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Huachung
Admin.
Board of Directors
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CONSTITUTION OF THE BOARD OF DIRECTORS OF HUA CHUNG COLLEGE,
WUCHANG, CHINA.

I - Name

The college established in central China, for the time being at Wuchang, by the several societies hereinafter named, shall be called Hua Chung College.

Hua Chung College is established by the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the United States of America, the Board of Foreign Missions of the Reformed Church in the United States, the Wesleyan Methodist Foreign Missionary Society of London, the London Missionary Society of London, and the Yale Foreign Missionary Society of New Haven, which societies have agreed to affiliate in carrying on at one center, the work of higher education, at least of senior college grade, hitherto maintained by them at Wuchang, Hankow, Tochow and Changsha, and have appointed for the local management of such college a Board of Directors who shall have headquarters in that city in China in which the college is located (for the time being, Wuchang.)

This constitution is set forth to define the purposes of the Board of Directors; to define the methods of appointment, the tenure of office and duties of said Board and its officers.

II - Purpose.

The purpose of this Board of Directors through Hua Chung College shall be: to provide a college education of high standard for the youth of China, with a view to developing character and intellectual capacity in its students, in order that they may become loyal and useful citizens of China, and may be prepared to aid in building up and strengthening their respective communities along moral, intellectual and humanitarian lines; and to promote the general purposes had in mind by each of the several Missionary Societies named in Article I hereof in establishing its educational work in China.

III-Membership

The Board of Directors of Hua Chung College shall have headquarters in the city where the college is located, and shall consist of twenty-one members, together with the President and Treasurer of the College without vote. All Directors shall be residents of China, sympathetic with the purposes set forth in Article II hereof, and two-thirds of the voting members shall be of Chinese Nationality.

Fifteen directors shall be appointed by the Board of Founders of Hua Chung College upon nominations by the several affiliating bodies after consultation with their respective

representatives in China, and shall be apportioned among such affiliating bodies, in the same proportion as obtains in the membership of the Board of Founders or Trustees.

Three directors shall be chosen at large by the Board of Founders on nominations by The Board of Directors, and three directors shall be chosen by the graduate alumni, of university grade, of the original affiliating colleges, together with the graduate alumni of the Hua Chung College; such choices to be made according to procedure to be prescribed by this Board of Directors.

The Board of Directors shall transmit to the Board of Founders before the first day of May each year nominations for any director at large; whose term is to expire on the ensuing first day of July, and shall promptly report to the Board of Founders the choice of Alumni Directors, and shall at the same time send such information concerning each such nominee and alumnus as will enable the Board of Founders to determine whether the requirements as to qualifications of directors are complied with. Nomination for appointments fill vacancies on the Board shall be transmitted or reported as soon as practicable after the occurring of such vacancy.

IV - Tenure of Office.

Each of the three classes of the Board of Directors provided for in Article III hereof shall, when first appointed, be divided by the Board of Founders into three groups of equal numbers; the members of Group One shall hold office for one year, the members of Group two shall hold office for two years; and the members of Group Three shall hold office for three years. All subsequent appointments shall be for periods of three years each, save in case of an appointment to fill a vacancy, which shall be for the balance of the unexpired term. The terms of office of all directors first appointed shall be considered as beginning on the first day of July, 1931, regardless of the actual time of appointment.

V - Officers.

The officers of the Board of Directors shall consist of a Chairman, Vice-Chairman, and Secretary, who shall exercise the duties usually attached to their respective office, and who shall be elected by ballot at the annual meeting of the Board.

VI - Duties of the Board of Directors.

The duties of the Board of Directors shall be as follows:

1 - They shall plan for the maintenance and development of the College.

2 - They shall prepare the annual budget to be submitted to the Board of Founders for adoption and shall administer the finances of the College in accordance with decision of the Board of Founders.

3 - They shall devise and carry out plans for increasing the income and resources of the College from sources in Asia.

4 - They shall from time to time nominate to the Board of Founders a candidate or candidates for President, Vice-president, Secretary and Treasurer, respectively, of Hua Chung College and shall elect such officers from nominees who shall have been approved by the Board of Founders.

5 - They shall nominate to the Board of Founders members of the Faculty of Hua Chung College for appointments for two or more years, and with the express approval of such Board of Founders shall make such appointments.

6 - They shall approve the conferring of degrees on students who are recommended by the college council or senate

7 - They shall report in detail at each annual meeting of the Board of Founders on the work and condition of the college. This report shall be accompanied by the reports of the President and other executive officers.

VII - Meetings

(1) The Board of Directors shall meet at least twice a year. At the annual meeting the report of the Board of Directors for the preceding academic year shall be presented and considered.

(2) At the annual meeting the President shall present a report of the condition of the college.

(3) Special meetings shall be called upon the request of the President or of five members of the Board of Directors.

VIII - Executive Committee

The Board of Directors may annually elect an Executive Committee of which the President and Treasurer of Hua Chung College shall be ex-officio members. On this Executive Committee the principle of proportionate representation as provided for in members of the Board of Directors shall be observed as far as possible. The Executive Committee shall deal with such matters as may be referred to it by the Board of Directors. The actions of the Executive Committee shall be reported to the next meeting of the Board of Directors, and shall be subject to review by that Board.

IX - By-Laws.

The Board of Directors may from time to time adopt By-laws for their governance in discharging the functions committed to them by this Constitution, and also By-laws for the governance of the internal affairs of Hua Chung College - no such By-laws to be inconsistent with any provision of this Constitution, and the adoption of all such by-laws, and any amendments thereto, shall be reported immediately to the Board of Founders.

Central China University

Meeting of the Hua Chung College Board Janv. 30th. 1929 at 10.15
in the residence of Bishop Gilman. Bishop Gilman in the Chair.

Present. Dr. F.C. Yen, Mr. Ko Fa-chien, Mr. Kemp, Mr. Paul Keller,
Rev. Mr. Huang, Rev. Mr. Tseng, Mr. Yaukey, Mr. Knott, Mr. C.C.
Lao, Mr. Hutchins, Dr. Tseng, Mr. Liu, Dr. H.C. Chiang, Mr. T'ang,
and Mr. Cressy.

Prayer was offered by Mr. Harvey Huang.

The Minutes of the previous meeting were read by Bishop Gilman.

Bishop Gilman read the report of a meeting held in London December
13th., 1928.

Bishop Gilman read the minute of the Yale Mission regarding
participation in the union college in Central China.

Bishop Gilman read a record of a meeting of the London Missionary
Society held November 30th., 1928.

Bishop Gilman read the record of a meeting of the Department of
mission of the Protestant Episcopal Mission of December 18th., 1928

Bishop Gilman reported that the proposed constitution of Hua Chung
was sent to the Educational officials and that they had made some
unofficial corrections.

NEW BUSINESS.

The matter of the presidency was brought up. Dr. Francis Wei was
elected acting president.

The present commitments to Hua Chung College in staff are as follows
Sheng Kung-Hui 11. Wesleyan Mission 3, London Mission 2
Huping College 4 Yale in China 4

It was voted that the following clause is recommended for adoption
by co-operating units:

1. That it is the intention of the participants that the union shall
be permanent.
2. That in the event of participants' contributions having to be
decreased, at least 3 years' notice shall be given, and any such
reduction shall be gradual and not sudden.
3. That as the needs of the institution develop, requests for
increase of contributions will be given serious consideration where
funds of co-operating units permit.

A note in the Minutes of a meeting in London on December 13th., 1928
regarding Pre-medical work having been brought to the attention of
the Board, this Board notes that in order to maintain our standards
a science staff sufficient to provide these necessary courses, by
simple re-arrangement of courses, will provide for pre-medical work.

Dr. Chiang moved and Mr. Keller seconded the motion that the Board
recommend that no co-operating unit open a separate Junior College

until this institution has been fully staffed and the number of students seeking entrance makes such a step justifiable. CARRIED.

PROVISIONAL ADMINISTRATIVE COMMITTEE.

The Provisional Administrative Committee shall consist of Dr. H.C. Chiang, Mr. Ko Fa-chien, Mr. Samuel Seng, Dr. C.T. Kwei or Mr. C.C. Lao, Bishop Gilman, Miss Blakey, or Mr. Knott, Mr. Hutchins.

Mr. Huang moved and Mr. Knott seconded the motion that in case a mission cannot provide a staff member suitable to the needs of the college it shall provide his equivalent to the college Treasurer in money. This sum is to be determined by the Provisional Administrative Committee. CARRIED.

Mr. Yaukey moved and Mr. Huang seconded the motion that the contributions for support of the Chinese representatives of the co-operating units be on a fixed scale and that such funds be paid by the co-operating organisations to the college Treasurer. CARRIED.

Possible staff members from the Wesleyan Mission

- 4 Gedge, Rupert M.A. Chemistry and Math.
Tregear, Honors B.Sc., (London) Economics not before 1930
Dixon, B.D. Philosophy, Psych. Education.

London Mission.

Miss Blakey, M.A. Educational and Lit.

Reformed.

- Hsiung Tse-Yu, M.A. (Penna.) Physics
2 Lo Hui Ling M.A., (Columbia) Bacteriology.

Yale Mission.

C.T. Kwei Ph.D. (Princeton) Physics
Mr. C.C. Lao (Chicago) M.A. Math.
L.H. Ch'eng M.A. (Chicago) Chemistry
Dr. W.J. Hail (Yale) Ph. D. History.

American Church Mission.

Fowler Physical Education
Dr. Francis Wei (D.C.L. University of the South) Philosophy
Samuel Seng Library (Columbia B.S.)
Miss Wood M.A. Boone, Library Science.
Dr. Sherman S.T.D. Religious courses.

In the Arts Department the following courses will be given: Commerce, Education, Social Science and History, Divinity, Library, a four year course in science offering perhaps emphasis necessary for pre-medical.

