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COLLEGE FILES
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Huachung
Admin.
Board of Directors
Standing Committee 1935

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MEETING OF THE STANDING COMMITTEE OF THE BOARD OF
DIRECTORS OF HUA CHUNG COLLEGE HELD ON OCTOBER 5,
1935, AT BISHOP GILMAN'S RESIDENCE IN WUCHANG.

Present: Bishop Gilman, Mr. Heady, Mr. Whitener, Mr. Lao, Mr. Hu, the President and Treasurer of the College.

Mr. Lao was re-elected chairman.

The meeting was opened with prayer by the chairman.

The President reported on new appointments to the faculty, the enrollment for the current term, and remodeling necessary in order to take care of the increased enrollment.

The President reported on the government grant for 1935-36 totaling \$16,873 of which \$2,911 was to make up the balance of the grant for 1934-35 and the remainder of \$13,962 was \$4,000 for a chair in the Department of Psychology, \$4,000 for a chair in the Department of Chemistry and \$5,962 for Science Equipment.

The President also reported that he had had no official answer from the Provincial Government in regard to his application for \$4,000 for a chair in the Department of Chinese.

The President read a letter from the Secretary of the China Mission of the Reformed Church in the United States which stated the Mission had voted \$4,000 for the purchase of land for four residences and a hostel at the College, and \$8,000 for the erection of a residence for Dr. Taylor; also had voted the regular budget for the College for the year 1936; and in addition an appropriation for the salary of Dr. Hsiang starting August 1st, 1936.

The President reported the receipt of a cable from New Haven saying "Meeting favorable" which he interpreted to mean that the meeting of the Trustees of Yale-in-China at New Haven was favorable toward the five year budget of the School of Science and also in putting the budget of the School of Science upon a silver basis rather than on a US\$ basis as heretofore.

BDSC-171. The Treasurer presented his report showing a credit balance of \$68.60 for the year 1934-35 when the books were closed on August 1st, 1935. This was approved subject to audit.

BDSC-172 Voted: That Mr. Warren be elected as auditor for the college and Mr. Hutchins was alternate.

BDSC-173. Voted: That the items of \$100 each for Repairs, Wages and Books from "B" budget be authorized.

BDSC-174. Voted: That it be recommended to the Board of Directors an item of \$100 for applied Sociology be added to the budget for 1935-36.

BDSC-175. Voted: That it be recommended to the Board of Directors that the following appropriations be made: \$500 for the renovation of the Architects office for classrooms and building two offices adjacent thereto; \$40 for the construction of a wall along the west side of the Chekiang Guild property; \$150 for partitioning a room in the library; \$300 for the building of a Guest House near the front gate; \$400 for the building of a Teacher's Rest Room; total \$1,390 to be appropriated from the Campus Improvement Fund.

BDSC-176. Voted: That it be recommended to the Board of Directors that the money received by the College for Mr. Garrett's services teaching at the Nan-hu Aviation School be divided 4/5 to the Department of Commerce-Economics, 1/5 towards the construction of the Guest Room recommended in BDSC-175.

BDSC-177. Voted: That the chairman appoint a committee to study the question of salary scale and sabbatical leave report. (Committee appoint: Mr. Heady, R. ...)

The President reported the American Church Mission in which is turned over the property, Kai, a letter from Dr. Casselman concerning the annual grant of US\$1 the Women's Missionary Society of the Reformed Church for the Practice School, and reported that a Board of Directors of the School had been registered with the Government.

BDSC-178. Voted: That the President's report on the Practice School be received and that the school should be kept dependant upon the college and not allowed to drift away.

BDSC-179. Voted: That it be recommended to the Board of Directors that the Board of Directors of the Practice School be K. C. Wu (Chairman), Bishop Gilman, Dr. Taylor, Dr. Huang, Dr. Wei, Dr. Hu, and Rev. Mark Li.

BDSC-180. Voted: Approval of the agreement for the purchase of the cross-stitch house for \$2,500; \$500 to be paid immediately and \$500 per year until the house is paid for reckoning interest at 6% on the unpaid balance.

The President reported that the Williams Library had been for the present transferred to Saybrooke College but was still the property of Yale-in-China.

BDSC-181. Voted: That the President be authorized to write to the Harvard-Yenching Institute reporting the status of the Williams Library and request their permission to use their appropriation of US\$500 for the purchase of new books on China with the hope that the Williams Library will eventually come to the college and these books could be added to the Library.

The President reported that the forty-year lease was still under negotiation.

The President reported on the difficulties in regard to the lease or purchase of the city wall property and of the property outside the city. He also read a letter from Mrs. Procter and Miss Johnston pledging US\$10,000 for land, and a letter from Mr. Bergamini to Miss Johnston concerning the site of the Procter Memorial Building.

BDSC-182. Voted: To recommend to the Board of Directors the reconsideration of their action on the site of the Procter Memorial Building and to consider favorably the plans to be presented by Mr. Bergamini for the general development of the college campus.

BDSC-183. Voted: That the President be authorized to lease for a short term (not to exceed five years) the City Wall Property from the end of Tan Hwa Lin to the edge of the Second Teachers' Compound.

BDSC-184. Voted: That the report of the Library Committee on the Status of the Library be approved.

BDSC-185. Voted: That the Library Budget be recommended to the Board of Directors for approval and that the Board underwrite the sum of \$1,000 for this budget the balance to come from the A. C. M.

