2,500 toward the reduction of the current deficit of approximately L.C.\$23,700 confronting the University at the beginning of the present fiscal year;

That if such permission is granted, the Treasurer of the North American Section be authorized to transmit this \$2,500 to the field for this purpose, stating however that this assistance is rendered only because of the special circumstances, that the Governors can assume no responsibility for these deficits incurred on the field, and that the Governors earnestly hope the Directors may find ways and means within the coming year to clear off both the balance of the current deficit and also the overdraft on various building funds.

RESPONSIBILITY FOR BUDGET

The Board discussed the degrees to which the Board of Governors and the Board of Directors should share in the responsibility for the formulation and administration of the budget of the University. It was pointed out that under the regulations of the Ministry of Education of the Chinese Government, responsibility for the immediate financial administration of a registered institution devolves upon the Board of Directors, and that this responsibility has now been accepted by the Boards of Directors of nearly all the Christian universities and colleges of China. Under these conditions the function of the Governors with reference to the budget is to make as liberal grants toward the budget as their sources of income will permit. It was suggested, therefore, that there be proposed to the Board of Directors and to the two Sections of the Board of Governors amendments to the By-Laws of the Board of Governors which would recognize this division of responsibility. It was

G-207 VOTED to submit to the Board of Directors the following proposals for amendments to the By-Laws of the Board of Governors, and in case those proposals are approved by the Directors, to request action thereon by the two Sections of the Board of Governors:

ARTICLE IV, Section 4, (c). Functions of the Board of Governors

Present Form. "The Governors shall determine the annual budget of the University (see Art. VI. Sec. 4 (a-b)) ----"

Proposed Form. "The Governors shall examine the annual budget of the University as prepared by the Board of Directors (See Art. VI, Sec. 4 (a-b)), shall transmit to the Directors any comments they may desire to make both as to the structure of the budget itself and as to the program it is proposed to conduct, and shall inform the Directors of the amounts and the designations of the contributions toward the budget to be made by or through the Board of Governors."

ARTICLE VI, Section 4, (a), also (b).

Present Form. "(3) These Directors shall at least annually prepare and present to the Governors audited balance sheets and financial statements including proposed budgets for the following year and shall make recommendations or suggestions on any and all matters vitally affecting Cheeloo University.

"(4) These Directors shall be accountable to the Governors for the condition, custody and uses of all funds received by them from whatever source. They shall locally administer and control on behalf of the owners all land, buildings, equipment and other properties used by Cheeloo University in China. Appeals for funds in North America or Great Britain shall be only through or with the approval of the Governors or of the respective Sections."

Proposed Form. "(3) These Directors shall be responsible for the preparation and administration of the annual budget of the University (in (b) substitute "School") and shall see to it that expenditures under the budget do not exceed income.

(4) These Directors shall at least annually prepare and present to the Governors audited balance sheets and financial statements, and shall make recommendations or suggestions on all matters vitally affecting Cheeloo University. (In (b) substitute "School of Theology")

(5) These Directors shall be accountable for the condition, custody and uses of all funds received by them from whatever source. They shall locally administer and control on behalf of the owners all land, buildings, equipment and other properties used by Cheeloo University in China. Appeals for funds in North America or Great Britain shall be only through or with the approval of the Governors or of the respective Sections."

REGULATIONS FOR FIELD TREASURER'S OFFICE

Attention was called to certain instances in which it is alleged that the field treasurer has been directed to make disbursements in excess of amounts authorized within the budget or otherwise authorized by the governing boards. The Board noted the following regulations governing the field treasurer's office, adopted by the Board of Directors at their Annual Meeting on June 16, 1932:-

"1. The Treasurer shall be, ex officio, a member of the University Executive Council, and of the Finance and Property Committee of the Board of Directors, and, in general, shall be responsible for the finances of the University.

"2. The Treasurer, in consultation with the other administrative officers of the University, shall prepare the University budget for action by the Executive Council, which shall present the same to the Board of Directors; whenever possible the Treasurer shall be present when the Board of Directors considers the budget or other major financial matters.

"3. The Treasurer shall be the custodian of all funds of the University held in China, and with the approval of the University Executive Council, is authorized to carry such bank accounts in China or abroad as shall seem desirable for efficiency and convenience.

"4. The Treasurer shall disburse all funds in accordance with the following general regulations; (a) Funds designated to special uses shall be disbursed in accordance with the purposes for which they were given; (b) Current funds shall be disbursed in accordance with the annual Budget approved by the Board of Directors; (c) Funds budgeted for use in any given year shall be paid out on vouchers signed by the President,, the Deans of the several Colleges, the business manager, or others, according to plans of procedure approved by the University Executive Council; (d) In case of differences of opinion regarding disbursement of funds within the budget the question at issue shall be referred for decision to the University Executive Council; (e) When expenditures outside the budget seem to be required, they shall be made only upon approval of the University Executive Council, and the Treasurer shall have the right, if he deems it necessary, to defer payment until the matter has been referred to the Administrative Council of the Board of Directors.

"5. The Treasurer shall prepare, as soon as possible, after the close of each fiscal year, a full report showing the financial conditions of the University. Copies of this report shall be sent to each member of the Board of Directors and to the secretaries in London and New York. The Treasurer shall also present to the Board at its annual meeting in June a preliminary report showing the anticipated financial status of the different schools and of the General Administration at the close of the year.

"6. The Treasurer shall have his books audited annually by persons approved by the Board of Directors."

It was

G-208 VOTED that the Board of Governors ~~express~~ its most earnest hopes that the field authorities of the University will at all times scrupulously observe both the spirit and the letter of the regulations governing the Field Treasurer's office adopted by the Board of Directors on June 16, 1932.

BUDGET FOR 1935-36

The Board reviewed an analysis of the 1935-36 budget estimates, as prepared by the office of the Treasurer of the North American Section on the basis of figures submitted by the field. It was pointed out that the exact figures to be provided by the British Section and by some of the cooperating Mission Boards must still be ascertained through further correspondence and consultation. It was

G-209 VOTED that, subject to further consultation on certain items, the Governors inform the field that for the fiscal year 1935-36 they will provide the following amounts toward the budget of Cheoloo University:-

North American Section.

American Presbyterian Board		
Cash Grant	LC \$16,700.00	
Salaries	52,000.00	
Cash Grant, Women's Unit	<u>4,000.00</u>	LC\$72,700.00
United Church of Canada		
Cash Grant	2,550.00	
Salaries	<u>12,000.00</u>	14,550.00
United Church of Canada, Women		
Cash Grant	2,600.00	
Salaries	<u>4,000.00</u>	6,600.00
Presbyterian Board, South		
Cash Grant	250.00	
Salaries	<u>8,000.00</u>	8,250.00
W.F.M.S., Methodist Church		
Cash Grant	8,800.00	
Salaries	<u>16,000.00</u>	24,800.00
Augustine Church		2,500.00
Harvard-Yenching Institute (US\$8,421.06)		21,052.65
Endowment, General		6,540.00
Endowment, Women's Unit		<u>3,270.00</u>
		LC\$ 160,262.65

British Section

English Baptist Board		
Cash Grant	4,445.00	
Salaries	<u>20,000.00</u>	24,445.00
Society Propagation Gospel		
Cash Grant	4,040.00	
Salaries	<u>16,000.00</u>	20,040.00
London Missionary Society		
Cash Grant	1,420.00	
Salaries	<u>4,000.00</u>	5,420.00
Wesleyan Meth. Mis. Soc.		
Cash Grant	5,000.00	
Salaries	<u>4,000.00</u>	9,000.00

British Section			
Cash Grant	2,100.00		
Salaries	<u>4,000.00</u>	<u>6,100.00</u>	
		LC\$ 65,005.00	
Grant Total			<u>LC\$ 225,267.65</u>

The Board also reviewed the budget estimates of the Cheeloo School of Theology for the fiscal year 1935-36. Dean Stanley analyzed the financial situation of the School, pointing out that by the end of the current fiscal year all reserves built up by the School will have been exhausted, and that new sources of income must be developed or the School will have to begin to close. It was

G-210 VOTED that, subject to further consultation on certain items, the Governors inform the field that for the fiscal year 1935-36 they will provide the following amounts toward the budget of the Cheeloo School of Theology:-

North American Section

American Board

Cash Grants	LC\$ 2,000.00		
Salaries	<u>12,000.00</u>	14,000.00	

United Church of Canada

Cash Grant	1,170.00		
Salaries	<u>6,000.00</u>	<u>7,170.00</u>	21,170.00

British Section

Baptist Missionary Society

Cash Grant	1,000.00		7,834.00
Salaries	<u>6,834.00</u>		<u>LC\$ 29,004.00</u>

G-211 VOTED, to request the administrative secretaries to consult immediately with each of the cooperating Mission Boards to verify the amounts of their contributions to the 1935-36 budget, and to send to the field within one month final information as to any changes in the above statements as to the amounts the Directors may rely upon receiving from the Governors for the coming year.

ADVISOR FOR RURAL PROGRAM AT CHEELOO

Several members of the Board suggested that if the Governors could strengthen President Liu's hands by providing a qualified leader in the field of rural reconstruction to serve as advisor for the Rural Program at Cheeloo, this should be of immense assistance in making the Rural Program a reality. The earnest hope was expressed that Doctor Butterfield himself might find it possible to undertake this extremely important service. After discussion it was

G-212 VOTED that the North American Section be requested to explore the possibilities of providing a qualified advisor to assist field authorities in making the Rural Program at Cheeloo a reality.

INVITATION TO DR. CHENG CHING-YI

Attention was called to the urgent invitation issued by the School of Theology to Dr. Cheng Ching-yi to join the faculty of the School of Theology in the position of Principal.

G-213 VOTED that the Board of Governors assure Dr. Cheng Ching-yi of its earnest and sincere hope that the way may open for him to accept the invitation to join the faculty of the School of Theology in the position of Principal.

REQUEST TO THE HARVARD-YENCHING INSTITUTE

It was pointed out that if the Schools of Arts and Science place their sole emphasis on the development of the Rural Program, it will probably not need to use all the income accruing from the funds held in trust for Cheeloo University by the Harvard-Yenching Institute solely for carrying on the work in the fields of the Chinese cultural studies which should rightly be continued as an integral part of this program. It would seem a much wiser and more productive use of these funds if whatever portion of this income is not required for necessary work in the field of Chinese cultural studies could be applied to the development of other vital elements in this program. After discussion it was

G-214 VOTED that the Board of Governors of Shantung Christian University request the Board of Trustees of Harvard-Yenching Institute to permit any portion of the income from the restricted fund held in trust for Shantung Christian University which is not needed from year to year for the essential work in the field of Chinese cultural studies to be applied toward the support of other portions of the Rural Program which has been assigned to Shantung under the Correlated Program for Christian Higher Education in China.

ELECTION OF OFFICERS

The Committee on Nominations presented its report, and it was

G-215 VOTED to elect the following officers of the Board of Governors for the ensuing year:-

Chairman:- Rev. C. E. Wilson
Vice-Chairman:- Dr. George T. Scott, Dr. Harold Balme
Recording Secretary:- Dr. A. E. Armstrong
Treasurer:- Dr. Seth M. Milliken
Associate Treasurers:- Mr. H. G. Judd, Miss Helen Kittredge
Administrative Secretaries:- Dr. Hugh H. Weir, Dr. B. A. Garside

PUBLICITY AND PROMOTIONAL WORK

Consideration was given to the urgency of the financial needs confronting the University, and the importance of utilizing to the best advantage the presence in North America this year of Dr. Shields and Dr. Stanley. It was urged that the North American Section hold a meeting as promptly as possible to consider ways and means of working with Dr. Shields and Dr. Stanley in securing increased support for the work of the University.

EXECUTION OF LEASE

The Secretary stated that the execution of a lease of the property of the University from the Board of Governors to the Board of Directors has been held up by the delay of a detailed description of the property to be leased, but that this description has now arrived and that the lease should speedily be completed.

NEXT MEETING OF THE BOARD

It was noted that in accordance with the usual custom of the Board, the next ensemble meeting should be held in England some time during 1936.

The meeting adjourned.

B. A. GARSIDE
Secretary

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MINUTES
of the

WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

The Woman's Committee of North American Section of Cheeloo University held a special meeting at the Parkside Hotel, New York, on September 26, 1935.

Members (*Present)

*Miss Margaret E. Hodge, Presbyterian No.	*Mrs. J.M. Avann, Chairman, W.F.M.S. of M.E.Ch.
*Miss Helen Kittredge, "	Mrs. E. L. Phillips, " " " " " " " "
Mrs. C. K. Roys, "	Miss Sarah Sturtevant, " " " " " " " "
Mrs. H.R. Inksater, W.M.S. of United Church of Canada	Mrs. J. K. Cecil, " " " " " " " "
	*Mrs. Franklin L. Reed, " " " " " " " "

Prayer was offered by the Chairman.

The minutes of May 17, 1935 were approved as circulated.

The Secretary reported summer correspondence in regard to the suggestion from the field that Mrs. Yui, Dean of Women, be invited to spend the winter of 1935-36 in the U.S. for promotional work for the University. It was decided that, as Dr. Shields and Dr. Stanley are both to be in the United States, and as there was little time for effective plans to be made, it would be better to postpone Mrs. Yui's visit until the winter of 1936-37. The following cablegram was sent August 5, 1935:

"Annie Scott, Cheeloo, Tsinan, China. Agreed Mrs. Yui should postpone furlough one year. If not possible come this year. Will finance Promotional Campaign. Writing. Hodge"

This correspondence action was approved.

The Treasurer presented her report which was received and ordered filed.

Recommendations from Executive Committee Board of Governors, American Section

1. The estimated budget for administration is \$11,838.50 Endowment Income not including the Harvard-Yenching Income. This means that the Woman's Committee is asked for one third of the total or \$3,946.16.

Voted: That this Committee considers this amount is too large since it is financially responsible only for a share in the budget of the School of Medicine.

2. That the World Day of Prayer offerings and the income from the Rohrman fund be included in the annual budget appropriations, with some special designation as to the uses of these funds.

Voted: To approve this recommendation and that both amounts be designated for the woman's part of the budget of the School of Medicine.

3. That, inasmuch as the deficits now standing on the accounts of the Section are largely the result of promotional activities on behalf of the entire University carried on during the past two years, and inasmuch as the Committee of the Woman's Unit has not as yet made any appropriation toward these expenses, the Committee of the Woman's Unit be requested to allocate the surplus of \$1,348.43 in their 1934-35 income to the reduction of these deficits.

September 26, 1935

Voted: That while appreciating the serious financial situation of the University, the Woman's Committee takes the following somewhat different action:

(A) That instead of granting this we make an appropriation of \$1,000.00 from the income from securities held in the Building Fund, this to comprise the \$600.00 loaned the N. A. Section June 1, 1934 plus \$400.00 cash.

(B) To appropriate from the surplus of \$1,348.54 the amount needed to make up the deficit on the field in the salary of Mrs. Yui, since it is our understanding that her salary is paid from this fund, and hold the remainder to help with her expenses to this country next year.

Mr. Garside came into the meeting and expressed appreciation of the Committee's action and willingness to make changes and adjustments to fit in with it.

On motion the Committee adjourned.

MARGARET E. HODGE

Secretary

over

MEMORANDUM MINUTES OF THE MEETING
COMMITTEE ON PROMOTION
NORTH AMERICAN SECTION CHEELOO GOVERNORS

951 Madison Avenue, New York City, N. Y.
5:00 P. M., Tuesday, October 15, 1935

List of Members

*Dr. S. M. Milliken, Chairman	Miss Helen Kittredge
Dr. A. E. Armstrong	*Mrs. Ellis L. Phillips
*Dr. Samuel Cochran	Mrs. F. L. Reed
Dr. W. C. Fairfield	Dr. G. T. Scott
Mrs. F. C. Hughson	

Executives:

*Mr. C. M. Sherwood *Mrs. T. D. Macmillan *Dr. B. A. Garside

Those whose names are starred above were present as were also Dr. Randolph T. Shields and Dr. Charles A. Stanley.

Dr. Milliken presided. The meeting was opened with prayer.

SUMMARY OF CHEELOO PROMOTIONAL SITUATION

The Committee reviewed briefly the financial problems which confront Cheeloo at the present time, and the steps which must be taken during the coming months if we are to assist in meeting these needs. Dr. Shields and Dr. Stanley pointed out briefly some of the major problems in their departments of the University.

PLAN OF ACTIVITIES FOR THE YEAR

The Committee then turned its attention to constructive planning of activities for the coming year. Dr. Shields reported on the contacts he has already established and on his hope for enlisting the interest and support of medical men in particular. Mr. Sherwood told of plans which he and Dr. Stanley had been making for an experimental period of cultivation and solicitation in the near future.

The Committee discussed possibilities of arranging gatherings of small groups of influential men and women who might be interested in the work at Cheeloo. Both Dr. Milliken and Mrs. Phillips expressed their willingness to try to arrange dinner meetings in their homes for this purpose. It was agreed that the executive officers of the Committee would follow up these matters further in consultation with Dr. Milliken and Mrs. Phillips.

PROVISION FOR EXPENSES OF DR. SHIELDS AND DR. STANLEY

The Committee discussed the matter of providing for the additional expenses of Dr. Shields and Dr. Stanley while engaged in promotional work on behalf of Cheeloo and of the Associated Boards. It was agreed that the Executive officers of the Committee should be authorized to arrange with Dr. Shields and

Memorandum Minutes
Committee on Promotion
Cheeloo Governors

-2-

10/15/35

Dr. Stanley for the payment of their expenses of travel, for hotel bills, and a suitable per diem allowance to cover meals and other incidental expenses while engaged in promotional work, such expenses to be allocated to Cheeloo and to the Associated Boards in accordance with the actual service rendered to these two groups.

The Committee adjourned.

B. A. GARSIDE
Secretary

ER

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2, Eaton Gate, London on
Friday, 8th November 1935

PRESENT

Rev. C. E. Wilson (in the chair)
Lord Addington
Miss Bowser
Rev. A. G. Castleton
Rev. T. Cocker Brown
Dr. A. W. Hooker
Mr. H. G. Judd
Mr. Kenneth MacLennan
Dr. H. H. Weir

PRAYER

The meeting opened with prayer led by Dr. A. W. Hooker.

APOLOGIES FOR ABSENCE were received from Dr. Balme, Dr. Barber, Dr. Bethell, Rev. E. W. Burt, Miss Porter, Mr. Sloan.

BS-488 MINUTES

The minutes of the meetings held on 31st May and 27th June last having been circulated, were held as read, and were approved and signed.

The omission of Minute 486 from the circulated minutes was noted as follows: "The audited accounts having only just been received, consideration was postponed to the next meeting".

BS-489 MEMBERSHIP OF BRITISH SECTION OF BOARD

The following Society representatives had been elected to serve until 1939:

S.P.G.	Lord Addington	B.M.S.	Rev. E. W. Burt
	Dr. Wright		
M.M.S.	Rev. H. B. Rattenbury		
L.M.S.	Appointment not yet made		

It was reported that the following co-opted members were due to retire: Dr. Balme, Dr. Barber, Mr. F. H. Hawkins, and Miss Kemp. Dr. Barber had submitted his resignation from the section owing to increasing difficulty in attending meetings. The section regretfully accepted this. Dr. Balme, Mr. Hawkins and Miss Kemp were again co-opted as members.

The section heard with regret of Mr. Hawkins' continued ill-health, and the Secretary was instructed to send a message of sympathy and greeting to Mr. Hawkins.

BS-490 APPOINTMENT OF OFFICERS

The three officers (Rev. C. E. Wilson, chairman; Mr. H. G. Judd, Treasurer and Dr. Weir, Secretary) were unanimously re-elected officers for the ensuing year. The section expressed hearty thanks to them for all the service which they had given during the past difficult year.

Dr. Weir, in agreeing to serve for another year, intimated that he did not think he would be able to continue in office for very much longer.

BS-491 ACCOUNTS AND BUDGET

The Honorary Treasurer submitted the accounts for year ending 31st March 1935. The Section gave careful consideration to these, and after discussion it was moved and seconded that they be accepted. It was agreed that the section should meet on the current year's accounts at a much earlier date next year, and that the whole position should be then reviewed.

The Section was informed that the United Committee was proposing to appoint a new auditor for the accounts. This was noted, and the secretary was instructed to send a letter of thanks to Mr. Wright for his past services.

The Treasurer then presented a budget of £580 based on last year's budget. It was agreed that this should be adopted for the current year, and the position carefully reviewed in April 1936. The detailed budget is as follows:

Expenditures

Office expenses per United Committee £230

Grants to University

Salary of President's Secretary	160
Grant to University	160
Reserve for Furlough expenses	30
	<hr/>
	£580

BS-492 BOARD OF DIRECTORS MEETING JUNE 26th-27th

The minutes of the Board of Directors held June 26th and 27th together with covering letter from Mr. Davies dated 1st July had been circulated and were noted.

BS-493 PRESIDENT OF UNIVERSITY

Reported that a cable had been received and circulated to the Section regarding Mr. Li Shuming's acceptance of the Presidency of the University. It was further reported that Mr. Liu had taken up office and had submitted a memorandum to the Annual Meeting of the Governors held in New York regarding his proposals for the future of the University. This memorandum had been circulated to the section, and was received with great interest and appreciation.

BS-494 MINUTES OF ANNUAL MEETING OF BOARD OF GOVERNORS

The minutes of the Annual Meeting of the Board of Governors held in New York 26th September had been circulated. The secretary submitted letters from Mr. Garside to President Liu and from Dr. Butterfield to Mr. Garside. These were considered and the section received a report on the meeting from the Chairman. This was heard with great interest, and the section expressed its gratification at the action taken in New York.

The secretary was instructed to verify the amounts of British grants stated in G-209.

Mr. Wilson also made a statement on the proposals being discussed in America with regard to the allocation of the Wendel Bequest.

BS-495 CORRESPONDENCE

The Secretary submitted a letter from Mr. W. J. Roome regarding a proposed home for missions in London. Agreed to take no action.

BS-496 MISS ROBERTSON

The Secretary reported that Miss Robertson, who had served the British Section for many years as Office Secretary, was going to China at the end of November to take up work as Secretary to the President of West China Union University. The Section desired that a message of good wishes should be sent on their behalf to Miss Robertson.

BS-497 DATE OF NEXT MEETING

The next meeting was fixed for April 6th 1936, at 3.

SHANTUNG CHRISTIAN UNIVERSITY
BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2, Eaton Gate, London on Monday, 6th April 1936

PRESENT

Rev. C. E. Wilson (in the chair)
Dr. S. E. Bethell
Miss Bowser
Rev. T. Cocker Brown
Rev. E. W. Burt
Mrs. Carr
Rev. A. G. Castleton
Dr. A. W. Hooker
Mr. H. G. Judd
Mr. Kenneth MacLennan
Mr. W. B. Sloan
Dr. H. H. Weir

PRAYER

The meeting opened with prayer led by Mr. W. B. Sloan.

APOLOGY FOR ABSENCE was received from Lord Addington.

BS-498 MINUTES

The minutes of the meeting held on 8th November 1935 having been circulated, were held as read, and were approved and signed.

BS-499 MEMBERSHIP OF BOARD

(a) L.M.S. Representation. It was reported that the Rev. T. Cocker Brown had been appointed by the London Missionary Society as its representative.

(b) Death of Mr. F. H. Hawkins. The Section had heard with deep regret of the death of Mr. F. H. Hawkins. A silent tribute was paid to his memory and it was agreed:

The Members of the British Section of the Board of Governors of the Shantung Christian University place on record their sense of the great loss sustained by the University in the death of F. H. Hawkins Esq., LL.B. He has for many years been a member of the Board of Governors, and has personally visited the University. The Institution had greatly benefited by his wise counsel and advice in the business and financial administration, as Chairman of the British Section, and of the full Board of Governors. He has laid his colleagues under a great debt of gratitude for his strong Christian leadership, his mastery of detail and never-failing sympathy.

The members of the Board respectfully offer to his widow and members of his family their deep sympathy in their sorrow.

BS-500 ACCOUNTS FOR YEAR ENDING 31st MARCH 1936

The accounts for the year ending 31st March 1936 were presented by the Treasurer, Mr. Judd. These showed a very serious drop in income of £134.10.8d. This was accounted for by the fall in Subscriptions and Donations. The Section gave careful consideration to the situation revealed by the accounts, and agreed to accept the accounts as presented subject to audit.

The Section further agreed to request the Secretary of the United Committee to make a special appeal for increased subscriptions and donations, laying particular stress on the serious shortage in the last year's income, and the consequent inability of the Section to guarantee to the University the same grant as in previous years (see BS-501).

BS-501 BUDGET FOR YEAR 1936-37

Careful consideration was given to the Budget for 1936-37 in the light of the accounts received. It was noted that the existing deficit was for the present covered by the reserve of the Building Fund, but that any further increase of the deficit would involve default in payments, as there would be no funds to meet them. It was, therefore, agreed:

That the budget for 1936-37 be reduced by the omission of the item of £160 for the General University, but that the University be informed that the Section will do all in its power to secure increased contributions and will make supplementary payments to replace this cut so far as funds received may allow. The budget voted being as follows:

Salary of President's Secretary	£160
Grant to United Committee	230
Furlough Reserve Fund	30
	<hr/>
	£420

BS-502 VIVISECTION IN THE UNIVERSITY

The Secretary reported a letter which he had received from Dr. Garside dated 13th February containing an account of Dr. Millard's activities in the United States. Dr. Garside stated that Dr. Millard had visited him, and that he had endeavoured to put before Dr. Millard a true statement of the facts regarding vivisection at Cheeloo. Dr. Garside believed that Dr. Millard's propaganda had done Cheeloo very little, if any harm in North America, and had not affected individual grants. Dr. Garside had, however, prepared a careful memorandum on the subject of vivisection at Cheeloo, which he had circulated to the Mission Boards in North America, in order that they might be in a position to meet criticisms.

Dr. Hooker spoke of the difficulties with which his Society was faced in dealing with criticisms by some of its supporters on the subject of vivisection, and stated that he had received a very clear statement on the situation from Dr. Ingle in Cheeloo, which would be of some help in dealing with these criticisms. It was agreed that copies of this letter and of Dr. Garside's memorandum should be circulated to the mission houses concerned.

BS-503 MISS HICKSON'S FURLOUGH

Miss Bowser stated that she had had a letter from Miss Hickson, who was overdue for furlough, stating that as she was in excellent health and had no home times, she would be glad of permission to postpone her furlough until 1938. Miss Hickson's reason for this was her desire to remain at the University during President Liu's first few years in office, in order to give him all the help she possibly could. The Section expressed its appreciation of Miss Hickson's desire, and stated its willingness to allow her to postpone her furlough on suitable medical evidence that her health would permit of this. It asked that it should be given a certificate that Miss Hickson was in such health as would justify her postponing her furlough for one year in the first instance and that at the end of that time she should be re-examined to determine whether or no she could rightly be allowed to postpone furlough for a second year. It was agreed that the University should be asked to give her an extended holiday this year, and that if this permission should be given, a grant be voted to her of £10 from the furlough reserve account, towards the expenses of a holiday.

BS-504 DEATH OF DR. KENYON BUTTERFIELD

The Section received with deep regret the news of the untimely death of Dr. Kenyon Butterfield. There had been a strong hope that he would go to Cheeloo to advise on the Rural Programme. The Section expressed the hope that some suitable person might be found to take his place.

BS-505 ENSEMBLE MEETING 1936

The Section confirmed the arrangement that the Ensemble Meeting in 1936 should take place in New York and in 1937 in England, leaving it to the Secretaries to make suitable arrangements as to dates.

BS-506 BOARD OF DIRECTORS MEETING - January 30th

The Minutes of the Board of Directors 30th January together with covering letters from President Liu, 3rd February, Dr. Williamson 15th February, Dr. Lair 22nd February were submitted and recorded.

Special note was taken of D.1145, 1147 and 1153.

D.1149. The Section stated that when the Bye Laws of the Board of Directors were completed, it would be glad to have them submitted for formal approval.

D.1152 (b) As the figures of the Hospital deficit were not before the Section, it did not feel competent to express an opinion about the deficit as such. It was agreed to record the willingness of the Section to concur in such action as may be taken by the North American Section.

BS-507 PROPOSED APPOINTMENT OF MR. PRESCOTT

Dr. Hooker stated that Mr. Stanley Prescott, who was a teacher of physiology and pharmacology, was being considered by the Methodist

Candidates Committee as a possible recruit for Cheeloo. Dr. Hooker gave some particulars as to Mr. Prescott's qualifications, and the Section was of the opinion that he would be a most valuable addition to the staff at Cheeloo. Dr. Hooker stated that in the event of his being accepted, the Methodist Mission would maintain its cash grant to the University, but would, of course, not continue the grant in lieu of a member of the staff.

The Secretary stated that he had a letter from the President of the University, asking that the British Section of the Board should request the Methodist Mission to give every favourable consideration to Mr. Prescott's appointment, and hoping that he would proceed to China as soon as possible. It was agreed to endorse this request and forward it to the Methodist Missionary Society.

BS-508 REPORT OF PETITION

The Secretary laid on the table a copy of the petition from Cheeloo University to the Board of Trustees of the British Indemnity Funds in the matter of grants in aid requested for its School of Arts, School of Sciences, and University Library.

BS-509 DATE OF NEXT MEETING

It was left to the Secretary to arrange this by correspondence when the need arose.

The meeting was closed with prayer led by the Rev. E. W. Burt

Exhibit A

M. E. Dodge

Annual Meeting held at Wash. D.C.
Apr. 20, 1936

Not microfilmed

Treasurer's REPORT

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE
SHANTUNG UNIVERSITY

April 20, 1936

Investment (as per list)		\$122,518.75
Income	\$277.65	
Balance-Bannister Scholarship A/C	<u>110.99</u>	
		<u>588.64</u>
BUILDING FUND BALANCE		\$122,907.39

CLASS "93" Investment

Investment, <u>St. Louis, Mo. 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 1933</u>		<u>\$4,975.00</u>
GRAND TOTAL WOMAN'S COMMITTEE A/C		\$127,882.39

Bank Balance \$588.64

Notes:

Paid to Mr. C. A. Evans for Field:

March 8, 1935	G\$11,466.17	equivalent to	LC\$30,000.00
April 19, 1935	G\$ 7,919.80	" "	LC\$20,000.00
November 22, 1935	G\$ 7,500.00	" "	LC\$25,147.05
April 13, 1936	<u>G\$ 4,509.38</u>	" "	<u>LC\$14,852.95</u>
	<u>G\$31,395.35</u>		<u>LC\$90,000.00</u>

This completes the LC\$90,000.00 authorized to be drawn for the new hospital, and was realized from sale of

SRH

M. E. Hodge

LIST OF SECURITIES As of April 20, 1936

WOMAN'S COMMITTEE of the SCHOOL of MEDICINE
SHANTUNG UNIVERSITY

<u>Am. Par.</u>	<u>Name</u>	<u>Rate</u>	<u>Matu- rity</u>	<u>Purchased Price and Date</u>	<u>Book Value</u>
2,500	Baltimore & Ohio R. R. Co. Ref & Gen'l Mtge Bd S. F.	5 ¹ / ₂ %	1936	5/7/35 @ 100 5/8	2,507.81
5,000	Detroit Edison Co. Gen'l & Ref. *D*	4 ¹ / ₂ %	1961	6/15/34 @ 105 1/4 + C	5,200.
10,000	International Tel & Tel Corp. Deb	4 ¹ / ₂ %	1952	5/25/28 @ 97 3/8	9,757.50
10,000	St. Louis & San Francisco Ry. Co. Con Mtge Ser *A*	4 ¹ / ₂ %	1978	5/25/28 @ 97 - 25.	9,675.
20,000	U. S. A. Treas. Note Ser *A* <i>callable Aug. 1936</i>	5 ¹ / ₂ %	1936	8/17/52 @ 100 25/32	20,175. <i>date 12/1/35</i>
45,000	U. S. A. Treas. Note Ser *A*	5 ¹ / ₂ %	1936	1/9/35 @ 105 8/32	46,462.50
5,000	U. S. A. Treas. Bonds	5 ¹ / ₂ %	1945-48	6/15/34 @ 100 25/32	5,027.19
20,000	U. S. A. Treas. Notes	2 ¹ / ₂ %	1936	5/15/34 @ 102	20,400.
5,000	Union Pacific R. R. 1st R. R. End Gr.	4 ¹ / ₂ %	1947	6/15/34 @ 106 1/2 + C	5,535.75

TOTAL WOMAN'S COMMITTEE of the SCHOOL of MEDICINE \$122,518.75

CLASS *93* *Princeton*

5,000	St. Louis, Iron Mt. & Southern Ry.	4 ¹ / ₂ %	1935	8/15/30 @ .99 1/2	4,975.
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Princeton
TOTAL CLASS *93* \$ 4,975.

GRAND TOTAL \$127,493.75

MINUTES
of the

WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

The Woman's Committee of North American Section of Cheeloo University held its annual meeting at 156 Fifth Avenue, New York City, on April 22, 1936.

Members (*Present)

*Miss Margaret E. Hodge, Presbyterian No.	*Mrs. J.M. Avann, Chairman, W.F.M.S. of M.E.Ch.
*Miss Helen Kittredge, " "	Mrs. E. L. Phillips, " " " " " " " "
*Mrs. C. K. Roys " "	Miss Sarah Sturtevant, " " " " " " " "
Mrs. H. R. Inksater, W.M.S. of United Church of Canada	Mrs. J. K. Cecil, " " " " " " " "
	*Mrs. Franklin L. Reed, " " " " " " " "

Excused: Mrs. Inksater, Miss Sturtevant.

Mrs. Inksater's substitute, Mrs. Hales, could not be there. There were also present Mrs. Macmillan of the Associated Boards, Dr. Shields of the University Medical School, and Miss Hazel Myers, new appointee of the Presbyterian Board to the Medical School.

The meeting was opened by prayer by the Chairman, Mrs. Avann.

The minutes of the annual meeting of May 17, 1935 and of the special meeting of September 26, 1935 were approved as circulated.

The following officers were re-elected:

Mrs. J. M. Avann, Chairman
Miss Margaret E. Hodge, Secretary
Miss Helen Kittredge, Treasurer

The treasurers report was received and ordered filed. (See Exhibit A)

Explanation was made in regard to the "Class of '93, Princeton Fund", that it was given by his Princeton classmates in honor of Dr. Samuel Cochran of the Medical School, while Mrs. Shaw was treasurer of the whole North American Section. Since it does not belong to the funds of the Woman's Committee, the treasurer recommended that it be turned over to the treasurer of the North American Section. The following resolution was adopted:

Resolved that the Bankers Trust Company be authorized to transfer from the Custodian Account of the Woman's Committee of the School of Medicine of Shantung Christian University to Shantung Christian University Custodian Account \$5,000. St. Louis, Iron Mt. & Southern Railway 4's of 1933.

The treasurer called attention to the following securities that would fall due in a few months.

20,000 U.S.A. Treas. Note Ser "A" 3 $\frac{1}{4}$ s 1936
45,000 U.S.A. Treas. Note Ser "A" 3 $\frac{1}{4}$ s 1936

On motion the following recommendation, re reinvestment was adopted;

Voted; that the proceeds from these securities be reinvested by the treasurer in consultation with Mr. Cochran of the Bankers Trust Company.

Miss Hazel Myers, the new appointee of the Presbyterian Board, was introduced and spoke briefly. Miss Myers is to carry on Christian Social Service in connection with the Out Patient Department. She has already done this work for the hospital while she was on the staff of the Y.W.C.A. in Tsinan, and it is on the request of the Medical School that she was appointed instead of a doctor, taking the place in the Presbyterian personnel quota for the University formerly held by Dr. Susan Waddell.

Dr. Shields reported the completion of the new hospital and the economy achieved in its erection; about one fifth of what it would have cost in the United States. (See also attached letter of 2/6/36 from Dr. Annie Scott which tells about the layout and the use to which the building was immediately put. Exhibit B) Dr. Shields spoke of the government grant towards the care of the famine refugees last winter. He reported the grant from the Rockefeller Fund in China towards the current expense fund of the Medical School. He stated the serious financial situation of the Medical School and asked if it would be possible to appropriate any of the unused income of the Woman's Committee at the end of the fiscal year towards the current expense of the hospital. Upon motion it was

Voted: to appropriate from uninvested income up to \$3,000.00 for current expense of the hospital during the fiscal year 1936-37.

Record was made of the great loss to the University by the death of Dr. Luella Miner. A Memorial Minute was offered. Upon motion this minute was adopted and the secretary was directed to send a copy to the University and one to the American Board whose representative Dr. Miner was. (Copy attached)

Visit to America of Mrs. Yui, Dean of Women

Mrs. Macmillan reported tentative plans for Mrs. Yui to do some studying in the summer of 1936 and intensive promotional work in the fall and winter. Miss Hodge and Mrs. Roys were appointed to cooperate with her in regard to these plans. The treasurer reported that there would be sufficient uninvested income from funds to finance the whole trip including travel to and from China. Miss Kittredge was authorized to advance sufficient money to cover this expense.

Communication from Associated Boards in regard to a request from Yenching that there be one United Board for all the China Colleges.

Voted: to approve the appointment of a committee to study the matter and to recommend to the Board of Governors that if Cheeloo has two or more members on this committee one of them should be a woman.

Communication from Miss Tyler, secretary of the Continuing Committee of the Cooperating Committee of the Women's Union Christian Colleges in Foreign Fields.

Since two of the original seven members of this Committee named by the seven College Committees have already died and since the treasurer, Miss Alice M. Hudson, is no longer connected with the Woman's Baptist Board it seemed wise to make more permanent provision for the care of income from certain invested funds and from the World Day of Prayer Offerings. The suggestion has been made that the Foreign Mission Conference which already handles Day of Prayer funds be made the treasurer of the Continuing Committee.

Woman's Committee
North American Section
Cheeloo University

(3)

April 22, 1936

Voted: To approve this suggestion and to so instruct Miss Hodge its representative on the Continuing Committee.

On motion the Committee adjourned.

MARGARET E. HODGE

Secretary

MEMORIAL MINUTE

As one of the many groups to whom Luella Miner's life brought lasting blessing, the Woman's Committee of Cheeloo University would place on record its grateful and affectionate tribute to her rare gifts of mind and of spirit. Her sudden passing on December 2, 1935 while she was busy at the work she loved, was as she and those to whom she is dear would have planned it. Out of her seventy-four years of life forty-eight were spent in China. Rarely, if ever, in the span of one single life have three distinct spheres of service been so successfully filled. In the political and social development of the Chinese nation, in its religious and its academic life, Dr. Miner's influence was conspicuously potent. From such a wealth of achievement it would not be easy to single out her greatest contribution.

Her years as principal of Bridgman Academy gave her the opportunity carefully to think through a curriculum for advanced study for graduates of girls' middle schools. She founded in 1905 the first institution in the Chinese Republic to give collegiate degrees to women. For fifteen years she was the president of the North China Union Women's College. When this institution became a part of Yenching University in Peiping in 1920, Dr. Miner accepted the position of dean of women. At the end of two years she went to Cheeloo School of Theology, Tsinan, as professor of religious education and acting dean of women. It was a service of supreme satisfaction to her to make way at the earliest opportunity for a Chinese Dean of Women.

Dr. Miner occupied an influential and trusted position in the political life of China. During the revolution of 1911 she was made president of the Society for the Protection of Women and Children and adviser of the Peking Women's Red Cross. Her rare gift in writing produced two influential volumes. "Two Heroes of Cathay" and "China's Book of Martyrs". She applied her unusual intellect to a field not often explored by women, namely, theology. Hers was a mind conspicuously open to new truths and capable of applying old truths to a rapidly changing situation. She was forceful and strong in her convictions but gentle and understanding of another's point of view. Far, far beyond the recognition of Dr. Miner's unusual achievements in social and political reform, in the creation of an educational system, or in her scholarly work in theology, those who knew her would pay highest tribute to her complete abnegation of self, her rare spiritual insights and sagacity, and above all her gift of transforming friendship to unnumbered folk all over China who, remembering her, call her "blessed".

CHEELOO UNIVERSITY
Tsinan Shantung
CHINA

February 16, 1936

School of Medicine

Dear Miss Hodge:-

I am enclosing a preliminary report on our hospital building project. A final report will be made by our Building Committee when the construction is finished.

Just to give you an idea of how we now stand in our hospital layout - -

Former Hospital now occupied by

Top floor - Obstetrics and Nursery.

West Second Floor - Mens Surgery

East Second Floor - Womens Surgery and a few Obs. beds and operating room in center.

West First Floor - Mens Surgery

East First Floor - Pathology Dept. of Medical School.

Second floor of this building connects with second floor of the new hospital by a bridge. This enables us to use our former kitchen in the old hospital for both units.

West Wing of the New Hospital -

First Floor - Record Rooms. Private Patient Clinic

Second " - Womens medical.

Third " - Mens "

Fourth " - Childrens "

To the north of this structure is the new Out Patient Department with roomy, light, airy halls connecting the units for each service in separate wings with south - north windows. Each service has practically 50% increase of space over the former clinic space. We are all quite happy with the result. I omitted to say above that the present arrangement gives us 160 beds.

We met during the past week for discussion of next years budget. Dr. Philip Price reported to us that we are living well within our estimated budget for 1935-36. No one had any definite idea how much it would cost to run our expanded plant. This, as you know is our first step toward construction of the whole plant and the results are very encouraging.

Miss Hodge

(2)

2/16/36

Without this expansion we never could have rendered the service we have been able to give the Yellow River Flood Refugees in Tsinan. As you probably know the China Famine Relief Commission requested us to have charge of medical work for these 20,000 refugees housed in 31 groups in Tsinan. We organized groups - 10 - each comprised of one or two physicians and medical student from each year. These groups visited the camps for prophylatic inoculations and minor treatments at least twice each week. At these visits patients were given hospital admissions or slips admitting them to clinic for further study. You would love to see the zeal of the First Year Medics as they helped with this clinical work. We all feel we have spotted promising clinicians in the making. Eleven to one each day the patient clinic is flooded with refugee patients. This necessitates getting through with regular clinic by eleven. The fifty beds set aside for this work have been sufficient to care for the critically ill not including contagious diseases. We are told that these people are to be out of Tsinan before April. It will be a real let down for us but I don't suppose we could keep up this gait through the hot season. The hardest part is not the work but what we see in their faces and hear incidently from their not too complaining lips.

We are looking forward to Mrs. Yui's trip to America this summer. I have written Mr. Garside and Dr. Shields that we need fuller information as to the financing of her trip. You perhaps know that the only funds we have out here are for building or scholarships. The Hall Estate Fund set aside for the deans salary has not met that need for recent years. Mrs. Yui is collecting material now and I am sure she would appreciate detailed information as to what you feel will be useful. We miss Dr. Miner so much in all our planning.

I am

Very sincerely

/s/ ANNIE V. SCOTT

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2 Eaton Gate, London on Friday,
25th September 1936

PRESENT Rev. C. E. Wilson (in the Chair)
Mrs. Carr
Rev. A. G. Castleton
Rev. T. Cocker Brown
Dr. A. W. Hooker
Mr. H. G. Judd
Mr. Kenneth MacLennan
Miss Porter
Rev. H. B. Rattenbury
Dr. H. H. Weir

Mr. Stanley Prescott was present as a visitor.

PRAYER

The meeting opened with prayer led by the Chairman.

APOLOGIES FOR ABSENCE were received from Dr. Balme, Dr. Bethell, Miss Bowser, Rev. E. W. Burt, Sir Alfred Lewis, Mr. W. B. Sloan.

In submitting the apology from Dr. Balme, the Chairman stated that he had received a letter from him assuring the Committee of his continued deep interest in the work of the University and his regret that he was unable to attend the meetings more often. The Committee agreed to send a message of greeting to Dr. Balme, and expressed the hope that he would soon be completely restored to health.

BS-510 MINUTES

The minutes of the meeting held on 6th April 1936 having been circulated, were taken as read and were approved and signed.

BS-511 CORRESPONDENCE

The secretary reported a letter of thanks from Mrs. Hawkins for the resolution sent to her by the British Section of the Board.

The Secretary reported a letter from Dr. Armstrong containing the news of the passing of Dr. Macrae. Its attention was also drawn to Minute D.1176 of the Board of Directors June 20th. The Section desired to associate itself most sincerely with D.1176 (a) (Memorial Minute of Dr. J. D. Macrae) and (b) (Memorial minute of Mr. P. C. Cassat) and instructed the Secretary to send a letter of sympathy on its behalf to Mrs. Macrae. Attention was also called to Minute NAS454 (Memorial resolution for Dr. Luella Miner) of the North American Section April 24th, and the Section sincerely associated itself also with this minute.

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BS-512 PRESENTATION OF AUDITED ACCOUNTS

The Honorary Treasurer presented the audited accounts of the Section for the year ending March 31st 1936, and his comments upon them to be forwarded to the Annual General Meeting. The Section adopted the accounts and instructed a message of thanks to be sent to the Honorary Auditor.

The fact that there was deficit of £411.3.1d at the end of the year was noted with regret, and it was pointed out that the whole situation would have to be given the most careful consideration after March 31, 1937, though the hope was also expressed that the efforts being made by the United Committee would bring a considerable increase of income in the future.

BS-513 APPOINTMENT OF MR. STANLEY PRESCOTT

It was reported that Mr. Stanley Prescott had been appointed by the Methodist Missionary Society to the staff of the University. The Chairman welcomed Mr. Prescott warmly both to the meeting and to the staff, and expressed the Section's gratification at this appointment. Mr. Prescott stated that he was sailing for China in a fortnight's time. He thanked the Section for their invitation to him to meet them.

BS-514 MINUTES OF THE NORTH AMERICAN SECTION, 24th April

The minutes of the North American Section dated 24th April had been circulated together with covering letters from Dr. Garside date 5th May and 20th June. These minutes were noted.