MINUTES OF THE PROVISIONAL ADMINISTRATIVE COMMITTEE MEETING Jan. 31st, 1929, in Bishop Gilman's residence at 9 O a.m. Present Bishop

[37]

Gilman, Mr. Ko, Dr. Chiang, Mr. Lao, Mr. Kemp, Miss Bleakley, Mr. Hutchins. Also Mr. Yang and Mr. Cressy. The members of the Committee first were led by Bishop Gilman and Mr. Kemp to the campus and looked over the various buildings.

It was voted that the next meeting of the Committee be on March 2nd, in Wuchang, at 10 a.m.

Mr. Hutchins moved and Dr. Chiang seconded the motion that Bishop Gilman, Mr. Kemp, and Mr. Yang draw up a plan for the remodeling of Ingle Hall, subject to approval of Dr. Kwei and Mr. Hsiung. CARRIED.

It was discussed what courses would be offered and what teachers were available. The approximate list is as follows:

	required.	Persons possible available.
English	1	Miss Bleakley
Social Science and History	1	
Commerce	1	
Physical Education	1	Fowler (A.C.M.)
Philosophy and Religion	1	Sherman & Wei (A.C.M.)
Math.	1	Kemp and Coe
Biology	1	Lu (Huping)
Physics	1	Kwei (Yale)
Chemistry	1	
Library	3	Seng, Wei
Dean of Women	1	
President	1	Francis Wei
Teachers still needed:	1 for Social Science and History	
	1 for Economics and Pol. Sci.	
	1 for Chemistry	
	1 for Education (though not this year)	
	1 for Commerce.	

It is understood that only the first two years of the College course will be attempted in September 1929.

It is hoped that at the meeting of March 2nd., it will be possible to present for consideration the budget, some additional information regarding appointments, etc.

Board of Directors

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June 15, 1935.

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS OF HUA CHUNG COLLEGE? ~~was~~ held on June 15, 1935 at 10:A.M. at Bishop Gilman's House. Present Bishop Huntington, Bishop Gilman, Mr. Rugh, Mr. Lao, Dr. Huang, Mr. Heady, Mr. Beck, Dr. Ehu, Dr. Chiang, Mr. Leo, Dr. Kwei (proxy for Dr. Wu), the President and Treasurer of the College. Letters were read from Mr. A. T. L. Tsen, Dr. H. H. Kung, Bishop Tsen, Mr. Clarence Senn expressing regret at their inability to be present.

BD-250. In the absence of the chairman and vice-chairman Bishop Huntington was elected temporary chairman.

BD#251. Mr. Coe was elected secretary.

The minutes of the previous meeting were read and approved.

The President reported that there was no report from the committee on salary scale owing to the inability of the committee to get together. (BD-219).

The President reported that there had been no loan contracted from the Yale Alumni fund (BD-232) because of the grant of \$11,000 from the government and of \$9,000 from the China Foundation, both for Science Equipment.

The President reported on the actions of the Board of ~~Directors~~ Founders (BF-91,109) concerning an additional representative for the London Missionary Society on the Board of Directors.

BD-252. Voted, that the secretary should transmit these two actions to the district secretary of the London Missionary Society.

BD-253. The secretary reported the actions of the Standing Committee of Sept. 22, 1934. (BDSC 158-9). These were confirmed.

BD-254. The secretary reported the actions of the standing committee of Dec. 29, 1934 concerning first the provision of \$900 for a substitute for Dr. Fisk (BDSC-160); second, the purchase of 137,000 sq. ft. of land for \$1064.26 outside the city wall (BDSC-161); the application to the Women's Missionary Society of the Reformed Church for US\$1250 for the Practice School (BDSC-165); the appointment of Dr. Yieh (BDSC-167); the application to the Hall Fund (BDSC-166). These were all confirmed.

The President reported on the bequest of the Williams Library on China to Yale-in-China and the recommendation to the Trustees of Yale-in-China by a special committee that the library be transferred to Hua Chung College on condition first that the college house it in a fireproof building and second provide funds to keep up the magazine files and buy new books on China. He also reported his application to the Hall fund for US\$500 for the library and the receipt of their gift of US\$500 annually for this purpose.

The President reported the gifts of US\$30,000 from Mrs. W. C. Proctor and Miss Mary E. Johnston for an Administration and Liberal Arts Building, and read their letter concerning this gift which had already been accepted by the Board of Founders (BF-133). He also reported the more recent gift of US\$10,000 by the same donors while they were visiting in Wuchang, for the purchase of land for the college.

The President reported the appropriation of US\$1,250 by the Women's Missionary Society of the Reformed Church through the Board of Foreign Missions of the Reformed Church for a Practice School for the School of Education in the College.

BD-255. Voted, that Mr. Rugh be requested to draw up a statement of thanks to the donors of the Williams Library; to the donors

of the Administrative and Liberal Arts Building and land; thanks to the Rev. E. J. Lee D.D. for his support of Dr. Yieh in the college and to the Women's missionary society of the Reformed Church.

Mr. Rugh's draft is as follows:

1. That the Directors of Hua Chung College place on record their deep appreciation of the gift of the Library of the late F. Wells Williams to the College in which the former College of Yale-in-China is now a part, and that the Secretary convey the same to the Custodian Committee as well as to Prof. Williams' family in the most appropriate manner.
2. That the Directors of Hua Chung College place on record their deep appreciation of the gift of US\$30,000 to the College for the erection of an Administration Building by Mrs. William Cooper Proctor and Miss Mary E. Johnston, as the William Cooper Proctor Memorial Building, and that the Secretary convey the same to Mrs. William Cooper Proctor and Miss Mary E. Johnston in the most appropriate manner.
3. That the Directors of Hua Chung College place on record their deep appreciation of the gift of US\$10,000 to the college for the purchase of new land for the College and that the secretary convey the same to Mrs. William Cooper Proctor and Miss Mary E. Johnston in the most appropriate manner.
4. That the Directors of Hua Chung College place on record their deep appreciation of the services of the Rev. Edmund J. Lee, D.D. in providing the salary for Dr. Andrew Yieh for one year on the faculty of the School of Education, that it is hoped that this valuable assistance may be continued, and that the secretary convey the same to the Rev. Edmund J. Lee, D. D.
5. That the Directors of Hua Chung college place on record their deep appreciation of the annual gift of US\$1,250 to the College for the Practice School of the School of Education by the Women's Missionary Society through the Board of Foreign Missions of the Reformed Church in the United States, and that the secretary convey the same in the most appropriate manner to the Women's Missionary Society of the Reformed Church in the United States, through the Board of Foreign Missions of the same church.

The Secretary reported the meeting of the Standing Committee of April 26, 1935, noting the gift to the college of US\$500 by the Student Lenten Offering of the Northeast Province for the departments of English, Economics and library books; the application to the government for a new grant, to the China Foundation for a grant; and a new request to the provincial government for \$4,000 for a Chair of Chinese. It was noted that the China Foundation had already granted the college \$5,000 for the academic year 1935-36 for science equipment while no action had been taken by the government.

Bd-256.

Voted: that this board ~~approve~~ approves of the action of the standing committee (BDSC-169) in regard to the salary in the Economics department during the spring term 1935.

The actions of the Board of Founders (BF-96, 98) were noted and approved.

It was reported that Bishop Gilman and Mr. Leo had already been appointed by the American Church Mission to succeed themselves on the Board of Directors.

BD-257.

Voted: That the secretary be instructed to notify the Missions concerned that the terms of Mr. Hutchins (Yale), Mr. Beck (Reformed Church), Dr. Chiang (Methodist Mission) expire in June 1935.

Bd-258. Voted: That Mr. Chambers Chow be recommended to the Board of Directors as a candidate to succeed himself as a director-at-large.

It was noted that there was one vacancy among the alumni directors and that the term of Mr. Clarence Senn expires in June 1935.

The President read his annual report and presented the reports of the other administrative officers of the college.

BD-259. ~~XXXXXXXXXXXX~~ Voted: that these reports be approved and circulated to the Directors and Founders.

BD-260. The Treasurer's report was received and it was moved and carried that the report be accepted and his request for an overdraft in the items of Entertainment, heating, Lighting, and Offices be approved.

BD-261. The Treasurer presented the budget for the year 1935-36 and it was VOTed: that Column A be authorized as presented and that if \$1,200 for the Economics salary be found then Column B may be authorized by the Standing Committee.

BD-262. The budget of the Yale School of Science was adopted as presented.

BD-263. The Budget of the School of Education was adopted as presented.

BD-264. The Budget of the School of Arts was adopted as presented.

BD-265. The Standing Committee was re-elected for the ensuing year.

BD-266. Voted: that after careful consideration of the lease referred to it by the Board of Founders this Board approve the lease in principle and recommend it to the Founders and authorize the Standing Committee to take any steps necessary to facilitate the execution of the lease.

The President reported that he had invited an architect Mr. S. S. Kuan to visit the college and to survey the college and make a layout for future development.

BD-267. Voted: that the President be authorized to pay the architect out of the Campus Improvement Fund which he had raised during his trip in America.

BD-268. Voted: that the Standing Committee be instructed to consider the question of the Library and to secure from the American Church Mission a clear definition of the status of the library and its building after consultation with the senate of the college.

BD-269. Voted: That the proposed Administration and Arts Building be erected as the property of the college upon land owned by the college.

BD-270. Voted: that this board heartily approve of the five year budget of the Yale School of Science.

BD-271. Voted: That this board approve of the salary scales submitted by the Yale School of Science Finance Committee.

BD-272. Voted: that the problems raised of where a co-operating unit cannot meet a salary according to the scale mentioned in BD-271 be referred to the Standing Committee for study.

BD-273. Voted: That the arrangement of sabbatical leave be accepted in principle and referred to the Standing Committee for

detailed study with the understanding that any unit may act on the basis of this principle if it so desires.

BD-274. Voted: that this Board adopt in principle the buying of the cross-stitch house by installments for the Practice School, the details to be worked out by the Standing Committee, the President and Treasurer to sign the agreement on behalf of the Board of Directors.