BDSC-186. Voted: That the President be authorized to prepare a revision of the Constitution of the College on the three following points and circulate the proposed revision to the members of the Board of Directors:

- a) Article 13 to be amended to have the word librarian inserted after Dean of Women.
- b) Article 16 to be amended to read the Dean shall be appointed by the President with the approval of the Senate, and the faculty shall elect annually a Chairman who shall be of professorial rank and shall preside at faculty meetings.
- c) A new article to be inserted between 19 and 20, to legalize the basis for the faculties of the different schools.

~~BDSC-187. Voted: That the following committees be appointed:~~

- a) Chapel: Mr. Constantine, Mr. Anderson, Mr. H. Dr. Njang, Mr. Hallwood, Rev. Mark Li, Mr. Dr. Taylor, (Coe-alt.)
- b) Yen Hostel: Mrs. H. J. Shu, Miss Liu Kue Chow, Miss Bleakley, Miss Dorothy Tao, J Bishop Gilman, Mrs. P. V. Taylor. Luc
- c) Senate Members: B. Gilman, Mr. Go

BUDGET FOR THE LIBRARY

1935-1936

1. Salaries for three assistants	\$ 1,088.
2. Wages for two servants (servants are paid 13 months a year)	377.00
3. Chinese books	100.00
4. Chinese periodicals	60.00
5. English periodicals	50.00
6. Chinese and English newspapers	60.00
7. Library Supplies	100.00
8. Binding of books and periodicals	80.00
9. Stationery	25.00
10. Postage	15.00
11. Equipment (one book case)	24.00
12. Coal & Oil	25.00
13. Printing	10.00
14. Repairs	40.00
15. Sundries	40.00

Total: \$2,094.00

LIBRARY COMMITTEE REPORT

1. That the Library Building is one of the buildings assigned by the A.C.M. to College use and that as such it should be under the control of the College as other strictly College buildings are. This is interpreted to mean that the Library Building should be used for library purposes as planned by the Librarian and approved by the Senate. If any part of it should be used for any other purpose, it should have the explicit sanction of the Senate.
2. That there be a detailed inventory of the movable property in the Library with a copy filed in the College Treasurer's Office and that the Treasurer as custodian of College property is responsible for such property and should be informed of the acquisition of new property or proposed disposal of any property for report to and approval by the College Senate.
3. That the Budget of the operation of the Library be a part of the College budget and administered as such, similarly to the budget, e.g., of the Yale-in-China School of Science and the School of Education.
4. That the Librarian and his responsible assistant or assistants regardless of the source of their salaries be appointed by the College as other College staff members are appointed according to the provisions in the College constitution or established practice.
5. That regulations governing the policy and operation of the Library and any changes thereof be approved by the Senate in accordance with provisions in the College constitution.
6. That the Board of Directors be petitioned to amend the College constitution so as to include the Librarian as a member of the Senate, and that before the amendment is effected, the Librarian be given a seat in the Senate without vote.

Resolved: That it be recommended to the Board of Directors that the conditions stated in the letter from the Rt. Rev. A. A. Gilman, representing the A.C.M., to President Wei, dated September 20, 1935, with regard to his official acceptance of the six articles governing the administration of the Boone Library as the College Library of Hua Chung College, be accepted with the understanding that the privileges are privileges granted by the College Senate and that regulations concerning these privileges be approved by the Senate. The conditions are appended herewith.

1. That the Boone Library School be granted the necessary use of the facilities of the Library and the Library Building.
2. That students and teachers of B.M.S. be granted free access to the Library for study and reference.
3. That properly qualified persons in the local community be given access to facilities of the Library.

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BDSC-188. Voted: That the President confer with K. C. Wu, Dr. Shu, and Mr. Chambers Chow concerning the question of employing a consulting lawyer and report to the Board of Directors.

BDSC-189. Voted: That the annual meeting of the Board be on February 29th, 1936.

The meeting adjourned.

CENTRAL CHINA COLLEGE ACCOUNTS
August 1, 1934 - July 31, 1935.

INCOME:

BUDGET 1934-35

ACTUAL

Tuition	11,100.00	12,010.00
Methodist Mission	915.00	873.56
Chin. Chair End.	2,700.00	2,700.00
Bank Interest	85.00	225.58
	<u>14,800.00</u>	<u>16,609.14</u>

EXPENDITURES:

Advertising	200.00	25.00
Council of N. E.	100.00	100.00
Entertainment	150.00	224.30
College Functions	125.00	34.95
Grounds	402.50	325.00
Heating	225.00	241.65
Lighting	250.00	466.91
Pres. Office	200.00	568.03
Dean and Reg. Off.	200.00	292.24
Treas. Office	50.00	43.83
Repairs	300.00	300.00
Publications	400.00	400.00
Office Sal.	2,500.00	2,074.25
Sundries	200.00	176.00
Policing	350.00	288.90
Telephone	120.00	120.00
Travel	200.00	212.70
Wages	768.50	687.40
Medical Care	350.00	325.00
Books (Arts)	600.00	600.00
Equipment	200.00	200.00
Physical Ed.	300.00	275.00
Chinese Dept. Sal.	3,900.00	3,900.00
Mil. Training Sal.	480.00	480.00
Musio	568.00	568.00
English Sal.	200.00	200.00
Interest on Loan	207.00	207.00
Party Pres. Sal.		200.00
Hsiung Sal.		900.00
Scholarships and Loans	2,500.00	2,050.00
	<u>16,326.00</u>	<u>16,540.54</u>

Credit Balance

Reserves Aug. 1, 1934

Reserves Aug. 1, 1935.

\$ 33.60

3,051.50

\$ 3,120.10

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