BS-515 MINUTES OF THE BOARD OF DIRECTORS, 20th June

The minutes of the Board of Directors dated 20th June had been circulated together with covering letters from President Liu dated 23rd June and Dr. Lair dated 20th June. The Section gave careful consideration to these minutes:

- D.1161 The Section heartily endorsed the Minute of Appreciation to the President and Administrative officers.
- D.1162 The Section endorsed the vote of appreciation to the Women's Board of the United Church of Canada.
- D.1165 The Section associated itself with the invitation to Dr. Love.
- D.1166 The Section noted the appointment of Dr. Ch'eng, Dr. Tsu, and Dr. Tsur to the Board of Governors.
- D.1167 The Section gave careful consideration to the financial situation of the University. It expressed its great appreciation of the economies that have been effected, and its satisfaction at the way in which the budget has been balanced. The Section is deeply conscious of the efforts made by the staff and the President in this connection.
- D.1170 The section noted this action with appreciation.
- D.1171 The Section noted with appreciation the action taken by the Directors in connection with the budget for 1936-37 and also noted NAS 467 and 468 of the North American Section. So far as can be

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at present ascertained, the contributions which may reasonably be expected from the British Section for the year are as follows:

<u>Society</u>	<u>Cash grant</u>	<u>Personnel</u>
Baptist Missionary Society (The B.M.S. appropriations are made annually for the period January-December, and they have only made appropriations up to the end of 1936 - No figures are available for the first half of 1937)	Mex \$6000	£1049
London Missionary Society	\$2000 in lieu of Dr. M'all £100 £100 in respect of residence owned at Cheeloo	
S.P.G.	£325	Two married Two single for School of Medicine One married one single* in Arts & Science £160 (Miss Hickson)

*The one single member of Arts and Science is Miss Deens British Section

While the British Section is unable to promise more than the above it is anxious to remit in addition some contribution to the general upkeep of the University should the efforts to secure more income in this country prove successful.

D.1174 The Section noted the organization of a University Extension Department with interest and expressed its gratification that the Institute and the School of Theology are thus once again to be closely associated with Cheeloo.

BS-615 MINUTES OF MEETING OF ASSOCIATED BOARDS 21st and 22nd April

These minutes had been remitted to the British Section by the United Committee with special reference to the proposal for a Joint Board of Trustees. The Section was conscious of difficulties which might arise through the formation of a Joint Board of Trustees, but did not feel itself competent to express any really considered opinion of the matter, until the American proposals were further formulated. The Section expressed its interest in the plan, but agreed that it could not go further at this stage. It would be glad, however, to be kept in close touch with developments in America, and would gladly consider any concrete proposals that come from the North American section.

BS-517 PLANS FOR THE ANNUAL GENERAL MEETING

The Agenda for the Annual General Meeting had been circulated together with letters from Dr. Garside dated 3rd August and Dr. Love date 17th

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August. The change in date from 20th to 23rd October was duly noted. Consideration was given to the subjects for the meeting, and the Section undertook to send careful instructions to their proxies for the meeting. The Section was glad to learn that the way had opened for Mr. Castleton to go to America to attend the meeting. A generous grant from a special fund of the Baptist Missionary Society, a grant from the United Committee, and the very generous action of American friends had made this possible help. Mr. Castleton was instructed to convey to the Annual General Meeting, the greetings of the British Section.

BS-518 MINUTES OF MEETING OF NORTH AMERICAN SECTION, 3rd September

The minutes of the meeting of the North American Section dated 3rd September had been circulated. These were duly noted.

BS-519 PROPOSED WITHDRAWAL OF UNITED CHURCH OF CANADA

A letter from Dr. Armstrong dated July 30th 1936 had been circulated to the section indicating that the United Church of Canada was contemplating very seriously withdrawal from membership in the Cheeloo University though not from the Cheeloo School of Theology. By postal vote the Section had decided to send the following cable; "All British Boards in Cheeloo regard possibility of Canadian withdrawal with dismay British Section earnestly request delay decision if possible until Ensemble meeting of Cheeloo Board." A cable dated September 17th 1936 had been received: "Board decided continue Cheeloo Arts Science Medicine sorry to cause anxiety". The Section expressed its very great relief and gratification that the United Church of Canada felt able to continue its support of the University.

BS-520 VISIT BY MR. T. H. SUN

The Section learned of the possibility of a visit by Mr. T. H. Sun to this country in the spring, and desired to associate itself very heartily in the invitation which is being sent to him by the Baptist Missionary Society, the Student Christian Movement and the United Committee, and is glad to learn that the United Committee was investigating the possibility of taking a share in the financing of this visit.

BS-521 APPOINTMENT OF OFFICERS

The Chairman and Treasurer were elected for another year. The Chairman stated that Dr. Weir had again taken up with him the question of his giving up the Secretaryship. A successor to Dr. Weir had not yet been found, and at the urgent request of the Section he agreed to remain as Secretary on the understanding that he might give up his office as soon as a new Secretary could be found. Mr. Wilson, Mr. MacLennan and Dr. Weir were appointed a Nomination Committee to investigate possibilities and make an appointment.

BS-522 DATE OF NEXT MEETING

It was left to the Chairman and Secretary to settle this by correspondence after Mr. Castleton's return from America.

The meeting closed with prayer led by Mr. Rattenbury.

NTUNG

Not microfilmed

MINUTES OF MEETING
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

10:00 A.M. Friday, April 24th, 1936
Room 606, 150 Fifth Avenue, New York City

List of Members

INDEXED

<u>Board</u>	<u>Class of 1937</u>	<u>Class of 1939</u>
Presby. N.	✓ *Margaret E. Hodge	✓ A. J. Brown
	✓ John H. Reisner	✓ G. T. Scott
	✓ *Helen Kittredge, Alt.	✓ *Mrs. C. K. Roys
	✓ C. B. McAfee, Alt.	✓ E. M. Dodd, Alt.
	*Margaret Frame, Alt.	✓ C. H. Fenn, Alt.
United Church of Canada	✓ J. H. Arnup	✓ *A. E. Armstrong
W.M.S. of U.C.C.	✓ (1 vacancy)	✓ J. S. Bonnell
W.F.M.S. of M.E. Church	✓ Mrs. H. R. Inksater	✓ *Mrs. J. M. Avann
American Board	✓ Mrs. J. K. Cecil	✓ *Mrs. F. L. Reed
Presby. South	✓ E. H. Hume	✓ *W. C. Fairfield
Corres. Member		✓ E. F. Willis
Coopted Members	✓ Sarah Sturtevant	✓ J. G. Vaughan
	✓ R. L. Dickinson	✓ Mrs. E. L. Phillips
	✓ Seth M. Milliken	✓ *F. T. Cartwright

Executives:- *C. A. Evans *B. A. Garside *Mrs. T. D. Macmillan *C.M. Sherwood

Those whose names are starred above were present, as were the following guests:-
Miss Hazel Myers, Mr. T. H. Sun, Dr. R. T. Shields, Dr. C. A. Stanley.

Dr. Fairfield presided until the arrival of Dr. Armstrong, who then took the chair.

The meeting was opened with prayer, led by Dr. Shields.

APPROVAL OF MINUTES

NAS-436 VOTED to approve, as distributed, the minutes of the following meetings:- Executive Committee, September 24, 1935; Woman's Committee, September 26, 1935; Committee on Promotion, October 15, 1935.

The Secretary reported that the minutes of the November 8, 1935, meeting of the British Section had been received and distributed to all members of the North American Section.

PROGRESS OF WORK ON THE FIELD

Dr. Shields, Dr. Stanley and Mr. Sun reported briefly on the progress of events at the University. Dr. Shields referred particularly to the developments of the work in the Medical School and the Hospital with the opening up of the West Wing of the new Hospital. Dr. Stanley described the wider cooperation of the School of Theology with the Provincial Bureau of Reconstruction, the

Famine Relief Bureau, and the College of Agriculture of the University of Nanking. Mr. Sun discussed activities in the field of Rural Reconstruction. All praised in the highest terms the able leadership of President Liu.

FINANCIAL STATEMENT AND FORECAST

The Section gave consideration to a statement of the financial position of the Section as of April 1, 1936, together with a forecast of the probable position on June 30, 1936. It was noted with satisfaction that, due to payment of dividends in arrears on certain of the preferred stocks in the Section's investment portfolio, the year will probably close with a surplus of approximately \$2,000. Against this, however, are outstanding deficits totalling \$1,060.67. It was

NAS-437 VOTED to receive and place on record the statement and forecast of the finances of the Section for the last quarter of the current fiscal year.

NAS-438 VOTED that if any surplus remain in the accounts of the Section at the close of the current year, it be applied first to the clearance of the deficits totalling \$1,060.67 now standing in these accounts.

TRANSFER OF EQUIPMENT FUND

Mrs. Avann reported that at a meeting of the Cheeloo Woman's Committee on April 22, 1936, consideration had been given to turning over to the Treasurer of the Section of the securities and cash held by the Committee in the "Class of '93 Princeton" Fund. At that time the Committee adopted the following resolution:-

"Resolved that the Bankers Trust Company be authorized to transfer from the Custodian Account of the Woman's Committee of the School of Medicine of Shantung Christian University to Shantung Christian University Custodian Account \$5,000 St. Louis, Iron Mt. & Southern Railway 4's of 1933 held at a book value of \$4,975. received via Dr. Samuel Cochran, January, 1926, held for the Class "93" Princeton Fund. This is to be used for "Equipment of our operating room and will plan to have included in the operating room a tablet on which is set forth the source of equipment."

After discussion it was

NAS-439 VOTED that the North American Section accept responsibility for the administration of the "Class of '93 Princeton" Fund, and that it request the Treasurer of the Section to receive the cash and securities in this fund whenever the Treasurer of the Woman's Committee desires to make the transfer.

PROMOTIONAL RESULTS AND PLANS

Mrs. Macmillan reported briefly on the plans of the Woman's Committee for utilizing the presence of Mrs. Yui in America during the coming year for going forward with promotional activities particularly on behalf of work for women at Cheeloo. It is expected that Mrs. Yui will arrive during the summer of 1936 and that she will remain in America thirteen or fourteen months. It is hoped that at least six months of this time can be devoted to intensive promotional

efforts, and that the remainder can be given over to rest and specialized study. The suggestion was made that it would be very helpful to Mrs. Yui if she could attend the summer course in rural work offered at Cornell for about ten days, beginning July 20, 1936. Authorization was given to send a cable to Mrs. Yui containing this suggestion.

Mr. Sherwood summarized briefly the promotional activities of recent months on behalf of Cheeloo. He emphasized in particular the urgency of the need of additional members of the North American Section who are not compelled by virtue of their connection with the supporting missionary boards to devote their major attention to securing funds for those bodies, and who would be able to assist in finding and interesting new donors toward the support of Cheeloo University.

Dr. Shields summarized the activities in which he has been engaged during recent months. His work has been chiefly that of establishing contacts, of creating an interest in Cheeloo among men and women who have heretofore had only a personal interest in him. Thus far the actual cash returns have been disappointing. Most of what he has done has been entirely on his own initiative, and the help he has received from the North American Section and from the Associated Boards has been quite small. There seems some hope that if the matter is followed up vigorously enough, the Rockefeller Foundation may ultimately become interested again in making a conditional grant toward the endowment of the School of Medicine at Cheeloo.

The discussion then became general. Several of those present pointed out the importance of giving Dr. Shields much greater assistance in his work, both from the members of the North American Section and from the promotional organization of the Associated Boards. The possibility of securing additional members in the North American Section was considered, and it was

NAS-440 VOTED to place in the hands of the Executive Committee, with power, the question of strengthening the North American Section through the addition of coopted members.

The question was raised as to whether Dr. Shields should return to China at the expiration of his regular furlough in the summer of 1936, or should remain to continue promotional efforts during the coming year. All those present agreed that it is vitally important to the continuation of the Cheeloo promotional work which Dr. Shields has begun during recent months to have him remain and carry on during the coming year. It was therefore

NAS-441 VOTED to request the Executive Committee for Foreign Missions of the Presbyterian Church in the U. S. and the field authorities of Cheeloo University, to allow Dr. Shields to remain in America during the year 1936-37 to continue the promotional activities which he has begun during the past year.

MATTERS ARISING FROM DIRECTORS' MINUTES

The Section reviewed the minutes of the meeting of the Board of Directors held on January 30, 1936. General note was made of various items not requiring definite action, and specific attention was then given to all matters calling for more extensive consideration.

ADVISOR FOR RURAL PROGRAM

The Section made note of the action of the Directors (D-1148) concerning the suggestion of an advisor to assist in the development of the Rural Program at Cheeloo. In this action the North American Section is requested to nominate a successor to the late Dr. K. L. Butterfield, Dr. E. H. Hume is suggested as one who is qualified, and might be available, for such a position.

The Section recognized that the early appointment of such an advisor for the Rural Program is of major importance. Everyone agreed that if Dr. Hume were free to devote his time to such an undertaking, he would have admirable qualifications for the work. But his medical colleagues and others acquainted with his present duties expressed their judgment that it would be quite impossible for him at this time to give to the Cheeloo rural program the time and attention it would require.

The suggestion was made that it might be possible to secure for this task the services of Dr. H. H. Love of Cornell University. The professional standing of Dr. Love, both in America and in China, is the very highest. He is thoroughly acquainted with conditions in China, has an excellent general acquaintance with Cheeloo, and is interested in the work there. He is an active Christian, and a leader in church circles in Ithaca. Within about a year he will be entitled to a sabbatical leave, and it might be possible to arrange for such a leave in the fairly near future. Because his salary at Cornell would be continued in whole or in part during his sabbatical leave, it might be possible for him to spend such a leave at Cheeloo at a moderate cost. However, a number of other attractive proposals have already been made to Dr. Love and if there is to be any possibility of interesting him in service at Cheeloo, it would be necessary to take steps in that direction as promptly as possible.

From the standpoint of expense, it was noted that a small surplus will probably be available on June 30th, 1936, and the judgment was expressed that the successful working out of the rural program at Cheeloo is of such paramount importance as to justify making an appropriation for an advisor in this field a first claim on whatever resources are available for 1936-37.

After discussion, it was

NAS-442 VOTED (1) to request the Secretary to send a cable to the field, inquiring whether the authorities of the University desire to invite Dr. Love to become advisor of the rural program, the expense to be borne by the Board of Governors;

(2) in case the response of the field authorities is favorable, to authorize the Executive Committee to invite Dr. Love to go to Cheeloo for one year as advisor for the rural program, with an expression of hope that a more permanent relationship with him may later be established.

BUDGET FOR 1936-37

The Section noted with regret that the Board of Directors had found it necessary (D-1152) to defer until the June meeting of the Directors definite action on the budget for 1936-37. Dr. Shields summarized in a general way the budget situation of the Medical School and Hospital for the coming year. Dr. Stanley presented a brief summary of the 1936-37 budget of the Cheeloo School of Theology.

Attention was called to the action of the Directors (D-1152 (b)) requesting permission to use temporarily the income on US\$40,000 of the Hospital Building Fund in order to avoid a deficit on the Hospital budget. Mrs. Avann reported on behalf of the Cheeloo Woman's Committee that at its meeting on April 22nd the Committee had appropriated for 1936-37 US\$3,000 of income on the Hospital Building Fund to apply toward the Hospital budget. After discussion, it was

NAS-443 VOTED (1) that the North American Section express to the Board of Directors its regrets that it has not been possible for the Directors to transmit the 1936-37 budget estimates in time for this meeting of the Section; and that it point out to the field authorities that it is impossible for the Board of Governors to cooperate intelligently and constructively with the field authorities in dealing with the financial affairs of the University unless budget estimates are transmitted to the Governors early enough for their study and action before the beginning of the fiscal year.

(2) to request the Secretary to secure from the North American Mission Boards cooperating in the University information as to the contributions they plan to make to Cheeloo University during 1936-37 and to transmit this information to the field authorities of the University.

(3) to express to the Cheeloo Woman's Committee the appreciation of the Section for the generosity of the Committee in appropriating US\$3,000 of Hospital Building Funds toward the 1936-37 budget of the Hospital.

(4) To place in the hands of the Executive Committee, with power, the definition of the contribution the Section will be able to make toward the 1936-37 budget of the University.

The Section gave consideration to the preliminary budget estimates which the School of Theology for 1936-37 has submitted through Dr. Stanley. It noted with concern that after the School had reduced its operating expenses to a bare minimum, there still remains a deficit of LC\$3,744 beyond assured sources of income. Dr. Stanley stated that unless the funds to meet this impending deficit are found before the middle of June, it will be absolutely necessary for the School to make still further reductions in its Chinese staff. It was

NAS-444 VOTED that the Section instruct the Executive Committee, in defining its contribution to the 1936-37 budgets of Cheeloo University and the Cheeloo School of Theology, to consider the possibility of making provision toward meeting the deficit of LC\$3,744 in the budget of the School of Theology.

MATTERS ARISING FROM THE ANNUAL MEETING OF THE ASSOCIATED BOARDS

The Section turned its attention to the consideration of a number of matters referred to it by the Annual Meeting of the Associated Boards for Christian Colleges in China. All those present had attended the sessions of the Associated Boards and were therefore familiar with the various questions brought to the Section from that body.

Proposed United Board. The Section reviewed the recommendations adopted by the Associated Boards with regard to the possibility of some form of closer cooperation among the Boards of Trustees of the Christian Colleges of China, either through greater concentration of responsibility within the present organization of the Associated Boards and of the British United Committee, or else through the creation of a single United Board of Trustees. Note was made of the following specific recommendations of the Associated Boards on this point:-

"a. That the plans suggested above be referred to the Boards of Trustees of the several Colleges for their consideration and action.

"b. That the individual Boards desiring to explore more fully possibilities of these alternatives be requested to appoint two representatives to meet with other representatives for this purpose; a report of the conclusions reached to be made to the individual Boards and to the Associated Boards.

"c. That the Secretary of the Associated Boards be requested to convene this Committee as soon as the three or more College Boards have appointed their representatives."

It was pointed out that the North American Section could take final action in these matters only after consultation with the British Section of the Cheeloo Governors. Since, however, the above recommendations propose only preliminary exploration of the various possibilities, it was

NAS-445 VOTED (1) that the North American Section of the Cheeloo Board of Governors appoint two representatives to meet with similar representatives of the other Boards of Trustees for the exploration of the possibilities of some form of closer cooperation among the Boards of Trustees of the Christian universities and colleges of China; (2) that the following be appointed as representatives of the Section: Dr. George T. Scott and Mrs. J. M. Avann, with Mr. F. T. Cartwright, alternate.

Representation on Associated Boards Committees. It was noted that the Associated Boards had requested the individual Boards of Trustees to nominate their representatives on its various standing committees. The North American Section of the Cheeloo Governors is entitled to two representatives on each committee, and may also appoint alternates if it desires. It was

NAS-446 VOTED to nominate the following as the representatives of the North American Section of the Cheeloo Governors on the standing Committees of The Associated Boards:-

<u>Executive Committee:</u>	G. T. Scott	Seth M. Milliken	Mrs. C. K. Roys, alt
<u>Promotion Committee:</u>	Seth M. Milliken	Sarah Sturtevant	Mrs. E. L. Phillips, alt.
<u>Christian Character:</u>	A. E. Armstrong	J. S. Bonnell	W. C. Fairfield, alt.
<u>Finance Committee:</u>	J. H. Arnup	Seth M. Milliken	Helen Kittredge, alt.
<u>Staff & Curriculum:</u>	Sarah Sturtevant	Wyn C. Fairfield	

Budget. Attention was called to the request of the Associated Boards that the individual Boards of Trustees make appropriations for the administrative work of the Associated Boards and for the specific administrative services rendered to the individual Boards of Trustees on approximately the same basis as last year. The final charge for each institution at the end of the year is to be based upon the actual amount of service rendered to each institution. The amount the North American Section is asked to appropriate on this basis is \$1,400. It was

NAS-447 VOTED to appropriate \$1,400 to cover the pro rata share of the North American Section of the Cheeloo Governors in the administrative budget of the Associated Boards, subject to final adjustment at the close of the fiscal year 1936-37 on the basis of service actually rendered.

It was pointed out that the Associated Boards plans to secure the income for its 1936-37 promotional budget by apportioning the entire cost on the basis of actual new money secured for the various institutions from North American sources. It is unnecessary therefore for any of the Boards of Trustees to make any appropriation, or any underwriting toward the united promotional budget. The various Boards of Trustees have, however, been asked to agree to make loans up to the amount of their underwritings in 1935-36, to provide the Associated Boards with funds to begin its promotional work for the year, such loans to be adjusted before June 30th, 1937. The amount of the North American Section's underwriting for 1936 was \$2,888. It was

NAS-448 VOTED to authorize the Treasurer of the North American Section to advance to the promotional department of the Associated Boards as may be required for beginning its promotional work in 1936-37, up to a total of \$2,888; it being understood that any such advance is in the form of a loan to be adjusted before June 30th, 1937 on the basis of actual new money secured for Cheeloo from North American sources by, or with the cooperation of, the promotional department of the Associated Boards.

DATE AND PLACE OF ANNUAL MEETING OF BOARD OF GOVERNORS

The Secretary reported on correspondence with Dr. Weir and Dr. Armstrong in which the suggestion was made that the ensemble Annual Meeting of the Cheeloo Governors be held in America in 1936 and in England in 1937. The advantage of such an arrangement would be that important inter-denominational meetings will be held in Europe during 1937 which will probably include members of the North American Section. So far as can be learned, no member of either the British or the North American Section is at present planning a trip across the Atlantic during 1936 so there is likelihood of very inadequate representation of the visiting Section wherever the ensemble meeting may be held this year. After discussion, it was

NAS-449 VOTED to approve in general the proposal that the ensemble meeting of the Cheeloo Board of Governors be held in North America in 1936 and in England in 1937, if this arrangement meets with the concurrence of the British Section; and to request the Chairman and Secretary of the Section to consult with the officers of the British Section and with the Recording Secretary of the Board of Governors as to the most suitable date and place for the 1936 ensemble meeting.

ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEES

The Section discussed at some length the question of how a more effective organization of the Section might be secured. It was

NAS-450 VOTED that, subject to his acceptance of the position, Dr. George T. Scott be reelected Chairman of the North American Section for the ensuing year.

NAS-451 VOTED that the following officers of the Section be re-elected for the ensuing year:

Vice Chairmen	Mrs. Ellis L. Phillips
Treasurer	A. E. Armstrong
Secretary and Second Assistant Treasurer	Seth M. Milliken
Assistant Secretary and First Assistant Treasurer	B. A. Garside
	C. A. Evans

NAS-452 VOTED that the following be appointed members of the Executive Committee for the ensuing year:- Dr. George T. Scott, Mrs. Ellis L. Phillips, Dr. A. E. Armstrong, Dr. Seth M. Milliken, Dr. Wynn C. Fairfield, Dr. J. S. Bonnell, Mrs. Franklin L. Reed, and Mrs. Charles K. Roys.

NAS-453 VOTED (1) to appoint the following as members of the Committee on Promotion for the ensuing year:- Dr. Seth M. Milliken, Chairman, Mrs. Ellis L. Phillips, Mrs. F. C. Hughson, Dr. E. M. Dodd, and Mrs. Charles K. Roys, together with the members of the Promotion Committee of the Cheeloo Woman's Unit and with the Chairman of the North American Section ex officio;

(2) to empower the Committee to coopt additional members if it so desired.

MEMORIAL RESOLUTION FOR DR. LUELLA MINER

All those present expressed their sincere personal sorrow at the news of the death of Dr. Luella Miner on December 2, 1935. The following resolution was adopted:-

NAS-454 RESOLVED that the North American Section record its profound sense of sorrow and loss at the death of Dr. Luella Miner on December 2, 1935. We remember with grateful appreciation her forty-eight years of capable and unselfish service to the people of China. During this period of almost half a century, Dr. Miner had a leading share in the development not only of Christian higher education in China but also in the advancement of many other phases of the Christian enterprise. She leaves behind as monuments to her memory the three schools and colleges for women which she had a leading share in establishing and developing, and also the Christian lives and characters of thousands of men and women who have come under the influence of her inspiration and her winsome personality during the last half-century. As Miss Miner's presence at Cheeloo was a constant joy and stimulus to her colleagues and her students, so will the memory of her life and character remain as an inspiration in the years to come.

The meeting adjourned.

B. A. GARSIDE
Secretary

SHANTUNG
MINUTES OF MEETING
COMMITTEE ON PROMOTION
NORTH AMERICAN SECTION, CHEELOO GOVERNORS

Not microfilmed

9:30 A.M., Tuesday, May 19, 1936
Room 300, 150 Fifth Avenue, New York City

List of Members

INDEXED

*Dr. Seth M. Milliken, Chmn.	*Dr. E. M. Dodd	Miss Margaret E. Hodge
Mrs. Ellis L. Phillips	Dr. George T. Scott	Miss Helen Kittredge
Mrs. Frank C. Hughson	*Mrs. Charles K. Roys	*Mrs. T. D. Macmillan

Those whose names are starred above were present as were also Dr. Randolph T. Shields, Mr. B. M. Hedrick, Mr. Carlton M. Sherwood and the Secretary.

Dr. Milliken presided.

The meeting was opened with prayer.

DISCUSSION OF PROMOTIONAL OBJECTIVES

The Committee gave consideration to the preparation of a list of promotional objectives to be sought on behalf of Cheeloo, including both urgent needs which should be met during the coming year and also a list of more general needs which should be met during the five year period. It was

NASCP-455 VOTED that the Committee on Promotion recommend to the Executive Committee that it approve the following list of promotional objectives to be sought for Cheeloo University, and that it transmit this list of objectives to the Associated Boards for Christian Colleges in China as requested by action AB-488:-

1. <u>Urgent Current Needs, 1936-37</u>	\$ 30,000
2. <u>Immediate Endowment Needs, to be sought during 1936-37</u>	
a. School of Medicine	\$250,000
b. School of Theology	50,000
c. Rural Reconstruction Program	100,000
d. Woman's Committee	<u>100,000</u> 500,000
3. <u>Additional Capital Needs, to be sought during five-year period</u>	
<u>Endowment</u>	
a. General University	\$250,000
b. School of Medicine	250,000
c. Rural Reconstruction Program	400,000
d. School of Theology	100,000
e. Woman's Committee	<u>150,000</u> 1,150,000
<u>Buildings</u>	
a. Gymnasium and Student Center,	\$ 60,000
with Endowment for same	<u>60,000</u> 120,000
	\$1,800,000

(Note:- In place of outright endowment, it might be more practical in certain instances to seek long-term annual grants which would yield an equivalent income.)

PLANS FOR PERSONNEL FROM THE FIELD

(a) Dr. Shields. The Secretary reported on recent correspondence from the field urging that Dr. Shields plan to return to Tsinan during the summer of 1936 at the end of his regular furlough unless there are definite reasons for his remaining longer. Dr. Shields reported briefly on correspondence he has exchanged with the Southern Presbyterian Board, and on conferences he has held with a number of those whom he has consulted regarding his plans for the coming months. Some have advised his remaining for at least a part of the coming year, and others have favored his return this summer. The Committee then discussed in general the activities which Dr. Shields should carry on if he remained beyond the summer. It was the general opinion of the Committee that, inasmuch as the autumn should provide opportunities for Dr. Shields to secure more definite results from the preliminary promotional activities he has been carrying on during the past year, he should, if at all possible, remain in America until the end of December, 1936. It was

NASCP-456 VOTED that the Committee on Promotion would reaffirm the judgment expressed by the North American Section (NAS-441) that Dr. Shields should remain in America at least until the end of December, 1936, to continue the promotional activities which he has begun during the past year.

(b) Mrs. Yu. Mrs. Macmillan outlined briefly the plans being made by the Cheeloo Women's Committee for Mrs. Yu's promotional activities during the coming year. A cable has gone to the field suggesting that Mrs. Yu arrive in time to attend the short course in rural sociology at Cornell University this summer, and the promotional staff is planning to use Mrs. Yu's full time in field work after the conclusion of this course until Christmas, 1936. Whether Mrs. Yu can be asked to do full-time promotional work from January 1, 1937, through the remainder of the school year, limiting her study period to another summer session, or whether she should be given some time for study during the academic year, is to be left for determination after her arrival in this country. It was

NASCP-457 VOTED to approve in general the plans for Mrs. Yu as proposed by the Cheeloo Women's Committee.

GENERAL PLANS FOR PROMOTIONAL ACTIVITIES NEXT YEAR

Mr. Hedrick outlined briefly the plans of the Associated Boards for its promotional activities during the coming year. In general, it is the plan of the promotional department of the Associated Boards to select during the coming year a number of centers for intensive promotional activities, and it is hoped that so far as possible the promotional resources of all the Colleges can be brought together in these various centers in such a way as to attain the maximum results for the Colleges both individually and as a group. It was

NASCP-458 VOTED that the Committee on Promotion assure the promotional department of the Associated Boards that it will be happy to cooperate in directing its activities in whatever way will best fit in with the plans of the united group.

The Committee adjourned.

B. A. GARSIDE
Secretary

INDEXED

Not microfilmed

MINUTES OF MEETING
EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

10:00 A.M. Thursday, September 3rd, 1936
Room 300, 150 Fifth Avenue, New York City

List of Members

*Dr. George T. Scott, Chmn.	Dr. Seth M. Milliken
Dr. A. E. Armstrong	Mrs. Ellis L. Phillips
Dr. J. S. Bonnell	*Mrs. Franklin L. Reed
*Dr. Wynn C. Fairfield	*Mrs. Charles K. Roys

Those whose names are starred above were present, as were also Mrs. Lan-hua Liu Yui, Dean of Women, Mrs. T. D. Macmillan, and the Secretary.

Dr. Scott presided. The meeting was opened with prayer, led by Dr. Fairfield.

SURVEY OF THE WORK OF THE UNIVERSITY

The Committee reviewed the reports of the President, Treasurer, and other administrative officers of the University. It requested that the Secretary make a concise summary of these reports for the ensemble meeting of the Board.

Mrs. Yui described the work, problems, and accomplishments of the University during recent years, emphasizing particularly the encouraging progress made during the past year under the constructive leadership of President Liu Shu-ming.

There followed a discussion of ways through which the Board of Governors might render maximum assistance to the University in the work it is doing.

REPORT OF TREASURER, NORTH AMERICAN SECTION

The Committee reviewed the Report of the Treasurer of the North American Section for the year ended June 30, 1936. It was

NASEC-459 VOTED (1) to request the Treasurer and Assistant Treasurers of the Section to submit for its consideration at its next meeting their recommendations as to

- (a) The investment of cash awaiting investment in endowment funds.
- (b) The desirability of effecting a wider diversification of the types of securities held in the investment portfolio.

- (2) To inquire of the field authorities whether the cash balance in the Plant Section will soon be needed to purchase hospital equipment or whether these funds should be invested for the present.

NASEC-460 VOTED that inasmuch as through an oversight the Woman's Committee was not asked to make any appropriation toward the administrative and promotional expenses of the Section in 1935-36, as the Committee had done in previous years, the Woman's Committee be requested to appropriate \$464.29 from their surplus to complete the clearance of the general deficit of 1934-35.

NASEC-461 VOTED to recommend that the North American Section approve the general principle that if and when payments are made on the deferred dividends

accrued on preferred stocks held by the Section, those payments, or a substantial part thereof, be used to establish an endowment income stabilization fund.

NASEC-462 VOTED that the Executive Committee transmit the Treasurer's Report to the North American Section with its recommendation for approval, subject to the provisions of Actions NASEC-459 to 461.

ENSEMBLE MEETING OF GOVERNORS

Consideration was given to arrangements for the annual ensemble meeting of the Board of Governors this autumn. It has been tentatively announced that this meeting would be held on October 20th, but further investigations show that October 23rd would be more satisfactory to most of the members. It was

NASEC-463 VOTED that, acting under authorization conferred by the British and North American Sections, the Executive Committee agree that the annual ensemble meeting of the Board of Governors be held in New York City on Friday, October 23, 1936, beginning at 10:00 A. M.

(Note:- Following the meeting of the Committee, arrangements were made to hold the meeting in the Hotel Parkside, 18 Gramercy Park, South, New York City.)

NASEC-464 VOTED (1) To urge that the British Section provide the fullest possible representation at the ensemble meeting of the Board of Governors.

(2) To express the hope that the Rev. A. G. Castleton may be able to attend this ensemble meeting, and to appropriate the sum of \$50 to assist in meeting the expenses of his journey.

BUDGET FOR 1936-37

The Committee reviewed the budget for 1936-37 as set forth in the minutes of the Board of Directors and as discussed in covering letters by President Liu. It also studied the analyses of the budget and of sources of estimated income, prepared by the Treasurers of the Section, as attached to these minutes.

Income on General Endowment. It was noted that income on endowment funds held by the Section is estimated at US \$7,039. It was

NASEC-465 VOTED that US \$2,029 of general endowment income be reserved to meet the cost of home administration, and of any portion of promotion not covered by undesignated gifts, and that the remaining US \$5,010 be made available for the field budget of the University.

Woman's Committee Share in Expense of Administration and Promotion.

NASEC-466 VOTED to request the Woman's Committee to determine its pro rata share of the estimated cost of \$2,029 for administration and promotion.

Budget of Cheeloo University.

NASEC-467 VOTED to inform the Board of Directors of Cheeloo University that for the fiscal year 1936-37 the North American Section of the Board of Governors will make the following contributions, totalling LC \$114,144, plus US \$21,808.81, toward the budget of the University, with the pro-

vision, however, that changes may still be made in the amounts of cash and personnel contributions indicated for supporting Mission Boards:-

	<u>Personnel</u>	<u>Cash Grants</u>	<u>Endowment Income & Special Gifts</u>
1. Mission Boards			
Presbyterian, North	LC\$44,000	LC\$18,000	US\$1,522.76
Presbyterian, South	8,000	250	
United Church of Canada	12,000	2,600	
Augustine Church (Un.Ch.of Canada)		2,600	
Women's Mis.Socy., Un.Ch.of Canada	4,000	US\$ 1,750	
W.F.M.S., Methodist Episcopal Ch.	16,000	LC\$ 6,694	
2. Endowment Income			
General Endowment funds			3,340.00
Woman's Committee funds			1,670.00
School of Medicine Endowment funds			40.00
3. Harvard-Yenching Institute			
			8,421.05
4. Special Items			
Woman's Com. Appn. for Hospital			3,000.00
Day of Prayer Offerings			800.00
Rohrman Fund			50.00
Special Gifts, School of Medicine			1,215.00
Totals	<u>LC\$84,000</u>	<u>LC\$30,144</u>	<u>US\$20,058.81</u>
	plus	US\$ 1,750	

Budget of Cheeloo School of Theology.

NASEC 468 VOTED to inform the Board of Directors of the Cheeloo School of Theology that for the fiscal year 1936-37 the North American Section of the Board of Governors will make the following contributions, totalling LC\$19,170 plus US\$1,800, toward the budget of the School:-

United Church of Canada, Personnel	LC\$6,000
Cash grant	1,170
American Bd. C. F. M., Personnel	12,000
Cash grant	US\$ 800
Special gifts (for one year only)	US\$1,000
Totals	<u>LC\$19,170</u>
plus	US\$ 1,800

COMMUNICATION FROM THE UNITED CHURCH OF CANADA

The Committee reviewed a communication sent by Dr. Armstrong under date of July 30, 1936, stating that the Board of Foreign Missions of the United Church of Canada may be compelled to withdraw from the School of Medicine and the Schools of Arts and Science of Cheeloo University because of reduced income. Grave concern was expressed as to the serious effect which such a withdrawal would have on every phase of the program and support of the University. It was

NASEC-469 VOTED (1) That the Executive Committee has learned with the gravest concern that the Board of Foreign Missions of the United Church of Canada is contemplating withdrawal from the School of Medicine and

the Schools of Arts and Science of Cheeloo University.

(2) That the Committee request the Chairman and Secretary of the Section, and the Dean of Women of Cheeloo University, to write the Canadian Board, calling attention to the gravity of the problems which such withdrawal would create.

(3) That the Secretary be directed to send a telegram to the Canadian Board urging that no action be taken on this proposal until after the Chairman and Secretary of the Section have had an opportunity to meet personally with the Policy Committee for a full discussion of the matter.

COOPTION OF ADDITIONAL MEMBERS

The Committee discussed the desirability of coopting additional members of the Section. A number of names were suggested, but it was deemed inadvisable to take definite action without further study and investigation. It was

NASEC-470 VOTED (1) That the Secretary be requested to write the members of the Executive Committee, asking them to explore the possibility of strengthening the personnel of the North American Section through the election of additional coopted members.

(2) That this matter be given further consideration at the next meeting of the Committee.

DATE OF NEXT MEETING

It was agreed that the Committee would hold another meeting late in September, and the Secretary was asked to ascertain the most satisfactory date.

The meeting adjourned.

B. A. GARSIDE
Secretary

MINUTES OF MEETING
EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

2:30 P.M. Tuesday, September 29, 1936
Room 300, 150 Fifth Avenue, New York, N.Y.

List of Members

*Dr. George T. Scott, Chmn.
Dr. A. E. Armstrong
*Dr. J. S. Bonnell
Dr. Wynn C. Fairfield

*Dr. Seth M. Milliken
Mrs. Ellis L. Phillips
Mrs. Franklin L. Reed
*Mrs. C. K. Roys

Those whose names are starred were present, as were Dr. Randolph T. Shields, Mr. C. A. Evans, and the Secretary.

Dr. Scott presided. The meeting was opened with prayer, led by Mrs. Roys.

APPROVAL OF MINUTES

NASEC-471 VOTED to approve, as distributed, the minutes of the meeting of the Executive Committee held on September 3, 1936.

DECISION OF CANADIAN BOARD

The Chairman stated that, in accordance with Action NASEC-469, the Chairman, the Secretary, and Mrs. Yui had written to the Board of Foreign Missions of the United Church of Canada. Their letters expressed the Section's grave concern over the possibility that the Canadian Board might have to withdraw from the Colleges of Arts, Science, and Medicine, and pointed out the seriousness of the effect which such withdrawal would have on the program, support, and union character of the University. At about the same time, letters and cablegrams were sent to the Canadian Board by the field and by the British Section, and Cheeloo staff members now on furlough in Canada made personal statements to the Board.

On September 11th Dr. Armstrong wrote the Chairman and Secretary stating that on September 9th the Policy Committee had decided to drop the proposed recommendation that the Canadian Board withdraw from those three colleges in Cheeloo, and had been able to suggest other points at which necessary cuts in expenditures might be made.

The Committee expressed its pleasure at this outcome of the matter, and it was

NASEC-472 VOTED that the Executive Committee record its appreciation and gratitude at the decision of the Policy Committee of the Board of Foreign Missions of the United Church of Canada that no recommendation looking to withdrawal from certain departments of Cheeloo University be presented to the Canadian Board at this time. The willingness of the United Church of Canada to continue the full measure of its support of Cheeloo, despite decreases in the Board's annual income, gives new faith and courage both to the leaders on the field and to the Governors and other friends in the West. We hope and believe that with such loyalty and faithfulness as this on the part of the cooperating Mission Boards, Cheeloo will be able to move forward into even larger and more important fields of service than it has covered in the past.

STRENGTHENING OF CHEELOO CONSTITUENCY IN AMERICA

The Committee discussed several methods of strengthening the American constituency of Cheeloo University:-

(a) Connections with American Universities. The Committee considered the possibility of establishing connections with one or more American universities on a basis somewhat similar to what has already been developed by a number of American institutions with other Christian colleges in China. The possibility of such a connection with Washington and Lee University was particularly mentioned. The Committee informally expressed itself as cordially favoring such a cooperation. It was agreed, however, that the initiative in suggesting such an arrangement would more appropriately come from some of the representatives of Washington and Lee, so no formal action was taken.

(b) Development of Advisory Group. It was pointed out that there is a large number of influential people in America who already have an active interest in Cheeloo, or whose interest might well be cultivated, but whom it would not be feasible to make members of the Board of Governors. It was suggested that such present and potential friends be brought into more definite relationship to the University through the establishment of an advisory group. The name of "Cheeloo Counsellors" was suggested tentatively as the title for this group. It was in general the judgment of the Committee that such a group should be built up gradually, through the careful selection of individuals qualified and willing to render definite service. It was

NASEC-473 VOTED to approve in principle the development of an advisory group of Cheeloo friends and supporters in North America, and to request the Committee on Promotion to submit definite recommendations and nominations for membership within such a group.

(c) Cooption of Members. It was noted that there are several vacancies in the coopted membership of the North American Section. In accordance with the request in Action NASEC-470, members of the Committee had come to the meeting prepared to make nominations for membership in the coopted group. After discussion it was

NASEC-474 VOTED to elect the following as members of the North American Section of the Cheeloo Board of Governors, subject in each case to acceptance by the nominee:- Mr. Henry J. Cochran, Mrs. Frank C. Hughson, Dr. Meng Chih.

FINANCIAL ITEMS

In accordance with Action NASEC-459 the Treasurer and Assistant Treasurers were asked to advise the Committee with reference to the desirability of some wider diversification of the securities in the investment portfolio of the Section, and also the investment of endowment cash awaiting investment. Due to the fact that the Treasurer had just returned to the city, there had not been time to prepare recommendations on these matters. It was agreed that the larger matter of diversification of securities be postponed to a later meeting. It was, however,

NASEC-475 VOTED to refer to the Treasurer and the Assistant Treasurers, with power, the investment of the endowment cash now awaiting investment.

ARRANGEMENTS FOR ANNUAL MEETING

The Committee discussed briefly the arrangements for the annual ensemble meeting of the Board of Governors which is to be held at the Hotel Parkside, New York City, on Friday, October 23rd, beginning at 10:00 A.M. Plans for the luncheon in connection with the meeting were considered, and it was

NASEC-476 VOTED to authorize the Chairman and Secretary of the Section to invite a few selected guests, in addition to the members of the Board of Governors, to attend the luncheon in connection with ensemble meeting on October 23rd.

AUDITOR'S REPORT, 1935-36

The Committee reviewed the report submitted by Chambellan, Berger, and Welti, Certified Public Accountants, covering their audit of the books and accounts of the Treasurer of the North American Section for the fiscal year ending June 30, 1936. It was noted that the Treasurer's Report for this period had already been reviewed by the Committee at its meeting on September 3, 1936. It was

NASEC-477 VOTED to receive and place on record the report of audit of the accounts of the North American Section for the fiscal year closing June 30, 1936.

The meeting was closed with prayer, led by Dr. Bonnell.

B. A. GARSIDE,
Secretary

Not microfilmed

Checked

MINUTES
of the

WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, QUEBEC UNIVERSITY

October 22, 1936

Present: Miss Hodge, Mrs. Rughson - Co-opted, Miss Kittredge, Mr. Evans-ex-officio

Excused: Mrs. Avann, Mrs. Phillips, Mrs. Roye, Miss Startevant, Mrs. Yui, Dean of Women, Mrs. Macmillan,

In the absence of Mrs. Avann, chairman, Miss Hodge was elected temporary chairman.

Prayer was offered by Mr. Evans.

The minutes of the meeting of April 22, 1936 were approved after correction of the date for payment of the \$5,000. from income from the Building Fund for the current expenses of the Medical School. It is for the year 1936-37 instead of 1935-36.

Voted: to send regularly copies of the minutes of the Women's Committee to the associate dean of the Medical School and to the Dean of Women on the field.

The treasurer's report was given as follows:

Investment		\$ 117,175.00
Income	\$1,443.97	
Balance-Minster Scholarship A/c	170.71	
Uninvested Balance	60.96	
Bank Balance	<u>1,075.64</u>	
Building Fund Balance		\$ 119,170.64

Voted: to ratify the correspondence vote of July, 1936 authorizing the treasurer to pay an additional \$5,000. for the hospital building.

Voted: to place the new issue of 60 \$ U.S. Treas. Bonds $\frac{1}{2}$ of 1934 on the books at the same book value as the original U.S. Treas. Notes $\frac{1}{2}$ of 1936 for which they were exchanged.

APPROPRIATIONS FROM THE SURPLUS INCOME OF HALL ESTATE FOR 1934-35 and 1935-36

It was reported by the Assistant Treasurer of the Board of Governors that one-third of the income from the Hall Estate Fund is credited annually to the work sponsored by the Women's Committee. The accumulated surplus for the year 1934-35 amounted to \$1,160.67 and for the year 1935-36 to \$2,701.61 due to payment of back dividends.

According to the action of the Committee, April 22, 1936, the expenses for travel of Mrs. Yui to this country were to be taken from the surplus of 1934-35. The Assistant Treasurer reported that \$670.90 had already been paid and the balance of \$521.77 was being held for her further expenses.

OCT 22
1936

(2)

The Committee gave attention to the request of the Board of Governors of September 3, 1936 that \$141.29 be appropriated from the surplus of 1935-36 to clear the general deficit of 1934-35 on the books of the Board of Governors. Since it was reported that the Woman's Committee had not taken any responsibility in administrative or promotional expenses for the year 1935-36, it was

Voted: to appropriate this amount.

The Committee gave further attention to the request of the Board of Governors September 15, 1936 for an appropriation from the Hall Estate income toward the home administrative and promotional expenses for the year 1936-37.

Voted: to appropriate \$476.55 from surplus of 1935-36, as this amount is one-third of the administrative and promotional expenses of the Board of Governors. It was reported that the chairman, Mrs. Avann, had written her approval of these appropriations.

Since there will be a balance of \$1,680.99 remaining of the surplus of 1935-36, it was

Voted: that such funds as are needed for still further expenses of Mrs. Tui's visit in America be taken from this balance.

MRS. TUI

The temporary chairman reported that Mrs. Tui, Dean of Women, had arrived in America in the early summer, had taken a short but profitable course at the Cornell Summer School, had been helpful at the Young People's Training Conference at Lisle, N. Y. and had spent a month in the office with Mrs. Macmillan preparing for promotional work. She had then gone to Boston where she made friends for herself and the University among Congregationalists, Methodists and Presbyterians. It had been the expectation that both she and Mrs. Macmillan would be present at this meeting and that of the Board of Governors, but it was decided best for her to accept the earnest invitation of the Methodist women to attend their semi-annual meeting at Muncie, Ind. She goes from there to Chicago and other places in the middle west. A letter of greeting and of joy in what she was doing was read from Mrs. Tui.