BD-275. Voted: the appointment of other committees be delegated to the standing committee.

BD-276. Voted: That the report to the Founders be drafted by the President and submitted to a committee consisting of Bishop Gilman, Dr. Huang and Mr. Heady and then sent to the Chairman of the Board for signature and then forwarded to the Board of Founders.

BD-277. Voted: That the annual meeting of this board should be in February and the Standing Committee was asked to hold an early meeting to fix the date.

The meeting adjourned at 7:45.

17

Minutes of the meeting of the Board of Directors of Hua Chung College held on February 29, 1936, at 10 A.M., at Bishop Gilman's residence in Wuchang. Present: Bishop Roots, Dr. Hutchins, Mr. Lao, Mr. Heady, Mr. Whitener, Mr. Hu, Mr. Chow, Dr. Shu, Bishop Gilman, Dr. Huang, Mr. Leo, Dr. Chiang. (letters were read from Bishop Tsen, Bishop Huntington, and Mr. A. T. L. Tsen expressing regret at not being able to come to the meeting).

BD-278. In the absence of the chairman and vice-chairman Bishop Roots was elected temporary chairman.

The minutes of the previous meeting were read and approved.

The secretary presented recommendations from the Standing Committee: BDSC-174, 175, 176, 179, 180, 185, 187, 192, 193, 194, 197, 198, 199, 201, 202, 203, 204, 205, 206, 207.

BD-279. Voted: that the recommendations of the Standing Committee BDSC-174, re grant of \$100 for the department of sociology; 179, re the Board of Directors of the Practice School; 180, re the agreement in regard to the cross stitch house purchase; 192, re the purchase of 362 fang of land at \$9 a fang east of the road outside the city for \$3,444.57 including middle men's fees etc; 193, re the purchase of 135 fang of land for \$9 a fang on the west side of the moat for \$1,273.60 including middle men's fees etc; 194, re the taking back of Yang Chia Tang for \$1,000 plus the expenses of moving the squatter and setting back the wall; 201, re the keeping of the funds of the college; 204, re refunding the loan from the Methodist Mission; 205, re paying for the land purchased in January 1935; 206, re the additional cost of the wall by the Chekiang Guild; and 207, re the salaries of Mr. W. S. Chen and Mr. R. T. Viguers be approved.

BD-280. Voted: that BDSC-175 re the renovation of the architect's office; construction of a wall along the west side of the Chekiang Guild; partitioning a room in the library; a Guest House near the front gate; building a Teacher's Rest-room, that the first three items be approved and that the last two items be held over for consultation with the architect.

BD-281. Voted: re BDSC-176 that it be approved and the secretary be instructed to send a message of appreciation to Mr. Garrett for his services in this matter.

BD-282. Voted: re BDSC-185, the library budget and its status that the action in granting \$1,000 from the 1935-36 budget to the library be approved and the question of the status of the library be discussed when the question of the lease ~~come~~ ^{comes} up.

BD-283. Voted: that BDSC-202, re the expenses in the lawsuit over the corner of the Chi Pan Kai property, building a wall on the south side of the property and repairing the wall on the east side of the property amounting to \$356.45 be referred back to the Standing Committee and that the Treasurer be authorized to pay these bills.

BD-284. Voted: that BDSC-203, re the expenses connected with the moving of the architect's office amounting to \$137.40 be approved and the secretary be instructed to write a letter to express the Board's appreciation of Mr. Kemp's willingness to accommodate the architect's office in his own house.

BD-285. Voted: that the President be requested to take proper measures for the registration and protection of the deeds of the land purchased by the college.

BD-286. Voted: that the amendments to the Constitution of the College proposed at the meeting of the Standing Committee on October 5, 1935, and circulated to the Board before the end of October 1935 be approved to go into effect on April 30, 1936.

Amendments Proposed and Adopted:

Chap. III, 11. Insert after "lecturers," "assistant lecturers" and delete "instructors" in the first line, and change "instructors" in the same paragraph to read "assistant lecturers."

Chap. III, 12. Insert after "shall be," "Treasurer's office, Dean's office."

- Chap. III, 13. Insert after "college," "Faculty,"
- Chap. III, 10. Insert after "College" "Faculty by the President," and delete the second sentence.
- Chap. III, 13. Insert after "the Dean of Women," "the Librarian".
- Chap. III, 16. Insert after "lecturers," "assistant lecturers," and after "and," "assistants." The last sentence to be amended to read: "The Chairman shall be elected annually by the faculty meeting, and members of the faculty who are of professorial ranks are eligible for election."
- Chap. III, 17. Delete (e).

Chap. III. Insert Article 20 to read as follows:

"Faculty Meetings of the Schools.

The faculty of each school shall be composed of the President, the Dean of the School, professors, assistant professors, lecturers, assistant lecturers, and assistants in the School. The Dean of the School shall be the Chairman of the faculty meeting of the School. The Dean of the College faculty shall be invited to attend the faculty meeting of the School."

"The powers and duties of the School faculty meeting shall be:

1. To consider and recommend to the College Senate for approval the establishment or abolition of a major or minor department.
2. To decide on the curriculum and courses in the School for the sanction of the College faculty.
3. To consider matters concerning the equipment of the different departments in the School, and to approve the issuing of publications bearing the name of the School or of its several departments.
4. To consider matters submitted by the President of the College or the Dean of the School."

Change the numbering of the present Articles 20, 21, 22 to Articles 21, 22, and 23.

The recommendation of the Senate in regard to the alteration of one of these amendments was received but was not adopted.

The report of the Yen Hostel Committee, the Chapel Committee and the Practice School were received.

The President's report was received.

- BD-287. Voted: that BDSG-198, re gifts for the college be approved.
- BD-288. Voted: that BDSG-199, be approved after amendment as follows: that in consultation with and with the permission of the A.C.M. authorities Mr. Bergamini be invited to be the college architect, and that the Board should appoint a small committee which will in consultation with the architect select and arrange for the proper sites for the building or buildings to be erected with gifts made for the purpose and approve tentatively plans for such building or buildings and submit them to the donors and the Board of Founders for approval as well as for report to the Board of Directors for final approval. Committee: Dr. Hutchins, Bishop Gilman, Mr. Heady, Dr. Taylor, Dr. Wei (convener) Mr. Anderson.
- BD-289. Voted: that this Board reaffirms its recommendation to the co-operating units that they should find ways and means of increasing the number of scholarships for Christian students.

BD-290. Voted: that it is the sense of this Board that the raising of funds for the definite support for the work in Yen Hostel including the salary of the Dean of Women would carry out one of the main purposes of the college and calls the attention of the Yen Hostel Committee and the Standing Committee to this.

BD-291. Voted: that this Board finds ways and means within the next five years to raise an endowment to yield approximately US\$10,000 annually.

BD-292. Voted: that the recommendation of a committee (Dr. Hutchins, Bishop Gilman, Mr. Heady) that 1. That any Mission unable to meet the salary scale for a professor or assistant professor on their support should report same to the President by January 1st of each year and funds to make up the difference should be taken from the general budget; 2. a mission providing less than 2/3 of a salary shall be considered as providing 1/2 of a man; 3. that there be provided in the annual budget the sabbatical year travel allowance for one person, be approved to take effect with the academic year 1936-37.

BD-293. Voted: that the following recommendation from the Senate of the College that in case the president of the college is absent from the college or is prevented from functioning the Deans of the schools in order of their seniority of appointment to the Deanship will act in his capacity, and that the secretary of the Board be notified when the absence extends to over one week *is approved.*

A letter was read from the District Secretary of the London Missionary Society telling of the grant of £3,000 for the general administrative purposes of the college for the current year and of the plans for a Church of Christ in China hostel with the co-operation of the Reformed Church.

BD-294. Voted: that the secretary of this Board be instructed to note the receipt of this grant, and send a letter acknowledging it to the L.M.S. with a letter of appreciation and inform them that Mr. Bergamini was to be appointed college architect and that if they desired to avail themselves of his services in regard to the hostel they might do so.

Mr. Hu announced that he was making a trip to England shortly and that the L.M.S. would appoint a substitute for him on the Board.

BD-295. Voted: that the President should take up with the L.M.S. the utilization of a portion of Mr. Hu's time while he is in England in the interests of the college.

Letters were read from Mr. Heady in regard to the question of the number of members the faculty the Methodist Mission would support at the college from Miss Moy in regard to the appropriation from the Reformed Church Mission for 1936, the erection of houses and the hostel, and the appointment of Dr. Aslung; from Mr. Richard D. Weigle concerning the grant by the Yale Mission to the school of Science and the erection of two houses.

BD-296. Voted: that the secretary of this Board be instructed to write letters of acknowledgment and appreciation to the Methodist Mission thru Mr. Heady; to the Reformed Church Mission thru Miss Moy; to the Yale Mission thru Mr. Weigle for the grants mentioned above and also to Miss Johnston for her gift of US\$5,000 a year for the next three years for the strengthening of the School of Arts.

A letter from the Building and Property Committee of the R.C.U.S. was read asking that land be assigned to them for the erection of houses for members of the college faculty on their support.

BD-297. Voted: that this Board reaffirms the principle that co-operating units who provide houses for members of the staff of the college, should also pay for the land upon which the house stands.

BD-298. Voted: that the second part of the request from the China Mission. R.C. U.S. to purchase from the college the piece of land mentioned in BDSC-192 be referred to the committee mentioned in BD-238 and the secretary be instructed to so inform the Building and Property Committee of the China Mission R.C.U.S.

The Treasurer's report was received.

0222

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- BL-299. Voted: that an honorarium of \$50 be sent to Mr. Warren for his services as auditor together with a letter of appreciation for his services.
- 300
BD-299. Voted: that the Standing Committee make proper provision for the auditing of the books of the college at the end of its financial year, with a committee to supervise this composed of the President, Mr. Hedy and Mr. Warren.
- BD-300. Voted: that the budget for 1936-37 for the Yale-in-China School of Science be approved as presented.
- BD-301. Voted: that the budget for 1936-37 for the School of Education be approved as presented.
- BD-302. Voted: that the budget for 1936-37 for the School of Arts be approved as presented, this carries with it approval of BDSC-197 in regard to the US\$5,000 received from Miss Johnston.
- BD-303. Voted: that the budget for 1936-37 for the Library be approved as presented.
- BD-304. Voted: that the entire college budget for 1936-37 as presented by the Treasurer be approved, but the Treasurer is to insert the additional items called for by BD-291 into this budget and the approval of the Standing Committee be obtained before this budget is forwarded to the Board of Founders.
- BD-305. Voted: that this Board receives the financial report of the committee on the endowment for the Chair of Chinese in the college, and instructs the secretary of this Board to write a letter of appreciation for their efforts to the committee and request them to continue their efforts.
- BD-306. Voted: that a committee be appointed to consider the relations between the college and the library school and the library. Committee appointed Mr. Chambers Chow, Mr. Johnson Leo, Dr. H. C. Wu, Mrs. H. J. Shu, Bishop Roots, Mr. Samuel Seng, Bishop Gilman, Dr. Hutchins, Mr. Constantine, and Dr. Djang.
- BD-307. Voted: that the next meeting of this Board be on June 26, 1936.
The meeting adjourned at 7 P.M.

Board of Directors
1937 Feb 23

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Meeting of the Board of Directors of Hua Chung College Held
on February 23, 1937, at Bishop Gilman's Residence in Tuchang.

Present: Mr. J. J. Heady (Methodist Mission),
Bishop L. H. Roots, Bishop A. A. Gilman, Mr. J. C. Y. Leo,
Bishop Lindel Tsen (American Church Mission)
Dr. F. S. Hutchins (Yale-in-China)
Mr. S. Withers Green (London Missionary Society)
Mr. S. W. Whitener (Reformed Church Mission)
The President and Treasurer, and also Mr. Bergamini and
Mr. A. J. Gedye.

BD-334. In the absence of the Chairman and Vice-Chairman Mr. Heady was elected temporary Chairman.

Mr. Whitener opened the meeting with prayer.

The minutes of the previous meeting were read and approved.

BD-335. Voted: that BD-322 be referred to the Standing Committee for study.

The President then presented his report.

BD-336. Voted: that the President's report be accepted.

BD-337. Voted: that Dr. Hutchins draw up a statement in regard to the purpose and scope of the college and submit it to the Standing Committee for approval.

Mr. Bergamini then presented the block plan for the proposed buildings on the land outside the city.

BD-338. Voted: that this Board expresses its hearty approval of the General plan for the campus as submitted by Mr. Bergamini and instructs that the general plan should be submitted to the Board of Founders, to the donors and to the local municipality as soon as practicable.

BD-339. Voted: that the T-shaped portion of the proposed buildings on the east for the Arts Classrooms and Administration offices be called the Procter Memorial Building.

BD-340. Voted: that the whole building plan together with the estimated costs be presented to the Board of Founders, showing the needs of the college, funds at present available for building and how it is proposed to use them, how much is needed to complete the plan and request them to find ways and means of carrying it out.

The Secretary read a cable from the Secretary of the Board of Founders in regard to the purchase of a large piece of property inside the city.

BD-341. Voted: that the Board of Founders be informed by cable that the property mentioned above is not now available nor desirable but that there is an alternative plan which is more desirable and which has been unanimously accepted by this Board details of which are being sent by mail.

Bishop Gilman reported that the National Council of the Episcopal Church had approved of the lease of a portion of the Boone Campus to the college and that final details would be given later. He also reported that the National Council of the Episcopal Church had approved of the title to the land recently purchased and being purchased by the college being in the name of the Board of Directors of the college with reversion to the Chung Hua Sheng Kung Hui.

BD-342. Voted: that the erection of four houses be proceeded with as soon as possible to be used during the next few years to accommodate the overflow of students from the hostels and when new hostel accommodation is provided the houses to be used for residences, the cost of about \$22,000 to be borrowed from building funds and the exact site and details of the houses to be determined by the Campus Planning Committee.

The Secretary then presented the recommendations of the Standing Committee. 27

BD-343. Voted: that the following recommendations of the Standing Committee be approved:

- BDSC-210: recommending the employment of a lawyer during August and September 1936 in the lawsuit over Wu Chia Shan and charging the expense to the cost of the land.
- BDSC-211: recommending the purchase of the City Wall Land at the best price possible.
- BDSC-213: recommending the appointment of a committee consisting of the Architect, the Physical Director and a member to be appointed by the Senate to draw up a plan and submit estimates for developing an athletic field on the property outside the city and may spend up to \$3,000 in the first instance on such a development provided that it is a part of the whole layout for the development of the campus.
- BDSC-214: recommending the construction of a new office for the Economics Department at the northeast corner of the old Architect's office for \$188, to be paid for from the Campus Improvement Fund.
- BDSC-217: recommending the following increases in the budget for the current year: Military Training Salary \$220; Physical Education Salary \$60; Chinese Department Salary \$175; Chinese Department Books \$200.
- BDSC-220: recommending the purchase of the City Wall Land (3519.429 shih fang @ \$15 a shih fang a total of \$52,791.44).
- BDSC-221: recommending the acceptance of the gift of the old road (349.22 shih fang).
- BDSC-222: recommending the purchase of a strip of cultivated land between the moat and the Wu Chia Shan (527.90 han fang @ \$18, a total of \$9,502.20 including all expenses); the large Tu Chia Shan of about 2,000 fang; and the small Wu Chia Shan of about 100 fang.
- BDSC-223: recommending that the Treasurer advance the money for the land from funds received from Miss Johnston, and the matter be taken up with her.
- BDSC-224: recommending a loan of \$3,000 from building funds to the American Church Mission for three years to erect an office and workroom for Mr. Bergamini.
- BDSC- 229: recommending approval of the President action in sending in an application to the British Boxer Indemnity Board for (1) a library costing LC\$80,000; (2) about LC\$5,000 for the purchase of standard works for the English Department; (3) a yearly subsidy for three years in order to bring out a man for the School of Education to teach methods of Teaching Mathematics and the Natural Sciences; (4) a yearly grant for three years for the Departments of Chemistry, Physics and Biology, totalling about LC\$60,000.
- BDSC-230: recommending that the President make a trip to Nanking and Shanghai and other places in order to take up with the proper people the question of the title under which the college holds land and also aiding the applications of the college for grants, and an additional appropriation of \$200 be added to the current budget for travel.
- BDSC-231: recommending that the President be granted leave of absence for a year from the summer of 1937 to the summer of 1938 in order to accept the invitation of the General Convention of the Episcopal Church to attend it, and further travel and study in the United States and then to England in March returning to China in the summer, and further, if necessary, the expenses of his trip in England be met out of the sabbatical reserve of the college as this is to be his sabbatical year (with the following amendment by the Board that the President should have some time at his disposal for study and should not be expected to spend the entire year in speaking for the college or cooperating units).

The Secretary then presented a budget of expected needs of the College for operation when it has its maximum of three hundred students.

BD-344. Voted: that in view of the information which the Secretary of the Board has just placed before it that the question of a future endowment be referred to the Standing Committee for study and recommendation to the Board and that the above information attached to the minutes of this meeting.

The President then read a notice from the Land Registration Bureau of the Wuchang Municipality that the College land should be registered as belonging to a foreign organization.

BD-345. Voted: that the President should inform the aforesaid Bureau that the Board of Directors of Hua Chung College is a Chinese Corporation registered with the Ministry of Education and as such is entitled to all the rights and privileges under Chinese law in regard to the holding of property and that the College was taking the matter up with the National Government.

The Treasurer read a letter from Dr. Warnshuis, Treasurer of the Board of Founders enclosing a cheque for US\$271.57.

BD-347. Voted: that US\$100 of the amount above from Mrs. Henry Hill Pierce be used towards the proposed Chemistry Building and that the balance of US\$171.57 be held by the Board for use to be assigned later.

BD-346. Voted: that a letter of appreciation for this gift be sent to the donors and that a list of the donors be obtained from the Board of Founders and that they should in the future receive publicity matter from the college.

BD-348. Voted: that the recommendation of the Senate that an additional appropriation for a Journal by the College for \$500 be added to the current year's budget be approved.

BD-349. Voted: that the proposal by a committee appointed by the Senate for the insurance of the college faculty and staff be referred to a special committee composed of the local members of the Standing Committee and three members appointed by the Senate and one or two business men to be coopted by the other members of the committee.

BD-350. Voted: that the budget for 1937-38 for the Yale-in-China School of Science be approved as presented by the Finance Committee of the School.

BD-351. Voted: that the Budget for 1937-38 for the School of Education be approved as presented by the Finance Committee of the School.

BD-352. Voted: that the Budget for the School of Arts for 1937-38 be approved as presented by the Finance Committee of the School.

BD-353. Voted: that the Budget for the Library be approved as presented by the Library Finance Committee.

BD-354. Voted: that the entire budget for 1937-38 be approved as presented by the Treasurer noting that there is an item provided for insurance for the staff if that is approved by the Board at a later meeting and that the College has a Reserve Fund of LC\$3,341.10 which could be used to meet the deficit in the budget if necessary.

BD-355. Voted: that the request from the Nanking Theological Seminary for co-operation in training rural Church workers be approved in principle and referred to the Senate with power to act in co-operation with the Central China Union Theological Seminary.

BD-356. Voted: that the secretary of this Board be instructed to send a letter to Mr. A. J. Allen of appreciation for his services and his spirit of willing co-operation with the College authorities in the running of the electric light plant and furnishing water to the College during the past few years.

BD-357. Voted: that this Board expresses its hearty appreciation and thanks to Bishop Gilman for his kindness in entertaining this Board and its Standing Committee in his home during the last few years.

The President reported that he had received an official communication from the authorities requesting that the College Administration should collect the income tax from the salaries of faculty and staff.