RELATION OF THE CHERLCO WOMAN'S COMMITTEE AND THE CHERLCO WOMAN'S UNIT

Mr. Sarside from the Board of Governors asked for definition of these two. Attention was called to the minutes of January 1930 page 2 where Mrs. Avann made a statement in regard to these relations as understood in this country; to the minutes of April 21st and 25th, 1930 which state the set-up and By-laws of the Woman's Committee; those By-laws speak of the Woman's "Field Committee" and a letter was ordered sent to the field to suggest that this Field Committee be set up along the same general lines as the Committee in North America. No written reply was received to this but at the meeting held in April 1933 Dr. Annie Scott of the faculty reported that the Woman's Unit on the field had been reorganized in 1932 as suggested in the above letter.

Mrs. Hugheson (former Dr. Booth of the faculty) stated that the Woman's Unit is composed of the women members of the Board of Directors and the women members of the Faculty. That it has to do with matters concerning all the women students and not just those in the School of Medicine, and that it has no financial responsibility. The Dean of Women in China and the secretary of the Woman's Committee in America are the official correspondents between the two organizations. It is therefore clear that the Woman's Committee in North America has financial responsibility only for funds for the Woman's Department of the School of Medicine and for those raised by the Woman's Board.

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(3)

for the hospital building. But that it has friendly interest in all that concerns the women students of the University. In view of this relation there has been delegated to it the allocation of the third of the income of the Hall Estate set aside for the interests of the women students of the University. Mrs. Hugheson stated that it was largely through the influence of the late Dr. Luella Miner that this designation from the Hall Estate was made and that her hope had been that it would be used primarily for the salary and office and other expenses of the Chinese Dean of Women.

The treasurer reported having received a letter from Mrs. Cecil, a member of the Women's Committee who was in China last summer, speaking enthusiastically for the new hospital and of the fine young members of the staff.

A request from the Board of Governors was received asking for the name of a woman on the committee to consider the wisdom of having one united Board of Trustees for all the China colleges. Attention was called to the action of the Women's Committee in April that the Board of Governors should appoint both the man and the woman member of this committee.

As there was not a quorum present these minutes are circulated with the request for a correspondence vote on the financial matters. A postal is enclosed for immediate reply.

On motion, adjourned.

Margaret E. Dodge
Secretary.

At the meeting of the Board of Governors, October 23rd Dr. Clementina Bush of Peiping, a member of the Board of Directors was present. She reported that she was much pleased with what she had seen of the new hospital and that members of the staff were happy over it. She had received a letter from President Liu suggesting interesting projects for the campaign. This letter was referred to the Promotion Committee.

SHANTUNG

Not microfilmed

REPORT

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE SHANTUNG UNIVERSITY

October 22, 1936

Investment (as per list)		117,475.00
Income	1,443.97	
Balance-Bannister Scholarship A/C	170.71	
Uninvested Balance	<u>60.96</u>	
BANK BALANCE		<u>1,675.64</u>
BUILDING FUND BALANCE		119,150.64

June 5 - 5M U. S. A. Treas. Bonds $3\frac{1}{2}$ s Ser "A" were sold for 101 $7/32$ or \$5,060.96 which gave a small profit of \$17.19

June 17 - In accordance with the Committee action the 60 M U.S.A. Treas. Notes Ser "A" $2\frac{3}{4}$ s maturing in August 1936 were exchanged for 60 M U.S.A. Treas. Bonds $2\frac{3}{4}$ s 1954.

July 16 - In accordance with a correspondence vote an additional amount needed for Hospital & Equipment was paid Mr. Evans - \$5,000.

LIST OF SECURITIES As of October 22, 1956

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE
SHANTUNG UNIVERSITY

<u>Amt. Par.</u>	<u>Name</u>	<u>Rate</u>	<u>Matu- rity</u>	<u>Purchased Price and Date</u>	<u>Book Value</u>
2,500.	Baltimore & Ohio R. R. Co. Ref & Gen'l Mtge Bd. S. F.	5s	1996	5/7/33 @ 100 5/8	2,507.81
5,000.	Detroit Edison Co. Genl & Ref "D"	4 $\frac{1}{2}$ s	1961	6/13/34 @ 103 $\frac{3}{4}$ + C	5,200.
10,000.	International Tel & Tel Copr. Deb	4 $\frac{1}{2}$ s	1952	5/25/28 @ 97 5/8	9,757.50
10,000.	St. Louis & San Francisco Ry. Co. Con Mtge Ser "A"	4 $\frac{1}{2}$ s	1978	5/25/28 @ 97 - 25.	9,675.
5,000.	U. S. A. Treas. Bonds	5s	1946-48	6/15/34 @ 100 29/32	5,027.19
20,000.	U. S. A. Treas. Bonds	2 $\frac{3}{4}$ s	1956	5/15/34 @ 102	20,400.
60,000.	U. S. A. Treas. Bonds	2 $\frac{3}{4}$ s	1954	6/15/36	61,593.75
5,000.	Union Pacific R. R. 1st R. R. Lnd. Gr.	4s	1947	6/15/34 @ 106 $\frac{1}{2}$ + C	5,553.75
					<u>\$ 117,475.</u>

Note Re; EXCHANGE U.S.A. TREAS NOTES

Purchased

Aug. 17, 1932 20 M U.S.A. Treas Notes Ser "A" due Aug. 1936 @ 100 28/32 or \$ 20,175.
Jan. 9, 1933 45 M U.S.A. Treas Notes Ser "A" due Aug. 1936 @ 103 8/32 or 46,462.50

TOTAL BOOK VALUE of \$ 66,637.50

Sold

June 3, 1936 5 M of the 20 M 5,043.75

LEAVING A BOOK VALUE of \$ 61,593.75

On June 15, 1936 the remaining 60 M was exchanged for
60 M U.S.A. Treas Bonds 2³/₄s of 1954

Will the Committee decide as to the price at which these new bonds shall be entered on the books ?

- 1 - Shall we let them at par namely \$ 60,000.
- 2 - Shall we list them at Income tax figures @ 101 each 60,600.
- 3 - Shall we keep them on books at figure of original notes 61,593.75

If we change the book value now it will mean writing off a loss - or shall we keep them at original figure hoping that before we sell the market maybe in our favor.

MINUTES OF ANNUAL MEETING
 BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

Not microfilmed

Hotel Parkside, 18 Gramercy Park South, New York, N. Y.
 10:00 A.M., Friday, October 23, 1936

Roster of Members

Chinese Section:-

(m) Pres. Liu Shu-ming, ex officio
 Dr. Cheng Ching-yi

Dr. Y. Y. Tsu
 (g) Dr. Y. T. Tsur

British Section:-

Class of 1937

(c) Miss M. E. Bowser - B.M.S.
 (c) Dr. G. C. Chesterman - B.M.S.
 (c) Rev. C. E. Wilson - B.M.S.
 (c) Mr. Kenneth Maclellan - L.M.S.
 (w) Dr. H. H. Weir - S.P.G.
 (c) Miss Hilda Porter - M.M.W.A.
 (c) Dr. A. W. Hooker - M.M.S.
 (c) Sir Alfred Lewis - Coopted
 (c) Mr. W. B. Sloan - Coopted
 *Rev. A. G. Castleton - Coopted
 (c) Mrs. J. C. Carr - Coopted
 (c) Mr. H. G. Judd - Hon. Treasurer

Class of 1939

(c) Rev. E. W. Burt - B.M.S.
 (c) Rev. T. Cocker Brown - L.M.S.
 (c) Rev. H. B. Rattenbury - M.M.S.
 (c) Lord Addington - S.P.G.
 (c) Dr. H. W. S. Wright - S.P.G.
 (c) Dr. Harold Balme - Coopted
 (c) Miss E. G. Kemp - Coopted
 (2 coopted vacancies)

North American Section:-

*Miss Margaret E. Hodge - P.N.
 Mr. John H. Reisner - P.N.
 *Miss Helen Kittredge - P.N. (Alt.)
 Dr. C. B. McAfee - P.N. (Alt.)
 (a) Dr. J. H. Arnup - U.C.C.
 (a) Dr. J. S. Bonnell - U.C.C.
 Mrs. H. R. Inksater - W.F.M.S.U.C.C.
 Mrs. J. K. Cecil - W.F.M.S., M.E. Ch.
 *Dr. E. H. Hume - A.B.C.F.M.
 Miss Sarah Sturtevant - Coopted
 Dr. R. L. Dickinson - Coopted
 *Dr. Seth M. Milliken - Coopted
 (1 coopted vacancy)

*Dr. Arthur J. Brown - P.N.
 *Dr. George T. Scott - P.N.
 Mrs. G. K. Roys - P.N. (Alt.)
 Dr. E. M. Dodd - P.N. (Alt.)
 Dr. C. H. Fenn - P.N. (Alt.)
 *Dr. A. E. Armstrong - U.C.C.
 Mrs. J. M. Avann - W.F.M.S., M.E. Ch.
 Mrs. F. L. Reed - W.F.M.S., M.E. Ch.
 *Dr. Wynn C. Fairfield - A.B.C.F.M.
 Mr. Edwin F. Willis - P.S.
 Dr. J. G. Vaughan - Corres. Member
 *Mrs. Ellis L. Phillips - Coopted
 *Rev. F. T. Cartwright - Coopted
 *Mrs. Frank C. Hughson - Coopted
 Dr. Meng Chih - Coopted

Those whose names are starred above were present in person. The proxies appointed by members who could not be present are indicated as follows: - (a) Dr. A. E. Armstrong; (b) Rev. A. G. Castleton; (g) Dr. B. A. Garside; (m) Professor J. M. Menzies; and (w) Dr. A. L. Warnshuis. Others present during the business sessions were Rev. Canon S. Gould, Dr. Randolph T. Shields, Mr. C. A. Evans, and the Secretary. Guests present only at the luncheon included Mrs. Frank Chalfant and Dr. and Mrs. Henry W. Luce.

In the absence of Rev. C. E. Wilson, the President of the Board of Governors, Dr. George T. Scott, the Vice-President of the Board, presided.

The meeting was opened with prayer, led by Dr. Arthur J. Brown.

The Chairman extended greetings to the guests present at the meeting, and to visiting members of the staff.

The Chairman also welcomed two new members of the Board - Mrs. Frank C. Hughson, who was present, and Dr. Meng Chih, who was unable to attend.

Apologies for absence were presented by the Secretary. The agenda for the meeting, as prepared by the Secretaries, was accepted.

ANNOUNCEMENT OF PROXIES

Proxies were reported by the Secretary, and were accepted by the Board. The designation of proxies is indicated on the roster of members on page one of these minutes.

MEMORIAL RESOLUTIONS

The Chairman reminded the Board of the death, since the last ensemble meeting, of the following present and former members of the Board of Governors and leaders in the University:- Dr. Kenyon L. Butterfield, Mr. Paul C. Cassat, Mr. F. H. Hawkins, Dr. A. G. Ingle, Dr. J. D. MacRae, Dr. Luella Miner, and Dr. Ezra Squier Tipple. After the Chairman had spoken briefly of the important and distinctive services rendered by each, the following memorial minute was unanimously adopted:-

G-216 RESOLVED that the Board of Governors of Shantung Christian University record its profound sense of sorrow at the heavy loss suffered during the past year by the University and by the Board in the passing of the following devoted friends of China, all of whom have had an important share in the development of Shantung Christian University:-

Dr. Kenyon L. Butterfield, member of the Board of Governors, educator, distinguished for his leadership in rural reconstruction throughout the world;

Mr. Paul C. Cassat, formerly Treasurer of the University and later Comptroller of Vassar College, who rendered conspicuous service in organizing and directing the financial affairs of the University;

Mr. F. H. Hawkins, member of the Board of Governors, Chairman of the United Committee for Christian Universities of China, for many years a missionary leader in Great Britain;

Dr. Arnold C. Ingle, member of the Board of Governors, father of Dr. Laurence M. Ingle of the medical faculty, long active in advancing the interests of Cheeloo throughout Great Britain;

Dr. J. D. MacRae, former member of staff, Dean, and Acting President, an able and devoted friend of the Chinese people;

Dr. Luella Miner, member of staff and former Dean of Women, a pioneer in education for the women of China, a brilliant scholar and author, and a humble servant of Christ;

Dr. Ezra Squier Tipple, member of the Board of Governors, clergyman, educator, author, and constant friend of missions.

The members of the Board are grateful for the high privilege, which has been theirs through the years, of joining with each of these colleagues in service to Cheeloo and to China.

DEVOTIONAL SERVICE

Following the adoption of the above memorial resolutions Dr. Armstrong led in a brief devotional service.

CONGRATULATIONS TO DR. WILLIAM McCLURE

Dr. Armstrong stated to the Board that Dr. William McClure had been honored the previous day by receiving the degree of Doctor of Laws from McGill University. It was

G-217 VOTED that the Board of Governors send to Dr. William McClure its warmest greetings and good wishes, and extend to him the Board's felicitations on this new honor which has just been conferred upon him.

NOMINATING COMMITTEE

The Chairman appointed the following as the Committee on Nominations:- Miss Margaret E. Hodge, Chairman, Dr. Wynn C. Fairfield, and Dr. A. L. Warnshuis.

REVIEW OF THE WORK OF THE YEAR

The Secretary reviewed briefly the annual reports of the President, Treasurer, and administrative officers, emphasizing the constructive progress made during the year both in the financial situation and in the general program of the University.

Dr. Shields summarized briefly the work he has been doing in America during the past year.

Mr. Menzies, who had but recently arrived from China, brought to the Board the greetings of President Liu. During the past year the University has made remarkable progress under President Liu's leadership. He has taken a warm personal interest in every phase of the work of the University. He has been a very conscientious and economical administrator. At the same time he has succeeded in stimulating the confidence and enthusiasm of the Cheeloo staff, the governing bodies, and constituency. He has been active in securing additional funds both from the alumni group and from other Chinese sources. The students are going ahead with their work in an excellent spirit, and are preparing themselves for sacrificial service to China. Cheeloo is known all over the nation as the "University of the blue gown." The greatest problem of the University at the present time is that of inadequate finances. The University is rendering a remarkable service, even on the basis of inadequate resources, but these should be greatly strengthened if it is to go forward in the future. Cheeloo is primarily a Christian institution, draws its strength from the Chinese Church, and is devoting itself to the service of the Christian enterprise

throughout the whole of North China.

A letter from Mrs. Yui to Miss Hodge was presented. She extended her greetings to the Board, expressed regret that she could not be present, and reported briefly on the very active program of cultivation she has been carrying on since her arrival in America.

REPORTS FROM THE BRITISH AND NORTH AMERICAN SECTIONS

On behalf of Dr. Weir, Mr. Castleton presented the greetings of the British Section, and summarized briefly the activities which that Section has been carrying on during the past year. He stated that the Section has been becoming more active in promotional matters, and praised particularly the service rendered by Mr. Menzies while he was in Great Britain. He also expressed the hope that both Mr. T. H. Sun and Mrs. Yui might be able to come to Great Britain while they are in the West. He presented the report of the Treasurer of the British Section and summarized its outstanding features. It was

G-218 VOTED to receive and place on record the Report of the Secretary and of the Treasurer of the British Section.

Mr. Garside summarized the activities of the North American Section during the past year, emphasizing the reviving interest and activity of the members of the Section. He also reviewed the Report of the Treasurer of the North American Section, pointing out the encouraging progress made during the past year in the financial status of the Section. It was

G-219 VOTED to receive and place on record the report of the Secretary and of the Treasurer of the North American Section.

MINUTES OF MEETINGS HELD DURING THE YEAR

G-220 VOTED to approve, as distributed, the minutes of the Annual Meeting of the Board of Governors held on September 26, 1936.

G-221 VOTED to note, as a matter of record, the receipt of the minutes of the following meetings of the two Sections:-

(1) British Section - November 3, 1935, April 6 and September 25, 1936.

(2) North American Section - April 24, 1936, and (Executive Committee) September 3 and September 29, 1936.

G-222 VOTED to note, as a matter of record, the minutes of the meetings of the Board of Directors held on January 30 and June 20, 1936.

ACTIONS OF CHEELOO WOMAN'S COMMITTEE

Miss Hodge presented the report of the Woman's Committee, which had met on October 22nd. She stated that the Committee had agreed to appropriate \$464.29 from its 1935-36 surplus to clear off the 1934-35 deficit of the North American Section, and to appropriate \$676.33 from its 1936-37 income toward the administrative and promotional expenses of the North American Section for the current year.

Miss Hodge explained the relationship between the Woman's Unit on the field and the Woman's Committee in the West. The chief difference between the two groups is that

the Woman's Unit is composed of women faculty members and women members of the Board of Directors but has no financial responsibility, while the group in North America has the administration of the funds carried over from the North China Union Medical College for Women and the income on endowment funds allocated to work for women at Cheeloo. In 1932 the Woman's Unit was reorganized along much the same lines as that of the Woman's Committee.

Miss Hodge spoke of Mrs. Yui's presence in America and of her great usefulness to the cause of the University here. At the meeting of the Woman's Committee on October 23rd a plan was suggested whereby Mrs. Yui could be sent to England on her way back to China. The funds to finance this are now in hand.

It was

G-223 VOTED to accept the Report of the Women's Committee with an expression of gratitude and appreciation for funds to meet the deficit and the promotional and administrative expenses of 1936-37.

Mr. Menzies pointed out that one-third of the students in Cheeloo University are women and one-half of those in the School of Theology are women.

AMENDMENTS TO BY-LAWS, BOARD OF GOVERNORS

Attention was called to the recommendation of the previous ensemble meeting of the Board of Governors held on September 26th, 1935 (G-207) proposing amendments in Article IV, Section 4 (c) and Article VI, Section 4 (a) & (b). These proposed amendments give the Board of Directors increased responsibility for the budget and the general financial administration of the University. The Board of Directors by action D-1147 on January 30th, 1936 gave their approval to these proposed amendments. It was

G-224 VOTED to approve the amendments to Article IV, Section 4 (c) and Article VI, Section 4 (a) and (b) as proposed by the Board of Governors on September 26th, 1935, in action G-207.

AMENDMENT TO BY-LAWS, BOARD OF DIRECTORS

The Board of Governors reviewed the amendment to the By-laws of the Board of Directors as adopted by the Directors on January 30th, 1936, D-1149. It was noted that the official text of these By-laws is in Chinese, and there was some discussion of certain phrases in the English translation, particularly the use of the word "evangelical" in the last paragraph of Section 4. It was

G-225 VOTED to approve the amended By-laws of the Board of Directors as adopted by the Directors on January 30th, 1936.

Note:- It was suggested that the Directors give further consideration to the translation of the Chinese text in the last paragraph of Section 4 now rendered as "of some evangelical church."

REGISTRATION OF LAND

The Board reviewed the question of registering the property of the University in the name of the Board of Directors in China. Dr. Warnshuis discussed at length the findings of the special committee on Land Problems and Taxation under the Committee

of Reference and Counsel. He also spoke of his conference in Washington with Ambassador Sze and other governmental officials regarding this difficult problem. It was pointed out that the Board should have this matter in mind and be thinking about it before it should become necessary for them to take action on it. After discussion, it was

VOTED to request the North American Section and the British Section to give consideration to the question of the future holding of the property title of the University and to recommend that they arrange for the early exchange of opinion as to what our policy ought to be and particularly with reference to the desirability of some reversionary clause.

LUNCHEON MEETING

The business session of the morning was concluded at 12:45 P.M. The Board members had luncheon together. Brief addresses were given by Mr. A. G. Castleton and Dr. Henry W. Luce.

BUDGET FOR 1936-37

The Board's attention was called to the actions taken by the British Section and the North American Section setting forth their appropriations toward the 1936-37 budget of the University. It was agreed that no further action by the ensemble Board was necessary.

MAINTENANCE AND INCREASE OF MISSION BOARD SUPPORT

There was presented to the Board various statistics showing the sources from which the student body of the University is drawn, and the types of service being rendered by the Cheeloo graduates. It was noted that large numbers of students are coming to the University each year from the constituency of some missions which are not at the present time sharing in the support of the University. It was also pointed out that a large number of Cheeloo graduates are serving in the hospitals, schools, churches, and other institutions of these non-contributing missions. After discussion, it was

G-226 VOTED that the Board of Governors of Shantung Christian University call to the attention of the American Board of Commissioners for Foreign Missions, the services which its hospitals are receiving from Cheeloo medical graduates, and request that the American Board enter into participation in the School of Medicine and in the pre-medical work of Cheeloo University.

G-227 VOTED that the Board of Governors call to the attention of the Board of Foreign Missions of the Methodist Episcopal Church the services which its hospitals, schools, and churches are receiving from the graduates of all the colleges of Cheeloo University, and to request that the Methodist Board enter into participation in the three colleges of Cheeloo University and in the Cheeloo School of Theology.

Attention was called to the fact that the Board of Foreign Missions of the Presbyterian Church in the U.S.A. is not at the present time cooperating in the Cheeloo School of Theology, although it is one of the major participants in each of the other colleges. This sometimes creates difficulties of cooperation between the churches and such other institutions as schools and hospitals throughout the

Presbyterian constituency. Representatives of the Presbyterian Board stated, however, that in accordance with the regulations of the Presbyterian General Assembly their Board can participate in union institutions only where the initiative is taken by the local mission in the area where the institution is located.

The Board also discussed the possibility of securing cooperation from other missionary bodies working in the province of Shantung and in the other provinces of North China. It was

G-228 VOTED that the Board of Governors of Shantung Christian University express the hope that when non-participating missions or churches send students to any department of Shantung Christian University they may find it possible to make annual grants to the University, toward the cost of the education thus provided.

GENERAL POLICY AND PROGRAM

Dr. Hume was invited to report to the Board as to his observations concerning the work of Cheeloo during his recent visit to China. He told of his gratification at the great improvement which has been made during the last year. Some of the constructive elements in this improvement are the following:- First of all, President Liu has shown that he possesses excellent executive ability and a high order of leadership, and has succeeded in bringing all departments of the University together in a most remarkable way. Second, Dr. P. C. Kiang's acceptance of the position of Dean of the School of Medicine has provided a very important constructive force. In the third place, the Shantung provincial officials have become much more cordial, and are showing a growing appreciation of the work Cheeloo is doing. Fourth, important work is being done in the field of Chinese Cultural Studies, both in research and in instruction. He stated, however, that there is still need for the medical faculty to become more thoroughly Chinese in staff and in administration. There is growing competition from governmental institutions being developed both in Tsinan and elsewhere in Shantung. Yet the people and the government of the province still sincerely desire that Cheeloo shall continue its program and its further development. They appreciate that it is rendering a most valuable and unique service.

ACTIVITIES OF GOVERNORS DURING THE YEAR

The Board discussed very briefly the activities which it should undertake during the coming year. It was agreed, however, that these activities should be conducted through the British and the North American Sections. No further action was taken than that of encouraging representatives of the two Sections to go forward as vigorously as possible with these activities during the coming months.

ELECTION OF OFFICERS

The Committee on Nominations made its report. It was

G-229 VOTED that the Secretary be instructed to cast an unanimous ballot for the following officers of the Board of Governors of Shantung Christian University to serve during the ensuing year:-

Chairman	- Rev. C. E. Wilson
Vice-Chairmen	- Rev. George T. Scott
	- Dr. Harold Balme
Recording Secretary	- Dr. A. E. Armstrong
Treasurer	- Dr. Seth M. Milliken
Associate Treasurers	- Mr. H. G. Judd
	- Miss Helen Kittredge
Administrative Secretaries	- Dr. Hugh H. Weir
	- Dr. B. A. Garside

The meeting adjourned.

B. A. GARSIDE,
Secretary

VC

MINUTE ADOPTED BY CIRCULATION VOTE
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

December 24th, 1936

List of Members

<u>Board</u>	<u>Class of 1937</u>	<u>Class of 1939</u>
Presbyterian North	*Margaret E. Hodge John H. Reisner *Helen Kittredge, Alt. Cleland B. McAfee, Alt.	*A. J. Brown *G. T. Scott *Mrs. Charles K. Roys E. M. Dodd, Alt. C. H. Fenn, Alt.
United Church of Canada	*J. H. Arnup (1 vacancy)	*A. E. Armstrong J. S. Bonnell
W.M.S. of U.C.C. W.F.M.S. of M. E. Church	*Mrs. H. R. Inksater *Mrs. J. K. Cecil	*Mrs. J. M. Avann Mrs. F. L. Reed
American Board Presbyterian South Corresponding Member Coopted Members	E. H. Hume *Sarah Sturtevant R. L. Dickinson *Seth M. Milliken (1 vacancy)	*Wynn C. Fairfield *Edwin F. Willis *J. G. Vaughan *Mrs. Ellis L. Phillips *Frank T. Cartwright *Mrs. F. C. Hughson Meng Chih

Those whose names are starred above sent in by mail their votes on the following action. All votes were in the affirmative.

DISPOSITION OF BACK DIVIDENDS ON ALUMINUM PREFERRED STOCK

In accordance with the discussion and recommendations of the meetings of the Executive Committee of the Section on September 3rd and September 29th, 1936, the following disposition of the \$4,785 of back dividends received on December 21st, 1936 from the 650 shares of Aluminum preferred stock held by the Cheeloo Board of Governors was approved.

- NAS-478 VOTED (1) That US\$2,450 of the back dividends on the Aluminum preferred stock be appropriated to the University to apply against the residue of the deficits carried forward from the previous administration;
- (2) That the remaining \$2,425 of these back dividends be set up on the books of the Section as an income stabilization fund to guard against future fluctuations in income rates, further details as to the administration of this fund to be determined by the Section at its next regular meeting.

B. A. GARSIDE

Secretary

MINUTES OF MEETING
COMMITTEE ON PROMOTION
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

Room 809, 156 Fifth Avenue, New York City
4:00 P.M., Friday, January 15, 1937

List of Members

*Dr. Seth M. Milliken, Chmn.	Mrs. Frank C. Hughson	*Mrs. Charles K. Roys
Dr. E. M. Dodd	Miss Helen Kittredge	*Dr. George T. Scott
*Miss Margaret E. Hodge	Mrs. Ellis L. Phillips	

Those whose names are starred above were present, as were Mr. D. J. Carver, Mr. Bayard M. Hedrick, and the Secretary.

Dr. Milliken presided.

The meeting was opened with prayer, led by Dr. Scott.

REPORT OF PROMOTIONAL RESULTS

The Secretary reported that the amount pledged to date toward increased support of the Cheeloo School of Medicine in 1937-38 is \$9,289.75, of which \$3,389.45 has been paid.

He also stated that Mrs. Yui has made an excellent beginning toward creating new interest in and support of the work for women at Cheeloo, although the actual new money thus far received has not been large.

DISCUSSION OF PLANS FOR SEEKING FURTHER MEDICAL SUPPORT

The Committee gave consideration to ways and means for securing increased support for the School of Medicine. Whether such increased support should be in gifts for current purposes, or for endowment, or both, was discussed. It was the general judgment of the Committee that both objectives should be kept in mind, and each sought as opportunity affords.

The Secretary presented letters from Mr. D. J. Carver in which he states that, in addition to the contribution he has made toward the 1937-38 budget of the School of Medicine, he will subscribe an additional four hundred dollars toward an endowment fund for Dr. Shields' work on condition that the Cheeloo Governors undertake to raise such an endowment fund of at least \$10,000. This four hundred dollars has now been paid over by Mr. Carver with the understanding that if the raising of such an endowment fund is not undertaken, this money will be paid over to Dr. Shields to use as he may elect in assisting needy Chinese students to secure a medical education.

The Committee discussed the possibility and desirability of seeking some kind of endowment fund in honor of Dr. Shields, and considered also the relationship of such a fund to more general endowment funds for the Cheeloo School of Medicine. It was pointed out that the Cheeloo Governors have proposed, and the Associated Boards has approved, that one of our immediate promotional objectives be the securing of an endowment of \$100,000 for the Cheeloo School of Medicine. It was the judgment of the Committee that any medical endowment fund in honor of Dr. Shields would be one of the objectives within this \$100,000, and that donors to the medical endowment for Cheeloo would be free to designate whether their gifts should be applied to the general endowment for medical work, or to the fund in honor of Dr. Shields. After discussion, it was

NASP-479 VOTED (1) that an effort be undertaken to create an endowment fund of \$50,000 for medical work at Cheeloo to be known as the Randolph Tucker Shields Professorship;

(2) that during the period in which this fund is being built up, the income from the portion of the fund already in hand will be used in whatever way Dr. Shields may designate within the budget of the School of Medicine.

NASP-480 VOTED that the Committee express to Mr. Carver its sincere appreciation of his generous interest in Dr. Shields and in the Cheeloo School of Medicine, and invite his cooperation in our efforts to secure this endowment for the Randolph Tucker Shields Professorship.

REPORT ON MRS. YUI'S WORK AND PLANS

Miss Hodge reported briefly on the work Mrs. Yui is doing and planning. No formal action by the Committee was required.

The Committee adjourned.

B. A. GARSIDE
Secretary

MINUTES OF LUNCHEON MEETING
EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

12:30 P.M. Friday, February 19, 1937
Hotel Parkside, 18 Gramercy Park, South, New York City

List of Members

*George T. Scott, Chmn.	Wynn C. Fairfield	Mrs. F. L. Reed
A. E. Armstrong	*Seth M. Milliken	*Mrs. C. R. Roys
J. S. Bonnell	Mrs. E. L. Phillips	

Dr. J. H. Arnup was present in place of Dr. A. E. Armstrong, and on motion was made a coopted member of the Committee for this meeting.

The members whose names were starred were present, as were the following:— Mr. D. J. Carver, Dr. Gordon King, Miss Mary Katherine Russell, Mr. George C. Lydelott, Mr. C. A. Evans, and the Secretary.

Dr. Scott presided.

SURPLUS HELD BY HARVARD-YENCHING INSTITUTE

The Secretary reported on correspondence received from some of the officers of the Harvard-Yenching Institute inquiring informally as to the recommendations of the boards of trustees of the six beneficiary institutions concerning the disposition to be made of a surplus of \$25,250 now in the Restricted Account of the Institute. This is the balance remaining from the deferred dividends paid by the Aluminum Company of America on December 21, 1936, after the Trustees of the Institute have reimbursed their General Account for the loan of \$40,000 made to the Restricted Account during the depression. Cheeloo has a 2/19 interest in this fund, or \$2,657.89.

The actions of the boards of trustees of several of the other beneficiary institutions were reported and studied. After discussion, it was

NASEC-481 VOTED (1) that the Executive Committee record its preference that Cheeloo's pro rata share in the surplus of \$25,250 now held in the Restricted Account of the Harvard-Yenching Institute be distributed to the Board of Governors, to be held by them as a capital fund for stabilizing the income available from year to year for carrying on the work in Chinese Cultural Studies at Cheeloo;

(2) that in case representatives of the other beneficiary Colleges desire to confer concerning their recommendations to the Harvard-Yenching Institute relative to the disposition of this surplus, Dr. George T. Scott be appointed the representative of the Cheeloo Governors.

It was also suggested that the Secretary communicate with Dr. Menzies to secure his recommendations on this matter.

FINANCIAL ITEMS

The Treasurer reported that a study had been made of the North American Section's investment portfolio, and that consideration had been given to the investment of the cash balance now on hand in the endowment section, amounting to \$2,817.31.

Recommendations were made to sell the 10 shares of U. S. Steel Preferred, held since October 5, 1936, using the proceeds and cash on hand to purchase either Skelly Oil 6% Preferred or E. G. Budd Manufacturing Co. 7% Preferred. After discussion, it was

2/19/37

NASEC-482 VOTED (a) to approve the recommendation of the Treasurer to sell 10 shares U. S. Steel Preferred stock at around 147 or better, and that the following resolution be approved for the sale of the stock-

WHEREAS, Under the By-laws and Constitution, the Board of Governors has full power to invest the funds of the University in such a manner and upon such securities as determined by the By-laws, and

WHEREAS, the By-laws of the University, Article IV, Section 4, Paragraph (c) state: "The Governors may, from time to time, as and when required for the budget of the University * * * * (4) invest the funds of the University in such a manner and upon such securities as shall be determined from time to time by the Governors," and

WHEREAS, This University is now the owner of 10 shares U. S. Steel Preferred Stock,

RESOLVED, That George T. Scott, Chairman, and C. A. Evans, Assistant Treasurer, be, and hereby they are, authorized and empowered to sell, assign and transfer 10 shares U. S. Steel Preferred Stock, and in the name of the University, or otherwise, to execute and to deliver all the papers necessary for that purpose; and further

RESOLVED, That the Secretary of the University be, and hereby he is, authorized and directed to affix the seal of this University to any papers executed in pursuance of the foregoing resolutions, and to attest the same.

(b) to approve the recommendation to use the proceeds of the above sale together with cash on hand, in the purchase of either Skelly Oil 6% Preferred Stock or E. G. Budd Manufacturing Company 7% Preferred.

SPONSORING COMMITTEE FOR SHIELDS PROFESSORSHIP

The Committee discussed the proposals adopted by the Committee on Promotion at its meeting on January 15, 1937, with reference to the creation of a \$50,000 fund to be known as the Randolph Tucker Shields Professorship. In this connection it considered the desirability of setting up a special committee of sponsors which would assist in the securing of this fund. It was

NASEC-483 VOTED to approve the establishment of a special committee of sponsors for the Randolph Tucker Shields Professorship, and to authorize the Chairman of the Section to extend, to such individuals as he and the Treasurer may select, invitations to serve on this sponsoring committee.

STATEMENT BY DR. KING

The Chairman extended greetings to Dr. Gordon King, and invited him to address the Committee. Dr. King described briefly the work of the new University Hospital during its first year of operations. He spoke both of the enlarged medical service which the University is thus enabled to perform and also of the greatly increased revenue which has made the hospital practically self-supporting from the start. Following Dr. King's statement the members of the Committee asked a number of questions, and all expressed themselves as highly gratified by the favorable showing the Hospital has made under Dr. King's superintendency.

2/19/37

PROPOSED VISIT OF PRESIDENT LIU

The Committee gave its cordial assent to a suggestion that President Liu Shu-ming be invited to visit America at whatever date might be found most satisfactory from the standpoint both of his field responsibilities and also of arrangements by the Cheeloo Governors and the Associated Boards to make the most effective use of his presence here in the West. It was suggested that the Secretary, after consultation with the promotional authorities of the Associated Boards, initiate correspondence with President Liu to ascertain when such a trip might best be arranged.

VISIT OF MR. CARVER TO CHINA

Mr. Carver stated that he was planning a trip to China, leaving within a few weeks and returning in June. It was

NASEC-484 VOTED to express to Mr. Carver the hope that he may find it possible to visit the Cheeloo campus while he is in China, and to request him to carry the greetings and good wishes of Governors to the administrators, faculty, and student body of the University.

MESSAGE TO BRITISH SECTION.

NASEC-485 VOTED to express to Dr. King the Committee's pleasure at his visit to America, and to request him to convey to the British Section on his arrival in England the greetings of the North American Section.

The meeting adjourned.

B. A. GARSIDE
Secretary

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2, Eaton Gate, London, S.W.1.
on Friday, 9th April, 1937, at 4 p.m.

PRESENT: Rev. C. E. Wilson (in the Chair)
Miss M. E. Bowser
Rev. T. Cocker Brown
Rev. A. G. Castleton
Dr. C. C. Chesterman
Dr. A. W. Hooker
Mr. H. G. Judd
Sir Alfred Lewis
Mr. W. B. Sloan
Rev. B. R. H. Spaul
Dr. H. H. Weir

The meeting opened with prayer led by the Chairman.

APOLOGIES FOR ABSENCE were received from Lord Addington, Rev. E. W. Burt, Mrs. J. C. Carr, Miss H. M. Porter, Rev. H. B. Rattenbury and Dr. H. W. S. Wright.

BS-523. MINUTES OF LAST MEETING

The Minutes of the meeting held on 25th September, 1936, having been circulated, were taken as read and were approved and signed.

BS-524. MEMBERSHIP OF COMMITTEE

It was reported that the term of service of the following members had come to an end: Sir Alfred Lewis, Mrs. J. C. Carr, Mr. H. G. Judd, Mr. W. B. Sloan and the Rev. A. G. Castleton. It was unanimously agreed to coopt them en block for a further term of four years.

It was decided to leave for the time being the question of the two vacancies occurring in the "1939 class" list of coopted members.

It was reported that the following representatives whose term of service had expired, had been reappointed by their respective Societies:-

Dr. H. H. Weir (S.P.G.)	Rev. C. E. Wilson	(B.M.S.)
Dr. A. W. Hooker (M.M.S.)	Dr. C. C. Chesterman	(")
Miss H. M. Porter (")	Miss M. E. Bowser	(")

and that the Rev. B. R. H. Spaul had been appointed by the LMS to succeed Mr. Maclellan. Mr. Spaul was welcomed to the meeting by the Chairman.

BS-525. MEMORIAL RESOLUTIONS

It was reported that Dr. Arnold Ingle, Dr. J. Russell Watson and

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Dr. P. L. McAll had died since the last meeting of the Committee. The following resolutions were passed:-

DR. ARNOLD C. INGLE.

"In the lamented death of Arnold C. Ingle, M.A., M.D., B.CH., which took place at Tunbridge Wells on September 28th, 1936, at the age of seventy-four, the Board of Governors mourn the loss of a valued colleague.

During his membership of many years he brought to the business of the Board a fine missionary enthusiasm, the highest professional ideals and an intimate knowledge of the affairs of the University gained by personal visitation during his journeys in China in 1919-20. It was a great source of satisfaction to him when his son, Dr. Laurence Ingle, entered upon his distinguished service in the Medical School and Hospital at Tsinanfu.

To the widow and family the Governors offer their most respectful sympathy."

DR. J. RUSSELL WATSON

"Dr. James Russell Watson died at Tsinanfu on March 15th, 1937, in his eighty-second year. He was one of the pioneers in medical mission work in China. He was in charge of the Baptist Missionary Society's hospitals at Tsingchowfu and at Chowtsun, in Shantung. He rendered war service in France with the Chinese Labour Corps and he was decorated by the Chinese Government for his work during the plague epidemic.

He took a very active part in the founding of the Medical School at Tsinanfu and was an ardent advocate and supporter of the work of the University all through the years. On his retirement in 1923 he took up his residence at Tsinanfu beside the Campus of the University and continued to take the closest interest in all its affairs.

The Governors express to his widow and family their very deep sympathy with them in their bereavement and they pay a sincere tribute of honour to his memory."

DR. P. L. MCALL.

"The Section learns with deep regret of the death on March 8th of Dr. P. L. McAll, who was a missionary of the London Missionary Society in China from 1898 to 1934. He was appointed in the first place to Hankow, where apart from his Hospital work he shared in the founding and running of a small Medical School. In 1917 he joined the staff of the Cheeloo Medical School where he was head of the Translation Bureau. He translated a number of important medical works and did a notable service to the cause of medical science in China by defining and stabilising medical terminology.

To the widow and family the Governors express their very deep sympathy."

The Secretary was requested to write to the relatives conveying these resolutions.

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Sir Alfred Lewis referred to the apparent lack of any comprehensive record of the lives of missionary leaders, and suggested that such information might be collated on behalf of Missionary Societies collectively.

BS-526. MINUTES OF ANNUAL MEETING, NEW YORK, 23/10/36

Some discussion took place with regard to the question of the registration of land in China. The Chairman outlined the position regarding the Mission ownership of property. It was felt that this was a question which should be considered by the China Committee of the Conference of British Missionary Societies on behalf of Missionary Societies generally, and the Secretary was requested to refer the matter to them.

Minutes G.216 - G.229 were duly noted.

BS-527. MINUTES OF EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION, 29/9/36.

Minutes NASEC-472 - NASEC-477 were duly noted.

BS-528. CIRCULAR MINUTE OF NORTH AMERICAN SECTION, 24/12/36

Minute NAS-478 was duly noted.

BS-529. MINUTES OF PROMOTION COMMITTEE, NORTH AMERICAN SECTION 15/1/37

Minutes NASP-479 & NASP-480 were duly noted.

BS-530. MINUTES OF EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION, 19/2/37

Minutes NASEC-481 & NASEC-483/5 were duly noted.
It was agreed to concur with Minute NASEC-482.

BS-531. MINUTES OF BOARD OF DIRECTORS, 29/1/37

Minutes D.1177 to D.1181 were duly noted.

It was decided to defer discussion of the question of "Honorary Directors" raised in D.1184 until the suggestions of the Sub-Committee should be received.

Minute D.1182 and the draft Budget for 1937-38 were considered alongside President Liu's covering letter of 30/1/37 and further consideration was deferred until the final approval of the budget in June.

Tribute was paid to the admirable work done by President Liu in raising funds in China.

Minute D.1183 (By-laws of the Board of Directors) was considered in conjunction with the President's covering letter of 30/1/37. Some discussion took place as to the suitability of the word 'evangelical' which had been substituted for the original word 'Christian' in the last paragraph of Section 4 of the Revised (1936) By-laws of the Board of Directors, and it was unanimously decided to recommend that the word 'Christian' instead of 'evangelical', be restored in the English version.

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BS-532. LUNCHEON FOR DR. H. H. KUNG, FINANCE MINISTER OF CHINA

It was reported that the question of giving a luncheon in honour of Dr. H. H. Kung, Finance Minister of China, when he arrives in London for the Coronation, had been discussed by the United Committee. Dr. Kung is also the Chairman of the Board of Directors of Cheeloo, and it was unanimously agreed that the British Section should invite Dr. Kung to meet them in this way. The United Committee had already made preliminary enquiries at the Chinese Embassy as to suitable dates. An offer was made to pay for the cost of the luncheon, and this was accepted with gratitude. The detailed arrangements were left in the hands of the Chairman, Mr. Castleton, the Chairman of the United Committee and Mr. Silcock.

BS-533. DATE OF ANNUAL MEETING, 1937

Extracts from Dr. Garside's letter of 4/3/37 were read, and it appeared that very few of the American Governors could be present in England this summer, though other representatives of cooperating Boards would be available. It was felt that the annual meeting should take the form of a one-day meeting in London, and the date was fixed for Friday, July 9th. The hope was expressed that any of the American Governors who can possibly do so will be present.

BS-534. PLANS FOR 1938 MEETING.

Discussion took place of the suggestion in Dr. Garside's letter of 4/3/37 that the 1938 meetings of the Boards of Governors of Cheeloo and West China Union Universities might be held in China, in view of the Hangchow Conference and the presence in China of a great many representatives of Mission Boards. It was pointed out that if this were done the Board members would probably have to be represented in a good many cases by proxies, but generally speaking it was felt that the suggestion of holding the meetings in China might be a happy one, and it was decided to explore this possibility further, in collaboration with the North American Section and in consultation with President Liu.

BS-535. VISIT OF MRS. YUI, DEAN OF WOMEN AT CHEELOO

Dr. Garside's letter of March 4th asking whether Mrs. Yui should be encouraged to return to China by way of Europe, was read. It was reported that Mrs. Yui had been invited as a delegate to the Oxford Conference on Church, Community and State, and that the S.C.M. hoped to have her with them at the Swanwick Conference. It was agreed that the Committee would make itself responsible for the extra expense involved in bringing Mrs. Yui to this country, and it was felt that her help would be valuable in promoting the interests of the University amongst supporters in this country. Pleasure was expressed at the prospect of meeting Mrs. Yui, and the Secretary was asked to convey this decision to Dr. Garside.

BS-536. ACCOUNTS FOR YEAR ENDING 31ST MARCH, 1937.

The draft account for the year ending 31st March, 1937, was presented by the Treasurer, Mr. Judd. This showed an increase in subscriptions and donations over the previous year of £ 428.19. 3., which

was accounted for largely by the result of the Cheeloo special appeal, amounting to £340.18. 6. The assets are thus almost enough to meet the liability on the Building Fund of £434.16. 3., leaving a deficit of only £27. 2. 4. Mr. Wilson reported that an item of £12 for Mr. T. H. Sun's expenses could probably be met by the B.M.S., in which case the total deficit would be reduced to £15. 2. 4. Final adjustments in closing the accounts would probably make for minor alterations in the above figures.

It was agreed that the net proceeds only of the Cheeloo special appeal should appear in the Cheeloo accounts, the gross receipts and the expenditure on the appeal being shown in the accounts of the United Committee. With this alteration the account was accepted, subject to audit.

Discussion took place as to the best method of disbursing the funds in hand, and it was felt that the policy of remitting further grants to Cheeloo which would draw on the 'Building Fund' and again show a deficit on the accounts, was wrong, and the better course was to clear up the 'Building Fund' itself by remitting this money to Cheeloo. This was agreed to. It was felt, however, that as this money had originally been collected for new buildings and these were not at present required, in sending the money to China the hope should be expressed that it be used for repairs to the fabric, which it is understood are needed.

BS-537. BUDGET FOR YEAR 1937-38.

The Budget for the year 1937-38 on the same basis as that for the year 1937-37 was formally approved, as follows:-

Salary of President's Secretary:	£160
Grant to United Committee:	230
Furlough Reserve Fund:	30
	<u>£420</u>

A supplementary grant to be made to the University at the end of the financial year, if funds received permit of this action.

BS-538. PROPOSED UNITED BOARD OF TRUSTEES

It was reported that the Committee in New York appointed to study the possibilities of greater unity among the Boards of Trustees had made its recommendations. In general the proposals are that as much as possible of the details of administration and promotion on behalf of the China Colleges be done unitedly, but that the individual Boards of Trustees still retain final authority over the affairs of the institutions for which they are responsible. Under this plan there would be fewer committees, as saving of time and expense, and an opportunity for united discussion of the affairs of the Colleges individually and collectively, without lessening individual responsibility. The changes suggested are to ease the local situation in America and do not really impinge on the work of the British Section. They do not call for action by the Section at this stage.

The meeting was closed with prayer led by Mr. W. B. Sloan.

E. H. H.
Not microfilmed

ANNUAL MEETING
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, COLUMBIA UNIVERSITY

10:00 A.M., Thursday, May 13th, 1937

*Present

Presbyterian W.	*Miss Margaret E. Hodge	*Miss Helen Kittredge
W.P.M.S. of M.S.Ch.	*Mrs. Charles K. Reynolds	Mrs. J. K. Cecil
W.P.M.S. of U.C.C.	Mrs. Franklin L. Reed	
Co-opted	*Mrs. Ellis L. Phillips	
	*Mrs. H. E. Inkster	Miss Sarah Sturtevant
	*Mrs. J. M. Evans	
	Mrs. F. C. Hugheson	

Also

Mrs. Yui, Dean of Women
Miss Russell of the staff who is studying this year
at Columbia.

Mrs. J. M. Evans, chairman, presided.