After prayer by Bishop Tsen the meeting ad-journed at 5:45 p.m.

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0228

HUA CHUNG COLLEGE, PROPOSED BUDGET FOR 1937-38

(57)

<u>INCOME:</u>	<u>LC\$</u>	<u>US\$</u>	<u>Total LC\$</u>
A. Western Sources:			
1. General Grants:			
London Mission	1,000.00		1,000.00
Methodist Mission	1,000.00		1,000.00
	<u>2,000.00</u>		<u>2,000.00</u>
2. Special Grants:			
A. C. M.	1,477.00	1,000.00	4,477.00
Reformed Church Mission	2,045.00	1,500.00	6,545.00
Yale Mission	8,045.00		8,045.00
	<u>11,537.00</u>	<u>2,500.00</u>	<u>19,067.00</u>
3. Personnel:			
A. C. M.	6,500.00	11,250.00	40,050.00
A.C.M. Spec. Miss Johnston	16,260.00		16,260.00
London Mission		4,500.00	13,500.00
Methodist Mission	2,160.00	6,000.00	20,160.00
Reformed Church Mission	8,446.00	3,900.00	17,446.00
Yale Mission	34,725.00		34,725.00
	<u>67,961.00</u>	<u>24,750.00</u>	<u>142,211.00</u>
Total Western Sources:	81,528.00	27,250.00	163,278.00
B. Local Sources:			
Chinese Dept. Endowment	3,000.00		
Tuition fees	22,000.00		
Laboratory fees	1,600.00		
Medical fees	980.00		
Physical Education fees	430.00		
Music fees	500.00		
Miscellaneous fees	420.00		
Hostel fees	22,000.00		
Bank Interest	100.00		
National Government Subsidy	4,000.00		
Provincial Government Subsidy	2,400.00		
Music Dept. bal. reserve	340.00		58,120.00
Grant Total Income:	139,648.00	27,250.00	221,398.00
Grant Total Expenditure:	<u>142,977.00</u>	<u>27,250.00</u>	<u>224,727.00</u>
Estimated deficit:			
Yale School of Science	1,464.00		1,464.00
General College Budget	<u>1,865.00</u>		<u>1,865.00</u>

EXPENDITURE:

1. Administration:			
Advertising	300.00		300.00
Council of Higher Education	100.00		100.00
College Functions	150.00		150.00
Entertainment	250.00		250.00
Office - President	400.00		400.00
" Dean & Registrar	500.00		500.00
" Treasurer	100.00		100.00
Administrative Officers	5,400.00	2,500.00	13,900.00
" Staff	2,820.00		2,820.00
Travel	200.00		200.00
Medical	1,100.00	750.00	3,350.00
Publications	<u>1,400.00</u>		<u>1,400.00</u>
	<u>12,520.00</u>	<u>3,250.00</u>	<u>22,270.00</u>
2. Operation & Maintenance:			
Grounds	425.00		
Heating	350.00		
Lighting	800.00		
Library	2,477.00		
Policing	300.00		
Repairs	300.00		
Sundries	200.00		
Telephone	120.00		
Wages	50.00		
	<u>5,122.00</u>		<u>5,822.00</u>

0229

HUA CHUNG COLLEGE, PROPOSED BUDGET FOR 1937-38 (continued)

3. Instruction:	LC\$	US\$	Total LC\$
Equipment & Laboratory Expenses:			
Science	8,045.00		8,045.00
Education	2,411.00	1,500.00	6,911.00
Arts	1,000.00		1,000.00
Physical Education	1,000.00		1,000.00
Military Training	400.00		400.00
General Equipment	200.00		200.00
Books		1,000.00	
	13,056.00	2,500.00	20,556.00
Personnel:			
Science:			
Biology	10,968.00		10,968.00
Chemistry	15,450.00		15,450.00
Mathematics	440.00	2,000.00	6,440.00
Physics	14,631.00		14,631.00
	41,489.00	2,000.00	47,489.00
Education:			
Education	4,650.00	5,000.00	19,650.00
Psychology	7,170.00		7,170.00
Music	1,260.00		1,260.00
	13,080.00	5,000.00	28,080.00
Arts:			
Chinese	8,100.00		8,100.00
Foreign Languages	3,150.00	5,500.00	19,650.00
History	2,220.00	3,000.00	11,220.00
Sociology	4,380.00		4,380.00
Economics-Commerce	5,490.00	3,000.00	14,490.00
Philosophy	1,440.00	3,000.00	10,440.00
	24,780.00	14,500.00	68,280.00
Physical Education	1,500.00		
Military Training	720.00		
Sabbatical Reserve	3,000.00		
Insurance for Staff and Faculty	1,500.00		
	6,720.00		6,720.00
4. Miscellaneous:			
Scholarships	3,000.00		
Methodist Mission cut	510.00		
Hostels	22,000.00		
	25,510.00		25,510.00
Grand Total Expenditure:	142,977.00	27,250.00	224,727.00

All foreign salaries are carried at the arbitrary rate for US\$5,000 for married men and US\$1,500 for single workers. Exchange is also reckoned at 3 to 1.

YALE-IN-CHINA SCHOOL OF SCIENCE - PROPOSED BUDGET FOR 1937-38

67

INCOME:

1. Yale-in-China grant US\$14,000 33	\$42,000.00	
Yale-in-China rentals	840.00	\$42,840.00
2. Laboratory fees (anticipated)		1,600.00
3. Reformed Church Mission Dr. Hsiung		3,780.00
4. A. C. M. Mr. Coe (2/3)	US\$ 2,000.00	
Total:	US\$ 2,000.00	\$48,220.00

EXPENDITURE:

1. Salaries (Yale appointed, 5% reduction of normal salary)		
Biology: B. H. Chen (325)	3,705.00	
2nd Senior Man (250)	3,000.00 (inclusive)	
T. C. Hsu (165)	1,881.00	
P. S. Tseng (80)	912.00	\$9,493.00
Chemistry: T. G. Djang (350)	3,990.00	
S. H. Wan (275)	3,135.00	
Org. Chemist (250)	3,000.00 (inclusive)	
K. Y. Hsiao (135)	1,549.00	
M. W. Huang (90)	1,026.00	
M. C. Chen (1/2)	420.00	\$13,180.00
Physics: C. T. Kwei (350)	3,990.00	
R. Bien (300)	3,420.00	
D. Hsiung (300)	3,730.00 (inclusive)	
C. Y. Hsu (2/3) (190.25)	871.00	
Assistant (1/2) (70)	420.00	12,481.00
Mathematics: J. L. Coe (2/3) (A.C.M.)		US\$2,000.00
C. Y. Hsu (1/3)	440.00	
Total:	US\$2,000.00	\$55,599.00

2. Technicians & Maintenance:		
Biology: Collector (30)	330.00	
Maintenance	2,000.00	2,330.00
Chemistry: Storekeeper (45)	540.00	
Maintenance	2,100.00	2,640.00
Physics: Machinist	720.00	
Maintenance	2,000.00	2,720.00
Mathematics: Books	200.00	7,920.00

3. Staff Expenses:		
Medical care: Hospitalization Res.	150.00	
Contribution to Col. Phys.	150.00	300.00
Rentals: T. G. Djang	360.00	
C. Y. Kwei	480.00	
R. Bien	480.00	
B. H. Chen	480.00	
S. H. Wan	480.00	
Lecturers & Asst.	600.00	2,680.00
		3,180.00

4. Miscellaneous:		
Dean's Administration	125.00	
Jeme House - Interest, Repairs & Ins.	230.00	
Reynolds House - " " "	230.00	
Book Subsidy for Senior Men	400.00	
Sabbatical Reserve	2,000.00	2,985.00
	US\$2,000.00	49,624.00
		1,464.00

Anticipated deficit

This deficit would be covered in case exchange were 3.11 instead of 3 as reckoned above. Also the School of Science has about 12,500 reserve from 1935-36 and there should be a balance this year.

In regard to Dr. Djang's sabbatical leave, it is recommended that it be granted to him in accordance with his request and that it be financed as follows:

Travel Allowance US\$800.00 33	\$2,400.00
1/2 salary 12/1 to make up this	997.50
	\$3,397.50
Sabbatical reserve from 1935-37	1,500.00
Sabbatical reserve in budget above	2,000.00
	5,500.00

(7)

School of Education, Proposed Budget for 1937-38.

<u>Income:</u>	<u>LC\$</u>	<u>US\$</u>	<u>Total LC\$</u>
1. Reformed Church Mission. Dr. Taylor		2,000.00	
Dr. Taylor (2/3)		125.00	2,565.00
Grant Aug.-Dec. 1937		125.00	4,116.00
askings Jan.-July 1938		1,250.00	
Practice School		3,000.00	
2. London Mission, Mr. Anderson			3,180.00
3. A.C.M. Spec. Dr. Lo.			4,000.00
4. National Government Subsidy			120.00
5. Book Rental fees			340.00
6. Music Department reserve balance			500.00
7. Music Department fees			670.00
8. General College budget for Music and Salary Eq.		6,500.00	15,491.00

Expenditures:

1. Personnel:			4,050.00
Education: Dr. Huang			
Dr. Taylor (2/3)	US\$	2,000.00	
Mr. Anderson		3,000.00	
Rev. Mark Li			200.00
Psychology: Dr. Hu			3,990.00
Dr. Lo			3,180.00
Music:			1,260.00
Sabbatical year reserve			400.00
2. Equipment & Help:			100.00
Office Equipment and Stationary			180.00
Clerical help			500.00
Psychology apparatus			966.00
Music			
3. Books and Periodicals:		175.00	100.00
Education		75.00	
Psychology			
4. Investigation:			500.00
5. Miscellaneous			65.00
6. Practice School		1,250.00	
		6,500.00	15,491.00

BUDGET FOR BOONE LIBRARY 1937-38.