Prayer was offered by Mrs. Inkster.

Minutes of the meeting of October 22nd, 1936 were approved as circulated.

Voted: to ratify the following correspondence votes:

December 1936 - Authorizing payment up to \$2,500.00 from Hall Estate income during the year 1937-38 for the current expense of the Medical School.

February 25, 1937 - Authorizing additional grant for the expenses of Mrs. Yui, Dean of Women, while in this country.

Treasurer's Report in regard to Hospital Building Funds - Miss Kittredge, also Report by Mr. Evans, Treasurer American Section Board of Governors, as to Hall Estate Funds designated for woman's work and other funds received by him were presented, adopted and ordered filed. (Exhibit A)

Miss Kittredge reported a request from Dr. Shields of March 8, 1937 for an additional grant of \$5,000.00 U.S. from the income of the hospital building fund for the year 1937-38 for the general medical budget. This request was received with interest but it was:

Voted: That the Committee is unable to make this grant at this time, for the following reasons:-

- 1 Woman's Committee considers the income from the Building Fund a sacred trust to be used for woman's work primarily, since the Fund was given definitely for this purpose.
- 2 The Woman's Committee has no definite facts as to the amount of the possible deficit, whether it refers to the Medical School as a whole or only to the hospital, and cannot determine what would be the woman's proportion.
- 3 The Woman's Committee learns from Dr. Shield's letter that the

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hospital is increasingly approaching the goal of meeting its current budget. The Committee thoroughly approves this goal.

4. Certain needs in Cheelee, bearing directly on women's work -- such as adequate housing of women on staff (internes, graduate nurses, etc.) constitute in the minds of the Women's Committee the in-escapable first claim on any available funds in its control.

Report of Mrs. Yui, Dean of Women, presented in person. (Exhibit B)

There was discussion of her future plans and the Committee

Voted: to approve her returning to China via Europe, going there in June in time to accept invitations in England from members of the Board of Governors and other friends; and that the Associated Boards office be asked to make the necessary arrangements.

The Committee noted with interest the plan of Mrs. Yui to visit Scandinavian countries, at her own expense, on her trip in order to study educational work there.

Voted: to approve Mrs. Yui's recommendation to set up a Committee on Promotion of the Women's Committee to work in cooperation with the Promotion Committee of the North American Section.

Voted: that the secretary of the Women's Committee of the North American Section should have as her official correspondent on the field the Dean of Women and that carbons of official letters from each should be sent by each respectively to the President of the University.

There is still confusion as to the organization of the women on the Board of Directors and the women members of the staff. It was agreed informally that further efforts be made to understand the organization, if any, of the women on the Board of Directors and how to have contact with them.

A letter from President Liu was received with interest. He called the attention of the Women's Committee to the growth of women students from 27 in 1935-36, to 178 in 1936-37, nearly a third of the total enrollment of 585. This naturally has caused a serious housing situation and a third dormitory is needed at once for the women students. He also urged the need of more women on the staffs of all the colleges. He again requested that the Women's Committee enlarge its scope of financial responsibility to include all the work of women in the University. His letter was received with sympathetic interest and it was

Voted: that the women come to Cheelee only as the North China Union Women's Medical School with financial responsibilities for the Medical School only and until they have fulfilled the obligations assumed for staff, building and equipment there they cannot undertake anything further.

At the same time they would call the attention of the president to their action in October 1936 where they repeated that they are interested as members of the Board of Governors in the welfare of all students and are always ready in that capacity to cooperate in the whole work of the University. Also that as those responsible to suggest the use of that portion of the Hall Estate Fund designated for women's work they are showing an active interest in all the women in the University. The Committee raises the question as to the wisdom of admitting more women than can be adequately housed.

Mrs. Tui made several suggestions for strengthening the office of the Dean of Women by the use of the Hall Estate income. Nothing definite in regard to it is in the budget for 1937-38. It was

Voted: that the secretary write to the President of the University in regard to this matter.

Both President Liu and Mrs. Tui have spoken of the need of aid to the Dean of Women administratively as well as for teaching music and other subjects. Miss Josephine Fuller, Oberlin 1937, has been suggested as qualified for this work and also for physical education, and as being eager to go for a short term. It was

Voted: to leave the decision about her to the chairman, secretary, treasurer, with power, with the hope that favorable action could be taken.

Word has been received that Professor Harlow of Smith College will probably visit the Orient next year and will be glad to go to any of the China Christian Colleges that desire a visit.

Voted: to request that he visit Cheelee and pay special attention to the needs of women students.

The Committee learned that Mrs. Avann is not now a member of Cheelee Board of Governors. It was therefore

Voted: to Coopt Mrs. Avann as a member of the Woman's Committee.

The following officers were unanimously elected:

President	Mrs. J. N. Avann
Vice President	Mrs. Ellis M. Phillips
Secretary	Miss Margaret E. Hodge
Treasurer	Miss Helen Eitredge
Chairman of Committee on Promotion	Mrs. F. C. Hugheson

Mrs. Hugheson was given power to appoint the members of this Committee in consultation with the chairman.

Matters of unfinished business were referred to the officers with power.

Voted: that the secretary write to Dr. Warnshuis of the International Missionary Council urging that he arrange for delegates, both men and women, to the Nanchow and other conferences to be held at Cheelee.

On motion the Committee adjourned.

MARGARET E. HODGE,
Secretary.

WOMAN'S COMMITTEE

SHANTUNG CHRISTIAN UNIVERSITY

FINANCIAL STATEMENT AS OF MAY 1, 1937

AND

ANTICIPATED RECEIPTS AND EXPENDITURES TO JUNE 30, 1937

*Not microfilmed*Receipts

One-third of Income on Securities to April 30, 1937	2,375.35	
Received on Appropriation for Hospital	2,250.00	
Robinson Fund Income	<u>30.00</u>	4,655.35
Additional Income Anticipated up to June 30, 1937:		
One-third of Income on Securities	421.16	
Balance of Appropriation for Hospital	750.00	
Special Gifts	116.24	
Day of Prayer Offering	800.00	
Robinson Fund Income	<u>39.91</u>	2,077.31
Total Receipts to June 30, 1937		<u>6,732.75</u>

Disbursements

Paid on Field Budget	1,539.03	
Home Administration	676.33	
Appropriation for Hospital	<u>2,250.00</u>	4,265.36
Balance due:		
On Field Budget	530.97	
" Appropriation for Hospital	750.00	
Day of Prayer Offering	800.00	
Robinson Fund	<u>31.00</u>	1,910.97
Anticipated Balance June 30, 1937		<u>6,196.33</u>

Surplus 1935-36	2,297.52	
Less: Overdraft on Travel Expenditures	<u>108.00</u>	1,799.52
		<u>2,385.71</u>

LIST OF SECURITIES AS OF May 13, 1937

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE
DUBLIN UNIVERSITY

<u>Amt. Par.</u>	<u>Name</u>	<u>Rate</u>	<u>Maturity</u>	<u>Purchase Price and Date</u>	<u>Book Value</u>
2,500.	Baltimore & Ohio R. R. Co. Ref & Genl Stgs Bd. S. F.	5c	1996	3/7/35 @ 100 5/8	2,507.51
5,000.	Detroit Edison Co. Genl "A"	4 1/2c	1962	6/15/31 @ 103 3/4 - 0	5,200.00
10,000.	International To. & Tel Corp Deb	4 1/2c	1972	3/25/28 @ 97 3/8	9,737.90
10,000.	St. Louis & San Francisco Ry Co. Gen Stgs Ser "A"	4 1/2c	1978	3/25/28 @ 97 - 125.	9,875.00
5,000.	U. S. A. Trans. Bonds	5c	1916-18	6/15/31 @ 100 20/32	5,027.19
20,000.	U. S. A. Trans. Bonds	2 3/4c	1976	3/23/35 @ 102	20,400.00
60,000.	U. S. A. Trans. Bonds	2 3/4c	1978	6/15/36	61,533.75
5,000.	Union Pacific R. R. 1st R.R. Inv. Cr.	4c	1917	6/13/31 @ 106 1/2 - 0	5,333.75
					<u>\$ 117,475.00</u>

REPORT

WOMAN'S COMMITTEE OF THE SCHOOL OF MEDICINE
BRANDEIS UNIVERSITY

May 13, 1927

Investment (as per list)		\$ 117,175.00
Income	130.18	
Uninvested Balance	60.91	
Balance-Dunster Scholarship A/c	<u>170.71</u>	
Cash Balance		<u>662.13</u>
BUILDING FUND BALANCE		\$ 118,137.15

REPORT

MONTHLY COMMISSIONS OF THE BOARD OF REGENTS
BERNARDINI UNIVERSITY

May 13, 1927

Interest for Year on Present Investments

<u>Int.</u> <u>Per.</u>		<u>Date</u>	<u>Int. Date</u>	<u>Year's</u> <u>Interest</u>
2,500.	Baltimore & Ohio R. R. Co. Ref. & Genl. Mfgs. Bd. U. S. P.	5%	March & Sept.	\$125.00
5 M	Detroit Edison Co. Genl. "A"	4 1/2%	Feb. & Aug.	225.00
10 M	International T. & Tel. Corp. Deb.	4 1/2%	Jan. & July	450.00
3 M	U. S. A. Trans. Bonds	3%	Dec. & June	90.00
20 M	U. S. A. Trans. Bonds	R 3 1/2%	Dec. & June	520.00
60 M	U. S. A. Trans. Bonds	R 3 1/2%	Dec. & June	1,650.00
50	Union Pacific R. R. 1st R. R. Ind. Co.	4%	Jan. & July	200.00
				<u>\$ 3,280.00</u>

St. L. via & San Francisco Ry. Co. Gen. Mfgs. Ser. "A" - No Interest

May 15, 1937

Not microfilmedREPORT OF MRS. YUI, THE DEAN OF WOMEN AT CHEELEE UNIVERSITYTo TheCHEELEE BOARD OF GOVERNORS AND THE WOMAN'S COMMITTEE

My return to the United States has been a very joyful one. It has been a great pleasure and privilege to meet old Cheelee friends and to make new ones. I felt particularly grateful for the cordial invitation, which was extended by the Woman's Foreign Missionary Society of the United Church of Canada, to visit Canada for about a fortnight. The visit was very brief, but it was a very significant and joyful experience. I felt certain that the friendship between our colleagues of Canada and those of Cheelee was deepened.

Dr. Forbes and Mrs. Forbes, who is the President of the W.F.M.S. of the United Church of Canada, visited the Cheelee campus and saw the faithful work done by President Liu toward the unification and betterment of the University. After that visit, they had a great enthusiasm for, and deeper interest in, Cheelee.

I have been very happy that I have had the opportunity of meeting people prominent in every line of endeavor, among them church people, in North America. Lately, letters have been coming in from the Woman's Committee of England, extending me a cordial invitation to attend the meeting of the Women's Committee in London, which is to be held on June 29; from the Oxford Conference on Church, Community and State; and from the Student Conference at Swamwick in the center of England. I am looking forward to meeting our British friends, and to attending those meetings with great anticipation.

My Impressions after Visiting North America

The six months I had traveled, doing promotional work for Cheelee, was begun on September 14, 1936. The first area which we covered was in Boston. I was under the leadership of Mrs. T. J. Macmillan, through whose careful arrangement, guidance, and wise planning I was able to have the opportunity of speaking to many women students in the State of Massachusetts. I also had the opportunity of attending the Harvard Tercentenary Celebration, and of making several personal visits.

Cheelee is not as well known as the other Christian Universities, and people are glad to learn of the work that is being done at Cheelee. I am sure that a great future will be in store for Cheelee if we have a promotional committee working in active cooperation with the Associated Boards.

After Boston I was the guest of the Woman's Foreign Missionary Society of the Methodist Episcopal Church in its executive session at Muncie, Indiana.

In October, Miss Hilda Anderson of Nanking University and I went to Chicago and had to make ourselves known. It was only through the aid of Mr. Paul Reynolds of the American Board, and President Robert Hutchins of Chicago University, that meetings were planned and persons interviewed. The last place was Detroit. Programs were arranged by Mr. George C. Aydelett, and my time was fully occupied.

My experience has shown me that Cheelee is an unfamiliar name to many people in North America. This year's work, however, is not to reap but merely to sow seed, and shows the necessity for intensive cultivation.

Recommendations

1. President Liu should visit North America in the very near future. Even six months' intensive work will accomplish a great deal for Chee-lee.
2. Organization by the Woman's Committee of a Committee on Promotion of which one member will spend sufficient time to organize a program in cooperation with the Department of Promotion of the Associated Boards.
3. Under the Committee on Promotion local committees should be organized in different communities in order to support Chee-lee's promotional program.

Preparing Christian Women Leaders for Chee-lee

In order to prepare Christian women leaders for Chee-lee, to be added to the faculty staff in the future, the opportunity for advanced study abroad is necessary. This has been my hope and conviction for several years. I have three students in mind who, I hope, will come to North America in 1938-40. One will study household science in Toronto, another will do graduate work in biology in Michigan, and the third will take up religious education and homemaking.

Recommendation - Scholarship be secured for Christian women who need help.

In the past the Woman's Committee supported only medical women students. I hope in the future this Committee will see its way clear to give aid to all women students, as women leaders are needed in every phase of the life of China.

Special Graduate Study at the University of Michigan

I am spending the spring semester in graduate study in the following courses: "Mental Hygiene of Adolescence", "Educational Psychology", "Educational Sociology", "Child Development", and "English Argumentation". I also visited the progressive schools in Ann Arbor, Michigan, and had various opportunities to speak. I attended the Educational Association of the State of Michigan in Detroit with real profit.

MINUTES OF ANNUAL MEETING
NORTH AMERICAN SECTION, CHEELOO GOVERNORS

2:15 P.M., Friday, May 14th, 1937
Room 202, Gramercy Park Hotel, 52 Gramercy Park North, New York City

List of Members

<u>Board</u>	<u>Class of 1937</u>	<u>Class of 1939</u>
Presby. North	*Margaret E. Hodge *John H. Reisner *Helen Kittredge, Alt. Cleland B. McAfee, Alt. C. H. Fern, Alt.	*A. J. Brown *George T. Scott *Mrs. Charles K. Roys E. M. Dodd, Alt.
United Church of Canada	J. H. Arnup	A. E. Armstrong J. S. Bonnell
W.M.S. of U.C.C.	*Mrs. H. R. Inksater	*Mrs. J. M. Avann
W.F.M.S. of M.E. Church	Mrs. J. K. Cecil	Mrs. F. L. Reed
American Board	E. H. Hume	*Wym C. Fairfield L. M. Outerbridge Edwin F. Willis
Presby. South		*J. G. Vaughan
Corres. Member		Mrs. Ellis L. Phillips
Coopted Members	Sarah Sturtevant R. L. Dickinson Seth M. Milliken	*Frank T. Cartwright *Mrs. Frank C. Hughson Chih Meng

Those whose names are starred above were present, as were Doan Lan-hua Liu Yui, Dr. Henry W. Luce, Mr. C. A. Evans, and the Secretary.

Dr. Scott, the Chairman of the Section, presided.

The meeting was opened with prayer, led by Mrs. Inksater and Dr. Luce.

Apologies for absence were presented on behalf of members unable to attend the meeting.

APPROVAL OF MINUTES

NAS-486 VOTED to approve, as distributed, the minutes of the following meetings:- North American Section, April 24, 1936, and December 24, 1936 (circulation vote); Executive Committee, September 3, September 29, 1936, February 19, 1937; Committee on Promotion, May 19, 1936, January 15, 1937.

GENERAL REVIEW OF WORK OF PAST YEAR

The Board reviewed informally the work of the University during the past year. Members of the Section contributed items of information, and Mrs. Yui spoke briefly.

The Board also reviewed with interest President Liu's letter of February 17th, telling of the program, needs, and accomplishments of the University. Gratification was expressed at the excellent progress the University is making under President Liu's leadership. It was

NAS-487 VOTED to request the Secretary to send President Liu, in the name of the North American Section, a cablegram of greetings and good wishes, and of gratification over the excellent work accomplished during the past year.

FINANCIAL STATEMENT AND FORECAST

The Assistant Treasurer presented a brief financial statement showing the situation in the accounts both of the Section and of the Women's Committee as of May 1st, and forecasting the probable position at the close of the fiscal year on June 30th. These statements indicated that the Section will probably close the year showing a small deficit, and that the Woman's Committee will probably have a small surplus. It was

NAS-488 VOTED to receive and place on file the financial statement and forecast as presented by the Assistant Treasurer.

CHEELCO SCHOOL OF THEOLOGY

The Section gave consideration to Dean Charles A. Stanley's letter of February 16, 1937, in which he sets forth some of the serious problems now confronting the Cheeloo School of Theology. Copies of this letter had previously been distributed to members of the Section for their information.

NAS-489 VOTED that Dr. Fairfield, Dr. Armstrong, and Dr. Cartwright be asked to serve as a special sub-committee to make a thorough study of theological education at Cheeloo and to submit recommendations thereon.

CHEELCO WOMAN'S COMMITTEE

Mrs. Avann and Miss Hodge, the Chairman and the Secretary of the Cheeloo Woman's Committee, reported on the meeting of the Committee held on May 13th, and discussed a number of the questions considered at that time. One of the major questions under consideration was that of clarification of policy and procedure in maintaining contacts between the Cheeloo Woman's Committee in North America and those on the field responsible for the work and program of the woman's department of the University. After discussion it was

NAS-490 VOTED that the North American Section approve the policy of direct correspondence between the proper representative of the Cheeloo Woman's Committee and the proper representative of the woman's department of the University, with the general understanding that copies of such correspondence will be supplied to the President of the University and the Secretary of the North American Section as a matter of information.

NAS-491 VOTED that inasmuch as certain parts of the income of the Hall Estate administered by the North American Section is designated specifically for work for women, the North American Section approve a general procedure whereby proposed budget estimates for woman's work at Cheeloo will be drafted by the proper authorities of the woman's department on the field and will be submitted to the Cheeloo Woman's Committee for it to define its appropriation thereto, subject, however to final ratification by the Board of Directors and the Board of Governors.

NAS-492 VOTED to refer to the officers of the Cheeloo Woman's Committee with power the appointment of Miss Josephine Fuller to the position of Assistant to the Dean of Women at Cheeloo University.

BUDGET ESTIMATES, 1937-38

The Section reviewed the budget estimates for 1937-38 as drafted by the Board of Directors, and as analyzed by the treasurers of the Section. After discussion, it was

NAS-493 VOTED that the North American Section inform the Board of Directors that, in addition to the staff members supported by the cooperating Mission Boards, the Section will provide toward the 1937-38 budget of the University the following amounts, designated as indicated:-

(1) Toward the general budget of the University the sum of LC\$47,134.04 to be derived from the following sources:-

Mission Board Cash Grants:-

Presbyterian, North	LC\$21,263.04	
Presbyterian, South	250.00	
United Church of Canada	3,900.00	
Women's Society, U.C.C.	5,250.00	
Womens For. Miss. Soc., M.E. Ch.	<u>5,194.00</u>	LC\$35,857.04

Endowment Income

Total Endowment Income	US\$8,734	
Less: Home Admin.	\$1,680	
Gov. Incidentals	300	
ABCCC Promotion	<u>1,115 1.095</u>	
Net Income Available	\$5,639	
Of which 2/3 is available for the general budget - US \$3,759 @ 3 to 1		<u>11,277.00</u> \$47,134.04

(2) Toward the work of the woman's department of the University the sum of LC \$10,550, to be derived from the following sources:-

Endowment Income

1/3 of total available US	\$1,880	
Day of Prayer Offering	800	
Rohrman Fund	50	
Special Gifts, or Reserve	<u>453</u>	
	US \$3,183 (@ 3 to 1)	LC \$9,550.00

Mission Boards

W.F.M.S. Special Grant, Rural Institute	<u>1,000.00</u>	
	LC\$10,550.00	

(3) Toward the support of the School of Theology the sum of LC \$5,650, to be derived from the following sources:-

Mission Board Cash Grants

American Board US\$800, @ 3 to 1	LC \$2,400	
United Church of Canada	<u>1,300</u>	3,700.00

Special Gifts	US\$650, @ 3 to 1	<u>1,950.00</u>
		LC\$5,650.00

(4) Special funds for designated objectives, as follows:-

Harvard-Yenching Institute, for Chinese Studies	US \$9,473.68
Special Gifts for School of Medicine	US \$9,289.75
Augustine Church, for Library (thru U.C.C.)	LC \$2,600.00

NAS-494 VOTED that inasmuch as the budget estimates for 1937-38 as received from the field do not give any itemized statement of the proposed expenditure

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of the appropriation of LC\$10,550 of Woman's Committee funds as set forth in Section (2) of Action NAS-493, the Secretary of the Chesloo Woman's Committee requested to transmit to the field, through the Secretary of the North American Section, the Woman's Committee's suggestions as to the uses to be made of this appropriation within the 1937-38 budget.

AMENDMENT TO BY-LAWS

The Assistant Treasurer called attention to the fact that the by-laws of the Board of Governors do not make adequate provision for the sale of securities held in the endowment section of our accounts, and pointed out that a proposed amendment had been circularized to all members of the Section thirty days in advance of this meeting. After discussion, it was

NAS-495 VOTED to approve, subject to concurrent action by the British Section, the following amendment to the By-laws of the Board of Governors:

Change:

Section IV, paragraph (e) (4) To invest the funds of the University and/or the School of Theology in such a manner and upon such securities as shall be determined from time to time by the Board of Governors.

To:

(4) Invest the funds of the University and/or the School of Theology as follows:

(a) The Treasurer or Assistant Treasurers of the Section shall invest in such manner on securities as may be authorized and directed by the Section in whose custody the funds are lodged.

(b) The Treasurer or Assistant Treasurers shall be authorized to sell securities held by the Section at such time and price as may be ordered by the Section.

(c) That access to securities shall be granted to not less than any two of the following officers of the Section:- Chairman, Treasurer, Assistant Treasurers.

MATTERS ARISING FROM ASSOCIATED BOARDS MEETING

The Section gave consideration to various actions of the Annual Meeting of the Associated Boards referred to the Boards of Trustees of the participating universities and colleges for their consideration. These actions of the Associated Boards are quoted below, followed by the actions of the Section thereon:-

1. Specially qualified Men and Women as Teachers of Philosophy.

(A) "VOTED that the Associated Boards call to the attention of the Boards of Trustees and the field authorities of the individual Colleges, and of the Council of Higher Education, the importance of having in their departments of Philosophy men and women of the highest academic qualifications and of positive Christian character and influence; and that it urge each institution to make plans for finding and training men and women for service in this field."

NAS-496 VOTED to record the Section's approval of the above proposal, and to refer

it to the field authorities for their consideration.

2. Securing of Financial and Budget Data.

(B) "VOTED that each of the Boards of Founders be asked to communicate with its institution in China, urging that the requisite financial and budget data be furnished to the office of the Associated Boards, and that in so far as possible cooperation be accorded the Budget Committee of the Associated Boards."

NAS-497 VOTED that the Section express to the field treasurer's office the Section's appreciation of the promptness with which the budget estimates for 1937-38 were transmitted, and record its hope and expectation that this fine spirit of cooperation will be continued in the future.

3. Cooperation and Correlation.

(C) "VOTED (1) That the Associated Boards for Christian Colleges in China acknowledge with deepest appreciation receipt of the important documents sent from China dealing with the matter of cooperation and correlation among the Christian universities and colleges of China. Included in this material are the Report of Mr. E. H. Cressy, as Executive Secretary of the Council of Higher Education, to the 1937 meeting of the Council of Higher Education, the minutes of that meeting of the Council, Mr. Cressy's letter of February 16th commenting on the discussion and actions of the Council on the subject of correlation, Dr. Edward H. Hume's letter of February 25th giving his observations on the present status and apparent trends in these matters of correlation, and President J. Leighton Stuart's letter of February 10th (addressed to the Yenching Board of Trustees and referred by that body to the Associated Boards) setting forth the views of himself and the Yenching faculty with reference to these problems. These documents have been distributed to the general membership of the Associated Boards and have been given careful consideration first by the Committee on Staff and Curriculum and the Executive Committee and then by the Annual Meeting of the Associated Boards itself. The Associated Boards acknowledges its debt of gratitude to those who have prepared these documents, for the thoughtful and frank manner in which they have shared with us their observations and conclusions. The Associated Boards also expresses its appreciation to the administrators of other universities and colleges who have written on these subjects to the representatives of their North American Boards of Founders, who have shared these communications with the other members of the group.

"(2) That the Associated Boards notes with satisfaction the assurances of the Council of Higher Education that

"The member institutions of this Council are earnestly continuing to seek such correlation as may be possible considering special resources and the opportunities of local situation, particularly along lines of differentiation of work and agreement as to new work;" and also that

"The Council still holds to ideals for greater concentration of work and larger development of strength, and would encourage such of its members who seek these ends to persevere."

In the judgment of the Associated Boards there is a greater need today than ever before for cooperation, especially in the differentiation of functions and the correlation of programs of development, among the Christian universities and colleges of China and among their Boards of Founders in the West. In China the services which these Colleges are being asked to render is of such surpassing importance

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that their combined resources should be utilized in ways which will be productive of maximum results. In the West the experience of over a decade has demonstrated that the most effective way in which the Boards of Founders of these Colleges can work for the maintenance and strengthening of their support is through an united presentation of a cohesive and comprehensive program of Christian higher education in China.

"(3) That the Associated Boards would assure the Council of Higher Education and the individual universities and colleges that it is ever seeking to understand the realities of the situation in China today, is aware of the need for changes in plans and policies to meet changing conditions, and rejoices that a large and growing measure of responsibility for the administration, direction, and support of these Colleges has been and is being assumed in China. There is no desire on the part of any of our groups in North America to create any super-organization which might attempt to dictate the policies or procedure of the Christian universities and colleges of China.

"(4) That the Associated Boards express its gratification at the action of the Council of Higher Education instructing its Executive Committee to revise the Correlated Program for presentation to the 1938 meeting of the Council, and pledges itself to a careful study in an endeavor to clarify the special objectives and responsibilities of the Associated Boards in this connection.

"(5) That the Associated Boards for Christian Colleges in China suggest to the boards of trustees and boards of directors of the participating universities and colleges, to the Council of Higher Education, and to the United Committee for Christian Universities of China, that there be held in China during 1938-- which is the date of the termination of the period of five years for which the present Correlated Program was adopted - a special conference at which all the forces cooperating in the Christian universities and colleges of China would be adequately represented, for a thorough consideration of the whole problem of cooperation and correlation, including the financial support of the institutions. We suggest that such a conference be held just before the Hangchow Conference, that it should occupy at least a week and possibly a fortnight, and that we bring to this meeting the results of our study, as indicated in paragraph four above."

NAS-498 VOTED that the Section record its approval of the above proposals, and that it request its Executive Committee to consider ways by which an adequate representation of the Section might be secured for the conference proposed in Section (5) of the above action.

4. Support of the Associated Boards Promotional Program.

"VOTED that the cost of united promotional work during 1937-38 be borne as follows:-

"(1) That each board of trustees agreeing to participate in the united promotional work provide toward the promotional budget of the Associated Boards 1% of the support received during 1936-37 from sources within the United States for the current work of the institution it represents.

"(2) That the balance of the cost of promotional work be apportioned pro rata during the fiscal year 1937-38 on the basis of funds secured through the united efforts of the Associated Boards and/or the individual boards of trustees, as follows:-

(a) All cash gifts which are not continuations of existing grants from or

ganizations listed in (c) will be counted in full.

(b) Pledges written during the fiscal year 1936-37 will be assessed at one-half their amount when paid (the remaining half having been assessed during 1936-37). Pledges secured during 1937-38 will be assessed in full when paid.

(c) Continuation of cash grants made during the previous fiscal year by the Mission Boards, Foundations, and American universities and colleges, and other recognized supporting groups, will not be counted, but increases of these grants will be counted.

(d) The following sources of income will not be counted:- Income on endowment or other permanent funds held by the boards of trustees of the various Colleges or now held in trust for these institutions by other incorporated bodies; proceeds on sales of securities now held by or for the various institutions; payments on notes and bills receivable now outstanding; transfers to boards of trustees of funds now held in trust for an institution by some other incorporated body.

"(3) That where a board of trustees has additional promotional expense outside the promotional budget of the Associated Boards, allowance for such expenses shall be made in computing the institution's share in pre rating the balance of the cost of promotional work as set forth in (2) above, provided such supplementary expenses have been approved by the Associated Boards Committee on Promotion.

"(4) That in order to provide funds for carrying on the promotional work each participating board of trustees be asked to advance without interest to the promotional department, of the Associated Boards as and to the extent that it may be required, up to 2% of the support received during 1936-37 from American sources for the current work of the institution it represents, such advances to be refunded before the end of the year out of the receipts of that year.

"(5) The Associated Boards Committee on Promotion will have authority to decide any question as to the application of the above rules."

NAS-499 VOTED that the Section agree to cooperate in the united promotional program as outlined above, and that it authorizes the 1% grant and 2% advance indicated above.

5. Greater Unity.

"VOTED that the Associated Boards for Christian Colleges in China approves in principle the proposed reorganization of the Associated Boards and extends an invitation to all the Boards of Trustees of the Christian universities and colleges of China to participate in this proposed reorganization;

"That in transmitting this invitation to the respective boards, the Secretary be instructed to express the wish of the Associated Boards for the fullest expression of opinion with reference to the plan as a whole and in detail, and further, that these replies be requested by December 1st; and

"That, after December 1st, the Executive Committee receive the replies of the individual Boards of Trustees and take such steps as are necessary with the understanding that final decisions will be subject to the action of the full Board."

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NAS-500 VOTED that the Section record its general approval of the above proposals, and refer the matter to its Executive Committee for more detailed study.

DISCUSSION OF PROMOTIONAL PLANS

The Section reviewed briefly its promotional activities of the current year, and outlined its program for the coming year. It was agreed that three major objectives for the coming year are to follow up the effects left by the visits of Dr. Shields, Dr. Stanley, and Mrs. Yui.

ACTIONS LOOKING TOWARD ANNUAL MEETING IN ENGLAND

NAS-501 VOTED to designate Dr. George T. Scott, Dr. A. L. Warnshuis, Dr. R. E. Diffendorfer, and Mrs. Fred S. Bennett as representatives of the North American Section at the forthcoming ensemble meeting of the Governors in Great Britain, and to request that these representatives convey to the British Section the greetings and good wishes of the North American Section.

PROPOSED COMING OF PRESIDENT LIU

The Section discussed with interest the possibility that President Liu might be urged to come to North America and Great Britain in the fairly near future. The matter was referred to the Chairman in consultation with the Committee on Promotion.

ELECTION OF OFFICERS, APPOINTMENT OF COMMITTEES

NAS-502, VOTED that the following officers of the Section be re-elected for the ensuing year:

Chairman	George T. Scott
Vice Chairmen	Mrs. Ellis L. Phillips
	A. E. Armstrong
Treasurer	Seth M. Milliken
Secretary and Second Assistant	
Treasurer	B. A. Garside
Assistant Secretary and First	
Assistant Treasurer	C. A. Evans

Representation on Associated Boards Committees.

The following are representatives of the North American Section of the Chee-oo Governors on the standing Committees of the Associated Boards:

<u>Executive Committee:</u>	George T. Scott	S. M. Milliken	Mrs. C. K. Roys
<u>Promotion Committee:</u>	S. M. Milliken	Sarah Sturtevant	Mrs. F. C. Hughson
<u>Christian Character:</u>	A. E. Armstrong	J. S. Bonnell	W. C. Fairfield
<u>Finance Committee:</u>	S. M. Milliken	J. H. Arnup	G. T. Scott
<u>Staff & Curriculum:</u>	Sarah Sturtevant	W. C. Fairfield	Chih Mong

Minutes of Meeting of
North American Section

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The following are representatives of the Cheelee Woman's Committee on the standing Committees of the Associated Boards:-

<u>Executive Committee:</u>	Mrs. H. R. Inksater	Mrs. J. M. Arann	Mrs. J. L. Reed
<u>Promotion Committee:</u>	Mrs. E. L. Phillips	Mrs. F. L. Reed	
<u>Christian Character:</u>	M. E. Hodge	Mrs. J. M. Arann	
<u>Finance Committee:</u>	M. E. Hodge	Helen Kittredge	
<u>Staff & Curriculum:</u>	Mrs. C. K. Roys	Mrs. E. L. Phillips	

NAS--503 VOTED that the following be appointed members of the Executive Committee for the ensuing year:- Dr. George T. Scott, Mrs. Ellis L. Phillips, Dr. A. E. Armstrong, Dr. Seth M. Milliken, Dr. Wynn C. Fairfield, Dr. J. S. Bonnell, Mrs. Franklin L. Reed, and Mrs. Charles K. Roys.

NAS--504 VOTED (1) to appoint the following as members of the Committee on Promotion for the ensuing year:- Dr. Seth M. Milliken, Chairman, Mrs. Ellis L. Phillips, Mrs. F. C. Hughson, Dr. E. M. Dodd, and Mrs. Charles K. Roys, together with the members of the Promotion Committee of the Cheelee Woman's Unit and with the Chairman of the North American Section ex officio;

(2) to empower the Committee to coopt additional members if it so desired.

The meeting adjourned.

B. A. GARSIDE
Secretary

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REPORT OF THE TREASURER
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

For the Fiscal Year Ending June 30, 1936

Attached hereto are the Balance Sheet, Budget Analysis, and List of Securities as of June 30, 1936.

ENDOWMENT SECTION

The funds in the Endowment Section have been increased during the year by \$1,130.00 received for the Medical School Endowment.

No changes were made during the year in the investment of these endowment funds. There was, however, a gratifying increase in the market value of these securities. The book value of the securities is \$149,799.50, but their market value on June 30th, 1936 was \$170,445.75, as compared with \$152,030.38 on June 30, 1935, a net gain during the year of \$18,415.37.

Due to the payment of back dividends on the American Smelting & Refining Company stock, the total income for the year was abnormally high, amounting in all to \$11,644.50 or 7.76% of the book value of the securities. As of June 30, 1936 the following deferred dividends are still outstanding:-

Aluminum Company of America, \$15.63 per share on 650 shares -	\$10,156.25
Commonwealth & Southern Corp., \$3.75 per share on 100 shares-	375.00
	<u>\$10,531.25</u>

The amount of capital awaiting investment at the end of the year was \$1,524.50.

PLANT SECTION

During the year the funds in the Plant Section were increased a total of \$13,128.16 by the transfer of the following funds from the Cheeloo Woman's Committee:-

Additional Building Funds for New Hospital -	\$ 5,885.97
Princeton Class of '93 Equipment Fund -	7,242.19
	<u>\$13,128.16</u>

There was transmitted to the field during the year on account of the new hospital building operations, a total of \$12,500, bringing the amount disbursed on these operations up to \$31,885.97. Of the Princeton Class of '93 Equipment Fund \$4,975.00 was transferred by the Woman's Committee in the form of \$5,000 St. Louis, Iron Mountain & Southern Ry. 1st Mtg. Bonds, 5%, 1933, and the balance of \$2,267.19 in this account was transferred as cash awaiting investment.

CURRENT GENERAL

The total income during the year in the Current General Section (excluding income of the Woman's Committee) amounted to US\$17,521.75. This was a substantial decrease from the income of the previous year, due to the discontinuation of grants paid through the North American Section of the Rockefeller Foundation. This decrease was, however, partly compensated for by the large increase in endowment income. Comparative details of income for 1934-35 and 1935-36 are as follows:-

		<u>1934-35</u>	<u>1935-36</u>
American Board for School of Theology	US\$	800.00	800.00
General Endowment Income		4,659.74	7,711.70
Rockefeller Foundation		5,000.00	-
	plus Mex.\$	10,000.00	-
Harvard-Yenching Institute		6,315.80	8,421.05
Special Gifts		1,252.50	589.00
	US\$	<u>18,028.04</u>	<u>US\$17,521.75</u>
	plus Mex.\$	10,000.00	

The expenditures for the year amounted to US\$16,711.60. This figure was substantially less than the expenditures for the preceding year. Comparative expenditures for 1934-35 and 1935-36 are as follows:-

		<u>1934-35</u>	<u>1935-36</u>
General University Budget	US\$	1,275.00	US\$ 2,188.46
School of Theology		800.00	800.00
School of Medicine		5,000.00	-
	plus Mex.\$	10,000.00	
Chinese Cultural Studies		6,315.80	8,421.05
Home Administration Central Office		675.00	1,015.00
Associated Boards Share in Administration		265.50	265.00
Promotional Expenses, Cheeloo Governors		-	1,347.86
Share in Promotional Expenses Assoc. Bds.		4,247.90	2,888.00
	US\$	<u>18,579.20</u>	<u>US\$16,926.37</u>
		551.16	*596.38
	US\$	<u>18,028.04</u>	<u>US\$17,521.75</u>
	plus Mex.\$	10,000.00	

In accordance with instructions of the North American Section, the 1935-36 surplus of \$596.38 was disposed of as follows:-

Current General Deficit, 1933-34	\$277.06
Promotional Deficit, 1933-34	232.45
Current General Deficit, 1934-35 (in part)	86.87
	<u>\$596.38</u>

WOMAN'S COMMITTEE

The Woman's Committee section of the Cheeloo accounts continued during the past year in a very favorable position, due to the further increase in endowment income. Comparative figures for income for 1934-35 and 1935-36 are as follows:-

		<u>1934-35</u>	<u>1935-36</u>
Endowment Income	US\$	2,330.18	US\$ 3,855.84
Rohrman Fund		413.36	53.33
Day of Prayer Offering		*-----	843.02
	US\$	<u>2,743.54</u>	<u>US\$ 4,752.19</u>

* \$969.40 was received on the Day of Prayer offerings during 1934-35 but was not included in the budget.

These disbursements for 1935-36 totalled \$1,990.58, as compared with \$1,395.00 during the previous year. Comparative details of expenditure for the two years are as follows:-

	<u>1934-35</u>	<u>1935-36</u>
General Budget, Woman's Committee	US\$ 1,055.00	1,094.23
Special Appropriation (Rohrman Fund and Day of Prayer Offering)	-	896.35
Home Administration Central Office	340.00	-
	<u>US\$ 1,395.00</u>	<u>US\$1,990.58</u>
Surplus	1,348.54	2,761.61
	<u>US\$ 2,743.54</u>	<u>US\$4,752.19</u>

CURRENT SPECIAL

At the close of the year there was carried in suspense in the Current Special section a total of \$310 received for the School of Theology and \$215 received for the 1936-37 budget of the School of Medicine.

SURPLUSES AND DEFICITS

After closing the books on June 30th, the following surpluses and deficits remained on our accounts:-

	<u>Deficits</u>	<u>Surpluses</u>
Current General, 1934-35	\$ 464.29	\$ -
Woman's Committee, 1934-35	-	1,348.54
" " 1935-36	-	2,761.61
	<u>\$ 464.29</u>	<u>\$4,110.15</u>

CASH SITUATION

On June 30th, 1935, the actual cash on hand was \$7,897.48 distributed as follows:-

	<u>Balance</u>	<u>Overdraft</u>
Endowment Cash Awaiting Investment	\$1,524.50	\$ -
Plant Cash Awaiting Investment	2,267.19	-
Current General Cash	-	545.38
Woman's Committee Cash	4,110.15	
Current Special Cash	541.02	
	<u>\$8,442.86</u>	<u>\$ 545.38</u>
	545.38	
	<u>\$7,897.48</u>	

AUDIT

This report has been reviewed by Chambellan, Berger, & Welti, certified public accountants, as a part of their annual audit of the accounts of the North American Section of the Cheeloo Board of Governors.

RECOMMENDATIONS

The Treasurers suggest the following recommendations for consideration by the Section:-

(1) That steps be taken to invest the cash now awaiting investment both in the Endowment Section and in the Plant Section.

(2) That inasmuch as the Woman's Committee did not make any appropriation toward the administrative and promotional expenses of the Section during 1935-36, the Woman's Committee be requested to appropriate \$464.29 from their 1935-36 surplus to complete the clearance of the general deficit of 1934-35. This would have been cleared from the 1935-36 Current General surplus if the Woman's Committee had borne a pro rata share of the administrative and promotional expenses.

(3) That the Section approve the general principle of using such payments as may be made on the deferred dividends accrued on the Aluminum Company of America and Commonwealth & Southern Corp. preferred stocks to set up an Endowment Income Reserve account, this reserve to be used to maintain average income on endowment at the rate of 5%.

Respectfully submitted,

SETH M. MILLIKEN, Treasurer
C. A. EVANS, First Assistant Treasurer
B. A. GARSIDE, Second Assistant Treasurer

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SHANTUNG CHRISTIAN UNIVERSITY

BALANCE SHEET AS OF JUNE 30, 1936

<u>ASSETS</u>			<u>LIABILITIES</u>		
		<u>ENDOWMENT</u>			
11a	Consolidated Endowment Investments	149,799.50	111a	Charles M. Hall Endowment Fund	150,000.00
19	Cash Awaiting Investment	1,524.50	111b	Endowment Funds trans. from Special	25.00
			111c	Medical School Endowment	1,130.00
			119	Profit & Loss on Sale of Securities	169.00
		<u>151,324.00</u>			<u>151,324.00</u>
		<u>PLANT</u>			
20	Completed Buildings:		120	Funds for Completed Buildings	732,058.90
	(a) Genl. Educational Bldgs.	454,106.85	122	Land Funds	108,357.89
	(b) School of Medicine Bldg.	43,562.16	124	Equipment Funds	103,420.10
	(c) School of Theology	38,564.91	126	Building Funds:	
	(d) Hospital	77,624.30		(a) Women's Com. for New Hospital	31,885.97
	(e) Tsinan Institute	41,804.18		(b) Class '93 Princeton Eqpt. Funds	7,242.19
	(f) Heat, Light, Water & Sewage	46,512.22			
	(g) Miscellaneous	29,884.28			
		732,058.90			
22	Land	101,580.58			
22a	Land Improvements	6,777.31			
24	Equipments:				
	(a) School of Medicine	20,641.91			
	(b) University Hospital	20,869.09			
	(c) Chemistry & Physics	12,156.63			
	(d) Library	25,000.00			
	(e) Institute	24,752.47			
		103,420.10			
26	Building Operations:				
	(a) New Hospital	31,885.97			
26b	Investments-Class '93 Princeton Equipmt.	4,975.00			
29	Plant Cash	2,267.19			
		<u>982,965.05</u>			<u>982,965.05</u>
		<u>CURRENT GENERAL (before closing)</u>			
31	Board of Directors-Current Expense	2,188.46	131.1	Receipts-American Board	800.00
36.1	Home Administration-Exec. Office	1,197.07	135.6	H.-Y. I.-Restricted a/c	8,421.05
36.2	" " -Incidentals	242.81	136	Special Gifts for Current Budget	589.00
36.3	" " -Governors	385.50	137.1	Endowment Income Unrestricted	7,711.70
39	Current General Cash	4,009.80			

Shantung Balance Sheet 6/30/36

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<u>CURRENT GENERAL (before closing) contd.</u>			
130.1 Deficit 1933-34	277.06	Brought Forward	17,521.75
131.1 Disbursed to Field-American Board	800.00		
135.6 Disb. to Field-H.Y.I. Restricted a/c	8,421.05		
	<u>17,521.75</u>		<u>17,521.75</u>

<u>CURRENT GENERAL (after closing)</u>			
36.1 Home Administration-Executive Office	424.88	39 Current General Cash	545.38
36.3 " " -Governors	120.50		
	<u>545.38</u>		<u>545.38</u>

<u>WOMAN'S UNIT (before closing)</u>			
41 Woman's Unit - Expense	1,094.23	140.1 Surplus 1934-35	1,348.54
49 Current Cash - Woman's Unit	4,110.15	146 Special Gifts-Day of Prayer Offering	843.02
146 Disbursed to Field-Day of Prayer Offering	843.02	147.1 Endow. Income Unrestricted	3,909.17
147.1 " " " -Rohrman Fund Income	53.33		
	<u>6,100.73</u>		<u>6,100.73</u>

<u>WOMAN'S UNIT (after closing)</u>			
49 Current Cash-Woman's Unit	4,110.15	140.1 Surplus 1934-35	1,348.54
		140.2 " 1935-36	2,761.61
	<u>4,110.15</u>		<u>4,110.15</u>

<u>CURRENT SPECIAL (before closing)</u>			
70 Deficit 1934-35	551.16	172 Suspense	480.31
79 Current Special Cash	454.15	172.1 " -For School of Theology	310.00
		172.2 " -For Medical School 1936-37	215.00
	<u>1,005.31</u>		<u>1,005.31</u>

<u>CURRENT SPECIAL (after closing)</u>			
70 Deficit 1934-35	464.29	172 Suspense	480.31
79 Current Special Cash	541.02	172.1 " -School of Theology	310.00
		172.2 " -Medical School 1936-37	215.00
	<u>1,005.31</u>		<u>1,005.31</u>

Shantung Balance Sheet 6/30/36

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	<u>PROMOTIONAL</u>		
81e Publicity	442.58	89	Current Promotional Cash
81g Miscellaneous Expense	905.28		
81h Associated Boards-Contributions	2,888.00		
180.1 Deficit 1933-34	<u>232.45</u>		
	<u>4,468.31</u>		<u>4,468.31</u>

ROC

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

MONTHLY BUDGET REPORT

JUNE 30, 1936

<u>Acct.No.</u>	<u>DISBURSEMENTS</u>	<u>Appropriation</u>		<u>Disbursed to June 30</u>		<u>Acct.No.</u>	<u>RECEIPTS</u>	<u>Budget</u>	<u>Recd. to</u>
		<u>L.C.\$</u>	<u>U.S.\$</u>	<u>L.C.\$</u>	<u>U.S.\$</u>			<u>Estimate</u>	<u>June 30</u>
								<u>U.S.\$</u>	<u>U.S.\$</u>
31	General Univ. Budget...	6,540.00	2,616.00	6,540.00	2,188.46	131.1	Am. Bd. Sch. of Theology...	800.00	800.00
36	Home Administration...		1,015.00		1,015.00	137.1	General Endow. Income.....	4,348.81	7,711.70
36	Home Adm.-Assoc. Bds. .		265.00		265.00				
131.1	Am. Bd.-Sch. of Theology	2,000.00	800.00	2,000.00	800.00				
135.6	Harvard-Yenching Inst.	21,052.63	8,421.05	21,052.63	8,421.05	135.6	Harvard-Yenching Inst. .	8,421.05	8,421.05
41	Woman's Unit Budget...	3,270.00	1,308.00	3,270.00	1,094.23	136	Spec. Gifts-Cur. Budget...	250.00	589.00
	" " " Spec.		896.35		896.35	146	Day of Prayer Offering...	843.02	843.02
81e	Publicity.....				442.58	147.1	Woman's Unit Endow. Income	2,174.40	3,855.84
81g	Miscellaneous.....				905.28		Robrman Fund.....	53.33	53.33
81h	Assoc. Bds.-Promo.		2,888.00		2,888.00	181	Promotional Receipts....	1,318.79	
		<u>32,862.63</u>	<u>18,209.40</u>	<u>32,862.63</u>	<u>18,915.95</u>			<u>18,209.40</u>	<u>22,273.94</u>

LIST OF ENDOWMENT SECURITIES
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

As of June 30th, 1936

<u>Amount</u>	<u>Security</u>	<u>Present Dividend Rate</u>	<u>Cost Price</u>	<u>6/30/36 Market Price</u>	<u>Cost</u>	<u>Market Value</u>	<u>Income 1935-36</u>
650 sh.	Aluminum Co. of America 6% Pfd. Stk.	3 $\frac{1}{2}$	100	115-3/4	65,000.00	75,237.50	1,950.00
519	American Smelting & Refining Co. 6% 2nd Pfd. Stk.	6	103	106-3/4	53,457.00	55,403.25	8,044.50
100	Commonwealth & Southern Corp. 6% Pfd. Stk.	3	63-1/8	70	6,317.50	7,000.00	300.00
270	General Motors Corp. 5% Pfd. Stk.	5	92-5/8	121-1/2	25,025.00	32,805.00	1,350.00
					<u>149,799.50</u>	<u>170,445.75</u>	
	Cash Awaiting Investment.....				<u>1,524.50</u>	<u>1,524.50</u>	
					<u>151,324.00</u>	<u>171,970.25</u>	<u>21,344.50</u>

ROC

MINUTES OF MEETING
EXECUTIVE COMMITTEE
NORTH AMERICAN SECTION, CHEELOO BOARD OF GOVERNORS

11:00 A.M. Friday, June 18, 1937
Room 300, 150 Fifth Avenue, New York City

List of Members

*Dr. George T. Scott	Mrs. Ellis L. Phillips	* Mrs. C. K. Roys
*Dr. Seth M. Milliken	Dr. Wynn C. Fairfield	Dr. J. S. Bonnell
Mrs. Franklin L. Reed		Dr. A. E. Armstrong

Those whose names are starred were present, as was the Secretary.

The meeting was opened with prayer, led by Mrs. Roys.

REVIEW OF MINUTES OF BRITISH SECTION

The Committee reviewed the minutes of the meeting of the British Section held on April 9, 1937. Special consideration was given to certain items as indicated below.

Memorial Resolutions. It was

NASEC-505 RESOLVED that the North American Section join with the British Section and with the Board of Directors in expressions of sorrow and loss at the death during recent months of three loyal servants of Cheeloo - Dr. Arnold C. Ingle, Dr. J. Russell Watson, and Dr. P. L. McAll. Each rendered distinguished service to Cheeloo University over a period of many years and played an important part in the development of the University as it stands today, particularly the Cheeloo School of Medicine. The Section extends its sincere sympathies to the relatives and friends.

Plans for 1938 Meeting. It was

NASEC-506 VOTED that the Committee record its cordial endorsement - subject to approval by the field - to the suggestion that the 1938 meeting of the Board of Governors be held in China, and that it express the hope that some or all of that meeting may be held on the campus of the University. The Committee notes with gratification that the Chairman of the Section expects to be in China during the autumn of 1938, and it sincerely hopes that both the Treasurer and the Secretary of the Section may also be able to visit China and to be present at such a meeting.

Increased Income of British Section. It was

NASEC-507 VOTED that the Committee extend to the British Section its cordial felicitations at the gratifying way in which substantial increases in income have been secured during the past year from British sources. It recognizes that warmest praise is due the members of the Section and other British friends of the University for these excellent results.

STAFF MEMBERS ON FURLOUGH

NASEC-508 VOTED to censure cordially in the actions of the Board of Directors inviting Dr. and Mrs. H. P. Lair and Dr. and Mrs. G. F. Winfield to return to the University after their approaching furloughs, and to request the Board of Foreign Missions of the Presbyterian Church to make the usual provisions for the return after furlough of these members of its quota at the University.

LIST OF PROMOTIONAL OBJECTIVES

The Committee gave consideration to a restatement of the promotional objectives to be sought for Cheeloo University by the North American Section in cooperation with the promotional department of the Associated Boards for Christian Colleges in China. After discussion it was

NASEC-509 VOTED to define the promotional objectives to be sought during the next two years on behalf of Cheeloo University as given below, and to request the Associated Boards for Christian Colleges in China to cooperate with the North American Section in seeking these funds:-

1. Urgent Current Needs

For the General University Budget, for the Rural Reconstruction Program in all four colleges, for the Women's Department, and for the Medical School and Hospital, two years @ \$20,000 per year	\$40,000
--	----------

2. Endowment Funds

General University	100,000
School of Medicine	150,000
Rural Reconstruction	100,000
Women's Department	100,000
School of Theology	25,000

3. Buildings

Gymnasium and Student Center	50,000
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SPECIAL APPOINTEES IN ENGLISH

The Secretary reported on the progress of negotiations with Mr. Walter H. Lemley and Miss Helen C. Demary for special one-year teaching positions in English, the travel expenses in each case to be borne by the appointee.

NASEC-510 VOTED to approve the special appointments of Mr. Walter H. Lemley and Miss Helen C. Demary for services in the Department of English at Cheeloo University, but suggest to Miss Demary the desirability of securing special summer-school courses in the teaching of English before leaving for China.

The meeting adjourned.

B. A. GARSIDE
Secretary

MINUTES OF ANNUAL MEETING
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY
Edinburgh House, 2 Eaton Gate, London, S.W.1.
10:30 a.m. Friday, 9th July 1937.

Roster of Members

Chinese Section:- Pres. Liu Shu-ming, ex officio
Dr. Cheng Ching-yi
Dr. Y. Y. Tsu
Dr. Y. T. Tsur

North American Section:-

Class of 1937:

- (a) Miss Margaret E. Hodge (P.N.)
- (b) Mr. John H. Reisner (P.N.)
- (c) Miss Helen Kittredge (P.M.alt)
Dr. C.B.McAfee (P.N.alt)
Dr. C.H.Fenn (P.N.alt)
- (b) Dr. J.H. Arnup (U.C.C.)
- (a) Mrs. Inksater (W.M.S.U.C.C.)
Mrs. J.K.Cecil (W.F.M.S., M.E.)
Dr. E.H. Hume (A.B.C.F.M.)
Miss Sarah Sturtevant - Coopted
- (b) Dr. R. L. Dickinson - Coopted
- (a) Dr. Seth M. Milliken - Coopted

Class of 1939:

- (a) Dr. A.J.Brown (P.N.)
*Dr. George T.Scott (P.N.)
- (b) Mrs. C.K.Roys (P.N.alt)
Dr. E.M. Dodd (P.N.alt)
- (a) Dr.A.E.Armstrong (U.C.C.)
- (a) Dr. J.S. Bonnell (U.C.C.)
Mrs. J.M.Avann (W.F.M.S.)
Mrs. F.L. Reed (W.F.M.S.M.E.)
- (b) Dr. Wynn C. Fairfield (A.B.C.F.M.O)
Mr. L.M. Outerbridge
Mr. E.F. Willis - P.S.
Dr. J. G. Vaughan - Corres. Member
- (c) Mrs. Ellis L. Phillips - Coopted
Rev. F.T. Cartwright - Coopted
- (a) Mrs. F. C. Hughson - Coopted
- (a) Dr. Meng Chih - Coopted

British Section

Class of 1939:

- *Rev. E. W. Burt - B.M.S.
- *Rev. T. Cocker Brown - L.M.S.
- *Rev. H.R. Rattenbury - M.M.S.
- *Lord Addington - S.P.G.
Dr. H.W.S. Wright - Coopted
Dr. Harold Balme - Coopted

Class of 1941:

- *Miss M. E. Bowser - B.M.S.
- *Dr. C. C. Chesterman - B.M.S.
- *Rev. C. Wilson - B.M.S.
- *Rev. B.R.H. Spaul - L.M.S.
- *Dr. H.H. Weir - S.P.G.
Dr. A.W. Hooker - M.M.S.
Miss Hilda Porter - M.M.S., W.A.
- (e) Sir Alfred Lewis - Coopted
*Rev. A.G. Castleton - Coopted
Mrs. J. C. Carr - Coopted
*Mr. W.B. Sloan - Coopted
- (f) Mr. H. G. Judd - Hon. Treas.

Those whose names are starred were present in person. The proxies appointed by members who could not be present are indicated as follows:- (a) Dr. G.T. Scott; (b) Dr. Warnshuis; (c) Mrs. V. Scott Cushman; (d) Dr. Townley Lord; (e) Rev. C.E. Wilson; (f) Dr. H. H. Weir. Others present during the Business Sessions were Mrs. Yui, Dean of Women, Cheeloo, and Dr. and Mrs. Gordon King of the Medical School.

The Rev. C.E. Wilson, President of the Board of Governors, took the Chair during the Morning Session, and Dr. George T. Scott, Vice-President of the Board, presided during the Afternoon Session.

A short Devotional period was led by the Rev. T. Cocker Brown.

The Chairman expressed a cordial welcome, on behalf of the Board of Governors, to Mrs. V. Scott Cushman, Dr. G. T. Scott and Dr. A. L. Warnshuis, from America, to Mrs. Yui, Dean of Women of Cheeloo University, and to Dr. and Mrs. Gordon King, of the Medical School at Cheeloo. The Chairman also expressed his pleasure at the presence on the Board of Dr. Townley Lord, the Minister of Bloomsbury Central Church, London.

Apologies for absence were received from Mrs. Carr, Miss Hilda Porter, Dr. Harold Balme and Mr. H. G. Judd.

G-230. The Board of Governors heard with deep regret of the ill-health of Mrs. J. C. Carr. It remembers gratefully her years of devoted service for Cheeloo, and sincerely trusts that full health and strength may soon be restored. The Secretary was instructed to write a letter expressing the sympathy of every member of the Board.

Announcement of Proxies. Proxies were reported by the Secretary, and were accepted by the Board. The designation of proxies is indicated on the Roster of Members on page one/two these Minutes.

G-231. Changes in Roster. The following changes in Roster were recorded:

(a) North American Section.

Mr. L.M. Outerbridge

(b) British Section.

Dr. C. C. Chesterman - B.M.S.

in place of Dr. Stanley Bethell.

Rev. B.R.H. Spaul - L.M.S.

in place of Mr. K. MacLennan.

G-232. Memorial Resolutions. The Chairman spoke of the loss sustained by Cheeloo University, by the death of Dr. James Russell Watson, an early pioneer in the work of the Medical School, and Dr. P.L. McAll, who had worked for many years in developing the Translation Bureau in the Medical School at Cheeloo. The Board of Governors associated itself with the Resolutions of sympathy passed by the British Section.

Procedure of the Meeting. The Agenda for the Meeting, as prepared by the Secretary, was accepted, and it was agreed that the Meeting should adjourn at 12:30 for lunch at Peter Jones' Restaurant, reassembling at two o'clock.

The Chairman appointed the following as the Nominating Committee to report immediately after lunch: Miss Bowser, Dr. A.W. Hooker, Dr. G.T. Scott, Dr. A. L. Warnshuis and Dr. H. H. Weir.

Minutes of Meetings held during the year.

G-233. VOTED to approve, as distributed, the Minutes of the Annual Meeting of the Board of Governors, held on 23rd October 1936.

G-234. VOTED to note, as a matter of record, the receipt of the Minutes of the

following meetings of the Sections:-

- (1) North American Section - Dec. 24, 1936; Jan. 15, 1937.
Feb. 19, 1937; May 14, 1937 and June 18, 1937.
- (2) British Section - April 9, 1937; and July 9, 1947.

G-235. VOTED to note, as a matter of record, the Minutes of the Meeting of the Board of Directors, January 29, 1937.

Review of the Work of the Year. A general Survey of the work in connection with the Shantung Christian University was submitted by Rev. A. G. Castleton. He stated that meeting this year before the reports of the Administrative officers had been received, it was only possible to take a survey of the work of the Cheeloo University by the process of extracting facts from the varied letters and papers, both official and private, received from China.

"An inscription on a tablet presented by a patient to a member of the medical staff might aptly be applied to the University as a whole. 'A skillful hand brings back the spring.' We are grateful for the leadership of President S.T. Liu - for he has set the University upon its feet once more - and with a united staff, an enlarged student body and an enhanced reputation, Cheeloo continues its effective work. A paragraph in a letter received from Dr. E.B. Struthers this week seems to sum up the situation:

'Conditions at the University have been most encouraging during the past year, and there is every indication that they will continue to be so.'

Continuing, the statement took a brief glimpse of the political situation; the student enrolment, with its thousand applicants for admission to the University; the improved financial situation; the University Hospital; the Rural Programme; and the general religious life of the Campus. Emphasis was laid on the fact that the Medical School needed a more permanent source of adequate income. It was also noted with interest that increased accommodation in the Hospital has enabled that Institution to arrive at a self-supporting status. The hope was expressed that the influence of the North China Council for Rural Reconstruction, which is seeking the help of Cheeloo, will prove an incentive to develop the Rural Programme more courageously. The Cheeloo Christian Fellowship, which united all Christian activities within the Campus, is bringing unity and fellowship among all Christian students.

Mr. Castleton concluded by recording with gratitude that Dr. H.E. Kung had attended a luncheon given in his honour by the Board of Governors and the United Committee, and delivered a speech that was widely reported, in which he commended the work of our Christian Universities. The speech had been printed in full in the June number of the Christian Universities Bulletin.

Mrs. Yui brought greetings from the Cheeloo staff and student body, and spoke courageously of the work among women students. She mentioned that in 1929 there were only 42 women students in the College, whereas last year there were 175 students. She spoke of the hope with which the whole staff were looking forward to the future under the leadership of President Liu.

Dr. Gordon King said the College had passed through difficult times, but under the Presidency of Mr. Liu they were launching forth into a new era of prosperity. He gave details of the particular work of the

Medical School, and the part the students were taking in connection with Public Health examinations, in the analysis of diseases, and in itinerating in the country districts with a view to preventing and healing disease. The Hospital was now advancing towards a basis of self-support, and he hoped this year, that apart from foreign salaries, expenditure and income would balance each other.

Mrs. Gordon King also addressed a few words to the Meeting.

Dr. G. T. Scott gave an outline of the place Cheeloo held in China as an educational centre, and referred to the splendid work done in training and furnishing qualified Christian teachers, preachers, doctors and nurses, under the leadership of President Liu and the Deans of the College. He expressed his opinion that the Rural Programme of the College had not yet developed as he had hoped.

Matters arising on Minutes.

- G-236. School of Theology. (Ref. NAS. 489) Dr. Scott and Dr. Warnshuis spoke on the situation in the Cheeloo School of Theology, which had led to the appointment of a Sub-Committee of the North American Section to enquire into the whole matter and make recommendations. The Board of Governors agreed that the Committee appointed should be requested to forward a copy of their report to the British Section, in order that they might also make preparation for a general review of the policy of the Theological School, at the Meeting of the Board of Governors in 1938.
- G-237. By-laws of Board of Governors. The technical amendment to Section IV, par. (o) (4) of the By-laws of the Board of Governors, as recommended by the North American Section in its Minute NAS.495, and the British Section, Minute BS.542, was approved, and the Section now reads as follows:-
- (a) The Treasurer or Assistant Treasurers of the Section shall invest in such manner on securities as may be authorized and directed by the Section in whose custody the funds are lodged.
 - (b) The Treasurer or Assistant Treasurers shall be authorized to sell securities held by the Section at such time and price as may be ordered by the Section.
 - (c) That access to securities shall be granted to not less than any two of the following officers of the Section:-
Chairman, Treasurer, Assistant Treasurers.
- G-238. Teachers of Philosophy (Ref. NAS. 496). The Board of Governors gave consideration to the Minute of the Associated Board, which calls attention to the Boards of Trustees and the Field authorities of the individual Colleges, and of the Council of Higher Education, of the importance of having in their departments of philosophy men and women of the highest academic qualifications and of positive Christian character and influence, and that it urges each Institution to make plans for finding and training men and women in this field. The Board of Governors heartily concurs, and refers this matter to the Field authorities for their consideration.

G-239. Rural Work and Cheeloo. Following some discussion in reference to Rural Work at Cheeloo, the following Minute was agreed:-

That the Board of Governors express the continued and eager interest it feels in the place which naturally falls to Cheeloo in the Rural reconstruction of China, and allotted to it by the Correlated Programme, and its great satisfaction at the progress recently made in the University. At this Annual Meeting, reports of the various schools not being yet available, the Board is ignorant of the response made to the invitation of the North China Council for Rural Reconstruction. In view of the proposal that the Annual Meeting of 1938 be held in China, the Governors request the Board of Directors to prepare for that Meeting a full review of the progress which has by that time been made towards the ultimate objective.

G-240. Plans for 1938 Meeting. It was generally agreed that the 1938 Meeting of the Board of Governors should be held in China, preferably in Tsinan. It was agreed that date should be subject to the final decision of the Chairman of the Board, in collaboration with the Board of Directors, who will bear in mind the relation of this Meeting to the Hangchow Conference and the suggested Conference on Higher Christian Education.

Suggested Conference on Christian Education in China. Dr. Warnshuis said that the suggestion of a Conference, to be held in China, the subject to be on Christian Education, had emanated from Yenching. It had been felt that greater cooperation between the Universities and greater Correlation in their programmes was desirable. The last Correlated Programme had been arranged for five years, and this would end next year, and some review of programme ought then to be made. It was desirable that those in China should meet with their Boards and consider future policy and try to reach an agreement for a unified Programme for, say, another five years.

G-241. It was agreed that the Board of Governors generally approve of the suggestion of a Conference on Christian Education, to be held in China during 1938. It was further agreed that the United Committee should be asked to consider the matter - referring their decisions to the British Section.

G-242. Honorary Directors. (Ref. D.1184) The Board of Governors noted with interest the appointment of a Sub-Committee of the Board of Directors, to consider the advisability of inviting Honorary Directors from among interested and influential friends of Cheeloo.

Budget for 1937-38. The report on the tentative Budget was submitted by the Treasurer of the British Section in writing:-

"With regard to the University Budget for 1937-38 I think there is very little I can say beyond the following notes:-

- (1) In the sections relating to General Administration, Arts, Library and Rural Institute, the receipts are estimated to meet the expenditure.

- (2) In the Medical College they anticipate a deficit of about \$21,000 plus a deficit of \$2,000 on the Hospital; these figures being arrived at after taking credit for a Government Grant of \$12,000. From the Field Board Minute of 29th January they seemed confident that this estimated deficit might be covered, and if that should prove to be the case the whole Budget would be on a balanced footing."

It was agreed that no action by the ensemble Board was necessary.

Financial Statement. Dr. Weir presented a statement from Dr. H. P. Lair, the Treasurer of the University at Cheeloo, showing that the deficit of the past year had been wiped off and expressing the gratitude of the University for contributions received from American and Great Britain, which had improved the financial position of the University.

Report on Promotional Schemes. Dr. Warnshuis reported on the Promotional work of the Associated Boards, and indicated the objectives for Cheeloo adopted by the Associated Boards. He emphasized the necessity of Christian giving in order that the Christian character of the Institution might be maintained. If through lack of income Cheeloo had to depend upon alien sources instead of Christian giving, the Christian character of the Institution could not be maintained on the same level.

Rev. A. G. Castleton gave a short summary of Promotion work under the United Committee, and indicated the value of Mr. T. H. Sun's addresses in fostering interest in Cheeloo. The hope was expressed that at not too late a date Mr. T. H. Sun might again visit America and Great Britain.

G-243 Visit of President Liu to the United States and Great Britain. Following some considered discussion the Board of Governors agreed that a note of warm appreciation of his administration should be sent to President Liu. The Board of Governors would warmly welcome him to the United States and Great Britain for a visit of a short duration, either during this year, or if he deemed it more advisable, during next year, after the Hangchow Conference. Questions of cost, and programme arrangements, would be arranged by the two Sections, in consultation.

Cooperation with the Government. Dr. H. H. Kung, in the course of his Address at the Luncheon given in his honour in London, on 18th May 1937, commended the work of the Christian Universities in China, and went on to say:-

G-244. "That Christian education has been an important factor in China's modern development is generally recognized. But this work would have been more successful had those responsible for the Christian institutions in the past been more broad-minded and more far-sighted. They would have enjoyed a greater support and produced more valuable results had they been more ready to come in line with the requirements of the Government and to meet the needs of the people. While we must give due credit for the good work of the Christian institutions, we must also realize that there is still room for improvement and progress."

The Board of Governors refer this for consideration by the two Sections of the Board of Governors, and by the Board of Directors.

G-245. Report of the Nominating Committee. The Nominating Committee reported the following resignations:-

REPORTED that Rev. C. E. Wilson was resigning his position as Chairman of the Board of Governors, and that Dr. H. H. Weir was resigning his position as Secretary of the British Section.

Dr. G. T. Scott, referring to the retirements of Mr. Wilson and Dr. Weir, both of whom had served the Board of Governors with unremitting devotion for many years, expressed the hope that they would continue in close relationship to the Board. The Board of Governors agreed to Minute their expression of appreciation of the long and helpful service rendered to Cheeloo by these two friends.

VOTED that the Secretary be instructed to cast a unanimous ballot for the following officers of the Board of Governors of Shantung Christian University to serve during the ensuing year:-

Chairman.	Dr. Harold Balme
Vice-Chairmen	Dr. Cheng Ching-yi
	Dr. G. T. Scott
	Dr. A. W. Hooker
Recording Secretary	Dr. A. E. Armstrong
Treasurer	Dr. Seth M. Milliken
Associate Treasurers	Mr. H. G. Judd
Administrative Secretaries	Rev. A. G. Castleton
	Dr. B. A. Garside

The Meeting adjourned.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2 Eaton Gate, London, S. W. 1. on Friday, 9th July, 1937, at 10 a.m.

PRESENT Rev. C. E. Wilson (in the Chair)

BRITISH SECTION
Lord Addington
Miss M. E. Bowser
Rev. T. Cocker Brown
Rev. E. W. Burt
Rev. A. G. Castleton
Dr. C. C. Chesterman
Dr. A. W. Hooker
Dr. Townley Lord
Rev. H. Rattenbury
Mr. W. B. Sloan
Rev. B. R. H. Spaul
Dr. H. H. Weir (Secretary)

AMERICAN SECTION
Dr. G. T. Scott
Dr. A. L. Warnshuis

CHEELOO
Dr. and Mrs. Gordon King
Mrs. Yui

The Meeting opened with prayer, led by the Chairman.

APOLOGIES FOR ABSENCE were received from Dr. Harold Balme, Mrs. Carr, Mr. H. G. Judd and Miss Holda Porter.

The sympathy of the Committee was extended to Mrs. Carr, in her illness and the hope expressed that she would make a complete and speedy recovery. Reference was made by the Chairman to her splendid services in connection with the British Section.

BS-539. MINUTES. The Minutes of the Meeting held on the 9th April, 1937, having been circulated, were taken as read and were approved and signed.

BS-540. MINUTES OF NORTH AMERICAN SECTION. The Minutes of the North American Section, dated 14th May and 18th June 1937, were received, together with covering letters from Dr. Garside.

These were duly noted, especially the following:

NAS.	486.	487.	488.	489.	490
NAS.	491.	492.	493.	494.	497
NAS.	499.	501.	502.	503.	504

LETTER FROM PRESIDENT LIU. A letter was received from President Liu, dated June 2nd 1937, expressing appreciation of the result of the Cheeloo Appeal, and welcoming the suggestion that the Board of Governors should meet in China in 1938.

BS-541. AMENDMENT OF BY-LAWS. (Ref. NAS-495) The recommendation of the North American Section, number 495, was agreed to.

BS-542. TEACHERS OF PHILOSOPHY, (Ref. NAS-496) This question had the approval of the British Section, and was commended to the Board of Governors.

BS-543. SUGGESTED HIGHER EDUCATION CONFERENCE IN CHINA, 1938. (Ref. NAS-498) The matter of the suggested Higher Education Conference in China, 1938, was referred to the Board of Governors for consideration.

REPLIED FROM COOPERATIVE MISSIONS CONCERNING FINANCIAL GRANTS, 1937-38.

British Section Anticipated Receipts 1937-8.
One Pound Sterling reckoned at Fourteen Dollars.

B.M.S.	- -		\$ 6489 - Med.		
			Arts.		No change.
			Theology		
S.P.G.	£150	=	\$ 2100	Medical Schl.	No change.
	£175	=	\$ 2450	Arts.Sch.	No change.
M.M.S.	£150	=	\$ 2100	Medical.	Increase £43
L.M.S.	£100.		\$ 1400	Medical.	No change.

STAFFING

B. M. S.	5 Married Salaries	£2210
L. M. S.	1 Single Salary anticipated.	
S. P. G.	3 Married Salaries	
"	3 Single Salaries.	
M. M. S.	1 Married Salary	1 Single Salary
B. S. B. G.	1 Single Salary	

In addition the B.M.S. allocates \$5511 to the Institute, which technically is not within the University, though actually the centre for University Extension work.

The above figures are estimates rather than actual grants, but from letters received it is believed there will be no important change.

BS-544. Election of Officers. To the regret of all members of the British Section, both the Chairman and the Secretary intimated that the time had come when they must relinquish their official positions. The Section agreed to Minute its cordial appreciation of the long and efficient services rendered by both the Rev. C. E. Wilson, as Chairman, and Dr. H. H. Weir, as Secretary, and to express the hope that their interest and support would still be available for the help of the Section.

The following were elected to serve as Officers during the coming year:-

Chairman.	Dr. Harold Balme
Vice-Chairman	Dr. A. W. Hooker
Secretary	Rev. A. G. Castleton
Treasurer	Mr. H. G. Judd

The Meeting adjourned for ten minutes, and was followed by a Meeting of the Board of Governors.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2, Eaton Gate, London, S.W.1
on Friday, December 10th, 1937, at 10:30 a.m.

PRESENT Dr. Harold Balme (in the Chair)
Lord Addington
Rev. E. W. Burt
Rev. A. G. Castleton (Secretary)
Dr. C. C. Chesterman
Dr. A. W. Hooker
Rev. H. B. Rattenbury
Dr. Hugh Heywood Weir
Dr. H. W. S. Wright
Rev. W. P. Pailing
Rev. E. L. Phillips

PRAYER The Meeting opened with prayer led by the Rev. E. W. Burt.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs. J. C. Carr, Rev. B. R. Spaul, Rev. C. E. Wilson, Miss M. E. Bowser and Miss E. G. Kemp. Sir Alfred Lewis came in person at the beginning of the meeting but owing to urgent business could not remain.

WELCOME TO VISITORS

The Chairman gave a warm welcome to the Rev. W. P. Pailing and the Rev. E. L. Phillips who had recently arrived from Cheeloo.

BS-545 MINUTES OF THE BRITISH SECTION

The Minutes of the British Section held on July 9th, 1937, were approved and signed.

BS-546 MINUTES OF THE BOARD OF GOVERNORS

The Minutes of the Board of Governors Meeting held on July 9th, 1937, were received, the Section specially noting G-243 and G-244.

BS-547 1938 MEETING OF THE BOARD OF GOVERNORS

G-240 The decision of the Board of Governors to hold the 1938 meeting in China had been rendered invalid owing to the War. The Secretary was instructed to recommend to Dr. Garside that the 1938 meeting should be held on the American Continent. It was agreed that the choice of date should be left to the American Section.

BS-548 MINUTES OF THE BOARD OF DIRECTORS.

The Section gave consideration to the Minutes of the Board of Directors Meeting held on June 19th, 1937, and action was taken as follows:-

D-1188 Hospital Budget.

The Section noted that the income from local receipts almost covered the Budget and it was concerned that the emergency situation caused by war conditions would deprive the hospital of much of this anticipated income. The only income from an outside source is the interest on the unused New Hospital Capital Fund representing about \$10,000 local currency. The hope was expressed that some help might be secured from emergency relief funds now being collected in America and Great Britain.

D-1190 Thanks to S.P.G. and British Section were noted.

D-1192 D-1194 New Hospital Buildings

It was agreed that all building plans should be deferred to a later date.

D-1195 Honorary Directors

Noted with interest and approval.

D-1196 Annual Governors Meeting

See action taken under BS-547

BS-549 HARVARD-YENCHING INSTITUTE

Dr. Edward H. Hume sent the following report based on a conference with Dr. S. Elisseeff, Director of the Harvard-Yenching Institute, who spent the first seven months of this year visiting each of the six China Universities receiving regular grants from the Harvard-Yenching funds. Concerning the progress of Chinese studies in Cheeloo University he said:-

"There has been real improvement in the quality of teaching and research here. The arrangement of the museum of archaeology by Dr. Menzies is chronologically correct and exhibits the various types of bronzes and earthenware in effective contrast. The library has used its funds to good advantage and is now approaching a stage where it will be satisfactory both for teaching and research. The presence of the new President, Dr. S. T. Liu, has proved a great stimulus, as he understands the problem of cultural studies and is determined to advance it. There is need of one or two more Chinese teachers for the teaching staff."

Dr. Hume ends by saying:-

"I believe great good has been achieved by the recent visit, and I am convinced that each of the universities will do well to keep up a more intimate contact with the Harvard-Yenching Institute, both to inform the Institute of the directions in which progress is being made, and in order to command the continued support and scholarly confidence of the Institute."

The British Section received this encouraging report with interest.

BS-550 INVITATION TO PRESIDENT LIU

The Section considered a letter received from President Liu in which he responded to the invitation sent by the Board of Governors for him to visit England, Canada and the States. President Liu suggested that he should make his trip, beginning with Great Britain, in the coming Spring thus taking advantage of the temporary closing of the University, and sought the opinion of the two Sections of the Board of Governors.

After discussion it was agreed:-

- a) That the British Section heartily approves of President Liu's coming to this country in the Spring of 1938.
- b) That he be invited to spend a minimum period of three months in this country.
- c) That this period be used not only in making contacts with the members of the British Section and the Missionary Societies interested in Cheeloo, but also for a definite promotional drive to capitalize the sympathy and interest for China that prevails throughout this country.

It was recognized that President Liu's coming would be subject to circumstances as they developed in China, and that the final decision as to the advisability of taking the trip at this particular time must be left to President Liu and his colleagues on the field.

The Chairman conveyed to the British Section an intimation he had received from the Reverend C. E. Wilson that the Finance Committee of the Baptist Missionary Society had voted a sum of One hundred pounds from a special fund towards the expenses of this contemplated visit, and also that Sir Alfred Lewis had contributed Fifteen pounds towards the fund. The Section expressed its gratitude for these gifts and hope that other societies and friends would also send contributions.

BS-551 REQUEST TO THE UNITED COMMITTEE

The British Section, having considered questions concerning the promotion of the interests of Cheeloo in this country, commend to the United Committee the suggestion that with the visit of President S. T. Liu and Dr. Francis Wei a combined appeal should be made to the friends of China in this country to support all the Universities in which the British Societies have special interests.

DATE OF NEXT MEETING

It was agreed that the Section should hold its next meeting as soon as possible after the arrival of President S. T. Liu in this country, or alternatively not later than April.

MINUTES OF MEETING OF
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
CHEELOO UNIVERSITY

Royal York Hotel, Toronto, Canada
5:30 P. M., Thursday, January 6th, 1938

List of Members

<u>Board</u>	<u>Class of 1937</u>	<u>Class of 1939</u>
Presby. North	Margaret E. Hodge (*Mrs. Glomonts, Alt.) *John H. Reischer Heleen Kitteredge, Alt. *Ralph C. Wolls, Alt.	A. J. Brown *George T. Scott *Mrs. Charles K. Roys E. M. Dodd, Alt. J. S. Bonnell Mrs. J. M. Avann (*Miss Lee, Alt.)
U. C. C. W.M.S. of U.C.C.	*J. H. Arnup *Mrs. H. R. Inksater	
W.F.M.S. of M.E.Ch. American Board	Mrs. J. K. Cecil Edward H. Hume	*Wynn C. Fairfield *Leonard M. Outerbridge Edwin F. Willis *J. G. Vaughan Mrs. Ellis L. Phillips Frank T. Cartwright Mrs. F. C. Hughson Chih Meng
Presby. South Corres. Member Coopted members	Sarah Sturtevant (*Miss Shipley, Alt.) R. L. Dickinson Seth M. Milliken	
<u>Guests:-</u>	*Mr. H. Y. Chang, *Dr. E. C. Lobenstine, *Dr. J. M. Menzies, *Dr. C. S. Smith, *Dr. E. B. Struthers, *Mrs. H. D. Taylor, *Bishop Herbert Welch.	

Those whose names are starred above were present, as was the Secretary

Dr. Scott presided.

The meeting was opened with prayer led by Mrs. Inksater and Dr. Fairfield.

NOTE AND APPROVAL OF MINUTES

NAS-511 VOTED to approve as distributed the minutes of the meeting of the North American Section of the Cheeloo Board of Governors held on May 14th, 1937, and of the meeting of the Executive Committee of the North American Section held on June 18th, 1937.

It was also noted that the following minutes had been received and distributed to all members of the North American Section:- Annual Meeting of the Board of Governors, July 9th, 1937, and minutes of the British Section, July 9th and December 10th, 1937. Reference was also made to correspondence from Dr. Weir and Mr. Castleton dealing with these matters.

REVIEW OF RECENT EVENTS AT CHEELOO

The Secretary summarized briefly the news received from the field during recent months, and referred to President Liu's letter of November 6th, copies of which had already been distributed to the Governors. Dr. Struthers and Mr. Menzies also commented briefly on recent developments at the University.

REVIEW OF FINANCIAL SITUATION

The Secretary reviewed briefly the financial situation of the University itself, and of the Board of Governors. He stated that in general the regular income of the Board of Governors had remained relatively normal. The University has, however, suffered very serious losses of income from Chinese sources, including decrease in student fees, reduction in hospital income, and probable loss of some or all the anticipated grants from the Chinese government. At the same time the University has had to meet heavy emergency expenses, due to the necessity for moving most of its teaching and administrative work from Tsinan for the present. He presented a financial summary prepared by the office of the Treasurer of the North American Section, showing that on the basis of the latest estimates available Cheeloo will probably face a deficit of about US\$41,000 at the end of the current fiscal year. He stated, however, that special emergency funds are being sought by the North American Section in cooperation with the Associated Boards and by the British Section in cooperation with the United Committee for Christian Universities of China. To date there has been received by the North American Section a total of US\$9,632.55, and it is hoped that by the end of January additional gifts will come in to bring this amount up to the total of US\$14,725 defined by the Associated Boards as Cheeloo University's minimum share in the joint emergency campaign now being conducted in America. Letters from Mr. Castleton show that up to December 17th a total of £350 had been allocated by the Lord Mayor's Fund to the Cheeloo Hospital, and it is hoped that other allocations can be made. After discussion it was

NAS-512 VOTED that the North American Section express to the Associated Boards for Christian Colleges in China and to the United Committee for Christian Universities of China its sincere appreciation of the assistance they have given in securing emergency funds to meet the financial situation now existing at Cheeloo.

NAS-513 VOTED to submit to the Committee on Allocation of the Associated Boards for Christian Colleges in China the statement prepared by the Treasurer of the North American Section, and to request the Committee on Allocation to give sympathetic consideration to the serious financial situation confronting Cheeloo at this time.

NEXT STEPS AT THE UNIVERSITY

The Secretary gave very full consideration to the probable developments at the University during the months just ahead. It was recognized that final decisions as to policy must be left in the hands of the authorities on the field. Expression was given, however, to the Governors' sense of responsibility for the investment both of life and of material resources which have gone into the building up of Cheeloo University during the past seventy-five years. It was agreed that all decisions at this time should take into account the importance of conserving these investments for the future benefit of China as well as for meeting the immediate crisis. It was recognized that for the present it may be necessary for the various units of the student body and faculty to continue their work in the different institutions where they are now guests, but the hope was expressed that Cheeloo might at a very early date be able to reassemble these various units on its own campus, and thus to reinstate itself as a teaching institution.

January 6, 1938

PROPOSED TRIP OF PRESIDENT SHUMING T. LIU

Consideration was given to the suggestions from the field and from Great Britain that if it were impossible for Cheeloo to reopen its work on the campus during the spring semester, President Liu take this opportunity to spend some months visiting Great Britain and America. It was pointed out that both Sections of the Board have already expressed an earnest desire to have President Liu visit the West at the earliest opportunity. It was recognized that the Governors must leave to the field the final decision as to when President Liu could best make such a trip. It was

NAS-514 VOTED that the North American Section reaffirm its cordial invitation to President Liu to visit North America at the earliest feasible opportunity, and that it concur with the British Section in inviting President Liu to visit the West during the coming spring if the situation in China is such that he can be spared at this time.

NAS-515 VOTED that the Secretary of the North American Section be requested to confer with the Secretary of the British Section as to the most satisfactory dates for President Liu's visit to the two countries if the trip is made this spring.

PLACE AND DATE OF NEXT MEETING OF GOVERNORS

The Section noted action BS-547 of the British Section suggesting that the 1938 meeting of the Board of Governors be held in North America. The Section expressed its cordial approval of such an arrangement if that should prove desirable. It was pointed out, however, that because of the fact that annual meetings were held in North America on two successive years - 1935 and 1936 - there might be certain advantages in holding two successive meetings in Great Britain - 1937 and 1938. One important consideration is that the West China Board of Governors meets in Great Britain once in each quadrennium, and is planning to have its annual meeting there in 1938. Since there is some overlapping in the membership and executive officers of the two Boards, it has usually been the practice to have these annual meetings both in Great Britain and America held at about the same time. It was suggested therefore that there be further correspondence with the British Section before any final decision is reached. It was

NAS-516 VOTED to refer to the Executive Committee with power decisions as to the place and date of the next meeting of the Board of Governors.

PROPOSED EDUCATIONAL CONFERENCE IN CHINA

Attention was called to the tentative suggestion that an educational conference be held in China during 1938. It was recognized that the present conflict in the Far East has completely changed the conditions under which this conference was proposed. Hope was expressed, however, that at the earliest possible date some such conference should be arranged. It was

NAS-517 VOTED to refer to the Executive Committee with power any matters related to the proposed educational conference to be held in China.

PLANS FOR SCHOOL OF THEOLOGY

The Chairman invited Dr. C. Stanley Smith of the Nanking School of Theology to discuss the possibility of effecting some closer relationship between the Cheeloo School of Theology and the Nanking School of Theology. Dr. Smith summarized the tentative plans which have been worked out for a federation of the Nanking, Cheeloo, West China, and Canton Schools of Theology. These plans were discussed at some length and the hope was expressed that such a federation might be effectively worked out.

The meeting adjourned.

B. A. GARSIDE
Secretary

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2 Eaton Gate, London, S.W. 1. on Wednesday, April 6th, at 2:30 p.m.

PRESENT Dr. Harold Balme (in the Chair)
Dr. C. C. Chesterman
Mr. W. B. Sloan
Lord Addington
Miss M. E. Bowser
Rev. T. Cocker-Brown
Rev. A. G. Castleton
President S. T. Liu
Rev. W. P. Pailing

The Meeting opened with prayer led by Mr. Sloan.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs. J. C. Carr, Rev. E. W. Burt, Rev. B. R. H. Spaul, Dr. H. H. Weir, Dr. A. W. Hooker, Rev. H. B. Rattenbury, Sir Alfred Lewis, Rev. C. E. Wilson and Mr. H. G. Judd.

BS-552 MINUTES OF LAST MEETING

The Minutes of the meeting held on December 10th, 1937, were approved and signed.

BS-553 WELCOME TO PRESIDENT SHUMING T. LIU

The Chairman expressed his delight at the presence of a Chinese President of Cheeloo at a meeting of the British Section of the Board of Governors. The Chairman went on to say that during his occupation of the position of President his one hope had been that he would be able to hand over the Presidential duties to a Chinese representative. He felt that Cheeloo had been guided in its choice of President, and he could say with great confidence that everyboyd in the University, whether staff or students, felt that President Liu had carried through extraordinary difficulties with remarkable success and great tact. Perhaps the best work he had done had been to weld the various groups within the University together and to secure the active support of the alumni. "We heartily welcome him to this country and assure him that he has our very great sympathy in the present emergency, and we are ready on this side to anything that lies in our power to prepare the way for the great future that we still believe awaits Cheeloo."

President Liu was warmly received. He expressed his pleasure at meeting the members of the British Section and then went on to show how up to the time of the present conflict in China Cheeloo was making progress on every side. He described how the students gathered in September and how they dispersed in October and told of his hopes for the future. He knew of 186 Cheeloo students who were guest students in other Universities and when the war ended these students would all return to Cheeloo.

The British Section then went into conference discussing future policies for the University. Finally it was agreed that in the present changing situation no action could be taken or recommendation made, but all hoped that it would be possible to reopen Cheeloo even in a modified form in the coming autumn. The Chairman voiced the feeling of the British Section when he expressed the hope that President Liu would still maintain his leadership of Cheeloo through the present emergency and through the days of reconstruction that lie ahead.

BS-554 MINUTES OF NORTE AMERICAN SECTION, JANUARY 6th, 1938

The following Minutes were specially noted.

NAS 513 and 513

Review of the Financial Situation

The British Section of the Board of Governors desired to associate itself with an expression of appreciation of the work of the Associated Boards for Christian Colleges in China in securing emergency funds to help Cheeloo in its present difficulties.

NAS 514 and 515

Trip of President Shuming T. Liu to America

The Secretary read the correspondence he had had with Dr. B. A. Garside concerning the possible date of President Liu's arrival in the States. It was agreed that the tentative arrangements that President Liu had made should be adhered to, namely, that he should leave this country by the Europa on May 12th which would enable him to arrive in New York on May 17th, thus meeting the desires expressed in the letters of the Secretary of the American Section.

NAS 516

Place and Date of next meeting of the Board of Governors

Since Mr. Silcock is visiting China this Spring and plans to be in America in July this year, the West China group in this country had recommended that the West China Board of Governors meeting should be held on the American continent rather than in Great Britian this year. In view of the decision of the West China Board of Governors it was felt advisable to recommend that the Cheeloo Board of Governors should also meet this year on the American continent. The British Section expressed the hope that in 1939 the Board of Governors would meet in this country.

BS-555 CORRESPONDENCE FROM THE ACTING PRESIDENT

Letters from Dr. R. T. Shields were read which largely indicated that the situation was quiet and the future problematical. The British Section refrained from making recommendations about the future conscious that only those on the spot could make decisions. Nevertheless the British Section is hopeful that some beginning may be made of teaching work on the

campus in the autumn.

BS-556 CORRESPONDENCE FROM THE AMERICAN SECTION.

Extracts were read from letters received from the American section together with the information which had been gathered together by the Associated Boards for the use of their committee on the allocation of emergency funds. These were all noted with great interest and appreciation.

BS-557 FINANCIAL STATEMENT

The Secretary reported that although the financial year for the United Committee really ended on March 31st, contributions received up to April 15th would be included in the Accounts for 1937-38, so the Report of funds received was naturally incomplete. Nevertheless the Secretary was able to report that donations and special earmarked relief funds totalled over £1,100 for the year.

BS-558 BUDGET FOR THE YEAR 1938-1939

The Budget for the year 1938-39 on the same basis as the previous year was formally approved:

Salary of President's Secretary	£160	
Grant to United Committee	£230	
Furlough Reserve Fund	£ 30	£420

The Date of the next meeting was left to the call of the Secretary.

ANNUAL MEETING

WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

Miss Kittredge
MAY 4
1938

Not microfilmed

*Present

Presbyterian N.	*Miss Margaret E. Hodge	*Miss Helen Kittredge
W.F.M.S. of M.E. Ch.	*Mrs. Charles K. Roys	Mrs. J. K. Cecil
W.F.M.S. of U.C.C.	*Mrs. David Shipley	
Co-opted	Mrs. Ellis L. Phillips	
	*Mrs. H. R. Inksater	
	*Mrs. J. M. Avann	Miss Sarah Sturtevant
	*Mrs. F. C. Hughson	

The Woman's Committee of the Cheeloo Board of Governors met in New York on the afternoon of Wednesday, May 4, 1938.

Mrs. J. M. Avann, Chairman, presided.

Prayer was offered by Mrs. Inksater.

The minutes of May 13, 1937 having been circulated were approved after being summarized by the Secretary.

Mr. Cressy of the Council of Higher Education in China, who has very recently arrived in America, was present and spoke about the needs of the University as he saw it on a recent visit. He spoke in high terms of President Liu and expressed the hope that he might meet with the Women's Committee on his visit to America this spring. Because of the war much of the University has been transferred temporarily to West China. But the hospital has kept open and is doing much needed work for the many refugees. Mr. Cressy spoke of the lack of women principals of the middle schools in Shantung, even those for girls. He urged the Woman's Committee to assist by scholarships in America, etc., to prepare women for such positions, so that when normal times return there will be women ready to accept this leadership. He intimated that influence of the members of the Woman's Committee might be needed to persuade the authorities to appoint women principals.

The Treasurer reported the following:

Income Balance May 13, 1937	\$ 430.48
Receipts - Income on Securities	<u>3,240.00</u>
	3,670.48
Less Custodian Charge - Bankers Trust	<u>57.76</u>
Income Balance May 1, 1938	3,612.72
Banister Scholarship Account	221.85
Uninvested Balance - Principal	<u>60.94</u>
Cash Balance on hand	3,895.51
Investments	<u>117,475.00</u>
Balance Building Fund	\$ 121,370.51

There was discussion as to the method of allocating income from invested funds designated for woman's work as well as the World Day of Prayer offering and other special funds. It was felt wise to have those monies handled in the office of the Associated Boards, but that their designation should be made by the Woman's Committee

MAY 4 1938

and a statement about them included in the report of the Treasurer of the Woman's Committee. Therefore, on motion of Mrs. Hughson, it was

Voted: to initiate inquiry as to the feasibility of the allocation by the Woman's Committee of the share of the Hall Estate designated for the use of the Woman's Committee, The Rehrman Fund, the "World Day of Prayer gifts.