1. Salaries		1,260.00
a. Mr. Frank Li	\$45.00 (increased by \$2)	
b. Mr. M. H. Yu	34.00 (increased by \$2)	
c. Mr. C. Y. Chang	26.00 (increased by \$6)	377.00
2. Wages		
a. Ngan Sze Fu	15.00 (for 13 months)	
b. Wang Sze Fu	14.00 (" ")	100.00
3. Chinese books		120.00
4. Chinese periodicals		100.00
5. English periodicals		100.00
6. Chinese & English newspapers		100.00
7. Library supplies		150.00
8. Binding of books and periodicals		25.00
9. Stationery both English and Chinese ..		35.00
10. Postage and transportation charges		30.00
11. Printing		80.00
12. Suncrises		
Total:		2,477.00

187

School of Arts, Proposed Budget 1937-38.

	LC\$	US\$	Total
<u>Income:</u>			
American Church Mission	900.00	7,500.00	23,400.00
ACM-Spec. Miss Johnston	13,080.00		13,080.00
Methodist Mission	2,160.00	6,000.00	20,160.00
London Mission		1,000.00	3,000.00
Chinese Dept. Endowment	3,000.00		3,000.00
Provincial Government Grant	2,400.00		2,400.00
From College Budget	4,240.00		4,240.00
	<u>25,780.00</u>	<u>14,500.00</u>	<u>69,280.00</u>
<u>Expenditures:</u>			
Chinese: L. P. Pao	3,000.00		
K. N. Yu	3,300.00		
W. S. Chen	1,800.00		8,100.00
	<u>8,100.00</u>		
Foreign Languages: Miss Bleakley		1,000.00	
J. B. Foster		1,500.00	
R. Hailwood		3,000.00	
Fink (J)	600.00		
Lecturer	1,710.00		
Assistant	840.00		
	<u>3,150.00</u>	<u>5,500.00</u>	19,650.00
		<u>3,000.00</u>	
History: L. Constantine	2,220.00		
F. S. Ma (J)	<u>2,220.00</u>	<u>3,000.00</u>	11,220.00
Sociology: R. B. Chen	3,180.00		4,380.00
Lecturer (J)	<u>2,220.00</u>		
		3,000.00	
Economics-Com.: N. F. Garrett	1,770.00		
J. I. Tan (J)	3,720.00		
Senior man (J)	<u>5,490.00</u>	<u>3,000.00</u>	14,490.00
Philosophy: F. C. M. Wei	1,440.00	3,000.00	10,440.00
C. F. Whiston	<u>1,440.00</u>	<u>3,000.00</u>	
			<u>1,000.00</u>
Books all Departments			
		Total:	<u>69,280.00</u>

(J) denotes men on support from Miss Johnston.

The total here on this support is \$13,080 and in addition Dr. Lo in the School of Education which makes a total of \$16,260 which can be met from the US\$5,000.00 if exchange averages 323.2 and if exchange should fall below that it is recommended that the balance be taken from this year's balance of between \$3,000 and \$4,000.

HUACHUNG UNIVERSITY
Meeting of the Board of Directors, President's House
June 28, 1948

Present: American Church Mission: Rt. Rev. Alfred A. Gilman, S.T.D., President Francis C. M. Wei and Prof. John Coe as voting alternates as well as ex-officio, and Mr. Arthur S. Allen.
Evangelical and Reformed Church Mission: Dr. Ward Hartman.
London Missionary Society: Mr. E. F. Baguley and the Rev. Stuart Craig.
Methodist Missionary Society: The Rev. Shen Wen-ching and the Rev. George Osborne.
Yale-in-China: Dr. Chang Hsiao-hsien, Dean K. S. Ying, and Dr. Dwight Rugh.
Alumni Representatives: Dr. Hsu Chung-yo and Prof. John C. F. Lo (as proxy for Mr. Edmund Li).
Member-at-Large: Dr. H. J. Shu.
Evangelical and United Brethren: The Rev. F. W. Brandauer, (non-voting).
Others: Dr. R. B. Fulton as coopted secretary.

Letters of Regret were received from Dr. Cheng Chien-kuo and Mr. Edmund Li (Alumni), Dr. K. C. Wu (A.C.M.) and Dr. Chu Ching-lung (Member-at-Large); and expressions of regret on behalf of Mr. Chambers Chow, Mr. Newton S. K. Tsuei, Rt. Rev. T. S. Robin Chen, Rt. Rev. Lindel Tsen (A.C.M.), the Rev. Stephen Tsang, and Miss W. S. Deng (Ev. & Ref.)

- I. The meeting was opened with prayer by the Rt. Rev. Alfred A. Gilman, at 10:15 A.M., and Mr. Craig was elected temporary chairman.
- II. The Minutes of the previous meeting of the Executive Committee (3/18/48) and of the Provisional Board of Directors (6/28/47) were read and approved.
- III. The formal reorganization of the Board of Directors then took place as follows:

A) Dr. Wei read a statement of the Minutes of the May 5 meeting of the Huachung Committee of the United Board, indicating the readiness of the Committee (formally the Board of Founders) to turn back its wartime functions as Acting Board of Directors as soon as the Board had been reorganized here.

B) Accordingly, it was moved and seconded and

VOTED #1: That the duly accredited representatives of the Cooperating Missions and Alumni here assembled are today organizing themselves as, and are ready to take over the functions of, the official Board of Directors of Huachung University.

C) As Members-at-Large Dr. Wang Shih-chieh, Dr. H. J. Shu, and Mr. Ch'en Chih-chu were nominated, it was

VOTED #2: That the Secretary be instructed to cast a unanimous ballot for these nominees.

D) It was further moved and seconded and

VOTED #3: That it be recommended to the Board of Founders that the Constitution be amended to assign two places on the Board of representatives of the London Missionary Society.

E) With regard to the choosing of officers, it was

VOTED #4: That the Secretary be instructed to cast a unanimous ballot for Dr. K. C. Wu as Chairman and Principal C. C. Lao as Vice-Chairman, and that letters be written to Dr. Wu and Mr. Lao expressing the hearty desire of all the members of the Board that they serve in these positions.

It was further

VOTED #5: That the Rev. Mr. Craig be elected Secretary and that Dr. R. B. Fulton be coopted as Assistant Secretary.

It was further

VOTED #6: That the President's appointment of Prof. John Coe as Treasurer of the University be approved.

IV. Dr. Wei read some excerpts from communications from New York, special points noted being as follows:

A. From the Minutes of the Huachung Committee of the United Board:

1) "That should the report of the architect concerning the new buildings be received during an interval between meetings of the Huachung Committee, the decision will be referred to the Interim Committee of the Huachung Committee with power to act."

2) The use of the China raised funds -- from Government and private sources -- may be spent for construction purposes at the discretion of the Executive Committee of the Provisional Board of Directors.

3) The gift from the Joseph Rank Benevolent Trusts was accepted "with deep gratitude."

4) The administration's handling of funds for salary payment and other purposes was approved.

5) All Central China College Funds will have been transferred to the Treasurer of the United Board on or before June 30, 1948.

B. From a letter of June 22, 1948, from Mr. Oliver Lyford, Treasurer for the Board of Founders:

That the Treasurer of the Board of Founders draws the attention of the Directors to the great and increasing difficulty of raising funds in the U.S.A., and that in consequence expenditure must be restricted to the very minimum.

That with the completion of handing over of all financial matters to the United Board, Mr. Lyford will be taking a much needed vacation to

0235

recuperate his health. It was unanimously

VOTED #7: That a letter of the heartiest appreciation be sent to Mr. Lyford for his long and valuable services to Huachung, with the very best wishes for an enjoyable and strengthening vacation.

V. The President's Report. The President read a report on the life and work of the University during the year 1947-48 (copy attached to the Minutes). The Directors heard the report with great interest and satisfaction, and it was

VOTED #8: That the report be accepted with hearty appreciation for the work done during the year by all the faculty and staff and for the growing significance that Huachung is assuming in the educational world.

Dr. Wei also provided for the Directors copies of a statement on the Language School, and the courses offered in the School of Theology.

VI. The Treasurer reported on the following:

A. In accordance with the instructions received from the Executive Committee at its meeting of March 18, 1948, a revised method of paying salaries and subsidies was submitted to the members of the Executive Committee for its approval. It follows the present government scheme of multiplying \$30 plus 10% of the remainder of a man's basic salary by a cost-of-living index. This index figure is to be as much as the one used in the local government university, and as far as the resources of Huachung will permit, in excess of that. The figure for each month is to be submitted to the members of the Executive Committee living in Wuhan for their approval before it is put into effect each month. The justification for using a higher figure is that Huachung is omitting the so-called "research" subsidy and small rice subsidy which the Government university has. Also, Huachung expects its faculty members to give it full time teaching and not take other jobs, as is the custom in Government universities. Since April the Huachung scale of payment has averaged about 60% higher than in the Government university.

During the coming year it is proposed to continue the same scheme with the idea of adjusting the payments so that the payments of bonuses, such as have occurred this past year, will be omitted, but the money will be incorporated into the regular monthly payments.

B. That it is expected there will be no deficit for the current year, which closes on July 31. Full accounts will be rendered after the books are closed.

C. The budget for the coming year.

D. The receipt of 3,342 Chinese books as a gift from Mr. Chen K'ai-shen and family of the Anlo District of Hupeh. He recommended that U.S.\$400 from the Harvard-Yenching Funds be used to set up an endowment for a scholarship for a student majoring in Chinese, with preference for a student from the Anlo District, as token of thanks for the gift of these books, and that the scholarship bear the name of the donor of the books.

E. A report on the difficulties involved in changing the fiscal year from July 1 to June 30, instead of the present practice of August 1 to July 31.

F. A preliminary report on funds from local sources, Government and private (through the Joint Campaign), which totalled slightly less than U.S.\$10,000.

G. The purchase of the Chekian Guild property, consisting of 504 fang at a cost of approximately U.S.\$16,000.

The Board took the following actions after expressing gratification over the receipts from China sources and the land purchase.