A committee was appointed to make this inquiry: Mrs. Hughson, Chairman, Mrs. Roys and Miss Kittredge.

The request from Dr. Shields in his letter of March 24, 1938, has been circulated that "the Woman's Committee transfer \$3,000. U.S. from New Hospital Building Funds (income) to meet hospital current expenses next year". It was considered with interest and sympathy. Votes in favor of granting this under the present emergency were received from several members of the Committee and from the Chairman of the Board of Governors.

Since there had not yet been received from the Board of Governors the full statement as to the funds of the Woman's Committee, it was

Voted: to appropriate toward the support of the Hospital work the surplus of current income for the year 1937-38 which it is anticipated will amount to approximately U.S. \$900.

The secretary reported that Mrs. Yui had finally reached Tsinan safely and that she had been of great help to Dr. Annie Scott in caring for the women students during the anxious days of last fall. She is now with those who were evacuated to West China. Her farewell letter to the Woman's Committee of May 13, 1937 was referred to.

Attention was called to the coming visit of Dr. Liu, president of the University, and the hope was expressed that, in the absence of the chairman of this Committee, Mrs. Avann, the Vice Chairman, Mrs. Phillips, would be able to hold a meeting of the Woman's Committee with President Liu and to care for all unfinished business.

Adjourned.

Secretary.

MINUTES OF ANNUAL MEETING
NORTH AMERICAN SECTION, CHEELOO GOVERNORS

3:30 P.M. Thursday, May 5th, 1938
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

<u>Board</u>	<u>1938</u>	<u>1940</u>	<u>1942</u>
Presbyterian, North	Margaret E. Hodge *Ralph C. Wells Helen Kittredge, alt	Arthur J. Brown *George T. Scott *Mrs. C. K. Roys E. M. Dodd, alt	
United Ch. of Canada	*J. H. Arnup	A. E. Armstrong J. S. Bonnell	
W.M.S. of U.C.C.	*Mrs. H. R. Inksater		
W.F.M.S of M.E.Ch.	*Mrs. J. K. Cecil	*Mrs. J. M. Avann *Mrs. David Shipley	
American Board	*E. H. Hume	*Wynn C. Fairfield L.M. Outerbridge, alt. Edwin F. Willis	
Presbyterian, South		J. G. Vaughan	Sarah Sturtevant
Corresponding Member		*Mrs. E. L. Phillips	*Seth M. Milliken
Coopted Members		*Mrs. F. C. Hughson Chih Meng John H. Reisner	Ralph W. Gwinn

Those whose names are starred above were present, as was the Secretary.

Dr. Scott presided.

The meeting was opened with prayer.

Apologies for absence were presented on behalf of members unable to attend.

APPROVAL OF MINUTES

NAS - 518 VOTED to approve the minutes of the following meetings:-North American Section, May 14, 1937; Executive Committee, June 18, 1937; North American Section, January 6, 1938.

REVIEW OF WORK OF PAST YEAR

Regrets were expressed on behalf of Mr. Cressy for his inability to be present at the meeting due to the fact that he had been called to Washington. It was stated, however, that a number of members of the Section had had personal conferences with him with reference to the situation at Cheeloo. Dr. Wells summarized the background of the present situation at the University, and spoke appreciatively of the constructive services which President Liu has rendered.

Dr. Hume stated that on his last visit to Cheeloo he had been greatly impressed by the high quality of the staff of the University, and particularly by the ability of President Liu.

COMMUNICATIONS FROM THE FIELD

The Section gave consideration to a letter from Dr. Randolph Tucker Shields written under date of April 4th. Copies of this letter had been distributed to all members of the Section in advance of the meeting.

REPORT OF THE WOMAN'S COMMITTEE

Mrs. Avann reported on the discussion and actions taken by the Cheeloo Woman's Committee held on May 4th. She stated that the Woman's Committee had, in response to a request from Dr. Shields for an additional contribution to the support of the Hospital voted to appropriate toward the support of the Hospital work the surplus of current income for the year 1937-38 which it is anticipated will amount to approximately US\$900. It was

NAS - 519 VOTED that the North American Section accept with appreciation the appropriation by the Cheeloo Woman's Committee of its surplus income for the fiscal year 1937-38 toward the support of the University Hospital.

CHEELOO SCHOOL OF THEOLOGY

A report was requested from the special committee appointed under action NAS - 489 to make a study of the situation with reference to the Cheeloo School of Theology and to submit recommendations thereon. Dr. Fairfield reported, on behalf of the Committee, that the situation in the School of Theology has been too uncertain during recent months to permit the Committee to make any specific recommendations. He stated on behalf of the American Board that it has been necessary to accept Mr. Cady's resignation from the staff of the School of Theology because of ill health. It was

NAS - 520 VOTED to request the special committee appointed under action NAS - 489 to make a special study of the School of Theology to continue its activities.

OBSERVATIONS BY PROFESSOR ELISSEEFF

The Section reviewed with interest the report made by Professor Serge Elisseeff, Director of the Harvard-Yenching Institute, relative to his visit to Cheeloo University during 1937. It was

NAS -521 VOTED that the Section express its gratification at the evidences of progress in the work in Chinese Cultural Studies at Cheeloo noted by Professor Elisseeff, and record its appreciation of the friendly and sympathetic attitude on the part of Dr. Elisseeff and the Trustees of the Institute as revealed by this report.

MATTERS ARISING FROM ANNUAL MEETING OF ASSOCIATED BOARDS

The Section reviewed various items relating to the interests of Cheeloo University discussed by the Annual Meeting of the Associated Boards, at which most members of the Cheeloo Board had been present. Special attention was given to the proposals of the Associated Boards relative to the reorganization of the Staff of the Associated Boards and the unification of its budget with a view to increased efficiency and economy. Attention was called to action AB - 797 requesting that each of the individual Boards of

Trustees make definite appropriations of their pro rata share of the total budget of the Associated Boards for 1938-30. Cheeloo's share of this composite budget is \$9,478. It was

NAS-522 VOTED that the North American Section of the Cheeloo Board of Governors accept its pro rata share of \$9,478 in the total budget of the Associated Boards for Christian Colleges in China for the Fiscal year 1938-39.

FINANCIAL ITEMS

Annual Report of the Treasurer, 1936-37. The Assistant Treasurer submitted the Annual Report of the Treasurer of the North American Section for the fiscal year ended June 30th, 1937. Copies of this report had previously been distributed to all members of the Section. After consideration, it was

NAS-523 VOTED to receive and place on record the Report of the Treasurer of the North American Section for the fiscal year ended June 30th, 1937.

NAS-524 VOTED to approve the recommendation of the Treasurer of the North American Section that the surplus of US\$1,357.61 in the current general account be applied toward the reduction of the deficit in the promotional expense account incurred during 1936-37.

Report of the Auditors. The Report of the Audit of the accounts of the North American Section for the year ended June 30th, 1937 as prepared by Chambellan Berger, & Welti, C.F.A., was presented and examined. It was

NAS-525 VOTED to receive and place on record the Report of the Audit of the accounts of the North American Section for the fiscal year ended June 30th, 1937.

Financial Statement and Forecast to June 30th, 1938. The Assistant Treasurer presented a financial statement and forecast covering the budget situation of the North American Section for the fiscal year ending June 30th, 1938. This statement and forecast may be summarized as follows:-

Expenditures

<u>General Budget</u>		
Regular Program	\$10,107.40	
Emergency Needs	<u>12,351.38</u>	\$22,458.78
<u>Woman's Committee</u>		
Regular Program	\$ 3,183.00	
Special Appropriation for Hospital	<u>1,355.67</u>	\$ 4,538.67
<u>Special Types of Work</u>		
School of Theology	\$ 800.00	
Chinese Studies	9,473.68	
School of Medicine	<u>9,289.73</u>	\$19,563.41
		<u>\$46,560.86</u>

<u>Income</u>		
<u>General Budget</u>		
Regular Income	\$ 5,978.98	
Emergency Funds	\$16,479.80	\$22,458.78
<u>Woman's Committee</u>		
Regular Income	\$ 4,015.67	
Emergency Funds	523.00	\$ 4,538.67
<u>Specially Designated Income</u>		
American Board, School of Theology	\$ 800.00	
Harvard-Yenching Institute	9,473.68	
For School of Medicine	9,289.73	\$19,563.41
		<u>\$46,560.86</u>

Following a discussion of the above statement and forecast it was

NAS-526 VOTED to receive the financial statement and forecast as submitted by the Assistant Treasurer and to approve the disbursement of funds for the regular budget and emergency needs of the University as indicated above.

BUDGET FOR 1938-39

Inasmuch as the budget estimates for 1938-39 had not yet been received from the field, it was

NAS-527 VOTED to refer to the Executive Committee with power the consideration of and action upon the budget of the University for 1938-39.

REPORT OF NOMINATING COMMITTEE

The Committee on Nominations presented its report, and it was

NAS-528 VOTED that the following officers of the Board be reelected for the ensuing year:

Chairman	George T. Scott
Vice Chairmen	Mrs. Ellis L. Phillips
	A. E. Armstrong
	Seth M. Milliken
Treasurer	
Secretary and Second Assistant	
Treasurer	B. A. Garside
Assistant Secretary and First	
Assistant Treasurer	C. A. Evans

NAS-529 VOTED to appoint the following members of the Executive Committee for the ensuing year:

Dr. George T. Scott	Dr. Wynn C. Fairfield
Mrs. Ellis L. Phillips	Dr. J. S. Bonnell
Dr. A. E. Armstrong	Mrs. F. C. Hughson
Dr. Seth M. Milliken	Mrs. C. K. Roys

NAS - 530 VOTED to request the Executive Committee to perform during the coming year the duties of the Committee on Promotion.

NAS - 531 VOTED to appoint the following as representatives of the North American Section of the Cheeloo Governors on the standing committees of the Associated Boards.

Executive Committee: George T. Scott, S.M. Milliken, Mrs. C.K. Roys

Promotion Committee: S.M. Milliken, Sarah Sturtevant, Mrs. F.C. Hughson

Finance Committee: S.M. Milliken, J.H. Arnup, G.T. Scott

Christian Character and Staff and Curriculum Sarah Sturtevant, W.C. Fairfield, Chih Meng

NAS - 532 VOTED to elect the following as coopted members of the North American Section in the class of 1942:-

Mrs. J. M. Avann
Prof. Sarah Sturtevant
Dr. Seth M. Milliken
Mr. Ralph W. Gwinn

The Secretary presented a letter from Dr. F. T. Cartwright regretfully presenting his resignation as a coopted member of the North American Section in the class of 1940. Dr. Cartwright stated that the pressure of other duties necessitated the submission of his resignation. It was

NAS - 533 VOTED reluctantly to accept Dr. Cartwright's resignation as a coopted member of the North American Section in the class of 1940, and to express to Dr. Cartwright the Section's appreciation for the valuable services he has rendered as a member of the Board. The Section is confident that Dr. Cartwright will continue to take a friendly and helpful interest in Cheeloo regardless of any formal relationship to the governing bodies of this institution.

NAS - 534 VOTED to appoint Mr. John H. Reisner a coopted member of the North American Section in the class of 1940 succeeding Dr. Frank T. Cartwright.

NEXT MEETING OF BOARD OF GOVERNORS

The Section discussed the most suitable date for the ensemble meeting of the Board of Governors. The British Section has recommended that this meeting be held in North America. The hope has been expressed that it might be possible to hold this meeting at about the same time as that of the West China Board of Governors. It was pointed out, however, that the meeting of the West China Governors will be held on July 26th and 27th and that this would be much too late for a meeting of the Cheeloo Governors if President Liu is to be present. After considering a number of suggested dates, it was

NAS - 535 VOTED that tentative plans be made for holding the ensemble meeting on June 7th or 8th, and that the Secretary be instructed to consult with the British Section and with absent members of the North American Section as to the most satisfactory time and place for the meeting.

The meeting closed with prayer led by Miss Hodge.

B. A. Garside, Secretary

REPORT OF THE TREASURER

NORTH AMERICAN SECTION, BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1937

The following report covers the operations for the past fiscal year in Endowment, Plant and Current financial transactions of the Board of Governors. It is accompanied by the following papers as of June 30, 1937:-

- (a) Trial Balance Sheet
- (b) Budget Analysis
- (c) Consolidated Balance Sheet
- (d) List of Securities

This report forms a part of the annual audit of the books made by Chambellan, Berger & Welti, and all figures pertaining to 1936-37 have been properly checked.

ENDOWMENT

Endowment funds have increased this past year by \$5,810.60 to a total of \$157,134.60. This increase is accounted for as follows:

Medical School Endowment	\$ 464.55	
Endowment Income Stabilization Fund	4,308.05	
Profit on Sale of Securities	<u>1,038.00</u>	\$5,810.60

Changes in investments are recorded herewith:

519 sh. Amer. Smelting & Refining 6% preferred stock called	\$54,495.00	Profit <u>1,038.00</u>
<u>Purchases:-</u>		
10 sh U. S. Steel 7% Pfd.	1,402.65	
183 West Penn Electric	15,792.60	
150 Ohio Edison	14,830.00	
150 Texas Pwr. & Light	14,255.00	
100 Rochester G & E	9,561.60	
	<u>55,841.85</u>	
Plus Cash on Hand 7/1/36	1,524.50	
" New Cash	4,772.60	
	<u>60,792.10</u>	
Less Purchases	55,841.85	
Cash on Hand 6/30/37	<u>\$4,950.25</u>	

Market value of securities on June 30, 1937 was \$165,226. as compared with a book value of \$152,184.35, a substantial appreciation of \$13,041.65 on a low market.

Income on invested funds and cash totaled \$8,770.53, or 5.75%.

PLANT

Plant funds increased during 1936-37 by \$5,200., making a total of \$991,165.05. Of this increase \$5,000. came from the Woman's Committee

for the New Hospital, and was immediately transmitted to the field. The balance of \$200.00 came from income on the Class '93 Princeton Equipment investments, and the principal was increased by a like amount, making a total of \$7,442.19.

CURRENT GENERAL

A comparative table showing income and disbursements for 1935-36 and 1936-37 (not including income from the Woman's Committee) is given below.

<u>Income</u>	<u>1936-37</u>	<u>1935-36</u>
American Board for School of Theology	800.00	800.00
General Endowment Income	5,847.12	7,711.70
Harvard-Yenching Institute	9,473.68	8,421.05
Special Gifts	1,768.16	589.00
	<u>17,888.96</u>	<u>17,521.75</u>
 <u>Expenditures</u>		
General University Budget	3,380.00	2,188.46
School of Theology	1,110.00	800.00
School of Medicine (Special Gifts)	1,215.00	
Chinese Cultural Studies	9,473.68	8,421.05
Home Administration-Executive Office	1,352.67	1,280.00
Promotional Expenses	3,962.01	4,235.86
	<u>20,493.36</u>	<u>16,925.37</u>
Deficit or Surplus*	<u>2,604.40</u>	<u>596.38*</u>
	<u>17,888.96</u>	<u>17,521.75</u>

The increase of \$367.21 income was due to the larger appropriation of Harvard-Yenching Institute and Special Gifts. These additions more than offset the decrease in income on endowment funds. The previous year's large endowment income was due to payment of dividend accumulations on preferred stock.

The deficit on current operations of \$2,604.40 is because of additional appropriations to the field budget and no provision being made for the promotional expenditures. The latter are included in the above tabulation, although in the closing of the books the promotional expenses were carried forward as a deficit of \$3,962.01, with a current surplus of \$1,357.61, or a net deficit of \$2,604.40 as shown above.

WOMAN'S COMMITTEE

Income and expenditures for the past two years in this section are shown on the following schedule:-

<u>Income</u>	<u>1936-37</u>	<u>1935-36</u>
Endowment Income	2,923.41	3,855.84
Rohrman Fund	52.89	53.33
Day of Prayer Offering	959.71	843.02
Special Gifts	141.15	
From Woman's Committee for Hospital	3,000.00	
	<u>7,077.16</u>	<u>4,752.19</u>

<u>Expenditures</u>	<u>1936-37</u>	<u>1935-36</u>
General Budget-Woman's Committee	1,676.00	1,094.23
Special Approp. (Rohrman Fd. & Day of Prayer)	1,012.60	896.35
Appropriation for Hospital	3,000.00	
Home Administration-Executive Office	676.33	464.29
	<u>6,358.93</u>	<u>2,454.87</u>
Surplus	718.23	2,297.32
	<u>7,077.16</u>	<u>4,752.19</u>

The large increase in receipts and expenditures was due to the \$3,000 appropriation for Hospital. Day of Prayer offerings increased considerably.

CURRENT SPECIAL

The special item in this section is the collection of \$4,573.45 toward the Medical School for 1937-38.

SURPLUSES AND DEFICITS

	<u>Deficits</u>	<u>Surpluses</u>
Woman's Committee 1935-36		1,335.19
" " 1936-37		718.23
Promotional Deficit 1936-37	2,604.40	
	<u>2,604.40</u>	<u>2,053.42</u>

CASH SITUATION

Total cash on hand as of June 30, 1937 was \$12,022.23, distributed as follows:

<u>Section</u>	<u>Balance</u>	<u>Overdraft</u>
Endowment	4,894.45	
Custodian Cash	55.80	
Plant	2,867.01	
Current General		418.85
Woman's Committee	2,623.13	
Current Special	6,018.50	
Promotional		3,962.01
	<u>16,458.89</u>	<u>4,380.86</u>
	4,380.86	
	<u>12,078.03</u>	

This balance was carried as follows: Bankers Trust Co. (Endowment) 55.80
 Irving Trust Company 12,022.23

RECOMMENDATIONS

To approve the procedure indicated above whereby the surplus of \$1,357.61 in the 1936-37 Current General account is to be applied toward the promotional expenses incurred during 1936-37.

Respectfully submitted,

SETH M. MILLIKEN, Treasurer
 C. A. EVANS, Assistant Treasurer
 B. A. GARSIDE, Assistant Treasurer

6/30/37

CURRENT GENERAL (before closing)

Board of Directors - Current Expense	3,380.00	Receipts - American Board	800.00
Home Administration - Executive Office	1,127.24	" - Harvard-Yenching Restricted a/c	9,473.68
" " - Incidentals	409.78	" - School of Theology	310.00
" " - Governors	234.50	" - School of Medicine	4,215.00
Current General Cash	938.76	Special Gifts for Current Budget	243.16
Disbursed to Field - American Board	800.00	Endowment Income - Unrestricted	5,847.12
" " " - H.-Y.-I. Restricted a/c	9,473.68		
" " " - School of Theology	310.00		
" " " - School of Medicine	4,215.00		
	<u>20,888.96</u>		<u>20,888.96</u>

CURRENT GENERAL (after closing)

Home Administration - Incidentals	184.35	Current General Cash - Overdraft	418.85
" " - Governors	234.50		
	<u>418.85</u>		<u>418.85</u>

WOMEN'S COMMITTEE (before closing)

Women's Committee - Current Expense	1,670.00	Surplus 1935-36	1,335.19
" " " " 1937-38	390.00	Special Gifts for Current Budget	1,100.86
Home Administration - Executive Office	676.33	Endowment Income - Unrestricted	2,923.41
Current Cash - Women's Committee	2,623.13		
	<u>5,359.46</u>		<u>5,359.46</u>

WOMEN'S COMMITTEE (after closing)

Women's Committee - Current Expense 1937-38	390.00	Accounts Payable	959.71
" " - Current Cash	2,623.13	Surplus 1935-36	1,335.19
		" 1936-37	718.23
	<u>3,013.13</u>		<u>3,013.13</u>

Balance Sheet - Cheeloo University

-3-

6/30/37

CURRENT SPECIAL (before closing)

Current Special Cash	4,660.89	Suspense	87.44
		" - Medical School 1937-38	<u>4,573.45</u>
	<u>4,660.89</u>		<u>4,660.89</u>

CURRENT SPECIAL (after closing)

Current Special Cash	6,018.50	Surplus 1936-37	1,357.61
		Suspense	87.44
		" - Medical School 1937-38	<u>4,573.45</u>
	<u>6,018.50</u>		<u>6,018.50</u>

PROMOTIONAL (before and after closing)

Publicity	371.25	Current Promotional Cash - Overdraft	3,962.01
Miscellaneous Expense	453.76		
Associated Boards - Loan	<u>3,137.00</u>		
	<u>3,962.01</u>		<u>3,962.01</u>

ROC

NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

MONTHLY BUDGET REPORT

JUNE 30, 1937

DISBURSEMENTS

RECEIPTS

A. General Funds

<u>Acct. No.</u>		<u>Appropriation US\$</u>	<u>Disbursed to 6/30 US\$</u>	<u>Acct. No.</u>		<u>Budget Estimate US\$</u>	<u>Received to 6/30 US\$</u>
31	General University Budget	3,380.00	3,380.00	137.1	General Endowment Income	4,732.67	5,847.12
36	Home Administration	1,352.67	1,352.67	136	Special Gifts		243.16
135.6	Harvard-Yenching Institute	9,473.68	9,473.68	135.6	Harvard-Yenching Institute	9,473.68	9,473.68
41	Women's Committee Budget	1,670.00	1,670.00	146	Special Gifts		141.15
46	" " -Home Adm.	676.33	676.33	147.1	Women's Com. Endowment In.	2,346.33	2,923.41
		<u>16,552.68</u>	<u>16,552.68</u>			<u>16,552.68</u>	<u>18,628.52</u>

B. Special Funds

26a	Women's Com. Appropriation for Hospital	3,000.00	3,000.00	126a	Women's Com. Approp. Hosp.	3,000.00	3,000.00
131.1	Amer. Bd. School of Theology	800.00	800.00	131.1	Amer. Bd. School of Theology	800.00	800.00
146	Day of Prayer Offering	959.71	959.71	146	Day of Prayer Offering	959.71	959.71
146	Rohrman Fund	52.89	52.89	146	Rohrman Fund	52.89	52.89
135.7	Special Gifts-Sch. of Theology	1,000.00	310.00	135.7	Special Gifts-Sch. of Theol.	1,000.00	310.00
135.8	" " -Sch. of Medicine	1,215.00	1,215.00	135.8	" " -Sch. of Med.	1,215.00	1,215.00
		<u>7,027.60</u>	<u>6,337.60</u>			<u>7,027.60</u>	<u>6,337.60</u>

ROC

SHANTUNG CHRISTIAN UNIVERSITY

CONSOLIDATED BALANCE SHEET

JUNE 30, 1937

<u>ASSETS</u>			<u>LIABILITIES</u>		
<u>Endowment</u>			<u>Endowment</u>		
Consolidated Investments	152,184.35		Funds	155,927.60	
Cash on Hand	<u>4,950.25</u>	157,134.60	Profit Sale of Securities	<u>1,207.00</u>	157,134.60
<u>Plant</u>			<u>Plant</u>		
Completed Buildings	732,058.90		Funds for Completed Bldgs.	732,058.90	
Land and Improvements	108,357.89		" " Land	108,357.89	
Equipment	103,420.10		" " Equipment	103,420.10	
Building Operations	36,486.15		Women's Com. for New Hospital	36,885.97	
Cash	2,867.01		Class '93 Princeton	<u>7,442.19</u>	
Investment-Class '93 Princeton	<u>4,975.00</u>	988,165.05			988,165.05
<u>Current</u>			<u>Current</u>		
Cash	4,260.77		Accounts Payable	959.71	
Deferred expenses to 1937-38:			Suspense Account	87.44	
Home Adm.-Executive Off.	184.35		" " -Med. Sch. 1937-38	<u>4,573.45</u>	
" " -Governors	234.50			5,620.60	
Women's Com. Current	<u>390.00</u>	<u>808.85</u>	Less: Def.Promo.1936-37	3,962.01	
		5,069.62	Surplus Adjustmts.	<u>3,411.03</u>	<u>550.98</u>
		<u>1,150,369.27</u>			<u>5,069.62</u>
					<u>1,150,369.27</u>

NORTH AMERICAN SECTION, SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1937

<u>Amount</u>		<u>Rate</u>	<u>Cost Price</u>	<u>Cost</u>	<u>Market Price 6/30/37</u>	<u>Market Value 6/30/37</u>	<u>Income</u>
650 sh	Aluminum Co. of America Pfd. ..	6	100	65,000.00	115	74,750.00	3,900.00
100 "	Commonwealth & Southern Pfd. ..	3	63	6,317.50	49	4,900.00	300.00
270 "	General Motors Pfd.	5	92-5/8	25,025.00	115	31,050.00	1,350.00
150 "	Ohio Edison Pfd.	6	99	14,830.00	97	14,550.00	900.00
100 "	Rochester Gas & Electric Pfd. ...	6	95-1/2	9,561.60	97	9,700.00	600.00
150 "	Texas Power & Light Pfd.	6	95	14,255.00	93	13,950.00	900.00
10 "	U. S. Steel Pfd.	7	139-7/8	1,402.65	132	1,320.00	70.00
183 "	West Penn Electric Pfd.	6	86-1/4	<u>15,792.60</u>	82	<u>15,006.00</u>	<u>1,098.00</u>
				152,184.35		165,226.00	9,118.00
 <u>PLANT - Class '93 Princeton - Equipment Fund</u>							
\$5,000	St. Louis, Iron Mt. & So. 4/33....	4	99-1/2	4,975.00	75	3,750.00	200.00

MINUTES OF MEETING
EXECUTIVE COMMITTEE, NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

Room 900, 150 Fifth Avenue, New York, N. Y.
2:30 P.M. Tuesday, May 24, 1938

List of Members

*George T. Scott	Mrs. Ellis L. Phillips	Mrs. C. K. Roys
*Seth M. Milliken	Wynn C. Fairfield	J. S. Bonnell
*Mrs. David Shipley	Mrs. F. C. Hughson	A. E. Armstrong

Other members of the Section who were able to attend included Dr. Ralph C. Wells and John H. Reisner. There were also present President Shuming T. Liu; Dr. H. P. Lair, the Field Treasurer, Mr. C.A. Evans, and the Secretary.

Dr. Scott presided.

The meeting was opened with prayer, led by Dr. Wells.

WELCOME TO PRESIDENT LIU

On behalf of the North American Section, the Chairman extended a warm welcome to President Liu, and invited him to discuss with the Committee any matters he wished to present.

President Liu described briefly the developments at Cheeloo since he arrived on the campus two years ago, then discussed in somewhat greater detail the present situation and the plans and problems for the year just ahead. He stated that serious consideration had been given to each of three possible courses:-

1. To recall all staff and students this autumn, and to try to resume substantially a full program.
2. To permit the staff and students now at work in other centers to remain there for the present, but to open at least first-year classes in all the colleges, and to conduct other classes also wherever possible.
3. To utilize the physical plant and all available staff members in conducting special courses for teachers, pastors, social workers, nurses, and others who may desire special training, postponing for the present the resumption of regular university courses.

He indicated that at present the second of these courses seems the most feasible; though everyone is anxious to follow the first course at the earliest practicable date. If conditions render both of the first two courses impossible, the third course would be followed until regular university work can be resumed. The University Hospital has remained open, and should be able to continue in operation.

Dr. Lair then spoke briefly on the financial situation of the University.

There followed a general discussion of present conditions at the University, after which it was

May 24, 1938

NASEC-53⁶ VOTED that the Executive Committee warmly approve the plans of the administrative officers of the University to resume work on the University campus just as rapidly and as fully as circumstances will allow.

BUDGET, 1938-39

The Treasurers presented a tentative summary of the 1938-39 budget. After discussion of this summary, it was

NASEC-53⁷ VOTED that, subject to confirmation by the cooperating Mission Boards of the amounts shown as receivable from them, the Committee inform the field authorities of the University that the following amounts, in addition to missionary personnel, should be available during 1938-39:-

<u>Mission Board</u>	<u>LC\$</u>	<u>US\$</u>
<u>Cash Grants</u>		
American Board (Theology)		800.00
Presbyterian, North	18,000.00	1,087.68
Presbyterian, South	250.00	
United Church of Canada	3,900.00	
W.M.S. of United Church of Canada		1,750.00
W.F.M.S. of Methodist Church	5,194.00	
<u>Endowment Income</u>		
General University		4,436.66
Woman's Department		2,218.34
<u>Foundations</u>		
Harvard-Yenching Institute		7,894.74
<u>Special Sources</u>		
Augustine Church, U.C.C.	2,600.00	
Day of Prayer Offering		900.00
Rohrman Fund		52.00

NASEC-53⁸ VOTED to inform the Associated Boards for Christian Colleges in China that on the basis of budget estimates now available, the amount of additional income which will be required to enable Cheeloo University to carry on its program next year will be US\$32,752.08, and to request the inclusion of this amount in its 1938-9 askings.

ENSEMBLE MEETING OF BOARD OF GOVERNORS

It was

NASEC-53⁹ VOTED that the ensemble meeting of the Board of Governors be held on Tuesday, June 7th, beginning at 10:00 A.M.

The meeting adjourned.

B. A. GARSIDE,
Secretary

MINUTES OF ANNUAL MEETING
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

10:00 A.M., Tuesday, June 7th, 1938
North Solarium, Hotel Parkside, New York City

List of Members:-

Chinese Section

- *President Shu-ming T. Liu, ex officio
(1) Dr. Cheng Ching-yi
(2) Dr. Y. Y. Tsu
(3) Dr. Y. T. Tsur

British Section

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>
British Miss. Soc.	Rev. E. W. Burt	Miss M. E. Bowser (4) Dr. C. C. Chesterman (4) Rev. C. Wilson Rev. B. R. H. Spaul
London Miss. Soc. Soc. Prop. of Gospel Meth. Miss. Soc. M.M.S., W.A. Coopted	(5) Rev. T. Cocker Brown Lord Addington Rev. H. R. Rattenbury Dr. H. W. S. Wright Dr. Harold Balme Miss E. G. Kemp	(5) Dr. Hugh H. Weir Dr. A. W. Hooker Miss Hilda Porter Sir Alfred Lewis Rev. A. G. Castleton Mrs. J. C. Carr Mr. W. B. Sloan Mr. H. G. Judd
Hon. Treas.		

North American Section

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>
Presbyterian, North	*Arthur J. Brown *George T. Scott *Mrs. C. K. Roys E. M. Dodd, alt.	*Margaret E. Hodge *Ralph C. Wells *Helen Kittredge, alt.
United Ch. of Canada	*A. E. Armstrong J. S. Bonnell	(4) J. H. Arnup
W.M.S. of U.C.C. W.F.M.S. of M.E.Ch.	Mrs. J. M. Avann *Mrs. David Shipley	(6) Mrs. H. R. Inksater (7) Mrs. J. K. Cecil (11) Mrs. Eric M. North, alt.
American Board	(8) Wynn C. Fairfield L. M. Outerbridge, alt.	*H. Hume
Presbyterian, South Corresponding Member Coopted Members	(11) Edwin F. Willis J. G. Vaughan (9) Mrs. Ellis L. Phillips *Mrs. F. C. Hughson *Chih Meng *John H. Reisner	(1) Sarah Sturtevant *Seth M. Milliken Ralph W. Gwinn

Those who served as proxies for absent members of the Board are indicated below:-

(1) President Shu-ming T. Liu; (2) Mr. Earl H. Cressy; (3) Dr. Chih Meng; (4) Dr. A. E. Armstrong; (5) Dr. A. L. Warnshuis; (6) Mrs. Charles K. Roys; (7) Miss Faye Robinson; (8) Dr. E. H. Hume; (9) Dr. Henry W. Luce; (10) Dr. George T. Scott; (11) Dr. B. A. Garside.

Those whose names are starred above were present as was Mr. C. A. Evans.

Dr. George T. Scott presided.

The Chairman conducted a brief devotional service and Dr. Armstrong led in prayer.

ANNOUNCEMENT OF PROXIES

The announcement of proxies was made as listed above.

CHANGES IN ROSTER

The Board extended a cordial welcome to Mrs. David Shipley who has been appointed as a representative of the Woman's Foreign Missionary Society of the Methodist Episcopal Church since the last annual meeting.

APPROVAL OF MINUTES

It was

G-246 VOTED to approve as distributed the minutes of the Annual Meeting of the Board of Governors held in London on June 9th, 1937.

G-247 VOTED to note as a matter of record the receipt of the minutes of the following meetings of the two sections:-

- (a) British Section, December 10, 1937, April 6, 1938.
- (b) North American Section, January 6, May 5, 1938.

REVIEW OF LATEST INFORMATION FROM FIELD

President Liu reviewed briefly the conditions under which he accepted the presidency of Cheeloo University and the developments during the two years since he reached the campus. He then discussed more at length the present situation of the University, and the plans for the coming year. Following Mr. Liu's statement, Mr. Cressy spoke briefly, praising particularly the splendid leadership Mr. Liu has given the University.

There then followed a general discussion, after which it was

G-248 VOTED that the Board of Governors, keeping in mind the continuing obligations of Shantung Christian University to the large populations of Shantung and adjacent provinces, warmly approves the plans of the administrative officers of the University to resume work on the University campus as rapidly and as fully as circumstances will allow. The Board cordially recognizes that the authority rests with President Shuming T. Liu and the Board of Managers for deciding a program of work on the campus along one or more of the proposals presented by him as follows:-

- (1) To open all classes in the Medical School, securing the return of the staff members and the students at present in Chengtu. To open regular work in the Schools of Arts and Science, securing the return of as many as possible of Chinese staff and former students, or
- (2) To allow the members of the medical staff and student body who are now at Chengtu to remain there; to start first year classes in medicine and in pre-medicine, and also start at least first year classes in the Schools of Arts and Science, or

(3) If neither of the above alternative plans proves feasible, to start training classes for teachers of Middle Schools and Primary Schools, for pastors of churches, rural workers, and such classes as the situation may permit. This would at least occupy the buildings and the actual teaching work could probably be carried by the foreign members of the staff resident on the campus, and by such Chinese members of the staff as may be able to return.

The Board realizes that when President Liu returns to China some other plan may appear wiser to him and to the field board. The Board pledges its loyalty to him and to his colleagues both Chinese and foreign as they carry the University forward during these days of severe trial.

BUDGET ESTIMATES, 1938-39

The Board made note of the actions taken by the two sections with reference to the 1938-39 budget, namely, BS-558 of the British Section and NAS-527 and NASEC-536 of the North American Section and its Executive Committee. It was agreed that no further action by the ensemble Board was necessary.

PLANS FOR ACTIVITIES OF GOVERNORS DURING COMING YEAR

The Board discussed in a general way its activities for the coming year. It was agreed that undoubtedly the emergency conditions now prevailing in China are almost certain to continue, and that the University will once more need additional income from the west in order to carry on its work. To secure that additional income the cooperation of all members of the Board of Governors is essential.

ELECTION OF OFFICERS

It was

G-249 VOTED to instruct the Secretary to cast an unanimous ballot for the following officers of the Board of Governors of Shantung Christian University to serve during the ensuing year:-

Chairman	Dr. Harold Balme
Vice Chairmen	Dr. Cheng Ching-yi
	Dr. A. W. Hooker
	Dr. George T. Scott
Recording Secretary	Dr. A. E. Armstrong
Treasurer	Dr. Seth M. Milliken
Associate Treasurers	Mr. H. G. Judd
	Miss Helen Kittredge
Administrative Secretaries	Rev. A. G. Castleton
	Dr. B. A. Garside

On behalf of the Board of Governors the Chairman extended heartiest good wishes to President Liu as he begins his return journey to China. He expressed the Board's personal sympathies to President Liu for the constant solicitude which he has had during recent months because conditions have prevented his keeping in touch with Mrs. Liu and the family in Chefoo. He assured President Liu that he could rely upon the constant interest, friendship, and prayers of every member of the Board of Governors during this period of great trouble and distress.

Minutes of Annual Meeting
Cheeloo Governors

-4-

June 7, 1938

President Liu thanked the Board for the many manifestations of friendship which he has received during his brief stay in America and expressed the hope that within the near future he might find it possible to return for a more prolonged stay.

The meeting adjourned.

B. A. GARSIDE
Secretary

17 Sent to Mrs. Roys 7/12
Q.K. m. u. R.

MINUTES OF MEETING
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

Not microfilmed

2:00 P.M., Tuesday, June 7th, 1938
Hotel Parkside, 18 Gramercy Park South, New York City

Rec'd M. E. H. 7/6/38

The following were present:-

(List names of all members; indicate with star those present)

- Mrs. Frank C. Hughson
- Mrs. C.K. Roys
- Mrs. David Shipley
- Miss Faye Robinson
- Pres. Shuming T. Liu
- B.A. Garside

Excused; Miss Kittredge, Miss Hodge

Mrs. Roys presided. The meeting was opened with prayer.

RECEIVED
JUL 20 1938
PRES. BY THE BOARD OF GOVERNORS
TREASURER, CHEELOO U. OF C.

APPROVAL OF MINUTES

VOTED to approve as distributed the minutes of the meeting of the Woman's Committee held on May 4th, 1938.

REPORT OF THE TREASURER

The Committee reviewed the report of the Treasurer, a copy of which is attached to these minutes as Appendix A.

CONFERENCE WITH PRESIDENT LIU

The Chairman stated that the primary purpose of the meeting was to enable the members of the Committee to confer with President Liu with regard to matters related to women's work at Cheeloo University. President Liu described briefly the organization and activities of the committees and administrative officers on the field related to the work for women at Cheeloo. Members of the Committee asked for information on a number of points, and there was a general discussion of ways and means whereby closer relationships between the field and the home base could be worked out. The group agreed to the desirability of having a more unified group on the field responsible for women's work, and also emphasized the desirability of having some one person with whom the Woman's Committee in North America could carry on correspondence.

The Committee also discussed the importance of having a clear understanding with regard to the use of funds sent out from North America for Women's work at Cheeloo. It was suggested that within the University budget there should be a special section for women's work, showing what expenditures for this work would be necessary and the sources of anticipated income. It was also suggested that the Field Treasurer should have a section in his annual report setting forth the income and expenditures during the year under review in connection with women's work, and keeping a careful account from year to year of balances carried forward.

President Liu assured the committee that he was in complete accord with these various suggestions, and stated that upon his return to China he would try to see that they are carried out in full.

ELECTION OF OFFICERS

Attention was called to the fact that officers for the ensuing year had not yet been elected. It was

VOTED that the acting secretary be requested to cast one ballot for the following officers of the Woman's Committee for the ensuing year.

President	Mrs. J.M. Avann
Vice President	Mrs. Ellis L. Phillips
Secretary	Miss Margaret E. Hodge
Treasurer	Miss Helen Kittredge
Chairman of Committee on Promotion	Mrs. F.C. Hughson

The ballot was cast and the above officers were declared duly elected.

The meeting adjourned.

B. A. GARSIDE

Acting Secretary.

MINUTES OF MEETING
EXECUTIVE COMMITTEE
NORTH AMERICAN SECTION, CHEELOO BOARD OF GOVERNORS

9:00 A.M. Tuesday, September 27th, 1938
Room 214, 156 Fifth Avenue, New York, N. Y.

Members of Executive Committee and Other Members of Section

Dr. A. E. Armstrong	Mrs. Ellis L. Phillips
Dr. J. S. Bonnell	*Mr. John H. Reisner
*Dr. E. M. Dodd	Mrs. Charles K. Roys
Dr. Wynn C. Fairfield	*Dr. George T. Scott
Mrs. F. C. Hughson	Mrs. David Whippley
*Dr. Edward H. Hume	*Dr. J. G. Vaughan
Dr. Seth M. Milliken	*Mr. Edwin F. Willis

Those whose names are starred were present, as were Dr. A. L. Carson, Mr. C. A. Evans, and the Secretary.

Dr. Scott presided. The meeting was opened with prayer.

CABLE FROM THE FIELD

The Secretary presented the following cablegram which had just been received from China:-

"TELEGRAM FROM PRESIDENT DISAPPROVES OPENING IN TSINANFU AND PROPOSES OPENING OFFICE AND SECURING FIRST YEAR STUDENTS ALL SCHOOLS AT CHENG TU WITH PARTIAL TRANSFER OF STAFF AND FUNDS. THIS IS CONTRARY TO DIRECTORS ACTION TIENTSIN MEETING AND YOUR RECENT LETTERS AND WE CONSIDER IT INADVISABLE. WE HAVE ALREADY MADE PLANS FOR OPENING SOME CLASSES IN TSINANFU AND IT IS THE UNANIMOUS OPINION OF CHINESE AND FOREIGN STAFF IN TSINANFU THAT WE SHOULD OPEN HERE AS SOON AS POSSIBLE. IMPRACTICAL TO SECURE REPRESENTATIVE MEETING OF DIRECTORS. UNDER THESE CONDITIONS DO YOU APPROVE OF OPENING IN TSINANFU? RELAY TO LONDON. REPLY AMERICAN EMBASSY, PEIPING".

Copies of this cable, together with the minutes of the July 25-27 meeting of the Board of Directors held in Tientsin, had been circulated to members of the Section in advance of the meeting. This material was reviewed in detail, and recent letters from both Dr. Shields and President Liu were read and discussed. The group also reviewed action G-248 adopted at the annual meeting of the Cheeloo Governors on June 7th. Following this discussion, it was

NASEC-5⁴⁰~~53~~ VOTED to request the Secretary to transmit to the British Section the cable just received from the field, and to state to the British Section that the North American Section advises sending a reply substantially as follows:-

"NORTH AMERICAN SECTION BELIEVES EMERGENCY REQUIRES CARRYING ON SOME WORK TSINAN AND SOME CHENG TU OR ELSEWHERE STOP URGE EVERYONE COOPERATE FULLY WITH PRESIDENT LIU STOP ASSUME YOU ARE KEEPING HIM FULLY INFORMED. "

The meeting adjourned.

B. A. GARSIDE
Secretary

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

Emergency Meeting

MINUTES of Meeting held at 2 Eaton Gate, London, S.W. 1. on Thursday,
October 6th, 1938, at 12 o'clock

PRESENT Dr. Harold Balme (in the Chair)
Dr. A. W. Hooker
Mr. W. B. Sloan
Dr. H. H. Weir
Rev. E. W. Burt
Rev. C. E. Wilson
Rev. T. Cocker Brown
Rev. A. G. Castleton (Secretary)

PRAYER The meeting opened with prayer led by the Chairman.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs. Carr, Miss Porter and Mr. Judd.

BS-559 MINUTES OF LAST MEETING

Minutes of the meeting held on April 6th, 1938, having been circulated were taken as read and were approved and signed.

BS-560 POLICY IN CHINA DURING THE CONFLICT

The Chairman explained that the chief business of this emergency meeting of the British Section was generally to consider the future policy of the University in the light of all the information at its disposal and particularly to frame a cabled reply to the American Section. The Secretary read relevant sections of the Minutes of the Board of Directors, July 25th to 27th, together with extracts from letters received from Dr. R. T. Shields, President S. T. Liu and Dr. H. R. Williamson. A cablegram from the American Section relaying a cablegram from Tsinan together with the reply suggested by the American Section was carefully considered in conjunction with President Liu's letter from Chengtu dated September 13th, 1938, which had just been received.

The British Section noted with gratitude the splendid spirit of cooperation that prevailed between Cheeloo University and the West China Union University, and expressed the earnest hope that this cooperation might continue. The Section noted with appreciative interest the Report from President Liu of the number of Cheeloo students that were entering West China Union University.

Concerning the work in Tsinan, the Section expressed its sympathy with the staff in the difficulties it had to meet in the midst of the uncertainties of the hour. It found itself entirely favourable to the suggestion that class work should begin on the campus if circumstances, staff and funds allowed; nevertheless it was felt that in view of the Board of Directors Minute D.1132 any such action must depend on securing the consent and approval of the Chairman of the Board and the President of the University.

The Chairman and Secretary of the British Section were requested to prepare a cablegram along these lines for immediate despatch to Dr. Garside.

BS-561 PRESENTATION OF AUDITED ACCOUNTS

The Accounts for the year 1937-38 were received by the British Section as audited and signed.

BS-562 ADJUSTMENT OF ACCOUNTS

The British Section accedes to the two financial proposals contained in Minute 175 of the United Committee for Christian Universities of China which reads as follows:-

"The audited Accounts for the year 1937-38 for both the United Committee and the Shantung Christian University were presented by the Auditor, Mr. Eric F. Wilkins, and were accepted. Appreciation was expressed that the two accounts in the aggregate showed a substantial balance in hand, and that the long outstanding debts had been completely wiped out. There had been a general increase in the receipts for all purposes and a total of £1512. 5s. 10d. had been received. Whilst the United Committee accounts showed a deficit of £73 3s. 3d. the Shantung Christian University accounts showed a balance in hand of £255. 14s. 3d. In view of the fact that the work of securing income for Cheeloo involved the United Committee in extra expenditure the following resolutions were passed unanimously:-

1. "That we invite the British Section of the Cheeloo Board of Governors to contribute the sum of £73. 3s. 3d from funds in hand to liquidate the debt on the Accounts of the United Committee for 1937-38."

This would be in addition to the annual grant from the British Section.

2. "That we suggest to the British Section of the Cheeloo Board of Governors that its contribution to the expenses of the United Committee be increased from £230 to £300 per annum."

This Minute which had been passed by correspondence was confirmed.

DATE OF NEXT MEETING

This was left to the call of the Secretary.

MINUTES OF MEETING
NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

2:00 P.M. Friday, December 16, 1938
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>
Presbyterian, North	*Arthur J. Brown George T. Scott *Mrs. C. K. Roys E. M. Dodd, alt.	*Margaret E. Hodge *Lloyd S. Ruland Helen Kittredge, alt.
United Ch. of Canada	A. E. Armstrong J. S. Bonnell	J. H. Arnup
W.M.S. of U.C.C.		Mrs. H. R. Inksater
W.F.M.S. of M.E. Ch.	Mrs. J. M. Avann Mrs. David Shipley	Mrs. J. K. Cecil Mrs. Eric M. North, alt.
American Board	*Wynn C. Fairfield L. M. Outerbridge, alt.	E. H. Hume
Presbyterian, South	Edwin F. Willis	
Corresponding Member	*J. G. Vaughan	
Coopted Members	Mrs. Ellis L. Phillips *Mrs. F. C. Hughson Chih Meng John H. Reisner	*Sarah Sturtevant *Seth M. Milliken

Those whose names are starred were in attendance, as were also Dr. A. L. Carson, Mr. C. A. Evans, Mr. B. A. Garside, Dr. H. W. Luce, and the Secretary.