VOTED #9: That the salary payment plan be approved with approximately 1/12 of the U.S. dollar budget for salaries being paid each month with a slight cushion against exchange fluctuations being held, and paid later as a bonus if it is not needed as a cushion.

VOTED #10: That the statement of war period accounts be accepted as presented through the fiscal year ending July 31, 1947, with arrangements for auditing the accounts of the fiscal year 1947-1948 to be made by Mr. Craig and Mr. Allen.

VOTED #11: That the suggestion be approved that U.S.\$400 of Harvard-Yenching Funds be invested to provide funds for an annual scholarship for some student majoring in Chinese, preferably coming from the same district (Anlo) as that of Mr. Chen K'ai-shen and his family who gave the valuable collection of Chinese books received during the year by the Library.

VOTED #12: That the budget for the coming year be approved with the addition of U.S.\$500 item with which to buy insurance for buildings, equipment, and books; and that the Board, endorsing the statements in the President's report as to the inadequacy of the present budget, is of the opinion that the budget is a minimum one, no cuts being possible without further impairing the university's efficiency.

VOTED #13: That it is the opinion of the Board that, while recognizing the desirability from the United Board's standpoint of having the fiscal years of all of the universities the same, the fiscal year beginning August 1 seemed preferable to that beginning July 1, and that pending further consideration Huachung's fiscal year should continue to begin on August 1.

VII. With regard to the proposed reunion of the Boone Library School and Huachung, the Assistant Secretary reported the following items:

A. The action taken by the Executive Committee at its March meeting inviting the Boone Library School "to consider plans for cooperation between the two institutions for the training of librarians." (Minutes, 3/18/48)

B. A communicating of this action to Director Samuel S. Y. Seng of the Boone Library School and a conference with him by a special committee appointed by the Senate.

C. The receipt of a cordial letter, dated May 18, from Mr. Seng, favor-

ing affiliation of his school with Huachung and making 16 suggestions whereby this could best be effected.

D. The consideration of these suggestions by an enlarged Senate Committee (consisting of the Dean of the School of Arts, Chairman, the Dean of the Faculty, the Librarian, the Treasurer, the Chairman of the Library Committee, and the Assistant Secretary) and the proposing of certain modifications.

E. Consideration of the whole matter by the Senate with certain further proposed modifications.

After the Board had heard this report and heard read Mr. Seng's suggestions and the Senate-proposed changes, it was

VOTED #14: That the Board welcomes the proposed reunion of the Boone Library School and Huachung University for hearty recommendation to the United Board through the Huachung Committee, and requests the Committee appointed by the Senate to proceed with negotiations on this Board's behalf and to secure all the necessary data, financial and otherwise, for submission to the Executive Committee of this Board and to the United Board.

VIII. The general plans for campus construction, both long-term and immediate, were presented by the President and the Treasurer and the processes by which they had been drawn up explained. After the members had heard this report and had examined the plans, there was considerable discussion of a question raised as to the desirability of locating houses along public roads. It was finally

VOTED #15: That the over-all construction plan be approved, with the request that there be a reconsideration of the location of those houses now placed, in the plan, along public roads.

IX. Two matters were referred to the Board from the Senate:

A. From the Senate meeting of June 17 came the following recommendation:

"Whereas, in September, 1946, there was a great demand for higher education and a great influx of students into universities in China, as in other lands, and whereas this demand continued in 1947, admissions to Huachung University were somewhat raised, thereby accelerating the rate of increase of students rather above that previously envisaged, it is recommended that, in order to achieve and maintain a balanced distribution of students between the four respective years of Senior, Junior, Sophomore, and Freshman, in September, 1948, not more than 200 Freshmen (including transfers) shall be admitted, bringing total numbers to approximately 600, and that this figure of 600 shall not be exceeded until new building and reconstruction have ensured accommodation and equipment proper to a university."

After consideration of this matter, it was

VOTED #16: That the Senate recommendation be approved that not more than 200 Freshmen may be admitted in September, 1948, with 600 as the maximum figure for the University "until new building and reconstruction have ensured accommodation and equipment proper to a university."

B. Also from the Senate meeting of June 17 came the following recommendation as submitted by the Hostel Wardens:

"We believe and recommend that all the hostels -- the men's as well as the women's -- should be thought of and conducted as interdenominational university responsibilities, with hostel leaders (wardens, associate wardens, and any other officers who may seem desirable) appointed by the Senate. It seems to us that the various Christian Fellowships are the right channels for denominational emphasis. Signed: W. K. Tsai, D. F. Anderson, T. R. Tregear, A. B. Starratt, R. E. Fulton."

After considerable discussion, including a presentation by the one warden present of the experience and thought that had led to this unanimous recommendation of all the wardens, it was

VOTED #17: That the wardens be requested to prepare a fuller statement setting forth the difficulties of running the men's hostels on a denominational basis and presenting an alternative program to be considered by the Senate and the Executive Committee and then by this Board.

X. With regard to the appointment of committees, it was

VOTED #18: That Dr. H. T. Chiang, the Rev. Mr. Stuart Craig, Dr. Ward Hartman, Principal C. C. Lao, and Bishop-Elect Stephen Tsang be invited to serve as the Executive Committee of this Board.

VOTED #19: That the Chapel Committee should continue on the same basis, and with the same faculty members, (Profs. Anderson, Constantine, Starratt, Tsai, and President Wei) as last year.

VOTED #20: That the appointment of the Yen Hostel Committee members be referred to the Executive Committee.

XI. Other Matters dealt with were:

A. The need for some plan of action in case of any emergency, and it was moved, seconded, and

VOTED #21: That in case of special emergency in which it should prove impossible to call together the Board or the Executive Committee the Senate should be, and herewith is, authorized to take whatever actions seem wise and necessary with a view to safeguarding the best interests of the University.

B. Dr. Wei's statement that in view of his age, steps should be taken to locate a successor. No action was taken, but the problem was noted, and Dr. Wei wished long life and health and many years of further leadership

XII. The meeting adjourned at 4:30 P.M.

Respectfully submitted,
(signed) Stuart Craig
Secretary

The MINUTES of the ANNUAL MEETING of the
BOARD OF DIRECTORS of HUACHUNG UNIVERSITY
Wuchang, held in President Wei's house,
July 6, 1950, from 10:00 a.m. to 4:30 p.m.

PRESENT: Mr. Arthur J. Allen (American Church Mission)
Mr. Frederick E. Baguley (London Missionary Society)
Mr. Y. C. Hu " " "
Mr. Yin Kai-shih (Alternate for Dr. Dwight Rugh)
(Yale-in-China)
Miss Teng Wen-shan (Evangelical and Reformed Church)
Rev. Sterling Whitener (Alternate for Dr. Ward Hartmann)
(Evangelical and Reformed Church)
Dr. Eugene Hsu, alumnus
Mr. Lao Chi-ch'iang (Yale-in-China)
Rev. Ronald Pillow (Methodist Missionary Society)
Rev. Hsiao Kuo-kuei (Methodist Missionary Society)
President Wei and Prof. John L. Coe were present to report.

The Rt. Rev. Stephen H. S. Tsang, Chairman, being absent, the Vice-Chairman, Mr. Lao Chi-ch'iang, took the chair. The Rev. Hsiao Kuo-Kuei was elected secretary.

The meeting was opened with prayer by the Rev. Hsiao Kuo-kuei.

The minutes of the last meeting of the Board of Directors, held on February 5, 1950, and the Minutes of the Executive Committee of the Board of Directors, held on April 12, 1950 having been circulated, it was

RESOLVED: That these two sets of Minutes be regarded as approved.

I. Matters for Discussion

1. Financial questions.
 - a. With regard to the amalgamation of the Boone Library School with Huachung University, it was,

RESOLVED: That the Board of Directors accepted the opinion of the United Board for Christian Colleges in China that this matter be tabled.

- b. With regard to the construction of the new University Library, it was

RESOLVED: That the construction of the Library be postponed and that the plans prepared by Mr. May, the Methodist Missionary Society architect in London, be kept on file; and that letters of thanks be sent to the Methodist Missionary Society in London and to Mr. May.

2. Since a letter, had been received with regard to Dr. H. J. Shu's wanting to resign as director, owing to his being in Hongkong and, therefore, unable to attend meetings, it was

RESOLVED: That Dr. H. J. Shu's resignation as Director be accepted; and that Dr. H. J. Shu's vacancy be filled on the recommendation of the Executive Committee of the Board.

3. The Directors having heard of the long service to Huachung University by the Rev. Arthur M. Sherman, S.T.D., it was

RESOLVED: that a letter of thanks be sent to Dr. Sherman for his long years of valuable service, first as chairman of the Central China College Foundation, and later as chairman of the Huachung Committee of the United Board.

4. It was further

RESOLVED: That a letter of welcome be sent to Mr. J. Earl Fowler, the new chairman of the Huachung Committee of the United Board.

II. President's Report

5. Regarding the donation of Professor Ch'ien Chi-po's collection of Chinese books to the University, it was

RESOLVED: That the University Administration be instructed to receive the donation.

III. The President's Annual Report

6. After the President had read his written Annual Report for the year 1949-50, it was

RESOLVED: That the President's written report be accepted; and the Directors expressed their thanks to the President for his leadership during the last year, and for all that he had done in carrying on the University during the year.

7. At the President's request, it was

RESOLVED: That 240 or more new students, if necessary be admitted at the beginning of the next term.

8. In view of the fact that so many vacancies on the faculty and staff are being created by the departure of western members, it was

RESOLVED: That requests be made to the cooperating missions abroad to increase their appropriations to Huachung University, so that properly qualified Chinese teachers and staff members be appointed to fill these vacancies.

9. At the request of the President, it was

RESOLVED: That the University have the office of Vice-president.

10. It was further

RESOLVED: That Dr. P'u Huang, Dean of the College of Education in the University be elected Vice-President.

11. In view of the fact that the organization of the University Senate should be revised according to the new government regulations, it was

RESOLVED: That the organization of the Senate be revised according to

Government regulations. - 3 -

12. Regarding the Constitution of the Board of Directors, it was

RESOLVED: That the matter be referred to the Executive Committee of the Board of Directors have been promulgated by the Government.