Dr. Milliken was elected to preside.

The meeting was opened with prayer by Mrs. Roys.

APPOINTMENT OF MR. JOSEPH I. PARKER AS ASSISTANT SECRETARY AND ASSISTANT TREASURER

The attention of the Board was called to the appointment of Mr. Joseph I. Parker as a Secretary of the Associated Boards. It was

NAS-541 VOTED to appoint Mr. Joseph I. Parker as Assistant Secretary and Assistant Treasurer of the Board of Governors of Cheeloo University.

APPROVAL OF MINUTES

The minutes of the Annual Meeting of the North American Section, May 5, 1938, and the Executive Committee meetings of the North American Section of May 24, 1938 and September 27, 1938, were approved as circulated.

TREASURER'S REPORT FOR 1937-38

The Treasurer's Report dated June 30, 1938 was reviewed and discussed. The recommendations included in the Treasurer's Report were considered individually, and it was

NAS-542 VOTED to accept the recommendation that, subject to the approval of the Woman's Committee, the Woman's Committee deficit of \$201.82, 1937-38, be cleared as follows:-

- (a) By the use of the \$32.02 Woman's Committee surplus, 1936-37.
- (b) By the use of \$169.80 of the back dividends on Aluminum preferred stock held in the Suspense account.

NAS-543 VOTED to accept the recommendation that the Promotional deficit of \$2,604.40 carried forward from 1936-37 be cleared as follows:-

- (a) By the use of the \$128.50 surplus in Current General, 1937-38.
- (b) By the use of the balance of \$87.44 in the North American Joint Board account, carried in Suspense.
- (c) By the use of \$2,388.46 of the back dividends on Aluminum preferred stock held in the Suspense account.

NAS-544 VOTED to accept the recommendation that the balance of \$1,829.24 in back dividends on Aluminum preferred stock be disposed of as follows:-

- | | |
|---|------------------|
| (a) Add to Endowment Income Stabilization Fund,
to bring that Fund to an even \$6,000.00 | \$1,432.68 |
| (b) Designate as Woman's Committee Surplus | 132.19 |
| (c) Designate as Current General Surplus | 264.37 |
| | <hr/> \$1,829.24 |

NAS-545 VOTED to adopt the recommendation, with the changes in wording as given hereunder, that in pursuance of Action NAS-478, the Section adopt the following regulations as governing the Endowment Income Stabilization Fund, these regulations to be effective as of July 1, 1938:-

- (a) That if in any fiscal year the average rate of income on endowment funds falls below 5% the income, and to the extent that may be necessary the principal, shall be used to maintain the average of endowment income at 5%, if possible.
- (b) That in fiscal years when the average rate of endowment income equals or exceeds 5%, the income on the Endowment Fund above 5% shall be used as follows:-

First, to restore any reduction of the principal of the Stabilization Fund below \$6,000.00.

Second, as regular income applicable to the general budget of the University.

NAS-546 VOTED to receive the Treasurer's Report of June 30, 1938 and place it on record.

AUDITOR'S REPORT FOR 1937-38

The Auditor's Report was presented and reviewed, and it was

NAS-547 VOTED to receive the Auditor's Report of June 30, 1938 and place it on record.

CORRESPONDENCE AND MINUTES FROM CHINA

The correspondence received from the field, together with the minutes of the meeting of the Board of Directors held in Shanghai October 21 and 25, 1938, was presented and was reviewed by Mr. Garside. After thorough discussion, it was

NAS-548 VOTED (1) that the North American Section of the Board of Governors express their gratification at the success of the Board of Directors in meeting the pressing problems facing the University;

(2) Also that they record their approval of the actions taken by the Board of Directors, D-1139 to D-1144, as measures of temporary policy to meet the emergency.

CORRESPONDENCE AND MINUTES FROM THE BRITISH SECTION

The North American Section noted the receipt of the letter from Mr. Castleton, accompanied by memorandum minutes of the informal meeting of the British Section on November 15, 1938. There was general agreement with the policies outlined and the suggestions contained in the summary of the discussions at this informal meeting.

CHEELOO UNIVERSITY IN CHENGTU

The relationship of the University to other institutions working together in Chengtu was considered, and it was

NAS-549 VOTED to ask the staff of the Associated Boards to arrange for a joint meeting of representatives of the Boards of the four universities, with work at Chengtu, to consider the common problems of these four institutions.

It was also

NAS-550 VOTED that the Section record its understanding that the University authorities will continue to consult with the Board of Governors of the University as nearly as possible in accord with the usual forms of procedure, despite the existence of emergency conditions.

The Associated Boards' staff requested the North American Section to designate three members to represent the Cheeloo Board at a joint meeting of the Board representatives of the universities working at Chengtu. It was

NAS-551 VOTED that the Chairman appoint the three members to serve at this meeting.

Those appointed were Mrs. Hughson, Dr. Milliken, and Mrs. Roys, and it was suggested that, if possible, a meeting be arranged for the afternoon of January 18, 1938.

The meeting was adjourned with prayer by Dr. Brown.

JOSEPH I. PARKER,

Secretary

REPORT OF THE TREASURER

NORTH AMERICAN SECTION, BOARD OF GOVERNORS

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1938

Shantung Christian University fared exceedingly well in the distribution of emergency funds raised during the past year, \$32,490.13 being secured in America, as well as substantial sums in Great Britain. Practically all funds received have been made available for the University or used in the closing, as shown in the Current section.

The following papers accompany this report:-

- (a) Trial Balance Sheet
- (b) Budget Analysis
- (c) Consolidated Balance Sheet
- (d) List of Securities

All figures in this report growing out of the 1937-38 closing have been checked by the auditors, Messrs. Chambellan, Berger & Welti.

ENDOWMENT SECTION

Endowment funds increased by \$9,552.89 during the year to a new total of \$166,687.49. This increase is accounted for in the following schedule:-

Increase in Randolph Tucker Shields Endowment Fund.....	8,782.95
Income on Medical Endowment (School Funds).....	95.67
Income on Endowment Income Stabilization Fund.....	259.27
Fund for School of Theology.....	<u>440.00</u>
	9,577.89
Less money transferred from current income and now returned.....	<u>25.00</u>
	9,552.89

The increase of \$8,782.95 in medical endowment is due to the transfer to this section of funds given by friends of Dr. Randolph Tucker Shields in December, 1936. The general conditions under which these funds were given were that if necessary they could be used in part or in whole for the current expenses of the Medical School, 1937-38, but that any portion not required for this purpose would be placed in the Randolph Tucker Shields Medical Endowment Fund. Because of the assistance received from emergency funds during 1937-38, it has been possible to place the entire amount of these special gifts of Dr. Shields' friends in this endowment fund.

Changes in investment of funds are shown herewith:-

Bought 100 sh. Pacific Gas & Electric Common.....	2,515.00
" 100 " Consolidated Edison Common.....	2,450.00
Entry of 110 shs. James McMullen & Co.	440.00
Addition to Cash.....	<u>4,147.89</u>
	9,552.89

The market value of securities on June 30th, including cash, was \$167,403.39, showing a gain of \$715.90 over the book value of \$166,687.49.

Income during the year on invested funds was \$9,238.90, or 5.54%.

PLANT SECTION

Plant funds increased \$200.00 during the year from income on the Class of '93 Princeton Equipment Funds. This was added to Plant cash.

CURRENT GENERAL

Income and expenditures for the year are shown below, together with comparative figures for 1936-37. This does not include the Woman's Committee.

	<u>1937-38</u>	<u>1936-37</u>
<u>INCOME:</u>		
American Board.....	800.00	800.00
General Endowment Income.....	5,922.49	5,847.12
Harvard-Yenching Institute.....	9,473.68	9,473.68
Special Gifts.....	28.34	1,768.16
Emergency Gifts.....	32,490.13	-
From Woman's Committee.....	<u>1,031.67</u>	
	49,746.31	<u>17,888.96</u>
<u>EXPENDITURES:</u>		
General University Budget.....	3,759.00	3,380.00
School of Theology.....	800.00	1,110.00
School of Medicine-Spec.Gifts & Emergency*	9,289.73	1,215.00
Chinese Cultural Studies.....	9,473.68	9,473.68
Home Administration-Executive Office.....	2,576.17	1,352.67
Promotional-Associated Boards.....	8,795.93	3,962.01
Emergency Appropriation.....	<u>14,923.30</u>	
	49,617.81	<u>20,493.36</u>
Surplus or Deficit*.....	<u>128.50</u>	<u>2,604.40*</u>
	49,746.31	<u>17,888.96</u>

Aside from a slight increase from income on securities, the larger receipts for the year came from emergency gifts, of which a total of \$32,490.13 was allocated to Shantung.

Disposition of emergency funds raised in America is shown herewith:-

Deposited to the credit of the field banking account...	14,725.00
Paid to School of Medicine.....	9,289.73
Used to close current budget.....	8,277.10
Balance available for field and carried in Accts.Payable	<u>198.30</u>
	32,490.13

WOMAN'S COMMITTEE

Comparative income and expenditures for the past two years are shown as follows:

	<u>1937-38</u>	<u>1936-37</u>
<u>INCOME:</u>		
Endowment Income.....	2,961.47	2,923.41
Rohrman Fund.....	56.38	52.89
Day of Prayer Offering.....	900.00	959.71

Special Gifts.....	95.00	141.15
From Woman's Committee for Hospital..	-	<u>3,000.00</u>
	4,012.85	7,077.16

EXPENDITURES:

General Budget-Woman's Committee.....	2,333.00	1,670.00
Spec. Approp.-Rohrman Fd.& Day of Pryr.	850.00	1,012.60
Appropriation for Hospital.....	-	3,000.00
Home Adm.-Executive Office.....	<u>1,031.67</u>	<u>676.33</u>
	4,214.67	6,358.93
Deficit or Surplus*.....	<u>201.82</u>	<u>718.23*</u>
	4,012.85	7,077.16

The obvious decrease in the budget was due to the loss of \$3,000. income voted by the Woman's Committee for the Hospital. There was a \$663.00 increase in the appropriation on general budget, and \$355.34 additional assumed for expenses of the executive office.

CURRENT SPECIAL

The Suspense account in this section contains the following:-

Balance from North American Joint Board.....	87.44
Aluminum Company back dividends on preferred.....	4,387.50
Special account held for field treasurer.....	<u>2,700.00</u>
	7,174.94

SURPLUSES AND DEFICITS

	<u>Deficit</u>	<u>Surplus</u>
Woman's Committee 1936-37.....		32.02
" " 1937-38.....	201.82	
Current 1937-38.....		128.50
Promotional 1936-37.....	<u>2,604.40</u>	
	<u>2,806.22</u>	<u>160.52</u>
	160.52	
Net Deficits.....	2,645.70	

CASH SITUATION

Total cash on hand June 30th was \$28,565.78, shown in balances and overdrafts as follows:

	<u>Balance</u>	<u>Overdraft</u>
Endowment.....	9,042.34	
Custodian Cash.....	55.80	
Plant.....	3,067.01	
Current General.....	11,871.39	
Woman's Committee.....		169.80
Current Special.....	7,303.44	
Promotional.....		<u>2,604.40</u>
	<u>31,339.98</u>	<u>2,774.20</u>
	2,774.20	
	28,565.78	

This cash was carried as follows:- Custodian a/c, Bankers Trust 55.80
Current a/c, Bankers Trust 28,509.98
28,565.78

RECOMMENDATIONS

It is recommended:-

(1) That, subject to the approval of the Woman's Committee, the Woman's Committee deficit of \$201.82, 1937-38, be cleared as follows:-

- (a) By the use of the \$32.02 Woman's Committee surplus, 1936-37.
- (b) By the use of \$169.80 of the back dividends on Aluminum preferred stock held in the Suspense account.

(2) That the Promotional deficit of \$2,604.40 carried forward from 1936-37 be cleared as follows:-

- (a) By the use of the \$128.50 surplus in Current General, 1937-38.
- (b) By the use of the balance of \$87.44 in the North American Joint Board account, carried in Suspense.
- (c) By the use of \$2,388.46 of the back dividends on Aluminum preferred stock held in the Suspense account.

(3) That the balance of \$1,829.24 in back dividends on Aluminum preferred stock be disposed of as follows:-

- (a) Add to Endowment Income Stabilization Fund,
to bring that fund to an even \$6,000.00 \$1,432.68
- (b) Designate as Woman's Committee Surplus 132.19
- (c) Designate as Current General Surplus 264.37
\$1,829.24

(4) That in pursuance of Action NAS-478, the Section adopt the following regulations as governing the Endowment Income Stabilization Fund, these regulations to be effective as of July 1, 1938:-

- (a) That if in any fiscal year the average rate of income on endowment funds falls below 5% the income and, to the extent that may be necessary, the principal shall be used to maintain the average of endowment income at 5%.
- (b) That in fiscal years when the average rate of endowment income equals or exceeds 5%, the income on the Endowment Income Stabilization Fund shall be used as follows:-

First, to restore any reduction of the principal of the Stabilization Fund below \$6,000.00

Second, as regular income applicable to the general budget of the University.

Respectfully submitted,
SETH M. MILLIKEN, Treasurer
C. A. EVANS, Assistant Treasurer
B. A. GARSIDE, Assistant Treasurer

BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1938

ASSETS

ENDOWMENT

LIABILITIES

Consolidated Endowment Investments	157,589.35	Charles M. Hall Endowment Fund	150,000.00
Cash Awaiting Investment	9,042.34	Medical School Endowment Fund	10,473.17
Bankers Trust Company - Custodian Cash	55.80	Endowment Income Stabilization Fund	4,567.32
		Endowment Funds - School of Theology	440.00
		Profit on Sale of Securities	<u>1,207.00</u>
	<u>166,687.49</u>		<u>166,687.49</u>
		<u>PLANT</u>	
Completed Buildings:		Fund for Completed Buildings	732,058.90
(a) General Educational Building	454,106.85	Land Funds	108,357.89
(b) School of Medicine Building	43,562.16	Equipment Funds	103,420.10
(c) School of Theology	38,564.91	Building Funds	
(d) Hospital	77,624.30	(a) Women's Committee for New Hospital	36,885.97
(e) Tsinan Institute	41,804.18	(b) Class '93 Princeton Equipment Fund	7,642.19
(f) Heat, Light, Water & Sewage	46,512.22		
(g) Miscellaneous	<u>29,884.28</u>		
	732,058.90		
Land	101,580.58		
Land Improvements	6,777.31		
Equipment:			
(a) School of Medicine	20,641.91		
(b) University Hospital	20,869.09		
(c) Chemistry & Physics	12,156.63		
(d) Library	25,000.00		
(e) Institute	<u>24,752.47</u>		
	103,420.10		
Building Operation - New Hospital	36,486.15		
Investment - Class '93 Princeton Equipment	4,975.00		
Plant Cash	<u>3,067.01</u>		
	988,365.05		
CS			<u>988,365.05</u>

Balance Sheet - Shantung University

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CURRENT GENERAL

Board of Directors - Current Expense	3,759.00	accounts Payable	12,500.16
Home Administration - Executive Office	1,912.28	Receipts - American Board	800.00
" " - Incidentals	384.10	" - Harvard-Yenching Institute	9,473.68
" " - Governors	312.39	Special Gifts for Current Budget	28.34
Current General Cash	12,083.22	Endowment Income - Unrestricted	5,922.49
Disbursed to Field - American Board	800.00		
" " - Harvard-Yenching Inst.	<u>9,473.68</u>		
	28,724.67		<u>28,724.67</u>

WOMEN'S COMMITTEE

Women's Committee - Current Expense	3,183.00	Surplus 1936/37	32.02
Current Cash - Women's Committee	861.87	Special Gifts for Current Budget	1,051.38
		Endowment Income - Unrestricted	<u>2,961.47</u>
	4,044.87		<u>4,044.87</u>

CURRENT SPECIAL

Special Cash	14,855.87	Suspense	7,174.94
Suspense - Prof. Shuming T.Liu	596.17	Emergency Relief Fund	32,490.13
Disbursed - Emergency Relief Fund	<u>24,213.03</u>		
	39,665.07		<u>35,665.07</u>

PROMOTIONAL

Publicity	120.93	Current Promotional Cash - Overdraft	11,400.33
Associated Boards - Loan	8,675.00		
Deficit 1936/37	<u>2,604.40</u>		
	11,400.33		<u>11,400.33</u>

CS

Balance Sheet - Shantung University

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AFTER CLOSING

CURRENT GENERAL

Home Administration-Incidentals	316.38	Accounts Payable	12,500.16
" " - Governors	312.39		
Current General Cash	<u>11,871.39</u>		
	12,500.16		<u>12,500.16</u>

WOMEN'S COMMITTEE

Deficit 1937/38	201.82	Current Cash - Women's Comm. - Overdraft	169.80
		Surplus 1936/37	<u>32.02</u>
	<u>201.82</u>		<u>201.82</u>

CURRENT SPECIAL

Special Cash	7,303.44	Surplus 1937/38	128.50
		Suspense	<u>7,174.94</u>
	<u>7,303.44</u>		<u>7,303.44</u>

PROMOTIONAL

Deficit 1936/37	<u>2,604.40</u>	Promotional Cash - Overdraft	<u>2,604.40</u>
	2,604.40		<u>2,604.40</u>

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NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

MONTHLY BUDGET REPORT

JUNE 30, 1938

DISBURSEMENTS

RECEIPTS

A. General Funds

<u>Acct.</u> <u>No.</u>	<u>Appropri-</u> <u>ation</u>	<u>Disbursed</u> <u>to 6/30</u>	<u>Acct.</u> <u>No.</u>	<u>Budget</u> <u>Estimate</u>	<u>Rec. to</u> <u>6/30</u>
	<u>U. S. \$</u>	<u>U. S. \$</u>		<u>U. S. \$</u>	<u>U. S. \$</u>
31 General University Budget	3,759.00	3,759.00	137.1 General Endowment Income	6,854.00	5,922.49
36 Home Administration	1,980.00	1,980.00	136 Special Gifts	-	28.34
41 Women's Committee Budget	3,183.00	3,183.00	146 Special Gifts	453.00	95.00
81 Promotional	8,795.93	8,795.93	146 Day of Prayer Offering	800.00	900.00
172.4 Prof. Shuming T. Liu	596.17	596.17	146 Rohrman Fund Income	50.00	56.38
175.5 Emergency	14,923.30	14,923.30	147.1 Women's Committee Endow. Income	1,880.00	2,961.47
			175.5 Emergency Gifts	<u>23,200.40</u>	<u>23,200.40</u>
				33,237.40	33,164.08
	<u>33,237.40</u>	<u>33,237.40</u>			

B. Special Funds

131.1 Amer. Board School of Theo.	800.00	800.00	131.1 American Board School of Theo.	800.00	800.00
135.6 Harvard-Yenching Institute	9,473.68	9,473.68	135.6 Harvard-Yenching Institute	9,473.68	9,473.68
175.5 Emergency Gifts - School of Medicine	<u>9,289.73</u>	<u>9,289.73</u>	175.5 Emergency Gifts - School of Medicine	<u>9,289.73</u>	<u>9,289.73</u>
	19,563.41	19,563.41		19,563.41	19,563.41

SHANTUNG CHRISTIAN UNIVERSITY

CONSOLIDATED BALANCE SHEET

JUNE 30, 1938

<u>ASSETS</u>			<u>LIABILITIES</u>	
<u>Endowment</u>			<u>Endowment</u>	
Consolidated Investments	157,589.35		Funds	165,480.49
Cash	<u>9,098.14</u>	166,687.49	Profit on Sale of Securities	<u>1,207.00</u>
				166,687.49
<u>Plant</u>			<u>Plant</u>	
Completed Buildings	732,058.90		Funds for Completed Buildings	732,058.90
Land and Improvements	108,357.89		Funds for Land	108,357.89
Equipment	103,420.10		Funds for Equipment	103,420.10
Building Operations	36,486.15		Woman's Com. for New Hospital	36,885.97
Investments-Class '93 Princeton	4,975.00		Class '93 Princeton	7,642.19
Cash	<u>3,067.01</u>	988,365.05		<u>988,365.05</u>
			<u>Current</u>	
<u>Current</u>			Accounts Payable	12,500.16
Cash	16,400.63		Suspense	7,174.94
Expenses def. to 1938-39:			Less Deficit-Woman's Com. 201.82	
Home Adm.-Incidentals	316.38		" -Prom. 1936-37 2604.40	
" " -Governors	<u>312.39</u>	628.77		<u>2806.22</u>
		17,029.40	Less Surp. W.C. 1936-37 32.02	
			" Gen. 1937-38 128.50	
				<u>160.52</u>
				2,645.70
				<u>17,029.40</u>
		<u>1,172,081.94</u>		<u>1,172,081.94</u>

ROC

NORTH AMERICAN SECTION, SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1938

<u>Amount</u>		<u>Cost</u> <u>Price</u>	<u>Cost</u>	<u>6/30/38</u> <u>Market</u> <u>Price</u>	<u>6/30/38</u> <u>Market</u> <u>Value</u>	<u>Nominal</u> <u>Income</u>
650 sh	Aluminum Company of America 6% Pfd.	100	65,000.00	97	63,050.00	3,900.00
100	Commonwealth & Southern 3% Pfd.	63	6,317.50	44	4,400.00	300.00
100	Consolidated Edison Common.....	24-3/8	2,450.00	28-3/8	2,837.50	50.00
270	General Motors 5% Pfd.	92-5/8	25,025.00	118-3/4	32,062.50	1,350.00
110	James McMillan & Co., Ltd.	4	440.00	4	440.00	-
150	Ohio Edison 6% Pfd.	99	14,830.00	93	13,950.00	825.00
100	Pacific Gas & Electric Common.....	25	2,515.00	29	2,900.00	100.00
100	Rochester Gas & Electric 6% Pfd.	95-1/2	9,561.60	94	9,400.00	600.00
150	Texas Power & Light 6% Pfd.	95	14,255.00	83-1/2	12,525.00	900.00
10	U. S. Steel 7% Pfd.	139-7/8	1,402.65	109-3/8	1,093.75	70.00
183	West Penn Electric 6% Pfd.	86-1/4	15,792.60	85-1/2	15,646.50	1,098.00
			157,589.35		158,305.25	9,193.00
 <u>PLANT - Class 193 Princeton - Equipment Fund:</u>						
\$5,000	St. Louis, Iron Mt. & Southern 4/33.....	99-1/2	4,975.00	54	2,700.00	200.00

ROC

MINUTES OF JOINT MEETING
REPRESENTATIVES OF THE BOARDS OF COLLEGES WORKING IN CHENGTU

3:30 P.M. Wednesday, January 18, 1939
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

Cheeloo University	*Mrs. Frank C. Hughson	*Dr. S.M. Milliken	Mrs. C. K. Roys
Ginling College	*Miss Ruth M. Chester	*Miss M. E. Hodge	*Mrs. C. H. Sears
University of Nanking	*Dr. F. T. Cartwright	*Dr. R. L. Howard	*Dr. E. C. Lobenstine
West China Union Univ.	*Dr. Frank Anderson	*Dr. James Endicott	Mr. Dean Sage, Jr.
		*Dr. F. T. Cartwright,	*Dr. R. L. Howard,
		alternate	alternate

Those whose names are starred were present, as were also Dr. Joseph Beech, Chancellor of West China Union University, Mr. B. A. Garside, and the Secretary.

Dr. E. C. Lobenstine was elected Chairman of the meeting. The meeting was opened with prayer by Dr. Lobenstine.

GENERAL CONSIDERATION OF THE SITUATION IN CHENGTU

The Chairman called upon Dr. Beech to make a statement regarding the situation in Chengtu. Dr. Beech reviewed briefly the general background of the West China Union University and its history. He mentioned the slow growth which the University had had up until the present emergency, since when the student body has tripled within a few months. He mentioned the various problems arising due to the influx of students and from the accommodating of the other universities on the campus. The most crucial problem arising from the congested situation is in relationship to the facilities for carrying on science work. Dr. Beech answered a number of questions and discussion followed in regard to the problems raised.

SCIENCE BUILDING EQUIPMENT

A letter from President Dsang and Mr. Robertson of West China Union University, dated December 30, 1938, was read. (See Appendix A).

The present condition of the Emergency Fund was reviewed, as was also the previous allocation of funds as planned for the emergency needs of 1938-39.

An action was taken at the meeting of the Executive Committee of West China Union University, on January 18. (See Appendix B).

These various items were thoroughly discussed.

RECOMMENDATIONS

It was

VOTED to recommend to the Finance Committee of the Associated Boards approval of the project as presented in the letter from West China (Appendix A), and to request a grant of \$4,000 from the Reserve Fund of the Emergency Fund of 1938-39.

It was also

VOTED to recommend to the four colleges on the West China campus that the division of the required balance of \$11,000 for the Science Building be made

Minutes of Joint Meeting
Representatives of Boards of Colleges
Working in Chengtu

-2-

January 18, 1939

up from their shares of the regular allotment for the 1938-39 Emergency Fund, with the suggestion that the following division be made for the four colleges: West China, \$4,000; Nanking, \$3,000; Cheeloo, \$2,000; Ginling, \$2,000.

It was also

VOTED that it is understood that all buildings erected upon the property of West China Union University shall belong to the West China Union University upon the withdrawal from the campus of the visiting colleges.

The meeting adjourned.

JOSEPH I. PARKER

Secretary

VW

Administration Office

Chengtu, Szechwan
December 30th, 1938.

Dear Dr. Beech and Dr. Garside,

Acknowledging Dr. Garside's letter of November 17th and Dr. Beech's letter of December 1st - we very much appreciate your sympathetic consideration of our appeal for a second Science Building.

Acting on the suggestion of Dr. Beech the Cabinet decided to put the matter before the Universities' Joint Council, and yesterday the three following resolutions were passed by the Council:

RESOLVED that this Council gives its unanimous support to the appeal of the W.C.U.U. to the Associated Boards that funds be provided for the erection of a Chemistry building to meet the immediate pressing needs of the science departments of the co-operating institutions.

RESOLVED to request each institution represented on the Joint Council to urge their respective Boards to support this appeal to the Associated Boards.

RESOLVED that we estimate the amount necessary for the erection of the building as NC\$70,000 and the amount necessary to be used in the current year for furnishings, equipment, etc. as \$20,000.

(President Liu, Cheeloo; President Ch'en, Nanking; Dr. Cheer, National Central; and Miss Priest, Ginling, were among those present.)

As intimated in my previous letter all the cooperating institutions strongly support this appeal, and the departments chiefly concerned in all the universities have united in urging the necessity for securing this building. We gather from your letters that there is no question in your minds as to the urgency of this appeal, and we hope very much that you can make the necessary funds available for use at the earliest possible moment. Dr. Cheer has promised to write personal letters to Mr. Roger Greene and Dr. Gunn supporting our appeal.

Plans for the building have been prepared by the College of Science. In size it is similar to that of the Atherton Biology and Preventive Medicine building and will be erected on the site immediately opposite. The front elevation will be prepared by Mr. Canning Young who has been engaged as a local architect for the University, and there need be no hesitancy on your part in respect to the external or internal plans for this building.

Our hope is that at the January meeting of the Executive Committee of the Board of Governors favourable action will be taken and that very soon after the Executive Committee of the Associated Boards will consider our request. If favourable action is decided upon, please let us have word by cable. I suggest this because all concerned are anxious to have this building available in September, if possible. This means rushing the erection of the building, and there is a good chance that if we can get the foundations down in February we may have the roof on the building before the heavy rains of August. We would stress again the fact that this building will relieve an impossible situation already existing and likely to be exaggerated at the beginning of the new academic year in September.

We are omitting extended comment in order to keep within the "Clipper" allowance, and because we feel that you thoroughly understand the situation. A cable indicating the action taken by the Universities' Joint Council and our desire with reference to the Librarian is being sent.

Yours sincerely,
(Signed) Lincoln Dsang
Lincoln Dsang, President
(Signed) H. D. Robertson
H. D. Robertson, Vice-Chancellor

HDR/MR

ACTION REGARDING CHEMISTRY BUILDING AT WEST CHINA UNION UNIVERSITY
EXECUTIVE COMMITTEE
WEST CHINA UNION UNIVERSITY

9:30 A.M. Wednesday, January 18, 1939
Room 900, 150 Fifth Avenue, New York, N.Y.

E-1384 VOTED that this Committee look with favor upon the proposal for a new Chemistry Building at Chengtu, and commend it to the joint meeting of representatives of the Universities now operating upon the West China campus for the consideration and recommendation to their respective Boards. The Committee expresses the conviction that, of the G\$15,000 estimated as basic cost, G\$3,000 be requested from the Associated Boards Reserve Fund and that the balance be found within the assignment of Emergency Funds now made by the Emergency Committee of the Associated Boards to the four Universities.

MINUTES OF MEETING
NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

3:30 P.M. Thursday, April 20, 1939
Assembly Rm., 2nd Floor, 156 5th Ave., New York, N.Y.

List of Members

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>	<u>Class of 1943</u>
Presbyterian, North		Margaret E. Hodge *Lloyd S. Ruland Helen Kittredge, alt.	Arthur J. Brown *George T. Scott *Mrs. C. K. Roys *E. M. Dodd, alt.
United Ch. of Canada	A. E. Armstrong J. S. Bonnell	J. H. Arnup	
W.M.S. of U.C.C.		Mrs. H. R. Inksater	
W.F.M.S. of M.E.Ch.	Mrs. J. M. Avann Mrs. David Shipley	Mrs. J. K. Cecil Mrs. E. M. North, alt.	
American Bd. of Com.	*Wynn C. Fairfield L.M. Outerbridge, alt.	*Edward H. Hume	
Presbyterian, South			H. Kerr Taylor
Coopted Members	*J. G. Vaughan *Mrs. E. L. Phillips Chih Meng John H. Reisner Mrs. F. C. Hughson	Sarah Sturtevant Seth M. Milliken	

Those whose names are starred were present, as were also Mr. C. A. Evans, Mr. B. A. Garside, and the Secretary.

Dr. George T. Scott presided.

The meeting was opened with prayer by Dr. Fairfield.

APPROVAL OF MINUTES

The minutes of the meeting of the North American Section of the Board of Governors of December 16, 1938 were approved as circulated.

Mr. Garside reported briefly on the joint meeting of the Representatives of the Boards of the four Colleges Working in Chengtu.

ADDITION TO THE OUT-PATIENT DISPENSARY BUILDING

The correspondence from Dr. Shields, Dr. Lair, and Mr. Prescott was reviewed and thoroughly discussed. It was pointed out that this request is for money from the building funds, and that the balance for this addition had been included in the original planning of the building. Letters from Dr. Milliken, Mrs. Hughson, and Miss Hodge, who were unable to attend the meeting, were read. The general feeling of all the members was that the present time was not the best for building operations in view of the emergency situation in China, but that the conditions faced by the Out-Patient Dispensary were unusual and it might, therefore, be advisable to consider going ahead with the building even though the general conditions were not favorable. A report from the Treasurer of the Cheeloo Woman's Committee was presented, showing the amounts available in the building funds for the School of Medicine. This showed a balance of income in hand, amounting to \$6,866.55, which could be available for this building. It was

April 20, 1939

NAS-552 VOTED to send the following cable to Tsinan:—

"ASSUMING PRESIDENT INFORMED AND ACQUIESCES PROPOSED ADDITION THIRD STORY DISPENSARY SECTION APPROVES PROPOSAL AUTHORIZES EXPENDITURE NOT EXCEEDING SEVEN THOUSAND AMERICAN DOLLARS"

DEATH OF DR. PETER C. KIANG

The attention of the Section was called to the death of Dr. Peter C. Kiang, member of the faculty of the School of Medicine. The following resolution was adopted by a rising vote and a period of silent prayer:—

NAS-553 RESOLVED that the North American Section of the Cheeloo Board of Governors record its feeling of great loss at the death of Dr. Peter C. Kiang. Dr. Kiang filled a unique place in the developing life of Christian medical education in China. Starting out as a student of bio-chemistry, he became professor of that subject at Cheeloo University Medical School; and, when Dr. R. T. Shields went to America on furlough some years ago, was elected Dean of the School. He thus proved what confidence his powers inspired, both as a scientist and administrator. In 1935 the Chinese Medical Association sought his services for its secretarial force in Shanghai, but Dr. Kiang felt it wiser to stay close to his place of scientific service. The medical profession of China and the forces of Christian education have lost a comrade and a leader.

The members of the Board extend deepest sympathy to Mrs. Kiang, members of Dr. Kiang's family, and his colleagues.

HARVARD-YENCHING INSTITUTE SURPLUS FUNDS

Mr. Garside reported the receipt of a letter from Dr. North regarding a surplus of \$60,000 in the Restricted Funds of the Harvard-Yenching Institute, which is available for distribution if required. It was reported that the Yenching University Executive Committee had appointed two members to discuss this matter with representatives from the other universities concerned. After discussion, it was

NAS-554 VOTED to appoint Dr. Scott and Mrs. Roys to consider this matter with representatives of the other universities.

PROPOSED BUDGET FOR 1939-40

The proposed budget as received from the field was presented. It was mentioned that within the next two or three weeks the Finance Committee of the Associated Boards would be considering the budgets of all the Colleges, particularly in the light of request for emergency funds. It was, therefore, thought advisable to await the considerations of this Committee before taking any definite action regarding this budget.

1938-39 EMERGENCY CAMPAIGN

Mr. Garside reported the progress to date of the present emergency campaign. The Secretary was requested to include with the minutes of this meeting a note calling attention to the importance of every member of the Cheeloo Board taking part in this campaign.

The meeting adjourned.

JOSEPH I. PARKER
Secretary

Mr. Parker

Not microfilmed

A34

MINUTES OF MEETING
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, CHEELOO UNIVERSITY

The Woman's Committee of the Cheeloo Board of Governors met at 150 Fifth Avenue, New York, N. Y., on June 5, 1939.

*Present

- | | |
|-------------------------|-----------------------|
| *Miss Margaret E. Hodge | *Miss Helen Kittredge |
| Mrs. Charles K. Roys | *Mrs. J. M. Avann |
| Mrs. David Shipley | Mrs. J. K. Cecil |
| Mrs. Ellis L. Phillips | *Mrs. F. C. Hughson |
| Mrs. H. R. Inksater | Miss Sarah Sturtevant |

Prayer was offered by Mrs. Hughson.

The minutes of the previous meeting of June 7, 1938 were approved as circulated.

It was voted to confirm the following ad interim votes of the Committee:

Baltimore and Ohio Railroad Co. - Plan of Modification of Interest Charges and Maturities

RESOLVED: that Helen Kittredge, Treasurer, be, and hereby is authorized to assign the following bonds in connection with the Plan of the Baltimore and Ohio Railroad for Modification of Interest Charges and Maturities dated August 15, 1938:

\$2,500 Baltimore and Ohio Railroad Co. Ref. and General Mtge. Ser "F" 5% due March 1, 1996

St. Louis and San Francisco Co.

RESOLVED: that Helen Kittredge, Treasurer, be, and hereby is authorized to accept modification of interest at \$3.05 per \$1,000. Bond on account of the March 1, 1933 interest on the St. Louis and San Francisco Railway Company Bonds and Certificates of Deposit.

Coupons Mtge. Ser "A" $4\frac{1}{2}$ 1978. No income has been received on this security for more than five years.

VOTED to approve the clearance of the Woman's Committee deficit of \$201.82, 1937-38 as follows:

- (a) By the use of \$32.02 Woman's Committee surplus, 1936-37.
- (b) By the use of \$169.80 of the back dividends on Aluminum preferred stock held in the Suspense Account.

The report of the Promotional Committee was presented by Mrs. Hughson. (To be mailed at a later date.) She showed the attractive leaflet on Cheeloo which had been prepared and circulated in the early winter. The Committee on Great Britain has desired copies for use over there.

JUN 5
1939

Miss Kittredge, the treasurer, presented the financial report.

Income Balance June 1, 1938		\$3,612.72
Receipts - Income on Securities		
60 M U.S.A. Treas.	2 3/4	1650
20 M " "	2 1/2	500
3 M " "	3	90
5 Union Pacific	4	200
10 International Tel & Tel	4 1/2	450
5 Detroit Edison	4 1/2	225
Adj. Baltimore & Ohio		108.33
" St. Louis & San Francisco		<u>30.50</u>
		<u>3,253.83</u>
		6,866.55
Banister Scholarship Balance		221.85
Receipt year 1938		<u>46.40</u>
		268.25
Uninvested Principal		<u>60.94</u>
		7,195.74
Custodian Fee - Bankers Trust		<u>57.76</u>
		\$7,137.98
	Balance June 5, 1939	

It had been hoped that Mr. Cressy, who has just arrived from China, would be able to meet with the Committee, but this proved to be impossible.

The Nominating Committee, Mrs. Hughson as Chairman, presented the following list of nominees:

- Mrs. Ellis L. Phillips - Chairman
- Miss Margaret E. Hodge - Secretary
- Miss Helen Kittredge - Treasurer

In presenting this report, Mrs. Hughson spoke of the long and valuable service of Mrs. Avann and that it was on her request to be relieved because of her residence in the Middle West that the change in Chairmanship was proposed. Since Mrs. Avann was insistent that this be done, the Committee accepted her retirement with great regret and voted to adopt the nominations as presented.

VOTED \$5,000. was granted from income on Building Funds for the request made by Dr. Shields for the College of Medicine, this amount to be paid to the Associated Boards for transmittal to the field. [See correction on next page.]

VOTED To send to the field the income received from the Bannister estate amounting to \$268. and held in account known as the "Bannister Scholarship" to be used for scholarships for women in the School of Medicine of Cheeloo University as suggested in a letter to Mrs. Hughson. No request has come from the field for any grant since 1934.

Secretary

Margaret E. Hodge

#36

The following change has been made in the

MINUTES OF MEETING
WOMAN'S COMMITTEE OF NORTH AMERICAN SECTION
BOARD OF GOVERNORS, OSHEO UNIVERSITY
June 5, 1939

VOTED to grant \$5,000. from income on Building Fund toward the \$7,000. authorized by cable following the meeting of the Board of Governors, North American Section, April 20, 1939, conforming to the request made by Dr. Shields, February 7, 1939, for the building of the 3rd story on the Out-Patient Dispensary. This amount is to be paid to the Treasurer of the North American Section for transmittal to the field.

Secretary

Margaret E. Hodge,

RECEIVED
UNIVERSITIES
AUG 9 1939
JOINT OFFICE

The following change has been made in the

MINISTRY OF FINANCE
OFFICE OF THE SECRETARY
TREASURY DEPARTMENT
OTTAWA, CANADA
AUG 9 1939

to grant \$1,000,000 for the purchase of
\$1,000,000 authorized by order following the meeting of the
Board of Governors, North American Section, April 30, 1939, con-
ferring to the amount made by Mr. B. H. H. for the
building of the new wing on the National University. This amount
is to be paid to the Treasurer of the North American Section for trans-
mission to the field.

Margaret E. [Signature]

MINUTES OF MEETING
NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

9:30 A.M. Tuesday, June 6, 1939
Room 725, 156 Fifth Avenue, New York, N.Y.

List of Members

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>	<u>Class of 1943</u>
Presby., North		*Margaret E. Hodge *Lloyd S. Ruland Helen Kittredge, alt.	*Arthur J. Brown *George T. Scott Mrs. C. K. Roys E. M. Dodd, alt.
United Ch. of Can.	A. E. Armstrong J. S. Bonnell	*J. H. Arnup	
W.M.S., U.C.C. W.F.M.S., M.E.Ch.	Mrs. David Shipley	Mrs. H. R. Inksater Mrs. J. K. Cecil Mrs. E. M. North, alt.	
American Board	Wynn C. Fairfield L.M. Outerbridge, alt.	*Edward H. Hume	
Presby., South Coopted Members	*J. G. Vaughan *Mrs. E. L. Phillips Chih Meng John H. Reisner *Mrs. F. C. Hughson	Sarah Sturtevant Seth M. Milliken *Mrs. J. M. Avann	H. Kerr Taylor

Those whose names are starred were present, as were also Dr. Earl H. Cressy, Mr. B. A. Garside, Bishop Ralph A. Ward, and the Secretary.

Dr. Scott, as Chairman, presided at the meeting.

The meeting was opened with a devotional period, at the close of which Mrs. Avann led in prayer.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Dr. Armstrong, Dr. Fairfield, and Dr. Reisner.

The Chairman welcomed Dr. Cressy and Bishop Ward to the meeting.

APPROVAL OF MINUTES

The minutes of the meeting of April 20, 1939 were reviewed as circulated. Minute NAS-552 was amended to include reference to the Woman's Committee and subsequent approval by them of the action taken. The minutes of April 20, as amended, were approved.

REPORT OF THE WOMAN'S COMMITTEE

The Chairman of the Woman's Committee reviewed briefly the actions taken at their meeting on June 5, 1939. The following items were voted by the Woman's Committee:-

1. Approval of the clearance of the Woman's Committee deficit of \$201.82 for 1937-38 by the use of \$32.02 surplus of 1936-37, and \$169.80 of the back dividends on Aluminum preferred stock held in the Suspense Account.

2. Election of officers:-

Mrs. Ellis L. Phillips, Chairman
Miss Margaret E. Hodge, Secretary
Miss Helen Kittredge, Treasurer

3. Payment of \$5,000 approved for the building of the addition to the O.P.D. This amount comes from the Building Funds.

4. Sending to the field the \$268 income from the Bannister Estate, to be used for "Bannister Scholarship" for women in the School of Medicine.

It was

NAS-555 VOTED to accept this report and confirm the actions taken by the Woman's Committee.

REPORT ON PROMOTIONAL ACTIVITIES

Mrs. Hughson, as a member of the Promotional Committee, reported on the activities of the year.

CONSIDERATION OF THE SITUATION IN CHINA

Dr. J. H. Arnup made a report of his visit to the field, giving in detail his experiences at Chengtu and at Tsinan, in connection with Cheeloo University. He explained in detail his visits and presented the facts in the situation as he found them in both localities.

Bishop Ralph A. Ward spoke briefly and told of his contacts with the University in Chengtu, particularly mentioning the relationships of the Medical School.

Dr. Earl H. Cressy also reported concerning the situation in both Chengtu and Tsinan, and discussed the conditions in the light of the meeting of the Presidents of the Universities in Hong Kong in April.

A letter from President Liu dated April 4, 1938, as well as Miss Hickson's of the same date, and excerpts from Dr. Shields' letter of April 7, were read.

Thorough discussion was carried on in regard to the facts brought out by the speakers and the letters, particular attention being given to the matter of the conduct of work in both Tsinan and Chengtu. All of the members of the Board present spoke to the question, and it was felt that the situation was thoroughly considered. Mention was made of the possibility of work being conducted at Yenching for Cheeloo University in the School of Arts and Sciences, as well as being done at Chengtu. Following the discussion, the following action was formulated by a special sub-committee, and after careful consideration was adopted:-

NAS-556 VOTED that as there has been no material change in the situation since the North American Section's conclusions on June 7 and September 27, 1938, and as the future is still uncertain, the North American Section adhere to its former judgment that the continued emergency requires carrying on some work at Tsinan and some at Chengtu.

The North American Section endorses the terms of operation as recommended by the President and adopted by the meeting of the Board of Directors held in Shanghai October 20-25, 1938, as follows:-

"D.1140 WORK IN TSINAN.

The Board notes with approval the reopening in Tsinan of the Cheeloo School of Theology and the short course for Rural Workers, the Nurses Training School, the Technicians Class, and the Sinological Research Institute, projected in Minutes D.1123, 1124, 1125, 1127, 1130.

"D.1141 FURTHER WORK IN TSINAN.

Pending the resumption of full work in the Arts, Science, and Medical Colleges in Tsinan, the Board authorizes the Emergency Executive Council (D.1144) to begin such other projects as will not duplicate the work being done in Chengtu, and will not compromise our relations with the Ministry of Education."

Included in such work the North American Section recommends the following to be undertaken:-

1. Public Health - training of nurses for midwifery and pediatric service.
2. Technical courses in education in the field of normal training for teachers.
3. Training for hospital and rural social service workers.
4. Theology - short courses in evangelism for men and women.

It is the understanding of the North American Section that the registered schools of the University, - Medicine with pre-Medicine, Arts, and Sciences - will continue for the present at Chengtu.

In thus outlining the program which in the judgment of the North American Section should be maintained during the present emergency, the Section would restate that the normal and permanent location of Cheeloo University is in the province of Shantung, and that it has an important Christian educational service to render to the people of that section of China.

LIBRARY AT WEST CHINA UNION UNIVERSITY

The urgent needs of the library on the West China campus were presented, and Bishop Ward explained the urgency of the situation. It was

NAS-557 VOTED that the North American Section of the Cheeloo Board associate itself with the request that the library asking at Chengtu be considered as an item to be presented to the Special Committee of the Associated Boards dealing with askings, and express the hope that means might be found for carrying out the request.

FINANCIAL STATEMENT AND BUDGET

A financial statement was presented and discussed. The Secretaries explained items in the report, after which the budget as received from the field was considered. It was

NAS-558 VOTED that, provided the Cooperating Mission Boards continue their appropriations as listed in the field budget, the North American Section inform the field authorities of the University that the following amounts, in addition to missionary personnel, should be available for 1939-40 from

North American sources:-

	<u>L. C. \$</u>	<u>U. S. \$</u>
<u>Mission Board Grants:</u>		
American Board (Theology)		800.00
Presbyterian Board, North	27,500.00	
United Church of Canada	10,000.00	
" " " " Women	8,800.00	
W.F.M.S., Methodist Church	6,600.00	
<u>Endowment Income:</u>		
General University		6,600.00
Women's Department		3,300.00
<u>Foundations:</u>		
Harvard-Yenching Institute		8,947.36
<u>Special Sources:</u>		
Day of Prayer Offering		1,000.00
Rohrman Fund		50.00
Special Gifts, Joint Campaign		8,091.00
		<u>\$28,788.36</u>
Less Home Administration and Promotion		7,791.00
	<u>\$52,900.00</u>	<u>\$20,997.36</u>

NAS-559 VOTED that the North American Section request the Associated Boards for Christian Colleges in China to include in its list of special funds to be sought by the boards of trustees unitedly and individually during 1939-40 the sum of U.S.\$29,838.00 to meet the following special needs:-

Required for Regular Budget	US\$25,838.00
To Erect Temporary Dormitory	4,000.00
	<u>US\$29,838.00</u>

HARVARD-YENCHING INSTITUTE RESTRICTED FUND

Request of the Harvard-Yenching Institute, sent through Dr. North, for consideration of what should be done with the surplus amounts in the Fund was considered, and it was

NAS-560 VOTED that the matter be referred to a small committee of the President, Treasurer, and the Treasurer of the Woman's Committee.