13. After Professor John L. Coe, Treasurer of the University, had made his preliminary report on college finances, it was

RESOLVED: That the Treasurer's Report be received.

14. It was

RESOLVED: That Dr. Eugene Hsu and the Rev. Sterling Whitener be appointed auditors of the Treasurer's Accounts.

15. With regard to the deficit for the current year 1949-50, it was

RESOLVED: That the deficit be reported to the United Board for Christian Colleges in China, with the request that the United Board may find ways and means to meet this deficit.

16. With regard to salary scale in the University, it was after careful consideration.

RESOLVED: That the salary scale be reduced on account of the expected deficit during the next year, and that the President's plan of revising the salary scale be approved.

17. The proposed budget for the year 1950-51 was considered, and it was

RESOLVED: That it be approved for recommendation to the United Board with the revision of the salary scale.

18. With regard to the proper salary for the Vice-President, the Dean of the General Faculty, and the Director of Business Administration, it was

RESOLVED: That they should receive 100 catty of rice each per month in addition to the regular salaries due them as professors, on account of the additional duties of their new offices.

19. The following Directors were appointed members of the Executive Committee of the Board:

The Rt. Rev. Stephen H. S. Tsang (alternate Committee of the Board)

The Rt. Rev. Stephen H. S. Tsang (alternate, Mr. Arthur J. Allen)

Rev. Hsiao Kuo-kuei (alternate Mr. T. K. Richardson)

Mr. Frederick E. Baguley (alternate, Mr. Y. C. Hu)

Miss Teng Wen-san (alternate, Rev. Sterling Whitener)

Mr. Lao Chi-ch'iang (alternate, Mr. Yin Kai-shih)

Dr. Eugene Hsu

20. It was

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RESOLVED: That the present Yen Hostel Committee be asked to nominate names for the new committee.

21. It was

RESOLVED: That the present Chapel Committee be asked to nominate names for the new Chapel Committee.

22. The President made a report on his trip to Peking early in June to attend the National Council on Higher Education. It was

RESOLVED: That the President's report be received.

23. The meeting was adjourned at 4:30 p.m.

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HUA CHUNG UNIVERSITY

BUDGET

6 months July 1, 1950 - December 31, 1950

ANTICIPATED INCOME

American Church Missions	\$ 5,500.00
" " " (Miss Johnston)	2,500.00
Evangelical & Reformed Church	3,300.00
London Missionary Society	375.00
Methodist Mission (London)	525.00
Evangelical United Brethren	500.00
Harvard-Yenching Institute	2,500.00
C. C. U. A.	627.00
C. C. W. A. I. C. I. Chair	125.00
United Board for Christian Colleges in China	6,250.00
Yale-in-China	<u>1,865.00</u>
	<u>\$ 24,067.00</u>

ANTICIPATED EXPENDITURES

Available for Field	<u>\$ 24,067.00</u>
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October 24, 1947

HUACHUNG UNIVERSITY COMMITTEEREPORT OF TREASURERFOR THE YEAR ENDING JULY 31, 1947

The report of the Treasurer in China for the year ending July 31, 1947 has not been received because Mr. Paul Ward, Acting Treasurer in Wuchang, has been overcrowded with financial affairs and many other details of his office. However, Mr. Ward did submit a budget for the University year beginning August 1, 1948 and Mr. Coe, with this and the help of other data which he brought with him from China, has estimated that the total cost of operations in 1946-47 was equivalent to about U.S. \$60,000 which is about U.S. \$5,000 in excess of the income received for operations during that year. This excess had to be covered by withdrawals from the operating reserves of the University.

A report of actual receipts and disbursements will be submitted at the next meeting of the Huachung Committee.

BUDGET FOR 1947-48

The budget submitted by Mr. Ward, and concurred in by Mr. Coe, for the year beginning August 1, 1947 is as stated below. The figures are in U.S. dollars. They do not include any payments to western personnel, but the numbers of western persons on the faculty and staff are shown in the last two columns of the table.

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<u>INCOME</u>		US\$	Foreign Sal.	Volunteer
Western Sources:				
American Church Mission		12,000.	8	1 3/4
" " " Miss Johnston		5,000.		
Evangelical and Reformed Church		6,600.	1	1/2
London Mission		1,000.	2	1
Methodist Mission		1,400.	3	1 1/4
Yale-in-China			1	
Evangelical United Brethren		<u>1,000.</u>		
Total co-operating units.		<u>27,000.</u>	<u>15 plus</u>	<u>5 1/2</u>
Harvard-Yenching Institute		5,000.		
Special gifts for scholarships		900.		
To be found United Board		<u>11,400.</u>		
Total western sources		<u>44,300.</u>		
Local Sources.				
Government and local gifts (U.S.equivalent)		400.		
Registration fees		500.		
Tuition and fees		<u>10,000.</u>		
Total local sources		<u>10,900.</u>		
Grand total income		<u>55,200.</u>	<u>15 plus</u>	<u>5 1/2</u>

<u>EXPENDITURE</u> (U.S.equivalent)		
Administration	2,715.	
" personnel	4,755.	2 1/4
Operation and Maintenance	7,905.	
Operation and Maintenance personnel	3,950.	1 1/2
School of Arts - personnel	15,065.	9 3/4
School of Arts - Books and equipment	1,235.	
School of Science - Personnel	10,750.	2
School of Science - maint. and equipment	2,965.	
School of Education - personnel	3,690.	5
School of Education - books and equipment	<u>2,170.</u>	
	<u>55,200.</u>	<u>20 1/2</u>

In the item of Operation and Maintenance are included student services, library, physical education, scholarships, repairs, heating, lighting, etc.

In the above budget the total for salary item is US\$38,210.
non-salary items 16,990.

On the income side the foreign workers are divided into two classes, the first being the regular appointees and the second being volunteers (mostly wives of the faculty members).

The total of this budget for 1947-48 is substantially the same as in the budget for 1946-47 and therefore is about U.S. \$5,000 below the estimated operating cost for that year. Mr. Ward hopes, and Mr. Coe concurs in the hope, that the benefit resulting from the release of control of foreign exchange by the Chinese Government will benefit Huachung sufficiently so that the operating cost can be kept within the figures indicated. In considering this budget, however, it must be remembered that this provides for the faculty and staff a purchasing power which is only a small fraction of what was provided with a budget equivalent to U.S. \$40,000. in 1935-36, a pre-war year.

ASSETS OF HUACHUNG UNIVERSITY

As of September 30, 1947

Operating Funds (See Note A)

	Cash balance in the National City Bank of N.Y.		
1	Reserve Account.....	\$22,672.68	
2	Joint Account.....	<u>3,408.08</u>	\$ 26,080.76
3	Receivable from Harvard-Yenching (See Note B).....		5,000.00
4	" " Dom.&For.Missionary Society (Miss Johnston)		44,000.00
5	" " Dr. John F. Lo		3,863.08 (See Note C)
6	" " Central China College Foundation (Founders)		703.66 (See Note C)
			<u>79,647.50</u>
	Total operating Funds.....		\$ 79,647.50 (See Note A)

Special Funds

10	Proctor Johnston Building Fund.....	\$107,287.68	
11	Rehabilitation Fund:		
	Cash in National City Bank.....	\$11,808.18	
	Receivable from Dom.&For.Miss.Soc. <u>18,598.41</u>	30,406.59	
12	Miscellaneous Specials.....		2,125.00
13	Scholarship Funds:		
	Homes Scholarship Fund.....	\$ 5,160.00	
	Yunan Student's Scholarship Fund..	7,654.00	
	Dr. Wei's Scholarship Fund.....	<u>2,253.34</u>	14,067.34
14	Dr. Wei's special Travel fund.....	<u>468.81</u>	155,355.42 (See Note D)
	TOTAL ASSETS		<u>\$235,002.92</u>

Note A - The figures for operating funds are subject to deductions for commitments made in China and not reported on September 30.

Note B - There is some uncertainty about this Item 3 because of a misunderstanding by Harvard-Yenching. Besides this item, Harvard-Yenching has voted \$2,000 additional for expenses before January 1, 1948.

Note C - Items 5 and 6 will be slow to pay.

Note D - In addition there is the sum of U.S. \$200,000 which has been appropriated by the National Council of the Episcopal Church for new buildings but this is being held by the National Council under certain reservations.

Operating Reserves

The reserves in operating funds, which increased nearly every year during the war, have now begun to shrink. The total of reserves has changed during the last year as follows:

August 1, 1946	U.S.\$83,001.93
February 4, 1947	U.S.\$77,957.60
August 1, 1947	U.S.\$63,967.40 (subject to correction)

In the estimate for August 1, 1947 it is assumed that the cost of small faculty houses amounting to U.S.\$15,000 has been paid in China as authorized by the Huachung Committee (acting as Huachung Directors). This amount, therefore, has been deducted from the New York balance.

Need for New Buildings

Dr. Wei in his letter of October 9, 1947 reported as follows:

"All the new students are sleeping in 'double deckers' and double deckers have been installed in the new Yen Hostel in order to accommodate more women students. It is not unreasonable for college students in China to be in crowded hostels two years after the war, but certainly it is not conducive to good college education. A certain measure of comfort is necessary to good thinking. I am not thinking of the luxurious conditions of students' hostels in England, but we should not have eight to ten students sleeping in a room intended for only two."

Dr. Wei further speaks of need for more housing for the faculty with at least four and possibly six new houses being needed. He now would recommend the erection of permanent houses. He speaks of a total building fund of U.S. \$300,000 being available, and he suggests the appropriation of \$100,000 of this fund for the above purposes. The funds he speaks of have certain restrictions which may prevent their use for the present.

There will not be time to consider this major matter at the meeting today. Furthermore the general policy of the United Board as well as the wishes of the donors of these funds will have to be obtained.

Oliver S. Lyford,
Treasurer.