It was suggested that they act in unison with the representatives of the other five universities concerned.

It was further agreed that the consensus of opinion of the Cheeloo Section was that there are sufficient needs to justify withdrawing a part of the Fund for use at the present time. It was further suggested that this might be money that could be used in the joint library project at the West China Union University.

MATTERS REFERRED FROM THE ASSOCIATED BOARDS

1. The question of investments and their relationship to companies selling war materials was discussed, and it was

NAS-561 VOTED to refer this matter to the Finance Committee for study and report to the Executive Committee.

2. The request regarding the review of appointments to the standing committees of the Associated Boards was taken into consideration by the Nominating Committee in making their recommendations for the coming year.

3. The request of the Associated Boards that the various Boards provide the amounts asked for in the Associated Boards budget was cared for by the action on budget, as given above in Minute NAS-558.

ENSEMBLE MEETING

The Section urged upon Mrs. Hughson the possibility that she and Mr. Hughson might be able to attend the ensemble meeting in London on June 29.

It was agreed that proxies for this meeting should be sent in to the office, and assignments be inserted as may be found necessary.

ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEES

The Nominating Committee reported nominations for the coming year, and it was

NAS-562 VOTED that the Secretary should cast a unanimous ballot for officers as follows:-

Chairman	-	Dr. George T. Scott
Vice-Chairman	-	Mrs. Ellis L. Phillips
" "	-	Dr. A. E. Armstrong
Treasurer	-	Dr. S. M. Milliken
Assistant Treasurer	-	Mr. C. A. Evans
" "	-	Mr. B. A. Garside
" "	-	Mr. J. I. Parker
Secretary	-	Mr. B. A. Garside
Assistant Secretary	-	Mr. C. A. Evans
" "	-	Mr. J. I. Parker

It was

NAS-563 VOTED to elect the following members of the Executive Committee:- Dr. George T. Scott, Chairman, Dr. A. E. Armstrong, Dr. W. C. Fairfield, Mrs. F. C. Hughson, Dr. S. M. Milliken, Mrs. E. L. Phillips, Dr. J. H. Reisner, Mrs. C. K. Roys.

It was

NAS-564 VOTED to request the Executive Committee to perform during the coming year the duties of the Committee on Promotion.

It was

NAS-565 VOTED to refer to the Executive Committee the appointment of representatives on the standing committees of the Associated Boards, with the understanding that they will consider the request of the Associated Boards for reviewing such appointments.

The present membership will continue in office until new appointments are made by the Executive Committee.

It was

NAS-566 VOTED to re-elect the following coopted members in the class of 1943:-
Mrs. F. C. Hughson, Dr. Chih Meng, Mrs. E. L. Phillips, Dr. J. H. Reisner.

It was

NAS-567 VOTED to re-elect Dr. J. G. Vaughan as a corresponding member in the class of 1943.

DORMITORY FOR CHEELOO STUDENTS AT CHENGTU

Members of the Woman's Committee reported a very urgent need for a dormitory building on the Chengtu campus to take care of Cheeloo students. After discussion, it was

NAS-568 VOTED that a request for dormitory accommodations for both men and women students at Chengtu be studied, and when clarified, be transmitted to the Associated Boards for consideration in the special askings for the coming year.

The meeting adjourned.

JOSEPH I. PARKER

Secretary

MINUTES OF ANNUAL MEETING
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY
Edinburgh House, 2 Eaton Gate, London, S.W.1.
10 a.m. Thursday, 29th June, 1939.

Roster of Members:

Chinese Section:- Pres. Liu Shuming, ex officio
 Dr. Cheng Ching-yi
 Dr. Y. Y. Tsu
 Dr. Y. T. Tsur

North American Section:

Class of 1941

(5) Miss Margaret E. Hodge
 Mr. Ralph C. Wells
 Miss Helen Kittredge, alt.
 (5) Dr. J. H. Arnup
 Mrs. H. R. Inksater
 Mrs. J. K. Cecil
 (5) Mrs. Eric M. North, alt.
 (2) Dr. E. H. Hume
 (5) Miss Sarah Sturtevant
 (5) Dr. Seth M. Milliken
 Ralph W. Gwinn

Class of 1943

(5) Dr. A. J. Brown
 (5) Dr. George T. Scott
 (5) Mrs. C. K. Roys
 Dr. E. M. Dodd
 (5) Dr. A. E. Armstrong
 Dr. J. S. Bonnell
 Mrs. J. M. Avann
 Mrs. David Shipley
 (1) Dr. Wynn C. Fairfield
 Mr. L. M. Outerbridge, alt.
 Mr. E. F. Willis
 (5) Dr. J. G. Vaughan
 Mrs. Ellis L. Phillips
 (5) Mrs. F. C. Hughson
 (5) Mr. John H. Reisner
 (5) Dr. Meng Chih

British Section:-

Class of 1941

xDr. H. R. Williamson B.M.S.
 xDr. C. C. Chesterman B.M.S..
 Rev. C. E. Wilson B.M.S.
 xRev. B.R.H. Spaul L.M.S.
 xDr. Agnes Scott S.P.G.
 xDr. A. W. Hooker M.M.S.
 xMiss Hilda M. Porter M.M.S.
 (3) Sir Alfred Lewis Coopted
 xRev. A. G. Castleton Coopted
 xMrs. J. C. Carr Coopted
 Mr. W. B. Sloan Coopted
 xMr. H. G. Judd Hon. Treas.

Class of 1943

Rev. E. W. Burt	B.M.S.
xRev. T. Cocker Brown	L.M.S.
xRev. H. B. Rattenbury	M.M.S.
xLord Addington	S.P.G.
Dr. H.W.S. Wright	S.P.G.
xDr. Harold Balme	Coopted
(4) Miss E. G. Kemp	Coopted
xDr. H. H. Weir	Coopted

Those whose names are starred were present.

Dr. Harold Balme was in the Chair. Dr. A. W. Hooker, Vice-Chairman, presided during the session following lunch.

PRESENTATION AND APPOINTMENT OF PROXIES

The Proxies appointed are indicated as follows:- 1. Dr. H. R. Williamson; 2. Dr. Harold Balme, 3. Rev. A. G. Castleton, 4. Mrs. Hugh Martin, 5. Mr. W. G. Sewell. Mr. Sewell was appointed as Proxy for the thirteen members of the North American Section who had sent Proxy forms requesting the Board of Governors to make assignments for them.

WELCOME TO GUESTS

A warm welcome was extended by the Chairman to Dr. Laurence Ingle, Miss M. Morton Smith, Rev. A. E. and Mrs. Clayton and Miss A. Deens who were on furlough from Tsinan; to the Rev. A. Baxter, member of the Board of Directors; to Mrs. Hugh Martin; and to Mr. W. G. Sewell of the West China Union University who was present by special invitation of the Board of Governors.

CHANGES IN ROSTER

The Board extended a cordial welcome to those who had been appointed since the last Annual Meeting.

G-250 APPROVAL OF MINUTES

It was voted to approve as distributed the Minutes of the Annual Meeting of the Board of Governors held in New York on June 7th, 1938.

Voted to note as a matter of record the receipt of the following Minutes:-

- a. North American Section - December 16th, 1938
April 20th, 1939
June 6th, 1939
- b. British Section - October 6th, 1938
June 29th, 1939
- c. Board of Directors - July 25th, 1938
October 20th, 1938

Special Note was made of the following:-

NAS 552 Addition to the Outpatient Dispensary Building

The question was raised as to whether, in view of the change in the International situation that had taken place since the adoption of this Minute by the North American Section, it was considered advisable to proceed now with the erection of further buildings. The Board agreed that this was a question that could be safely left to the North American Section and our representatives on the field. The Board of Governors reviewing the local situation agreed with the necessity for this addition to the Outpatient Department and approved of the first half of NAS 552.

Consideration of the Situation in China

The Minute of the North American Section 556 was read in full and this Minute was regarded as the North American contribution to the discussion on Policy.

Mr. Castleton presented a Review of Events of the Past Year with quotations from Minutes of both the British and North American

Sections and the Board of Directors together with salient points garnered from the large volume of correspondence that had been received during the year. He said that the Board had every reason for congratulating the staff in China on the amount of work that had been maintained. Difficulties were sure to arise in any attempt to maintain the institution in cities as far apart as Tsinan and Chengtu, but the Board was justified in assuming that East and West were growing in mutual sympathy for each other's problems and that decision could be made which would clearly define the range of work that could be undertaken by each group. A meeting of the Presidents of the Christian Colleges which took place on April 17th, 1939, in Hongkong had emphasized Christian Character, Academic Freedom and National Loyalty as ideals to be maintained.

The Chairman in a brief review of the situation emphasized that we must consider the present situation as of a temporary character, that we must endeavour to carry on as much work as is possible on the campus at Tsinan, that the grade of work possible in either East or West had already been determined by others and that we must adapt ourselves to a changing situation in such a way that we shall conserve our staff and provide for each member a satisfying piece of work in order that the institution may be maintained until peace comes. In the meantime, we should continue to reckon Cheeloo as a unit and feel free to place members of the staff in the centre where they can make their best contribution.

Dr. Laurence Ingle expressed the hope that the Board of Governors would continue to consider Tsinan as the home of the Medical School and that the present adaptations would only be considered as of a temporary character. He emphasized the need for maintaining the Hospital and in order to maintain it he indicated the necessity of securing a Bacteriologist, a Gynaecologist and a Physician to replace members of staff who had left. It was important for Missions to maintain their staff quota or even increase it.

Mr. Sewell speaking as a member of the West China Union University expressed the opinion that the Cheeloo unit in Chengtu would be immeasurably strengthened if one or two foreign members of the Cheeloo staff with administrative ability were to be temporarily transferred to Chengtu.

A long and interesting discussion followed in which most members of the Board took part.

Eventually the following statement of Policy was agreed to unanimously:-

G-251 STATEMENT OF POLICY

1. The Board recognizes that in view of the action of the Board of Directors in D1140 and D1141 and the strong opinion expressed by the Chairman of that Board, the resumption of recognized educational work of University standard at Tsinan is not advisable in the near future.
2. The Board recognizes that there is need to meet the lack of cooperation at present existing between Tsinan and Chengtu.

3. The Board recognizes the urgent necessity of holding together the teaching staff of the University.
4. The Board recognizes that the staff at Chengtu needs to be strengthened.
5. The Board recognizes that it is the policy of the President to continue the enrolling of students from North China for study in Chengtu.
6. The Board recognizes that it has a large and increasing responsibility for the maintenance of the Hospital, Nursing Training and Theological School and other work now being carried on in Tsinan.

The Board therefore agreed:

1. That the Hospital, Nursing School, Theological School and other work now being carried on in Tsinan be adequately maintained.
2. That a senior foreign member of the Cheeloo staff be stationed at Chengtu as a means of maintaining closer contact between the two Cheeloo groups.
3. That the University and the Mission Boards be encouraged to give favourable consideration to the transfer of such members of the Tsinan staff as may be desired by Chengtu and as can be spared by Tsinan.
4. That any other activity of non-University grade calculated to help forward the purpose of the Institution be encouraged at Tsinan.

G-252 BUDGET FOR THE YEAR 1939-40

The Board made note of the actions already taken by the Sections.

Summaries of Budget statements received from Dr. H. P. Lair and President S. T. Liu were circulated to members of the Board. The Rev. A. E. Clayton presented these statements pointing out the variations between the two Budgets and indicating that after adjustments there was an estimated deficit of NC\$85,031. He expressed the opinion that if the same emergency funds could be secured in 1939-40 as were secured in 1938-39, it would be possible to balance the Budget. Mr. Judd, the Treasurer, concurred in the statement made by Mr. Clayton.

Below is a summary of the statement received by the Board:

	<u>Receipts</u>	<u>Expenditures</u>		<u>Emergency Funds required</u>
		<u>Tsinan</u>	<u>Chengtu</u>	
General				
Administration	33,084	20,400	16,850	4,166
Arts and Science	58,700	27,000	44,310-	12,610
Medicine	42,445	35,700	41,930	35,185
Hospital	82,925	113,925	-	31,000
Library	6,000	6,000	-	-
Harvard Yenching	40,000	40,000	32,800	32,800
Rural Institute	7,603	7,603	-	-
Theology	10,430	12,500	-	2,070
	NC\$281,187	NC\$ 263,128	NC\$135,890	NC\$117,831

The rates of exchange are reckoned at 5 to 1 U.S.\$ and 25 to 1 sterling. Chengtu also makes a request for capital expenditure of NC\$30,000.

G-253 PROMOTION

The Board of Governors expressed its appreciation of the results of promotion efforts in North America and Great Britain and requested the Secretary to send a letter of congratulation to the Associated Boards for the measure of success attained.

G-254 PRESIDENTS CONFERENCE IN HONGKONG

The Board of Governors received the report of the Presidents Conference held in Hongkong on April 17th to 22nd, 1939. Its contents were noted with appreciation.

G-255 ASSOCIATED BOARDS AND GREATER UNITY

The Secretary reported on the discussions taking place on this subject in the Associated Boards and said that all proposals were still in a tentative stage. The report was received with interest.

G-256 OFFICERS OF THE BOARD OF GOVERNORS

Before the adjournment for lunch, Dr. H. H. Weir and the Rev. T. Cocker Brown were appointed as a Nominating Committee. The following were unanimously elected to serve the Board of Governors of the Shantung Christian University during the coming year:

Chairman	Dr. Harold Balme
Vice-Chairmen	Dr. Cheng Ching-yi
	Dr. A. W. Hooker
	Dr. George T. Scott
Recording Secretary	Dr. A. E. Armstrong
Treasurer	Dr. S. M. Milliken
Associate Treasurers	Mr. H. G. Judd
	Miss Helen Kittredge
Administrative Secretaries	Rev. A. G. Castleton
	Dr. B. A. Garside

Following prayer led by Dr. Hooker the meeting adjourned.

SHANTUNG CHRISTIAN UNIVERSITY

BRITISH SECTION OF THE BOARD OF GOVERNORS

MINUTES of Meeting held at 2 Eaton Gate, London, S.W.1, on Thursday,
June 29th, 1939, at 10 a.m.

PRESENT Dr. Harold Balme (in the Chair)
Lord Addington
Rev. T. Cocker Brown
Mrs. J. C. Carr
Rev. A. G. Castleton (Secretary)
Dr. C. C. Chesterman
Dr. A. W. Hooker (Vice-Chairman)
Miss H. M. Porter
Rev. B. R. H. Spaul
Dr. H. H. Weir
Dr. H. R. Williamson

Visitors

Rev. and Mrs. A. E. Clayton
Miss M. Morton Smith
Dr. Laurence M. Ingle

The Meeting opened with prayer led by the Chairman.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Miss E. G. Kemp and Sir Alfred Lewis.

563 MINUTES OF LAST MEETING

The Minutes of the meeting held on October 6th, 1938, were approved and signed.

564 MEMBERSHIP OF COMMITTEE

It was reported that the following representatives whose term of service had expired had been reappointed by their respective Societies:-

Rev. E. W. Burt	B.M.S.
Rev. T. Cocker Brown	L.M.S.
Rev. H. Rattenbury	M.M.S.
Lord Addington	S.P.G.
Dr. H.W.S. Wright	S.P.G.

Miss M. E. Bowser of the BMS had resigned and the BMS had appointed Dr. H. R. Williamson to succeed her. It was anticipated that Dr. Agnes Scott would be appointed by the SPG to succeed Dr. H. H. Weir.

Coopted Members. Miss E. G. Kemp and Dr. Harold Balme were reelected. The Chairman voiced the feelings of the members of the Section in expressing regret at the impending retirement of Dr. H. H. Weir from his official relationship with the S.P.G. He spoke of the long association Dr. Weir had had with the British Section, of the years when with outstanding merit Dr. Weir acted as Secretary to the Section and his wise counsel and guidance in all matters that concerned the University. He recommended that Dr. Weir's services to the Section should be retained by appointing him as a coopted member. This was unanimously agreed to.

565 PRESENTATION OF AUDITED ACCOUNTS

The Audited and signed Accounts for the year 1938-39 were received by the British Section and were approved. The Secretary reported that the United Committee had made a gift to the British Section of £125.

566 BUDGET FOR THE YEAR 1939-40

The Budget for the year 1939-40 was formally approved as follows:-

Grant to United Committee	£300
Salary of Secretary to President	160
Furlough Reserve	<u>30</u>
	£490

It was agreed that from the balance in hand £250 should be released for immediate transfer to the Cheeloo University Accounts leaving a small sum to be held in reserve.

567 MINUTES OF NORTH AMERICAN SECTION

The Minutes of the North American Section dated December 16th, 1938, April 20th, 1939 and June 6th, 1939 with covering letters from Dr. Garside and Mr. Parker were received.

The following Minutes were noted:-

NAS 549 and 550	Cheeloo University in Chengtu
NAS 552	Addition to the Outpatient Dispensary Building
NAS 553	Death of Dr. Peter C. Kiang
NAS 556	Consideration of the Situation in China
NAS 559	Request to the Associated Boards for Special Funds.

The North American Section Minute 556 was referred to the Board of Governors with the recommendation that this Minute should be specially noted, and regarded as the North American contribution to the important question of future Policy.

568 ELECTION OF OFFICERS

The following were re-elected to serve as Officers during the coming year:-

Chairman	Dr. Harold Balme
Vice-Chairman	Dr. A. W. Hooker
Secretary	Rev. A. G. Castleton
Treasurer	Mr. H. G. Judd

The meeting adjourned and was followed almost immediately by the meeting of the Board of Governors.

MINUTES OF MEETING
NORTH AMERICAN SECTION
BOARD OF GOVERNORS, SHANTUNG CHRISTIAN UNIVERSITY

3:00 P.M. Friday, January 26, 1940
Room 900, 150 Fifth Avenue, New York, N.Y.

List of Members

<u>Board</u>	<u>Class of 1939</u>	<u>Class of 1941</u>	<u>Class of 1943</u>
Presby., North		*Margaret E. Hodge *Paul R. Abbott Helen Kittredge, alt.	Arthur J. Brown *George T. Scott *Mrs. C. K. Roys E. M. Dodd, alt.
United Ch. of Can.		J. H. Arnup	A. E. Armstrong C. Melville Wright
W.M.S., U.C.C. W.F.M.S., M.E.Ch.		Mrs. W. R. Taylor Mrs. J. K. Cecil Mrs. E.M. North, alt.	Mrs. P.C. Greenly Mrs. J. M. Avann
American Board	Wynn C. Fairfield L.M. Outerbridge, alt.	*Edward H. Hume	
Presby., South Coopted Members		Sarah Sturtevant *Seth M. Milliken	H. Kerr Taylor *Mrs. E.L. Phillips Meng Chih *John H. Reisner *Mrs. F.C. Hughson J. G. Vaughan
Corresponding Mem.			

Those whose names are starred were present, as were also Dr. Earl H. Cressy, Secretary of the Council of Higher Education in China, Dr. and Mrs. J. J. Heeren and Dr. Theodore Greene of the University Faculty, Dr. Garside, Mr. Evans, Mrs. Macmillan, and the Secretary.

Dr. Scott presided.

The meeting was opened with prayer by Dr. Abbott and Mrs. Hughson.

The Chairman welcomed Dr. Cressy, Dr. and Mrs. Heeren, and Dr. Greene as guests of the Section, with full privilege of the floor. Excuses for non-attendance were reported from Dr. Armstrong, Dr. Arnup, Dr. Fairfield, Dr. Meng, Professor Sturtevant, Dr. H. Kerr Taylor, and the Rev. Mr. Wright.

APPROVAL OF MINUTES

It was

NAS-569 VOTED to approve the minutes of the meeting of the Section of June 6, 1939 as circulated.

It was also

NAS-570 VOTED to approve the minutes of the Ensemble Meeting of the Board of Governors held in London on June 29, 1939, and to note receipt of the minutes of the British Section held on June 29, 1939.

UNFINISHED BUSINESS

Library Situation at Chengtu. Dr. Garside made a report of discussions which were held at the meeting of the Executive Committee of the Board of Governors of West

China Union University on January 19. He mentioned that the problem divided into four separate problems of space, books, staff, and finance. Several of these problems are having to be dealt with on the field. It was pointed out that the allocation of the Sustaining Fund for this year provided for a joint fund for universities working in Chengtu of \$17,000. This was to be used at their discretion, but would likely in some measure affect the needs of the Library.

Harvard-Yenching Institute Restricted Fund. The committee appointed at the Annual Meeting to consider this subject met with representatives of the other universities concerned. It was

NAS-571 VOTED to approve the action taken at that Joint Committee meeting on September 28, 1939, which reads as follows:-

"VOTED that, in the opinion of the joint committee representing the six institutions participating in the restricted fund of the Harvard-Yenching Institute, no part of the undistributed income of approximately \$60,000 should for the present be requested from the Institute for expenditure within the current fiscal year; but that this total amount should continue to be held for later development of the Division of Chinese Cultural Studies unless emergency needs should arise which the participating colleges could not possibly meet in any other way than by drawing upon this undistributed income."

Investments in Companies Dealing in War Materials. Mr. Evans reported that on this item which was referred from the meeting of June 6, 1939, investigation had been made of the list of securities, and there was no evidence that any of the companies were dealing directly in war materials with the belligerent countries. This report was accepted as satisfactory.

Dormitory in Chengtu: It was reported that no direct and specific information had been received as to whether the dormitory for Cheeloo students had been built. References in various letters would indicate that money had been provided from government sources, and that a dormitory had been erected. The Secretary was requested to correspond with the field and get a definite report on this item.

Addition to the O.P.D. in Tsinan. No specific information had been received as to whether the building authorized in the spring of 1939 had been carried out. Members of the staff present indicated that nothing had been done prior to the summer, but there was then prospect of the work being carried out in the fall of 1940. The Secretary was asked to correspond with the field and get a definite report on this item.

PRESENT SITUATION AT TSINAN AND CHENG TU

Mr. Evans read the most recent letter from President Liu, which gave information regarding enrollment and the activities of the University in Chengtu. Dr. and Mrs. Heeren reported on various matters, including the type of courses being conducted at Tsinan. Attention was called to the information included in the Cheeloo Monthly Bulletin for November 1, 1939, which gave the enrollment in special courses being conducted in Tsinan. The total figures are as follows:-

Nursing	32
Hospital Lab. Technique	17
Soil Science and Agric. Sanitation	6
Medical Social Case Work	7
Home Economics	1
	<u>63</u>

Dr. Greene discussed the factual background of the situation in the Hospital at Tsinan, and reported that Dr. Mosse had finally succeeded in making satisfactory arrangements for his return to Tsinan.

Dr. Abbott presented a letter from Rev. S. Lautenschlager, telling of the religious situation and his work in that connection in West China. The importance of the work that Mr. Lautenschlager is doing was emphasized as being one of the most constructive pieces of work that is being done among students at the present time. An important change in the attitude towards including religious courses in the curriculum in Tsinan was noted.

The question of the relationship of the staff to the University in Tsinan and Chengtu was discussed at length. Members of the Section, as well as the faculty members who were present, expressed their views and explained the situation very completely. By common consent it was agreed that we record with interest the content of Dr. Liu's letter to Dr. Garside and Mr. Evans, in which he suggests that certain members of the foreign staff be sent to Chengtu. It was felt that this should be taken up with and by the proper University and Mission authorities on the field, and that the Section would look favorably upon any arrangement for the transfer of members of the staff to Chengtu which was handled through the regular channels in China.

The members of the Section agreed that the policies previously adopted regarding the continuing of work both in Tsinan and Chengtu should be continued, and that no change in policy seemed to be necessary or advisable at this time.

REPORT OF THE TREASURER, JUNE 30, 1939

The Report of the Treasurer had been sent to all members of the Section, and after consideration it was

NAS-572 VOTED to receive and approve the report and the recommendation included therein.

REPORT OF THE AUDITORS, JUNE 30, 1939

The Report of the Auditors, Messrs. Chambellan, Berger and Welti, was presented and read by the Chairman, and it was

NAS-573 VOTED to receive and file the report.

CUSTODY OF SECURITIES

The Secretary reported that Shantung Christian University carries its securities with the Bankers Trust Company, New York City, the custody costing for the past year \$82.95. As all of the securities are stocks, there seems to be no necessity for paying this custodian fee when a safe deposit box in a nearby bank can be rented for a few dollars a year.

It was recommended that the certificates be shifted from the Bankers Trust Company to a safe deposit box in the Irving Trust Company, Twenty-First Street Branch, on the corner of Fifth Avenue, New York City, and that the Assistant Treasurers be given authority to sign such papers and to execute such documents as are necessary for renting a box. It was

NAS-574 VOTED to approve the recommendation as given above, and to adopt the following bank resolution:-

"RESOLVED that any two of the following officers of this corporation, to wit: Treasurer and/or Assistant Treasurers be and hereby are authorized, on behalf of this corporation, from time to time and without restriction, to lease safe deposit boxes from said Irving Trust Company on any terms and conditions, to have access thereto and place therein and remove therefrom any articles, and to surrender the same, receipt for the contents thereof and release said Irving Trust Company in connection therewith.

"RESOLVED that the Secretary and/or any other officer or officers of this corporation be and hereby are authorized to certify to said Irving Trust Company that these resolutions have been duly adopted and that they are in conformity with the charter and by-laws of this corporation."

FINANCIAL SITUATION FOR THE CURRENT YEAR

Mr. Evans reported informally on the financial operations of the current year. It was noted that no money had been drawn from New York by the field treasurer during the first six months, and that operations were apparently being carried on balances available on the field; this probably results from the high rate of exchange for U.S. dollars. Mention was made of the serious situation at the Hospital, caused by a deficit in their funds, and it was

NAS-575 VOTED that the Secretary take up with the authorities on the field the possibility of using any surplus funds available for the covering of this hospital deficit.

ANTICIPATED INCOME FOR 1940-41

Mr. Evans presented a schedule of anticipated income for the coming year. After careful consideration, it was

NAS-576 VOTED to approve the sending of these preliminary estimates to the field as an indication of the anticipated income for 1940-41, and as a basis for the projection of the field's Asking Budget for the next fiscal year.

SPECIAL REPORT AUTHORIZED BY THE ASSOCIATED BOARDS

Dr. Cressy was asked by the Annual Meeting of the Associated Boards to prepare a thorough report on the educational situation in the China Colleges. Dr. Cressy asked that he be allowed to present to the Section the rough form of that part of his report which would deal with Cheeloo. He read the first draft, and asked for help and suggestions in putting it into final form. It was

NAS-577 VOTED to refer the matter to the Executive Committee in conference with Dr. Cressy and with such other persons as might be called into conference.

In connection with the report, it was noted that a very real problem existed in regard to rural reconstruction and education in Chengtu, and it was suggested in this connection that all staff members on furlough and any new members being sent out should have opportunity for some training or investigation along this line.

CHEELOO WOMAN'S COMMITTEE

The Woman's Committee reported to the Section that Mrs. Ellis L. Phillips has been selected to be Chairman of the Woman's Committee.

The Report of the Treasurer included a recommendation as follows:-

"IT IS RECOMMENDED that subject to the ratification of the Woman's Committee, the balance of \$339.81 in the surplus occasioned by with-holding some of Day of Prayer Income be made available for the field."

This recommendation was adopted by the Section in vote NAS-572, and the Woman's Committee reported approval of the action.

DR. CARSON APPOINTED PRESIDENT OF SILLIMAN UNIVERSITY

Attention was called to the fact that Dr. Carson, who was formerly on the University Faculty as head of its Rural Institute, has now been appointed President of Silliman University in the Philippines and has taken up his duties there.

The meeting adjourned with prayer by Dr. Garside.

JOSEPH I. PARKER

Secretary

ANTICIPATED INCOME FOR 1940-41
SHANTUNG CHRISTIAN UNIVERSITY

It is our custom each year to send the field about January 1st estimates of income for the next fiscal year. Under normal circumstances this has been done by the Assistant Treasurer, but under these extraordinary times in which we are living it seems advisable to secure the judgment of the Executive Committee.

For the information and guidance of the Committee we give herewith the income and proposed expenditures for the 1939-40 budget under which we are now operating.

GENERAL UNIVERSITY

INCOME:

Endowment Income.....	\$6,600.00	
Sustaining Fund.....	<u>7,991.00</u>	\$14,591.00

DISBURSEMENTS:

General University Budget.....	\$6,800.00	
Home Administration and Promotion.....	<u>7,791.00</u>	\$14,591.00

WOMEN'S COMMITTEE

INCOME:

Endowment Income.....	\$3,300.00	
Day of Prayer Offering Estimated.....	1,000.00	
Rohrman Fund.....	50.00	
Sustaining Fund.....	<u>100.00</u>	\$4,450.00

DISBURSEMENTS:

Women's Committee Budget.....	\$4,450.00	\$4,450.00
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In addition to the foregoing, we transmitted to the field as received the following:

From American Board for School of Theology.....	\$ 800.00	
Harvard-Yenching Institute Restricted Funds.....	8,947.36	
Sustaining Funds.....	<u>7,574.25</u>	\$17,321.61

The Anticipated Income for the coming year is as follows:

Endowment Income, General University.....	\$6,700.00	
Endowment Income, Women's Committee.....	3,350.00	
Day of Prayer Offering.....	1,000.00	
Rohrman Fund.....	54.00	
Harvard-Yenching Institute.....	7,894.74	
American Board for School of Theology.....	<u>800.00</u>	\$19,798.74

Instructions are requested as to the amount of funds we are to authorize the field to draw,

REPORT OF THE TREASURER
NORTH AMERICAN SECTION, BOARD OF GOVERNORS
SHANTUNG CHRISTIAN UNIVERSITY

Year Ending June 30, 1939

With the Hospital operating at Tsinan, and the Medical and Arts School carrying on in a limited way at Chengtu, Shantung has not had a particularly successful year. But it has been difficult, - with the Treasurer in Tsinan ill for a long time, and operating in occupied territory has brought problems in the transmitting of funds. It has been a year of trial and testing, and only the future holds the answer to many questions involved. In America, the Associated Boards' Organization has contributed largely to the success of the financial standing; - total funds, up to the writing of this report, amounting to \$15,229.36 having been received from the Associated Boards' Treasurer or 85.6% of the total askings. Of this amount \$701.53 was sent to China from the United Committee for Christian Universities of China in Great Britain.

This report is based on figures from the following papers attached herewith:

- (a) Trial Balance Sheet
- (b) Budget Analysis
- (c) Consolidated Balance Sheet
- (d) List of Securities

The Auditors, Messrs. Chambellan, Berger and Welti, have checked all essential figures in the current report.

ENDOWMENT

Increases amounting to \$2,793.68 were registered in this section. The transfer of some back payments on Aluminum Preferred accounted for \$1,432.68 and income helped the balance. Details follow:

Gift, Randolph Tucker Shields Medical Endowment	50.00
Income " " " " "	634.79
Income on Stabilization Account	319.01
Transfer to " " of Aluminum Dividend	1,432.68
Profit on Sale Rochester Gas & El. Pfd. Stock	357.20
	<u>2,793.68</u>

Plant Funds totaled \$169,481.17 on June 30, 1939.

Changes of investments and reconciliation of above income are shown herewith:

Cash on hand June 30, 1939	9,042.34	
Sold Rochester Gas & El. 6% Pfd.	9,561.60	
Profit on " " " " "	357.20	
Other additional income listed above	<u>2,436.48</u>	21,397.62
Less: Purchase 100 shs. U.S. Steel 7% Pfd.	10,699.46	
" 100 shs. Reynolds Metal " 5 $\frac{1}{2}$ %	8,321.00	
" 17 shs. West Penn. El. 6% Pfd.	<u>1,626.61</u>	<u>20,647.07</u>
Cash on hand June 30, 1939		750.55

The market value of securities on June 30 was \$190,725.00 or a gain over cost of \$22,050.18. This compares with an appreciation a year ago of only \$715.90. Different market conditions account for the increase.

Nominal Income of \$10,098.00 as shown by the attached list figures to 5.99% on cost basis. At market figures the income is 5.31%. Actual income during the year amounted to \$9,884.80 or 5.86%.

PLANT

The Plant Section increased \$200.00 for the period covered by this report, due to income on St. Louis Iron Mountain and Southern Railway Bonds carried in the "Class '93" Princeton Equipment Funds account. Totals in the section amount to \$988.565.05 as shown by accompanying documents.

CURRENT GENERAL

The following schedules show the transactions in General Accounts, but it also needs a study of "Accounts Payable" and "Emergency Funds" to tell the whole story. For comparison last year's figures are appended.

INCOME

<u>Source</u>	<u>1938-39</u>	<u>1937-38</u>
American Board (for Theology)	800.00	800.00
Endowment Income	5,953.66	5,922.49
Harvard-Yenching Institute	8,947.36	9,473.68
Special Gifts	33.33	28.34
Emergency Funds	12,234.67	32,490.13
Women's Committee	693.00	1,031.67
	<u>28,662.02</u>	<u>49,746.31</u>

EXPENDITURES

General University Budget	4,436.66	3,759.00
School of Theology	800.00	800.00
Chinese Cultural Studies	8,947.36	9,473.68
Administration & Promotion	9,324.62	11,372.10
Special Promotion	153.38	---
Emergency Payment to the Field	5,000.00	24,213.03
	<u>28,662.02</u>	<u>49,617.81</u>
Surplus		<u>128.50</u>
		<u>49,746.31</u>

At the time the books were closed the field had not drawn available balances and they were carried forward into Accounts Payable as follows:

Treasurer's Report
Shantung Christian University

- 3 -

6/30/39

	<u>1938-39</u>	<u>1937-38</u>	<u>Totals</u>
School of Theology Appropriation	800.00		800.00
Current Budget Appropriation	3,861.66	1,753.27	5,614.93
" " Women's Committee	3,170.34	2,125.83	5,296.17
Chinese Cultural Studies Appropriation	8,947.36	4,736.84	13,684.20
Emergency	---	198.30	198.30
Balance School of Medicine Appropriation	---	3,285.92	3,285.92
	<u>15,779.36</u>	<u>12,100.16</u>	<u>28,879.52</u>
Less: Amount reclaimed from Rockefeller			
Gift to balance Current Budget	2,000.00		2,000.00
	<u>14,779.36</u>	<u>12,100.16</u>	<u>26,879.52</u>

Since the close of the books the entire amount involved in the 1937-38 budget has been drawn by the field.

Emergency funds received from the Associated Boards totaled \$12,234.67 to June 30 and subsequently other distributions have been received making the total to August 4 to be \$15,229.36 or 85.6% of the askings. Distributions to June 30 were used as follows:

For Chemistry Building at West China	\$ 2,000.00
" Current Budget	7,234.67
Balance Rockefeller Funds deposited for field	<u>3,000.00</u>
	<u>\$12,234.67</u>

In addition to the foregoing \$351 in Emergency Funds were sent to Tsinan from London by the United Committee for Christian Universities of China.

WOMEN'S COMMITTEE

It will be seen above that all of the Women's Committee appropriation \$3,170.34 was carried into Accounts Payable. The handling of the funds is shown in the following schedule of receipts and disbursements:

	<u>1938-39</u>	<u>1937-38</u>
<u>INCOME</u>		
Endowment Income	2,977.34	2,961.47
Rohrman Fund	57.04	56.38
Day of Prayer Offering	1,239.81	900.00
Special Gifts	22.00	95.00
	<u>4,296.19</u>	<u>4,012.85</u>
<u>EXPENDITURES</u>		
For General Budget	2,218.34	2,333.00
Special Apprn. Rohrman Fd. & Day of Prayer Offering	952.00	850.00
Home Administration Executive Office	693.00	1,031.67
	<u>3,863.34</u>	<u>4,214.67</u>
Surplus or Deficit *	<u>432.85</u>	<u>201.82 *</u>
	<u>4,296.19</u>	<u>4,012.85</u>

6/30/39

The deficit of 1937-38 was cancelled by the use of back dividends from Aluminum Stock, but was largely produced by not using all of the Day of Prayer Offering in closing. In 1938-39 all of this offering was used and helped produce a surplus of \$432.85. That amount applicable to the Day of Prayer receipts or \$339.81 should be made available for the field and the balance held for future allocation.

CURRENT SPECIAL

The only account in this section now is the General Surplus account, the balance of which is \$264.37 representing the University's unexpended share of back dividends on Aluminum stock.

CASH SITUATION

There were no overdrafts in any section of the books on June 30, the allocation of \$30,585.29 being as follows:

Endowment	750.55
Custodian Cash	55.80
Plant	3,267.01
Current General	25,682.49
Women's Committee	565.04
Current Special	264.37
	<u>30,585.26</u>

The above cash was carried as follows:

Custodian Account - Bankers Trust Company	55.80
Current Account " " "	<u>30,529.46</u>
	30,585.26

RECOMMENDATIONS

- (1) IT IS RECOMMENDED that subject to the ratification of the Women's Committee, the balance of \$339.81 in the surplus occasioned by with-holding some of Day of Prayer Income be made available for the field.
- (2) IT IS RECOMMENDED that Advances in Home Administration of \$153.38 be charged off against the surplus of \$264.37.
- (3) IT IS RECOMMENDED that the balance of surplus then remaining of \$110.99 be applied to reduce the advance of \$516.21.

Respectfully submitted,

SETH M. MILLIKEN, Treasurer
C. A. EVANS, Assistant Treasurer
B. A. GARSIDE, Assistant Treasurer
J. I. PARKER, Assistant Treasurer

BALANCE SHEET

SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1939

A S S E T S

Consolidated Endowment Investments
Cash Awaiting Investment
Bankers Trust Company - Custodian Cash

168,674.82
750.55
55.80

169,481.17

L I A B I L I T I E S

Charles M. Hall Endowment Fund 150,000.00
Randolph T. Shields Medical Endowment 11,157.96
Endowment Income Stabilization Fund 6,319.01
Endowment Funds - School of Theology 440.00
Profit on Sale of Securities 1,564.20
169,481.17

PLANT

Completed Buildings:
General Educational Building 454,106.85
School of Medicine Building 43,562.16
School of Theology 38,564.91
Hospital 77,624.30
Tsinan Institute 41,804.18
Heat, Light, Water & Sewage 46,512.22
Miscellaneous 29,884.28

732,058.90
101,580.58
6,777.31

Land
Land Improvements

Equipment:
School of Medicine 20,641.91
University Hospital 20,869.09
Chemistry & Physics 12,156.63
Library 25,000.00
Institute 24,752.47

103,420.10
36,486.15
4,975.00
3,267.01
988,565.05

Building Operations: New Hospital
Investment-Class '93 Princeton Equipment
Plant Cash

Fund for Completed Buildings 732,058.90
Land Funds 108,357.89
Equipment Funds 103,420.10
Building Funds:
Women's Com. for New Hospital 36,885.97
Class '93 Princeton Equipment Funds 7,842.19

988,565.05

Balance Sheet - Shantung Christian University

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<u>CURRENT GENERAL (before closing)</u>			
Board of Directors-Current Expense	4,436.66	Accounts Payable	26,879.52
Home Administration-Executive Office	9,478.00	Receipts-American Board	800.00
" " -Incidentals	516.21	Harvard-Yenching Inst.-Restricted a/c	8,947.36
" " -Governors	369.93	Miscellaneous Gifts-Current Budget	33.33
Current General Cash	17,908.20	Endowment Income-Unrestricted	5,953.66
Disbursed-Receipts American Board	800.00		
" Harvard-Yenching Institute	8,947.36		
Accounts Receivable	157.51		
	<u>42,613.87</u>		<u>42,613.87</u>
<u>CURRENT GENERAL (after closing)</u>			
Home Administration-Executive Office	153.38	Accounts Payable	26,879.52
" " -Incidentals	516.21		
" " -Governors	369.93		
Current General Cash	25,682.49		
Accounts Receivable	157.51		
	<u>26,879.52</u>		<u>26,879.52</u>
<u>WOMAN'S COMMITTEE (before closing)</u>			
Woman's Committee-Current Expense	3,170.34	Surplus	132.19
Current Cash-Woman's Committee	1,258.04	Miscellaneous Gifts-Current Budget	22.00
		Special Gifts-Current Budget	1,296.85
		Endowment Income-Unrestricted	2,977.34
	<u>4,428.38</u>		<u>4,428.38</u>
<u>WOMAN'S COMMITTEE (after closing)</u>			
Current Cash - Woman's Committee	565.04	Surplus	565.04
	<u>565.04</u>		<u>565.04</u>
<u>CURRENT SPECIAL (before closing)</u>			
Special Cash	7,499.04	Surplus	264.37
Disbursed-Emergency Fund	5,000.00	Emergency Fund	12,234.67
	<u>12,499.04</u>		<u>12,499.04</u>

Balance Sheet - Shantung Christian University

-3-

CURRENT SPECIAL (after closing)

Current Special Cash

264.37

Surplus

264.37

264.37

264.37

PROMOTIONAL

Publicity Expense

153.38

Current Promotional Cash-Overdraft

153.38

153.38

153.38

ROC

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NORTH AMERICAN SECTION, SHANTUNG BOARD OF GOVERNORS

BUDGET ANALYSIS

JUNE 30, 1939

DISBURSEMENTS

RECEIPTS

A. General Funds

	<u>Appropri- ation US\$</u>	<u>Disbursed to June 30 US\$</u>		<u>Budget Estimate US\$</u>	<u>Received to June 30 US\$</u>
General University Budget	4,436.66	4,436.66	General Endowment Income	5,822.66	5,953.66
Home Administration & Promotion	9,478.00	9,478.00	Miscellaneous Current Gifts)		33.33
Woman's Committee Budget	3,170.34	3,170.34	Emergency Fund)	7,399.00	7,234.67
			Miscellaneous Current Gifts		22.00
			Day of Prayer Offering	900.00	1,239.81
			Rohrman Fund Income	52.00	57.04
			Woman's Com. Endowment Income	2,911.34	2,977.34
	<hr/> 17,085.00	<hr/> 17,085.00		<hr/> 17,085.00	<hr/> 17,517.85

B. Special Funds

American Board School of Theology	800.00	800.00	American Board School of Theology	800.00	800.00
Harvard-Yenching Institute	8,947.36	8,947.36	Harvard-Yenching Institute	8,947.36	8,947.36
	<hr/> 9,747.36	<hr/> 9,747.36		<hr/> 9,747.36	<hr/> 9,747.36

ROC

CONSOLIDATED BALANCE SHEET

NORTH AMERICAN SECTION, SHANTUNG CHRISTIAN UNIVERSITY

JUNE 30, 1939

A S S E T S

Endowment

Consolidated Investments	168,674.82	
Cash	<u>806.35</u>	169,481.17

Plant

Completed Buildings	732,058.90	
Land and Improvements	108,357.89	
Equipment	103,420.10	
Building Operations	36,486.15	
Investments-Class '93 Princeton	4,975.00	
Cash	<u>3,267.01</u>	988,565.05

Current

Cash	26,511.90	
<u>Expenses Def. to 1939-1940:</u>		
Home Adm.-Exec. Office	153.38	
" " -Incidentals	516.21	
" " -Governors	<u>369.93</u>	1,039.52
Accounts Receivable	<u>157.51</u>	27,708.93

1,185,755.15

L I A B I L I T I E S

Endowment

Funds	167,916.97	
Profit on Sale of Sec.	<u>1,564.20</u>	169,481.17

Plant

Funds for Completed Bldgs.	732,058.90	
Funds for Land	108,357.89	
Funds for Equipment	103,420.10	
Woman's Com. for New Hospital	36,885.97	
Class '93 Princeton Funds	<u>7,842.19</u>	988,565.05

Current

Accounts Payable	26,879.52	
Surplus-Woman's Committee	565.04	
" -Current Special	<u>264.37</u>	27,708.93

1,185,755.15

ROC

NORTH AMERICAN SECTION, SHANTUNG CHRISTIAN UNIVERSITY

LIST OF SECURITIES

JUNE 30, 1939

<u>Amount</u>		<u>Cost</u> <u>Price</u>	<u>Cost</u>	<u>6/30/39</u> <u>Market</u> <u>Price</u>	<u>6/30/39</u> <u>Market</u> <u>Value</u>	<u>Nominal</u> <u>Income</u>
650 sh	Aluminum Co. of America 6% Pfd.	100	65,000.00	113-1/2	73,775.00	3,900.00
100	Commonwealth & Southern 3% Pfd.	63	6,317.50	60	6,000.00	300.00
100	Consolidated Edison Common.....	24-3/8	2,450.00	29-3/4	2,975.00	200.00
270	General Motors 5% Pfd.	92-5/8	25,025.00	152-1/2	33,885.00	1,350.00
110	James McMullan & Co., Ltd.	4	440.00	4	440.00	--
150	Ohio Edison 6% Pfd.	99	14,830.00	105-1/2	15,825.00	900.00
100	Pacific Gas & Electric Common.....	25	2,515.00	30-1/2	3,050.00	200.00
150	Texas Power & Light 6% Pfd.	95	14,255.00	102-1/2	15,375.00	900.00
100	U. S. Steel 7% Pfd.	121.02	12,102.11	106-1/4	10,625.00	700.00
200	West Penn Electric 6% Pfd.	86-1/4	17,419.21	99	19,800.00	1,098.00
100	Reynolds Metals Conv. Pfd.	83	8,321.00	81-1/2	8,150.00	550.00
			168,674.82		189,900.00	10,098.00
<u>PLANT - Class 133 Princeton - Equipment Fund:</u>						
\$5,000	St. Louis, Iron Mt. & Southern 4/33.....	99-1/2	4,975.00	57	2,850.00	200.00

ROC